



AGENDA

JILKMINGGAN LOCAL AUTHORITY MEETING

TUESDAY, 7 FEBRUARY 2023

Notice is given that the next Jilkmिंगgan Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 7 February 2023 at 10:00am
The Conference Room Council Service Delivery Centre, Jilkmिंगgan

Or

Via Video/Teleconferencing
ID #: (03) 9260 6977
Pin: 1693

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to be 'Marc Gardner', written over a thin horizontal line.

Marc GARDNER
CHIEF EXECUTIVE OFFICER

JILKMINGGAN CURRENT MEMBERSHIP:
Elected Members

1. Deputy Mayor Judy MacFARLANE

Appointed Members

1. Cecilia LAKE (Chairperson);
2. Lisa McDONALD;
3. Shirley ROBERTS;
4. Anne-Marie WOODS;
5. Timothy BAKER;
6. **Vacant**; and
7. **Vacant**.

MEMBERS: 8

COUNCIL: 1

LOCAL AUTHORITY: 7

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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	Nil.	
15	CLOSED SESSION	

15.1 Local Government Representation (Electoral) Reviews 2022

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iii), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

16 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Jilkmिंगgan Local Authority Meeting Previous Minutes
REFERENCE	1304789
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Jilkmिंगgan Local Authority confirms the minutes from the meeting held on 10 May 2022 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Jilkmिंगgan Local Authority scheduled a meeting for Tuesday, 29 November 2022. This meeting was **CANCELLED** due to lack of Quorum.

The Jilkmिंगgan Local Authority scheduled a meeting for Tuesday, 08 November 2022. This meeting was **POSTPONED** to Tuesday, 29 November 2022.

The Jilkmिंगgan Local Authority scheduled a meeting for Tuesday, 30 August 2022. This meeting was **CANCELLED** due to lack of Quorum.

The Jilkmिंगgan Local Authority scheduled a meeting for Tuesday, 09 August 2022. This meeting was **POSTPONED** to Tuesday, 30 August 2022.

The Jilkmिंगgan Local Authority met on Tuesday, 10 May 2022 which opened having attained a **QUORUM**, however moved to a **PROVISIONAL** at 10:26am due to an Elected Member leaving the meeting. Attached are the minutes from that meeting for the Local Authority to confirm.

ISSUES/OPTIONS/SWOT

The next scheduled Jilkmिंगgan Local Authority Meeting is scheduled for 10:00am Tuesday, 02 May 2023.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Jilkmिंगgan Local Authority 2022-05-10 [2007] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, JILKMINGGAN LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, JILKMINGGAN
ON TUESDAY, 10 MAY 2022 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Deputy Mayor Judy MacFARLANE (Chairperson);
- Cecilia LAKE;
- Lisa McDONALD;
- Anne-Marie WOODS;
- Timothy BAKER; and
- Shirley ROBERTS.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker);
- Bethany O'SULLIVAN, Communications Coordinator;
- Rebecca LINN, Information Integrity Officer;
- Debbie BRANSON, Executive Assistant to the Chief Executive Officer;
- Michael McFARLANE, Council Services Coordinator;
- Sam WRIGHT, Senior Administration Support Officer; and
- Tracey WALLACE, Community Development Programme Employment Coordinator.

1.3 Guests

- Mayor Tony JACK;
- Ann NICOLL, Northern Territory Police Force (Mataranka);
- Mick VALLADARES, Northern Territory Police Force (Mataranka);
- Tania KOO SIN LIN, Department of Chief Minister and Cabinet; and
- Alec MOYLAN, Department of Chief Minister and Cabinet.

2 MEETING OPENED

The Jilkmिंगgan Local Authority Meeting opened at 10:07 with **QUORUM**, however moving to a **PROVISIONAL** meeting at 10:26am due to an Elected Member leaving the meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

JIL Q-1/2022 (Anne-Marie WOODS/Timothy BAKER) **CARRIED**

That the Jilkminggan Local Authority;

- (a) accepts the tendered apology from Councillor Annabelle DAYLIGHT and Local Authority Members Phyllis CONWAY and Wayne ROY; and
- (b) notes the absence with no tendered apologies from Councillor Patricia FARRELL

5 QUESTIONS FROM THE PUBLIC

Sergeant VALLADARES spoke to the Local Authority regarding Safety Committee Meetings. With assistance from the Northern Territory Police Force, the participants of the Safety Committee Meetings can raise issues within the community along with any priorities community members may raise.

The first meeting is scheduled for Wednesday, 08 June 2022 (time to be advised).

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkminggan Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS JILKMINGGAN LOCAL AUTHORITY MEETING MINUTES

JIL Q-2/2022 (Timothy BAKER/Lisa McDONALD) **CARRIED**

That the Jilkminggan Local Authority confirms the minutes from the meeting held on, 3 August 2021 and affirms them to be a true and accurate record of that meeting's decision and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

JIL Q-3/2022 (Timothy BAKER/Cecilia LAKE) **CARRIED**

That the Jilkminggan Local Authority;

- (a) Receives and notes the Action List; and
- (b) Requests the Chief Executive Officer to resend letter (39/2021) to Jilkminggan Community Aboriginal Corporation (JCAC), regarding the dead overhanging tree.

Local Authority Member Lisa McDONALD left the meeting, the time being 10:26am.

*The meeting was no longer had a **Quorum** and proceeded as a **Provisional**.*

9 CALL FOR ITEMS OF GENERAL BUSINESS

- Land Leasing
- Jilkminggan Cemetery

10 INCOMING CORRESPONDENCE

11 OUTGOING CORRESPONDENCE**11.1 OUTGOING CORRESPONDENCE**

JIL P1/2022 (Anne-Marie WOODS/Timothy BAKER) **CARRIED**

That the Jilkmिंगgan Local Authority notes the outgoing correspondence.

12 OPERATIONAL REPORTS**12.1 ELECTING A CHAIRPERSON**

JIL P-2/2022 (Timothy BAKER/Shirley ROBERTS) **CARRIED**

That the Jilkmिंगgan Local Authority appoints Cecilia LAKE as Chairperson for the period of twelve (12) Months.

12.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

JIL P-3/2022 (Anne-Marie WOODS/Timothy BAKER) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Member Attendance Report.

Local Authority Chairperson Cecilia LAKE left the meeting, the time being 10:35 AM

Local Authority Chairperson Cecilia LAKE returned to the meeting, the time being 10:36 AM

13 GENERAL BUSINESS**13.1 ELECTED MEMBER REPORT**

JIL P-4/2022 (Timothy BAKER/Shirley ROBERTS) **CARRIED**

That the Mataranka Local Authority receives and notes the Elected Member Report.

13.2 LOCAL AUTHORITY PROJECTS UPDATE

JIL P-5/2022 (Timothy BAKER/Cecilia LAKE) **CARRIED**

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests an update and breakdown report of the Local Authority Projects Update be submitted to the next scheduled Jilkmिंगgan Local Authority Meeting on 09 August 2022.

13.3 COMMUNITY DEVELOPMENT PROGRAMME

JIL P6/2022 (Cecilia LAKE/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Community Development Program (CDP) report.

13.4 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 31.12.2021

JIL P-7/2022 (Cecilia LAKE/Shirley ROBERTS) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the period July 2021 to December 2021.

13.5 COUNCIL SERVICES REPORT

JIL P-8/2022

(Timothy BAKER/Cecilia LAKW)

CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Council Services Report.

14 OTHER BUSINESS**14.1 LAND LEASING**

The Jilkmिंगgan Local Authority discussed current land tenure arrangements and management of Council properties.

14.2 JILKMINGGAN CEMETERY

JIL P-9/2022

(Shirley ROBERTS/Timothy BAKER)

CARRIED

That the Jilkmिंगgan Local Authority;

- (a) notes the information provided in relation to land availability within the cemetery;
- (b) requests the Chief Executive Officer write to Jilkmिंगgan Community Aboriginal Corporation (JCAC), Independent Members, and Ministers regarding the current issue of the Jilkmिंगgan Cemetery; and
- (c) requests the Chief Executive Officer invite a representative of JCAC to attend the next Jilkmिंगgan Local Authority Meeting, scheduled for 09 August 2022.

15 CLOSE OF MEETING

The meeting closed at 11:33 am.

This page and the proceeding pages are the Minutes of the Jilkmिंगgan Local Authority Meeting held on Tuesday, 10 May 2022 and confirmed Tuesday, 07 February 2023.

Chairperson Cecilia LAKE

Confirmed on Tuesday, 07 February 2023.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1303984
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Jilkmिंगgan Local Authority receives and notes the Action List.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

JILKMINGGAN ACTION LIST

8.1 ACTION LIST

JIL Q-1/2022

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Action List; and
- (b) requests the Chief Executive Officer to resend letter (39/2021) to Jilkmिंगgan Community Aboriginal Corporation (JCAC), regarding the dead overhanging tree.

REPORT IN AGENDA?

No report. Followed up with Mangarrayii Rangers several times to remove tree, most recent 2 August 2022. Should be removed before LA meeting now.

13.2 LOCAL AUTHORITY PROJECTS UPDATE**REPORT IN AGENDA?***JIL P-2/2022*

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests an update and breakdown report of the Local Authority Projects Update be submitted to the next scheduled Jilkmिंगgan Local Authority Meeting on 09 August 2022.

Yes

14.2 JILKMINGGAN CEMETERY**REPORT IN AGENDA?***JIL P-3/2022*

That the Jilkmिंगgan Local Authority;

- (a) notes the information provided in relation to land availability within the cemetery;
- (b) requests the Chief Executive Officer write to Jilkmिंगgan Community Aboriginal Corporation (JCAC), Independent Members, and Ministers regarding the current issue of the Jilkmिंगgan Cemetery; and
- (c) requests the Chief Executive Officer invite a representative of JCAC to attend the next Jilkmिंगgan Local Authority Meeting, scheduled for 09 August 2022.

No. Issue has been progressed with JCAC, they have identified land (west of the cemetery) already cleared, JCAC to extend and undertake further upgrades in conjunction with Council's CDP.

ATTACHMENTS

Nil.

INCOMING CORRESPONDENCE



ITEM NUMBER 10.1
TITLE Incoming Correspondence
REFERENCE 1303986
AUTHOR Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Jilkmिंगgan Local Authority notes the incoming correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Sender	Sent To	Correspondence Details	InfoXpert Number
01	Gavin LOVELOCK Department Environment, Parks and Water Security	Marc GARDNER, Chief Executive Officer	Water Allocation for Jilkmिंगgan and Mataranka	1267287

ATTACHMENTS

- 1 Water Allocation.pdf



Department of
ENVIRONMENT, PARKS
AND WATER SECURITY

Level 1
Goyder Centre
25 Chung Wah Terrace
PALMERSTON NT 0830

Postal address
PO Box 496
PALMERSTON NT 0831

E water.regulation@nt.gov.au
T 08 8999 3632

File reference
TLAM12

24 May 2022

Marc Gardner
Chief Executive Officer
Roper Gulf Regional Council
Po Box 1321 Katherine NT 0850

Dear Marc,

Re: Water allocation for Mataranka and Jilkminggan

Thank you for your letter received 9 May 2022 requesting information regarding water extraction licence TLAM12.

Roper Gulf Shire Council was first granted a water extraction licence on 2011, the application submitted at that time included the portion numbers of both the Mataranka and Jilkminggan communities.

The licence is due for renewal in July 2023 which would be the opportunity to consider an application for an increase and/or separation of the licence. Any increase will be dependent on water availability which will become clearer once the Mataranka water allocation plan has been released which is expected to occur later this year.

For your interest the [Mataranka Tindall Water Advisory Committee - Department of Environment, Parks and Water Security](#) are engaged to provide advice and recommendations to the department on the water allocation plan. The committee is made up of a cross section of community interest groups, the minutes contain the persons representing the interests of Roper Council and members from Jilkminggan communities.

For further information licencing please contact water.licensing@nt.gov.au

Yours sincerely,

A handwritten signature in blue ink, appearing to read "G. Lovelock".

Gavin Lovelock
Manager Water Regulation

24/5/2022

GENERAL BUSINESS



ITEM NUMBER	13.1
TITLE	Local Authority Review Report
REFERENCE	1304792
AUTHOR	Marc GARDNER, Chief Executive Officer

RECOMMENDATION

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Review report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

In March 2022 Council was provided a copy of the Local Government Desktop Review report which was sent to all regional councils for feedback. Feedback was provided and subsequent discussions took place with CEOs, Elected Members, Local Authority Members and representatives from the Northern Territory Government.

The next draft review report is attached. The document focuses on the core role of Local Authorities, and aims to strip back requirements that might detract from councils' and Local Authority ability to carry out that core role. It also provides flexibility for the Local Authorities to have a broader focus.

As outlined in the reports, Local Authorities were initially established as part of the regional local government structure, to respond to the concerns raised by community members that the creation of regional councils would mean they would lose their voices with local government. They were included in the *Local Government Act 2008*, and their role was strengthened in the 2019 Act. They are part of the regional council structure, and their role is essentially to support their council with two-way communication between their community and the council; to assist their community to have input into the council's planning, prioritisation, service delivery and funding in that community; to advocate for their community with council; recommend (or decide if delegated) where LA project funding should be prioritised, and, in turn, help the council to keep communities informed about planning and services.

Regional councils are encouraged to engage with their Local Authorities in developing feedback. Feedback on the document is to be submitted to the Department of the Chief Minister and Cabinet by 20 January 2023.

A representative from the Department of the Chief Minister and Cabinet will be invited to present to the Local Authority and provide assistance.

ISSUES/OPTIONS/SWOT

For discussion.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 LA Review Report - 12 October 2022 Draft.pdf

Local Authority Review Report

1. Background

Local authorities (LAs) were established in 2014 under section 53B of the former *Local Government Act 2008* (the 2008 Act). LAs were established as a response to concerns from communities that the transition from the former community government councils to regional councils led to a loss of communities' voices in the planning and delivery of council programs and services in their community.

The inclusion of LAs in the structure of regional councils is intended to ensure communities have a say in their regional councils' planning, prioritisation, funding and delivery of services and infrastructure for their community; and the provision of information and feedback to communities about the councils' decisions and activities in that community. The ultimate goal is effective, responsive council services for remote communities.

2. Intent of the Legislative Framework

On 1 July 2021, the intent of the 2008 Act was further strengthened when it was replaced with the *Local Government Act 2019* (the 2019 Act). In addition, the previous *Guideline 8: Regional councils and local authorities* (Guideline 8) was replaced by the new *Guideline 1: Local Authorities* (Guideline 1). The provisions in the 2019 Act were in a new chapter entitled Local Decision Making to reinforce the intent and purpose of LAs.

The 2019 Act requires regional councils to seek their LAs' advice and recommendations in relation to the council's budget; their priorities for expenditure; their service delivery; regional plans; strategic directions; and funding. Regional councils must also ensure their strategies and plans are informed by the vision and priorities of the LAs, and must work with their LAs to foster constructive working relationships between the council and community.

The 2019 Act specifically provides for expanded roles for LAs and a mechanism for giving communities a stronger voice in local government matters that affect them. Section 78 defines the functions of a LA:

- to involve local communities more closely in issues related to local government;
- ensure that local communities are given an opportunity to express their opinions on questions affecting local government;
- to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;
- to take the views of local communities back to the council and act as advocates on their behalf;
- to contribute to the development of the regional plan;
- to make recommendations to the council in relation to the council's budget and the part of the council's area within which the LA performs its functions.

Guideline 1 provides how LAs are to operate and be administered by their respective regional councils, including appointments and resignations, meetings, LA member payments and reporting.

3. Local Authority Review

In 2021, before the commencement of the 2019 Act, the Department of the Chief Minister and Cabinet (CM&C) started a desktop review (Review 1) of how well regional councils and LAs were meeting the intent of the 2008 Act and Guideline 8. The aim of Review 1 was to identify good practice across the NT as well as areas that could be further strengthened, and to determine what actions could be considered to better support the delivery of the intent

Local Authority Review Report

of LAs given their expanded roles under the 2019 Act. Review 1 focused on the 66 LAs established across the Northern Territory for the period 1 July 2019 to 30 June 2020.

Review 1 was informed by the information available on regional councils' websites, information held and observations made by CM&C and some feedback and insights provided by regional councils. The findings and draft recommendations were provided to councils and other stakeholders in early 2022 for comment.

The Review 1 report acknowledged limitations associated with any desktop process. However it provided a platform for more discussion with councils, LA members and others, resulting in the direction outlined in this report.

Review 1 confirmed that there is noticeable diversity in the functioning of LAs and the way councils work with them, with some LAs engaging strongly with their communities and working with their councils to deliver on community priorities and aspirations, and some others struggling to meet or attain quorum to enable recommendations to be made about community priorities. Some LAs, with their councils' support, consider broader matters than council business, acting as a forum and conduit for community engagement in matters including local, Territory and Commonwealth government priorities.

In addition, feedback from councils and LA members has indicated that some of the requirements placed on them by the NT Government, or interpretations of these requirements, are impeding their ability to achieve their core functions.

Feedback on Review 1 included the following:

Role of LAs:

- a need for greater recognition, promotion and celebration of the strengths of the LA model and more sharing of examples of LAs and their councils successfully achieving the intent of the Act;
- the need for CM&C, councils and LAs to have a clear and common understanding of the definition and scope of their core functions and requirements;

Flexibility:

- the need for flexibility in how LAs and their councils deliver on the core functions (or choose to move beyond the core) to respond to differences between communities, their aspirations and the capacity of LAs;
- providing for flexibility for those communities, LAs and councils who want to have more integrated engagement, not just on local government matters. For example, some communities would like to see a single body coordinating community input into local government and NT Government (or broader) planning, services and prioritisation; while others have indicated a preference that LA members continue to focus on local government and other groups are established or continue to provide input into NT Government and broader matters;
- recognition that some LAs are well established with consistent membership who deliver well-regarded outcomes for their communities and council, and others are less established; and that, over time, LAs may cycle through these stages. This impacts on the levels of support needed from councils for their LAs and the level of autonomy LAs may have, and needs to be accommodated in expectations set by CM&C and required of councils;

Decision making

Local Authority Review Report

- LAs should have as much influence and decision-making power as is appropriate to their stage of development and the delegations of the council; for example, some councils have already delegated decision making in the use of LA Project Funding (LAPF) to their LA, and some have delegated decision making over other community funding. The council is the decision-maker about the level of delegation relevant for their LA/s;

LA Members:

- a need for greater role clarity, capacity building and support for LA members and LA chairs;
- the need to revisit whether proxies should be permitted for LA members;

Administration:

- CM&C should remove any administrative requirements that detract from the ability of the LA and council to deliver on their core function. This needs to be balanced with good governance and accountable administrative process, reflecting that LAs are involved in the use of public resources and should be respected in their communities as informed, well governed and responsive structures;
- performance reporting should be focused on the intended outcome; ie the demonstration by councils of the engagement of communities through their LAs, and of the council's responsiveness to the advice, input and advocacy of their LA, including through the delivery of agreed community priorities;
- LAs should be able to set their own agendas and conduct their own meetings, while recognising the role of councils in managing administration, building capacity and responding to the varying levels of experience and capacity of members;

Resourcing/support

- some LAs and their councils continue to see benefit in having CM&C representatives at meetings at least occasionally, to coordinate responses to questions from community and LAs about NT Government matters, as well as to support engagement with other NT Government agencies;
- LAPF is a valuable resource for LAs and their councils to respond to community priorities. However, some councils struggle to spend these funds in the required time frames. The support role of CM&C is important in helping councils to address any barriers to the timely expenditure of funding on community priorities as determined by the LA and council;
- Accessible information should be provided to enable communities to understand how priorities for the use of LAPF are determined, and where they are spent;
- A need for a review of the LAPF guidelines to ensure their alignment with the core intent of the LAs;
- Any changes to the LA model should avoid requiring additional council resourcing. For example, where communities and their LAs want to have a broader role than council matters, there may need to be negotiation of partnering with NTG or others to share costs.

As a result of feedback and further discussions, the focus of the Review 1 report changed considerably into this report. This report emphasises the intent of the legislative framework for LAs and provides a principles-based direction for how this intent will be strengthened across the diverse councils of regional NT.

This review does not anticipate a change in the 2019 Act in relation to the role of LAs; LAs will remain part of their regional council structure, and continue to be subject to the control and direction of their relevant regional council.

4. Principles

Local Authority Review Report

The following principles have been developed to guide the way in which CM&C, regional councils and LAs will support the effective integration and involvement of communities in the system of local government, as intended in the 2019 Act. An amendment to Guideline 1 will be required to fulfil the aspirations below.

PRINCIPLE: Flexible governance	
<i>What does this mean?</i>	<p>All LAs have a core role: to enable their community to have a say in their regional councils' planning, prioritisation, budgeting, and service delivery for their community; and to support the provision of regular feedback to their communities about council activities and the achievement of LA priorities.</p> <p>Councils and their LAs, with their communities, will determine how they deliver the role so it is adaptable to different locations, community aspirations, and capacity. CM&C will facilitate the sharing of examples of good practice from LAs across the NT</p>
<i>What does this look like?</i>	<p>LAs, with their councils, decide:</p> <ul style="list-style-type: none"> • whether they and their community prefer that the LA focus on council business or take a broader approach with a wider range of community matters. If a broader approach is agreed this may need negotiation of support from CM&C or other partners for non-council activities. Also, if a broader approach is agreed community input should ensure it avoids duplicating other community structures, authority or roles and that the role is understood and supported; • how the LA will conduct meetings and engage with their community; • how the LA will prioritise LAPF funds including how community input will be heard, how priorities will be decided, and how decisions and outcomes will be communicated to the community; • whether delegated decision making will be requested from the council; • the nomination process for LA members, with councils seeking LA and community input into their policy on criteria for selecting LA members; • the number of appointed members up to a maximum of 14; • whether the Mayor/President will be a member of LAs beyond their own ward; • the frequency of LA meetings (minimum four per year, with timing to enable input into, and feedback from, council planning); • the location of LA meetings - they should be held in public places to maximise opportunity for community members to attend; and • whether attendance at meetings via phone/video conference will be allowed. <p>First LA meetings to recommend to council:</p> <ul style="list-style-type: none"> • nomination of LA chair; • the kinds of priorities the LA would like to focus on for their community; • how information about meetings and decisions will be publicised. This must be at least on the council website for transparency for community members; and • the use of interpreters

Local Authority Review Report

PRINCIPLE: Community-centred, place based engagement

What does this mean?	The way the council and LA engage with each other and the community is place-based and adapts to local needs, languages, time frames and cultural protocols to encourage community involvement.
What does this look like?	<ul style="list-style-type: none"> • LAs will recommend to their council the process for community engagement and two-way communication between the council, LA and community • Community engagement is supported by principles of the Remote Engagement and Coordination Strategy • Communication is clear and accessible. • LAs with their councils decide the nature and format of reports to be provided by councils to LAs – brief, diagrammatic reports are enough • LAs and their councils decide how the feedback about priorities is given to the LA and community in a timely way such as through the Council Community Based Manager, local council member or LA chair outside of meetings if needed • Regional councils support their LAs to host at least one community based event each year to support community input into LA priorities, and council planning. These events may be funded through some LAPF. For example, some LAs may hold community barbecues twice per year: to provide input into LA priorities and council plans for their area; and to receive feedback about how the LA and council has responded to that input. • Information is provided by regional councils in LA meeting agenda papers on: <ul style="list-style-type: none"> ○ Decisions that council has made based on the LA's recommendations and advice ○ Council resources and service delivery in the community. ○ Progress / status updates on LA project recommendations. ○ The amount of funding that is available to the LA for community priorities.

PRINCIPLE: Empowerment

What does this mean?	LAs have authority to effectively carry out their core role as intended in the Act.
What does this look like?	<p>Where LAs seek to do so, regional councils consider opportunities for delegation of relevant decisions to LAs consistent with the <i>Local Government Act 2019</i>, including decision making about priorities for LA project funds</p> <p>Councils, with CM&C assistance, provide training and resources to support professional development of LA chairs and members in governance and the LA role; and clearly communicate the role of LAs and regional councils to communities.</p>

Local Authority Review Report

PRINCIPLE: Outcome-focused	
<i>What does this mean?</i>	LAs (and communities) can see that their recommendations to the council, based on community engagement, are being acted on; where this is not the case, they are informed of the reason.
<i>What does this look like?</i>	<p>Council annual reports include information that demonstrates how they have engaged with communities via their LA, and the outcomes delivered in response to LA recommendations/decisions.</p> <p>Compliance activity by CM&C will focus on the intended outcome of LAs</p>

PRINCIPLE: Accountability	
<i>What does this mean?</i>	LAs and their councils continue to demonstrate high standards in governance and the use of public resources
<i>What does this look like?</i>	<p>LAs have opportunities for professional development in governance consistent with their core role through their council and/or with support from CM&C if requested</p> <p>Decision making is transparent, focused on the best interests of the community as a whole, and conflicts of interest are managed. Information is accessible to community members about meetings, meeting proceedings, and opportunities for participation. Meetings are generally open to community members unless there is a defined need for confidentiality consistent with the provisions in the <i>Local Government Act 2019</i>.</p>

5. Examples of Good Practice

To be discussed with, and provided by, regional councils.

6. Next Steps

This report will be provided to regional councils and other stakeholders for comment and input. Regional councils are encouraged to engage with their LAs in developing feedback. CM&C is available to assist as needed.

An implementation plan will be drafted for feedback from regional councils and LAs through their respective councils. The implementation plan will be developed through a reference group led by CM&C with the Local Government Association of the NT, and council and LA representatives.

The final LA Review report and Implementation Plan will be provided to the Minister for Local Government for consideration and approval. It is intended that this will be completed within the first quarter of 2023.

The LA Project Fund grant funding guidelines will be reviewed in 2022-23 in consultation with regional councils along with Guideline 1. Any recommendations for changes will then be advised to the Minister for Local Government for consideration for implementation in 2023-24.

GENERAL BUSINESS



ITEM NUMBER	13.2
TITLE	Big Rivers Region Liveability Survey Report 2022
REFERENCE	1303989
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Jilkminggan Local Authority receive and note the Big Rivers Liveability Survey Report 2022 presented by a representative from the Department of Chief Minister and Cabinet.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

The Big Rivers Liveability Report conducted by the Northern Territory Government is a regional place based approach to measuring liveability in the Big Rivers Region.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Big Rivers Liveability Report Never Never Ward.pdf

The Big Rivers Liveability Report

Never Never Ward

Mataranka, Jilkminggan, Hodgson Downs, Daly Waters and Larrimah

Purpose

The perception and reality of how 'liveable' a place is considered critical to attracting and retaining population. It's the key consideration for people when choosing where to live as put simply, liveability equals quality of life.

'Liveability' can mean many different things to different communities, but when we think about our day to day lives and how we spend our down time, we mostly think; can I access a doctor when I need to? Are there great schools for my kids and playgrounds to keep them entertained? What's the connectivity like? Can I enjoy the great outdoors, rent a house easily or achieve career growth? Is this a good place to have a go with a business start-up?

The Big Rivers Liveability Report conducted by the Northern Territory Government is a regional place based approach to measuring liveability in the Big Rivers Region.

The objectives of the project include:

- Understanding the perceptions and reality of living in the region from residents who live – or have lived – in the Big Rivers Region
- Identifying what is desired in a regional lifestyle to attract and retain people in the region through community ideas for change
- Creating regional baseline data to inform planning, monitoring and evaluation

The liveability survey places our residents at the centre of our planning by seeking to understand what attributes are valued the most, the region's greatest strengths, those that need to be prioritised and areas where we're underperforming.

Liveability was measured against nine core attributes including broadly grouped elements to address a broad range of interpretations of liveability.

Please note the report does not measure performance levels of services. It only captures respondents' perceptions of access to service (the nine core attributes).

Defining Liveability

In this project, 'liveability' has been associated with the following core attributes:

Healthcare	Access to hospitals, doctors, pharmacy, dentist, mental health services and specialist services.
Education	Access to childhood education services (e.g. preschool, day care etc.), primary school, secondary school with breadth of curriculum, tertiary options and English language classes.
Amenity	Access to parks and green spaces, walkable town centre/neighbourhood, shopping and dining experiences in a culturally vibrant town, taxi, remote community transport, ease of driving and parking and places to socialise, events and festivals.
Cost of Living	Availability of suitable housing for rent or purchase, cost of fresh produce, access to bulk billing and access to government subsidised childcare and schools.
Natural Environment	Ways to adapt to climate change; preparation for cyclone season, heat mitigation; transitioning to renewable energy such as solar, water security, effective waste management and air quality.
Digital Connectivity	Access to adequate phone coverage, reliable internet and broadband, able to work from home and pay bills online.
Community Connection	Community activities including community-organised events, volunteering, local community groups and organisations which are related to interests or beliefs, a sense of belonging and safety and community diversity.
Employment Opportunities	Access to local job opportunities, career growth opportunities, starting and growing a business.
Great Outdoors	Including access to recreational activities, walking trails, fishing, swimming holes and camping locations.

Our Approach

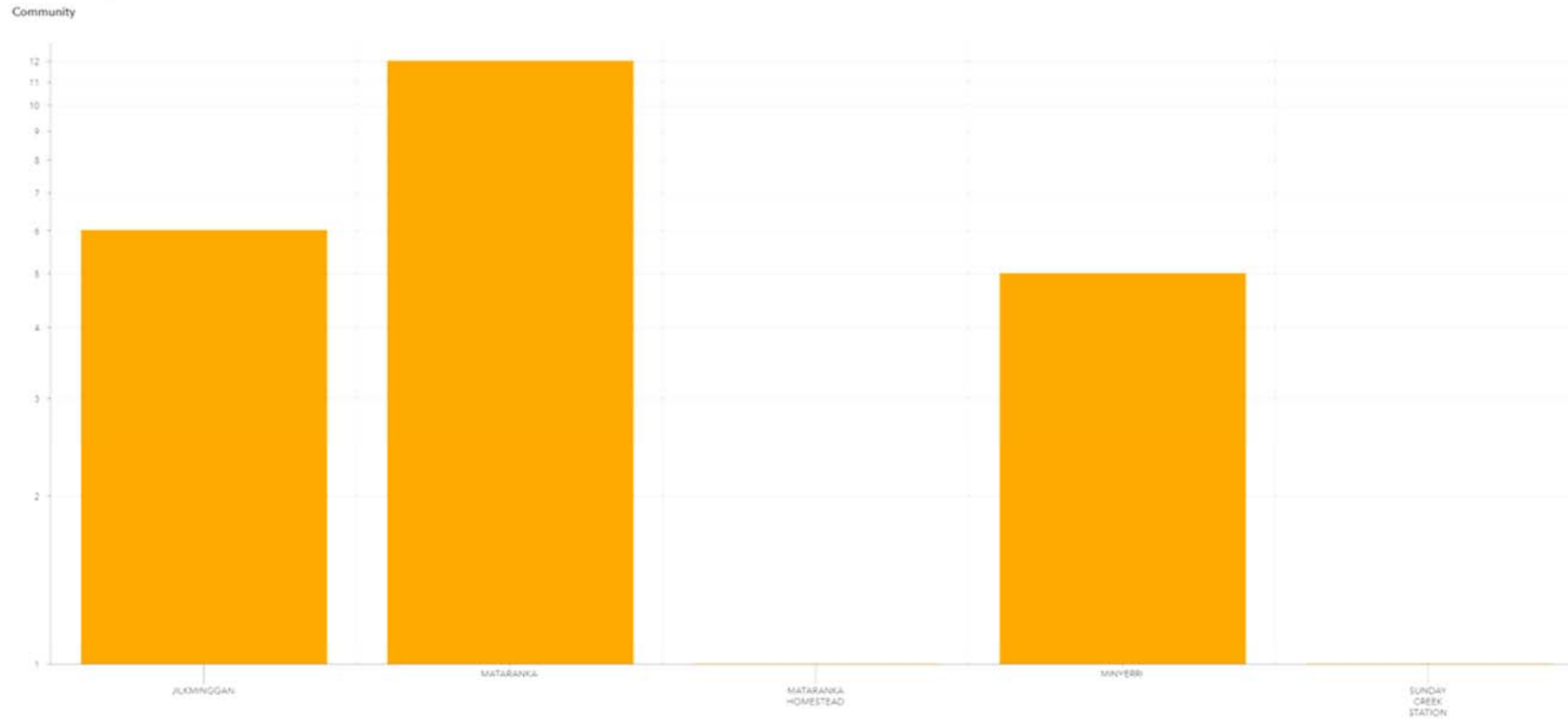
The liveability survey was developed by the Northern Territory Government on the Survey 123 platform; a form-centric geospatial data gathering system which maps geographical location data to capture place-based perspectives across the region.

The survey was undertaken in March 2022 with an extensive public promotion campaign including geo-mapped, targeted marketing and direct engagement approaches over the phone, online and face to face.

The Northern Territory Government's Aboriginal Interpreter Service was utilised to engage and deliver the survey in language and to accurately interpret the questions for Aboriginal people completing the survey. A 'call back request' service was also facilitated for Aboriginal people who preferred the assistance of an interpreter while responding to the survey.

Population data from the Northern Territory Government's Bushtel, a central point for information about the remote communities of the Northern Territory, was obtained to devise proportionate response targets, based on the overall estimated resident population of the region.

Responses



25 responses were collected across the ward:

- 6 responses from Jilkminggan
- 13 responses from Mataranka (Mataranka Homestead included in this data)
- 5 responses from Minyerri
- 1 response from Sunday Creek Station

Summary of Key Findings

Quality healthcare and availability of suitable housing are the most valued attributes in the Never Never ward.

Being able to access quality healthcare and available suitable housing (cost of living), are critical across the ward and can strongly influence people's choice to move or not recommend their communities as a great place to live. 76% or 19 respondents believe that quality healthcare need to be improved as a priority in the ward. 36% or 9 respondents agree that cost of living is poor and is underperforming, thus negatively affecting the perception of living in the ward.

Improving digital connectivity including access to adequate phone coverage, reliable internet and broadband, being able to work from home and pay bills online, is critical to lifting liveability.

Over half of the respondents believe addressing and improving digital connectivity (56% or 14 responses) will significantly improve liveability across the ward. This attribute is extremely underperforming and is negatively affecting liveability of the ward.

Access to the great outdoors, the breadth of employment opportunities and a sense of community connection are the ward's key strengths and the top reasons why people won't relocate elsewhere.

When asked to identify the ward's key strengths, access to the great outdoors, employment opportunities and the inclusiveness and connection of the community were identified. This makes these attributes both key influencers in the perceptions and reality of living in the region and key drivers for attracting and retaining population.

Who responded?

32% identify as Male	68% identify as Female
40% identify as Aboriginal and or Torres Strait	60% do not identify as Aboriginal and or Torres Strait
4% identify as LGBTQIA	96% do not identify as LGBTQIA
48% residents speak a language other than English	52% residents do not speak a language other than English

How diverse is the ward?

Country of Birth:

- 92% or 22 of respondents were born in Australia
- 4% or 1 of respondents were born in Czech Republic
- 4% or 1 of respondents were born in South Korea

Years lived in the ward:

- 12% have lived in the ward for < 2 years
- 20% have lived in the ward up to 5 years
- 60% have lived in the region for > 10 years
- 8% born and bred

Age of Respondents

80% of respondents are between the ages 25 to 54.

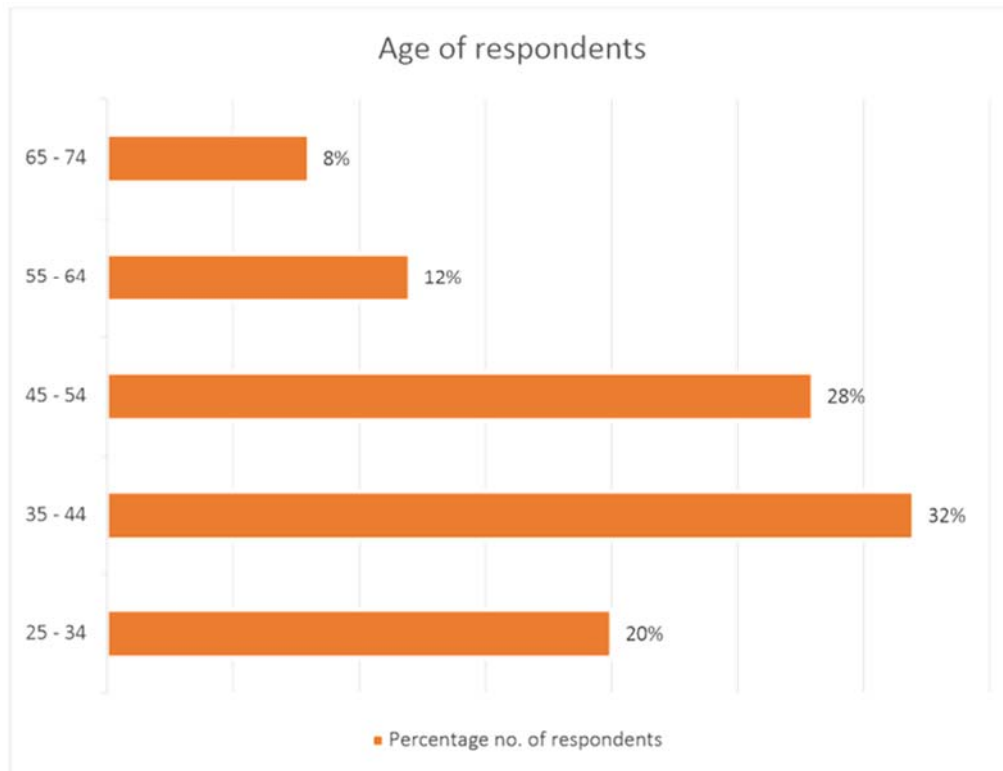


Figure 1. Age of respondents in the Never Never Ward

Residents Employment Status

Over half of respondents are employed full-time.

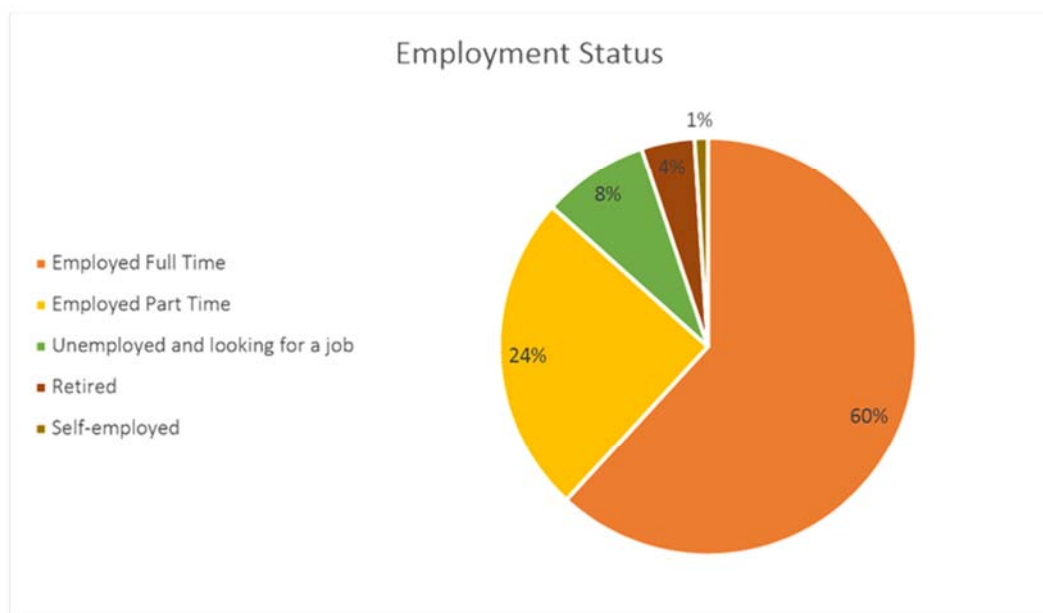


Figure 2. Respondents' employment status

Overall Perceptions of the Never Never Ward

Do our residents love living in the region?

84% of our residents have a positive attitude of living in the ward.

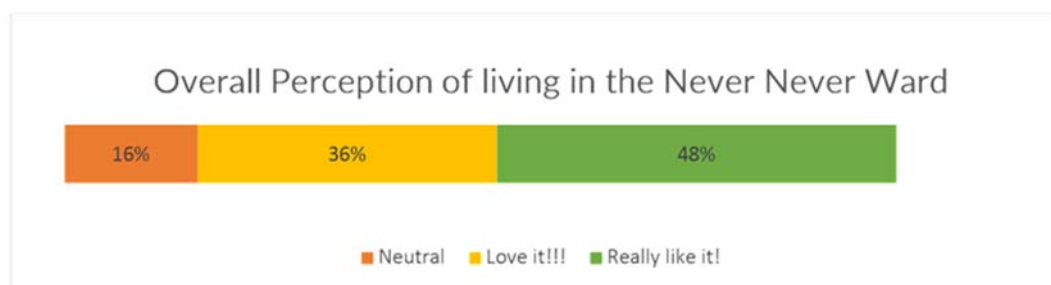


Figure 3. Overall Perception of the Never Never Ward

What do residents value the most?

There may be identified gaps in key liveability attributes, but do our residents value these in terms of their perceptions of whether the region is a great place to live? Do the gaps affect whether people would relocate outside the region?

Respondents were requested to select the three most important attributes in making the ward a great place to live. An "Other" option was provided for respondents to suggest a liveability feature which wasn't included in the list.

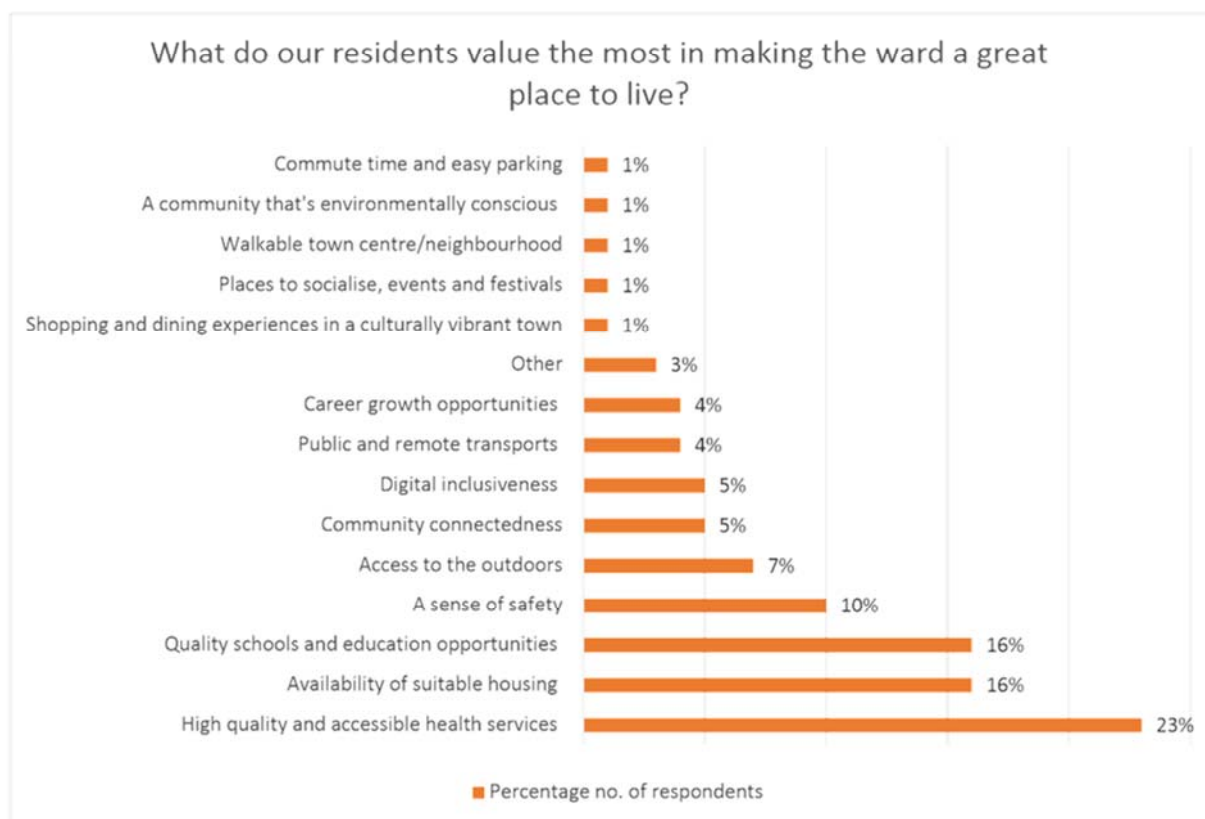


Figure 4. What do residents value in making the ward a great place to live.

High quality and accessible health services (23% or 17 responses), availability of suitable housing (16% or 12 responses), and the quality of schools and education opportunities (15% or 11 responses) were identified as the three most valued attributes in the region.

What respondents have suggested in "Other":

- "We live out of town and have no neighbours"
- "bitumen road to access Community (Very poor road conditions)"

Would you recommend your ward to others as a great place to live?

- 72% or 18 responses agreed
- 28% or 7 responses disagreed

Perceptions of liveability in the Never Never Ward

What are our strengths, what do we need to prioritise and what is negatively affecting perceptions and the reality of living in the region?

Respondents were asked to rate their perception of each of the nine liveability attribute as being either:

Great: these attributes are the strengths in the region and should be maintained and protected.

Could be improved: these attributes need to be addressed as a priority.

Poor: these attributes are underperforming and need to be addressed in long term planning. They negatively affect the perception of living in the region.

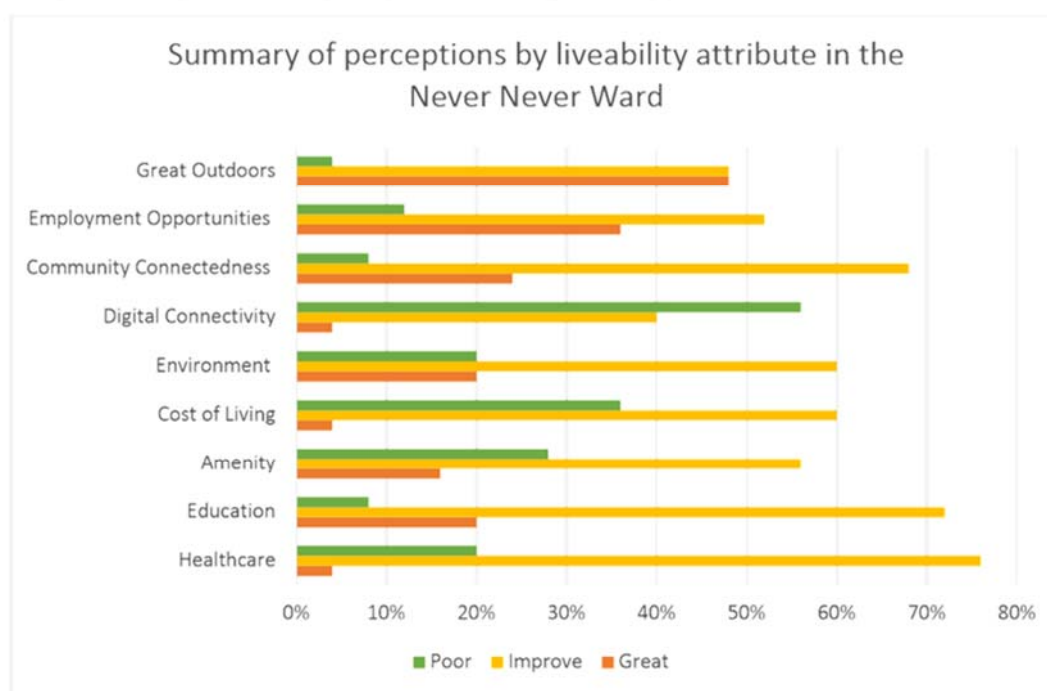


Figure 5. Summary perceptions of liveability in the ward.

The best reason to live in the Never Never Ward

Protecting and maintaining these key attributes will have a positive impact on the liveability of residents in the region.

The following were identified as the top three strengths in the region:

- Access to the great outdoors (48% or 12 responses)
- Employment opportunities (36% or 9 responses)
- Community connection (24% or 6 responses)

These three attributes were identified as performing well and are considered the key strengths in the ward. Although respondents ranked access to the great outdoors as the fifth most important attribute in making the ward a great place to live (7% or 5 responses), their experience and access to this attribute is rated the highest. Employment opportunities is ranked the seventh most valuable attribute (4% or 3 responses) and the second most greatest experience, and lastly, community connectedness was rated the sixth (5% or 4 responses) most important attribute and the top third experience rated "great".

Priority areas to improve liveability in the Never Never Ward

These attributes need to be improved as a priority.

Of total responses, the three attributes identified as the highest priority for improvement included:

- Quality of healthcare (76% or 19 responses)
- Quality of education (72% or 18 responses)
- Community connection (68% or 17 responses)

Quality of healthcare was rated the highest priority of improvement and ranked the most valuable attribute in making the ward a great place to live (23% or 17 responses). This is followed by quality of education as the second attribute needing to improve experience, and ranked the third most valuable attribute (14% or 11 responses). Although community connection is rated the top three strengths of the region, it is identified as one of the top three highest priority for improvement and the sixth most valuable attribute (5% or 4 responses).

The poorest liveability attributes in the Never Never Ward

These attributes are underperforming and are negatively affecting the perception of living in the ward.

Of total responses, the three poorest rated attributes included:

- Digital connectivity (56% or 14 responses)
- Cost of Living (36% or 9 responses)
- Amenity (28% or 7 responses)

Whilst digital connectivity is rated the top poorest experience, it is ranked the seventh most important attribute out of the 14 (5% or 4 responses). Although this attribute is negatively affecting liveability, respondents do not identify it as a top priority to improve how liveable the ward is.

Community Ideas for Change

25 ideas were collected across the ward:

Housing affordability and availability	Infrastructure and essential services	Opportunities
Including: <ul style="list-style-type: none"> • Increase access to housing availability 	Including: <ul style="list-style-type: none"> • Improve access to health services • Improve roads • Improve sports grounds 	Including: <ul style="list-style-type: none"> • More access to employment opportunities • More opportunities for youth to participate in activities (e.g. basketball, football)

What we heard:

- *"More housing for local Indigenous as camp housing so over crowded Release of vacant blocks for purchase in the town"* – Respondent in Mataranka
- *"Lack of housing and development the town can not grow or prosper"* – Respondent in Mataranka
- *"Local governments focusing on upskilling local people for local jobs"* – Respondent in Mataranka
- *"Look at varied employment opportunities for the whole of community"* – Respondent in Jilkminggan
- *"More activities for young people"* – Respondent in Jilkminggan
- *"Poor road conditions"* – Respondent in Minyerri
- *"Better ovals and parks"* – Respondent in Minyerri

GENERAL BUSINESS

ITEM NUMBER	13.3
TITLE	Local Authority Member Attendance
REFERENCE	1303992
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Member Attendance report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019* states that members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Jilkmिंगgan Local Authority Member Attendance

Local Authority Meeting Members	9 August 2022	30 August 2022	8 November 2022	29 November 2022
Deputy Mayor Judy MacFarlane	Meeting Postponed	Meeting Cancelled	Meeting Postponed	Meeting Cancelled
Councillor Annabelle Daylight	-	-	-	-
Cecilia Lake	-	-	-	-
Phyllis Conway	-	-	-	-
Lisa McDonald	-	-	-	-
Shirley Roberts	-	-	-	-
Anne-Marie Woods	-	-	-	-
Wayne Roy	-	-	-	-
Timothy Baker	-	-	-	-

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS



ITEM NUMBER	13.4
TITLE	Council Services Report
REFERENCE	1301968
AUTHOR	Samantha WRIGHT, SASO

RECOMMENDATION

That the Jilkmिंगgan Local Authority receives and notes the Council Services Report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**BACKGROUND
CORE SERVICES***111 – Councils Services General*

- All Council Services are been delivered on time.

160 – Municipal Services

- All Municipal Services continue to be delivered and are going well
- Municipal staff built the garden beds and tables for the Family BBQ Area
- CDP Staff erected the fence for the Family BBQ Area
- Municipal Staff helped prepare Jilkmिंगgan for the NAIDOC AFL Football round

AGENCY SERVICES*350 – Centrelink*

- Centrelink Services continue to be delivered and service approximately 100 people per month.

401-Community Safety Patrol

- Safety Patrol continues to be delivered to the community and is operating well.

404 – Indigenous Sports and Recreation

- The Sport and Rec program continues to be delivered to the community and is operating well.

OTHER / MISCELLANEOUS

- Nil.

ISSUES/OPTIONS/SWOT

- Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	13.5
TITLE	LA Project Funding Certification
REFERENCE	1293523
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Council receives grant funding each year from the Northern Territory Government on behalf of each Local Authority to be allocated for locally identified projects. As part of the acquittal process the annual Certifications of Local Authority Project Funding reports are required to be presented to the Local Authority for its consideration before lodging them with the Department of Local Government.

ISSUES/OPTIONS/SWOT

The Certification is also required to be presented to the Council at its meeting.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

- 1 LAPF Certification.pdf

Roper Gulf Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Jilkmimggan Local Authority

File number: _____

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2022

LAPF Grant 2021-22	\$ 45,100
Other income/carried forward balance from 2020- 2021	\$ 45,100
Other income/carried forward balance from 2019- 2020	\$ 79,988
Total Income	\$ 170,188
Total Expenditure	\$ 128,015
Surplus/ (Deficit)	\$ 42,173

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
- the LAPF funding guidelines; Yes ☒ No ☐
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes ☒ No ☐
- the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐

Certification report prepared by.....Dave Heron..... 30.../08..../2022

The local authority projects formed part of the agenda and minutes of

Council's ordinary council meeting and local authority meeting.

Yes ☒ No ☐

Laid before the Council at a meeting (held/to be held on) 28/09/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO

.....

30/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct:

Yes ☐ No ☐

Procurement – Bought from Territory Enterprise

Yes ☐ No ☐

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED

Yes ☐ No ☐

Comments

Grants Officer _____

...../...../20__

Manager Grants Program _____

...../...../20__

Department of the Chief Minister and Cabinet



GENERAL BUSINESS



ITEM NUMBER	13.6
TITLE	Federal Direct Enrolment Update - Trial for People Living in Remote Communities
REFERENCE	1294668
AUTHOR	Marc GARDNER, Chief Executive Officer

RECOMMENDATION

That the Jilkminggan Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Australian Electoral Commission (AEC) is committed to improving electoral participation amount Aboriginal and Torres Strait Islanders by working with communities to make voting more accessible for First Nations people.

The AEC will be trialing Federal Direct Enrolment Update (FDEU) in the following communities:

- Barunga
- Beswick
- Borrooloola
- Mataranka
- Minyerri
- Ngukurr
- Numbulwar
- Robinson River

The FDEU program is used to assist some Australians to meet their enrolment obligations, without the need to complete an enrolment application.

Roper Gulf will be distributing the information across the communities as well as tabling the information at all upcoming Local Authority Meetings.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 FDEU easy read letter.pdf
- 2 FDEU factsheet.pdf
- 3 FDEU trial communities.pdf

We will add you to the electoral roll



This letter is to tell you that the **AEC** will add you to the electoral roll.



The electoral roll is the **list of voters** – people who can vote.



We will put you on the electoral roll after **28 days**.



We will use the **address on the letter**.

If the address is correct, you do not need to do anything else.

If the address is wrong:

- fill out Box 1 and Box 3 of the attached letter
- mail the letter to the AEC at Reply Paid 9867 in your capital city.



If you believe you should not be on the electoral roll:

- fill out Box 2 of the attached letter and mail it to the AEC or
- telephone the AEC on 13 23 26.



If having your address on the electoral roll puts you at risk:

- telephone the AEC on 13 23 26.



When you are on the electoral roll **you will have to vote** in:

- Australian elections
- State elections
- Local elections.

Federal Direct Enrolment Update (FDEU)

The AEC is committed to supporting the electoral participation of all Australians. The AEC's Federal Direct Enrolment Update (FDEU) program is used to assist some Australians meet their enrolment obligations by applying trusted third party information directly, without the need for that person to complete an enrolment application.

How it works

The AEC is authorised under the *Commonwealth Electoral Act 1918* to collect information from other government agencies for the purpose of maintaining the electoral roll.

The FDEU program applies when sufficient information is available from other government agencies. We will write to you and let you know if we intend to add your name and address to the electoral roll or update your details.



You do not need to reply to the letter if the details are correct.



If the details are incorrect, you have 28 days to respond before any action is taken.



If letters are sent by the AEC, but people no longer live at the address then letters should be 'returned to sender', so they come back to the AEC and we know not to enrol that person at that address.

When individual details are provided to another agency, that agency will have informed you that your information would be shared with other government agencies. The external data received may include details of an individual's surname, given name(s), date of birth, and address.

That data is examined and matched against the electoral roll to identify people who are entitled to enrol and are not currently enrolled, and those who are entitled to enrol but require an update to their enrolment details.

Further information is available at:

aec.gov.au/Enrolling_to_vote/About_Electoral_Roll/direct.htm

FDEU trial

Federal Direct Enrolment Update

The Australian Electoral Commission are trialling Federal Direct Enrolment Update (FDEU) in the following communities in the Northern Territory, Queensland and Western Australia.

Locality
Northern Territory
ALI CURUNG
ALPURRURULAM
ALYANGULA
AMPILATWATJA
BARUNGA
BESWICK
BINJARI
BORROLOOLA
DAGURAGU
FINKE
GALIWINKU
GAPUWIYAK
GUNBALANYA
HERMANNSBURG
ILPARPA
JABIRU
KALKARINDJI

Locality
KALTUKATJARA
KINTORE
MANINGRIDA
MATARANKA
MILIKAPITI
MILINGIMBI
MINIYERI
NAUIYU
NGANMARRIYANGA
NGUKURR
NHULUNBUY
NUMBULWAR
PAPUNYA
PIGEON HOLE
PIRLANGIMPI
RAMINGINING
ROBINSON RIVER
SANTA TERESA
UMBAKUMBA
WADEYE
WARRUWI
WILORA
WURRUMIYANGA
YIRRKALA

Locality
YUENDUMU
MT LIEBIG
Queensland
BADU ISLAND
CAIRNS NORTH
CHERBOURG
COOKTOWN
DOOMADGEE
KIRWAN
PALM ISLAND
SOUTH TOWNSVILLE
THURSDAY ISLAND
TOWNSVILLE CITY
Western Australia
BROOME
CABLE BEACH
DAMPIER PENINSULA
DERBY
GERALDTON
NORTHAMPTON
PERTH
Australian Electoral Commission As at 5 September 2022

GENERAL BUSINESS



ITEM NUMBER	13.7
TITLE	Land Leases
REFERENCE	1303987
AUTHOR	Cindy HADDOW, General Manager Corporate Services & Sustainability

RECOMMENDATION

That the Jilkmिंगgan Local Authority receives and notes the Land Leases report.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Land tenure on Aboriginal Land is a critical element for the delivery of services and building of infrastructure in the communities. In most of the Roper Gulf communities this is achieved by Council entering into a lease with the relevant Land Council as prescribed under Section 19 of the Aboriginal Land Rights Act.

The land issues in Jilkmिंगgan are different as the community land is owned by the Jilkmिंगgan Community Aboriginal Corporation and it is from this entity that the land lease must issue. The Council has previously had a lease over the following properties which expired 30 June 2021.

- Lot 13 Night Patrol
- Lot 17A Council Office
- Lot 25 Workshop
- Lot 28 Multipurpose Shed
- Lot 29 Park
- Lot 34 House
- Lot 76 Oval

Council has continued to operate in these premises and has requested a new 20 lease. The Corporation has responded offering a one (1) year lease while it considers a longer term lease.

ISSUES/OPTIONS/SWOT

- The Council is seeking to invest about \$ 100,000 in 2022/23 into office renovations and the offer of a one year lease is unacceptable to make that investment viable.
- Other investment opportunities may be delayed while there is a lack of long term lease.
- The preference would be to continue under the implied terms of the previous lease to save on costs and immediately apply for the longer term lease.
- Council will prepare an application to lease the lots from the Corporation for a term minimum of 12 years as guided by the Planning Act. Council could apply for an exemption under this Act for a longer term.
- Failure to secure long term leases will bring into question what services Council can deliver and what infrastructure can be constructed at Jilkmिंगgan using Council funds.

FINANCIAL CONSIDERATIONS

The annual cost of leases was about \$ 20,000

ATTACHMENTS

GENERAL BUSINESS

ITEM NUMBER	13.8
TITLE	Council Financial Report for the period 01.07.2022 - 31.12.2022
REFERENCE	1316809
AUTHOR	Karandeep SINGH, Senior Finance Officer

RECOMMENDATION

That the Jilkminggan Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to December 2022.

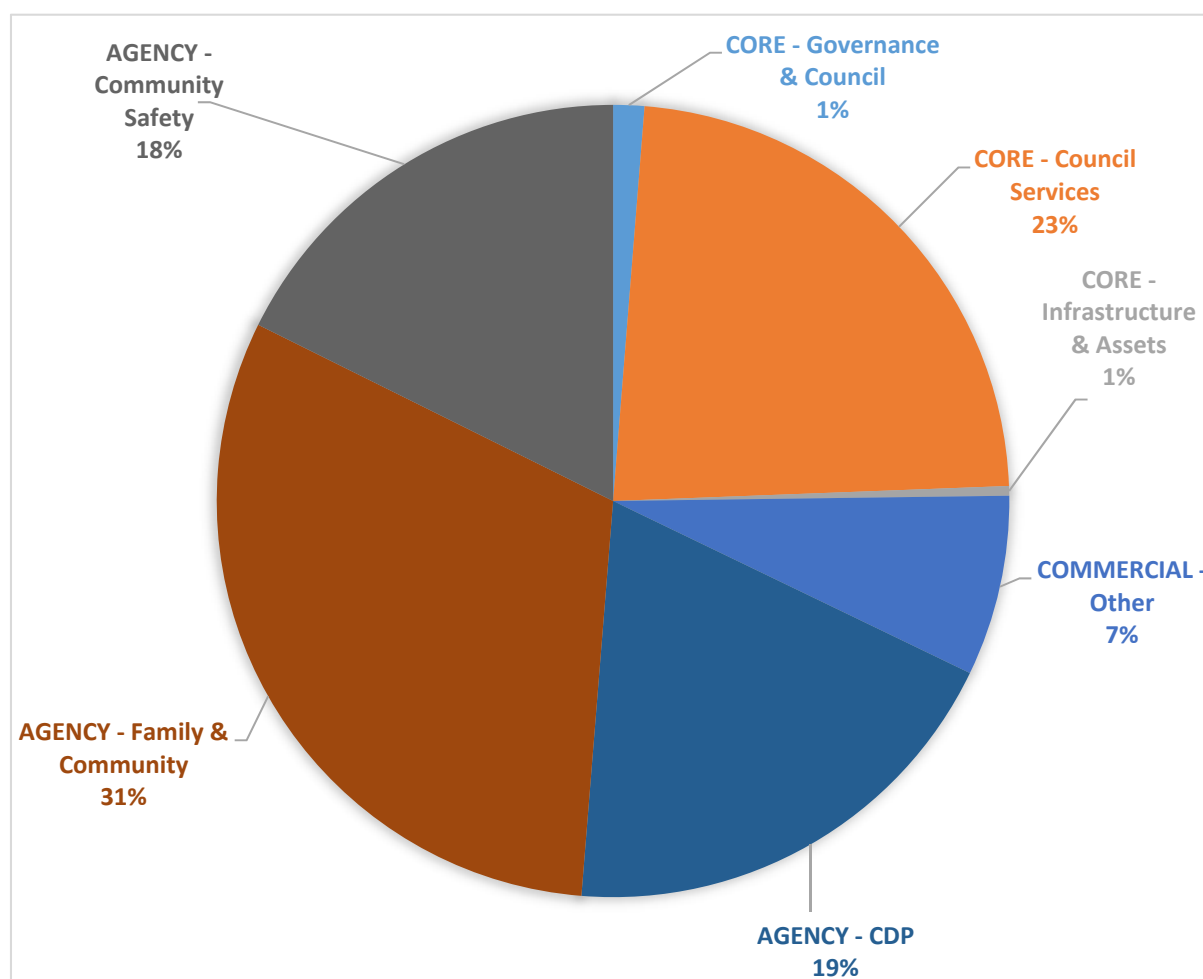
KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.



ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follow:

Operating Income:

Council received \$887,746 in operating income for Jilkmिंगgan, which is leading to a variance of \$88,831. Please refer to the attachment for further detail.

Operating Expenditure:

The total underspend in operating expenditure is \$318,659. The major cause in underspend is from Internal Cost allocations and Employee expenses. Please refer to the attachment for further detail.

Capital Expenditure:

The total underspend for capital expenditure is \$89,845. Please see the project register and attachment for further detail.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

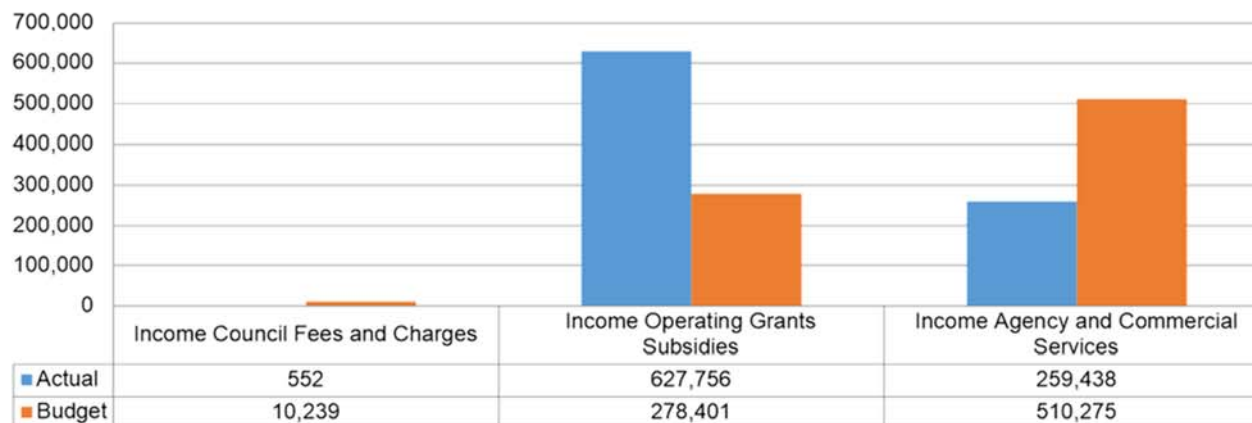
- 1 Financial Report 31.12.2022.pdf

Roper Gulf Regional Council					
Financial Report as at					
31-December-2022					
Jilkminggan					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)	Explanation
Income					
Income Council Fees and Charges	552	10,239	-9,688	20,479	
Income Operating Grants Subsidies	627,756	278,401	349,355	556,802	The major cause in variance is from Creche program, Night Patrol Program and OSHC. As per recently adopted accounting standards, income has been recognised from tied funds as expenses are incurred
Income Agency and Commercial Services	259,438	510,275	-250,837	931,041	The major cause in variance is mostly from CDP Service fee chages and Outcome payments since the income is received a month later
Total Operating Income	887,746	798,916	88,831	1,508,322	
Operating Expenditure					
Employee Expenses	531,758	636,051	-104,293	1,272,102	The Major cause of underspend for Employee Expenditure is the Absence and vacancies on the different position in different communities.

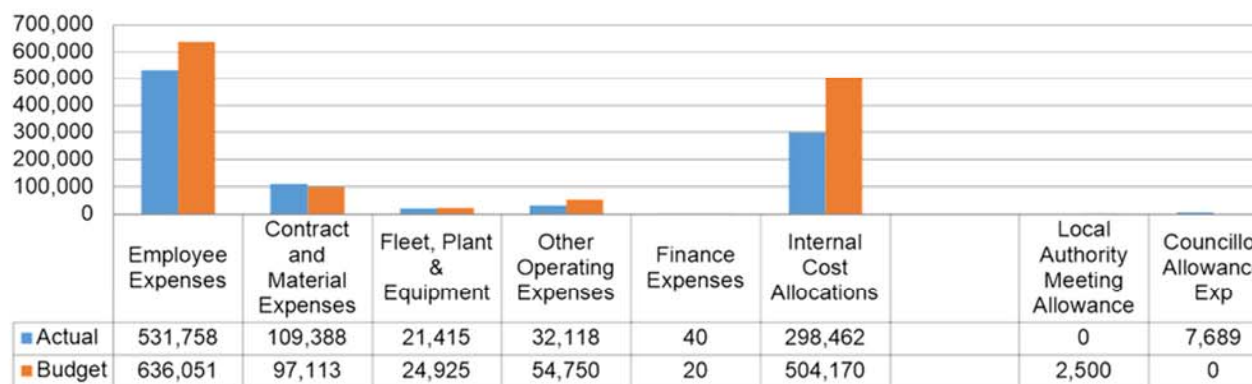
Contract and Material Expenses	109,388	97,113	12,275	194,227	There are some expenses in regards to Contract and Material Expenses for Creche and OSHC Programs, which occurred more than expected Budget.
Fleet, Plant & Equipment	21,415	24,925	-3,510	49,850	
Other Operating Expenses	32,118	54,750	-22,633	109,500	The Underspend on Operating Expense is mainly due to Training Courses and Network Communication Expenses were less from the predicted Budget.
Finance Expenses	40	20	20	40	
Internal Cost Allocations	298,462	504,170	-205,708	970,839	The actual Internal Allocation cost for Office space sharing and Municipapl services are less that the Budgeted, that is why it shows the underspend expenses.
Local Authority Meeting Allowance	0	2,500	-2,500	5,000	
Councillor Allowance Exp	7,689	0	7,689	0	
Total Expenditure	1,000,870	1,319,529	-318,659	2,601,558	
Operating Surplus/Deficit	-113,124	-520,614	407,490	-1,093,237	
Capital Funding					
	0	0	0	0	
	0	0	0	0	
Capital Expenditure					
Capital Purchases Plant & Equipment	10,155	0	10,155	0	Please see the register for further detail.

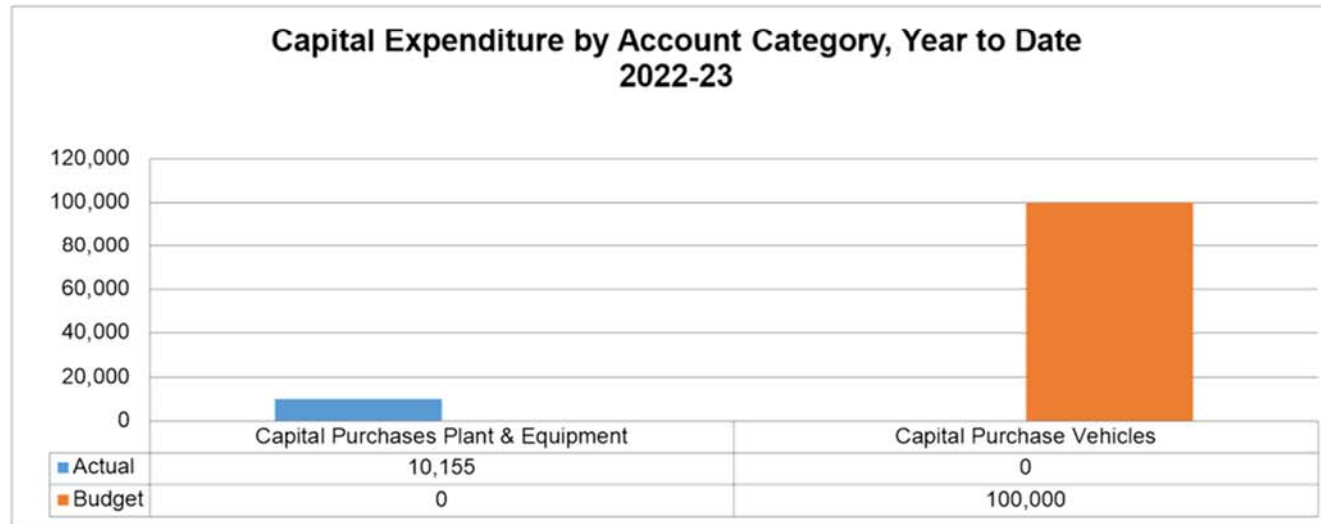
Capital Purchase Vehicles	0	100,000	-100,000	100,000	There has been no actual capital expenditure incurred for purchase of vehicles until this month.
Total Capital Expenditure	10,155	100,000	-89,845	100,000	
Net Operating Position	-123,279	-620,614	497,335	-1,193,237	

Operating Income by Account Category, Year to Date 2022-23



Operating Expenditure by Account Category, Year to Date 2022-23





GENERAL BUSINESS



ITEM NUMBER	13.9
TITLE	Jilkmिंगgan Local Authority Projects Update
REFERENCE	1317391
AUTHOR	Puspa KARKI, Executive Assistant Community Services and Engagement

RECOMMENDATION

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Projects update report.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

Since 2014 the Jilkmिंगgan Local Authority has received a total of \$346,031 from the Northern Territory Government for the Local Authority Project Fund. Annual allocation is based on a formula related to population. To date the Jilkmिंगgan Local Authority has allocated \$339,770 including surplus funds available from completed projects.

ISSUES/OPTIONS/SWOT

Please refer to the attached funding report.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

The Jilkmिंगgan Local Authority currently has \$27,470.84 to allocate to new projects.

ATTACHMENTS

- 1 Jilk LA Projects 31.12.2022.pdf

Jilkminggan Local Authority Project Funding				31 December 2022
Funds received from Department		\$	346,031.00	
Funds allocated to projects by Local Authority Members		\$	339,770.00	
Surplus/(Deficit) from completed projects		\$	21,209.84	
Unallocated remaining funds		\$	27,470.84	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
3/08/2021 1613818	Family Area at S&R Ground	\$ 28,000.00	\$ 14,972.05	Tables & plants purchased. Garden beds and tables built and fence erected. 95% complete.
Total for current projects in progress		\$ 28,000.00	\$ 14,972.05	
Total for completed projects		\$ 311,770.00	\$ 290,560.16	
Grand Total		\$ 339,770.00	\$ 305,532.21	

GENERAL BUSINESS



ITEM NUMBER	13.10
TITLE	Community Development Programme
REFERENCE	1317846
AUTHOR	Michaela NAARE, Acting Regional Manager Community Development Programme; Lisa Bishop, Acting CDP Assistant Manager

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Community Development Program (CDP) report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

The Community Development Program (CDP) is a remote employment and community development service being delivered by Council on behalf of the Commonwealth Government. Council is required to deliver a quality service, fulfilling all obligations and adhering to CDP contractual compliance under the Head Agreement.

Jilkmिंगgan CDP currently have 103 job seekers on the caseload, numbers have decreased since the last update. There are currently 12 job seekers employed within Jilkmिंगgan, 4 of whom have recently been placed into employment. These numbers do not include the long-term employed job seekers who are no longer required to undertake monthly post placement support interviews with the CDP team.

Trialling Pathways to Real Jobs

As an early step towards a new jobs program, in September 2022, the Minister for Indigenous Australians, the Hon. Linda Burney MP announced that CDP Providers can re-direct around 25 percent of (Council) funding to work with remote communities to trial new approaches to securing real jobs for CDP participants.

Concept of the Trial

Ideas and lessons generated through these proposed trials will inform the development and implementation of the new program. As of 1st December 2022, there were 56 approved proposals from 40 providers in 54 regions, Council being one of the successful providers

Roper Gulf Regional Council – Job Shadow Trial

The basis of Councils trial approach is to place participants with employers and have them 'shadow' an actual employee undertaking the role so that the participant/s

1. may learn the unaccredited skills
2. and essential work ethics required to successfully sustain working in (the) position.

The proposal would seek to compensate an employer by way of a 'Mentoring Payment' to the value of \$15,000 for the time it takes for their employee to mentor the participant. This payment would be an upfront payment on creation of a Placement for Job Shadowing that would be applicable for a minimum 6 months placement of CDP participant/s.

This immediate incentive for the prospective employer is aimed to encourage their engagement in the program. Council recognises the resources that are required to undertake on-the-job-training, mentoring, pastoral care and day to day management. The initial placement would require the job seeker to work 10 hours per week payable by their job seeker

payments (previously known as Newstart) with “top-up” available payable by the employer (which will be reimbursed by Council - to a negotiated amount), should the employer see the benefit in engaging the identified job seeker/s for more hours.



The “top-up” avenue is to entice and encourage genuine participation from CDP participants and stakeholders within:

- Mataranka Township,
- Jilkminggan Community,
- and Numbulwar Community

The primary objective is to build the capacity of placed job seekers to move towards full time working hours over time. Keeping local jobs for local people. This proposal has a potential trifecta benefit to:

1. The CDP participants

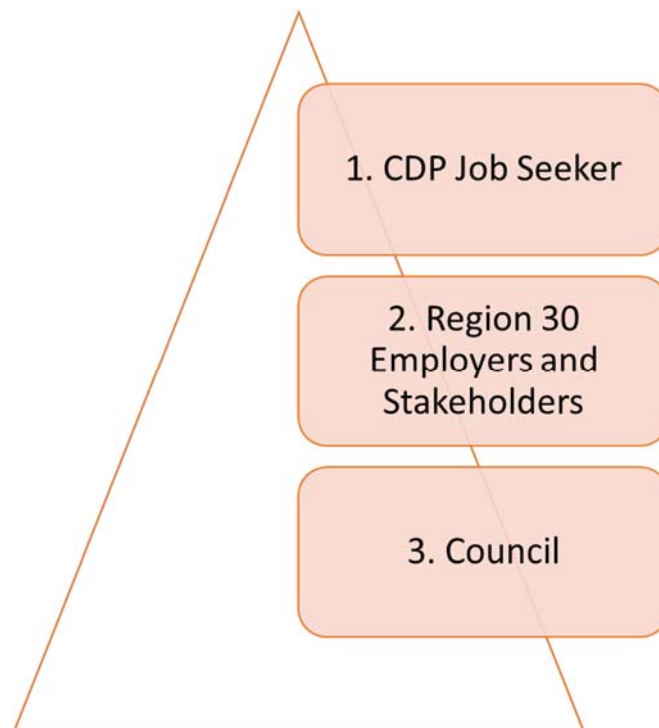
Confidence building for our job seekers is critical, through the Job Shadow trial job seekers will work on areas that potentially hinder their employability. The ‘top up’ avenue encourages retention being that it is reimbursed by Council.

2. The employers and stakeholders within Jilkminggan Community

This immediate incentive (mentoring fee \$15,000) for the prospective employer is aimed to encourage their engagement in the program. Council recognises the resources that are required to undertake on-the-job-training, mentoring, pastoral care and day to day management. Employers are encouraged to discuss trial settings with their CDP Senior Employment Coordinator.

3. Council

As the CDP provider, it is Councils responsibility to invest, prepare and ensure that there is a level of capability within our job seekers to bring to employment all while sustaining their genuine engagement.



ISSUES/OPTIONS/SWOT

CDP has commenced 2023 with vengeance after the CDP end of year shut down. The CDP Mataranka and Jilkmिंगgan team are refreshed and ready to kick goals. There are up to 15 participants consistently attending most days. The number of engaged job seekers from Jilkmिंगgan Community has slowly increased as well. Jilkmिंगgan job seekers have been participating in the Mataranka activities and projects. Why are the Jilkmिंगgan CDP job seekers attending activities in Mataranka? Unfortunately the engagement numbers are still quite low in comparison to Mataranka. The strategy around this is for CDP to continue providing a structured environment and ongoing professional capacity for the engaged participants from Jilkmिंगgan. CDP believe that all forms of capacity building and barrier addressing is crucial, irrespective of the location where this takes place.

From Monday 6th February 2023 through to Friday 10th March 2023, Brenton Dawes from Batchelor Institute of Indigenous Tertiary Education (BIITE) is returning to deliver 'refresher' courses on welding and bobcat operations. To provide background on why these two specific refresher courses are taking place; towards the end of 2022 the Mataranka School approached CDP to assist with building two (2) cultural shelters on the School grounds. The school have already purchased the necessary materials and Brenton (BIITE Lecturer) will deliver the welding course. This refresher course aligns perfectly with the scopes of works and 'practical training' platform. Meanwhile, the bobcat refresher course compliments the Local Authority Museum Project where CDP job seekers (from Mataranka and Jilkmिंगgan) will construct a cement ramp to exhibit the purchased container at the Mataranka Museum area.

Refresher courses are crucial for our CDP job seekers as it keeps their accreditations current, the added bonus is they will be the driving force behind implementing 2 amazing projects that have come from community/stakeholder request. Jilkmिंगgan stakeholders are encouraged to make contact with CDP if you have projects or activities that will align with capacity building for our Jilkmिंगgan CDP participants.

CDP strives to work closely with job seekers on designing activities that will not only peak a genuine interest/response from our job seekers but also ensure quality and beneficial outcomes for all.

The CDP team host weekly Monday morning barbeques with job seekers, we use this platform to discuss:

- Job Shadow Trial
- Potential activities job seekers would like to see in their community/township
- Weekly tasks/projects on hand
- Potential future training opportunities

CDP encourage the Jilkmिंगgan stakeholders to join these Monday barbeques, if not for the bacon and egg sandwiches, then for the potential activities that CDP could be assisting within your organisation and the overall Community.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS



ITEM NUMBER	13.11
TITLE	Elected Member Report
REFERENCE	1318407
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Jilkmिंगgan Local Authority receives and notes the Elected Member report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**ORDINARY MEETING OF COUNCIL – 14 DECEMBER 2022.**

The following Local Authority meeting minutes were tabled and approved by Council;

- Borrooloola Local Authority held on 01 December 2022
- Hodgson Downs (Minyerri) Local Authority Meeting held on 05 December 2022.

Council accepted the tendered resignations received from the Jilkmिंगgan Local Authority from Wayne ROY and Phylis CONWAY and decided to defer the nomination received from Casey HUCKS for membership on the Borrooloola Local Authority

Council received and accepted Waste and Resource Management grant 2020- 2021 for Bulman waste management Facility Fencing/Waste Management Strategy project and 2021- 2022 for Borrooloola Recycle project

FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 23 NOVEMBER 2022

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Owen TURNER.

There were no direct subjects pertaining to the Never Never Ward discussed at the Finance and Infrastructure Committee Meeting.

AUDIT AND RISK COMMITTEE MEETING – 17 AUGUST 2022

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;

- Councillor John DALYWATER.

There were no direct subjects pertaining to the Never Never Ward discussed at the Audit and Risk Committee Meeting.

UPCOMING COUNCIL MEETINGS

22 February 2023	8:30am	Ordinary Meeting of Council	Mataranka Community Hall
22 March 2023	10:30am	Finance and Infrastructure Committee Meeting	RGRC Support Centre, Katherine
12 April 2023	10:00am	Audit and Risk Committee Meeting	RGRC Support Centre, Katherine

Unless indicated otherwise, all Council meetings are open to the public.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS