



AGENDA

NGUKURR LOCAL AUTHORITY MEETING

TUESDAY 4 MARCH 2025

Notice is hereby given that the next Ngukurr Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday 4 March 2025 at 11:00 am
Roper Gulf Regional Council Service Delivery Centre-Ngukurr
Or

Or Via Microsoft Teams Meeting
Meeting ID: 426 284 923 006
Passcode: NVe7hr
[Click here to join the meeting](#)

Or please call (audio only)

[+61 2 8320 9269](tel:+61283209269)

When prompted, enter Conference ID: 931 969 980#

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "David Hurst".

David HURST
CHIEF EXECUTIVE OFFICER

**NGUKURR CURRENT MEMBERSHIP:
Appointed Members**

1. Mayor Tony JACK;
2. Councillor Melissa ANDREWS (Chairperson);
3. Councillor Owen TURNER;
4. Robin ROGERS;
5. Tanya JOSHUA;
6. Craig ROGERS;
7. Roxanne ROBERTS; and
8. Keith ROGERS.

MEMBERS: 8

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijnul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	PRESENT MEMBERS/STAFF/GUESTS.....	5
2	MEETING OPENED.....	5
3	WELCOME TO COUNTRY.....	5
4	APOLOGIES AND LEAVE OF ABSENCE.....	5
5	QUESTIONS FROM THE PUBLIC.....	5
6	DISCLOSURE OF INTEREST.....	5
7	CONFIRMATION OF PREVIOUS MINUTES.....	5
	7.1 Ngukurr Local Authority Meeting Previous Minutes.....	5
8	BUSINESS ARISING FROM PREVIOUS MINUTES.....	10
	8.1 Action List.....	11
9	CALL FOR ITEMS OF OTHER GENERAL BUSINESS.....	13
10	INCOMING CORRESPONDENCE.....	13
11	OUTGOING CORRESPONDENCE.....	13
12	OPERATIONAL REPORTS.....	13
	12.1 Local Authority Member Attendance Report.....	13
	12.2 Elected Members Report.....	14
	12.3 Community Safety Update.....	33
	12.4 Ngukurr LA January YTD Finance Report.....	35
	12.5 Ngukurr Local Authority Projects Update.....	37
	12.6 Council Managers Report.....	39
14	GENERAL BUSINESS.....	41
15	CLOSE OF MEETING.....	41

NB *The page numbers on this index may be inaccurate due to current software formatting issues.*



CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	7.1
TITLE	Ngukurr Local Authority Meeting Previous Minutes
AUTHOR	Daniele Piga, Governance Officer

RECOMMENDATION

That the Ngukurr Local Authority confirms the minutes from the meeting held on Wednesday, 11 December 2024 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Ngukurr Local Authority met on Wednesday, 11 December 2024 and held a meeting with a **Quorum**. Attached are the recorded minutes for the Local Authority to review.

ISSUES/OPTIONS/SWOT

The next Ngukurr Local Authority meeting is scheduled to be held on Tuesday, 03 June 2025 at 11:00am.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. NGU MIN 11122024 [7.1.1 - 4 pages]



MINUTES OF THE NGUKURR LOCAL AUTHORITY OF THE ROPER GULF REGIONAL COUNCIL, HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, NGUKURR ON WEDNESDAY, 11 DECEMBER 2024 AT 11:00 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Melissa ANDREWS-WURRAMARRBA (Chairperson);
- Robin ROGERS;
- Tanya JOSHUA;
- Craig ROGERS;
- Roxanne ROBERTS; and
- Keith ROGERS;

1.2 Staff

- Tony HOPP, Acting General Manager Community Services and Engagement
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning (via audio/video conference);
- Cristian COMAN, Manager Corporate Compliance;
- Peter PERRY, Council Services Manager;
- Alicia MIRANDA, Community Safety Coordinator;
- Sarah PEACHMENT, Executive Assistant to the Chief Executive Officer;
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary) (via audio/video conference); and
- Daniele PIGA, Governance Officer (via audio/video conference).

1.3 Guests

- Daphne DANIELS – My CDP

2 MEETING OPENED

The Ngukurr Meeting opened at 11:09 am with **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

NGU Q/2024-2 (LA Member Tanya Joshua/LA Member Craig Rogers)

CARRIED

That the Ngukurr Local Authority accepts the tendered apologies from Mayor Tony JACK and Councillor Owen TURNER.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURE OF INTEREST

There were no declarations of interest at this Ngukurr Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 NGUKURR LOCAL AUTHORITY MEETING PREVIOUS MINUTES***NGU Q/2024-3 (LA Member Tanya Joshua/LA Member Robin Rogers)***CARRIED**

That the Ngukurr Local Authority confirms the minutes from the meeting held on Tuesday, 05 December 2023 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

7.2 RE-ELECTION OF CHAIRPERSON*NGU Q/2024-1 (LA Member Robin Rogers/LA Member Tanya Joshua)***CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects Councillor Melissa ANDREWS-WURRAMARRBA as Chairperson for a term of six (6) months.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST***NGU Q/2024-4 (LA Member Keith Rogers/LA Member Robin Rogers)***CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS**12.1 NGUKURR LOCAL AUTHORITY PROJECTS UPDATE***NGU Q/2024-5 (LA Member Tanya Joshua/LA Member Craig Rogers)***CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Local Authority Projects Update Report;
- (b) allocates \$65,000 from the beautification projects to Sports Hall repairs AND ventilation upgrades;
- (c) allocates \$100,000 from Town beautification project to Community bus stops installation;
- (d) closes the Town Beautification Projects;
- (e) allocates \$25,000 for roller doors installation at Sports Hall;
- (f) allocates \$5,000 towards Christmas event and \$10,000 towards NAIDOC events; and
- (g) agrees to collaborate with Yugul Mangi Development Aboriginal Corporation on playground projects and authorises use of the already allocated funding for that purpose.

12.2 NGKURR LA OCTOBER YTD FINANCE REPORT*NGU Q/2024-6 (LA Member Roxanne Roberts/LA Member Tanya Joshua)***CARRIED**

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2024 to 31 October 2024.

12.3 BUS STOP SUITABLE SITES AND POWER AND WATER

NGU Q/2024-7 (LA Member Craig Rogers/LA Member Keith Rogers) **CARRIED**

That the Ngukurr Local Authority receives and notes the Bus Stop Suitable Sites and Power and Water Report.

12.4 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

NGU Q/2024-8 (LA Member Tanya Joshua/LA Member Roxanne Roberts) **CARRIED**

That the Ngukurr Local Authority receives and notes the Local Authority Member Attendance Report.

12.5 ELECTED MEMBERS REPORT

NGU Q/2024-9 RESOLVED (LA Member Roxanne Roberts/LA Member Craig Rogers) **CARRIED**

That the Ngukurr Local Authority receives and notes the Elected Members Report.

12.6 COUNCIL SERVICES MANAGER REPORT

NGU Q/2024-10 RESOLVED (LA Member Tanya Joshua/LA Member Keith Rogers) **CARRIED**

That the Ngukurr Local Authority receives and notes the Council Services Report.

12.7 TOWN PRIORITIES

NGU Q/2024-11 (LA Member Tanya Joshua/Councillor Melissa Andrews-Wurramarrba) **CARRIED**

That the Ngukurr Local Authority nominates the following priority projects for Council's consideration for the 2024-25 Financial Year.

- 1) Road Repairs Upgrades;
- 2) Heavy Vehicle Traffic Management;
- 3) Community Cyclone Shelter; and
- 4) Community Recycling.

12.8 COMMUNITY SAFETY UPDATE

NGU Q/2024-12 (LA Member Craig Rogers/LA Member Tanya Joshua) **CARRIED**

That the Ngukurr Local Authority receives and notes the Community Safety Update Report.

13 OTHER BUSINESS

Nil.

14 GENERAL BUSINESS

Nil.

15 CLOSE OF MEETING

The meeting closed at 1:03 pm

This page and the preceding pages are the Minutes of the Ngukurr Local Authority Meeting, held on Wednesday, 11 December 2024 and confirmed.

Ngukurr Local Authority Meeting Minutes

11 December 2024

Chairperson
Confirmed on 04 March 2025



BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
AUTHOR Daniele Piga, Governance Officer

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Action List.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

ACTION LISTS

MEETING DATE

REPORT INCLUDED?

12.1 NGUKURR LOCAL AUTHORITY PROJECTS UPDATE

NGU Q/2024-5 (LA Member Tanya Joshua/LA Member Craig Rogers) CARRIED

That the Ngukurr Local Authority:

- (a) receives and notes the Local Authority Projects Update Report;
- (b) allocates \$65,000 from the beautification projects to Sports Hall repairs AND ventilation upgrades;
- (c) allocates \$100,000 from Town beautification project to Community bus stops installation;
- (d) closes the Town Beautification Projects;
- (e) allocates \$25,000 for roller doors installation at Sports Hall;
- (f) allocates \$5,000 towards Christmas event and \$10,000 towards NAIDOC events; and
- (g) agrees to collaborate with Yugul Mangi Development Aboriginal Corporation on playground projects and authorises use of the already allocated funding for that purpose.

11 December
2024

Local Authority
Project Update
Item Number 12.5

- (b) in progress
- (c) in progress
- (d) in progress
- (f) completed
- (g) completed

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

OPERATIONAL REPORTS

ITEM NUMBER	12.1
TITLE	Local Authority Member Attendance Report
AUTHOR	Daniele Piga, Governance Officer

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Ngukurr Local Authority Meetings Member Attendance

Local Authority Meeting Members	14 September 2023	4 December 2023	05 March 2024	04 June 2024	03 September 2024	11 December 2024
Mayor Tony JACK	AP	P	Cancelled	Cancelled	Cancelled	AP
Councillor Owen TURNER	P	P	-	-	-	AP
Councillor Melissa ANDREWS-WURRAMARRBA	-	-	-	-	-	P
Robin ROGERS	P	P	-	-	-	P
Tanya JOSHUA	P	P	-	-	-	P
Craig ROGERS	P	AP	-	-	-	P
Roxanne ROBERTS	P	P	-	-	-	P
Keith ROGERS	-	-	-	-	-	P

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

OPERATIONAL REPORTS

ITEM NUMBER 12.2
TITLE Elected Members Report
AUTHOR Daniele Piga, Governance Officer

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ORDINARY MEETING OF COUNCIL – 04 December 2024

Council approved the recommendations from the following Meetings:

- recommendations from the Ngukurr Local Authority Meeting Minutes held on 11 December 2024;
- Provisional recommendations from the Urapunga Local Authority Provisional Meeting held on 11 December 2024; and
- Council resolved to comprise of eight (8) Members in total for the Ngukurr Local Authority and to comprise of seven (7) Members in total for the Urapunga Local Authority.

Following Major Projects were discussed at this meeting:

Ngukurr Boat Ramp Solar Light – Scope and Quote – PR99

Initial plan is to have a solar light mounted to a concrete block to prevent water damage to the base of the pole. Quotes to be obtained for the concrete block.

Ngukurr New Ablution Block – Sports Court – PR96

Grant submission completed. Awaiting final updated quote to proceed with project.

Ngukurr - Sports Hall Renovation (Outdoor play area) PR42

ON HOLD - site to potentially become new cyclone shelter.

Ngukurr Staff Housing – Lot 231 – PR98

New 2 x bedroom demountable housing based on similar scope as Bulman Staff Housing project. PM to be outsourced. On hold until Bullman staff housing project delivered.

Ngukurr Beatification Project – PR43

New Park area has been identified. S19 lease lodged, Block spots established awaiting streetlight report from CSM To proceed. Draft S19 received for review.

Urapunga Community Hall – PR49

The tender for this project closed on 29 August 2023. A tender panel has since assessed the submissions and TTs Build are the successful tenderer. Currently, a construction program, with commencement and completion dates, is currently being finalised jointly by the Council team and TTs Build in such a way that risks of stop and start due to wet weather are minimised. Lease has been signed, and we are awaiting Power & Water Connections to proceed

ORDINARY MEETING OF COUNCIL – 26 February 2025

Minutes from this Meeting were not ready at the time of drafting Agenda.

FINANCE AND INFRASTRUCTURE COMMITTEE – 29 January 2025

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor John DALYWATER.

There were no direct subjects pertaining to the Yugul Mangi Ward discussed at the Finance and Infrastructure Committee Meeting.

AUDIT AND RISK COMMITTEE MEETING – 19 February 2025

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the Yugul Mangi Ward discussed at the Audit and Risk Committee Meeting

ISSUES/OPTIONS/SWOT**UPCOMING COUNCIL MEETINGS**

19 March 2025 at 9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine
16 April 2025 at 8:30am	Ordinary Meeting of Council	RGRC Support Centre Katherine
11 June 2025 at 10:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. OMC MIN 04122024 [12.2.1 - 9 pages]
2. FICM MIN 29012025 [12.2.2 - 4 pages]
3. AUD MIN 19022025 [12.2.3 - 4 pages]



**MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL COUNCIL, HELD
AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 4 DECEMBER 2024 AT 8:30 AM**

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor Owen TURNER;
- Councillor John DALYWATER;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Gadrian HOOSAN;
- Councillor Selina ASHLEY;
- Councillor Edna ILES; and
- Councillor Patricia FARRELL.

1.2 Staff Members

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, Acting General Manager Community Services and Engagement;
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Bhumika ADHIKARI, Governance Engagement Coordinator; and
- Daniele PIGA, Governance Officer (minute secretary).

Guests

- The Honourable Jo HERSEY, Minister for Education and Training, Early Education, Public Services.
- Karen HOCKING, Department of Housing, Local Government and Community Development;
- Ursula CHUBB, Department of Housing, Local Government and Community Development;
- Matthew WARD, KPMG Enterprise, Audit and Assurance (via audio/video conference); and
- Greg EVANS, Financial Consultant, LG Services Group Pty Ltd(via audio/video conference).

2 MEETING OPENED

The Ordinary Meeting of Council opened at 8:37 am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

2024/175 RESOLVED (Deputy Mayor Helen Lee/Councillor Selina Ashley)

CARRIED

That Council:

- (a) accepts the tendered apologies from Councillors Annabelle DAYLIGHT, Edwin NUNGGUMAJBARR; and

- (b) does not accept the tendered apology from Councillor Samuel EVANS.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

2024/176 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Selina Ashley) CARRIED

That Council confirms the minutes from its Ordinary Meeting held on Wednesday, 23 October 2024, and affirms them to be a true and accurate record of that meeting’s decisions and proceedings.

Councillor Owen TURNER joined the Meeting at 8:50 am.

Councillor John DALYWATER left the Meeting at 9:57 am.

Councillor John DALYWATER returned to the Meeting at 9:58 am.

Meeting adjourned at 9:59 am and reconvened at 10:26 am.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 APPOINTMENT OF AN ELECTED MEMBER

2024/177 RESOLVED (Deputy Mayor Helen Lee/Councillor Patricia Farrell) CARRIED

That Council appoints Melissa ANDREWS-WURRAMARRBA as an Elected Member (Councillor), representing the Yugul Mangi Ward, on the Roper Gulf Regional Council.

7.2 ACTION LIST

2024/178 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Edna Iles) CARRIED

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 PREVIOUS COMMITTEE MEETING MINUTES

8.1 PREVIOUS COMMITTEE MEETING MINUTES

2024/179 RESOLVED (Deputy Mayor Helen Lee/Councillor Owen Turner) CARRIED

That Council:

- (a) receives and notes the Previous Committee Meeting Minutes Report;
- (b) ratifies the decisions made by the Committee as tabled in the same; and
- (c) reschedules the Audit and Risk Committee Meeting for April 2025 to Wednesday 19 February 2025 at 08:30 am.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 DISCLOSURE OF INTEREST

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

Councillor Owen TURNER declared a Conflict of Interest at Item 11 and recused himself from the Meeting whilst the matter was deliberated and Resolved.

11 INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

2024/180 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Selina Ashley) CARRIED

That Council accepts the Incoming Correspondence Report.

Councillor Owen TURNER declared a conflict of interest and left the Meeting at 10:38 am and rejoined the Meeting at 10:46 am.

12 OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

2024/181 RESOLVED (Deputy Mayor Helen Lee/Councillor Gadrian Hoosan) CARRIED

That Council notes the Outgoing Correspondence Report.

13 WARD REPORTS

13.1 NYIRANGGULUNG WARD REPORT

2024/182 RESOLVED (Councillor Selina Ashley/Deputy Mayor Helen Lee) CARRIED

That Council receives and notes the Nyirranggulung Ward Report.

Councillor Owen Turner left the meeting at 10:54 am.

13.2 NEVER NEVER WARD REPORT

2024/183 RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdiridi) CARRIED

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) ratifies the resolved decisions of the Jilkminggan Local Authority from its Meeting held on Tuesday, 05 November 2024;
- (c) ratifies the resolved decisions of the Mataranka Local Authority from its Meeting held on Tuesday, 05 November 2024, with the exception of Resolution MAT Q/2024-18 (Meetings to be held outside of Business Hours);
- (d) rescinds the Membership of Michael SOMERS from the Mataranka Local Authority; and
- (e) resolves for the Mataranka Local Authority to comprise of seven (7) Members in total.

13.3 NUMBULWAR NUMBURINDI WARD REPORT

2024/184 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Selina Ashley) CARRIED

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) reschedules the Numbulwar Local Authority Meeting from Wednesday, 11 December 2024 to Tuesday, 10 December 2024 due to cultural reasons; and
- (c) resolves for the Numbulwar Local Authority to comprise of eight (8) Members in total.

13.4 YUGUL MANGI WARD REPORT

2024/185 RESOLVED (Councillor Patricia Farrell/Councillor Kathy-Anne Numamurdiridi) CARRIED

That Council:

- (a) receives and notes the Yugul Mangi Report;

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

- (b) reschedules the Ngukurr and Urapunga Local Authority Meetings from Tuesday, 10 December 2024 to Wednesday, 11 December 2024 due to cultural reasons;
- (c) rescinds the Membership of Jana DANIELS from the Ngukurr Local Authority and Urapunga Local Authority;
- (d) resolves for the Ngukurr Local Authority to comprise of eight (8) Members in total; and
- (e) resolves for the Urapunga Local Authority to comprise of seven (7) Members in total.

13.5 SOUTH WEST GULF WARD REPORT**2024/186 RESOLVED (Councillor Gadrian Hoosan/Councillor Selina Ashley) CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) rescinds the Memberships of Maria PYRO, Jack GREEN, Andrew FIRLEY and Jonathon SAUER from the Borrooloola Local Authority; and
- (c) resolves for the Borrooloola Local Authority to comprise of six (6) Members in total.

14 EXECUTIVE REPORTS**14.1 COUNCIL MEETING ATTENDANCE REPORT****2024/187 RESOLVED (Councillor Patricia Farrell/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council:

- (a) receives and notes the Council Meeting Attendance Report; and
- (b) resolves that Councillor Samuel EVANS is absent without the permission of Council in accordance with Section 47(1) (o) of the *Local Government Act 2019*.

14.2 MAYOR'S REPORT**2024/188 RESOLVED (Councillor Selina Ashley/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council:

- (a) receives and notes the Mayor's Report; and
- (b) recognises and congratulates Nathaniel MILLER for his ARIA Award win, and ongoing contribution to the Bulman/Weemol Community.

14.3 CHIEF EXECUTIVE OFFICER'S REPORT**2024/189 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Gadrian Hoosan) CARRIED**

That Council:

- (a) receives and notes the Chief Executive Officer's Report; and
- (b) requests the Chief Executive Officer to invite the Executive Director of Housing Local Government and Community Development to attend the Ordinary Meeting of Council on 26 February 2025 to discuss Housing Reference Groups in remote Communities.

*Councillor Selina Ashley returned to the Meeting at 11:39 am.***15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****15.1 ADOPTION OF ANNUAL REPORT INCLUDING AUDITED FINANCIAL STATEMENTS****2024/190 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Selina Ashley) CARRIED**That Council, in accordance with Chapter 14 of the *Local Government Act 2019* (the Act), formally adopts the Annual Report and all content therein, with edits, as a true and accurate record of:

- (a) Its audited Annual Financial Statement (in accordance with ss 207, 208, 291 (1) of the Act);
- (b) Its assessed performance against its stated goals as outlined in its Regional Plan; and
- (c) All other reportable obligations according to applicable law;

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

for the 2023-2024 Financial Year; and

Directs the Chief Executive Officer to supply the Annual Report to the Minister for Local Government.

15.2 POLICY REVIEW

2024/191 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Deputy Mayor Helen Lee) CARRIED

That Council adopts the revised GOV004 Cultural Business Policy.

15.3 LOCAL AUTHORITY PROJECTS UPDATE

2024/192 RESOLVED (Councillor Selina Ashley/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council receives and notes the Local Authority Projects Update Report.

15.4 COUNCIL FINANCIAL REPORT AS AT 26.11.2024

2024/193 RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council receives and notes the Council's Financial Report as at 26 November 2024.

16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

16.1 PROGRAMS UPDATE

2024/194 RESOLVED (Councillor Patricia Farrell/Councillor Selina Ashley) CARRIED

That Council receives and notes the Programs Update Report.

Meeting adjourned at 12:35 pm and reconvened at 12:59 pm.

Councillor Owen TURNER returned to the Meeting at 12:54 pm.

Councillor John DALYWATER returned to the Meeting at 1:08 pm.

16.2 AGED AND DISABILITY CARE - INDIGENOUS EMPLOYMENT INITIATIVE FUNDING AGREEMENT 2024 - 2026

2024/195 RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council:

- (a) receives and notes the new funding agreement for Aged and Disability Care's- Indigenous Employment Initiative Program – 4-K4CGN52;
- (b) approves the Chief Executive Officer to sign the 2024-2026 Indigenous Employment Initiative Funding Agreement with a total grant amount of \$1,081,988.96 excluding GST; and
- (c) approves the use of the Common Seal on the funding agreement documents.

16.3 AGED CARE AND DISABILITY SERVICES REPORT

2024/196 RESOLVED (Councillor Owen Turner/Councillor Gadrian Hoosan) CARRIED

That Council receives and notes the Aged Care and Disability Services Report.

16.4 IAGED HEALTH - SIX-MONTH REVIEW

2024/197 RESOLVED (Councillor Selina Ashley/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council receives and notes the iAged Health six-month Review.

Mayor Tony Jack left the meeting at 1:21 pm.

16.5 NUMBULWAR CRECHE FEASIBILITY UPDATE

2024/198 RESOLVED (Councillor Owen Turner/Councillor John Dalywater) CARRIED

That Council receives and notes the Numbulwar Creche Feasibility Update.

Mayor Tony Jack returned to the meeting at 1:25 pm.

16.6 JILKMINGGAN AND WUGULARR OUTSIDE SCHOOL HOURS - PROJECT SCHEDULE 2025-26

2024/199 RESOLVED (Councillor Owen Turner/Councillor John Dalywater) CARRIED

That Council:

- (a) receives and notes the 2025-26 Project Schedule for Jilkminggan and Wugularr communities Outside School Hours Care Program - 4-K9NEHPH;
- (b) approves the Chief Executive Officer to sign the 2025-2026 Outside School Hours Program Project Schedule to the amount of \$270,637.74 excluding GST; and
- (c) approves the use of the Common Seal on the funding agreement documents.

17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

17.1 DISPOSAL OF LEGACY TYRES FROM BORROLOOLA WASTE MANAGEMENT FACILITY

2024/200 RESOLVED (Councillor John Dalywater/Councillor Gadrian Hoosan) CARRIED

That Council approves the sum of \$180,000.00 for the disposal of legacy tyres at the Borroloola Waste Management Facility.

Councillor Owen TURNER left the Meeting at 1:35 pm.

Councillor Owen TURNER returned to the Meeting at 1:46 pm.

Councillor Kathy-Anne NUMAMURDIRDI left the Meeting at 1:57 pm.

Councillor Kathy-Anne NUMAMURDIRDI returned to the Meeting at 1:59 pm.

Deputy Mayor Helen LEE left the Meeting at 2:00 pm.

Deputy Mayor Helen LEE returned to the Meeting at 2:02 pm.

Councillor John DALYWATER left the Meeting at 2:02 pm.

Councillor John DALYWATER returned to the Meeting at 2:04 pm.

Councillor Patricia FARRELL left the Meeting at 2:11 pm.

Councillor Selina ASHLEY left the Meeting at 2:12 pm.

Councillor Patricia FARRELL returned to the Meeting at 2:13 pm.

Councillor Selina ASHLEY returned to the Meeting at 2:14 pm.

17.2 MAJOR PROJECTS REPORT

2024/201 RESOLVED (Councillor John Dalywater/Councillor Edna Iles) CARRIED

That Council:

- (a) receives and notes the Major Project Report;
- (b) evicts the Department of Education from its site at Lot 644 in Borroloola at first opportunity according to law; and
- (c) directs the Chief Executive Officer to issue the Department of Education with a formal eviction notice as pertaining to Item (b).

18 GENERAL BUSINESS

Nil.

19 DEPUTATIONS AND PETITIONS

The Hon Jo HERSEY, Minister for Education and Training, Early Education, Public Services, joined the Meeting at 8:40 am and made deputation to Council.

Council discussed several matters with Minister Jo HERSEY, as set out below. No resolution made.

1. New CLP Government key policy positions;
2. Borrooloola Cyclone Shelter, including difficulties arising out of Department of Education hindering progress and opening;
3. Lack of communications with Northern Territory Government (NTG) pertaining to cyclone shelter prioritisation across Region; and
4. Community need for Creche and Early Childhood services in Numbulwar.

Matthew WARD, KPMG Enterprise, Audit and Assurance, joined the Meeting at 9:30 am and made deputation to Council pertaining to its Audited Financial Statement.

20 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION**

2024/202 RESOLVED (Councillor Owen Turner/Councillor Patricia Farrell) **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:

21.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.2 Previous Committee Minutes Confidential session

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept

21.3 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

21.4 Superannuation for Elected Members

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.5 Compliance Review Action Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.6 Local Decision Making Agreements

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.7 Tender Variation - Bulman Dump Road

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21.8 Tender Variation - Mataranka Community Office – Wastewater Management System

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21.9 Contract Variation-LG Services Group Pty Ltd for Financial Consulting

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

20.1.1 Return to Open Meeting

2024/212 **RESOLVED (Councillor Selina Ashley/Deputy Mayor Helen Lee) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

21 CLOSE OF MEETING

The meeting closed at 3:17 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on 04 December 2024 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on 26 February 2025.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE AND INFRASTRUCTURE
COMMITTEE HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL
SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 29 JANUARY 2025 AT 9:00 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor John DALYWATER;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Annabelle DAYLIGHT (via audio/video conference); and
- Independent Member Awais UR REHMAN (via audio/video conference).

1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, Acting General Manager Community Services and Engagement;
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Daniele PIGA, Governance Officer (Minute Secretary); and
- Yasmin GROVES, Procurement Compliance Coordinator.

1.3 Guests

Nil.

2 MEETING OPENED

The Finance and Infrastructure Committee Meeting opened at 9:19 am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies and Leave of Absence

2025/1 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor John Dalywater) **CARRIED**

That the Finance and Infrastructure Committee accepts the tendered apology from Councillor Owen TURNER.

4 DISCLOSURE OF INTEREST

There were no declarations of interest at this Finance and Infrastructure Committee Meeting.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 Confirmation of Previous Minutes

2025/2 RESOLVED (Councillor John Dalywater/Awais Ur Rehman) **CARRIED**

That the Finance and Infrastructure Committee confirms the minutes of the Finance and Infrastructure Committee Meeting held on 27 November 2024 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Action List

2025/3 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Edwin Nungumajbarr) CARRIED

That the Finance and Infrastructure Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

7 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE

Nil.

10 EXECUTIVE REPORTS

10.1 Finance and Infrastructure Committee Member Attendance Report

2025/4 RESOLVED (Deputy Mayor Helen Lee/Awais Ur Rehman) CARRIED

That the Finance and Infrastructure Committee receives and notes the Finance and Infrastructure Committee Member Attendance Report.

Councillor Annabelle DAYLIGHT joined the Meeting at 09:23am.

11 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

11.1 Council Financial Report as at 31.12.2024

2025/5 RESOLVED (Awais Ur Rehman/Councillor Kathy-Anne Numamurdirdi) CARRIED

That the Finance and Infrastructure Committee receives and notes the Council's Financial Report as at 31 December 2024 noting the corrections to be made against Other Operating Expenses.

11.2 Bulman CDP Services Issues

2025/6 RESOLVED (Councillor Edwin Nungumajbarr/Councillor John Dalywater) CARRIED

That the Finance and Infrastructure Committee, on behalf of Council, authorises the Chief Executive Officer to execute Items (b) and (c) of Resolution BUL Q/2025-9 as resolved by the Bulman Local Authority on 09 January 2025.

11.3 Local Authority Projects Update

2025/7 RESOLVED (Councillor Edwin Nungumajbarr/Councillor Kathy-Anne Numamurdirdi) CARRIED

That the Finance and Infrastructure Committee receives and notes the Local Authority Projects Update Report.

Meeting adjourned at 11:08 am and reconvened at 11:28 am.

12 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**13.1 Major Projects Report**

2025/8 **RESOLVED (Councillor Edwin Nunggumajbarr/Councillor Annabelle Daylight) CARRIED**

That the Finance and Infrastructure Committee receives and notes the Major Projects Report.

Mayor Tony Jack left the meeting at 12:15 pm.

Mayor Tony Jack returned to the meeting at 12:20 pm.

14 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION****14.0.1 Close of Meeting for Confidential**

2025/9 **RESOLVED (Councillor John Dalywater/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

14.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14.2 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

14.3 Liquor Act 2019 Consultation

Regulation 51(1)(b) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.

Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It

contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14.1.1 Return to Open Meeting

2025/13 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Deputy Mayor Helen CARRIED Lee)

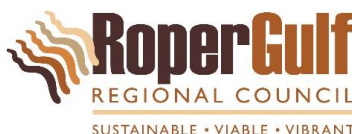
That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

15 CLOSE OF MEETING

The meeting closed at 12:25 pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on 29 January 2025 and will be confirmed on 19 March 2025.

Mayor Tony JACK
Confirmed on 19 March 2025



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, AUDIT AND RISK COMMITTEE
MEETING HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL
SUPPORT CENTRE

2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 19 FEBRUARY 2025 AT 10:00 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Appointed Members

- Independent Member Ian SWAN (Chairperson) (via audio/video conference);
- Independent Member Claudia GOLDSMITH (via audio/video conference);
- Independent Member Carolyn EAGLE (via audio/video conference); and
- Councillor Patricia FARRELL.

1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Cristian COMAN, Manager Corporate Compliance; and
- Daniele PIGA, Governance Officer (minutes secretary).

1.3 Guests

- Greg EVANS, Managing Director, Greg Evans Consulting (via audio/video conference).

2 MEETING OPENED

The Audit and Risk Committee Meeting opened at 10:10 am. with **QUORUM**. The Chairperson welcomed members, staff and guests to the Meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies and Leave of Absence

2025/1 **RESOLVED (Carolyn Eagle/Councillor Patricia Farrell)**

CARRIED

That the Audit and Risk Committee accepts the tendered apology from Councillor John DALYWATER.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Confirmation of Audit and Risk Committee Previous Minutes

2025/2 **RESOLVED (Claudia Goldsmith/Carolyn Eagle)**

CARRIED

That the Audit and Risk Committee notes that the Meeting held on Wednesday, 13 November 2024, was entirely held on a Closed Session. As such, there are no Public Minutes to be confirmed from that Meeting.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 Action List

2025/3 RESOLVED (Councillor Patricia Farrell/Carolyn Eagle)

CARRIED

That the Audit and Risk Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

9 DISCLOSURE OF INTEREST

Nil.

10 INCOMING CORRESPONDENCE

INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

OUTGOING CORRESPONDENCE

Nil.

12 EXECUTIVE REPORTS

12.1 Audit and Risk Committee Member Attendance Report

2025/4 RESOLVED (Claudia Goldsmith/Councillor Patricia Farrell)

CARRIED

That the Audit and Risk Committee receives and notes the Audit and Risk Committee Member Attendance Report.

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

13.1 Council Financial Report as at 31.01.2025

2025/5 RESOLVED (Carolyn Eagle/Claudia Goldsmith)

CARRIED

That the Audit and Risk Committee:

- (a) receives and notes the Council's Financial Report as at 31 January 2025; and
- (b) requests an expansion and breakdown of the 'other operating expense' line item.

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

16 GENERAL BUSINESS

Nil.

17 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

2025/6 RESOLVED (Carolyn Eagle/Claudia Goldsmith)

CARRIED

That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

17.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

17.2 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

17.3 Compliance Review Action Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

17.4 Audit Review Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

17.5 Terms of Reference Review

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

17.6 Nomination of Chairperson

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

17.1.1 Return to Open Meeting

2025/13 **RESOLVED (Carolyn Eagle/Councillor Patricia Farrell)**

CARRIED

AUDIT AND RISK COMMITTEE MEETING MINUTES

19 FEBRUARY 2025

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

18 CLOSE OF MEETING

The Meeting closed at 01:01 pm.

This page and the preceding pages are the Minutes of the Audit and Risk Committee Meeting held on Wednesday, 19 February 2025 and will be confirmed at the next meeting.

Chairperson Ian SWAN
Confirmed on 11 June 2025.

OPERATIONAL REPORTS

ITEM NUMBER	12.3
TITLE	Community Safety Update
AUTHOR	Rodney Hoffman, Program Support Coordinator

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Community Safety Update.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

Council receives funding from the National Indigenous Australian's Agency to deliver Community Night Patrol, Youth Reconnect, Indigenous Sport & Recreation and the Indigenous Broadcasting & Media Program in Ngukurr. Council also receives funding from the Northern Territory Government to deliver the Libraries Program in Ngukurr.

ISSUES/OPTIONS/SWOT

For the period 1 July to 31 December 2024, the following data was collected:

Community Night Patrol:

- 517 individuals assisted in response to 833 separate incidents.
- 56% of interactions were with males.
- 44% of interactions were with females.
- 40% of interactions were with youth under 18 years old.
- 60% of interactions were with adults.
- 29% of incidents were alcohol related.

Sport & Recreation

- 455 participants were recorded as attending Sport & Recreation activities.
- 73% of participants were male.
- 27% of participants were female.
- 0.2% of participants were aged 0 to 3 years.
- 2% of participants were aged 4 to 7 years.
- 18.2% of participants were aged 8 to 11 years.
- 50.7% of participants were aged 12 to 14 years.
- 20.4% of participants were aged 15 to 17 years.
- 8.5% of participants were aged 18+.

Youth Reconnect:

- 385 youth (aged up to 24 years) participated in activities.
- 52% of participants were male.
- 48% of participants were female.
- Activities have included sports and/or recreational activities such as skateboarding workshops and pool days supporting active lifestyles.

Indigenous Broadcasting & Media:

- An average of 28 hours of broadcasting during the period.
- Approximately 75% of shows are delivered in language including local and TEABBA broadcasting.
- An average of 20 government messages broadcasted per week.
- An average of 30 hours of local content was broadcasted during the period.
- An average of three community services/emergency announcements were made per week.
- An average of 31 news bulletins of three or more minutes were broadcast per week.
- An average of seven hours per week was spent broadcasting educational/informational content per week.
- An average of one community activity was supported each week.

Library:

- Recruitment is currently underway for the position of Library Officer in Ngukurr. Where possible, the Library is staffed by other Council staff for the purpose of utilising the space for recreational activities.

Swimming Pool:

- The pool continues to be successfully operated by The YNT. It is anticipated that the bi-annual Progress Report will be received in the coming weeks.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

OPERATIONAL REPORTS

ITEM NUMBER	12.4
TITLE	Ngukurr LA January YTD Finance Report
AUTHOR	James Sanders, Finance Manager

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2024 to 31 January 2025.

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are variances in few activities as outlined in the attached expenditure report. The brief explanation for these differences in budget and actual cost for each division is as follows:

Operating Income:

Operating Income of \$2,394,437 was received YTD January for Ngukurr against a budget of \$3,258,779 resulting in a variance of \$864,342. The variance is a combination of the Remote Pool & CDP operational and funding level allocation, this is currently being clarified as part of the budget review process.

Operating Expenditure:

Total Operating Expenditure for the year of \$2,394,437 against a budget of \$3,258,779 the resulting total variance in operating expenditure of \$864,342. Shortfall variances are being experienced in Employment and Contract and Material expenses associated with activity performance and allocation expenses.

Capital Expenditure:

Capital works of \$41,211 performed January YTD against a budget of \$356,008. Expenditure includes S&R Hall Solar Whiz 24k and Ice Machine 9k.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. Ngukurr LA YTD Jan [12.4.1 - 1 page]

Roper Gulf Regional Council					
Financial Report as at					
31-January-2025					
Location 20 Ngukurr					
	24GLACT	24GLBUD1		24GLBUD1	
	Year to Date	Year to Date	Variance (\$)	Full Year	Explanation
	Actual (\$)	Budget (\$)		Budget (\$)	
Income					
RGRC Contribution	1,570,725	0	1,570,725		RGRC Contribution
User Charges and Fees	99,683	124,595	-24,913	213,592	Rental fees
Grant Income	580,710	2,957,691	-2,376,981	5,070,328	
Contract Fee Income	136,712	155,492	-18,780	266,558	CDP Service Income
Income Other	6,607	21,000	-14,393	36,000	
Total Operating Income	2,394,437	3,258,779	-864,342	5,586,478	
Operating Expenditure					
Employment	1,015,034	1,203,359	-188,324	2,062,901	
Contract & Materials	382,280	1,000,890	-618,609	1,715,811	Pool contract expenses timing
Asset Related	121,129	72,659	48,470	124,558	Plant & Vehicle Cost Allocation
Other Expenses	323,690	92,742	230,947	158,987	Utilities 47k, MV expenses 22k
Internal Charges	523,024	869,460	-346,436	1,490,503	
Councillor Allowance Exp	28,079	15,546	12,534	26,650	Review budget location data
Local Authority Meeting Allowance	1,200	4,123	-2,923	7,068	
Total Expenditure	2,394,437	3,258,779	-864,342	5,586,478	
Operating Surplus/Deficit	0	0	0	0	
Capital Funding					
RGRC Contribution	41,211	356,008	-314,797	610,300	
Grant Income	17,520	186,842	-169,322	320,300	Minor municipal machinery / tools
	23,691	169,167	-145,476	290,000	
Capital Expenditure					
Capital Purchase/Construct Buildings	41,211	356,008	-314,798	610,300	Bremer Ice Machine Sport & Rec Hall replacement
Capital Construct Infrastructure	8,420	262,500	-254,080	450,000	Staff Housing Sliding Door Install
Capital Purchases Plant & Equipment	23,691	8,750	14,941	15,000	Sport & Rec Hall Solar Whiz
Capital Purchase Vehicles	9,100	11,667	-2,567	20,000	Minor municipal machinery / tools
Capital Purchase Roads	0	46,842	-46,842	80,300	Toyota Hilux MCS&CE
	0	26,250	-26,250	45,000	Boat Ramp Road / Minor Projects
Net Operating Position	0	0	0	0	



OPERATIONAL REPORTS

ITEM NUMBER 12.5
TITLE Ngukurr Local Authority Projects Update
AUTHOR Sarah Peachment, Executive Assistant to the CEO

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Local Authority Projects Update Report and allocates an additional \$16,920.00 to the purchase of playground equipment to rectify the variance.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Ngukurr Local Authority has received a total of \$1,360,291.00 from the Northern Territory Government, Department of Local Government, Housing and Community Development in Local Authority Project Funding. Annual allocations are based on a formula related to population. To date the Ngukurr Local Authority has allocated \$1,330,726.00, accounting for surplus funds from completed projects.

ISSUES/OPTIONS/SWOT

- Please refer to the attached LA funding report as at 31st October 2024.

FINANCIAL CONSIDERATIONS

Unallocated Funds

Ngukurr Local Authority currently has \$36,221.37 to allocate to new projects.

ATTACHMENTS

1. LA Projects Report - Ngukurr [12.5.1 - 1 page]

Ngukurr Local Authority Project Funding							24 February 2025
Funds received from Department					\$	1,360,291.00	
Funds allocated to projects by Local Authority Members					\$	1,330,726.00	
Surplus/(Deficit) from completed projects					\$	6,656.37	
Remaining Unallocated funds					\$	36,221.37	
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Variance	Project Status
4/12/2023		Christmas celebration event	Festivities event	\$ 5,000.00	\$ -	\$ -	04/12/2023: LA reallocates \$5,000.00 towards christmas celebrations. Event postponed.
28/08/2024		Purchase/Installation of playground equipment	Purchase play equipment in the public area near the Gulamon Centre.	\$ 169,200.00	\$ 186,120.00	\$ (16,920.00)	28/08/2024: (OMC) reallocated \$169,200 to purchase play equipment in the public area near the Gulamon Centre. To collaborate with Yugul Mangi Development Aboriginal Corporation on playground projects. 18/02/2025: Invoice received from Yugul Mangi Development Aboriginal Corporation. Variance to budget is \$16,920.00.
28/08/2024	PR99	Ngukurr Solar lights replacement	Solar Light replacement project to replace the original solar lights in the following location, Boat Ramp.	\$ 59,023.86	\$ 59,023.86	\$ -	28/08/2024 (OMC) reallocated \$59,023.86 to solar lights replacement project. 11/12/2024: Quotation request ongoing. In Procurement Stage. 18/02/2025: All parts arrived, awaiting delivery to community.
11/12/2024		Sports hall repairs and ventilation	Repair to sharp edgings on wall and installation of industrial fan.	\$ 65,000.00	\$ 60,000.00	\$ 5,000.00	11/12/2024: LA allocated \$65,000 from beautification towards repairs and ventilation. 18/02/2025: Vents have arrived in Katherine. Awaiting scheduling with contractor. Materials to repair the walls of the hall have been ordered with partial arrival of materials.
11/12/2024		Community bus stop installation	Installation of four bus stops	\$ 100,000.00	\$ 75,000.00	\$ 25,000.00	11/12/2024: LA allocate \$100,000 from beautification towards community bus stop installation. 18/02/2025: Four bus stops with aluminium seating have been ordered and are currently being manufactured.
11/12/2024		NAIDOC celebrations	Festivities event	\$ 10,000.00	\$ -	\$ -	11/12/2024: LA decided to allocate \$10,000 towards NAIDOC celebrations.
11/12/2024		Roller doors at Sports hall	Installation of roller door at the Sports hall	\$ 25,000.00	\$ -	\$ -	11/12/2024: LA \$25,00 towards roller doors installation at sports hall. 18/02/2025: Quote received and procurement underway to repair doors and motorise them.
Total allocation for current projects				\$ 259,023.86	\$ 380,143.86		
Total for Completed projects				\$ 897,502.14	\$ 890,845.77	\$ 6,656.37	
Grand Total				\$ 1,156,526.00	\$ 1,270,989.63		

OPERATIONAL REPORT

ITEM NUMBER	12.6
TITLE	Council Services Manager Report
AUTHOR	Peter Perry, Council Services Manager

RECOMMENDATION

That the Ngukurr Local Authority:

- (a) receives and notes the Council Services Manager Report; and
- (b) nominates location for new Dump.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

CORE SERVICES

111 – Councils Services General

- Australia post agent, Tanya Joshua, receives incoming mail once a week every Thursday via Nighthawk Transport
- Organised with Australia Post if flooded in mail to come by plane
- Every three weeks suppling catering for swimming pool weekend community BBQ.
- Engaged with contractors to complete works that include electrical, plumbing, servicing etc.
- Aerodrome inspections for nighttime emergency Care Flight call outs
- Hosted Community Christmas Party, with all Ngukurr stake holders being involved.

160 – Municipal Services

- Hard Rubbish runs around community Monday and Friday
- Completed Aerodrome works that include
 - Slashing grass, destroying ant hills, removing trees
 - Replace gable markers and runway solar lights
 - Fire break and fixing boundary fence
- Complete clearing out and maintenance of storm water drains through the community
- Poisoning of all storm drains though community and poisoning around fuel tanks in the bottom municipal yard
- Mowing of Aged Care and MJD clients house yards.

AGENCY SERVICES

350 – Centrelink

- Centrelink is open daily from 8:00am to 4:00pm, Monday to Friday, with two agents Roberta Roberts and Margaret George serving the contractual agreement
-

- Centrelink link continues to be increasingly busy with minimal closures.

346 – Indigenous Broadcasting

- Keith continues to deliver content relevant to the community. We would love more community/stake holder involvement. This could be done with live interview or paperwork for Keith to read out
- Keith has had an emphasis on promoting school attendance and importance of education to the community
- Keith Broadcast's live on Teabba Radio every Friday from 11:00am to 1:00pm

404 – Indigenous Sports and Recreation

- Worked with stakeholders for school holiday program, Yugal Mangi and the Y Remote Pools
- Swimming pool has been open consistently
- Sport and recreation have been operational most days with great attendance
- Currently in the process of recruiting more members from the community

342 – Aged Care

- Aged care is currently providing for 23 clients in community. This includes preparing breakfast and lunch daily and delivering meals to clients, "Meals on wheels and assisting clients with transport plus doing laundry
- Aged care is working closely with Ngukurr Clinic to deliver the best support to our clients
- All clients received all services as per care plans
- Currently in the process of recruiting 2 more aged care staff
- Thursday activities like movies, listening to music and painting, afternoon tea sitting around telling stories

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.