



MINUTES OF THE ORDINARY MEETING # 48 OF THE ROPER GULF SHIRE COUNCIL MEETING HELD AT THE GODINY MAYIN YIJARD RIVERS ARTS & CULTURE CENTRE, KATHERINE ON WEDNESDAY, 18 DECEMBER 2013 AT 8.30AM

---

1. **PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor, Tony Jack  
Deputy Mayor, Judy MacFarlane  
Councillor, Timothy Baker Jnr.  
Councillor, Annabelle Daylight  
Councillor, Anne-Marie Lee  
Councillor, Donald Garner  
Councillor, Eric Roberts  
Councillor, Kathy-Anne Numamurdirdi

**1.2 Staff**

CEO, Michael Berto  
Director Commercial Operations, Marc Gardener  
Director Technical Service & Infrastructure, Sharon Hillen  
Director Community Services, Catherine Proctor  
A/Finance Manager, Raju Koirala  
Governance & Corporate Planning Manager, Jyoti Pudasaini (minute taker)  
Council & Local Board Coordinator, Bobbi Hynes (minute taker)  
Governance Communications Officer, Stephen Roper  
Shire Service Manager, Beatty Retchford  
Shire Service Manager, Bob Pahl  
Shire Service Manager, Alan Mole  
Shire Service Manager, Robert Campbell  
Shire Service Manager, Anne-Maree Lee  
Shire Service Manager, Roger McIvor  
Shire Service Manager, Paul Amarant  
Shire Service Manager, Virginia Boon  
Shire Service Manager, Helen Hawkins  
Family & Community Services Regional Manager, Lara Brennan

**1.3 Guests**

Sam Bush-Blanasi, NLC  
Nathanael Knapp, Department of Local Government & Regions  
Jean Leftwich, Indigenous Coordination Centre

**2. MEETING OPENED**

Meeting opened at 8.38 am by Mayor Tony Jack who read the pledge with Councillor's and Staff.

**3. WELCOME TO COUNTRY**

Mayor Tony Jack welcomed Guests, Councillor's and Staff to the meeting.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 COUNCILLOR APOLOGY FOR OCM 18 DECEMBER 2013**

503/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee) **CARRIED**

- (a) That Council receive and note the apology from Councillor's John Dalywater and Stan Allen for the Ordinary Meeting of Council on 18<sup>th</sup> December 2013.

**5. CONFIRMATION OF PREVIOUS MINUTES**

**5.1 MINUTES FROM ORDINARY MEETING OF COUNCIL 13 NOVEMBER 2013**

504/2013 RESOLVED (Annabelle Daylight/Anne-Marie Lee) **CARRIED**

- (a) That Council confirm the minutes from the Ordinary Council Meeting dated 13<sup>th</sup> November 2013 with amendments of apology for CEO as a true and correct record of that meeting.

**6. CONFIRMATION OF PREVIOUS FINANCE AND AUDIT COMMITTEE MEETING MINUTES**

Nil

**7. CALL FOR ITEMS OF GENERAL BUSINESS**

- 7.1 Mataranka – request for budget variation.
- 7.2 Letter of Offer – Funding Agreement BBF Quality Measure Infrastructure Establishment – Manyallaluk Crèche.
- 7.3 Larrimah Local Board.
- 7.4 Grants – Extension of Property Management & Tenancy Management Agreements.
- 7.5 Grants- Community Energy Efficiency Program.
- 7.6 Grants Local Government Energy Efficiency Program.
- 7.7 Borrooloola – Foster Court update and Searcy Street drainage update.
- 7.8 School Attendance Strategy – Funding Offer.

**8. QUESTIONS FROM THE PUBLIC**

Nil

**9. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Council Meeting.

**10. BUSINESS ARISING FROM PREVIOUS MINUTES**

**10.1 ACTION LIST**

505/2013 RESOLVED (Timothy Baker Jr./Donald Garner) **CARRIED**

- (a) That Council receive and note the Action List.

**11. INCOMING CORRESPONDENCE**

**11.1 INCOMING CORRESPONDENCE**

506/2013 RESOLVED (Timothy Baker Jr./Donald Garner) CARRIED

- (a) That Council accept the incoming correspondence.

**12. OUTGOING CORRESPONDENCE**

**12.1 OUTGOING CORRESPONDENCE**

507/2013 RESOLVED (Anne-Marie Lee/Eric Roberts) CARRIED

- (a) That Council accept the correspondence up until the 04 December 2013

**13. WARD REPORTS**

**13.1 NEVER NEVER WARD**

508/2013 RESOLVED (Judy MacFarlane/Annabelle Daylight) CARRIED

- (a) That Council receive and note the Never Never Ward Report

**13.2 NYIRRANGGULUNG WARD**

509/2013 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts) CARRIED

- (a) That Council receive and note the Nyirranggulung Ward Report.  
(b) That Council receive and accept the recommendation that Bulman Local Board be dissolved and new nominations be called for.

*Absent: Director Technical Services & Infrastructure, Sharon Hillen 9:27am*

**13.3 NUMBULWAR NUMBURINDI WARD**

510/2013 RESOLVED (Eric Roberts/Annabelle Daylight) CARRIED

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.

**13.4 SOUTH WEST WARD**

511/2013 RESOLVED (Donald Garner/Eric Roberts) CARRIED

- (a) That Council receive and note the South West Ward Report.

**13.5 YUGAL MANGI**

512/2013 RESOLVED (Anne-Marie Lee/Timothy Baker Jr.) CARRIED

- (a) That Council receive and note the Yugal Mangi Ward Report  
(b) That Council receive and accept Margaret George's resignation from the Ngukurr Local Board.

- (c) **That Council receive and accept Carol Robertson's nomination to the Ngukurr Local Board**

*Absent: Deputy Mayor, Judy MacFarlane 9:50am and returned to the meeting 9:51am*

*Absent: Director Contracts & Economic Development, Marc Gardener 9:48am and returned to the meeting 9:49am*

**14. EXECUTIVE DIRECTORATE REPORTS**

Nil

**15. CORPORATE GOVERNANCE DIRECTORATE REPORTS**

**15.1 MEMBERSHIP OF THE PRIME MINISTER'S INDIGENOUS ADVISORY COUNCIL.**

**513/2013 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) CARRIED**

- (a) **That Council receive and note the report on membership of the Minister's Indigenous Advisory Council.**

**15.2 LOGO AND STYLE GUIDE**

**514/2013 RESOLVED (Judy MacFarlane/Annabelle Daylight) CARRIED**

- (a) **That Council approve a new logo and style guide of option one.**

*Absent: Director Technical Services & Infrastructure, Sharon Hillen returned to the meeting at 9:58am  
Morning Tea break: 10:04am and meeting resumed at 10:23am*

**15.3 NEW POLICY: ADM010 MEDIA POLICY**

**515/2013 RESOLVED (Judy MacFarlane/Donald Garner) CARRIED**

- (a) **That Council adopt the Media Policy with amendment of removing word visitors from Organisational Scope.**

**Note:** The Media Policy ensures that all communication with the media is consistent, well-informed, timely and appropriate and that the RGSC authorised spokespersons are clearly indicated.

*Absent: Councillor Annabelle Daylight 10:23am and returned the meeting 10:28am*

**15.4 NEW POLICY: ADM013 SOCIAL MEDIA POLICY**

**516/2013 RESOLVED (Anne-Marie Lee/Timothy Baker Jr.) CARRIED**

- (a) **That the Council adopt the Social Media Policy.**

**Note:** The Social Media Policy outlines the requirements for compliance with confidentiality, governance, legal, privacy and regulatory parameters when using social media to conduct Roper Gulf Shire Council business.

**15.5 NEW POLICY - ASSET MANAGEMENT POLICY**

**517/2013 RESOLVED (Eric Roberts/Annabelle Daylight) CARRIED**

- (a) **That Council adopt the Asset Management Policy.**

**Note:** The Asset Management Policy sets guidelines for implementing consistent asset management processes throughout Roper Gulf Shire.

*Absent: Mayor Tony Jack 10:33am*

## 15.6 GREEN PLAN 2013-2016

518/2013 RESOLVED (Donald Garner/Eric Roberts)

CARRIED

- (a) That the Council accept the Roper Gulf Shire Council Green Plan 2013-16 with amendments.

**Note:** The Green Plan for the Roper Gulf Shire Council has been prepared as part of the Roper Gulf Shire Council Clean Energy Future Plan developed in 2011. This plan links in with the Australian Government Clean Energy Future Plan. It is a whole of Shire Plan and proposes action, promotion and awareness in the workplace and externally including communities and other shires and Council jurisdictions.

*Absent: Mayor Tony Jack returned to the meeting at 10:42am*

## 15.7 RECONCILIATION ACTION PLAN

519/2013 RESOLVED (Donald Garner /Anne-Marie Lee)

CARRIED

- (a) That Council adopt the Option 1 outlined in this report to develop a Reconciliation Action Plan

**ACTION:** Development and Consultation plan for the Reconciliation Action Plan to be presented at January 2014 OCM

*Absent: Mayor Tony Jack 11:08am and returned to the meeting 11:12am*

## 15.8 GRANTS - RGSC COMMUNITY GRANTS ROUND 2 2013-14

520/2013 RESOLVED (Timothy Baker Jr./Annabelle Daylight)

CARRIED

- (a) That Council endorse the recommendations of the Community Grants Selection Committee for Round 2 2013-14.

- Dalywaters Rodeo & Campdraft Association - \$2000.00
- Dalywaters Rodeo & Campdraft Association - \$3000.00 (Lights at tennis court)
- Mataranka Fishing, Sporting & Recreation Club Inc - \$1000.00
- RGSC Jilkmिंगgan S&R – \$1787.20
- RGSC Beswick S&R – \$1787.20
- RGSC Barunga S&R – \$1787.20
- RGSC Manyallaluk S&R – \$1787.20
- RGSC Bulman S&R – \$1787.20
- Artback NT – \$3000.00
- Red Flag Dancers – \$3000.00
- AFL Big Rivers Region Inc – \$3000.00
- Banatjari Strongbala Wimum Group – \$3000.00

## 15.9 FINANCE - RGSC FINANCIAL REPORT AS AT 31 OCTOBER 2013

521/2013 RESOLVED (Judy MacFarlane/Eric Roberts)

CARRIED

- (a) That Council receive and note the financial reports for the period ending 30 November 2013

*Absent: Councillor Anne-Marie Lee 11:17am and returned to the meeting 11:20am. Also absent: 11:34am and returned 11:38am*

*Councillor Kathy-Anne Numamurdirdi 11:22am and returned to the meeting 11:24am*

*Director Contracts & Economic Development, Marc Gardener 11:22am and returned to the meeting 11:24am*

**15.10 GRANTS - 2013-14 HOMELANDS EXTRA ALLOWANCE FUNDING AGREEMENT - DCS (DEPARTMENT OF COMMUNITY SERVICES)**

**522/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee) CARRIED**

- (a) That Council defer the acceptance of offer till January OCM.

**Action:** CEO to invite George Timson to the January 2014 OCM.

*Absent: Councillor Timothy Baker Jnr 11:46am and returned to the meeting 11:48am*

*Lunch Break: 12:02pm, meeting resumed 13:11pm*

*Absent: Councillor Anne-Marie Lee 13:15pm and returned to the meeting 13:16pm.*

*Deputy Mayor Judy MacFarlane 13:32pm*

*Director Community Services, Catherine Proctor 13:28pm*

**16. INFRASTRUCTURE AND TECHNICAL SERVICES REPORTS**

**16.1 ASSETS MANAGEMENT REPORT - AUCTION 2013 RGSC**

**523/2013 RESOLVED (Anne-Marie Lee/Annabelle Daylight) CARRIED**

- (a) That Council receives, notes and accepts the Report relating to RGSC Auction held on the 23<sup>rd</sup> November 2013.

**17. COMMUNITY SERVICES DIRECTORATE REPORTS**

**17.1 COMMUNITY SERVICES REPORT DECEMBER 2013**

**524/2013 RESOLVED (Donald Garner/Eric Roberts) CARRIED**

- (a) That Council receive and note the December 2013 to January 2014 Community Services Christmas closures and staff leave update.

*Absent: Deputy Mayor Judy MacFarlane returned to the meeting 13:36pm*

**17.2 SCHOOL HOLIDAY SPORT AND RECREATION PROGRAMS**

**525/2013 RESOLVED (Judy MacFarlane/Timothy Baker Jr.) CARRIED**

- (a) That Council receive and note the report on the Roper Gulf Shire December 2013 - January 2014 School Holiday sport and rec programs.

*Absent: Director Community Services, Catherine Proctor returned to the meeting 13:39pm*

*Deputy Mayor Judy MacFarlane 13:39pm and returned to the meeting 13:40pm*

**17.3 COMMUNITIES FOR CHILDREN (C4C) - KATHERINE REGION - STRATEGIC PLANNING 2014-2018**

**526/2013 RESOLVED (Eric Roberts/Donald Garner) CARRIED**

- (a) That Council receive and note the report on the Communities for Children (C4C) Katherine Region and strategic planning process for 2014-2018.

**ACTION:** CEO to present to local boards the report on Communities for Children (C4C) Katherine Region & Strategic Planning process for 2014-2018 and seek their feedback.

**17.4 COMMUNITY SERVICES MID-QUARTER UPDATE**

**527/2013 RESOLVED (Anne-Marie Lee/Donald Garner) CARRIED**

- (a) That Council receive and note the mid-quarter update on Community Services programs.

## **18. CONTRACTS & ECONOMIC DEVELOPMENT DIRECTORATE REPORTS**

### **18.1 EXTENSION OF TERRITORY HOUSING CONTRACTS**

**528/2013 RESOLVED (Kathy-Anne Numamurdiridi/Eric Roberts) CARRIED**

- (a) That Council note the report in relation to extension of Territory Housing contracts and agree to sign and affix the Common Seal.

*Common Seal: Signature of Director: Mayor Tony Jack and Deputy Mayor Judy MacFarlane  
Absent: Councillor Timothy Baker Jnr. 14:02pm and returned to the meeting 14:04pm*

### **18.2 CONTRACTS AND ECONOMIC DEVELOPMENT DIRECTORATE - FIRST QUARTER REPORT**

**529/2013 RESOLVED (Anne-Marie Lee/Annabelle Daylight) CARRIED**

- (a) That Council note the first quarter report for the Contracts and Economic Development Directorate.  
(b) That Council approve the additional position of Builder Trainer for the Housing Maintenance Program – Fencing Contract.

## **19. DEPUTATIONS & PETITIONS**

Nil

## **20. GENERAL BUSINESS**

20.1 Mataranka request for budget variation

### **20.1 MATARANKA - REQUEST FOR BUDGET VARIATION**

**530/2013 RESOLVED (Judy MacFarlane/Annabelle Daylight) CARRIED**

- (a) That Council receive, note and approve the Report requesting a variation to the Mataranka SDC Budget.

20.2 Letter of Offer – Funding Agreement BBF Quality Measure Infrastructure Establishment – Manyallaluk Crèche.

### **20.2 LETTER OF OFFER – FUNDING AGREEMENT BBF QUALITY MEASURE INFRASTRUCTURE ESTABLISHMENT - MANYALLALUK CRECHE FUNDING AGREEMENT 2013-14 - DEPARTMENT OF EDUCATION**

**531/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee) CARRIED**

- (a) That Council accept the Manyallaluk Crèche 2013-14 Establishment funding agreement by signing and dating both signature pages of the funding agreement.

*Common Seal: Signatory: Mayor Tony Jack and Deputy Mayor Judy MacFarlane*

20.3 Larrimah Local Board – dissolve board and hold 2 community meetings per year.

### **20.3 NEVER NEVER WARD - LARRIMAH LOCAL BOARD**

**532/2013 RESOLVED (Judy MacFarlane/Donald Garner) CARRIED**

- (a) That Council dissolves the Larrimah Local Board and approves two (2) community meetings per year instead of Local Board meetings.

20.4 Grants – Local Government Energy Efficiency Program (LGEEP) – Department of Industry 2013-2014.

### **20.4 GRANTS - LOCAL GOVERNMENT ENERGY EFFICIENCY PROGRAM (LGEEP) -**

**DEPARTMENT OF INDUSTRY 2013-2014**

**533/2013 RESOLVED (Judy MacFarlane/Eric Roberts) CARRIED**

- (a) **That Council accept the funding agreement for LGEEP by signing, dating and affixing the Common Seal to both copies of the funding agreements.**

*Common Seal: Signatory: Mayor Tony Jack and Witness: CEO Michael Berto*

**20.5 Grants – Community Energy Efficiency Program (CEEP) Round 2 Funding Agreement – Department of Industry**

**20.5 GRANTS - COMMUNITY ENERGY EFFICIENCY PROGRAM (CEEP) ROUND 2 FUNDING AGREEMENT - DEPARTMENT OF INDUSTRY 2013-2015**

**534/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee) CARRIED**

- (a) **That Council accepts the funding agreement for CEEP by signing, dating and affixing the Common Seal to both copies of the funding agreement.**

*Common Seal: Signatory: Mayor Tony Jack and Witness: CEO Michael Berto*

**20.6 Borroloola – Foster Court update, Searcy Street Drainage Update Sharon updated Council on Foster Court. Closed illegal road near Searcy Street. Reviewing other road projects.**

**20.6 UPDATE ON FOSTER COURT AND SEARCY STREET - BORROLOOLA**

**535/2013 RESOLVED (Donald Garner/Judy MacFarlane) CARRIED**

- (a) **That Council receive and note the update on Foster Court and Searcy Street – Borroloola.**

**20.7 School Attendance Strategy – Funding Offer**

**20.7 REMOTE SCHOOL ATTENDANCE STRATEGY**

**536/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee) CARRIED**

- (a) **That Council supports the application for CDF funding to support Remote School Attendance Strategy on basis of full cost recovery.**

**ACTION:** CEO provide an update of the Remote School Attendance Strategy at the January 2014 OCM.

**20.8 Update on Wallaby Statue - Allan Mole, SSM Jilkminggan updated Council on Wallaby Statue status**

**20.8 Update on Wallaby Statue at Jilkminggan**

**537/2013 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) CARRIED**

- (a) **That Council receive and note that the SSM proceed with the removing of Statue of Wallaby.**

**20.9 Big Rivers Hawks**

**20.9 BIG RIVERS HAWKS - UPDATE**

**538/2013 RESOLVED (Anne-Marie Lee/Eric Roberts) CARRIED**

- (a) **That Council receive and note update on Big Rivers Hawks**

*Absence during General Business: -*

*Councillor Kathy-Anne Numamurdirdi 14:21pm returned to the meeting 14:23pm*



Councillor Anne-Marie Lee 14:28pm and returned to the meeting 14:32pm

Afternoon Tea Break: 15:04pm, meeting resumed 15:15pm

## **21. CLOSED SESSION**

### **21.1 DECISION TO MOVE TO CLOSED SESSION**

539/2013 RESOLVED (Tony Jack/Judy MacFarlane)

**CARRIED**

- (a) **That Council move into confidential session at 15:33pm of the Ordinary Council Meeting.**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

**21.1 Draft Section 19s Leases Negotiations with the Northern Land Council -** *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

**21.2 Outcomes of Essential Services (PowerWater) contracts -** *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

## **22. RESUMPTION OF MEETING**

540/2013 RESOLVED (Judy MacFarlane/Eric Roberts)

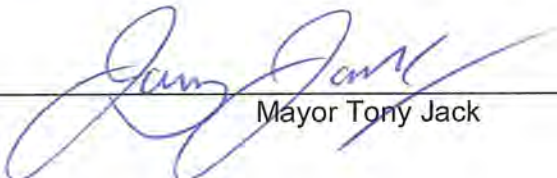
**CARRIED**

- (a) **That Council move out of confidential session at 16:22pm of the Ordinary Council Meeting .**

## **23. CLOSE OF MEETING**

The meeting terminated at 16:23 pm.

THIS PAGE AND THE PRECEEDING 8 PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Wednesday, 18 December 2013 AND CONFIRMED Wednesday, 29 January 2014.

  
\_\_\_\_\_  
Mayor Tony Jack

