



MINUTES OF THE ROPER GULF REGIONAL COUNCIL AUDIT COMMITTEE  
MEETING HELD AT THE COUNCIL CHAMBERS  
ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 19 JUNE 2019 AT  
10:00AM

**PRESENT/STAFF/GUESTS**

**1.1 Members**

- Garry LAMBERT, Chairperson
- Sheldon SMITH, Independent Member
- Councillor Don GARNER

**1.2 Staff**

- Marc GARDNER, Director Commercial Services;
- Lokesh ANAND, Acting Director Corporate Governance;
- Cristian COMAN, Manager Governance and Corporate Planning;
- Perna RAMAWAT, Governance Officer (Minute Taker).

**MEETING OPENED**

The Audit Committee Meeting opened at 1013hrs

**APOLOGIES AND LEAVE OF ABSENCE**

**3.1 APOLOGIES AND LEAVE OF ABSENCE**

38/2019 RESOLVED (Garry LAMBERT/Donald GARNER)

CARRIED

- (a) That the Audit Committee accepts apology of Councillor David Murrungun.
- (b) That the Audit Committee does not accept apology of Councillor Eric Roberts.

**CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

39/2019 RESOLVED (Donald GARNER/Garry LAMBERT)

CARRIED

- (a) That the Audit Committee approves the minutes as a true and accurate record of the previous Audit Committee Meeting held on 06 March 2019.

**DISCLOSURES OF INTEREST**

There were no declarations of interest at this Audit Committee .

**BUSINESS ARISING FROM PREVIOUS MINUTES****6.1 ACTION LIST**

40/2019 RESOLVED (Sheldon SMITH/Donald GARNER) *CARRIED*

- (a) That the Audit Committee receives and notes the Action List.
- (b) That the Audit Committee requests the removal of Item 12.5 from List.

**GENERAL BUSINESS****13.1 IRM****INCOMING CORRESPONDENCE**

*Nil*

**OUTGOING CORRESPONDENCE**

*Nil*

**ELECTED MEMBERS'S REPORT**

*Nil*

**OPERATIONAL REPORT****11.1 DRAFT REGIONAL PLAN**

41/2019 RESOLVED (Donald GARNER/Sheldon SMITH) *CARRIED*

- (a) That the Audit Committee receives and notes the Draft 2019-20 Regional Plan with a consideration to provide a summarised document for community consultation.

**11.2 LOCAL AUTHORITY MEETINGS**

42/2019 RESOLVED (Sheldon SMITH/Garry LAMBERT) *CARRIED*

- (a) That the Audit Committee receives and notes this report pertaining to Local Authority Meetings.
- (b) That the Audit Committee recommends to council that the letter to be drafted on its behalf to the department raising the issues outlined in this report.

**BUSINESS ARISING**

*Nil*

**GENERAL BUSINESS****13.1 INFORMATION RIGHTS MANAGEMENT**

43/2019 RESOLVED (Sheldon SMITH/Donald GARNER) *CARRIED*

- (a) The Audit Committee notes the matters reported to ICAC pertaining to Reportable Breaches, and that a follow-up report be presented to Committee at next meeting;
- (b) That Information Rights Management (IRM) be further discussed in

Confidential Session.

## DECISION TO MOVE TO CONFIDENTIAL SESSION

### 14 DECISION TO MOVE INTO CONFIDENTIAL SESSION

44/2019 RESOLVED (Donald GARNER/Sheldon SMITH)

CARRIED

- (a) That the Committee moves into confidential session and for members of the public to be excluded from meeting.

## CLOSED SESSION

**15.1 Confirmation of Previous Minutes - Confidential** - *The report will be dealt with under Section 65(2) of the Local Government Act 2008 and Regulation 8 (a) of the Local Government (Administration) Regulations 2008.*

**15.2 Organisational Restructure** - *The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 (a), (c) (iii) of the Local Government (Administration) Regulations 2008.*

**15.3 Risk Management Register** - *The report will be dealt with under Section 65(2) of the Local Government Act 2008 and Regulation 8 (c) (iii), (iv) of the Local Government (Administration) Regulations 2008.*

**15.4 Finance - Council Draft Budget 2019-20** - *The report will be dealt with under Section 65(2) of the Local Government Act 2008 and Regulation 8 (e) of the Local Government (Administration) Regulations 2008.*

**15.5 2018/2019 Audit Priorities** - *The report will be dealt with under Section 65(2) of the Local Government Act 2008 and Regulation 8 (c) (iii) of the Local Government (Administration) Regulations 2008.*

**15.6 Information Rights Management** – *The report will be dealt with under Section 65(2) of the Local Government Act 2008 and Regulation 8 (c) (iv) of the Local Government (Administration) Regulations 2008.*

### 15.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL

45/2019 RESOLVED (Garry LAMBERT/Donald GARNER)

CARRIED

- (a) That the Audit Committee approves the confidential minutes as a true and accurate record of the previous Audit Committee Meeting, confidential session as a true and accurate record of that meeting held on 06 March 2019.

### 15.2 ORGANISATIONAL RESTRUCTURE

46/2019 RESOLVED (Sheldon SMITH/Donald GARNER)

CARRIED

- (a) That the Audit Committee receives and notes the Organisational Restructure.

### 15.3 RISK MANAGEMENT REGISTER

47/2019 RESOLVED (Donald GARNER/Sheldon SMITH)

CARRIED

- (a) That the Audit Committee reviews the draft Risk Management Register

**15.4 FINANCE - COUNCIL DRAFT BUDGET 2019-20**

48/2019 RESOLVED (Sheldon SMITH/Donald GARNER)

CARRIED

- (a) That the Audit Committee receive and note the draft council budget 2019-2020, noting its suitability and sound construction, and reminds Council that Capital Reserves ought not be spent to sustain operations.

**LUNCH BREAK AT 12:03HRS****15.5 2018/2019 AUDIT PRIORITIES**

49/2019 RESOLVED (Donald GARNER/Sheldon SMITH)

CARRIED

- (a) That the Audit Committee receives and notes presentation provided by Deloitte pertaining to annual Financial Audit

**15.6 INFORMATION RIGHTS MANAGEMENT**

50/2019 RESOLVED (Donald GARNER/Sheldon SMITH)

CARRIED

- (a) That the Audit Committee receives and notes the outline from the Manager of Governance and Corporate Planning pertaining to Councils IRM.

**15.7 MOVE OUT OF CONFIDENTIAL SESSION**

51/2019 RESOLVED (Sheldon SMITH/Donald GARNER)

CARRIED

- (a) That the Audit Committee moves out of Confidential Session;  
(b) The decisions of the Committee made in Confidential Session be made publicly available.

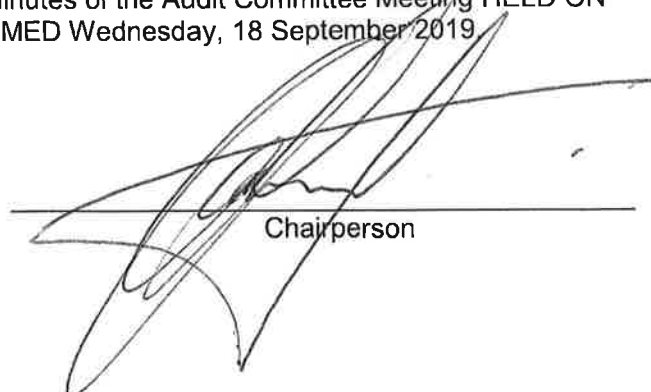
**ITEMS FOR NEXT MEETING**

TBA

**CLOSE OF MEETING**

The meeting terminated at 1257hrs.

This page and preceding pages are the minutes of the Audit Committee Meeting HELD ON Wednesday, 19 June 2019 AND CONFIRMED Wednesday, 18 September 2019



Chairperson