

MINUTES OF THE FINANCE COMMITTEE MEETING # 2 OF THE ROPER GULF
REGIONAL COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
ROPER GULF REGIONAL COUNCIL HEADQUARTERS
2 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 27 MARCH 2019 AT 08:30AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE;
- Deputy Mayor Helen LEE;
- Councillor Ossie DAYLIGHT;
- Councillor Samuel EVANS;
- Councillor Owen TURNER;

1.2 Staff

- Sharon HILLEN – Acting Chief Executive Officer;
- Cathryn HUTTON – Director of Corporate Governance;
- Marc GARDNER – Director of Commercial Services;
- Virginya BOON – Acting Director of Council and Community Services;
- Lokesh ANAND – Chief Financial Officer;
- Ashleigh ANDERSON – Local Authority Coordinator (minute taker);

MEETING OPENED

Meeting opened at 0836 and the Roper Gulf Regional Council pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE

Nil

DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee.

CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

21/2019 RESOLVED (Helen LEE/Samuel EVANS)

CARRIED

- (a) That the Finance Committee adopts the previous minutes of the 30 January 2019 Finance Committee Meeting as a true and accurate record of that meeting and its decisions.

BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

22/2019 RESOLVED (Owen TURNER/Samuel EVANS) CARRIED

- (a) That the Finance Committee receives and notes the Action List.

INCOMING CORRESPONDENCE

8.1 INCOMING CORRESPONDENCE

23/2019 RESOLVED (Helen LEE/Owen TURNER) CARRIED

- (a) That the Finance Committee receives and notes the incoming correspondence.

OUTGOING CORRESPONDENCE

Nil

EXECUTIVE DIRECTORATE REPORTS

Nil

CORPORATE GOVERNANCE DIRECTORATE REPORTS

11.1 FINANCE - RGRC BUDGET TIMELINE FOR PREPARATION OF 2019-2020 ANNUAL BUDGET

24/2019 RESOLVED (Samuel EVANS/Ossie DAYLIGHT) CARRIED

- (a) That the Finance Committee receives and notes the 2019-2020 Budget Preparation Timeline.

11.2 ICAC MANDATORY REPORTING

25/2019 RESOLVED (Samuel EVANS/Owen TURNER) CARRIED

- (a) That the Finance Committee receives and notes the ICAC Mandatory Reporting Guidelines.

Mayor Judy MacFARLANE left the meeting, the time being 0900hrs

Mayor Judy MacFARLANE returned to the meeting, the time being 0901hrs

11.3 COUNCIL FINANCIAL REPORT AS AT 28 FEBRUARY 2019

26/2019 RESOLVED (Ossie DAYLIGHT/Owen TURNER) CARRIED

- (a) That the Finance Committee receives and notes the financial reports as at 28 February 2019.

COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

Nil

COMMUNITY SERVICES DIRECTORATE REPORTS

13.1 ANNOUNCER STAND - MATARANKA SPORT & RECREATION GROUNDS

27/2019 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

- (a) That the Finance Committee agrees to fund upgrades to make-safe the Announcer Stand at the Mataranka Sport and Recreation Grounds to the value of \$9688.00.

COMMERCIAL SERVICES DIRECTORATE REPORTS

14.1 TENDER ASSESSMENT PANEL APPROVALS - BORROLOOLA SPORTS COURT AND OFFICE UPGRADE PROJECTS

28/2019 RESOLVED (Helen LEE/Owen TURNER)

CARRIED

- (a) That the Finance Committee appoints the following staff to the tender assessment panel for the Borroloola Sports Court and Borroloola Office upgrade projects:
- Chief Executive Officer;
 - Director Commercial Services;
 - Director Council and Community Services;
 - Manager Contracts.

14.2 TENDER ASSESSMENT PANEL - NGUKURR PLAYGROUND & SHADE INSTALLATION

29/2019 RESOLVED (Ossie DAYLIGHT/Samuel EVANS)

CARRIED

- (a) That the Finance Committee approves the following persons for the tender assessment panel for the Ngukurr Playground project.
- Director Commercial Services;
 - Contracts Manager;
 - Projects Coordinators x 2.

14.3 TENDER ASSESSMENT PANEL – ROAD RESEAL PROJECT IN LARRIMAH AND DALY WATERS

30/2019 RESOLVED (Ossie DAYLIGHT/Helen LEE)

CARRIED

That the Finance Committee approves the following persons for the tender assessment panel for the Road Reseal Project in Larrimah and Daly Waters:

- Director Commercial Services (Marc GARDNER);
- Acting Director Council and Community Services (Virginya BOON);
- Manager Contracts (Melissa AMARANT);
- Projects Coordinator (Keith KUMARAWADU);
- Roads Coordinator (Vikrant JAGARLAMUNDI).

BUSINESS ARISING

Nil

DEPUTATIONS & PETITIONS

Nil

GENERAL BUSINESS

Nil

QUESTIONS FROM THE PUBLIC

Nil

19 MOVE TO CONFIDENTIAL

31/2019 RESOLVED (Owen TURNER/Samuel EVANS)

CARRIED

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered in accordance with Section 65(2) of the Local Government Act, as the item lists come with the following provisions:-

Finance Committee adjourned for morning tea 0958hrs – 1021hrs

19.1 Confirmation of Previous Minutes – Confidential - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

19.2 2019 Meeting Calendar - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

19.3 Independent Member of the Finance Committee - *The report will be dealt with under Section 65(2) (ciii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be keep confidential.*

19.4 Records Management Obligations - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.*

19.5 Ngukurr Local Authority - *The report will be dealt with under Section 65(2) (ciii) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

19.6 Tender Evaluation - Bulman Workshop and VOQ Upgrades – *The Report will be dealt with under Section 65(2)(ci) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage to any person.*

19.7 Disposal of Items – *The Report will be dealt with under Section 65(2)(ci) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage to any person.*

19.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL

32/2019 RESOLVED (Ossie DAYLIGHT/Helen LEE) CARRIED

- (a) **That the Finance Committee adopts the previous confidential minutes of the 30 January 2019 Finance Committee Meeting as a true and accurate record of that confidential session and its decisions.**

19.2 2019 MEETING CALENDAR

33/2019 RESOLVED (Helen LEE/Samuel EVANS) CARRIED

- (a) **That the Finance Committee approves the amendments made to August 2019 Local Authority Meeting dates in the 2019 Meeting Calendar with amendments.**

19.3 INDEPENDENT MEMBER OF THE FINANCE COMMITTEE

34/2019 RESOLVED (Helen LEE/Ossie DAYLIGHT) CARRIED

- (a) **That the Finance Committee reviews the Expressions of Interest for its Independent Member as received by Council and nominates the successful applicant being Awais Ur REHMAN.**

19.5 RECORDS MANAGEMENT OBLIGATIONS

35/2019 RESOLVED (Samuel EVANS/Owen TURNER) CARRIED

- (a) **That the Finance Committee receives and notes Council's records management obligations as prescribed by Law.**

19.6 NGUKURR LOCAL AUTHORITY

36/2019 RESOLVED (Owen TURNER/Ossie DAYLIGHT) CARRIED

- (a) **That the Finance Committee amends the size of the Ngukurr Local Authority to three (3) Elected Members and four (4) Appointed Members for a total of seven (7) members overall.**

19.7 TENDER EVALUATION - BULMAN WORKSHOP AND VOQ UPGRADES

37/2019 RESOLVED (Samuel EVANS/Helen LEE)

CARRIED

- (a) That the Finance Committee awards the contract for the Bulman Community Infrastructure Upgrade project (Tender name: Roper-844669 to Allstyle Sheet Metal P/L for \$165,438.24 inc GST.

19.1 DISPOSAL OF ITEMS

38/2019 RESOLVED (Ossie DAYLIGHT/Samuel EVANS)

CARRIED

- (a) That the Finance Committee approves the disposal of the following assets via auction:
- 979566/995258 Toyota LandCruiser Wagon
 - CB70EO John Deere 5403 Tractor
 - CA68LT John Deere 997 Zero Turn Mower
 - 955-210 John Deere 850D Rough Terrain Vehicle (ATV)
 - 955301 John Deere 850D Rough Terrain Vehicle (ATV)
 - 912-568 Kubota B26 Tractor

20 MOVE OUT OF CONFIDENTIAL

39/2019 RESOLVED (Samuel EVANS/Owen TURNER)

CARRIED

- (a) That the Finance Committee moves out of the Confidential Session.

CLOSE OF MEETING

The meeting terminated at 1107hrs

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 27 March 2019 AND CONFIRMED Wednesday, 29 May 2019.



Mayor Judy MacFARLANE