



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 14 DECEMBER 2022

Notice is given that the next Ordinary Meeting of Council of the Roper Gulf Regional Council will be held on:

Wednesday, 14 December 2022 at 8:30am
The Council Chambers Roper Gulf Regional Council Support Centre
2 Crawford Street, Katherine, NT

Or Via Video/Phone Conference
ID #: (03) 9260 6977
Guest Pin: 1897

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to be "Marc Gardner", is written over a faint, light-colored background.

Marc GARDNER
CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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	Nil.	
20	CLOSED SESSION	
20.1	Confirmation of Previous Minutes Confidential Session <i>The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.</i>	
20.2	Previous Committee Minutes Confidential Session <i>The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.</i>	
20.3	Action List - Confidential Items <i>The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.</i>	
20.4	Town Camp Roads - Borroloola <i>The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.</i>	
20.5	Budget Recommendation - Human Resource Strategy <i>The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.</i>	

20.6 Budget Allocation - Grants Manager

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

20.7 Termination of ESO Contract

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

20.8 Cyber Security Breach

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(ii) (c)(iii) (c)(iv) (d), information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity.

20.9 MYOB A Rollout (New Financial Management Software/System).

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

20.10 Tender Exemption - Ngukurr Roadworks

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

20.11 Major Projects Update

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(ii), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

20.12 Tender Approval

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv) (d), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity.

20.13 Community Development Program (CDP)

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial

prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

RETURN TO OPEN**21 CLOSE OF MEETING**

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	6.1
TITLE	Confirmation of Previous Minutes
REFERENCE	1308741
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council confirms the minutes from its Ordinary Meeting held on 26 October 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Council held its Ordinary Meeting in Katherine on Wednesday, 26 October 2022.

ISSUES/OPTIONS/SWOT

Attached are the recorded minutes of that meeting for Council's review and confirmation.

The next Ordinary Meeting is scheduled to be held on Wednesday, 22 February 2022 at 8:30am in Mataranka.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Ordinary Meeting of Council 2022-10-26 [2149] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
OF COUNCIL HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, NUMBULWAR
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 26 OCTOBER 2022 AT 8:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Judy MACFARLANE;
- Councillor Edwin NUNGGUMAJBARR (*via teleconference*);
- Councillor Samuel EVANS;
- Councillor Patricia FARREL;
- Councillor Kathy-Anne NUMAMURDIRDI (*via teleconference*);
- Councillor Owen TURNER; and
- Councillor John DALYWATER.

1.2 Staff

- Andreea CADDY, Acting Chief Executive Officer;
- Dave HERRON; Acting General Manager Infrastructure Services and Planning; and
- Chloe IRLAM; Governance Engagement Coordinator.

1.3 Guests

Nil.

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 9:19am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

213/2022 RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER) **CARRIED**

That Council accepts the tendered apologies from, Councillor Helen LEE, Councillor Annabelle DAYLIGHT, Councillor Jana DANIELS and Councillor Gadrian HOOSAN.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

214/2022 RESOLVED (Judy MacFARLANE/Patricia FARRELL) **CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 28 September 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings, subject to the following amendments to resolution 165/2022:

Item 15.4 Local Government Elected Member Long Service Award

That Council:

(a) receives and notes the Local Government Elected Member Long Service Award report; and

(b) nominate the following elected members for the Long Service Awards:

10 Years

- *Mayor JACK;*
- *Cr Annabelle DAYLIGHT;*
- *Cr Samuel EVANS; and*

15 Years

- *Cr John DALYWATER.*

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

215/2022 RESOLVED (Judy MacFARLANE/Samuel EVANS) **CARRIED**

That Council:

- receives and notes the Action List;
- approves the removal of completed items;
- requests a report be submitted to the December Ordinary Meeting of Council regarding shade structures over playgrounds in Barunga, Mulgan Camp and Weemol.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Animal Management Update
- Contractors in Numbulwar– *Councillor Edwin NUNGGUMAJBARR*

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10 PREVIOUS COMMITTEE MEETING MINUTES

Nil.

11 INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

216/2022 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) CARRIED

That Council;

- (a) accepts the incoming correspondence; and
- (b) requests a report be submitted to the December Ordinary Meeting of Council regarding the Australian Government Drought Plan.

12 OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

217/2022 RESOLVED (Samuel EVANS/Owen TURNER) CARRIED

That Council notes the outgoing correspondence.

13 WARD REPORTS

13.1 YUGUL MANGI WARD REPORT

218/2022 RESOLVED (Patricia FARRELL/Samuel EVANS) CARRIED

That Council;

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the recommendation from the Ngukurr Local Authority Meeting held on Tuesday 20 September 2022; and
- (c) notes the recommendations from the Urapunga Local Authority Meeting held on Tuesday, 20 September 2022.

13.2 SOUTH WEST GULF WARD REPORT

219/2022 RESOLVED (Patricia FARRELL/Samuel EVANS) CARRIED

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) receives and notes the nomination for membership on the Borroloola Local Authority from Andrew FIRLEY as tabled; and
- (c) accepts the nomination submitted for membership on the Borroloola Local Authority from Andrew FIRLEY.

13.3 NUMBULWAR NUMBIRINDI WARD REPORT

220/2022 RESOLVED (Samuel EVANS/Patricia FARRELL) CARRIED

That Council receives and notes the Numbulwar Numbirindi Ward Report.

13.4 NYIRANGGULUNG WARD REPORT

221/2022 RESOLVED (Patricia FARRELL/Samuel EVANS)

CARRIED

That Council;

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) accepts the following nominations submitted for membership on the Bulman Local Authority;
 - Desmond LINDSAY; and
 - Francis MURRAY.
- (c) accepts the tendered resignation from the Barunga Local Authority by Freddy SCRUBBY;
- (d) requests the Acting Chief Executive Officer calls for a '21 day nominations period' to fill the one (1) vacancy on the Barunga Local Authority;
- (e) requests that the Bulman Local Authority membership number be reduced to a total of eight (8) members (*two (2) Elected Members and six (6) Appointed Members*);
- (f) approves the rescinding of membership from the Manyallaluk Local Authority from the following members:
 - Ben ULAMARI; and
 - Sherese DOOLEY.
- (g) requests the Acting Chief Executive Officer calls for a '21 day nominations period' to fill the two (2) vacancies on the Manyallaluk Local Authority; and
- (h) confirms the Beswick and Barunga Local Authority Meetings to be scheduled for 3 November 2022.

13.5 NEVER NEVER WARD REPORT

222/2022 RESOLVED (Patricia FARRELL/Kathy-Anne NUMAMURDIRDI)

CARRIED

That Council:

- (a) receives and notes the Never Never Ward Report; and
- (b) notes that no nominations were received for the Hodgson Downs (Minyerri) Local Authority.

14 GENERAL BUSINESS

14.1 ANIMAL MANAGEMENT UPDATE

The Vet Program Manager provided information regarding the seriousness of dangerous dogs in communities and the amount of dogs per household being excessive in some cases. Council also discussed the importance of getting dogs desexed at an early age to manage dangerous characteristics present in dogs.

The Acting Chief Executive Officer relayed the advice sought regarding these dog issues. It was advised that Council cannot introduce new dog by-laws into communities that are not large enough to be "free hold".

14.2 CONTRACTORS IN NUMBULWAR- *Councillor Edwin NUNGGUMAJBARR*

223/2022 RESOLVED (Edwin NUNGGUMAJBARR/Owen TURNER)

CARRIED

That Council requests the Acting Chief Executive Officer to submit a complaint to the Northern Territory Government Projects division regarding contractors in Numbulwar.

15 EXECUTIVE REPORTS

15.1 ANNUAL REPORT

224/2022 RESOLVED (Judy MacFARLANE/John DALYWATER)

CARRIED

That Council;

- (a) defers the Annual Report to next scheduled meeting of Council;

- (b) requests that the Mayor and Chief Executive Officer call for a Special Meeting of Council to review the Annual Report and the Audited Report be convened on Monday, 14 November 2022 in the Chambers at the RGRC Head Quarters, 2 Crawford Street, Katherine; and
- (c) requests that all Councillors attending the Local Government Association of the Northern Territory conference to also attend the Special Council Meeting to review the Annual Report in Katherine prior to their departure to Darwin.

15.2 LOCAL GOVERNMENT REPRESENTATION REVIEW - HAVE YOUR SAY

225/2022 RESOLVED (Kathy-Anne NUMAMURDIRDI/Edwin NUNGGUMAJBARR) CARRIED

That Council receives and notes the Local Government Representation Review – Have Your Say report.

15.3 REMUNERATION TRIBUNAL - LOCAL GOVERNMENT COUNCIL AND LOCAL AUTHORITY MEMBERS ALLOWANCES

226/2022 RESOLVED (Owen TURNER/John DALYWATER) CARRIED

That Council;

- (a) receives and notes the Remuneration Tribunal – Local Government and Local Authority Members Allowance; and
- (b) requests the Acting Chief Executive Officer to liaise with Councillor NUNGGUMAJBARR and submit a motion to the tribunal.

15.4 LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY - NOMINATIONS FOR THE NORTHERN TERRITORY GRANTS COMMISSION

227/2022 RESOLVED (Judy MacFARLANE/Patricia FARRELL) CARRIED

That Council receives and notes the Local Government Association of the Northern Territory - Nominations for the Northern Territory Grants Commission report.

15.5 LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY - NOMINATION TO THE NEIGHBOURHOOD WATCH COMMITTEE

228/2022 RESOLVED (Kathy-Anne NUMAMURDIRDI/Samuel EVANS) CARRIED

That Council receives and notes the Local Government Association of the Northern Territory – Nomination to the Neighbourhood Watch Committee.

16 DEPUTATIONS AND PETITIONS

16.1 DEVELOPING BY-LAWS

The presentation that was to be provided by Hugh King, Manager Legislation and Policy Projects Local Government in regards to developing By-laws was deferred to the December Ordinary Meeting of Council

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

17.1 SUICIDE PREVENTION TRAINING

229/2022 RESOLVED (Samuel EVANS/Judy MacFARLANE) CARRIED

That Council receives and notes the Suicide Prevention Training report.

**17.2 APPLICATION TO WAIVE CATERING SHED FEES FOR MATARANKA
COMMUNITY CHRISTMAS EVENT**

230/2022 RESOLVED (Owen TURNER/Samuel EVANS) CARRIED

That Council;

- (a) receives and notes the Application to Waive Catering Shed Fees for Mataranka Community Christmas Event; and
- (b) accepts the application to waive the hire fees for the community organized Christmas event.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

18.1 COMMUNITY DEVELOPMENT PROGRAM (CDP)

231/2022 RESOLVED (Judy MacFARLANE/Patricia FARRELL) CARRIED

That Council;

- (a) receives and notes the Community Development (CDP) report;
- (b) confirms and approves the Mayor and Acting Chief Executive Officer to sign the contract for participation in the Community Development Plan (CDP) trial.

18.2 LOCAL AUTHORITY PROJECT FUNDING UPDATE

232/2022 RESOLVED (Samuel EVANS/Owen TURNER) CARRIED

That Council receives and notes the Local Authority Projects Update report.

18.3 ANNUAL AUDITED FINANCIAL STATEMENTS

REPORT DEFERED

That Council:

- (a) approves the Annual Audited Financial Statements for the year ended 30 June 2022 for inclusion into the Annual Report; and
- (b) instructs the Chief Executive Officer to deliver the Audited Financial Statements to the Northern Territory Grants Commission by 15 November 2022.

18.4 RECONCILIATION ACTION PLAN UPDATE

233/2022 RESOLVED (Judy MacFARLANE/Owen TURNER) CARRIED

That Council;

- (a) receives and notes the report on the Reconciliation Action Plan; and
- (b) requests art work from each region be displayed on the front cover and throughout the Plan.

18.5 COUNCIL'S FINANCIAL REPORT AS AT 30 SEPTEMBER 2022

234/2022 RESOLVED (Judy MacFARLANE/Owen TURNER) CARRIED

That Council receives and notes the Council's Financial Report as at 30 September 2022.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

19.1 ASSETS - FIRST QUARTER REPORT - 01 JULY 2022 TO 30 SEPTEMBER 2022

235/2022 RESOLVED (Judy MacFARLANE/John DALYWATER) CARRIED

That Council receives and notes the Assets – First Quarter Report – 01 July 2022 to 30 September 2022.

20 CONFIDENTIAL ITEMS

DECISION TO MOVE TO CLOSED SESSION

236/2022 RESOLVED (John DALYWATER/Patricia FARRELL)

CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

- 20.1 **Chief Executive Officer's Report** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*
- 20.2 **Action List - Confidential Items** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*
- 20.3 **Confirmation of Previous Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*
- 20.4 **Barunga Statement and Community Wayfinding Strategy** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 20.5 **Barunga Irrigation Update Report** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 20.6 **Manyallaluk Internal Roads Repairs and Maintenance** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 20.7 **Major Projects Update Report** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 20.8 **Weemol Access Road Upgrade** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 20.9 **MYOB Update** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 20.10 **Borrooloola Cyclone Shelter Update** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 20.11 **Creation of a Civil Works team** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 20.12 **Bulman Internal Roads** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i),*

information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

20.13 Fleet Procurement Tender Heath Motor Group - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

20.14 Fleet Procurement Tender CJD Equipment - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

20.15 Fleet Procurement Tender Airpower - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

The meeting moved to the Confidential Session at 10:45am.

RETURN TO OPEN

251/2022 RESOLVED (Owen TURNER/John DALYWATER)

CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 12:18pm.

21 CLOSE OF MEETING

The meeting closed at 12:23pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 26 October 2022 and will be confirmed at the next meeting.

Mayor Tony JACK

Confirmed on Wednesday, 14 December 2022.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Action List
REFERENCE	1305186
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

7.1 ACTION LIST

That Council:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) requests a report be submitted to the December Ordinary Meeting of Council regarding shade structures over playgrounds in Barunga, Mulgga Camp and Weemol.

REPORT IN AGENDA

In progress, currently obtaining quotations to complete report. Will present to January Finance and Infrastructure Committee or February Ordinary Meeting of Council.

11.1 INCOMING CORRESPONDENCE

That Council;

- (a) accepts the incoming correspondence; and
- (b) requests a report be submitted to the December Ordinary Meeting of Council regarding the Australian Government Drought Plan.

Report in Agenda

13.4 NYIRANGGULUNG WARD REPORT

That Council;

- (a) receives and notes the Nyirranggulung Ward Report;
 - (b) accepts the following nominations submitted for membership on the Bulman Local Authority;
 - Desmond LINDSAY; and
 - Francis MURRAY.
 - (c) accepts the tendered resignation from the Barunga Local Authority by Freddy SCRUBBY;
 - (d) requests the Acting Chief Executive Officer calls for a '21 day nominations period' to fill the one (1) vacancy on the Barunga Local Authority;
 - (e) requests that the Bulman Local Authority membership number be reduced to a total of eight (8) members (*two (2) Elected Members and six (6) Appointed Members*);
 - (f) approves the rescinding of membership from the Manyallaluk Local Authority from the following members:
 - Ben ULAMARI; and
 - Sherese DOOLEY.
 - (g) requests the Acting Chief Executive Officer calls for a '21 day nominations period' to fill the two (2) vacancies on the Manyallaluk Local Authority; and
- confirms the Beswick and Barunga Local Authority Meetings to be scheduled for 3 November 2022.

Completed

14.2 CONTRACTORS IN NUMBULWAR - Councillor Edwin NUNGGUMAJBARR

That Council requests the Acting Chief Executive Officer to submit a complaint to the Northern Territory Government Projects division regarding contractors in Numbulwar.

Not completed, further information and details of issue not forthcoming to submit complaint.

15.1 ANNUAL REPORT

That Council;

- (a) defers the Annual Report to next scheduled meeting of Council;
- (b) requests that the Mayor and Chief Executive Officer call for a Special Meeting of Council to review the Annual Report and the Audited Report be convened on Monday, 14 November 2022 in the Chambers at the RGRC Head Quarters, 2 Crawford Street, Katherine; and
- (c) requests that all Councillors attending the Local Government Association of the Northern Territory conference to also attend the Special Council Meeting to review the Annual Report in Katherine prior to their departure to Darwin.

Special Council Meeting held 14 November 2022

15.3 REMUNERATION TRIBUNAL - LOCAL GOVERNMENT COUNCIL AND LOCAL AUTHORITY MEMBERS ALLOWANCES

That Council;

- (a) receives and notes the Remuneration Tribunal – Local Government and Local Authority Members Allowance; and
- (b) requests the Acting Chief Executive Officer to liaise with Councillor NUNGGUMAJBARR and submit a motion to the tribunal.

Not completed due to timeframe (submission was required by 31 October), however there is other opportunities to provide feedback to the Local Authority Review by mid-January 2023.

17.2 APPLICATION TO WAIVE CATERING SHED FEES FOR MATARANKA COMMUNITY CHRISTMAS EVENT

That Council;

- (a) receives and notes the Application to Waive Catering Shed Fees for Mataranka Community Christmas Event; and
- (b) accepts the application to waive the hire fees for the community organized Christmas event.

Fees Waived

18.1 COMMUNITY DEVELOPMENT PROGRAM (CDP)

That Council;

- (a) receives and notes the Community Development (CDP) report;
- (b) confirms and approves the Mayor and Acting Chief Executive Officer to sign the contract for participation in the Community Development Plan (CDP) trial.

Completed

18.3 ANNUAL AUDITED FINANCIAL STATEMENTS

REPORT DEFERED

That Council;

- (a) approves the Annual Audited Financial Statements for the year ended 30 June 2022 for inclusion into the Annual Report; and
- (b) instructs the Chief Executive Officer to deliver the Audited Financial Statements to the Northern Territory Grants Commission by 15 November 2022.

Report in Agenda

18.4 RECONCILIATION ACTION PLAN UPDATE

That Council;

- (a) receives and notes the report on the Reconciliation Action Plan; and
- (b) requests art work from each region be displayed on the front cover and throughout the Plan.

In progress, design work currently underway

18.7 CUSTOMER SERVICE CHARTER

That Council endorse the Roper Gulf Regional Council Customer Services Charter.

In progress. Charter has been sent to designers for a poster to be designed before placing on website and communicating externally.

20.10 SPORT AND RECREATION - NIGHT PATROL BESWICK - Councillor Selina ASHLEY

That Council requests the Chief Executive Officer to investigate unsupervised activities, reporting vehicle incidents and safety issues associated with passengers unrestrained in Council's vehicles.

Report in Agenda

ATTACHMENTS

Nil.

PREVIOUS COMMITTEE MEETING MINUTES



ITEM NUMBER	10.1
TITLE	Previous Committee Meeting Minutes
REFERENCE	1308910
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council receives and notes the Previous Committee Meeting Minutes report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Audit and Risk Committee met on Monday, 31 October 2022 as a Provisional Meeting.

The Finance and Infrastructure Committee met on Wednesday, 23 November 2022 having attained a Quorum.

ISSUES/OPTIONS/SWOT





The Audit and Risk Committee meeting proceeded with the Provisional Meeting on Monday, 31 October 2022. Attached are the recorded minutes of that meeting.

The Finance and Infrastructure Committee attained a Quorum and proceeded with the meeting on Wednesday, 23 November 2022. Attached are the recorded minutes of that meeting.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1   Audit and Risk Committee 2022-10-31 [2161] Minutes.DOCX
- 2   Finance Infrastructure Committee Meeting 2022-11-23 [2180] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, AUDIT AND RISK
COMMITTEE MEETING HELD AT THE ROPER ROOM, ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE,
2 CRAWFORD STREET, KATHERINE, NT
ON MONDAY, 31 OCTOBER 2022 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Independent Member Ian SWAN (Chairperson);
- Independent Member Carolyn EAGLE; and
- Independent Member Claudia GOLDSMITH.

1.2 Staff

- Dave HERON, Acting Finance Manager;
- Cindy HADDOW, General Manager Corporate Services and Sustainability; and
- Chloe IRLAM, Governance Engagement Coordinator (minute taker).

1.3 Guests

Nil.

2 MEETING OPENED

The Audit Committee Meeting opened at 10:08am as a Provisional Meeting.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

110/2022 RESOLVED (Claudia GOLDSMITH/Carolyn EAGLE)

CARRIED

That the Audit and Risk Committee;

- (a) accepts the tendered apology from Councillor Gadrian HOOSAN; and
- (b) notes the absence with no tendered apologies from Councillor John DALYWATER.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF AUDIT AND RISK COMMITTEE PREVIOUS MINUTES - 17 AUGUST 2022

111/2022 RESOLVED (Carolyn EAGLE/Claudia GOLDSMITH) **CARRIED**

That the Audit and Risk Committee confirms the draft minutes of the Audit and Risk Committee Meeting held on 17 August 2022 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

8 CALL FOR ITEMS OF GENERAL BUSINESS

- Staff Changes

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Audit Committee Meeting.

10 INCOMING CORRESPONDENCE

10.1 INCOMING CORRESPONDENCE

112/2022 RESOLVED (Claudia GOLDSMITH/Carolyn EAGLE) **CARRIED**

That the Audit and Risk Committee;

- (a) notes the Incoming Correspondence;
- (b) requests an Attendance Report be a standing item on the Agenda;
- (c) requests that Chairperson SWAN write to Council to request the rescinding of membership from Councillor Gadrian HOOSAN from the Audit and Risk Committee and to fill the new vacant position;
- (d) requests the terms of reference be amended in regards to Apologies and Leave of absence, travel provisions, and appointment of an acting Chairperson; and
- (e) requests the Chairperson SWAN present an Audit Committee Functions report to the December 2022 Ordinary Meeting of Council.

11 OUTGOING CORRESPONDENCE

11.1 OUTGOING CORRESPONDENCE

113/2022 RESOLVED (Claudia GOLDSMITH/Carolyn EAGLE) **CARRIED**

That the Audit and Risk Committee notes the Outgoing Correspondence.

12 GENERAL BUSINESS

12.1 STAFF CHANGES

That the Audit and Risk Committee receive and note the verbal update provided by the Acting Finance Manager in regards to managerial positions.

13 EXECUTIVE REPORTS

13.1 UPCOMING COMPLIANCE REVIEW

114/2022 RESOLVED (Carolyn EAGLE/Claudia GOLDSMITH) **CARRIED**

That Audit and Risk Committee receives and notes the Upcoming Compliance Review report.

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

Nil.

16 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

17 CONFIDENTIAL ITEMS

MOVE TO CONFIDENTIAL ITEMS

115/2022 RESOLVED (Carolyn EAGLE/Claudia GOLDSMITH)

CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

17.1 Action List - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.2 ICAC Reporting - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iii), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

17.3 MYOB Update - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

17.4 Risk Management Plan & Register - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(d), information subject to an obligation of confidentiality at law, or in equity.

17.5 Annual Audited Financial Statements - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv) (e), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

The meeting moved to the Confidential Items at 11:07am.

RETURN TO OPEN

RECOMMENDATION:

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 12:28pm.

18 ITEMS FOR NEXT MEETING

Nil.

19 CLOSE OF MEETING

The meeting closed at 12:30 pm.

This page and the preceding pages are the minutes of the Audit and Risk Committee Meeting held on Monday, 31 October 2022 and will be confirmed Wednesday, 18 January 2023.

Chairperson Ian SWAN
Confirmed on Wednesday, 18 January 2022



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE AND
INFRASTRUCTURE COMMITTEE MEETING HELD AT THE COUNCIL
CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 23 NOVEMBER 2022 AT 10:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Judy MacFARLANE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER; and
- Independent Member Awais UR REHMAN (via teleconference).

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute taker).

1.3 Guests

Nil.

2 MEETING OPENED

The Finance and Infrastructure Committee Meeting opened at 10:43am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

54/2022 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) CARRIED

That the Finance and Infrastructure Committee accepts the tendered apologies from Councillor Helen LEE and Councillor Annabelle DAYLIGHT.

4 DISCLOSURES OF INTEREST

4.1 DISCLOSURE OF INTEREST

55/2022 RESOLVED (Judy MacFARLANE/Awais Ur REHMAN) CARRIED

That the Finance and Infrastructure Committee acknowledges that Councillor Owen TURNER declared an interest in item 9.1 Outgoing Correspondence.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF FINANCE AND INFRASTRUCTURE COMMITTEE PREVIOUS MINUTES - 27 JULY 2022

56/2022 RESOLVED (Awais Ur REHMAN/Samuel EVANS) CARRIED

That the Finance and Infrastructure Committee confirms the minutes from the meeting held on 27 July 2022 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION LIST

57/2022 RESOLVED (Samuel EVANS/Edwin NUNGGUMAJBARR) CARRIED

That the Finance and Infrastructure Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

7 CALL FOR ITEMS OF GENERAL BUSINESS

- Roadside Memorials in Ngukurr – (The Chief Executive Officer);
- Cyclone Shelter for Numbulwar – (Councillor Edwin NUNGGUMAJBARR); and
- Cyber Security – (The Chief Executive Officer).

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE

9.1 OUTGOING CORRESPONDENCE

58/2022 RESOLVED (Judy MacFARLANE/Samuel EVANS) CARRIED

That the Finance and Infrastructure Committee notes the outgoing correspondence.

Cr Samuel EVANS left the meeting, the time being 11:09 am.

Cr Samuel EVANS returned to the meeting, the time being 11:11 am.

10 EXECUTIVE REPORTS

10.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) BUDGET ANALYSIS

59/2022 RESOLVED (Edwin NUNGGUMAJBARR/Owen TURNER) CARRIED

That the Finance and Infrastructure Committee receives and notes the Australian Local Government Association (ALGA) Budget Analysis report.

10.2 COUNCILBIZ ANNUAL REPORT FOR THE 2021-2022 FINANCIAL YEAR

60/2022 RESOLVED (Judy MacFARLANE/Awais Ur REHMAN) CARRIED

That the Finance and Infrastructure Committee receives and notes the CouncilBiz Annual Report for the 2021-2022 Financial Year.

11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

12.1 PROJECT - MULGGAN ELECTRICAL AND PLUMBING WORKS

61/2022 RESOLVED (Judy MacFARLANE/Samuel EVANS) **CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives the Grant Agreement for Emergency Project – Mulggan Electrical and Plumbing works from Northern Territory of Australia Homelands Capital Grant 2022/2023; and
- (b) accepts the Grant Agreement and the Common Seal is affixed over the signature of the Mayor and Chief Executive Officer.

12.2 COUNCIL'S FINANCIAL REPORT AS AT 31.10.2022

62/2022 RESOLVED (Owen TURNER/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the financial reports as at 31 October 2022.

12.3 ANNUAL AUDITED FINANCIAL STATEMENTS

63/2022 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) **CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives and notes the update in relation to the progress of the Annual Audited Financial Statements for the 2021-2022 Financial Year; and
- (b) expresses its disappointment in the delay to the audit process that has occurred with meeting the compliance requirement of *the Local Government Act*.

12.4 CHANGES TO ORGANISATION DELEGATIONS MANUAL (NON-FINANCIAL)

64/2022 RESOLVED (Edwin NUNGGUMAJBARR/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure Committee:

- (a) approves the changes to the Organisational Delegations Manual (non- Financial); and
- (b) requests the Chief Executive Officer to revise the Policies and Procedures in relation to the tender assessment panel to ensure independence and transparency.

12.5 LOCAL AUTHORITY PROJECTS UPDATE.

65/2022 RESOLVED (Judy MacFARLANE/Owen TURNER) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the Local Authority Projects Update Report.

12.6 SPECIAL PURPOSE GRANT AND LOCAL GOVERNMENT SPECIAL COMMUNITY ASSISTANCE AND LOCAL EMPLOYMENT PROGRAM GRANT CERTIFICATION

66/2022 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) **CARRIED**

That the Finance and Infrastructure Committee approves the completed Certification of Special Purpose Grant, the Local Government Special Community Assistance, and the Local Employment Program Grant Certification.

Meeting adjourned at 1:00pm and reconvened at 1:35pm

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

15 GENERAL BUSINESS

15.1 ROADSIDE MEMORIALS IN NGUKURR - THE CHIEF EXECUTIVE OFFICER

67/2022 RESOLVED (Owen TURNER/Samuel EVANS) CARRIED

That the Finance and Infrastructure Committee:

- a) does not support the instatement of a memorial being constructed on the Roper Highway in Ngukurr (between Lots 250 and 461); and
- b) requests the Chief Executive Officer to provide further information to the Ordinary Meeting of Council on 22 February 2023, with options for forming a Policy regarding memorials on Council owned/controlled road reserves.

15.2 CYCLONE SHELTER FOR NUMBULWAR - Councillor Edwin NUNGGUMAJBARR

68/2022 RESOLVED (Awais Ur REHMAN/Judy MacFARLANE) CARRIED

That the Finance and Infrastructure Committee requests the Chief Executive Officer to present a report to the next Finance and Infrastructure Committee on 25 January 2023, and to also investigate whether the Numbulwar Airstrip is the required length.

Cr Samuel EVANS left the meeting, the time being 02:04 pm.

15.3 CYBER SECURITY - THE CHIEF EXECUTIVE OFFICER

69/2022 RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR) CARRIED

That the Finance and Infrastructure Committee:

- a) receives and notes the verbal update on the Cyber Security breach; and
- b) requests the Chief Executive Officer to present a report at the next Ordinary Meeting of Council on 22 February 2022.

15.4 COMMENCEMENT TIME OF FINANCE AND INFRASTRUCTURE COMMITTEE – Deputy Mayor Judy MacFARLANE

70/2022 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) CARRIED

That the Finance and Infrastructure Committee:

- a) approves the commencement of the Finance and Infrastructure Committee Meeting time to be changed to 9:00am; and
- b) requests the Chief Executive Officer to provide a standing report on the status of road projects for all future Finance and Infrastructure Committee Meetings.

15.5 SIGNAGE - Mayor Tony JACK

71/2022 RESOLVED (Tony JACK/Judy MacFARLANE) CARRIED

That the Finance and Infrastructure Committee requests the Chief Executive Officer to explore signage options when entering Council area boundary points.

14 CONFIDENTIAL ITEMS

MOVE TO CONFIDENTIAL

72/2022 RESOLVED (Edwin NUNGGUMAJBARR/)

CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

14.1 Confirmation of Finance and Infrastructure Committee Previous Confidential Minutes - 27 July 2022 - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest..*

14.2 Action List - FICM *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

14.3 Major Projects Update - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(ii), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.*

The meeting moved to the Confidential Items at 2:13pm

Cr Samuel EVANS returned to the meeting, the time being 02:21pm

RETURN TO OPEN

72/2022 RESOLVED (Awais Ur REHMAN/Judy MacFARLANE)

CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 2:27pm.

16 CLOSE OF MEETING

The meeting closed at 2:28pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on Wednesday, 23 November 2022 and will be confirmed on Wednesday, 25 January 2023.

Mayor Tony JACK
Confirmed on Wednesday, 25 January 2023.

INCOMING CORRESPONDENCE

ITEM NUMBER	11.1
TITLE	Incoming Correspondence
REFERENCE	1305945
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council accepts the incoming correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	10/10/2022	Eva LAWLER, Minister For Infrastructure, Planning and Logistics	Steven EDGINGTON MLA, Member for Barkly	Letter regarding Industrial and residential Land in Borrooloola	1309209
02	18/10/2022	Senator Malarndirri McCARTHY, Senator for the Northern Territory and Christmas Cocos(Keeling) Islands	Marc GARDNER, Chief Executive Officer	Future of the Basics Card	1305976
03	23/11/2022	Ian SWAN, Independent Member of the Audit and Risk Committee Meeting	His Worship, The Mayor Tony JACK	Audit and Risk Committee Attendance – Rescinding Letter	1309320
04	28/11/2022	Joseph SOLOMON, Chief of Staff	Marc GARDNER, Chief Executive Officer	Office of the Hon Catherine King MP	1309188
05	28/11/2022	Mary WATSON, Senior Policy Advisor, Local Government Association of the Northern Territory	Marc GARDNER, Chief Executive Officer	Draft Territory Water Plan And Territory Water Plan Submission	1309712 & 1309713

ATTACHMENTS

Nil.

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 1308907
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council notes the outgoing correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	23/11/2022	Marc GARDNER, Chief Executive Officer	Chief Minister Minister Worden Member for Barkly	Daly Waters Medical Support and Emergency Services	1309695
02	08/12/2022	Marc GARDNER, Chief Executive Officer	Ash GARNER, President King Ash Bay Fishing Club Inc.	King Ash Bay need for Telstra Mobiles Phone Tower	1310873

ATTACHMENTS

Nil.

WARD REPORT



ITEM NUMBER	13.1
TITLE	Yugul Mangi Ward Report
REFERENCE	1310582
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council;

- (a) receives and notes the Yugul Mangi Ward Report; and
- (b) approves the recommendation from the Ngukurr Local Authority Meeting held on Tuesday 06 December 2022.

BACKGROUND

The Yugul Mangi Ward includes the Ngukurr Local Authority and Urapunga Local Authority.

The Ngukurr Local Authority met with **QUORUM** on Tuesday, 06 December 2022. Attached are the recorded minutes for that meeting for Council to review.

At the Ngukurr Local Authority Meeting, the following requests and topics were discussed are as follows;

- Requested Council to provide assistance with the removal of problem pigs within the township.
- The removal of the road side memorial and installation of a new memorial at newly named 'Matthew Michael Rogers Park'
- Implementation of Bus stops and shelters throughout community
- Problem mosquito infestations and request for government agency help to tackle
- General road enquiries
- Reinstatement of Town Entrance Sign
- Solar light repairs and installations

The Urapunga Local Authority scheduled a meeting for Tuesday, 06 December 2022. However due to lack of member attendance, the meeting was **postponed**. The new meeting date is currently TBA.

UPCOMING MEETINGS

DATE	MEETING
07 March 2023 at 11:00am	Ngukurr Local Authority
07 March 2023 at 3:00pm	Urapunga Local Authority

ISSUES/OPTIONS/SWOT

LOCAL AUTHORITY	NUMBER OF VACANCIES
Ngukurr Local Authority	0
Urapunga Local Authority	0

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

MINUTES TO BE ATTACHED AFTER CEO APPROVAL.

WARD REPORT

ITEM NUMBER	13.2
TITLE	South West Gulf Ward Report
REFERENCE	1310583
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council;

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the Borroloola Local Authority meeting held on 01 December 2022;
- (c) approves or rejects the nomination received from Casey HUCKS for membership on the Borroloola Local Authority; and
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the one (1) vacancy on the Borroloola Local Authority.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The South West Gulf Ward is comprised of the Borroloola Local Authority and Robinson River Local Authority.

The Borroloola Local Authority met with **Quorum** on Thursday, 01 December 2022. Attached are the recorded minutes for that meeting for Council to review.

At the Borroloola Local Authority Meeting, the following requests and topics were discussed are as follows:

- Requested costings are provided for power provision in Tamarin Park;
- Requested costings are provide for a power pole at the airport yard;
- Requested a Local Authority meeting is convened in February 2023 to discuss projects; and
- Update requested on future works on Anyula Street.

The Robinson River Local Authority scheduled a meeting for Thursday, 01 December 2022. However due to lack of member attendance, the meeting was **postponed**. The meeting has been scheduled to be held on

UPCOMING MEETINGS**DATE**

9 February 2023 at 9:00am

9 February 2023 at 3:30pm

MEETING

Borroloola Local Authority

Robinson River Local Authority





ISSUES/OPTIONS/SWOT

LOCAL AUTHORITY	NUMBER OF VACANCIES
Borroloola Local Authority	1
Robinson River Local Authority	0

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

- 1   BOR_01122022_MIN.pdf
- 2   Casey HUCKS - redacted.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BORROLOOLA LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, BORROLOOLA
ON THURSDAY, 1 DECEMBER 2022 AT 09:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Tony JACK (via teleconference);
- Councillor Samuel EVANS (chairperson);
- Trish ELMY;
- Mike LONGTON;
- Maria PYRO;
- Jonathon SAUER; and
- Andrew FIRLEY.

1.2 Staff

- Marc GARDNER, Chief Executive Officer (via teleconference);
- Chloe IRLAM, Governance Engagement Coordinator (minute taker);
- Bethany O'SULLIVAN, Communications Coordinator;
- Casey-Leigh HUCKS, CDP Senior Employment Coordinator; and
- Joseph SMITH, Acting Manager Community Projects and Engagement.

1.3 Guests

- Dr Heather STEWART, Project Director for CSIRO.

2 MEETING OPENED

The Borroloolo Local Authority Meeting opened at 9:12am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

BOR Q-15/2022

(Trish ELMY/Samuel EVANS)

CARRIED

That the Borroloolo Local Authority noted that no apologies were tendered prior to the beginning of the meeting.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Borroloola Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF THE BORROLOOLA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

BOR Q-16/2022 (Mike LONGTON/Jonathon SAUER) **CARRIED**

That the Borroloola Local Authority confirms the minutes from the meeting held 11 August 2022, including the confidential minutes and affirms them to be a true and accurate record of the meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

BOR Q-17/2022 (Mike LONGTON/Jonathon SAUER) **CARRIED**

That the Borroloola Local Authority receives and notes the Action List.

9 CALL FOR ITEMS OF OTHER BUSINESS

- Community Engagement Program – *CSIRO*
- Rubbish truck at Caravan Park – *Trish Elmy*
- Subdivision Council Verges – *John Sauer*
- House on the Hill – *Mike Longton*
- Toilet Block at Airport – *Mike Longton*
- Potholes on camp roads – *Maria Pyro*

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE**11.1 OUTGOING CORRESPONDENCE**

BOR Q-18/2022 (Jonathon SAUER/Mike LONGTON) **CARRIED**

That the Borroloola Local Authority receives and notes the Outgoing Correspondence.

12 OPERATIONAL REPORTS**13 GENERAL BUSINESS****13.1 WATER TRENDS AND CONSERVATION**

BOR Q-19/2022 (Mike LONGTON/Jonathon SAUER) **CARRIED**

This item has been deferred as the representative from Power and Water was unavailable to present in regards to Water Trends and Conservation.

13.2 LOCAL AUTHORITY REVIEW REPORT

BOR Q-20/2022 (Jonathon SAUER/Mike LONGTON) CARRIED

That the Borroloola Local Authority receives and notes the Local Authority Review report.

Andrew FIRELY left the meeting, the time being 10:29am.

Andrew FIRELY returned to the meeting, the time being 10:31am.

13.3 LOCAL AUTHORITY MEMBER ATTENDANCE

BOR Q-21/2022 (Mike LONGTON/Maria PYRO) CARRIED

That the Borroloola Local Authority;

- (a) receives and notes the Local Authority Member Attendance report; and
- (b) requests the Community Engagement Coordinator work with the General Manager of Corporate Services and Sustainability regarding record keeping of unofficial meetings.

13.4 ELECTED MEMBER REPORT

BOR Q-22/2022 (Mike LONGTON/Trish ELMY) CARRIED

That the Borroloola Local Authority receives and notes the Elected Member Report.

13.5 COUNCIL SERVICES REPORT

BOR Q-23/2022 (Trish ELMY/Mike LONGTON) CARRIED

That the Borroloola Local Authority receives and notes the Council Services Report.

13.6 LA PROJECT FUNDING CERTIFICATION

BOR Q-24/2022 (Jonathon SAUER/Mike LONGTON) CARRIED

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

Maria PYRO left the meeting, the time being 10:59am.

13.7 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES

BOR Q-25/2022 (Mike LONGTON/Jonathon SAUER) CARRIED

That the Borroloola Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

Maria PYRO returned to the meeting, the time being 10:31am

13.8 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 30.09.2022

BOR Q-26/2022 (Jonathon SAUER/Trish ELMY) CARRIED

That the Borroloola Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to September 2022.

13.9 BORROLOOLA LOCAL AUTHORITY PROJECTS UPDATE.

BOR Q-27/2022 (Jonathon SAUER/Maria PYRO) CARRIED

That the Borroloola Local Authority;

- (a) receives and notes the Local Authority Projects Update report;
- (b) requests costings are provided for power provision in Tamarind Park at the next

- scheduled Borroloola Local Authority Meeting;
- (c) requests costings be provided for a power pole at the airport yard at the next scheduled Borroloola Local Authority Meeting; and
 - (d) requests the Chief Executive Officer calls for a Borroloola Local Authority meeting to be convened to discuss Local Authority Projects in February 2023.

13.10 ANYULA STREET PROJECT

BOR Q-28/2022 (Mike LONGTON/Maria PYRO) CARRIED

That the Local Authority;

- (a) receive and note the Anyula Street Project report; and
- (b) requests Council to provide a report back to the next scheduled Borroloola Local Authority regarding future works on Anyula st.

Councillor Samuel EVANS left the meeting, the time being 11:36am.

Councillor Samuel EVANS returned to the meeting, the time being 11:37am

14 OTHER BUSINESS

14.1 COMMUNITY ENGAGEMENT AND INFORMATION PROGRAM - CSIRO

That the Borroloola Local Authority receive and note the information provided regarding the Community Engagement and Information Program being conducted by CSIRO.

14.2 RUBBISH TRUCK AT THE CARAVAN PARK

BOR Q-29/2022 (Jonathon SAUER/Trish ELMY) CARRIED

That the Borroloola Local Authority requests a report be submitted back to the Local Authority regarding personal and commercial options for disposal of rubbish.

14.3 SUBDIVISION COUNCIL VERGES

BOR Q-30/2022 (Jonathon SAUER/Maria PYRO) CARRIED

That the Borroloola Local Authority;

- (a) requests notices be supplied to Borroloola residents in regards to the removal of personal assets from Council street verges; and
- (b) provides and update back to the next scheduled Borroloola Local Authority Meeting.

15 CLOSE OF MEETING

The meeting closed at 12:33 pm.

This page and the proceeding pages are the Minutes of the Borroloola Local Authority Meeting held on Thursday, 01 December 2022 and confirmed Thursday, 09 February 2023.

Chairperson Councillor Samuel EVANS
Confirmed on Thursday, 09 February 2023.

* Mandatory Fields SUSTAINABLE • STABLE

Personal Details - DET		* Please provide colour copy of ID (eg, Licence, Passport, Birth Cert)	
Mr	Mrs	<input checked="" type="radio"/> Miss	Ms Other:
Circle One.		Aboriginal or Torres Strait Islander: Yes <input checked="" type="radio"/> No	
Surname: <u>Hucks</u>		Gender: Male <input type="radio"/> Female <input checked="" type="radio"/>	
Given Name: <u>Casey-Leigh</u>		Nationality: <u>Australian</u>	
Second Name:		Aust Resident: <input checked="" type="radio"/> Y <input type="radio"/> N	
Preferred Name: <u>Casey</u>		Aust Citizen: <input checked="" type="radio"/> Y <input type="radio"/> N	

Currently working for Roper Gulf Regional Council in Borroloola as the CDP Senior Employment Coordinator.

WARD REPORT



ITEM NUMBER	13.3
TITLE	Numbulwar Numbirindi Ward Report
REFERENCE	1310584
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council receives and notes the Numbulwar Numbirindi Ward Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation including engagement with staff members, residents and external stakeholders.

BACKGROUND

The Numbulwar Numburindi Ward includes one Local Authority, the Numbulwar Local Authority.

The Numbulwar Local Authority scheduled a meeting for Wednesday, 07 December 2022. However due technical difficulties, the meeting was **postponed**. The new meeting date is currently to be advised (TBA).

UPCOMING MEETINGS

DATE	MEETING
08 March 2023 at 10:30am	Numbulwar Local Authority

ISSUES/OPTIONS/SWOT

LOCAL AUTHORITY	NUMBER OF VACANCIES
Numbulwar Local Authority	0

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

WARD REPORT



ITEM NUMBER	13.4
TITLE	Nyiranggulung Ward Report
REFERENCE	1310585
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council;

- (a) receives and notes the Nyiranggulung Ward Report;
- (b) approves the recommendations from the Bulman Local Authority Meeting held on Thursday, 13 October 2022;
- (c) approves the recommendations from the Barunga Local Authority Meeting held on Thursday, 03 November 2022;
- (d) approves the recommendations from the Beswick Local Authority Meeting held on Thursday, 03 November 2022;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the following vacancies:
 - Manyallaluk Local Authority – two (2) vacancies
 - Barunga Local Authority – one (1) vacancy

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation including engagement with staff members, residents and external stakeholders.

BACKGROUND

The Nyiranggulung Ward is comprised of the Barunga Local Authority, Beswick Local Authority, Bulman Local Authority and Manyallaluk Local Authority.

The Bulman Local Authority met and held a meeting as a **PROVISIONAL** on Thursday, 13 October 2022. Attached are the recorded minutes for that meeting for Council to review.

At the Bulman Local Authority Meeting, the following requests and topics were discussed are as follows;

- Local Authority Members Attendance and Memberships
- Community notice boards
- Dogs in community
- Health Care in community
- Water and Cyclone safety

The Barunga Local Authority met and held a meeting as a **PROVISIONAL** on Thursday, 03 November 2022. Attached are the recorded minutes from that meeting for Council to review.

At the Barunga Local Authority Meeting, the following requests and topics were discussed are as follows;

- Officially renamed oval furniture
- Basketball fencing

The Beswick Local Authority met and held a meeting as a **PROVISIONAL** on Thursday, 03 November 2022. Attached are the recorded minutes from that meeting for Council to review.

At the Beswick Local Authority Meeting, the following requests and topics were discussed are as follows;

- Local Authority Members Attendance and Memberships
- Aged Care services

The Manyallaluk Local Authority has no current minutes to be presented to Council for review.

Please view the table below for the 2023 scheduled Local Authority Meetings being held in the Nyirranggulung Ward.

UPCOMING MEETINGS

DATE

09 January 2023 at 10:00am
 09 January 2023 at 2:30pm
 10 January 2023 at 10:00am
 12 January 2023 at 10:00am

MEETING

Beswick Local Authority Meeting
 Manyallaluk Local Authority Meeting
 Barunga Local Authority Meeting
 Bulman Local Authority Meeting







ISSUES/OPINIONS/SWOT

LOCAL AUTHORITY	NUMBER OF VACANCIES
Barunga Local Authority	1
Beswick Local Authority	0
Bulman Local Authority	0
Manyallaluk Local Authority	2

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1   BUL_13102022_MIN.pdf
- 2   BA_03112022_MIN.pdf
- 3   BES_03112022_MIN.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BULMAN LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, BULMAN
ON THURSDAY, 13 OCTOBER 2022 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Charmaine BRINJEN (Chairperson);
- Shantelle MILLER; and
- Peter MILLER.

1.2 Staff

- Andreea CADDY, Acting Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Chloe IRLAM, Governance Engagement Coordinator; and
- Rebecca LINN, Infrastructure Support Officer.

1.3 Guests

- Mayor Tony JACK (*via video conference*);
- Will BRIDGEMAN, Department of Chief Minister and Cabinet (*via teleconference*);
- Melina DAVIDSON, Selena UIBO's Office; and
- Teachers and Students, Bulman Primary School.

2 MEETING OPENED

The Bulman Local Authority Meeting opened at 10:22am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

BUL P-1/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That the Bulman Local Authority approve the tendered apologies from Councillor Selina ASHLEY, Councillor John DALYWATER, Annette MILLER, and Spencer MARTIN.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Bulman Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

BUL P-2/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That the Bulman Local Authority Meeting confirms the minutes of the previous meetings held on 07 April 2022, 20 January 2022 and 12 August 2021 and affirms them that they are a true and accurate record of those meetings, the decisions and proceedings.

Charmain BRINJEN left the meeting, the time being 10:54 AM and returned at 10:55 AM.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

BUL P-3/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority:

- (a) receives and notes the Action List; and
- (b) requests all items stay on the Action List for the next scheduled Bulman Local Authority meeting.

9 CALL FOR ITEMS OF OTHER BUSINESS

- Vicious Dogs in Community – *Peter MILLER*
- Dog Kennel in Bulman – *Peter MILLER*
- Policing in Bulman – *Peter MILLER*
- Doctors' Visits in Bulman – *Shantelle MILLER*
- Water and Taps – *Shantelle MILLER*
- Bulman Housing Cyclone Standard – *Peter MILLER*
- Telstra Tower – *Shantelle MILLER*

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

11.1 OUTGOING CORRESPONDENCE

BUL P-4/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority notes the outgoing correspondence.

12 OPERATIONAL REPORTS

12.1 RE-ELECTION OF CHAIRPERSON

BUL P-5/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority;

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) defers the Re-Election of Chairperson report to the next scheduled Bulman Local Authority Meeting.

13 GENERAL BUSINESS**13.1 ELECTED MEMBER REPORT**

BUL P-6/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That the Bulman Local Authority receives and notes the Elected Member report.

13.2 COUNCIL SERVICES REPORT

BUL P-7/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That the Bulman Local Authority receives and notes the Council Services Report.

13.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.08.2022

BUL P-8/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That the Bulman Local Authority receives and notes the Council Finance Report for the period July 2022 to August 2022.

13.4 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

BUL P-9/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority;

- (a) receives and notes the Local Authority Member Attendance; and
- (b) requests Council reduce the Bulman Local Authority membership total to eight (8) members (*two (2) Elected members and six (6) appointed members*).

13.5 BULMAN LOCAL AUTHORITY PROJECTS UPDATE

BUL P-10/2022 (CHARMAIN BRINJEN/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority;

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests three (3) design options and quotes for two (2) enclosed community notice boards be tabled to the next Bulman Local Authority Meeting.

13.6 LA PROJECT FUNDING CERTIFICATION

BUL P-11/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

13.7 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES

BUL P-12/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

14 OTHER BUSINESS**14.1 VICIOUS DOGS IN COMMUNITY - Peter MILLER**

BUL P-13/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority request a report be submitted to Council regarding the introduction of a dangerous dogs by-law and accompanying policy on maximum dogs allowed per property and how it can be implemented.

14.2 DOG KENNEL IN BULMAN - Peter MILLER

BUL P-14/2022 (SHANTELE MILLER/Peter MILLER) CARRIED

That the Bulman Local Authority requests a report be submitted to the next scheduled Bulman Local Authority meeting investigating into the introduction of a kennel facility in Bulman.

14.3 POLICING IN BULMAN - Peter MILLER

BUL P-15/2022 (Peter MILLER/SHANTELE MILLER) CARRIED

That the Bulman Local Authority requests Council to support the need for Police presence in Bulman.

14.4 DOCTORS' VISITS IN BULMAN - Shantelle MILLER

BUL P-16/2022 (SHANTELE MILLER/CHARMAIN BRINJEN) CARRIED

The Bulman Local Authority raised concern regarding the cessation of Doctors' visiting Bulman. It was recommended to the Bulman Local Authority that a Community Meeting is required with Bulman residents, Weemol residents, and Sunrise Health.

That the Bulman Local Authority;

- (a) requests that Council advocate for regular Doctors' visits in community; and
- (b) requests that the Acting Chief Executive Officer write to the Health and Chief Ministers regarding the need for regular doctor visitation in community.

Note: The Bulman Local Authority was informed that the Chief Minister will be visiting the Bulman Community on Tuesday, 18 October 2022.

14.5 WATER AND TAPS - Shantelle MILLER

BUL P-17/2022 (SHANTELE MILLER/Peter MILLER) CARRIED

That the Bulman Local Authority;

- (a) requests the Acting Chief Executive Officer prepare a report regarding the Lyme issue in Bulman Community water;
- (b) requests that the Acting Chief Executive Officer writes to Power and Water Corporation to request an investigation into the build-up of Lyme in the pipelines; and
- (c) requests an invitation is extended to Department of Environment, Parks and Water Security and the Commonwealth Scientific and Industrial Research Organisation (CSIRO) to attend the Bulman Community for investigation and water testing.

14.6 BULMAN HOUSING CYCLONE STANDARD - Peter MILLER

BUL P-18/2022 (CHARMAIN BRINJEN/Peter MILLER) CARRIED

That the Bulman Local Authority;

- (a) requests Council to advocate for cyclone safety in Bulman;
- (b) requests a report be submitted back to the next Bulman Local Authority Meeting that investigates if there is an opportunity for better cyclone safety and improved housing cyclone standards in Bulman and Weemol Communities.

14.7 TESLTRA TOWER - Shantelle MILLER

BUL P-19/2022 (CHARMAIN BRINJEN/Peter MILLER) CARRIED

That the Bulman Local Authority requests Council write to Telstra requesting an investigation into relocating the Telstra tower to the top of the hill.

Peter MILLER left the meeting, the time being 1:36 PM and returned at 1:39 PM.

15 CLOSE OF MEETING

The meeting closed at 01:40 pm.

This page and the proceeding pages are the Minutes of the Bulman Local Authority Meeting held on Thursday, 13 October 2022 and confirmed on Thursday, 12 January 2023.

Chairperson Charmaine BRINJEN
Confirmed on Thursday, 12 January 2023.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BARUNGA LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, BARUNGA
ON THURSDAY, 03 NOVEMBER 2022 AT 01:30PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Helen LEE;
- Anne-Marie LEE (Chairperson); and
- Danielle BUSH.

1.2 Staff

- Andreea CADDY, General Manager Infrastructure and Planning;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Liam FARREL, Council Services Coordinator (Manyallaluk and Beswick);
- Chloe IRLAM, Governance Engagement Coordinator (minute taker); and
- Michael McFARLANE, Projects Coordinator.

1.3 Guests

- Will BRIDGEMAN, Department of Chief Minister and Cabinet;
- Melina DAVIDSON, Office of Selena UIBO MLA (*via teleconference*); and
- Jessie HILLEN, Office of Selena UIBO MLA (*via teleconference*).

2 MEETING OPENED

The Barunga Local Authority Meeting opened at 1:22pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

BAR P-26/2022

(Helen LEE/Anne-Marie LEE)

CARRIED

That the Barunga Local Authority notes the absence with no tendered apologies from Local Authority Members Nell BROWN, Charlane BULUMBARA, and Vita BRINJEN.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 BARUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

BAR P-27/2022 (Danielle BUSH/Helen LEE) **CARRIED**

That the Barunga Local Authority confirms the minutes from the meeting held on 05 July 2022, including the confidential minutes and affirms them to be a true and accurate record of that meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

BAR P-28/2022 (Anne-Marie LEE/Danielle BUSH) **CARRIED**

That the Barunga Local Authority:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items; and
- (c) approves the naming of the oval to be as below:
 - Phyllis WINJORROTJ.

9 CALL FOR ITEMS OF GENERAL BUSINESS

Nil.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE**11.1 OUTGOING CORRESPONDENCE**

BAR P-29/2022 (Danielle BUSH/Anne-Marie LEE) **CARRIED**

That the Barunga Local Authority receive and note the Outgoing Correspondence.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS**13.1 ELDERS VISITING PROGRAM**

BAR P-30/2022 (Danielle BUSH/Helen LEE) **CARRIED**

That the Barunga Local Authority;

- (a) requests the Elders Visiting Program report be deferred to the next scheduled Barunga Local Authority Meeting; and
- (b) requests the Chief Executive Officer to write to Jody CLARKE to request her attendance at the next scheduled Barunga Local Authority Meeting.

13.2 ELECTED MEMBER REPORT

BAR P-31/2022 (Danielle BUSH/Anne-Marie LEE) **CARRIED**

That the Barunga Local Authority receives and notes the Elected Member report.

13.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

BAR P-32/2022 (Helen LEE/Danielle BUSH) CARRIED

That the Barunga Local Authority receives and notes the Local Authority Member Attendance Report.

13.4 COUNCIL SERVICES REPORT

BAR P-33/2022 (Helen LEE/Anne-Marie LEE) CARRIED

That the Barunga Local Authority;

- (a) receives and notes the Council Services Report;
- (b) requests a quote be tabled to the next scheduled Barunga Local Authority Meeting in regards to ensuring the Oval meets the Australian Football League Northern Territory (AFLNT) standard.

13.5 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES

BAR P-34/2022 (Anne-Marie LEE/Danielle BUSH) CARRIED

That the Barunga Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

13.6 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.08.2022

BAR P-35/2022 (Helen LEE/Danielle BUSH) CARRIED

That the Barunga Local Authority receives and notes the Council Financial Report for the period July 2022 to August 2022

Local Authority Member Danielle BUSH left the meeting, the time being 02:15 PM

Local Authority Member Danielle BUSH returned to the meeting, the time being 02:16 PM

13.7 BARUNGA LOCAL AUTHORITY PROJECTS UPDATE

BAR P-36/2022 (Anne-Marie LEE/Danielle BUSH) CARRIED

That the Barunga Local Authority;

- (a) receives and notes the Local Authority Project Update report;
- (b) requests a report be tabled to the December 2022 Ordinary Meeting of Council in regards to budget allocation to purchase a roof over the Barunga playground; and
- (c) requests a report to be tabled to next Barunga Local Authority in regards to the extent and design of new basketball court perimeter fencing and gates.

13.8 LA PROJECT FUNDING CERTIFICATION

BAR P-37/2022 (Anne-Marie LEE/Danielle BUSH) CARRIED

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

13.9 BARUNGA LIBRARY OPERATIONS

BAR P-38/2022 (Helen LEE/Danielle BUSH) CARRIED

That the Barunga Local Authority receives and notes the Barunga Library Operations Report.

14 OTHER BUSINESS

Nil.

15 CONFIDENTIAL SESSION

Nil.

16 CLOSE OF MEETING

The meeting closed at 02:50 pm.

This page and the proceeding pages are the Minutes of the Barunga Local Authority Meeting held on Thursday, 03 November 2022 and confirmed Tuesday, 10 January 2023.

Chairperson Anne-Marie LEE
Confirmed on Tuesday, 10 January 2023.

Unconfirmed



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BESWICK LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, BESWICK
ON THURSDAY, 3 NOVEMBER 2022 AT 09:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Selina ASHLEY;
- Raelene BULUMBARA;
- Trepina BUSH;
- Anne-Marie THOMPSON-KENNY (Chairperson); and
- Brett CAMERON (*via teleconference*).

1.2 Staff

- David HURST, General Manager Community Services and Engagement;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Andreea CADDY, General Manager Infrastructure; and
- Chloe IRLAM, Governance Engagement Coordinator.

1.3 Guests

- William BRIDGEMAN, Department of Chief Minister and Cabinet;
- Melina DAVIDSON, Office of Selena UIBO MLA; and
- Jessie HILLEN, Office of Selena UIBO MLA.

2 MEETING OPENED

The Beswick Local Authority Meeting opened at 10:20am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

BES Q-11/2022 (Raelene BULUMBARA/Selina ASHLEY) **CARRIED**

That the Beswick Local Authority;

- (a) accepts the tendered apology from Local Authority Member Anne-Marie RYAN and
- (b) notes the absence with no tendered apologies from Local Authority Member Eddie KENNEDY.

5 QUESTIONS FROM THE PUBLIC

Nil

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Beswick Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 BESWICK LOCAL AUTHORITY MEETING PREVIOUS MINUTES

BES Q-12/2022 (Raelene BULUMBARA/Selina ASHLEY) **CARRIED**

That the Beswick Local Authority confirms the minutes from the meeting held on 17 January 2022 and 19 July 2022, including the confidential minutes, and affirms them to be a true and accurate record of the meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

BES Q-13/2022 (Raelene BULUMBARA/Trephina BUSH) **CARRIED**

That the Beswick Local Authority receives and notes the Action List.

9 CALL FOR ITEMS OF OTHER BUSINESS

Nil.

10 INCOMING CORRESPONDENCE

10.1 INCOMING CORRESPONDENCE

BES Q-14/2022 (Brett CAMERON/Trephina BUSH) **CARRIED**

That the Beswick Local Authority notes the incoming correspondence.

11 OUTGOING CORRESPONDENCE

11.1 OUTGOING CORRESPONDENCE

BES Q-15/2022 (Selina ASHLEY/Trephina BUSH) **CARRIED**

That the Beswick Local Authority receives and notes the outgoing correspondence.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

13.1 ELDERS VISITING PROGRAM

BES Q-16/2022 (Raelene BULUMBARA/Trephina BUSH) **CARRIED**

That the Beswick Local Authority receives and notes the Elders Visiting Program report.

13.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

BES Q-17/2022 (Trephina BUSH/Selina ASHLEY) **CARRIED**

That the Beswick Local Authority;

- (a) receives and notes the Local Authority Member Attendance;
- (b) requests Governance Engagement Coordinator to follow up the one (1) Vacancy on the Beswick Local Authority; and

- (c) noted the advice provided from the Department of Chief Minister and Cabinet's representative regarding the Local Authorities ability to reduce the total number of members on the Beswick Local Authority.

13.3 ELECTED MEMBER REPORT

BES Q-18/2022 (Brett CAMERON/Raelene BULUMBARA) **CARRIED**

That the Beswick Local Authority receives and notes the Elected Member report.

13.4 COUNCIL SERVICES REPORT

BES Q-19/2022 (Raelene BULUMBARA/Selina ASHLEY) **CARRIED**

That the Beswick Local Authority receives and notes the Council Services Report.

13.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.08.2022

BES Q-20/2022 (Raelene BULUMBARA/Selina ASHLEY) **CARRIED**

That the Beswick Local Authority receives and notes the Council Financial Report for the period July 2022 to August 2022

13.6 BESWICK LOCAL AUTHORITY PROJECTS UPDATE

BES Q-21/2022 (Brett CAMERON/Trephina BUSH) **CARRIED**

That the Beswick Local Authority;

- (a) receives and notes the Local Authority Projects Update Report;
- (b) requests a new power meter box for the Beswick Church;
- (c) requests the toilet block be scoped for repairs and maintenance; and
- (d) requests the General Manager of Community Services and Engagement investigate and provide a report back to the Beswick Local Authority regarding Aged Care Services in Roper Gulf Regional Council.

Local Authority Member Raelene BULUMBARA left the meeting, the time being 11:06 AM

Local Authority Member Raelene BULUMBARA returned to the meeting, the time being 11:08 AM

13.7 LA PROJECT FUNDING CERTIFICATION

BES Q-22/2022 (Trephina BUSH/Selina ASHLEY) **CARRIED**

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

13.8 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES

BES Q-23/2022 (Selina ASHLEY/Raelene BULUMBARA) **CARRIED**

That the Beswick Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

14 OTHER BUSINESS

Nil.

15 CLOSE OF MEETING

The meeting closed at 11:27 am.

This page and the proceeding pages are the Minutes of the Beswick Local Authority Meeting held on Thursday, 03 November 2022 and confirmed Monday, 09 January 2023.

Chairperson Anne-Marie THOMPSON-KENNY
Confirmed on Monday, 09 January 2023.

Unconfirmed

WARD REPORT



ITEM NUMBER	13.5
TITLE	Never Never Ward Report
REFERENCE	1310589
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) notes the recommendation from the Larrimah Community Consultative Meeting held on 09 November 2022;
- (c) notes the recommendation from the Daly Waters Community Consultative Meeting held on 09 November 2022;
- (d) approves the recommendations from the Hodgson Downs (Minyerri) Local Authority meeting held on 05 December 2022;
- (e) accepts the tendered resignation from the Jilkminggan Local Authority from Wayne ROY;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri); and
- (g) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority (vacancy created from point e).

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation including engagement with staff members, residents and external stakeholders.

BACKGROUND

The Never Never Ward is comprised of the Mataranka Local Authority, Jilkminggan Local Authority, Hodgson Downs (Minyerri) Local Authority and the townships of Larrimah and Daly Waters.

The Jilkminggan Local Authority **CANCELLED** the 29 November 2022 Local Authority meeting due to lack of member attendance.

The Jilkminggan Local Authority scheduled a meeting to be held on Tuesday, 08 November 2022. However, the meeting was postponed to 29 November 2022 due to lack of member attendance.

The Mataranka Local Authority met with **QUORUM** on Tuesday, 08 November 2022. Attached are the recorded minutes for that meeting for Council to review.

At the Mataranka Local Authority Meeting, the following requests and topics were discussed are as follows:

- Local Authority Meeting schedule;
- Allocation of Local Authority Project Funding (LAPF);
- Assets;
- Council Budget; and
- Airstrip

The Larrimah Community Consultative met on Wednesday, 09 November 2022. Attached are the recorded minutes from that meeting for Council to review.

The Daly Waters Community Consultative met on Wednesday, 09 November 2022. Attached are the recorded minutes from that meeting for Council to review.

The Hodgson Downs (Minyerri) Local Authority met with **QUORUM** on Monday, 05 December 2022. Attached are the recorded minutes for that meeting for Council to review.

At the Hodgson Downs (Minyerri) Local Authority Meeting, the following requests and topics were discussed are as follows:

- Community Development Program;
- Kewyuli Outstation;
- Local Authority Members Attendance and Memberships; and
- Youth Engagement

Please see the below table for a list of the upcoming Never Never Ward Local Authority and Community Consultative Meetings.

UPCOMING MEETINGS

DATE	MEETING
08 November 2022 at 10:00am	Jilkmिंगgan Local Authority Meeting
08 November 2022 at 5:30pm	Mataranka Local Authority Meeting
09 November 2022 at 10:30am	Larrimah Community Consultative Meeting
09 November 2022 at 1:30pm	Daly Waters Community Consultative Meeting
05 December 2022 at 11:00am	Hodgson Downs (Minyerri) Local Authority Meeting

ISSUES/OPTIONS/SWOT







LOCAL AUTHORITY	NUMBER OF VACANCIES
Mataranka Local Authority	0
Jilkmिंगgan Local Authority	0 (1 if resignation is accepted)
Hodgson Downs (Minyerri) Local Authority	1

Due to technical difficulties with the report attachments, the Daly Waters Community Consultative Meeting Minutes and the Hodgson Downs (Minyerri) Local Authority Minutes will be physically tabled to Council.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1   MAT_08112022_MIN.pdf
- 2   Wayne ROY.pdf
- 3   LAR_09112022_MIN.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MATARANKA LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, MATARANKA
ON TUESDAY, 8 NOVEMBER 2022 AT 5:30PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Deputy Mayor Judy MacFARLANE (Chairperson);
- Sue EDWARDS;
- Margaret MINNETT;
- Michael SOMERS;
- Rachael WATERS;
- Anthony HEASLIP; and
- Desmond BARRITT.

1.2 Staff

- Dave HERON, Acting Finance Manager;
- Clare CUPITT, Community Safety Manager;
- Michael ROE, Council Services Coordinator;
- Chloe IRLAM, Governance Engagement Coordinator; and
- Tracey WALLACE, Community Development Program (CDP) Senior Employment Coordinator.

1.3 Guests

- Sam PHELAN, Protect Big Rivers.

2 MEETING OPENED

The Mataranka Local Authority Meeting opened at 5:38pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

MAT Q-38/2022

(Rachael WALTERS/Michael SOMERS)

CARRIED

That the Mataranka Local Authority accepts the tendered apologies from Local Authority Member Alan CHAPMAN and Mayor Tony JACK.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 MATARANKA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

MAT Q-39/2022 (Sue EDWARDS/Rachael WALTERS) CARRIED

That the Mataranka Local Authority confirms the minutes from the meeting held on 09 August 2022, including the confidential minutes and affirms them to be a true and accurate record of the meetings decisions and proceedings, subject to the additional amendment to item 13.2 of the previous minutes to reflect that Jill-Emerson SMITH was not in attendance at the meeting and the mover of this item was Local Authority Member Anthony HEASLIP.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

MAT Q-40/2022 (Rachael WALTERS/Anthony HEASLIP) CARRIED

That the Mataranka Local Authority

- (a) receives and notes the Action List;
- (b) requests that the Community Safety Manager investigates the cost of purchasing a forty kilometer (40km) radius radio signal with four (4) channels to be presented as a report to the next scheduled Mataranka Local Authority Meeting.

Chairperson Deputy Mayor Judy MacFARLANE noted that contact has been made with DIPL regarding the slip lane off the Stuart Highway.

Desmond BARRITT left the meeting, the time being 06:13 PM and returned to the meeting at 06:19PM

9 CALL FOR ITEMS OF OTHER BUSINESS

- Infrastructure on Council Block – *Deputy Mayor Judy MacFARLANE*
- Ramp Project – *Deputy Mayor Judy MacFARLANE*
- Council Budget – *Mataranka Local Authority*
- Australia Day – *Deputy Mayor Judy MacFARLANE*
- Foot Paths – *Deputy Mayor Judy MacFARLANE*
- Information Boards – *Deputy Mayor Judy MacFARLANE*
- Naming of Parks – *Deputy Mayor Judy MacFARLANE*
- Airstrip – *Local Authority Member Margaret MINNETT*

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS**13.1 WATER TRENDS AND CONSERVATION****RECOMMENDATION**

That the Mataranka Local Authority defers the presentation made by the Power and Water in regards to Water Trends and Conservation.

13.2 UPDATE ON FRACKING THE BEETALOO

MAT Q-41/2022 (Desmond BARRITT/Anthony HEASLIP) **CARRIED**

That the Mataranka Local Authority receives and notes the Protect Big Rivers presentation on the Update on Fracking the Beetaloo.

13.3 LOCAL AUTHORITY REVIEW REPORT

MAT Q-42/2022 (Michael SOMERS/Rachael WALTERS) **CARRIED**

That the Mataranka Local Authority;

- (a) receives and notes the Local Authority Review report; and
- (b) requests the Chief Executive Officer invite a representative from the Department of Chief Minister and Cabinet to a community meeting to provide assistance with the Local Authority Review Report.

13.4 LOCAL AUTHORITY MEMBER ATTENDANCE

MAT Q-43/2022 (Margaret MINNETT/Sue EDWARDS) **CARRIED**

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance report.

13.5 ELECTED MEMBER REPORT

MAT Q-44/2022 (Desmond BARRITT/Michael SOMERS) **CARRIED**

That the Mataranka Local Authority:

- (a) receives and notes the Elected Member report;
- (b) expressed their concern and frustration regarding the time frame of having each Local Authority meeting three (3) months apart and the turnover of information being delayed; and
- (c) requests Council consider the need for six (6) Local Authority Meetings per financial year.

13.6 COUNCIL SERVICES REPORT

MAT Q-45/2022 (Sue EDWARDS/Rachael WALTERS) **CARRIED**

That the Mataranka Local Authority receives and notes the Council Services report.

13.7 LA PROJECT FUNDING CERTIFICATION

MAT Q-46/2022 (Margaret MINNETT/Anthony HEASLIP) **CARRIED**

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

13.8 MATARANKA LOCAL AUTHORITY PROJECTS UPDATE.

MAT Q-47/2022 (Rachael WALTERS/Desmond BARRITT) CARRIED

That the Mataranka Local Authority:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) approves the allocation of \$5,000 of Local Authority Funding towards the purchasing of a shelter over top of the railway quad.

13.9 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 30.09.2022

MAT Q-48/2022 (Desmond BARRITT/Anthony HEASLIP) CARRIED

That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to September 2022.

13.10 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES

MAT Q-49/2022 (Rachael WALTERS/Desmond BARRITT) CARRIED

That the Mataranka Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

14 OTHER BUSINESS**14.1 INFRASTRUCTURE ON COUNCIL BLOCK – Deputy Mayor Judy MacFARLANE**

MAT Q-50/2022 (Rachael WALTERS/Margaret MINNETT) CARRIED

The Mataranka Local Authority raised their concern regarding the transmitter not fit to service the amount of infrastructure currently connected on the Council Office block of land and that there is a risk of an electrical fire starting.

The Mataranka Local Authority request the Acting Finance Manager to follow up and confirm the transmitter is safe and fit for purpose in its current location.

14.2 RAMP PROJECT – Deputy Mayor Judy MacFARLANE

MAT Q-51/2022 (Margaret MINNETT/Michael SOMERS) CARRIED

That the Mataranka Local Authority;

- (a) approves in principle the purchasing of cement and steel required to complete the Ramp Project;
- (b) requests Council to make contact with the Mataranka Community Development Program (CDP) team to request their assistance in completing the Ramp Project; and
- (c) approves the allocation of \$10,000 towards the installation of ramp access into the museum buildings.

13.3 COUNCIL BUDGET

MAT Q-52/2022 (Sue EDWARDS/Rachael WALTERS) CARRIED

That the Mataranka Local Authority expressed their concern of the purchasing of two (2) three hundred (300) series GXL Land Cruisers as an unnecessary expensive to Council's budget.

14.4 AUSTRALIA DAY – Deputy Mayor Judy MacFARLANE

MAT Q-53/2022 (Michael SOMERS/Desmond BARRITT) **CARRIED**

That the Mataranka Local Authority;

- (a) requests that the Mataranka Community continue to host their own Australia Day Awards Ceremony; and
- (b) make the suggestion that the winning participants from each category of award be put into the running to win that category award on a region wide basis.

14.5 FOOTPATHS – Deputy Mayor Judy MacFARLANE

MAT Q-54/2022 (Rachael WALTERS/Sue EDWARDS) **CARRIED**

That the Mataranka Local Authority requests the Chief Executive Officer investigate the provision of footpaths on Sterling, Gunn, and Warloch Street in Mataranka.

14.6 INFORMATION BOARDS – Deputy Mayor Judy MacFARLANE

The Chairperson, Deputy Mayor Judy MacFARLANE provided the Mataranka Local Authority with a verbal update regarding the new graphic designs for the information boards. The Chairperson, Deputy Mayor Judy MacFARLANE will provide the Local Authority Members with a hard copy of the graphic designs for comment and consultation once received and that the project will be completed in two (2) weeks from this Local Authority Meeting.

14.7 NAMING OF PARKS – Deputy Mayor Judy MacFARLANE

MAT Q-55/2022 (Rachael WALTERS/Michael SOMERS) **CARRIED**

That the Mataranka Local Authority requests clarification in regards to the official name of "Bruno's Park".

14.8 AIRSTRIP – Local Authority Member Margaret MINNETT

MAT Q-56/2022 (Rachael WALTERS/Sue EDWARDS) **CARRIED**

The Chairperson, Deputy Mayor Judy MacFARLANE provided a verbal update in regards to the ongoing investigation into costings to upgrade the airstrip. The Local Authority was advised that the grant funding received for the airstrip was returned due to inability to complete project with the small grant. The next available and applicable grant will be applied for.

That the Mataranka Local Authority requests the Chief Executive Officer to provide a report back to the Local Authority regarding the state of the airstrip and the upgrades required and requests the airstrip be a priority project.

15 CLOSE OF MEETING

The meeting closed at 8:23 pm.

This page and the proceeding pages are the Minutes of the Mataranka Local Authority Meeting held on Tuesday, 8 November 2022 and confirmed Tuesday, 7 February 2023.

Chairperson, Deputy Mayor Judy MacFARLANE
Confirmed on Tuesday, 7 February 2023.

2. Wayne Roy Wayne Roy

wish to resign from Jelmungam
LA.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, LARRIMAH
COMMUNITY MEETING HELD AT THE PINK PANTHER PUB
MAHONY ST, LARRIMAH NT, 0852
ON WEDNESDAY, 9 NOVEMBER 2022 AT 10:30

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Bobbie ROTH;
- Karl ROTH; and
- Steve BALDWIN (*via teleconference*).

1.2 Staff

- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Andreea CADDY, General Manager Infrastructure and Planning;
- David HURST, General Manager Community Services and Engagement;
- Luke MacFARLANE, Assets Manager;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker); and
- Rebecca LINN, Infrastructure Support Officer.

1.3 Guests

Nil.

2 MEETING OPENED

The Larrimah Community Meeting opened at 10:33am. Council welcomed members, staff and guests to the meeting.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

Nil.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Larrimah Community Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS MINUTES OF THE LARRIMAH COMMUNITY CONSULTATION MEETING HELD 11 MAY 2022**

LAR -1/2022

(Bobbie ROTH/Karl ROTH)

CARRIED

That the Larrimah Community Consultation Meeting confirm the minutes of the meeting held 11 May 2022 are a true and accurate record of that meeting's decision and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

LAR -2/2022

(Karl ROTH/Bobbie ROTH)

CARRIED

That the Larrimah Community Consultation:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) requests Council to exercise the patch of land currently attached to Mr SULLIVAN'S Station;
- (d) requests the General Manager Infrastructure and Planning to work with Deputy Mayor MacFARLANE to exercise the cemetery land;
- (e) requests Council to fund and erect a fence around the Cemetery;
- (f) requests the Chief Executive Officer to follow up with the Public Trustee regarding the Moriarty Property and to forward the response onto the Larrimah Community Consultation Members; and
- (g) requests Council engage and approve the addition of Larrimah's Oval to be a part of the Mataranka Muns Crew regular maintenance tasks.

It was noted that Mr SULLIVAN and his station had already been engaged by the Larrimah Community regarding the location of the Community Cemetery and an agreement had already been made with approval to exercise the land.

9 CALL FOR ITEMS OF OTHER BUSINESS

- Tractor to be services
- 10 Year Plan for Larrimah

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE**11.1 OUTGOING CORRESPONDENCE**

LAR -3/2022

(Bobbie ROTH/Karl ROTH)

CARRIED

That the Larrimah Community Consultation receives and notes the outgoing correspondence.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

Nil.

14 OTHER BUSINESS**14.1 TRACTOR TO BE SERVICED**

LAR -4/2022

(Karl ROTH/Bobbie ROTH)

CARRIED

That the Larrimah Community Consultation requests for the Assets Manager to assist in getting the tractor serviced.

14.2 10 YEAR PLAN FOR LARRIMAH

That the Larrimah Community Consultation facilitate a Community Meeting with the General Manager Infrastructure and Planning to draft a strategic growth and development plan for Larrimah.

15 CLOSE OF MEETING

The meeting closed at 11:05am.

This page and the proceeding pages are the Minutes of the Larrimah Community Meeting held on Wednesday, 09 November 2022 and confirmed Wednesday, 03 May 2023.

Confirmed on Wednesday, 03 May 2023.

GENERAL BUSINESS



ITEM NUMBER	14.1
TITLE	Certification for Audited Acquittals for period of FY2021-2022 for Waste and Resource Management (WARM)
REFERENCE	1308996
AUTHOR	Sev ABEYRATNE, Grants Coordinator

RECOMMENDATION

That Ordinary Committee approves the completed Certification of Waste and Resource Management

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organization, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Council received and accepted Waste and Resource Management grant 2020-2021 for Bulman waste management Facility Fencing/Waste Management Strategy project and 2021-2022 for Borroloola Recycle project and as part of the acquittal process of certifications of these Grants, reports are required to be presented to Council meeting and acquittal has to be approved by elected members. Waste Management department is currently working on this project. Once the project will be finalised, outcome report will submit to the council.



ISSUES/OPTIONS/SWOT

The Certification is also required to be presented to the council at its meeting.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   WARM 2021-2022 Audited Report.pdf

Council Name

Acquittal of Waste and Resource Management (WaRM) grant 2021-22

File Number:

Purpose of Grant: (Please detail the purpose in accordance to acceptable purposes detailed in the WaRM guidelines and as agreed by Council resolution)

Waste Management Strategy attached: N/A Yes No

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2022

Waste and Resource Management grant 2021-22	\$ (ex GST) \$207,800.00
Other income WARM 2020-2021	\$207,800.00
Total income	\$415,600.00
Expenditure (Specify accounts and attach copies of ledger entries, invoices, photos, Waste Management Strategy if applicable) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	_____
Total Expenditure	\$101,268.85
Surplus/(Deficit)	\$314,331.15

IS THE PROJECT COMPLETE: Yes No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Sewwandi Abeyratne - Sev _____ 09 / 12 / 2022

Laid before the Council at a meeting held on 14 / 12 / 2022 Copy of minutes attached.

CEO or CFO:  Dave Theron (Acting Finance Manager) _____ 09 / 12 / 2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Expenditure conforms to purpose: Yes No

Waste Management Strategy - copy supplied: N/A Yes No

Goods/Services - Bought from Territory Enterprise: Yes No

Minutes checked: Yes No

Balance of funds to be acquitted: _____

Date next acquittal due: ____ / ____ / ____

ACQUITTAL ACCEPTED: Yes No

Acquittal checked by: _____ / ____ / ____

Donna Hadfield, Manager Grants Program _____ / ____ / ____



Independent Auditor's Report to Roper Gulf Regional Council

Opinion

We have audited the attached Special Purpose Financial Report (the financial report) of Roper Gulf Regional Council (the Council) for the year ended 30 June 2022.

In our opinion, the financial report presents fairly, in all material respects, the income and expenditure of the Council for the year ended 30 June 2022 in accordance with the funding agreement between the Council and the Department of the Chief Minister and Cabinet in relation to the Waste & Resource Management (WaRM) Program.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Statements* section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the Financial Report in Australia, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Distribution and Reliance

We draw attention to Notes to the Financial Report, which describes the basis of accounting. The Financial Report has been prepared to assist the Council meet the requirements of the grant terms and conditions. As a result, the Financial Report may not be suitable for another purpose. Our report is intended solely for the Council and the Department of the Chief Minister and Cabinet and should not be distributed to parties other than the Council or the Department of the Chief Minister and Cabinet. A party other than the Council or the Department of the Chief Minister and Cabinet accessing this report does so at their own risk and Merit Partners expressly disclaims all liability to a party other than the Council or the Department of the Chief Minister and Cabinet for any costs, loss, damage, injury or other consequence which may arise directly or indirectly from their use of, or reliance on the report. Our opinion is not modified in respect of these matters.

The Council Management's Responsibility for the Financial Report

The Council management is responsible for the preparation and fair presentation of the Financial Report and have determined that the accounting policies used are appropriate to meet the requirements of the grant terms and conditions and the needs of the Department of the Chief Minister and Cabinet and for such internal control as management determines is necessary to enable the preparation of the Financial Report that is free from material misstatement, whether due to fraud or error. In preparing the Financial Report, management is responsible for assessing the Council's ability to continue as a going concern and disclosing, as applicable, matters relating to going concern.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the Financial Report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the Financial Report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the Financial Report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Conclude on whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the Financial Report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, and related disclosures made by management.

We communicate with management, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify, if any, during our audit.



Merit Partners



Matthew Kennon
Director

Darwin

6 December 2022



ABN 94 746 956 090
2 Crawford Street Katherine NT 0850
PO Box 1321 Katherine NT 0851
Phone: (08) 8972 9000
Fax: (08) 8944 7003
www.ropergulf.nt.gov.au

ROPER GULF REGIONAL COUNCIL
Special Purpose Financial Report — Department of the Chief Minister and Cabinet
Waste and Resource Management.

For the year ended 30 June 2022

Certification Statement

As detailed in the notes to the financial report, Roper Gulf Regional Council is not a reporting entity because in the opinion of the management there are unlikely to exit, users of the Financial Report who are unable to command the preparation of the Financial Report so as to satisfy specifically all of their information needs. Accordingly, this "Special Purpose Financial Report" has been prepared to satisfy the reporting requirements under the funding agreement between the Department of the Chief Minister and Cabinet

The management of Roper Gulf Regional Council declare that:

- a) the attached income and expenditure statement and notes to the financial statements are correct

- b) all funds received were expended for the purpose of the program and in accordance with the Funding Agreement between Roper Gulf Regional Council and the Department of the Chief Minister and Cabinet

Marc Gardner
Chief Executive Officer

Roper Gulf Regional Council



Income & Expenditure Report For the Year ended 30 June 2022



Activity 503 - Waste & Resource Management

Income

6990 - TIED NT Govt Grant - 2020_2021 Unexpended	207,800.00
6991 - TIED NT Govt Grant - 2021_2022 Receipts	207,800.00
Total Income	415,600.00

Expenditure

2235 - Contract Labour Exp - Electrical	101,268.85
Total Expenditure	101,268.85

Allocations

Total Allocation Expenditure	0.00
-------------------------------------	-------------

Total Capex Expenditure	0.00
--------------------------------	-------------

Total Expenditure	101,268.85
--------------------------	-------------------

Surplus/(Deficit)	314,331.15
--------------------------	-------------------

Name: Dave Heron
Position: Acting Finance Manager

Signed: _____

Date: 31/11/2022

ROPER GULF REGIONAL COUNCIL**Department of the Chief Minister and Cabinet- Waste and Resource
Management****Notes to Financial Report for the year ended 30 June 2022****Statement of Accounting Policies**

Roper Gulf Regional Council (RGRC) is not a reporting entity because in the opinion of management there are unlikely to exist users of the financial report who are able to command the preparation of reports tailored to satisfy specifically all of their information needs.

This financial report has been provided in order to satisfy the Reporting requirements of the Funding Agreement between the Funding Body and Roper Gulf Regional Council.

The financial report has been prepared on an accrual basis.

Income

Income is recognised when RGRC obtains control or the right to receive the contribution. An unexpended grant from previous fiscal year has been b/f as grants Income for this fiscal year.

Expenses

Expenses include actual and accrued cost incurred in the financial year ended 30 June 2022.

Employee expenses

Employee expenses include actual and accrued expenses incurred in the financial year ended 30 June 2022.

Goods and Services Tax

The Profit and Loss Statement is reported exclusive of Goods and Services Tax.

GENERAL BUSINESS



ITEM NUMBER	14.2
TITLE	Approval for Extension of Children Schooling Programme
REFERENCE	1309823
AUTHOR	Sev ABEYRATNE, Grants Coordinator

RECOMMENDATION

The Council:

- (a) receives the Extension of Grant Agreement for Children and Schooling Program – for Bulman and Manyallaluk 2023/2024
- (b) accepts the grant contract and the common seal in affixed over the signature of the Mayor and Chief Executive Officer.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

upport families to give children a good start in life through improved early childhood development, care, education and school readiness, Get children to school, Improve literacy and numeracy, Support successful transitions to further education and work. The School Nutrition Project involves the preparation and delivery of Nutritious Meal (Breakfast and Lunch) each teaching day of the school year.

ISSUES/OPTIONS/SWOT

Roper Gulf regional Council has delivering School Nutrition Program more than 10 years to Bulman and Manyallaluk. Council received extension agreement to period of 2023 to 2024 from National Indigenous Australians Agency and it need to presents in council meeting and also signed by the Mayor and Chief Executive Officer with the common seal.

FINANCIAL CONSIDERATIONS

Budget to be change to \$93,276 for 2023 and \$93,276 for 2024 for Manyallaluk For Bulman 121,000 for 2023 and \$121,000 for 2024

ATTACHMENTS

There are no attachments for this report.

EXECUTIVE REPORTS



ITEM NUMBER	15.1
TITLE	Roper Gulf Regional Plan 2022-2023 Quarterly Performance Review - July - September 2022
REFERENCE	1302491
AUTHOR	Marc GARDNER, Chief Executive Officer

RECOMMENDATION

That Council receives and notes the Regional Plan 2022-23 Quarterly Performance Report for the first quarter ending 30 September 2022.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Regional Plan 2022-23 Quarterly Performance Report July to September 2022 is presented to Council to highlight the organisation's progress towards implementation of the Regional Plan.

In accordance with good governance principles this report presents the quarterly performance of the organisation against the Regional Plan 2022-2023 for July to September 2022. This report directly assesses the performance of the organisation against the set activities within the endorsed Regional Plan 2022-2023.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Deliverables Q1.docx

Quarter 1 (July, August September)

Wellbeing

Goal: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Deliverables	Key Performance Indicators	Measures	Responsible Division	Comments
Review historical records of adverse incidents and events over the past 5 years.	5 year analysis of incidents prepared.	To provide a report to Council on incidents over the last five years.	Community Services & Engagement	Not yet commenced.
	Report submitted to Council and considered.	Assess actions and liaise with community stakeholders.		Not yet commenced.
Engage with police service and develop collaborative actions.	Agreement on collaboration in place.	Develop community MOUs with NT Police.	Community Services & Engagement	Initial contact with locally-based police made in early 2022 without success. Will continue to engage.
	Program for collaboration in place.	Programs incorporated into night patrol, youth services and infrastructure planning. (CPTED)		Will commence on completion of MOU.
	Progress reports submitted to Council.	Advise of agreements in place.		Will commence on completion of MOU.
Regular community safety audits undertaken in company with community opinion leaders.	Number of audits undertaken.	Annual audits per community.	Community Services & Engagement	Surveys for community feedback conducted in each location bi-annually. Community safety meetings also held on an ad-hoc basis with attendance from community members and other stakeholders.

	Rectification actions / strategies / works undertaken.	As advised by the audit.		Actions taken if required following each community safety meeting and on an ad-hoc basis as required. Also adjust delivery as required following bi-annual community feedback.
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Lobby for appropriate technologies and techniques for 'Crime Prevention Through Environmental Design' (CPTED) as a deterrent to property damage.	Site responsive solutions	Develop one community precinct plan per year.	Infrastructure Services & Planning	Not yet commenced.
Continue night patrols	Number of night patrols.	Number of night patrols per quarter per community compared to rostered patrols.	Community Services & Engagement	
	Trend reports on incidents.	Report on statistics prepared by night patrol.		
Consult with communities on safe house needs and advocate to fill identified needs	Safe house requirements defined.	Consult with community stakeholders, police and Department of Territory Families.	Community Services & Engagement	Consultation has commenced.
	Number of new, revised, improved facilities in place.	Report to Council on advocacy as required.		
Audit sport and recreation facilities and identify gaps.	Audit completed.	Sport and Recreation Strategic Plan accepted by Council.	Community Services & Engagement	Tenders for Sport and Recreation Masterplan are currently being evaluated. Proposed commencement on development of plan to commence January 2023.
	Gaps defined and reviewed by Council.	Actions identified from report.		Ongoing
Develop a sport & recreation strategy in consultation with communities.	Strategy completed Year 1	Develop a Sport and Recreation Strategy.	Community Services & Engagement	Tenders for Sport and Recreation Masterplan are currently being evaluated. Proposed commencement on development of plan to commence January 2023.

	Funding sought from NT Government	Funding application presented to NT and Federal Government.		Will commence upon completion of report.
	Agreed projects included in capital works program	Number of successful applications resulting in facilities.		As above.
Engage with adjoining Councils to determine feasibility / practicality of shared service delivery.	Scope, number and type of agreements	Reports on number of consultations and agreements with other councils.	Office of the CEO	Sharing IT Services (CouncilBiz) and Strategic Waste Management (2 Agreements/arrangement) – no other arrangements in place
Ongoing feedback reporting on performance through Local Authority meetings.	Number of feedback reports.	Customer service satisfaction survey with Local Authorities.	Office of the CEO	Conducted in Q3
	Ratings of services over time.	Greater than 80% approval rate.		Measured in Q3
Establish Service Delivery Standards, with associated policies and procedures.	Number of feedback reports.	Conduct client surveys in every community.	Community Services & Engagement	
	Ratings of services over time.	Greater than 80% approval rating.		
	Service delivery standards established and utilised.	Actions as evidence by client surveys and identify shortfalls.		
	Reports on contractor performance.	Request for performance reporting from funding bodies.		
	Community feedback reports.	Community satisfaction survey greater than 80% for the program per community.		
	Social Services needs reviewed and reported on.	Present qualitative reports on social services to Council.	Community Services & Engagement	

Develop and implement a Community Services (Social Needs) Strategy	Social Services Strategy developed and implemented.	Develop an Aged Care Strategic Plan.		Funding has been sought and granted and Culturally Directed Care Solutions have been engaged to continue the SDAP (service Delivery Assistance Panel) process, concluding in March 2023.
	Number of actions successfully implemented under the Strategy.	# of actions reported to Council.		
Invite school staff, police and other relevant organisations to Local Authority meetings to discuss local youth issues	Frequency and number of agencies attending.	One stakeholder agency per Local Authority meeting per year.	Office of the CEO	Has occurred, but not reported for period
	Reports on views of effectiveness.	Local Authority member survey.		Not reported for period
Invite youth representatives of local sporting and recreational groups to present views to Local Authority meetings.	Frequency and number of presentations.	One per Local Authority per year.	Office of the CEO	Has occurred, but not reported for period
	Description of resolutions affected	One report to each Local Authority per year.		Not reported for period
Presentations to schools on jobs /career paths available in Council.	Number of presentations.	Once per year per community.	Corporate Services & Sustainability	Council staff attended the Big Rivers Industry Forum at Katherine High school in September. Staff hosted a stand where the kids would come and ask questions about job opportunities and staff would give an overview of what Roper Gulf do and specifically what our roles are in Council. Roper Gulf merchandise was also given away to kids which they all seem to enjoy. Discussions with the NT Education Department are currently taking place

				with a view to holding Council Open Days in all of the region's town and communities during 2023.
	School feedback reports.	To present feedback from schools to Local Authority Meetings and Council.		
Review libraries in the context of increasing their utilisation as learning / drop in centres.	Strategy for library utilisation in place.	Develop Strategy and presented to Council.	Community Services & Engagement	Not yet commenced.

Environment

Goal: Protect and care for the physical environment, including development and maintenance of clean and environmentally focused communities.

Deliverables Q1	Key Performance Indicators	Measures	Responsible Division	Comments
Review and update the RGRC <i>Green Plan 2013-2016</i> .	Green Strategy reviewed and updated	Green Plan accepted by Council.	Infrastructure Services & Planning	The Green Plan revision requires budget allocation by Council, Budget Revision 2 – 2023.
Coordinate and mesh with the relevant environmental strategy areas.	All strategies in this area of focus brought together under this platform.	Acceptable strategies incorporated in the Green Plan.		The Green Plan revision requires budget allocation by Council, Budget Revision 2 – 2023.
	Achievement of actions adopted in the overarching Strategy.	Quarterly reporting to Council on actions.		The Green Plan revision requires budget allocation by Council, Budget Revision 2 – 2023.
Engagement with and implementation of Big Rivers Region waste Management Strategy.	Implementation reports.	Completion of the Big Rivers Regional Waste Management Plan.	Infrastructure Services & Planning	Forms part of the Waste Management Strategy which has been awarded to an external consultant.
Map waste streams to source.	Mapping completed.	Council adopts Roper Gulf Waste Management Strategy.	Infrastructure Services & Planning	Forms part of the Waste Management Strategy which has been awarded to an external consultant.

Investigate cost effective options for re-cycling.	Recycling options report completed.	Community recycling plan per community.	Infrastructure Services & Planning	Forms part of the Waste Management Strategy which has been awarded to an external consultant.
	Amount and type of recycling implemented and trends.	Identified by plan.		Forms part of the Waste Management Strategy which has been awarded to an external consultant.
Develop a container deposit scheme.	Scheme implemented.	Presentation of a Business Plan presented to Council.	Infrastructure Services & Planning	Forms part of the Waste Management Strategy which has been awarded to an external consultant.
	Trend reports of containers returned.	Quarterly report to Council.		Forms part of the Waste Management Strategy which has been awarded to an external consultant.
Establish methods for collection and disposal of derelict vehicles.	Methodology established and adopted by Council.	Develop MOUs with steel collectors.	Infrastructure Services & Planning	Forms part of the Waste Management Strategy which has been awarded to an external consultant.
	Trend reports on number of derelict vehicles recovered.	Quarterly report to Council.		Forms part of the Waste Management Strategy which has been awarded to an external consultant.
Deliver waste management education program for communities.	Program sourced and / or developed.	Engage with consultant to deliver program.	Infrastructure Services & Planning	Forms part of the Waste Management Strategy which has been awarded to an external consultant.
	Number of programs delivered.	One per community per annum.		Forms part of the Waste Management Strategy which has been awarded to an external consultant.
	Time series photographs of communities.	One per community per quarter.		Currently being developed for Ngukurr and Minyerri.
Develop storm water management plan.	Plan in place.	Undertake a stormwater drainage audit across region. (two community audits per year)	Infrastructure Services & Planning	10 Year Capital Works Plan has been commenced.

	Extent of capital works undertaken.	Works included in 10 Year Capital Works Plan.		Forms part of the Waste Management Strategy which has been awarded to an external consultant.
	Wet Season impact reports.	Council service delivery reports presented to Local Authority prior to wet season.		This falls within the remit of the Council Services Division in collaboration with NTG.
Council participation in disaster management preparation response and recovery initiatives.	Response reports.	# of reports presented to Council.	Office of the CEO	No disasters occurred during period.
Implement parks development, street scaping, street greening and way finding plans.	Number of new initiatives developed.	Develop two Precinct Plans per year per community.	Infrastructure Services & Planning	Not yet commenced.
Engage community members in animal health and responsible pet ownership programs.	Program sourced or developed.	Education program one per year per community.	Community Services & Engagement	In progress.
	Number of sessions and attendees.	Number reported to Council.		In progress.
	Veterinarian reports on animal health trends	Number reported to Council and funding providers.		In progress. Studies to commence 2023.
Continue implementation and enforcement of animal control By-laws.	Number and type of breaches and trend reports over time.	Reports presented to Council.	Corporate Services & Sustainability	

Infrastructure

Goal: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

Deliverables Q1	Key Performance Indicators	Measures	Responsible Division	Comments
Develop a ten-year capital works program	Plan finalised Year 1	Plan presented to Council by 30 June 2023.	Infrastructure Services & Planning	10 Year Capital Works Plan has been commenced.

Finalise Main Street/Precinct master planning in communities and towns	Two communities/town completed each year	Two Precinct Plans completed.	Infrastructure Services & Planning	Not yet commenced.
	Number of 'Shovel Ready' plans finalised and included in capital works program.	Number reported to Council.		
Develop and implement a roads re-seal plan.	Plan completed.	Plan presented to Council by June 2023.	Infrastructure Services & Planning	Not yet commenced.
	Number of projects completed.	Plan presented to Council by June 2023.		
Develop a Cemetery Strategy.	Strategy completed Year 1	Plan presented to Council by June 2023.	Infrastructure Services & Planning	Not yet commenced. Awaiting finalisation of the revised Act.
	Number and type of works completed.	As identified by the plan.		Not yet commenced. Awaiting finalisation of the revised Act.
Develop and implement an asset management plan	Plan Finalised year 1.	Plan presented to Council by June 2023.	Infrastructure Services & Planning	Commenced.
	Best practice asset management implemented.	Asset Management Plan is commensurate with the National Asset Management Strategy and Standards for Australian, rural and remote councils.		Commenced.
First test proposals for community projects through an evidence based business case.	Number of business cases completed.	Numbers of Gate 1 reports presented to SLT.	Infrastructure Services & Planning	Currently underway.
	Number of projects demonstrated as viable / sustainable.	Report on ratio viability.		Currently underway.

Economic Development

Goal: Foster strengthening and growing jobs, industries, and investment attraction.

Deliverables Q1	Key Performance Indicators	Measures	Responsible Division	Comments
Develop the scope and nature of the role the RGRC should play.	Proposed role defined and agreed by Council.	Preparation of a white paper to Council.	Office of the CEO	Not completed during quarter.
Engage and/or partner with Aboriginal Corporations to secure joint contracts for infrastructure projects or service delivery.	Number, type and depth of Partnerships formed with Aboriginal Corporations.	Report presented to Council quarterly on economic development initiatives.	Office of the CEO	Not completed during quarter
Build staff housing in communities where tenure permits.	Number of dwellings built.	Report to Council.	Infrastructure Services & Planning	Currently in scoping stages.
Ongoing engagement and negotiation with the Northern Land Council (NLC), NT Government and Traditional Owners.	Extent of Aboriginal Land Released via Section 19	Report to Council.	Office of the CEO	Have correspondence presented previously to Council relating to leasing
Continue to develop relationship with Tourism Top End and Tourism NT.	Tourism Top End membership.	Annual membership approved.	Office of the CEO	Completed
	Engagement on Big Rivers Tourism Destination Management Plan "Project Implementation Team".	Report presented to Council quarterly on the Destination Management Plan.		Completed
Prioritise maintaining thoroughfares and central public facilities in communities.	Tourism Facilities incorporated into main street master planning	Two precinct plans per year.	Infrastructure Services & Planning	Public toilet facilities in planning for three communities during 22/23 FY.

Governance

Goal: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Deliverables Q1	Key Performance Indicators	Measure	Responsible Division	Comments
Create and implement a Workforce Development Plan.	Workforce Development Plan finalised	Plan adopted by June 2023.	Corporate Services & Sustainability	Consultants have been engaged by Council to assist in the formulation of a HR Strategy. In late November and early December 2022, a consultant will be engaging with Katherine and remote staff during a series of site visits. The intention is for them to assess and report upon Council's current Recruitment and Retention strategies. Tenders for a Workforce Engagement Plan are presently being advertised.
	Number of policies revised.	100% due for revision.		Ongoing.
	Number of Operations manuals revised.	100% due for revision.		
	% of staff who undertake Cultural Awareness Training.	100% of staff are training.		Ongoing. HR, in consultation with the Aboriginal Community Liaison Officer, are in the process of tailoring an over-arching Cultural Awareness training package followed by the development of

				Community specific cultural orientations for new staff members.
	Job vacancy rate decreases	Target <20% of workforce per year.		HR Dynamics has been engaged to make recommendations after a consultative process with management and staff. A report is due by the end of January, 2023.
	Staff retention rate increases.	Report on retention rates.		HR Dynamics has been engaged to make recommendations after a consultative process with management and staff. A report is due by the end of January, 2023.
Develop and implement a staff communications strategy.	Employee Communications Strategy approved and implemented	Internal communications strategy developed.	Office of the CEO	In progress.
	Periodic feedback reports.	Bi-annual staff survey on communication.		Not completed. Planned for February 2023.
Develop and implement a community communications strategy.	Community Communications Strategy implemented.	External communications strategy developed.	Office of the CEO	In progress.
	Periodic feedback reports.	Annual stakeholders		Not completed. Planned for February 2023.

		survey on communication.		
Align organisation structure and human resources behind Key Outcome Areas.	Organisation structure reviewed and re-designed.	Annual review and adopted by Council.	Corporate Services & Sustainability	During the reporting period, significant progress has been made to the revamping of the current organisational structure. The recently created positions of Council Services Manager and Operations Manager have been prioritised and, as such, are currently being advertised.
	RGRC organisation chart developed.	Published organisation chart and communicated with staff.		A draft organisational chart has been developed reflecting most of the changes to the current structure. It is anticipated that draft organisational chart will be finalised during the next reporting period. As mentioned above, recruitment activities for prioritised positions are occurring now.
	Position descriptions, specifications and lines of reporting reviewed.	100% of positions descriptions reviewed on recruitment.		All Position Descriptions continue to be reviewed yearly or immediately prior to a vacancy being advertised.
Workshops with Council staff on Strategic Plan, key outcome areas and strategic focus.	Number of workshops undertaken.	One workshop per community per year.	Office of the CEO	Conducted in Q3 with preparation of Regional Plan
	Feedback reports.	Bi-annual staff survey.		Organised quarterly pulse surveys and bi-annual staff surveys

	Follow up actions taken.	Report presented to SLT.		Completed
Align Council staff reporting behind key outcome areas, Strategic focus and KPIs.	Reporting aligned and incorporated into monthly Council Agendas.	Quarterly reporting to Council on KPIs.	Office of the CEO	Completed
Develop and implement a Reconciliation Action Plan	Action Plan finalised, communicated and implemented.	Reconciliation Action Plan adopted by Council by 31 December.	Office of the CEO	In progress. Plan has been endorsed by Reconciliation Australia and is in design stages. Expected completed February 2023.
Provide cross-cultural training for new staff members plus periodic follow up sessions.	Cross cultural training delivered.	Training provided per annual per community location specific.	Corporate Services & Sustainability	HR, in consultation with the Aboriginal Community Liaison Officer, are in the process of tailoring an over-arching Cultural Awareness training package followed by the development of Community specific cultural orientations for new staff members.
Engage with Police, Health professionals, Aboriginal Corporations and others as relevant through Local Council meetings.	Number of agencies and number of meetings attended.	One stakeholder presentation per quarterly at Council meetings.	Office of the CEO	<u>August OMC:</u> <ul style="list-style-type: none"> • Amanda HAIGH, Department of the Chief Minister and Cabinet (RESIGNED) • Linda Weatherhead, Department of the Chief Minister and Cabinet – Director, Policy and Projects Local Government • Teachers and Students of Bulman Primary School, Primary Contact being Principal Irene SINGLETON

				<ul style="list-style-type: none"> • Sam PHELAN, VET (presentation on Japanese encephalitis) <p><u>July FICM:</u></p> <ul style="list-style-type: none"> • Deb LOCKHART, National Indigenous Australians Agency – Senior Adviser • Jean LEFTWICH, National Indigenous Australians Agency – Adviser • Kon VATSKALIS, Lord Mayor, City of Darwin • Sean HOLDEN, Chief Executive Officer, Local Government Association of the Northern Territory <p><u>September OMC:</u></p> <ul style="list-style-type: none"> • Amanda HAIGH, Department of Chief Minister and Cabinet (RESIGNED)
	Collaborative actions / programs implemented.	Not measured.		Not measured
	Increases in broad based feedback to Council.	Stakeholder surveys.		Will occur in Q3
Implement internal Audit Plan v Legislative and Policy Compliance.	Internal audit plan completed	Internal Audit Plan developed by June 2023.	Corporate Services & Sustainability	
	Audit Committee satisfied compliance obligations are met	Feedback from Audit Committee.		

Develop and implement an Information Technology Strategy.	Information Technology Strategy developed.	Strategy developed by June 2023.	<p>2022-2023 Operational Plan was developed during this quarter, being completed at the end of September. Operational Plan covers how IT align strategically with the Council’s vision with focus on IT’s ability to continually develop and maintain IT equipment while also providing friendly and helpful service to Roper Gulf staff.</p> <p>IT’s Operational Plan also covers the 2 large projects occurring this financial year, the hardware rollout, and O365 migration. The O365 migration has reached a standstill, with CouncilBIZ currently assisting other Councils with more critical matters. The Hardware rollout is going as planned, with many communities now housing new computers and will soon have new screens to boot. There is an estimated timeline to have this project finished come end of next quarter, however depending on weather conditions, and waiting for stock to arrive this may change.</p>
	Implementation plan for IT strategy in place, including budget allocations.	Plan developed by June 2023.	

				developed for future hardware, with the goal being the replacement of 1/3 of hardware each year.
Engage with LGANT governance training program.	Number of Elected Members who undergo training.	100% of Elected Members trained.	Office of the CEO	Most Councillors trained, one councillor requires completion of module 1 and two others require completion of module 2 of mandatory Councillor training.
Generally support LGANT Advocacy and lobbying activities. Support implementation of the NT Local Government 2030 strategy. Support advocacy for removal of NT government rate caps.	Material prepared & LGANT submission support.	Annual submissions to the LGANT conferences.	Office of the CEO	Completed – 1 motion presented at LGANT AGM in November 2022.
	Level & extent of NT Local Government 2030 Strategy implementation.	Principles of the 2030 incorporated in to Council's reporting.		

EXECUTIVE REPORTS



ITEM NUMBER	15.2
TITLE	Australian Government Drought Plan
REFERENCE	1306755
AUTHOR	Marc GARDNER, Chief Executive Officer

RECOMMENDATION

That Council receives and notes the Australian Government Drought Plan report.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

BACKGROUND

Council received correspondence from the Local Government Association of the Northern Territory in regards to the Australian Government Drought Plan Discussion Paper.

At the October 2022 Council resolved the following:

That Council;

- (a) accepts the incoming correspondence; and*
- (b) requests a report be submitted to the December Ordinary Meeting of Council regarding the Australian Government Drought Plan.*

ISSUES/OPTIONS/SWOT

The correspondence from LGANT does not require a response and is provided for Councillors information.

The Roper Gulf Regional Council area has never been declared a drought region by the Northern Territory or Australian Government.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1   2022-10-04 Drought Plan discussion paper submission.pdf



Submission

Australian Government Drought Plan: discussion paper

The Local Government Association of the Northern Territory (LGANT) welcomes the opportunity to provide a submission on the Australian Government's Drought Plan discussion paper

About LGANT

LGANT is the voice of local government in the Northern Territory, representing the 16 municipal and regional councils, 63 local authorities, 66 remote communities with a physical council presence and 614 homelands with over 100 Aboriginal languages and dialects.

We provide leadership, support, representation, and advocacy on behalf of our member councils for the benefit of their communities.

Local government makes a significant contribution to the Northern Territory economy as they collectively employ around 3,000 Territorians. Councils are the largest employer of Indigenous people in remote and regional areas, manage and control assets and infrastructure valued at \$2.57 billion, are responsible for over 13,000 kilometres of roads and receive and expend over \$505 million in the Northern Territory annually.

Local government councils look after matters close to our homes including local roads, street signage, lighting, footpaths, parking, cycle ways, parks and playgrounds, sporting fields and swimming pools, pet control, land and coast care programs, libraries, waste management, and community programs such as child and aged care – and in some places, act as Centrelink and Australia Post.

Drought

The NDA does not include a definition of droughts or a standard on the declaration of droughts. Droughts are not declared in some jurisdictions including the NT.

LGANT understands there are reasons for this but note the challenges of developing and implementing policy and frameworks without agreed definitions and standards while managing expectations of stakeholders (eg. compensation). Rather than ignoring the issue or the issues being implied, it is suggested they are tackled to remove ambiguity.

LGANT is aware drought is not classified a natural disaster so is not dealt with under normal emergency management frameworks.

LGANT suggests that droughts should be included as a hazard in jurisdictional emergency management plans while providing reference to the Australian and jurisdictional governments managing drought preparedness, response and recovery through a separate mechanism; the National Drought Agreement (NDA).



Local government is not a signatory to the NDA but a recent review identified that having local government involved more structurally could drive simpler interactions for those needing assistance in the future.

LGANT is concerned that including local government in the new NDA will mean additional responsibility but not come with any capacity building or financial support from either the Australian or Northern Territory governments.

Further to this, emergency management in the NT has a different legislative environment to that in other jurisdiction so some of the responsibilities in the draft 'shared responsibilities' document is not 'normal business' for local government councils, whether drought or other hazard management. Councils in the NT can and do however undertake some of the suggested responsibilities, such as granting rates concessions to alleviate financial hardship in times of drought.

Cost shifting to local government is not supported by LGANT. Appropriate recognition and support should be discussed early, possibly tailored to jurisdictional circumstances, and agreed upon by the sector.

Other general comments include:

- The current suite of documents focusses on the impact of droughts on farmers but should reflect that droughts impact entire communities including local government councils (eg. can potentially impact the delivery of services and infrastructure).
- Shifting of livestock and transportation of additional hay etc can put pressure on local government roads infrastructure.
- Grazing of cattle on road reserves in the NT currently not looked at favourably in the NT due to risks.

Contact:

Mary Watson

Senior Policy Advisor

LGANT

mary.watson@lgant.asn.au

EXECUTIVE REPORTS



ITEM NUMBER	15.3
TITLE	Local Authority Review Report
REFERENCE	1304993
AUTHOR	Marc GARDNER, Chief Executive Officer

RECOMMENDATION

That the Council:

- (a) receives and notes the Local Authority Review report;
- (b) continues to engage with Local Authorities;
- (c) provides feed back to the Department of Chief Minister and Cabinet by 20 January 2023; and
- (d) Nominates <Insert name/s> to the Local Authority Implementation Reference Group.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

Late last year and earlier this year, the Department undertook a review, of which Council actively provided feedback relating to various issues from attendance, alternate community engagement methods we use, through to funding and LA member payments.

Following this, in March 2022 Council was provided a copy of the Local Government Desktop Review report which was sent to all regional councils for feedback. Feedback was provided and subsequent discussions took place with CEOs, Elected Members, Local Authority Members and representatives from the Northern Territory Government.

The next draft review report is attached. The document focuses on the core role of Local Authorities, and aims to strip back requirements that might detract from councils' and Local Authority ability to carry out that core role. It also provides flexibility for the Local Authorities to have a broader focus.

As outlined in the reports, Local Authorities were initially established as part of the regional local government structure, to respond to the concerns raised by community members that the creation of regional councils would mean they would lose their voices with local government. They were included in the *Local Government Act 2008*, and their role was strengthened in the 2019 Act. They are part of the regional council structure, and their role is essentially to support their council with two-way communication between their community and the council; to assist their community to have input into the council's planning, prioritisation, service delivery and funding in that community; to advocate for their community with council;

recommend (or decide if delegated) where LA project funding should be prioritised, and, in turn, help the council to keep communities informed about planning and services.

Regional councils are encouraged to engage with their Local Authorities in developing feedback.

Within the timeframe provided, Roper Gulf have engaged with the following Local Authorities:

- Mataranka – 8 October 2022
- Jilkminggan – 29 November 2022
- Borroloola – 1 December 2022
- Robinson River – 1 December 2022
- Minyerri – 5 December 2022
- Ngukurr – 6 December 2022
- Urapunga – 6 December 2022
- Numbulwar – 7 December 2022

In 2023 Council will engage with the following Local Authorities:

- Beswick – 9 January 2023
- Manyallaluk – 9 January 2023
- Barunga – 10 January 2023

Feedback on the document is to be submitted to the Department of the Chief Minister and Cabinet by 20 January 2023.

ISSUES/OPTIONS/SWOT

For discussion of Council at the meeting.

In addition to this, the Department are now seeking nominees for an Implementation Reference Group for the Local Authority Review. This Group ideally will include a mix of elected members, LA members and CEOs/your nominees. Their role will be to advise the Department on the development of the Review's Implementation Plan.

The Plan will define how changes arising from the LA Review and feedback will be implemented to strengthen the LAs role as a structure that supports communities' voices to their council, advocates for their communities with Council and shares information about council activities with their communities.

The Department envisage a group of about 8 people who will meet monthly for the first four months of 2023. The Group will also help guide engagement with councils and LAs. A draft Terms of Reference is attached.

Further feedback on the Terms of Reference, and nominations for members of the Reference Group are to be forwarded to Linda Weatherhead at the Department on linda.weatherhead@nt.gov.au by Monday 19 December.

FINANCIAL CONSIDERATIONS

Nil – there are no foreseen financial considerations in participating in the review or the implementation working group other than time costs of staff/Councillor's involvement.

ATTACHMENTS

- 1  LA Review Report - 12 October 2022 Draft.pdf
- 2  Terms of Reference - Implementation Reference Group.pdf

Local Authority Review Report

1. Background

Local authorities (LAs) were established in 2014 under section 53B of the former *Local Government Act 2008* (the 2008 Act). LAs were established as a response to concerns from communities that the transition from the former community government councils to regional councils led to a loss of communities' voices in the planning and delivery of council programs and services in their community.

The inclusion of LAs in the structure of regional councils is intended to ensure communities have a say in their regional councils' planning, prioritisation, funding and delivery of services and infrastructure for their community; and the provision of information and feedback to communities about the councils' decisions and activities in that community. The ultimate goal is effective, responsive council services for remote communities.

2. Intent of the Legislative Framework

On 1 July 2021, the intent of the 2008 Act was further strengthened when it was replaced with the *Local Government Act 2019* (the 2019 Act). In addition, the previous *Guideline 8: Regional councils and local authorities* (Guideline 8) was replaced by the new *Guideline 1: Local Authorities* (Guideline 1). The provisions in the 2019 Act were in a new chapter entitled Local Decision Making to reinforce the intent and purpose of LAs.

The 2019 Act requires regional councils to seek their LAs' advice and recommendations in relation to the council's budget; their priorities for expenditure; their service delivery; regional plans; strategic directions; and funding. Regional councils must also ensure their strategies and plans are informed by the vision and priorities of the LAs, and must work with their LAs to foster constructive working relationships between the council and community.

The 2019 Act specifically provides for expanded roles for LAs and a mechanism for giving communities a stronger voice in local government matters that affect them. Section 78 defines the functions of a LA:

- to involve local communities more closely in issues related to local government;
- ensure that local communities are given an opportunity to express their opinions on questions affecting local government;
- to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;
- to take the views of local communities back to the council and act as advocates on their behalf;
- to contribute to the development of the regional plan;
- to make recommendations to the council in relation to the council's budget and the part of the council's area within which the LA performs its functions.

Guideline 1 provides how LAs are to operate and be administered by their respective regional councils, including appointments and resignations, meetings, LA member payments and reporting.

3. Local Authority Review

In 2021, before the commencement of the 2019 Act, the Department of the Chief Minister and Cabinet (CM&C) started a desktop review (Review 1) of how well regional councils and LAs were meeting the intent of the 2008 Act and Guideline 8. The aim of Review 1 was to identify good practice across the NT as well as areas that could be further strengthened, and to determine what actions could be considered to better support the delivery of the intent

Local Authority Review Report

of LAs given their expanded roles under the 2019 Act. Review 1 focused on the 66 LAs established across the Northern Territory for the period 1 July 2019 to 30 June 2020.

Review 1 was informed by the information available on regional councils' websites, information held and observations made by CM&C and some feedback and insights provided by regional councils. The findings and draft recommendations were provided to councils and other stakeholders in early 2022 for comment.

The Review 1 report acknowledged limitations associated with any desktop process. However it provided a platform for more discussion with councils, LA members and others, resulting in the direction outlined in this report.

Review 1 confirmed that there is noticeable diversity in the functioning of LAs and the way councils work with them, with some LAs engaging strongly with their communities and working with their councils to deliver on community priorities and aspirations, and some others struggling to meet or attain quorum to enable recommendations to be made about community priorities. Some LAs, with their councils' support, consider broader matters than council business, acting as a forum and conduit for community engagement in matters including local, Territory and Commonwealth government priorities.

In addition, feedback from councils and LA members has indicated that some of the requirements placed on them by the NT Government, or interpretations of these requirements, are impeding their ability to achieve their core functions.

Feedback on Review 1 included the following:

Role of LAs:

- a need for greater recognition, promotion and celebration of the strengths of the LA model and more sharing of examples of LAs and their councils successfully achieving the intent of the Act;
- the need for CM&C, councils and LAs to have a clear and common understanding of the definition and scope of their core functions and requirements;

Flexibility:

- the need for flexibility in how LAs and their councils deliver on the core functions (or choose to move beyond the core) to respond to differences between communities, their aspirations and the capacity of LAs;
- providing for flexibility for those communities, LAs and councils who want to have more integrated engagement, not just on local government matters. For example, some communities would like to see a single body coordinating community input into local government and NT Government (or broader) planning, services and prioritisation; while others have indicated a preference that LA members continue to focus on local government and other groups are established or continue to provide input into NT Government and broader matters;
- recognition that some LAs are well established with consistent membership who deliver well-regarded outcomes for their communities and council, and others are less established; and that, over time, LAs may cycle through these stages. This impacts on the levels of support needed from councils for their LAs and the level of autonomy LAs may have, and needs to be accommodated in expectations set by CM&C and required of councils;

Decision making

Local Authority Review Report

- LAs should have as much influence and decision-making power as is appropriate to their stage of development and the delegations of the council; for example, some councils have already delegated decision making in the use of LA Project Funding (LAPF) to their LA, and some have delegated decision making over other community funding. The council is the decision-maker about the level of delegation relevant for their LA/s;

LA Members:

- a need for greater role clarity, capacity building and support for LA members and LA chairs;
- the need to revisit whether proxies should be permitted for LA members;

Administration:

- CM&C should remove any administrative requirements that detract from the ability of the LA and council to deliver on their core function. This needs to be balanced with good governance and accountable administrative process, reflecting that LAs are involved in the use of public resources and should be respected in their communities as informed, well governed and responsive structures;
- performance reporting should be focused on the intended outcome; ie the demonstration by councils of the engagement of communities through their LAs, and of the council's responsiveness to the advice, input and advocacy of their LA, including through the delivery of agreed community priorities;
- LAs should be able to set their own agendas and conduct their own meetings, while recognising the role of councils in managing administration, building capacity and responding to the varying levels of experience and capacity of members;

Resourcing/support

- some LAs and their councils continue to see benefit in having CM&C representatives at meetings at least occasionally, to coordinate responses to questions from community and LAs about NT Government matters, as well as to support engagement with other NT Government agencies;
- LAPF is a valuable resource for LAs and their councils to respond to community priorities. However, some councils struggle to spend these funds in the required time frames. The support role of CM&C is important in helping councils to address any barriers to the timely expenditure of funding on community priorities as determined by the LA and council;
- Accessible information should be provided to enable communities to understand how priorities for the use of LAPF are determined, and where they are spent;
- A need for a review of the LAPF guidelines to ensure their alignment with the core intent of the LAs;
- Any changes to the LA model should avoid requiring additional council resourcing. For example, where communities and their LAs want to have a broader role than council matters, there may need to be negotiation of partnering with NTG or others to share costs.

As a result of feedback and further discussions, the focus of the Review 1 report changed considerably into this report. This report emphasises the intent of the legislative framework for LAs and provides a principles-based direction for how this intent will be strengthened across the diverse councils of regional NT.

This review does not anticipate a change in the 2019 Act in relation to the role of LAs; LAs will remain part of their regional council structure, and continue to be subject to the control and direction of their relevant regional council.

4. Principles

Local Authority Review Report

The following principles have been developed to guide the way in which CM&C, regional councils and LAs will support the effective integration and involvement of communities in the system of local government, as intended in the 2019 Act. An amendment to Guideline 1 will be required to fulfil the aspirations below.

PRINCIPLE: Flexible governance	
<i>What does this mean?</i>	<p>All LAs have a core role: to enable their community to have a say in their regional councils’ planning, prioritisation, budgeting, and service delivery for their community; and to support the provision of regular feedback to their communities about council activities and the achievement of LA priorities.</p> <p>Councils and their LAs, with their communities, will determine how they deliver the role so it is adaptable to different locations, community aspirations, and capacity. CM&C will facilitate the sharing of examples of good practice from LAs across the NT</p>
<i>What does this look like?</i>	<p>LAs, with their councils, decide:</p> <ul style="list-style-type: none"> • whether they and their community prefer that the LA focus on council business or take a broader approach with a wider range of community matters. If a broader approach is agreed this may need negotiation of support from CM&C or other partners for non-council activities. Also, if a broader approach is agreed community input should ensure it avoids duplicating other community structures, authority or roles and that the role is understood and supported; • how the LA will conduct meetings and engage with their community; • how the LA will prioritise LAMP funds including how community input will be heard, how priorities will be decided, and how decisions and outcomes will be communicated to the community; • whether delegated decision making will be requested from the council; • the nomination process for LA members, with councils seeking LA and community input into their policy on criteria for selecting LA members; • the number of appointed members up to a maximum of 14; • whether the Mayor/President will be a member of LAs beyond their own ward; • the frequency of LA meetings (minimum four per year, with timing to enable input into, and feedback from, council planning); • the location of LA meetings - they should be held in public places to maximise opportunity for community members to attend; and • whether attendance at meetings via phone/video conference will be allowed. <p>First LA meetings to recommend to council:</p> <ul style="list-style-type: none"> • nomination of LA chair; • the kinds of priorities the LA would like to focus on for their community; • how information about meetings and decisions will be publicised. This must be at least on the council website for transparency for community members; and • the use of interpreters

Local Authority Review Report

PRINCIPLE: Community-centred, place based engagement	
What does this mean?	The way the council and LA engage with each other and the community is place-based and adapts to local needs, languages, time frames and cultural protocols to encourage community involvement.
What does this look like?	<ul style="list-style-type: none"> • LAs will recommend to their council the process for community engagement and two-way communication between the council, LA and community • Community engagement is supported by principles of the Remote Engagement and Coordination Strategy • Communication is clear and accessible. • LAs with their councils decide the nature and format of reports to be provided by councils to LAs – brief, diagrammatic reports are enough • LAs and their councils decide how the feedback about priorities is given to the LA and community in a timely way such as through the Council Community Based Manager, local council member or LA chair outside of meetings if needed • Regional councils support their LAs to host at least one community based event each year to support community input into LA priorities, and council planning. These events may be funded through some LAPP. For example, some LAs may hold community barbecues twice per year: to provide input into LA priorities and council plans for their area; and to receive feedback about how the LA and council has responded to that input. • Information is provided by regional councils in LA meeting agenda papers on: <ul style="list-style-type: none"> ○ Decisions that council has made based on the LA’s recommendations and advice ○ Council resources and service delivery in the community. ○ Progress / status updates on LA project recommendations. ○ The amount of funding that is available to the LA for community priorities.

PRINCIPLE: Empowerment	
What does this mean?	LAs have authority to effectively carry out their core role as intended in the Act.
What does this look like?	<p>Where LAs seek to do so, regional councils consider opportunities for delegation of relevant decisions to LAs consistent with the <i>Local Government Act 2019</i>, including decision making about priorities for LA project funds</p> <p>Councils, with CM&C assistance, provide training and resources to support professional development of LA chairs and members in governance and the LA role; and clearly communicate the role of LAs and regional councils to communities.</p>

Local Authority Review Report

PRINCIPLE: Outcome-focused	
<i>What does this mean?</i>	LAs (and communities) can see that their recommendations to the council, based on community engagement, are being acted on; where this is not the case, they are informed of the reason.
<i>What does this look like?</i>	Council annual reports include information that demonstrates how they have engaged with communities via their LA, and the outcomes delivered in response to LA recommendations/decisions. Compliance activity by CM&C will focus on the intended outcome of LAs

PRINCIPLE: Accountability	
<i>What does this mean?</i>	LAs and their councils continue to demonstrate high standards in governance and the use of public resources
<i>What does this look like?</i>	LAs have opportunities for professional development in governance consistent with their core role through their council and/or with support from CM&C if requested Decision making is transparent, focused on the best interests of the community as a whole, and conflicts of interest are managed. Information is accessible to community members about meetings, meeting proceedings, and opportunities for participation. Meetings are generally open to community members unless there is a defined need for confidentiality consistent with the provisions in the <i>Local Government Act 2019</i> .

5. Examples of Good Practice

To be discussed with, and provided by, regional councils.

6. Next Steps

This report will be provided to regional councils and other stakeholders for comment and input. Regional councils are encouraged to engage with their LAs in developing feedback. CM&C is available to assist as needed.

An implementation plan will be drafted for feedback from regional councils and LAs through their respective councils. The implementation plan will be developed through a reference group led by CM&C with the Local Government Association of the NT, and council and LA representatives.

The final LA Review report and Implementation Plan will be provided to the Minister for Local Government for consideration and approval. It is intended that this will be completed within the first quarter of 2023.

The LA Project Fund grant funding guidelines will be reviewed in 2022-23 in consultation with regional councils along with Guideline 1. Any recommendations for changes will then be advised to the Minister for Local Government for consideration for implementation in 2023-24.

Local Authority Review Implementation Reference Group

Terms of Reference

Role

The role of the Reference Group will be to advise on and support the development of the **Local Authority Review Implementation Plan** (the Plan).

Background

Local Authorities (LAs) were initially established as part of the regional local government structure to respond to the concerns raised by community members of a perceived loss of voice resulting from local government reform. They were included in the *Local Government Act 2008*, and their role was strengthened in the *Local Government Act 2019*.

They are an important part of the regional local government structure. Their role is to:

- support their council with two-way communication between their community and the council;
- assist their community to have input into the council's planning, prioritisation, service delivery and funding in that community;
- advocate for their community with council;
- recommend (or decide if delegated) where LA project funding should be prioritised, and
- help the council to keep communities informed about planning and services.

The Local Authority Review (the Review) conducted in two stages over 2021-22 involved a health check on how councils and local authorities were working together and facilitating feedback to and from their communities.

Objective

The Reference Group will advise the Local Government Unit on the development of the Plan to implement the Review and subsequent consultations on what can be done to strengthen the LAs role as a voice for the community. The ultimate goal is effective, responsive council services for remote communities, and effective two-way communication between communities and their local government council.

The Plan will develop actions to support the five principles:

- Flexible Governance
- Community-centred, place-based engagement
- Empowerment
- Outcomes-focused
- Accountability

Local Authority Review Implementation Reference Group

In developing the Plan, the Committee will:

- analyse feedback from the sector;
- Consider different models of operation, tailored approaches, and best practice examples;
- Suggest ways for LAs to operate to be culturally aligned with traditional governance and authority, community controlled service delivery, and Local Decision Making projects;
- Review Local Authority Project Fund funding guidelines and address barriers to utilising funding;
- Remove unnecessary administrative/procedural impediments to the functioning of LAs;
- Advise on the development of training and capacity building for the LAs and council staff;
- Develop indicators of success to guide evaluation.

The Plan will be finalised by May 2023, for approval of the Minister for Local Government.

Term and Meetings

It is anticipated that the Committee would operate for a fixed term commencing in January 2023 with monthly meetings until April 2023. On finalisation of the plan the Reference Group will be involved in supporting information and promotion across the regions from June to September 2023.

Membership

The Reference Group will be convened by the Local Government Unit, which will act as Chair for the meetings. We will be seeking nominations from LGANT, CM&C Regional Officers, Council and LA representatives to be part of the group.

Responsibilities

The **Department of Chief Minister and Cabinet (CM&C) Local Government Unit** will lead the development of the Plan consistent with its lead responsibility for the administration of the *Local Government Act 2019*, setting of standards, capability building, local government legal policy, and grants management.

Regional Officers of CM&C will bring their place-based knowledge and regional development expertise, their knowledge of regional priorities and the operating environment, relevant stakeholders and governance and service delivery bodies, and Local Decision Making. They also have an important role in working with councils and LAs on the regional implementation of the Plan.

LGANT is an advocate, as well as providing support and training, networking and mentoring, research and analysis, disseminating best practice and promoting partnerships that improve community outcomes and is well placed to provide its expertise and to consult on the implementation plan and work with councils on leading implementation work.

Council and LA representatives will bring their knowledge of their councils' priorities and operating environment, their governance expertise and experience, their knowledge of stakeholders, and the direct lived experience of their council and LA. They will also consult with their councils, local authorities and their communities in the roll out of the Plan, provide advice based on local knowledge, and consult with their communities on the development of the plan and how it can be tailored to different needs.

Local Authority Review Implementation Reference Group

The Committee will be able to co-opt additional expertise as needed. Secretariat support will be provided by CM&C Local Government Unit.

EXECUTIVE REPORTS



ITEM NUMBER	15.4
TITLE	Mayor's Report
REFERENCE	1309389
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council receives and notes the Mayoral Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Mayor undertakes range of official duties on behalf of Council. This report outlines the Mayor's activities and undertaking since Council last Ordinary Meeting on 16 June 2022

ISSUES/OPTIONS/SWOT

A summary of the Mayor's undertakings is as follows:

- Meeting with Mornington Peninsula Shire – Gulf to Peninsula Partnership
- Australian Local Government Association – National Local Roads and Transport Congress in Tasmania
- Local Government Association of the Northern Territory (LGANT) annual conference in Darwin 16-18 November 2022.
- Finance and Infrastructure Committee Meeting – 23 November 2022
- Borroloola Local Authority Meeting – 01 December 2022

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

EXECUTIVE REPORTS



ITEM NUMBER	15.5
TITLE	Upcoming Compliance Review
REFERENCE	1309391
AUTHOR	Marc GARDNER, Chief Executive Officer

RECOMMENDATION

That Council receives and notes the Upcoming Compliance Review report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Department of the Chief Minister and Cabinet is required to undertake a program of compliance reviews of local government bodies in the Northern Territory pursuant to section 298 of the *Local Government Act 2019*.

The purpose of a compliance review is to ensure that a council is conducting its business lawfully. The compliance review also serves to provide feedback on how council is discharging its obligations under relevant legislation, and to assess management practises.

As part of the compliance review program, Roper Gulf Regional Council has been selected for a compliance review for the period 1 July 2021 to 31 January 2023, with a planned site visit that was proposed 22 February 2023.

Given the 22 February 2023 is the scheduled Ordinary Council Meeting it has been suggested that the department undertake the site visit on either Thursday 23 February 2023 or Friday 24 February 2023 (refer to correspondence out).

The department has replied and will undertake the site visit on Thursday 23 February 2023.

The Audit and Risk Committee received and noted the Compliance Review at a meeting held 31 October 2022.

ISSUES/OPTIONS/SWOT

Council staff foresee no issues with meeting the expectations of the department and will have the information required by 8 February 2023 (refer to the Attachment).

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Local Government Compliance Review Procedure 2022.pdf

Local Government Compliance Review Procedure



Document title	Local Government Compliance Review Procedure
Contact details	Department of the Chief Minister and Cabinet
Approved by	Meeta Ramkumar, Director Sustainability and Compliance
Date approved	7 September 2022
TRM number	HCD2020/01073-002~001

Acronyms	Full form
The Act	<i>Local Government Act 2019</i>
Agency	Department of the Chief Minister and Cabinet
CEO	Chief Executive Officer of a council
Chief Executive	Chief Executive of a Local Government Subsidiary

Local Government Compliance Review Procedure

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Local Government Compliance Review Procedure

1. Background

Section 298 of the *Local Government Act 2019* (the Act), mandates the establishment of a program of compliance reviews for councils and local government subsidiaries (LG Subsidiaries) to ensure that they conduct their business lawfully. This is achieved through inspectors of local government testing the administrative, financial and governance activities of the council or local government subsidiary.

Inspectors of local government are responsible for conducting compliance reviews. After conducting a compliance review, the Department of the Chief Minister and Cabinet (Agency) is required by section 300 of the Act to report to council on the results of the compliance review; or in the case of a local government subsidiary, to report the results of the compliance review to the local government subsidiary and the constituent council or councils.

2. Scope of Work

The compliance review aims to ensure councils and LG Subsidiaries conduct their business lawfully. As a means of making their assessment, inspectors apply and take into consideration the:

- *Local Government Act 2019*;
- *Local Government (General) Regulations 2021*;
- Ministerial Guidelines / General Instructions made under the Act; and
- Any other laws relevant to the operations of the council or subsidiary.

3. Compliance Review Procedure Steps

Step 1: The Agency's CEO approves the local government councils and LG Subsidiaries to be subject to a compliance review during the financial year. The Agency then writes to the council's principal member and CEO, or subsidiary's Board Chair and Chief Executive to advise the council / subsidiary will be subject to a compliance review during the year. The letter will include details outlining the review process and proposed dates of the compliance review site visit.

Step 1.1 The CEO or Chief Executive is to table the compliance review letter at the next council or subsidiary meeting to ensure all council or subsidiary members are aware of the upcoming compliance review.

Step 2: Closer to the commencement of the review, the Agency will write to the CEO or Chief Executive to advise the names of the inspectors and the final dates for the onsite review. The CEO or Chief Executive will be requested to nominate a contact officer (usually a senior or middle manager staff member) as a single point of contact for the inspectors during the review. A list of preliminary information required (listed as 'prior to onsite visit' documents in **Attachment A**) will also be provided and requested to be submitted to the inspectors by a specified date, being at least two weeks prior to the onsite visit.

The list of documents at Attachment A is not an exhaustive list and local government inspectors can request further documents in connection with the compliance review under section 302(2) of the Act.

Step 3: In response to the Agency's letter, the CEO or Chief Executive is to advise the name, email and phone number of the nominated contact officer. The council / subsidiary (usually through the nominated contact officer) is to submit the preliminary information to the inspectors by the requested date.

Local Government Compliance Review Procedure

Step 4: The inspectors will provide a list of selected samples from the preliminary information provided (requested in Step 3), to the nominated contact officer. The contact officer is to ensure all requested documents and information is made available to the inspectors during the onsite visit.

Step 5: The inspectors will then commence the onsite review. In most cases, at the start of the site visit, the inspectors will aim to meet with the CEO or Chief Executive to outline the compliance review process. The onsite visit will include (but is not limited to) reviewing the selected samples and information listed under 'onsite documents' in **Attachment B** as well as any other documents / information the inspectors consider necessary to conduct the review (note powers under section 303 of the Act). The review may include visits to council service centres in one or more communities.

Step 6: Near completion of the site visit, the inspectors may meet with the CEO or Chief Executive to discuss the preliminary findings and any outstanding matters or information.

Step 7: The inspectors will then assess the information against legislative requirements and document the findings in a compliance review report. Additional information may be requested from the nominated contact officer as required.

Step 9: Within six weeks after receiving all requested documents from the council or local government subsidiary, the inspectors will draft a compliance review report. The report will contain issues which the inspectors consider require attention, along with recommendations to action.

Step 10: A copy of the draft compliance review report will be sent to the CEO or Chief Executive to review and provide any information that may cause the inspectors to alter the findings made in the report. From the provision of this draft compliance review report the CEO or Chief Executive will be given 2 weeks to provide this information.

Step 10.1 - In the event additional information is provided to the inspectors, the inspectors will then review the information provided and determine if the compliance review report is to be revised or not.

NOTE: There is no compulsion on the inspectors to alter the report if in their opinion the information provided does not negate the finding(s) made in the report.

Step 11: After the two weeks, a final compliance review report will be sent to the CEO or Chief Executive. As soon as practicable after receiving the report, the CEO must provide the report to all council members; and the Chief Executive must provide the report to the constituent council or councils. If the report contains findings of improper conduct, the inspector must report the matter to the Minister for Local Government (the Minister) and the Independent Commissioner Against Corruption (ICAC).

Step 11.1 (for councils) The council must consider the compliance review report at the council meeting held immediately following the provision of the report to the CEO. The council can provide the inspectors with any feedback on the report, or request the inspectors to attend a council meeting to go through the findings and recommendations.

Step 11.2 (for LG subsidiaries) The Chief Executive is to provide a copy of the report to the CEO of each constituent council of the local government subsidiary. As soon as practicable after receiving the report, the CEO of each constituent council must provide a copy of the report to all council members, and must formally consider the report at its next council meeting. All feedback on the report is to be provided to the inspectors through the subsidiary's Executive Committee.

NOTE: It is expected the CEO or Chief Executive will commence actioning the recommendations made in the compliance review report as soon as the final compliance review report is issued to the council or subsidiary.

Local Government Compliance Review Procedure

Step 12: Within three months of issuing the final compliance review report, the inspectors will follow-up on the progress of the recommendations made in the report with the council or local government subsidiary.

Step 12.1 The inspectors may schedule another site visit to the council or local government subsidiary, or seek additional information to substantiate completion of the recommended action. This follow-up is to ensure recommended actions are being actively progressed by the council or local government subsidiary.

Step 12.2 If, during the follow-up review, inspectors find any further issues that need to be rectified, then these will be added to the compliance review report as additional items to be remedied and the CEO or Chief Executive will be formally notified of this. A right of reply will be offered to the CEO or Chief Executive before the finding is included in the report. A copy of this notification and revised compliance review report must be tabled at the next council or subsidiary meeting.

Step 13: The inspectors will continue to monitor the council or local government subsidiary (as required) to address the issues identified in the compliance review report.

Step 14: Once the inspectors are satisfied all issues identified in the report have been appropriately remedied, they will write to the council or local government subsidiary to formally advise the review is closed.

NOTE: Councils and LG subsidiaries are expected to do all things necessary to address the issues identified in the compliance review report within 6 months of receiving the final compliance review report or revised report. If the recommendations made in the compliance review report are not being progressed by the council or local government subsidiary, the Agency may recommend remedial action to the Minister pursuant to section 316 of the Act.

All information for the compliance review is to be emailed to lg.compliance@nt.gov.au.

Local Government Compliance Review Procedure

Attachment A

Information required prior to the onsite visit

Information Required	Legislative Base (Councils)	Legislative Base (LG Subsidiaries)	✓
Delegation Manual or Policy	s40 of the Act	s40 of the Act	
Investment Policy	s194(3) of the Act	s194(4) of Act	
Borrowing Policy (if relevant)	s197 of the Act	s197 of the Act	
Accounting Policies and Procedures	Regulation 6(1) of the LGGR	Regulation 6(2) of the LGGR	
Details on all Investments	s194 of the Act	s194 of the Act	
All Council established Committee Terms of References	s82 of the Act	N/A	
All Council Confidential Meeting Notices, Agendas, Reports, Business Papers and Minutes Note: Reports containing personnel information should be redacted.	s92 & 101 of the Act	N/A	
Human Resources Management Policies	s172 & 173 of the Act	s176 of the Act	
Gifts or Benefits Policies	Regulation 6 (1) of the LGGR	Regulation 6 (2) of the LGGR	
Accountable Forms Policy	Regulation 6 (1) of the LGGR	Regulation 6 (2) of the LGGR	
Fraud and Corruption Control Policy Protection Plan	Regulation 6 (1) of the LGGR	Regulation 6 (2) of the LGGR	
Asset Management Policy	Regulation 6 (1) of the LGGR	Regulation 6 (2) of the LGGR	
Procurement Policy	Regulation 33 (1) of the LGGR	Regulation 33 (2) of the LGGR	

Human Resource Management (Councils and LG Subsidiaries)	✓
List of newly appointed staff (from 1 July 20XX to YTD)	
List of terminated staff (from 1 July 20XX to YTD)	
List of staff given a promotion (from 1 July 20XX to YTD)	

Local Government Compliance Review Procedure

Financial Management (Councils and LG Subsidiaries)	✓
List of purchase orders issued > \$10 000 but < \$100 000 (from 1 July 20XX to YTD)	
List of all payments > \$10 000 but < \$100 000 where a Purchase Order has not been raised in the period	
List of purchase orders issued > \$100 000 but < \$150 000 (from 1 July 20XX to YTD)	
List of all payments > \$100 000 but < \$150 000 where a Purchase Order has not been raised in the period	
List of purchase orders issued > \$150 000 (from 1 July 20XX to YTD)	
List of all payments > \$150 000 where a Purchase Order has not been raised in the period	
List of debtors (excluding rate debtors) with an ageing of over 60 days	
List of creditors with an ageing of over 60 days	
List of rates written off (from 1 July 20XX to YTD)	
List of other debtors written off (from 1 July 20XX to YTD)	
A register of major, portable and attractive assets – Regulation 26 of the LGGR	
List of money or assets written off – Regulation 28 of the LGGR - (from 1 July 20XX to YTD)	
All Credit Card Statements (from 1 July 20XX to YTD)	

Local Government Compliance Review Procedure

Attachment B

Onsite documents to be made available to inspectors

Information Required	Legislative Base (Councils)	Legislative Base (LG Subsidiaries)	✓
Common Seal Register	Regulation 55 of the LGGR	Likely in the subsidiary constitution	
Register of Interests - Staff	Regulation 107 of the LGGR	Regulation 107 of the LGGR	
Conflict of Interest Disclosure Register – Elected Members	Section 116 of the Act	Likely in the subsidiary constitution	

Financial Review (Councils and LG Subsidiaries)	✓
List of credit card holders and card limits	
Access to credit card statements, records and reconciliations	
All bank statements and reconciliations	
Access to rate records including assessment records	
Records of the most recent stocktakes performed	
Records of the most recent asset valuation report	
Access to petty cash records (reconciliations and supporting documents)	
Access to movement and travel requisitions	
List of payments to council members (from 1 July 20XX to YTD)	

Human Resource Management (Councils and LG Subsidiaries)	✓
List of newly appointed staff (from 1 July 20XX to YTD)	
List of terminated staff (from 1 July 20XX to YTD)	
List of staff given a promotion (from 1 July 20XX to YTD)	
List of employment-related grievances filed with management (from 1 July 20XX to YTD)	

EXECUTIVE REPORTS



ITEM NUMBER	15.6
TITLE	Confirmation of Minutes Special Meeting of Council - 14 November 2022
REFERENCE	1309937
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council confirms the minutes from the meeting held on 14 November 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Council held its Special Meeting in Katherine on Wednesday, 26 October 2022.

ISSUES/OPTIONS/SWOT

Attached are the recorded minutes of that meeting for Council's review and confirmation.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1   Ordinary Meeting of Council 2022-11-14 [2177] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, SPECIAL MEETING OF
COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT
ON MONDAY, 14 NOVEMBER 2022 AT 08:30 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Deputy Mayor Judy MACFARLANE; (*Chairperson*)
- Councillor Samuel EVANS;
- Councillor Helen LEE;
- Councillor Patricia FARREL;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Owen TURNER;
- Councillor John DALYWATER; and

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Chloe IRLAM, Governance Engagement Coordinator; and
- Bhumika ADHIKARI, Governance Officer.

1.3 Guests

- Matthew KENNON, Director Merit Chartered Accountants (*via teleconference*)

2 MEETING OPENED

The Special Meeting of Council Meeting opened at 8:53am. The Deputy Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

238/2022 RESOLVED (Helen LEE/Owen TURNER)

CARRIED

That the Council:

- (a) accepts the tendered apologies from Mayor Tony JACK, Councillor Jana DANIELS, Councillor Edwin NUNGGUMAJBARR and Councillor Selina ASHLEY; and
- (b) notes the absence with no tendered apologies from Councillor Annabelle DAYLIGHT

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

Nil.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Special Meeting of Council.

10 PREVIOUS COMMITTEE MEETING MINUTES

Nil.

11 INCOMING CORRESPONDENCE

Nil.

12 OUTGOING CORRESPONDENCE

Nil.

13 WARD REPORTS

Nil.

14 GENERAL BUSINESS

15 EXECUTIVE REPORTS

15.1 ANNUAL REPORT

239/2022 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI) CARRIED

That the Council:

- (a) receives and notes the report on the status of the Annual Report and Financial Statements; and
- (b) notes that the Audit of the Annual Financial Statements are not completed and are to be presented to the Finance and Infrastructure Committee Meeting on Wednesday 23 November 2022.

16 DEPUTATIONS AND PETITIONS

Nil.

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

Nil.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

20 CLOSE OF MEETING

The meeting closed at 9:38 am.

This page and the preceding pages are the minutes of the Special Meeting of Council held on Monday, 14 November 2022 and will be confirmed at the Ordinary Council Meeting held on Wednesday, 14 December 2022.

Deputy Mayor Judy MacFARLANE
Confirmed on Wednesday, 14 December 2022.

EXECUTIVE REPORTS



ITEM NUMBER	15.7
TITLE	Local Government Association of the Northern Territory - General and Annual General Meeting
REFERENCE	1310052
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Council receives and notes the Local Government Association of the Northern Territory – General and Annual General Meeting report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Local Government Association of the Northern Territory (LGANT) held their General and Annual General Meeting in Darwin on 17 and 18 November 2022. The Mayor and few Councilors attended this meeting and also presented with Long Service Award. Training regarding Policy, Advocacy, Mandatory Reporting and Investigations and Code of Conduct was also provided by LGANT.



In addition, the LGANT supported a range of motions submitted by Council, such as Beetaloo Basin Hydraulic Fracturing, Cyclone Shelter/ Emergency Evacuation Centers, Land Releases and Subdivisional Standards and Town Camp Roads improvement.

Attached are the recorded Minutes of that meeting.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS**ATTACHMENTS**

- [1](#)  2022-11-17_18 LGANT General Meeting Minutes.pdf
- [2](#)  2022-11-18 LGANT AGM Minutes.pdf

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY



The meeting commenced at 3:35pm, Thursday 17 November 2022.

1. PERSONS PRESENT AT THE MEETING

Alice Springs Town Council	
Allison Bitar	Councillor
Barkly Regional Council	
Russell O'Donnell	Acting Mayor
Belyuen Community Government Council	
Dave Ferguson	CEO (<i>attended 9:51am Friday 18 November</i>)
Central Desert Regional Council	
Adrian Dixon	President
Cyril Tasman	Councillor
Leslie Manda	CEO
Coomalie Community Government Council	
Sharon Beswick	President
Colin Freeman	Councillor
Anna Malgorzewicz	CEO
City of Darwin	
Kon Vatskalis	Lord Mayor
Peter Pangquee	Councillor
Simone Saunders	CEO
East Arnhem Regional Council	
Councillor Kaye Thurlow	Councillor
Dale Keehne	CEO
Katherine Town Council	
Elisabeth Clark	Mayor
Amanda Kingdon	Councillor
Ingrid Stonhill	CEO
Litchfield Council	
Doug Barden	Mayor
Stephen Hoyne	CEO
MacDonnell Regional Council	
Roxanne Kenny	President
Dalton McDonald	Deputy President
Belinda Urquhart	A/CEO
Roper Gulf Regional Council	
Tony Jack	Mayor
Judy MacFarlane	Deputy Mayor
Annabelle Daylight	Councillor
John Dalywater	Councillor
Samuel Evans	Councillor

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Owen Turner	Councillor
Marc Gardener	CEO (<i>apology Friday 18 November 2022 only</i>)
Victoria Daly Regional Council	
Brian Pedwell	Mayor
Georgina Macleod	Councillor
Russell Anderson	CEO
Wagait Shire Council	
Neil White	President
Peter Clee	Councillor
Sarah Smith	Councillor
Renita Glencross	CEO
West Arnhem Regional Council	
Matthew Ryan	Mayor
James Woods	Councillor
Paul Hockings	CEO
West Daly Regional Council	
Wilfred Harris	Deputy Mayor
John Wilson	Councillor
Matthew Eastham	CEO

STAFF	
Sean Holden, CEO	LGANT
Peter McLinden, Director Infrastructure & Member Services	LGANT
Mary Watson, Senior Policy Advisor	LGANT
John Robins, Manager Corporate Services	LGANT
Sindy Chea, Marketing & Communications Officer	LGANT
Meredith Newall, Waste & Environment Officer	LGANT
Jessica Eves, Executive Assistant	LGANT (<i>Attended Thursday 17 November 2022 only</i>)
Elaine McLeod	LGANT

2. APOLOGIES

Mayor Matt Paterson	Alice Springs Town Council
CEO Robert Jennings	Alice Springs Town Council
CEO Simone Saunders	City of Darwin (<i>apology Thursday 17 November 2022 only</i>)
President Lapulung Dhamarrandji	East Arnhem Regional Council
Councillor Wesley Dhamarrandji	East Arnhem Regional Council
Deputy Mayor Kym Henderson	Katherine Town Council
Councillor Mark Sidey	Litchfield Council
CEO Jeff MacLeod	MacDonnell Regional Council
CEO Marc Gardener	Roper Gulf Regional Council (<i>apology Friday 18 November 2022</i>)
Mayor Pirrawayingi	Tiwi Islands Regional Council
CEO Allan McGill	Tiwi Islands Regional Council
Mayor Ralph Narburup	West Daly Regional Council

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

RESOLUTION

THAT delegates:

1. accept the acknowledgements from officers and delegates that they are unable to attend the meeting;
2. approve the applications from delegates for leave of absence from the meeting.
3. Accept the recording of the meeting

Moved: Roper Gulf Regional Council

Seconded: Katherine Town Council

Carried

3. DISTRIBUTION OF VOTING CARDS

The voting cards were distributed.

4. NOTIFICATION OF CONFLICTS OF INTERESTS

Nil

5. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETING**RESOLUTION**

That the minutes of the General Meeting held on 7 April 2022 as circulated, be confirmed as a true and correct record of that meeting.

Moved Katherine Town Council

Seconded Coomalie Community Government Council

Carried

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS**RESOLUTION**

That delegates:

1. accept that the agenda provided is the agenda to be dealt with at the meeting
2. acknowledge they understand what the agenda is about
3. agree to give notice now of items to be raised in general business that are only minor or are capable of being given proper attention at the meeting
4. accept the recording of the meeting.

Moved Roper Gulf Regional Council

Seconded Coomalie Community Government Council

Carried

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

7. DECISIONS DELEGATES ARE BEING ASKED TO MAKE THIS MEETING

7.1 Council Motion - Roper Gulf Regional Council - Beetaloo Basin Hydraulic Fracturing

RESOLUTION

That LGANT supports the Roper Gulf Regional Council's motion requesting greater government and industry awareness of the hydraulic fracturing in the Beetaloo Sub-basin

Moved Roper Gulf Regional Council
Seconded Barkly Regional Council
Carried

7.2 Council Motion - Roper Gulf Regional Council - Cyclone Shelter

RESOLUTION

That LGANT supports the Roper Gulf Regional Council motion for the Northern Territory government to outline a capital works program for the implementation of cyclone shelters/Emergency Evacuation Centres for all Councils across the Top End.

Moved Roper Gulf Regional Council
Seconded Coomalie Community Government Council
Carried

7.3 Council Motion - Roper Gulf Regional Council - Land Releases and Subdivisional Standards

RESOLUTION

That LGANT supports Roper Gulf Regional Council motion "Roper Gulf Regional Council calls on LGANT to advocate and push for greater levels of land availability to facilitate economic growth including subdivisions for regional and remote towns and communities".

Moved Roper Gulf Regional Council
Seconded West Arnhem Regional Council
Carried

7.4 Council Motion - Roper Gulf Regional Council - Town Camp Roads

RESOLUTION

That LGANT call to support and advocate improvements to town camp roads and their management in the Northern Territory.

Moved Roper Gulf Regional Council
Seconded Coomalie Community Government Council
Carried

7.5 Council Motion – West Arnhem Regional Council - Arnhem Link Road

RESOLUTION

That LGANT supports the West Arnhem Regional Council motion to advocate for the prioritisation of the \$9.5m identified in the NT Infrastructure Plan and Pipeline 2022-2030 for the Arnhem Link Road to directed towards upgrading 21kms of the road leading into Maningrida

Moved West Arnhem Regional Council
Seconded East Arnhem Regional Council
Carried

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

7.6 Council Motion – Coomalie Community Government Council - Emergency Response Areas**RESOLUTION**

That LGANT calls on the NT Government to determine consistent and clear definitions of emergency response areas to ensure clarity and confidence for service providers and communities

Moved Coomalie Community Government Council
Seconded Roper Gulf Regional Council
Carried

7.7 Proposed Changes to the Local Government Association of the Northern Territory Constitution**RESOLUTION**

That LGANT Member Councils endorse and adopt the proposed administrative changes to the LGANT Constitution.

Moved Tiwi Regional Council
Seconded Coomalie Community Government Council
Carried

7.8 LGANT Advocacy Plan 2023**RESOLUTION**

That LGANT members endorse the LGANT Advocacy Plan 2023.

Moved Coomalie Community Government Council
Seconded Roper Gulf Regional Council
Carried

8. BUSINESS WHICH ONLY REQUIRES DELEGATES TO RECEIVE AND NOTE INFORMATION

- 8.1 Local Government Long Service and Recognition Awards
- 8.2 Reports from Delegates on Committees Outside of LGANT
- 8.3 Black Spot Consultative Panel Report
- 8.4 LGANT Strategic Priorities Working Groups
- 8.5 Land Development Committee
- 8.6 Member Engagement Project 2022

RESOLUTION

That delegates receive and note reports 8.1 to 8.6.

Moved Coomalie Community Government Council
Seconded Katherine Town Council
Carried

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

9. REPORTS ON ACTIONS REQUIRED TO BE DONE FROM THE LAST MEETING**9.1 Council Motion – Recognition of Indigenous Local Government Councils****Status**

LGANT is currently exploring legal advice on the matter and the LGANT President will discuss in his meeting with Senator McCarthy, the Assistant Minister for Indigenous Australians, in November. This issue is being reported on at the monthly LGANT Executive meetings.

9.2 Council Motion – Draft Burial and Cremation Bill – Funding of Services**Status**

LGANT recently reviewed the Terms of Reference for the new local government sector working group being established to discuss cemetery management and implementation. A request for representatives was sent by CM&C to all councils on 07 October 2022. Resource development (e.g., forms and policies) to continue in parallel. This issue is being reported on at the monthly LGANT Executive meetings.

Discussion:

Roper Gulf Regional Council, Mayor Tony Jack raised concerns relating to funeral providers coordinating funeral services under the new Burial and Cremations Bill and the lack of cultural protocols provided. Mayor Jack discussed the need for local government to make funeral providers more accountable.

West Arnhem Mayor Ryan discussed concerns with continuing experiences of neglect and the need to raise concerns with ministers and the Burial and Cremations Steering Committee. LGANT President Lord Mayor Vatskalis confirmed LGANT will raise the concerns in writing.

RESOLUTION

THAT a letter be sent to the Chief Minister and the Coroner to raise concerns on the lack of cultural protocols, guidelines and standards for the transport of deceased people to and from communities.

Moved	Roper Gulf Regional Council
Seconded	West Arnhem Regional Council
Carried	

9.3 Council Motion – Local Government Election Voter Participation**Status**

LGANT CEO met with the Executive Director Local Government Unit, CM&C and Australian Electoral Commission (AEC) to discuss strategies to get more people onto the roll-on 13 October 2022. Proposal to repurpose funds from the NTG to conduct a review of the last LG elections that will include a strategy to improve Local Government Voter Participation.

9.4 Council Motion – Elected Member Council Allowances**Status**

LGANT providing a submission to the Remuneration Tribunal's review (by 7 November 2022) and a will draft a business paper for the December Executive meeting. Michael Martin OAM, Chair of the Remuneration Tribunal is addressing Mayors/ Presidents at the LGANT Convention.

9.5 Council Motion – Barkly Regional Council**Status**

These motions were explored through the Executive meetings. No further action required, item to be moved to completed business.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

RESOLUTION

THAT members receive and note the reports on actions required to be done from the last meeting.

Moved Katherine Town Council
Seconded West Arnhem Regional Council
Carried

10. BUSINESS FROM PREVIOUS MEETINGS THAT IS NOT YET FINISHED**10.1 Council Motion – Rating of Aboriginal Land****Status**

The resolution will be dealt with through the LGANT Executive meeting and link into the NTG's Homelands and Town Camps policy reviews.

10.2 Council Motion – Improving Voting and Voter Turnout at Council Elections**Status**

There are three moving parts to this: improving enrolment, attracting candidates and voter turnout in terms of actually voting.

The LGANT CEO met with Maree De Lacey, Executive Director Local Government Unit (CM&C) and Rachel Allen, Director Community and International Engagement Team, Australian Electoral Commission on Friday the 13 October 2022 to progress the MoU increase Aboriginal and Torres Strait Islander voter participation. Rachel and her team manage all of the AEC's engagements and partnerships with government and Indigenous organisations around Australia.

The AEC will attend LGANT General Meetings in November and April each year to assess if that presents another opportunity for engagement and awareness in enrolling to vote and actually voting. \$16.1 million was allocated to the AEC in the October 2022 Federal Budget to help them increase the enrolment rates of Indigenous people before a national poll.

10.3 Council Motion – Development of Emergency Management Plans**Status**

Heatwaves are an identified hazard in the Territory Emergency Management Plan so should be dealt with through emergency management mechanisms (including the Regional Emergency Committees that councils are legislated to be members of through the NT Emergency Management Act 2013). BOM now has a heat warning platform available to the public and is part of their daily warning forecasts.

10.4 Fair Superannuation for Mayors, Presidents, Aldermen and Councillors in the Northern Territory**Status**

The Local Government Legislation Amendment (Remuneration) Bill 2022 (Serial 41) does not include a direction to the Remuneration Tribunal to set the level of superannuation to be paid by councils to Elected Members, nor enforce same.

10.5 Council Motion – NTG Homelands Policy**Status**

LGANT has recently requested to meet with the Homelands Program team within the Department of Territory Families, Housing and Communities to get an update on the Homelands policy and program review. LGANT is particularly keen to discuss the role, or otherwise, of local government councils in service (e.g., waste) and infrastructure (e.g. roads, street lighting, open spaces and parks/ovals) delivery in Homelands.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

10.6 Mandatory Training Program for Elected Members**Status**

Professional Development for elected members will continue in 2023.

10.7 Council Motion – Unreliability of Telecommunications and Internet Services in Regional and Remote Areas**Status**

LGANT has included telecommunications infrastructure and redundancy in regional and remote areas of the NT in its draft Advocacy Plan 2023. LGANT encourages members to contact the Secretariat with strategic issues to assist in building the business case for more funding from the Australian Government. This issue is being reported on at the monthly LGANT Executive meetings.

Discussion

LGANT CEO read out a letter recently received from Minister Michelle Rowland Federal MP to members addressing unreliability of telecommunications and internet services in regional and remote areas.

LGANT to circulate a copy of the letter to member councils.

Delegates discussed their concerns relating to unreliability of telecommunications and internet services affecting remote northern territory communities.

Councillor Peter Pangquee recommended LGANT follow up on the related ALGA motion by LGANT.

10.8 Council Motion – Behavioural Issues in Communities**Status**

LGANT working with councils on a draft agenda for the Chief Minister's roundtable at the November 2022 Convention. This issue is being reported on at the monthly LGANT Executive meetings.

10.9 Council Motion – Closing the Gap**Status**

LGANT Secretariat and the Aboriginal Affairs WG drafted actions for IP2 and submitted them for consideration in September. IP2 is scheduled to go to NT Cabinet for endorsement in November. This issue is being reported on at the monthly LGANT Executive meetings.

10.10 Council Motion – Amalgamation and De-amalgamation of Councils**Status**

Awaiting further advice from the NTG. The Transition Committee, of which LGANT is a member, will continue to operate to provide guidance while this work is progressing.

10.11 Council Motion – Review of the Local Decision-Making Policy Framework**Status**

After putting the review on hold in February 2022 due to COVID-19 restrictions on travel to remote communities, the Public Accounts Committee recommenced its inquiry at the end of July 2022.

The Committee travelled to Yirrkala and Alyangula on Thursday 27 and Friday 28 October to hold public hearings and public forums with key stakeholders. The Committee advise that following these hearings, it is likely that they will hold a further hearing in Darwin to catch up with those who made submissions that the Committee has not yet heard from. At this stage, the Committee is looking at reporting back to the Legislative Assembly in early 2023.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

10.12 Local Authority Desktop Review

Status

The NTG welcomes further discussions, and councils' (and LAs') feedback on the latest report, by 20 January 2023. The extended time frame is intended to allow time for councils and LAs to work through what it might look like in their area, and for discussions locally about how we it can be approved so it meets the intent of LAs.

The DCM&C is willing to assist with council and LA discussions if needed.

The DCM&C are also keen to get examples of great practice, to include into the final report, by 20 January 2023.

By January 2023, the NTG will convene a reference group to inform the development of an Implementation Plan for feedback.

The DCM&C will call for nominations for council and LA representatives to be part of that reference group in December 2022.

The final LA Review report and Implementation Plan is likely to be provided to the Minister for Local Government for consideration and approval the second quarter of 2023.

The LA Project Fund grant funding guidelines will be reviewed in 2022-23 in consultation with regional councils.

Any recommendations for changes will then be advised to the Minister for Local Government for consideration for implementation in 2023-24.

These timelines are very tight and may change if needed.

As outlined in the reports, LAs were initially established as part of the regional local government structure, to respond to the concerns raised by community members that the creation of regional councils would mean they would lose their voices with local government. They were included in the Local Government Act 2008, and their role was strengthened in the 2019 Act. LAs are part of the regional council structure.

Their role is essentially to support their council with two-way communication between their community and the council; to assist their community to have input into the council's planning, prioritisation, service delivery and funding in that community, to advocate for their community with council; recommend (or decide if delegated) where LA project funding should be prioritised, and, in turn, help the council to keep communities informed about planning and services. Local Authorities are an extremely important part of the regional local government structure.

10.13 ALGA Federal Election Advocacy

Status

No further action required, item to move to completed business.

10.14 Council Motion - Economic Development and Land Availability

Status

Refer Business Paper 7.3: Roper Gulf Regional Council – Land releases and subdivisional standards.

10.15 Council Motion - Rates Waivers to Community Housing Providers Not of Profit Organisations

Status

NTG has agreed to pay rates to councils on behalf of the community housing organisations.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

10.16 Council Motion - Social Services Coordination and Social Infrastructure Planning, Prioritising and Funding

Status

The LGANT President and CEO met with Minister Lawler 13 April 2022 resulting in a commitment to work towards better coordination of the effort in delivering services.

10.17 Council Motion - Closing the Gap Northern Territory Implementation Plan

Status

Refer to item 10.9 Council Motion – Closing the Gap.

10.18 Council Motion - Status of Coomalie Shire and Region

Status

The DCM&C has advised that all NTG agencies (except Police) now use the same regions: East Arnhem, Barkly, Big Rivers, Central Australia, Top End, Darwin/Palmerston/Litchfield. LGANT is working with Coomalie on ongoing issues with the Department of Health. This issue is being reported on at the monthly LGANT Executive meetings. Refer Business Paper 7.6 in regard to specific issues around emergency response area issues.

10.19 Council Motion - Council Cost Index

Status

In the past, funds from the NTG were used by LGANT to appoint consultants to produce Local Government index annually. These funds have been expended. LGANT secretariat has approached the CM&C regarding them doing this piece of work as a service to the sector given, they have all the financial statements of councils. The NTG has declined to perform this work for LGANT so it will now need to be done in-house or by a consultant.

RESOLUTION

THAT members receive and note items 10.1 to 10.19 Business from Previous General Meeting That Is Not Yet Finished.

Moved: Katherine Town Council
Seconded: West Arnhem Regional Council
Carried

11. BUSINESS NOT YET FINISHED BUT INACTIVE

Nil

12. MEMBERS QUESTIONS

12.1 Committee Representative Reporting

Delegates discussed minimum committee reporting provided from those representing LGANT. Peter McLinden, LGANT Director Infrastructure & Member Services responded that a number of committees hadn't reported for a number of reasons and that LGANT planned to review committees and their relevancy.

Councillor Kaye Thurlow felt elected members should be considering committees like the Place Name Committee suggesting local government, particularly regional local government should be more connected and involved in contributing to naming streets within our communities.

12.2 Workforce Development

Mayor Tony Jack (Roper Gulf Regional Council) queried whether LGANT is looking at economic and workforce development through strategic priority working groups.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

LGANT CEO, Sean Holden shared information from a recent discussion with Minister Kirby relating to workforce development.

West Arnhem Mayor Matthew Ryan requested that members be a part of LGANT's advocacy efforts to ensure the sector is working together as a collective.

Meeting adjourned at 4:25pm Thursday 17 November 2022.

Meeting recommenced 9:02am Friday 18 November 2022.

12.3 Homelands

Mayor Brian Pedwell (Victoria Daly Regional Council) spoke of the \$25M in the Federal Budget for Homelands replacing the promised \$100M which was to be provided each year while in government. This has led to regional councils being unable to deliver and maintain infrastructure. Members agreed it be a priority for the new Executive to write to the Minister and the letter signed off by all councils.

RESOLUTION

THAT LGANT Executive write to the Minister enquiring about the pre-election promise of \$100M per year for Homelands.

Moved: Victoria Daly Regional Council
Seconded: West Arnhem Regional Council
Carried

RESOLUTION

THAT members accept the questions by members.

Moved: Coomalie Community Government Council
Seconded: Roper Gulf Regional Council
Carried

13. COMPLETED BUSINESS

13.1	Inquiry into Homelessness in Australia
13.2	ALGA Federal Election Advocacy*Refer to Item 10.13.
13.3	Council Motions – Barkly Regional Council*Refer to Item 9.5.
13.4	Constitutional Recognition of Aboriginal & Torres Strait Islander Peoples* Item removed from agenda at the Executive Meeting and transferred to Executive agenda Item 10.2 Closing the Gap.

RESOLUTION

THAT members recommend to LGANT that the items of completed business be removed from the General Meeting agenda.

Moved City of Darwin
Seconded Coomalie Community Government Council
Carried

14. GENERAL BUSINESS

14.1 Eligibility of Councillors to Run for Election

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Discussion

President Sharon Beswick raised the issue of councils being held responsible for determining whether a candidate meets the criteria for election.

Iain Loganathan, NT Electoral Commissioner advised that nominations for election close the day before declaration of the polls leaving no time to investigate eligibility of candidates. If it is found a candidate does not meet the criteria for election, the matter is taken to NTCAT for determination.

RESOLUTION

THAT LGANT seeks confirmation from NT Electoral Commission and the Department of Chief Minister and Cabinet regarding their responsibility for regulation Section 46 and 47 of the *Local Government Act*, regarding eligibility for membership of a local government council.

Moved	Coomalie Community Government Council
Seconded	Katherine Town Council
Carried	

RESOLUTION

THAT delegates accept the matters of General Business.

Moved	Coomalie Community Government Council
Seconded	Roper Gulf Regional Council
Carried	

15. CONFIDENTIAL BUSINESS

Nil

16. NEXT MEETING

The next Local Government Association of the Northern Territory General Meeting will be held in April 2023 in Alice Springs.

17. CLOSURE

There being no more business, the Chair closed the meeting at 9:24am.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

MINUTES	
Annual General Meeting of LGANT	
Friday 18 November 2022	
Meeting Rooms 3 & 4 at the Darwin Convention Centre	

The meeting commenced at 9:23am.

1. PERSONS PRESENT AT THE MEETING

Alice Springs Town Council	
Allison Bitar	Councillor
Barkly Regional Council	
Russell O'Donnell	Acting Mayor
Belyuen Community Government Council	
Dave Ferguson	CEO
Central Desert Regional Council	
Adrian Dixon	President
Cyril Tasman	Councillor
Leslie Manda	CEO
Coomalie Community Government Council	
Sharon Beswick	President
Colin Freeman	Councillor
Anna Malgorzewicz	CEO
City of Darwin	
Kon Vatskalis	Lord Mayor
Peter Pangquee	Councillor
Simone Saunders	CEO
East Arnhem Regional Council	
Councillor Kaye Thurlow	Councillor
Wesley Dhamarrandji	Councillor
Dale Keehne	CEO
Katherine Town Council	
Elisabeth Clark	Mayor
Amanda Kingdon	Councillor
Ingrid Stonhill	CEO
Litchfield Council	
Doug Barden	Mayor
Stephen Hoyne	CEO
MacDonnell Regional Council	
Roxanne Kenny	President
Dalton McDonald	Deputy President
Belinda Urquhart	A/CEO
Roper Gulf Regional Council	
Tony Jack	Mayor
Judy MacFarlane	Deputy Mayor
Annabelle Daylight	Councillor
John Dalywater	Councillor
Samuel Evans	Councillor

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

Owen Turner	Councillor
Tiwi Islands Regional Council	
Allan McGill	A/CEO
Victoria Daly Regional Council	
Brian Pedwell	Mayor
Georgina Macleod	Councillor
Russell Anderson	CEO
Wagait Shire Council	
Neil White	President
Peter Clee	Councillor
Sarah Smith	Councillor
Renita Glencross	CEO
West Arnhem Regional Council	
Matthew Ryan	Mayor
James Woods	Councillor
Paul Hockings	CEO
West Daly Regional Council	
Wilfred Harris	Deputy Mayor
John Wilson	Councillor
Matthew Eastham	CEO

STAFF	
Sean Holden, CEO	LGANT
Peter McLinden, Director Infrastructure & Member Services	LGANT
Mary Watson, Senior Policy Advisor	
John Robins, Manager Corporate Services	LGANT
Sindy Chea, Marketing & Communications Officer	LGANT
Meredith Newall, Waste & Environment Officer	LGANT
Elaine McLeod	LGANT

2. APOLOGIES

Mayor Matt Paterson	Alice Springs Town Council
CEO Robert Jennings	Alice Springs Town Council
CEO Emma Bradbury	Barkly Regional Council
President Lapulung Dhamarrandji	East Arnhem Regional Council
Deputy Mayor Kym Henderson	Katherine Town Council
Councillor Mark Sidey	Litchfield Council
CEO Dave Ferguson	Belyuen Community Government Council (<i>arrived 9:51am</i>)
CEO Jeff MacLeod	MacDonnell Regional Council
CEO Marc Gardner	Roper Gulf Regional Council
Mayor Pirrawayingi	Tiwi Islands Regional Council
Mayor Ralph Narburup	West Daly Regional Council

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

RESOLUTION

THAT delegates:

1. accept the acknowledgements from officers and delegates that they are unable to attend the meeting;
2. approve the applications from delegates for leave of absence from the meeting.

Moved **Wagait Shire Council**
Seconded **Roper Gulf Regional Council**
Carried

3. DISTRIBUTION OF VOTING CARDS

The voting cards were distributed.

4. NOTIFICATION OF CONFLICT(S) OF INTEREST

There were no notifications of conflicts of interest.

5. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**RESOLUTION**

THAT the minutes of the Annual General Meeting held on 5 November 2021 as circulated, be confirmed as a true and correct record of that meeting.

Moved **City of Darwin**
Seconded **Coomalie Community Government Council**
Carried

6. ACCEPTANCE AND UNDERSTANDING OF THE AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS**RESOLUTION**

THAT delegates:

1. accept that the agenda provided is the agenda to be dealt with at the meeting;
2. acknowledge they understand what the agenda is about;
3. agree to the notice given of items to be raised in general business that are only minor or are capable of being given proper attention at the meeting.

Moved **Roper Gulf Regional Council**
Seconded **East Arnhem Regional Council**
Carried

7. DECISIONS MEMBERS ARE BEING ASKED TO MAKE THIS MEETING**7.1 2021-2022 Annual Report****Discussion**

Members heard that two major road projects have not completed resulting in an underspend and Financial Assistance Grants being carried forward to the next financial year.

The President expressed thanks to the LGANT CEO and staff for their efforts in providing a successful conference.

RESOLUTION

THAT delegates endorse the 2021-2022 Annual Report of LGANT.

Moved **City of Darwin**
Seconded **Roper Gulf Regional Council**
Carried

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

The President vacated the Chair and proceedings for the elections were run by the LGANT CEO and the NT Electoral Commissioner, Iain Loganathan.

7.2 LGANT Executive Elections to fill Casual Vacancies

The CEO declared all positions open.

Following the count, the results were advised as:

Position	Successful Candidate	Council
President	Lord Mayor Kon Vatskalis	City of Darwin
Vice President Regional/Shires	Councillor Peter Clee	Wagait Shire Council
Vice President Municipals	Mayor Matt Paterson	Alice Springs Town Council
Executive Members Regional/Shires	President Sharon Beswick Councillor Georgina MacLeod Councillor Cyril Tasman Councillor James Woods	Coomalie Community Government Council Victoria Daly Regional Council Central Desert Regional Council West Arnhem Regional Council
Executive Members Municipal	Deputy Mayor Kym Henderson	Katherine Town Council
Executive Member (City of Darwin appointed)	Councillor Peter Pangquee	City of Darwin

The next LGANT Executive meeting will be held on 12 December 2022.

RESOLUTION

THAT delegates agree to the process for conducting the election and that the voting papers be destroyed.

Moved City of Darwin
Seconded Coomalie Community Government Council
Carried

8. BUSINESS WHICH ONLY REQUIRES MEMBERS TO RECEIVE AND NOTE INFORMATION

Nil

9. PRESIDENT'S REPORT

Delegates noted the President's report which is included in the 2021-2022 Annual Report.

10. MEMBERS QUESTIONS

Nil

11. GENERAL BUSINESS

Nil

12. CONFIDENTIAL BUSINESS

Nil

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

13. NEXT MEETING

The next LGANT Annual General Meeting will be held in November 2023, with the date to be advised.

12. MEETING CLOSED:

There being no more business, the meeting closed at 10:38 am.

RESOLUTION

THAT the LGANT Annual General Meeting be closed.

Moved	Roper Gulf Regional Council
Seconded	Victoria Daly Regional Council
Carried	

DRAFT

**COMMUNITY SERVICES AND ENGAGEMENT
DIVISIONAL REPORT**



ITEM NUMBER	17.1
TITLE	Sport and Recreation - Night Patrol Beswick
REFERENCE	1307390
AUTHOR	David HURST, Acting General Manager Community Services and Engagement

RECOMMENDATION

That Council receives and notes the Sport and Recreation – Night Patrol Beswick report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

At the Ordinary Council Meeting held in September 2022 the following motion was made:

That Council requests the Chief Executive Officer to investigate unsupervised activities, reporting vehicle incidents and safety issues associated with passengers unrestrained in Council's vehicles.

ISSUES/OPTIONS/SWOT

Initial investigations have shown that the Beswick Night Patrol team were not providing a taxi service to community members. Night Patrol is not a taxi service and passengers are not to be carried in the front of the vehicle, unless in exceptional circumstances. Night Patrol was established to improve community safety and to assist vulnerable people at risk of causing or becoming victims of harm by transporting them to a safe place where their immediate needs can be addressed. The Beswick Night Patrol Team have been reminded of both the obligations and boundaries of the Night Patrol service. The team have requested assistance in communicating to the community that they are not a taxi service.

It is believed that the Beswick Sport and Recreation team have previously carried passengers unrestrained in vehicles. All team members have been spoken to in relation to this, and reminded that all road rules be followed at all times and that only passenger numbers equivalent to or less than the available seat numbers can be taken. The team noted that they find it difficult to refuse carriage of someone if it means they then cannot participate in an activity. To address this, it has been advised that less activities requiring transport are conducted. The team were also spoken to about unsupervised sport and rec activities. They were reminded of their roles and responsibilities, including that activities be supervised at all times. Monitoring of these issues will continue.

All staff have also been reminded of the need to conduct pre-start check on vehicles and to report safety incidents immediately.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.

**COMMUNITY SERVICES AND ENGAGEMENT
DIVISIONAL REPORT**



ITEM NUMBER	17.2
TITLE	Engagement with Young People at Local Authority Meetings
REFERENCE	1308413
AUTHOR	David HURST, General Manager Community Services and Engagement

RECOMMENDATION

That Council receives and notes the Engagement with Young People report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

At the Ordinary Council Meeting held in September 2022 the following resolution was made:

**20.2 ENGAGEMENT WITH YOUNG PEOPLE AT LOCAL AUTHORITY MEETINGS -
*Councillor Kathy-Anne NUMAMURDIRDI***

188/2022

That Council requests a report to the October 2022 Ordinary Council Meeting on engagement young people at Local Authority Meetings.

The Community Safety team have reached out to each school within the Roper Gulf region to initiate discussions in setting up Youth Representative Councils (YRC).

The reasoning behind partnering with the schools for this initiative is that they already have a captive youth audience. It would also build stronger relationships between Council and each local school.

Currently, Council are holding meetings with the various school principals in an aim to lay the foundations this year and to start to YRC from Term 1 2023. It is anticipated that each YRC will look slightly different across the communities, with an aim to incorporate involvement from different ages, genders, and clan groups. The purpose of the YRC is to provide opportunity for a youth voice, including opinions and feedback, on Council projects and operations which will impact them and their community. It is also an opportunity to grow our next generation of leaders.

A further update will be provided as this project progresses.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.

**COMMUNITY SERVICES AND ENGAGEMENT
DIVISIONAL REPORT**



ITEM NUMBER	17.3
TITLE	Council Services and Community Engagement Report
REFERENCE	1310688
AUTHOR	David HURST, General Manager Community Services and Engagement

RECOMMENDATION

That Council receive and note the Council Services and Community Engagement Report

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND**Council Services Update**

Municipal Services, Centrelink and Post office services have been working well in Communities across the region. There have been disruptions to Services due to sorry business and on some occasions due to critical staff shortages.

Rubbish collection has been occurring regularly across all communities and communities are clean and tidy. There has been significant work being done in preparation for the wet season.

Council received a Tidy Town Award with Mataranka winning the resource recycling award for regional Northern territory.

There has been significant road works occurring in Ngukurr with shoulder, verge and pothole repairs being completed for priority areas.

Parks and public spaces are well maintained and a weed management program has commenced in all communities.

Storm water drains are being cleaned and maintained in anticipation of the coming wet season.

Community Safety Update

The Community Safety unit includes Night Patrol, Indigenous Sport & Recreation, Remote Sport, Outside School Hours Care, Youth Reconnect, Alcohol & Other Drug Education, Indigenous Broadcasting, and Libraries. All of these programs are currently being successfully delivered as per the funding agreement guidelines.

Details to note for the coming months are:

- **Night Patrol**
Night Patrol teams in Ngukurr and Numbulwar will begin extended operating hours over the school holiday period. This will mean two team operating 12-hour shifts, seven days per week. First trialled in January 2022, these extended operating hours have shown to be useful in deterring crime and vandalism.
- **Sport & Recreation (both funding streams)**

School holiday programs have been developed in consultation with the Sport & Rec team in each community. The activities have been based on staff capabilities and available equipment. Consultation is also underway with staff to assist in determining peak sporting body visitation for 2023.

- **Outside School Hours Care**
Negotiations are currently underway with the NIAA to renew this funding agreement through until 31 December 2024.
- **Youth Reconnect**
Negotiations are currently underway with the NIAA to renew this funding agreement through until 31 December 2024.
- **Indigenous Broadcasting**
Media Officers who undertook the Mobile Media training are now working on additional projects including collaborations with the Communications Coordinator, on a volatile substance abuse radio series as part of the AOD Education program, and will be joining some activities over the school holiday period.
- **Library**
The refurbishment of the Mataranka Library is currently underway in partnership with the Mataranka CDP team. These cosmetic refurbishments will make the Library a brighter, more open and welcoming space. These works have been majority-funded by a FY22 underspend and have been undertaken now so as not to disrupt visitation to the Library and Museum as they would have if undertaken prior to 30 June.

Aged Care Update:

Council has been successful in securing funding for a second SDAP (Service delivery accreditation plan) this commences in January 2023 and will contribute greatly to an Aged Care Strategic plan.

All reporting and accreditation requirements have been met. The compliance in relation to the Provision of aged care services has increased markedly in the wake of the Royal Commission into Aged care services. Council staff are accessing both internal and external training to ensure these targets are met. Five (5) staff will commence Certificate III in Aged Care in semester one (1) 2023.

Mataranka Aged Care Kitchen:

The contractors have completed an initial survey and have conducted two (2) additional site visits but have yet to commence work. All plumbing and drain surveys have been completed and measurements have been taken for a full install. There has been a delay in commencement due to a shortage of the necessary parts to complete the job. The contractors have assured council staff that work will commence as soon as the parts are received.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

There are no attachments for this report.

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.1
TITLE	Annual Audited Financial Statements and Annual Report
REFERENCE	1307025
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That Council:

- (a) approves the Annual Audited Financial Statements for the year ended 30 June 2022 for inclusion into the Annual Report;
- (b) instructs the Chief Executive Officer to deliver the Audited Financial Statements to the Northern Territory Grants Commission; and
- (c) accepts the 2021/22 Annual Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Council must prepare a set of financial statements in accordance with Part 10.6 of the *Local Government Act 2019*. The financial statements are required to be audited in accordance with Part 10.8 of the Act. Division 6 of the Local Government (General Regulations) 2021 requires Council to forward the audited annual financial statements to the NT Grants Commission by 15 November each year.

Council's management has prepared the financial statements as at 30 June 2022 and Merit Partners were engaged as the financial auditors. The Audited Financial Statements will be distributed to Councilors prior to the meeting. The audit partner, Matthew Kennon will present the audit completion report to Council at the meeting.

ISSUES/OPTIONS/SWOT

- Due to several staffing and logistical issues the finalisation of audit was delayed beyond the 15 November 2022 deadline for delivery to the NT Grants Commission. The Department of Local Government has been contacted and full disclosure was made of the issues. It is unlikely that any penalty will be imposed.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

- 1   Annual Financial Statement.pdf

Roper Gulf Regional Council

ABN 94 746 956 090

Financial Report For The Year Ended 30 June 2022

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**ROPER GULF REGIONAL COUNCIL
CHIEF EXECUTIVE OFFICER'S STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

Chief Executive Officer's Statement

I, Marc Gardner, the Chief Executive Officer of Roper Gulf Regional Council, certify that to the best of my knowledge, information and belief:

(a) the financial statements have been properly drawn up in accordance with the *Northern Territory Local Government Act 2019*, the *Local Government (General) Regulations* and the *Australian Accounting Standards and Professional Pronouncements* so as to present fairly the financial position of the Council as at 30 June 2022 and the results for the year then ended; and

(b) the financial statements are in accordance with the accounting and other records of the Council.

.....

Marc Gardner
Chief Executive Officer
Dated: **08 December 2022**

**ROPER GULF REGIONAL COUNCIL
STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2022**

	NOTES	2022 \$	2021 \$
Revenue			
Grants and contributions	4(a)	22,117,357	23,343,210
User charges and fees	4(b)	643,512	617,925
Rates and annual charges	4(c)	2,727,230	2,725,582
Other revenue	4(d)	12,454,177	14,412,703
Net profit /(loss) on disposal of assets	6	692,345	391,093
Interest revenue	7(c)	198,920	233,268
Total Revenue		38,833,540	41,723,782
Expenses			
Employee costs	5(a)	16,796,818	16,692,785
Materials and contracts	5(b)	7,466,578	9,343,847
Depreciation, amortisation, impairment, etc	5(c)	8,614,081	6,358,514
Finance costs	5(d)	305,131	208,723
Other expenses	5(e)	7,434,438	6,229,801
Total Expenses		40,617,045	38,833,671
Net (Deficit) / Surplus for the year		-1,783,505	2,890,111
Other Comprehensive Income/(Loss)			
Revaluation increment / (decrement) of property, plant and equipment	11	165,102	-832,892
Total comprehensive (loss)/income during the year		-1,618,403	2,057,219

This Statement should be read in conjunction with the accompanying notes.

**ROPER GULF REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2022**

	NOTES	2022 \$	2021 \$
Assets			
Current Assets			
Cash and cash equivalents	7	19,322,058	23,984,174
Trade and other receivables	8	2,047,149	1,849,489
Investments	7	25,000,000	17,000,000
Inventories	9	300,452	216,670
Other current assets	10	119,932	151,004
Total Current Assets		46,789,591	43,201,337
Non-current Assets			
Property, plant and equipment	11	77,905,726	83,717,488
Total Non-current Assets		77,905,726	83,717,488
Total Assets		124,695,317	126,918,825
Liabilities			
Current Liabilities			
Trade and other payables	12	3,261,024	3,453,691
Lease Liabilities	13	87,889	82,216
Grant Liabilities	14	11,498,114	11,457,766
Provisions	15	2,112,941	2,009,749
Total Current Liabilities		16,959,968	17,003,422
Non-current Liabilities			
Lease Liabilities	13	4,698,270	4,646,457
Provisions	15	4,211,886	4,825,349
Total Non-current Liabilities		8,910,156	9,471,806
Total Liabilities		25,870,124	26,475,228
Net Assets		98,825,194	100,443,597
Equity			
Asset Revaluation Reserve		54,242,740	54,077,638
Accumulated Funds		44,582,453	46,365,958
Total Equity		98,825,193	100,443,597

This Statement should be read in conjunction with the accompanying notes.

**ROPER GULF REGIONAL COUNCIL
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2022**

	Assets Revaluation Reserve	Accumulated Funds	Total
Balance as at 1 July 2020	54,910,530	43,475,848	98,386,378
Net Surplus for the year	0	2,890,111	2,890,111
Revaluation decrement of property, plant and equipment	-832,892	0	-832,892
Total comprehensive (loss)/income for the year	-832,892	2,890,111	2,057,219
Balance as at 30 June 2021	54,077,638	46,365,958	100,443,597
Balance as at 1 July 2021	54,077,638	46,365,958	100,443,597
Net Deficit for the year	0	-1,783,505	-1,783,505
Revaluation increment of property, plant and equipment	165,102	0	165,102
Total comprehensive (loss)/income for the year	165,102	-1,783,505	-1,618,403
Balance as at 30 June 2022	54,242,740	44,582,453	98,825,193

This Statement should be read in conjunction with the accompanying notes.

**ROPER GULF REGIONAL COUNCIL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022**

	2022	2021
	\$	\$
Cash from operating Activities		
Grants received	22,157,706	24,333,496
Receipts from customers	15,698,136	17,020,115
Interest received	198,920	233,268
Payments to suppliers and employees	-32,214,805	-31,802,482
Interest paid	-184,083	-208,723
Net cash provided by operating activities	5,655,874	9,575,674
Cash from investing activities		
Purchase of property plant and equipment	-3,033,602	-4,809,792
Proceeds from sale property, plant and equipment	800,301	391,093
Acquisitions of short term investments	-8,000,000	2,038,479
Net cash used in investing activities	-10,233,301	-2,380,220
Cash flows from financing activities		
Lease liabilities repayments	-84,689	-52,203
Net cash used in financing activities	-84,689	-52,203
Net (decrease)/increase in cash and cash equivalents	-4,662,116	7,143,251
Cash and cash equivalents at the beginning of the financial year	23,984,174	16,840,923
Cash and cash equivalents at the end of the financial year	19,322,058	23,984,174

This Statement should be read in conjunction with the accompanying notes.

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

1. General information

The Roper Gulf Regional Council (the "Council" or "RGRC") was established as a body corporate by a restructuring order under section 114C of the Local Government Act on 16 October 2007. The Council came into full operation on 1 July 2008, when it merged with other constituent councils to form the local government authority, also referred to as the Roper Gulf Regional Council. The new council incorporated six (6) local government bodies:

1. Borroloola Community Government Council;
2. Jilkminggan Community Government Council
3. Mataranka Community Government Council
4. Numbulwar Numburindi Community Government Council
5. Nyirranggulung Mardulk Ngadberre Regional Council
6. Yugul Mangi Community Government Council; and a large area of currently unincorporated land, the Gulf, Roper Valley, Stuart Plateau and Southern Arnhem Land

Roper Gulf Regional Council registered office and its principal place of business is as follows:

Registered Office & Principal place of business	Postal address
2 Crawford Street	P.O. Box 1321,
Katherine, NT 0851	Katherine, NT 0850

The Council has its main office located in Katherine, Northern Territory. The business of the Council is conducted within the community government area situated in the Northern and Eastern Regions around Katherine.

The purpose of this financial report is to provide users with information about the stewardship of the Council and accountability for the resources entrusted to it, information about the financial position, performance and cash flow of the Council.

2 Application of new and revised Australian Accounting Standards

Standards and interpretations effective from 2021-22

Several amending standards and AASB interpretations have been issued that apply to the current reporting periods, but are considered to have no or minimal impact on Council financial reporting.

Standards and Interpretations issued but not yet effective

No Australian accounting standards have been early adopted for 2021-22.

Several other amending standards and AASB interpretations have been issued that apply to future reporting periods but are considered to have limited impact on Council reporting.

3 Significant Accounting Policies, Financial Reporting Framework

The financial statements are general purpose financial statements that have been prepared in accordance with the Local Government Act, the Local Government (Accounting) Regulations and the Australian Accounting Standards and professional pronouncements so as to present fairly the financial position of the Council as at 30 June 2022. The Council is a not-for-profit entity for financial reporting purposes.

The financial statements were authorised for issue by the Chief Executive Officer on 11 November 2022.

The Local Government Reporting Entity

The resources Council controls to carry on its functions have been included in the financial statements forming part of the report.

A summary of activities listing along with their contribution to the operating result is provided in the notes to the financial statements. In the process of reporting on the local government as a single unit, all transactions and balances between those activities (for example, loans and transfers between activities) have been eliminated.

Basis of preparation

The financial statements have been prepared on the accrual basis and based on historical cost, except for Land, Building, Infrastructure and Roads, Motor Vehicles and Plant and Equipment assets that are measured at revalued amounts or fair values at the end of each reporting period, as explained in the accounting policies below.

Historical cost is generally based on the fair values of the consideration given in exchange for goods and services. All amounts are presented in Australian dollars, unless otherwise noted.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date, regardless of whether that price is directly observable or estimated using another valuation technique. In estimating the fair value of an asset or a liability, the Council takes into account the characteristics of the asset or liability if market participants would take those characteristics into account when pricing the asset or liability at the measurement date. Fair value for measurement and/or disclosure purposes in these financial statements is determined on such a basis, except for measurements that have some similarities to fair value but are not fair value, such as net realisable value in AASB 102 'Inventories' or value in use in AASB "Impairment of Assets".

In addition, for financial reporting purposes, fair value measurements are categorised into Level 1, 2 or 3 based on the degree to which the inputs to the fair value measurements are observable and the significance of the inputs to the fair value measurement in its entirety, which are described as follows:

- Level 1 inputs are quoted price (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date;

- Level 2 inputs are inputs, other than quoted prices included within Level 1, that are observable for the asset or liability, either directly or indirectly; and
- Level 3 inputs are unobservable inputs for the asset or liability.

The following significant accounting policies have been adopted in the preparation and presentation of the financial report:

(a) Revenue and Other Income

The Council recognises revenue at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Accounting for Grants

When the Council receives government grants that are in the scope of AASB 1058 (being a transaction where the consideration paid to acquire an asset is significantly less than fair value principally to enable the Council to further its objectives), it performs an assessment to determine if the contract is 'enforceable' and contains 'sufficiently specific' performance obligations.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied.

In all other cases (where the contract is not 'enforceable' or the performance obligations are not 'sufficiently specific'), the transaction is accounted for under AASB 1058 where the Council:

- Recognises the asset in accordance with the requirements of other relevant applicable Australian Accounting Standards (e.g. AASB 9, AASB 16, AASB 116 and AASB 138)
- Considers whether any other financial statement elements should be recognised ('related amounts') in accordance with the relevant applicable Australian Accounting Standard including:
 - contributions by owners (AASB 1004)
 - a lease liability (AASB 16)
 - a financial instrument (AASB 9)
 - a provision (AASB 137)
- Recognises income immediately in profit or loss for the excess of the initial carrying amount of the asset over any related amounts recognised.

To determine if a grant contract should be accounted for under AASB 1058 or AASB 15, the Council has to determine if the contract is 'enforceable' and contains 'sufficiently specific' performance obligations. When assessing if the performance obligations are 'sufficiently specific', the Council has applied significant judgement in this regard by performing a detailed analysis of the terms and conditions contained in the grant contracts, review of accompanying documentation (e.g. activity work plans) and holding discussions with relevant parties. Income recognition from grants received by the Council have been appropriately accounted for under AASB 1058 or AASB 15 based on the assessment performed.

Rates

Rates are enforceable debt linked to rateable property that will be recovered when the property is sold, and therefore control normally passes at the time of levying, or where earlier upon receipt of rates paid in advance. The rating period and reporting period for the Council coincide and accordingly, all rates levied for the year are recognised as revenues.

All revenue is stated net of the amount of goods and services tax (GST).

(b) Leasing

Council as lessor

Rental income from operating leases is recognised on a straight-line basis over the term of the relevant lease. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised on a straight-line basis over the lease term.

Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets

i) Right-of-use assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any re-measurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets. The right-of-use assets are also subject to impairment. Refer to the accounting policies in section (s) Impairment of non-financial assets.

ii) Lease liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

(c) Employee benefits

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities recognised in respect of short-term employee benefits, are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

Liabilities recognised in respect of long term employee benefits are measured as the present value of the estimated future cash outflows to be made by the Council in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

(d) Income tax

The Council is tax exempt under section 50-25 of the Income Tax Assessment Act 1997, being a local governing body.

(e) Property, plant and equipment

Property plant and equipment, other than Land, Building, Site Improvement and Structure, Motor Vehicles, Plant and Equipment, and Roads, is carried at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Asset Recognition Threshold

Purchase of property, plant and equipment are recognised initially at cost in the statement of financial position, except for purchases costing less than \$5,000 which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total).

Revaluations

Land, Building, Site Improvement and Structure, Motor Vehicles, Plant and Equipment, and Roads are measured at fair value, in accordance with AASB 116 Property, Plant and Equipment and AASB 13 Fair Value Measurement

Following initial recognition at cost, Land, Building, Site Improvement and Structure, Motor Vehicles, Plant and Equipment, and Roads are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Valuations are conducted in sufficient frequency (from 3 to 5 years) to ensure that the carrying amounts of assets did not differ materially from the assets' fair values as at the end of reporting date. The regularity of independent valuations depends upon the volatility of movements in market values of relevant assets.

A comprehensive revaluation of entire Land, Building, Site Improvement and Structure and Roads of the Council as of 30 June 2021 was conducted by Marsh Australia. Accordingly, the carrying amount of the assets (Land, Building, Site Improvement and Structure and Roads) after revaluation is the restated amount calculated by eliminating any accumulated depreciation as at revaluation date against the gross carrying amounts of the assets.

Marsh also completed a “desktop valuation” of Motor Vehicle, and Plant and Equipment assets in June 2022. The desktop valuation provided reasonable estimates of original cost value. The assets are carried at accumulated depreciation to date.

Revaluation adjustments are made on a class basis. Any revaluation increment upon appraisal is recognised in other comprehensive income and credited to the asset revaluation reserve in equity. To the extent that any revaluation decrease or impairment loss has previously been recognised in profit or loss, a revaluation increase is credited to profit or loss with the remaining part of the increase recognised in other comprehensive income.

Revaluation decrements are recognised upon appraisal or impairment testing, with the decrease being charged to other comprehensive income to the extent of any asset revaluation reserve in equity relating to this asset and any remaining decrease recognised in profit or loss. Any revaluation reserve remaining in equity on disposal of the asset is transferred to accumulated funds.

Depreciation

Depreciable property, plant and equipment are written off to their estimated residual values over their estimated useful lives to the Council using, in all cases, the straight line method.

Useful lives, residual values and depreciation methods are reviewed at each reporting period and necessary adjustments are recognised in the current or future reporting periods, as appropriate. The estimated useful lives used for each class of depreciable assets are:

Class of Fixed Asset	Useful Life
Buildings and Infrastructure	5-20 years
Plant and Equipment	5-15 years
Motor Vehicles	3-7 years
Roads	12-100 years

Impairment

Property, plant and equipment were assessed for impairment at 30 June 2022. Where indications of impairment exists, the assets’ recoverable amount is estimated and an impairment adjustments is made if the asset’s recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less cost to sell and value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset’s ability to generate future cash flows and the asset would be replaced if the Council were deprived of the asset, value in use is taken to be its depreciated replacement cost.

Derecognition

An item of property, plant and equipment is derecognised upon disposal or where no future economic benefits are expected from its use or disposal.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are recognised in profit or loss. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to the accumulated funds.

Land under Roads

The Council has elected not to value or recognise as an asset land under roads acquired prior to 1 July 2008 in accordance with the election available under AASB 1051 Land under Roads . Land under roads acquired after 1 July 2008 is recognised at cost. The cost of the land under roads will be the fair value as at the date of the acquisition.

Land under roads is subject to Native Title in all communities with the exception of Borroloola and Mataranka. The presence of Native Title calls into question the capacity of the Council to exert sufficient control over the asset. Accordingly all road assets outside the Borroloola and Mataranka communities were derecognised at 30 June 2022.

(f) Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

(g) Provisions

Provisions are recognised when the Council has a present obligation (legal or constructive) as a result of a past event, it is probable that the Council will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the end of the reporting period, taking into account the risks and uncertainties surrounding the obligation. When a provision is measured using the cash flows estimated to settle the present obligation, its carrying amount is the present value of those cash flows (where the effect of the time value of money is material).

When some or all of the economic benefits required to settle a provision are expected to be recovered from a third party, a receivable is recognised as an asset if it is virtually certain that reimbursement will be received and the amount of the receivable can be measured reliably.

The council has an obligation to remediate and restore the landfills under the Environmental Protection Act. The council recognised a provision for future costs associated with landfill rehabilitation as at 30 June 2022.

(h) Financial instruments

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition.

Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognised immediately in profit or loss.

Financial Assets

All regular way purchases or sales of financial assets are recognised and derecognised on a trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace. All recognised financial assets are measured subsequently in their entirety at either amortised cost or fair value, depending on the classification of financial assets.

Debt instruments

Debt Instruments are financial assets with fixed or determinable payments that the Council has the positive intent and ability to hold to maturity. Subsequent to initial recognition, Debt instruments are measured at amortised cost. Interest income is recognised by applying the effective interest method.

Effective interest method

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts (including all fees on points paid or received that form an integral part of the effective interest rate, transaction costs and other premiums or discounts) excluding expected credit losses, through the expected life of the debt instrument, or (where appropriate) a shorter period, to the gross carrying amount on initial recognition.

Income is recognised on an effective interest basis for debt instruments other than those financial assets classified as at FVTPL.

Impairment of financial assets

The council recognises a loss allowance for expected credit losses on investment in debt instruments that are measured at amortised cost of trade receivables. The amount of expected credit losses is updated at each reporting date to reflect changes in credit risk since initial recognition of financial instrument.

The Council recognises lifetime ECL for trade receivables. The expected credit losses on these financial assets are estimated using a provision matrix based on the Council's historical credit loss experience, adjusted for factors that are specific to the debtors, general economic conditions and an assessment of both the current as well as the forecast direction of conditions at the reporting date, including time value of money where appropriate.

The Council recognises an impairment gain or loss in profit or loss for all financial instruments with a corresponding adjustment to their carrying amount through a loss allowance account.

De-recognition of financial assets

The Council derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another party. If the Council neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the Council

recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the Council retains substantially all the risks and rewards of ownership of a transferred financial asset, the Council continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

On de-recognition of a financial asset in its entirety, the difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

Financial liabilities

Financial liabilities

Financial liabilities are measured subsequently at amortised cost using the effective interest method or at FVTPL.

Financial liabilities measured subsequently at amortised cost

Financial liabilities that are not measured at FVTPL, not contingent to the acquirer and not held for trading, are measured subsequently at amortised cost using the effective interest method.

The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments through the expected life of the financial liability, or (where appropriate) a shorter period, to the amortised cost of the financial liability.

Financial liabilities at FVTPL

All other financial liabilities except measured at amortise cost are measured at fair value, with any gains or losses arising on changes in fair value recognised in profit and loss.

De-recognition of financial liabilities

The Council derecognises financial liabilities when, and only when, the Council's obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

(i) Goods and services tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

- where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or
- for receivables and payables which are recognised inclusive of GST

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows

(j) Critical accounting judgments and key sources of estimation uncertainty

In the application of the Council's accounting policies, which are described in note 3, the directors are required to make judgments, estimates and assumptions about carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The following are significant management judgements and estimates in applying the accounting policies of the Council that have the most significant effect on the financial statements.

Useful Lives of Depreciable Assets

The Council estimates the useful lives of depreciable assets based on the period over which the assets are expected to be available for use. The estimated useful lives of property and equipment are reviewed periodically and are updated if expectations differ from previous estimates due to physical wear and tear, technical or commercial obsolescence and legal or other limits on the use of the assets.

Fair Value of Non-Financial Assets

Management uses valuation techniques to determine the fair value of non-financial assets. This involves developing estimates and assumptions consistent with how market participants would price the asset. Management bases its assumptions on observable data as far as possible but this is not always available. In that case management uses the best information available. Estimated fair values may vary from the actual prices that would be achieved in an arm's length transaction at the reporting date (see Note 11) .

Calculations of Loss allowance

When measuring ECL the Council uses reasonable and supportable forward looking information, which is based on assumptions for the future movement of different economic drivers and how these drivers will affect each other.

Loss default is an estimate of the loss arising on default. It is based on the difference between the contractual cash flows due and those that the lender would expect to receive. Probability of default is an estimate of the likelihood of default over a given time horizon, the calculation of which includes historical data, assumptions and expectations of future conditions.

Provision for Landfill Airspace

The Council is obligated to restore the waste management facility sites to a particular standard. The forecast life of these sites is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill rehabilitation has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on expenditures for prior landfill restorations.

Accordingly, the estimation of the provision has been done but it is still dependent on the accuracy of the forecast timing of the work, work required and related costs. The Council recognises the rehabilitation component as a liability in the form of a provision for future works.

(k) Functions

Revenues and expenses have been attributed to the following functions/activities. The Council believes that it is not practical at this stage to reliably attribute the carrying amounts of the assets to the functions/activities. Functions have been broken down to the following components:

General Public Services

Administrative, legislative and executive affairs, financial and fiscal affairs, general research and general services.

Economic Affairs

General economic, agriculture and forestry, fuel and energy, other labour and employment affairs, CDP/RJCP, transport and other industries, saleyards and tourism.

Environmental Protection

Waste management, pollution reduction, protection of biodiversity and landscape and protection and remediation of soil, groundwater and surface water.

Housing and Community Amenities

Housing, housing and community development, water supply and street lighting.

Health

Well baby clinics, dental health services and home nursing services, nursing and convalescent home services, immunisation, infant nutrition and child health, family planning services.

Recreation, Culture and Religion

Facilities and venues, recreation parks and reserves, culture and religion services, museums and libraries.

Education

Administration, inspection, support, operation, etc of education programs and services.

Social Protection

Outlays on day care services, family day care, occasional care and outside school hours care, aged services, shelter protection, drug and alcohol treatment programs.

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

4 Revenue and Other Income

(a) Grants and Contributions

	2022	2021
	\$	\$
Operating grant - Australian Government	4,168,449	3,324,432
Operating grant - NT Government	4,484,000	4,663,740
Special purpose grant - Australian Government	8,067,977	8,893,588
Special purpose grant - NT Government	4,383,799	2,921,374
Capital grant - Australian Government	489,353	63,865
Capital grant - NT Government	316,088	3,473,193
Other grants and contributions	207,692	3,019
Total Grants and Contributions	22,117,357	23,343,210

(b) User Charges and Fees

Property lease rental fee	505,014	504,169
Other user charge	138,498	113,756
Total charges and fees	643,512	617,925

(c) Rates and Annual Charges

General rate income base	1,427,291	1,416,756
Domestic waste charge income base	1,224,035	1,232,826
Special Rate Base	75,905	76,000
Total rates and annual charges	2,727,230	2,725,582

(d) Other Revenue

Reimbursement income	106,143	47,872
Sales	993,555	1,149,124
Service fee	355,952	755,920
Contract fee	10,644,939	12,263,924
Other operating income	353,589	195,863
Total other operating revenues	12,454,177	14,412,703
Income from Sale of Assets	692,345	391,093
Interest Income	198,920	233,268
TOTAL INCOME	38,833,540	41,723,782

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

5. Expenses

	2022	2021
	\$	\$
(a) Employee Costs		
Salaries wages and leave entitlements	13,313,241	13,248,578
Superannuation	1,366,817	1,275,944
Workers compensation	626,842	612,250
Allowances and other staff costs	1,489,919	1,556,014
Total employee costs	16,796,818	16,692,785
(b) Materials and Contracts		
Consultants	1,084,544	1,708,710
Contractors	5,306,313	6,527,452
Materials	1,075,720	1,107,685
Total materials and contracts	7,466,578	9,343,847
(c) Depreciation, Amortisation, Impairment and Asset Write Off		
Buildings, Roads and Infrastructure	3,933,799	3,412,821
Amortisation of Intangible Assets	1,319,368	268,365
Right-of-Use Assets	145,399	159,279
Plant and Equipment	506,125	896,927
Furniture and Fittings	0	186,524
Motor Vehicles	1,132,098	968,523
Asset Write Off Expense	1,577,293	466,076
Total Depreciation, Amortisation, Impairment, etc	8,614,081	6,358,514
(d) Finance Costs		
Interest Expense	305,131	208,723
(e) Other Expenses		
	2022	2021
	\$	\$
Accounting and audit fees	42,570	82,220
Advertising	16,943	27,372
Bad debts (reversal)/expense	-64,397	24,460
Bank fees and Charges	9,214	10,299
Chairman and councillor payments	342,919	359,212
Communication	640,639	666,438
Contributions and donations	105,813	60,829
Cost of sales	417,703	319,041
Food and catering	331,953	360,569
Freight	93,027	69,909
Fuel and oil	457,382	366,693

5. Expenses

	2022	2021
	\$	\$
Insurance	1,039,258	837,241
Leases	200,498	189,564
Legal fees	73,193	15,628
Licenses and registrations	151,242	207,090
Memberships and subscriptions	139,750	128,261
Repairs and maintenance	146,673	81,538
Printing and stationeries	65,673	58,873
Software and computer expenses	54,038	61,248
Trainings and seminars	400,417	243,010
Travel and accommodation	774,136	570,080
Utilities	931,879	858,511
Inventory Items for Resale	273,285	281,008
Outdoor Recreation Activity Expenses	266,506	14,827
Sundry expenses	524,123	335,880
Total other expenses	7,434,438	6,229,801
TOTAL EXPENSES	40,617,045	38,833,671

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

6. Gain or Loss on Disposal of Asset

	2022	2021
	\$	\$
Profit on disposal of assets	692,345	408,211
Loss on disposal of assets	0	-17,118
Total gain (loss) on disposal of assets	692,345	391,093

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

7. a) Cash and Cash Equivalents

	2022	2021
	\$	\$
Cash at Bank Operational General	70,466	98,382
AMP Saver Account	52,616	
Cash at Bank Business Online Saver	16,180,639	21,046,982
Cash at Bank Trust Account	36,678	1,343
Cash at Bank - Numbulwar Fuel	2,978,688	2,837,367
Cash on Hand Petty Cash	2,971	100
Cash at Banks	19,322,058	23,984,174

b) Short Term Deposits

Investments - Term Deposit - CBA	5,000,000	0
Investments - Term Deposit - JUDO BANK	5,000,000	0
Investments - Term Deposit - ME Bank	3,000,000	3,000,000
Investment - Term Deposit - Bank of Queensland	3,000,000	5,000,000
Investment - Term Deposit - AMP	9,000,000	9,000,000
Short Term Deposits	25,000,000	17,000,000

c) Interest Income

Interest Income	198,920	233,268
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Interest rates on business accounts ranged from 0.35% to 1.01% in 2022 and 0.0% to 0.75% in 2021.

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

8 TRADE AND OTHER RECEIVABLES

	2022	2021
Trade receivables	1,034,614	1,554,299
Allowance for doubtful debts	0	0
	1,034,614	1,554,299
Rates receivables	355,238	206,069
Allowance for doubtful rates receivable	0	-70,878
	355,238	135,191
Accrued Income	657,297	160,000
TOTAL TRADE AND OTHER RECEIVABLES	2,047,149	1,849,489

The movement in the allowance for impairment is reconciled as follows:

Balance at the beginning of the year	70,878	53,810
(Reversal of previously impaired)/		
Impairment loss recognised on receivables	-64,397	17,068
Doubtful debts written-off during the year	-6,481	0
Balance at the end of the year	0	70,878

The Following table details Council's trade and other receivables exposure to credit risk (prior to collateral and other credit enhancements) with ageing analysis and impairment provided for thereon. Amounts are considered as 'past due' when the debt has not been settled, within the terms and conditions agreed between the Council and the customer or counter party to the transaction. Receivables that are past due are assessed for impairment by ascertaining solvency of the debtors and are provided for where there is objective evidence indicating that the debt may not be fully repaid to the Council. The balances of receivables that remain within initial trade terms are considered to be of high credit quality.

	Gross Amount	Past Due and Impaired	Not Past Due
2022			
TRADE RECEIVABLES	1,034,614	0	1,034,614
OTHER RECEIVABLES	355,238	0	355,238
ACCRUED INCOME	657,297	0	657,297
	2,047,149	0	2,047,149
2021			
TRADE RECEIVABLES	1,554,299	0	1,554,299
OTHER RECEIVABLES	206,069	-70,878	135,191
ACCRUED INCOME	160,000	0	160,000
	1,920,367	-70,878	1,849,489

The Council does not hold any financial assets with terms that have been renegotiated, but which would otherwise be past due or impaired.

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

9. Inventories

	2022	2021
	\$	\$
Workshop inventory	116,524	55,097
Diesel fuel	145,826	129,679
Opal fuel	38,102	31,894
Total inventories	300,452	216,670

10. Other Current Assets

Others	119,932	151,004
Total other current assets	119,932	151,004

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

11. Property, plant and equipment

	2022	2021
<i>Net Carrying amounts of:</i>		
Land and improvements	4,141,000	4,141,000
Right-Of-Use-Asset	4,507,355	4,510,579
Intangible Assets other	3,300,004	4,979,099
Buildings and infrastructure	48,246,636	49,149,287
Roads	7,526,711	8,500,172
Plant and equipment	2,766,235	3,879,424
Motor vehicles	2,496,874	3,396,151
Capital Work in progress	4,920,912	5,161,777
	77,905,726	83,717,488

The Council's freehold land and buildings are stated at their revalued amounts, being the fair value at the date of revaluation, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

In June 2021, the Council undertook a full review of all its Land, Buildings and Infrastructures assets. Further in June 2022, the Council also undertook a full review of all its motor vehicles and plant and equipment. The fair value of the Council's fixed assets was determined and approved by the Council on the basis of an independent valuation carried out by assetVal, who are certified practicing valuers. The land, buildings, infrastructure assets, motor vehicles and plant and equipment are valued at depreciated current replacement costs. Land is valued based on sale of similar items within surrounding areas.

Council assets are revalued after every five years as per Council's policy. The next revaluations are due in 2026.

Details of the Council's property, plant and equipment and information about the fair value hierarchy as at 30 June 2022 are as follows:

	Level 2	Level 3	Fair value as at 30/06/2022
	\$	\$	\$
<i>Land</i>	2,945,000	1,196,000	4,141,000
Buildings and Infrastructure	2,360,000	45,886,636	48,246,636
Roads	0	7,526,711	7,526,711
Motor Vehicles	0	2,496,874	2,496,874
Plant and Equipment	0	2,766,235	2,766,235
Capital Work in progress	0	4,920,912	4,920,912
	5,305,000	64,793,368	70,098,368

	Level 2	Level 3	Fair value as at 30/06/2021
	\$	\$	\$
Land	2,945,000	1,196,000	4,141,000
Buildings and Infrastructure	2,360,000	46,789,287	49,149,287
Roads	0	8,500,172	8,500,172
Motor Vehicles	0	3,396,151	3,396,151

Plant and Equipment	0	3,879,424	3,879,424
Capital Work in progress	0	5,161,777	5,161,777
	5,305,000	68,922,810	74,227,810

The fair value of the Council land was determined based on the market comparable approach that reflects recent transaction prices for similar land.

For the purpose of building, these have been segregated as specialised and non-specialised buildings. The fair value of the specialised buildings, roads and other infrastructure, motor vehicles, plant and equipment and capital works in progress was determined using the cost approach that reflects the cost to a market participant to construct assets of comparable utility and age, adjusted for obsolescence. The significant inputs include the estimated construction costs and other ancillary expenditure and a depreciation factor applied to the estimated construction cost. Changes in the depreciation factor and/or construction costs can impact the fair value of the buildings.

The fair value of non –specialised buildings was determined based on income approach using future cash generating capability of the asset based on current market expectations. Any change in estimated rental yield on property may have significant impact on the fair value buildings.

ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

	Land	Buildings & infrastructure	Roads	Motor Vehicle	Plant & Equipment	Furniture & Fittings	Right of Use	Capital Work in Progress	Intangible Assets	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance as at 1 July 2020	4,223,000	57,352,529	4,971,257	8,213,307	13,176,265	350,759	5,574,768	9,701,279	4,979,099	103,563,164
Additions		1,792,040	4,361,959	1,960,810	1,234,481			4,809,792		9,788,891
Transfers		-341,444		-4,619,324	-5,797,766	-350,759		-9,349,290		0
Disposals	-82,000	-9,653,839								-11,109,293
Revaluation		49,149,286	9,333,216	5,554,793	8,612,980	0	-745,631	5,161,780	4,979,099	-10,481,470
Balance as at 30 June 2021	4,141,000	49,149,286	9,333,216	5,554,793	8,612,980	0	4,829,137	5,161,780	4,979,099	91,761,291
Accumulated Depreciation and Impairment										
Balance at 1 July 2020	0	-6,148,530	-5,482,725	-5,790,319	-9,550,466	-164,235	-159,279	0	0	-22,361,054
Depreciation/Amortisation Expense		-3,119,881	-292,939	-968,523	-896,927	-186,524	-159,279			-5,624,073
Eliminated on Disposal of Assets		9,268,411	8,119	4,600,200	5,713,835	350,759	0			19,941,324
Balance at 30 June 2021	0	0	-833,045	-2,158,642	-4,733,558	0	-318,558	0	0	-8,043,803
Net Carrying Value at 30 June 2021	4,141,000	49,149,286	8,500,171	3,396,151	3,879,422	0	4,510,579	5,161,780	4,979,099	83,717,488
Balance as at 1 July 2021	4,141,000	49,149,286	9,333,216	5,554,793	8,612,980	0	4,829,137	5,161,780	4,979,099	91,761,291
Additions		398,774			10,845			2,458,881		2,868,500
Remeasurement of ROU							142,174			142,174
Remeasurement of Landfill Airspace Assets										
Transfers		2,587,202		67,606	44,942			-2,699,750		-359,727
Assets written-off										0
Disposals		-928,289		-209,394	-649,004					-1,577,293
Revaluation increment		-147,018		677,334	-1,290,008					-1,646,420
Balance as at 30 June 2022	4,141,000	51,736,488	8,656,683	6,090,339	6,729,755	0	4,971,311	4,920,911	4,619,372	91,865,860
Accumulated Depreciation and Impairment										
Balance at 1 July 2021		-833,045	-2,158,642	-2,158,642	-4,733,558		-318,558			-8,043,803
Depreciation/Amortisation Expense		-3,489,853	-443,945	-1,132,098	-506,125		-145,399			-7,036,788
Eliminated on Disposal of Assets		147,019	209,507	1,276,162						1,632,688
Revaluation increment										
Balance at 30 June 2022	0	-3,489,853	-1,129,971	-3,593,465	-3,963,521	0	-463,957	0	-1,319,368	-13,960,135
Net Carrying Value at 30 June 2022	4,141,000	48,246,635	7,526,712	2,496,874	2,766,234	0	4,507,354	4,920,911	3,300,004	77,905,725

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

12. Trade and Other Payables

	2022	2021
	\$	\$
Trade payables	1,521,442	1,795,001
Accrued Expenses	992,099	980,363
Other payables	747,483	678,327
Total trade and other payables	3,261,024	3,453,691

13. Leases

Current		
Lease Liabilities	87,889	82,216
Non-current		
Lease Liabilities	4,698,270	4,646,457
Total Leases	4,786,159	4,728,673

14. Grant Liabilities

Grants Unspent	11,498,114	11,457,766
Total	11,498,114	11,457,766

15. Provisions

Current		
Annual Leave	1,206,685	1,127,955
Long Service Leave	326,872	305,545
Landfill Airspace Rehabilitation	579,384	576,248
Sub-total Current	2,112,941	2,009,749
Non-current		
Long Service Leave	50,850	422,498
Landfill Airspace Rehabilitation	4,161,036	4,402,851
Sub-total Non-current	4,211,886	4,825,349
TOTAL	6,324,827	6,835,098

16. Commitments

Leases		
Non-cancellable operating lease commitments		
Within one year	298,386	179,939
More than one but less than five years	7,954	194,375
Total Balance at end of financial year	306,339	374,314

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

17. Grants Obligations

	2022	2021
a) Unexpended grants	\$	\$
Special purpose grant - Australian Government	1,919,249	1,711,423
Special purpose grant - NT Government	1,479,352	2,938,980
Capital grant - Australian Government	259,711	354,969
Capital grant - NT Government	7,991,223	6,447,644
Other grants and contributions	300,838	4,750
	<u>11,498,114</u>	<u>11,457,766</u>
b) Reconciliation of unexpended grants		
Unexpended grants at 1 July	11,457,766	10,469,405
Grants received during the year	13,177,749	15,298,242
Grants expended during the year	-12,685,142	-14,309,881
Total unexpended grants at 30 June	<u>11,498,114</u>	<u>11,457,766</u>

18. Contingent Assets & Liabilities

The Council does not have any contingent assets and liabilities as at reporting date.

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

19 Financial Risk Management

The main risks Roper Gulf Regional Council is exposed to through its financial instruments are credit risk, liquidity risk, market risk and interest rate risk.

The Council's financial instruments consist mainly of Debt instruments (Investments & trade and other receivables) and trade & other payables and lease liabilities.

(a) Risk Management Objectives

The Council has given the Chief Executive Officer (CEO) the power to invest funds of the Council. The Council's objective is to minimise financial risk by investing only in short term deposits with local banks. Before any investments are made, banks are contacted by the Finance Committee to obtain available rates; the Finance Committee will present the information to the CEO who will approve the investment to be made. Monthly reports on investments are prepared and given out at council meetings. The CEO and Finance Committee of the Council receive monthly investment summaries from banks confirming the amount of investments.

(b) Credit Risk

Credit risk is the risk that counterparty may fail to

The Council is exposed to this risk for various financial instruments arising from receivables in the conduct of its operations. The Council minimises risk by only investing cash in government guaranteed financial institutions and reputed Australian banks.

customers and believes that it does not have any

significant credit risk exposure to any other counter party or group of counter parties as the Council actively manages credit risk by following up outstanding debtors.

The Council does not have a material credit risk

accounts held with the National Australia Bank, Bank of Queensland, MyState Bank, Macquarie Bank, AMP and Commonwealth Bank of Australia.

The Council believes that it does not have any significant credit risk exposure to any other counter party or group of counter parties as the Council actively manages credit risk by following up outstanding debtors.

None of the Council's financial assets are secured by collateral or other credit enhancements. An ageing analysis of the Council's trade and other receivables is disclosed in Note 8.

(c) Liquidity Risk

Liquidity risk or funding risk is the risk that an entity will encounter difficulty in raising funds to meet commitments associated with financial instruments. Liquidity risk may also result from the inability to sell financial assets quickly at their fair values.

The Council reduces its exposure to liquidity risk by monitoring its cash flows closely through rolling future cash flows and the ageing of receivables and payables.

The Council maintains cash and cash equivalents deemed sufficient to finance its operations. Excess cash are invested in short-term investments to achieve maximum returns.

The following table details the Council's remaining contractual maturity for its non-derivative financial liabilities with agreed repayment periods. The tables have been drawn up based on the undiscounted cash flows of financial liabilities based on the earliest date on which the Council can be required to pay. The tables include both interest and principal cash flows (where relevant). The contractual maturity is based on the earliest date on which the Council may be required to pay.

		30 June 2022			
Note	Within One year	1-5 Years	Over 5 Years	Total	
Trade and other payables	12	3,261,024			3,261,024
Lease liabilities	13	87,889	386,051	4,312,218	4,786,159
		<u>3,348,913</u>	<u>386,051</u>	<u>4,312,218</u>	<u>8,047,183</u>

	Note	30 June 2021			Total
		Within One year	1-5 Years	Over 5 Years	
Trade and other payables	12	3,453,691			3,453,691
Lease liabilities	13	82,216	361,135	4,285,322	4,728,673
		<u>3,535,907</u>	<u>361,135</u>	<u>4,285,322</u>	<u>8,182,364</u>

(d) Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices.

The Council is exposed to market risk through its use of financial instruments and specifically to interest rate risks from its operating, investing and financing activities.

Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period, whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments.

The Council is exposed to interest rate risk primarily from its cash surpluses invested in short term interest bearing deposits.

The deposits are only made with reputable financial institutions with maturity dates generally being no more than a year.

	Note	2022 \$	2021 \$
Short-term deposit	7(b)	<u>25,000,000</u>	<u>17,000,000</u>

The Council has not entered into any loans or other financial commitments that present exposure to interest rate risk as at the end of reporting period. Credit cards are the only short term financial instrument used by the Council and balances are cleared at month end.

Interest earned on term deposits after they mature may be affected by changes in market interest rates. The following table represents the effect to the statement of profit or loss and other comprehensive income (and corresponding effect to the cash value in the statement of financial position) when the current market interest rate is varied by a 100 basis point is anticipated to be a reasonable estimate of the maximum movement in market interest rates in financial year 2021-22.

	2022 + 100 basis points \$	2021 + 100 basis points \$
Effect on statement of profit or loss and other comprehensive income	<u>\$28,197</u>	<u>\$3,500</u>
	2022 - 100 basis points \$	2021 - 100 basis points \$
Effect on statement of profit or loss and other comprehensive income	<u>-28,197</u>	<u>-3,500</u>

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

20. Related Parties

The related parties of the Council include:

- the key responsible persons because they have authority and responsibility for planning, directing and controlling the activities of the Council directly; and
- spouses, children and dependents who are close family members of the key responsible persons; and
- any entities controlled or jointly controlled by key responsible persons or controlled or jointly controlled by their close family members.

Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Deputy Mayor, Councillors, CEO and certain prescribed officers under the Local Government Act. They were paid the following total compensation:

	2022	2021
	\$	\$
Short term Employee Benefits	1,150,991	1,246,366
Long term Employee Benefits	19,296	42,162
Post-employment benefits	84,134	99,855
Termination Pay	85,388	0
	<u>1,339,808</u>	<u>1,388,382</u>

Local Government Act 2019 regulation 13 requires a separate line for total remuneration provided to the CEO for financial year. The new legislation was effective from 1 July 2021 hence no figures for 2021 financial year. The total remuneration provided to the CEO was \$348,499, comprising of:

	2022
	\$
CEO Remuneration	
Short term Employee Benefits	230,969
Long term Employee Benefits	20,245
Post-employment benefits	29,604
Termination Pay	67,681
	<u>348,499</u>

21. Reserves

Properties Revaluation

Balance at beginning of year	54,077,639	54,910,531
Properties Revaluation	165,102	-832,892
Balance at end of year	<u>54,242,741</u>	<u>54,077,639</u>

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

22. Notes to the Statement of Cash Flows

Reconciliation to net cash flows from Operating Activities

	2022	2021
	\$	\$
Gain (Loss) for the year	-1,783,505	2,890,111
Adjustment For :		
Depreciation and amortisation	8,614,081	6,358,514
Net profit on disposal of assets	-692,345	-391,093
Landfill finance cost	121,048	-218,582
Operating profit before change in working capital	6,259,280	8,638,950
Change in working capital:		
(Increase) decrease in trade and other receivables	-126,783	-879,027
(Increase) decrease in inventories	-83,782	14,016
(Increase) decrease in other assets	31,072	28,866
(Decrease) increase in trade and other payables	-192,668	644,133
(Decrease) increase in grant liability	40,348	988,361
(Decrease) increase in provisions	-271,593	140,376
Net change in working capital	-603,406	936,725
Net cash flows generated from Operating Activities	5,655,874	9,575,675

**ROPER GULF REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

24 Remuneration of Auditors

	2022	2021
	\$	\$
Audit or review of financial report	<u>42,570</u>	<u>82,220</u>

24 Events after the reporting date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may affect the operations of the Council, the results of those operations, or the state of affairs of the Council in future financial years.

	GENERAL PUBLIC SERVICES		PUBLIC ORDER AND SAFETY		ECONOMIC AFFAIRS		ENVIRONMENTAL PROTECTION		HOUSING AND COMMUNITY AMENITIES		HEALTH		RECREATION, CULTURE AND RELIGION		EDUCATION		SOCIAL PROTECTION		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
11 - Income Rates	-1,427,945	-1,431,954	-75,250	-76,125	0	0	-1,224,035	-1,231,918	0	0	0	0	0	0	0	0	-2,727,230	-2,739,997		
13 - Income Council	-400,888	-455,777	-14,082	-6,250	-626,933	-545,566	-40,862	-64,500	-31,708	-51,260	0	0	0	-500	0	0	-1,116,472	-1,123,872		
13 - Income Operating	-9,581,528	-11,798,088	-3,491,231	-3,209,716	-1,489,726	-1,480,000	-101,269	-200,000	-978,136	-990,211	-349,078	-214,276	-1,606,438	-1,400,868	0	0	-3,720,510	-21,311,916	-21,619,402	
14 - Income Investment	-198,920	-180,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-198,920	-180,000		
15 - Income Contribution	0	-10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-10,000	
15 - Income Reimbursement	-101,660	-893,322	0	0	-4,484	0	-182,464	-87,190	-143,861	0	0	0	0	0	0	0	-106,143	-893,322		
17 - Income Agency and Commercial Services	-849,418	0	-5,200	0	-10,137,699	-9,430,682	0	0	-143,861	-1,654,844	-33,881	-47,000	0	0	0	0	-276,272	-736,224	-11,955,941	
18 - Income Capital	-805,441	-518,000	0	-195,000	0	0	-533,577	0	-1,097,699	0	0	0	0	0	0	0	-805,441	-518,000		
19 - Other Income	-931,469	0	-934	0	-2,658	0	-2,878	0	0	0	0	0	-74	0	0	0	-938,623	0	-3,344,276	
	-14,297,289	-15,207,141	-3,598,097	-3,487,091	-12,255,700	-11,889,845	-1,551,508	-1,583,608	-1,155,704	-3,784,015	-362,659	-291,278	-1,008,512	-1,401,348	0	0	-3,897,191	-5,082,468	-28,833,540	-42,886,811
21 - Employee Expense	9,168,104	10,394,496	2,189,544	2,417,700	2,462,409	3,575,662	96,254	201,006	481,077	1,352,530	54,052	115,171	412,487	627,778	0	0	1,654,846	2,483,533	16,538,883	21,067,876
22 - Contract and Materials	3,152,544	5,477,185	572,820	555,150	3,767,634	3,853,728	186,310	413,296	1,056,260	1,015,143	69,403	54,425	382,482	176,735	0	0	607,828	560,771	9,795,282	12,115,434
23 - Fleet, Plant & Equipment	482,307	572,021	74,953	85,860	320,404	151,250	69,900	97,080	43,737	81,770	0	0	13,471	7,800	0	0	49,788	54,600	854,558	1,050,882
24 - Depreciation	8,614,081	5,356,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,614,081	5,356,000
25 - Other Operating	3,141,162	3,310,351	302,639	139,799	272,896	416,411	32,176	16,778	96,553	189,374	15,002	7,902	266,026	94,682	0	0	373,453	257,465	4,899,845	4,432,762
26 - Other Operating	4	0	0	0	45	0	0	0	0	0	0	0	0	0	0	0	0	0	45	0
27 - Finance Expense	314,082	11,995	310	0	120	150	0	0	0	0	0	0	38	0	0	0	0	0	314,345	12,145
31 - Internal Cost Allocations	-5,874,803	-6,905,822	509,835	-666,264	1,853,265	1,846,852	743,946	782,128	621,069	1,395,601	92,913	83,278	641,883	680,051	0	0	1,511,403	1,751,144	40,817,045	44,034,989
	18,897,582	18,216,228	3,848,900	3,684,761	8,417,202	9,844,057	1,128,588	1,510,290	2,298,895	3,934,417	231,370	261,276	1,738,393	1,587,058	0	0	4,187,317	5,016,514	40,817,045	44,034,989
NET RESULT	-4,800,314	-3,929,885	63,203	177,670	-3,778,488	-2,146,787	-422,922	-73,317	1,142,991	140,403	-151,589	0	129,881	185,888	0	0	200,728	-85,954	1,793,505	-1,167,188

CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT



ITEM NUMBER	18.2
TITLE	Contribution to Ngukurr Oval Precinct
REFERENCE	1307935
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That the Council;

- (a) approves the Community Grant Application from Yugul Mangi Aboriginal Corporation for \$ 387,077.83; and
- (b) Instructs the Chief Executive Officer to include in the grant agreement the following terms
 - a. The project must include a new basketball court & entertainment stage.
 - b. That Council receive half yearly project reports from Yugul Mangi.
 - c. That the project is completed within two (2) years
 - d. A Final report and acquittal is provided to Council.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

In 2017 and 2018 the Ngukurr Local Authority allocated Local Authority Project Funding amounting to \$ 458,641 to the construction of a new basketball court and outdoor stage at the Ngukurr Oval. Consultants were engaged and designs prepared for a cost of \$ 72,962.67, however actual construction has been delayed for several issues to be resolved including land tenure.

The Council lodged an application with the Northern Land Council (NLC) for a Section 19 lease over the Ngukurr Oval but community consultations were delayed due to factors including COVID 19. In the intervening period Yugul Mangi Aboriginal Development Corporation (Yugul Mangi) also lodged an expression of interest with NLC for the lease over the Oval. In the spirit of supporting local organisations, Council withdrew its expression of interest in favour of Yugul Mangi's.

Despite not receiving the lease, Council sought and received permission from the NLC to build the basketball court and stage in the oval precinct. Early in 2022 the sites of the constructions were confirmed with the Local Authority and was about to commence when Yugul Mangi announced it would be constructing a Social Club at the oval and presented the plans to the Local Authority in September 2022, which resolved to re-allocate the funds for the basketball court and outdoor stage to the Ngukurr Oval Precinct.

The Council management considered several mechanisms by which the funds could be transferred to Yugul Mangi and the easiest to manage is by an extraordinary community grant with conditions required to be met. Council wrote to Yugul Mangi outlining the offer of the remaining LA allocated funds of \$ 387,077.83 and the proposed conditions of

- The project must include a new basketball court & entertainment stage.
- That Council receive half yearly project reports from Yugul Mangi
- That the project is completed within two (2) years
- A Final report and acquittal is provided to Council.

The CEO of Yugul Mangi wrote back confirming acceptance of the conditions and provided the grant application attached for Councils consideration.



ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

- [1](#)  YMDAC confirmation of Conditions of Community Grant Basketball Court Stage.pdf
- [2](#)  YMDAC Community Grant Application Basketball Court and Stage.pdf

**Yugul Mangi Development Aboriginal Corporation**

Local Decision Making Board Ngukurr Community

ICN 7046 | ABN 40 710 772 364

CMB 6, Ngukurr NT 0852

W: yugulmangi.com.au | E: ceo@yugulmangi.com.au | M: 0436 640 016

16/11/2022

Marc GardnerChief Executive Officer
Roper Gulf Regional Council

Dear Marc,

Re: Request for Contribution to the Ngukurr Oval Precinct in the form of a Grant for Basketball and Stage

Thank you for RGRC commitment to supporting the development of the Oval Precinct in Ngukurr. Confirming we are in agreement that funds be provided as a contribution to the larger development with the conditions as outlined in your letter dated 15th November 2022

"Council to grant the funds, being \$ 387,077.83, to Yugul Mangi as a Community Grant under agreement to include the following conditions:

- *The project must include a new basketball court & entertainment stage.*
- *That Council receive half yearly project reports from Yugul Mangi.*
- *That the project is completed within two (2) years.*
- *A Final report and acquittal is provided to Council. "*

We have developed a Community Grant Application including those conditions for consideration of the Council, see attached.

This is an exciting development and a great outcome for community. Please give me a call if you need any further information for the Council on this matter.

*Sincerely,***Paul Francis**

Chief Executive Officer

Yugul Mangi Development Aboriginal Corporation



COMMUNITY GRANTS PROGRAM APPLICATION FORM

Applications may be lodged by emailing your completed form to the Grants Coordinator, at grants.ropergulf@ropergulf.nt.gov.au.

APPLICANT DETAILS	
Name of organisation	<i>Yugul Mangi Development Aboriginal Corporation</i>
Organisation background	<i>Local Decision Making Board representing the 7 tribes of Ngukurr. Established 10th of April 2008.</i>
Contact person name	<i>Paul Francis</i>
Contact person position	<i>Chief Executive Officer</i>
Contact phone	<i>0436 640 016</i>
Contact email	<i>ceo@yugulmangi.com.au</i>
Incorporated Association?	<i>No</i>
Australian Business Number	40 710 772 364

PROJECT DETAILS	
Grant amount requested	<i>\$387,077.83</i>
Name of project	<i>Ngukurr Oval Precinct contribution for Basketball Court & Stage</i>
Project description	<p>Design, project management and construction of a Basketball Court and Stage incorporated into the larger Ngukurr Oval Precinct Development as outlined in the Ngukurr Ova Precinct I Redevelopment Plan.</p> <p>YMDAC agree the Community Grant Terms: <i>"The project must include a new basketball court & entertainment stage.</i></p> <ul style="list-style-type: none"> - <i>That Council receive half yearly project reports from Yugul Mangi.</i> - <i>That the project is completed within two (2) years.</i> - <i>A Final report and acquittal is provided to Council. "</i> <p>Attached is a letter requesting the contribution of the Ngukurr Oval Precinct and agreeing to the Community Grant Terms.</p>



Project start date	01/03/2023
Project finish date	30/06/2025

PROJECT FINANCIALS	
Income	
Community Grant	\$387,077.83
Applicant Cash Contribution	\$
Applicant In-kind Contribution	\$
Total	\$387,077.83
Expenses	
1. Construction Costs	\$387,077.83
Total	\$387,077.83



ASSESSMENT CRITERIA

Criterion 1 - The social benefits of your project for the community (10 points).

- Create opportunities for local employment through a self-sustaining community-owned enterprise;
- Celebrate culture & provide a venue for community festivals, events, cultural celebrations, sporting competitions & training as well as delivery of social programs;
- Significantly enhance the interest & subsequent participation rates of community members to engage in sport & recreational activities improving their overall physical & mental health & wellbeing;
- Maximise the economic benefit of a hireable community & sporting precinct enabling reinvestment of revenue back into the facility for the long-term benefit of the community;
- Facilitate exposure to & soft entry into social programs addressing mental health, domestic violence, anti-social behaviour & child neglect that will also be delivered at the Precinct.

Criterion 2 - Your capacity to deliver the project (10 points).

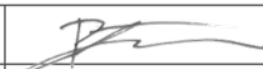
YMDAC successfully operates a number of community enterprises and programs including:

- Construction – including NTG Housing Repair and Maintenance works & new builds;
- Darlala Motel – a 28 room motel;
- Civil Works;
- Concrete Production – for new builds & major projects;
- Labour Hire on Major Projects - providing Indigenous workers & equipment operators for projects such as the \$55 million Roper and Wilton River Crossings project;
- Employment Services CDP Program;
- Providing over 30 social services programs including Youth Diversion, Stronger Communities for Children, Child and Family Intensive Support, Family Support Service, Sport & Recreation, Ngukurr Governance & Capacity Building, Suicide Prevention & Family Violence Prevention.

We have developed a Project Management Plan that outlines the project scope, risk management plan, procurement policies and economic modelling, our Project Planning Consultant has developed a Preliminary Planning Report & our Quantity Surveyor has provided an initial construction estimates report to guide our application budget. We will be tendering for a Construction Project Manager, Architect and Building Contractor to ensure value for money & that we engage a team with experience delivering in remote locations. A Construction Project Management Plan will be developed addressing risk management strategies, milestones and project scope. All contractors providing a service over \$100,000 will have a Performance Management Framework developed to measure outcomes.



BANKING DETAILS	
Financial Institution	Westpac
Account Name	YMDAC Main Account
BSB Number	035303
Account Number	447459

APPROVAL	
Signed by the individual applicant or on behalf of the incorporated organisation (only a person formally delegated the authority of the incorporated organisation can sign).	
<i>I certify that all the information provided is current and correct and I give permission to the Council to contact any persons or organisations relevant to the processing of this application.</i>	
Signature	
Name	Paul Francis
Position	Chief Executive Officer
Date	18/11/2022

CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT



ITEM NUMBER	18.3
TITLE	Local Authority Projects Update
REFERENCE	1310181
AUTHOR	Puspa KARKI, Executive Assistant Community Services and Engagement

RECOMMENDATION

That the Council receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

The purpose of Local Authority Project Funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities;
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

Local authority project approvals

Individual local authorities must formally resolve each initiative this funding will be used for. A copy of this resolution is to be recorded in the minutes of the relevant local authority meeting.

At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year.

The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

ISSUES/OPTIONS/SWOT

- Refer to the attached LA Project Funding Report.
- Minyerri Store Road Stabilization completed.
- We received final invoice for solid shade over playground in Beswick. Against the project budget of \$170,495.05, the actual expenditure was \$275,683.74. To make up this deficit of \$105,188.69, we have two options; either request contribution from the Council or await 2022-2023 budget allocations from the Department. This will be reported and discussed in next Beswick LA meeting.
- On 15 November 2022 'Grant for Basketball Court and Stage' letter sent to Yugal Mangi Aboriginal Corporation for the grant of remaining \$387,078.33 to Yugal Mangi's Project. Report included in Council Agenda.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS

- 1   OMC LA projects update attachment 30.11.2022.pdf

Summary Local Authority Projects

30 November 2022

	Funds Received from Department & Council	Funds Allocated by Local Authorities	Surplus/(Deficit) from completed projects	Remaining Unallocated funds
Barunga	\$ 400,239.00	\$ 340,222.32	\$ 6,551.56	\$ 66,568.24
Beswick	\$ 528,821.00	\$ 471,711.60	\$ (81,694.32)	\$ (24,584.92)
Borroloola	\$ 1,045,408.00	\$ 940,232.49	\$ 24,655.49	\$ 129,831.00
Bulman	\$ 352,970.49	\$ 352,970.49	\$ 62,930.49	\$ 41,400.00
Hodgson Downs	\$ 636,240.00	\$ 550,140.00	\$ -	\$ 86,100.00
Jilkminggan	\$ 346,031.00	\$ 339,770.00	\$ 21,209.84	\$ 27,470.84
Manyallaluk	\$ 108,978.00	\$ 94,615.66	\$ 13,902.36	\$ 28,264.70
Mataranka	\$ 367,363.00	\$ 327,352.20	\$ 8,848.00	\$ 48,858.80
Ngukurr	\$ 1,291,922.00	\$ 1,300,882.61	\$ 8,960.61	\$ 0.00
Numbalwar	\$ 1,227,356.00	\$ 1,080,670.91	\$ 12,114.91	\$ 158,800.00
Urapunga	\$ 77,600.00	\$ 58,800.00		\$ 18,800.00
Robinson River	\$ 65,000.00	\$ 16,500.00		\$ 48,500.00
	\$ 6,382,928.49	\$ 5,857,368.28	\$ 77,478.94	\$ 581,508.66

Project Expenditure	Funds Received from		
	Department	Funds Expended	Unexpended
Barunga	\$ 400,239.00	\$ 263,796.51	\$ 136,442.49
Beswick	\$ 528,821.00	\$ 549,568.68	\$ (20,747.68)
Borroloola	\$ 973,931.00	\$ 491,067.52	\$ 482,863.48
Bulman	\$ 298,859.00	\$ 82,119.41	\$ 216,739.59
Hodgson Downs	\$ 636,240.00	\$ 377,400.04	\$ 258,839.96
Jilkminggan	\$ 346,031.00	\$ 305,532.21	\$ 40,498.79
Manyallaluk	\$ 108,978.00	\$ 55,484.42	\$ 53,493.58
Mataranka	\$ 367,363.00	\$ 313,504.20	\$ 53,858.80
Ngukurr	\$ 1,191,091.00	\$ 400,487.06	\$ 790,603.94
Numbalwar	\$ 1,068,556.00	\$ 562,410.09	\$ 506,145.91
Urapunga	\$ 77,600.00	\$ 24,596.00	\$ 53,004.00
Robinson River	\$ 65,000.00	\$ 14,090.91	\$ 50,909.09
	\$ 5,997,709.00	\$ 3,440,057.05	\$ 2,622,651.95

Barunga Local Authority Project Funding				30 November 2022
Funding received from Department		Funds Allocated		
Funding Received from Department		\$	400,239.00	
Funds Allocated by Local Authorities		\$	340,222.32	
Surplus/(Deficit) from completed projects		\$	6,551.56	
Remaining Unallocated funds		\$	66,568.24	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
30/4/2019 1113814	Memorial at Council Office (formerly Barunga Knowledge Garden)	\$ 20,000.00	\$ 1,200.00	10K Allocated on 30.04.2019; Projects team are sourcing the seating. Concept drawings presented to LA. Project scope changed 6/12/2021
9/02/2021	Playground Softfall	\$ 35,000.00		Quotes being sought. \$ 25,000 allocated 13/7/2021. Scope of work prepared.
8/06/2021	Football scoreboard repairs	\$ 17,000.00	\$ 5,100.00	Council to contribute \$ 10,000. \$7,000 added at LA 5/4/22. Purchased scoreboard trailer
8/06/2021	Outdoor Library Seating	\$ 5,000.00	\$ 3,345.00	Seating being installed
10/08/2021	2 x Glass Cabinets	\$ 4,500.00	\$ 1,980.75	1 of 2 Cabinet purchased. \$3,000 added at LA 5/4/22
	Total for current projects in progress	\$ 81,500.00	\$ 11,625.75	
	Total for Completed Projects	\$ 258,722.32	\$ 252,170.76	
	Grand Total	\$ 340,222.32	\$ 263,796.51	

Beswick Local Authority Project Funding		30 November 2022
Funding Received from Department	\$	528,821.00
Funds Allocated by Local Authority Members	\$	471,711.60
Surplus/(Deficit) from completed projects	\$	(81,694.32)
Remaining Unallocated Funds	\$	(24,584.92)

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
24/04/2020 1213820	Solid Shade over playground	\$ 170,495.05	\$ 275,683.74	Costs estimated at \$ 170,000. Scope has been prepared. LA Allocated \$ 50k extra 9/2/2021. Tender awarded. Construction Completed.
9/08/2021 1213821	Catering for community events	\$ 3,000.00	\$ 1,328.83	CSC to arrange
9/8/2021 1213822	Playground seating and lighting	\$ 14,000.00	\$ 11,833.93	Playground seating installation by the MUNS team has begun
	Total for Current projects	\$ 17,000.00	\$ 13,162.76	
	Total for Completed projects	\$ 454,711.60	\$ 536,405.92	
	Grand Total	\$ 471,711.60	\$ 549,568.68	

Borroloola Local Authority Project Funding		30 November 2022
Funds Received from Department	\$	973,931.00
Funds allocated from Council	\$	71,477.00
	\$	1,045,408.00
Funds Allocated to projects by Local Authority Members	\$	940,232.49
Surplus/(Deficit) from completed projects	\$	24,655.49
Remaining Unallocated funds	\$	129,831.00

Date Approved	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1313818	Toilet at Cemetery	\$ 25,000.00	\$ -	Should include the steel shade structure attached to the toilet block, as well as a concrete slab under the shade and in front of both toilet entries. The septic tank and its location will also need to be identified. The project team working on this project. The toilet from the sports court is non-compliant.
6/2/2020 1313822	Replace Toilet Block at Airport	\$ 428,464.49	\$ 28,955.01	Commenced - Funded allocated \$ 130,580 on 6.12.18. A further \$ 140,000 on 6.2.2020. \$ 17746.45 allocated 8.10.2020 . Construction contract signed. Works have begun. Underground plumbing complete
	Total for current projects in progress	\$ 453,464.49	\$ 28,955.01	
	Total for Completed projects	\$ 486,768.00	\$ 462,112.51	
	Grand Total	\$ 940,232.49	\$ 491,067.52	

Bulman Local Authority Project Funding				30 November 2022
Funds Received from Department		\$	298,859.00	
Allocated by Council		\$	32,581.00	
Funds allocated to projects by Local Authority Members		\$	352,970.49	
Surplus/(Deficit) from completed projects		\$	62,930.49	
Remaining unallocated funds		\$	41,400.00	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
5/12/2018 1413806	Toilet near council office	\$ 144,361.59	\$ 5,529.90	\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage. S19 License approved. PWC to be contacted for services response by 31/3/2021. Currently in Design phase to provide a final costing. 12/6/2021 Unallocated funds (\$ 47,361.59) allocated to toilet block. In procurement phase
23/04/2020	Sport & Recreation Hall	\$ 69,088.90		Scope to do an internal and external has been developed by Projects Team. Council has allocated additional funding of \$ 200,000. Final scope completed for LA comment. Currently seeking contractors . Additional funding of \$ 50,000 received from NTG. Tender awarded. Works commenced
	Total for current projects in progress	\$ 213,450.49	\$ -	
	Total for completed projects	\$ 139,520.00	\$ 76,589.51	
	Grand total	\$ 352,970.49	\$ 82,119.41	

Hodgson Downs Local Authority Project Funding		30 November 2022	
Funds received from Department		\$	636,240.00
Funds allocated to projects by Local Authority Members		\$	550,140.00
Surplus/(Deficit) from completed projects		\$	-
Remaining unallocated funds		\$	86,100.00

Project ID	Projects	Project Budget	Actual Expenditure	Project Status
16/11/2019 1913802	Road to Town Store	\$ 172,740.00		Proposed budget \$ 86,000 for survey, design & consulting COMMENCED Investigation into cost estimates and additional sources of funds. Cost roughly \$ 700,000 estimate for fully sealed road. Option to stabilise loop and parking at shop. New report being prepared for LA.
	Total projects in Progress	\$ 172,740.00		
	Total completed projects	\$ 550,140.00	\$ 377,400.04	

Jilkmिंगgan Local Authority Project Funding				30 November 2022
Funds received from Department			\$	346,031.00
Funds allocated to projects by Local Authority Members			\$	339,770.00
Surplus/(Deficit) from completed projects			\$	21,209.84
Unallocated remaining funds			\$	27,470.84
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
3/08/2021 1613818	Family Area at S&R Ground	\$ 28,000.00	\$ 14,972.05	Tables & plants purchased. Garden beds and tables built and fence erected. 90% complete.
Total for current projects in progress		\$ 28,000.00	\$ 14,972.05	
Total for completed projects		\$ 311,770.00	\$ 290,560.16	
Grand Total		\$ 339,770.00	\$ 305,532.21	

Manyallaluk Local Authority Project Funding		30 November 2022
Funds Received from Department	\$	108,978.00
Funds allocated to projects by Local Authority Members	\$	94,615.66
Surplus/(Deficit) from completed projects	\$	13,902.36
Remaining Unallocated funds	\$	28,264.70

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
7/06/2021 1513812	CDP Projects	\$ 2,500.00	\$ 2,271.12	
28/07/2021	Playground soft fall	\$ 25,000.00		Requested by Council to support RGRC contribution of \$ 40,000. Contract awarded & construction commenced. On hold due to dispute on contractor performance
	Total for current projects in progress	\$ 27,500.00	\$ 2,271.12	
	Total for completed projects	\$ 67,115.66	\$ 53,213.30	
	Grand Total	\$ 94,615.66	\$ 55,484.42	

Mataranka Local Authority Project Funding		30 November 2022
Funding received from Department		\$ 367,363.00
Funds allocated to projects by Local Authority Members		\$ 327,352.20
Surplus/(Deficit) from completed projects		\$ 8,848.00
Remaining Unallocated Funds		\$ 48,858.80

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
2/02/2021	Stan Martin Park irrigation System	\$ -		On 09/08/2022 LA decided to withheld \$53,858.80 for the project. Business case prepared and to be submitted on next LA to fund the project.
8/11/2022	Shelter over top of railway quad	\$ 5,000.00		On 08/11/2022 LA allocated budget for purchasing of a shelter over top of the railway quad.
	Total for current projects in progress	\$ -	\$ -	
	Total for completed projects	\$ 322,352.20	\$ 313,504.20	
	Grand Total	\$ 327,352.20	\$ 313,504.20	

Ngukurr Local Authority Project Funding				30 November 2022
Funds received from Department		\$	1,191,091.00	
Allocated by Council		\$	100,831.00	
Funds allocated to projects by Local Authority Members		\$	1,300,882.61	
Surplus/(Deficit) from completed projects		\$	8,960.61	
Remaining Unallocated funds		\$	0.00	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 2013802	Outdoor Stage Area and communal mural/ball wall at Oval & Community Graffiti board (on 20.09.2022 LA reallocated funds of Basketball Court and Outdoor stage to the development of Oval Precinct)	\$ 166,000.00	\$ 4,227.27	\$ 66k allocated 30/4/2018. Project at the design stage. Location included in Oval lot for S19 lease. Support to construct received from NLC.
30/4/2018 2013809	New Basket Ball Court + Outdoor Stage Area and communal mural/ball wall at Oval & Community Graffiti board (Ngukurr Oval Precinct)	\$ 293,641.00	\$ 68,335.40	S19 lease needed. Outdoor court to be resurfaced. LA approved relocating the court to near store. Support received from NLC. Location confirmed to be in the north west corner of Lot 340 Ngukurr.
29/06/2020	Sport Court Project	\$ 170,000.00		\$ 170k allocated June 20 - \$ 150k from RGRC. Council approved in Budget 2020/21. Design for storm water drainage received and under reviewed
24/06/2021	Town Beautification Project	\$ 165,156.61		Initial scoping has identified the need for a S19 lease on the proposed site of the new park
20/09/2022	Refurbishment of Sport and Recreation Hall.	\$ 169,200.00		
	Total for current projects in progress	\$ 629,641.00	\$ 72,562.67	
	Total for completed projects	\$ 336,885.00	\$ 327,924.39	
	Grand Total	\$ 1,300,882.61	\$ 400,487.06	

Numbulwar Local Authority Project Funding				30 November 2022	
Funds received from Department		\$	1,068,556.00		
Allocated from Council		\$	158,800.00		
Funds allocated to projects by Local Authority Members		\$	1,080,670.91		
Surplus/(Deficit) from completed projects		\$	12,114.91		
Remaining Unallocated funds		\$	158,800.00		
Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
12/6/2018	2113805	New/Upgrade Toilets at the Airport	\$ 97,000.00		\$87,000 allocated on 12/06/2018 \$10,000 allocated on 09/10/2018; Design commenced; Expression of interest with NLC has been lodged. Awaiting response. Location to be discussed with TO's. S19 license approved. Preparing design docs and research for options. Site inspections done. Quotes received
9/10/2017		Sports Precinct Upgrade	\$ 409,145.91		Lot - 97 Sports and Rec Hall: \$ 40,000 Allocated on 09/10/2018 \$66,305.04 Allocated on 20/02/2019; Finalising Design. Extra funding needed. Proposed to allocate \$ 159,589.97 (no quorum at LA to decide) Approved to go to tender. Site inspections done.
		Total for current projects in progress	\$ 506,145.91	\$ -	
		Total for completed projects	\$ 574,525.00	\$ 562,410.09	
		Grand Total	\$ 1,080,670.91	\$ 562,410.09	

Urapunga Local Authority Project Funding		30 November 2022
Funds received from Department	\$	77,600.00
Funds allocated to projects by Local Authority Members	\$	58,800.00
Surplus/(Deficit) from completed projects	\$	(190.00)
Remaining Unallocated funds	\$	18,610.00

Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
18//8/2020		Irrigation	\$ 10,000.00		
18//8/2020		Community Hall	\$ 10,000.00		Being scoped up
18//8/2020		Welcome Sign	\$ 10,000.00		
28/06/2022		Solar Lights to Store	\$ 18,800.00	\$ 14,406.00	Purchased and delivered solar lights and premix. Awaiting on internal invoice.
		Total for current projects in progress	\$ 48,800.00	\$ 14,406.00	
		Total for completed projects	\$ 10,000.00	\$ 10,190.00	
		Grand Total	\$ 58,800.00	\$ 24,596.00	

Robinson River Local Authority Project Funding		30 November 2022
Funds received from Department	\$	65,000.00
Funds allocated to projects by Local Authority Members	\$	16,500.00
Surplus/(Deficit) from completed projects	\$	1,363.64
Remaining Unallocated funds	\$	49,863.64

Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
3/06/2021		Entrance Sign	\$ 1,500.00	\$ 454.55	
		Cricket Pitch			
		Total for current projects in progress	\$ 1,500.00	\$ 454.55	
		Total for completed projects	\$ 15,000.00	\$ 13,636.36	
		Grand Total	\$ 16,500.00	\$ 14,090.91	

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.4
TITLE	Budget 2022/23 Revision 1
REFERENCE	1310239
AUTHOR	Dave HERON, Acting Finance Manager

RECOMMENDATION

That Council approve the Budget 2022/23 Revision 1

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, its Regulations and Guidelines requires Council to adopt a budget each financial year to approve expenditures in line with Council's strategic and operational goals. The legislative requirements require Council to review and adopt amendments to the original budget twice during the year and inform the public and stakeholders of any changes.

The original budget adopted by Council in June 2022 has been reviewed by Council management who have provided the amended budget attached as the Roper Gulf Regional Council Budget 2022/23 Revision 1.

ISSUES/OPTIONS/SWOT

Notable changes in the revisions are:

- Increase to the budgeted grant revenue recognition of \$ 2.5 million for Roads Projects, Local Authority Projects and new Homelands Projects expected to be completed before 30 June 2023.
- A decrease of \$ 285,000 in wages due to the rationalization of unfilled positions.
- An increase of \$ 3 million due to the completion of projects and an increase in consultancy and contractor services to supplement Council resources. This includes major repairs and upgrades being conducted on community roads which cannot be considered capital projects due to land tenure issues. These include the Ngukurr Road and Storm Water Drainage upgrades and Manyallaluk internal roads upgrades.
- A \$ 294,000 increase in Other Operating Expenditure due to general increase in costs, especially in fuel and energy.

FINANCIAL CONSIDERATIONS

The net operating position from the original budget after write back of depreciation was \$ 429,111 which will now be \$ 1,255,178 under the revised budget. The primary component of the deficit is works being undertaken on community roads which cannot be classed as capital works due to land tenure issues. The deficit is covered by Unexpended Grants for works expected to be completed and income recognised by 30 June 2023.

ATTACHMENTS

1   Budget Papers 2022-23 Revision 1.pdf



Roper Gulf Regional Council Budget 2022/23 Revision 1

Our Mission

Working as one towards a better future through effective use of all resources

Our Vision

Roper Gulf Regional Council, sustainable, viable, vibrant

Our Values

Honesty – Equality – Accountability – Respect – Trust

Index

1. Introduction
2. Goals and Objectives
3. Income & Expenditure Budget 2022/23 Revision 1
4. Infrastructure Maintenance
5. Rates and Charges
6. Social and Economic Effects
7. Elected Member Allowances

Appendix A: Comparison with Original 2022/23 Budget

Appendix B: Capital Expenditure Budget

Appendix C: Activity Based Budget

1. Introduction

An Annual Budget must be prepared by the Council in accordance with Part 10.5 of the *Local Government Act (2019)* and Ministerial Guideline 5. The budget outlines the financial expectations for the Council in delivering its services to the communities.

The budget process involves meeting with managers delivering the services and those providing support services to establish a baseline cost of delivery. The expenditure estimate includes salaries and wages and direct and indirect staff, materials, contracts to external parties and overheads required at the community and support centre level. Funding to deliver the services is established through rate income, user charges, contract and grant income and miscellaneous revenues. Capital needs are also considered to provide the assets and infrastructure required to support the services delivery.

2. Goals & Objectives

The Roper Gulf Regional Council has adopted the following strategic outcomes:

- Wellbeing
- Environment
- Infrastructure
- Economic Development
- Governance

The preparation is required by legislation but also meets the values of the Governance Strategic outcome by providing an element to good governance, strong financial management and corporate planning. The finance department, which manages the development and monitoring of the budget also provides operational support to all the various councils departments delivering services to the community's.

3. Income & Expenditure Budget 2022/23

Statement 1

Annual Budget 2022/23 Revision 1 Income & Expenditure

	<i>BUDGET 2022/23</i>	<i>BUDGET 2023/24</i>	<i>BUDGET 2024/25</i>	<i>BUDGET 2025/26</i>
Income Rates	-2,855,908.00	-2,884,467.08	-2,913,311.75	-2,942,444.87
Income Council Fees and Charges	-1,086,383.00	-1,097,246.83	-1,108,219.30	-1,119,301.49
Income Operating Grants Subsidies	-21,921,324.61	-22,140,537.86	-22,361,943.23	-22,585,562.67
Income Investments	-110,000.00	-111,100.00	-112,211.00	-113,333.11
Income Reimbursements	-2,000.00	-2,020.00	-2,040.20	-2,060.60
Income Agency and Commercial Services	-9,929,949.79	-10,029,249.29	-10,129,541.78	-10,230,837.20
Other Income	-543,000.00	-548,430.00	-553,914.30	-559,453.44
Operating Income	-36,448,565.40	-36,813,051.05	-37,181,181.56	-37,552,993.38
Employee Expenses	21,371,679.32	21,585,396.11	21,801,250.07	22,019,262.58
Contract and Material Expenses	10,697,742.40	10,804,719.82	10,912,767.02	11,021,894.69
Fleet, Plant & Equipment Depreciation, Amortisation & Impairment	927,985.92	937,265.78	946,638.44	956,104.82
Other Operating Expenses	5,456,000.00	5,510,560.00	5,565,665.60	5,621,322.26
Finance Expenses	3,731,152.80	3,768,464.33	3,806,148.97	3,844,210.46
Mayoral Allowance	208,110.00	210,191.10	212,293.01	214,415.94
Elected Member Allowance	94,887.00	95,835.87	96,794.23	97,762.17
Elected Member Expenses	285,249.00	288,101.49	290,982.50	293,892.33
Council Committee and LA Allowances	315,937.48	319,096.85	322,287.82	325,510.70
	60,000.00	60,600.00	61,206.00	61,818.06

Council Committee and LA Expenses	11,000.00	11,110.00	11,221.10	11,333.31
Operating Expenses	43,159,743.92	43,591,341.36	44,027,254.77	44,467,527.32
Budgeted Operating Surplus/Deficit	6,711,178.52	6,778,290.31	6,846,073.21	6,914,533.94
Depreciation, Amortisation & Impairment	-5,456,000.00	-5,510,560.00	-5,565,665.60	-5,621,322.26
Total Non Cash Items	-5,456,000.00	1,267,730.31	1,280,407.61	1,293,211.68
WIP Assets	15,330,009.30			
Total Additional Outflows	15,330,009.30	1,267,730.31	1,280,407.61	1,293,211.68
Income Capital Grants	-6,338,895.00			
Allocated from Reserves	-10,246,292.82	-1,267,730.31	-1,280,407.61	-1,293,211.68
Total Additional Inflows	-16,585,187.82			
Net budgeted operating position	0.00	0.00	0.00	0.00

Statement 2 Capital Expenditure and Funding

Community	Plant & Equipment	Vehicles	Buildings	Infrastructure	Computer Equipment	Roads	Total
Katherine	\$0	\$435,000	\$0	\$0	\$300,000	\$0	\$735,000
Barunga	\$38,000	\$0	\$0	\$0	\$0	\$0	\$38,000
Beswick	\$95,000	\$70,000	\$0	\$98,508	\$0	\$0	\$263,508
Borroloola	\$133,000	\$140,000	\$4,735,800	\$360,000	\$0	\$0	\$5,368,800
Bulman	\$95,000	\$250,000	\$680,945	\$80,000	\$0	\$1,516,180	\$2,622,125
Manyallaluk	\$15,000	\$70,000	\$0	\$35,000	\$0	\$0	\$120,000
Jilkminggan	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Mataranka	\$216,666	\$0	\$400,000	\$0	\$0	\$0	\$616,666
Ngukurr	\$358,666	\$70,000	\$400,000	\$150,000	\$0	\$500,000	\$1,478,666
Numbulwar	\$311,666	\$30,000	\$1,572,000	\$0	\$0	\$978,578	\$2,892,244
Urapunga	\$95,000	\$0	\$0	\$0	\$0	\$0	\$95,000
Homelands	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000
	\$1,357,998	\$1,165,000	\$7,788,745	\$723,508	\$300,000	\$2,994,758	\$15,330,009

TOTAL CAPITAL EXPENDITURE FUNDED BY:	
Australian Government Grant	\$1,707,829
NT Government Grant	\$3,298,000
MRM CBT Grant	\$1,500,000
ABA Grant	\$1,000,000
Local Authority Project Funding Grant	\$ 500,000
Transfer from Cash Reserves	\$7,324,180
Total Capital Funding Expenditure	\$ 15,330,009

Statement 3 Planned Major Capital Works and Projected Costings

Class of Assets	By Major Capital Project	Total Prior Year(s) Actuals \$	Current Financial Year Budget \$	Total Planned Budget \$	Expected Project Completion Date
Buildings	Borrooloola Cyclone Shelter	\$ 2,500,000	\$ 4,000,000	\$ 6,500,000	31/12/2023
Buildings	Borrooloola Airport Toilet Block	\$ 107,818	\$ 338,000	\$ 445,818	30/6/2023
	Total	\$ 2,607,818	\$ 4,338,000	\$ 6,945,818	

Statement 4 Assumptions

BUDGET ASSUMPTIONS AND FACTS

- Use of Reserves are used for covering capital Expenditure.
- In the absence of a significant rates base, the Commonwealth and Territory Government will continue to fund services
- The budget has been set with the assumption that there will be a minimal CPI increase in government funding.
- No direct control on Grants and agency income for future years
- There are no additional major initiatives planned over the next five years, outside the Council Plan. This is largely due to any major initiatives being wholly dependent on additional funding and there is currently no indication of significant increases that would enable major increases to be considered
- The whole of the annual Financial Assistance Grant for 2022/23 financial year has been paid in 2021/22 financial year. It is anticipated that the same prepayment will apply in 2022/23 and has been included in the proposed budget.
- No currently approved Capital Projects Budgets will extend beyond 30 June 2023.

Statement 5 Budget initiatives

Council is undertaking several strategic reviews into Asset Maintenance Planning, Waste Management Planning, and a Human Resources Strategic Plan to better inform management when constructing the annual operational budget. This process will be supported by new budgeting specific software and better training for the management staff undertaking the budget review process.

Statement 6 Local Authority Budgets

Local Authority Budget 2022/23

	<i>Barunga</i>	<i>Beswick</i>	<i>Borrooloola</i>	<i>Bulman</i>	<i>Manyallaluk</i>	<i>Jilkminggan</i>
Income						
Income Council Fees and Charges	-11,770	-28,717	-60,890	-2,953	-2,213	-20,479
Income Operating Grants Subsidies	-145,000	-578,505	-796,144	-363,000	-351,431	-556,802
Income Reimbursements	0	0	0	0	0	0
Income Agency and Commercial Services	-79,660	-141,132	-2,646,739	-394,689	-147,604	-931,041
Other Income	0	0	0	0	0	0
Income Capital Grants	0	0	-3,121,577	-626,451	0	0
Sub Total	-236,430	-748,354	-6,625,349	-1,387,093	-501,248	-1,508,322
Expenditure						
Employee Expenses	1,001,079	1,543,791	2,237,066	916,572	725,539	1,272,102
Contract and Material Expenses	402,841	340,385	791,523	253,463	692,782	194,227
Fleet, Plant & Equipment	61,000	67,730	115,925	62,200	32,700	49,850
Other Operating Expenses	58,520	112,120	368,340	110,770	58,700	108,000
Finance Expenses	40	40	0	40	40	40
Internal Cost Allocations	309,656	827,783	2,076,597	769,272	451,455	970,839
Elected Member Allowances	22,955	45,910	45,910	22,955		
Elected Member Expenses	3,500	3,500	25,000	3,000		1,000
Council Committee & LA Allowances	5,000	5,000	5,000	5,000	5,000	5,000
Council Committee & LA Expenses	500	500	500	500	500	500
Capital Expenditure	38,000	263,508	5,368,800	2,149,180	120,000	100,000
Sub Total	1,903,091	3,210,268	11,034,662	4,292,953	2,086,717	2,701,558
Net Result	1,666,661	2,461,914	4,409,312	2,905,860	1,585,469	1,193,237

	<i>Mataranka</i>	<i>Minyerri</i>	<i>Ngukurr</i>	<i>Numbulwar</i>	<i>Urapunga</i>	<i>Robinson River</i>
Income						
Income Council Fees and Charges	-9,021	0	-226,310	-533,478	0	-467
Income Operating Grants Subsidies	-54,000	-260,000	-790,000	-507,000	-67,000	-52,500
Income Reimbursements	-2,000	0	0	0	0	0
Income Agency and Commercial Services	-614,587	-647,030	-249,108	-2,581,673	-4,460	0
Other Income	0	0	-25,000	0	0	0
Income Capital Grants	0	0	0	-1,590,867	0	0
Sub Total	-679,608	-907,030	-1,290,418	-5,213,018	-71,460	-52,967
Expenditure						
Employee Expenses	1,876,973	0	2,064,439	2,419,695	46,151	0
Contract and Material Expenses	417,320	1,698,120	1,626,659	970,539	86,500	201,800
Fleet, Plant & Equipment	75,360	0	113,600	102,800	6,200	3,900
Other Operating Expenses	219,150	45,650	165,970	198,670	8,950	35,100
Finance Expenses	40	0	40	0	0	0
Internal Cost Allocations	958,192	500,000	1,436,650	1,897,326	36,347	4,957
Elected Member Allowances	32,714	22,955	22,955	45,910	22,985	
Elected Member Expenses	2,500	3,500	6,000	8,000	5,000	2,500
Conucil Committee & LA Allowances	5,000	5,000	5,000	5,000	500	5,000
Council Committee & LA Expenses	500	500	500	500	500	2,500
Capital Expenditure	616,666	0	1,478,666	2,892,244	95,000	0
Sub Total	4,204,415	2,275,725	6,920,480	8,540,684	308,133	255,757
Net Result	3,524,806	1,368,695	5,630,062	3,327,666	236,673	202,790

4. Infrastructure Maintenance Budget

Building & Infrastructure		\$ 4,764,663
Major Works		
• Borroloola Street Lights	\$ 120,000	
• Numbulwar Staff Housing	\$ 96,000	
• Relocate Barunga Night Patrol Building	\$ 20,000	
• Barunga Water Connections		
○ Norforce Park	\$ 90,000	
○ Heritage Park	\$ 90,000	
• Jilkminggan Office Repairs	\$ 80,000	
Roads Maintenance & Upgrade		\$ 1,338,650
• Borroloola Airport Car Park Reseal	\$ 200,000	
• Ngukurr Road and Stormwater Works	\$ 219,000	
• Manyallaluk Internal Road upgrades	\$ 500,000	
Fleet, Plant & Equipment		\$ 1,008,802

5. Rates Summary 2022-2023

The following rates proposal has been prepared as per section 201 of the *Local Government Act (2019)*. Adjustments have been made to incorporate the Minister for Local Government's approved conditional rating levies for mining and pastoral leases. The Council has resolved increase Rates and Charges from 2020-21 by 5% for Rates and Waste Collection Charges and 6% for the Animal Health Management Special Levy.

The rates declaration for 2022-23 will levy about \$1,433,116 in rates revenue. The Waste Collection charges will be result in revenue of about \$ 1,281,792 in 2022-23. The special rates to cover for the Animal Health Management in various communities are \$ 81,000.

Please note that revenue estimates for pastoral and mining leases are based on declared Conditional Rates by the Minister for Local Government and Community Services.

The proposed Rates and User Charges for 2022-23 are:

Zone/Class	2021-22	2022-23
Residential Rate 1 – Aboriginal Land	\$ 1,235.21	\$ 1,296.97
Residential Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$ 1,171.48	\$ 1,230.05
Residential Rate 3 – Vacant on Aboriginal Land	\$ 1,171.48	\$ 1,230.05
Commercial Rate 1 – Aboriginal Land	\$ 1,417.13	\$ 1,487.99
Commercial Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$ 1,379.31	\$ 1,448.28
Commercial Rate – Tourist Commercial/Caravan Parks	7.1289% UCV	7.4853% UCV
Rural Rate 1 – Under 200 hectares	\$ 1,180.48	\$ 1,239.50
Rural Rate 2 – Over 200 hectares	\$ 1,211.34	\$ 1,271.69
Conditional Rate 1 – Pastoral Leases valued < \$ 1,230,000	\$ 376.45	\$ 511.97
Conditional Rate 2 – Pastoral Leases valued < \$ 1,230,000	0.0306% UCV	0.0416.% UCV
Conditional Rate 3 – Mining Leases valued < \$ 255,100	\$ 890.96	\$ 1,211.71
Conditional Rate 4 – Mining Leases valued > \$ 255,100	0.3475% UCV	0.4726% UCV
Other – All other properties	\$ 1,235.21	\$ 1,269.97
Special Rate – Animal Control	\$ 125.00	\$ 132.50
Waste Management Charge – per standard rubbish bin multiplied by the number of collections per week	\$ 426.58	\$ 447.91

6. Assessment of the Social and Economic Effects of the Rating Policy and Declaration

The Council has considered that as the Roper Gulf local government region comes out of the COVID-19 crisis, social and economic factors are still important for its residents. While recognising this much of the economic decision are guided by the Commonwealth and Northern Territory Governments, and global impacts.

Rates to be levied on property owners by Roper Gulf Regional Council in 2022-23 remain affordable and at very low levels compared to other local government jurisdictions in Australia. Furthermore, the increase of Rates levies is below the current Consumer Price Index which sows Council's concern for its ratepayers considering there has not been an increase for the past two years.

Additionally, rates revenue remains a small proportion of the Council's total budget, at less than 8 per cent of the total operating revenue. This underlies the fact that the Council is effective in securing significant non-rate revenue for all of its communities, including government grants and contracts. This allows for services and employment opportunities to be delivered to Council residents far above what the rates revenue would alone enable, resulting in a net positive socio-economic impact for residents.

Despite having mining and pastoral properties in the council's area, the rate capping imposed by the Territory Government for this category, restricts council's ability to generate increased revenue. This adversely affects council to provide increased services to the communities.

7. Elected Member Allowances

Table of Maximum Council Member Allowances for 2022-23

A council must resolve to fix member allowances for the financial year when it adopts the budget for the financial year. A council must adopt its 2022-23 budget on or before 30 June 2022.

The amounts in these tables indicate the maximum level at which allowances may be set. A council needs to consider allowances in the overall context of its budget and a council can resolve to pay less than the maximum levels. Once the budget has been approved, a council may adopt an amendment to its budget but the amendment cannot have the effect of increasing the amount of allowances for the financial year for the council members.

	Approved Amount \$	Budget Amount \$
Councillor – base (1)	13,509.96	148,609.56
Electoral (2)	4,943.73	54,381.03
Deputy Mayor – base (1)	27,776.12	27,776.12
Electoral (2)	4,943.73	4,943.73
Mayor – base (2)	75,116.61	75,116.61
Electoral (2)	19,771.29	19,771.29
Total Base + Electoral Allowance		330,598.34

Professional Development Allowance (3)

Including: Course Fees, Travel, Meals and Accommodation
\$3,753.17 max per elected member 48,791.21

Extra Meeting Allowance (4)

\$125 per meeting maximum claimable \$9,006.64 per Councillor
As per CL006 Councillor Allowances Policy
\$ 125.00 per meeting per Councillor 12,000.00

Acting Principal Member (5)

\$261.34 per day maximum claimable 90 days \$23,520.60
\$ 261.34 per day 23,520.60

1. Base Allowance Claims

The base allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

2. Electoral Allowance Claims

The electoral allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

3. Professional Development Allowance Claims

- (i) The allowance is available to all council members.
- (ii) The professional development allowance may be claimed multiple times each year, but the total value of those claims must not exceed the maximum specified in the table (see clause 8).
- (iii) The professional development allowance is to be used to cover the cost of travel to the course or conference, course or conference fees, meals and accommodation for the duration of the course or conference.
- (iv) Claims must be made using the forms approved by council. (v) Only approved courses/conferences consistent with council policy attract professional development allowance.

4. Extra Meeting Allowance Claims

- (i) Council members may only claim an extra meeting allowance for meetings referred to in the council policy.
- (ii) An extra meeting allowance may be claimed for up to a maximum of two meetings per day. (iii) Council members must not claim for an extra meeting more than once for the same meeting.
- (iv) When a council member is required to travel in order to attend an approved extra meeting, the council member may claim an extra meeting allowance for each full day of travel, unless that travel falls on the same day on which the meeting is held. In this context, a full day of travelling means at least four hours of travelling, which may include time in transit.
- (v) Claims must be made using the forms approved by council.
- (vi) Forms must include the date on which the meeting was held and indicate the period of time the member was present at the meeting.
- (vii) The member must have attended at least 75 per cent of the duration of the meeting to claim an extra meeting allowance.

(viii) Claims for extra meeting allowance must be made by the second working day in the month following the meeting for which the claim is made, or as resolved by council. Payment of extra meeting allowance is monthly or as resolved by council.

(ix) Claims for extra meeting allowance not made in accordance with (viii) will be regarded as a late claim and paid with the next monthly payment. However, if the claim is not made within three months of the meeting for which the extra meeting allowance is claimed, the right to an extra meeting allowance for that meeting is forfeited.

(x) Claims forms must be submitted by the approved method.

5. Acting Principal Member Claims

(i) When the deputy principal member carries out the functions of the principal member as outlined in section 59(2)(b) and section 59(2)(c) of the *Local Government Act*, the deputy principal member is entitled to be paid an allowance as the acting principal member.

(ii) If some other council member is acting as the principal member in accordance with section 59(3) of the *Local Government Act*, the member is entitled to be paid an allowance as the acting principal member.

(iii) The acting principal member is entitled to be paid the daily rate, as outlined in the table of allowances. While a council member is acting principal member, the extra meeting and base allowances are suspended. In the case of base allowance, this is on a pro rata basis. The member is still entitled to their usual electoral allowance. The daily rate includes Saturdays, Sundays and public holidays.

(iv) The maximum number of days (including Saturdays, Sundays and public holidays) that a council member may be paid as the acting principal member is an aggregate of 90 days in a financial year. A member may continue to hold the position for a longer period if council so resolves, however, the allowance reverts to the usual rate for that member

Appendix A: Comparison to Original Budget

Budget Revision Comparison 2022/23

	ORIGINAL BUDGET 2022/23	REVISION 1 BUDGET 2022/23	Variance
Income Rates	-2,855,908.00	-2,855,908.00	0.00
Income Council Fees and Charges	-1,092,683.00	-1,086,383.00	-6,300.00
Income Operating Grants Subsidies	-19,390,014.61	-21,921,324.61	2,531,310.00
Income Investments	-110,000.00	-110,000.00	0.00
Income Reimbursements	-2,000.00	-2,000.00	0.00
Income Agency and Commercial Services	-10,182,428.79	-9,929,949.79	-252,479.00
Other Income	-543,000.00	-543,000.00	0.00
Operating Income	-34,176,034.40	-36,448,565.40	2,272,531.00
Employee Expenses	21,657,362.72	21,371,679.32	285,683.40
Contract and Material Expenses	7,628,632.48	10,697,742.40	-3,069,109.92
Fleet, Plant & Equipment Depreciation, Amortisation & Impairment	900,486.00	927,985.92	-27,499.92
Other Operating Expenses	5,456,000.00	5,456,000.00	0.00
Finance Expenses	3,436,530.92	3,731,152.80	-294,621.88
Mayoral Allowance	208,060.00	208,110.00	-50.00
Elected Member Allowance	94,887.00	94,887.00	0.00
Elected Member Expenses	285,249.00	285,249.00	0.00
Local Authority Allowances	316,937.48	315,937.48	1,000.00
Local Authority Expenses	60,000.00	60,000.00	0.00
Operating Expenses	40,061,145.60	43,159,743.92	-3,098,598.32
Budgeted Operating Surplus/Deficit	5,885,111.20	6,711,178.52	-826,067.32
Income Capital Grants	-5,014,028.00	-6,338,895.00	1,324,867.00
Budgeted Surplus/Deficit	871,083.20	372,283.52	498,799.68
WIP Assets Depreciation, Amortisation & Impairment	15,405,871.22	15,330,009.30	75,861.92
Net Budget Surplus/(Deficit)	10,820,954.42	10,246,292.82	574,661.60
Allocated from Reserves	-10,820,954.42	-10,246,292.82	
Net budgeted operating position	0.00	0.00	574,661.60

Appendix B: Capital Budget

Asset management is increasingly becoming important to Roper Gulf Regional Council. With over \$ 65 million in depreciating physical assets and the need for financial sustainability and economical practices, it is prudent that asset management is a key focus for Council in the years to come and that it is to the highest standards possible. Council's asset management team focuses on delivering the following services to Council:

- Acquisitions and disposal of assets;
- Fleet and pool vehicle management;
- Financial asset management (maintenance of asset registers, ledgers, commissioning, insurance);
- Long term planning for assets (10 year plans);
- Staff housing tenancy management;
- Visitor Accommodation management; and Commercial tenancy management

The primary role of assets is to support the delivery of services that serves Council's long term objectives. As Council's assets are aging, there are increases in maintenance, refurbishment and disposal cost which increase the cost of the services that they support. The main aim of Council's asset management is to ensure that assets are managed in accordance with the National Asset Management Strategy (NAMS) - a national framework for local governments to manage their assets, and this framework outlines minimal 'core' asset management actions based around the framework. The national frameworks for asset management are:

- Framework 1: Criteria for Assessing Financial Sustainability
- Framework 2: Asset Planning and Management
- Framework 3: Financial Planning and Reporting

A gap analysis has been undertaken to gain an understanding of Council's current level of asset management and to highlight areas for improvement and best practice to further develop Council's asset management planning practices. Thus, Council's main asset management focus for the forthcoming year is implementing strategies identified from this analysis.

Capital Expenditure Budget 2022/23

	Council Budget		Funded by
Support Centre	-		
2 Crawford Street			
Vehicles	\$70,000.00	Toyota Hilux - Animal Control	Fleet Reserve
	\$80,000.00	Toyota Prado - Mayor	Fleet Reserve
	\$70,000.00	Toyota Hilux - HR	Fleet Reserve
Computer Equipment	\$300,000.00	Upgrade of IT Hardware	Asset Reserve
Chardon Street			
Vehicles	\$70,000.00	Toyota Hilux - Workshop	Fleet Reserve
	\$70,000.00	Toyota Hilux - Asset Management	Fleet Reserve
	\$75,000.00	Toyota Landcruiser - Workshop	Fleet Reserve

	\$735,000.00		
Barunga			
Plant and Equipment	\$38,000.00	Front Deck Mower	Fleet Reserve
	\$38,000.00		
Beswick			
Plant and Equipment	\$95,000.00	Tractor	Fleet Reserve
Vehicles	\$70,000.00	Toyota Hilux - Creche	Fleet Reserve
Infrastructure	\$98,508.30	Playground	Asset Reserve
	\$263,508.30		
Borroloola			
Plant and Equipment	\$95,000.00	Tractor 85 HP + slasher/bucket	Fleet Reserve
	\$38,000.00	Front Deck Ride on Mower	Fleet Reserve
Vehicles	\$70,000.00	Toyota Hilux - Municipal Services	Fleet Reserve
	\$70,000.00	Toyota Hilux - MCS&CE	Fleet Reserve
Buildings	\$40,000.00	Office & Toilet for waste facility - Design & Costing	Asset Reserve
	\$250,000.00	Toilet at Airport	LA Project
	\$88,000.00	Toilet at Airport	NT Government Grant
	\$150,000.00	Recycling Shed & Yard Upgrades	NT Government Grant
	\$207,800.00	Recycling Shed & Yard Upgrades	Australian Government Grant
	\$2,500,000.00	Cyclone Shelter	NT Government Grant
	\$1,500,000.00	Cyclone Shelter	MRM CBT Grant
Infrastructure	\$260,000.00	Basket ball court resurfacing	Asset Reserve
	\$100,000.00	Footpath & Driveways Project	Asset Reserve
	\$5,368,800.00		
Bulman			
Plant and Equipment	\$95,000.00	Tractor	Fleet Reserve
Vehicles	\$250,000.00	Waste Compactor	Fleet Reserve
Buildings	\$300,000.00	Sports Hall Upgrade	Asset Reserve

	\$50,000.00	Sports Hall Upgrade	NT Government Grant
	\$55,000.00	Toilet at Council Office	NT Government Grant
	\$122,945.00	Toilet at Council Office	Asset Reserve
	\$153,000.00	Toilet at Council Office	LA Project
Infrastructure	\$80,000.00	Waste Management Facility Fence	NT Government Grant
Roads	\$710,600.00	Seal & Drainage Works	Roads Future Fund
	\$521,451.00	Weemol Access Road Upgrade	Australian Government Grant
	\$284,129.00	Weemol Access Road Upgrade	Asset Reserve
	\$2,622,125.00		
Manyallaluk			
Plant and Equipment	\$15,000.00	Zero turn Mower	Fleet Reserve
Vehicles	\$70,000.00	Toyota Troopcarrier - Creche	Fleet Reserve
Infrastructure	\$35,000.00	Playground Softfall	Asset Reserve
	\$120,000.00		
Jilkminggan			
Vehicles	\$100,000.00	10 Tonne Tipper	Fleet Reserve
	\$100,000.00		
Mataranka			
Plant and Equipment	\$216,666.00	Backhoe	Fleet Reserve
Buildings	\$400,000.00	Lot 120 Renovations	Asset Reserve
	\$616,666.00		
Ngukurr			
Plant and Equipment	\$216,666.00	Front end loader	Fleet Reserve
	\$127,000.00	Bobcat	Fleet Reserve
	\$15,000.00	RTV Utility	Fleet Reserve
Vehicles	\$70,000.00	Toyota Hilux - MCS&CE	Fleet Reserve
Buildings	\$400,000.00	Staff house/s - Transportable	Asset reserve

Infrastructure	\$150,000.00	Sports Courts Drainage and Landscaping	Asset reserve
Roads	\$500,000.00	Old Clinic Road	Asset reserve
	\$1,478,666.00		
Numbulwar Plant and Equipment	\$95,000.00	Tractor	Fleet Reserve
	\$216,666.00	Backhoe	Fleet Reserve
Vehicles	\$30,000.00	6 seat RTV Utility	Fleet Reserve
Buildings	\$1,100,000.00	Lot 156 Demo & Replacement	Asset Reserve
	\$113,000.00	Toilet near airport	NT Government Grant
	\$97,000.00	Toilet near airport	LA Project
	\$262,000.00	Festival Ablution Block	NT Government Grant
Roads	\$978,578.00	Clinic Road	Australian Government Grant
	\$2,892,244.00		
Urapunga Plant and Equipment	\$95,000.00	Tractor	Fleet Reserve
	\$95,000.00		
Homelands Plant and Equipment	\$500,000.00	Mt Catt - Hybrid Solar System & Water Tank	ABA Grant
	\$500,000.00	Kewuyli - Hybrid Solar System & Water Tank	ABA Grant
	\$1,000,000.00		
	\$15,330,009.30		

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.5
TITLE	Council's Financial Report as at 30 November 2022
REFERENCE	1310448
AUTHOR	Manisha CHAMKUR, Financial Accountant

RECOMMENDATION

That Council receives and notes the Council's Financial Report as at 30 November 2022.

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

Attached are the Council's financial reports as at 30 November 2022, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- Accounts Payable Age Analysis report and list of top ten payments made to suppliers

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2019*. The Income and Expenditure Report as at the end of November shows that the net operating position is at a deficit of \$6,858,264. However this is inclusive of non-cash expense such as depreciation and amortisation costs.

The bank balance as at 30 November is \$41.84. Of this total bank balance, \$25M is invested in various interest earning term deposits. The total balance of untied cash after liabilities and commitments towards major projects is \$19.18M.

As per the *Local Government Act 2019*, the monthly financial reports has to be certified by the Chief Executive Officer.

Chief Executive Officer's Declaration

To the Council,

I, Marc Gardner, Chief Executive Officer of the Council, certify that to the best of my knowledge, information and belief:

- (i) the internal controls implemented by the council are appropriate: and
- (ii) the council's financial report best reflects the financial affairs of the Council



Marc Gardner,
Chief Executive Officer
6 November 2022

ISSUES/OPTIONS/SWOT
Provision for Landfill Rehabilitation

As per recent environmental regulations, Council's waste management operations give rise to obligations to rehabilitate certain sites. As such the liability component of the estimated future cost has to be included in the financial statement for a fair representation of Council's financial affairs.

Statement on Australian Tax Office, Payroll and any other obligations.

The reported Payroll Tax obligations of \$266,773.00 were paid by the due date as required by the Tax Office. The Business Activity Statement reporting for November 2022 will be processed in a timely fashion. Furthermore all superannuation obligations and insurance premium have been paid by the due date.

Debtors Analysis:

The below summarises the amounts owing to Council for a period over 90 days after any unapplied credits.

Comments	Amount
Workshop services	\$ 10,303.00
Mataranka PO Box	\$ 496.93
Yard Maintenance	\$ 300.00
Commercial Waste Disposal	\$ 632.50
Accommodation	\$ 5,906.74
CDP Administration Charges	\$ 18,892.33
Relocation Reimbursement	\$ 934.23
Rental Lease	\$ 14,174.27
Staff Housing	\$ 1,300.00
Grave Digging Charges	\$ 1,320.00
Litter Collection	\$ 618.59
Fuel	\$ 200.00
Water Usage	\$ 365.16

TOTAL	\$ 55,443.75
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FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Financial Report 30.11.2022.pdf



Financial Reports

at 30 November 2022

The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time

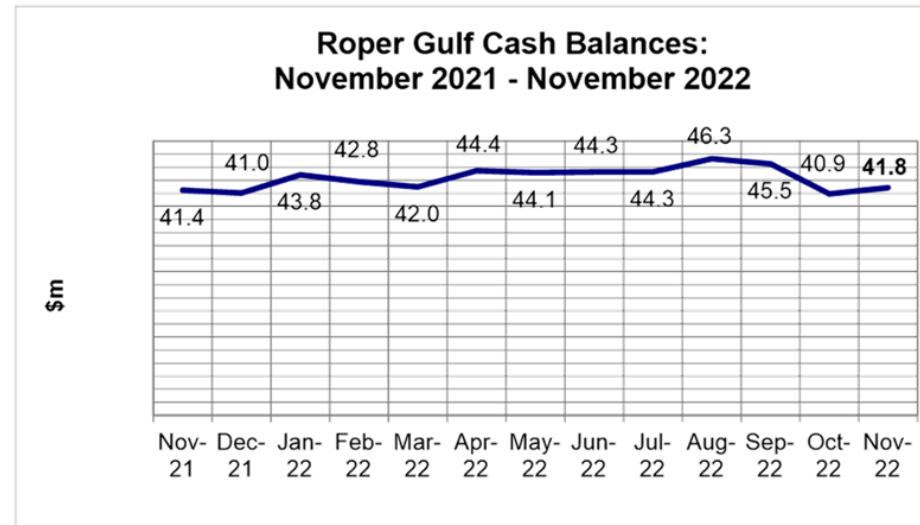


Balance Sheet as at 30 November 2022

ASSETS (What we own)		LIABILITIES (What we owe)	
Current Assets		Current Liabilities	
Cash	16,917,811	Accounts payable	2,574,563
Accounts receivable	210,226	Taxes payable	-105,494
(less doubtful accounts)	0	Accrued Expenses	994,366
Rates & Waste Charges Receivable	807,273	Provisions (Annual Leave)	1,525,548
Inventory	359,585	Contractors Retention and Deposit Bonds	348,702
Investments	25,000,000	Operating Lease	87,889
Other current assets	577,512	Unspent Grant and Client Funds	7,626,736
Total Current Assets	43,872,406	Provision for Landfill Rehabilitation	579,384
		Total Current Liabilities	13,631,693
Non-current Assets		Long-term Liabilities	
Land	4,141,000	Non Current Provision Employee General	-58,791
Right of Use - Land	4,507,355	Operating Lease Expense Property	4,698,270
Buildings	40,299,816	Provision for Landfill Rehabilitation	4,161,036
(less accumulated depreciation and impairment)	-2,741,960	Total Long-term Liabilities	8,800,515
Fleet, Plant, Infrastructure and Roads	32,913,449	Total Liabilities	22,432,208
(less accumulated depreciation)	-9,434,850		
Intangible Asset Acquisition(Landfill rehabilitation)	3,300,004	EQUITY (Council's Wealth)	
Work in Progress assets	9,405,348	Retained earnings	49,587,621
Total Non-current Assets	82,390,163	Asset Revaluation Reserves	54,242,740
		Roads Future Fund	0
		Total Equity	103,830,361
TOTAL ASSETS	126,262,569	TOTAL LIABILITIES & EQUITY	126,262,569

Actual Cash at Bank as at 30 November 2022

BANK:	Closing balance as at 30 November 2022
Commonwealth - Business 10313307	\$13,712,746.81
Monthly interest earned	\$31,030.79
Commonwealth - Operating 10313294	\$101,632.01
Monthly interest earned	\$969.50
Commonwealth - Trust 103133315	\$28,998.56
Monthly interest earned	\$105.90
Commonwealth - Business online - 10381211	\$2,999,547.41
Monthly interest earned	\$7,252.33
Term Deposits in Various Banks	\$25,000,000.00
Monthly interest earned	\$0.00
Total Cash at Bank	\$41,842,924.79
LESS:	
Liabilities	\$22,432,208.00
Committed Funds to Major Projects in Design and Construction Phases and Other Capital Expenditure	\$223,520.02
Total Untied Cash	\$19,187,196.77
Total Interest Earned for 2021-22 financial year	\$480,596.62



Note: The "Total Cash at Bank" is the actual Money in the Bank at 30 November 2022.

Liquidity ratio Analysis

Current Ratio:

The Current ratio measures our council's ability to use its assets to generate income.

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$

A Current ratio of 2:1 means the council has current untied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the current ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf Current Ratio = **3 : 1 (3.22)**

Including all cash and current assets, we have \$3 for every \$1 of Liability

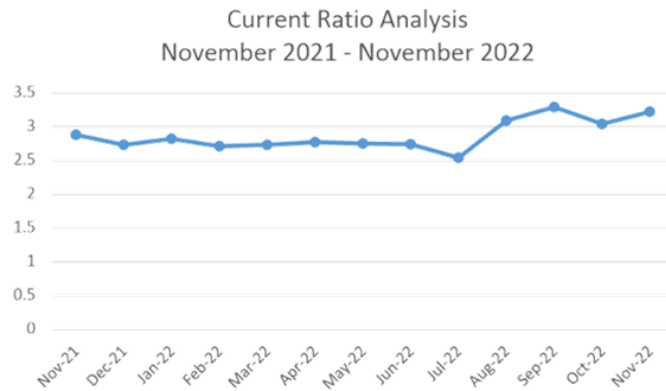
Untied Cash to Creditors Ratio = **9 : 1 (8.54)**

It is desirable to have at least 1:1 ratio and we have \$9 untied cash for every dollar outstanding for our suppliers of Goods and Services.



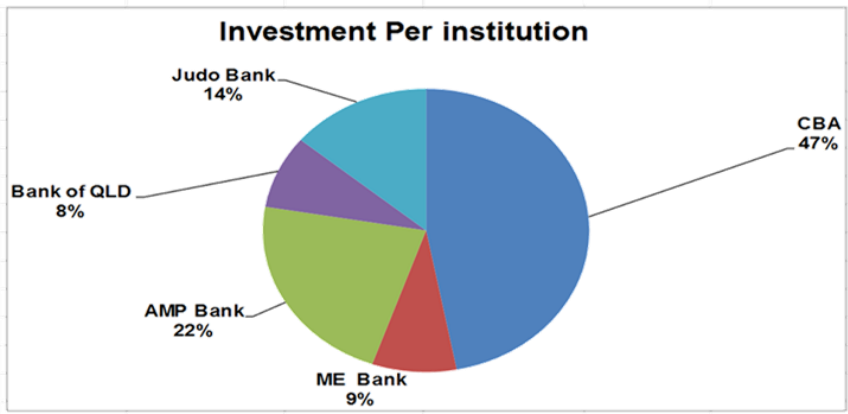
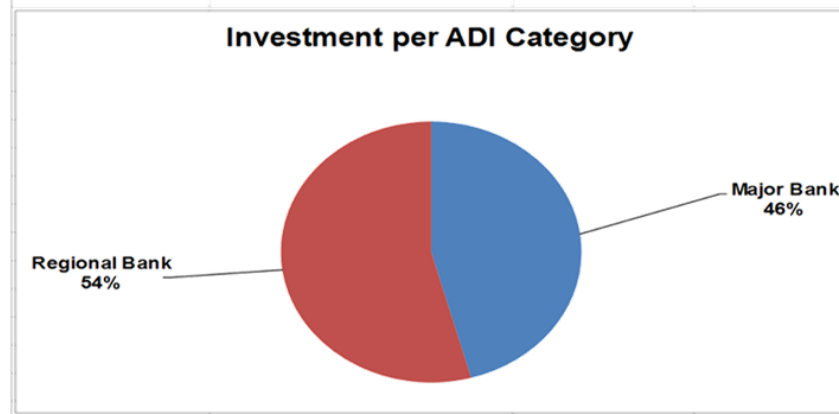
Liquidity Ratio Trend

The below graphs depict the progression of the Current and effective ratio for the financial year and Untied Cash to Creditors ratio for the last twelve months



Investment Report as at 30 November 2022

Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital Investments (Deposits)	\$16,842,925	40.25%	A1+/AA-					
Major Bank	Commonwealth Bank	\$5,000,000	11.95%	A1+/AA-	31/08/2022	27/02/2023	\$ 12,328.77	3.54%	✓
Regional Bank	ME Bank	\$3,000,000	7.17%	A2/BBB+	27/06/2022	4/01/2023	\$ 46,310.96	2.95%	✓
Regional Bank	AMP Bank	\$3,000,000	7.17%	A2/BBB+	9/08/2022	7/02/2023	\$ 55,347.95	3.70%	✓
Regional Bank	AMP Bank	\$5,000,000	11.95%	A2/BBB+	14/09/2022	15/03/2023	\$ 99,726.03	4.00%	✓
Regional Bank	My State Bank	\$4,000,000	9.56%	A2/BBB+	14/09/2022	14/02/2023	\$ 58,684.93	3.50%	✓
Regional Bank	Judo Bank	\$2,000,000	4.78%	A3/BBB-	17/11/2022	18/05/2023	\$ 41,386.30	4.15%	✓
Regional Bank	Judo Bank	\$3,000,000	7.17%	A3/BBB-	21/10/2022	20/01/2023	\$ 25,804.11	3.45%	✓
Total cash and investments held		\$41,842,925	100.00%				\$339,589.05		

























Income & Expenditure Statement

A financial statement that summarizes the income and expenses incurred during a specific period of time

Income & Reserve -	Expenditure	=	Net Operating position
\$11,898,462	\$18,756,726		-\$6,858,264



Income & Expenditure Report as at 30 November 2022

	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Operating Income				
Income Rates	3,003,787	2,855,908	 147,879	2,855,908
Income Council Fees and Charges	502,084	455,285	 46,799	1,092,683
Income Operating Grants Subsidies	3,911,153	11,017,056	 -7,105,903	19,390,015
Income Investments	281,677	45,833	 235,843	110,000
Income Reimbursements	50,432	833	 49,598	2,000
Income Agency and Commercial Services	4,138,334	4,242,679	 -104,345	10,182,429
Other Income	10,996	226,250	 -215,254	543,000
Total Operating Income	11,898,462	18,843,844	 -6,945,382	34,176,034
Operating Expenditure				
Employee Expenses	7,505,466	9,028,485	 -1,523,019	21,668,363
Contract and Material Expenses	3,680,239	3,186,932	 493,307	7,648,632
Fleet, Plant & Equipment	483,905	378,327	 105,578	907,986
Asset Expense	0	2,273,333	 -2,273,333	5,456,000
Other Operating Expenses	2,602,040	1,728,486	 873,554	4,148,367
Finance Expenses	640	86,692	 -86,052	208,060
Internal Cost Allocations	0	0	 0	0
Total Operating Expenditure	14,272,289	16,682,255	 -2,409,966	40,037,408
Operating Surplus	-2,373,827	2,161,589	 -4,535,416	-5,861,374
Capital Funding				
Income Capital Grants	0	5,014,028	 -5,014,028	5,014,028
Total Capital Funding	0	5,014,028	 -5,014,028	5,014,028
Capital Expenditure				
WIP Assets	4,484,437	15,255,871	 -10,771,435	15,405,871
Total Capital Expenditure	4,484,437	15,255,871	 -10,771,435	15,405,871
Net Operating Position	-6,858,264	-8,080,254	 1,221,990	-16,253,217

Variances in Income and Expenditure as at 30 November 2022

Income	Variance (\$)	Comments
Income Rates	147,879	The rates run for the year has been processed.
Income Council Fees and Charges	46,799	The variance is caused due to income received from Numbulwar fuel sales.
Income Operating Grants Subsidies	-7,105,903	As per recent accounting standards, income can only be recognised from tied Grant funding as obligations of the contract are met. As such income is only recognised once expenses are incurred.
Income Investments	235,843	This is the interest that council has received on investments.
Income Reimbursements	49,598	The major cause in variance is mostly due to reimbursement income received for Community Development Programs
Income Agency and Commercial Services	-104,345	The major cause in variance is mostly due to less income received for Aged Care Package and Community Development Programs.
Other Income	-215,254	The major cause in variance is due to less income received for fleet disposal as compared to the budget. There has been no fleet disposed this year.
Total Variance	-6,945,382	
Expenditure		
Employee Expenses	-1,523,019	The underspend is mainly due to vacancies and staff absences across several departments.
Contract and Material Expenses	493,307	The overspend is mostly due to more expenses incurred for electrical and asset maintenance in various communities.
Fleet, Plant & Equipment	105,578	The overspend is mostly due to fleet insurance paid this month as compared to the budget
Depreciation, Amortisation & Impairment	-2,273,333	The underspend was since depreciation has not been processed.
Other Operating Expenses	873,554	The overspend is mostly due to payment of insurance premium and other rental expenses.
Finance Expenses	-86,052	The underspend is mostly due to the NLC payment for the leases for the financial year. This is purely due to a difference in accounting treatment for the expenditure. In reality this is within the budget as it is a recurring expense every financial year.
Total Variance	-2,409,966	
Capital Funding		
Income Capital Grants	-5,014,028	As per the <i>Accounting Standard</i> , tied funds can only be recognised once we meet the performance obligation. Once we deliver or partly deliver the project we will recognise the income.
Total Variance	-5,014,028	
Capital Expenditure		
WIP Assets	-10,771,435	Please refer to next slide for further detail
Total Variance	-10,771,435	

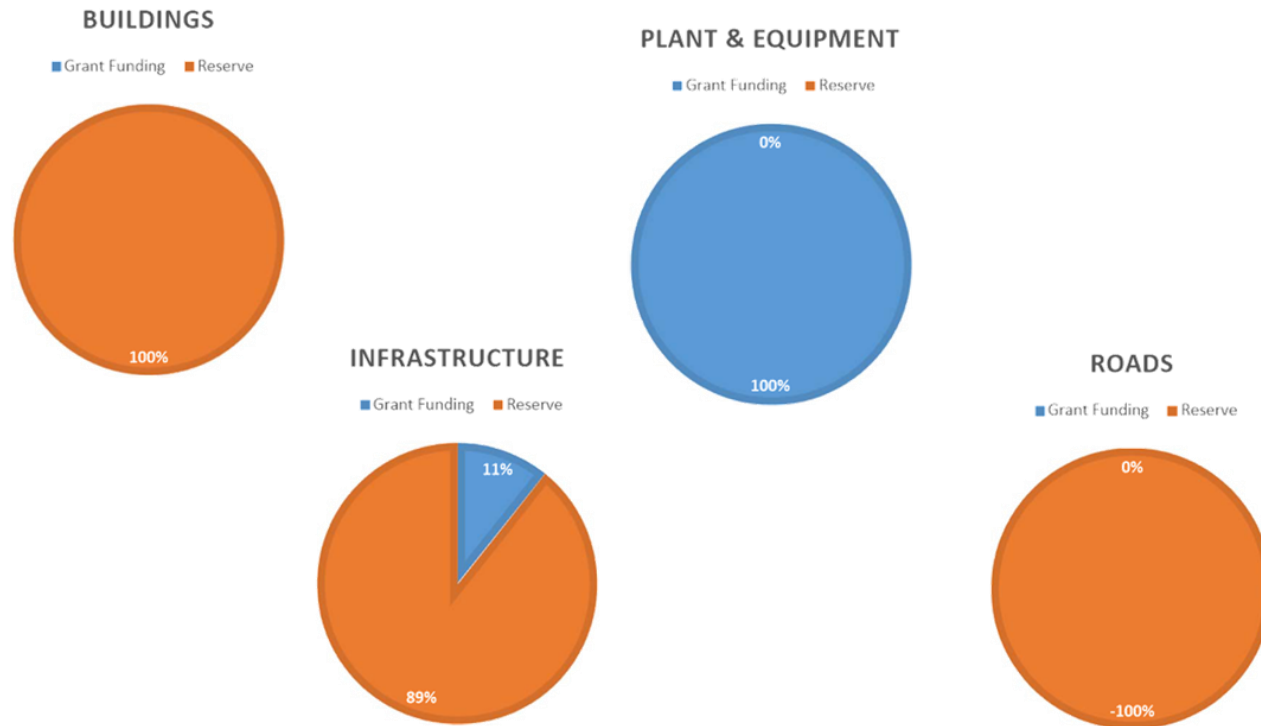
Capital Expenditure as at 30 November 2022

Capital Expenditure	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Buildings	4,179,109	6,332,879	2,153,770	6,332,879
Infrastructure	131,834	1,233,814	1,101,980	1,383,814
Plant and Equipment	198,093	1,357,998	1,159,905	1,357,998
Motor Vehicles	0	1,165,000	1,165,000	1,165,000
Roads	(24,599)	5,166,180	5,190,779	5,166,180
Total Capital Expenditure	4,484,437	15,255,871	10,771,434	15,405,871

Major Projects Status and Forecasting

Capital Expenditure	Sum of By Dec 2022	Sum of By Mar 2023	Sum of By Jun 2023	Sum of By Sep 2023
Building	908,508	650,000	1,124,581	320,000
Infrastructure	1,096,000	60,000	261,145	-
Roads	1,170,600	-	350,000	1,000,000
Grand Total	3,175,108	710,000	1,735,726	1,320,000
	Work on going			

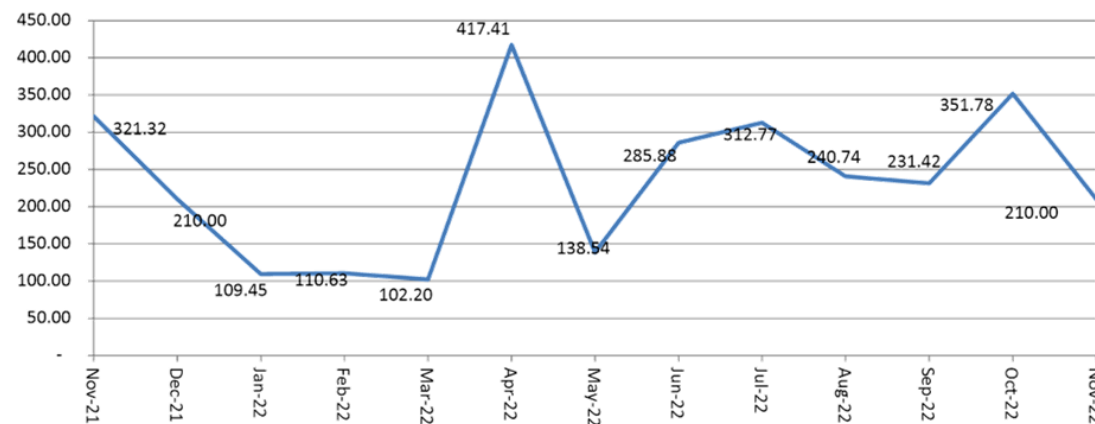
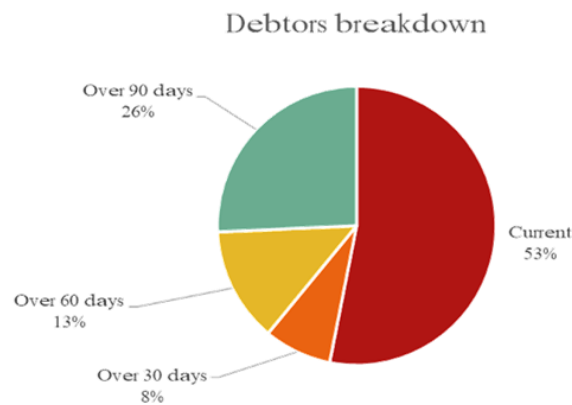
The below graphs depicts the categories of capital expenditure and the percentage used from Council's reserve and Grant Funding



Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$114,466.94	\$16,921.22	\$28,670.04	\$55,443.75	\$215,501.95
Balance after accounting for Unapplied Credits (\$5,497.74)				\$210,004.21



The difference in balance as compared to the balance sheet is mainly due to a timing difference in the posting of some transactions

Rates Outstanding as at 30 November 2022

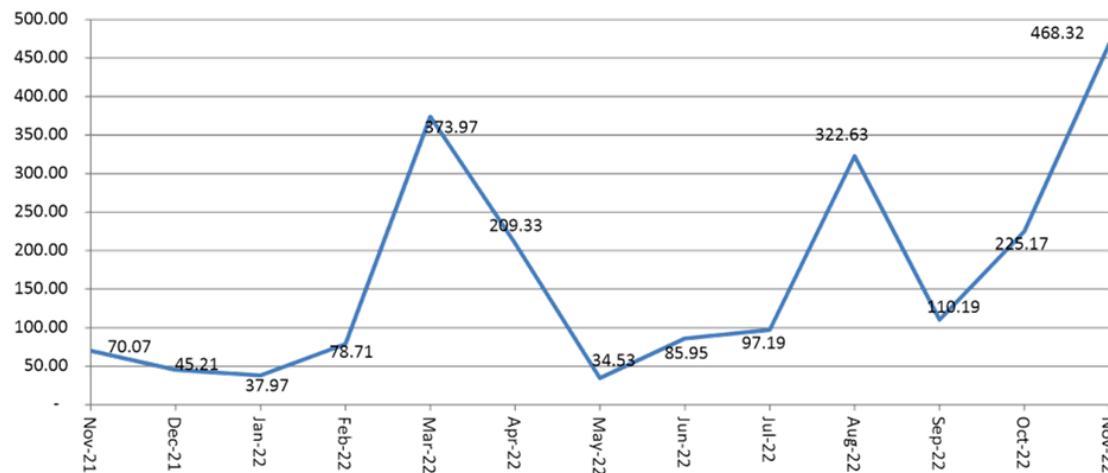
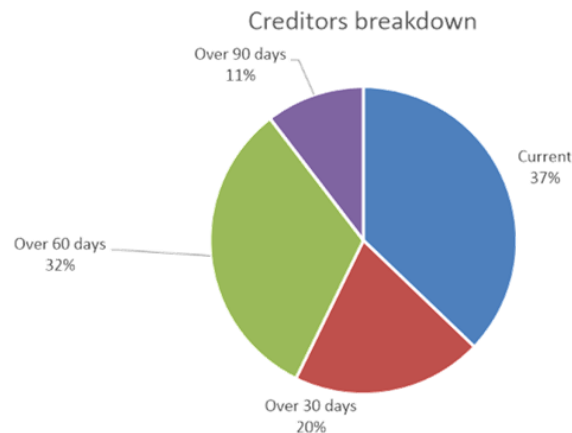
Financial Year	Total Balance (\$)	Percentage of Total Outstanding
2012-13	183.97	0.02%
2013-14	2,075.62	0.26%
2014-15	11,705.34	1.45%
2015-16	6,956.89	0.86%
2016-17	7,601.98	0.94%
2017-18	9,318.72	1.15%
2018-19	23,998.02	2.97%
2019-20	43,183.67	5.35%
2020-21	69,001.25	8.55%
2021-22	135,127.01	16.74%
2022-23	498,120.33	61.70%
Total	807,272.80	

The rates outstanding from the financial year 2014-15 and before are related to properties where we have statutory declarations from the court house. Please also note that the rates run for the year has been processed.

Accounts Payable

Accounts Payable represents the money owed by the Council to entities for the purchase of goods and services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$213,100.13	\$115,249.82	\$185,471.72	\$59,705.62	\$573,527.29
Balance after accounting for Unapplied Credits (\$)				105,205.24
				\$468,322.05



The difference in balance compared to the balance sheet is mainly due to a timing difference in the posting of some payroll transactions

The following table lists the top ten suppliers from whom invoices were received and processed during the month of November 2022. All amounts have been paid.

Creditor	Amount \$	Transaction Description
Chevron Australia Downstream Fuels Pty Ltd	49,601.53	Bulk fuel purchase for Numbulwar.
Mungoorbada Aboriginal Corporation	50,599.99	Night Patrol services from July to September 2022.
Telstra	45,868.52	Service, Equipment, satellite phones and consolidated account.
Airpower NT Pty Ltd	35,182.41	Purchase of lawn mower.
Alawa Aboriginal Corporation	138,872.25	CDP activity payment for the month of September and Night Patrol payment for October and November 2022.
WEX Australia Pty Ltd	42,282.65	Fuel Cards for October 2022
Gibson Civil Contracting Pty Ltd	322,000.00	Manyallaluk Road upgrades.
SCP Engineers & Development Consultants	34,776.50	Consulting and engineering for Borroloola road investigations.
All Regions Electrical	64,524.36	Electrical works for assets in various communities.
Butch's Welding and Fencing	45,796.98	Contracting works for Barunga playground.