MINUTES OF THE BESWICK LOCAL AUTHORITY MEETING (PROVISIONAL) OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BESWICK ON MONDAY, 23 APRIL 2018 AT 10:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members
Councillor Selina Ashley

1.2 LA Members
Deanna Kennedy
Raelene Bulumbura
Lorraine Bennett (Chair)
Kathleen Lane

1.3 Staff
Nathan McIvor - Area Manager Central Arnhem
Sharon Hillen - Director Council and Community Services
Alisha Sullivan - EA to Director Council and Community Services
Chantal Binding - LA Coordinator
Rodwynne King - Beswick Senior Administration Support Officer (minute taker)

1.4 Guests
Tom Girdler – NTG, Department of Housing and Community Development
Moira McCreesh – NTG, Harm Minimisation Unit, Department of Health

2. MEETING OPENED

Provisional Meeting opened at 10.35am

3. WELCOME TO COUNTRY

Lorraine Bennett read the Pledge in Kriol after those present had recited the Pledge in English.

4. APOLOGIES AND LEAVE OF ABSENCE

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(a) That the Beswick Local Authority accept apologies from Mayor Judy McFarlane, Deputy Mayor Helen Lee, Councillor W Runyu and Beswick CSC Brenda Donges for the Beswick Local Authority Meeting held on 23rd April 2018

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5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

(a) That the Beswick Local Authority approve the minutes as a true and accurate record of the Beswick Local Authority's Meeting held on Monday 12th March 2018.

Minutes from 12th March 2018 could not be confirmed as this meeting was a Provisional Meeting only. Minutes will be held until the next Local Authority Meeting on 18th June.

6. CALL FOR OTHER BUSINESS

1. Update from Moira McCreesh, Principal Action Alcohol Officer, Harm Minimisation Unit, NT Government.

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Beswick Local Authority meeting.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

69/2018 **RESOLVED (Selina Ashley/Kathleen Lane)**

(a) **That the Beswick Local Authority receive and note the Action List.**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
08.05.17	11.5 Naming Parks in Beswick	1. Kathleen Lane is going to talk to Frankie Lane to see if there are any local names that the different areas are known by and can be used. 2. Signs to be drawn up.	Area Manager/ CSC	**Completed**	07.07.17 Report back at next LA Meeting. 14.08.17 Presented LA with List of names for Parks and a Community Sign Off Sheet. Signs need to be done. 31.10.17 Completed but signs need to be done. 19/02/17 Please see attached quote. **23/04/18 Ordered**
08.05.17	11.7 Location of Skate Park	Installation of a small skate park (quote obtained).CSC will submit a Project Proposal to Katherine RGRC for the Skate Park at Lot 55.	Area Manager/ CSC	**Completed**	07.07.17 Installation – Still in Planning Stage – Part of process is risk assessment. 27.07.17 Brenda has submitted a Project Form for this proposal. It will then go to Council. 31.10.17 Greg chasing up 06.11.17 Mayor to follow up on progress. 19.02.18 Please see attached quotes. 20.03.18 Seeking advice. **23.04.18 Quotes received will commence construction.**
08.05.17	11.8 Play Equipment for	Area Manager to present quotes for play	Area Manager	**Completed**	07.07.17 Planning Stage – Project form has been submitted –

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	lot 55 park	equipment at the next meeting.			Procurement. 31.10.17 Purchase as tender through Central Arnhem & Roper. 19.01.18 Please see attached quote and ideas for Beswick. **23.04.18 Equipment ordered**
08.05.17	11.9 Picnic tables and path at new sub basket ball court's play equipment	CSC will put in a Project Proposal to RGRC Katherine for BBQ, seating and shelter, and pay to have a path installed	CSC	**Completed**	07.07.17 Planning Stage –Project Form has been Submitted – Procurement. 19.02.18 Please see the Report for this. 12.03.18 Approved by LA and have commenced purchasing of materials. 11.04.18 Shelter, BBQ table and seating have been ordered. **23.04.18 Being constructed**
14.08.17	8.3 Names for the 5 cemeteries/ Burial grounds. **(LA members advised approx. 9 cemeteries/ burial grounds**	Will need to consult with Community and Tos	CSC/SASO /LA	Ongoing	31.10.17 Have a name for main burial ground but not the others. 06.11.17 See attached map for Identifying locations and suggest names. **23.04.18 CSC & SASO will consult with family members to locate grave sites. (LA members advised approx. 9 different areas)**
14.08.17	8.4 Picnic table and chairs, for under the tree near Madigan Dam. (Not Butterfly Creek Billabong.)	Purchase of table and chairs to fit 8 people, constructed of aluminium.	Area Manager /CSC	**Completed**	06.11.17 See attached pictures & prices. 12.03.18 Has been approved by LA to purchase Jumbo Park Setting from Felton Industries for $1850.00. 11.04.18 Seating has been ordered. **23.04.18 LA have requested the Billabong be renamed Madigan Dam.**
14.08.17	11.7 Water tap at the Wugularr Cemetery.	1. Install water tap at Cemetery, running pipes from toilet block at Madigan Street. 2. Discuss the logistics of watering the cemetery with LA.	Area Manager/ CSC/ Sharon	**Completed**	31.10.17 Sharon Hillen advised there is no water for this to happen (only potable water). A bore is needed so that drinking water supply isn't used. Sharon to investigate. 08.12.17 Nathan to get a quote on bore. 20.03.18 Maintenance request. **23.04.18 There is a drinking tap at the Madigan Basketball Courts for water.**
14.08.17	11.7 Watering or a sprinkler system for oval during the dry season when river is dry.	1. Look at watering or a sprinkler system for oval. 2. Discuss with LA re; Obtaining funding for watering system during the dry.	Area Manager/ CSC Sharon	Ongoing	31.10.17 Sharon Hillen advised there is no water for this to happen (only potable water). A bore is needed so that drinking water supply isn't used. Sharon to investigate. 20.03.18 Dep. Of Resources to be contacted. **23.03.18 Sharon Hillen is still investigating options.**
14.08.17	11.8 GRANTS: ROUND 1 2017-18 ROPER	Local Authority will apply for funds to buy/fix community	SASO/ LA	**Completed**	15.08.17. Have applied for funding. 31.10.17 Approved funding at

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	GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM	BBQ trailer for Community use			OCM 25.10.17 19.02.18 Trailer has new tires and is licensed. It is being used but some work still to be done. **23.04.18 Trailer is in use.**
12.03.18	10.1 BMX Track	Creating a BMX Track near the Cemetery Gates, from Bertbert Street behind the cemetery, to Madigan Road. Brenda Donges explained that it will involve some excavation and getting gravel to create the jumps.	CSC Brenda	Ongoing	12.03.18 Brenda will do a Project form and some preliminary costings.
12.03.18	10.2 Madigan Park Basketball Courts.	Madigan Park Basketball Courts – fencing and landscaping	CSC Brenda	**Completed**	12.03.18 The fencing and landscaping will be undertaken over the next month or so. 11.04.18 Basketball Court landscaping is well underway. Plants, paths and fence have been installed. **23.04.18 Fence and landscaping has been finished for Stage 1. Stage 2 on Bertbert Street will commence next financial year.**
12.03.18	10.3 Street Signs	Request that street signs be put up, as visitors to the community are having trouble finding houses and buildings. Brenda Donges will follow up on the purchase of replacement street signs	CSC Brenda	**Completed**	20.03.18 Jobs List 28.03.18 Nathan has the list of names and is ordering signs **23.04.18 Signs have been ordered, arriving next week and will install.**
12.03.18	10.4 Aged Care Facility – Lighting	Aged Care Facility needs their external lights checked as the area is too dark. RGRC has an electrician coming out soon and will get the lights checked.	CSC Brenda	**Completed**	20.03.18 Maintenance Request Submitted – Jobs List 10.04.18 Electrician has checked the lights and ordered parts to fix them. **23.04.18 Electrician has ordered parts to fix lights (On Work's List).**
12.03.18	10.5 Victor Hood Memorial Park	The big tree in Victor Hood Memorial Park needs trimming, it is too big and is blocking out light. Municipal staff will look at trimming the tree.	MUNS	Ongoing	20.03.18 Jobs List **23.04.18 On Work's Plan.**

Deanna Kennedy left the meeting, the time being 10.55am
Deanna Kennedy returned to the meeting, the time being 11.00am

9. INCOMING CORRESPONDENCE

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9.1 DJILPIN ARTS BLANASI COLLECTION

CEO Michael Berto has been in discussions with Sam Bush-Blanasi regarding setting up a trust for the art works.
The LA Members suggested that Princess and Marcus Blanasi be included in the discussions, and to ensure that Fleur has informed the Committee and the workers at the Art Centre about these discussion.

70/2018 **RESOLVED (Raelene Bulumbara/Kathleen Lane)**

(a) **That Beswick Local Authority receive and note the correspondence regarding the Blanasi Collection.**

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

71/2018 **RESOLVED (Selina Ashley/Kathleen Lane)**

(a) **That the Beswick Local Authority receive and note the Elected Member Report.**

COUNCIL SERVICES REPORT (Late Report)

Beswick
Core Services
111 – Councils Services General
- Operating as required.

160 – Municipal Services
- Grass and weeds kept mowed and sprayed over the wet.
- MUNS preparing for the dry season and fire break creation
- Landscaping at Basketball courts commenced. Stage 1 complete. Stage 2 will include retaining wall, path and more landscaping on the northern side of the Court.
- Foundation for covered picnic area at playground (top sub) has been constructed.
- Picnic table for the Dam has also been ordered, to be installed mid year.
- All normal municipal services running as required.

Agency Services
350 – Centrelink
- Serviced as per contract – permanent position

348 – Indigenous Broadcasting
- Serviced as per contract

404 – Indigenous Sport and Recreation
- Activities are occurring regularly, tennis hot shots program training occurred for the workers.

407 – Remote Sport and Recreation
- Nil to report.

72/2018 **RESOLVED (Selina Ashley/Kathleen Lane)**

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(a) **That the Beswick Local Authority receive and note the Council Services Report for the 23 April 2018 meeting.**

Deanna Kennedy left the meeting, the time being 11.26am
Deanna Kennedy returned to the meeting, the time being 11.28am

11.2 COUNCIL FINANCIAL REPORT – BESWICK LOCAL AUTHORITY THIRD QUARTER REPORT

73/2018 **RESOLVED (Selina Ashley/Kathleen Lane)**

(a) **That the Beswick Local Authority receive and note the Financial Report for the Third Quarter of 2017-18.**

11.3 GOVERNANCE REPORT – NEW POLICIES

74/2018 **RESOLVED (Raelene Bulumbara/Kathleen Lane)**

(a) **That the Beswick Local Authority receives the following new policies:**
- **(i) GOV027 Indigenous Procurement Policy;**
- **(ii) GOV028 Buy Local Policy;**
- **(iii) GOV029 Records Management Policy;**

(b) **That the Beswick Local Authority receives and notes the following new and revised policies as adopted by Council at the 15 December 2017 meeting.**
- **(i) WS009 Fatigue Management Policy;**
- **(ii) HR029 Redeployment and Redundancy Policy;**
- **(iii) GOV012 Organisational Delegations Manual (non-financial);**
- **(iv) AGE038 AGED CARE Service Referral and Coordination Policy.**

11.4 GOVERNANCE REPORT – COMPLAINTS REGISTER

75/2018 **RESOLVED (Selina Ashley/Raelene Bulumbara)**

(a) **That Beswick Local Authority receive and note the Complaints Report.**

Sharon Hillen explained to the LA that there are forms in the Council Office that can be filled out for complaints and cheeky dog issues.

11.5 GOVERNANCE REPORT – BESWICK LOCAL AUTHORITY PROJECT FUNDING REPORT

The following was discussed and the Local Authority would like to allocate their LA Project Funding to the following:

- Signs for Parks	$ 3500.00
- Contingency for Skate Park overrun	$ 5000.00
- Contributing to the purchase of a Can Crusher for all Communities	$ 3000.00
- Bollards	$10000.00
- Upgrade of Bus shelter to a larger Shade and Seating area.	$15000.00
- Donation to the local football team – Beswick Bears	$ 3000.00
- Purchase of Solar light for Skate Park	$ 8000.00
TOTAL	$47,500.00

76/2018 **RESOLVED (Kathleen Lane/Selina Ashley)**

(a) **That the Beswick Local Authority receive and note the report on the Local Authority Project Funding.**

(a) **That the Beswick Local Authority approve to allocate at total of $47,500.00 from their Local Authority Project Funding for: Signs for Parks $ 3500.00, Contingency for Skate Park overrun $ 5000.00, Contributing to the purchase of a Can Crusher for all Communities $ 3000.00, Bollards $ 10000.00, Upgrade of The Bus shelter to a larger Shade and Seating area $15000.00 and Donation to the local football team – Beswick Bears$ 3000.00. Solar light for Skate Park - $8000.00.**

11.6 COMMUNITY SERVICES REPORT – COMMUNITY SAFETY

77/2018 **RESOLVED (Kathleen Lane/Deanna Kennedy)**

(a) **That the Beswick Local Authority receive and note the Community Safety Report**

11.7 COMMUNITY SERVICES – AGED CARE, DISABILITY, CRÈCHE

78/2018 **RESOLVED (Raelene Bulumbara/Kathleen Lane)**

(a) **That the Beswick Local Authority receive and note update on Community services**

11.8 LOCAL AUTHORITY NOMINATION AND RESIGNATION

79/2018 **RESOLVED (Kathleen Lane/Selina Ashley)**

(a) **That the Beswick Local Authority accept the nomination of Anne-Marie Ryan for the Beswick Local Authority.**

(a) **That the Beswick Local Authority accept the resignation of Savonne Scrubby from the Beswick Local Authority**

11.9 TOWN PRIORITIES 2018-2019

The Local Authority decided on option to hold Community consultation on the 5th June 2018, after the Community Safety Meeting. This will be followed by a BBQ Lunch.

80/2018 **RESOLVED (Selina Ashley/Raelene Bulumbara)**

(a) **That the Beswick Local Authority plans to hold a Community Consultation Meeting to decide on the Town Priorities that are to be included in the 2018/2019 Regional Plan.**

ACTION: LA to hold a Community Consultation Meeting on June 5th 2018, to decide on the Town Priorities that are to be included in the 2018/2019 and to organise a BBQ to follow.

11.10 GRANTS: FUNDING FOR EXERCISE STATIONS IN THREE COMMUNITIES

Three pieces of equipment being installed.

81/2018 **RESOLVED (Selina Ashley/Kathleen Lane)**

(a) **That the Beswick Local Authority receive and note the attached quote and presentation for the exercise equipment.**

ACTION: The CSC will sign the attached forms and forward to Imagination Play.

11.11 SURVEY FOR NIGHT PATROL

82/2018 **RESOLVED (Raelene Bulumbara/Kathleen Lane)**

(a) **That the Beswick Local Authority receive and note the request to fill in the attached survey.**

12. OTHER BUSINESS

12.1 UPDATE FROM MOIRA MCCREESH - HARM MINIMISATION UNIT, NT GOVERNMENT

Moira provided an update and asked the Local Authority Members to consider what should be done with the Beswick (Wugularr) Alcohol Management Plan. The Traditional Owners did not accept the Plan in November 2016. Moira suggested 3 options for the plan –

- Apply for a Section 19 consultation about the WAMP by NLC to try and get TO approval.
- Drop the Plan altogether and disregard all the work that Community members had put into the WAMP since 2010.
- Look for a way to keep the draft WAMP as a reference document recording the opinions of the majority of community members about alcohol management.

The Local Authority chose the third option and directed Moira to Table the draft document at a Community Safety Meeting. They also agreed for Sharon Hillen to put a copy on the RGRC website to make sure it was available for consultation.

The Local Authority requested that mention of a “safer drinking area” and that the TOs said “no” to this be removed and to remove reference to the TOs in the footer.

Moira told the Local Authority that Senator Scullion was inviting people to contribute to a review of making it compulsory for Low Aromatic Fuel to be used instead of Unleaded Fuel. Submission close on the 18th May 2018.

Moira has gained funding for the Beswick Community, under the Alcohol and Drug Action Initiatives Program for:

- Cooking To Support Change (women and girls)
- Resources to help the CEPO work with young people
- Strongbala Wumin Bush Camps
- Men’s strong lifestyle workshops
- Strong Words, Better Ways (to improve out of date of faded signing with positive community messages)

There is currently funding available for a Women’s Art Banner Making Workshop and Ladies Cooking evenings that has not been allocated, due to a lack of provider.

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The blue and white Intervention sign at the entrance to Wugularr needs to be replaced/updated. Deanna Kennedy has art work and script for a new sign and Lorraine Bennet agreed to check the Kriol wording for accuracy. The original artist will be paid $500.00 for the artwork and Nathan McIvor will coordinate getting the signs done.

83/2018 **RESOLVED (Kathleen Lane/Raelene Bulumbara)**

(a) **That the Beswick Local Authority receive and note the update from Moira McCreesh, Harm Minimisation Unit.**

ACTION: Deanna Kennedy will send through sign design to Nathan McIvor.
ACTION: Nathan McIvor will coordinate with Moira McCreesh the making of the signs and payment from the funding she has obtained.
ACTION: Sharon Hillen will have the AMP put on the RGRC Website.

CLOSE OF MEETING

The meeting terminated at 1.00 pm.

THIS PAGE AND THE PRECEEDING 9 PAGES ARE THE MINUTES OF THE Beswick Local Authority Meeting HELD ON Monday, 23 April 2018 AND CONFIRMED Monday, 18 June 2018.

Chairperson Lorraine Bennett

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