

MINUTES OF THE ORDINARY MEETING # 53 OF THE ROPER GULF REGIONAL
COUNCIL MEETING HELD AT THE NUMBULWAR TRAINING CENTRE,
NUMBULWAR ON WEDNESDAY, 27 AUGUST 2014 AT 8.30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Tony Jack
Deputy Mayor Judy MacFarlane
Councillor Don Garner
Councillor Anne-Marie Lee
Councillor Kathy-Anne Numamurdirdi
Councillor Daphne Daniels
Councillor Eric Roberts
Councillor Annabelle Daylight

1.2 Staff

CEO, Michael Berto
DCG, Greg Arnott
DITS, Sharon Hillen
DCS, Catherine Proctor
DCED, Marc Gardner
Manager G&CP, Jyoti Pudasaini
Manager Finance, Lokesh Anand
Manager Community Services, Lara Brennen
Management Accountant, Bala Krishna Donepudi
Governance Officer, Hilary Sinfield
Local Authority Coordination Officer, Jo Nicol
Shelley Mckenzie, Senior Administration Support Officer – Numbulwar
Kristine Mulholland, Youth Services
Andrew Mckenzie

1.3 Guests

Sean Byrnes, NT Police
Nathan Rosas, GEC Numbulwar and Ngukurr
Lyndell Plummer
Renissa Numamurdirdi
Renald Numamurdirdi
Zachariah Nunggumajbarr
Hamish Huddleston

Russel Numamurdiridi
Jeremiah Murrungun

2. MEETING OPENED

Meeting opened at 8.31 am by Mayor Tony Jack who read the pledge with Councillors and staff.

3. WELCOME TO COUNTRY

Mayor Tony Jack welcomed the guests, councillors and staff to the meeting.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 LEAVE OF ABSENCE FROM CR. SELINA ASHLEY

171/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

- (a) That Council accept apology from Cr. Selina Ashley, Cr. Stan Allen, Cr. Timothy Baker Jnr and Cr. John Dalywater for non attendance at the Ordinary Meeting of Council on 27th August 2014.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES FROM ORDINARY COUNCIL MEETING

172/2014 RESOLVED (Judy MacFarlane/Eric Roberts)

- (a) That Council notes the minutes from the Ordinary Meeting of Council on the 25th June 2014 as a true and accurate record of that meeting.

6. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES FROM FINANCE COMMITTEE MEETING

173/2014 RESOLVED (Kathy-Anne Numamurdiridi/Anne-Marie Lee)

- (a) That Council confirm the minutes from the Finance Committee meeting held on 23 July 2014 as a true and accurate record of that meeting.

7. CALL FOR ITEMS FOR GENERAL BUSINESS

- Joint Select Committee on Constitutional recognition of Aboriginal and Torres Straits Islander peoples
- Finance Committee Meeting Date change
- Morgues in our towns
- Proposal for Local Authority funding at Ngukurr
- Bore at Larrimah
- Car bodies at dump
- Late Correspondence from Terry Fischer

- Mayor leave of absence
- Indigenous Advanced Strategy
- Disposal of Buses

8. QUESTIONS FROM GENERAL PUBLIC

Nil

9. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Council Meeting.

10. BUSINESS ARISING FROM PREVIOUS MINUTES

10.1 ACTION LIST

174/2014 RESOLVED (Judy MacFarlane/Annabelle Daylight)

- (a) That Council receive and note the Action List as at 27 August 2014.

11. INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

175/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council accept the Incoming correspondence.

12. OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

176/2014 RESOLVED (Judy MacFarlane/Anne-Marie Lee)

- (a) That Council accept the Outgoing correspondence.
 (b) That Council receive and note the media releases from 17 June to 14 August 2014.

13. WARD REPORTS

13.1 NEVER NEVER WARD REPORT

177/2014 RESOLVED (Judy MacFarlane/Annabelle Daylight)

- (a) That Council receive and note the Never Never Ward Report
 (b) That Council receives and accepts the resignation of Allan Ekert from the Mataranka Region Local Authority.
 (c) That Council receive and accept the nomination of Di Jones to the Mataranka Local Authority.

13.2 NUMBULWAR NUMBURINDI WARD

178/2014 RESOLVED (Eric Roberts/Donald Garner)

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.
- (b) That Council accept the recommendation by Governance that Numbulwar Local Authority be dissolved.

13.3 NYIRRANGGULUNG WARD REPORT

179/2014 RESOLVED (Anne-Marie Lee/Kathy-Anne Numamurdiridi)

- (a) That Council receive and note the Nyirranggulung Ward Report.
- (b) That Council receives and accepts the Governance recommendation to dissolve the Manyallaluk Local Authority and call for new nominations.
- (c) That Council receives and accepts the Governance recommendation that Raelene Bulumbara and Jenny Bush have their membership of the Beswick Local Authority rescinded.
- (d) That Council receives and accepts the resignation of Clarette McGregor-Brown from the Barunga Local Authority

13.4 SOUTH WEST GULF WARD REPORT

180/2014 RESOLVED (Donald Garner/Judy MacFarlane)

- (a) That Council receive and note the South West Ward Report.

13.5 YUGAL MANGI WARD REPORT

181/2014 RESOLVED (Anne-Marie Lee/Daphne Daniels)

- (a) That Council receive and noted the Yugal Mangi Ward Report.

14. EXECUTIVE DIRECTORATE REPORTS

14.1 CEO ACTIVITY REPORT

182/2014 RESOLVED (Judy MacFarlane/Annabelle Daylight)

- (a) That Council receive and note the CEO Activity Report.

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS

15.1 YOUTH LEADERSHIP IN COMMUNITY CONFERENCE

183/2014 RESOLVED (Eric Roberts/Donald Garner)

- (a) That Council receives and notes the Youth Leadership In Community Conference.

15.2 REVIEW OF ELECTORAL REPRESENTATION - DISCUSSION PAPER

184/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive and note report on Review of Electoral Representation - Discussion Paper.
- (b) That Council endorse the Discussion Paper on Review of Constitutional Arrangements as presented to Council for the purposes of community consultation.
- (c) That Council staff be authorised to initiate the required public consultation process for the period of six weeks commencing at the earliest opportunity.
- (d) That a further report on the community consultation outcomes be prepared for Council's consideration at the earliest opportunity after the completion of the consultation process and be presented to Council at its ordinary meeting of Council in October 2014.

15.3 NEW POLICY: CARETAKER POLICY

185/2014 RESOLVED (Judy MacFarlane/Eric Roberts)

- (a) That Council approve CL007 Caretaker Policy.

Note:

The Caretaker policy has been developed to ensure that the ordinary business of local government in the Roper Gulf region continues throughout the pre-election period in a responsible and transparent manner and that the elections for Roper Gulf Regional Council are conducted in a manner that is ethical, fair and equitable and is publicly perceived as such.

15.4 POLICY REVIEW : HR002 BULLYING AND HARASSMENT POLICY, HR005 CONFIDENTIALITY AND PRIVACY POLICY

186/2014 RESOLVED (Donald Garner/Daphne Daniels)

- (a) That Council approve the following reviewed policies:
 - HR002 Bullying and Harassment Policy
 - HR005 Confidentiality and Privacy Policy

Notes:

HR002 Bullying and Harassment Policy: affirms Council's commitment to providing a safe working environment free of bullying, harassment and sexual harassment in accordance with its legislative obligations.

HR005 Confidentiality and Privacy Policy: provides guidance to Roper Gulf Regional Council Employees and Elected Members when dealing with information that is of a confidential, personal and/or sensitive manner.

15.5 COMMUNITY GRANTS - 2014-15 RGRC COMMUNITY GRANTS PROGRAM ROUND 1

187/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council endorse the recommendations of the Community Grants Selection Committee for Round 1 2014-15.
 - Mataranka School : Mataranka School Beautification Project – \$2,000.00
 - Jilkminggan School: School excursion - \$2,000.00
 - Wugularr School: Garden project - \$2,000.00
 - Borroloola and Gulf Show Society – exhibitor fridge project - \$3,000.00
 - Dingilina Homeland: Get young men & women to bush skills - \$3,000.00
 - Yugal Mangi Development Aboriginal Corporation: Darlala Motel Bush Medicine & Bush Garden project at Ngukurr - \$3,000.00

- Numbulwar School : Numburindi Arts Shipping Container - \$3,000.00 on condition to provide a project plan.
- (b) **That Council approves to open Community Grants Round 2 for the 2014-2015 Community Grants Program from 1st September 2014 till 15 October 2014.**

ACTION: Grant Guidelines in respect to acquittal to be emphasized.

*Morning tea break: 10:13 am
Meeting resume: 10:41am*

15.6 FINANCE - RGRC FINANCIAL REPORT AS AT 31 JULY 2014

188/2014 RESOLVED (Donald Garner/Judy MacFarlane)

- (a) **That Council receive and note the financial reports for the period ending 31st July 2014.**

16. COUNCIL SERVICES AND INFRASTRUCTURE REPORTS

16.1 SECTION 19 LEASE PROGRESS REPORT AND PAYEMENT

189/2014 RESOLVED (Donald Garner/Eric Roberts)

- (a) **That Council receive and note the Report on Section 19 ALRA Leases – Barunga Beswick, Bulman, Weemol, Ngukurr and Numbulwar.**
- (b) **Council approve the payment of the Section 19 Leases for Barunga, Beswick, Bulman, Weemol, Ngukurr and Numbulwar of \$212,380 for the 2014/15 financial year.**
- (c) **That Council approve the payment plan for the back payment of Section 19 Lease to the 18th of August 2012.**

ACTION: CEO to accept the lease arrangement as per JCAC draft lease agreement and commence on follow on strategy for continuation of the next leasing round (2015-2020).

16.2 PROPOSED CHRISTMAS PUBLIC HOLIDAY OFFICE CLOSURES

190/2014 RESOLVED (Daphne Daniels/Kathy-Anne Numamurdirdi)

- (a) **That Council receive and note report on Christmas Holiday Office Closures.**

16.3 FOURTH QUARTER REPORT 2013/14 OF THE DIRECTORATE OF COUNCIL SERVICES AND INFRASTRUCTURE

191/2014 RESOLVED (Anne-Marie Lee/Eric Roberts)

- (a) **That Council receive and note the Fourth Quarter Report 2013/14 of the Directorate of Council Services and Infrastructure.**

17. COMMUNITY SERVICES DIRECTORATE REPORTS

17.1 COMMUNITY SERVICES DIRECTORATE 4TH QUARTER REPORT

192/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) **That Council receive and note the Community Services Directorate 4th Quarter**

Report.

Cr Anne-Marie Lee left the meeting, the time being 11:17 AM
Cr Anne-Marie Lee returned to the meeting, the time being 11:24 AM
Cr Eric Roberts left the meeting, the time being 11:31 AM
Cr Eric Roberts returned to the meeting, the time being 11:34 AM

CONFIRMED

18. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS

18.1 HOUSING MAINTENANCE PROJECT - FENCING OF TERRITORY HOUSING PROPERTIES IN VARIOUS COMMUNITIES

193/2014 RESOLVED (Kathy-Anne Numamurdirdi/Donald Garner)

- (a) That Council receive and note the report on Housing Maintenance Project.

18.2 CONTRACTS & TECHNICAL SERVICES - CONTRACT UPDATES

194/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

- (a) That Council receive and note the report on contract updates from Directorate of Contracts and Technical Services.

18.3 CRAWFORD STREET OFFICE CARPARK SAFETY WORKS

195/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive the report in relation to the Crawford Street Office car park safety works.

18.4 CONTRACTS AND TECHNICAL SERVICES QUARTERLY REPORT (APRIL - JUN 2014)

196/2014 RESOLVED (Eric Roberts/Anne-Marie Lee)

- (a) That Council receive and note the Contracts and Technical Services Quarterly Report.

18.5 ASSET MANAGEMENT UPDATE

197/2014 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi)

- (a) That Council receive and note the Asset management Report for the period 1 April 2014 to 30 June 2014.

18.6 OUTSTATIONS AND TECHNICAL SERVICES QUARTERLY REPORT

198/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

- (a) That Council receive and note the quarterly report for Outstations and Technical Services.

Lunch break: 12:04 pm

Meeting resume: 13:12pm

Absent: Cr. Eric Roberts, back at meeting 13:20 pm.

19. DEPUTATIONS & PETITIONS

Nil

20. GENERAL BUSINESS

**20.1 JOINT SELECT COMMITTEE ON CONSTITUTIONAL RECOGNITION OF
ABORIGINAL AND TORRES STRAITS ISLANDER PEOPLES**

199/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) This Item be deferred to the next ordinary meeting of the Council.

20.2 FINANCE COMMITTEE MEETING DATE CHANGE

200/2014 RESOLVED (Eric Roberts/Donald Garner)

- (a) That Council change the date of Finance Committee meeting from 24 September 2014 to Wednesday 17 September 2014.

20.3 MORGUE IN OUR TOWNS

201/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

- (a) That Council receive and note verbal report on Morgue in our towns.

ACTION: CEO to write letter to Department of Local Government in respect to the issue of management of morgues in communities and send copy to all MLAs in the Roper Gulf region.

20.4 PROPOSAL FOR LOCAL AUTHORITY FUNDING AT NGUKURR

202/2014 RESOLVED (Donald Garner/Annabelle Daylight)

- (a) That Council receive and note verbal report on proposal for Local Authority Funding at Ngukurr and agreed in principle on the Local Authority decision on the expenditure of Local Authority Project Funding pending clarification of funding guidelines.

20.5 BORE AT LARRIMAH

203/2014 RESOLVED (Donald Garner/Eric Roberts)

- (a) That the Council receive and note verbal report on bore at Larrimah.

ACTION: Council officers to prepare report on the bore at Larrimah for the next ordinary meeting of Council.

20.6 CAR BODIES AT DUMP

204/2014 RESOLVED (Eric Roberts/Anne-Marie Lee)

- (a) That Council receive and note verbal report on car bodies at dump.

20.8 LATE CORRESPONDENCE FROM TERRY FISCHER

205/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive and note late correspondence from Terry Fischer.

20.9 MAYOR LEAVE OF ABSENCE

206/2014 RESOLVED (Anne-Marie Lee/Eric Roberts)

- (a) That Council receive and note Mayor's leave of absence from 15 September until a date to be advised.

20.10 INDIGENOUS ADVANCED STRATEGY

207/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive and note verbal report on Indigenous Advanced Strategy.

20.11 DISPOSAL OF BUSES

208/2014 RESOLVED (Eric Roberts/Donald Garner)

- (a) That Council defer resolution on disposal method of buses to next Finance Committee Meeting.

ACTION: CEO to write letter to Bagala requesting clarification on proposed acquisition on council buses.

21. CLOSED SESSION 3PM

DECISION TO MOVE TO CLOSED SESSION

209/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

21.1 Cost Reduction Strategy for DCSI for Environment and Animal Management -

The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

21.2 Independent Member for Audit Committee - *The report will be dealt with under Section 65(2) (a) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the*

individual; AND information provided to the council on condition that it be keep confidential.

21.3 CEO Review Report - *The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

21.4 DISPOSAL OF ASSETS - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

21.5 WAIVER OF FEES TO RICON - BULMAN STORE DEVELOPMENT - *The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.*

RESUMPTION OF MEETING

210/2014 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi)

That the decisions of Closed Session be noted as follows:-

CLOSED SESSION

21.1 COST REDUCTION STRATEGY FOR DCSI FOR ENVIRONMENT AND ANIMAL MANAGEMENT

211/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council approve the Cost Reduction Strategy for the Directorate of Council Services and Infrastructure through the removal of the Land Management Activity Account 380.
- (b) That Council approve the reallocation of Land Management expenses in Animal Control Activity 381 to :
 - a. Upgrade Animal Welfare Coordinator to a Level 6 as per HR Position Evaluation Manual 2013-14.
 - b. Reallocate \$40,000 to the costs of training Council Service Managers and selected Municipal Staff to reach eligibility as an authorised officer and carry out new functions.

21.2 INDEPENDENT MEMBER FOR AUDIT COMMITTEE

212/2014 RESOLVED (Eric Roberts/Donald Garner)

- (a) That Council receive and note the report on Independent Member for Audit Committee.
- (b) That Council selects two applicants as Independent Members for Audit Committee.
- (c) That Council recommends rotating chair on an annual basis and that Mark Griffioen be appointed chair for the first year and that Abdus Sattar for second year.

21.3 CEO REVIEW REPORT

213/2014 RESOLVED (Judy MacFarlane/Daphne Daniels)

- (a) That Council notes and endorses the CEO Review Report

21.4 DISPOSAL OF ASSETS

214/2014 RESOLVED (Annabelle Daylight/Kathy-Anne Numamurdiridi)

- (a) That Council approves the disposal of the additional assets detailed in the attached list and approves sale by auction, to be held in the Sept – Oct quarter of the 2014/2015 Financial Year, as the method of disposal for those assets.

21.5 WAIVER OF FEES TO RICON - BULMAN STORE DEVELOPMENT

215/2014 RESOLVED (Judy MacFarlane/Anne-Marie Lee)

- (a) That Council consider RICON Proposal – Waiver of Fees for Bulman store Development.

ACTION: CEO to negotiate to RICON an acceptable fees for waste disposal with a possible discount depending on the volume.

21.6 REQUEST LETTER FROM NUMBURINDI CORPORATION LTD.

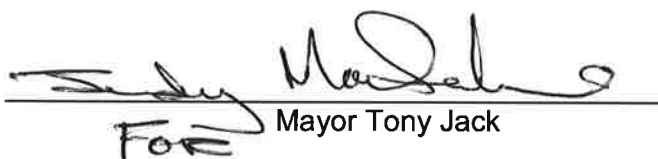
216/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive and note letter from Numburindi Corporation Ltd.

CLOSE OF MEETING

The meeting terminated at 3:53 pm.

This page and the preceding 11 pages are the minutes of the ordinary council meeting held on Wednesday, 27 August 2014 and confirmed Wednesday, 29 October 2014.



For Mayor Tony Jack