

MINUTES OF THE ORDINARY MEETING # 46 OF THE ROPER GULF SHIRE  
COUNCIL MEETING HELD AT THE PINE TREE MOTEL, 3 THIRD STREET,  
KATHERINE ON THURSDAY, 10 OCTOBER 2013 AT 8:30 AM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Tony Jack  
Deputy Mayor Judy MacFarlane  
Councillor Timothy Baker Jnr.  
Councillor Stan Allen  
Councillor Daphne Daniels  
Councillor Annabelle Daylight  
Councillor Anne-Marie Lee  
Councillor Kathy-Anne Numamurdir  
Councillor Selina Ashley

**1.2 Staff**

CEO, Michael Berto  
Director Corporate Governance, Greg Arnott  
Director Commercial Operations, Marc Gardener  
Director Technical Services & Infrastructure, Sharon Hillen  
Director Community Services, Catherine Proctor  
Governance & Corporate Planning Manager, Jyoti Pudasaini  
Council & Local Board Coordinator, Bobbi Hynes (minute taker)  
Communications Officer, Stephen Roper

**1.3 Guests**

Grants Commission - Peter Thornton (Manager Local Government Grants Unit),  
Damian Ryan and Steven Hennessy (Commission Members), Bob Beadman  
(Chairperson).

**2. MEETING OPENED**

Meeting opened at 8.34am by Mayor, Tony Jack who read the pledge with Councillor's and staff.

**3. WELCOME TO COUNTRY**

Mayor, Tony Jack welcomed guests and council staff to the meeting.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 COUNCILLOR APOLOGY FOR OCM 10 OCTOBER 2013**

435/2013 RESOLVED (Judy MacFarlane/Selina Ashley)

**CARRIED**

- (a) That Council receive and note the apology from Councillor John Dalywater for the scheduled Ordinary Meeting of Council of 10<sup>th</sup> October 2013.

#### **4.2 COUNCILLOR APOLOGY FOR OCM 10 OCTOBER 2013**

##### **RECOMMENDATION**

**Lapsed**

- (a) That Council receive and note the apology from Councillor Samuel Evans for the scheduled Ordinary Meeting of Council of 10<sup>th</sup> October 2013.

#### **5. CONFIRMATION OF PREVIOUS MINUTES**

##### **5.1 MINUTES FROM ORDINARY MEETING OF COUNCIL 24 JULY 2013**

**436/2013 RESOLVED (Anne-Marie Lee/Timothy Baker) CARRIED**

- (a) That Council confirm the minutes from the Ordinary Meeting of Council dated 24<sup>th</sup> July 2013.

#### **6. CONFIRMATION OF PREVIOUS FINANCE AND AUDIT COMMITTEE MEETING MINUTES**

##### **6.1 CONFIRMATION OF PREVIOUS FINANCE AND AUDIT COMMITTEE MEETING**

**437/2013 RESOLVED (Annabelle Daylight/Daphne Daniels) CARRIED**

- (a) That Council confirm the minutes from the Finance and Audit Committee Meeting dated 28<sup>th</sup> August 2013.

#### **7. QUESTIONS FROM THE PUBLIC**

Nil

#### **8. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Council Meeting.

#### **10. BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **10.1 ACTION LIST**

**438/2013 RESOLVED (Timothy Baker Jr./Kathy-Anne Numamurdirdi) CARRIED**

- (a) That Council receive and note the Action List.

**ACTION:** CEO TO ARRANGE VISIT BY MAYOR TONY JACK AND DEPUTY MAYOR JUDY MACFARLANE TO THE NEXT NUMBULWAR LOCAL BOARD MEETING.

*Deputy Mayor Judy MacFarlane absent from 9.03am to 9.04am  
Morning Tea break commenced 9.50am meeting resumed 10.13am*

#### **11. INCOMING CORRESPONDENCE**

##### **11.1 INCOMING CORRESPONDENCE**

**439/2013 RESOLVED (Judy MacFarlane/Stan Allen) CARRIED**

- (a) That Council receive and note the Incoming correspondence 15 July – 19 September 2013.

## **12. OUTGOING CORRESPONDENCE**

### **12.1 OUTGOING CORRESPONDENCE**

**440/2013 RESOLVED (Judy MacFarlane/Daphne Daniels) CARRIED**

- (a) That Council receive and note the Outgoing correspondence 02 August – 19 September 2013

**ACTION: CEO TO ARRANGE COUNCILLOR'S DAYLIGHT AND BAKER JR ATTENDANCE AT THE CITIZENSHIP CEREMONY**

## **13. WARD REPORTS**

### **13.1 WARD REPORT- NYIRRANGGLUNG WARD**

**441/2013 RESOLVED (Kathy-Anne Numamurdirdi/Annabelle Daylight) CARRIED**

- (a) That Council receive and note the Nyirranggulung Ward Report.  
(b) That Council receive and accept the Bulman Local Board nominations from Shane J Bowden and Genevieve H Hansen  
(c) That Council receive and accept the Beswick Local Board nominations from Trephina Bush, Richard Kennedy, Raelene Bulumbara, Deanna Kennedy, Sasha Ashley, Sam Ashley, Jenny Bush, Dwayne Billy and Adam Bostock.

**ACTION: CEO TO ARRANGE FOR NOMINATION FORMS TO BE SIGNED BY LOCAL BOARD MEMBERS.**

**ACTION: CEO TO ADVISE SSM OF MAYOR TONY JACK'S ATTENDANCE AT THE BULMAN LOCAL BOARD MEETING SCHEDULED FOR 23 OCTOBER 2013.**

### **13.2 WARD REPORT-NEVER NEVER WARD**

**442/2013 RESOLVED (Stan Allen/Timothy Baker Jr.) CARRIED**

- (a) That Council receive and note the Never Never Ward Report  
(b) That Council receive and accept the Mataranka Local Board nominations of Diane Angel, Michael Cowen, Allan Ekert and Jody Hocking, Janette Hamilton, Veronica Russo, Tracey-Anne Wilson, and Sue Edwards.  
(c) That Council do not accept the Local Board nomination from Claire O'Brien  
(d) That Council receive and accept the Jilkminggan Local Board nominations of Steven Rory and Maxie Millar.

### **13.3 WARD REPORT-YUGAL MANGI WARD**

**443/2013 RESOLVED (Timothy Baker Jr./Kathy-Anne Numamurdirdi) CARRIED**

- (a) That Council receive and note the Yugal Mangi Ward Report

### **13.4 WARD REPORT- NUMBULWAR NUMBURINDI WARD**

**444/2013 RESOLVED (Daphne Daniels/Selina Ashley) CARRIED**

- (a) That Council receive and note the Numbulwar Numburindi Ward Report

**ACTION:** CEO TO WRITE LETTER TO MINISTER TRUSS AND MINISTER SCULLION REGARDING ROAD UPGRADE (SEALING).

**ACTION:** CEO TO SEEK UPDATE ON OUTSTANDING ACTIONS FROM THE WARD ACTION LIST.

### 13.5 WARD REPORT-SOUTH WEST GULF WARD

445/2013 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) CARRIED

- (a) That Council receive and note the South West Gulf Ward Report.

**ACTION:** CEO TO REMOVE ALL COMPLETED ACTIONS FROM WARD ACTION LIST.

*Absent: Councillor Selina Ashley from 10.50am, did not return to meeting.*

*Absent: Deputy Mayor Judy MacFarlane 10.50am to 10.52am*

*Absent: Jyoti Pudasaini 10.50am to 10.57am*

### 14. EXECUTIVE DIRECTORATE REPORTS

### 15. CORPORATE GOVERNANCE DIRECTORATE REPORTS

#### 15.1 ORDINARY MEETING OF COUNCIL & FINANCE & AUDIT COMMITTEE MEETING DATES FOR 2014

446/2013 RESOLVED (Anne-Marie Lee/Annabelle Daylight) CARRIED

- (a) That Council approved the scheduled meeting dates for 2014 for Ordinary Meetings of Council and the Finance and Audit Committee Meetings: -

Ordinary Meetings of Council: -

Wednesday, 26<sup>th</sup> February 2014 - Barunga

Wednesday, 30<sup>th</sup> April 2014 - Beswick

Wednesday, 25<sup>th</sup> June 2014 - Katherine

Wednesday, 23<sup>rd</sup> July 2014 - Katherine

Wednesday, 24<sup>th</sup> September 2014 - Numbulwar

Wednesday, 11<sup>th</sup> November 2014 - Mataranka

Wednesday, 16<sup>th</sup> December 2014 - Katherine

Finance and Audit Committee Meetings: -

Wednesday, 29<sup>th</sup> January 2014 - Katherine

Wednesday, 26<sup>th</sup> March 2014 - Katherine

Wednesday, 28<sup>th</sup> May 2014 - Katherine

Wednesday, 27<sup>th</sup> August 2014 - Katherine

Wednesday, 15<sup>th</sup> October 2014 - Katherine

#### 15.2 ANNUAL REPORT 2012/13 - STATUS UPDATE

447/2013 RESOLVED (Judy MacFarlane/Timothy Baker Jr.) CARRIED

- (a) That Council receive and note updates on Annual Report 2012-13.

#### 15.3 NEW POLICIES

448/2013 RESOLVED (Timothy Baker Jr./Annabelle Daylight) CARRIED

- (a) That Council approve the following new policies.

- LB001 - Local Board Policy

- HR010 - RGSC Visa Policy
- HR011 - Leave Policy
- HR014 – Employee Training & Development Policy

**15.4 POLICY UPDATE: ADM008 TRAVEL POLICY FOR COUNCILLORS AND EMPLOYEES**

449/2013 RESOLVED (Daphne Daniels/Stan Allen)

**CARRIED**

- (a) That the Council adopt the recommended changes to the ADM008 Travel Policy for Councillors and Employees.

**15.5 PERIOD FOR HOLDING A DOG DELIVERED TO A POUND**

450/2013 RESOLVED (Judy MacFarlane/Timothy Baker Jr.)

**CARRIED**

- (a) That the Council approve the holding of dog delivered to a pound for minimum of four days before being euthanized.

**15.6 RECONCILIATION ACTION PLAN**

451/2013 RESOLVED (Judy MacFarlane/Timothy Baker Jr.)

**CARRIED**

- (a) That Council agree to the development of a Reconciliation Action Plan for Roper Gulf Shire.

**ACTION:** CEO TO ADVISE ON OTHER OPTIONS IN DEVELOPING A RECONCILIATION ACTION PLAN.

**15.7 RGSC FINANCIAL REPORT AS AT 31 AUGUST 2013**

452/2013 RESOLVED (Annabelle Daylight/Timothy Baker Jr.)

**CARRIED**

- (a) That Council receive and note the financial reports for the period ending 31 August 2013

**ACTION:** CEO TO FOLLOW UP ON OUTSTANDING DEBTORS

**15.8 WAIVER OF FEES REQUEST : MATARANKA FISHING AND SPORTING CLUB**

453/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee)

**CARRIED**

That Council approve the waiver of fees for the Mataranka Fishing and Sporting Club for one year for the use of the Sport and Recreation Ground and Mataranka Hall.

**15.9 GRANT - OUTSTATIONS CAPITAL INFRASTRUCTURE 2013-14 FUNDING AGREEMENT - DEPARTMENT OF COMMUNITY SERVICES (DCS)**

454/2013 RESOLVED (Anne-Marie Lee/Timothy Baker Jr.)

**CARRIED**

- (a) That Council accept the funding agreement for 2013-14 Outstations Capital Infrastructure by signing, dating and affixing the Common Seal to both copies of the funding agreement.

Common Seal:  
Council Member: Mayor Tony Jack  
CEO: Michael Berto

**15.10 GRANTS - RGSC COMMUNITY GRANTS PROGRAM 2013-14 ROUND 1**

**455/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee)**

**CARRIED**

(a) **That Council endorse the recommendations of the Community Grants Selection Committee for Round 1 2013-14.**

- Mataranka Fishing, Sporting & Recreation Club Inc. \$3000.00
- RGSC on behalf of Jilkmिंगgan Blues Football Club \$2900.80
- RGSC on behalf of Arnhem Crows Football Club \$1657.60
- RGSC on behalf of Beswick Football Club \$2486.40
- Borrooloola Amateur Race Club \$1500.00
- RGSC on behalf of Ngukurr Bulldogs Football Club \$2930.40
- Katherine Regional Arts \$1500.00
- Numbulwar School \$3000.00
- AFL Big River Region Inc. \$1500.00
- AFL Big River Region Inc. \$3000.00
- St Joseph's Catholic College \$1500.00

(b) **That Council advise of the dates for Round 2 opens on 14<sup>th</sup> October 2013 and closes 29<sup>th</sup> November 2013 for the 2013-2014 Community Grants Program.**

*Absent: Cr. Timothy Baker Jnr. 11.42am to 11.43am*

**15.11 GRANTS - FACILITY AND CAPITAL EQUIPMENT 2013-14 FUNDING AGREEMENT - DEPARTMENT OF SPORT, RECREATION AND RACING (DSRR)**

**456/2013 RESOLVED (Annabelle Daylight/Kathy-Anne Numamurdirid)**

**CARRIED**

(a) **That Council accept the funding agreement for 2013-14 Facility and Capital Equipment from DSRR by signing and affixing the Common Seal to both copies of the funding agreement.**

*Common Seal:  
Committee Member: Mayor Tony Jack and Deputy Mayor Judy MacFarlane*

**15.12 GRANTS - INDIGENOUS REMOTE SERVICE DELIVERY (IRSD) FUNDING AGREEMENT 2013-2014 - FAHCSIA**

**457/2013 RESOLVED (Annabelle Daylight/Timothy Baker Jr.)**

**CARRIED**

(a) **That Council accept the funding agreement from program IRSD for project Numbulwar Airport Road Upgrade from FaHCSIA by signing and dating both copies of the funding agreements.**

*Absent: Cr. Annabelle Daylight. 11.45am to 11.48am*

**15.13 GRANTS - BULMAN'S BARREL OF LAUGH'S - DEPARTMENT OF BUSINESS**

**458/2013 RESOLVED (Stan Allen/Anne-Marie Lee)**

**CARRIED**

(a) **That Council accept the 2013-2014 funding agreement for the 'Bulman's Barrel of Laughs' from DoB by signing, dating and affixing the Common Seal to both copies of the funding agreements.**

*Common Seal:  
Committee Member: Deputy Mayor Judy MacFarlane*

**15.14 GRANTS - OUTSTATIONS NT JOBS PACKAGE 2013-14 FUNDING AGREEMENT - DEPARTMENT OF REGIONAL DEVELOPMENT AND WOMEN'S POLICY (DRDWP)**

**459/2013 RESOLVED (Judy MacFarlane/Stan Allen)**

**CARRIED**

(a) **That Council accept the 2013-14 funding agreement for Outstations NT Jobs**

**Package from DRDWP by signing, dating and affixing the Common Seal to both copies of the funding agreement.**

*Common Seal:  
Council Member: Mayor Tony Jack  
CEO: Michael Berto*

**15.15 GRANTS – SPG AND CTG 2012-13 ACQUITTALS – DLG**

**460/2013 RESOLVED (Judy MacFarlane/Timothy Baker Jr.)**

**CARRIED**

- (a) That Council approve the 2012-13 acquittal for \$124,375 Closing the Gap Governance Grant funding to assist with strengthening governance capacity through the local boards. File number: 2011/08716
- (b) That Council approve the 2012-13 acquittal for \$60,000 Special Purpose Grant funding to develop and implement a cemetery management plan. File number: 2011/03214
- © That Council approve the 2012-13 acquittal for \$79,210 Closing the Gap Governance Grant funding to purchase ablution facilities at Ngukurr sports and Recreation hall and youth precinct. File number: 2012/04110

**15.16 GRANTS – OUTSTATIONS 2013-2016 MUNICIPAL AND ESSENTIAL SERVICES (MES) AND HOUSING MAINTENANCE SERVICES (HMP) – DEPARTMENT OF REGIONAL DEVELOPMENT AND WOMEN'S POLICY (DRDWP)**

**461/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee)**

**CARRIED**

- (a) That Council accept the 2013-16 funding agreement for Outstations MES & HMP by signing, dating and affixing the Common Seal to both copies of the funding agreements.

*Common Seal:  
Council Member: Mayor Tony Jack  
CEO: Michael Berto*

**16. INFRASTRUCTURE AND TECHNICAL SERVICES REPORTS**

**16.1 NEW NT EMERGENCY MANAGEMENT ACT**

**462/2013 RESOLVED (Kathy-Anne Numamurdirdi/Annabelle Daylight)**

**CARRIED**

**That Council receive and note the report regarding the proposed NT All Hazards Emergency Management Act.**

**16.2 NTG BUDGET - ROADS TO RECOVERY PRIORITY PROJECTS**

**463/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee)**

**CARRIED**

- (a) That Council receive and note the report on NTG Budget - Roads to Recovery priority projects
- (b) That Council endorse the priority roads projects :
  - Western Creek Road through Larrimah town
  - Edith Falls Road
  - Stuart Street Daly Waters

**16.3 ROADS MANAGED BY LGANT**

**464/2013 RESOLVED (Daphne Daniels/Kathy-Anne Numamurdirdi)**

**CARRIED**

- (a) That Council receive and note the report on Local Roads Manager by LGANT

**17. COMMUNITY SERVICES DIRECTORATE REPORTS**

**17.1 COMMUNITY SERVICES DIRECTORATE UPDATE**

465/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee)

**CARRIED**

- (a) That Council receive and note the report on the Community Services Directorate

**18. CONTRACTS & ECONOMIC DEVELOPMENT DIRECTORATE REPORTS**

**18.1 PROPOSED ASSETS FOR DISPOSAL**

466/2013 RESOLVED (Judy MacFarlane/Timothy Baker Jr.)

**CARRIED**

- (a) That Council authorises the disposal of assets outlined in the report in accordance with the Local Government Act and Local Government Ministers Guideline 7 – Disposal of Property.

*Lunch Break: 12.21pm meeting resumed 1.10pm*

**18.2 AMENDMENT TO ASSETS CAPITAL BUDGET**

467/2013 RESOLVED (Judy MacFarlane/Annabelle Daylight)

**CARRIED**

- (a) That Council approves the amendment to Council's budget in respect to capital purchases.

*Absent: Jyoti Pudasaini 1.11pm to 1.12pm*

**18.3 CONTRACT EXTENSION - TERRITORY HOUSING REPAIRS, MAINTENANCE AND TENANCY AGREEMENT**

468/2013 RESOLVED (Daphne Daniels/Timothy Baker Jr.)

**CARRIED**

**That Council:**

- (1) Receive and note the report; and
- (2) Approves the use of the Common Seal to execute the Department of Housing agreement for Tenancy Management for the period 1 July 2013 to 1 December 2013.

*Common Seal:-  
Council Member: Mayor Tony Jack  
CEO: Michael Berto*

**18.4 REQUEST FOR TENDER - TERRITORY HOUSING UPDATE**

469/2013 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

**CARRIED**

- (a) That Council receive and note the report in relation to the new Territory Housing tenders for tenancy management, housing maintenance and panel of contractors.

**ACTION: CEO TO PROVIDE REPORT TO COUNCILLOR LEE ON WERENBUN OUTSTATION HOUSING REPAIRS & MAINTENANCE.**

**19. DEPUTATIONS & PETITIONS**

Nil

**20. GENERAL BUSINESS**



**20.1 GRANTS - CDEP FUNDING AGREEMENT 13- 14 VARIATION NUMBER 42 – FAHCSIA**

**470/2013 RESOLVED (Judy MacFarlane/Annabelle Daylight) CARRIED**

- (a) That Council remove Andrea Andrews from Community Grants Committee.**
- (b) That Council appoint Councillor Timothy Baker Jnr. as a new member on Community Grants Committee.**

**20.2 GRANTS - CDEP FUNDING AGREEMENT 13- 14 VARIATION NUMBER 42 – FAHCSIA**

**471/2013 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) CARRIED**

- (a) That Council accept the variation to the funding agreement by signing, dating and affixing the Common Seal to both copies of the funding agreement.**

**20.3 LOCAL BOARD NOMINATIONS FOR NEVER NEVER WARD**

**472/2013 RESOLVED (Daphne Daniels/Anne-Marie Lee) CARRIED**

- (a) That Council accept the Local Board nominations for Cheryl Lardy, Lisa McDonald, Aaron Holtze, Patricia Baker and Adrian Doctor for the Jilkminggan Local Board.**
  - Digital TV rollout – list provided to Councillors.
  - Roper Gulf Shire Council logo – the change from Shire to Regional Council, discuss at next Ordinary Meeting of Council on 13<sup>th</sup> November 2013.
  - Update on Citizenship Ceremony – being held on the 17<sup>th</sup> October in Mataranka at 5.30pm, one (1) person undertaking ceremony.

**20.4 CITIZENSHIP CEREMONY**

**473/2013 RESOLVED (Daphne Daniels/Judy MacFarlane) CARRIED**

**(a) That Council receive and note the update on the Citizenship Ceremony.**

- Update on Christmas Party 18<sup>th</sup> December 2013 –venue Katherine Sport and Recreational Club.

**20.5 CHRISTMAS PARTY 2013**

**474/2013 RESOLVED (Kathy-Anne Numamurdirdi/Anne-Marie Lee) CARRIED**

- (a) That Council agrees to hold the RGSC Christmas Party on the 18<sup>th</sup> December 2013 to be held at the Katherine Sport and Recreational Club and allocate \$2000.00 for the event.**

**ACTION:** CEO TO ARRANGE A BREAKFAST FOR COUNCIL AND STAFF ON THE 17<sup>TH</sup> DECEMBER 2013 AND INVITE THE SSM'S TO THE OCM AND CHRISTMAS PARTY.

- Jilkminggan Community meeting – arrange meeting for the 29<sup>TH</sup> October 2013 at 10am.  
**ACTION:** CEO to arrange Jilkminggan Community Meeting.
- Larrimah - update on house sublease for Writers Retreat approved.
- Numbulwar Local Board – change next meeting date, week before November OCM to allow attendance of CEO Michael Berto, Mayor Tony Jack and Deputy Mayor Judy MacFarlane.  
**ACTION:** Councillor Kathy-Anne Numamurdirdi to arrange change of Numbulwar Local Board meeting date.

**21. VISITORS AND QUESTIONS FROM THE PUBLIC**

- Grants Commission met with Council and Staff and provided an overview of their week.

**22. CLOSE OF MEETING**

The meeting terminated at 14:37 pm.

THIS PAGE AND THE PRECEEDING 9 PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Thursday, 10 October 2013 AND CONFIRMED Wednesday, 13 November 2013.

  
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Mayor Tony Jack