



AGENDA

**ROBINSON RIVER LOCAL AUTHORITY
MEETING**

THURSDAY, 31 AUGUST 2023

Notice is given that the next Robinson River Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Thursday, 31 August 2023 at 9:30am
The Mungoorbada Office, Robinson River
Or
Via Microsoft Teams
Meeting ID: 426 834 883 555
Passcode: GSHUYo

Your attendance at the meeting will be appreciated.

Marc GARDNER
CHIEF EXECUTIVE OFFICER

ROBINSON RIVER CURRENT MEMBERSHIP:

Elected Members

1. Mayor Tony JACK;
2. Councillor Samuel EVANS; and
3. Councillor Gadrian HOOSAN

Appointed Members

1. Timothy SIMON (Chairperson);
2. Richard DIXON;
3. Shandel DICK;
4. Freddy JACKSON;
5. Susan GEORGE; and
6. Melissa NOBLE;

Please note, that Local Authority Memberships of Jasmine CAMPBELL, Curtis SAHDFORTH and Margaret SHADFORTH have been rescinded and they are no longer required to attend the meeting.

MEMBERS: 9

COUNCIL: 3

LOCAL AUTHORITY: 6

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Confirmation of the Robinson River Local Authority Meeting Previous Minutes
REFERENCE	1368596
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Robinson River Local Authority confirms the minutes from the meeting held on 12 May 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Robinson River Local Authority scheduled a Meeting to be held on Thursday, 03 August 2023 was **postponed** to 31 August 2023 due to lack of Quorum.

The Robinson River Local Authority scheduled a Meeting to be held on Thursday, 01 June 2023 was **Cancelled** due to lack of Quorum.

The Robinson River Local Authority scheduled a meeting to be held on Thursday, 18 May 2023. However due to a lack of quorum, the meeting was **postponed to Thursday, 01 June 2023.**

The Robinson River Local Authority scheduled a meeting to be held on Thursday, 04 May 2023. However due to logistical and travel issues, the meeting was **postponed to Thursday, 18 May 2023.**

The Robinson River Local Authority scheduled a meeting to be held on Thursday, 09 February 2023. However, due to weather and road conditions, the meeting was **Cancelled.**

The Robinson River Local Authority scheduled a meeting to be held on Thursday, 11 August 2022. However, due to lack of member attendance, the meeting was **postponed** to Thursday, 01 September 2022. The meeting scheduled for Thursday, 01 September 2022 was **Cancelled** due to a lack of member attendance.

The Robinson River Local Authority met and held a meeting with **Quorum** on Thursday, 12 May 2021 at 3:00pm. Attached are the recorded minutes from that meeting for the Local Authority to confirm.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Robinson River Local Authority 2022-05-12 [2010] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ROBINSON RIVER
LOCAL AUTHORITY MEETING HELD AT THE MUNGOORBADA OFFICE,
ROBINSON RIVER
ON THURSDAY, 12 MAY 2022 AT 3:30PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Tony JACK;
- Timothy SIMON (Chairperson);
- Richard DIXON;
- Freddy JACKSON;
- Susan GEORGE; and
- Margaret SHADFORTH

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cristian COMAN, Manager Corporate Compliance;
- Virginya BOON, Manager Community Projects & Engagement – Borroloola;
- Michaela NAARE, Assistant Manager Community Development Programme;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker);
- Rebecca LINN, Information Integrity Officer;
- Sewwandi L ABEYRATNE, Grants Coordinator; and
- Kaylene DOUST, Program Manager Animal Control.

1.3 Guests

- Carrie ALTAMURA, Chief Executive Officer – Mungoorbada; and
- Davinda JAYAWEERA, Department of Chief Minister and Cabinet.

2 MEETING OPENED

The Robinson River Local Authority Meeting opened at 3:35PM with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

9/2022 **RESOLVED** (Susan GEORGE/Curtis SHADFORTH)

CARRIED

That the Robinson River Local Authority;

- (a) Accepts the tendered apologies from Local Authority Members Shandel DICK, Jasmine CAMPBELL, Melissa NOBLE; and
- (b) Accepts the tendered apologies from Councillor Samuel EVANS and Councillor Gadrian HOOSAN.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Robinson River Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 ROBINSON RIVER LOCAL AUTHORITY MEETING

10/2022 **RESOLVED** (Timothy SIMON/Curtis SHADFORTH) *CARRIED*

That the Robinson River Local Authority confirms the minutes from the provisional meetings held on 03 March 2022 and 03 June 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

11/2022 **RESOLVED** (Freddy SHADFORTH/Susan GEORGE) *CARRIED*

That the Borroloola Local Authority:

- (a) Receives and notes the Action List; and
- (b) Approves the removal of completed items.

9 CALL FOR ITEMS OF GENERAL BUSINESS

- Animal Management Concern
- Local Authority Member Payments

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

12.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

12/2022 **RESOLVED** (Curtis SHADFORTH/Margaret SHADFORTH) *CARRIED*

That the Robinson River Local Authority receives and notes the Elected Member Attendance Report.

13 GENERAL BUSINESS

13.1 ELECTED MEMBER REPORT

13/2022 **RESOLVED** (Curtis SHADFORTH/Freddy SHADFORTH) *CARRIED*

That the Robinson River Local Authority receives and notes the Elected Member Report.

13.2 LOCAL AUTHORITY PROJECT REGISTER UPDATE

14/2022 **RESOLVED** (Susan GEORGE/Margaret SHADFORTH) CARRIED

That the Robinson River Local Authority receives and notes the Local Authority Project Funding Report.

13.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 31.03.2022

15/2022 **RESOLVED** (Curtis SHADFORTH/Richard DIXON) CARRIED

That the Robinson River Local Authority receives and notes the Financial (Expenditure) Report for the period July 2021 to March 2022.

14 OTHER BUSINESS

14.1 ANIMAL MANAGEMENT CONCERN

16/2022 **RESOLVED** (Susan GEORGE/Margaret SHADFORTH) CARRIED

The Robinson River Local Authority;

- (a) Receives the Veterinary report; noting the Program Managers concerns pertaining to pigs in Community and Animal Management (dogs); and
- (b) Refers concerns to Mungoorbada.

14.2 LA MEMBER PAYMENTS

The Robinson River Local Authority raised issues with previous Local Authority Sitting Fee payments.

The Chief Executive Officer advised that the issue will be resolved following the collection of Local Authority Member updated details.

The Robinson River Local Authority requests the collaboration between Roper Gulf Regional Council Chief Executive Officer and the Chief Executive Officer of Mungoorbada for collection of Member details.

15 CLOSE OF MEETING

The meeting closed at 4:25 pm.

This page and the proceeding pages are the Minutes of the Robinson River Local Authority Meeting held on Thursday, 12 May 2022 and confirmed Thursday, 09 February 2023.

Chairperson Timothy SIMON
Confirmed on Thursday, 09 February 2023.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1368597
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Borroloola Local Authority receives and notes the Action List.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

ROBINSON RIVER ACTION LIST

14.1 ANIMAL MANAGEMENT CONCERN

REPORT IN AGENDA?

16/2022

The Robinson River Local Authority;

- (a) Receives the Veterinary report; noting the Program Managers concerns pertaining to pigs in Community and Animal Management (dogs); and
- (b) Refers concerns to Mungoorbada.

Yes – Refer to report within the agenda

14.2 LA MEMBER PAYMENTS**REPORT IN AGENDA?**

The Robinson River Local Authority raised issues with previous Local Authority Sitting Fee payments.

The Chief Executive Officer advised that the issue will be resolved following the collection of Local Authority Member updated details.

Complete

The Robinson River Local Authority requests the collaboration between Roper Gulf Regional Council Chief Executive Officer and the Chief Executive Officer of Mungoorbada for collection of member details.

8.1 ACTION LIST**REPORT IN AGENDA?**

That the Robinson River Local Authority:

- (a) Receives and notes the Action List;
- (b) Approves the removal of completed items;
- (c) Adds the Veterinary Programme Update to the action list;
- (d) Adds the 'Full road condition audit by LGANT' to the action list; and
- (e) Adds Playground/Basketball Court Lighting project as an action to the action list

Not required

ATTACHMENTS

Nil.

OUTGOING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Outgoing Correspondence
REFERENCE 1367202
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Robinson River Local Authority receives and notes the Outgoing Correspondence.

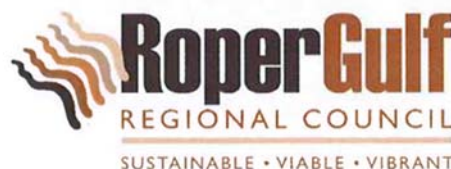
KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	09/08/2023	Marc GARDNER, Chief Executive Officer	Mr Tim CROSS, Aus Projects	Residential rubbish bins in Robinson River	1367010
02	11/08/2023	Marc GARDNER, Chief Executive Officer	Tessa JOHNSON, Executive Officer/ Stakeholder Engagement, Northern Region Department of Infrastructure, Planning and Logistics Northern Territory Government	Wollogorang and Numbulwar Roads	1367203

ATTACHMENTS

- 1 AusProjects_Residential rubbish bins in Robinson River.pdf
- 2 Wollogorang and Numbulwar Roads -Advice.pdf



Mr Tim Cross
AusProjects
Units 5&6, 14 Pearce St
Katherine NT 0851

Postal Address:
PO Box 1321
Katherine NT 0850
ABN: 94746956090

Tel: 08 8972 9000
Fax: 08 8972 3714

09 August 2023

By email: tim@auspnt.com.au

Dear Mr Cross,

RE: Residential rubbish bins in Robinson River

I am writing to you on behalf of the Robinson River Local Authority members who have requested new residential rubbish bins in the Robinson River community.

I was in Robinson River on Thursday 03 August 2023 to hold a Local Authority meeting. Unfortunately, the meeting did not go ahead as not enough members could attend, however I was able to sit down with two Local Authority members, Timothy Simon and Freddy Jackson, and have an informal meeting.

One of the requests that came out of this conversation was for new residential rubbish bins to be installed in the community and that Council provides these. It should be noted however, that Roper Gulf Regional Council does not charge for waste collection and services in Robinson River.

The Northern Territory Government has advised that AusProjects has the contract for municipal services in Robinson River, including waste management services and the provision of community rubbish bins that are up to standard and therefore I hope this request can be actioned by your team.

I would be happy to discuss any questions in relation to the information above and work with you on this issue. I can be contacted at marc.gardner@ropergulf.nt.gov.au or on (08) 8972 9002.

Yours Sincerely,

A handwritten signature in black ink, appearing to be 'Marc Gardner', with a long, sweeping horizontal line extending to the right.

Marc GARDNER
Chief Executive Officer

Bhumika Adhikari

From: Bhumika Adhikari
Sent: Tuesday, 15 August 2023 9:08 AM
To: Bhumika Adhikari
Subject: FW: Wollogorang and Numbulwar Roads -Advice received from Katherine Transport Civil Services Maintenance Unit-DIPL Tessa Johnson

Importance: High

From: Tessa Rose Johnson <Tessa.Johnson@nt.gov.au>
Sent: Friday, 11 August 2023 12:19 PM
To: Marc Gardner <Marc.Gardner@ropergulf.nt.gov.au>
Cc: Kylie Field <Kylie.Field@nt.gov.au>; Scott Hutchison <Scott.Hutchison@nt.gov.au>; Justin Pedersen <Justin.Pedersen@nt.gov.au>
Subject: RE: Wollogorang and Numbulwar Roads
Importance: High

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Good afternoon Marc,

As promised, please see below advice received from the Katherine Transport Civil Services Maintenance Unit, which details:

- Maintenance works that have recently been completed
- Works currently underway
- Works planned for the Numbulwar and Wollogorang Roads

Numbulwar Road:

On 27 July 2023, Department of Infrastructure, Planning and Logistics (DIPL) representatives attended site to complete the scheduled monthly road inspection. This identified sections of bull dust, DIPL have since engaged a contractor to attend site to repair the sections of road affected, these works are anticipated to commence on 16 August 2023, for completion late August 2023. DIPL are also in the process of issuing a tender for the re-sheeting of various sections between CH 25 to CH 52, this tender is anticipated to be released in late August/early September 2023, for works to commence at the end of September 2023.

There are two maintenance grades that are programmed for the Numbulwar Road annually, with a full maintenance grade completed prior to the wet season and an invert grade completed following the wet season. An invert grade and repairs to washouts and other weather impacted sections of the road was completed in June 2023. A full maintenance grade is scheduled for October 2023.

Wollogorang Road:

On 11 July DIPL representatives attended site to complete the scheduled monthly road inspection. This identified a problematic water spring which has been an ongoing issue on the approach to Calvert Bridge, resulting in the spring having to be repaired and resurfaced numerous times in different locations. A contractor has since been engaged to install a subsurface drain to catch and divert spring water away from the pavement and into the drains, with works

expected to be completed by the end of August 2023. DIPL are also in the process of scoping further works including repairs at CH 255 and also the reformation and compaction of affected areas between Borroloola and Robinson River.

There are two maintenance grades that are programmed for the Wollogorang Road annually, with a full maintenance grade completed prior to the wet season and an invert grade completed following the wet season. An invert grade, repairs to washouts and other weather impacted sections of the Wollogorang Road, (including the Seven Emus Access Road) were completed by the 23 June 2023. A full maintenance grade is scheduled for October 2023.

Works have been delayed this year due to multiple waterways being higher than previous recent years which has prevented machinery and contractors accessing sections of the road network. Contractors have also indicated that the water table is higher this year and this is delaying pavements drying out adequately to allow them be worked by heavy machinery.

Should you have any issues or require any further information please do not hesitate to make contact.

Thank you

Warm regards,

Tessa Johnson

Executive Officer/Stakeholder Engagement, Northern Region Department of Infrastructure, Planning and Logistics
Northern Territory Government

First Floor, Katherine Government Centre, First Street, Katherine PO Box 2390, Katherine, NT 0851



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Check on upcoming road works through Facebook: <http://www.facebook.com/roadreportnt>



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From: Marc Gardner <Marc.Gardner@ropergulf.nt.gov.au>

Sent: Tuesday, 8 August 2023 9:05 AM

To: Tessa Rose Johnson <Tessa.Johnson@nt.gov.au>

Subject: RE: Wollogorang and Numbulwar Roads

Excellent, thanks Tessa

Marc



Marc Gardner
Chief Executive Officer

Ph: 08 8972 9002 | Mobile: 0437 525 092 | Fax: 08 8944 7020
Email: marc.gardner@ropergulf.nt.gov.au
2 Crawford Street | PO BOX 1321, Katherine, NT 0851

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From: Tessa Rose Johnson <Tessa.Johnson@nt.gov.au>
Sent: Thursday, 3 August 2023 11:38 AM
To: Marc Gardner <Marc.Gardner@ropergulf.nt.gov.au>
Cc: Kylie Field <Kylie.Field@nt.gov.au>; Justin Pedersen <Justin.Pedersen@nt.gov.au>; Scott Hutchison <Scott.Hutchison@nt.gov.au>
Subject: RE: Wollogorang and Numbulwar Roads

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Hi Marc,

Thank you for your email. Yes, Jess is away under the end of the month, however we do have Kylie Field acting in the Executive Director Northern Region role for this duration.

I am more than happy to follow this one up with the Transport Civil Services division and get back to you with information on works recently completed/underway on the below affect roads.

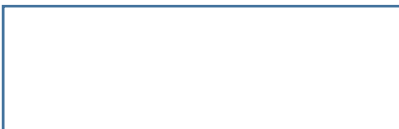
Will speak soon.

Thank you

Warm regards,

Tessa Johnson
Executive Officer/Stakeholder Engagement, Northern Region Department of Infrastructure, Planning and Logistics
Northern Territory Government

First Floor, Katherine Government Centre, First Street, Katherine PO Box 2390, Katherine, NT 0851



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Check on upcoming road works through Facebook: <http://www.facebook.com/roadreportnt>



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From: Marc Gardner <Marc.Gardner@ropergulf.nt.gov.au>

Sent: Thursday, 3 August 2023 11:33 AM

To: Tessa Rose Johnson <Tessa.Johnson@nt.gov.au>; Justin Pedersen <Justin.Pedersen@nt.gov.au>; Scott Hutchison <Scott.Hutchison@nt.gov.au>

Subject: Wollogorang and Numbulwar Roads

Hi Tessa

I understand that Jess is away at the moment. Are you able to point me in the right direction - I've had a number of approached about the condition of the Numbulwar Road (Numbulwar to Ngukurr) and the Wollogorang Road (East of Borroloola to the Qld Border).

Can DIPL advise of any expected road works and grading that will be occurring over the next few months that I can pass onto communities on the ground?

I've been advised that the Numbulwar Road has some bad bull dust sections which are a hazard and require repair and the whole road needs a grade. Additionally, we are receiving information about the Wollogorang Road about its rough condition requiring grading. I'm about to go to Robinson River today from Borroloola and will have a look myself.

Any help and information would be appreciated.

Marc

Marc Gardner
Chief Executive Officer
Roper Gulf Regional Council

2 Crawford Street | PO BOX 1321, Katherine, NT 0851

OPERATIONAL REPORTS



ITEM NUMBER	12.1
TITLE	Robinson River Local Authority Projects Update
REFERENCE	1368598
AUTHOR	Puspa KARKI, Executive Support Coordinator

RECOMMENDATION

That the Robinson River Local Authority receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2020 the Robinson River Local Authority has received a total of \$97,500 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department are based on a formula related to population. To date the Robinson River Local Authority has allocated \$16,500, accounting for surplus funds from the completed projects.

ISSUES/OPTIONS/SWOT

- Please refer to the attached LA Funding Report as at 30th June 2023.
- The Northern Territory Government recently released the Local Authority Project Funding (LAPF) of \$32,500 for financial year 2022-2023.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

The Robinson River Local Authority currently has \$82,363.64 to allocate to new projects.

ATTACHMENTS

- 1 LA Projects Robinson river 30.06.2023.pdf

Robinson River Local Authority Project Funding		30 June 2023
Funds received from Department	\$	97,500.00
Funds allocated to projects by Local Authority Members	\$	16,500.00
Surplus/(Deficit) from completed projects	\$	1,363.64
Remaining Unallocated funds	\$	82,363.64

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
3/06/2021	Entrance Sign	\$ 1,500.00	\$ 454.55	
	Total for current projects in progress	\$ 1,500.00	\$ 454.55	
	Total for completed projects	\$ 15,000.00	\$ 13,636.36	
	Grand Total	\$ 16,500.00	\$ 14,090.91	

OPERATIONAL REPORTS



ITEM NUMBER	12.2
TITLE	Robinson River ComSafe Report
REFERENCE	1368599
AUTHOR	Rachael WALTERS, Programs Administration Officer

RECOMMENDATION

That the Robinson River Local Authority receive and note the Community Safety report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

Council receives funding from the National Indigenous Australians Agency (NIAA) to deliver Community Night Patrol Services in Robinson River. Mungoorbada Aboriginal Corporation are subcontracted to deliver these services on Council's behalf.

For the period May to July 2023, the following statistics were recorded by the Mungoorbada Aboriginal Corporation Night Patrol team:

- Provided assistance to 51 individuals.
- 51% of interactions were with males.
- 49% of interactions were with females.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Robinson River ComSafe LA.pdf

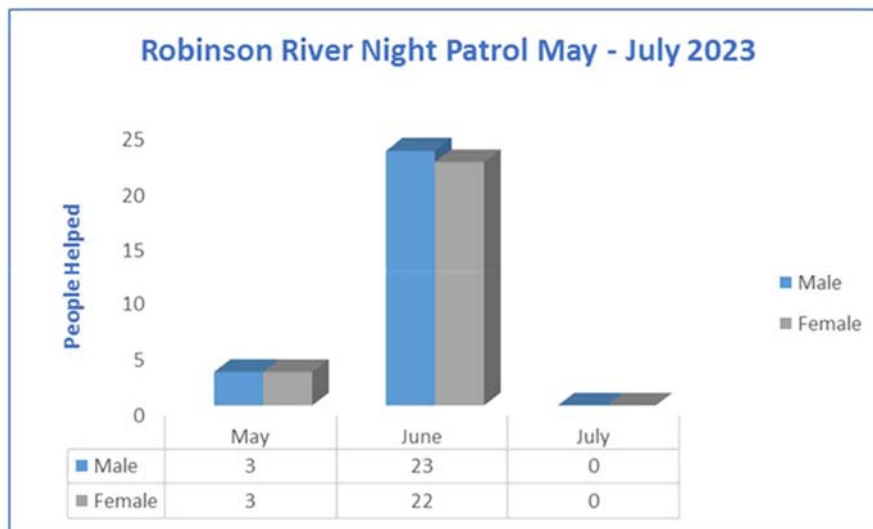
Robinson River ComSafe L.A. Report May – July 2023

Night Patrol.

For the period of May – July 2023:

- Provided assistance to 51 individuals
- 51% of interactions were with Males
- 49% of interactions were with Females

This data has been collated from reports submitted by Mungoorbada Aboriginal Community Night Patrol Staff.



GENERAL BUSINESS



ITEM NUMBER	13.1
TITLE	Pigs in Remote Communities
REFERENCE	1368600
AUTHOR	Kaylene DOUST, Program Manager Animal Control

RECOMMENDATION

That the Robinson River Local Authority receive and note the Pigs in Remote Communities report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

This year we have seen feral pig populations exceed in Numbulwar. It can happen very quickly. This time last year we noted less than 10 pigs during our visits, in March this year the population had risen to around 40 (that we saw), and now numbers are estimated to be more than 50. This means we are now faced with engaging a feral animal contractor to remove the animals which is both expensive and unpleasant for everyone involved.

Japanese Encephalitis is a major concern for communities that have pigs and mosquitoes. With the confirmation of a case in a community further north, it is critical that we don't underestimate the threat this can pose to the health of residents. As biosecurity concerns turn to preventing Foot and Mouth disease in cattle, it is easy to overlook Japanese Encephalitis. For this reason we urge communities to consider removing any pigs in community.

Sadly many of the pigs in communities have been domesticated. Pigs are intelligent animals and will return to a home where there is food and protection. This creates sadness for the owners when hard decisions have to be made regarding pigs. Keeping pigs as pets should be discouraged for the sake of all residents and the welfare of the animals.

The vet program will soon release an educational video for kids to be shown in schools, however this will not solve the immediate disease transmission risk posed by pigs living in communities.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS



ITEM NUMBER	13.2
TITLE	Elected Member Report
REFERENCE	1368601
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Robinson River Local Authority receives and notes the Elected Member report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**ORDINARY MEETING OF COUNCIL – 23 AUGUST 2023**

Council approved the recommendations from the Borroloola Local Authority Meeting held on 03 August 2023. Council rescinded the membership of Raymond ANDERSON from the Borroloola Local Authority and opened a 21 day nomination period to fill the one (1) vacancy on the Borroloola Local Authority.

Council also rescinded the membership of Jasmine CAMPBELL, Curtis SHADFORTH and Margaret SHADFORTH from the Robinson Local Authority and reduced the total membership of Robinson River Local Authority from Twelve (12) members to Nine (9) members.

ORDINARY MEETING OF COUNCIL – 21 JUNE 2023

Council approved the recommendations from the Borroloola Local Authority Meeting held on 18 May 2023 and also agreed to facilitate a Town Camp Roads forum in Borroloola.

Council received additional grant funding from NIAA to continue early childhood and schooling support services at Ngukurr, Borroloola and Numbulwar through to June 2025 (2023-24: \$995,700.00; 2024-25: \$497,850.00). Through this program Council supports families and helps children get a good start at school and improved early childhood development and care.

Council considered entering into an agreement with YMCA of the Northern Territory & Community Services Ltd for the management of swimming pools in the communities of Ngukurr and Borroloola.

FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 26 JULY 2023

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Vacant;
- Councillor Helen LEE;
- Councillor Annabelle DAYLIGHT;

- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Owen TURNER.

At this meeting, Committee discussed about Borroloola Cyclone Shelter Project. This project is being project managed by DIPL. A project steering committee meeting was held on 22 June 2023, with progress reports provided. This project is on schedule.

Chief Executive Officer of YMCA and Remote Pools Project Manager presented to the Finance and Infrastructure Committee. Committee also considered entering into an agreement with YMCA of the Northern Territory & Community Services Ltd for the management of swimming pools in the communities of Ngukurr and Borroloola and requested the Chief Executive Officer to review against the Key Performance Indicator (KPI) and for two years subject to annual review via assessment report.

AUDIT AND RISK COMMITTEE MEETING – 16 August 2023

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the South West Gulf Ward discussed at the Audit and Risk Committee Meeting.

UPCOMING COUNCIL MEETINGS

27 September 2023 at 9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine
23 October 2023 at 11:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine
25 October 2023 at 8:30am	Ordinary Meeting of Council	Ngukurr, Service Delivery Centre

Unless indicated otherwise, all Council meetings are open to the public.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Ordinary Meeting of Council 2023-06-21 [2302] Minutes.DOCX
- 2 Ordinary Meeting of Council 2023-08-23 [2333] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 21 JUNE 2023 AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Helen LEE;
- Councillor Patricia FARREL;
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Jana DANIELS; and
- Councillor John DALYWATER.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Corporate Services and Engagement;
- Chloe IRLAM, Governance Engagement Coordinator;
- Bethany O'SULLIVAN, Communications Coordinator;
- Molly PLESE, Program Communications Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet; and
- Doreen ALUSA, Manager Legislation and Policy Local Government, Department of the Chief Minister and Cabinet (via video conference).

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:51am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

81/2023 **RESOLVED** (John DALYWATER/Edwin NUNGGUMAJBARR) **CARRIED**

That Council:

- (a) accepts the tendered apologies from Deputy Mayor Judy MacFARLANE, Councillor Samuel EVANS, Councillor Kathy-Anne NUMAMURDIRI; and
- (b) does not accept the absence with no tendered apologies from Councillor Owen TURNER and Councillor Selina ASHLEY.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

82/2023 **RESOLVED** (Helen LEE/Edwin NUNGGUMAJBARR) **CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 27 April 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES**7.1 ACTION LIST**

83/2023 **RESOLVED** (Annabelle DAYLIGHT/John DALYWATER) **CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Barunga Festival- (Councillor Helen LEE);
- Deed of Variation – Community Child Care Fund- Restricted (CCCFR) Grant Agreement (Chief Executive Officer); and
- Update in relation to Numburindi Corporation (Councillor Edwin NUNGGUMAJBARR).

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10 PREVIOUS COMMITTEE MEETING MINUTES**10.1 PREVIOUS COMMITTEE MEETING MINUTES**

84/2023 **RESOLVED** (Patricia FARRELL/Helen LEE) **CARRIED**

That Council:

- (a) receives and notes the previous Committee Meeting minutes report; and
- (b) approves the date change of Audit and Risk Committee Meeting from 16 August 2023 to 15 August 2023.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE****85/2023 RESOLVED (Patricia FARRELL/Annabelle DAYLIGHT)****CARRIED**

That Council accepts the incoming correspondence.

Cr Edwin NUNGGUMAJBARR left the meeting, the time being 09:42 am.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE****86/2023 RESOLVED (Helen LEE/Jana DANIELS)****CARRIED**

That Council:

- (a) notes the outgoing correspondence; and
- (b) requests the amendment of spelling error for Esther BULUMBARA in the report.

Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 09:44 am.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT****87/2023 RESOLVED (Jana DANIELS/Patricia FARRELL)****CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report; and
- (b) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

13.2 SOUTH WEST GULF WARD REPORT**88/2023 RESOLVED (Gadrian HOOSAN/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 18 May 2023 Borroloola Local Authority Minutes;
- (c) agrees to facilitate a Town Camp Roads forum in Borroloola in August;
- (d) discusses Councillor attendance at Local Authority Meetings; and
- (e) amends mover in item 14.4 from Councillor Gadrian HOOSAN to Councillor Samuel EVANS of Borroloola Local Authority minutes.

13.3 NUMBULWAR NUMBURINDI WARD REPORT**89/2023 RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) confirms that the Numbulwar Local Authority is rescheduled to Thursday, 20 July 2023.

13.4 NEVER NEVER WARD REPORT**90/2023 RESOLVED (Annabelle DAYLIGHT/Patricia FARRELL)****CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the recommendations from the Jilkminggan Local Authority Meeting held on 02 May 2023;
- (c) approves the recommendations from the Mataranka Local Authority Meeting held on

- 02 May 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkmanggan Local Authority;
 - (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill two (2) vacancies on the Hodgson Downs (Minyerri) Local Authority; and
 - (f) confirms that the Hodgson Downs (Minyerri) Local Authority is rescheduled to Wednesday, 19 July 2023 for the

The Council conducted the Citizenship Ceremony starts and adjourned for morning tea at 10:00am.

13.5 NYIRANGGULUNG WARD REPORT

91/2023 RESOLVED (Helen LEE/John DALYWATER)

CARRIED

That Council:

- (a) receives and notes the Nyirranggulung Ward Report; and
- (b) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority.

14 GENERAL BUSINESS

14.1 BARUNGA FESTIVAL

92/2023 RESOLVED (John DALYWATER/Jana DANIELS)

CARRIED

That Council:

- (a) receives and notes the verbal report from Councillor Helen LEE in regards to the Barunga Festival;
- (b) acknowledges and express the gratitude to the Barunga, Wugularr (Beswick), Manyallauk, Mataranka and Katherine staff with the preparation and running of the event; and
- (c) thanking the Bagala Traditional Owners and Campaign Edge Sprout with organising a successful Festival in 2023.

14.2 DEED OF VARIATION – COMMUNITY CHILD CARE FUND- RESTRICTED (CCCFR) GRANT AGREEMENT

93/2023 RESOLVED (John DALYWATER/Helen LEE)

CARRIED

That Council:

- (a) receives and notes the Deed of Variation – Community Child Care Fund – Restricted (CCCFR) Grant Agreement report; and
- (b) approves the execution (signing and use of common seal) of the document.

14.3 UPDATE IN RELATION TO NUMBURINDI CORPORATION

94/2023 RESOLVED (Patricia FARRELL/John DALYWATER)

CARRIED

That Council receives and notes the verbal update in relation to the Numburindi Corporation and issues.

15 EXECUTIVE REPORTS

15.1 MAYOR'S REPORT

95/2023 RESOLVED (Helen LEE/Jana DANIELS)

CARRIED

That Council receives and notes the Mayoral Report.

15.2 REGIONAL PLAN 2023-2024

96/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/John DALYWATER) **CARRIED**

That Council:

- (a) adopts the 2023-24 Regional Plan and all contents contained therein in accordance with Section 35 (1) of the Local Government Act 2019 (the Act) and its statutory instruments, including;
- (b) budget for Financial Year 2023-24 in accordance with Section 203 of the Act; and
- (c) authorises the Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2023-24 to the Minister for Local Government.

Doreen ALUSA, Manager Legislation and Policy Local Government – Department of the Chief Minister and Cabinet presented to Council on Cemeteries Act Guidelines at 11:00am and left the meeting at 12:08pm.

Cr Patricia FARRELL left the meeting, the time being 11:48 am.

Cr Patricia FARRELL returned to the meeting, the time being 11:52 am.

Meeting adjourned for Lunch at 12:08pm and reconvened at 12:53pm.

15.3 CITIZENSHIP CEREMONY

97/2023 **RESOLVED** (John DALYWATER/Patricia FARRELL) **CARRIED**

That Council notes the report in relation to the conduct of a Citizenship Ceremony for Anh Thi Hai Tran.

15.4 SUPPORT FOR THE NATIONAL REFERENDUM FOR CONSTITUTIONAL RECOGNITION OF AN INDIGENOUS VOICE TO PARLIAMENT

98/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That Council:

- (a) recognises the history and significance of the Barunga Statement and a call for the National Treaty with Aboriginal and Torres Strait Islanders and the Constitutional Recognition of First Nations people; and
- (b) furthermore, supports a 'Yes' vote for the National Referendum for the Voice to Parliament.

15.5 COUNCIL MEETING ATTENDANCE REPORT

99/2023 **RESOLVED** (Patricia FARRELL/Gadrian HOOSAN) **CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

15.6 NORTHERN TERRITORY ELECTORAL BOUNDARY REDISTRIBUTION - FIRST PROPOSAL

100/2023 **RESOLVED** (John DALYWATER/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives and notes the report in relation to the Northern Territory Electoral Boundary Redistribution – First Proposal.

16 DEPUTATIONS AND PETITIONS

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**17.1 NT HEALTH ENGAGEMENT & EDUCATION PROGRAM FUNDING****RECOMMENDATION****REPEATED REPORT – NO RESOLUTION REQUIRED -1354236**

That Council:

- (a) receives and notes the NT Health Engagement & Education Program Funding report; and
- (b) the Common Seal is placed on this agreement.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**18.1 APPROVAL FOR DEED OF VARIATION - INDIGENOUS EMPLOYMENT INITIATIVE FOR RGRC AGED CARE SERVICES**

101/2023 **RESOLVED** (John DALYWATER/Patricia FARRELL)

CARRIED

That Council approves the execution (signing and use of common seal) to the Deed of Variation with the Commonwealth Government extending their funding through 2023-24 for Approval for Deed of Variation - Indigenous Employment Initiative for Council's Aged Care Services.

18.2 FIN011 - INVESTMENT POLICY (REVIEWED)

102/2023 **RESOLVED** (Helen LEE/Jana DANIELS)

CARRIED

That Council approves the amendments to FIN011 Financial Investment Policy.

18.3 DEED OF VARIATION - 4-7ST90R8 - AGED CARE SERVICES

103/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Gadrian HOOSAN)

CARRIED

That Council:

- (a) receives and notes the Deed of Variation – Community and Home Support for Aged Care Services report; and
- (b) approves the Chief Executive Officer to sign the deed of variation of \$1,062,310.40 million.

18.4 INDIGENOUS YOUTH RECONNECT PROJECT - GRANT FUNDING FOR CONTINUATION OF SCHOOLING SUPPORT SERVICES TO 2024-25

104/2023 **RESOLVED** (John DALYWATER/Annabelle DAYLIGHT)

CARRIED

That Council receives and notes the extension of this contract and approves the Chief Executive Officer signing and execution of the funding agreement.

18.5 NIAA FUNDING FOR RGRC CDP STAFF TO COMPLETE CERTIV TRAINING AND ASSESSMENT QUALIFICATION AND DELIVER BACK ON TRACK COURSES FOR CDP CLIENTS

105/2023 **RESOLVED** (Gadrian HOOSAN/Jana DANIELS)

CARRIED

That Council notes the Chief Executive Officer signing of the contract with the National Indigenous Australians Agency (NIAA) funding for Community Development Programme (CDP) staff training and the delivery of 'Back on Track' courses through 2023-24.

18.6 YOUTH ENGAGEMENT AND EDUCATION - SCHEDULE A - 5 YEAR AGREEMENT

106/2023 **RESOLVED** (John DALYWATER/Annabelle DAYLIGHT) **CARRIED**

That Council:

- (a) receives and notes the Schedule A for 5 years Engagement and Education Program from 01/07/2023 – 30/06/2028; and
- (b) approves the Chief Executive Officer to sign the agreement of \$328,273.00.

18.7 LOCAL AUTHORITY PROJECTS UPDATE

107/2023 **RESOLVED** (Jana DANIELS/Patricia FARRELL) **CARRIED**

That Council receives and notes the Local Authority Projects Update report.

18.8 HUMAN RESOURCES AND TRAINING

108/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Gadrian HOOSAN) **CARRIED**

That Council:

- (a) receives and notes the Human Resources and Training report; and
- (b) requests that training is organised for Councilors for Strategic Planning and Community Engagement.

18.9 COUNCIL'S FINANCIAL REPORT AS AT 31 MAY 2023

109/2023 **RESOLVED** (Jana DANIELS/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives and notes the Council's Financial Report as at 31 May 2023.

Cr Helen LEE left the meeting, the time being 01:48pm.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**19.1 MAJOR PROJECTS REPORT**

110/2023 **RESOLVED** (Annabelle DAYLIGHT/Patricia FARRELL) **CARRIED**

That Council:

- (a) receives and notes the Major Projects Report; and
- (b) are notified of the completion of the Jilkminggan Crèche softfall and shade project and the status of the Numbulwar Clinic Road projects.

Cr Helen LEE returned to the meeting, the time being 01:50 pm.

S.1 DEPARTMENT OF CHIEF MINISTER - FEEDBACK ON COUNCIL'S DRAFT 2023-24 REGIONAL PLAN.

111/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That Council receives and notes the feedback from the Department of the Chief Minister and Cabinet on the Council's 2023-24 Regional Plan.

S.2 CERTIFICATION OF ASSESSMENT RECORDS

112/2023 **RESOLVED** (Jana DANIELS/Annabelle DAYLIGHT) **CARRIED**

That Council acknowledges the Chief Executive Officer certification of the Assessment Record for rateable property in the Roper Gulf Regional Council.

S.3 DECLARATION OF RATES 2023/24**113/2023 RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER)****CARRIED**

That Council:

(a) declares the General Rates, Charges and Special Rates as

Zone/Class	2022-23	2023-24
Residential Rate 1 – Aboriginal Land	\$1,296.97	\$1,335.88
Residential Rate 2 – Borrooloola, Mataranka, Larrimah & Daly Waters	\$1,230.05	\$1,266.95
Residential Rate 3 – Vacant on Aboriginal Land	\$1,230.05	\$1,266.95
Commercial Rate 1 – Aboriginal Land	\$1,487.99	\$1,532.63
Commercial Rate 2 – Borrooloola, Mataranka, Larrimah & Daly Waters	\$1,448.28	\$1,491.73
Commercial Rate – Tourist Commercial/Caravan Parks	7.4853% UCV	7.710% UCV
Rural Rate 1 – Under 200 hectares	\$1,239.50	\$1,276.69
Rural Rate 2 – Over 200 hectares	\$1,271.69	\$1,309.84
Conditional Rate 1 – Pastoral Leases valued	\$511.97	\$527.33
< \$ 1,230,000		\$0.00
Conditional Rate 2 – Pastoral Leases valued	0.0416.% UCV	0.0428 % UCV
< \$ 1,230,000		
Conditional Rate 3 – Mining Leases valued < \$ 255,100	\$1,211.71	\$1,248.06
Conditional Rate 4 – Mining Leases valued > \$ 255,100	0.4726% UCV	0.486778
Other – All other properties	\$1,269.97	\$1,308.07
Special Rate – Animal Control	\$132.50	\$136.48
Waste Management Charge – per standard rubbish bin multiplied by the number of collections per week	\$447.91	\$461.35

- (b) Rates and Charges are payable in two (2) installments due by 30 September 2023 and 31 January 2024; and
- (c) interest charge of 18% for late payment.

20.3 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE**114/2023 RESOLVED (John DALYWATER/Gadrian HOOSAN)****CARRIED**

That Council:

- (a) receives and notes the Community Development Programme (CDP) Update report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.5 TENDER FOR HOMELANDS WATER TANKS**120/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR) CARRIED**

That Council:

- (a) receives and notes the Tender for Homelands Water Tanks report;
- (b) approves the award of \$533,266.80 (including GST) to Hoar Co for the supply and install of water tanks on stands and upgrade of water supply systems in Kewulyi and Mount Catt, thereby affixing the Council seal on the Major Works Contract; and
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

20.6 REMOTE POOLS PROJECT**121/2023 RESOLVED (Patricia FARRELL/Annabelle DAYLIGHT) CARRIED**

That Council:

- (a) receives and notes this report;
- (b) considers entering into an agreement with YMCA of the Northern Territory & Community Services Ltd for the management of swimming pools in the communities of Ngukurr and Borroloola;
- (c) requests that the YMCA NT present further proposal at the July Finance and Infrastructure Committee Meeting; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

20.7 CEO REVIEW COMMITTEE**122/2023 RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER) CARRIED**

That Council:

- (a) establishes a CEO review committee consisting of the following Councillors;
 - 1. Mayor Tony JACK;
 - 2. Councillor Helen LEE;
 - 3. Councillor John DALYWATER;
 - 4. Councillor Gadrian HOOSAN.
- (b) establishes an informal review committee every four (4) months to fit with Ordinary Meeting of Council cycles and formal review committee every twelve (12) months;
- (c) considers the annual review of the Chief Executive Officer for July 2023 to be confirmed; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

20 CONFIDENTIAL ITEMS**DECISION TO MOVE TO CLOSED SESSION****115/2023 RESOLVED (John DALYWATER/Annabelle DAYLIGHT) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

20.1 Confirmation of Previous Minutes Confidential Session - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.2 Previous Committee Minutes Confidential Session - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and

would, if publicly disclosed, be likely to be contrary to the public interest.

- 20.3 Community Development Programme (CDP) Update** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.4 Waste Management Strategy Consultation Report** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.5 Tender for Homelands Water Tanks** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.6 Remote Pools Project** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (b) (c)(i) (c)(ii) (c)(iii) (c)(iv) (d) (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.7 CEO Review Committee** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (d), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information subject to an obligation of confidentiality at law, or in equity.

The meeting moved to the Confidential Session at 2:19 pm.

RETURN TO OPEN

123/2023 **RESOLVED** (Helen LEE/Patricia FARRELL)

CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 3:00 pm.

21 CLOSE OF MEETING

The meeting closed at 3:01 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 21 June 2023 and will be confirmed at the next meeting.

Mayor Tony JACK

Confirmed on Wednesday, 23 August 2023.

Unconfirmed



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY, 23 AUGUST 2023
AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Patricia FARRELL (video conference);
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor John DALYWATER; and
- Councillor Selina ASHLEY.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Clare CUPITT, Acting General Manager Corporate Services and Engagement;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Dick GUIT OAM, Independent Chair, Land Development Committee;
- Jasmine HUSSON, Senior Program Manager, Land Development, Planning and Development, Department of Infrastructure, Planning and Logistics; and
- Ash RINGIN, Consultant Project Manager – Housing Projects, Department of Infrastructure, Planning and Logistics.

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:58am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE****115/2023 RESOLVED (Helen LEE/Annabelle DAYLIGHT)****CARRIED**

That Council:

- (a) accepts the tendered apology from Councillor Owen TURNER; and
- (b) does not accept the tendered apology from Councillor Jana DANIELS.

5 QUESTIONS FROM THE PUBLIC**6 CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES****116/2023 RESOLVED (John DALYWATER/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 21 June 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES**7.1 ACTION LIST****117/2023 RESOLVED (Selina ASHLEY/Annabelle DAYLIGHT)****CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- NT Remuneration Tribunal Determination – Vehicle Allowance – (CEO Marc GARDNER);
- Subdivisional Guidelines;
- Ngukurr Boat Ramp Road; – (CEO Marc GARDNER)
- Reconciliation Action Plan Summary report;
- CEO Review Committee – Confidential session; and
- Local Authority Review – (CEO Marc GARDNER).

9 DISCLOSURES OF INTEREST

Chief Executive Officer Marc GARDNER, declared an interest as Council representative for item 15.7 CouncilBiz report.

10 PREVIOUS COMMITTEE MEETING MINUTES**10.1 PREVIOUS COMMITTEE MEETING MINUTES****118/2023 RESOLVED (Patricia FARRELL/Samuel EVANS)****CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes report.

15.1 ELECTION OF DEPUTY MAYOR**119/2023 RESOLVED (John DALYWATER/Selina ASHLEY)****CARRIED**

That Council:

- (a) appoints Councillor Helen LEE as Deputy Mayor for a term of 2 years or until the next general election of the Council (whichever is sooner);
- (b) formally acknowledges the valuable service and contribution of former Cr MacFarlane to the Roper Gulf Regional Council over many years of service.

N.B. The election of the Deputy Mayor was undertaken by way of secret ballot with the Chief Executive Officer as the Returning Officer for the process. The results of which were publicly declared in open session. The decision to hold a secret ballot was unanimous.

The results were publicly declared as follows:

Deputy Mayor:

Cr. Helen LEE (nominated by Cr. John DALYWATER); 8 votes in favour.

Cr. Samuel EVANS (self-nominated); 2 votes in favour.

Karen HOCKING, Project Manager from the Department of the Chief Minister and Cabinet provided Code of Conduct Training at 10:05 and finished the Training at 10:28am.

Council adjourned the meeting for morning tea at 10:28am and reconvened at 11:05am.

Dick GUIT OAM, Independent Chair, Land Development Committee and the Department of Infrastructure, Planning and Logistics team presented to Council on Subdivisional Guidelines at 11:05am and left the meeting at 11:35am.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE****120/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) accepts the incoming correspondence;
- (b) requests the Chief Executive Officer to invite the Remuneration Tribunal to Ordinary Meeting of Council scheduled to be held on Wednesday, 25 October 2023 in Ngukurr;
- (c) requests the Chief Executive Officer to include Agenda item on the Big Rivers Region Mayors and CEOs' Meeting;
- (d) requests the Chief Executive Officer to write to the Remuneration Tribunal with further queries about \$5000 budget capped per year for the vehicle allowance; and
- (e) requests the Chief Executive Officer to write a letter of support to the Murweh Shire Council, Office of the Mayor in relation to Remote Australians Matter conference.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE****121/2023 RESOLVED (Selina ASHLEY/Samuel EVANS)****CARRIED**

That Council notes the outgoing correspondence.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT****122/2023 RESOLVED (Helen LEE/Selina ASHLEY)****CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the Provisional recommendations from the 06 June 2023 Ngukurr Local Authority Minutes; and
- (c) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

*Cr Gadrian HOOSAN left the meeting, the time being 11:40 am.**Cr Gadrian HOOSAN returned to the meeting, the time being 11:42 am.**Cr Tony JACK left the meeting, the time being 11:43 am.**Cr Tony JACK returned to the meeting, the time being 11:45 am.***13.2 SOUTH WEST GULF WARD REPORT****123/2023 RESOLVED (Gadrian HOOSAN/Annabelle DAYLIGHT)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 03 August 2023 Borroloola Local Authority Minutes;
- (c) rescinds the membership of Raymond ANDERSON from Borroloola Local Authority;
- (d) requests the Chief Executive Officer calls for a 21 day nomination period to fill the one (1) vacancy on the Borroloola Local Authority;
- (e) rescinds the membership of Jasmine CAMPBELL, Curtis SHADFORTH and Margaret SHADFORTH from the Robinson Local Authority; and
- (d) reduces the total membership of Robinson River Local Authority from Twelve (12) members to Nine (9) members.

*Cr Annabelle DAYLIGHT left the meeting, the time being 12:03 pm.**Cr Annabelle DAYLIGHT returned to the meeting, the time being 12:04 pm.***13.3 NUMBULWAR NUMBURINDI WARD REPORT****124/2023 RESOLVED (Edwin NUNGGUMAJBARR/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 20 July 2023 Numbulwar Local Authority Minutes;
- (c) notes the resignation tendered by David MURRUNGUN from the Numbulwar Local Authority;
- (d) approves the nomination received from Amanda NGALMI for membership on the Numbulwar Local Authority; and
- (f) requests to postpone the Numbulwar Local Authority from Wednesday, 06 September 2023 to Friday, 15 September 2023.

Council adjourned for Lunch at 12:34pm and reconvened at 1:15pm.

13.4 NEVER NEVER WARD REPORT**125/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Mataranka Local Authority Meeting held on 01 August 2023;
- (c) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Meeting held on 19 July 2023;
- (d) approves the nomination received from Naomi WILFRED for membership on the Hodgson Downs (Minyerri) Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority;
- (i) rescinds the membership of Alan CHAPMAN from the Mataranka Local Authority Meeting;
- (j) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority; and
- (k) change the meeting time of the Mataranka Local Authority to commence at 1:00pm on scheduled meeting dates due to safety and logistical issues.

13.5 NYIRANGGULUNG WARD REPORT**126/2023 RESOLVED (Selina ASHLEY/Helen LEE) CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority;
- (c) requests to reconvene one more Manyallaluk Local Authority before considering possibility of combining Barunga and Manyallaluk Local Authority together; and
- (d) amends the Barunga Local Authority Minutes to include Charlane BULUMBARA and Ambrose BULUMBARA as present.

14 GENERAL BUSINESS**14.1 CITIZEN OF THE YEAR AWARDS, AUSTRALIA DAY****127/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes this report;
- (b) submits one Citizen of the Year Award registration for the entire Roper Gulf region, rather than submitting a registration for each community;
- (c) any nominations from each Award category be entered into the Roper Gulf region award; and
- (d) each community hold a localised Australia Day event which is not registered with the Australia Day Council and no large regional event is held.

**14.2 NT REMUNERATION TRIBUNAL DETERMINATION – VEHICLE ALLOWANCE –
CEO MARC GARDNER****128/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) CARRIED**

That Council invites the members of the NT Remuneration Tribunal to the October Ordinary Meeting of Council in Ngukurr to consult the Council in relation to the amendments to the determination Local Government Elected Members and Local Authority Allowances Determination.

14.3 SUBDIVISIONAL GUIDELINES**129/2023 RESOLVED (John DALYWATER/Selina ASHLEY)****CARRIED**

That Council:

- (a) acknowledges and thanks the Northern Territory Government in relation to the presentation on the new Northern Territory Subdivisional Guidelines; and
- (b) formally accepts the new Northern Territory Subdivisional Guidelines as being applicable to the entire Roper Gulf Regional Council area.

14.4 NGUKURR BOAT RAMP ROADS**130/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/John DALYWATER)****CARRIED**

That Council in principle supports the allocation up to \$1,000,000 towards road upgrades to Ngukurr Boat Ramp, if Government funding partners are successful in the allocation of funds towards a new Ngukurr Boat Ramp.

14.5 RECONCILIATION ACTION PLAN SUMMARY REPORT**131/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)****CARRIED**

That Council receives and notes the verbal update on Reconciliation Action Plan.

14.6 CEO REVIEW COMMITTEE – CONFIDENTIAL SESSION

This item is moved into Confidential Session.

14.7 LOCAL AUTHORITY REVIEW**132/2023 RESOLVED (Selina ASHLEY/Samuel EVANS)****CARRIED**

That Council requests the Chief Executive Officer provide a report to Council on the review of all Local Authorities of the Roper Gulf Regional Council for the 25 October 2023 Ordinary Meeting of Council.

15 EXECUTIVE REPORTS**15.2 MAYOR'S REPORT****133/2023 RESOLVED (Helen LEE/Annabelle DAYLIGHT)****CARRIED**

That Council receives and notes the Mayoral Report.

15.3 COUNCIL MEETING ATTENDANCE REPORT**134/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)****CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

15.4 LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY - CALL FOR MOTIONS - NOVEMBER 2023 GENERAL MEETING**135/2023 RESOLVED (John DALYWATER/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Local Government Association of the Northern Territory – Call for Motions – November 2023 General Meeting report;
- (b) submits motions to the Local Government Association of the Northern Territory on issues of strategic importance as below:
 - Land availability;
 - Alcohol management;
 - Social Planning;

- Role and Sustainability of Local Government and Mechanism for reviewing financial assistance grant methodology;
 - Town Camp Roads;
 - Northern Territory Government Protocols with Council;
 - Numbulwar Safe House;
 - Remuneration Tribunal; and
 - Cotton industry issues.
- (c) nominates Mayor Tony JACK, Deputy Mayor Helen LEE, Cr. Samuel EVANS, Cr. Selina ASHLEY, Cr. Kathy-Anne NUMAMURDIRDI, Cr. Patricia FARRELL and Cr. Annabelle DAYLIGHT to attend the meeting and conference.

15.5 LGANT 2022-2023 MEMBER VALUE PROPOSITION REPORT AND MEMBER SUBSCRIPTION INVOICE

136/2023 **RESOLVED** (Kathy-Anne NUMAMURDIRDI/Selina ASHLEY) **CARRIED**

That Council receives and notes the LGANT 2022-2023 Member Value Proposition Report and Member Subscription Invoice report.

15.6 RECOMMENDED CHANGES TO LOCATION OF ORDINARY MEETING OF COUNCIL AND DATE OF AUDIT & RISK COMMITTEE - OCTOBER 2023

137/2023 **RESOLVED** (Helen LEE/Edwin NUNGGUMAJBARR) **CARRIED**

That Council:

- (a) does not approve a change to the location of the Ordinary Meeting of Council on 25th October 2023, from Ngukurr Community to Katherine; and
- (b) does approve a change to the meeting date of the Audit and Risk Committee from 18th October 2023 to 23rd October 2023 at 11:00am.

15.7 COUNCILBIZ UPDATE

138/2023 **RESOLVED** (Samuel EVANS/Selina ASHLEY) **CARRIED**

That Council receives and notes the report in relation to the CouncilBiz Update.

15.8 CHANGES TO ORGANISATIONAL DELEGATIONS (NON FINANCIAL)

139/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council approves the changes to the Organisational Delegations Manual (non-Financial).

16 DEPUTATIONS AND PETITIONS

Cr Edwin NUNGGUMAJBARR left the meeting, the time being 02:36 pm.

Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 02:37 pm.

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

17.1 IMPROVED VISITOR MANAGEMENT AND LIVING SKILLS PLANS FOR MULGGAN CAMP 2023-24

140/2023 **RESOLVED** (Annabelle DAYLIGHT/Selina ASHLEY) **CARRIED**

That Council:

- (a) receives and notes the Improved Visitor Management and Living Skills Plans for Mulggan Camp Agreement for 2023 – 24 report; and

- (b) approves the use of the Common Seal for the execution of the funding agreement for the above program with the Department of Territory Families and Communities.

17.2 COMMUNITY SERVICES & ENGAGEMENT DIVISIONAL UPDATE

141/2023 RESOLVED (Samuel EVANS/Gadrian HOOSAN)

CARRIED

That Council:

- (a) receives and notes the Community Services & Engagement Divisional Update report; and
 (b) approves for the Chief Executive Officer to sign and enter into the agreement with YMCA NT for the management of the Borroloola and Ngukurr swimming pools.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

18.1 2023-24 COMMUNITY GRANTS PROGRAM

142/2023 RESOLVED (Kathy-Anne NUMAMURDIRI/Patricia FARRELL)

CARRIED

That Council notes and approves the proposed timeline for the 2023-24 Community Grants Program, Round 1.

18.2 LOCAL AUTHORITY PROJECTS UPDATE

143/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

CARRIED

That Council receives and notes the Local Authority Projects Update report.

Cr Annabelle DAYLIGHT left the meeting, the time being 02:50 pm.

Cr Annabelle DAYLIGHT returned to the meeting, the time being 02:51 pm.

Cr Samuel EVANS left the meeting, the time being 02:51 pm.

Cr Samuel EVANS returned to the meeting, the time being 02:54 pm.

18.3 COUNCIL'S FINANCIAL REPORT AS AT 31 JULY 2023

144/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

CARRIED

That Council receives and notes the Council's Financial Report as at 31 July 2023.

18.4 NUMBULWAR SAFE HOUSE

145/2023 RESOLVED (Selina ASHLEY/Helen LEE)

CARRIED

That Council writes to Hon Selena UIBO, Member for Arnhem (Numbulwar), the Minister for Aboriginal Affairs and also the Hon Kate WORDEN, Minister for Territory Families and Minister for Prevention of Domestic, Family and Sexual Violence, in relation to establishing a Women's Refuge / Safe House at Numbulwar and requesting that the Territory take-on this as a priority project and apply for the upcoming funding that will soon be available through the Commonwealth FO2021-7622 Safe Places Emergency Accommodation Program.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

19.1 MAJOR PROJECTS REPORT

146/2023 RESOLVED (Helen LEE/Selina ASHLEY)

CARRIED

That Council:

- (a) receives and notes the Major Projects report;
 (b) approves the budget amendment of \$45,000 (Council contribution) and \$20,000 (Barunga Local Authority contribution) for the Barunga Softfall Project; and
 (c) approves the budget amendment of \$125,000 for the Mataranka Dump Point.

20 CONFIDENTIAL ITEMS**DECISION TO MOVE TO CLOSED SESSION****147/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

20.1 Confirmation of Previous Minutes Confidential Session - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.2 Previous Committee Minutes Confidential Session - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.3 Community Development Programme (CDP) Update - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

20.4 Chief Executive Officer's Report - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (c)(iii) (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

The meeting moved to the Confidential Session at 3:56pm.

RETURN TO OPEN**148/2023 RESOLVED (John DALYWATER/Samuel EVANS)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 4:27pm.

21 CLOSE OF MEETING

The meeting closed at 4:28 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 23 August 2023 and will be confirmed at the next meeting.

Mayor Tony JACK

Confirmed on Wednesday, 25 October 2023.

Unconfirmed

GENERAL BUSINESS

ITEM NUMBER 13.3
TITLE Local Authority Member Attendance Report
REFERENCE 1368602
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Robinson River Local Authority receives and notes the Local Authority Member Attendance report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration and states that Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

ISSUES/OPTIONS/SWOT**Robinson River Local Authority Member Attendance**

Local Authority Meeting Members	01 September 2022	09 February 2023	04 May 2023	18 May 2023	01 June 2023	03 August 2023
Mayor Tony Jack	Meeting Cancelled	Meeting Cancelled	Meeting Postponed	Meeting Postponed	Meeting Cancelled	Meeting Postponed
Councillor Gadrian Hoosan	-	-	-	-	-	-
Councillor Samuel Evans	-	-	-	-	-	-
Timothy Simon	-	-	-	-	-	-
Margaret Shadforth	-	-	-	-	-	-
Richard Dixon	-	-	-	-	-	-
Curtis Shadforth	-	-	-	-	-	-
Jasmine Campbell	-	-	-	-	-	-
Shandel Dick	-	-	-	-	-	-
Freddy Jackson	-	-	-	-	-	-
Susan George	-	-	-	-	-	-
Melissa Noble	-	-	-	-	-	-

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS



ITEM NUMBER	13.4
TITLE	Council Financial Report for the period 01.07.2022 - 30.06.2023
REFERENCE	1368603
AUTHOR	James SANDERS, Management Accountant

RECOMMENDATION

That the Robinson River Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to June 30 2023.

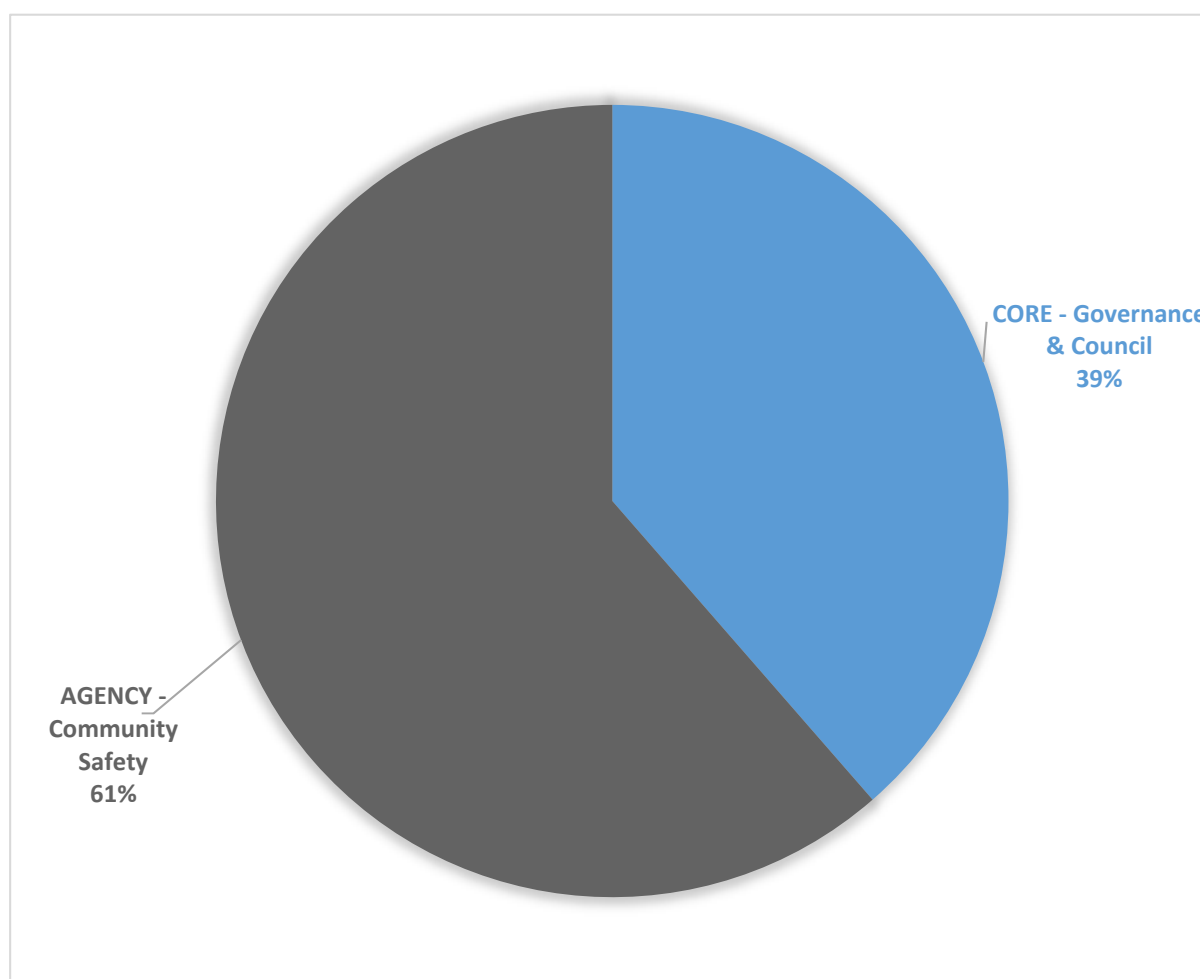
KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its' statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.



ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follow:

Operating Income:

Operating Income of \$239,381 was received for the financial year 2022/23 exceeding budget expectations by 26.8k. Figure will need to be reviewed against prior year funds to determine if any write back on revenue is required.

Operating Expenditure:

Operating Expenditure of \$296,084 was posted to date, 54.6k below budgeted expectations. Variances are predominantly due to allocation issues as budgeted motor vehicle expenses have been applied elsewhere.

Capital Expenditure:

Capital expenditure of \$38,124.00 was spent on the Robinson River Oval Upgrade with the installation of a cricket pitch.


FINANCIAL CONSIDERATIONS

Nil.

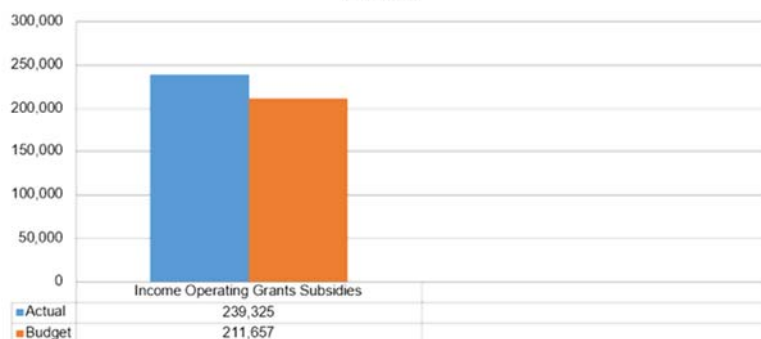
ATTACHMENTS

- 1 Financial Report 30.06.2023.pdf

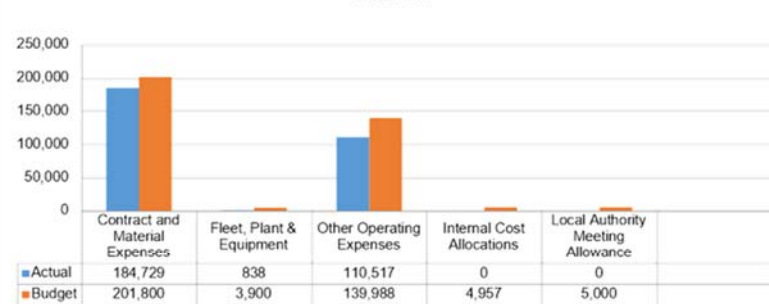
<https://ropergulf.infoexpert.edrms/dav/New Pattern BCS/105 Finance/Management Accountant/4Local Authority Meetings/2022-23/August 2023/Robinson River/Financial Report>
30.06.2023

Roper Gulf Regional Council				
Financial Report as at 30-June-2023				
Robinson River				
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Income				
Income Council Fees and Charges	56	934	-878	934
Income Operating Grants Subsidies	239,325	211,657	27,668	211,657
Total Operating Income	239,325	211,657	27,668	211,657
Operating Expenditure				
Contract and Material Expenses	184,729	201,800	-17,071	201,800
Fleet, Plant & Equipment	838	3,900	-3,062	3,900
Other Operating Expenses	110,517	139,988	-29,471	139,988
Internal Cost Allocations	0	4,957	-4,957	4,957
Local Authority Meeting Allowance	0	5,000	-5,000	5,000
Total Expenditure	296,084	355,645	-59,561	355,645
Operating Surplus/Deficit	-56,758	-143,988	87,230	-143,988
Capital Funding				
	0	0	0	0
	0	0	0	0
Capital Expenditure				
Capital Construct Infrastructure	38,124	39,000	-29,471	39,000
Total Capital Expenditure	38,124	39,000	-876	39,000
Net Operating Position	-94,882	-182,988	88,106	-182,988

Operating Income by Account Category, Year to Date
2022-23



Operating Expenditure by Account Category, Year to Date
2022-23



OTHER BUSINESS



ITEM NUMBER	14.1
TITLE	Digital Connectivity Project
REFERENCE	1368900
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Robinson River Local Authority receives and notes the Digital Connectivity Project presentation.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

Nil.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Digital Connectivity Project Overview May 2023.pdf
- 2 Wifi and Solar Equipment.pdf
- 3 Digital Connectivity Project - Site Survey checklist.docx
- 4 Digital Connectivity Project Presentation 202308 [Read-Only].pdf



Australian Government
Department of Social Services

DCP@dss.gov.au

Northern Territory Digital Connectivity Project



Project Overview

- The Digital Connectivity Project will provide communities with greater access to healthcare, employment opportunities, education, government and online services, entertainment and social connections.

The Digital Connectivity Project (DCP) is delivering a connectivity trial in regional and remote Northern Territory regions. The project aligns and supports digital inclusion reforms, including the Closing the Gap initiative and the Indigenous Digital Inclusion Plan. The project has identified a number of remote locations where mobile and internet services are non-existent or of substandard quality.

Extensive research demonstrates that regional and remote communities face a number of barriers creating further digital exclusion. These include:

- 1 Access
- 2 Affordability
- 3 Digital ability

(Reference: 2018 Regional Telecommunications Review)

DCP will provide greater access to critical infrastructure and support, including digital and financial literacy training, helping communities to overcome the barriers they face today.

Our Partnerships

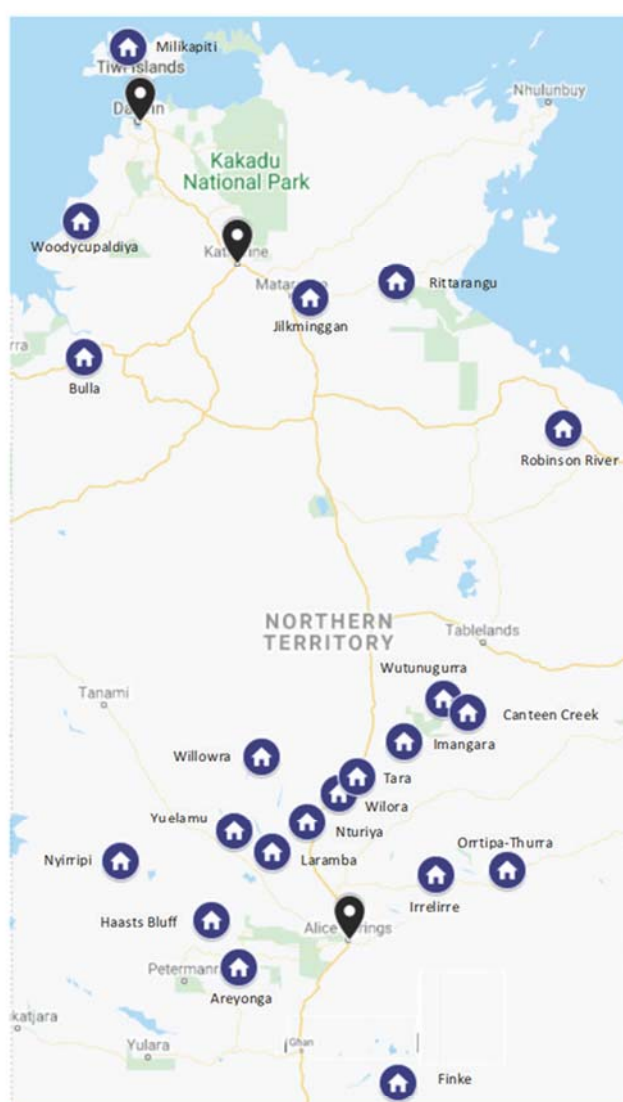
- DCP will leverage partnerships to seek input, advice, alignment and guidance to ensure best practice, proven tactics and lessons learnt are built into engagement.

The project is currently seeking to establish partnerships across the following stakeholders:

- Northern Territory Government
- Remote communities/end users
- Community Councils
- Department of Social Services
- National Indigenous Australians Agency
- Services Australia
- Department of Infrastructure, Transport, Regional Development, Communications and the Arts
- Department of Prime Minister and Cabinet

Communities

- 21 communities in scope.



Nominated communities may be subject to change as a result of advice and accessibility.

Blue icons highlight communities in scope. Black icons highlight the proximity to larger regions and the black icons are not included in the scope of the project.

Project timeline

2021
Nov

Dec

2022
Jan

Feb

Mar

Apr

May

Jun

Jul

Aug

Sep

Oct

Nov

Dec

2023
Jan
onwards

PHASE 1

- Established project plans and project governance
- Initiated discovery of requirements and communication plan with community involvement

PHASE 2 and 3

- Continued discovery, planning and stakeholder engagement
- Drafted tender documents
- Finalised tender documents
- Approached the market for tender

PHASE 4

- Tender response evaluation and selection
- Endorsement on preferred supplier(s)
- Continued discovery, planning and stakeholder engagement

PHASE 5

- Contract negotiations and execution with preferred supplier(s)
- Communities notified on tender outcomes and proposed rollout plan
- Continued planning and stakeholder engagement
- Collaborated with communities on future involvement
- Developed the ongoing maintenance and support program
- Ongoing communication with project status updates

PHASE 6

- Implementation of connectivity (mobile and Wi-Fi/Internet)
- Develop and deliver digital literacy within communities
- Ongoing consultation with communities and relevant councils
- Ongoing support for communities recently uplifted in connectivity
- Ongoing collaboration with state and federal agencies for connectivity projects in the NT

Engagement Principles

- Indigenous engagement will be critical to the success of the project.

In alignment with the recognition that self-determination is a fundamental concept outlined by the Closing the Gap agreement. The project has identified the following principles:

1 Project objectives are communicated with a clear process to achieve them.

2 Project goals are mutually agreed and beneficial for remote communities.

3 Engagement will leverage existing trusted relationships and working channels, only creating new approaches where necessary.

4 Engagement involves consultation and shared decision making, ensuring decisions on engagement are driven from the ground up.

5 Engagement respects community priorities, processes and timeframes and builds trusted relationships.

Solution Design

- A tailored solution is required to ensure it supports high availability, accessibility and community preferences.

Work has occurred to determine suitable and available technologies for delivery within project constraints.

The project is looking at suitable technology for primary and secondary connectivity in each of the communities. Helping communities to remain connected during outages. A tailored approach will also investigate power redundancy for the connectivity.

Industry technical specialists will be engaged to provide information that could alter or add to these defined technologies.

Digital Literacy Support

In addition to the mobile and Wi-Fi connectivity, DCP will be supporting communities with a place-based digital literacy program, the program will be tailored based on community engagement to support the specific needs/barriers for each community. The intention of the program is to ensure communities are supported to safely access online information and services.

COVID

Current COVID restrictions impose exclusion zones for a number of communities where vaccination rates are low, making them difficult to access and this has the potential to cause delays.

Contact

Please get in touch with the DCP team if you require further information or alternatively if you can provide further insights or support:

DCP@dss.gov.au

Indoor Equipment

An indoor cabinet that houses Wi-Fi headend equipment

- 400W 600H 200D
- 240VAC power required



Indoor Wi-Fi Access Point

Examples Below



Outdoor Equipment

Features

- 1 X Outdoor WAP

- (Optional) 1 X MicroPOP Fixed
Wireless Distribution





24 RU 19" Rack
IP55
1375H X 750W X 800D

SITE SURVEY CHECKLIST

Community	
Contact Name	
Contact Phone	
Contact Email	
Building Location	(street name/number/latitude/longitude/landmark etc)
Date of Review	

The purpose of the follow Survey is to collect information to be able to deploy public Wi-Fi solution in this Community.

To help collect the required information, please complete the below survey items. If you have any questions about any of the required information, please use the contacts in the last page of this document.

All photos taken as part of this survey can be attached to an email and sent back, they do not need to be added into this document.

Community Map


Please indicate the proposed building location in the Community




SITE SURVEY CHECKLIST

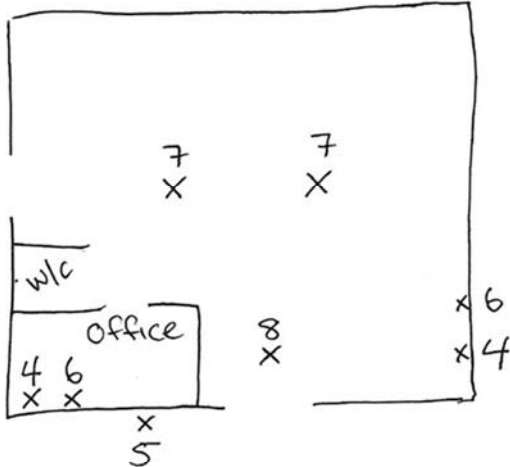
Site Survey Photo Requirements

Item #	1
To Identify	Building Photos
Artifact	Provide photos of all sides of the outside of the building
Note	Full side of the build is needed to fit into the photo
Sample	


Item #	2
To Identify	Building Photos
Artifact	Photo of the closest parking to the building
Note	Try to show the parking area with the building behind
Sample	

SITE SURVEY CHECKLIST

Item #	2
To Identify	Any existing roof equipment - is there room for a Solar Panels, Mast and Satellite
Artifact	Clear picture of entire roof area
Note	Prefer Via Drone/Overhead if possible, But best view will do
Sample	

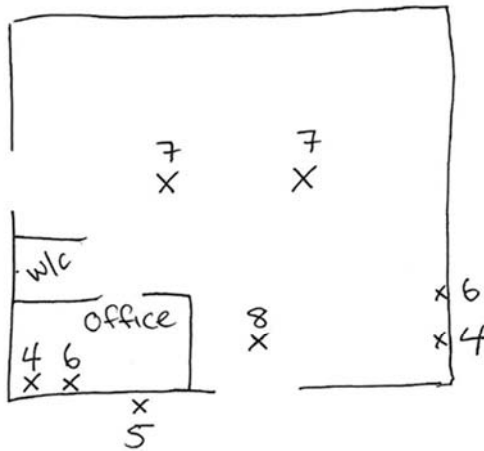
Item #	3
To Identify	Building Floor plan
Artifact	Photo of an evacuation diagram or draw a hand drawn building layout
Note	Doesn't have to be to scale. But we need to know about the layout of the building. Include the items in the document, using the item number to show the locations
Sample	


SITE SURVEY CHECKLIST

Item #	4
To Identify	Identify an indoor wall spaces where a wall mounted cabinet can fit
Artifact	2 Photos internal walls spaces where a wall cabinet could fit.
Note	This cabinet is 600mm high x 400mm wide x 300mm deep and is bolted to the wall, It does not need to be in a corner. Normally in an office space or back room where the IT equipment is stores is best suited
Sample	


Item #	5
To Identify	Identify an outdoor space where a large field cabinet
Artifact	2 Photos of External wall spaces where a large Field Cabinet could fit
Note	This cabinet is 1600mm High x 800mm wide x 800mm deep The cabinet is freestanding
Sample	


SITE SURVEY CHECKLIST

Item #	6
To Identify	Internal Power
Artifact	Identify Closest internal GPO/power point to each of the proposed indoor and outdoor cabinet locations
Note	Mark (with a 6) on the hand drawn building layout the locations of powerpoints near proposed cabinet locations
Sample	 <p>A hand-drawn floor plan of a building. The plan shows a large rectangular area. In the bottom-left corner, there is a smaller rectangle labeled 'Office'. To the left of the office is a label 'w/c'. Various 'X' marks are placed throughout the plan, each accompanied by a number: '7' and 'X' in the upper-middle; '7' and 'X' in the upper-right; '4' and '6' with 'X' marks in the bottom-left; '8' and 'X' in the center; '5' and 'X' below the office; and '6' and '4' with 'X' marks on the right side.</p>

Item #	7
To Identify	Internal Wi-Fi Access Point
Artifact	Identify 2 locations on the ceiling where was can be installed.
Note	Photos of internal ceiling space where the Wi-Fi Access Point could go - Mark up hand drawn buiding layout
Sample	 <p>A photograph of an interior ceiling. A red arrow points from the bottom right towards a small, dark, rectangular object mounted on the ceiling. The ceiling is made of white acoustic tiles. Below the ceiling, a portion of a wooden floor and a white baseboard are visible.</p> <p>Internal Access point</p>

SITE SURVEY CHECKLIST

Item #	8
To Identify	Outdoor Wi-Fi Access Point
Artifact	If you have a preference for the location of this equipment mark up the hand drawn building layout to show were.
Note	The best locations are on the rooftop, where the roof area is not surrounded by trees, and generally at the front of the building where you would get more people from the community congregating
Sample	

Item #	9
To Identify	Outdoor Access Point Location
Artifact	Take a photo of the mounting location
Note	This Wi-Fi Access Point generates a Wi-Fi Network that users can log onto. It is best if it points to a nearby area where people can gather, e.g. a sitting area in the shade.
Sample	



SITE SURVEY CHECKLIST

Additional Information	Responses
What is the roof made of (tin/colourbond, tile or other)	
What are the walls of the building made of	
When is the building used? How often? What time does the building open?	
Are there any times/days/periods where the building is unavailable?	
Access to the building (locked by key - who has the key etc)	
Who owns/manages the building?	
Is there any plan to change the use of this building?	
Is there an Asbestos register for the building?	
Is there anything else you think we need to know about this building?	

Contacts	
DSS	Joe Milazzo Mobile: 0405 778 333 Email: dcp@dss.gov.au
Pivotel	Brett Sanderson Mobile: 0439 206 959 Email: Brett.Sanderson@pivotel.com.au



Australian Government
Department of Social Services

Digital Connectivity Project

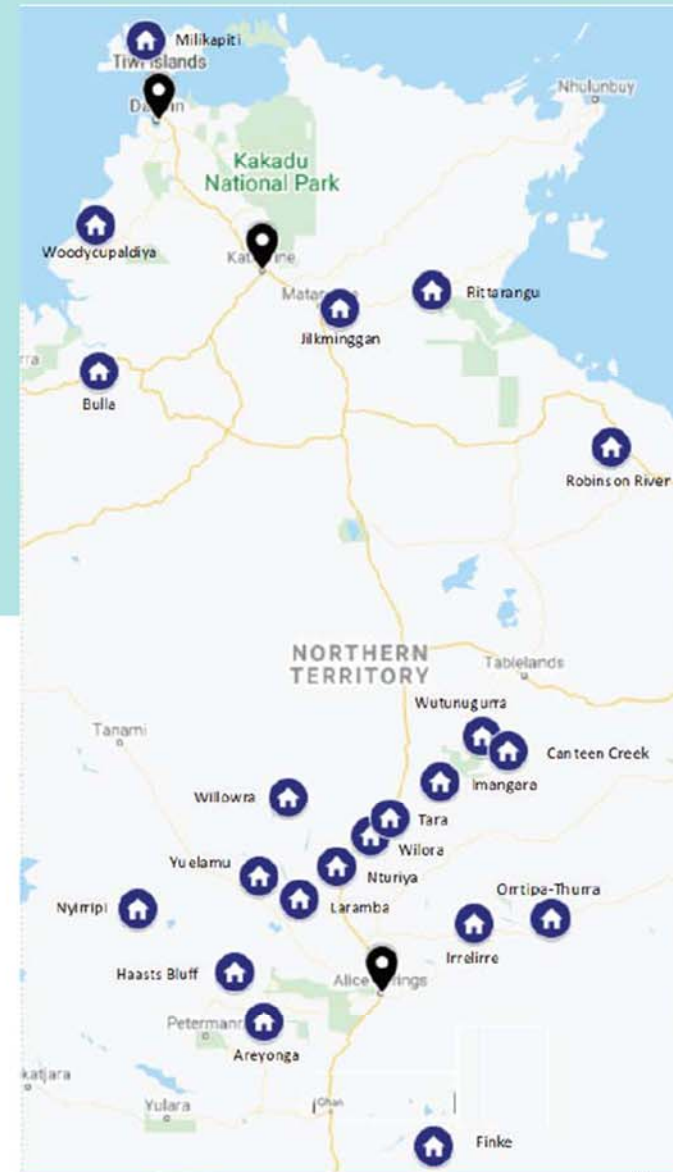
August 2023

*The Department of Social Services acknowledges
the traditional owners of country throughout
Australia, and their continuing connection to
land, water and community.*

*We pay our respects to them and their cultures,
and to Elders both past and present.*

Digital Connectivity Project Overview

- Delivering connectivity to regional and remote Northern Territory regions.
- 21 communities and four Town Camps (Alice Springs)
- Connectivity includes both mobile and Wi-Fi services
- Digital literacy support/training for each community.



Digital Connectivity

Provide two types of connectivity to each community.

Solar + battery power for each Wi-Fi installation.

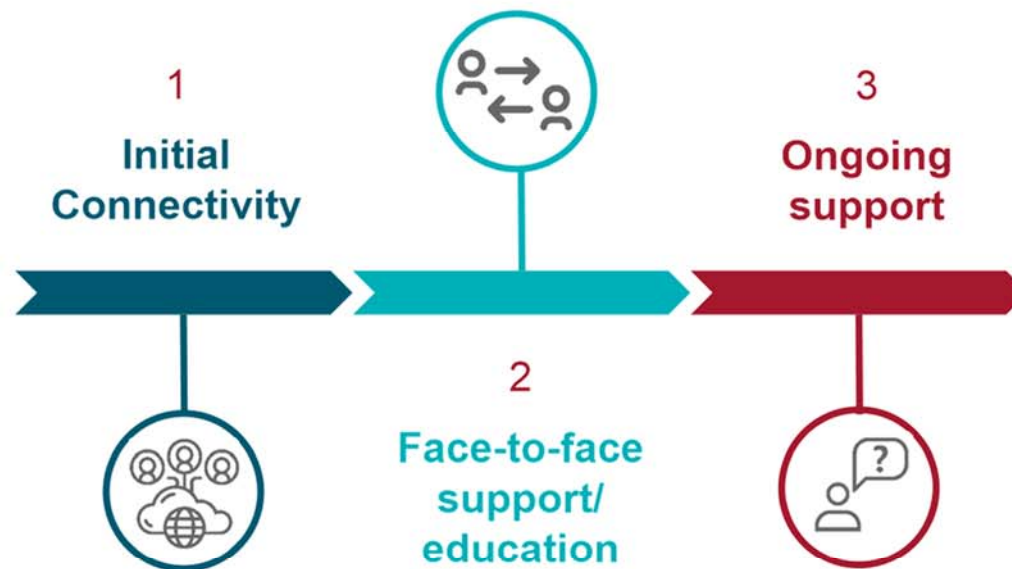
Wi-Fi will be delivered through our partnership with Pivotel and Easyweb.

Mobile connectivity will be delivered with the NT Government

Access online services, check bank accounts, government portals, telehealth etc

Connect online, make phone calls, send/receive messages

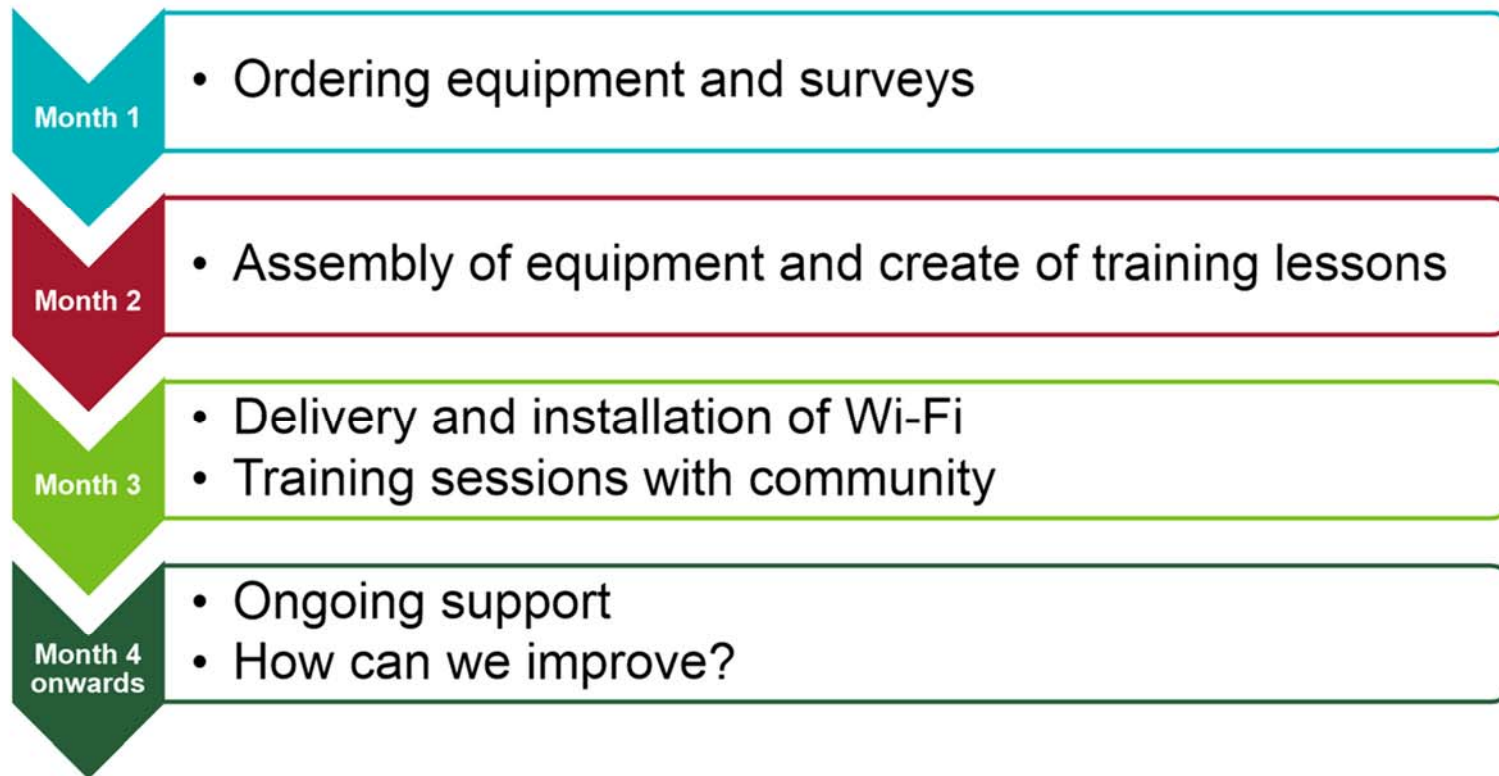
Digital Literacy



Community involvement

Connectivity (Wi-Fi)	Literacy
<ul style="list-style-type: none">• Approval to install Wi-Fi• Where will the equipment go?• Restriction(s) to Wi-Fi<ul style="list-style-type: none">• Shut off times• Blocked websites• Local contacts for installation	<ul style="list-style-type: none">• Community led and endorsed – what is it they need support with• Local languages spoken• How to deliver of training• Location of kiosks

Timeframes



Contact Details

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