



AGENDA

ORDINARY MEETING OF COUNCIL

FRIDAY, 15 DECEMBER 2017

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

- Friday, 15 December 2017 at
- The Katherine Town Council Chambers
- Commencing at 8.30 am

Your attendance at the meeting will be appreciated.

Judy MacFarlane
MAYOR

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

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20	CLOSED SESSION	
20.1	Confirmation of Previous Confidential Session Ordinary Council Meeting Minutes <i>The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.</i>	
20.2	Minutes of Previous Confidential Session Finance Committee Meeting <i>The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.</i>	
20.3	Staff Housing <i>The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.</i>	
20.4	CDP Revenue <i>The report will be dealt with under Section 65(2) (ci) (cii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information provided to the council on condition that it be keep confidential.</i>	
20.5	2 Crawford Street Office	

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

20.6 Streetlight Repairs and Maintenance - Service Level Agreement

The report will be dealt with under Section 65(2) (ci) (cii) (ciii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be keep confidential.

20.7 Regulatory Orders Delegations

The report will be dealt with under Section 65(2) (cii) (ciii) (ciii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be keep confidential.

21 CLOSED SESSION

22 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE 726287
AUTHOR Amy Bretherton, Governance Officer

RECOMMENDATION

- (a) **That Council approve the minutes as a true and accurate record of the Ordinary Meeting of Council held Thursday 25 October 2017.**

BACKGROUND

Council met in Katherine on Wednesday the 25 October for the Meeting.

Attached are the minutes from the meeting.


ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

[1](#)  Ordinary Meeting of Council 2017-10-25 [716711].DOCX



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL
COUNCIL MEETING HELD AT MABUNJI BOARD ROOM BORROLOOLA
ON WEDNESDAY, 25 OCTOBER 2017 AT 8:30AM

1.PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFarlane
- Deputy Mayor Helen Lee
- Councillor Annabelle Daylight
- Councillor Selina Ashley
- Councillor Ossie Daylight
- Councillor Wayne Runyu
- Councillor Edwin Nunggumajbarr
- Councillor David Murrungun
- Councillor Eric Roberts
- Councillor Owen Turner
- Councillor Don Garner
- Councillor Keith Rory
- Councillor Samuel Evans

1.2 Staff

- Michael Berto, Chief Executive Officer (CEO)
- Greg Arnott, Director Corporate Governance
- Sharon Hillen, Director Council and Community Services
- Marc Gardner, Director Commercial Services
- Lokesh Anand, Manager Finance
- Jasjit Rai, Finance Accountant
- Amanda Haigh, Manager Governance and Corporate Planning
- Amy Bretherton, Governance Officer (Minute Taker)
- Cindy Morgan, Senior Admin Support Officer

1.3 Guests

- Tony Tapsell, Chief Executive Officer (CEO) LGANT
- Jake Quinlivan, Department of the Chief Minister
- Danica Kalinic, Department of the Prime Minister and Cabinet
- Kevin Liddy, Department of the Prime Minister and Cabinet
- Adam Kinna, AIM Industries
- Patrick Collins, Mungoorbada Aboriginal Corporation
- Enid Leonard, Self Employed Rate Payer
- Rebecca Gentle, McArthur River Mines/LA Member
- Lee Girolamo, Deloitte

2.MEETING OPENED

Meeting opened at 8:38 am

3.WELCOME TO COUNTRY

Councillor Samuel Evans welcomed Elected Members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4.APOLOGIES AND LEAVE OF ABSENCE

Nil

5.CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

207/2017 RESOLVED (Donald Garner/David Murrungun)

Carried

- (a) That Council approve the minutes as a true and accurate record of the Ordinary Meeting of Council held Thursday 14 September 2017.

6.CALL FOR ITEMS OF GENERAL BUSINESS

1. Fees and Charges - Councillor Edwin Nunggumajbarr
2. Mataranka Sportsground User Group and Master Plan Meeting
3. TEABBA MOU and Transfer Of Services
4. Building Safe and Vibrant Communities – NT Alcohol Review Media Release
5. Australian Institute of Company Directors Course - Expressions of Interest
6. Request for advice on Commercial Release of GM Safflower
7. Evolving Master Plan for Katherine and the Big Rivers Region
8. Disability chairs for Borroloola Pool – Councillor Don Garner
9. MLA Member for Arnhem – Late Correspondence
10. Djilpin Arts centre – Late Correspondence
11. King Ash Bay Planning Application 2017/0477

Confidential Session

1. Write off of Outstanding Debt

7.QUESTIONS FROM THE PUBLIC**7.1 WATER DEPTH MARKERS ON FLOODWAY BORROLOOLA**

Issue raised .Works is listed on DIPL Works Program and is expected to be completed before the wet. DCCS to present correspondence at next LA.

- (a) That Council receive and note the verbal report on Water Depth Markers on Searcy Street Floodway.

8.DISCLOSURES OF INTEREST

There were no Declarations of Interest at this Ordinary Meeting of Council.

9.CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

Nil

10.BUSINESS ARISING FROM PREVIOUS MINUTES

10.1 ACTION LIST

208/2017 RESOLVED (Ossie Daylight/Samuel Evans) Carried

- (a) That Council receive and note the Action List.

10.2 FINAL ELECTION COSTS

Issues raised of the election:

- No Interpreter at polling
- No or Little advertising locally

Pursuing electors who did not vote may cause issues with people not being able to pay the fine, enforcement may cause people to spent time in jail for unpaid fines.

Councillors to spread the word with youth to enrol and importance

209/2017 RESOLVED (Donald Garner/Keith Rory) Carried

- (a) That Council defer this matter to the next Ordinary Meeting of Council held in December 2017 on the intention to pursue or not pursue electors who did not vote in the recent Local Government Election.

11.INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

210/2017 RESOLVED (Donald Garner/Selina Ashley) Carried

- (a) That Council accept the Incoming Correspondence.

12.OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

211/2017 RESOLVED (Ossie Daylight/Eric Roberts) Carried

- (a) That Council accept the Outgoing Correspondence.

13.WARD REPORTS

13.1 NEVER NEVER WARD

212/2017 RESOLVED (David Murrungun/Owen Turner) Carried

- (a) That Council receive and note the Never Never Ward Report.
- (b) That Council approve the recommendations of the Mataranka Local Authority for the minutes 3 October 2017.
- (c) That Council accept the resignation of Leah Niehus from the Mataranka Local Authority as of 13th October.
- (d) That Council accept the nomination from Antonella Martin to the Mataranka Local Authority.

13.2 NUMBULWAR NUMBIRINDI WARD

213/2017 RESOLVED (Eric Roberts/Wayne Runyu) Carried

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.
- (b) That Council approve the recommendations of the Numbulwar Local Authority for the minutes 26 September 2017.

13.3 NYIRRANGGULUNG WARD REPORT

214/2017 RESOLVED (David Murrungun/Keith Rory) Carried

- (a) That Council receive and note the Nyirranggulung Ward Report.
- (b) That Council approve the nominations of Anne-Marie Lee and Vita Brinjen for the Barunga Local Authority.
- (c) That Council approve the recommendations of the Bulman Local Authority for the minutes 28 September 2017.
- (d) That Council approve the recommendations of the Manyallaluk Local Authority for the minutes 20 September 2017.

13.4 SOUTH WEST GULF WARD REPORT

215/2017 RESOLVED (Donald Garner/Selina Ashley) Carried

- (a) That the Council receive and note South West Gulf Ward Report.
- (b) That Council approve the recommendations of the Borrooloola Local Authority for the minutes 18 September 2017.

13.5 YUGUL MANGI WARD

216/2017 RESOLVED (Donald Garner/Samuel Evans) Carried

- (a) That Council receive and note the Yugul Mangi Ward Report.

14.EXECUTIVE DIRECTORATE REPORTS**14.1 MAYOR'S REPORT**

217/2017 RESOLVED (Selina Ashley/Eric Roberts) Carried

- (a) That Council receive and note the Mayor's Report.

14.2 CEO'S REPORT

218/2017 RESOLVED (Annabelle Daylight/Donald Garner) Carried

- (a) That Council receive and note the CEO's Report.

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS**15.1 DEVELOPMENT APPLICATION - LOT 386 TOWN OF BORROLOOLA - GEC COMPLEX**

219/2017 RESOLVED (Edwin Nunggumajbarr/Wayne Runyu) Carried

- (a) That Council receive and note the Development Application – Lot 386 Town of Borroloola – GEC Complex.

15.2 FINANCE COMMITTEE MEETING REQUEST TO CHANGE THE DATE

220/2017 RESOLVED (Wayne Runyu/Ossie Daylight) Carried

- (a) That Council change the date of the Finance Committee meeting scheduled for 29th November 2017 to the 16th November 2017.

15.4 2017-2018 REGIONAL PLAN QUARTERLY REPORT

221/2017 RESOLVED (Ossie Daylight/Eric Roberts) Carried

- (a) That Council receive and note the first quarter report for the 2017-18 Regional Plan.

ACTION: Town priority list to be updated and presented at the next Ordinary Meeting of Council.

15.5 2018-2021 STRATEGIC PLAN

222/2017 RESOLVED (Owen Turner/Ossie Daylight) Carried

- (a) That Council receive and note the report on the Draft Strategic Plan 2018-2021.
- (b) That Council Suggest any amendments to the 2018-2021 Strategic Plan at the next Ordinary Meeting of Council.

15.6 2018 MEETING CALENDAR

223/2017 RESOLVED (Selina Ashley/Keith Rory) Carried

- (a) That Council approve the scheduled Ordinary Meetings of Council 2018 meeting dates and locations: -

- Wednesday, 28th February 2018 (Jilkmिंगgan)
- Wednesday, 18th April 2018 (Barunga)
- Wednesday, 27th June 2018 (Katherine)
- Wednesday, 25th July 2018 (Ngukurr)
- Wednesday, 26th September 2018 (Bulman)
- Wednesday, 31st October 2018 (Mataranka)
- Wednesday, 19th December 2018 (Katherine)

- (b) That Council approve the scheduled Finance Committee 2018 meeting dates, located in Katherine: -
- Wednesday, 31st January 2018
 - Wednesday, 28th March 2018
 - Wednesday, 30th May 2018
 - Wednesday, 29th August 2018
 - Wednesday, 28th November 2018
- (c) That Council approve the scheduled Audit Committee 2018 meeting dates, located in Katherine: -
- Wednesday, 7th February 2018
 - Wednesday, 9th May 2018
 - Wednesday, 19th September 2018
 - Wednesday, 7th November 2018
- (d) That Council approve the scheduled Local Authority 2018 meeting dates.
- (e) That Council approve the scheduled Community 2018 meeting dates for Daly Waters, Larrimah and Urapunga.

15.7 REQUEST TO WAIVER FEES FOR MATARANKA HALL HIRE

224/2017 RESOLVED (Donald Garner/David Murrungun)

Carried

- (a) That Council approve the waiver fees for the use of the Mataranka Hall for Exercise Classes.

15.8 COUNCIL PLEDGE IN KRIOL TRANSLATION

225/2017 RESOLVED (Ossie Daylight/Eric Roberts)

Carried

- (a) That Council do not approve the translation of the Council Pledge in heavy Kriol and request to change to light Kriol.

Ropa Golf Rijnul Kaunsil – Promis

Wi promis blanga wek mijamit blanga meigim gurrwan fyutja en nomo weistimbat blanga wi enijing.

Wi bin pikim dismob ting ya. Dismob nambawan la ola Ropa Golf staf:

- ebirribodi garra tok trubalawei
- ebirribodi garra bi wanbala mijamit, nomo bla birrbirbat
- wi ebirribodi garra bi risponsibul bla enijing wi dum, en if wi dum enijing rong wi garra dalim mijal
- ebirribodi garra rispek gija
- ebirribodi garra trastim mijel

Dismob brabli impotinwan blanga wi fyutja en blanga wi drim. Wi wandim Ropa Golf Rijnul Kaunsil blanga bi ya olataim, wek gurrwei bla ebirribodi, en bi laibliwan.

15.9 COMMUNITY REQUEST FOR COUNCIL SERVICES AND LOCAL AUTHORITY IN

URAPUNGA

226/2017 RESOLVED (Wayne Runyu/Samuel Evans) Carried

- (a) That Council endorses the Mayor and Chief Executive Officer sending a letter to the Minister for Housing and Community Development supporting the request for Urupunga to be recognised as an independent community with its own Local Authority and Council services.

15.10 REVIEWED POLICIES

227/2017 RESOLVED (Keith Rory/Edwin Nungumajbarr) Carried

- (a) That Council approve the following reviewed policies:
1. CL001 – Members’ Code of Conduct
 2. CL003 – Elected Member and Employee Gift Policy
 3. CL007 – Caretaker Policy
 4. CL009 – Elected Member Development and Support Policy
 5. GOV008 – Travel Policy for Councillors and Employees
 6. HR004 – Recruitment and Selection Policy
 7. HR006 – Working With Children Policy

15.3 ANNUAL REPORT 2016-2017

228/2017 RESOLVED (Selina Ashley/Donald Garner) Carried

- (a) That the Council receive and note the Auditor’s Report for the Financial Year 2016-17.
- (b) That the Council accept the Annual Report 2016-17 for the Financial Year 2016-17.
- (c) That the Council agree to the submission of the Annual Report 2016-17 to the Department of Housing and Community Development.

15.11 FINANCE - RGRC FINANCIAL REPORT AS AT 30 SEPTEMBER 2017

222/2017 RESOLVED (Selina Ashley/David Murrungun) Carried

- (a) That Council receive and note financial reports as at 30th September 2017.

15.12 GRANTS: SIGNING OF VARIOUS FUNDING AGREEMENTS

223/2017 RESOLVED (Owen Turner/Keith Rory) Carried

- (a) That Council accept the funding offer of \$978,000 from the Commonwealth Department of Infrastructure and Regional Development, provided under the Building Better Regions Fund, by signing and dating two copies of the Agreement.
- (b) That Council accept the funding offer of \$270,000 from the NTG Department of Tourism and Culture, provided under the Remote Sport Program, by signing, dating and applying the Common Seal to two copies of the Agreement.

- (c) That Council accept the funding offer of \$53,000 from the NTG Department of Health, provided under the Disability in Home Support Program, by signing, dating and affixing the Common Seal to two copies of the Agreement.

15.13 GRANTS: RGRC COMMUNITY GRANTS PROGRAM 2017-18 ROUND 1

224/2017 RESOLVED (Eric Roberts/Selina Ashley)

Carried

- (a) That Council endorse the recommendations of the Community Grants Committee, as listed below, for Round 1 of the 2017-18 Community Grants Program:

For the Major Category:

- Borroloola School - \$2000.00 for tree planting at the sports oval
- Artback NT Inc. \$3000.00 for jumping castle at the Numburindi Festival 2017. (Committee request Local Authority to consider funding the purchase of a jumping castle for the Community.)
- Big River Hawks -\$3000.00 for Equipment for the 2017/2018 season.(Committee request future application to provide player information and be included in the acquittal. Committee would like to see Big River Hawks support players with training.)
- Katherine Netball Association - \$2000.00 for the Katherine region uniform for the state championship.()
- Tjimat/Teachabout Inc.- \$2000.00 for the 2017/2018 holiday activity program in Minyerri.
- Mataranka Local Authority - \$3000.00 for tables and chairs in Stan Martin Park.
- Beswick Local Authority - \$3000.00 for the purchase/refurbish for a Community BBQ trailer.

For the Minor Category:

- Nil

- (b) That Council approve Round 2 of the 2017-18 Community Grants Program, to be conducted from 2 January 2018 to 13 February 2018.

15.14 GRANTS: VARIATION TO FUNDING UNDER THE HOMELANDS PROGRAM

225/2017 RESOLVED (Ossie Daylight/David Murrungun)

Carried

- (a) That Council accept the increase in funding of \$59,958 from the NTG Department of Housing and Community Development, provided under the Homelands Program, by signing, dating and affixing the Common Seal to two copies of the Agreement.

15.15 GRANTS: FUNDING FOR EXERCISE STATIONS IN THREE COMMUNITIES

226/2017 RESOLVED (Helen Lee/Selina Ashley)

Carried

- (a) That Council receive and note report on funding for the installation of exercise stations in the Region and recommend seeking feed back from the Local Authorities in Beswick, Barunga and Jilkmिंगgan.

15.16 ROADS REPORT

Issue that Government consistently do not provide funding to complete the entire required project.

227/2017 RESOLVED (Samuel Evans/Owen Turner) Carried

- (a) That Council receive, note and accept the Road Report update regarding current and future projects.

15.17 LOT 644 BORROLOOLA OWNERSHIP DOCUMENTS NAME CHANGE FROM SHIRE TO REGIONAL COUNCIL AND APPLICATION FOR POWER AND WATER EASEMENT

228/2017 RESOLVED (Donald Garner/Edwin Nunggumajbarr) Carried

- (a) That Council approve the changing of name from Shire to Regional in the ownership document of Lot 644 Borroloola, by the Mayor and CEO signing, dating and affixing the Common Seal to the "Application To Note Change Of Name" document.
- (b) That Council approve the Mayor and CEO signing, dating and affixing the Common Seal to Form 51 the "Creation of Easement in Gross" document for Lot 644 Borroloola.

15.18 CAPEX VARIATION FOR UNDERSPEND

229/2017 RESOLVED (Selina Ashley/Eric Roberts) Carried

- (a) That Council approve the surplus 2017/2018 capital expenditure funds allocated to the Beswick Skidsteer Purchase to be used to purchase a Plant Trailer to float the Skidsteer and a Motor-Powered Pressure Cleaner for Bulman.

15.19 DISPOSAL OF FLEET ITEM 70857 - TOYOTA LANDCRUISER MILITARY WORKMATE DUAL CAB

230/2017 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council approve the disposal of Toyota Landcruiser Rego – CC29NR by trade-in on a new vehicle.

15.20 APPLICATION FOR EASEMENT - 2 CRAWFORD ST KATHERINE

231/2017 RESOLVED (Donald Garner/Samuel Evans) Carried

- (a) That Council approve the Mayor and CEO signing, dating and affixing the

Common Seal to Form 51 the "Creation of Easement in Gross" document for Lot 1894 / 2 Crawford St, Katherine.

16.COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

16.1 KATHERINE AGRIBUSINESS AND LOGISTICS HUB - FEEDBACK

232/2017 RESOLVED (Donald Garner/Keith Rory) Carried

- (a) That Council receive and note the Katherine Agribusiness and Logistics Hub report.

16.2 CHANGES TO PUBLIC LIBRARY SERVICES

233/2017 RESOLVED (Eric Roberts/David Murrungun) Carried

- (a) That Council receive and note the report relating to changes to the NT Library Service.

16.3 COUNCIL SERVICES - FIRST QUARTER REPORT - CENTRAL ARNHEM MANAGEMENT AREA

234/2017 RESOLVED (Keith Rory/Edwin Nunggumajbarr) Carried

- (a) That Council receive and note the Council Services – First Quarter Report – Central Arnhem Management Area.

Cr Samuel Evans left the meeting, the time being 11:37 am

Cr Selina Ashley left the meeting, the time being 11:39 am

16.4 QUARTERLY REPORT - AREA ROPER

235/2017 RESOLVED (Annabelle Daylight/Eric Roberts) Carried

- (a) That Council receive and note the Quarterly Report for Area Roper at the October 25, 2017 Ordinary Council Meeting.

Cr Samuel Evans returned to the meeting, the time being 11:41 am

Cr Selina Ashley returned to the meeting, the time being 11:42 am

16.8 QUARTERLY REPORT - COMMUNITY SERVICES

236/2017 RESOLVED (Donald Garner/David Murrungun) Carried

- (a) That Council receive and note the quarterly report for Community Services.

Cr Wayne Runyu left the meeting, the time being 11:43 am

Cr Wayne Runyu returned to the meeting, the time being 11:44 am

16.6 AGED CARE COMMUNITY SERVICES

237/2017 RESOLVED (Donald Garner/Wayne Runyu) **Carried**

- (a) That Council receive and note the Aged Care Community Services Report.
- (b) That Council adjust the 2017- 2018 budget to include \$263,709.60 for the purchase of the two 4x4 bus's for Aged Care in Ngukurr and Numbulwar.

Cr Ossie Daylight left the meeting, the time being 11:48 AM

16.7 NDIS REPORT

238/2017 RESOLVED (Edwin Nunggumajbarr/Wayne Runyu) **Carried**

- (a) That Council receive and note the NDIS Report.
- (b) That Council approve the proposal for the NDIS program structure.

Cr Ossie Daylight returned to the meeting, the time being 11:54 AM

16.8 COMMUNITY SAFETY QUARTERLY REPORT - 1ST QUARTER 2017/18

239/2017 RESOLVED (David Murrungun/Keith Rory) **Carried**

- (a) That Council receive and note the Community Safety 1st Quarter 2017/18 Report.

17.COMMERCIAL SERVICES DIRECTORATE REPORTS**17.1 BUDGET AMMENDMENT - PURCHASE OF VEHICLE FOR HOUSING CONTRACT**

240/2017 RESOLVED (Donald Garner/Samuel Evans) **Carried**

- (a) That Council approve in principle the purchase of a 4x4 Toyota Hilux with tray for the Housing Maintenance section in Ngukurr.

17.2 BUDGET AMMENDMENT - PURCHASE OF VEHICLE FOR TENANCY MANAGEMENT CONTRACT

241/2017 RESOLVED (Helen Lee/Samuel Evans) **Carried**

- (a) That Council approved in principle the purchase of a 4x4 Toyota Hilux for the Tenancy Management section in Barunga.

17.3 OUTSTATIONS FUNDING

Issue raised that unfunded Outstations due to not being occupied because not accessible and repairs and maintenance required on dwellings to make them liveable.

242/2017 RESOLVED (Keith Rory/David Murrungun) **Carried**

- (a) That Council receive and note the Outstations Funding Report.

17.4 CDP REGION 29 UPDATE

243/2017 RESOLVED (Annabelle Daylight/Wayne Runyu) **Carried**

- (a) That Council receive and note the CDP Region 29 update.

Cr Wayne Runyu left the meeting, the time being 12:26 PM

Cr Wayne Runyu returned to the meeting, the time being 12:27 PM

18.GENERAL BUSINESS**18.1 FEES AND CHARGES - COUNCILLOR EDWIN NUNGGUMAJBARR**

Residents are being asked to pay fee for backhoe for burriels. DCCS is to investigate Council Fees and Charges. Explained issue with timing and booking for funerals. Issues with communication of fees and changes to residents. Request signage and better communication for fees and charges.

244/2017 RESOLVED (Selina Ashley/Donald Garner) **Carried**

- (a) That Council receive and note the verbal report on Cemetery Fees and Charges.

Break for Lunch 12:29pm

Meeting Commenced at 01:45pm

18.2 MATARANKA SPORTSGROUND USER GROUP AND MASTER PLAN MEETING

245/2017 RESOLVED (Keith Rory/Owen Turner) **Carried**

- (a) That the Council receive and note the Mataranka Sportsground User Group and Master Plan Meeting report.

18.3 TEABBA MOU AND TRANSFER OF SERVICES

DPMC program funding agreement states TEABA are to take over Community Broadcasting Licenses in all regions. This also includes a MOU with Council to then monitor and maintain all services.

246/2017 RESOLVED (Eric Roberts/David Murrungun) **Carried**

- (a) That Council receive and note the changes to TEABBA contract and service delivery structure.
(b) That Council review the attached MOU and Electronic Transfer Paperwork.
(c) That Council approve the signing of the MOU and Electronic Transfer Paperwork.

18.4 BUILDING SAFE & VIBRANT COMMUNITIES – NT ALCOHOL REVIEW MEDIA RELEASE

Natasha Fyles

Minister for Health



Media Release

Building Safe & Vibrant Communities – NT Alcohol Review Released

19 October 2017

The Territory Labor Government has welcomed the Alcohol Policy and Legislation Review handed to government by the Chair of the Expert Alcohol Panel and former Chief Justice of the NT, Trevor Riley.

The Attorney-General and Minister for Health Natasha Fyles said Territorians want and deserve to live in safe and vibrant communities and this review provides recommendations on how government can deliver that.

“The Territory has unacceptable rates of alcohol related crime, violence and death and that must be addressed in a systematic and coordinated way,” Ms Fyles said.

The review provides 220 recommendations on reforms to alcohol policy and legislation, after identifying an ad-hoc system that isn't fit for purpose.

Minister Fyles said many of the suggested reforms would require extensive changes and have widespread impact on community and business.

“These need to be examined at length before a detailed government response can be delivered,” she said.

The Territory Labor Government has given support in principle to:

1. **LIQUOR ACT** - overhauling the Liquor Act to provide a robust framework for industry and community. This will likely include changes to license categories and fees including risk based licensing
2. **LIQUOR COMMISSION** - reinstating an independent Liquor Commission to increase transparency, with decisions to be made based on a new public interest and community impact test.
3. **DENSITY** - focusing harm reduction measures on the density of liquor licences and volume of alcohol sales. This is a policy shift away from floor size restrictions and will require the repeal of 400m2 legislation. This means that any application, including Dan Murphy's, will need to be considered by the Liquor Commission and satisfy the public interest and community impact test.
4. **FLOOR PRICE/VOLUMETRIC TAX** - implementing a floor price on alcohol products to prevent alcohol related harms and continue to lobby the Federal government for a volumetric tax.
5. **ALCOHOL & VESSELS** – legislating to make it an offence for a person to operate or navigate a vessel with a breath or blood alcohol content equivalent to the levels in the Traffic Act.
6. **POSI/TBL** – POSIs/TBLs will remain a tool for police. Police will continue to lead POSI/TBL's and uniformed licensing inspectors will be authorised to assist police.
7. **ALCOHOL UNIT** - establishing a central unit in the Department of the Chief Minister to

drive reforms.

The Attorney-General will today enact a complete moratorium on all new take away licenses including greenfield sites.

The Territory Labor Government has ruled out banning the sale of take away alcohol on Sundays.

Minister Fyles said a key driver in commissioning this report was to reduce alcohol related harm.

“That’s why we provide in principle support to recommendations around FASD, Early Childhood and Education, Treatment and Sobering up Shelters,” she said.

“While the government supports a number of reforms in principle, considerable consultation and work will be needed to establish what form these reforms will take and how they will be rolled out in the Territory context.

“We promised Territorians we would listen and take action and that is what we are doing.”

Minister Fyles said the report is a significant piece of work that will help guide the future of the NT’s approach to alcohol harm reduction.

“I want to acknowledge the many hours of work put in by the expert panel, with their balance of skills and expertise to produce this report,” she said.

“I would also like to acknowledge and thank the community groups, businesses and individuals who made submissions, survey responses, or attended in person one of the many public forums across the NT. Your contributions have been so important.”

The Territory Labor Government will now reconsider its alcohol policies in line with the review recommendations to deliver a road map for change.

The detailed response to the report is expected to be complete by early next year.

For a copy of the full report go to: <https://alcoholreview.nt.gov.au/home>

Media Contact: Laetitia Lemke 0418 973 602

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247/2017 RESOLVED (Donald Garner/Wayne Runyu)

Carried

- (a) **That Council receive and note the correspondence for Building Safe & Vibrant Communities – NT Alcohol Review Released.**

18.5 AUSTRALIAN INSTITUTE OF COMPANY DIRECTORS COURSE - EXPRESSIONS OF INTEREST

Good morning,

I have had a number of requests from councils to facilitate the above

course and it seems to me that it would be best, if there is enough interest, to hold the two day courses in the major centres of Darwin, Katherine (or Litchfield) and Alice Springs. While the preference for participants is elected members there is no reason for excluding staff members if council has budget provision.

The suggested dates for the courses are in February/March 2018 and are for a maximum of 25 participants per course. The cost per course is approximately \$30,000 regardless of how many participants turn up. For the most part more than one council has to attend unless other organisations can also commit.

LGANT is attempting to get an SPG from the Department for the courses, (it will not know this outcome until perhaps Christmas) however, some councils are quite prepared to meet the cost (either from their own sources and/or professional development allowances) in order to have their members receive such training. Professional development allowances will cover the course if the full quota of participants attend.

What is crucial for LGANT and councils is to obtain the full quota of participants so that we are getting value for money and not paying a premium for this training (eg less than 25 attend).

So could you let me know please if your council is interested in attending the course. LGANT will need commitments from councils to in order to organise courses. Depending on your responses, the dates and venues for the courses will be tailored to the demand for them.

Many thanks.

Tony Tapsell

CEO

Local Government Association of the Northern Territory

21 Parap Road, Parap, NT, 0820

PO Box 2017, Parap, NT, 0804

Ph: (08) 08 8944 9697; Fax: (08) 8941 2665

Email: tony.tapsell@lgant.asn.au

Website: www.lgant.asn.au

All ten Councillors who have not already completed the course showed interest in attending.

248/2017 RESOLVED (David Murrungun/Wayne Runyu)

Carried

- (a) **That Council receive and note the expression of interest from the Australian Institute Of Company Directors Course.**

18.6 REQUEST FOR ADVICE ON COMMERCIAL RELEASE OF GM SAFFLOWER



Australian Government

Department of Health

Office of the Gene Technology Regulator

**Request for advice on licence application DIR 158 from GO Resources Pty Ltd:
Commercial release of safflower genetically modified for high oleic acid**

composition

I have received a licence application (DIR 158) from GO Resources Pty Ltd for commercial cultivation of genetically modified (GM) safflower. I am seeking advice from jurisdictions and organisations, on matters relevant to the preparation of a Risk Assessment and Risk Management Plan (RARMP), in accordance with the *Gene Technology Act 2000* (the Act).

Please note that I realise Councils do not usually have specialist scientific advice available to them. The purpose in consulting your Council is to make you aware of the application and to seek comment from people who are familiar with the areas where the proposed release could take place.

The Application

Licence application DIR 158 is for commercial release of GM safflower modified to lower the expression of two fatty acid biosynthesis genes to produce more oleic acid in the seed. The GM safflower also contains a marker gene that was used for the selection of plants during the early stages of research.

GO Resources Pty Ltd is seeking approval to commercially grow the GM safflower Australia-wide, subject to restrictions in some Australian States and Territories for marketing reasons. The GM safflower and its products would enter general commerce and are intended for the industrial oil market, not for human food.

A summary of the application is attached along with a set of 'Questions and Answers' that provide an overview of the application and an outline of the assessment process. A copy of the application is available from my Office upon request.

Consultation process for this DIR application

As this application is for commercial purposes, the Act specifies two rounds of consultation. Before a RARMP is prepared in accordance with the Act, I am required to seek advice from prescribed experts, agencies and authorities. This first round of consultation must include the Gene Technology Technical Advisory Committee, State and Territory Governments, prescribed Australian Government agencies, any local council that I consider appropriate (which in this case I consider to be all local councils in Australia) and the Environment Minister.

Public consultation is not required at this stage. However, I will be notifying receipt of the application by placing a Notification of Application, Summary of Application and Questions and Answers on the OGTR website and advising people and organisations that have registered on the OGTR mailing list.

The second round of consultation, required by the Act, will occur after a consultation version of the RARMP has been prepared. I must seek advice on the RARMP from the same prescribed experts, agencies and authorities consulted initially. In addition, I must seek public comment on the RARMP.

Timeframe for comments

In order to comply with the legislative timeframe for this application, I require your advice

on matters related to risks to human health and safety and the environment that I should consider in preparing the RARMP by **12 December 2017**.

Please note that if I do not receive advice by this date, I am required to proceed with the evaluation. However, you will have a further opportunity to comment on the RARMP once it has been prepared.

My office would be happy to discuss any issues or concerns in relation to the application or the preparation of the RARMP. If you have any questions please contact the OGTR by email to ogtr@health.gov.au or by telephone on 1800 181 030 and quote application number DIR 158.

**Office of the Gene Technology Regulator | MDP 54 GPO Box 9848 CANBERRA
ACT 2601**

Telephone: 1800 181 030 | Facsimile: 02 6271 4202 | E-mail:

ogtr@health.gov.au

Website: <http://www.ogtr.gov.au>

Yours sincerely

Dr Raj Bhula
Gene Technology Regulator

249/2017 RESOLVED (Selina Ashley/Annabelle Daylight)

Carried

- (a) **That Council receive and note the request for advice on Commercial Release of GM Safflower.**

18.7 EVOLVING MASTER PLAN FOR KATHERINE AND THE BIG RIVERS REGION

Council were presented with the Evolving Master Plan for Katherine and the Big Rivers Region

250/2017 RESOLVED (Wayne Runyu/Keith Rory)

Carried

- (a) **That Council receive and note the Evolving Master Plan for Katherine and The Big Rivers Region.**

18.8 DISABILITY CHAIRS FOR BORROLOOLA POOL - Councillor Donald Garner

Mabunji Aboriginal Resource Indigenous Corporation have received funding for 2 disability lift chairs to install at the Borroloola Pool and are seeking acceptance from Council.

251/2017 RESOLVED (Donald Garner/Selina Ashley)

Carried

- (a) **That Council receive and note the offer from Mabunji Aboriginal Resource Indigenous Corporation.**
- (b) **That Council accept the funding offer from Mabunji Aboriginal Resource Indigenous Corporation to install one (1) disability lift chair at the Borroloola pool.**

18.9 MEMBER FOR ARNHEM - LATE CORROSPONDENCE

Two letters received for congratulations to the Mayor and Deputy Mayor.

Date: Info:

252/2017 **RESOLVED (Selina Ashley/Ossie Daylight)**

Carried

- (a) **That Council receive and note the late correspondence from Member for Arnhem.**

18.10 DJILPIN ARTS CENTRE - LATE CORROSPONDENCE

Email received by CEO Date: Info:

253/2017 **RESOLVED (Owen Turner/Samuel Evans)**

Carried

- (a) **That Council defer the matter to the Beswick and Barunga Local Authority and provide Council with a recommendation.**

18.11 KING ASH BAY PLANNING APPLICATION 2017/0477 - Councillor Donald Garner

King Ash Bay fishing Club have submitted application to DLP for the construction of a large shed and request Council to make a submission for the application.

254/2017 **RESOLVED (Eric Roberts/Samuel Evans)**

Carried

- (a) **That Council receive and note the planning application from King Ash Bay.**
- (b) **That Council make a submission to the Northern Territory Development Consent Authority(NT DCA) in respect of application 2017/0477 that if it does not comply with the NT planning scheme (SKA) Council oppose the application.**

18.12 COMMUNITY GRANTS

255/2017 **RESOLVED (Helen Lee/Selina Ashley)**

Carried

- (a) **That Council request an extra \$20,000.00 in the budget review for the Community Grants Program .**

19.DEPUTATIONS & PETITIONS

Nil

20.CONFIDENTIAL SESSION

DECISION TO MOVE TO CONFIDENTIAL SESSION

Council Approve for Tony Tapsell to sit in on the Confidential Session of the Ordinary Meeting of Council, held October 25 2017.

263/2017 RESOLVED (Donald Garner/Owen Turner)

Carried

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

RESUMPTION OF MEETING

270/2017 RESOLVED (Selina Ashley/David Murrungun)

Carried

That the decisions of Confidential Session be noted as follows:-

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL SESSION ORDINARY COUNCIL MEETING MINUTES

264/2017 RESOLVED (David Murrungun/Eric Roberts)

Carried

- (a) That Council approve the minutes as a true and accurate record of the Confidential Session of Ordinary Meeting of the Council held on Thursday 14 September 2017.

Cr Keith Rory left the meeting, the time being 02:59 pm

Cr Keith Rory returned to the meeting, the time being 03:02 pm

20.2 2 CRAWFORD STREET TENDER

265/2017 RESOLVED (Donald Garner/Samuel Evans)

Carried

- (a) That Council receive and note the verbal update on the 2 Crawford Street Tender.

Cr Wayne Runyu left the meeting, the time being 03:10 PM

Cr Wayne Runyu returned to the meeting, the time being 03:11 PM

20.3 COUNCILLOR CODE OF CONDUCT WARNING

266/2017 RESOLVED (Samuel Evans/Eric Roberts)

Carried

- (a) That Council receive and note the Councillor Code of Conduct Warning report.

20.4 AUDIT COMMITTEE - EXPRESSIONS OF INTEREST FOR INDEPENDENT MEMBER

267/2017 RESOLVED (Donald Garner/Samuel Evans)

Carried

- (a) That Council receive and note the report on Independent Member for Audit

Committee.

- (b) That Council appoints Phil Vivian and Sandra Cannon as Independent Members for the Audit Committee.

20.5 CONFIDENTIAL REQUEST FOR EX-MAYOR'S CORPORATE CREDIT CARD INFORMATION

268/2017 RESOLVED (Keith Rory/David Murrungun)

Carried

- (a) That Council receive and note this Report and this matter goes no further.

20.6 WRITE OFF OF OUTSTANDING DEBT

269/2017 RESOLVED (Donald Garner/Samuel Evans)

Carried

- (a) That Council receive and note the verbal report on the Write Off of Outstanding Debt.
- (b) That Council approves to write off \$4,982.25 for debtor 01289.

21.CLOSE OF MEETING

The meeting terminated at 15:30 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Ordinary Meeting of Council HELD ON Wednesday, 25 October 2017 AND CONFIRMED Friday, 15 December 2017 .

Mayor Judy MacFarlane

CONFIRMATION OF PREVIOUS FCM MINUTES



ITEM NUMBER	9.1
TITLE	Confirmation of Previous Minutes
REFERENCE	727702
AUTHOR	Amy Bretherton, Governance Officer

RECOMMENDATION

- (a) **That Council receive and note the minutes as a true and accurate record of the Finance Committee Meeting held Wednesday 16th November 2017.**

BACKGROUND

The Committee met in Katherine on Wednesday the 16th November for the Finance Committee Meeting.

Attached are the minutes from the meeting.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 [↓](#) Finance Committee Meeting 2017-11-16 [724350].DOCX



MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF
REGIONAL COUNCIL
HELD AT 29 CRAWFORD STREET KATHERINE
ON THURSDAY, 16 NOVEMBER 2017 AT 8:30AM

1.PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFarlane
- Deputy Mayor Helen Lee
- Councillor Samuel Evans
- Councillor Owen Turner
- Geoff Bishop, Independent Member

1.2 Staff

- Michael Berto, CEO
- Greg Arnott, Director Corporate Governance
- Sharon Hillen, Director Council and Community Services
- Marc Gardner, Director Commercial Services
- Janelle Iszlaub, Manager of Community Development Program
- Amanda Haigh, Manager Governance and Corporate Planning
- Lokesh Anand, Finance Manager
- Jasjit Rai, Financial Accountant
- Munish Singla, Management Accountant
- Amy Bretherton, Governance Officer (Minute Taker)

1.3 Guests

Nil

2.MEETING OPENED

Meeting opened at 8:46 am.

3.WELCOME TO COUNTRY

Mayor Judy MacFarlane welcomed Members and Staff to the Meeting and the Roper Gulf Regional Council pledge was read.

4.APOLOGIES AND LEAVE OF ABSENCE

Nil

5. CALL FOR ITEMS OF GENERAL BUSINESS

1. Grants Signing of Agreements
2. Late Correspondence - Building Better Regions Fund (BBRF) Round One Infrastructure Projects (IP) Stream - Borroloola Government Business Hub Development- BBRF56524
3. Seeking Nomination - Council Input to the 10 year Infrastructure Plan - 2017-18 Annual Review
4. 2017-2018 Homelands Allowance Round 3 Funding Agreement

6. QUESTIONS FROM THE PUBLIC

Nil

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee Meeting.

8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**8.1 CONFIRMATION OF PREVIOUS MINUTES**

59/2017 RESOLVED (Geoff Bishop/Judy MacFarlane) Carried

- (a) That the Finance Committee receive and note the minutes as a true and accurate record of the Finance Committee Meeting held Wednesday 23rd August 2017.

9. BUSINESS ARISING FROM PREVIOUS MINUTES**9.1 ACTION LIST**

60/2017 RESOLVED (Geoff Bishop/Helen Lee) Carried

- (a) That the Finance Committee receive and note the Action List.

10. INCOMING CORRESPONDENCE

Nil

11. OUTGOING CORRESPONDENCE

Nil

12. EXECUTIVE DIRECTORATE REPORTS

Nil

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS**13.1 REQUEST TO WAIVER FEE - ROPER RIVER LANDCARE GROUP**

61/2017 RESOLVED (Samuel Evans/Helen Lee) Carried

- (a) That the Finance Committee approve the waiver of fee for the hire of the Mataranka Community Hall on 10th November 2017.

13.2 BIG RIVERS REGION WASTE MANAGEMENT WORKING GROUP MINUTES 12

OCTOBER 2017

62/2017 RESOLVED (Geoff Bishop/Owen Turner) Carried

- (a) That the Finance Committee receive and note the minutes for the Big Rivers Region Waste Management Working Group for the 12 October 2017.

13.3 AUDIT COMMITTEE DATE CHANGE

63/2017 RESOLVED (Helen Lee/Geoff Bishop) Carried

- (a) That the Finance Committee approve the change of date for the Audit Committee meeting scheduled for the 3rd November to the 6th December 2017.

13.4 FINANCE - RGRC FINANCIAL REPORT AS AT 31 OCTOBER 2017

64/2017 RESOLVED (Geoff Bishop/Owen Turner) Carried

- (a) That the Finance Committee receive and note the financial Reports as at 31st October 2017.

13.6 FINANCE - AUDITED GENERAL PURPOSE FINANCIAL STATEMENT 2016-17

65/2017 RESOLVED (Geoff Bishop/Samuel Evans) Carried

- (a) That the Finance Committee receive and note the 2016-17 Audited General Purpose Financial Statements.

Morning Tea Break 9.53am

Meeting Resume: 10.28am

13.5 FINANCE - BUDGET REVISION FIRST QUARTER 2017-18

66/2017 RESOLVED (Geoff Bishop/Owen Turner) Carried

- (a) That the Finance Committee adopts the First Quarter Amended Budget for 2017-18.

13.7 2017 AWARDS PRESENTATION NIGHT

67/2017 RESOLVED (Samuel Evans/Owen Turner) Carried

- (a) That the Finance Committee approve a budget of \$50.00 per staff member and venue hire for the 2017 Awards Presentation Night in each location.

14.COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

Nil

15.COMMERCIAL SERVICES DIRECTORATE REPORTS

Nil

16.GENERAL BUSINESS

16.1 GRANTS SIGNING OF AGREEMENTS

a) Community Benefit Fund

The grant provides funding of \$146,841 (GST Exclusive) to upgrade of the Ngukurr playground located at Pool Park situated in the Ngukurr Sport and Recreation Precinct. Quotes obtained for the projected totalled \$225,909 at the time of submission. The project will deliver:

- Install softball in area of 200 square metres
- Install shade structure
- Playground Inspector Training for Council staff

b) McArthur River Mine Community Benefit Trust

The grant provides funding of \$1,650,000 (GST Inclusive) for significant upgrades to the Borroloola Basketball Courts.

c) Northern Territory Government- Sport And Recreation

Council is currently waiting on grant approval of \$400,000 to contribute to the Project.

FINANCIAL CONSIDERATIONS

In the grant application Council offered to co-contribute 35% of the total project cost. This was increased from 15% in a previous CBF grant application so as to increase the value for money delivered by Council to the NTG and the prospect of winning the grant. It is therefore recommended that Council approves, in its 2017-18 Budget, a co-contribution of \$79,068 (GST Exclusive) for the Project.

68/2017 RESOLVED (Helen Lee/Samuel Evans)

Carried

- That the Finance Committee accept on behalf of Council the funding offer of \$146,841 from the NTG, provided under the Community Benefit Fund, for upgrades to Ngukurr Playground, by signing, dating and affixing the Common Seal to two copies of each agreement.**
- That the Finance Committee approves, in the 2017-18 Budget, a co-contribution of \$79,068 (GST Exclusive) for the Ngukurr Playground Project.**
- That the Finance Committee accept on behalf of Council the Community Benefit funding offer of \$1,650,000 from the McArthur River Mine Trust, for upgrades to the Borroloola Basketball Courts, by signing and dating two copies of each agreement.**

16.2 LATE CORRESPONDENCE - BUILDING BETTER REGIONS FUND (BBRF) ROUND ONE INFRASTRUCTURE PROJECTS (IP) STREAM - BORROLOOLA GOVERNMENT BUSINESS HUB DEVELOPMENT- BBRF56524

Received on 4/8/2017 info expert : 703 180

BUILDING BETTER REGIONS FUND (BBRF) ROUND ONE INFRASTRUCTURE PROJECTS (IP) STREAM - BORROLOOLA GOVERNMENT BUSINESS HUB DEVELOPMENT - BBRF56524

I am pleased to confirm that the Government has approved funding of up to \$978,714 (GST exclusive) to the Roper Gulf Regional Council for the Borroloola Government Business Hub Development project under the Building Better Regions Fund (BBRF) Round One. The Government is committed to supporting local communities to prosper and grow. Local infrastructure projects like the Borroloola Government Business Hub Development are critical to boost economic growth and improve local amenities and facilities.

Whilst this letter confirms the Government's commitment to your project I recommend that you do not enter into financial commitments or begin any construction work on the project until a Grant Agreement has been signed with the Government. A Project Officer will contact you shortly to discuss the next steps, including undertaking any final due diligence and preparing a Grant Agreement. Should you arrange a project launch, sod-turn or an event at any stage, please email BBRFEvents@industry.gov.au to arrange a suitable date.

Please provide notice of your event and three possible dates at least eight weeks prior to the earliest date, so I can do my best to make arrangements to attend your event. If I am unavailable, I will organise a representative to attend on behalf of the Federal Government and my Department will liaise directly with you.

I wish you every success and look forward to seeing the project completed.

Yours sincerely

FIONA NASH

69/2017 RESOLVED (Samuel Evans/Helen Lee)

Carried

- (a) **That the Finance Committee receive and note the Late Correspondence from Building Better Regions Fund Round One Infrastructure Projects Stream.**

16.3 SEEKING NOMINATION - COUNCIL INPUT TO THE 10 YEAR INFRASTRUCTURE PLAN - 2017-18 ANNUAL REVIEW

Received on 25/10/2017 Magiq ID: 717413

www.nt.gov.au

DEPARTMENT OF
INFRASTRUCTURE, PLANNING
AND LOGISTICS

Dear Mr Berto

RE: Seeking Nomination - Council input to the 10 Year Infrastructure Plan – 2017-18 Annual Review

The Department of Infrastructure, Planning and Logistics (DIPL), with support from the Department of

Treasury and Finance, is leading the annual review of the Northern Territory's 10 Year Infrastructure Plan (the Plan).

Last year, the Plan, was developed in combination with the Economic Development Framework and the Infrastructure Strategy. The Northern Territory Government has committed to undertaking an annual review of the Plan in consultation with Government agencies, municipal and regional councils, and private sectors.

We thank the Roper Gulf Regional Council for its contribution to the successful release of the Plan.

The Plan provides a point-in-time snapshot of prospective Northern Territory infrastructure projects

across public and private sectors across regional and remote Northern Territory. The Plan includes

detailed statistics from each of the identified Sectors, the Northern Territory Project Delivery

Framework and a list of consultation ideas collated from the Economic Summit process. The published Plan can be viewed at the following web site:

<https://dipl.nt.gov.au/publications/10-yearinfrastructure-plan>.

The review of the Plan, which has now commenced, will also inform the development and assessment of a Pipeline of Northern Territory Projects (the Pipeline) to enable the planning, sequencing and delivery of projects; particularly in remote communities. The Pipeline is intended to provide a quantum and flow of work to sustain local industries and employment within Aboriginal communities and surrounding areas. With this in mind, smaller projects in remote communities should be considered for inclusion in the Pipeline.

The 2018-27 Plan process includes review and contribution to the Plan, coordination and integration

with Northern Territory Government Budget and incorporation of any changes from the annual review

of the Economic Framework action items.

We are now seeking your nominated representative to work with the DIPL project team ensuring the

Plan captures all Northern Territory infrastructure requirements for the next 10 years. www.nt.gov.au

Your nominated representative will assist in providing the Roper Gulf Regional Council related

information for:

- The Plan (review, update and include additional projects, where relevant); and
- The Pipeline (enable the planning, sequencing and delivery of smaller works within regional and remote communities to sustain local industries and Aboriginal employment).

The DIPL project team will meet with your nominee to discuss the review process and distribute

information based on last year's Plan for review and update.

Please provide your Roper Gulf Regional Council representative nomination to Ms

Wendy York,
Director Infrastructure Delivery Support, via email: wendy.york@nt.gov.au by Friday
10 November
2017. If you, or your representative, have any queries you are invited to contact Ms
York directly on
8946 5014.
We look forward to working with the Roper Gulf Regional Council on this important
project.

Yours sincerely,
Andrew Kirkman
Chief Executive
23 October 2017

70/2017 RESOLVED (Owen Turner/Helen Lee)

Carried

- (a) **That the Finance Committee receive and note the Late Correspondence for the Northern Territory Government 10 Year Infrastructure Plan.**
- (b) **That the Finance Committee approve Greg Arnott ,on behalf of Council, to be the nominated representative on the Department Of Infrastructure, Planning And Logistics Project Team for the Northern Territory Government 10 Year Infrastructure Plan.**

16.4 2017-2018 HOMELANDS ALLOWANCE ROUND 3 FUNDING AGREEMENT

Received on 10/11/2017 Magiq ID:

Dear Mr Berto

2017-18 Homelands Extra Allowance Funding Agreement

The Department of Housing and Community Development is pleased to offer your organisation Round 3 funding under the 2017-18 Homelands Extra Allowance (HEA) program, totalling \$26 400 (GST inclusive), for 4 eligible applicants listed in Schedule 2 of the attached funding agreement.

Grants under this program are to improve and upgrade dwellings in homelands. An allocation of \$6 600.00 (GST inclusive) is available for this funding round only, for each eligible dwelling.

The cost of works cannot exceed the amount of funds available per eligible dwelling. You are encouraged to read and understand this funding agreement prior to signing. If you have any doubts about the meaning of the terms and conditions of the funding agreement, you are advised to consult professional legal advice.

Your attention is drawn to the following key points contained within this funding agreement:

- This agreement is for a 12 month period
- Funding under this program is dedicated to individual residents/ homelands and shall not be cross utilised to other residents/ homelands or other operational areas except as formally agreed
- Funding under this program is not to be used for salaries/wages, this grant is purely to improve and upgrade dwellings in homelands
- No more than 10% of funding from this program is to be used for general administration/ running costs of the organisation that is directly involved with HEA management
- Funding amounts per homeland will be made publically available
- You are required to submit a half-yearly financial and performance report on the templates provided by this department, on the dates of 28 January 2018 and 28 July

2018.

• If you engage a subcontractor to assist with completing a service, please note the Buy Local policy which states you must now buy from a Territory enterprise, unless it can be proven, through a competitive process that there are no suitable Territory enterprises able to supply the item or service. For more information, please visit the Buy Local website: <http://www.buylocal.nt.gov.au/>

Please complete the Recipient Details at Schedule 1 and confirm your organisation's bank account details to deposit the Homelands Extra Allowance grant funding.

Financial Institution:

BSB:

Account Number:

For projects that are not completed this financial year, a request, in writing, must be made to the department by 28 July 2018 seeking approval to carry forward funds into 2018-19. The department will consider your request; however, approvals are given on a case-by-case basis.

If you agree and accept this 2017-18 Funding Agreement, please complete, sign and return to the Grants Management Unit at: Grants.DHCD@nt.gov.au by Friday 1 December 2017.

For operational or program queries, please contact the Homelands Program on 1800 031 648 or email Homelands.Program@nt.gov.au

Yours Sincerely

DARREN JOHNSON

Director Homelands Services

10 November 2017

71/2017 RESOLVED (Helen Lee/Samuel Evans)

Carried

- (a) That the Finance Committee accept, on behalf of Council, the funding offer of \$26,400.00 from Round 3 of the Homelands Extra Allowance, to Improve and Upgrade Dwellings for 4 eligible applicants listed in Schedule 2, by signing, dating and affixing the Common Seal to two copies of each agreement.

CONFIDENTIAL SESSION

DECISION TO MOVE TO CONFIDENTIAL SESSION

72/2017 RESOLVED (Geoff Bishop/Owen Turner)

Carried

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

17.1 Minutes of Previous Confidential Session Finance Committee Meeting - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be kept confidential.*

RESUMPTION OF MEETING

74/2017 RESOLVED (Geoff Bishop/Helen Lee)

That the decisions of Confidential Session be noted as follows:-

17.1 MINUTES OF PREVIOUS CONFIDENTIAL SESSION FINANCE COMMITTEE MEETING

73/2017 RESOLVED (Judy MacFarlane/Geoff Bishop) **Carried**

- (a) That the Finance Committee receive and note the minutes of the Confidential Session Finance Committee Meeting held on the 23rd August 2017.

CLOSE OF MEETING

The meeting terminated at 11:35 am.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Thursday, 16 November 2017 AND CONFIRMED 31st January 2018.

Mayor Judy MacFarlane

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	10.1
TITLE	Action List
REFERENCE	726293
AUTHOR	Amy Bretherton, Governance Officer

RECOMMENDATION

- (a) That Council receive and note the Action List.

BACKGROUND

The Action List is a compilation of the actions from previous meetings.

Date	Meeting	Item Description	Person Responsible	Details	Status	Comments
29 Mar 17	OMC	TOWN CAMP AND COMMUNITY ROADS IN BORROLOOLA - COUNCILLOR DANIEL MULHOLLAND	CEO-Michael Berto	CEO to send a letter to Department of Chief Minister in regards to road repairs in town camps.	Completed	15.05.17 Application submitted to CBT. . Discussed at OMC 31.05.17 Email Homelands unit and Homelands Funding, checking pay, rates and waste. Rates can not be charged, waste charges are being followed up by DCG. 14.09.2017 presentation on road ownership at the OMC held 25 October 2017.
31 May 17	OMC	NYIRRANGG ULUNG WARD REPORT	CEO-Michael Berto	CEO to advocate on behalf of Council for upgrade of the blind spot near Maranboy on Central Arnhem Road.	Completed	26.06.2017.Sharon sent email to Selina Uibo and Phil Harris regarding the blind spot. 14.09.2017 RGRC have received correspondence. Deputy Mayor Lee requested for second blind spot near dump jump up to be included. 09/11/2017 Received email from Phil, money is available in budget.
12 Jul 17	OMC	NEVER NEVER WARD	CEO-Michael Berto	CEO to provide a letter of support for the feasibility study for an Aged Care Centre in Mataranka and contact Jawoyn, Alawa, JCAC, and Mangarrayi to also provide support letters.	Ongoing	DCCS drafting letters for CEO to review and send.

12 Jul 17	OMC	FINANCE - RGRC FINANCIAL REPORT AS AT 30 JUNE 2017	CEO- Michael Berto	CEO to meet with King Ash Bay to discuss the Rateable Property issue	Ongoing	DCG & Finance manager to visit KAB to discuss rates, to coincide with the Oct OCM held in Borrooloola. 14.09.2017 Finance Manager, Councillor Garner and Councillor Evans will meet with King Ash Bay to advocate for access road upgrade. 25/10/2017 King Ash Bay unable to meet with Roper Gulf Regional Council, letter to be sent with issues. Lokesh to send letter after budget approved at FCM, 16Nov 2017.
12 Jul 17	OMC	URAPUNGA ABORIGINAL CORPORATION	CEO- Michael Berto	The Urupunga Aboriginal Corporation correspondence be tabled at the August Ngukurr LA for discussion	Ongoing	DCCS, DCS & Area Manager are working on report to present at the OCT OCM for discussion on using 15K of Ngukurr LA funding for Urupunga Projects. 14.09.2017 Sharon briefed Council, a report with options will be presented at October OMC. 12/10/2017 Met with Urupunga Aboriginal Corporation. Community meeting was scheduled for 20.11.17 but cancelled due to cultural reasons. CDP independently improving services, resources and activities.
12 Jul 17	OMC	ROCKY CREEK CAUSEWAY	CEO- Michael Berto	Rocky Creek Causeway follow up on the plans and costings for the upgrade. Funding Plan completed and Submission made.	Completed	to be discussed at the upcoming FCM about 180K budget for finalisation of repairs. 14/09/2017 report in confidential. 13.11.2017 Upgrade completed, Fred and Jacobs to inspect.
27 Apr 17	FCM	BORROLOOLA OVAL - HIRE AGREEMENT	CEO- Michael Berto	CEO obtain further clarification for a long term hire agreement and subsequent hire fees.	Completed	15.05.17 Assets introducing in Fees and Charges 2017-18 a long term development fee
14 Sep 17	OMC	NYIRRANGG ULUNG WARD REPORT	CEO- Michael Berto	CEO to contact Scott Grummit regarding the proposed vending machine at Manyallaluk.	Ongoing	SLT Actioning

ISSUES/OPTIONS/SWOT
NIL

FINANCIAL CONSIDERATIONS
NIL

ATTACHMENTS:

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	10.2
TITLE	Final Election Costs
REFERENCE	719164
AUTHOR	Amanda Haigh, Manager Governance and Corporate Planning

RECOMMENDATION

- (a) **That Council advises on the intention to pursue or not pursue electors who did not vote in the recent Local Government Election.**

BACKGROUND

Email from NTEC to CEO 7/09/17

Hi Michael

In accordance with section 6.2 of the Electoral Service Level agreement between the Roper Gulf Regional Council and the NTEC, I am advising you that we will soon be generating an invoice to seek the final costs associated to the recently conducted council elections.

Estimated cost (GST incl)	Final cost (GST incl)
\$69,460.83	\$68,190.53

The difference in cost is a result of the following variances:

- One (1) ward not going to poll
- Vehicle hire and fuel more than estimated
- Reduction in air charters
- Reduction in printing and election form costs

A detailed election report covering all areas of the election will be provided to council by late October 2017.

On a final matter can council inform the NTEC their intention to pursue or not pursue electors who did not vote in the recent event as detailed in the Local Government (Electoral) Regulations, section 67? If it is councils intention to pursue non-voters we will need to negotiate the costs associated to this action as this was not included in the current estimate.

The NTEC wishes to thank the council for their cooperation and support during this event, we look forward to working with you again on future council elections.

Regards

Wayne Harlock

Deputy Electoral Commissioner

NORTHERN TERRITORY ELECTORAL COMMISSION

Level 3, TCG Centre | 80 Mitchell Street, DARWIN NT 0800 | GPO Box 2419, DARWIN NT 0801

T: 08 8999 7613 | **F:** 08 8999 7630 | **M:** 0437 252 682 | **E:** wayne.harlock@nt.gov.au |

ABN: 84 085 734 992

ISSUES/OPTIONS/SWOT

This report was delayed at the Ordinary Meeting of Council 14/09/17 and the 25/10/17

Previous Council have not imposed a fine for non-electors

FINANCIAL CONSIDERATIONS

No budget has been set to recover any fines imposed.

ATTACHMENTS:

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	10.3
TITLE	Council Pledge in Kriol Translation
REFERENCE	719771
AUTHOR	Amanda Haigh, Manager Governance and Corporate Planning

RECOMMENDATION

(a) That Council approve the translation of the Council Pledge in Kriol (light):
Pledge – Pramis Bla Wi

“ Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mibala bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijnul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan.”

BACKGROUND

At the First Council meeting it was suggested by Councilllors that the Pledge should be translated to Kriol.

Ngukurr Language Centre were engaged to translate the Council Pledge into Kriol and the following Heavy Kriol translation was presented to Council at the Ordinary Meeting of Council on the 25th November 2017 where it was requested to .

Ropa Golf Rijnul Kaunsil – Promis

Wi promis blanga wek mijamit blanga meigim gurrwan fyutja en nomo weistimbat blanga wi enijing.

Wi bin pikim dismob ting ya. Dismob nambawan la ola Ropa Golf staf:

- ebirribodi garra tok trubalawei
- ebirribodi garra bi wanbala mijamit, nomo bla birrbirbat
- wi ebirribodi garra bi risponsibul bla enijing wi dum, en if wi dum enijing rong wi garra dalim mijal
- ebirribodi garra rispek gija
- ebirribodi garra trastim mijel

Dismob brabli impotinwan blanga wi fyutja en blanga wi drim. Wi wandim Ropa Golf Rijnul Kaunsil blanga bi ya olataim, wek gurrwei bla ebirribodi, en bi laibliwan.

At the Ordinary Meeting of Council on the 25th November 2017 it was requested to not accept the heavy Kriol version but to resubmit the Pledge translation to light Kriol at the next Ordinary Meeting of Council on the 16th December 2017.

Governance engaged May Rosas, Consultant for Council, to do the translation in light Kriol as below:

Pledge – Pramis Bla Wi

“ Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mibala bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijnul

Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan.”

May Rosas engaged the input from Anita Painter. Elders/Traditional Owners of Barunga, such as Fini Coleman, Senior Elders Elizabeth Moreen, Nellie Brown, Joclyn McCartney and Wayne Runyu who were all pleased and given their blessing to work on the Kriol Pledge for Roper Gulf Regional Council. Response was that they are happy with the changes May has made, I am happy for May Rosas to take the lead on this.

ISSUES/OPTIONS/SWOT

The Pledge will be used in conjunction with the English version at Council, Committee, Local Authority and Staff Meetings.

FINANCIAL CONSIDERATIONS

Translation Cost \$108.00 GST Inc.

ATTACHMENTS:

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER 10.4
TITLE 2017-18 Regional Plan Town Priorities 1st Quarter Update
REFERENCE 724107
AUTHOR Amanda Haigh, Manager Governance and Corporate Planning

RECOMMENDATION

- (a) **That Council receive and note the 2017-18 Regional Plan Town Priorities Update 1st Quarter Report.**

BACKGROUND

According to the Planning Framework in the Regional Plan that is facilitated by the Governance Unit, a quarterly report of the 2017-2018 Regional Plan is presented to Council at the Ordinary Meeting of Council in October.

Council requested the Town Priorities to be updated and presented again at the December meeting.

ISSUES/OPTIONS/SWOT

SLT have reviewed the updated report on the 13 November.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 [↓](#) TownPriorities1718 Updated.pdf

Refer to Pages 62 of Regional Plan					
BARUNGA					
CORE SERVICES					
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	1st QUARTER COMMENTS	
Right Path Project: Footpaths around the town to enable old people and children to move through the township without having to use roadways starting at the store.	2017-2018	DCG	To be sourced	Ongoing through CDP. Path completed between office & Sport & Rec Hall	
Improve traffic management at the store	2017-2018	DCG	To be sourced	Completed	
Bin holders	2017-2018	DCCS	To be sourced	Ongoing through Core Funding	
Cemetery Project – Headstones, tables, shade, lights, water and toilet	2017-2018	DCCS	To be sourced	Commenced - Solar Lights Procured	
Bridge railing and signage at new crossing	2017-2018	DCG	To be sourced	Almost completed - funds sourced through Roads Funds	
Repave internal roads and install speedbumps	2017-2018	DCG	To be sourced	Ongoing - Speedbumps installed	
Shade and seating around the oval	2017-2018	DCCS	To be sourced	Initial conversations occurred	
Seating in Cultural Park	2017-2018	DCG	To be sourced	Initial conversations occurred	
Resurface all ovals	2017-2018	DCG	To be sourced	Funding to be identified	
Remove rocks around parks and ovals and replace with a safer Bollard option	2017-2018	DCCS	To be sourced	Commenced	
AGENCY SERVICES					
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	1st QUARTER COMMENTS	
Activities for 10-16 years old kids in the community to keep them engaged	2017-2018	DCCS	S&R	Ongoing through Indigenous Sport & Rec Program	
Program for school leavers to have a future pathway	Ongoing	DCS	CDP	Ongoing through CDP - 16-18yrs can volunteer for CDP to assist in going to work readiness	
OTHER SERVICES OR ADVOCACY ONLY					
PROJECT DETAILS	TIMEFRAME	LEAD AGENCY		1st QUARTER COMMENTS	

Community social club and promote responsible drinking – as part of the Alcohol Management Plan	2017-2018	DoJ		Ongoing
		DSS or DPMC		
		Sponsoring Club		
Advocate for Vocational child care during school holidays	2017-2018	DET		Ongoing
Repairs to fencing around dwellings and ensure new housing has fences	2017-2018	DHCD		On track
Advocate on behalf of tenants on storm drainage with Territory housing houses where house pads not installed at the time of construction	2017-2018	DHCD		On track - has been referred to NTG
Barunga to be the District Hub for large sport and community events	2017-2018	DSR		Ongoing
AOD and Domestic Violence campaign to be delivered in community	2017-2018	NTG		CDP working on this at the moment along with Night Patrol
Community Safety Committee to be driven by community	2017-2018	DPMC/ NTG/ Police		Community Safety Committee meets monthly chaired by the Police
Upgrade blindspots on Central Arnhem Road	2017-2018	NTG		On track - consistent reporting to NTG
Transport for sporting groups to play in festival events, Katherine town competitions, and other youth activities eg. Camping and fishing	2017-2018			Discussions have occurred, ongoing

Refer to Pages 64 of Regional Plan					
Entry Grids and stock exclusion fencing	2017-2018	DCG	To be sourced	Funding to be identified	
Solar Lights at designated areas to target hidden dark spots	2017-2018	DCG	To be sourced	Ongoing	
Right Path Project (from Aged Care to existing in new subdivision)	2017-2018	DCG	Budget	Roadworks	
Existing oval realign drainage, expansion width 110m, overlay for future softball, install amenities block, safety fencing	2017-2018	DCG	To be sourced	Funding to be identified	
Skate park and solar light	2017-2018	DCG	To be sourced	Commenced - investigating costs LA to fund	

Refer to Pages 66-67 of Regional Plan					
BORROLOOLA					
CORE SERVICES					
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	1st QUARTER COMMENTS	
Storm water audit, water channelling and erosion control for existing drains	2017-2018	DCS	To be sourced	Completed Roads & Stormwater Audit	
Town and camp drainage plans	2017-2018	DCS	To be sourced	Completed Roads & Stormwater Audit	
Traffic Management Plan	2017-2018	DCCS	To be sourced	Ongoing through Municipal Services	
Waste Management Strategy for Borroloola including links to Regional Strategy	2017-2018	DCCS	To be sourced	Commenced through the Big Rivers Regional Waste Management Committee	
Combined Government Centre at the Council Office Site including the "Dump Point"	2017-2018	DCG	BBRF/ RGRC	Commenced - Successful in BBRF Funding for \$974k + RGRC \$329k	
New lights for town and suburb to eliminate dark spots and maintenance of existing lights	2017-2018	DCS	To be sourced	Current agreement with PowerWater until 1 January 2018 and is a PowerWater issue and has been communicated to them. Council will then be responsible for streetlights in Borroloola and have a new agreement with PowerWater for maintenance and repairs.	
Showgrounds master plan to include following elements: <ul style="list-style-type: none"> • improve site drainage • Upgrade Cricket Club shelter as a shared facility • Resurface/ upgrade playing surface of oval • New shelter for spectators adjacent softball diamond • Upgrade toilet block and include showers for campers • Lighting for softball diamond and oval • Flood Lights at showgrounds 	2017-2018	DCG	To be sourced	Commenced - MRM CBT application submitted & a resubmission is underway to sure up scope	

<p>Youth Centre upgrades:</p> <ul style="list-style-type: none"> • Shade cover or roof over both courts • Lighting for courts • Resurface courts • Replace current toilets • Expansion of building with larger covered space/verandah overlooking courts and relocate toilets to one side 	<p>2017-2018</p>	<p>DCG</p>	<p>MRM CBT</p>	<p>Council successful with MRM CBT application for \$1.5mil</p>
<p>Pool and Gym:</p> <ul style="list-style-type: none"> • Develop a revenue strategy • Establish a community trust or collaborative fund to help cover cost of staffing and operations • Increase linkage with training agencies and secure funding for staff training and pool attendant courses • Introduce an entry fee as a flat rate of \$3.00 • All agencies that use the pool to pay for use • Develop community fitness and wellbeing programs • Develop social events/ programs that can be user pay 	<p>2017-2018</p>	<p>DCCS</p>	<p>To be sourced</p>	<p>Commenced draft business plan for swim school</p> <p>Combined Council & DPMC funding has ensured</p> <p>Completed - ongoing relationship with RLSSNT; 2 training op's at Borrooloola & Ngukurr Annually</p> <p>Not Commenced</p> <p>Commenced</p> <p>Commenced</p> <p>Not Commenced</p>

<ul style="list-style-type: none"> Do a business plan so a consistent funding model can be followed over successive years 					Commenced
Replace Rocky Creek Causeway	2017-2018	DCG		To be sourced	Remedial works undertaken by NTG & RGRC
CBD Upgrade	2017-2018	DCG		To be sourced	Council seeking scope for replacement
AGENCY SERVICES					
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	1st QUARTER COMMENTS	
Support the operation of safe house for men, women and families and sobering up shelter	Ongoing	DCCS	To be sourced	Mabunji addressing	
Anti-social behaviour management through agency program support	Ongoing	DCCS	To be sourced	Night Patrol & Youth Services Program funded annually	
OTHER SERVICES OR ADVOCACY ONLY					
PROJECT DETAILS	TIMEFRAME	LEAD AGENCY	1st QUARTER COMMENTS		
Advocate for more public housing – vacant blocks on Broad Street	2017-2018	DIPL		In progress	
Develop further public internet access and upgrade mobile phone footprint	2017-2018	Telstra		No info on upgrade to Blackspot	
Produce a Directory with information and map of the town	2017-2018	DIPL		Council working with NT Tourism to develop map	
Mara – Bing Bong road access in wet	2017-2018	DIPL		This is not a formal road but been discussed with DIPL with regard to raising the 2 floodways on Searcy St	
Searcy Street – Bing Bong road culverts	2017-2018	DIPL		NTG has lodged a project & raised the priority to high	

Refer to Pages 69 of Regional Plan						
BULMAN						
CORE SERVICES						
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	1st QUARTER COMMENTS		
Drainage improvements near council offices and workshop area.	2017-2018	DCG	To be sourced	Funding to be identified		
Market Garden for Bulman	2017-2018	DCS	To be sourced	In progress as a CDP activity - issues with consistent attendance and care. Located at Women's centre.		
Upgrade Sport and Recreation Hall: <ul style="list-style-type: none"> resurface the indoor court surface, upgrade toilets an showers, ventilation improvements, landscaping, half court on old outdoor court - Gunia park, shade roof and verandah on oval side, feasibility to widen the hall 	2017-2018	DCG	To be sourced	Funding to be identified		
Upgrade the Sports Oval: <ul style="list-style-type: none"> re-level and refurbish the playing surface install shaded spectator facility at hall provide a second amenities block 	2017-2018	DCG	To be sourced	Commenced	Spring pump fixed	Not Commenced
OTHER SERVICES OR ADVOCACY ONLY						
PROJECT DETAILS	TIMEFRAME	LEAD AGENCY	1st QUARTER COMMENTS			

Homeland roads upgrades	2017-2018	DHCD	Have sought funding and upgraded road to Mount Catt in first quarter. Only three outstations in the Bulman Region are overseen by Council on a contract basis.
Housing upgrades and repairs	2017-2018	DHCD	Housing upgrades and repairs were implemented in 2016. Fencing all properties was also completed in 2015. New sewerage system for Weemol.
Support development of new Arts & Cultural Resource Centre at the old store by Walaman Festival	2017-2018	DSS	In discussion with LA
Public toilet block for Bulman including wash house for festival patrons	2017-2018	DIPL	Not commenced
Airstrip facilities – Shelter, emergency phone and toilet at airstrip	2017-2018	DCS	Council will need to seek a section 19 lease for a small area adjacent to Bulman Airport apron and outside of boundary and then either seek funding or budget for the installation of these facilities.
Access road to Airport from Central Arnhem Highway to be upgraded for all year round access	2017-2018	DIPL	In progress
Water quality improvement	2017-2018	PAWA	Not Commenced
WEMOL			
OTHER SERVICES OR ADVOCACY ONLY			
PROJECT DETAILS	TIMEFRAME	LEAD AGENCY	1st QUARTER COMMENTS
Public toilet block for Weemol including a laundry	2017-2018	DCG	Funding to be identified
Upgrade community space - mini oval	2017-2018	DCG	Funding to be identified
Park improvement's - furniture and beautification	2017-2018	DCCS	Commenced

Refer to Pages 70 of Regional Plan					
DALY WATERS					
CORE SERVICES					
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	1st QUARTER COMMENTS	
Formalise the dump and Waste Management Plan and Land Tenure	2017-2018	DCCS	To be sourced	Add land tenure; project to clean up twice a year is out to tender; DCCS to follow up	
Metered lights at the Tennis Court	2017-2018	DCG	To be sourced	Lights have arrived, awaiting installation	
Consult with local community and stakeholders in relation to upkeep of tennis court and other public open spaces	2017-2018	DCG	To be sourced	DCG is consulting regularly with residents; two meetings held per annum	
Internal road upgrade and footpaths	2017-2018	DCG	To be sourced	Footpaths no longer identified as town priority. Drainage issues in town; gravel higher to pub; DCG suggested could get road surveyed and apply for funding to repair and upgrade potholes and drainage issues.	
OTHER SERVICE OR ADVOCACY ONLY					
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS			
Road repairs to the by-pass road to Kalala	2017-2018	DIPL		DCG to look into if the road is in Council Boundaries. Road may need to be surveyed and gazetted for Council to take on responsibility of maintenance and repairs. Petition for road to be sealed because of dust. Environmentally friendly solution maybe using vegetable oil to seal the road for dust suppression. DCG to obtain more information on the best way to seal road.	

Waste Management Strategy	2017-2018	DIPL		Land ownership needs to be sorted and determine if pastoral lease or Crown land; may need to excise land parcel waste management facility located on.
Dead Tree at park removal from old Police Station/School yard	2017-2018	PAWA		Completed
Food/camping/hotel signs on the highway	2017-2018	DIPL		DCG to follow up with Phill Harris (DIPL)
No Camping sign on Crown Land	2017-18			Completed

Refer to Pages 71 of Regional Plan HODGSON DOWNS / MINYERRI			
OTHER SERVICE OR ADVOCACY ONLY			
PROJECT DETAILS	TIMEFRAME	LEAD AGENCY	1ST QUARTER COMMENTS
More housing to reduce crowding	2017-2018	DHCD	Currently Binjari Aboriginal Corporation are contracted by NTG to build new houses and do major upgrades to several more.
Morgue	2017-2018	DHCD	Have been advised that recent upgrades to the Hodgson Downs road were awarded to Alawa Aboriginal Corporation.
Roads and maintenance	2017-2018	DIPL	Not Commenced
Safe house - men/women	2017-2018	DHCD	
Solar lighting for streets	2017-2018	Alawa	
Public Pay Phone	2017-2018	Telstra	
New Dump	2017-2018	Alawa	
Sports oval staged plan: <ul style="list-style-type: none"> • Shade planting around perimeter of oval • Construct toilet block adjacent to the oval • Construct portable stands for spectators and shade shelter in convenient locations with a good view of the oval • Continue planning to secure grant funding to construct shade over the water park 			

Commenced	GEC Stakeholder meeting
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Alawa

2017-2018

- Investigate opportunities to fund a S&R officer with multi-agency partnership combining smaller funding sources to achieve sufficient funds to employ someone
- Establish a coordination group in the community with all agencies, school and Alawa working together to share ideas and resources to improve S&R programs in the community

Refer to Pages 72-73 of Regional Plan					
JIL KMINGGAN					
Core Services					
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	1st QUARTER COMMENTS	
Footpaths next to main roads.	2017-2018	DCG	To be sourced	Not Commenced	
Traffic management - Parking area near Art Centre and Clinic	2017-2018	DCCS	To be sourced	Not Commenced	
Upgrade of fencing and condition of playing surface at the Oval	2017-2018	DCG	To be sourced	Ongoing	
Sport and Recreation Hall upgrades: <ul style="list-style-type: none"> • complete roof insulation • Shipping container for storage to remove restriction on opening the end doors to improve ventilation • Improve entry and office facilities to allow better supervision and operation of the hall • Provide roller shutters or sliding glass windows for the kitchen servery so the air-conditioning in the kitchen can work more efficiently • Investigate other solutions to ventilation and cooling such as roof vents and evaporative cooling units • Toilet and shower block improvements 	2017-2018	DCG	Alcohol Initiative and LA Project funding	Completed through Alcohol Initiative and LA Project funding	
Culverts for dump and farm roads	2017-2018	DCS	To be sourced		
Solar Light for Basketball court, small park behind Council Office and Entry corner where Mangarayi Road	2017-2018	DCG	To be sourced	Commenced	
Play equipment at Sport and Recreation area, Bough Shed and Sungodown Camp	2017-2018	DCG	LA Project Funding	Commenced seeking scope	

Agency Services			
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source
A Vehicle for Sport and Recreation purposes.	2017-2018	DCCS	To be sourced Not Commenced
Other Services or Advocacy only			
Project Details	Timeframe	Lead Agency	
Sport and recreation precinct (oval, softball, outdoor court, S&R shed) master plan to consider: <ul style="list-style-type: none"> • minor configuration of oval so it can comply with standards to host games • relocation of old softball nets to SE corner of oval area • resolve drainage issues • additional shade tree planting • integration with the sports court and shed should consider development of single toilet and change block to service both field and court • Public toilet and shower at football grounds for visiting players • Shade shelter and seating at Football Oval 	2017-2018	JCAC	Not Commenced
Sports court lighting and covering with a fixed roof	2017-2018	JCAC	Not Commenced
Install grids and stock exclusion fencing	2017-2018	JCAC	Not successful with Funding application
New Cemetery and Cemetery Project – headstones and surrounds	2017-2018	JCAC	Not Commenced
Formalised Youth and Men's Group Programs	2017-2018	FG/NTG	
Water park	2017-2018	FG/NTG	Not commenced
Mobile phone coverage tower	2017-2018	Telstra	Completed - now has coverage

More housing to reduce crowding	2017-2018	NTG		Not a Council issue, JCAC and NTG
Single men's and Women's accommodation.	2017-2018	NTG		
Light At Pumping Station	2017-2018	PAWA		Have advised PWC
Access to school sports court in the wet season and for children and youth programs – Sport and Recreation Master Plan 2015	2017-2018	DoE		

Refer to Pages 74 of Regional Plan				
LARRIMAH				
Core Services				
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	1st QUARTER COMMENTS
Continue beautification of the Park area at Lot 62 with stage 1 and 2 of the irrigation	2017-2018	DCCS	To be sourced	13.10.17 Phase 3 to be hooked up next week, water on an automatic system. System time to be set when donkeys not using the area.
Internal road repairs – Stuart Highway to Gantry Road	Ongoing	DCCS	To be sourced	13.10.17 Downer out here next week for scoping out and pricing up. Top priority is fixing up main road.
"Road Train Access" and "Through Road" signage	2017-2018	DCG	To be sourced	Funding to be sourced
Other Service or Advocacy only				
Project Details	Timeframe	Lead Agency		
Clean up of Green Park Roadhouse	2017-2018	DIPL		Owner has been in contact with CEO; machinery stuck at Numbulwar but is liaising with Katherine operator to come to agreement to complete job; Mayor advised expected to have contractor in place by end of October.
Upgrade and realignment of the Western Creek access road to Stuart Highway – including Repairs, maintenance and radio transmission	2017-2018	DIPL		DCG still advocating to NTG for upgrade
Mobile phone services/NWi-Fi tower	2017-2018	Telstra		Mobile Blackspot application submitted
Replacement vehicle for the Larimah Fire and Response Group (FERG) Unit	2017-2018	NTPFES		Completed

Refer to Pages 75 of Regional Plan					
MANYALLALUK					
Core Services					
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	1st QUARTER COMMENTS	
Establish a network of paths throughout the town.	2017-2018	DCG	To be sourced	Funding to be sourced	
Road upgrades <ul style="list-style-type: none"> • repair washouts and concrete • bituminise (shoulder and reseal) • kerb and gutter 	2017-2018	DCS	To be sourced	Commenced upgrading floodway drains	
Local area traffic management – speed bumps, pedestrian crossing at basketball court, school and clinic	2017-2018	DCCS	To be sourced	Not Commenced	
Cemetery Project – Headstones and surrounds	2017-2018	DCCS	To be sourced	Commenced	
Agency Services					
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	1st QUARTER COMMENTS	
Water safety training with parents and children	2017-2018	DCCS	To be sourced	Commenced - RLSNT available to conduct a learn to swim in November	
Park upgrades: <ul style="list-style-type: none"> • Upgrade softfall under swing • Play equipment 	2017-2018	DCG	LA Project	Commenced through LA Funds discussion	
BMX track	2017-2018	DCCS	To be sourced	Not Commenced	
Other Services or Advocacy only					
Project Details	Timeframe	Lead Agency	1st QUARTER COMMENTS		
Increase housing	2017-2018	DHCD	Have advised DHCD		

Entry Grids and stock exclusion fencing	2017-2018	DCG		Not commenced - continue to liaise with NLC
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Refer to Pages 77-78 of Regional Plan					
ATARANKA					
Core Services					
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	1st QUARTER COMMENTS	
rainage at Eisey street	2017-2018	DCS	NTG	On NTG forward works (\$200k)	
upgrade toilets at Community all, add another toilet for wheel chair access and remove acalyptus tree near	2017-2018	DCG	Budget	Commenced community consultation conducted 17/18 Budget Allocated \$200k	
e-develop Cemetery management Plan at Ataranka.	2017-2018	DCCS	To be sourced	Commenced proposal for carpark part of masterplan community consultation commenced concept approved	
upgrade play equipment at sports and Recreation grounds.	2017-2018	DCG	LA	Commenced - LA project funds allocated to this project	
at 84 - development of regional Recycling Centre	2017-2018	DCCS	To be sourced	Commenced - opened container deposit scheme in partnership with Bevcon	
useum upgrade	2017-2018	DCG	NTG	\$100k from NTG	
replacement of toilets at Sport and Recreation Grounds in consultation with LA	2017-2018	DCG	To be sourced	Investigation commenced	
ark Upgrades: <ul style="list-style-type: none"> • Anthill speaker box, • Water Feature, • Preserve Statues 	2017-2018	DCG	To be sourced	Progressing	
ulti-purpose Court Completion	2017-2018	DCG	To be sourced	Completed - storage shed and fence to be added	
ini Golf Course Development (1 Hole)	2017-2018	DCG	To be sourced	Not commenced	
val top dress and universal pal posts installed	2017-2018	DCG	To be sourced	Not commenced	
falking and Bike Path Carew road to Town	2017-2018	DCG	To be sourced	Not commenced	

Upgrade catering equipment at ports Ground Catering Shed	2017-2018	DCG	To be sourced	Commenced
Footpaths around internal streets	2017-2018	DCG	To be sourced	Not commenced
Replace Information Boards and Signage at Eisey Cemetery	2017-2018	DCCS	To be sourced	Commenced
Agency Services				
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	
Advocate for more Night Patrol funding for the Region	2017-2018	DCCS	To be sourced	Ongoing - contract renegotiation to commence
Port and Recreation support and Youth activities	2017-2018	DCCS	To be sourced	Ongoing through Council Services & Sport & Rec Program
Commercial Services				
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	
Upgrade the Airstrip to CASA standard	2017-2018	DCS	To be sourced	In progress. Have awarded work to remove all trees. Currently developing scope of works, seeking quotes and external funding through the Australian Government to improve standards including new fencing, civil works, resheeting and passenger shelter.
Layground and Solar Light at Julgan Camp	2017-2018	DCS	To be sourced	In progress.
Julgan Camp Housing	2017-2018	DCS	To be sourced	Have received confirmation that additional funding for housing repairs and maintenance is forthcoming this financial year. Provision of new housing not a Council or NTG responsibility.
Other Services or Advocacy only				

Project Details	Timeframe	Lead Agency		
and release	2017-2018	NTG		In NTG Infrastructure Plan
own plan review and update	2017-2018	DLPE		Existing planning scheme remains current
he development of a walking track from Bitter Springs to the title Roper Bridge	2017-2018	TNT		NTG are investigating
investigate options for Aged care facility and Child Care centre	2017-2018	DCCS		Proposed feasibility study to be applied for through ABA
upport the development of the visitor Experience development Plan for Eisey national Park	2017-2018	Parks and Wildlife Commission NT		Supported
itle Roper Bridge Upgrade	2017-2018	NTG		Investigation commenced
omen's Safe House	2017-2018	DCCS		Not commenced
chool Bus to Katherine	2017-2018	DoE		Not commenced

Refer to Pages 80-81 of Regional Plan						
NGUKURR						
Core Services						
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	1st QUARTER COMMENTS		
Solar lighting for Policeman Lookout Park, cemetery, and barge footpath	2017-2018	DCG	To be sourced	Commenced lights and contractor procured		
Install bus stops through town at Top Camp, Bottom Camp and opposite the store	2017-2018	DCG	LA Funding	DCCS responsibility		
Commence installation of footpaths, road signs, associated landscaping and park furniture	2017-2018	DCG	To be sourced	Commenced many damaged and no longer usable		
Installation of water fountains at oval and pool	2017-2018	DCG	To be sourced	Commenced		
No smoking signage for public places e.g. oval	2017-2018	DCCS	To be sourced			
Enclose open drains	2017-2018	DCS	To be sourced	Included in Audit		
Upgrade dump and surrounds to improve waste management	2017-2018	DCCS	To be sourced	Commenced		
Plan and design Police Lookout Park to include:				Commenced		
• Solar lights	2017-2018	DCG	To be sourced			
• Irrigation						
• Furniture BBQ						
Development of a multi-purpose centre, public toilet and stage	2017-2018	DCG	To be sourced	Commenced		
Swimming pool complex improvement: installations of shade cloths, community graffiti board, water fountains, CCTV and upgrades to shade shelter, table and seats	2017-2018	DCCS	To be sourced	Commenced		
Development of new lawn cemetery including fencing	2017-2018	DCCS	To be sourced	TO's investigating location		
Fencing off the Cemetery site	2017-2018	DCCS	To be sourced	Not Commenced		


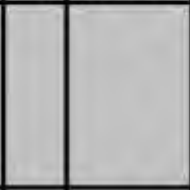
<p>Sports oval and pool master plan for staged investment include in the overall feasibility assessment of the new multi-purpose centre to consider:</p> <ul style="list-style-type: none"> • New location of multi-purpose centre adjacent to oval • Re-use old centre for other purposes versus redevelopment of the space as a rectangle field • Funding operational model for centre • Integrate pool, indoor centre and oval in a single management model • Revenue streams possible to offset operational costs • Create a precinct for sporting and major cultural events • Changes to the pool entry point and shade • Provision of flexible space for youth centre as part of centre • Oval drainage • Flood lighting for the oval 	<p>2017-2018</p>	<p>DCG</p>	<p>To be sourced</p>	<p>Commenced feasibility study needs review</p>
<p>BMX Track Upgrade</p>	<p>2017-18</p>	<p>DCG</p>	<p>To be sourced</p>	<p>Funding to be sourced</p>
<p>Horse Arena</p>	<p>2017-18</p>	<p>DCG</p>	<p>To be sourced</p>	<p>Funding to be sourced</p>
<p>Commercial Services</p>				
<p>Project Details</p>		<p>Timeframe</p>	<p>Lead Agency</p>	

Australia Post services to include outgoing mail services	2017-2018	Australia Post	In progress and aware of this priority, will plan for it as part of major office upgrades or advocating other enterprises take on role.
Other Service or Advocacy only			
Project Details		Lead Agency	
Upgrade Barge Road and landing	2017-2018	NTG	
Increase opportunity for Youth to be involved with Trade Training	2017-2018	DCCS	Recently appointed Youth Engagement Coordinator to target disengaged youth and ensure pathways. CDP Youth Engagement Officers for Binjari & Jilkminggan only
Support Aged Care and Disability through the quality improvement process	2017-2018	DH	Ongoing RGRC passed quality review
Encourage government to undertake community fencing program	2017-2018	DHCD	NTG are aware of this and required additional funding in future years from the Australian Government.
Installation of a compost toilet at airport	2017-2018	DIPL	Not really a NTG issue. Council could consider obtaining a s19 agreement from NLC for land adjacent to airport and seeking funding to construct separately.
Development of an AMP - consult with broader community through public meetings to plan	2017-2018	DTBI	Completed
Establishment of a Community Safety Committee to work with Ngukurr's Justice and Harmony Committee and other key stakeholders to develop place-based strategies that will address safety concerns	2017-2018	AGD	Ongoing several elders meeting held

Jobs, training or further education offers guaranteed to all NTCET graduates living in Ngukurr through an organised transition to work program	2017-2018	CDP	CDP	CDP can sign 16-18 year olds as volunteers to get work ready
Upgrade Roper Highway by sealing the road up to Ngukurr	2017-2018	DIPL		Council has advocated this consistently. Government are aware of this and are doing small sections overtime.
NT Government to establish MVR and other general front line services in Ngukurr	2017-2018	MVR		Not commenced
Assist stakeholders in Ngukurr to develop a subdivision project to increase general industry and residential lots available to residents and local businesses.	2017-2018	NLC/ YMAC/ RGRC		Not commenced
Upgrade water quality	2017-2018	PAWA		Working in conjunction with PWC for water efficiency
Advocate to upgrade Church with:				Not commenced
• Access road	2017-2018			
• Disabled ramp				
• Coffin trolley				
Advocate for more housing	2017-2018	DoH		In progress. Contractors currently on site building new houses and upgrading others. Aware of plans for new small subdivision.
Increase access to public internet services	2017-2018	Telstra		Through library services
Interagency coordination group to improve coordination of programs and activities and improve resource sharing	2017-2018			Ongoing through GEC Stakeholder Committees
Discussions with Yugul Mangi to develop a more "whole community" approach to funding and managing Sport and Recreation facilities in the community	2017-2018	YMAC		Consultation with YMDAC & Miliwarparra commenced

Refer to Pages 83 of Regional Plan					
NUMBULWAR					
Core Services					
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	1st QUARTER COMMENTS	
Build waterless/eco public toilets at waterfront and airstrip	2017-2018	DCG	To be sourced	Not commenced LA in discussion	
Education awareness program for health, dogs, litter, adult learning and governance	2017-2018	DCG/DCCS	To be sourced	Commenced & ongoing	
Establish new dump site and decommission old dump	2017-2018	DCG	REIF	Commenced - stalled due to cursing	
Right Path Project – including bike lanes and footpath lanes	2017-2018	DCG	To be sourced	Commenced in road works	
New cemetery and ongoing management	2017-2018	DCCS	To be sourced	Not commenced	
Pedestrian crossing at community store, school, Newtown Store and clinic including signage	2017-2018	DCG	To be sourced	Commenced - project met with school to investigate scope	
Upgrade street lighting	2017-2018	DCS	To be sourced	In Council's budget. Undertaking audits and providing information to PWC.	
Curb, guttering and drain management to control storm water at school and along main road to the CBD	2017-2018	DCS	To be sourced	Numbulwar identified as priority for roads going forward as per audit	
Planning for a new sports oval in a more suitable location in the new subdivision	2017-2018	DCG	To be sourced	Not commenced - part of new sub proposal	

Old S&R hall refurbished or replaced and transform block to a community park and focus area with indoor and outdoor elements; shade, play, and program and activity spaces	2017-2018	DCG	DPMC	Commenced - Direct Resource Grant from DPMC sourced
Agency Services				
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	
Development of family and children's centre	2017-2018	DET and DoE	To be sourced	Not commenced
Development of Alcohol Management Plan	2017-2018	Dtbi and NT Police	To be sourced	Commenced
Provide youth leadership courses to develop leadership skills for youth across the Region and pathways to employment	Ongoing	DCS	To be sourced	To be considered as an activity for young jobseekers aged between 18 and 25. Part of Youth Reconnect Program & Proposed Program
Other Service or Advocacy only				
Project Details	Timeframe	Lead Agency		
Bridge built over Phelps River and address series of culverts issue	2017-2018	DIPL		Not Commenced
Working partnership to support the small business developments; develop a government business and service centre	Ongoing	DTBI		Commenced - feasibility study completed & circulated to possible investors
New multipurpose Community Building and oval in new suburb	2017-2018	DLPE		Not Commenced - dependent on 'new sub' development

<p>Support School Attendance Working Group to develop a localised school attendance strategy that will increase attendance and have young adults and parents returning to school</p>	<p>Ongoing</p>	<p>RSAS and School</p>		<p>Ongoing - Youth Coordinator employed & will assist to facilitate this outcome</p>
<p>Safe House Mental Health and Wellbeing, AOD Care Program</p>	<p>2017-2018</p>	<p>GEC</p>		<p>In discussion around old clinic use - no program funding Commenced through Youth Services Mental Health First Aid training to all staff covered in Night Patrol training</p>

Refer to Pages 84 of Regional Plan				
ROBINSON RIVER				
Agency Services				
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	1st QUARTER COMMENTS
Community Night Patrol	2017-2018	DCCS	IAS	Service managed remotely
Other Service or Advocacy only				
Project Details	Timeframe	Lead Agency		
Employment and training	Ongoing	Gulf Savannah NT Aboriginal Corporation		Council now has contract for CDP from 1 October 2017.
Sports oval upgrade (including container)	Ongoing	Mungoorbada Aboriginal Corporation		In progress. Plans developed
Cemetery management	Ongoing	Mungoorbada Aboriginal Corporation		
Dog management	Ongoing	Mungoorbada Aboriginal Corporation		Assist Mungoorbada through their own vet visit's
Tourism development	Ongoing	Mungoorbada Aboriginal Corporation		In progress. Plans developed.
More housing to address housing shortage	Ongoing	Mungoorbada Aboriginal Corporation		
Traffic calming devices and signage	Ongoing	Mungoorbada Aboriginal Corporation		

Refer to Pages 86 of Regional Plan					
URAPUNGA					
Core Services					
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	1st QUARTER COMMENTS	
Animal Welfare	Ongoing	DCCS	To be sourced		
Continue to develop Council Services	Ongoing	DCCS	Budget	12.10.2017 - residents indicated at community meeting they wanted permanent Council staff/full services/creation of standalone LA, as per Manyallaluk. Communications Coordinator drafted letter for community to sign and send to MHCD with letter from CEO/Mayor, following endorsement at October 25 OCM.	
Install fence around Cemetery and enclose headstones around existing gravesites	2017-2018	DCCS	To be sourced	Included in work program	
Install Solar Lights at various locations around Community – Playground, Public toilets, Fellowship and Entrance areas	2017-2018	DCG	To be sourced	Commenced application submitted	
Bituminize dirt section to and around Local Shop area	2017-2018	DCS	To be sourced		

Upgrade existing public toilet, installing power, drains, lighting, landscaping and community washing machine	2017-2018	DCG	To be sourced	12.10.2017 - residents indicated at community meeting this project would be priority for \$45,000 in LA project funding available. Follow-up meeting to be held November 20 to confirm/progress. Advised that population of Urapunga are not included in Ngukurr LA project funding allocation
Landscaping around Community creating parks, gardens and grassed areas	2017-2018	DCCS	To be sourced	Commenced
Clear and upgrade old Homestead area	2017-2018	DCCS	To be sourced	Shop commenced works
Landscape Entrance into Community – Plant trees, irrigate, install solar lights, shaded BBQ area	2017-2018	DCG	To be sourced	Include in works program
Construct Bodhi Bus Shelter	2017-2018	DCG	To be sourced	Propose to Ngukurr LA Funds
Upgrade existing landfill – grade access road, dig appropriate pit, fence surrounds, install signage	2017-2018	DCCS	To be sourced	Commenced investigating options
Agency Services				
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	
Community Night Patrol Services	Ongoing	DCCS	IAS	Commenced discussions
Provide Sport and Recreational activities – Exercise area, BMX/Bike track, Oval, Basketball court	2017-2018	DCG	To be sourced	Commenced investigation
Commercial Services				
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	
Construct Shade Shelter at Aerodrome and access to	2017-2018	DCG	To be sourced	Funding to be sourced

water	Other Service or Advocacy only	Lead Agency				
Project Details						
	Provide Mobile Phone Coverage	DCA				Community Store already has mobile extender that is available occasionally.
	Repair current Public Telephone Box and install seating and shade	Telstra				Not Commenced
	Provide Aged Care services	DPMC				Not Commenced
	Upgrade old Barge Area	DIPL				Not Commenced

Refer to Pages 88-89 of Regional Plan				
OUTSTATIONS AND HOMELANDS				
Commercial Services				
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source	1st QUARTER COMMENTS
Municipal Essential Services	2017-2018	DHCD	Budget	
Barrapunta,				Currently in discussion with Mimal Land Management Aboriginal Development Corporation regarding servicing.
Baghetti				Not funded
Mount Catt				Upgraded entry road (20kms), installed new septic tanks and generator
Jodetluk				New contract for waste management, completed homelands extras allowance works. New water tank installed.
Werenbun				Major housing renovations (3 houses). Old dump tidied up for more room.
Mulgan Camp				General repairs and maintenance. Have received greater amount of funding recently.
Badawarrka				Solar Lighting installed. Fencing completed. New generator to be installed and new power line to water pump from river.
Costello				Solar lighting installed. Basic maintenance provided. Also graded entrance road. Garbage trailer new tyres and made compliant.

Mole Hill				Funding for new water tank received and dump upgrade this quarter. In process for project implementation by end of November.
Nulawan				New generator provided.
Nummerloori				Installed generator shipping container.
Kewulyi				Water take bought and awaiting installation. Completed Homelands Extra Allowance applications (4). Scope of works for repairs and maintenance, now seeking quotes. To be completed by November including cemetery fencing.
Boomerang Lagoon				Boundary fence installed. Solar lights installed.
Housing Maintenance Services	2017-2018	DHCD	Budget	
Barrapunta,				Reported above.
Baghetti				Reported above.
Mount Catt				Reported above.
Jodetluk				Reported above.
Werenbun				Reported above.
Mulgan Camp				Reported above.
Badawarrka				Reported above.
Costello				Reported above.
Mole Hill				Reported above.
Nulawan				Reported above.
Nummerloori				Reported above.
Kewulyi				Reported above.
Boomerang Lagoon				Reported above.
Home Extra Allowance	2017-2018	DHCD	Budget	
Barrapunta,				Reported above.
Mount Catt				Reported above.
Jodetluk				Reported above.

Werenbun						Reported above.
Badawarrka						Reported above.
Mole Hill						Reported above.
Nulawan						Reported above.
Nummerloori						Reported above.
Kewulyi						Reported above.
Boomerang Lagoon						Reported above.
Badawarrka						
· Solar panels			2017-2018	DHCD	To be sourced	Installed
· Electrical upgrades						Only recently received funding
· Solar lighting						Installed
Boomerang Lagoon						
· Solar generator			2017-2018	DHCD	To be sourced	Not solar - installed diesel
· Boundary fencing						Completed
· Upgrade shower block						Completed - was only replacing a shower rose - not fully upgrading a shower block
Jodetluk						
· Replace water tank			2017-2018	DHCD	To be sourced	Completed
· Replace sewage pump						Has been repaired - not requiring replacement
Kewulyi						
· Upgrade septic trench systems in all dwellings			2017-2018	DHCD	To be sourced	In progress. Out to contractors. Completed by end of November.
· Upgrade access road to dump and tidy up						In progress. Out to contractors. Completed by end of November.
· Upgrade water storage system to improve water pressure						In progress. Out to contractors. Completed by end of November.

Cemetery fencing				In progress. Out to contractors. Completed by end of November.
Housing upgrades				In progress. Out to contractors. Completed by end of November.
Solar lighting				In progress. Out to contractors. Completed by end of November.
Mole Hill	2017-2018	DHCD	To be sourced	
Remove old car bodies at dump				Not completed
Upgrade the dump				Recently funded, to be completed by December
Replace tank stand				Recently funded, to be completed by December
Solar lighting				In progress.
Mt Catt	2017-2018	DHCD	To be sourced	
Upgrade septic tank behind shower block				Completed
Upgrade power line				In progress, almost completed
Upgrade the dump				Not started
Upgrade access road				Completed
Solar lighting				In progress
Mulgagan Camp	2017-2018	DHCD	To be sourced	
Replace sewage pump				Completed
Investigate excess water usage				Received extra funding to cover costs. Has to do with number of transient people also using Mulgagan.
Support NTG with transient issue				Completed
Nulawan	2017-2018	DHCD	To be sourced	
Dust suppression, irrigation and reticulation				Not commenced
Upgrade dump				Not commenced

Numerloorri	2017-2018	DHCD	To be sourced	
· Dust suppression, irrigation and reticulation				Not commenced
· Upgrade generator and generator container				Completed
Werenbun	2017-2018	DHCD	To be sourced	
· Replace water tank				Completed
· Replace sewage pump				Not completed - not needed?
· Upgrade the dump				Completed
· Flood damage repairs to access road				Completed
· Upgrades to housing				In progress - almost completed
· Advocate mobile phone coverage				Commenced
All Locations	2017-2018	DHCD	To be sourced	
· Additional solar lights for communal facilities				In progress, approximately 50% installation stage.

INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 726364
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

(a) That Council accept the Incoming correspondence.

Number	Date Received	Addressed To	Sender	Correspondence Details	InfoXpert ID
1	31.10.2017	CEO	NT Gov	Stamp Duty Exemption on Registration of Motor Vehicles	719149
2	02.11.2017	Sharon Hillen	NT Dept of Infrastructure, Planning & Logistics	Construction Snapshot October 2017 Edition	721154
3	06.11.2017	Amanda Haigh	Michael Gunner	Restoring Trust Electoral Reform Discussion Paper	721786
4	28.11.2017	Council	Clair O'Brien	Hall Hire Fee Exemption	726360
5	05.12.2017	CEO	Phil Harris	Naming process for the Wilton and Roper Bridge	727463
6	05.12.2017	CEO	Jake Quinlivan	Support Letter – Mataranka Regional Community Services	727506
7	06.12.2017	Council	Warren Snowdon MP	Support Letter – Mataranka Regional Community Services	727518
8	06.12.2017	Council	Claire Johansson	Support Letter – Mataranka Regional Community Services	727510
9	05.12.2017	Sharon Hillen	Patrick J Collins	Borrooloola/Robinson River Animal Health Welfare Program	727451

ATTACHMENTS:

There are no attachments for this report.

INCOMING CORRESPONDENCE

ITEM NUMBER	11.2
TITLE	Letter of support for Roper/Wilton bridge naming process
REFERENCE	727490
AUTHOR	Lyndon Keane, Communications Co-ordinator

RECOMMENDATION

- (a) **That the Council receives and notes the Letter of Support for Roper Wilton/bridge naming process report.**

BACKGROUND

The Department of Infrastructure, Planning and Logistics (DIPL) has written to the Chief Executive Officer seeking a letter of support as part of the formal process for naming the new Roper and Wilton bridges. DIPL has indicated that it has consulted with Traditional Owners in the region to come up with two recommended names of cultural significance, being:

- **Warjaja** for the Wilton River Bridge; and
- **Yurlhbunji** for the Roper River Bridge.

DIPL has approached Yugul Mangi Development Aboriginal Corporation, representing Traditional Owners, to confirm the spelling of the recommendations and supply supporting documentation to verify their suitability. Once this information has been provided, the Council will then provide the requested letter of support, which will accompany DIPL's application to the Northern Territory Government Place Names Committee.

The correspondence from DIPL is attached to this report for the reference of Elected Members.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- | | |
|---|-----------|
| 1 ↓ Letter of Support for the Roper Gulf Regional Council - Wilton Roper Bridge Names.pdf | 1
Page |
|---|-----------|



DEPARTMENT OF
INFRASTRUCTURE, PLANNING
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Level 1 NT Government Centre
5 First Street
KATHERINE NT 0850

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PO Box 1171
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E phil.harris@nt.gov.au

File Ref:

Chief Executive Roper Gulf Regional Council
Michael Berto
PO Box 1321
Katherine
NT 0851

Dear Michael

Re: Naming Process for the Wilton and Roper Bridge

The new bridges over the Roper and Wilton are nearing completion with approaches from the local Traditional owners to name the bridges after the respective areas on which the bridges are constructed.

The suggested names are:

Warjaja for the Wilton Bridge
Yurhbnji for the Roper Bridge

Part of the process to have this recognised is to put a submission up to the Place Names Committee with as much supporting documentation as possible.

In order to proceed with this naming proposal, we seek, a letter of support / supporting documentation providing evidence of consultation with the local government Council. This can be a letter from Council on Council Letterhead or on extract of council minutes.

It should be noted that names are not official under the Place Names Act until they are approved by the Minister for Infrastructure Planning and Logistics, on recommendation by the Place Names Committee.

Thank you for your support in this matter, should you require additional information please don't hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Phil Harris", with a stylized flourish at the end.

Phil Harris
Regional Director -

6 December 2017

UNRECORDED

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 726369
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

(a) That Council accept the Outgoing correspondence.

Number	Date Sent	Addressed to	Sent By	Correspondence Details	InfoXpert ID
1	30.10.2017	Hon Gerry McCarthy MLA	CEO & Mayor	Letter of support to create Urapunga LA	724685
2	21.11.2017	To whom it may concern	CEO	Letter of Support for Artback NT Malandarri Festival	725442
3	21.11.2017	To whom it may concern	CEO	Letter of Support for Artback NT Numburindi Festival	725443
4	22.11.2017	President King Ash Bay Fishing Club	CEO	Rates	725476
5	27.11.2017	Reginald Numanurdirdi	CEO	Acquisition of Old Numbulwar Clinic Lot 177	726359

ATTACHMENTS:

There are no attachments for this report.

WARD REPORTS

ITEM NUMBER	13.1
TITLE	Never Never Ward
REFERENCE	726267
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) That Council receive and note the Never Never Ward Report.
- (b) That Council approve the recommendations of the Jilkmिंगgan Local Authority for the minutes 7th November 2017.
- (c) That Council accept the resignation of Wendy Daylight from the Jilkmिंगgan Local Authority as of 18th November 2017.
- (d) That Council approve the recommendations of the Hodgson Downs Local Authority for the minutes 23rd November 2017.

BACKGROUND

Local Authority Meetings are held in Jilkmिंगgan, Mataranka and Hodgson Downs.

Jilkmिंगgan Local Authority meeting was held Tuesday 7th November 2017.
Hodgson Downs Authority meeting was held Thursday 23rd November 2017.

Mataranka Local Authority meeting to be held Tuesday on 5th December 2017.

The next community meetings for Larrimah and Daly Waters will both be held on Friday 9th March 2018.

JILKMINGGAN

Current Membership includes; Mayor Judy MacFarlane, Cr Annabelle Daylight, Cr Ossie Daylight, Wendy Daylight, Cheryl Lardy, Lisa McDonald, Patricia Baker, Anne Marie McDonald (Woods and Jeffery Joe).

Next Meeting: Jilkmिंगgan's next Local Authority Meeting which is allocated for training and urgent agenda items is scheduled for Tuesday, 6th February 2018.

Jilkmिंगgan Local Authority Recommendation Resolutions for Council to approve:**66/2017 RESOLVED (Cheryl Lardy/Annabelle Daylight)**

- (a) That the Jilkmिंगgan Local Authority provide a recommendation to Council on the installation of exercise stations in the Region.
- (b) That the Jilkmिंगgan Local Authority receive and note the attached quote including a presentation on the exercise stations.
- (c) That the Jilkmिंगgan Local Authority support in principal for the exercise equipment for the community, but subject to a suitable location.

72/2017 RESOLVED (Annabelle Daylight/Anne-Marie McDonald)

- (a) That the Jilkmिंगgan Local Authority request the rocks to be removed and replaced with bollards and control traffic with concrete curbing, better landscaping and wide enough for 2 cars.

73/2017 RESOLVED (Anne-Marie McDonald/Annabelle Daylight)

- (a) That the Jilkmिंगgan Local Authority would like options for a water park in the community to be investigated due to the safety issues of the river.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
02.05.17	12.4 CDP PICK UP ALL THE OLD FENCES WIRE AROUND HOUSES AND RIVER BANK	Cr Baker to see how much wire is at Elsey Station. Horse issues.	DCCS Sharon /Ossie	Ongoing	07.07.17 Nathan said that wire mostly rusted; Not Viable. CDP can't work for commercial business without a host agreement - refer back to Station landholder & GEC. 01.08.17 Sharon to email NLC to find out who is responsible. Ex station horses approx. 18. LA funding to muster horses & move, also grids needed. Use local lads to muster & take away horses. Ossie talk to Hoare's for quote to muster all horses. 31.10.17 JCAC meeting with Ossie; Signed complaint letter from CEO going to be sent to NLC & JCAC regarding the horses and associated community safety issues and complaints; and Marc investigating liability with fencing of horses. 07.11.17 LA members to contact Police regarding animal welfare issues if an option to cull/shoot the horses.
01.08.17	12.7 SPORTS AND REC BUS	At the moment the school bus is used to take sport teams to competitions. Request Council to look at the possibility of the Council to provide a bus for Sports and Rec. Council already supports the program and can't be fully funded. Investigate opportunities for funding a Sports & Rec bus.	DCCS/Area Manager	Ongoing	31.10.17 Sharon investigating options (we can apply for gift via Selina Uibo, as RGRC unable to fund) Issue is the ongoing costs of repairs and maintenance. 07.11.17 CEO Michael Berto explained about the issue associated with a bus, i.e. drivers, costs of maintenance. 04.12.17 Area Manager Investigating application for gifting, ensure fits with SnR KPI's

01.08.17	12.8 OUTSTATIONS: MOLE HILL	Replacement water tank needed at Mole Hill as split. Investigate what is happening with replacement tank at Mole Hill. CSC to follow-up from Contracts on the replacement tank for Mole Hill.	DCS	Ongoing	14.09.17 At OCM Council accepted funding from DHCD (2017-18 Municipal and Essential Services Special Purpose Grant) which includes water tank upgrades and dump excavation in Mole Hill. 31.10.17 Purchase order done and contractor engaged. To be completed end of November.
01.08.17	12.10 PLAYGROUND AT MULGAN CAMP	LA consider possibility of combining some LA Project funding with Mataranka to put a playground at Mulgan Camp. LA support, in principle, combining a portion of 2017-18 Local Authority Project Funding to a playground at Mulgan Camp. LA approach Alcohol Harminisation Team to put forward to Alcohol Action Initiative Project for playground equipment and solar light at Mulgan Camp.	DCCS	Ongoing	31.10.17 Funding Application has been put into AAI. Jilkmिंगgan & Mataranka LA committed \$15K each from new round of funding if the application is unsuccessful.
01.08.17	12.11 REQUEST SOLAR LIGHTS AT MOLE HILL	LA request Outstations Program source funds to install 2 solar lights at Mole Hill.	DCS	Ongoing	31.10.17 Funded, got 3 lights but just need to be installed by Roper Gulf. 07.11.17 Installed by end of month.
07.11.17	6.1 SUNRISE HEALTH UPDATE	Wayne Hewetson organise a date for a community meeting with Sunrise Health and inform Paul CSC of the date.	CSC/Sunrise	Ongoing	
07.11.17	11.5 GOVERNANCE REPORT - JILKMINGGAN LOCAL AUTHORITY PROJECT	Paul to investigate seating options and costs and will advise the LA	CSC/Area Manager	Ongoing	04.12.17 Commenced CSC and AM: Report to go to next LA meeting.
07.11.17	11.6 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY	Janelle Iszlaub and Daniel Kirk to discuss the feasibility of CDP to assist Night Patrol.	Janelle Iszlaub/ Daniel Kirk	Ongoing	

07.11.17	12.5 SPEED BUMPS IN COMMUNITY	Speed bumps are coming off easily and getting damaged. It appears that the bolts were not long enough when the speed bumps were installed. MUNS team should be fixing them up. Paul to follow up for the speed bumps to get fixed.	CSC	Ongoing	04.12.17 Speed bumps have been ordered and will be in Jilkminggan by Christmas, installation will be over the school holidays ready for the school year. Old damaged speed bumps have been removed.
07.11.17	12.6 ROCKS IN COMMUNITY - SOME ARE DANGEROUS	Rocks to be removed and replace with bollards and control traffic with concrete curbing, better landscaping and wide enough for 2 cars.	CSC/Area Manager	Ongoing	04.12.17 Commenced - Quotes being sourced for bollards and curbing, possible CDP project for curbing.
07.11.17	12.7 WATER PARK IN COMMUNITY	1. Jeffery and Paul to speak to JCAC regarding this proposal and to organise a meeting with JCAC and to let the Mayor know. 2. RGRC to investigate designs and costs, including ongoing costs for a water park and bring back to the next LA Meeting.	CSC Jerry Amato Governance	Ongoing	24.11.17 A quote has been obtained and to be presented at next LA Meeting.

MATARANKA

Current Membership: Mayor Judy MacFarlane, Cr. Annabelle Daylight, Cr Ossie Daylight, Diane Angel, Tracey-Anne Wilson, Sue Edwards, Alan Chapman, Michael Somers, Jill Emerson-Smith, Philippa Stansell and Antonella Martin.

Mayor Judy MacFarlane is the designated Chairperson of the Mataranka Local Authority.

Mataranka Local Authority meeting was held Tuesday 3rd October 2017.

Next Meeting: Mataranka's next Local Authority Meeting is scheduled for Tuesday, 5th December 2017.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
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<p>01.02.16</p>	<p>8.6 Repairs to Statues & Termite Mound</p>	<p>Investigate and bring options back to next LA meeting.</p>	<p>Area Manager</p>	<p>Ongoing</p> <p>05.04.16: Tourism Grant investigated. 07.06.16: On list for 2017 round of Applications. 11.10.16 Photos taken of the statues last week and show a lot of corrosion in the statues. 02.12.2016 A grant application was submitted to the Community Benefit Fund requesting \$10K on 30/11/2016 07.02.17 Ongoing 04.04.17 Statues – applied for grant for paint; Termite Mound – report in Other Business about Digital; Leah queried if NT Tourism have been approached for funding extra hours in the Tourism Office? 06.06.17 horse non-repairable, Deputy Mayor contacted person who originally built the statues & will let members know when a response, there is a quote for \$9k to repair to give an extra 4-5 years life, CEO advised there are other products that the statues can be made of e.g. resin or poly. ACTION: CSC to seek ideas from quoter for short term ideas & investigate long term replacement options Moved Tracey 2nd Michael. 07.07.17 Quote provided approx. 8 months ago. No money for statues. Ongoing investigations. 03.08.17 Quote provided by Gillie & Marc Company. To be presented at next LA Meeting in a Report. 31.10.17 Statues are a priority. Seeking funding to replace with bronze statues. Termite mound can be fixed but Antony to look for audio.</p>
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<p>05.05.16</p>		<p>Seek to fund equipment upgrade for catering shed facilities</p>	<p>Local Authority</p>	<p>Ongoing</p>	<p>01.02.16: LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice 05.04.16: All information currently with Grants Officer Application done awaiting submission date. 07.06.16: Grant Submitted 02.07.16: Unsuccessful 02.08.16 Resubmitted Grant Application 31.08.16: Unsuccessful 02.08.16 Resubmitted Grant Application. 31.08.16 Unsuccessful 02.12.16 International Women's Day application seeking funds to purchase some of the catering shed equipment, will be submitted the week of 05/12/16 07/02/17 Ongoing 04.04.17 no response yet. 06.06.17 included in the 17-18 capital budget to be approved at July Council meeting. 01.08.17 Approved budget \$10k as per previous grant application minus admin cost Need to re-price. 03.10.17 List of equipment found and seeking new quotes. 31.10.17 Commenced seeking quotes. Quotes to be presented at next LA Meeting.</p>
<p>12.12.16</p>	<p>11.9 Regional Plan 2016-2017 Quarterly Report</p>	<p>Letter to be sent to the owner of Green Park in Larrimah, requesting to have the premises cleaned up.</p>	<p>CEO</p>	<p>Ongoing</p>	<p>07.02.17 Ongoing 20/03/17 Spoke with the new Green Park Owner and he advised he has intentions to clean up site and would liaise with me regarding dates and possible assistance with dumping of materials. 04.04.17 CEO has emailed with no response 06.06.17 Owner met with Council 30 May commence clean-up middle of July, bulldoze & start again. 01.08.17 Should commence in 3 weeks, delay due to awaiting excavator. If any longer will contact CEO. 03.10.17 The clean up still not happened. This matter being referred to the Building Services Authority.</p>

07.02.17	9.1 Incoming Correspondence	CEO to invite NLC to attend Mataranka LA Meeting 4th April 2017	CEO	Ongoing	04.04.17 Still no response, DCCS met with planning team, Action: CEO to write a letter to the DIPL planning team Graham Finch 06.06.17 no response, CEO to contact head lawyer. This relates to land release. 01.08.17 Keep trying.
07.02.17		Nathan McIvor to have goal posts installed on the multi purpose oval and complete project to have oval top-dressed.	Area Manager/ CSC	Ongoing	Check SnR Master Plan as to the requirement or request for goal posts. Discuss with DCCS about top dressing and what has occurred thus far. 04.04.17 \$7k each,; NTG announced \$5mill funding for Remote Oval upgrades over 2 years 06.06.17 Grants will apply when funding out. 07.07.17 Nathan spoke to crew and suggested to get fertilised and airiate oval and new irrigation. Grants coming out in September. Part of Operations. 01.08.17 Audit of all ovals first then funds allocated. 31.10.17 In Sports & Rec Program, Sharon follow up on.
07.02.17		Council to advocate in behalf of Mataranka residents to have the Little Roper bridge upgraded.	CEO	Ongoing	20/03/17 Support letters being obtained by Deputy Mayor. CEO now beginning advocacy process. This issue also being placed on NTG 10 year Infrastructure Plan. 04.04.17 Letters received from Cave Creek, Mataranka Homestead & Resident Bruce Ross, Keep pushing for Council to advocate on behalf of residents. DCCS informed LA that the project is on the NTG Infrastructure Bid. 06.06.17 Reply letter from Phil Harris. 07.07.17 Sharon has drafted a letter to DOT regarding to seek variation for our CEO to sign. 01.08.17 \$15K, Council & DOT design & feasibility. Selena talk with business owners. 31.10.17 On NT Government Agenda.
01.08.17		Sports & Rec Grounds Capital Works \$200K budget to upgrade all services on site, power, water, sewerage, include Stan Martin Park toilet block & sullage dump. New Scope of Works required.	Projects	Ongoing	03.10.17 All works going to be scoped out. 31.10.17 First consultation meeting done, scope of works to be finalised then out to tender.

01.08.17	11.8 GOVERNANCE REPORT - MATARANKA MASTER PLAN	1. Local Authority request Council to consider \$150,000 Capital Expenditure to be included in 1st Quarter Budget Review for upgrade of library and museum access. 2. Special meeting to be held to discuss the Mataranka Master Plan - date to be advised	DCCS/DCG	Ongoing	03.10.17 RGRC has been successful in being granted \$100,000 for the upgrade of the Library & Museum. The date set for the Special meeting is 11th October @ 6pm in the Community Hall. 31.10.17 First consultation complete, information gone to UNO'S Consultancy to develop concepts.
01.08.17	11.11 COMMUNITY SERVICES REPORT - SPORT AND RECREATION	DCCS to chase up if RGRC need to pay for the hire of the wall climbing, \$2,000, for the Never Never Festival.	DCCS	Ongoing	03.10.17 Sharon to be sent a copy of the amended invoice. RGRC to pay. 31.10.17 Invoice not sent from Leah, Anthony to chase up
03.10.17	9.2 MUSEUM - SUB- COMMITTEE	Museum Sub-Committee first meeting to be held Monday 16th October 2017 at 5.30pm in the Roper Gulf Council Office, Mataranka	DCCS/Sub-Committee	Ongoing	31.10.17 First Meeting held 16.10.17
03.10.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE	CSC to get quotes on construction of the playground equipment for the Sport & Recreational grounds, as Mataranka LA maybe able to pay for it as the catering equipment is being sourced now through a grant. If the quote comes in under \$3500, CSC has LA members permission to go ahead to arrange this. If the quote is over \$3500 CSC is to ring all LA members to get their approval.	CSC	Ongoing	31.10.17 Being installed this week. 23.11.17 Being installed should be complete by 5 December
03.10.17	11.7 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY	CEO to write a letter to Mataranka Police & Sunrise Health Mataranka requesting for statistics on alcohol fuelled incidents for the past 3 months and into the future so have the figures to advocate to increase our Night Patrol Service.	CEO	Ongoing	

03.10.17	12.2 OTHER AGENDA ITEMS	Story boards & signs for Elsey Cemetery to be repaired and installed before tourist season next year.	Area Manager/ CSC	Ongoing	31.10.17 Nathan has sent through photos and information to Norsign, awaiting on quote. 23.11.17 Story board bios are being made up to replace damaged ones. Suggestion that brass signs replace in future, yet to source quotes. Need to contact Museums/Libraries for stock photos to replace other signs.
03.10.17	12.2 OTHER AGENDA ITEMS	To investigate fencing and lighting for the Banyan tree to help deter the litter that is collecting in and around the tree and camping.	CSC	Ongoing	09.10.17 The cost of the fence is approx. \$260 for 2.5 meters which works out as \$4,500. Update and fence design options will be presented at next LA Meeting.

HODGSON DOWNS

Current Membership: Mayor Judy MacFarlane, Cr. Annabelle Daylight, Cr Ossie Daylight, Johnathon Walla, James Nuggett, Samuel Swanson, Ken Muggeridge, Clive Roberts and Samuel Daylight.

Samuel Daylight is the designated Chairperson of the Hodgson Downs Local Authority.

Next Meeting: Hodgson Downs next Local Authority Meeting which is allocated for training and urgent agenda items is scheduled for Thursday 15th February 2018.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.03.16	8.0 Other Business	Roper Gulf Regional Council to provide a solution that is suitable to the Hodgson Downs Local Authority that potentially employs a Housing Maintenance Officer and Community Housing Officer on site.	RGRC	Ongoing	12.05.2016 Currently no presence in Minyerri to employ directly. Looking at alternate arrangements including weekly back up from Jilkminggan HMO. 11.08.2016 Follow up 16.11.16 The CHO(Community Housing Officer) is attending from Jilkminggan 2days/week. 2 HMO from Ngukurr were unable to attend this week due to sick leave and will be attending Minyerri next week. 01.02.2017 Marc Gardner has contacted Territory Housing and has requested that Roper Gulf Regional Council be informed of all contractors plans to visit Hodgson Downs so that the Community can be informed. There are plans to install a direct phone line at the ALAWA office

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					<p>to make communication between residents and Roper Gulf Housing Maintenance staff easier.</p> <p>12.04.2017: Scheduled installation date 27 April 2017.</p> <p>07.07.17 Alex went but unable to get in and no one there.</p> <p>Dedicated phone line for Territory Housing. Marc to chase up phone line and report back to LA Meeting.</p> <p>10.08.17 Phone installed but able to ring anywhere, hand piece taken off. Marc investigate so only ring Territory Housing.</p> <p>23.11.17 Telstra have not been out to fix this issue. GEC will chase up and cc Ken into any correspondence.</p>
11.08.16	7.7 Alcohol Management Plan	Request update from Barry Clarke, GEC, for November Local Authority meeting	CEO ALAWA	Ongoing	<p>16.11.16 ALAWA CEO to contact GEC.</p> <p>Jo to contact Office of Alcohol Policy re: AMP and grants for community projects.</p> <p>12.04.2017: A request is to be made to the Department of Prime Minister and Cabinet (PMC) for a formal statement outlining the Federal and Northern Territory Governments' stance on an Alcohol Management Plan. Ken Mugeridge to write to the Mayor.</p> <p>10.08.17 Request Barry Clarke to attend next meeting.</p> <p>31.10.17 Sharon Hillen sending a generic letter to all GEC's to regularly attend LA Meetings.</p> <p>23.11.17 Barry attended the meeting and provided an update that there are limited resources. He will email NTG to follow up.</p>
14.05.15/ 12.04.17		Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	Contracts Manager	Ongoing	<p>24.06.2015: Pending Cemetery ACT Review.</p> <p>13.08.15: Marc to follow up</p> <p>01.03.2016: Marc to follow up for next LA meeting</p> <p>12.05.16: Application to SPG for mesh fence.</p> <p>07.07.16: Funding received, Outstations to complete fencing soon</p> <p>16.11.16-Materials have been purchased but due to sandy site other options for fence are being explored.</p> <p>12.04.2017: New Action: A new</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					fence is to be erected. Sandy ground and drilling holes for posts are issues for post and fence stability. 07.07.17 Part of Operational Plan. 10.08.17 Number of works: Solar lights; New Septic; Sewerage; & New water line. Get contractor to do all works, seeking quotes. 31.10.17 Marc Gardner dealing with. 23.11.17 Aiming to be undertaken before Christmas.
16.11.16	11.2 Services Report	Write to RGRC CEO and Mayor to ask that Minyerri roads be considered as part of RGRC for any future funding opportunities.	Ken Muggeridge	Ongoing	01.02.2017 letter not sent yet. 12.04.2017: Costs Assessment – Further Capital Works are in progress. Await further decision on how to allocate funding. 07.07.17 Send Ken Muggeridge Roads Audit. 10.08.17 Ken to send out letter & include his roads in it. 23.11.17 No update.
16.11.16	11.7 Regional Plan 2016-2017 Quarterly Report	Request quote from Greg Arnott, Director of Governance, for RGRC work with Alawa on their Business plan.	CEO ALAWA	Ongoing	01.02.2017 Ken Muggeridge has written to Ken Orwell. An application has been completed and a quote from Delloite Private has been sent through from Suzan Archibald. 12.04.2017: No discussion regarding 2016-17 Regional Plan. Noted that Alawa Aboriginal Corporation to await outcome of funding for 2017-18. 10.08.17 Ken Orwell back to Agenda & should get funding this year. 23.11.17 Did not qualify for grant, Suzan at Delloite working on a new grant application and governance trying for new board.
16.11.16	11.4 Governance Report - Policy Update	Follow up on how the Animal Management and Rubbish Collection Fee can be incorporated into the Minyerri Rates Schedule for 2017/2018	Marc Gardner / Greg Arnott	Ongoing	01.02.2017 Fees for rubbish collection and animal management have been incorporated into the Borroloola and Mataranka rates program. Marc to report on their progress at next Local Authority Meeting 12.04.2017: Nat Knapp advised that the Local Authority will be able to access vet upon implementation of fees as part of rates. Vet visit due in April, further details to be obtained. 10.08.17 ALAWA do waste & charge TH, Sunrise, etc. Deputy Mayor table at Financial Committee Meeting & in Budget Review October.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					31.10.17 Finance – in budget review. 23.11.17 Marc to get update from Finance and provide to Ken.
01.02.17	12.3 Other Business - Hodgson Downs Sport and Recreation Program	Ken Muggeridge and Sharon Hillen to look into who is responsible for Sport and Recreation in Hodgson Downs	Sharon Hillen / Ken Muggeridge	Ongoing	12.04.2017: Marc Gardner advised that Sharon Hillen is to report back to next Local Authority Meeting regarding funding. 10.08.17 Include in ours on ALAWA's behalf put in a funding submission. 31.10.17 Include in negotiations new contract June 2018. 23.11.17 Include in RGRC funding application next year.

LARRIMAH

Next Meeting: Larrimah Community Meeting is scheduled to be held Friday 9th March 2018.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
07.02.17		Nathan McIvor to have the maintenance of the Larrimah dump incorporated into the quote for tender. (works associated with Green Park)	Area Manager/ CSC	Ongoing	17/03/2017 Ongoing with DCCS 04.04.17 Scope this week, tender out in a couple of weeks 06.06.17 Green park owners will clean-up. Tender Withdrawn? Re-scoped as a regional tender out middle June. 13.10.17 Contract should be drawn up in 2 weeks. There was a delay due to proposed contractor's machine held up in Numbulwar. Was suggested by community member to contact Colin Ross at Maryfield Station for machinery for Steve to clean up dump. 31.10.17 Has not been undertaken, but commenced putting material into dump, but clean up not commenced.
02.06.17		Stop Sign at Stuart Highway	DCG	Ongoing	The Stop Sign at the highway needs replacing as it has been missing for a few years. DCG to inform DoT and get the sign replaced. 13.10.17 Greg has notified DoT, to follow up again.

02.06.17		Formalise the Dump and Waste Management Plan	DCG Greg/ DoI Phil Harris	Ongoing	Tender being released for region wide dump management which includes Larrimah. Signage required for the sorting of different types of waste. 07.07.17 Signage ordered; Need Service Plan in place. 13.10.17 Signs have arrived and been dropped off at museum shed by Chris. RGRC to put up waste signs and community member to put up other sign. 31.10.17 Need to investigate land tenure. Once cleaned up different types of waste with signage to be undertaken.
02.06.17		Continue beautification of Park area at Lot 62 with stage 1 and 2 of the irrigation. Assess the viability or sustainability of refurbishing the bore at the oval to provide irrigation for the field and public gardens.	DCCS	Ongoing	Donkeys are an issue, coming into the town. A fence around the oval/ park is required to keep them out. Bore is down, was working properly but now just a trickle of water coming out. An electrician has come to look at it but still not working properly. CEO, DCG and Area Manager will look at after meeting. Irrigation pipe to be ordered which will consist of pop-ups across the oval and a line to the park and museum, manual system with bayonets to plug hoses in as well, which will be installed by the Muns crew from Mataranka. Further discussion that the residents are happy to install the irrigation once the goods are delivered. 07.07.17 New bore purchased, bore pump too small, new pump ordered, reticulation ordered to be installed. Now Phase 3. 13.10.17 Phase 3 to be hooked up next week, water on an automatic system. System time to be set when donkeys not using the area. 31.10.17 Near completion - oval completed.
02.06.17		Internal road repairs – Stuart Highway to Gantry Road	DCCS	Ongoing	DCG will look into and scope the works required. 07.07.17 Go to DoI for traffic counter; heavy vehicle access and Cattleman's Association. 13.10.17 Downer out here next week for scoping out and pricing up. Top priority is fixing up. 31.10.17 Greg has spoken to Downer, they have been on site, preparing quote.
02.06.17		"Road Train Access" and "Through Road" signage	DCCS	Ongoing	Funding to be sourced. 31.10.17 Included in above.

02.06.17		Larrimah Community Project Association	DCG/Greg	Ongoing	New association in Larrimah would like to negotiate with Council on providing minimal services in Larrimah, such as mowing and watering the park and oval. A meeting to discuss will occur after this meeting. 07.07.17 Meeting has happened. MOU drafted - service agreement. Another meeting required to discuss. 13.10.17 MOU drafted and being negotiated. Map areas to be mowed, then Marc to contract LCPA to mow.
02.06.17		Writers Group	DCG	Ongoing	The group has disbanded currently. \$90k in the trust. Barry to contact Denise. The lease with Council requires signing for the house which will be used as the Writers Retreat. 07.07.17 Barry & Deputy Mayor - follow up as required. 13.10.17 Update – Barry has spoken to Denise and she was going to telephone Mayor Judy. Other community members have also been trying to contact Denise but waiting to hear back from her.
02.06.17		Clean up of Green Park Roadhouse	DIPL	Ongoing	Owner came and met with Council at the meeting on the 30 May. The owner will be cleaning up the place starting works in mid June. Negotiations occurred where the owner will do clean-up work at the dump while here with the equipment in lieu of dumping fees. Concern has been raised about whether there is asbestos in the infrastructure to be removed. Council are concerned about the public safety and are seeking reliable information. The dump will be included in the region wide waste management contract which will have the dump cleaned up twice a year. The Green Park site will consist of a shop, fuel and ablution block in the future. 07.07.17 Talking to Dol
02.06.17		Upgrade and realignment of the Western Creek access road to Stuart Highway – including Repairs, maintenance and radio transmission	DCG	Ongoing	The road is too steep coming off the highway and not good for road trains. Sturt Plateau Working Group will also be advocating for this upgrade. DCG will talk to Dol . Another option is for the road trains to use the track/ road that is on the other side of the pub which is used by trucks as a through road. 13.10.17 Greg is still advocating for this.

02.06.17		Signs on road reserve of Stuart Highway	DCG	Ongoing	Concern from residents about the signs on the road reserve of the highway in front of Fran's Devonshire Tea House being a safety issue. DCG to enquire with DOT. 13.10.17 DOT have been notified, going to look into and part of a wider NTG project. At the moment no action is being taken by DOT.
02.06.17		Cemeteries	DHCD	Ongoing	The Cemetery Act is being reviewed by NTG and they are consulting with stakeholders to register all cemeteries. DHCD will come and consult with Larrimah residents in the near future. This will allow for the Birdum Cemetery to be registered and land title confirmed. There are also some war cemeteries between Birdum and Larrimah. An archaeological plan exists for these sites. The grave site near No. 2 Bore has been ripped up but was where 2 army soldiers and 1 other buried. A Monument stands with a fence around it for one grave site. 07.07.17 Included in Service Plan. 13.10.17 NTG still not consulted with community, have been reminded.

DALY WATERS

Next Meeting: Daly Waters Community Meeting is scheduled to be held Friday 9th March 2018.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
07.02.17		Nathan Mclvor to have the lights installed at the tennis courts in Daly Waters before the end of the financial year.	Area Manager/ CSC	Ongoing	17/03/17 AM has contacted Lighting Companies and awaiting specs & quotes on this project. 04.04.17 Solar lights to be ordered 06.06.17 to be delivered. 01.08.17 Lights been purchased. 13.10.17 Need to be installed and electrician has been contracted. 31.10.17 With solar light contract.

21.04.17		Install a speed bump at the entrance to the town	DCCS/DCG (Greg)	Ongoing	First one installed; second one needed 50 metres apart. DCG to chase up and complete ASAP. 07.07.17 Speed bump not installed, traffic counter to be installed first; Referred to Phil Harris (NTG - Dep of Infrastructure) 13.10.17 Nathan to undertake. 31.10.17 to install on Council Road.
21.04.17		Formalise the Dump and Waste Management Plan/Strategy	DCCS/DIPL	Ongoing	Add Land Tenure; Project to Clean up twice a year is out to tender. Big Rivers Region Waste Management Committee includes representatives from RGRC, VDRC and KTC which is formal group to implement NTG Waste Management Plan. Land ownership required to determine if pastoral lease or Crown land and permission sought for land ownership. 07.07.17 Sort out MOU & Service Plan; Community Meeting in October; MOU to October OCM. 13.10.17 Sharon to chase up. 31.10.17 Dump is located on Kalala, need to go back to NTG Planning regarding excision. Sharon will advise outcome.
21.04.17		Consult with local community and stakeholders in relation to upkeep of tennis court and other public open spaces	DCG	Ongoing	DCG is consulting regularly with residents, 2 community meetings to be held each year. A community meeting will be held in October 2017 (date to be advised). 07.07.17 Part of MOU & Service Plan. 13.10.17 Lights for basketball court have arrived, need to be installed. 31.10.11 part of contract, need to inform Kalala Station.
21.04.17		Weeding at Tennis Courts	Progress Association	Ongoing	Progress Association is responsible for the tennis court. MOU between Council and the Progress Association will determine boundaries and prevent miscommunication of who holds responsibility over facilities and services in Daly Waters. 07.07.17 Part of MOU & Service Plan.

21.04.17		Road repairs to the by-pass road to Kalala	DCG/DIPL	Ongoing	DCG to look into if the road is in Council Boundaries. Road may need to be surveyed and gazetted for Council to take on responsibility of maintenance and repairs. Petition for road to be sealed because of dust. Environmentally friendly solution maybe using vegetable oil to seal the road for dust suppression. DCG to obtain more information on the best way to seal the road. 07.07.17 Greg talking to Phil Harris (NTG - Dep of Infrastructure) 13.10.17 Greg Arnott to follow up. 31.10.17 No response.
21.04.17		Roads drainage issues in town	DCG Greg	Ongoing	Drainage issues in the town, gravel higher the pub. DCG suggested he could get the roads surveyed and apply for funding to repair and upgrade drainage issues and potholes. 13.10.17 Needs surveying still, Greg to follow up. 31.10.17 Greg to follow up.
21.04.17		Basketball hoop	DCG	Ongoing	Currently broken, new one is in Katherine and DCG will get this delivered and installed ASAP. Backboard also broken and there is one in Barunga to be delivered and installed. DCG to Action. 07.07.17 Nathan undertaking. 13.10.17 To be installed, Nathan to follow up. 31.10.17 in work plan next week.
21.04.17		Tourist numbers	DCG	Ongoing	Request for number of tourists to Daly Waters for the financial year. This will assist with knowing the facility usage in Daly Waters and future funding applications. 07.07.17 Road counter to be installed, will help in gaining information. 13.10.17 Greg chasing up. 31.10.17 Greg to follow up.

ATTACHMENTS:1 [↓](#) JIL_07112017_MIN.PDF2 [↓](#) HOD_23112017_MIN.PDF



MINUTES OF THE JILKMINGGAN LOCAL AUTHORITY MEETING OF THE
ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE
ROOM COUNCIL SERVICE DELIVERY CENTRE, JILKMINGGAN
ON TUESDAY, 7 NOVEMBER 2017 AT 10:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Deputy Mayor Judy MacFarlane (Chairperson)
Councillor Annabelle Daylight

1.2 Local Authority Members

Lisa McDonald
Wendy Daylight
Jeffery Joe
Cheryl Lardy
Anne Marie McDonald (Woods)

1.3 Staff

Michael Berto, CEO
Paul Amarant, Council Services Coordinator
Chantal Binding, Local Authority Support Coordinator (Minute Taker)

1.4 Guests

Wayne Hewetson, Sunrise Health
Tom Girdler, DHCD
Jo Nicol, Office of Warren Snowden MP
Gary Hillen, Office of Warren Snowden MP

2. MEETING OPENED

Meeting opened at 10.50am

3. WELCOME TO COUNTRY

Mayor Judy MacFarlane welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

Sharon Hillen Director of Council and Community Services, Nathan McIvor Area Manager and Daniel Kirk Community Safety Manager sent their apologies for this meeting.

53/2017 **RESOLVED** (Annabelle Daylight/Jeffery Joe)

- (a) That the Jilkminggan Local Authority approve the apologies from Councillor Ossie Daylight for the Jilkminggan Local Authority meeting 7 November 2017.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

54/2017 **RESOLVED** (Lisa McDonald/Wendy Daylight)

- (a) That the Jilkminggan Local Authority approve the minutes as a true and accurate record of the Jilkminggan Provisional Local Authority's Meeting held on Tuesday 2nd May 2017.
- (b) That the Jilkminggan Local Authority approve the minutes as a true and accurate record of the Jilkminggan Provisional Local Authority's Meeting held on Tuesday 1st August 2017.

6. CALLS FOR ITEMS OF OTHER BUSINESS

1. Sunrise Health Update
2. Council Services Report
3. Changes to Public Library Service
4. Local Government Awards – Citizens of the Year
5. Speed Bumps in Community
6. Rocks in Community – Some are Dangerous
7. Water Park in Community
8. Resignation of LA Member Wendy Daylight

6.1 SUNRISE HEALTH UPDATE

Wayne Hewetson provided the following update:

- Increasing cases of the meningococcal virus in the NT, ages 2 to 9 years in the community to be vaccinated.
- Sunrise young driver Alex to talk to community to come to the clinic for their 715 check ups; and he needs your community support and respect to get people into the car when picking up for their checks, and making sure people attend these check ups.
- There are a high percentage of 80% alcohol related incidences the clinic is dealing with which is has a high financial cost per incident, community to think about what we can do about this issue.
- It was suggested by LA members that Sunrise Health to hold a community meeting so issues can be discussed.

ACTION: Wayne Hewetson organise a date for a community meeting with Sunrise Health and inform CSC of the date.

Anne-Marie McDonald (Woods) left the meeting, the time being 11:00 AM

Anne-Marie McDonald (Woods) returned to the meeting, the time being 11:10 AM

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkminggan Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

55/2017 **RESOLVED** (Annabelle Daylight/Jeffery Joe)

(a) That the Jilkminggan Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
02.05.17	12.4 CDP PICK UP ALL THE OLD FENCES WIRE AROUND HOUSES AND RIVER BANK	Cr Baker to see how much wire is at Elsey Station. Horse issues.	DCCS Sharon /Ossie	Ongoing	07.07.17 Nathan said that wire mostly rusted; Not Viable. CDP can't work for commercial business without a host agreement - refer back to Station landholder & GEC. 01.08.17 Sharon to email NLC to find out who is responsible. Ex station horses approx. 18. LA funding to muster horses & move, also grids needed. Use local lads to muster & take away horses. Ossie talk to Hoare's for quote to muster all horses. 31.10.17 JCAC meeting with Ossie; Signed complaint letter from CEO going to be sent to NLC & JCAC regarding the horses and associated community safety issues and complaints; and Marc investigating liability with fencing of horses. 07.11.17 LA members to contact Police regarding animal welfare issues if an option to cull/shoot the horses.
01.08.17	11.10 COMMUNITY SERVICES REPORT - SPORT & RECREATION	1. LA request Night Patrol hours change to Wednesday – Sunday and that Regional Night Patrol Manager to visit & consult with LA members the issues. 2. Communications Coordinator to distribute flyer again about the Night Patrol Service (what NP can and can't do).	Night Patrol Manager/ Comms Coordinator	Ongoing	

01.08.17	12.6 STREET NAMES	At the last LA meeting members agreed on street signs and names. CSC to follow up with JCAC on street names.	CSC	Completed	31.10.17 Finalised, update to be provide to LA. 07.11.17 Street names approved by LA Members present and signed off (MagiQ ID: 725108/725109).
01.08.17	12.7 SPORTS AND REC BUS	At the moment the school bus is used to take sport teams to competitions. Request Council to look at the possibility of the Council to provide a bus for Sports and Rec. Council already supports the program and can't be fully funded. Investigate opportunities for funding a Sports & Rec bus.	DCCS	Ongoing	31.10.17 Sharon investigating options (we can apply for gift via Selina Uibo, as RGRC unable to fund) Issue is the ongoing costs of repairs and maintenance. 07.11.17 CEO Michael Berto explained about the issue associated with a bus, i.e. drivers, costs of maintenance.
01.08.17	12.8 OUTSTATIONS: MOLE HILL	Replacement water tank needed at Mole Hill as split. Investigate what is happening with replacement tank at Mole Hill. CSC to follow-up from Contracts on the replacement tank for Mole Hill.	DCS	Ongoing	14.09.17 At OCM Council accepted funding from DHCD (2017-18 Municipal and Essential Services Special Purpose Grant) which includes water tank upgrades and dump excavation in Mole Hill. 31.10.17 Purchase order done and contractor engaged. To be completed end of November.
01.08.17	12.10 PLAYGROUND AT MULGAN CAMP	LA consider possibility of combining some LA Project funding with Mataranka to put a playground at Mulgan Camp. LA support, in principle, combining a portion of 2017-18 Local Authority Project Funding to a playground at Mulgan Camp. LA approach Alcohol Harminisation Team to put forward to Alcohol Action Initiative Project for playground equipment and solar light at Mulgan Camp.	DCCS	Ongoing	31.10.17 Funding Application has been put into AAI.
01.08.17	12.11 REQUEST SOLAR LIGHTS AT MOLE HILL	LA request Outstations Program source funds to install 2 solar lights at Mole Hill.	DCS	Ongoing	31.10.17 Funded, got 3 lights but just need to be installed by Roper Gulf. 07.11.17 Installed by end of month.

9. INCOMING CORRESPONDENCE**9.1 INCOMING CORRESPONDENCE**

MagiQ ID: 725166

A letter of support from JCAC with an attached letter from Titjimat Gija (Teachabout Inc) asking for JCAC and community's support for Titjimat Gija proposed activity programs for youth and children in the community during the school holidays in January 2018.

56/2017 RESOLVED (Anne-Marie McDonald/Wendy Daylight)

- (a) That the Jilkmिंगgan Local Authority receive and note the correspondence from JCAC.

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS**11.1 ELECTED MEMBER REPORT**

57/2017 RESOLVED (Lisa McDonald/Anne-Marie McDonald)

- (a) That the Jilkmिंगgan Local Authority receive and note the Elected Member Report.

Meeting broke for a break at 11:50AM

Meeting re-commenced at 11:58AM

11.2 COUNCIL FINANCIAL REPORT - JILKMINGGAN

58/2017 RESOLVED (Lisa McDonald/Wendy Daylight)

- (a) That the Jilkmिंगgan Local Authority receive and note the Financial Report for the First Quarter of 2017-18.

11.3 GOVERNANCE REPORT - REVIEWED POLICIES

59/2017 RESOLVED (Anne-Marie McDonald/Annabelle Daylight)

- (a) That the Jilkmिंगgan Local Authority receive and note the following reviewed policies:

1. GOV014 Good Governance Policy (previously ADM014)
2. GOV15 Legislative and Regulatory Compliance Policy (previously ADM015)
3. ASS001 Fleet Procurement and Allocation Policy
4. CL005 Council Meeting Procedure Policy
5. CL006 Elected Council Member Allowance Policy,
6. GOV004 Cultural Business Policy (previously ADM004)
7. GOV009 Vehicle Use Policy (previously ADM009)
8. LA001 Local Authority Policy
9. WS002 Smoke Free Policy
10. WS003 Work Health and Safety Policy
11. WS005 PPE Policy
12. WS006 Firearm and Tranquilliser Policy

13. GOV001 – Policy Framework (previously ADM001)
14. GOV005 – Communication Policy (previously ADM005)
15. GOV012 – Organisational Delegations Manual (previously ADM012)
16. HR003 – Employee Discipline Policy
17. HR005 – Confidentiality Policy
18. HR008 – Off-site Workers Policy
19. HR009 – Volunteer Policy
20. HR010 – Visa Policy
21. HR011 – Leave Policy
22. HR015 – Uniform Policy
23. HR023 – Criminal History Check Policy
24. WS004 – Pool Policy
25. WS008 – Evacuation Policy

(b) That the Jilkmिंगgan Local Authority receive and note the following reviewed Policies:

1. CL001 – Members' Code of Conduct
2. CL003 – Elected Member and Employee Gift Policy
3. CL007 – Caretaker Policy
4. CL009 – Elected Member Development and Support Policy
5. GOV008 – Travel Policy for Councillors and Employees
6. HR004 – Recruitment and Selection Policy
7. HR006 – Working With Children Policy

11.4 COMPLAINTS REGISTER

60/2017 RESOLVED (Lisa McDonald/Cheryl Lardy)

(a) That the Jilkmिंगgan Local Authority receive and note the Complaints report.

11.5 GOVERNANCE REPORT - JILKMINGGAN LOCAL AUTHORITY PROJECT REGISTER UPDATE

Item: Seating Material (CDP to build and install):

CDP are unable to undertake on the project as do not have the skills and it has been suggested by CDP Coordinator it would be more viable and quicker to just purchase the seating. CSC, has brochures and will investigate options which include aluminium seating for approximate cost of \$3,500. CSC will report back to the LA at the next meeting.

61/2017 RESOLVED (Cheryl Lardy/Annabelle Daylight)

(a) That the Jilkmिंगgan Local Authority receive and note the report on the Local Authority Project funding for First Quarter of 2017-18.

ACTION: CSC to investigate seating options and costs and report back to the LA at next meeting.

11.6 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY

Additional points discussed:

- Suggestion that CDP to assist Night Patrol, but they would have to go through the compulsory training that is required. This is something that Janelle Iszlaub and Daniel Kirk will have to discuss.
- Suggestion to train 2 x women to work on Night Patrol.
- Suggestions that there should be 2 Night Patrols in vehicles and 2 on foot and to cover school area; and that wifi access from school needs to be turned off at night as

becoming a hot spot area.

62/2017 **RESOLVED** (Jeffery Joe/Wendy Daylight)

- (a) That the Jilkminggan Local Authority receive and note the Community Safety Report

ACTION: CDP Manager and Night Patrol Manager to discuss the feasibility of CDP to assist Night Patrol.

Lisa McDonald left the meeting, the time being 12:07 PM

Lisa McDonald returned to the meeting, the time being 12:10 PM

11.7 COMMUNITY SERVICES REPORT - AGED CARE, DISABILITY, CRECHE

63/2017 **RESOLVED** (Anne-Marie McDonald/Annabelle Daylight)

- (a) That Council Jilkminggan Local Authority receive and note the Community Services Report.

11.8 COMMUNITY DEVELOPMENT PROGRAMME

64/2017 **RESOLVED** (Lisa McDonald/Cheryl Lardy)

- (a) That the Jilkminggan Local Authority receive and note the Community Development Programme Report.

11.9 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR

65/2017 **RESOLVED** (Anne-Marie McDonald/Jeffery Joe)

- (a) That the Jilkminggan Local Authority receive and note the attached Roper Gulf Regional Council 2018 Meeting Calendar.

11.10 GRANTS: FUNDING FOR EXERCISE STATIONS IN THREE COMMUNITIES

66/2017 **RESOLVED** (Cheryl Lardy/Annabelle Daylight)

- (a) That the Jilkminggan Local Authority provide a recommendation to Council on the installation of exercise stations in the Region.
 (b) That the Jilkminggan Local Authority receive and note the attached quote including a presentation on the exercise stations.
 (c) That the Jilkminggan Local Authority support in principal for the exercise equipment for the community, but subject to a suitable location.

ACTION: CSC to investigate suitable locations with LA and also the costs of securing, lighting, fans and air conditioning.

Cheryl Lardy left the meeting, the time being 12:25 PM

Cheryl Lardy returned to the meeting, the time being 12:30 PM

12. OTHER BUSINESS

12.1 REMOTE FUNDING FOR ABORIGINAL ENTREPRENEURS

67/2017 **RESOLVED** (Lisa McDonald/Anne-Marie McDonald)

- (a) That the Jilkmिंगgan Local Authority receive and note the Information on Remote Funding for Aboriginal Entrepreneurs.

12.2 COUNCIL SERVICES REPORT

Paul Amarant, Council Services Coordinator provided the following report:

Overview

I have relocated from Ngukurr commencing at Jilkmिंगgan on 25th September. Travelling back and forwards each day from Mataranka until house becomes available in Community.

Improvements continue in providing a high level of safety standards in the workplace. Pre-starts are carried out regularly and fleet serviced and maintained. Parks Ovals and garden areas mowed and maintained regularly

Training

On job training daily with staff and CDP participants on correct procedures and use of vehicles and machinery.

Identifying needs for staff training requirements in the Community.

Meetings

Regular Communication with Area Manager

Daily meetings with Works Supervisor and staff on work plans

Daily discussions with CDP staff

Stakeholder meetings with GEC, School, JCAC, Rangers, Health Clinic, PAWA, various visitors

Daily Staff meetings as part of Safety October Month.

Teachabout Meeting regarding School Holidays program

Events

AFL – Nathan Foley Richmond FC Clinic

Opening of Mataranka Multi-purpose Centre

Body Fit Clinics at Sport and Recreation Hall

Beat the Grog - by School students

BBQ send off for staff members

WHS

Pre-starts carried out as required

Safety Inspections carried out

Hazard and Incident reporting carried out

Safety October meetings carried out daily and reports sent in

Recruitment

1 x Community Housing Officer – Rosina Farrell

1 x Community Services Officer – Rhonda Daylight

1 X SASO advertised

Staff

Some issues with absenteeism

Timesheets not filled out correctly

CSO Position is now vacant and to be changed to SASO position

Centrelink Officer has relocated to Palmerston

2 x Positions recently filled in Community Services and Commercial Operations

PAWA

Meter readings carried out daily
Quarterly readings sent to PAWA

Community Issues

Anti-social behaviour and family fighting
Youth walking around late at night
Horses continue to be a concern roaming freely in the Community
Animal complaints received on roaming dogs entering School yard

Traffic Management

Safety signs damaged and need replacing
Speed bumps damaged and need securing

Fleet

All Vehicles and Machinery serviced and maintained regularly.
Odometer readings sent in Monthly
Pre-starts carried out on fleet as required

Waste Management

Household Rubbish Collection carried out on Monday and Fridays in Jilkminggan
Household Rubbish collection at Mataranka every Tuesday
Upgrades recently carried out at the Waste Facility site
Access road graded
Hard rubbish collected around Community
Rubbish sorted out for recyclables
6 Cars removed from Community and stored at designated site
Sewerage Ponds works carried out – remove fallen tree, ant beds and general tidy up

Outstations

Water tank to be replaced at Mole Hill
Rubbish collected at Mole Hill

Projects

Volleyball area to be planned near Sport and Recreation Hall
Replace rocks with Bollards and line roads with Cement kerbing blocks??
Upgrade Sprinkler system to cover neglected areas
Install solar lights in identified areas
Investigate installing Park furniture and seating in Parks and around Oval areas
Recycling

Sport and Recreation

Participation levels are poor, Creating ideas to encourage greater numbers
Meetings with School to help provide awareness and promote activities
Posters placed around Community advising of activities
Organising Basketball Competitions for Women and Mixed Juniors
Organising AFL Challenge games against other Communities
Organising local Auskick games
Organising Women/Junior Basketball games to be played against other Communities
Tennis NT running Clinics to promote Tennis in Communities
Cricket NT running Clinics to promote Cricket in Communities
New Back Boards and rings ordered for Basketball Court
Lights being sought to install on Basketball Court
Air Conditioners recently installed to provide comfort during activities
New Bikes provided to support healthier activities

Additional points discussed:

- At the moment there is no housing for Paul to live in the community due to the housing issues. He is currently living in Mataranka and commuting here.
- Both Paul and the community would prefer him to be based in Jilkminggan.

- RGRC are investigating various housing options within the community.

68/2017 RESOLVED (Lisa McDonald/Cheryl Lardy)

- (a) That the Jilkminggan Local Authority receive and note the Council Services Report.

12.3 CHANGES TO PUBLIC LIBRARY SERVICES

69/2017 RESOLVED (Wendy Daylight/Annabelle Daylight)

BACKGROUND

CURRENT SERVICE PROFILE

Northern Territory Library services

- Barunga Library & Knowledge Centre
- Borrooloola Library & Knowledge Centre
- Mataranka Community Library
- Ngukurr Library & Knowledge Centre

Community Internet Service Sites

- Numbulwar
- Barunga
- Beswick (proposed new site)
- Borrooloola
- Minyerri (proposed new site)
- Ngukurr

Funding

- 2017/18 Public Library Funding Agreement Grant Allocation: \$166,747 (ex GST)
- 4 x level 2 Library Officers at 20 hours per week

Collections

- 2016/17 Library Resource Allocation expenditure with NTL: \$8,055
- Territory Wide Digital Collections
- NTL provides free access to a wide range of eResources for all Territorians including databases, eBooks, online magazines, newspapers and journal articles.

Community Stories:

Community Stories is a digital keeping place designed for Aboriginal communities to preserve, organise and repatriate digital copies of cultural and historical material according to local cultural protocols.

Roper Gulf Community Stories Sites:

- Numbulwar
- Barunga
- Borrooloola
- Ngukurr

Other Services

- LMS: NTL provides a shared Library Management System for all Territory public libraries to enable libraries to manage collections, borrowing and patro data.
- Professional development: NTL is committed to providing ongoing support to Territory library staff to build the capability of the library sector.

ISSUES/OPTIONS/SWOT

Current service delivery model goes from annual funding to a 5 year funding agreement commencing July 2018.

The NTG's Connecting Communities – Vision for NT Public Libraries 2017-2023 identifies

that Public Libraries are among the most valued social institutions and provide vital and trusted resources for local communities.

Future library developments will be guided by the following principles:

- Access for all
- Responsive to local community needs
- Inclusive services
- Respect for Aboriginal Culture
- Customer focus
- Innovative solutions and partnerships
- Effective and efficient services
- Sustainable services
- Effective Networks.

A brief review of RGRG Library service indicated the following future service and opportunities for provision of library services in the Roper Gulf Region.

Barunga and Manyallaluk

- Provide a mobile service from Barunga to Manyallaluk
- Investigate co-location with the Media Unit
- Provide a fulltime job not 20hrs per week. If collocated it could be part funded by Indigenous Broadcasting

Beswick

- No current services
- Lot 5 could be used to establish a service or collocate with Media Unit in New sub
- Needs a 20hr/week level 2 officer
- Will need to be set up from scratch

Borroloola

- Convert Level 2 officer from part time to full time
- The library space will be upgraded with the Government Business Hub Project
- WIFI and computer access for locals and visitors
- Mobile service to crèche, aged care and other captured audiences
- Mobile Service to Robinson River

Bulman

- Investigate colocation with Media Unit
- Investigate incorporation into old store – resource centre proposal
- Bulman may be able to access a service due to its remoteness
- Mobile service to Weemol
- Needs a 20hr/week level 2 officer

Mataranka

- Incorporate Library and Museum and grow historical collection incorporating an indigenous component
- Mobile Service to Jilkminggan in conjunction with the Sport and Rec Program at the Sport and Rec Hall
- Jilkminggan Sport and Rec Hall to access WIFI to access eresources
- \$100k from Culture and Tourism to upgrade access to the Library and Museum and extend space.
- Maintain Level 2 part time position and add one FT Regional Coordinator, level 6 to support all regional libraries; maintain compliance and reporting; capacity build and upskill staff, planning and implementation of information and local story content.
- Mobile service to Larrimah and Daly Waters

Ngukurr

- Maintain Level 2/20hrs/week position
- Collocate with the Media Unit, Sound studio and utilise Vic Hwy Transportable Offices

<p>to establish a library</p> <ul style="list-style-type: none"> • Currently the furniture and collection is either at the Aged Care Centre or in storage • Support bilingual collection • Informal generational learning <p>Numbulwar</p> <ul style="list-style-type: none"> • Co-locate with Media Unit – provide functional space in new office upgrade. • New 20hr/week Level Officer • New Library to be set up from scratch <p>Minyerri</p> <ul style="list-style-type: none"> • Unknown - Need to discuss with LA <p>Robinson River</p> <ul style="list-style-type: none"> • Unknown - Need to discuss with Mungoorbada <p>Develop the Big Rivers Region Library Working Group to support and enhance regional remote service provision through a shared services arrangement.</p> <p><u>FINANCIAL CONSIDERATIONS</u> Current service delivery model goes from annual funding to a 5 year funding agreement commencing July 2018.</p>

70/2017 **RESOLVED** (Wendy Daylight/Annabelle Daylight)

- (a) **That the Jilkmिंगgan Local Authority receive and note the report relating to changes to the NT Library Service.**

12.4 LOCAL GOVERNMENT AWARDS CITIZENS OF THE YEAR

The LA was asked to think about nominations for the Jilkmिंगgan community. Nomination Forms to be left at the front office, deadline is 3rd January 2018.

12.5 SPEED BUMPS IN COMMUNITY

LA members raised issues regarding that the speed bumps are coming off easily and getting damaged. It appears that the bolts were not long enough when the speed bumps were installed.

Paul CSC has identified this issue and has put up signs and a hazard report, the MUNS team should be fixing them up.

71/2017 **RESOLVED** (Annabelle Daylight/Jeffery Joe)

- (a) **That the Jilkmिंगgan Local Authority receive and note the verbal report relating to Speed Bumps in Community.**

ACTION: CSC to follow up for the speed bumps to get fixed.

12.6 ROCKS IN COMMUNITY - SOME ARE DANGEROUS

The LA has asked if some of the rocks can be removed as they are too dangerous, a traffic hazard and are an issue when machinery is being used such as mowers. A possible option is bollards with chains which also would look better.

Request rocks to be removed and replaced with bollards and control traffic with concrete curbing, better landscaping and wide enough for 2 cars.

Paul advised it would take a couple of stages to complete.

There were also various discussion about the fencing of individual properties, this was an option in the past but JCAC did not want it. It was suggested that off the shelf fencing can be purchased from Landmark.

Thomas Girdler from DHCD suggested to put a report in through CSC.

72/2017 RESOLVED (Annabelle Daylight/Anne-Marie McDonald)

(a) That the Jilkmिंगgan Local Authority request the rocks to be removed and replaced with bollards and control traffic with concrete curbing, better landscaping and wide enough for 2 cars.

ACTION: Rocks to be removed and replaced with bollards and control traffic with concrete curbing, better landscaping and wide enough for 2 cars.

12.7 WATER PARK IN COMMUNITY

Due to safety issues of the river and crocodiles, etc, the LA would like to investigate options for a water park in the community and possibly use LA funding and applying for other funding/contributions.

JCAC as the landholder would have to approve any water park, a meeting with JCAC Board would need to happen.

73/2017 RESOLVED (Anne-Marie McDonald/Annabelle Daylight)

(a) That the Jilkmिंगgan Local Authority would like options for a water park in the community to be investigated due to the safety issues of the river.

ACTION: Jeffery Joe and CSC to speak to JCAC regarding this proposal and to organise a meeting with JCAC and to let the Mayor know.

ACTION: RGRC Procurement Coordinator to investigate designs and costs, including ongoing costs for a water park and bring back to the next LA Meeting.

Cr Cheryl Lardy left the meeting, the time being 1:25 PM

Cr Cheryl Lardy returned to the meeting, the time being 1:28 PM

12.8 RESIGNATION OF LA MEMBER WENDY DAYLIGHT

Wendy advised the LA that she will resign due to health reasons.

ACTION: Paul will get Wendy to sign a letter of resignation which will then go to the next Ordinary Meeting of Council on 15 December 2017.

CLOSE OF MEETING

The meeting terminated at 1:30 pm.

THIS PAGE AND THE PRECEEDING 13 PAGES ARE THE MINUTES OF THE Jilkmिंगgan Local Authority Meeting HELD ON Tuesday, 7 November 2017 AND CONFIRMED Tuesday, 6 February 2018.

Chairperson



MINUTES OF THE HODGSON DOWNS LOCAL AUTHORITY MEETING OF THE
 ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE ALAWA BOARD
 ROOM ON THURSDAY, 23 NOVEMBER 2017 AT 11:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFarlane
 Councillor Ossie Daylight

1.2 Local Authority Members

Samuel Daylight (Chair)
 Johnathon Walla
 Ken Muggeridge

1.3 Staff

Marc Gardner – Director of Commercial Services
 Chantal Binding – Local Authority Support Coordinator (Minute Taker)

1.4 Guests

Barry Clarke – GEC
 Fin Jensen – Essential Services Officer
 Quyen Hua – Hodgson Downs Shop
 Chantal Bramley - Power & Water Corporation
 Jo Nicol, Office of Warren Snowden MP
 Gary Hillen, Office of Warren Snowden MP

2. MEETING OPENED

Meeting opened at 11:29am

3. WELCOME TO COUNTRY

The Chair Samuel Daylight welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

Kallum Peckham-McKenzie , DHCD and Tom Girdler, DHCD sent their apologies for the meeting.

37/2017 RESOLVED (Jonathon Walla/Ken Muggeridge)

(a) That the Hodgson Downs Local Authority accept the apologies of James Nugget,

Samuel Swanson and Clive Roberts.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

38/2017 RESOLVED (Ken Muggerridge/Judy MacFarlane)

- (a) That the Hodgson Downs Local Authority approve the minutes as a true and accurate record of the Hodgson Downs Local Authority Meeting held on Thursday 10th August 2017.

*Ken Muggerridge left the meeting, the time being 11:40 AM
Ken Muggerridge returned to the meeting, the time being 11:42 AM*

6. CALL FOR ITEMS OF GENERAL BUSINESS

Nil

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Hodgson Downs Local Authority.

Mayor Judy MacFarlane arrived at 11:45 AM due to being unwell.

NOTE: Previous Minutes were presented again to allow the Mayor to also approve in order that a Quorum was met.

BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

39/2017 RESOLVED (Jonathon Walla/Judy MacFarlane)

- (a) That the Hodgson Downs Local Authority receive, and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.03.16	8.0 Other Business	Roper Gulf Regional Council to provide a solution that is suitable to the Hodgson Downs Local Authority that potentially employs a Housing Maintenance Officer and Community Housing Officer on site.	RGRC	Ongoing	12.05.2016 Currently no presence in Minyerri to employ directly. Looking at alternate arrangements including weekly back up from Jilkminggan HMO. 11.08.2016 Follow up 16.11.16 The CHO (Community Housing Officer) is attending from Jilkminggan 2days/week. 2 HMO from Ngukurr were unable to attend this week due to sick leave and will be attending Minyerri next week. 01.02.2017 Marc Gardner has contacted Territory Housing and has requested that Roper Gulf Regional Council be informed of all contractors plans to visit Hodgson Downs so that the

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					<p>Community can be informed. There are plans to install a direct phone line at the ALAWA office to make communication between residents and Roper Gulf Housing Maintenance staff easier.</p> <p>12.04.2017: Scheduled installation date 27 April 2017.</p> <p>07.07.17 Alex went but unable to get in and no one there. Dedicated phone line for Territory Housing. Marc to chase up phone line and report back to LA Meeting.</p> <p>10.08.17 Phone installed but able to ring anywhere, hand piece taken off. Marc investigate so only ring Territory Housing.</p> <p>23.11.17 Telstra have not been out to fix this issue. GEC will chase up and cc Ken into any correspondence.</p>
11.08.16	7.7 Alcohol Management Plan	Request update from Barry Clarke, GEC, for November Local Authority meeting	CEO ALAWA	Ongoing	<p>16.11.16 ALAWA CEO to contact GEC.</p> <p>Jo to contact Office of Alcohol Policy re: AMP and grants for community projects.</p> <p>12.04.2017: A request is to be made to the Department of Prime Minister and Cabinet (PMC) for a formal statement outlining the Federal and Northern Territory Governments' stance on an Alcohol Management Plan. Ken Mugeridge to write to the Mayor.</p> <p>10.08.17 Request Barry Clarke to attend next meeting.</p> <p>31.10.17 Sharon Hillen sending a generic letter to all GEC's to regularly attend LA Meetings.</p> <p>23.11.17 Barry attended the meeting and provided an update that there are limited resources. He will email NTG to follow up.</p>
14.05.15/ 12.04.17		Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	Contracts Manager	Ongoing	<p>24.06.2015: Pending Cemetery ACT Review.</p> <p>13.08.15: Marc to follow up</p> <p>01.03.2016: Marc to follow up for next LA meeting</p> <p>12.05.16: Application to SPG for mesh fence.</p> <p>07.07.16: Funding received, Outstations to complete fencing soon</p> <p>16.11.16-Materials have been purchased but due to sandy site</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					<p>other options for fence are being explored.</p> <p>12.04.2017: New Action: A new fence is to be erected. Sandy ground and drilling holes for posts are issues for post and fence stability. 07.07.17 Part of Operational Plan.</p> <p>10.08.17 Number of works: Solar lights; New Septic; Sewerage; & New water line. Get contractor to do all works, seeking quotes.</p> <p>31.10.17 Marc Gardner dealing with. 23.11.17 Aiming to be undertaken before Christmas.</p>
16.11.16	11.2 Services Report	Write to RGRC CEO and Mayor to ask that Minyerri roads be considered as part of RGRC for any future funding opportunities.	Ken Muggeridge	Ongoing	<p>01.02.2017 letter not sent yet.</p> <p>12.04.2017 Costs Assessment – Further Capital Works are in progress. Await further decision on how to allocate funding.</p> <p>07.07.17 Send Ken Muggeridge Roads Audit.</p> <p>10.08.17 Ken to send out letter & include his roads in it.</p> <p>23.11.17 No update.</p>
16.11.16	11.7 Regional Plan 2016-2017 Quarterly Report	Request quote from Greg Arnott, Director of Governance, for RGRC work with Alawa on their Business plan.	CEO ALAWA	Ongoing	<p>01.02.2017 Ken Muggeridge has written to Ken Orwell. An application has been completed and a quote from Delloite Private has been sent through from Suzan Archibald.</p> <p>12.04.2017: No discussion regarding 2016-17 Regional Plan. Noted that Alawa Aboriginal Corporation to await outcome of funding for 2017-18.</p> <p>10.08.17 Ken Orwell back to Agenda & should get funding this year.</p> <p>23.11.17 Did not qualify for grant, Suzan at Delloite working on a new grant application and governance trying for new board.</p>
16.11.16	11.4 Governance Report - Policy Update	Follow up on how the Animal Management and Rubbish Collection Fee can be incorporated into the Minyerri Rates Schedule for 2017/2018	Marc Gardner / Greg Arnott	Ongoing	<p>01.02.2017 Fees for rubbish collection and animal management have been incorporated into the Borroloola and Mataranka rates program. Marc to report on their progress at next Local Authority Meeting</p> <p>12.04.2017: Nat Knapp advised that the Local Authority will be able to access vet upon implementation of fees as part of rates. Vet visit due in April, further details to be obtained.</p> <p>10.08.17 ALAWA do waste & charge TH, Sunrise, etc. Deputy</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					Mayor table at Financial Committee Meeting & in Budget Review October. 31.10.17 Finance – in budget review. 23.11.17 Marc to get update from Finance and provide to Ken.
01.02.17	12.3 Other Business - Hodgson Downs Sport and Recreation Program	Ken Muggeridge and Sharon Hillen to look into who is responsible for Sport and Recreation in Hodgson Downs	Sharon Hillen / Ken Muggeridge	Ongoing	12.04.2017: Marc Gardner advised that Sharon Hillen is to report back to next Local Authority Meeting regarding funding. 10.08.17 Include in ours on ALAWA's behalf put in a funding submission. 31.10.17 Include in negotiations new contract June 2018. 23.11.17 Include in RGRC funding application next year.

9. INCOMING CORRESPONDENCE

Nil

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

40/2017 **RESOLVED** (Judy MacFarlane/Ossie Daylight)

- (a) That the Hodgson Downs Local Authority receive and note the Elected Member Report.

11.2 COUNCIL SERVICES REPORT - KEN MUGGERIDGE

- NTG brought in 6 transient demountable houses for the housing crisis, with 4 being used for the residents of 4 houses that have been demolished, and 2 being used for transitional residents while 2 houses at a time are being renovated with 8 – 10 days change over. ALAWA has the contract to clean and maintain these demountable houses.
- Binjari has 20 houses to renovate, almost completed 10, other 10 to start next week.
- Morrow Houses has 22 houses to renovate.
- R1-Con Building Contractors and currently demolishing and rebuilding 2 new houses and employing CDP participants in the community.
- CDP is going well and keeping on top of projects.
- Night Patrol going okay, but hard to deal with issues late at night. One Patroller has resigned and been advertised with a bit of interest from community.

41/2017 **RESOLVED** (Johnathon Walla/Ossie Daylight)

- (a) That the Hodgson Downs Local Authority receive and note the verbal report on Hodgson Downs Council Services.

11.3 HODGSON DOWNS LOCAL AUTHORITY QUARTERLY EXPENDITURE REPORT

42/2017 RESOLVED (Ossie Daylight/Samuel Daylight)

- (a) That the Hodgson Downs Local Authority receive and note the expenditure report for the First quarter of 2017-18.

11.4 GOVERNANCE REPORT - REVIEWED POLICIES

43/2017 RESOLVED (Judy MacFarlane/Ossie Daylight)

- (a) That the Hodgson Downs Local Authority receive and note the following reviewed policies:

1. GOV014 Good Governance Policy (previously ADM014)
2. GOV15 Legislative and Regulatory Compliance Policy (previously ADM015)
3. ASS001 Fleet Procurement and Allocation Policy
4. CL005 Council Meeting Procedure Policy
5. CL006 Elected Council Member Allowance Policy;
6. GOV004 Cultural Business Policy (previously ADM004)
7. GOV009 Vehicle Use Policy (previously ADM009)
8. LA001 Local Authority Policy
9. WS002 Smoke Free Policy
10. WS003 Work Health and Safety Policy
11. WS005 PPE Policy
12. WS006 Firearm and Tranquiliser Policy
13. GOV001 – Policy Framework (previously ADM001)
14. GOV005 – Communication Policy (previously ADM005)
15. GOV012 – Organisational Delegations Manual (previously ADM012)
16. HR003 – Employee Discipline Policy
17. HR005 – Confidentiality Policy
18. HR008 – Off-site Workers Policy
19. HR009 – Volunteer Policy
20. HR010 – Visa Policy
21. HR011 – Leave Policy
22. HR015 – Uniform Policy
23. HR023 – Criminal History Check Policy
24. WS004 – Pool Policy
25. WS008 – Evacuation Policy

- (b) That the Hodgson Downs Local Authority receive and note the following reviewed Policies:

1. CL001 – Members' Code of Conduct
2. CL003 – Elected Member and Employee Gift Policy
3. CL007 – Caretaker Policy
4. CL009 – Elected Member Development and Support Policy
5. GOV008 – Travel Policy for Councillors and Employees
6. HR004 – Recruitment and Selection Policy
7. HR006 – Working With Children Policy

11.5 GOVERNANCE REPORT - COMPLAINTS REGISTER**RECOMMENDATION**

- (a) That the Hodgson Downs Local Authority receive and note the Complaints Register – No registered complaints within reportable timeframe.

11.6 HODGSON DOWNS LOCAL AUTHORITY PROJECT EXPENDITURE UPDATE

44/2017 RESOLVED (Ossie Daylight/Jonathon Walla)

- (a) That the Hodgson Downs Local Authority receive and note the report on the Local Authority Project funding for First Quarter of 2017-18.

11.7 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR

45/2017 RESOLVED (Samuel Daylight/Ken Mugeridge)

- (a) That the Hodgson Downs Local Authority receive and note the Roper Gulf Regional Council 2018 Meeting Calendar.

12. OTHER BUSINESS**12.1 REMOTE FUNDING FOR ABORIGINAL ENTREPRENEURS**

46/2017 RESOLVED (Ossie Daylight/Samuel Daylight)

- (a) That the Hodgson Downs Local Authority receive and note the information on Remote Funding for Aboriginal Entrepreneurs.

12.2 UPDATE OF THE SOLAR SETUP PROGRAM

MagiQ ID: 726128

A handout was presented including additional information regarding the Solar Setup Program.

- 11 sites already built this year with a lot of success.
- The site here is 2 hectares and will be a 225 kw site to be located at the centre of the block, with 800 glass top solar panels to be installed with new technology.
- With a saving of 120,000 litres of diesel a year.
- At the moment will be no battery system to store energy due to high costs of batteries and associated maintenance issues, but looking at this in the future when the cost of batteries come down and technology.
- The solar system will generate 60% of the power in the community.
- When spike in electricity load or not enough sun the diesel will ramp up.
- Will be a staged construction process 1) Civil – frames build; and 2) Electrical works and panels
- We would like to engage CDP with white cards here next year approximately June – August for the construction of 4 – 8 weeks.
- The community will be notified a month in advance before installation of new solar

system.

- The tariff for electricity will not change and is a set uniform amount by NT Government across the NT.
- Posters will be displayed around the community regarding the new Solar Setup Program.
- P&WC will come back to provide updates and will also be speaking to the school regarding the glass panels and educating the kids in relation to not damaging the panels with the use of a demo kit. So far very minimal vandalism in other communities with the new solar set up.
- We have got posters to put around the community to let people know.

47/2017 RESOLVED (Judy MacFarlane/Samuel Daylight)

- (a) That the Hodgson Downs Local Authority receive and note the verbal report on the Solar Setup Program.

CLOSE OF MEETING

The meeting terminated at 13:05 pm.

THIS PAGE AND THE PRECEEDING 7 PAGES ARE THE MINUTES OF THE Hodgson Downs Local Authority Meeting HELD ON Thursday, 23 November 2017 AND CONFIRMED Thursday, 15 February 2018.

Chairperson

WARD REPORTS



ITEM NUMBER	13.2
TITLE	South West Gulf Ward Report
REFERENCE	726341
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) That the Council receive and note South West Gulf Ward Report.
- (b) That Council approve the recommendations of the Borroloola Local Authority for the minutes 9th November 2017.

BACKGROUND**Local Authority Update**

The Borroloola Local Authority includes; Mayor Judy MacFarlane, Cr. Don Garner, Cr. Samuel Evans, Cr. Keith Rory, Lizzie Hogan, Trish Elmy, Mike Longton, Maria Pyro, Marleen Karkadoo, Raymond Anderson, Rebecca Gentle, Stan Allen and Jonathon Sauer.

The Borroloola Local Authority has a rotating chairperson.

The Borroloola Local Authority meeting was held on Thursday 9th November 2017.

Next Meeting: The next Borroloola Local Authority meeting is allocated for training and urgent agenda items and scheduled for Thursday 1st February 2018.

Borroloola Local Authority Recommendation Resolutions for Council to approve:

118/2017 RESOLVED (Stan Allan/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note the proposal in the agenda report regarding the Reconnecting Youth to Country Cattle Camp in Borroloola.
- (b) That the Borroloola Local Authority support the proposal for the 2 x 2 day workshops for the Reconnecting Youth to Country Cattle Camp, Borroloola as per the Condition of the Grant.

121/2017 RESOLVED (Donald Garner/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note concern over the disruption to the tidal flow of the McArthur River crossing.
- (b) That the Borroloola Local Authority request Council to write to the EPA and DIPL to ascertain what measure can be taken to return the natural tidal flow to the McArthur River crossing.

122/2017 RESOLVED (Jonathon Sauer/Rebecca Gentle)

- (a) That the Borroloola Local Authority agree to allocate \$8,500 from their funding budget for Relocating the pool gate and fence for a secure TV zone area at the Borroloola pool.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.08.16	7.4 Governance updates	Project 23, Pool shade cloth. The small pool already has a shade structure. The Borroloola Local Authority would like to look at options for shade for possibly half of the large pool and some seating areas. Council to obtain quotes Separately	Projects Manager	Ongoing	<p>29.09.2016 Quotes 02.02.17 – Ongoing 08.03.17 – Council are looking at shade options for within the pool area. 07.07.17 Buying shade cloth off the shelf; LA already approved; Procurement - design & scope (Janeen & Fred); Provide update at next LA Meeting. 18.09.17 CBT \$66K for permanent shade cloth over pools, to put in euro turf (fake grass) around pool and permanent shade for spectators. Report went to OCM on 14.09.17 and approved funding agreement. 31.10.17 Quotes obtained for 3 shade cloths for pool, funds needed for concreting (CDP); and Sharon has requested from Fred specific project information. 09.11.17 Shade for kids pool has been repaired and will not be reinstalled until after the cyclone season. 3 x solid roof shade structures are being scoped and quoted to provide shade around the pool for those not in the water.</p>
09.06.16	6.2 Incoming Correspondence	Request an application for a special lease so licence is not required every 12 months. Licence-01042016-Occupation Licence No.3799-Borroloola	Area Manager / DCG	Ongoing	<p>04.08.16 RGRC has requested a longer lease over the Tamarind Park area. 17.11.16 Have 12 month special purpose lease with 12 month renewal. Vehicle bollards completed instead of fencing 10.01.2017 – DCCS Sent email to Shoshane Boyd requesting advice on the process. 02.02.17 - Ongoing 28.06.17 - DCG report to OCM (12/07/17) to apply to acquire the subject lots. 12.07.17 Council at OCM</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					<p>authorise an application to be submitted to NTG to acquire subject lots. 18.09.17 Still in process. 31.10.17 Greg to follow up on. 09.11.17 Waiting on response from NTG.</p>
17.11.16	11.3 Council Services Report- Project Update	Council to seek advice from Power & Water regarding Toilets still hooked up to septic system at the Sport & Rec Centre.	DCCS	Ongoing	<p>10.01.2017 - DCCS to update 08.03.17 – RGRC is talking to Power and Water regarding all toilets we have across the region to reduce cost. Upgrading the toilet system at the Sport & Rec centre is part of a development upgrade proposal going to CBT for sporting complex. 04.05.17 - \$1.3mil application submitted to CBT for Youth Centre Upgrade. 07.07.17: 50% of funding required - DCCS seeking from other agency. 31.10.17 Sports Court Project – funding approved. 09.11.17 Next week the agreement for \$1.5M with the MRM CBT to be signed off. Waiting for the final \$400K from NTG to be signed off.</p>
02.02.17	11.4 Council Financial Report	Local Authority wants to see draft design/plan for the Borrooloola CBD/Searcy Street at the next Meeting.		Ongoing	<p>08.03.17 – plans presented as an agenda item. 04.05.17 – new plans to be presented at next meeting, Tonkin to be advised to consult with businesses better. 07.07.17 Sharon - Landscape Plan, once specifications completed final consultations will occur. 18.09.17 About to go back to tender as had no takers as contractors either were unavailable or project too remote. 31.10.17 Engineer doing specifications, Greg to follow up. 09.11.17 Going out to tender again as no</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					applications.
08.03.17	11.1 ELECTED MEMBER REPORT	Council to invite someone from Lands & Planning to the next LA meeting to provide feedback	Local Authority Coordinator	Ongoing	07.07.17 Write to DLPE (Claire Brown & Graham Finch) invite to next LA Meeting. 28.07.17 Claire Brown provided verbal update to LA Coordinator that NTG is still in discussions with parties regarding native title and proposed subdivision. 18.09.17 Still in process. 31.10.17 In NTG subdivision 10 year Infrastructure Plan scheduled 6 – 10 years. 09.11.17 Claire Brown unable to attend meeting for update. Delays due to NLC. Gerry McCarthy advocating for this.
04.05.17	12.6 STREET LIGHTING	Council to conduct a street light audit and report to appropriate authority.	DCCS	Ongoing	07.07.17 Sharon to write letter to Power & Water Corp to fix lights; Let Peter McLinden know. 18.09.17 From January 2018 RGRC will manage this and will pay PWC 3 times a year. Light issues need to be reported to PWC directly through their web-site (Cindy to send link to LA members) 31.10.17 Marc SLT Report Letter to PWC to not accept the Borrooloola lights until upgraded as at end of life.
04.05.17	12.7 SPORT & REC	SASO to liaise with DCG to sort out gym access and report back to the community.	DCG/DCCS Sharon	Ongoing	07.07.17 Risk Management Plan - Industry Standards, Supervision; Report to next LA Meeting. 18.09.17 Still on going. Issue raised about school staff using gym; To be investigated by Cindy & Sharon who are unaware of this happening. 31.10.17 Lock was changed. Fred putting on new lock and padlock to take away the risks of using the gym. All stakeholders to be

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					informed of the current access situation. CSC – will provide a plan on how to manage the gym, to go back to the LA. 09.11.17 Ongoing, which includes RGRC investigating safety, risk assessment and public liability. CSC to keep community updated on noticeboard.
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE ON BOTH LA AND GENERAL PROJECTS	Look into signage and options to stop large traffic going through town and ending up with no where to turn around.	DCCS/ Sharon	Ongoing	31.10.17 Fred has commenced investigations.
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE ON BOTH LA AND GENERAL PROJECTS	LA would like Council to look into options for the creation of a town map.	DCCS/ Sharon	Ongoing	31.10.17 Not RGRC responsibility - NT Tourism. Sharon will email all businesses regarding promoting themselves via google/wikki. 09.11.17 RGRC has not funded paper maps elsewhere, but local businesses have pulled together to pay for maps. LA Members and businesses to send Sharon the map information for her to investigate costings. Then Sharon will provide details back to LA.
09.11.17	12.3 MCARTHUR RIVER CROSSING - CHANGES TO TIDAL FLOW AFTER BRIDGE WAS BUILT	Council to write to the EPA and DIPL to ascertain what can be done regarding the tidal flow issues.	Sharon/Greg	Ongoing	22.11.17 Lyndon (DCG) has drafted a letter for Greg regarding this matter.
09.11.17	12.5 ROADS IN TOWN CAMPS	Council to look at the town camp roads and the section of dirt road linking Mulholland St and Jose St, to estimate the costs of repair so funding and grants can be	Greg DCG	Ongoing	

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
		looked at and applied for.			
09.11.17	12.7 ROCKY CREEK CULVERT / BRIDGE	Council to ask the engineers to provide the cost for raising the height of the rocky creek culverts by 500mm and 1000mm, and report back to the LA	DCCS/ Sharon	Ongoing	
09.11.17	12.9 TEST HOLES LEFT BEHIND BY CONTRACTOR	Fred to follow up with Projects Team regarding rectifying the holes left behind	CSC Fred	Ongoing	
09.11.17	12.10 LA PROJECT FUNDING 2017-2018	LA to hold an Out of Session Meeting on 7th December 2017 at 10am to discuss the allocation of LA project funding.	LA	Ongoing	
09.11.17	12.11 MACHINERY DAMAGE TO ROAD SURFACES	Fred to email local contractors regarding their duty of care when moving machinery around	CSC Fred	Ongoing	

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:1 [↓](#) BOR_09112017_MIN.PDF



MINUTES OF THE BORROLOOLA LOCAL AUTHORITY MEETING OF THE
ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE
ROOM COUNCIL SERVICE DELIVERY CENTRE, BORROLOOLA ON THURSDAY,
9 NOVEMBER 2017 AT 10:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFarlane
Councillor Don Garner (Chairperson)

1.2 Local Authority Members

Jon Sauer
Marlene Karkadoo
Trish Elmy
Rebecca Gentle
Stan Allen
Maria Pyro (arrived 10:50am)

1.3 Staff

Sharon Hillen – Director of Council and Community Services
Janeen Bulsey – Area Manager Roper
Janelle Iszlaub – CDP Regional Manager
Chantal Binding – Local Authority Support Coordinator
Fred Graham – Senior Council Services Coordinator
Cindy Morgan – Senior Administration Support Officer (Minute Taker)
Lyndon Keane - Communications Coordinator
Vienna Johnston – Youth Services Officer

1.4 Guests

Tom Girdler - Department of Housing and Community Development
Kallum Peckham - Department of Housing and Community Development
Ken Orwell - Department of Business
Greg Crofts – Mabunji CEO
Kevin Liddy - Department of the Prime Minister and Cabinet
Andrew Urquhart – Borroloola Clinic Manager
Tony Kaliva – Teck Australia
Jo Nicol – MP Warren Snowdon's Office
Gary Hillen - MP Warren Snowdon's Office

2. MEETING OPENED

Meeting opened at 10:15am

3. WELCOME TO COUNTRY

Councillor Don Garner welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

Marlene Karkadoo welcomed everyone to country.

4. APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

106/2017 RESOLVED (Rebecca Gentle/Trish Elmy)

- (a) That the Borroloola Local Authority accept the apologies from Councillor Samuel Evans, Councillor Keith Rory, and Mike Longton.

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 PREVIOUS MINUTES**

107/2017 RESOLVED (Jonathon Sauer/Trish Elmy)

- (a) That the Borroloola Local Authority approve the minutes as a true and accurate record of the Borroloola Local Authority's Meeting held on Monday 18th September 2017.

6. CALL FOR ITEMS OF OTHER BUSINESS

1. Report on Changes to NT Public Library Services
2. McArthur River Crossing – changes to tidal flow after bridge was built
3. Relocate the pool gate & fence for a secure TV zone area
4. Roads in Town Camps
5. Local Government – Australia Day Awards 2018
6. Rocky Creek Culvert / Bridge
7. Gym Access
8. Test holes left behind by contractor
9. LA project funding 2017-2018
10. Machinery damage to road surfaces
11. Project update
12. MRM 360 Degrees Survey
13. Mabunji Thank You
14. Mabunji Portable disabled lift chair for pool

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Borroloola Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

108/2017 RESOLVED (Stan Allan/Rebecca Gentle)

- (a) That the Borroloola Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.08.16	7.4 Governance updates	Project 23, Pool shade cloth. The small pool already has a shade structure. The Borroloola Local Authority would like to look at options for shade for possibly half of the large pool and some seating areas. Council to obtain quotes Separately	Projects Manager	Ongoing	<p>29.09.2016 Quotes 02.02.17 – Ongoing 08.03.17 – Council are looking at shade options for within the pool area. 07.07.17 Buying shade cloth off the shelf; LA already approved; Procurement - design & scope (Janeen & Fred); Provide update at next LA Meeting. 18.09.17 CBT \$66K for permanent shade cloth over pools, to put in euro turf (fake grass) around pool and permanent shade for spectators. Report went to OCM on 14.09.17 and approved funding agreement. 31.10.17 Quotes obtained for 3 shade cloths for pool, funds needed for concreting (CDP); and Sharon has requested from Fred specific project information. 09.11.17 Shade for kids pool has been repaired and will not be reinstalled until after the cyclone season. 3 x solid roof shade structures are being scoped and quoted to provide shade around the pool for those not in the water.</p>
09.06.16	6.2 Incoming Correspondence	Request an application for a special lease so licence is not required every 12 months. Licence-01042016-Occupation Licence No.3799-Borroloola	Area Manager / DCG	Ongoing	<p>04.08.16 RGRC has requested a longer lease over the Tamarind Park area. 17.11.16 Have 12 month special purpose lease with 12 month renewal. Vehicle bollards completed instead of fencing 10.01.2017 – DCCS Sent email to Shoshane Boyd requesting advice on the process. 02.02.17 - Ongoing 28.06.17 - DCG report to OCM (12/07/17) to apply to acquire the subject lots. 12.07.17 Council at OCM authorise an application to be submitted to NTG to acquire subject lots.</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					18.09.17 Still in process. 31.10.17 Greg to follow up on. 09.11.17 Waiting on response from NTG.
17.11.16	11.3 Council Services Report- Project Update	Council to seek advice from Power & Water regarding Toilets still hooked up to septic system at the Sport & Rec Centre.	DCCS	Ongoing	10.01.2017 - DCCS to update 08.03.17 – RGRC is talking to Power and Water regarding all toilets we have across the region to reduce cost. Upgrading the toilet system at the Sport & Rec centre is part of a development upgrade proposal going to CBT for sporting complex. 04.05.17 - \$1.3mil application submitted to CBT for Youth Centre Upgrade. 07.07.17: 50% of funding required - DCCS seeking from other agency. 31.10.17 Sports Court Project – funding approved. 09.11.17 Next week the agreement for \$1.5M with the MRM CBT to be signed off. Waiting for the final \$400K from NTG to be signed off.
02.02.17	11.4 Council Financial Report	Local Authority wants to see draft design/plan for the Borrooloola CBD/Searcy Street at the next Meeting.		Ongoing	08.03.17 – plans presented as an agenda item. 04.05.17 – new plans to be presented at next meeting, Tonkin to be advised to consult with businesses better. 07.07.17 Sharon - Landscape Plan, once specifications completed final consultations will occur. 18.09.17 About to go back to tender as had no takers as contractors either were unavailable or project too remote. 31.10.17 Engineer doing specifications, Greg to follow up. 09.11.17 Going out to tender again as no applications.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
08.03.17	11.1 ELECTED MEMBER REPORT	Council to invite someone from Lands & Planning to the next LA meeting to provide feedback	Local Authority Coordinator	Ongoing	07.07.17 Write to DLPE (Claire Brown & Graham Finch) invite to next LA Meeting. 28.07.17 Claire Brown provided verbal update to LA Coordinator that NTG is still in discussions with parties regarding native title and proposed subdivision. 18.09.17 Still in process. 31.10.17 In NTG subdivision 10 year Infrastructure Plan scheduled 6 – 10 years. 09.11.17 Claire Brown unable to attend meeting for update. Delays due to NLC. Gerry McCarthy advocating for this.
04.05.17	12.6 STREET LIGHTING	Council to conduct a street light audit and report to appropriate authority.	DCCS	Ongoing	07.07.17 Sharon to write letter to Power & Water Corp to fix lights; Let Peter McLinden know. 18.09.17 From January 2018 RGRC will manage this and will pay PWC 3 times a year. Light issues need to be reported to PWC directly through their web-site (Cindy to send link to LA members) 31.10.17 Marc SLT Report Letter to PWC to not accept the Borrooloola lights until upgraded as at end of life.
04.05.17	12.7 SPORT & REC	SASO to liaise with DCG to sort out gym access and report back to the community.	DCG/DCCS Sharon	Ongoing	07.07.17 Risk Management Plan - Industry Standards, Supervision; Report to next LA Meeting. 18.09.17 Still on going. Issue raised about school staff using gym; To be investigated by Cindy & Sharon who are unaware of this happening. 31.10.17 Lock was changed. Fred putting on new lock and padlock to take away the risks of using the gym. All stakeholders to be informed of the current access situation. CSC – will provide a plan on how to manage the gym, to go back to the LA. 09.11.17 Ongoing, which

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					includes RGRC investigating safety, risk assessment and public liability. CSC to keep community updated on noticeboard.
18.09.17	11.1 ELECTED MEMBERS REPORT	The Local Authority would like Council to invite our local Member for Barkly Gerry McCarthy MLA to the October OCM to advocate about the road issues in Borroloola.	CEO	Complete	25.10.17 Local Member did not attend OCM 09.11.17 Gerry McCarthy responded but was unable to attend the OMC
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE ON BOTH LA AND GENERAL PROJECTS	Look into signage and options to stop large traffic going through town and ending up with no where to turn around.	DCCS/ Sharon	Ongoing	31.10.17 Fred has commenced investigations.
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE ON BOTH LA AND GENERAL PROJECTS	LA would like Council to look into options for the creation of a town map.	DCCS/ Sharon	Ongoing	31.10.17 Not RGRC responsibility - NT Tourism. Sharon will email all businesses regarding promoting themselves via google/wikki. 09.11.17 RGRC has not funded paper maps elsewhere, but local businesses have pulled together to pay for maps. LA Members and businesses to send Sharon the map information for her to investigate costings. Then Sharon will provide details back to LA.

9. INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDANCE

- Email received 23 October 2017 by Sharon Hillen DCCS from Glen Jones DIPL MagiQ ID: 725319 Searcy Street Floodway update: We will install depth markers, including steel flexible guide posts, on the floodways' prior to this coming Wet season.
- Letter received by CEO 22 September 2017 from Lee Williams DHCD MagiQ ID: 712820. LA Project Funding Grants 2017- 2018 from NT Government:

Borrooloola will receive \$130,580
 109/2017 **RESOLVED (Stan Allan/Jonathon Sauer)**

- (a) **That the Borrooloola Local Authority receive and note the Incoming Correspondence.**

Maria Pyro arrived 10:50am due to being delayed at work, which she had previously notified before the commencement of the meeting.

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

110/2017 **RESOLVED (Stan Allan/Trish Elmy)**

- (a) **That the Borrooloola Local Authority receive and note the Elected Member Report.**

11.2 COUNCIL SERVICES REPORT

- Dump development is moving along and will be finished in the next couple of weeks
- Recycling company will be coming for old cars etc, may end up in the dry instead.
- Clearing of storm water drains will commence soon
- Bin audit is happening and we will repair / replace bins as required and label them with a sticker of where they belong
- Footy oval top dressing is bedding in well and grass is starting to come through
- Barra Cup Cricket kicks off in a couple of weeks
- Head stone moulds will be put into production soon with the help of CDP, along with cleaning up the cemetery
- Muns and CDP are working well together and we have started to clean town up, including tin cans
- The town entry, including the spoon drains have been tidied up with a joint venture including training with Municipal, CDP and Mabunji
- Dogs are an issue in town and we will work through these various issues as we can
- Road repairs, we are using local contractors for the main drag, and get back onto pot holes etc, soon
- Pre-cyclone clean up will be happening soon
- Waste cooking oil will be collected at the Muns yard
- Looking to start up cardboard recycling when we can

111/2017 **RESOLVED (Rebecca Gentle/Judy MacFarlane)**

- (a) **That the Borrooloola Local Authority receive and note the verbal Council Services Report.**

11.3 COUNCIL FINANCIAL REPORT - BORROLOOLA

112/2017 **RESOLVED (Jonathon Sauer/Stan Allan)**

- (a) That the Borroloola Local Authority receive and note the Financial Report for the First Quarter of 2017-18.

11.4 GOVERNANCE REPORT - REVIEWED POLICIES

113/2017 RESOLVED (Rebecca Gentle/Judy MacFarlane)

- (a) That the Borroloola Local Authority receive and note the following reviewed policies of Council:
1. GOV009 - Vehicle Use Policy (previously ADM009)
 2. CL009 – Elected Member Development and Support Policy
- (b) That the Borroloola Local Authority receive and note the following reviewed policies of Council;
1. CL001 – Members' Code of Conduct
 2. CL003 – Elected Member and Employee Gift Policy
 3. CL007 – Caretaker Policy
 4. CL009 – Elected Member Development and Support Policy
 5. GOV008 – Travel Policy for Councillors and Employees
 6. HR004 – Recruitment and Selection Policy
 7. HR006 – Working With Children Policy

11.5 COMPLAINTS REGISTER

114/2017 RESOLVED (Jonathon Sauer/Rebecca Gentle)

- (a) That the Borroloola Local Authority receive and note the Complaints Register.

11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

115/2017 RESOLVED (Trish Elmy/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note the report on the Local Authority Project funding for first Quarter of 2017-18 financial year.

11.7 COMMUNITY DEVELOPMENT PROGRAMME

116/2017 RESOLVED (Jonathon Sauer/Stan Allan)

- (a) That the Borroloola Local Authority receive and note the CDP Report.

11.8 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY

117/2017 RESOLVED (Trish Elmy/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note the Community Safety Report.

11.9 RECONNECTING YOUTH TO COUNTRY CATTLE CAMP

118/2017 **RESOLVED** (Stan Allan/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note the proposal in the agenda report regarding the Reconnecting Youth to Country Cattle Camp in Borroloola.
- (b) That the Borroloola Local Authority support the proposal for the 2 x 2 day workshops for the Reconnecting Youth to Country Cattle Camp, Borroloola as per the Condition of the Grant.

11.10 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR

119/2017 **RESOLVED** (Rebecca Gentle/Trish Elmy)

- (a) That the Borroloola Local Authority receive and note the Roper Gulf Regional Council 2018 Meeting Calendar.

12. OTHER BUSINESS

12.1 BORROLOOLA NEW WATER TREATMENT PLANT

120/2017 **RESOLVED** (Rebecca Gentle/Marleen Karkadoo)

- (a) That the Borroloola Local Authority receive and note the updates regarding the Borroloola New Water Treatment Plant.

12.2 CHANGES TO PUBLIC LIBRARY SERVICES

BACKGROUND

CURRENT SERVICE PROFILE

Northern Territory Library services

- Barunga Library & Knowledge Centre
- Borroloola Library & Knowledge Centre
- Mataranka Community Library
- Ngukurr Library & Knowledge Centre

Community Internet Service Sites

- Numbulwar
- Barunga
- Beswick (proposed new site)
- Borroloola
- Minyerri (proposed new site)
- Ngukurr

Funding

- 2017/18 Public Library Funding Agreement Grant Allocation: \$166,747 (ex GST)
- 4 x level 2 Library Officers at 20 hours per week

Collections

- 2016/17 Library Resource Allocation expenditure with NTL: \$8,055
- Territory Wide Digital Collections
- NTL provides free access to a wide range of eResources for all Territorians including databases, eBooks, online magazines, newspapers and journal articles.

Community Stories:

Community Stories is a digital keeping place designed for Aboriginal communities to preserve, organise and repatriate digital copies of cultural and historical material according to local cultural protocols.

Roper Gulf Community Stories Sites:

- Numbulwar
- Barunga
- Borroloola
- Ngukurr

Other Services

- LMS: NTL provides a shared Library Management System for all Territory public libraries to enable libraries to manage collections, borrowing and patro data.
- Professional development: NTL is committed to providing ongoing support to Territory library staff to build the capability of the library sector.

ISSUES/OPTIONS/SWOT

Current service delivery model goes from annual funding to a 5 year funding agreement commencing July 2018.

The NTG's Connecting Communities – Vision for NT Public Libraries 2017-2023 identifies that Public Libraries are among the most valued social institutions and provide vital and trusted resources for local communities.

Future library developments will be guided by the following principles:

- Access for all
- Responsive to local community needs
- Inclusive services
- Respect for Aboriginal Culture
- Customer focus
- Innovative solutions and partnerships
- Effective and efficient services
- Sustainable services
- Effective Networks.

A brief review of RGRC Library service indicated the following future service and opportunities for provision of library services in the Roper Gulf Region.

Barunga and Manyallaluk

- Provide a mobile service from Barunga to Manyallaluk
- Investigate co-location with the Media Unit
- Provide a fulltime job not 20hrs per week. If collocated it could be part funded by Indigenous Broadcasting

Beswick

- No current services
- Lot 5 could be used to establish a service or collocate with Media Unit in New sub
- Needs a 20hr/week level 2 officer
- Will need to be set up from scratch

Borroloola

- Convert Level 2 officer from part time to full time
- The library space will be upgraded with the Government Business Hub Project
- WIFI and computer access for locals and visitors
- Mobile service to crèche, aged care and other captured audiences
- Mobile Service to Robinson River

Bulman

- Investigate colocation with Media Unit
- Investigate incorporation into old store – resource centre proposal
- Bulman may be able to access a service due to its remoteness
- Mobile service to Weemol
- Needs a 20hr/week level 2 officer

Mataranka

- Incorporate Library and Museum and grow historical collection incorporating an indigenous component
- Mobile Service to Jilkminggan in conjunction with the Sport and Rec Program at the Sport and Rec Hall
- Jilkminggan Sport and Rec Hall to access WIFI to access eresources
- \$100k from Culture and Tourism to upgrade access to the Library and Museum and extend space.
- Maintain Level 2 part time position and add one FT Regional Coordinator, level 6 to support all regional libraries; maintain compliance and reporting; capacity build and upskill staff; planning and implementation of information and local story content.
- Mobile service to Larrimah and Daly Waters

Ngukurr

- Maintain Level 2/20hrs/week position
- Collocate with the Media Unit, Sound studio and utilise Vic Hwy Transportable Offices to establish a library
- Currently the furniture and collection is either at the Aged Care Centre or in storage
- Support bilingual collection
- Informal generational learning

Numbulwar

- Co-locate with Media Unit – provide functional space in new office upgrade.
- New 20hr/week Level Officer
- New Library to be set up from scratch

Minyerri

- Unknown - Need to discuss with LA

Robinson River

- Unknown - Need to discuss with Mungoorbada

Develop the Big Rivers Region Library Working Group to support and enhance regional remote service provision through a shared services arrangement.

FINANCIAL CONSIDERATIONS

Current service delivery model goes from annual funding to a 5 year funding agreement commencing July 2018.

121/2017 RESOLVED (Rebecca Gentle/Trish Elmy)

- (a) **That the Borroloola Local Authority receive and note the report on changes to Public Libraries**

12.3 MCARTHUR RIVER CROSSING - CHANGES TO TIDAL FLOW AFTER BRIDGE WAS BUILT

- The natural tidal flow has not returned after the construction of the McArthur River Bridge.
- Residents are concerned about the lack of tidal movement up stream and would like it re instated
- MRM have enquired about this also and Rebecca will try and get a report from their environmental team to bring back to the LA

122/2017 RESOLVED (Donald Garner/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note concern over the disruption to the tidal flow of the McArthur River crossing.**
 - (b) That the Borroloola Local Authority request Council to write to the EPA and DIPL to ascertain what measure can be taken to return the natural tidal flow to the McArthur River crossing.**
- **ACTION:** LA request Council to write to the EPA and DIPL to ascertain what can be done regarding the tidal flow issues.

12.4 RELOCATE THE POOL GATE AND FENCE FOR A SECURE TV ZONE AREA

RGRC Borroloola would like to create a secure TV zone within the pool area for those who are not swimming, especially regarding the safety of children and keeping out of the sun. In order to undertake this would involve moving the gate and fence area back to include the area within the secured pool footprint, and to seek financial assistance from the LA.

123/2017 RESOLVED (Jonathon Sauer/Rebecca Gentle)

- (a) That the Borroloola Local Authority agree to allocate \$8,500 from their funding budget for Relocating the pool gate and fence for a secure TV zone area at the Borroloola pool.**

Mayor Judy MacFarlane left the meeting, the time being 11:50AM

Trish Elmy left the meeting, the time being 11:55AM

Trish Elmy returned to the meeting, the time being 11:57AM

Mayor Judy MacFarlane returned to the meeting, the time being 12:00 PM

12.5 ROADS IN TOWN CAMPS

- Council discussed this again at the last OMC and want to work together with local stakeholders to address the road issues experienced in the camps
- Problem from the beginning is new developments in the past have never made the developer responsible for including infrastructure like roads, drainage and edges as part of the cost of their developments.
- Land tenure has always been an issue and we need the land owners involved
- Council has some funding
- Suggestion for Council to approach the MRM CBT for funding / assistance
- Mabunji are purchasing equipment for road works while providing training
- Request for speed bumps to slow vehicles down in certain areas
- Request for repairs to also include the dirt road linking Mulholland Street and Jose Street in the Sub
- Need to look at and estimate costs so funding can be sourced.

124/2017 **RESOLVED** (Donald Garner/Rebecca Gentle)

- (a) That the Borroloola Local Authority receive the verbal report on the roads

ACTION: Council to look at the town camp roads and the section of dirt road linking Mulholland St and Jose St, to estimate the costs of repair so funding and grants applied for.

12.6 LOCAL GOVERNMENT - AUSTRALIA DAY AWARDS 2018

125/2017 **RESOLVED** (Jonathon Sauer/Marleen Karkadoo)

- (a) That the Borroloola Local Authority receive and note the flyer regarding the Local Government Australia Day Awards 2018

12.7 ROCKY CREEK CULVERT / BRIDGE

MagiQ ID: 725326 – Jacobs Permanent Repair Options Report.

Temporary repairs are to get the rocky creek culvert / bridge through the wet season. Council have been looking at 4 options:

- Repair existing crossing
- New concrete box culvert crossing
- New bridge
- New corrugated steel pipe culvert crossing

Council are currently looking for grants and funding options for up to \$2.6m.

The Local Authority would like to see the costs of raising the height of the bridge by 500mm and 1000mm, especially regarding the current access constraints in an emergency when the bridge can become impassable during the wet season.

126/2017 **RESOLVED** (Rebecca Gentle/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note the verbal report on Rocky Creek Culverts/Bridge.
- (b) That the Borroloola Local Authority request to see the costs of raising the height of the new Rocky Creek Bridge / Culvert above that of the existing.

ACTION: LA request Council to seek the cost for raising the height of the rocky creek culverts by 500mm and 1000mm, and report back to the LA.

12.8 GYM ACCESS

- The lock to the gym has been replaced and the gym is closed until further notice while we work through a risk analysis.
- We are looking at all options to be able to open the gym up again.
- As we have information, we will send it out so everyone is kept informed.
- New structure has split the Youth Diversion Program from the Sport and Rec Program and we now have Sport and Rec Supervisor looking after the Pool and the Sport and Rec crew. While another Coordinator looks after the Youth diversion program
- Local Authority would like to see more sporting options available for the adults around town

- Council are engaging with ALF to try and get AFL back into our regional areas

127/2017 **RESOLVED** (Trish Elmy/Rebecca Gentle)

- (a) That the Borroloola Local Authority receive and note the verbal report on the gym.

ACTION: Council to report back to LA any changes or updates in regards to the Gym.

12.9 TEST HOLES LEFT BEHIND BY CONTRACTOR

Contractors engaged by RGRC Projects Teams were in Borroloola doing test holes around the CBD for the upgrade works. They filled the holes back in without adequate compaction and now have sunken holes on the road edges.

128/2017 **RESOLVED** (Jonathon Sauer/Rebecca Gentle)

- (a) That the Borroloola Local Authority receive and note the update regarding test holes left behind by Contractors.

ACTION: CSC to follow up with Projects Team regarding rectifying the test holes left behind by the contractor.

12.10 LA PROJECT FUNDING 2017-2018

LA Grants 2017- 2018 from NT Government: Borroloola will receive \$130,580

129/2017 **RESOLVED** (Rebecca Gentle/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note the update on new funding for 2017-2018

ACTION: The LA to hold an Out of Session Meeting on 7th December 2017 at 10am to discuss the allocation of LA project funding.

12.11 MACHINERY DAMAGE TO ROAD SURFACES

Information only, regarding damage that has been done to road surfaces by various contractors by machinery.

ACTION: CSC to email local contractors regarding their duty of care when moving machinery around

12.12 PROJECTS UPDATE

Projects for Borroloola
Funded

- Sports Centre upgrade \$1.9m
- Government Business Centre Upgrade \$1.4m
- CBD Upgrade \$1m

Seeking funding

- Rocky Creek Culvert / Bridge \$2.6m
- Searcy Street stormwater drain upgrade \$600k
- Sports Ground Redevelopment (re-scoping works to apply for CBT funding)

130/2017 RESOLVED (Rebecca Gentle/Trish Elmy)

- (a) That the Borroloola Local Authority receive and note the verbal update on Borroloola projects.

12.13MRM 360 DEGREE SURVEY

MRM will have an independent person carrying out a 360 Degree Survey and would like to invite people to participate in survey. Please contact Rebecca Gentle if interested to set up a time.

12.14MABUNJI THANKYOU

Greg Crofts thanked the Council on behalf of the Mabunji Board for their invitation to attend the OMC held on 25th October 2017, which he attended.

12.15MABUNJI - PORTABLE DISABLED LIFT CHAIR

- Mabunji are applying for funding to purchase a portable disabled lift chair to be used at the Pool.
- Mabunji will supply training.
- RGRC will provide storage space for the chair at the pool. Policies and booking system will need to be developed.
- LA thanked Mabunji for providing this opportunity for the disabled people in town.

CLOSE OF MEETING

The meeting terminated at 12:55 pm.

THIS PAGE AND THE PRECEEDING 15 PAGES ARE THE MINUTES OF THE Borroloola Local Authority Meeting HELD ON Thursday, 9 November 2017 AND CONFIRMED Thursday, 1 February 2018.

Chairperson

WARD REPORTS



ITEM NUMBER 13.3
TITLE Numbulwar Numbirindi Ward
REFERENCE 726358
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.
- (b) That Council approve the recommendations of the Numbulwar Local Authority for the minutes 21st November 2017.

BACKGROUND

Local Authority Update

The Numbulwar Local Authority includes: Mayor Judy MacFarlane, Cr. David Murrungun, Cr. Edwin Nunggumajbarr, Ella Geia, Felicity Kym Rami, Douglas Wunungmurra, Roland Nundhirribala, and Virginia Nundhirribala.

Cr. David Murrungun and Cr. Edwin Nunggumajbarr are the rotating Chairperson of the Numbulwar Local Authority.

Numbulwar Local Authority meeting was held Tuesday 21st November 2017.

Next Meeting: The next Numbulwar Local Authority Meeting is allocated for training and urgent agenda items and scheduled for Tuesday 13th February 2018.

Numbulwar Local Authority Recommendation Resolutions for Council to Approve:

1/2017 **RESOLVED** (Ella Geia/Felicity Kym Rami)

- (a) That the Numbulwar Local Authority to continue to be the Housing Reference Group (HRG) representative for the Numbulwar Community.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
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12.10.16	10.10 Community Services Report	Signs to be displayed across the RGRC delivery programs and building to enforce that – ‘Violence is not accepted in the RGRC Work Place’. Possibly look into workshops regarding education and impact on violence.	Area Manager/ Sharon DCCS	Ongoing	15.11.16-Nil update 15.02.2017 – Ongoing 19.04.17 Nothing in Australia for violence in Workplace. Hoping to design our own posters and training staff when dealing with this situation. 23.05.17 WHS will design and Community Services will incorporate in the youth program if further funding received. 07.07.17 Still being investigated. 26.09.17 Still not found anything suitable; Sharon has asked WHS to look into it; Numbulwar Cultural & Media Project Group could make something up in short-term. 31.10.17 WHS work with May (RGRC) to draft signs.
12.10.16	12.4 Safe House	GEC to provide statistics on Domestic Violence in Numbulwar to support a Safe House.	GEC/ Sharon DCCS	Ongoing	15.02.2017 – Safe House, GEC – Information has to be requested through Freedom of Information and waiting for answers from the Community Sergeant. 23.05.17 Sitting with Safe Committee; the stats will provide numbers on violence to provide evidence for Safe House needed in Numbulwar; require ongoing funding for the facility. 26.09.17 Sharon to ask GEC what Government programs Safe House fits into, especially regarding the funding. 31.10.17 Communicating with Numbirindi Aboriginal Corporation. 21.11.17 There is no GEC here currently. Sharon will talk to NLC. There is an AGM at Numbirindi Aboriginal Corporation next week and the proposal for a Safe House will be tabled.
26.09.17	8.1 ISSUES RAISED IN THE COMMUNITY	Safety signs needed for children crossing road at school and S&R Hall	Community Safety/DCCS	Ongoing	31.10.17 Work has commenced on this project. 21.11.17 Projects have talked to School. Signs have arrived, to be installed.
26.09.17	8.1 ISSUES RAISED IN THE COMMUNITY	Contractors coming out to community to undertake major construction works and minor works to individual resident's houses without informing community in advance and safety issues are a concern. Council to write letter to PWC, etc, with strong message that community need to be informed in advance.	Sharon DCCS	Ongoing	21.11.17 Sharon working on this.

26.09.17	8.1 ISSUES RAISED IN THE COMMUNITY	NTG are funding the Alternative Education Program being trialed in Katherine. LA Members are interested in having this program in Numbulwar. To enquire about the Program.	Sharon DCCS	Ongoing	21.11.17 There is currently no funding to bring this program out to remote communities.
26.09.17	12.2 OLD CLINIC	1) CEO to write a letter on behalf of Council and LA to put proposal up to move aged care into old clinic; 2) Further investigations into the feasibility of the old clinic housing the aged care facility and establishing a Safe House in the old aged care facility.	CEO/ Sharon DCCS	Ongoing	31.10.17 Commenced. 21.11.17 Andrea Cooper (RGRC) is currently here working on the feasibility and business case of the old clinic. A report will be tabled at the next OMC. A letter will be written to NLC to advise of the proposal.
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	Portable Toilet block for festivals and events - investigate options and specifics such as pipes and connection points	Miguel/ DCCS	Ongoing	31.10.17 Not feasible. Public toilets to be at basketball court due to storm surge. Festival to apply for funding to get toilets. To report back to LA. 21.11.17 Options being investigated for a transportable toilet and Festival will need to fund it.
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	To investigate the costs and specifics for a waterless toilet system for Numbulwar Airport	Miguel/ DCCS	Ongoing	31.10.17 To investigate options.
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	1) Urgent - current cemetery getting full, new one proposed in subdivision. Cr Edwin, Cr David & Ella will have a meeting with TOs/NLC regarding the location of cemetery and report back to LA. 2) Sharon to telephone NLC to help organise and get back to Councillors & Ella. 3) NTG Numbulwar Yearly Report - Get it regarding cemetery, email John & print off for Cr's & LA members	Sharon/Crs/ Ella/ John CSC	Ongoing	31.10.17 CSC to take Councillors and LA Members to locations in proposed new subdivision and to suggest suitable possible locations. 21.11.17 To also mark out where all existing cemeteries are and proposed new suitable locations, including peg down and mark up areas with CSC, Councillors, LA Members, TO's/Elders. Then take back this information to NLC.
26.09.17	11.10 Community Development Programme	Council write to Bodhi Bus to advocate to install baby/infant seats	Sharon DCCS	Ongoing	
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	CEO to write letter to NTG Dep of Housing about the housing crisis and associated issues.	CEO	Ongoing	
21.11.17	8.2 NUMBULWAR FUEL PRICES	Investigate other fuel card systems and what can be sold at the store.	Sharon DCCS	Ongoing	

21.11.17	12.3 WASTE MANAGEMENT - NEW FACILITY	1. Investigate other sources of funding for the waste management facility. 2. To continue to liaise with the NLC with regards to approvals for developments.	Sharon DCCS	Ongoing	
21.11.17	12.4 FREIGHT HUB PROJECT	Sharon to obtain minutes/debrief regarding the recent NLC meeting for clarification.	Sharon DCCS	Ongoing	
21.11.17	8.1 ACTIONS	A GEC is needed in the community. Sharon will put to the Department of PM&C	Sharon DCCS	Ongoing	

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:1 [↓](#) NUM_21112017_MIN_updated.pdf



MINUTES OF THE NUMBULWAR LOCAL AUTHORITY MEETING OF THE ROPER
GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM
COUNCIL SERVICE DELIVERY CENTRE, NUMBULWAR ON
TUESDAY, 21 NOVEMBER 2017 AT 10.30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFarlane
Councillor Edwin Nunggumajbarr (Chairperson)
Councillor David Murrungun

1.2 Local Authority Members

Ella Geia
Roland Nundhirribala
Felicity Kym Rami

1.3 Staff

Sharon Hillen, Director of Council and Community Services
Chantal Binding, Local Authority Support Coordinator (Minute Taker)
John Terepo, Council Services Coordinator
Miguel Zahoran, CDP Builder Trainer
Johanna Lynch, Training and Workforce Development Coordinator
Andrea Cooper, NDIS Regional Coordinator
Miranda Price, Community Services Administration Officer (NDIS)

1.4 Guests

Tom Girdler, Department of Housing and Community Development
Jo Nicol, MP Warren Snowdon's Office
Gary Hillen, MP Warren Snowdon's Office

2. MEETING OPENED

Meeting opened at 10.40am

3. WELCOME TO COUNTRY

Chair Councillor Edwin Nunggumajbarr welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

There were no apologies

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

86/2017 RESOLVED (Judith MacFarlane/David Murrungun)

- (a) That the Numbulwar Local Authority approve the minutes as a true and accurate record of the Numbulwar Local Authority's Meeting held on Tuesday 26th September 2017.

6. CALL FOR ITEMS OF OTHER BUSINESS

- 1) DEPARTMENT OF HOUSING - NUMBULWAR HOUSING REFERENCE GROUP
- 2) OPENING OF BASKET BALL COURTS
- 3) WASTE MANAGEMENT - NEW FACILITY
- 4) FREIGHT HUB PROJECT
- 5) WET SEASON PREPAREDNESS AND EMERGENCY MANAGEMENT
- 6) CDP - BUILDER TRAINER REPORT

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Numbulwar Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

87/2017 RESOLVED (Ella Geia/David Murrungun)

- (a) That the Numbulwar Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
12.10.16	10.10 Community Services Report	Signs to be displayed across the RGRC delivery programs and building to enforce that – 'Violence is not accepted in the RGRC Work Place'. Possibly look into workshops regarding education and impact on violence.	Area Manager/ Sharon DCCS	Ongoing	15.11.16- Nil update 15.02.2017 – Ongoing 19.04.17 Nothing in Australia for violence in Workplace. Hoping to design our own posters and training staff when dealing with this situation. 23.05.17 WHS will design and Community Services will incorporate in the youth program if further funding received. 07.07.17 Still being investigated. 26.09.17 Still not found anything suitable; Sharon has asked WHS to look into it; Numbulwar Cultural & Media Project Group could make something up in short-term. 31.10.17 WHS work with May (RGRC) to draft signs.

12.10.16	12.4 Safe House	GEC to provide statistics on Domestic Violence in Numbulwar to support a Safe House.	GEC/ Sharon DCCS	Ongoing	15.02.2017 – Safe House, GEC – Information has to be requested through Freedom of Information and waiting for answers from the Community Sergeant. 23.05.17 Sitting with Safe Committee; the stats will provide numbers on violence to provide evidence for Safe House needed in Numbulwar; require ongoing funding for the facility. 26.09.17 Sharon to ask GEC what Government programs Safe House fits into, especially regarding the funding. 31.10.17 Communicating with Numbirindi Aboriginal Corporation. 21.11.17 There is no GEC here currently. Sharon will talk to NLC. There is an AGM at Numbirindi Aboriginal Corporation next week and the proposal for a Safe House will be tabled.
26.09.17	11.7 COMMUNITY SERVICES REPORT - NIGHT PATROL	Invite Police to LA meeting.	SASO/CSC	Complete	26.09.17 Police attended LA meeting. SASO to invite police to every LA Meeting.
26.09.17	8.1 ISSUES RAISED IN THE COMMUNITY	Safety signs needed for children crossing road at school and S&R Hall	Community Safety/DCCS	Ongoing	31.10.17 Work has commenced on this project. 21.11.17 Projects have talked to School. Signs have arrived, to be installed.
26.09.17	8.1 ISSUES RAISED IN THE COMMUNITY	Contractors coming out to community to undertake major construction works and minor works to individual resident's houses without informing community in advance and safety issues are a concern. Council to write letter to PWC, etc, with strong message that community need to be informed in advance.	Sharon DCCS	Ongoing	21.11.17 Sharon working on this.
26.09.17	8.1 ISSUES RAISED IN THE COMMUNITY	NTG are funding the Alternative Education Program being trialled in Katherine. LA Members are interested in having this program in Numbulwar. To enquire about the Program.	Sharon DCCS	Ongoing	21.11.17 There is currently no funding to bring this program out to remote communities.

26.09.17	12.2 OLD CLINIC	1) CEO to write a letter on behalf of Council and LA to put proposal up to move aged care into old clinic; 2) Further investigations into the feasibility of the old clinic housing the aged care facility and establishing a Safe House in the old aged care facility.	CEO/ Sharon DCCS	Ongoing	31.10.17 Commenced. 21.11.17 Andrea Cooper (RGRC) is currently here working on the feasibility and business case of the old clinic. A report will be tabled at the next OMC. A letter will be written to NLC to advise of the proposal.
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	Portable Toilet block for festivals and events - investigate options and specifics such as pipes and connection points	Miguel/ DCCS	Ongoing	31.10.17 Not feasible. Public toilets to be at basketball court due to storm surge. Festival to apply for funding to get toilets. To report back to LA. 21.11.17 Options being investigated for a transportable toilet and Festival will need to fund it.
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	To investigate the costs and specifics for a waterless toilet system for Numbulwar Airport	Miguel/ DCCS	Ongoing	31.10.17 To investigate options.
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	1) Urgent - current cemetery getting full, new one proposed in subdivision. Cr Edwin, Cr David & Ella will have a meeting with TOs/NLC regarding the location of cemetery and report back to LA. 2) Sharon to telephone NLC to help organise and get back to Councillors & Ella. 3) NTG Numbulwar Yearly Report - Get it regarding cemetery, email John & print off for Cr's & LA members	Sharon/Crs/ Ella/ John CSC	Ongoing	31.10.17 CSC to take Councillors and LA Members to locations in proposed new subdivision and to suggest suitable possible locations. 21.11.17 To also mark out where all existing cemeteries are and proposed new suitable locations, including peg down and mark up areas with CSC, Councillors, LA Members, TO's/Elders. Then take back this information to NLC.
26.09.17	11.10 Community Development Programme	Council write to Bodhi Bus to advocate to install baby/infant seats	Sharon DCCS	Ongoing	
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	CEO to write letter to NTG Dep of Housing about the housing crisis and associated issues.	CEO	Ongoing	
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	Do a comparison analysis of fuel prices with other locations.	DCS	Complete	31.10.17 Marc Gardner has undertaken an analysis and submitted a report within this Agenda.

ACTION:DCCS will put request for a GEC needed in the community to the DPMC.

8.2 NUMBULWAR FUEL PRICES

There were also discussion that the current fuel infrastructure could do with upgrading. Council are looking at a tender for fuel supplier.

88/2017 **RESOLVED** (Roland Nundhirribala/David Murrungun)

- (a) That the Numbulwar Local Authority receive and note the report in relation to Numbulwar Fuel Prices

ACTION: Investigate other fuel card systems and what can be sold at the store.

9. INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDENCE

89/2017 RESOLVED (Roland Nundhirribala/Ella Geia)

- (a) That the Numbulwar Local Authority receive and note the Incoming Correspondence.

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

90/2017 RESOLVED (Felicity Kym Rami/David Murrungun)

- (a) That the Numbulwar Local Authority receive and note the Elected Member Report.

11.2 COUNCIL FINANCIAL REPORT - NUMBULWAR FINANCIAL REPORT Q1

91/2017 RESOLVED (Roland Nundhirribala/Felicity Kym Rami)

- (a) That the Numbulwar Local Authority receive and note the financial report for the first quarter of 2017-18.

11.3 GOVERNANCE REPORT - REVIEWED POLICIES

92/2017 RESOLVED (Judith MacFarlane/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the following reviewed policies of Council:
1. GOV009 Vehicle Use Policy (previously ADM009)
 2. CL009 – Elected Member Development and Support Policy
- (b) That the Numbulwar Local Authority receives and notes the following reviewed policies as adopted by Council at 25 October 2017 meeting:
1. CL001 – Members' Code of Conduct
 2. CL003 – Elected Member and Employee Gift Policy
 3. CL007 – Caretaker Policy
 4. CL009 – Elected Member Development and Support Policy
 5. GOV008 – Travel Policy for Councillors and Employees
 6. HR004 – Recruitment and Selection Policy
 7. HR006 – Working With Children Policy

11.4 GOVERNANCE REPORT - COMPLAINTS REGISTER**93/2017 RESOLVED** (David Murrungun/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the Complaints Register for Numbulwar.

11.5 GOVERNANCE REPORT - NUMBULWAR LOCAL AUTHORITY PROJECT REGISTER UPDATE**94/2017 RESOLVED** (Roland Nundhirribala/Felicity Kym Rami)

- (a) That the Numbulwar Local Authority receive and note the report on the Local Authority Project funding for first quarter of 2017-18 financial year.

11.6 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY**95/2017 RESOLVED** (Judith MacFarlane/David Murrungun)

- (a) That the Numbulwar Local Authority receive and note the Community Safety Report.

Mayor Judy MacFarlane left the meeting, the time being 12:05 PM

Mayor Judy MacFarlane returned to the meeting, the time being 12:08 PM

11.7 COMMUNITY SERVICES - AGED CARE, DISABILITY, CRECHE

New RGRC staff members Andrea Cooper, NDIS Regional Coordinator Miranda Price, Community Services Administration Officer (NDIS) introduced themselves, then Andrea spoke more about the new NDIS and the introduction of this in community.

96/2017 RESOLVED (Ella Geia/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the Community Services Report.

11.8 CHANGES TO PUBLIC LIBRARY SERVICES**97/2017 RESOLVED** (Ella Geia/Judith MacFarlane)

- (a) That the Numbulwar Local Authority receive and note the report relating to changes to the NT Library Service.
- (b) That the Numbulwar Local Authority supports the proposal for a library service in Numbulwar.

Meeting broke for a break at 12:38 PM

Meeting resumed at 12:48 PM

11.9 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR

98/2017 **RESOLVED** (Ella Geia/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the Roper Gulf Regional Council 2018 Meeting Calendar.

12. OTHER BUSINESS**12.1 DEPARTMENT OF HOUSING - NUMBULWAR HOUSING REFERENCE GROUP**

99/2017 **RESOLVED** (Ella Geia/Felicity Kym Rami)

- (a) That the Numbulwar Local Authority to continue to be the Housing Reference Group (HRG) representative for the Numbulwar Community.

12.2 OPENING OF BASKET BALL COURTS

A brief discussion that there is going to be an opening ceremony for the basket ball courts, Councillors will lead the opening with speeches and possibly combining it with the Christmas party.

Sharon asked CSC to get back to her about what support is required, i.e. plaque, food, etc. to get Sport & Rec, Youth Services, the School and all stakeholders together for the opening.

12.3 WASTE MANAGEMENT - NEW FACILITY

NLC had recently held a TO meeting out here. People are confused about what is going on with this new facility. Need to catch up with Jeffery Yoelu, Community Development Manager from NLC for an update.

RGRC only has \$400,000 for the facility, but is going to cost \$3 million for the project. Also upgrade new road to dump is required.

Have been advised by consultant to get rid of old dump and close off. Previously have tried to get the Army out here for an Indigenous program, engineering part but was not feasible.

There are still issues with TOs around the proposed new site and is also located out of town so access issues. DCCS is informing Government to talk to community about the new suburb and looking at other strategies. This is a big and hard job and not much support from NT Government and Federal Government.

NLC has infrastructure money which TOs might be able to access. More talks are required with NLC and TOs.

Car crusher company coming here after the wet and also for the white goods. In the future a recycling depot is planned.

100/2017 **RESOLVED** (Judith MacFarlane/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the verbal report regarding waste management and new facility.

ACTION: DCCS to investigate other sources of funding for the waste management facility.

ACTION: DCCS to continue to liaise with the NLC with regards to approvals for developments.

12.4 FREIGHT HUB PROJECT

RGRC has \$2 million already set aside for this project. There was an NLC meeting out here on 9th November and apparently there is a lot of confusion since this meeting. DCCS has not spoken to Jeffery Yoelu from the NLC yet since this meeting.

The next TO meeting is not for another 6 months and too long to wait for more discussions. RGRC could pay a fee to hold a meeting with TOs sooner. Councillor Edwin Nungumajbarr advised that the TOs agreed at the NLC meeting for the freight hub, but the dump was not brought up. RGRC will get this clarified regarding the freight hub.

101/2017 **RESOLVED** (Judith MacFarlane/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note verbal update on the Freight Hub Project.

ACTION: DCCS to obtain minutes/debrief regarding the recent NLC meeting for clarification.

12.5 WET SEASON PREPAREDNESS AND EMERGENCY MANAGEMENT

- CSCs should now be doing their orders and stock piling items such as fuel, materials required for repairs in preparation for the wet season.
- DCCS is the key contact in Katherine for RGRC.
- CSC and Police here in community are emergency contacts.
- RGRC has an Emergency Program.
- During the wet season, contractors/services such as Power & Water Corporation will fly personnel in and jobs are bundled up into major/urgent/minor as expensive to fly in.

102/2017 **RESOLVED** (Roland Nundhirribala/Judith MacFarlane)

- (a) That the Numbulwar Local Authority receive and note the verbal report on Wet Season Preparedness and Emergency Management.

12.6 CDP - BUILDER TRAINER REPORT

MagiQ ID: 726157

Miguel Zahoran, CDP Builder Trainer provided a report and handed out to LA Members regarding an update on the program.

103/2017 **RESOLVED** (Ella Geia/Felicity Kym Rami)

- (a) That the Numbulwar Local Authority receive and note the CDP report from the Builder Trainer.

CLOSE OF MEETING

The meeting terminated at 1:40 pm.

THIS PAGE AND THE PRECEEDING 7 PAGES ARE THE MINUTES OF THE Numbulwar Local Authority Meeting HELD ON Tuesday, 21 November 2017 AND CONFIRMED Tuesday, 13 February 2018.

Chairperson

UNCONFIRMED

WARD REPORTS

ITEM NUMBER	13.4
TITLE	Yugul Mangi Ward
REFERENCE	726371
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) That Council receive and note the Yugul Mangi Ward Report.

BACKGROUND

Local Authority Meetings are held at Ngukurr and a Community Meeting was held at Urapunga 12 October 2017.

Local Authority Update

The Local Authority Membership includes: Mayor Judy MacFarlane, Cr. Eric Roberts, Cr. Owen Turner, Daphne Daniels, Jerry Ashley, Robin Rogers, Ian Gumbula, Bobby Nunggumajbarr and Collin Hall.

Next Meeting: Ngukurr's next Local Authority Meeting was rescheduled for Thursday 7th December 2017 but cancelled due to sorry business.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
17.05.17	9.1 Incoming Correspondence	Write a letter back to Ngukurr Church.	LA Coordinator/ Sharon DCCS	Ongoing	07.07.17 New Local Authority Coordinator to write letter with input from DCCS. 09.08.17 Letter drafted. 20.11.17 Letter sent to Ngukurr Church.
17.05.17	11.5 Governance Report – Local Authority Project Funding Update	LA to be presented with information, plans and costing at the next meeting for the projects: 1. Horse Arena 2. BMX track (Bike path to incorporate footpath?) 3. Oval drainage	DCG/Greg	Ongoing	07.07.17 Action forwarded to Project Management - to investigate bike path. 09.08.17 All 3 added to Project List, a lot of work going on here. 31.10.17 Sharon to update LA regarding rescinding these projects and allocating money to current projects: Oval.
17.05.17	11.10 Australia Post Services	LA to be presented costing of expanding Australia Post to include outgoing mail services	DCS	Ongoing	07.07.17 Include in Master Plan for Office Upgrade 09.08.17 Option look into if mail delivery to individual houses. 31.10.17 Marc Gardner investigating.

URAPUNGA

A Community Meeting was held at Urapunga on Thursday 12th October 2017.

Next Meeting: Urapunga next Community Meeting (update only) was scheduled for Thursday 7th December 2017 but cancelled due to sorry business. Next Meeting scheduled for Wednesday 7th March 2018.

The main purpose of the next meeting:

Mayor to advise of where the Council is up to with advocacy for the creation of a Local Authority.

- (a) Advise of what we have done to date,
- (b) Get signatures on the community letter,
- (c) Confirm that consensus is for Urapunga's Local Authority project funding to be used on the renovation of the public toilet to include a communal laundry; and
- (d) Provide an update on the Community Development Program concerns.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

WARD REPORTS

ITEM NUMBER	13.5
TITLE	Nyirranggung Ward Report
REFERENCE	726377
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- a) That Council receive and note the Nyirranggung Ward Report.
- b) That Council approve the recommendations of the Barunga Local Authority for the minutes 14th November 2017.
- c) That Council rescind the membership of Anthony Groves and Amanda Ngalmi for the Barunga Local Authority.
- d) That Council accept the resignation of David Oenpelli from the Barunga Local Authority.
- e) That Council approve the nominations of Symeon Bulumbara, Denni Barma and Illana Rawkin as Youth Members for the Barunga Local Authority.
- f) That Council approve the recommendations of the Bulman Local Authority for the minutes 15th November 2017.
- g) That Council approve the recommendations of the Manyallaluk Local Authority for the minutes 6th November 2017.

**BACKGROUND
BARUNGA****Local Authority Update**

The Barunga Local Authority includes: Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Cr. Selina Ashley, Cr. Wayne Runyu, Anita Painter, Nell Brown, Tony Walla, Amanda Ngalmi, Antony Groves, Anne-Marie Lee and Vita Brinjen.

Deputy Mayor Helen Lee is the designated Chairperson of the Barunga Local Authority, but there have been initial discussions about having a rotating Chair.

The Barunga Local Authority Meeting was held 14th November 2017.

Next Meeting: Barunga's next Local Authority Meeting is allocated for training and urgent agenda items and scheduled for Tuesday 20th February 2018.

Barunga Local Authority Recommendation Resolutions for Council to approve:**30/2017 RESOLVED (Anita Painter/Nell Brown)**

- (a) The Barunga Local Authority rescinds the membership of Anthony Groves and Amanda Ngalmi from the Barunga Local Authority as they no longer reside in Barunga.

44/2017 RESOLVED (Helen Lee/Anne-Marie Lee)

- (a) That the Barunga Local Authority accept the resignation of David Oenpelli from the Barunga Local Authority.

47/2017 RESOLVED (Helen Lee/Wayne Runyu)

- (a) That the Barunga Local Authority provide a recommendation to Council on the installation of exercise stations in the Region.
- (b) That the Barunga Local Authority receive and note the attached quote and presentation for the exercise equipment.

- (c) **That the Barunga Local Authority recommend to Council that only static equipment with no moving parts be installed.**

51/2017 RESOLVED (Helen Lee/Wayne Runyu)

- (a) **That the Barunga Local Authority receive and note the presentation from the Department of Housing about the Room to Breath Housing Program.**
- (b) **That the Barunga Local Authority approved Lots 182 (green) and Lot 171 (red) 3 bedroom stand alone dwellings, Lot 281 (blue) 2 x 2 bedroom duplex and Lot 241 (blue) 4x1 bedroom Quadplex.**

49/2017 RESOLVED (Anita Painter/Nell Brown)

- (a) **That the Barunga Local Authority receive and note the Information regarding the ‘Do Not Knock Informed Communities’ Project run by Australian Competition & Consumer Commission.**
- (b) **That the Barunga Local Authority discuss their interest in the Project.**
- (c) **That the Barunga Local Authority would like a representative from ACC to attend next LA meeting.**

1/2017 RESOLVED (Peter Miller/Selina Ashley)

- (a) **That the Bulman Local Authority continue to be the Housing Reference Group (HRG) representative for the Bulman Community.**

Nominations were received from Symeon Bulumbara, Denni Barma and Illana Rawkin as Youth Members for the Barunga Local Authority. On Monday 4th December 2017, the following Local Authority Members: Anita Painter, Tony Walla, Vita Brinjen and Anne-Marie Lee accepted by signature these nominations. Anne-Marie Lee expressed a preference for Symeon Bulumbara.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date

16.04.13		Sign and identify graves at cemetery	Area Manager (AM) & Community	Ongoing	24.06.2016 Pending Cemetery Act Review to LA members before the next meeting. 22.11.2016 more graves need to be identify by NLC 13.02.2017 - Nathan Mclvor informed the LA Members of how impressed the Mataranka LA and Deputy Mayor Judy MacFarlane were with the Barunga CDP's presentation of the Headstones they have been creating. Deputy Mayor requested that the Barunga CDP train other Communities at this activity. Nathan Mclvor also said that there are still a number of graves that need to be identified, which can be done by using a special surveying tool. 07.07.17 Identifying graves was previously undertaken by Flinders University (Clare Smith) with the Elders. Now part of Operational Plans with plans for new design and scope, communicate with NLC and TO's. 14.11.17 No current register work with community to identify graves over the next 2 months. CSC and SASO working with AM and TO's on this.
13.02.17	8.1 Action List - Solar Lights	Projects Manager update Solar Light Repairs.	Area Manager/ CSC	Ongoing	Links to below. 14.11.17 2 solar lights to be installed in the next 2 to 3 weeks
02.06.17	8.1 Action List	Mayor and CEO requested to hold a community meeting and explain fees and charges to residents, e.g. burials.	Mayor/ CEO	Ongoing	07.07.17 Community to arrange a community meeting and CEO will attend to explain breakdown of costs, management and maintenance. Agenda item for next LA Meeting. Lyndon (Comms) to make a flyer for community meeting. 19.07.17 Ongoing. ACTION: LA advise CEO of date & time to attend a public meeting. 31.10.17 Amanda Haigh working with May Rosas on communication material regarding fees & charges.
14.11.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE	Seating around Cultural Park - Area Manager to organise out of session meeting with LA Members to discuss costs.	Area Manager	Ongoing	04.12.17 Meeting to be organised before Christmas, time permitting regarding quotes on seating.

14.11.17	11.13 GRANTS: FUNDING FOR EXERCISE STATIONS IN THREE COMMUNITIES	Quotes for static equipment to be sourced by Nathan Mclvor. Locations to be decided.	Area Manager/ LA & Community	Ongoing	04.12.17 With Projects, scope may be reduced to using only static components.
14.11.17	12.1 'DO NOT KNOCK INFORMED COMMUNITIES' PROJECT - AUSTRALIAN COMPETITION & CONSUMER COMMISSION	Nathan Mclvor to invite ACC representatives to next LA meeting February	Area Manager	Ongoing	04.12.17 Tim Brown from ACCC has been informed to contact Governance re next meeting invite.
14.11.17	12.4 LAND USE PLANNING - DHCD	Nathan to inform Stephen (DHCD) Kubasiewicz of next community meeting date.	Area Manager	Ongoing	

BESWICK

Local Authority Update

The Beswick Local Authority includes: Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Cr. Selina Ashley, Cr. Wayne Runyu, Trepina Bush, Deanna Kennedy, Lorraine Bennett, Raelene Bulumbara, Savonne Scrubby and Kathleen Lane.

The Beswick Local Authority Meeting was scheduled for 6th November 2017. However due to no quorum or provisional, an informal meeting occurred.

Next Meeting: Beswick's next Local Authority Meeting is allocated for training and urgent agenda items and scheduled for Monday 19th February 2018.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
08.05.17	11.7 Location of Skate Park	Installation of a small skate park (quote obtained).CSC will submit a Project Proposal to Katherine RGRC for the Skate Park at Lot 55.	Area Manager/ CSC	Ongoing	07.07.17 Installation - Still in Planning Stage - Part of process is risk assessment. 27.07.17 Brenda has submitted a Project Form for this proposal. It will then go to Council. 31.10.17 Greg chasing up. 06.11.17 Mayor to follow up on progress.
08.05.17	11.8 Play Equipment for lot 55 park	Area Manager to present quotes for play equipment at the next meeting.	Area Manager	Ongoing	07.07.17 Planning Stage – Project form has been submitted – Procurement. 31.10.17 Purchase as tender through Central Arnhem & Roper. 06.11.17 Mayor to follow up and try to push for.
08.05.17	11.9 Picnic tables and path at new sub basket ball	CSC will put in a Project Proposal to RGRC Katherine for BBQ, seating and	CSC	Ongoing	07.07.17 Planning Stage – Project Form has been Submitted – Procurement. 06.11.17 CSC to follow up with

	court's play equipment	shelter, and pay to have a path installed			Nathan.
14.08.17	8.3 Names for the 5 cemeteries/ Burial grounds.	Will need to consult with Community and TOs	CSC/SASO /LA	Ongoing	31.10.17 Have names for main burial grounds but not others. 06.11.17 A map was presented for identifying locations. Cr. Selina Ashley to follow up on.
14.08.17	8.4 Picnic table and chairs, for under the tree near Butterfly Creek Billabong.	Purchase of table and chairs to fit 8 people, constructed of aluminum.	Area Manager/ CSC/SASO	Ongoing	06.11.17 Picture and pricing included in Agenda. The LA members present (meeting not provisional) preferred the Jumbo Seating @ \$1850 plus cement slab = Total \$3000-\$3500. Roddy to provide information to other LA members not present.
14.08.17	8.6 Storm Water Pipes under Madigan Street	1. Consultation and Scope of Works be carried out to see about putting mesh over storm water pipes under Madigan Street. Engineer needs to look at what can be done. 2 .LA will use some of their project funding to do this.	Projects/ CSC	Ongoing	23.10.17. Project proposal has been submitted. Engineer is doing a quote.
14.08.17	11.7 Water tap at the Wugularr Cemetery.	1. Install water tap at Cemetery, running pipes from toilet block at Madigan Street. 2. Discuss the logistics of watering the cemetery with LA.	Area Manager/ CSC/Sharon	Ongoing	31.10.17 Sharon advised there is no water for this to happen (only potable water). A bore is needed so that drinking water supply isn't used. Sharon to investigate.
14.08.17	11.7 Watering or a sprinkler system for oval during the dry season when river is dry.	1. Look at watering or a sprinkler system for oval. 2. Discuss with LA re; Obtaining funding for watering system during the dry.	Area Manager/ CSC/Sharon	Ongoing	31.10.17 Sharon advised there is no water for this to happen (only potable water). A bore is needed so that drinking water supply isn't used. Sharon to investigate.

BULMAN

Local Authority Update

Local Authority Membership includes: Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Cr. Selina Ashley, Cr. Wayne Runyu, Esau Martin, Darilyn Martin, Margaret Lindsay, Annunciata Bradshaw, John Dalywater, Jill Curtis, Peter Apaak Jupurrula Miller and Annette Miller.

Margaret Lindsay is the Chairperson of the Bulman Local Authority,

The Bulman Local Authority was held Wednesday 15th November 2017.

Next Meeting: Bulman's next Local Authority Meeting is allocated for training and urgent agenda items and scheduled for Thursday 22nd February 2018.

Bulman Local Authority Recommendation Resolutions for Council to approve:

2/2017 RESOLVED (Peter Miller/Selina Ashley)

(a) That the Bulman Local Authority continue to be the Housing Reference Group (HRG) representative for the Bulman Community

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
27.09.17	8.1 ACTION LIST Update	LA have concerns about emergency medical flights not landing at night. 1) Council to write letter to CASA, Care Flight, NT and Federal Government requesting support, assistance and advice on access to Bulman Airstrip. 2) Advocate to write to Government concerning a light to be installed at the hill so emergency medical flights will service Bulman. (Nathan from PM&C to follow up as well)	GEC/CEO	Ongoing	31.10.17 Nathan Rosas GEC chasing up. Then CEO write letter to advocate. 04.12.17 Continue to advocate, check with Nathan Rosas as to status. Marc or Greg to write letter.
27.09.17	12.2 ISSUES IN THE COMMUNITY	Advocate to NTG for the Central Arnhem Highway to reduce the dust issues and to seal and upgrade from bridge, to Weemol turnoff, including Weemol Road & to the airstrip.	CEO/Area Manager/Marc	Ongoing	31.10.17 CSC and Area Manager meeting with NTG, on the list. Marc Gardner to write a letter. 04.12.17 Project has been registered with the local Arnhem MLA. DCCS emailed DIPL and they have put the matter on the forward budget estimates list for NTG 18/19.
27.09.17	12.2 ISSUES IN THE COMMUNITY	Dust issues road to stockyard and vicinity of yard - Contact Gulin Gulin Buffalo Company to suppress dust with a water truck.	Area Manager/ CSC	Ongoing	31.10.17 ABA and Council can support. Gulin Gulin Buffalo Company thinking about moving the stockyard and getting a water tank. 04.12.17 AM to contact Steve Kubasweikz from DIPL to facilitate discussion with Gulin Gulin Buffalo Company in relocating stockyard. CSC to discuss with John Dalywater re above proposals.
15.11.17	11.7 COMMUNITY SERVICES REPORT	The LA has requested that Daniel Kirk, Regional Manager Community Safety and Annalisa Bowden, Regional Manager Community Services should attend LA Meetings at least twice a year.	DCCS/Sharon/ Daniel/Annalisa	Ongoing	

MANYALLALUK

Local Authority Update

The Manyallaluk Local Authority Members are: Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Cr. Selina Ashley, Cr. Wayne Runyu, Eileen Lawrence, Shaunette Mumbin, Andrew Hood, Robert Williri, Ben Kleing and Rachael Kendino.

The Manyallaluk Local Authority was held Monday 6th November 2017.

Next Meeting: Manyallaluk's next Local Authority Meeting is allocated for training and urgent agenda items and scheduled for Monday 19th February 2018.

Manyallaluk Local Authority Recommendation Resolutions for Council to approve:

3/2017 RESOLVED (Rachael Kendino/Eileen Lawrence)

(a) That the Manyallaluk Local Authority to continue to be the Housing Reference Group (HRG) representative for the Manyallaluk Community.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
06.04.17	11.11 HOUSING UPDATE	Update from Housing at next meeting as to which house is receiving the upgrade	DHCD	Ongoing	20.09.17 Jeanie Govan, Dept Chief Minister to chase up.
14.09.17	UPDATE ON PROPOSED VENDING MACHINE	LA requested update from Council regarding vending machine.	CEO/DCCS	Ongoing	14.09.17 At the OMC Council approved the CEO to contact Scott Grummit regarding the proposed vending machines at Manyallaluk and Barunga.
20.09.17	8.1 Issues Raised in Community by LA Members	A wooden table slab was stolen - Sharon to talk to Jawoyn regarding stolen wooden table slab	Sharon/DCCS	Ongoing	31.10.17 Jawoyn has suggested new project for CDP to install new slabs in Eva Valley, Beswick & Barunga. Talk to Tyler at Beswick to cut slab. 06.11.17 Sommer - Email and photos went to the Jawoyn Board and was agreed for CDP to fix and replace the slabs.
20.09.17	10.1 OUTGOING CORRESPONDENCE	To provide Moira McCreesh at NTG Alcohol Action Initiative the ideas the LA members have put forward for activities and programs (Cultural Camp June/July 2018, 1x solar light for church side of road) for the grant application next round.	Sharon/DCCS	Ongoing	31.10.17 List submitted, Sharon to chase up.
20.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY	Sharon - to add unspent budget to play equipment. Stephen - to put up	Sharon/DCCS Stephen CSC	Ongoing	31.10.17 Spring rocker – notice to upgrade. 31.10.17 Council did not accept at OCM. CSC advised that the rocker can be repaired and 2

	PROJECT FUNDING UPDATE (links to 11.1 above)	information on noticeboard of what is planned to spend money on.			purchase 2 new seats for approx. \$425 plus GST. 06.11.17 CSC discussed about having a castle roof/cover and the costs and also obtained a quote to repair the crack in slide, for both would be \$4,600, a total of \$5,000 to fix up the playground. If there is a shortfall then LA could apply for a community grant of up to \$3,000
20.09.17	MANYALLALUK CHURCH – ELECTRICITY ISSUES	Follow up possible works project at the church and possibly applying for \$3K community grant..	Stephen CSC/ CDP Coordinator	Ongoing	31.10.17 Apply for Community Grant (next round January), Stephen to assist Rachael.
06.11.17	9.1 Incoming Correspondence	Letter from Alison Andrews, Manyallaluk Health Centre requesting support for housing for Sunrise Nurse or Health Professional. CSC to follow up with Alison Andrews on the request for a house for Sunrise Registered Nurse or Aboriginal Health Professional.	CSC/Assets	Ongoing	13.11.17 CSC has clarified that Alison was writing on behalf of herself and that there is currently no vacant Council Housing. Assets to write a letter to Alison in response.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 [↓](#) BLA_141117_MIN_Updated.pdf
- 2 [↓](#) BUL_15112017_MIN.PDF
- 3 [↓](#) MAN_06112017_MIN_Unconfirmed.pdf



MINUTES OF THE BARUNGA LOCAL AUTHORITY MEETING OF THE ROPER
GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM
COUNCIL SERVICE DELIVERY CENTRE, BARUNGA ON
TUESDAY, 14 NOVEMBER 2017 AT 3:00PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFarlane
Deputy Mayor Helen Lee (Chairperson)
Councillor Wayne Runyu

1.2 Local Authority Members

Nell Brown
Anita Painter
Anne-Marie Lee
Vita Brinjen

1.3 Staff

Michael Berto, CEO
Nathan McIvor, Area Manager
Soozie Gillies, Council Services Coordinator
Chantal Binding, Local Authority Support Coordinator (Minute Taker)
Sommer Meadows, CDP Supervisor
Eventhia Friday, SASO (Minute Taker)

1.4 Guests

Tom Girdler, Department of Housing and Community Development
Angustine Amon, Department of Housing and Community Development
Steven Kubasiewicz, Department of Housing and Community Development
Kallum Peckham-McKenzie, Department of Housing and Community Development
Tom Girdler, Department of Housing and Community Development
Campbell Grace, Department of Housing and Community Development
Jason Ramsamy, Department of Housing and Community Development
Donna Warland, Department of Housing and Community Development
Moira McCreesh, Alcohol Action Initiative
Alex Bowen, ARDS Aboriginal Corporation c/o Power & Water Corporation
Salome Harris, ARDS Aboriginal Corporation c/o Power & Water Corporation
Selena Uibo, Member for Arnhem
Jo Nicol, Office of Warren Snowden MP

2. MEETING OPENED

Meeting opened at 3.08pm

3. WELCOME TO COUNTRY

Chairperson Deputy Mayor Helen Lee welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

NOTE: The Chair approved the following Agenda Items to be brought forward from the original Agenda order.

12.5 ALCOHOL ACTION INITIATIVE - UPDATE

Moira provided an update to LA members:

- Funds available to support community activities and projects.
- First round has gone up to Department of Prime Minister and Cabinet, decision made by January next year as to which applicants have been successful.
- Some projects have ongoing funding for 2 years.
- Recommendations have now been published regarding the Review of NT Alcohol Policies and Legislation, copy will be left here.

12.6 INSTALLATION OF NEW POWER METRES

- Consultants for Power and Water Corporation discussed the installation of new power metres in Barunga to replace existing power card model (picture was handed around).
- Many remote communities have already changed over to new system.
- The installations for Barunga have been pushed back to 4th of December to allow the community to have more time to prepare and familiarise with new system.
- A contractor will go to each house to install a new meter
- The new system will operate on transferred credit directly to the meter either by purchasing credit over the phone, from the shop or directly from P&WC in Katherine.
- Any remaining credit on power card will be transferred over to the new system but any cards not in the meter will be a longer process to get refunded.
- Members asked for a community meeting to discuss their concerns, particularly that many community members do not have credit cards if having to purchase electricity credit over the telephone.
- If credit runs out then power will still be available, particularly if meter runs out at night or over the weekend and allows time for people to purchase more credit. However the meter will go into debt amount owing if credit runs out.
- Basic Card will be a payment method at shop but not on the phone, but being investigated.
- There is money budgeted for someone from the community to assist P&WC during the installation process and accompany them when going to the residents' houses. CDP offered to assist.
- The LA would like a community meeting with P&WC to discuss the new meter system.

ACTION: P&WC to arrange a community meeting with CSC regarding suitable dates.

12.4 LAND USE PLANNING - DHCD

Steven Kubasiewicz, Senior Planner provided update and presentation on the Barunga community draft land use plan and will be circulated next week to all stakeholders including the LA and the Community. Open for comment for 2 weeks. The LA would like Steven to attend next Community Meeting to discuss the draft plan.

52/2017 **RESOLVED** (Anne-Marie Lee/Vita Brinjen)

(a) **That the Barunga Local Authority receive and note the presentation from**

Department of Housing and Community Development on Community Land Use Plans.

ACTION: Area Manager to inform Steven Kubasiewicz of next community meeting date.

12.3 DEPARTMENT OF HOUSING - ROOM TO BREATH HOUSING PROGRAM

Magic ID: 725869

Presentation on Remote Housing Program (leaflet distributed and Lot plans & house designs)

Discussions on floor plans, colours, specific lots:

- 8 new building allocated 2018/19
- 4 vacant serviceable lots currently available in Barunga
- Size of lots determine potential build
- Lots 182 (green) and 171 (red) 3 bedroom stand alone dwellings
- Lot 281 (blue) 2 x 2 bedroom duplex
- Lot 241 (blue) 4x1 bedroom Quadplex
- Lots 233, 278, 277 were discussed for further investigation

51/2017 **RESOLVED** (Helen Lee/Wayne Runyu)

- (a) That the Barunga Local Authority receive and note the presentation from the Department of Housing about the Room to Breath Housing Program.
- (b) That the Barunga Local Authority approved Lots 182 (green) and Lot 171 (red) 3 bedroom stand alone dwellings, Lot 281 (blue) 2 x 2 bedroom duplex and Lot 241 (blue) 4x1 bedroom Quadplex.

12.7 SELENA UIBO, MEMBER FOR ARNHEM UPDATE

- Selena Uibo acknowledged the Traditional Owners of this land.
- Update on the new bridge at Ngukurr highway.
- Advised on the grants for remote economic development.
- Noted the importance of 2018 Barunga Statement – 30th Anniversary.
- Second round of Estimates were due next week and new process, Selena is on the Committee.
- Last sitting next week in Darwin for Parliament.
- Selena is the Co Chair for Treaty Across the NT and Land and Sea.
- Discussed the importance of local decision making and discussions with the Chief Minister.
- Housing is moving forward on a lot of projects.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

29/2017 **RESOLVED** (Judy MacFarlane/Helen Lee)

- (a) The Barunga Local Authority Meeting, 14 November, 2017 accept the apology of Councillor Selina Ashley.

4.2 RESCIND LOCAL AUTHORITY MEMBERS

30/2017 **RESOLVED** (Anita Painter/Nell Brown)

- (a) The Barunga Local Authority rescinds the membership of Anthony Groves and

Amanda Ngalmi from the Barunga Local Authority as they no longer reside in Barunga.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

31/2017 **RESOLVED** (Helen Lee/Anita Painter)

- (a) That the Barunga Local Authority approve the minutes as a true and accurate record of the Barunga Local Authority's Meeting held on Monday 13th February 2017.

32/2017 **RESOLVED** (Helen Lee/Nell Brown)

- (b) That the Barunga Local Authority approve the minutes as a true and accurate record of the Barunga Local Authority's Meeting held on and Friday, 2nd June 2017 (Provisional).

6. CALL FOR ITEMS OF OTHER BUSINESS

1. 'DO NOT KNOCK INFORMED COMMUNITIES' PROJECT - AUSTRALIAN COMPETITION & CONSUMER COMMISSION
2. REMOTE FUNDING FOR ABORIGINAL ENTREPRENEURS
3. DEPARTMENT OF HOUSING - ROOM TO BREATHE HOUSING PROGRAM
4. LAND USE PLANNING – DHCD
5. Alcohol Action Initiative Update
6. Installation of new power meters
7. Selena Uibo Member for Arnhem Update

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

Regarding the costs of burials, the CEO briefly explained the following:

- It is an issue regarding all the costs in community and people get confused and do not understand all the costs involved.
- Approximately \$800 for a burial where costs also include digger machine and operator.
- Additional ongoing management and maintenance costs of the cemetery and the graves.
- A payment plan could be introduced to assist families managing the costs.
- People need to be educated about these and regarding the ownership of the land clarified.
- The Cemeteries Act is coming in and this has to be taken within communities.
- The NLC has funds to support funerals.
- More discussions to be undertaken by RGRC.

33/2017 **RESOLVED** (Judy MacFarlane/Helen Lee)

- (a) That the Barunga Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
16.04.13		Sign and identify graves at cemetery	Area Manager (AM) & Community	Ongoing	<p>24.06.2016 Pending Cemetery Act Review to LA members before the next meeting.</p> <p>22.11.2016 more graves need to be identify by NLC</p> <p>13.02.2017 - Nathan Mclvor informed the LA Members of how impressed the Mataranka LA and Deputy Mayor Judy MacFarlane were with the Barunga CDP's presentation of the Headstones they have been creating. Deputy Mayor requested that the Barunga CDP train other Communities at this activity. Nathan Mclvor also said that there are still a number of graves that need to be identified, which can be done by using a special surveying tool.</p> <p>07.07.17 Identifying graves was previously undertaken by Flinders University (Clare Smith) with the Elders. Now part of Operational Plans with plans for new design and scope, communicate with NLC and TO's.</p> <p>14.11.17 No current register work with community to identify graves over the next 2 months.</p>

23.02.16		LA Request signs at Cemetery to proceed.	Area Manager	Complete	<p>22.03.16: Signs to be replaced needs further discussion. Headstones</p> <p>20.12.16 Further discussion needed at next LA Meeting (30.01.2017) for the Signs at the Cemetery. Headstones will be made in the new year as a CDP project.</p> <p>13.02.17 - CDP have commenced the making of headstones for graves and are doing a great job. Area Manager and CSC to look into signage at cemetery for the entrance "BARUNGA CEMETERY" also for signs stating that there is to be no access via vehicles past the entrance. (With exemptions) LA Member Tony Walla also suggested having a plaque made to be displayed at the Cemetery entrance that has a list of names of the deceased that lay in the Barunga Cemetery. (possibly a project that can be added as a new town priority for the coming financial year)</p> <p>02.06.17 Seeking quote for "Cemetery" and No Vehicle Access" signs, will be completed by August.</p> <p>19.07.17 PO has been completed and the signs will be done today. Pick up signs</p> <p>20.07.17 and install them on the 24.07.17</p> <p>14.11.17 Signs installed</p>
23.02.16	7.2 Area Managers Report	Sharon Hillen to find out about repairs to street lights by P&W	DCS/Marc Gardner	Complete	<p>14.06.2016: RGRC is working with PWC announcements in Budget about funds for streetlights</p> <p>23.08.2016: Ben to get Key ASAP</p> <p>22.11.16 No key to access the panel</p> <p>13.02.2017 - Still haven't found keys to access the panel, might try and break into one and get spare keys.</p> <p>07.02.17 Audit has been completed, Beswick will be getting the lights repair soon and then Barunga. 02.06.17 no keys, opening panels to see what is wrong; contractors building house have knocked one down.</p> <p>07.07.17 Part of Operational Plan.</p> <p>14.11.17 Lights were repaired</p>

23.08.16	7.3 Council Financial Reports	LA request explanation of Overspend of 26k in 160 Municipal Services	Area Manager / Finance Manager	Complete	02.06.17 no response; chase up for next meeting. 27.06.17. There is an overspend in Salaries 11,872 One of the long serving employee left his job . We had payout all his outstanding entitlements. The overspend for fuel is 17,502. The fuel bowser in Barunga has broken down, Actual logs were not available. Municipal services has to be charged more at year end reconciliation.
13.02.17	8.1 Action List - Solar Lights	Projects Manager update Solar Light Repairs.	Area Manager/ CSC	Ongoing	Links to below. 14.11.17 2 solar lights to be installed in the next 2 to 3 weeks
13.02.17	8.1 Action List - Solar Lights	Locate resolution about where it was decided that three new solar lights would be put.	Local Authority Coordinator	Complete	02.06.17 Resolution in March 2016 allocates to Norforce and Train par 1 each & Discussed a light going in the alley way. New location for 3rd light - Back Rd, CSC & AM to check location is suitable. 07.07.17 Put on Agenda for next LA Meeting to confirm location of lights. 19.07.17 Just to confirm Barunga has 2 lights 1 Solar light will be going to Ngalakan Street between lot 265 and 258 on the opposite side. The 2nd Solar light will be going to Culture Park lot 326 Bagala Road at the culture dancing area.
13.02.17	12.3 Community and Cemetery Issues	Look at what the possibility is of procuring a Gator for the Barunga Municipal Crew.	Area Manager/ CSC	Complete	02.06.17 AM working with NP Manager in transferring assets. 07.07.17 Transfer of asset with Night Patrol. 14.11.17 Gator gone to Eva Valley.
02.06.17	8.1 Action List	Mayor and CEO requested to hold a community meeting and explain fees and charges to residents, e.g. burials.	Mayor/ CEO	Ongoing	07.07.17 Community to arrange a community meeting and CEO will attend to explain breakdown of costs, management and maintenance. Agenda item for next LA Meeting. Lyndon (Comms) to make a flyer for community meeting. 19.07.17 Ongoing. ACTION: LA advise CEO of date & time to attend a public meeting. 31.10.17 Amanda Haigh working with May Rosas on communication material regarding fees & charges.

9. INCOMING CORRESPONDENCE

Nil

10. OUTGOING CORRESPONDENCE**10.1 OUTGOING CORRESPONDENCE**

34/2017 RESOLVED (Anita Painter/Wayne Runyu)

- (a) That the Barunga Local Authority receive and note the Outgoing Correspondence.

11. GENERAL BUSINESS**11.1 ELECTED MEMBER REPORT**

35/2017 RESOLVED (Anne-Marie Lee/Wayne Runyu)

- (a) That the Barunga Local Authority receive and note the Elected Member Report.

Cr Helen Lee left the meeting, the time being 5:10 PM

Cr Helen Lee returned to the meeting, the time being 5:12 PM

11.2 COUNCIL SERVICES REPORT

36/2017 RESOLVED (Helen Lee/Wayne Runyu)

- (a) That the Barunga Local Authority receive and note the Council Services Report.

11.3 COUNCIL FINANCIAL REPORT - BARUNGA

37/2017 RESOLVED (Anita Painter/Wayne Runyu)

- (a) That the Barunga Local Authority receive and note the financial report for the first quarter of 2017-18 financial year.

11.4 GOVERNANCE REPORT - NEW AND REVEIUED POLICIES

38/2017 RESOLVED (Anne-Marie Lee/Anita Painter)

- (a) That the Barunga Local Authority receive and note the following new policies of Council:

1. ADM025 Conflict of Interest – Staff Policy
2. ADM011 Conflict of Interest – Members Policy
3. HR035 – Relocation Assistance Policy
4. CTS002 - Commercial Commitments Policy

- (b) That the Barunga Local Authority receive and note the following reviewed policies of Council:

1. ASS002 – Asset Management Policy
2. HR014 – Employee Training and Development Policy
3. ADM001 – Policy Framework
4. GOV012 - Organisational Delegations Manual (non-financial)

- (c) That the Barunga Local Authority receive and note the following reviewed policies:

1. GOV014 Good Governance Policy (previously ADM014)
2. GOV15 Legislative and Regulatory Compliance Policy (previously

ADM015)

3. ASS001 Fleet Procurement and Allocation Policy
4. CL005 Council Meeting Procedure Policy
5. CL006 Elected Council Member Allowance Policy,
6. GOV004 Cultural Business Policy (previously ADM004)
7. GOV009 Vehicle Use Policy (previously ADM009)
8. LA001 Local Authority Policy
9. WS002 Smoke Free Policy
10. WS003 Work Health and Safety Policy
11. WS005 PPE Policy
12. WS006 Firearm and Tranquiliser Policy
13. GOV001 – Policy Framework (previously ADM001)
14. GOV005 – Communication Policy (previously ADM005)
15. GOV012 – Organisational Delegations Manual (previously ADM012)
16. HR003 – Employee Discipline Policy
17. HR005 – Confidentiality Policy
18. HR008 – Off-site Workers Policy
19. HR009 – Volunteer Policy
20. HR010 – Visa Policy
21. HR011 – Leave Policy
22. HR015 – Uniform Policy
23. HR023 – Criminal History Check Policy
24. WS004 – Pool Policy
25. WS008 – Evacuation Policy
26. CL009 – Elected Member Development and Support Policy

(d) That the Barunga Local Authority receive and note the following reviewed Policies:

1. CL001 – Members' Code of Conduct
2. CL003 – Elected Member and Employee Gift Policy
3. CL007 – Caretaker Policy
4. CL009 – Elected Member Development and Support Policy
5. GOV008 – Travel Policy for Councillors and Employees
6. HR004 – Recruitment and Selection Policy
7. HR006 – Working With Children Policy

11.5 GOVERNANCE COMPLAINTS REGISTER

39/2017 RESOLVED (Judy MacFarlane/Helen Lee)

- (a) That the Barunga Local Authority receive and note the Complaints Register.

11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

40/2017 RESOLVED (Helen Lee/Anne-Marie Lee)

- (a) That the Barunga Local Authority receive and note the report on the Local Authority Project funding.

ACTION: Seating around Cultural Park - Area Manager to organise out of session meeting with LA Members to discuss costs.

11.7 COMMUNITY DEVELOPMENT PROGRAMME

Further points of discussion:

- Repairs/renovations to Barunga Stage

- Bachelor coming in February to conduct, engineering small engines and construction course.
- CSC asked LA to advise on the heritage status of building behind the stage. No heritage value or cultural significance identified by LA members present.

41/2017 RESOLVED (Vita Brinjen/Helen Lee)

- (a) That the Barunga Local Authority receive and note the CDP Report.

Judy MacFarlane left the meeting, the time being 5:45 PM

Judy MacFarlane returned to the meeting, the time being 5:47 PM

11.8 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY

42/2017 RESOLVED (Helen Lee/Anne-Marie Lee)

- (a) That The Barunga Local Authority receive and note Community Safety Report.

11.9 COMMUNITY SERVICES - AGED CARE, DISABILITY, CRECHE

43/2017 RESOLVED (Anita Painter/Nell Brown)

- (a) That the Barunga Local Authority receive and note the Community Services Report.

11.10 RESIGNATION OF BARUNGA LA MEMBER DAVID OENPELLI

44/2017 RESOLVED (Helen Lee/Anne-Marie Lee)

- (a) That the Barunga Local Authority accept the resignation of David Oenpelli from the Barunga Local Authority.

11.11 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR

45/2017 RESOLVED (Anita Painter/Wayne Runyu)

- (a) That the Barunga Local Authority receive and note the attached Roper Gulf Regional Council 2018 Meeting Calendar.

11.12 2018-2021 STRATEGIC PLAN

46/2017 RESOLVED (Anne-Marie Lee/Vita Brinjen)

- (a) That the Barunga Local Authority receive and note the report about proposed planning and consultation for the 2018-2021 Strategic Plan.

11.13 GRANTS: FUNDING FOR EXERCISE STATIONS IN THREE COMMUNITIES

- Only static equipment to be installed - no moving parts
- Static options can be viewed at O'Shae Terrace Katherine or Waterfront Darwin
- Quotes for static equipment to be sourced
- Locations needs to be decided; softball oval is a possibility

47/2017 RESOLVED (Helen Lee/Wayne Runyu)

- (a) That the Barunga Local Authority provide a recommendation to Council on the installation of exercise stations in the Region.
- (b) That the Barunga Local Authority receive and note the attached quote and presentation for the exercise equipment.
- (c) That the Barunga Local Authority recommend to Council that only static equipment with no moving parts be installed.

ACTION: Quotes for static equipment to be sourced by Area Manager and locations to be decided by LA & Community.

11.14 CHANGES TO PUBLIC LIBRARY SERVICES

48/2017 RESOLVED (Anne-Marie Lee/Anita Painter)

- (a) That the Barunga Local Authority receive and note the report relating to changes to the NT Library Service.

12. OTHER BUSINESS

12.1 'DO NOT KNOCK INFORMED COMMUNITIES' PROJECT - AUSTRALIAN COMPETITION & CONSUMER COMMISSION

49/2017 RESOLVED (Anita Painter/Nell Brown)

- (a) That the Barunga Local Authority receive and note the Information regarding the 'Do Not Knock Informed Communities' Project run by Australian Competition & Consumer Commission.
- (b) That the Barunga Local Authority discuss their interest in the Project.
- (c) That the Barunga Local Authority would like a representative from ACC to attend next LA meeting.

ACTION: Area Manager to invite ACC representatives to next LA meeting February

12.2 REMOTE FUNDING FOR ABORIGINAL ENTREPRENEURS

50/2017 RESOLVED (Vita Brinjen/Nell Brown)

- (a) That the Barunga Local Authority receive and note the Information on Remote Funding for Aboriginal Entrepreneurs.

CLOSE OF MEETING

The meeting terminated at 6.10pm.

THIS PAGE AND THE PRECEEDING 10 PAGES ARE THE MINUTES OF THE Barunga Local Authority Meeting HELD ON Tuesday, 14 November 2017 AND CONFIRMED 20 February 2018.

Chairperson



**MINUTES OF THE BULMAN LOCAL AUTHORITY MEETING OF THE ROPER
GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM
COUNCIL SERVICE DELIVERY CENTRE, BULMAN ON
WEDNESDAY, 15 NOVEMBER 2017 AT 10.00 AM**

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFarlane (Chairperson)
Deputy Mayor Helen Lee
Councillor Wayne Runyu
Councillor Selina Ashley

1.2 Local Authority Members

Peter Apaak Jupurrula Miller
Jill Curtis
Annunciata Bradshaw
Annette Miller

1.3 Staff

Justin Pedersen, Council Services Coordinator
Chantal Binding, Local Authority Support Coordinator (Minute Taker)

1.4 Guests

Tom Girdler - Department of Housing and Community Development
Angustine Amon - Department of Housing and Community Development
Steven Kubasiewicz - Department of Housing and Community Development
Chantal Bramley – Power and Water Corporation
Jo Nicol – MP Warren Snowdon's Office
Gary Hillen - MP Warren Snowdon's Office

2. MEETING OPENED

Meeting opened at 10:08AM

3. WELCOME TO COUNTRY

Chairperson Mayor Judy MacFarlane welcomed members, staff and visitors and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

Selena Uibo, Member for Arnhem, Sharon Hillen, Director of Council and Community Services and Area Manager Nathan Mclvor sent their apologies for the meeting.

50/2017 RESOLVED (Peter Miller/Selina Ashley)

(a) That the Bulman Local Authority accept the apologies of John Dalywater,

Margaret Lindsay and Esau Martin.

CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

51/2017 **RESOLVED** (Annunciata Bradshaw/Jill Curtis)

- (a) That the Bulman Local Authority approve the minutes as a true and accurate record of the Bulman Local Authority's Meeting held on Wednesday 27th September, 2017.

6. CALL FOR ITEMS OF OTHER BUSINESS

1. UPDATE OF THE SOLAR SETUP PROGRAM (P&WC)
2. DEPARTMENT OF HOUSING - BULMAN HOUSING REFERENCE GROUP
3. LAND USE PLANNING – DHCD
4. Update Housing - Bulman

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Bulman Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

There were discussions about the structural issues of the Weemol Road. The Mayor was going to follow this up with Marc Gardner. It was suggested by an LA Member that the Weemol Rangers have equipment that could be used. Justin Pedersen advised that Greg Arnott was getting someone out here to look at the Weemol Road structure issues.

52/2017 **RESOLVED** (Peter Miller/Selina Ashley)

- (a) That the Bulman Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
27.09.17	8.1 ACTION LIST Update	LA have concerns about emergency medical flights not landing at night. 1) Council to write letter to CASA, Care Flight, NT and Federal Government requesting support, assistance and advice on access to Bulman Airstrip. 2) Advocate to write to Government concerning a light to be installed at the hill so emergency medical flights will service Bulman. (Nathan from PM&C to follow up as well)	GEC/ CEO	Ongoing	31.10.17 Nathan Rosas GEC chasing up. Then CEO write letter to advocate.

27.09.17	12.2 ISSUES IN THE COMMUNITY	Advocate to NTG for the Central Arnhem Highway to reduce the dust issues and to seal and upgrade from bridge, to Weemol turnoff, including Weemol Road & to the airstrip.	CEO/Area Manager/Marc	Ongoing	31.10.17 CSC and Area Manager meeting with NTG, on the list. Marc Gardner to write a letter.
27.09.17	12.2 ISSUES IN THE COMMUNITY	Dust issues road to stockyard and vicinity of yard - Contact Gulin Gulin Buffalo Company to suppress dust with a water truck.	Area Manager/CSC	Ongoing	31.10.17 ABA and Council can support. Gulin Gulin Buffalo Company thinking about moving the stockyard and getting a water tank.

9. INCOMING CORRESPONDENCE

Nil

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

53/2017 RESOLVED (Peter Miller/Wayne Runyu)

- (a) That the Bulman Local Authority receive and note the Elected Member Report.

11.2 COUNCIL SERVICES REPORT

Updates included:

- Nathan is still chasing up quotes for new park near the clinic
- Two new welcome signs have arrived for Bulman, one to be installed near the bridge and the other near the shop. Going up in the next 2 weeks.
- The Mayor said the community is looking good.

54/2017 RESOLVED (Selina Ashley/Annette Miller)

- (a) That the Bulman Local Authority receive and note the verbal Council Services Report.

11.3 COUNCIL FINANCIAL REPORT - BULMAN

55/2017 RESOLVED (Annunciata Bradshaw/Selina Ashley)

- (a) That the Bulman Local Authority receive and note the financial report for the first quarter of 2017-18 financial year.

11.4 GOVERNANCE REPORT - REVIEWED POLICIES

56/2017 RESOLVED (Helen Lee/Jill Curtis)

- (a) That the Bulman Local Authority receive and note the following reviewed policies of Council:
1. GOV009 Vehicle Use Policy (previously ADM009)
 2. CL009 – Elected Member Development and Support Policy

(b) That the Bulman Local Authority receives and notes the following Policies as adopted by Council at 25 October OCM

1. CL001 – Members' Code of Conduct
2. CL003 – Elected Member and Employee Gift Policy
3. CL007 – Caretaker Policy
4. CL009 – Elected Member Development and Support Policy
5. GOV008 – Travel Policy for Councillors and Employees
6. HR004 – Recruitment and Selection Policy
7. HR006 – Working With Children Policy

11.5 GOVERNANCE REPORT - COMPLAINTS REGISTER

57/2017 RESOLVED (Selina Ashley/Wayne Runyu)

(a) That the Bulman Local Authority receive and note the Complaints Register.

11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

58/2017 RESOLVED (Jill Curtis/Peter Miller)

(a) That the Bulman Local Authority receive and note the report on the Bulman Local Authority Project funding.

11.7 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY

59/2017 RESOLVED (Selina Ashley/Annette Miller)

(a) That the Bulman Authority receive and note the Community Safety Report.

ACTION: The LA has requested that Daniel Kirk, Regional Manager Community Safety and Annalisa Bowden, Regional Manager Community Services should attend LA Meetings at least twice a year.

11.8 COMMUNITY SERVICES - AGED CARE, DISABILITY, CRECHE

60/2017 RESOLVED (Selina Ashley/Peter Miller)

(a) That the Bulman Local Authority receive and note the Community Services Report.

11.9 COMMUNITY DEVELOPMENT PROGRAMME

61/2017 RESOLVED (Wayne Runyu/Selina Ashley)

(a) That the Bulman Local Authority receive and note the CDP Report.

11.10 CHANGES TO PUBLIC LIBRARY SERVICES

62/2017 RESOLVED (Peter Miller/Annunciata Bradshaw)

(a) That the Bulman Local Authority receive and note the report relating to changes

to the NT Library Service.

11.11 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR

63/2017 RESOLVED (Helen Lee/Selina Ashley)

- (a) That the Bulman Local Authority receive and note the attached Roper Gulf Regional Council 2018 Meeting Calendar.

12. OTHER BUSINESS

12.1 UPDATE OF THE SOLAR SETUP PROGRAM (P&WC)

MagiQ ID: 725479

A handout was presented including additional information regarding the Solar Setup Program.

- Same location as current site.
- Bulman will be a 100 kw site, double the current capacity, with new technology.
- 320 glass top panels to be installed which are more reliable with a saving of \$4,000 annually on diesel.
- At the moment will be no battery system to store energy due to high costs of batteries and associated maintenance issues, but looking at this in the future when the cost of batteries come down and technology.
- When spike in electricity load or not enough sun the diesel will ramp up.
- Current panels to be taken down before Christmas, would like to engage CDP here for local employment to take down the panels and assist in the new installation which will take 4- 6 weeks next year.
- The community will be notified a month in advance before installation of new solar system.
- The tariff for electricity will not change and is a set uniform amount by NT Government across the NT.
- Posters will be displayed around the community regarding the new Solar Setup Program.
- Construction will commence after the wet season
- P&WC have spoken to the school regarding the glass panels and educating the kids in relation to not damaging the panels with the use of a demo kit. So far very minimal vandalism in other communities with the new solar set up.

64/2017 RESOLVED (Selina Ashley/Helen Lee)

- (a) That the Bulman Local Authority receive and note the verbal report on the Solar Setup Program

ACTION: LA requested that P&WC provide the annual cost for the supply of diesel.

12.2 DEPARTMENT OF HOUSING - BULMAN HOUSING REFERENCE GROUP

65/2017 RESOLVED (Peter Miller/Selina Ashley)

- (a) That the Bulman Local Authority continue to be the Housing Reference Group (HRG) representative for the Bulman Community.

12.3 LAND USE PLANNING – DHCD

MagiQ ID: 725857

A handout of the power point slides regarding the Bulman and Weemol Community Land Use Plans was provided, including large copies of the plans. Both the Bulman and Weemol draft community land use plan were presented and explained by Steven Kubasiewicz, Senior Planner.

- Steven was out here a couple of months ago working on the draft plans.
- Only draft plans at this stage and seeking any comments/feedback from the LA and community.
- Draft plans will be made available at the Council Office, shop etc. so available to community.
- The Department (DHCD) will circulate the plans next week to all stakeholders for public comment, open for comment for 2 weeks.
- Steven would like to attend next community meeting to discuss draft plans.

66/2017 **RESOLVED** (Selina Ashley/Peter Miller)

- (a) That the Bulman Local Authority receive and note the presentation from Department of Housing and Community Development on Community Land Use Plans.

12.4 UPDATE HOUSING - BULMAN

The Mayor informed the LA that she had spoken to Jason Ramsamy from the Department of Housing at the recent Barunga LA Meeting. She was advised that the duplex on Lot 29 to go ahead as planned and first one to be approved. The Department are investigating the viability and options, including costs to use local materials, i.e. local timber and mud brick/stone.

CLOSE OF MEETING

The meeting terminated at 12:20pm.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Bulman Local Authority Meeting HELD ON Wednesday, 15 November 2017 AND CONFIRMED .

Chairperson



MINUTES OF THE MANYALLALUK LOCAL AUTHORITY PROVISIONAL MEETING
OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, MANYALLALUK
ON MONDAY, 6 NOVEMBER 2017 AT 2:30PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFarlane

1.2 Local Authority Members

Ben Kleinig, Chairperson
Robert Williri
Eileen Lawrence
Rachel Kendino

1.3 Staff

Stephen Loring, Council Services Coordinator
Chantal Binding, Local Authority Support Coordinator (Minute Taker)
Sommer Meadows-McIvor, CDP Coordinator

1.4 Guests

Kallum Peckham-McKenzie, DHCD
Tom Girdler, DHCD
Jason Ramsamy, Department of Housing
Jenny Henwood, Department of Housing
Donna Warland, Department of Housing
Jo Nicol, Office of Warren Snowden MP
Gary Hillen, Office of Warren Snowden MP
Alex Bowen, ARDS Aboriginal Corporation c/o Power & Water Corporation

2. PROVISIONAL MEETING OPENED

Meeting opened at 2:58pm.

3. WELCOME TO COUNTRY

Ben Kleinig, Chairperson welcomed everyone and the Roper Gulf Regional Council pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

Area Manager Nathan McIvor sent his apologies for the meeting.

45/2017 **RESOLVED** (Robert Williri/Rachael Kendino)

(a) That the Manyallaluk Local Authority accept the Apologies of Deputy Mayor Helen Lee, Councillor Wayne Runyu, Councillor Selina Ashley, and Andrew Hood, Shaunette Mumbin.

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 PREVIOUS MINUTES**

The minutes from the Manyallaluk Local Authority Meeting held on Wednesday 20th September 2017 (Provisional) will be held over to the next meeting as this meeting is a Provisional meeting.

6. CALL FOR ITEMS OF OTHER BUSINESS

1. Changes to Public Library Services
2. New Power Meters in Community
3. Department of Housing – Manyallaluk Housing Reference Group
4. Department of Housing – Remote Housing Program and New Housing

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Manyallaluk Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

46/2017 **RESOLVED** (Rachael Kendino/Eileen Lawrence)

- (a) That the Manyallaluk Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
06.04.17	11.11 HOUSING UPDATE	Update from Housing at next meeting as to which house is receiving the upgrade	DHCD	Ongoing	20.09.17 Jeanie Govan, Dept Chief Minister to chase up.
14.09.17	UPDATE ON PROPOSED VENDING MACHINE	LA requested update from Council regarding vending machine.	CEO/DCCS	Ongoing	14.09.17 At the OMC Council approved the CEO to contact Scott Grummit regarding the proposed vending machines at Manyallaluk and Barunga.
20.09.17	8.1 Issues Raised in Community by LA Members	A wooden table slab was stolen - Sharon to talk to Jawoyn regarding stolen wooden table slab	Sharon/DCCS	Ongoing	31.10.17 Jawoyn has suggested new project for CDP to install new slabs in Eva Valley, Beswick & Barunga. Talk to Tyler at Beswick to cut slab. 06.11.17 Sommer - Email and photos went to the Jawoyn Board and was agreed for CDP to fix and replace the slabs.
20.09.17	11.1 ELECTED MEMBER REPORT (links to 11.8 below)	To put forward at next OMC for a quick application for the spring rocker.	Sharon/DCCS	Ongoing	31.10.17 Council did not accept at OCM. CSC advised that the rocker can be repaired and purchase 2 new seats for approx. \$425 plus GST.
20.09.17	10.1 OUTGOING CORRESPONDENCE	To provide Moira McCreesh at NTG Alcohol Action Initiative the ideas the LA members have put forward for activities and programs (Cultural Camp June/July 2018,	Sharon/DCCS	Ongoing	31.10.17 List submitted, Sharon to chase up.

		1x solar light for church side of road) for the grant application next round.			
20.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE (links to 11.1 above)	Sharon - to add unspent budget to play equipment. Stephen - to put up information on noticeboard of what is planned to spend money on.	Sharon/ DCCS Stephen CSC	Ongoing	31.10.17 Spring rocker – notice to upgrade. 31.10.17 Council did not accept at OCM. CSC advised that the rocker can be repaired and 2 purchase 2 new seats for approx. \$425 plus GST. 06.11.17 CSC discussed about having a castle roof/cover and the costs and also obtained a quote to repair the crack in slide, for both would be \$4,600, a total of \$5,000 to fix up the playground. If there is a shortfall then LA could apply for a community grant of up to \$3,000
20.09.17	MANYALLALUK CHURCH – ELECTRICITY ISSUES	Follow up possible works project at the church and possibly applying for \$3K community grant..	Stephen CSC/ CDP Coordinator	Ongoing	31.10.17 Apply for Community Grant (next round January), Stephen to assist Rachael.
20.09.17	12.4 MANYALLALUK COMMUNITY WATER	To report back to the LA, community and RGRC regarding the results of the water testing by PWC.	Stephen CSC	Complete	04.10.17 Chris Horton advised yesterday that there are no levels of mercury in the water. To advise back to LA Members & community.

9. INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDENCE

MagiQ ID: 724943

A letter was presented at the meeting from Alison Andrews, from the Manyallaluk Health Centre run by Sunrise Health asking for the Local Authority to support in getting a house in the community for a Sunrise employed Registered Nurse or Aboriginal Health Professional due to an additional health professional required to support her in the community.

After various discussion it was suggested that Alison Andrews should talk directly to the relevant NTG Agencies. It also needs to be clarified with Alison exactly what she requires from RGRC, as it was unclear.

ACTION: CSC to follow up with Alison Andrews on the request for a house for Sunrise Registered Nurse or Aboriginal Health Professional.

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

47/2017 **RESOLVED** (Eileen Lawrence/Rachael Kendino)

- (a) That the Manyallaluk Local Authority receive and note the Elected Member Report.

11.2 COUNCIL SERVICES REPORT**48/2017 RESOLVED** (Judy MacFarlane/Robert Williri)

- (a) That the Manyallaluk Local Authority receive and note the Council Services Report.

11.3 COUNCIL FINANCIAL REPORT - EVA VALLEY**49/2017 RESOLVED** (Robert Williri/Rachael Kendino)

- (a) That the Manyallaluk Local Authority receive and note the Financial Report for the First Quarter of 2017-18.

11.4 GOVERNANCE REPORT - REVIEWED POLICIES**50/2017 RESOLVED** (Robert Williri/Eileen Lawrence)

- (a) That the Manyallaluk Local Authority receive and note the following reviewed policies of Council:
1. GOV009 Vehicle Use Policy (previously ADM009)
 2. CL009 – Elected Member Development and Support Policy
- (b) That the Manyallaluk Local Authority receive and note the following reviewed policies of Council:
1. CL001 – Members' Code of Conduct
 2. CL003 – Elected Member and Employee Gift Policy
 3. CL007 – Caretaker Policy
 4. CL009 – Elected Member Development and Support Policy
 5. GOV008 – Travel Policy for Councillors and Employees
 6. HR004 – Recruitment and Selection Policy
 7. HR006 – Working With Children Policy

11.5 GOVERNANCE REPORT - COMPLAINTS REGISTER**51/2017 RESOLVED** (Rachael Kendino/Eileen Lawrence)

- (a) That the Manyallaluk Local Authority receive and note the Complaints Report.

11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECTS REGISTER UPDATE**52/2017 RESOLVED** (Eileen Lawrence/Rachael Kendino)

- (a) That the Manyallaluk Local Authority receive and note the report on the Local Authority Project Funding.

11.7 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY**53/2017 RESOLVED** (Judy MacFarlane/Eileen Lawrence)

- (a) That the Manyallaluk Local Authority receive and note the Community Safety

Report.

11.8 COMMUNITY SERVICES REPORT - AGED CARE, DISABILITY, CRECHE

54/2017 RESOLVED (Rachael Kendino/Eileen Lawrence)

- (a) That the Manyallaluk Local Authority receive and note the Community Services Report.

11.9 COMMUNITY DEVELOPMENT PROGRAMME

Additional Updates:

- Positive feedback from the Dept. of Prime Minister and Cabinet regarding the ratings where both CDP at Manyallaluk and Barunga ticked all the boxes.
- Vehicle issues, CDP bus taken to Borroloola; and requesting a troop carrier type of vehicle and to seek approval from Council at next OMC.
- Quad bike requires fixing.
- CDP to undertake some fencing at cemetery.
- Now employed a female CDP Activity Supervisor for Manyallaluk projects and to assist with paperwork.
- CDP to set up in the donga next door to the Council Office.
- Christmas parade this year.

55/2017 RESOLVED (Rachael Kendino/Eileen Lawrence)

- (a) That the Manyallaluk Local Authority receive and note the Community Development Programme Report,

11.10 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR

56/2017 RESOLVED (Robert Williri/Eileen Lawrence)

- (a) That the Manyallaluk Local Authority receive and note the Roper Gulf Regional Council 2018 Meeting Calendar.

12. OTHER BUSINESS

12.1 REMOTE FUNDING FOR ABORIGINAL ENTREPRENEURS

57/2017 RESOLVED (Rachael Kendino/Eileen Lawrence)

- (a) That the Manyallaluk Local Authority receive and note the Information on Remote Funding for Aboriginal Entrepreneurs.

12.2 CHANGES TO PUBLIC LIBRARY SERVICES

BACKGROUND

CURRENT SERVICE PROFILE

Northern Territory Library services

- Barunga Library & Knowledge Centre
- Borroloola Library & Knowledge Centre
- Mataranka Community Library

- Ngukurr Library & Knowledge Centre

Community Internet Service Sites

- Numbulwar
- Barunga
- Beswick (proposed new site)
- Borroloola
- Minyerri (proposed new site)
- Ngukurr

Funding

- 2017/18 Public Library Funding Agreement Grant Allocation: \$166,747 (ex GST)
- 4 x level 2 Library Officers at 20 hours per week

Collections

- 2016/17 Library Resource Allocation expenditure with NTL: \$8,055
- Territory Wide Digital Collections
- NTL provides free access to a wide range of eResources for all Territorians including databases, eBooks, online magazines, newspapers and journal articles.

Community Stories:

Community Stories is a digital keeping place designed for Aboriginal communities to preserve, organise and repatriate digital copies of cultural and historical material according to local cultural protocols.

Roper Gulf Community Stories Sites:

- Numbulwar
- Barunga
- Borroloola
- Ngukurr

Other Services

- LMS: NTL provides a shared Library Management System for all Territory public libraries to enable libraries to manage collections, borrowing and patro data.
- Professional development: NTL is committed to providing ongoing support to Territory library staff to build the capability of the library sector.

ISSUES/OPTIONS/SWOT

Current service delivery model goes from annual funding to a 5 year funding agreement commencing July 2018.

The NTG's Connecting Communities – Vision for NT Public Libraries 2017-2023 identifies that Public Libraries are among the most valued social institutions and provide vital and trusted resources for local communities.

Future library developments will be guided by the following principles:

- Access for all
- Responsive to local community needs
- Inclusive services
- Respect for Aboriginal Culture
- Customer focus
- Innovative solutions and partnerships
- Effective and efficient services
- Sustainable services
- Effective Networks.