



MINUTES OF THE ROPER GULF REGIONAL COUNCIL AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS
ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 20 NOVEMBER 2019 AT
10:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

- Sheldon SMITH, Independent Member (Acting Chair);
- Councillor Don GARNER;
- Councillor Eric ROBERTS.

1.2 Staff

- Marc GARDNER, General Manager Corporate Services and Sustainability;
- Cristian COMAN, Manager Information Systems;
- Lokesh ANAND, Chief Financial Officer.

2. MEETING OPENED

The Audit Committee Meeting opened at 10:21am and the Pledge was read.

3. APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

60/2019 RESOLVED (Eric ROBERTS/Donald GARNER)

CARRIED

That the Committee:

- (a) Accepts the apologies of Garry LAMBERT, Chairperson;
- (b) Appoints Sheldon Smith to be Acting Chair for the meeting; and
- (c) Notes that Cr MURRUNGUN is on approved leave.

4. CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

61/2019 RESOLVED (Donald GARNER/Eric ROBERTS)

CARRIED

That the Audit Committee approves the minutes as a true and accurate record of the previous Audit Committee Meeting held on 18 September 2019.

5. CALLS FOR ITEMS OF GENERAL BUSIENSS

Nil

6. DISCLOSURES OF INTEREST

There were no declarations of interest at this Audit Committee meeting.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

62/2019 RESOLVED (Eric ROBERTS/Donald GARNER)

CARRIED

That the Audit Committee receives and notes Action List.

8. INCOMING CORRESPONDENCE

Nil

9. OUTGOING CORRESPONDENCE

Nil

10. ELECTED MEMBERS' REPORT

Nil

11. OPERATIONAL REPORT

11.1 FINANCE - 2018-19 ANNUAL FINANCIAL STATEMENTS

63/2019 RESOLVED (Eric ROBERTS/Donald GARNER)

CARRIED

That the Audit Committee receives and notes the Audited Financial Statements for the year ended 30 June 2019.

12. GENERAL BUSINESS

12.1 COUNCIL'S 2018/2019 ANNUAL REPORT

64/2019 RESOLVED (Donald GARNER/Eric ROBERTS)

CARRIED

That the Audit Committee receives and notes the report in relation to Councils 2018/19 Annual Report.

12.2 GENERAL INSTRUCTION NO. 3 - AUDIT COMMITTEES

615/2019 RESOLVED (Eric ROBERTS/Donald GARNER)

CARRIED

That the Audit Committee receives and notes the report in relation to General Instruction No. 3 – Audit Committees.

13. DECISION TO MOVE INTO CONFIDENTIAL SESSION

66/2019 RESOLVED (Donald GARNER/Eric ROBERTS)

CARRIED

That the Audit Committee resolves to move into Confidential Session and that members of the press and public be excluded from Meeting.

14. MOVE OUT OF CONFIDENTIAL SESSION

71/2019 RESOLVED (Donald GARNER/Eric ROBERTS)

CARRIED

That the Audit Committee moves out of Confidential Session and resolved that the decisions made during that Session be made publicly available.

13.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL

6762/2019 RESOLVED (Donald GARNER/Eric ROBERTS)

CARRIED

That the Audit Committee approves the confidential minutes as a true and accurate record of the previous Audit Committee Meeting, confidential session as a true and accurate record of that meeting held on 18 September 2019.

13.2 FINANCE - MANAGEMENT LETTER 2018-19 AUDIT

68/2019 RESOLVED (Eric ROBERTS/Donald GARNER)

CARRIED

That the Audit Committee receives and notes Management Letter issued by auditors for 2018-19 Audit.

13.3 RECORDS MANAGEMENT

69/2019 RESOLVED (Donald GARNER/Eric ROBERTS)

CARRIED

That the Audit Committee receives and notes the update pertaining to Councils Records Management.

13.4 RISK MANAGEMENT PLAN

70/2019 RESOLVED (Eric ROBERTS/Donald GARNER)

CARRIED

That the Audit Committee notes the report in relation to Councils Risk Management Plan.

14. CLOSE OF MEETING

The meeting closed at 11:04am.

This page and preceding pages are the minutes of the Audit Committee Meeting held on Wednesday, 20 November 2019 and will be confirmed 04 March 2020.

Chairperson