



MINUTES OF THE JILKMINGGAN LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL, HELD AT THE AT THE CONFERENCE ROOM, COUNCIL SERVICE DELIVERY CENTRE, JILKMINGGAN ON TUESDAY 5 AUGUST 2025 AT 10:00 AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Cecilia LAKE (via audio conference);
- Shirley ROBERTS; and
- Jeffrey JOE (Chairperson).

*Councillor Annabelle DAYLIGHT attended in-person to deliver her apology for being unable to attend the Meeting.*

### 1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Cristian COMAN, Manager Corporate Compliance;
- Karyn KALAMARAS, Council Services Manager;
- Rachael WALTERS, Senior Administration Support Officer;
- Shane SMITH, Community Safety Coordinator;
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary); and
- Daniele PIGA, Governance Coordinator.

### 1.3 Guests

- Mayor Tony JACK;
- Brandon CHARMAN, Northern Territory Police Force (via audio/video conference); and
- Tom GEIER, Northern Territory Police Force (via audio/video conference).

## 2 MEETING OPENED

The Jilkminggan Local Authority Meeting opened at 10:13 am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

LA Member Cecelia LAKE welcome all person to Country.

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Re-Election of a Chairperson

*JIL P-22/2025* **RESOLVED (LA Member Jeffrey Joe/LA Member Cecilia Lake)**

**CARRIED**

That the Provisional Jilkminggan Local Authority:

- receives and notes the Re-Election of Chairperson report; and
- elects Jeffrey JOE as Chairperson for a term of three (3) months.

#### **4.2 Apologies and Leave of Absence**

*JIL P-23/2025 RESOLVED (LA Member Jeffrey Joe/LA Member Shirley Roberts) CARRIED*

That the Provisional Jilkminggan Local Authority accepts the tendered apologies from Lisa McDONALD, Anne Marie WOODS, Ossie DAYLIGHT, Alesha SANDY and Councillor Annabelle DAYLIGHT.

#### **5 QUESTIONS FROM THE PUBLIC**

Nil.

#### **6 DISCLOSURE OF INTEREST**

There were no declaration of interest at this Jilkminggan Local Authority Meeting.

#### **7 CONFIRMATION OF PREVIOUS MINUTES**

##### **7.1 Jilkminggan Local Authority Meeting Previous Minutes**

*JIL P-24/2025 RESOLVED (LA Member Jeffrey Joe/LA Member Shirley Roberts) CARRIED*

That the Provisional Jilkminggan Local Authority receives and notes the minutes from the Meeting held on Tuesday, 06 May 2025 and affirms them to be a true and accurate record of the Meeting's decisions and proceedings.

#### **8 BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **8.1 Action List**

*JIL P-25/2025 RESOLVED (LA Member Jeffrey Joe/LA Member Shirley Roberts) CARRIED*

That the Provisional Jilkminggan Local Authority:

- (a) receives and notes the Action List Report; and
- (b) approves the removal of completed items.

#### **9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

#### **10 INCOMING CORRESPONDENCE**

Nil.

#### **11 OUTGOING CORRESPONDENCE**

Nil.

#### **12 OPERATIONAL REPORTS**

##### **12.1 Local Authority Member Attendance Report**

*JIL P-26/2025 RESOLVED (LA Member Jeffrey Joe/LA Member Shirley Roberts) CARRIED*

That the Provisional Jilkminggan Local Authority receives and notes the Local Authority Member Attendance Report.

##### **12.2 Elected Members Report**

*JIL P-27/2025 RESOLVED (LA Member Jeffrey Joe/LA Member Shirley Roberts) CARRIED*

That the Provisional Jilkminggan Local Authority receives and notes the Elected Members Report.

**12.3 Jilkminggan Local Authority Projects Update**

*JIL P-28/2025* **RESOLVED (LA Member Jeffrey Joe/LA Member Shirley Roberts) CARRIED**

That the Provisional Jilkminggan Local Authority:

- (a) receives and notes the Local Authority Projects Update Report; and
- (b) allocates \$4,500 towards Community Barbecues with Police (Cops and Kids) initiative for three (3) months (\$1,500 per month).

**12.4 Jilkminggan LA June YTD Finance Report**

*JIL P-29/2025* **RESOLVED (LA Member Jeffrey Joe/LA Member Shirley Roberts) CARRIED**

That the Provisional Jilkminggan Local Authority receives and notes the Council Financial (Expenditure) Report for the period 01 July 2024 to 30 June 2025.

**12.5 Council Services Report**

*JIL P-30/2025* **RESOLVED (LA Member Jeffrey Joe/LA Member Shirley Roberts) CARRIED**

That the Provisional Jilkminggan Local Authority receives and notes the Council Services Report.

**13 OTHER BUSINESS**

Nil.

**14 GENERAL BUSINESS**

Nil.

**15 CLOSE OF MEETING**

The meeting closed at 11:11 am.

This page and the preceding pages are the Minutes of the Jilkminggan Local Authority Meeting, held on Tuesday, 05 August 2025 and confirmed.

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Chairperson  
Confirmed on .