



AGENDA

MATARANKA LOCAL AUTHORITY MEETING

THURSDAY, 30 NOVEMBER 2023

Notice is given that the next Mataranka Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Thursday, 30 November 2023 at 1:00pm
The Conference Room Council Service Delivery Centre, Mataranka
Or
Via Microsoft Teams Meeting
Meeting ID: 497 887 463 587
Passcode: ikrzRq

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'David Hurst'.

David HURST
ACTING CHIEF EXECUTIVE OFFICER

MATARANKA CURRENT MEMBERSHIP:

Appointed Members

1. Councillor Annabelle DAYLIGHT
2. Sue EDWARDS;
3. Margaret MINNETT;
4. Michael SOMERS;
5. Rachael WALTERS;
6. Anthony HEASLIP;
7. Desmond BARRITT; and
8. **VACANT**

MEMBERS: 8

COUNCIL: 1

LOCAL AUTHORITY: 7

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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14	OTHER BUSINESS	
	Nil.	
15	CLOSE OF MEETING	

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Mataranka Local Authority Meeting Previous Minutes
REFERENCE	1383334
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority confirms the minutes from the meeting held on 01 August 2023, and affirms them to be a true and accurate record of the meetings decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Mataranka Local Authority held a meeting as a **Provisional** on Tuesday, 01 August 2023. Attached are the recorded minutes from that meeting for the Local Authority to confirm.

ISSUES/OPTIONS/SWOT

The next scheduled Mataranka Local Authority Meeting is on Tuesday, 06 February 2024 at 1:00pm.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Mataranka Local Authority 2023-08-01 [2323] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MATARANKA LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, MATARANKA
ON TUESDAY, 1 AUGUST 2023 AT 05:30PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Michael SOMERS (Chairperson);
- Margaret MINNET;
- Sue EDWARDS; and
- Desmond BARRITT (arrived late).

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Karyn KALAMARAS, Council Services Manager (Mataranka);
- Maricar RHODES, Executive Assistant to the Chief Executive Officer;
- Tracey WALLACE, Council Services Coordinator (Jilkminggan);
- Rodney HOFFMAN, Aboriginal Community Liaison Officer;
- Deanna KENNEDY, Aboriginal Community Liaison Officer;
- Bhumika ADHIKARI, Governance Officer (minute taker);
- Sarka HIEKOVA, Senior Administration Support Officer; and
- Joseph SMITH, Resource Recover Coordinator (via videoconference).

1.3 Guests

- Mayor Tony JACK (via videoconference);
- Adelaide LAQERE, Department of Chief Minister and Cabinet (via teleconference);
- Dr Heather STEWART, Community Engagement and Information Program Project Director - CSIRO; and
- Magen PETIT, Community Engagement and Information Program research technician - CSIRO.

2 MEETING OPENED

The Mataranka Local Authority Meeting opened at 5:50pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

MAT P-30/2023 (Margaret MINNETT/Sue EDWARDS) **CARRIED**

That the Provisional Mataranka Local Authority accepts the tendered apologies from Alan Chapman, Judy MacFARLANE, Anthony HEASLIP and Rachael WALTERS.

5 QUESTIONS FROM THE PUBLIC**6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Mataranka Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 MATARANKA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

MAT P-30/2023 (Margaret MINNETT/Sue EDWARDS) **CARRIED**

That the Provisional Mataranka Local Authority confirms the minutes from the meeting held on 02 May 2023, and affirms them to be a true and accurate record of the meetings decisions and proceedings.

Desmond BARRITT joined the meeting at 5:57pm.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

MAT P-31/2023 (Desmond BARRITT/Sue EDWARDS) **CARRIED**

That the Provisional Mataranka Local Authority:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items; and
- (c) requests the item 14.4 Dump Points to remain as-is.

9 CALL FOR ITEMS OF OTHER BUSINESS

- Dump Management - Des BARRITT

10 INCOMING CORRESPONDENCE**10.1 INCOMING CORRESPONDENCE**

MAT P-32/2023 (Sue EDWARDS/Desmond BARRITT) **CARRIED**

That the Provisional Mataranka Local Authority receives and notes the Incoming Correspondence.

11 OUTGOING CORRESPONDENCE**11.1 OUTGOING CORRESPONDENCE**

MAT P-33/2023 (Sue EDWARDS/Desmond BARRITT) **CARRIED**

That the Provisional Mataranka Local Authority receives and notes the Outgoing Correspondence.

12 OPERATIONAL REPORTS

12.1 MATARANKA LOCAL AUTHORITY PROJECTS UPDATE

MAT P-34/2023 (Margaret MINNETT/Desmond BARRITT) CARRIED

That the Provisional Mataranka Local Authority:

- (a) receives and notes the Local Authority Projects Update report;
- (b) provisionally allocates \$7000 from the Unallocated Funds to the Fishing Club for the Mataranka Fishing Competition; and
- (c) requests Council management to develop a scope of works and costings for the hardcover for the Mulgan Camp Playground.

12.2 LOCAL AUTHORITY MEMBER ATTENDANCE

MAT P-35/2023 (Desmond BARRITT/Margaret MINNETT) CARRIED

That the Provisional Mataranka Local Authority:

- (a) receives and notes the Local Authority Member Attendance report.
- (b) requests the Chief Executive Officer to follow up with Local Authority Member Alan CHAPMAN in regards to his commitment to Local Authority; and
- (c) supports Judy MacFARLANE to be a Local Authority Member and Chairperson of the Mataranka Local Authority.

13 GENERAL BUSINESS

13.1 STARLINK

MAT P-36/2023 (Sue EDWARDS/Desmond BARRITT) CARRIED

That the Provisional Mataranka Local Authority:

- (a) receives and notes the Starlink report;
- (b) starlink unit be installed in the Council office as redundancy for when Telstra link is down; and
- (c) starlink unit to be utilised by outstations and Governance for when they travel to sites without 4G or internet.

L.A Member Desmond BARRITT left the meeting, the time being 06:44 pm.

L.A Member Desmond BARRITT returned to the meeting, the time being 06:45 pm.

13.2 COUNCIL SERVICES REPORT

MAT P-37/2023 (Margaret MINNETT/Desmond BARRITT) CARRIED

That the Provisional Mataranka Local Authority receives and notes the Council Services Report.

13.3 ELECTED MEMBER REPORT

MAT P-38/2023 (Sue EDWARDS/Desmond BARRITT) CARRIED

That the Provisional Mataranka Local Authority receives and notes the Elected Member Report.

13.4 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 30.06.2023

MAT P-39/2023 (Desmond BARRITT/Sue EDWARDS) CARRIED

That the Provisional Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to Jun 2023.

13.5 COMMUNITY DEVELOPMENT PROGRAMME

MAT P-40/2023

(Desmond BARRITT/Margaret MINNETT)

CARRIED

That the Provisional Mataranka Local Authority receives and notes the Community Development Program (CDP) report.

14 OTHER BUSINESS**14.1 DUMP MANAGEMENT - Desmond BARRITT***No resolution required*

That the Provisional Mataranka Local Authority:

- (a) receives and notes the verbal update on Dump Points; and
- (b) requests the Resource recovery Coordinator to suggest and come up with the better plan and system as the Community Members facing a problem of increased number of flies and rats.

CSIRO presented to Mataranka Local Authority Meeting in regards to Community Engagement programme at 7:24pm to 7:38pm.

15 CLOSE OF MEETING

The meeting closed at 7:41 pm.

This page and the proceeding pages are the Minutes of the Mataranka Local Authority Meeting held on Tuesday, 1 August 2023 and confirmed Tuesday, 7 November 2023.

Chairperson

Confirmed on Tuesday, 7 November 2023.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1380718
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Action List.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

MATARANKA ACTION LIST

8.1 ACTION LIST

REPORT IN AGENDA?

MAT Q-1/2023 **(Rachael WALTERS/Anthony HEASLIP)** **CARRIED**

That the Mataranka Local Authority;

- (a) receives and notes the Action List;
- (b) requests Council follows up with Land Corporation regarding land release for the tip;
- (c) requests Council investigates a new dump site including a four (4) year timeline for the new site to be operational;
- (d) requests Council send an invitation to Minister UIBO to attend the 01 August 2023 Mataranka Local Authority Meeting; and
- (e) requests the issue of 'Land Release' become a standing item on the action list.

Note: The Local Authority requests that the Remuneration Tribunal outcome is emailed to all Local Authority Members.

12.1 Mataranka Local Authority Projects Update

MAT Q-2/2023 **(Margaret MINNETT/Desmond BARRITT)** **CARRIED**

That the Mataranka Local Authority;

- (a) receives and notes the Local Authority Projects Update report;
- (b) approves the allocation of \$561.00 from the Local Authority Project Fund (LAPF) towards the purchasing of an A4 size plaque for the cemetery (in recognition of the contribution of financial assistance from the Mataranka Better Half Club in relation to Cemetery improvements in 2022.); and
- (c) approves the allocation of \$30,000.00 from the Local Authority Project Fund (LAPF) towards the surveying of one side of Gunn street for the installation of Footpaths.

14.5 SUPPORT FOR REMOVAL OF DUMPED CARS

MAT Q-3/2023 **(Michael SOMERS/Desmond BARRITT)** **CARRIED**

That the Mataranka Local Authority requests Council to write to the Department of Infrastructure, Planning and Logistics to request assistance in the removal of dumped cars on Crown Land.

14.6 DUMP POINT - Local Authority Member Michael SOMERS

MAT Q-4/2023 **(Anthony HEASLIP/Michael SOMERS)** **CARRIED**

That the Mataranka Local Authority;

- (a) receives and notes that an investigation for a new site for a dump point is underway;
- (b) requests that Council provide signage to advertise the dump points at King River Rest Area and Waloch Rest Area;
- (c) notes that the Local Authorities first preference for the new location for the dump point is north of the Recycling Centre; and
- (d) notes that the Local Authorities second preference for the new location for the dump point is the airstrip.

14.8 SEWERAGE SYSTEM

MAT Q-5/2023 **(Anthony HEASLIP/Rachael WALTERS)** **CARRIED**

That the Mataranka Local Authority requests that Council write to the Minister of Infrastructure and Power and Water Co in regards to installing a Sewerage System in Mataranka.

14.9 STARLINK

MAT Q-6/2023 **(Rachael WALTERS/Michael SOMERS)** **CARRIED**

That the Mataranka Local Authority;

- (a) requests Council investigates Starlink being implemented into Mataranka;
- (b) requests a report back to the 01 August 2023 Mataranka Local Authority meeting regarding the Starlink investigation including cost estimates and a general overview of what Starlink does/is.

14.2 LAND RELEASE IN MATARANKA – Deputy Mayor Judy MacFARLANE

MAT Q-7/2022

That the Mataranka Local Authority requests that the regional office of the Chief Minister and Cabinet's to follow up on the land release in Mataranka.

In progress. Several meetings with Government and Ministers.

14.4 REMOVING COMMUNITY SIGNS ON ROPER HIGHWAY AND HOMESTEAD SLIPWAY – Anthony HEASLIP

MAT Q-8/2022

That the Mataranka Local Authority;

- (a) requests the Chief Executive Officer to write to the Department of Lands Planning and Logistics in regards to removing the irrelevant community area signs;
- (b) requests the Department of Lands Planning and Logistics to extend the slip lane off the Stuart Highway to the Mataranka Homestead Road.

Requests sent to Department – awaiting response

13.3 LOCAL AUTHORITY REVIEW REPORT

MAT Q-9/2022

That the Mataranka Local Authority;

- (a) receives and notes the Local Authority Review report; and
- (b) requests the Chief Executive Officer invite a representative from the Department of Chief Minister and Cabinet to a community meeting to provide assistance with the Local Authority Review Report.

Followed up, however Mayor now representative on NT Local Authority Review Panel regarding actions from the review.

14.5 FOOTPATHS

MAT Q-10/2022

That the Mataranka Local Authority requests the Chief Executive Officer investigate the provision of footpaths on Sterling, Gunn, and Warloch Street in Mataranka.

Added to projects register and currently being assessed as part of Council's gated project process.

12.1 MATARANKA LOCAL AUTHORITY PROJECTS UPDATE

MAT P-34/2023

(Margaret MINNETT/Desmond BARRITT)

CARRIED

That the Provisional Mataranka Local Authority:

- (a) receives and notes the Local Authority Projects Update report;
- (b) provisionally allocates \$7000 from the Unallocated Funds to the Fishing Club for the Mataranka Fishing Competition; and
- (c) requests Council management to develop a scope of works and costings for the hardcover for the Mulgan Camp Playground.

13.1 STARLINK

MAT P-36/2023

(Sue EDWARDS/Desmond BARRITT)

CARRIED

That the Provisional Mataranka Local Authority:

- (a) receives and notes the Starlink report;
- (b) starlink unit be installed in the Council office as redundancy for when Telstra link is down; and
- (c) starlink unit to be utilised by outstations and Governance for when they travel to sites without 4G or internet.

14.1 DUMP MANAGEMENT - *Desmond BARRITT*

No resolution required

That the Provisional Mataranka Local Authority:

- (a) receives and notes the verbal update on Dump Points; and
- (b) requests the Resource recovery Coordinator to suggest and come up with the better plan and system as the Community Members facing a problem of increased number of flies and rats.

ATTACHMENTS

Nil.

INCOMING CORRESPONDENCE



ITEM NUMBER 10.1
TITLE Incoming Correspondence
REFERENCE 1383343
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Incoming Correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	02 November 2023	Jayne McALISTER, Director regions, Department of Corporate and Digital Development	Marc GARDNER, Chief Executive Officer	Reporting Telecommunicati ons problems	1380694

ATTACHMENTS

- 1 what-to-do-telecommunications-fail-2023-10-16 FINAL.pdf

What to do if telecommunications services fail

Follow these steps to help resolve a telecommunications services issue within the community.

1. Identify the failed service

Is the type of service or services a:

- mobile phone service (includes voice and data)
- fixed line voice (phone lines)
- fixed line broadband data (internet)
- community phones or WiFi phone in remote communities (pay phones)
- satellite broadband data (internet)
- local WiFi installation (internet)

2. Identify the service provider

The service provider will:

- be the company the bills are paid to
- have contact details displayed on the pay phone
- have details on a landing screen when you access community WiFi

3. Report the fault to the service provider

In all instances, **you must report the fault** to the service provider.

1. Contact the identified service provider to report the fault.
2. Provide as much information as you can, including:
 - a. the nature of the fault (identified in step 1)
 - b. your location
 - c. when the fault was identified and if any action has been taken.
3. Keep a note of the information you gave the provider and any response received.

Service provider contact details

Telstra	Mobile, fixed line voice and broadband services especially in remote NT areas.	132 200
Optus	Mobile and broadband services mainly in larger centres.	133 937
Vodafone	Mobile services mainly in larger centres.	1300 650 410
Activ8me	Community and WiFi phones.	132 288
NBN	Only contact NBN about damage to network infrastructure. Contact your retail service provider for all other issues. The NBN isn't a residential service provider.	1800 687 626
Others	Use published contact details for that service provider.	
WiFi	Contact the service provider. For example CAYLUS, NT Library, local council, etc.	

What to do if telecommunications services fail

4.

Not satisfied with a service provider's response



Are you unhappy with the response from your service provider?

If you **have reported the fault** and are unhappy with the response, you can get in touch with the Telecommunications Industry Ombudsman (TIO) to report your dissatisfaction.

Keep a note of the information you gave the TIO and any response received.

Phone: 1800 062 058

Issues with community WiFi Services?

Any problems with community WiFi services need to be solved by the provider. This service issue doesn't fall under the TIO.

5.

More ways to seek assistance



Telstra issues

Local members of the Legislative Assembly, ministerial officers and local council officers are able to contact Telstra directly on behalf of residents if a **reported** Telstra fault is not being dealt with. 0418 185 683

Telecommunications issue

The Office of Digital Government can assist with ongoing and systemic issues – email the details of issue to:

officeofdigitalgovernment.dcdd@nt.gov.au

OPERATIONAL REPORTS



ITEM NUMBER	12.1
TITLE	Mataranka Local Authority Projects Update
REFERENCE	1382161
AUTHOR	Puspa KARKI, Executive Support Coordinator

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Mataranka Local Authority has received a total of \$419,763 from the Northern Territory Government for the Local Authority Project Fund. Annual allocation is based on a formula related to population. To date the Mataranka Local Authority has allocated \$374,913.20 including surplus funds available from completed projects.

ISSUES/OPTIONS/SWOT

- Please refer to the attached LA funding report as at 31st October 2023.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

The Mataranka Local Authority currently has \$90,315.29 to allocate to new projects.

ATTACHMENTS

- 1 LA Projects Mataranka 31.10.2023.pdf

Mataranka Local Authority Project Funding		31 October 2023
Funding received from Department	\$	419,763.00
Funds allocated to projects by Local Authority Members	\$	374,913.20
Surplus/(Deficit) from completed projects	\$	45,465.49
Remaining Unallocated Funds	\$	90,315.29

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
8/11/2022 PR1813822	Ramp access to Museum	\$ 10,000.00	\$ 1,759.73	On 08/11/2022 LA allocated \$10,000 towards installation of ramp to museum building. COMPLETED. Awaiting final invoice.
2/05/2023	Plaque for the Cemetery	\$ 561.00		On 02/05/2023 LA allocated \$561 towards purchasing of A4 size plaque for Mataranka Better Half Club. Plaque Ordered.
	Mataranka Fishing Competition	\$ 7,000.00		Provisionally allocated on 01.08.2023 LA. Officially allocated OMC 25.10.2023. Invoiced, ready to pay.
	Total for current projects in progress	\$ 17,561.00	\$ 1,759.73	
	Total for completed projects	\$ 357,352.20	\$ 311,886.71	
	Grand Total	\$ 374,913.20	\$ 313,646.44	

OPERATIONAL REPORTS

ITEM NUMBER	12.2
TITLE	Local Authority Member Attendance
REFERENCE	1383331
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration and states that Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Mataranka Local Authority Member Attendance

Local Authority Member Attendance	10 May 2022	09 August 2022	08 November 2022	07 February 2023	02 May 2023	01 August 2023
Deputy Mayor Judy MacFarlane	P	P	P	AP	P	AP
Alan Chapman	P	AP	AP	AP	AP	AP
Sue Edwards	P	P	P	P	AP	P
Margaret Minnett	P	P	P	P	P	P
Michael Somers	P	P	P	P	P	P
Rachael Walters	P	AP	P	P	P	AP
Desmond BARRITT	-	P	P	P	P	P
Anthony Heaslip	AP	P	P	P	P	AP

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS



ITEM NUMBER	13.1
TITLE	ComSafe report to the Mataranka Local Authority Meeting
REFERENCE	1380719
AUTHOR	Rachael WALTERS, Programs Administration Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Community Safety report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

In Mataranka, Council receives funding from the National Indigenous Australians Agency to deliver the Community Night Patrol program and the Indigenous Sport & Recreation Program.

ISSUES/OPTIONS/SWOT

During the period 1 July to 30 September 2023, the following statistics are of note for each program.

Indigenous Sport & Recreation

- 60 children participated in the program during the reporting period.
- 51% of participants were male.
- 49% of participants were female.

Community Night Patrol

- 216 individuals were assisted during the reporting period in response to 141 separate incidents.
- 45% of interactions were with males.
- 55% of interactions were with females.
- 98% of interactions were alcohol related.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

GENERAL BUSINESS



ITEM NUMBER	13.2
TITLE	Elected Member Report
REFERENCE	1383330
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**ORDINARY MEETING OF COUNCIL – 23 August 2023**

Council approved the Provisional recommendations from the Mataranka Local Authority Provisional meeting held on 01 August 2023.

Council rescinded the membership of Alan CHAPMAN from the Mataranka Local Authority Meeting and requested the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority, one (1) vacancy on the Jilkminggan Local Authority and one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority.

At this Meeting, Council changed the meeting time of the Mataranka Local Authority to commence at 1:00pm on scheduled meeting dates due to safety and logistical issues.

Council received nomination from Naomi WILFRED for the Hodgson Downs (Minyerri) Local Authority and accepted the nomination at this meeting.

Council approved the budget amendment of \$125,000 for the Mataranka Dump Point.

Following Major projects were discussed at this Meeting:

Mataranka Dump Point

This has been prioritised as urgent works. After subsequent discussions with DIPL it was identified that a replacement Dump Point will be located at the existing site as soon as possible. The initial scope of works was put to public quotation, however the respondent contractors pricing indicated the need to move the full tender and prompted a re-design to reduce costs. The current budget allocation is \$125,000. Estimated costs are now \$250,000, requiring a budget amendment of an additional \$125,000. This is currently out to tender with a closing date of 7 September 2023.

Stan Martin Park

This project has been completed.

ORDINARY MEETING OF COUNCIL – 25 October 2023

Council approved the recommendations from the following Local Authority Meetings:

- Provisional recommendations from the Hodgson Downs (Minyerri) Provisional meeting held on 19 July 2023; and
- Recommendations from the Hodgson Downs (Minyerri) meeting held on 10 October 2023.

Council requested the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority, one (1) vacancy on the Jilkminggan Local Authority and one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority.

Nomination received from Peter MOYLE for the Hodgson Downs (Minyerri) Local Authority was declined at this meeting.

Council also appointed Councillor Annabelle DAYLIGHT in accordance with Section 77 of the *Local Government Act 2019*, to be the elected member of Mataranka Local Authority;

Council waived the hire fee for the Mataranka and Jilkminggan Schools to use catering shed for the event of end of year staff gathering and the Community Facility hire fees for the Mataranka Halloween Community event on the 28 October 2023.

Council received a letter from LA Member Sue EDWARDS in regards to change of Time for Local Authority Meeting and responded back to all L.A Members.

At this Meeting Councillor Edna ILES raised her concern pertaining to the inadequacy of the disposition and maintenance of speed bumps in Hodgson Downs (Minyerri) and the Chief Executive Officer's outlined the responsibility of Alawa Aboriginal Corporation pertaining to municipal services in Hodgson Downs (Minyerri), including street lights, and maintenance thereof. Council requested the Chief Executive Officer to follow up on delivery of contractual obligations with Alawa Aboriginal Corporation.

Apart from this Council also requested the Chief Executive Officer to investigate and come up with right approach to get rid of Feral Pigs in Minyerri.

Following Major Projects were discussed at this meeting:

Mataranka Aged Care Kitchen

The kitchen has been installed and certification has now been completed. Roofing works and flooring works required to complete the project are currently being quoted on.

Mataranka Dump Point

The contract for this project has been issued. Clearances obtained via Northern Territory Department of Health. Works to commence imminently.

Mataranka Septic

Stage 1 and Stage 2 drawings are complete. These include for Aged Care, kitchen and external ablution block. Plans have been developed for future- proofing for further site development.

FINANCE AND INFRASTRUCTURE COMMITTEE – 27 SEPTEMBER 2023

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor John DALYWATER;
- Councillor Annabelle DAYLIGHT;
- Councillor Samuel EVANS;

- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Owen TURNER.

At this Meeting, Committee received a Deed of Variation - 4-HY28ZJ6 – Jilkminggan and Beswick Outside School Hours Care 2023-24 report and approved the Chief Executive Officer to sign the Deed of Variation for \$19,554.75 funding.

AUDIT AND RISK COMMITTEE MEETING – 23 October 2023

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the Never Never Ward discussed at the Audit and Risk Committee Meeting.

UPCOMING COUNCIL MEETINGS

13 December 2023	10:00am	Ordinary Meeting of Council	RGRC Support Centre, Katherine
29 November 2023	9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre, Katherine
10 April 2024	10:00am	Audit and Risk Committee Meeting	RGRC Support Centre, Katherine

Unless indicated otherwise, all Council meetings are open to the public.

LOCAL AUTHORITY	NUMBER OF VACANCIES
Matarnka Local Authority	1
Jilkminggan Local Authority	1
Hodgson Downs (Minyerri) Local Authority	1

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Ordinary Meeting of Council 2023-08-23 [2333] Minutes.DOCX
- 2 Ordinary Meeting of Council 2023-10-25 [2363] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY, 23 AUGUST 2023
AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Patricia FARRELL (video conference);
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor John DALYWATER; and
- Councillor Selina ASHLEY.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Clare CUPITT, Acting General Manager Corporate Services and Engagement;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Dick GUIT OAM, Independent Chair, Land Development Committee;
- Jasmine HUSSON, Senior Program Manager, Land Development, Planning and Development, Department of Infrastructure, Planning and Logistics; and
- Ash RINGIN, Consultant Project Manager – Housing Projects, Department of Infrastructure, Planning and Logistics.

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:58am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

115/2023 **RESOLVED** (Helen LEE/Annabelle DAYLIGHT)

CARRIED

That Council:

- (a) accepts the tendered apology from Councillor Owen TURNER; and
- (b) does not accept the tendered apology from Councillor Jana DANIELS.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

116/2023 **RESOLVED** (John DALYWATER/Kathy-Anne NUMAMURDIRDI)

CARRIED

That Council confirms the minutes from its Ordinary Meeting held on 21 June 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

117/2023 **RESOLVED** (Selina ASHLEY/Annabelle DAYLIGHT)

CARRIED

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- NT Remuneration Tribunal Determination – Vehicle Allowance – (CEO Marc GARDNER);
- Subdivisional Guidelines;
- Ngukurr Boat Ramp Road; – (CEO Marc GARDNER)
- Reconciliation Action Plan Summary report;
- CEO Review Committee – Confidential session; and
- Local Authority Review – (CEO Marc GARDNER).

9 DISCLOSURES OF INTEREST

Chief Executive Officer Marc GARDNER, declared an interest as Council representative for item 15.7 CouncilBiz report.

10 PREVIOUS COMMITTEE MEETING MINUTES

10.1 PREVIOUS COMMITTEE MEETING MINUTES

118/2023 **RESOLVED** (Patricia FARRELL/Samuel EVANS)

CARRIED

That Council receives and notes the Previous Committee Meeting Minutes report.

15.1 ELECTION OF DEPUTY MAYOR**119/2023 RESOLVED (John DALYWATER/Selina ASHLEY)****CARRIED**

That Council:

- (a) appoints Councillor Helen LEE as Deputy Mayor for a term of 2 years or until the next general election of the Council (whichever is sooner);
- (b) formally acknowledges the valuable service and contribution of former Cr MacFarlane to the Roper Gulf Regional Council over many years of service.

N.B. The election of the Deputy Mayor was undertaken by way of secret ballot with the Chief Executive Officer as the Returning Officer for the process. The results of which were publicly declared in open session. The decision to hold a secret ballot was unanimous.

The results were publicly declared as follows:

Deputy Mayor:

Cr. Helen LEE (nominated by Cr. John DALYWATER); 8 votes in favour.

Cr. Samuel EVANS (self-nominated); 2 votes in favour.

Karen HOCKING, Project Manager from the Department of the Chief Minister and Cabinet provided Code of Conduct Training at 10:05 and finished the Training at 10:28am.

Council adjourned the meeting for morning tea at 10:28am and reconvened at 11:05am.

Dick GUIT OAM, Independent Chair, Land Development Committee and the Department of Infrastructure, Planning and Logistics team presented to Council on Subdivisional Guidelines at 11:05am and left the meeting at 11:35am.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE****120/2023 RESOLVED (Kathy-Anne NUMAMURDIRI/Edwin NUNGGUMAJBARR)**
CARRIED

That Council:

- (a) accepts the incoming correspondence;
- (b) requests the Chief Executive Officer to invite the Remuneration Tribunal to Ordinary Meeting of Council scheduled to be held on Wednesday, 25 October 2023 in Ngukurr;
- (c) requests the Chief Executive Officer to include Agenda item on the Big Rivers Region Mayors and CEOs' Meeting;
- (d) requests the Chief Executive Officer to write to the Remuneration Tribunal with further queries about \$5000 budget capped per year for the vehicle allowance; and
- (e) requests the Chief Executive Officer to write a letter of support to the Murweh Shire Council, Office of the Mayor in relation to Remote Australians Matter conference.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE****121/2023 RESOLVED (Selina ASHLEY/Samuel EVANS)****CARRIED**

That Council notes the outgoing correspondence.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT****122/2023 RESOLVED (Helen LEE/Selina ASHLEY)****CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the Provisional recommendations from the 06 June 2023 Ngukurr Local Authority Minutes; and
- (c) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

*Cr Gadrian HOOSAN left the meeting, the time being 11:40 am.**Cr Gadrian HOOSAN returned to the meeting, the time being 11:42 am.**Cr Tony JACK left the meeting, the time being 11:43 am.**Cr Tony JACK returned to the meeting, the time being 11:45 am.***13.2 SOUTH WEST GULF WARD REPORT****123/2023 RESOLVED (Gadrian HOOSAN/Annabelle DAYLIGHT)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 03 August 2023 Borroloola Local Authority Minutes;
- (c) rescinds the membership of Raymond ANDERSON from Borroloola Local Authority;
- (d) requests the Chief Executive Officer calls for a 21 day nomination period to fill the one (1) vacancy on the Borroloola Local Authority;
- (e) rescinds the membership of Jasmine CAMPBELL, Curtis SHADFORTH and Margaret SHADFORTH from the Robinson Local Authority; and
- (d) reduces the total membership of Robinson River Local Authority from Twelve (12) members to Nine (9) members.

*Cr Annabelle DAYLIGHT left the meeting, the time being 12:03 pm.**Cr Annabelle DAYLIGHT returned to the meeting, the time being 12:04 pm.***13.3 NUMBULWAR NUMBURINDI WARD REPORT****124/2023 RESOLVED (Edwin NUNGGUMAJBARR/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 20 July 2023 Numbulwar Local Authority Minutes;
- (c) notes the resignation tendered by David MURRUNGUN from the Numbulwar Local Authority;
- (d) approves the nomination received from Amanda NGALMI for membership on the Numbulwar Local Authority; and
- (f) requests to postpone the Numbulwar Local Authority from Wednesday, 06 September 2023 to Friday, 15 September 2023.

Council adjourned for Lunch at 12:34pm and reconvened at 1:15pm.

13.4 NEVER NEVER WARD REPORT**125/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Mataranka Local Authority Meeting held on 01 August 2023;
- (c) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Meeting held on 19 July 2023;
- (d) approves the nomination received from Naomi WILFRED for membership on the Hodgson Downs (Minyerri) Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority;
- (i) rescinds the membership of Alan CHAPMAN from the Mataranka Local Authority Meeting;
- (j) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority; and
- (k) change the meeting time of the Mataranka Local Authority to commence at 1:00pm on scheduled meeting dates due to safety and logistical issues.

13.5 NYIRANGGULUNG WARD REPORT**126/2023 RESOLVED (Selina ASHLEY/Helen LEE) CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the Provisional recommendations from the Wugularr (Beswick) Local Authority Meeting held on 03 July 2023;
- (c) approves the recommendations from the Barunga Local Authority Meeting held on 04 July 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority;
- (e) requests to reconvene one more Manyallaluk Local Authority before considering possibility of combining Barunga and Manyallaluk Local Authority together; and
- (f) amends the Barunga Local Authority Minutes to include Charlane BULUMBARA and Ambrose BULUMBARA as present.

14 GENERAL BUSINESS**14.1 CITIZEN OF THE YEAR AWARDS, AUSTRALIA DAY****127/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes this report;
- (b) submits one Citizen of the Year Award registration for the entire Roper Gulf region, rather than submitting a registration for each community;
- (c) any nominations from each Award category be entered into the Roper Gulf region award; and
- (d) each community hold a localised Australia Day event which is not registered with the Australia Day Council and no large regional event is held.

14.2 NT REMUNERATION TRIBUNAL DETERMINATION – VEHICLE ALLOWANCE – CEO MARC GARDNER

128/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) CARRIED

That Council invites the members of the NT Remuneration Tribunal to the October Ordinary Meeting of Council in Ngukurr to consult the Council in relation to the amendments to the determination Local Government Elected Members and Local Authority Allowances Determination.

14.3 SUBDIVISIONAL GUIDELINES

129/2023 RESOLVED (John DALYWATER/Selina ASHLEY) CARRIED

That Council:

- (a) acknowledges and thanks the Northern Territory Government in relation to the presentation on the new Northern Territory Subdivisional Guidelines; and
- (b) formally accepts the new Northern Territory Subdivisional Guidelines as being applicable to the entire Roper Gulf Regional Council area.

14.4 NGUKURR BOAT RAMP ROADS

130/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/John DALYWATER) CARRIED

That Council in principle supports the allocation up to \$1,000,000 towards road upgrades to Ngukurr Boat Ramp, if Government funding partners are successful in the allocation of funds towards a new Ngukurr Boat Ramp.

14.5 RECONCILIATION ACTION PLAN SUMMARY REPORT

131/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR) CARRIED

That Council receives and notes the verbal update on Reconciliation Action Plan.

14.6 CEO REVIEW COMMITTEE – CONFIDENTIAL SESSION

This item is moved into Confidential Session.

14.7 LOCAL AUTHORITY REVIEW

132/2023 RESOLVED (Selina ASHLEY/Samuel EVANS) CARRIED

That Council requests the Chief Executive Officer provide a report to Council on the review of all Local Authorities of the Roper Gulf Regional Council for the 25 October 2023 Ordinary Meeting of Council.

15 EXECUTIVE REPORTS

15.2 MAYOR'S REPORT

133/2023 RESOLVED (Helen LEE/Annabelle DAYLIGHT) CARRIED

That Council receives and notes the Mayoral Report.

15.3 COUNCIL MEETING ATTENDANCE REPORT

134/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR) CARRIED

That Council receives and notes the Council Meeting Attendance Report.

15.4 LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY - CALL FOR MOTIONS - NOVEMBER 2023 GENERAL MEETING

135/2023 RESOLVED (John DALYWATER/Samuel EVANS) CARRIED

That Council:

- (a) receives and notes the Local Government Association of the Northern Territory – Call for Motions – November 2023 General Meeting report;
- (b) submits motions to the Local Government Association of the Northern Territory on issues of strategic importance as below:
 - Land availability;
 - Alcohol management;
 - Social Planning;
 - Role and Sustainability of Local Government and Mechanism for reviewing financial assistance grant methodology;
 - Town Camp Roads;
 - Northern Territory Government Protocols with Council;
 - Numbulwar Safe House;
 - Remuneration Tribunal; and
 - Cotton industry issues.
- (c) nominates Mayor Tony JACK, Deputy Mayor Helen LEE, Cr. Samuel EVANS, Cr. Selina ASHLEY, Cr. Kathy-Anne NUMAMURDIRDI, Cr. Patricia FARRELL and Cr. Annabelle DAYLIGHT to attend the meeting and conference.

15.5 LGANT 2022-2023 MEMBER VALUE PROPOSITION REPORT AND MEMBER SUBSCRIPTION INVOICE

136/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Selina ASHLEY) CARRIED

That Council receives and notes the LGANT 2022-2023 Member Value Proposition Report and Member Subscription Invoice report.

15.6 RECOMMENDED CHANGES TO LOCATION OF ORDINARY MEETING OF COUNCIL AND DATE OF AUDIT & RISK COMMITTEE - OCTOBER 2023

137/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR) CARRIED

That Council:

- (a) does not approve a change to the location of the Ordinary Meeting of Council on 25th October 2023, from Ngukurr Community to Katherine; and
- (b) does approve a change to the meeting date of the Audit and Risk Committee from 18th October 2023 to 23rd October 2023 at 11:00am.

15.7 COUNCILBIZ UPDATE

138/2023 RESOLVED (Samuel EVANS/Selina ASHLEY) CARRIED

That Council receives and notes the report in relation to the CouncilBiz Update.

15.8 CHANGES TO ORGANISATIONAL DELEGATIONS (NON FINANCIAL)

139/2023 RESOLVED (Edwin NUNGGUMAJBARR/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council approves the changes to the Organisational Delegations Manual (non-Financial).

16 DEPUTATIONS AND PETITIONS

Cr Edwin NUNGGUMAJBARR left the meeting, the time being 02:36 pm.

Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 02:37 pm.

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

17.1 IMPROVED VISITOR MANAGEMENT AND LIVING SKILLS PLANS FOR MULGGAN CAMP 2023-24**140/2023 RESOLVED (Annabelle DAYLIGHT/Selina ASHLEY)****CARRIED**

That Council:

- (a) receives and notes the Improved Visitor Management and Living Skills Plans for Mulggan Camp Agreement for 2023 – 24 report; and
- (b) approves the use of the Common Seal for the execution of the funding agreement for the above program with the Department of Territory Families and Communities.

17.2 COMMUNITY SERVICES & ENGAGEMENT DIVISIONAL UPDATE**141/2023 RESOLVED (Samuel EVANS/Gadrian HOOSAN)****CARRIED**

That Council:

- (a) receives and notes the Community Services & Engagement Divisional Update report; and
- (b) approves for the Chief Executive Officer to sign and enter into the agreement with YMCA NT for the management of the Borroloola and Ngukurr swimming pools.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**18.1 2023-24 COMMUNITY GRANTS PROGRAM****142/2023 RESOLVED (Kathy-Anne NUMAMURDIRI/Patricia FARRELL)****CARRIED**

That Council notes and approves the proposed timeline for the 2023-24 Community Grants Program, Round 1.

18.2 LOCAL AUTHORITY PROJECTS UPDATE**143/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)****CARRIED**

That Council receives and notes the Local Authority Projects Update report.

*Cr Annabelle DAYLIGHT left the meeting, the time being 02:50 pm.**Cr Annabelle DAYLIGHT returned to the meeting, the time being 02:51 pm.**Cr Samuel EVANS left the meeting, the time being 02:51 pm.**Cr Samuel EVANS returned to the meeting, the time being 02:54 pm.***18.3 COUNCIL'S FINANCIAL REPORT AS AT 31 JULY 2023****144/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)****CARRIED**

That Council receives and notes the Council's Financial Report as at 31 July 2023.

18.4 NUMBULWAR SAFE HOUSE**145/2023 RESOLVED (Selina ASHLEY/Helen LEE)****CARRIED**

That Council writes to Hon Selena UIBO, Member for Arnhem (Numbulwar), the Minister for Aboriginal Affairs and also the Hon Kate WORDEN, Minister for Territory Families and Minister for Prevention of Domestic, Family and Sexual Violence, in relation to establishing a Women's Refuge / Safe House at Numbulwar and requesting that the Territory take-on this as a priority project and apply for the upcoming funding that will soon be available through the Commonwealth FO2021-7622 Safe Places Emergency Accommodation Program.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

19.1 MAJOR PROJECTS REPORT**146/2023 RESOLVED (Helen LEE/Selina ASHLEY)****CARRIED**

That Council:

- (a) receives and notes the Major Projects report;
- (b) approves the budget amendment of \$45,000 (Council contribution) and \$20,000 (Barunga Local Authority contribution) for the Barunga Softfall Project; and
- (c) approves the budget amendment of \$125,000 for the Mataranka Dump Point.

20 CONFIDENTIAL ITEMS**DECISION TO MOVE TO CLOSED SESSION****147/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

20.1 Confirmation of Previous Minutes Confidential Session - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.2 Previous Committee Minutes Confidential Session - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.3 Community Development Programme (CDP) Update - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

20.4 Chief Executive Officer's Report - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (c)(iii) (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

The meeting moved to the Confidential Session at 3:56pm.

RETURN TO OPEN**148/2023 RESOLVED (John DALYWATER/Samuel EVANS)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 4:27pm.

21 CLOSE OF MEETING

The meeting closed at 4:28 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 23 August 2023 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on Wednesday, 25 October 2023.

Unconfirmed



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL
COUNCIL HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NORTHERN TERRITORY ON
WEDNESDAY, 25 OCTOBER 2023 AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR (video conference);
- Councillor Patricia FARREL;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor Owen TURNER;
- Councillor Jana DANIELS;
- Councillor John DALYWATER;
- Councillor Edna ILES; and
- Councillor Selina ASHLEY.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer;
- Muna ROKAHA, Finance Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Ian SWAN, Independent Member, Audit and Risk Committee; and
- Carolyn EAGLE, Independent Member, Audit and Risk Committee.

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:43am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

3.1 FORMAL SWEARING IN AND OATH OF OFFICE

Newly Elected Member is formally sworn-in by the Chief Executive Officer, reciting the Affirmation of Office.

Affirmation:

I, Edna ILES, promise that I will well and truly serve the people of the Roper Gulf region as a Councillor on the Roper Gulf Regional Council without fear or favour, affection or ill-will, and that while I continue to be a Councillor I will to the best of my skill and knowledge perform the functions of the Office of Councillor lawfully, impartially and in good faith.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

149/2023 RESOLVED (Selina ASHLEY/Helen LEE)

CARRIED

That Council accepts the tendered apologies from Councillor Annabelle DAYLIGHT and Councillor Gadrian HOOSAN.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

150/2023 RESOLVED (Samuel EVANS/John DALYWATER)

CARRIED

That Council confirms the minutes from its Ordinary Meeting held on 23 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

151/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Jana DANIELS)

CARRIED

That Council:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) invites the members from the Local Government Remuneration Tribunal to next Ordinary Meeting of Council scheduled to be held on 13 December 2023; and
- (d) nominates Councillor Edna ILES and Councillor John DALYWATER to attend the Local Government Association of the Northern Territory (LGANT) General Meeting and associated conference, scheduled to be held on 07 November 2023 to 10 December 2023.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Mayors Leave and CEO leave - Mayor Tony JACK;
- Subdivisional Guidelines and Town Camp Roads - Mayor Tony JACK;
- Community Housing – Cr. John DALYWATER;
- Minyerri Speed bumps – Cr. Edna ILES;
- Letter of Congratulations for Cr. Edwin NUNGGUMAJBARR – Mayor Tony JACK;
- Animal Management for Minyerri – Cr. Edna ILES ; and
- Fee Waive for Catering Shed for Mataranka School – CEO.

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10 PREVIOUS COMMITTEE MEETING MINUTES**10.1 PREVIOUS COMMITTEE MEETING MINUTES**

152/2023 RESOLVED (Owen TURNER/Selina ASHLEY) CARRIED

That Council receives and notes the Previous Committee Meeting Minutes report.

Independent Member of Audit and Risk Committee, Ian SWAN and Carolyn EAGLE joined the meeting at 10:18 am and left the meeting at 10:49 am on Briefing Day.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

153/2023 RESOLVED (Helen LEE/Selina ASHLEY) CARRIED

That Council:

- (a) accepts the incoming correspondence; and
- (b) approves to waive Community Facility hire fees for the Mataranka Halloween Community event on the 28 October 2023.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

154/2023 RESOLVED (Edna ILES/Edwin NUNGGUMAJBARR) CARRIED

That Council notes the outgoing correspondence.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT**

155/2023 RESOLVED (Owen TURNER/Jana DANIELS) CARRIED

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the recommendations from the 14 September 2023 Ngukurr Local Authority Minutes;
- (c) approves the Provisional recommendations from the 14 September 2023 Urapunga Local Authority Provisional Meeting minutes;
- (d) prepones the Ngukurr Local Authority Meeting date from 05 December 2023 to 04 December 2023; and
- (e) requests the Chief Executive Officer calls for a '21 day nomination period' to fill the two (2) vacancies on the Ngukurr Local Authority.

13.2 SOUTH WEST GULF WARD REPORT**156/2023 RESOLVED (Samuel EVANS/John DALYWATER)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the Provisional recommendations from the 31 August 2023 Robinson River Local Authority Provisional Meeting minutes;
- (c) rescinds the membership of Richard DIXON from the Robinson Local Authority;
- (d) requests the Chief Executive Officer calls for a '21 day nomination period' to fill the one (1) vacancy on the Robinson River Local Authority;
- (e) accepts the nomination received for Jack GREEN for the Borroloola Local Authority; and
- (f) declines the nomination received for Donald SHADFORTH for the Borroloola Local Authority.

13.3 NUMBULWAR NUMBURINDI WARD REPORT**157/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 15 September 2023 Numbulwar Local Authority minutes; and
- (c) prepones the Numbulwar Local Authority Meeting date from 06 December 2023 to 05 December

13.4 NEVER NEVER WARD REPORT**158/2023 RESOLVED (Patricia FARRELL/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Provisional meeting minutes held on 19 July 2023;
- (c) approves the recommendations from the Hodgson Downs (Minyerri) meeting held on 10 October 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority; and
- (g) postpones the Matakana and Jilkminggan Local Authority meeting date from 13 November 2023 to 30 November 2023;
- (h) appoints Councillor Annabelle DAYLIGHT in accordance with Section 77 of the *Local Government Act 2019*, to be the elected member of Mataranka Local Authority;
- (i) declines the nomination received from Peter MOYLE for the Hodgson Downs (Minyerri) Local Authority; and
- (j) postpones the Hodgson Downs (Minyerri) Local Authority Meeting date from 04 December 2023 to 06 December 2023.

13.5 NYIRANGGULUNG WARD REPORT**159/2023 RESOLVED (Selina ASHLEY/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the recommendations from the Manyallaluk Local Authority Meeting held on 02 October 2023;
- (c) ratifies and endorses the provisional membership of Benjamin ULAMARI and Sherese

- DOOLEY for the purpose of Quorum of Manyallaluk Local Authority Meeting held on 02 October 2023; and accepts their membership on the Manyallaluk Local Authority;
- (d) amends the Barunga Minutes from 03 October 2023 item 13.9 and adds Barunga entrance (\$15,000) by removing Airport turn off; and
 - (e) sets the Wugularr (Beswick) meeting dates on 27 November 2023 and Bulman Local Authority Meeting date on 28 November 2023 in accordance with Section 96(2) of the *Local Government Act 2019*.

Meeting adjourned at 10:10am and reconvened at 10:28am.

14 GENERAL BUSINESS

14.1 MAYOR AND CEO LEAVE - Mayor Tony JACK

160/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

CARRIED

That Council receives, notes and approves:

- (a) the Mayoral leave from 13 November 2023 to 04 December 2023;
- (b) the Deputy Mayor to be officially acting in the position of Mayor (Principal Member) in accordance with Section 59 (2) of the *Local Government Act 2019*; and
- (c) the Chief Executive Officer's leave from 22 November 2023 to 04 December 2023 (inclusive) and Christmas to New Year leave from 27 December to 29 December 2023 (inclusive).

14.2 SUBDIVISINAL GUIDELINES AND TOWN CAMP ROADS - Mayor Tony JACK

161/2023 RESOLVED (Helen LEE/Owen TURNER)

CARRIED

That Council:

- (a) receives and notes the verbal update from Mayor Tony JACK and Chief Executive Officer Marc GARDNER in regards to Subdivisional Guidelines and Town Camp Roads, noting responsibilities and functions of Council and other parties;
- (b) requests the Chief Executive Officer to follow up with Chief Executive Officer of Mabunji Aboriginal Resource Indigenous Corporation regarding Town Camp Roads prior to wet season; and
- (c) requests the Chief Executive Officer to follow up with Territory Housing to ascertain driveway maintenance and upkeep responsibilities in communities throughout the region, and especially Ngukurr.

Cr Samuel EVANS left the meeting, the time being 12:00 pm.

Cr Samuel EVANS returned to the meeting, the time being 12:07 pm.

14.3 COMMUNITY HOUSING - Councillor John DALYWATER

162/2023 RESOLVED (John DALYWATER/Selina ASHLEY)

CARRIED

That Council:

- (a) receives and notes the verbal update on issue regarding Community Housing; and
- (b) requests the Chief Executive Officer to follow up with Department of Territory Housing in regards to the consultation process with Housing Reference Group.

14.4 MINYERRI SPEED BUMPS - Councillor Edna ILES

163/2023 RESOLVED (Edna ILES/Kathy-Anne NUMAMURDIRI)

CARRIED

That Council:

- (a) receives and notes the Cr. ILES concerns pertaining to the inadequacy of the disposition and maintenance of speed bumps in Hodgson Downs (Minyerri);
- (b) receives and note the Chief Executive Officer's outline of the responsibility of Alawa Aboriginal Corporation pertaining to municipal services in Hodgson Downs (Minyerri), including street lights, and maintenance thereof; and

- (c) requests Chief Executive Officer to follow up delivery of contractual obligations with Alawa Aboriginal Corporation.

14.7 LETTER OF CONGRATULATIONS FOR CR. EDWIN NUNGGUMAJBARR - Mayor
Tony JACK

164/2023 **RESOLVED** (Selina ASHLEY/Owen TURNER)

CARRIED

That Council requests Chief Executive Officer to write a letter of Congratulations for Councillor Edwin NUNGGUMAJBARR for becoming an ordained Anglican Minister for Numbulwar.

14.8 ANIMAL MANAGEMENT FOR MINYERRI – Councillor Edna ILES

165/2023 **RESOLVED** (Edna ILES/Samuel EVANS)

CARRIED

That Council:

- (a) receives and notes Cr. ILES' concern pertaining to the feral pig situation in Hodgson Downs (Minyerri);
- (b) receives and notes the verbal overview on the feral pig situation in Hodgson Downs (Minyerri) and throughout the region from the Chief Executive Officer; and
- (c) requests the Chief Executive Officer to investigate and come up with right approach to get rid of Feral Pigs.

14.9 FEE WAIVE FOR CATERING SHED FOR MATARANKA SCHOOL – Chief Executive Officer

166/2023 **RESOLVED** (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)

CARRIED

That Council waives the hire fee for the Mataranka and Jilkminggan Schools to use catering shed for the event of end of year staff gathering.

15 EXECUTIVE REPORTS

15.1 MAYOR'S REPORT

167/2023 **RESOLVED** (Judy MacFARLANE/Owen TURNER)

CARRIED

That Council receives and notes the Mayoral Report.

15.2 COUNCIL MEETING ATTENDANCE REPORT

168/2023 **RESOLVED** (John DALYWATER/Selina ASHLEY)

CARRIED

That Council:

- (a) receives and notes the Council Meeting Attendance Report; and
- (b) requests the detail explanation on the reason of apology as made.

15.3 2024 MEETING SCHEDULE - COUNCIL, COMMITTEE AND LOCAL AUTHORITY MEETINGS

169/2023 **RESOLVED** (Owen TURNER/Edna ILES)

CARRIED

That Council:

- (a) receives and notes the 2024 Meeting Schedule – Council, Committee and Local Authority Meetings report;
- (b) reschedules the Audit and Risk Committee Meeting from 10 April 2024 to 19 February 2024;
- (c) reschedules the Ordinary Meeting of Council from 21 February 2024 to 28 February 2024;
- (d) reschedules the Finance and Infrastructure Committee Meeting from 20 March 2024 to 27 March 2024;

- (e) reschedules the Ordinary Meeting of Council from 17 April 2024 to 24 April 2024;
- (f) requests to convene the April Ordinary Meeting of Council in Barunga;
- (g) requests to convene the April Briefing Day in Manyallauk;
- (h) reschedules the Audit and Risk Committee Meeting dates from 05 June 2024 to 12 June 2024;
- (i) reschedules the Audit and Risk Committee Meeting dates from 14 August to 26 August 2024;
- (j) reschedules the Ordinary Meeting of Council from 21 August 2024 to 28 August 2024;
- (k) reschedules the Audit and Risk Committee Meeting dates from 16 October 2024 to 21 October 2024;
- (l) requests to convene October Ordinary Meeting of Council in Katherine;
- (m) reschedules the Finance and Infrastructure Committee from 20 November 2024 to 27 November 2024; and
- (n) reschedules the Ordinary Council Meeting for December 2024 to Wednesday 11 December 2024.

15.4 NOMINATION FOR FINANCE AND INFRASTRUCTURE COMMITTEE MEMBER

170/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council appoints Councillor John DALYWATER for the vacant position of Finance and Infrastructure Committee member.

16 DEPUTATIONS AND PETITIONS

Cr Selina ASHLEY left the meeting, the time being 10:44 am

Cr Selina ASHLEY returned to the meeting, the time being 10:46 am

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

17.1 PROGRAMS UPDATE REPORT

171/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED

That Council receives and notes the Programs Update Report.

17.2 NDIA SERVICE OFFER

172/2023 RESOLVED (John DALYWATER/Judy MacFARLANE) CARRIED

That Council:

- (a) receives and Notes this Report;
- (b) formally accepts, via Resolution, the National Disability Insurance Agency's Service Offer from Services Australia; and
- (i) to be reviewed within 12 months or offer provisions whichever comes first.

17.3 ANIMAL MANAGEMENT PROGRAMME UPDATE

173/2023 RESOLVED (Edna ILES/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council:

- (a) receives and notes this report pertaining to the Animal Management Programme; and
- (b) requests for Parvo virus vaccinations to be made available in Bulman.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**18.1 LOCAL AUTHORITY PROJECTS UPDATE****174/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) receives and notes the Local Authority Projects Update report;
- (b) approves following provisional allocations of Local Authority funding
Mataranka: \$7,000 towards Mataranka fishing Competition; and
- (c) approves following provisional allocations of Local Authority funding Robinson River:
 - o Speed Bumps \$5,000
 - o AFL Gear \$5,000
 - o Softball Gear \$1,000
 - o Fishing Competition \$2000
 - o Solar lights Installation \$40,000
 - o Signage \$5000
 - o Bollards \$10,000
 - o Basketball Equipment \$500
 - o AFL Post Installation \$10,000
 - o Portable BBQ \$2,000
 - o Food for BBQ \$500

18.2 COUNCIL'S FINANCIAL REPORT AS AT 30 SEPTEMBER 2023**175/2023 RESOLVED (Patricia FARRELL/Owen TURNER)****CARRIED**

That Council receives and notes the Council's Financial Report as at 30 September 2023.

18.3 COMMUNITY GRANTS PROGRAM 2023-24 ROUND 1**176/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council receives, notes and approves the proposed the applications for the 2023-24 Community Grants Program, Round 1.

18.4 DEED OF VARIATION - 4-GBMIB7M – COMMUNITY NIGHT PATROLS PROJECT 2023-24**177/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) receives and notes the Deed of Variation - 4-GBMIB7M – Community Night Patrols Project 2023-24 report;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$240,728.70 funding; and
- (c) approves the use of common seal on the funding agreement documents.

18.5 DEED OF VARIATION - 4-G2UY0XJ – IBMP - 2021-25**178/2023 RESOLVED (Owen TURNER/John DALYWATER)****CARRIED**

That Council:

- (a) receives and notes the Deed of Variation - 4-G2UY0XJ – IBMP - 2021-25;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$14,946.75 funding; and
- (c) approves the use of the common seal on the funding agreement documents.

18.6 ADOPTION OF ANNUAL REPORT**179/2023 RESOLVED (Edwin NUNGGUMAJBARR/Edna ILES)****CARRIED**

That Council defers this matter to a Special Meeting to be called by the Mayor at a later date in accordance with Sections 90 (5), 91 (2) (a) of the *Local Government Act 2019*.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**19.1 MAJOR PROJECTS REPORT****180/2023 RESOLVED (Samuel EVANS/John DALYWATER)****CARRIED**

That Council receives and notes the Major Projects report.

Meeting adjourned at 12:30 pm and reconvened at 1:03 pm

20.1 CONFIRMATION OF PREVIOUS MINUTES CONFIDENTIAL SESSION**181/2023 RESOLVED (Patricia FARRELL/Selina ASHLEY)****CARRIED**

That Council:

- (a) confirms the minutes from Confidential Session of the meeting held on Wednesday, 23 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.2 PREVIOUS COMMITTEE MINUTES CONFIDENTIAL SESSION**182/2023 RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) receives and notes the Previous Committee Confidential Session Meeting minutes report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.3 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE**183/2023 RESOLVED (Selina ASHLEY/Jana DANIELS)****CARRIED**

That Council:

- a) receives and notes the Community Development Programme (CDP) update report.
- b) makes public the resolution from this report in the open minutes of this Council meeting.

20.4 LOCAL AUTHORITY REVIEW**184/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council:

- (a) receives and Notes this Report;
- (b) requests for the Minister for Local Government to formally clarify his Guideline's position on:
 - (i) Whether or not there is a prescribed minimum number of Meetings applicable to a Local Authority, noting the provisions of Clause 7.1 and the requirements

- arising out of Section 96(2) of the *Local Government Act 2019*;
- (ii) Whether or not the eligibility rules of Membership of a Local Authority as prescribed at Section 77 of the *Local Government Act 2019* (especially s77(1)(b)) apply for the purposes of Clauses 6.2 and 8 of his Guideline;
 - (iii) Any rules applicable to Provisional Members of a Local Authority who do not have their provisional membership ratified by Council; and
 - (iv) What happens in the event where Council does not ratify Provisional Members in accordance with Clause 6.2 of his Guideline, however the provisional members' appointment was critical to the attainment of a Quorum or a Provisional Meeting.
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

20.5 HUMAN RESOURCE STRATEGY

185/2023 RESOLVED (Samuel EVANS/Jana DANIELS)

CARRIED

That Council:

- (a) receives and notes the Human Resources Strategy Progress report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.7 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE

186/2023 RESOLVED (John DALYWATER/Helen LEE)

CARRIED

That Council:

- (a) receives and notes the report in relation to the Chief Executive Officer Review Committee;
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.8 LEASE OF LOT 58 LARRIMAH

187/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)

CARRIED

That Council:

- (a) receives and notes the report in relation to the Lease of Lot 58 at Larrimah;
- (b) defers the matter to the Finance and Infrastructure Committee on the 29 November 2023;
- (c) requests Chief Executive Officer to invite Mr. Steve BALDWIN, of Larrimah, to the next Finance and Infrastructure Committee Meeting on the 29 November 2023 to present his proposal for the Lease of the above property; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

20 CONFIDENTIAL ITEMS

DECISION TO MOVE TO CLOSED SESSION

188/2023 RESOLVED (Kathy-Anne NUMAMURDIRI/Selina ASHLEY)

CARRIED

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda:-

20.1 Confirmation of Previous Minutes Confidential Session - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

20.2 Previous Committee Minutes Confidential Session - *The report will conducted in*

accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

- 20.3 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.4 Local Authority Review** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 20.5 Human Resources Strategy** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iii), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
- 20.6 Successful Community Grants for Round 1, 2023-2024** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 20.7 Chief Executive Officer Review Committee** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(a), (c)(iii), (d), (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.8 Lease of Lot 58 Larrimah** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(b), (c)(i)-(iv), (e), (f), information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

The meeting moved to the Confidential Session at 1:04pm.

RETURN TO OPEN

189/2023 RESOLVED (Owen TURNER/John DALYWATER)

CARRIED

That pursuant to Section 99(2) and 293(1) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 2:34 pm.

21 CLOSE OF MEETING

The meeting closed at 2:34 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 25 October 2023 and will be confirmed at the next meeting.

Mayor Tony JACK

Confirmed on Wednesday, 13 December 2023.

Unconfirmed

GENERAL BUSINESS

ITEM NUMBER	13.3
TITLE	Council Financial Report for the period 01.07.2023 - 31.10.2023
REFERENCE	1383571
AUTHOR	Manisha CHAMKUR, Financial Accountant

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023 to October 2023.

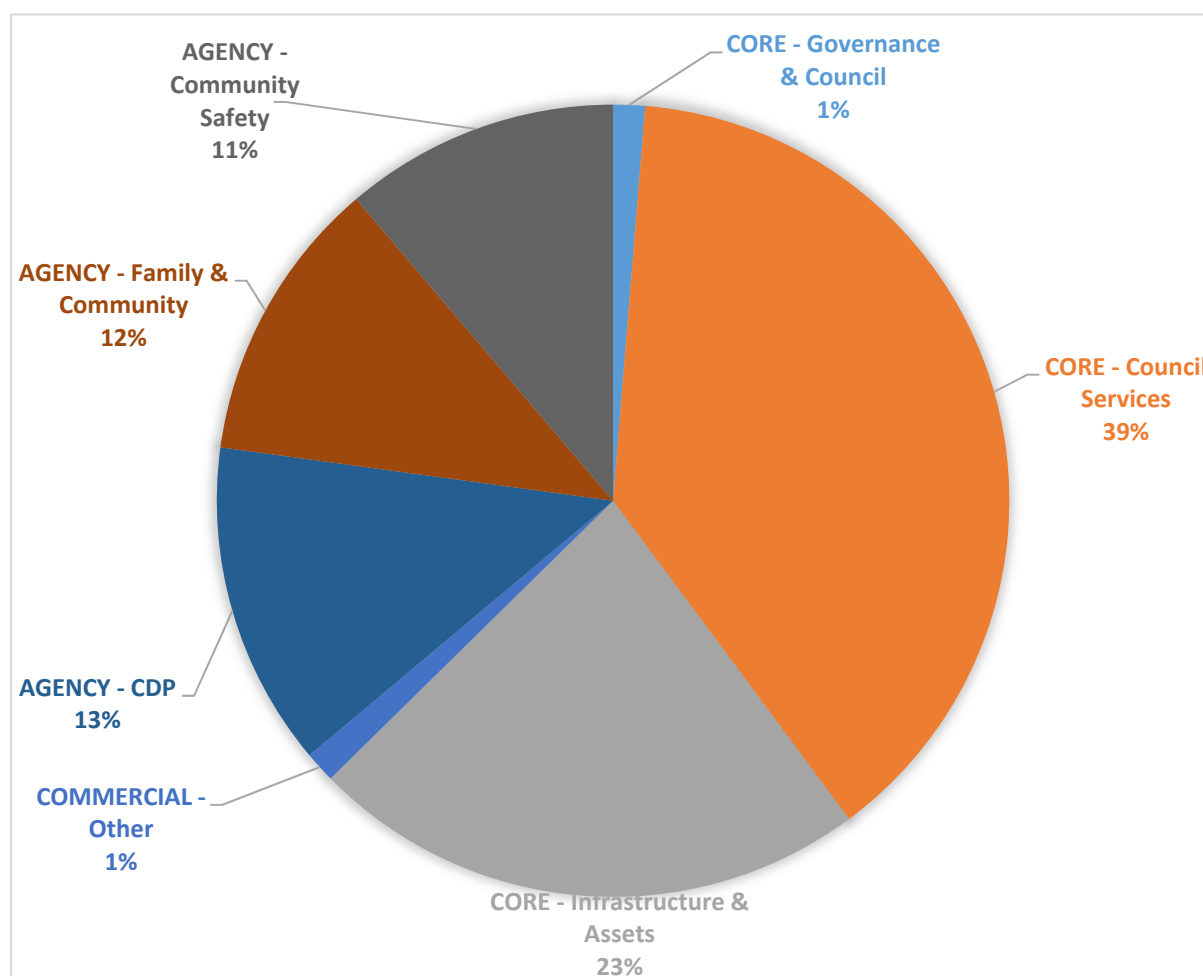
KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.



ISSUES/OPTIONS/SWOT

There are some variances in few activities as outlined in the attached expenditure report. The brief explanation for these differences for each division is as follow:

Operating Income:

Operating Income of \$264,746 was received over the 2023-24 Financial Year for Mataranka against a budget of \$912,299 resulting in a variance of \$647,553. Major contributors to the variance include income from operating grants and subsidies. Income will be recognised from liability as projects reach further stages of progression. Also, we have income yet to be received from other commercial services as per the budget in the coming months.

Operating Expenditure:

Total Operating Expenditure for the year of \$257,406 against a budget of \$912,299 the resulting total variance in operating expenditure of \$654,894. The major cause of variance is due to staff absences and vacancies in various positions. Also, underspend in contract and material expenses for Stan Martin Park irrigation. This underspend will be reviewed and updated in the next report. Internal Cost Allocations are also a dominant contributor to this amount and will require review to test budgeted amounts. Please refer to the attachment for further detail.

Capital Expenditure:


There has been minor capital works and purchases worth \$7,341 to date. However, design for septics, Carew road project, Community hub project and plant purchases are yet to proceed. Please see the attachment and project register for further detail.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Financial Report - 31.10.2023.pdf

Roper Gulf Regional Council						
Financial Report as at						
31-October-2023						
18. Mataranka						
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)	Explanation	
Income						
12 - Income Council Fees and Charges	0	3,698	-3,698	11,094		
13 - Income Operating Grants Subsidies	253,394	696,053	-442,659	2,088,159	The major cause in variance is from Local Authority Funding. Income will be recognised from liability as projects reach further stages of progression. However, there has been no expense incurred for income recognition.	
17 - Income Agency and Commercial Services	11,352	212,548	-201,196	637,645	We have not yet received the income that we budgeted for and expect to receive this in the coming months.	
19 - Other Income	0	0	0	0		
Total Operating Income	264,746	912,299	-647,553	2,736,898		
Operating Expenditure						
21 - Employee Expenses	151,502	649,049	-497,547	1,947,148	The major cause of variance is due to staff absences and vacancy in various positions.	
22 - Contract and Material Expenses	54,100	220,570	-166,470	661,711	The major cause in variance is due to expenses for Stan Martin Park Irrigation. The underspend will be adjusted in the next report.	
23 - Fleet, Plant & Equipment	0	25,968	-25,968	77,904	Fleet allocations are yet to be distributed and posted. These will be reflected in the next report.	
25 - Other Operating Expenses	34,708	0	34,708	0	The main cause in the variance is due to general operating expenses. The budget will be reviewed and updated in the next report.	
27 - Finance Expenses	0	0	0			
31 - Internal Cost Allocations	17,095	0	17,095		Review of internal cost postings is required. The change will be reflected in the next report.	
25 - Local Authority Meeting Allowances	0	2,440	-2,440	7,321		
25 - Councillor Allowance Exp	0	14,272	-14,272	42,815		

Total Expenditure	257,406	912,299	-654,894	2,736,898	
Operating Surplus/Deficit	7,341	0	7,341	0	
Total Capital Expenditure	7,341	905,333	-897,992	2,716,000	Design for Septics Mataranka, Carew RD, Community Hub and Plant purchases yet to proceed.
Net Operating Position	0	0	0	0	

GENERAL BUSINESS



ITEM NUMBER	13.4
TITLE	Mataranka Council Report
REFERENCE	1383834
AUTHOR	Karyn KALAMARAS, Council Services Manager

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Mataranka Council report to improve town infrastructure and facilities to service residents and visitors. Upgrading dump point, toilets, rubbish tip and pavements.

KEY OUTCOME AREA

Infrastructure: To provide quality service and facilities to residents and visitors to Mataranka for a safety and comfort.

To provide quality service and facilities to residents and visitors to Mataranka for a safety and comfort.

CORE SERVICES**111 – Councils Services General**

- Stan Martin park dump point and toilets will be completed and open for public by 1st December
- Works to start on septic at the back of Council building.
- Grandparent's day at the Library was a success. Attended by 15-20pax in the garden.

160 – Municipal Services

- Rubbish tip is looking really good. Reduction in smell, flies and vermin
- External contractors are now being charged to dump at Mataranka tip
- Residents are reminded to sort their rubbish and dump in the allocated area, general waste not to be dumped in with steel, plastic etc.
- Trees and shrubs being trimmed before the wet season
- Streets to be swept in the first week of December.

165 - Recycling

- **Recycling centre** is operating on reduced hours during the wet season.

AGENCY SERVICES**348 – Library**

- Library and Museum Library is now open from 10am – 2pm
- Library also provides tourist information, computers and Wi-Fi and comfortable space for small meetings

350 – Centrelink

- Provides services to tourists and locals

342 – Aged Care

Report for the period August to October

Delivered

- 918 meals
- 84 hours of domestic assistance
- 134 hours social support
- 135 client trips

All clients have received all services as per their Care Plans.

We've picked up 2 more clients with a further 3 on the waitlist (awaiting MAC assessments)

Recent/ongoing client surveys have shown that all are satisfied with their meals, services and care.

We are still awaiting further progress on the new building.

401 Night Patrol

- Submitted by Clare Cuppitt

404 Indigenous Sport & Recreation

- Sport and rec officer employed, will be further developing this program to suit participants

OTHER / MISCELLANEOUS

As this is last meeting before Australia day, we would like to discuss budget and program

ISSUES/OPTIONS/SWOT

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

There are no attachments for this report.