



**AGENDA**

**ORDINARY MEETING OF COUNCIL**

**WEDNESDAY, 28 OCTOBER 2020**

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 28 October 2020 at 8.30AM  
The Council Chambers, Roper Gulf Regional Council  
2 Crawford Street, Katherine, NT

Your attendance at the meeting will be appreciated.

Phillip LUCK  
**CHIEF EXECUTIVE OFFICER**

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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Nil.

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Nil.

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## 20 CLOSED SESSION

20.1 King Ash Bay Fishing Club Rates

*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i).*

20.2 Business Hardship Rates Relief

*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i).*

20.3 Request for Reversal of Waste Management Charge

*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i).*

20.4 Ordinary Meeting of Council - 30 Septmber 2020

*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*

20.5 Telstra Network Upgrades Update

*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).*

20.6 Rates Relief - Business Hardship

*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b).*

20.7 Corporate Processes Policy

*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*

## RESUMPTION OF MEETING

## 21 CLOSE OF MEETING





## **CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Ordinary Meeting of Council - 30 September 2020
<b>REFERENCE</b>	1029528
<b>AUTHOR</b>	Naomi HUNTER, Executive Manager

### **RECOMMENDATION**

**That Council confirms the minutes from the meeting held on 30 September 2020 and affirms them to be a true and accurate record of that meetings decisions and proceedings.**

### **BACKGROUND**

The Council met on 30 September 2020 and held their Ordinary Meeting in Katherine.

Attached are the recorded minutes from that meeting for Council to confirm.

The next Ordinary Meeting is scheduled on 11 December 2020 at 8:30am in Katherine.

### **ISSUES/OPTIONS/SWOT**

Nil.

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

1   Ordinary Meeting of Council 2020-09-30 [1615] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING  
HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL COUNCIL  
2 CRAWFORD STREET, KATHERINE, NT  
ON WEDNESDAY, 30 SEPTEMBER 2020 AT 8.30AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Elected Members

- Mayor Judy MacFARLANE;
- Councillor Selina ASLEY;
- Councillor Samuel EVANS;
- Councillor Deanna KENNEDY;
- Councillor Owen TURNER;
- Councillor Marlene KARKADOO;
- Councillor Don GARNER;
- Councillor Ossie DAYLIGHT;
- Councillor Annabelle DAYLIGHT; and
- Councillor Edwin NUNGGUMAJBARR.

### 1.2 Staff

- Phillip LUCK, Chief Executive Officer; and
- Naomi HUNTER, Executive Manager;
- Chloe IRLAM, Governance Officer

### 1.3 Guests

Nil.

## 2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:31am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES

81/2020 RESOLVED (Marlene KARKADOO/Selina ASHLEY)

CARRIED

The Council accepted the apology of Deputy Mayor Helen Lee.

## 4.2 APOLOGIES

82/2020 RESOLVED (Owen TURNER/Annabelle DAYLIGHT)

CARRIED

The Council notes the absence of Councillors Clifford DUNCAN and David MURRANGAN no apology was given.

The Mayor acknowledged the change in venue for this meeting, following advice from the Northern Territory Department as there was a death in the Manyallaluk community. Advice from the Department was distributed to all attendees.

## 5 QUESTIONS FROM THE PUBLIC

Nil.

## 6 CONFIRMATION OF PREVIOUS MINUTES

### 6.1 ORDINARY MEETING OF COUNCIL - 29 JULY 2020

83/2020 RESOLVED (Donald GARNER/Selina ASHLEY)

CARRIED

The Council confirmed the minutes from the meeting held on 29 July 2020 and affirmed them to be a true and accurate record of that meetings decisions and proceedings.

## 7 BUSINESS ARISING FROM PREVIOUS MINUTES

### 7.1 ACTION LIST

84/2020 RESOLVED (Donald GARNER/Deanna KENNEDY)

CARRIED

The Council:

- (a) Received and noted the Action List;
- (b) Approved the removal of completed items.

## 8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Toilet Blocks into Capital Budget
- Solar Lights
- Capital Expenditure
- Ngukurr/Numbulwar Roads
- Rates enquiry

## 9 DISCLOSURES OF INTEREST

Councillor GARNER made a declaration regarding a rates enquiry in King Ash Bay.

Councillor is related to a Committee member of the King Ash Bay Fishing Club Incorporated and has interests in King Ash Bay.

**10 CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES****10.1 CONFIRMATION COMMITTEE MINUTES**

85/2020 RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR) CARRIED

The Council:

- (a) Adopted the recommendations from the Roads Committee Meeting held on 25 August 2020; and
- (b) Adopted the recommendations from the Finance Committee Meeting held on 25 August 2020.

**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

86/2020 RESOLVED (Deanna KENNEDY/Samuel EVANS) CARRIED

The Council accepted the incoming correspondence, that included a late incoming correspondence from King Ash Bay Fishing Club Inc.

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

87/2020 RESOLVED (Ossie DAYLIGHT/Selina ASHLEY) CARRIED

The Council accepted the outgoing correspondence.

**13 WARD REPORTS****13.1 NEVER NEVER WARD REPORT**

88/2020 RESOLVED (Ossie DAYLIGHT/Owen TURNER) CARRIED

The Council:

- (a) Received and noted the Never Never Ward Report; and
- (b) Approved the recommendations from the Mataranka Local Authority meeting held on 4 August 2020; and
- (c) Approved the recommendations from the Hodgson Downs Local Authority meeting held on 17 August 2020.

**13.2 NUMBULWAR NUMBIRINDI WARD REPORT**

89/2020 RESOLVED (Edwin NUNGGUMAJBARR/Samuel EVANS) CARRIED

The Council received and noted the Numbulwar Numbirindi Ward Report.

**13.3 NYIRANGGULUNG WARD REPORT**

90/2020 RESOLVED (Selina ASHLEY/Deanna KENNEDY) CARRIED

The Council:

- (a) Received and noted the Nyiranggulung Ward Report; and
- (b) Approved the recommendations from the Manyallaluk Local Authority meeting held on 10 August 2020.

### 13.4 SOUTH WEST GULF WARD REPORT

91/2020 RESOLVED (Donald GARNER/Samuel EVANS)

CARRIED

The Council:

- (a) Received and noted the South West Gulf Ward Report;
- (b) Approved the recommendations from the Borroloola Local Authority Meeting held on 2 July 2020; and
- (c) Approved the recommendations from the Robinson River Local Authority Meeting held on 6 August 2020.

### 13.5 YUGUL MANGI WARD REPORT

92/2020 RESOLVED (Ossie DAYLIGHT/Owen TURNER)

CARRIED

The Council:

- (a) Received and noted the Yugul Mangi Ward Report; and
- (b) Approved the recommendations from the Urapunga Local Authority meeting held on 18 August 2020.

## 14 GENERAL BUSINESS

### 14.1 LOCAL AUTHORITY RESIGNATION

93/2020 RESOLVED (Selina ASHLEY/Annabelle DAYLIGHT)

CARRIED

The Council accepted the resignation from Annunciata Bradshaw from the Bulman Local Authority.

### 14.2 BESWICK CLUB LIQUOR LICENSE

94/2020 RESOLVED (Deanna KENNEDY/Selina ASHLEY)

CARRIED

The Council:

- (a) Noted the correspondence from the Wuduluk Progress Aboriginal Corporation; and
- (b) Approved to advise the liquor commission that it has consulted with the Local Authority, notes that there is support from the community and that Council has no business or legislative reason to object to the application.

## 15 EXECUTIVE REPORTS

### 15.1 MAYOR'S UPDATE

95/2020 RESOLVED (Edwin NUNGGUMAJBARR/Selina ASHLEY)

CARRIED

The Council noted and accepted the Mayor's update report.

### 15.2 CHIEF EXECUTIVE OFFICER'S REPORT

96/2020 RESOLVED (Annabelle DAYLIGHT/Deanna KENNEDY)

CARRIED

The Council received and noted the Chief Executive Officer's Report.

### 15.3 1ST SESSION OF 14TH LEGISLATIVE ASSEMBLY

97/2020 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

The Council received and noted the report of the 1st Session of 14th Legislative Assembly.

**15.4 DEEDS OF VARIATION REQUIRING COMMON SEAL****98/2020 RESOLVED (Marlene KARKADOO/Deanna KENNEDY)****CARRIED****The Council:**

- (a) Accepted funding of \$691,894 (GST Exclusive) under the Homelands Services Program by signing, dating, and affixing the common seal to one copy of the Deed of Variation;**
- (b) Accepted funding of \$4,196,427 (GST Exclusive) under the Community Child Care Fund Restricted program by signing, dating and affixing the common seal to one copy of the Deed of Variation;**
- (c) Acknowledged the Territory and Commonwealth governments in respect of funding provided; and**
- (d) Delegated the Mayor, Deputy Mayor and CEO to approve the use of the common seal on legal documents that relate to decisions already made. Any use of the common seal through this delegation must be ratified by Council at the next meeting.**

**15.5 OPERATIONAL SUBSIDY****99/2020 RESOLVED (Samuel EVANS/Owen TURNER)****CARRIED****The Council:**

- (a) Received and noted the update from the Grants Coordinator regarding Territory Government Operational Subsidies for 2020-21; and**
- (b) Acknowledged the then Department of Local Government, Housing and Community Development in respect of the funding provided.**

**15.6 ANNUAL REPORT UPDATE****100/2020 RESOLVED (Donald GARNER/Marlene KARKADOO)****CARRIED****That Council received and noted the Annual Report Update.***Cr Marlene KARKADOO left the meeting, the time being 09:29AM.**Cr Marlene KARKADOO returned to the meeting, the time being 09:31AM.**Cr Deanna KENNEDY left the meeting, the time being 09:32AM.***16 DEPUTATIONS AND PETITIONS**

Nil.

**17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****17.1 MATARANKA ANIMAL MANAGEMENT****101/2020 RESOLVED (Marlene KARKADOO/Selina ASHLEY)****CARRIED****The Council:**

- (a) Received and noted the Animal Management Report;**
- (b) Approved the scope of veterinary services for Matarankato be as per option B for a period of 3 months only;**
- (c) Approved the By-law fee structure to be amended as per table 2; and**
- (d) Require that the By-laws for Borroloola and Mataranka are properly and continually enforced.**

*Cr Deanna KENNEDY returned to the meeting, the time being 09:37AM.**Cr Selina ASHLEY left the meeting, the time being 09:37AM.*

*Cr Selina ASHLEY returned to the meeting, the time being 09:39AM*

## 17.2 NEW TICK SICKNESS

102/2020 RESOLVED (Annabelle DAYLIGHT/Samuel EVANS)

CARRIED

The Council received and noted the information on Ehrlichia bacteria.

## 18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

### 18.1 POLICY RESCINDMENT AND CLASSIFICATION

103/2020 RESOLVED (Marlene KARKADOO/Edwin NUNGGUMAJBARR)

CARRIED

The Council:

- (a) Rescinds all Families and Community Services (FACS) classified Community Service Policies; and
- (b) Delegated that all activity-specific operational provisions and requirements, including those covered in the current FACS classified Community Services Policies, to be dealt with by way of Directives and subordinate Corporate Documents, in accordance with the Addendum 1 provisions of the Policy Framework.

### 18.2 COUNCIL'S FINANCIAL REPORT AS AT 31.08.2020

104/2020 RESOLVED (Ossie DAYLIGHT/Samuel EVANS)

CARRIED

The Council received and noted the financial reports as at 31 August 2020.

*Cr Owen TURNER left the meeting, the time being 09:55AM.*

*Cr Owen TURNER returned to the meeting, the time being 09:59AM.*

## 19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

### 19.1 FLEET DISPOSAL 20/21 CAPEX REPLACEMENTS

105/2020 RESOLVED (Deanna KENNEDY/Marlene KARKADOO)

CARRIED

The Council:

- (a) Approved the disposal of the following replaced fleet items:

1.	2008	ISUZU	MPR 300	924-083	FL-70320
2.	2008	KUBOTA	TRACTOR M6040	923-298	FL-70235
3.	2008	KUBOTA	TRACTOR MX5000	981-122	FL-70353
4.	2008	KUBOTA	TRACTOR M6040	CB-45-PE	FL-70234
5.	2008	KUBOTA	TRACTOR M6040DH	CA-83-UP	FL-70242
6.	2008	JOHN DEERE	GATOR	920-731	FL-70355
7.	2009	MITSUBISHI	FUSO TRUCK	935-612	FL-70386
8.	2009	MITSUBISHI	FUSO TRUCK	975-169	FL-70482
9.	2008	HINO	COMPACTOR TRUCK	915-802	FL-70197
10.	2011	HINOTIPPER	500 SERIES	CA-36-LS	FL-70597
11.	2012	CASE	SCOUT ATV	CA-48-XL	FL-70697
12.	2012	CASE	SCOUT ATV	CA-60-VS	FL-70747
13.	2009	JOHN DEERE	GATOR	955-209	FL-70442
14.	2009	JOHN DEERE	GATOR	968-285	FL-70450
15.	1999	TOYOTA	BOBCAT	CD-91-KD	FL-70515
16.	2010	CLARK	BOBCAT	975-182	FL-70467



17.	2010	CLARK	BOBCAT	CB-18-QJ		FL-70502
18.	2005	TOYOTA	FORKLIFT	CA-48-WR		FL-70130
19.	2011	KUBOTA	MOWER	F3680	CB-70-YS	FL-70607
20.	2011	JOHN DEERE	RIDE ON MOWER	988-659		FL-70518
21.	2011	JOHN DEERE	RIDE ON MOWER	990-343		FL-70519
22.	2011	JOHN DEERE	RIDE ON MOWER	CA-20-QI		FL-70611
23.	2012	CATERPILLAR	SKIDSTEER LOADER	CB-95-AG		FL-70891
24.	2010	KUBOTA	MOWER	F3680	CB-29-QI	FL-70468
25.	2010	TOYOTA	HILUX	966-674		FL-70445
26.	2010	TOYOTA	HIACE	970-987		FL-70455
27.	2011	TOYOTA	HIACE BUS	CA-32-VY		FL-70656
28.	2011	TOYOTA	HIACE BUS	995-385		FL-70531
29.	2011	TOYOTA	LANDCRUISER	CA-18-OV		FL-70596
30.	2011	TOYOTA	LANDCRUISER	985-916		FL-70508
31.	2012	TOYOTA	LANDCRUISER	CA-66-SA		FL-70710
32.	2012	TOYOTA	LANDCRUISER	CA-59-PK		FL-70708
33.	2012	TOYOTA	LANDCRUISER	CA-59-PM		FL-70707
34.	2012	TOYOTA	LANDCRUISER	CA-41-UX		FL-70682
35.	2012	TOYOTA	LANDCRUISER	CA-83-ZE		FL-70778
36.	2012	TOYOTA	HILUX	CA-70-KH		FL-70719
37.	2012	TOYOTA	HILUX	CA-54-KI		FL-70728
38.	2012	TOYOTA	HILUX	CA-60-HH		FL-70706
39.	2012	TOYOTA	HILUX	CA-57-QN		FL-70605
40.	2012	TOYOTA	HILUX	CA-45-ID		FL-70764
41.	2012	TOYOTA	HILUX	CA-57-PW		FL-70695
42.	2012	TOYOTA	HILUX	CA-59-PV		FL-70742
43.	2012	TOYOTA	HIACE BUS	CA-47-XH		FL-70694
44.	2012	TOYOTA	HILUX	CA-68-MW		FL-70717
45.	2012	TOYOTA	HILUX	CA-68-NC		FL-70715
46.	2012	TOYOTA	HILUX	CA-69-SC		FL-70770
47.	2012	TOYOTA	HILUX	CA-70-KC		FL-70716
48.		TOYOTA	HILUX	CB-53-GL		FL-70718

- (b) Approved the sale be by public auction using Orange County Auctions, Katherine.

*The meeting stopped for morning tea, the time being 10:05AM.*

*The meeting resumed after morning tea, the time being 10:40AM.*

## 19.2 LOCAL AUTHORITY PROJECT FUNDING UPDATE

106/2020 RESOLVED (Donald GARNER/Selina ASHLEY)

CARRIED

The Council received and noted the Local Authority Projects Update.

## 19.3 MAJOR PROJECTS UPDATES

107/2020 RESOLVED (Samuel EVANS/Selina ASHLEY)

CARRIED

The Council:

- (a) Received and noted the Major Projects Updates Report;
- (b) Approved an allocation of \$2 million for the Borroloola Business Centre to be referred to in any applications for additional funding of funds required;
- (c) Approved an allocation of \$2.4 million to construct the Mataranka Community Hub;
- (d) Approved an allocation of \$200,000 to the construction of Ngukurr Sports Centre Upgrade; and
- (e) Approved the purchase of five demountable toilet blocks to the value of

**\$100,000.**

*Cr Edwin NUNGGUMAJBARR left the meeting, the time being 11:04AM.*

*Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 11:07AM.*

*Cr Selina ASHLEY left the meeting, the time being 11:15AM.*

*Cr Selina ASHLEY returned to the meeting, the time being 11:17AM.*

*Cr Annabelle DAYLIGHT left the meeting, the time being 11:27AM.*

*Cr Annabelle DAYLIGHT returned to the meeting, the time being 11:33AM*

#### **19.4 SOLAR LIGHTS**

**108/2020 RESOLVED (Ossie DAYLIGHT/Marlene KARKADOO)**

**CARRIED**

**The Council received and noted the information of the purchase of the solar lights.**

Council were advised that a local supplier in Katherine can provide moveable solar lights at a very competitive price and that RGRC has ordered 4 units.

*Cr Marlene KARKADOO left the meeting, the time being 11:49AM.*

*Cr Marlene KARKADOO returned to the meeting, the time being 11:51AM.*

#### **19.5 NGUKURR/NUMBULWAR ROAD**

**109/2020 RESOLVED (Edwin NUNGGUMAJBARR/Selina ASHLEY)**

**CARRIED**

**The Council requested a letter to be sent to the NT Minister for Infrastructure, Planning and Logistics and other senior officials, appealing for the immediate upgrade to the Ngukurr Road from Wilton River to Ngukurr and the Numbulwar Road from Ngukurr to Numbulwarr, on the grounds of safety to travellers.**

#### **19.6 RATES ENQUIRY**

**110/2020 RESOLVED (Samuel EVANS/Deanna KENNEDY)**

**CARRIED**

**The Council requested the CEO to provide advice at the next Council meeting of the appropriate response to the King Ash Bay Fishing Club Incorporated Rates enquiry.**

#### **19.7 COUNCIL'S VOQ FACILITIES**

**111/2020 RESOLVED (Owen TURNER/Donald GARNER)**

**CARRIED**

**The Council requested the CEO to provide a condition report on all the Council's VOQ facilities in communities to determine what upgrades are required.**

*The meeting stopped for lunch, the time being 12:04 PM.*

*The meeting resumed after lunch, the time being 12:41 PM.*

#### **20 CLOSED SESSION**

##### **DECISION TO MOVE TO CLOSED SESSION**

**112/2020 RESOLVED (Selena ASHLEY/Owen TURNER)**

**CARRIED**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 20.1 Ordinary Meeting of Council - 29 July 2020** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*
- 20.2 Confirmation Committee Minutes** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*
- 20.3 2020 End of Year Awards Function** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii).*
- 20.4 Local Authority Nominations** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*
- 20.5 Business Hardship Rates Relief** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i).*
- 20.6 Write off of Bad Debt** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).*
- 20.7 Cleaning Tender - awarding of contract** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(d).*
- 20.8 Changes to Council's Human Resources Department** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(a) (c)(ii) (c)(iii) (c)(iv) (d) (e).*
- 20.9 Supply and application of bituminous surfaces - Ngukurr Freight Hub** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (e).*
- 20.10 Policy Restructure** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*
- 20.11 NOTIFICATION OF VARIATION TO CONTRACT** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*

## RESUMPTION OF MEETING

113/2020 RESOLVED (Owen TURNER/Deanna KENNEDY)

CARRIED

The Council moved to return to the open session of the Ordinary Meeting of Council and declared the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

## 21 CLOSE OF MEETING

The meeting terminated at 1:47pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 30 September 2020 and will be confirmed Wednesday, 28 October 2020.

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Mayor Judy MacFARLANE

**BUSINESS ARISING FROM PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1029539
<b>AUTHOR</b>	Naomi HUNTER, Executive Manager

**RECOMMENDATION**

That Council:

- (a) Receives and notes the Action List;
- (b) Approves the removal of completed items.

DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE DIVISION
26 Jun 19	OMC	18.8	GREEN WAY PARK - LARRIMAH	Update on Regulatory Order	Completed	Works done.	CEO
24 Jun 20	OMC	19.4	BULMAN ROADS UPGRADES	CEO to work with LA to identify if Council should approach Traditional Owners and custodians about the benefit of obtaining AAPA certificate for undertaking works		To be dealt with at Oct 2020 LA Mtg.	CEO
24 Jun 20	OMC	19.8	CYCLONE SHELTERS	CEO to write to appropriate ministers about the cyclone shelters in the region		Letter Sent 23 October 2020	CEO
29 Jul 20	OMC	7.1	NUMBULWAR SUBDIVISION UPDATE	CEO to seek an update of the status of Numbulwar Subdivision from NTG DIPL		Update provide by DIPL.	CEO

29 Jul 20	OMC	19.3	ALCOHOL CONSUMPTION IN DRY COMMUNITIES	CEO to write to the Commissioner of Police and Liquor Commission to express concerns about the amount of liquor entering Roper Gulf Area Communities	Letter sent on 13 October 2020.	CEO
30 Sept 20	OMC	20.5	NITMILUK TOURS BUSINESS HARDSHIP RATES RELIEF APPLICATION	CEO to review the location of blocks	Plans Available.	CEO
30 Sept 20	OMC	19.5	NGUKURR/NUMBULWAR ROAD	CEO to write a letter to NT Minister for Infrastructure, Planning and Logistics and other senior officials, appealing for immediate upgrade to the Ngukurr Road	Letter Sent 23 October 2020.	CEO
30 Sept 20	OMC	19.6	KING ASH BAY FISHING CLUB INCROPORATED RATES ENQUIRY	the CEO to provide advice of appropriate response.	Paper in the agenda	CEO
30 Sept 20	OMC	19.7	COUNCIL'S VOQ FACILITIES	CEO to provide a condition report on all the Council's VOQ facilities in communities to determine what upgrades are required	Condition Reports being undertaken	CEO

**ADVOCACY ONLY**

DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE DIVISION
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27 Feb 19	OMC	13.5	PROPOSED SUBURB FOR NUMBULWAR	Council to contact the Northern Territory Government for its formal position in regard to the new suburb for Numbulwar	Ongoing	Update provided by DIPL.	CEO
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**ATTACHMENTS:**

Nil.

**CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES**

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**ITEM NUMBER** 10.1  
**TITLE** Confirmation Committee Minutes  
**REFERENCE** 1030415  
**AUTHOR** Naomi HUNTER, Executive Manager

**RECOMMENDATION**

**That Council adopts the recommendations from the Audit Committee Meeting held on 16 August 2020.**

**BACKGROUND**

The Audit Committee met in Katherine on Wednesday, 16 September 2020 at 10:00am, attached are the recorded minutes from that meeting for Council to review.

**UPCOMING MEETINGS**

<i>18 November 2020 At 10:00am</i>	<b><i>Audit Committee Meeting</i></b>	Support Centre Katherine
<i>24 November 2020 At 8:30am</i>	<b><i>Roads Committee Meeting</i></b>	Support Centre Katherine
<i>24 November 2020 At 10:30am</i>	<b><i>Finance Committee Meeting</i></b>	Support Centre Katherine

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1 [Audit Committee 2020-09-16 \[1609\] Minutes.DOCX](#)





MINUTES OF THE ROPER GULF REGIONAL COUNCIL, CONFIDENTIAL AUDIT COMMITTEE MEETING HELD AT THE ROPER ROOM, ROPER GULF REGIONAL COUNCIL, 2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY, 16 SEPTEMBER 2020 AT 10.00 AM

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## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Members**

- Independent Member Garry LAMBERT (Chairperson);
- Independent Member Carolyn EAGLE (via videoconference);
- Councillor Marlene KARADOO (via videoconference);
- Councillor David MURRUNUGUN; and
- Councillor Donald GARNER.

### **1.2 Staff**

- Phillip LUCK, Chief Executive Officer;
- Marc GARDNER, General Manager Corporate Services and Sustainability;
- Dave HERON, Chief Financial Officer; and
- Naomi HUNTER, Executive Manager.

### **1.3 Guests**

- Cheryl CHASE, Partner, Deloitte; and
- Wasique ZAFAR, Audit Manager, Deloitte.

## **2 MEETING OPENED**

The Meeting Closed Session opened at 10:43am.

## **3 WELCOME TO COUNTRY**

## **4 DISCLOSURES OF INTEREST**

There were no declarations of interest at this meeting.

## **17 CLOSED SESSION**

**17.1 CONFIRMATION OF PREVIOUS MINUTES****73/2020 RESOLVED (Garry LAMBERT/Donald GARNER)****CARRIED**

That the Audit Committee confirms the minutes from the confidential session of the meeting held on 17 June 2020 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

**17.2 FINANCE MANAGER SECONDMENT PROJECT - UPDATE****74/2020 RESOLVED (Marlene KARKADOO/Carolyn EAGLE)****CARRIED**

That the Audit Committee notes the report in relation to the Finance Manager Secondment Project update.

**17.3 RISK MANAGEMENT PLAN AND REGISTER****75/2020 RESOLVED (Marelene KARADOO/Carolyn EAGLE)****CARRIED**

That the Audit Committee accepts the report in relation to the updated Risk Management Plan.

The Chairperson raised points about the Risk Management Plan and Register. These were considerations of an option of an addition of an annual review and training component element to be included.

**17.4 AASB 16 UNDERLYING ASSET****76/2020 RESOLVED (Donald GARNER/Marlene KARKADOO)****CARRIED**

That the Audit Committee:

- (a) Notes the information contained in this paper;
- (b) advise Council of the Audit Committee's perspective of the implications to the financial statements in relation to valuing the assets covered under S19 leases in accordance with AASB 16; and
- (c) Support the CEO's recommend that ALRA s19 leased assets be valued in the Council's financial statements.

**17.5 FINANCE PRESENTATION****77/2020 RESOLVED (Donald GARNER/David MURRUNGUN)****CARRIED**

That the Audit Committee receives and notes the Finance presentation.

**RESUMPTION OF MEETING****78/2020 RESOLVED (Donald GARNER/David MURRUNGUN)****CARRIED**

That the Audit Committee moved to return to the open session of the Audit Committee Meeting and declared the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

The meeting terminated at 11:38am.

This page and the preceding pages are the minutes of the closed session Audit Committee meeting and will be confirmed at the next Audit Committee Meeting scheduled to be held on Wednesday, 18 November 2020.

Chairperson Garry LAMBERT

**INCOMING CORRESPONDENCE**

**ITEM NUMBER** 11.1  
**TITLE** Incoming Correspondence  
**REFERENCE** 1027818  
**AUTHOR** Naomi HUNTER, Executive Manager

**RECOMMENDATION**

**That Council accepts the incoming correspondence.**

Item Number	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
<b>01</b>	25/09/20  (Tabled at the last OMC after agenda closed)	Ash GARNER, President, King Ash Bay Fishing Club	Elected members	Rates Enquiry	1027520
<b>02</b>	25/09/20  (Tabled at the last OMC after agenda closed)	Maree De LACEY, Executive Director, Local Government and Community Development	Chief Executive Officer	Re: Extension of time to extend to the 2019-20 Special Assistance and Local Employment funding	1025851
<b>03</b>	25/09/20  (Tabled at the last OMC after agenda closed)	Maree De LACEY, Executive Director, Local Government and Community Development	Chief Executive Officer	Re: Supporting council transition to the <i>Local Government Act 2019</i>	1025850
<b>04</b>	01/10/20	Mark COULTON MP, Minister for Regional Health, Regional Communications and Local Government, Feral member for Parkes	Her Worship The Mayor	Regional Connectivity program – Additional Funding	1027515
<b>05</b>	17/10/20	IAS Grants Team National Indigenous Australians Agency	Chief Executive Officer	Compliance with Indigenous Advancement Strategy Head Agreements and Grant Funding Agreement	1031804
<b>06</b>	21/10/20	Citizenship Ceremonies Section Citizenship Policy Branch Citizenship Division Social Cohesion and Citizenship Group Department of Home Affairs	Her Worship The Mayor	Citizenship Ceremonies on Australia Day 2021	1031790

<b>07</b>	22/10/20	Jamie CHLAKER APM, Commissioner of Police	Chief Executive Officer	Alcohol consumption within dry communities of Roper Gulf Region	1031954
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**ATTACHMENTS:**

Nil.

**OUTGOING CORRESPONDENCE**

**ITEM NUMBER** 12.1  
**TITLE** Outgoing Correspondence  
**REFERENCE** 1027819  
**AUTHOR** Naomi HUNTER, Executive Manager

**RECOMMENDATION**

**That Council accepts the outgoing correspondence.**

Item Number	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	22/09/20	Chief Executive Officer	The Committee Arnhem Crows Sporting Association	Re: Sponsorship	1025732
02	22/09/20	Chief Executive Officer	The Committee Ngukurr Bulldogs	Re: Sponsorship	1025733
03	05/10/20	Chief Executive Officer	Regional Arts Fund NT, Coconut Grove, NT	Support Letter	1031376
04	05/10/20	Chief Executive Officer	Playing Australia, Pymont, NSW	Support Letter	1031377
05	06/10/20	Chief Executive Officer	To whom it may concern	Grant application for Hand to Earth tour	1029778
06	13/10/20	Chief Executive Officer	Andrew PECKHAM, Parks and Wildlife Ranger	Steps at Bitter Springs	1030050
07	13/10/20	Chief Executive Officer	Jaime CHALKER, NT Police Commissioner	Alcohol consumption within dry communities of Roper Gulf Region	1029705
08	22/10/20	Chief Executive Officer	The Directors, Wudluluk Progress Aboriginal Corporation	Proposed Variation to Liquor License for Beswick Club	1031805

**ATTACHMENTS:**

Nil.

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	14.1
<b>TITLE</b>	Special Community Assistance and Employment Grant
<b>REFERENCE</b>	932500
<b>AUTHOR</b>	Josh CHEVALIER-BRINE, Grants Coordinator

**RECOMMENDATION****That Council:**

- (a) **Receives and notes the Certification Statement for the Special Community Assistance and Local Employment Program; and**
- (b) **Acknowledge the Territory Government in respect of the funding provided.**

**BACKGROUND**

On 6 June 2020 Roper Gulf Regional Council (the Council) entered into a Special Community Assistance and Local Employment (SCALE) Program Grant Agreement with the Department of Local Government, Housing and Community Development (the Department). The Agreement provides one-off funding of \$398,400 (GST Exclusive) to support business continuity, job creation and retention and other community initiatives directly related to COVID-19.

Under the Agreement Council is required to submit a Certification Statement demonstrating the balance of unspent or uncommitted funds for grants received from the Department and how SCALE funding has been expended. This assists the Department in determining if SCALE Program objectives have been achieved.

The Certification Statement must be laid before a Council meeting and a copy of the minutes provided to the Department.

**ISSUES/OPTIONS/SWOT**

Under the SCALE Funding Guidelines grant funding must be fully expended by 30 September 2020.

In addition, the Department will be exercising the clause in the LAPF funding agreement, regarding the requirement for councils to fully spend funds within two years. The balance of all unspent funds will be requested to be repaid unless approval has been granted by the Department to extend the 30 June 2020 due date.

Councils may request the Department for an extension to these timeframes. Each request will be considered on a case-by-case basis by the Department.

The Chief Executive Officer has sent a formal request to the Department requesting approval to carry forward SCALE and LAPF funds that exceed the specified timeframes.

**FINANCIAL CONSIDERATIONS**

To date Council has expended \$208,171 (GST Exclusive) in SCALE funds and achieved a surplus of \$190,299.

The Department has advised that \$570,252 (GST Exclusive) of its 2017-18 Local Authority Project Funding is unspent.

**ATTACHMENTS**

- 1 Certification of Special Community Assistance and Local Employment Program 2019-20.pdf
- 2 Income \_ Expenditure report 03.2019 - 09.2020.pdf





## CERTIFICATION OF SPECIAL COMMUNITY ASSISTANCE AND LOCAL EMPLOYMENT PROGRAM 2019-20

Local Authority Name: Not Applicable

File number: HCD2020/02382

## INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 SEPTEMBER 2020

## INCOME

SCALE Grant 2019-20	\$398,400.00
Uncommitted LAPF	\$1,191,502.91
Unspent SPG & SIF	\$699,915
<b>Total Income</b>	<b>\$2,289,817</b>

## SCALE EXPENDITURE\*

\$98,534

## Surplus / (Deficit)

\$2,191,283

## We certify that the Roper Gulf Regional Council:

Spent the SCALE grant in accordance with

- the SCALE funding guidelines; Yes  No
- the *Local Government Act 2008* and the *Local Government (Accounting) Regulations 2008*; and Yes  No
- the Northern Territory Government's "Buy Local" policy. Yes  No

Resolved to adopt and apply the "Public Benefit Concessions Policy for Commercial Ratepayers" in relation to waiving and deferring rates for commercial ratepayers based on hardship in 2019-20 and 2020-21.

Yes  No 

List of projects completed under the program (please refer to attached financial report for more detail)

Activity	Description	Amount
COVID-19 Risk Management Coordinator	Please see attached PD	\$38,584
COVID 19 Infection Control	Hand sanitiser, bleach, spray bottles, cleaning materials, etc	\$49,919
Accommodation	Accommodation for staff attending Covid-19 planning forum	\$2,600
Internal Cost Allocations	Insurances and computing	\$962
Materials/Supplies	4 x work from home desks, 2 x chest freezer, printing, stationery, freight and delivery	\$4,900
Emergency Management Group	Catering for EMG meeting	\$877
Flu Vaccinations	2020 flu season	\$693
	<b>Total</b>	<b>\$98,534</b>

Certification report prepared by Joshua Chevalier-Brine on 21 October 2020

Laid before the Council at a meeting held on 30 October 2020. Copy of minutes attached.

Signed by Dave Heron, Financial Manager on 22/10 / 2020

## DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No   
 Added unspent/uncommitted LAPF/SPG/SIF funds confirms with 30 June 2020 details Yes  No   
 Expenditure conforms to guidelines Yes  No   
 Balance of funds to be spent \$  
 Date of next certification / /  
**CERTIFICATION ACCEPTED** Yes  No

Comments

Omor Sharif – Grants and Rates Officer	/ /
Donna Hadfield – Manager Grants Program	/ /

### Roper Gulf Regional Council



#### Income & Expenditure Report

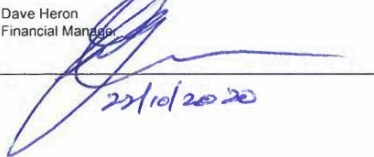
Period 1 March 2019 - 30 September 2020

Activity 164 - SCALE

Income	Actual (\$)
1311 - UNTIED Aus Govt Grant - General Purpose Operatir	398,400
<b>Total Income</b>	<b>398,400</b>

Expenditure	Actual (\$)
2111 - Salaries and wages	29,515
2113 - Allowances	0
2116 - Salary Exp SGC Superannuation	2,946
2121 - Long Service Leave Employee Expense	875
2122 - Annual Leave Employee Expense	4,373
2134 - Workers Comp premium	875
2211 - Consulting Fee Exp	9
2244 - Freight and Delivery Expenses	2,197
2251 - Material Exp General	1,602
2252 - Tools & Equipments	0
2258 - Material Exp Asset Purchases < \$5,000	0
2273 - Food, Catering & Cleaning Supplies	8,282
2518 - Mobile Telephone Exp	0
2534 - Accommodation Exp	2,600
2552 - Printing and Stationery	1,092
2555 - Meeting Catering	877
2556 - OH&S Protective Clothing & equipment	41,636
2598 - Sundry & miscellaneous	693
3131 - Computing Subscription Cost Alloc	875
3199 - Manual - Internal Department Allocations	87
<b>Total Expenditure</b>	<b>98,534</b>
<b>Surplus/(Deficit)</b>	<b>299,866.28</b>

Certification Statement - 1 July 2019 - 30 September 2020	
COVID-19 Risk Management Coordinator	38,584
COVID 19 Infection Control	49,919
Accommodation	2,600
Internal Cost Allocations	962
Materials/Supplies	4,900
Emergency Management Group	877
Flu Vaccinations	693
<b>Total SCALE Expenditure</b>	<b>98,534</b>

Name: Dave Heron  
 Position: Financial Manager  
 Signed:   
 Date: 22/10/2020

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	14.2
<b>TITLE</b>	Barunga - Local roads shoulder repairs
<b>REFERENCE</b>	1030072
<b>AUTHOR</b>	Vikrant JAGARLAMUDI, Roads Coordinator

**RECOMMENDATION****That Council:**

- (a) Receives and notes the update on edge repairs along bitumen roads in Barunga**
- (b) Approves and increase in the Capital Works budget of \$1615.64;**
- (c) Awards the contract to Northern Machinery Sales; and**
- (d) Approves the use of the Common Seal on the contract.**

**BACKGROUND**

Barunga Local Authority informed the Council about the edge breaks and drop offs on local roads within the community and requested to undertake maintenance repairs to prevent further deterioration and mitigate any risks associated.

In the Roads Committee Meeting on 25 August 2020 the matters was reviewed along with the estimates provided by the Projects team. The matter was recommended to Council to allocate a budget of \$30,000 towards the repairs.

Request For Quotations (RFQ) was let on 16 September 2020 and allowed two weeks for the suppliers to submit their proposals.

**ISSUES/OPTIONS/SWOT**

Northern Machinery Sales provided the only quotation within the allotted time.

Northern Machinery Sales has delivered works for Council before and are capable of delivering the scope.

In awarding this contract to Northern Machinery Sales will result in the following:



- Save mobilization and demobilization costs as the contractor is undertaking similar type of works within the area
- Save time and need for requesting additional quotes
- Complete the works before 30 December 2020.

It is recommended that Council award this contract to Northern Machinery Sales.

**FINANCIAL CONSIDERATIONS**

Council has allocated a budget of \$30,000 towards the works. It is recommended that Council allocate additional budget of \$1615.64 to undertake the repairs.

**ATTACHMENTS**

- 1  Northern Machinery sales - Quote
- 2  RFQ - Shoulder repairs on various sections.doc

GPO Box 1321  
Katherine NT 0850  
ABN:4746956090



## REQUEST FOR QUOTE

<b>PROJECT NUMBER:</b>	RGRC-PM-2020/16
<b>Q NUMBER:</b>	NA
<b>Q TITLE:</b>	SHOULDER REPAIRS ON SEPARATE SECTIONS IN BARUNGA
<b>CONTACT PERSON FOR MORE INFORMATION:</b>	VIKRANT JAGARLAMUDI 08 89720404
<b>CLOSING DATE FOR SUBMISSIONS:</b>	2.00 PM AUSTRALIAN CENTRAL STANDARD TIME WEDNESDAY, 30 SEPTEMBER 2020 (LATE QUOTATIONS MAY NOT BE ACCEPTED)

### LODGEMENT OF QUOTES TO:

Quotations to be lodged or sent electronically to the address below.

*By Electronic Lodgement:*

Vikrant.jagarlamudi@ropergulf.nt.gov.au

**TABLE OF CONTENTS**

1. PROJECT SPECIFIC REQUIREMENTS ..... 3  
2. RESPONSE SCHEDULES ..... 10

**PREPARED BY:**

Roper Gulf Regional Council Projects Department.

**When preparing your submission you are advised to refer to the General Contract Conditions Annexure, which detail general requirements applicable to this Request for Quote (Q). The General Contract Conditions Annexure is available at the 'Tenders' tab then 'RGRC General Contract Conditions' tab on the Roper Gulf Regional Council website or using link:  
[http://ropergulf.nt.gov.au/wp-content/uploads/2014/09/FORM-RGRC\\_General\\_Contract\\_Conditions\\_Annexure.pdf](http://ropergulf.nt.gov.au/wp-content/uploads/2014/09/FORM-RGRC_General_Contract_Conditions_Annexure.pdf)**

**Hard copies of the Annexure are available at the Roper Gulf Regional Council Projects Department Office at 63 Chardon St Katherine.**

**PROJECT SPECIFIC REQUIREMENTS**

This Quote is subject to the General Contract Conditions Annexure.

		<b>Q NO</b>	<b>RGRC –PM - 2020/16</b>
1. For further information contact	Name	Vikrant Jagarlamudi	
	Telephone	08 89720404	
	Facsimile		
	Email	Vikrant.jagarlamudi@ropergulf.nt.gov.au	
2. Contact for Site Inspection	Contact Details	Vikrant Jagarlamudi 08 89720404	
	Location of Briefing	63 Chardon Street, Katherine	
	Designated Time/Day for Inspection /Meeting	Contact for inspection	
3. Subject to Industry Accreditation		Civil/Earthworks	
4. Alternative Quotes		Accepted	
5. Part Offer Acceptable		No	
6. Quote Validity Period <i>(Response Schedule)</i>		60 days, Changes are not allowed	
7. Documents to be lodged with Quote		QUOTE FORM DECLARATION OF BUSINESS STATUS LUMP SUM PRICE BREAK DOWN ANY OTHERS AS REQUESTED	
8. Indigenous Development Plan Required		Not Applicable	
Optimising Indigenous Opportunities- What services suppliers and sub-contractors will use on this project to optimise indigenous employment outcomes and community benefit?			
9. Specific Site Conditions apply		Strictly no alcohol	
10. Specific Sub-Contractors apply <i>(Clause 3.9 – General Contract Conditions Annexure)</i>		NA	
11. Basis of Payment <i>(Clause 4.14– General Contract Conditions Annexure)</i>		LUMP SUM FEE	

Continued....

Q NO	RGRC -PM-2020/16
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12. Project Control Plan required	YES						
13. Public Liability Insurance required Work Cover Other insurances (if required) Professional Indemnity Product Liability <i>(Clause 3.6 – General Contract Conditions Annexure)</i>	(PLI not less than \$10,000,000.00)						
14. TIME FOR COMPLETION	2 weeks						
15. Anticipated completion date	30 <sup>th</sup> November 2020						
18. Retention Sum <i>(Clause 4.14.7 – General Contract Conditions Annexure)</i>	Not Applicable						
19. Project Manager	<table border="1"> <tr> <td>Title</td> <td>Roads Coordinator</td> </tr> <tr> <td>Address</td> <td><a href="mailto:vikrant.jagarlamudi@ropergulf.nt.gov.au">vikrant.jagarlamudi@ropergulf.nt.gov.au</a></td> </tr> <tr> <td>Contact</td> <td>Office:08 89720404</td> </tr> </table>	Title	Roads Coordinator	Address	<a href="mailto:vikrant.jagarlamudi@ropergulf.nt.gov.au">vikrant.jagarlamudi@ropergulf.nt.gov.au</a>	Contact	Office:08 89720404
Title	Roads Coordinator						
Address	<a href="mailto:vikrant.jagarlamudi@ropergulf.nt.gov.au">vikrant.jagarlamudi@ropergulf.nt.gov.au</a>						
Contact	Office:08 89720404						
20. Safety Management Plan Required <i>(Clause 1.2 – General Contract Conditions Annexure)</i>	No						
21. Mandatory Site Inspection <i>(Clause 4.19 – General Contract Conditions Annexure)</i>	Recommended						



Project Specific Requirements are outlined below and are to be used in conjunction with the General Contract Conditions Annexure

The selection of specific items or materials for the works being carried out is specified in these Project specific Requirements or shown in the annexure/s.

You are advised to ensure you are familiar with the rules of Quoting and with the contractual obligations of the parties under any subsequent contract. You are further advised to reference the General Contract Conditions Annexure, which appear via this link

[http://ropergulf.nt.gov.au/wp-content/uploads/2014/09/FORM-RGRC\\_General\\_Contract\\_Conditions\\_Annexure.pdf](http://ropergulf.nt.gov.au/wp-content/uploads/2014/09/FORM-RGRC_General_Contract_Conditions_Annexure.pdf)

Which detail specific requirements applicable to the Q.

### **Precedence**

Any provision in the project specific requirements remains consistent and refers back to the relevant clause and section in General Contract Conditions Annexure.

### **SCOPE OF WORKS**

A general description of works to be carried out consists of:

- Top up shoulders with 100 mm of Type 3 material or quarry scalps (7mm)
- Win suitable material from the area between the invert of the table drains and the edge of the shoulder. If suitable material cannot be achieved, contractor to cart/supply required materials
- Grade, water and roll to level with the top of the seal and to provide a smooth transition to 1 m width from the edge. Compact with a mini drum roller on each shoulder.
- Remove and reinstate any existing signs, guide posts or fixtures.
- Remove all materials from the sealed surface using a broom.

### **SITE OF WORKS**

Works include rehabilitation of shoulders on separate sections on various roads in Barunga. The road shoulders were damaged due to neglect and lack of routine maintenance.

The roads where works are to take place are:

1. Bagala road (separate sections)
2. Buhmyi Crescent (separate sections)
3. Mudburra Street (separate sections)
4. Galkmanj Street (separate sections)
5. Ngakalan Street (separate sections)
6. Lulu Street (separate sections)
7. Sheba Street (separate sections)

### **Materials**

The Contractor shall supply all the materials, machinery and labour required for the completion of works including mobilising and demobilising.



**Water**

Where no suitable supply is available the Contractor shall arrange for the provision of water required and pay all charges and costs incurred.

**Accommodation**

Where no suitable supply is available the Contractor shall arrange for the provision of sanitary accommodation and pay all charges and costs incurred.

**Dial Before You Dig**

Dial Before You Dig (DBYD) is a community service that provides information on underground pipes and cables from all underground service providers in the area. There is no cost to the user for this service; however, some asset owners reserve the right to make a modest charge for some plans.

Contact DBYD at least 2 working days before you plan to excavate and obtain the plans of the underground services before commencing excavation.

Provide a written notice to the Superintendent stating that the plans have been received and include the DBYD sequence number.

**Protection of underground services/cables**

In addition to the requirements of the clause titled "Dial Before You Dig", and prior to commencing any excavation, boring of holes, blasting, rock breaking, soil compaction or similar activity in the vicinity of telecommunication underground cables, whether fibre optic or copper, the Contractor shall obtain the location of the cables from the accredited plant locater, and pay all fees.

The Contractor shall follow all directions and instructions issued by the owner of such telecommunication underground cables in relation to work in the vicinity of such cables.

**Existing fixtures and services**

Any connection, disconnection or interference with existing structures, services and obstacles shall be carried out under the supervision of the Superintendent to whom reasonable notice shall be given by the Contractor of his intention.

**Work in Easements**

During the construction for work in an easement, drainage reserve or the like, the Contractor shall confine his operations to within the boundaries of such easement or reserve. Any concessions the Contractor may desire outside the above mentioned boundaries to obtain access to the easement or for any other purpose shall be obtained by him at his own expense from the property owner or other party concerned. Any agreement reached shall be confirmed in writing and copies forwarded to the Superintendent and the land owner concerned.

On completion of the Contract the easement or reserve and everything appertaining thereto shall be restored as near as possible to the condition prevailing immediately prior to commencement of the Works and to the satisfaction of the owner.

Before final payment is made the Contractor shall, if so requested, produce a written certificate from the landowner stating that all claims for compensation and damages have been paid in full.

**SPECIFIC SITE CONDITIONS****1.1 Firearms**

Do not bring into site any firearms, controlled weapons or construction tools capable of launching a missile or projectile unless approved by the Superintendent.

**1.2 Preservation of Wildlife**

The Contractor shall not introduce any animal of any kind to the site. No domestic pets shall be permitted on the site or in any construction camp. The Contractor shall not injure, kill, capture or have in possession any native animal, bird, reptile, fish, egg or habitat relations to native wildlife; or lay any poisonous bait or trap. Where trenches or other excavations are left open overnight, the Contractor shall leave tree branches or similar climbable and non-electrically conductive objects against the sides of the excavation at regular intervals to allow escape of trapped wildlife.

**1.3 Special Area Provision**

It shall be the responsibility of the Contractor to obtain all necessary permits required for entry or working on Aboriginal Land and to pay all costs involved. Contractors are directed to the Northern Land Council for the granting of permits.

**1.4 Alcoholic Beverages and Pornography**

Certain areas of the Northern Territory have been declared "Prescribed Areas" under the provisions of the Northern Territory Emergency Response Act 2007. It is an offence to bring, possess, consume, supply, sell or control liquor in a Prescribed Area without a liquor permit or licence; or bring, possess, supply, sell or transport pornography in a Prescribed Area.

**1.5 Breaches of Restrictions and Rules**

The Contractor will be deemed to have made his workforce and sub-contractors aware of the foregoing restrictions and site rules as a condition of employment on the works.

**ANNEXURE/S:**

**Site Photos**



**QUOTE RESPONSE SCHEDULE – Contractor to complete**

Q Number	
Q Title	

**HOW TO RESPOND TO THIS QUOTE**

Complete the quote form and schedules provided. This will become your Quote which may be lodged in any of the following ways:

**By Electronic Lodgement facility at:**  
Vikrant.jagarlamudi@ropergulf.nt.gov.au

Quotes should remain valid for acceptance for a period of 60 days from the closing date.

**THIS SECTION TO BE COMPLETED BY THE RESPONDENT**

I/We, the undersigned, having examined and acquired an actual knowledge of this Request for Quote do hereby offer to perform the whole of the Works in accordance with this Request for Quote in the amount of

Amount Quoted	\$	Including GST	
<input type="checkbox"/> I hereby declare I am quoting for whole of the scope of work			
<input type="checkbox"/> Or part of the scope of work which include;			
Name	Leon Courtney	Date	28/09/2020
			(print name and date)
If applicable, I/We confirm receipt and inclusion in the Quote, addenda numbered:			N/A
Legal Entity	Craven Diesel Services t/as Northern Machinery Sales		
(Name of legal entity – include trading name)			
ACN/BN	009 610 495	CAL Registration Number	K-29-10462-08-20
ABN	19 009 610 495		
Postal Address	PO Box 345 Katherine NT 0850		
Telephone	08 8977 4031		
e-mail address	leon@northernmachinery.com.au		

<b>CONTACT PERSON DETAILS</b>
-------------------------------

Name	Leon Courtney	Position	Operational Manager
Telephone	08 8977 4031		
e-mail address	leon@northernmachinery.com.au		

<b>DECLARATION OF BUSINESS STATUS</b>
---------------------------------------

(Select the appropriate entity type and complete details)

<input type="checkbox"/> <b>Sole Trader</b>	Full Name of Proprietor	
	Business Name (if applicable)	
<input type="checkbox"/> <b>Partnership</b>	Names of All Partners	
	Partnership Name (if applicable)	
<input checked="" type="checkbox"/> <b>Company</b>	Company Name	Craven Diesel Services
	Business Name (if different from Company name)	Northern Machinery Sales
	Names of all Directors	William Craven / Michael Craven
	Names of Holding and Subsidiary Companies (if applicable)	N/A
	ACN/BN of Holding and Subsidiary Companies	009 610 495
<input type="checkbox"/> <b>Trust</b>	Copy of Trust Deed Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> <b>Joint Venture</b>	Name of all Parties	
	ACN/BN of all Parties	

**CERTIFICATION**

I certify on behalf of Craven Diesel Services t/as Northern Machinery Sales (the Quoter),  
To the best of my knowledge:

- (a) None of the Proprietors, Directors, Managers is bankrupt or a Director, Manager or Secretary of a Company that is being wound up (whether voluntary or otherwise), and
- (b) The business is not trading under:
  - An arrangement and / or reconstruction (i.e. restructuring a public company)
  - Receiver and management
  - Official management
  - An arrangement with creditors without sequestration (i.e. with the proprietors being made bankrupt).

Signed		Dated	28/09/2020
For	Craven Diesel Services t/as Northern Machinery Sales (Name of legal entity)		

<b>LUMP SUM PRICE BREAKDOWN</b>
---------------------------------

Complete the mandatory Lump Sum Price Breakdown Schedule by inserting the prices for each individual part of the work as set out below. All prices, where applicable, must be inclusive of GST.  
 This Lump Sum Price Breakdown schedule is required for quote assessment purposes and will be used as a basis for progress payment and either a Plus or Minus variation will be created when a final measurement of installed material.

DESCRIPTION	Unit Cost	Amount (GST Inclusive)
		Total
<b>Mobilisation and demobilisation</b>	\$5490.00	\$5490.00
<b>Traffic control</b>	\$4500.00	\$4500.00
<b>Pavements and shoulders</b> Top up with type 3 material or scalps to form 1m wide shoulder and grade, water and roll to level with the top of the seal. (2000 m <sup>2</sup> ) including supply of materials	\$22,187.20	\$22,187.20
<b>Accommodation</b>	\$2600.00	\$2600.00
<b>Any other miscellaneous</b>	\$N/A	\$N/A
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>LUMP SUM AMOUNT – Total must match the amount shown on the QUOTE FORM</b>	\$34,777.20	\$14,777.20

Signed	Leon Courtney	Dated	28/09/2020
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For	Craven Diesel Services t/as Northern Machinery Sales (Name of legal entity)
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## REQUEST FOR QUOTE

<b>PROJECT NUMBER:</b>	RGRC-AM-2020/16
<b>Q NUMBER:</b>	NA
<b>Q TITLE:</b>	SHOULDER AND EDGE REPAIRS ON SEPARATE SECTIONS IN BARUNGA
<b>CONTACT PERSON FOR MORE INFORMATION:</b>	VIKRANT JAGARLAMUDI 08 89720404
<b>CLOSING DATE FOR SUBMISSIONS:</b>	2.00 PM AUSTRALIAN CENTRAL STANDARD TIME WEDNESDAY, 30 SEPTEMBER 2020 (LATE QUOTATIONS MAY NOT BE ACCEPTED)

### LODGEMENT OF QUOTES TO:

Quotations to be lodged or sent electronically to the address below.

*By Electronic Lodgement:*

Vikrant.jagarlamudi@ropergulf.nt.gov.au

## TABLE OF CONTENTS

1. PROJECT SPECIFIC REQUIREMENTS.....	3
2. RESPONSE SCHEDULES .....	10

**PREPARED BY:**

Roper Gulf Regional Council Projects Department.

**When preparing your submission you are advised to refer to the General Contract Conditions Annexure, which detail general requirements applicable to this Request for Quote (Q). The General Contract Conditions Annexure is available at the 'Tenders' tab then 'RGRC General Contract Conditions' tab on the Roper Gulf Regional Council website or using link:**

**[http://ropergulf.nt.gov.au/wp-content/uploads/2014/09/FORM-RGRC\\_General\\_Contract\\_Conditions\\_Annexure.pdf](http://ropergulf.nt.gov.au/wp-content/uploads/2014/09/FORM-RGRC_General_Contract_Conditions_Annexure.pdf)**

**Hard copies of the Annexure are available at the Roper Gulf Regional Council Projects Department Office at 63 Chardon St Katherine.**



**PROJECT SPECIFIC REQUIREMENTS**

This Quote is subject to the General Contract Conditions Annexure.

<b>Q NO</b>	<b>RGRC –PM - 2020/16</b>
-------------	---------------------------

1. For further information contact	Name	Vikrant Jagarlamudi
	Telephone	08 89720404
	Facsimile	
	Email	Vikrant.jagarlamudi@ropergulf.nt.gov.au

2. Contact for Site Inspection	Vikrant Jagarlamudi
Contact Details	08 89720404
Location of Briefing	63 Chardon Street, Katherine
Designated Time/Day for Inspection /Meeting	Contact for inspection

3. Subject to Industry Accreditation	Civil/Earthworks
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4. Alternative Quotes	Accepted
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5. Part Offer Acceptable	No
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6. Quote Validity Period <i>(Response Schedule)</i>	60 days, Changes are not allowed
--	----------------------------------

7. Documents to be lodged with Quote	QUOTE FORM DECLARATION OF BUSINESS STATUS LUMP SUM PRICE BREAK DOWN ANY OTHERS AS REQUESTED
--------------------------------------	--

8. Indigenous Development Plan Required	Not Applicable
---	----------------

Optimising Indigenous Opportunities- What services suppliers and sub-contractors will use on this project to optimise indigenous employment outcomes and community benefit?

9. Specific Site Conditions apply	Strictly no alcohol
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10. Specific Sub-Contractors apply <i>(Clause 3.9 – General Contract Conditions Annexure)</i>	NA
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11. Basis of Payment <i>(Clause 4.14 – General Contract Conditions Annexure)</i>	LUMP SUM FEE
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Continued....

Q NO	RGRC -AM-2020/05
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12. Project Control Plan required	YES
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13. Public Liability Insurance required Work Cover Other insurances (if required) Professional Indemnity Product Liability	(PLI not less than \$10,000,000.00)
<i>(Clause 3.6 – General Contract Conditions Annexure)</i>	

14. TIME FOR COMPLETION	2 weeks
-------------------------	---------

15. Anticipated completion date	30 <sup>th</sup> November 2020
---------------------------------	--------------------------------

18. Retention Sum	Not Applicable
<i>(Clause 4.14.7 – General Contract Conditions Annexure)</i>	

19. Project Manager	Title	Roads Coordinator
	Address	<a href="mailto:vikrant.jagarlamudi@rope.gulf.nt.gov.au">vikrant.jagarlamudi@rope.gulf.nt.gov.au</a>
	Contact	Office:08 89720404

20. Safety Management Plan Required	No
<i>(Clause 1.2 – General Contract Conditions Annexure)</i>	

21. Mandatory Site Inspection	Recommended
<i>(Clause 4.19 – General Contract Conditions Annexure)</i>	

Project Specific Requirements are outlined below and are to be used in conjunction with the General Contract Conditions Annexure

The selection of specific items or materials for the works being carried out is specified in these Project specific Requirements or shown in the annexure/s.

You are advised to ensure you are familiar with the rules of Quoting and with the contractual obligations of the parties under any subsequent contract. You are further advised to reference the General Contract Conditions Annexure, which appear via this link

[http://ropergulf.nt.gov.au/wp-content/uploads/2014/09/FORM-RGRC\\_General\\_Contract\\_Conditions\\_Annexure.pdf](http://ropergulf.nt.gov.au/wp-content/uploads/2014/09/FORM-RGRC_General_Contract_Conditions_Annexure.pdf)

Which detail specific requirements applicable to the Q.

### **Precedence**

Any provision in the project specific requirements remains consistent and refers back to the relevant clause and section in General Contract Conditions Annexure.

### **SCOPE OF WORKS**

A general description of works to be carried out consists of:

- Top up shoulders with 100 mm of Type 3 material or quarry scalps (7mm)
- Win suitable material from the area between the invert of the table drains and the edge of the shoulder. If suitable material cannot be achieved, contractor to cart/supply required materials
- Grade, water and roll to level with the top of the seal and to provide a smooth transition to 1 m width from the edge. Compact with a mini drum roller on each shoulder.
- Remove and reinstate any existing signs, guide posts or fixtures.
- Remove all materials from the sealed surface using a broom.

### **SITE OF WORKS**

Works include rehabilitation of shoulders on separate sections on various roads in Barunga. The road shoulders were damaged due to neglect and lack of routine maintenance.

The roads where works are to take place are:

1. Bagala road (separate sections)
2. Buhmyi Crescent (separate sections)
3. Mudburra Street (separate sections)
4. Galkmanj Street (separate sections)
5. Ngakalan Street (separate sections)
6. Lulu Street (separate sections)
7. Sheba Street (separate sections)

### **Materials**

The Contractor shall supply all the materials, machinery and labour required for the completion of works including mobilising and demobilising.

**Water**

Where no suitable supply is available the Contractor shall arrange for the provision of water required and pay all charges and costs incurred.

**Accommodation**

Where no suitable supply is available the Contractor shall arrange for the provision of sanitary accommodation and pay all charges and costs incurred.

**Dial Before You Dig**

Dial Before You Dig (DBYD) is a community service that provides information on underground pipes and cables from all underground service providers in the area. There is no cost to the user for this service; however, some asset owners reserve the right to make a modest charge for some plans.

Contact DBYD at least 2 working days before you plan to excavate and obtain the plans of the underground services before commencing excavation.

Provide a written notice to the Superintendent stating that the plans have been received and include the DBYD sequence number.

**Protection of underground services/cables**

In addition to the requirements of the clause titled "Dial Before You Dig", and prior to commencing any excavation, boring of holes, blasting, rock breaking, soil compaction or similar activity in the vicinity of telecommunication underground cables, whether fibre optic or copper, the Contractor shall obtain the location of the cables from the accredited plant locator, and pay all fees.

The Contractor shall follow all directions and instructions issued by the owner of such telecommunication underground cables in relation to work in the vicinity of such cables.

**Existing fixtures and services**

Any connection, disconnection or interference with existing structures, services and obstacles shall be carried out under the supervision of the Superintendent to whom reasonable notice shall be given by the Contractor of his intention.

**Work in Easements**

During the construction for work in an easement, drainage reserve or the like, the Contractor shall confine his operations to within the boundaries of such easement or reserve. Any concessions the Contractor may desire outside the above mentioned boundaries to obtain access to the easement or for any other purpose shall be obtained by him at his own expense from the property owner or other party concerned. Any agreement reached shall be confirmed in writing and copies forwarded to the Superintendent and the land owner concerned.

On completion of the Contract the easement or reserve and everything appertaining thereto shall be restored as near as possible to the condition prevailing immediately prior to commencement of the Works and to the satisfaction of the owner.

Before final payment is made the Contractor shall, if so requested, produce a written certificate from the landowner stating that all claims for compensation and damages have been paid in full.

## **SPECIFIC SITE CONDITIONS**

### **1.1 Firearms**

Do not bring into site any firearms, controlled weapons or construction tools capable of launching a missile or projectile unless approved by the Superintendent.

### **1.2 Preservation of Wildlife**

The Contractor shall not introduce any animal of any kind to the site. No domestic pets shall be permitted on the site or in any construction camp. The Contractor shall not injure, kill, capture or have in possession any native animal, bird, reptile, fish, egg or habitat relations to native wildlife; or lay any poisonous bait or trap. Where trenches or other excavations are left open overnight, the Contractor shall leave tree branches or similar climbable and non-electrically conductive objects against the sides of the excavation at regular intervals to allow escape of trapped wildlife.

### **1.3 Special Area Provision**

It shall be the responsibility of the Contractor to obtain all necessary permits required for entry or working on Aboriginal Land and to pay all costs involved. Contractors are directed to the Northern Land Council for the granting of permits.

### **1.4 Alcoholic Beverages and Pornography**

Certain areas of the Northern Territory have been declared "Prescribed Areas" under the provisions of the Northern Territory Emergency Response Act 2007. It is an offence to bring, possess, consume, supply, sell or control liquor in a Prescribed Area without a liquor permit or licence; or bring, possess, supply, sell or transport pornography in a Prescribed Area.

### **1.5 Breaches of Restrictions and Rules**

The Contractor will be deemed to have made his workforce and sub-contractors aware of the foregoing restrictions and site rules as a condition of employment on the works.

**ANNEXURE/S:**

**Site Photos**







**QUOTE RESPONSE SCHEDULE – Contractor to complete**

Q Number	
Q Title	

**HOW TO RESPOND TO THIS QUOTE**

Complete the quote form and schedules provided. This will become your Quote which may be lodged in any of the following ways:

**By Electronic Lodgement facility at:**  
Vikrant.jagarlamudi@ropergulf.nt.gov.au

Quotes should remain valid for acceptance for a period of 60 days from the closing date.

**THIS SECTION TO BE COMPLETED BY THE RESPONDENT**

I/We, the undersigned, having examined and acquired an actual knowledge of this Request for Quote do hereby offer to perform the whole of the Works in accordance with this Request for Quote in the amount of

Amount Quoted	\$	Including GST
---------------	----	---------------

<input type="checkbox"/> <input type="checkbox"/> I hereby declare I am quoting for whole of the scope of work			
<input type="checkbox"/> <input type="checkbox"/> Or part of the scope of work which include;			
Name		Date	
(print name and date)			
If applicable, I/We confirm receipt and inclusion in the Quote, addenda numbered:			
Legal Entity			
(Name of legal entity – include trading name)			
ACN/BN		CAL Registration Number	
ABN			
Postal Address			
Telephone			
e-mail address			



**CONTACT PERSON DETAILS**

Name		Position	
Telephone			
e-mail address			

**DECLARATION OF BUSINESS STATUS**

(Select the appropriate entity type and complete details)

<input type="checkbox"/> <b>Sole Trader</b>	Full Name of Proprietor	
	Business Name (if applicable)	

<input type="checkbox"/> <b>Partnership</b>	Names of All Partners	
	Partnership Name (if applicable)	

<input type="checkbox"/> <b>Company</b>	Company Name	
	Business Name (if different from Company name)	
	Names of all Directors	
	Names of Holding and Subsidiary Companies (if applicable)	
	ACN/BN of Holding and Subsidiary Companies	

<input type="checkbox"/> <b>Trust</b>	Copy of Trust Deed Attached	<input type="checkbox"/> Yes
		<input type="checkbox"/> No

<input type="checkbox"/> <b>Joint Venture</b>	Name of all Parties	
	ACN/BN of all Parties	

**CERTIFICATION**

I certify on behalf of \_\_\_\_\_ (the Quoter),

To the best of my knowledge:

- (a) None of the Proprietors, Directors, Managers is bankrupt or a Director, Manager or Secretary of a Company that is being wound up (whether voluntary or otherwise), and
- (b) The business is not trading under:
  - An arrangement and / or reconstruction (i.e. restructuring a public company)
  - Receiver and management
  - Official management
  - An arrangement with creditors without sequestration (i.e. with the proprietors being made bankrupt).

Signed		Dated	
--------	--	-------	--

For	
-----	--

(Name of legal entity)

**LUMP SUM PRICE BREAKDOWN**

Complete the mandatory Lump Sum Price Breakdown Schedule by inserting the prices for each individual part of the work as set out below. All prices, where applicable, must be inclusive of GST.  
This Lump Sum Price Breakdown schedule is required for quote assessment purposes and will be used as a basis for progress payment and either a Plus or Minus variation will be created when a final measurement of installed material.

DESCRIPTION	Unit Cost	Amount (GST Inclusive)
		Total
<b>Mobilisation and demobilisation</b>	\$	\$
<b>Traffic control</b>	\$	\$
<b>Pavements and shoulders</b> Top up with type 3 material or scalps to form 1m wide shoulder and grade, water and roll to level with the top of the seal. (2000 m <sup>2</sup> ) including supply of materials	\$	\$
<b>Accommodation</b>	\$	\$
<b>Any other miscellaneous</b>	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>LUMP SUM AMOUNT – Total must match the amount shown on the QUOTE FORM</b>	\$	

Signed		Dated	
--------	--	-------	--

For	
-----	--

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(Name of legal entity)

## GENERAL BUSINESS

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<b>ITEM NUMBER</b>	14.3
<b>TITLE</b>	Audited Financial Statements
<b>REFERENCE</b>	1030100
<b>AUTHOR</b>	Dave HERON, Finance Manager

### RECOMMENDATION

**That Council accepts the Audited Annual Financial Statements for the 2019/2020 financial year.**

### BACKGROUND

The audit for the 2019/20 financial year has been conducted and the auditor, Deloitte are presenting the Audited Annual Financial Statements to the Council.

The auditors will finalise their findings and prepare a report for the Audit Committee to review at its scheduled meeting on 18 November 2020.

### ISSUES/OPTIONS/SWOT

Attached is a draft of the financial statement complete subject to a final audit review. The finalised statement including Auditors Report will be available at the meeting.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1   Roper Gulf Regional Council - GPFR 30 June 2020 Draft 3.docx

**Roper Gulf Regional Council**

**ABN: 94 746 956 090**

**Annual report for the financial year ended 30 June 2020**

## Index to the financial report

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Statement of financial position	7
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Statement of cash flows	9
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## Chief Executive Officer's Statement

I, Phillip Luck, the Chief Executive Officer of Roper Gulf Regional Council, certify that to the best of my knowledge, information and belief:

- (a) the financial statements have been properly drawn up in accordance with the Local Government Act, the Local Government (Accounting) Regulations and the Australian Accounting Standards and professional pronouncements so as to present fairly the financial position of the Council as at 30 June 2020 and the results for the year then ended; and
- (b) the financial statements are in accordance with the accounting and other records of the Council.

.....  
Phillip Luck  
Chief Executive Officer  
Dated:





**Independent auditor's report to be provided on Deloitte letterhead – requires three pages.**

**Independent auditor's report to be provided on Deloitte letterhead – requires three pages.**



## Statement of profit or loss and other comprehensive income for the financial year ended 30 June 2020

	Note	2020 \$	2019 \$
<b>Revenue</b>			
Grants and contributions	4(a)	24,429,896	17,332,231
User charges and fees	4(b)	603,779	640,133
Rates and other charges	4(c)	2,764,181	2,313,396
Other revenue	4(d)	13,634,795	20,539,128
Gains on disposal of assets	6	243,745	547,941
Interest Income	7 (c)	400,784	507,183
<b>Total Revenue</b>		<b>42,077,180</b>	<b>41,880,012</b>
<b>Expenses</b>			
Employee costs	5(a)	16,933,598	18,140,384
Materials and contracts	5(b)	7,415,272	5,504,374
Depreciation and amortisation	5(c)	5,171,917	4,715,539
Finance Costs	5(d)	213,432	0
Other expenses	5(e)	8,421,706	7,615,251
<b>Total Expenses</b>		<b>38,155,925</b>	<b>35,975,548</b>
<b>Surplus for the year</b>		<b>3,921,255</b>	<b>5,904,464</b>
<b>Other comprehensive income for the year</b>		<b>0</b>	<b>0</b>
<b>Total comprehensive income for the year</b>		<b>3,921,255</b>	<b>5,904,464</b>

Notes to the financial statements are included on pages 10 to 28 and form part of financial statements

## Statement of financial position as at 30 June 2020

	Note	2020 \$	2019
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	7(a)	16,840,923	37,597,068
Short Term Deposits	7(b)	19,038,479	-
Trade and other receivables	8	970,462	1,709,773
Inventories	9	230,686	198,730
Other assets	10	179,870	7,335
<b>Total current assets</b>		<b>37,260,420</b>	<b>39,512,906</b>
<b>Non-current assets</b>			
Property, plant and equipment	11	81,202,108	70,736,763
<b>Total non-current assets</b>		<b>81,202,108</b>	<b>70,736,763</b>
<b>Total Assets</b>		<b>118,462,528</b>	<b>110,249,669</b>
<b>Liabilities &amp; Equity</b>			
<b>Current liabilities</b>			
Trade and other payables	12	2,364,612	1,962,653
Borrowings	13	52,203	0
Grant Liability	14	10,469,405	12,140,250
Provisions	15	1,357,765	1,311,588
<b>Total current liabilities</b>		<b>14,243,985</b>	<b>15,414,491</b>
<b>Non-current liabilities</b>			
Borrowings	13	5,474,304	0
Provisions	15	357,858	370,051
<b>Total non-current liabilities</b>		<b>5,832,162</b>	<b>370,051</b>
<b>Total liabilities</b>		<b>20,076,147</b>	<b>15,784,542</b>
<b>Net assets</b>		<b>98,386,381</b>	<b>94,465,127</b>
<b>Equity</b>			
Revaluation reserve	20	54,910,531	54,910,531
Accumulated funds		43,475,850	39,554,596
<b>Total equity</b>		<b>98,386,381</b>	<b>94,465,127</b>

Notes to the financial statements are included on pages 10 to 28 and form part of financial statements

	Revaluation Reserve \$	Accumulated Funds \$	Total \$
<b>Balance as at 1 July 2018</b>	<b>54,910,531</b>	<b>33,650,132</b>	<b>88,560,663</b>
Total comprehensive income for the year	-	5,904,464	5,904,464
Balance as at 30 June 2019		<b>39,554,596</b>	<b>94,465,127</b>
<b>Balance as at 1 July 2019</b>	<b>54,910,531</b>	<b>39,554,596</b>	<b>94,465,127</b>
Total comprehensive income for the year	-	3,921,255	3,921,255
Balance as at 30 June 2020	<b>54,910,531</b>	<b>43,475,850</b>	<b>98,386,381</b>

**Statement of cash flows  
for the financial year ended 30 June 2020**

	2020	2019
Note	\$	\$
<b>Cash flows from operating activities</b>		
Grants received	24,429,896	17,332,231
Receipts from customers	17,537,575	24,546,558
Interest received	400,784	507,183
Payments to suppliers and employees	(28,430,711)	(23,928,960)
Interest Paid	(213,432)	0
<b>Net cash generated by operating activities</b>	21(a) 13,724,112	18,457,012
<b>Cash flows from investing activities</b>		
Purchase of property, plant and equipment	(15,637,262)	(10,357,364)
Proceeds from sale of property, plant and equipment	243,745	576,966
Proceeds from/(acquisitions) of short-term deposits	(19,038,479)	5,000,000
<b>Net cash used in investing activities</b>	(34,431,996)	(4,780,398)
<b>Cash flows from financing activities</b>		
Repayment of borrowings	(48,261)	0
<b>Net cash used in financing activities</b>	(48,261)	0
<b>Net increase in cash and cash equivalents</b>	(20,756,145)	13,676,614
<b>Cash and cash equivalents at the beginning of the financial year</b>	37,597,068	23,920,454
<b>Cash and cash equivalents at the end of the financial year</b>	7 (a) 16,840,923	37,597,068

Notes to the financial statements are included on pages 10 to 28 and form part of financial statements

## Notes to the financial statements

### 1. General information

The Roper Gulf Regional Council (the "Council" or "RGRC") was established as a body corporate by a restructuring order under section 114C of the Local Government Act on 16 October 2007. The Council came into full operation on 1 July 2008, when it merged with other constituent councils to form the local government authority, also referred to as the Roper Gulf Regional Council. The new council incorporated six (6) local government bodies:

1. Borroloola Community Government Council;
2. Jilkminggan Community Government Council;
3. Mataranka Community Government Council;
4. Numbulwar Numburindi Community Government Council;
5. Nyirrangulung Mardulk Ngadberre Regional Council;
6. Yugul Mangi Community Government Council; and  
a large area of currently unincorporated land, the Gulf, Roper Valley, Stuart Plateau and Southern Arnhem Land.

Roper Gulf Regional Council registered office and its principal place of business is as follows:

**Registered office**  
P.O. Box 1321,  
Katherine, NT 0851

**Principal place of business**  
2 Crawford Street  
Katherine, NT 0850

The Council has its main office located in Katherine, Northern Territory. The business of the Council is conducted within the community government area situated in the Northern and Eastern Regions around Katherine.

The purpose of this financial report is to provide users with information about the stewardship of the Council and accountability for the resources entrusted to it, information about the financial position, performance and cash flow of the Council.

### 2. Application of new and revised Accounting Standards

#### 2.1 Amendments to AASBs and Interpretations that are mandatorily effective for the current year

In the current year, the Council has adopted the following standards and the related consequential amendments to other AASB Standards that are effective for an annual period that begins on or after 1 July 2019.

AASB 15 'Revenue from Contracts with Customers' and the relevant amending standards

AASB 16 'Leases'

AASB 1058 'Income of Not-for-Profit Entities'

The transition provisions of the standards allow an entity not to restate comparatives which the Council has adopted and hence not restated the comparative financial statements.

AASB 15 and AASB 1058 when read in conjunction, requires Council to consider the nature of each grant and contract entered into where the council receives an asset at less than fair value. The grant or contract must be assessed to its enforceability and specificity of the obligations to be met by Council in consideration of the asset. If the grant or contract is enforceable, the proportion of the obligation fulfilled is recognised as income in the current year and the balance as a liability.

The Council receives grants from the Australian and Northern Territory governments whereby cash is received in consideration of an obligation to deliver services or construct buildings and/or infrastructure. These grants are enforceable and unexpended funds returned if the grant obligations are not met and therefore are subject to the standards. The application of the standards is very similar to the previous treatment of unexpended grants and therefore does not have a material effect on the financial statements for 30 June 2020..

AASB 16 requires Council to recognise an operating lease for significant assets as a liability equal to the total lease payments for the term of the lease less an indicative interest rate applicable to financial borrowing. The standard also requires the recognition of the asset subject to the operating lease measured, initially, at the value of the future lease payments and amortised over the term of the lease.



In application of the standard, the Council leases land in communities from the Aboriginal Land Trust in accordance with Section 19 of the *Aboriginal Land Rights Act*, on which Council controls buildings and other improvements. The leases are operating lease with no transfer of ownership at the end of the term of the lease. As the fair value of underlying asset and the lease is significant, AASB applies and the Right to Use asset and lease liabilities have been recognised as at 30 June 2020.

### 3. Significant accounting policies

#### Financial reporting framework

The financial statements are general purpose financial statements that have been prepared in accordance with the Local Government Act, the Local Government (Accounting) Regulations and the Australian Accounting Standards and professional pronouncements so as to present fairly the financial position of the Council as at 30 June 2020. The Council is a not-for-profit entity for financial reporting purposes.

The financial statements were authorised for issue by the Chief Executive Officer on ??????????.

#### The Local Government Reporting Entity

The resources Council controls to carry on its functions have been included in the financial statements forming part of the report.

A summary of activities listing along with their contribution to the operating result is provided in the notes to the financial statements. In the process of reporting on the local government as a single unit, all transactions and balances between those activities (for example, loans and transfers between activities) have been eliminated.

#### Basis of preparation

The financial statements have been prepared on the basis of historical cost, except for Land, Building, Infrastructure and Roads that are measured at revalued amounts or fair values at the end of each reporting period, as explained in the accounting policies below.

Historical cost is generally based on the fair values of the consideration given in exchange for goods and services. All amounts are presented in Australian dollars, unless otherwise noted.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date, regardless of whether that price is directly observable or estimated using another valuation technique. In estimating the fair value of an asset or a liability, the Council takes into account the characteristics of the asset or liability if market participants would take those characteristics into account when pricing the asset or liability at the measurement date. Fair value for measurement and/or disclosure purposes in these financial statements is determined on such a basis, except for measurements that have some similarities to fair value but are not fair value, such as net realisable value in AASB 102 'Inventories' or value in use in AASB "Impairment of Assets"

In addition, for financial reporting purposes, fair value measurements are categorised into Level 1, 2 or 3 based on the degree to which the inputs to the fair value measurements are observable and the significance of the inputs to the fair value measurement in its entirety, which are described as follows:

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date;
- Level 2 inputs are inputs, other than quoted prices included within Level 1, that are observable for the asset or liability, either directly or indirectly; and
- Level 3 inputs are unobservable inputs for the asset or liability.

The following significant accounting policies have been adopted in the preparation and presentation of the financial report:

#### (a) Revenue and Other Income

The Council recognises revenue at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

#### Grants, Donations and other Contributions

The Council recognises revenue under AASB 1058 *Income of Not-for-Profit Entities* (AASB 1058) or AASB 15 *Revenue from Contracts with Customers* (AASB 15) when appropriate. In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council

expects to be entitled in a contract with a customer. In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

#### Rates

Rates are enforceable debt linked to rateable property that will be recovered when the property is sold, and therefore control normally passes at the time of levying, or where earlier upon receipt of rates paid in advance. The rating period and reporting period for the Council coincide and accordingly, all rates levied for the year are recognised as revenues.

All revenue is stated net of the amount of goods and services tax (GST).

#### **(b) Leasing**

##### Council as lessor

Rental income from operating leases is recognised on a straight-line basis over the term of the relevant lease. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised on a straight-line basis over the lease term.

##### Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

##### **i) Right-of-use assets**

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets. The right-of-use assets are also subject to impairment. Refer to the accounting policies in section (s) Impairment of non-financial assets.

##### **ii) Lease liabilities**

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

##### **iii) Short-term leases and leases of low-value assets**

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

#### **(c) Employee benefits**

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities recognised in respect of short-term employee benefits, are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

Liabilities recognised in respect of long term employee benefits are measured as the present value of the estimated future cash outflows to be made by the Council in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

#### **(d) Income tax**

The Council is tax exempt under section 50-25 of the *Income Tax Assessment Act 1997*, being a local governing body.

**(e) Property, plant and equipment**

Property plant and equipment other than Land, Building, Site Improvement and Structure and Roads is carried at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Asset Recognition Threshold

Purchase of property, plant and equipment are recognised initially at cost in the statement of financial position, except for purchases costing less than \$5,000 which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total).

Revaluations

Land, Building, Site Improvement and Structure and Roads are measured at fair value, in accordance with AASB 116 Property, Plant and Equipment and AASB 13 Fair Value Measurement.

Following initial recognition at cost, Land, Building, Site Improvement and Structure and Roads are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Valuations are conducted in sufficient frequency (from 3 to 5 years) to ensure that the carrying amounts of assets did not differ materially from the assets' fair values as at the end of reporting date. The regularity of independent valuations depends upon the volatility of movements in market values of relevant assets.

A comprehensive revaluation of entire Land, Building, Site Improvement and Structure and Roads of the Council as of 30 June 2018 was conducted by Public Private Property Pty Ltd. Accordingly, the carrying amount of the assets (Land, Building, Site Improvement and Structure and Roads) after revaluation is the restated amount calculated by eliminating any accumulated depreciation as at revaluation date against the gross carrying amounts of the assets.

Revaluation adjustments are made on a class basis. Any revaluation increment upon appraisal is recognised in other comprehensive income and credited to the asset revaluation reserve in equity. To the extent that any revaluation decrease or impairment loss has previously been recognised in profit or loss, a revaluation increase is credited to profit or loss with the remaining part of the increase recognised in other comprehensive income.

Revaluation decrements are recognised upon appraisal or impairment testing, with the decrease being charged to other comprehensive income to the extent of any asset revaluation reserve in equity relating to this asset and any remaining decrease recognised in profit or loss. Any revaluation reserve remaining in equity on disposal of the asset is transferred to accumulated funds.

Depreciation

Depreciable property, plant and equipment are written off to their estimated residual values over their estimated useful lives to the Council using, in all cases, the straight line method.

Useful lives, residual values and depreciation methods are reviewed at each reporting period and necessary adjustments are recognised in the current or future reporting periods, as appropriate.

The estimated useful lives used for each class of depreciable assets are:

<b>Class of Fixed Asset</b>	<b>Useful Life</b>
Buildings and Infrastructure	20-50 years
Plant and Equipment	5-20 years
Furniture, Fixtures and Fittings	5-15 years
Motor Vehicles	3-7 years
Roads	12-100 years

Impairment

Property, plant and equipment were assessed for impairment at 30 June 2019. Where indications of impairment exists, the assets' recoverable amount is estimated and an impairment adjustments is made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less cost to sell and value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows and the asset would be replaced if the Council were deprived of the asset, value in use is taken to be its depreciated replacement cost.

Derecognition

An item of property, plant and equipment is derecognised upon disposal or where no future economic benefits are expected from its use or disposal.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are recognised in profit or loss. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to the accumulated funds.

#### Land under Roads

The Council has elected not to value or recognise as an asset land under roads acquired prior to 1 July 2008 in accordance with the election available under AASB 1051 *Land under Roads*. Land under roads acquired after 1 July 2008 will be recognised at cost. The cost of the land under roads will be the fair value as at the date of the acquisition.

#### Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

#### **(f) Provisions**

Provisions are recognised when the Council has a present obligation (legal or constructive) as a result of a past event, it is probable that the Council will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the end of the reporting period, taking into account the risks and uncertainties surrounding the obligation. When a provision is measured using the cash flows estimated to settle the present obligation, its carrying amount is the present value of those cash flows (where the effect of the time value of money is material).

When some or all of the economic benefits required to settle a provision are expected to be recovered from a third party, a receivable is recognised as an asset if it is virtually certain that reimbursement will be received and the amount of the receivable can be measured reliably.

#### **(g) Financial instruments**

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognised immediately in profit or loss.

#### **Financial assets**

All regular way purchases or sales of financial assets are recognised and derecognised on a trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

All recognised financial assets are measured subsequently in their entirety at either amortised cost or fair value, depending on the classification of financial assets.

#### Debt instruments

Debt Instruments are financial assets with fixed or determinable payments that the Council has the positive intent and ability to hold to maturity. Subsequent to initial recognition, Debt instruments are measured at amortised cost. Interest income is recognised by applying the effective interest method.

#### Effective interest method

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts (including all fees on points paid or received that form an integral part of the effective interest rate, transaction costs and other premiums or discounts) excluding expected credit losses, through the expected life of the debt instrument, or (where appropriate) a shorter period, to the gross carrying amount on initial recognition.

Income is recognised on an effective interest basis for debt instruments other than those financial assets classified as at FVTPL.

#### Impairment of financial assets

The council recognises a loss allowance for expected credit losses on investment in debt instruments that are measured at amortised cost of trade receivables. The amount of expected credit losses is updated at each reporting date to reflect changes in credit risk since initial recognition of financial instrument.

The Council recognises lifetime ECL for trade receivables. The expected credit losses on these financial assets are estimated using a provision matrix based on the Council's historical credit loss experience, adjusted for factors that are specific to the debtors, general economic conditions and an assessment of both the current as well as the forecast direction of conditions at the reporting date, including time value of money where appropriate.

The Council recognises an impairment gain or loss in profit or loss for all financial instruments with a corresponding adjustment to their carrying amount through a loss allowance account.

#### De-recognition of financial assets

The Council derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another party. If the Council neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the Council recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the Council retains substantially all the risks and rewards of ownership of a transferred financial asset, the Council continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

On de-recognition of a financial asset in its entirety, the difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

### **Financial liabilities**

#### Financial liabilities

Financial liabilities are measured subsequently at amortised cost using the effective interest method or at FVTPL.

#### Financial liabilities measured subsequently at amortised cost

Financial liabilities that are not measured at FVTPL, not contingent to the acquirer and not held for trading, are measured subsequently at amortised cost using the effective interest method.

The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments through the expected life of the financial liability, or (where appropriate) a shorter period, to the amortised cost of the financial liability.

#### Financial liabilities at FVTPL

All other financial liabilities except measured at amortised cost are measured at fair value, with any gains or losses arising on changes in fair value recognised in profit and loss.

#### De-recognition of financial liabilities

The Council derecognises financial liabilities when, and only when, the Council's obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

### **(h) Goods and services tax**

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

- where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or
- for receivables and payables which are recognised inclusive of GST.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

### **(i) Critical accounting judgments and key sources of estimation uncertainty**

In the application of the Council's accounting policies, which are described in note 3, the directors are required to make judgments, estimates and assumptions about carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The following are significant management judgements and estimates in applying the accounting policies of the Council that have the most significant effect on the financial statements.

#### Useful Lives of Depreciable Assets

The Council estimates the useful lives of depreciable assets based on the period over which the assets are expected to be available for use. The estimated useful lives of property and equipment are reviewed periodically and are updated if expectations differ from previous estimates due to physical wear and tear, technical or commercial obsolescence and legal or other limits on the use of the assets.

#### Fair Value of Non-Financial Assets

Management uses valuation techniques to determine the fair value of non-financial assets. This involves developing estimates and assumptions consistent with how market participants would price the asset. Management bases its assumptions on observable data as far as possible but this is not always available. In that case management uses the best information available. Estimated fair values may vary from the actual prices that would be achieved in an arm's length transaction at the reporting date (see Note 12).

#### Calculations of Loss allowance

When measuring ECL the Council uses reasonable and supportable forward looking information, which is based on assumptions for the future movement of different economic drivers and how these drivers will affect each other.

Loss default is an estimate of the loss arising on default. It is based on the difference between the contractual cash flows due and those that the lender would expect to receive. Probability of default is an estimate of the likelihood of default over a given time horizon, the calculation of which includes historical data, assumptions and expectations of future conditions.

The council estimates loss rates on trade receivables based on the payment profile of the rates and fees & charges over a period of 36 months before 1 July 2018 or 1 July 2019 respectively and the corresponding historical losses experienced within the period. Historical credit loss rates are adjusted to reflect current and forward looking information on macroeconomic factors such as ability of the ratepayers and residents to settle the outstanding rates. There are no material receivables that have been subject to a re-negotiation of repayment terms.

#### **(j) Functions**

Revenues and expenses have been attributed to the following functions/activities. The Council believes that it is not practical at this stage to reliably attribute the carrying amounts of the assets to the functions/activities. Functions have been broken down to the following components:

##### General Public Services

Administrative, legislative and executive affairs, financial and fiscal affairs, general research and general services.

##### Economic Affairs

General economic, agriculture and forestry, fuel and energy, other labour and employment affairs, CDEP/RJCP, transport and other industries, saleyards and tourism.

##### Environmental Protection

Waste management, pollution reduction, protection of biodiversity and landscape and protection and remediation of soil, groundwater and surface water.

##### Housing and Community Amenities

Housing, housing and community development, water supply and street lighting.

##### Health

Well baby clinics, dental health services and home nursing services, nursing and convalescent home services, immunisation, infant nutrition and child health, family planning services.

##### Recreation, Culture and Religion

Facilities and venues, recreation parks and reserves, culture and religion services, museums and libraries.

Education

Administration, inspection, support, operation, etc of education programs and services.

Social Protection

Outlays on day care services, family day care, occasional care and outside school hours care, aged services, shelter protection, drug and alcohol treatment programs.

#### 4. Revenue and other income

##### a) Grants and contributions

	2020 \$	2019 \$
Operating grant - Australian Government	4,793,986	1,624,589
Operating grant - NT Government	4,466,940	4,066,929
Special purpose grant - Australian Government	9,783,876	7,353,017
Special purpose grant - NT Government	3,094,999	2,951,357
Capital grant - Australian Government	135,921	26,343
Capital grant - NT Government	2,101,224	1,251,319
Other grants and contributions	52,950	58,677
<b>Total grants and contributions</b>	<b>24,429,896</b>	<b>17,332,231</b>

##### b) User charges and fees

	2020 \$	2019 \$
Property lease rental fee	458,606	388,733
Other user charge	145,173	251,400
<b>Total user charges and fees</b>	<b>603,779</b>	<b>640,133</b>

##### c) Rates and other charges

	2020 \$	2019 \$
General rate income base	1,452,955	1,213,594
Domestic waste charge income base	1,235,101	1,024,682
Special rate base	76,125	75,120
<b>Total rates and other charges</b>	<b>2,764,181</b>	<b>2,313,396</b>

##### d) Other revenue

	2020 \$	2019 \$
Reimbursement income	33,026	178,580
Service fee	702,571	686,961
Contract fees – Federal and NT Government	859,420	1,265,313
Donations and Gifts	11,342,788	17,498,931
Other operating income	696,989	909,343
<b>Total other revenue</b>	<b>13,634,795</b>	<b>20,539,128</b>

#### 5. Expenses

##### a) Employee costs

	2020 \$	2019 \$
Salaries wages and leave entitlements	13,906,645	14,975,449
Superannuation	1,357,892	1,468,597
Workers compensation	361,063	352,552
Allowances and other staff costs	1,308,000	1,343,786
<b>Total employee costs</b>	<b>16,933,598</b>	<b>18,140,384</b>



**b) Materials and contracts**

	2020 \$	2019 \$
Consultants	658,498	777,685
Contractors	5,845,566	3,938,261
Materials	911,208	788,428
<b>Total materials and contracts</b>	<b>7,415,272</b>	<b>5,504,374</b>

**c) Depreciation & Amortisation**

	2020 \$	2019 \$
Buildings, Roads & Infrastructure	3,563,012	3,281,876
Plant & Equipment	852,191	717,514
Furniture & Fittings	22,204	8,840
Motor Vehicles	734,511	707,309
<b>Total Depreciation &amp; Amortisation</b>	<b>5,171,917</b>	<b>4,715,539</b>

**d) Finance Costs**

	2020 \$	2019 \$
Interest on lease liabilities	213,432	0
<b>Total Finance Costs</b>	<b>213,432</b>	<b>0</b>

**e) Other expenses**

	2020 \$	2019 \$
Accounting and audit fees	47,245	73,075
Advertising	29,394	14,645
Bad debts expense	127,781	21,364
Bank fees and charges	6,552	11,856
Chairman and councillor payments	325,116	322,625
Communication	635,720	779,235
Contributions and donations	3,000	35,258
Cost of sales	377,966	400,700
Food and catering	451,489	422,100
Freight	142,951	103,915
Fuel and oil	457,962	514,837
Insurance	765,689	589,399
Leases	263,915	747,897
Legal fees	26,072	7,622
Licenses and registrations	170,367	146,805
Memberships and subscriptions	99,460	96,360
Repairs and maintenance	11,187	32,729
Printing and stationeries	49,069	167,121
Software and computer expenses	27,341	44,245
Trainings and seminars	90,264	178,720
Travel and accommodation	527,558	822,644
Utilities	896,479	930,473
Other expenses	2,889,129	1,151,626
	<b>8,421,706</b>	<b>7,615,251</b>

**6. Gain on Disposal of Assets**

	2020 \$	2019 \$
Gains on disposal of assets	243,745	547,941

**7. (a) Cash and Cash equivalents**

	2020 \$	2019 \$
Cash at Banks	16,840,923	37,597,068

**7 (b) Short Term Deposits**

	2020 \$	2019 \$
Term Deposit – National Australia Bank	4,038,479	0
Term Deposit – Bank of Queensland	5,000,000	0
Term Deposit – MyState Bank	3,000,000	0
Term Deposit – Macquarie Bank	2,000,000	0
Term Deposit - AMP	5,000,000	0
	<b>19,038,479</b>	<b>-</b>

**7 (c) Interest Income**

	2020 \$	2019 \$
Interest Income	400,784	507,183

Interest rates on business accounts ranged from 0% to 1.1% in 2020 and 0.6% to 1.03% in 2019.

**8. Trade and other receivables**

	2020 \$	2019 \$
Trade receivables	341,399	242,858
Allowance for doubtful debts	(9,117)	(24,641)
		218,217
Rates receivable	189,722	207,781
Allowance for doubtful rates receivable	(44,693)	(50,413)
		157,368
Accrued Income	493,151	1,334,188
	<b>970,462</b>	<b>1,709,773</b>

The movement in the allowance for doubtful debts is reconciled as follows:

Balance at the beginning of the year	75,054	53,691
Impairment loss recognized on receivable	(21,244)	21,363
<b>Balance at the end of the year</b>	<b>53,810</b>	<b>75,054</b>

The average credit period on sales of goods and services is 30 days. No interest is charged on trade receivables, however interest is charged at 18% per annum on outstanding rates. The collectability of receivables is assessed

periodically and if there is objective evidence that Council will not be able to collect all amounts due, the carrying amount is reduced for impairment.

The level of outstanding receivables is reported to council monthly and benchmarks are set and monitored for acceptable collection performance.

The Council applies AASB 9 simplified approach to measure expected credit losses using a lifetime expected loss allowance for all trade receivables. Rates receivables are separated from other trade receivables due to the difference in payment terms and security for rates receivables.

#### Ageing of receivables

	Gross Amount \$	Past due and impaired		Past due but not impaired		
		Current 0-30 days \$	31-60 days \$	61-90 days \$	> 90 days \$	
<b>2020</b>						
Trade receivables	341,399	9,117	311,729	18,065		2,488
Other receivables	189,722	44,693				145,029
Accrued Income	493,151		493,151			
	<b>1,024,272</b>	<b>53,810</b>	<b>804,880</b>	<b>18,065</b>	<b>-</b>	<b>147,517</b>
<b>2019</b>						
Trade receivables	242,858	24,641	199,315	2,581	2,803	23,726
Other receivables	207,781	50,413				157,368
Accrued Income	1,334,188		1,334,188	-	-	-
	<b>1,784,828</b>	<b>75,054</b>	<b>1,533,503</b>	<b>2,581</b>	<b>2,803</b>	<b>170,886</b>

The Council does not hold any financial assets with terms that have been renegotiated, but which would otherwise be past due or impaired. The other classes of receivables do not contain impaired assets. The Council does not hold any collateral over any receivables balances.

#### 9. Inventories

	2020 \$	2019 \$
Workshop Inventory	50,828	35,584
Diesel Fuel	127,957	117,192
Opal Fuel	51,901	45,954
<b>Total inventories</b>	<b>230,686</b>	<b>198,730</b>

#### 10. Other Current Assets

	2020 \$	2019 \$
Others	179,870	7,335
<b>Total other current assets</b>	<b>179,870</b>	<b>7,335</b>

#### 11. Property, plant and equipment

2020	2019
------	------

	\$	\$
<b>Carrying amounts of:</b>		
Land and improvements	4,223,000	4,223,000
Right-Of-Use-Asset	5,415,489	0
Buildings and infrastructure	51,203,999	52,751,142
Roads	4,423,032	4,691,611
Plant and equipment	3,625,800	4,184,946
Furniture and fixtures	186,524	208,727
Motor vehicles	2,422,989	2,440,970
Capital work in progress	9,701,277	2,236,367
	<b>81,202,108</b>	<b>70,736,763</b>

The Council's freehold land and buildings are stated at their revalued amounts, being the fair value at the date of revaluation, less any subsequent accumulated depreciation and subsequent accumulated impairment losses. The fair value measurements of the Council's freehold land and buildings as at 30 June 2018 were performed by Public Private Property Pty Ltd, independent valuers not related to the Council. Messrs. Public Private Property Pty Ltd are members of the Institute of Valuers of Australia, and they have appropriate qualifications and recent experience in the fair value measurement of properties in the relevant locations.

There has been no change to the valuation technique since last valuations and no change between levels of assets. Council assets are revalued after every three years as per council's policy. The next revaluations are due in 2021.

Details of the Council's freehold land and buildings and information about the fair value hierarchy as at 30 June 2020 are as follows:

	Level 2 \$	Level 3 \$	Fair value as at 30/06/2020 \$
Land	4,223,000		4,223,000
Buildings and Infrastructure	4,562,557	46,641,442	51,203,999
Roads		4,423,033	4,423,033
	8,785,557	51,064,475	59,850,032

Comparative fair value of Council's freehold land & buildings as at 30 June 2018 were as follow:

	Level 2 \$	Level 3 \$	Fair value as at 30/06/2019 \$
Land	4,223,000	-	4,223,000
Buildings and Infrastructure	4,562,557	48,188,585	52,751,142
Roads	-	4,691,611	4,691,611
	8,785,557	52,880,196	61,665,753

The fair value of the Council land was determined based on the market comparable approach that reflects recent transaction prices for similar land.

For the purpose of building, these have been segregated as specialised and non-specialised buildings. The fair value of the specialised buildings, roads and other infrastructure was determined using the cost approach that reflects the cost to a market participant to construct assets of comparable utility and age, adjusted for obsolescence. The significant inputs include the estimated construction costs and other ancillary expenditure of \$107,500,491 and a depreciation factor applied to the estimated construction cost of approximately 1% - 10%. A slight increase in the depreciation factor would result in a significant decrease in the fair value of the buildings, and a slight increase in the estimated construction costs would result in a significant increase in the fair value of the buildings, and vice versa.

The fair value of non –specialised buildings was determined based on income approach using future cash generating capability of the asset based on current market expectations. Any change in estimated rental yield on property may have significant impact on the fair value buildings.

***Impairment losses recognised in the year***

Property, plant and equipment were assessed for impairment at 30 June 2019. Where indications of impairment exists, the assets' recoverable amount is estimated and an impairment adjustments is made if the asset's recoverable amount is less than its carrying amount. No impairment losses have been recognised in the current year profit or loss. (2018: nil)

## Property, plant and equipment (cont'd).

(\$)

	Capital Work in Progress	Land and improvements	Right of Use	Buildings and infrastructure	Roads	Plant and Equipment	Furniture and Fixture	Motor Vehicle	Total
<b>Cost or valuation</b>	Cost	Fair Value		Fair Value	Fair Value	Cost	Cost	Cost	
Balance at 1 July 2018	1,267,808	4,223,000		50,812,690	4,710,792	11,409,938	135,898	7,859,444	80,419,569
Additions	2,186,144			3,788,790	260,466	2,402,997	160,316	1,558,652	10,357,365
Disposals	(1,217,585)	-		1,163,039		(547,602)	54,545	(1,285,523)	(1,833,125)
Revaluation Adjustment	-					-			
<b>Balance at 30 June 2019</b>	<b>2,236,367</b>	<b>4,223,000</b>		<b>55,764,519</b>	<b>4,971,258</b>	<b>13,265,333</b>	<b>350,759</b>	<b>8,132,573</b>	<b>88,943,809</b>
Additions/Transfers	7,464,910	-	5,574,768	1,588,010	-	293,045	-	716,529	15,637,262
Disposals/Transfers		-				(382,112)		(635,795)	(1,017,907)
Revaluation Adjustment	-	-		-		-		-	-
<b>Balance at 30 June 2020</b>	<b>9,701,277</b>	<b>4,223,000</b>	<b>5,574,768</b>	<b>57,352,529</b>	<b>4,971,258</b>	<b>13,176,265</b>	<b>350,759</b>	<b>8,213,308</b>	<b>103,563,163</b>
<b>Accumulated depreciation and impairment</b>									
Balance at 1 July 2018	-	-		(0)	11,147	8,905,584	133,192	6,245,683	15,295,606
Depreciation Expense	-			3,013,377	268,498	717,514	8,840	707,309	4,715,538
Eliminated on disposals of assets						(542,710)	-	(1,261,389)	(1,804,099)
Revaluation Adjustment						-		-	
<b>Balance at 30 June 2018</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,013,377</b>	<b>279,646</b>	<b>9,080,388</b>	<b>142,031</b>	<b>5,691,603</b>	<b>18,207,045</b>
Depreciation Expense	-		159,279	3,135,153	268,579	852,191	22,204	734,511	5,171,917
Eliminated on disposals of assets						(382,112)		(635,795)	(1,017,907)
Revaluation Adjustment									
<b>Balance at 30 June 2019</b>	<b>-</b>	<b>-</b>	<b>159,279</b>	<b>6,148,530</b>	<b>548,225</b>	<b>9,550,466</b>	<b>164,235</b>	<b>5,790,319</b>	<b>22,361,055</b>
<b>Consolidated book value as at 30 June 2019</b>	<b>9,701,277</b>	<b>4,223,000</b>	<b>5,415,489</b>	<b>51,203,999</b>	<b>4,423,033</b>	<b>3,625,799</b>	<b>186,523</b>	<b>2,422,989</b>	<b>81,202,109</b>
Range of estimated useful life in years				20 - 100	Under 100 Yrs	5-20	5-15	3-7	-

**12. Trade and other payables**

(a)	(b) 2020 (c) \$	(d) 2019 (e) \$
Trade payables	1,411,944	1,294,295
Accrued expenses	485,231	372,547
Other	467,438	295,811
	<u>2,364,612</u>	<u>1,962,653</u>

The average credit period on purchases of goods and services from the suppliers is one month. Generally, no interest is charged on the Trade Payables

**13. Borrowings**

(f)	(g) 2020 (h) \$	(i) 2019 (j) \$
<b>Current</b>		
Lease Liabilities	52,203	0
	<u>52,203</u>	<u>0</u>
<b>Non-current</b>		
Lease Liabilities	5,474,304	0
	<u>5,474,304</u>	<u>0</u>

(a)  
(b)  
**14. Grant Liabilities**

(k)	(l) 2020 (m) \$	(n) 2019 (o) \$
Grants received in advance.	10,469,405	12,140,250
	<u>10,469,405</u>	<u>12,140,250</u>

Grant liabilities amount includes unspent grants amounting to \$ and grants received in advance of \$.

**15. Provisions**

(p)	(q) 2020 (r) \$	(s) 2019 (t) \$
Employee benefits	1,715,623	1,681,639
<b>Current</b>		
Annual leave	1,038,539	945,099
Long service leave	319,226	366,489
	<u>1,357,765</u>	<u>1,311,588</u>
<b>Non-current</b>		
Long service leave	<u>357,858</u>	<u>370,051</u>

(c) The provision for employee benefits represents annual leave and vested long service leave entitlements accrued by employees. The increase or decrease in the carrying amount of the provision for the current year results from the change in the number of employees as well as leave encashment by the eligible employees.

## 16. Commitments

### (d) Leases

Operating leases relate to property, equipment and motor vehicles. The property leases have term from one to three years with no option to extend. The rent is a fixed monthly amount and the Council does not have an option to purchase the building at the expiry of the lease term. A rent review may be performed annually to allow for Consumer Price Index changes. The equipment and motor vehicle operating leases have fixed periods from three to five years. There is no option to purchase the leased equipment and vehicles at the expiry of the leases.

	(u) 2020	(w) 2019
	(v) \$	(x) \$
<b>Non-cancellable operating lease commitments</b>		
Within 1 year	179,939	306,582
More than 1 year but less than 5 years	194,375	379,917
Balance at end of financial year	<u>374,314</u>	<u>686,499</u>

## 17. Grant obligations

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:

### (a) Unexpended Grants

(y)	(aa) 2020	(cc) 2019
(z)	(bb) \$	(dd) \$
Special purpose grant - Australian Government	952,742	2,066,645
Special purpose grant - NT Government	3,476,812	2,225,672
Capital grant - Australian Government	580,196	343,658
Capital grant - NT Government	5,457,467	7,917,879
Other grants and contributions	1,828	88,068
<b>Total grants and contributions</b>	<u>10,469,045</u>	<u>12,641,922</u>

### (b) Reconciliation of unexpended grants

(ee)	(gg) 2020	(ii) 2019
(ff)	(hh) \$	(jj) \$
Unexpended grants as at 1 July	12,641,922	4,836,540
Grants received during the year	24,433,487	17,332,231
Grants expended during the year	26,606,364	9,526,849
<b>Total unexpended grants at 30 June</b>	<u>10,469,045</u>	<u>12,641,922</u>

## 18. Contingent Liabilities

### (e)

(f) As at 30 June 2020, there are no contingent liabilities.

## 19. Financial Risk Management

### (g)

(h) The main risks Roper Gulf Regional Council is exposed to through its financial instruments are credit risk, liquidity risk, market risk and interest rate risk.

### (i)

(j) The Council's financial instruments consist mainly of Debt instruments (Investments & trade and other receivables) and trade & other payables.

### (k)

### (l)



- (m)  
(n)  
(o)  
(p)

**(a) Risk Management Objectives**

(q) The Council has given the Chief Executive Officer (CEO) the power to invest funds of the Council. The Council's objective is to minimise financial risk by investing only in short term deposits with local banks. Before any investments are made, banks are contacted by the Finance Committee to obtain available rates; the Finance Committee will present the information to the CEO who will approve the investment to be made. Monthly reports on investments are prepared and given out at council meetings. The CEO and Finance Committee of the Council receive monthly investment summaries from banks confirming the amount of investments.

(r)

**(b) Credit Risk**

(s) Credit risk is the risk that counterparty may fail to discharge an obligation to the Council. The Council is exposed to this risk for various financial instruments arising from receivables in the conduct of its operations. The Council minimises risk by only investing cash in government guaranteed financial institutions and reputed Australian banks.

(t)

(u) The Council continuously monitors defaults of customers and believes that it does not have any significant credit risk exposure to any other counter party or group of counter parties as the Council actively manages credit risk by following up outstanding debtors.

(v)

(w) The Council does not have a material credit risk exposure relating to term deposits and bank accounts held with the Traditional Credit Union and Commonwealth Bank of Australia.

(x)

(y) The Council believes that it does not have any significant credit risk exposure to any other counter party or group of counter parties as the Council actively manages credit risk by following up outstanding debtors.

(z) None of the Council's financial assets are secured by collateral or other credit enhancements. An ageing analysis of the Council's trade and other receivables is disclosed in Note 8.

(aa)

**(c) Liquidity Risk**

(bb) Liquidity risk or funding risk is the risk that an entity will encounter difficulty in raising funds to meet commitments associated with financial instruments. Liquidity risk may also result from the inability to sell financial assets quickly at their fair values.

(cc)

(dd) The Council reduces its exposure to liquidity risk by monitoring its cash flows closely through rolling future cash flows and monitoring the ageing of receivables and payables.

(ee)

(ff) The Council maintains cash and cash equivalents deemed sufficient to finance its operations. Excess cash are invested in short-term investments to achieve maximum returns.

(gg)

(hh) The following table details the Council's remaining contractual maturity for its non-derivative financial liabilities with agreed repayment periods. The tables have been drawn up based on the undiscounted cash flows of financial liabilities based on the earliest date on which the Council can be required to pay. The tables include both interest and principal cash flows (where relevant). The contractual maturity is based on the earliest date on which the Group may be required to pay

(ii)

		<b>30 June 2020</b>	
	<b>Notes</b>	<b>Within one year</b>	<b>Total</b>
		<b>\$</b>	<b>\$</b>
<b>Trade and other payables</b>	<b>12</b>	<b>2,364,615</b>	<b>2,364,615</b>
<b>Grant Liability</b>	<b>13</b>	<b>10,469,045</b>	<b>10,469,045</b>
		<b>12,833,660</b>	<b>12,833,660</b>
		<b>30 June 2019</b>	
		<b>\$</b>	<b>\$</b>
Trade and other payables	12	1,962,653	1,962,653
Grant Liability	13	12,140,250	12,140,250
		14,102,903	14,102,903

**(d) Market Risk**

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices.

The Council is exposed to market risk through its use of financial instruments and specifically to interest rate risks from its operating, investing and financing activities.

*Interest rate risk*

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period, whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The Council is exposed to interest rate risk primarily from its cash surpluses invested in short term interest bearing deposits. The deposits are only made with reputable financial institutions with maturity dates generally being no more than a year.

	Note	2020 \$	2019 \$
Short-term deposit	7(b)	<u>19,038,479</u>	<u>-</u>

The Council has not entered into any loans or other financial commitments that present exposure to interest rate risk as at the end of reporting period. Credit cards are the only short term financial instrument used by the Council and balances are cleared at month end.

Interest earned on term deposits after they mature may be affected by changes in market interest rates. The following table represents the effect to the statement of profit or loss and other comprehensive income (and corresponding effect to the cash value in the statement of financial position) when the current market interest rate is varied by a 100 basis point is anticipated to be a reasonable estimate of the maximum movement in market interest rates in financial year 2019-20.

	2020	
	+ 100 basis points \$	- 100 basis points \$
<b>Effect on statement of profit or loss and other comprehensive income</b>	-	-
	2019	
	+ 100 basis points \$	- 100 basis Points \$
Effect on statement of profit or loss and other comprehensive income	3,465	(3,465)

**(jj)****20. Key management personnel compensation****(kk)**

	(kk) 2020 (II) \$	(mm) 2019 (nn) \$
Short-term employee benefits	1,094,145	1,078,242
Post-employment benefits	16,145	13,727
	<u>1,110,290</u>	<u>1,091,969</u>

**(II)****(mm)****(nn)**

**21. Reserves**

	(oo) 2020	(qq) 2019
	(pp) \$	(rr) \$
Properties revaluation	<u>54,910,531</u>	<u>54,910,531</u>
	\$	\$
Balance at beginning of year	54,910,531	44,170,031
Increase arising on revaluation of properties	-	-
Balance at end of year	<u>54,910,531</u>	<u>54,910,531</u>

The properties revaluation reserve arises on the revaluation of land, buildings, infrastructure and roads. When revalued assets are sold, the portion of the revaluation reserve that relates to that asset is not transferred directly to retained earnings. Items of other comprehensive income included in the revaluation reserve will not be reclassified subsequently to profit or loss.

**22. Notes to the statement of cash flows****(oo)****(a) Reconciliation of loss for the year to net cash flows from operating activities****(ss)**

	(tt) 2020	(vv) 2019
	(uu) \$	(ww) \$
Surplus for the year	3,921,255	5,904,464
Adjustment For :		
Depreciation and amortisation	5,171,917	4,715,539
Net profit on disposal of assets	<u>(243,745)</u>	<u>(547,941)</u>
Operating profit before changes in working capital	8,849,427	11,125,779
Change in working capital:		
(Increase)/decrease in trade and other receivables	739,312	784,917
(Increase)/decrease in inventories	(31,956)	(49,963)
(Increase)/decrease in other assets	(172,535)	(2,000)
(Decrease)/increase in trade and other payables	401,958	(26,411)
(Decrease)/Increase in borrowings	5,574,768	0
Decrease)/increase in grant liability	(1,670,845)	1,797,613
(Decrease)/increase in provisions	33,984	(303,736)
Adjustment for other assets	-	-
Net change in working capital	<u>4,874,685</u>	<u>8,384,950</u>
Net cash flows generated from operating activities	<u>13,724,112</u>	<u>18,457,012</u>

**(xx)****(pp)****23. Remuneration of auditors**

	(yy) 2020	(aaa) 2019
	(zz) \$	(bbb) \$
Audit of the financial report	<u>54,943</u>	<u>73,989</u>

The auditor of Roper Gulf Regional Council is Deloitte Touche Tohmatsu.

**(qq)**

**24. Events after the reporting date**

(rr)

(ss) No matters or circumstances have arisen since the end of the financial year which significantly affected or may affect the operations of the Council, the results of those operations, or the state of affairs of the Council in future financial years.

## Appendix - Local Government Reporting

A summary of activities listing along with their contribution to the operating result and their net assets is provided below.

\$ in '000'

	General Public Services		Public Order & Safety		Economic Affairs		Environmental Protection		Housing and Community Amenities		Health		Recreation, Culture and Religion		Education		Social Protection		TOTAL	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>OPERATING REVENUE</b>																				
Income Rates	1431	1453	0	0	0	0	0	0	1315	1311	0	0	0	0	0	0	0	0	2746	2764
Income Council Fees and Charges	248	277	0	0	558	647	0	0	165	161	0	0	1	0	0	0	0	0	970	1085
Income Operating Grants Subsidies	8683	9541	0	0	1097	3254	0	0	1021	936	6	6	1307	1111	377	383	7509	6962	19999	22193
Income Investments	320	401	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	320	401
Income Contributions Donations	0	174	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	174
Income Reimbursements	10	9	0	0	0	0	0	0	0	19	0	0	0	0	0	0	5	5	15	33
Income Agency and Commercial Services	158	164	0	0	1481	1522	0	7	2652	2718	0	0	0	0	47	58	8771	8349	13109	12818
Income Capital Grants	2334	1168	2450	0	876	0	90	90	1731	862	474	33	43	43	0	0	98	41	8096	2237
Other Income	318	292	0	0	1	1	0	0	1	78	0	0	0	0	0	0	0	0	320	372
<b>TOTAL OPERATING REVENUE</b>	<b>13501</b>	<b>13478</b>	<b>2450</b>	<b>0</b>	<b>4013</b>	<b>5424</b>	<b>90</b>	<b>97</b>	<b>6885</b>	<b>6086</b>	<b>479</b>	<b>38</b>	<b>1351</b>	<b>1154</b>	<b>424</b>	<b>442</b>	<b>16382</b>	<b>15358</b>	<b>45575</b>	<b>42077</b>
<b>OPERATING EXPENSE</b>																				
Employee Expenses	6600	6728	0	0	578	500	0	0	4069	3926	0	0	672	572	229	169	5757	4977	17904	16873
Contract and Material Expenses	4567	3011	0	68	794	1256	23	11	2754	2389	0	6	384	317	74	64	2820	2813	11417	9936
Fleet, Plant & Equipment	296	237	0	0	10	7	1	0	510	402	0	0	14	12	0	0	228	208	1058	866
Depreciation, Amortisation & Impairment	5216	5172	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5216	5172
Other Operating Expenses	2882	4066	0	0	92	33	0	0	570	344	6	0	104	56	13	8	591	583	4258	5090
Finance Expenses	12	220	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	220
Internal Cost Allocations	-11138	-10111	0	0	1373	1316	1	5	2543	2529	0	0	1005	1185	150	150	6066	4926	0	0
<b>TOTAL EXPENSE</b>	<b>8434</b>	<b>9324</b>	<b>0</b>	<b>68</b>	<b>2846</b>	<b>3113</b>	<b>25</b>	<b>16</b>	<b>10445</b>	<b>9591</b>	<b>6</b>	<b>6</b>	<b>2180</b>	<b>2142</b>	<b>466</b>	<b>391</b>	<b>15463</b>	<b>13506</b>	<b>39865</b>	<b>38156</b>
<b>NET RESULT</b>	<b>5067</b>	<b>4154</b>	<b>2450</b>	<b>-68</b>	<b>1166</b>	<b>2311</b>	<b>65</b>	<b>81</b>	<b>-3560</b>	<b>-3504</b>	<b>474</b>	<b>33</b>	<b>-829</b>	<b>-988</b>	<b>-42</b>	<b>50</b>	<b>919</b>	<b>1852</b>	<b>5710</b>	<b>3921</b>
<b>CARRYING VALUE OF ASSETS</b>																				

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	14.4
<b>TITLE</b>	Concrete works including construction of loading ramp - Ngukurr Freight hub Project
<b>REFERENCE</b>	1031164
<b>AUTHOR</b>	Vikrant JAGARLAMUDI, Roads Coordinator

**RECOMMENDATION****That Council:**

- (a) **Awards the contract for Concrete Works including loading ramp (package 2) in Ngukurr Freight Hub Project to Yugul Mangi Development Aboriginal Corporation (YMDAC); and**
- (b) **Approves the use of common seal on the contract agreement**

**BACKGROUND**

On 20 March 2020 due to the COVID-19 pandemic, Australian Government announced the Biosecurity Act and imposed travel restrictions to remote communities in Northern Territory including Ngukurr. These restrictions made it difficult for contractors outside the community to assess the costs and undertake the works involved for the completion of the project.

In response to this situation, Council approved to divide the Ngukurr Freight hub project in to four smaller contracts to allow a local Indigenous business YMDAC in the community to undertake some of the works required.

To enable the above process, Council obtained a one-off exemption from complying with tender process from the then Department of Local Government, Housing and Community Development (DLHCD).

**ISSUES/OPTIONS/SWOT**

In the exemption certificate, DLHCD has approved Council to enter in to a contract with YMDAC to undertake Earthworks, pavements and drainage (package1) and concrete works including loading ramp (package 2).

Council approved awarding of package 1 to YMDAC in the Finance Committee Meeting on 25 August 2020. Earthwork and pavements have commenced and are expected to end by 31 October 2020.

The apportioning of the project in to smaller contracts helped the local contractor to increase their capacity to undertake similar projects in future and also contributed to local employment of people in the community.

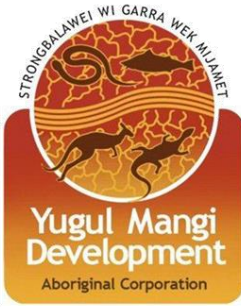
It is recommended that Council award this contract to Yugul Mangi Development Aboriginal Corporation for a total cost of \$392,730 (GST excl).

**FINANCIAL CONSIDERATIONS**

This component is within the budget.

**ATTACHMENTS**

- 1 Ngukurr Concrete Works with Ramp QUOTE.pdf



**Yugul Mangi Development Aboriginal Corporation**

Local Decision Making Board Ngukurr Community

ICN 7046 | ABN 40 710 772 364

CMB 6, Ngukurr NT 0852

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2<sup>nd</sup> October 2020

**Vikrant Jagarlamudi**

Roads Coordinator

Roper Gulf Regional Council

**Quotation for Variation**

**Ngukurr Freight Hub, Earthworks, Pavements and Drainage**

<i>Description</i>	<i>Amount</i>	<i>Totals</i>
<b>Ngukurr Freight Hub</b>		
<b>Quotation for Variation – Concreting Works at Intersections</b>		
Includes supply of SL82 reinforced plus poly and chairs for 700m2 of intersections, Supply of 10mm diamond dowels for control joint, labour, accommodation and meals	\$106,010.00	
Concrete supply quote at qty 140m3 @ \$1014 per metre plus gst	\$141,960.00	
Subtotal		\$247,970.00
<b>Ngukurr Freight Hub</b>		
<b>Quotation for Variation – Concreting works to Construct Ramp</b>		
Includes supply of all steel for reinforcement for walls and main slab, supply of blocks and all block work	\$94,060.00	
Concrete supply quote at qty up to 50m3 @ \$1014 per metre plus gst	\$50,700.00	
Subtotal		\$144,760.00
<b>Subtotal</b>		<b>\$392,730.00</b>
<b>GST</b>		<b>\$39,273.00</b>
<b>Total</b>		<b>\$432,003.00</b>

Note that exact m3 for concrete on ramp is the maximum estimate of 50m3. YMDAC to invoice only actual m3 used on the job.

Sincerely,

**Paul Francis**

Chief Executive Officer

Yugul Mangi Development Aboriginal Corporation

**GENERAL BUSINESS**



<b>ITEM NUMBER</b>	14.5
<b>TITLE</b>	Roper Gulf Regional Council Strategic Plan 2022-2027
<b>REFERENCE</b>	1031711
<b>AUTHOR</b>	Marc GARDNER, General Manager Corporate Services and Sustainability

**RECOMMENDATION**

**That the Council**

- (a) Endorses the project to develop a Strategic Plan for 2021/22 to 2025/26;**
- (b) Approves an amendment to Council’s budget for \$50,000 for the Strategic Plan project.**

**BACKGROUND**

At the very basis of Roper Gulf Regional Council’s direction is a Strategic Plan that outlines the Vision, Mission, goals and strategies of the organisation. The primary role of the Council amongst other things is “to act as a representative, informed and responsible decision maker in the interests of its constituency; and to represent the interest of its area to the wider community” (Local Government Act s11). The way the Council plans to undertake these responsibilities is expressed through a Strategic Plan.

The Strategic Plan is extremely important to the Council as it sets the framework for decision making and direction of the Council and will impact annual regional plans and subordinate plans of the Council as outlined below. Without a Strategic Plan it becomes unclear exactly what the Council is planning for the future, in order to achieve its purpose as per the requirements of the Local Government Act.

A strategic plan is the starting point for the Chief Executive Officer to design the organisation and engage the correct resources to deliver on the Council’s Intent. The Strategic Plan is important to ensure that day to day decisions are in line with the spirit of long term goals. From the Strategic Plan (Vision, Mission, Goals and Objectives over 4 years) comes the Regional Plan (Targetted Outcomes and Outputs for the next 12 months), Divisional Plans (Programs, Projects and Business Units Resource plans), Activity Plans (for each business activity), Organisational Charts, Annual Budgets, Position Descriptions, as per diagram below.





The current Council's Strategic Plan was formulated in 2017 following the election of Councillors, it outlines the four years strategic direction from 2018 to 2021. The Council will again have general elections in August 2021 where there is a requirement for the Council to develop a new strategic plan from 2021/22 to 2025/26.

### ISSUES/OPTIONS/SWOT

Council's management proposes that a specific project is developed with clear milestones and timeframes to ensure that it is achieved for the new Council within a reasonable period of their commencement. It is also important that the both the current Council and a new Council have an opportunity to have input into the development of the plan. The current Council has a wealth of knowledge of current community needs and issues, and the new Council will potentially contain new members with new ideas and future community priorities.

As part of the process to establish a new Strategic Plan for Council, community consultation is also a critical component. The Strategic Plan project must include extensive community engagement particularly with residents, Local Authorities, businesses and other stakeholders.

The amount of work that is required to undertake this process has been identified to be beyond the workloads of current employees. It is therefore recommended that a community engagement consultant with skills and experience in running similar projects is engaged.

The aims of the project will include:

- Develop a strategic plan for the Council for the years 2021/22 to 2025/26 (four year term);
- Engage with residents, community stakeholders, industries and businesses in the development of the plan;
- Community engagement (marketing) of the entire process.

Proposed strategic plan project timeframe:

Milestone	Date
Develop project brief	By 30 March 2021
Seek consulting community engagement specialist	By 31 May 2021
Undertake project planning and analysis of internal and external Council environment	30 June 2021
Undertake community consultations and workshops with current Council members	By 31 July 2021
Workshops with new Council members	By 30 September 2021
Draft strategic plan and consultation	By 31 October 2021
Final strategic plan	By 30 November 2021

It is recommended that the Council endorses the above approach. This will allow the Chief Executive Officer and Council management to commence the process now and encapsulate as much community engagement and support from the constituents as possible. It will also maintain high levels of corporate governance and compliance with ensuring that a Strategic Plan is current and also relevant to Council's constituents.

This process will be enhanced if it is managed by an external expert consultant. This will give the newly elected council members confidence that an element of independence has been applied to the process and the data has been gathered by outside of the current management.

### FINANCIAL CONSIDERATIONS

Council's management has estimated that the project will cost approximately \$100,000 to achieve. A large proportion of this cost will be associated with facilitating community meetings and professional fees. At this stage the project budget will be as follows:

<b>Item</b>	<b>Cost</b>
Professional Fees	\$60,000
Travel and accommodation costs	\$30,000
Meeting costs	\$5,000
Publication/marketing costs	\$5,000
<b>TOTAL</b>	<b>\$100,000</b>

As this project is occurring over two financial years, and that it is expected that half the project costs will be experienced in the current financial year (2020/21), it is therefore recommended that Council amend the budget to include \$50,000. The remaining \$50,000 will be included in the 2021/22 financial year budget process.

### **ATTACHMENTS**

There are no attachments for this report.

**EXECUTIVE REPORTS**

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<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	Chief Executive Officer's Report
<b>REFERENCE</b>	1029559
<b>AUTHOR</b>	Phillip LUCK, Chief Executive Officer

**RECOMMENDATION**

**That Council receives and notes the Chief Executive Officer's Report.**

**BACKGROUND**

Since the September 2020 meeting there has been a full round of Local Authority meetings. The CEO attended many of the Local Authority meetings with the exception of Jilkminggan and Beswick that were cancelled due to lack of availability of members. There was still a poor attendance at some Local Authority meetings, but a big improvement on the August round.

The CEO attended the CouncilBiz Board Workshop and Meeting in October. The All4Biz offer made by Telstra was withdrawn by Telstra. All4Biz was a proposal to consolidate all regional councils telephone network services. This would reduce cost to councils and speed up fault detection. CouncilBiz will now pursue the open market for similar services.

The CEO has recently been informed that the new CEO of Mungoorbada Aboriginal Corporation (MAC) will be Mr Kevin LIDDY. Kevin is well known to Borroloola residents as he has recently been the regional manager for NIAA in Borroloola. Kevin has an extensive work history in Indigenous Affairs and the Territory. He commences on 26 October 2020.

The CEO met with NLC Regional Director Development Rick Fletcher and Land tenure Lawyer Sam Guilfoyle to talk about land tenure in remote communities in Roper Gulf Area. It was agreed that we would meet on numerous occasions to determine the best way to work together to get a better tenure outcome for both RGRC and Land Trusts.

The CEO attempted to negotiate the purchase of seven (7) toilet demountables and a verandah with NT Link. NT Link advised they would sell one or two but no more. They would be happy to manufacture new units. No units have been purchased to date.

The CEO has been advised that representatives of the Ngukurr Community have approached the NLC for a Section 19A Township Lease over Ngukurr. At the meeting with NLC the CEO advised the NLC Representatives that RGRC may actually be in favour of Section 19As if the overarching Leaseholder was an independent body and RGRC can secure long term tenure.

The CEO will be attending the LGANT CEOs Forum and General Meeting in Alice Springs in early November 2020.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS:**

Nil.

## **EXECUTIVE REPORTS**

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<b>ITEM NUMBER</b>	15.2
<b>TITLE</b>	Mayor's Update
<b>REFERENCE</b>	1029564
<b>AUTHOR</b>	Naomi HUNTER, Executive Manager

### **RECOMMENDATION**

**That Council notes and accepts the Mayor's update report.**

### **BACKGROUND**

Since the last Ordinary Meeting of Council held on 30 September 2020, the Mayor has undertaken a range of community and stakeholder engagement activities, and visited a range of communities.

The Mayor has attended a number of stakeholder and Local Authority meetings, including:

- LGANT – 21 September 2020
- Mataranka Local Authority – 6 October 2020
- Borroloola Local Authority – 8 October 2020
- Hodgson Downs Local Authority – 12 October 2020
- Ngukurr Local Authority – 13 October 2020
- Urupunga Local Authority – 13 October 2020
- Numbulwar Local Authority – 14 October 2020
- LGANT – 19 October 2020
- Barunga Local Authority – 20 October 2020
- Bulman Local Authority – 22 October 2020

On 21 October 2020 the Mayor did a pre-recorded radio interview with the ABC about the need for safe and secure shelter in coastal communities.

### **ISSUES/OPTIONS/SWOT**

Nil.

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

**EXECUTIVE REPORTS**

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<b>ITEM NUMBER</b>	15.3
<b>TITLE</b>	Annual Report Update
<b>REFERENCE</b>	1030408
<b>AUTHOR</b>	Naomi HUNTER, Executive Manager

**RECOMMENDATION**

**That the Council:**

- a) **receives and notes the Annual Report Update; and**
- b) **delegate the approval of the final draft of the 2019/20 Annual Report to the Mayor, the Deputy Mayor and the CEO.**

**BACKGROUND**

In accordance with the *Local Government Act 2008*, each year Council must, on or before 15 November, report to the Minister on its performance during the financial year ending on the preceding 30 June.

The Annual Report must include a copy of the Audited Financial Statements.

In order for the Annual Report to be published a number of activities and tasks need to be undertaken.

To date, all information required for this Report has been asked of all managers. A request for new photos was sent out to all Council Offices to be used for the publication. Staff have been notified to provide KPI updates have been contacted for information. A Graphic Design artist has been engaged to design and layout of the final publication.

**ISSUES/OPTIONS/SWOT**

The Auditor's report is usually presented to Council at the October meeting, and will be so again this year.

The remainder of the text is presented in an penultimate draft of the 2019/20 Annual Report that will be tabled at the meeting as it is too large to include within the agenda.

Council is asked to approve the form and current content of the report noting that final edits and formatting will occur before it is published. As the Local Government Act requires that a copy of the published Annual Report be presented to the Minister for Local Government on or before 15 November 2020, Council may want to delegate the approval of the final draft to the Mayor, Deputy Mayor and the CEO. The outcome of this delegated authority will be reported to the Finance Committee in November 2020.

**FINANCIAL CONSIDERATIONS**

Cost of Graphic Design engagement which will be within budget.

**ATTACHMENTS**

## EXECUTIVE REPORTS

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<b>ITEM NUMBER</b>	15.4
<b>TITLE</b>	Draft Meeting Calendar 2021
<b>REFERENCE</b>	1031114
<b>AUTHOR</b>	Naomi HUNTER, Executive Manager

### RECOMMENDATION

**That Council adopts the Draft 2021 Meeting Calendar.**

### BACKGROUND

The Local Government Act requires Chief Executive Officer to call all ordinary meetings of Council, Local Authorities and Council Committees. Whilst this can be done within the regulated timeframes, RGRC has developed a protocol of preparing a full calendar year Meeting schedule to aid elected and appointed members to manage their time.

### ISSUES/OPTIONS/SWOT

Attached is a draft calendar of meetings for 2021.



The schedule is based meetings dates utilized in past years and repeat meetings required by the Act.

Council members are requested to review the calendar and advise the CEO of any issues that may or are likely to occur.

### FINANCIAL CONSIDERATIONS

**NIL.**

### ATTACHMENTS

1   2021 Meeting Calendar\_DRAFT.pdf



## EXECUTIVE REPORTS

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<b>ITEM NUMBER</b>	15.5
<b>TITLE</b>	Green Way Park - Larrimah
<b>REFERENCE</b>	1031196
<b>AUTHOR</b>	Naomi HUNTER, Executive Manager

### RECOMMENDATION

**That Council receives and notes the update on the Regulatory Order issued to tidy up Green Park - Larrimah**

### BACKGROUND

At the Ordinary Meeting of Council on 26 June 2019 Council passed a resolution (152/2019) the CEO to issue a Regulatory Order to the owners of Green Park, Larrimah to clean the property to a safe standard.

A Regulatory Order was issued on 27 August 2019.

### ISSUES/OPTIONS/SWOT

The CEO has inspected the property and the owner has complied with the order. Attached are photos taken by the CEO during the recent inspection.

The CEO will now advise the Owner that the Regulatory Order has been complied with and is now completed.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1   Green Way Park - Larrimah.pdf



### Green Way Park - Larrimah



**CORPORATE SERVICES AND SUSTAINABILITY  
DIVISIONAL REPORT**

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<b>ITEM NUMBER</b>	18.1
<b>TITLE</b>	Council's Financial Report as at 30.09.2020
<b>REFERENCE</b>	1029477
<b>AUTHOR</b>	Elvisen SOUNDRON, Management Accountant

**RECOMMENDATION**

**That the Council receives and notes the financial reports as at 30 September 2020.**

**BACKGROUND**

Attached are the Council's financial reports as at 30 September 2020, including:

- Balance Sheet;
- Income and expenditure report by account category;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of Rates outstanding;
- List of paid invoices over \$10,000 during the month of June; and
- Expenditure illustrations for all communities.

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2008*. The Income and Expenditure Report as at the end of September shows a surplus of \$3.37M.

Our bank balance as at 30 September is \$37.46M. Of this total bank balance, \$13M is invested in various interest earning term deposits. The total balance of untied cash is \$16.63M.

**ISSUES/OPTIONS/SWOT**

As mentioned above these reports are written to meet the minimum requirements for Council. A new reporting structure will be introduced for the EMT to provide a more in depth and critical analysis of the financial position. This will be more detailed and operational than what Council needs or should be involved with.

**Interim Figures**

The finance department are yet to finalise the financial ledgers for last financial year and consequently the figures for opening balances for the current year are still considered interim. As a result, all figures mentioned in this report are subject to possible changes during the audit process. However, every effort has been made to ensure accurate figures are reported to represent the Council's financial affairs as at date.

**Financial impact of the adoption of Accounting Standard 1058**

As of the current financial year, we have adopted the Accounting Standard 1058 Income of Not for Profit Entities. The carried forward unspent tied grants from the previous financial year are treated as liabilities since we either have an obligation to make repayments to the relevant departments or are bound by specific performance obligations as per the Grants agreements. As such those cannot be recognized as income and as a result there has been a significant increase in the Current liabilities which lead to a significant decrease in our reported liquidity ratios. In reality very little has changed just the way the liabilities are reported.



**Major Variances in Income & Expenses Report For the period 01.07.2020 – 30.09.2020****Operational Income:****Shortfall in Operating Grant Subsidies by \$1,745,596**

Due to the adoption of the Accounting Standard 1058, there will be variances as per what was budgeted. For some tied grants, income are only recognised as when expenditures are incurred and the timing will not necessarily match with the budget which is estimated on actual receipt of the funding.

**Operational Expenditure:****Underspend in Employee Expenses by \$1,325,531**

This underspend is mostly from departments in communities due to staff absences and vacant positions.

**Capital Funding:****Shortfall in Capital Grant by \$2,183,533**

Due to the adoption of the Accounting Standard 1058, most of the grants in this category will be treated as liabilities due to specific performance obligations. As a result, this is creating a major variance in the financial figures.

**Capital Expenditure:**

Overall there is an underspend of \$2,008,232 in capital expenditures since most projects are in progress or have yet to commence. The budget for some of these projects was dated in the early months of the financial year in anticipation of expenditure.

**Debtors Analysis:**

The below summarises the amounts owing to Council for a period over 90 days after any unapplied credits.

<b>Comments</b>	<b>Amount \$</b>
Forklift Hire at Ngukurr*	7,980.00
Overpayment of wages	20.00
Fax charges	57.50
Workshop services	924.51
NDIS Meals preparation and delivery	1,958.85
Freedom of Information Access Application	30.00
<b>TOTAL</b>	<b>10,970.86</b>

\* Council resolved to manage this debt at the previous Council meeting.

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS**

1  [Financial Reports - September -20.pdf](#)



# Financial Reports

## at 30 September 2020

# The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time



**\$120,725,258**

What we own



**Assets**

**\$16,922,590**

What we owe



**Liabilities**

**\$103,802,668**

= Council’s Wealth



**Equity**

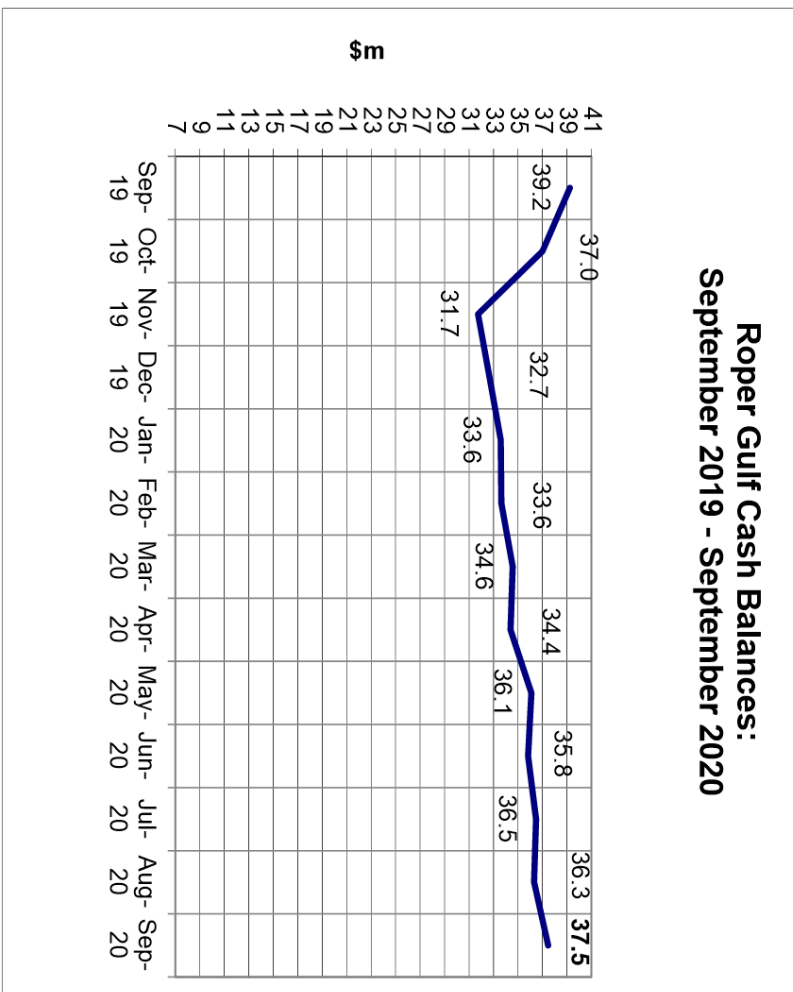
## Balance Sheet as at 30 September 2020

ASSETS		LIABILITIES	
<b>Current Assets</b>		<b>Current Liabilities</b>	
Cash	24,460,036	Accounts payable	522,786
Accounts receivable	185,544	Taxes payable	105,512
less doubtful accounts)	-53,810	Accrued Expenses	0
Rates & Waste Charges Receivable	532,067	Provisions (Annual Leave)	1,664,927
Inventory	208,982	Other Current Liabilities (Bonds, Current Lease, Unspent Grants)	8,746,675
Investments	13,000,000	Suspense accounts	0
Other current assets	457,850		
<b>Total Current Assets</b>	<b>38,790,669</b>	<b>Total Current Liabilities</b>	<b>11,039,899</b>
<b>Non-current Assets</b>		<b>Long-term Liabilities</b>	
Land	9,638,489	Other long-term liabilities (Long service leave and Long Term lease Operating lease)	5,882,691
Buildings	47,969,040	<b>Total Long-term Liabilities</b>	<b>5,882,691</b>
less accumulated depreciation and impairment)	-5,644,139		
Fleet, Plant, Infrastructure and Equipment	35,922,144	<b>Total Liabilities</b>	<b>16,922,590</b>
less accumulated depreciation)	-17,382,193		
Furniture and fixtures	350,759	<b>EQUITY</b>	
less accumulated depreciation)	-169,832	Retained earnings	46,699,709
Work in Progress assets	11,250,321	Asset Revaluation Reserves	54,910,530
Other non-current assets	0	Roads Future Fund	2,192,429
<b>Total Non-current Assets</b>	<b>81,934,589</b>	<b>Total Equity</b>	<b>103,802,668</b>
<b>TOTAL ASSETS</b>	<b>120,725,258</b>	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>120,725,258</b>



# Actual Cash at Bank as at 30 September 2020

Bank:	Closing Balance as at 30 September 2020
Commonwealth - Business 10313307	\$21,698,252.18
Monthly interest earned	<b>\$2,429.30</b>
Commonwealth - Operating 10313294	\$174,711.38
Monthly interest earned	<b>\$0.00</b>
Commonwealth - Trust 103133315	\$1,493.56
Monthly interest earned	<b>\$0.00</b>
Commonwealth - Business online - 10381211	\$2,582,748.97
Monthly interest earned	<b>\$300.82</b>
Term Deposits in Various Banks	\$13,000,000.00
Monthly interest earned	<b>\$0.00</b>
<b>Total Cash at Bank</b>	<b>\$37,457,206.09</b>
LESS:	
Unexpended Tied Grants as at 30 September 2020	\$3,904,374.34
Liabilities	\$16,922,590.00
<b>Total United Cash</b>	<b>\$16,630,241.75</b>
Total Interest Earned for 2020-21 financial year	<b>\$89,781.90</b>



Note: The "Total Cash at Bank" is the actual Money in the Bank at 30 September 2020.

# Liquidity ratio Analysis



## Effective Ratio :

The effective ratio measures our council’s ability to use its untied assets to generate income.

$$\frac{\text{(Current Assets – Unexpended Tied Grants)}}{\text{Current Liabilities}}$$

An effective ratio of 2:1 means the council has current untied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the effective ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf effective ratio = **3 : 1 (3.16)**

We have \$3 available for every \$1 of Liability

Current Ratio = **4 : 1 (3.51)**

Including all cash and current assets, we have \$4 for every \$1 of Liability

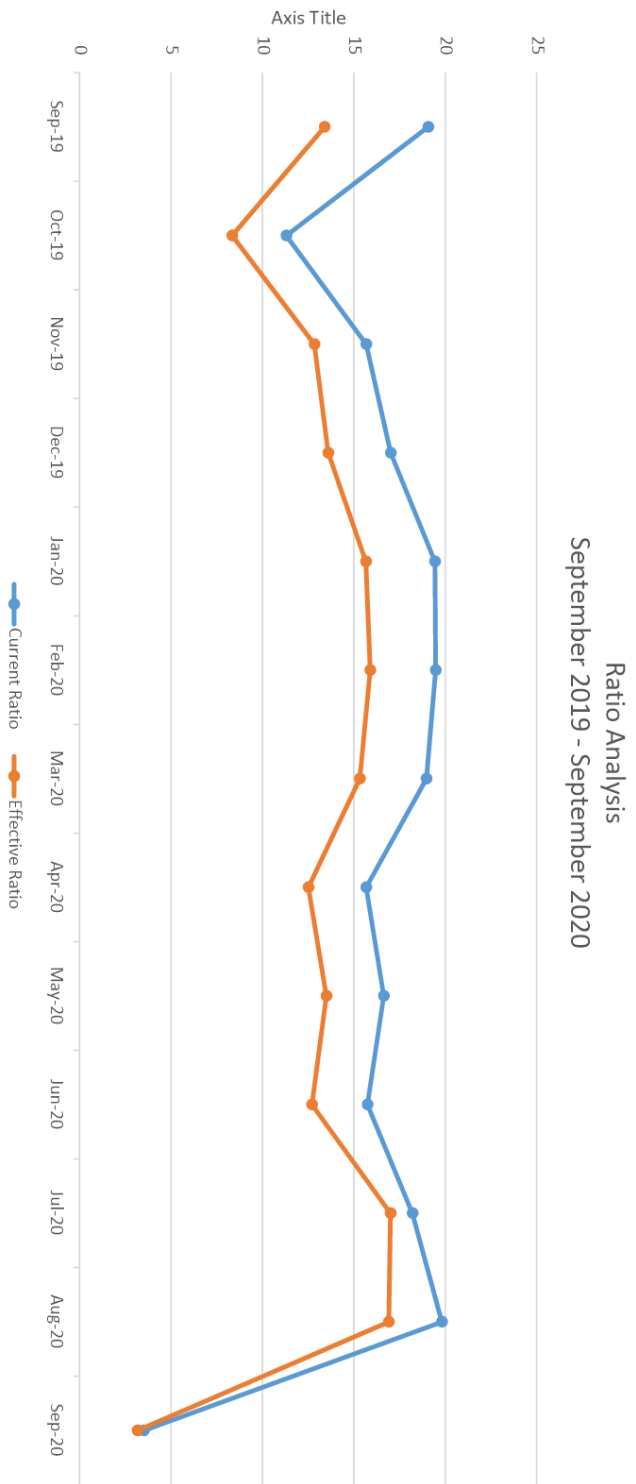






# Liquidity Ratio Trend

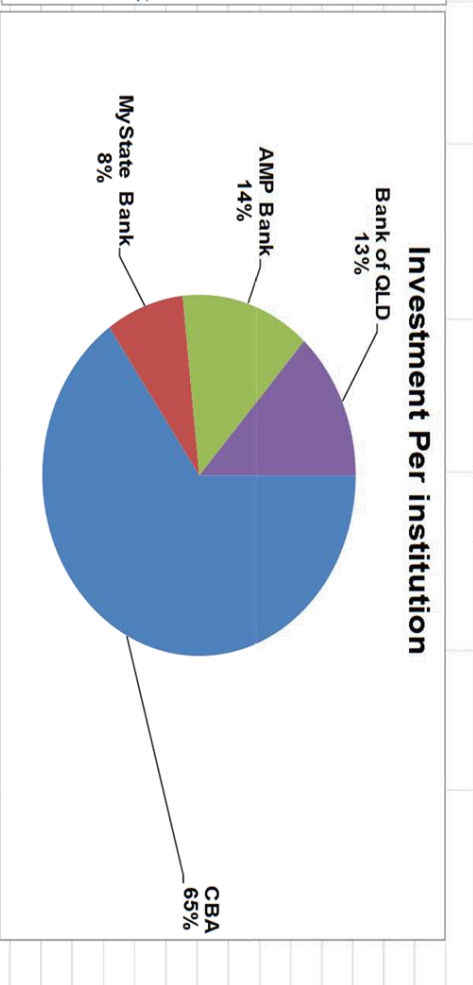
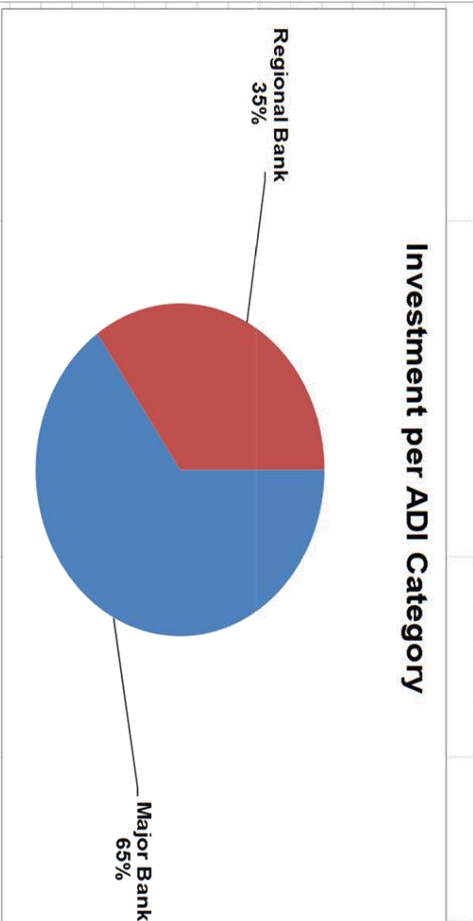
The below graph depicts the progression of the Current and effective ratio for the last twelve months



# Investment Report as at 30 September 2020



Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital	\$24,457,206	65.29%	A1+//AA-					
<b>Investments (Deposits)</b>									
Regional Bank	My State Bank	\$3,000,000	8.01%	A2/BBB+	25/09/2020	25/06/2021	\$ 17,950.68	0.80%	✓
Regional Bank	AMP Bank	\$2,000,000	5.34%	A2/BBB+	30/09/2020	1/04/2021	\$ 5,484.93	0.55%	✓
Regional Bank	AMP Bank	\$3,000,000	8.01%	A2/BBB+	15/05/2020	13/11/2020	\$ 24,682.19	1.65%	✓
Regional Bank	Bank of QLD	\$3,000,000	8.01%	A2/BBB+	9/06/2020	8/12/2020	\$ 14,958.90	1.00%	✓
Regional Bank	Bank of QLD	\$2,000,000	5.34%	A2/BBB+	16/06/2020	17/05/2021	\$ 20,191.78	1.10%	✓
<b>Total cash and investments held</b>		<b>\$37,457,206</b>	<b>100.00%</b>					<b>\$ 83,268.48</b>	





# Income & Expenditure Statement :

A financial statement that summarizes the income and expenses incurred during a specific period of time

<b>Income</b>	-	<b>Expenditure</b>	=	<b>Surplus/Deficit</b>
<b>14,716,322</b>		<b>11,342,606</b>		<b>3,373,716</b>



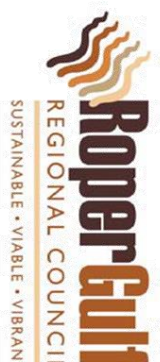
**Income & Expenditure Report as at 30 September 2020**

	21GLACT	21GLBUD	Variance (\$)	21GLBUD
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
<b>Operating Income</b>				
11 - Income Rates	2,725,626	2,739,997	↘	2,739,997
12 - Income Council Fees and Charges	324,252	266,081	↗	1,068,724
13 - Income Operating Grants Subsidies	8,742,156	10,487,752	↘	20,715,823
14 - Income Investments	89,782	75,000	↗	300,000
16 - Income Reimbursements	5,406	2,500	↗	10,000
17 - Income Agency and Commercial Services	2,337,149	2,905,562	↘	12,562,750
19 - Other Income	99,550	165,142	↘	660,568
<b>Total Operating Income</b>	<b>14,323,920</b>	<b>16,642,034</b>	↘	<b>38,057,862</b>
<b>Total Carried Forwards</b>	<b>0</b>	<b>2,313,550</b>	↘	<b>8,289,540</b>
<b>Operating Expenditure</b>				
21 - Employee Expenses	3,959,523	5,285,054	↘	21,140,216
22 - Contract and Material Expenses	2,212,168	3,316,701	↘	10,643,567
23 - Fleet, Plant & Equipment	285,122	271,631	↗	1,086,522
24 - Asset Expense	1,279,505	1,329,000	↘	5,316,000
25 - Other Operating Expenses	1,560,660	1,070,527	↗	4,282,102
27 - Finance Expenses	3,054	3,035	↗	12,140
<b>Total Operating Expenditure</b>	<b>4,571,354</b>	<b>7,626,935</b>	↘	<b>42,480,547</b>
<b>Operating Surplus/Deficit</b>	<b>5,120,016</b>	<b>9,560,523</b>	↘	<b>3,866,855</b>
<b>Capital Funding</b>				
18 - Income Capital Grants	392,402	2,575,935	↘	3,031,805
<b>Capital Expenditure</b>				
53 - WIP Assets	2,042,574	4,050,807	↘	13,448,080
<b>Net Surplus/Deficit</b>	<b>3,373,716</b>	<b>6,129,766</b>	↘	<b>-6,549,419</b>

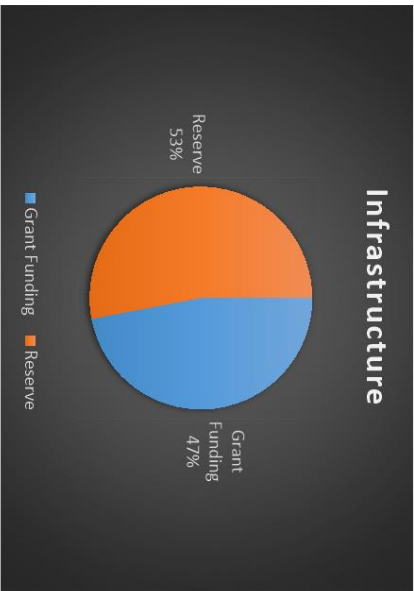
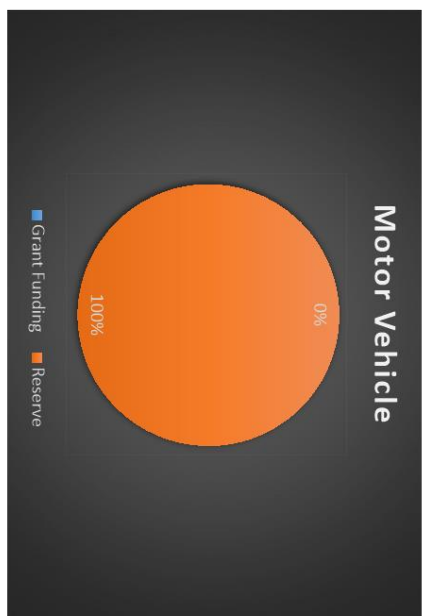
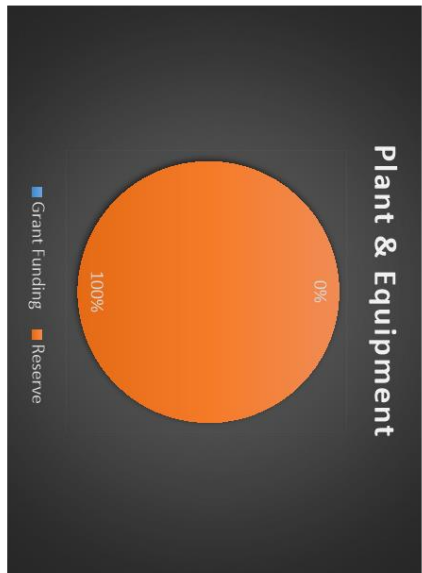
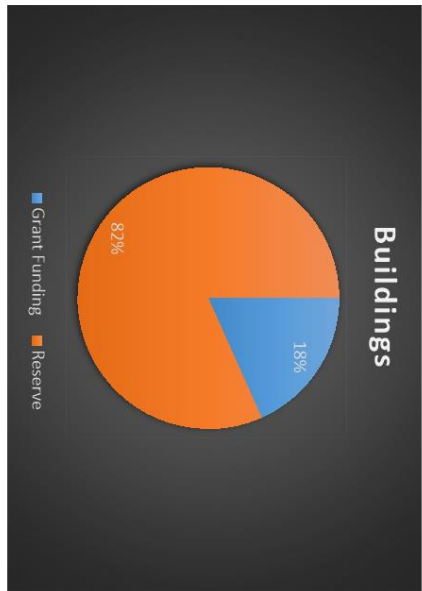
# Capital Expenditure as at 30 September 2020



Description	YTD Actual \$	YTD Budget \$	YTD Variances \$	Annual Budget \$
Buildings	46,233	742,330	696,097	2,713,391
Infrastructure	1,253,493	935,460	-318,033	5,364,282
Plant & Equipment	697,081	901,000	203,919	1,932,340
Furniture & Others	-	-	-	-
Motor Vehicles	45,768	1,057,000	1,011,232	1,778,000
Roads	0	415,017	415,017	1,660,067
<b>TOTAL</b>	<b>2,042,575</b>	<b>4,050,807</b>	<b>2,008,232</b>	<b>13,448,080</b>



The below graphs depicts the categories of capital expenditure and the percentage used from Council's reserve and Grants

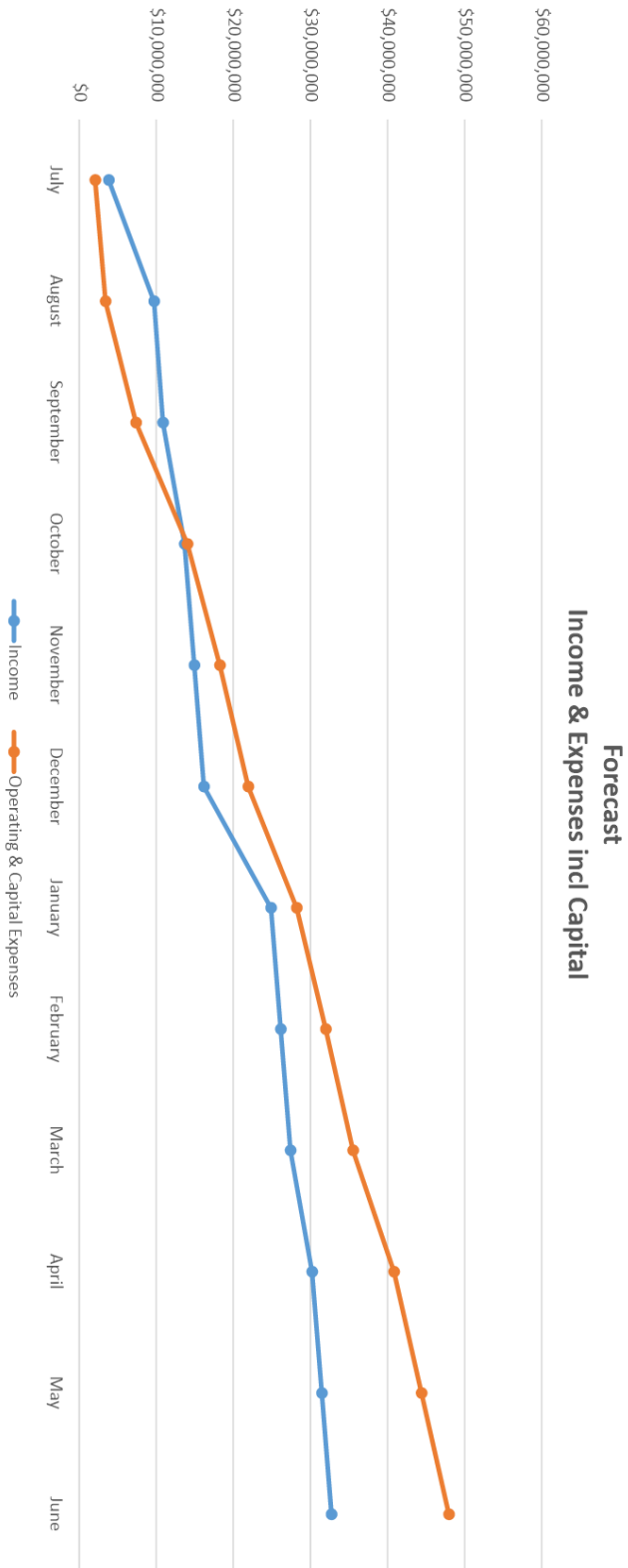




# Forecast Income & Expenditure as at 30<sup>th</sup> September 2020



The below graph depicts the cumulative trend of Forecasted Income, Operating Expenditure and Capital Expenditure from July 2020 till June 2021.



# Other Ratio Analysis



## ▶ Operating Surplus Ratio

- ▶ - Indication of the percentage of council’s own source of revenue available to fund proposed capital expenditure and transfer to cash reserves.
- ▶ - The ratio as at 30<sup>th</sup> of September is at 175%. The basic standard for this ratio is usually between 0 to 15%. The Council is currently at 175% which is highly desirable.

## ▶ Untied Cash to trade creditors

- ▶ - Indication of the level of Council’s unrestricted cash to meet trade creditors and accrued expenses.
- ▶ - The ratio as at 30<sup>th</sup> of September is at 7:1. It is desirable to have at least a 1:1 ratio and we have untied \$7 for every dollar outstanding for our suppliers and contractors.

	September 2020	September 2019
Operating Surplus Ratio	175%	30%
Untied cash to trade creditors	7:1 (6.95)	36:1(35.71)

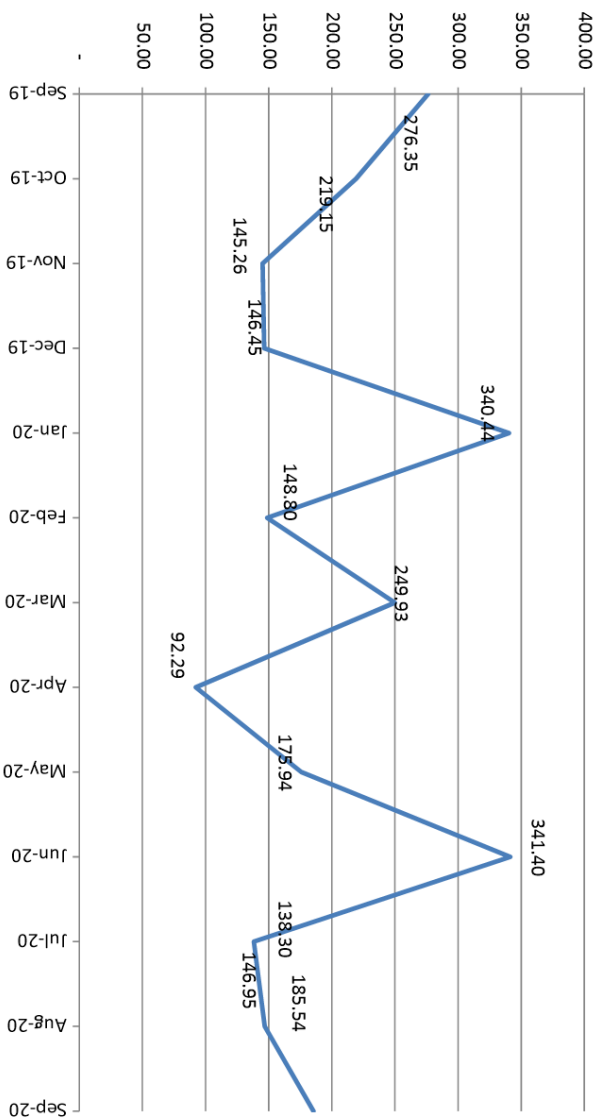
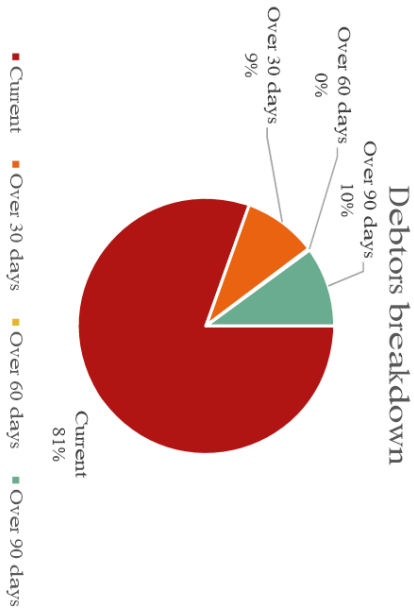




# Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Current	Over 30	Over 60	Over 90	Total
156,172.66	17,992.43	408.18	19,530.86	194,104.13
Balance after accounting for Unapplied Credits				185,544.13



## Rates Outstanding as at September 2020



Financial Year	Total Balance (\$)	Percentage of Total owing
2008-09	319.9	0.06%
2009-10	338.6	0.06%
2010-11	447.7	0.08%
2011-12	338.35	0.06%
2012-13	1,064.42	0.20%
2013-14	2,669.50	0.50%
2014-15	14,915.65	2.82%
2015-16	7,910.66	1.50%
2016-17	8,203.81	1.55%
2017-18	11,399.18	2.15%
2018-19	31,761.06	6.00%
2019-20	92,188.19	17.43%
2020-21	357,443.64	67.57%
<b>Total</b>	<b>529,000.66</b>	<b>100.00%</b>

The following table lists invoices over \$10,000 which were processed during the month of September 2020. All amounts have been paid.

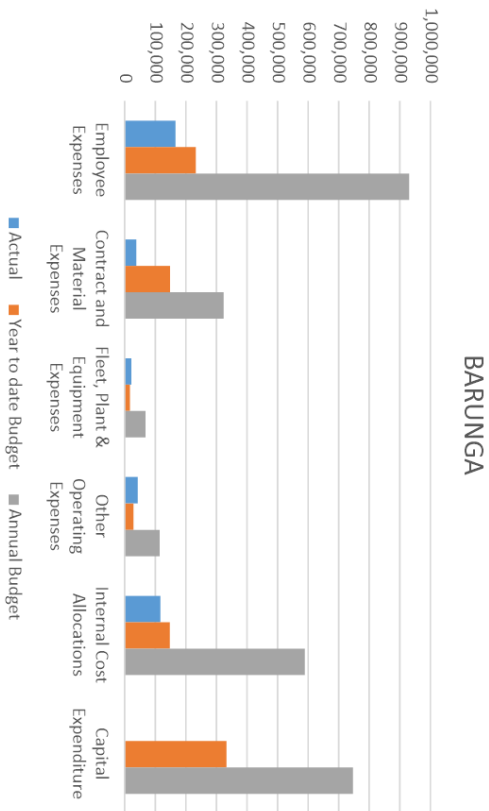


Creditor	Amount \$	Transaction Description
Puma Energy	43,725.56	Bulk Fuel order for Numbulwar
Airpower (NT) Pty Ltd	266,693.00	Purchase of Loaders and mowers for several communities
Katherine Town Council	15,707.78	2 Crawford St Rates
Telstra	312,943.86	Consolidated Account, Service & Equipment and Relocation of services – Rocky Creek
LGANT	72,646.74	Annual Member Subscriptions
Cairns Industries	26,343.90	Heavy duty bin for Borrooloola Dump
JLT	821,190.54	Insurance Fees 30/06/20-21
Yugul Mangi Aboriginal Corporation	196,659.75	Ngukurr Freight Hub – Earthworks, Pavements and Drainage works
Mode Design	12,670.63	Borrooloola Community Hub design and proposal
Wright Express	22,832.29	Fuel Cards August 2020
Arnhem Land Aboriginal Trust	167,042.21	Land lease for Ngukurr, Numbulwar and Bulman
Beswick Aboriginal Land Trust	78,200.95	Land lease for Barunga and Beswick
Manyallaluk Aboriginal Land Trust	32,677.21	Land lease for Manyallaluk
Practical Safety	18,783.93	Purchase of Goggles, Coverall Face Mask and Gloves
MD Surveys	10,417.24	Survey for lot 779 and lot 391 in Borrooloola

# Expenditure Report by Community as at 31 September 2020

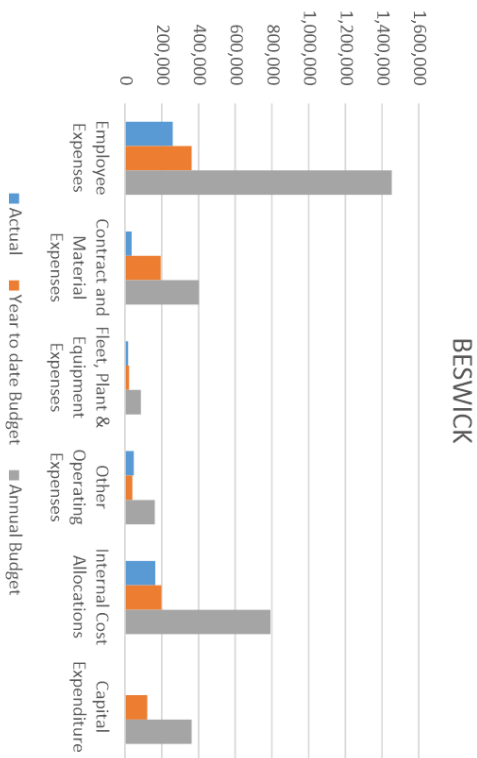
## Barunga

Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Employee Expenses	165,978	232,641	930,563
Contract and Material Expenses	38,404	148,386	323,663
Fleet, Plant & Equipment Expenses	21,662	16,950	67,800
Other Operating Expenses	43,012	28,637	114,550
Internal Cost Allocations	116,707	147,437	589,747
Capital Expenditure	0	332,878	747,510
<b>Total Expenditure</b>	<b>385,762</b>	<b>906,928</b>	<b>2,773,833</b>



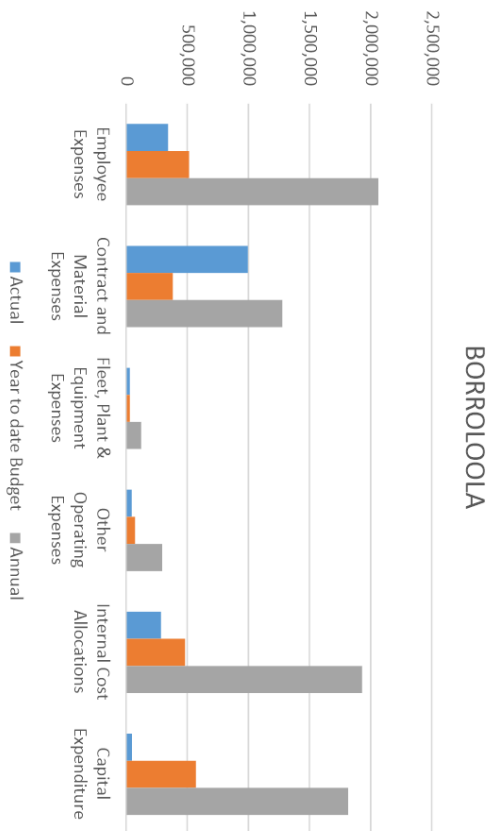
**Beswick**

Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Employee Expenses	260,313	363,070	1,452,279
Contract and Material Expenses	35,789	193,732	403,181
Fleet, Plant & Equipment Expenses	16,732	21,745	86,980
Other Operating Expenses	47,607	40,542	162,169
Internal Cost Allocations	165,453	198,197	792,788
Capital Expenditure	0	120,500	363,000
<b>Total Expenditure</b>	<b>525,895</b>	<b>937,786</b>	<b>3,260,397</b>



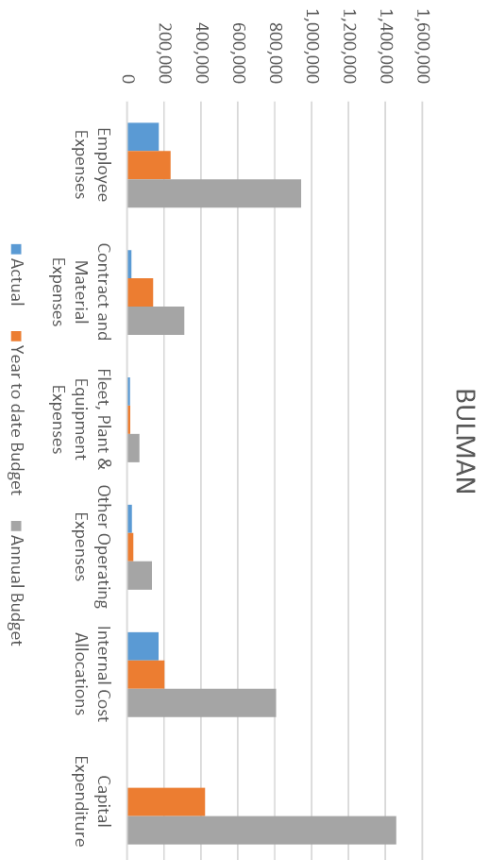
# Borroloola

Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Employee Expenses	343,706	515,691	2,062,763
Contract and Material Expenses	996,791	381,877	1,278,307
Fleet, Plant & Equipment Expenses	31,121	30,775	123,100
Other Operating Expenses	45,869	73,660	294,639
Internal Cost Allocations	286,640	482,849	1,931,397
Capital Expenditure	49,279	572,000	1,815,610
<b>Total Expenditure</b>	<b>1,753,406</b>	<b>2,056,852</b>	<b>7,505,817</b>



**Bulman**

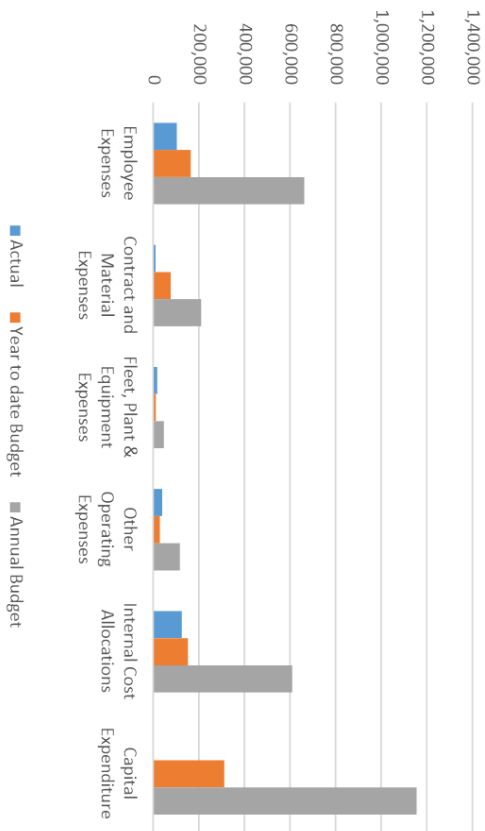
Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Employee Expenses	171,356	235,816	943,266
Contract and Material Expenses	22,875	140,656	310,356
Fleet, Plant & Equipment Expenses	15,621	16,638	66,550
Other Operating Expenses	25,987	33,839	135,357
Internal Cost Allocations	170,367	202,067	808,266
Capital Expenditure	0	422,650	1,459,600
<b>Total Expenditure</b>	<b>406,207</b>	<b>1,051,666</b>	<b>3,723,396</b>



# Manyallaluk

Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Employee Expenses	103,865	165,735	662,940
Contract and Material Expenses	10,836	76,948	210,868
Fleet, Plant & Equipment Expenses	17,643	11,675	46,700
Other Operating Expenses	39,309	29,416	117,664
Internal Cost Allocations	125,964	152,573	610,293
Capital Expenditure	0	312,000	1,156,000
<b>Total Expenditure</b>	<b>297,619</b>	<b>748,347</b>	<b>2,804,465</b>

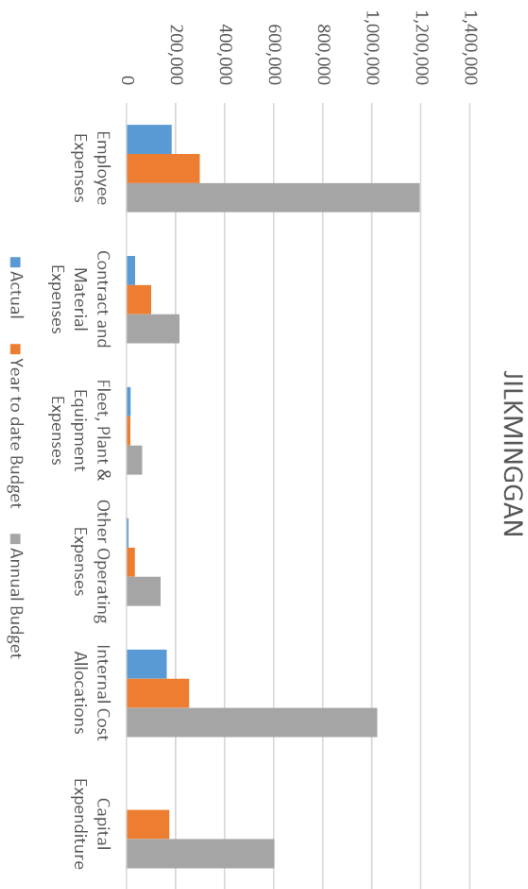
## MANVALLALUK





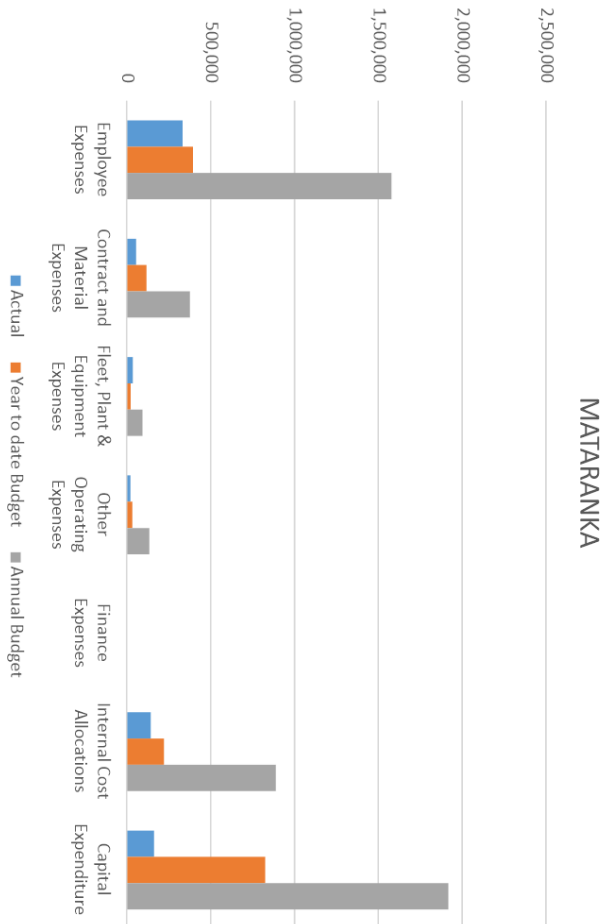
# Jilkmिंगgan

Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Employee Expenses	184,607	298,898	1,195,591
Contract and Material Expenses	35,401	101,257	216,659
Fleet, Plant & Equipment Expenses	17,244	16,063	64,250
Other Operating Expenses	7,936	34,946	139,785
Internal Cost Allocations	164,635	255,580	1,022,319
Capital Expenditure	0	175,000	603,000
<b>Total Expenditure</b>	<b>409,823</b>	<b>881,744</b>	<b>3,241,605</b>



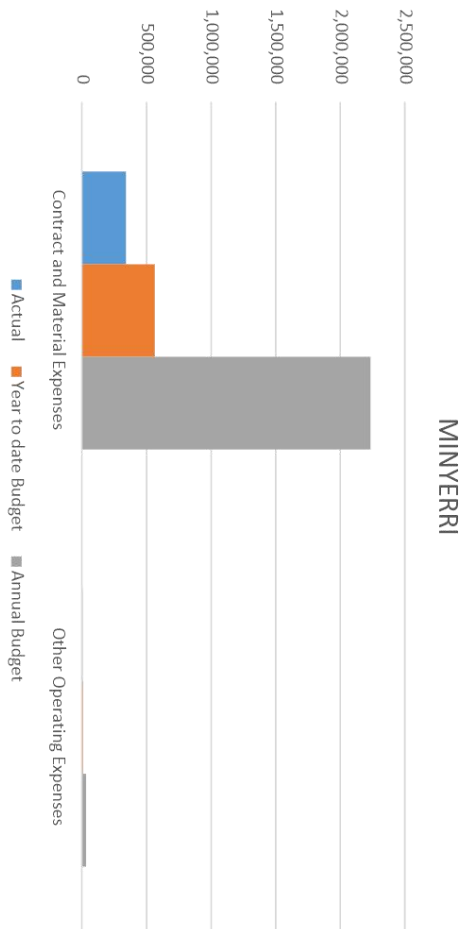
**Mataranka**

Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Employee Expenses	333,368	394,788	1,579,152
Contract and Material Expenses	55,766	117,521	377,010
Fleet, Plant & Equipment Expenses	35,390	23,477	93,910
Other Operating Expenses	22,242	33,765	135,061
Finance Expenses	0	50	200
Internal Cost Allocations	143,322	222,453	889,815
Capital Expenditure	163,175	826,779	1,918,417
<b>Total Expenditure</b>	<b>753,264</b>	<b>1,618,834</b>	<b>4,993,564</b>



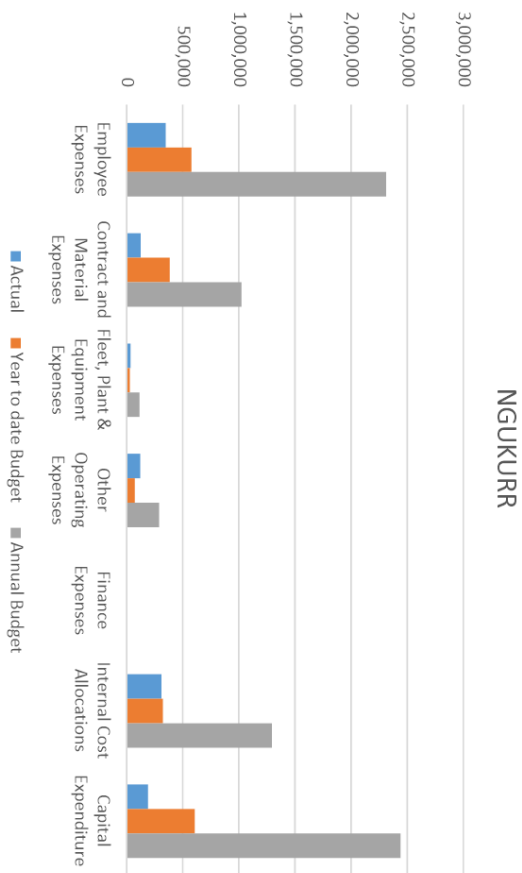
Minyerri

Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Contract and Material Expenses	341,382	564,052	2,234,788
Other Operating Expenses	4,769	8,136	32,544
<b>Total Expenditure</b>	<b>346,151</b>	<b>572,188</b>	<b>2,267,332</b>



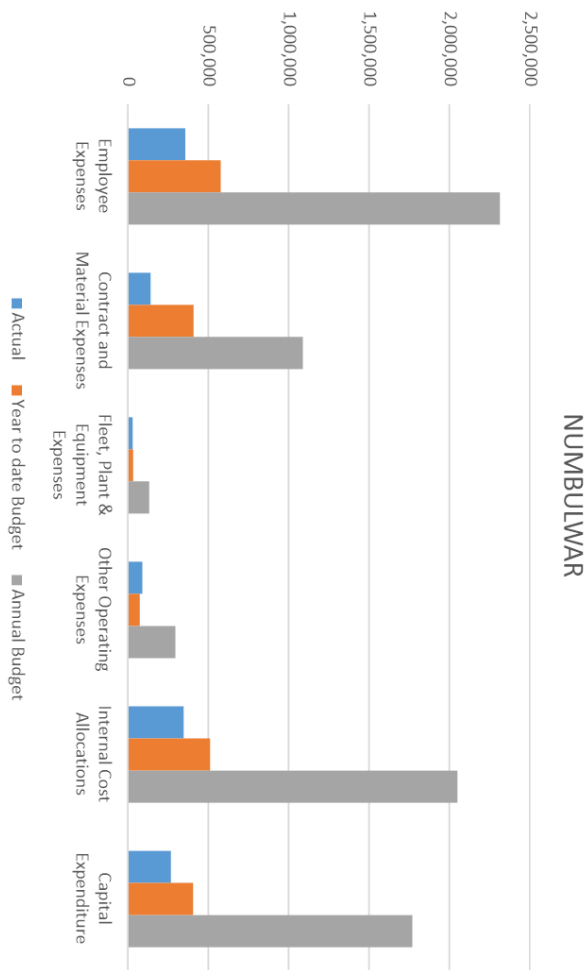
**Ngukurr**

Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Employee Expenses	348,429	578,332	2,313,327
Contract and Material Expenses	126,469	384,366	1,023,379
Fleet, Plant & Equipment Expenses	36,063	29,087	116,348
Other Operating Expenses	122,659	72,473	289,890
Finance Expenses	0	50	200
Internal Cost Allocations	311,552	323,814	1,295,257
Capital Expenditure	189,966	608,000	2,442,184
<b>Total Expenditure</b>	<b>1,135,138</b>	<b>1,996,122</b>	<b>7,480,586</b>



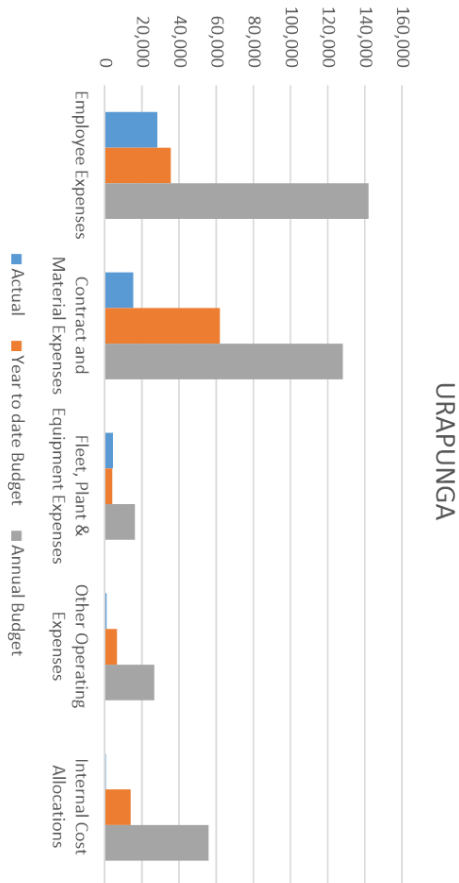
**Numbulwar**

Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Employee Expenses	357,187	578,784	2,315,136
Contract and Material Expenses	142,422	408,799	1,088,925
Fleet, Plant & Equipment Expenses	30,706	33,088	132,350
Other Operating Expenses	90,584	74,062	296,249
Internal Cost Allocations	346,698	512,605	2,050,420
Capital Expenditure	268,365	406,000	1,769,760
<b>Total Expenditure</b>	<b>1,235,961</b>	<b>2,013,338</b>	<b>7,652,840</b>



# Urampung

Expenditure by Account Category	September-20 Actual	September-20 Budget	Annual Budget
Employee Expenses	28,374	35,513	142,053
Contract and Material Expenses	15,381	62,050	128,200
Fleet, Plant & Equipment Expenses	4,437	4,075	16,300
Other Operating Expenses	1,091	6,673	26,693
Internal Cost Allocations	667	13,982	55,927
<b>Total Expenditure</b>	<b>49,950</b>	<b>122,293</b>	<b>369,173</b>



## INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

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<b>ITEM NUMBER</b>	19.1
<b>TITLE</b>	Local Authority Project Funding Update
<b>REFERENCE</b>	1029479
<b>AUTHOR</b>	Keerthi KUMARAWADU, Projects Coordinator

### RECOMMENDATION

**That Council receives and notes the Local Authority Projects Update.**

### BACKGROUND

The purpose of Local Authority Project Funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

#### Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities;
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

#### Funding pool

The Local Authority Project Funding pool is non-application based and is distributed through a methodology developed by the Northern Territory Grants Commission to regional councils. This funding is only available for those local authorities published in the guidelines made by the Minister under Part 5.1A of the *Local Government Act 2008*.

#### Local authority project approvals

Individual local authorities must formally resolve each initiative this funding will be used for. A copy of this resolution is to be recorded in the minutes of the relevant local authority meeting.

At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year.

The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

A summary of the funds received and allocated by the Local Authorities.

Community	Funds Received from Department	Funds Allocated by Local Authorities	Surplus/(Deficit) from completed projects	Remaining Unallocated funds
Barunga	\$ 346,539.00	\$ 259,458.32	-\$ 9,160.29	\$ 77,920.39
Beswick	\$ 518,831.00	\$ 464,711.60	\$ 24,800.76	\$ 78,920.16
Borrooloola	\$ 915,608.00	\$ 780,648.00	\$ 12,586.45	\$ 147,546.45

<b>Bulman</b>	\$ 290,040.00	\$ 305,608.90	\$ 56,968.90	\$ 41,400.00
<b>Hodgson</b>				
<b>Downs</b>	\$ 550,140.00	\$ 377,400.00	\$ -	\$ 172,740.00
<b>Jilkmिंगgan</b>	\$ 300,931.00	\$ 272,770.00	\$ 39,132.55	\$ 67,293.55
<b>Manyallaluk</b>	\$ 96,078.00	\$ 67,115.66	\$ 15,609.59	\$ 44,571.93
<b>Mataranka</b>	\$ 314,963.00	\$ 270,852.20	\$ 8,576.94	\$ 52,687.74
<b>Ngukurr</b>	\$ 1,123,725.00	\$ 966,526.00	\$ 13,363.11	\$ 170,562.11
<b>Numbulwar</b>	\$ 1,068,556.00	\$ 777,830.04	\$ 27,206.26	\$ 317,932.22
<b>Urapunga</b>	\$ 58,800.00	\$ 40,000.00	\$ -	\$ 18,800.00
<b>Robinson</b>				
<b>River</b>	\$ 32,500.00	\$ -	\$ -	\$ 32,500.00
<b>Total</b>	<b>\$ 5,584,211.00</b>	<b>\$ 4,582,920.72</b>	<b>\$ 189,084.27</b>	<b>\$ 1,190,374.55</b>

**ISSUES/OPTIONS/SWOT**

Council has audited the LAF (Local Authority Fund) to identify possible funds impacted by the Territory's Special Community Assistance and Local Employment (SCALE) program introduced to assist the Territory to respond and recover from the COVID-19 Pandemic. Council is confident that there are no LA Funds impacted by this policy.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1   Summary Local Authority Projects.docx



## Summary Local Authority Projects 30 September 2020

		<b>Funds Received from Department</b>	<b>Funds Allocated by Local Authorities</b>	<b>Surplus/(Deficit) from completed projects</b>	<b>Remaining Unallocated funds</b>
<b>Barunga</b>	\$	346,539.00	\$ 259,458.32	-\$ 9,160.29	\$ 77,920.39
<b>Beswick</b>	\$	518,831.00	\$ 464,711.60	\$ 24,800.76	\$ 78,920.16
<b>Borrooloola</b>	\$	915,608.00	\$ 780,648.00	\$ 12,586.45	\$ 147,546.45
<b>Bulman</b>	\$	290,040.00	\$ 305,608.90	\$ 56,968.90	\$ 41,400.00
<b>Hodgson Downs</b>	\$	550,140.00	\$ 377,400.00	\$ -	\$ 172,740.00
<b>Jilkmिंगgan</b>	\$	300,931.00	\$ 272,770.00	\$ 39,132.55	\$ 67,293.55
<b>Manyallaluk</b>	\$	96,078.00	\$ 67,115.66	\$ 15,609.59	\$ 44,571.93
<b>Mataranka</b>	\$	314,963.00	\$ 270,852.20	\$ 8,576.94	\$ 52,687.74
<b>Ngukurr</b>	\$	1,123,725.00	\$ 966,526.00	\$ 13,363.11	\$ 170,562.11
<b>Numbalwar</b>	\$	1,068,556.00	\$ 777,830.04	\$ 27,206.26	\$ 317,932.22
<b>Urapunga</b>	\$	58,800.00	\$ 40,000.00		\$ 18,800.00
<b>Robinson River</b>	\$	32,500.00			\$ 32,500.00
	\$	<b>5,584,211.00</b>	<b>\$ 4,582,920.72</b>	<b>\$ 189,084.27</b>	<b>\$ 1,190,374.55</b>

<b>Barunga Local Authority Project Funding</b>				<b>30 September 2020</b>
Funding received from Department			Funds Allocated	
Funding Received from Department			\$ 346,539.00	
Funds Allocated by Local Authorities			\$ 259,458.32	
Surplus/(Deficit) from completed projects			-\$ 9,160.29	
<b>Remaining Unallocated funds</b>			<b>\$ 77,920.39</b>	
<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
16/10/2018 1113813	Barunga Walking Trail Project	\$ 20,000.00	\$ 1,835.88	10K Allocated on 16.10.18, Additional 10K allocated 30.04.2019; CSC and Muns marked the trail; Jawoyn Association Chair has approved the use of the Jawoyn Seasons Sign and poster from the Sharing Country 30 Year celebration. Need a scope of works
30/4/2019 1113814	Barunga Knowledge Garden	\$ 20,000.00	\$ 1,200.00	10K Allocated on 30.04.2019; Projects team are sourcing the seating. Concept drawings presented to LA. Waiting on feedback from LA
2/10/2019	Playground Hardshade	\$ 22,236.00		Additional \$ 10k allocated 24/10/2019. Cost estimates at \$ 147,000. Report to LA
	Total for current projects in progress	<b>\$ 62,236.00</b>	<b>\$ 3,035.88</b>	
	Total for Completed Projects	\$ 197,222.32	\$ 206,382.61	
	<b>Grand Total</b>	<b>\$ 259,458.32</b>	<b>\$ 209,418.49</b>	

<b>Beswick Local Authority Project Funding</b>		<b>30 September 2020</b>
Funding Received from Department	\$	518,831.00
Funds Allocated by Local Authority Members	\$	464,711.60
Surplus/(Deficit) from completed projects	\$	24,800.76
<b>Remaining Unallocated Funds</b>	<b>\$</b>	<b>78,920.16</b>

<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
10/2/2020 1213807	Installation of small water park Design & Documentation	\$ 80,000.00	\$ 10,450.00	No support from PAWA.
1/7/2019 1213819	Installation of a tap at the Madigan Cemetery	\$ 8,801.31		\$ 8,801.31 allocated by LA 01.07.2019. PAWA advice stated infrastructure not suitable. Not supported by PAWA. Costs likely to exceed allocated. Referred to LA. Water bubbler installation completed on 01/10/2020 in lot 191 back side of the toilet block wall. Access gate will be installed soon in cemetery fence to access the water bubbler.
24/04/2020	Solid Shade over playground	\$ 120,495.05		Costs estimated at \$ 170,000.
	Total for Current projects	\$ 209,296.36	\$ 10,450.00	
	Total for Completed projects	\$ 255,415.24	\$ 230,614.48	
	<b>Grand Total</b>	<b>\$ 464,711.60</b>	<b>\$ 241,064.48</b>	

<b>Borroloola Local Authority Project Funding</b>		<b>30 September 2020</b>
Funds Received from Department	\$	915,608.00
Funds Allocated to projects by Local Authority Members	\$	780,648.00
Surplus/(Deficit) from completed projects	\$	12,586.45
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>147,546.45</b>

<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
Pre 2017 1313818	Toilet at Cemetery	\$ 25,000.00	\$ -	Pending Sports Courts development and transfer of existing toilets to the cemetery (after basic upgrade). Should include the steel shade structure attached to the toilet block, as well as a concrete slab under the shade and in front of both toilet entries. The septic tank and its location will also need to be identified. The project team working on this project.

6/2/2020 1313819	a) Removable Solar Lights (1 x Rocky Creek Boat Ramp, 2 x McArthur River Crossing, 1 x Airport Toilet/car park area)  b) Upgrading the Searcy Corner light and investigating the cost of street lights from Rocky Creek to Garawa Street	\$ 50,000.00	\$ 13,666.78	a) First three lights of the project are completed. Underspends need to be allocated for lights at further locations. CSC seeking quote. Removable lights reallocated by LA to the Airstrip carpark for safety reasons. There was only 3 lights not 4, Mel Amaranat managing left over funds to replace damaged light in town. PO released PWC for Robinson Road and Searcy St intersection LED light installation 05/05/2020.  b) Commenced investigation 1. Fix Searcy Street corner solar light 2. investigate the cost of upgrading existing lights and adding more lights due to gap between each pole to improve visibility in main thoroughfare
1313821	Borrooloola Men's Group/Men's shed program	\$ 1,000.00		To be cancelled
6/2/2020 1313822	Replace Toilet Block at Airport with 2018-19 Funding	\$ 270,580.00	\$ 17,970.00	Commenced - Funded allocated \$ 130,580 on 6.12.18. A further \$ 140,000 on 6.2.2020. Final design and costing to be tabled at the April LA Meeting. LA members don't support design. Project on hold
	Total for current projects in progress	\$ 346,580.00	\$ 31,636.78	
	Total for Completed projects	\$ 434,068.00	\$ 421,481.55	
	<b>Grand Total</b>	<b>\$ 780,648.00</b>	<b>\$ 453,118.33</b>	

<b>Bulman Local Authority Project Funding</b>				<b>30 September 2020</b>	
Funds Received from Department			\$	290,040.00	
Funds allocated to projects by Local Authority Members			\$	305,608.90	
Surplus/(Deficit) from completed projects			\$	56,968.90	
<b>Remaining unallocated funds</b>			<b>\$</b>	<b>41,400.00</b>	
<b>Date Approved</b>	<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
3/4/2017	1413805	Solar light for cul-de-sac	\$ 15,000.00		Project Approved in April - 2017; CSC advised that there is another source of funding for this project. He will provide more information in LA meeting, if LA decide to withdraw, then the funds will be reallocated. Additional \$ 8k allocated June 20. Po released to supply and install solar light on concrete block. Expected project completion third week of October 2020.
5/12/2018	1413806	Toilet near council office	\$ 97,000.00		\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage.
23/04/2020		Sport & Recreation Hall	\$ 69,088.90		Scope to be developed by Projects Team
		Total for current projects in progress	\$ 181,088.90	\$ -	
		Total for completed projects	\$ 124,520.00	\$ 67,551.10	
		<b>Grand total</b>	<b>\$ 305,608.90</b>	<b>\$ 67,551.10</b>	



<b>Hodgson Downs Local Authority Project Funding</b>		<b>30/09/2020</b>
Funds received from Department	\$ 550,140.00	
Funds allocated to projects by Local Authority Members	\$ 377,400.00	
Surplus/(Deficit) from completed projects	\$ -	
<b>Remaining unallocated funds</b>	<b>\$ 172,740.00</b>	

Project ID	Projects	Project Budget	Actual Expenditure	Project Status
	Road to Town Store			Proposed budget \$ 86,000 COMMENCED investigation into cost estimates and additional sources of funds. Report tabled at LA Meeting. No decisions made on project.
	<b>Total completed projects</b>	<b>\$ 377,400.00</b>	<b>\$ 377,400.04</b>	



<b>Jilkmिंगan Local Authority Project Funding</b>		<b>30 September 2020</b>
Funds received from Department		\$ 300,931.00
Funds allocated to projects by Local Authority Members		\$ 272,770.00
Surplus/(Deficit) from completed projects		\$ 39,132.55
<b>Unallocated remaining funds</b>		<b>\$ 67,293.55</b>

<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
6/8/2019 1613801	Playground at the Sport and Recreational Hall Lot 69	\$ 57,000.00	\$ 21,653.61	LA has identified Lot 24. No land tenure. Proposed back to previous lot 69.
3/12/2019 1613813	Basket Ball Roof	\$ 75,000.00		Project investigation continuing
	Total for current projects in progress	\$ 132,000.00	\$ 21,653.61	
	Total for completed projects	\$ 140,770.00	\$ 100,227.52	
	<b>Grand Total</b>	<b>\$ 272,770.00</b>	<b>\$ 121,881.13</b>	

<b>Manyallaluk Local Authority Project Funding</b>		<b>30 September 2020</b>		
Funds Received from Department			\$	96,078.00
Funds allocated to projects by Local Authority Members			\$	67,115.66
Surplus/(Deficit) from completed projects			\$	15,609.59
<b>Remaining Unallocated funds</b>			<b>\$</b>	<b>44,571.93</b>
<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
Pre 2017 1513804	Manyallaluk entry sign touch-up/ beautification	\$ 8,673.66	\$ 571.84	COMMENCED. Engaged asrtist to provide images. Engaged designer to develop sign layout. Additional \$ 7,173.66 allocated June 20. LA to agree on artwork. Local supplier engaged for entry sign boards. Expected completion of the project 16/10/2020.
8/5/2017 1513807	Small slide for little children for park barbecue area	\$ 5,000.00	\$ 4,296.00	COMMENCED. Materials have been ordered, awaiting delivery. Installed then damaged and removed due to safety concerns. Refer to the LA. Currently requesting quotations for New slide.
21/10/2018 1513810	Goal Posts for Oval	\$ 4,870.00	\$ 2,822.50	COMMENCED. Posts received and finalising location
Total for current projects in progress		\$ 8,543.66	\$ 7,690.34	
Total for completed projects		\$ 48,572.00	\$ 31,944.05	
<b>Grand Total</b>		<b>\$ 7,115.66</b>	<b>\$ 39,634.39</b>	

<b>Mataranka Local Authority Project Funding</b>		<b>30 September 2020</b>	
Funding received from Department		\$	314,963.00
Funds allocated to projects by Local Authority Members		\$	270,852.20
Surplus/(Deficit) from completed projects		\$	8,576.94
<b>Remaining Unallocated Funds</b>		<b>\$</b>	<b>52,687.74</b>

<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
Pre 2017 1813810	New Statues project	\$ 100,000.00	\$ 100,000.00	COMMENCED Additional \$ 30k allocated 7.4.2020. RGRC matched funding of \$ 100,000 on 24/6/2020. Seeking Exemptions from Procurement. Order placed with Gillie & Marc
4/08/2020	Display Cabinet for museum	\$ 1,000.00		Allocated 4/8/2020
	Total for current projects in progress	\$ 101,000.00	\$ 100,000.00	
	Total for completed projects	\$ 169,852.20	\$ 161,275.26	
	<b>Grand Total</b>	<b>\$ 270,852.20</b>	<b>\$ 261,275.26</b>	

<b>Ngukurr Local Authority Project Funding</b>		<b>30 September 2020</b>		
Funds received from Department			\$ 1,123,725.00	
Funds allocated to projects by Local Authority Members			\$ 966,526.00	
Surplus/(Deficit) from completed projects			\$ 13,363.11	
<b>Remaining Unallocated funds</b>			<b>\$ 170,562.11</b>	
<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
Pre 2017 2013802	Outdoor Stage Area and communal mural/ball wall at Oval & Community Graffiti board	\$ 166,000.00	\$ 4,227.27	\$ 66k allocated 30/4/2018. Project at the design stage. Oct 2020 meeting with TO and NLC to determine EOI
Pre 2017 2013803	Playground Equipment	\$ 18,000.00	\$ 13,352.50	Playground – Components purchased; Location confirmation to be decided for swing set
30/4/2018 2013809	New Basket Ball Court & Roof	\$ 293,641.00	\$ 68,335.40	The project is currently being designed and scoped to incorporate auxiliary buildings such as showers, toilets and storage to aid Emergency Staging Area. Whole project is in design stage.
10/12/2019 2013812	Community Wet Season project - Tree planting	\$ 1,000.00		Allocated on 10.12.2019
29/06/2020	Sport Court Project	\$ 170,000.00		\$ 170k allocated June 20 - \$ 150k from RGRC. Council approved in Budget 2020/21.
	Total for current projects in progress	\$ 648,641.00	\$ 85,915.17	
	Total for completed projects	\$ 317,885.00	\$ 304,521.89	
	<b>Grand Total</b>	<b>\$ 966,526.00</b>	<b>\$ 390,437.06</b>	

<b>Numbulwar Local Authority Project Funding</b>				<b>30 September 2020</b>
Funds received from Department			\$	1,068,556.00
Funds allocated to projects by Local Authority Members			\$	777,830.04
Surplus/(Deficit) from completed projects			\$	27,206.26
<b>Remaining Unallocated funds</b>			<b>\$</b>	<b>317,932.22</b>
<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
12/8/2018 2113803	Design and Costing Planning for Oval upgrade	\$ 15,000.00		\$15000 allocated on 12/06/2018; GHD Engineering Consultants are working on the design and costing for the upgrade of the oval; the first site visit and survey has been completed. Design quotes refused as being too high.
12/6/2018 2113805	New/Upgrade Toilets at the Airport	\$ 97,000.00		\$87,000 allocated on 12/06/2018 \$10,000 allocated on 09/10/2018; Design commenced; Expression of interest with NLC has been lodged. Awaiting response. Location to be discussed with TO's.
9/10/2017 2113806	Playground equipment.	\$ 106,305.04		Lot - 97 Sports and Rec Hall: \$ 40,000 Allocated on 09/10/2018 \$66,305.04 Allocated on 20/02/2019; Finalising Design. Extra funding needed. Proposed to allocate \$ 159,589.97 (no quorum at LA to decide)
	Total for current projects in progress	\$ 218,305.04	\$	-
	Total for completed projects	\$ 559,525.00	\$	532,318.74
	<b>Grand Total</b>	<b>\$ 777,830.04</b>	<b>\$</b>	<b>532,318.74</b>

<b>Urapunga Local Authority Project Funding</b>		<b>30 September 2020</b>	
Funds received from Department		\$	58,800.00
Funds allocated to projects by Local Authority Members		\$	40,000.00
Surplus/(Deficit) from completed projects		\$	-
<b>Remaining Unallocated funds</b>		<b>\$</b>	<b>18,800.00</b>

<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
18//8/2020	Irrigation	\$ 10,000.00		Allocated 18/8/20
18//8/2020	Community Hall	\$ 10,000.00		Allocated 18/8/20
18//8/2020	Cemetery Gates	\$ 10,000.00		Allocated 18/8/20
18//8/2020	Welcome Sign	\$ 10,000.00		Allocated 18/8/20
	Total for current projects in progress	\$ 40,000.00		
	Total for completed projects			
	<b>Grand Total</b>	<b>\$ 40,000.00</b>	<b>\$</b>	<b>-</b>

<b>Robinson River Local Authority Project Funding</b>		<b>30 September 2020</b>
Funds received from Department	\$	32,500.00
Funds allocated to projects by Local Authority Members	\$	-
Surplus/(Deficit) from completed projects	\$	-
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>32,500.00</b>

<b>Date Approved</b>	<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
		Total for current projects in progress	\$ -		
		Total for completed projects			
		<b>Grand Total</b>	<b>\$ -</b>	<b>\$ -</b>	

**INFRASTRUCTURE SERVICES AND PLANNING  
DIVISIONAL REPORT**

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**ITEM NUMBER** 19.2  
**TITLE** Major Projects Updates  
**REFERENCE** 1030086  
**AUTHOR** Phillip LUCK, Chief Executive Officer

**RECOMMENDATION**

**That Council receives and notes the Major Projects Updates Report.**

**BACKGROUND**

The Major Projects Updates Report is a standing item for an Ordinary Meeting Of Council.

Major Projects are those that are more than \$500,000 or are deemed as significant by Council.



**ISSUES/OPTIONS/SWOT**

The attached update report is current at 14 October 2020.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1   Major Projects Report for October OMC 14.10.20.docx



## Status of Major projects as at 14 October 2020

Project Title	Project Management	Project Funding	End Funding date	Status	Comments
Borroloola Business Centre	PCG = RGRC Consultant – Mode Design	Grant Received \$146,097 DIPL  Expenditure \$ 342,111  RGRC Pledge upto \$2,000,000	NA	<ul style="list-style-type: none"> <li>- Design and Documentation at 100%</li> <li>- Development Application Submitted</li> <li>- Cost Estimate: The current day project costs are summarised below: Building works \$1,911,515 Preliminaries \$573,454 Net Project Cost <b>\$2,484,969</b> Contingencies and Allowances  <b>\$521,900</b> Estimated Total <b>\$3,006,869</b></li> </ul>	<ul style="list-style-type: none"> <li>- MODE submitted planning submission 09/04/2020.</li> <li>- This project also requires the relocation of a water main that traverses the property under the proposed build footprint.</li> </ul>
Borroloola Sports Complex Upgrade	PCG = DIPL, RGRC, MRM CBT PM = DIPL	\$4,400,000 <b>Plus</b> <b>\$2,500,000</b>  Expenditure \$ 319,999	Funding variation is being negotiated	<ul style="list-style-type: none"> <li>- Cost Estimate (\$6.5)</li> <li>- Letter sent to NTG seeking funding to be returned and cyclone shelter removed from project.</li> </ul>	<ul style="list-style-type: none"> <li>- NTG offered \$2,500,000 more funding – deed of variation under review</li> <li>- Court No. 2 to be tendered as a D&amp;C..</li> <li>- Community has selected Manor Red as a colour.</li> <li>-</li> </ul>
Rocky Creek Bridge	PCG = DIPL, RGRC, MRM CBT PM = DIPL	\$6,700,000  Expenditure \$ 4,838,877  NTG – DIPL is	Dec 2020	<ul style="list-style-type: none"> <li>- DIPL PCG</li> <li>- Contract awarded</li> </ul>	<ul style="list-style-type: none"> <li>- Detour operational.</li> <li>- Air Safety issues arisen with the Crane - Resolved</li> <li>- Public to access Yanyula Boat Ramp has been closed.</li> </ul>

		covering Contingency upto \$400,000			- Second Boat Ramp adjacent to RGRC MUNs yard is open.
Mataranka Community Services Hub	PCG = RGRC Consultant – Mode Design	RGRC - \$2,400,000  NTG - \$500,000  Expenditure \$ 91,840	DEC 2020	- Designs at 100% - Cost estimate The current day project costs are summarised below: Cost (\$) Building works \$1,523,356 Preliminaries \$411,306 Net Project Cost <b>\$1,934,662</b>  Contingencies and Allowances <b>\$300,000</b>  <b>Estimated Total</b> <b>\$2,234,662</b>	- Documentation is finished. - Overall Project Plan to move staff, demolish Toilet and move Office is being drafted. - Design Consultant is preparing the Tender Documents
Roper Regional Remote Aged Care Infrastructure Grant	PCG = RGRC	\$500,000  Expenditure \$ 62,463	30 Sep 2020	- Mataranka Package commenced - Ngukurr and Numbulwar - Final tender documents approved.	- Mataranka – Toilet Block Upgrade and wheel chair access from Council Office to Aged Care Office to Community Hall – complete. - Transportable buildings procured - Ngukurr – Interim centre identified at Lot 230 (staff House)
Ngukurr Sports Courts and Staging Area	PCG = DIPL & RGRC PM = DIPL	NTG \$500,000 NGUKURR LA –	June 2021	Project Development Phase - Drainage and Access Design 100% - changes required	Project Schedule : - Designer Engaged(Jacobs) to be completed - NTG - Procurement for PWS

		<p>\$463,641 RGRC \$150,000 TOTAL \$1,113,641</p> <p>Amount already expended is \$ 500,000</p>		<ul style="list-style-type: none"> <li>- Power water and sewer runs connections need to be rectified</li> <li>- Structural Assessment for Existing Hall COMPLETED - additional bracing will be required</li> <li>- detailed Design by Jacob's COMMENCED</li> </ul>	<ul style="list-style-type: none"> <li>- Connections</li> <li>- Drainage works project estimate at circa \$400k</li> <li>- NTG advised that \$160k/\$500k already spent</li> <li>- Scope review required and underway.</li> </ul>
Ngukurr Freight Hub	PM = RGRC	<p>\$1,500,000</p> <p>Expenditure \$ 808,044</p>	June 2020	<ul style="list-style-type: none"> <li>- Project broken down into 4 packages:               <ol style="list-style-type: none"> <li>1. Civil</li> <li>2. Concrete works</li> <li>3. Electrical</li> <li>4. Sealing works</li> </ol> </li> <li>- Procurement Plan:               <ol style="list-style-type: none"> <li>1&amp;2 – Yugul Mangi to undertake civil works</li> <li>3. RFQ</li> <li>4. Tendered</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>- Civils 85%</li> <li>- Concrete – Contract awarded</li> <li>- Sealing – Contract awarded</li> </ul>
Robinson River Oval Upgrade	RGRC MAC	<p>\$500,000</p> <p>Expenditure Commitment \$ 451,440</p>	June 2020	<ul style="list-style-type: none"> <li>- Project awarded to Mungoorbada Aboriginal Corporation (MAC)</li> <li>- Project proposed to be completed 2020 dry season..</li> </ul>	<ul style="list-style-type: none"> <li>- CEO to contact New CEO after 26 October to ensure El Nino Contractors can deliver the whole contract including fencing.</li> </ul>
<b>TOTAL MAJOR PROJECTS</b>		<b>\$23,231,000</b>			

## 2019/2021 MAJOR PROJECTS COMPLETED

Mulggan Camp Refurbishments	PM = RGRC	\$1,000,000	Dec 2019		<b>COMPLETED</b>
Ngukurr Oval Lights	PM = RGRC	\$800,000	Dec 2019	8/12/2019	<b>COMPLETED</b>
Numbulwar WMF	RGRC	\$580,000	Sep 2020		<b>COMPLETED</b>

\*\* PCG= Project Control Group; PM = Project Management