



# **AGENDA**

## **ORDINARY MEETING OF COUNCIL**

### **TUESDAY, 14 DECEMBER 2021**

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 14 December 2021 at 8:30AM  
The Council Chambers, Roper Gulf Regional Council Support Centre  
2 Crawford Street, Katherine, NT

Your attendance at the meeting will be appreciated.

A handwritten signature in blue ink, appearing to be 'Marc Gardner', is written over the wavy graphic background.

**Marc GARDNER**  
**ACTING CHIEF EXECUTIVE OFFICER**

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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**20 CLOSE OF MEETING**



## **CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Ordinary Meeting of Council - 26 October 2021
<b>REFERENCE</b>	1232064
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

### **RECOMMENDATION**

**That Council confirms the minutes from the meeting held on 26 October 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.**

### **BACKGROUND**

The Council met on 26 October 2021 for its Ordinary Meeting that was held in Katherine.

### **ISSUES/OPTIONS/SWOT**

Attached are the recorded minutes of that meeting for Council's review and confirmation.

The next Ordinary Meeting is scheduled on 23 February 2022 at 8:30am in Barunga.

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

1   Ordinary Meeting of Council 2021-10-26 [1919] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING  
ORDINARY MEETING HELD AT THE COUNCIL CHAMBERS ROPER GULF  
REGIONAL COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT  
ON TUESDAY, 26 OCTOBER 2021 AT 8:30 AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE;
- Councillor Helen LEE;
- Councillor Selina ASHLEY;
- Councillor John DALYWATER;
- Councillor Samuel EVANS;
- Councillor Gadrian HOOSAN;
- Councillor Patricia FARRELL;
- Councillor Owen TURNER;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor David MURRUNGUN.

**1.2 Staff**

- Marc GARDNER, Acting Chief Executive Officer;
- Cristian COMAN, Manager Corporate Compliance; (Minute taker)
- Chloe IRLAM, Governance Engagement Coordinator;
- Bethany O’SULLIVAN, Communications Coordinator;
- Bhumika ADHIKARI, Governance Officer; (Minute taker)
- Andreea CADDY, General Manager Infrastructure Services and Planning; and
- Dave HERON, Acting General Manager Corporate Services & Sustainability.

**1.3 Guests**

- Amanda HAIGH, Department of Chief Minister and Cabinet;
- Linda WEATHERHEAD, Department of Chief Minister and Cabinet;
- Solomon GURUTU, Department of Chief Minister and Cabinet;
- Matthew KENNON, Merit Partners; and
- Damien RYAN, Member of the Public.

**2 MEETING OPENED**

The Ordinary Meeting of Council Meeting opened at 08:35am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

### 3 WELCOME TO COUNCIL

### 4 APOLOGIES AND LEAVE OF ABSENCE

#### 4.1 APOLOGIES AND LEAVE OF ABSENCE CR TURNER, NUNGGUMAJBARR

128/2021 RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR) CARRIED

That Council accepts the tendered apologies from Councillor Annabelle DAYLIGHT and Councillor Jana DANIELS.

*Cr.Helen LEE attended the Meeting at 10:40am*

### 5 QUESTIONS FROM THE PUBLIC

Nil.

### 6 CONFIRMATION OF PREVIOUS MINUTES

#### 6.1 ORDINARY MEETING OF COUNCIL – 29 SEPTEMBER 2021

129/2021 RESOLVED (Judy MacFARLANE/Selina ASHLEY) CARRIED

That Council confirms the minutes from the meeting held on 29 September 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

### 7 BUSINESS ARISING FROM PREVIOUS MINUTES

#### 7.1 ACTION LIST

130/2021 RESOLVED (Samuel EVANS/Patricia FARRELL) CARRIED

That Council:

- (a) Receives and notes the Action List;
- (b) Requests for the Department of Chief Minister and Cabinet to attend Council's December Meeting to provide information pertaining to liquor licencing and permits; and
- (c) Approves the removal of completed items.

### 8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Nomination for McArthur River Community Reference Group;
- Meeting Dates;
- Operational Dispositions – Council
- Barunga Sporting Hub

### 9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

### 10 CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES

#### 10.1 CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES

131/2021 RESOLVED (Edwin NUNGGUMAJBARR/David MURRUNGUN) CARRIED

That Council receives and notes the Confirmation of Previous Committee Meeting Minutes Report.

### 11 INCOMING CORRESPONDENCE

**11.1 INCOMING CORRESPONDENCE**

132/2021 RESOLVED (Judy MacFARLANE/Samuel EVANS) *CARRIED*

- (a) That Council accepts the incoming correspondence report; and
- (b) Council further notes late correspondence from Local Government Association of the Northern Territory (LGANT) pertaining to Elected Members supporting a united approach to COVID-19 vaccination within the Community.

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

133/2021 RESOLVED (Selina ASHLEY/David MURRUNGUN) *CARRIED*

That Council notes the outgoing correspondence

**13 WARD REPORTS****13.1 NEVER NEVER WARD REPORT**

134/2021 RESOLVED (David MURRUNGUN/John DALYWATER) *CARRIED*

That Council;

- (a) Receives and notes the Never Never Ward Report;
- (b) Approves the rescinding of Clive ROBERTS Appointed Membership of the Hodgson Downs (Minyerri) Local Authority; and
- (c) Requests the Acting Chief Executive Officer call for a 21 day nomination period to fill two (2) vacant positions (each) on the Hodgson Downs (Minyerri) Local Authority and the Mataranka Local Authority;

135/2021 RESOLVED (Patricia FARRELL/Selina ASHLEY) *CARRIED*

That Council postpones the Community Meetings in Larrimah and Daly Waters, dates to be determined by the Acting Chief Executive Officer.

**13.2 NYIRANGGULUNG WARD REPORT**

136/2021 RESOLVED (David MURRUNGUN/Selina ASHLEY) *CARRIED*

That Council receives and notes the Nyiranggulung Ward Report, noting that Quorum was not attained for the Bulman, Beswick and Manyallaluk Local Authority meetings due to cultural business.

**13.3 NUMBULWAR NUMBIRINDI WARD REPORT**

137/2021 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) *CARRIED*

That Council

- (a) Receives and notes the Numbulwar Numbirindi Ward Report, noting that Quorum was not attained due to schedule conflict with the Court sitting day; and
- (b) Requests the Acting Chief Executive Officer to call for a 21 day nomination period to fill one (1) vacancy on the Numbulwar Local Authority.

**13.4 YUGUL MANGI WARD REPORT**

138/2021 RESOLVED (Owen TURNER/David MURRUNGUN) *CARRIED*

That Council

- (a) Receives and notes the Yugul Mangi Ward Report, noting that quorum was not attained due to cultural business; and
- (b) Requests the Acting Chief Executive Officer to call for a 21 day nomination period to fill one (1) vacancy on the Ngukurr Local Authority.

*Cr Patricia FARRELL left the meeting, the time being 09:13 am*

*Cr Patricia FARRELL returned to the meeting, the time being 09:14 am*

### 13.5 SOUTH WEST GULF WARD REPORT

139/2021 RESOLVED (Edwin NUNGGUMAJBARR/Gadrian HOOSAN) CARRIED

**That Council**

- (a) **Receives and notes the South West Gulf Ward Report; and**
- (b) **Requests the Acting Chief Executive Officer to call for a 21 day nomination period to fill one (1) vacancy on the Borroloola Local Authority.**

*Deputy Mayor Judy MacFarlane left the meeting, the time being 09:18 am*

*Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 09:18 AM*

### 14 GENERAL BUSINESS

Addressed after Item 19.3

### 15 EXECUTIVE REPORTS

#### 15.1 MAYOR'S REPORT

140/2021 RESOLVED (Selina ASHLEY/Samuel EVANS) CARRIED

**That Council receives and notes the Mayor's Report.**

*Mayor JACK reiterated the importance of Meeting Attendance for Elected Members and Appointed Members at Council and Local Authority Meetings.*

#### 15.2 CHIEF EXECUTIVE OFFICER'S REPORT

141/2021 RESOLVED (Judy MacFARLANE/Owen TURNER) CARRIED

**That Council receives and notes the Chief Executive Officer's Report.**

#### 15.3 ACQUITTAL - SPECIAL PURPOSE GRANTS

142/2021 RESOLVED (David MURRUNGUN/Edwin NUNGGUMAJBARR) CARRIED

**That Council:**

- (a) **Receives and notes the acquittal for a Special Purpose Grant of \$228,382 (GST Exclusive) for the Urapunga Revitalisation Project;**
- (b) **Receives and notes the acquittal for a Special Purpose Grant of \$200,000 (GST Exclusive) to construct ablutions in Borroloola, Bulman, and Mataranka;**
- (c) **Receives and notes the acquittal for a grant of \$500,000, provided under the Strategic Local Government Infrastructure Fund, to design and construct the Mataranaka Regional Community Hub;**
- (d) **Notes that the Acting Chief Executive Officer will seek an extension to the projects on behalf of Council; and**
- (e) **Requests the Acting Chief Executive Officer to report back to Council on the status and progress of the Projects and Funding outlined above at the next Council Meeting.**

*Cr Owen Turner left the meeting, the time being 09:28 am*

#### 15.4 HEALTHY PETS HEALTHY COMMUNITIES

143/2021 RESOLVED (Edwin NUNGGUMAJBARR/Selina ASHLEY) CARRIED

**That Council:**

- (a) **Accepts funding of \$156,420 (GST Exclusive) from the McArthur River Mine Community Benefits Trust for the 2021-24 Healthy Pets Healthy Communities**

- Program; and
- (b) Approves an amendment to its 2021-22 Budget, to include a contribution of \$156,420 (GST Exclusive) over three (3) years to the Councils Animal Management Program at Borrooloola and Robinson River in support of the 2021-24 Healthy Pets Healthy Communities Program; and
  - (c) Acknowledge the McArthur River Mine Community Benefits Trust in respect of the Funding received.

*Cr. EVANS declared being a member on McArthur River Mine Community Benefits Trust, however this was not deemed to be a Conflict of Interest.*

*Cr Owen TURNER returned to the meeting, the time being 09:33 am*

*Cr Samuel EVANS left the meeting, the time being 09:33 am*

## 15.5 WASTE AND RESOURCE MANAGEMENT (WARM) GRANT 2021-22

144/2021 RESOLVED (Judy MacFARLANE/Patricia FARRELL) CARRIED

**That Council:**

- a) Allocates \$207,800 of the Waste and Resource Management Grant towards the Borrooloola Recycling Centre project; and
- b) Approves an amendment to the budget to reflect the above allocation.

*General conversation had by Council pertaining to waste management in Borrooloola and surrounding region.*

*Mr. RYAN, guest, advised Council of a Commonwealth initiative towards waste management and manufacturer responsibilities, asks whether council liaises with Cth minister to initiate manufacturer accountability.*

*A/CEO to write to Assistant Minister Trevor EVANS regarding waste.*

*Cr Samuel EVANS returned to the meeting, the time being 09:36 am*

## 15.6 BARUNGA FESTIVAL REPORT

145/2021 RESOLVED (David MURRUNGUN/Selina ASHLEY) CARRIED

**That the Council receives and notes the report in relation to the Barunga Festival 2021**

**COUNCIL ADJOURNED FOR MORNING TEA AT 10:00-10:33AM**

**TRAINING 10:33am-12:48pm**

**LUNCH 12:48PM- 01:21pm**

## 18.3 ANNUAL FINANCIAL STATEMENTS

146/2021 RESOLVED (Judy MacFARLANE/Selina ASHLEY) CARRIED

**That Council**

- (a) Approves the Audited Annual Financial Statements for the year ended 30 June 2021; and
- (b) Authorises the CEO to deliver the statements to the NT Grants Commission and NTG.

*Council's independent auditors presented their audit findings to Council.*

**TRAINING 01:50PM-02:20PM**

**AFTERNOON TEA 02:20PM-02:52PM**

## 15.7 ANNUAL REPORT

147/2021 RESOLVED (David MURRUNGUN/Patricia FARRELL)

CARRIED

That Council, in accordance with Chapter 14 of the *Local Government Act 2019*, formally adopts the Annual Report as a true and accurate record of:

- (a) Its Audited Financial Statement;
- (b) Its assessed performance against its stated goals as outlined in the Regional Plan; and
- (c) All other reportable obligations according to applicable law; for the period of 2020-2021 Financial Year.

N.B. The Annual Report is reporting for the 2020-21 Financial Year and as such, it is the *Local Government Act 2008* and statutory requirements that apply for that period.

## 16 DEPUTATIONS AND PETITIONS

The Elected Members undertook Mandatory Training as developed and delivered by the Department of The Chief Minister and Cabinet 10:33am - 01:30pm.

## 17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

### 17.1 CENTRELINK AGENTS TO ISSUE TEMPORARY CASHLESS DEBIT CARDS

148/2021 RESOLVED (John DALYWATER/Selina ASHLEY)

CARRIED

That Council receives and notes the introduction of the additional service of delivering the Cashless Debit Card service, under our Centrelink Agent Host contract, at all Council Centrelink Host points in the Region.

### 17.2 BORROLOOLA AOD PROGRAMME

149/2021 RESOLVED (Owen TURNER/Gadrian HOOSAN)

CARRIED

That Council receives and notes the invitation for the Community Safety business unit to participate with Mawurli & Wirriwangkuma Aboriginal Corporation in alcohol and other drug diversion activities in Borroloola in 2022.

## 18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

### 18.1 BUDGET 2021-22 REVISION 1

150/2021 RESOLVED (Gadrian HOOSAN/Selina ASHLEY)

CARRIED

That Council approves the Amendments Budget 2021-22 Revision 1

### 18.2 COMMITTEE TERMS OF REFERENCE

151/2021 RESOLVED (David MURRUNGUN/Samuel EVANS)

CARRIED

That Council:

- (a) Adopts the Terms of Reference for the Finance and Infrastructure Committee; and
- (b) Adopts the Terms of Reference for the Audit Committee.

*Cr Owen TURNER left the meeting, the time being 03:18 pm*

*Cr Owen TURNER returned to the meeting, the time being 03:20 pm*

### 18.4 COUNCIL'S FINANCIAL REPORT AS AT 30.09.2021

152/2021 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) CARRIED

**That Council receives and notes the financial reports as at 30 September 2021.**

*Cr Owen TURNER left the meeting, the time being 03:47 pm*

*Cr Owen TURNER returned to the meeting, the time being 03:48 pm*

*Cr Selina ASHLEY left the meeting, the time being 03:53 pm*

*Cr Selina ASHLEY returned to the meeting, the time being 03:55 pm*

## 19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

*Cr Helen LEE left the meeting, the time being 04:10 pm*

*Cr Helen LEE returned to the meeting, the time being 04:11 pm*

### 19.1 LOCAL AUTHORITY PROJECT FUNDING UPDATE

153/2021 RESOLVED (David MURRUNGUN/Owen TURNER) CARRIED

**That Council receives and notes the Local Authority Projects Update.**

*Cr Edwin NUNGGUMAJBARR left the meeting, the time being 04:24 pm*

*Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 04:26 pm*

### 19.2 MAJOR PROJECTS STATUS UPDATE REPORT

154/2021 RESOLVED (Edwin NUNGGUMAJBARR/Judy MacFARLANE) CARRIED

**That Council receives and notes the Major Projects Updates Report.**

### 19.3 URAPUNGA PAVEMENT REHABILITATION PROJECT UPDATE

155/2021 RESOLVED (Judy MacFARLANE/Owen TURNER) CARRIED

(a) **That Council receives and notes the subject report as it relates to the Urapunga Pavement Rehabilitation Project currently underway.**

(b) **That Council approves an additional budget of \$96,000 (excl. GST).**

*Deputy Mayor Judy MacFARLANE left the meeting, the time being 04:32 pm*

*Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 04:34 pm*

*Cr Samuel EVANS left the meeting, the time being 04:51 PM*

### 14.1 NOMINATIONS FOR MCARTHUR RIVER COMMUNITY REFERENCE GROUP

156/2021 RESOLVED (Samuel EVANS/Selina ASHLEY) CARRIED

**That Council nominates Cr. HOOSAN as its representative on the McArthur River Community Reference Group**

### 14.2 MEETING DATES

157/2021 RESOLVED (John DALYWATER/Selina ASHLEY) CARRIED

**That Council:**

(a) **Resolves to hold an Ordinary Meeting in Katherine on 14 December 2021;**

(b) **Resolves to hold Ordinary Meetings in February (Barunga), April (Borrooloola), June (Katherine), August (Bulman), October (Numbulwar) and December (Katherine) in 2022, on the fourth (4<sup>th</sup>) Wednesday of the month;**

(c) **Resolves to hold a Finance and Infrastructure Committee Meeting in January, March, July, September, and November for the 2022 Calendar year, on the fourth (4<sup>th</sup>) Wednesday;**

(d) **Resolves to hold an Audit Committee Meeting in March, June, August, and October, for the 2022 calendar year, on the third (3<sup>rd</sup>) Wednesday of the Month;**

(e) **Resolves to hold the Beswick and Manyallaluk Local Authority Meetings on 16 December 2021;**

(f) **Resolves to hold the Barunga Local Authority Meeting on 06 December 2021;**



- (g) Resolves to hold the Bulman Local Authority Meeting on 07 December 2021;  
(h) Resolves to hold the Jilkminggan and Mataranka Local Authority Meetings on 15 December 2021;

*Cr John DALYWATER left the meeting, the time being 04:42 pm*

*Cr John DALYWATER returned to the meeting, the time being 04:44 pm*

*Cr Samuel EVANS returned to the meeting, the time being 04:54 PM*

### **Operational Dispositions**

Council discussed operational dispositions with the Acting Chief Executive Officer, pertaining staffing and organisational structure, as to meet Community needs. This matter forms part of the Strategic Plan development.

### **Barunga – Regional Sporting Hub**

Cr. Helen LEE raised a concern pertaining to the sporting infrastructure in Barunga being inadequate to community needs due to maintenance issues and conditions. Matter to be reported and discussed at the next Ordinary Meeting of Council in December 2021.

## **20 CLOSED SESSION**

### **DECISION TO MOVE TO CLOSED SESSION**

*158/2021 RESOLVED (Owen TURNER/John DALYWATER)*

*CARRIED*

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

## **21 CLOSE OF MEETING**

The meeting terminated at 5:48 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Tuesday, 26 October 2021 and will be confirmed at the next meeting.

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Mayor Tony JACK  
Confirmed on 14 December 2021.

**BUSINESS ARISING FROM PREVIOUS MINUTES**



**ITEM NUMBER** 7.1  
**TITLE** Action List  
**REFERENCE** 1233541  
**AUTHOR** Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That Council

- (a) Receives and notes the Action List; and
- (b) Approves the removal of completed items.

**BACKGROUND**

The Action List is a summary of tasks that Council has requested be undertaken by Council Staff. The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter

**ACTION LIST**

**7.1 ACTION LIST**

**REPORT IN AGENDA?**

130/2021 RESOLVED (Samuel EVANS/Patricia FARRELL) *CARRIED*

That Council:

- (a) Receives and notes the Action List;
- (b) Requests for the Department of Chief Minister and Cabinet to attend Council’s December Meeting to provide information pertaining to liquor licencing and permits; and
- (c) Approves the removal of completed items.

**NO**

**13.1 NEVER NEVER WARD REPORT**

134/2021 RESOLVED (David MURRUNGUN/John DALYWATER) CARRIED

That Council;

- (a) Receives and notes the Never Never Ward Report;
- (b) Approves the rescinding of Clive ROBERTS Appointed Membership of the Hodgson Downs (Minyerri) Local Authority; and
- (c) Requests the Acting Chief Executive Officer call for a 21 day nomination period to fill two (2) vacant positions (each) on the Hodgson Downs (Minyerri) Local Authority and the Mataranka Local Authority;

YES

135/2021 RESOLVED (Patricia FARRELL/Selina ASHLEY) CARRIED

That Council postpones the Community Meetings in Larrimah and Daly Waters, dates to be determined by the Acting Chief Executive Officer.

### 13.3 NUMBULWAR NUMBIRINDI WARD REPORT

137/2021 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED

That Council

- (a) Receives and notes the Numbulwar Numbirindi Ward Report, noting that Quorum was not attained due to schedule conflict with the Court sitting day; and
- (b) Requests the Acting Chief Executive Officer to call for a 21 day nomination period to fill one (1) vacancy on the Numbulwar Local Authority.

YES

### 13.4 YUGUL MANGI WARD REPORT

138/2021 RESOLVED (Owen TURNER/David MURRUNGUN) CARRIED

That Council

- (a) Receives and notes the Yugul Mangi Ward Report, noting that quorum was not attained due to cultural business; and
- (b) Requests the Acting Chief Executive Officer to call for a 21 day nomination period to fill one (1) vacancy on the Ngukurr Local Authority.

YES

**13.5 SOUTH WEST GULF WARD REPORT**

139/2021 RESOLVED (Edwin NUNGGUMAJBARR/Gadrian HOOSAN) *CARRIED*

That Council

- (a) Receives and notes the South West Gulf Ward Report; and
  - (b) Requests the Acting Chief Executive Officer to call for a 21 day nomination period to fill one (1) vacancy on the Borroloola Local Authority.
- YES**

**15.3 ACQUITTAL - SPECIAL PURPOSE GRANTS**

142/2021 RESOLVED (David MURRUNGUN/Edwin NUNGGUMAJBARR) *CARRIED*

That Council:

- (a) Receives and notes the acquittal for a Special Purpose Grant of \$228,382 (GST Exclusive) for the Urapunga Revitalisation Project;
  - (b) Receives and notes the acquittal for a Special Purpose Grant of \$200,000 (GST Exclusive) to construct ablutions in Borroloola, Bulman, and Mataranka;
  - (c) Receives and notes the acquittal for a grant of \$500,000, provided under the Strategic Local Government Infrastructure Fund, to design and construct the Mataranaka Regional Community Hub;
  - (d) Notes that the Acting Chief Executive Officer will seek an extension to the projects on behalf of Council; and
  - (e) Requests the Acting Chief Executive Officer to report back to Council on the status and progress of the Projects and Funding outlined above at the next Council Meeting.
- YES**

**15.4 HEALTHY PETS HEALTHY COMMUNITIES**

143/2021 RESOLVED (Edwin NUNGGUMAJBARR/Selina ASHLEY) *CARRIED*

That Council:

- (a) Accepts funding of \$156,420 (GST Exclusive) from the McArthur River Mine Community Benefits Trust for the 2021-24 Healthy Pets Healthy Communities Program; and
  - (b) Approves an amendment to its 2021-22 Budget, to include a contribution of \$156,420 (GST Exclusive) over three (3) years to the Councils Animal Management Program at Borroloola and Robinson River in support of the 2021-24 Healthy Pets Healthy Communities Program; and
  - (c) Acknowledge the McArthur River Mine Community Benefits Trust in respect of the Funding received
- NO**

*Cr. EVANS declared being a member on McArthur River Mine Community Benefits Trust, however this was not deemed to be a Conflict of Interest.*

### 15.5 WASTE AND RESOURCE MANAGEMENT (WARM) GRANT 2021-22

144/2021 RESOLVED (Judy MacFARLANE/Patricia FARRELL) CARRIED

That Council:

- |    |  |           |
|----|--|-----------|
| a) | <b>Allocates \$207,800 of the Waste and Resource Management Grant towards the Borroloola Recycling Centre project; and</b> | <b>NO</b> |
| b) | <b>Approves an amendment to the budget to reflect the above allocation.</b>  |           |

*General conversation had by Council pertaining to waste management in Borroloola and surrounding region.*

*Mr. RYAN, guest, advised Council of a Commonwealth initiative towards waste management and manufacturer responsibilities, asks whether council liaises with Cth minister to initiate manufacturer accountability.*

*A/CEO to write to Assistant Minister Trevor EVANS regarding waste.*

### 18.3 ANNUAL FINANCIAL STATEMENTS

146/2021 RESOLVED (Judy MacFARLANE/Selina ASHLEY) CARRIED

That Council

- |     |  |           |
|-----|--|-----------|
| (a) | <b>Approves the Audited Annual Financial Statements for the year ended 30 June 2021; and</b> | <b>NO</b> |
| (b) | <b>Authorises the CEO to deliver the statements to the NT Grants Commission and NTG.</b>     |           |

*Council's independent auditors presented their audit findings to Council.*

### ATTACHMENTS

There are no attachments for this report.

## **CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES**

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<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	Confirmation of Previous Committee Meeting Minutes
<b>REFERENCE</b>	1232063
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

### **RECOMMENDATION**

**That Council receives and notes this report.**

### **BACKGROUND**

The Audit Committee Meeting which was scheduled for 17 November 2021 was Cancelled due to no update provided because of COVID-19 restrictions and all all the items were covered on 13 October 2021.

The Finance and Infrastructure Committee met on Monday 29 November 2021 having attained a Quorum.





### **ISSUES/OPTIONS/SWOT**

Attached are the recorded Minutes from the 13 October 2021 Audit Committee Meeting and the 29 November 2021 Finance Committee Meeting.

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

- 1   Audit Committee 2021-10-13 [1914] Minutes.DOCX
- 2   Finance Infrastructure Committee Meeting 2021-11-24 [1925] Minutes.DOCX



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MINUTES OF THE FINANCE AND INFRASTRUCTURE COMMITTEE OF ROPER GULF REGIONAL COUNCIL. THE MEETING WAS HELD VIA AUDIO VISUAL TELECONFERENCING ON MONDAY 29 NOVEMBER 2021 AT 11:00AM

---

## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE;
- Councillor Annabelle DAYLIGHT;
- Councillor Helen LEE;
- Councillor Owen TURNER;
- Councillor Edwin NUNGGUMAJBARR; and
- Awais UR REHMAN, Independent Member

### **1.2 Staff**

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability;
- Andreea CADDY, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Chloe IRLAM, Governance Engagement Coordinator; and
- Bhumika Adhikari, Governance Officer.

### **1.3 Guests**

Nil.

## **2 MEETING OPENED**

The Finance Committee Meeting opened at 11:04am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

## **3 APOLOGIES AND LEAVE OF ABSENCE**

### **3.1 APOLOGIES AND LEAVE OF ABSENCE**

*28/2021 RESOLVED (Helen LEE/Annabelle DAYLIGHT)*

*CARRIED*

**That the Finance and Infrastructure Committee approves the tendered apology from the Councillor Samuel EVANS.**

## **4 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Finance Committee Meeting.

**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF FINANCE COMMITTEE MEETING PREVIOUS MINUTES 26 MAY 2021**

29/2021 RESOLVED (Edwin NUNGGUMAJBARR/Helen LEE)

CARRIED

That the Finance and Infrastructure Committee confirms the minutes from the meeting held on 26 May 2021 and affirms them to be true and accurate record of that meeting decisions and proceedings.

**6 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

**7 CALL FOR ITEMS OF GENERAL BUSINESS**

- Local Authority Nominations;
- Larrimah and Daly Waters Community Meeting dates;
- Ordinary Meeting of Council;
- COVID Vaccinations; and
- Community Violence.

**8 INCOMING CORRESPONDENCE**

Nil.

**9 OUTGOING CORRESPONDENCE**

Nil.

**10 EXECUTIVE REPORTS**

Nil.

**11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

Nil.

**12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****12.1 COUNCIL'S FINANCIAL REPORT AS AT 31.10.2021**

30/2021 RESOLVED (Owen TURNER/Awais Ur REHMAN)

CARRIED

That the Finance and Infrastructure Committee receives and notes the Financial reports as at 31 October 2021.

**13 GENERAL BUSINESS****13.1 LOCAL AUTHORITY NOMINATIONS**

31/2021 RESOLVED (Edwin NUNGGUMAJBARR/Judy MacFARLANE)

CARRIED

The Finance and Infrastructure Committee:

- a) Appoints Anthony HELSLIP and Beki BULLS to the Mataranka Local Authority as appointed members; and
- b) Appoints Jones BILLY and Sonia ROBERTS to the Hodgson Downs (Minyerri) Local Authority as appointed members.



### 13.2 LARRIMAH AND DALY WATERS COMMUNITY MEETING

32/2021 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) CARRIED

The Finance and Infrastructure Committee nominates the Larrimah and Daly Waters Community Meeting dates for the week commencing on Monday 20 December 2021.

### 13.3 ORDINARY MEETING OF COUNCIL

#### NO RESOLUTION PASSED

The Finance and Infrastructure Committee discussed the potential risks associated with the travel and accommodation necessary for the Ordinary Meeting of Council to be hosted in person. The Committee decided both Video/teleconference and Face to Face attendance will be available for the December Ordinary Meeting of Council.

### 13.4 COVID VACCINATIONS

#### NO RESOLUTION PASSED

The Finance and Infrastructure Committee requested an update from the Acting Chief Executive Officer pertaining to the impact of the mandatory vaccinations requirement on Council operations.

### 13.5 COMMUNITY VIOLENCE

#### NO RESOLUTION PASSED

Crs. NUNGGUMAJBARR, TURNER, and DAYLIGHT expressed concerns pertaining to inter and intra community violence, that appears to be escalating since the commencement of the COVID-19 Lockdown in Katherine.

The matter to be tabled to the Ordinary Meeting of Council on 14 December 2021.

## 14 CLOSED SESSION

### DECISION TO MOVE TO CLOSED SESSION

33/2021 RESOLVED (Annabelle DAYLIGHT/Helen LEE) CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 14.1 **Confirmation of Finance Committee Meeting previous Minutes** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(d).*
- 14.2 **Property Investment Options** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).*
- 14.3 **Barunga Cemetery Road Repairs - Budget Impact** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).*
- 14.4 **Major Projects Update** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).*

## 15 CLOSE OF MEETING

The meeting terminated at 12:32pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee held on Monday, 29 November 2021 and will be confirmed on

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Mayor Tony JACK  
Confirmed on



MINUTES OF THE FINANCE AND INFRASTRUCTURE COMMITTEE OF ROPER GULF REGIONAL COUNCIL. THE MEETING WAS HELD VIA AUDIO VISUAL TELECONFERENCING ON MONDAY 29 NOVEMBER 2021 AT 11:00AM

---

## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE;
- Councillor Annabelle DAYLIGHT;
- Councillor Helen LEE;
- Councillor Owen TURNER;
- Councillor Edwin NUNGGUMAJBARR; and
- Awais UR REHMAN, Independent Member

### **1.2 Staff**

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability;
- Andreea CADDY, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Chloe IRLAM, Governance Engagement Coordinator; and
- Bhumika Adhikari, Governance Officer.

### **1.3 Guests**

Nil.

## **2 MEETING OPENED**

The Finance Committee Meeting opened at 11:04am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

## **3 APOLOGIES AND LEAVE OF ABSENCE**

### **3.1 APOLOGIES AND LEAVE OF ABSENCE**

*28/2021 RESOLVED (Helen LEE/Annabelle DAYLIGHT)*

*CARRIED*

**That the Finance and Infrastructure Committee approves the tendered apology from the Councillor Samuel EVANS.**

## **4 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Finance Committee Meeting.

**5 CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF FINANCE COMMITTEE MEETING PREVIOUS MINUTES 26 MAY 2021**

*29/2021 RESOLVED (Edwin NUNGGUMAJBARR/Helen LEE) CARRIED*

That the Finance and Infrastructure Committee confirms the minutes from the meeting held on 26 May 2021 and affirms them to be true and accurate record of that meeting decisions and proceedings.

**6 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

**7 CALL FOR ITEMS OF GENERAL BUSINESS**

- Local Authority Nominations;
- Larrimah and Daly Waters Community Meeting dates;
- Ordinary Meeting of Council;
- COVID Vaccinations; and
- Community Violence.

**8 INCOMING CORRESPONDENCE**

Nil.

**9 OUTGOING CORRESPONDENCE**

Nil.

**10 EXECUTIVE REPORTS**

Nil.

**11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

Nil.

**12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**

**12.1 COUNCIL'S FINANCIAL REPORT AS AT 31.10.2021**

*30/2021 RESOLVED (Owen TURNER/Awais Ur REHMAN) CARRIED*

That the Finance and Infrastructure Committee receives and notes the Financial reports as at 31 October 2021.

**13 GENERAL BUSINESS**

**13.1 LOCAL AUTHORITY NOMINATIONS**

*31/2021 RESOLVED (Edwin NUNGGUMAJBARR/Judy MacFARLANE) CARRIED*

The Finance and Infrastructure Committee:

- a) Appoints Anthony HELSLIP and Beki BULLS to the Mataranka Local Authority as appointed members; and
- b) Appoints Jones BILLY and Sonia ROBERTS to the Hodgson Downs (Minyerri) Local Authority as appointed members.

### **13.2 LARRIMAH AND DALY WATERS COMMUNITY MEETING**

*32/2021 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) CARRIED*

The Finance and Infrastructure Committee nominates the Larrimah and Daly Waters Community Meeting dates for the week commencing on Monday 20 December 2021.

### **13.3 ORDINARY MEETING OF COUNCIL**

#### ***NO RESOLUTION PASSED***

The Finance and Infrastructure Committee discussed the potential risks associated with the travel and accommodation necessary for the Ordinary Meeting of Council to be hosted in person. The Committee decided both Video/teleconference and Face to Face attendance will be available for the December Ordinary Meeting of Council.

### **13.4 COVID VACCINATIONS**

#### ***NO RESOLUTION PASSED***

The Finance and Infrastructure Committee requested an update from the Acting Chief Executive Officer pertaining to the impact of the mandatory vaccinations requirement on Council operations.

### **13.5 COMMUNITY VIOLENCE**

#### ***NO RESOLUTION PASSED***

Crs. NUNGGUMAJBARR, TURNER, and DAYLIGHT expressed concerns pertaining to inter and intra community violence, that appears to be escalating since the commencement of the COVID-19 Lockdown in Katherine.

The matter to be tabled to the Ordinary Meeting of Council on 14 December 2021.

## **14 CLOSED SESSION**

### **DECISION TO MOVE TO CLOSED SESSION**

*33/2021 RESOLVED (Annabelle DAYLIGHT/Helen LEE) CARRIED*

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 14.1 Confirmation of Finance Committee Meeting previous Minutes** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(d).*
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- 14.3 Barunga Cemetery Road Repairs - Budget Impact** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).*
- 14.4 Major Projects Update** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).*

## **15 CLOSE OF MEETING**

The meeting terminated at 12:32pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee held on Monday, 29 November 2021 and will be confirmed on

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Mayor Tony JACK  
Confirmed on

**INCOMING CORRESPONDENCE**

**ITEM NUMBER** 11.1  
**TITLE** Incoming Correspondence  
**REFERENCE** 1231920  
**AUTHOR** Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

**That Council accepts the incoming correspondence report.**

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	28/09/2021	Iain LOGANATHAN, Northern Territory Electoral Commissioner	Marc GARDNER, Acting Chief Executive Officer	Allegation of serious misconduct- NT Electoral Commission – 2021 Local Government Elections	1225237
02	06/10/2021	Mrs Clair O'BRIEN – Secretary & Public Officer, MBHC Inc. Mataranka Better Half Club	Mayor Tony JACK, Deputy Mayor Judy MacFARLANE and Marc GARDNER, Acting Chief Executive Officer	Access to the Mataranka Community Hall/Chapel gates and toilets for our President Mrs Barbara SULLIVAN,	1211247
03	15/10/2021	Selina UIBO, Member For Arnhem	Marc GARDNER, Acting Chief Executive Officer	Public Housing Maintenance in Arnhem Region	1222868
04	22/10/2021	Senator Malarndirri McCARTHY, Senator for the Northern Territory and Christmas and Cocos (Keeling Islands)	Mayor and Councilors	Thank you letter to Mayor and Councilors	1231835
05	26/10/2021	The Hon Ken WYATT AM MP, Minister for Indigenous Australians	Marc GARDNER, Acting Chief Executive Officer	Letter on COVID-19 Seeking support with the Aboriginal and Torres Strait Islander vaccination effort	1225191
06	02/11/2021	Maree De LACEY, Executive Director, Local Government and Regional Development	Marc GARDNER, Acting Chief Executive Officer	Allowances for council members and local authority members	1225731

<b>07</b>	04/11/2021	Jake QUINLIVAN, Regional Executive Director Big Rivers Region, Department of The Chief Minister and Cabinet	Marc GARDNER, Acting Chief Executive Officer	Disaster Recovery Funding arrangements	1226334
<b>08</b>	05/11/2021	Kristen KELLY, Deputy Electoral Commissioner	Marc GARDNER, Acting Chief Executive Officer	2021 Periodic General Elections- Non- Voter information –Roper Gulf Regional Council	1226172
<b>09</b>	08/11/2021	Marie – LOUISE CAEOLL, Executive Manager, EON Foundation	Marc GARDNER, Acting Chief Executive Officer	EON Foundation 2021 Annual Report	1226501
<b>10</b>	09/11/2021	Hon Linda BURNEY MP, Shadow Minister for Indigenous Australians, Shadow Assistant Minister for Constitutional Recognition of Indigenous Australians  Senator Patrick DODSON, Shadow Assistant Minister for Reconciliation  Hon Warren SNOWDON MP, Shadow Assistant Minister for Indigenous Australians  Senator Malarndiri McCARTHY, Senator for Northern Territory	The Mayor, Tony JACK	Electoral Legislation Amendment (Voter Integrity) BILL 2021	1226415
<b>11</b>	18/11/2021	Gemma LAKE, Chief Executive Officer, Department of The Attorney- General and Justice	Marc GARDNER, Acting Chief Executive Officer	Community Justice Centre 2021 Review	1231916
<b>12</b>	22/11/2021	Lord Mayor The Hon Kon VATSKALIS president	The Hon Eva Lawler MLA, Minister for Infrastructure, Planning and Logistics	Social Services and Infrastructure Planning in the NT	1231915



<b>13</b>	02/12/2021	Her Honour the Honourable Vicki O'Halloran AO, Administrator of the Northern Territory Mr Craig O'Halloran and the Sing Song Signers	Marc GARDNER, Acting Chief Executive Officer	Christmas Wish	1233350
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**ATTACHMENTS**

**OUTGOING CORRESPONDENCE**

**ITEM NUMBER** 12.1  
**TITLE** Outgoing Correspondence  
**REFERENCE** 1231922  
**AUTHOR** Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

**That Council notes the outgoing correspondence**

Item No.	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	01/11/2021	Marc GARDNER, Acting Chief Executive Officer	Brad FIREBRACE	Barunga Festival Report	1225189
02	01/11/2021	Marc GARDNER, Acting Chief Executive Officer	McArthur River Mine Community Benefit Trust	Healthy Pets Healthy Communities	1225190
03	01/11/2021	Marc GARDNER, Acting Chief Executive Officer	Maree De LACEY, Executive Director, Local Government and Regional Development	Waste And Resource Management Grant Program	1225346
04	01/11/2021	Marc GARDNER, Acting Chief Executive Officer	Helen CORREIA, Kind Ash Bay Fishing Club	Rates Payable	1225188
05	08/11/2021	Marc GARDNER, Acting Chief Executive Officer	Kevin LIDDY, Mungdoorbada Aboriginal Corporation Robinson River Community	COVID-19 Directions: Information required for vaccination register	1226503
06	08/11/2021	Marc GARDNER, Acting Chief Executive Officer	Nerrale ARNOLD, Alawa Aboriginal Corporation Minyerri Community	COVID-19 Directions: Information required for vaccination register	1226505
07	08/11/2021	Marc GARDNER, Acting Chief Executive Officer	Kirsten KELLY, Deputy Electoral Commissioner, Northern Territory Electoral Commission	Non- Voter compliance during 2021 Local Government Elections	1226196
08	08/11/2021	Marc GARDNER, Acting Chief Executive Officer	Joe MARTIN-JARD, Acting Chief Executive Officer, Northern Land Council	Permits now require a COVID-19 Vaccination Certificate	1226288

<b>09</b>	10/11/2021	Marc GARDNER, Acting Chief Executive Officer	The Honorable Mr Chansey PAECH, Minister for local Government.	RGRC Annual Report 2020/2021	1226633
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**ATTACHMENTS**

**WARD REPORTS**

<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Never Never Ward Report
<b>REFERENCE</b>	1232117
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

**That Council;**

- (a) Receives and notes the Never Never Ward Report;**
- (b) Notes the appointment by the Finance & Infrastructure Committee of Anthony HELSLIP and Beki BULLS to the Mataranka Local Authority as appointed members; and**
- (c) Notes the appointment by the Finance & Infrastructure Committee of Jones BILLY and Sonia ROBERTS to the Hodgson Downs (Minyerri) Local Authority as appointed members.**

**BACKGROUND**

The Never Never Ward is comprised of the Mataranka Local Authority, Jilkminggan Local Authority, Hodgson Downs (Minyerri) Local Authority and the townships of Larrimah and Daly Waters.

Council postponed the Mataranka and Jilkminggan Local Authority Meeting to 15 December 2021, as decided in the 26 October 2021 Ordinary Meeting of Council-

Due to the timing of the Mataranka, Jilkminggan, Hodgson Downs (Minyerri), Larrimah, and Daly Waters Local Authority Meetings; the minutes from these minutes have not been authorised before the compilation of the agenda.

At the 24 November 2021 Finance & Infrastructure Committee Meeting, the Mataranka and Hodgson Downs (Minyerri) nominations received to join the Local Authorities were appointment. Please see the below official resolution of appointment of Anthony HELSLIP and Beki BULLS to the Mataranka Local Authority, and Jones BILLY and Sonia ROBERTS to the Hodgson Downs (Minyerri) Local Authority.

**13.1 LOCAL AUTHORITY NOMINATIONS**

*31/2021* **RESOLVED (Edwin NUNGGUMAJBARR/Judy MacFARLANE)** *CARRIED*

**The Finance and Infrastructure Committee:**

- a) Appoints Anthony HELSLIP and Beki BULLS to the Mataranka Local Authority as appointed members; and**
- b) Appoints Jones BILLY and Sonia ROBERTS to the Hodgson Downs (Minyerri) Local Authority as appointed members.**

**UPCOMING MEETINGS**

<b>DATE</b>	<b>MEETING</b>
<i>26 January 2022 at 10:30am</i>	Finance & Infrastructure Committee Meeting Council Chambers, RGRC Support Centre, Katherine
<i>23 February 2022 at 8:30am</i>	Ordinary Meeting of Council Council Chambers, RGRC Support Centre, Katherine
<i>16 March 2022 at 10:00am</i>	Audit Committee Meeting

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

## **WARD REPORT**

---



<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Nyiranggulung Ward Report
<b>REFERENCE</b>	1232119
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

### **RECOMMENDATION**

**That Council receives and notes the Nyiranggulung Ward Report.**

### **BACKGROUND**

The Nyiranggulung Ward is comprised of the Barunga Local Authority, Beswick Local Authority, Bulman Local Authority and Manyallaluk Local Authority.

Due to the timing of the 14 December 2021 Ordinary Meeting of Council, the Nyiranggulung ward reports could not be submitted. The Nyiranggulung ward reports will be presented to Council at its 23 February 2022 Ordinary Meeting of Council.

### **UPCOMING MEETINGS**

*To be prescribed by Council.*

### **ISSUES/OPINIONS/SWOT**

Nil.

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

## **WARD REPORT**

---



<b>ITEM NUMBER</b>	13.3
<b>TITLE</b>	Numbulwar Numbirindi Ward Report
<b>REFERENCE</b>	1232142
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

### **RECOMMENDATION**

**That Council;**

- (a) Receives and notes the Numbulwar Numbirindi Ward Report;**
- (b) Note that no nominations were received for the 26 October 2021 - 24 November 2021 'Call for Nominations' for the Numbulwar Local Authority**

### **BACKGROUND**

The Numbulwar Numburindi Ward includes one Local Authority, the Numbulwar Local Authority.

The Numbulwar Local Authority was scheduled on 18 August 2021 at 10:30am was cancelled due to no quorum or provisional meeting being able to be formed.

The Numbulwar Local Authority is scheduled to meet on the 10 December 2021.

### **ISSUES/OPTIONS/SWOT**

The following Numbulwar Local Authority meeting dates are yet to be prescribed by Council.

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

## WARD REPORT

---



<b>ITEM NUMBER</b>	13.4
<b>TITLE</b>	Yugul Mangi Ward Report
<b>REFERENCE</b>	1232143
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

### RECOMMENDATION

**That Council;**

- (a) Receives and notes the Yugul Mangi Ward Report;**
- (b) Note that no nominations were received for the 26 October 2021 - 24 November 2021 'Call for Nominations' for the Ngukurr Local Authority**

### BACKGROUND

The Yugul Mangi Ward includes the Ngukurr Local Authority and Urapunga Local Authority.

The Ngukurr and Urapunga Local Authorities next scheduled Local Authority Meeting was on Thursday, 09 December 2021. Due to requests by Councillors and community leaders in relation to all meetings occurring in Ngukurr, the Local Authority meetings at both locations were respectfully cancelled.

### UPCOMING MEETINGS

*To be prescribed by Council.*

### ISSUES/OPTIONS/SWOT

Nil.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS



**WARD REPORT**

---



<b>ITEM NUMBER</b>	13.5
<b>TITLE</b>	South West Gulf Ward Report
<b>REFERENCE</b>	1232144
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That Council;

- (a) **Receives and notes the South West Gulf Ward Report;**
- (b) **Receives and notes the nominations received for the Borroloola Local Authority from the following:**
  - i. **Donald GARNER;**
  - ii. **Ashley GARNER;**
  - iii. **Marlene KARKADOO; and**
  - iv. **Geoffrey HULM.**

**BACKGROUND**

The South West Gulf Ward is comprised of the Borroloola Local Authority and Robinson River Local Authority.

The Borroloola Local Authority met and held a Provisional meeting on 05 August 2021, however the minutes had not been authorised before the compilation of the Agenda.

The Robinson River Local Authority was scheduled on 02 December 2021 at 3:00pm was cancelled due to no quorum or provisional.

**UPCOMING MEETINGS**

*To be prescribed by Council.*



**ISSUES/OPTIONS/SWOT**

Borroloola Local Authority received four (4) nominations to fill the one (1) vacancy present in the Borroloola Local Authority Membership. It is requested that Council review the applicants and appoint membership to one (1) applicant.

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS**

- 1  Ashley Garner 2.12.21.pdf
- 2  Donald Garner 2.12.21.pdf
- 3  Geoffrey Hulm 23.9.21.pdf
- 4  Marlene Karkadoo 27.09.21.pdf



### Local Authority Nomination Form

**What is a local authority Member?**

A Local Authority member is someone who has a strong local voice and is a leader in the community. They have the strength and abilities to help build and grow their community by telling the council what it is that your community needs! They help spread information from the council and gathers ideas about how information can be communicated better to their community.

Nominees must live full time in the community and **MUST** be able to come to meetings once every two months. If you are a member of Roper Gulf Regional Council Staff, you will not be entitled to the Local Authority sitting fee if attending the meeting during regular working hours.

For more information, please contact your local office or the Governance Management Coordinator, Chloe Irlam.

Email: [governance@ropergulf.nt.gov.au](mailto:governance@ropergulf.nt.gov.au)

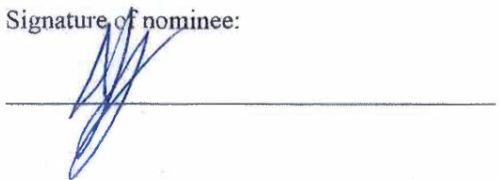
Phone: (08) 8972 9033 | Fax: (08) 8944 7020

Location: Borroloola Date: 2-12-2021  
 Name of Nominee: Adley J Garner  
 Landline: NA Mobile: 0448804855  
 Postal Address: Pmb 41 Borroloola NT 0854

**Key Areas of Interest: (please indicate/tick the box)**

- |  |                          |  |
|--|--------------------------|--|
| <input type="checkbox"/> Waste Management Administration             | <input type="checkbox"/> | <input type="checkbox"/> Aged Care                       |
| <input type="checkbox"/> Animal Management Recreation                | <input type="checkbox"/> | <input checked="" type="checkbox"/> Child Care Sport and |
| <input checked="" type="checkbox"/> Roads and Infrastructure Gardens | <input type="checkbox"/> | Youth <input checked="" type="checkbox"/> Parks and      |

**Any other information relevant to my nomination to the Local Authority:**

Signature of nominee:  




### Local Authority Nomination Form

**What is a local authority Member?**

A Local Authority member is someone who has a strong local voice and is a leader in the community. They have the strength and abilities to help build and grow their community by telling the council what it is that your community needs! They help spread information from the council and gathers ideas about how information can be communicated better to their community.

Nominees must live full time in the community and **MUST** be able to come to meetings once every two months. If you are a member of Roper Gulf Regional Council Staff, you will not be entitled to the Local Authority sitting fee if attending the meeting during regular working hours.

For more information, please contact your local office or the Governance Management Coordinator, Chloe Irlam.

**Phone:** (08) 8972 9033 | **Fax:** (08) 8944 7020  
**Email:** [governance@ropergulf.nt.gov.au](mailto:governance@ropergulf.nt.gov.au)

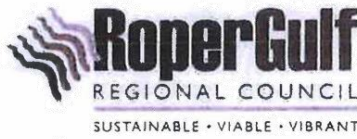
Location: BORROLOOLA Date: 02.12.2021  
Name of Nominee: DONALD ANTHONY GARNER  
Landline: 08 89 758790 Mobile: 04 29627503  
Postal Address: PMB 41 BORROLOOLA NT 0854

**Key Areas of Interest: (please indicate/tick the box)**

- Waste Management Administration
- Aged Care
- Animal Management Recreation
- Child Care Sport and
- Roads and Infrastructure Gardens
- Youth Parks and

**Any other information relevant to my nomination to the Local Authority:**

Signature of nominee:



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Phone: (08) 8972 9033 | Fax: (08) 8944 7020

Location: KING ASH BAY Date: 23.9.2021

Name of Nominee: GEOFFREY RUSSELL HULM

Landline: \_\_\_\_\_ Mobile: 0427766117

Postal Address: P.O. Box 1474 BORROLOOLA

### Key Areas of Interest: (please indicate/tick the box)

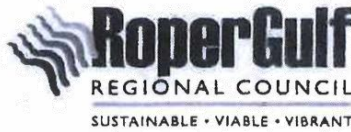
- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Waste Management         | <input type="checkbox"/> Aged Care        | <input checked="" type="checkbox"/> Administration       |
| <input type="checkbox"/> Animal Management                   | <input type="checkbox"/> Child Care       | <input checked="" type="checkbox"/> Sport and Recreation |
| <input checked="" type="checkbox"/> Roads and Infrastructure | <input checked="" type="checkbox"/> Youth | <input type="checkbox"/> Parks and Gardens               |

### Any other information relevant to my nomination to the Local Authority:

Current president of King Ash Bay Fishing Club. Have previously sat on local board.

Signature of nominee:





### Local Authority Nomination Form

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Phone: (08) 8972 9033 | Fax: (08) 8944 7020

Location: Barroloola

Date: 27-09-2021

Name of Nominee: Marlene Karkadoo

Landline: \_\_\_\_\_

Mobile: 0487396522

Postal Address: P.O. Box 604

**Key Areas of Interest: (please indicate/tick the box)**

- |  |                                     |   |
|--|-------------------------------------|---|
| <input type="checkbox"/> Waste Management                    | <input type="checkbox"/> Aged Care  | <input type="checkbox"/> Administration       |
| <input type="checkbox"/> Animal Management                   | <input type="checkbox"/> Child Care | <input type="checkbox"/> Sport and Recreation |
| <input checked="" type="checkbox"/> Roads and Infrastructure | <input type="checkbox"/> Youth      | <input type="checkbox"/> Parks and Gardens    |

**Any other information relevant to my nomination to the Local Authority:**

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Signature of nominee:

Marlene Karkadoo

**EXECUTIVE REPORTS**

<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	Chief Executive Officer's Report
<b>REFERENCE</b>	1234406
<b>AUTHOR</b>	Marc GARDNER, Acting Chief Executive Officer

**RECOMMENDATION**

**That the Council receive and note the Chief Executive Officer's Report**

**BACKGROUND**

Marc Gardner has continued to act as Chief Executive Officer for the immediate future since the last Council meeting on the 26 October 2021.

Following the Council meeting, another major Covid 19 event has occurred affecting Council's operations including the closure of the Katherine Offices. This commenced on the 15 November and was only lifted on the 8 December. Council staff have been instructed to continue to take Covid-19 hygiene precautions, restrictions and testing as the virus is still present in the Katherine community and we do not need a Council staff member being responsible for the further spread of the virus to communities.

In addition to this was the Chief Health Officer's directives about mandatory vaccinations for all Council staff as well as elected members. We experienced a 99% response from staff that had either their first vaccination or second vaccination by the due date of the 12 November. Most Councillors have also provided information that they are vaccinated as well.

Other major activities from the last Council meeting has been preparations and conduct of Local Authorities occurring in December and the production of the Annual Report. The Council should be proud of the annual report and it has been submitted to the Australian Annual Report Awards for assessment.

Other notable meetings of the Acting CEO include:

<b>Date</b>	<b>Meeting</b>
25/10	Council Briefing Day
26/10	Council Meeting Day
28/10	Department of the Chief Minister monthly catch up
29/10	Big Rivers Tourism Destination Management Plan meeting
29/10	Jawoyn Association
1/11	Local Buy Training/presentation by LGANT
2-5/11	LGANT AGM and Conference – Alice Springs
8/11	Mandatory Covid Vaccination meeting
9/11	Mandatory Covid Vaccination meeting
10/11	Mandatory Covid Vaccination meeting
11/11	Minter Ellison – staff industrial matter
11/11	Veterinary team – immediate priority grant meeting
11/11	Investment committee (internal)
12/11	Annual Leave
15-19/11	Annual Leave
23/11	Hon. Selena Uibo – Attorney General/Member for Arnhem catch up
25/11	Department of the Chief Minister Monthly Catch up
25/11	Katherine Local Emergency Committee
26/11	Strategic Leadership Team meeting
29/11	Finance and Infrastructure Committee Meeting

29/11	Local Government Professionals Australia meeting
2/12	Borrooloola and Robinson River Local Authorities (cancelled)
3/12	Strategic Plan meeting
6/12	Barunga Local Authority
7/12	Bulman Local Authority
7/12	Big Rivers Regional Coordination Committee
8/12	McArthur River Mine Community Benefits Trust presentation
8/12	Big Rivers Regional Reconstruction Committee
8/12	Hodgson Downs Local Authority
8/12	Post Covid staff meeting

Over the forthcoming months, the focus of the office of the Chief Executive Officer will include:

- Preparation for Christmas and staffing to ensure service provision.
- Recruitment of key positions including Human Resources and Finance Managers.
- Completion of Strategic Plan
- Upgrading Council's website.
- Organisation review and workplace culture.
- Preparation of changes to the Local Government Act (2019) including adoption of new policies and procedures.
- Progressing critical projects including Borrooloola Sports Courts.
- Improving community communications and project management processes.

#### **ISSUES/OPTIONS/SWOT**

Nil

#### **FINANCIAL CONSIDERATIONS**

Nil

#### **ATTACHMENTS**

**EXECUTIVE REPORTS**

<b>ITEM NUMBER</b>	15.2
<b>TITLE</b>	Reconciliation Action Plan
<b>REFERENCE</b>	1234364
<b>AUTHOR</b>	Marc GARDNER, Acting Chief Executive Officer

**RECOMMENDATION****That the Council:**

- a) receives and notes the report in relation to Council's Reconciliation Action Plan; and
- b) amends the budget to include \$85,000 towards a project to develop a new Reconciliation Action plan.

**BACKGROUND**

From about 2011 and several years following, the Council was in the process of developing a Reconciliation Action Plan (RAP). A Reconciliation Action Plan outlines a number of strategies, tasks and actions that the Council can undertake to restore relationships throughout the Council and make Council's operations compatible with the people and cultures it serves. A reconciliation action plan is needed for a Council such as Roper Gulf Regional Council where there is diversity amongst its citizens and workforce and operations vary from Indigenous aged care through to organising Anzac Day services.

This culminated at Ordinary meeting of Council held on May 24 May 2014 when elected members were presented with a first draft of a Reconciliation Action Plan for Council for further feedback and comments. The draft was then submitted to the Reconciliation Australia for proof reading and feedback.

On the 25 February 2015, the draft action plan was again presented to the Council for endorsement, however the minutes from this meeting indicates the status of the RAP as follows:

**15.3 RECONCILIATION ACTION PLAN**

*1/2015 RESOLVED (Judy MacFarlane/Eric Roberts) Carried*

- (a) That Council receive and note draft Reconciliation Action Plan.*
- (b) That Council distribute the Draft Reconciliation Action Plan to Local Authority Members to seek feedback.*

Following this meeting, it appears that the RAP was not further followed through. A copy of this draft RAP is attached for Councillors information and some Councillors from that period may recall this document.

A thorough search of Council's electronic records indicates that this document was not finalised nor presented back to Council for final endorsement. It certainly has not been further advocated or become part of Council's strategic focus. However, many actions in the plan have actually been implemented and since there has been considerable time since the action plan was developed, it may be time to reconsider developing a new RAP that is relevant to Council's current situation and needs.

If some Councillors can recall, at the meeting on the 24 May 2014, a photo was taken of all the Councillors and Council staff wearing R for Respect Shirts from Reconciliation Australia provided to us in recognition of the drafting of the plan and how Council advocated its development.



**ISSUES/OPTIONS/SWOT**

West Arnhem Regional Council have recently finalised their RAP which was provided to our Council at the previous Ordinary Meeting. The comments from the Councillors included that they would like to revisit the issue of a reconciliation action plan and determine the need for a new action plan should it be warranted.

West Arnhem established a team of 6 staff who met weekly to see the project come to fruition and who lead its development. They also indicated that it cost them about \$65,000 to develop plus disbursements e.g. travel for consultation.

If Roper Gulf Regional Council would like to do similar, it is recommended that a similar approach is undertaken with a Council team responsible for developing a project brief, steering the project and reporting back to Council about its progress. The plan's outlook should be from the 2022/23 financial year and cover a 5 year period until the 27/28 financial year with a range of strategies and actions.

Below is a proposed (indicative timeframe) that could be used to develop a new RAP:

<b>Action</b>	<b>Date/Timeframe</b>
Development of project brief and commence procurement of consultant	Jan/Feb 2022
Report to Council	Late Feb 2022
Public and staff consultation	Mar/April 2022
Development of action plan	May 2022
Draft provided to Council	OMC June 2022
Public consultation of draft	July 2022
Council endorsement and project finish	August OMC 2022

**FINANCIAL CONSIDERATIONS**

Council needs to budget about \$85,000 for this project based on similar costs experienced by West Arnhem Regional Council. The budget would be as follows:

<b>Item</b>	<b>Cost (GST Excl)</b>
Professional/Consultant fees	\$65,000
Disbursements (travel, accommodation etc)	\$15,000
Production/printing costs	\$5,000
<b>TOTAL</b>	<b>\$85,000</b>

The Council currently has not allocated any funds within its current budget for this project and will need to approve an amendment to the 2021/22 budget if it would like to proceed with this project.

Alternatively, it can discuss further and consider the matter at the February Ordinary Council Meeting.

**ATTACHMENTS**

1   Reconciliation Action Plan Draft 2014 (2015).pdf

## **Roper Gulf Regional Council Reconciliation Action Plan**

### **What is Reconciliation?**

Reconciliation among Indigenous and non-Indigenous Australians is about connecting with one another to identify and discuss issues and problems in order to discover collaborative and improved solutions. Reconciliation involves building mutually respectful relationships between Indigenous and other Australians that allow us to work together to solve problems and generate success that is in everyone's best interests.

### **What is a Reconciliation Action Plan?**

A Reconciliation Action Plan (RAP) is a plan that uses a holistic approach to further support and enhance meaningful relationships and sustainable opportunities for all Australians. RAP outlines practical actions that an organisation will take to build strong relationships and enhanced respect between Indigenous and other Australians. It also sets out the organisation's aspirational plans to drive greater quality by pursuing sustainable opportunities.

A Reconciliation Action Plan provides:

- a way of turning good intentions into action
- a formal framework to help build positive relationships between Indigenous and non-Indigenous people that includes realistic targets and lessons learnt
- a way to formalise current RGRC practice towards reconciliation
- a way of exploring how reconciliation can improve and advance organisational and community objectives
- a way to formalise our actions that are currently in practice.

## **Our Business**

The Roper Gulf Regional Council is incorporated under the Local Government Act of 2008 which specifies the roles and limits of responsibility. RGRC serves the Roper Gulf region with municipal services, agency services and represents the region broadly in planning and advocacy.

### ***Core level municipal services include:***

- Animal Welfare and Management
- Parks and Gardens and sporting facilities
- Playgrounds, swimming pools
- Cemeteries
- Local roads and related drainage and other infrastructure
- Waste management including waste removal and waste facilities
- Libraries and cultural Heritage
- Street Lighting
- Airstrip maintenance including rubbish collection and dump maintenance
- Administration of Local Laws
- Local counter disaster planning and recovery
- Sport and Recreation services
- Youth Services
- Community development
- Community grants
- Out stations maintenance

Management of noxious and other weeds, planning, Environmental Health, and some elements of the Water and Mining are also responsibilities of Council under the various Acts.

### ***Through agency arrangements we also provide non core services in:***

- Child care
- Aged and disability services
- Post Office
- Centrelink
- Local radio broadcast
- Housing tenancy services, repair and maintenance and some essential service management
- Community safety through Night Patrol
- Remote Jobs and Community Program
- Remote School Attendance Strategy program

RGRC represents the region in planning and other government negotiations and provides advocacy for the community around local and regional issues.

RGRC has a clear interest in broader reconciliation in the Region. Approximately 80% of the residents acknowledge aboriginality in their heritage. This broad community has been disproportionately negatively impacted by European settlement and the disposition of their traditional lands

and culture. Cultural misunderstanding is very common and a generation of dispossession and racism is now deeply entrenched. Racial stereotypes are common and recent settlers are also fearful of losing their cultural and real assets under land rights legislation. False stereotypes are still being promoted.

There is a significant cultural gap and a wealth and power divide. Indigenous people have historically been left out of decision making and access to the wealth of the region. This gross inequality divides a society where social mobility is limited and structurally acculturated.

Reconciliation is about opening conversations, about encouraging parties to see the others position and experiencing and appreciating the differences. It is about preparing for a new more inclusive community to the benefit of both parties. It is also about redressing the wrongs of the past and removing some of the deeper irrational fears.

The Roper Gulf Regional Council's Reconciliation Act Plan is part of a broader reconciliation of the Australian community and its Indigenous history. Even with its large indigenous community it is just as important as a part as any where else, possibly more so considering recent past. Failing to understand the past condemns us to repeat history.

A stronger more inclusive and culturally aware community is to the advantage of all residents of Roper Gulf Region Council.

## Our Vision for Reconciliation

Roper Gulf Regional Council has identified the key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision that “Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

Roper Gulf Regional Council’s vision for Reconciliation is working as one for a better future, where Indigenous people and non-Indigenous people walk side-by-side, not forgetting the past but looking to a future where respect for each other is always upheld.

## How to read the Reconciliation Action Plan

Action	Proposed action to achieve the performance measures
Measurable Outcomes	How we plan to measure success in achieving the Principles
Time frames	When we plan to start or complete the actions
Funding	Core business Costed in our day-to-day activities associated with core business  New initiatives Research and costing need to be conducted
Responsibility	Specific department/unit of RGRC that will lead the implementation

### Relationships

Roper Gulf Regional Council believes that open and respectful relationships enables local people to play an active role in their community.

### Focus Area:

- Cultural awareness as a systematic practice
- Increasing ability to better respond to the needs of Indigenous community
- Increasing the opportunity for people to engage with Council

Action	Responsibility	Timeframe	Measurable Outcomes
Facilitate relationships between Indigenous and non-Indigenous residents, groups and organisations	Managers, coordinators and Officers of relevant Units	Ongoing Report Annually	RGRC has always been actively participating on promoting and organising the festivals and community events. More programs will be organised and promoted.
RGRC will organise community barbeques while Council meetings are held in the communities.	Governance, Corporate Planning and Compliance Unit	Ongoing Report Annually	Either lunch or an evening barbeque has been organised during council meeting time and all local staff and community are invited to attend as a way to meet councillors. This event will occur as part of the Ordinary Meetings of Council held in communities.
Organise barbeque with all Councillors and staff	Governance, Corporate Planning and Compliance Unit	Ongoing Once a year	Once a year Council will organise barbeque where all staff will be invited to join in a barbeque with Councillors.
Mayor and CEO visit to all communities	CEO	Ongoing twice a year	Twice year Mayor and CEO will visit every community and meet with the locals.
Development of support mechanisms at community level through employment of community liaison officers	HR	Ongoing	
The Ordinary Meetings of Council are planned to be held in all Roper Gulf Region Communities ongoing on a rotational basis	Council	Ongoing	Council includes as many of the communities that can be covered during the year. Those communities not covered will be the priority communities for the next year's Council Meetings.
Governance support at all Local Authority Meetings to assist with meeting procedures and communication linkages between Local Authorities, Council and staff. In addition financial training for all Local Authority members	Governance, Corporate Planning and Compliance Unit	Six meetings annually in ten communities (60 meetings)	<ul style="list-style-type: none"> <li>• Number of Local Authority Meeting attended by governance staff</li> <li>• Increased compliance with meeting procedures and policy</li> <li>• Number of Local Authority Members attending meetings and financial training.</li> </ul>

**Respect**  
Roper Gulf Regional Council promotes an internal understanding of the importance of its relationships with Indigenous people and organisations.

**Focus area:**

- Acknowledgement of Indigenous People

Action	Responsibility	Timeframe	Measurable Outcomes
Deliver cross cultural education/ awareness training across all Business Units	Human Department Resource	<ul style="list-style-type: none"> <li>• Training to be included in Induction program for new staff</li> <li>• All senior executive, managers and coordinators to be trained in first year</li> <li>• 100% of staff to be trained within 3 years.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of training sessions conducted each year</li> <li>• Number of participants</li> <li>• 100% of staff trained in three years</li> </ul>
Identify, recognise and protect places of Indigenous cultural heritage significance	CEO DITS DCG	Ongoing	
Support and encourage participation in or observance of key events that promote Indigenous peoples' culture, history and achievements	EMT	Ongoing	<p>A comprehensive suit of activities undertaken to encourage celebration of NAIDOC week in RGRC Offices in town and communities</p> <p>Number of staff attending Cultural Festivals in our Region.</p> <p>Acknowledgement and promotion of special anniversaries and events in staff newsletter and website.</p>
Promote appropriate use of Indigenous cultural protocols, including Welcome to Country and Acknowledgement of Traditional Owners	EMT	Ongoing	<p>Develop and commence implementation of a communications plan for use of protocols</p> <p>Routine and appropriate use of protocols at all RGRC Meetings and Events.</p>
Ensure the continued use of Council's acknowledgement of Traditional Owners at internal and external events and meetings.	DCG		
Facilitate the meaningful involvement of Indigenous artists and stakeholders in local festivals	EMT	Ongoing	

Action	Responsibility	Timeframe	Measurable Outcomes
Equal opportunity employment for people from a diverse range of backgrounds, cultures and ways of life	Human Resources department	Ongoing	Employment statistics

**Opportunities**

Roper Gulf Regional Council commits to support the United Nations Declaration on the rights of Indigenous People internally and externally.

**Focus area:**

Employment and engagement with business  
 Enhancing the opportunities to engage with decision-making processes across the Roper Gulf Regional Council

Action	Responsibility	Timeframe	Measurable Outcomes
Develop an Indigenous employment strategy and business case with the aim of increasing Indigenous employees.	HR Unit	December 2014	Indigenous employment strategy implemented
Ensure that Council's Plans and Strategies are inclusive of the needs and priorities of Indigenous groups, residents and organisations	EMT	Ongoing	Information provided about plans and strategies to stakeholders and presented at community meetings where possible. Consultations are carried out with community
Consider entry level positions, internal mentoring opportunities and work experience opportunities as well.	HR Unit	Ongoing	Indigenous people taking up opportunities in COUNCIL Attend High School careers expo
Consider for Indigenous participants on all community based positions during recruitment			HR Unit to set benchmarks for the level of indigenous employment in the RGRC
Consider a pro-active approach to employment and/or training opportunities for Indigenous people within the Roper Gulf Region			HR Unit to set benchmarks for the training opportunities for indigenous employees in the RGRC
Support education initiatives that are	Council		RGRC has started Remote School Attendance Strategy program for remote communities.



aimed to improve school participation				Council supporting Youth leadership workshop for youth groups once a year. Youth Services Unit is dedicated for running development programs for youth and run various trainings for youth RGRC runs school holidays programs for school kids RGRC Sports and Rec Unit runs different sports program for kids and youth to engage them in sporting activities RGRC Community Services unit runs aged care and disabled care service in different communities.
Work in collaboration to initiate and support activities, projects and programs aimed at: <ul style="list-style-type: none"> <li>• Leadership and cultural strengthening for young people</li> <li>• After school care and school holidays programs</li> <li>• Sports and recreation programs</li> <li>• Aged care and disabled care service</li> </ul>			Ongoing	Indigenous people are encouraged and supported to get involved as members of Local Authorities
Encourage Indigenous people for Local Authority membership	Governance	Managers, coordinators and Officers of relevant Units	Report Annually	RGRC plans are consulted with community people before finalising the Plans. All public views and comments are incorporated in the planning process.
Include Indigenous views and feedback in planning process through community consultations	EMT.			

**Tracking progress and reporting**

Action	Responsibility	Timeframe	Measurable Outcomes
Ongoing consultation and feedback gathered from the community	DCG DITS DCS DCED	Ongoing	Community feedback to be reported in Council Meeting.
Report achievements, challenges and learning's to Reconciliation Australia for inclusion in the RGRC Annual Report	Governance Manager DCG	By 14 November annually	Special report on RAP progress to be reported in Annual Report

**EXECUTIVE REPORTS**

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<b>ITEM NUMBER</b>	15.3
<b>TITLE</b>	Nominations for the Animal Welfare Advisory Committee
<b>REFERENCE</b>	1234445
<b>AUTHOR</b>	Marc GARDNER, Acting Chief Executive Officer

**RECOMMENDATION**

**That the Council endorses the nomination of Kaylene Doust as a LGANT representative of the Animal Welfare Advisory Committee.**

**BACKGROUND**

The Animal Welfare Advisory Committee is a Northern Territory Government Committee that provides advice to government ministers. The Local Government Association of the Northern Territory has a position on this committee which has now become vacant due to recent Council elections and they are now calling for new nominations for a LGANT representative.

The functions of the advisory committee include:

- advising the minister about animal welfare legislation and other matters relevant to animal welfare;
- investigating and reporting on matters relevant to the animal welfare referred to it by the minister;
- participating in the development of codes of practice and the review of adopted codes of practice;
- providing advice to bodies, organisations or the general community on programs for the improvement of community awareness about animal welfare;
- any other functions prescribed by the regulations; and
- The advisory committee must hold at least two meetings each year.

Nominations close on the 28 January and are to be submitted to LGANT.

Council has previously nominated Council's Vet Dr Samantha Phelan, however the nomination was not endorsed by LGANT.

**ISSUES/OPTIONS/SWOT**



Council's Animal Management Programme Manager, Kaylene Doust is recommended for nomination by the Council. Her position and professional background would add value to the committee and we would benefit from her appointment to the committee if she was successful.

Council also has the option to either not nominate anyone or nominate an alternate person such as a Councillors, the Chief Executive Officer or another staff member.

**FINANCIAL CONSIDERATIONS**

Minimal – it would involve staff time, minor travel and possibly accommodation around meeting dates twice per year. Council's management believes it would have minimal budgetary impact on the Animal Management Programme to participate in the committee.

**ATTACHMENTS**

- 1   Template nomination form.docx

[2](#)   Procedures for LGANT Representatives on Committees.pdf

LOCAL GOVERNMENT ASSOCIATION OF THE  
NORTHERN TERRITORY

NOMINATION FORM

ANIMAL WELFARE ADVISORY COMMITTEE



\_\_\_\_\_

COUNCIL NAME:

\_\_\_\_\_

1. Agreement to be nominated

I, \_\_\_\_\_ agree to be nominated as a  
*(name in full)*

member of the **ANIMAL WELFARE ADVISORY COMMITTEE**.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2. Council Confirmation of Nomination

I, \_\_\_\_\_ the Chief Executive Officer

hereby confirm that \_\_\_\_\_

was approved by resolution of Council to be nominated as a member of the  
**ANIMAL WELFARE ADVISORY COMMITTEE** at a meeting held  
on    /    /

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

3. Nominee's Contact Details

Email address: \_\_\_\_\_

Phone No: \_\_\_\_\_

**4. Nominee Information**

The following information is required to enable the Executive to make an informed decision. If you want to submit further information please attach it to this form.

4.1 What is your current council position? \_\_\_\_\_

4.2 How long have you held your current council position? \_\_\_\_\_

4.3 Please list your educational qualifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4.4 What experience do you have that is relevant to this committee?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4.6 Apart from your current position what other experience have you had in local government?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. You agree to supply the Executive with a report on the committee meetings you attend?**

I agree  I Disagree

**6. Have you read and agree to the Outside Committee procedures**

Yes

# LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY



## PROCEDURES FOR LGANT REPRESENTATIVES ON COMMITTEES

LGANT representatives on committees are required to provide the Association with regular reports and an annual report for its Annual General Meeting in November of each year.

The Association also requires the minutes of each meeting attended to be emailed to the CEO's Personal Assistant.

Representatives are required to supply the Association with contact details such as mobile phone number, email address, postal address and the council they are a member of.

The Association will supply information to nominees of committees, including their Terms of Reference.

If a LGANT representative resigns from a committee, he/she is requested to inform the Association in writing, by letter or email, so that an alternative representative can be nominated to the committee.

*The Association may remove its endorsement of a representative on a committee if that representative fails to deliver regular reports or misses meetings without just cause. It would then be up to the committee to decide whether or not the representative remains on that committee if the representative is without LGANT endorsement.*

**COMMUNITY SERVICES AND ENGAGEMENT  
DIVISIONAL REPORT**

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<b>ITEM NUMBER</b>	17.1
<b>TITLE</b>	Council Services and Community Engagement - November/December update
<b>REFERENCE</b>	1234471
<b>AUTHOR</b>	David HURST, Mr

**RECOMMENDATION**

**That the Council receives and notes the update in relation to the Council Services and Community Engagement division.**

**BACKGROUND**

The General Manager Community Services and Engagement, Steve Sanderson, has been on leave from 15 November 2021 and will return on 13 December 2021. By CEO appointment, David Hurst and Clare Cupitt have been acting in the General Manager roles. David Hurst has assumed the supervision of core services and aged care with Clare Cupitt supervising Community Safety and Crèche services.

**ISSUES/OPTIONS/SWOT**

With Katherine entering Lockdown on 15<sup>th</sup> November 2021 there have been some challenges in supporting our operations in communities. Northern territory mandates in relation to exposure sites and isolation until producing a negative test meant that in the communities of Barunga, Beswick and Ngukurr operations were interrupted for one afternoon. Council Services were fully operational again the following morning.

Community preparations for wet season operations and Covid response via the Business continuity Committee (BCC) have progressed with essential supplies and PPE delivered to all communities. Additional stores of non-perishable foods for Aged Care Services and Crèche has been ordered and will be delivered to community as soon as practicable.

**Cashless Debit Card**

As was resolved at the previous OCM, RGRC has agreed to deliver a Cashless Debit Card (CDC) service offer in addition to their existing Agent Host contract. Negotiations have commenced with the Remote Services Australia to deliver training to our staff in delivering this important service to communities. Please see attached for overview.

**Ngukurr Pool**

The Ngukurr pool is fully operational again. After delays due to interstate supply issues, COVID lockdowns / lock outs the repairs were completed in time for the school holidays and school holiday program.

RGRC had 4 staff, including 3 local staff complete lifeguard training in Darwin. This is critical to having the pool operational and has generated local employment opportunities.

The pool has been utilized by over 60 children per day since opening again, meaning all lifeguards have been supervising and gaining valuable work experience.

**Reporting for Community Safety**



All reporting for the following services has been completed:

- Night patrol;
- Sport and Recreation;
- Youth 3 connect;
- Out of school hours care;
- Broadcasting, and;
- Libraries.

**Aged care Coordinator Positions:**

Aged Care coordinator positions in Numbulwar and Ngukurr have been filled after being vacant for a long period of time.





**Housing issues in Community:**

Since RGRC lost the contract for Housing across the region, there have been numerous complaints about the lack of service provision, the inability to reach anyone in relation to urgent repairs and a failure to act by contract recipients. Referrals are still being made to the Northern Territory Government in relation to this matter.

**FINANCIAL CONSIDERATIONS**

NIL

**ATTACHMENTS**

- 1   CDC Agent Task Card Indue and TCU.pdf
- 2   Special Condition - NT Agents Issuing Temp CDCs 22092021.docx



# Temporary Cashless Debit Cards

Task card for Agent Hosts & Specified Personnel in Northern Territory

## Tracking and securing Temporary Cashless Debit Cards – Indue & Traditional Credit Union (TCU)

<p><b>1. Count the temporary card stock / PIN letters when you get them in the mail.</b></p>	<ul style="list-style-type: none"> <li>① Services Australia will send you 50 cards for each card issuer and their matching PIN letters to commence the service.                     <ul style="list-style-type: none"> <li>• You will receive another bundle of 50 Indue cards soon after commencing.</li> </ul> </li> <li>① When you need more cards we will send them in bundles of 50 cards with their matching PIN letters.</li> <li>① When you get the cards and the PIN letters check that there is 50 of each.</li> <li>① If there are any issues with the cards / PIN letters when they arrive (for example, if some are missing or they are damaged), call your Zone Coordinator on 8958 9460.</li> </ul>
<p><b>2. Make sure the card stock / PIN letters are securely stored at all times.</b></p>	<ul style="list-style-type: none"> <li>① Store the cards / PIN letters in the same place as the agency's iPad (<b>this must be a lockable cupboard or drawer</b>).</li> <li>① Ensure the cards and PIN letters from the same card issuer are stored together and issued together.</li> </ul>
<p><b>3. Contact your Zone Coordinator to request more temporary cards and PIN Letters BEFORE stock levels run out.</b></p>	<ul style="list-style-type: none"> <li>① Only use one bundle of cards and PIN letters from each card issuer at a time.</li> <li>① When you start using your last bundle of Indue cards contact your Zone Coordinator on 8958 9460 so we can send you some more.</li> <li>① When you have 25 cards left in your TCU bundle, contact your Zone Coordinator on 8958 9460 so we can send you some more.</li> <li>① When you receive more cards you will need to refer to the instructions in <b>step 1</b> to count and check the cards.</li> </ul>

<p><b>4. We want you to tell us if you issue a temporary card.</b></p>	<p>① When you complete your monthly customer traffic reporting (due by the 7th of each month) you can tell us if you issued a temporary card as follows:</p> <ul style="list-style-type: none"> <li>List the total number of customers you issued an <b>Indue temporary card</b> to in the <b>Other</b> field</li> <li>List the total number of customers you issued a <b>TCU temporary card</b> to in the <b>Trial</b> field.</li> </ul> <p><b>IMPORTANT</b> – Keep the customer count for each card issuer separate. Indue goes in <b>Other</b> &amp; TCU goes in <b>Trial</b> fields. Do NOT list other enquiries in these fields – Tax Office, Job Search etc.</p>

<h3>Issuing a Temporary Cashless Debit Card</h3>	
<p><b>1. Customer asks for an Indue or TCU temporary Cashless Debit Card</b></p>	<p>① Ask the customer if they are on a Centrelink payment?</p> <p>If <b>no</b>, tell the customer they need to be in receipt of Centrelink payments to be on the Cashless Debit Card.</p> <p>If <b>yes</b>, ask the customer if they are on the Cashless Debit Card.</p> <p>If they are not but would like to commence on the Cashless Debit Card, tell the customer they can call the Cashless Debit Card Hotline on <b>1800 252 604</b> for more information</p> <p>If the customer is on the Cashless Debit Card, ask the customer why they need a temporary card:</p> <ul style="list-style-type: none"> <li>If they have lost their permanent card, it is damaged or stolen, follow <b>step 2 to step 5</b>.</li> <li>If they are new to the Cashless Debit Card and they have not yet received their permanent card, follow <b>step 2 to step 5</b>.</li> <li>If they are new to the Cashless Debit Card and would like to bring forward their start date, follow <b>step 2 to step 6</b>.</li> </ul> <p>① Tell the customer that the temporary card has no money value and won't work until it is activated with the card issuer.</p> <p>① If the customer is not sure what their CDC status is, tell the customer they can call the Cashless Debit Card Hotline on <b>1800 252 604</b> for more information.</p>

<p><b>2. Get a temporary card and the matching PIN letter from secure location and hand them to the customer</b></p>	<p>① <b>Make sure you check whether the customer is asking for an Indue or TCU card</b></p> <p>① Check you are giving them the right card and make sure that the last 3 numbers on the temporary card envelope matches the last 3 numbers on the PIN letter.</p> <p>① If this is the first card the customer is receiving, issue them with a Conditions of Use (CoU) booklet, or refer them to the TCU or Indue website for the Conditions of Use booklet.</p> <p>① Remind the customer to keep their card safe.</p>
<p><b>3. Tell the customer what they need to do to activate the card.</b></p>	<p>① <b>Tell the customer they need to activate the card before they leave your site. The temporary card has no money value and won't work until it is activated with the card issuer.</b></p> <p>They can do this by calling:</p> <ul style="list-style-type: none"> <li>• <b>Indue</b> Customer Service Centre on <b>1800 710 265</b> (Monday to Friday 7.30am to 7.30pm ACST)</li> <li>• <b>TCU</b> Customer Service Centre on <b>1800 828 232</b> (Monday to Friday 9am to 4.30pm ACST)</li> </ul> <p>They can use the self-service phone or a personal mobile phone to make this call.</p>
<p><b>4. Customers can request an interpreter if they need one.</b></p>	<p>① The card issuer can access an interpreter to assist the customer. Specified Personnel are not to assist as interpreters.</p>
<p><b>5. Customer confirms their identity. Card issuer activates the temporary card and PIN.</b></p>	<p>① The card issuer will ask the customer some identification questions and then activate the temporary card and PIN. The call ends.</p>
<p><b>6. Customer wants to bring forward their Cashless Debit Card start date</b></p>	<p>① If the customer is new to the Cashless Debit Card and they would like to bring forward their start date:</p> <ul style="list-style-type: none"> <li>• Follow <b>step 2 to step 5</b> to activate the card.</li> <li>• The customer will then need to contact the CDC Hotline on <b>1800 252 604</b> and ask for their Cashless Debit Card start date to be brought forward so they can use their card straight away.</li> </ul> <p>① Remind the customer to keep their card safe.</p>

Further Information for Agent Hosts & Specified Personnel in the NT to assist customers with general CDC enquiries

Supporting customers to activate a permanent Cashless Debit Card or with general enquiries

<p>1. Customer tells you they have received their permanent card in the mail.</p>	<p>① Customers will receive instructions on how to activate their <b>permanent</b> card from their card issuer - Indue or TCU.</p> <ul style="list-style-type: none"> <li>• <b>Indue</b> - the customer can phone the Customer Service Centre on <b>1800 710 265</b> or visit the Indue website at: <a href="http://www.cdc.indue.com.au">www.cdc.indue.com.au</a>.</li> <li>• <b>TCU</b> - the customer can visit their local TCU branch, phone the Customer Service Centre on <b>1800 828 232</b> or visit the TCU website at: <a href="http://www.tcu.com.au/cdc">www.tcu.com.au/cdc</a></li> </ul> <p>They can use the self-service phone, self-service terminal or a personal mobile phone.</p>
<p>2. Customer tells you that they want help to:</p> <ul style="list-style-type: none"> <li>• Reset their PIN</li> <li>• Get a new or replacement permanent card</li> <li>• Set up deductions, including BPAY and direct credit functions transfer</li> <li>• Sort out a fraudulent or disputed transactions</li> <li>• Get more information about CDCs</li> </ul>	<p>① If customers need assistance they can contact their card issuer:</p> <ul style="list-style-type: none"> <li>• <b>Indue</b> - The customer can phone the Customer Service Centre on <b>1800 710 265</b> or visit the Indue website at: <a href="http://www.cdc.indue.com.au">www.cdc.indue.com.au</a>.</li> <li>• <b>TCU</b> – the customer can visit their local TCU branch, phone the Customer Service Centre on <b>1800 828 232</b> or visit the TCU website at: <a href="http://www.tcu.com.au/cdc">www.tcu.com.au/cdc</a></li> </ul> <p>They can use the self-service phone, self-service terminal or a personal mobile phone.</p>
<p>1. Customer tells you that they have forgotten their PIN.</p>	<p>① Customers can reset their PIN in their card issuer’s App. If customers need assistance they can contact their card issuer:</p> <ul style="list-style-type: none"> <li>• <b>Indue</b> - The customer can phone the Customer Service Centre on <b>1800 710 265</b></li> <li>• <b>TCU</b> - The customer can visit their local TCU branch or phone the Customer Service Centre on <b>1800 828 232</b></li> </ul> <p>They can use the self-service phone, self-service terminal or a personal mobile phone.</p> <p><b>IMPORTANT:</b> The temporary PIN will be sent by the Customer Service Centre via SMS (text message). If the customer is not</p>



	using their mobile phone, the PIN letter will need to be used for their PIN.
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**Australian Government**  
**Services Australia**

**Special Condition – to the National Agents and Access Points Program contract  
for the provision of NAAP services 2021 – 2022 (the Contract)  
xxx Host name**

1. In accordance with clause 13(c) of the Terms and Conditions to the Contract, Annexure B – Agent Services Further Conditions is amended by inserting new clauses 1.3 and 1.4 as follows:

**Clause 1.3 Management of temporary Cashless Debit Cards – Special Condition**

You must:

- a) Receive and securely store temporary Cashless Debit Cards and pin mailers
- b) Ensure adequate stock of temporary Cashless Debit Cards is maintained
- c) Provide temporary Cashless Debit Cards to customers who request one
- d) Support customer to engage with the card issuer using the self-service phone
- e) Order additional cards to maintain adequate stock, using the agreed process
- f) As required, track and report temporary Cashless Debit Cards and enquiries
- g) As per clause 9.4 of the Terms and Conditions, complete training nominated by the Agency as part of this Special Condition-

**Clause 1.4 Payment for Cashless Debit Card services**

- a) We will pay you for the Special Condition services relevant to the Cashless Debit Cards at the rate of \$30.00 per week. This will be in addition to the payments listed in the Schedule 3 Payment Schedule.

**CORPORATE SERVICES AND SUSTAINABILITY  
DIVISIONAL REPORT**

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<b>ITEM NUMBER</b>	18.1
<b>TITLE</b>	Local Authority Project Funding Certification
<b>REFERENCE</b>	1233417
<b>AUTHOR</b>	Dave HERON, Acting General Manager Corporate Services & Sustainability

**RECOMMENDATION**

**That Council receives the LAPF acquittals and notes the report**

**BACKGROUND**

Council receives an allocation of funding on behalf of the Local Authorities in the Roper Gulf Regional Council region from the Northern Territory Government. This funding is provided for Local Authorities to be able to allocate to specific projects in their communities not otherwise covered by Council.

Each year Council is required to provide a Certification in relation to this funding that confirms that the funding is expended appropriately in accordance with the Local Authority's instructions and within program guidelines. This certification is required to be laid before Council.

**ISSUES/OPTIONS/SWOT**

The guidelines requires the project funding to be spent within three (3) years of receipt and several of the Local Authorities have substantial unexpended project funding of which some relate to prior years.



- Bulman \$ 180,869
- Ngukurr \$ 630,453
- Numbulwar \$ 377,437

Most of the unexpended relates to projects that have been delayed due to land tenure issues or lack of availability of contractors and it is therefore prudent for the Local Authorities to consider the viability of continuing with them or whether to reallocate the funding to a more practical option.

**FINANCIAL CONSIDERATIONS**

The Department may discount the funding allocation for 2021-22 to account for unexpended Local Authority Project Funding.

**ATTACHMENTS**

1   LAPF Certifications.pdf





DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Roper Gulf Regional Council

CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING

<b>Local Authority:</b>	Barunga
<b>File number:</b>	NA
<b>INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021</b>	
LAPF Grant	\$ 53,700
Other income/carried forward balance from 2018-19	\$ 29,460
Other income/carried forward balance from 2019-20	\$ 53,960
Total income	\$ 137,120
<b>Expenditure</b>	\$ 0
Total Expenditure	\$ 0
Surplus/(Deficit)	\$ <b>137,120</b>

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes X No
- the LAPF funding guidelines Yes X No
- the Local Government Act and the Local Government (Accounting) Regulation Yes X No
- the Northern Territory Government's Buy Local Policy Yes X No

Certification report prepared by Dave Heron: .....2../.12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): ...14../.12../ 2021

Signed  .....2/12/ 2021  
 CEO:.....

DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes  No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Roper Gulf Regional Council

CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING

<b>Local Authority:</b>	Beswick
<b>File number:</b>	NA
<b>INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021</b>	
LAPF Grant	\$ 9,990
Other income/carried forward balance from 2018-19	\$ 126,306
Other income/carried forward balance from 2019-20	\$ 75,960
Total income	\$ 212,256
<b>Expenditure</b>	\$ 190,817
Total Expenditure	\$ 190,817
Surplus/(Deficit)	\$ 21,439

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes X No
- the LAPF funding guidelines Yes X No
- the Local Government Act and the Local Government (Accounting) Regulation Yes X No
- the Northern Territory Government's Buy Local Policy Yes X No

Certification report prepared by Dave Heron: .....2../.12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): ...14../12../ 2021


2 / 12 / 2021  
 Signed, ....., CEO

DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes  No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Roper Gulf Regional Council

CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING

<b>Local Authority:</b>	Borroloola
<b>File number:</b>	NA
<b>INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021</b>	
LAPF Grant	\$ 58,323
Other income/carried forward balance from 2018-19	\$ 203,079
Other income/carried forward balance from 2019-20	\$ 130,580
Total income	\$ 391,982
<b>Expenditure</b>	\$ 366,984
Total Expenditure	\$ 366,984
Surplus/(Deficit)	\$ 24,998

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes  No
- the LAPF funding guidelines Yes  No
- the Local Government Act and the Local Government (Accounting) Regulation Yes  No
- the Northern Territory Government’s Buy Local Policy Yes  No

Certification report prepared by Dave Heron: .....2../.12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): ...14../.12../ 2021

Signed,  ....., CEO: 2/12/2021

DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes  No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMEN

Roper Gulf Regional Council

CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING

Table with columns for Local Authority (Bulman), File number (NA), and Income and Expenditure Acquittal for the period ending 30 June 2021. Includes rows for LAPF Grant, Other income, Total income, Expenditure, and Surplus/(Deficit) of \$180,869.

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority (Yes X No)
the LAPF funding guidelines (Yes X No)
the Local Government Act and the Local Government (Accounting) Regulation (Yes X No)
the Northern Territory Government's Buy Local Policy (Yes X No)

Certification report prepared by Dave Heron: ...2../12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): ...14../12../ 2021

Signed, [Signature], CEO: ...2/12/ 2021

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Roper Gulf Regional Council

CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING

<b>Local Authority:</b>	Hodgson Downs
<b>File number:</b>	NA
<b>INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021</b>	
LAPF Grant	\$ 86,100
Other income/carried forward balance from 2018-19	\$ 0
Other income/carried forward balance from 2019-20	\$ 86,640
Total income	\$ 172,740
<b>Expenditure</b>	\$ 0
Total Expenditure	\$ 0
Surplus/(Deficit)	\$ <b>172,740</b>

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes  No
- the LAPF funding guidelines Yes  No
- the Local Government Act and the Local Government (Accounting) Regulation Yes  No
- the Northern Territory Government's Buy Local Policy Yes  No

Certification report prepared by Dave Heron: .....2../.12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): ...14../.12../ 2021

Signed,  .....2../.12../ 2021  
 ....., CEO:

DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes  No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Roper Gulf Regional Council

CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING

<b>Local Authority:</b>	Jilkminggan
<b>File number:</b>	NA
<b>INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021</b>	
LAPF Grant	\$ 45,100
Other income/carried forward balance from 2018-19	\$ 88,619
Other income/carried forward balance from 2019-20	\$ 45,330
Total income	\$ 179,049
<b>Expenditure</b>	\$ 118,377
Total Expenditure	\$ 118,377
Surplus/(Deficit)	\$ 60,672

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes X No
- the LAPF funding guidelines Yes X No
- the Local Government Act and the Local Government (Accounting) Regulation Yes X No
- the Northern Territory Government's Buy Local Policy Yes X No

Certification report prepared by Dave Heron: .....2../.12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): .....14../.12../ 2021

Signed,  ..... CEO: 2 12 ...../...../ 2021

DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes  No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**Roper Gulf Regional Council**

**CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING**

<b>Local Authority:</b>	Manyllaluk
<b>File number:</b>	NA
<b>INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021</b>	
LAPF Grant	\$ 12,900
Other income/carried forward balance from 2018-19	\$ 30,603
Other income/carried forward balance from 2019-20	\$ 12,940
Total income	\$ 56,443
<b>Expenditure</b>	\$ 37,608
Total Expenditure	\$ 37,608
Surplus/(Deficit)	\$ <b>18,835</b>

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes X No
- the LAPF funding guidelines Yes X No
- the Local Government Act and the Local Government (Accounting) Regulation Yes X No
- the Northern Territory Government's Buy Local Policy Yes X No

Certification report prepared by Dave Heron: .....2../12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): ...14../12../ 2021

Signed,  ....., CEO: 2/12 ...../...../ 2021

**DEPARTMENTAL USE ONLY**

Grant amount correct: Yes  No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes  No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**Roper Gulf Regional Council**

**CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING**

<b>Local Authority:</b>	Mataranka
<b>File number:</b>	NA
<b>INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021</b>	
LAPF Grant	\$ 52,400
Other income/carried forward balance from 2018-19	\$ 63,687
Other income/carried forward balance from 2019-20	\$ 52,710
Total income	\$ 168,797
<b>Expenditure</b>	\$ 168,797
Total Expenditure	\$ 166,325
Surplus/(Deficit)	\$ <b>2,472</b>

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes X No
- the LAPF funding guidelines Yes X No
- the Local Government Act and the Local Government (Accounting) Regulation Yes X No
- the Northern Territory Government's Buy Local Policy Yes X No

Certification report prepared by Dave Heron: .....2../.12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): ...14../12../ 2021

Signed,  ....., CEO: 2/12 / ..... / 2021

**DEPARTMENTAL USE ONLY**

Grant amount correct: Yes  No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes  No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021





DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Roper Gulf Regional Council

CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING

<b>Local Authority:</b>	Ngukurr
<b>File number:</b>	NA
<b>INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021</b>	
LAPF Grant	\$ 67,366
Other income/carried forward balance from 2018-19	\$ 373,917
Other income/carried forward balance from 2019-20	\$ 170,170
Total income	\$ 631,453
<b>Expenditure</b>	\$ 1,000
Total Expenditure	\$ 1,000
Surplus/(Deficit)	\$ 630,453

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes X No
- the LAPF funding guidelines Yes X No
- the Local Government Act and the Local Government (Accounting) Regulation Yes X No
- the Northern Territory Government's Buy Local Policy Yes X No

Certification report prepared by Dave Heron: .....2../12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): ...14../12../ 2021

Signed,  ....., CEO: 2 12 / ..... / 2021

DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes  No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Roper Gulf Regional Council

CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING

<b>Local Authority:</b>	Numbulwar
<b>File number:</b>	NA
<b>INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021</b>	
LAPF Grant	\$ 0
Other income/carried forward balance from 2018-19	\$ 217,727
Other income/carried forward balance from 2019-20	\$ 159,710
Total income	\$ 377,437
<b>Expenditure</b>	\$ 0
Total Expenditure	\$ 0
Surplus/(Deficit)	\$ 377,437

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes X No
- the LAPF funding guidelines Yes X No
- the Local Government Act and the Local Government (Accounting) Regulation Yes X No
- the Northern Territory Government's Buy Local Policy Yes X No

Certification report prepared by Dave Heron: .....2../.12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): ...14../12../ 2021

Signed, , CEO: 2 12 / ..... / 2021

DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes  No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**Roper Gulf Regional Council**

**CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING**

<b>Local Authority:</b>	Robinson River
<b>File number:</b>	NA
<b>INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021</b>	
LAPF Grant	\$ 32,500
Other income/carried forward balance from 2018-19	\$ 0
Other income/carried forward balance from 2019-20	\$ 0
Total income	\$ 32,500
<b>Expenditure</b>	\$
Total Expenditure	\$ 0
Surplus/(Deficit)	\$ <b>32,500</b>

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes X No
- the LAPF funding guidelines Yes X No
- the Local Government Act and the Local Government (Accounting) Regulation Yes X No
- the Northern Territory Government's Buy Local Policy Yes X No

Certification report prepared by Dave Heron: .....2../12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): .....14../12../ 2021

Signed,  ..... CEO: 2 12 ...../...../ 2021

**DEPARTMENTAL USE ONLY**

Grant amount correct: Yes  No

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes  No

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021



DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMEN

Roper Gulf Regional Council

CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING

Local Authority:

Urapunga

File number:

NA

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2021

Table with 2 columns: Description and Amount. Rows include LAPF Grant, Other income/carried forward balance from 2018-19, Other income/carried forward balance from 2019-20, Total income, Expenditure, Total Expenditure, and Surplus/(Deficit).

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority
the LAPF funding guidelines
the Local Government Act and the Local Government (Accounting) Regulation
the Northern Territory Government's Buy Local Policy

Certification report prepared by Dave Heron: ...2../.12./ 2021

Acquittals laid before Council at OCM (copy of minutes attached): ...14../12../ 2021

Signed, [Signature], CEO: 2/12/2021

DEPARTMENTAL USE ONLY

Grant amount correct: Yes [ ] No [ ]

Balance of funds to be spent: \$

Date next certification due: ...../...../ 2021

CERTIFICATION ACCEPTED: Yes [ ] No [ ]

Comments:

Signed, Omor Sharif – Grants Officer: ...../...../ 2021

Signed, Donna Hadfield – Manager Grants Program: ...../...../ 2021

**CORPORATE SERVICES AND SUSTAINABILITY  
DIVISIONAL REPORT**

---



<b>ITEM NUMBER</b>	18.2
<b>TITLE</b>	Local Authority Meeting Dates
<b>REFERENCE</b>	1233489
<b>AUTHOR</b>	Cristian COMAN, Manager Corporate Compliance

**RECOMMENDATION**

**That Council nominates the Local Authority Meeting dates for the 2022 Calendar Year.**

**BACKGROUND**

So as to enable effective planning, Council is requested to formally set the Meeting dates for its Local Authorities.

**ISSUES/OPTIONS/SWOT**

The proposed Meeting Calendar aligns the Local Authority Meetings so as to allow Council and Local Authority business papers to be finalised and included in both Agendas.

The proposed Meeting Calendar will be tabled separately due to size and formatting considerations.

**FINANCIAL CONSIDERATIONS**

Not applicable for this report.

**ATTACHMENTS**

There are no attachments for this report.

**CORPORATE SERVICES AND SUSTAINABILITY  
DIVISIONAL REPORT**

---



<b>ITEM NUMBER</b>	18.3
<b>TITLE</b>	Council's Financial Report as at 30.11.2021
<b>REFERENCE</b>	1234013
<b>AUTHOR</b>	Elvisen SOUNDRON, Management Accountant

**RECOMMENDATION**

**That Council receives and notes the financial reports as at 30 November 2021.**

**BACKGROUND**

Attached are the Council's financial reports as at 30 November 2021, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- Accounts Payable Age Analysis report and list of top ten payments made to suppliers
- Expenditure illustrations for all communities.

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2019*. The Income and Expenditure Report as at the end of November shows that the net operating position is at a surplus of \$1,136,899.

The bank balance as at 31 October is \$41.44M. Of this total bank balance, \$17M is invested in various interest earning term deposits. The total balance of untied cash after liabilities and commitments towards major projects is \$11.54M.

As per the Local Government Act 2019, the monthly financial reports has to be certified by the Chief Executive Officer.

**Chief Executive Officer's Declaration**

To the Council,

I, Marc Gardner, Acting Chief Executive Officer of the Council, certify that to the best of my knowledge, information and belief:

- (i) the internal controls implemented by the council are appropriate: and
- (ii) the council's financial report best reflects the financial affairs of the Council

A handwritten signature in black ink, appearing to be 'Marc Gardner', with a long horizontal line extending to the right.

Marc Gardner,  
Acting Chief Executive Officer  
07 December 2021

**ISSUES/OPTIONS/SWOT****Provision for Landfill Rehabilitation**

As per recent environmental regulations, Council's waste management operations give rise to obligations to rehabilitate certain sites. As such the liability component of the estimated future cost has to be included in the financial statement for a fair representation of Council's financial affairs.

**Statement on Australian Tax Office, Payroll and any other obligations.**

The reported Payroll Tax obligations of \$219,711.00 were paid by the due date as required by the Tax Office. The Business Activity Statement reporting for November 2021 will be processed in a timely fashion. Furthermore all superannuation obligations and insurance premium have been paid by the due date.

**Debtors Analysis:**

The below summarises the amounts owing to Council for a period over 90 days after any unapplied credits.

<b>Comments</b>	<b>Amount \$</b>
Fax charges	57.50
NDIS Assistance	2,076.46
Workshop services	8,320.56
Overpayment of wages	20.00
Mobile Replacement	329.00
Mataranka PO Box	352.50
Staff Housing Bond	2,100.00
Medivac Callout	528.16
Rates - Pensioner Rebates	3,233.98
Accommodation	1,180.00
<b>TOTAL</b>	<b>18,198.16</b>

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1   Financial Reports - November 2021.pdf



# Financial Reports

at 30 November 2021



# The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time

**\$127,222,317**

What we own



**Assets**

**\$24,648,232**

What we owe



**Liabilities**

=

**\$102,574,085**

Council’s Wealth



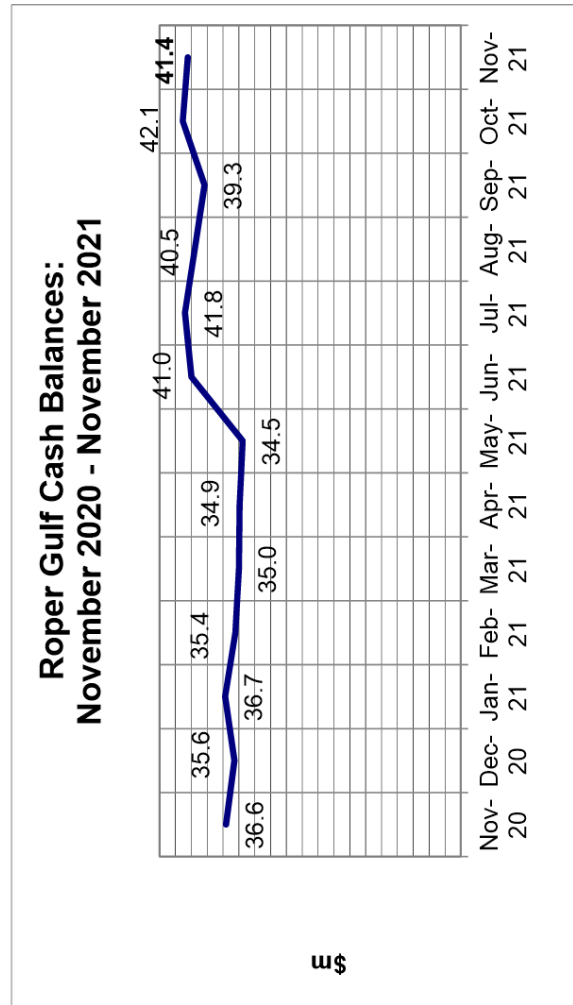
**Equity**

## Balance Sheet as at 30 November 2021

ASSETS (What we own)		LIABILITIES (What we owe)	
<b>Current Assets</b>		<b>Current Liabilities</b>	
Cash	25,030,419	Accounts payable	70,158
Accounts receivable	321,319	Taxes payable	114,317
(less doubtful accounts)	-70,878	Accrued Expenses	0
Rates & Waste Charges Receivable	440,663	Provisions (Annual Leave)	1,334,648
Inventory	182,231	Contractors Retention and Deposit Bonds	338,642
Investments	17,000,000	Operating Lease	0
Other current assets	248,132	Unspent Grant and Client Funds	12,533,392
<b>Total Current Assets</b>	<b>43,151,886</b>	Provision for Landfill Rehabilitation	576,248
		<b>Total Current Liabilities</b>	<b>14,967,405</b>
<b>Non-current Assets</b>			
Land	4,141,000	<b>Long-term Liabilities</b>	
Right of Use - Land	4,507,355	Non Current Provision Employee General	491,817
Buildings	39,658,889	Operating Lease Expense Property	4,786,159
(less accumulated depreciation and impairment)	-865,333	Provision for Landfill Rehabilitation	4,402,851
Fleet, Plant, Infrastructure and Roads	34,968,212	<b>Total Long-term Liabilities</b>	<b>9,680,826</b>
(less accumulated depreciation)	-8,645,245	<b>Total Liabilities</b>	<b>24,648,232</b>
Intangible Asset Acquisition(Landfill rehabilitation)	4,979,099	<b>EQUITY (Council's Wealth)</b>	
Work in Progress assets	5,326,453	Retained earnings	46,304,017
<b>Total Non-current Assets</b>	<b>84,070,431</b>	Asset Revaluation Reserves	54,077,638
		Roads Future Fund	2,192,429
		<b>Total Equity</b>	<b>102,574,085</b>
<b>TOTAL ASSETS</b>	<b>127,222,317</b>	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>127,222,317</b>

## Actual Cash at Bank as at 30 November 2021

<b>BANK:</b>	Closing balance as at 30 November 2021
Commonwealth - Business 10313307	\$21,314,783.21
Monthly interest earned	\$3,603.56
Commonwealth - Operating 10313294	\$97,434.93
Monthly interest earned	\$0.00
Commonwealth - Trust 103133315	\$64,927.91
Monthly interest earned	\$0.00
Commonwealth - Business online - 10381211	\$2,972,641.32
Monthly interest earned	\$488.65
Term Deposits in Various Banks	\$17,000,000.00
Monthly interest earned	\$0.00
<b>Total Cash at Bank</b>	<b>\$41,449,787.37</b>
<b>LESS:</b>	
Liabilities	\$24,648,232.00
Committed Funds to Major Projects in Design and Construction Phases and Other Capital Expenditure	\$5,254,234.72
<b>Total Untied Cash</b>	<b>\$11,547,320.65</b>
<b>Total Interest Earned for 2021-22 financial year</b>	<b>\$23,595.40</b>



Note: The "Total Cash at Bank" is the actual Money in the Bank at 30 November 2021.

# Liquidity ratio Analysis

## Current Ratio :

The Current ratio measures our council’s ability to use its assets to generate income.

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$

A Current ratio of 2:1 means the council has current untied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the current ratio, the better the capacity to meet short term financial Commitments.

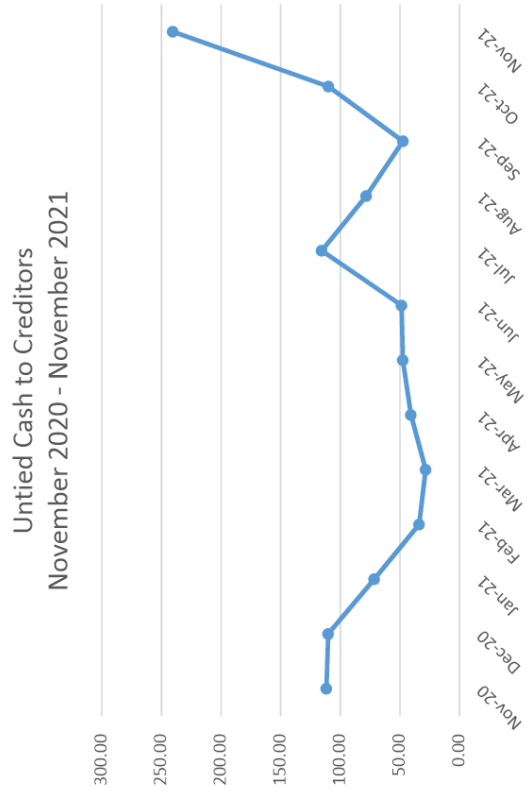
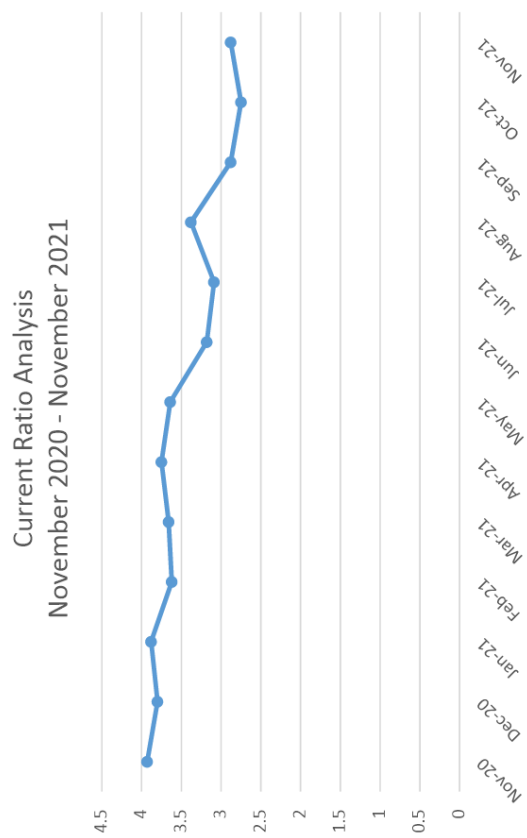
Roper Gulf Current Ratio = **3 : 1 (2.88)**  
Including all cash and current assets, we have \$3 for every \$1 of Liability

Untied Cash to Creditors Ratio = **240 : 1 (240.48)**  
It is desirable to have at least 1:1 ratio and we have \$240 untied cash for every dollar outstanding for our suppliers of Goods and Services.



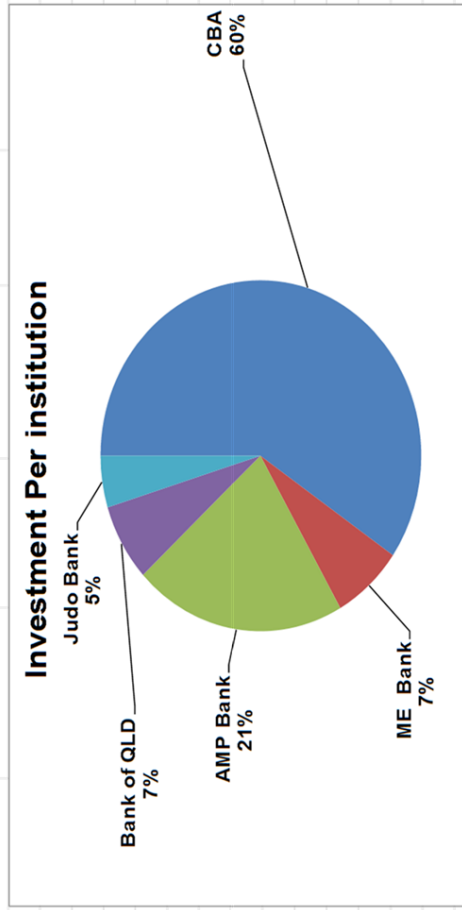
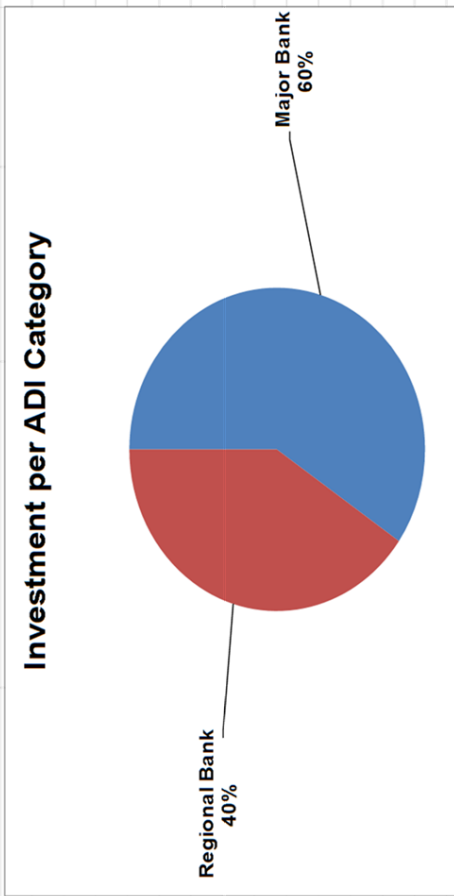
# Liquidity Ratio Trend

The below graphs depict the progression of the Current and effective ratio for the financial year and Untied Cash to Creditors ratio for the last twelve months



## Investment Report as at 30 November 2021

Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital	\$25,076,016	59.60%	A1+/AA-					
<b>Investments (Deposits)</b>									
Regional Bank	ME Bank	\$3,000,000	7.13%	A2/BBB+	25/06/2021	27/06/2022	\$ 15,082.19	0.50%	✓
Regional Bank	AMP Bank	\$3,000,000	7.13%	A2/BBB+	14/05/2021	8/02/2022	\$ 12,205.48	0.55%	✓
Regional Bank	AMP Bank	\$6,000,000	14.26%	A2/BBB+	9/02/2021	N/A	N/A	0.80%	✓
Regional Bank	Bank of QLD	\$3,000,000	7.13%	A2/BBB+	10/06/2021	6/12/2021	\$ 5,884.93	0.40%	✓
Regional Bank	Judo Bank	\$2,000,000	4.75%	A3/BBB-	17/11/2021	17/11/2022	\$ 20,200.00	1.01%	✓
<b>Total cash and investments held</b>		<b>\$42,076,016</b>	<b>100.00%</b>					<b>\$ 53,372.60</b>	



# Income & Expenditure Statement :

A financial statement that summarizes the income and expenses incurred during a specific period of time

<b>Income &amp; Reserve</b>	-	<b>Expenditure</b>	=	<b>Net Operating position</b>
<b>\$16,720,488</b>		<b>\$15,583,590</b>		<b>\$1,136,899</b>





## Income &amp; Expenditure Report as at 30 November 2021

	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
<b>Operating Income</b>				
Income Rates	2,697,566	2,695,066		2,739,997
Income Council Fees and Charges	486,578	468,280		1,123,872
Income Operating Grants Subsidies	6,642,132	10,417,261		23,887,611
Income Investments	23,595	75,000		180,000
Income Reimbursements	59,773	4,167		10,000
Income Agency and Commercial Services	4,677,862	4,786,622		11,487,893
Other Income	485,072	215,833		518,000
<b>Total Operating Income</b>	<b>15,072,578</b>	<b>18,662,229</b>		<b>39,947,374</b>
<b>Operating Expenditure</b>				
Employee Expenses	6,521,923	8,558,177		20,539,625
Contract and Material Expenses	2,552,756	5,456,600		12,515,839
Fleet, Plant & Equipment	381,805	437,242		1,049,382
Asset Expense	1,930,732	2,231,667		5,356,000
Other Operating Expenses	1,866,085	1,850,559		4,467,337
Finance Expenses	188,790	5,060		12,145
<b>Total Operating Expenditure</b>	<b>13,442,090</b>	<b>18,539,305</b>		<b>43,940,328</b>
<b>Operating Surplus</b>	<b>1,630,488</b>	<b>122,924</b>		<b>-3,992,954</b>
<b>Capital Funding</b>				
Income Capital Grants	500,000	994,282		2,350,853
Council Reserve	1,147,911	2,038,144		4,891,545
<b>Total Capital Funding</b>	<b>1,647,911</b>	<b>3,032,426</b>		<b>7,242,399</b>
<b>Capital Expenditure</b>				
WIP Assets	2,141,500	5,032,124		10,621,074
<b>Total Capital Expenditure</b>	<b>2,141,500</b>	<b>5,032,124</b>		<b>10,621,074</b>
<b>Net Operating Position</b>	<b>1,136,899</b>	<b>-1,876,774</b>		<b>-7,371,629</b>



## Variances in Income and Expenditure as at 30 November 2021

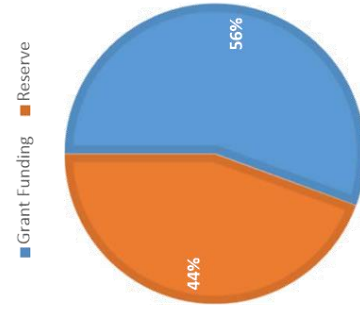
<b>Income</b>	<b>Variance (\$)</b>	<b>Comments</b>
Income Rates	2,500	
Income Council Fees and Charges	18,298	
Income Operating Grants Subsidies		As per recent accounting standards, income can only be recognised from tied Grant funding as obligations of the contract are met. As such income is only recognised once expenses are incurred. The major causes of variance is from Local Authority funding and Youth Services
	-3,775,129	
Income Investments	-51,405	
Income Reimbursements	55,606	
Income Agency and Commercial Services	-108,761	The major cause in variance is from CDP since the income for November 2021 will be received sometimes in December 2021
Other Income	269,238	The major cause in surplus is from the proceeds of fleet disposal.
<b>Total Variance</b>	<b>-3,589,652</b>	
<b>Expenditure</b>		
Employee Expenses	-2,036,255	The underspend is mainly due to vacancies and staff absences across several departments
Contract and Material Expenses	-2,903,845	The underspend is mostly from Local Authority Projects. Furthermore all expenses for the Robinson River Oval upgrade have been incurred during last financial year
Fleet, Plant & Equipment	-55,437	The underspend is mostly due to less expenses incurred for fuel as compared to the budget
Depreciation, Amortisation & Impairment	-300,935	The depreciation run for the second quarter will be processed in January 2021
Other Operating Expenses	15,546	
		The overspend is mostly due to the NLC payment for the leases for the financial year. This is purely due to a difference in accounting treatment for the expenditure. In reality this is within the budget as it is a recurring expense every financial year.
Finance Expenses	183,729	
<b>Total Variance</b>	<b>-5,097,196</b>	
<b>Capital Funding</b>		
Income Capital Grants	-494,282	As per recent Accounting standard, tied funds can only be recognised after project completion. The grant for the Cyclone Shelter will be recognised as income once the project reach further stages of progression
<b>Total Variance</b>	<b>-494,282</b>	
<b>Capital Expenditure</b>		
WIP Assets	-2,890,623	Please refer to next slide for further detail
<b>Total Variance</b>	<b>-2,890,623</b>	

## Capital Expenditure as at 30 November 2021

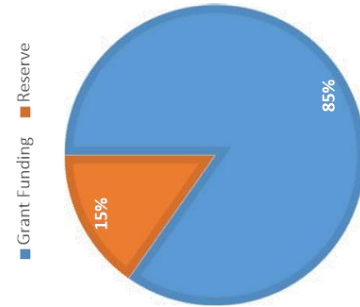
<b>Capital Expenditure</b>	<b>Year to Date Actual (\$)</b>	<b>Year to Date Budget (\$)</b>	<b>Variance (\$)</b>	<b>Full Year Budget (\$)</b>
Buildings	496,892	995,714	498,822	2,597,514
Infrastructure	329,495	1,136,493	806,998	1,981,383
Plant and Equipment	38,395	483,000	444,605	1,043,000
Motor Vehicles	0	579,167	579,167	1,955,000
Roads	1,276,718	1,837,750	561,032	3,044,177
<b>Total Capital Expenditure</b>	<b>2,141,500</b>	<b>5,032,124</b>	<b>2,890,624</b>	<b>10,621,074</b>

The below graphs depicts the categories of capital expenditure and the percentage used from Council's reserve and Grant Funding

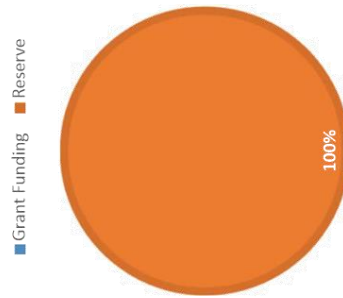
**PLANT & EQUIPMENT**



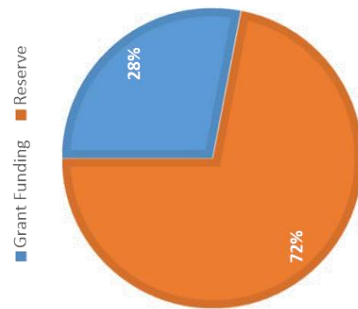
**ROADS**



**BUILDINGS**

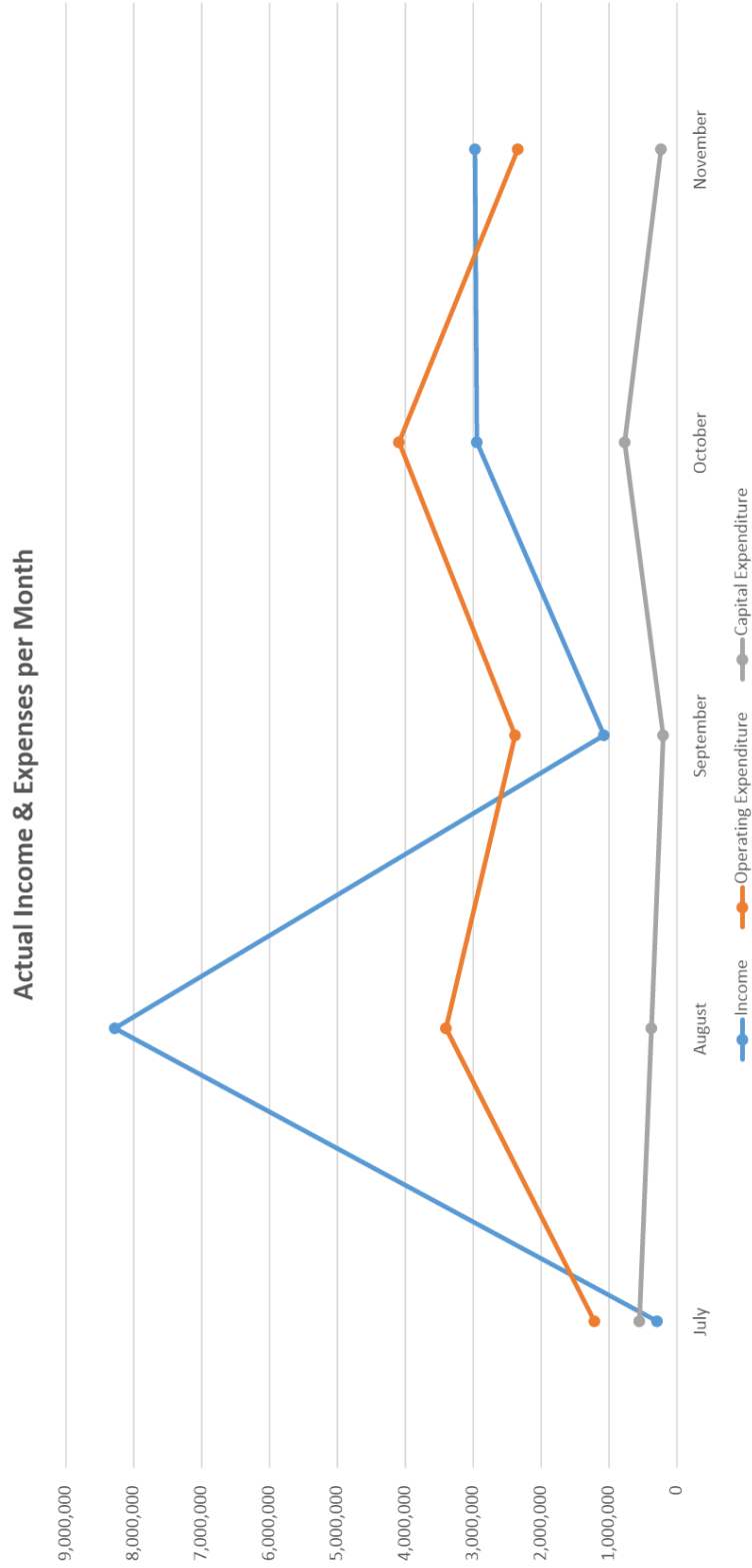


**INFRASTRUCTURE**



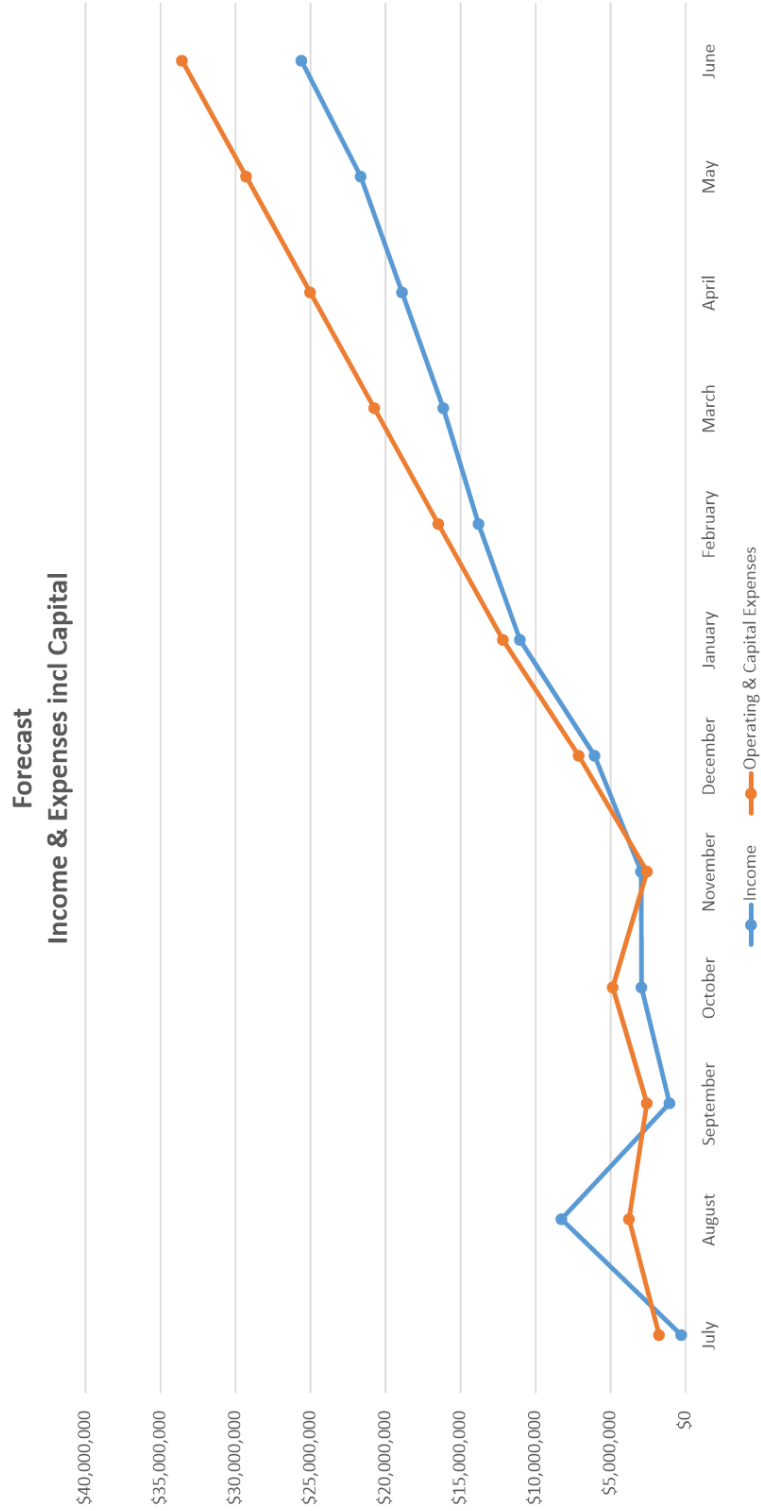
# Actual Income & Expenditure as at 30 November 2021

The below graph depicts the trend of Actual Income, Operating Expenditure and Capital Expenditure from July 2021 till November 2021.



# Forecast Income & Expenditure as at 30 November 2021

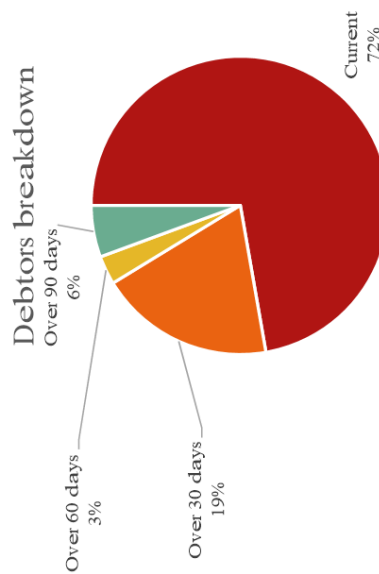
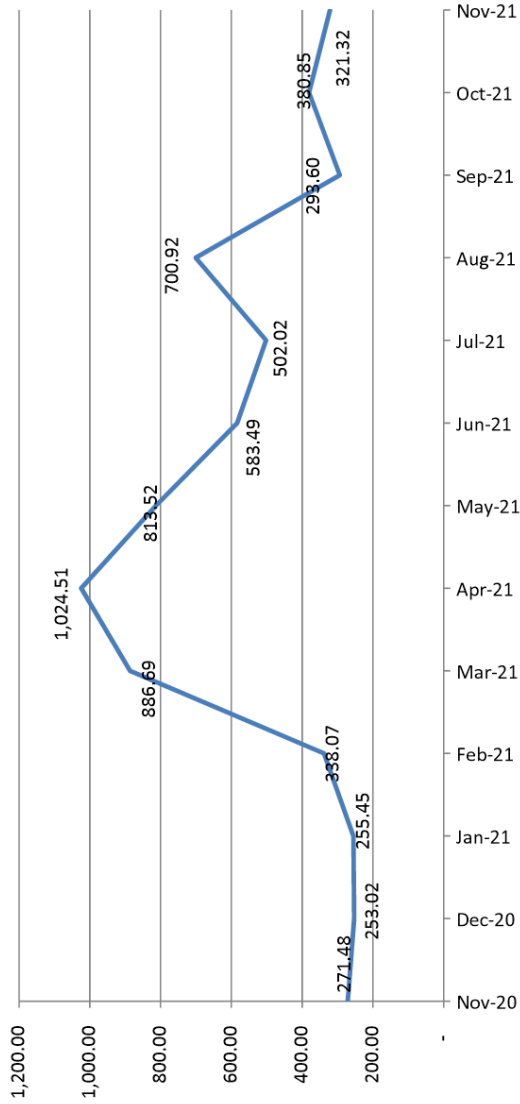
The below graph depicts the cumulative trend of Forecasted Income, Operating Expenditure and Capital Expenditure from July 2021 till June 2022.



# Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$235,208.42	\$61,963.77	\$10,141.50	\$18,261.74	\$325,575.43
Balance after accounting for Unapplied Credits (\$4,256.37)				\$321,319.06



## Rates Outstanding as at 30 November 2021

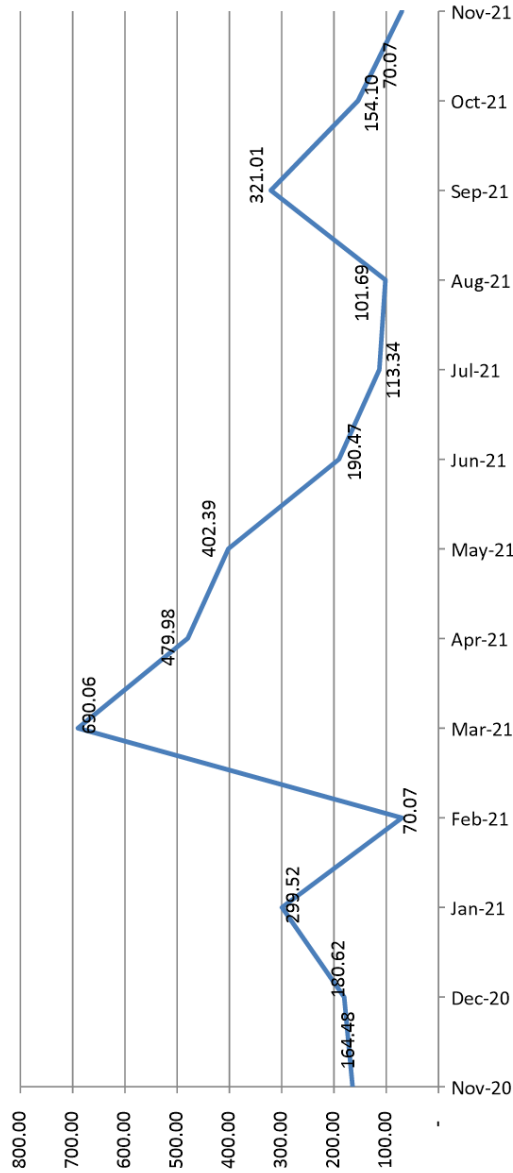
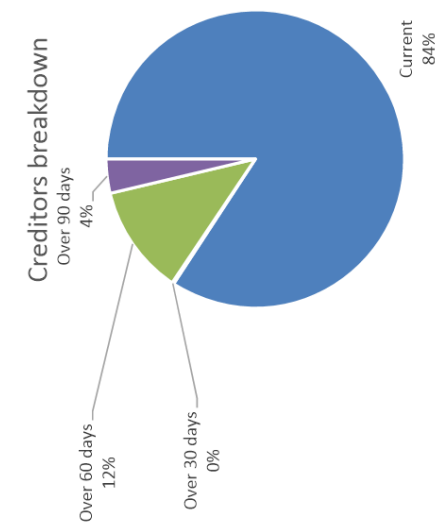
Financial Year	Total Balance (\$)	Percentage of Total Outstanding
2011-12	194.55	0.04%
2012-13	1,064.42	0.24%
2013-14	2,669.50	0.61%
2014-15	14,915.65	3.38%
2015-16	7,177.70	1.63%
2016-17	7,601.98	1.73%
2017-18	9,369.21	2.13%
2018-19	26,585.16	6.03%
2019-20	51,463.16	11.68%
2020-21	86,976.26	19.74%
2021-22	232,645.17	52.79%
<b>Total</b>	<b>440,662.76</b>	

The rates outstanding from the financial year 2014-15 and before are related to properties where we have statutory declarations from the court house. Please also note that the rates run for the year has yet to be processed

# Accounts Payable

Accounts Payable represents the money owed by the Council to entities for the purchase of goods and services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$117,020.01	\$274.25	\$16,500.00	\$5,149.76	\$138,944.02
Balance after accounting for Unapplied Credits (\$)68,869.94				\$70,074.08



Please note that the balance is not matching with the balance sheet due to an error in transaction posting. However this will be rectify in the period of December.



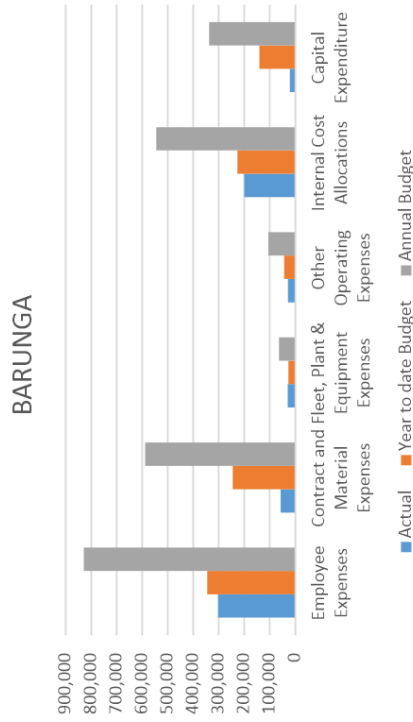
The following table lists the top ten suppliers from whom invoices were received and processed during the month of November 2021. All amounts have been paid.

<b>Creditor</b>	<b>Amount \$</b>	<b>Transaction Description</b>
Katherine Aviation	13,533.02	Charter Flights for Councillors to attend OMC
AUS Projects NT Pty Ltd	126,000.00	Borroloola Showgrounds Electrical upgrade
Telstra	47,182.04	Consolidated Account, Service & Equipment
CouncilBiz	85,559.80	ICT & Business System Support October – December 2021
Alawa Aboriginal Corporation	195,316.94	NT Ops payment April – September 2021
Arafura Fire and Safety Services	21,310.00	Purchase and Inspection of Fire and Safety equipment's at various locations
Northern Land Council	295,648.74	Lease payment for the year 2021-22 for all the relevant premises in all relevant communities
Wright Express Australia Pty Ltd	28,269.75	Fuel Cards October 2021
Architectural Water Solutions Pty Ltd	27,060.00	Consultancy for the Borroloola Airport Toilet Block Project
Territory Industries Pty Ltd	121,465.91	Urapunga Internal Roads Upgrades

# Expenditure Report by Community as at 30 November 2021

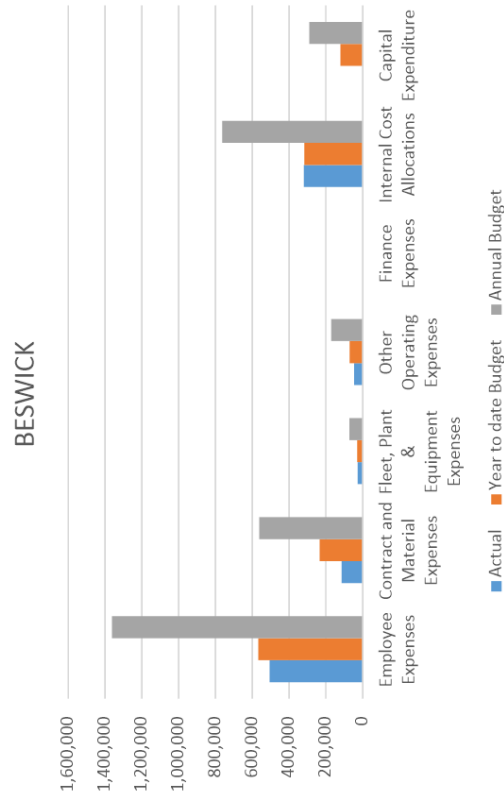
## Barunga

Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Employee Expenses	302,841	345,641	829,539
Contract and Material Expenses	57,119	245,073	588,174
Fleet, Plant & Equipment Expenses	29,636	26,667	64,000
Other Operating Expenses	28,280	43,975	105,540
Internal Cost Allocations	200,233	227,384	545,721
Capital Expenditure	21,345	140,833	338,000
<b>Total Expenditure</b>	<b>639,454</b>	<b>1,029,573</b>	<b>2,470,974</b>



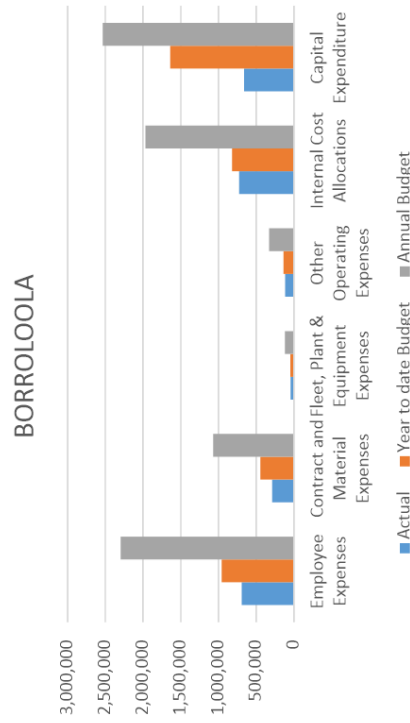
**Beswick**

Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Employee Expenses	505,772	567,811	1,362,746
Contract and Material Expenses	114,727	234,216	562,119
Fleet, Plant & Equipment Expenses	26,751	30,096	72,230
Other Operating Expenses	46,362	71,539	171,694
Finance Expenses	40	0	0
Internal Cost Allocations	320,146	318,237	763,770
Capital Expenditure	0	121,040	290,495
<b>Total Expenditure</b>	<b>1,013,798</b>	<b>1,342,939</b>	<b>3,223,053</b>



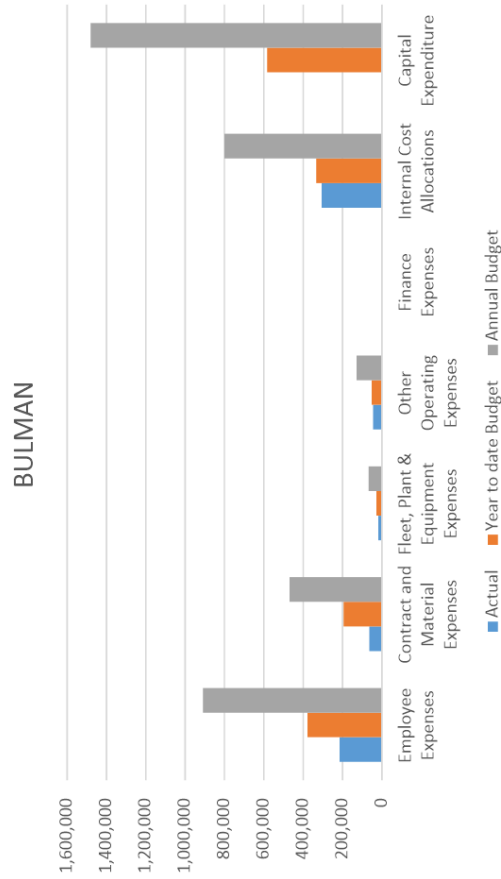
**Borrooloola**

Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Employee Expenses	691,439	958,169	2,299,605
Contract and Material Expenses	291,433	446,158	1,070,778
Fleet, Plant & Equipment Expenses	45,011	50,083	120,200
Other Operating Expenses	118,345	138,062	331,348
Internal Cost Allocations	727,420	820,809	1,969,941
Capital Expenditure	663,105	1,641,982	2,535,733
<b>Total Expenditure</b>	<b>2,536,751</b>	<b>4,055,262</b>	<b>8,327,606</b>



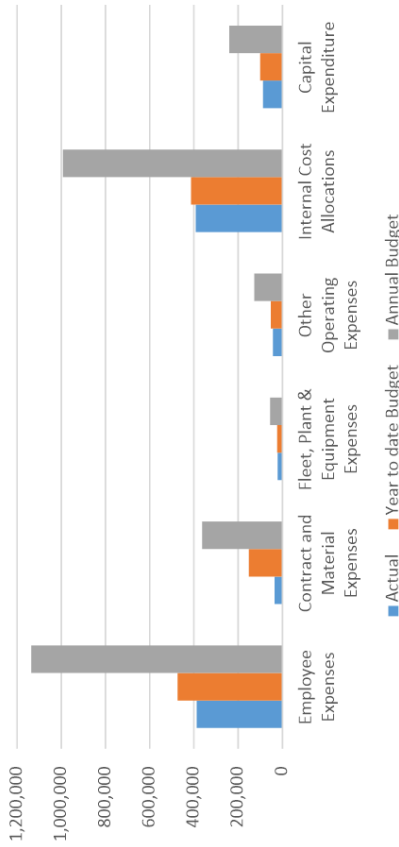
**Bulman**

Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Employee Expenses	215,648	379,143	909,942
Contract and Material Expenses	65,031	195,815	469,957
Fleet, Plant & Equipment Expenses	18,851	28,604	68,650
Other Operating Expenses	46,028	53,528	128,466
Finance Expenses	33	0	0
Internal Cost Allocations	306,403	333,527	800,464
Capital Expenditure	0	583,583	1,480,600
<b>Total Expenditure</b>	<b>651,994</b>	<b>1,574,200</b>	<b>3,858,079</b>



**Jilkminggan**

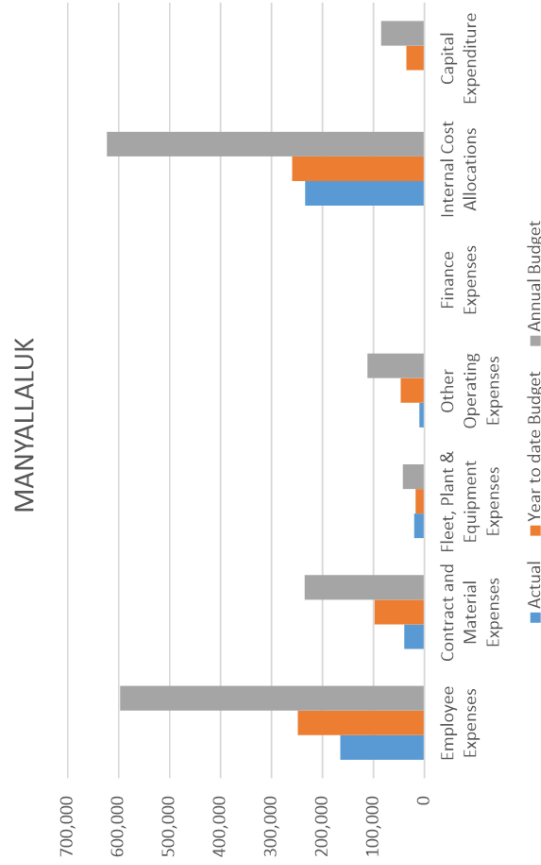
JILKMINGGAN



Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Employee Expenses	387,925	473,704	1,136,889
Contract and Material Expenses	35,598	151,529	363,670
Fleet, Plant & Equipment Expenses	21,600	23,229	55,750
Other Operating Expenses	42,677	53,145	127,548
Internal Cost Allocations	391,923	413,863	993,272
Capital Expenditure	87,250	100,000	240,000
<b>Total Expenditure</b>	<b>966,973</b>	<b>1,215,471</b>	<b>2,917,129</b>

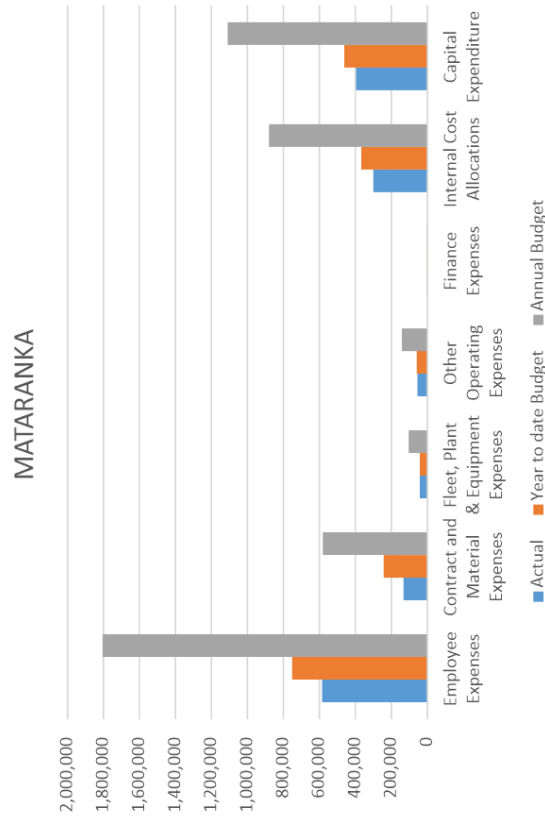
### Manyallaluk

Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Employee Expenses	165,205	248,791	597,098
Contract and Material Expenses	39,749	98,052	235,325
Fleet, Plant & Equipment Expenses	20,257	17,875	42,900
Other Operating Expenses	9,990	46,627	111,903
Finance Expenses	40	0	0
Internal Cost Allocations	234,516	259,735	623,365
Capital Expenditure	0	35,417	85,000
<b>Total Expenditure</b>	<b>469,758</b>	<b>706,497</b>	<b>1,695,591</b>



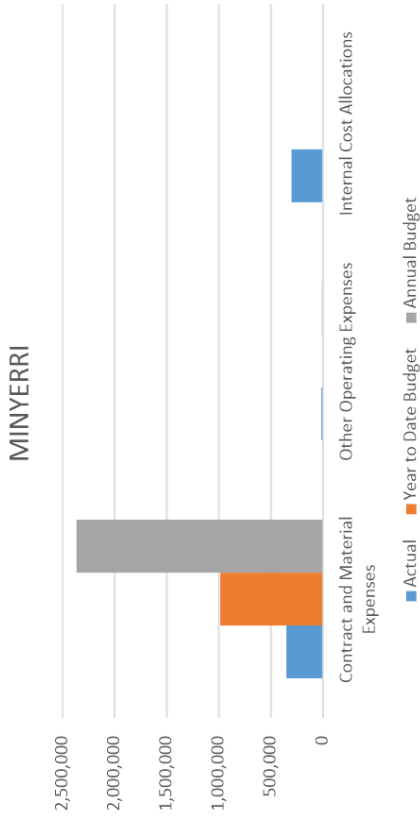
**Mataranka**

Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Employee Expenses	585,653	752,120	1,805,087
Contract and Material Expenses	133,568	242,450	581,880
Fleet, Plant & Equipment Expenses	42,303	43,171	103,610
Other Operating Expenses	55,334	59,127	141,905
Finance Expenses	80	83	200
Internal Cost Allocations	301,008	366,927	880,625
Capital Expenditure	396,892	462,443	1,109,862
<b>Total Expenditure</b>	<b>1,514,838</b>	<b>1,926,321</b>	<b>4,623,169</b>





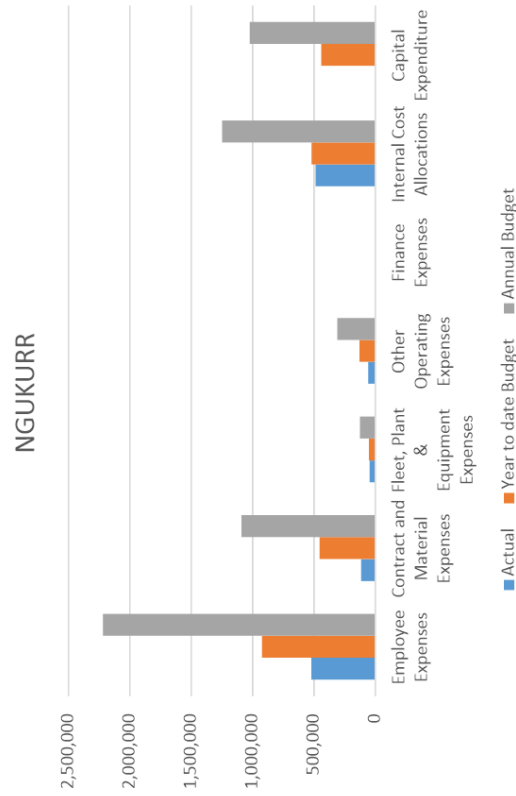
**Minyerri**



Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Contract and Material Expenses	351,674	986,037	2,366,488
Other Operating Expenses	18,087	3,768	9,044
Internal Cost Allocations	303,482	0	0
<b>Total Expenditure</b>	<b>673,242</b>	<b>989,805</b>	<b>2,375,532</b>

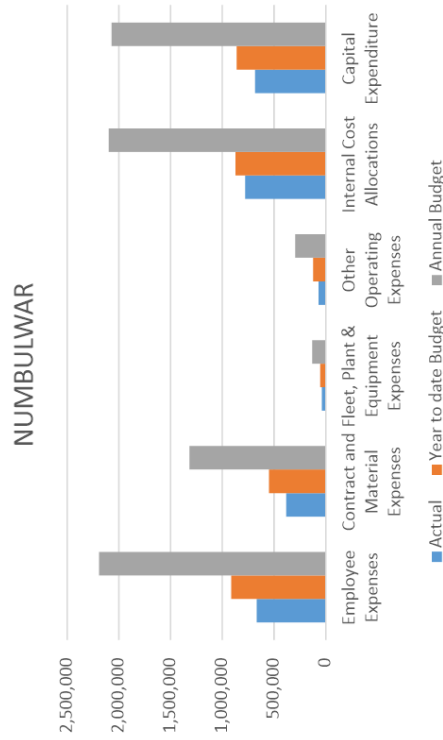
**Ngukur**

Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Employee Expenses	521,484	924,914	2,219,794
Contract and Material Expenses	116,054	454,745	1,091,389
Fleet, Plant & Equipment Expenses	47,412	52,458	125,900
Other Operating Expenses	58,175	129,210	310,103
Finance Expenses	77	83	200
Internal Cost Allocations	488,754	520,457	1,249,096
Capital Expenditure	0	441,283	1,024,078
<b>Total Expenditure</b>	<b>1,231,955</b>	<b>2,523,150</b>	<b>6,020,560</b>



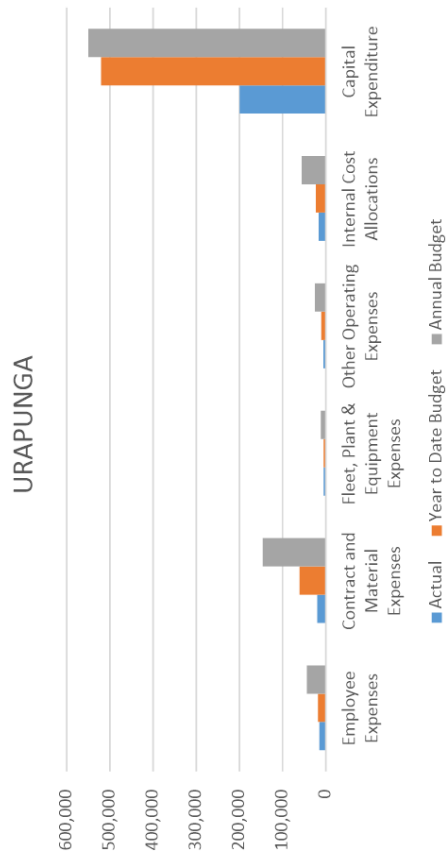
### Numbulwar

Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Employee Expenses	666,919	913,709	2,192,902
Contract and Material Expenses	384,337	549,215	1,318,115
Fleet, Plant & Equipment Expenses	37,011	55,083	132,200
Other Operating Expenses	70,981	123,276	295,862
Internal Cost Allocations	780,545	874,910	2,099,785
Capital Expenditure	684,096	863,044	2,071,305
<b>Total Expenditure</b>	<b>2,623,889</b>	<b>3,379,237</b>	<b>8,110,169</b>



### Urapunga

Expenditure by Account Category	November 2021 Actual \$	November 2021 Budget \$	Annual Budget \$
Employee Expenses	14,773	18,314	43,954
Contract and Material Expenses	20,219	60,833	146,000
Fleet, Plant & Equipment Expenses	5,384	4,875	11,700
Other Operating Expenses	5,770	10,539	25,293
Internal Cost Allocations	16,921	23,369	56,084
Capital Expenditure	199,868	520,833	550,000
<b>Total Expenditure</b>	<b>262,933</b>	<b>638,763</b>	<b>833,032</b>



## INFRASTRUCTURE SERVICES & PLANNING DIVISIONAL RPT

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<b>ITEM NUMBER</b>	19.1
<b>TITLE</b>	Local Authority Project Funding Update
<b>REFERENCE</b>	1233272
<b>AUTHOR</b>	Dave HERON, Acting General Manager Corporate Services & Sustainability

### RECOMMENDATION

**That Council receives and notes the Local Authority Projects Update.**

### BACKGROUND

The purpose of Local Authority Project Funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

### Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities;
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

### Local authority project approvals

Individual local authorities must formally resolve each initiative this funding will be used for. A copy of this resolution is to be recorded in the minutes of the relevant local authority meeting.

At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year.

The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

### ISSUES/OPTIONS/SWOT



- Barunga – Old projects of the Walking Trail & Knowledge Garden are not progressing due to lack of scope, land tenure, appropriate services and/or community engagement
- Beswick – The shade shelter over the playground is currently being constructed and should be finished before the wet.
- Borroloola – The plumbing works for the airport toilet block have been completed with construction of the building to start soon
- Bulman – Final quotes have been received for the public toilet block with tenders about to be sought for its construction
- Hodgson Downs – Finalisation of the design work for the road to store upgrades has been delayed due to travel restrictions
- Jilkminggan - The shade structure over the playground has been completed
- Manyallaluk – The installation of the soft fall for the playground has been delayed due to unavailability of equipment for the contractor

- Ngukurr – Construction of the stage and basketball court has been delayed to to the lack of land tenure.
- Numbulwar – Planning for airport toilet block has been completed and tender documentation is being prepared.
- Urapunga – Cemetery gates have been installed
- Robinson River – Football goal posts have been purchased through Mungoorbada

## **FINANCIAL CONSIDERATIONS**

Nil.

## **ATTACHMENTS**

1   LAPF 30 November.pdf

	Funds Received from Department & Council	Funds Allocated by Local Authorities	Surplus/(Deficit) from completed projects	Remaining Unallocated funds
Barunga	\$ 346,539.00	\$ 330,222.32	\$ (14,005.29)	\$ 2,311.39
Beswick	\$ 453,321.00	\$ 471,711.60	\$ 23,494.37	\$ 5,103.77
Borrooloola	\$ 915,608.00	\$ 940,232.49	\$ 24,624.49	\$ 0.00
Bulman	\$ 352,970.49	\$ 352,970.49	\$ 62,930.49	\$ -
Hodgson Downs	\$ 550,140.00	\$ 550,140.00	\$ -	\$ -
Jilkminggan	\$ 300,931.00	\$ 339,770.00	\$ 40,542.48	\$ 1,703.48
Manyallaluk	\$ 96,078.00	\$ 94,615.66	\$ 13,902.36	\$ 15,364.70
Mataranka	\$ 314,963.00	\$ 323,811.00	\$ 8,848.00	\$ (0.00)
Ngukurr	\$ 1,122,722.00	\$ 1,131,682.61	\$ 8,960.61	\$ 0.00
Numbalwar	\$ 1,068,556.00	\$ 1,080,670.91	\$ 12,114.91	\$ 0.00
Urapunga	\$ 58,800.00	\$ 40,000.00	\$	\$ 18,800.00
Robinson River	\$ 32,500.00	\$ 16,500.00	\$	\$ 16,000.00
	\$ <b>5,580,628.49</b>	\$ <b>5,655,827.08</b>	\$ <b>181,412.42</b>	\$ <b>43,283.34</b>

<b>Barunga Local Authority Project Funding</b>		<b>30 November 2021</b>			
Funding Received from Department		\$	346,539.00		
Funds Allocated by Local Authorities		\$	330,222.32		
Surplus/(Deficit) from completed projects		\$	(14,005.29)		
<b>Remaining Unallocated funds</b>		<b>\$</b>	<b>2,311.39</b>		
<b>Date Approved</b>	<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
16/10/2018	1113813	Barunga Walking Trail Project	\$ 20,000.00	\$ 1,835.88	10K Allocated on 16.10.18, Additional 10K allocated 30.04.2019; CSC and Muns marked the trail; Jawoyn Association Chair has approved the use of the Jawoyn Seasons Sign and poster from the Sharing Country 30 Year celebration. Need a scope of works. Lack of access to water.
30/4/2019	1113814	Barunga Knowledge Garden	\$ 20,000.00	\$ 1,200.00	10K Allocated on 30.04.2019; Projects team are sourcing the seating. Concept drawings presented to LA. Waiting on feedback from LA.
9/02/2021		Playground Soffall	\$ 35,000.00		Quotes being sought. \$ 25,000 allocated 13/7/2021. Scope of work prepared.
8/06/2021		Basketball court line marking	\$ 25,000.00		
8/06/2021		Football scoreboard repairs	\$ 10,000.00		Request to Council to contribute \$ 10,000
8/06/2021		Outdoor Library Seating	\$ 5,000.00		Library veranda construction completed
10/08/2021		3 x Glass Cabinets	\$ 1,500.00		CSC
Total for current projects in progress			<b>\$ 116,500.00</b>	<b>\$ 3,035.88</b>	
Total for Completed Projects			<b>\$ 213,722.32</b>	<b>\$ 227,727.61</b>	
Grand Total			<b>\$ 330,222.32</b>	<b>\$ 230,763.49</b>	



Beswick Local Authority Project Funding		30 November 2021
Funding Received from Department	\$	453,321.00
Funds Allocated by Local Authority Members	\$	471,711.60
Surplus/(Deficit) from completed projects	\$	23,494.37
<b>Remaining Unallocated Funds</b>	<b>\$</b>	<b>5,103.77</b>

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
24/04/2020 1213820	Solid Shade over playground	\$ 170,495.05	\$ 677.74	Costs estimated at \$ 170,000. Scope has been prepared. LA Allocated \$ 50k extra 9/2/2021. Tender awarded. Construction started
9/02/2021	Install 2 x solar lights	\$ 20,000.00	\$ 15,682.15	
9/08/2021 1213821	Catering for community events	\$ 3,000.00	\$ 327.18	CSC
9/8/2021 1213822	Playground seating and lighting	\$ 14,000.00		CSC
Total for Current projects		\$ 187,495.05	\$ 1,004.92	
Total for Completed projects		\$ 284,216.55	\$ 250,272.18	
<b>Grand Total</b>		<b>\$ 471,711.60</b>	<b>\$ 251,277.10</b>	

<b>Borroloola Local Authority Project Funding</b>		<b>30 November 2021</b>
Funds Received from Department		\$ 844,131.00
Funds allocated from Council		\$ 71,477.00
		\$ 915,608.00
Funds Allocated to projects by Local Authority Members		\$ 940,232.49
Surplus/(Deficit) from completed projects		\$ 24,624.49
<b>Remaining Unallocated funds</b>		<b>\$ 0.00</b>

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1313818	Toilet at Cemetery	\$ 25,000.00	-	Should include the steel shade structure attached to the toilet block, as well as a concrete slab under the shade and in front of both toilet entries. The septic tank and its location will also need to be identified. The project team working on this project. The toilet from the sports court is non-compliant. Section 19 lease needed for the cemetery to build.
6/2/2020 1313822	Replace Toilet Block at Airport	\$ 428,464.49	\$ 62,335.56	Commenced - Funded allocated \$ 130,580 on 6.12.18. A further \$ 140,000 on 6.2.2020. \$ 17746.45 allocated 8.10.2020 . Construction contract signed. Works have begun
5/08/2021	Recycling Bags	\$ 2,700.00	\$ 2,325.00	CSC
	Total for current projects in progress	\$ 456,164.49	\$ 64,660.56	
	Total for Completed projects	\$ 484,068.00	\$ 459,443.51	
	<b>Grand Total</b>	<b>\$ 940,232.49</b>	<b>\$ 524,104.07</b>	

<b>Bulman Local Authority Project Funding</b>		<b>30 November 2021</b>		
Funds Received from Department		\$	257,459.00	
Allocated by Council		\$	32,581.00	
Funds allocated to projects by Local Authority Members		\$	352,970.49	
Surplus/(Deficit) from completed projects		\$	62,930.49	
<b>Remaining unallocated funds</b>		<b>\$</b>	<b>-</b>	
<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
5/12/2018 1413806	Toilet near council office	\$ 144,361.59		\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage. S19 License approved. PWC to be contacted for services response by 31/3/2021. Currently in Design phase to provide a final costing. 12/6/2021 Unallocated funds (\$ 47,361.59) allocated to toilet block. In procurement phase
23/04/2020	Sport & Recreation Hall	\$ 69,088.90		Scope to do an internal and external has been developed by Projects Team. Council has allocated additional funding of \$ 200,000. Currently seeking contractors
Total for current projects in progress		\$ 213,450.49	\$ -	
Total for completed projects		\$ 139,520.00	\$ 76,589.51	
<b>Grand total</b>		<b>\$ 352,970.49</b>	<b>\$ 76,589.51</b>	

<b>Hodgson Downs Local Authority</b>		<b>30 November 2021</b>	
<b>Project Funding</b>			
Funds received from Department		\$	550,140.00
Funds allocated to projects by Local Authority Members		\$	550,140.00
Surplus/(Deficit) from completed projects		\$	-
<b>Remaining unallocated funds</b>		<b>\$</b>	<b>-</b>

<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
16/11/2019 1913802	Road to Town Store	\$ 172,740.00		Proposed budget \$ 86,000 for survey, design & consulting COMMENCED Investigation into cost estimates and additional sources of funds. Report tabled at LA Meeting. No decisions made on project. Contacted AAPA for approvals. Cost roughly \$ 700,000 estimate for fully sealed road. Designers engaged
<b>Total projects in Progress</b>		\$ 172,740.00		
<b>Total completed projects</b>		<b>\$ 550,140.00</b>	<b>\$ 377,400.04</b>	

Jilkmanggan Local Authority Project Funding		30 November 2021	
Funds received from Department			\$ 300,931.00
Funds allocated to projects by Local Authority Members			\$ 339,770.00
Surplus/(Deficit) from completed projects			\$ 40,542.48
<b>Unallocated remaining funds</b>			<b>\$ 1,703.48</b>
Date Approved Project ID	Projects	Project Budget	Actual Expenditure
6/8/2019 1613801	Playground at the Sport and Recreational Hall Lot 69	\$ 57,000.00	\$ 54,503.61
2/02/2021 1613813	Auto irrigation	\$ 12,000.00	\$ 10,350.87
2/02/2021	Shade Structure over Playground	\$ 75,000.00	\$ 87,250.00
6/04/2021 1613815	Alcohol Initiative Signage	\$ 3,000.00	\$ 1,665.65
6/04/2021 1613817	3 Solar Lights	\$ 24,000.00	\$ 11,654.51
3/08/2021	Family Area at S&R Ground	\$ 28,000.00	CSC
	Total for current projects in progress	\$ 171,000.00	\$ 165,424.64
	Total for completed projects	\$ 140,770.00	\$ 100,227.52
	<b>Grand Total</b>	<b>\$ 339,770.00</b>	<b>\$ 265,652.16</b>
			Additional soft fall needs to be installed in outdoor fitness equipment area. Installation in progress
			Purchased ready to install
			Construction complete. Inspection to be done
			Install complete
			Lights purchased
			CSC

<b>Manyallaluk Local Authority Project Funding</b>		<b>30 November 2021</b>
Funds Received from Department		\$ 96,078.00
Funds allocated to projects by Local Authority Members		\$ 94,615.66
Surplus/(Deficit) from completed projects		\$ 13,902.36
<b>Remaining Unallocated funds</b>		<b>\$ 15,364.70</b>

<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
21/10/2018 1513810	Goal Posts for Oval	\$ 4,870.00	\$ 3,793.05	COMMENCED. Goal posts received and delivered to community. Goal posts erected. Complete
7/06/2021 1513812	CDP Projects	\$ 2,500.00	\$ 2,271.12	
28/07/2021	Playground soft fall	\$ 25,000.00		Requested by Council to support RGRC contribution of \$ 40,000.
	Total for current projects in progress	\$ 27,500.00	\$ 2,271.12	
	Total for completed projects	\$ 67,115.66	\$ 53,213.30	
	<b>Grand Total</b>	<b>\$ 94,615.66</b>	<b>\$ 55,484.42</b>	

Mataranka Local Authority Project Funding		30 November 2021
Funding received from Department		\$ 314,963.00
Funds allocated to projects by Local Authority Members		\$ 323,811.00
Surplus/(Deficit) from completed projects		\$ 8,848.00
<b>Remaining Unallocated Funds</b>		<b>\$ (0.00)</b>

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
2/02/2021	ANZAC Cut outs	\$ 500.00		Installed. Waiting on bill
2/02/2021	Irrigation System	\$ 1,458.80		
	Total for current projects in progress	\$ 1,958.80	\$ -	
	Total for completed projects	\$ 321,852.20	\$ 313,004.20	
	<b>Grand Total</b>	<b>\$ 323,811.00</b>	<b>\$ 313,004.20</b>	

Ngukurr Local Authority Project Funding		30 November 2021		
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
	Funds received from Department		\$ 1,021,891.00	
	Allocated by Council		\$ 100,831.00	
	Funds allocated to projects by Local Authority Members		\$ 1,131,682.61	
	Surplus/(Deficit) from completed projects		\$ 8,960.61	
	<b>Remaining Unallocated funds</b>		<b>\$ 0.00</b>	
Pre 2017 2013802	Outdoor Stage Area and communal mural/ball wall at Oval & Community Graffiti board	\$ 166,000.00	\$ 4,227.27	\$ 66k allocated 30/4/2018. Project at the design stage. Location included in Oval lot for S19 lease. NLC & TO meeting Sept 2021
Pre 2017 2013803	Playground Equipment	\$ 18,000.00	\$ 22,402.50	Playground – Components purchased; Location confirmed by LA. Contractor engaged. Installed and Complete
30/4/2018 2013809	New Basket Ball Court	\$ 293,641.00	\$ 68,335.40	S19 lease needed. Outdoor court to be resurfaced. Consider relocating the court to near store
29/06/2020 24/06/2021	Sport Court Project	\$ 170,000.00		\$ 170k allocated June 20 - \$ 150k from RGRC. Council approved in Budget 2020/21. Design for storm water drainage received and under reviewed
	Town Beautification Project	\$ 165,156.61		To be scoped
	Total for current projects in progress	\$ 629,641.00	\$ 72,562.67	
	Total for completed projects	\$ 336,885.00	\$ 327,924.39	
	<b>Grand Total</b>	<b>\$ 1,131,682.61</b>	<b>\$ 400,487.06</b>	



Numbulwar Local Authority Project Funding		30 November 2021			
Funds received from Department		\$	909,756.00		
Allocated from Council		\$	158,800.00		
Funds allocated to projects by Local Authority Members		\$	1,080,670.91		
Surplus/(Deficit) from completed projects		\$	12,114.91		
<b>Remaining Unallocated funds</b>		<b>\$</b>	<b>0.00</b>		
Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
12/8/2018	2113803	Design and Costing Planning for Oval upgrade	\$ 15,000.00	\$ 30,091.35	\$15000 allocated on 12/06/2018; GHD Engineering Consultants are working on the design and costing for the upgrade of the oval; the first site visit and survey has been completed. Design quotes refused as being too high. Work done by MUNS team.
12/6/2018	2113805	New/Upgrade Toilets at the Airport	\$ 97,000.00		\$87,000 allocated on 12/06/2018 \$10,000 allocated on 09/10/2018; Design commenced; Expression of interest with NLC has been lodged. Awaiting response. Location to be discussed with TO's. S19 license approved. Preparing design docs and research for options. Site inspections done. Quotes received
9/10/2017	2113806	Playground equipment.	\$ 409,145.91		Lot - 97 Sports and Rec Hall: \$ 40,000 Allocated on 09/10/2018 \$66,305.04 Allocated on 20/02/2019; Finalising Design. Extra funding needed. Proposed to allocate \$ 159,589.97 (no quorum at LA to decide) Approved to go to tender. Site inspections done

Total for current projects in progress	\$ 506,145.91	\$ -
Total for completed projects	\$ 574,525.00	\$ 562,410.09
<b>Grand Total</b>	<b>\$ 1,080,670.91</b>	<b>\$ 562,410.09</b>

Urapunga Local Authority Project Funding		30 November 2021
Funds received from Department	\$	58,800.00
Funds allocated to projects by Local Authority Members	\$	40,000.00
Surplus/(Deficit) from completed projects	\$	-
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>18,800.00</b>

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
18//8/2020	Irrigation	\$ 10,000.00		
18//8/2020	Community Hall	\$ 10,000.00		
18//8/2020	Cemetery Gates	\$ 10,000.00	\$ 10,190.00	Purchased
18//8/2020	Welcome Sign	\$ 10,000.00		
	Total for current projects in progress	\$ 40,000.00	\$ 10,190.00	
	Total for completed projects			
	<b>Grand Total</b>	<b>\$ 40,000.00</b>	<b>\$ 10,190.00</b>	

Robinson River Local Authority Project Funding		30 November 2021
Funds received from Department	\$	32,500.00
Funds allocated to projects by Local Authority Members	\$	16,500.00
Surplus/(Deficit) from completed projects	\$	-
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>16,000.00</b>

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
3/06/2021	AFL Goal Posts	\$ 15,000.00	13,636.36	Posts purchased
3/06/2021	Entrance Sign	\$ 1,500.00		
	Total for current projects in progress	\$ 16,500.00	\$ 13,636.36	
	Total for completed projects			
	<b>Grand Total</b>	<b>\$ 16,500.00</b>	<b>\$ 13,636.36</b>	

**INFRASTRUCTURE SERVICES AND PLANNING  
DIVISIONAL REPORT**

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**ITEM NUMBER** 19.2  
**TITLE** Major Projects Report Update  
**REFERENCE** 1234334  
**AUTHOR** Andreea CADDY, General Manager Infrastructure Services & Planning

**RECOMMENDATION**

**That Council receives and notes the attached Major Projects Update.**

**BACKGROUND**

**ISSUES/OPTIONS/SWOT**

**FINANCIAL CONSIDERATIONS**

A small number of new projects have been identified at the request of communities/LAs. These projects are at feasibility stage and once costings are finalized, Council will be presented with the relevant information for their consideration.

**ATTACHMENTS**

1   Major Projects 08122021.xlsx

MAJOR PROJECT GATEWAY STATUS REPORT

Date Started	Project Name	Gates				Project Budget	Actual YTD & WIP	Funding	Notes
		1	2	3	4				
<b>Barunga</b>									
	Lot 221 Relocate Night Patrol					20,000		RGRC	1. LA confirmed continued use for Night Patrol in new location (adj BRACS). 2. S19 lease over Lot 216 exists. 3. Locate Night Patrol building within Lot 216 to the northern side of BRACS building. 4. Connect to existing services. <b>5. Waiting on quotes (Covid19 impacted)</b>
	Lot 198 New Library Verandah					60,000		RGRC	Completed. <b>Awaiting outdoor furniture.</b>
	Lot 222 Relocate Ablution Block to Cemetery								<b>Options presented to LA on 6/12/2021. LA agreed to mains water via road option and septic toilet at Cemetery. Final costing to be provided to Council for approval, once received.</b>
	Bottom Camp and Bagala Road					20,000		RGRC	<b>ON HOLD pending NT housing and Crown Lands resolution on future of the existing 3 housing.</b> on 6/12/2021 LA requested Council funded GHD 100% drawings for the Bagala Road upgrade to table in discussions with NT Housing re driveways.
	Water Connections at Norforce Park					51,510	51,510	RGRC	S19 EOI lodged. LA confirmed not happy with RW Tank option. LA wants Ablution Block at Norforce Park further down the track hence PWC connections critical. <b>Services plan underway and subject to S19.</b>

MAJOR PROJECT GATEWAY STATUS REPORT

Date Started	Project Name	Gates				Project Budget	Actual YTD & WIP	Funding	Notes
		1	2	3	4				
		Gate #							
		Project Phase							
		Gate 1	Gate 2	Gate 3	Gate 4				
	Water Connections at Heritage Park						S19 EOI lodged.		
	Oval/Playground Perimeter Fence						Quote received on Roof and fencing to playground (RG) - Katherine Constructions. Require LA review/endorsement and subsequent Council approval. <b>Awaiting 2 more quotes.</b>		
	Sporting Precinct Infrastructure Upgrade project						<b>At its 6/8/21 meeting, the Barunga LA resolved to seek funding allocation from Council for sporting infrastructure upgrades in Barunga. In order for Council to consider such a proposal, a Gate 1 assessment will be undertaken by Adminsitration to inform the budget required. The Gate 1 assessment will be a community needs analysis exercise, followed by Quantity Surveyor costings to be presented to Council for decision.</b>		
<b>Beswick</b>									
	Madigan Road Intersection				110,000	19,405	RGRC	on hold until Territory Housing subdivision is completed. Interim advocacy for road repairs funding assistance from Territory Housing given the construction vehicel damage the road continues to sustain.	
	Shade Roof over Playground				170,495	LA		Katherine Constructions has commenced works.	

MAJOR PROJECT GATEWAY STATUS REPORT

Date Started	Project Name	Gates				Project Budget	Actual YTD & WIP	Funding	Notes
		1	2	3	4				
	Dump - Office and ablutions								on hold pending assessment of services.
	Sports Courts				696,364	622,998	Grant		Project Managed by NTG, removed court resurfacing from scope. <b>15% Design Development docs have been reviewed and extensive feedback has been provided to NTG.</b>
	Cyclone Shelter				3,500,000	2,900,000	Grant		Project Managed by NTG, issues of stormwater distribution/diversion from site over adjacent properties remain outstanding.
	Lot 784 Showground Power & Irrigation Upgrade				600,000	4,000	RGRC		Works under way
	Anyula & Robinson Road street lighting				112,000		RGRC		Audit to be done following light upgrades. LED lights ordered
1/08/20	Telecommunications Upgrades				130,000	103,195	RGRC		completed.
	Toilet at Airport				431,164	20,631	LA		Tender awarded. Stage 1 plumbing completed.
	Anyula Street Blackspot				500,000	145,503	Grant		Completed.
	Relocate Ablution block to Cemetery								EOI for S19 lodged. <b>Ablution block is non complying and therefore cannot be relocated. New abluion block requires feasibility study (Gate 1).</b>



MAJOR PROJECT GATEWAY STATUS REPORT

Date Started	Project Name	Gates				Project Budget	Actual YTD & WIP	Funding	Notes
		1	2	3	4				
		Gate #							
		Project Phase							
		Gate 1	Gate 2	Gate 3	Gate 4				
	Relocate Youth Centre							Pending NTG works Subdivision and S19 sublease. <b>Existing youth centre structure is not suitable for reuse and requires disposal. New youth centre structure is required and needs to be a new project (Gate 1)</b>	
	Streetscape Project							Pending Precinct Plan.	
	Airport Toilet - Stage 1 plumbing							<b>To be completed on 10 December 2021 - PWC asset handover.</b>	
<b>Bulman</b>									
1/08/20	Telecommunications Upgrades				130,000	103,195	RGRC	Completed.	
	Community Ablution Block				140,000		Grant/LA	seeking quotes for services to ablation block.	
	Local roads drainage & reseal				710,600		RGRC	Material sourcing issue - quote will be provided. S19 in consultation NLC/TO for access pit. <b>Earthbuilt providing costing by mid Decvember 2021.</b>	
	Sports Hall Renovation				300,000		LA	In Procurement	
<b>Manyallaluk</b>									
1/08/20	Telecommunications Upgrades				130,000	103,195	RGRC	100% Compete	
	Playground Softfall				600,000		RGRC	Contract awarded. <b>Numerous delays to do with machinery availability, new material/product being used and lack of knowledgeable contractors in NT + Covid 19.</b>	

MAJOR PROJECT GATEWAY STATUS REPORT

Date Started	Project Name	Gates				Project Budget	Actual YTD & WIP	Funding	Notes
		1	2	3	4				
	Stage 2 internal roads					430,000	411,826	RGRC	Contractor MIA. <b>Contract to be rescinded and works to be readvertised on Local Buy by mid December 2021.</b>
<b>Jilkminggan</b>									
	Shade Structure over Playground					85,000		LA	Complete
<b>Mataranka</b>									
	Community Services Hub					2,434,660	8,472	RGRC/Grant	subject to Mataranka Precinct Plan.
	Staff house purchase					450,000	438,892	RGRC	Settled
1/08/20	Telecommunications Upgrades					130,000	103,195	RGRC	100% Complete
<b>Minyerri</b>									
<b>Ngukurr</b>									
	Sports Courts Drainage					320,000		LA/RGRC	Design to be peer reviewed.
	Outdoor Stage					166,000		LA	Part of Oval. YMDAC
	Basketball Court					293,641		LA	LA report to relocate basketball court to opposite side of Oval.
	Town Beautification					169,559		LA	Subject to Precinct Plan.
<b>Numbulwar</b>									
	Lot 156 Staff House rebuild					100,000		RGRC	Business Case approved by SLT to demolish this condemned asset and build 2-3 options of accommodation for staff. <b>Finance Committee has provided approval for expenditure.</b>

MAJOR PROJECT GATEWAY STATUS REPORT

Date Started	Project Name	Gates				Project Budget	Actual YTD & WIP	Funding	Notes
		1	2	3	4				
	Ablution Block at Airport				150,000		Grant/LA	subject to grant funding application outcome.	
	Playground Equipment				400,000		RGRC	GM ISP to locate tender docs.	
	Local Roads upgrade				750,000	157,662	Grant	Complete.	
	Clinic Road Design Phase							Awaiting SCP quote on design/geo tech.	
<b>Robinson River</b>									
	Oval Upgrade				500,000	451,440	Grant	Completed.	
<b>Urapunga</b>									
	Resurfacing from Grid							Works completed.	
	Resurface Store Road							MLEI docs completed , to be reviewed against tenure.	