MINUTES OF THE HODGSON DOWNS LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE ALAWA BOARD ROOM, MINYERI. ON THURSDAY, 3 MAY 2018 AT 11:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFARLANE
Councillor Ossie DAYLIGHT
Councillor Annabelle DAYLIGHT

1.2 Local Authority Members

Samuel DAYLIGHT (Chair)
Ken MUGGERIDGE
Jonathon WALLA
Clive ROBERTS

1.3 Staff

Cristian COMAN – A/Manager – Governance and Corporate Planning
Tessa CARNEGIE – Governance Officer

1.4 Guests

Thomas GIRDLER – Department of Housing and Community Development

2. MEETING OPENED

Meeting opened at 11.30 am

3. WELCOME TO COUNTRY

The Chair Samuel Daylight led the recital of the Pledge.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

48/2018 **RESOLVED (Ken Muggeridge/Jonathon Walla)**

(a) **That the Hodgson Downs Local Authority accept the apologies of Local Authority Member James Nuggett.**

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5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

49/2018 **RESOLVED (Judy MacFarlane/Ken Muggeridge)**

(a) **That the Hodgson Downs Local Authority approve the minutes as a true and accurate record of the Hodgson Downs Local Authority Meeting held on Thursday 23rd November 2017.**

6. CALL FOR ITEMS OF OTHER BUSINESS

Nil

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Hodgson Downs Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

50/2018 **RESOLVED (Clive Roberts/Jonathon Walla)**

(a) That the Hodgson Downs Local Authority receive, and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.03.16	8.0 Other Business	Roper Gulf Regional Council to provide a solution that is suitable to the Hodgson Downs Local Authority that potentially employs a Housing Maintenance Officer and Community Housing Officer on site.	RGRC	**Complete**	10.08.17 Phone installed but able to ring anywhere, hand piece taken off. Marc investigate so only ring Territory Housing. **03.05.18 Remove from List**
11.08.16	7.7 Alcohol Management Plan	Request update from Barry Clarke, GEC, for November Local Authority meeting	CEO ALAWA	Ongoing	23.11.17 Barry attended the meeting and provided an update that there are limited resources. He will email NTG to follow up. **03.05.18 Need to confirm if Barry has resigned, confirm at next meeting.**
14.05.15/ 12.04.17		Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected. **** New Action:**	Contracts Manager	Ongoing	24.06.2015: Pending Cemetery ACT Review. 13.08.15: Marc to follow up 01.03.2016: Marc to follow up for next LA meeting 12.05.16: Application to SPG for mesh fence. 07.07.16: Funding received,

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Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
		Old cemetery fencing – develop & assess fencing proposal/plan			Outstations to complete fencing soon 16.11.16-Materials have been purchased but due to sandy site other options for fence are being explored. 12.04.2017: New Action: A new fence is to be erected. Sandy ground and drilling holes for posts are issues for post and fence stability. 07.07.17 Part of Operational Plan. 10.08.17 Number of works: Solar lights; New Septic; Sewerage; & New water line. Get contractor to do all works, seeking quotes. 31.10.17 Marc Gardner dealing with. 23.11.17 Aiming to be undertaken before Christmas. **03.05.18 **See New Action**
16.11.16	11.2 Services Report	Write to RGRC CEO and Mayor to ask that Minyerri roads be considered as part of RGRC for any future funding opportunities.	Ken Muggeridge	Ongoing	01.02.2017 letter not sent yet. 12.04.2017: Costs Assessment – Further Capital Works are in progress. Await further decision on how to allocate funding. 07.07.17 Send Ken Muggeridge Roads Audit. 10.08.17 Ken to send out letter & include his roads in it. 23.11.17 No update. **03.05.18 Ongoing**
16.11.16	11.7 Regional Plan 2016-2017 Quarterly Report	Request quote fro Greg Arnott, Director of Governance, for RGRC work with Alawa on their Business plan.	CEO ALAWA	Ongoing	01.02.2017 Ken Muggeridge has written to Ken Orwell. An application has been completed and a quote from Delloite Private has been sent through from Suzan Archibald. 12.04.2017: No discussion regarding 2016-17 Regional Plan. Noted that Alawa Aboriginal Corporation to await outcome of funding for 2017-18. 10.08.17 Ken Orwell back to Agenda & should get funding this year. 23.11.17 Did not qualify for grant, Suzan at Delloite working on a new grant application and governance trying for new board. **03.05.18 Ken spoke with the Chief Minister who will push to complete.**

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Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
16.11.16	11.4 Governance Report - Policy Update	Follow up on how the Animal Management and Rubbish Collection Fee can be incorporated into the Minyerri Rates Schedule for 2017/2018	Marc Gardner / Greg Arnott	Ongoing	01.02.2017 Fees for rubbish collection and animal management have been incorporated into the Borroloola and Mataranka rates program. Marc to report on their progress at next Local Authority Meeting 12.04.2017: Nat Knapp advised that the Local Authority will be able to access vet upon implementation of fees as part of rates. Vet visit due in April, further details to be obtained. 10.08.17 ALAWA do waste & charge TH, Sunrise, etc. Deputy Mayor table at Financial Committee Meeting & in Budget Review October. 31.10.17 Finance – in budget review. 23.11.17 Marc to get update from Finance and provide to Ken. **03.05.18 No update**
01.02.17	12.3 Other Business - Hodgson Downs Sport and Recreation Program	Ken Muggeridge and Sharon Hillen to look into who is responsible for Sport and Recreation in Hodgson Downs	Sharon Hillen / Ken Muggeridge	Ongoing	12.04.2017: Marc Gardner advised that Sharon Hillen is to report back to next Local Authority Meeting regarding funding. 10.08.17 Include in ours on ALAWA's behalf put in a funding submission. 31.10.17 Include in negotiations new contract June 2018. 23.11.17 Include in RGRC funding application next year. **03.05.18 Ken Muggeridge has employed a Sport & Rec person from ALAWA's own funding and starts 08/05/18.**

9. INCOMING CORRESPONDENCE

Nil

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

51/2018 **RESOLVED (Ossie Daylight/Samuel Daylight)**

(a) **That the Hodgson Downs Local Authority receive and note the Elected Member report.**

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11.2 COUNCIL SERVICES REPORT - KEN MUGGERIDGE

- **Housing Construction** – commences week beginning of 7th May 2018
- **Night Patrol** – Several issues, ad hoc attendance issues; 4 staff rather than 3 as funded by Commonwealth Government to cover gaps in the service; and vehicle required repairs and maintenance.
- **Roads** – Maintenance work being undertaken.
- **CDP** – Satisfactory performance and regular payments.
- **Dump** – New site work to commence end of 2018 as current dump site is approaching capacity.

52/2018 **RESOLVED (Samuel Daylight/Jonathon Walla)**

(a) **That the Hodgson Downs Local Authority receive and note the verbal report on Hodgson Downs Council Services.**

11.3 COUNCIL FINANCIAL REPORT - HODGSON DOWNS FINANCIAL REPORT

53/2018 **RESOLVED (Annabelle Daylight/Ken Muggeridge)**

(a) **That the Hodgson Downs Local Authority receive and note the quarterly financial report.**

11.4 GOVERNANCE REPORT - NEW POLICIES

54/2018 **RESOLVED (Ken Muggeridge/Jonathon Walla)**

(a) **That the Hodgson Downs Local Authority receives the following new policies:**
- **(i) GOV027 Indigenous Procurement Policy;**
- **(ii) GOV028 Buy Local Policy;**
- **(iii) GOV029 Records Management Policy;**

(b) **That the Hodgson Downs Local Authority receives and notes the following new and revised policies as adopted by Council at the 15 December 2017 meeting.**
- **(i) WS009 Fatigue Management Policy;**
- **(ii) HR029 Redeployment and Redundancy Policy;**
- **(iii) GOV012 Organisational Delegations Manual (non-financial);**
- **(iv) AGE038 AGED CARE Service Referral and Coordination Policy.**

11.5 GOVERNANCE REPORT - COMPLAINTS REGISTER

No outstanding complaints

55/2018 **RESOLVED (Judy MacFarlane/Clive Roberts)**

(a) **That the Hodgson Downs Local Authority receive and note the Complaints Register.**

11.6 GOVERNANCE REPORT - HODGSON DOWNS LOCAL AUTHORITY PROJECT

REGISTER UPDATE

56/2018 **RESOLVED (Ken Muggeridge/Samuel Daylight)**

(a) **That the Hodgson Downs Local Authority receive and note the report on the Local Authority Project funding.**
(b) **That the Hodgson Downs Local Authority resolves to carry over the 2017-18 Local Authority Project Funding to 2018-19.**

11.7 TOWN PRIORITIES 2018-2019

Hodgson Downs 2018-2019 Town Priorities:

OTHER SERVICE OR ADVOCACY ONLY		
PROJECT DETAILS	**TIMEFRAME**	**LEAD AGENCY**
Morgue	2018-2019	DHCD
Roads and maintenance	2018-2019	DIPL
Safe house - men/women	2018-2019	DHCD
Solar lighting for streets	2018-2019	Alawa
New Dump	2018-2019	Alawa
Sports oval staged plan: • Shade planting around perimeter of oval • Construct toilet block adjacent to the oval • Construct portable stands for spectators and shade shelter in convenient locations with a good view of the oval • Continue planning to secure grant funding to construct shade over the water park • Investigate opportunities to fund a S&R officer with multi-agency partnership combining smaller funding sources to achieve sufficient funds to employ someone	2018-2019	Alawa

57/2018 **RESOLVED (Clive Roberts/Annabelle Daylight)**

(a) **That the Hodgson Downs Local Authority decided on the Town Priorities that are to be included in the 2018/2019 Regional Plan as per the above list.**

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CLOSE OF MEETING

The meeting terminated at 12:21 pm.

THIS PAGE AND THE PRECEEDING 6 PAGES ARE THE MINUTES OF THE Hodgson Downs Local Authority Meeting HELD ON Thursday, 3 May 2018 AND CONFIRMED Thursday, 14 June 2018.

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Chairperson

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