



AGENDA MATARANKA LOCAL AUTHORITY

TUESDAY 11 FEBRUARY 2025

Notice is hereby given that the next Mataranka Local Authority of the Roper Gulf Regional Council will be held on:

Tuesday 11 February 2025 at 1:00 pm
Roper Gulf Regional Council Service Delivery Centre-Mataranka
Or

Or Via Microsoft Teams Meeting
Meeting ID: 426 284 923 006
Passcode: NVe7hr
[Click here to join the meeting](#)

Or please call (audio only)

[+61 2 8320 9269](tel:+61283209269)

When prompted, enter Conference ID: 931 969 980#

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'David Hurst', is positioned above the name of the Chief Executive Officer.

David HURST
CHIEF EXECUTIVE OFFICER

**MATARANKA CURRENT MEMBERSHIP:
Appointed Members**

1. Councillor Annabelle DAYLIGHT;
2. Rachael WALTERS (Chairperson);
3. Sue EDWARDS;
4. Margaret MINNETT;
5. Desmond BARRITT;
6. Johnny BILLY; and
7. Shaunette MARTIN.

MEMBERS: 7**QUORUM: 4** (minimum requirement)**PROVISIONAL: 3** (minimum requirement)**EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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NB The page numbers on this index may be inaccurate due to current software formatting issues.



CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Mataranka Local Authority Meeting Previous Minutes
AUTHOR Daniele Piga, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority confirms the minutes from the Meeting held on Tuesday, 05 November 2024 and affirms them to be a true and accurate record of the Meeting's decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Mataranka Local Authority Meeting was held with a **Quorum** on Tuesday, 05 November 2024. Attached are the minutes from that meeting for the Local Authority to confirm.

ISSUES/OPTIONS/SWOT

That the next Mataranka Local Authority Meeting is scheduled to be held on Tuesday, 06 May 2025.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. MAT MIN 05112024 [6.1.1 - 4 pages]



MINUTES OF MATARANKA LOCAL AUTHORITY OF THE ROPER GULF REGIONAL COUNCIL HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, MATARANKA

ON TUESDAY, 5 NOVEMBER 2024 AT 1:00 PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Annabelle DAYLIGHT;
- Rachael WALTERS (Chairperson);
- Sue EDWARDS;
- Margaret MINNETT;
- Desmond BARRITT;
- Johnny BILLY; and
- Shaunette MARTIN.

1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, Acting General Manager Community Services and Engagement
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
- Liam FARRELL, Operations Manager;
- Cristian COMAN, Manager Corporate Compliance;
- Sarah PEACHMENT, Executive Assistant to the Chief Executive Officer;
- Tracey WALLACE, CDP Coordinator; and
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary).

1.3 Guests

- Karen HOCKING, Projects Manager, Department of the Chief Minister and Cabinet;

2 MEETING OPENED

The Mataranka Local Authority Meeting opened at 1:02 pm with **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

MAT Q/2024-14 (LA Member Desmond Barritt/LA Member Margaret Minnett) CARRIED

That the Mataranka Local Authority accepts the tendered apology from Michael SOMERS noting that four (4) members voting in favour of accepting apology and three (3) Members voted against accepting apology.

Four (4) members voting in favour: Rachael WALTERS, Sue EDWARDS, Margaret MINNETT and Desmond BARRITT.

Three (3) members voting against: Councillor Annabelle DAYLIGHT, Johnny BILLY and Shaunette MARTIN.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES**6.1 MATARANKA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

MAT Q/2024-15 (LA Member Margaret Minnett/LA Member Shaunette Martin) **CARRIED**

That the Mataranka Local Authority confirms the minutes from the meeting held on 07 May 2024, and affirms them to be a true and accurate record of the meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES**7.1 Action List**

MAT Q/2024-16 (LA Member Desmond Barritt/LA Member Sue Edwards) **CARRIED**

That the Mataranka Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

9 DISCLOSURE OF INTEREST

There were no declarations of interest at this Meeting.

10 INCOMING CORRESPONDENCE**10.1 INCOMING CORRESPONDENCE**

MAT Q/2024-17 (LA Member Desmond Barritt/LA Member Sue Edwards) **CARRIED**

That the Mataranka Local Authority accepts the Incoming Correspondence Report.

11 OUTGOING CORRESPONDENCE

Nil.

12 EXECUTIVE REPORTS**12.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

MAT Q/2024-18 (LA Member Desmond Barritt/LA Member Johnny Billy) **CARRIED**

That the Mataranka Local Authority:

- (a) receives and notes the Local Authority Member Attendance Report; and
- (b) requests for subsequent Local Authority Meetings to be held outside of business hours at 5:00 pm

12.2 ELECTED MEMBER REPORT

MAT Q/2024-19 (LA Member Desmond Barritt/LA Member Sue Edwards) **CARRIED**

That the Mataranka Local Authority receives and notes the Elected Member Report.

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**13.1 MATARANKA LOCAL AUTHORITY PROJECTS UPDATE**

MAT Q/2024-20 (LA Member Desmond Barritt/LA Member Shaunette Martin) **CARRIED**

That the Mataranka Local Authority:

- (a) receives and notes the Local Authority Projects Update Report; and
- (b) allocates \$51,656 sector towards construction of walkway with lighting from park towards Mulggan Camp.

13.2 Community Development Program

MAT Q/2024-21 RESOLVED (LA Member Margaret Minnett/LA Member Johnny Billy) CARRIED

That the Mataranka Local Authority receives and notes the Community Development Program (CDP) Report.

13.3 MATARANKA LA SEPTEMBER YTD FINANCE REPORT

MAT Q/2024-22 (LA Member Desmond Barritt/LA Member Rachael Walters) CARRIED

That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2024 to 30 September 2024.

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

14.1 COMMUNITY SERVICES MANAGER REPORT

MAT Q/2024-23 (LA Member Sue Edwards/LA Member Desmond Barritt) CARRIED

That the Mataranka Local Authority receives and notes the Council Services Manager Report

14.2 COMMUNITY SAFETY UPDATE

MAT Q/2024-24 (LA Member Johnny Billy/LA Member Shaunette Martin) CARRIED

That the Mataranka Local Authority receives and notes the Community Safety Update Report.

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

16 CLOSE OF MEETING

The meeting closed at 1:59 pm.

This page and the preceding pages are the Minutes of the Mataranka Local Authority Meeting, held on Tuesday, 05 November 2024 and confirmed.

 Chairperson
 Confirmed on

DRAFT

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER 7.1
TITLE Action List
AUTHOR Daniele Piga, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

Action (Resolution)	Meeting Date & Type	Reporting Mechanism
12.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT		
<i>MAT Q/2024-18 (LA Member Desmond Barritt/LA Member Johnny Billy) CARRIED</i> That the Mataranka Local Authority: (a) receives and notes the Local Authority Member Attendance Report; and (b) requests for subsequent Local Authority Meetings to be held outside of business hours at 5:00 pm	05 November 2024	Elected Members Report Item 12.2 Completed
13.1 MATARANKA LOCAL AUTHORITY PROJECTS UPDATE		
<i>MAT Q/2024-20 (LA Member Desmond Barritt/LA Member Shaunette Martin) CARRIED</i> That the Mataranka Local Authority: (a) receives and notes the Local Authority Projects Update Report; and	05 November 2024	Local Authority Projects Update Report Item 13.3 Completed

(b) allocates \$51,656 sector towards construction of walkway with lighting from park towards Mulggan Camp.		

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.



EXECUTIVE REPORTS

ITEM NUMBER 12.1
TITLE Local Authority Member Attendance Report
AUTHOR Daniele Piga, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019* states that members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Local Authority Member Attendance

Local Authority Meeting Members	30 November 2023	06 February 2024	07 May 2024	01 August 2024	05 November 2024
	CANCELLED	CANCELLED		CANCELLED	
Councillor Annabelle DAYLIGHT	-	-	P	-	P
Sue EDWARDS	-	-	P	-	P
Margaret MINNETT	-	-	P	-	P
Rachael WALTERS	-		P	-	P
Desmond BARRITT	-	Appointed at February OMC	P	-	P
Johnny BILLY	-	Appointed at February OMC	P	-	P
Shaunette MARTIN	-	Appointed at February OMC	P	-	P

Key
 P Present at LA
 AP Apology given and accepted by LA
 NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.



EXECUTIVE REPORTS

ITEM NUMBER	12.2
TITLE	Elected Members Report
AUTHOR	Daniele Piga, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Elected Members Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ORDINARY MEETING OF COUNCIL – 04 December 2024

At this Meeting, Council approved the recommendations from the following Meetings:

- recommendations from the Jilkminggan Local Authority Meeting held on Tuesday, 05 November 2024;
- recommendations from the Mataranka Local Authority Meeting held on Tuesday, 05 November 2024, with the exception of Resolution MAT Q/2024-18 (Meetings to be held outside of Business Hours);
- Council rescinded the membership of Michael SOMERS from the Mataranka Local Authority, and resolved to comprise of seven (7) Members in total for the Mataranka Local Authority.

Following Major Projects were discussed at this meeting:

Mataranka Aged Care Kitchen PR34

Tender assessment currently underway. The current allocated budget of \$150,000 is below the tendered prices. Material prices have risen since the original scope and quote was completed. Requested a budget amendment for an additional \$15,000.

Mataranka Septic – Council Office PR10

TTs Build, the contractor, completed the work on Stage 1 in December 2023. Stage 2 tender closed on 12 September 2024. Tender has been awarded to TTS Build 14/10/24.

Mataranka Septic – Showgrounds PR34

AWS Consultants have provided the engineering documentation for the new waste water treatment facility with septic tanks and soak and our team has provided their comments. The documents are currently being finalised for incorporation into tender documents and for costing for the purpose of funding exercises. The tender will be publicly advertised as soon as possible.

Mataranka Carew Heights Development

ON HOLD - Designs and planning will be part of Regional Staff Housing Strategy - site survey requirements

Audit and Risk COMMITTEE MEETING – 13 November 2024

The Audit and Risk Committee Meeting consists of the following members:

- Ian SWAN (Independent Member);
- Carolyn EAGLE (Independent Member);
- Claudia GOLSMITH (Independent Member);
- Councillor Patricia FARRELL; and
- Councillor John DALYWATER.

There was no topics of discussion in relation to the Never Never Ward at the Audit and Risk Committee Meeting.

FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 29 January 2025

The Finance and Infrastructure Committee consists of the following members:

- Awais UR REHMAN (Independent Member);
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Annabelle DAYLIGHT;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor John DALYWATER.

There was no topics of discussion in relation to the Never Never Ward at the Finance and Infrastructure Committee Meeting.

UPCOMING COUNCIL MEETINGS

19 February 2025 at 10:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine
26 February 2025 at 8:30am	Ordinary Meeting of Council	RGRC Support Centre Katherine
19 March 2025 at 9:00 am	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine

Unless indicated otherwise, all Council meetings are open to the public.

LOCAL AUTHORITY**NUMBER OF VACANCIES**

Mataranka Local Authority	0
Jilkminggan Local Authority	0
Hodgson Downs (Minyerri) Local Authority	0

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. OMC MIN 04122024 [12.2.1 - 9 pages]
2. FICM MIN 29012025 [12.2.2 - 4 pages]



**MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL COUNCIL, HELD
AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 4 DECEMBER 2024 AT 8:30 AM**

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor Owen TURNER;
- Councillor John DALYWATER;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Gadrian HOOSAN;
- Councillor Selina ASHLEY;
- Councillor Edna ILES; and
- Councillor Patricia FARRELL.

1.2 Staff Members

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, Acting General Manager Community Services and Engagement;
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Bhumika ADHIKARI, Governance Engagement Coordinator; and
- Daniele PIGA, Governance Officer (minute secretary).

Guests

- The Honourable Jo HERSEY, Minister for Education and Training, Early Education, Public Services.
- Karen HOCKING, Department of Housing, Local Government and Community Development;
- Ursula CHUBB, Department of Housing, Local Government and Community Development;
- Matthew WARD, KPMG Enterprise, Audit and Assurance (via audio/video conference); and
- Greg EVANS, Financial Consultant, LG Services Group Pty Ltd(via audio/video conference).

2 MEETING OPENED

The Ordinary Meeting of Council opened at 8:37 am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

2024/175 RESOLVED (Deputy Mayor Helen Lee/Councillor Selina Ashley)

CARRIED

That Council:

- (a) accepts the tendered apologies from Councillors Annabelle DAYLIGHT, Edwin NUNGGUMAJBARR; and

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

- (b) does not accept the tendered apology from Councillor Samuel EVANS.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

2024/176 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Selina Ashley) CARRIED

That Council confirms the minutes from its Ordinary Meeting held on Wednesday, 23 October 2024, and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

Councillor Owen TURNER joined the Meeting at 8:50 am.

Councillor John DALYWATER left the Meeting at 9:57 am.

Councillor John DALYWATER returned to the Meeting at 9:58 am.

Meeting adjourned at 9:59 am and reconvened at 10:26 am.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 APPOINTMENT OF AN ELECTED MEMBER

2024/177 RESOLVED (Deputy Mayor Helen Lee/Councillor Patricia Farrell) CARRIED

That Council appoints Melissa ANDREWS-WURRAMARRBA as an Elected Member (Councillor), representing the Yugul Mangi Ward, on the Roper Gulf Regional Council.

7.2 ACTION LIST

2024/178 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Edna Iles) CARRIED

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 PREVIOUS COMMITTEE MEETING MINUTES

8.1 PREVIOUS COMMITTEE MEETING MINUTES

2024/179 RESOLVED (Deputy Mayor Helen Lee/Councillor Owen Turner) CARRIED

That Council:

- (a) receives and notes the Previous Committee Meeting Minutes Report;
- (b) ratifies the decisions made by the Committee as tabled in the same; and
- (c) reschedules the Audit and Risk Committee Meeting for April 2025 to Wednesday 19 February 2025 at 08:30 am.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 DISCLOSURE OF INTEREST

ORDINARY MEETING OF COUNCIL MINUTES

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Councillor Owen TURNER declared a Conflict of Interest at Item 11 and recused himself from the Meeting whilst the matter was deliberated and Resolved.

11 INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

2024/180 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Selina Ashley) CARRIED

That Council accepts the Incoming Correspondence Report.

Councillor Owen TURNER declared a conflict of interest and left the Meeting at 10:38 am and rejoined the Meeting at 10:46 am.

12 OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

2024/181 RESOLVED (Deputy Mayor Helen Lee/Councillor Gadrian Hoosan) CARRIED

That Council notes the Outgoing Correspondence Report.

13 WARD REPORTS

13.1 NYIRANGGULUNG WARD REPORT

2024/182 RESOLVED (Councillor Selina Ashley/Deputy Mayor Helen Lee) CARRIED

That Council receives and notes the Nyirranggulung Ward Report.

Councillor Owen Turner left the meeting at 10:54 am.

13.2 NEVER NEVER WARD REPORT

2024/183 RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) ratifies the resolved decisions of the Jilkminggan Local Authority from its Meeting held on Tuesday, 05 November 2024;
- (c) ratifies the resolved decisions of the Mataranka Local Authority from its Meeting held on Tuesday, 05 November 2024, with the exception of Resolution MAT Q/2024-18 (Meetings to be held outside of Business Hours);
- (d) rescinds the Membership of Michael SOMERS from the Mataranka Local Authority; and
- (e) resolves for the Mataranka Local Authority to comprise of seven (7) Members in total.

13.3 NUMBULWAR NUMBURINDI WARD REPORT

2024/184 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Selina Ashley) CARRIED

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) reschedules the Numbulwar Local Authority Meeting from Wednesday, 11 December 2024 to Tuesday, 10 December 2024 due to cultural reasons; and
- (c) resolves for the Numbulwar Local Authority to comprise of eight (8) Members in total.

13.4 YUGUL MANGI WARD REPORT

2024/185 RESOLVED (Councillor Patricia Farrell/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council:

- (a) receives and notes the Yugul Mangi Report;

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4 DECEMBER 2024

- (b) reschedules the Ngukurr and Urapunga Local Authority Meetings from Tuesday, 10 December 2024 to Wednesday, 11 December 2024 due to cultural reasons;
- (c) rescinds the Membership of Jana DANIELS from the Ngukurr Local Authority and Urapunga Local Authority;
- (d) resolves for the Ngukurr Local Authority to comprise of eight (8) Members in total; and
- (e) resolves for the Urapunga Local Authority to comprise of seven (7) Members in total.

13.5 SOUTH WEST GULF WARD REPORT**2024/186 RESOLVED (Councillor Gadrian Hoosan/Councillor Selina Ashley) CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) rescinds the Memberships of Maria PYRO, Jack GREEN, Andrew FIRLEY and Jonathon SAUER from the Borrooloola Local Authority; and
- (c) resolves for the Borrooloola Local Authority to comprise of six (6) Members in total.

14 EXECUTIVE REPORTS**14.1 COUNCIL MEETING ATTENDANCE REPORT****2024/187 RESOLVED (Councillor Patricia Farrell/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council:

- (a) receives and notes the Council Meeting Attendance Report; and
- (b) resolves that Councillor Samuel EVANS is absent without the permission of Council in accordance with Section 47(1) (o) of the *Local Government Act 2019*.

14.2 MAYOR'S REPORT**2024/188 RESOLVED (Councillor Selina Ashley/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council:

- (a) receives and notes the Mayor's Report; and
- (b) recognises and congratulates Nathaniel MILLER for his ARIA Award win, and ongoing contribution to the Bulman/Weemol Community.

14.3 CHIEF EXECUTIVE OFFICER'S REPORT**2024/189 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Gadrian Hoosan) CARRIED**

That Council:

- (a) receives and notes the Chief Executive Officer's Report; and
- (b) requests the Chief Executive Officer to invite the Executive Director of Housing Local Government and Community Development to attend the Ordinary Meeting of Council on 26 February 2025 to discuss Housing Reference Groups in remote Communities.

*Councillor Selina Ashley returned to the Meeting at 11:39 am.***15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****15.1 ADOPTION OF ANNUAL REPORT INCLUDING AUDITED FINANCIAL STATEMENTS****2024/190 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Selina Ashley) CARRIED**That Council, in accordance with Chapter 14 of the *Local Government Act 2019* (the Act), formally adopts the Annual Report and all content therein, with edits, as a true and accurate record of:

- (a) Its audited Annual Financial Statement (in accordance with ss 207, 208, 291 (1) of the Act);
- (b) Its assessed performance against its stated goals as outlined in its Regional Plan; and
- (c) All other reportable obligations according to applicable law;

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

for the 2023-2024 Financial Year; and

Directs the Chief Executive Officer to supply the Annual Report to the Minister for Local Government.

15.2 POLICY REVIEW

2024/191 **RESOLVED (Councillor Kathy-Anne Numamurdirdi/Deputy Mayor Helen Lee)** **CARRIED**

That Council adopts the revised GOV004 Cultural Business Policy.

15.3 LOCAL AUTHORITY PROJECTS UPDATE

2024/192 **RESOLVED (Councillor Selina Ashley/Councillor Kathy-Anne Numamurdirdi)** **CARRIED**

That Council receives and notes the Local Authority Projects Update Report.

15.4 COUNCIL FINANCIAL REPORT AS AT 26.11.2024

2024/193 **RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdirdi)** **CARRIED**

That Council receives and notes the Council's Financial Report as at 26 November 2024.

16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

16.1 PROGRAMS UPDATE

2024/194 **RESOLVED (Councillor Patricia Farrell/Councillor Selina Ashley)** **CARRIED**

That Council receives and notes the Programs Update Report.

Meeting adjourned at 12:35 pm and reconvened at 12:59 pm.

Councillor Owen TURNER returned to the Meeting at 12:54 pm.

Councillor John DALYWATER returned to the Meeting at 1:08 pm.

16.2 AGED AND DISABILITY CARE - INDIGENOUS EMPLOYMENT INITIATIVE FUNDING AGREEMENT 2024 - 2026

2024/195 **RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdirdi)** **CARRIED**

That Council:

- (a) receives and notes the new funding agreement for Aged and Disability Care's- Indigenous Employment Initiative Program – 4-K4CGN52;
- (b) approves the Chief Executive Officer to sign the 2024-2026 Indigenous Employment Initiative Funding Agreement with a total grant amount of \$1,081,988.96 excluding GST; and
- (c) approves the use of the Common Seal on the funding agreement documents.

16.3 AGED CARE AND DISABILITY SERVICES REPORT

2024/196 **RESOLVED (Councillor Owen Turner/Councillor Gadrian Hoosan)** **CARRIED**

That Council receives and notes the Aged Care and Disability Services Report.

16.4 IAGED HEALTH - SIX-MONTH REVIEW

2024/197 **RESOLVED (Councillor Selina Ashley/Councillor Kathy-Anne Numamurdirdi)** **CARRIED**

That Council receives and notes the iAged Health six-month Review.

Mayor Tony Jack left the meeting at 1:21 pm.

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

16.5 NUMBULWAR CRECHE FEASIBILITY UPDATE**2024/198 RESOLVED (Councillor Owen Turner/Councillor John Dalywater) CARRIED**

That Council receives and notes the Numbulwar Creche Feasibility Update.

*Mayor Tony Jack returned to the meeting at 1:25 pm.***16.6 JILKMINGGAN AND WUGULARR OUTSIDE SCHOOL HOURS - PROJECT SCHEDULE 2025-26****2024/199 RESOLVED (Councillor Owen Turner/Councillor John Dalywater) CARRIED**

That Council:

- (a) receives and notes the 2025-26 Project Schedule for Jilkminggan and Wugularr communities Outside School Hours Care Program - 4-K9NEHPH;
- (b) approves the Chief Executive Officer to sign the 2025-2026 Outside School Hours Program Project Schedule to the amount of \$270,637.74 excluding GST; and
- (c) approves the use of the Common Seal on the funding agreement documents.

17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**17.1 DISPOSAL OF LEGACY TYRES FROM BORROLOOLA WASTE MANAGEMENT FACILITY****2024/200 RESOLVED (Councillor John Dalywater/Councillor Gadrian Hoosan) CARRIED**

That Council approves the sum of \$180,000.00 for the disposal of legacy tyres at the Borroloola Waste Management Facility.

*Councillor Owen TURNER left the Meeting at 1:35 pm.**Councillor Owen TURNER returned to the Meeting at 1:46 pm.**Councillor Kathy-Anne NUMAMURDIRDI left the Meeting at 1:57 pm.**Councillor Kathy-Anne NUMAMURDIRDI returned to the Meeting at 1:59 pm.**Deputy Mayor Helen LEE left the Meeting at 2:00 pm.**Deputy Mayor Helen LEE returned to the Meeting at 2:02 pm.**Councillor John DALYWATER left the Meeting at 2:02 pm.**Councillor John DALYWATER returned to the Meeting at 2:04 pm.**Councillor Patricia FARRELL left the Meeting at 2:11 pm.**Councillor Selina ASHLEY left the Meeting at 2:12 pm.**Councillor Patricia FARRELL returned to the Meeting at 2:13 pm.**Councillor Selina ASHLEY returned to the Meeting at 2:14 pm.***17.2 MAJOR PROJECTS REPORT****2024/201 RESOLVED (Councillor John Dalywater/Councillor Edna Iles) CARRIED**

That Council:

- (a) receives and notes the Major Project Report;
- (b) evicts the Department of Education from its site at Lot 644 in Borroloola at first opportunity according to law; and
- (c) directs the Chief Executive Officer to issue the Department of Education with a formal eviction notice as pertaining to Item (b).

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

18 GENERAL BUSINESS

Nil.

19 DEPUTATIONS AND PETITIONS

The Hon Jo HERSEY, Minister for Education and Training, Early Education, Public Services, joined the Meeting at 8:40 am and made deputation to Council.

Council discussed several matters with Minister Jo HERSEY, as set out below. No resolution made.

1. New CLP Government key policy positions;
2. Borrooloola Cyclone Shelter, including difficulties arising out of Department of Education hindering progress and opening;
3. Lack of communications with Northern Territory Government (NTG) pertaining to cyclone shelter prioritisation across Region; and
4. Community need for Creche and Early Childhood services in Numbulwar.

Matthew WARD, KPMG Enterprise, Audit and Assurance, joined the Meeting at 9:30 am and made deputation to Council pertaining to its Audited Financial Statement.

20 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION**

2024/202 RESOLVED (Councillor Owen Turner/Councillor Patricia Farrell) **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:

21.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.2 Previous Committee Minutes Confidential session

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept

21.3 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

21.4 Superannuation for Elected Members

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.5 Compliance Review Action Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.6 Local Decision Making Agreements

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

21.7 Tender Variation - Bulman Dump Road

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21.8 Tender Variation - Mataranka Community Office – Wastewater Management System

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21.9 Contract Variation-LG Services Group Pty Ltd for Financial Consulting

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

ORDINARY MEETING OF COUNCIL MINUTES

4 DECEMBER 2024

20.1.1 Return to Open Meeting

2024/212 **RESOLVED (Councillor Selina Ashley/Deputy Mayor Helen Lee) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

21 CLOSE OF MEETING

The meeting closed at 3:17 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on 04 December 2024 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on 26 February 2025.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE AND INFRASTRUCTURE
COMMITTEE HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL
SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 29 JANUARY 2025 AT 9:00 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor John DALYWATER;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Annabelle DAYLIGHT (via audio/video conference); and
- Independent Member Awais UR REHMAN (via audio/video conference).

1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, Acting General Manager Community Services and Engagement;
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Daniele PIGA, Governance Officer (Minute Secretary); and
- Yasmin GROVES, Procurement Compliance Coordinator.

1.3 Guests

Nil.

2 MEETING OPENED

The Finance and Infrastructure Committee Meeting opened at 9:19 am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies and Leave of Absence

2025/1 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor John Dalywater) **CARRIED**

That the Finance and Infrastructure Committee accepts the tendered apology from Councillor Owen TURNER.

4 DISCLOSURE OF INTEREST

There were no declarations of interest at this Finance and Infrastructure Committee Meeting.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 Confirmation of Previous Minutes

2025/2 RESOLVED (Councillor John Dalywater/Awais Ur Rehman) **CARRIED**

That the Finance and Infrastructure Committee confirms the minutes of the Finance and Infrastructure Committee Meeting held on 27 November 2024 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Action List

2025/3 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Edwin Nungumajbarr) CARRIED

That the Finance and Infrastructure Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

7 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE

Nil.

10 EXECUTIVE REPORTS

10.1 Finance and Infrastructure Committee Member Attendance Report

2025/4 RESOLVED (Deputy Mayor Helen Lee/Awais Ur Rehman) CARRIED

That the Finance and Infrastructure Committee receives and notes the Finance and Infrastructure Committee Member Attendance Report.

Councillor Annabelle DAYLIGHT joined the Meeting at 09:23am.

11 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

11.1 Council Financial Report as at 31.12.2024

2025/5 RESOLVED (Awais Ur Rehman/Councillor Kathy-Anne Numamurdirdi) CARRIED

That the Finance and Infrastructure Committee receives and notes the Council's Financial Report as at 31 December 2024 noting the corrections to be made against Other Operating Expenses.

11.2 Bulman CDP Services Issues

2025/6 RESOLVED (Councillor Edwin Nungumajbarr/Councillor John Dalywater) CARRIED

That the Finance and Infrastructure Committee, on behalf of Council, authorises the Chief Executive Officer to execute Items (b) and (c) of Resolution BUL Q/2025-9 as resolved by the Bulman Local Authority on 09 January 2025.

11.3 Local Authority Projects Update

2025/7 RESOLVED (Councillor Edwin Nungumajbarr/Councillor Kathy-Anne Numamurdirdi) CARRIED

That the Finance and Infrastructure Committee receives and notes the Local Authority Projects Update Report.

Meeting adjourned at 11:08 am and reconvened at 11:28 am.

12 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**13.1 Major Projects Report**

2025/8 **RESOLVED (Councillor Edwin Nunggumajbarr/Councillor Annabelle Daylight) CARRIED**

That the Finance and Infrastructure Committee receives and notes the Major Projects Report.

Mayor Tony Jack left the meeting at 12:15 pm.

Mayor Tony Jack returned to the meeting at 12:20 pm.

14 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION****14.0.1 Close of Meeting for Confidential**

2025/9 **RESOLVED (Councillor John Dalywater/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

14.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14.2 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

14.3 Liquor Act 2019 Consultation

Regulation 51(1)(b) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.

Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It

contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14.1.1 Return to Open Meeting

2025/13 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Deputy Mayor Helen CARRIED Lee)

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

15 CLOSE OF MEETING

The meeting closed at 12:25 pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on 29 January 2025 and will be confirmed on 19 March 2025.

Mayor Tony JACK
Confirmed on 19 March 2025



CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

ITEM NUMBER	13.1
TITLE	Mataranka LA December YTD Finance Report
AUTHOR	James Sanders, Finance Manager

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period 1 July 2024 to 31 December 2024.

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are some variances in a few activities as outlined in the attached expenditure report. A brief explanation for these differences for each division is as follows:

Operating Income:

Operating Income of \$1,171,168 has been received YTD against a budget of \$1,815,720 resulting in a variance of \$644,552. RGRC contribution is offsetting large negative variance in Grant income, whilst this contribution covers untied activities the variance in Grants suggests we are falling short in service delivery in grant funded activities.

Operating Expenditure:

Total Operating Expenditure for the year of \$1,171,168 against a budget of \$1,815,720 resulting in an underspend variance of \$644,552. Variances are largely due to employee numbers and low internal charges. Please refer to the attachment for further detail.

Capital Expenditure:


Capital expenditure YTD \$170,502 against a budget of \$222,500 has occurred, project expenditure has occurred on the following activities, Mataranka Office Redevelopment 4.7K, Wastewater Management System 118K and pool works of 45K.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. Mataranka LA Dec YTD Fin Rpt [13.1.1 - 1 page]

Roper Gulf Regional Council					 Roper Gulf REGIONAL COUNCIL SUSTAINABLE • VIABLE • VIBRANT
Financial Report as at					
31-December-2024					
18. Mataranka					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)	Explanation
Income					
RGRC Contribution	802,751		802,751		Represents RGRC fund transfer for untied activities
User Charges and Fees	11,347	5,655	5,693	11,309	
Grant Income	131,045	1,482,082	-1,351,037	2,964,164	Shortfall in service delivery for grant funded activities reflected in employee numbers and associated material expenses.
Contract Fee Income	226,024	327,984	-101,960	655,967	Review for timing / process issues
Income Other	0				
		0	0	0	
Total Operating Income	1,171,168	1,815,720	-644,552	3,631,440	
Operating Expenditure					
Employment	613,443	928,342	-314,899	1,856,684	Wages behind budget 30% figure should reduce as wage increases and projects delivery take effect
Contract & Materials	224,395	221,866	2,529	443,732	
Asset Related	83,799	41,166	42,633	82,332	Fleet & Plant & Equip vehicle expenses
Other Expenses	171,913	111,012	60,901	222,025	
Banking & Finance	120	20	100	40	
Internal Charges	76,198	498,248	-422,050	996,497	
Councillor Allowance Exp	0	11,532	-11,532	23,063	
Local Authority Meeting Allowance	1,300	3,534	-2,234	7,068	
Total Expenditure	1,171,168	1,815,720	-644,552	3,631,440	
Operating Surplus/Deficit	0	0	0	0	
RGRC Reserves	170,502	207,500	-36,998	415,000	
Capital Grant Income	0	15,000	-15,000	30,000	Local Authority Project Income
Total Capital Income	170,502	222,500	-51,998	445,000	
Capital Expenditure					
Buildings	4,692	75,000	-70,308	150,000	MAT - Office Redevelopment
Infrastructure	163,105	137,500	25,605	275,000	Waste water Management system 118K, Pool works 45K
Plant	2,705	10,000	-7,295	20,000	Split trailer costs GDP
Total Capital Expenditure	170,502	222,500	-51,998	445,000	
Net Operating Position	0	0	0	0	



CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

ITEM NUMBER	13.2
TITLE	Mataranka Local Authority Projects Update
AUTHOR	Puspa Karki, Executive Support Coordinator

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Local Authority Projects Update Report.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Mataranka Local Authority has received a total of \$472,163 from the Northern Territory Government for the Local Authority Project Fund. Annual allocation is based on a formula related to population. To date the Mataranka Local Authority has allocated \$526,569.20 including surplus funds available from completed projects.

ISSUES/OPTIONS/SWOT

Please refer to the attached LA funding report as at 31st December 2024.

FINANCIAL CONSIDERATIONS

Unallocated Funds

Nil.

ATTACHMENTS

Mataranka Local Authority Project Funding		31 December 2024
Funding received from Department	\$	472,163.00
Funds allocated to projects by Local Authority Members	\$	526,569.20
Surplus/(Deficit) from completed projects	\$	53,756.76
Remaining Unallocated Funds	\$	(649.44)

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
5/11/2024	Walkway construction with lighting	\$ 51,656.00		On 05/11/2024 LA allocated \$51,656 towards construction of walkway with lightning from part towards Mulggan Camp.
23/10/2024	Mulggan Camp Project	\$ 100,000.00		On 23/10/2024 OMC allocated \$100K towards Mulggan camp beautification and amenity.
	Total for current projects in progress	\$ 151,656.00	\$ -	
	Total for completed projects	\$ 374,913.20	\$ 321,156.44	
	Grand Total	\$ 526,569.20	\$ 321,156.44	

CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

ITEM NUMBER	13.3
TITLE	Town Priorities
AUTHOR	Cristian Coman, Manager Corporate Compliance

RECOMMENDATION

That the Mataranka Local Authority nominates the following priorities for Council's consideration for the 2025-26 Financial year.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

The prescribed functions of a Local Authority are tabled at Chapter 5 of the *Local Government Act 2019*, and include participation in the development of Council's Regional Plan for each Financial Year.

ISSUES/OPTIONS/SWOT

Council develops a Regional Plan annually to be adopted by no later than 30 June, that outlines its priorities and goals for the coming financial year and is inclusive of an allocated (and adopted) budget for the implementation of the same.

As part of the development of the Regional Plan (2025-26), the Mataranka Local Authority is requested to nominate priority projects for the Community, for Council to consider and assess as part of its goals for the Financial Year 2025-26.

The nominated town priorities will be assessed and ranked by Council as part of the Regional Plan development process, and will be put back to the Local Authority for review and comment as part of the draft Regional Plan consultation process.

N.B. Town priority projects are not dependent on Local Authority Project Funding.

FINANCIAL CONSIDERATIONS

Not Applicable (for nomination).

ATTACHMENTS

Nil.

CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

ITEM NUMBER	13.4
TITLE	Community Development Program
AUTHOR	Lisa Bishop, CDP Regional Manager

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Community Development Program (CDP) Report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

The Community Development Program (CDP) is a remote employment and community development service being delivered by Council on behalf of the Australian Government. Council is required to deliver a quality service, fulfilling all obligations and adhering to CDP contractual compliance under the Head Agreement.

As of now, the Mataranka CDP is actively managing a caseload of 52 commenced job seekers. Between November 2024 and January 2025, the program has successfully facilitated employment placements for 1 of these job seekers.

The Australian Government has committed to replacing CDP with a new program with real jobs, proper wages and decent conditions - developed in partnership with First Nations people. The new program will give communities more control to determine local projects and potentially increase economic opportunities and jobs in remote areas.

ISSUES/OPTIONS/SWOT

Over the past six months, the CDP teams in Mataranka have experienced an elevated level of activity. Participant attendance fluctuates daily. Some of the key activities and projects within the CDP space include, but are not limited to:

- Continuing with the construction of the Mulggan Camp nursery shade house
- Mowing and maintenance in Mulggan Camp, fixing leaking taps, blocked drains etc
- Spreading gravel at transient camp for safer access to camps of elderly residents
- Upcoming Traffic Control training (this was meant to take place in second week of February, however due to trainer unavailability will take place at a date still to be advised.
- Men's health check collaborations with Sunrise Health Service Aboriginal Corporation

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. Picture 1 [13.4.1 - 1 page]
2. Picture 2 [13.4.2 - 1 page]
3. Picture 3 [13.4.3 - 1 page]
4. Picture 4 [13.4.4 - 1 page]









COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT



ITEM NUMBER	14.1
TITLE	Council Services Manager Report
AUTHOR	Karyn Kalamaras, Council Services Manager

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Council Services Manager Report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

Core Services

111- Council Services General

- Council office has been open, and all services are being delivered
- Recruitment for the Customer Service Officer is ongoing
- Australia Day Celebrations took place on Sunday 26 January

160 – Municipal Services

- In the process of obtaining road base and rock to repair drain/driveways and shoulder washouts on Carew Road
- Have gained the slashing contracts for martin Rd, John Hauser Drive and Elsey Cemetery Road
- Mataranka won the Best Medium Community and a Commendation for Resource Recovery in the 2024 Tidy Towns

165 – Recycling Centre

- Seen a reduction in recycling items over the Christmas period
- 174 069 units never went into the landfill for the months September – December

Agency Services

348 – Library

- 159 visitors to the library in the past 3 months
- Getting locals rather than tourists
- Showing WNN movie when requested.
- Locals using the computers
- DVD's being borrowed rather than books.

350 – Centrelink

- Centrelink office has been open and operational daily
- In December, we saw the Services Australia Remote team visit

342- Aged Care

- Currently 11 Clients
- 3HCP (home Care Packages)
- 8 CHSP (commonwealth Home Services Program)
- 2 clients solely Jilkminggan residents while 2 others divide their time between Jilkminggan and Mataranka. The remainder reside in Mataranka fulltime.
- All receive 2 meals daily, weekly linen services, transport, social support program and personal care assistance where required.
- Staff deliver meals to Jilkminggan 3 days a week, comprising a hot meal on delivery day and a cold meat/salad for the following day.
- Staffing consists of:
 - Coordinator
 - 1 part-time team leader
 - 1 part-time support worker
 - 1 casual support worker

401- Community Safety

- Recruiting for a Community Safety Team Leader is ongoing
- Recruiting for casual positions across all programs including night patrol in Mataranka is ongoing

Service remains somewhat spasmodic due to staffing issues, however the information captured for monthly reporting is growing increasingly and is a work in progress.

404 -Indigenous Sports & Recreation

- Recruiting for the Sport and Rec position is still ongoing
- Recruiting for newly established casual positions across all programs including night patrol in Mataranka is ongoing

Service delivery is somewhat a stand still until these positions are filled, however we have NT Police Mataranka willing and keen to engage with us to create a Cops and kids' program.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

ITEM NUMBER	14.2
TITLE	Community Safety Update
AUTHOR	Rodney Hoffman, Program Support Coordinator

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Community Safety Update Report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

Council receives funding from the National Indigenous Australian's Agency to deliver the Community Night Patrol and Indigenous Sport & Recreation programs in Mataranka. Council also receives funding from the Northern Territory Government to operate the Library in Mataranka.

ISSUES/OPTIONS/SWOT

For the period 1 July 2024 to 31 December 2024 the following data was recorded:

Community Night Patrol

- 2523 individuals were assisted.
- 54% of interactions were with males.
- 46% of interactions were with females.
- 48% of interactions were alcohol related.
- 1% of interactions involved youth under 18.
- 62% of interactions involved gambling.

Library

- 1,188 individuals visited the Library.
- The computers were used by 36 individuals over a 34 hour timeframe.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

