



MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF  
REGIONAL COUNCIL HELD AT THE CONFERENCE ROOM,  
ROPER GULF REGIONAL COUNCIL HEADQUARTERS, 29 CRAWFORD STREET,  
KATHERINE ON WEDNESDAY, 24 FEBRUARY 2016 AT 8:30

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Tony Jack

Deputy Mayor, Judy MacFarlane

Councillor, Kathy Anne Numamurdirdi

Councillor, Eric Roberts

Councillor, John Dalywater

Independent Member, Geoff Bishop – Attended on Phone

**1.2 Staff**

Michael Berto, Chief Executive Officer (CEO)

Greg Arnott, Director Corporate Governance (DCG)

Marion Smith, Director Community Services (DCS)

Lokesh Anand, Manager Finance

Amanda Haigh, Manager Governance

Rashmi Sharma, Governance Officer (Minute Taker)

**1.3 Guests**

Nathanael Knapp, Department of Local Government and Community Services

**2. MEETING OPENED**

Meeting opened at 8:39 am

**3. WELCOME TO COUNTRY**

Mayor Tony Jack welcomed members, guest and staff at the meeting.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

That Finance Committee accepted apology from DCSI Sharon Hillen and DCTS Marc Gardner.

**5. GENERAL BUSINESS**

- LGANT general meeting call for motions – *Mayor Tony Jack*
- Numbulwar new Local Authority Member – *Cr Numamurdirdi*
- Agency program positions that RGRC is paying wages for – *Deputy Mayor*
- Update on vehicles usage, repairs for all light fleet - *Deputy Mayor*
- Land Title Transfer

**6. QUESTIONS FROM THE PUBLIC**

Nil

**7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Finance Committee.

**8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**

**8.1 MINUTES OF PREVIOUS FINANCE COMMITTEE MEETING**

1/2016 RESOLVED (Eric Roberts/John Dalywater) **Carried**

- (a) That the Finance Committee receive and note the minutes of the Finance Committee Meeting held on 25 November 2015 .

**9. BUSINESS ARISING FROM PREVIOUS MINUTES**

**9.1 ACTION LIST**

2/2016 RESOLVED (Kathy-Anne Numamurdirdi/John Dalywater) **Carried**

- (a) That the Finance Committee receive and note the action list.

*Deputy mayor Judy MacFarlane left the meeting, the time being 09:05 am  
Deputy mayor Judy MacFarlane returned to the meeting, the time being 09:07 am*

**10. INCOMING CORRESPONDENCE**

Nil

**11. OUTGOING CORRESPONDENCE**

Nil

**12. EXECUTIVE DIRECTORATE REPORTS**

Nil

### **13. CORPORATE GOVERNANCE DIRECTORATE REPORTS**

#### **13.1 NEW POLICY: HIGHER DUTIES POLICY**

**3/2016 RESOLVED (Eric Roberts/John Dalywater) Carried**

- (a) That Finance Committee approve the use of the policy on Higher Duties with addition of "per week" after Maximum amount to be awarded on table page15, change word "Perth" to Darwin Page15 and on page 16 Council to approve higher duties for employees acting in the role of CEO and CEO to approve higher duties for employees acting in the role of Manager or Director.

#### **13.2 GRANTS - ENGAGED YOUTH, HAPPY COMMUNITY; PURCHASE OF SPORTING EQUIPMENT NUMBULWAR - COMMUNITY BENEFIT FUND (CBF) SMALL 2015-16 ROUND 2**

**4/2016 RESOLVED (Judy MacFarlane/John Dalywater) Carried**

- (a) That Finance Committee accept the funding agreement for the Engaged Youth, Happy Community; purchase of sporting equipment for Numbulwar Lot 97 Recreation Hall from the Community Benefit Fund, Small Community Organisation Grant 2015-16 Round 2 by signing and dating both copies of the agreement.

#### **13.3 FINANCE - RGRC FINANCIAL REPORT AS AT 31ST JANUARY 2016**

**5/2016 RESOLVED (Geoff Bishop/Kathy-Anne Numamurdirdi) Carried**

- (a) That Finance Committee receive and note financial reports as at 31 January 2016.

### **14. COUNCIL SERVICES & INFRASTRUCTURE DIRECTORATE REPORT**

#### **14.1 SPORT AND RECREATION MASTERPLAN**

**6/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried**

- (a) That Finance Committee receive and note the Sport and Recreation Facilities Master Plan.

*Morning tea break : 10:04 am*

*Meeting resumed : 10:32 am*

### **15. COMMUNITY SERVICES DIRECTORATE REPORTS**

Nil

### **16. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS**

Nil

## **17. GENERAL BUSINESS**

### **17.1 LGANT GENERAL MEETING CALL FOR MOTIONS – Mayor Tony Jack**

DCG Greg Arnott advised that LGANT calls for motions from councils any issues facing by Councils to bring to attention at the LGANT meeting. Motion submissions are to be submitted as per the LGANT template. Motions Council will submit include:

- 1.Pool Action
- 2.Pool Policy
- 3.CDP Action

**7/2016 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts) Carried**

**a) That the Finance Committee approve the motion 1 to submit to LGANT.**

**8/2016 RESOLVED (John Dalywater/Kathy-Anne Numamurdirdi) Carried**

**b) That the Finance Committee approve the motion 2 to submit to LGANT.**

**9/2016 RESOLVED (Eric Roberts/John Dalywater) Carried**

**b) That the Finance Committee approve the motion 3 to submit to LGANT.**

### **17.2 LAND TITLE TRANSFER**

**10/2016 RESOLVED (John Dalywater/Eric Roberts) Carried**

**a) That Council authorise that the common seal of Council be affixed to the transfer of property for 2 Crawford Street Katherine and be witnessed by the CEO and Council member .**

### **17.3 NUMBULWAR LOCAL AUTHORITY NEW MEMBER - CR NUMAMURDIRDI - Councillor Kathy-Anne Numamurdirdi**

**11/2016 RESOLVED (Eric Roberts/Judy MacFarlane) Carried**

**a) That the Council approve the appointment of Roland Nundhirribala as a new Local Authority member for Numbulwar.**

### **17.4 AGENCY PROGRAM POSITIONS THAT RGRC IS PAYING WAGES FOR - DM Judy MacFarlane**

Deputy Mayor advised that at last FCM removed four agency positions. Deputy Mayor requested a list of which agency programs are being subsidised by RGRC core funds.

DCS Marion Smith reported that DCS is reviewing all contracts and activities that are actually delivering and should be delivered. A report will be submitted to Council in the March OCM.

**12/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried**

- a) That the Finance Committee receive and note the verbal update on agency programs positions that RGRC is paying for.

Action: CEO to provide a report to Council at next OCM on:

1. What programs are overspent?
2. What programs budgeted to make profit but aren't?
3. What programs are underperforming?

**17.5 UPDATE ON VEHICLES USAGE, REPAIRS FOR ALL LIGHT FLEET - DM Judy MacFarlane**

Deputy Mayor has raised concern over the usage of the vehicles and repairs of all light fleet.

13/2016 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) Carried

- a) That the Finance Committee receive and note the verbal update on vehicles usage & repairs for all light fleet.

Action: CEO to present a report on light fleet usage and repairs at each Finance Committee Meeting.

**18. DEPUTATIONS & PETITIONS**

Nil


**19. CLOSED SESSION**

Nil

**CLOSE OF MEETING**

The meeting terminated at 11:48 pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 24 February 2016 AND CONFIRMED Thursday, 28 April 2016.

  
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~~Mayor Tony Jack~~  
Deputy Mayor

