MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MATARANKA LOCAL AUTHORITY HELD AT THE ROPER GULF REGIONAL COUNCIL SERVICE DELIVERY CENTRE-MATARANKA 36 ROPER TERRACE, MATARANKA NT 0852 ON TUESDAY 17 NOVEMBER 2026 AT 1:00 PM

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1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Appointed Members

- Councillor Des BARRITT;
- Councillor Sue EDWARDS (Chairperson);
- Rachael WALTERS;
- Sharon FORBES;
- Maria GIBBS;
- Margaret MINNETT;
- Loretta GIBSON; and
- Helen HAWKINS.

1.2 Staff Members

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Tony HOPP, General Manager Community Services and Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Cristie GEER, Programs Manager;
- Karyn KALAMARAS, Council Services Manager;
- Kathy MARA, Executive Assistant to the CEO;
- Daniele PIGA, Governance Coordinator (minute secretary); and
- Annika BERENDES, Programs Communications Coordinator.

1.3 Guests

- Mayor Tony JACK;
- Brandon CHARMAN, Northern Territory Police Force; and
- Brendan WALLACE, Northern Territory Police Force.

2 MEETING OPENED

The Mataranka Local Authority Meeting opened at 1:18 pm with a **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

Mataranka Local Authority Member Maria GIBBS welcomed all persons to Country.

4 RE-ELECTION OF CHAIRPERSON

4.1 Re-Election Of Chairperson

MAT Q-30/2026 **RESOLVED (LA Member Lorretta GIBSON/LA Member Maria Gibbs)** ***CARRIED***

That the Mataranka Local Authority:

(a) receives and notes the Re-Election of Chairperson Report; and

(b) elects Councillor Sue EDWARDS as Chairperson for a term of twelve (12) months.

Voting for the Re-Election of Chairperson as follows:

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Councillor Sue EDWARDS: Margaret MINNETT, Loretta GIBSON, Maria GIBBS, Sharon FORBES.
Rachael WALTERS: Helen HAWKINS.

5 APOLOGIES AND LEAVE OF ABSENCE

5.1 Apologies and Leave of Absence

MAT Q-31/2026 **RESOLVED (LA Member Lorretta GIBSON/LA Member Maria Gibbs)** ***CARRIED***

That the Mataranka Local Authority accepts the tendered apology from Johnny BILLY.

6 QUESTIONS FROM THE PUBLIC

Nil.

7 DISCLOSURE OF INTEREST

Nil.

8 CONFIRMATION OF PREVIOUS MINUTES

8.1 Mataranka Local Authority Meeting Previous Minutes

MAT Q-32/2026 **RESOLVED (Councillor Des Barritt/LA Member Helen HAWKINS)** ***CARRIED***

That the Mataranka Local Authority confirms the minutes from the Meeting held on Tuesday, 04 August 2026 and affirms them to be a true and accurate record of the Meeting's decisions and proceedings.

9 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 Action List

MAT Q-33/2026 **RESOLVED (LA Member Rachael Walters/LA Member Maria Gibbs)** ***CARRIED***

That the Mataranka Local Authority:
(a) receives and notes the Action List; and
(b) approves the removal of completed items.

10 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Sgt. Brandon CHARMAN, Northern Territory Police Force, provided the Mataranka Local Authority with an concerns of the footpaths condition noting Community need especially for disability access.

Further concerns were raised pertaining to the Bodhi Bus not using bus bays, causing safety concerns on Gunn Street especially with children walking across road to the BP Service Station.
Top End Park: bollards and chairs removed and damaged.

11 INCOMING CORRESPONDENCE

Nil.

12 OUTGOING CORRESPONDENCE

Nil.

13 EXECUTIVE REPORTS

13.1 Local Authority Member Attendance Report

MAT Q-34/2026 **RESOLVED (Councillor Des Barritt/LA Member Rachael Walters)** ***CARRIED***

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance Report.

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13.2 Elected Members Report

MAT Q-35/2026 **RESOLVED (LA Member Rachael Walters/LA Member Margaret Minnett)** ***CARRIED***

That the Mataranka Local Authority:

(a) receives and notes the Elected Members Report; and

(b) notes Councillor Des BARRITT's concerns pertaining to wallabies trapped in Park.

14 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

14.1 Mataranka LA Sep YTD Finance Report

MAT Q-36/2026 **RESOLVED (LA Member Rachael Walters/LA Member Sharon Forbes)** ***CARRIED***

That Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2026 to 30 Sep 2026.

15 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

15.1 Council Services Manager Report

MAT Q-37/2026 **RESOLVED ({mover}/{seconder})** ***CARRIED***

That the Mataranka Local Authority receives and notes the Council Services Manager Report.

LA Member Lorretta GIBSON left the meeting at 2:03 pm.
LA Member Lorretta GIBSON returned to the meeting at 2:05 pm.

General Deliberations held on Community Night Patrol activities, rules, responsibilities, functions and limitations held as well as suitable service vehicles.

Wet Season Preparedness and Aged Care footpath.

16 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

16.1 LA Projects Report

MAT Q-38/2026 **RESOLVED (LA Member Rachael Walters/LA Member Lorretta GIBSON)** ***CARRIED***

That the Mataranka Local Authority:

(a) receives and notes the Local Authority Projects Update Report;

(b) creates project for Museum Expansion and Restoration and allocates remainder of Local Authority Projects Fund, that being $20,698; and

(c) allocates $2,000 of Local Authority Projects Fund for Christmas Festivities in Mataranka and Mulggan Camp.

17 PETITIONS AND DEPUTATIONS

Nil.

18 CLOSE OF MEETING

The meeting closed at 2:42 pm.

This page and the preceding pages are the Minutes of the Mataranka Local Authority Meeting, held on Tuesday, 17 November 2026 and confirmed.

UNCONFIRMED

Chairperson
Confirmed on 02 February 2027

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