



# AGENDA

## ORDINARY MEETING OF COUNCIL

### WEDNESDAY, 28 FEBRUARY 2024

Notice is given that the next Ordinary Meeting of Council of the Roper Gulf Regional Council will be held on:

Wednesday, 28 February 2024 at 8:30am at  
The Mataranka Community Hall, Mataranka

Your attendance at the meeting will be appreciated.

Or via  
Microsoft Teams meeting  
(Join on your computer, mobile app or room device)  
[Click here to join the meeting](#)  
Meeting ID: 416 555 538 10  
Passcode: qZqvpe

**Or please call (audio only)**  
[+61 2 8320 9269](#)  
When prompted, enter Conference ID: 819 597 742#

A handwritten signature in black ink, appearing to be "Marc Gardner", with a long horizontal stroke extending to the right.

Marc GARDNER  
CHIEF EXECUTIVE OFFICER

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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**16 DEPUTATIONS AND PETITIONS**

- Nic Danks, Telstra Area General Manager for Northern Australia –Telstra’s Plan For The Upgrade Of Mobile Services at 11:00 am
- Clare Pries, A/C Director Remote Power Systems, Office of Sustainable Energy Mining and Energy, Department of Industry - The Northern Territory Government Remote Power System Strategy at 11:25 am

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**20 CLOSED SESSION**

## 20.1 Action List

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv) (d), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity.*

## 20.2 Confirmation of Previous Minutes Confidential Session

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

## 20.3 Proposed Lease

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iv), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

## 20.4 Previous Committee Minutes Confidential Session

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(d) (e), information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

## 20.5 Audit and Risk Committee

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

20.6 iAgeHealth

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

20.7 ICT Transition Plan (Guide)

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

20.8 Independent Auditor Management Letter

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

20.9 CDP SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.*

20.10 Fees and Charges CHSP, HCP, NDIS

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iv), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

20.11 Roper Area and Maintenance of Airstrips, slashing of Roadside and Litter Collection

*The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

**RETURN TO OPEN**

**21 CLOSE OF MEETING**

## **CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Confirmation of Previous Minutes
<b>REFERENCE</b>	1392611
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

### **RECOMMENDATION**

That Council confirms the minutes from its Ordinary Meeting held on 13 December 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

### **KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### **BACKGROUND**

The Council held its Ordinary Meeting in Katherine on Wednesday, 13 December 2023.

### **ISSUES/OPTIONS/SWOT**

Attached are the recorded minutes of that meeting for Council's review and confirmation.

The next Ordinary Meeting is scheduled to be held on Wednesday, 24 April 2024 at 8:30am in Barunga.

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

- 1 Ordinary Meeting of Council 2023-12-13 [2394] Minutes.DOCX



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL  
COUNCIL HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL  
COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NORTHERN TERRITORY ON  
WEDNESDAY, 13 DECEMBER 2023 AT 08:30AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI (via videoconference);
- Councillor Owen TURNER;
- Councillor John DALYWATER; and
- Councillor Edna ILES.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement;
- Mruthyunjaya PATIL KULKARNI, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Luke HADDOW, Assets Manager;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

**1.3 Guests**

- Karen HOCKING, Projects Manager, Department of the Chief Minister and Cabinet;
- Linda WEATHERHEAD, Director, Strategic Projects and Development Local Government, Department of the Chief Minister and Cabinet;
- Steve BALDWIN, Resident of Larrimah; and
- Naomi READ; Head of National Broadband Network SA/NT, Regional Development and Engagement.

## 2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:42am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

190/2023 RESOLVED (Edwin NUNGGUMAJBARR/Helen LEE)

**CARRIED**

That Council:

- (a) accepts the tendered apologies from Councillor Patricia FARRELL, Councillor Samuel EVANS, and Councillor Selina ASHLEY; and
- (b) does not accept the tendered apology from Councillor Jana DANIELS.

## 5 QUESTIONS FROM THE PUBLIC

## 6 CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

191/2023 RESOLVED (Helen LEE/Annabelle DAYLIGHT)

**CARRIED**

That Council:

- (a) confirms the minutes from its Ordinary Meeting held on 25 October 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings; and
- (b) accepts the apologies of Councillor Edna ILES and Councillor Patricia FARRELL for the Special Meeting of Council on 15 November 2023.

## 7 BUSINESS ARISING FROM PREVIOUS MINUTES

### 7.1 ACTION LIST

192/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

## 8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Request for Official Name Change of Katherine Gorge;
- Local Authority Meeting dates;
- Australian Local Government Association (ALGA) National Congress;
- Lot 58 Larrimah Lease;
- 6 Roper Terrace Mataranka – charged commercial Land;
- LGANT Meeting in April in Alice Springs;
- Town Camp Roads Borroloola and Outstations Access Road;
- Road towards rubbish dump or Numbulwar airport; and
- Bulman Local Authority Membership.



**9 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Meeting of Council.

**10 PREVIOUS COMMITTEE MEETING MINUTES****10.1 PREVIOUS COMMITTEE MEETING MINUTES**

193/2023 **RESOLVED (Helen LEE/Edna ILES)** **CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes report.

**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

194/2023 **RESOLVED (Edwin NUNGGUMAJBARR/Edna ILES)** **CARRIED**

That Council accepts the incoming correspondence.

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

195/2023 **RESOLVED (John DALYWATER/Gadrian HOOSAN)** **CARRIED**

That Council notes the outgoing correspondence.

**13 WARD REPORTS****13.2 SOUTH WEST GULF WARD REPORT**

196/2023 **RESOLVED (Gadrian HOOSAN/John DALYWATER)** **CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report; and
- (b) requests the Chief Executive Officer calls for a 21 day nomination period to fill the one (1) vacancy on the Robinson River Local Authority.
- (c) requests to change the Meeting timing for Robinson River Local Authority from 3:30pm to 9:00am and Borroloola Local Authority from 9:00am to 3:30pm.

**13.3 NUMBULWAR NUMBURINDI WARD REPORT**

197/2023 **RESOLVED (Edwin NUNGGUMAJBARR/Annabelle DAYLIGHT)** **CARRIED**

That Council receives and notes the Numbulwar Numburindi Ward Report.

**13.4 NEVER NEVER WARD REPORT**

198/2023 **RESOLVED (Annabelle DAYLIGHT/Edna ILES)** **CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) appoints Councillor Edna ILES to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority;
- (c) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority; and
- (e) declines the nomination received for Helen HAWKINS and Mandy DEVERUX for the

Mataranka Local Authority.

### 13.5 NYIRANGGULUNG WARD REPORT

199/2023 RESOLVED (Helen LEE/John DALYWATER)

**CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report; and
- (b) approves the recommendations from the Barunga Local Authority Meeting held on 03 October 2023.

Steve BALDWIN resident of Larrimah joined the meeting at 11:33am and left the meeting at 11:49am. Dwelling sits directly across the Pub, lease the dwelling out to minor repairs and maintenance done Proposal – Plan road from museum to the hotel area to landscape and improve also to give access to oval.

House – dangerous and old, wooden and stairs too, safety issue and to follow up on proposal

Steve BALDWIN to provide a Business Case.

## 14 GENERAL BUSINESS

### 14.1 REQUEST FOR OFFICIAL NAME CHANGE OF KATHERINE GORGE

200/2023 RESOLVED (Helen LEE/John DALYWATER)

**CARRIED**

That Council:

- (a) receives and acknowledges the correspondence from the Jawoyn Association in relation to the official place name change of Katherine Gorge; and
- (b) officially supports the proposal from Jawoyn Association with the name change of Katherine Gorge to Nitmiluk Gorge to the Northern Territory Place Name Committee.

### 14.2 LOCAL AUTHORITY MEETING DATES

201/2023 RESOLVED (Annabelle DAYLIGHT/Owen TURNER)

**CARRIED**

That Council schedule:

- (a) Jilkmिंगgan and Mataranka Local Authority Meeting on Thursday, 01 August 2024;
- (b) Schedules Borroloola and Robinson River Local Authority Meeting on Thursday, 08 August 2024;
- (c) reschedules Beswick and Manyallaluk Local Authority Meeting from 08 January 2024 to 15 January 2024; and
- (d) reschedules Bulman Local Authority Meeting from 11 January 2024 to 16 January 2024.

### 14.3 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL CONGRESS

202/2023 RESOLVED (Helen LEE/Annabelle DAYLIGHT)

**CARRIED**

That Council receives and notes the verbal update from the Chief Executive Officer on Australian Local Government Association (ALGA) National Congress dates to be first week of July 2024.

### 14.6 6 ROPER TERRACE MATARANKA – CHARGED COMMERCIAL LAND

203/2023 RESOLVED (Edwin NUNGGUMAJBARR/Kathy-Anne NUMAMURDIRDI)  
**CARRIED**

That Council requests to present a report pertaining to the methodology used to calculate rates as applicable to Charged Commercial Land at the Finance and Infrastructure Committee on Wednesday, 24 January 2024.

**14.7 TOWN CAMP ROADS BORROLOOLA AND OUTSTATION ACCESS ROADS****204/2023 RESOLVED (John DALYWATER/Owen TURNER)****CARRIED**

That Council:

- (a) receives and notes the verbal update from the Mayor on Town Camp roads and pot holes;
- (b) requests Council to provide assistance with temporary repairs of major issues; and
- (c) requests a report is presented to Finance and Infrastructure Committee Meeting on Wednesday 24 January 2024 in relation to the funding and management of Outstation Access Road.

**14.8 ROAD TOWARDS RUBBISH DUMP OR NUMBULWAR AIRPORT****205/2023 RESOLVED (Edwin NUNGGUMAJBARR/Owen TURNER)****CARRIED**

That Council advocates to Department of Infrastructure Planning and Logistics (DIPL) in relation to poor road condition and safety hazard of the Numbulwar road from the Airport turnoff to the Numbulwar dump.

*Deputy Mayor Helen LEE left the meeting, the time being 02:47 pm.*

*Cr Annabelle DAYLIGHT left the meeting, the time being 02:49 pm.*

*Cr Annabelle DAYLIGHT returned to the meeting, the time being 02:53 pm.*

*Cr Gadrian HOOSAN left the meeting, the time being 02:49 pm.*

*Cr Gadrian HOOSAN returned to the meeting, the time being 02:52 pm.*

*Cr Owen TURNER left the meeting, the time being 02:58 pm.*

*Cr Owen TURNER returned to the meeting, the time being 03:01 pm.*

*Cr Edwin NUNGGUMAJBARR left the meeting, the time being 02:59 pm.*

*Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 03:00 pm.*

**14.9 BULMAN LOCAL AUTHORITY MEMBERSHIP****206/2023 RESOLVED (Helen LEE/John DALYWATER)****CARRIED**

That Council:

- (a) rescinds the membership of Annette MILLER, Peter MILLER, Chantelle MILLER and Desmond LINDSAY from the Bulman Local Authority; and
- (b) requests the Chief Executive Officer Calls for a 21 day nomination period to fill four (4) vacancies on the Bulman Local Authority.

**13.1 YUGUL MANGI WARD REPORT****207/2023 RESOLVED (Owen TURNER/Edna ILES)****CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) accepts the nomination received for Keith ROGERS and Melissa ANDREWS for the Ngukurr Local Authority;
- (c) rescinds the membership of Elaine DUNCAN, Antonella PASCOE, Amanda JEFFS and Paul JEFFS and reduces the total membership of Urapunga Local Authority to total eight (8) Members; and
- (d) accepts the nomination from Danny DUNCAN, Clifford DUNCAN and Brendan TURNER for the Urapunga Local Authority.

*Cr Edwin NUNGGUMAJBARR left the meeting, the time being 09:42 am.*

*Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 09:44 am.*

**15 EXECUTIVE REPORTS****15.1 UPDATE OF COUNCILBIZ AND THE COUNCILBIZ ANNUAL REPORT (AND ANNUAL FINANCIAL REPORT).**

208/2023 RESOLVED (John DALYWATER/Helen LEE) **CARRIED**

That Council:

- (a) receives and notes the report in relation to the CouncilBiz update; and
- (b) receives and notes the CouncilBiz Annual Report including the CouncilBiz Audited Annual Financial Statements.

*Cr Annabelle DAYLIGHT left the meeting, the time being 09:54 am.*

*Cr Annabelle DAYLIGHT returned to the meeting, the time being 09:54 am.*

*Linda WEATHERHEAD, Director, Strategic Projects and Development Local Government, Department of the Chief Minister and Cabinet joined the Meeting at 9:58 am and presented to Council on the Local Authorities Review, and left the Meeting at 10:52 am.*

*Councillor Owen TURNER joined the Meeting at 10:17 am.*

**15.2 MAYOR'S REPORT**

209/2023 RESOLVED (John DALYWATER/Annabelle DAYLIGHT) **CARRIED**

That Council receives and notes the Mayoral Report.

**15.3 COUNCIL MEETING ATTENDANCE REPORT**

210/2023 RESOLVED (Helen LEE/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

**16 DEPUTATIONS AND PETITIONS****14.5 LOT 58 LARRIMAH LEASE**

211/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Edna ILES) **CARRIED**

That Council:

- (a) receives and notes the deputation of Mr. Steven BALDWIN pertaining to Lot 58, Larrimah;
- (b) invites Mr. BALDWIN to provide a written submission (proposal) to Council for its consideration, providing in detail:
  - (i) proposal for lease including scope;
  - (ii) definition of terms and duration;
  - (iii) intention behind the above; and
  - (iv) any other pertinent information that Council may use in consideration of the Submission; and
- (c) for that Submission to be provided to Council by no later than 31 January 2024 for its consideration.

*Naomi READ joined the meeting at 2:33pm and presented to Council at 2:46 pm on Regional Development and Engagement and left the meeting at 3:05 pm.*

- 3 different speed limit available
- Satellite and challenges using satellite services – asked question
- NBN Technology instead of Satellite. Free internet or Wi-Fi access
- Any new house constructed
- New housing subdivision in Beswick and Ngukurr , Borroloola and Barunga
- Any strategic planning and internet requirement for that
- Community Engagement program

- *Connectivity in the Community*

## **17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

### **17.1 AGED CARE PROVIDER OPERATIONS REPORT**

212/2023 **RESOLVED** (Annabelle DAYLIGHT/Owen TURNER)

**CARRIED**

That Council:

- (a) receives and notes the Aged Care Provider Operations Report; and
- (b) endorse the Chief Executive Officer to sign the Governing Body Statement.

### **17.2 AGED CARE CAPITAL ASSISTANCE PROGRAM GRANT OPPORTUNITY**

213/2023 **RESOLVED** (John DALYWATER/Owen TURNER)

**CARRIED**

That Council:

- (a) receives and notes the Aged Care Capital Assistance Program Grant Opportunity report; and
- (b) provides written support for the grant application and endorse the Chief Executive Officer to sign said letter.

### **17.3 PROGRAMS UPDATE REPORT**

214/2023 **RESOLVED** (Helen LEE/John DALYWATER)

**CARRIED**

That Council receives and notes the Programs Update Report.

### **17.4 NGUKURR COMMUNITY LAUNDRY**

215/2023 **RESOLVED** (John DALYWATER/Kathy-Anne NUMAMURDIRDI)

**CARRIED**

That Council:

- (a) receives and notes the Ngukurr Community Laundry report; and
- (b) provides a letter of in-principle support to Aboriginal Investment Group (AIG) for the community laundry to be co-located at the Ngukurr swimming pool complex.

### **17.5 SPORT & RECREATION MASTER PLAN FINALISATION**

216/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Kathy-Anne NUMAMURDIRDI)  
**CARRIED**

That Council:

- (a) receives and notes the Sport & Recreation Master Plan Finalisation report; and
- (b) formally adopts the Sport & Recreation Master Plan.

### **17.6 INDIGENOUS EMPLOYEE INITIATIVE FUNDING VARIATION**

217/2023 **RESOLVED** (Kathy-Anne NUMAMURDIRDI/Owen TURNER)

**CARRIED**

That Council:

- (a) receives and notes the Indigenous Employee Initiate Funding Variation Report; and
- (b) authorises the use of the Common Seal on the Indigenous Employee Initiative Deed of Variation.

Meeting Adjourned at 12:54 pm and reconvened at 1:33 pm.

## **18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**

### **18.1 NEVER NEVER WARD BY-ELECTION REPORT**

218/2023 **RESOLVED** (Owen TURNER/Annabelle DAYLIGHT)

**CARRIED**

That Council receives and notes the Northern Territory Electoral Commission's Report on the 2023 Never Never Ward By-Election.

**18.2 LOCAL AUTHORITY PROJECTS UPDATE**

219/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests reallocation of \$5000 from the Sports Court Drainage project for Community New year events celebrations to be invoiced by Yugul Mangi Development Association Corporation Stroger Community for children and \$5000 for the Community Christmas celebration program.

**18.3 COUNCIL'S FINANCIAL REPORT AS AT 30 NOVEMBER 2023**

220/2023 RESOLVED (Owen TURNER/Gadrian HOOSAN)

**CARRIED**

That Council receives and notes the Council's Financial Report as at 30 November 2023.

**19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****19.1 MAJOR PROJECTS REPORT**

221/2023 RESOLVED (Helen LEE/John DALYWATER)

**CARRIED**

That Council receives and notes the Major Projects report.

**20 CONFIDENTIAL ITEMS****DECISION TO MOVE TO CLOSED SESSION**

222/2023 RESOLVED (Owen TURNER/John DALYWATER)

**CARRIED**

That pursuant to Sections 99(2) and 293(1) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

**20.1 Confirmation of Previous Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**20.2 Previous Committee Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**20.3 Numbulwar Vet team update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv) (d) (f), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information in relation to a complaint of a contravention of the code of conduct.

**20.4 Audit and Risk Committee** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(i) (c)(iv), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

**20.5 Tender Award for Provision of Audit Services for a period of 3 years.** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

**20.6 Navigating the Transition: Exploring Considerations and Strategies in the Potential Closure of Managed Service Providers** - The report will conducted in

accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

**20.7 Chief Executive Officer's Report** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iii) (d), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information subject to an obligation of confidentiality at law, or in equity.

**20.8 Request for Fee Waiver** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(b) (c)(iv), information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

**20.9 CDP SERVICES AND SUSTAINABILITY DIVISIONAL REPORT** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

**20.10 Request for Support - Mimal Land Management** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(i) (c)(iv), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

**20.11 Budget 2023-2024 Revision 1** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(b) (c)(iv), information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

## 20.1 CONFIRMATION OF PREVIOUS MINUTES CONFIDENTIAL SESSION

223/2023 RESOLVED (Kathy-Anne NUMAMURDIRI/Gadrian HOOSAN) **CARRIED**

That Council:

- (a) confirms the minutes from Confidential Session of the meeting held on Wednesday, 25 October 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

## 20.2 PREVIOUS COMMITTEE MINUTES CONFIDENTIAL SESSION

224/2023 RESOLVED (John DALYWATER/Owen TURNER) **CARRIED**

That Council:

- (a) receives and notes the Previous Committee Confidential Session Meeting minutes report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

**20.9 CDP SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****225/2023 RESOLVED (John DALYWATER/Owen TURNER)****CARRIED**

That Council:

- (a) receives and notes the Community Development Programme (CDP) Update report
- (b) makes the public resolution for this report in the open minutes of this Council meeting

**20.10 REQUEST FOR SUPPORT - MIMAL LAND MANAGEMENT****226/2023 RESOLVED (Owen TURNER/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council:

- (a) receives and notes this report;
- (b) provides a Letter of Support to Mimal Land Management for their Suicide Prevention Project and development of the Bawurrbarnda Study Hub; and
- (c) makes the public resolution for this report in the open minutes of this Council meeting.

**20.11 BUDGET 2023-2024 REVISION 1****227/2023 RESOLVED (Edwin NUNGGUMAJBARR/Edna ILES)****CARRIED**

That Council

- (a) receives and notes the report in relation to revision 1 of the 2023-2024 budget;
- (b) approve no changes to the current published Budget 2023-2024 are to be made; and
- (c) makes the public resolution for this report in the open minutes of this Council meeting.

*The meeting moved to the Confidential Session at 3:05 pm.*

**RETURN TO OPEN****228/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Annabelle DAYLIGHT) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

*The meeting re-opened to the public at 4:24 pm.*

**21 CLOSE OF MEETING**

The meeting closed at 4:24 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 13 December 2023 and will be confirmed at the next meeting.

---

Mayor Tony JACK  
Confirmed on



**BUSINESS ARISING FROM PREVIOUS MINUTES**



<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1387685
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**14.2 NT REMUNERATION TRIBUNAL DETERMINATION – VEHICLE ALLOWANCE – CEO MARC GARDNER**

128/2023 **RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council invites the members of the NT Remuneration Tribunal to the October Ordinary Meeting of Council in Ngukurr to consult the Council in relation to the amendments to the determination Local Government Elected Members and Local Authority Allowances Determination.

*Refer to item 11.1 on page 17*

**14.7 LOCAL AUTHORITY REVIEW**

132/2023 **RESOLVED (Selina ASHLEY/Samuel EVANS)** **CARRIED** No

That Council requests the Chief Executive Officer provide a report to Council on the review of all Local Authorities of the Roper Gulf Regional Council for the 25 October 2023 Ordinary Meeting of Council.

**18.8 HUMAN RESOURCES AND TRAINING**

108/2023 **RESOLVED (Edwin NUNGGUMAJBARR/Gadrian HOOSAN)** **CARRIED** *To be organised early next year*

That Council:

- (a) receives and notes the Human Resources and Training report; and
- (b) requests that training is organised for Councilors for Strategic Planning and Community Engagement.

**14.2 SUBDIVISIONAL GUIDELINES AND TOWN CAMP ROADS - Mayor Tony JACK**

161/2023 **RESOLVED (Helen LEE/Owen TURNER)** **CARRIED** (a) Completed

That Council:

- (a) receives and notes the verbal update from Mayor Tony JACK and Chief Executive Officer Marc GARDNER in regards to Sudivisional Guidelines and Town Camp Roads, noting responsibilities and functions of Council and other parties;
- (b) requests the Chief Executive Officer to follow up with Chief Executive Officer of Mabunji Aboriginal Resource Indigenous Corporation regarding Town Camp Roads prior to wet season; and
- (c) requests the Chief Executive Officer to follow up with Territory Housing to ascertain driveway maintenance and upkeep responsibilities in communities throughout the region, and especially Ngukurr.

(b), (c) In progress

**14.3 COMMUNITY HOUSING - Councillor John DALYWATER**

161/2023 **RESOLVED (John DALYWATER/Selina ASHLEY)** **CARRIED** In progress

That Council:

- (a) receives and notes the verbal update on issue regarding Community Housing; and
- (b) requests the Chief Executive Officer to follow up with Department of Territory Housing in regards to the consultation process with Housing Reference Group.

**14.8 ANIMAL MANAGEMENT FOR MINYERRI – Councillor Edna ILES**

162/2023 **RESOLVED (Edna ILES/Samuel EVANS)** **CARRIED** In progress

That Council:

- (a) receives and notes Cr. ILES' concern pertaining to the feral pig situation in Hodgson Downs (Minyerri);
- (b) receives and notes the verbal overview on the feral pig situation in Hodgson Downs (Minyerri) and throughout the region from the Chief Executive Officer; and
- (c) requests the Chief Executive Officer to investigate and come up with right approach to get rid of Feral Pigs.

**13.1 YUGUL MANGI WARD REPORT**

207/2023 **RESOLVED (Owen TURNER/Edna ILES)** **CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) accepts the nomination received for Keith ROGERS and Melissa ANDREWS for the Ngukurr Local Authority;
- (c) rescinds the membership of Elaine DUNCAN, Antonella PASCOE, Amanda JEFFS and Paul JEFFS and reduces the total membership of Urapunga Local Authority to total eight (8) Members; and
- (d) accepts the nomination from Danny DUNCAN, Clifford DUNCAN and Brendan TURNER for the Urapunga Local Authority.

*Completed*

### **13.2 SOUTH WEST GULF WARD REPORT**

**196/2023 RESOLVED (Gadrian HOOSAN/John DALYWATER)**

**CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) requests the Chief Executive Officer calls for a 21 day nomination period to fill the one (1) vacancy on the Robinson River Local Authority; and
- (c) requests to change the Meeting timing for Robinson River Local Authority from 3:30pm to 9:00am and Borroloola Local Authority from 9:00am to 3:30pm.

*Completed*

### **13.4 NEVER NEVER WARD REPORT**

**198/2023 RESOLVED (Annabelle DAYLIGHT/Edna ILES)**

**CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) appoints Councillor Edna ILES to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority;
- (c) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority; and
- (e) declines the nomination received for Helen HAWKINS and Mandy DEVERUX for the Mataranka Local Authority.

*Completed*

### **14.1 REQUEST FOR OFFICIAL NAME CHANGE OF KATHERINE GORGE**

**200/2023 RESOLVED (Helen LEE/John DALYWATER)**

**CARRIED**

*Completed*

That Council:

- (a) receives and acknowledges the correspondence from the Jawoyn Association in relation to the official place name change of Katherine Gorge; and

- (b) officially supports the proposal from Jawoyn Association with the name change of Katherine Gorge to Nitmiluk Gorge to the Northern Territory Place Name Committee.

**14.2 LOCAL AUTHORITY MEETING DATES**

**201/2023 RESOLVED (Annabelle DAYLIGHT/Owen TURNER)**

**CARRIED**

That Council schedule:

*Completed*

- (a) Jilkminggan and Mataranka Local Authority Meeting on Thursday, 01 August 2024;
- (b) Borroloola and Robinson River Local Authority Meeting on Thursday, 08 August 2024;
- (c) reschedules Beswick and Manyallaluk Local Authority Meeting from 08 January 2024 to 15 January 2024; and
- (d) reschedules Bulman Local Authority Meeting from 11 January 2024 to 16 January 2024.

**14.6 6 ROPER TERRACE MATARANKA – CHARGED COMMERCIAL LAND**

**203/2023 RESOLVED (Edwin NUNGGUMAJBARR/Kathy-Anne NUMAMURDIRDI) CARRIED**

*Completed*

That Council requests to present a report pertaining to the methodology used to calculate rates as applicable to Charged Commercial Land at the Finance and Infrastructure Committee on Wednesday, 24 January 2024.

**14.7 TOWN CAMP ROADS BORROLOOLA AND OUTSTATION ACCESS ROADS**

**204/2023 RESOLVED (John DALYWATER/Owen TURNER)**

**CARRIED**

*Pending*

That Council:

- (a) receives and notes the verbal update from the Mayor on Town Camp roads and pot holes;
- (b) requests Council to provide assistance with temporary repairs of major issues; and
- (c) requests a report is presented to Finance and Infrastructure Committee Meeting on Wednesday 24 January 2024 in relation to the funding and management of Outstation Access Road.

**14.8 ROAD TOWARDS RUBBISH DUMP OR NUMBULWAR AIRPORT**

**205/2023 RESOLVED (Edwin NUNGGUMAJBARR/Owen TURNER)**

**CARRIED**

*No*

That Council advocates to Department of Infrastructure Planning and Logistics (DIPL) in relation to poor road condition and safety hazard of the Numbulwar road from the Airport turnoff to the Numbulwar dump.

**14.9 BULMAN LOCAL AUTHORITY MEMBERSHIP**

**206/2023 RESOLVED (Helen LEE/John DALYWATER)**

**CARRIED**

That Council:

*Completed*

- (a) rescinds the membership of Annette MILLER, Peter MILLER, Chantelle MILLER and Desmond LINDSAY from the Bulman Local Authority; and
- (b) requests the Chief Executive Officer Calls for a 21 day nomination period to fill four (4) vacancies on the Bulman Local Authority.

**14.5 LOT 58 LARRIMAH LEASE**

**211/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Edna ILES)**

**CARRIED**

That Council:

*Completed*

- (a) receives and notes the deputation of Mr. Steven BALDWIN pertaining to Lot 58, Larrimah;
- (b) invites Mr. BALDWIN to provide a written submission (proposal) to Council for its consideration, providing in detail:
  - (i) proposal for lease including scope;
  - (ii) definition of terms and duration;
  - (iii) intention behind the above; and
  - (iv) any other pertinent information that Council may use in consideration of the Submission; and
- (c) for that Submission to be provided to Council by no later than 31 January 2024 for its consideration.

**17.1 AGED CARE PROVIDER OPERATIONS REPORT**

**212/2023 RESOLVED (Annabelle DAYLIGHT/Owen TURNER)**

**CARRIED**

*Report in Agenda*

That Council:

- (a) receives and notes the Aged Care Provider Operations Report; and
- (b) endorse the Chief Executive Officer to sign the Governing Body Statement.

**17.2 AGED CARE CAPITAL ASSISTANCE PROGRAM GRANT OPPORTUNITY**

**213/2023 RESOLVED (John DALYWATER/Owen TURNER)**

**CARRIED**

That Council:

*Completed*

- (a) receives and notes the Aged Care Capital Assistance Program Grant Opportunity report; and
- (b) provides written support for the grant application and endorse the Chief Executive Officer to sign said letter.

**17.4 NGUKURR COMMUNITY LAUNDRY**

**215/2023 RESOLVED (John DALYWATER/Kathy-Anne NUMAMURDIRDI) CARRIED**

That Council:

- (a) receives and notes the Ngukurr Community Laundry report; and
- (b) provides a letter of in-principle support to Aboriginal Investment Group (AIG) for the community laundry to be co-located at the Ngukurr swimming pool complex.

*Pending*

**17.6 INDIGENOUS EMPLOYEE INITIATIVE FUNDING VARIATION**

**217/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Owen TURNER) CARRIED**

That Council:

- (a) receives and notes the Indigenous Employee Initiate Funding Variation Report; and
- (b) authorises the use of the Common Seal on the Indigenous Employee Initiative Deed of Variation.

*Completed*

**18.2 LOCAL AUTHORITY PROJECTS UPDATE**

**219/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR) CARRIED**

That Council:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests reallocation of \$5000 from the Sports Court Drainage project for Community New year events celebrations to be invoiced by Yugul Mangi Development Association Corporation Stroger Community for children and \$5000 for the Community Christmas celebration program.

*Completed*

**20.10 REQUEST FOR SUPPORT - MIMAL LAND MANAGEMENT**

**226/2023 RESOLVED (Owen TURNER/Kathy-Anne NUMAMURDIRDI) CARRIED**

That Council:

- (a) receives and notes this report;
- (b) provides a Letter of Support to Mimal Land Management for their Suicide Prevention Project and development of the Bawurrbarnda Study Hub; and
- (c) makes the public resolution for this report in the open minutes of this Council meeting.

*Completed*

**ATTACHMENTS**

Nil.

**PREVIOUS COMMITTEE MEETING MINUTES**

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<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	Previous Committee Meeting Minutes
<b>REFERENCE</b>	1392849
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council receives and notes the Previous Committee Meeting Minutes report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Finance and Infrastructure Committee met on Wednesday, 29 November 2023 at 9:00am having attained a Quorum.

The Finance and Infrastructure Committee met on Wednesday, 24 January 2024 at 9:00am having attained a Quorum.

The next Finance and Infrastructure Committee Meeting will be held on Wednesday, 27 March 2024 at 9:00am.

The Audit and Risk Committee met on Monday, 19 February 2024 at 10:00am having attained a Quorum.

The next Audit and Risk Committee Meeting will be held on Wednesday, 10 April 2024 at 10:00am.

**ISSUES/OPTIONS/SWOT**

The Finance and Infrastructure Committee attained a Quorum and proceeded with the meeting on Wednesday, 29 November 2023. Attached are the recorded minutes of that meeting.

The Finance and Infrastructure Committee attained a Quorum and proceeded with the meeting on Wednesday, 24 January 2024. Attached are the recorded minutes of that meeting.

The Audit and Risk Committee attained a Quorum and proceeded with the meeting on Monday, 19 February 2024. Minutes from this Meeting were not ready at the time of Agenda compilation.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Finance Infrastructure Committee Meeting 2024-01-24 [2409] Minutes.DOCX
- 2 Finance Infrastructure Committee Meeting 2023-11-29 [2380] Minutes.DOCX





MINUTES OF THE FINANCE AND INFRASTRUCTURE COMMITTEE MEETING  
OF THE ROPER GULF REGIONAL COUNCIL, HELD AT THE COUNCIL  
CHAMBERS, ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NORTHERN TERRITORY  
ON WEDNESDAY, 24 JANUARY 2024 AT 9:00AM

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## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Elected Members**

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS (via videoconference);
- Councillor Annabelle DAYLIGHT;
- Councillor Edwin NUNGGUMAJBARR (via videoconference);
- Councillor Owen TURNER; and
- Independent Member Awais UR REHMAN.

### **1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement;
- Mruthyunjaya PATIL KULKARNI, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Bhumika ADHIKARI, Governance Officer (minute secretary); and
- Daniele PIGA, Customer Service Officer.

### **1.3 Guests**

- Steven EDGINGTON, Member Legislative Assembly (MLA), Member for Barkly;
- Simon CRUICKSHANK, Director Water Projects, Department of Environment, Parks and Water Security;
- Amanda HAIGH, Manager Governance and Risk, Katherine Town Council; and
- Emmanuel OKUMUR, Audit and Governance Manager, BARKLY Regional Council.

## **2 MEETING OPENED**

The Finance and Infrastructure Committee Meeting opened at 9:06 am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

### **3 APOLOGIES AND LEAVE OF ABSENCE**

#### **3.1 APOLOGIES AND LEAVE OF ABSENCE**

1/2024 **RESOLVED** (Owen TURNER/Helen LEE)

**CARRIED**

That the Finance and Infrastructure Committee accepts the tendered apology from Councillor John DALYWATER.

### **4 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Finance and Infrastructure Committee Meeting.

### **5 CONFIRMATION OF PREVIOUS MINUTES**

#### **5.1 CONFIRMATION OF FINANCE AND INFRASTRUCTURE COMMITTEE PREVIOUS MINUTES - 27 SEPTEMBER 2023**

2/2024 **RESOLVED** (Awais Ur REHMAN/Annabelle DAYLIGHT)

**CARRIED**

That the Finance and Infrastructure Committee confirms the minutes from the meeting held on 29 November 2023 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

### **6 BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **6.1 ACTION LIST – FICM**

3/2024 **RESOLVED** (Samuel EVANS/Owen TURNER)

**CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items from the Action List.

### **7 CALL FOR ITEMS OF GENERAL BUSINESS**

- Visit to Mornington Peninsula Shire Council – CEO Marc GARDNER

### **8 INCOMING CORRESPONDENCE**

#### **8.1 INCOMING CORRESPONDENCES**

4/2024 **RESOLVED** (Helen LEE/Awais Ur REHMAN)

**CARRIED**

That the Finance and Infrastructure Committee accepts the incoming correspondence report.

### **9 OUTGOING CORRESPONDENCE**

Nil.

Council receives and notes the verbal address on local government issues by Mr. Steven Edgington, Member Legislative Assembly (MLA), Member for Barkly.

*Meeting adjourned at 10:30am and reconvened at 10:56 am.*

Simon CRUICKSHANK joined the meeting at 10:58 am and presented on Draft Mataranka Tindall Limestone Water Allocation Plan and left the Meeting at 12:18 pm.

Meeting adjourned at 12:23 pm and reconvened at 1:00 pm.

## 10 EXECUTIVE REPORTS

### 10.1 FINANCE AND INFRASTRUCTURE COMMITTEE MEMBER ATTENDANCE REPORT

5/2024 **RESOLVED** (Owen TURNER/Annabelle DAYLIGHT) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the Finance and Infrastructure Committee Member Attendance Report.

### 10.2 CALL FOR COUNCIL MEMBER NOMINATIONS - NT HERITAGE COUNCIL

6/2024 **RESOLVED** (Samuel EVANS/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives and notes the Call for Council Member Nominations – NT Heritage Council – LGANT representation; and
- (b) notifies the Local Government Association of the Northern Territory that Councillor Edwin NUNGGUMAJBARR has been nominated to the NT Heritage Council.

### 10.3 NOMINATION OF COUNCIL REPRESENTATIVE FOR ROPER RIVER WATER RESOURCE ASSESSMENT - STEERING COMMITTEE

7/2024 **RESOLVED** (Edwin NUNGGUMAJBARR/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure Committee on behalf of the Roper Gulf Regional Council, nominates Marc GARDNER, Chief Executive Officer as the Council interim representative for the Roper River Water Resource Assessment Steering Committee until Council nominates a Councillor at the Ordinary Meeting of Council scheduled to be held on Wednesday, 28 February 2024.

## 11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil

## 12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

### 12.1 LOCAL AUTHORITY PROJECTS UPDATE

8/2024 **RESOLVED** (Owen TURNER/Helen LEE) **CARRIED**

That the Finance and Infrastructure committee:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) allocates apportioned Ngukurr Christmas party fund to Australia Day Commemorations.

### 12.2 FINANCE REPORT

#### RECOMMENDATION

That the Finance and Infrastructure Committee receives and notes the Finance Report.

Deputy Mayor Helen LEE left the meeting, the time being 01:40 pm.

Deputy Mayor Helen LEE returned to the meeting, the time being 01:41 pm.

**S.1 COUNCIL'S FINANCIAL REPORT AS AT 31 DECEMBER 2023**

9/2024 **RESOLVED** (Annabelle DAYLIGHT/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure committee receives and notes the Council's Financial Report as at 31 December 2023.

**13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****13.1 MAJOR PROJECTS REPORT**

10/2024 **RESOLVED** (Helen LEE/Edwin NUNGGUMAJBARR) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the Major Projects report.

**13.2 VISIT TO MORNINGTON PENINSULA SHIRE COUNCIL**

11/2024 **RESOLVED** (Awais Ur REHMAN/Annabelle DAYLIGHT) **CARRIED**

That the Finance and Infrastructure Committee receives verbal update from the Chief Executive Officer regarding Mayor, Deputy Mayor and Chief Executive Officer's visit to Mornington Peninsula Shire Council in February 2024.

**14 CONFIDENTIAL ITEMS****MOVE TO CONFIDENTIAL**

12/2024 **RESOLVED** (Samuel EVANS/Awais Ur REHMAN) **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**14.1 Confirmation of Finance and Infrastructure Committee Previous Confidential Minutes** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**14.2 Outstanding Rate Balances & Action Undertaken.** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(b) (c)(iv), information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

**14.3 Information Communication and Technology Transition UPDATE** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

**4.4 Commercial Rate Charges 6 Roper Terrace Mataranka** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(b), information about the personal circumstances of a resident or ratepayer.

The meeting moved to the Confidential Session at 2:08 pm

**RETURN TO OPEN**

13/2024 **RESOLVED** (Awais Ur REHMAN/Edwin NUNGGUMAJBARR) **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

*The meeting re-opened to the public at 2:39 pm.*

**15 CLOSE OF MEETING**

The meeting closed at 2:28 pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on Wednesday, 24 January 2024 and will be confirmed on Wednesday, 27 March 2024.

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Mayor Tony JACK  
Confirmed on Wednesday, 27 March 2024.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE AND  
INFRASTRUCTURE COMMITTEE MEETING HELD AT THE COUNCIL  
CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT  
ON WEDNESDAY, 29 NOVEMBER 2023 AT 9:08AM

## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Elected Members

- Deputy Mayor Helen LEE (Acting Principal Member) (Chairperson);
- Councillor Samuel EVANS (via teleconference);
- Councillor Annabelle DAYLIGHT;
- Councillor Edwin NUNGGUMAJBARR (via teleconference);
- Councillor Owen TURNER; and
- Independent Member Awais UR REHMAN (via teleconference).

### 1.2 Staff

- David HURST, Acting Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Mruthyunjaya Patil KULKARNI, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

### 1.3 Guests

- Mr Michael MARTIN OAM – Chair of NT Remuneration Tribunal (via videoconference);
- Mr. Gary HIGGINS – Member of NT Remuneration Tribunal; and
- Hon Sydney STIRLING – Member of NT Remuneration Tribunal.

## 2 MEETING OPENED

The Finance Committee Meeting opened at 9:08am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 APOLOGIES AND LEAVE OF ABSENCE

104/2023 RESOLVED (Owen TURNER/Samuel EVANS)

**CARRIED**

That the Finance and Infrastructure Committee:

- (a) accepts the tendered apology from Mayor Tony JACK; and
- (b) does not accept the apology from Councillor John DALYWATER noting that it was never tendered.

#### 4 DISCLOSURES OF INTEREST

Councillor Owen TURNER declared an interest as being a board Member of Yugul Mangi Development Corporation.

#### 5 CONFIRMATION OF PREVIOUS MINUTES

##### 5.1 CONFIRMATION OF FINANCE AND INFRASTRUCTURE COMMITTEE PREVIOUS MINUTES - 27 SEPTEMBER 2023

105/2023 RESOLVED (Awais Ur REHMAN/Owen TURNER) **CARRIED**

That the Finance and Infrastructure Committee confirms the minutes from the meeting held on 27 September 2023 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

#### 6 BUSINESS ARISING FROM PREVIOUS MINUTES

##### 6.1 ACTION LIST - FICM

106/2023 RESOLVED (Edwin NUNGGUMAJBARR/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

#### 7 CALL FOR ITEMS OF GENERAL BUSINESS

- Basketball Court funding – Yugul Mangi Development Corporation- Cr. TURNER; and
- Mataranka Community Town Hall fees waiving.

#### 8 INCOMING CORRESPONDENCE

##### 8.1 INCOMING CORRESPONDENCES

107/2023 RESOLVED (Awais Ur REHMAN/Annabelle DAYLIGHT) **CARRIED**

That the Finance and Infrastructure Committee accepts the incoming correspondence report.

#### 9 OUTGOING CORRESPONDENCE

Nil.

#### 10 EXECUTIVE REPORTS

##### 10.1 FINANCE AND INFRASTRUCTURE COMMITTEE MEMBER ATTENDANCE REPORT

108/2023 RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the Finance and Infrastructure Committee Member Attendance Report.

#### 11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

**12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****12.1 COUNCIL'S FINANCIAL REPORT AS AT 31.10.2023**

109/2023 **RESOLVED** (Annabelle DAYLIGHT/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the financial reports as at 31 October 2023.

**13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****13.1 MAJOR PROJECTS REPORT**

110/2023 **RESOLVED** (Samuel EVANS/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the Major Projects report.

**13.2 BASKETBALL COURT FUNDING – YUGUL MANGI - Councillor Owen TURNER**

111/2023 **RESOLVED** (Owen TURNER/Annabelle DAYLIGHT) **CARRIED**

That the Finance and Infrastructure Committee requests the Acting Chief Executive Officer to contact Yugul Mangi Development Corporation Chief Executive Officer noting concerns on funding inadequacy for the Basketball Court undertaking.

**13.3 MATARANKA COMMUNITY TOWN HALL FEES WAIVING**

112/2023 **RESOLVED** (Owen TURNER/Edwin NUNGGUMAJBARR) **CARRIED**

That the Finance and Infrastructure Committee, noting the urgency of request waives the Mataranka Community Town Hall fees for Mataranka School for traditional School End of Year Concert.

*NT Remuneration Tribunal presented to Meeting at 11:15am and finished the meeting at 11:55am.*

**13.4 NT REMUNERATION TRIBUNAL**

No Resolution passed

Northern Territory Remuneration Tribunal presented an overview of its decision making process and considerations to the Finance and Infrastructure Committee noting lack of consultation.

*Note: Northern Territory Remuneration Tribunal requests to forecast Councillor Travel allowance, Extra meeting and activity allowances and based on forecast to plan next year budget.*

**14 CONFIDENTIAL ITEMS****MOVE TO CONFIDENTIAL**

113/2023 **RESOLVED** (Awais Ur REHMAN/Owen TURNER) **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**14.1 Confirmation of Finance and Infrastructure Committee Previous Confidential Minutes - 27 September 2023** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**14.2 Enterprise Resource Planning Considerations** - *The report will conducted in*



accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iii) (c)(iv) (e), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

The meeting moved to the Confidential Session at 10:07am.

#### **RETURN TO OPEN**

114/2023 **RESOLVED (Owen TURNER/Samuel EVANS)**

**CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 10:23am.

Meeting adjourned at 10:24am and reconvened at 11:03am for the NT Remuneration Tribunal presentation.

#### **15 CLOSE OF MEETING**

The meeting closed at 11:56am.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on Wednesday, 29 November 2023 and will be confirmed on .

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Mayor Tony JACK  
Confirmed on .

**INCOMING CORRESPONDENCE**

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Incoming Correspondence
<b>REFERENCE</b>	1387704
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council accepts the incoming correspondence.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	12/12/2023	Jamie RICHARDSON, Acting Manager, Planning and Preparedness Command, Northern Territory Emergency Services	Marc GARDNER, Chief Executive Officer	Emergency Management Briefings	
02	13/12/2023	Australian Government, Department of Health and Aged Care, Office of the Gene Technology Regulator	Marc GARDNER, Chief Executive Officer	Field trial of Genetically modified cotton – Receipt of licence application from Monsanto Australia Pty Ltd	1387743
03	22/12/2023	Chansey PAECH, Minister for Local Government	Marc GARDNER, Chief Executive Officer	Revised guidelines for Local Authorities	1387724
04	02/01/2024	Jo GAMBLE, Executive Officer, Katherine Women's Crisis Centre Inc.	Marc GARDNER, Chief Executive Officer	Transitional Housing Support Letter request	1388312
05	05/01/2024	Anna MALGORZEWICZ, A/Executive Director- Department of the Chief Minister and Cabinet, Northern Territory Government	Marc GARDNER, Chief Executive Officer	NT Legislative Assembly Election – August 2024	1388668
06	10/01/2024	Selena UIBO Member for Arnhem	Marc GARDNER, Chief	Congratulation Letter - Regional and Remote	1389089

			Executive Officer	Burial Areas (RRBA) grant	
<b>07</b>	12/01/2024	Meeta RAMKUMAR, Director Sustainability and Compliance / Local Government Inspector, Department of the Chief Minister and Cabinet, Northern Territory Government	Marc GARDNER, Chief Executive Officer	Update on Compliance Review	1389436
<b>08</b>	22/01/2024	Lauren HOAR, Sports Camp Co-coordinator, ICPA	Marc GARDNER, Chief Executive Officer	Fees waiving request by Isolated Children's Parent's Association	1390609
<b>09</b>	30/01/2024	Kerrie SCOTT, Secretary/ Treasurer MNNF Campdraft Committee	Marc GARDNER, Chief Executive Officer	Fees waiving request by Mataranka NNF Campdraft Committee	1392571
<b>10</b>	30/01/2024	Mary WATSON, Director Public Affairs, Local Government Association of the Northern Territory	Marc GARDNER, Chief Executive Officer	Cyclone Shelters Update	1392578
<b>11</b>	04/01/2024	Anna MALGORZEWICZ, A/Executive Director, Local Government	Marc GARDNER, Chief Executive Officer	Unsuccessful-Regional and Remote Burial Areas Grant 2023-24	1388457
<b>12</b>	21/11/2023	Chansey PAECH, Minister for Local Government	Marc GARDNER, Chief Executive Officer	Regional and Remote Burial Areas grant program for 2023-24	1388731

**ATTACHMENTS**

Nil.

**OUTGOING CORRESPONDENCE**

<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Outgoing Correspondence
<b>REFERENCE</b>	1387705
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council notes the outgoing correspondence.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	15/12/2023	David HURST, Acting Chief Executive Officer	Commonwealth Government Department of Education Regional University Study Hub	Support letter for Bawurrbarnda Study Hub – Regional University Study Hubs Funding	13877728
02	15/12/2023	David HURST, Acting Chief Executive Officer	Northern Territory Primary Health Network	Support letter for Mimal Land Management Community-Led Suicide Prevention Project Targeted Regional Initiatives for Suicide Prevention (TRISP) Tender	1387731
03	27/12/2023	Cindy HADDOW, Acting Chief Executive Officer	Steven BALDWIN, Resident of Larrimah	Response to Deputation to Council	1387723
04	03/01/2024	Marc GARDNER, Chief Executive Officer	The Hon Mark Butler MP Department of Health and Aged Care	G06593 Aged Care Capital Assistance Program - support for Roper Gulf Regional Council	1388308
05	03/01/2024	Marc GARDNER, Chief Executive Officer	Jo Gamble, Executive Officer Katherine Women's Crisis Centre Incorporated	Support letter - Katherine Women's Crisis Centre's application for funding for transitional housing support	1388307

<b>06</b>	15/01/2024	Marc GARDNER, Chief Executive Officer	Northern Territory police	NT Police Review – Increased number of Alcohol related incidents	1389701
<b>07</b>	19/01/2024	Marc GARDNER, Chief Executive Officer	Ms Lisa Mumbin, Chairperson, Jawoyn Association Aboriginal Corporation	Request for Official Place Name Change of Katherine Gorge	1390134
<b>08</b>	19/01/2024	Marc GARDNER, Chief Executive Officer	Biosecurity and Animal Welfare Branch Department of Industry, Tourism and Trade	Roper Gulf Regional Council submission to Northern Territory Livestock Biosecurity Legislative Review	1390133
<b>09</b>	19/01/2024	Marc GARDNER, Chief Executive Officer	Resignation as Chief Executive Officer of the Local Government Association of the Northern Territory	Mr Sean G Holden Chief Executive Officer Local Government Association of the Northern Territory	1390189

**ATTACHMENTS**

Nil.

**WARD REPORTS**

<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Never Never Ward Report
<b>REFERENCE</b>	1388363
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations and recommendations from the Jilkminggan Local Authority Meeting held on 30 November 2023 and 06 February 2024 respectively;
- (c) approves the recommendations from the Hodgson Downs (Minyerri) Local Authority Meeting held on 06 December 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
- (e) reduces the total membership of Jilkminggan Local Authority membership to total eight (8) Members;
- (f) accepts or declines the nomination received for Johnny BILLY, Shaunette MARTIN and Michael MaCFARLANE for the Mataranka Local Authority;
- (g) notes the resignation tendered by Anthony HEASLIP from Mataranka Local Authority; and
- (h) requests the Chief Executive Officer open a '21-day Nominations Period' to fill two (2) vacancies on the Mataranka Local Authority.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation including engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Never Never Ward is comprised of the Mataranka Local Authority, Jilkminggan Local Authority, Hodgson Downs (Minyerri) Local Authority and the townships of Larrimah and Daly Waters.

The Mataranka Local Authority scheduled to be held on Tuesday, 06 February 2024 at 1:00 pm was **Postponed** due to lack of member attendance.

The Jilkminggan Local Authority held a meeting and met as a Provisional and turned into a **Quorum** on arrival of Anne-Marie WOODS on 30 November 2023. Attached are the recorded minutes of that meeting for Council to review.

The Jilkminggan Local Authority held a meeting and met with a **Quorum** on Tuesday, 06 February 2024 at 10:00am.

The Hodgson Downs (Minyerri) Local Authority held and met with a **Quorum** on Wednesday, 06 December 2023. Attached are the recorded minutes of that meeting for Council to review.

**UPCOMING MEETINGS**

<b>DATE</b>	<b>MEETING</b>
04 March 2024 at 11:00am	Hodgson Downs (Minyerri) Local Authority Meeting
07 May 2024 at 10:00am	Jilkminggan Local Authority Meeting
07 May 2024 at 1:00pm	Mataranka Local Authority Meeting
08 May 2024 at 10:30am	Larrimah Community Consultative Meeting
08 May 2024 at 1:30pm	Daly Waters Community Consultative Meeting

**ISSUES/OPTIONS/SWOT**

<b>LOCAL AUTHORITY</b>	<b>NUMBER OF VACANCIES</b>
Mataranka Local Authority	2
Jilkminggan Local Authority	1
Hodgson Downs (Minyerri) Local Authority	0

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Johnny Billy.pdf
- 2 Shaunette Martin.pdf
- 3 Michael MaCFARLANE.pdf
- 4 Anthony HEASLIP.pdf
- 5 Jilkminggan Local Authority 2023-11-30 [2384] Minutes.DOCX
- 6 Hodgson Downs (Minyerri) Local Authority 2023-12-06 [2391] Minutes.DOCX
- 7 Jilkminggan Local Authority 2024-02-06 [2412] Minutes.DOCX




## Local Authority Nomination Form

### What is a Local Authority Member?

A Local Authority Member is someone who has a strong local voice and is a leader in the community. They have the strength and abilities to help build and grow their community by telling the council what it is that your community needs! They help spread information from the council and gathers ideas about how information can be communicated better to their community.

Nominees must live full time in the community and **MUST** be able to come to meetings once every two months.

 For more information, please contact your local office or the Governance Officer, Bhumika ADHIKARI.

 **Email:** [bhumika.Adhikari@ropergulf.nt.gov.au](mailto:bhumika.Adhikari@ropergulf.nt.gov.au)  
**Phone:** (08) 8972 9008 | **Fax:** (08) 8944 7020

Location: Mataranka / Mulgan Camp Date: 4/01/2024

Name of Nominee: Johnny Billy

### Key Areas of Interest: (please indicate)

- |                            |             |                      |
|----------------------------|-------------|----------------------|
| Waste Management ✓         | Aged Care ✓ | Administration       |
| Animal Management ✓        | Child Care  | Sport and Recreation |
| Roads and Infrastructure ✓ | Youth       | Parks and Gardens ✓  |





**Any other information relevant to my nomination to the Local Authority:**

Would like to become a member. To  
talk about issues in my community and  
workrank.

Signature of nominee:

*Johnny Billy*




## Local Authority Nomination Form

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 For more information, please contact your local office or the Governance Officer, @ Bhumika ADHIKARI.

 **Email:** [bhumika.Adhikari@ropergulf.nt.gov.au](mailto:bhumika.Adhikari@ropergulf.nt.gov.au)  
**Phone:** (08) 8972 9008 | **Fax:** (08) 8944 7020

Location: Mataranka Date: 8/2/2024

Name of Nominee: Shaunette Martin

### **Best Contact:**

Landline: \_\_\_\_\_ Mobile: \* \_\_\_\_\_

Postal Address: Mataranka Mulgan camp

### **Key Areas of Interest: (please indicate)**

Waste Management	<u>Aged Care</u>	Administration
Animal Management	Child Care	<u>Sport and Recreation</u>
Roads and Infrastructure	Youth	<u>Parks and Gardens</u>



**Any other information relevant to my nomination to the Local Authority:**

I want to do This

Signature of nominee:

Shaunette Martin




## Local Authority Nomination Form

### What is a Local Authority Member?

A Local Authority Member is someone who has a strong local voice and is a leader in the community. They have the strength and abilities to help build and grow their community by telling the council what it is that your community needs! They help spread information from the council and gathers ideas about how information can be communicated better to their community.

Nominees must live full time in the community and **MUST** be able to come to meetings once every two months.

 For more information, please contact your local office or the Governance Officer, @ Bhumika ADHIKARI.

 **Email:** [bhumika.Adhikari@ropergulf.nt.gov.au](mailto:bhumika.Adhikari@ropergulf.nt.gov.au)  
**Phone:** (08) 8972 9008 | **Fax:** (08) 8944 7020

Location: MATARAKULA Date: 10-1-24

Name of Nominee: MICHAEL (MICHAEL MAC) McFARLANE

**Key Areas of Interest: (please indicate)** ALL BELOW

- |                          |            |                      |
|--------------------------|------------|----------------------|
| Waste Management         | Aged Care  | Administration       |
| Animal Management        | Child Care | Sport and Recreation |
| Roads and Infrastructure | Youth      | Parks and Gardens    |



**Any other information relevant to my nomination to the Local Authority:**

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Signature of nominee:

  
\_\_\_\_\_

1/2/24

To whom it may concern,

I, Anthony Heaslip, of   
Mataranka, NT, 0852, hereby resign as a  
Local Authority Member of Mataranka  
Council, Roper Gulf Shire.



Date: 01/02/2024



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, JILKMINGGAN LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, JILKMINGGAN  
ON THURSDAY, 30 NOVEMBER 2023 AT 10:00AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor Annabelle DAYLIGHT;
- Cecilia LAKE (Chairperson);
- Shirely ROBERTS;
- Morgan COCKYELL; and
- Anne-Marie WOODS.

### 1.2 Staff

- Rachael WALTERS; Acting Senior Administration Support Officer;
- Tracey WALLACE, CDP Senior Employment Coordinator;
- Bhumika ADHIKARI, Governance Officer (minute secretary); and
- Daniele PIGA; Customer Service Officer.

### 1.3 Guests

- Adelaide; Regional Project Officer, Department of the Chief Minister and Cabinet; and
- Matthew AhMAT; Principal Alcohol Action Officer, Mental Health, Alcohol and Other Drugs, NT Health.

## 2 MEETING OPENED

The Jilkmिंगgan Local Authority Meeting opened at 10:29 am as a **PROVISIONAL** meeting and turned into **QUORUM** at 10:56am The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

JIL P-27/2023

(Annabelle DAYLIGHT/Cecilia LAKE)

**CARRIED**

That the Jilkmिंगgan Local Authority accepts the tendered apology from Lisa McDONALDS

## 5 QUESTIONS FROM THE PUBLIC

**6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Jilkminggan Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 JILKMINGGAN LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

*JIL P-28/2023* (Shirley ROBERTS/Morgan COCKYELL) **CARRIED**

That the Jilkminggan Local Authority confirms the minutes from the meeting held on 02 May 2023 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

*JIL P-29/2023* (Anne-Marie WOODS/Morgan COCKYELL) **CARRIED**

That the Jilkminggan Local Authority receives and notes the Action List.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

- Cemetery;
- Children driving heavy vehicle- under age without Licence, cops to monitor this;

Matthew AhMAT from Mental Health, Alcohol and Other Drugs, NT Health presented to Local Authority at 10:46am on Alcohol Protected Area Opt Out model.

Anne- Marie WOODS joined the meeting at 10:56am, Meeting turned into **QUORUM** at 10:56am.

**13.1 UNDERSTANDING THE INTERIM ALCOHOL PROTECTED AREA OPT-OUT MODEL**

*JIL Q-30/2023* (Cecilia LAKE/Annabelle DAYLIGHT) **CARRIED**

That the Jilkminggan Local Authority receives and notes the Understanding the interim alcohol protected area opt-out model report.

*Note: Councillor Annabelle DAYLIGHT suggested to have a Community Meeting.*

*[AlcoholPolicy@nt.gov.au](mailto:AlcoholPolicy@nt.gov.au) to contact if Community wants any changes and queries in regards to Alcohol Restriction Policy. Also to contact Matthew AhMAT [Matthew.AhMat@nt.gov.au](mailto:Matthew.AhMat@nt.gov.au) if Community have any concerns regarding Alcohol Opt Out Model.*

**10 INCOMING CORRESPONDENCE****10.1 INCOMING CORRESPONDENCE**

*JIL Q-31/2023* (Anne-Marie WOODS/Shirley ROBERTS) **CARRIED**

That the Jilkminggan Local Authority receives and notes the Incoming Correspondence.

**11 OUTGOING CORRESPONDENCE**

Nil.



**12 OPERATIONAL REPORTS****12.1 COMMUNITY SAFETY REPORT TO THE JILKMINGGAN LOCAL AUTHORITY MEETING.**

*JIL Q-32/2023* (Anne-Marie WOODS/Shirley ROBERTS) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Community Safety report.

*Shirley ROBERTS left the meeting, the time being 11:29am*

*Shirley ROBERTS returned to the meeting, the time being 11:32am.*

**12.2 JILKMINGGAN LOCAL AUTHORITY PROJECTS UPDATE**

*JIL Q-33/2023* (Shirley ROBERTS/Morgan COCKYELL) **CARRIED**

That the Jilkmिंगgan Local Authority:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests to allocate \$33,000 to buy establish Trees for whole Community;

**12.3 OPERATIONAL REPORT**

*JIL Q-34/2023* (Morgan COCKYELL/Annabelle DAYLIGHT) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the operational report.

**13 GENERAL BUSINESS****13.2 LOCAL AUTHORITY MEMBER ATTENDANCE**

*JIL Q-35/2023* (Anne-Marie WOODS/Morgan COCKYELL) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Member Attendance report.

**13.3 ANIMAL MANAGEMENT PROGRAMME**

*JIL Q-36/2023* (Shirley ROBERTS/Morgan COCKYELL) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Animal Management Programme report.

**13.4 COUNCIL SERVICES REPORT**

*JIL Q-37/2023* (Anne-Marie WOODS/Annabelle DAYLIGHT) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Council Services report.

**13.5 ELECTED MEMBER REPORT**

*JIL Q-38/2023* (Shirley ROBERTS/Annabelle DAYLIGHT) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Elected Member Report.

**13.6 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.10.2023**

*JIL Q-39/2023* (Morgan COCKYELL/Annabelle DAYLIGHT) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023 to October 2023.

**14 OTHER BUSINESS****14.1 CEMETERY**

*JIL Q-40/2023* (Annabelle DAYLIGHT/Shirley ROBERTS) **CARRIED**

That the Jilkmिंगgan Local Authority requests to advocate with Jilkmिंगgan Community Aboriginal Corporation (JCAC) regarding ongoing Cemetery management issue.

**14.2 CHILDREN DRIVING HEAVY VEHICLE**

*JIL Q-41/2023* (Annabelle DAYLIGHT /Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority raises a concern about lack of Police officer in the Community to deal with issue such as under aged children driving heavy vehicles and driving without licence.

**15 CLOSE OF MEETING**

The meeting closed at 12:02pm.

This page and the proceeding pages are the Minutes of the Jilkmिंगgan Local Authority Meeting held on Thursday, 30 November 2023 and confirmed .

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Chairperson  
Confirmed on .



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MINYERRI LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, MINYERRI  
ON WEDNESDAY, 6 DECEMBER 2023 AT 11:00AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Councillor Patricia FARRELL;
- Beth JOHN;
- Sonia ROBERTS; and
- Jonathan WALLA.

**1.2 Staff**

- David HURST, Acting Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Bhumika ADHIKARI, Governance Officer (minute secretary);
- Daniele PIGA, Customer Services Officer.

**1.3 Guests**

- Mayor Tony JACK;
- Councillor Edna ILES; and
- Adelaide LAQUERE, Department of the Chief Minister and Cabinet.

**2 MEETING OPENED**

The Minyerri Local Authority Meeting opened at 11:25am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

31/2023 **RESOLVED** (Sonia ROBERTS/Patricia FARRELL)

**CARRIED**

That the Hodgson Downs (Minyerri) accepts the tendered apologies from Naomi WILFRED and Johns BILLY.

**5 QUESTIONS FROM THE PUBLIC**

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## 6 DISCLOSURES OF INTEREST

Councillor Edna ILES, Councillor Patricia FARRELL and Jonathon WALLA declared an interest as being a board member of Alawa Aboriginal Corporation.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF THE HODGSON DOWNS (MINYERRI) LOCAL AUTHORITY MEETING PREVIOUS MINUTES

32/2023 **RESOLVED** (Beth JOHN/Sonia ROBERTS)

**CARRIED**

That the Hodgson Downs (Minyerri) Local Authority confirms the minutes from the meeting held on Tuesday, 10 October 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

33/2023 **RESOLVED** (Patricia FARRELL/Beth JOHN)

**CARRIED**

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Action List; and
- (b) requests Council to follow up with Power & Water Corporation in relation to lighting transmission.
- (c) requests to get a Quote for Pig removal of 40 pigs in Community.

*Note: Department of the Chief Minister and Cabinet passed information to Local Authority in regards to Pest Fumigation and informed – external pest control to be done in middle of December*

*Water Park in progress – once the new Chief Executive Officer is recruited, invite new CEO to discuss the status of Water Park renovation.*

## 9 CALL FOR ITEMS OF OTHER BUSINESS

- Water Cart Trailer has been delivered to Katherine and to organise Nighthawk to deliver

## 10 INCOMING CORRESPONDENCE

## 11 OUTGOING CORRESPONDENCE

## 12 OPERATIONAL REPORTS

### 12.1 COMMUNITY SAFETY REPORT

34/2023 **RESOLVED** (Beth JOHN/Sonia ROBERTS)

**CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Community Safety Report.

**12.2 MINYERRI LOCAL AUTHORITY PROJECTS UPDATE****35/2023 RESOLVED (Edna ILLES/Beth JOHN)****CARRIED**

That the Minyerri (Hodgson Downs) Local Authority:

- (a) receives and notes the Local Authority Projects Update report;
- (b) requests to provide Updated Quote for Bin holders and Pig eradication Projects; and
- (c) allocates \$5000 to Alawa Aboriginal Corporation to purchase Furniture for the Women's Centre.

**12.3 ELECTED MEMBER REPORT****36/2023 RESOLVED (Patricia FARRELL/Beth JOHN)****CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Elected Member Report.

**13 GENERAL BUSINESS****13.1 COUNCIL'S FINANCIAL REPORT FOR THE PERIOD 31.10.2023****37/2023 RESOLVED (Beth JOHN/Sonia ROBERTS)****CARRIED**

That the Minyerri Local Authority receives and notes the Council Financial Report for the period July 2023 to October 2023.

**13.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT****38/2023 RESOLVED (Beth JOHN/Sonia ROBERTS)****CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Local Authority Member Attendance Report.

**14 OTHER BUSINESS****15 CLOSE OF MEETING**

The meeting closed at 12:21 pm.

This page and the proceeding pages are the Minutes of the Minyerri Local Authority Meeting held on Wednesday, 6 December 2023 and confirmed .

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Chairperson  
Confirmed on .



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, JILKMINGGAN LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, JILKMINGGAN  
ON TUESDAY, 6 FEBRUARY 2024 AT 10:00AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor Annabelle DAYLIGHT(Chairperson);
- Cecilia LAKE;
- Shirley ROBERTS;
- Lisa MCDONALD; and
- Anne-Marie WOODS.

### 1.2 Staff

- David HURST; General Manager Community Services and Engagement;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Maricar RHODES, Executive Assistant of the CEO; and
- Daniele PIGA; Customer Service Officer (minute secretary).

### 1.3 Guests

- Mayor Tony JACK;
- Samantha PHELAN, Secretary at Protect Big Rivers;
- Amy DYSART, Executive Director Water Projects, Department of Environment, Parks and Water Security;
- Kovina EKSTEEN, Department of Environment, Parks and Water Security;
- Jocelyn JAMES, Community Member; and
- Rosina FARRELL, Community Member.

## 2 MEETING OPENED

The Jilkmिंगgan Local Authority Meeting opened at 10:45 am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

JIL Q-1/2024

(Anne-Marie WOODS/Shirley ROBERTS)

**CARRIED**

That the Jilkmिंगgan Local Authority receives no apologies.

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Jilkmिंगgan Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 JILKMINGGAN LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

*JIL Q-2/2024* (Cecilia LAKE/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority confirms the minutes from the meeting held on 30 November 2023 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

*JIL Q-3/2024* (Cecilia LAKE/Shirley ROBERTS) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Action List.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 OPERATIONAL REPORTS****12.1 RE-ELECTION OF CHAIRPERSON**

*JIL Q-4/2024* (Simone BAKER/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority:

- (a) receives and notes the Re-Election of Chairperson Report; and
- (b) elects Annabelle DAYLIGHT as Chairperson for a term of one (1) Year.

**12.2 COMMUNITY SAFETY UPDATE**

*JIL Q-5/2024* (Cecilia LAKE/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Community Safety Update Report.

**12.3 JILKMINGGAN LOCAL AUTHORITY PROJECTS UPDATE**

*JIL Q-6/2024* (Shirley ROBERTS/Cecilia LAKE) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Projects Update Report.

**12.4 OPERATIONAL REPORT**

JIL Q-7/2024 (Lisa McDONALD/Shirley ROBERTS) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Operational Report.

**13 GENERAL BUSINESS****13.1 LOCAL AUTHORITY MEMBER ATTENDANCE**

JIL Q-8/2024 (Anne-Marie WOODS/Lisa McDONALD) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Member Attendance Report.

**13.2 ELECTED MEMBER REPORT**

JIL Q-9/2024 (Cecilia LAKE/Lisa McDONALD) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Elected Member Report.

**13.3 COMMUNITY DEVELOPMENT PROGRAMME**

JIL Q-10/2024 (Shirley ROBERTS/Lisa McDONALD) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Community Development Program (CDP) Report.

**13.4 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.12.2023**

JIL Q-11/2024 (Lisa McDONALD/Cecilia LAKE) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023 to December 2023.

**13.5 JILKMINGGAN LOCAL AUTHORITY PROJECTS UPDATE**

JIL Q-12/2024 (Anne-Marie WOODS/Shirley ROBERTS) **CARRIED**

That the Jilkmिंगgan Local Authority:

- (a) receives and notes the Jilkmिंगgan Local Authority Projects Update Report; and
- (b) 120 trees have been purchased and will be delivered within 3 months from date of purchase and to be planted as established trees.

*Amy DYSART, Executive Director Water Projects, Department of Environment, Parks and Water Security, joined the Meeting at 12:22 and presented on the Draft Mataranka Tindall Limestone Water Allocation Plan Report and left the meeting at 1:15.*

**13.6 DRAFT MATARANKA TINDALL LIMESTONE WATER ALLOCATION PLAN**

JIL Q-13/2024 (Shirley ROBERTS/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Draft Mataranka Tindall Limestone Water Allocation Plan Report.

**13.7 LOCAL AUTHORITY REVIEW**

*No Resolution Passed*

That the Jilkmिंगgan Local Authority deferred the Local Authority Review Report to the next Local Authority Meeting on Tuesday, 7 May 2024.



### 13.8 UNDERSTANDING THE INTERIM ALCOHOL PROTECTED AREA OPT-OUT MODEL

*No Resolution Passed*

That the Jilkmिंगgan Local Authority deferred the Understanding the Interim Alcohol Protected Area Opt-Out Model Report on Tuesday, 7 May 2024.

## 14 OTHER BUSINESS

### 14.1 NEW CEMETERY ACT

JIL Q-14/2024 (Cecilia LAKE/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority requests the Chief Executive Officer to write an invitation letter to the Jilkmिंगgan Community Aboriginal Corporation (JCAC) to attend the next Ordinary Meeting of the Council scheduled to be held on Wednesday, 28 February 2024 in regards to the New Cemetery Act issues.

### 14.2 COMMUNITY SAFETY ISSUES

JIL Q-15/2024 (Shirley ROBERTS/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority raises a concern about lack of Police Officers in the Community to deal with issues such as children gambling in the playground, use drugs, drunk driving and driving without a licence.

## 15 CLOSE OF MEETING

The meeting closed at 1:15 pm.

This page and the proceeding pages are the Minutes of the Jilkmिंगgan Local Authority Meeting held on Tuesday, 6 February 2024 and confirmed Tuesday, 07 May 2024.

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Chairperson  
Confirmed on Tuesday, 07 May 2024.

**WARD REPORTS**

<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Nyiranggulung Ward Report
<b>REFERENCE</b>	1389191
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council:

- (a) receives and notes the Nyiranggulung Ward Report;
- (b) approves the recommendations from the Barunga Local Authority Meeting held on 09 January 2024;
- (c) approves the Provisional recommendations from the Wugularr (Beswick) Local Authority Provisional Meeting held on 15 January 2024;
- (d) approves the recommendations from the Manyallaluk Local Authority Meeting held on 15 January 2024;
- (e) approves the recommendations from the Bulman Local Authority Meeting held on 16 January 2024;
- (f) approves the recommendations from the Wugularr (Beswick) Local Authority Provisional Meeting held on 27 November 2023;
- (g) approves the Provisional recommendations from the Bulman Local Authority Provisional Meeting held on 28 November 2023
- (h) requests Council to rescind Vita BRINJEN from the Barunga Local Authority; and
- (i) requests the Chief Executive Officer open a '21 days nomination period' to fill the one (1) vacancy on the Barunga Local Authority.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation including engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Nyiranggulung Ward is comprised of the Barunga Local Authority, Beswick Local Authority, Bulman Local Authority and Manyallaluk Local Authority.

The Barunga Local Authority met and held a meeting on Tuesday, 09 January 2024 with **Quorum**. Attached are the recorded Minutes from that meeting for Council to review.

The Wugularr (Beswick) Local Authority met and held a meeting on Monday, 27 November 2023 with **Quorum**. Attached are the recorded Minutes from that meeting for Council to review.

The Wugularr (Beswick) Local Authority met and held a meeting on Monday, 15 January 2024 as a **Provisional**. Attached are the recorded Minutes from that meeting for Council to review.

The Manyallaluk Local Authority met and held a meeting on Monday, 15 January 2024 with **Quorum**. Attached are the recorded Minutes from that meeting for Council to review.

**UPCOMING MEETINGS**

<b>DATE</b>	<b>MEETING</b>
02 April 2024 at 10:00am	Wugularr (Beswick) Local Authority Meeting
02 April 2024 at 2:30pm	Manyallaluk Local Authority Meeting
03 April 2024 at 10:00am	Barunga Local Authority Meeting
05 April 2024 at 10:00am	Bulman Local Authority Meeting

**ISSUES/OPINIONS/SWOT**

There are currently no vacancies in the Nyiranggulung Ward.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Barunga Local Authority 2024-01-09 [2397] Minutes.DOCX
- 2 Wugularr (Beswick) Local Authority 2023-11-27 [2378] Minutes.DOCX
- 3 Wugularr (Beswick) Local Authority 2024-01-15 [2403] Minutes.DOCX
- 4 Manyallaluk Local Authority 2024-01-15 [2404] Minutes.DOCX
- 5 Bulman Local Authority 2023-11-28 [2379] Minutes.DOCX
- 6 Bulman Local Authority 2024-01-16 [2402] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BARUNGA LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, BARUNGA  
ON TUESDAY, 9 JANUARY 2024 AT 10:00 AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Anne-Marie LEE (Chairperson);
- Deputy Mayor Helen LEE;
- Ambrose BULUMBARA;
- Charlane BULUMBARA;
- Nell BROWN; and
- Danielle BUSH (via videoconference).

### 1.2 Staff

- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement;
- Claire CUPITT, Programs Manager;
- Liam FARRELL, Operations Manager;
- Samantha WRIGHT, Relief Council Services Manager;
- Michael MacFARLANE, Senior Projects Coordinator;
- Bhumika ADHIKARI, Governance Officer (minute taker); and
- Daniele PIGA, Customer Service Officer.

### 1.3 Guests

- Linda WEATHERHEAD, Director Strategic Projects and Development Local Government, Department of the Chief Minister and Cabinet (via videoconference);
- Adelaide LAQERE, Regional Project Officer, Department of the Chief Minister and Cabinet (via videoconference);
- Selena UIBO, Member for Arnhem, (via videoconference);
- Melina DAVIDSON, Electorate Officer, Office of Selena UIBO MLA, Member for Arnhem (via videoconference); and
- Tristan STONHILL, Liaison Officer, Office of Selena UIBO MLA, Member for Arnhem (via videoconference).

## 2 MEETING OPENED

The Barunga Local Authority Meeting opened at 10:15 am with **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

### 3 WELCOME TO COUNTRY

### 4 APOLOGIES AND LEAVE OF ABSENCE

#### 4.1 APOLOGIES AND LEAVE OF ABSENCE

BAR Q-1/2024 (Charlane BULUMBARA/Anne-Marie LEE) **CARRIED**

That the Barunga Local Authority:

- (a) accepts the tendered apology from the Mayor Tony JACK; and
- (b) does not accept the no tendered apology from Vita BRINJEN.

### 5 QUESTIONS FROM THE PUBLIC

### 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority Meeting.

### 7 CONFIRMATION OF PREVIOUS MINUTES

#### 7.1 BARUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES

BAR Q-2/2024 (Helen LEE/Ambrose BULUMBARA) **CARRIED**

That the Barunga Local Authority:

- (a) confirms the minutes from the meeting held on 03 October 2023 and affirms them to be a true and accurate record of that meetings decisions and proceedings; and
- (b) amends near Airport turn off with Barunga entrance at item 13.9.

*Ambrose BULUMBARA left the meeting, the time being 11:03 am.*

*Ambrose BULUMBARA returned to the meeting, the time being 11:04 am.*

*Meeting adjourned at 11:19 am and reconvened at 11:24 am.*

### 8 BUSINESS ARISING FROM PREVIOUS MINUTES

#### 8.1 ACTION LIST

BAR Q-3/2024 (Charlane BULUMBARA/Neil BROWN) **CARRIED**

That the Barunga Local Authority:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) requests to follow up 8.1 point (e) regarding the status of the Section 19 for Barunga Night Patrol Building;
- (d) requests General Manager Community Services and Engagement to gather options and information for Portable Toilet near Cemetery;
- (e) notes item 12.2 option (e) as Completed;
- (f) notes item 14.5 as Completed;
- (g) requests a Quote for Basketball fencing around the whole basketball Court;
- (h) requests to write another letter for item 13.1 to Jody CLARKE;
- (i) requests to amend the item 8.1 and change Lot 294 with 293 and to put steel bollards near Lot 293.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

- Australia Day; to put up a BBQ – *Anne Marie LEE*;
- Cemetery – no seats available, so people sit on the ground – *Anne Marie LEE*;
- Illegal Dumping in the Community – *Helen LEE*;
- Old Vehicle in the yard – *Ambrose BULUMBARA*; and
- Procedure and priority to Aboriginal people, when the position becomes available – *Anne Marie LEE*.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 OPERATIONAL REPORTS****12.1 BARUNGA LOCAL AUTHORITY PROJECTS UPDATE**

*BAR Q-4/2024* (Helen LEE/Ambrose BULUMBARA) **CARRIED**

That the Barunga Local Authority:

- receives and notes the Local Authority Projects Update report;
- oval beautification project Completed with the unspent funds of \$8810 be available for other projects;
- approves a further allocation \$5130 for to the Barunga Cemetery Arch project bringing total project to \$25,130; and
- shades shelter for Airstrip Projects to encomass Quotation for installation of seating at the oval.

**12.2 COMMUNITY SAFETY UPDATE**

*BAR Q-5/2024* (Charlane BULUMBARA/Danielle BUSH) **CARRIED**

That the Barunga Local Authority receive and note the Community Safety Update report.

**13 GENERAL BUSINESS****13.1 COUNCIL SERVICES REPORT**

*BAR Q-6/2024* (Ambrose BULUMBARA/Helen LEE) **CARRIED**

That the Barunga Local Authority receives and notes the Council Services Report.

**13.2 ELECTED MEMBER REPORT**

*BAR Q-7/2024* (Anne-Marie LEE/Danielle BUSH) **CARRIED**

That the Barunga Local Authority receives and notes the Elected Member report.

**13.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

*BAR Q-8/2024* (Ambrose BULUMBARA/Daniele BUSH) **CARRIED**

That the Barunga Local Authority:

- receives and notes the Local Authority Member Attendance Report; and
- requests Council to rescind Vita BRINJEN from the Barunga Local Authority.

Linda WEATHERHEAD from Department of the Chief Minister and Cabinet presented to Local Authority on Local Authority Review at 11:29am and left the meeting at 11:46 am.

#### 13.4 LOCAL AUTHORITY REVIEW

*BAR Q-9/2024* (Charlane BULUMBARA/Anne-Marie LEE) **CARRIED**

That the Barunga Local Authority receives and notes the Local Authority Review report.

#### 14 OTHER BUSINESS

##### S.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.12.2023

*BAR Q-10/2024* (Ambrose BULUMBARA/Danielle BUSH) **CARRIED**

That the Barunga Local Authority receives and notes the Council Financial Report for the 2023\_24 December YTD period.

#### 15 CLOSE OF MEETING

The meeting closed at 12:30 pm.

This page and the proceeding pages are the Minutes of the Barunga Local Authority Meeting held on Tuesday, 9 January 2024 and confirmed .

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Chairperson  
Confirmed on 03 April 2024



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, WUGULARR (BESWICK)  
LOCAL AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL  
SERVICE DELIVERY CENTRE, WUGULARR (BESWICK)  
ON MONDAY, 27 NOVEMBER 2023 AT 10:00AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor Selina ASHLEY;
- Anne Marie THOMPSON-KENNY;
- Brett CAMERON;
- Trepina BUSH; and
- Anne Marie RYAN.

### 1.2 Staff

- David HURST, Acting Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Leigh WARE, Council Services Manager;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer;
- Bhumika ADHIKARI, Governance Officer (minute secretary).

### 1.3 Guests

- Deputy Mayor Helen LEE;
- Matthew AhMAT; Principal Alcohol Action Officer, Mental Health, Alcohol and Other Drugs, NT Health.
- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet; (via videoconference);
- Melina DAVIDSON, Electorate Officer, Office Of Selena Uiibo MLA, Member For Arnhem (via videoconference); and
- Leighton SCHULTZ; Power and Water (via videoconference).

## 2 MEETING OPENED

The Wugularr (Beswick) Local Authority Meeting opened at 10:14am with **QUORUM** as a meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY



**4 APOLOGIES AND LEAVE OF ABSENCE****4.1 APOLOGIES AND LEAVE OF ABSENCE**

WUG-Q 38/2023 (Anne- Marie/Anne-Marie THOMPSON-KENNY) **CARRIED**

That the Wugularr (Beswick Local Authority:

- (a) accepts the tendered apology from Raelene BULUMBARA; and
- (b) does not accept the no tendered apology from Eddie KENNEDY.

**5 QUESTIONS FROM THE PUBLIC****6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Wugularr (Beswick) Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 WUGULARR (BESWICK) LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

WUG-Q 39/2023 (Trepina BUSH/Selina ASHLEY) **CARRIED**

That the Wugularr (Beswick) Local Authority confirms the minutes from the meetings held on 03 July 2023 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

*Matthew AhMAT from Mental Health, Alcohol and Other Drugs, NT Health joined the Meeting at 10:17 am and presented to Local Authority on Alcohol Protected Area Opt-Out Model and left the meeting at 10:36am.*

**13.3 UNDERSTANDING THE INTERIM ALCOHOL PROTECTED AREA OPT-OUT MODEL**

WUG-Q 40/2023 (Anne-Marie THOMPSON-KENNY/Trepina BUSH) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Understanding the Interim Alcohol Protected Area opt-out model report.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

WUG-Q 41/2023 (Selina ASHLEY/Trepina BUSH) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Action List.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

- Night Patrol; and
- Lighting at Madigon Road;

**10 INCOMING CORRESPONDENCE****10.1 INCOMING CORRESPONDENCE**

WUG-Q 42/2023 (Anne-Marie THOMPSON-KENNY/Selina ASHLEY) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Incoming Correspondence.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 OPERATIONAL REPORTS****12.1 COMMUNITY SAFETY REPORT**

WUG-Q 43/2023 (Brett CAMERON/Anne-Marie THOMPSON-KENNY) **CARRIED**

That the Wugularr Local Authority receives and notes the Community Safety Report.

*Melina DAVIDSON from Selina UIBO'S office joined the Meeting at 10:41am.*

*Leighton SCHULTZ from Power and Water Corporation presented to Local Authority at 10:40am on Power Supply and left the Meeting at 10:55am.*

**14.1 POWER AND WATER**

WUG-Q 44/2023 (Anne-Marie THOMPSON-KENNY/Trephina BUSH) **CARRIED**

That the Wugularr (Beswick) Network interruptions:

- (a) receives and notes the Power and Water presentation and update on Power Supply; and
- (b) requests to follow up on Streetlights in Wugularr (Beswick) medical roads with new subdivision.

Local Authority receives information on Electrical faults, how the network works and how to respond. Due to storms and lightning, these faults can be temporary called transient.

Improving Reliability

- Switch in different location – GCR 6089
- Karen HOCKING, Department of the Chief Minister and Cabinet to follow up on Street Lights.

Local Authority raised a concern on Power Outage also informed total of 11 houses didn't receive electricity out of 315 houses.

**12.2 WUGULARR LOCAL AUTHORITY PROJECTS UPDATE**

WUG-Q 45/2023 (Selina ASHLEY/Trephina BUSH) **CARRIED**

That the Wugularr (Beswick) Local Authority:

- (a) receives and notes the Local Authority Projects Update report;
- (b) allocates \$5000 for the purchase of two (2) Lawn mowers and two (2) whipper snippers for cleaning wards and protective equipment, line and oils;
- (c) requests scope of Work for the upgrade of ablution block after S19 approval;
- (d) allocates \$28081.50 for the upgrade of ablution block;
- (e) requests to write a letter to Department of Infrastructure Planning and Logistics (DIPL) in relation to Infrastructure Concerns in the new subdivision;
- (f) allocates \$20,000 for the purchase and installation of total 5 speed bumps; and
- (g) requests to write a letter on update on recycling options for Communities.

**12.3 RE-ELECTION OF CHAIRPERSON**

WUG-Q 46/2023 (Trephina BUSH/Selina ASHLEY) **CARRIED**

That the Wugularr (Beswick) Local Authority;

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects Anne Marie THOMPSON-KENNY as Chairperson for a term of 12 months.

**13 GENERAL BUSINESS****13.1 ELECTED MEMBER REPORT**

*WUG-Q 47/2023* (Trepina BUSH/Anne-Marie THOMPSON-KENNY) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Elected Member report.

### **13.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

*WUG-Q 48/2023* (Selina ASHLEY/Trepina BUSH) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Local Authority Member Attendance.

### **13.4 COUNCIL SERVICES REPORT**

*WUG-Q 49/2023* (Trepina BUSH/Anne-Maire RYAN) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Council Services Report.

### **13.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.10.2023**

*WUG-Q 50/2023* (Anne-Marie THOMPSON-KENNY/Anne-Maire RYAN) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Council Financial Report for the period July 2023 to October 2023.

## **14 OTHER BUSINESS**

### **14.1 NIGHT PATROL**

*WUG-Q 51/2023* (Selina ASHLEY/Anne-Maire RYAN) **CARRIED**

That the Wugularr (Beswick) Local Authority requests the Night Patrol staff to take kids home 8:30pm to 9:30pm.

### **14.2 LIGHTING AT MADIGON RAOD**

*WUG-Q 52/2023* (Anne-Maire RYAN/Brett CAMERON) **CARRIED**

That the Wugularr (Beswick) Local Authority requests to get the Light fixed around the Community.

## **15 CLOSE OF MEETING**

The meeting closed at 11:52 am.

This page and the proceeding pages are the Minutes of the Wugularr (Beswick) Local Authority Meeting held on Monday, 27 November 2023 and confirmed .

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Chairperson  
Confirmed on .

Unconfirmed



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, WUGULARR (BESWICK)  
LOCAL AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL  
SERVICE DELIVERY CENTRE, WUGULARR (BESWICK)  
ON MONDAY, 15 JANUARY 2024 AT 10:00 AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Anne Marie THOMPSON-KENNY (Chairperson);
- Trepina BUSH;
- Raelene BULUMBARA; and
- Eddie KENNEDY.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer (via videoconference);
- David HURST, General Manager Community Services and Engagement;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Leigh WARE, Council Services Manager;
- Liam FARRELL, Operations Manager;
- Bhumika ADHIKARI, Governance Officer (minute secretary); and
- Daniele PIGA, Customer Service Officer.

**1.3 Guests**

- Melina DAVIDSON, Electorate Officer, Office Of Selena UIBO MLA, Member f.or Arnhem (via videoconference); and
- Tristan STONHILL, Liaison Officer, Office Of Selena UIBO MLA, Member for Arnhem (via videoconference).

**2 MEETING OPENED**

The Wugularr (Beswick) Local Authority Meeting opened at 10:13 am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

#### 4 APOLOGIES AND LEAVE OF ABSENCE

##### 4.1 APOLOGIES AND LEAVE OF ABSENCE

WUG P-1/2024 (Raelene BULUMBARA/Trephina BUSH) **CARRIED**

That the Wugularr (Beswick) Local Authority:

- (a) accepts the tendered apologies from Councillor Selina ASHLEY and Anne Marie RYAN; and
- (b) does not accept the no tendered apology from Brett CAMERON .

#### 5 QUESTIONS FROM THE PUBLIC

#### 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Wugularr (Beswick) Local Authority Meeting.

#### 7 CONFIRMATION OF PREVIOUS MINUTES

##### 7.1 WUGULARR (BESWICK) LOCAL AUTHORITY MEETING PREVIOUS MINUTES

WUG P-2/2024 (Trephina BUSH/Eddie KENNEDY) **CARRIED**

That the Wugularr (Beswick) Local Authority confirms the minutes from the meetings held on Monday, 27 November 2023 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

#### 8 BUSINESS ARISING FROM PREVIOUS MINUTES

##### 8.1 ACTION LIST

WUG P-3/2024 (Raelene BULUMBARA/Trephina BUSH) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Action List.

#### 9 CALL FOR ITEMS OF OTHER BUSINESS

- Gambling in the playground; and
- New Subdivision – additional pathways.

#### 10 INCOMING CORRESPONDENCE

Nil.

#### 11 OUTGOING CORRESPONDENCE

Nil.

#### 12 OPERATIONAL REPORTS

##### 12.1 WUGULARR LOCAL AUTHORITY PROJECTS UPDATE

WUG P-4/2024 (Trephina BUSH/Raelene BULUMBARA) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Local Authority Projects Update report.

##### 12.2 COMMUNITY SAFETY UPDATE

WUG P-5/2024 (Eddie KENNEDY/Raelene BULUMBARA) **CARRIED**

That the Wugularr Local (Beswick) Authority receives and notes the Community Safety Update report.

**13 GENERAL BUSINESS****13.1 LOCAL AUTHORITY MEMBER ATTENDENCE REPORT**

WUG P-6/2024 (Raelene BULUMBARA/Trephina BUSH) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Local Authority Member Attendance.

**13.2 ELECTED MEMBER REPORT**

WUG P-7/2024 (Raelene BULUMBARA/Trephina BUSH) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Elected Member report.

**13.3 COUNCIL SERVICES REPORT**

WUG P-8/2024 (Raelene BULUMBARA/Trephina BUSH) **CARRIED**

That the Wugularr Local Authority receives and notes the Council Services Report.

**13.4 LOCAL AUTHORITY REVIEW**

*Deferred this item to the next meeting*

That the Wugularr (Beswick) Local Authority receives and notes Local Authority Review.

**14 OTHER BUSINESS****S.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.12.2023**

WUG P-9/2024 (Raelene BULUMBARA/Eddie KENNEDY) **CARRIED**

That the Wugularr (Beswick) Local Authority receives and notes the Council Financial Report for the period July 2023 to December 2023.

**14.1 NEW SUBDIVISION – ADDITIONAL PATHWAYS**

WUG P-10/2024 (Trephina BUSH/Raelene BULUMBARA) **CARRIED**

That the Wugularr (Beswick) Local Authority:

- (a) requests to write a letter to the Northern Territory Government in relation to the vacant block in the new subdivision area to investigate options for additional pathway towards school; and
- (b) requests information from Northern Territory Government about planned Playground on the vacant block.

*Note: Concerns have been raised regarding Children playing around the new Subdivision area due to the presence of numerous street dogs, which is not safe for kids. And recommended that a footpath be established to address these safety concerns.*

**14.3 GAMBLING IN THE PLAYGROUND**

*No Resolution made*

That the Wugularr (Beswick) Local Authority:

- (a) requests Council Services Manager to follow up on the gambling in the playground or to report to the Police; and
- (b) requests Council Services Manager to invite Tidy Towns to the next Local Authority Meeting to present.

**15 CLOSE OF MEETING**

The meeting closed at 10:52 pm.

This page and the proceeding pages are the Minutes of the Wugularr (Beswick) Local Authority Meeting held on Monday, 15 January 2024 and confirmed Tuesday, 2 April 2024.

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Chairperson  
Confirmed on Tuesday, 2 April 2024.

Unconfirmed





MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MANYALLALUK LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, MANYALLALUK  
ON MONDAY, 15 JANUARY 2024 AT 2:30 PM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Deputy Mayor Helen LEE (video conference);
- Elena LAWRENCE;
- Eileen AVELUM;
- Sherese DOOLEY; and
- Benjamin ULAMARI.

### 1.2 Staff

- David HURST, General Manager Community Services and Engagement;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Liam FARRELL, Operations Manager;
- Samantha WRIGHT, Relief Council Services Manager;
- Bhumika ADHIKARI, Governance Officer (minute secretary); and
- Daniele PIGA, Customer Service Officer.

### 1.3 Guests

- Linda WEATHERHEAD, Director Strategic Projects and Development Local Government, Department of the Chief Minister and Cabinet (via videoconference);
- Melina DAVIDSON, Electorate Officer, Office Of Selena UIBO MLA, Member For Arnhem (via videoconference);

## 2 MEETING OPENED

The Manyallaluk Local Authority Meeting opened with a **QUORUM** meeting at 2:38 pm. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

MAN Q-1/2024

(Eileen AVELUM/Elena LAWRENCE)

**CARRIED**

That the Manyallaluk Local Authority does not accept the no tendered apology from Lloyd BROWN.

**5 QUESTIONS FROM THE PUBLIC****6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Manyallaluk Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF MANYALLALUK LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

MAN Q-2/2024 (Ben ULAMARI/Sherese Dooley) **CARRIED**

That the Manyallaluk Local Authority:

- (a) confirms the minutes from the meetings held on Monday, 02 October 2023 and affirms them to be a true and accurate record of the meetings' decisions and proceedings; and
- (b) amends the spelling error for Elena LAWRENCE.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

MAN Q-3/2024 (Elena LAWRENCE/Eileen AVELUM) **CARRIED**

That the Manyallaluk Local Authority:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items; and
- (c) reallocates purchasing and installing of fencing from the Bottom Cemetery to Top Cemetery and requests to find options and Quotes for Bottom Cemetery.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

- Mailing System – feedback on new procedure – standing item.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 OPERATIONAL REPORTS****12.1 COMMUNITY SAFETY UPDATE**

MAN Q-4/2024 (Sherese Dooley/Ben ULAMARI) **CARRIED**

That the Manyallaluk Local Authority receive and note the Community Safety Update report.

**12.2 MANYALLALUK LOCAL AUTHORITY PROJECTS UPDATE**

MAN Q-5/2024 (Ben ULAMARI/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Local Authority Projects Update report.

**13 GENERAL BUSINESS****13.1 COUNCIL SERVICES REPORT**

MAN Q-6/2024 (Ben ULAMARI/Sherese Dooley) **CARRIED**

That the Manyallaluk Local Authority:

- (a) receives and notes the Council Services Report;
- (b) requests Council Services Manager conduct street light audit and obtain Quotes for supply and installation of street lights; and
- (c) requests Council Services Manager to organise Bollards and to complete the fencing at the Park.

**13.2 LOCAL AUTHORITY MEMBER ATTENDENCE REPORT**

MAN Q-7/2024 (Ben ULAMARI/Eileen AVELUM) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Local Authority Member Attendance.

**13.3 ELECTED MEMBER REPORT**

MAN Q-8/2024 (Ben ULAMARI/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Elected Member report.

Linda WEATHERHEAD from Department of the Chief Minister and Cabinet presented to Local Authority on Local Authority Review at 2:51 pm and left the meeting at 3:10pm.

**13.4 LOCAL AUTHORITY REVIEW**

MAN Q-9/2024 (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Local Authority Review report.

**14 OTHER BUSINESS****S.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.12.2023**

MAN Q-10/2024 (Ben ULAMARI/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Council Financial Report for the period July 2023 to December 31 2023.

**15 CLOSE OF MEETING**

The meeting closed at 3:31 pm.

This page and the proceeding pages are the Minutes of the Manyallaluk Local Authority Meeting held on Monday, 15 January 2024 and confirmed Tuesday, 2 April 2024.

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Chairperson  
Confirmed on Tuesday, 2 April 2024.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BULMAN LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, BULMAN  
ON TUESDAY, 28 NOVEMBER 2023 AT 10:00AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor Selina ASHLEY;
- Charmain BRINJEN; (Chairperson);
- Spencer MARTIN; and
- Francis MURRY.

### 1.2 Staff

- David HURST, Acting Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Bhumika ADHIKARI, Governance Officer (Minute Secretary); and
- Daniele PIGA, Customer Service Officer.

### 1.3 Guests

- Deputy Mayor Helen LEE;
- Adelaide LAQERE; Regional Project Officer, Department of the Chief Minister and Cabinet;
- Melina DAVIDSON, Office of the Selena UIBO; and
- Matthew AHMAT, Principal Alcohol Action Officer, Mental Health, Alcohol and Other Drugs, NT Health.

## 2 MEETING OPENED

The Bulman Local Authority Meeting opened at 10:17am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

*BUL P-12/2023*

(Selina ASHLEY/Francis MURRY)

**CARRIED**

That the Bulman Local Authority accepts the tendered apology from Councillor John DALYWATER, Annette MILLER, Peter MILLER and Chantelle MILLER.

**5 QUESTIONS FROM THE PUBLIC****6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Bulman Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF PREVIOUS MINUTES**

*BUL P-13/2023* (Francis MURRY/SPENCER MARTIN) **CARRIED**

That the Bulman Local Authority Meeting confirms the minutes of the previous meeting held on 12 January 2023 and affirms them that they are a true and accurate record of those meetings, the decisions and proceedings.

*Matthew AhMAT presented to Bulman Local Authority at 10:21 am on Alcohol Opt out Model and left the meeting at 10:34am.*

**13.3 UNDERSTANDING THE INTERIM ALCOHOL PROTECTED AREA OPT-OUT MODEL**

*BUL P-14/2023* (Selina ASHLEY/Francis MURRY) **CARRIED**

That the Bulman Local Authority receives and notes the Understanding the interim alcohol protected area opt-out model report.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

*BUL P-15/2023* (CHARMAIN BRINJEN/Francis MURRY) **CARRIED**

That the Bulman Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE****10.1 INCOMING CORRESPONDENCE**

*BUL P-16/2023* (SPENCER MARTIN/Francis MURRY) **CARRIED**

That the Bulman Local Authority receives and notes the Incoming Correspondence.

**11 OUTGOING CORRESPONDENCE****12 OPERATIONAL REPORTS****12.1 COMMUNITY SAFETY REPORT**

*BUL P-17/2023* (Francis MURRY/Selina ASHLEY) **CARRIED**

That the Provisional Bulman Local Authority receive and note the Community Safety Report.

**12.2 BULMAN LOCAL AUTHORITY PROJECTS UPDATE**

*BUL P-18/2023* (Francis MURRY/Selina ASHLEY) **CARRIED**

That the Provisional Bulman Local Authority receives and notes the Local Authority Projects Update report.

**12.3 RE-ELECTION OF CHAIRPERSON**

*BUL P-19/2023* (Francis MURRY/SPENCER MARTIN) **CARRIED**

That the Bulman Local Authority:

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects Charmain BRINJEN as Chairperson for a term of 6 (six) months.

**13 GENERAL BUSINESS****13.1 ELECTED MEMBER REPORT**

*BUL P-20/2023* (Selina ASHLEY/SPENCER MARTIN) **CARRIED**

That the Bulman Local Authority receives and notes the Elected Member report.

**13.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

*BUL P-21/2023* (SPENCER MARTIN/Francis MURRY) **CARRIED**

That the Bulman Local Authority receives and notes the Local Authority Member Attendance.

**13.4 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.10.2023**

*BUL P-22/2023* (Selina ASHLEY/Francis MURRY) **CARRIED**

That the Bulman Local Authority receives and notes the Council Financial Report for the financial year 2023\_24 for the period July 2023 to October 2023.

**14 OTHER BUSINESS**

Update on Animal Management program – Councillor John DALYWATER – vaccines to be sent out to the Communities but due to some legislation changed unable to send vaccines without VET Nurse, in the process to hire VET Nurse until then unable to send it out to the Community. Can't take vaccines and keep without licence.

Community raises a concern on pest control around the Community and were informed that Territory Housing takes the responsibility of Pest Control.

**15 CLOSE OF MEETING**

The meeting closed at 11:09 am.

This page and the proceeding pages are the Minutes of the Bulman Local Authority Meeting held on Tuesday, 28 November 2023 and confirmed .

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Chairperson  
Confirmed on .



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BULMAN LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, BULMAN  
ON TUESDAY, 16 JANUARY 2024 AT 10:00AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor John DALYWATER;
- Charmain BRINJEN (Chairperson);
- Spencer MARTIN; and
- Francis MURRY.

### 1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Susan WEDLOCK, Council Services Coordinator;
- Bhumika ADHIKARI, Governance Officer (minute secretary); and
- Daniele PIGA, Customer Service Officer.

### 1.3 Guests

- Linda WEATHERHEAD, Director Strategic Projects and Development Local Government, Department of the Chief Minister and Cabinet (via videoconference); and
- Matthew AhMAT, Principal Alcohol Action Officer, Mental Health, Alcohol and Other Drugs, NT Health.

## 2 MEETING OPENED

The Bulman Local Authority Meeting opened at 10:29AM as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

*BUL P-1/2024*

(Francis MURRY/SPENCER MARTIN)

**CARRIED**

That the Bulman Local Authority accepts the tendered apology from Councillor Selina ASHLEY.

## 5 QUESTIONS FROM THE PUBLIC

## 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Bulman Local Authority Meeting.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF PREVIOUS MINUTES

*BUL P-2/20243/2024* (John DALYWATER/Francis MURRY)

**CARRIED**

That the Bulman Local Authority Meeting confirms the minutes of the previous meeting held on Tuesday, 28 November 2023 and affirms them that they are a true and accurate record of those meetings, the decisions and proceedings.

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

*BUL P-4/2024*

(SPENCER MARTIN/Francis MURRY)

**CARRIED**

That the Bulman Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

Matthew AhMAT - Principal Alcohol Action Officer, Mental Health, Alcohol and Other Drugs, NT Health presented to the Local Authority at 10:51 am on Understanding Interim Alcohol Opt Out model and left the meeting at 10:58am.

Consulted with Bulman Community Members – Weemol and Bulman does not fall under General Restricted Area (GRA) – The Northern Territory Government is actively seeking Community input to ascertain whether the residents wish to maintain their current status as a non-permit or restricted Community. Decides to visit Community in March.

## 9 CALL FOR ITEMS OF OTHER BUSINESS

Nil.

## 10 INCOMING CORRESPONDENCE

Nil.

## 11 OUTGOING CORRESPONDENCE

Nil.

## 12 OPERATIONAL REPORTS

### 12.1 COMMUNITY SAFETY UPDATE

*BUL P-5/2024*

(John DALYWATER/SPENCER MARTIN)

**CARRIED**

That the Bulman Local Authority receive and note the Community Safety Update report.

### 12.2 BULMAN LOCAL AUTHORITY PROJECTS UPDATE

*BUL P-6/2024*

(Francis MURRY/SPENCER MARTIN)

**CARRIED**

That the Bulman Local Authority:

- (a) receives and notes the Local Authority Projects Update report; and



- (b) requests Council Services Manager to follow up with Project team in regards to Aboriginal Areas Protection Authority (AAPA) clearance.

### 13 GENERAL BUSINESS

#### 13.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

*BUL P-7/2024* (SPENCER MARTIN/Francis MURRY) **CARRIED**

That the Bulman Local Authority receives and notes the Local Authority Member Attendance.

#### 13.2 ELECTED MEMBER REPORT

*BUL P-8/2024* (SPENCER MARTIN/Francis MURRY) **CARRIED**

That the Bulman Local Authority receives and notes the Elected Member report.

Linda WEATHERHEAD from Department of the Chief Minister and Cabinet presented to Local Authority on Local Authority Review at 10:58 am and left the Meeting at 11:25 am.

#### 13.3 LOCAL AUTHORITY REVIEW

*BUL P-9/2024* (SPENCER MARTIN/CHARMAIN BRINJEN) **CARRIED**

That the Bulman Local Authority receives and notes the Local Authority Review.

### 14 OTHER BUSINESS

#### S.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.12.2023

*BUL P-10/2024* (John DALYWATER/SPENCER MARTIN) **CARRIED**

That the Bulman Local Authority receives and notes the Council Financial Report for the financial year 2023\_24 for the period July 2023 to December 2023.

### 15 CLOSE OF MEETING

The meeting closed at 11:57 pm.

This page and the proceeding pages are the Minutes of the Bulman Local Authority Meeting held on Tuesday, 16 January 2024 and confirmed Friday, 5 April 2024.

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Chairperson

Confirmed on Friday, 5 April 2024.

**WARD REPORTS**

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<b>ITEM NUMBER</b>	13.3
<b>TITLE</b>	Numbulwar Numburindi Ward Report
<b>REFERENCE</b>	1390974
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council receives and notes the Numbulwar Numburindi Ward Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation including engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Numbulwar Numburindi Ward includes one Local Authority, the Numbulwar Local Authority.

The Numbulwar Local Authority scheduled a meeting to be held on Wednesday, 05 December 2023 was **Cancelled** due to lack of Member attendance.

**UPCOMING MEETINGS****DATE**

06 March 2024 at 10:30am

**MEETING**

Numbulwar Local Authority

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil.

**WARD REPORTS**



<b>ITEM NUMBER</b>	13.4
<b>TITLE</b>	South West Gulf Ward Report
<b>REFERENCE</b>	1390975
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the Provisional recommendations from the Robinson River Local Authority Provisional Meeting held on Thursday, 08 February 2024;
- (c) approves the Provisional recommendations from the Borroloola Local Authority Provisional Meeting held on Thursday, 08 February 2024; and
- (d) requests the Chief Executive Officer calls for a 21 day nomination period to fill the one (1) vacancy on the Robinson River Local Authority.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The South West Gulf Ward is comprised of the Borroloola Local Authority and Robinson River Local Authority.

The Borroloola Local Authority met and held a meeting on Thursday, 08 February 2024 at 3:30am as a **Provisional** meeting. Attached are the recorded minutes of that meeting for Council to review.

The Robinson River Local Authority met and held a meeting on Thursday, 08 February 2024 at 9:00am as a **Provisional** meeting. Attached are the recorded minutes of that meeting for Council to review.

**UPCOMING MEETINGS**

<b>DATE</b>	<b>MEETING</b>
09 May 2024 at 9:00am	Robinson River Local Authority
09 May 2024 at 3:30pm	Borroloola Local Authority Meeting

**ISSUES/OPTIONS/SWOT**

<b>LOCAL AUTHORITY</b>	<b>NUMBER OF VACANCIES</b>
Borroloola Local Authority	0
Robinson River Local Authority	1

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS**

- 1 Borroloola Local Authority 2024-02-08 [2417] Minutes.DOCX
- 2 Robinson River Local Authority 2024-02-08 [2418] Minutes.DOCX

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MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BORROLOOLA LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, BORROLOOLA  
ON THURSDAY, 8 FEBRUARY 2024 AT 3:30 PM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Mayor Tony JACK;
- Jonathon SAUER;
- Donald GARNER (Chairperson);
- Mike LONGTON;
- Trish ELMY; and
- Casey HUCKS.

### 1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Michaela NAARE, CDP Regional Manager;
- Paul AVERY, Community Services Manager;
- Zoe DINGLE, Case Worker;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Daniele PIGA, Customer Service Officer (minute secretary).

### 1.3 Guests

- Karen HOCKING, Projects Manager, Department of the Chief Minister and CABINET;
- Surinder CRICHTON, Principal Alcohol Action Officer, Mental Health, Alcohol and Other Drugs, Northern Territory Health; and
- Jacob LEONARD, Senior Projects Officer and Development Local Government, Department of the Chief Minister and Cabinet (via videoconference).

## 2 MEETING OPENED

The Borrooloola Local Authority Meeting opened at 3:34 pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

**4 APOLOGIES AND LEAVE OF ABSENCE****4.1 APOLOGIES AND LEAVE OF ABSENCE**

*BOR P-1/2024* (Don GARNER/Jonathon SAUER) **CARRIED**

That the Provisional Borrooloola Local Authority:

- (a) accepts the tendered apologies from Councillor Samuel EVANS, Councillor Gadrian HOOSAN and Maria PYRO.
- (b) does not accept the absence with no tendered apology from Jack GREEN.

**5 QUESTIONS FROM THE PUBLIC****6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Borrooloola Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF THE BORROLOOLA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

*BOR P-2/2024* (Don GARNER/Trish ELMY) **CARRIED**

That the Provisional Borrooloola Local Authority confirms the minutes from the meeting held on 03 August 2023, and affirms them to be a true and accurate record of the meetings decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

*BOR P-3/2024* (Don GARNER/Trish ELMY) **CARRIED**

That the Provisional Borrooloola Local Authority receives and notes the Action List.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

- Road Projects Update Report;
- Mowing Update Report; and
- Project Update Report.

**10 INCOMING CORRESPONDENCE****10.1 INCOMING CORRESPONDENCE**

*BOR P-4/2024* (Don GARNER/Trish ELMY) **CARRIED**

That the Provisional Borrooloola Local Authority receives the Incoming Correspondence.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 OPERATIONAL REPORTS****12.1 RE-ELECTION OF CHAIRPERSON**

*BOR P-5/2024* (Mike LONGTON/Trish ELMY) **CARRIED**

That the Provisional Borrooloola Local Authority:

- (a) receives and notes the Re-Election of Chairperson Report; and
- (b) elects Donald GARNER as Chairperson for a term of one (1) Year.

**12.2 COMMUNITY SAFETY UPDATE**

*BOR P-6/2024* (Mike LONGTON/Jonathon SAUER) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes the Community Safety Update Report.

**12.3 BORROLOOLA LOCAL AUTHORITY PROJECTS UPDATE**

*BOR P-7/2024* (Mike LONGTON/Trish ELMY) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes the Local Authority Projects Update Report.

**13 GENERAL BUSINESS****13.1 LOCAL AUTHORITY MEMBER ATTENDANCE**

*BOR P-8/2024* (Mike LONGTON/Jonathon SAUER) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes the Local Authority Member Attendance Report.

**13.2 ELECTED MEMBER REPORT**

*BOR P-9/2024* (Mike LONGTON/Casey HUCKS) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes the Elected Member Report.

**13.3 COMMUNITY DEVELOPMENT PROGRAMME**

*BOR P-10/2024* (Mike LONGTON/Jonathon SAUER) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes the Community Development Program (CDP) Report.

**13.4 TOWN CAMPS ROADS STEERING COMMITTEE**

*BOR P-11/2024* (Mike LONGTON/Jonathon SAUER) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes this information and helps to manage community expectations on Town Camp Road Upgrades.

**13.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.12.2023**

*BOR P-12/2024* (Jonathon SAUER/Mike LONGTON) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023 to December 2023.

*Jacob LEONARD, Senior Projects Officer and Development Local Government, Department of the Chief Minister and Cabinet Joined the Meeting at 4:00 pm and presented on the Local Authority Review Report and left the meeting at 4:16 pm.*

**13.6 LOCAL AUTHORITY REVIEW**

*BOR P-13/2024* (Jonathon SAUER/Trish ELMY) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes the Local Authority Review Report.

Surinder CRICHTON, Principal Alcohol Action Officer, Mental Health, Alcohol and Other Drugs, Northern Territory Health, joined the Meeting at 4:16 pm and presented on the Understanding the interim alcohol protected area opt-out model and left the Meeting at 4:29 pm.

### 13.7 UNDERSTANDING THE INTERIM ALCOHOL PROTECTED AREA OPT-OUT MODEL

*BOR P-14/2024* (Trish ELMY/Mike LONGTON) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes the Understanding the Interim Alcohol Protected Area Opt-Out Model Report.

## 14 OTHER BUSINESS

### 14.1 ROAD PROJECTS UPDATE REPORT

*BOR P-15/2024* (Mike LONGTON/Trish ELMY) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes an update on all road projects including drains and catchments.

### 14.2 MOWING UPDATE REPORT

*BOR P-16/2024* (Mike LONGTON/Jonathon SAUER) **CARRIED**

That the Provisional Borroloola Local Authority requests an update report on the mowing state around town.

### 14.3 PROJECT UPDATE REPORT

*BOR P-17/2024* (Mike LONGTON/Trish ELMY) **CARRIED**

That the Provisional Borroloola Local Authority requests an update report on the street lights on Robinson Road and Carpentaria Highway.

## 15 CLOSE OF MEETING

The meeting closed at 5:32 pm.

This page and the proceeding pages are the Minutes of the Borroloola Local Authority Meeting held on Thursday, 8 February 2024 and confirmed Thursday, 09 May 2024.

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Chairperson

Confirmed on Thursday, 09 May 2024.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ROBINSON RIVER  
LOCAL AUTHORITY MEETING HELD AT THE THE MUNGOORBADA OFFICE,  
ROBINSON RIVER  
ON THURSDAY, 8 FEBRUARY 2024 AT 9:00AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Mayor Tony JACK;
- Timothy SIMON (Chairperson);
- Susan GEORGE; and
- Melissa NOBLE.

### 1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Paul AVERY, Community Services Manager;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Daniele PIGA, Customer Service Officer (minute secretary).

### 1.3 Guests

- Karen HOCKING, Projects Manager, Department of the Chief Minister and CABINET (via videoconference);
- Surinder CRICHTON, Principal Alcohol Action Officer, Mental Health, Alcohol and Other Drugs, Northern Territory Health (via videoconference);
- Jacob LEONARD, Senior Project Officer and Development Local Government, Department of the Chief Minister and Cabinet (via videoconference); and
- Carrie ALTAMURA, Chief Executive Officer of Mungoorbada Aboriginal Corporation.

## 2 MEETING OPENED

The Robinson River Local Authority Meeting opened at 9:30 am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

ROB P-1/2024

(Susan GEORGE/Timothy SIMON)

**CARRIED**

That the Provisional Robinson River Local Authority accepts the tendered apology from Councillor Samuel EVANS, Councillor Gadrian HOOSAN, Shandel DICK and Freddy JACKSON.



**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Robinson River Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF THE ROBINSON RIVER LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

*ROB P-2/2024* (Melissa NOBLE/Susan GEORGE) **CARRIED**

That the Provisional Robinson River Local Authority confirms the minutes from the meeting held on 31 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

*ROB P-3/2024* (Melissa NOBLE/Susan GEORGE) **CARRIED**

That the Provisional Borroloola Local Authority receives and notes the Action List.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE****10.1 INCOMING CORRESPONDENCE**

*ROB P-/2024* (Melissa NOBLE/Susan GEORGE) **CARRIED**

That the Provisional Robinson River Local Authority receives the Incoming Correspondence.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 OPERATIONAL REPORTS****12.1 COMMUNITY SAFETY UPDATE**

*ROB P-/2024* (Susan GEORGE/Melissa NOBLE) **CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Community Safety Update Report.

**12.2 ROBINSON RIVER LOCAL AUTHORITY PROJECTS UPDATE**

*ROB P-/2024* (Timothy SIMON/Melissa NOBLE) **CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Local Authority Projects Update Report.

**13 GENERAL BUSINESS****13.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

*ROB P-/2024* (Melissa NOBLE/Susan GEORGE) **CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Local Authority

Member Attendance Report.

### 13.2 ELECTED MEMBER REPORT

**ROB P-/2024 (Melissa NOBLE/Timothy SIMON) CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Elected Member Report.

### 13.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.12.2023

**ROB P-4/2024 (Timothy SIMON/Melissa NOBLE) CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2023 to 31 December 2023.

*Jacob LEONARD, Senior Project Officer and Development Local Government, Department of the Chief Minister and Cabinet, joined the Meeting at 9:36 am and presented on the Local Authority Review and left the Meeting at 9:55 am.*

### 13.4 LOCAL AUTHORITY REVIEW

**ROB P-5/2024 (Melissa NOBLE/Timothy SIMON) CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Local Authority Review Report.

*Surinder CRICHTON, Principal Alcohol Action Officer, Mental Health, Alcohol and Other Drugs, Northern Territory Health, joined the Meeting at 10:27 am and presented on the Understanding the Interim Alcohol Protected Area Opt-out Model and left the Meeting at 10:58 am.*

### 13.5 UNDERSTANDING THE INTERIM ALCOHOL PROTECTED AREA OPT-OUT MODEL

**ROB P-6/2024 (Timothy SIMON/Melissa NOBLE) CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Understanding the Interim Alcohol Protected Area Opt-Out Model Report.

### 14 OTHER BUSINESS

Nil.

### 15 CLOSE OF MEETING

The meeting closed at 11:04 am.

This page and the proceeding pages are the Minutes of the Robinson River Local Authority Meeting held on Thursday, 8 February 2024 and confirmed on Thursday, 09 May 2024.

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Chairperson  
Confirmed on Thursday, 09 May 2024..

**WARD REPORTS**

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**ITEM NUMBER** 13.5  
**TITLE** Yugul Mangi Ward Report  
**REFERENCE** 1392798  
**AUTHOR** Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the recommendations from the Ngukurr Local Authority Meeting held on 06 December 2023; and
- (c) approves the Provisional recommendations from the Urapunga Local Authority Provisional Meeting held on 06 December 2023.

**BACKGROUND**

The Yugul Mangi Ward includes the Ngukurr Local Authority and Urapunga Local Authority.

The Ngukurr Local Authority met and held a meeting as a Provisional and the meeting turned into a **Quorum** on arrival of Mayor Tony JACK on Monday, 04 December 2023. Attached are the recorded minutes of that meeting for Council to review.

The Urapunga Local Authority scheduled a meeting on Monday, 04 December 2023, as a **Provisional** meeting. Attached are the recorded minutes of that meeting for Council to review.

**UPCOMING MEETINGS**

<b>DATE</b>	<b>MEETING</b>
<i>05 March 2024 at 11:00am</i>	<i>Ngukurr Local Authority</i>
<i>05 March 2024 at 3:00pm</i>	<i>Urapunga Local Authority</i>

**ISSUES/OPTIONS/SWOT**

<b>LOCAL AUTHORITY</b>	<b>NUMBER OF VACANCIES</b>
Ngukurr Local Authority	0
Urapunga Local Authority	0

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Ngukurr Local Authority 2023-12-04 [2389] Minutes.DOCX
- 2 Urapunga Local Authority 2023-12-04 [2390] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, NGUKURR LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, NGUKURR  
ON MONDAY, 4 DECEMBER 2023 AT 11:00AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Mayor Tony JACK (via video conference);
- Councillor Owen TURNER; (Chairperson)
- Robin ROGERS;
- Tanya JOSHUA (Deputy Chairperson);
- Roxanne ROBERTS.

### 1.2 Staff

- David HURST, Acting Chief Executive Officer (via video conference);
- Cindy HADDOW, General Manger Corporate Services and Sustainability (via video conference);
- Alicia MIRANDA, Acting Community Services Manager; and
- Bhumika ADHIKARI, Governance Officer (minute secretary) (via video conference).

### 1.3 Guests

- Melina DAVIDSON, Melina Davidson Electorate Officer Office Of Selena Uibo MLA, Member For Arnhem (via video conference); and
- Alec MOYLAN, Regional Director, Department of the Chief Minister and Cabinet (via video conference).

## 2 MEETING OPENED

The Ngukurr Local Authority Meeting opened at 11:08 am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

Councillor suggested to do Welcome to Country from next year.

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

NGU P-33/2023

(Tanya JOSHUA/Robin ROGERS)

**CARRIED**

That the Ngukurr Local Authority accepts the tendered apologies from Councillor Jana DANIELS and Craig ROGERS

## 5 QUESTIONS FROM THE PUBLIC

## 6 DISCLOSURES OF INTEREST

Councillor Owen TURNER, Robin ROGERS and Roxanne ROBERTS declared an interest as being a member of Yugul Mangi Development Corporation.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF THE NGUKURR LOCAL AUTHORITY MEETING PREVIOUS MINUTES

NGU P-34/2023 (Tanya JOSHUA/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority confirms the minutes from the meeting held 14 September 2023 affirms them to be a true and accurate record of that meetings decisions and proceedings.

*Mayor Tony JACK joined the Meeting at 11:33am, Meeting turned as Quorum at this time.*

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

NGU Q-35/2023 (Tanya JOSHUA/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Action List.

## 9 CALL FOR ITEMS OF OTHER BUSINESS

- Community School Bus stop;
- Local Authority Funding; Can we use money and put it to something else, Can we change and use from Beautification to Community school bus stop

## 10 INCOMING CORRESPONDENCE

### 10.1 INCOMING CORRESPONDENCE

NGU Q-36/2023 (Roxanne ROBERTS/Tanya JOSHUA) **CARRIED**

That the Ngukurr Local Authority receives and notes the Incoming Correspondence.

## 11 OUTGOING CORRESPONDENCE

### 11.1 OUTGOING CORRESPONDENCE

NGU Q-37/2023 (Tanya JOSHUA/Robin ROGERS) **CARRIED**

That Council notes the outgoing correspondence.

*Mayor Tony JACK left the meeting, the time being 11:41 am.*

*Mayor Tony JACK returned to the meeting, the time being 11:42 am.*

## 12 OPERATIONAL REPORTS

### 12.1 COMMUNITY SAFETY UPDATE REPORT

NGU Q-38/2023 (Roxanne ROBERTS/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Community Safety Update report.

**12.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

NGU Q-39/2023 (Robin ROGERS/Tanya JOSHUA) **CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Local Authority Member Attendance Report; and
- (b) requests Council to accept the nomination received for Keith ROGERS and Melissa ANDREWS.

**12.3 NGUKURR LOCAL AUTHORITY PROJECTS UPDATE**

NGU Q-40/2023 (Tanya JOSHUA/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Local Authority Projects Update report;
- (b) changes the scope of Town Beautification projects to include areas of the Community that Council currently has Land tenure;
- (c) requests Council continues to seek the s19 to enable future projects once Land tenure secured;
- (d) Projects team to provide scope of work to identify areas in community for beautification;
- (e) requests Council to investigate options for reducing the heat in the recreation hall through Vance and air condition options; and
- (f) requests reallocation of \$5000 from the Sports Court Drainage project for Community New year eve celebrations to be invoiced by YMDAC Stroger Community for children and \$5000 for the Community Christmas celebration event.

**13 GENERAL BUSINESS****13.1 COUNCIL SERVICES REPORT**

NGU Q-41/2023 (Robin ROGERS/Tanya JOSHUA) **CARRIED**

That the Ngukurr Local Authority receives and notes the Council Services Report.

**13.2 ELECTED MEMBER REPORT**

NGU Q-42/2023 (Roxanne ROBERTS/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Elected Member Report.

**13.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD 31.10.2023**

NGU Q-43/2023 (Tanya JOSHUA/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023 to October 2023.

**14 OTHER BUSINESS****15 CLOSE OF MEETING**

The meeting closed at 12:56 pm.

This page and the proceeding pages are the Minutes of the Ngukurr Local Authority Meeting held on Monday, 4 December 2023 and confirmed .

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Chairperson  
Confirmed on .

Unconfirmed



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, URAPUNGA LOCAL  
AUTHORITY MEETING HELD AT THE URAPUNGA PRIMARY SCHOOL,  
URAPUNGA  
ON MONDAY, 4 DECEMBER 2023 AT 3:00PM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Mayor Tony JACK (arrived late);
- Councillor Owen TURNER;
- Dennis DUNCAN (Chairperson); and
- Edna NELSON.

**1.2 Staff**

- David HURST, Acting Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Bhumika ADHIKARI, Governance Officer (minute secretary).
- Alicia MIRANDA, Community Services Manager.

**1.3 Guests**

- Alec MOYLAN, Regional Director, Department of the Chief Minister and Cabinet;

**2 MEETING OPENED**

The Urapunga Local Authority Meeting opened at 3:18 pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

URA P-9/2023

(Dennis DUNCAN/Edna NELSON)

**CARRIED**

That the Urapunga Local Authority accepts the tendered apologies from Amanda JEFFS, Councillor Jana DANIELS, Paul JEFFS, Elaine DUNCAN and Antonella PASCOE.

**5 QUESTIONS FROM THE PUBLIC**

**6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Urapunga Local Authority Meeting.



**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF THE URAPUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

*URA P-10/2023* (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority confirms the minutes from the meeting held on 05 September 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

*URA P-11/2023* (Edna NELSON/Dennis DUNCAN) **CARRIED**

That the Urapunga Local Authority:

- (a) receives and notes the Action List; and
- (b) requests to liaise to Dennis DUNCAN on the removal of car in the Community

**9 CALL FOR ITEMS OF OTHER BUSINESS**

- Community Grants – early next year coming up Community Grants. Question, when new grants coming up

Mayor Tony JACK joined the meeting at 3:33 pm

**10 INCOMING CORRESPONDENCE****10.1 INCOMING CORRESPONDENCE**

*URA P-12/2023* (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority receives and notes the Incoming Correspondence.

**11 OUTGOING CORRESPONDENCE****12 OPERATIONAL REPORTS****12.1 URAPUNGA LOCAL AUTHORITY PROJECTS UPDATE**

*URA P-13/2023* (Edna NELSON/Dennis DUNCAN) **CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Projects Update report.

**12.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

*URA P-14/2023* (Edna NELSON/Dennis DUNCAN) **CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

**13 GENERAL BUSINESS**

**13.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 31.10.2023**

URA P-15/2023 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023 to October 2023

**13.2 ELECTED MEMBER REPORT**

URA P-16/2023 (Edna NELSON/Dennis DUNCAN) **CARRIED**

That the Urapunga Local Authority receives and notes the Elected Member Report.

**14 OTHER BUSINESS**

**15 CLOSE OF MEETING**

The meeting closed at 3:55 pm.

This page and the proceeding pages are the Minutes of the Urapunga Local Authority Meeting held on Monday, 4 December 2023 and confirmed.

\_\_\_\_\_  
Chairperson  
Confirmed on .

**EXECUTIVE REPORTS**

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<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	NT Legislative Assembly Election - August 2024
<b>REFERENCE</b>	1388669
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council receives and notes the NT Legislative Assembly Election report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The 2024 Northern Territory general elections are due to occur on 24 August 2024.

**ISSUES/OPTIONS/SWOT**

Department Of The Chief Minister and Cabinet advised the following.

As the 2024 Northern Territory Legislative Assembly Election is approaching, we wanted to send some information to Councils on having members who want to nominate for the upcoming elections.

A person cannot nominate as a candidate in a Legislative Assembly election if the person is a council member. This is according to section 21(1) of the *Northern Territory (Self-Government) Act 1978* (Cth), which provides that a person is not qualified to be a member of the Legislative Assembly if, at the date of nomination, the person holds an office or appointment under a law of the Commonwealth or a law of a State or Territory and is entitled to in respect of that office or appointment to any remuneration or allowance. For example, if a person is a local government council member or local authority member, they must resign from such a position before nominating as a candidate in a Legislative Assembly election.

However, this does not prevent a council member from announcing an intention to nominate or seeking pre-selection to be a candidate with a political party. For example, a council member could announce today that they are going to nominate as a candidate in the 2024 Legislative Assembly election and remain on council. The council member must resign from council before they officially nominate with the Electoral Commission for the Legislative Assembly election.

If the member wants to have the opportunity to go back to being a council member if they are unsuccessful in the election, this is provided for under section 55 of the *Local Government Act 2019*. In order to be reinstated, the member must resign with effect from a date no longer than 28 days before the close of nominations. For the August 2024 election, nominations close at 12.00pm on 8 August 2024. Therefore a member must not resign before 11 July 2024, which is 28 days before the close of nominations, if they wish to be reinstated if unsuccessful.

If the member resigns to contest the election and is not elected to the Legislative Assembly, they must apply in writing to the council CEO to be reinstated within seven days of the declaration of the election results. The results of the 2024 election will be declared on Monday 9 September 2024, so the member must apply to be reinstated by Monday 16 September 2024.

If a council member has announced that they will be running in the Legislative Assembly elections (whether they have resigned or not), the member must not use council resources to

campaign for election in the Legislative Assembly. The member must also avoid any conflict of interest between their duties as a council member and their personal interest in becoming elected.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

There are no attachments for this report.

**EXECUTIVE REPORTS**

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<b>ITEM NUMBER</b>	15.2
<b>TITLE</b>	ALGA call for motions - National General Assembly 2024
<b>REFERENCE</b>	1388728
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council consider submitting motions to the Australian Local Government Association (ALGA) scheduled to be held in Canberra from 02 July 2024 to 04 July 2024.

**BACKGROUND**

Once a year the Australian Local Government Association (ALGA) hold National General Assembly, usually around June or July in Canberra.

ALGA will be occurring on 02 to 04 July 2024 in Canberra and is now calling for councils to submit motions for the 2024 NGA.

President of Australian Local Government Association advised as follows:

“ALGA is now calling for councils to submit motions for the 2024 NGA. Attending this Conference to debate policy motions that will be considered by the ALGA Board, the NGA is your opportunity to shape the federal advocacy agenda that ALGA will undertake on behalf of Australian local governments.

The theme of our 2024 NGA will be “Building Community Trust”. ALGA is seeking motions that align with this theme and identify opportunities for new federal programs and policies that will support councils to build trust, both in our communities and as a local delivery partner for the Australian Government.

This [discussion paper](#) will help you prepare your council’s motions, which can be submitted online at [www.alga.com.au](http://www.alga.com.au) until Friday 29 March 2024.

Next year’s Conference is shaping up to be even bigger than this year’s record setting event, and we are again so proud to be partnering with the Federal Government to incorporate the ACLG into the week.

This year’s ACLG was the first to be held in ten years and was a wonderful opportunity for us to speak directly to Federal Ministers with one voice about the challenges and opportunities in our communities.

I look forward to receiving your 2024 NGA motions and welcoming you to Canberra next July.”

**ISSUES/OPTIONS/SWOT**

The Council has the option to consider and raise issues it deems important for ALGA to consider at a policy level or requires action which affects local government in the Northern Territory. The Council can also not provide a submission or consider a submission at a later date.

The Council did put few motions up at the ALGA General Assembly in June 2022 which included topics of Regional Health access to aged care, primary, specialist, and the National Disability insurance scheme, Affordable Housing and Land availability, Child care access and affordability, Skill shortage in regional areas, Local skills and capability development, Education system and Lack of coordinated governance across all tiers of government in regional areas.

Our Council can submit motions on any issues it deems relevant and may include:

- Funding disparity and allocation of financial assistance grants across Australia;
- Significant Land Use land use changes and compulsory consultation;
- Infrastructure development needs – roads, roads, roads in the North – arterial road development, investment in National Highway 1, more funding for the Northern Territory Government (NTG) to fix up roads;
- Inquiry into the structure and function of Local Government in the Northern Territory;
- Community and social development needs in remote Australia – need more infrastructure, staff and programmes – remote community population is going crazy and no one is doing any population analysis on it or planning for it (except us);

#### **FINANCIAL CONSIDERATIONS**

Nil.

#### **ATTACHMENTS**

Nil.

**EXECUTIVE REPORTS**

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<b>ITEM NUMBER</b>	15.3
<b>TITLE</b>	Mayor's Report
<b>REFERENCE</b>	1392856
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council receives and notes the Mayoral Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Mayor undertakes range of official duties on behalf of Council. This report outlines the Mayor's activities and undertaking since Council's last Ordinary Meeting on 25 October 2023.

**ISSUES/OPTIONS/SWOT**

A summary of the Mayor's undertakings is as follows:

- Finance and Infrastructure Committee Meeting – 24 January 2024;
- Jilkmिंगgan Local Authority Meeting – 06 February 2024;
- Matakana Water Allocation draft Plan – 06 February 2024;
- Robinson River Local Authority Meeting – 08 February 2024; and
- Borroloola Local Authority Meeting – 08 February 2024.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil.

**EXECUTIVE REPORTS**

<b>ITEM NUMBER</b>	15.4
<b>TITLE</b>	Council Meeting Attendance Report
<b>REFERENCE</b>	1392875
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council receives and notes the Council Meeting Attendance Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019* states that the members will be disqualified as a member of a Council if the person is absent, without permission or the approved apologies of the Council in accordance with the regulations, from two (2) consecutive Council meetings.

**Council Member Attendance**

Elected Members	22 February 2023	27 April 2023	21 June 2023	23 August 2023	25 October 2023	13 December 2023
Mayor Tony JACK	P	P	P	P	P	P
Deputy Mayor Helen LEE	P	P	P	P	P	P
Councillor Samuel EVANS	P	P	AP	P	P	AP
Councillor Owen TURNER	P	AP	No AP	AP	P	P
Councillor Edna ILES	-	-	-	-	P	P
Councillor Edwin NUNGGUMAJBARR	AP	P	P	P	P	P
Councillor Kathy-Anne NUMAMURDIRDI	P	P	AP	P	P	P
Councillor John DALYWATER	P	P	P	P	P	P
Councillor Annabelle DAYLIGHT	P	AP	P	P	AP	P
Councillor Selina ASHLEY	No AP	P	No AP	P	P	AP
Councillor Patricia FARRELL	AP	P	P	P	P	AP
Councillor Jana DANIELS	AP	No AP	P	No AP	P	No AP
Councillor Gadrian HOOSAN	P	AP	P	P	AP	P

\*\* Table Key

P Present

AP Apologies given and accepted

No AP No apologies given and not present at meeting

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**



**EXECUTIVE REPORTS**

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<b>ITEM NUMBER</b>	15.5
<b>TITLE</b>	Determination of Allowances for Members of Local Councils from 01 July 2024 - Remuneration Tribunal Determination
<b>REFERENCE</b>	1392694
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council receives and notes the Council Member Allowance from 01 July 2024 - Remuneration Tribunal Determination.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

Elected Member allowances are outlined in Part 7.1 of the *Local Government Act 2019* and set by the Remuneration Tribunal (the Tribunal) in accordance with Section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*.

**ISSUES/OPTIONS/SWOT**

The Remuneration Tribunal tabled report on determination of allowances for members of local government Councils.

At the Finance and Infrastructure Committee Meeting held on 29 November 2023, the Northern Territory Remuneration Tribunal (the Tribunal) presented to the Committee in regards to Vehicle Allowance capped \$5000 per year, Travel Allowance, Extra Meeting Allowance and Activity Allowance.

Councillors concern on \$5000 per year, which does not cover the real cost of travel to Council Meetings is considered by Tribunal and has increased the cap to \$10,000 a year, but Councils need to take into account the cap and ensure that policies and procedures are in place to avoid unnecessary meetings involving travel.

In addition to the lifting of the cap, the Tribunal has made two other changes in the Determination to assist Regional Councillor's travel costs.

Firstly, as Councillors are required to attend Local Authority Meetings within their ward (if appointed to that Local Authority), the vehicle allowances paid to attend Local Authority Meetings in their ward will not be included in the cap.

Secondly, the travel time to and from Council Meetings should be paid and this is addressed in Clause 3.

In Clause 3, The Tribunal has extended the payment of extra activity allowance to cover travel time in the new Determination, keeping into consideration that Councillors has to travel long distance to attend Council Meetings and Local Authority Meetings. Also the need to take time off work for this travel time which will cover the loss of wages too.

The Tribunal has also made minor changes to ensure that the activity allowance accessed when attending an approved function of Council and The Tribunal has kept the Allowance at a maximum of \$10,000.

Remuneration Tribunal may consider the matter in regards to Resettlement Allowance for Mayors when they leave office, in any future Remuneration Tribunal's Inquiry.

Apart from the above changes, Principal Member, Deputy Principal Member and Councillors monthly allowances has increased by \$500.

A copy of the Report on Determination no. 1 of 2024 from Northern Territory of Australia Remuneration Tribunal is attached for Councillors information.

### **FINANCIAL CONSIDERATIONS**

Councillor allowances are budgeted for each year and the 2024-25 financial year budget will include these new allowances.

### **ATTACHMENTS**

- 1 tabled paper 1074 - northern territory of australia remuneration tribunal report on determination no.1 of 2024 allo\_E050F5AB.pdf



ORIGINAL PAPER

No. 1074  
Laid on the Table  
14 / 2 / 24.

**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL COUNCILS**

**REPORT ON DETERMINATION NO. 1 OF 2024**

**1. INTRODUCTION**

On 6 April 2023, pursuant to section 7B(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local council.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7B(7) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

On 18 August 2023, individual letters were sent to each Council inviting submissions and offered to hold a discussion with each Council either in person or through a video link. On 26 August 2023, an advertisement was placed in the NT News to announce the inquiry and invite submissions.

Further correspondence invited Councils to arrange to meet with the Tribunal and 8 meetings were held with Councils and one with Local Government Association of the Northern Territory (LGANT).

The Tribunal received ten submissions from the following Councils as well as LGANT:

- City of Palmerston Council
- Alice Spring Town Council
- MacDonnell Regional Council
- Central Desert Regional Council
- Roper Gulf Regional Council
- East Arnhem Regional Council
- West Arnhem Regional Council
- Victoria Daly Regional Council
- Wagait Shire Council

## 2. VEHICLE ALLOWANCE FOR THE USE OF PRIVATE VEHICLES

Following the introduction of the vehicle allowances capped at \$5000 per year, the Tribunal received representations from a number of Councils indicating that the cap did not cover the real cost of travel to Council Meetings. The Tribunal accepts that allowances must be fair and equitable, and Councillors should not be out of pocket when attending meetings and activities approved by Council. However, the Tribunal has been hampered by the lack of detail of cost provided from most Regional Councils.

The Tribunal has increased the cap to \$10 000 a year, but Councils need to take into account the cap and ensure that policies and procedures are in place to avoid unnecessary meetings involving travel.

In addition to the lifting of the cap, the Tribunal has made two other changes in the Determination to assist Regional Councillor's travel costs.

Firstly, the Tribunal recognises that many Councillors are required to attend local government authority meetings in their ward. The Tribunal has determined that vehicle allowances paid to attend local authority meetings in their ward will not be included in the cap.

Secondly, the Tribunal determined travel time to and from Council Meetings should be paid and this is addressed in Clause 3 below.

## 3. TRAVEL TIME

The Tribunal is aware that some regional councillors travel long distances to attend Council Meetings and this travel time is not remunerated. Additionally, some councillors need to take time off work for this travel time. While the councillors are paid an annual allowance, it is not intended to cover loss of wages.

Accordingly, the Tribunal has recognised this situation and has extended the payment of extra activity allowance to cover travel time while travelling to Council Meetings and local authority meetings in the new Determination.

## 4. PROFESSIONAL DEVELOPMENT ALLOWANCE

The Tribunal noted that the Professional Development Allowance included in the 2023 Determination has been interpreted by many councils to limit payment to cover the registration or attendance fee only of the particular professional development activity. This has resulted in some councillors being out of pocket for associated costs including travel and travel time.

The Tribunal sees the Professional Development Allowance regard as an all-inclusive allowance covering associated costs up to \$4000 a year.

The Tribunal has also raised the Professional Development Allowance for Councillors in Shire Councils to \$4000 each year.

## 5. COUNCILLOR'S ALLOWANCE

The Tribunal has made two changes to the base councillor's allowance. Firstly, it has reviewed the factors that it considers when establishing the various levels of the base allowance. The Tribunal has added total assets and annual financials to these factors. Consequently, the Tribunal has created an additional level within the base so that Palmerston City Council should sit just above Alice Springs and Litchfield Councils but below Darwin Council.

The Tribunal has also increased the basic allowances paid to every Councillor by 2.5% in recognition of general wage and salary increases across the Territory over the past year.

#### 6. EXTRA MEETING / ACTIVITY ALLOWANCE

The Tribunal has made minor changes in the Determination to ensure that the activity allowance is accessed when attending an approved function of Council.

The Tribunal has kept the Allowance at a maximum of \$10 000 following the lack of any evidence showing that this maximum is inadequate for any particular Councillor.

#### 7. RESETTLEMENT ALLOWANCE

The Tribunal received representation from a number of Councils regarding a resettlement allowance for Mayors when they leave office.

The submissions indicated that the mayoral role was the single source of income for many mayors, therefore financial hardship was a possible outcome when the mayor departs the role.

Similar representation was made in relation to councillors including those that have been suspended without notice.

These issues may be considered in any future Remuneration Tribunal's Inquiry.

#### 8. SUPERANNUATION

A number councils raised the issue of superannuation; however, the AMSORE Act specifically excludes the Remuneration Tribunal's consideration.

#### 9. FUTURE INQUIRIES


This is the second inquiry into Members of Local Government Council Allowances by the Tribunal and it has been useful for the Tribunal to address some factors that were outstanding from 2022 Inquiry.

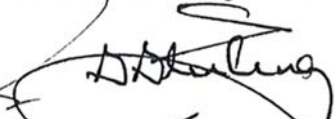
The Tribunal believes that there are still some outstanding issues that need addressing and these would be enhanced with face-to-face meetings with some Councils outside of Darwin. An Inquiry in 2025 will also allow Councils and Councillors to raise any issues that have resulted from the first two Determinations.


The Tribunal would appreciate feedback from Councils as to the adequacy of allowances mentioned in the Determination.

#### 10. APPENDIX A

Appendix A provides a comparison between existing and new allowances.

  
Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal

  
The Hon Syd Stirling AM  
Member  
Remuneration Tribunal

  
Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated 29 January 2024

## APPENDIX A to the Report

Comparison of Existing Allowances with New Allowances**Municipal and Regional Councils**

ALLOWANCE COUNCIL	CURRENT	NEW
<b>Councillors</b> Katherine & Regional	\$20,000	\$20,500
Alice Springs	\$22,000	\$22,550
Palmerston	\$22,000	\$24,600
Litchfield	\$22,000	\$22,550
Darwin	\$31,000	\$31,775

**Mayor Total Allowance**

Katherine & Regional	\$102,000	\$102,500
Litchfield	\$105,000	\$105,550
Alice Springs	\$111,000	\$111,550
Palmerston	\$114,000	\$116,600
Darwin	\$158,200	\$158,975

**Deputy Mayor Total allowance**

Katherine & Regional	\$36,000	\$36,500
Litchfield	\$38,000	\$38,550
Alice Springs	\$38,500	\$39,050
Palmerston	\$39,200	\$41,800
Darwin	\$54,800	\$55,575

**Shire Councils**

Councillors	Belyuen	up to	\$5,000	\$5,125
	Coomalie		\$7,000	\$7,175
	Wagait	up to	\$5,000	\$5,125
Mayor	Belyuen		\$25,000 up to	\$25,125
	Coomalie		\$30 000	\$30 175
	Wagait		\$10,000 up to	\$25,125



**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL GOVERNMENT COUNCILS**

**DETERMINATION NO. 1 OF 2024**

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

**1. DEFINITIONS**

**Municipal Councils are the following:**

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

**Regional Councils are the following:**

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

**Shire Councils are the following:**

- Belyuen;
- Coomalie; and
- Wagait.

**New Councils:** any other Councils newly constituted by the Minister for Local Government in 2024.

Financial Year is the period from 1 July to the 30 June.

Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
  - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
  - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Deputy Mayor is defined in the *Local Government Act 2019*.

Councillor is a member of a Local Council:

## 2. ALLOWANCES

The following annual allowances will apply from 1 July 2024 and will be paid fortnightly or monthly:

### COUNCILLORS' ALLOWANCE

Darwin	\$31,775
Palmerston	\$24,600
Alice Springs	\$22,550
Litchfield	\$22,550
Other Municipal and Regional	\$20,500

### Shire Councils

Coomalie	\$7,175
Belyuen	\$5,125
Wagait	\$5,125

### DEPUTY PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

### PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$127,200
Palmerston	\$92,000
Alice Springs	\$89,000
Litchfield	\$83,000
Other Municipal and Regional	\$82,000



**Shire Councils**

Coomalie	\$23,000
Belyuen	up to \$20,000 as approved by Council
Wagait	up to \$20,000 as approved by Council

**3. INCLUSIONS OF ALL ALLOWANCES**

The Allowances are to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies; and
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
  - Including, but not limited to:
    - donations;
    - organization sponsorship;
    - membership fees;
    - patron expenses; and
    - constituent support.

**4. EXTRA MEETING / ACTIVITY ALLOWANCE**

4.1. An Extra Meeting / Activity Allowance of up to \$10,000 per financial year, may be accessed by all Councillors and Deputy Principal Members. The allowance may be accessed as follows:

- special meetings of full Council or established committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;
- attendance at any functions representing the Principal Member on official Council duties;
- attendance at functions/meetings as an invited representative of Council and with Council's approval; and
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meetings.

The activity allowance may be paid as travel time when travelling to Council meetings and meetings of Local Authorities within the ward the Councillor represents, where the travel involves at least 50kms from home base (at least 100kms return). This activity Allowance is not to be included in the cap of \$10 000.

4.2. Allowances to be paid to eligible members (not including Principal Members) are:

- Fee for attendance at extra meetings or activities is the accumulated hours on any one day and are as follow:
  - up to 2 hours \$200
  - between 2 and 4 hours \$300
  - more than 4 hours \$500 (maximum payable for any one day)

**5. PROFESSIONAL DEVELOPMENT ALLOWANCE**

5.1. Professional Development Allowance is \$4000 per person, per financial year and will be paid to all Principal Members, Deputy Principal Members and Councillors.

- 5.2. The Professional Development Allowance is an inclusive allowance which covers costs associated with the Professional Development activities including registration and attendance fees, travel cost including vehicle allowance, travel allowances and travel time as specified in clause 4.2.
- 5.3. Any course or professional development activity must be specifically related to the role of the Councillor and be approved by the Council. The Australian Institute of Company Directors' Courses should be encouraged, as well as professional development activity that is arranged by the Local Government Association of Northern Territory.
- 5.4. Total amount claimable each year is the total of two years, being based on an annual allowance, plus one year drawn in advance or one year's remaining balance from a previous year. The maximum amount claimable by any Councillor is the total sum of one year for each year of the Councillor's elected term.
- 5.5. Proof of completion for each stage of the course is required before further payments can be claimed.

## 6. VEHICLE ALLOWANCE

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel:
  - (a) exceeds 50kms from home base 100kms return,
  - (b) travel does not occur in a Council supplied and maintained vehicle;
  - (c) the Councillor is not in receipt of a motor vehicle allowance in Clause 7 below; and
  - (d) the vehicle allowance is capped at \$10,000.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office each year and is 85 cents a kilometre in 2023-24.
- 6.3. Vehicle Allowance will be available in the following circumstances:
  - travel to and from statutory Council meetings;
  - travel to and from official Council approved meeting;
  - travel to and from approved functions representing the Principal Member;
  - travel to and from Local Authority Meetings within the ward the Councillor represents.
  - travel to and from all meetings of Council and their committees; and
  - travel to and from any additional activity where Extra Meeting/Activity Allowance has been approved.
- 6.4. When a kilometre reimbursement is paid, travel time will also be paid utilising extra meetings/activities rate. This payment is not to be included in the extra meetings/activities cap as specified in Clause 4.1.
- 6.5. The Vehicle Allowance Cap will not include:
  - travel to and from Local Authorities Meetings within the Ward that the member represents;
  - travel involved with Professional Development activities;

## 7. PROVISION OF MOTOR VEHICLE

- 7.1. Principal Members of Municipal and Regional Councils are entitled to a Council maintained vehicle.
- 7.2. If Principal Members of Municipal and Regional Councils choose not to be provided with a Council maintained vehicle, they are entitled to Motor Vehicle Allowance, paid fortnightly or monthly, and will be:
- \$25,000 per year for Municipal Principal Members; or
  - \$40,000 per year for Regional Principal Members.
- 7.3 The Principal members of the Shire Councils may claim reimbursement in accordance with Clause 6.1.

## 8. TRAVEL ALLOWANCE

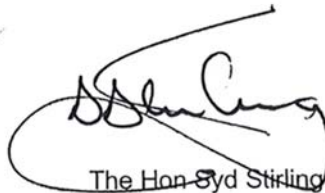
- 8.1 Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.
- 8.2 The applicable rates to be paid are found in Table 1 of Taxation Determination TD 2023/3 or any subsequent Taxation Determination made in substitution of that Determination.

## 9. GENERAL

- 9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:
- the next financial year if the report is made on or before 1 February; or
  - from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal



The Hon Syd Stirling AM  
Member  
Remuneration Tribunal



Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated 19 January 2024

**EXECUTIVE REPORTS**

<b>ITEM NUMBER</b>	15.6
<b>TITLE</b>	Determination of Allowances for Members of Local Authorities - Northern Territory of Australia Remuneration Tribunal
<b>REFERENCE</b>	1392735
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council receives and notes the Determination of Allowances for Members of Local Authorities – Northern Territory of Australia Remuneration Tribunal report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

On 6 April 2023, pursuant to section 7E(1) of the Assembly Members and *Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local authority.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister

Under section 7E(9) of the AMSORE Act, the allowances determined are effective from either

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February

Letters were sent to all Local Government Councils in August 2023 advising them of the Inquiry. The Remuneration Tribunal discussed this Inquiry during meetings with Local Government Councils

**ISSUES/OPTIONS/SWOT**

The allowance for members to attend meetings was increase in the 2023 Inquiry. The Tribunal considers that the existing allowances are appropriate.

The Chair of a Local Authority will be paid as follows:

- |  |       |
|--|-------|
| • If the meeting is held up to 2 hours         | \$300 |
| • If the meeting is between to 2 to 4 hours    | \$450 |
| • If the meeting is held for more than 4 hours | \$600 |

A Member of a Local Authority will be paid as follows:

- |  |       |
|--|-------|
| • If the meeting is held up to 2 hours         | \$200 |
| • If the meeting is held between 2 to 4 hours  | \$300 |
| • If the meeting is held for more than 4 hours | \$400 |

A copy of the Report on Determination no. 1 of 2024 from Northern Territory of Australia Remuneration Tribunal is attached for Councillors information.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 tabled paper 1076 - northern territory of australia remuneration tribunal r~t on determination no 1 of 2024 allowan\_D45FC668.pdf

ORIGINAL PAPER

No.....1076.....  
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**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL AUTHORITIES**

**REPORT ON DETERMINATION NO. 1 OF 2024**

**1. INTRODUCTION**

On 6 April 2023, pursuant to section 7E(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local authority.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7E(9) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

Letters were sent to all Local Government Councils in August 2023 advising them of the Inquiry. The Remuneration Tribunal discussed this Inquiry during meetings with Local Government Councils.

**2. CURRENT SITUATION**

There are Local Authorities within nine Regional Councils and the number of Local Authorities in these Councils range from three to thirteen. The allowance for members to attend meetings was increase in the 2023 Inquiry.

The Tribunal considers that the existing allowances are appropriate.

Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal

The Hon Syd Stirling AM  
Member  
Remuneration Tribunal

Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated 20 January 2024



**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL AUTHORITIES**

**DETERMINATION NO. 1 OF 2024**

Under section 7E of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

**1. DEFINITIONS**

Local Authority is defined in the *Local Government Act 2019* as established by a Council under section 76.

The Chair of a Local Authority is defined in the *Local Government Act 2019* as in section 98.

A Member of a Local Authority is defined in the *Local Government Act 2019* as a member of an audit committee, a council, a council committee of a local authority.

Financial Year is the period from 1 July to the 30 June.

**2. ALLOWANCES**

The following allowance will be paid for each meeting of a Local Authority.

The Chair of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$300
If the meeting is held between 2 to 4 hours	\$450
If the meeting is held for more than 4 hours	\$600

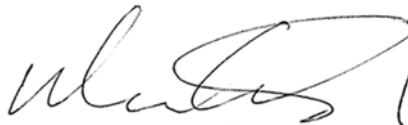
A Member of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$200
If the meeting is held between 2 to 4 hours	\$300
If the meeting is held for more than 4 hours	\$400

**3. GENERAL**

3.1. Pursuant to section 7E(9) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal



The Hon Syd Stirling AM  
Member  
Remuneration Tribunal



Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated 29 January 2024

**EXECUTIVE REPORTS**

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<b>ITEM NUMBER</b>	15.7
<b>TITLE</b>	Aboriginal Leadership and Governance Forum NT Treaty Symposium
<b>REFERENCE</b>	1393612
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council approves the attendance of Councillor..... and staff to attend Aboriginal Leadership and Governance Forum Northern Territory Treaty Symposium scheduled to be held on 04 to 05 April 2024 in Mparntwe Alice Springs and on 08 April 2024 in Garramilla Darwin.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Expo (Aboriginal Leadership and Governance Forum Northern Territory Treaty Symposium) is part of a two day event bringing together Aboriginal organisations, leaders and community representatives to share stories, challenges and opportunities about Aboriginal leadership, governance and discuss treat and truth-telling in the Northern Territory.

**ISSUES/OPTIONS/SWOT**

The Symposium will provide delegates a forum for open dialogue about treaty and related matters in the Northern Territory, to be informed through the exploration of the treaty-making framework and recommendations proposed in the Northern Territory Treaty Commission's Final Report.

This is an ideal opportunity to be inspired, learn, celebrate and provide valuable feedback for progressing Treaty in the Northern Territory.

Expo Flyer and Expression of Interest forms are attached for Councillor Information.

**FINANCIAL CONSIDERATIONS**

General Admission is free, however registration is essential.

**ATTACHMENTS**

- 1 2024 ALGF TS\_Flyer\_Mparntwe\_AliceSprings.pdf
- 2 2024\_TS\_Flyer\_Garramilla\_Darwin.pdf
- 3 2024\_EOI-ASP-supported-delegates-form.pdf
- 4 2024\_EOI-DRW-supported-delegates-form.pdf





# Aboriginal Leadership and Governance Forum NT Treaty Symposium

Mparntwe,  
Alice Springs

4 - 5 April  
2024

You're invited to a premiere event that will bring together Aboriginal organisations, leaders and community representatives for two days to share stories, challenges and opportunities about Aboriginal leadership, governance and discuss treaty and truth-telling in the NT.

Day One will comprise the Aboriginal Leadership and Governance Forum, hearing first-hand about different leadership styles and governance practices, along with the challenges and opportunities facing Aboriginal people. The theme for this year's forum is 'Truth and Healing' and will compliment treaty discussions the following day.

Day Two will provide delegates a forum for open dialogue about treaty and related matters in the NT, to be informed through the exploration of the treaty-making framework and recommendations proposed in the Northern Territory Treaty Commission's Final Report.

This is an ideal opportunity to be inspired, learn, celebrate and provide valuable feedback for progressing Treaty in the NT.

## Who should attend?

- Aboriginal Leaders and Elders
- Community Representatives
- Aspiring and Future Leaders
- Aboriginal Organisations
- Academics and Researchers
- Land Councils
- All levels of Government including regional councils
- Anyone with an interest in Aboriginal leadership, governance, Treaty and truth-telling in the NT.

## Registration

General Admission to both days is free, however registration is essential.

Tickets will provide admission to the Aboriginal Leadership Governance forum and the NT Treaty Symposium in Mparntwe, Alice Springs.

To find out more contact:

**The Office of Aboriginal Affairs**  
08 8999 8905 or [oa@nt.gov.au](mailto:oa@nt.gov.au)

SCAN ME

Registration closes  
Thursday 21 March 2024  
Unless sold out prior



[aboriginalaffairs.nt.gov.au](http://aboriginalaffairs.nt.gov.au)





# Northern Territory Treaty Symposium

Garramilla,  
Darwin  
8 April 2024

You're invited to a premiere event that will bring together Aboriginal organisations, leaders and community representatives to learn about the treaty process in the NT and to share and discuss views on treaty and truth-telling in the Northern Territory.

The Symposium will provide delegates a forum for open dialogue about treaty and related matters in the NT, to be informed through the exploration of the treaty-making framework and recommendations proposed in the Northern Territory Treaty Commission's Final Report.

This is an ideal opportunity to be inspired, learn, celebrate and provide valuable feedback for progressing Treaty in the NT.

## Who should attend?

- Aboriginal Leaders and Elders
- Community Representatives
- Aspiring and Future Leaders
- Aboriginal Organisations
- Academics and Researchers
- Land Councils
- All levels of Government including regional councils
- Anyone with an interest in Aboriginal leadership, governance, Treaty and truth-telling in the NT.

## Registration

General Admission is free, however registration is essential.

Tickets will provide admission to the NT Treaty Symposium in Darwin on Monday April 8, 2024.

To find out more contact:

**The Office of Aboriginal Affairs**  
08 8999 8905 or [oa@nt.gov.au](mailto:oa@nt.gov.au)

SCAN ME

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Thursday 21 March 2024  
Unless sold out prior



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# Aboriginal Leadership and Governance Forum NT Treaty Symposium

Mparntwe,  
Alice Springs

4 - 5 April  
2024

## EXPRESSION OF INTEREST FORM FOR SUPPORTED DELEGATES

Applications close on 1 March 2024

Are you a remote based Northern Territory Aboriginal resident who would like to attend the 2024 Aboriginal Leadership and Governance Forum / NT Treaty Symposium?

If so, you may be eligible to receive support to attend the Aboriginal Leadership & Governance Forum / NT Treaty Symposium (ALGF&TS) to be held on 4 & 5 April 2024 at the Alice Springs Convention Centre. Support to attend the Forum and Symposium may include travel and accommodation.

To be considered for support to attend the ALGF&TS you must identify as an Aboriginal resident based in *regional* or *remote* Northern Territory.

Please complete the form below to express your interest for support to attend the ALGF&TS.

If accepted you will be required to provide information to finalise your registration and complete a feedback survey on completion of the ALGF&TS.

Fields marked with an asterisk (*) are required.					
<b>Please advise relevant option/s:</b>					
I am interested in being supported with travel expenses to attend the ALGF&TS *				YES <input type="checkbox"/>	NO <input type="checkbox"/>
I am interested in being supported with accommodation expenses to attend the ALGF&TS *				YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Personal Information</b>					
<b>Title: *</b>	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>	Dr <input type="checkbox"/>	Prof. <input type="checkbox"/>
<b>First Name</b> (as it appears on licence/proof of age card/birth certificate): *					
<b>Surname</b> (as it appears on licence/proof of age card/birth certificate): *					
<b>Name of town/ region you live in: *</b>					
<b>Name of town/ community you're travelling from: *</b>					

Sate/Territory: *		Post Code: *	
Preferred method of transport: *			
Contact Phone Number: *			
Email Address: *			
Organisation you work for: *			
Position/Job Title : *			
Do you require special travel assistance? If so what: *			
Briefly explain why you would benefit from/ what you have to offer by attending the ALGF&TS: *			
Do you have any dietary requirements? *			
YES <input type="checkbox"/>	NO <input type="checkbox"/>		
If YES, please advise your requirements: *			

Return completed form, to the Office of Aboriginal Affairs:

Email: [aaa@nt.gov.au](mailto:aaa@nt.gov.au)

For further enquiries please phone 08 8999 8905

**Please note:**

- Applications close 1 March 2024. All applicants will be notified on the outcome of their application no later than 20 March 2024.
- Sponsored delegates will be responsible for their own incidentals including meals outside the Forum/Symposium program, including transport required to and from the venue/airport/accommodation etc.

**Privacy Statement**

The collection of personal information enables the Department of the Chief Minister and Cabinet, event organisers to provide delegates with support and assistance relevant to the 2024 Aboriginal Leadership & Governance Forum / NT Treaty Symposium. Without your personal information, event organisers cannot process applications for assistance.

**Talent release authority for participants at the Forum & Symposium**

Delegates that attend the 2024 ALGF&TS may be captured in photos, video (now referred to as images) and/or audio recordings, either as an individual or part of a group. The images or audio recordings may be supplied to Northern Territory Government staff, contractors or service providers (i.e. graphic designers) engaged by the Northern Territory Government to produce advertising and marketing materials, but will not be provided to any other person or organisation for purposes other than described. The images or audio recording and a copy of this form may also be stored by the Northern Territory Government.

A delegate who does **not** wish to be captured in images and audio recordings for the purposes described above must advise the Office of Aboriginal Affairs in writing prior to the commencement of the event, 4 April 2024, by emailing: [aaa@nt.gov.au](mailto:aaa@nt.gov.au)



# NT Treaty Symposium

Garramilla,  
Darwin  
8 April 2024

## EXPRESSION OF INTEREST FORM FOR SUPPORTED DELEGATES

Applications close on 1 March 2024

Are you a remote based Northern Territory Aboriginal resident who would like to attend the 2024 NT Treaty Symposium?

If so, you may be eligible to receive support to attend the NT Treaty Symposium (NTTS) to be held on 8 April 2024 at the Darwin Convention Centre.

Support to attend the Symposium may include, travel and accommodation.

To be considered for support to attend the NTTS you must identify as an Aboriginal resident based in *regional* or *remote* Northern Territory.

Please complete the form below to express your interest for support to attend the NTTS.

If accepted you will be required to provide information to finalise your registration and complete a feedback survey on completion of the Symposium.

Fields marked with an asterisk (\*) are required.

Please advise relevant option/s:

I am interested in being supported with travel expenses to attend the NTTS \*

YES

NO

I am interested in being supported with accommodation expenses to attend the NTTS \*

YES

NO

### Personal Information

Title: \*

Mr

Mrs

Ms

Dr

Prof.

First Name (as it appears on licence/proof of age card/birth certificate): \*

Surname (as it appears on licence/proof of age card/birth certificate): \*

Name of town/ region you live in: \*

Name of town/ community you're travelling from: \*

Sate/Territory: *		Post Code: *	
Preferred method of transport: *			
Contact Phone Number: *			
Email Address: *			
Organisation you work for: *			
Position/Job Title : *			
Do you require special travel assistance? If so what: *			
Briefly explain why you would benefit from/ what you have to offer by attending the NTTS: *			
Do you have any dietary requirements? *			
YES <input type="checkbox"/>	NO <input type="checkbox"/>		
If YES, please advise your requirements: *			

Return completed form, to the Office of Aboriginal Affairs:

Email: [aaa@nt.gov.au](mailto:aaa@nt.gov.au)

For further enquiries please phone 08 8999 8905

Please note:

- Applications close 1 March 2024. All applicants will be notified on the outcome of their application no later than 20 March 2024.
- Sponsored delegates will be responsible for their own incidentals including meals outside the Symposium program, including transport required to and from the venue/airport/accommodation etc.

#### Privacy Statement

The collection of personal information enables the Department of the Chief Minister and Cabinet, event organisers to provide delegates with support and assistance relevant to the 2024 NT Treaty Symposium. Without your personal information, event organisers cannot process applications for assistance.

#### Talent release authority for participants at the Symposium

Delegates that attend the 2024 NTTS may be captured in photos, video (now referred to as images) and/or audio recordings, either as an individual or part of a group. The images or audio recordings may be supplied to Northern Territory Government staff, contractors or service providers (i.e. graphic designers) engaged by the Northern Territory Government to produce advertising and marketing materials, but will not be provided to any other person or organisation for purposes other than described. The images or audio recording and a copy of this form may also be stored by the Northern Territory Government.

A delegate who does **not** wish to be captured in images and audio recordings for the purposes described above must advise the Office of Aboriginal Affairs in writing prior to the commencement of the event, 8 April 2024, by emailing: [aaa@nt.gov.au](mailto:aaa@nt.gov.au)

## COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

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<b>ITEM NUMBER</b>	17.1
<b>TITLE</b>	Programs Update
<b>REFERENCE</b>	1390030
<b>AUTHOR</b>	Clare CUPITT, Program Manager

### RECOMMENDATION

That Council receive and note the Programs Update report.

### KEY OUTCOME AREA

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Governance:** Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Program business unit includes the delivery areas of Aged Care & Disability Services, Children Services, and Community Safety. All of these programs are externally funded by bodies such as the National Indigenous Australians Agency, Northern Territory Government, the Community Child Care Restricted Fund, and the Department of Health & Aged Care. These services are critical to the life cycle and function of community.

### ISSUES/OPTIONS/SWOT

All of the funded programs are currently being successfully delivered as per funding agreements and guidelines. All progress reporting is currently up to date, however financial reports for financial year 2023 remained outstanding at the time this report was prepared.

#### **Aged Care & Disability Services (including National Disability Insurance Scheme, Home Care Package, and Commonwealth Home Support Package)**

Refer to the Aged Care & Disability Services Update report. Going forward, this update will be provided as a separate report to meet the requirements under the *Aged Care Act 1997* (Cth).

#### **Creche**

For the period 1 July to 31 December, 22 children utilised Creche services; this includes 6 in Jilkminggan, 4 in Manyallaluk and 12 in Wugularr. Unfortunately in November 2023, the locally-based coordinators for Jilkminggan and Wugularr both left community. Since that time, the Creche operations in these communities have been supported by staff from Katherine. Recruitment is underway to fill both of these positions. Despite these challenges, there have been notable highlights to delivery including an excursion to the Tom Curtain Outback Experience. This event not only showcased active family participation, but also significantly enriched the Creche program through valuable learning experiences for the children.

#### **School Nutrition Program**

The School Nutrition Program is delivered by Council in Bulman and Manyallaluk. For the period 1 July to 31 December 2023, there was a consistent level of parental payments and the continued support of a dedicated group of parents. While this has contributed to maintaining stability, there is still further opportunity to enhance Council's financial position by expanding the number of contributing parents.

The following provides a brief overview of how the program operated for the period 1 July to 31 December 2023:

	Bulman	Manyallaluk
<b>Staff</b>	2	2
<b>Clients</b>	27	14
<b>Food Costs</b>	\$11,826.00	\$2,180.00
<b>Parental Contributions</b>	\$15,127.00	\$1,808.00

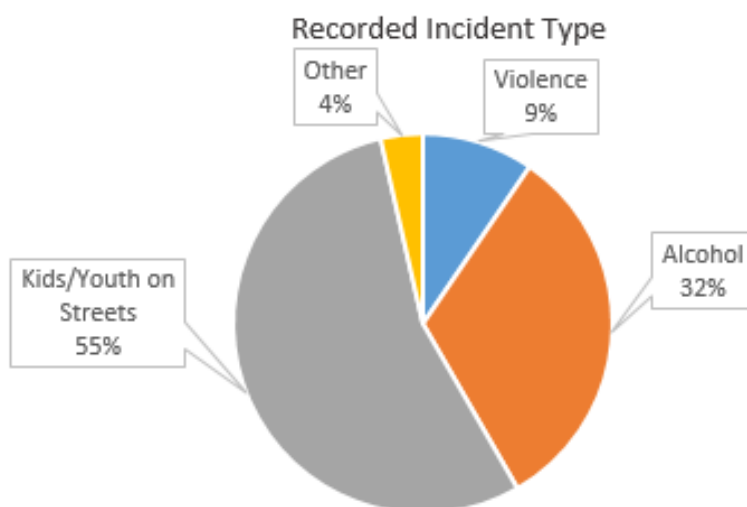
**Outside School Hours Care**

For the period 1 July to 31 December 2023, 74 individuals participated in the OSHC program. This is 92% of the group identified in the funding agreement, which is a slight increase on the January-June period. Engagement from parents/carers continues to be low which negatively impacts on meeting program KPIs. Since moving across from Community Safety to the Children Services unity, the OSHC program has seen increased relevance of activities against early childhood education frameworks.

**Community Night Patrol**

During the period 1 July to 31 December 2023, Night Patrol teams across the region assisted a total of 2,315 individuals; this is a decrease of 15% on the January-June period. This was in response to 1,974 separate incidents, which is a significant increase of approximately triple the number of incidents compared to the previous period (691 incidents Jan-June). Incident types recorded include those involving either alcohol or other drugs, property damage, fighting, violence, gambling, and disturbances. There were 32 individuals employed directly in the delivery of CNP, delivering approximately 17,820 hours of active patrol across the region.

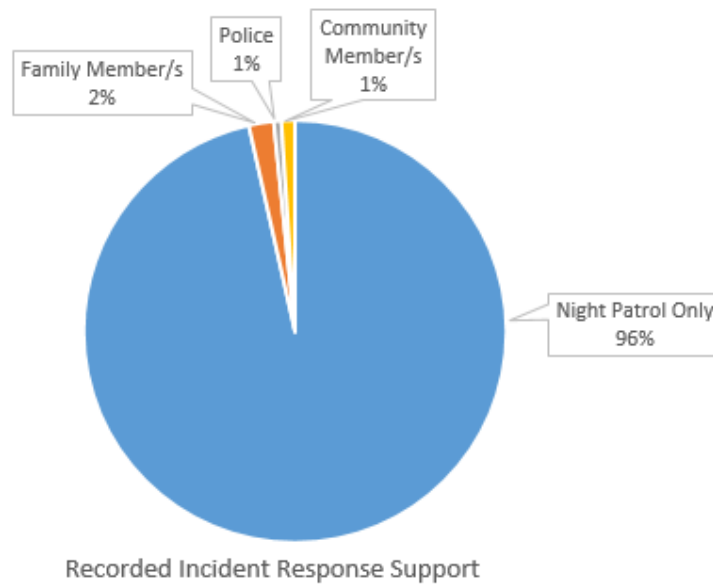
The following pie-chart shows the types of incidents that CNP teams responded to across the region throughout the reporting period. The majority of interactions continue to be with children and youth walking the streets. Alcohol related incidents are the second-ranking interaction type; this is concerning as all of the communities where CNP is delivered have some sort of alcohol restrictions in place. Incidents that were recorded as “Violent” include fighting, arguments, disturbances, and domestic or family violence. This period, incidents classified as “Other” include property damage (20 separate incidents), gambling (42 separate incidents), and assisting the sick (9 separate incidents).



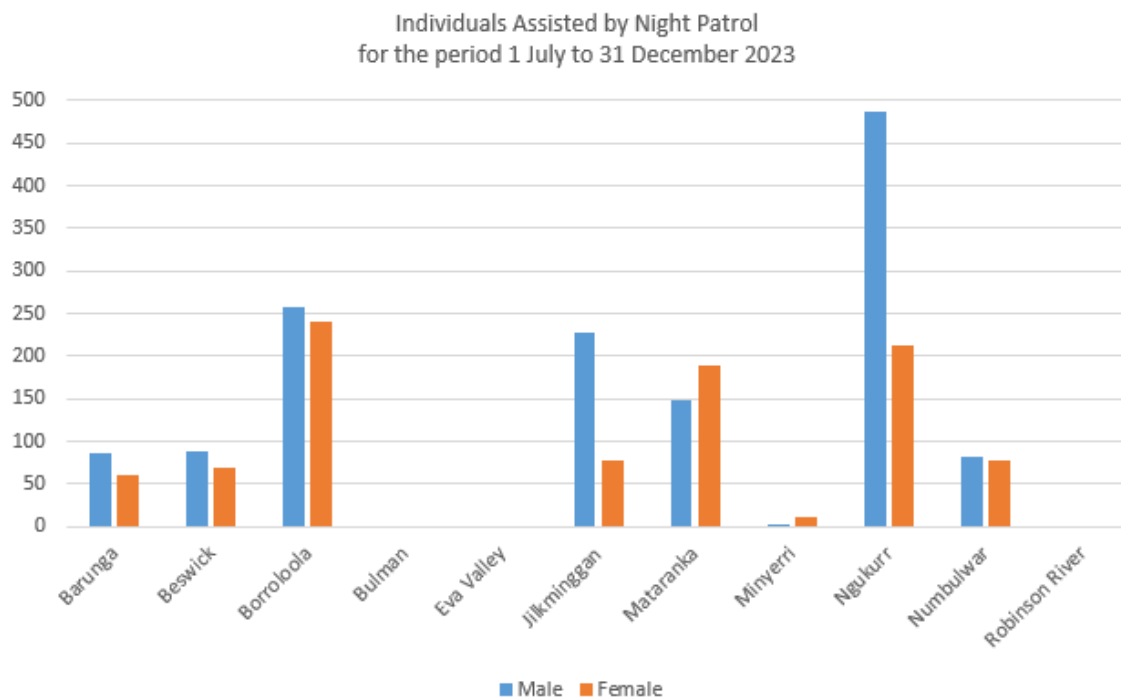
The following pie-chart shows what parties or organisations responded to each incident or provided support in some way. In 96% of cases, CNP responded without any support from



other parties. Family Members assisted on 2% of occasions (46 incidents), Police on 1% of occasions (25 incidents), and Community Members on less than 1% of occasions (14 incidents).

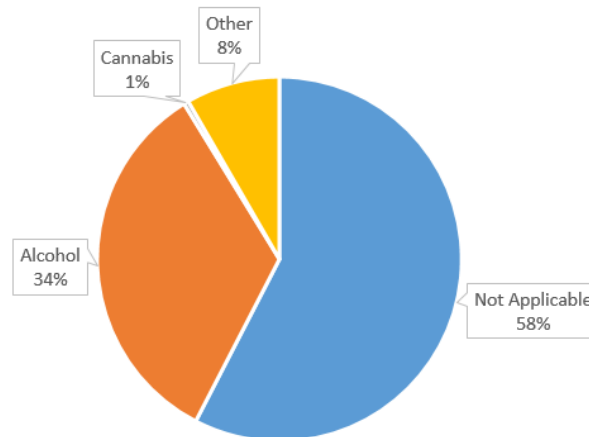


The following table shows the number of individuals (by gender) assisted by CNP in each community for the reporting period. In the majority of communities the number of males and females assisted is comparable. However, there are some communities where there is a significantly higher interaction rate with males than with females. In Ngukurr, this occurs due to high levels of disengaged male youth. In Jilkmiggan this occurs due to CNP assisting with sport and recreation activities and high participation from male children there (it is important to note that although the Jilkmiggan CNP team have recorded their assistance of youth at sport and recreation activities, these numbers have not been recorded as “Kids/Youth on Streets” incidents). Although patrols were conducted in both Bulman and Manyallaluk (Eva Valley), there were no recorded incidents in either community.



RGRC is working with Alawa Aboriginal Corporation and Mungoorbada Aboriginal Corporation in relation to the delivery of CNP services in Minyerri and Robinson River respectively as minimal data was received from either party during the reporting period.

The following pie-chart shows when an individual assisted by CNP was under the influence at the time assistance was provided. In the majority of cases, this has been recorded as “not applicable” and is mainly in relation to assisting children. There were no recorded incidents of volatile substance abuse (ie. petrol sniffing). Incidents recorded as “Other” include where the individual was under the influence of drugs other than cannabis.

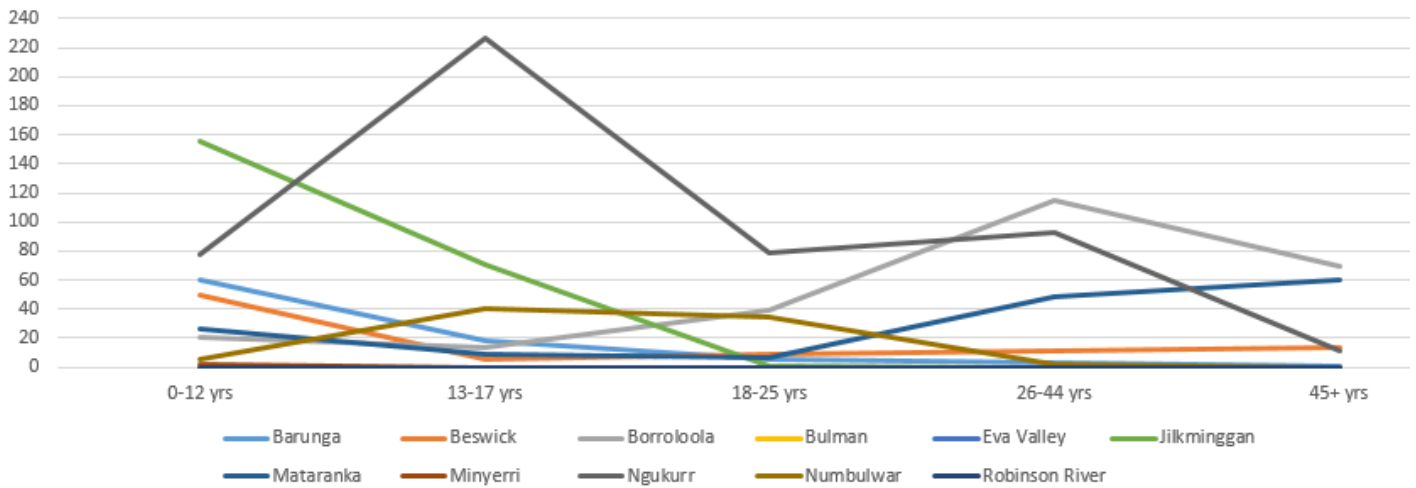


Recorded Incident where Individual was Under the Influence

The following graph shows the number of CNP interactions with males by age group across the region. The following observations are of note:

- The majority of interactions with 0-12 year olds is through participation in sport and recreation activities, and includes taking children home after sessions finish.
- In Borroloola there is a spike in the 26-44 age group which tapers off slightly in the 45+ age group; these are most often recorded as alcohol-related incidents. Borroloola sees a higher alcohol-related incident rate than other communities due to the accessibility of alcohol through sale by the local stores as the township is not a restricted area like other community locations.
- In Jilkminggan, all interactions are with children, this is through participation in sport and recreation activities, including taking children home after sessions finish.
- In Ngukurr there is a spike in the 13-17 age group; these are youth that are disengaged and do not participate in community activities like sport and recreation.
- In Ngukurr the 18-25 and 26-44 age groups are recorded as being involved in community fighting and disturbances.

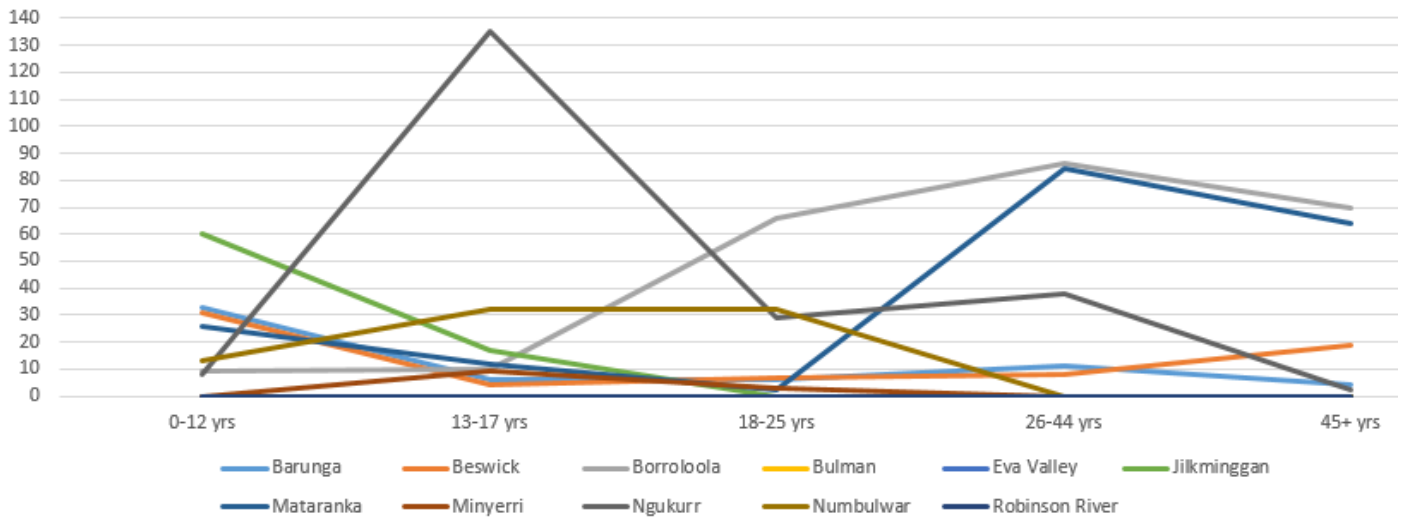
MALE: Aged Groups of Individuals Assisted by Night Patrol



The following graph shows the number of CNP interactions with females by age group across the region. The following observations are of note:

- The majority of interactions with 0-12 year olds is through participation in sport and recreation activities, and includes taking children home after sessions finish.
- In Borroloola there is a spike in the 18-25 age group which carries through to the 45+ age group; these are most often recorded as alcohol-related incidents. Borroloola sees a higher alcohol-related incident rate than other communities due to the accessibility of alcohol through sale by the local stores as the township is not a restricted area like other community locations.
- In Jilkminggan, all interactions are with children, this is through participation in sport and recreation activities, including taking children home after sessions finish.
- In Ngukurr there is a spike in the 13-17 age group; these are youth that are disengaged and do not participate in community activities like sport and recreation.
- In Mataranka there is a spike in the 26-44 age group which tapers off slightly in the 45+ age group; these are most often recorded as alcohol-related incidents. Like Borroloola, Mataranka sees a higher alcohol-related incident rate than other communities due to the accessibility of alcohol through sale by the local stores as the township is not a restricted area like other community locations.

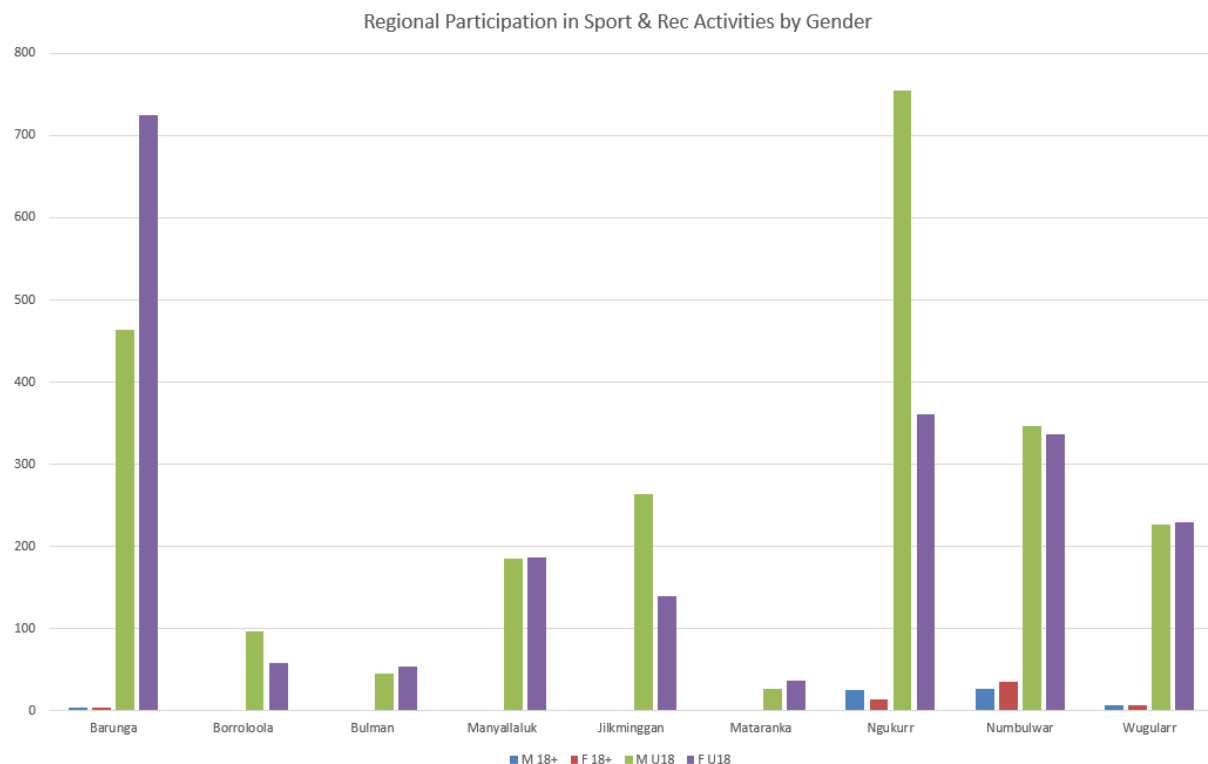
FEMALE: Age Groups of Individuals Assisted by Night Patrol



**Sport & Recreation (including Indigenous Sport & Recreation Program and the Remote Sport Program)**

For the period 1 July to 31 December 2023, 4,618 individuals participated in 247 separate activity sessions. 16 different activity types were offered, the most popular included basketball, AFL, soccer, and dodgeball. Delivery of activities was impacted by 21 Sorry Days across the region.

- 53% of participants were male.
- 47% of participants were female.
- 1% of participants were aged 0 to 3 years.
- 10% of participants were aged 4 to 7 years.
- 25% of participants were aged 8 to 11 years.
- 20% of participants were aged 12 to 14 years.
- 6% of participants were aged 15 to 17 years.
- 1% of participants were aged 18+ years.



### Youth Reconnect

For the period 1 July to 31 December 2023, 1,074 youth participated in the program across Borroloola, Ngukurr, and Numbulwar. This is a slight decrease in participation of 95 when compared to the January-June period. Unfortunately participation in Borroloola decreased significantly by 38%, which can be attributed to the ongoing disruption caused by the cyclone shelter build. The following table shows the recorded attendance at activities for the period:

Activity	Male	Female
<b>Borroloola</b>		
DII DJing	42	78
Deadly Hair Dude	53	98
	95	176
<b>Ngukurr</b>		
DII Boxing	22	14
Deadly Hair Dude	17	22
NP / S&R	164	104
	203	140
<b>Numbulwar</b>		
Drop in Centre	90	135
DII Boxing	15	7
Deadly Hair Dude	30	34
Dedicated IYR	30	22
NP / S&R	47	50
	212	248
<b>Total</b>		
	<b>510</b>	<b>564</b>
	47%	53%

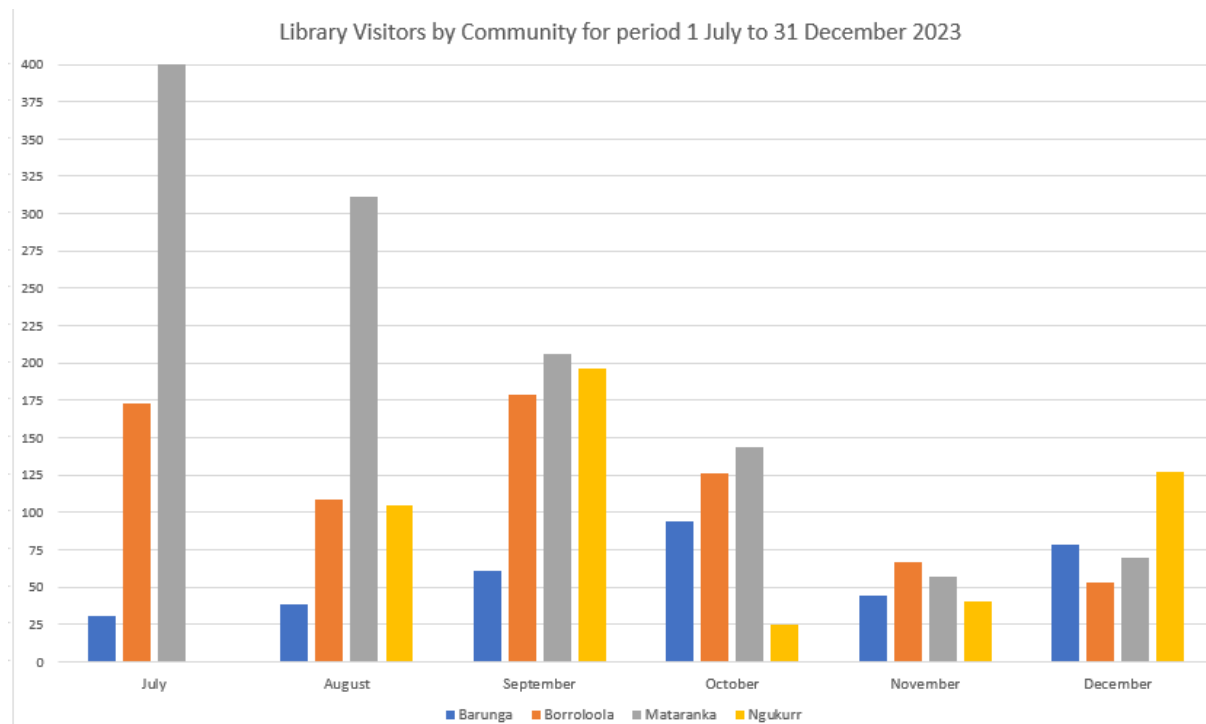
Volunteer engagement in the program increased, with 81 individuals assisting with delivery throughout the period. Stakeholder involvement also increased, with a range of new collaborations taking place. In Borroloola this included with the school, the John Moriarty Foundation and the Community Benefit Trust. In Ngukurr this included with YMCA NT. In Numbulwar this included with the school, clinic, police, local church group, Numburindi Store, Numburindid Development Aboriginal Corporation, Numburindi Arts, NT Housing, and CDP.

**Indigenous Broadcasting**

The Indigenous Broadcasting program continues to be delivered successfully in line with the funding agreement in the communities of Barunga and Ngukurr. There are ongoing challenges in delivery in Bulman, Numbulwar and Wugularr. For the period 1 July to 31 December 2023, 644 hours of local broadcasting were delivered.

**Libraries**

For the period 1 July to 31 December 2023, a total of 2,734 individuals visited Library facilities across the region. In Mataranka, clientele are largely tourists. However in all other Library locations, visitation is from locally-based community residents. Borroloola has been consistently offering activities to support digital literacy for visitors. Ngukurr and Barunga consistently offer art and Lego activities.



**AOD Education**

This program continues to be delivered in line with the funding agreement, focusing on supporting programs such as Night Patrol and Sport & Rec which are aimed at mitigating antisocial behaviours.

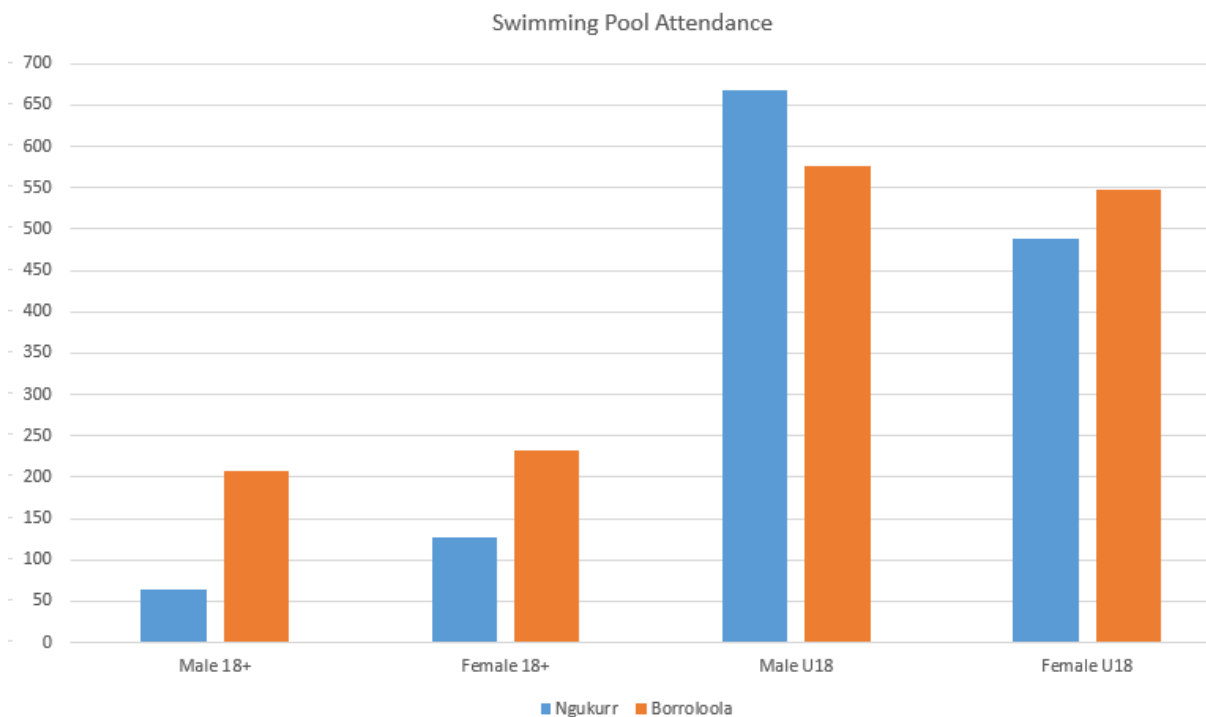
**Barunga Youth Café**

During the period 1 July to 31 December 2023, 89 individuals accessed the Youth Hub. Delivery of this activity has been negatively impacted by the ongoing theft of equipment.

**Swimming Pools**

Since opening under the management of YNT in October 2023, the swimming pools in both Borroloola and Ngukurr have been well utilised by local residents. A total of 2,912 individuals utilised the pool from their opening through until 31 December 2023.

- 52% of participants were male.
- 48% of participants were female.
- 4% of participants were aged 0 to 3 years.
- 19% of participants were aged 4 to 7 years.
- 32% of participants were aged 8 to 11 years.
- 18% of participants were aged 12 to 14 years.
- 4% of participants were aged 15 to 17 years.
- 22% of participants were aged 18+ years.



There were two near-miss safety incidents recorded during the period; both of these occurred in Ngukurr and involved the same child climbing over the pool fence while it was closed. The child involved has since left community and the fence has been reinforced at the location where the child entered from.

YNT continues to experience the same challenges in recruiting local staff as were experienced by Council. As YNT use local staff to support volunteers and locally-based coordinators, this challenge has not resulted in pool closures. YNT are continuing to work on developing their local staffing base, including offering training and support.

A report from YNT is attached for reference.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 24\_02\_28 - OMC - Attachment - YNT Pool Report.pdf

# Ngukurr and Borroloola YMCA NT SIX MONTHLY REPORT July - December 2023 Remote Pools Project



**Month/Year: January 2024**

## 1. Summary

The pool season opened at Ngukurr on 27<sup>th</sup> October 2023 and at Borroloola on 14th October 2023.

### Staff & Volunteers

Both the Ngukurr and Borroloola local staff teams were newly created in October and November 2023, in addition to a new Remote Pools Project management team in the Roper Gulf region which commenced in September 2023. Jessica Bird is the newly appointed Pool Coordinator, an experienced aquatics operator from Victoria who has travelled widely overseas. Jessica has previously worked as a swim teacher and has a demonstrated ability to build cross-cultural relationships, so comes to the role with multiple skills. Ten local staff gained their Pool Lifeguard Qualification and a further six have commenced work as Community Pool Assistant Ngukurr.

The freshly created Borroloola staff team is led by Pool Coordinators Tracy Wright and Grant Dargue from Sydney. Tracy has extensive experience working as an accountant and brings strong leadership, administration and organisational skills. Grant has previously held senior roles working as a plumber and supporting a Surf Life Saving Club in New South Whales, bringing extensive leadership and mechanical skills to the role. A total of eight new local staff members have been recruited, with three locals obtaining their lifeguard certificate and the remaining four working as community pool assistants.

Veteran pool volunteer Trevor Mildenhall, who volunteered for the Remote Pools Project at Areyonga in Central Australia last year, provided invaluable support in Ngukurr during his seven-week volunteering stint in Ngukurr from September to November. Trevor played a critical pool operations role in preparing Ngukurr pool for opening in October and helped supported the lifeguarding too while the local staff team was being initially established.

In October, Emily Hoyle, an experienced lifeguard and duty manager from Casey RACE in Melbourne joined the Borroloola team for two weeks, providing much needed lifeguarding support while the local staff team was being established. Emily shared her lifeguarding knowledge with Tracy and Grant as well as locals which helped improve the lifeguarding capabilities of the Borroloola staff team.

In September, Angus Norman commenced the newly created role of Program Manager for the Top End, and has been supporting the Ngukurr and Borroloola Pool Coordinators with the expansion of the Remote Pools Project in the Top End.

In December, there were a few changes to the Y NT management team with Maree Feutrill finishing with the Y NT after moving back to Victoria in November. Last year's Program Manager for Central Australia, Kurt Herzog has been appointed as the new Manager of Y's Remote Pools Project and will be leading the project into the future.

### Programs

To celebrate the pool openings of Ngukurr and Borroloola, both communities enjoyed Pool Party events, attracting many local children, young people and families.

User Initial:



# Ngukurr and Borrooloola YMCA NT SIX MONTHLY REPORT July - December 2023 Remote Pools Project



The Pool Coordinators at both Ngukurr and Borrooloola have been implementing the Yes School, Yes Pool program at each respective facility. This program has been an important incentive which has increased school attendance at both communities. A common challenge of this program has been the need to have difficult conversations with local parents, children and young people, but the diligent reinforcement of this program by the Pool Coordinators and local staff is laying the foundations for safe aquatic facilities at both communities.

In Ngukurr, preschool manager Dave Guy provided tremendous help in cofacilitating the delivery of a food and drink program for local children and young people. Dave helped provide free barbeques, lunches and snacks to children and young people at the pool virtually every Saturday and Sunday throughout November and December. This was made possible to financial contributions from Roper Gulf Regional Council, Y NT, Yugal Mangi, Panda Store and Dave's personal funds.

In term 4 at Borrooloola, seasoned swim teacher Chris Kenny from Victoria spent two weeks delivering a hugely successful swimming lessons program for students at Borrooloola pre, primary and high schools. Pool Coordinators Tracy and Grant were instrumental in delivering this engaging program, according to Borrooloola school, helped increase student attendance at during this period. Tracy and Grant received feedback from the school that it was the most successful swimming lessons program to date the school has been a part of.

## 2. Pool Facility Attendance

Tables 1 and 2 display number of visitations to the pool per month categorized by age and gender. Tables 3 and 4 display number of visitations to the pool per month by categorized into more specific age groups.

Facility Location	Month	18+		Teens		12 & Under	
		M	F	M	F	M	F
Ngukurr							
	Oct 2023	NA	NA	NA	NA	NA	NA
	Nov 2023	29	55	236	162	204	136
	Dec 2023	36	72	85	37	143	153

Facility Location	Month	18+		0-17	
		M	F	M	F
Borrooloola					
	Oct 2023	NA	NA	NA	NA
	Nov 2023	NA	NA	NA	NA
	Dec 2023	28	55	134	103

User Initial:

## Ngukurr and Borrooloola YMCA NT SIX MONTHLY REPORT July - December 2023 Remote Pools Project



\*Gender data was not collected in the months of October and November in Borrooloola due to new staff and the time to develop appropriate data collection method. There are only two age categories due to the time taken to adjust to the new data collection method.

Facility Location	Month	0-3	4-7	8-11	12-14	15-17	18+	Monthly Total Visitations
Ngukurr	Oct 2023	NA	NA	NA	NA	NA	NA	NA
	Nov 2023	14	121	309	250	49	87	830
	Dec 2023	22	78	164	108	33	102	507
							<b>Total Combined Visitations</b>	1337*

\*Actual number is approximately 1420 due to approximately 80-85 attendees at the single day the Ngukurr pool was open in October (official opening day Pool Party).

Facility Location	Month	0-3	4-7	8-11	12-14	15-17	18+	Monthly Total Visitations
Borrooloola	Oct 2023	320*			149*		186	655
	Nov 2023	235*			183*		171	589
	Dec 2023	18	76	100	33	10	83	320
							<b>Total Combined Visitations</b>	1564

\*October and November contain broader age group categories due to the previous data collection method applied during these months.

User Initial:

# Ngukurr and Borrooloola YMCA NT SIX MONTHLY REPORT July - December 2023 Remote Pools Project



## 3. Facility Operating hours

Facility Location	Month	Total Monthly hours	Total number of days open	Average weekly hours	Average daily hours
Ngukurr	Oct 2023	2	1	2	2
	Nov 2023	51	20	12.75	3
	Dec 2023	51	17	12.75	3

Facility Location	Month	Total Monthly hours	Total number of days open	Average weekly hours	Average daily hours
Borrooloola	Oct 2023	40	11	20	3.6
	Nov 2023	90	25	22.5	3.6
	Dec 2023	70	18	17.5	3.9

Factors affecting opening hours during Oct-Dec 2023:

Oct:

- Ngukurr officially opened late Oct.
- Borrooloola officially opened mid-Oct.

Nov:

- Operating at reduced hours due to the time intensive nature of pool chemical testing and manually dosing four separate pools and developing a local staff team at Ngukurr.
- Sorry business.

Dec:

- Staff not attending shifts and sorry business in both Ngukurr and Borrooloola.
- Weather (lightning) preventing pool from opening in Ngukurr.
- Staff not being able to source transport to work in Borrooloola.

## 4. WHS reporting

Month	Ngukurr	Borrooloola
Oct	0	0
Nov	2 x Near Misses	0
Dec	0	0

In November at Ngukurr pool, there were near misses involving the same young child within the space of a week. The near misses related to the child climbing over the fence and entering the facility while it was closed, as well his poor ability to swim and repeated failure to follow instructions. The incidents were resolved when the child left community with the assistance of Yugal Mangi and Territory Families. The fence was also fixed by the Roper Gulf Regional Council maintenance team.

User Initial:

# Ngukurr and Borroloola YMCA NT SIX MONTHLY REPORT July - December 2023 Remote Pools Project



## 5. Water testing results

Refer to attachments to view full log of test results for each facility.

## 6. Chemical register detailing type and quantities of chemicals held at facilities

Refer to attachments to view chemical registers for each facility.

## 7. Staff and Volunteer Qualifications

Refer to attachment to view staff and volunteer qualifications matrix for each facility.

## 8. Issues relating to the service during this Six Monthly period (Oct-Dec 2023)

### RGRC/YMCA Works undertaken

- New perimeter fencing around Ngukurr pool.

### Maintenance issues

- Reinforcing barbed wire at Ngukurr pool entrance in response to WHS near miss.
- Plumbing at Ngukurr swimming pool – staffroom sink, water bubbler, backwash pipe replumbed due to concrete blockage caused by fencing contractors.

## 9. Matters that may result in future issues

- Installing the new auto-dosing system for the main pool at Ngukurr, to be advised by pool maintenance contractor Figleaf.
- Repairing Solanoids at Borroloola, to be advised by Figleaf.
- Inconsistent local staffing levels at both Ngukurr and Borroloola due to cultural business, wet season, and staff not turning up to shifts.

User Initial:

# Ngukurr and Borroloola YMCA NT SIX MONTHLY REPORT July - December 2023 Remote Pools Project



## 10. Photos

### Ngukurr



1. Some members of the Ngukurr staff team and Roper Gulf Regional Council representatives.
2. Lifeguard training in Ngukurr.
3. Lifeguard training in Ngukurr.
4. Ngukurr local lifeguard Keith Rogers.
5. Children enjoying the Ngukurr pool.

User Initial:

# Ngukurr and Borroloola YMCA NT SIX MONTHLY REPORT July - December 2023 Remote Pools Project



## Borroloola



- 6. Borroloola opening day Pool Party.
- 7. Some members of the Borroloola staff team and Roper Gulf Regional Council representative Paul Avery.
- 8. Families enjoying the Borroloola pool
- 9. Children enjoying the Borroloola baby pool

User Initial:

**COMMUNITY SERVICES AND ENGAGEMENT  
DIVISIONAL REPORT**



<b>ITEM NUMBER</b>	17.2
<b>TITLE</b>	Sport & Recreation Master Plan Finalisation
<b>REFERENCE</b>	1390990
<b>AUTHOR</b>	Clare CUPITT, Program Manager

**RECOMMENDATION**

That Council:

- (a) receives and notes the Sport and Recreation Master Plan Finalisation report; and
- (b) endorse the proposed amendments to the Sport & Recreation Master Plan and adopt this as the final version.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

At the 13 December 2023 Ordinary Meeting of Council, Council endorsed the Sport & Recreation Master Plan which was developed by Better Cities Group following extensive community consultation.

**ISSUES/OPTIONS/SWOT**

Following the endorsement of the Sport & Recreation Mater Plan, Council received additional feedback and input from the Northern Territory Government (NTG) Sport, Recreation & Strategic Infrastructure team. As this group had been a major contributing partner to the development of the Master Plan and had input which would improve the overall quality of the document, it was decided to incorporate the suggested changes.

Amendments to the Sport & Recreation Master Plan have been made as follows:

Page	Addition
Page 13	That more indigenous community members gain training and education (certificate 2 and 3) associated with sport and recreation due to the transferrable skills and benefits (from relevant RTO's and CDU)
	Continue to support partnerships and service delivery with peak sporting bodies
Page 117	Engage NTG and National Indigenous Australians Agency (NIAA) on funding towards Remote Sports Program delivery, local employment and partnerships.
	Firm up existing and create new partnerships with community organisations such as JMF, AFLNT and Basketball NT
Page 118	The Northern Territory Government Infrastructure Pipeline is delivered in 0-5 year cycles. These cycles include the following steps – feasibility & concept planning; business case & detailed design and finally construction. All projects listed above will be delivered using this fundamental project delivery process and at each stage funds will need

	to be sourced and allocated. Council's budget process and capital works program will provide further detail on these stages.
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It is recommended that Council accept these changes to the Sport & Recreation Master Plan, and endorse the revised version of the document.

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

There are no attachments for this report.



**COMMUNITY SERVICES AND ENGAGEMENT  
DIVISIONAL REPORT**

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<b>ITEM NUMBER</b>	17.3
<b>TITLE</b>	Aged Care & Disability Services Report
<b>REFERENCE</b>	1391442
<b>AUTHOR</b>	Clare CUPITT, Program Manager

**RECOMMENDATION**

That Council receives and notes the Aged Care & Disability Services report.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

Council is an approved Aged Care provider and delivers the Home Care Package (HCP), Commonwealth Home Support Program (CHSP), and the National Disability Insurance Scheme (NDIS) across the region. As an approved provider, there are reporting requirements to the governing body (ie. Council) under the *Aged Care Act 1997* (Cth). This report provides an update to Council in regard to the operations of Aged Care & Disability Services.

**ISSUES/OPTIONS/SWOT**

The following information is current as at end-January 2024.

**Overview**

Services are currently being delivered in accordance with Aged Care Standards, legislative requirements, and funding agreements. Current client numbers are:

- 52 CHSP
- 22 HCP
- 5 NDIS

**Service Targets / Deliverables**

Staff are aware that Council is committed to growing its Aged Care service delivery and are actively seeking and on-boarding new clients where appropriate.

The development of the Aged Care Strategy is still being finalised by Culturally Directed Care Solutions (CDCS). The last CDCS site visit was conducted in late-November and focused on financial reporting. As there have been proposed changes to both the Aged Care Standards and the CHSP funding model since then, CDCS are working to update the Strategic Plan to align with what the new requirements may be. It is anticipated that the Aged Care Strategy will be ready for presentation to Council in April.

Council is currently setting up tele-health for clients through a collaboration with iAged Health. This will enable clients to receive specialist care from professionals such as dietitians, occupational therapists, and physiotherapist. This will alleviate wait times, with some clients having waited over 12-months to access these services in community.

**Incidents**

Nil incidents were recorded, however there was one near-miss. This involved a client threatening a staff member and throwing rocks at them after the staff member was unable to deliver meals to the client at the regular time and the client was unhappy with the meal being delivered later. The staff member was not hurt during the incident, however was frightened the client might escalate. The client has since been spoken with about what is appropriate and acceptable behavior towards staff. If clients are violent towards or endanger staff, there is the potential for Council to decline their package; this means that the client would need to find a different service provider.

**Feedback, Compliments, Complaints**

One complaint was received from a Ngukurr-based client who requested transport assistance to the clinic but on-ground staff denied the request. Staff have since been provided with additional training around the appropriate way to respond to client requests, including instructions on what services clients can or cannot claim and what support should be provided in response to similar requests in the future.

**Workforce, Infrastructure and Equipment**

The community-based workforce has remained steady with minimal turn-over of staff. Casual staff are utilised as needed if permanent staff are absent or on leave. Casual staff are also used to support the permanent team as client numbers grow and are transferred to permanent positions as they become available. Recruitment is currently underway for an administration officer and a coordinator.

A grant application was submitted to the Aged Care Capital Assistance Program to undertake infrastructure upgrades and improvements to the Numbulwar Aged Care facility. An outcome determination on this application is estimated to be received in April.

**Financial Status**

No update can be given on Council's financial position at this time, pending a report from the Finance team.

**Provider Compliance Reporting**

Council are currently compliant with all reporting requirements. FY24 Quarter 2 Financial Report has been submitted.

**Information Management****Risk and Emergency Management**

Aged Care teams worked closely with Local Emergency Committees in response to adverse weather events. This included providing a vulnerable client list to Maranboy Police in case of an evacuation order for Wugularr. Fortunately, no emergency evacuations of clients has been necessary during the most recent weather events.

**Actions Arising**

Nil actions required by Council/Board at this time.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

There are no attachments for this report.

**COMMUNITY SERVICES AND ENGAGEMENT  
DIVISIONAL REPORT**

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<b>ITEM NUMBER</b>	17.4
<b>TITLE</b>	National Indigenous Australians Agency (NIAA) - Proposed Variation to Project Agreement
<b>REFERENCE</b>	1392631
<b>AUTHOR</b>	Clare CUPITT, Program Manager

**RECOMMENDATION**

That Council:

- (a) receives and notes the Deed of Variation for the Safety and Wellbeing Program, consisting of Project Schedule ID 4-GBWJPX – Community Night Patrols Project and Project Schedule ID 4-IQ35OEL – Indigenous Sport and Recreation Project;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$119,616.75 funding;
- (c) receives and notes the Deed of Variation for the Children and Schooling Program consisting of Project Schedule ID 4-HWITPN1 – School Nutrition Project Manyallaluk, Project Schedule ID 4-HY7S67D – School Nutrition Project Bulman, Project Schedule ID 4HY28ZJ2 – Jilkminggan and Beswick Outside School Hours Care and Project Schedule ID4-HR1TO53 – Indigenous Youth Reconnect Project;
- (d) approves the Chief Executive Officer to sign the Deed of Variation for \$38,214.69 funding; and
- (e) approves the use of common seal on the funding agreement documents.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**BACKGROUND**

Council has existing contracts in place with the National Indigenous Australians Agency to deliver projects under the Children and Schooling Program and the Safety and Wellbeing Program. The Children and Schooling Program consists of the School Nutrition Program, Outside School Hours Care and Indigenous Youth Reconnect, whilst the Safety and Wellbeing Program consists of the Community Night Patrols Project and the Indigenous Sport and Recreation Project. The Deed of Variation is an Annual Indexation Payment under each of these Projects and provides further support of \$157,831.44 (incl GST) under the same terms and conditions.

**ISSUES/OPTIONS/SWOT**

NIL.

**FINANCIAL CONSIDERATIONS**

The Deed of Variation provides total additional funding through 2023-24 with \$157,831.44 (incl GST).

**ATTACHMENTS**

- 1 Cover Letter of Variation -RGRC.pdf
- 2 DEED OF VARIATION - Roper Gulf Regional Council.pdf



## Australian Government

### National Indigenous Australians Agency

Level 4-6 Jacana House  
39-41 Woods St  
Darwin NT 0800

Mr Marc Gardner  
Chief Executive Officer  
2 Crawford St,  
KATHERINE EAST, NT, 0850

Dear Mr Gardner

#### Proposed Variation to Project Agreement

We are writing about the following Project Agreements. Specifically, the agreement between your organisation, Roper Gulf Regional Council (ABN 94746956090) (**You/Your**), and the Commonwealth of Australia, represented by the National Indigenous Australians Agency (NIAA) that comprises the Head Agreement ID 4-GBWJPX5 dated 28 September 2021, and

- Project Schedule ID 4-GBWJPX dated 28 September 2021 (**the Project Agreement**).
- Project Schedule ID 4-HWITPN1 dated 12 January 2023 (**the Project Agreement**).
- Project Schedule ID 4-HY7S67D dated 12 January 2023 (**the Project Agreement**).
- Project Schedule ID 4-HY28ZJ2 dated 30 January 2023 (**the Project Agreement**).
- Project Schedule ID 4-HR1TO53 dated 28 September 2021 (**the Project Agreement**).
- Project Schedule ID 4-IQ35OEL dated 07 July 2023 (**the Project Agreement**).

The NIAA is proposing to vary the Project Agreement and attach is a Deed of Variation for Your consideration.

The effect of the Deed of Variation will be to:

- a) Vary the Head Agreement to include new clauses that will:
  - (i) allow the Commonwealth to issue notices of change to vary the Project Agreements(s) for minor and administrative changes; and
  - (ii) allow the parties to execute Project Schedules in counterpart.
- b) In Annexure A, the Project Schedule(s) specified will be varied to:
  - (i) make an indexation payment to the Provider; and / or
  - (ii) make a payment to the Provider under the Support for Community Sector Organisation (**SCSO**) measure.

If you agree with these changes, we propose to execute the Deed of Variation in counterparts. Therefore, please sign the Deed of Variation in accordance with the *Corporations Act 2001* (Cth), and email your signed copy of the Deed of Variation to the NIAA via [gmudarwin@official.niaa.gov.au](mailto:gmudarwin@official.niaa.gov.au)

Please ensure that you sign the Deed of Variation following the instructions above within thirty (30) days from the date of this letter, otherwise this offer will lapse.

Once the NIAA receives a copy of Your signed Deed of Variation, the NIAA will sign the Deed of Variation and provide You with a copy for Your records.

If you have any questions, please contact the Agreement Manager on (08) 7972 4103 or email [gmudarwin@official.niaa.gov.au](mailto:gmudarwin@official.niaa.gov.au)

Yours sincerely



Manidy Williams  
Assistant Director  
Grants Management Unit – Darwin  
National Indigenous Australians Agency

09 February 2024



**Australian Government**

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**National Indigenous Australians Agency**

DEED OF VARIATION TO  
PROJECT AGREEMENT(S)

between

**the Commonwealth of Australia as represented by the National Indigenous Australians Agency (ABN 30 429 895 164)**

AND

**Roper Gulf Regional Council (ABN 94746956090)**

Head Agreement reference number (system ID)	4-GBWJPX5
Project Schedule reference number(s) (system ID)	4-GBWJPX7 4-HWITPN1 4-HY7S67D 4-HY28ZJ2 4-HR1TO53 4-IQ35OEL
Provider reference number (system ID)	1-1I4OFB

Version: 22 August 2023

## DEED OF VARIATION

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### Parties

This Deed is made between and binds the following Parties:

**Commonwealth of Australia** as represented by the National Indigenous Australians Agency ABN 30 429 895 164 (**the Commonwealth**)

and

**Roper Gulf Regional Council** (ABN 94746956090) 2 Crawford Street, Katherine NT 0850 (**the Provider**)

### Context

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- A. The Parties entered into a Head Agreement for Indigenous Grants dated 28 September 2021 (**Head Agreement**).
- B. The Parties entered into one or more Project Schedule(s) (**the Project Schedule(s)**).
- C. The Head Agreement and each Project Schedule listed in the table at Annexure 1 to this Deed create a separate Project Agreement (**the Project Agreement(s)**).
- D. The Parties agree to amend the Project Agreement(s) as set out in this Deed. Specifically:
  - (a) the Head Agreement will be varied to include new clauses that will:
    - (i) allow the Commonwealth to issue notices of change to vary the Project Agreements(s) for minor and administrative changes; and
    - (ii) allow the parties to execute Project Schedules in counterpart.
  - (b) the Project Schedule(s) specified in Annexure 1 to this Deed will be varied to:
    - (i) make indexation payment/s to the Provider.

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**IT IS AGREED as follows:**

**1. Interpretation**

1.1. Unless the contrary intention appears, words used in this Deed have the same meaning as in the Project Agreement(s).

**2. Commencement and Effective Date**

2.1. This Deed commences on the date the last Party executes this Deed.

2.2. This Deed takes effect from the date the last Party executes this Deed (**the Effective Date**).

**3. Variation of the Project Agreement(s)**

3.1. On and from the Effective Date, the Project Agreement(s) are varied in accordance with **Annexure 1** to this Deed.

3.2. The only variations are those set out in this Deed. In all other respects, the Project Agreement(s) remain unamended.

**4. Inconsistency**

4.1. If there is any conflict between the Project Agreement(s) and this Deed the terms of this Deed prevail to the extent of that inconsistency.

**5. Further Acts**

5.1. Each Party must promptly execute all documents and do all things that the other Party from time to time reasonably requests to give effect to this Deed and all transactions incidental to it.

**6. Costs**

6.1. Each Party must pay its own costs in relation to finalising and executing this Deed and in relation to effecting any other document or thing required to give effect to this Deed.

**7. Applicable law**

7.1. This Deed is to be construed in accordance with, and governed by, the laws of the Australian Capital Territory.

**8. Counterparts**

8.1. This Deed may be executed in any number of counterparts. All counterparts, taken together, constitute one instrument. A Party may execute this Deed by signing any counterpart.



## Annexure 1

- 1.1 In relation to the **Head Agreement**, insert the following **new clauses**:

**135A.** *The Commonwealth may, by notice, advise the Provider of changes to a Project Agreement that are minor or of an administrative nature, such as a change of contact details, payment of indexation amounts or a change of a reporting date, provided that any such changes do not increase the Provider's obligations under the Project Agreement. Such changes, while legally binding, are not variations for the purpose of clause 139 of this Head Agreement.*

*The Provider agrees that any additional payment amount paid under a notice:*

- (a) forms part of the Grant under the relevant Project Agreement; and*
- (b) must only be spent in accordance with the relevant Project Agreement; and*
- (c) must be acquitted in accordance with the relevant Project Agreement.*

### **142A. Counterparts**

*This Head Agreement, and any Project Schedules entered into between the parties in accordance with the terms and conditions of this Head Agreement, may be executed in any number of counterparts. All counterparts, taken together, constitute one instrument. A party may execute this Head Agreement, and any Project Schedules as the case may be, by signing any counterpart.*

- 1.2 In relation to the **Project Schedule** ID 4-GBWJPX – Community Night Patrols Project dated 28 September 2021 delete the table at item 8.2 (Grant payments) and replace with the following table, which contains all amendments in tracked changes.

<b>Anticipate d date</b>	<b>Description of event, outcome, or performance target</b>	<b>Amount (excl GST)</b>	<b>GST</b>	<b>Total</b>
<i>Per description</i>	Payment within 20 days of the execution of the Project Agreement Variation Agreement, or the Project Start Date, whichever is later.	\$1,604,858.00	\$0	\$1,604,858.00 PAID
31 January 2022	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's Performance.	\$1,604,858.00	\$0	\$1,604,858.00 PAID
1 August 2022	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance.	\$1,604,858.00	\$0	\$1,604,858.00 PAID

31 January 2023	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance.	\$1,604,858.00	\$0	\$1,604,858.00 PAID
31 July 2023	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance.	\$1,604,858.00	\$0	\$1,604,858.00 PAID
21 August 2023	2023-2024 Supplementary Payment One off payment upon variation execution	\$240,728.70		\$240,728.70 PAID
31 January 2024	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance.	\$1,604,858.00	\$0	\$1,604,858.00
Upon execution of this Deed of variation	Annual indexation payment	\$96,291.48	\$0	\$96,291.48
<b>Total</b>		<b>\$9,869,876.70</b> <b>\$9,966,168.18</b>	\$0	<b>\$9,869,876.70</b> <b>\$9,966,168.18</b>

- 1.3 In relation to the **Project Schedule** ID 4-HWITPN1 – School Nutrition Project - Manyallaluk dated 12 January 2023 delete the table at item 8.2 (Grant payments) and replace with the following table, which contains all amendments in tracked changes.

Anticipated date	Description of event, outcome, or performance target	Amount (excl GST)	GST	Total (incl GST)
<b>20 January 2023</b>	Payment within 20 days of the execution of the Project Agreement or the Project Start Date, whichever is later.	\$46,638.00	\$0.00	\$46,638.00 PAID
<b>31 July 2023</b>	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Providers performance.	\$30,231.55	\$0.00	\$30,231.55 PAID
<b>21 August 2023</b>	2023-24 LGE Supplementary Payment	\$6,995.70		\$6,995.70

				PAID
Upon execution of this Deed of variation	Annual indexation payment	\$2,798.28		\$2,798.28
31 January 2024	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Providers performance.	\$46,638.00 \$47,337.57	\$0.00	\$46,638.00 \$47,337.57
31 July 2024	Payment with Commonwealth being satisfied that the Provider is making satisfactory progress delivering the Project and meeting the performance targets.	\$46,638.00 \$47,337.57	\$0.00	\$46,638.00 \$47,337.57
<b>Total Grant payable:</b>		<b>\$177,141.25</b> <b>\$181,338.67</b>	<b>\$0.00</b> <b>\$0.00</b>	<b>\$177,141.25</b> <b>\$181,338.67</b>

1.4 In relation to the **Project Schedule** ID 4-HY7S67D – School Nutrition Project Bulman dated 12 January 2023 delete the table at item 8.2 (Grant payments) and replace with the following table, which contains all amendments in tracked changes.

Anticipated date	Description of event, outcome or performance target	Amount (excl GST)	GST	Total (incl GST)
20 January 2023	Payment within 20 days of the execution of the Project Agreement or the Project Start Date, whichever is later.	\$60,500.00	\$0.00	\$60,500.00 PAID
31 July 2023	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Providers performance.	\$60,500.00	\$0.00	\$60,500.00 PAID
31/08/2023	2023-24 LGE Supplementary Payment	\$9,075.00	\$0.00	\$9,075.00 PAID
31 January 2024	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Providers performance.	\$60,500.00	\$0.00	\$60,500.00
Upon execution of this Deed of variation	Annual indexation payment	\$3,630.00	\$0.00	\$3,630.00

<b>31 July 2024</b>	Payment with Commonwealth being satisfied that the Provider is making satisfactory progress delivering the Project and meeting the performance targets.	\$60,500.00 <b>\$62,315.00</b>	\$0.00 <b>\$0.00</b>	\$60,500.00 <b>\$62,315.00</b>
<b>Total Grant payable:</b>		<b>\$251,075.00</b> <b>\$256,520.00</b>	<b>\$0.00</b>	<b>\$251,075.00</b> <b>\$256,520.00</b>

1.5 In relation to the **Project Schedule** ID: 4-HY28ZJ2– Jilkminggan and Beswick Outside School Hours Care dated 30 January 2023 delete the table at item 8.2 (Grant payments) and replace with the following table, which contains all amendments in tracked changes.

<b>Anticipated date</b>	<b>Description of event, outcome or performance target</b>	<b>Amount (excl GST)</b>	<b>GST</b>	<b>Total (incl GST)</b>
20 January 2023	Payment within 20 days of the execution of the Project Agreement, or the Project Start Date, whichever is later.	\$130,365.00	\$0.00	\$130,365.00 PAID
<b>Total 2022-23</b>		<b>\$130,365.00</b>	<b>\$0.00</b>	<b>\$130,365.00</b>
30 July 2023	Payment upon submission of satisfactory report by the Provider and the Commonwealth being satisfied with the Provider's performance.	\$26,959.79	\$0.00	\$26,959.79 PAID
21 August 2023	2023-24 LGE Supplementary Payment	\$19,554.75	\$0.00	\$19,554.75 PAID
30 January 2024	Payment upon submission of satisfactory report by the Provider and the Commonwealth being satisfied with the Provider's performance.	\$68,807.36	\$0.00	\$68,807.36
<b>Upon execution of this Deed of variation</b>	<b>Annual indexation payment</b>	\$1,915.41	\$0.00	\$1,915.41
<b>Total: 2023-2024</b>		<b>\$115,321.90</b> <b>\$117,237.31</b>	<b>\$0.00</b>	<b>\$115,321.90</b> <b>\$117,237.31</b>
28 July 2024	Payment upon submission of satisfactory report by the Provider and the Commonwealth being satisfied with the Provider's performance.	\$130,365.00	\$0.00	\$130,365.0

Anticipated date	Description of event, outcome or performance target	Amount (excl GST)	GST	Total (incl GST)
<b>Total: 2024-2025</b>		<b>\$130,365.00</b>	<b>\$0.00</b>	<b>\$130,365.00</b>
<b>Total Grant payable:</b>		<b>\$376,051.90</b> <b>\$377,967.31</b>	<b>\$0.00</b>	<b>\$376,051.90</b> <b>\$377,967.31</b>

1.6 In relation to the **Project Schedule** ID:4-HR1T053 - Indigenous Youth Reconnect Project dated 30 May 2023 delete the table at item 8.2 (Grant payments) and replace with the following table, which contains all amendments in tracked changes.

Anticipated date	Description of event, outcome, or performance target	Amount (Excl GST)	GST	Total (excl GST)
On execution of the Agreement	Within 20 business days of the Project Start Date	\$497,850.00	\$0.00	\$497,850.00 PAID
<b>2022-23 FY Total</b>		<b>\$497,850.00</b>	<b>\$0.00</b>	<b>\$497,850.00</b>
31 July 2023	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance.	\$497,850.00	\$0.00	\$497,850.00 PAID
21/08/2023	2023-24 LGE Supplementary Payment	\$74,677.50	\$0.00	\$74,677.50 PAID
31 January 2024	Payment upon submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance.	\$497,850.00	\$0.00	\$497,850.00 PAID
Upon execution of this Deed of variation	Annual indexation payment	\$29,871.00	\$0.00	\$29,871.00
<b>2023-24 FY Total</b>		<b>\$1,070,377.50</b> <b>\$1,100,248.50</b>		<b>\$1,070,377.50</b> <b>\$1,100,248.50</b>
31 July 2024	Payment with Commonwealth being satisfied that the Provider is making satisfactory progress delivering the Project and meeting the performance targets.	<del>\$497,850.00</del> <b>\$512,785.50</b>	\$0.00	<del>\$497,850.00</del> <b>\$512,785.50</b>
<b>2024-25 FY Total</b>		<b>\$497,850.00</b> <b>\$512,785.50</b>	<b>\$0.00</b>	<b>\$497,850.00</b> <b>\$512,785.50</b>
<b>Total Grant Payable:</b>		<b>\$2,066,077.50</b> <b>\$2,110,884.00</b>	<b>\$0.00</b>	<b>\$2,066,077.50</b> <b>\$2,110,884.00</b>

- 1.7 In relation to the **Project Schedule** ID: 4-IQ35OEL - Indigenous Sport and Recreation Project dated 07 July 2023 delete the table at item 8.2 (Grant payments) and replace with the following table, which contains all amendments in tracked changes.

Anticipated date	Description of event, outcome or performance target	Amount (excl GST)	GST	Total (incl GST)
30 July 2023	Payment within 20 days of the execution of the Project Agreement/Variation Agreement, or the Project Start Date, whichever is later	\$388,754.50	\$0.00	\$388,754.50
21 August 2023	2023-2024 Supplementary Payment . One off payment upon variation execution	\$58,313.18		\$58,313.18
31 January 2024	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$388,754.50	\$0.00	\$388,754.50
Upon execution of this Deed of variation	Annual indexation payment	\$23,325.27	\$0.00	\$23,325.27
<b>Total: 2023-24</b>		<b>\$835,822.18</b> <b>\$859,147.45</b>	<b>\$0.00</b>	<b>\$835,822.18</b> <b>\$859,147.45</b>
30 July 2024	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$388,754.50 <b>\$400,417.14</b>	\$0.00	388,754.50 <b>\$400,417.14</b>
31 January 2025	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	388,754.50 <b>\$400,417.13</b>	\$0.00	388,754.50 <b>\$400,417.13</b>
<b>Total: 2024-25</b>		<b>\$777,509.00</b> <b>\$800,834.27</b>	<b>\$0.00</b>	<b>\$777,509.00</b> <b>\$800,834.27</b>
<b>Total Grant payable:</b>		<b>\$1,613,331.18</b> <b>\$1,659,981.72</b>	<b>\$0.00</b>	<b>\$1,613,331.18</b> <b>\$1,659,981.72</b>

**Executed by the parties as a deed**

**Commonwealth:**

**SIGNED, sealed and delivered for and on behalf of the Commonwealth of Australia as represented by the National Indigenous Australians Agency (ABN 30 429 895 164) by its duly authorised delegate:**

\_\_\_\_\_  
(Name of Commonwealth Representative)

\_\_\_\_\_  
(Signature of Commonwealth Representative)

\_\_\_\_\_  
(Position of Commonwealth Representative)

.../.../...

\_\_\_\_\_  
(Name of Witness in full)

\_\_\_\_\_  
(Signature of Witness)

**Provider:**

**SIGNED, sealed and delivered for and on behalf of Roper Gulf Regional Council (ABN 94746956090) in accordance with its rules:**

\_\_\_\_\_  
(Name and position held by Signatory)

\_\_\_\_\_  
(Signature)

.../.../...

\_\_\_\_\_  
(Name and position held by second Signatory /  
Name of Witness)

\_\_\_\_\_  
(Signature of second Signatory / Witness)

.../.../...

Notes about the signature block:

- if you are an **incorporated association**, the signatories can be any two members of the governing committee of the Association or a member of the governing committee and the Public Officer. Alternatively, the Grant Agreement could be executed using the Common Seal. Associations incorporated in the **Northern Territory** must affix their **Common Seal** unless the Rules of the Association authorise a person to enter into legally binding documents.
- if you are a **company**, generally two signatories are required – the signatories can be two Directors or a Director and the Company Secretary. Affix your **Company Seal**, if required by your Constitution.
- if you are a **company with a sole Director/Secretary**, the Director/Secretary is required to be the signatory in the presence of a witness. Affix your **Company Seal**, if required by your Constitution.
- if you are a **partnership**, a partner must be a signatory in the presence of a witness.
- if you are an **individual**, you must sign in the presence of a witness.
- if you are a **university**, the signatory can be an officer authorised by the legislation creating the university to enter into legally binding documents. A witness to the signature is required.
- if you are a **State or Territory Government**, the delegate must sign for the State/Territory Department/Agency acting on behalf of the State or Territory Government. The delegate must sign in the presence of a witness.



**COMMUNITY SERVICES AND ENGAGEMENT  
DIVISIONAL REPORT**

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<b>ITEM NUMBER</b>	17.5
<b>TITLE</b>	National Indigenous Australians Agency (NIAA) - Deed of Variation - Project Schedule ID 4-G2UY0XC - TETI
<b>REFERENCE</b>	1392888
<b>AUTHOR</b>	Cristie GEER, Program Support Coordinator

**RECOMMENDATION**

That Council

- (a) receives and notes the Deed of Variation to the **Project Schedule** ID 4-G2UY0XC – IBMP - 2021 -25 - NT – TETI;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$5,978.70 funding; and
- (c) approves the use of common seal on the funding agreement documents.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**BACKGROUND**

Council has existing contracts in place with the National Indigenous Australians Agency to fund the Indigenous Aged Care Employment Program. The Deed of Variation is an Annual Indexation Payment under each of these Projects and provides further support of \$5798.70 (incl GST) under the same terms and conditions.

**ISSUES/OPTIONS/SWOT**

Nil

**FINANCIAL CONSIDERATIONS**

The Deed of Variation provides total additional funding through 2023-24 with \$5978.70 (incl GST).

**ATTACHMENTS**

- 1 Cover Letter of Variation.pdf
- 2 DEED OF VARIATION - IBMP - 2021 -25 - NT - TETI - Roper Gulf Regional Council .pdf



## Australian Government

### National Indigenous Australians Agency

Level 4-6 Jacana House  
39-41 Woods St  
Darwin NT 0800

Mr Marc Gardner  
Chief Executive Officer  
2 Crawford Street,  
Katherine NT 0850

Dear Mr Gardner

#### Proposed Variation to Project Agreement

We are writing about the Project for the IBMP - 2021 -25 - NT - TETI - Roper Gulf Regional Council Project. Specifically, the agreement between your organisation, **Roper Gulf Regional Council** (ABN 94746956090) (**You/Your**), and the Commonwealth of Australia, represented by the National Indigenous Australians Agency (**NIAA**) that comprises the Head Agreement ID 4-19U6F5G dated 26 June 2015 and Project Schedule ID 4-G2UY0XC dated 9 August 2021 (the **Project Agreement**).

The NIAA is proposing to vary the Project Agreement and attach is a Deed of Variation for Your consideration.

The effect of the Deed of Variation will be to:

- a) Vary the Head Agreement to include new clauses that will:
  - (i) allow the Commonwealth to issue notices of change to vary the Project Agreements(s) for minor and administrative changes; and
  - (ii) allow the parties to execute Project Schedules in counterpart.
- b) In Annexure A, the Project Schedule(s) specified will be varied to:
  - (i) make an indexation payment to the Provider.

If you agree with these changes, we propose to execute the Deed of Variation in counterparts. Therefore, please:

1. Print and sign a copy of the Deed of Variation.
2. Scan the signed Deed of Variation and email it to the NIAA via [gmudarwin@offical.niaa.gov.au](mailto:gmudarwin@offical.niaa.gov.au); and

3. Post the original signed Deed of Variation to the NIAA as soon as possible via PO Box 9932, Darwin NT 0800 Attention: Darwin GMU.

Please ensure that you sign the Deed of Variation following the instructions above within thirty (30) days from the date of this letter, otherwise this offer will lapse.

Once the NIAA receives a copy of Your signed Deed of Variation, the NIAA will sign the Deed of Variation and provide You with a copy for Your records.

If you have any questions, please contact the Agreement Manager on (08) 7972 4137 or email [gmudarwin@official.niaa.gov.au](mailto:gmudarwin@official.niaa.gov.au)

Yours sincerely



Manidy Williams  
Assistant Director  
Grants Management Unit – Darwin  
National Indigenous Australians Agency

9 February 2024

**Australian Government****National Indigenous Australians Agency****DEED OF VARIATION TO  
PROJECT AGREEMENT(S)**

between

**the Commonwealth of Australia as represented by the National Indigenous  
Australians Agency (ABN 30 429 895 164)**

AND

**Roper Gulf Regional Council (ABN 94746956090)**

Head Agreement reference number (system ID)	4-19U6F5G
Project Schedule reference number(s) (system ID)	4-G2UY0XC
Provider reference number (system ID)	1-1I4OFB

Version: 22 August 2023

## DEED OF VARIATION

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### Parties

This Deed is made between and binds the following Parties:

**Commonwealth of Australia** as represented by the National Indigenous Australians Agency ABN 30 429 895 164 (**the Commonwealth**)

and

**Roper Gulf Regional Council** (ABN 94746956090) 2 Crawford Street, Katherine NT 0850 (**the Provider**)

### Context

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- A. The Parties entered into a Head Agreement for Indigenous Grants dated 26 June 2015 (**Head Agreement**).
- B. The Parties entered into one or more Project Schedule(s) (**the Project Schedule(s)**).
- C. The Head Agreement and each Project Schedule listed in the table at Annexure 1 to this Deed create a separate Project Agreement (**the Project Agreement(s)**).
- D. The Parties agree to amend the Project Agreement(s) as set out in this Deed. Specifically:
  - (a) the Head Agreement will be varied to include new clauses that will:
    - (i) allow the Commonwealth to issue notices of change to vary the Project Agreements(s) for minor and administrative changes; and
    - (ii) allow the parties to execute Project Schedules in counterpart.
  - (b) the Project Schedule(s) specified in Annexure 1 to this Deed will be varied to:
    - (i) make indexation payment/s to the Provider.

**IT IS AGREED as follows:**

**1. Interpretation**

1.1. Unless the contrary intention appears, words used in this Deed have the same meaning as in the Project Agreement(s).

**2. Commencement and Effective Date**

2.1. This Deed commences on the date the last Party executes this Deed.

2.2. This Deed takes effect from the date the last Party executes this Deed (**the Effective Date**).

**3. Variation of the Project Agreement(s)**

3.1. On and from the Effective Date, the Project Agreement(s) are varied in accordance with **Annexure 1** to this Deed.

3.2. The only variations are those set out in this Deed. In all other respects, the Project Agreement(s) remain unamended.

**4. Inconsistency**

4.1. If there is any conflict between the Project Agreement(s) and this Deed the terms of this Deed prevail to the extent of that inconsistency.

**5. Further Acts**

5.1. Each Party must promptly execute all documents and do all things that the other Party from time to time reasonably requests to give effect to this Deed and all transactions incidental to it.

**6. Costs**

6.1. Each Party must pay its own costs in relation to finalising and executing this Deed and in relation to effecting any other document or thing required to give effect to this Deed.

**7. Applicable law**

7.1. This Deed is to be construed in accordance with, and governed by, the laws of the Australian Capital Territory.

**8. Counterparts**

8.1. This Deed may be executed in any number of counterparts. All counterparts, taken together, constitute one instrument. A Party may execute this Deed by signing any counterpart.

## Annexure 1

1.1 In relation to the **Head Agreement**, insert the following **new clauses**:

**135A.** *The Commonwealth may, by notice, advise the Provider of changes to a Project Agreement that are minor or of an administrative nature, such as a change of contact details, payment of indexation amounts or a change of a reporting date, provided that any such changes do not increase the Provider's obligations under the Project Agreement. Such changes, while legally binding, are not variations for the purpose of clause 139 of this Head Agreement.*

*The Provider agrees that any additional payment amount paid under a notice:*

- (a) forms part of the Grant under the relevant Project Agreement; and*
- (b) must only be spent in accordance with the relevant Project Agreement; and*
- (c) must be acquitted in accordance with the relevant Project Agreement.*

### 142A. Counterparts

*This Head Agreement, and any Project Schedules entered into between the parties in accordance with the terms and conditions of this Head Agreement, may be executed in any number of counterparts. All counterparts, taken together, constitute one instrument. A party may execute this Head Agreement, and any Project Schedules as the case may be, by signing any counterpart.*

1.2 In relation to the **Project Schedule** ID 4-G2UY0XC – IBMP - 2021 -25 - NT - TETI - Roper Gulf Regional Council dated 9 August 2021 delete the table at item 8.2 (Grant payments) and replace with the following table, which contains all amendments in tracked changes.

Anticipated date	Description of event, outcome or performance target	Amount (excl GST)	GST	Total (incl GST)
20 July 2021	Payment within 20 days of the execution of the Project Agreement/Variation Agreement, or the Project Start Date, whichever is later.	\$99,645.00	\$0.00	\$99,645.00 PAID
31 January 2022	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$99,645.00	\$0.00	\$99,645.00 PAID
<b>Total: 2021-22</b>		<b>\$199,290.00</b>	<b>\$0.00</b>	<b>\$199,290.00</b> PAID

Anticipated date	Description of event, outcome or performance target	Amount (excl GST)	GST	Total (incl GST)
30 July 2022	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$99,645.00	\$0.00	\$99,645.00 PAID
31 January 2023	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$99,645.00	\$0.00	\$99,645.00 PAID
<b>Total: 2022-23</b>		<b>\$199,290.00</b>	<b>\$0.00</b>	<b>\$199,290.00</b> PAID
30 July 2023	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	<del>\$99,645.00</del> \$60,830.48	\$0.00	<del>\$99,645.00</del> \$60,830.48 PAID
20 September 2023	2023-2024 Supplementary Payment- one off payment upon execution	\$14,946.75		\$14,946.75 PAID
31 January 2024	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$99,645.00	\$0.00	\$99,645.00
Upon execution of this Deed of variation	Annual indexation payment	\$5,978.70		\$5,978.70
<b>Total: 2023-24</b>		<del>\$214,236.75</del> <del>\$175,422.23</del> \$181,400.93	<b>\$0.00</b>	<del>\$214,236.75</del> <del>\$175,422.23</del> \$181,400.93
30 July 2024	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	<del>\$99,645.00</del> \$102,634.35	\$0.00	<del>\$99,645.00</del> \$102,634.35



Anticipated date	Description of event, outcome or performance target	Amount (excl GST)	GST	Total (incl GST)
31 January 2025	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$99,645.00 <b>\$102,634.35</b>	\$0.00	\$99,645.00 <b>\$102,634.35</b>
<b>Total: 2024-25</b>		<b>\$199,290.00</b> <b>\$205,268.70</b>	<b>\$0.00</b>	<b>\$199,290.00</b> <b>\$205,268.70</b>
<b>Total Grant payable:</b>		<b>\$773,292.23</b> <b>\$785,249.63</b>	<b>\$0.00</b>	<b>\$773,292.23</b> <b>\$785,249.63</b>

**Executed by the parties as a deed**

**Commonwealth:**

SIGNED, sealed and delivered for and on behalf of the Commonwealth of Australia as represented by the National Indigenous Australians Agency (ABN 30 429 895 164) by its duly authorised delegate:

\_\_\_\_\_  
(Name of Commonwealth Representative)

\_\_\_\_\_  
(Signature of Commonwealth Representative)

\_\_\_\_\_  
(Position of Commonwealth Representative)

.../.../...

\_\_\_\_\_  
(Name of Witness in full)

\_\_\_\_\_  
(Signature of Witness)

**Provider:**

SIGNED, sealed and delivered for and on behalf of Roper Gulf Regional Council (ABN 94746956090) in accordance with its rules:

\_\_\_\_\_  
(Name and position held by Signatory)

\_\_\_\_\_  
(Signature)

.../.../...

\_\_\_\_\_  
(Name and position held by second Signatory /  
Name of Witness)

\_\_\_\_\_  
(Signature of second Signatory / Witness)

.../.../...

Notes about the signature block:

- if you are an **incorporated association**, the signatories can be any two members of the governing committee of the Association or a member of the governing committee and the Public Officer. Alternatively, the Grant Agreement could be executed using the Common Seal. Associations incorporated in the **Northern Territory** must affix their **Common Seal** unless the Rules of the Association authorise a person to enter into legally binding documents.
- if you are a **company**, generally two signatories are required – the signatories can be two Directors or a Director and the Company Secretary. Affix your **Company Seal**, if required by your Constitution.
- if you are a **company with a sole Director/Secretary**, the Director/Secretary is required to be the signatory in the presence of a witness. Affix your **Company Seal**, if required by your Constitution.
- if you are a **partnership**, a partner must be a signatory in the presence of a witness.
- if you are an **individual**, you must sign in the presence of a witness.
- if you are a **university**, the signatory can be an officer authorised by the legislation creating the university to enter into legally binding documents. A witness to the signature is required.
- if you are a **State or Territory Government**, the delegate must sign for the State/Territory Department/Agency acting on behalf of the State or Territory Government. The delegate must sign in the presence of a witness.

## CORP SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

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<b>ITEM NUMBER</b>	18.1
<b>TITLE</b>	Local Authority Projects Update
<b>REFERENCE</b>	1392991
<b>AUTHOR</b>	Puspa KARKI, Executive Support Coordinator

### RECOMMENDATION

That Council receives and notes the Local Authority Projects Update report;

### KEY OUTCOME AREA

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Infrastructure:** Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

### BACKGROUND

The purpose of Local Authority Project Funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

### Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities;
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

### Local Authority Project Approvals

Individual local authorities must formally resolve each initiative this funding will be used for. A copy of this resolution is to be recorded in the minutes of the relevant local authority meeting.

At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year.

The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

### ISSUES/OPTIONS/SWOT

- Please refer to the attached LA funding report as at 31<sup>st</sup> January 2024.
- **Borrooloola:** We have received two double trailers for the cemetery. These portable toilets on trailers will soon be delivered to Borrooloola.
- **Bulman:** Both Community Ablution Block and Weemol Basketball Court received Aboriginal Areas Protection Authority (AAPA) certification.

- **Robinson River:** AFL gears have arrived. Currently awaiting delivery to community.

**FINANCIAL CONSIDERATIONS**

NIL

**ATTACHMENTS**

- 1 LA projects attachment 31.01.2024.pdf

**Summary Local Authority Projects**  
**31 January 2024**

	<b>Funds Received from Department &amp; Council</b>	<b>Funds Allocated by Local Authorities</b>	<b>Surplus/(Deficit) from completed projects</b>	<b>Remaining Unallocated funds</b>
Barunga	\$ 419,839.00	\$ 435,352.32	\$ 37,306.99	\$ 21,793.67
Beswick	\$ 604,321.00	\$ 524,793.10	\$ (79,528.25)	\$ (0.35)
Borrooloola	\$ 1,045,408.00	\$ 1,070,063.49	\$ 24,655.49	\$ (0.00)
Bulman	\$ 331,440.00	\$ 394,370.49	\$ 65,329.53	\$ 2,399.04
Hodgson Downs	\$ 636,240.00	\$ 586,140.00	\$ 67,240.00	\$ 117,340.00
Jilkminggan	\$ 391,131.00	\$ 382,770.00	\$ 26,222.58	\$ 34,583.58
Manyallaluk	\$ 108,978.00	\$ 122,880.36	\$ 14,131.24	\$ 228.88
Mataranka	\$ 419,763.00	\$ 374,913.20	\$ 45,516.49	\$ 90,366.29
Ngukurr	\$ 1,191,091.00	\$ 1,300,882.61	\$ 4,747.29	\$ (105,044.32)
Numbalwar	\$ 1,068,556.00	\$ 1,265,670.91	\$ 12,114.91	\$ (185,000.00)
Urapunga	\$ 77,600.00	\$ 58,800.00	\$ 3,850.49	\$ 22,650.49
Robinson River	\$ 97,500.00	\$ 97,500.00	\$ 2,409	\$ 2,409.09
	<b>\$ 6,294,367.00</b>	<b>\$ 6,516,636.48</b>	<b>\$ 221,586.76</b>	<b>\$ (682.72)</b>

**Summary Local Authority Projects  
31 January 2024**

<b>Project Expenditure</b>		<b>Funds Received from Department</b>	<b>Funds Expended</b>	<b>Unexpended</b>
Barunga	\$	419,839.00	\$ 345,737.59	\$ 74,101.41
Beswick	\$	604,321.00	\$ 549,568.68	\$ 54,752.32
Borrooloola	\$	973,931.00	\$ 684,107.24	\$ 289,823.76
Bulman	\$	298,859.00	\$ 234,027.28	\$ 64,831.72
Hodgson Downs	\$	636,240.00	\$ 505,900.04	\$ 130,339.96
Jilkminggan	\$	391,131.00	\$ 323,547.42	\$ 67,583.58
Manyallaluk	\$	108,978.00	\$ 80,484.42	\$ 28,493.58
Mataranka	\$	419,763.00	\$ 321,156.44	\$ 98,606.56
Ngukurr	\$	1,191,091.00	\$ 892,754.85	\$ 298,336.15
Numbalwar	\$	1,068,556.00	\$ 672,815.52	\$ 395,740.48
Urapunga	\$	77,600.00	\$ 34,949.51	\$ 42,650.49
Robinson River	\$	97,500.00	\$ 32,264.55	\$ 65,235.45
	\$	<b>6,190,309.00</b>	<b>\$ 4,677,313.54</b>	<b>\$ 1,610,495.46</b>

<b>Barunga Local Authority Project Funding</b>				<b>31 January 2024</b>
Funding Received from Department		\$	419,839.00	
Funds Allocated by Local Authorities		\$	435,352.32	
Surplus/(Deficit) from completed projects		\$	37,306.99	
<b>Remaining Unallocated funds</b>		<b>\$</b>	<b>21,793.67</b>	
<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
10/01/2023 PR36	Barunga Cemetery Arch	\$ 25,130.00		On 10/01/2023 LA provisionally allocated \$20K towards the barunga Cemetery Arch. Officially allocated on 04/04/2023 LA meeting. Quotation request ongoing. Further added \$5130 towards the project on 09/01/2024. In Procurement Phase. <b>PO raised.</b>
03/10/2023 PR 82	Shade shelter and seating at Barunga Entrance	\$ 15,000.00	\$ 1,411.13	Allocated on 03/10/2023 LA. In procurement phase. <b>PO raised for shade and freight.</b>
03/10/2023 PR 81	Shade shelter for Airstrip	\$ 15,000.00	\$ 1,411.13	Allocated on 03/10/2023 LA. In procurement phase. <b>PO raised for shade and freight.</b>
	Total for current projects in progress	<b>\$ 55,130.00</b>	<b>\$ 2,822.26</b>	
	Total for Completed Projects	\$ 380,222.32	\$ 342,915.33	
	<b>Grand Total</b>	<b>\$ 435,352.32</b>	<b>\$ 345,737.59</b>	



<b>Beswick Local Authority Project Funding</b>		<b>31 January 2024</b>
Funding Received from Department	\$ 604,321.00	
Funds Allocated by Local Authority Members	\$ 524,793.10	
Surplus/(Deficit) from completed projects	\$ (79,528.25)	
<b>Remaining Unallocated Funds</b>	<b>\$ (0.35)</b>	

Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
9/08/2021	1213821	Catering for community events	\$ 3,000.00	\$ 1,328.83	<i>CSM notified.</i>
27/11/2023		Lawn mowers and whipper snippers	\$ 5,000.00		<i>Allocated for 2X mowers and snippers .</i>
27/11/2023		Ablution block-Upgrade	\$ 28,081.50		<b>In procurement phase.</b>
24/11/2023		Speed bumps	\$ 20,000.00		<i>Allocated towards upgrade of ablution block.</i>
					<i>Allocated towards purchase and installation of 5X speed bumps.</i>
		Total for Current projects	\$ 56,081.50	\$ 1,328.83	
		Total for Completed projects	\$ 468,711.60	\$ 548,239.85	
		<b>Grand Total</b>	<b>\$ 524,793.10</b>	<b>\$ 549,568.68</b>	

Borroloola Local Authority Project Funding		31 January 2024	
Funding received from Department	Funds Allocated	Remaining Unallocated Funds	
Funds Received from Department		\$ 973,931.00	
Funds allocated from Council		\$ 71,477.00	
		\$ 1,045,408.00	
Funds Allocated to projects by Local Authority Members		\$ 1,070,063.49	
Surplus/(Deficit) from completed projects		\$ 24,655.49	
<b>Remaining Unallocated funds</b>		<b>\$ (0.00)</b>	

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1313818 PR7	Toilet at Cemetery	\$ 25,000.00	\$ 26,960.00	Should include the steel shade structure attached to the toilet block, as well as a concrete slab under the shade and in front of both toilet entries. The septic tank and its location will also need to be identified. The project team working on this project. The toilet from the sports court is non-compliant. Projects team soon to start tender process. Change in Scope to portable toilets . In Procurement Phase. PO raised for 2X double trailers. Trailers are currently in Katherine, awaiting delivery to the community.
6/2/2020 1313822 PR9	Replace Toilet Block at Airport	\$ 428,464.49	\$ 111,721.38	Commenced - Funded allocated \$ 130,580 on 6.12.18. A further \$ 140,000 on 6.2.2020. \$ 17746.45 allocated 8.10.2020 . Construction contract signed. Works have begun . Underground plumbing complete. Request for tender paperwork in progress. <b>Undergoing consult with AWS for hydraulics.</b>
9/02/2023 PR38	Tamarind Park Power supply	\$ 129,831.00	\$ 83,313.35	On 9/02/2023 LA allocated \$129,831 to install power supply at the Tamarind Park. Investigating Solar Lights as an option for power supply to BBQ area. Suggest putting solar lights at the memorial and a few trough the park as well. Purchased Solar lightning system and cement premix. <b>All materials are now onsite awaiting installation.</b>
	Total for current projects in progress	\$ 583,295.49	\$ 221,994.73	
	Total for Completed projects	\$ 486,768.00	\$ 462,112.51	
	<b>Grand Total</b>	<b>\$ 1,070,063.49</b>	<b>\$ 684,107.24</b>	

Bulman Local Authority Project Funding				31 January 2024
Funds Received from Department		\$	298,859.00	
Allocated by Council		\$	32,581.00	
Funds allocated to projects by Local Authority Members		\$	394,370.49	
Surplus/(Deficit) from completed projects		\$	65,329.53	
<b>Remaining unallocated funds</b>		<b>\$</b>	<b>2,399.04</b>	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
5/12/2018 1413806 PR6	Toilet near council office/ Community Ablution Block	\$ 144,361.59	\$ 82,747.91	\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage. S19 License approved. PWC to be contacted for services response by 31/3/2021. Currently in Design phase to provide a final costing. 12/6/2021 Unallocated funds (\$ 47,361.59) allocated to toilet block. In procurement phase. Site visit scheduled for Feb 2nd. Project now with RGRC Assets Team. Purchased Ablution block. Projects team soon to start tender documents. AWS preparing services designs. <b>S19 approved. Awaiting AAPA clearance. AAPA certified.</b>
12/01/2023 PR18	Weemol Basketball Court	\$ 33,400.00		On 12/01/2023 LA allocated \$33,400 to extend Weemol Basketball court to a full sized court. S19 approved for extended space. Awaiting AAPA clearance. <b>AAPA certified.</b>
	Total for current projects in progress	\$ 177,761.59	\$ 82,747.91	
	Total for completed projects	\$ 216,608.90	\$ 151,279.37	
	<b>Grand total</b>	<b>\$ 394,370.49</b>	<b>\$ 234,027.28</b>	

<b>Hodgson Downs Local Authority Project Funding</b>		<b>31 January 2024</b>
Funds received from Department		\$ 636,240.00
Funds allocated to projects by Local Authority Members		\$ 586,140.00
Surplus/(Deficit) from completed projects		\$ 67,240.00
<b>Remaining unallocated funds</b>		<b>\$ 117,340.00</b>

Project ID	Projects	Project Budget	Actual Expenditure	Project Status
27/03/2023 PR54	Signage	\$ 2,000.00		ON 27/03/2023 LA allocated \$2000 towards Signage. <b>Quotation requests ongoing.</b>
27/03/2023 PR56	Plantation around public areas	\$ 1,000.00		ON 27/03/2023 LA allocated \$1000 towards Plantation around public areas. <b>In Procurement Phase. PO raised.</b>
6/12/2023	Furniture for Women's Centre	\$ 5,000.00		LA allocated 5k towards purchase of furniture for women's centre. Alawa Aboriginal corporation to purchase.
	Total projects in Progress	\$ 13,000.00	\$ -	
	Total completed projects	\$ 573,140.00	\$ 505,900.04	
	<b>Grand Total</b>	<b>\$ 586,140.00</b>	<b>\$ 505,900.04</b>	

<b>Jilkmिंगgan Local Authority Project Funding</b>				<b>31 January 2024</b>	
Funds received from Department			\$	391,131.00	
Funds allocated to projects by Local Authority Members			\$	382,770.00	
Surplus/(Deficit) from completed projects			\$	26,222.58	
<b>Unallocated remaining funds</b>			<b>\$</b>	<b>34,583.58</b>	
<b>Date Approved</b>	<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
30/11/2023		Trees for Community	\$ 33,000.00		On 30/11/2023 LA allocated 33K towards trees for whole community. <b>In Procurement Phase.</b>
		Total for current projects in progress	\$ 33,000.00	\$ -	
		Total for completed projects	\$ 349,770.00	\$ 323,547.42	
		<b>Grand Total</b>	<b>\$ 382,770.00</b>	<b>\$ 323,547.42</b>	

<b>Manyallaluk Local Authority Project Funding</b>		<b>31 January 2024</b>
Funds Received from Department	\$	108,978.00
Funds allocated to projects by Local Authority Members	\$	122,880.36
Surplus/(Deficit) from completed projects	\$	14,131.24
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>228.88</b>

<b>Date Approved</b>	<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
3/04/2023	PR057	Fencing at Top Cemetery	\$ 28,264.70		<i>On 03/04/2023, LA provisionally allocated remaining funding(\$28,264.70) towards purchasing and installing mesh fence at the bottom cemetery. Officially allocated on OMC 27/04/2023. Quotation requests ongoing. Quotations sort are over budget. 15/01/24 LA reallocated from bottom cemetery to Top cemetery. <b>Quotes obtained.</b></i>
		Total for current projects in progress	\$ 28,264.70	\$ -	
		projects	\$ 94,615.66	\$ 80,484.42	
		<b>Grand Total</b>	<b>\$ 122,880.36</b>	<b>\$ 80,484.42</b>	

<b>Mataranka Local Authority Project Funding</b>		<b>31 January 2024</b>
Funding received from Department	\$	419,763.00
Funds allocated to projects by Local Authority Members	\$	374,913.20
Surplus/(Deficit) from completed projects	\$	45,516.49
<b>Remaining Unallocated Funds</b>	<b>\$</b>	<b>90,366.29</b>

<b>Date Approved</b>	<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
8/11/2022	PR1813822	Ramp access to Museum	\$ 10,000.00	\$ 1,759.73	On 08/11/2022 LA allocated \$10,000 towards installation of ramp to museum building. COMPLETED. Awaiting final invoice.
		Mataranka Fishing Competition	\$ 7,000.00	\$ 7,000.00	Provisionally allocated on 01.08.2023 LA. Officially allocated OMC 25.10.2023.Invoiced, ready to pay.Paid. Completed.
Total for current projects in progress			\$ 10,561.00	\$ 2,269.73	
Total for completed projects			\$ 364,352.20	\$ 318,886.71	
<b>Grand Total</b>			<b>\$ 374,913.20</b>	<b>\$ 321,156.44</b>	

Ngukurr Local Authority Project Funding				31 January 2024
Funds received from Department			\$	1,191,091.00
Funds allocated to projects by Local Authority Members			\$	1,300,882.61
Surplus/(Deficit) from completed projects			\$	4,747.29
<b>Remaining Unallocated funds</b>			\$	<b>(105,044.32)</b>
Date	Projects	Project Budget	Actual Expenditure	Project Status
29/06/2020 PR41	Sports Court Drainage	\$ 160,000.00	\$ 100,976.14	\$ 170k allocated June 20 - \$ 150k from RGRC. Council approved in Budget 2020/21. Design for storm water drainage received and under reviewed. SCP doing peer review and are putting together a fee to redesign. SCP engaged to do designs. <b>Completed awaiting final invoice.</b> LA reallocated 10K towards new year and christmas celebrations.
24/06/2021 PR43	Town Beautification Project	\$ 165,156.61		Initial scoping has identified the need for a S19 lease on the proposed site of the new park . <b>Section 19 submitted.</b> Block spots established awaiting street light report from CSM to proceed
20/09/2022 PR42	Refurbishment of Sport and Recreation Hall.	\$ 169,200.00		Need scope from LA & Community, Ideas for indoor activity center been sort for proposal.
4/12/2023	New year eve celebrations	\$ 5,000.00		LA reallocated 5k from sports Court project towards NY celebrations. <b>Event was successful. Awaiting final invoice.</b>
4/12/2023	Christmas celebration event	\$ 5,000.00		LA reallocated 5k from sports Court project towards christmas celebrations. <b>Event postponed.</b>
Total for current projects in progress		\$ 504,356.61	\$ 100,976.14	
Total for completed projects		\$ 796,526.00	\$ 791,778.71	
<b>Grand Total</b>		<b>\$ 1,300,882.61</b>	<b>\$ 892,754.85</b>	



Numbulwar Local Authority Project Funding			31 January 2024	
Funds received from Department		\$	1,068,556.00	
Funds allocated to projects by Local Authority Members		\$	1,265,670.91	
Surplus/(Deficit) from completed projects		\$	12,114.91	
<b>Remaining Unallocated funds</b>		\$	<b>(185,000.00)</b>	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
12/6/2018 2113805 PR47	New/Upgrade Toilets at the Airport	\$ 97,000.00		\$87,000 allocated on 12/06/2018 \$10,000 allocated on 09/10/2018; Design commenced; Expression of interest with NLC has been lodged. Awaiting response. Location to be discussed with TO's. S19 license approved. Preparing design docs and research for options. Site inspections done. Quotes received. Tender documents for the construction being prepared. AAPA clearance required. Change in Scope to portable toilets. <b>Projects Team to soon start Tender process.</b>
9/10/2017 PR46	Sports Precinct Upgrade	\$ 349,145.91		Lot - 97 Sports and Rec Hall: \$ 40,000 Allocated on 09/10/2018 \$66,305.04 Allocated on 20/02/2019; Finalising Design. Extra funding needed. Proposed to allocate \$ 159,589.97 (no quorum at LA to decide) Approved to go to tender. Site inspections done. Fencing Purchased. Awaiting Mobilization. Fencing Commenced. <b>Fencing Completed.</b>
24/05/2023 PR51	Pig Removal	\$ 60,000.00	\$ 40,291.82	Reallocation of LAPF towards removal of pigs in the community. Contractor has attended community to complete phase one of the project. <b>Completed awaiting final invoice.</b>
15/09/2023	Portable ablution for festival	\$ 10,000.00		LA allocated \$10K towards portable ablution for festival.
15/09/2023 PR62	Shade structure and seatingX6	\$ 60,000.00	\$ 25,967.25	LA allocated \$60K towards 6X shade structure and seating at various parks. <b>PO raised.</b>
15/09/2023 PR63	Solar LightsX4-Park areas	\$ 40,000.00	\$ 15,535.00	LA allocated 40k towards one solar light in each park. <b>PO raised.</b>
15/09/2023 PR64	Large solar light-Top of boat ramp	\$ 15,000.00	\$ 7,050.00	LA allocated large luminous solar light at the top of boat ramp. <b>PO raised.</b>
15/09/2023 PR65	Solar light-old workshop at Newtown	\$ 10,000.00	\$ 5,126.36	LA allocated 10K for installing solar light at seating area of old workshop. <b>PO raised.</b>
15/09/2023 PR66	Seating-Old workshop at Newtown	\$ 10,000.00		LA allocated 10K for seating at old workshop.
15/09/2023 PR67	Large solar lightsX3- Newtown to mission area.	\$ 40,000.00	\$ 16,435.00	LA allocated 40K for installing 3 large solar lights along dirt road from newtown to mission area. <b>PO raised.</b>
Total for current projects in progress		\$ 691,145.91	\$ 110,405.43	
Total for completed projects		\$ 574,525.00	\$ 562,410.09	
<b>Grand Total</b>		<b>\$ 1,265,670.91</b>	<b>\$ 672,815.52</b>	

<b>Urapunga Local Authority Project Funding</b>		<b>31 January 2024</b>
Funds received from Department	\$	77,600.00
Funds allocated to projects by Local Authority Members	\$	58,800.00
Surplus/(Deficit) from completed projects	\$	3,850.49
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>22,650.49</b>

<b>Date Approved</b>	<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
18/08/2020		Irrigation	\$ 10,000.00		Provisionally reallocated to a new project on 14.09.2023
		Total for current projects in progress	\$ 20,000.00	\$ -	
		Total for completed projects	\$ 38,800.00	\$ 34,949.51	
		<b>Grand Total</b>	<b>\$ 58,800.00</b>	<b>\$ 34,949.51</b>	

<b>Robinson River Local Authority Project Funding</b>		<b>31 January 2024</b>
Funds received from Department	\$	97,500.00
Funds allocated to projects by Local Authority Members	\$	97,500.00
Surplus/(Deficit) from completed projects	\$	2,409.09
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>2,409.09</b>

Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
25/10/2023	PR68	Speed Humps	\$ 5,000.00		Provisionally allocated on 31.08.2023 LA. Official allocation OMC 25.10
25/10/2023	PR69	AFL gear	\$ 5,000.00	\$ 1,950.00	Official allocation OMC 25.10 In Procurement phase. <b>Equipments received in Katherine, awaiting delivery to the community.</b>
	PR70	Soft ball gear	\$ 1,000.00		Official allocation OMC 25.10
	PR71	Robinson River fishing competition	\$ 2,000.00		Official allocation OMC 25.10
25/10/2023	PR72	Solar lights Installation X4	\$ 40,000.00	\$ 16,223.64	Provisionally allocated on 31.08.2023 LA. Official allocation OMC 25.10 <b>PO raised.</b>
	PR73	Signage-Road Safety	\$ 5,000.00		Official allocation OMC 25.10
	PR74	Bollards for the Park	\$ 10,000.00		Official allocation OMC 25.10
	PR75	Basketball Equipment	\$ 500.00		Official allocation OMC 25.10
	PR76	AFL Post Installation	\$ 10,000.00		Official allocation OMC 25.10
	PR77	Portable BBQ	\$ 2,000.00		Official allocation OMC 25.10
	PR78	Food for Community BBQ	\$ 500.00		Official allocation OMC 25.10
		Total for current projects in progress	\$ 81,000.00	\$ 18,173.64	
		Total for completed projects	\$ 16,500.00	\$ 14,090.91	
		<b>Grand Total</b>	<b>\$ 97,500.00</b>	<b>\$ 32,264.55</b>	

**CORPORATE SERVICES AND SUSTAINABILITY  
DIVISIONAL REPORT**

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<b>ITEM NUMBER</b>	18.2
<b>TITLE</b>	Council's Financial Report as at 31 January 2024
<b>REFERENCE</b>	1393654
<b>AUTHOR</b>	James SANDERS, Finance Manager

**RECOMMENDATION**

That the Audit and Risk Committee receives and notes the Council's Financial Report as at 31 January 2024.

**KEY OUTCOME AREA**

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

**BACKGROUND**

Attached are the Council's financial reports as at 31 January 2024, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- Accounts Payable Age Analysis report and list of top ten payments made to suppliers

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2019*. The Income and Expenditure Report as at the end of November shows that the net operating position is at a deficit of \$7.9M inclusive of depreciation and amortisation costs. A variance of 1.9M currently exists due to service delivery timing issues relating to service & project delivery.

The bank balance as at 31 December is \$38.27M. Of this total bank balance, \$27M is invested in various interest earning term deposits. The total balance of untied cash after liabilities and commitments towards major projects is \$5.16M.

As per the *Local Government Act 2019*, the monthly financial reports has to be certified by the Chief Executive Officer

**Chief Executive Officer's Declaration**

To the Council,

I, Marc Gardner, Chief Executive Officer of the Council, certify that to the best of my knowledge, information and belief:

- (i) the internal controls implemented by the council are appropriate: and
- (ii) the council's financial report best reflects the financial affairs of the Council



Marc Gardner,  
Chief Executive Officer  
21 February 2024

**ISSUES/OPTIONS/SWOT**

**Provision for Landfill Rehabilitation**

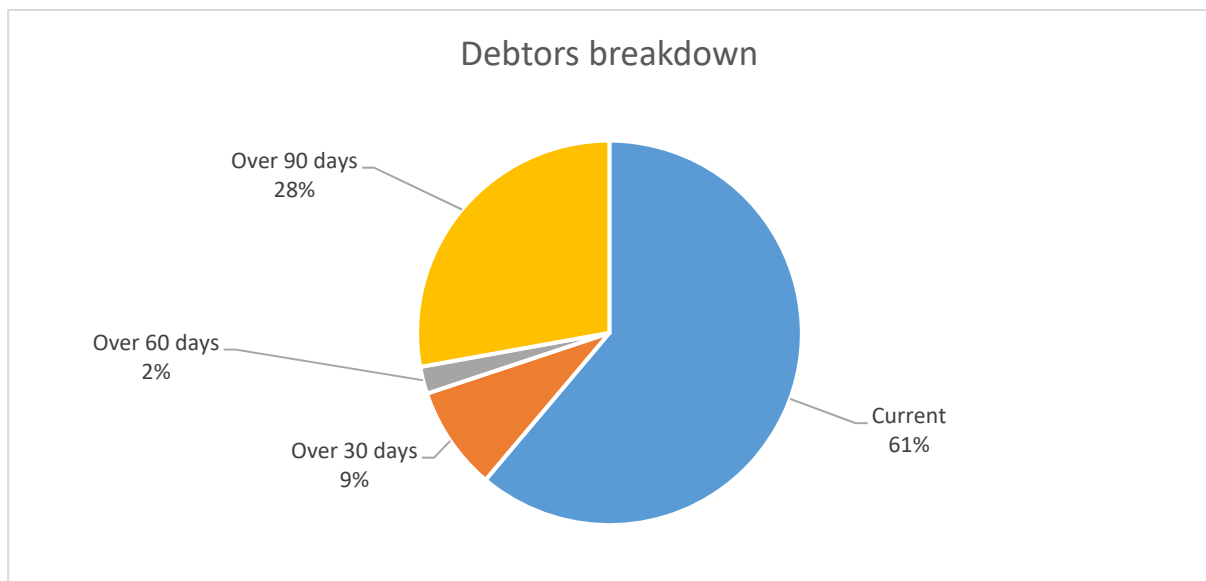
As per recent environmental regulations, Council’s waste management operations give rise to obligations to rehabilitate certain sites. As such the liability component of the estimated future cost has to be included in the financial statement for a fair representation of Council’s financial affairs.

**Statement on Australian Tax Office, Payroll and any other obligations.**

The reported Payroll Tax obligations were paid by the due date as required by the Tax Office. The Business Activity Statement reporting for December 2023 will be processed prior to month end January. Furthermore all superannuation obligations and insurance premium have been paid by the due date.

**Debtors Analysis:**

Debtors currently sit at 375K with 90 day plus debtors representing 27% of this figure. Amount paid at time of writing this report.



**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Jan Finance Report 2024.pdf



# Financial Reports

## at 31 January 2024

The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time

**\$121,630,188,**

What we own



**Assets**

**\$22,094,992**

What we owe




**Liabilities**

**\$99,535,196**

Council's Wealth



**Equity**

<b>Roper Gulf Regional Council</b>			
<b>Balance Sheet as at 31.01.2024</b>			
<b>ASSETS</b>		<b>LIABILITIES</b>	
<b>Current Assets</b>		<b>Current Liabilities</b>	
Cash	10,598,148	Accounts payable	-773,935
Accounts receivable	373,799	Taxes payable	-514,381
(less doubtful accounts)	0	Accrued Expenses	-196,930
Rates & Waste Charges Receivable	905,977	Provisions (Annual Leave)	1,910,713
Inventory	672,336	Contractors Retention and Deposit Bonds	294,923
Investments	27,000,000	Operating Lease	92,497
Other current assets	-63,956	Unspent Grant and Client Funds	11,022,043
		Provision for Landfill Rehabilitation	579,384
<b>Total Current Assets</b>	<b>39,486,303</b>	<b>Total Current Liabilities</b>	<b>12,414,314</b>
		<b>Total Current Liabilities</b>	<b>12,414,314</b>
<b>Non-current Assets</b>		<b>Long-term Liabilities</b>	
Land	4,141,000	Non Current Provision (Long Service Leave)	457,415
Right of Use - Land	4,589,323	Operating Lease Expense Property	4,845,574
Buildings	40,313,316	Provision for Landfill Rehabilitation	4,377,689
(less accumulated depreciation and impairment)	-7,120,423	<b>Total Long-term Liabilities</b>	<b>9,680,678</b>
Fleet, Plant, Infrastructure and Roads	36,327,449		
(less accumulated depreciation)	-14,014,099	<b>Total Liabilities</b>	<b>22,094,992</b>
Intangible Asset Acquisition(Landfill rehabilitation)	2,604,413		
Work in Progress assets	15,302,904	<b>EQUITY</b>	
<b>Total Non-current Assets</b>	<b>82,143,885</b>	Retained earnings	45,292,455
Work in Progress assets		Asset Revaluation Reserves	54,242,740
Other non-current assets		Roads Future Fund	0
		<b>Total Shareholders' Equity</b>	<b>99,535,196</b>
<b>TOTAL ASSETS</b>	<b>121,630,188</b>	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>121,630,188</b>



## Actual Cash at Bank as at 31 January 2024

<b>Roper Gulf Regional Council</b>			
<b>Actual cash at bank as at 31 January 2024</b>			
<b>Bank:</b>		<b>Closing Balances January 2024</b>	<b>Jan Interest Receipts</b>
Commonwealth - Business		\$6,255,819.39	\$23,661.43
Commonwealth - Operating		\$237,255.46	\$666.37
Commonwealth - Trust		\$1,649,553.47	\$1,004.12
Commonwealth - Business online		\$3,135,605.58	\$11,584.56
Term Deposits		\$27,000,000.00	\$85,446.58
<b>Total Cash at Bank</b>		<b>\$38,278,233.90</b>	<b>\$122,363.06</b>
<b>LESS:</b>			
<b>Liabilities</b>		<b>\$22,094,992.23</b>	
Committed Funds to Major Projects in Design and Construction phases and other capital expenditure		\$11,022,042.79	
<b>Total Untied Cash</b>		<b>\$5,161,198.88</b>	
<b>Total Interest Earned for 2023-24 financial year</b>		<b>\$931,471.29</b>	

Note: The "Total Cash at Bank" is the actual Money in the Bank at 31 January 2024.

# Liquidity ratio Analysis

## Current Ratio:

The Current ratio measures our council's ability to use its assets to generate income.

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$

A Current ratio of 2:1 means the council has current untied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the current ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf Current Ratio = **3 : 1 (3.18)**  
Including all cash and current assets, we have \$3 for every \$1 of Liability

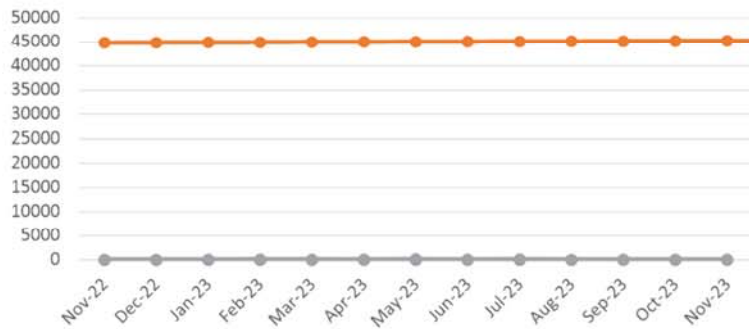
Untied Cash to Creditors Ratio = **23 : 1 (23)**  
It is desirable to have at least 1:1 ratio and we have \$23 untied cash for every dollar outstanding for our suppliers of Goods and Services.



# Liquidity Ratio Trend

The below graphs depict the progression of the Current and effective ratio for the financial year and Untied Cash to Creditors ratio for the last twelve months


Current Ratio Analysis  
November 2022 - November 2023



Untied Cash to Creditors  
November 2022 - November 2023

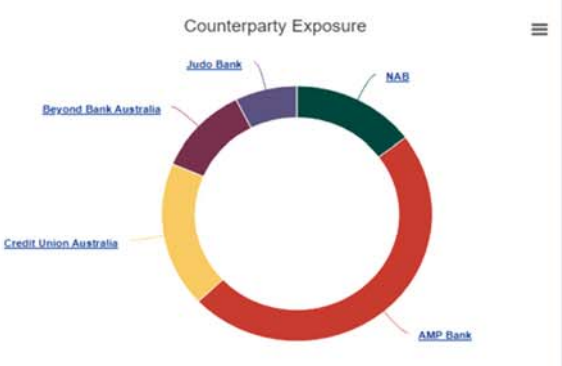


# Investment Report as at 31 January 2024

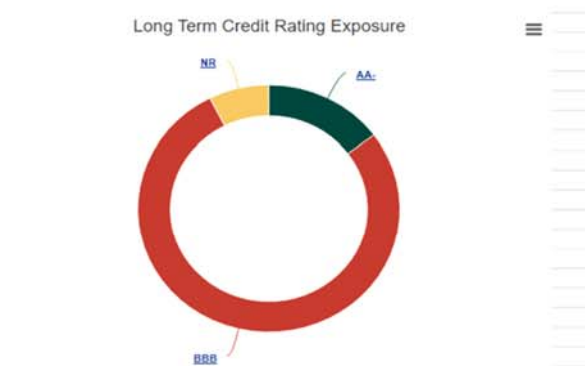
Roper Gulf Regional Council										
Investment Report as at 31 Jan 2024										
Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	Exposure	Rating	Lodgement Date	Maturity Date	Term Days	Interest on Maturity	Interest rate	Within Diversification Limits
Operating Accounts	Commonwealth Bank - Working capital	\$38,278,234								
<b>Investments (Deposits)</b>										
Major Bank	AMP Bank	\$3,000,000	11.11%	A2/BBB+	17/01/2024	17/07/2024	182	\$ 77,038.36	5.15%	✓
Major Bank	AMP Bank	\$3,000,000	11.11%	A2/BBB+	9/05/2023	8/05/2024	365	\$ 151,500.00	5.05%	✓
Major Bank	AMP Bank	\$5,000,000	18.52%	A2/BBB+	16/11/2023	15/11/2024	365	\$ 265,000.00	5.30%	✓
Major Bank	AMP Bank	\$2,000,000	7.41%	A2/BBB+	23/11/2023	22/02/2024	91	\$ 24,432.88	4.90%	✓
Regional Bank	Great Southern Bank	\$5,000,000	18.52%	A2/BBB+	24/05/2023	23/05/2024	365	\$ 255,500.00	5.11%	✓
Major Bank	NAB	\$4,000,000	14.81%	A1+/AA-	17/08/2023	15/02/2024	182	\$ 101,000.00	5.05%	✓
Regional Bank	Beyond Bank Australia	\$3,000,000	11.11%	A3/BBB+	19/09/2023	19/03/2024	182	\$ 76,290.41	5.10%	✓
Regional Bank	Judo Bank	\$2,000,000	7.41%	A3/BBB+	22/11/2023	22/02/2024	92	\$ 25,457.53	5.05%	✓
<b>Total cash and investments held</b>		<b>\$27,000,000</b>	<b>100.00%</b>					<b>\$ 976,219.18</b>		

**Counterparty Exposure**



**Long Term Credit Rating Exposure**



### Income & Expenditure Statement

A financial statement that summarizes the income and expenses incurred during a specific period of time

<b>Income &amp; Reserve</b>	-	<b>Expenditure</b>	=	<b>Net Operating position</b>
\$17,908,775		\$23,309,607		-\$5,400,833



## Income &amp; Expenditure Report as at 31 January 2024

## Roper Gulf Regional Council

Income & Expenditure Report as at  
31-January-2024**Income**

	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
11 - Income Rates	3,103,732	1,848,747	1,254,985	3,169,280
12 - Income Council Fees and Charges	555,953	554,567	1,386	950,686
13 - Income Operating Grants Subsidies	5,807,873	11,838,938	-6,031,066	20,295,323
14 - Income Investments	931,471	913,771	17,700	1,566,465
16 - Income Reimbursements	19,470	1,178	18,292	2,020
17 - Income Agency and Commercial Services	7,435,346	5,999,148	1,436,198	10,284,253
19 - Other Income	54,930	319,918	-264,987	548,430
<b>Total Operating Income</b>	<b>17,908,775</b>	<b>21,476,267</b>	<b>-3,567,492</b>	<b>36,816,457</b>

**Operating Expenditure**

21 - Employee Expenses	10,503,420	12,681,907	-2,178,487	21,740,412
22 - Contract and Material Expenses	5,201,344	6,345,369	-1,144,025	10,877,775
24 - Depreciation, Amortisation & Impairment	3,431,238	3,354,167	77,071	5,750,000
25 - Other Operating Expenses	4,143,024	2,784,239	1,358,785	4,772,981
26 - Other Operating Expenses	24,107	0	24,107	0
27 - Finance Expenses	6,478	74,731	-68,253	128,110
31 - Internal Cost Allocations	-3	0	-3	0
<b>Total Expenditure</b>	<b>23,309,607</b>	<b>25,240,412</b>	<b>-1,930,805</b>	<b>43,269,278</b>
<b>Operating Surplus/Deficit</b>	<b>-5,400,833</b>	<b>-3,764,146</b>	<b>-1,636,687</b>	<b>-6,452,821</b>

**Capital Funding**

18 - Income Capital Grants	495,906	3,280,926	-2,785,020	5,624,444
	<b>495,906</b>	<b>3,280,926</b>	<b>-2,785,020</b>	<b>5,624,444</b>

**Capital Expenditure**

53 - WIP Assets	1,710,355	5,506,926	-3,796,571	9,440,444
<b>Total Capital Expenditure</b>	<b>1,710,355</b>	<b>5,506,926</b>	<b>-3,796,571</b>	<b>9,440,444</b>

**Net Operating Position**

	<b>-6,615,282</b>	<b>-5,990,146</b>	<b>-625,136</b>	<b>-10,268,821</b>
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## Variances in Income and Expenditure as at 31 January 2024

Income Rates	1,766,798	The rates run for the year has been processed.
Income Council Fees and Charges	36,195	
Income Operating Grants Subsidies	-5,459,189	The major cause in variance is mainly due to Local Authority projects. As per recent accounting standards, income can only be recognised from tied Grant funding as obligations of the contract are met. As such income is only recognised once expenses are incurred.
Income Investments	-5,548	The council will be receiving the interest on investments in the coming months.
Income Reimbursements	-842	
Income Agency and Commercial Services	656,712	The major cause in variance is mostly due to CDP income received.
Other Income	-176,254	The major cause in variance is due to less income received for fleet disposal as compared to the budget.
<b>Total Variance</b>	<b>-3,182,127</b>	
<b>Expenditure</b>		
Employee Expenses	-2,143,978	The underspend is mainly due to vacancies and staff absences across several departments.
Contract and Material Expenses	-519,865	The underspend is mostly due to Local Authority projects related expenses.
Depreciation, Amortisation & Impairment	34,281	The overspend is due to depreciation charged for Assets.
Other Operating Expenses	1,449,029	The overspend is due to payment of various operating expenses.
Finance Expenses	-48,639	The underspend is mostly due to the NLC payment for the leases for the financial year. This is purely due to a difference in accounting treatment for the expenditure. In reality this is within the budget as it is a recurring expense every financial year.
Internal Cost Allocations	-3	
<b>Total Variance</b>	<b>-1,229,174</b>	
<b>Capital Funding</b>		
Income Capital Grants	-2,332,403	As per the <i>Accounting Standard</i> , tied funds can only be recognised once we meet the performance obligation. Once we deliver or partly deliver the project we will recognise the income.
<b>Total Variance</b>	<b>-2,332,403</b>	
<b>Capital Expenditure</b>		
WIP Assets	-2,618,716	Please refer to next slide for further detail
<b>Total Variance</b>	<b>-2,618,716</b>	

## Capital Expenditure as at 31 January 2024

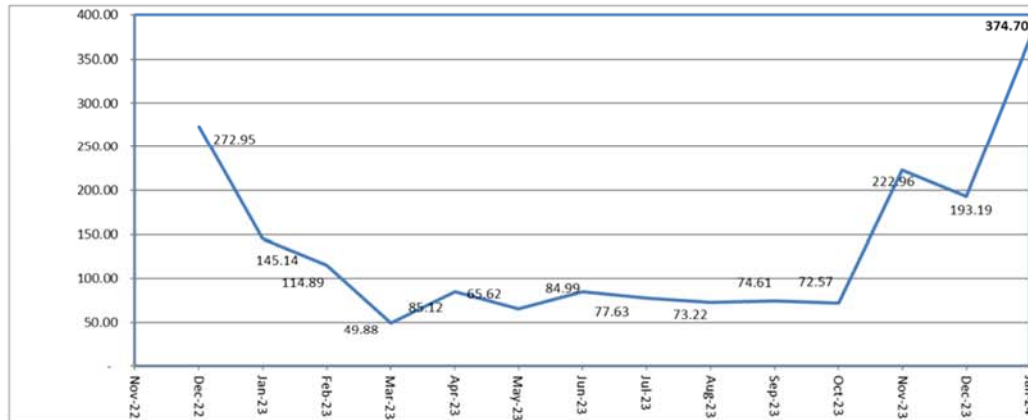
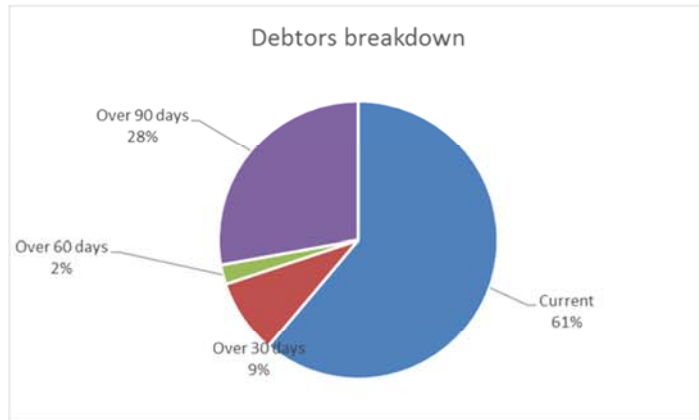
Capital Expenditure	YTD Actual	YTD Budget	Variance	2023-2024 Budget
Building	490,967.00	1,703,216.00	-1,212,249.00	2,919,800.00
Infrastructure	756,376.00	2,024,166.60	-1,267,790.60	3,470,000.00
Plant and Equipment	1,228,204.00	671,221.83	556,982.17	1,150,666.00
Motor Vehicles	562,325.00	537,483.33	24,841.67	921,400.00
Roads	-	570,837.16	-570,837.16	978,578.00
Total Capital Expenditure	3,037,872.00	5,506,924.92	-2,469,052.92	9,440,444.00



### Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$229,104.57	\$32781.04	\$8524.60	\$104,288.90	\$374,699.11
Balance after accounting for Unapplied Credits (\$0.00)				\$374,699.11



The difference in balance as compared to the balance sheet is mainly due to a timing difference in the posting of some transactions

## Rates Outstanding as at 31 January 2024

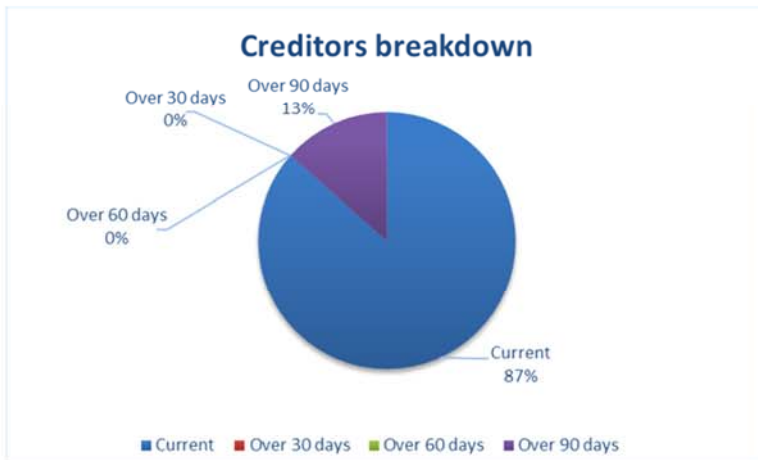
Financial Year	Total Balance (\$)	Percentage of Total Outstanding
2012-13	183.97	0.02%
2013-14	1,243.58	0.14%
2014-15	7,906.98	0.89%
2015-16	5,905.60	0.67%
2016-17	6,274.34	0.71%
2017-18	7,751.84	0.87%
2018-19	20,957.63	2.36%
2019-20	36,052.95	4.06%
2020-21	55,230.68	6.20%
2021-22	102,745.17	11.60%
2022-23	250,386.07	28.20%
2023-24	392,875.09	44.30%
<b>Total</b>	<b>\$887,513.90</b>	

The rates outstanding from the financial year 2014-15 and before are related to properties where we have statutory declarations from the court house. Please also note that the rates run for the year has been processed.

### Accounts Payable

Accounts Payable represents the money owed by the Council to entities for the purchase of goods and services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$27,868.13	\$0.00	\$0.00	\$4,342.18	\$32,210.31
Balance after accounting for Unapplied Credits (\$)				4,561.53
				\$27,648.78



The difference in balance compared to the balance sheet is mainly due to a timing difference in the posting of some payroll transactions

The following table lists the top ten suppliers from whom invoices were received and processed during the month of January 2024. All amounts have been paid.

<b>Creditor</b>	<b>Amount \$</b>	<b>Transaction Description</b>
Alawa Aboriginal Corporation	140,000.65	CDP Service Payment for the month of November 2023
Council Biz	123,584.20	ICT and Business System support service fee third quarter 2023-2024
CJD Equipment Pty Ltd	256,324.53	Purchase of Truck
Wex Australia	42,381.52	Fuel Card Dec 2023
Architectural Water Solutions Pty Ltd	26,400.00	Mataranka Wastewater management system
Heath Motor Group Pty Ltd(HMG)	154,027.00	Purchase of Hiace Bus
Response Services Employment and Training	73,823.94	Individual Training Package
Mogas Regional Pty Ltd – Au fuel	28,027.09	Fuel for Numbulwar
Totem Fencing Pty Ltd	51,678.00	Fencing For Numbulwar municipal yard
ECOZ Pty Ltd	20,312.13	Consulting fees for waste Management Strategy

## INFRASTRUCTURE SERVICES & PLANNING DIVISIONAL RPT

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<b>ITEM NUMBER</b>	19.1
<b>TITLE</b>	Major Projects Report
<b>REFERENCE</b>	1393364
<b>AUTHOR</b>	Mruthyunjaya Patil KULKARNI, General Manager Infrastructure Services and Planning

### RECOMMENDATION

That the Finance and Infrastructure Committee receives and notes the Major Projects report.

### KEY OUTCOME AREA

Infrastructure: To support building and maintaining community infrastructure which positively contributes to the delivery of council services in the communities and satisfy the needs and aspirations of residents.

### BACKGROUND

This Major Project Report provides the status of projects – at the stages of pre-design, design and construction stages through the use of Council’s Project Gate System. The system relies on an approach, where project status is assessed in a way that relates to Council’s strategic goals. Each new project is assessed by the Project Steering Committees, consisting of the CEO and General Managers, as to its viability, and is reported back to Council when it is ready to enter its business case and procurement phase.

### ISSUES/OPTIONS/SWOT

#### Urapunga Community Hall

The tender for this project closed on 29 August 2023. A tender panel has since assessed the submissions and TTs Build are the successful tenderer. Currently, a construction program, with commencement and completion dates, is currently being finalised jointly by the Council team and TTs Build in such a way that risks of stop and start due to wet weather are minimised.

#### Urapunga Community Welcome Signs

The sign design was approved by the Urapunga Local Authority on 14 September 2023. Signs have been procured since then. The installation activities were planned for 18 Jan 2024.

#### Numbulwar Clinic Road

As reported in the last report, the Clinic Road had to be redesigned as Power and Water did not want their infrastructure moved. The engineering Consultant SCP have been commissioned to carry out the redesign. However, the redesign is stalled due to:

- an additional s19 lease over a small portion of land due to realignment of road
- accurate identification of hidden services and major Telstra infrastructure is required to be moved
- AAPA clearance before any works could be carried out

Once the redesign has been completed the project will be put out to tender.

#### Numbulwar Office Redesign

As advised previously, Troppo Architects have been engaged to do the design work on this project. They visited the community on 15 September to conduct consultations and present to the Local Authority. They have since provided to us two documents setting out:

- their understanding of our requirements
- their design options

The CEO and the GM’s are currently reviewing these documents.

**Ngukurr Sports Court Drainage**

Works have been completed by TTs Build and a review the performance has been positive.

**Barunga Statement Memorial Project**

This project is progressing in its design phase. Jensen Plus, the architects, have presented 3 options on 16 Nov 2023. Our team members are currently reviewing these options and providing feedback to the architects. We plan to iteratively finalise the design by the coming Barunga festival in June 2024. The target is to complete the project by the Barunga Festival 2025.

**Barunga Playground Softfall**

This project has been completed and commissioned in December 2024.

**Mataranka Aged Care Kitchen**

The roof has been made weatherproof temporarily by means of tarpaulins. Currently, efforts are on by the project team to finalise all the scope items in order to get the facility back functioning and fully compliant. The project team will then prioritise these scope items and finalise a project schedule and budget.

**Mataranka Dump Point**

The construction was completed, on schedule, on 24 November 2023. Testing, certification and handover were completed on 27 November 2023.

**Mataranka Septic – Council Office**

TTs Build, the contractor, completed the work on Stage 1 in December 2023. Stage 2 of the works will be carried out after the Aged Care Kitchen works are completed.

**Mataranka Septic – Showgrounds**

AWS Consultants have provided the engineering documentation for the new waste water treatment facility with septic tanks and soak and our team has provided their comments. The documents are currently being finalized for incorporation into tender documents and for costing for the purpose of funding exercises. The tender will be publicly advertised as soon as possible.

**Borrooloola Cyclone Shelter**

This project is being project managed by DIPL. The project includes the variation of sport court resurfacing requested by RGRC. DIPL provided a project progress report for the month of January 2024. The current projected completion date is February 2024, which seems to be affected by wet weather. We are waiting for an advice from DIPL on a feasible completion date.

**Borrooloola Recycling Centre**

Further to the contractor withdrawing from the project due to their issues with the concreting subcontractor, we now need to re-tender the work. Utilising this opportunity, our project team has fine-tuned the requirements based on improved clarity on the equipment in the facility and finalized the scope of works. This is being documented by the consultants CAT Architects. This will be expected to go to tender in Feb – March 2024 period.

**Borrooloola Tamarind Park Power Supply**

All materials are now onsite awaiting installation.

**Borrooloola Airport Toilets – Stage 2**

New design drawings were tabled at the LA meeting in November 2023. Despite a lack of quorum, the members present were supportive of the new design documents. The consultants AWS are preparing the tender documents.

**Bulman Community Ablution Block**

The flat pack materials have arrived in Katherine. The s19 application has been approved. We have also received an AAPA clearance certificate around 17 Jan 2024. A tender process for installation works will commence soon. Work on site is expected to commence towards the end of April 2024.

**Weemol Playground and Basketball Court**

Section 19 agreement is secured. We have also received an AAPA clearance certificate around 17 Jan 2024. This project is about extending the half basketball court to full and for providing a cover to the extended court. A costing exercise will be carried out soon and followed up with funding options in order to progress the project.

**Beswick Cameron and Madigan Roads Upgrade**

AAPA Clearance has been granted and is valid until 2024. Design work is currently underway by external consultants TPM. The project team is making efforts to start construction well before the expiry of the AAPA clearance.

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS**