

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF  
REGIONAL COUNCIL MEETING HELD AT 29 CRAWFORD STREET,  
KATHERINE ON WEDNESDAY, 28 MARCH 2018 AT 8:30 AM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

- Mayor Judy MacFarlane
- Councillor Owen Turner
- Councillor Samuel Evans
- Geoff Bishop (Independent)

**1.2 Staff**

- Michael Berto, CEO
- Greg Arnott, Director Corporate Governance
- Sharon Hillen, Director Council and Community Services
- Marc Gardner, Director Commercial Services
- Janelle Iszlaub, Manager of Community Development Program
- Cristian Coman, Acting Manager Governance and Corporate Planning
- Lokesh Anand, Finance Manager
- Munish Singla, Management Accountant
- Amy Bretherton, Governance Officer (Minute Taker) –Via Remote Conferencing

**1.3 Guests**

Nil

**2. MEETING OPENED**

Meeting opened at 8:55 am.

**3. WELCOME TO COUNTRY**

Mayor Judy MacFarlane welcomed Members and Staff to the Meeting and the Roper Gulf Regional Council pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE - Councillor Helen Lee**

Annabelle Daylight did not attend, No apology.

2/2018 **RESOLVED** (Samuel Evans/Owen Turner)

**Carried**

- (a) **That the Finance Committee accepts the apology from Deputy Mayor Helen Lee for the Finance Committee Meeting held 28<sup>th</sup> March 2018.**

## **5. CALL FOR ITEMS OF GENERAL BUSINESS**

1. Audit Committee Dates
2. New Funding and Grant Co Contribution
3. Grants Agreement AFL Men's Competition
4. Update NDIS
5. Update Barunga Lights
6. LGANT Forum

### Confidential

1. Community Development Program

## **6. QUESTIONS FROM THE PUBLIC**

Nil

## **7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Finance Committee.

## **8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**

### **8.1 CONFIRMATION OF PREVIOUS MINUTES**

*3/2018* **RESOLVED** (Geoff Bishop/Samuel Evans) **Carried**

- (a) That the Finance Committee receive and note the minutes as a true and accurate record of the Finance Committee Meeting held Wednesday 31st January 2018.

## **9. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

## **10. INCOMING CORRESPONDENCE**

Nil

## **11. OUTGOING CORRESPONDENCE**

Nil

## **12. EXECUTIVE DIRECTORATE REPORTS**

Nil

## **13. CORPORATE GOVERNANCE DIRECTORATE REPORTS**

### **13.1 FINANCE - RGRC FINANCIAL REPORT AS AT 28TH FEBRUARY 2018**

*4/2018* **RESOLVED** (Geoff Bishop/Owen Turner) **Carried**

- (a) That the Finance Committee receive and note financial reports as at 28<sup>th</sup> February 2018

### **13.2 FEES & CHARGES AMENDMENTS 2017-18**

*5/2018* **RESOLVED** (Owen Turner/Samuel Evans) **Carried**

- (a) That the Finance Committee approve the amendments to the Fees and Charges schedule 2017-18

### **13.3 DISPOSAL OF FLEET ITEM 70857 - TOYOTA LANDCRUISER MILITARY WORKMATE DUAL CAB**

6/2018 RESOLVED (Geoff Bishop/Samuel Evans)

Carried

- (a) That the Finance Committee rescind resolution number 230/2017.
- (b) That the Finance Committee approve the disposal of Toyota Landcruiser either by trade-in or by Auction, determined by whichever one provides Council with the best deal.

### **14. COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT**

Nil

### **15. COMMERCIAL SERVICES DIRECTORATE REPORTS**

Nil

### **16. GENERAL BUSINESS**

#### **16.1 AUDIT COMMITTEE DATES**

##### **BACKGROUND**

On 28 February 2018 Council resolved to schedule an Audit Committee Meeting on 21 March 2018:

#### **20.3 AUDIT COMMITTEE - INDEPENDENT MEMBER VACANCY**

7/2018 RESOLVED (Donald Garner/Eric Roberts)

Carried

- (a) That the Council receive and note the resignation of Phil Vivian Independent Member for the Audit Committee.
- (b) That the Council appoints Garry Lambert as an Independent Member for Audit Committee.
- (c) That the Council reschedules the Audit Committee meeting to Wednesday 21<sup>st</sup> March 2018.

The meeting on 21 March 2018 could not be held due to the availability of one of the independent members.

The Audit Committee of the current sitting Council had its inaugural meeting on 07 February 2018, however one of the Independent Members was unable to attend, thus the appointment of a chair was adjourned until the next meeting.

One of the two independent members subsequently resigned in February 2018, and Council appointed a new independent member at the 28 February OCM.

#### **ISSUES/OPTIONS/SWOT**

The scheduled 21 March 2018 meeting was not held due to the availability of one of the independent members. The CEO pay postpone the meeting for up to 21 days (s66(1) *Local Government Act*), however this period expires on 23 April 2018.

The Finance Committee is requested to rescind the 1/2018 resolution pertaining to the Audit Committee, whilst the A/Manager – Governance and Corporate Planning liaises with all Members about a suitable date. The suitable date will be presented to Council at the 18 April 2018 Meeting.

For the Committee's reference, the Audit Committee Meetings were adopted by Council via resolution at the 25 October 2017 meeting:

**223/2017 RESOLVED (Selina Ashley/Keith Rory)**  
**Carried**

(a) **That Council approve the scheduled Ordinary Meetings of Council 2018 meeting dates and locations: -**

- **Wednesday, 28<sup>th</sup> February 2018 (Jilkmिंगgan)**
- **Wednesday, 18<sup>th</sup> April 2018 (Barunga)**
- **Wednesday, 27<sup>th</sup> June 2018 (Katherine)**
- **Wednesday, 25<sup>th</sup> July 2018 (Ngukurr)**
- **Wednesday, 26<sup>th</sup> September 2018(Bulman)**
- **Wednesday, 31<sup>st</sup> October 2018 (Mataranka)**
- **Wednesday, 19<sup>th</sup> December 2018 (Katherine)**

(b) **That Council approve the scheduled Finance Committee 2018 meeting dates, located in Katherine: -**

- **Wednesday, 31<sup>st</sup> January 2018**
- **Wednesday, 28<sup>th</sup> March 2018**
- **Wednesday, 30<sup>th</sup> May 2018**
- **Wednesday, 29<sup>th</sup> August 2018**
- **Wednesday, 28<sup>th</sup> November 2018**

(c) **That Council approve the scheduled Audit Committee 2018 meeting dates, located in Katherine: -**

- **Wednesday, 7<sup>th</sup> February 2018**
- **Wednesday, 9<sup>th</sup> May 2018**
- **Wednesday, 19<sup>th</sup> September 2018**
- **Wednesday, 7<sup>th</sup> November 2018**

(d) **That Council approve the scheduled Local Authority 2018 meeting dates.**

(e) **That Council approve the scheduled Community 2018 meeting dates for Daly Waters, Larrimah and Urapunga.**

**8/2018 RESOLVED (Geoff Bishop/Owen Turner)**

**Carried**

(a) **That the Finance Committee rescinds OMC resolution 1/2018 (c) pertaining to 21 March 2018 Audit Committee Meeting;**

Break for lunch 10:00 am  
Return from lunch 10:28 am

## **16.2 NEW FUNDING AND GRANT CO CONTRIBUTION**

### **Can Crusher for Mataranka Regional Recycling Centre**

The grant provides \$30,000 (GST Excl) for the purchase of a can crusher to be used at the Mataranka Regional Recycling Centre. Council is requested to approve the co-contribution of \$24,395 (GST Excl) in its budget.

### **Ngukurr Smimming Pool**

The grant provides \$173,853 (GST Excl) for repairs and upgrades to the Ngukurr

Swimming Pool. The co-contribution of \$114,262 (GST Excl) will be deferred to the Ngukurr LA meeting, to be held on 11 April 2018, to seek consideration of the co-contribution. Council will make an in-kind contribution of \$26,193 (GST Excl).

Grant amount requested	\$200,000
Total anticipated Project cost	\$288,115
Grant amount awarded	\$173,853
Cash contribution (LAPF)	\$114,262
Project Management & Admin	\$26,193 (10% of total project cost)
<b>Total anticipated Project cost</b>	<b>\$288,115</b>

### **Barunga Oval Lights**

The Finance Committee is requested to give in principal approval of the draft funding agreement for the purchase of oval lights in Barunga..

### **Growth Centre and Transport Freight Hub Project**

The Commonwealth grant provides \$1,000,000 (GST Excl) under the National Stronger Regions Fund for the upgrade and improvement of heavy vehicle turning routes in Ngukurr and Numbulwar. Council is requested to allocate \$311,975 (GST exclusive) in its budget to this project.

9/2018 RESOLVED (Geoff Bishop/Samuel Evans) Carried

- (a) That the Finance Committee Meeting accept funding of \$30,000 (GST Excl) and approve a co-contribution \$24,395 (GST Excl), for the purchase of a Can Crusher for Mataranka Regional Recycling Centre, by signing and dating two copies of the funding agreement.
- (b) That the Finance Committee accept the grant of \$173,853 (GST Excl), for repairs and upgrades to Ngukurr Swimming Pool, by signing and dating one copy of the Funding Agreement.
- (c) That the Finance Committee accept in principal the funding offer of approximately \$700,000 (GST Excl) from the NTG for the Barunga Oval Lights and delegate to the CEO the authority to execute the funding agreement.
- (d) That the Finance Committee approves a co-contribution of \$311,975 to the Ngukurr and Numbulwar Freight Hubs as required under the funding agreement.

### **16.3 GRANTS AGREEMENT AFL MENS COMPITITION**

10/2018 RESOLVED (Owen Turner/Geoff Bishop) Carried

- (a) That the Finance Committee Receive and note the grant agreement of \$10,000 from the department of chief minister for the AFL Champions workshop 2018.

### **16.4 UPDATE NDIS**

11/2018 RESOLVED (Samuel Evans/Owen Turner) Carried

- (a) That the Finance Committee receive and note the verbal report on NDIS.

#### 16.5 UPDATE BARUNGA LIGHTS

12/2018 RESOLVED (Owen Turner/Samuel Evans)

Carried

- (a) That the Finance Committee receive and note the verbal report on the update on Barunga Lights.

#### 16.6 LGANT FORUM

13/2018 RESOLVED (Geoff Bishop/Owen Turner)

Carried

- (a) That the Finance Committee approve the attendance of Councillor Turner, Councillor Murrungun, Deputy Mayor Helen Lee and Councillor Evans to the LGANT forum 12- 13 April 2018.

Cr Judy MacFarlane left the meeting, the time being 10:51 AM

Cr Judy MacFarlane returned to the meeting, the time being 10:54 AM

#### 17.CONFIDENTIAL SESSION

##### DECISION TO MOVE TO CONFIDENTIAL SESSION

14/2018 RESOLVED (Samuel Evans/Geoff Bishop)

Carried

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 1.1 **Minutes of Previous Confidential Session Finance Committee Meeting** - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*
- 2.2 **Use of Council Seal - Licence to Occupy Mungoorbada Aboriginal Corporation properties in Robinson River for CDP** - *The report will be dealt with under Section 65(2) (ci) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

#### 17.1 MINUTES OF PREVIOUS CONFIDENTIAL SESSION FINANCE COMMITTEE

## MEETING

15/2018 RESOLVED (Owen Turner/Samuel Evans)

Carried

- (a) That the Finance Committee receive and note the minutes of the Confidential Session Finance Committee Meeting held on Wednesday 31st January 2018.

### 17.2 USE OF COUNCIL SEAL - LICENCE TO OCCUPY MUNGOORBADA ABORIGINAL CORPORATION PROPERTIES IN ROBINSON RIVER FOR CDP

16/2018 RESOLVED (Geoff Bishop/Samuel Evans)

Carried

- (a) That the Finance Committee approved the use of the Council Seal for the Licence to Occupy for Mungoorbada Aboriginal Corporation properties in Robinson River

### 17.3 COMMUNITY DEVELOPMENT PROGRAM

17/2018 RESOLVED (Geoff Bishop/Samuel Evans)

Carried

- (a) That the Finance Committee receive and note the report on the proposal for CDP services to Victoria Daly Regional Council.

## RESUMPTION OF MEETING

18/2018 RESOLVED (Owen Turner/Samuel Evans)

Carried

That the decisions of Confidential Session be noted as follows:-

## CLOSE OF MEETING

The meeting terminated at 11:20 am.

THIS PAGE AND THE PRECEEDING 38 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 28 March 2018 AND CONFIRMED Wednesday, 30 May 2018.

  

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Mayor Judy MacFarlane

