



MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF
REGIONAL COUNCIL
HELD AT THE 2 CRAWFORD STREET, KATHERINE
ON WEDNESDAY, 23 AUGUST 2017 AT 8:30AM

1.PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Tony Jack
Deputy Mayor Judy MacFarlane
Councillor Kathy Anne Numamurdirdi
Councillor John Dalywater
Councillor Eric Roberts
Geoff Bishop, Independent Member

1.2 Staff

Michael Berto, CEO
Greg Arnott, Director Corporate Governance
Sharon Hillen, Director Council and Community Services
Amanda Haigh, Manager Governance and Corporate Planning
Lokesh Anand, Finance Manager
Amy Bretherton, Governance Officer (minute taker)

1.3 Guests

Nil

2.MEETING OPENED

Meeting opened at 8:44am

3.WELCOME TO COUNTRY

Mayor Tony Jack welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

4.APOLOGIES AND LEAVE OF ABSENCE

Nil

5.CALL FOR ITEMS OF GENERAL BUSINESS

- 1.Numbirindi Festival Jumping Castle
- 2.MRM CBT Project Application Advice
- 3.Late Correspondence- Wanta Aboriginal Corporation

6.QUESTIONS FROM THE PUBLIC

Nil

7.DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee.

8.CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

8.1 CONFIRMATION OF PREVIOUS MINUTES

141/2017 RESOLVED (Judy MacFarlane/John Dalywater) Carried

- (a) That the Finance Committee approve the minutes as a true and accurate record of the Finance Committee Meeting held Thursday 27 April 2017.

9.BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 ACTION LIST

42/2017 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi) Carried

- (a) That the Finance Committee receive and note the Action List.

10.INCOMING CORRESPONDENCE

10.1 INCOMING CORRESPONDENCE

43/2017 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the Incoming Correspondence.

11.OUTGOING CORRESPONDENCE

Nil

12.EXECUTIVE DIRECTORATE REPORTS

Nil

13.CORPORATE GOVERNANCE DIRECTORATE REPORTS

13.1 REVIEW OF POLICIES

44/2017 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) Carried

- (a) That the Finance Committee approves the following reviewed policies:

- 1) ADM005 – Communication Policy
- 2) ADM014 – Good Governance Policy
- 3) ADM015 – Legislative Compliance Policy
- 4) ASS001 – Fleet Procurement and Allocation Policy
- 5) CL005 – Council Meeting Procedure Policy
- 6) CL006 – Council Elected Member Allowance Policy
- 7) GOV001 – Policy Framework
- 8) GOV004 – Cultural Business Policy
- 9) GOV009 – Vehicle Use Policy
- 10) GOV012 – Organisational Delegations Manual (Non-Financial)
- 11) HR003 – Employee Discipline Policy
- 12) HR005 – Confidentiality Policy

- 13) HR008 – Offsite-Workers Policy
- 14) HR009 – Volunteer Policy
- 15) HR010 – RGRC Visa Policy
- 16) HR011 – Leave Policy
- 17) HR015 – Uniform Policy
- 18) HR023 – Criminal History Check Policy
- 19) LA001 – Local Authority Policy
- 20) WS002 – Smoke-Free Policy
- 21) WS003 – Work Health and Safety Policy
- 22) WS004 – Pool Policy
- 23) WS005 – PPE Policy
- 24) WS006 – Firearm and Tranquiliser Policy
- 25) WS008 – Emergency Evacuation Policy

13.2 FINANCE - RGRC FINANCIAL REPORT AS AT 31ST JULY 2017

Finance power point Presentation InfoXpert: 707518

46/2017 RESOLVED (Geoff Bishop/Kathy-Anne Numamurdirdi) Carried

- (a) That Finance Committee receive and note financial reports as at 31st July 2017.

13.3 GRANTS: FUNDING AGREEMENT FOR BLACKSPOT PROGRAM, ANUYLA STREET

47/2017 RESOLVED (Eric Roberts/Judy MacFarlane) Carried

- (a) That the Finance Committee accept the funding offer of \$194,304 from the Northern Territory Government for the Blackspot Program, Anuyla Street by signing and dating two copies of the funding agreement.

13.4 GRANTS: FUNDING AGREEMENT FOR 2017-18 MUNICIPAL AND ESSENTIAL SERVICES AND HOUSING MAINTENANCE SERVICES

47/2017 RESOLVED (Eric Roberts/John Dalywater) Carried

- (a) That the Finance Committee accept the funding offer of \$604,014.40 from the Northern Territory Government for the 2017-18 Homelands Municipal and Essential Services and Housing Maintenance Services by signing and dating two copies of the funding agreement.

13.5 GRANTS: FUNDING AGREEMENT FOR BARUNGA OVAL LIGHTS CONSULTATION

48/2017 RESOLVED (Kathy-Anne Numamurdirdi/John Dalywater) Carried

- (a) That the Finance Committee accept the funding offer of \$33,425 from the Northern Territory Department of Tourism and Culture for the Barunga Oval Lights Consultation by signing and dating two copies of the Agreement.

13.6 ROCKY CREEK BRIDGE BORROLOOLA

InfoXpert: 707517. Correspondence received on 5 March 2017 from Allen Cairns, Contracts Manager.

49/2017 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the tabled report containing the options for Rocky Creek Bridge.

- (b) That the Finance Committee approve the recommended option and budget of \$180,000 required for the repairs and stability of the Rocky Creek Bridge.

Morning Tea Break 9:52am
Meeting Resumed 10:10am

14.COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

Nil

15.GENERAL BUSINESS

15.1 NUMBIRINDI FESTIVAL JUMPING CASTLE FUNDING

50/2017 RESOLVED (John Dalywater/Judy MacFarlane) Carried

- (a) That the Finance Committee supports the funding offer of \$2000 for jumping castles at the Numbirindi Festival 2017

Cr Kathy-Anne Numamurdirdi left the meeting, the time being 10:15 AM

15.2 MRM CBT PROJECT APPLICATION ADVICE

51/2017 RESOLVED (Eric Roberts/John Dalywater) Carried

- (a) That Finance Committee receive and note the correspondence from MRM CBT Project Application.

15.3 LATE CORRESPONDENCE- WANTA ABORIGINAL CORPORATION

InfoXpert:707516

52/2017 RESOLVED (John Dalywater/Geoff Bishop) Carried

- (a) That Finance Committee receive and note the correspondence from Wanta Aboriginal Corporation.

ACTION: CEO to meet with Wanta Aboriginal Corporation to follow up request for office space in the vacant Night Patrol office for a Sports Academy and waiver of fee.

16.CONFIDENTIAL SESSION

DECISION TO MOVE TO CONFIDENTIAL SESSION

53/2017 RESOLVED (Judy MacFarlane/Geoff Bishop) Carried

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 16.1 Minutes of Previous Confidential Session Finance Committee Meeting -** *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

16.2 Statutory Report - *The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.*

16.3 Rocky Creek Bridge - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

16.4 Update Of CDP Contract Transitional Arrangements For Region 29- *The report will be dealt with under Section 65(2) (a) (ci) (cii) (ciii) (civ) (d) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential.*

RESUMPTION OF MEETING

58/2017 RESOLVED (John Dalywater/Judy MacFarlane) Carried

That the decisions of Confidential Session be noted as follows:-

16.1 MINUTES OF PREVIOUS CLOSED SESSION FINANCE COMMITTEE MEETING

54/2017 RESOLVED (Judy MacFarlane/John Dalywater) Carried

- (a) **That the Finance Committee receive and note the minutes of the Confidential Session Finance Committee Meeting held on 27th April 2017.**

16.2 STATUTORY CHARGES

55/2017 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) **That the Finance Committee resolve to affix the Common Seal on the Discharge of Statutory Charge on properties in report.**

16.3 ROCKY CREEK BRIDGE

56/2017 RESOLVED (Judy MacFarlane/John Dalywater) Carried

- (a) That the Finance Committee approve application to the Minister for exemption from tender under the Local Government Procurement Guidelines for completion of remedial works on Rocky Creek Bridge at Borroloola.

16.4 UPDATE OF PROPOSED GSNT TO RGRC CDP TRANSITIONAL ARRANGEMENTS (REGION 29)

57/2017 RESOLVED (Eric Roberts/John Dalywater)

Carried

- (a) That the Finance Committee receive and note the report in relation to CDP transitional arrangements for Region 29.

CLOSE OF MEETING

The meeting terminated at 10:43am.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 23 August 2017 AND CONFIRMED Thursday, 14 September 2017.

Mayor Tony Jack