



AGENDA

FINANCE AND INFRASTRUCTURE COMMITTEE MEETING

WEDNESDAY, 25 JANUARY 2023

Notice is given that the next Finance and Infrastructure Committee Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 25 January 2023 at 9:00am
The Council Chambers Roper Gulf Regional Council Support Centre
2 Crawford Street, Katherine, NT

Or Via Video/Phone Conference
ID#: (03) 9260 6977
Guest Pin: 2077

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to be 'Marc Gardner'.

Marc GARDNER
CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

14.2 Confirmation of Finance and Infrastructure Committee Previous Confidential Minutes - 23 November 2022

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14.3 29 Crawford Street, Katherine East - Options Report

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(ii), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

14.4 MYOB A Rollout (New Financial Management Software/System).

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

14.5 Request to lease old Post Master's residence - Larrimah (part of Lot 58, Township of Larrimah)

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

15 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Finance and infrastructure Committee Previous Minutes - 23 November 2022
REFERENCE	1314118
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Finance and Infrastructure Committee confirms the minutes from the meeting held on 23 November 2022 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

BACKGROUND

The Finance Committee met in Katherine on 23 November 2023 at 10:30 am.

Attached are the unconfirmed minutes from that meeting for the Committee to confirm.

ISSUES/OPTIONS/SWOT

The next Finance and Infrastructure Committee Meeting is on 22 March 2023 at 9:00am.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Finance Infrastructure Committee Meeting 2022-11-23 [2180] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE AND
INFRASTRUCTURE COMMITTEE MEETING HELD AT THE COUNCIL
CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 23 NOVEMBER 2022 AT 10:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Judy MacFARLANE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER; and
- Independent Member Awais UR REHMAN (via teleconference).

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute taker).

1.3 Guests

Nil.

2 MEETING OPENED

The Finance and Infrastructure Committee Meeting opened at 10:43am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

54/2022 **RESOLVED** (Judy MacFARLANE/Edwin NUNGGUMAJBARR) **CARRIED**

That the Finance and Infrastructure Committee accepts the tendered apologies from Councillor Helen LEE and Councillor Annabelle DAYLIGHT.

4 DISCLOSURES OF INTEREST

4.1 DISCLOSURE OF INTEREST

55/2022 **RESOLVED** (Judy MacFARLANE/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure Committee acknowledges that Councillor Owen TURNER declared an interest in item 9.1 Outgoing Correspondence.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF FINANCE AND INFRASTRUCTURE COMMITTEE PREVIOUS MINUTES - 27 JULY 2022**

56/2022 **RESOLVED** (Awais Ur REHMAN/Samuel EVANS) **CARRIED**

That the Finance and Infrastructure Committee confirms the minutes from the meeting held on 27 July 2022 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES**6.1 ACTION LIST**

57/2022 **RESOLVED** (Samuel EVANS/Edwin NUNGGUMAJBARR) **CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

7 CALL FOR ITEMS OF GENERAL BUSINESS

- Roadside Memorials in Ngukurr – (The Chief Executive Officer);
- Cyclone Shelter for Numbulwar – (Councillor Edwin NUNGGUMAJBARR); and
- Cyber Security – (The Chief Executive Officer).

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE**9.1 OUTGOING CORRESPONDENCE**

58/2022 **RESOLVED** (Judy MacFARLANE/Samuel EVANS) **CARRIED**

That the Finance and Infrastructure Committee notes the outgoing correspondence.

Cr Samuel EVANS left the meeting, the time being 11:09 am.

Cr Samuel EVANS returned to the meeting, the time being 11:11 am.

10 EXECUTIVE REPORTS**10.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) BUDGET ANALYSIS**

59/2022 **RESOLVED** (Edwin NUNGGUMAJBARR/Owen TURNER) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the Australian Local Government Association (ALGA) Budget Analysis report.

10.2 COUNCILBIZ ANNUAL REPORT FOR THE 2021-2022 FINANCIAL YEAR

60/2022 **RESOLVED** (Judy MacFARLANE/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the CouncilBiz Annual Report for the 2021-2022 Financial Year.

11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**12.1 PROJECT - MULGGAN ELECTRICAL AND PLUMBING WORKS**

61/2022 **RESOLVED** (Judy MacFARLANE/Samuel EVANS)

CARRIED

That the Finance and Infrastructure Committee:

- (a) receives the Grant Agreement for Emergency Project – Mulgga Electrical and Plumbing works from Northern Territory of Australia Homelands Capital Grant 2022/2023; and
- (b) accepts the Grant Agreement and the Common Seal is affixed over the signature of the Mayor and Chief Executive Officer.

12.2 COUNCIL'S FINANCIAL REPORT AS AT 31.10.2022

62/2022 **RESOLVED** (Owen TURNER/Awais Ur REHMAN)

CARRIED

That the Finance and Infrastructure Committee receives and notes the financial reports as at 31 October 2022.

12.3 ANNUAL AUDITED FINANCIAL STATEMENTS

63/2022 **RESOLVED** (Judy MacFARLANE/Edwin NUNGGUMAJBARR)

CARRIED

That the Finance and Infrastructure Committee:

- (a) receives and notes the update in relation to the progress of the Annual Audited Financial Statements for the 2021-2022 Financial Year; and
- (b) expresses its disappointment in the delay to the audit process that has occurred with meeting the compliance requirement of the *Local Government Act*.

12.4 CHANGES TO ORGANISATION DELEGATIONS MANUAL (NON-FINANCIAL)

64/2022 **RESOLVED** (Edwin NUNGGUMAJBARR/Awais Ur REHMAN)

CARRIED

That the Finance and Infrastructure Committee:

- (a) approves the changes to the Organisational Delegations Manual (non- Financial); and
- (b) requests the Chief Executive Officer to revise the Policies and Procedures in relation to the tender assessment panel to ensure independence and transparency.

12.5 LOCAL AUTHORITY PROJECTS UPDATE.

65/2022 **RESOLVED** (Judy MacFARLANE/Owen TURNER)

CARRIED

That the Finance and Infrastructure Committee receives and notes the Local Authority Projects Update Report.

12.6 SPECIAL PURPOSE GRANT AND LOCAL GOVERNMENT SPECIAL COMMUNITY ASSISTANCE AND LOCAL EMPLOYMENT PROGRAM GRANT CERTIFICATION

66/2022 **RESOLVED** (Judy MacFARLANE/Edwin NUNGGUMAJBARR)

CARRIED

That the Finance and Infrastructure Committee approves the completed Certification of Special Purpose Grant, the Local Government Special Community Assistance, and the Local Employment Program Grant Certification.

Meeting adjourned at 1:00pm and reconvened at 1:35pm

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

15 GENERAL BUSINESS**15.1 ROADSIDE MEMORIALS IN NGUKURR - THE CHIEF EXECUTIVE OFFICER**

67/2022 **RESOLVED** (Owen TURNER/Samuel EVANS)

CARRIED

That the Finance and Infrastructure Committee:

- a) does not support the instatement of a memorial being constructed on the Roper Highway in Ngukurr (between Lots 250 and 461); and
- b) requests the Chief Executive Officer to provide further information to the Ordinary Meeting of Council on 22 February 2023, with options for forming a Policy regarding memorials on Council owned/controlled road reserves.

15.2 CYCLONE SHELTER FOR NUMBULWAR - Councillor Edwin NUNGGUMAJBARR

68/2022 **RESOLVED** (Awais Ur REHMAN/Judy MacFARLANE)

CARRIED

That the Finance and Infrastructure Committee requests the Chief Executive Officer to present a report to the next Finance and Infrastructure Committee on 25 January 2023, and to also investigate whether the Numbulwar Airstrip is the required length.

Cr Samuel EVANS left the meeting, the time being 02:04 pm.

15.3 CYBER SECURITY - THE CHIEF EXECUTIVE OFFICER

69/2022 **RESOLVED** (Owen TURNER/Edwin NUNGGUMAJBARR)

CARRIED

That the Finance and Infrastructure Committee:

- a) receives and notes the verbal update on the Cyber Security breach; and
- b) requests the Chief Executive Officer to present a report at the next Ordinary Meeting of Council on 22 February 2022.

15.4 COMMENCEMENT TIME OF FINANCE AND INFRASTRUCTURE COMMITTEE – Deputy Mayor Judy MacFARLANE

70/2022 **RESOLVED** (Judy MacFARLANE/Edwin NUNGGUMAJBARR)

CARRIED

That the Finance and Infrastructure Committee:

- a) approves the commencement of the Finance and Infrastructure Committee Meeting time to be changed to 9:00am; and
- b) requests the Chief Executive Officer to provide a standing report on the status of road projects for all future Finance and Infrastructure Committee Meetings.

15.5 SIGNAGE - Mayor Tony JACK

71/2022 **RESOLVED** (Tony JACK/Judy MacFARLANE)

CARRIED

That the Finance and Infrastructure Committee requests the Chief Executive Officer to explore signage options when entering Council area boundary points.

14 CONFIDENTIAL ITEMS**MOVE TO CONFIDENTIAL****72/2022 RESOLVED (Edwin NUNGGUMAJBARRI)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

14.1 Confirmation of Finance and Infrastructure Committee Previous Confidential Minutes - 27 July 2022 - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest..

14.2 Action List - FICM The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

14.3 Major Projects Update - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(ii), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

The meeting moved to the Confidential Items at 2:13pm

Cr Samuel EVANS returned to the meeting, the time being 02:21pm

RETURN TO OPEN**72/2022 RESOLVED (Awais Ur REHMAN/Judy MacFARLANE)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 2:27pm.

16 CLOSE OF MEETING

The meeting closed at 2:28pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on Wednesday, 23 November 2022 and will be confirmed on Wednesday, 25 January 2023.

Mayor Tony JACK

Confirmed on Wednesday, 25 January 2023.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	6.1
TITLE	Action List - FICM
REFERENCE	1309327
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Finance and Infrastructure Committee;

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

12.4 CHANGES TO ORGANISATION DELEGATIONS MANUAL (NON-FINANCIAL)

64/2022

That the Finance and Infrastructure Committee:

- (a) approves the changes to the Organisational Delegations Manual (non- Financial); and
- (b) requests the Chief Executive Officer to revise the Policies and Procedures in relation to the tender assessment panel to ensure independence and transparency.

Complete – Uploaded to Council's website and changes to policies and procedures underway

15.1 ROADSIDE MEMORIALS IN NGUKURR - THE CHIEF EXECUTIVE OFFICER

67/2022

That the Finance and Infrastructure Committee:

- a) does not support the instatement of a memorial being constructed on the Roper Highway in Ngukurr (between Lots 250 and 461); and
- b) requests the Chief Executive Officer to provide further information to the Ordinary Meeting of Council on 22 February 2023, with options for forming a Policy regarding memorials on Council owned/controlled road reserves.

Issue raised and resolved at Ngukurr LA in December with the naming of the adjacent park.

Report (Policy) will be presented to OMC in February 2023 as requested.

15.2 CYCLONE SHELTER FOR NUMBULWAR - Councillor Edwin NUNGGUMAJBARR

68/2022

That the Finance and Infrastructure Committee requests the Chief Executive Officer to present a report to the next Finance and Infrastructure Committee on 25 January 2023, and to also investigate whether the Numbulwar Airstrip is the required length.

Report in Agenda, although uncompleted action at time of agenda release (refer to report).

15.3 CYBER SECURITY - THE CHIEF EXECUTIVE OFFICER

69/2022

That the Finance and Infrastructure Committee:

- a) receives and notes the verbal update on the Cyber Security breach; and
- b) requests the Chief Executive Officer to present a report at the next Ordinary Meeting of Council on 22 February 2023.

Not completed. Report to be presented at Ordinary Meeting of Council in February 2023.

15.4 COMMENCEMENT TIME OF FINANCE AND INFRASTRUCTURE COMMITTEE

70/2022

That the Finance and Infrastructure Committee:

- a) approves the commencement of the Finance and Infrastructure Committee Meeting time to be changed to 9:00am; and
- b) requests the Chief Executive Officer to provide a standing report on the status of road projects for all future Finance and Infrastructure Committee Meetings.

Completed. Starting time changed to 9am and report in agenda

15.5 SIGNAGE

71/2022

That the Finance and Infrastructure Committee requests the Chief Executive Officer to explore signage options when entering Council area boundary points.

Not completed, report to be presented at future FICM once scope and costing has been prepared.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

INCOMING CORRESPONDENCE

ITEM NUMBER 8.1
TITLE Incoming Correspondence
REFERENCE 1311980
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Finance and Infrastructure Committee accepts the incoming correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	10/10/2022	Andrew KIRKMAN, Chief Executive, Department of Infrastructure Planning and Logistics	Marc GARDNER, Chief Executive Officer	Letter regarding Tennant Creek to Darwin Infrastructure Corridor Project	1311880
02	22/12/2022	Steven EDGINGTON, MLA, Member for Barkly	Hon Natasha FYLES, Chief Minister	Need of Health Clinic and Emergency Services in Daly Waters area	1314158

ATTACHMENTS

Nil.

EXECUTIVE REPORTS



ITEM NUMBER	10.1
TITLE	Finance and Infrastructure Committee Member Attendance Report
REFERENCE	1314429
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Finance and Infrastructure Committee receives and notes the Finance and Infrastructure Committee Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019* states that the Committee Members will be disqualified from a member of a Committee if the person is absent, without permission or the approved apologies of the Committee in accordance with the regulations, from two (2) consecutive Committee meetings.

Committee Member Attendance

Committee Members	23 March 2022	25 May 2022	27 July 2022	23 November 2022
Independent Member Awaiz UR REHMAN	P	P	P	P
Mayor Tony JACK	P	P	P	P
Deputy Mayor Judy MacFARLANE	P	AP	P	P
Councillor Samuel EVANS	P	P	P	P
Councillor Helen LEE	AP	P	AP	AP
Councillor Owen TURNER	AP	P	P	P
Councillor Annabelle DAYLIGHT	AP	AP	P	AP
Councillor Edwin NUNGGUMAJBARR	P	P	P	P

** Table Key

P Present

AP Apologies given and accepted

NO AP No apologies given and not present at meeting

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

EXECUTIVE REPORTS

ITEM NUMBER	10.2
TITLE	Land release and availability - follow up from LGANT motion.
REFERENCE	1316376
AUTHOR	Marc GARDNER, Chief Executive Officer

RECOMMENDATION

That the Finance and Infrastructure Committee receives and notes the report in relation to land release and availability.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

At the Ordinary Meeting of Council on the 28 September 2022, the Council resolved to submit a motion to the Local Government Association of the Northern Territory (LGANT) Annual General Meeting in November 2022 in relation to Land release and availability.

The Council subsequently submitted a motion report with the model resolution as follows:

Roper Gulf Regional Council calls on LGANT to advocate and push for greater levels of land availability to facilitate economic growth including subdivisions for regional and remote towns and communities.

Following this, at the LGANT General Meeting in November 2023, the following motion was then formally resolved:

7.3 Council Motion - Roper Gulf Regional Council - Land Releases and Subdivisional Standards**RESOLUTION**

That LGANT supports Roper Gulf Regional Council motion "Roper Gulf Regional Council calls on LGANT to advocate and push for greater levels of land availability to facilitate economic growth including subdivisions for regional and remote towns and communities".

<i>Moved</i>	<i>Roper Gulf Regional Council</i>
<i>Seconded</i>	<i>West Arnhem Regional Council</i>
<i>Carried</i>	

ISSUES/OPTIONS/SWOT

After the General Meeting, the Local Government Association of the Northern Territory prepared correspondence to the Land Development Committee in early December 2022 (see attached). This correspondence will be formally considered at the Committee's meeting on the 19 January 2023).

As further background to the matter the Council has outlined to LGANT and in doing so the Land Development Committee the following:

Land availability in all communities for development such as housing, industrial land etc

General issue that the NTG (Northern Territory Government) is responsible for planning and it affects townships both on Aboriginal Land and outside of Aboriginal Land. There are massive housing shortages in Katherine at the moment and this is flowing onto all communities in the Big Rivers Region. The NTG have fast tracked projects and are releasing land and housing tenders in Katherine (the town), but not elsewhere other than minor subdivisions eg Ngukurr.

We are experiencing massive overcrowding in communities which is often the root cause of a range of social behaviours and disruption, and as recently outlined in the media, housing is often substandard and also contributes towards poor behaviour and health issues (violence, sexual abuse, scabies issues etc). The NLC (Northern Land Council) will have a massive issue on their hands in forthcoming years because anyone who analyses recent and past census results will realise that most communities in the region have an average age of about 25 (or less!) – that is half the population are kids/youth - and that in 10-15 years time, these kids will start becoming adults and having their own families!

So the matter is about social planning – where are these families going to live? Where are they going to work? Where are the businesses going to be able to invest and most importantly, where's Roper Gulf Regional Council going to be able to build more footy ovals! (and other social infrastructure e.g. aged care centres, more parks, sports halls etc).

We're seeing large scale development right under our noses with Defence contracts in Katherine and the development of the Beetaloo Basin, but have communities on the doorstep with 70% unemployment, then seeing contractors flying staff from interstate into the region because there's nowhere for people to live and nowhere for business to establish and be commensurate to such development.

There is immediate and future needs for housing, economic and social development and a need for the NTG in conjunction with the NLC to undertake greater social and town planning. We have raised these before in March 2021 through LGANT previously as well. We are finding it also difficult because Northern Territory Councils such as Roper Gulf Regional Council, does not have the planning jurisdiction like our counterparts interstate, yet communities keep turning to us as a Council to facilitate such development and advocate these issues.

We've spoken to the NLC about these issues ourselves and the larger scale issues around land availability in communities to enable greater economic development and would appreciate if you could also raise this with them.

The Borroloola and Mataranka subdivisions.

The Borroloola and Mataranka Subdivisions issues have been going on for some time. It was about 2014 when we had representation from DIPL (Department of Infrastructure Planning and Logistics) about releasing land for housing in these townships. However, as the years have progressed, nothing further has come of it, hence why we keep raising these issues. The Council is experiencing comments from the NTG stating that it's the NLC, however discussions with local DIPL planning staff indicate that these projects are on hold awaiting Native Title clearance as the land is currently Crown Land that is proposed to be developed. Apparently plans have already been drawn up, but this is where the matter has stalled.

We understand that the NLC don't have any jurisdiction with Native Title process until later in the piece, and that ultimately the matter rests with the Australian Government. We have only very recently in the last week made connections in the Australian Government through the small department that deals with Native Title matters to seek information about its status and expected timeframe for clearance.

This will be able to inform the communities much better about the expectation for land release in both townships. The NTG will then be able to continue planning into its capital works pipeline and hopefully we'll get some action in the near future. There is a desperate need for this land in both communities, they cannot grow and prosper without housing.

One pitch that we keep going on about is "The governments can make land available and go through native title issues very quickly with major developments e.g. fracking of the Beetaloo Basin, but cannot resolve simple long term issues of new housing and industrial subdivisions in established communities."

We'd appreciate your assistance with advocating and assisting the NLC also trying to push this matter through the Australian Government.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 2022-12-07 Fast-Tracking Land Release in Regional Open Towns.pdf



7 December 2022

Mr Dick Guit
Independent Chairman
Land Development Committee
GPO Box 1680
DARWIN NT 0800

jasmine.husson@nt.gov.au

Dear Chairman,

FAST-TRACKING LAND RELEASE IN REGIONAL OPEN TOWNS

The Local Government Association of the Northern Territory at the 18 November 2022 General meeting discussed a motion tabled by the Roper Gulf Regional Council concerning the lack of land availability for housing development to support economic development in regional centres.

“Roper Gulf Regional Council calls on LGANT to advocate and push for greater levels of land availability to facilitate economic growth including subdivisions for regional and remote towns and communities.”

Two actions that came from the meeting were:

- LGANT, in collaboration with the Roper Gulf Regional Council and Victoria Daly Regional Councils, advocate through the annual review of the *NT Infrastructure Plan and Pipeline* and engagement with the Infrastructure Commissioner Louise McCormick, to fast track land release in the Big Rivers Region and request improved communication and updates with Councils as to the progress of infrastructure build supporting such land development; and
- Write to the Independent Chairman of the Land Development Committee, who have carriage of the implementation of the 23 recommendations from the [2022 Bringing Land to Market Report](#), requesting an agenda item at each meeting to update committee representatives on progress or other wise of land development in regional centres. We note that the focus to date has been the major centres of Greater Darwin, Katherine, Tennant Creek, and Alice Springs by the *Land Development Committee (Committee)*.

The *Land Development Committee* terms of reference identifies one of the roles of the Committee being “provide strategic guidance and advice on all development related matters; including Land Supply and Land Under Development” and LGANT advocates by writing to the Independent Chair

The lack of available land in Borroloola and Mataranka for subdivisions for example has been an issue for some time. In 2014 the Roper Gulf Regional Council made a representation to the Department of Infrastructure, Planning and Logistics (DIPL) and the Northern Land Council (NLC) about releasing land for housing in these townships with little progress, hence why LGANT request assistance to support DIPL, through the committee, to expediate land tenure and native title that is holding up land release and

P (08) 8944 9697
E info@lgant.asn.au
W lgant.asn.au

A 21 Parap Rd, Parap NT 0820
PO Box 2017, Parap NT 0804

ABN: 53 069 465 021

We are local. We connect.



land development. We understand that, in part, the issue could also lie with the Commonwealth Government in terms of Crown Land.

LGANT looks forward in working with the Committee, through the sector representative, to provide more timely land for housing and industry subdivision into the future.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Sean G Holden'.

Sean G Holden
Chief Executive Officer

CC:

Louise McCormick Infrastructure NT Commissioner

Alice Percy City of Darwin and LGANT Representative on the Land Development Committee

EXECUTIVE REPORTS



ITEM NUMBER	10.3
TITLE	Numbulwar Cyclone Shelter
REFERENCE	1316409
AUTHOR	Marc GARDNER, Chief Executive Officer

RECOMMENDATION

That the Finance and Infrastructure Committee notes the report in relation to the Numbulwar Cyclone Shelter project.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

At the Finance and Infrastructure Committee meeting in November 2022 it was resolved that the Council request the Chief Executive Officer to prepare a report in relation to the status of the Numbulwar Cyclone Shelter.

Previous representations to the Council by the Australian and Northern Territory Government have indicated the need for a cyclone shelter at a number of Council's communities such as Numbulwar.

Following this meeting, the Chief Executive Officer reached out to the Australian Government through the National Emergency Management Australia and the Northern Territory Government regarding the status of the planning for a cyclone shelter at Numbulwar.

A representative from the National Emergency Management Australia agency was due to meet with the Council at the Ordinary Meeting of Council in December 2022, however was unable to do so and we would look at a future date to meet again.

ISSUES/OPTIONS/SWOT

No further details about the project have been ascertained at the time of compiling this report. It is recommended that Council keep this item as a watching brief and further updates regarding the project will be provided at a future Committee meeting.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.

EXECUTIVE REPORTS



ITEM NUMBER	10.4
TITLE	Nomination for Northern Territory Planning Commission
REFERENCE	1316857
AUTHOR	Marc GARDNER, Chief Executive Officer

RECOMMENDATION

That the Finance and Infrastructure Committee:

- a) Receives and notes the report in relation to nominations for the Northern Territory Planning commission; and
- b) Nominates <INSERT NAME> representative for the Local Government Association of the Northern Territory for the Northern Territory Planning Commission.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Northern Territory Government Minister for Infrastructure, Planning and Logistics has written to the Chief Executive Officer of the Local Government Association of the Northern Territory regarding the tenure of the LGANT representative of the Northern Territory Planning Commission which is due to expire (see Attachment 1).

The current representative is Mr Robert Jennings, CEO of Alice Springs Town Council who has also recently left the Northern Territory and is working in local government interstate.

ISSUES/OPTIONS/SWOT

The opportunity has now arisen for a new representative to be appointed for LGANT on the commission.

The Council does not necessarily have to nominate anyone, however it can nominate a Councillor, the CEO or a suitable Council staff member, such as a general manager, if it wishes.

FINANCIAL CONSIDERATIONS

None at this stage, however if Council does nominate a representative and they are successfully appointed, there may be some cost and time implications for Council, however it should be noted that costs to be involved to be on in the Commission and attend meetings, would be covered by the Northern Territory Government, such as travel and accommodation costs.

ATTACHMENTS

- 1 2022 2982-EDL - Mr Sean Holden - LGANT.pdf
- 2 2023 Nomination Form - Northern Territory Planning Commission.docx



MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House
State Square
Darwin NT 0800
minister.lawler@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5566
Facsimile: 08 8936 5609

Mr Sean Holden
Chief Executive Officer
Local Government Association of the Northern Territory
PO Box 2017
PARAP NT 0820

Dear  Mr Holden

I am seeking a nomination for a representative of the Local Government Association of the Northern Territory (LGANT) to join the board of the Northern Territory Planning Commission (NTPC).

The NTPC is an independent statutory authority established under the *Planning Act 1999*, and plays an important role in setting the strategic framework for integrated land use, transport and infrastructure planning in the Territory; while working to deliver more sustainable and cost-effective outcomes for the community which reflect environmental and heritage values.

The *Planning Act 1999* requires the Minister for Infrastructure, Planning and Logistics to appoint a number of members to the NTPC, including one representative of the prescribed corporation, being the LGANT. The Government's policy for members of the NTPC is to be non-elected representatives.

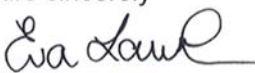
Mr Robert Jennings is the current LGANT representative to the NTPC, having served in this role since July 2017. Mr Jennings' current term of appointment to the NTPC is due to expire on 11 July 2023.

It is noted that the *Planning Act 1999* does not prevent the LGANT from re-nominating the current representative, if they so choose.

An appropriate nominee to the NTPC would be a person with demonstrated expertise or a special interest in the continuing growth and development of the Northern Territory, consistent with good planning principles.

Please advise me of your nominated representative by Tuesday 28 February 2023.

Yours sincerely


EVA LAWLER

23 NOV 2022



**LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY****NOMINATION FORM****Northern Territory Planning Commission (NTPC)****LGANT Nominations Close: 1 February 2023**

Council Name:

1. Agreement to be nominated

I, _____ agree to be nominated as a member
(Name in full)

of the **Northern Territory Planning Commission**.

Signature: _____ Date: _____

2. Council Confirmation of Nomination

I, _____ the Chief Executive Officer

hereby confirm that _____

was approved by resolution of Council to be nominated as a member of the **Northern Territory Planning Commission** at a meeting held on / /

Signature: _____ Date: _____

3. Nominee's Contact Details

Email address: _____

Phone No: _____

4. Nominee Information

The following information is required to enable the LGANT Board to make an informed decision. If you want to submit further information, please attach it to this form.

4.1 What is your current council position? _____

4.2 How long have you held your current council position? _____

4.3 Please list your educational qualifications:

4.4 What experience do you have that is relevant to this committee?

4.6 Apart from your current position what other experience have you had in local government?

5. You agree to supply the LGANT with reports on the committee meetings you attend for inclusion in the LGANT General Meeting agendas?

I agree ☐ I Disagree ☐

6. Have you read and agree to the Outside Committee procedures

Yes ☐

The Minister for Infrastructure, Planning and Logistics is seeking nomination for a representative of the Local Government Association of the Northern Territory to the Board of the Northern Territory Planning Commission (NTPC).

- The Government's policy for members of the NTPC is to be non-elected representatives.
- The *Planning Act 1999* does not prevent the reappointment of the current representative who is Mr Robert Jennings (Alice Springs Town Council), who's current term of appointment to the NTPC is due to expire on 11 July 2023.
- The appointment is for a two-year term.
- In accordance with the *Planning Act 1999*, the Planning Commission is to meet as often as necessary; however, must meet at least five times per year.

The Northern Territory Planning Commission is an independent statutory authority established under the *Planning Act 1999* and plays an important role in setting the strategic framework for integrated land use, transport and infrastructure in the Territory; while working to deliver more sustainable and cost-effective outcomes for the community which reflect environmental and heritage values.

The Planning Commission currently has seven members who provide planning leadership and deliver professional, independent advice. The Commission strengthens links between the Northern Territory Environment Protection Authority, Development Consent Authority, Heritage Council and Local Government Associations.

The Planning Commission comprises:

- Chairperson
- Chairpersons of the Development Consent Authority, Heritage Council and NT Environment Protection Authority
- a representative of the Local Government Association
- up to five additional members with appropriate qualifications and expertise appointed by the Minister.

The Commission membership includes the chairpersons of three bodies with statutory decision-making powers for development, providing for a greater shared understanding of the aspirations of the planning system in delivering outcomes.

More information on current members: <https://planningcommission.nt.gov.au/about-members>

Please send completed nomination forms by email to: info@lgant.asn.au by **COB Wednesday 1 February 2023**.

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	12.1
TITLE	Council's Financial Report as at 31.12.2022
REFERENCE	1314873
AUTHOR	Manisha CHAMKUR, Financial Accountant

RECOMMENDATION

That Council receives and notes the financial reports as at 31 December 2022.

BACKGROUND

Attached are the Council's financial reports as at 31 December 2022, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- Accounts Payable Age Analysis report and list of top ten payments made to suppliers

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2019*. The Income and Expenditure Report as at the end of December shows that the net operating position is at a deficit of \$3,272,125. However this is inclusive of non-cash expense such as depreciation and amortisation costs.

The bank balance as at 31 December is \$39.54M. Of this total bank balance, \$25M is invested in various interest earning term deposits. The total balance of untied cash after liabilities and commitments towards major projects is \$1.98M.

As per the *Local Government Act 2019*, the monthly financial reports has to be certified by the Chief Executive Officer.

Chief Executive Officer's Declaration

To the Council,

I, Marc Gardner, Acting Chief Executive Officer of the Council, certify that to the best of my knowledge, information and belief:

- (i) the internal controls implemented by the council are appropriate: and
- (ii) the council's financial report best reflects the financial affairs of the Council

Marc Gardner,
Chief Executive Officer
10 January 2023

ISSUES/OPTIONS/SWOT

Provision for Landfill Rehabilitation

As per recent environmental regulations, Council's waste management operations give rise to obligations to rehabilitate certain sites. As such the liability component of the estimated future cost has to be included in the financial statement for a fair representation of Council's financial affairs.

Statement on Australian Tax Office, Payroll and any other obligations.

The reported Payroll Tax obligations of \$227,513.00 were paid by the due date as required by the Tax Office. The Business Activity Statement reporting for December 2022 will be processed in a timely fashion. Furthermore all superannuation obligations and insurance premium have been paid by the due date.

Debtors Analysis:

The below summarises the amounts owing to Council for a period over 90 days after any unapplied credits.

Comments	Amount
Workshop services	\$ 14,646.75
Mataranka PO Box	\$ 480.00
Yard Maintenance	\$ 300.00
Commercial Waste Disposal	\$ 632.50
Accommodation	\$ 5,906.74
Water Charges	\$ 629.45
Rental Lease	\$ 16,174.27
Burial Charges	\$ 440.00
Staff Housing Bond	\$ 1,300.00
Mataranka Banking	\$ 16.93
CDP Administration Charges	\$ 26,524.57
Fuel Charges	\$ 200.00
Relocation Assistance	\$ 934.23
Recovery of overpaid allowance	\$ 1,537.81
Road Deposit Bond	\$ 5,675.00
Medivac Callout Charges	\$ 618.59
TOTAL	\$ 76,016.84

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Financial Report 31.12.2022.pdf



Financial Reports

at 31 December 2022

The Balance Sheet – a snapshot of the organisation's financial status at a given point in time

\$122,266,893

What we own



Assets

\$30,426,570

What we owe



Liabilities

\$91,840,323

Council's Wealth



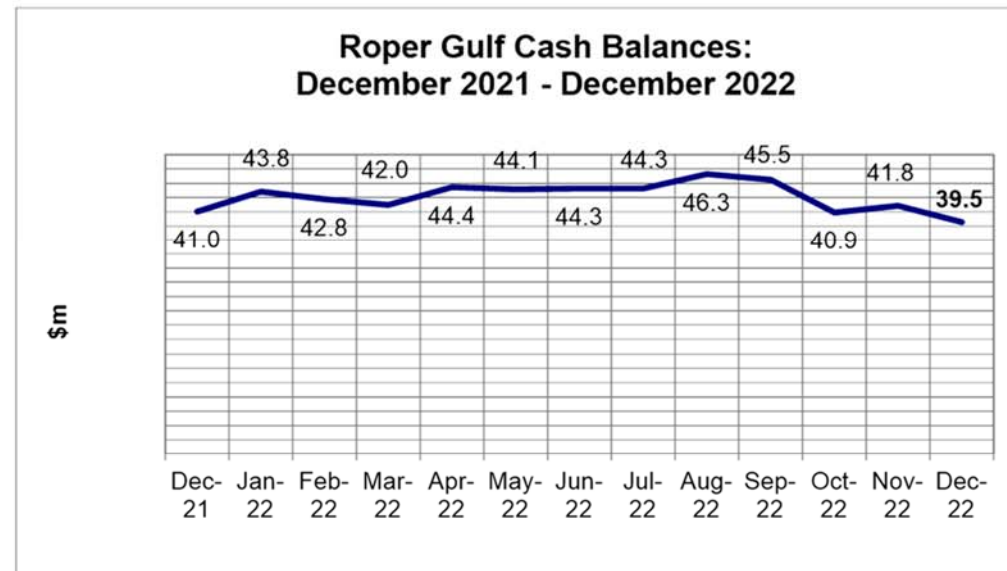
Equity

Balance Sheet as at 31 December 2022

ASSETS (What we own)		LIABILITIES (What we owe)	
Current Assets		Current Liabilities	
Cash	14,587,370	Accounts payable	2,937,2
Accounts receivable	273,166	Taxes payable	-135,7
(less doubtful accounts)	0	Accrued Expenses	994,3
Rates & Waste Charges Receivable	705,406	Provisions (Annual Leave)	1,509,6
Inventory	332,790	Contractors Retention and Deposit Bonds	351,8
Investments	25,000,000	Operating Lease	87,8
Other current assets	654,621	Unspent Grant and Client Funds	15,311,4
Total Current Assets	41,553,352	Provision for Landfill Rehabilitation	579,3
		Total Current Liabilities	21,636,0
Non-current Assets		Long-term Liabilities	
Land	4,141,000	Non Current Provision Employee General	-68,7
Right of Use - Land	4,507,355	Operating Lease Expense Property	4,698,2
Buildings	40,299,816	Provision for Landfill Rehabilitation	4,161,0
(less accumulated depreciation and impairment)	-4,130,929	Total Long-term Liabilities	8,790,5
Fleet, Plant, Infrastructure and Roads	32,913,449	Total Liabilities	30,426,5
(less accumulated depreciation)	-10,638,219		
Intangible Asset Acquisition(Landfill rehabilitation)	3,300,004	EQUITY (Council's Wealth)	
Work in Progress assets	10,321,064	Retained earnings	37,597,5
Total Non-current Assets	80,713,541	Asset Revaluation Reserves	54,242,7
		Roads Future Fund	
		Total Equity	91,840,3
TOTAL ASSETS	122,266,893	TOTAL LIABILITIES & EQUITY	122,266,8

Actual Cash at Bank as at 31 December 2022

BANK:	Closing balance as at 31 December 2022
Commonwealth - Business 10313307	\$10,478,775.10
Monthly interest earned	\$32,187.50
Commonwealth - Operating 10313294	\$232,248.30
Monthly interest earned	\$322.06
Commonwealth - Trust 103133315	\$824,999.18
Monthly interest earned	\$694.98
Commonwealth - Business online - 10381211	\$3,006,797.24
Monthly interest earned	\$8,048.33
Term Deposits in Various Banks	\$25,000,000.00
Monthly interest earned	\$0.00
Total Cash at Bank	\$39,542,819.82
LESS:	
Liabilities	\$30,426,570.00
Committed Funds to Major Projects in Design and Construction Phases and Other Capital Expenditure	\$7,128,339.61
Total Untied Cash	\$1,987,910.21
Total Interest Earned for 2021-22 financial year	\$520,832.44



Note: The "Total Cash at Bank" is the actual Money in the Bank at 31 December 2022.

Liquidity ratio Analysis

Current Ratio:

The Current ratio measures our council's ability to use its assets to generate income.

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$

A Current ratio of 2:1 means the council has current untied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the current ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf Current Ratio = **2 : 1 (1.92)**

Including all cash and current assets, we have \$3 for every \$1 of Liability

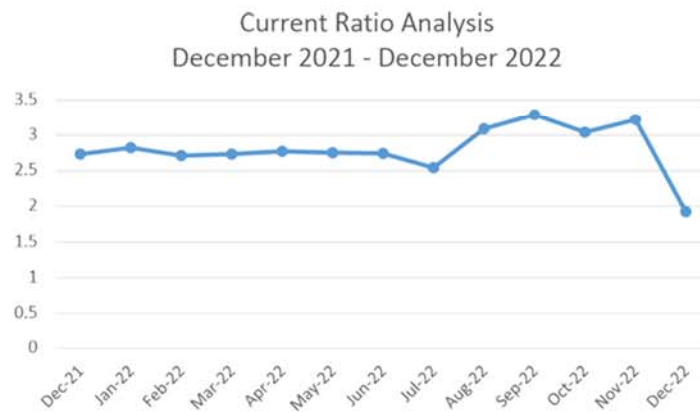
Untied Cash to Creditors Ratio = **4 : 1 (4.10)**

It is desirable to have at least 1:1 ratio and we have \$4 untied cash for every dollar outstanding for our suppliers of Goods and Services.



Liquidity Ratio Trend

The below graphs depict the progression of the Current and effective ratio for the financial year and Untied Cash to Creditors ratio for the last twelve months



Investment Report as at 31 December 2022

Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital	\$14,542,820	36.78%	A1+/AA-					
	Investments (Deposits)								
Major Bank	Commonwealth Bank	\$5,000,000	12.64%	A1+/AA-	31/08/2022	27/02/2023	\$ 12,328.77	3.54%	✓
Major Bank	NAB	\$3,000,000	7.59%	A1+/AA-	5/01/2023	5/07/2023	\$ 63,226.03	4.25%	✓
Regional Bank	AMP Bank	\$3,000,000	7.59%	A2/BBB+	9/08/2022	7/02/2023	\$ 55,347.95	3.70%	✓
Regional Bank	AMP Bank	\$5,000,000	12.64%	A2/BBB+	14/09/2022	15/03/2023	\$ 99,726.03	4.00%	✓
Regional Bank	My State Bank	\$4,000,000	10.12%	A2/BBB+	14/09/2022	14/02/2023	\$ 58,684.93	3.50%	✓
Regional Bank	Judo Bank	\$2,000,000	5.06%	A3/BBB-	17/11/2022	18/05/2023	\$ 41,386.30	4.15%	✓
Regional Bank	Judo Bank	\$3,000,000	7.59%	A3/BBB-	21/10/2022	20/01/2023	\$ 25,804.11	3.45%	✓
		BBSW Interest Rate for 6 months as at 30/12/2022							3.77%
Total cash and investments held		\$39,542,820	100.00%				\$356,504.12		

**Credit Rating for Investments
(S&P or equivalent)**

Rating	Percentage
AAA to AA-	57%
BBB+ to BBB-	43%

Investment Per institution

Institution	Percentage
CBA	49%
AMP Bank	20%
Judo Bank	13%
My State Bank	10%
NAB	8%

Income & Expenditure Statement

A financial statement that summarizes the income and expenses incurred during a specific period of time

Income & Reserve -	Expenditure	=	Net Operating position
\$21,879,310	\$25,151,435		-\$3,272,125



Income & Expenditure Report as at 31 December 2022

	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Operating Income				
Income Rates	3,006,187	2,855,908	150,279	2,855,908
Income Council Fees and Charges	569,964	547,692	22,272	1,086,383
Income Operating Grants Subsidies	8,530,583	13,364,562	-4,833,979	21,921,325
Income Investments	321,913	55,000	266,913	110,000
Income Reimbursements	51,303	1,000	50,302	2,000
Income Agency and Commercial Services	5,401,306	5,193,715	207,591	9,929,950
Other Income	13,487	271,500	-258,013	543,000
Total Operating Income	17,894,742	22,289,377	-4,394,634	36,448,565
Operating Expenditure				
Employee Expenses	8,912,275	10,723,363	-1,811,088	21,446,725
Contract and Material Expenses	4,881,590	5,498,873	-617,283	10,897,742
Fleet, Plant & Equipment	549,739	467,743	81,996	935,486
Asset Expense	2,592,338	2,728,000	-135,662	5,456,000
Other Operating Expenses	2,814,001	2,223,369	590,632	4,437,739
Finance Expenses	1,339	104,055	-102,716	208,110
Internal Cost Allocations	0	726	-726	0
Total Operating Expenditure	19,751,282	21,746,129	-1,994,847	43,381,802
Operating Surplus	-1,856,540	543,248	-2,399,788	-6,933,237
Capital Funding				
Income Capital Grants	3,984,567	5,838,895	-1,854,328	6,338,895
Total Capital Funding	3,984,567	5,838,895	-1,854,328	6,338,895
Capital Expenditure				
WIP Assets	5,400,153	15,619,509	-10,219,357	16,310,054
Total Capital Expenditure	5,400,153	15,619,509	-10,219,357	16,310,054
Net Operating Position	-3,272,125	-9,237,367	5,965,241	-16,904,396

Variances in Income and Expenditure as at 31 December 2022

Income	Variance (\$)	Comments
Income Rates	150,279	The rates run for the year has been processed.
Income Council Fees and Charges	22,272	The variance is caused due to income received from Numbulwar fuel sales.
Income Operating Grants Subsidies	-4,833,979	As per recent accounting standards, income can only be recognised from tied Grant funding as obligations of the contract are met. As such income is only recognised once expenses are incurred.
Income Investments	266,913	This is the interest that council has received on investments.
Income Reimbursements	50,302	The major cause in variance is mostly due to reimbursement income received for Community Development Programs
Income Agency and Commercial Services	207,591	The major cause in variance is mostly due to CDP income received for Alawa Aboriginal Corporation Trial funding payment.
Other Income	-258,013	The major cause in variance is due to less income received for fleet disposal as compared to the budget. There has been no fleet disposed this year.
Total Variance	-4,394,634	
Expenditure		
Employee Expenses	-1,811,088	The underspend is mainly due to vacancies and staff absences across several departments.
Contract and Material Expenses	-617,283	The underspend is mostly due to Local Authority projects related expenses.
Fleet, Plant & Equipment	81,996	The overspend is mostly due to fleet insurance paid this month as compared to the budget
Depreciation, Amortisation & Impairment	-135,662	The underspend was since depreciation has not been processed.
Other Operating Expenses	590,632	The overspend is mostly due to payment of insurance premium and section 19 rental leases upfront.
		The underspend is mostly due to the NLC payment for the leases for the financial year. This is purely due to a difference in accounting treatment for the expenditure. In reality this is within the budget as it is a recurring expense every financial year.
Finance Expenses	-102,716	
Internal Cost Allocations	-726	
Total Variance	-1,994,846	
Capital Funding		
		As per the <i>Accounting Standard</i> , tied funds can only be recognised once we meet the performance obligation. Once we deliver or partly deliver the project we will recognise the income.
Income Capital Grants	-1,854,328	
Total Variance	-1,854,328	
Capital Expenditure		
WIP Assets	-10,219,357	Please refer to next slide for further detail
Total Variance	-10,219,357	

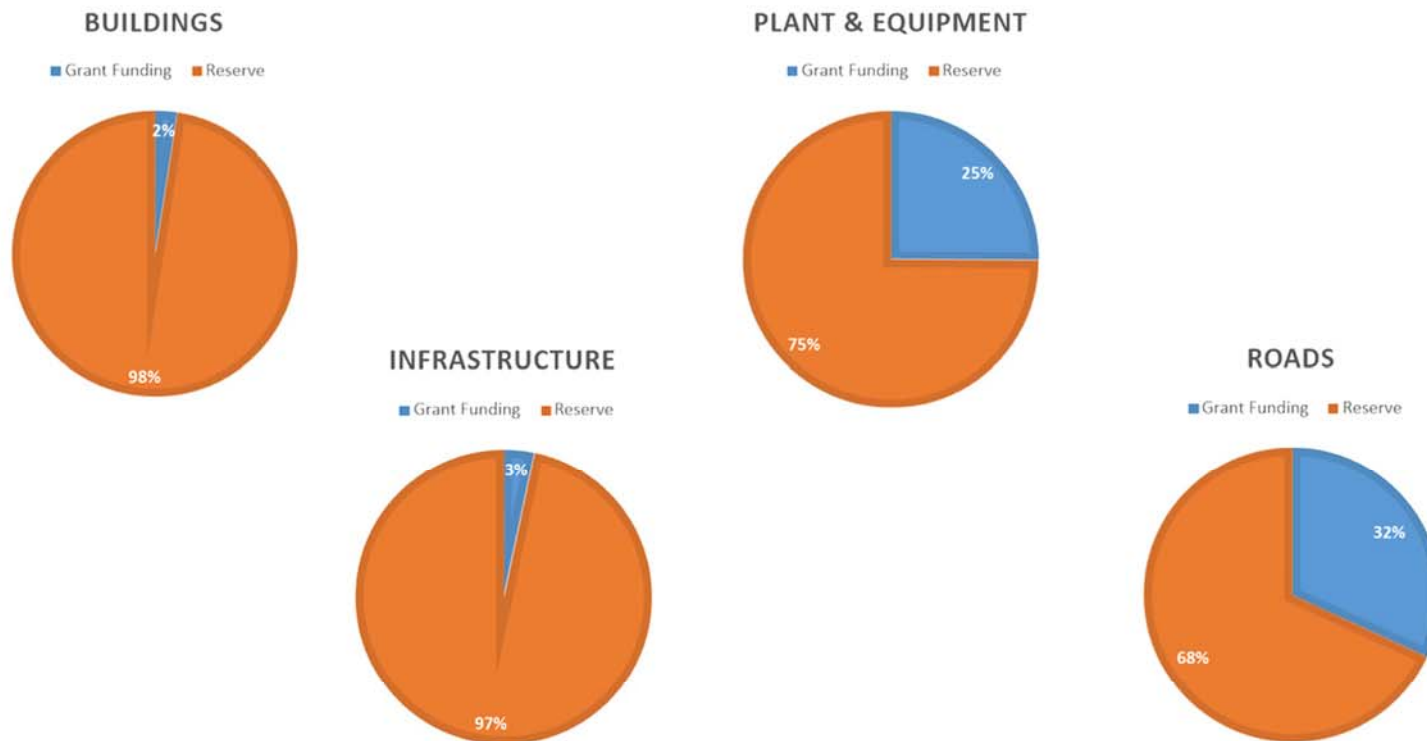
Capital Expenditure as at 31 December 2022

Capital Expenditure	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Buildings	4,406,149	7,788,745	3,382,596	7,788,745
Infrastructure	393,332	1,373,508	980,176	2,023,508
Plant and Equipment	256,862	1,357,998	1,101,136	1,398,543
Motor Vehicles	0	2,104,500	2,104,500	2,104,500
Roads	343,810	2,994,758	2,650,948	2,994,758
Total Capital Expenditure	5,400,153	15,619,509	10,219,356	16,310,054

Major Projects Status and Forecasting

Capital Expenditure ▾	Sum of By Dec 2022	Sum of By Mar 2023	Sum of By Jun 2023	Sum of By Sep 2023
Building	908,508	650,000	1,124,581	320,000
Infrastructure	1,096,000	60,000	261,145	-
Roads	1,170,600	-	350,000	1,000,000
Grand Total	3,175,108	710,000	1,735,726	1,320,000
	Work on going			

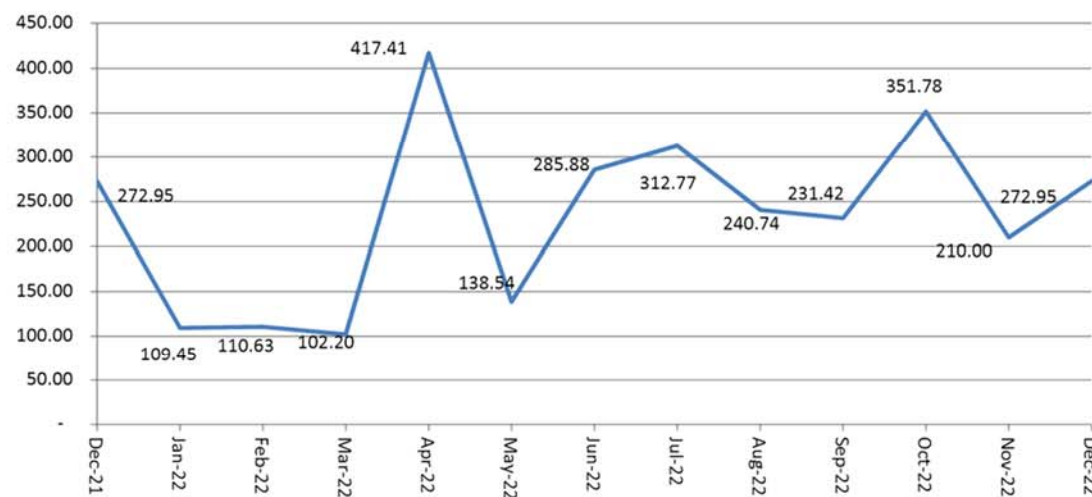
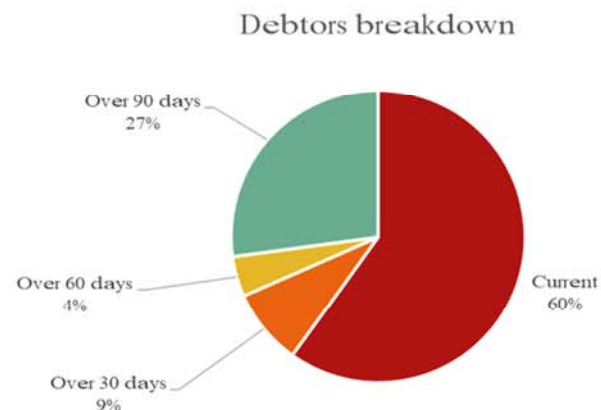
The below graphs depicts the categories of capital expenditure and the percentage used from Council's reserve and Grant Funding



Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$167,904.55	\$23,761.73	\$12,510.89	\$76,016.84	\$280,194.01
Balance after accounting for Unapplied Credits (\$7,242.74)				\$272,951.27



The difference in balance as compared to the balance sheet is mainly due to a timing difference in the posting of some transactions

Rates Outstanding as at 31 December 2022

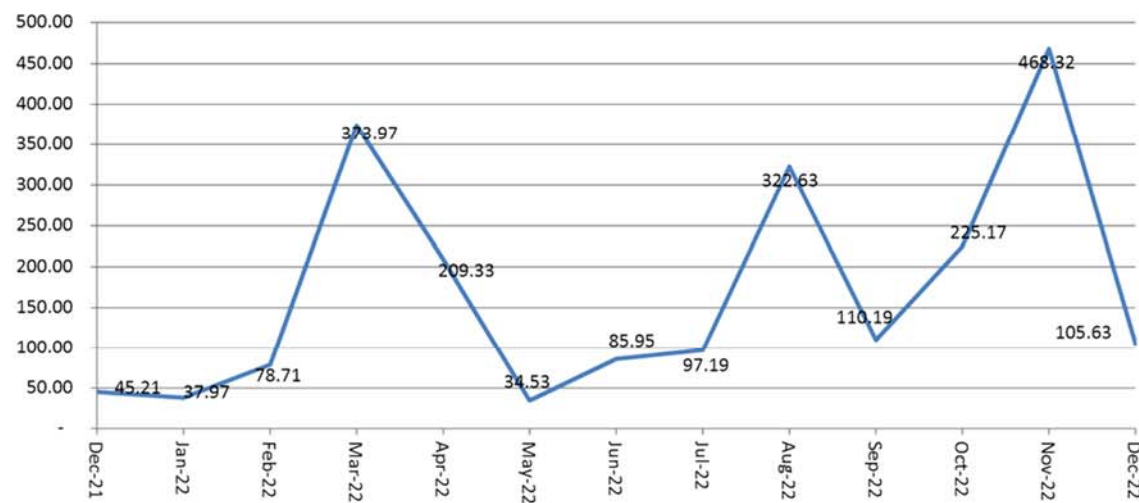
Financial Year	Total Balance (\$)	Percentage of Total Outstanding
2012-13	183.97	0.03%
2013-14	2,075.62	0.29%
2014-15	11,705.34	1.66%
2015-16	6,956.89	0.99%
2016-17	7,601.98	1.08%
2017-18	9,318.72	1.32%
2018-19	23,998.02	3.40%
2019-20	43,183.67	6.12%
2020-21	69,001.25	9.78%
2021-22	129,839.09	18.41%
2022-23	401,541.08	56.92%
Total	705,405.63	

The rates outstanding from the financial year 2014-15 and before are related to properties where we have statutory declarations from the court house. Please also note that the rates run for the year has been processed.

Accounts Payable

Accounts Payable represents the money owed by the Council to entities for the purchase of goods and services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$263,139.37	\$18,100.62	\$150.76	\$54,060.98	\$335,451.73
Balance after accounting for Unapplied Credits (\$)				229,826.15
				\$105,625.58



The difference in balance compared to the balance sheet is mainly due to a timing difference in the posting of some payroll transactions

The following table lists the top ten suppliers from whom invoices were received and processed during the month of December 2022. All amounts have been paid.

Creditor	Amount \$	Transaction Description
JLT Risk Solutions Pty Ltd	168,713.53	Worker's Compensation renewal for new financial year.
Cairns Industries Pty Ltd	100,666.89	Anyula Street Upgrade.
Telstra	329,308.83	Service, Equipment, satellite phones and consolidated account.
Airpower NT Pty Ltd	60,559.62	Purchase of 2 4WD Utility Vehicles.
Alawa Aboriginal Corporation	199,401.92	CDP activity and Night Patrol services payment for the month
CouncilBiz	105,892.05	IT and Business System Support Service fee October 2022 – December 2022
Gibson Civil Contracting Pty Ltd	193,325.00	Manyallaluk Road and drainage upgrades.
Territory Industries Pty Ltd	397,889.50	Road and drainage contracting works at Ngukurr.
Northern Building and Property Services Pty Ltd	251,355.85	Bulman Sports and Recreation hall upgrade and electrical works in Mataranka Library.
Earthbuilt Pty Ltd	121,240.90	Repair and maintenance of Weemol access road.

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	12.2
TITLE	Local Authority Projects Update
REFERENCE	1315001
AUTHOR	Puspa KARKI, Executive Assistant Community Services and Engagement

RECOMMENDATION

That the Finance and Infrastructure Committee receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communicates a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

The purpose of Local Authority Project Funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities;
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

Local authority project approvals

Individual local authorities must formally resolve each initiative this funding will be used for. A copy of this resolution is to be recorded in the minutes of the relevant local authority meeting.

At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year.

The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

ISSUES/OPTIONS/SWOT

Recent Updates;

- Outdoor Library seating installation completed in Barunga.
- Solid shade construction over Beswick playground completed. Beswick LA, on 09/01/2023 decided to await 2022-2023 funding allocation from the Department to cover the overspent.
- Beswick Playground seating and lighting installation completed.
- Bulman Sports and Recreation Hall project completed.
- Minyerri Stage 1- Road stabilisation to Town Store completed.
- New contractor hired for Manyallaluk Playground, works to commence January 2023.
- Ngukurr Oval Precinct Project granted to Yugul Mangi Aboriginal Corporation and funds has been transferred.
- Please refer to the attached.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS

- 1 LA projects attachment 31.12.2022.pdf

Summary Local Authority Projects
31 December 2022

	Funds Received from Department & Council	Funds Allocated by Local Authorities	Surplus/(Deficit) from completed projects	Remaining Unallocated funds
Barunga	\$ 400,239.00	\$ 340,222.32	\$ 8,206.56	\$ 68,223.24
Beswick	\$ 528,821.00	\$ 471,711.60	\$ (79,528.25)	\$ (22,418.85)
Borrooloola	\$ 1,045,408.00	\$ 940,232.49	\$ 24,655.49	\$ 129,831.00
Bulman	\$ 352,970.49	\$ 352,970.49	\$ 62,930.49	\$ 41,400.00
Hodgson Downs	\$ 636,240.00	\$ 557,140.00	\$ 60,921.82	\$ 140,021.82
Jilkminggan	\$ 346,031.00	\$ 339,770.00	\$ 21,209.84	\$ 27,470.84
Manyallaluk	\$ 108,978.00	\$ 94,615.66	\$ 13,902.36	\$ 28,264.70
Mataranka	\$ 367,363.00	\$ 337,352.20	\$ 8,848.00	\$ 38,858.80
Ngukurr	\$ 1,291,922.00	\$ 1,300,882.61	\$ 8,960.61	\$ 0.00
Numbalwar	\$ 1,227,356.00	\$ 1,080,670.91	\$ 12,114.91	\$ 158,800.00
Urapunga	\$ 77,600.00	\$ 58,800.00	\$ (190.00)	\$ 18,610.00
Robinson River	\$ 65,000.00	\$ 16,500.00	\$ 1,364	\$ 49,863.64
	\$ 6,382,928.49	\$ 5,874,368.28	\$ 142,031.83	\$ 629,061.55

Project Expenditure	Funds Received from Department		Funds Expended		Unexpended
Barunga	\$	400,239.00	\$	263,796.51	\$ 136,442.49
Beswick	\$	528,821.00	\$	549,568.68	\$ (20,747.68)
Borrooloola	\$	973,931.00	\$	494,938.52	\$ 478,992.48
Bulman	\$	298,859.00	\$	151,208.31	\$ 147,650.69
Hodgson Downs	\$	636,240.00	\$	489,218.22	\$ 147,021.78
Jilkminggan	\$	346,031.00	\$	305,532.21	\$ 40,498.79
Manyallaluk	\$	108,978.00	\$	55,484.42	\$ 53,493.58
Mataranka	\$	367,363.00	\$	313,813.47	\$ 53,549.53
Ngukurr	\$	1,191,091.00	\$	787,565.39	\$ 403,525.61
Numbalwar	\$	1,068,556.00	\$	562,410.09	\$ 506,145.91
Urapunga	\$	77,600.00	\$	24,596.00	\$ 53,004.00
Robinson River	\$	65,000.00	\$	14,090.91	\$ 50,909.09
	\$	5,997,709.00	\$	4,012,222.73	\$ 2,050,486.27

Barunga Local Authority Project Funding				31 December 2022
Funding received from Department		Funds Allocated		
Funding Received from Department		\$	400,239.00	
Funds Allocated by Local Authorities		\$	340,222.32	
Surplus/(Deficit) from completed projects		\$	8,206.56	
Remaining Unallocated funds		\$	68,223.24	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
30/4/2019 1113814	Memorial at Council Office (formerly Barunga Knowledge Garden)	\$ 20,000.00	\$ 1,200.00	10K Allocated on 30.04.2019; Projects team are sourcing the seating. Concept drawings presented to LA. Project scope changed 6/12/2021. Project now with Barunga statement memorial.
9/02/2021	Playground Softfall	\$ 35,000.00		Quotes being sought. \$ 25,000 allocated 13/7/2021. Scope of work prepared. Works to be conducted in conjunction with Shade Shelter.
8/06/2021	Football scoreboard repairs	\$ 17,000.00	\$ 5,100.00	Council to contribute \$ 10,000. \$7,000 added at LA 5/4/22. Purchased scoreboard trailer.
8/06/2021	Outdoor Library Seating	\$ 5,000.00	\$ 3,345.00	Seating being installed. Completed.
10/08/2021	2 x Glass Cabinets	\$ 4,500.00	\$ 1,980.75	1 of 2 Cabinet purchased. \$3,000 added at LA 5/4/22. Purchase Order under process for second cabinet.
	Total for current projects in progress	\$ 76,500.00	\$ 8,280.75	
	Total for Completed Projects	\$ 263,722.32	\$ 255,515.76	
	Grand Total	\$ 340,222.32	\$ 263,796.51	

Beswick Local Authority Project Funding		31 December 2022
Funding Received from Department	\$	528,821.00
Funds Allocated by Local Authority Members	\$	471,711.60
Surplus/(Deficit) from completed projects	\$	(79,528.25)
Remaining Unallocated Funds	\$	(22,418.85)

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
24/04/2020 1213820	Solid Shade over playground	\$ 170,495.05	\$ 275,683.74	Costs estimated at \$ 170,000. Scope has been prepared. LA Allocated \$ 50k extra 9/2/2021. Tender awarded. Construction Completed.
9/08/2021 1213821	Catering for community events	\$ 3,000.00	\$ 1,328.83	CSC to arrange
9/8/2021 1213822	Playground seating and lighting	\$ 14,000.00	\$ 11,833.93	Playground seating installation by the MUNS team has begun. Completed.
	Total for Current projects	\$ 3,000.00	\$ 1,328.83	
	Total for Completed projects	\$ 468,711.60	\$ 548,239.85	
	Grand Total	\$ 471,711.60	\$ 549,568.68	

Borroloola Local Authority Project Funding		31 December 2022
Funds Received from Department	\$	973,931.00
Funds allocated from Council	\$	71,477.00
	\$	1,045,408.00
Funds Allocated to projects by Local Authority Members	\$	940,232.49
Surplus/(Deficit) from completed projects	\$	24,655.49
Remaining Unallocated funds	\$	129,831.00

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1313818	Toilet at Cemetery	\$ 25,000.00	\$ -	Should include the steel shade structure attached to the toilet block, as well as a concrete slab under the shade and in front of both toilet entries. The septic tank and its location will also need to be identified. The project team working on this project. The toilet from the sports court is non-compliant.
6/2/2020 1313822	Replace Toilet Block at Airport	\$ 428,464.49	\$ 32,826.01	Commenced - Funded allocated \$ 130,580 on 6.12.18. A further \$ 140,000 on 6.2.2020. \$ 17746.45 allocated 8.10.2020 . Construction contract signed. Works have begun. Underground plumbing complete.
	Total for current projects in progress	\$ 453,464.49	\$ 32,826.01	
	Total for Completed projects	\$ 486,768.00	\$ 462,112.51	
	Grand Total	\$ 940,232.49	\$ 494,938.52	

Bulman Local Authority Project Funding				31 December 2022
Funds Received from Department		\$	298,859.00	
Allocated by Council		\$	32,581.00	
Funds allocated to projects by Local Authority Members		\$	352,970.49	
Surplus/(Deficit) from completed projects		\$	62,930.49	
Remaining unallocated funds		\$	41,400.00	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
5/12/2018 1413806	Toilet near council office	\$ 144,361.59	\$ 5,529.90	\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage. S19 License approved. PWC to be contacted for services response by 31/3/2021. Currently in Design phase to provide a final costing. 12/6/2021 Unallocated funds (\$ 47,361.59) allocated to toilet block. In procurement phase.
23/04/2020	Sport & Recreation Hall	\$ 69,088.90	\$ 69,088.90	Scope to do an internal and external has been developed by Projects Team. Council has allocated additional funding of \$ 200,000. Final scope completed for LA comment. Currently seeking contractors . Additional funding of \$ 50,000 received from NTG. Tender awarded. Works commenced. Final account received end of December. Project Completed.
	Total for current projects in progress	\$ 144,361.59	\$ 5,529.90	
	Total for completed projects	\$ 208,608.90	\$ 145,678.41	
	Grand total	\$ 352,970.49	\$ 151,208.31	

Hodgson Downs Local Authority Project Funding		31 December 2022
Funds received from Department	\$ 636,240.00	
Funds allocated to projects by Local Authority Members	\$ 557,140.00	
Surplus/(Deficit) from completed projects	\$ 60,921.82	
Remaining unallocated funds	\$ 140,021.82	

Project ID	Projects	Project Budget	Actual Expenditure	Project Status
16/11/2019 1913802	Road to Town Store(Stabilisation)	\$ 172,740.00	\$ 111,818.18	Proposed budget \$ 86,000 for survey, design & consulting COMMENCED Investigation into cost estimates and additional sources of funds. Cost roughly \$ 700,000 estimate for fully sealed road. Option to stabilise loop and parking at shop. New report being prepared for LA. Stage 1- Stabilisation Completed. Stage 2- Sealing, to be presented at later date.
5/12/2022	Australia Day celebration	\$ 2,000.00		On 5/12/22, LA allocated \$2000 for Australia day celebration.
5/12/2022	Extra Sports equipment	\$ 5,000.00		ON 5/12/22 LA allocated \$5000 for extra sports equipment.
	Total projects in Progress	\$ 7,000.00	\$ -	
	Total completed projects	\$ 550,140.00	\$ 489,218.22	
	Grand Total	\$ 557,140.00	\$ 489,218.22	

Jilkmिंगgan Local Authority Project Funding				31 December 2022
Funds received from Department		\$	346,031.00	
Funds allocated to projects by Local Authority Members		\$	339,770.00	
Surplus/(Deficit) from completed projects		\$	21,209.84	
Unallocated remaining funds		\$	27,470.84	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
3/08/2021 1613818	Family Area at S&R Ground	\$ 28,000.00	\$ 14,972.05	Tables & plants purchased. Garden beds and tables built and fence erected. 95% complete.
Total for current projects in progress		\$ 28,000.00	\$ 14,972.05	
Total for completed projects		\$ 311,770.00	\$ 290,560.16	
Grand Total		\$ 339,770.00	\$ 305,532.21	

Manyallaluk Local Authority Project Funding		31 December 2022
Funds Received from Department	\$	108,978.00
Funds allocated to projects by Local Authority Members	\$	94,615.66
Surplus/(Deficit) from completed projects	\$	13,902.36
Remaining Unallocated funds	\$	28,264.70

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
7/06/2021 1513812	CDP Projects	\$ 2,500.00	\$ 2,271.12	
28/07/2021	Playground soft fall	\$ 25,000.00		Requested by Council to support RGRC contribution of \$ 40,000. Contract awarded & construction commenced. On hold due to dispute on contractor performance. New contractor hired, works to commence January 2023.
	Total for current projects in progress	\$ 27,500.00	\$ 2,271.12	
	Total for completed projects	\$ 67,115.66	\$ 53,213.30	
	Grand Total	\$ 94,615.66	\$ 55,484.42	

Mataranka Local Authority Project Funding		31 December 2022
Funding received from Department	\$	367,363.00
Funds allocated to projects by Local Authority Members	\$	337,352.20
Surplus/(Deficit) from completed projects	\$	8,848.00
Remaining Unallocated Funds	\$	38,858.80

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
2/02/2021	Stan Martin Park irrigation System	\$ -		On 09/08/2022 LA decided to withheld \$53,858.80 for the project. Business case prepared and to be submitted on next LA to fund the project.
8/11/2022	Shelter over top of railway quad	\$ 5,000.00		On 08/11/2022 LA allocated \$5,000 for purchasing of a shelter over top of the railway quad.
8/11/2022 PR1813822	Ramp access to Mesuem	\$ 10,000.00	\$ 309.27	On 08/11/2022 LA allocated \$10,000 towards installation of ramp to museum building.
	Total for current projects in progress	\$ 15,000.00	\$ 309.27	
	Total for completed projects	\$ 322,352.20	\$ 313,504.20	
	Grand Total	\$ 337,352.20	\$ 313,813.47	

Ngukurr Local Authority Project Funding				31 December 2022
Funds received from Department		\$	1,191,091.00	
Allocated by Council		\$	100,831.00	
Funds allocated to projects by Local Authority Members		\$	1,300,882.61	
Surplus/(Deficit) from completed projects		\$	8,960.61	
Remaining Unallocated funds		\$	0.00	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 2013802	Outdoor Stage Area and communal mural/ball wall at Oval & Community Graffiti board (on 20.09.2022 LA reallocated funds of Basketball Court and Outdoor stage to the development of Oval Precinct)	\$ 166,000.00	\$ 166,000.00	\$ 66k allocated 30/4/2018. Project at the design stage. Location included in Oval lot for S19 lease. Support to construct received from NLC. Funds transferred and Project granted to Yugul Mangi Aboriginal Corporation.
30/4/2018 2013809	New Basket Ball Court + Outdoor Stage Area and communal mural/ball wall at Oval & Community Graffiti board (Ngukurr Oval Precinct)	\$ 293,641.00	\$ 293,641.00	S19 lease needed. Outdoor court to be resurfaced. LA approved relocating the court to near store. Support received from NLC. Location confirmed to be in the north west corner of Lot 340 Ngukurr. Funds transferred and Project granted to Yugul Mangi Aboriginal Corporation.
29/06/2020	Sport Court Project	\$ 170,000.00		\$ 170k allocated June 20 - \$ 150k from RGRC. Council approved in Budget 2020/21. Design for storm water drainage received and under reviewed
24/06/2021	Town Beautification Project	\$ 165,156.61		Initial scoping has identified the need for a S19 lease on the proposed site of the new park
20/09/2022	Refurbishment of Sport and Recreation Hall.	\$ 169,200.00		
Total for current projects in progress		\$ 504,356.61	\$ -	
Total for completed projects		\$ 796,526.00	\$ 787,565.39	
Grand Total		\$ 1,300,882.61	\$ 787,565.39	

Numbulwar Local Authority Project Funding				31 December 2022
Funds received from Department		\$	1,068,556.00	
Allocated from Council		\$	158,800.00	
Funds allocated to projects by Local Authority Members		\$	1,080,670.91	
Surplus/(Deficit) from completed projects		\$	12,114.91	
Remaining Unallocated funds		\$	158,800.00	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
12/6/2018 2113805	New/Upgrade Toilets at the Airport	\$ 97,000.00		\$87,000 allocated on 12/06/2018 \$10,000 allocated on 09/10/2018; Design commenced; Expression of interest with NLC has been lodged. Awaiting response. Location to be discussed with TO's. S19 license approved. Preparing design docs and research for options. Site inspections done. Quotes received
9/10/2017	Sports Precinct Upgrade	\$ 409,145.91		Lot - 97 Sports and Rec Hall: \$ 40,000 Allocated on 09/10/2018 \$66,305.04 Allocated on 20/02/2019; Finalising Design. Extra funding needed. Proposed to allocate \$ 159,589.97 (no quorum at LA to decide) Approved to go to tender. Site inspections done.
Total for current projects in progress		\$ 506,145.91	\$ -	
Total for completed projects		\$ 574,525.00	\$ 562,410.09	
Grand Total		\$ 1,080,670.91	\$ 562,410.09	

Urapunga Local Authority Project Funding		31 December 2022
Funds received from Department	\$	77,600.00
Funds allocated to projects by Local Authority Members	\$	58,800.00
Surplus/(Deficit) from completed projects	\$	(190.00)
Remaining Unallocated funds	\$	18,610.00

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
18//8/2020	Irrigation	\$ 10,000.00		
18//8/2020	Community Hall	\$ 10,000.00		Being scoped up
18//8/2020	Welcome Sign	\$ 10,000.00		
28/06/2022	Solar Lights to Store	\$ 18,800.00	\$ 14,406.00	Purchased and delivered solar lights and premix.
	Total for current projects in progress	\$ 48,800.00	\$ 14,406.00	
	Total for completed projects	\$ 10,000.00	\$ 10,190.00	
	Grand Total	\$ 58,800.00	\$ 24,596.00	

Robinson River Local Authority Project Funding		31 December 2022
Funds received from Department	\$	65,000.00
Funds allocated to projects by Local Authority Members	\$	16,500.00
Surplus/(Deficit) from completed projects	\$	1,363.64
Remaining Unallocated funds	\$	49,863.64

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
3/06/2021	Entrance Sign	\$ 1,500.00	\$ 454.55	
	Cricket Pitch			
	Total for current projects in progress	\$ 1,500.00	\$ 454.55	
	Total for completed projects	\$ 15,000.00	\$ 13,636.36	
	Grand Total	\$ 16,500.00	\$ 14,090.91	

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	12.3
TITLE	FIN011 Investment Policy Review
REFERENCE	1315098
AUTHOR	Dave HERON, Acting Finance Manager

RECOMMENDATION

That the Finance and Infrastructure Committee approve the revised FIN011 Investment Policy.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Council maintains a policy to guide the CEO in the investment of surplus cash in an appropriate manner. The policy deals with the investment into cash deposits to gain attractive investment returns in a safe environment suitable for a Council managed public money.

The policy was last reviewed in 2016 and since then there has been significant movement in the cash investment environment that was created mostly from the COVID pandemic and its effects on the global money markets.

Attached is the policy with recommended changes for the Committees consideration and a clean version of the policy with the changes included.

ISSUES/OPTIONS/SWOT

The recommended changes to the policy are:

- To reflect the relevant sections of the new guiding legislation.
- To include a specific exclusion from investment in foreign owned banks.
- To change the allowable level of investment in BBB+ to BBB- from 25% to 35%

The change of allowable investment into BBB products has arisen from the circumstance that most of the regional and merchant banks are now rated in this category after several had been downgraded during the COVID period. The banks in this category include AMP Bank, Bank of Queensland and Bendigo Bank, which are solid Australian Banks that have more competitive investment interest rates than the big banks that are A rated.

During the last year, in an effort to chase the better interest rates of the historically low rates, as resulted in the percentage of deposits sitting at BBB+ or less being about 47%. This was noticed recently with a plan now in place to ensure the percentages of investment will meet the policy requirements as current investment mature. However, these investments will be at lower rates of return and therefore to ensure Council gets the best interest return, it is recommended that the percentage of investments in BBB+ to BBB- rated banks be increased.

The policy also refers to a regular review the investment policy by an independent person to identify these types of issues and to adjust for current market conditions. The Committee's guidance is sought as to who this review should be conducted by as the policy does not provide specifics.

FINANCIAL CONSIDERATIONS

Council currently has \$ 25,000,000 on term deposit.

Interest from investments from the past 3 years and current

Year ended	30 June 2020	\$ 400,783
	30 June 2021	\$ 223,268
	30 June 2022	\$ 198,919
Period ended	31 December 2022	\$ 369,240

ATTACHMENTS

- 1 FIN011 - Investment Policy - Revised (CEO comments).doc
- 2 FIN011 - Investment Policy - Revised clean.pdf

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

1. POLICY CERTIFICATION

Policy title:	Investment Policy
Policy number:	FIN011
Category:	Policy
Classification:	Finance
Status:	Approved

2. PURPOSE

The main purpose of this Policy is to maintain an investment policy for Roper Gulf Regional Council that complies with the Act and ensures it or its representatives to exercise care, diligence and skill that a prudent person would exercise in investing council funds.

3. SCOPE

This policy applies to all Councillors and Council staff and extends to all investment activities of Council and any controlled entities.

4. POLICY STATEMENT

The main objective of this policy is to provide a framework for making decisions concerning appropriate investment of Roper Gulf Regional Council's funds. This policy will assist Council with optimising its return on investment of surplus funds, in accordance with its prevailing investment strategy, in a prudent and measurable manner, specifically by:

- entering into investment types which comply with prevailing Legislative and Accounting Code requirements;
- ensuring that there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment;
- establishment of risk management guidelines based upon overall credit rating of the portfolio, exposure limits to individual institutions and term to maturity limits; and
- use of appropriate benchmarks for investment performance measurement.

When placing investments, cash flow considerations will be made to the time horizons of Council's liabilities to best match appropriate investments for the funds.

5. DEFINITIONS

Council	Roper Gulf Regional Council
RGRC	Roper Gulf Regional Council

Need a definition who the Minister is as per section 6.4

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

6. PRINCIPLES

6.1 Legislation

All investments are to be made in accordance with:

- Section 194 (1) of the *Local Government Act 2021*, which states that “a council may invest money not immediately required for the purposes of the Council”.
- Local Government (General) Regulations 2021
- Australian Accounting Standards

6.2 Prudent Person Standard

The investment will be managed with the care, diligence and skill that a prudent person would exercise. Staffs are to manage the investment portfolios to safeguard the portfolios in accordance with the spirit of this Investment Policy, and not for speculative purposes.

6.3 Ethics and Conflicts of Interests

All the employees of Roper Gulf Regional Council shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires staff to disclose any conflict of interest to the Chief Executive Officer.

6.4 Delegation of Authority

In accordance with Section 167 of the *Local Government Act (2019)* Council has delegated the authority for implementation of the Investment Policy to the Chief Executive Officer. Resolution by Council is not required for investments that are:

- Local/State/Commonwealth Government Bonds, Debentures or Securities;
- Interest bearing deposits issued by an authorised deposit taking institution (ADI)
- Bank accepted/endorsed bank bills;
- Bank negotiable Certificate of Deposits; and
- As approved by **the Minister**.

All other investments are subject to Council resolution. All investments are subject to the investment limits as stated in this policy.

6.5 Mandatory Conditions

All investments must comply with the mandatory conditions as follows:

- All investments must be made in the name of Roper Gulf Regional Council. If using the services of an Investment Advisor or Broker, Council must ensure that ownership is retained.
- All investments must be denominated in Australian dollars.

6.6 Prohibited Investments

This policy prohibits any investment carried out for speculative purposes including:

- Derivative based instruments
- Principal only investments or securities that provide potentially nil or negative cash flow
- Stand alone securities issued that have underlying futures, options, forward contracts and swaps of any kind

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

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- Foreign Owned Banks.

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

6.7 Risk Management Guidelines

Risk can never be completely mitigated and no investment is risk free. This policy outlines the limits on investments that assist in mitigating risk within Council's control without unnecessary detrimental impact on investment returns.

Investments are to comply with key criteria relating to:

- a) Credit Risk: limit overall credit exposure of the portfolio;
- b) Counterparty Credit Risk: limit exposure to individual counterparties/institutions;
- c) Maturity Risk: limits based upon maturity of investments;
- d) Protection of Principal: investments entered into should be structured to minimise the risk of loss of principal; and
- e) Grant Funding Conditions: conditions related to grant funding available to invest must be complied with.

7. INVESTMENT LIMITS

7.1 Term of Maturity

Council's investments should be able to be liquidated in a timely manner with minimal loss or penalty. The term to maturity of any investment may range from "at call" to one year. The maximum term for any investment should not exceed **one (1) year** without specific Council approval.

7.2 Liquidity Requirements

The term of investments must also take into account Council's liquidity requirements and the portfolio must be structured so that there are always sufficient funds available to meet weekly cash requirements.

7.3 Credit Ratings

Credit ratings are a guide or standard for an investor, which indicate the ability of a debt issuer or debt issue to meet the obligations of repayment of interest and principal. Credit rating agencies such as Moody's, Standard and Poor's (S&P) and Fitch Rating make these independent assessments based on a certain set of market and non-market information.

Ratings in no way guarantee the investment or protect Council against investment losses. The prescribed ratings should not be misinterpreted as an implicit guarantee of investments or entities that have such ratings. Even given this challenge, ratings provide the best independent information available.

The following table provides a comparison of the rating equivalents between the different rating agencies:

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

Standard & Poor's		Moody's		Fitch	
Short Term	Long Term	Short Term	Long Term	Short Term	Long Term
A1+	AAA	P1	Aaa	F1	AAA
A1+	AA+	P1	Aa1	F2	AA
A1+	AA	P1/P2	Aa2	F2	AA
A1+	AA-	P1/P2	Aa3	F2	AA
A1	A+	P1/P2	A1	F2	A
A1	A	P1/P2	A2	F2	A
A2	A-	P1/P2	A3	F3	A
A2	BBB+	P2	Baa1	F3	BBB
A2	BBB	P3	Baa2	F3	BBB
A3	BBB-	P3	Baa3	F3	BBB

To limit overall credit exposure of the portfolio and exposure to individual counterparties/institutions, Council has placed the following limits on portfolio credit ratings:

Long Term Rating (S&P or equivalent)	Short Term Rating (S&P or equivalent)	Maximum Percentage of Total Investments
AAA to AA-	A1+	100%
A+ to A-	A1	50%
BBB+ to BBB-	A2	35%
BB+ to D	-	10%

If the credit rating of any institution or investment is downgraded and, as a result, the investment no longer falls within the policy guidelines it will be divested as soon as it is practical.

7.4 Diversification

To ensure diversification of the investment portfolio and reduce risk without affecting returns, Council has placed the following limits on investing with individual financial institutions:

Financial Institution	Minimum Percentage of Total Investments	Maximum Percentage of Total Investments
Major Banks	15%	100%
Regional Banks	0%	45%
Credit Unions, Building Societies, Other ADIs	0%	45%

- Major Banks – shall include but not limited to ANZ, National Australia Bank, Westpac Bank and the Commonwealth Bank.
- Regional Banks – shall include but not limited to Suncorp Bank Bendigo & Adelaide Bank, Bankwest, Citibank and Bank of Queensland.

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

- Credit Unions, Building Societies & Other ADIs – shall include but not limited to Australian Central Credit Union, Savings & Loans Credit Union, Territory Insurance Office and NT Treasury.

With the exception of investments which are guaranteed by the Commonwealth or the Territory, the amount invested with any one financial institution shall not exceed 40% of the entire investment portfolio.

8. Administration of Policy

8.1 Investment Register

Council shall maintain an up to date Investment Register supported by appropriate documentary evidence for each investment held.

For audit purposes, certificates must be obtained from the financial institutions confirming the investments held on the Council's behalf as at 30 June each year and reconciled to the Investment Register.

8.2 Reporting

A monthly investment report will be provided to the Council including the details as follows:

- total cash and investments held
- list of investments by financial institution,
- percentage exposure to individual financial institutions,
- adherence to the investment limits set in this policy,
- investment portfolio performance against established benchmarks, including budget.

8.3 Benchmark

The performance of the investment portfolio shall be compared to the BBSW Bank Bill Swap Rate.

8.4 Independent Review

The performance and value of the investment portfolio and conformity with the investment policy should be reviewed by an independent financial advisor on an annual basis or more often if required.

8.5 Variations to Policy

The Chief Executive Officer is authorised to approve temporary variations to the policy if required by legislative changes. All changes to the policy will be reported to Council within 30 days. All other variations to the policy are required to be authorised by Council.

9. REFERENCES

Related Policies	FIN001 – Financial Delegation Manual
------------------	--------------------------------------

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

	FIN006 - Accounting Policy and procedures manual
Related Publications	

10. DOCUMENT CONTROL

Policy number	FIN011
Policy Owner	Finance Manager
Endorsed by	
Date approved	29/08/2012
Revisions	19/07/2016
Amendments	
Next revision due	July 2018

11. CONTACT PERSON

Position	Manager Governance, Corporate Planning & Compliance
Contact number	08 8972 9000

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

1. POLICY CERTIFICATION

Policy title:	Investment Policy
Policy number:	FIN011
Category:	Policy
Classification:	Finance
Status:	Approved

2. PURPOSE

The main purpose of this Policy is to maintain an investment policy for Roper Gulf Regional Council that complies with the Act and ensures it or its representatives to exercise care, diligence and skill that a prudent person would exercise in investing council funds.

3. SCOPE

This policy applies to all Councillors and Council staff and extends to all investment activities of Council and any controlled entities.

4. POLICY STATEMENT

The main objective of this policy is to provide a framework for making decisions concerning appropriate investment of Roper Gulf Regional Council's funds. This policy will assist Council with optimising its return on investment of surplus funds, in accordance with its prevailing investment strategy, in a prudent and measurable manner, specifically by:

- entering into investment types which comply with prevailing Legislative and Accounting Code requirements;
- ensuring that there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment;
- establishment of risk management guidelines based upon overall credit rating of the portfolio, exposure limits to individual institutions and term to maturity limits; and
- use of appropriate benchmarks for investment performance measurement.

When placing investments, cash flow considerations will be made to the time horizons of Council's liabilities to best match appropriate investments for the funds.

5. DEFINITIONS

Council	Roper Gulf Regional Council
RGRC	Roper Gulf Regional Council

Need a definition who the Minister is as per section 6.4

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

6. PRINCIPLES

6.1 Legislation

All investments are to be made in accordance with:

- Section 194 (1) of the *Local Government Act 2021*, which states that “a council may invest money not immediately required for the purposes of the Council”.
- Local Government (General) Regulations 2021
- Australian Accounting Standards

6.2 Prudent Person Standard

The investment will be managed with the care, diligence and skill that a prudent person would exercise. Staffs are to manage the investment portfolios to safeguard the portfolios in accordance with the spirit of this Investment Policy, and not for speculative purposes.

6.3 Ethics and Conflicts of Interests

All the employees of Roper Gulf Regional Council shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires staff to disclose any conflict of interest to the Chief Executive Officer.

6.4 Delegation of Authority

In accordance with Section 167 of the *Local Government Act (2019)* Council has delegated the authority for implementation of the Investment Policy to the Chief Executive Officer. Resolution by Council is not required for investments that are:

- Local/State/Commonwealth Government Bonds, Debentures or Securities;
- Interest bearing deposits issued by an authorised deposit taking institution (ADI)
- Bank accepted/endorsed bank bills;
- Bank negotiable Certificate of Deposits; and
- As approved by the Minister.

All other investments are subject to Council resolution. All investments are subject to the investment limits as stated in this policy.

6.5 Mandatory Conditions

All investments must comply with the mandatory conditions as follows:

- All investments must be made in the name of Roper Gulf Regional Council. If using the services of an Investment Advisor or Broker, Council must ensure that ownership is retained.
- All investments must be denominated in Australian dollars.

6.6 Prohibited Investments

This policy prohibits any investment carried out for speculative purposes including:

- Derivative based instruments
- Principal only investments or securities that provide potentially nil or negative cash flow
- Stand alone securities issued that have underlying futures, options, forward contracts and swaps of any kind

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

-
- Foreign Owned Banks.

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

6.7 Risk Management Guidelines

Risk can never be completely mitigated and no investment is risk free. This policy outlines the limits on investments that assist in mitigating risk within Council's control without unnecessary detrimental impact on investment returns.

Investments are to comply with key criteria relating to:

- a) Credit Risk: limit overall credit exposure of the portfolio;
- b) Counterparty Credit Risk: limit exposure to individual counterparties/institutions;
- c) Maturity Risk: limits based upon maturity of investments;
- d) Protection of Principal: investments entered into should be structured to minimise the risk of loss of principal; and
- e) Grant Funding Conditions: conditions related to grant funding available to invest must be complied with.

7. INVESTMENT LIMITS

7.1 Term of Maturity

Council's investments should be able to be liquidated in a timely manner with minimal loss or penalty. The term to maturity of any investment may range from "at call" to one year. The maximum term for any investment should not exceed **one (1) year** without specific Council approval.

7.2 Liquidity Requirements

The term of investments must also take into account Council's liquidity requirements and the portfolio must be structured so that there are always sufficient funds available to meet weekly cash requirements.

7.3 Credit Ratings

Credit ratings are a guide or standard for an investor, which indicate the ability of a debt issuer or debt issue to meet the obligations of repayment of interest and principal. Credit rating agencies such as Moody's, Standard and Poor's (S&P) and Fitch Rating make these independent assessments based on a certain set of market and non-market information.

Ratings in no way guarantee the investment or protect Council against investment losses. The prescribed ratings should not be misinterpreted as an implicit guarantee of investments or entities that have such ratings. Even given this challenge, ratings provide the best independent information available.

The following table provides a comparison of the rating equivalents between the different rating agencies:

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

Standard & Poor's		Moody's		Fitch	
Short Term	Long Term	Short Term	Long Term	Short Term	Long Term
A1+	AAA	P1	Aaa	F1	AAA
A1+	AA+	P1	Aa1	F2	AA
A1+	AA	P1/P2	Aa2	F2	AA
A1+	AA-	P1/P2	Aa3	F2	AA
A1	A+	P1/P2	A1	F2	A
A1	A	P1/P2	A2	F2	A
A2	A-	P1/P2	A3	F3	A
A2	BBB+	P2	Baa1	F3	BBB
A2	BBB	P3	Baa2	F3	BBB
A3	BBB-	P3	Baa3	F3	BBB

To limit overall credit exposure of the portfolio and exposure to individual counterparties/institutions, Council has placed the following limits on portfolio credit ratings:

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Roper Gulf Regional Council Investment Policy



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- Credit Unions, Building Societies & Other ADIs – shall include but not limited to Australian Central Credit Union, Savings & Loans Credit Union, Territory Insurance Office and NT Treasury.

With the exception of investments which are guaranteed by the Commonwealth or the Territory, the amount invested with any one financial institution shall not exceed 40% of the entire investment portfolio.

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For audit purposes, certificates must be obtained from the financial institutions confirming the investments held on the Council's behalf as at 30 June each year and reconciled to the Investment Register.

8.2 Reporting

A monthly investment report will be provided to the Council including the details as follows:

- total cash and investments held
- list of investments by financial institution,
- percentage exposure to individual financial institutions,
- adherence to the investment limits set in this policy,
- investment portfolio performance against established benchmarks, including budget.

8.3 Benchmark

The performance of the investment portfolio shall be compared to the BBSW Bank Bill Swap Rate.

8.4 Independent Review

The performance and value of the investment portfolio and conformity with the investment policy should be reviewed by an independent financial advisor on an annual basis or more often if required.

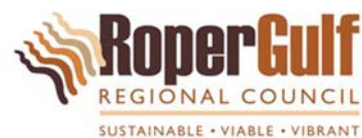
8.5 Variations to Policy

The Chief Executive Officer is authorised to approve temporary variations to the policy if required by legislative changes. All changes to the policy will be reported to Council within 30 days. All other variations to the policy are required to be authorised by Council.

9. REFERENCES

Related Policies	FIN001 – Financial Delegation Manual
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Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

	FIN006 - Accounting Policy and procedures manual
Related Publications	

10. DOCUMENT CONTROL

Policy number	FIN011
Policy Owner	Finance Manager
Endorsed by	Council
Date approved	29/08/2012
Revisions	19/07/2016 25/01/2023
Amendments	
Next revision due	January 2025

11. CONTACT PERSON

Position	Manager Governance, Corporate Planning & Compliance
Contact number	08 8972 9000

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	12.4
TITLE	Approval for Project Schedule - General Grants Children and Schooling Programme.
REFERENCE	1312823
AUTHOR	Sev ABEYRATNE, Grants Coordinator

RECOMMENDATION

That the Finance and Infrastructure Committee:

- a) receives the Project Schedule for General Grants Agreement of Children and Schooling Program – for Jilkminggan and Beswick outside School Hours Care Period of 2023-2025; and
- b) accepts the grant contract and the common seal in affixed over the signature of the Mayor and Chief Executive Officer.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

The Outside School Hours Care Program in Jilkminggan and Beswick aims to contribute an improve school children's attendance and engagement. The program works to support successful transitions to future education and work. Council recently received grant funding to continue the Programs operation.

The Program is operating from 2.00 pm to 6.00 pm, Monday to Friday and the council provide flexible OSHC services that meet the needs of all school-aged children and their families in Jilkminggan and Beswick.

ISSUES/OPTIONS/SWOT

Roper Gulf Regional Council has delivered an outside school hours Care program for more than 5 years with National Indigenous Australians Agency Grant Funding and Council has received a new agreement for a period of 01 January 2023 to 30 November 2025. As per the Agreement with the National Indigenous Australians Agency, (NIAA) Project Schedule needs to be presented in Council Meeting, and also it has to be signed by the Mayor and Chief Executive Officer with the Council Common Seal.

FINANCIAL CONSIDERATIONS

Budget has to be changed to \$521,460 each year up to 30th November 2025.

ATTACHMENTS

- 1 NIAA Outside school program Agreement and Letter.pdf

**Australian Government****National Indigenous Australians Agency**

39-41 Woods Street
Darwin NT 0800

Marc Gardner
Chief Executive Officer
Roper Gulf Regional Council
PO Box 1321
KATHERINE NT 0850

Dear Mr Gardner

**Indigenous Advancement Strategy- Head Agreement and Project Schedule for
Jilkminggan and Beswick Outside School Hour Care**

Please find enclosed a Project Schedule for the following Project under the following Program for your organisation's consideration.

Program	Project Name	Grant amount GST exclusive	Activity reference number
Children and Schooling	Jilkminggan and Beswick Outside School Hour Care	\$521,460.00	4-HY28ZJ6

Provision of the Grant is subject to the Project Schedule being signed by both your organisation and the Commonwealth of Australia ("the Commonwealth").

Project Agreement

Your organisation has a Head Agreement dated 28 September 2021, our reference 4-GBWJPX5. Clause 3 of the Head Agreement provides if the Commonwealth approves a Grant for a project, it will enter into a Project Schedule with your organisation.

The enclosed Project Schedule, along with the existing Head Agreement, will form a Project Agreement between your organisation and the National Indigenous Australians Agency ("the Agency"), on behalf of the Commonwealth.

The Project Agreement will set out the terms and conditions applying to the project and the Grant. The Grant will be paid as set out in the Project Agreement, dependent upon your ongoing compliance with the Project Agreement.

Reviewing delivery of the Project

The IAS represents a new way of engaging with Indigenous people and communities to implement solutions that will sustainably improve outcomes. The Agency wishes to ensure the funding results in improved outcomes for Indigenous people and may consider redirecting Grant funding if outcomes are not improving. The Agency intends to work in collaboration with your organisation within one year to evaluate:

- the Project;
- your organisation's capacity to deliver a Project; and
- your organisation's performance under the Project Agreement.

An evaluation may also be undertaken (by the Agency or at your request) at any time during the Project Agreement, if there are concerns about the Project's progress (see clauses 20 – 28 of the Head Agreement).

Strengthening Organisational Governance

If the total value of the Grants you receive from the Agency is more than \$500,000 in a financial year (GST exclusive), your organisation must comply with the Strengthening Organisational Governance requirements contained in clauses 64 – 68 of the Head Agreement.

Any Indigenous organisation already incorporated under the *Corporations Act 2001* is exempt from the Strengthening Organisational Governance requirements as outlined in the Head Agreement. All new Indigenous organisations (those which have not previously been incorporated) must comply with the Strengthening Organisational Governance requirements contained in the Head Agreement.

This exemption can be reviewed at any time and your organisation will be notified of any changes to these requirements.

Commonwealth policies

In carrying out your organisation's obligations under a Project Agreement, your organisation must comply with any relevant Commonwealth policies and guidelines notified to your organisation by the Commonwealth from time to time.

Fraud control

Fraud undermines the ability of the Commonwealth to achieve its objectives. The Commonwealth does not tolerate dishonest or fraudulent behaviour and is committed to taking a targeted and risk-based approach to the prevention and detection of fraud.

Fraud against the Commonwealth in this context relates to dishonestly obtaining a benefit, or causing a loss, by deception or other means. It may constitute a criminal offence under the *Criminal Code Act 1995* and carry penalties of up to seven years imprisonment. It can include but is not limited to:

- theft;
- misappropriation of Commonwealth programme funding and grants;
- falsely claiming entitlements (e.g. expenses, leave, travel allowances or attendance records);
- accounting fraud (e.g. false invoices, misappropriation);
- unlawful use of, or unlawful obtaining of, property, equipment, material or services (e.g. unauthorised use of corporate credit cards, information technology and telecommunication systems);
- causing a loss, or avoiding and/or creating a liability;
- providing false or misleading information to the Commonwealth, or failing to provide information when there is an obligation to do so;
- making, or using, false, forged or falsified documents; and
- wrongfully using Commonwealth information or intellectual property.

The Fraud Policy Statement outlines your obligations in relation to fraud control and can be accessed on the Agency's website by navigating to the About NIAA menu, then selecting Contact Us, then Fraud control and fraud reporting.

Instructions for entering into the Project Agreement

If your organisation wants to undertake the Project, it must firstly sign the Head Agreement and then the Project Schedule. By doing so your organisation agrees to comply with all aspects of the Project

Agreement. Please ensure you have read and understood the Project Agreement prior to signing the Project Schedule.

If you believe your organisation will have difficulties complying with any part of the Project Agreement, you will need to resolve these before agreeing to the Project Agreement. If you are uncertain about any aspects of the Project Agreement you should seek independent legal advice before signing.

If your organisation wishes to enter into a Project Agreement, it will need to follow these steps:

1. Arrange for the Project Schedule to be properly executed by having the person(s) with authority to bind your organisation sign them in accordance with the rules of your organisation and the relevant law; and
2. After you have signed the Project Schedule, you may scan and email it to GMUDarwin@official.niaa.gov.au within 20 business days of the date of this letter.

When we receive the signed documents, we will sign and date them and return a copy to you for your organisation's records.

Future priorities for the IAS

The NIAA would like to reiterate and emphasise the Australian Government's commitment to the National Agreement on Closing the Gap by working in partnership with First Nations people, organisations and communities to achieve the National Agreement Priority Reforms, outcomes and targets.

In order to meet these commitments to Closing the Gap, all future investment decisions under the Indigenous Advancement Strategy (IAS) will be guided by the following principles:

- Clear alignment with Closing the Gap outcomes and the four Priority Reforms;
- Ensuring clear outcome measurement and evaluation of investment impact;
- Greater community involvement in prioritisation of IAS investment;
- Ensuring investment decisions are made closer to community;
- Increased capacity building for communities and organisations; and
- Focus on increasing investment in Aboriginal and Torres Strait Islander organisations.

Over the period of this contract extension, the NIAA will be working with grantees to better understand and identify how activities funded under the IAS align to these principles and contribute to Closing the Gap outcomes. For more information on the outcomes and targets, see: <https://www.closingthegap.gov.au/national-agreement/targets>.

If you have any issues or questions regarding this agreement please contact the Account Manager, Jan Ottley on 08 7972 4213 or email GMUDarwin@official.niaa.gov.au.

Yours sincerely



Fleur Hill
Regional Manager
Top End & Tiwi Islands
National Indigenous Australians Agency
16 December 2022

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	12.5
TITLE	Deed of Variation for ABA Homelands Project - Kewulyi, Mount Catt and Jodetluk
REFERENCE	1313102
AUTHOR	Sev ABEYRATNE, Grants Coordinator

RECOMMENDATION

That the Finance and Infrastructure Committee:

- a) receives the Deed of Variation for ABA Homelands Project – Kewulyi, Mount Catt and Jodetluk; and
- b) accepts the Deed Variation and the common seal in affixed over the signature of the Mayor and Chief Executive Officer.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Council Received ABA Homelands funding for the below projects on 30th April 2022 and both Council and ABA unit (National Indigenous Australians agency) agreed to extend and complete the project as per the agreement till 31st December 2023.

The Funded Project includes:

Kewulyi Homelands (1017) to

Supply and install a new solar hybrid system and Supply and install a water tank.

Mount Catt Homeland (629)

Supply and install a new solar hybrid system and drill a new bore and install a water tank.

Jodetluk Homeland (598)

Supply and install solar streetlights.

ISSUES/OPTIONS/SWOT

Roper Gulf Regional Council has received Grant funding and completed the work as per Annexure A with the National Indigenous Australians Agency, (NIAA) and Project variation agreement needs to be presented in Council Meeting, and also it has to be signed by the Mayor, and Chief Executive Officer with the Council Common Seal.

The project is currently in its procurement phase to select contractors through an open tender process.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

- 1 ABA homelands Deed Variation.pdf



Australian Government
National Indigenous Australians Agency

PO Box 9932
Darwin NT 0801

Ms Michelle Perner
Contracts Coordinator
Roper Gulf Regional Council
29 Crawford St
KATHERINE NT 0850

Dear Ms Perner

Variation of Project Agreement

We refer to the Project Agreement for the Aboriginals Benefit Account, Head Agreement ID 4-19U6F5G and Project Schedule ID 4-FJKW7ET dated 14 March 2022 ('the Agreement') between the Commonwealth of Australia, represented by the National Indigenous Australians Agency and Roper Gulf Regional Council.

Following discussion with you concerning extending the Project Agreement End Date and inclusion of additional reporting requirements, putting project works out to tender, and the inclusion of a Project Budget and Approved Assets list we have agreed to vary the Project Agreement and do so with the attached Deed of Variation.

We have provided a copy of the Deed of Variation for you to sign. The new Project Schedule at Annexure A contains all changes in highlight. The variation will be a complete replacement of the Project Schedule with those changes. Please ensure that you sign the Deed of Variation and return to us at the above address within thirty (30) days of the date of this letter, otherwise this offer will lapse. We will sign the Deed of Variation and return to you for your information and records.

After you have signed the Deed of Variation, you may scan and email it to us using the email address provided below. We will email you an executed copy.

If you have any questions, please contact Caroline Olsen on 08 7972 4152 or email GMUABA@official.niaa.gov.au

Yours sincerely

A handwritten signature in dark ink, appearing to read 'F. Hill'.

Fleur Hill
Regional Manager
Top End and Tiwi Islands
21 December 2022

**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER	13.1
TITLE	Major Projects Report
REFERENCE	1316410
AUTHOR	Dave HERON, Acting Finance Manager

RECOMMENDATION

That the Finance and Infrastructure Committee receives and notes the Major Projects report.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Major Project Report has changed its focus to alleviate unnecessary reporting to the Council. The report presents the projects that have reached the progress status of preparing a business case or is in actually construction.

This is represented through the use of the Project Gate System which has been used irregularly over the past few years since its introduction. The system provides a measured method by which projects are assessed and progressed in a best practice approach to meet Councils strategic goals. Each project is assessed by the Project Steering Committee, consisting of the CEO and General Managers, as to its viability and is reported back to Council when it is ready to enter its business case and procurement phase.

Attached is a report on major projects that have reached the Gate 3 Business Case preparation including procurement and budget requirements, and Gate 4 in which the project is under construction and an estimated completion time is included. By entering the Gate 3 status the project has been assessed to

1. Meet the Strategic Goals of Councils.
2. Meet the basic requirements of construction of a Council asset.
3. Meet a basic positive cost versus analysis.

Also attached is a Roads Project Report which provides the status of all roads projects at all levels of progression through the Gate System. This report is provided in response to a request of Council at its November meeting.

ISSUES/OPTIONS/SWOT

- The Projects entering the Gate System are informed by Asset Management Principles and community requests. These avenues will be further supported by the Asset Management Plan expected to be completed by 28 February 2023 by the Project Manager.
- A 5 year CAPEX plan for Buildings & Infrastructure is being developed and will be presented to the next Finance and Infrastructure Committee.
- A Roads Condition Assessment was conducted for Council controlled roads 18 months ago by an external consultant. This data is currently being reviewed and updated with a report on long term road projects to be presented in the near future.

Mulggan Playground Shade Structure Project

- This has been assessed by the Projects Steering Committee and is not recommended to progress due to the following:
 - Council has no land tenure over Mulggan camp and therefore does not own the playground.

- Council is contracted to deliver Municipal and Essential Services on behalf of the Northern Territory Government.
- The project is expected to cost about \$ 150,000 and is not considered a sound utilization of Council resources.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

- 1 Major Projects Council Report 31122022.pdf
- 2 Road Projects Report 31122022.pdf

Gate Progress 31 December 2022			
Gate 4	Budget	Actual	Comments/Due Date
In Construction/Delivery			
Barunga Football Oval Scoreboard	0	0	28/02/2023
Barunga Oval Irrigation	100,000	101,633	Waiting on end of wet to complete
Barunga Night Patrol relocation	20,000	0	Waiting on NLC Approval
Barunga Norforce Park - Water Connection	0	0	28/02/2023
Borroloola Multi Purpose Courts	978,547	685,548	Court Resurfacing Outstanding
Borroloola Cyclone Shelter	6,500,000	6,500,000	DPL Managed 31/12/2023
Borroloola Anyula Street Upgrade Stage 1	533,577	588,864	COMPLETED
Bulman Community Ablution Block	330,945	70,253	31/05/2023
Bulman Local Roads & Drainage	710,600	2,692	28/02/2023
Bulman Sports Hall Renovations	300,000	297,085	COMPLETED
Weemol Access Road Upgrades	805,508	0	31/01/2023
Manyallaluk Playground Soft Fall	60,000	24,770	New Contractor being sourced
Manyallaluk Internal Roads	550,000	490,000	31/01/2023
Jilkminggan BBQ Area	28,000	15,281	28/02/2023
Jilkminggan Playgrounf Soft Fall	60,000	24,907	New Contractor being sourced
Mataranka Rodeo Ground Shade Structure	0	0	Project by Better Halves Club
Mataranka Aged Care Kitchen	60,000	0	28/02/2023
Minyerri Store Road Stabilisation	140,000	111,818	COMPLETED
Outdoor Stage	166,000	166,000	Managed by YMDAC
Ngukurr Old Clinic Road	500,000	162,437	COMPLETED
Numbulwar Recreation Hall Upgrades	400,000	0	31/03/2023
Gate 3			
In Procurement			
Barunga RIBS building refurbishment	0	0	
Barunga heritage Park - Water Connection	0	0	
Beswick Lot 57 Solar Lights	0	0	
Beswick Aged Care Kitchen Upgrades	0	0	
Borroloola Airport Toilet Stage 2	338,000	0	
Borroloola Recycling Shed	357,800	61,458	
Numbulwar Staff Housing	1,100,000	137,425	
Numbulwar Festival Ablution Block	261,145	0	
Numbulwar Airport Ablution Block	210,000	0	
Homelands Solar Power and Water Tanks	1,000,000	0	

Road Project Report

31-Dec-22

Community	Project	Status	Budget/Actual	Source
Barunga				
	Bagala Road	Territory Housing to repair the drainage and driveways as part of subdivision works.		
Beswick				
	Madigan Road	Plans are being peer reviewed. Scheduling will be dependent on Territory Housing works being completed to avoid damage.		
Borroloola				
	Broad Street	Scope being determined		
	Anyula Street Stage 1	Defect fixed and project completed	533,577.00	Blackspot Funding
	Anyula Street Stage 2	In design stage		
	Jose Street	In design stage		
	Garawa Street E&W & Foster Court	In design stage		
Bulman				
	Internal Roads	Works started January 2023. Completion due 30 April 2023	710,600.00	RGRC Reserves
	Weemol Access Road	Works started January 2023. Completion due 28 February 2023	805,508.00	RLCIP \$ 498k & RGRC
	Dump Access Road	Scope being developed		
Manyallaluk				
	Internal Roads	Work has begun in December 2022 for completion in January 2023.	550,000.00	Council Reserves
	Access Road	Full maintenance completed in November 2022 and has been holding up well so far with the rains	35,000.00	FAA Roads Grant
Jilkminggan	Nil			
Minyerri				

	Road to Store	Stabilisation completed	111,818.00	FAA Roads Grant
	Road to Store Sealing	Designs being peer reviewed and updated		
	Internal Roads	Preliminary investigations being conducted		
Mataranka				
	Dump Point Access	Preliminary estimates to seal have been requested		
Ngukurr				
	Internal Road Repairs	Shoulder repairs and storm water upgrades completed	199,280.00	FAA Roads Grant
	Old Clinic Road	Re sealing and shoulder reconstruction completed	162,437.00	RGRC Reserves
Numbulwar				
	Clinic Road	Designs being prepared	2,500,000.00	LRCIP \$ 946k and RGRC
Urapunga				
	Road to Store	Designs being prepared however significant land tenure issues have been identified		
Larrimah	Nil			
Daly Waters	Nil			
Homelands				
	Nuluwan Access Road	Quote requested to grade and repair		