



AGENDA

NGUKURR LOCAL AUTHORITY MEETING

MONDAY, 4 DECEMBER 2023

Notice is given that the next Ngukurr Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Monday, 4 December 2023 at 11:00am
The Conference Room Council Service Delivery Centre, Ngukurr
Or
Via Microsoft Teams Meeting
Meeting ID: 434 686 173 161
Passcode: jXjcQB

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'David Hurst', enclosed within a rectangular box.

David HURST
ACTING CHIEF EXECUTIVE OFFICER

NGUKURR CURRENT MEMBERSHIP:

Appointed Members

1. Mayor Tony JACK;
2. Councillor Owen TURNER;
3. Councillor Jana DANIELS.
4. Robin ROGERS;
5. Tanya JOSHUA (Chairperson);
6. Craig ROGERS;
7. Roxanne ROBERTS (Deputy Chairperson);
8. **Vacant**; and
9. **Vacant**

MEMBERS: 9

COUNCIL: 3

LOCAL AUTHORITY: 6

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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14	OTHER BUSINESS	
	Nil.	
15	CLOSE OF MEETING	

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Confirmation of the Ngukurr Local Authority Meeting Previous Minutes
REFERENCE	1383357
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Ngukurr Local Authority confirms the minutes from the meeting held 14 September 2023 affirms them to be a true and accurate record of that meetings decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Ngukurr Local Authority met on Thursday, 14 September 2023 and held a meeting with a **Quorum**. Attached are the recorded minutes for the Local Authority to review.

ISSUES/OPTIONS/SWOT

The next Ngukurr Local Authority meeting is scheduled to be held on Tuesday, 05 March 2024 at 11:00am.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Ngukurr Local Authority 2023-09-05 [2342] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, NGUKURR LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, NGUKURR
ON THURSDAY, 14 SEPTEMBER 2023 AT 11:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Owen TURNER;
- Councillor Jana DANIELS (Chairperson);
- Robin ROGERS;
- Craig ROGERS;
- Roxanne ROBERTS (Deputy Chairperson);
- Tanya JOSHUA (arrived late);
- **Vacant;** and
- **Vacant.**

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, general Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement;
- Cameron INGHAM, Community Services Manager;
- Alicia MIRANDA, Senior Administrative Support Officer- Numbulwar;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute Secretary).

1.3 Guests

- Alec MOYLAN, Senior Regional Project Officer; Department of the Chief Minister and Cabinet; and
- Trude BLIZZARD, Senior Project Manager, Power and Water Corporation.

2 MEETING OPENED

The Ngukurr Local Authority Meeting opened at 11:15 am with **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4.1 ELECTS A CHAIRPERSON

NGU Q-20/2023 (Owen TURNER/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority elects Councillor Jana DANIELS as a Chairperson of Ngukurr Local Authority for this meeting.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

NGU Q-21/2023 (Owen TURNER/Craig ROGERS) **CARRIED**

That the Numbulwar Local Authority accepts the tendered apology from Mayor Tony JACK.

5 QUESTIONS FROM THE PUBLIC

6 DISCLOSURES OF INTEREST

6.1 DISCLOSURE OF INTEREST

NGU Q-22/2023 (Robin ROGERS/Craig ROGERS) **CARRIED**

That the Ngukurr Local Authority acknowledges the declared Conflict of Interest from Councillor Owen TURNER as a board Member of Yugul Mangi Development Aboriginal Corporation.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF THE NGUKURR LOCAL AUTHORITY MEETING PREVIOUS MINUTES

NGU Q-23/2023 (Owen TURNER/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority:

- (a) confirms the minutes from the meeting held 06 June 2023 affirms them to be a true and accurate record of that meetings decisions and proceedings; and
- (b) recommends Council to change the Ngukurr Local Authority Meeting date from 05 December 2023 to 04 December or 06 December 2023.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

NGU Q-24/2023 (Roxanne ROBERTS/Owen TURNER) **CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Action List; and
- (b) requests the contact details of Night Patrol.

9 CALL FOR ITEMS OF OTHER BUSINESS

Nil.

9.1 POWER AND WATER PRESENTATION

NGU Q-25/2023 (Roxanne ROBERTS/Craig ROGERS) **CARRIED**

That the Ngukurr Local Authority receives and notes the verbal update from Trude BLIZZARD, Power and Water in regards to the New Power Meter Installations at Ngukurr.

Note: Presentation starts at 11:39 am and finishes at 11:58 am.

Local Authority Member Tanya JOSHUA attended the Meeting at 11:51 am.

10 INCOMING CORRESPONDENCE**11 OUTGOING CORRESPONDENCE****12 OPERATIONAL REPORTS****12.1 NGUKURR LOCAL AUTHORITY PROJECTS UPDATE**

NGU Q-26/2023 (Owen TURNER/Tanya JOSHUA) **CARRIED**

That the Ngukurr Local Authority receives and notes the Local Authority Projects Update report.

12.2 NGUKURR COMMUNITY SAFETY UPDATE

NGU Q-27/2023 (Robin ROGERS /Owen TURNER) **CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Ngukurr Community Safety Update report;
- (b) requests Council review Night Patrol, to be responsible to Community needs; and
- (c) requests Program Manager to go to National Indigenous Australian Agency (NIAA) jointly with Yugul Mangi and the School to discuss information sharing.

12.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

NGU Q-28/2023 (Owen TURNER/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Local Authority Member Attendance Report.

12.4 RE-ELECTION OF CHAIRPERSON

NGU Q-29/2023 (Tanya JOSHUA/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the re-election of Chairperson report;
- (b) elects Councillor Jana DANIELS as Chairperson for a term of 6 months; and
- (c) elects Roxanne ROBERTS as Deputy Chairperson for a term of 6 months.

13 GENERAL BUSINESS**13.1 ELECTED MEMBER REPORT**

NGU Q-30/2023 (Craig ROGERS/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Elected Member Report.

13.2 COUNCIL FINANCIAL REPORT FOR THE PERIOD 31.07.2023

NGU Q-31/2023

(Tanya JOSHUA/Owen TURNER)

CARRIED

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023.

13.3 COUNCIL SERVICES REPORT

NGU Q-32/2023

(Owen TURNER/Robin ROGERS)

CARRIED

That the Ngukurr Local Authority:

- (a) receives and notes the Council Services Report; and
- (b) requests Council to follow up with Northern Territory Government (NTG) and Northern Land Council (NLC) regarding demolishing old Clinic or to advocate with NT health.

14 OTHER BUSINESS**15 CLOSE OF MEETING**

The meeting closed at 1:02 pm.

This page and the proceeding pages are the Minutes of the Ngukurr Local Authority Meeting held on Tuesday, 5 September 2023 and confirmed Tuesday, 5 December 2023.

Chairperson

Confirmed on Tuesday, 5 December 2023.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1380710
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Action List.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes.

NGUKURR ACTION LIST

8.1 ACTION LIST

<i>NGU P-12/2023</i>	(Owen TURNER/ Roxanne ROBERTS)	CARRIED	<i>underway</i>
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That the Ngukurr Local Authority:

- (a) receives and notes the Action List;
- (b) requests Council to liaise with Councillor Owen TURNER to identify suitable sites for bus stops throughout the Ngukurr Community and submit a report back to the 05 September 2023 Local Authority Meeting;
- (c) requests a report be submitted back to the 05 September 2023 Local Authority Meeting investigating potential barrier options to be placed along the sewerage line to control the smell; and
- (d) requests Council write to Power and Water Co. regarding the smell of the sewerage pond and line travelling and lingering in the Ngukurr Community.

12.4 COMSAFE REPORT

NGU P-1/2023 **(Tanya JOSHUA/Roxanne ROBERTS)** **CARRIED** *underway*

That the Ngukurr Local Authority:

- (a) receives and notes the ComSafe Report;
- (b) requests Council to provide detail in the report regarding the drop off destinations; and
- (c) requests Council provide stronger data between Night Patrol and Community Development Programme (CDP) services.

12.2 NGUKURR COMMUNITY SAFETY UPDATE

NGU Q-2/2023 **(Robin ROGERS /Owen TURNER)** **CARRIED** *underway*

That the Ngukurr Local Authority:

- (a) receives and notes the Ngukurr Community Safety Update report;
- (b) requests Council review Night Patrol, to be responsible to Community needs; and
- (c) requests Program Manager to go to National Indigenous Australian Agency (NIAA) jointly with Yugul Mangi and the School to discuss information sharing.

13.3 COUNCIL SERVICES REPORT

NGU Q-1/2023 **(Owen TURNER/Robin ROGERS)** **CARRIED** *underway*

That the Ngukurr Local Authority:

- (a) receives and notes the Council Services Report; and
- (b) requests Council to follow up with Northern Territory Government (NTG) and Northern Land Council (NLC) regarding demolishing old Clinic or to advocate with NT health.

ATTACHMENTS

Nil.

INCOMING CORRESPONDENCE



ITEM NUMBER 10.1
TITLE Incoming Correspondence
REFERENCE 1383364
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Incoming Correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	02 November 2023	Jayne McALISTER, Director regions, Department of Corporate and Digital Development	Marc GARDNER, Chief Executive Officer	Reporting Telecommunicati ons problems	1380694

ATTACHMENTS

- 1 what-to-do-telecommunications-fail-2023-10-16 FINAL.pdf

What to do if telecommunications services fail

Follow these steps to help resolve a telecommunications services issue within the community.

1. Identify the failed service

Is the type of service or services a:

- mobile phone service (includes voice and data)
- fixed line voice (phone lines)
- fixed line broadband data (internet)
- community phones or WiFi phone in remote communities (pay phones)
- satellite broadband data (internet)
- local WiFi installation (internet)

2. Identify the service provider

The service provider will:

- be the company the bills are paid to
- have contact details displayed on the pay phone
- have details on a landing screen when you access community WiFi

3. Report the fault to the service provider

In all instances, **you must report the fault** to the service provider.

1. Contact the identified service provider to report the fault.
2. Provide as much information as you can, including:
 - a. the nature of the fault (identified in step 1)
 - b. your location
 - c. when the fault was identified and if any action has been taken.
3. Keep a note of the information you gave the provider and any response received.

Service provider contact details

Telstra	Mobile, fixed line voice and broadband services especially in remote NT areas.	132 200
Optus	Mobile and broadband services mainly in larger centres.	133 937
Vodafone	Mobile services mainly in larger centres.	1300 650 410
Activ8me	Community and WiFi phones.	132 288
NBN	Only contact NBN about damage to network infrastructure. Contact your retail service provider for all other issues. The NBN isn't a residential service provider.	1800 687 626
Others	Use published contact details for that service provider.	
WiFi	Contact the service provider. For example CAYLUS, NT Library, local council, etc.	

What to do if telecommunications services fail

4.

Not satisfied with a service provider's response



Are you unhappy with the response from your service provider?

If you **have reported the fault** and are unhappy with the response, you can get in touch with the Telecommunications Industry Ombudsman (TIO) to report your dissatisfaction.

Keep a note of the information you gave the TIO and any response received.

Phone: 1800 062 058

Issues with community WiFi Services?

Any problems with community WiFi services need to be solved by the provider. This service issue doesn't fall under the TIO.

5.

More ways to seek assistance



Telstra issues

Local members of the Legislative Assembly, ministerial officers and local council officers are able to contact Telstra directly on behalf of residents if a **reported** Telstra fault is not being dealt with. 0418 185 683

Telecommunications issue

The Office of Digital Government can assist with ongoing and systemic issues – email the details of issue to:

officeofdigitalgovernment.dcdd@nt.gov.au

OUTGOING CORRESPONDENCE



ITEM NUMBER 11.1
TITLE Outgoing Correspondence
REFERENCE 1384422
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council notes the outgoing correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	19/10/2023	Marc GARDNER, Chief Executive Officer	Ali SPIKER, Director- Ngukurr Oval Project Yugul Mangi Development Aboriginal Corporation	Letter of Support- Yugul Mangi Development Aboriginal Corporation Ngukurr Boat Ramp	1378719

ATTACHMENTS

- 1 Letter of Support-Yugul Mangi Development Aboriginal Corporation Boat Ramp.pdf

Nil.



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19 October 2023

Ali Spiker
Director-Ngukurr Oval Project
Yugul Mangi Development Aboriginal Corporation
CMB 6, Ngukurr vs Katherine NT 0852

**RE: Letter of Support - Yugul Mangi Development Aboriginal Corporation –
Ngukurr Boat Ramp**

Roper Gulf Regional Council was formed on 1 July 2008 from the amalgamation of a number of smaller community councils and previously unincorporated land. The organisation was renamed Roper Gulf Regional Council in January 2014. The new Roper Gulf Shire incorporated the Mataranka, Yugul Mangi, Numbulwar Numburindi, Borrooloola, Nyirranggulung and Jilkminggan "Councils" and a large amount of unincorporated land in the Gulf, Roper Valley, Stuart Plateau and Southern Arnhem Land.

Roper Gulf Regional Council delivers a wide range of municipal and community services and programs. There are five Wards that make up the Roper Gulf region - Never Never, Numbulwar-Numburindi, Nyirranggulung, South West Gulf and Yugul Mangi. We have been working with Yugul Mangi Development Aboriginal Corporation (YMDAC) for several years. There are thirteen elected members who represent the residents of the Roper Gulf including two Councillors from Yugul Mangi Ward. Ngukurr is one of twelve Local Authorities in the region and has six members, including two youth who are appointed by Council to provide valuable advice on services, infrastructure requirements, new or emerging issues, community and social projects and identification of community needs etc. We work together with YMDAC community development activities.

YMDAC are an organisation who are committed to the development and delivery of community-led initiatives, and they provide important social, cultural and employment programs focused on improving the lives of Yugul Mangi people and are actively developing infrastructure in the community for the long-term benefit of the residents.

The Local Authority (LA) recently supported a proposal from YMDAC to co-design and develop a Community and Sporting Precinct for Ngukurr, providing LA funds to contribute to an undercover basketball court and stage as part of this project and we are pleased with the progress of this important infrastructure project for the community to date.

A copy of this document will be provided to you for your records

In 2021 the LA were approached to provide local priorities for the community during the upcoming federal election campaign. They provided an outline of the need for a suitable boat ramp.

For a long period of time, the community relied on a dirt boat ramp each wet season for many months for freight and passenger transport, mostly to/from Ngukurr to the Roper Bar boat ramp upstream. Also on occasions commercial barges would come up the river to Ngukurr to provide supplies. The current boat ramp is poorly formed, unsafe and has poor visibility for crocodile safety.

Whilst the construction of the Wilton and Roper River bridges several years ago has reduced the amount of time Ngukurr is cut off each wet season, however there still is a need for this project. The boat ramp is still utilised by police based at Ngukurr for patrols and in emergencies, used by residents for recreational purposes and is still needed during times of extreme weather events when the road conditions are poor in the wet season and the Roper and Wilton River bridges are not accessible or under water themselves – then it is used for freight supplies and passenger transport again.

The LA and Roper Gulf Regional Council were pleased to hear that YMDAC have been provided with an invitation to apply for grant funding through the Commonwealth Government, Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Investing in Our Communities Program to fund a new boat ramp for Ngukurr.

Roper Gulf Regional Council has land tenure on the road reserve leading to the boat ramp (but not on the water's edge itself where the boat ramp would be built). This road reserve is also in need of upgrades particularly if a new boat ramp is developed which will increase road usage. As part of the Council's commitment to support the boat ramp upgrade the Council provided in principle support at its Ordinary Meeting on 23 August 2023 to allocate up to \$1 million towards road upgrades to the Ngukurr Boat Ramp if government funding partners are successful in the allocation of funds towards a new Ngukurr Boat Ramp.

We wish YMDAC well with their interest in developing the Ngukurr Boat Ramp and look forward to continuing to work together in the future.

Yours Sincerely,



Marc Gardner
Chief Executive Officer

OPERATIONAL REPORTS



ITEM NUMBER	12.1
TITLE	Community Safety Update Report
REFERENCE	1381861
AUTHOR	Clare CUPITT, Program Manager

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Community Safety Update report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

In Ngukurr, Council receives funding from the National Indigenous Australians Agency to deliver the Community Night Patrol and Indigenous Sport & Recreation programs.

ISSUES/OPTIONS/SWOT

During the period 1 July to 30 September 2023, the following statistics are of note for each program. It is also important to note that during this period only minimal data was collected due to staff vacancies in supervisory positions.

Indigenous Sport & Recreation

- 392 individuals participated during the reporting period.
- 61% of attendees were male aged under 18 years.
- 35% of attendees were female aged under 18 years.
- 1% of attendees were male aged over 18 years.
- 3% of attendees were female aged over 18 years.

Community Night Patrol

- 198 individuals were assisted during the reporting period in response to 44 separate incidents.
- 83% of interactions were with males
- 17% of interactions were with females
- 9% of interactions were alcohol related.
- 25% of interactions involved children walking the streets.
- 61% of interactions were in response to violent incidents.
- 5% of interactions were drug related.

The National Indigenous Australians Agency (NIAA) was contacted regarding the protocol for sharing personal information collected during patrols. On 2 November 2023, NIAA responded advising the following:

- The clients' privacy and confidentiality must be maintained at all times, any details such as names can only be provided to other services with the consent of the client.

Based on this advice from NIAA, the request to share client names and drop off locations with external parties is not approved at this time. Council will continue to work with NIAA to develop improved information sharing protocols.

A Memorandum of Understanding (MOU) with other community stakeholders in regard to two-way data and information sharing could be beneficial in this space. It is suggested that the Ngukurr Local Authority encourage other community stakeholders to engage and collaborate in this process, as previous attempts at developing a community MOU have not been successful.

In regard to the Ngukurr Local Authority request that “Council review Night Patrol to be responsible to community needs”, NIAA has advised the following:

- Whilst the provider (RGRC) should work with the community to be flexible and tailor approaches in order to meet the community’s needs, the service must still be delivered within evidence based guidelines.
- The provider cannot deliver any out of scope services through the project, which includes providing a taxi service for community members or providing alcohol support services.

It is also important to note that community satisfaction surveys are conducted twice a year (in March and September). At this time, residents are given the opportunity to provide feedback on the service and propose changes to operating times and days.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.

OPERATIONAL REPORTS

ITEM NUMBER	12.2
TITLE	Local Authority Member Attendance Report
REFERENCE	1383361
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Ngukurr Local Authority Meetings Member Attendance

Local Authority Meeting Members	06 December 2022	08 March 2023	28 March 2023	06 June 2023	14 September 2023
Mayor Tony Jack	AP	Meeting Postponed	LEAVE	AP	AP
Councillor Owen Turner	P	-	P	P	P
Councillor Jana Daniels	P	-	AP	AP	P
Robin Rogers	AP	-	AP	AP	P
Michelle Farrell	P	-	RESIGNED	-	-
Tanya Joshua	P	-	P	P	P
Marcia Roberts	NO AP	-	NO AP	NO AP	RESCINDED
Craig Rogers	P	-	P	NO AP	P
Roxanne Roberts	P	-	AP	P	P

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

OPERATIONAL REPORTS



ITEM NUMBER	12.3
TITLE	Ngukurr Local Authority Projects Update
REFERENCE	1384237
AUTHOR	Puspa KARKI, Executive Support Coordinator

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Ngukurr Local Authority has received a total of \$1,191,091.00 from the Northern Territory Government, Department of Local Government, Housing and Community Development in Local Authority Project Funding. Annual allocations are based on a formula related to population. To date the Ngukurr Local Authority has allocated \$1,300,882.61, accounting for surplus funds from completed projects.

ISSUES/OPTIONS/SWOT

- Please refer to the attached LA funding report as at 31st October 2023.
- Sports Court drainage project has been completed, awaiting final invoice.

FINANCIAL CONSIDERATIONS**Funds**

NIL

ATTACHMENTS

- 1 LA Projects Ngukurr 31.10.2023.pdf

Ngukurr Local Authority Project Funding				31 October 2023
Funds received from Department		\$	1,191,091.00	
Funds allocated to projects by Local Authority Members		\$	1,300,882.61	
Surplus/(Deficit) from completed projects		\$	4,747.29	
Remaining Unallocated funds		\$	(105,044.32)	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
29/06/2020 PR41	Sports Court Drainage	\$ 170,000.00	\$ 100,976.14	\$ 170k allocated June 20 - \$ 150k from RGRC. Council approved in Budget 2020/21. Design for storm water drainage received and under reviewed. SCP doing peer review and are putting together a fee to redesign. SCP engaged to do designs. Completed awaiting final invoice.
24/06/2021 PR43	Town Beautification Project	\$ 165,156.61		Initial scoping has identified the need for a S19 lease on the proposed site of the new park . Section 19 submitted.
20/09/2022 PR42	Refurbishment of Sport and Recreation Hall.	\$ 169,200.00		
Total for current projects in progress		\$ 504,356.61	\$ 100,976.14	
Total for completed projects		\$ 796,526.00	\$ 791,778.71	
Grand Total		\$ 1,300,882.61	\$ 892,754.85	

GENERAL BUSINESS



ITEM NUMBER	13.1
TITLE	Council Services Report
REFERENCE	1381474
AUTHOR	Alicia MIRANDA, Senior Administration Support Officer

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Council Services Report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND**CORE SERVICES****111 – Councils Services General**

- Aerodrome maintenance is in the process of being completed. This includes slashing of grass, replacing markers and repairing solar lights.
- Ngukurr Pool is now managed by NT YMCA. After months of the pool being closed, we finally opened the pools to the community on Friday, 27th October 2023. This was a huge success! We have heard all positive feedback from the community, kids and stakeholders.
- Engaged contractors to complete works that include electrical, plumbing, servicing, etc.
- Removal of feral animals (pigs) from around the community.
- Australia Post Agent, Tanya Joshua, receives incoming mail once a week, every Thursday via Nighthawk.
- Ngukurr has filled all job vacancies for Roper Gulf positions.

160 – Municipal Services

- Ngukurr Municipality team is operating with full staff and great attendance.
- Ngukurr Municipal team has been upskilling through training. Training includes, Heavy Machinery Training, Chemical Handling, First Aid, Fire Awareness Course, 4WD Course, White Card and Traffic Controlling, Safe Chainsaw Operations.

- Parks and Gardens are maintained during the week with ongoing watering around council assets and park area(s), removal of overgrown/ dangerous trees from park area(s), mowing grass in park area(s) and collecting and disposing any rubbish around council assets and park area(s).
- Roads are kept maintained by Municipal team; filled in pot holes.
- Removed a dozen old non-roadworthy cars from community areas.
- At request of the school, Municipal team have conducted a fire break around the school grounds.
- At request of the NLC Rangers, Municipal team have maintained around the boat ramp by smoothing ground and filling in pot holes.
- Municipal team are in the process of conducting a fire break around the Aerodrome area and entrance to Ngukurr community.
- At the request of the community, Municipal team have cleaned around old clinic area.
- Roper Gulf Fleet/ Workshop team visited Ngukurr and Urapunga early November to service and repair machinery.

AGENCY SERVICES

342 – Aged Care

- Aged Care client numbers are increasing. Aged Care is currently providing for 20 clients in Community. This includes preparing breakfast and lunch daily and delivering meals to clients, “Meals on Wheels” and assisting clients with transport plus doing their laundry.
- Aged Care is working closely with Sunrise Health Clinic to deliver the best support to our clients.
- All clients have received all services as per their Care Plans.
- Hyeran Kim is our new Aged Care Coordinator whom started late October.
- Aged Care employees are currently in training for a Certificate III Individual Support.
- Aged Care is in the process of recruiting more members from the community.

346 – Indigenous Broadcasting

- Keith Rogers our Media Officer continues to deliver content relevant to the community. We would love more community/ Stakeholder involvement. This could be done in either interview form or paperwork handed to Keith to broadcast.

348 – Library

- The library is open between 1:00pm and 4:00pm each day, Monday to Friday.
- Community members of all age groups are welcomed to hang out and do activities in the library.

- We have seen an increase of kids attending the library.

350 – Centrelink

- Centrelink is open daily from 8:00am to 4:00pm, Monday to Friday, with two Agents Roberta Roberts and Margaret George servicing the contractual agreement.
- The remote servicing team visited Ngukurr in October.
- Centrelink link continues to be increasingly busy. There has been a number of closures due to Sorry Business.
- The library is open in the afternoons with computers useable for customers to self-service.

401 Night Patrol

- Peter Perry is our new Community Safety Coordinator whom started late October.
- Building a Woman's Night Patrol team. Woman's N/P vehicle is organized.
- Currently in the process of recruiting more members from the community.
- Men's Night Patrol team continues to operate effectively in the community.

404 – Indigenous Sports & Recreation

- Peter Perry is our new Community Safety Coordinator whom started late October.
- We have seen an increase of kids attending the sport and recreation hall for activities.
- Sport and recreation have been operational most days with great attendance. There has been a number of closures due to Sorry Business.
- Peter worked with the Ngukurr School as they use the Sport and Rec hall for gymnastics early November.
- Deadly Hair Dude visited Ngukurr Community during dates of 06th Nov – 10th Nov 2023.
- Currently in the process of recruiting more members from the community.

OTHER / MISCELLANEOUS

Update if applicable.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments fir this report.

GENERAL BUSINESS



ITEM NUMBER	13.2
TITLE	Elected Member Report
REFERENCE	1383363
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**ORDINARY MEETING OF COUNCIL – 25 October 2023**

Council approved the recommendations from the following Meetings:

- recommendations from the Ngukurr Local Authority Meeting Minutes held on 14 September 2023; and
- Provisional recommendations from the Urapunga Local Authority Provisional Meeting held on 14 September 2023.

Council opened a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority. Council discussed about Subdivisional Guidelines and requested the Chief Executive Officer to follow up with Territory Housing to ascertain driveway maintenance and upkeep responsibilities in communities throughout the region, and especially Ngukurr.

Following Major Project update were presented at this Meeting:

Remote Pools Project in Ngukurr

The contract with YMCA NT (YNT) for the management of the Borroloola and Ngukurr swimming pools has been signed. The Borroloola pool opened on 14 October 2023. An opening date for the Ngukurr pool is yet to be set, pending ongoing maintenance works.

Sport & Recreation Master Plan

The draft Sport & Rec Master Plan is currently being finalised prior to being released for public consultation and feedback.

Ngukurr Sports Court Drainage

This project is now completed.

Urapunga Community Hall

The successful contractor has been identified, contract documents currently being drafted. Works will commence in November 2023.

Urapunga Community Welcome Signs The sign design was approved by the Urapunga Local Authority on 14 September 2023. Signs have been procured since then. We are seeking further information from the CSM on the installation activities.

FINANCE AND INFRASTRUCTURE COMMITTEE – 27 September 2023

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER; and
- Councillor John DALYWATER.

Urapunga Community Hall

The tender for this project closed on 29 August 2023. A tender panel has assessed the submissions and TTs Build are the successful tenderer. Commencement and completion dates are currently being finalized jointly by the Council team and TTs Build.

AUDIT AND RISK COMMITTEE MEETING – 23 October 2023

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the Yugul Mangi Ward discussed at the Audit and Risk Committee Meeting.

UPCOMING COUNCIL MEETINGS

13 December 2023 at 8:30am	Ordinary Meeting of Council	Katherine Support Centre
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FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Ordinary Meeting of Council 2023-10-25 [2363] Minutes.DOCX
- 2 Ordinary Meeting of Council 2023-11-15 [2366] Minutes.DOCX



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL
COUNCIL HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NORTHERN TERRITORY ON
WEDNESDAY, 25 OCTOBER 2023 AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR (video conference);
- Councillor Patricia FARREL;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor Owen TURNER;
- Councillor Jana DANIELS;
- Councillor John DALYWATER;
- Councillor Edna ILES; and
- Councillor Selina ASHLEY.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer;
- Muna ROKAHA, Finance Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Ian SWAN, Independent Member, Audit and Risk Committee; and
- Carolyn EAGLE, Independent Member, Audit and Risk Committee.

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:43am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

3.1 FORMAL SWEARING IN AND OATH OF OFFICE

Newly Elected Member is formally sworn-in by the Chief Executive Officer, reciting the Affirmation of Office.

Affirmation:

I, Edna ILES, promise that I will well and truly serve the people of the Roper Gulf region as a Councillor on the Roper Gulf Regional Council without fear or favour, affection or ill-will, and that while I continue to be a Councillor I will to the best of my skill and knowledge perform the functions of the Office of Councillor lawfully, impartially and in good faith.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

149/2023 RESOLVED (Selina ASHLEY/Helen LEE)

CARRIED

That Council accepts the tendered apologies from Councillor Annabelle DAYLIGHT and Councillor Gadrian HOOSAN.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

150/2023 RESOLVED (Samuel EVANS/John DALYWATER)

CARRIED

That Council confirms the minutes from its Ordinary Meeting held on 23 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

151/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Jana DANIELS)

CARRIED

That Council:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) invites the members from the Local Government Remuneration Tribunal to next Ordinary Meeting of Council scheduled to be held on 13 December 2023; and
- (d) nominates Councillor Edna ILES and Councillor John DALYWATER to attend the Local Government Association of the Northern Territory (LGANT) General Meeting and associated conference, scheduled to be held on 07 November 2023 to 10 December 2023.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Mayors Leave and CEO leave - Mayor Tony JACK;
- Subdivisional Guidelines and Town Camp Roads - Mayor Tony JACK;
- Community Housing – Cr. John DALYWATER;
- Minyerri Speed bumps – Cr. Edna ILES;
- Letter of Congratulations for Cr. Edwin NUNGGUMAJBARR – Mayor Tony JACK;
- Animal Management for Minyerri – Cr. Edna ILES ; and
- Fee Waive for Catering Shed for Mataranka School – CEO.

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10 PREVIOUS COMMITTEE MEETING MINUTES**10.1 PREVIOUS COMMITTEE MEETING MINUTES**

152/2023 RESOLVED (Owen TURNER/Selina ASHLEY)

CARRIED

That Council receives and notes the Previous Committee Meeting Minutes report.

Independent Member of Audit and Risk Committee, Ian SWAN and Carolyn EAGLE joined the meeting at 10:18 am and left the meeting at 10:49 am on Briefing Day.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

153/2023 RESOLVED (Helen LEE/Selina ASHLEY)

CARRIED

That Council:

- (a) accepts the incoming correspondence; and
- (b) approves to waive Community Facility hire fees for the Mataranka Halloween Community event on the 28 October 2023.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

154/2023 RESOLVED (Edna ILES/Edwin NUNGGUMAJBARR)

CARRIED

That Council notes the outgoing correspondence.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT**

155/2023 RESOLVED (Owen TURNER/Jana DANIELS)

CARRIED

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the recommendations from the 14 September 2023 Ngukurr Local Authority Minutes;
- (c) approves the Provisional recommendations from the 14 September 2023 Urapunga Local Authority Provisional Meeting minutes;
- (d) prepones the Ngukurr Local Authority Meeting date from 05 December 2023 to 04 December 2023; and
- (e) requests the Chief Executive Officer calls for a '21 day nomination period' to fill the two (2) vacancies on the Ngukurr Local Authority.

13.2 SOUTH WEST GULF WARD REPORT**156/2023 RESOLVED (Samuel EVANS/John DALYWATER)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the Provisional recommendations from the 31 August 2023 Robinson River Local Authority Provisional Meeting minutes;
- (c) rescinds the membership of Richard DIXON from the Robinson Local Authority;
- (d) requests the Chief Executive Officer calls for a '21 day nomination period' to fill the one (1) vacancy on the Robinson River Local Authority;
- (e) accepts the nomination received for Jack GREEN for the Borroloola Local Authority; and
- (f) declines the nomination received for Donald SHADFORTH for the Borroloola Local Authority.

13.3 NUMBULWAR NUMBURINDI WARD REPORT**157/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 15 September 2023 Numbulwar Local Authority minutes; and
- (c) prepones the Numbulwar Local Authority Meeting date from 06 December 2023 to 05 December

13.4 NEVER NEVER WARD REPORT**158/2023 RESOLVED (Patricia FARRELL/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Provisional meeting minutes held on 19 July 2023;
- (c) approves the recommendations from the Hodgson Downs (Minyerri) meeting held on 10 October 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority; and
- (g) postpones the Matakana and Jilkminggan Local Authority meeting date from 13 November 2023 to 30 November 2023;
- (h) appoints Councillor Annabelle DAYLIGHT in accordance with Section 77 of the *Local Government Act 2019*, to be the elected member of Mataranka Local Authority;
- (i) declines the nomination received from Peter MOYLE for the Hodgson Downs (Minyerri) Local Authority; and
- (j) postpones the Hodgson Downs (Minyerri) Local Authority Meeting date from 04 December 2023 to 06 December 2023.

13.5 NYIRANGGULUNG WARD REPORT**159/2023 RESOLVED (Selina ASHLEY/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council:

- (a) receives and notes the Nyiranggulung Ward Report;
- (b) approves the recommendations from the Manyallaluk Local Authority Meeting held on 02 October 2023;
- (c) ratifies and endorses the provisional membership of Benjamin ULAMARI and Sherese

- DOOLEY for the purpose of Quorum of Manyallaluk Local Authority Meeting held on 02 October 2023; and accepts their membership on the Manyallaluk Local Authority;
- (d) amends the Barunga Minutes from 03 October 2023 item 13.9 and adds Barunga entrance (\$15,000) by removing Airport turn off; and
 - (e) sets the Wugularr (Beswick) meeting dates on 27 November 2023 and Bulman Local Authority Meeting date on 28 November 2023 in accordance with Section 96(2) of the *Local Government Act 2019*.

Meeting adjourned at 10:10am and reconvened at 10:28am.

14 GENERAL BUSINESS

14.1 MAYOR AND CEO LEAVE - Mayor Tony JACK

160/2023 **RESOLVED** (Selina ASHLEY/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives, notes and approves:

- (a) the Mayoral leave from 13 November 2023 to 04 December 2023;
- (b) the Deputy Mayor to be officially acting in the position of Mayor (Principal Member) in accordance with Section 59 (2) of the *Local Government Act 2019*; and
- (c) the Chief Executive Officer's leave from 22 November 2023 to 04 December 2023 (inclusive) and Christmas to New Year leave from 27 December to 29 December 2023 (inclusive).

14.2 SUBDIVISINAL GUIDELINES AND TOWN CAMP ROADS - Mayor Tony JACK

161/2023 **RESOLVED** (Helen LEE/Owen TURNER) **CARRIED**

That Council:

- (a) receives and notes the verbal update from Mayor Tony JACK and Chief Executive Officer Marc GARDNER in regards to Subdivisional Guidelines and Town Camp Roads, noting responsibilities and functions of Council and other parties;
- (b) requests the Chief Executive Officer to follow up with Chief Executive Officer of Mabunji Aboriginal Resource Indigenous Corporation regarding Town Camp Roads prior to wet season; and
- (c) requests the Chief Executive Officer to follow up with Territory Housing to ascertain driveway maintenance and upkeep responsibilities in communities throughout the region, and especially Ngukurr.

Cr Samuel EVANS left the meeting, the time being 12:00 pm.

Cr Samuel EVANS returned to the meeting, the time being 12:07 pm.

14.3 COMMUNITY HOUSING - Councillor John DALYWATER

162/2023 **RESOLVED** (John DALYWATER/Selina ASHLEY) **CARRIED**

That Council:

- (a) receives and notes the verbal update on issue regarding Community Housing; and
- (b) requests the Chief Executive Officer to follow up with Department of Territory Housing in regards to the consultation process with Housing Reference Group.

14.4 MINYERRI SPEED BUMPS - Councillor Edna ILES

163/2023 **RESOLVED** (Edna ILES/Kathy-Anne NUMAMURDIRI) **CARRIED**

That Council:

- (a) receives and notes the Cr. ILES concerns pertaining to the inadequacy of the disposition and maintenance of speed bumps in Hodgson Downs (Minyerri);
- (b) receives and note the Chief Executive Officer's outline of the responsibility of Alawa Aboriginal Corporation pertaining to municipal services in Hodgson Downs (Minyerri), including street lights, and maintenance thereof ; and

- (c) requests Chief Executive Officer to follow up delivery of contractual obligations with Alawa Aboriginal Corporation.

14.7 LETTER OF CONGRATULATIONS FOR CR. EDWIN NUNGGUMAJBARR - Mayor
Tony JACK

164/2023 **RESOLVED (Selina ASHLEY/Owen TURNER)** **CARRIED**

That Council requests Chief Executive Officer to write a letter of Congratulations for Councillor Edwin NUNGGUMAJBARR for becoming an ordained Anglican Minister for Numbulwar.

14.8 ANIMAL MANAGEMENT FOR MINYERRI – Councillor Edna ILES

165/2023 **RESOLVED (Edna ILES/Samuel EVANS)** **CARRIED**

That Council:

- (a) receives and notes Cr. ILES' concern pertaining to the feral pig situation in Hodgson Downs (Minyerri);
- (b) receives and notes the verbal overview on the feral pig situation in Hodgson Downs (Minyerri) and throughout the region from the Chief Executive Officer; and
- (c) requests the Chief Executive Officer to investigate and come up with right approach to get rid of Feral Pigs.

14.9 FEE WAIVE FOR CATERING SHED FOR MATARANKA SCHOOL – Chief Executive Officer

166/2023 **RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRI)** **CARRIED**

That Council waives the hire fee for the Mataranka and Jilkminggan Schools to use catering shed for the event of end of year staff gathering.

15 EXECUTIVE REPORTS

15.1 MAYOR'S REPORT

167/2023 **RESOLVED (Judy MacFARLANE/Owen TURNER)** **CARRIED**

That Council receives and notes the Mayoral Report.

15.2 COUNCIL MEETING ATTENDANCE REPORT

168/2023 **RESOLVED (John DALYWATER/Selina ASHLEY)** **CARRIED**

That Council:

- (a) receives and notes the Council Meeting Attendance Report; and
- (b) requests the detail explanation on the reason of apology as made.

15.3 2024 MEETING SCHEDULE - COUNCIL, COMMITTEE AND LOCAL AUTHORITY MEETINGS

169/2023 **RESOLVED (Owen TURNER/Edna ILES)** **CARRIED**

That Council:

- (a) receives and notes the 2024 Meeting Schedule – Council, Committee and Local Authority Meetings report;
- (b) reschedules the Audit and Risk Committee Meeting from 10 April 2024 to 19 February 2024;
- (c) reschedules the Ordinary Meeting of Council from 21 February 2024 to 28 February 2024;
- (d) reschedules the Finance and Infrastructure Committee Meeting from 20 March 2024 to 27 March 2024;

- (e) reschedules the Ordinary Meeting of Council from 17 April 2024 to 24 April 2024;
- (f) requests to convene the April Ordinary Meeting of Council in Barunga;
- (g) requests to convene the April Briefing Day in Manyallauk;
- (h) reschedules the Audit and Risk Committee Meeting dates from 05 June 2024 to 12 June 2024;
- (i) reschedules the Audit and Risk Committee Meeting dates from 14 August to 26 August 2024;
- (j) reschedules the Ordinary Meeting of Council from 21 August 2024 to 28 August 2024;
- (k) reschedules the Audit and Risk Committee Meeting dates from 16 October 2024 to 21 October 2024;
- (l) requests to convene October Ordinary Meeting of Council in Katherine;
- (m) reschedules the Finance and Infrastructure Committee from 20 November 2024 to 27 November 2024; and
- (n) reschedules the Ordinary Council Meeting for December 2024 to Wednesday 11 December 2024.

15.4 NOMINATION FOR FINANCE AND INFRASTRUCTURE COMMITTEE MEMBER

170/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council appoints Councillor John DALYWATER for the vacant position of Finance and Infrastructure Committee member.

16 DEPUTATIONS AND PETITIONS

Cr Selina ASHLEY left the meeting, the time being 10:44 am

Cr Selina ASHLEY returned to the meeting, the time being 10:46 am

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

17.1 PROGRAMS UPDATE REPORT

171/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED

That Council receives and notes the Programs Update Report.

17.2 NDIA SERVICE OFFER

172/2023 RESOLVED (John DALYWATER/Judy MacFARLANE) CARRIED

That Council:

- (a) receives and Notes this Report;
- (b) formally accepts, via Resolution, the National Disability Insurance Agency's Service Offer from Services Australia; and
- (i) to be reviewed within 12 months or offer provisions whichever comes first.

17.3 ANIMAL MANAGEMENT PROGRAMME UPDATE

173/2023 RESOLVED (Edna ILES/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council:

- (a) receives and notes this report pertaining to the Animal Management Programme; and
- (b) requests for Parvo virus vaccinations to be made available in Bulman.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**18.1 LOCAL AUTHORITY PROJECTS UPDATE****174/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) receives and notes the Local Authority Projects Update report;
- (b) approves following provisional allocations of Local Authority funding
Mataranka: \$7,000 towards Mataranka fishing Competition; and
- (c) approves following provisional allocations of Local Authority funding Robinson River:
 - o Speed Bumps \$5,000
 - o AFL Gear \$5,000
 - o Softball Gear \$1,000
 - o Fishing Competition \$2000
 - o Solar lights Installation \$40,000
 - o Signage \$5000
 - o Bollards \$10,000
 - o Basketball Equipment \$500
 - o AFL Post Installation \$10,000
 - o Portable BBQ \$2,000
 - o Food for BBQ \$500

18.2 COUNCIL'S FINANCIAL REPORT AS AT 30 SEPTEMBER 2023**175/2023 RESOLVED (Patricia FARRELL/Owen TURNER)****CARRIED**

That Council receives and notes the Council's Financial Report as at 30 September 2023.

18.3 COMMUNITY GRANTS PROGRAM 2023-24 ROUND 1**176/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council receives, notes and approves the proposed the applications for the 2023-24 Community Grants Program, Round 1.

18.4 DEED OF VARIATION - 4-GBMIB7M – COMMUNITY NIGHT PATROLS PROJECT 2023-24**177/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) receives and notes the Deed of Variation - 4-GBMIB7M – Community Night Patrols Project 2023-24 report;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$240,728.70 funding; and
- (c) approves the use of common seal on the funding agreement documents.

18.5 DEED OF VARIATION - 4-G2UY0XJ – IBMP - 2021-25**178/2023 RESOLVED (Owen TURNER/John DALYWATER)****CARRIED**

That Council:

- (a) receives and notes the Deed of Variation - 4-G2UY0XJ – IBMP - 2021-25;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$14,946.75 funding; and
- (c) approves the use of the common seal on the funding agreement documents.

18.6 ADOPTION OF ANNUAL REPORT**179/2023 RESOLVED (Edwin NUNGGUMAJBARR/Edna ILES)****CARRIED**

That Council defers this matter to a Special Meeting to be called by the Mayor at a later date in accordance with Sections 90 (5), 91 (2) (a) of the *Local Government Act 2019*.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**19.1 MAJOR PROJECTS REPORT****180/2023 RESOLVED (Samuel EVANS/John DALYWATER)****CARRIED**

That Council receives and notes the Major Projects report.

Meeting adjourned at 12:30 pm and reconvened at 1:03 pm

20.1 CONFIRMATION OF PREVIOUS MINUTES CONFIDENTIAL SESSION**181/2023 RESOLVED (Patricia FARRELL/Selina ASHLEY)****CARRIED**

That Council:

- (a) confirms the minutes from Confidential Session of the meeting held on Wednesday, 23 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.2 PREVIOUS COMMITTEE MINUTES CONFIDENTIAL SESSION**182/2023 RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) receives and notes the Previous Committee Confidential Session Meeting minutes report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.3 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE**183/2023 RESOLVED (Selina ASHLEY/Jana DANIELS)****CARRIED**

That Council:

- a) receives and notes the Community Development Programme (CDP) update report.
- b) makes public the resolution from this report in the open minutes of this Council meeting.

20.4 LOCAL AUTHORITY REVIEW**184/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council:

- (a) receives and Notes this Report;
- (b) requests for the Minister for Local Government to formally clarify his Guideline's position on:
 - (i) Whether or not there is a prescribed minimum number of Meetings applicable to a Local Authority, noting the provisions of Clause 7.1 and the requirements

- arising out of Section 96(2) of the *Local Government Act 2019*;
- (ii) Whether or not the eligibility rules of Membership of a Local Authority as prescribed at Section 77 of the *Local Government Act 2019* (especially s77(1)(b)) apply for the purposes of Clauses 6.2 and 8 of his Guideline;
 - (iii) Any rules applicable to Provisional Members of a Local Authority who do not have their provisional membership ratified by Council; and
 - (iv) What happens in the event where Council does not ratify Provisional Members in accordance with Clause 6.2 of his Guideline, however the provisional members' appointment was critical to the attainment of a Quorum or a Provisional Meeting.
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

20.5 HUMAN RESOURCE STRATEGY

185/2023 RESOLVED (Samuel EVANS/Jana DANIELS)

CARRIED

That Council:

- (a) receives and notes the Human Resources Strategy Progress report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.7 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE

186/2023 RESOLVED (John DALYWATER/Helen LEE)

CARRIED

That Council:

- (a) receives and notes the report in relation to the Chief Executive Officer Review Committee;
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.8 LEASE OF LOT 58 LARRIMAH

187/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)

CARRIED

That Council:

- (a) receives and notes the report in relation to the Lease of Lot 58 at Larrimah;
- (b) defers the matter to the Finance and Infrastructure Committee on the 29 November 2023;
- (c) requests Chief Executive Officer to invite Mr. Steve BALDWIN, of Larrimah, to the next Finance and Infrastructure Committee Meeting on the 29 November 2023 to present his proposal for the Lease of the above property; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

20 CONFIDENTIAL ITEMS

DECISION TO MOVE TO CLOSED SESSION

188/2023 RESOLVED (Kathy-Anne NUMAMURDIRI/Selina ASHLEY)

CARRIED

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda:-

20.1 Confirmation of Previous Minutes Confidential Session - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

20.2 Previous Committee Minutes Confidential Session - *The report will conducted in*

accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

- 20.3 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.4 Local Authority Review** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 20.5 Human Resources Strategy** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iii), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
- 20.6 Successful Community Grants for Round 1, 2023-2024** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 20.7 Chief Executive Officer Review Committee** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(a), (c)(iii), (d), (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.8 Lease of Lot 58 Larrimah** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(b), (c)(i)-(iv), (e), (f), information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

The meeting moved to the Confidential Session at 1:04pm.

RETURN TO OPEN

189/2023 RESOLVED (Owen TURNER/John DALYWATER)

CARRIED

That pursuant to Section 99(2) and 293(1) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 2:34 pm.

21 CLOSE OF MEETING

The meeting closed at 2:34 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 25 October 2023 and will be confirmed at the next meeting.

Mayor Tony JACK

Confirmed on Wednesday, 13 December 2023.

Unconfirmed



MINUTES OF THE SPECIAL MEETING OF THE ROPER GULF REGIONAL
COUNCIL HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 15 NOVEMBER 2023 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor John DALYWATER;
- Councillor Jana DANIELS;
- Councillor Annabelle DAYLIGHT; and
- Councillor Selina ASHLEY.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW; General Manager Corporate Services and Sustainability;
- Cristian COMAN, Manager Corporate Compliance (minute-secretary);
- James SANDERS, Finance Manager; and
- Kenny JOHANSEN, (Acting) Information Communication Technology Manager.

1.3 Guests

- Matthew KENNON, Merit Partners (Council's Auditors)
- Lawrence AUTENCIO, Merit Partners (Council's Auditors)

2 MEETING OPENED

The Special Meeting of Council opened at 10:00am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

190/2023 RESOLVED (Annabelle DAYLIGHT/Selina ASHLEY)

CARRIED

That Council accepts the tendered apologies from Councillor Gadrian HOOSAN, Councillor Samuel EVANS, Councillor Owen TURNER, Councillor Edna IIES and Councillor Patricia

FARRELL. The apologies of Councillor Patricia FARRELL and Councillor Edna ILES were not received due to an Information Communication Technology (ICT) issue. Their apologies will be deferred to the next Ordinary Meeting of Council for consideration.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

7 BUSINESS ARISING FROM PREVIOUS MINUTES

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10 PREVIOUS COMMITTEE MEETING MINUTES

11 INCOMING CORRESPONDENCE

12 OUTGOING CORRESPONDENCE

13 WARD REPORTS

14 GENERAL BUSINESS

15 EXECUTIVE REPORTS

16 DEPUTATIONS AND PETITIONS

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

18.1 ADOPTION OF ANNUAL REPORT

191/2023 **RESOLVED** (Helen LEE/Selina ASHLEY)

CARRIED

That Council, in accordance with Chapter 14 of the *Local Government Act 2019* (the Act), formally adopts the Annual Report and all content therein, with edits, as a true and accurate record of:

- (a) Its audited Annual Financial Statement (in accordance with ss 207, 208, 290, 291 (1) of the Act);
 - (b) Its assessed performance against its stated goals as outlined in its Regional Plan; and
 - (c) All other reportable obligations according to applicable law;
- for the 2022-2023 Financial Year.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

The meeting re-opened to the public at 0:00am/pm.

20 CLOSE OF MEETING

The meeting closed at 10:24 am.

This page and the preceding pages are the minutes of the Special Meeting of Council held on Wednesday, 15 November 2023 and will be confirmed at the next meeting.

Mayor Tony JACK

Confirmed on Wednesday, 13 December 2023.

GENERAL BUSINESS



ITEM NUMBER	13.3
TITLE	Council Financial Report for the period 31.10.2023
REFERENCE	1384316
AUTHOR	Manisha CHAMKUR, Financial Accountant

RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023 to October 2023.

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are variances in few activities as outlined in the attached expenditure report. The brief explanation for these differences in budget and actual cost for each division is as follows:

Operating Income:

Operating Income of \$1,592,077 was received over the 2023-24 Financial Year for Ngukurr against a budget of \$1,333,257 resulting in a variance of \$258,821. Major contributors to the variance include income from operating grants and subsidies due to income recognition from liability as projects reach further stages of progression.

Operating Expenditure:

Total Operating Expenditure for the year of \$1,491,101 against a budget of \$1,333,257 the resulting total variance in operating expenditure of \$157,845. The major cause of variance is due to underspends in staff vacancies and contract and material expenses due to underspend in project which are yet to commence. Also, there will be a review of internal cost postings. The change will be reflected in the next report.

Capital Expenditure:


Capital works yet to commence, budgeted at 1.02M for the purchase of plant and equipment, motor vehicle, staff housing and sport infrastructure facilities.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Financial Report 31.10.2023.pdf

Roper Gulf Regional Council						
Financial Report as at						
31-October-2023						
Location 20 Ngukurr						
	24GLACT	23GLBUD1		23GLBUD1		
	Year to Date	Year to Date		Full Year		
	Actual (\$)	Budget (\$)	Variance (\$)	Budget (\$)		Explanation
Income						
10 - RGRC Contribution	1,178,831					Roper Gulf contribution after covering all the grant funded expenses.
12 - Income Council Fees and Charges	57,894	65,974	-8,081	197,923		
13 - Income Operating Grants Subsidies	308,671	1,172,793	-864,121	3,518,378		The major cause in variance is from Local Authority Funding. Income will be recognised from liability as projects reach further stages of progression.
17 - Income Agency and Commercial Services	46,681	0	46,681	0		
19 - Other Income	0	94,490	-94,490	283,469		
Total Operating Income	1,592,077	1,333,257	258,821	3,999,770		
Operating Expenditure						
21 - Employee Expenses	438,519	671,926	-233,407	2,015,778		The major cause of variance is due to staff absences and vacancy in various positions.
22 - Contract and Material Expenses	281,233	590,040	-308,807	1,770,121		The major cause in variance is due to underspend in Projects which are yet to commence.
25 - Other Operating Expenses Expenses	134,076	39,867	94,209	119,600		The main cause of variance is due to general operating expenses and operational expenditure is on track against the budget.
26. Finance Expenses	257,276	0	257,276	0		Review of Finance expenses is required as there has been no budget allocated. The change will be reflected after the budget review.
30.Internal Cost Allocations	365,564	0	365,564	0		Review of internal cost postings is required. The change will be reflected in the next report.
Councillor Allowances	13,833	28,543	-14,710	85,629		
Local Authority Meeting Allowancesd	600	2,880	-2,280	8,641		
Total Expenditure	1,491,101	1,333,257	157,845	3,999,770		
Operating Surplus/Deficit	100,976	0	100,976	0		
Total Capital Expenditure	100,976	85,025	15,951	1,020,300		Planned Capital Expenditure purchases for Front End Loader, Toyota Hilux, Staff Housing and commenced works for Sports Court Drainage
Net Operating Position	0	0	0	0		