



AGENDA MANYALLALUK LOCAL AUTHORITY

TUESDAY 1 APRIL 2025

Notice is hereby given that the next Manyallaluk Local Authority of the Roper Gulf Regional Council will be held on:

Tuesday 1 April 2025 at 2:30 pm
Roper Gulf Regional Council Service Delivery Centre-Manyallaluk (Eva Valley)

Or

Or Via Microsoft Teams Meeting
Meeting ID: 426 284 923 006
Passcode: NVe7hr
[Click here to join the meeting](#)

Or please call (audio only)

[+61 2 8320 9269](tel:+61283209269)

When prompted, enter Conference ID: 931 969 980#

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "David Hurst".

David HURST
CHIEF EXECUTIVE OFFICER

MANYALLALUK CURRENT MEMBERSHIP:
Appointed Members

1. Deputy Mayor Helen LEE;
2. Eileen AVELUM; (Chairperson)
3. Elena LAWRENCE;
4. Benjamin ULAMARI;
5. Sherese DOOLEY;
6. Alison ANDREWS; and
7. Richard MILLER.

MEMBERS: 7**QUORUM:** 4 (minimum requirement)**PROVISIONAL:** 3 (minimum requirement)**EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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NB *The page numbers on this index may be inaccurate due to current software formatting issues.*



CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Manyallaluk Local Authority Meeting Previous Minutes
AUTHOR Daniele Piga, Governance Officer

RECOMMENDATION

That the Manyallaluk Local Authority confirms the minutes from the meeting held on Monday, 06 January 2025 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Manyallaluk Local Authority met as a **QUORUM** meeting on Monday, 06 January 2025. Attached are the recorded minutes for the Local Authority to review.

ISSUES/OPTIONS/SWOT

The next Manyallaluk Local Authority is scheduled to be held on Tuesday, 01 July 2025 at 2:30 pm.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. Manyallaluk Minutes 06012025 [6.1.1 - 3 pages]



MINUTES OF THE MANYALLALUK LOCAL AUHTORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL, HELD AT THE CONFERENCE ROOM, COUNCIL SERVICE DELIVERY CENTRE, MANYALLALUK ON MONDAY, 06 JANUARY 2025 AT 2:30 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Deputy Mayor Helen LEE (via audio conference);
- Eileen AVELUM (Chairperson);
- Benjamin ULAMARI;
- Sherese DOOLEY; and
- Richard MILLER.

Staff

- Cindy HADDOW, Acting Chief Executive Officer;
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
- Tony HOPP, Acting General Manager Corporate and Community Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Cameron INGHAM, Council Services Manager; and
- Daniele PIGA, Governance Officer (minute secretary).

Guests

- William BRIDGEMAN, Department of Housing, Local Government and Community Development;
- Alec BIDWEE, Department of Housing, Local Government and Community Development;

2 MEETING OPENED

The Manyallaluk Local Authority opened at 2:32 pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies and Leave of Absence

MAN Q/2025-1 RESOLVED (LA Member Benjamin Ulamari/LA Member Sherese Dooley) CARRIED

That the Manyallaluk Local Authority accepts the tendered apologies from Elena LAWRENCE and Alison ANDREWS.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Manyallaluk Local Authority Meeting Previous Minutes

MAN Q/2025-2 RESOLVED (Deputy Mayor Helen Lee/LA Member Eileen Avelum) CARRIED

That the Manyallaluk Local Authority confirms the minutes from the meeting held on Monday, 07 October 2024 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES**7.1 Action List**

MAN Q/2025-3 RESOLVED (LA Member Benjamin Ulamari/LA Member Richard Miller) CARRIED

That the Manyallaluk Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

9 DISCLOSURE OF INTEREST

Nil.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 EXECUTIVE REPORTS**12.1 Local Authority Member Attendance Report**

MAN Q/2025-4 RESOLVED (Deputy Mayor Helen Lee/LA Member Benjamin Ulamari) CARRIED

That the Manyallaluk Local Authority receives and notes the Local Authority Member Attendance Report.

12.2 Elected Member Report

MAN Q/2025-5 RESOLVED (LA Member Benjamin Ulamari/LA Member Richard Miller) CARRIED

That the Manyallaluk Local Authority receives and notes the Elected Member Report.

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**13.1 Manyallaluk LA November YTD Finance Report**

MAN Q/2025-6 RESOLVED (LA Member Sherese Dooley/LA Member Benjamin Ulamari) CARRIED

That the Manyallaluk Local Authority receives and notes the council Financial Report for the period 01 July 2024 to 30 November 2024.

13.2 Annual Report

MAN Q/2025-7 RESOLVED (LA Member Benjamin Ulamari/LA Member Richard Miller) CARRIED

That the Wugularr Local Authority receives and notes the Annual Report.

13.3 Manyallaluk Local Authority Projects Update

MAN Q/2025-8 RESOLVED (LA Member Benjamin Ulamari/LA Member Sherese Dooley) CARRIED

That the Manyallaluk Local Authority receives and notes the Manyallaluk Local Authority Projects Update Report.

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

14.1 Town Priorities

MAN Q/2025-9 RESOLVED (LA Member Richard Miller/LA Member Benjamin Ulamari) CARRIED

That the Manyallaluk Local Authority nominates the following priorities for Council's consideration for the 2025-26 Financial year:

- (a) Cemetery shelter and shading;
- (b) Community lightning;
- (c) roads and drainages upgrades, upkeep and maintenance; and
- (d) Basketball Court fencing.

14.2 Community Safety Update

MAN Q/2025-10 RESOLVED (LA Member Shereese Dooley/LA Member Benjamin Ulamari) CARRIED

That the Manyallaluk Local Authority receives and notes the Community Safety Update Report.

14.3 CSM report

MAN Q/2025-11 RESOLVED (LA Member Benjamin Ulamari/LA Member Shereese Dooley) CARRIED

That the Manyallaluk Local Authority: receives and notes the Council Services Manager Report.

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

16 CLOSE OF MEETING

The meeting closed at 3:29 pm.

This page and the proceeding pages are the Minutes of the Manyallaluk Local Authority Meeting held on Monday, 06 January 2025 and confirmed.

Chairperson
Confirmed on 01 April 2025



BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 7.1
TITLE Action List
AUTHOR Daniele Piga, Governance Officer

RECOMMENDATION

That the Manyallaluk Local Authority:
 (a) receives and notes the Action List; and
 (b) approves the removal of completed items.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a non-authoritative reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each resolved matter.

ACTION LIST	MEETING DATE	REPORTING MECHANISM
13.1 COUNCIL SERVICES REPORT		
<p>MAN Q-1/2024 (Ben ULAMARI/Sherese Dooley) <i>CARRIED</i></p> <p>That the Manyallaluk Local Authority:</p> <p>(a) receives and notes the Council Services Report;</p> <p>(b) requests Council Services Manager to conduct street light audit and obtain Quotes for supply and installation of street lights; and</p> <p>(c) requests Council Services Manager to organise Bollards and to complete the fencing at the Park.</p>	<p>15 January 2024</p>	<p>CSM Report (b) Completed (c) CSM Report Item 14.1</p>

ATTACHMENTS

Nil

EXECUTIVE REPORTS

ITEM NUMBER	12.1
TITLE	Local Authority Member Attendance Report
AUTHOR	Daniele Piga, Governance Officer

RECOMMENDATION

That the Manyallaluk Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019* states that members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorization.

Local Authority Member Attendance

Local Authority Meeting Members	15 January 2024	02 April 2024	08 July 2024	07 October 2024	06 January 2025
		Cancelled			
Deputy Mayor Helen LEE	P	-	P	P	P
Elena LAWRENCE	P	-	P	P	AP
Lloyd BROWN	NO AP	-	AP	Rescinded	-
Eileen AVELUM	P	-	P	P	P
Sherese DOOLEY	P	-	NO AP	AP	P
Benjamin ULAMARI	P	-	NO AP	AP	P
Alison ANDREWS	-	-	-	Appointed	AP
Richard MILLER	-	-	-	Appointed	P

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

EXECUTIVE REPORTS

ITEM NUMBER	12.2
TITLE	Elected Member Report
AUTHOR	Daniele Piga, Governance Officer

RECOMMENDATION

That the Manyallaluk Local Authority receives and notes the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT

ORDINARY MEETING OF COUNCIL – 26 February 2025

At this meeting Council approves the recommendation from the following Local Authority:

- Recommendation from the Wugularr (Beswick) Local Authority held on Monday, 07 October 2024;
- Provisional recommendation from the Manyallaluk Local Authority Provisional Meeting held on Monday, 07 October 2024; and
- Recommendation from the Barunga Local Authority Meeting held on Tuesday, 08 October 2024.
- Recommendation from the Bulman Local Authority Meeting held on Thursday, 10 October 2024.

Council rescinded the membership of Anne-Marie THOMPSON-KENNY from the Wugularr Local Authority and requested the Chief Executive Officer to open a '21 days nomination period' to fill the one (1) vacancy.

Council rescheduled the Bulman Local Authority Meeting from Friday, 4 April to Tuesday, 8 April 2025.

At this Meeting, Council also received and noted the Regional Plan Development Report including the Town Priorities as resolved by Council's Local Authorities, the Waste and Resource Management Grant Acquittal and the Report pertaining to grant funding received from the Northern Territory Government for the Bulman Staff Housing Project.

Following Major Projects were discussed at this meeting:

Barunga Statement Memorial Project - PR12

This project is progressing in its design phase. Jensen Plus, the architects, have presented three (3) options on 16 Nov 2023. Our team members have reviewed these options and provided feedback to the architects. On site survey works and investigation of site servicing and site layout of nodes are now underway by Jensen Plus, once these are finalised draft plans will be created and reviewed by team members. 70% design has been reached with final amendments sent back to Jensen Plus for incorporation into the final design. The target is to complete the project by the Barunga Festival 2025. An application is being developed to source funding for this project through the Commonwealth Government. Design at 100%. Approached DIPL regarding Central Arnhem Road corridor. S19 application for Cultural Park awaiting NLC meeting 15/08/24. DIPL advised new intersection design underway for entry to Barunga may impact on node 1. 29/07/2024. DIPL advised they will amend their intersection design to include traffic barriers, which RGRC would have to pay for.

Awaiting Formal approval from DLI - Dev Roads to build in road corridor.

Approval to build in road corridor received, drawings completed, 100% design documentation completed and under internal review. Funding to be sourced to proceed.

Barunga Night Patrol Building Installation - PR86

Upside Planning have been engaged to process Development Consent Application for the new lot situated between Lots 215 and 218. The Section 19 Aboriginal Land Rights (Northern Territory) Act 1976 (Cth) for the proposed lot has been secured. Awaiting S19 lease before commencing.

Barunga River Pump Relocation - PR16

Hydrological study has been undertaken on river pump access for water extraction licence.

Ecological study completed. Water Use Application submitted 29/07/24, awaiting approval.

Additional information sought by the Water Allocation board regarding the maximum draw capacity of the pump. Additional information has been provided, and application is progressing.

Barunga Oval upgrade to AFLNT standards - PR103

Engage a consultant to conduct a gap analysis to bring the whole facility (playing surface, lights, PA system, irrigation, etc.) up to professional competition standard. This will provide us with a scope of works to then seek funding for the project. It is estimated that this consultancy will cost \$20,000. The consultants have been engaged.

Meeting between CEO and Act GM ISP to be held with AFL NT on 22/01/25 to discuss options to proceed. Awaiting AFL NT to confirm site visit to assess oval

Wugularr (Beswick) Cameron / Maddigan Intersection & Road Upgrade – PR79

Grant funding been sourced for project. LRCI - APPROVED. NEED APPROVAL FOR ADDITIONAL FUNDING - Assessing scope for the multiple projects after clarification from Grants Manager on the scope submitted to the funding body. Will need to prepare designs and develop tender documentation. Additional funding has been clarified. Seeking estimations to confirm budgeting. Will need to prepare designs and develop tender documentation. Acting GM ISP conducted site visit on 28/01/25 after a rain event to assess drainage issues.

Weemol Playground and Basketball Court PR104

Scope and quote the construction of a full-sized undercover basketball court in Weemol. AAPA and S19 approvals have been secured. The estimated cost of the project would be \$500,000. Initial site visit completed. Detailed scope document currently being drafted.

Bulman Community Ablution Block - PR06

The flat pack materials have arrived in Katherine. The s19 Aboriginal Land Rights (Northern Territory) Act 1976 (Cth) application has been approved. We have also received an AAPA clearance certificate around 17 Jan 2024. Tender is being coordinated by AWS. Tender documents are complete and ready for release however we are still waiting for the Power and Water approvals before we release the tender.

Bulman Dump Fencing – PR39

S19 obtained. Quotes being sought for 360 m of fencing awaiting AAPA Clearance Approximately 70,000 more required - Joseph scoping fence requirements.
NO GRANT FUNDING.

Bulman Staff Housing - PR80

The Bulman Staff housing project was identified for engagement of Project Managers to progress in order to meet the deadlines for the Grant Funding agreement that is partially funding this project. Turner and Townsend have provided a project management plan that is inclusive of the procurement of the building and installation. Turner and Townsend will be undertaking the procurement in accordance with Council's legislated procurement obligations. The project is fully budgeted for in 2023/24 and 2024/25.

We have received 4 submissions that are currently being assessed by Turner and Townsend and RGRC. Supplier selected in principle with final budget assessment to be completed to ensure sufficient funding is available to complete.

Submissions assessed with Turner & Townsend and RGRC staff, project awarded to Northern Transportables, dwelling to be built during the wet season & installed onsite May 2025.

Bulman Dump Road Upgrade - PR117

Original project was postponed due to no AAPA and MEA Agreement in place, Council have now received these approvals, and draft tender documentation was reviewed on 26 August for final amendments with the aim to release in September 2024. Tender awarded with mobilisation to site on the 22nd of November. Aim to have job completed before the wet season. Contractors onsite. Minor variation required.

Roadwork & drainage complete, concrete floodway created with interim stone base due to unavailability of concrete truck due to wet weather. Looking at potential to complete additional floodways after the wet season.

Manyallaluk Cemetery Fencing – PR57

Quotations sort are over budget needs to go back to LA. On 28/08/2024 OMC decided to use \$28264.70 towards AAPA clearance for this project, allocated remaining 13,128.88 from unallocated funds towards it and also allocated extra 37k from the Council funds to this project. AAPA has been applied for.

FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 19 March 2025

The Finance and Infrastructure Committee consists of the following members:

- Awais UR REHMAN (Independent Member);
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Owen TURNER;
- Councillor Annabelle DAYLIGHT;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor John DALYWATER.

There was no topics of discussion in relation to the Nyirrangulung Ward at the Finance and Infrastructure Committee Meeting.

Audit and Risk COMMITTEE MEETING – 19 February 2025

The Audit and Risk Committee Meeting consists of the following members:

- Ian SWAN (Independent Member);
- Carolyn EAGLE (Independent Member);
- Claudia GOLSMITH (Independent Member); and
- Councillor Patricia FARRELL.

There was no topics of discussion in relation to the Nyirrangulung Ward at the Audit and Risk Committee Meeting.

UPCOMING COUNCIL MEETINGS

16 April 2025 at 8:30am	Ordinary Meeting of Council	RGRC Support Centre Numbulwar
21 May 2025 at 9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine
11 June 2025 at 10:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine

Unless indicated otherwise, all Council meetings are open to the public.

LOCAL AUTHORITY	NUMBER OF VACANCIES
Barunga Local Authority	0
Wugularr Local Authority	1
Bulman Local Authority	0
Manyallaluk Local Authority	0

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. AUD MIN 19022025 [12.2.2 - 4 pages]
2. OMC MIN 26022025 [12.2.3 - 9 pages]
3. FICM MIN 19032025 [12.2.4 - 4 pages]



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, AUDIT AND RISK COMMITTEE
MEETING HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL
SUPPORT CENTRE

2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 19 FEBRUARY 2025 AT 10:00 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Appointed Members

- Independent Member Ian SWAN (Chairperson) (via audio/video conference);
- Independent Member Claudia GOLDSMITH (via audio/video conference);
- Independent Member Carolyn EAGLE (via audio/video conference); and
- Councillor Patricia FARRELL.

1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Cristian COMAN, Manager Corporate Compliance; and
- Daniele PIGA, Governance Officer (minutes secretary).

1.3 Guests

- Greg EVANS, Managing Director, Greg Evans Consulting (via audio/video conference).

2 MEETING OPENED

The Audit and Risk Committee Meeting opened at 10:10 am. with **QUORUM**. The Chairperson welcomed members, staff and guests to the Meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies and Leave of Absence

2025/1 **RESOLVED (Carolyn Eagle/Councillor Patricia Farrell)**

CARRIED

That the Audit and Risk Committee accepts the tendered apology from Councillor John DALYWATER.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Confirmation of Audit and Risk Committee Previous Minutes

2025/2 **RESOLVED (Claudia Goldsmith/Carolyn Eagle)**

CARRIED

That the Audit and Risk Committee notes that the Meeting held on Wednesday, 13 November 2024, was entirely held on a Closed Session. As such, there are no Public Minutes to be confirmed from that Meeting.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 Action List

AUDIT AND RISK COMMITTEE MEETING MINUTES

19 FEBRUARY 2025

2025/3 RESOLVED (Councillor Patricia Farrell/Carolyn Eagle)**CARRIED**

That the Audit and Risk Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

9 DISCLOSURE OF INTEREST

Nil.

10 INCOMING CORRESPONDENCE**INCOMING CORRESPONDENCE**

Nil.

11 OUTGOING CORRESPONDENCE**OUTGOING CORRESPONDENCE**

Nil.

12 EXECUTIVE REPORTS**12.1 Audit and Risk Committee Member Attendance Report****2025/4 RESOLVED (Claudia Goldsmith/Councillor Patricia Farrell)****CARRIED**

That the Audit and Risk Committee receives and notes the Audit and Risk Committee Member Attendance Report.

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**13.1 Council Financial Report as at 31.01.2025****2025/5 RESOLVED (Carolyn Eagle/Claudia Goldsmith)****CARRIED**

That the Audit and Risk Committee:

- (a) receives and notes the Council's Financial Report as at 31 January 2025; and
- (b) requests an expansion and breakdown of the 'other operating expense' line item.

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

16 GENERAL BUSINESS

Nil.

17 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION****2025/6 RESOLVED (Carolyn Eagle/Claudia Goldsmith)****CARRIED**That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.**17.1 Confirmation of Previous Minutes Confidential Session**

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

17.2 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

17.3 Compliance Review Action Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

17.4 Audit Review Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

17.5 Terms of Reference Review

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

17.6 Nomination of Chairperson

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

17.1.1 Return to Open Meeting

2025/13 RESOLVED (Carolyn Eagle/Councillor Patricia Farrell)

CARRIED

AUDIT AND RISK COMMITTEE MEETING MINUTES

19 FEBRUARY 2025

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

18 CLOSE OF MEETING

The Meeting closed at 01:01 pm.

This page and the preceding pages are the Minutes of the Audit and Risk Committee Meeting held on Wednesday, 19 February 2025 and will be confirmed at the next meeting.

Chairperson Ian SWAN
Confirmed on 11 June 2025.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 26 FEBRUARY 2025 AT 8:30 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor Owen TURNER;
- Councillor John DALYWATER;
- Councillor Melissa ANDREWS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Annabelle DAYLIGHT;
- Councillor Selina ASHLEY;
- Councillor Edna ILES; and
- Councillor Patricia FARRELL.

1.2 Staff Members

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, Acting General Manager Community Services and Engagement;
- Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Yasmin GROVES, Procurement Compliance Coordinator;
- Sarah PEACHMENT, Executive Assistant to the CEO; and
- Daniele PIGA, Governance Officer (minute secretary).

Guests

- Karen HOCKING, Department of Housing, Local Government and Community Development; and
- Greg EVANS, Financial Consultant, LG Services Group Pty Ltd.

2 MEETING OPENED

The Ordinary Meeting of Council opened at 8:43 am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

Mayor Tony JACK welcomed all persons to Country.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies and Leave of Absence

2025/1 **RESOLVED (Councillor Patricia Farrell/Deputy Mayor Helen Lee)**

CARRIED

That the Council:

- (a) accepts the tendered apologies from Councillor Kathy-Anne NUMAMURDIRDI, Councillor Gadrian HOOSAN and Councillor Annabelle DAYLIGHT.
- (b) does not accept the tendered apology from Councillor Samuel EVANS.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES**6.1 Confirmation of Previous Minutes****2025/2 RESOLVED (Councillor Selina Ashley/Councillor Edna Iles)****CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on Wednesday, 04 December 2024, and affirms them to be a true and accurate record of that Meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES**7.1 Action List****2025/3 RESOLVED (Councillor John Dalywater/Councillor Edwin Nungumajbarr)****CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 PREVIOUS COMMITTEE MEETING MINUTES**8.1 Previous Committee Meeting Minutes****2025/4 RESOLVED (Councillor Owen Turner/Deputy Mayor Helen Lee)****CARRIED**

That Council:

- (a) receives and notes the Previous Committee Meeting Minutes Report; and
- (b) ratifies the decisions made by the Committees as tabled in the same.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 DISCLOSURE OF INTEREST

Nil.

11 INCOMING CORRESPONDENCE**11.1 Incoming Correspondence****2025/5 RESOLVED (Councillor Selina Ashley/Councillor Edwin Nungumajbarr)** **CARRIED**

That Council accepts the Incoming Correspondence Report.

12 OUTGOING CORRESPONDENCE**12.1 Outgoing Correspondence****2025/6 RESOLVED (Councillor Owen Turner/Councillor John Dalywater)****CARRIED**

That Council notes the Outgoing Correspondence Report.

13 WARD REPORTS**13.1 Nyiranggulung Ward Report****2025/7 RESOLVED (Deputy Mayor Helen Lee/Councillor John Dalywater)****CARRIED**

That Council:

- (a) receives and notes the Nyiranggulung Ward Report;
- (b) approves the recommendation from the Wugularr (Beswick) Local Authority Meeting held on Monday, 06 January 2025;
- (c) approves the recommendation from the Manyallaluk Local Authority Meeting held on Monday, 06 January 2025;
- (d) approves the recommendation from the Barunga Local Authority Meeting held on Tuesday, 07 January 2025;
- (e) approves the recommendation from the Bulman Local Authority Meeting held on Thursday, 09 January 2025;
- (f) rescinds the Membership of Anne-Marie THOMPSON-KENNY from the Wugularr Local Authority

- (g) reschedules the Bulman Local Authority Meeting from Friday, 4 April to Tuesday, 8 April 2025
- (h) requests the Chief Executive Officer to open a '21 days nomination period' to fill the one (1) vacancy on the Wugularr Local Authority.

13.2 Never Never Ward Report

2025/8 **RESOLVED (Councillor Edna Iles/Councillor Patricia Farrell)**

CARRIED

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) considers the recommendation from the Hodgson Downs (Minyerri) Local Authority held on Monday, 09 December 2024;
- (c) considers the recommendation from the Jilkminggan Local Authority held on Tuesday, 11 February 2025;
- (d) considers the recommendation from the Mataranka Local Authority held on Tuesday, 11 February 2025; and
- (e) notes the resignation of Desmond BARRITT as a Member of the Mataranka Local Authority; and
- (f) requests the Chief Executive Officer to open a '21 days nomination period' to fill the one (1) vacancy on the Mataranka Local Authority.

13.3 Numbulwar Numburindi Ward Report

2025/9 **RESOLVED (Councillor Patricia Farrell/Councillor Edwin Nungumajbarr)** **CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) approves the recommendation from the Numbulwar Local Authority Meeting held on Tuesday, 10 December 2024.

Councillor Annabelle Daylight joined the meeting at 9:50 am.

13.4 Yugul Mangi Ward Report

2025/10 **RESOLVED (Councillor Owen Turner/Councillor Melissa Andrews-Wurramarrba)**

CARRIED

That Council:

- (a) receives and notes the Yugul Mangi Report;
- (b) approves the recommendation from the Ngukurr Local Authority Meeting held on Wednesday, 11 December 2024; and
- (c) approves the recommendation from the Urapunga Local Authority Meeting held on Wednesday, 11 December 2024.

Meeting adjourned at 9:55 am and reconvened at 10:15 am.

13.5 South West Gulf Ward Report

2025/11 **RESOLVED (Councillor Selina Ashley/Councillor Edwin Nungumajbarr)**

CARRIED

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendation from the Borroloola Local Authority's Provisional Meeting held on Thursday, 06 February 2025;
- (c) receives and notes the request to undertake a review of membership the Elected Members on the Borroloola Local Authority noting with concern the persistent lack of attendance of the same.

14 EXECUTIVE REPORTS

14.1 Council Meeting Attendance Report

2025/12 RESOLVED (Councillor Melissa Andrews-Wurramarrba/Councillor Edwin Nungumajbarr) CARRIED

That Council:

- (a) receives and notes the Council Meeting Attendance Report; and
- (b) resolves that Councillor Samuel EVANS is absent without the permission of Council in accordance with Section 47 (1) (c) of the *Local Government Act 2019*.

14.2 Mayor's Report

2025/13 RESOLVED (Councillor Owen Turner/Deputy Mayor Helen Lee) CARRIED

That Council receives and notes the Mayor's Report.

14.3 Chief Executive Officer's Report

2025/14 RESOLVED (Councillor John Dalywater/Councillor Edna Iles) CARRIED

That Council:

- (a) Receives and notes the Chief Executive Officer Report;
- (b) Authorises the Chief Executive Officer to, on behalf of Council, compile and supply Letters of Support to:
 - (ii) The Numburindi Aboriginal Corporation for its application for the Precincts and Partnerships Programme;
 - (ii) The Australian Red Cross, in support for its application for Round Three (3) of the Disaster Ready Fund; and
 - (ii) Batchelor Institute, in support for the application to expand the LLND program further throughout the Region.

Councillor Selina Ashley left the meeting at 10:27 am.

14.4 ALGA Call for Motions - National General Assembly 2025

2025/15 RESOLVED (Councillor Owen Turner/Councillor Annabelle Daylight) CARRIED

That the Council:

- (a) resolves its formal motions for submission, and the composition of its Delegation to attend the Australian Local Government Association (ALGA) National General Assembly (NGA), scheduled to be held in Canberra from 24 June 2025 to 27 June 2025.
- (b) consider submitting following motions to the Australian Local Government Association (ALGA) scheduled to be held in Canberra from 24 June 2025 to 27 June 2025:
 - i. Roads - requests ALGA to request Commonwealth Government to undertake an evaluation of roads in regional and remote areas, noting inadequate design and build quality (not to Australian Standards), uncoordinated repair and upgrades, and lack of funding creating significant access issues that pose danger to life of residents in event of emergency, as well as significant barriers to access of crucial services, education, economic opportunity (including significantly and disproportionately increased cost of living), and prosperity.
 - ii. Deamalgamation of Regional Councils; and
 - iii. Government (Commonwealth, State and Territory) Indigenous Procurement Policy excluding Councils from qualifying as Indigenous Controlled Organisations even where Councils have >51% Indigenous membership
- (c) approves the attendance of Mayor Tony JACK, Deputy Mayor Helen LEE, Cr. Patricia FARRELL, Cr. Annabelle DAYLIGHT, Cr. Melissa ANDREWS-WURRAMARRBA, Cr. Edwin NUNGGUMAJBARR and Cr. Kathy-Anne NUMAMURDIRDI at the ALGA NGA and associated Events, in Canberra from 24 June 2025 to 27 June 2025 (plus associated travel days).
- (d) reschedules the Minyerri Local Authority from Monday, 2 June 2025 to Monday, 26 May 2025, Ngukurr Local Authority from Tuesday, 3 June 2025 to Tuesday, 27 May 2025, Urapunga Local Authority from Tuesday, 3 June 2025 to Tuesday, 27 May 2025 and Numbulwar Local Authority from Wednesday, 4 June 2025 to Wednesday, 28 May 2025; and

ORDINARY MEETING OF COUNCIL MINUTES

26 FEBRUARY 2025

- (e) reschedules the Briefing Day of Council from Tuesday, 24 June 2025 to Tuesday, 3 June 2025 and the Ordinary Meeting of Council from Wednesday, 25 June 2025 to Wednesday, 4 June 2025 in Katherine.

Councillor Selina Ashley returned to the meeting at 10:28 am.

15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

15.1 Remuneration Tribunal Determination

2025/16 RESOLVED (Councillor Edna Iles/Councillor Melissa Andrews-Wurramarrba) CARRIED

That the Council receives and notes the Remuneration Tribunal's Determination for Allowances for Councillors and Local Authority Members.

15.2 Policy Review

2025/17 RESOLVED (Councillor Edna Iles/Councillor Patricia Farrell) CARRIED

That the Council resolves to adopt:

- (a) The revised CL005 Meetings Administration Policy;
- (b) The revised LA001 Local Authority Policy;
- (c) The revised LA002 Local Authority Meeting Administration Policy; and

Receives, notes, and reaffirms the CL007 Caretaker Policy.

15.3 Regional Plan

2025/18 RESOLVED (Councillor Edwin Nungumajbarr/Councillor Owen Turner) CARRIED

That the Council receives and notes the Regional Plan development report including the Town Priorities as resolved by Council's Local Authorities.

Councillor Owen Turner left the meeting at 10:53 am.

15.4 Council Financial Report as at 31.01.2025

2025/19 RESOLVED (Councillor Selina Ashley/Councillor Annabelle Daylight) CARRIED

That Council receives and notes the Council's Financial Report as at 31 January 2025.

15.5 Waste and Resource Management Grant Acquittal

2025/20 RESOLVED (Councillor Patricia Farrell/Councillor Edna Iles) CARRIED

That the Council receives and notes the Waste and Resource Management Grant Acquittal.

15.6 Funding Reports

2025/21 RESOLVED (Councillor Selina Ashley/Councillor John Dalywater) CARRIED

That the Council receives and notes this Report pertaining to grant funding received from the Northern Territory Government for the:

- (a) Bulman Staff Housing Project;
- (b) Numbulwar Airport Ablution Project; and
- (c) Urapunga Community Hall Project.

15.7 Community Development Program Report

2025/22 RESOLVED (Councillor Melissa Andrews-Wurramarrba/Councillor Patricia Farrell) CARRIED

That the Council:

receives and notes the Community Development Program (CDP) Report.

- (a) receives and notes the new funding agreement extension for the CDP Programme from the Commonwealth;
- (b) approves the Chief Executive Officer to sign the CDP Agreement extension with the Commonwealth; and

ORDINARY MEETING OF COUNCIL MINUTES

26 FEBRUARY 2025

- (c) approves the use of the Common Seal on the funding agreement documents.

Councillor Owen Turner returned to the meeting at 11:04 am.

15.8 Local Authority Projects Update

2025/23 RESOLVED (Councillor John Dalywater/Councillor Edwin Nungumajbarr)

CARRIED

That the Council receives and notes the Local Authority Projects Update Report.

16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

16.1 Northern Territory Government - Active Regional and Remote Communities Funding Agreement 2024-2029

2025/24 RESOLVED (Councillor Selina Ashley/Councillor Edwin Nungumajbarr)

CARRIED

That the Council:

- (a) receives and notes the new funding agreement for the Northern Territory Government Active Regional and Remote Communities Annual Funding – ARRC0004;
- (b) approves the Chief Executive Officer to sign the 2024-2029 Active Regional and Remote Communities Program Funding with an annual grant amount of \$582,000 excluding GST; and
- (c) approves the use of the Common Seal on the funding agreement documents.

Councillor Edwin Nungumajbarr left the meeting at 11:47 am.

Councillor Edwin Nungumajbarr returned to the meeting at 11:48 am.

16.2 Programs Update

2025/25 RESOLVED (Councillor John Dalywater/Councillor Owen Turner)

CARRIED

That the Council receive and note the Programs Update Report.

17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

17.1 Major Projects Report

2025/26 RESOLVED (Deputy Mayor Helen Lee/Councillor Selina Ashley)

CARRIED

That the Council receives and notes the Major Projects Report.

18 GENERAL BUSINESS

Nil.

19 DEPUTATIONS AND PETITIONS

Nil.

Meeting adjourned at 12:15 pm and reconvened at 1:00 pm.

20 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

2025/27 RESOLVED (Councillor John Dalywater/Councillor Owen Turner)

CARRIED

That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019* and *section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda:

20.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.2 Previous Committee Minutes Confidential session

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.3 Action List

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.4 Regional Plan and Budget Development Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.5 Compliance Review Action Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.6 Aged Care Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.7 Robinson River Airstrip Management

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.8 Bullman Dump Road additional works variation

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.9 Proposed Lease

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.10 Sub-Lease Agreement – Borroloola Cyclone Shelter

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.1.1 Return to Open Meeting

2025/38 RESOLVED (Councillor Owen Turner/Councillor Edwin Nungumajbarr) CARRIED
That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

21 CLOSE OF MEETING

The meeting closed at 2:51 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on 26 February 2025 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on 16 April 2025.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE AND INFRASTRUCTURE
COMMITTEE HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL
SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 19 MARCH 2025 AT 9:00 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Tony JACK (via audio/video conference);
- Deputy Mayor Helen LEE (Chairperson);
- Councillor John DALYWATER;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER;
- Councillor Kathy-Anne NUMAMURDIRDI (via audio/video conference);
- Councillor Annabelle DAYLIGHT (via audio conference); and
- Independent Member Awais UR REHMAN (via audio/video conference).

1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, Acting General Manager Community Services and Engagement;
- Luke HADDOW, General Manager Infrastructure Services and Planning; and
- Cristian COMAN, Manager Corporate Compliance.

1.3 Guests

Nil.

2 MEETING OPENED

Deputy Mayor Helen LEE Chaired the meeting at the request of Mayor Tony JACK. The Finance and Infrastructure Committee Meeting opened at 9:15 am. The Chairperson welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

Nil.

4 DISCLOSURE OF INTEREST

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 Confirmation of Previous Minutes

2025/14 **RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor John Dalywater) CARRIED**

That the Finance and Infrastructure Committee confirms the minutes of the Finance and Infrastructure Committee Meeting held on Wednesday, 29 January 2025 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Action List

2025/15 RESOLVED (Councillor Owen Turner/Councillor Annabelle Daylight) CARRIED

That the Finance and Infrastructure Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

7 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE

Nil.

10 EXECUTIVE REPORTS**10.1 Finance and Infrastructure Committee Member Attendance Report****2025/16 RESOLVED (Councillor Edwin Nunggumajbarr/Awais Ur Rehman) CARRIED**

That the Finance and Infrastructure Committee receives and notes the Finance and Infrastructure Committee Member Attendance Report.

10.2 LGANT Annual and General Meetings Call for Motions**2025/17 RESOLVED (Councillor John Dalywater/Councillor Owen Turner) CARRIED**

That the Finance and Infrastructure Committee:

- (a) calls for motions for the Local Government Association of the Northern Territory (LGANT) Annual and General Meetings
- (b) Motions - Roads, Deamalgamation, Government Indigenous Procurement Policy - Aboriginal Controlled Organisations definition excluding Council; and
- (c) approves the attendance of all Elected Members of Council at the LGANT Meeting in Katherine from 30 April 2025 to 2 May 2025 (plus associated travel days).

11 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**11.1 Local Authority Projects Update****2025/18 RESOLVED (Awais Ur Rehman/Councillor Owen Turner) CARRIED**

That the Finance and Infrastructure receives and notes the Local Authority Projects Update Report.

Councillor Edwin Nunggumajbarr left the meeting at 10:08 am.

Councillor Edwin Nunggumajbarr returned to the meeting at 10:10 am.

Councillor John Dalywater left the meeting at 10:31 am.

11.2 Council Financial Report as at 28.02.2025**2025/19 RESOLVED (Awais Ur Rehman/Councillor Annabelle Daylight) CARRIED**

That the Finance and Infrastructure Committee receives and notes the Council's Financial Report as at 28 February 2025.

Meeting adjourned for Morning Tea at 10:33 am and reconvened at 11:01 am.

Councillor John Dalywater returned to the meeting at 10:58 am.

12 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****13.1 Major Projects Report****2025/20 RESOLVED (Councillor Owen Turner/Councillor John Dalywater) CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives and notes the Major Projects Report; and

- (b) Authorises a budget amendment by way of allocating a further \$120,000 to the Roads Maintenance Budget, to support a new project for the repair and maintenance of the Urapunga Access Road, noting the matter's time sensitivity arising out of contractor availability.

14 CLOSED SESSION MOVE TO CONFIDENTIAL

14.0.1 Close of Meeting for Confidential

2025/21 **RESOLVED (Councillor John Dalywater/Awais Ur Rehman) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

Councillor Annabelle Daylight left the meeting at 11:34 am.

Councillor Annabelle Daylight returned to the meeting at 11:36 am.

14.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14.2 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

14.3 Budget Amendment - Staffing

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14.1.1 Return to Open Meeting

2025/25 **RESOLVED (Councillor John Dalywater/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

15 CLOSE OF MEETING

The meeting closed at 11:42 am.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on 19 March 2025 and will be confirmed at the next Meeting.

Mayor Tony JACK
Confirmed on 21 May 2025

CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

ITEM NUMBER	13.1
TITLE	Manyallaluk Local Authority Projects Update
AUTHOR	Sarah Peachment, Executive Assistant to the CEO

RECOMMENDATION

That the Manyallaluk Local Authority:

- (a) receives and notes the Manyallaluk Local Authority Projects Update Report; and
- (b) receives and notes the Certification of 2023-24 Local Authority Project Funding.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Manyallaluk Local Authority has received a total of \$121,878 from the Northern Territory Government and \$37,000 from the Council for the Local Authority Project Fund. Annual allocation is based on a formula related to population. To date the Manyallaluk Local Authority has allocated \$173,009.24 including surplus funds available from completed projects.

ISSUES/OPTIONS/SWOT

- Please refer to the attached LA funding report as at 07th March 2025.

FINANCIAL CONSIDERATIONS

Unallocated Funds

NIL

ATTACHMENTS

1. Manyallaluk LA [13.1.1 - 1 page]
2. Manyallaluk [13.1.2 - 2 pages]

Manyallaluk Local Authority Project Funding							7 March 2025
Funds Received from Department					\$	121,878.00	
Funds from Council					\$	37,000.00	
Funds allocated to projects by Local Authority Members					\$	173,009.24	
Surplus/(Deficit) from completed projects					\$	14,131.24	
Remaining Unallocated funds					\$	(14,131.24)	
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Variance	Project Status
3/04/2023	PR057	Fencing at Top Cemetery	purchase and installation of fencing the perimeter of the Top cemetery	\$ 78,393.58			<p>03/04/2023: LA provisionally allocated remaining funding,\$28,264.70 towards purchasing and installing mesh fence at the bottom cemetery.</p> <p>27/04/2023: OMC approves the Provisional recommendation from the 03/04/2023 Manyallaluk Local Authority Provisional Meeting minutes.</p> <p>03/07/2023: Quotation requests ongoing.</p> <p>02/10/2023: Quotations sort are over budget.15/01/24. LA reallocated from bottom cemetery to Top cemetery.</p> <p>15/01/2024: Quotes obtained are higher than allocation. Recommendation included in OMC report for resolution.</p> <p>28/08/2024: OMC allocated \$28264.70 towards AAPA clearance for this project and allocated remaining \$13,128.88 from LA unallocated funds towards it and also allocated extra \$37,000 from the council funds to this project.</p> <p>18/02/2025: Quotation request onging.</p> <p>07/03/2025: some materials have been procured. AAPA has been applied for. Currently awaiting progression.</p>
Total allocation for current projects				\$ 78,393.58	\$ -		
Total for Completed projects				\$ 94,615.66	\$ 80,484.42	\$ 14,131.24	
Grand Total				\$ 173,009.24	\$ 80,484.42	\$ 14,131.24	

Council Name

CERTIFICATION OF 20²³⁻²⁴ LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Local Authority Name MANYALLALUK File number: _____

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 20__

LAPF Grant 20 ²³⁻²⁴	\$ <u>12,900.00</u>
Other income/carried forward balance from 20 18 - 20 ²²	\$ <u>53,494.00</u>
Other income/carried forward balance from 20 ²³ 20 ²⁴	\$ <u>0.00</u>
Total Income	\$ <u>66,394.00</u>
Total Expenditure	\$ <u>0.00</u>
Surplus/ (Deficit)	\$ <u>66,394.00</u>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by JAMES SANDERS 25/2/20²⁵

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA). ✓

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO  26/2/20²⁵

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments _____

Omor Sharif - Grants and Rates Officer _____/...../20__

Donna Hadfield - Manager Grants Program _____/...../20__

Department of Housing, Local Government and Community Development



24/06/2024

GAS Voucher 228482

NOTICE OF PAYMENT

Department of the Chief Minister and Cabinet
 GPO Box 4396 Darwin NT 0801
 ABN 84 085 734 992

NTG - Specific Purpose Grants
 Local Authority Project Funding
 Local Authority Project Funding 2023-24

Vendor No. ROPE0007
Supplier ABN 94746956090
Supplier Roper Gulf Regional Council
Supplier Address PO BOX 1321
 Katherine, Northern Territory, 0851, Australia

Grant Reference DLGHCD00002055
Description Local Authority Project Funding 2023-24
Invoice Date 21/06/2024
Invoice No. GNT0000000037484

Description	Value	GST	Total
RGRC - LAPF 23-24 -Manyallaluk	\$12,900.00	\$.00	\$12,900.00
Total	\$12,900.00	\$.00	\$12,900.00

The process of transferring funds may take up to five (5) working days from receipt of this advice.

The GST shown will form part of the total GST payable by the supplier on the Business Activity Statement (BAS) for the relevant tax period.

Please direct any queries to:

Local Government Grants
 Department
 0889998576
 lg.grants@nt.gov.au



CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

ITEM NUMBER	13.2
TITLE	Manyalluluk LA February 2025 YTD Finance Report
AUTHOR	James Sanders, Finance Manager

RECOMMENDATION

That the Manyalluluk Local Authority receives and notes the Council Financial Report for the period 01 July 2024 to 28 February 2025.

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the Council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are variances to budget amounts in some activities as outlined in the attached expenditure report. An explanation for the major variances for each division is as follows:

Operating Income:

Operating Income of \$728,315 has been received against a budget of \$1,382,468 YTD. The resulting shortfall variance of \$654,153. Grant Income makes up the bulk of this with shortfalls in employment and contract expenditure as seen in operating expenditure creating the variance.

Operating Expenditure:

Total Operating Expenditure of \$728,315 has been received against a budget of \$1,382,468 YTD. The resulting shortfall variance of \$654,153. is predominantly due to employment shortfalls and resultant operational and project activities timing issues. Allocations and internal invoicing will also be drivers of this with Internal Charges showing a variance of 109K.

Capital Expenditure:

Nil to date

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. Manyalluluk LA YTD Feb 2025 [13.2.1 - 1 page]

Roper Gulf Regional Council					
Financial Report as at					
28-February-2025					
Manyallaluk					
	24GLACT	24GLBUD		24GLBUD	
	Year to Date	Year to Date	Variance (\$)	Full Year Budget	
	August	August		(\$)	
	Explanation				
Income					
User Charges and Fees	318	935	-616	1,402	Service Fees below budget
Grant Income	705,499	1,275,291	-569,792	1,912,937	Night Patrol and Creche and services impacted by staff numbers
Contract Fee Income	22,498	0	22,498	0	
Income Other		106,242	-106,242	159,363	
		0	0	0	
Total Operating Income	728,315	1,382,468	-654,153	2,073,702	
Operating Expenditure					
Employment	263,905	507,650	-243,745	761,475	
Contract & Materials	80,629	489,685	-409,056	734,528	Road Upgrade Manyallaluk
Asset Related	38,533	25,234	13,299	37,851	Internal workshop and fleet allocation expenses
Other Expenses	143,382	46,009	97,374	69,013	
Banking & Finance	7	0	7	0	
Internal Charges	199,859	309,178	-109,319	463,767	
Councillor Allowance Exp	200	0	200	0	
Local Authority Meeting Allowance	1,800	4,712	-2,912	7,068	
Total Expenditure	728,315	1,382,468	-654,153	2,073,702	
Operating Surplus/Deficit	0	0	0	0	
Capital Grant Income	0	0	0	0	
RGRC Reserves	0	10,000	-10,000	15,000	
Total Capital Expenditure	0	10,000	-10,000	15,000	Municipal Equipment
Net Operating Position	0	0	0	0	



ITEM NUMBER	14.3
TITLE	Council Services Report
AUTHOR	Cameron Ingham, Council Services Manager

RECOMMENDATION

That the Manyallaluk Local Authority receives and notes the Council Services Report.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

111 – Councils Services General

- Barunga Night Patrol continues with weekly visits to Manyallaluk
- We are encouraging anyone that needs a vehicle removed to please see Fala and fill out a car removal form
- Light Audit has been completed, and remaining lights have been fixed

160 – Municipal Services

- Maintenance of parks and grassy areas has been the focus over the rainy season. This includes mowing whippersnapper and weed spraying of large areas of community
- Municipal team has re cleaned area around swimming pool
- Airport maintenance is being completed

AGENCY SERVICES

350 – Centrelink

- Centrelink has been opened for service

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.



COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

ITEM NUMBER	14.2
TITLE	Community Safety Update
AUTHOR	Rodney Hoffman, Program Support Coordinator

RECOMMENDATION

That the Manyallaluk Local Authority receives and notes the Community Safety Update Report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

Council receives funding from the National Indigenous Australian's Agency to deliver Community Night Patrol and the Indigenous Sport & Recreation programs in Manyallaluk. Council also receives funding from the Northern Territory Government to deliver the Remote Sport and Recreation program in Manyallaluk.>

ISSUES/OPTIONS/SWOT

For the period 1 July to 31 December 2024, the following data was collected:

Community Night Patrol

- 42 reported incidents/interactions.
- 50% of interactions were with males.
- 50% of interactions were with females.
- 100% interactions with youth under 18.
- 0% property damage.

Sport and Recreation

- 37 participants were recorded as attending Sport & Recreation activities
- 30% of participants were male.
- 70% of participants were female.
- 0% of participants were aged 0 to 3 years.
- 16% of participants were aged 4 to 7 years.
- 67% of participants were aged 8 to 11 years.
- 3% of participants were aged 12 to 14 years.
- 10% of participants were aged 15 to 17 years.
- 4% of participants were 18+.
- Fishing was the most popular activity.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.