



AGENDA

MATARANKA LOCAL AUTHORITY MEETING

TUESDAY, 1 AUGUST 2023

Notice is given that the next Mataranka Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 1 August 2023 at 05:30pm
The Conference Room Council Service Delivery Centre, Mataranka

Or
Via video/teleconference
Open a web browser and enter join.telstra.com
Enter meeting ID and Guest Pin as below
ID #: 0392608565
Pin: 2554

Your attendance at the meeting will be appreciated.

Marc GARDNER
CHIEF EXECUTIVE OFFICER

MATARANKA CURRENT MEMBERSHIP:**Elected Members**

1. Deputy Mayor Judy MacFARLANE (Chairperson)

Appointed Members

1. Alan CHAPMAN;
2. Sue EDWARDS;
3. Margaret MINNETT;
4. Michael SOMERS;
5. Rachael WALTERS;
6. Anthony HEASLIP; and
7. Desmond BARRITT.

MEMBERS: 8

COUNCIL: 1

LOCAL AUTHORITY: 7

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	PRESENT MEMBERS/STAFF/GUESTS	
2	MEETING OPENED	
3	WELCOME TO COUNTRY	
4	APOLOGIES AND LEAVE OF ABSENCE	
5	QUESTIONS FROM THE PUBLIC	
6	DISCLOSURE OF INTEREST	
7	CONFIRMATION OF PREVIOUS MINUTES	
7.1	Mataranka Local Authority Meeting Previous Minutes	6
8	BUSINESS ARISING FROM PREVIOUS MINUTES	
8.1	Action List	12
9	CALL FOR ITEMS OF OTHER BUSINESS	
10	INCOMING CORRESPONDENCE	
10.1	Incoming Correspondence	16
11	OUTGOING CORRESPONDENCE	
11.1	Outgoing Correspondence	19
12	OPERATIONAL REPORTS	
12.1	Mataranka Local Authority Projects Update	24
12.2	Local Authority Member Attendance	26
13	GENERAL BUSINESS	
13.1	Starlink	27
13.2	Council Services report	30
13.3	Elected Member Report	33
13.4	Council Financial Report for the period 01.07.2022 - 30.06.2023	46
13.5	Community Development Programme	51
14	OTHER BUSINESS	
	Nil.	
15	CLOSE OF MEETING	

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Mataranka Local Authority Meeting Previous Minutes
REFERENCE	1363065
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority confirms the minutes from the meeting held on 02 May 2023, and affirms them to be a true and accurate record of the meetings decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Mataranka Local Authority met with **QUORUM** on Tuesday, 02 May 2023. Attached are the recorded minutes from that meeting for the Local Authority to confirm.

ISSUES/OPTIONS/SWOT

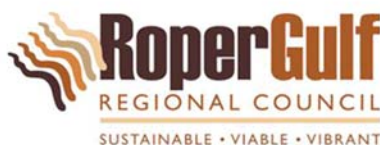
The next scheduled Mataranka Local Authority Meeting is on Tuesday, 07 November 2023.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Mataranka Local Authority 2023-05-02 [2277] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MATARANKA LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, MATARANKA
ON TUESDAY, 2 MAY 2023 AT 05:30PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE (Chairperson);
- Rachael WALTERS;
- Marge MINNET;
- Desmond BARRIT;
- Anthony HEASLIP; and
- Michael SOMERS.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services & Sustainability;
- David HURST, General Manager Community Services & Engagement;
- Tracey WALLACE, Council Services Coordinator (Jilkmिंगgan);
- Chloe IRLAM, Governance Engagement Coordinator (minute taker);
- Sarka HIEKOVA, Senior Administration Support Officer; and
- Joseph SMITH, Resource Recover Coordinator.

1.3 Guests

- Adelaide LAQERE, Department of Chief Minister and Cabinet (via teleconference).

2 MEETING OPENED

The Mataranka Local Authority Meeting opened at 5:42pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

MAT Q-13/2023

(Rachael WALTERS/Desmond BARRITT)

CARRIED

That the Mataranka Local Authority accepts the tendered apologies from Local Authority Members Alan CHAPMAN and Sue EDWARDS.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 MATARANKA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

MAT Q-14/2023 (Rachael WALTERS/Anthony HEASLIP) **CARRIED**

That the Mataranka Local Authority confirms the minutes from the meeting held on 07 February 2023, and affirms them to be a true and accurate record of the meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

MAT Q-15/2023 (Rachael WALTERS/Anthony HEASLIP) **CARRIED**

That the Mataranka Local Authority;

- (a) receives and notes the Action List;
- (b) requests Council follows up with Land Corporation regarding land release for the tip;
- (c) requests Council investigates a new dump site including a four (4) year timeline for the new site to be operational;
- (d) requests Council send an invitation to Minister UIBO to attend the 01 August 2023 Mataranka Local Authority Meeting; and
- (e) requests the issue of 'Land Release' become a standing item on the action list.

Note: The Local Authority requests that the Remuneration Tribunal outcome is emailed to all Local Authority Members.

9 CALL FOR ITEMS OF OTHER BUSINESS

- Community Development Programme
- Investigation into the Lifespan of the Mataranka Waste Facility
- Windsock at the airstrip
- In recognition plaque at cemetery
- Aged care building
- Support for removal of dumped cars
- Dump point
- Firebreaks
- Community Development Programme (CDP) update
- Sewerage system
- Starlink

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS**12.1 MATARANKA LOCAL AUTHORITY PROJECTS UPDATE**

MAT Q-16/2023 (Margaret MINNETT/Desmond BARRITT) CARRIED

That the Mataranka Local Authority;

- (a) receives and notes the Local Authority Projects Update report;
- (b) approves the allocation of \$561.00 from the Local Authority Project Fund (LAPF) towards the purchasing of an A4 size plaque for the cemetery (in recognition of the contribution of financial assistance from the Mataranka Better Half Club in relation to Cemetery improvements in 2022.); and
- (c) approves the allocation of \$30,000.00 from the Local Authority Project Fund (LAPF) towards the surveying of one side of Gunn street for the installation of Footpaths.

Local Authority Member Desmond BARRITT left the meeting, the time being 06:34 PM

Local Authority Member Desmond BARRITT returned to the meeting, the time being 06:36 PM

13 GENERAL BUSINESS**13.1 INVESTIGATION OF RADIO OPTIONS**

MAT Q-17/2023 (Rachael WALTERS/Anthony HEASLIP) CARRIED

That the Mataranka Local Authority receives and notes the Investigation of Radio Options report.

13.2 COUNCIL SERVICES REPORT

MAT Q-18/2023 (Margaret MINNETT/Michael SOMERS) CARRIED

That the Mataranka Local Authority receives and notes the Council Services Report.

13.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.03.2023

MAT Q-19/2023 (Rachael WALTERS/Desmond BARRITT) CARRIED

That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to March 2023.

13.4 LOCAL AUTHORITY MEMBER ATTENDANCE

MAT Q-20/2023 (Anthony HEASLIP/Michael SOMERS) CARRIED

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance report.

13.5 ELECTED MEMBER REPORT

MAT Q-21/2023 (Margaret MINNETT/Rachael WALTERS) CARRIED

That the Mataranka Local Authority receive and note the Elected Member Report.

14 OTHER BUSINESS**14.1 COMMUNITY DEVELOPMENT PROGRAMME (CDP)**

MAT Q-22/2023 (Michael SOMERS/Desmond BARRITT) CARRIED

That the Mataranka Local Authority receives and notes the Community Development Programme (CDP) report.

14.2 INVESTIGATION INTO LIFESPAN OF MATARANKA WASTE FACILITY

MAT Q-23/2023 (Margaret MINNETT/Desmond BARRITT) CARRIED

That the Mataranka Local Authority receives and notes the update provided regarding the Lifespan of the Mataranka Waste Facility.

14.3 WINDSOCK AT THE AIRSTRIP

MAT Q-24/2023 (Michael SOMERS/Margaret MINNETT) CARRIED

That the Mataranka Local Authority;

- (a) requests that the Windsock at the airstrip is straightened and displayed properly; and
- (b) receives and notes the Aerodrome Inspection report submitted to the Local Authority.

14.4 AGED CARE FACILITY – Local Authority Member Margaret MINNETT

MAT Q-25/2023 (Margaret MINNETT/Rachael WALTERS) CARRIED

That the Mataranka Local Authority receive and note the verbal update provided by the General Manager Community Services & Engagement.

14.5 SUPPORT FOR REMOVAL OF DUMPED CARS

MAT Q-26/2023 (Michael SOMERS/Desmond BARRITT) CARRIED

That the Mataranka Local Authority requests Council to write to the Department of Infrastructure, Planning and Logistics to request assistance in the removal of dumped cars on Crown Land.

14.6 DUMP POINT - Local Authority Member Michael SOMERS

MAT Q-27/2023 (Anthony HEASLIP/Michael SOMERS) CARRIED

That the Mataranka Local Authority;

- (a) receives and notes that an investigation for a new site for a dump point is underway;
- (b) requests that Council provide signage to advertise the dump points at King River Rest Area and Waloch Rest Area;
- (c) notes that the Local Authorities first preference for the new location for the dump point is north of the Recycling Centre; and
- (d) notes that the Local Authorities second preference for the new location for the dump point is the airstrip.

14.7 FIREBREAKS

That the Mataranka Local Authority notes the update provided that firebreaks are currently being instated in all communities.

14.8 SEWERAGE SYSTEM

MAT Q-28/2023 (Anthony HEASLIP/Rachael WALTERS) CARRIED

That the Mataranka Local Authority requests that Council write to the Minister of Infrastructure and Power and Water Co in regards to installing a Sewerage System in Mataranka.

14.9 STARLINK

MAT Q-29/2023 (Rachael WALTERS/Michael SOMERS) CARRIED

That the Mataranka Local Authority;

- (a) requests Council investigates Starlink being implemented into Mataranka;
- (b) requests a report back to the 01 August 2023 Mataranka Local Authority meeting regarding the Starlink investigation including cost estimates and a general overview of what Starlink does/is.

15 CLOSE OF MEETING

The meeting closed at 7:43 pm.

This page and the proceeding pages are the Minutes of the Mataranka Local Authority Meeting held on Tuesday, 2 May 2023 and confirmed Tuesday, 1 August 2023.

Chairperson Deputy Mayor Judy MacFARLANE
Confirmed on Tuesday, 1 August 2023.

Unconfirmed

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1363072
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Action List.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

MATARANKA ACTION LIST

8.1 ACTION LIST

MAT Q-1/2023 **(Rachael WALTERS/Anthony HEASLIP)** **CARRIED**

That the Mataranka Local Authority;

- (a) receives and notes the Action List;
- (b) requests Council follows up with Land Corporation regarding land release for the tip;
- (c) requests Council investigates a new dump site including a four (4) year timeline for the new site to be operational;
- (d) requests Council send an invitation to Minister UIBO to attend the 01 August 2023 Mataranka Local Authority Meeting; and
- (e) requests the issue of 'Land Release' become a standing item on the action list.

Note: The Local Authority requests that the Remuneration Tribunal outcome is emailed to all Local Authority Members.

12.1 Mataranka Local Authority Projects Update

MAT Q-2/2023 **(Margaret MINNETT/Desmond BARRITT)** **CARRIED**

That the Mataranka Local Authority;

- (a) receives and notes the Local Authority Projects Update report;
- (b) approves the allocation of \$561.00 from the Local Authority Project Fund (LAPF) towards the purchasing of an A4 size plaque for the cemetery (in recognition of the contribution of financial assistance from the Mataranka Better Half Club in relation to Cemetery improvements in 2022.); and
- (c) approves the allocation of \$30,000.00 from the Local Authority Project Fund (LAPF) towards the surveying of one side of Gunn street for the installation of Footpaths.

14.5 SUPPORT FOR REMOVAL OF DUMPED CARS

MAT Q-3/2023 **(Michael SOMERS/Desmond BARRITT)** **CARRIED**

That the Mataranka Local Authority requests Council to write to the Department of Infrastructure, Planning and Logistics to request assistance in the removal of dumped cars on Crown Land.

14.6 DUMP POINT - *Local Authority Member Michael SOMERS*

MAT Q-4/2023 **(Anthony HEASLIP/Michael SOMERS)** **CARRIED**

That the Mataranka Local Authority;

- (a) receives and notes that an investigation for a new site for a dump point is underway;
- (b) requests that Council provide signage to advertise the dump points at King River Rest Area and Waloch Rest Area;
- (c) notes that the Local Authorities first preference for the new location for the dump point is north of the Recycling Centre; and
- (d) notes that the Local Authorities second preference for the new location for the dump point is the airstrip.

14.8 SEWERAGE SYSTEM

MAT Q-5/2023 **(Anthony HEASLIP/Rachael WALTERS)** **CARRIED**

That the Mataranka Local Authority requests that Council write to the Minister of Infrastructure and Power and Water Co in regards to installing a Sewerage System in Mataranka.

14.9 STARLINK

MAT Q-6/2023 **(Rachael WALTERS/Michael SOMERS)** **CARRIED**

That the Mataranka Local Authority;

- (a) requests Council investigates Starlink being implemented into Mataranka;

- (b) requests a report back to the 01 August 2023 Mataranka Local Authority meeting regarding the Starlink investigation including cost estimates and a general overview of what Starlink does/is.

14.2 LAND RELEASE IN MATARANKA – Deputy Mayor Judy MacFARLANE

MAT Q-7/2022

That the Mataranka Local Authority requests that the regional office of the Chief Minister and Cabinet's to follow up on the land release in Mataranka.

In progress. Several meetings with Government and Ministers.

14.4 REMOVING COMMUNITY SIGNS ON ROPER HIGHWAY AND HOMESTEAD SLIPWAY – Anthony HEASLIP

MAT Q-8/2022

That the Mataranka Local Authority:

- (a) requests the Chief Executive Officer to write to the Department of Lands Planning and Logistics in regards to removing the irrelevant community area signs;
- (b) requests the Department of Lands Planning and Logistics to extend the slip lane off the Stuart Highway to the Mataranka Homestead Road.

Requests sent to Department – awaiting response

13.3 LOCAL AUTHORITY REVIEW REPORT

MAT Q-9/2022

That the Mataranka Local Authority;

- (a) receives and notes the Local Authority Review report; and
- (b) requests the Chief Executive Officer invite a representative from the Department of Chief Minister and Cabinet to a community meeting to provide assistance with the Local Authority Review Report.

Followed up, however Mayor now representative on NT Local Authority Review Panel regarding actions from the review.

14.2 RAMP PROJECT

MAT Q-10/2022

That the Mataranka Local Authority;

- (a) approves in principle the purchasing of cement and steel required to complete the Ramp Project;
- (b) requests Council to make contact with the Mataranka Community Development Program (CDP) team to request their assistance in completing the Ramp Project; and
- (c) approves the allocation of \$10,000 towards the installation of ramp access into the museum buildings.

14.5 FOOTPATHS

MAT Q-11/2022

That the Mataranka Local Authority requests the Chief Executive Officer investigate the provision of footpaths on Sterling, Gunn, and Warloch Street in Mataranka.

Added to projects register and currently being assessed as part of Council's gated project process.

Acronyms

CS&S Corporate Services and Sustainability
CS&E Community Services and Engagement
IS&P Infrastructure Services and Planning
CEO Office of the Chief Executive Officer

ATTACHMENTS

Nil.

INCOMING CORRESPONDENCE



ITEM NUMBER 10.1
TITLE Incoming Correspondence
REFERENCE 1355332
AUTHOR Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Incoming Correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	02/06/2023	Hon Eva LAWLER MLA	Marc GARDNER, Chief Executive Officer	Sewerage system in Mataranka	1355323

ATTACHMENTS

1 2023-1226-EDL-Roper Gulf Regional Council.pdf

Nil.



MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House
State Square
Darwin NT 0800
minister.lawler@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5566
Facsimile: 08 8936 5609

Mr Marc Gardner
Chief Executive Officer
Roper Gulf Regional Council
PO Box 1321
KATHERINE NT 0850

Via email: marc.gardner@ropergulf.nt.gov.au

Dear Mr  Gardner

Thank you for your letter dated 9 May 2023 regarding the need for a sewerage system in Mataranka.

The Big Rivers region is the subject of significant potential economic development through the Beetaloo Basin, mining and renewables projects. In order to support this economic development, the Department of Infrastructure, Planning and Logistics is planning for the potential growth in jobs and population that flow from this economic development.

Mataranka has been identified as a key locality to support economic development in the Big Rivers region due to its location, existing social infrastructure and natural amenity.

A study to inform regional population projections is underway in response to the recommendations of the Bringing Land to Market Report, which was released in early 2022. This will inform the scale of development required to support the forecast economic development, job and population growth in the region.

These investigations will support the preparation of a draft structure plan for Mataranka, which will allow for more detailed planning for enabling infrastructure (power, water and sewer) to support an expanded township, along with economic development and population growth.

The integrated land and infrastructure planning process is quite iterative and the Department of Infrastructure, Planning and Logistics will engage with a range of stakeholders at the appropriate time, including the Roper Gulf Regional Council and the Northern Land Council, in the preparation of a draft structure plan for Mataranka and the infrastructure planning to support development in accordance with the structure plan.

- 2 -

Infrastructure NT is leading and coordinating the regional planning works and will prioritise the investment of infrastructure through the NT Infrastructure Pipeline and projects.

I look forward to working with the Roper Gulf Regional Council in planning and supporting the economic development in the Big Rivers region, which will benefit local communities, the Big Rivers region and the Territory as a whole.

If you have any further queries, please contact Mr Graeme Finch, Executive Director Land Development on 8924 7361 or graeme.finch@nt.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Eva Lawler', with a stylized, cursive script.

EVA LAWLER

2 JUN 2023

OUTGOING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Outgoing Correspondence
REFERENCE 1354261
AUTHOR Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Outgoing Correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	09 May 2023	Marc GARDNER, Chief Executive Officer	Jessica POWTER, DIPL	Abandoned Vehicles in Mataranka	1354321
02	09 May 2023	Marc GARDNER, Chief Executive Officer	Hon Eva LAWLER, MLA	Mataranka Township Sewerage	1354320

ATTACHMENTS

- 1 DIPL Jessica Powter_Mataranka Abandoned Vehicles Lot 130 Letter 09052023.pdf
- 2 Hon. Eva Lawler MLA Letter 09052023.pdf

Nil.



Postal Address:
PO Box 1321
Katherine NT 0850
ABN: 94746956090

Tel: 08 8972 9000
Fax: 08 8972 3714

9 May 2023

Jessica Powter
Executive Director Northern Region
Department of Infrastructure, Planning and Logistics
PO Box 2390,
Katherine, NT 0851
(Via email: Jessica.Powter@nt.gov.au)

Dear Jess,

Re: Old cars around Mataranka

At the Mataranka Local Authority Meeting on Tuesday 2 May 2023, an issue was raised about a number of dilapidated cars on public land adjacent to the Stuart Highway on Lot 130 (Vacant Crown Land) and adjacent to the Roper River Transport business property, amongst other places.

Roper River Transport have no knowledge of the vehicles or are associated with their business, and the community understands that over a period of time they have been left there with the intention of being repaired by Roper River Transport, but never followed up.

The Council is now seeking the Department's assistance with their removal, and as such, we are happy to cover the cost of dumping of the vehicles at the Mataranka Waste Management Facility at Carew Road, however would like assistance with their removal to the dump.

The Council is also happy to discuss further with your staff and work with your department in relation to this matter and resolving the issue for the Mataranka community. We understand that there may be legal protocols to follow with the



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abandoned vehicles as we believe the Mataranka Community Government Council (Litter) By-Laws 1987 which remain in place, do not cover such scenarios.

Please contact our Council Services Manager, Karyn Kalamaras on 08 8977 2303 or by mobile at 0417 758 552 or email karyn.kalamaras@ropergulf.nt.gov.au

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink, consisting of a stylized, flowing line that starts with a loop and ends with a long, sweeping tail.

Marc Gardner
Chief Executive Officer



Postal Address:
PO Box 1321
Katherine NT 0850
ABN: 94746956090

Tel: 08 8972 9000
Fax: 08 8972 3714

9 May 2023

Hon Eva Lawler MLA
Minister for Infrastructure, Planning and Logistics
Parliament House, Darwin
GPO Box 3146, Darwin NT 0801

Dear Minister Lawler

Mataranka Township Sewerage

At the Mataranka Local Authority on the 2 May, the members requested that I write to you about a community need for a sewerage system throughout the township. Currently the entire community, including all businesses, have septic systems on their property. The only exception being the Mulgga Camp community nearby, which actually has a sewerage system and small treatment pond.

As you are probably aware, the population of Mataranka is over 450 people, however it is a major Territory town that 'swells' during the dry season with large numbers of tourists visiting annually, particularly for the Mataranka Hot Springs and Bitter Springs. This all adds pressure to septic systems throughout towns including Council public toilets and tourism park facilities that have to be maintained by landholders at great expense.

In addition to this, it is also a major industry and transport hub where many businesses and logistical companies utilise businesses and public amenities during their travels and for business requirements. In fact, we envisage that Mataranka will become even more significant in the long term, having potential growth with industries and tourism, particularly along the Roper Highway and mining and extractive industries such as the Beetaloo Basin.

Further agricultural development is planned on properties along the Roper Highway and nearby Roper Plains Station (formerly Stylo Station) and proposed agricultural development North of Larrimah and South of Mataranka will all see Mataranka as a central local with considerable growth.



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Such growth and development will require a steady workforce and will place increasing demand on Mataranka with future housing and associated business growth. However, we cannot envisage this growth being sustainable or healthy for the community with septic system flows being constantly released into the environment in the town. The need is now to consider planning for a sewerage system for the town to adequately cope with sewage and its treatment and release into the environment.

The Council would really appreciate consideration of this matter for public health and incorporating into the Territory's capital works pipeline.

We have worked with the Power Water Corporation in the past when a similar project was implemented in Borroloola and understand that is it a longer term project and a massive undertaking. We also understand the time currently required with Native Title Determinations affecting most vacant and Crown land in Mataranka and associated progress with land release and further government subdivision works.

We are considering adopting subdivisional guidelines as a Council for the first time and would like to work with the Northern Territory Government with resolving this issue for the long term benefit of residents, visitors and industry in the townships.

We look forward to your favourable consideration of this matter and future inclusion with planning for the Mataranka Township.

Please contact myself on the details above or via email marc.gardner@ropergulf.nt.gov.au if you have any questions in relation to this matter.

Yours Sincerely

A handwritten signature in black ink, consisting of a stylized 'M' followed by a long horizontal line.

Marc Gardner
Chief Executive Officer

OPERATIONAL REPORTS



ITEM NUMBER	12.1
TITLE	Mataranka Local Authority Projects Update
REFERENCE	1363011
AUTHOR	Puspa KARKI, Executive Support Coordinator

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Mataranka Local Authority has received a total of \$419,763 from the Northern Territory Government for the Local Authority Project Fund. Annual allocation is based on a formula related to population. To date the Mataranka Local Authority has allocated \$367,913.20 including surplus funds available from completed projects.

ISSUES/OPTIONS/SWOT

- Please refer to the attached LA funding report as at 30th June 2023.
- The Northern Territory Government recently released the Local Authority Project Funding (LAPF) of \$52,400 for financial year 2022-2023.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

The Mataranka Local Authority currently has \$70,883.29 to allocate to new projects.

ATTACHMENTS

- 1 LA Projects Mataranka 30.06.2023.pdf

Mataranka Local Authority Project Funding		30 June 2023
Funding received from Department	\$	419,763.00
Funds allocated to projects by Local Authority Members	\$	367,913.20
Surplus/(Deficit) from completed projects	\$	19,033.49
Remaining Unallocated Funds	\$	70,883.29

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
8/11/2022 PR1813822	Ramp access to Museum	\$ 10,000.00	\$ 1,759.73	On 08/11/2022 LA allocated \$10,000 towards installation of ramp to museum building. COMPLETED. Awaiting final invoice.
2/05/2023	Plaque for the Cemetery	\$ 561.00		On 02/05/2023 LA allocated \$561 towards purchasing of A4 size plaque for Mataranka Better Half Club. Plaque Ordered.
2/05/2023	Surveying for Installation of Footpaths	\$ 30,000.00		On 02/05/2023 LA allocated \$30K towards surveying of one side of Gunn street for installation of Footpaths.
	Total for current projects in progress	\$ 40,561.00	\$ 1,759.73	
	Total for completed projects	\$ 327,352.20	\$ 308,318.71	
	Grand Total	\$ 367,913.20	\$ 310,078.44	

OPERATIONAL REPORTS

ITEM NUMBER 12.2
TITLE Local Authority Member Attendance
REFERENCE 1363073
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration and states that Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Mataranka Local Authority Member Attendance

Local Authority Member Attendance	10 May 2022	09 August 2022	08 November 2022	07 February 2023	02 May 2023
Deputy Mayor Judy MacFarlane	P	P	P	AP	P
Alan Chapman	P	AP	AP	AP	AP
Sue Edwards	P	P	P	P	AP
Margaret Minnett	P	P	P	P	P
Michael Somers	P	P	P	P	P
Rachael Walters	P	AP	P	P	P
Desmond BARRITT	-	P	P	P	P
Anthony Heaslip	AP	P	P	P	P

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS

ITEM NUMBER	13.1
TITLE	Starlink
REFERENCE	1352595
AUTHOR	Kenny JOHANSEN, Information Technology Coordinator

RECOMMENDATION

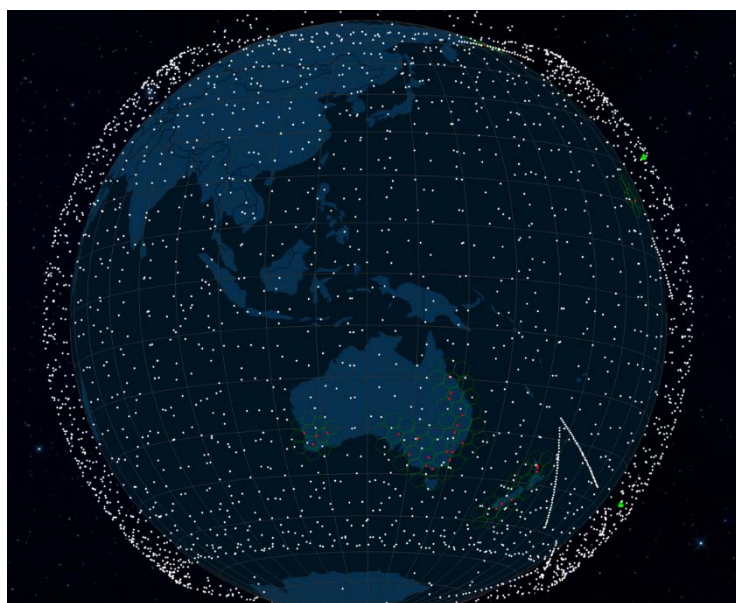
- (a) Starlink unit be installed in the Council office as redundancy for when Telstra link is down.
 (b) Starlink unit to be utilised by outstations and Governance for when they travel to sites without 4G or internet.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Starlink is a new satellite internet service that promises fast speeds and reliable service even in the most remote places on Earth. Starlink's satellite network consists of a "constellation" of over 30,000 small, highly agile satellites surrounding the globe. What's especially unique about this constellation network is its location: Starlink satellites live in low-Earth orbit (LEO), which is around 600 kilometers above the Earth's surface. By contrast, traditional internet satellites live around 40,000 kilometers above Earth. This difference results in a couple of drastic improvements—first, your internet speed increases significantly, as the satellite internet signal travels a fraction of the distance to reach your device. Secondly, your connection reliability is far better.



There are 2 major Starlink units that can be purchased. The residential version, which has an upfront cost of \$950 and monthly cost of \$150, while the business grade Starlink units upfront cost is \$5000 with an ongoing monthly cost of \$500. The differences between the two can be seen in the table below:

	Starlink Residential	Starlink Business
Upfront Costs	\$950 upfront	\$5000 upfront
Monthly Costs	\$150	\$500
Download Speeds	200Mbps	350Mbps
Upload Speeds	20Mbps	40Mbps
Connected Satellites	1	2
Support	General Support	Priority Support

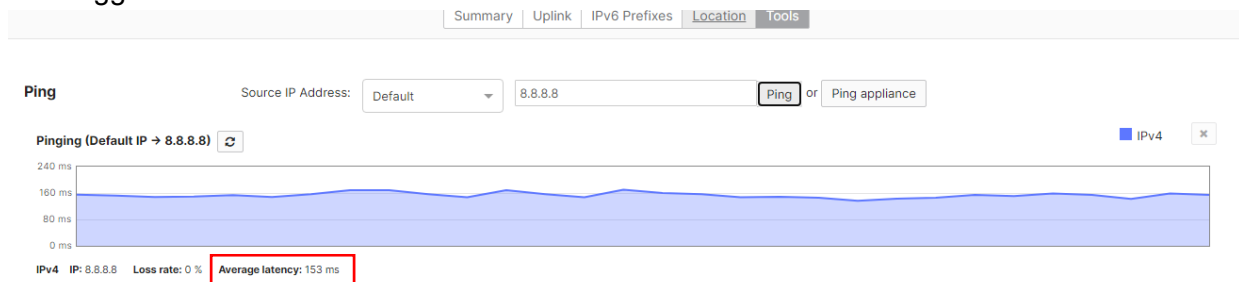
The largest differences are the costs and the internet speeds, and although paying near 5 times the amount for only double the speeds doesn't seem to add up, where Starlink Business Grade excels is its ability to have 2 satellites simultaneously connected at once. This means the user should experience no drop out at all, even in the unlikely situation that a satellite

connected were to go offline. Starlink Business services also get priority support for all and any faults logged during its usage. With this in mind, business grade Starlink is what would be recommended for any single base installations such as the Starlink units currently installed in Jilkminggan and Manyallaluk.

Starlink has already been tested by Roper Gulf in Jilkminggan and Manyallaluk to great success. Reasoning for the Starlink installation was the identification that the satellite links currently installed were obsolete, and could not uphold the offices digital workloads. Both locations have since seen drastic improvements to their previous satellite links, with their capability to run all machines with limited drop off being shown day to day. However, when compared to the current Fiber link installed at the Mataranka office, Starlink just does not stack up - yet.

Please see below 'ping' test on both our Jilkminggan and Mataranka routers:

Jilkminggan:



Mataranka:



What a ping test does is send a signal to a designated address and times how long it takes to reply, that time is read in "latency" or milliseconds (ms). As can be seen when comparing the latency of Mataranka (Fiber) and Jilkminggan (Starlink), Starlink is 3 times as slow.

What this exhibits is that although it should not take over as the primary link in offices that have fiber, it can sufficiently act as a supplementary and redundancy link for when the primary fiber goes down.

Starlink's unique ability to be utilised anywhere is also something Council can take advantage of. With the "roam" option allowing for setup and connection all across Australia in locations with limited or no LTE (mobile) connection, and this can be utilised for our Outstations and Governance teams to ensure work operations do not halt due to the restriction of the internet connection of a location. For this, it would be most cost effective to go with the residential roam service, as likely only 1 or 2 users would be using it at a time.

ISSUES/OPTIONS/SWOT

The major downside of Starlink is its apparent lack of support after the fact, even for business grade customers. However, units and services would be purchased through an Australian company called VOCUS, who deliver services in Australia and although have a small mark up on services from Starlink, make up for that with much more reliable after sale support. VOCUS also have technicians available in the Northern Territory, in case of any on the ground hardware issues.

Considering Starlink roaming has not been utilised by Council before, this will be a new venture that may fail, which in turn will cost the Council unnecessary funds.

See below SWOT analysis of Starlink:

Strengths	Weaknesses
<ul style="list-style-type: none"> • Allows for internet connection in remote locations without minimum IT infrastructure • Allows for internet connection from anywhere 	<ul style="list-style-type: none"> • Connection is not sufficient to replace fiber services in council offices • Starlink Roam is untested by Roper • 70W of Power is required at minimum for Starlink to work
Opportunities	Threats
<ul style="list-style-type: none"> • Will allow outstations crew to develop digital literacy on the ground • Further opportunities with internet of things (IOT) may materialise 	<ul style="list-style-type: none"> • Service not meeting promised performance

There are no other options that compare to Starlink in the Satellite internet service market currently.

FINANCIAL CONSIDERATIONS

Starlink Business per unit (redundancy for Council Offices)

Upfront - \$5000

Ongoing (monthly) - \$500

Technician Installation - \$1500

Starlink Roam per unit (Outstations and Governance use)

Upfront – \$950

Ongoing (monthly) - \$150

ATTACHMENTS

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	13.2
TITLE	Council Services report
REFERENCE	1362502
AUTHOR	Sarka HIEKOVA, Senior Administrative Support Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Council Services report.

CORE SERVICES**111 – Councils Services General**

- Council services team keeping up to date with civic events, providing both advertising and delivery where applicable.
- Customer Service Officer position has now been filled, providing redundancy in the office team.
- Gunn Street has been surveyed for a foot path.
- Breast screen bus was in Mataranka 10 – 14 July, with 90 screening tests conducted during this period. To better facilitate visitation from these types of providers, Council are working to get the 3 phase power updated. The Brest Screening truck is aiming to visit Mataranka annually moving forward.
- Working on annual community plan. Input from community members is welcomed and can be provided in person at the office or via email.
- Engaging with AFLNT Aus kick to have locals trained to deliver Aus Kick.
- Engaging with AFLNT to possibly have upgrades to oval in order to have Big Rivers competition play in Mataranka next year.

160 – Municipal Services

- Mowing verges around Mataranka township, airstrip, cemetery, Carew road, Sports and Recs Grounds, oval and parks
- Some issues with the maintenance of the tip – has been resolved
- Great feedback from tourists regarding the parks looking so lovely and towns people so friendly
- The dump point has been closed at the direction of the Department Infrastructure, Planning and Land (DIPL) we are waiting on further directions
- There have been some problems keeping up with the tip due to issues with the loader, this has been rectified
- Illegal dumping of used tires has increased in last few months. The amount is about 10 tons.
- Residents are reminded to sort their rubbish and dump in the allocated area, general waste not to be dumped in with steel, plastic etc.
- Residents are encouraged to bring any complaints or issues to the attention of RGRC directly via the RGRC website or by visiting the Mataranka Office.

165 - Recycling

- Recycling centre is operating 5 days a week again, 9 -11am
- Resource Recovery was awarded for keeping Mataranka tidy. Every effort is being made to maintain this high standard.
- More than 250 000 units in last 3 months

AGENCY SERVICES**348 – Library**

- Library and Museum Library is currently open from 10am – 4pm.

350 – Centrelink

- Providing services to tourists and locals.

342 – Aged Care

Delivered

- 442 meals
- 75 hours of domestic assistance
- 142 hours social support
- 60 hours transport

All clients have received all services as per their Care Plans. Recent surveys have shown that all are satisfied with their meals, services and care.

We've had a couple of clients who've required extra care on their return from hospital. The extra care has fallen within the range of their care plans, and our capabilities, so it's been easily incorporated into the daily service delivery.

We are still awaiting further progress on the new building.

401 Night Patrol

For the period of May - July 2023:

- Provided assistance to 433 individuals.
- 60% of interactions were with females.
- 40% of interactions were with males.
- Total of people helped – Males - 174 and Females – 259
- 433 individuals assisted during the period.
- 70% of interactions were alcohol related (302 individuals).

404 Indigenous Sport & Recreation

- Ongoing vacancies have impacted delivery, with ad hoc activities provided where possible. Recruitment to vacant roles is anticipated in the coming weeks, which will provide improved consistency of service.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

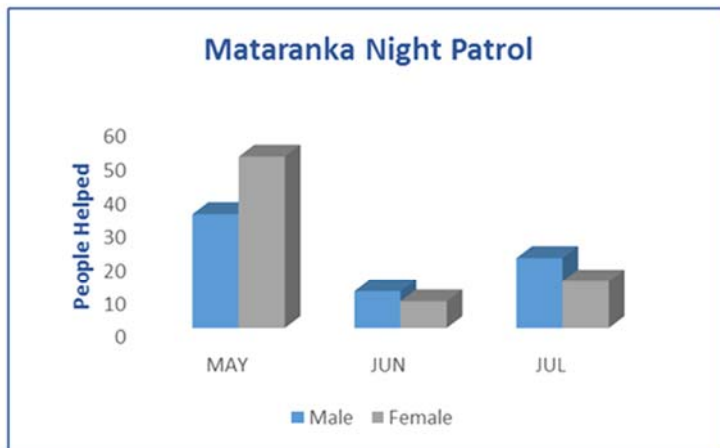
- 1 Community Safety Report Mataranka LA 18 7 23.pdf

Please see below for inclusion in your Operation Report to the Mataranka L.A.

Night Patrol

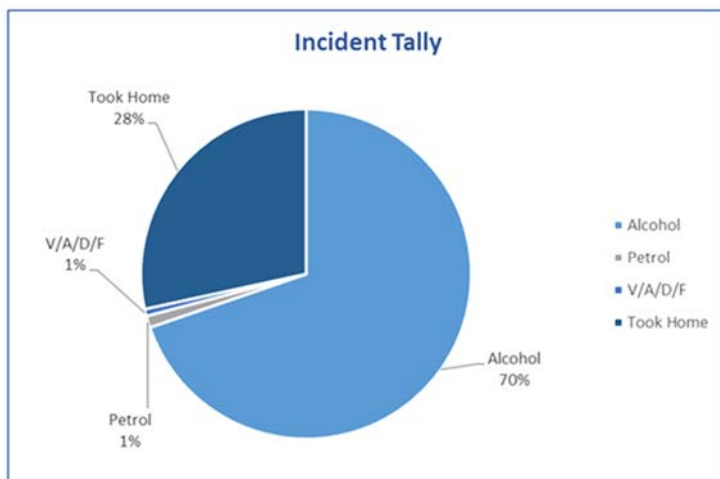
For the period of May - July 2023:

- Provided assistance to 433 individuals.
- 60% of interactions were with females.
- 40% of interactions were with males.



Total of people helped – Males - 174 and Females – 259

Night Patrol has helped 433 people and 70% of those were alcohol related, 302 people.



GENERAL BUSINESS



ITEM NUMBER	13.3
TITLE	Elected Member Report
REFERENCE	1363075
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**ORDINARY MEETING OF COUNCIL – 21 June 2023**

Council approved the recommendations from the following Local Authority meetings:

- Jilkminggan Local Authority Meeting held on 02 May 2023;
- Mataranka Local Authority Meeting held on 02 May 2023;

There were no current minutes available at the time of Agenda Compilation for the Hodgson Downs (Minyerri) Local Authority to be tabled to Council. The next set of Hodgson Downs (Minyerri) Local Authority Minutes will be tabled to the 23 August 2023 Ordinary Meeting of Council.

Council received and discussed correspondence regarding Mataranka sewerage system and Jilkminggan Community Local Authority request for support and advice. Please see incoming and outgoing correspondence for details.

Council opened a 21 day 'Call for Nominations' period to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority and two (2) vacancies on the Jilkminggan Local Authority.

FINANCE AND INFRASTRUCTURE COMMITTEE – 26 JULY 2023

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Vacant;
- Councillor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Owen TURNER.

At this Meeting Committee were informed, that the Jilkminggan Crèche Playground Shade Structure and Soft Fall project has been completed.

Following Major Projects were discussed at the Committee:

Mataranka Aged Care Kitchen: Council's contracted Projects Manager has now received a scope of works and plans for the kitchen have been submitted for coding and engineering specification. To address the leaking roof the floor joists are being inspected and a span roof has been designed. The project is over the initial budget, however there are capital works funds allocated in the 2023/ 2024 budget for the Mataranka Council site redevelopment that will be used to finalise this project.

Mataranka Dump Point

This has been prioritised as urgent works. After subsequent discussions with DIPL it was identified that a replacement Dump Point will be located at the existing site as soon as possible. The initial scope of works was put to public quotation, however the respondent contractors pricing indicated the need to move the full tender and prompted a re-design to reduce costs. A scope of works has been developed and documents are being prepared for tender.

AUDIT AND RISK COMMITTEE MEETING – 07 June 2023

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the Never Never Ward discussed at the Audit and Risk Committee Meeting.

UPCOMING COUNCIL MEETINGS

16 August 2023 at 10:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine
23 August 2023 at 8:30am	Ordinary Meeting of Council	Alawa Aboriginal Corporation, Hodgson Downs(Minyerri)
27 September 2023 at 9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Ordinary Meeting of Council 2023-06-21 [2302] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 21 JUNE 2023 AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Helen LEE;
- Councillor Patricia FARREL;
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Jana DANIELS; and
- Councillor John DALYWATER.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Corporate Services and Engagement;
- Chloe IRLAM, Governance Engagement Coordinator;
- Bethany O'SULLIVAN, Communications Coordinator;
- Molly PLESE, Program Communications Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet; and
- Doreen ALUSA, Manager Legislation and Policy Local Government, Department of the Chief Minister and Cabinet (via video conference).

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:51am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

81/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR) CARRIED

That Council:

- (a) accepts the tendered apologies from Deputy Mayor Judy MacFARLANE, Councillor Samuel EVANS, Councillor Kathy-Anne NUMAMURDIRI; and
- (b) does not accept the absence with no tendered apologies from Councillor Owen TURNER and Councillor Selina ASHLEY.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

82/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR) CARRIED

That Council confirms the minutes from its Ordinary Meeting held on 27 April 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

83/2023 RESOLVED (Annabelle DAYLIGHT/John DALYWATER) CARRIED

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Barunga Festival- (Councillor Helen LEE);
- Deed of Variation – Community Child Care Fund- Restricted (CCCFR) Grant Agreement (Chief Executive Officer); and
- Update in relation to Numburindi Corporation (Councillor Edwin NUNGGUMAJBARR).

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10 PREVIOUS COMMITTEE MEETING MINUTES

10.1 PREVIOUS COMMITTEE MEETING MINUTES

84/2023 RESOLVED (Patricia FARRELL/Helen LEE) CARRIED

That Council:

- (a) receives and notes the previous Committee Meeting minutes report; and
- (b) approves the date change of Audit and Risk Committee Meeting from 16 August 2023 to 15 August 2023.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE****85/2023 RESOLVED (Patricia FARRELL/Annabelle DAYLIGHT)****CARRIED**

That Council accepts the incoming correspondence.

Cr Edwin NUNGGUMAJBARR left the meeting, the time being 09:42 am.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE****86/2023 RESOLVED (Helen LEE/Jana DANIELS)****CARRIED**

That Council:

- (a) notes the outgoing correspondence; and
- (b) requests the amendment of spelling error for Esther BULUMBARA in the report.

Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 09:44 am.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT****87/2023 RESOLVED (Jana DANIELS/Patricia FARRELL)****CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report; and
- (b) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

13.2 SOUTH WEST GULF WARD REPORT**88/2023 RESOLVED (Gadrian HOOSAN/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 18 May 2023 Borroloola Local Authority Minutes;
- (c) agrees to facilitate a Town Camp Roads forum in Borroloola in August;
- (d) discusses Councillor attendance at Local Authority Meetings; and
- (e) amends mover in item 14.4 from Councillor Gadrian HOOSAN to Councillor Samuel EVANS of Borroloola Local Authority minutes.

13.3 NUMBULWAR NUMBURINDI WARD REPORT**89/2023 RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) confirms that the Numbulwar Local Authority is rescheduled to Thursday, 20 July 2023.

13.4 NEVER NEVER WARD REPORT**90/2023 RESOLVED (Annabelle DAYLIGHT/Patricia FARRELL)****CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the recommendations from the Jilkminggan Local Authority Meeting held on 02 May 2023;
- (c) approves the recommendations from the Mataranka Local Authority Meeting held on

- 02 May 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
 - (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill two (2) vacancies on the Hodgson Downs (Minyerri) Local Authority; and
 - (f) confirms that the Hodgson Downs (Minyerri) Local Authority is rescheduled to Wednesday, 19 July 2023 for the

The Council conducted the Citizenship Ceremony starts and adjourned for morning tea at 10:00am.

13.5 NYIRANGGULUNG WARD REPORT

91/2023 RESOLVED (Helen LEE/John DALYWATER)

CARRIED

That Council:

- (a) receives and notes the Nyirranggulung Ward Report; and
- (b) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority.

14 GENERAL BUSINESS

14.1 BARUNGA FESTIVAL

92/2023 RESOLVED (John DALYWATER/Jana DANIELS)

CARRIED

That Council:

- (a) receives and notes the verbal report from Councillor Helen LEE in regards to the Barunga Festival;
- (b) acknowledges and express the gratitude to the Barunga, Wugularr (Beswick), Manyallauk, Mataranka and Katherine staff with the preparation and running of the event; and
- (c) thanking the Bagala Traditional Owners and Campaign Edge Sprout with organising a successful Festival in 2023.

14.2 DEED OF VARIATION – COMMUNITY CHILD CARE FUND- RESTRICTED (CCCFR) GRANT AGREEMENT

93/2023 RESOLVED (John DALYWATER/Helen LEE)

CARRIED

That Council:

- (a) receives and notes the Deed of Variation – Community Child Care Fund – Restricted (CCCFR) Grant Agreement report; and
- (b) approves the execution (signing and use of common seal) of the document.

14.3 UPDATE IN RELATION TO NUMBURINDI CORPORATION

94/2023 RESOLVED (Patricia FARRELL/John DALYWATER)

CARRIED

That Council receives and notes the verbal update in relation to the Numburindi Corporation and issues.

15 EXECUTIVE REPORTS

15.1 MAYOR'S REPORT

95/2023 RESOLVED (Helen LEE/Jana DANIELS)

CARRIED

That Council receives and notes the Mayoral Report.

15.2 REGIONAL PLAN 2023-2024

96/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/John DALYWATER) **CARRIED**

That Council:

- (a) adopts the 2023-24 Regional Plan and all contents contained therein in accordance with Section 35 (1) of the Local Government Act 2019 (the Act) and its statutory instruments, including;
- (b) budget for Financial Year 2023-24 in accordance with Section 203 of the Act; and
- (c) authorises the Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2023-24 to the Minister for Local Government.

Doreen ALUSA, Manager Legislation and Policy Local Government – Department of the Chief Minister and Cabinet presented to Council on Cemeteries Act Guidelines at 11:00am and left the meeting at 12:08pm.

Cr Patricia FARRELL left the meeting, the time being 11:48 am.

Cr Patricia FARRELL returned to the meeting, the time being 11:52 am.

Meeting adjourned for Lunch at 12:08pm and reconvened at 12:53pm.

15.3 CITIZENSHIP CEREMONY

97/2023 **RESOLVED** (John DALYWATER/Patricia FARRELL) **CARRIED**

That Council notes the report in relation to the conduct of a Citizenship Ceremony for Anh Thi Hai Tran.

15.4 SUPPORT FOR THE NATIONAL REFERENDUM FOR CONSTITUTIONAL RECOGNITION OF AN INDIGENOUS VOICE TO PARLIAMENT

98/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That Council:

- (a) recognises the history and significance of the Barunga Statement and a call for the National Treaty with Aboriginal and Torres Strait Islanders and the Constitutional Recognition of First Nations people; and
- (b) furthermore, supports a 'Yes' vote for the National Referendum for the Voice to Parliament.

15.5 COUNCIL MEETING ATTENDANCE REPORT

99/2023 **RESOLVED** (Patricia FARRELL/Gadrian HOOSAN) **CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

15.6 NORTHERN TERRITORY ELECTORAL BOUNDARY REDISTRIBUTION - FIRST PROPOSAL

100/2023 **RESOLVED** (John DALYWATER/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives and notes the report in relation to the Northern Territory Electoral Boundary Redistribution – First Proposal.

16 DEPUTATIONS AND PETITIONS

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**17.1 NT HEALTH ENGAGEMENT & EDUCATION PROGRAM FUNDING****RECOMMENDATION****REPEATED REPORT – NO RESOLUTION REQUIRED -1354236**

That Council:

- (a) receives and notes the NT Health Engagement & Education Program Funding report; and
- (b) the Common Seal is placed on this agreement.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**18.1 APPROVAL FOR DEED OF VARIATION - INDIGENOUS EMPLOYMENT INITIATIVE FOR RGRC AGED CARE SERVICES**

101/2023 **RESOLVED** (John DALYWATER/Patricia FARRELL)

CARRIED

That Council approves the execution (signing and use of common seal) to the Deed of Variation with the Commonwealth Government extending their funding through 2023-24 for Approval for Deed of Variation - Indigenous Employment Initiative for Council's Aged Care Services.

18.2 FIN011 - INVESTMENT POLICY (REVIEWED)

102/2023 **RESOLVED** (Helen LEE/Jana DANIELS)

CARRIED

That Council approves the amendments to FIN011 Financial Investment Policy.

18.3 DEED OF VARIATION - 4-7ST90R8 - AGED CARE SERVICES

103/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Gadrian HOOSAN)

CARRIED

That Council:

- (a) receives and notes the Deed of Variation – Community and Home Support for Aged Care Services report; and
- (b) approves the Chief Executive Officer to sign the deed of variation of \$1,062,310.40 million.

18.4 INDIGENOUS YOUTH RECONNECT PROJECT - GRANT FUNDING FOR CONTINUATION OF SCHOOLING SUPPORT SERVICES TO 2024-25

104/2023 **RESOLVED** (John DALYWATER/Annabelle DAYLIGHT)

CARRIED

That Council receives and notes the extension of this contract and approves the Acting Chief Executive Officer signing and execution of the funding agreement.

18.5 NIAA FUNDING FOR RGRC CDP STAFF TO COMPLETE CERTIV TRAINING AND ASSESSMENT QUALIFICATION AND DELIVER BACK ON TRACK COURSES FOR CDP CLIENTS

105/2023 **RESOLVED** (Gadrian HOOSAN/Jana DANIELS)

CARRIED

That Council notes the Acting Chief Executive Officer signing of the contract with the National Indigenous Australians Agency (NIAA) funding for Community Development Programme (CDP) staff training and the delivery of 'Back on Track' courses through 2023-24.

18.6 YOUTH ENGAGEMENT AND EDUCATION - SCHEDULE A - 5 YEAR AGREEMENT

106/2023 **RESOLVED** (John DALYWATER/Annabelle DAYLIGHT) **CARRIED**

That Council:

- (a) receives and notes the Schedule A for 5 years Engagement and Education Program from 01/07/2023 – 30/06/2028; and
- (b) approves the Chief Executive Officer to sign the agreement of \$328,273.00.

18.7 LOCAL AUTHORITY PROJECTS UPDATE

107/2023 **RESOLVED** (Jana DANIELS/Patricia FARRELL) **CARRIED**

That Council receives and notes the Local Authority Projects Update report.

18.8 HUMAN RESOURCES AND TRAINING

108/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Gadrian HOOSAN) **CARRIED**

That Council:

- (a) receives and notes the Human Resources and Training report; and
- (b) requests that training is organised for Councilors for Strategic Planning and Community Engagement.

18.9 COUNCIL'S FINANCIAL REPORT AS AT 31 MAY 2023

109/2023 **RESOLVED** (Jana DANIELS/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives and notes the Council's Financial Report as at 31 May 2023.

Cr Helen LEE left the meeting, the time being 01:48pm.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**19.1 MAJOR PROJECTS REPORT**

110/2023 **RESOLVED** (Annabelle DAYLIGHT/Patricia FARRELL) **CARRIED**

That Council:

- (a) receives and notes the Major Projects Report; and
- (b) are notified of the completion of the Jilkminggan Crèche softfall and shade project and the status of the Numbulwar Clinic Road projects.

Cr Helen LEE returned to the meeting, the time being 01:50 pm.

S.1 DEPARTMENT OF CHIEF MINISTER - FEEDBACK ON COUNCIL'S DRAFT 2023-24 REGIONAL PLAN.

111/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That Council receives and notes the feedback from the Department of the Chief Minister and Cabinet on the Council's 2023-24 Regional Plan.

S.2 CERTIFICATION OF ASSESSMENT RECORDS

112/2023 **RESOLVED** (Jana DANIELS/Annabelle DAYLIGHT) **CARRIED**

That Council acknowledges the Chief Executive Officer certification of the Assessment Record for rateable property in the Roper Gulf Regional Council.

S.3 DECLARATION OF RATES 2023/24**113/2023 RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER)****CARRIED**

That Council:

(a) declares the General Rates, Charges and Special Rates as

Zone/Class	2022-23	2023-24
Residential Rate 1 – Aboriginal Land	\$1,296.97	\$1,335.88
Residential Rate 2 – Borrooloola, Mataranka, Larrimah & Daly Waters	\$1,230.05	\$1,266.95
Residential Rate 3 – Vacant on Aboriginal Land	\$1,230.05	\$1,266.95
Commercial Rate 1 – Aboriginal Land	\$1,487.99	\$1,532.63
Commercial Rate 2 – Borrooloola, Mataranka, Larrimah & Daly Waters	\$1,448.28	\$1,491.73
Commercial Rate – Tourist Commercial/Caravan Parks	7.4853% UCV	7.710% UCV
Rural Rate 1 – Under 200 hectares	\$1,239.50	\$1,276.69
Rural Rate 2 – Over 200 hectares	\$1,271.69	\$1,309.84
Conditional Rate 1 – Pastoral Leases valued	\$511.97	\$527.33
< \$ 1,230,000		\$0.00
Conditional Rate 2 – Pastoral Leases valued	0.0416.% UCV	0.0428 % UCV
< \$ 1,230,000		
Conditional Rate 3 – Mining Leases valued < \$ 255,100	\$1,211.71	\$1,248.06
Conditional Rate 4 – Mining Leases valued > \$ 255,100	0.4726% UCV	0.486778
Other – All other properties	\$1,269.97	\$1,308.07
Special Rate – Animal Control	\$132.50	\$136.48
Waste Management Charge – per standard rubbish bin multiplied by the number of collections per week	\$447.91	\$461.35

- (b) Rates and Charges are payable in two (2) installments due by 30 September 2023 and 31 January 2024; and
- (c) interest charge of 18% for late payment.

20.3 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE**114/2023 RESOLVED (John DALYWATER/Gadrian HOOSAN)****CARRIED**

That Council:

- (a) receives and notes the Community Development Programme (CDP) Update report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.5 TENDER FOR HOMELANDS WATER TANKS**120/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR) CARRIED**

That Council:

- (a) receives and notes the Tender for Homelands Water Tanks report;
- (b) approves the award of \$533,266.80 (including GST) to Hoar Co for the supply and install of water tanks on stands and upgrade of water supply systems in Kewulyi and Mount Catt, thereby affixing the Council seal on the Major Works Contract; and
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

20.6 REMOTE POOLS PROJECT**121/2023 RESOLVED (Patricia FARRELL/Annabelle DAYLIGHT) CARRIED**

That Council:

- (a) receives and notes this report;
- (b) considers entering into an agreement with YMCA of the Northern Territory & Community Services Ltd for the management of swimming pools in the communities of Ngukurr and Borroloola;
- (c) requests that the YMCA NT present further proposal at the July Finance and Infrastructure Committee Meeting; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

20.7 CEO REVIEW COMMITTEE**122/2023 RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER) CARRIED**

That Council:

- (a) establishes a CEO review committee consisting of the following Councillors;
 - 1. Mayor Tony JACK;
 - 2. Councillor Helen LEE;
 - 3. Councillor John DALYWATER;
 - 4. Councillor Gadrian HOOSAN.
- (b) establishes an informal review committee every four (4) months to fit with Ordinary Meeting of Council cycles and formal review committee every twelve (12) months;
- (c) considers the annual review of the Chief Executive Officer for July 2023 to be confirmed; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

20 CONFIDENTIAL ITEMS**DECISION TO MOVE TO CLOSED SESSION****115/2023 RESOLVED (John DALYWATER/Annabelle DAYLIGHT) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

20.1 Confirmation of Previous Minutes Confidential Session - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.2 Previous Committee Minutes Confidential Session - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and

would, if publicly disclosed, be likely to be contrary to the public interest.

- 20.3 Community Development Programme (CDP) Update** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.4 Waste Management Strategy Consultation Report** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.5 Tender for Homelands Water Tanks** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.6 Remote Pools Project** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (b) (c)(i) (c)(ii) (c)(iii) (c)(iv) (d) (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.7 CEO Review Committee** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (d), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information subject to an obligation of confidentiality at law, or in equity.

The meeting moved to the Confidential Session at 2:19 pm.

RETURN TO OPEN

123/2023 **RESOLVED** (Helen LEE/Patricia FARRELL)

CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 3:00 pm.

21 CLOSE OF MEETING

The meeting closed at 3:01 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 21 June 2023 and will be confirmed at the next meeting.

Mayor Tony JACK

Confirmed on Wednesday, 23 August 2023.

Unconfirmed

GENERAL BUSINESS

ITEM NUMBER	13.4
TITLE	Council Financial Report for the period 01.07.2022 - 30.06.2023
REFERENCE	1363299
AUTHOR	James SANDERS, Management Accountant

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to Jun 2023.

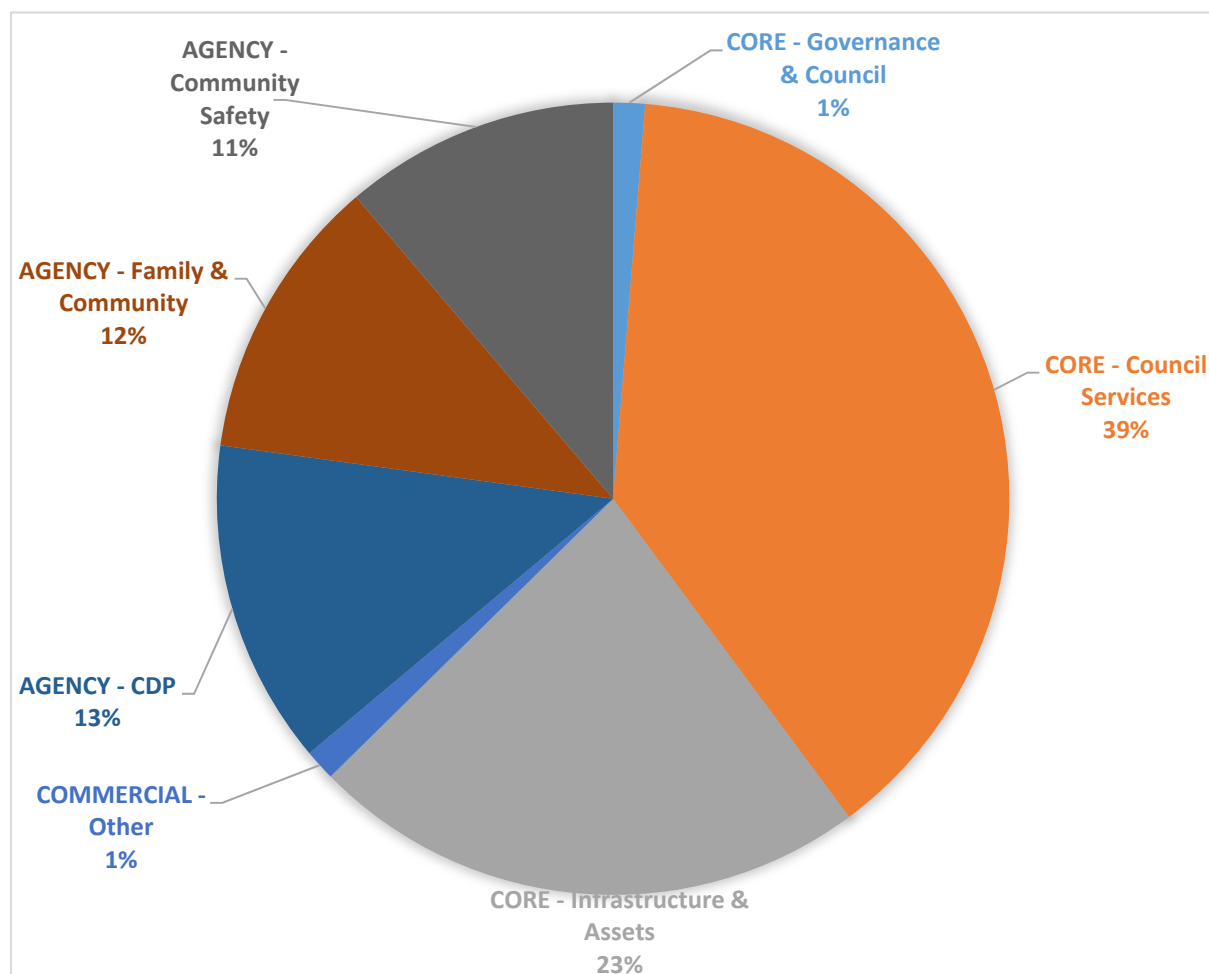
KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.



ISSUES/OPTIONS/SWOT

There are some variances in few activities as outlined in the attached expenditure report. The brief explanation for these differences for each division is as follow:

Operating Income:

Operating Income of \$1,137,869 was raised for the financial year falling short of budget by 151k. Operating Grants and Subsidies were short 68k due to activities in Indigenous Sport and Rec and LA Projects not achieving budgeted activity levels. Agency and Commercial Services down 81k shortfalls mainly attributable to Aged Care Services. Please refer to the attachment for further detail.

Operating Expenditure:

Total Expenditure of \$2,788,737 falling short of budget expectations by 704k. Employee Expenses being the significant driver contributing 531k shortfalls in staffing being experienced in Night Patrol, CDP and a timing variance in the employment of CSM's make up this balance. Internal Cost Allocations are also a dominant contributor to this amount and will require review to test budgeted amounts. Please refer to the attachment for further detail.

Capital Expenditure:

There is No Capital work or Purchase to date. Please see the project register for further detail.

FINANCIAL CONSIDERATIONS

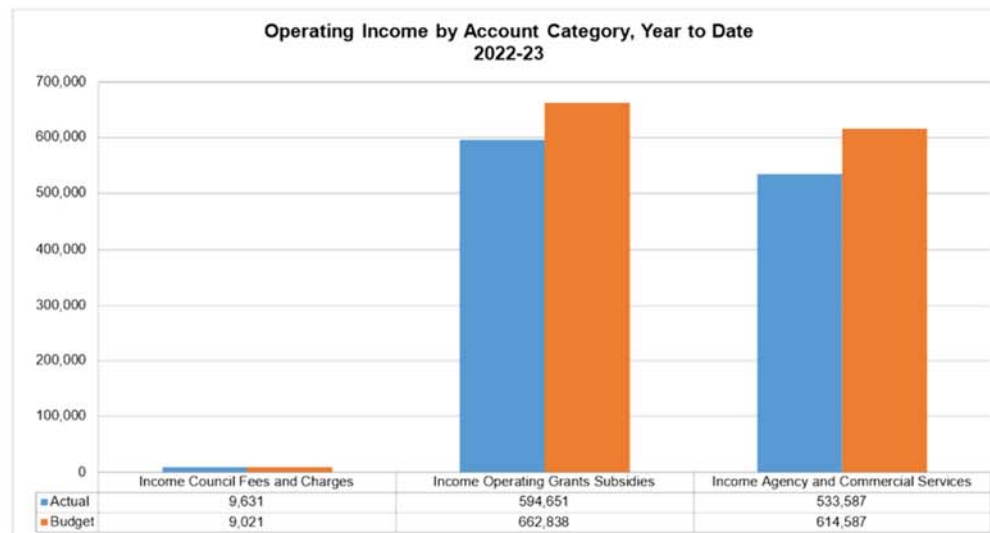
Nil.

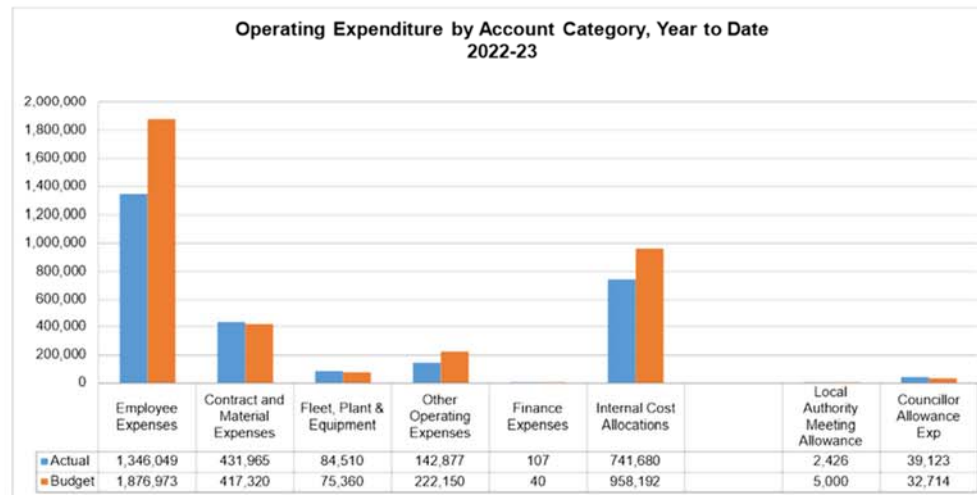
ATTACHMENTS

- 1 Financial Report 30.06.2023 YE.pdf

Roper Gulf Regional Council					
Financial Report as at					
30-June-2023					
Mataranka					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)	Explanation
Income					
Income Council Fees and Charges	9,631	9,021	610	9,021	
Income Operating Grants Subsidies	594,651	662,838	-68,187	662,838	Activities in Indigenous Sport & Rec (-15k) and LA Projects (-47k) below budgeted expectations.
Income Agency and Commercial Services	533,587	614,587	-81,000	614,587	
Total Operating Income	1,137,869	1,286,447	-148,578	1,286,447	
Operating Expenditure					
Employee Expenses	1,346,049	1,876,973	-530,924	1,876,973	CSM, NP,CDP wages
Contract and Material Expenses	431,965	417,320	14,645	417,320	
Fleet, Plant & Equipment	84,510	75,360	9,150	75,360	
Other Operating Expenses	142,877	222,150	-79,273	222,150	training courses underspent significantly as compare to budget (52k), recycling of aluminium cans over budget by 9k, other small offsetting variances as reported
Finance Expenses	107	40	67	40	
Internal Cost Allocations	741,680	958,192	-216,512	958,192	CSM Allocations
Local Authority Meeting Allowance	2,426	5,000	-2,574	5,000	
Councillor Allowance Exp	39,123	32,714	6,409	32,714	
Total Expenditure	2,788,737	3,587,749	-799,011	3,587,749	
Operating Surplus/Deficit	-1,650,868	-2,301,302	650,433	-2,301,302	
Capital Funding					

	0	0	0	0	
	0	0	0	0	
Capital Expenditure					
Capital Purchase/Construct Buildings	0	2,000,000	-2,000,000	2,000,000	
Capital Purchases Plant & Equipment	0	216,666	-216,666	216,666	
Total Capital Expenditure	0	2,216,666	-2,216,666	2,216,666	No Capital work to date
Net Operating Position	-1,650,868	-4,517,968	2,867,100	-4,517,968	





GENERAL BUSINESS



ITEM NUMBER	13.5
TITLE	Community Development Programme
REFERENCE	1363344
AUTHOR	Michaela NAARE, Acting Regional Manager Community Development Programme; Lisa Bishop, Acting CDP Assistant Manager

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Community Development Program (CDP) report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

The Community Development Program (CDP) is a remote employment and community development service being delivered by Council on behalf of the Australian Government. Council is required to deliver a quality service, fulfilling all obligations and adhering to CDP contractual compliance under the Head Agreement.

Mataranka CDP currently has 68 job seekers on the caseload, where 54 of the mentioned 68 have commenced. There are currently 12 job seekers employed within Mataranka, 3 of whom were recently placed into employment. All 3 job seekers were part of the Trialling Pathways to Real Jobs. This number does not include the long-term employed job seekers who are no longer required to undertake monthly post placement support interviews with the CDP team.

Transitioning from CDP to Real Jobs, through Community Projects

The Australian Government has committed to replacing CDP with a new program with real jobs, proper wages and decent conditions - developed in partnership with First Nations people. The new program will give communities more control to determine local projects and potentially increase economic opportunities and jobs in remote areas.

As we progress towards a new program, services will continue through an extension of CDP provider arrangements to October 2024. This will not be business as usual and extensions are dependent on providers' ability and willingness to build on the current trials, capture learnings and further strengthen community led approaches. This will allow for the generation of further ideas to inform a new jobs program, while consultations on the new program are underway.

Similar to the Trialling Pathways to Real Jobs initiative, Council will work with community to deliver the approved Community Project, 'Building on from the Job Shadow Trial' for both Regions 29 and 30. As the name states, Council is utilising this timeframe to further build on from the Job Shadow Trial, transitioning towards aspiration for our job seekers to receive:

- Real jobs
- Proper wages
- With decent conditions

How is Council trying to make these community aspirations a reality?

Councils CDP overall plan from the 1st July 2023 to 31st October 2024, is to establish, invest, and implement subsidised part-time and casual positions throughout different divisions primarily focusing on Key Outcome Areas such as Wellbeing, Environment, Infrastructure and Economic Development. The primary goal through the approved Community Project is to:

- improve employment prospects,

- invest into the current employment infrastructures within Councils CDP delivery regions
- build relationships with employers, internal and external stakeholders
- and address identified personal and professional barriers for our job seekers who are linked to our CDP services.

What are Community Projects?

'Community Projects' have replaced the Pathways Trial services. 'Building on from the Job Shadow Trial' initiative will operate in a similar way, yet offer more incentives to our job seekers and employers of Region 29 and 30.

How does the Community Project align with the Government's direction on real jobs?

Council will continue to adapt and expand on the existing Trial project through Community Projects for improved success. Over the next sixteen month timeframe, Council will utilise this opportunity to pursue greater innovation and broaden our scope of ambition. The job shadowing and mentoring program, offers employer incentives and top-up wages to participants and continues to provide the identified participants on the job training and exposure to work.



How do you take part in this innovative opportunity as an Employer?

The approved Community Project would seek to compensate an employer by way of a Mentoring Payment to the value of \$15,000 for the time it takes for their employee to mentor the participant. Being that Roper Gulf Regional Council is the largest employer in the region we will continue participate in the Community Project. Employers and Stakeholders of

- Mataranka
- Jilkminggan
- Minyerri
- Numbulwar
- and Borroloola

are encouraged to partake in this innovative opportunity. Although similar to that of the Job Shadow Trial, this payment of \$15,000 will be paid to employer in a phased approach payment.

The primary objective to this phased payment approach is for the employers to create genuine and potentially needed employment within their business and/or organisation for a six month period minimum. Employers are encouraged to think outside the box. Use this timeframe to initiate and review their business/organisation recruitment model to reach its full potential, hence why this is in an invested opportunity.

The process is:

- An initial amount of \$5,000 upon creation of a Placement for Job Shadowing will paid automatically to the employer.
- Followed by the remaining \$10,000 that would be applicable after 13 weeks of placement for the CDP participant/s.
- From the moment the job seeker has been placed into employment, rather than the top-up component, all placed job seekers will be fully subsidised through the Community Project funds. This is only applicable to Part-Time and Casual employment opportunities.
- The fully subsidised job seeker will be placed and funded, through a reimbursement process from the employer to Council.
- Newly created Job Descriptions will need to be provided to CDP for review and negotiations
- Employer Agreement will need to negotiated and signed off by both Employer and Councils CDP department

The Community Project has a potential trifecta benefit to:

1. The CDP participants

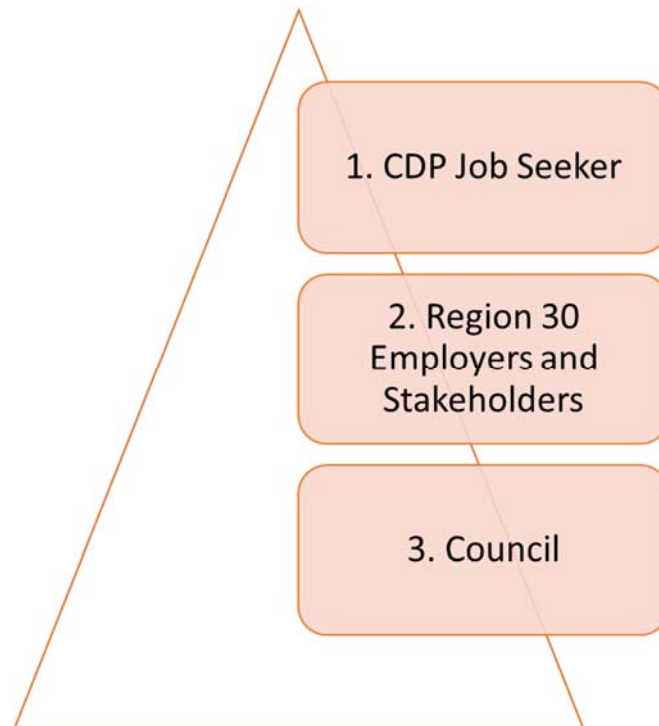
Confidence building for our job seekers is critical, through the Job Shadow trial job seekers will work on areas that potentially hinder their employability. The 'top up' avenue encourages retention being that it is reimbursed by Council.

2. The employers and stakeholders within Jilkmिंगgan Community

This phased incentive (mentoring fee of \$15,000) for the prospective employer. This incentive is aimed to encourage their engagement in the program and an opportunity to further create local jobs for local people. Council acknowledges the resources and costs associated with on-the-job-training, mentoring, pastoral care and day to day management. Hence why Council advocated for the fully subsidised wage component using Community Project funds. Employers are encouraged to discuss trial settings with their CDP Senior Employment Coordinator and CDP Management team based in the Katherine Support Centre.

3. Council

As the CDP provider, it is Councils responsibility to invest, prepare and ensure that there is a level of capability within our job seekers to bring to employment all while sustaining their genuine engagement.



ISSUES/OPTIONS/SWOT

The CDP Mataranka and Jilkminggan team have been busy kicking goals, even with all the disruptions such as school holidays, public holidays etc. Participant attendance sits at 6 to 10 every day. The number of engaged job seekers from Jilkminggan Community has increased over the last few weeks.

With that said, exciting activities/projects have been taking place within the CDP space including (but not limited to):

- Continuing with the verges and pot holes in Jilkminggan
- Replaced the Basketball back boards in Jilkminggan.
- Pressure clean and clean up the Sport and rec hall in Jilkminggan.
- Repainting the lines on the basketball court. Jilkminggan
- Wood collecting Mataranka
- Constructing a garden shed Mataranka.
- Constructed a cover for a bush camp in Mataranka
- Mowing and maintaining Mulggan Camp garden and CDP participant's yards.

As per normal, CDP strives to work closely with job seekers on designing and implementing activities that will not only peak a genuine interest/response from our job seekers but also ensure quality and beneficial outcomes for all.

The CDP team host weekly Monday morning barbeques with job seekers, we use this platform to discuss:

- Job Shadow Trial opportunities and provide further information
- Potential activities job seekers would like to see in their community/township
- Weekly tasks/projects on hand
- Potential future training opportunities

CDP encourages all stakeholders to join these Monday barbeques, if not for the bacon and egg sandwiches, then for the potential activities that CDP could be assisting within your organisation and the overall Community.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS