



AGENDA URAPUNGA LOCAL AUTHORITY

TUESDAY 4 MARCH 2025

Notice is hereby given that the next Urupunga Local Authority of the Roper Gulf Regional Council will be held on:

Tuesday 4 March 2025 at 3:00 pm
Roper Gulf Regional Council Service Delivery Centre-Urupunga
Or

Or Via Microsoft Teams Meeting
Meeting ID: 426 284 923 006
Passcode: NVe7hr
[Click here to join the meeting](#)

Or please call (audio only)

[+61 2 8320 9269](tel:+61283209269)

When prompted, enter Conference ID: 931 969 980#

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "DH", is positioned above the name of the Chief Executive Officer.

David HURST
CHIEF EXECUTIVE OFFICER

**URAPUNGA CURRENT MEMBERSHIP:
Appointed Members**

1. Mayor Tony JACK;
2. Councillor Owen TURNER;
3. Dennis DUNCAN (Chairperson);
4. Danny DUNCAN;
5. Clifford JEFFS;
6. Breandan TURNER; and
7. Edna NELSON.

MEMBERS: 7

QUORUM: 4 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijnul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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NB The page numbers on this index may be inaccurate due to current software formatting issues.



CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	7.1
TITLE	Urapunga Local Authority Meeting Previous Minutes
AUTHOR	Daniele Piga, Governance Officer

RECOMMENDATION

That the Urapunga Local Authority confirms the minutes from the meeting held on Wednesday, 11 December 2024 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Urapunga Local Authority met as a **PROVISIONAL** on Wednesday, 11 December 2024 at 3:30pm. Attached are the recorded minutes for the Local Authority to confirm.

ISSUES/OPTIONS/SWOT

The next Urapunga Local Authority Meeting is scheduled to be held on Tuesday, 03 June 2025 at 3:00pm.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. URA MIN 11122024 [7.1.1 - 3 pages]



MINUTES OF THE URAPUNGA LOCAL AUTHORITY OF THE ROPER GULF
REGIONAL COUNCIL, HELD AT THE URAPUNGA PRIMARY SCHOOL, URAPUNGA
ON WEDNESDAY, 11 DECEMBER 2024 AT 3:00 PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Dennis DUNCAN (Chairperson);
- Brendan TURNER; and
- Edna NELSON.

1.2 Staff

- Cindy HADDOW, Acting Chief Executive Officer (via audio/video conference);
- Tony HOPP, Acting General Manager Community Services and Engagement;
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Peter PERRY, Council Services Manager;
- Alicia MIRANDA, Community Safety Coordinator;
- Sarah PEACHMENT, Executive Assistant to the Chief Executive Officer;
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary) (via audio/video conference); and
- Daniele PIGA, Governance Officer (via audio/video conference).

1.3 Guests

- Tristan STONHILL, Electorate Officer, Office of the Hon. Marion SCRYMGOUR MP (via audio/video conference); and
- Adelaide LAQERE, Regional Project Officer, Department of Housing, Local Government and Community Development (via audio/video conference).

2 MEETING OPENED

The Urapunga Local Authority Meeting opened at 3:02 pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

URA P/2024-1 (LA Member Brendan Turner/LA Member Edna Nelson)

CARRIED

That the Provisional Urapunga Local Authority accepts the tendered apologies from Mayor Tony JACK, Councillor Owen TURNER, Danny DUNCAN and Clifford DUNCAN.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURE OF INTEREST

There were no declarations of interest at this Urapunga Local Authority Meeting

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 URAPUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

URA P/2024-2 (LA Member /LA Member Edna Nelson Brendan Turner) **CARRIED**

That the Provisional Urapunga Local Authority receives and notes the Urapunga Local Authority Previous Meeting Minutes held on Tuesday, 04 December 2023.

7.2 RE-ELECTION OF CHAIRPERSON

URA P/2024-3 (LA Member Brendan Turner/LA Member Edna Nelson) **CARRIED**

That the Provisional Urapunga Local Authority:

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects Dennis DUNCAN as Chairperson for a term of twelve (12) months.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

URA P/2024-4 (LA Member Edna Nelson/LA Member Brendan Turner) **CARRIED**

That the Provisional Urapunga Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS**12.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

URA P/2024-5 (LA Member Brendan Turner/LA Member Edna Nelson) **CARRIED**

That the Provisional Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

12.2 URAPUNGA LOCAL AUTHORITY PROJECTS UPDATE

URA P/2024-6 (LA Member Brendan Turner/LA Member Edna Nelson) **CARRIED**

That the Provisional Urapunga Local Authority:

- (a) receives and notes the Local Authority Projects Update Report;
- (b) allocates \$10,000 on landscaping and planting trees and shrubs;
- (c) allocates \$5,000 on Cemetery fencing repair and boulder installation; and
- (d) allocates \$3000 for Community Sporting Equipment.

12.3 ELECTED MEMBERS REPORT

URA P/2024-7 (LA Member Brendan Turner/LA Member Edna Nelson) **CARRIED**

That the Provisional Urapunga Local Authority receives and notes the Elected Members Report.

12.4 TOWN PRIORITIES

URA P/2024-8 (LA Member Brendan Turner/LA Member Edna Nelson) **CARRIED**

That the Provisional Urapunga Local Authority nominates the following priority projects for Council's consideration for the 2024-25 Financial Year.

- 1) Telecommunication Connectivity Advocacy;
- 2) Waste Management Facility Access (road); and
- 3) Playground Refurbishment.

12.5 URAPUNGA LA OCTOBER YTD FINANCE REPORT

URA P/2024-9 (LA Member Edna Nelson/LA Member Brendan Turner) **CARRIED**

That the Provisional Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period 1 July 2024 to 31 October 2024

12.6 COUNCIL SERVICES REPORT

URA P/2024-10 (LA Member Brendan Turner/LA Member Edna Nelson) **CARRIED**

That the Provisional Urapunga Local Authority receives and notes the Council Services Report.

13 OTHER BUSINESS

Nil.

14 GENERAL BUSINESS

Nil.

15 CLOSE OF MEETING

The meeting closed at 3:52 pm

This page and the preceding pages are the Minutes of the Urapunga Local Authority Meeting, held on Wednesday, 11 December 2024 and confirmed.

Chairperson
Confirmed on 04 March 2025



BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
AUTHOR Daniele Piga, Governance Officer

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Action List.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

ACTION LIST	MEETING DATE	Report in Agenda?
<p>12.2 URAPUNGA LOCAL AUTHORITY PROJECTS UPDATE URA P/2024-6 (LA Member Brendan Turner/LA Member Edna Nelson) CARRIED That the Provisional Urapunga Local Authority:</p> <p>(a) receives and notes the Local Authority Projects Update Report; (b) allocates \$10,000 on landscaping and planting trees and shrubs; (c) allocates \$5,000 on Cemetery fencing repair and boulder installation; and (d) allocates \$3000 for Community Sporting Equipment.</p>	<p>11 December 2024</p>	<p>Local Authority Project Update Item 12.4 (b) In progress (c) In progress (d) In progress</p>

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

OPERATIONAL REPORTS

ITEM NUMBER	12.1
TITLE	Local Authority Member Attendance Report
AUTHOR	Daniele Piga, Governance Officer

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Urapunga Local Authority Meetings Member Attendance

Local Authority Meeting Members	05 March 2024	04 June 2024	03 September 2024	11 December 2024
Mayor Tony JACK	Meeting Cancelled	Meeting Cancelled	Meeting Cancelled	AP
Councilor Owen TURNER	-	-	-	AP
Dennis DUNCAN	-	-	-	P
Danny DUNCAN	-	-	-	AP
Clifford DUNCAN	-	-	-	AP
Brendan TURNER	-	-	-	P
Edna NELSON	-	-	-	P

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

OPERATIONAL REPORTS

ITEM NUMBER 12.2
TITLE Elected Members Report
AUTHOR Daniele Piga, Governance Officer

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ORDINARY MEETING OF COUNCIL – 04 December 2024

Council approved the recommendations from the following Meetings:

- recommendations from the Ngukurr Local Authority Meeting Minutes held on 11 December 2024;
- Provisional recommendations from the Urapunga Local Authority Provisional Meeting held on 11 December 2024; and
- Council resolved to comprise of eight (8) Members in total for the Ngukurr Local Authority and to comprise of seven (7) Members in total for the Urapunga Local Authority.

Following Major Projects were discussed at this meeting:

Ngukurr Boat Ramp Solar Light – Scope and Quote – PR99

Initial plan is to have a solar light mounted to a concrete block to prevent water damage to the base of the pole. Quotes to be obtained for the concrete block.

Ngukurr New Ablution Block – Sports Court – PR96

Grant submission completed. Awaiting final updated quote to proceed with project.

Ngukurr - Sports Hall Renovation (Outdoor play area) PR42

ON HOLD - site to potentially become new cyclone shelter.

Ngukurr Staff Housing – Lot 231 – PR98

New 2 x bedroom demountable housing based on similar scope as Bulman Staff Housing project. PM to be outsourced. On hold until Bullman staff housing project delivered.

Ngukurr Beatification Project – PR43

New Park area has been identified. S19 lease lodged, Block spots established awaiting streetlight report from CSM To proceed. Draft S19 received for review.

Urapunga Community Hall – PR49

The tender for this project closed on 29 August 2023. A tender panel has since assessed the submissions and TTs Build are the successful tenderer. Currently, a construction program, with commencement and completion dates, is currently being finalised jointly by the Council team and TTs Build in such a way that risks of stop and start due to wet weather are minimised. Lease has been signed, and we are awaiting Power & Water Connections to proceed

ORDINARY MEETING OF COUNCIL – 26 February 2025

Minutes from this Meeting were not ready at the time of drafting Agenda.

FINANCE AND INFRASTRUCTURE COMMITTEE – 29 January 2025

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor John DALYWATER.

There were no direct subjects pertaining to the Yugul Mangi Ward discussed at the Finance and Infrastructure Committee Meeting.

AUDIT AND RISK COMMITTEE MEETING – 19 February 2025

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the Yugul Mangi Ward discussed at the Audit and Risk Committee Meeting

ISSUES/OPTIONS/SWOT

UPCOMING COUNCIL MEETINGS

19 March 2025 at 9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine
16 April 2025 at 8:30am	Ordinary Meeting of Council	RGRC Support Centre Katherine
11 June 2025 at 10:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. OMC MIN 04122024 [12.2.1 - 9 pages]
2. FICM MIN 29012025 [12.2.2 - 4 pages]
3. AUD MIN 19022025 [12.2.3 - 4 pages]



**MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL COUNCIL, HELD
AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 4 DECEMBER 2024 AT 8:30 AM**

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor Owen TURNER;
- Councillor John DALYWATER;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Gadrian HOOSAN;
- Councillor Selina ASHLEY;
- Councillor Edna ILES; and
- Councillor Patricia FARRELL.

1.2 Staff Members

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, Acting General Manager Community Services and Engagement;
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Bhumika ADHIKARI, Governance Engagement Coordinator; and
- Daniele PIGA, Governance Officer (minute secretary).

Guests

- The Honourable Jo HERSEY, Minister for Education and Training, Early Education, Public Services.
- Karen HOCKING, Department of Housing, Local Government and Community Development;
- Ursula CHUBB, Department of Housing, Local Government and Community Development;
- Matthew WARD, KPMG Enterprise, Audit and Assurance (via audio/video conference); and
- Greg EVANS, Financial Consultant, LG Services Group Pty Ltd(via audio/video conference).

2 MEETING OPENED

The Ordinary Meeting of Council opened at 8:37 am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

2024/175 RESOLVED (Deputy Mayor Helen Lee/Councillor Selina Ashley)

CARRIED

That Council:

- (a) accepts the tendered apologies from Councillors Annabelle DAYLIGHT, Edwin NUNGGUMAJBARR; and

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

- (b) does not accept the tendered apology from Councillor Samuel EVANS.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

2024/176 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Selina Ashley) CARRIED

That Council confirms the minutes from its Ordinary Meeting held on Wednesday, 23 October 2024, and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

Councillor Owen TURNER joined the Meeting at 8:50 am.

Councillor John DALYWATER left the Meeting at 9:57 am.

Councillor John DALYWATER returned to the Meeting at 9:58 am.

Meeting adjourned at 9:59 am and reconvened at 10:26 am.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 APPOINTMENT OF AN ELECTED MEMBER

2024/177 RESOLVED (Deputy Mayor Helen Lee/Councillor Patricia Farrell) CARRIED

That Council appoints Melissa ANDREWS-WURRAMARRBA as an Elected Member (Councillor), representing the Yugul Mangi Ward, on the Roper Gulf Regional Council.

7.2 ACTION LIST

2024/178 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Edna Iles) CARRIED

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 PREVIOUS COMMITTEE MEETING MINUTES

8.1 PREVIOUS COMMITTEE MEETING MINUTES

2024/179 RESOLVED (Deputy Mayor Helen Lee/Councillor Owen Turner) CARRIED

That Council:

- (a) receives and notes the Previous Committee Meeting Minutes Report;
- (b) ratifies the decisions made by the Committee as tabled in the same; and
- (c) reschedules the Audit and Risk Committee Meeting for April 2025 to Wednesday 19 February 2025 at 08:30 am.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 DISCLOSURE OF INTEREST

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Councillor Owen TURNER declared a Conflict of Interest at Item 11 and recused himself from the Meeting whilst the matter was deliberated and Resolved.

11 INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

2024/180 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Selina Ashley) CARRIED

That Council accepts the Incoming Correspondence Report.

Councillor Owen TURNER declared a conflict of interest and left the Meeting at 10:38 am and rejoined the Meeting at 10:46 am.

12 OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

2024/181 RESOLVED (Deputy Mayor Helen Lee/Councillor Gadrian Hoosan) CARRIED

That Council notes the Outgoing Correspondence Report.

13 WARD REPORTS

13.1 NYIRANGGULUNG WARD REPORT

2024/182 RESOLVED (Councillor Selina Ashley/Deputy Mayor Helen Lee) CARRIED

That Council receives and notes the Nyirranggulung Ward Report.

Councillor Owen Turner left the meeting at 10:54 am.

13.2 NEVER NEVER WARD REPORT

2024/183 RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) ratifies the resolved decisions of the Jilkminggan Local Authority from its Meeting held on Tuesday, 05 November 2024;
- (c) ratifies the resolved decisions of the Mataranka Local Authority from its Meeting held on Tuesday, 05 November 2024, with the exception of Resolution MAT Q/2024-18 (Meetings to be held outside of Business Hours);
- (d) rescinds the Membership of Michael SOMERS from the Mataranka Local Authority; and
- (e) resolves for the Mataranka Local Authority to comprise of seven (7) Members in total.

13.3 NUMBULWAR NUMBURINDI WARD REPORT

2024/184 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Selina Ashley) CARRIED

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) reschedules the Numbulwar Local Authority Meeting from Wednesday, 11 December 2024 to Tuesday, 10 December 2024 due to cultural reasons; and
- (c) resolves for the Numbulwar Local Authority to comprise of eight (8) Members in total.

13.4 YUGUL MANGI WARD REPORT

2024/185 RESOLVED (Councillor Patricia Farrell/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council:

- (a) receives and notes the Yugul Mangi Report;

- (b) reschedules the Ngukurr and Urapunga Local Authority Meetings from Tuesday, 10 December 2024 to Wednesday, 11 December 2024 due to cultural reasons;
- (c) rescinds the Membership of Jana DANIELS from the Ngukurr Local Authority and Urapunga Local Authority;
- (d) resolves for the Ngukurr Local Authority to comprise of eight (8) Members in total; and
- (e) resolves for the Urapunga Local Authority to comprise of seven (7) Members in total.

13.5 SOUTH WEST GULF WARD REPORT

2024/186 RESOLVED (Councillor Gadrian Hoosan/Councillor Selina Ashley) CARRIED

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) rescinds the Memberships of Maria PYRO, Jack GREEN, Andrew FIRLEY and Jonathon SAUER from the Borrooloola Local Authority; and
- (c) resolves for the Borrooloola Local Authority to comprise of six (6) Members in total.

14 EXECUTIVE REPORTS

14.1 COUNCIL MEETING ATTENDANCE REPORT

2024/187 RESOLVED (Councillor Patricia Farrell/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council:

- (a) receives and notes the Council Meeting Attendance Report; and
- (b) resolves that Councillor Samuel EVANS is absent without the permission of Council in accordance with Section 47(1) (o) of the *Local Government Act 2019*.

14.2 MAYOR'S REPORT

2024/188 RESOLVED (Councillor Selina Ashley/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council:

- (a) receives and notes the Mayor's Report; and
- (b) recognises and congratulates Nathaniel MILLER for his ARIA Award win, and ongoing contribution to the Bulman/Weemol Community.

14.3 CHIEF EXECUTIVE OFFICER'S REPORT

2024/189 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Gadrian Hoosan) CARRIED

That Council:

- (a) receives and notes the Chief Executive Officer's Report; and
- (b) requests the Chief Executive Officer to invite the Executive Director of Housing Local Government and Community Development to attend the Ordinary Meeting of Council on 26 February 2025 to discuss Housing Reference Groups in remote Communities.

Councillor Selina Ashley returned to the Meeting at 11:39 am.

15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

15.1 ADOPTION OF ANNUAL REPORT INCLUDING AUDITED FINANCIAL STATEMENTS

2024/190 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Selina Ashley) CARRIED

That Council, in accordance with Chapter 14 of the *Local Government Act 2019* (the Act), formally adopts the Annual Report and all content therein, with edits, as a true and accurate record of:

- (a) Its audited Annual Financial Statement (in accordance with ss 207, 208, 291 (1) of the Act);
- (b) Its assessed performance against its stated goals as outlined in its Regional Plan; and
- (c) All other reportable obligations according to applicable law;

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for the 2023-2024 Financial Year; and

Directs the Chief Executive Officer to supply the Annual Report to the Minister for Local Government.

15.2 POLICY REVIEW

2024/191 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Deputy Mayor Helen Lee) CARRIED

That Council adopts the revised GOV004 Cultural Business Policy.

15.3 LOCAL AUTHORITY PROJECTS UPDATE

2024/192 RESOLVED (Councillor Selina Ashley/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council receives and notes the Local Authority Projects Update Report.

15.4 COUNCIL FINANCIAL REPORT AS AT 26.11.2024

2024/193 RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council receives and notes the Council's Financial Report as at 26 November 2024.

16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

16.1 PROGRAMS UPDATE

2024/194 RESOLVED (Councillor Patricia Farrell/Councillor Selina Ashley) CARRIED

That Council receives and notes the Programs Update Report.

Meeting adjourned at 12:35 pm and reconvened at 12:59 pm.

Councillor Owen TURNER returned to the Meeting at 12:54 pm.

Councillor John DALYWATER returned to the Meeting at 1:08 pm.

16.2 AGED AND DISABILITY CARE - INDIGENOUS EMPLOYMENT INITIATIVE FUNDING AGREEMENT 2024 - 2026

2024/195 RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council:

- (a) receives and notes the new funding agreement for Aged and Disability Care's- Indigenous Employment Initiative Program – 4-K4CGN52;
- (b) approves the Chief Executive Officer to sign the 2024-2026 Indigenous Employment Initiative Funding Agreement with a total grant amount of \$1,081,988.96 excluding GST; and
- (c) approves the use of the Common Seal on the funding agreement documents.

16.3 AGED CARE AND DISABILITY SERVICES REPORT

2024/196 RESOLVED (Councillor Owen Turner/Councillor Gadrian Hoosan) CARRIED

That Council receives and notes the Aged Care and Disability Services Report.

16.4 IAGED HEALTH - SIX-MONTH REVIEW

2024/197 RESOLVED (Councillor Selina Ashley/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council receives and notes the iAged Health six-month Review.

Mayor Tony Jack left the meeting at 1:21 pm.

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

16.5 NUMBULWAR CRECHE FEASIBILITY UPDATE**2024/198 RESOLVED (Councillor Owen Turner/Councillor John Dalywater) CARRIED**

That Council receives and notes the Numbulwar Creche Feasibility Update.

*Mayor Tony Jack returned to the meeting at 1:25 pm.***16.6 JILKMINGGAN AND WUGULARR OUTSIDE SCHOOL HOURS - PROJECT SCHEDULE 2025-26****2024/199 RESOLVED (Councillor Owen Turner/Councillor John Dalywater) CARRIED**

That Council:

- (a) receives and notes the 2025-26 Project Schedule for Jilkminggan and Wugularr communities Outside School Hours Care Program - 4-K9NEHPH;
- (b) approves the Chief Executive Officer to sign the 2025-2026 Outside School Hours Program Project Schedule to the amount of \$270,637.74 excluding GST; and
- (c) approves the use of the Common Seal on the funding agreement documents.

17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**17.1 DISPOSAL OF LEGACY TYRES FROM BORROLOOLA WASTE MANAGEMENT FACILITY****2024/200 RESOLVED (Councillor John Dalywater/Councillor Gadrian Hoosan) CARRIED**

That Council approves the sum of \$180,000.00 for the disposal of legacy tyres at the Borroloola Waste Management Facility.

*Councillor Owen TURNER left the Meeting at 1:35 pm.**Councillor Owen TURNER returned to the Meeting at 1:46 pm.**Councillor Kathy-Anne NUMAMURDIRDI left the Meeting at 1:57 pm.**Councillor Kathy-Anne NUMAMURDIRDI returned to the Meeting at 1:59 pm.**Deputy Mayor Helen LEE left the Meeting at 2:00 pm.**Deputy Mayor Helen LEE returned to the Meeting at 2:02 pm.**Councillor John DALYWATER left the Meeting at 2:02 pm.**Councillor John DALYWATER returned to the Meeting at 2:04 pm.**Councillor Patricia FARRELL left the Meeting at 2:11 pm.**Councillor Selina ASHLEY left the Meeting at 2:12 pm.**Councillor Patricia FARRELL returned to the Meeting at 2:13 pm.**Councillor Selina ASHLEY returned to the Meeting at 2:14 pm.***17.2 MAJOR PROJECTS REPORT****2024/201 RESOLVED (Councillor John Dalywater/Councillor Edna Iles) CARRIED**

That Council:

- (a) receives and notes the Major Project Report;
- (b) evicts the Department of Education from its site at Lot 644 in Borroloola at first opportunity according to law; and
- (c) directs the Chief Executive Officer to issue the Department of Education with a formal eviction notice as pertaining to Item (b).

18 GENERAL BUSINESS

Nil.

19 DEPUTATIONS AND PETITIONS

The Hon Jo HERSEY, Minister for Education and Training, Early Education, Public Services, joined the Meeting at 8:40 am and made deputation to Council.

Council discussed several matters with Minister Jo HERSEY, as set out below. No resolution made.

1. New CLP Government key policy positions;
2. Borrooloola Cyclone Shelter, including difficulties arising out of Department of Education hindering progress and opening;
3. Lack of communications with Northern Territory Government (NTG) pertaining to cyclone shelter prioritisation across Region; and
4. Community need for Creche and Early Childhood services in Numbulwar.

Matthew WARD, KPMG Enterprise, Audit and Assurance, joined the Meeting at 9:30 am and made deputation to Council pertaining to its Audited Financial Statement.

20 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION**

2024/202 RESOLVED (Councillor Owen Turner/Councillor Patricia Farrell) **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:

21.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.2 Previous Committee Minutes Confidential session

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept

21.3 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

21.4 Superannuation for Elected Members

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.5 Compliance Review Action Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.6 Local Decision Making Agreements

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.7 Tender Variation - Bulman Dump Road

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21.8 Tender Variation - Mataranka Community Office – Wastewater Management System

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21.9 Contract Variation-LG Services Group Pty Ltd for Financial Consulting

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

20.1.1 Return to Open Meeting

2024/212 **RESOLVED (Councillor Selina Ashley/Deputy Mayor Helen Lee) CARRIED**

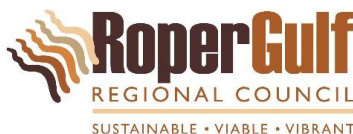
That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

21 CLOSE OF MEETING

The meeting closed at 3:17 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on 04 December 2024 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on 26 February 2025.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE AND INFRASTRUCTURE
COMMITTEE HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL
SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 29 JANUARY 2025 AT 9:00 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor John DALYWATER;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Annabelle DAYLIGHT (via audio/video conference); and
- Independent Member Awais UR REHMAN (via audio/video conference).

1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, Acting General Manager Community Services and Engagement;
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Daniele PIGA, Governance Officer (Minute Secretary); and
- Yasmin GROVES, Procurement Compliance Coordinator.

1.3 Guests

Nil.

2 MEETING OPENED

The Finance and Infrastructure Committee Meeting opened at 9:19 am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies and Leave of Absence

2025/1 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor John Dalywater) **CARRIED**

That the Finance and Infrastructure Committee accepts the tendered apology from Councillor Owen TURNER.

4 DISCLOSURE OF INTEREST

There were no declarations of interest at this Finance and Infrastructure Committee Meeting.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 Confirmation of Previous Minutes

2025/2 RESOLVED (Councillor John Dalywater/Awais Ur Rehman) **CARRIED**

That the Finance and Infrastructure Committee confirms the minutes of the Finance and Infrastructure Committee Meeting held on 27 November 2024 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Action List

2025/3 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Edwin Nunggumajbarr) CARRIED

That the Finance and Infrastructure Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

7 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE

Nil.

10 EXECUTIVE REPORTS

10.1 Finance and Infrastructure Committee Member Attendance Report

2025/4 RESOLVED (Deputy Mayor Helen Lee/Awais Ur Rehman) CARRIED

That the Finance and Infrastructure Committee receives and notes the Finance and Infrastructure Committee Member Attendance Report.

Councillor Annabelle DAYLIGHT joined the Meeting at 09:23am.

11 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

11.1 Council Financial Report as at 31.12.2024

2025/5 RESOLVED (Awais Ur Rehman/Councillor Kathy-Anne Numamurdirdi) CARRIED

That the Finance and Infrastructure Committee receives and notes the Council's Financial Report as at 31 December 2024 noting the corrections to be made against Other Operating Expenses.

11.2 Bulman CDP Services Issues

2025/6 RESOLVED (Councillor Edwin Nunggumajbarr/Councillor John Dalywater) CARRIED

That the Finance and Infrastructure Committee, on behalf of Council, authorises the Chief Executive Officer to execute Items (b) and (c) of Resolution BUL Q/2025-9 as resolved by the Bulman Local Authority on 09 January 2025.

11.3 Local Authority Projects Update

2025/7 RESOLVED (Councillor Edwin Nunggumajbarr/Councillor Kathy-Anne Numamurdirdi) CARRIED

That the Finance and Infrastructure Committee receives and notes the Local Authority Projects Update Report.

Meeting adjourned at 11:08 am and reconvened at 11:28 am.

12 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**13.1 Major Projects Report**

2025/8 **RESOLVED (Councillor Edwin Nunggumajbarr/Councillor Annabelle Daylight) CARRIED**

That the Finance and Infrastructure Committee receives and notes the Major Projects Report.

Mayor Tony Jack left the meeting at 12:15 pm.

Mayor Tony Jack returned to the meeting at 12:20 pm.

14 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION****14.0.1 Close of Meeting for Confidential**

2025/9 **RESOLVED (Councillor John Dalywater/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

14.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14.2 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

14.3 Liquor Act 2019 Consultation

Regulation 51(1)(b) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.

Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It

contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14.1.1 Return to Open Meeting

2025/13 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Deputy Mayor Helen CARRIED Lee)

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

15 CLOSE OF MEETING

The meeting closed at 12:25 pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on 29 January 2025 and will be confirmed on 19 March 2025.

Mayor Tony JACK
Confirmed on 19 March 2025



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, AUDIT AND RISK COMMITTEE
MEETING HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL
SUPPORT CENTRE

2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 19 FEBRUARY 2025 AT 10:00 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Appointed Members

- Independent Member Ian SWAN (Chairperson) (via audio/video conference);
- Independent Member Claudia GOLDSMITH (via audio/video conference);
- Independent Member Carolyn EAGLE (via audio/video conference); and
- Councillor Patricia FARRELL.

1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Cristian COMAN, Manager Corporate Compliance; and
- Daniele PIGA, Governance Officer (minutes secretary).

1.3 Guests

- Greg EVANS, Managing Director, Greg Evans Consulting (via audio/video conference).

2 MEETING OPENED

The Audit and Risk Committee Meeting opened at 10:10 am. with **QUORUM**. The Chairperson welcomed members, staff and guests to the Meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies and Leave of Absence

2025/1 **RESOLVED (Carolyn Eagle/Councillor Patricia Farrell)**

CARRIED

That the Audit and Risk Committee accepts the tendered apology from Councillor John DALYWATER.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Confirmation of Audit and Risk Committee Previous Minutes

2025/2 **RESOLVED (Claudia Goldsmith/Carolyn Eagle)**

CARRIED

That the Audit and Risk Committee notes that the Meeting held on Wednesday, 13 November 2024, was entirely held on a Closed Session. As such, there are no Public Minutes to be confirmed from that Meeting.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 Action List

AUDIT AND RISK COMMITTEE MEETING MINUTES

19 FEBRUARY 2025

2025/3 RESOLVED (Councillor Patricia Farrell/Carolyn Eagle)**CARRIED**

That the Audit and Risk Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

9 DISCLOSURE OF INTEREST

Nil.

10 INCOMING CORRESPONDENCE**INCOMING CORRESPONDENCE**

Nil.

11 OUTGOING CORRESPONDENCE**OUTGOING CORRESPONDENCE**

Nil.

12 EXECUTIVE REPORTS**12.1 Audit and Risk Committee Member Attendance Report****2025/4 RESOLVED (Claudia Goldsmith/Councillor Patricia Farrell)****CARRIED**

That the Audit and Risk Committee receives and notes the Audit and Risk Committee Member Attendance Report.

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**13.1 Council Financial Report as at 31.01.2025****2025/5 RESOLVED (Carolyn Eagle/Claudia Goldsmith)****CARRIED**

That the Audit and Risk Committee:

- (a) receives and notes the Council's Financial Report as at 31 January 2025; and
- (b) requests an expansion and breakdown of the 'other operating expense' line item.

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

16 GENERAL BUSINESS

Nil.

17 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION****2025/6 RESOLVED (Carolyn Eagle/Claudia Goldsmith)****CARRIED**That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.**17.1 Confirmation of Previous Minutes Confidential Session**

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

17.2 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

17.3 Compliance Review Action Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

17.4 Audit Review Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

17.5 Terms of Reference Review

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

17.6 Nomination of Chairperson

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

17.1.1 Return to Open Meeting

2025/13 **RESOLVED (Carolyn Eagle/Councillor Patricia Farrell)**

CARRIED

AUDIT AND RISK COMMITTEE MEETING MINUTES

19 FEBRUARY 2025

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

18 CLOSE OF MEETING

The Meeting closed at 01:01 pm.

This page and the preceding pages are the Minutes of the Audit and Risk Committee Meeting held on Wednesday, 19 February 2025 and will be confirmed at the next meeting.

Chairperson Ian SWAN
Confirmed on 11 June 2025.

OPERATIONAL REPORTS

ITEM NUMBER 12.3
TITLE Urapunga LA January YTD Finance Report
AUTHOR James Sanders, Finance Manager

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period 1 July 2024 to 31 January 2025.

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are variances in activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follows:

Operating Income:

Operating Income of \$114,902 was received January YTD against a budget of \$124,714 resulting in a shortfall variance of \$9,812.

Operating Expenditure:

Operating Expenditure of \$114,902 were incurred against a budget of \$124,714 resulting in a total shortfall variance of \$9,812. Minor materials expenses contribute to the negative variance, which is largely offset by utility, Aged Care food and MV expenses.

Capital Expenditure:

Community Hall expenditure set to commence in February, minor expenditure to date represented at P&L level.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. Urapunga LA YTD Jan [12.3.1 - 1 page]

Roper Gulf Regional Council					
Financial Report as at					
31-January-2025					
Location 23 Urapunga					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance	Total Budget (\$)	Explanation
Income					
User Charges and Fees	2,182	313	1,869	537	
Grant Income	87,009	121,647	-34,638	208,537	Untied Operational funding MS based
Contract Fee Income	25,711	2,755	22,957	4,722	
Total Operating Income	114,902	124,714	-9,812	213,796	
Operating Expenditure					
Employment	49,084	28,008	21,076	48013	Municipal Services wages inclusive of staff training
Contract & Materials	6,567	53,375	-46,808	91500	Aged Care HCP reconciliation charges, MS bin replacement
Asset Related	27,475	4,204	23,272	7206	Plant & Equipment cost allocation 6 vehicles
Other Expenses	24,251	6,188	18,063	10,608	Utility expenses Lots 9 & 31, Aged Care food expenses, MV expenses
Internal Charges	6,825	4,602	2,223	7889	
Councillor Allowances	0	24,216	-24,216	41513	
Local Authority Meeting Allowances	700	4,122	-3,422	7067	
Total Expenditure	114,902	124,714	-9,812	213,796	
Operating Surplus/Deficit	0	0	0	0	
Capital Expenditure					
	0	247,917	-247,917	425,000	Community Hall yet to commence
Net Operating Position					
	0	-247,917	247,917	-425,000	



OPERATIONAL REPORTS

ITEM NUMBER 12.4
TITLE Urapunga Local Authority Projects Update
AUTHOR Sarah Peachment, Executive Assistant to the CEO

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Local Authority Projects Update Report.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2018 the Urapunga Local Authority has received a total of \$96,400 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Urapunga Local Authority has allocated \$66,800, accounting for surplus funds from completed projects.

ISSUES/OPTIONS/SWOT

Please refer to the attached LA funding report as at 24th Feb 2025.

FINANCIAL CONSIDERATIONS

Unallocated Funds

The Urapunga Local Authority currently has \$24,761.40 to allocate to new projects.

ATTACHMENTS

1. Urapunga LA project funding report [**12.4.1** - 1 page]

Urapunga Local Authority Project Funding						24 February 2025	
Funds received from Department					\$	96,400.00	
Funds allocated to projects by Local Authority Members					\$	66,800.00	
Surplus/(Deficit) from completed projects					\$	(4,838.60)	
Remaining Unallocated funds					\$	24,761.40	
Date	Project ID	Projects	Project Descripton	Project Budget	Actual Expenditure	Project Variance	Project Status
11/12/2024		Landscaping and planting	Landscaping and planting tree and scrubs works throughout the community.	\$ 10,000.00	\$ -	\$ -	11/12/2024: allocates \$10,000 on landscaping and planting trees and shrubs. 18/02/2025: Tree types and locations to be determined. Supplier to recommend native trees local/suitable for the area.
11/12/2024		Cemetery fencing repairs and boulder installation	Cemetery Fencing repairs and boulder installation to be conducted on the old cemetery located as you come into the community.	\$ 5,000.00	\$ -	\$ -	11/12/2024: allocates \$5,000 on Cemetery fencing repair and boulder installation. 18/02/2025: Materials for fence repairs ordered with another project to receive better price for bulk order. Awaiting materials supply.
11/12/2024		Community sporting equipment	Requests for the purchase of sporting equipment.	\$ 3,000.00	\$ -	\$ -	11/12/2024: LA allocated \$3,000 towards community sporting equipment. 18/02/2025: Procurement underway by the Programs team.
Total for Current projects in progress				\$ 18,000.00	\$ -		
Total for Completed projects				\$ 48,800.00	\$ 34,949.51	\$ (4,838.60)	
Grand Total				\$ 66,800.00	\$ 34,949.51	\$ (4,838.60)	

OPERATIONAL REPORTS

ITEM NUMBER 12.5
TITLE Council Services Manager Report
AUTHOR Peter PERRY, Council Services Manager

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Council Services Manager Report.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

CORE SERVICES

- 111 – Councils Services General
 - Organised with school to use school grounds for sport and recreation program
- 160 – Municipal Services
 - Slashing of Aerodrome has been completed
 - Dennis and Cleven continue to do an excellent job serving the municipal needs in the Community
 - Municipal is currently providing yard maintenance for Aged Care clients and NDIS clients
 - Cleaned up all the cars that needed to be taken away

AGENCY SERVICES

- Night Patrol
 - Night patrol does weekly patrols, Ladies Tuesday Men's Thursdays.
- Aged Care
 - Aged Care is currently providing for 3 clients in community. Breakfast and lunch delivered daily
 - Thursday afternoons pick up for activity in Ngukurr

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.