MINUTES OF THE MATARANKA LOCAL AUTHORITY MEETING # 0 OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE MATARANKA COMMUNITY HALL, MATARANKA ON TUESDAY, 4 DECEMBER 2018 AT 5.30PM

PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFARLANE

1.2 Local Authority Members

Sue EDWARDS
Jill Emerson-SMITH
Di ANGEL
Margaret MINNETT
Philippa STANSELL
Michael SOMERS
Antonella MARTIN

1.3 Staff

Sharon HILLEN – Chief Executive Officer (Acting)
Nathan McIVOR – Director of Council and Community Services (Acting)
Mandy DEVEREUX – Senior Administration Support Officer
Donna DONZOW – Community Safety Regional Coordinator

1.4 Guests

Barbara SULLIVAN – Resident – Mataranka Better Half Club
Rosemary SULLIVAN – Resident – Mataranka Better Half Club
Keegan WILLIAMS – Department of Housing and Community Development
Thomas CHALK – Northern Territory Police
Matt PANAYI – Territory Families

2. MEETING OPENED

Meeting opened at 17.32hrs

3. WELCOME TO COUNTRY

Mayor Judy MacFarlane welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

189/2018 **RESOLVED (Diane Angel/Philippa Stansell)** **Carried**

4.1 APOLOGIES AND LEAVE OF ABSENCE

(a) That Mataranka Local Authority accept the apologies of Local Authority Member Alan Chapman.

5.39pm Selena Uibo MLA joined the meeting

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES REPORT FOR MATARANAKA LOCAL AUTHORITY

190/2018 **RESOLVED (Diane Angel/Michael Somers)** **Carried**

(a) **That the Mataranka Local Authority approves the minutes as a true and accurate record of the Mataranka Local Authority's meeting held on Tuesday 7th August2018.**

(b) **That the Mataranka Local Authority approves the minutes as a true and accurate record of the Mataranka Local Authority's meeting held on Monday 8th October 2018.**

6.CALL FOR OTHER BUSINESS

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

191/2018 **RESOLVED (Philippa Stansell/Jillian Emerson-Smith)** **Carried**

(a) That Mataranka Local Authority receives and notes the Action List.

Date	Location	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.08.2017	Mataranka	**TOWN PRIORITIES** Replacement of toilets at Sport and Recreation Grounds in consultation with LA **04.12.18 NEW ACTION 11.13**	Sports & Rec Grounds Capital Works $200K budget to upgrade all services on site: power, water, sewerage,	Projects CEO	Ongoing	Current expenditure $115K – request itemized list of costing. 08/10/18 Actual costing report to be provided at the next LA Meeting 4th December 2018. **04.12.18 Further investigation on the exact expenditure from**

						this funding.
01.08.2017	Mataranka	11.8 GOVERNANCE REPORT - MATARANKA MASTER PLAN	Library and Museum access.	DCCS/DCG	Near Completion	13/11/18 New funding application submitted today, Building Better Region fund with Commonwealth & NGT Local Strategic Infrastructure Fund
07.12.17/ 03.04.18	Mataranka	12.3 COMMUNITY TOURISM INFORMATION MAP NEW ACTION	Gather all the information and put on a DRAFT Mataranka Map and bring to next LA Meeting. Email copy of draft map to LA Members	Area Manager SASO	Ongoing Ongoing	08/10/18: New map is being investigated**.** Commenced, Design on - track. **05.12.18 Completed**
08.10.18	Mataranka	9.1 Incoming Correspondence	Circular the Mataranka Cemetery Master plan to LA member before next meeting	CEO	Ongoing	13/11/18 Sharon will provide a draft copy of the plan at the meeting. 04.12.18 Ongoing
08.10.18	Mataranka	9.1 Incoming Correspondence	Invite Mataranka Better Half Club members to next LA Meeting	SASO	Completed	22.10.2018: Invite sent via email **19.10.2018 Completed**
08.10.18	Mataranka	11.3 Council Expenditure Report & LA Project register Update	To investigate councilors fees, pick up only across 3 communities Bulman, Ngukurr & Mataranka	CEO	Ongoing	13/11/18 These fees don't come out of the communities actual budgets. Related to OCM being held in Community. **04.12.18**

						Completed
08.10.18	Mataranka	11.1 Council Services Report	Statues in Stan Martin Park to be repainted and the horse statue fenced for safety reasons.	Area Manager	Completed	22.10.2018: Statues painted and fencing the horse ongoing **04.12.18 Completed**
08.10.18	Mataranka	11.11 Territory Day	Write a letter to NTG in response to them not funding the fireworks display for Mataranka	LA Member Diane Angel	Completed	20.11.2018 Letter still needs to be drafted **04.12.18 Completed**
04.12.18	Mataranka	11.5	Concrete slab	Area Manager	Ongoing	The concrete slab to be fenced and interruptive signage installed
04.12.18	Mataranka	11.7	Campdraft announcer stand & Abultion block need replacing at the Sports & Rec grounds	AM/Projects	Ongoing	The Campdraft announcers stand and Abultion block need to be replaced by April 2019 in preparation for the Never Never Festival.
04.12.18	Mataranka	11.9	Australia Day Awards	SASO	Completed	04.12.18 To find out if a couple (MR & MRS) can be nominated as the Citizen of the year.
04.12.18	Mataranka	11.10	Community Safety	Area Manager	Ongoing	To source a plaque of appreciation to be presented to the Mataranka Community Safety Team.
04.12.18	Mataranka	11.12	Mataranka Cemetery Master Plan	LA Members	Ongoing	To meet at the Mataranka Cemetery to visualize the buffer zone before

						deciding on the location for the new plots.

All completed items to be removed.

INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDENCE

192/2018 **RESOLVED (Sue Edwards/Diane Angel)** **Carried**

(a) **That Mataranka Local Authority receives and notes the incoming correspondence.**

OUTGOING CORRESPONDENCE

10.1 OUTGOING CORRESPONDENCE

193/2018 **RESOLVED (Margaret Minnett/Michael Somers)** **Carried**

(a) **That Mataranka Local Authority receives and notes the outgoing correspondence.**

GENERAL BUSINESS

11.1 COUNCIL SERVICES REPORT

Council Service Coordinator has been acting in the Area Managers position whilst the Area Manager has been in the Roper Region. Mataranka Recycling Centre has received an award from the Tidy Towns Council. The Library upgrade is underway and should be completed in a couple of weeks.

194/2018 **RESOLVED (Jillian Emerson-Smith/Diane Angel)** **Carried**

(a) **That the Mataranka Local Authority receives and notes the Council Services Report for the 4 December 2018 meeting.**

11.2 FACILITY HIRE AGREEMENTS

195/2018 **RESOLVED (Sue Edwards/Michael Somers)** **Carried**

(a) **That the Mataranka Local Authority receives and notes the report Roper Gulf Council request a deposit on the hiring of the Sports & Recreational Grounds Facility Hire.**

11.3 STAN MARTIN PARK

The beautification of Stan Martin Park

196/2018 **RESOLVED (Antonella Martin/Diane Angel)** **Carried**

(a) **That the Mataranka Local Authority receives and notes the report requesting**

Mataranka Local Authority Support of the beautification of Stan Martin Park.

(b) **That Mataranka Local Authority will support the project, but not in the way of funding.**

11.4 SUGGESTIONS BY RESIDENTS

A discussion took place in relation to the suggestions put forward, work out stations in the park, walking/bike track from Park to Bitter Springs, Fairy lights on the Banyan tree, Gymkhana equipment and little athletics equipment. It was agreed upon to look into the designs of those to see if suitable for Mataranka.

197/2018 **RESOLVED (Diane Angel/Philippa Stansell)** **Carried**

(a) **That the Mataranka Local Authority receives and notes the suggestions by some of Mataranka Residents**

11.5 CONCRETE SLAB NEAR THE BANYAN TREE

So much work has gone into reducing the antisocial behaviour in Mataranka, this space is still a hot spot hence the request for its removal.

198/2018 **RESOLVED (Jillian Emerson-Smith/Sue Edwards)** **Carried**

(a) **That the Mataranka Local Authority receives and notes the request to remove the concrete slab near the Banyan Tree.**
(b) **That the Mataranka Local Authority has agreed to fence and preserve the concrete slab with interpretive signage. This will eliminate anyone from sleep overnight on the slab.**

ACTION: The Concrete slab be fenced and preserved with interpretive signage

11.6 ELECTED MEMBERS REPORT

- The Elected Member Report is designed to give Local Authorities an overview of Agenda Items that have been raised and decisions made at the Ordinary Meeting of Council since the last Local Authority Meeting, in order for them to convey the information to community members. Complete details can be found in the Agendas and Minutes, which are available on the Council Website and at Council Offices.
- Ms Deanna KENNEDY was sworn-in by Mayor MacFARLANE by undertaking the Oath of Office for Office of Councillor. Ms Deanna KENNEDY is now a Councillor for the Nyirranggulung Ward on Roper Gulf Regional Council.
- That Council approve the transfer of the Kiss and Go drop off assets on Beswick Street for the Mataranka School from the Department of Infrastructure, Planning and Logistics to Roper Gulf Regional Council.
- That Council approves the cost of salvage and transportation of the Katherine Sports and Recreation lighting from Katherine to Mataranka

199/2018 **RESOLVED (Diane Angel/Philippa Stansell)** **Carried**

(a) **That the Mataranka Local Authority receives and notes the Elected Member Report.**

11.7 MATARANKA SPORT & REC GROUNDS - CAMPDRAFT ANNOUNCERS STAND &

ABLUTION BLOCK

The Campdraft announcers box and the ablution block were condemned some time ago. Both of these need to be replaced by April 2019 in preparation for the 2019 The Never Never Festival.

200/2018 **RESOLVED (Sue Edwards/Jillian Emerson-Smith) Carried**

(a) **That the Mataranka Local Authority receives and notes the report on the Camp draft announcers stand and ablution block to be replaced**

ACTION: The Campdraft announcer stand and ablution block be replaced by April 2019

11.8 COSTINGS FOR ERECTION OF BUS SHELTER

201/2018 **RESOLVED (Margaret Minnett/Michael Somers) Carried**

(a) **That the Mataranka Local Authority receives and notes costings for erection of Bus Shelter**

11.9 AUSTRALIA DAY CITIZENS OF THE YEAR AWARDS

Closing date for the nominations for Australia Day Awards is 21st December.

202/2018 **RESOLVED (Jillian Emerson-Smith/Diane Angel) Carried**

(a) **That the Mataranka Local Authority receives and notes the Australia Day Citizens of the Year Awards.**

ACTION: To find out if the Citizen of the year can be a Couple(husband and wife)

11.10 COMMUNITY SAFETY REPORT

Both Mataranka and Jilkminggan have had a massive month with Royalties hitting at the start of November.

- Mataranka was issued with a 1x purchase per person during this time
- Mataranka and Jilkminggan crew attended their first FERG night.
- Both Communities came together in Mataranka for the CRAANA evening, to view the new Night Patrol training package,
- All members from Mataranka are now qualified in Cert III in COMSAF

Both Mataranka Local Authority and Mataranka Police commend the efforts of the Mataranka Community Safety Team. To show appreciation Mataranka Local Authority will fund a appreciation plaque for the Mataranka Community Safety Team

203/2018 **RESOLVED (Michael Somers/Margaret Minnett) Carried**

(a) **That the Mataranka Local Authority receives and notes the Community Safety Report for the 4 December 2018 meeting**

ACTION: A plaque of appreciation is to be made and presented to the Mataranka Community Safety Team.

11.11 MATARANKA LOCAL AUTHORITY - EXPENDITURE REPORT Q1 & PROJECT REGISTER UPDATE

204/2018 **RESOLVED (Diane Angel/Jillian Emerson-Smith) Carried**

(a) That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the first quarter of 2018-19 financial year

(b) That the Mataranka Local Authority receives and notes the LA Project Expenditure Report as at 22 November 2018

11.12MATARANKA CEMETERY REPORT

Mataranka Local Authority Members and the Mataranka Better Half Club were informed of the Mataranka Cemetery Master Plan. Two layout designs were presented for the Local Authority to choice from.

205/2018 **RESOLVED (Philippa Stansell/Michael Somers) Carreid**

(a) That the Mataranka Local Authority endorses the cemetery Master Plan.
(b) That the Mataranka Local Authority finalizes the location of the new proposed plots.
(c) Mataranka Community approves the adoption of the proposed layout Option B.

ACTION: Local Authority Members meet at the Cemetery to visualise the buffer zones before deciding on the location for the new plots.

11.13SPORTS AND RECREATION GROUND COSTING REPORT

206/2018 **RESOLVED (Philippa Stansell/Sue Edwards) Carried**

(a) That Mataranka Local Authority receives and notes Actual Costing report for Sports and Recreation Grounds

ACTION: Acting CEO to calculate what is left of the 200K.

OTHER BUSINESS

12.1 YOUTH DIVERSION AND PRE-SENTENCE PROGRAMS COMMUNITY CONSULTATION

Matthew Panayi from Territory Families – Youth Justice is talking to communities across the Northern Territory to develop programs and activities that are going to help young people stay on the right track. With Community consultant the best outcomes are possible with identifying the community needs.

12.2 SELENA UIBO MLA

Selena Uibo MLA attended the Mataranka Local Authority Meeting and gave an brief update of her movements. Tomorrow she'll be visiting the Mataranka and Jilkminggan Schools. Selena also informed the Mataranka Local Authority that she'd be attending the Mataranka Australia Day Celebrations and also Mataranka Never Never Festival in 2019. 30 pieces of legislation was passed in Parliament this year. 2019 sitting dates have been confirmed.

CLOSE OF MEETING

The meeting terminated at 8.19 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Mataranka Local Authority Meeting HELD ON Tuesday, 4 December 2018 AND CONFIRMED .

Chairperson