MINUTES OF THE MATARANKA LOCAL AUTHORITY PROVISIONAL MEETING OF ROPER GULF REGIONAL COUNCIL HELD AT THE MATARANKA COMMUNTIY HALL, MATARANKA ON MONDAY, 8 OCTOBER 2018 AT 1730HRS

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MACFARLANE

1.2 Local Authority Members

Michael SOMERS
Di ANGEL
Jill EMERSON-SMITH
Philippa STANSELL
Sue EDWARDS

1.3 Staff

Sharon HILLEN – Acting Chief Executive Officer
Nathan MCIVOR – Central Arnhem Area Manager
Mandy DEVEREUX – Senior Administration Support Officer

1.4 Guests

Keegan WILLIAMS – Department of Housing and Community Development

2. MEETING OPENED

Meeting opened at 5:45PM

3. WELCOME TO COUNTRY

Mayor Judy MACFARLANE welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

177/2018 **RESOLVED (Diane Angel/Sue Edwards)** **Carried**

(a) **That Mataranka Local Authority accept the apologies of Local Authority Members Margaret Minnett and Antonella Martin.**
(b) **That the Mataranka Local Authority Member Alan Chapman was not present.**

CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MATARANKA LOCAL AUTHORITY MINUTES

RECOMMENDATION

(a) That the Mataranka Local Authority approve the minutes as a true and accurate record of the Mataranka Local Authority's meeting held on 7th August 2018.

NOTE: There were not enough members to have a Quorum or Provisional Meeting. This meeting can not approve the minutes of 7th August 2018.

6. CALL FOR ITEMS OF OTHER BUSINESS

1. Lot 120 Roper Terrace Upgrade
2. Museum Committee Minutes
3. Mulgan Camp Playground

DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

178/2018 **RESOLVED (Sue Edwards/Philippa Stansell) Carried**

(a) That Mataranka Local Authority receive and note the Action List.

Date	Location	Agenda Item #	Item Description	Responsible Person/ Team	Status	Status Comments - Completion Date
01.08.2017	Mataranka	**TOWN PRIORITIES** Replacement of toilets at Sport and Recreation Grounds in consultation with LA Stan Martin Park Upgrade Proposal including the footpaths (Clinic to Elsey Street)	Sports & Rec Grounds Capital Works $200K budget to upgrade all services on site: power, water, sewerage, including Stan Martin Park toilet block & caravan dump point. New Scope of Works required.	Projects	Ongoing	07/08/2018: Current expenditure $115K – request itemized list of costing. **08/10/18:** **Actual costing report to be provided at the next LA Meeting 4th December 2018.**

			ACTION: Report to be tabled of actual costings at the December LA Meeting			
01.08.2017	Mataranka	11.8 GOVERNANCE REPORT - MATARANKA MASTER PLAN	Local Authority request Council to consider $150K capital expenditure to be included in QTR 1 Budget Review for upgrade of Library and Museum access. Special Meeting to be held to discuss the Mataranka Master Plan	DCCS/DCG	Ongoing	**Special Meeting Completed:** 10/10 @ 6PM – Community Hall 07/08/2018: RGRC still seeking FUNDING
07.12.17/ 03.04.18	Mataranka	12.3 COMMUNITY TOURISM INFORMATION MAP	**Original ACTION:** Gather all the information and put on a DRAFT Mataranka Map and bring to next LA Meeting.	Area Manager	Ongoing	Original ACTION is complete. 06/03/2018: The Mayor and SASO worked on this and sent through to Sharon Hillen. 07/08/2018: Continue to source a NEW MAP **08/10/18: New map is being investigated.**
08.10.18	Mataranka	9.1 Incoming Correspondence	Circulate the *Mataranka Cemetery Master Plan* to LA Members before next meeting in DEC.	CEO	Ongoing	
08.10.18	Mataranka	9.1 Incoming Correspondence	Invite *Mataranka Better Half Club* members to next LA Meeting	SASO	Ongoing	

08.10.18	Mataranka	11.3 Council Expenditure Report & LA Project register Update	**ACTION**: To investigate Councillors fees - pick up only across 3 communities Bulman, Ngukurr & Mataranka	CEO	Ongoing	
08.10.18	Mataranka	11.1 Council Services Report	**ACTION**: Statues in *Stan Martin Park* to be repainted and the horse statue fenced for safety reasons.	Area Manager	Ongoing	
08.10.18	Mataranka	11.11 Territory Day	**ACTION**: Write a letter to NTG in response to them not funding the fireworks display for Mataranka.	LA Member Diane Angel	Ongoing	

INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDENCE

179/2018 **RESOLVED (Diane Angel/Jillian Emerson-Smith) Carried**

(a) **That Mataranka Local Authority accept the incoming correspondence.**
(b) **That Mataranka Local Authority invite Mataranka Better Half Club Members to the December Local Authority Meeting.**
(c) **CEO to circulate the Cemetery Master Plan to the Mataranka Local Authority Members prior to the next meeting in December.**

ACTION:
1. CEO to circulate the Cemetery Master Plan to the Local Authority Members before the next meeting.
2. SASO to invite Mataranka Better Half Club members to the next LA Meeting.

OUTGOING CORRESPONDENCE

Nil

GENERAL BUSINESS

11.1 COUNCIL SERVICES REPORT

A new bottle crusher has been ordered for the recycling centre. The recycling centre passed an audit by Bevcom and over 800 000 units have been collected and not gone into land fill.
New sings town entrance, museum & public toilet signs have all been installed
All programs are running well, with CDP having new staff recruited.

180/2018 **RESOLVED (Jillian Emerson-Smith/Philippa Stansell) Carried**

(a) **That the Mataranka Local Authority receive and note the Council Services**

Report.

ACTION: Fence the Horse Statue in Stan Martin Park to stop people climbing all over it. All statues to be repainted.

11.2 COMMUNITY SAFETY PATROL REPORT

Mataranka hosted a training night for the Central Arnhem Community Safety Teams which involved writing statistic sheets, identifying hazards and incidents, proper processes in providing information to Police and mandatory reporting.
The Jilkminggan Team has been lending a hand to Mataranka's Team every pay day Thursday and Fridays, with the influx of visitors to Mataranka.

Furthermore, the Mataranka Community Safety Team were commended on the brilliant job they do for the Community.

181/2018 **RESOLVED (Michael Somers/Sue Edwards) Carried**

(a) **That the Mataranka Local Authority receive and note the Community Safety Patrol report for the 8th October 2018 meeting.**

11.3 COUNCIL EXPENDITURE REPORT & LA PROJECT REGISTER UPDATE

General discussion on what to spend Local Authority Project Funding on.
Funds yet to be allocated are $25,086.
/2018 **RESOLVED (Diane Angel/Jillian Emerson-Smith) Carried**

(a) **That the Mataranka Local Authority receive and note the Financial (Expenditure) Report for the fourth Quarter of 2017-18**
(b) **That the Mataranka Local Authority receive and note the LA Project Expenditure Report as at 17th September 2018**
(c) **The Banyan Tree Lights were incorporated in the DIPL street lighting upgrade so the $2500 put aside for this be returned to the pool.**
(d) **That Mataranka Local Authority allocate $30,000 from 18/19 Local Authority Project Funding to go towards grant applicant for the statues in Stan Martin Park.**
(e) **That Mataranka Local Authority allocate $6000 to the Mulgan Camp Playground Project.**

ACTION: Investigate councillors fees, picked up only across 3 communities Bulman, Ngukurr & Mataranka

11.4 ELECTED MEMBERS REPORT

Mayor Judy MacFarlane advised of her attendance at the July OCM held in Ngukurr and the finance committee meeting in August at Katherine. The next round of Community Benefit Grants will take open 15th January closing 29th February. Encouraging anyone to apply if they have a community project they would like to help fund.
182/2018 **RESOLVED (Sue Edwards/Jillian Emerson-Smith) Carried**

(a) **That the Mataranka Local Authority receive and note the Elected Member Report.**

OTHER BUSINESS

11.5 LOT 120 ROPER TERRACE MATARANKA

Unsuccessful with the last grant application for Building Better Regions, but will be re-submitting the application again in November 2018. This is a $2.3 million project and is Council's top of the list project. Mataranka Community Hub will include upgrade to the

Administration, Library, Museum, Hall and also include a purpose built building for Aged Care services.

183/2018 **RESOLVED (Jillian Emerson-Smith/Philippa Stansell) Carried**

(a) **That the Mataranka Local Authority receive and note the verbal report on the DRAFT design of the Mataranka Community Hub plans.**

11.6 MUSUEM COMMITTEE MINUTES

The minutes were tabled and discussed, the DRAFT plan for the Library/Museum upgrade needs to be requoted.

184/2018 **RESOLVED (Diane Angel/Michael Somers) Carried**

(a) **That the Mataranka Local Authority receive and note the minutes of the Museum Committee.**
(b) **Mataranka Local Authority approve the DRAFT plan for the Library/Museum upgrade.**

11.7 MULGAN CAMP PLAYGROUND

This was discussed under 11.3 Council Expenditure Report & LA Project Register Update. Mataranka Local Authority agreed to put forward $6000 to the playground at Mulgan camp.

11.8 MATARANKA LANDSCAPE PLAN

Final plans of the proposed landscape plans for Mataranka were tabled all inclusions that Mataranka Local Authority Members recommended were included except for the audio at the termite mound as its outside the scope of works.

185/2018 **RESOLVED (Diane Angel/Michael Somers) Carried**

(a) **That Mataranka local Authority receive and not the verbal report on the final plan of the Mataranka Landscape Plan.**

Motion: Mataranka Local Authority accept the final DRAFT of the Landscape Plan for Mataranka.

11.9 CENOTAPH

186/2018 **RESOLVED (Sue Edwards/Michael Somers)**

Now Stan Martin Park has been fenced the Cenotaph needs to face the north end of the park for ceremonies to accommodate large gatherings. Funding has been sourced to lift and reposition the Cenotaph.

11.10WENDY TRALAGGAN PRESENTATION

Council discussed at the OMC in Bulman on 26th September, the points raised by Wendy Tralaggan at the Mataranka Local Authority Meeting 7th August. The Mayor informed the Mataranka Local Authority of Council position on the issued raised.

187/2018 **RESOLVED (Michael Somers/Diane Angel) Carried**

(a) **That Mataranka local Authority receive and note the verbal report on Council's decisions on Wendy Tralaggan's recommendations.**

11.11TERRITORY DAY

188/2018 **RESOLVED (Jillian Emerson-Smith/Diane Angel)**

A discussion was had around the decision that the Northern Territory Government will not be funding the Fireworks for Mataranka. The Territory Day fireworks display draws a huge crowd in Mataranka not only locals and surrounding areas but also a huge draw card for tourists being in peak season. Mataranka Local Authority want to write a letter of petition about the decision made and to be forwarded to Minister Lauren Moss.
ACTION: Diane Angel to write a letter to circulate for signatures to be forwarded to Minister Lauren Moss.

CLOSE OF MEETING

The meeting terminated at 8:16PM.

THIS PAGE AND THE PRECEEDING 38 PAGES ARE THE MINUTES OF THE Mataranka Local Authority Meeting HELD ON Monday, 8 October 2018 AND CONFIRMED Tuesday, 4 December 2018.

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Chairperson