



MINUTES OF THE URAPUNGA LOCAL AUTHORITY OF THE ROPER GULF
REGIONAL COUNCIL, HELD AT THE URAPUNGA PRIMARY SCHOOL, URAPUNGA
ON TUESDAY 2 DECEMBER 2025 AT 3:00 PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Dennis DUNCAN (Chairperson);
- Clifford DUNCAN;
- Brendan TURNER; and
- Edna NELSON.

1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, General Manager Community Services and Engagement;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary);
- Daniele PIGA, Governance Coordinator.

1.3 Guests

- Mayor Tony JACK;
- Bridgitte ATKINSON, Director, Department of Housing, Local Government and Community Development;
- Sahardi GARLING, Senior Regional Project Officer, Department of Housing, Local Government and Community Development; and
- Louise BEILBY, Department of Housing, Local Government and Community Development.

2 MEETING OPENED

The Urupunga Local Authority Meeting opened at 3:10 pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

The Chairperson welcomes all people to the Country.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Re-Election of a Chairperson

URA Q/2025-1 (LA Member Clifford Duncan/LA Member Edna Nelson)

CARRIED

That the Urupunga Local Authority:

- (a) receives and notes the Re-Election of Chairperson Report; and
- (b) elects Dennis DUNCAN as Chairperson for a term of twelve (12) months.

4.2 Apologies and Leave of Absence

URA Q/2025-2 (LA Member Clifford Duncan/LA Member Edna Nelson)

CARRIED

That the Urupunga Local Authority:

- (a) accepts the tendered apologies from Councillor Melissa Andrews-WURRAMARRBA and Owen TURNER; and

(b) does not accept the no tendered apology from Danny DUNCAN noting that it was never tendered.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURE OF INTEREST

There were no declarations of interest at this Urapunga Local Authority Meeting

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 Urapunga Local Authority Meeting Previous Minutes

URA Q/2025-3 (LA Member Edna Nelson/LA Member Brendan Turner) **CARRIED**

That the Urapunga Local Authority confirms the minutes from the meeting held on Wednesday, 11 December 2024 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 Action List

URA Q/2025-4 (LA Member Brendan Turner/LA Member Clifford Duncan) **CARRIED**

That the Urapunga Local Authority:

- (a) receives and notes the Action List Report; and
- (b) approves the removal of completed items.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 EXECUTIVE REPORTS

12.1 Local Authority Member Attendance Report

URA Q/2025-5 (LA Member Brendan Turner/LA Member Edna Nelson) **CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

12.2 Elected Members Report

URA Q/2025-6 (LA Member Clifford Duncan/LA Member Edna Nelson) **CARRIED**

That the Urapunga Local Authority receives and notes the Elected Members Report.

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

13.1 Town Priorities

URA Q/2025-7 (LA Member Brendan Turner/LA Member Edna Nelson)

CARRIED

That the Urapunga Local Authority:

- (a) nominates the following priority projects for Council's consideration for the 2026-27 Financial year.
 - 1. Telecommunication Connectivity Advocacy;
 - 2. Accessible Waste Management facility;
 - 3. Playground Refurbishment; and
 - 4. Community Recycling.
- (b) requests Council to direct the Chief Executive Officer to continue advocacy for telecommunication, especially cellular telecommunications.

13.2 Urapunga LA October YTD Finance Report

URA Q/2025-8 (LA Member Edna Nelson/LA Member Clifford Duncan)

CARRIED

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2025 to 31 October 2025.

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

14.1 Council Services Manager Report

URA Q/2025-9 (LA Member Brendan Turner/LA Member Edna Nelson)

CARRIED

That the Urapunga Local Authority receives and notes the Council Services Manager Report.

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

15.1 Urapunga Local Authority Projects Update

URA Q/2025-10 (LA Member Edna Nelson/LA Member Clifford Duncan)

CARRIED

That the Urapunga Local Authority:

- (a) receives and notes the Local Authority Projects Update Report;
- (b) receives and notes the Certification of 2023-24 Local Authority Project Funding; and
- (c) receives and notes the Certification of 2024-25 Local Authority Project Funding.

16 CLOSE OF MEETING

The meeting closed at 4:23 pm.

This page and the preceding pages are the Minutes of the Urapunga Local Authority Meeting, held on 02 December 2025 and confirmed.

Chairperson
Confirmed on 03 March 2026