



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 4 MARCH 2020

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 4 March 2020 post Audit Committee Meeting
The Council Chambers, Roper Gulf Regional Council Support Centre
2 Crawford Street, Katherine, NT

Your attendance at the meeting will be appreciated.

Phillip LUCK
CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijnul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	6.1
TITLE	Ordinary Meeting of Council - 13 December 2019
REFERENCE	900190
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION

That Council confirms the minutes from the Ordinary Meeting of Council Meeting held on Friday 13 December 2019, and affirms them to be a true and accurate record of that meetings decisions and proceedings.

BACKGROUND

The Council met on Friday 13 December 2019 and held their Ordinary Meeting on that day.

Attached are the recorded minutes from that meeting for Council to review and approve.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 Ordinary Meeting of Council 2019-12-13 [884785].DOCX



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL
COUNCIL HELD AT THE COUNCIL CHAMBERS
ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE ON
FRIDAY, 13 DECEMBER 2019 AT 8:30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE;
- Deputy Mayor Helen LEE;
- Councillor Selina ASHLEY;
- Councillor Donald GARNER;
- Councillor Samuel EVANS;
- Councillor Ossie DAYLIGHT;
- Councillor Owen TURNER;
- Councillor Eric ROBERTS;
- Councillor Deanna KENNEDY;
- Councillor Marlene KARKADO; and
- Councillor Edwin NUNGGUMAJBARR.

1.2 Staff

- Phillip LUCK, Chief Executive Officer;
- Sharon HILLEN, General Manager Infrastructure and Planning;
- Marc GARDNER, General Manager Corporate Services and Sustainability;
- Naomi HUNTER, Executive Manager;
- Cristian COMAN, Information Systems Manager;
- Lokesh ANAND, Chief Financial Officer;
- Alex MACPHERSON, Information Technology Coordinator; and
- Chelsey GILROY, Governance Officer.

1.3 Guests

- Amanda HAIGH, Department of Local Government, Housing and Community Development.

2. MEETING OPENED

The Ordinary Meeting of Council meeting opened at 8:37am.

3. WELCOME TO COUNTRY

Mayor led Council in reciting Pledge and welcomed attendees.

4. APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

288/2019 RESOLVED (Selina ASHLEY/Donald GARNER) CARRIED

That Council accepts the apologies of Councillor Annabelle DAYLIGHT.

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

288/2019 RESOLVED (Helen LEE/Donald GARNER) CARRIED

That Council confirms the draft minutes of the previous Ordinary Meeting of Council held on Wednesday 30 October 2019 in Beswick, as a correct record of that meeting and its decisions.

6. CALLS FOR ITEMS FOR GENERAL BUSINESS

- Quarterly Report;
- Borrooloola Dump clean up;
- Register of Traditional Owner Contacts in Each Community;
- Beswick Sacred Sites.

7. QUESTIONS FROM THE PUBLIC

Nil.

8. DISCLOSURES OF INTEREST

There were no declarations of interest at this meeting of Council.

9. CONFIRMATION OF PREVIOUS FINANCE AND ROADS COMMITTEE MEETING MINUTES**9.1 CONFIRMATION OF ROADS AND FINANCE COMMITTEE MINUTES**

289/2019 RESOLVED (Samuel EVANS/Ossie DAYLIGHT) CARRIED

That Council receives and notes the minutes of the Finance Committee and of the Roads Committee held on 27 November 2019.

10. BUSINESS ARISING FROM PREVIOUS MINUTES**10.1 ACTION LIST**

290/2019 RESOLVED (Eric ROBERTS/Deanna KENNEDY) CARRIED

That Council receives and notes the Action List.

11. INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

291/2019 RESOLVED (Samuel EVANS/Helen LEE) CARRIED

That Council receives and notes the incoming correspondence.

12. OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

292/2019 RESOLVED (Samuel EVANS/Edwin NUNGGUMAJBARR) CARRIED

That Council receives and notes the outgoing correspondence.

13. WARD REPORTS**13.1 YUGUL MANGI WARD REPORT**

293/2019 RESOLVED (Owen TURNER/Eric ROBERTS) CARRIED

That Council:

- (a) Receives and notes the Yugul Mangi Ward Report;
- (b) Approves the recommendations from the Ngukurr Local Authority held on 22 October 2019;
- (c) Formally acknowledges and thanks Thea GRIFFIN, Manager Community Projects and Engagement - Roper Region and Ngukurr Council staff for their efforts in setting up and running the oval lights celebration;
- (d) Acknowledges the organisational works by Councillor TURNER and the speech delivered by Councillor ROBERTS; and
- (e) Formally acknowledges and thanks Catholic Care for their assistance.

13.2 NUMBULWAR NUMBURINDI WARD REPORT

294/2019 RESOLVED (Edwin NUNGGUMAJBARR/Deanna KENNEDY) CARRIED

That Council:

- (a) Receives and notes the Numbulwar Numburindi Ward Report; and
- (b) Approves the recommendations from the Numbulwar Local Authority Meeting held on 23 October 2019.

13.3 SOUTH WEST GULF WARD REPORT

295/2019 RESOLVED (Donald GARNER/Samuel EVANS) CARRIED

That Council receives and notes the South West Gulf Ward Report.

13.4 NEVER NEVER WARD REPORT

296/2019 RESOLVED (Ossie DAYLIGHT/Samuel EVANS) CARRIED

That Council:

- (a) Receives and notes the Never Never Ward report, noting that the date of the next Minyerri meeting be amended to reflect the correct date of 17 February 2020;
- (b) Approves the recommendations from the Larrimah Community Meeting held on 06 November 2019; and
- (c) Approves the recommendations from the Daly Waters Community Meeting held on 06 November 2019.

13.5 NYIRANGGULUNG WARD REPORT

297/2019 RESOLVED (Deanna KENNEDY/Selina ASHLEY) CARRIED

That Council:

- (a) Receives and notes the Nyiranggulung Ward Report; and
- (b) Approves the recommendations from the Barunga Local Authority Meeting held on 24 October 2019.

14. EXECUTIVE DIRECTORATE REPORTS**14.1 MAYOR'S REPORT**

298/2019 RESOLVED (Helen LEE/Donald GARNER) CARRIED

That Council receives and notes the Mayor's Report.

14.2 CHIEF EXECUTIVE OFFICER REPORT

299/2019 RESOLVED (Owen TURNER/Eric ROBERTS) CARRIED

That Council receives and notes the Chief Executive Officer's Report.

14.3 LGANT ANNUAL CONFERENCE AND AGM, 06 - 08 NOVEMBER 2019

300/2019 RESOLVED (Selina ASHLEY/Samuel EVANS) CARRIED

That Council receives and notes the report from the Deputy Mayor and the Chief Executive Officer of the 2019 Local Government Association of the NT (LGANT) Annual General Meeting and Conference.

14.4 CONSIDERATION OF PURCHASING OF COUNCIL CHAIRS

301/2019 RESOLVED (Owen TURNER/Donald GARNER) CARRIED

That Council endorses the Chief Executive Officer to purchase chairs for the Support Centre.

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS**15.1 ROBINSON RIVER LOCAL AUTHORITY ESTABLISHMENT**

302/2019 RESOLVED (Donald GARNER/Samuel EVANS) CARRIED

That Council:

- (a) Supports the Robinson River community aspirations to establish a Local Authority; and
- (b) Approves an amendment to the 2019/2020 budget to include provisions for supporting Local Authority meetings at Robinson River.

15.2 FINANCE - BUDGET REVISION FIRST QUARTER 2019-20

303/2019 RESOLVED (Deanna KENNEDY/Helen LEE) CARRIED

That Council adopts the First Quarter Amended Budget for 2019-20.

15.3 COUNCIL FINANCIAL REPORT AS AT 30 NOVEMBER 2019

304/2019 RESOLVED (Helen LEE/Selina ASHLEY) CARRIED

That Council receives and notes the financial reports as at 30 November 2019.

15.4 GRANTS: MUNICIPAL AND ESSENTIAL SERVICES/HOUSING MAINTENANCE SERVICES/HOMELANDS JOBS FUNDING OFFER

305/2019 RESOLVED (Donald GARNER/Helen LEE) CARRIED

That Council accepts the Municipal and Essential Services/Housing Maintenance Services Homelands Jobs Funding Offer by signing, dating, and affixing the Common Seal to one copy of the Deed of Variation.

16. COUNCIL AND COMMUNITY SERVICES DIRECTORATE REPORT**16.1 BULMAN SCHOOL NUTRITION PROGRAM FUNDING**

306/2019 RESOLVED (Owen TURNER/Selina ASHLEY) CARRIED

That Council receives and notes the report on the Bulman School Nutrition Program funding offer from the Commonwealth's National Indigenous Australians Agency's (NIAA) Children and Schooling Program.

16.2 MANYALLALUK SCHOOL NUTRITION PROGRAM FUNDING

307/2019 RESOLVED (Edwin NUNGGUMAJBARR/Selina ASHLEY) CARRIED

That Council receives and notes the report on the Manyallaluk School Nutrition Program funding offer from the Commonwealth's National Indigenous Australia Agency's (NIAA) Children and Schooling Program.

16.3 FIVE YEAR ROADS PROGRAM 2019-2023

308/2019 RESOLVED (Eric ROBERTS/Donald GARNER) CARRIED

That Council receives and notes the 2019-23 Five (5) Year Roads Plan.

17. COMMERCIAL SERVICES DIRECTORATE REPORTS

Nil.

18. GENERAL BUSINESS**18.1 LOCAL AUTHORITY PROJECT REPORTS**

311/2019 RESOLVED (DONALD GARNER/DEANNA KENNEDY) CARRIED

That Council receives and notes the Local Authority project reports.

18.2 QUARTERLY REPORT OF REGIONAL PLAN

310/2019 RESOLVED (HELEN LEE/ERIC ROBERTS) CARRIED

That Council receives and notes the first Quarterly Report to Council on performance of the 2019/20 Regional Plan.

18.3 BORROLOOLA WASTE MANAGEMENT FACILITY CLEAN UP

312/2019 RESOLVED (DONALD GARNER/OSSIE DAYLIGHT) CARRIED

That Council receives and notes update on the Borroloola Waste Management Facility clean up.

18.4 REGISTER OF TRADITIONAL OWNER CONTACTS IN EACH COMMUNITY

313/2019 RESOLVED (EDWIN NUNGGUMAJBARR/OWEN TURNER) CARRIED

That Council receives and notes the update from the Chief Executive Officer pertaining to community contacts of Traditional Owners.

ACTION: That the Chief Executive Officer makes a request direct to the Chief Executive Officer of Northern Land Council.

18.5 BESWICK SACRED SITES

314/2019 RESOLVED (OWEN TURNER/OSSIE DAYLIGHT) CARRIED

That Council:

- (a) Receives and notes the update from the Chief Executive Officer pertaining to the sacred sites in Beswick, and
- (b) Agrees that Roper Gulf Regional Council reports the potential breach of restricted a work area at Beswick to the Aboriginal Areas Protection Authority (AAPA).

19. DEPUTATIONS AND PETITIONS

Nil.

The Ordinary Meeting of Council adjourned at 10:00am.

The Ordinary Meeting of Council returned at 10:30am.

20. CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION**

309/2019 RESOLVED (Marlene KARKADOO/Selina ASHLEY)

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act 2008* as the items lists come within the following provisions:-

- 20.1 Confirmation of Previous Minutes (Confidential Session)** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*
- 20.2 Finance - Write Off of Outstanding Rates Debt** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b).*
- 20.3 National Redress Scheme for Institutional Abuse** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8 (c) (iv).*
- 20.4 Indigenous Youth Reconnect Funding** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c) (iv).*
- 20.5 Remote Sport and Recreation Funding** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(d).*

20.6 Moriarty Foundation Request for Waiver of Fees. - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(d).*

20.1 CONFIRMATION OF PREVIOUS MINUTES (CONFIDENTIAL SESSION)

310/2019 RESOLVED (Deanna KENNEDY/Ossie DAYLIGHT) CARRIED

That Council confirms the previous Minutes of the Confidential Session of the Ordinary Meeting of Council held on 30 October 2019.

20.2 FINANCE - WRITE OFF OF OUTSTANDING RATES DEBT

311/2019 RESOLVED (Donald GARNER/Eric ROBERTS) CARRIED

That Council approves the write off of all outstanding rates for the property ID – 500727, 500735, 500739, 500743, 500751, 500755, 500763 and 500773.

20.3 NATIONAL REDRESS SCHEME FOR INSTITUTIONAL ABUSE

313/2019 RESOLVED (Ossie DAYLIGHT/Donald GARNER) CARRIED

That Council:

- (a) Receives and notes the information provided in this Report; and
- (b) Approves that Roper Gulf Regional Council accepts the NT Government's offer of becoming part of the NT Group of participating institutions and administrative support is provided by the NT Redress Coordination Team in the participation of the scheme by local councils.

20.4 INDIGENOUS YOUTH RECONNECT FUNDING

314/2019 RESOLVED (Edwin NUNGGUMAJBARR/ Deanna KENNEDY) CARRIED

That Council receives and notes the report on the Indigenous Youth Reconnect Funding offer from National Indigenous Australia Agency (NIAA).

20.5 REMOTE SPORT AND RECREATION FUNDING

315/2019 RESOLVED (Eric ROBERTS/Selina ASHLEY) CARRIED

That Council receives and notes the report on the Remote Sport and Recreation funding offer from the Northern Territory Government's Department of Tourism, Sport and Culture.

20.6 MORIARTY FOUNDATION REQUEST FOR WAIVER OF FEES.

316/2019 RESOLVED (Donald GARNER/Helen LEE) CARRIED

That Council:

- (a) Receives and notes the report on the request to waive fees for use of a storage facility at the Borroloola Pool Facility.
- (b) Approves to waive the fee of \$500/week for the use of a storage facility at the Borroloola Pool Facility for the Moriarty Foundation.

20.7 CHIEF EXECUTIVE OFFICER PROBATION PERIOD REPORT

317/2019 RESOVLED (Donald GARNER/Deanna KENNEDY) CARRIED

That Council, having received and reviewed the Chief Executive Officer's Probation Period Report, compiled by the Review Panel hereby confirms the Chief Executive Officer's successful completion of the probation period, as outlined in Clause 5 (e) of the Employment Contract, and hereby confirms his appointment for the remainder of the Contract.

21. RESUMPTION OF MEETING

312/2019 RESOLVED (Selina ASHLEY/Eric ROBERTS)

CARRIED

That Council moves out of confidential session and the decisions made in session be made publicly available.

22. CLOSE OF MEETING

The meeting closed at 11:18am.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Friday, 13 December 2019 and will be confirmed at the next Ordinary Meeting of Council on 26 February 2020.

Mayor Judy MacFARLANE

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 7.1
TITLE Action List
REFERENCE 900189
AUTHOR Naomi HUNTER, Executive Manager

RECOMMENDATION

That Council receives and notes the Action List and approves the removal of all completed Action List items.

OMC FEBRURAY 2020 Action List

DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE PERSON/S
27-Jun-18	OMC	15.11	ROCKY CREEK BRIDGE	Rocky Creek Bridge Project Report.	Progressing	Stage 1. Manufacture of Bridge Beams COMPLETED Stage 2. Transfer of Telstra, Essential Service off the bridge – commenced: Stage 3. Tender and Construction – Tender Documentation at 90%.	CEO
29-Aug-18	FCM	17.3	BORROLOOLA SPORTS COURTS (LOT 644)	Borroloola Sports Courts Project Report.	Progressing	NTG Provide Additional funds to convert entire project to an Importance Level 4 to create a registered cyclone shelter. Design and engineered certified drawings update currently occurring.	CEO

DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE PERSONS/S
29-Aug-18	FCM	18.3	BARUNGA OVAL LIGHTS	Barunga Oval Lights Project Update	Ongoing	Lights Installed. Fencing completed. Shaded tiered seating ordered and delivered. Will be installed by MUNs Staff.	GMISP
31-Oct-18	OMC	18.6	BULMAN PUBLIC TOILETS – TOWN and AIRSTRIP	Project is only for Town Based Public Toilet; EOI submitted to NLC for License to Occupy; design and costing commenced; LA allocated \$72K	Progressing	Special Purpose Grant incorporates this project. Design and costing commenced. Quote received for building only from Modus \$116K. Awaiting on estimates for installation costs.	GMISP
31-Oct-18	OMC	18.7	OLD DUMP SITES – BARUNGA AND BESWICK	CEO to submit audit Report to the next OMC in February. COMPLETED	Progressing	Council Service Coordinators advised to remove all surface rubbish and leave soil intact.	GMISP
31-Oct-	OMC	20.11	BORROLOOLA OFFICE UPGRADE	Tender procurement process	Ongoing	New building plans being developed	CEO
28-Nov-18	FCM	9.1	PLAYGROUNDS IN COMMUNITIES	The Council were to focus their resources on the playgrounds at Jilkminggan, Ngukurr, Robinson River and Mulggan Camp.	Ongoing	Jilkminggan: on hold, pending survey of land. Ngukurr: COMPLETED. Robinson River: Mungoorbada Aboriginal Corporation scoping project. Mulggan Camp: Completed.	GMISP
19-Dec-18	OMC		NUMBULWAR ROADS	GMISP commenced project	Ongoing	GHD has completed a report on designs and cost estimates for roads and drainage upgrade in Numbulwar.	GMISP

DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE PERSON/S
19-Dec-18	OMC		BULMAN COUNCIL DEPOT WORKS		Completed	Works completed.	GMISP
19-Dec-18	OMC		BORROLOOLA TOWN CAMPS	CEO received formal response to Council's letter. Stage 3 in the Housing Development Program.	Ongoing	RGRC \$300,000 has been allocated. Working with DLGHCD on comments by CEO and Minister that housing development project includes upgrades to roads and essential services program.	CEO
19-Dec-	OMC		JILKMINGGAN CEMETERY	Discuss with JCAC to determine capacity to deliver management requirements	Ongoing	Meeting with JCAC on 27 February 2020.	CEO
30 Jan 19	FCM	17.3	TOILET BLOCKS – MATARANKA SPORTS AND RECREATION	At design and costing stage	Ongoing	Part of Special Purpose Grant (yet to be distributed amongst 3 toilet blocks) and Capital Expenditure budget (\$93k+) Stan Martin Park Toilet Block completed.	GMISP
27 Feb 19	OMC	13.5	PROPOSED SUBURB FOR NUMBULWAR	Council to contact the Northern Territory Government for its formal position in regard to the new suburb for Numbulwar	Ongoing	DIPL met with RGRC Staff on updates of subdivisions in Numbulwar, Beswick, Garawa.	GMISP

DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE PERSON/S
27 Feb 19	OMC	13.5	WASTE MANAGEMENT FACILITY	Council to advocate for funding for relocation of the Waste Management Facility in Numbulwar	Ongoing	Expression Of Interest Lodged, currently waiting for approval.	CEO
27 Feb 19	OMC	18.15	WEEMOL SEWAGE SYSTEM	Council Requests update from Territory Government regarding Weemol Sewage System, to be presented at next OMC	Progressing	PWC has now got approval from NLC to proceed.	CEO/DCS
06 Mar 19	ACM	13.3	RATABILITY OF COMMERCIAL ENTERPRISES	Council to investigate rateability of Commercial Enterprises on Aboriginal Land within its Area	Completed	Letter written to Northern Land Council Council, reported to Audit Committee. Issues resolved. Action completed.	CEO/FINANCE
17 Apr 19	OMC	17.5	ROADS COMMITTEE ACTION LIST UPDATE	Council requests breakdown of funding allocated towards the design, scoping and costing for Jilkminggan, Mataranka, Urapunga road projects at its next OMC	Ongoing	Engineers engaged, Reported to May Roads Committee	CEO/ROADS
17 Apr 19	OMC	18.1	LOCAL AUTHORITY FOR ROBINSON RIVER	CEO to write letter to Minister for Local Government requesting gazettal of Local Authority at Robinson River	Completed	To commence in 20/21 Financial Year.	CEO

DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE PERSON/S
26 Jun 19	OMC	22.1	BESWICK CEMETERY	Council to investigate options for water at the Beswick Cemetery	COMMENCED	Power Water Corporation Service Plan Application commenced; project scoped. Advised by Power and Water Corporation that to have water, a meter will be required. Cemetery has no lot number so to get a tap Council will have to apply for a Section 19, deemed too costly and time consuming to pursue agreed CSC.	CEO / GMSIP
26 Jun 19	OMC	20.6	MULTIPURPOSE SHREDDER EOI	Update on EOI of the Multipurpose Portable Shredder EOI	COMPLETED	Councils have agreed that this matter is not viable and has been rejected.	BRWMM
26 Jun 19	OMC	18.8	GREEN WAY PARK - LARRIMAH	Update on Regulatory Order	COMMENCED	Order Issued 27/08/2019 Works have been done. Question is whether it is enough.	GOV
26 Jun 19	OMC	18.9	MATARANKA COMMUNITY HUB	Updates on Mataranka Community Hub project	COMMENCED	Final Concept Plan completed. Concept is now to go to detailed design and cost estimating.	CEO

ATTACHMENTS:

There are no attachments for this report.

CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES



ITEM NUMBER	10.1
TITLE	Confirmation of Previous Finance Committee Minutes - 29 January 2020
REFERENCE	900193
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION

That Council receives and notes the draft Minutes from the Finance Committee Meeting held on Wednesday 29 January 2020.

BACKGROUND

The Finance Committee met on Wednesday 29 January 2020.

Attached are the recorded minutes from that meeting for Council to review.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 Finance Committee Meeting 2020-01-29 [1432] Minutes.DOCX



MINUTES OF THE FINANCE COMMITTEE MEETING HELD AT
THE ROPER ROOM, ROPER GULF REGIONAL COUNCIL
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 29 JANUARY 2020 AT 10:30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

- Deputy Mayor Helen LEE – Chairperson;
- Councillor Ossie DAYLIGHT;
- Councillor Samuel EVANS; and
- Councillor Owen TURNER.

1.2 Staff

- Phillip LUCK, Chief Executive Officer;
- Marc GARDNER, General Manager Corporate Services and Sustainability;
- Sharon HILLEN, General Manager Instructure Services and Planning;
- Naomi HUNTER, Executive Manager; and
- Chelsey GILROY, Governance Officer.

2. MEETING OPENED

The Finance Committee meeting opened at 10:31am.

3. APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

1/2020 RESOLVED (SAMUEL EVANS/OSSIE DAYLIGHT)

CARRIED

That the Finance Committee:

- (a) Accepts the apologies of Mayor Judy MacFARLANE, noting that she is on approved leave; and
- (b) Does not accept the absence of Independent Member Awais UR REHMAN, noting that no apology were given.

4. DISCLOSURES OF INTEREST

Councillor Owen TURNER declared a Conflict of Interest regarding Yugul Mangi Aboriginal Development Corporation. Item 14.4.

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 FINANCE COMMITTEE MEETING - CONFIRMATION OF PREVIOUS MINUTES**

2/2020 RESOLVED (Ossie DAYLIGHT/Owen TURNER) *CARRIED*

That the Finance Committee confirms the minutes of the 27 November 2019 Finance Committee Meeting to be a correct record of its decisions and proceedings.

6. BUSINESS ARISING FROM PREVIOUS MINUTES**6.1 ACTION LIST**

3/2020 RESOLVED (Samuel EVANS/Ossie DAYLIGHT) *CARRIED*

That the Finance Committee receives and notes Action List.

7. CALL FOR ITEMS OF GENERAL BUSINESS

- Superannuation for Elected Members and other arrangements.
- Community Development Program on outstations.

8. INCOMING CORRESPONDENCE

Nil.

9. OUTGOING CORRESPONDENCE

Nil.

10. EXECUTIVE REPORTS

Nil.

11. CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**11.1 2020-2021 BUDGET PREPARATION SCHEDULE**

4/2020 RESOLVED (Owen TURNER/Samuel EVANS) *CARRIED*

That the Finance Committee notes the report in relation to the preparation of the 2020-21 annual budget.

11.2 POLICY REVIEW - FIN006 ACCOUNTING AND POLICY MANUAL

5/2020 RESOLVED (Ossie DAYLIGHT/Owen TURNER) *CARRIED*

That the Finance Committee reviews the draft revised policy FIN006 – Accounting and Policy Manual.

11.3 COUNCIL FINANCIAL REPORT AS AT 31 DECEMBER 2019

6/2020 RESOLVED (Samuel EVANS/Ossie DAYLIGHT) *CARRIED*

That the Finance Committee receives and notes the financial reports as at 31 December 2019.

The meeting adjourned for a lunch break 11:54am.

The meeting resumed at 12:25pm.

12. COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

12.1 ANIMAL MANAGEMENT BY-LAW SURVEY REPORT

7/2020 **RESOLVED (Ossie DAYLIGHT/Samuel EVANS)**

CARRIED

That the Finance Committee:

- (a) noted the budget and resources required for the delivery of the house to house animal management Bylaw survey across all communities; and**
- (b) refer the approval of any budget for the next Ordinary Meeting of Council**

13. INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

13.1 2020 VEHICLE AND PLANT AUCTION UPDATE

8/2020 **RESOLVED (Owen TURNER/Samuel EVANS)**

CARRIED

That the Finance Committee receives and notes the report on Regional Gulf Regional Council Fleet and Plant Auction to be conducted on 21 February 2020 by Orange County Auction.

13.2 NUMBULWAR WASTE MANAGEMENT FACILITY SECTION 19 LEASE AND DEED OF VARIATION

9/2020 **RESOLVED (Owen TURNER/Ossie DAYLIGHT)**

CARRIED

That the Finance Committee:

- (a) Approve the use of the Council Seal on the Council the Northern Land Council Section 19 ALRA Lease for the current Numbulwar Waste Management Facility; and**
- (b) Approve the use of the Council Seal on the Northern land Council, Deed of Variation to remove the existing Section 19 ALRA Lease on the 'new' Waste Management Site.**

13.3 PROJECT MANAGEMENT UPDATE

10/2020 **RESOLVED (Ossie DAYLIGHT/Owen TURNER)**

CARRIED

That the Finance Committee receives and notes the progress of Major Projects across the region.

13.4 BUDGET VARIATION REQUEST - ESTABLISH TEMPORARY OFFICE AT MATARANKA AND TEMPORARY LIBRARY AT BARUNGA

11/2020 **RESOLVED (Owen TURNER/Samuel EVANS)**

CARRIED

That the Finance Committee approve a budget variation of \$55,000.00 for the establishment of a temporary office space at Mataranka and a temporary Library at Barunga.

15. GENERAL BUSINESS

General information about the below subjects was given and no formal resolutions were made.

Superannuation for Elected Members and other arrangements

CEO to seek information from Local Government Association Northern Territory and present at next Ordinary Meeting of Council.

Community Development Programme on outstations

Discussion about Community Development Programme activities and the rules in relation to 'mutual obligation' 20 hours maximum required. After that employer must pay. Employer is obligated to provide employment after a Community Development Programme Project.

School leavers current pathway to employment

Roper Gulf Regional Council currently has no school leavers pathway to employment policy.

ACTION: CEO to investigate Barunga Roper Gulf Regional Council Sport and Recreational positions (skills needed/supervision options). CEO to investigate retention rate/support school leavers options. CEO to investigate Ngukurr Roper Gulf Regional Council staff undertaking night patrol/pool attendant duties whilst unqualified.

14. CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

12/2020 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 14.1 Fuel Management Tender** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).*
- 14.2 Investments Review** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*
- 14.3 Financial Ratio Analysis Report** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv) (e).*
- 14.4 Ngukurr Freight Hub Tender Update** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).*
- 14.5 Roads Report for 2019/2020** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).*

The meeting adjourned for afternoon tea at 2:00pm.
The meeting resumed at 2:16pm.

16. RESUMPTION OF MEETING

13/2020 RESOLVED (Samuel EVANS/Owen TURNER)

CARRIED

That the Finance Committee moves out of Closed Session and the Resolutions of the Closed session remain confidential.

17. CLOSE OF MEETING

The meeting terminated at 2:45pm.

This page and the preceding pages are the minutes of the Finance Committee held on Wednesday, 29 January 2020 and will be confirmed Tuesday, 24 March 2020.

Helen LEE, Deputy Mayor

INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 899957
AUTHOR Naomi HUNTER, Executive Manager

RECOMMENDATION

That Council accepts the incoming correspondence.

Item Number	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	11/11/2019	Eva LAWLER, Minister for Environment and Natural Resources; Minister for Infrastructure, Planning and Logistics; Minister for Climate Change	Her Worship The Mayor	CONCURRENT APPLICATION – PART NT PORTION 1646 (TOWNSITE OF NUMBULWAR)	
02	18/12/2019	The Veteran Recognition Project Team, Department of Veterans' Affairs	Local Government representative	The Australian Defence Veterans' Covenant – Business Engagement	893 951
03	19/12/2019	Andrew KIRKMAN, Chief Executive, Department of Infrastructure, Planning and Logistics	Chief Executive Officer	Re: Request to Use Remaining Funding – ISLRIP Round 1 – The Rainbow Street Upgrade Project and Local Roads Stormwater Audit and Design Project	893 947

Item Number	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
04	19/12/2019	Andrew KIRKMAN, Chief Executive, Department of Infrastructure, Planning and Logistics	Chief Executive Officer	Re: Request to Use Remaining Funding – REIF Round 1 – Feasibility Plan for the new Multi-Purpose Recreational Centre in Ngukurr; Tourist bay Robinson Road Borrooloola; Combined Government Business Centre in Numbulwar	893 941
05	20/12/2019	Brett BEATON, Acting Executive Director, Department of Local Government and Community Development	Her Worship The Mayor	Re: August 2020 Legislative Assembly Election	893 949
06	23/12/19	Andrew KIRKMAN, Chief Executive, Department of Infrastructure, Planning and Logistics	Chief Executive Officer	Re: Northern Territory Subdivision Development Guidelines	893 950
07	16/01/20	Chas COLE, Managing Director, Remote Civil Pty Ltd	Chief Executive Officer	RE: Contract for minor Works & Supply of Goods and Services Multi Town Landfill Works	899 904
08	24/01/20	The Hon. Gerry McCarthy, MLA, Minister for Local Government, Housing and Community Development	Chief Executive Officer	RE: Robinson River Authority Approval	900 255

ATTACHMENTS:

There are no attachments for this report.

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 899961
AUTHOR Naomi HUNTER, Executive Manager

RECOMMENDATION

That Council accepts the outgoing correspondence.

Item Number	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	01/12/2019	Chief Executive Officer	Greg SHANAHAN, Chief Executive Officer	RE: Letter of Acceptance into the National Redress Scheme	893 946
02	18/12/2019	Chief Executive Officer	Chas COLE, Managing Director, Remote Civil Pty Ltd	RE: Contract for Minor Works & Supply of Goods and Services Multi Town Landfill Works	893 945
03	19/12/2019	Chief Executive Officer	The Hon. Michael GUNNER, The Chief Minister	RE: Subdivision Update – Borroloola and Mataranka	893 944
04	19/12/19	Chief Executive Officer	The Hon. Gerry McCarthy, MLA, Minister for Local Government, Housing and Community Development	RE: Robinson River Authority	893 943
05	20/12/19	Chief Executive Officer	Libby CHAPLIN, CEO, Battery Stewardship Council	Support Letter	893 942
06	06/01/20	Chief Executive Officer	The Manager, Outback Stores	RE: Rubbish from Ngukurr General Store	894 309
07	06/01/20	Chief Executive Officer	Scott HERRING, Jawoyn Association Land Management	RE: Weed Management and Education in Barunga	894 305
08	07/01/20	Chief Executive Officer	Marion SCRYMGOUR, CEO, Northern Land Council	RE: Introduction and Request	894 382

Item Number	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
09	07/01/20	Chief Executive Officer	The Hon. Michael GUNNER, Chief Minister	RE: Borroloola Sub-Division – 2019/20 allocated funds	894 383
10	30/01/20	Chief Executive Officer	Liz EDWARDS, Director, Department of Health, NT	RE: Application for Funds to continue to deliver the Commonwealth Home Support Program (CHSP) in the Roper Gulf Region	899 889
11	12/02/20	Chief Executive Officer	Project Coordinator, Artback NT	Letter of Support – Funding for 2019-20 Community Benefit Fund	900 121

ATTACHMENTS:

There are no attachments for this report.

WARD REPORTS



ITEM NUMBER	13.1
TITLE	Yugul Mangi Ward Report
REFERENCE	897051
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION**That Council:**

- (a) **Receives and notes the Yugul Mangi Ward Report; and**
- (b) **Approves the recommendations from the Ngukurr Local Authority held on 8 December 2019;**
- (c) **Approves the recommendations from the Urapunga Local Authority held on 8 December 2019.**

BACKGROUND

The Yugul Mangi Ward is comprised of the Ngukurr Local Authority and the Urapunga Local Authority.

The Ngukurr Local Authority met with quorum on Tuesday 8 December 2019. Attached are the recorded minutes from that meeting for Council to approve the recommendations.

The Urapunga Local Authority met with quorum on Tuesday 8 December 2019. Attached are the recorded minutes from that meeting for Council to approve the recommendations.

The Ngukurr Local Authority was held on 18 February 2020, due to timing issues the minutes will not be available in this Agenda. However, minutes will be publically available on the Roper Gulf Regional Council website on 28 February 2020, and will be included in the next Ordinary Meeting of Council Agenda on 29 April 2020.

The Urapunga Local Authority was held on 18 February 2020, due to timing issues the minutes will not be available in this Agenda. However, minutes will be publically available on the Roper Gulf Regional Council website on 28 February 2020, and will be included in the next Ordinary Meeting of Council Agenda on 29 April 2020.

UPCOMING YUGUL MANGI LOCAL AUTHORITY MEETINGS

14 April 2020 *Ngukurr Local Authority*
10:00am *Roper Gulf Service Delivery Centre, Ngukurr*

14 April 2020 *Urapunga Local Authority*
3:00pm *TBC*

ATTACHMENTS:

- 1** Ngukurr Local Authority 2019-12-10 [884854].DOCX
- 2** Urapunga Local Authority 2019-12-10 [888338].DOCX



MINUTES OF THE NGUKURR LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, NGUKURR ON
TUESDAY, 10 DECEMBER 2019 AT 10:30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

- Councillor Eric ROBERTS – Chairperson; and
- Councillor Owen TURNER.

1.2 Appointed Members

- Robin ROGERS;
- Ian GUMBULA;
- Michelle FARRELL;
- Tanya JOSHUA; and
- Marcia ROBERTS.

1.3 Staff

- Phillip LUCK – Chief Executive Officer;
- Thea GRIFFIN – Manager Community Services and Engagement;
- Hayley KARSLAKE – Senior Administrative Support Officer; and
- Ashleigh ANDERSON – Local Authority Coordinator.

1.4 Guests

- Amanda HAIGH – Department of Local Government, Housing and Community Development.

2. MEETING OPENED

The Ngukurr Local Authority Meeting opened at 10:31am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3. WELCOME TO COUNTRY

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2019 RESOLVED (Marcia ROBERTS/Owen TURNER) CARRIED

That Ngukurr Local Authority accepts the apologies from Mayor Judy MacFARLANE.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

2/2019 RESOLVED (Owen TURNER/Robin ROGERS) CARRIED

That the Ngukurr Local Authority confirms the minutes from the Ngukurr Local Authority Meeting held on 22 October 2019, to be a correct record of that meetings decisions and proceedings.

6. CALL FOR ITEMS OF OTHER BUSINESS

- Bollards in Laneways;
- Floodway across from General Store;
- Street Naming and Street Signs;
- Holiday Celebrations;
- Tree Planting;
- Airport Toilets;
- Ngukurr Replacement of Asbestos Cement Water Pipes;
- Remote Polling Booth Research;
- Australia Day Events;
- Rock and Water Program

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ngukurr Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

3/2019 RESOLVED (Owen TURNER/Michelle FARRELL) CARRIED

That the Ngukurr Local Authority:

- (a) Receives and notes the Action List;
- (b) Approves the removal of all completed Action List items.

9. INCOMING CORRESPONDENCE

Nil.

10. OUTGOING CORRESPONDENCE

Nil.

11. GENERAL BUSINESS

11.1 NGUKURR ANIMAL MANAGEMENT REPORT

4/2019 RESOLVED (Eric ROBERTS/Marcia ROBERTS) CARRIED

That the Ngukurr Local Authority receives and notes the animal management report from October 2019.

11.2 ELECTED MEMBER REPORT

5/2019 RESOLVED (Ian GUMBULA/Owen TURNER) CARRIED

That the Ngukurr Local Authority receives and notes the Elected Member Report.

11.3 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

6/2019 RESOLVED (Owen TURNER/Tanya JOSHUA) CARRIED

That the Ngukurr Local Authority receives and notes the report on the Local Authority Project funding.

11.4 COUNCIL FINANCIAL REPORT - 31 OCTOBER 2019 EXPENDITURE REPORT

7/2019 RESOLVED (Michelle FARRELL/Owen TURNER) CARRIED

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the month of October 2019.

12. OTHER BUSINESS

12.1 BOLLARDS IN LANEWAYS

An issue was raised regarding community members driving vehicles through laneways intended for pedestrians. Concerns about safety were discussed.

8/2019 RESOLVED (Robin ROGERS/Ian GUMBULA) CARRIED

That the Ngukurr Local Authority requests that Council install Bollards at the entry and exit of identified Laneways to allow for pedestrian traffic only.

12.2 FLOODWAY ACROSS FROM GENERAL STORE

A discussion was held about the median strip across the road from the Ngukurr General Store and issues with flooding during the wet season due to inadequate drainage.

9/2019 RESOLVED (Eric ROBERTS/Owen TURNER) CARRIED

That the Ngukurr Local Authority:

- (a) Requests Roper Gulf Regional Council to design a solution for a floodway across from The Ngukurr General Store;
- (b) A letter be sent to Ngukurr General Store regarding rubbish issues.

12.3 STREET NAMES AND STREET SIGNS

It was raised that there were some streets in Ngukurr that do not have street names or street signs attached. The Local Authority were advised of the process set out by the Department of Infrastructure, Planning and Logistics. The Chief Executive Officer agreed to write to the appropriate representative at the Department of Infrastructure, Planning and Logistics inviting them to the next Ngukurr Local Authority Meeting to discuss the matter further. No formal resolution was made.

12.4 HOLIDAY CELEBRATIONS

Discussions were undertaken about ideas for Holiday Celebrations in Ngukurr Community. It was suggested that a Community Event be held for the New Years Public Holiday. No formal resolution was made.

12.5 TREE PLANTING

A Local Authority Member requested that more trees be planted around the Ngukurr Community. This sparked a discussion on how this can be arranged and included potentially making Tree Planting a Community Project involving anyone in Ngukurr who is interested in participating. The Manager of Community Services and Engagement agrees to speak to residents about interest in a Tree Planting Project.

10/2019 RESOLVED (Eric ROBERTS/Tanya JOSHUA)

CARRIED

That the Ngukurr Local Authority allocates \$1000 of Local Authority Project Funding towards a Community Wet Season Project.

12.6 AIRPORT TOILETS AND SECTION 19

The Local Authority expressed a strong interest in the installation of a Toilet Block at the Ngukurr Airstrip. The Chief Executive Officer agreed to investigate applying for a section 19 licence, to lodge an expression of interest, and to speak to representatives of local stakeholder groups regarding potential collaboration on the installation of a Toilet Block.

11/2019 RESOLVED (Marcia ROBERTS/Michelle FARRELL)

CARRIED

That the Ngukurr Local Authority requests that Council seek a Section 19 on the Ngukurr Airstrip.

The Meeting adjourned for lunch between 12:11pm to 12:30pm.

12.7 NGUKURR REPLACEMENT OF ASBESTOS CEMENT WATER PIPES

A flyer was presented to the Local Authority regarding a upcoming program to replace the Asbestos Cement Water Pipers around Ngukurr. Community had concerns regarding long periods of water being shut off to residential areas. It was confirmed that the water would be shut off for only a small window. At present the work is set to commence between January 2020 and April 2020, informational posters in Kriol will be handed out to those affected.

12.8 REMOTE POLLING BOOTH RESEARCH

Northern Territory Government partnered with Charles Darwin University to speak to residents of Ngukurr Community to discuss their opinions on voting and how to overcome any issues.

12/2019 RESOLVED (Robin ROGERS/Marcia ROBERTS)

CARRIED

That the Ngukurr Local Authority receives and notes the Remote Polling Booth Research presented by Ian Gumbula.

12.9 AUSTRALIA DAY

Discussions about Australia Day Events was held and the following suggestions were made:

- Cricket Game;
- Sausage Sizzle;
- Showcasing of Culture and Community

The Manager of Community Services and Engagement will speak to other organisations in Ngukurr about creating a memorable event for Ngukurr Community.

12.10 ROCK AND WATER PROGRAM

The Rock and Water Program aims to develop young people in remote communities, and have asked if Ngukurr is interested in selecting a group of young people to train and run the program in Community.

13/2019 RESOLVED (Ian GUMBULA/Robin ROGERS)

CARRIED

That the Ngukurr Local Authority supports the Rock and Water Program in Ngukurr.

13. CLOSE OF MEETING

The meeting closed at 1:11pm.

This page and the proceeding pages are the minutes of the Ngukurr Local Authority meeting held on Tuesday, 10 December 2019 and will be confirmed on Tuesday 18 February 2020.

Chairperson



MINUTES OF THE URAPUNGA LOCAL AUTHORITY MEETING
HELD IN THE CONFERENCE ROOM AT THE SUNRISE HEALTH CLINIC,
URAPUNGA ON TUESDAY, 10 DECEMBER 2019 AT 3:00 PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

- Councillor Eric ROBERTS; and
- Councillor Owen TURNER.

1.2 Appointed Members

- Clifford DUNCAN – Chairperson;
- Paul JEFFS;
- Edna NELSON; and
- Amanda JEFFS.

1.3 Staff

- Phillip LUCK – Chief Executive Officer;
- Thea GRIFFIN – Manager Community Services and Engagement;
- Hayley KARSLAKE – Senior Administrative Support Officer;
- Barry MAWSON – Municipal Supervisor; and
- Ashleigh ANDERSON – Local Authority Coordinator.

1.4 Guests

- Amanda HAIGH – Department of Local Government, Housing and Community Development;
- Dennis DUNCAN – Resident;
- Margaret DUNCAN – Resident;
- Larry RYAN – Resident; and
- Edwina DUNCAN – Resident.

2. MEETING OPENED

The Urapunga Local Authority Meeting opened with **QUORUM** at 3:11pm. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3. WELCOME TO COUNTRY

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2019 RESOLVED (Owen TURNER/Clifford DUNCAN)

CARRIED

That the Urapunga Local Authority accepts the apologies from Mayor Judy MacFARLANE and Local Authority Members Elaine DUNCAN and Antonella PASCOE.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

2/2019 RESOLVED (Paul JEFFS/Eric ROBERTS)

CARRIED

That the Urapunga Local Authority:

- (a) Confirms the minutes from the meeting held on 21 February 2019 as a correct record of that meeting and its decisions; and
- (b) Confirms the minutes taken at the Urapunga Local Authority Meeting held on 13 August 2019 to be a correct record of that meetings decisions and proceedings.

6. CALL FOR ITEMS OF OTHER BUSINESS

- Painting Power Poles;
- Irrigation;
- Vegetable Gardens;
- Community Basketball Court;
- Bus Shelter;
- Lights for Airstrip;
- Clean Up Old Homestead;
- Housing Issues;
- Women's Meeting Room;
- Australia Day;
- Clean Up;
- Kids Activities.

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Urapunga Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

3/2019 RESOLVED (Eric ROBERTS/Paul JEFFS)

CARRIED

That the Urapunga Local Authority:

- (a) Receives and notes the Action List;
- (b) Approves the removal of all completed Action List items.

9. INCOMING CORRESPONDENCE

Nil.

10. OUTGOING CORRESPONDENCE

Nil.

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

4/2019 RESOLVED (Clifford DUNCAN/Owen TURNER) CARRIED

That the Urapunga Local Authority receives and notes the Elected Member Report.

11.2 COUNCIL SERVICES REPORT

5/2019 RESOLVED (Clifford DUNCAN/Eric ROBERTS) CARRIED

That the Urapunga Local Authority receives and notes the Council Services Report.

11.3 COUNCIL FINANCIAL REPORT - OCTOBER 2019 EXPENDITURE REPORT

6/2019 RESOLVED (Clifford DUNCAN/Eric ROBERTS) CARRIED

That the Urapunga Local Authority receives and note the Financial (Expenditure) Report for the month of October 2019.

11.4 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

7/2019 RESOLVED (Owen TURNER/Clifford DUNCAN) CARRIED

That the Urapunga Local Authority receives and notes the report on the Local Authority Project funding.

12. OTHER BUSINESS

12.1 PAINTING POWER POLES

A suggestion from Community was made to Paint the old Power Poles a variety of colours to brighten up the town. The Local Authority was advised that Power Water Corporation have ownership of the poles, and that there are lots of rules and regulations surrounding this. The Chief Executive Officer agreed to look into if this project is a possibility and report back the results to the Local Authority. No formal resolution was made.

12.2 IRRIGATION

It was agreed that Roper Gulf Regional Council would look into installing irrigation at the entrance of Urapunga Community. No formal resolution was made.

12.3 VEGETABLE GARDENS

The Manager of Community Services and Engagement will speak to the residents of Urapunga to get some ideas together about constructing vegetable gardens for community. No formal resolution was made.

12.4 COMMUNITY BASKETBALL COURT

Urapunga residents have expressed a strong interest in the construction of a Basketball Court or half Basketball Court. The Manger of Community Services and Engagement agreed to investigate options for this and to bring the information back to the Urapunga Local Authority. No formal resolution was made.

12.5 BUS SHELTER

Roper Gulf Regional Council agreed to investigate options to install a bus shelter across from the new toilet block, and present those options and costings to the Local Authority. No formal resolution was made.

12.6 LIGHTS FOR AIRSTRIP

Roper Gulf Regional Council agreed to present a project proposal to the Urapunga Local Authority regarding the installation of Lights at the Urapunga Airstrip, including costing options. No formal resolution was made.

12.7 CLEAN UP OLD HOMESTEAD

The old homestead is in a state of disrepair, it is currently unknown who is the responsible party for maintaining and cleaning up the area. The CEO agreed to investigate who has the current section 19 lease on the property and come up with a solution to tidy the space up. No formal resolution was made.

12.8 HOUSING ISSUES

Some of the following requests were made in regards to housing:

- Lack of privacy screens;
- No plants in yards;
- Back gate issues;
- No garden sheds/storage areas

The CEO agreed to include these issues in the discussion with the CEO of Housing at the Ordinary Meeting of Council. No formal resolution was made.

12.9 WOMENS MEETING ROOM

At present the Women are using an old shed to conduct activities such as basket weaving, beading, painting. This area is not suitable for their needs, the Manager of Community Services and Engagement has agreed to investigate who owns the current area, and find if there is an agreement that can be reached regarding clean up and maintenance, as well as investigating options for an alternative area. No formal resolution was made.

12.10 AUSTRALIA DAY

Discussion about holding an Australia Day event in Urapunga were held with the most prevalent idea being holding a community Barbeque. No formal resolution was made.

12.11 CLEAN UP

The Manager of Community Services and Engagement will consult with community members about what rubbish, abandoned vehicles and tin needs to be cleaned up before the Holidays. No formal resolution was made.

12.12 KIDS ACTIVITIES

Discussions around the school holiday program were held with ideas to transport more kids into Ngukurr for use of the facilities there. The Manager of Community Services and Engagement is investigating options to hold a positive and eventful school holiday program for the children in Urapunga. No formal resolution was made.

13. CLOSE OF MEETING

The meeting closed at 4:45pm.

This page and the proceeding pages are the minutes of the Urapunga Local Authority Meeting held on Tuesday,10 December 2019 and will be confirmed Tuesday,18 February 2020.

Chairperson

WARD REPORTS



ITEM NUMBER	13.2
TITLE	Numbulwar Numburindi Ward Report
REFERENCE	897053
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION

That Council Receives and notes the Numbulwar Numburindi Ward Report.

BACKGROUND

The Numbulwar Numburindi Ward is comprised of the Numbulwar Local Authority.

The Numbulwar Local Authority was scheduled to meet on Wednesday 9 December 2019. However, this meeting was cancelled due to sorry business. Because of the uncertainty of members availability before and during the Christmas period, a reschedule date was not set.

The Numbulwar Local Authority was held on 19 February 2020, the minutes were not available at the time of closing this Agenda. The minutes will be publically available on the Roper Gulf Regional Council website on 29 February 2020, and will be included in the next Ordinary Meeting of Council Agenda on 29 April 2020.

UPCOMING NUMBULWAR NUMBURINDI WARD LOCAL AUTHORITY MEETINGS

<i>15 April 2020</i>	<i>Numbulwar Local Authority</i>
<i>10:00am</i>	<i>Roper Gulf Service Delivery Centre, Numbulwar</i>

ATTACHMENTS:

There are no attachments for this report.

WARD REPORTS



ITEM NUMBER	13.3
TITLE	South West Gulf Ward Report
REFERENCE	897054
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION**That Council**

- (a) **Receives and notes the South West Gulf Ward Report; and,**
- (b) **Approve the recommendations from the Borroloola Local Authority Meeting held on 6 February 2019.**

BACKGROUND

To date the South West Gulf Ward has comprised of the Borroloola Local Authority.

The Borroloola Local Authority was scheduled on 5 December 2019 at 10:00am. However, this meeting was cancelled due to lack of quorum.

The Borroloola Local Authority met with quorum on Thursday 6 December 2019. Attached are the recorded minutes from that meeting for Council to review.

Roper Gulf Regional Council (RGRC), on behalf of the Robinson River Community, has lobbied the Minister for Local Government to establish the Robinson River Local Authority. The Minister has now approved the establishment of that authority. The letter of approval is included as Incoming Correspondence in this agenda. RGRC will work closely with the Department of Local Government to establish this authority as it did in the recent establishment of the Urapunga Local Authority.

UPCOMING SOUTH WEST GULF WARD LOCAL AUTHORITY MEETINGS

<i>09 April 2020</i>	<i>Borroloola Local Authority</i>
<i>10:00am</i>	<i>Roper Gulf Service Delivery Centre, Borroloola</i>

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 Borroloola Local Authority 2020-02-06 [1441] Minutes.DOCX



MINUTES OF THE BORROLOOLA LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BORROLOOLA
ON THURSDAY, 6 FEBRUARY 2020 AT 10:00AM

1 PRESENT/STAFF/GUESTS

1.1 Elected Members

- Councillor Donald GARNER (Chairperson);
- Councillor Marlene KARKADOO; and
- Councillor Samuel Evans.

1.2 Appointed Members

- Jon SAUER;
- Mike LONGTON;
- Stan ALLEN; and
- Rebecca GENTLE.

1.3 Staff

- Phillip LUCK – Chief Executive Officer;
- Sharon HILLEN – General Manager Infrastructure Services and Planning;
- Steven SANDERSON – General Manager Community Services and Engagement;
- Fred GRAHAM – Manager Community Projects and Engagement;
- Janette HAMILTON – Community Development Programme Regional Manager; and
- Cindy MORGAN – Senior Administration Support Officer (Minute Taker).

1.4 Guests

- Kevin LIDDY – National Indigenous Australians Agency; and
- Rolf NILSSON – Mabunji Aboriginal Resource Indigenous Corporation.

2 MEETING OPENED

The Meeting The Borrooloola Local Authority Meeting opened at 10:05 am with **QUORUM**. The Chairperson welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

Delivered by Councillor Marlene KARKADOO.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2020 RESOLVED (Jonathon SAUER/Rebecca GENTLE)

CARRIED

That the Borroloola Local Authority accepts the apologies from Mayor Judy MacFARLANE and Local Authority member Trish ELMY, Raymond ANDERSON and Maria PYRO.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURE OF INTEREST

There were no declarations of interest at this Borroloola Local Authority.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

2/2020 RESOLVED (Mike LONGTON/Stan ALLEN)

CARRIED

That the Borroloola Local Authority confirms the minutes from the Borroloola Local Authority Meeting held on Thursday 3 October 2019, and affirms them to be a true and accurate record of that meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

3/2020 RESOLVED (Jonathon SAUER/Mike LONGTON)

CARRIED

That the Borroloola Local Authority:

- (a) Receives and notes the Action List;
- (b) Approves the removal of all completed Action List items; and
- (c) Requests that a letter be sent to the Department of Infrastructure, Planning and Logistics, the Department of Education and the Minister regarding the Borroloola School Kiss and Go area/s.

9 CALL FOR ITEMS OF GENERAL BUSINESS

- Lot 773 Development Consent Application

10 INCOMING CORRESPONDENCE

10.1 INCOMING CORRESPONDENCE

4/2020 RESOLVED (Donald GARNER/Mike LONGTON)

CARRIED

That the Borroloola Local Authority:

- (a) Receives and notes the incoming correspondence; and
- (b) Supports the Charity Rally visit to the area in 2020.

11 OUTGOING CORRESPONDENCE

11.1 OUTGOING CORRESPONDENCE

5/2020 RESOLVED (Mike LONGTON/Jonathon SAUER) *CARRIED*

That the Borroloola Local Authority:

- (a) Receives and notes the outgoing correspondence regarding residential land release in Borroloola and Roads in Borroloola Town Camps;
- (b) Recommend that Council invite the Northern Land Council CEO Marion Scrymgour to the Ordinary Meeting of Council to discuss the Borroloola subdivision and associated issues including issues in Mataranka;

6/2020 RESOLVED (Donald GARNER/Stan ALLEN) *CARRIED*

- (c) Requests that Council write to the Minister of Local Government asking for further information regarding the Borroloola Town Camp Roads;
- (d) Requests that Council write to the Department of Local Government, Housing and Community Development inquiring about the Northern Territory Government Policy on Town Camps and who is currently responsible for inspections and signing off on completed works. The Local Authority want it noted to the responsible bodies their concerns about how houses have been placed, the spoil from the pad clearance has been left in the street and properties have been left in poor condition for the incoming tenants.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

13.1 ELECTED MEMBER REPORT

7/2020 RESOLVED (Mike LONGTON/Marlene KARKADOO) *CARRIED*

That the Borroloola Local Authority receives and notes the Elected Member Report.

13.2 DRAFT 2020 MEETING CALENDAR

8/2020 RESOLVED (Jonathon SAUER/Stan ALLEN) *CARRIED*

That the Borroloola Local Authority:

- (a) Receives and notes the Roper Gulf Regional Council 2020 Meeting Calendar; and
- (b) Requests that a report be included in the next agenda regarding Local Authority Member attendance.

13.3 CONFLICT OF INTEREST REGISTER

9/2020 RESOLVED (Stan ALLEN/Mike LONGTON) *CARRIED*

That the Borroloola Local Authority:

- (a) Receives and notes the information regarding Conflicts of Interest; and
- (b) Approved that members are to complete the Conflicts of Interest Register for 2020.

13.4 COMMUNITY DEVELOPMENT PROGRAMME

10/2020 RESOLVED (Mike LONGTON/Jonathon SAUER) CARRIED

That the Borroloola Local Authority receives and notes the Community Development Program (CDP) report.

13.5 TAMARAIND PARK LICENSE TO OCCUPY

11/2020 RESOLVED (Mike LONGTON/Samuel EVANS) CARRIED

That the Borroloola Local Authority receive and note the report on the Local Authority Action Item relating to the Tamarind Park Land Acquisition.

The meeting adjourned for lunch from 12:15pm – 12:30pm.

13.6 COUNCIL SERVICES REPORT

12/2020 RESOLVED (Mike LONGTON/Marlene KARKADOO) CARRIED

That the Borroloola Local Authority receives and notes the Council Services Report.

13.7 TOWN PRIORITIES 2020-21

13/2020 RESOLVED (Jonathon SAUER/Mike LONGTON) CARRIED

That the Borroloola Local Authority approves its draft Town Priorities for 2020-21.

13.8 ANIMAL MANAGEMENT BY-LAWS FOR LOCAL AUTHORITY

14/2020 RESOLVED (Donald GARNER/Jonathon SAUER) CARRIED

That the Borroloola Local Authority:

- (a) Receives and notes the Animal Management By-Laws report; and
- (b) Agree to the continuation and enforcement of all Animal Management By-Laws.

13.9 LOCAL AUTHORITY PROJECTS UPDATE

15/2020 RESOLVED (Mike LONGTON/Jonathon SAUER) CARRIED

That the Borroloola Local Authority:

- (a) Receives and notes the Local Authority Project Updates report;
- (b) Requests that Council provide the Local Authority with an update of the light heads on all current street lights and include more street lights in dark spots and obtain necessary services plan approvals; and
- (c) Closes out the Removable Solar Lights Project and allocates the remaining money to a new project to “Replace the Searcy Street / Robinson Road Intersection light with a fit for purpose intersection light”.

13.10 COUNCIL FINANCIAL REPORT AS AT 31.12.2019

16/2020 RESOLVED (Stan ALLEN/Mike LONGTON) CARRIED

That Borroloola Local Authority receives and note the Financial (Expenditure) Report for the period 1 July 2019 to 31 December 2019.

13.11 BORROLOOLA MAJOR PROJECTS UPGRADES

17/2020 RESOLVED (Jonathon SAUER/Mike LONGTON)

CARRIED

That the Borrooloola Local Authority receives and notes the Major Project Updates Report.

13.12 BORROLOOLA AIRSTRIP TOILET BLOCK AND SULLAGE POINT

18/2020 RESOLVED (Jonathon SAUER/Rebecca GENTLE)

CARRIED

That the Borrooloola Local Authority:

- (a) Receives and notes the update on the Borrooloola Airstrip Toilet Block;
- (b) Allocates \$140,000 of Local Authority Project Funding towards the Borrooloola Airstrip Toilet Block to extend the sewer main to the new facility.

13.13 LOT 773 DEVELOPMENT PROPOSAL

Information Only

This is a Commonwealth Housing project consisting of the following:

- Construct two duplexes in total on lot 773 in administrative Lot 840 and Lot 854 and the relocation of the Yanyula town camp playground to an area southeast of the two transitional dongas.

13.14 METAL SCRAP

Information Only

- Numerous scrap vehicles through Borrooloola on private land;
- Roper Gulf Regional Council is part of the Big Rivers Region Waste Management Committee;
- Roper Gulf Regional Council is a member Council in a contract with Katherine Town Council for SIMS Metal to remove scrap vehicles. This contract runs out end of June. It is expected that SIMS will not be coming out to Borrooloola, Ngukurr and Numbulwar before the contract expires; and
- Roper Gulf Regional Council is aware other service providers are interested in coming out to remove scrap vehicles and scrap steel. Council are looking at other options for after the wet season.

14 CLOSE OF MEETING

The meeting terminated at 2:10 pm.

This page and the proceeding pages are the Minutes of the Borrooloola Local Authority Meeting held on Thursday, 6 February 2020 and will be confirmed on 9 April 2020.

Chairperson

WARD REPORTS

ITEM NUMBER	13.4
TITLE	Nyiranggulung Ward Report
REFERENCE	897056
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION

That the Council:

- (a) Receives and notes the Nyiranggulung Ward Report; and,**
- (b) Approve the recommendations from the Barunga Local Authority Meeting held on 25 November 2019.**

BACKGROUND

The Nyiranggulung Ward is comprised of the Barunga Local Authority, Beswick Local Authority, Bulman Local Authority and Manyallaluk Local Authority.

The Barunga Local Authority met with quorum on 25 November 2019. Attached are the recorded minutes of that meeting for Council to approve the recommendations.

The Beswick Local Authority met with quorum on 10 February 2020, the minutes were not available by the close date for this Agenda. However, minutes will be publically available on the Roper Gulf Regional Council website on 20 February 2020, and will be included in the next Ordinary Meeting of Council Agenda on 29 April 2020.

The Manyallaluk Local Authority was scheduled to be held on 10 February 2020. However, this meeting was cancelled due to lack of member availability.

The Barunga Local Authority Meeting was held on 11 February 2020, the minutes were not available by the close date for this Agenda. However, minutes will be publically available on the Roper Gulf Regional Council website on 21 February 2020, and will be included in the next Ordinary Meeting of Council Agenda on 29 April 2020.

The Bulman Local Authority was held on 13 February 2020, the minutes were not available by the close date for this Agenda. However, minutes will be publically available on the Roper Gulf Regional Council website on 28 February 2020, and will be included in the next Ordinary Meeting of Council Agenda on 29 April 2020.

UPCOMING NYIRANGGULUNG WARD LOCAL AUTHORITIES

<i>20 April 2020 10:00am</i>	<i>Beswick Local Authority Service Delivery Centre, Beswick</i>
<i>20 April 2020 2:30pm</i>	<i>Manyallaluk Local Authority Service Delivery Centre, Manyallaluk</i>
<i>21 April 2020 10:00am</i>	<i>Barunga Local Authority Service Delivery Centre, Barunga</i>
<i>23 April 2020 10:00am</i>	<i>Bulman Local Authority Service Delivery Centre, Bulman</i>

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 Barunga Local Authority 2019-11-25 [871595].DOCX



MINUTES OF THE BARUNGA LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BARUNGA ON
MONDAY, 25 NOVEMBER 2019 AT 10:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

- Deputy Mayor Helen LEE – Chairperson.

1.2 Appointed Members

- Jeffrey McDONALD;
- Mavis JUMBIRI;
- Nell BROWN;
- Anne-Marie LEE;
- Freddy SCRUBBY; and
- Vita BINJEN.

1.3 Staff

- Phillip LUCK – Chief Executive Officer;
- Ashleigh ANDERSON – Local Authority Coordinator; and
- Susan GILLIES – Council Service Coordinator.

1.4 Guests

- Illona WILSON – Department of Local Government, Housing and Community Development;
- Amanda HAIGH – Department of Local Government, Housing and Community Development;
- Moira McCREESH – Department of Health; and
- Joanne BATE – Nyirranggulung Rise.

2. MEETING OPENED

The Barunga Local Authority Meeting opened with **QUORUM** at 10:22am, the Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3. WELCOME TO COUNTRY

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

60/2019 RESOLVED (Anne-Marie LEE/Vita BRINJEN)

CARRIED

That the Barunga Local Authority:

- (a) Accepts the apologies from Mayor Judy MacFARLANE and Local Authority Member Anita Painter;
- (b) Notes Councillor Selina ASHLEY'S leave of absence; and
- (c) Notes that Councillor Deanna KENNEDY and Local Authority Member Joyce BULUMBARA were absent from the meeting and did not tender an apology.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

61/2019 RESOLVED (Freddy SCRUBBY/Mavis JUMBIRI)

CARRIED

That the Barunga Local Authority:

- (a) Confirms the minutes taken at the Barunga Local Authority Meeting held on 02 October 2019, to be a correct record of that meetings decisions and proceedings; and
- (b) Confirms the minutes taken at the Barunga Local Authority Meeting held on 24 October 2019, to be a correct record of that meetings decisions and proceedings.

6. CALL FOR ITEMS OF OTHER BUSINESS

6.1 Moira McCREESH – Verbal Update

6.2 Nyirranggulung Rise – CDP Verbal Update

6.1 MOIRA MCCREESH - VERBAL UPDATE

Moira McCREESH from the Department of Health provided a verbal update on the current projects offered by her department in Barunga Community which included the following:

- Cooking to Support Change;
- Strongbala Womens Camp;
- Community Art and Alcohol Signage;
- Youth Diversion;
- Youth Café;
- Driving Toward Work;
- Mental Health First Aid;

Advised that the Department of Health are currently looking at 2020 projects and putting forward proposals for funding.

6.2 NYIRRANGGULUNG RISE - CDP VERBAL UPDATE

Joanne Bates from Nyirranggulung Rise delivered a verbal update on the Community Development Program (CDP) and covered the following items:

- CDP are currently in a temporary premises, as such activities are temporarily limited due to space issues;
- Currently cooking, beading and painting activities are being offered, as well as basic carpentry;
- Nyirranggulung Rise have recently engaged a qualified plumber to conduct activities for the participants to be engaged with;
- A Community Advisory Board is currently being considered; and
- Nyirranggulung Rise is interested in entering into a Host Agreement with Roper Gulf Regional Council.

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

62/2019 RESOLVED (Anne-Marie LEE/Vita BRINJEN)

CARRIED

That the Barunga Local Authority:

- (a) Receives and notes the Action List;
- (b) Approves the removal of all completed Action List Items;
- (c) Requests in-kind support from Council by way of waving the rental fees for the Arnhem Crows Sporting Association and Youth Café and allowing use of the Barunga Sport and Recreation Hall, on the condition that the Arnhem Crows Sporting Association and Youth Café clean the Sport and Recreation Hall after use; and
- (d) Confirms that a Tamper Proof Tap be installed at the Shade Structure in Heritage Park.

9. INCOMING CORRESPONDENCE

Nil.

10. OUTGOING CORRESPONDENCE

1. Barunga Fencing Issues – Department of Local Government, Housing and Community Development, Remote Housing

11. GENERAL BUSINESS**11.1 ELECTED MEMBER REPORT**

63/2019 RESOLVED (Mavis JUMBIRI/Jeffrey McDONALD)

CARRIED

That the Barunga Local Authority receives and notes the Elected Member Report.

11.2 COUNCIL SERVICES REPORT

64/2019 RESOLVED (Mavis JUMBIRI/Neil BROWN)

CARRIED

That the Barunga Local Authority receives and notes the Council Services Report.

11.3 COUNCIL FINANCIAL REPORT - 31 OCTOBER 2019

65/2019 RESOLVED (Mavis JUMBIRI/Freddy SCRUBBY)

CARRIED

That the Barunga Local Authority receives and notes the Financial (Expenditure) Report for the month of October 2019-20 financial year.

**11.4 GOVERNANCE REPORT - LOCAL AUTHORITY
PROJECT REGISTER UPDATE**

66/2019 RESOLVED (Anne-Marie LEE/Vita BRINJEN)

CARRIED

That the Barunga Local Authority receives and notes the updated report on Local Authority Project Funding as at 27 October 2019.

12. OTHER BUSINESS

12.1 BARUNG DUMP

67/2019 RESOLVED (Vita BRINJEN/Jeffrey McDONALD)

CARRIED

That the Barunga Local Authority requests that the Council investigate the Barunga Dump and seek options to minimise the spread of Rubbish.

12.2 INTERNAL ROADS AND SHOULDERS

68/2019 RESOLVED (Vita BRINJEN/Mavis JUMBIRI)

CARRIED

That the Barunga Local Authority requests Council to investigate internal roads and shoulders in Barunga and report to the Roads Committee on the results of that investigation.

12.3 ROAD SIGN REFLECTION ISSUES

A Local Authority member raised concerns over the glare/reflection that the road signs at the jump up and main entrance when driving at night. The Chief Executive Officer agreed to write a letter to the Department of Infrastructure, Planning and Logistics regarding this issue. No formal resolution was made.

12.4 ABLUTION BLOCK

It was raised that the old Ablution block in Barunga is sitting vacant and needs to be knocked down. The Local Authority Members, who are also Land Trust members agreed move raise the matter at the Land Trust. No formal resolution was made.

12.5 CHRISTMAS HOLIDAY ACTIVITIES FOR BARUNGA

69/2019 RESOLVED (Freddy SCRUBBY/Anne-Marie LEE)

CARRIED

That the Barunga Local Authority receives and notes the information given pertaining to the upcoming Christmas School Holiday Activities for Barunga.

12.6 JUMPING CASTLE

70/2019 RESOLVED (Anne-Marie LEE/Vita BRINJEN)

CARRIED

That the Barunga Local Authority requests that Council investigate the costings to purchase wet jumping castle for Barunga.

12.7 BARUNGA LIBRARY

Since the new security measures were applied to the Barunga School, the Library has been moved out of the old building, and no other suitable location has been found. The Chief Executive Officer has agreed to investigate options for a new library space in Barunga. No formal resolution was made.

12.8 COACHES BOXES FOR OVAL

The old Coaches boxes at the Barunga Oval have now been removed, the Local Authority is requesting that costings and quotes to replace the old boxes are investigated and presented to the next Local Authority Meeting in February 2020. No formal resolution was made.

12.9 TREE PLANTING

Local Authority Member, Vita Brinjen agreed to speak to Nyirranggulung Rise about planting more trees around Barunga Community. No formal resolution was made.

13. CLOSE OF MEETING

The meeting terminated at 3:26pm.

This page and the preceding pages are the minutes of the Barunga Local Authority Meeting held on Monday, 25 November 2019 and will be confirmed on Tuesday 11 February 2020.

Chairperson

WARD REPORTS



ITEM NUMBER	13.5
TITLE	Never Never Ward Report
REFERENCE	900805
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION

That Council:

- (a) Receives and notes the Never Never Ward report;**
- (b) Approve the recommendations from the Jilkmिंगgan Local Authority Meeting held on 1 December 2019;**
- (c) Approve the recommendations from the Mataranka Local Authority Meeting held on 1 December 2019;**
- (d) Approve the Mataranka Local Authority recommendation 12.2 - Community Hall Use – for the Northern Territory Police, Fire and Emergency Services to use the Mataranka Community Hall for the purpose of conducting Community Safety Action Meetings and for Emergency Response Coordination, on the provision that the hall be cleaned after use and that the published Rental Tarriff is waived under these conditions;**
- (e) Approve the recommendations from the Jilkmिंगgan Local Authority Meeting held on 04 February 2020;**
- (f) Approve the recommendations from the Mataranka Local Authority Meeting held on 04 February 2020; and**
- (g) Accepts the resignation of Ken Muggeridge from the Hodgson Downs Local Authority.**

BACKGROUND

The Never Never Ward is comprised of the Mataranka Local Authority, Jilkmिंगgan Local Authority, Hodgson Downs (Minyerri) Local Authority and the Communities of Larrimah and Daly Waters.

The Jilkmिंगgan Local Authority met with quorum on Tuesday 1 December 2019. Attached are the recorded minutes from that meeting for Council to approve the recommendations.

The Mataranka Local Authority met with quorum on Tuesday 1 December 2019. Attached are the recorded minutes from that meeting for Council to approve the recommendations.

The Hodgson Downs Local Authority meeting was scheduled on Monday 7 December 2019, this meeting was cancelled due to sorry business. Due to the lack of availability of members both before and over the Christmas period, a rescheduled date was not set.

The Jilkmिंगgan Local Authority met with quorum on Tuesday 4 February 2020. Attached are the recorded minutes from that meeting for Council to approve the recommendations.

The Mataranka Local Authority met with quorum on 4 February 2020, attached are the recorded minutes from that meeting for Council to approve the recommendations.

The Hodgson Downs Local Authority was schedule to hold a Meeting on Monday 17 February 2020. However, this meeting was cancelled due to member unavailability, and an informal meeting was held. In this informal meeting, Chief Executive Officer Phillip Luck spoke to the upcoming CEO of Alawa Narrale Arnold, and some interested Community Members about the importance of Local Authorities for the Community in regards to local decision making.

In the meeting the Agenda was read as though a meeting was being conducted, with all agendas items spoken about. Phillip Luck outlined the necessity for each report in the Agenda, why it is important to include specific items and encouraged the guests to ask questions. This process was important to encourage membership to the Hodgson Downs Local Authority, as well as reaffirming to the current Local Authority Members in attendance that the meetings are an essential part of the Local Government process and ensure that Community needs and wants are passed on to Council.

UPCOMING NEVER NEVER WARD LOCAL AUTHORITY MEETINGS

06 April 2020 *Hodgson Downs (Minyerri) Local Authority*
11:00am *Alawa Corporation Office, Minyerri*

07 April 2020 *Jilkminggan Local Authority*
10:00am *Service Delivery Centre, Jilkminggan*

07 April 2020 *Mataranka Local Authority*
5:30pm *Community Hall, Mataranka*

06 April 2020 *Larrimah Community Meeting*
10:00am *Pink Panther Pub*

06 April 2020 *Daly Waters Community Meeting*
1:30pm *Daly Waters Pub*

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 Jilkminggan Local Authority 2019-12-03 [881073].DOCX
- 2 Mataranka Local Authority 2019-12-03 [880710].DOCX
- 3 Jilkminggan Local Authority 2020-02-04 [1438] Minutes.DOCX
- 4 Mataranka Local Authority 2020-02-04 [1437] Minutes.DOCX
- 5 Resignation_KMuggeridge.pdf



MINUTES OF THE JILKMINGGAN LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM, COUNCIL SERVICE DELIVERY CENTRE, JILKMINGGAN
ON TUESDAY, 3 DECEMBER 2019 AT 10:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE.

1.2 Appointed Members

- Rosina FARRELL – Chairperson;
- Lisa McDONALD;
- Anne-Marie McDONALD (WOODS);
- Shirley COONWAY; and
- Wayne ROY.

1.3 Staff

- Phillip LUCK – Chief Executive Officer;
- Michael McFARLANE – Council Services Coordinator;
- Ashleigh ANDERSON – Local Authority Coordinator; and
- Maddison LEE – Community Safety Coordinator.

1.4 Guests

- Amanda HAIGH – Department of Local Government, Housing and Community Development; and
- Cheryl GOVEN – Department of Local Government, Housing and Community Development.

2. MEETING OPENED

The Jilkmिंगgan Local Authority Meeting opened at TIME with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3. WELCOME TO COUNTRY

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2019 RESOLVED (Judy MacFARLANE/Lisa McDONALD) CARRIED

That the Jilkminggan Local Authority notes that Councillor Annabelle DAYLIGHT, Councillor Ossie DAYLIGHT and Local Authority Members Phyllis CONWAY and Simone BAKER were absent from the meeting and did not tender apologies.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

2/2019 RESOLVED (Anne-Marie McDONALD/Shirley ROBERTS) CARRIED

That the Jilkminggan Local Authority confirms the minutes taken at the Jilkminggan Local Authority Meeting held on 06 August 2019 to be a correct record of that meetings decisions and proceedings.

6. CALL FOR ITEMS OF OTHER BUSINESS

- Car Body Removal;
- Tree Lopping in Private Yards;
- Bow Shed Shade;
- Relationship with JCAC

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkminggan Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

3/2019 RESOLVED (Judy MacFARLANE/Anne-Marie McDONALD) CARRIED

That the Jilkminggan Local Authority:

- (a) Receives and Notes the Action List; and
- (b) Approves the removal of all completed Action List items.

The meeting was adjourned for morning tea: 11:24am – 11:32am

9. INCOMING CORRESPONDENCE

Nil.

10. OUTGOING CORRESPONDENCE

Nil.

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

4/2019 RESOLVED (Shirley ROBERTS/Lisa McDONALD) CARRIED

That the Jilkminggan Local Authority receives and notes the Elected Member Report.

11.2 COUNCIL SERVICES REPORT

5/2019 RESOLVED (Anne-Marie McDONALD/Judy MacFARLANE) CARRIED

That the Jilkminggan Local Authority receives and notes the Council Services Report.

11.3 COMMUNITY SAFETY SERVICES REPORT

6/2019 RESOLVED (Wayne ROY/Shirley ROBERTS) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Community Safety Services Report.

11.4 2018-19 LOCAL AUTHORITY PROJECT FUNDING

7/2019 RESOLVED (Lisa McDONLAD/Wayne ROY) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the signed Certification for 2018-19 Local Authority Project Funding.

11.5 COMMUNITY DEVELOPMENT PROGRAMME

8/2019 RESOLVED (Anne-Marie McDONALD/Wayne ROY) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Jilkmिंगgan CDP Report.

11.6 COUNCIL FINANCIAL REPORT - OCTOBER 2019

9/2019 RESOLVED (Judy MacFARLANE/Lisa McDONLAD) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the month of October in the 2019-20 financial year.

11.7 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

10/2019 RESOLVED (Anne-Marie McDONALD/Wayne ROY) CARRIED

That the Jilkmिंगgan Local Authority:

- (a) Receives and notes the updated report on Local Authority Project Funding as at 18 November 2019;
- (b) Recinds the allocation of \$30,000 toward project 1613810 – Second Playground in Jilkmिंगgan;
- (c) Allocates \$75,000 of Local Authority Project Funding towards the Basketball Court roof; and
- (d) Allocates \$2,000 of Local Authority Project Funding towards the purchase of shade trees.

11.8 JILKMINGGAN MAIN STREET UPDATE

11/2019 RESOLVED (Judy MacFARLANE/Anne-Marie McDONALD) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the update on Jilkmिंगgan Main Street design.

12. OTHER BUSINESS

12.1 CAR BODY REMOVAL

A Local Authority Member enquired about the removal of dead cars in the Jilkmिंगgan Community. Roper Gulf Regional Council informed the Local Authority of a program which has run recently, which has removed over 200 dead cars from various communities within the region.

12/2019 RESOLVED (Anne-Marie McDONALD/Wayne ROY) CARRIED

That the Jilkmिंगgan Local Authority requests that the Council investigates the costings of hiring a tilt-tray and driver for the day to remove car bodies from within the Community to the Jilkmिंगgan Dump.

12.2 TREE LOPPING IN PRIVATE YARDS

Concerns were raised regarding trees in the Jilkminggan Community that are becoming dangerous, with branches needing to be lopped. A discussion was had about Roper Gulf Regional Council tree lopping responsibilities. No formal resolution was made.

12.3 BOUGH SHED SHADE

In previous years, a potential project was identified to build a fixed shade near the bough shed, the materials were purchased by Roper Gulf Regional Council. However, the project failed to come to fruition. The Jilkminggan Local Authority is still interested in this project, and wish for the Chief Executive Officer to discuss the options for the with the Jilkminggan Community Aboriginal Corporation (JCAC). No formal resolution was made.

12.4 RELATIONSHIP WITH JCAC

Discussions were undertaken around the relationship with Roper Gulf Regional Council and the Jilkminggan Community Aboriginal Corporation (JCAC).

The Chief Executive Officer agreed to arrange a meeting with JCAC along with the Councillors and Local Authority Members to discuss the following:

- Possible extension of the Jilkminggan Cemetery;
- Approval for the Location of the new Jilkminggan Playground; and
- Installation of a permanent shade structure near the bow shed.

No formal resolution was made.

13. CLOSE OF MEETING

The meeting closed at 12:52pm.

This page and the proceeding pages are the minutes of the Jilkminggan Local Authority Meeting held on Tuesday, 03 December 2019 and will be confirmed 04 February 2020.

Chairperson



MINUTES OF THE MATARANKA LOCAL AUTHORITY MEETING HELD AT THE
MATARANKA COMMUNITY HALL, MATARANKA ON TUESDAY, 03 DECEMBER
2019 AT 5:30PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE – Chairperson.

1.2 Appointed Members

- Rachel WALTER;
- Sue EDWARDS;
- Margaret MINNETT;
- Diane ANGEL;
- Alan CHAPMAN; and
- Michael SOMERS.

1.3 Staff

- Phillip LUCK – Chief Executive Officer;
- Mary RYAN – Community Services Manager;
- Paul BERTHON – Council Services Coordinator;
- Ashleigh ANDERSON – Local Authority Coordinator;
- Mandy DEVEREUX – Senior Administrative Support Officer; and
- Maddison LEE – Community Safety Coordinator.

1.4 Guests

- Amanda HAIGH – Department of Local Government, Housing and Community Development;
- Cheryl GOVEN – Department of Local Government, Housing and Community Development;
- Sargent Thomas CHALK – Office in Charge – Mataranka Police Station; and
- Peter KENNER – Super Intendant NT Police.

2. MEETING OPENED

The Mataranka Local Authority Meeting opened at 5:42pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3. WELCOME TO COUNTRY

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2019 RESOLVED (Rachael WALTERS/ Sue EDWARDS)

CARRIED

That the Mataranka Local Authority:

- (a) Accepts the apologies from Local Authority Member Jill EMERSON-SMITH;
- (b) Notes that Councillor Annabelle DAYLIGHT and Councillor Ossie Daylight were absent from the meeting and did not tender an apology.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

2/2019 RESOLVED (Diane ANGEL/Alan CHAPMAN)

CARRIED

That the Mataranka Local Authority confirms the minutes taken at the Mataranka Local Authority Meeting held on 01 October 2019 to be a correct record of that meetings decisions and proceedings.

6. DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority.

7. CALL FOR ITEMS OF OTHER BUSINESS

7.1 MATARANKA FIRE

Sargent Thomas CHALK and Superintendent Peter KENNON addressed the Mataranka Local Authority to discuss the recent fire event, and the problems which arose and advised on future improvements in the event of another fire emergency. Some of the identified problems were:

Communications;

Radio systems have been upgraded to a digital channel as opposed to UHF making communication between emergency services, residents and volunteers inconsistent.

Asset problems;

No current formal asset list of equipment available or location of equipment to use in the event of a fire. Access to the water was difficult due to the valve to release the water was inside a locked yard, with the key resting with PowerWater Corporation.

Moving forward, Emergency Services are updating the assets list, and seeking to recruit "backline" volunteers to assist those in the frontline. It was clarified that in an Emergency Roper Gulf Regional Council assets were available for use in line with Roper Gulf Policies and Procedures, and suggested that the First Emergency Response Group (FERG) hold semi-regular public meetings and that they be advertised to encourage residents to attend. No formal resolution was made.

7.2 POLICE MVR DUTIES

Concerns were raised regarding the announcement of Northern Territory Police withdrawing from providing MVR services to Remote Towns and Communities. Superintendent Peter KENNON stated the following:

- Northern Territory Police investigate the impact on MVR duties in remote towns and communities and found that providing these duties on a regular basis impacted response times;
- Clarified that not all services are being pulled back. However, these services will be dependent on Police availability and these services will not be prioritised over regular Police duties.
- Stated that due to liability and compliance, the Police will not be dealing with HR/MC licencing and registration, and those should be dealt with by people specialised in that field. Limited LR/MR functions can be performed depended on Police expertise, but may not be available in each community. However, regular car licences and registration checks can still be conducted provided that it doesn't interfere with Police work.

It was asked that the Police be supportive of remote residents, as services in some areas are severely limited, and it is not always possible for community members to travel into Katherine for MVR purposes.

7.3 MATARANKA POLICE

Police were questioned by the Local Authority regarding Police staffing in Mataranka, and the current issues surrounding alcohol and mental health in the Mataranka area. Police stressed the importance of calling 000 or 131 444 when issues requiring police assistance arise. No formal resolution was made.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

3/2019 RESOLVED (Rachael WALTERS/Michael SOMERS)

CARRIED

That the Mataranka Local Authority:

- (a) Receives and notes the Action List;
- (b) Approves the removal of all completed Action List items; and
- (c) Allocates \$800(GST inc) of Local Authority Project Funding towards the purchase of 4 Chloe 3 piece steel decorative settings for the Mataranka Library/Museum.

9. INCOMING CORRESPONDENCE

Nil.

10. OUTGOING CORRESPONDENCE

Nil.

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

4/2019 RESOLVED (Diane ANGEL/Sue EDWARDS)

CARRIED

That the Mataranka Local Authority receives and notes the Elected Member Report.

11.2 COUNCIL SERVICES REPORT

5/2019 RESOLVED (Sue EDWARDS/Michael SOMERS) CARRIED

That the Mataranka Local Authority receives and notes the Council Services Report for December 2019.

11.3 COMMUNITY SAFETY SERVICES REPORT

6/2019 RESOLVED (Rachael WALTERS/Sue EDWARDS) CARRIED

That the Mataranka Local Authority receives and notes the Community Safety Services Report.

11.4 COMMUNITY DEVELOPMENT PROGRAMME

7/2019 RESOLVED (Diane ANGEL/Margaret MINNETT) CARRIED

That the Mataranka Local Authority receives and notes Mataranka CDP Report.

11.5 COUNCIL FINANCIAL REPORT - 31 OCTOBER 2019

8/2019 RESOLVED (Michael SOMERS/Sue EDWARDS) CARRIED

That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the month of October in the 2019-2020 financial year.

11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

9/2019 RESOLVED (Margaret MINNETT/Michael SOMERS) CARRIED

That the Mataranka Local Authority receives and notes the updated report on Local Authority Project Funding as at 18 November 2019.

12. OTHER BUSINESS

12.1 MULGAN CAMP PLAYGROUND

10/2019 RESOLVED (Rachael WALTERS/Diane ANGEL) CARRIED

That the Mataranka Local Authority requests that quotes to install a shade structure over the Mulgan Camp Playground and costing for the installation of a Solar Light be investigated and presented to the next Local Authority meeting in February 2020.

12.2 COMMUNITY HALL USE

11/2019 RESOLVED (Rachael WALTERS/Margaret MINNETT) CARRIED

That the Mataranka Local Authority requests that Council approves the waving of rental fees for use of the Mataranka Community Hall to the Northern Territory Police, Fire and Emergency Services for the purpose of conducting Community Safety Action meetings on the condition that the hall is cleaned after use.

12.3 MATARANKA MOBILE PHONE TOWER

A discussion regarding the Mataranka Mobile Phone Tower was raised and the Local Authority members raising the issue of signal strength, noting that since the tower was upgraded to the 4G network, mobile phone reception drops in and out. The Chief Executive Officer agreed to write a letter to Telstra regarding the issue and to advocate for the repair of the tower. No formal resolution was made.

12.4 POWER CARD MACHINES

12/2019 RESOLVED (Sue EDWARDS/Michael SOMERS)

CARRIED

That the Mataranka Local Authority requests that the Chief Executive Officer engages with the company that owns the machines to recharge the power cards regarding issues with the machine malfunctioning.

13. CLOSE OF MEETING

The meeting terminated at 7:47pm.

This page and the proceeding pages are the minutes of the Mataranka Local Authority Meeting held on Tuesday, 03 December 2019 and will be confirmed 04 February 2020.

Chairperson



MINUTES OF THE JILKMINGGAN LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, JILKMINGGAN
TUESDAY 04 FEBRUARY 2020 AT 10:00AM

1 PRESENT/STAFF/GUESTS

1.1 Members

- Rosina FARRELL (Chairperson);
- Councillor Annabelle DAYLIGHT;
- Councillor Ossie DAYLIGHT;
- Shirley ROBERTS;
- Wayne ROY;
- Simone BAKER;
- Phyllis CONWAY;
- Anne-Marie WOODS; and
- Lisa McDONALD.

1.2 Staff

- Phillip LUCK, Chief Executive Officer;
- Sharon HILLEN, General Manager Infrastructure Services and Planning;
- Steven SANDERSON, General Manager Community Services and Engagement;
- Biddy HAMILTON, CDP Regional Manager;
- Mary RYAN, Council Services Manager;
- Ashleigh ANDERSON, Local Authority Coordinator;
- Michael McFARLANE, Council Services Coordinator; and
- Sujan LAMICHHANE, Sports and Recreation Coordinator.

1.3 Guests

- Cheryl GOVAN, Department of Local Government, Housing and Community Development.

2 MEETING OPENED

The Jilkmिंगgan Local Authority Meeting opened at 10:02am with **QUORUM**. The Chairperson welcomed Members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2020 RESOLVED (Ossie DAYLIGHT/Annabelle DAYLIGHT)

CARRIED

That the Jilkmिंगgan Local Authority accepts the apologies from Mayor Judy MacFARLANE from the meeting held on Tuesday 04 February 2020.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

2/2020 RESOLVED (Anne-Marie WOODS/Ossie DAYLIGHT)

CARRIED

That the Jilkmिंगgan Local Authority confirms the minutes from the Jilkmिंगgan Local Authority Meeting held on Tuesday 3 December 2019, and affirms them to be a true and accurate record of that meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 ACTION LIST

3/2020 RESOLVED (Ossie DAYLIGHT/Lisa McDONALD)

CARRIED

That the Jilkmिंगgan Local Authority:

- (a) Receives and notes the Action List; and
- (b) Approves the removal of all completed Action List Items.

8 CALL FOR ITEMS OF GENERAL BUSINESS

Nil.

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkmिंगgan Local Authority.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

13.1 ELECTED MEMBER REPORT

4/2020 RESOLVED (Simone BAKER/Lisa McDONALD) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Elected Member Report

13.2 DRAFT 2020 MEETING CALENDAR

5/2020 RESOLVED (Lisa McDONALD/Ossie DAYLIGHT) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Roper Gulf Regional Council 2020 Meeting Calendar.

13.3 CONFLICT OF INTEREST REGISTER

6/2020 RESOLVED (Ossie DAYLIGHT/Wayne ROY) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the information regarding Conflicts of Interest.

13.4 COMMUNITY SAFETY SERVICES REPORT

7/2020 RESOLVED (Ossie DAYLIGHT/Simone BAKER) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Community Safety Services Report.

13.5 COMMUNITY DEVELOPMENT PROGRAMME

8/2020 RESOLVED (Shirley ROBERTS/Simone BAKER) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Community Development Program (CDP) report.

13.6 ALCOHOL ACTION INITIATIVES - JANUARY 2020

9/2020 RESOLVED (Ossie DAYLIGHT/Lisa McDONALD) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Alcohol Action Initiatives information from the Department of Health, Harm Minimisation Unit.

13.7 TOWN PRIORITIES 2020-21

10/2020 RESOLVED (Ossie DAYLIGHT/Annabelle DAYLIGHT) CARRIED

That the Jilkmिंगgan Local Authority approves the draft Jilkmिंगgan Town Priorities for 2020-21 Regional Plan.

13.8 LOCAL AUTHORITY PROJECTS UPDATE

11/2020 RESOLVED (Lisa McDONALD/Shirley ROBERTS) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Projects Update.

13.9 COUNCIL SERVICES REPORT

12/2020 RESOLVED (Shirley ROBERTS/Lisa McDONALD) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Council Services Report.

13.10 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2019 - 31.12.2019

13/2020 RESOLVED (Ossie DAYLIGHT/Simone BAKER)

CARRIED

That the Jilkmिंगgan Local Authority receives and note the Financial (Expenditure) Report for the period July to December 2019.

13.11 JILMINGGAN ROAD UPGRADE PROJECT

14/2020 RESOLVED (Simone BAKER/Wayne ROY)

CARRIED

That the Jilkmिंगgan Local Authority receives and notes the update on Jilkmिंगgan Road Upgrade.

14 CLOSE OF MEETING

The meeting terminated at 12:08pm.

This page and the proceeding pages are the Minutes of the Jilkmिंगgan Local Authority Meeting held on Tuesday, 04 February 2020 and will be confirmed on 07 April 2020.

Chairperson



MINUTES OF THE MATARANKA LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE MATARANKA COMMUNITY HALL, MATARANKA ON TUESDAY, 04 FEBRUARY 2020 AT 5:30PM

1 PRESENT/STAFF/GUESTS

1.1 Members

- Diane ANGEL (Chairperson);
- Margaret MINNETT;
- Alan CHAPMAN;
- Jill EMERSON-SMITH;
- Sue EDWARDS; and
- Rachael WALTERS.

1.2 Staff

- Phillip LUCK, Chief Executive Office;
- Steven SANDERSON, General Manager Community Services and Engagement;
- Sharon HILLEN, General Manager of Infrastructure Services and Planning;
- Mary RYAN, Council Services Manager;
- Janette HAMILTON, CDP Regional Manager;
- Paul BERTHON, Council Services Coordinator;
- Mandy DEVEREUX, Senior Administration Support Officer; and
- Sujan LAMICHHANE, Community Safety Regional Coordinator.

1.3 Guest

- Cheryl GOVAN, Department of Local Government, Housing and Community Development;
- Michael VANDELEUR, Territory Manor (Owner); and
- Malcolm HALES, Mataranka School Principal.

2 MEETING OPENED

The Mataranka Local Authority Meeting opened at 5:35pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

Nil.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2020 RESOLVED (Sue EDWARDS/Jillian EMERSON-SMITH)

CARRIED

That the Mataranka Local Authority:

- (a) Accepts the apologies from Mayor Judy MacFarlane and Local Authority Member Michael Somers; and
- (b) Notes that Councillor Annabelle Daylight and Councillor Ossie Daylight were absent from the meeting and did not tender an apology.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

2/2020 RESOLVED (Sue EDWARDS/Rachael WALTERS)

CARRIED

That the Mataranka Local Authority confirms the minutes from the Mataranka Local Authority Meeting held on Tuesday 3 December 2019, and affirms them to be a true and accurate record of that meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

3/2020 RESOLVED (Rachael WALTERS/Alan CHAPMAN)

CARRIED

That the Mataranka Local Authority:

- (a) Receives and notes the Action List; and
- (b) Approves the removal of all completed Action List items.

8 CALL FOR ITEMS OF GENERAL BUSINESS

- Martin Road Access

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

13.1 COUNCIL SERVICES REPORT

4/2020 **RESOLVED (Jillian EMERSON-SMITH/Rachael WALTERS)** *CARRIED*

That the Mataranka Local Authority receives and notes the Council Services Report for February 2020.

13.2 ELECTED MEMBER REPORT

5/2020 **RESOLVED (Sue EDWARDS/Jillian EMERSON-SMITH)** *CARRIED*

That the Mataranka Local Authority receives and notes the Elected Member Report.

13.3 DRAFT 2020 MEETING CALENDAR

6/2020 **RESOLVED (Margaret MINNETT/Alan CHAPMAN)** *CARRIED*

That the Mataranka Local Authority receives and notes the Roper Gulf Regional Council 2020 Meeting Calendar.

13.4 CONFLICT OF INTEREST REGISTER

7/2020 **RESOLVED (Sue EDWARDS/Margaret MINNETT)** *CARRIED*

That the Mataranka Local Authority receives and notes the information regarding Conflicts of Interest and completes the Conflicts of Interest register for 2020.

13.5 TOWN PRIORITIES 2020-21

8/2020 **RESOLVED (Rachael WALTERS/Jillian EMERSON-SMITH)** *CARRIED*

That the Mataranka Local Authority approves the draft Mataranka Town Priorities for 2020-21.

13.6 COMMUNITY SAFETY SERVICES REPORT

9/2020 **RESOLVED (Rachael WALTERS/Alan CHAPMAN)** *CARRIED*

That the Mataranka Local Authority receives and notes the Community Safety Services Report.

13.7 COMMUNITY DEVELOPMENT PROGRAMME

10/2020 **RESOLVED (Sue EDWARDS/Rachael WALTERS)** *CARRIED*

That Mataranka Local Authority receives and notes the Community Development Programme Report.

13.8 CAPITAL WORKS PROJECTS: SECOND QUARTER UPDATE

11/2020 **RESOLVED (Jillian EMERSON-SMITH/Margaret MINNETT)** *CARRIED*

That the Mataranka Local Authority receives and notes the second quarter update on current Capital Works Projects occurring in Mataranka.

13.9 INTERIM OFFICE SPACE AT LOT 120 MATARANKA

12/2020 RESOLVED (Rachael WALTERS/Margaret MINNETT) CARRIED

That the Mataranka Local Authority receives and notes the report on the proposed installation of an interim office space at Lot 120, Mataranka.

13.10 COUNCIL FINANCIAL REPORT – 31 DECEMBER 2019

13/2020 RESOLVED (Alan CHAPMAN/Sue EDWARDS) CARRIED

That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period to 31 December 2019.

13.11 LOCAL AUTHORITY PROJECTS UPDATE

14/2020 RESOLVED (Jillian EMERSON-SMITH/Margaret MINNETT) CARRIED

That the Mataranka Local Authority receives and notes the Local Authority Project Update report.

13.12 RECYCLING CENTRE CONVEYOR BELT

15/2020 RESOLVED (Jillian EMERSON-SMITH/Sue EDWARDS) CARRIED

That the Mataranka Local Authority allocates \$10,000 (GST Inc) of Local Authority Project Funding towards the purchase of a conveyor belt for the Recycling Centre.

13.13 MARTIN ROAD ACCESS

16/2020 RESOLVED (Jillian EMERSON-SMITH/Rachael WALTERS) CARRIED

That the Mataranka Local Authority supports the application from The Territory Manor to reopen the western gates that open onto Martin Road.

14 CLOSE OF MEETING

The meeting terminated at 7:33pm.

This page and the proceeding pages are the Minutes of the Mataranka Local Authority Meeting held on Tuesday, 04 February 2020 and will be confirmed on 07 April 2020.

Chairperson

I wish to resign from the Local Authority as of the 18 February 2020 as I am retiring from Alawa Aboriginal Corporation and moving to Cairns I wish the Authority all the luck possible and have enjoyed my time as a member of the Authority.



Ken Muggeridge
CEO
Alawa Aboriginal Corporation

EXECUTIVE REPORTS

ITEM NUMBER	15.1
TITLE	Grants: Remote Sport Program
REFERENCE	900143
AUTHOR	Josh CHEVALIER-BRINE, Grants Coordinator

RECOMMENDATION**That Council**

- (a) **Approve the 2019-23 funding agreement of \$1,240,940 for the Remote Sport Program from the Department of Tourism and Culture, by signing, dating, and affixing the common seal to one copy of the Funding Agreement; and**
- (b) **Acknowledge the Territory Government in respect of the funding provided under the Remote Sport Program.**

BACKGROUND

The Remote Sport Program provides increased opportunities for residents of regional and remote communities to participate in sport and active recreation activities on a regular basis; and, enhances the capacity of regional and remote communities to deliver regular organised sporting games, competitions and events.

Under the Funding Agreement activities will be delivered in Numbulwar, Borroloola, Barunga, Beswick, Bulman, Jilkminggan, and Ngukurr.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

The funding arrangement provides funding of \$1,240,940 (GST Exclusive) over five years.

Year	Amount (ex GST)
2019-20	\$248,188
2020-21	\$248,188
2021-22	\$248,188
2022-23	\$248,188
2023-24	\$248,188
Total	\$1,240,940

ATTACHMENTS:

There are no attachments for this report.

EXECUTIVE REPORTS



ITEM NUMBER	14.2
TITLE	Grants: Indigenous Youth Reconnect
REFERENCE	900144
AUTHOR	Josh CHEVALIER-BRINE, Grants Coordinator

RECOMMENDATION

That Council:

- (a) **Approve the funding agreement of \$995,700 (GST Exclusive) for the Indigenous Youth Reconnect Program, provided by the National Indigenous Australians Agency, by signing, dating, and affixing the Common Seal to one copy of the funding Agreement; and**
- (b) **Acknowledge the funding received from the National Indigenous Australians Agency in respect of the funded activity.**

BACKGROUND

The Indigenous Youth Reconnect Program provides funding to reconnect disengaged youth in Ngukurr, Numbulwar, and Borrooloola with education, training, and employment from 1 January 2020 - 31 December 2020.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

The Agreement provides funding of \$995,700 (GST Exclusive).

ATTACHMENTS:

There are no attachments for this report.

EXECUTIVE REPORTS



ITEM NUMBER	14.3
TITLE	Chief Executive Officer's Report
REFERENCE	902064
AUTHOR	Phillip LUCK, Chief Executive Officer

RECOMMENDATION

That Council receives and notes the Chief Executive Officer's Report.

BACKGROUND

Since the Ordinary Meeting of Council on 13 December 2019, there has been a reduced level of activity due to the Christmas and New Year's breaks and the usual slow return of key stakeholders from the Christmas Holiday period.

The Mayor has been on leave for most of January and February 2020. The Deputy Mayor acted in the capacity of Chair at the Finance Committee Meeting on 29 January 2020.

Local Authority meetings were held across the Region with a few provisional meetings occurring and two cancellations. It was disappointing that Councillors were not available for some meetings that would have made a difference between a provisional and a quorum.

The Local Authorities of Bulman and Hodgson Downs were both put on notice by the CEO that the lack of availability of members was causing a severe lack of performance of the Local Authority and that some drastic changes would need to be made either at the membership level or abolishing the Local Authority. Bulman Local Authority requested that the CEO approach non-performing members and seek a renewed commitment or a show cause. A resignation and two new nominations have been received for the Hodgson Downs Local Authority that should create more flexibility to achieve quorum in the future.

Ngukurr Local Authority was cancelled as it clashed with the date set for the Sunrise Health Board.

Councillor Roberts has endured a long period of illness and is in the process of obtaining advice on submitting his resignation from Council.

Project Cost Estimates for the Borroloola Sports Courts is significantly higher than project Budget. Roper Gulf Regional Council is in consultation with funding bodies to ascertain what they are intending.

Resignations of certain office bearers and changes in structures within Indigenous Enterprises in Jilkminggan, Minyerri and Ngukurr have change the relationship dynamic between those organisations and RGRC. Meetings have been scheduled for the CEO to meet with those organisations and commence discussion on what joint activities can occur. Roper Gulf Roper Council is working closely with CouncilBiz on expanding our use of the Technology1 product that we are paying annual fees to use.

Advances in the use of InfoCouncil and Human Resources Employee Self Service (HRESS) have made workflows in those processes much easier.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

There are no attachments for this report.

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	15.1
TITLE	Accounting and Policy Manual
REFERENCE	900213
AUTHOR	Marc GARDNER, General Manager Corporate Services and Sustainability

RECOMMENDATION

That Council approves the revised FIN-006 Accounting and Policy Manual.

BACKGROUND

As a requirement of the *Local Government (Accounting) Regulations 2014*, the Council is required to have an accounting and policy manual. This requirement has been in place for many years with Council first adopting the current version of the Accounting and Policy Manual in September 2012.

Specifically, the Council is required to have accounting procedures in accordance with Part 4, Section 9 of the *Local Government (Accounting) Regulations 2014* which outlines:

9 Accounting procedures

- (1) *A council must maintain an accounting and policy manual.*
- (2) *The manual must include, or incorporate by reference, the following:*
 - (a) *an organisation chart showing the functions of the council, its committees and responsible officers;*
 - (b) *a statement of the duties and responsibilities of the CEO and responsible officers;*
 - (c) *a statement of the principal accounting policies of the council;*
 - (d) *information about the timing and content of financial management reports to the council and the CEO;*
 - (e) *a statement of the procedures the council considers necessary to facilitate the timely preparation of the council's annual financial statement;*
 - (f) *the information necessary to ensure the proper operation of any computer based accounting system in use;*

- (g) *details of all administrative and accounting procedures, policies and delegations of authority, including:*
 - (i) *details of internal control procedures; and*
 - (ii) *details of personnel and financial delegations; and*
 - (iii) *a chart of accounts divided into assets, liabilities, income, expenses and council equity accounts; and*
 - (iv) *procedures relating to the receipt and banking of money, the payment of salaries and wages, the allocation of machinery operating costs to council functions, the purchase of goods and services and the granting of credit to council debtors.*

During the audit of Council's annual financial statements for 2018/2019, Council's auditors identified that the manual had not been revised by Council since 2014 and contained a number of errors and required updating.

ISSUES/OPTIONS/SWOT

The manual is a compliance requirement of the Northern Territory Government. Due to the contents of the document, it will require regular revision in the future.

A draft of the manual was presented to the Finance Committee on the 29 January for comment.

It is now presented to Council for approval.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 FIN006 - Accounting and Policy Manual Updated 22.01.2020 - Final.pdf

Roper Gulf Regional Council Financial Policy – FIN006 Accounting and Policy Manual

Roper Gulf Regional Council Accounting and Policy Manual

Dates of amendments made by Council resolution:

- 03 September 2012 **Finance Committee Meeting**
- 26 March 2014 **Ordinary Council Meeting**
- 12 November 2014 **Ordinary Council Meeting**

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1 Background

Introduction

The Local Government Accounting Regulations 9(1) requires council to maintain an accounting and policy manual which must include or incorporate by reference, the following:

- (a) an organisation chart showing the functions of the council, its committees and responsible officers;
- (b) a statement of the duties and responsibilities of the CEO and responsible officers;
- (c) a statement of the principal accounting policies of the council;
- (d) information about the timing and content of financial management reports to the council and the CEO;
- (e) a statement of the procedures the council considers necessary to facilitate the timely preparation of the council's annual financial statement;
- (f) the information necessary to ensure the proper operation of any computer based accounting system in use;
- (g) details of all administrative and accounting procedures, policies and delegations of authority, including:
 - (i) details of internal control procedures;
 - (ii) details of personnel and financial delegations;
 - (iii) a chart of accounts divided into assets, liabilities, income, expenses and council equity accounts; and
 - (iv) procedures relating to the receipt and banking of money, the payment of salaries and wages, the allocation of machinery operating costs to council functions, the purchase of goods and services and the granting of credit to council debtors.

The Accounting Policy Manual is therefore written to satisfy the requirements of the Northern Territory Local Government (Accounting) Regulations and to document the Internal Control adopted by the Regional Council to safeguard assets, secure the accuracy and reliability of accounting data and financial reporting for promoting the operational efficiency of Roper Gulf Regional Council.

Scope

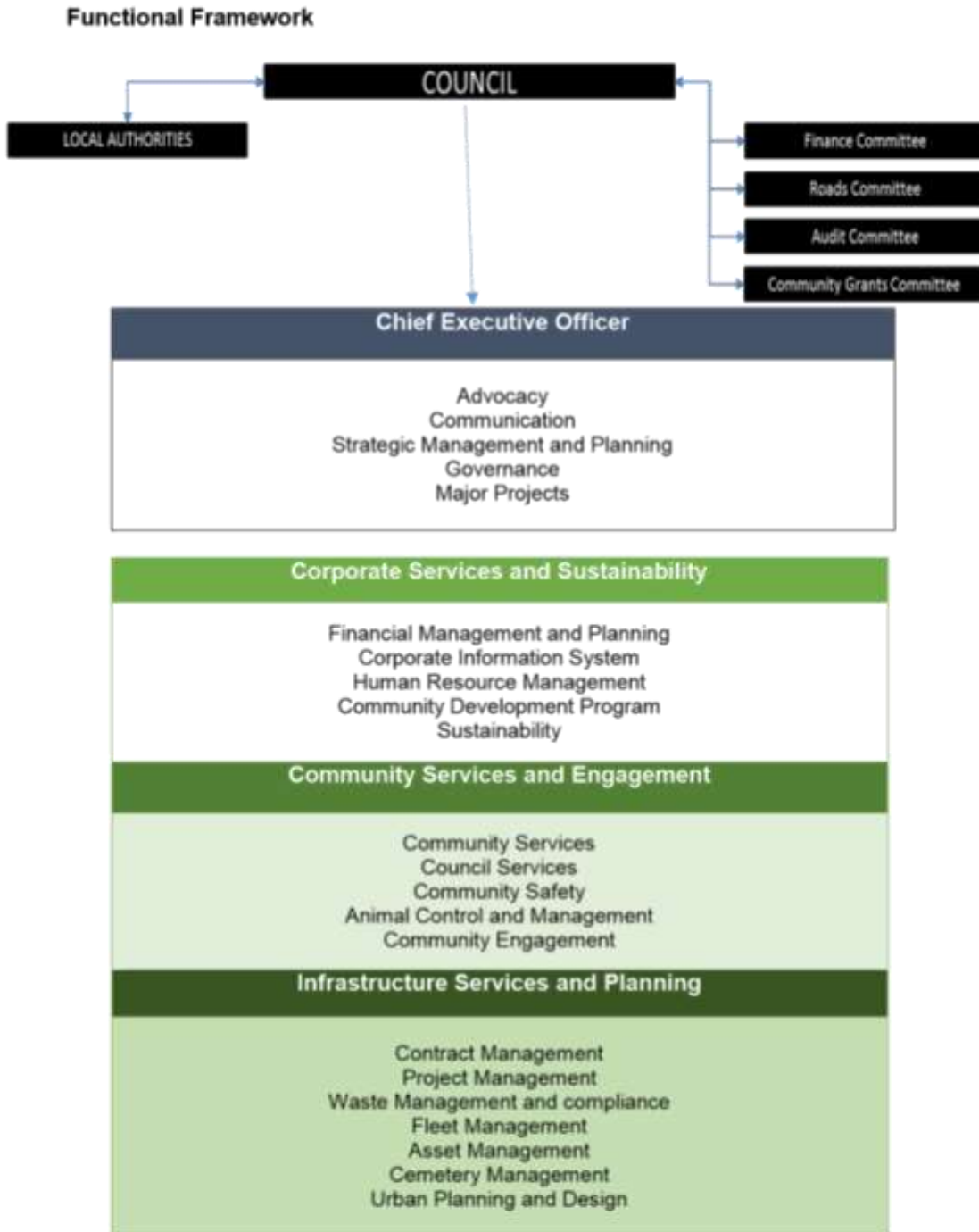
The Accounting Policy Manual has been prepared as a part of the Operational Manual of Roper Gulf Regional Council (hereinafter referred to as the Council).

The manual must be followed by the Council staff in managing the available funds for meeting the objectives of the Council.

Purpose and Objectives of the Manual

This Manual has been developed in order to provide the Council with guidelines that will ensure sound financial management and internal controls to safeguard and manage the Council's financial obligations. The objective of the manual is to ensure an efficient and effective use of funds while implementing the Council's programs and safeguard the assets of the organisation.

2 Organisational Structure



Functions of the Council

Part 2.3 of the Local Government Act (2008) defines the role and functions of the Council to primarily be:

- to act as a representative, informed and responsible decision-maker in the interests of its constituency; and
- to develop a strong and cohesive social life for its residents and allocate resources in a fair, socially inclusive, and sustainable way; and
- to provide and coordinate public facilities and services; and
- to encourage and develop initiatives for improving quality of life; and
- to represent the interests of its area to the wider community; and
- to exercise and perform the powers and functions of local government assigned to the council under this Act and other Act.

Services Provided by the Council

Core Services

Core Services are the key services that Council provides that are common to local government in Australia & that aren't contracted to the Council by Australian or Northern Government Agencies.

The following services will be provided to communities in the Council area:

- Administration of Local Authorities
- Administration of Local Laws
- Advocacy and Representation on Local and Regional Issues
- Asset Management
- Cemetery Management
- Civic Cultural and Sporting Events
- Companion Animal Welfare and Control
- Community Management
- Council Planning and Reporting
- Customer Relationship Management
- Financial Management
- Fleet and Plant Management
- Governance
- Human Resource Management
- Information Technology and Communications
- Library and Cultural Heritage
- Lighting for Public Safety including Street Lighting
- Local Emergency Management
- Local Road Maintenance
- Local Road Upgrade and Construction
- Maintenance and Upgrade of Council Controlled Buildings, Facilities and Fixed Assets
- Maintenance and Upgrade of Council Controlled Parks, Reserves and Open Spaces
- Public and Corporate Relations
- Records Management
- Risk Management
- Traffic Management on Local Roads
- Training and Employment of Local People in Council Operations

- Waste Management (including litter reduction)
- Weed Control and Fire Hazard Reduction

Agency & Commercial Contracted Services

Agency Services include services that the Council has agreed to deliver on behalf of other Government Agencies on a fee for service or performance basis. It is anticipated that these services would be fully funded by the relevant agency and that funding would include a contribution to administrative costs associated with delivering the service. Subject to funding provided by the relevant agencies the following Agency & Commercial contracted services will be delivered by the Council:

- Aged and Disability Care
- Community Broadcasting
- Community Safety
- Employment and Training
- Community Development Services
- Family Services (Including Child Care & School Nutrition Program)
- Outstation/Homeland Contracted Services
- Sport and Recreation
- Youth Services
- Centrelink
- Library Services
- Essential Services
- Community Housing Services
- Litter Collection
- Recycling
- Airport Maintenance Services

Council and Committees

The Structure and roles of the Council and its Committees are outlined annually in Council's Regional Plan.

Council

The Council comprises 13 Elected Members, elected on August 26, 2017 through a Northern Territory Local Government election and subsequent by-elections, which will govern until 2021. The 13 Councillors are elected for a term of 4 years. The Mayor and Deputy Mayor are elected from and by the Council. A network of Local Authorities has been established to enable Council to have a systematic approach to community input on issues that affect a particular community or local region. Memberships of the local authorities are reviewed regularly and reappointments, appointments, and other changes are actioned accordingly. Council has formalised the Youth Voice Committees in the Growth towns and aims to develop similar committees in all Service Delivery Centre's as a commitment to the Strategic Plans key focus area.

Committees

Under the provisions of the Local Government Act, a Council can establish a committee which is assigned functions of an executive or advisory nature. The Act allows a committee to have a wide range of functions, and the members of a committee may include people who are not Elected Members or Council staff. Any committee is subject to the control and direction of the Council.

Finance Committee

The Council has established a Finance Committee to assist in the oversight of the organisation's finances and resources. Specifically, the committee undertakes the financial management roles of the Council in the months that the Council does not meet.

The current membership of Finance Committee comprises:

- Mayor
- Deputy Mayor
- 3 x Elected Members
- Independent Member

The Finance Committee meets five times a year, on alternate months to Ordinary Meetings of Council.

Audit Committee

The Council has established the Audit Committee pursuant to the *Local Government (Accounting) Regulations* Regulation 10(3) of the, to monitor compliance by the council with proper standards of financial management and compliance by the council with these regulations and the Accounting Standards.

The Audit Committee is an advisory committee and does not have executive powers or authority to implement actions in areas which management has responsibility, nor does it have any delegated financial responsibility. The Audit Committee does not have any management functions and is therefore independent from the Council's executive team.

The current membership of the Audit Committee comprises:

- Independent Chairperson
- Independent Member
- 3 x Elected Members

Community Grants Committee

Community Grants Committee has been established to recommend to Council the allocation of community grant funding to eligible individuals and organisations.

The current membership of the Committee comprises:

- Mayor
- Deputy Mayor
- 3 x Elected Members

Roads Committee

The Roads Committee was established by Council to facilitate roads project development by reviewing all current and future proposed roads projects, and raising concerns and priorities to report to Council.

The current membership of the Committee comprises:

- Mayor
- Deputy Mayor
- 4 x Elected Members

Local Authorities

The Roper Gulf Region has 11 Local Authorities. Members of each Local Authority are appointed by the Council in accordance with *Local Government Act* section 53(B) and *Local Government Guideline 8: Regional Councils and Local Authorities*. The Council encourages the membership of each Local Authority to include two (2) youth.

The role of the Local Authorities in the Council's Region is to:

- Provide advice to the Council on service delivery plans, including infrastructure requirements for communities and associated outstations, or local region or wards, and to contribute to the development of Regional Business Plans;
- Alert and advise the Council on new and emerging issues within the scope of Council activities;
- Advise on specific Council, community and social projects that impact on the community or region;
- Advise and support Council staff in the local Implementation of the Regional Business Plan, particularly in the area of cross-cultural best practice in governance and service delivery; and
- Respond to identified community needs, if appropriate, by participating and organising activities such as community events, youth, community safety, housing advice and community planning and infrastructure development.

3 Duties and Responsibilities

Chief Executive Officer

The position of the Chief Executive Officer is a requirement of the Local Government Act. Sections 100, 101, 102 and 103 of the Act outlines how a CEO is appointed, the roles of the CEO, CEO delegation authority and their responsibility to appoint staff as per a Council approved staff plan (organisation chart). The Chief Executive Officer's position reports to the Council and is primarily responsible for working with the Council to develop corporate strategies, implementing Council's decisions and overseeing the organisation's day to day operations.

Specifically, s101 outlines the role of the CEO as per the Act states:

The CEO is responsible to the council:

- (a) *to ensure that the council's policies, plans and lawful decisions are implemented; and*
- (b) *to undertake the day-to-day management of the council's operations (including the management of council staff); and*
- (c) *to provide or obtain for the council the information and advice the council reasonably requires for effectively carrying out its functions; and*
- (d) *to ensure that the council's constituency is kept properly informed about council policies, programs and decisions and to ensure that appropriate and prompt responses are given to specific requests for information; and*
- (e) *to ensure that the council's assets and resources are properly managed and maintained; and*
- (f) *to ensure that proper standards of financial management are maintained and, in particular, proper controls over expenditure; and*
- (g) *to ensure that financial and other records are properly made and maintained; and*
- (h) *to appoint, manage and, where necessary, terminate the appointment of council staff (other than the CEO); and*
- (i) *to carry out other functions delegated to the CEO by the council or assigned to the CEO under this or any other Act.*

The Chief Executive Officer's Position has four direct reports which include:

- General Manager Corporate Services and Sustainability
- General Manager Council Services and Community Engagement
- General Manager Infrastructure Services and Planning
- Executive Manager.

The Chief Executive Officer's position has ultimate oversight of the financial management, performance and compliance of the Council. The Chief Executive Officer's position also has a number of financial responsibilities and delegations as outlined in the manual.

General Manager Corporate Services and Sustainability

The General Manager Corporate Services and Sustainability reports directly to the Chief Executive Officer and oversees the strategic direction and operation of several core functions of Council including:

- Financial Management;
- Financial and operational sustainability;
- Human Resources Services;
- The Community Development Programme;
- Information Management (records management);
- Information Technology and communications;
- Workplace Health and Safety; and
- Corporate business systems and processes.

Specifically, the primary responsibility of the General Manager Corporate Services and Sustainability is to enable Roper Gulf Regional Council to delivery timely, efficient, effective and strategic corporate support to the Communities and Council's operations with focus on solution based sustainability and risk mitigation. This position is also critical in leading the financial functions, processes and compliance of the Council.

General Manager Community Services and Engagement

The General Manager Community Services and Engagement is responsible for overseeing a range of Council core and community services including municipal services, aged care, community safety, libraries and animal health programmes amongst several others. The position provides strategic direction and management of the Community Services and Engagement division to ensure a high quality of service delivery with an open and engaging approach.

The position has financial management responsibilities associated with the delivery of programmes and activities associated with the Community Services and Engagement Division, including budgeting, financial performance and procurement. The General Manager has financial delegation as outlined in this manual and Council's delegations manual.

General Manager Infrastructure Services and Planning

This position's key areas of responsibility are Contract Management, Project Management, Waste Management and Compliance, Asset Management, Cemetery Management and Urban Planning and design. The position has financial management responsibilities associated with the delivery of programmes and activities associated with the Division, including budgeting, financial performance and procurement. The General Manager has financial delegation as outlined in this manual and Council's delegations manual.

Additionally, this position is critically important with leading Council's asset management which impacts on Council's financial management and financial strategic planning. This includes the development of long term asset management plans, depreciation and replacement schedules for Council's assets. The long term asset management plans are important when Council develops its annual capital works budgets and also with forecasting the Council's sustainability ratio and undertaking other ratio analysis.

This position also has significant procurement responsibilities associated with asset management and project management, including implementing Council's annual capital works program and ensuring procurement compliance in accordance with the *Local Government Act* and subordinate legislation.

Finance Manager

This position's key areas of responsibility include rates and property, creditors, debtors, investment, financial management including budgets, annual financial reports and payroll. This position has the responsibility to meet Council's financial obligations under the Local Government Act and regulations while operating under the direction of General Manager Corporate Services & Sustainability and in accordance with Regional Council corporate plans, policies, relevant legislation and accounting standards.

4 Summary of Significant Accounting Policies

All funds through which the Council controls resources to carry on its functions are recorded in the financial statements as defined in Local Government Act, Australian Accounting Standards Board, and the Tax Act.

The financial statements are prepared in accordance with the legislation as following:

- the Northern Territory Local Government Act(2008);
- the Northern Territory Local Government (Administration) Regulations;
- the Northern Territory Local Government (Accounting) Regulations;
- Northern Territory Local Government Guidelines and Instructions (various); and
- the Australian Accounting Standards

The summary of significant accounting policies has been developed in consultation with Deloitte as part of the audit process. The policies are set up for the purpose of providing information to various key stakeholders to understand Council's operations and to provide guidance to Council's staff for ensuring correct procedures are followed.

The list of the Council's Financial Policies is as follows:

- FIN001 Financial Delegation Manual
- FIN002 Debt Collection Policy
- FIN003 Purchasing and Payment Policy
- FIN005 Corporate Credit Card Policy
- FIN007 Fraud Protection Policy
- FIN008 Rating Policy
- FIN009 Asset Disposal Policy
- FIN010 Borrowing Policy
- FIN011 Investment Policy
- FIN012 Revenue Growth and Financial Sustainability Policy
- FIN013 Petty Cash Policy
- FIN014 Waste Collection Charges Policy
- FIN015 Use of External Auditors and Non-Audit Services Policy
- FIN016 Reserves Policy

5 Timing and Content of Financial Management Reports

Financial Management Reports - Timing

Financial Management Reports are prepared monthly for reporting to the Council, Finance Committee and CEO by the Finance Manager or their delegate. By the end of the second week of each month, the following tasks are implemented in preparation of these reports:

- Reconciliation of control accounts
- Suspense account check
- Internal Allocations check
- Bank reconciliation
- Variance report checks
- BAS completed

Financial Management Reports are provided to the Council, Finance Committee and CEO of each Month. These reports include:

- Statement of Financial Position
- Statement of Comprehensive Income & Expenditure
- Cash at bank Statement
- Investment Statement
- Debtors and Creditors Reports
- Community Expenditure Reports

Half yearly budget review to be completed by the third week of the following month for review then presented to the finance Committee and then forwarded to the next Council Meeting.

Annual Financial Statements to be completed for inclusion in the Annual Report, which must be published by 15th November of each year.

Financial Management Reports - Content

Monthly Financial Management Reports:

- Budget Summary Report - represents actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month and includes quarterly forecast income and expenditure for the whole of the financial year.
- Investments Management Report – provides details of all cash and investments held by the council (including money held in trust)
- Debtor Accounts – a categorised statement of debts owed to council.
- Creditor Accounts – a summary of accounts

Half Year Review Reports:

- Summary of Budget Revision Proposals
- Income and Expenditure Statements
- Statement of Financial Position
- Statement of Comprehensive Income
- Statement of Working Capital
- Cash flow Statement
- Debtors and Creditors Reports
- Ratio & Trend Analysis Report

Financial Management Report - Preparation Process***Financial reporting occurs using the following process:***

1. Information is compiled to complete Financial Management Report.
2. Report is completed by Finance Manager and General Manager Corporate Services & Sustainability.
3. Report is reviewed by Finance Manager.
4. Report is approved by General Manager of Corporate Services & Sustainability.
5. Report is included in agenda for Council meeting by Chief Executive Officer.
6. Report is reported to Council.
7. Report is made available to public if applicable.

6 Annual Financial Statement Preparation Procedures

Appointment of External Auditor

The external Auditors are appointed every three years by way of Council Resolution. The audit should be conducted around the end of August to allow enough time for the end of year processing required. Appendices -III shows the list of engaged Auditors for the Council.

Tasks Required in Preparation of Auditors

The following tasks shall be completed for preparation of the Annual Financial Statements in accordance with applicable Australian Accounting Standards:

1. Accounting system closed 30 June each year.
2. Balance Sheet accounts are reconciled. Major accounts include:
 - Debtor and creditor account reconciliations
 - Rates reconciliation
 - Superannuation control accounts reconciliation
 - Payroll control accounts
 - Bank accounts
 - Credit Card Accounts
 - Inventory Reconciliation
 - Commitment Reports
3. Asset audit and revaluations completed as necessary.
4. Balance day adjustments are completed (Asset revaluations, suspense accounts are cleared).
5. Bank Reconciliation as 30 June each year is completed.
6. Letters written to third parties to obtain information for statements including investment management institutions, banks, Government Departments that provide grants/appropriations and Solicitors.
7. Accounts and Trial Balance are finalised.
8. Review the TechOne End of Year Processing Procedure and ensure all tasks are completed.
9. Prepare draft reports and statements
 - a. Statements completed and reviewed by Finance Manager.
 - b. Statements reviewed by General Manager of Corporate Services & Sustainability.
 - c. Statements reviewed and signed by Chief Executive Officer.
10. Review and correct anomalies as required prior to rollover of the closing balances to the opening balances of the new financial year.

Process for Council regarding Annual Financial Statements

1. The Finance Manager shall prepare draft statements for submission to the Finance and Audit Committee, and for external audit.
2. The Finance and Audit Committee shall review the draft statements to ensure that they present fairly, the affairs of Council. This review will be conducted independent of the external audit. However, it is anticipated that the Finance and Audit Committee will have the benefit of any information available (informal or otherwise) on particular matters raised by the auditor up until the time of review. Any suggested changes will be provided to the Finance Manager.
3. Following the external audit, the Finance Manager and Auditor shall propose any necessary amendments to the draft statements, which will be referred to the CEO and General Managers for consideration.

4. The proposed amendments to the draft statements may be referred to the Finance and Audit Committee for further consideration or the Finance Manager, if satisfied that the proposed amendments are appropriate, complete and date the certificate. The final statements shall be signed off by the Chief Executive Officer and presented to Council for acceptance.

Post Audit Requirements.

1. General Purpose Financial Statement is prepared to include:
 - Auditor's Certificate
 - CEO's Certificate
 - Statement of Comprehensive Income
 - Statement of Financial Position
 - Statement of Working Capital
 - Statement of Changes in Equity
 - Statement of Cash flows
 - Notes to, and forming part of, the Principal Financial Statements including a Report of Income and Expenditure by Functions as defined by the Australian Bureau of Statistics (ABS) classifications
2. Statements audited by Council Auditor – September/October each year
3. Copy of the Statements is presented to the Council.
4. Copy of Statements is provided to LGANT, Minister for Local government, Department of Local Government, and NT Grants Commission
5. Copy of the Audited Financial Statements to be included in the Annual Report (placed on Council's website for public perusal and download as required)
6. Advertisement placed in local newspaper.
7. Copy of Statements is made available at all service delivery centres and the support centre.
8. Feedback from public received and questions answered.
9. Format and content reviewed, based on feedback and legislative changes for next financial year.

Annual Financial Statements Presentation

The annual financial statements (including the accompanying auditor's report and other certificates) shall be presented in accordance with relevant Local Government Legislation at an Ordinary Council Meeting (audited by 15 November).

The audited financial statements included in the Council's Annual Report is then submitted to the Northern Territory Government Department representing Local Government by 15 November of each year.

7 Computer Based Accounting System

Technology One Finance Management System

- The Council uses Technology One business enterprise suite as it's primary corporate business system. It includes a financial management module.
- The financial management system resides on the CouncilBIZ servers in Darwin. These servers are managed by CouncilBIZ and CouncilBIZ manages the System Administration of the TechOne Suite..
- Security of the general and subsidiary ledgers is implemented at both the hardware and software levels. Initial access to the system is restricted by individual user code and password validations. Access to the database is restricted by system access routines. Security is revised at least twice per year.
- Access to application programs in the financial and rating systems is restricted by relevant module securities per employee and database access security.
- The relevant securities for specific modules are set for employees working in the specific accounting areas of creditors, debtors, payroll, general ledger, receipting and rate accounting. Employees in the above areas have access their respective modules and can perform enquiry, reporting, data entry, processing of financial records.

System Administration

Administration of the database is restricted to CouncilBiz, Finance Manager, Management Accountant and Financial Accountant. System Administration includes:

- Changes to Users and Authorisations
- System setup including ledgers
- System maintenance
- Format of data entry screens
- Ledger imports and uploads
- Changes to all parameters
- Profile Management
- Dashboard & Reporting

Operating Manuals

CouncilBiz have supplied Operating Manuals for the TechOne System to Council and are contractually under obligation to support the management and operation of the system.

System Integrity

System integrity is maintained through the use of audit logs which track all changes to data in specific modules. In addition a comprehensive system of data backups and system redundancy mean that recover from either a system failure or potential disaster situation can always be performed.

Internal Checks

Suspense accounts are checked and investigation of why the amounts have been placed in the suspense accounts is performed. If it is user error, the appropriate corrections are made and the reason of the data entry error is determined and corrective measures are implemented to ensure the integrity of future transactions.

If the error is a system error, then further investigation is performed. The system is maintained by CouncilBiz and their assistance may be required to determine the source of the system problem. Once determined measures to prevent future transactions of this nature are to be implemented and the original error must be corrected.

Total of internal Allocations is zero.

Control accounts are to be reconciled with their individual "Sub Ledgers". The main control accounts involve Accounts Receivable, Accounts Payable, Payroll, Assets, Fleet, and Rates.

System Backup

The entire Authority database is fully backed up overnight. The system is backed up nightly (Monday to Friday) on an off-site server. This process is outsourced to CouncilBiz.

8 Procedures

8.1 Details of Internal Control Procedures

The Council will develop a range of internal control procedures that will oversee key financial functions of Council including:

- Budgeting
- Accounts payable and receivable
- Rating
- Investments
- Project management
- Asset Management
- Fuel supply
- Procurement (including credit card use)
- Payroll

8.2 Delegations

Financial Delegation is approved through resolution by Council only. Delegations are based on position and not by individual person. A person ceases to have the delegation allocated to them under a particular position if they no longer hold that position. Refer to FIN001 Financial Delegation Manual & ADM012 Organisational Delegations Manual for further details of the Council's delegations.

8.3 Charts of Accounts Structure

The Council uses TechOne to record of all accounting transactions. The structure of the account numbers is 11 digits as xx.xx.xxx.xxxx. The digits will define the location, service, activity and natural account. The natural accounts define the account type being asset, liability, equity, income or expenditure. Each natural account is assigned a natural account type and it is the natural accounts that will form the basis of filtering all data for reporting. The activity and service components will allow further categorisation of the accounts.

For reporting purposes accounts are defined as follows:

Statement of Financial Position

Locations = all, Service = all, Activity = all

Natural Account Type	Natural Account	Category for Statement of Financial Position	Natural Account
ASSET	4000-5999	Current Assets	4000-4999
		Non-current Assets	5000-5999
LIABILITY	6000-7999	Current Liabilities	6000-6999
		Non Current Liabilities	7000-7999
EQUITY	8000-9999	Surplus/Deficit	8000-8999
		Current Year Earnings	1000-3999
		Suspense	9000-9999

Income Statement

Locations = all, Service = all, Activity = all

Natural Account Type	Natural Account	Category	Natural Account
INCOME	1000-1999	Rates and Annual Charges	1100-1199
		User Charges and Fees	1200-1299
		Interest Revenue	1400-1499
		Grants and Contributions	1300-1399
			1500-1599
			1800-1899
		Other Revenue	1600-1699 1700-1799 1980-1999
Net Profit/Loss on disposal of Assets	1900-1979		
EXPENSE	2000-3999	Employee Costs	2000-2199
		Materials and Contracts	2200-2399
		Finance Costs	2700-2799
		Depreciation and Amortisation	2400-2499
		Other Expenses	2500-2699

8.4 Banking Procedures

Monies received by an officer or employee of Council must be paid into an authorised deposit account and banked as soon as practicable on or after the day of receipt. Detailed records of Council's banking activities must be kept and if there is an IT failure a manual receipting procedure should be used. Banking shall be reconciled with receipts. In the intervening periods between banking, funds received will be deposited in the safe.

8.4.1 Bank Account Authorisations

Bank accounts will be operated exclusively for the purpose of conducting Council business. A minimum of two authorised bank signatories are required to authorise disbursements from bank accounts. Those presently approved:

- Chief Executive Officer
- All General Managers
- Finance Manager
- HR Manager

All accounts will be in the name of Roper Gulf Regional Council. New accounts can only be opened with the approval of the Chief Executive Officer and General Manager of Corporate Services and Sustainability.

Bank reconciliation for each bank account operated by Council shall be prepared weekly and the monthly cash flow reconciliation will be presented to Council. Transactional banking is presently carried out through Commonwealth Bank.

Electronic Banking Transactions require the electronic authorisation of a minimum of two of the authorised signatories. Those who have current electronic authorisation are:

CEO

All General Managers
Finance Manager
HR Manager

Although the Council's delegation of these responsibilities is to the position, it is the individual that gains the access with the external stakeholder. Hence the individual's ability to authorise must be terminated if the individual no longer holds the position that has the delegated authority and responsibility. It is the Finance Manager's responsibility to ensure that these changes occur to reduce the organisation's risk exposure.

8.5 Employee Entitlements

8.5.1 Wages/Salaries and Annual Leave

Liabilities for wages and salaries and annual leave are recognised, and are measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date.

Council staffs are paid fortnightly in arrears through Council's electronic banking system.

8.5.2 Long Service Leave

A liability for long service leave is recognised, and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date. Consideration is also given to expected future wage and salary levels, experience of employee departures and periods of service. The amount expected to be paid to employees within the next twelve months is recognised as a current liability in the Balance Sheet.

Payment of Salaries and Allowances

Payment of Salaries and Wages Procedure Records will be maintained in relation to all employees of Council showing:

- Hours worked and rate of pay
- Gross salary or wages
- Tax and details of all other payments and deductions
- Sick, annual, long service and other leave available and taken
- Allocation of time worked on jobs
- Superannuation deductions
- Salary Sacrifice/Packaging

8.5.3 Superannuation

The Council will make superannuation contributions in accordance with the Superannuation Guarantee Administration Act 1992 and the superannuation Guarantee Charge Act 1992 during the term of the Employee's employment.

At the request of the Employee, the Local Government may from time to time vary the amount of the Employee's contributions towards superannuation by way of salary sacrifice and any variation will result in a lower cash component being paid.

Superannuation contributions will be made into the complying fund of the Employee's choice, with the default fund being Local Super fund.

8.5.4 Fringe Benefit Tax

The Local Government shall pay any liability with respect to fringe benefits tax incurred as a result of the benefits provided in individual Contracts, or the ordinary carrying out of Local Government business by way of functions or travelling.

8.5.5 Allowances for Councillors

As provisioned by the Local Government Act, a Member of the council shall be entitled to be paid an allowance at the rate fixed by the council for the relevant financial year. The allowances for each financial year shall be fixed as part of the council's budget.

The allowances for Mayors, Deputy Mayors and Councillors are different as they recognise the different roles, contributions and demands between these positions. Elected members are eligible for several types of allowance:

- Base allowance – covers those activities required of an elected member in the performance of his or her role as an elected representative;
- Electoral allowance – to assist elected members with electoral matters;
- Extra meeting allowance and Professional development allowance – payable to elected members to attend appropriate and relevant conferences or training courses.

Elected members are to be paid a base allowance and electoral allowance on a monthly basis. The extra meeting allowance and professional development allowance are claimable. The extra meeting allowance is claimable only for those meetings declared by the council as a meeting that attracts extra meeting. When attending courses or conferences for professional development, ordinary elected members can claim for the cost of the training and associated expenses as a professional development allowance.

Councillors shall be personally responsible for paying taxes on their allowances. At the end of every financial year all councillors will get a tax statement of allowance.

Travel Allowance: A council member is entitled to payment or reimbursement of reasonable expenses for travel and accommodation necessary for attending a meeting of the council, a local Authority or a council committee or for attending to business of the council in accordance with a prior resolution of the council.

8.6 Procurement

Purchasing Process Summary:

The purpose of this summary is to provide an overview of the processes for purchasing, including financial considerations, for a purchase order to be raised. Goods and Services will be obtained by use of an electronic purchasing system or credit card.

Official Council Purchase Orders will be:

- 1) Approved by an officer with authority to incur expenditure on behalf of council (refer Financial Delegation Manual)
- 2) Retained electronically on the system

The employees who hold the positions listed in Financial Delegation Manual have delegated authority to sign purchase orders for the purchase of goods and services on behalf of Council. Before the purchase order is authorised it is to include an estimate of the cost of the goods and services so ordered, and the appropriate general ledger account number for

costing purposes. When exercising purchasing delegation the following requirements must be observed in accordance with Section 28 of the Local Government (Accounting) Regulations.

Goods and Services	
Less than \$ 10,000	Authorised person does not require quotes
Between \$10,000 and \$99,999	Authorised person requires a minimum of three written quotes to be signed off by General Manager and kept on file. The General Manager shall certify if it is impractical to obtain three written quotations.
Greater than \$100,000	Authorised person is required to call for tenders by public notice.

The General Managers of the Council have the responsibility to ensure that this procedure is adhered to. This responsibility shall not be delegated to a subordinate. This procedure must be implemented in conjunction with the following references:

- 1) Northern Territory of Australia Local Government (Accounting) Regulations
- 2) The Council Financial Delegations
- 3) The Council Adopted Estimates/Long Term Financial Plan

Ethical Behaviour

- 1) Council officers involved in procurement should act in an ethical way
- 2) Ethical behaviour encompasses the concepts of honesty, integrity, probity, diligence, fairness, trust, respect and consistency
- 3) In pursuit of ethical behaviour, officers will:
 - Disclose to the appropriate senior officer any possible conflict of interest in the purchasing activity
 - Deal with all suppliers in an honest, fair and even-handed manner
 - Respect all in-confidence information received and not use it for personal gain, or to prejudice fair and open competition
 - Not accept money, goods, loans, credits, purchasing incentives, services or prejudiced discounts
 - Not use Council's name or purchasing power to make purchases other than for Council use

In addition to the above policies the following principles will be applied:

- 1) Decentralised purchasing model controlled by General Managers and CEO
- 2) Application of Local Government (Accounting) Regulations – Delegation
- 3) Budget comparison – funds availability check
- 4) Council shall adopt a "buy local first" philosophy to ensure that local industry has every opportunity to bid and supply if competitive
- 5) In addition, Council shall consider, as part of any value for money decision, the benefits of purchasing goods and services from local suppliers.
- 6) Administrative procedures to support Council's Purchasing policy should be designed to contribute to cost effectiveness and operational efficiency

SOP112 – Creating a Purchase Requisition is a step by step guide detailing how a Purchase Order is created. Further refinement of procedures in support of the Council's

policies should be designed to contribute to cost effectiveness and operational efficiency.

8.7 Revenue Recognition

Revenue is measured at the fair value of consideration received or receivable. Revenue is measured on major income categories as follows:

Rates

Rates are enforceable debt linked to rateable property that will be recovered when the property is sold, and therefore control normally passes at the time of levying, or where earlier upon receipt of rates paid in advance. The rating period and reporting period for the Council coincide and accordingly, all rates levied for the year are recognised as revenues.

Uncollected rates are recognised as receivables. A provision is recognised when full collection is no longer probable.

Grants, Donations and other Contributions

Grants, donations and other contributions are recognised as revenues when the Council obtains control over, or the right to receive the assets, it is probable that future economic benefits comprising the asset will flow to the Council, and the amount can be reliably measured. Control over granted and contributed assets is normally obtained upon their receipt (or acquittal) and is valued at their fair value at the date of transfer. Grants received on the condition that specified services are delivered, or conditions are fulfilled, are considered reciprocal. Such grants are initially recognised as a liability and revenue is recognised as services are performed or conditions fulfilled. Revenue from nonreciprocal grants is recognised when received.

Interest Revenue

Interest is recognised as it accrues, when it is probable that the future economic benefits will flow to the Council and it can be measured reliably.

8.8 Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with financial institutions, other short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to insignificant risk of changes in value.

Financial Instruments

A financial instrument is recognised if the Council becomes a party to the contractual provisions of the instrument. Financial assets are recognised at fair value. Financial assets are derecognised if the Council transfers the financial asset to another party without retaining control or substantially all risks and rewards of the asset. Financial liabilities are derecognised if the Council's obligations specified in the contract expire or are discharged or cancelled.

Financial Assets

The Council classifies its financial assets as Debt Instruments. The classification depends on the purpose for which the financial instrument was acquired. The Council determines the classification of its financial instruments at initial recognition and re-evaluates this designation at each reporting date.

Debt Instruments

Trade receivables, loans, and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'Debt Instruments'. Debt Instruments are measured at amortised cost using the effective interest rate method less impairment.

Effective Interest Method

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts (including all fees on points paid or received that form an integral part of the effective interest rate, transaction costs and other premiums or discounts) through the expected life of the debt instrument, or where appropriate, a shorter period.

Impairment of Financial Assets

Financial assets are reviewed at each Statement of Financial Position date to determine whether there is objective evidence of impairment. A financial asset or group of financial assets is impaired and impairment losses are incurred if there is objective evidence of impairment, resulting from one or more loss events that occurred after initial recognition that indicates that it is probable that the entity will be unable to collect all amounts due. The carrying amount of a financial asset identified as impaired is reduced to its estimated recoverable amount.

Derecognition of Financial Assets

The Council derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. If the Council neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the Council recognises its retained interest in the asset and an associated liability for the amounts it may have to pay. If the Council retains substantially all the risk and rewards of ownership of a transferred financial asset, the Council continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

8.9 Financial Liabilities

Council's financial liabilities are measured subsequently at amortised cost using the effective interest method or at FVTPL.

Financial liabilities measured subsequently at amortised cost

Financial liabilities that are not measured at FVTPL, not contingent to the acquirer and not held for trading, are measured subsequently at amortised cost using the effective interest method.

The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments through the expected life of the financial liability, or (where appropriate) a shorter period, to the amortised cost of the financial liability.

Financial liabilities at FVTPL

All other financial liabilities except measured at amortised cost are measured at fair value, with any gains or losses arising on changes in fair value recognised in profit and loss.

8.10 Inventories

Inventories held are in respect of business undertakings, and are valued at the lower of cost and net realisable value.

8.11 Property, Plant & Equipment

Acquisition of Property, Plant and Equipment

Property, plant and equipment is recognised at cost less accumulated depreciation and any impairment allowance. Cost includes expenditure that is directly attributable to the acquisition. Cost related to property, plant and equipment gifted, donated or granted to the Council is the fair value of the asset, plus cost directly attributable to the acquisition.

Depreciation

Depreciation is provided on property, plant and equipment, including freehold buildings but excluding land. Depreciation is calculated on a straight line basis so as to write off the net cost or other revalued amount of each asset over its expected useful life to its estimated residual value. The estimated useful lives, residual values and depreciation method are reviewed at the end of each annual reporting period, with the effect of any changes recognised in the current or future period, as appropriate. Depreciation is provided for on a straight line method using lives which are reviewed each reporting period. The following useful lives are used in the calculation of depreciation:

- Buildings and Infrastructure 20 - 50 years
- Roads 12 - 100 years
- Plant and Equipment 5 - 20 years
- Furniture and Fittings 5 - 15 years
- Motor Vehicles 3 - 7 years

Property, Plant & Equipment

Valuation of Land, Buildings and Infrastructure

A formal valuation and verification process has been undertaken for land, buildings and infrastructure and the asset register updated as at 30 June 2018.

Revaluation increments and decrements

Revaluation increments and decrements arising from recognising assets at valuation are offset against one another within the class of assets. Net revaluation increments in the carrying amounts of these assets are recognised directly in the other comprehensive income (asset revaluation reserve), except to the extent that the increment reverses a decrement that was previously recognised as an expense in the net profit or loss in respect of the same class of assets, in which case the increment is recognised as revenue in the net profit or loss. Net revaluation decrements in carrying amounts are recognised as an expense in the net profit or loss, except to the extent that the decrement reverses a previous revaluation increment in respect of the same class of assets credited directly to the other comprehensive income, in which case the decrement is debited directly to other comprehensive income (asset revaluation reserve).

The re-valuation of assets will be conducted by a Certified Practising Valuer. The method of valuation will be undertaken on the basis of Fair Value in accordance with Accounting Standard AASB 116.

After recognition as an asset, an item of property, plant and equipment whose fair value can be measured reliably shall be carried at a revalued amount, being its fair value at the date of the revaluation less any accumulated depreciation and subsequent accumulated impairment losses. Revaluations shall be made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting period (Warren 2011).

Land under Roads

Council has elected not to value or recognise as an asset land under roads acquired prior to 1 July 2008 in accordance with the election available under AASB 1051 *Land Under Roads*. Land under roads acquired after 1 July 2008 will be recognised at cost. The cost of the land under roads will be the fair value as at the date acquired.

Impairment of assets

The carrying values of plant and equipment are reviewed for impairment when events or changes in circumstances indicate the carrying value may not be recoverable. If such an indication exists and where the carrying value exceeds the estimated recoverable amount, the assets are written down to their recoverable amount.

The recoverable amount of plant and equipment is the greater of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

For non-cash generating assets of the Council such as roads, cycle paths and public buildings, fair value is represented by the depreciated optimised replacement cost. Impairment losses are recognised in the surplus or deficit.

Materiality and Capitalisation Thresholds

Expenditure, or other transactions, which result in the creation of future economic benefits which are controlled by Council are to be capitalised when cost of acquisition exceeds the materiality threshold of:

- For plant and equipment - \$5,000; or
- Buildings and other structures - \$5,000.

Acquisition costs of assets which total less than \$5,000 for plant and equipment and less than \$5,000 for Buildings and other structures will be treated as operating expenses. Assets should have a useful life of greater than one year in order for the expenditure to be capitalised.

Small, immaterial expenditure with benefits unlikely to last for 12 months are expensed. Relatively large, material expenditure with the benefits to last for more than 12 months are capitalised. The threshold limits are defined in physical terms for infrastructure assets.

Disposal of Assets

When an asset is sold and its selling price varies from the carrying amount in Council's balance sheet, a gain or loss on disposal will be recognised directly to the Income Statement in accordance with AASB 116 – Property, Plant & Equipment. If an asset is disposed before it has been fully depreciated, the carrying amount represents a loss on disposal and will be expensed. Where an asset disposed of has been subject to revaluation, the net increment in the asset revaluation reserve relating to the disposed asset will be transferred to

Accumulated Surplus. The amount transferred must not exceed the balance of the asset revaluation. Partial renewal/replacement of an asset is recognised by adding the renewal/replacement cost to the existing asset value. The useful life of the asset will be adjusted, if necessary, at the time of reviewing the useful lives.

Maintenance, Repairs and Operating Costs

Maintenance, repair costs and minor renewals are charged to expenses as incurred. Maintenance are actions taken to ensure that the asset or component achieves its original intended useful life at its desired service levels standards. Cleaning carpets; painting buildings and bridges; and clearing drains are examples of maintenance. A similar principle applies to minor repairs such as treating cracking in spray seals or repairing a lift. Similarly the cost of operating an asset is not capitalised but expensed when it is incurred. The cost of staff to run a facility; fuel and power; and the cost of routine inspections are examples of operating cost.

Recoverable Amount of Non-current Assets

The recoverable amount of an asset is the net amount expected to be recovered through the net cash inflows arising from its continued use and subsequent disposal. Where the carrying amount of a non-current asset is greater than its recoverable amount, the asset is revalued to its recoverable amount. Where net cash inflows are derived from a group of assets working together, recoverable amount is determined on the basis of the relevant group of assets. To the extent that the revaluation decrement reverses a revaluation increment previously credited to, and still included in the balance of, the asset revaluation reserve, the decrement is debited directly to that reserve. Otherwise the decrement is recognised as an expense in the profit and loss account.

The recoverable amount test does not apply to the Council as the service potential of its non-current assets are primarily related to the provision of goods and services rather than the generation of net cash flows.

8.12 Investments

Investments are valued at cost. Interest revenues are recognised as they accrue. Investments are made in accordance with Section 121 of the NT Local Government Act. The Council shall follow RGSC FIN011 Investment policy for performing investment activities. The Council must approve all investment of Council funds.

8.13 Leases

A distinction is made between finance leases which effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership of leased non-current assets (finance leases), and operating leases under which the lessor effectively retains substantially all such risks and benefits.

Where a non-current asset is acquired by means of a finance lease, the asset is established at its fair value at the inception of the lease. The liability is established at the same amount. Lease payments are allocated between the principal component and the interest expense. Operating leases are treated as expenses. Operating lease payments are representative of the pattern of benefits derived from the leased assets and accordingly are charged to the operating statement in the periods in which they are incurred. All forms of borrowing are made in accordance with Section 123 of the Local Government Act.

8.14 Rates, Government Grants, Donations and other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over assets comprising the contributions. Control over assets

acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates. Control over granted assets is normally obtained upon their receipt or upon prior notification that a grant has been secured. A liability is only recognised in respect of granted assets if there is an obligation to disperse future economic benefits to the grantor.

In the case of outstanding rates payment, the Council will apply to register an overriding statutory charge over land after rates have been in arrears for at least 6 months. Section 173 of Local Government Act has enabled Council the power to sell land for non-payment of rates if rates have been in arrears for at least 3 years, and an overriding statutory charge securing liability for the rates has been registered for at least the last six months. Council intends to invoke Section 173 when it is legally able to.

The Council's Debt Collection Policy FIN002 outlines the Councils debt collection regime.

8.15 Economic Dependence

During the year the Council received grants from the Northern Territory and Australian Governments and the future operation of the Council is dependant upon continued government funding.

9 Council Registers

The following table contains a list of registers and the responsible officer.

Register	Responsible Officer
Financial Delegations Manual	Finance Manager
Common Seal Register	Governance Manager
Minutes of Council Meetings	Governance Manager
Register of Council Elections	Governance Manager
Register of Authorised Officers	Governance Manager
Register of Interests	Governance Manager
Assets Register	Assets Manager
Council Resolutions Register	Governance Manager
Council Mail Register	EA to CEO
Council Infringement Notice Register	Governance Manager
Council Member Asset Allocation Register	Governance Manager
Council By-Laws Register	Governance Manager
Policy Register	Governance Manager
SOP Register	Governance Manager
Complaints Register	Governance Manager

10 References

Andrew Warren AAPI Certified Practising Valuer Licensed Valuer No. 44485 (WA), Australian Valuation Office, Darwin.

Australian Accounting Standards Board (AASB)

Local Government Act (2008)

Local Government Act (2019)

Deloitte Touche Tohmatsu Independent Auditors Report 2019

Roper Gulf Regional Council General Purpose Financial Report for the year ended 30 June 2019

11 Appendix

Appendix I – The Council Finance Committee Terms of Reference

Rationale for establishment

Under section 11 of the Local Government (Accounting) Regulations it is stated that 'if a council is not required to hold an ordinary meeting at least once in each month, the council must appoint a committee and delegate to the committee the necessary powers to carry out, on behalf of the council, financial functions of the council in the months the council does not hold an ordinary meeting'. The Council holds an ordinary Council meeting every second month and has set up a Finance Committee to carry out financial functions in the alternate month, thus meeting its obligations under the Act.

Functions of Finance Committee

1. Under the control and direction of the Council, the Finance Committee will:
2. Ensure the annual budget is aligned with the Business Plan.
3. Monitor and report on financial performance against the annual budget and the Business Plan.
4. Receive and review the monthly financial reports.
5. Formulate strategies to improve The Council's financial position.
6. Make financial decisions on behalf of Council when the matter cannot be held over until the next ordinary Council meeting.

Responsibilities

1. Review the monthly income and expenditure reports, monitor progress against the budget and provide advice to Council on implications of these.
2. Approve adjustments to budget and re-allocation of resources.
3. Review and accept or reject Program Funding Agreements or any other offers of funding.
4. Consider and make appropriate recommendations to Council on any matters having a significant financial impact on The Council.
5. Advise Council on the short, medium and long term financial implications of The Council's Business Plan and any sub-plans.
6. At least annually, advise Council about the adequacy of The Council's insurance coverage.
7. On a regular basis, review the financial investments of The Council.
8. At least annually, review Roper Gulf Regional's borrowing program.
9. Review financial delegations and policies at least annually.
10. To advise Council on the level of allowances to be paid to Councillors.
11. Review and determine action for any other financial documents that need to be dealt with prior to the next ordinary Council meeting.
12. Work with CEO and Finance Manager to develop the annual budget, ensure it aligns with the Business Plan and present it to Council for adoption.
13. Approve the awarding of any tenders or major contracts.
14. Recommend fees and charges to be made by The Council.
15. Decide which applications for financial aid made to The Council will be supported.
16. Contribute to the preparation of the annual financial statements.
17. Review the annual audited financial statement and auditor's report and recommend any necessary follow-up.
18. Ensure there is an adequate internal control system, including a fraud protection plan, to minimise financial risk.
19. Exercise any general authority delegated by Council.
20. Deal with any tasks that have been delegated from a previous Council meeting.
21. Consider any matters referred by the CEO or the Council.

22. Deal with urgent, non-controversial and non-sensitive matters that cannot wait until the next Council meeting by making an executive decision.
23. Deal with urgent and sensitive or urgent and controversial issues that cannot wait until the next Council meeting by:
 - Discussing and making a resolution
 - Recording how each Finance Committee member votes
 - Directing the Mayor, Deputy Mayor or CEO as appropriate to contact other Council members out of session for their vote on the issue. A time limit may be set for this.
 - A decision by the majority of Elected Members for or against the resolution shall be taken as a decision of the Council regardless of whether or not all Elected Members were contacted.
24. Monitor compliance with proper standards of financial management.
25. Monitor compliance with Local Government (Accounting) Regulations and the Accounting Standards.

Limitations

If an issue involves expenditure of \$500,000 or more that is in variance to the budget, the Finance and Audit Committee must make a recommendation to the next ordinary Council Meeting.

If an issue involves expenditure of \$500,000 or more, but is urgent and cannot be held over until the next ordinary Council Meeting, the Finance and Audit Committee will make a recommendation, record how each member of the Committee votes on the recommendation and direct the Mayor/Deputy Mayor or CEO as appropriate to contact other Council members out of session for their vote on the issue.

Membership

Members of this Committee include the Mayor or Deputy Mayor, three other Councillors appointed by Council and an Independent Member appointed by Council. The CEO or delegate and the Finance Manager are *ex officio* members.

Quorum

A quorum for the Finance and Audit Committee is three members and must include the Mayor/Deputy Mayor.

Chair

The Mayor/Deputy Mayor will chair the Finance Committee.

Proxies

In order to ensure continuity and a useful level of knowledge and experience, Finance Committee members are not permitted to send proxies to the meeting. The exceptions are the Mayor/Deputy Mayor, who may act as proxies for each other on the Finance Committee.

Term of office

The term of office is for the Local Government electoral term. A newly elected Council will appoint a new Finance and Audit Committee. Should a Councillor be re-elected, he/she may serve multiple terms on the Finance and Audit Committee if appointed by Council. A newly elected Council may choose to re-appoint a former Independent Member if they wish.

Self-review

At least once a year, the Finance and Audit Committee will devote part of the meeting to reviewing its own processes and outcomes of the preceding year.

Timing and mode of meetings

The Finance and Audit Committee will meet in the months between ordinary Council meetings. Meetings can be held face-to-face, by teleconference, by videoconference or by a mixture of any of these.

Minutes

Minutes must be kept of the decisions and actions of the Finance and Audit Committee. Minutes will be taken by the Executive Assistant or other delegated staff member.

Reporting

The minutes of the Finance Committee will be tabled at the next Council Meeting for confirmation.

Appendix II – FIN007 Fraud Protection Policy

The Council has adopted a FIN007 Fraud Protection Policy as follows:

Purpose

The Council is committed to protecting its revenue, expenditure and property from any attempt, either by members of the public, contractors, elected members or its own employees, to gain by deceit, financial or other benefits. Vigilance in preventing fraudulent activities assists in protecting the integrity, security and reputation of the Council and its employees, and in promoting high-quality and cost-effective levels of services to the Council's constituent communities. The Council believes that an emphasis on fraud prevention rather than fraud investigation will lead to a reduction of potential incidents.

Organisational Scope

This Policy relates to all elected members, employees, and contractors irrespective of position or length of service.

Policy Statement

The Council considers fraud to be a serious offence and that all employees have an obligation to ensure strong and effective fraud control. The Council will endeavour to:

- Reduce losses through fraud by developing and implementing financial and operating asset protection procedures
- Foster a working environment which promotes honesty and integrity
- Be committed to detecting, investigating and prosecuting individual cases of criminal behaviour, including fraud.

Fraudulent acts against Council are unacceptable, may constitute a criminal offence and may be legally prosecuted. Prompt action needs to be taken when fraudulent activity is detected. This will assist in preventing fraud both by bringing the fraudulent activity to an end, and to discourage the future actions of others who may be inclined to commit similar conduct. Transparency is the foundation of public accountability and organisational fraud prevention.

Definitions

'Fraud: For the purpose of this Plan, fraud against Council is described as: "The wilful misuse of Council's resources or using one's position and power for personal gain."

- A basic test for fraud could include the following questions:
- Was benefit gained through deceit?
- Was the action illegal?
- Did the action result in money or other benefits being received by a person to which he or she was not entitled?
- Was there a deliberate attempt to gain benefit from an action to which that person was not entitled?

Theft: Theft means being the dishonest appropriation of the Council's property with intent to deprive the Council of it permanently.

Corruption means the use of bribery, fraud or the irregular alteration and or distortion of records to conceal and/or misappropriate assets of the Council.

Whistle blowing means action by an employee to disclose malpractice in the form of irregularity, wrong-doing or serious failures of standards at work.

Principles**Council Expectations**

Asset protection and fraud prevention goes beyond monitoring the effectiveness of financial controls. It also requires maintaining an ethical climate which encourages all staff to be active in protecting Council's funds and assets, and in reporting any breaches of accepted standards.

Council expects its elected members and staff to maintain a high standard of ethical conduct in all activities, in particular with respect to Council resources, information and authority. The community rightly expects Council to conduct its business in a fair and honest manner.

Council management (including Chief Executive Officer, Managers and Supervisors) is expected to play a leadership role in promoting fraud prevention and ethical behaviour, and is responsible for:

- fostering an environment within their areas of responsibility which makes asset protection a responsibility of all staff
- issuing clear standards and developing and implementing procedures to minimise the potential for fraud.

All staffs are expected to develop, encourage, insist upon and implement sound financial, legal and ethical decision making within their responsibility levels. Measures to prevent fraud will be continually monitored, reviewed and developed.

Council's Code of Conduct guides members and staff in what is accepted practice and behaviour and sets out ethical standards at a level above the law. Council expects all staff to be familiar with and act in accordance with Council's Code of Conduct. Unacceptable behaviours and guidelines for appropriate behaviour for staff are contained in the Code. Council expects similar standards from the people, agencies or organisations that do business with Council.

The Mayor and elected members are expected to comply with the Code of Conduct. Decision making processes are to be as open and public as possible.

Fraud Prevention

The Council believes that an emphasis on fraud prevention rather than fraud investigation will lead to a reduction of these opportunities. Preventative measures include the pre-employment screening, and information and technology security systems thereby reducing the potential for opportunistic fraud.

Upholding The Council's values and code of conduct is central to the Council's fraud prevention. However in the event that these values and ethics are not upheld, the public and staff need to understand that fraudulent acts against Council are unacceptable and may constitute a criminal offence which may be prosecuted. Any effective asset protection strategy must recognise that prompt action needs to be taken when fraud is detected, both to bring the fraud to an end and to discourage others who may be inclined to commit similar conduct.

Promotion of Fraud Prevention

The promotion of the Fraud Prevention Policy may include activities such as:

- Training awareness seminars
- Development and implementation of procedures and policies across all operational and financial activities of the Regional
- Regular review and promotion of Council's Code of Conduct

- Encouragement of anti-fraud reporting processes, and
- Immediate investigative and/or disciplinary action taken against all reported fraudulent activities.

Authorised Delegations

The FIN001 Financial Delegations Manual has been approved by Council and all amendments to this manual must be approved by Council. The Financial Delegations Manual lists all financial authorisations associated with positions in The Council. It also expresses the limits of these authorisations qualitatively and quantitatively.

The electronic Financial Management System (Technology One) allows for the limits on authorizations associated with position allocated to employees. The signing of cheques requires dual signatures and the electronic banking requires two authorizations. The Financial Delegations Manual defines the authorizing positions.

Investigation

The Chief Executive Officer has over-riding responsibility for the investigation of suspected fraud within The Council. If the matter involves the Chief Executive Officer the investigation will be managed by the Council. It is a requirement of this policy that all elected members and employees report any suspected fraudulent behaviour and assist with any investigation if required.

The Reporting Procedure

1. Suspected or known fraudulent activity shall be reported to a General Manager or the Chief Executive Officer. If the employee has reason to believe that their General Manager may be involved, the employee shall notify the Chief Executive Officer.
2. General Managers shall communicate any suspected or known fraudulent act to the Chief Executive Officer. The Chief Executive Officer may initiate internal investigative actions of the suspected act.
3. General Managers shall:
 - take no action without consulting the Chief Executive Officer,
 - recommend an appropriate temporary disciplinary action when there is evidence of wrong-doing, and if suspension or termination is recommended, consult with the Human Resources Department.
4. All participants in a fraud investigation shall keep the details and results of the investigation confidential.
5. No person acting on behalf of the Council shall dismiss or threaten to dismiss an employee; discipline or suspend or threaten to discipline or suspend an employee, impose any penalty upon an employee; or intimidate or coerce an employee because the employee has reported suspected fraud. Any violation of this section may result in disciplinary action up to and including termination of employment.
6. Reports by the public of suspected fraud will be immediately referred to the Chief Executive Officer.

Protection of Whistle Blowers

1. An employee who suspects or reports suspected dishonest activity or any such activity witnessed may remain anonymous should he/she so require.
2. No person will suffer any penalty or retribution for good faith reporting of any suspected or actual incident of fraud.
3. All managers should discourage employees or other parties from making allegations, which are false and made with malicious intentions. Deliberate false allegations with the intent to disrupt or cause harm to another may be subject to disciplinary action up to and including termination of employment.

Corrective Actions and Discipline

Appropriate and timely action will be taken against those proven to have committed a fraudulent act. The form of action taken will depend on the level and circumstances of each case. The form of action may include, but not limited to:

1. Disciplinary action (where the Council elects to take corrective or disciplinary action, it will proceed under the procedures in place under policy or under the enterprise bargaining agreement).
2. Restitution for all losses, including investigation and legal expenses, to the fullest extent of the law.
3. Forwarding information to the appropriate authorities for criminal prosecution.
4. Institution of civil action to recover losses.

Confidentiality

All investigations will be conducted in confidence. The name or names of those communicating information about fraudulent activity and the name or names of those suspected of fraudulent activity will only be revealed when required by law in conjunction with the investigation or legal action.

Police Involvement

The involvement of Police in investigating suspected fraud will be at the discretion of the Chief Executive Officer. However fraudulent behaviour is a criminal act and maybe subject to legal action under the Criminal Code (NT).

Media

All media enquiries will be referred to the Chief Executive Officer. At no point is an employee to broadcast or communicate RGSC business with the media unless sanctioned by the Chief Executive Officer.

Appendix III – List of Engaged Auditors

List of Engaged Auditors

Financial Year End	Appointed Auditor
30 June 2008	Merit Partners Chartered Accountants
30 June 2009	Merit Partners Chartered Accountants
30 June 2010	Merit Partners Chartered Accountants
30 June 2011	Merit Partners Chartered Accountants
30 June 2012	Merit Partners Chartered Accountants
30 June 2013	Merit Partners Chartered Accountants
30 June 2014	Merit Partners Chartered Accountants
30 June 2015	Deloitte Touche Tohmatsu
30 June 2016	Deloitte Touche Tohmatsu
30 June 2017	Deloitte Touche Tohmatsu
30 June 2018	Deloitte Touche Tohmatsu
30 June 2019	Deloitte Touche Tohmatsu
30 June 2020	Deloitte Touche Tohmatsu

CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT



ITEM NUMBER	15.2
TITLE	Revised Policy - HR004 Recruitment and Selection Policy
REFERENCE	900217
AUTHOR	Marc GARDNER, General Manager Corporate Services and Sustainability

RECOMMENDATION

That Council approves the revised HR004 - Recruitment and Selection Policy.

BACKGROUND

Council has a Recruitment and Selection Policy outlining the requirements and process for Council's management with the appointment of staff to positions. The policy was created in 2012 and last updated in 2017.

ISSUES/OPTIONS/SWOT

In December 2017, the Department of Local Government, Housing and Community Development undertook a compliance audit of Council's operations and found a number of issues which Council has previously been briefed on.

However one issue raised in the audit in 2017 remains outstanding, and that is in relation to the direct appointment of staff which was apparent occurring at the time. The Council's response to the department was justified, as the amendments to the policy in 2017 included provisions for the direct appointment of staff. The Department reviewed the policy and advised that it was in contravention of the *Local Government Act 2008* Section 104, which states as follows:

"104 Principles of human resource management

A council must ensure that its policies on human resource management give effect to the following principles:

- (a) selection processes for appointment or promotion:*
 - (i) must be based on merit; and*
 - (ii) must be fair and equitable;"*

The Council's current Recruitment and Selection Policy did not address this requirement of the Act with the provision of direct appointment of staff, as it could be viewed as being unfair and inequitable. Council is also required to follow the principles of public sector management in being transparent and accountable, and such provisions could have led to undesirable consequences like appointment of family and friends. Specifically the policy contained the following wording in relation to direct appointment:

"6.6 Direct Appointments

- *The Chief Executive Officer may from time to time directly appoint a person to a position within Roper Gulf Regional Council.*
- *This will be at the discretion of the Chief Executive Officer, Directors, Human Resources Manager and Program Manager.*

- *Upon making a decision to directly appoint a person to a position the Chief Executive Officer will base their decision on prior knowledge of the person, their working history and qualifications applicable to the position.”*

Therefore to meet the requirements of the *Local Government Act 2008*, this section has been removed and the policy updated to reflect the principles of good human resource management and requirements of the Act.

This updated policy was provided to Council's Strategic Leadership Team at the end of 2019 for consultation and comments.

It is recommended to Council to accept these changes and approved the updated policy. Once approved, a copy will also be updated on Council's website. Council is also in the process of undertaking a thorough review of all policies through an internal review committee.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 HR004 - Recruitment and Selection Policy.pdf

Roper Gulf Regional Council



HR004 – Recruitment and Selection Policy

1. POLICY CERTIFICATION

Policy title:	Recruitment and Selection Policy
Policy number:	HR004
Category:	Policy
Classification:	Human Resources
Status:	Approved 12/4/2012

2. PURPOSE

Roper Gulf Regional Council aims to attract and retain skilled and engaged staff in a way that meets all legislative and regulatory obligations. The purpose of this policy is to affirm Roper Gulf Regional Council's commitment to ensuring compliance with Section 104 (a) of the *Local Government Act 2008* requirement for a standard approach to be adopted for the recruitment and selection process.

Roper Gulf Regional Council achieves the alignment of business needs and staff skill by utilising the standards outlined in the Recruitment and Selection Procedure.

3. ORGANISATIONAL SCOPE

This policy and associated procedures applies to all recruitment activity undertaken within Roper Gulf Regional Council with the exception of the Chief Executive Officer position.

4. POLICY STATEMENT

Roper Gulf Regional Council (Council) strives to ensure that its recruitment activity results in the attraction and retention of skilled and engaged staff in a way that meets all legislative and regulatory obligations. The recruitment and selection procedures are intended to ensure that we attract and appoint applicants with the right skills, knowledge, behaviours and experience to meet the needs of all its vacancies. In light of this Council ensures that it appoint on the basis of merit, without discrimination and in line with s104(a) of the *Local Government Act 2008*.

All recruitment and selection procedures and decisions reflect Council's commitment to providing transparency, fairness and equal opportunity by assessing all applications for advertised positions on the basis of merit according to their skills, knowledge, qualifications and capabilities.

All Information relating to recruitment, selection and appointment of employees will remain confidential to those involved in the formal process. Any personal information collected, stored, used or disclosed under the Recruitment and Selection procedure will be managed in accordance with the Council's Privacy Policy. Information will only be released if required by law.

5. DEFINITIONS

Merit	
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Roper Gulf Regional Council



HR004 – Recruitment and Selection Policy

	<p>Merit is defined as:</p> <p>The capacity of the person to perform particular duties, having regard to the persons;</p> <ul style="list-style-type: none"> · Knowledge; · Skills; · Qualifications; · Experience; · Potential for future development of the person in the job .
Regulatory Compliance Instruments	An external compliance instrument provided by legislation, regulation, standards, statutes or rules, including subordinate instruments.
Senior Staff	Staff members at Managerial level and above who hold delegated executive and decision-making powers and functions.
Permanent Employment	Means all employment other than fixed term, temporary or casual. Permanent employment may be fulltime or part-time
Maximum Term Employment	Refers to a contract of employment made for a stated period, but which allows the employer to terminate the employment with notice before the fixed period expires. Maximum term contracts are offered for appointments at Senior Staff level.
Fixed Term Employment	Means a specified term or ascertainable period for which the letter of offer will specify the start and finish dates of that employment as well as the nature of employment.
Temporary Employment	Means engagement as relief for the purpose of planned and unplanned absences of staff in substantive positions
Casual Employment	Means employment on a short-term basis where there is no guarantee of an ongoing employment arrangement.

6. RECRUITMENT PROCESSIdentifying the hiring need

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HR004 – Recruitment and Selection Policy

Prior to commencing the recruitment process, the hiring department will conduct a review of the need for the position, considering the following:

- Council approved establishment positions within the department
- strategic and operational plans for the work area and Council
- funding
- current staffing structure and skill levels
- the diversity of staffing profiles
- any foreseeable changes which might impact on the area or the role
- how the need for the position duties might best be met.

In reviewing the hiring need, consultation should be undertaken with any relevant stakeholders. Broad consultation at an early stage in the process will ensure effective workforce planning and a streamlined recruitment turnaround.

Position descriptions

A decision to undertake a recruitment exercise may result in an updated position description which outlines the key outcomes and activities to be undertaken as well as the essential and desirable criteria. All position descriptions must be drafted by the hiring department using the Council's position description template to ensure consistency. The hiring department, a senior staff member and Human Resources will evaluate all positions prior to recruitment action to confirm the classification level.

Positions classified outside of the Council approved establishment will require CEO authorisation prior to recruitment activity.

Approval to recruit (RRF)

A Recruitment Request Form (RRF) is used to initiate recruitment and selection and should be forwarded, once completed and authorised, to Human Resources.

The recruitment and selection process cannot commence until Human Resources receives the approved RRF including an electronic copy of any revised and approved Position Description.

Advertising

All recruitment advertising will be coordinated by Human Resources. Recruitment of all permanent, temporary, fixed term and casual positions will be through internal advertisement to promote career pathing opportunities and external advertisement to capture a broad field of suitable applicants.

Online advertising is Council's preferred medium for advertising all positions.

Employees are encouraged to share position vacancy information with their professional networks through the use of electronic communication. Approval for any associated costs must be gained in

Roper Gulf Regional Council



HR004 – Recruitment and Selection Policy

advance from the hiring department. When sharing position vacancy information, employees should ensure that they are aware of, and comply with, legislative obligations and the Council's applicable Policies and Procedures.

Advertising in print Media will be offered in exceptional circumstances. The General Manager will consider these requests on a case by case basis.

A field of applicants may be supplemented by inviting applications or referrals from employment agencies or other sources after consideration of cost. The hiring department may request the use of an employment agency as a means of external advertising. The General Manager will consider these requests on a case by case basis.

Human Resources will be responsible for applicant management throughout the recruitment activity and will conduct the initial cull of applicants based on the essential criteria of the role. Variations to the duties or selection criteria contained within the position description cannot be made after the position has been advertised.

Recruitment and selection panels

It is important that recruitment and selection decisions are based on merit and free from bias. Establishing a diverse and balanced selection panel, responsible for identifying the preferred applicant, will ensure that decision-making upholds these principles.

A selection panel should have an appropriate number of members.

<i>Grade/Level</i>	<i>Panel Members</i>
Grade 1-3	Minimum 2, Maximum 3
Grade 3-8	3
Grade 8-12	Minimum 3, Maximum 4

The Convenor of the panel will be the Hiring Manager. The Panel Convenor will be identified prior to advertising. At least one member of the selection panel must have completed the Council's mandatory training for recruitment and selection.

Best practice is to have a panel that reflects the diversity of the community, as far as practicable. This means including people of different genders, Aboriginal and/or Torres Strait Islander people, people with disability, people from culturally and linguistically diverse communities, and lesbian, gay, bisexual, transgender, gender diverse and intersex people.

A selection panel requires gender representation with a minimum panel size as per the above table. A larger panel may be used to overcome potential judgement bias. For all identified and specified positions, at least one panel member must identify as Aboriginal and/or Torres Strait Islander.

A panel member external to Council with appropriate specialist knowledge relevant to the vacant position may be invited to participate on a Council selection panel. The Panel Convenor is

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HR004 – Recruitment and Selection Policy

responsible for ensuring that an external panel member understands and complies with Council Policy and Procedures.

The Panel Convenor is responsible for ensuring that every panel member (including external panel members) complies with all relevant Council Policies and Procedures, including declaring any perceived, potential or actual Conflict of Interest; and all recruitment and selection documentation is complete and accurate.

The selection panel will seek to be objective and maintain equity and confidentiality of the recruitment and selection process at all times.

Human Resources will draft the competency-based interview questions for approval by the Panel Convenor. The Convenor will prepare the technical questions and any preferred selection methods for the interview. Selection methods must be relevant to the position and may also include presentations, work samples, and performance tests.

Shortlisting

Human Resources will screen out applicants who do not meet essential requirements clearly stated in the job advertisement and position description, such as holding a specific qualification or license, or having the right to work in Australia.

Once applications are closed, eligible applications will be provided to the Panel members for shortlisting. Each panel member will conduct their review using the shortlisting form. Panel members will shortlist individually in the first instance and Human Resources will coordinate the consensus on the final selection for interview.

The Panel Convenor may accept late applications with valid reasons. Applicants not shortlisted will be notified by Human Resources as soon as possible, unless the selection panel requests otherwise.

Applicants who have failed to address the selection criteria, as requested in the advertising, will be assessed on the basis of their resumes and any other relevant information available to the panel.

Interviews

Interviews are required for all positions (in person, via telephone, video conference or other online medium).

Interviews must be structured in such a way to enable collection of sufficient evidence to confirm that the applicant(s) selected have the required skills, experience and motivation to carry out the inherent requirements or duties of the role and also demonstrate a commitment to the industry and values of Council.

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HR004 – Recruitment and Selection Policy

The selection panel should prepare the interview process using the supporting documentation and templates provided by Human Resources. After all interviews have been completed, the selection panel must reach consensus on a recommendation decision.

Selection panels must be satisfied that the recommended candidate meets the selection criteria and is suitable for the position. It may also be appropriate not to recommend any of the candidates for appointment from the interview. In such cases, the Panel Convenor should contact Human Resources to advise of the decision and discuss alternative recruitment options.

Oral reference reports

Oral reference checks of the preferred applicant are conducted by the Panel Convenor and must remain confidential and be documented.

A minimum of two oral reference reports must be obtained to confirm the preferred candidate's merits against the selection criteria, before the recommendation to appoint is made. Wherever possible, a minimum of one of the oral reference reports should be obtained from the current or immediately previous Supervisor of the preferred candidate.

Reference Information can only be obtained from referees nominated by the applicant. If additional Information is required, the applicant must be asked to nominate additional referee/s.

Probity Checks

Please refer to the Pre-employment Screening Policy and Procedure.

Appointment

Human Resources will administrate the recommendation of the preferred candidate on receipt of the panel paperwork. The General Manager may:

- approve the recommendation; or
- not support the recommendation and provide the Panel Convenor with the reasons why the decision was not supported. The selection panel will be notified of this recommendation by the Convenor.

Where the General Manager forms part of the selection panel, approval to appoint is to be provided by the CEO.

On approval from the General Manager, the Panel Convenor will make a verbal offer of appointment to the preferred candidate. Following a verbal acceptance, Human Resources will confirm the offer of appointment to the preferred candidate in writing. Human Resources is the only department authorised to make written offers of appointment.

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Where the preferred candidate declines the offer or fails to commence work, an offer of appointment can be made without re-advertisement to another eligible candidate who best meets the selection criteria after the panel has completed due process of interview, reference checks and probity.

Where the appointee ceases employment at the Council within three months of the closing date of the original vacancy advertisement, an offer may be made without re-advertisement to another eligible candidate who best meets the selection criteria after the panel has completed due process of interview, reference checks and probity. This can occur only where the position description has not changed.

Where an identical position to that advertised becomes vacant within three months of the closing date of the original vacancy advertisement, an offer may be made without re-advertisement to another eligible candidate who met the selection criteria after the panel has completed due process of interview, reference checks and probity.

In exceptional circumstances and with written justification to be placed on the recruitment file, the CEO may appoint an individual to any position without advertisement or competitive selection.

Unsuccessful applicants

Unsuccessful applicants will be dealt with courteously and sensitively by Human Resources. Unsuccessful applicants will receive written notification.

Unsuccessful applicants who have been interviewed can seek feedback on their application from the Panel Convenor or nominee, on behalf of the selection panel, by contacting Human Resources.

Human Resources will refer any applicant concerns regarding the recruitment and selection process in the first instance to the Panel Convenor. If the Convenor is not able to resolve the issue, or requires advice or assistance, the matter is referred to the Human Resources Manager. Alternatively, an applicant's written concerns may be forwarded to the Human Resources.

Documentation

All recruitment and selection documentation provide to the panel must be returned to Human Resources for destruction or record keeping in accordance with the Records Management Policy. Each panel member's formal recruitment and selection documentation will remain on the recruitment file.

Recruitment and selection expenses

All advertising, interview, travel, employment agency, probity checks, relocation and associated expenses are met by the recruiting cost centre.

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HR004 – Recruitment and Selection Policy

7. FORMS OF EMPLOYMENT AND ELIGIBILITY

This guideline refers to employees directly engaged by Council as an employee on terms that correspond with one or more of the types of employment prescribed in this clause.

- **Permanent employment** means all employment other than maximum term, fixed term, temporary or casual. Permanent employment may be fulltime or part-time.
- **Maximum term employment** means an employment arrangement where the parties agree that the agreement will not necessarily last for the full term of the contract. The employment arrangement is said to end by a 'sunset' date however the employment arrangement can be terminated earlier by either party.
- **Fixed term employment** means an employment arrangement that is required to undertake a particular range of duties of a funded position for a specified term or ascertainable period or an approved project role, above establishment, for which the letter of offer will specify the start and finish dates of that employment as well as the nature of employment and may be for the purpose of;
 - A specific task or special project.
 - Providing additional or specialist assistance to a role within establishment.
 - a funded position for a specified term.

And will be employed under the following conditions;

- Fixed term staff employed for a period of 6 months or more will participate in and successfully complete a qualifying period before being confirmed in the fixed term role.
- Fixed term staff will be entitled to pro rata leave entitlements and an agreed salary level.
- There is no guarantee of an ongoing employment arrangement beyond the offered relief period and completing the offered period is dependent on performance and attendance.
- Engagement for a fixed term period will be for a maximum of 12 months.
- **Temporary employment** means employment for a period of 12 weeks or more and staff will be engaged as relief for the purpose of planned and unplanned absences of permanent, maximum term or fixed term staff for establishment positions under the following conditions;
 - Temporary staff will participate in and successfully complete a qualifying period before confirmed in the temporary role.
 - Temporary staff will be entitled to pro rata leave entitlements and an agreed salary level.

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- There is no guarantee of an ongoing employment arrangement beyond the offered relief period and completing the offered period is dependent on performance and attendance and the notice of return of the permanent employee to their substantive position.
 - Engagement for a period of relief will be for a maximum of 12 months.
- **Casual employment** means employment on a short-term basis (less than 12 weeks), and staff will be engaged as relief for the purpose of planned and unplanned absences of permanent, maximum term or fixed term staff for establishment positions under the following conditions;
- There is no guarantee of an ongoing employment arrangement beyond the offered relief period, the engagement is casual in nature and completing the offered tenure is dependent on performance and attendance and the return of the permanent employee to their substantive position.
 - Engagement will be for a minimum of 4 hours per day which will also serve as the notice period if the engagement is terminated.
- **Fulltime employment** is employment that is engaged for the full hours specified for the substantive position up to 38 hours per week (dependent on Award or contractual conditions).
 - **Part-time employment** is employment that is engaged for hours less than fulltime hours specified for establishment positions or less than 38 hours per week dependent on the role, including job share arrangements and are engaged as follows:
 - For not less than four (4) hours per day;
 - Hours worked in excess of agreed part-time hours in the establishment position will be paid as ordinary time up to a maximum of 38 hours per week;
 - If eligible, are entitled to all fulltime employee benefits and accruals of the position held on a *pro rata* basis;
 - Change in hours and/or days can only be by agreement of both Council and the employee and must be confirmed in writing;
 - **Eligibility** to be considered for permanent, maximum term, fixed term, temporary or casual positions at Council is as follows:
 - An Australian citizen or have the right to work within Australia.
 - Not currently working at Council within a qualifying period.

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HR004 – Recruitment and Selection Policy

The staff member being able to be released from the current permanent, maximum term, fixed term, temporary or casual position

5. REFERENCES

Related Policies	<ul style="list-style-type: none"> • <i>HR001 - Employee and Contractor Code of Conduct</i> • <i>HR005 - Confidentiality and Privacy Policy</i> • <i>HR006 - Working with Children Certificate</i> • <i>HR023 – Criminal History Check Policy</i> • <i>HR024 – Special Measures Recruitment Policy</i>
Related Publications	<ul style="list-style-type: none"> • <i>Local Government Act 2008;</i> • <i>Work Health and Safety (National Uniform Legislation) Act 2011;</i> • <i>Anti-Discrimination Act 1992</i> • <i>Interpretation Act 1978</i> • <i>Information Act 2002</i> • <i>Fair Work Act 2009 (Cth)</i> • <i>Local Government Industry Award (LGIA) 2010</i> • <i>Racial Discrimination Act 1975 (Cth)</i> • <i>Sex Discrimination Act 1984 (Cth)</i> • <i>Disability Discrimination Act 2004 (Cth)</i> • <i>Age Discrimination Act 2004 (Cth)</i> • <i>Privacy Act 1988 (Cth)</i> • <i>Human Rights and Equal Opportunity Commission Act 1986 (Cth)</i>

6. DOCUMENT CONTROL

Policy number	HR004
Policy Owner	Manager, Human Resources
Endorsed by	Council
Date approved	12/4/2012
Revisions	February 2017, February 2020
Amendments	02 March 2017, October 2017, February 2020
Next revision due	June 2021

7. CONTACT PERSON

Position **Manager, Human Resources**
 Contact number **(08) 8972 9012**

Roper Gulf Regional Council



HR004 – Recruitment and Selection Policy

CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT



ITEM NUMBER	15.3
TITLE	Council's Financial Report as at 31 January 2020
REFERENCE	900224
AUTHOR	Munish SINGLA, Management Accountant

RECOMMENDATION

That Council receives and notes the financial reports as at 31 January 2020.

BACKGROUND

Attached are Council's financial reports as at 31 January 2020, including:

- Balance Sheet;
- Income and expenditure report by service group;
- Income and expenditure report by account category;
- Cash-at-bank Statement and 12-month graph on cash balances; and
- Expenditure reports for all communities.

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable legislation and the *Local Government Act 2008*. Revenue and Expenditure statement as at the end of January shows an underspent of \$12.45M.

Our bank balance as at 31 January is \$33.59M. Out of this total bank balance, \$10M is invested in various interest earning term deposits.

ISSUES/OPTIONS/SWOT

Major Variances in Income and Expenses Report For the period 1 July 2019 to 31 January 2020.

OPERATIONAL INCOME:

Increase in Corporate Services and Sustainability by \$1,518,276:

The increase is mainly due to timing issue. Rates run for the whole 2019/2020 financial year is performed, resulting in increase of \$606,147 billed income as compared to budgeted income. Northern Territory Operations Subsidy funding (NT OPS) is received in advance, resulting in \$1,416,743 income increase. The income for the Community Development Programme (CDP) service for each month is received in the following month. Therefore, there is a shortfall of \$706,776 in received income.

Increase in Infrastructure Services and Planning by \$1,361,930:

The increase is mainly due to timing issue. The waste payment run for the whole 2019/2020 financial year is performed, resulting in \$521,434 billed income increase. Local Roads and Local Authority funding is received in advance, resulting in \$717,144 increase in actual income.

Decrease in Community Services and Engagement by \$1,323,082:

Major area identified for this decrease is Night patrol Program \$766,517, Youth Reconnect program \$496,948, Sports and Recreation Program \$194,377. The six monthly reports for these programs are now due. Once completed and submitted to Department's satisfaction, the funding for these activities will be received.

Decrease in Other Services by \$1,875:

The decrease is due no funding received for NAIDOC week.

OPERATIONAL EXPENDITURE:**Overspend in Corporate Services and Sustainability by \$628,681:**

The overspend is due to workers compensation and public liability insurance expenses are currently not allocated to each activity.

Underspend in Infrastructure Services and Planning by \$188,593:

The underspend is due to various communities projects currently in progress. Also, some of the fleet is recently purchased, the invoices for which were not paid by the end of month.

Underspend in Community Services and Engagement by \$2,098,606:

Major underspends \$491,956 is noticed in Council Services General activity. This underspend is a result of various current and previously vacant Area Manager, Community Services Coordinators (CSC), Senior Administrative Support Officers (SASO) and cleaners positions. There is \$298,874 underspend in Creche, \$268,400 in Night Patrol, \$180,800 in Municipal Services, \$82,744 in pools, \$73,062 in Aged Care Employment, \$52,686 in outside School Hours Care programs.

Underspend in Other Services by \$73,899:

There is underspend of \$38,739 in Local Authority program and \$40,646 in Community Grants program.

Underspend in Office of the Chief Executive Officer by \$230,748:

There is \$161,292 underspend in Council and Elected Members activity. Also, Executive management program has underspends of \$55,928 due to various vacant positions.

Underspend in Capital Expenditure by \$7,790,140:

The underspend is due to some of the projects that are not yet completed such as:

- Toilet ablution block (\$200K);
- Local Roads (\$601K);
- Borroloola Business Hub (\$2.5M);
- Mataranka Regional Hub (\$247K);
- Vitalisation of Rittarangu Town (\$114K);
- Borroloola Multi-Purpose Court (\$2.16M);
- Ngukurr and Numbulwar Freight Hub (\$759K);
- Ngukurr Sports Courts (\$250K); and
- Rocky Creek Project (\$1.4M).

INTERPRETATION OF DEBTORS AND CREDITORS

Debtors

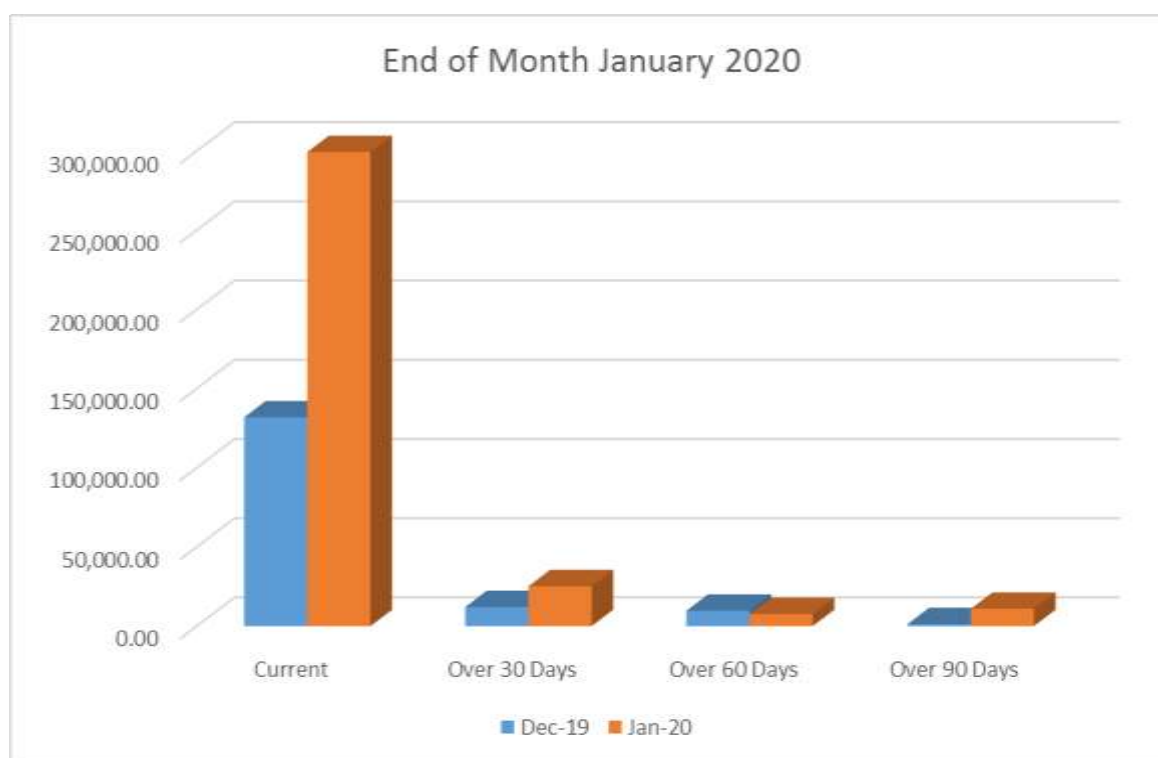
The summary below shows the amount of debtors outstanding for the current and the prior month.

See attached: Aged Analysis – Detailed Report – Accounts Receivable December 2019.

As at 31 January 2020, an amount of \$340,441.43 is outstanding. Comparatively, at 31 December 2019, the total debt outstanding was \$146,450.34. During this month, debtors have shown an overall increase by \$193,991.09.

Accounts Receivable Age Analysis

Debtors	Dec-19		Jan-20	
Current	131,798.28	85.11%	299,360.90	88%
Over 30 days	12,052.32	7.78%	25,180.75	7%
Over 60 days	9,715.00	6.27%	7,612.32	2%
Over 90 days	1,287.78	0.83%	10,902.78	3%
	154,853.38	100.00%	343,056.75	100.00%
Less: Unapplied Credits	8,403.04		2,615.32	
Total Actual Outstanding	146,450.34		340,441.43	



Top 10 Accounts Receivable Debtors – January – 2020

Account	Description	Account Balance	Status	Reason
00328	Power and Water	170,207.48	Current and <30 Days	ESO Duties
00981	Alawa Aboriginal Corporation	92,411.14	Current and <30 Days	Admin Charges for CDP from July 19 – December 19
00121	DIPL - General	26,783.04	Current and >60 Days	Medivacs and Monthly Litter Collection, Aerodrome and Airstrip Maintenance
00568	Nighthawk	17,865.00	Current and >90 Days	Forklift Hire at Ngukurr
00814	DPMC	10,560.00	Current and >30 Days	Grounds Maintenance at Lot 81 Bulman Office
01442	N.J Homes	5,950.00	Current and <30 Days	Dump Fees for Commercial waste at Urapunga
01229	Kungfu Enterprises	3,410.00	Current and >30 Days	Rental Lease
01096	Top End Health	2,621.70	Current and >60 Days	Accommodation and Workshop service
00037	Batchelor Institute	2,250.00	Current	Accommodation
01250	John Terepo	1,631.36	Current	Workshop Service on Vehicle
	Total	333,689.72		

Rates and Refuse Outstanding – December 2019

Year	Financial Year Total Balance	Percentage of Total owing
08/09 Balance	319.90	0.15%
09/10 Balance	338.60	0.16%
10/11 Balance	447.70	0.21%
11/12 Balance	338.35	0.16%
12/13 Balance	1,064.42	0.51%
13/14 Balance	2,669.50	1.28%
14/15 Balance	14,915.65	7.15%
15/16 Balance	8,124.42	3.89%
16/17 Balance	8,572.12	4.11%
17/18 Balance	11,767.49	5.64%
18/19 Balance	34,543.10	16.55%
19/20 Balance	125,597.29	60.18%
Total	208,698.54	100.00%

The rates department is working in recovering the outstanding rates and charges. Last month the outstanding for rates and charges were \$226,735.75.

Creditors

The summary below shows the amount of creditors outstanding for the current month.

See attached: Aged Analysis Report – Detailed Report – Accounts Payable 31 January 2020.

As at 31 of January 2020, \$104,142.32 in creditors is outstanding.

The Accounts Payable age analysis report depicts the following:

Creditors		
Current	\$122,591.32	69.86%
Over 30 days	\$22,937.01	13.07%
Over 60 days	\$18,622.85	10.61%
Over 90 days	\$11,329.78	6.46%
Total outstanding amount (Including Overdue)	\$175,480.96	
Less: Unapplied Credits	-\$71,338.64	
TOTAL ACTUAL OUTSTANDING	\$104,142.32	

Unapplied items appearing as a result of time difference and have no effect in the financial statement.

Following are the details of suppliers from whom invoices over \$10,000 were received and entered during the month of January 2020:

Acc. #	Description	Amount	Transaction
10054	Puma	\$27,159.79	Bulk Fuel order for Numbulwar
			Manufacture Dual Axle 8x5 Box Trailer
10184	Katherine Sheet	\$10,092.50	
10507	Alawa Aboriginal	\$701,860.14	Night Patrol, CDP and NT OPS payments
10745	CouncilBiz	\$114,599.38	ICT and Business Support Service Fee
12781	Wright Express	\$25,273.03	Fuel Cards Dec 19
12990	IED Trust	\$16,000.00	Purchase of Forklift
13329	Jacobs Group	\$10,864.70	Rocky Creek Proposal
			Repair and Maintenance of Lot 290 Ngukurr and Replaced fence front and rear of 29 Gunn St, Mataranka
13372	Northern Building	\$27,311.86	
13732	HMG	\$1,49999.96	Purchase of 2 Toyota Prado for GM CSE & GM CSS
13766	Flanggan Consulting	\$12,067.00	Bulman Drainage Design
13772	Gibson Civil Contracting	\$1,58,311.41	Earths Works, Shoulder repairs at Weemol
13774	Territory Timber	\$11,990.00	ESO Relief Duties
			Design and Engineering Services Cemetery upgrades in Mataranka
13780	Coffey Services	\$30,800.00	
13850	BM Constructions	\$35,590.20	Renovations of Toilets Mataranka RFQ
13890	Modus Australia	\$23,993.76	Deposit for Mataranka Show ground ablution block
		\$1,355,877.73	

All entered amount has already been paid and settled.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 Financial Reports 31.01.2020.pdf

Roper Gulf Regional Council

Balance Sheet as at 31.01.2020



ASSETS

Current Assets	
Cash	23,359,796
Accounts receivable	340,441
(less doubtful accounts)	-14,433
Rates & Waste Charges Receivable	208,699
Inventory	199,297
Investments	10,000,000
Other current assets	246,041
Total Current Assets	34,339,842
Less: Unexpended Tied Grants	6,680,412
Available United Current Assets	27,659,430

LIABILITIES

Current Liabilities	
Accounts payable	104,142
Taxes payable	125,498
Accrued Expenses	0
Provisions	1,238,216
Other Current Liabilities	298,219
Suspense accounts	0
Total Current Liabilities	1,766,075
Total Current Liabilities	1,766,075
Long-term Liabilities	543,167
Other long-term liabilities	543,167
Total Liabilities	2,309,242

Non-current Assets	
Land	4,223,000
Buildings	47,338,494
(less accumulated depreciation)	-3,743,279
Fleet, Plant, Infrastructure and Equip	35,253,788
(less accumulated depreciation)	-16,751,750
Furniture and fixtures	350,759
(less accumulated depreciation)	-153,194
Work in Progress assets	6,143,123
Other non-current assets	0
Total Non-current Assets	72,660,940

EQUITY	
Retained earnings	104,691,540
Total Shareholders' Equity	104,691,540

TOTAL ASSETS 107,000,782

TOTAL LIABILITIES & EQUITY 107,000,782

Balance Sheet Check

OK

RATIOS

Current Ratio	19.44
Quick Ratio	19.33
Cash Ratio	18.89

Effective
15.66

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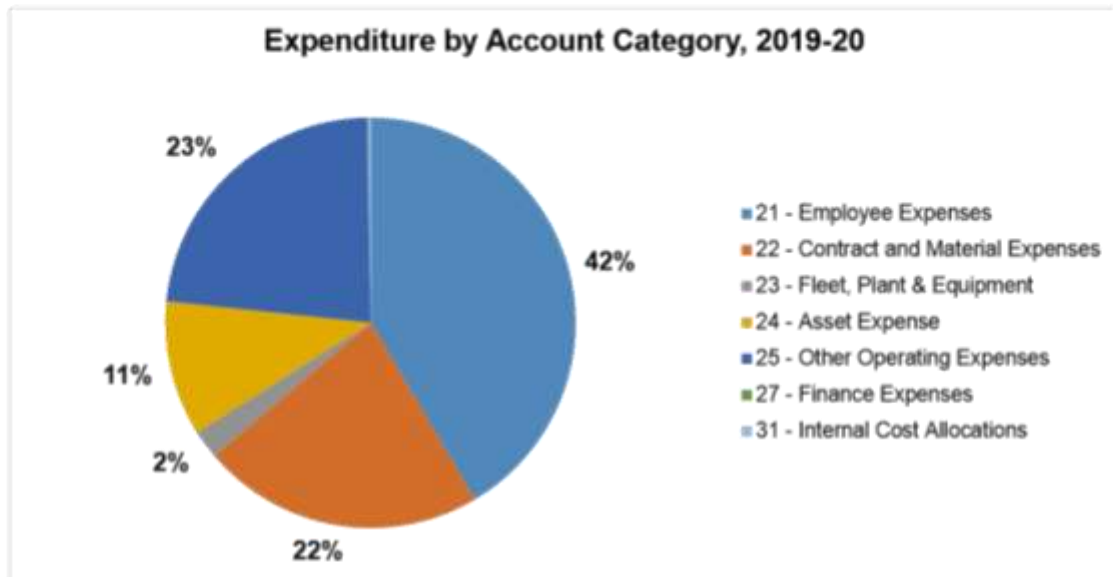
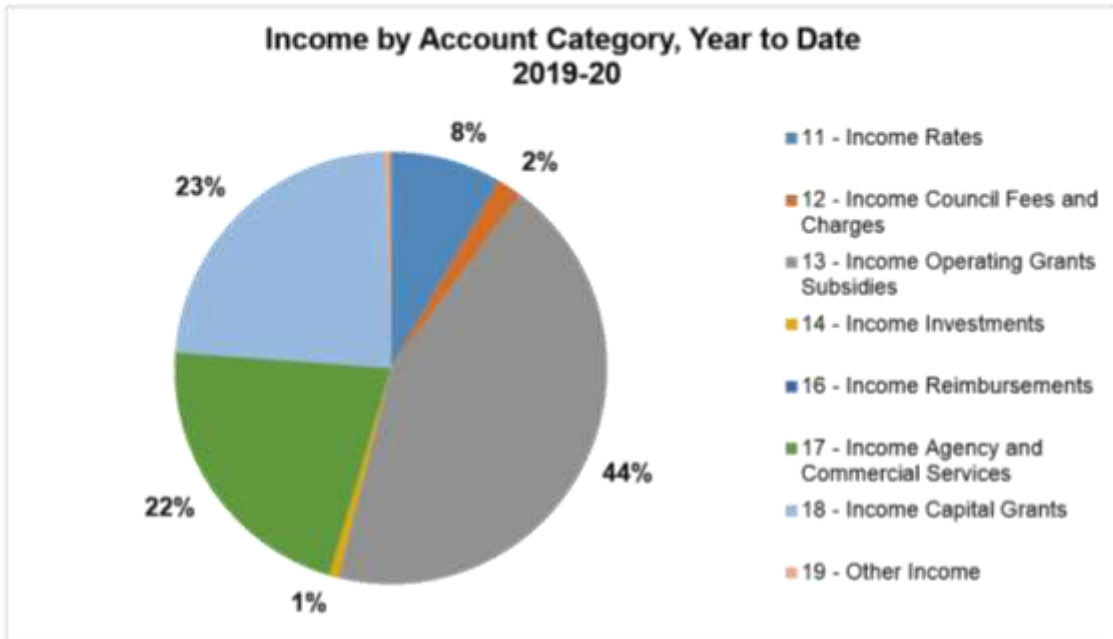
Roper Gulf Regional Council

Income & Expenditure Report as at
31-January-2020
For the year 2019-20



	20GLACT	20GLBUD1		20GLBUD1
	Year to Date	Year to Date		Full Year
	Actual (\$)	Budget (\$)	Variance (\$)	Budget (\$)
Income				
11 - Income Rates	2,749,257	1,602,061	1,147,196	2,746,391
12 - Income Council Fees and Charges	629,071	566,042	63,029	970,358
13 - Income Operating Grants Subsidies	14,453,582	13,599,721	853,862	19,379,467
14 - Income Investments	207,460	186,667	20,793	320,000
16 - Income Reimbursements	22,906	8,458	14,447	14,500
17 - Income Agency and Commercial Servis	7,115,931	7,646,735	-530,804	13,108,689
18 - Income Capital Grants	7,738,001	7,702,776	35,225	13,204,758
19 - Other Income	138,439	186,940	-48,501	320,468
Total Income	33,054,648	31,499,400	1,555,248	50,064,631
Carried Forwards				
81 - Accumulated Surplus Deficit	2,228,348	4,699,723	-2,471,375	8,056,667
Total Carried Forwards	2,228,348	4,699,723	-2,471,375	8,056,667
Total Available Funds	35,282,996	36,199,122	-916,126	58,121,299
Expenditure				
21 - Employee Expenses	9,518,791	10,729,821	-1,211,031	18,393,979
22 - Contract and Material Expenses	5,098,220	7,026,988	-1,928,768	12,046,262
23 - Fleet, Plant & Equipment	520,766	603,974	-83,208	1,035,383
24 - Asset Expense	2,441,179	3,042,667	-601,488	5,216,000
25 - Other Operating Expenses	5,296,773	3,409,066	1,887,707	5,844,110
27 - Finance Expenses	2,717	7,105	-4,388	12,180
31 - Internal Cost Allocations	-50,348	-28,358	-21,990	-48,610
Total Expenditure	22,828,097	24,791,262	-1,963,165	42,499,305
Underspend/(Overspend)	12,454,899	11,407,860	1,047,039	15,621,994
Capital Expenditure				
53 - WIP Assets	4,365,356	12,155,496	-7,790,140	20,837,994
Total Capital Expenditure	4,365,356	12,155,496	-7,790,140	20,837,994

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Roper Gulf Regional Council

Income & Expenditure Report as at

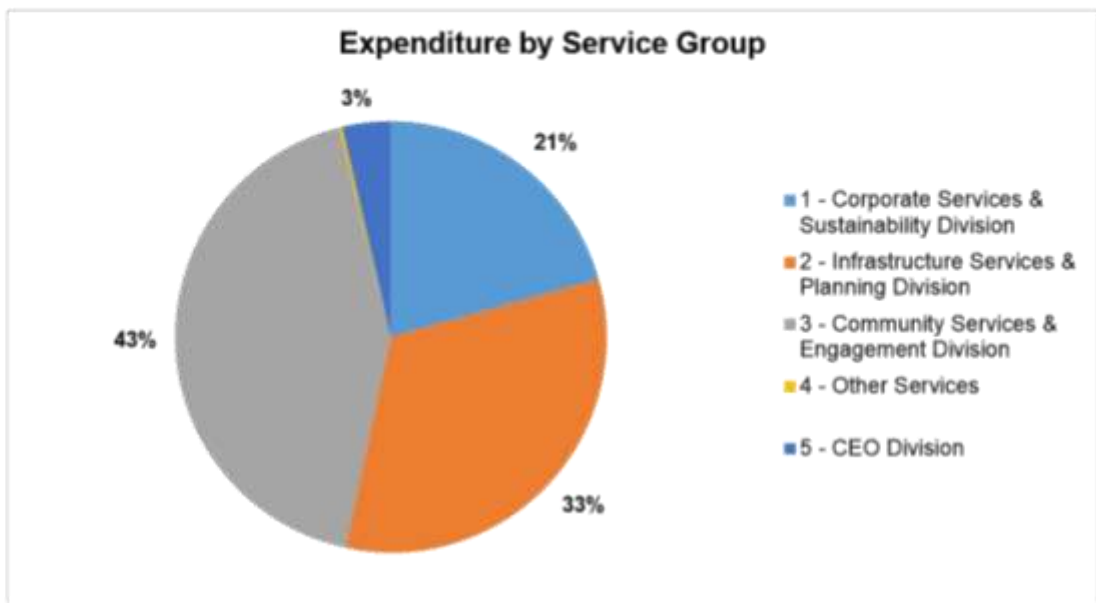
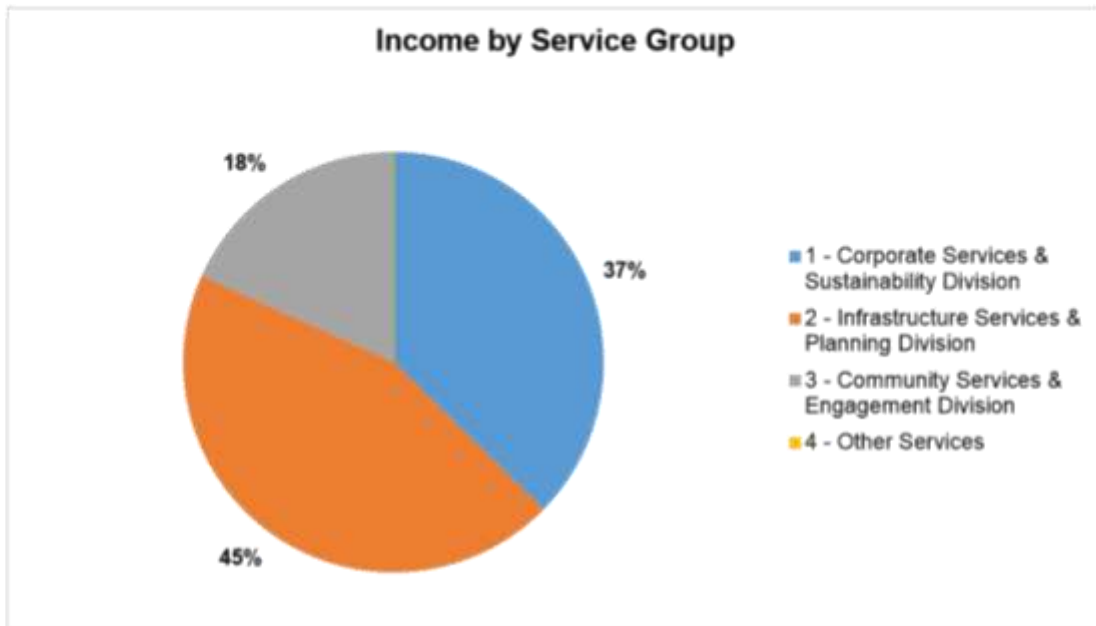
31-January-2020

For the year 2019-20



	20GLACT	20GLBUD1		20GLBUD1
	Year to Date	Year to Date		Full Year Budget
	Actual (\$)	Budget (\$)	Variance (\$)	(\$)
Income				
1 - Corporate Services & Sustainability Divi	12,334,492	10,816,216	1,518,276	16,616,659
2 - Infrastructure Services & Planning Divisi	14,672,778	13,310,848	1,361,930	22,506,829
3 - Community Services & Engagement Div	6,044,378	7,367,461	-1,323,082	10,934,643
4 - Other Services	3,000	4,875	-1,875	6,500
Total Income	33,054,648	31,499,400	1,555,248	50,064,631
Carried Forwards				
81 - Accumulated Surplus Deficit	2,228,348	4,699,723	-2,471,375	8,056,667
Total Carried Forwards	2,228,348	4,699,723	-2,471,375	8,056,667
Total Available Funds	35,282,996	36,199,122	-916,126	58,121,299
Expenditure				
1 - Corporate Services & Sustainability Divi	4,717,345	4,088,664	628,681	7,009,139
2 - Infrastructure Services & Planning Divisi	7,472,103	7,660,696	-188,593	13,132,621
3 - Community Services & Engagement Div	9,761,538	11,860,144	-2,098,606	20,331,673
4 - Other Services	47,955	121,854	-73,899	208,892
5 - CEO Division	829,157	1,059,905	-230,748	1,816,979
Total Expenditure	22,828,097	24,791,262	-1,963,165	42,499,305
Underspend/(Overspend)	12,454,899	11,407,860	1,047,039	15,621,994
Capital Expenditure				
1 - Corporate Services & Sustainability Divi	66,311	0	66,311	0
2 - Infrastructure Services & Planning Divisi	4,072,412	12,155,496	-8,083,085	20,837,994
3 - Community Services & Engagement Div	226,497	0	226,497	0
4 - Other Services	136	0	136	0
Total Capital Expenditure	4,365,356	12,155,496	-7,790,140	20,837,994

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Roper Gulf Regional Council Actual cash at bank as at 31 January 2020



Bank:

Commonwealth - Business 10313307
Monthly interest earned

Commonwealth - Operating 10313294
Monthly interest earned

Commonwealth - Trust 103133315
Monthly interest earned

Commonwealth - Business online - 10381211
Monthly interest earned

NAB - Term Deposit
Monthly interest earned

AMP - Term Deposit
Monthly interest earned

VIC - Term Deposit
Monthly interest earned

Macquarie - Term Deposit
Monthly interest earned

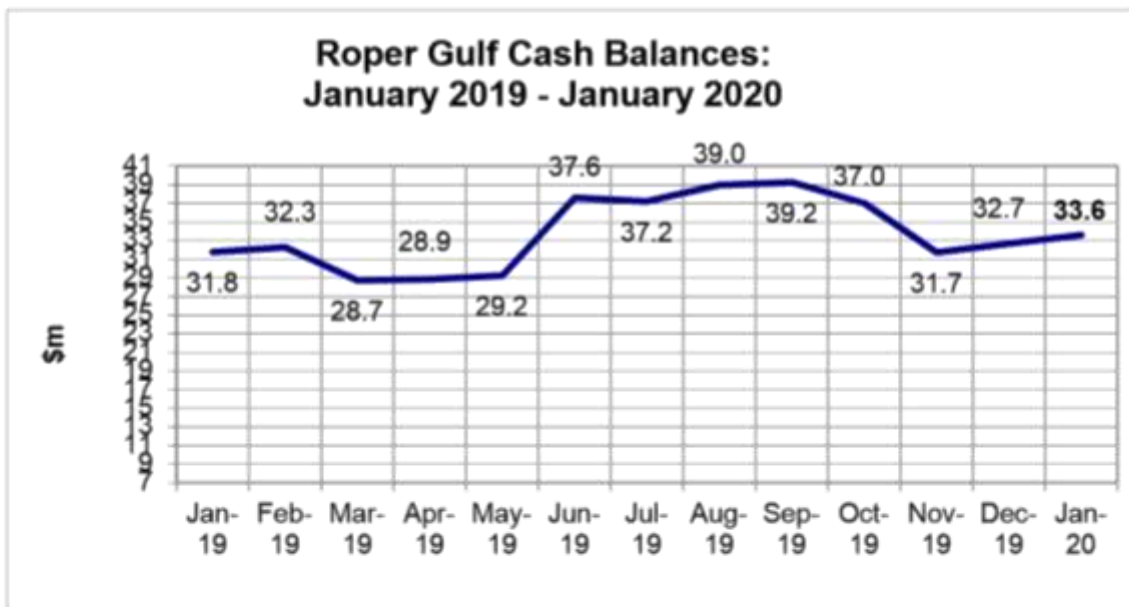
Closing balance as at 31st January 2020	
	\$21,244,627.53
	\$17,718.24
	\$54,301.66
	\$115.28
	\$1,273.61
	\$203.03
	\$2,288,834.33
	\$2,122.69
	\$4,000,000.00
	\$0.00
	\$2,000,000.00
	\$0.00
	\$2,000,000.00
	\$0.00
	\$2,000,000.00
	\$0.00

Total Cash at Bank

\$33,589,037.13

Total Interest Earned for 2019-20 financial year

\$207,459.61

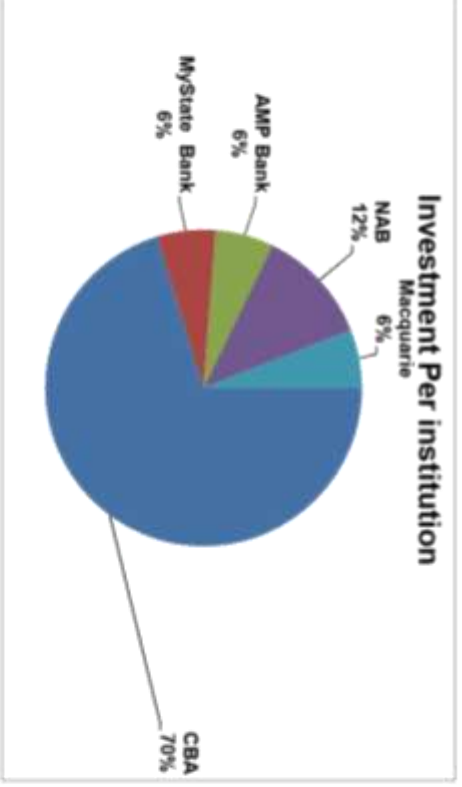
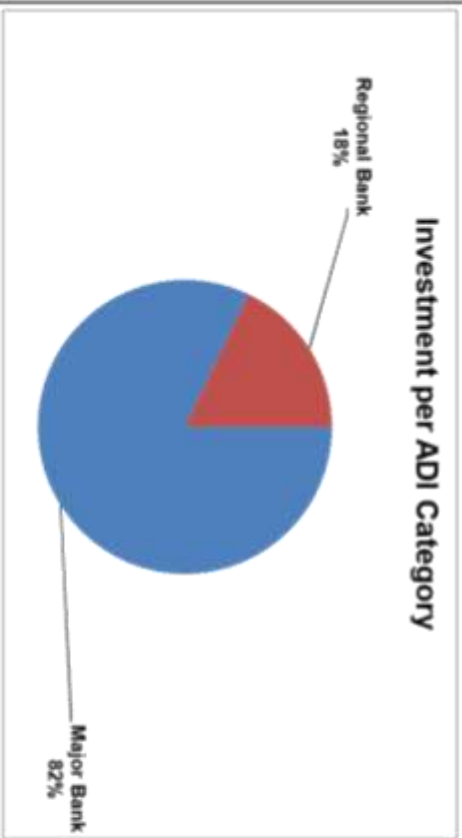


Note: The "Total Cash at Bank" is the actual Money in the Bank at 31 January 2020. It varies from Book Balance due to Unpresented Cheques and Outstanding Deposits.

Roper Gulf Regional Council
Investment Report
as at 31st January 2020



Classification of ADI's Under policy	Authorised Deposit-taking Institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital	\$23,589,037	70.23%	A1+/AA-					
Investments (Deposits)									
Major Bank	National Bank of Australia (NAB)	\$4,000,000	11.91%	AA2/AA-	11/11/2019	26/06/2020	\$ 38,478.90	1.54%	
Regional Bank	My State Bank	\$2,000,000	5.95%	A2/BBB+	8/10/2019	11/02/2020	\$ 11,736.99	1.70%	
Regional Bank	AMP Bank	\$2,000,000	5.95%	A2/BBB+	3/07/2019	1/04/2020	\$ 32,909.59	2.20%	
Regional Bank	Macquarie Bank	\$2,000,000	5.95%	A1/A	30/08/2019	28/02/2020	\$ 17,950.68	1.80%	
Total cash and investments held		\$33,589,037	100.00%				\$ 101,076.16		



Roper Gulf Regional Council



Income & Expenditure Report as at

31-January-2020

Support Centre

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	1,329,595	-451,871	-1,781,467	-774,636
2 - Infrastructure Services & Planning Division	195,770	1,288,229	1,092,459	2,208,393
3 - Community Services & Engagement Division	1,103,483	1,364,161	260,678	2,338,561
4 - Other Services	21,450	48,363	26,913	82,908
5 - CEO Division	824,866	1,053,488	228,622	1,805,979
Total Expenditure	3,475,163	3,302,370	-172,793	5,661,206

Expenditure by Account Category

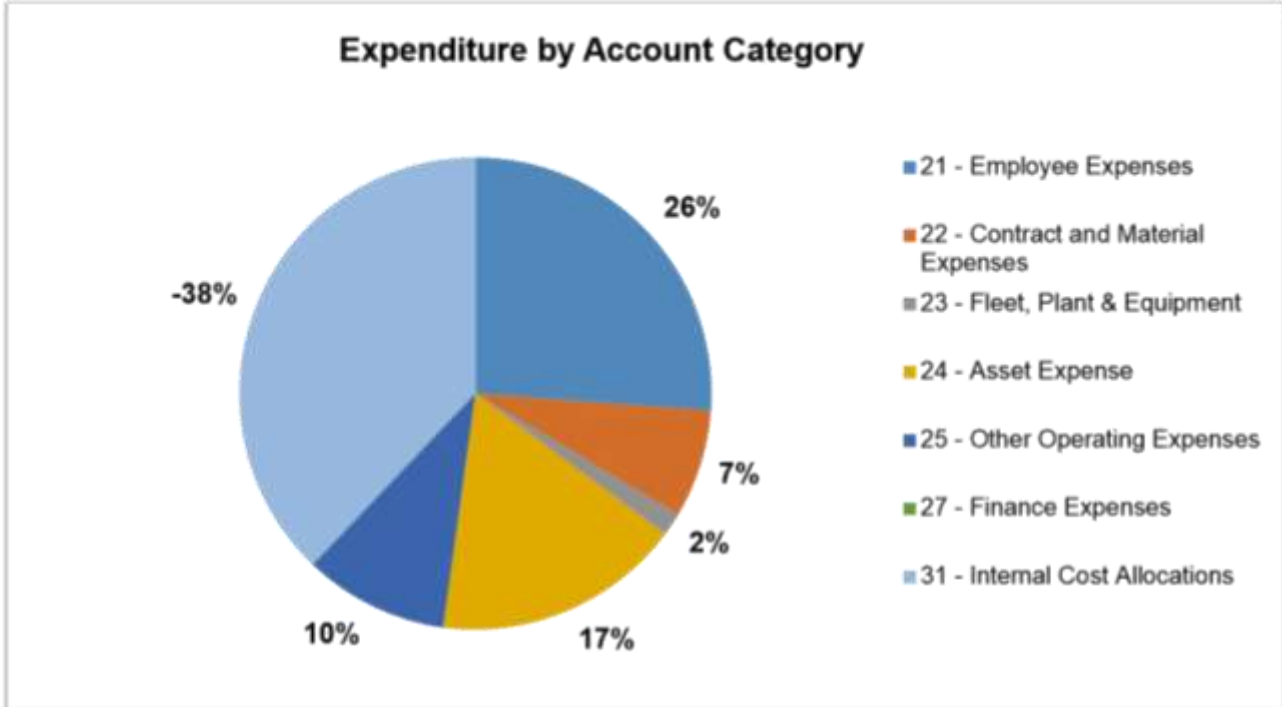
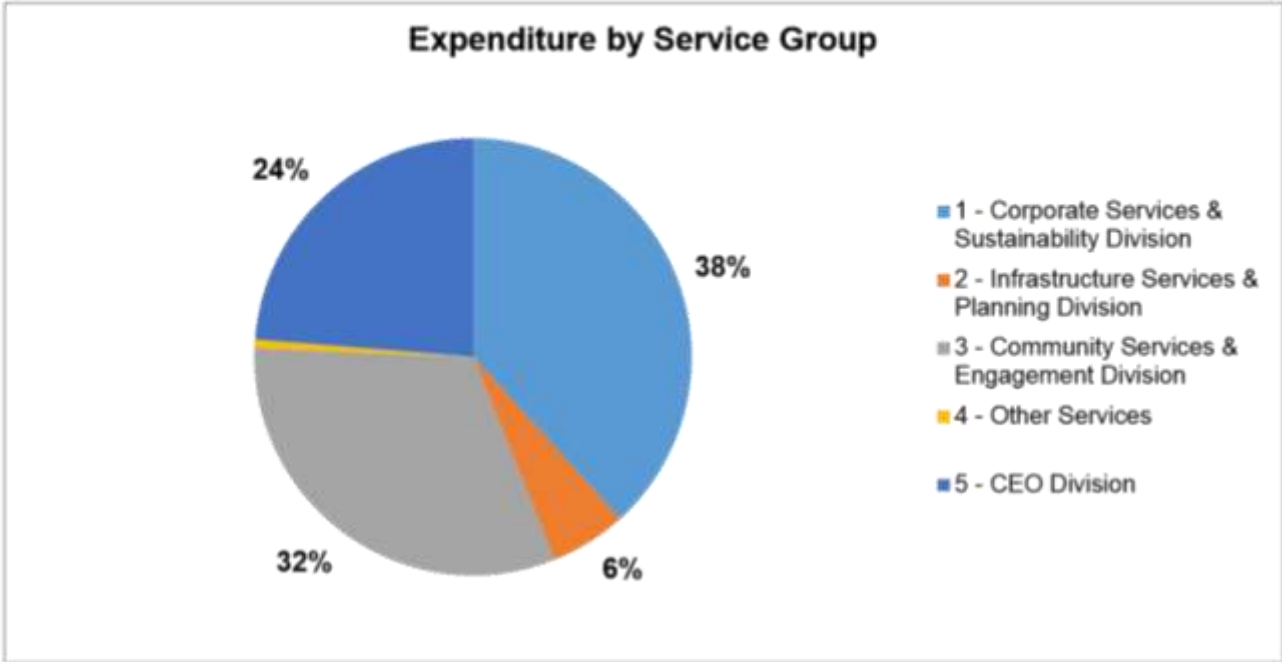
21 - Employee Expenses	3,752,906	3,761,462	8,555	6,448,220
22 - Contract and Material Expenses	1,068,774	1,093,312	24,538	1,874,249
23 - Fleet, Plant & Equipment	224,135	142,426	-81,709	244,158
24 - Asset Expense	2,441,179	3,042,667	601,488	5,216,000
25 - Other Operating Expenses	1,421,625	1,384,585	-37,040	2,373,572
27 - Finance Expenses	2,717	6,872	4,155	11,780
31 - Internal Cost Allocations	-5,436,173	-6,128,953	-692,780	-10,506,773
Total Expenditure	3,475,163	3,302,370	-172,793	5,661,206

Expenditure by Activity

101 - Chief Executive	235,530	239,236	3,706	410,119
102 - Corporate Services & Sustainability Division	134,708	188,275	53,567	322,757
103 - Infrastructure Services & Planning Division	281,528	269,124	-12,405	461,355
104 - Community Services & Engagement Division	28,002	108,521	80,519	186,036
105 - Financial Management	524,889	557,574	32,685	955,842
106 - General Council Operations	-280,249	-2,419,997	-2,139,748	-4,148,566
107 - Human Resources	602,933	628,166	25,233	1,076,857
108 - IT services	150,420	67,916	-82,505	116,427
109 - Asset Department	4,187	92,801	88,615	159,088
110 - Assets Management - Fixed Assets	-234,427	259,177	493,605	444,304
113 - Project Management	159,964	186,583	26,619	319,857
114 - Work Health and Safety	107,828	122,716	14,887	210,370
115 - Asset Management - Mobile Fleet & Equipme	-837,849	-528,249	309,600	-905,570
118 - Corporate Information Department	28,979	97,338	68,359	166,865
130 - Executive Management	313,521	369,517	55,996	633,457
131 - Council and Elected Members	275,815	435,402	159,587	746,403
132 - Local Authority	19,581	5,780	-13,802	9,908
133 - Local Elections	0	9,333	9,333	16,000
134 - Community Grants	187	40,833	40,646	70,000
161 - Waste management	11,318	7,192	-4,126	12,328
169 - Civic Events	1,681	1,750	69	3,000
200 - Local roads maintenance	212,118	204,983	-7,134	351,400
220 - Territory Housing Repairs and Maintenance C	355,413	339,295	-16,118	581,649

221 - Territory Housing Tenancy Management Con	78,523	79,145	622	135,677
240 - Commercial Operations admin	-30,941	0	30,942	0
241 - Airstrip maintenance Contracts	1,932	1,517	-416	2,600
244 - Power Water contract	22,134	139,210	117,076	238,646
246 - Commercial Australia Post	2,601	2,615	14	4,483
275 - Mechanical Workshop	59,657	103,146	43,489	176,821
313 - CDP Central Administration	38,287	87,500	49,213	150,000
314 - Service Fee - CDP	21,801	218,641	196,841	374,813
320 - Outstation Services Admin	52,431	27,087	-25,345	46,435
322 - Outstations Housing Maintenance	2,478	0	-2,478	0
323 - Outstations municipal services	54,704	98,583	43,880	169,000
340 - Community Services admin	-102,805	-1,458	101,347	-2,500
341 - Commonwealth Aged Care Package	27,880	40,588	12,708	69,579
342 - Indigenous Aged Care Employment	16,950	35,783	18,833	61,342
344 - Commonwealth Home Support Program	31,191	-43	-31,234	-73
346 - Indigenous Broadcasting	17,438	17,758	320	30,442
347 - Creche	-17,756	0	17,756	0
348 - Library	9,501	9,823	322	16,840
350 - Centrelink	83,146	84,196	1,050	144,336
355 - National Disability Insurance Scheme	95,986	120,966	24,981	207,371
356 - NDIS – Information, Linkages and Capacity B	35,645	20,893	-14,752	35,816
381 - Animal Control	184,829	213,500	28,671	365,999
382 - Happy Healthy Animals Community Broadcas	900	0	-900	0
400 - Community Safety Admin and Management	-104,546	-71,042	33,503	-121,787
401 - Night Patrol	284,875	278,357	-6,518	477,183
404 - Indigenous Sports and Rec Program	151,623	157,713	6,089	270,365
407 - Remote Sports and Recreation	118,340	123,457	5,118	211,641
414 - Drug and Volatile Substances	19,110	20,138	1,028	34,523
415 - Indigenous Youth Reconnect	223,173	205,012	-18,162	351,448
488 - NTEPA Environment Grant	0	6,020	6,020	10,319
Total Expenditure	3,475,163	3,302,370	-172,793	5,661,206
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	132,982	132,982	227,970
5331 - Capital Construct Infrastructure	78,247	45,644	-32,603	78,248
5341 - Capital Purchases Plant & Equipment	83,972	122,875	38,903	210,642
5371 - Capital Purchase Vehicles	312,637	158,337	-154,300	271,435
5381 - Capital Purchases Roads	0	350,000	350,000	600,000
Total Capital Expenditure	474,856	809,838	334,983	1,388,295

Support Centre



Roper Gulf Regional Council



Income & Expenditure Report as at

31-January-2020

Barunga (Bamyili)

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	12,054	7,049	-5,005	12,085
2 - Infrastructure Services & Planning Division	188,431	287,317	98,886	492,543
3 - Community Services & Engagement Division	644,732	803,612	158,880	1,377,621
4 - Other Services	3,217	4,321	1,104	7,408
Total Expenditure	848,435	1,102,300	253,865	1,889,657

Expenditure by Account Category

21 - Employee Expenses	383,764	479,897	96,133	822,681
22 - Contract and Material Expenses	106,256	199,020	92,764	341,178
23 - Fleet, Plant & Equipment	24,319	37,165	12,846	63,711
25 - Other Operating Expenses	16,578	62,131	45,554	106,511
31 - Internal Cost Allocations	317,518	324,086	6,569	555,576
Total Expenditure	848,435	1,102,300	253,865	1,889,657

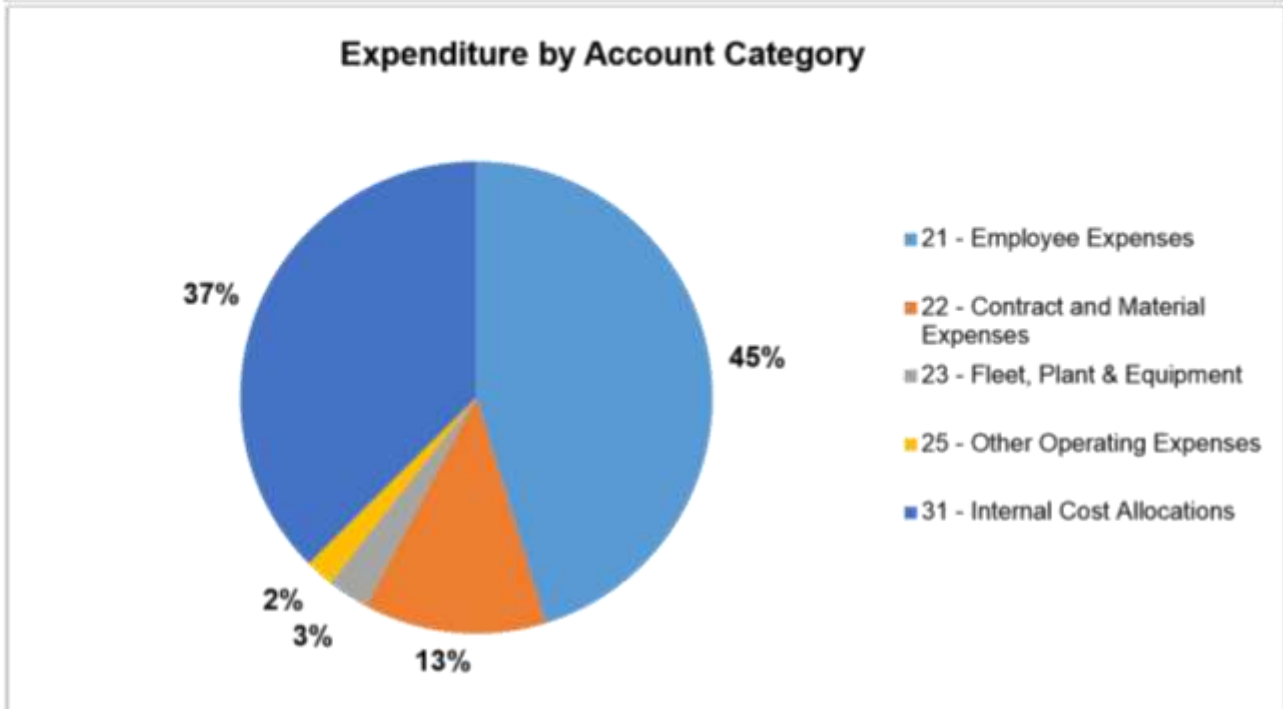
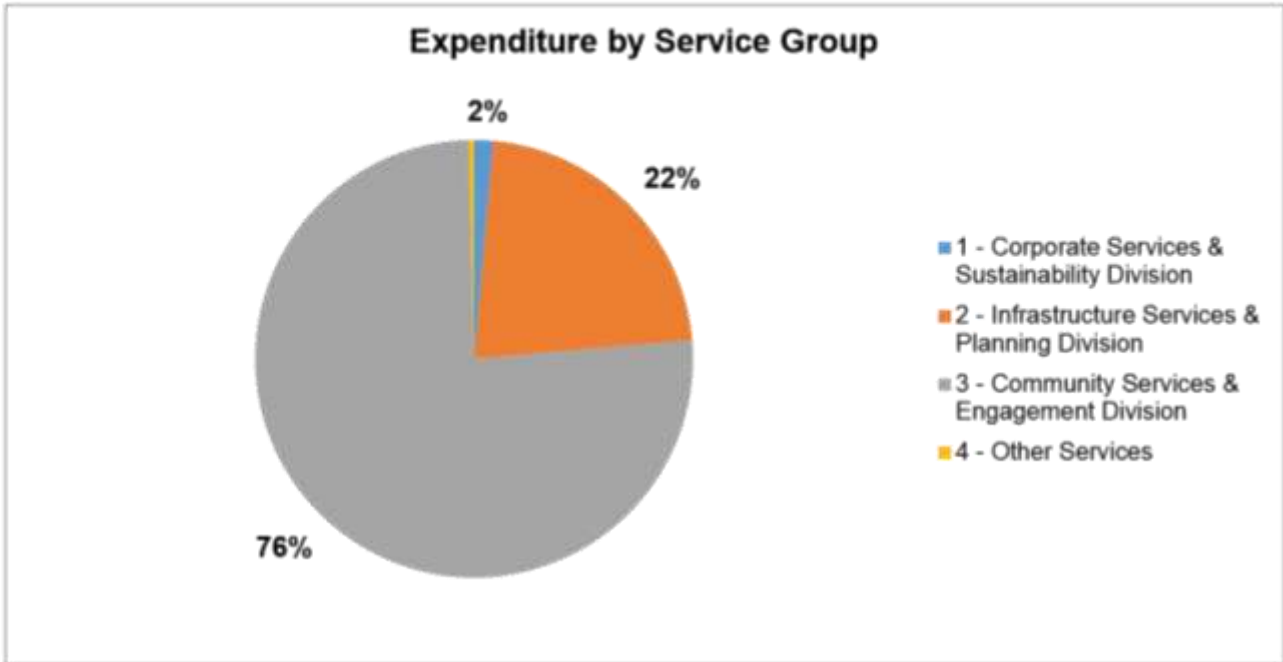
Expenditure by Activity

110 - Assets Management - Fixed Assets	67	21,608	21,541	37,043
111 - Council Services General	147,449	200,725	53,276	344,099
132 - Local Authority	2,147	3,446	1,300	5,908
138 - Local Authority Project	37,547	67,846	30,299	116,307
160 - Municipal Services	268,677	298,181	29,504	511,167
161 - Waste management	33,381	59,990	26,609	102,840
162 - Cemeteries Management	0	5,833	5,833	10,000
164 - Local Emergency Management	1,334	1,608	274	2,756
169 - Civic Events	95	117	22	200
170 - Australia Day	0	175	175	300
171 - Naidoc Week	976	583	-392	1,000
200 - Local roads maintenance	248	6,125	5,878	10,500
201 - Street lighting	2,616	4,667	2,050	8,000
202 - Staff Housing	11,938	17,082	5,144	29,284
220 - Territory Housing Repairs and Maintenance C	1,187	560	-627	960
221 - Territory Housing Tenancy Management Con	72,426	76,756	4,330	131,582
241 - Airstrip maintenance Contracts	2,794	2,917	122	5,000
242 - Litter Collection and Slashing External Contr	15,850	15,908	58	27,271
246 - Commercial Australia Post	6,380	6,417	36	11,000
314 - Service Fee - CDP	12,054	7,049	-5,005	12,085
341 - Commonwealth Aged Care Package	6,519	7,231	712	12,396
344 - Commonwealth Home Support Program	2,112	1,925	-187	3,300
346 - Indigenous Broadcasting	16,555	23,419	6,865	40,147
348 - Library	15,065	23,365	8,300	40,055
350 - Centrelink	42,910	44,480	1,570	76,251
400 - Community Safety Admin and Management	19,182	53,921	34,738	92,436

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401 - Night Patrol	104,094	113,456	9,361	194,495
404 - Indigenous Sports and Rec Program	20,083	33,644	13,561	57,675
407 - Remote Sports and Recreation	350	1,924	1,574	3,299
410 - National Youth Week	600	350	-250	600
416 - Youth Vibe Grant	1,135	992	-144	1,700
464 - NT Govt Special Purpose Grants	2,663	0	-2,663	0
Total Expenditure	848,435	1,102,300	253,865	1,889,657
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	2,654	43,750	41,096	75,000
5331 - Capital Construct Infrastructure	133,290	75,143	-58,147	128,817
Total Capital Expenditure	135,944	118,893	-17,051	203,817

Barunga (Bamyili)



Roper Gulf Regional Council



Income & Expenditure Report as at

31-January-2020

Beswick (Wugularr)

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	9,890	5,806	-4,084	9,953
2 - Infrastructure Services & Planning Division	248,659	442,426	193,767	758,444
3 - Community Services & Engagement Division	961,861	1,208,005	246,145	2,070,865
4 - Other Services	1,140	4,263	3,123	7,308
Total Expenditure	1,221,549	1,660,500	438,951	2,846,570

Expenditure by Account Category

21 - Employee Expenses	577,167	676,159	98,992	1,159,129
22 - Contract and Material Expenses	144,738	357,440	212,702	612,754
23 - Fleet, Plant & Equipment	34,392	43,132	8,740	73,940
25 - Other Operating Expenses	33,840	139,002	105,162	238,289
31 - Internal Cost Allocations	431,412	444,767	13,356	762,458
Total Expenditure	1,221,549	1,660,500	438,951	2,846,570

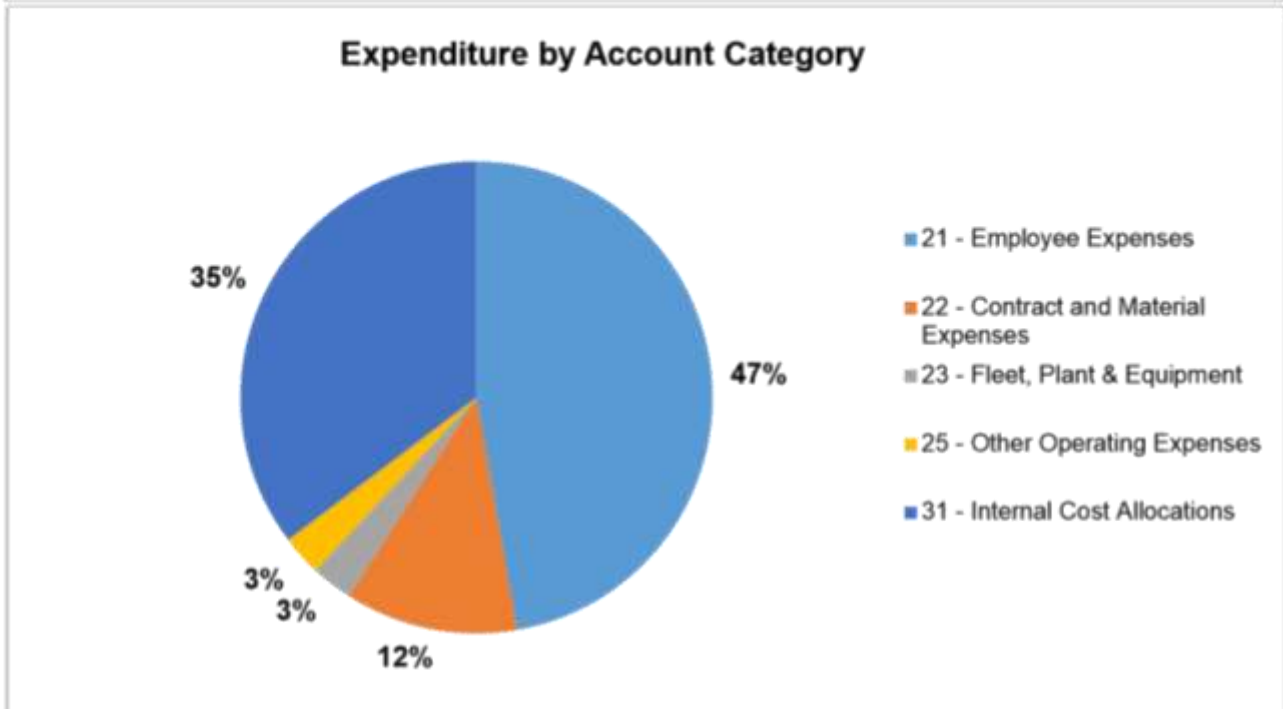
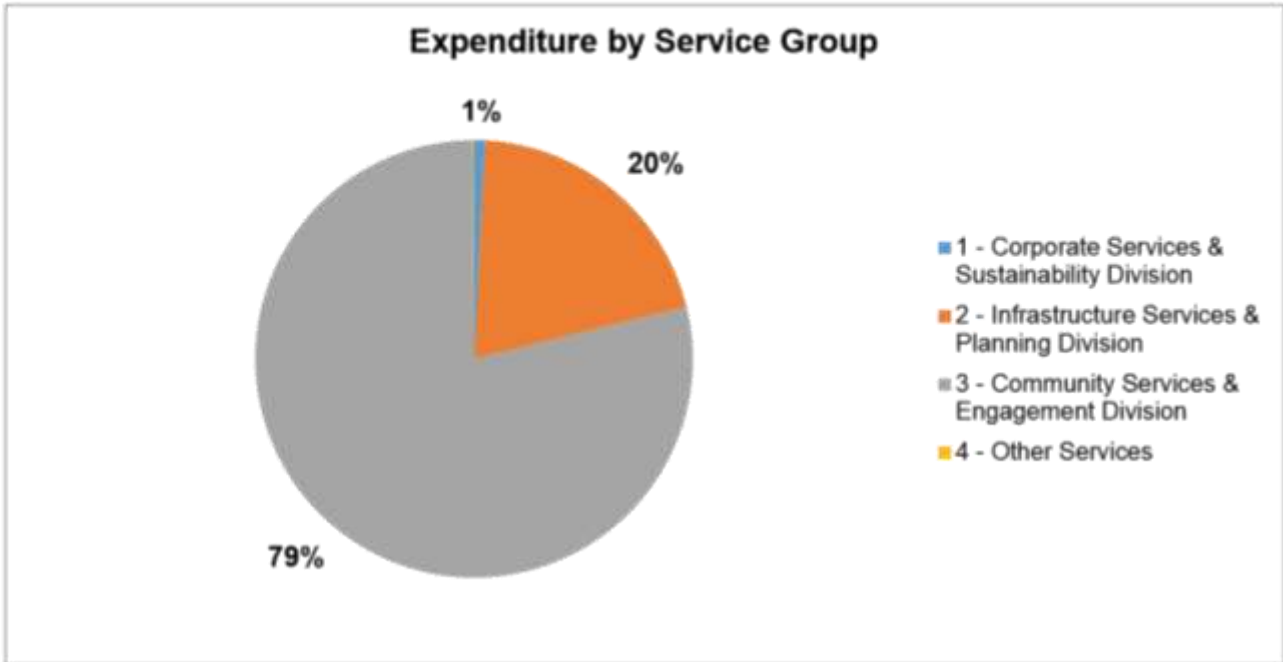
Expenditure by Activity

110 - Assets Management - Fixed Assets	0	23,679	23,679	40,593
111 - Council Services General	146,772	215,297	68,525	369,081
115 - Asset Management - Mobile Fleet & Equipme	412	0	-412	0
132 - Local Authority	270	3,446	3,176	5,908
138 - Local Authority Project	44,596	146,977	102,381	251,960
160 - Municipal Services	258,672	274,452	15,780	470,488
161 - Waste management	32,952	55,023	22,071	94,324
162 - Cemeteries Management	0	2,917	2,917	5,000
164 - Local Emergency Management	814	2,597	1,784	4,452
169 - Civic Events	639	467	-173	800
170 - Australia Day	0	175	175	300
171 - Naidoc Week	230	175	-55	300
200 - Local roads maintenance	0	11,288	11,288	19,351
201 - Street lighting	1,564	3,850	2,286	6,600
202 - Staff Housing	14,371	25,727	11,356	44,103
220 - Territory Housing Repairs and Maintenance C	68,467	82,474	14,007	141,384
245 - Visitor Accommodation and External Facility I	79,075	81,448	2,373	139,625
246 - Commercial Australia Post	6,409	6,446	37	11,050
314 - Service Fee - CDP	9,890	5,806	-4,084	9,953
341 - Commonwealth Aged Care Package	9,287	9,456	169	16,210
342 - Indigenous Aged Care Employment	57,537	57,121	-416	97,921
344 - Commonwealth Home Support Program	24,760	26,447	1,687	45,337
346 - Indigenous Broadcasting	21,827	25,208	3,380	43,213
347 - Creche	152,658	237,410	84,752	406,988
350 - Centrelink	67,780	61,114	-6,666	104,766
353 - Budget Based Funding	0	25,349	25,349	43,455

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355 - National Disability Insurance Scheme	5,334	6,370	1,036	10,920
401 - Night Patrol	141,730	160,200	18,471	274,629
403 - Outside School Hours Care	45,869	75,343	29,475	129,160
404 - Indigenous Sports and Rec Program	21,540	25,320	3,779	43,405
407 - Remote Sports and Recreation	0	1,808	1,808	3,100
410 - National Youth Week	199	422	223	724
414 - Drug and Volatile Substances	0	817	817	1,400
416 - Youth Vibe Grant	850	992	141	1,700
423 - SPG - Diversion Evenings	7,046	4,880	-2,166	8,366
Total Expenditure	1,221,549	1,660,500	438,951	2,846,570
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	37,145	70,183	33,038	120,313
5331 - Capital Construct Infrastructure	40,099	26,250	-13,849	45,000
Total Capital Expenditure	77,243	96,433	19,189	165,313

Beswick (Wugularr)



Roper Gulf Regional Council



Income & Expenditure Report as at

31-January-2020

Borrooloola

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	686,609	976,293	289,684	1,673,645
2 - Infrastructure Services & Planning Division	3,852,381	1,195,902	-2,656,479	2,050,117
3 - Community Services & Engagement Division	1,051,073	1,210,852	159,779	2,075,747
4 - Other Services	1,342	14,558	13,215	24,956
5 - CEO Division	0	3,500	3,500	6,000
Total Expenditure	5,591,405	3,401,104	-2,190,301	5,830,464

Expenditure by Account Category

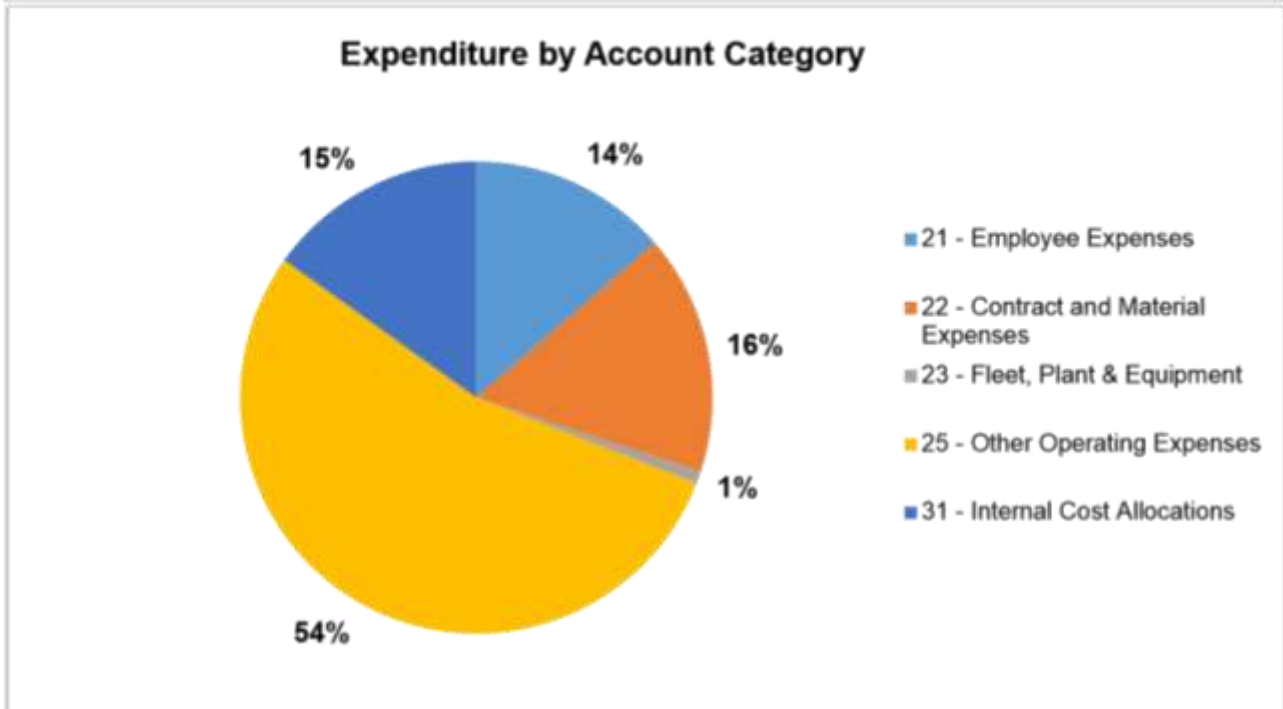
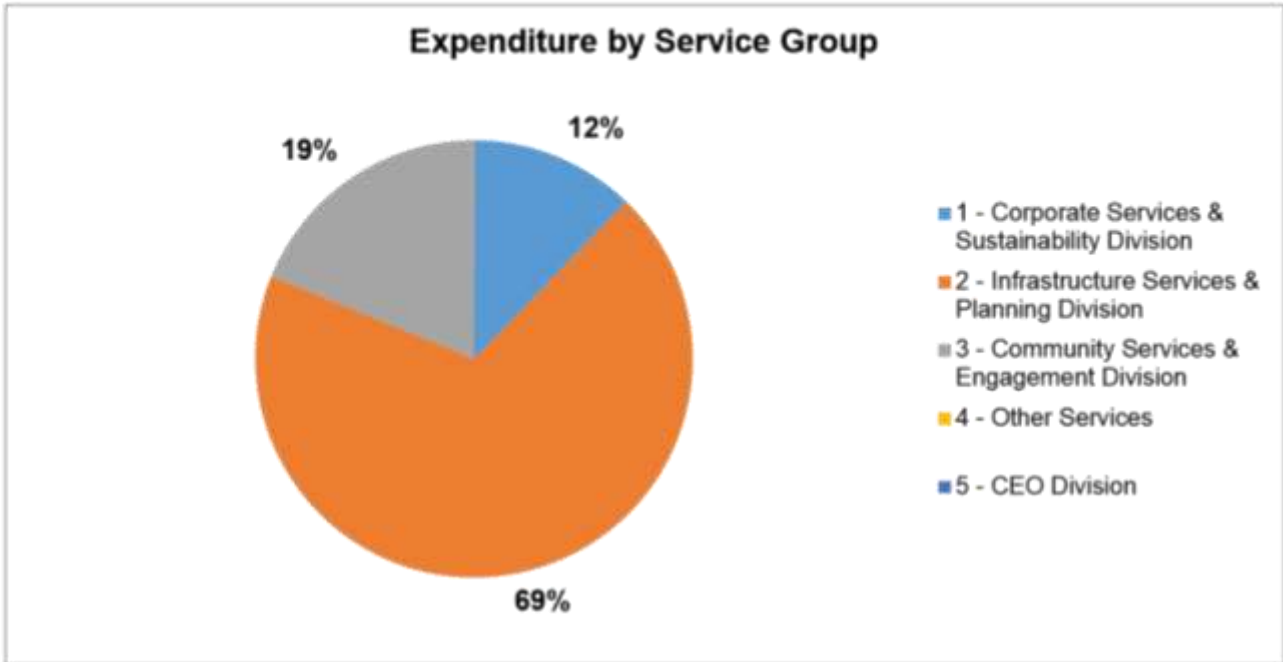
21 - Employee Expenses	762,684	943,640	180,955	1,617,668
22 - Contract and Material Expenses	921,372	658,052	-263,320	1,128,089
23 - Fleet, Plant & Equipment	45,489	67,085	21,595	115,002
25 - Other Operating Expenses	3,016,589	793,085	-2,223,504	1,359,574
31 - Internal Cost Allocations	845,271	939,243	93,972	1,610,131
Total Expenditure	5,591,405	3,401,104	-2,190,301	5,830,464

Expenditure by Activity

110 - Assets Management - Fixed Assets	270	1,838	1,568	3,150
111 - Council Services General	252,402	284,837	32,435	488,293
131 - Council and Elected Members	0	3,500	3,500	6,000
132 - Local Authority	986	13,974	12,988	23,956
138 - Local Authority Project	18,195	218,129	199,934	373,936
160 - Municipal Services	249,334	267,560	18,225	458,674
161 - Waste management	158,395	132,164	-26,231	226,568
162 - Cemeteries Management	918	6,300	5,382	10,800
169 - Civic Events	0	117	117	200
170 - Australia Day	0	233	233	400
171 - Naidoc Week	357	233	-123	400
200 - Local roads maintenance	13,346	143,500	130,154	246,000
201 - Street lighting	20,927	15,167	-5,760	26,000
202 - Staff Housing	828	8,276	7,448	14,187
241 - Airstrip maintenance Contracts	60,075	63,758	3,684	109,300
245 - Visitor Accommodation and External Facility I	40,521	35,798	-4,722	61,369
314 - Service Fee - CDP	686,609	882,959	196,351	1,513,645
318 - Outcome Payments - CDP	0	93,333	93,333	160,000
348 - Library	29,970	29,654	-316	50,835
401 - Night Patrol	146,874	179,396	32,522	307,535
404 - Indigenous Sports and Rec Program	45,698	56,149	10,452	96,256
407 - Remote Sports and Recreation	10,747	6,650	-4,097	11,400
410 - National Youth Week	422	248	-174	425
415 - Indigenous Youth Reconnect	125,992	138,914	12,922	238,139
416 - Youth Vibe Grant	1,175	315	-860	540

417 - SPG - Borroloola Playground Equipment	0	11,667	11,667	20,000
420 - SPG - Country Cattle Workshop	0	3,447	3,447	5,909
425 - SPG - Borroloola Rocky Creek Upgrade	600,000	0	-600,000	0
462 - 2014-19 Roads to Recovery	8,219	0	-8,219	0
480 - CBF - Borroloola Multi-Purpose Court	2,923,200	0	-2,923,200	0
484 - Blackspot Funding	0	103,040	103,040	176,640
491 - BBRF - Borroloola Government Business Hul	7,488	467,931	460,443	802,167
550 - Swimming Pool	188,459	232,016	43,557	397,741
Total Expenditure	5,591,405	3,401,104	-2,190,301	5,830,464
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	44,844	582,498	537,654	998,568
5331 - Capital Construct Infrastructure	35,370	2,863,949	2,828,579	4,909,628
5381 - Capital Purchases Roads	121,570	2,115,292	1,993,722	3,626,214
Total Capital Expenditure	201,784	5,561,739	5,359,955	9,534,410

Borroloola



Roper Gulf Regional Council



Income & Expenditure Report as at

31-January-2020

Bulman (Gulin Gulin)

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	3,475	2,047	-1,428	3,509
2 - Infrastructure Services & Planning Division	450,590	676,415	225,824	1,159,568
3 - Community Services & Engagement Division	644,188	763,237	119,049	1,308,407
4 - Other Services	796	10,855	10,058	18,608
Total Expenditure	1,099,050	1,452,554	353,503	2,490,092

Expenditure by Account Category

21 - Employee Expenses	405,297	518,662	113,364	889,134
22 - Contract and Material Expenses	167,949	416,508	248,559	714,013
23 - Fleet, Plant & Equipment	25,407	30,680	5,274	52,595
25 - Other Operating Expenses	29,585	85,292	55,707	146,214
31 - Internal Cost Allocations	470,812	401,412	-69,400	688,136
Total Expenditure	1,099,050	1,452,554	353,503	2,490,092

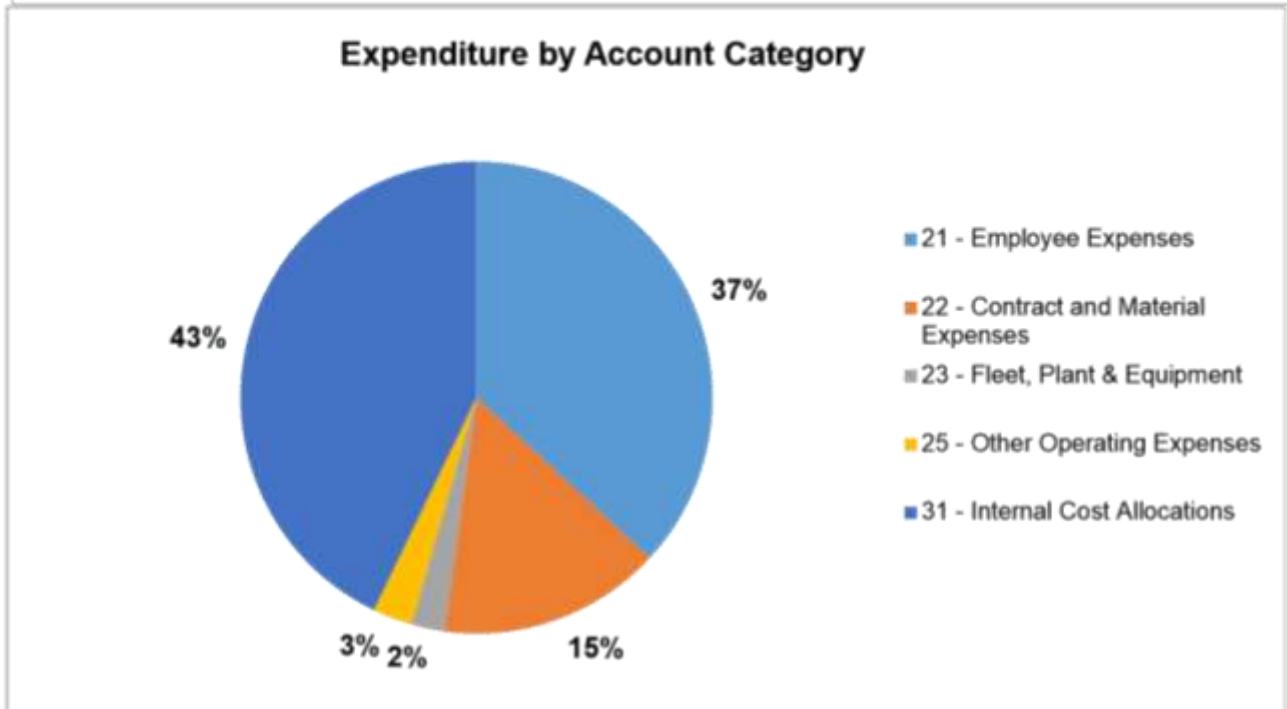
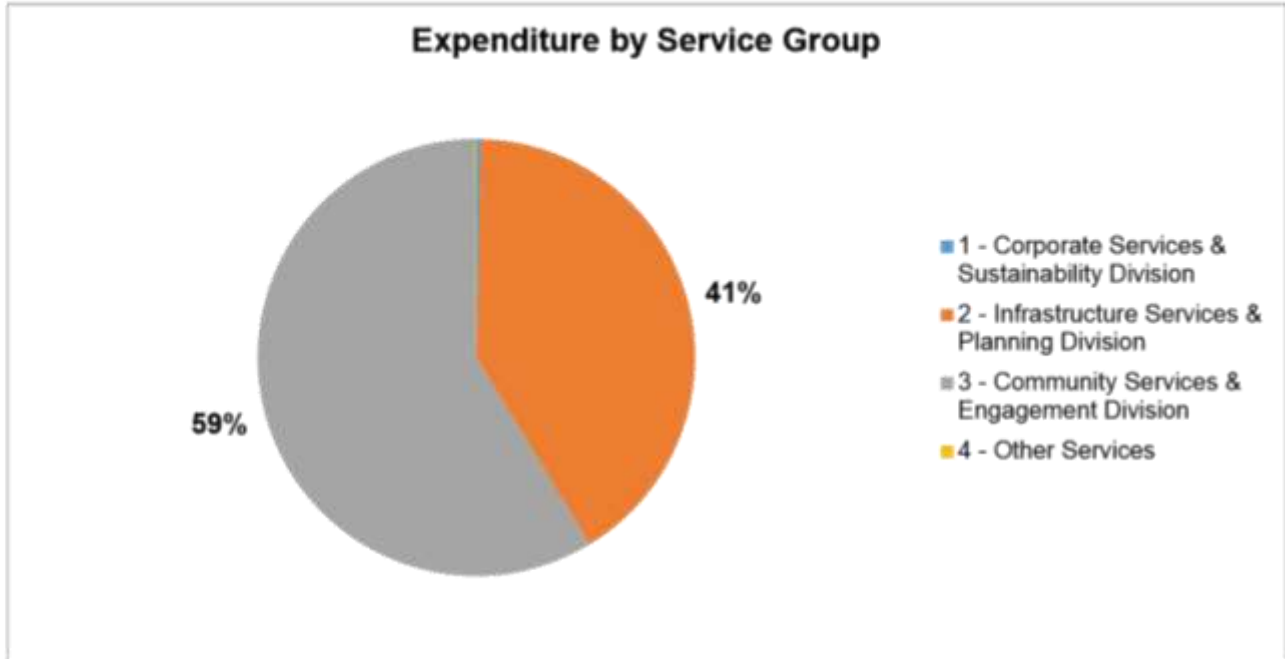
Expenditure by Activity

110 - Assets Management - Fixed Assets	3,677	7,037	3,360	12,063
111 - Council Services General	127,169	190,983	63,814	327,399
115 - Asset Management - Mobile Fleet & Equipme	2,254	0	-2,254	0
132 - Local Authority	670	10,446	9,777	17,908
138 - Local Authority Project	0	105,635	105,635	181,088
160 - Municipal Services	146,621	155,476	8,855	266,530
161 - Waste management	59,019	50,329	-8,690	86,279
162 - Cemeteries Management	152	3,092	2,940	5,300
169 - Civic Events	0	117	117	200
170 - Australia Day	0	175	175	300
171 - Naidoc Week	127	117	-10	200
200 - Local roads maintenance	0	125,417	125,417	215,000
201 - Street lighting	13,325	13,749	424	23,570
202 - Staff Housing	38,411	10,029	-28,382	17,192
220 - Territory Housing Repairs and Maintenance C	15,285	35,242	19,957	60,415
221 - Territory Housing Tenancy Management Con	24,017	32,001	7,984	54,858
241 - Airstrip maintenance Contracts	7,616	7,758	142	13,300
244 - Power Water contract	249,688	254,733	5,045	436,686
245 - Visitor Accommodation and External Facility I	32,491	26,726	-5,765	45,816
246 - Commercial Australia Post	4,655	4,667	11	8,000
314 - Service Fee - CDP	3,475	2,047	-1,428	3,509
341 - Commonwealth Aged Care Package	3,342	3,980	637	6,822
342 - Indigenous Aged Care Employment	47,164	18,227	-28,937	31,246
344 - Commonwealth Home Support Program	20,323	25,446	5,123	43,622
346 - Indigenous Broadcasting	19,018	24,786	5,767	42,490
349 - School Nutrition Program	66,285	91,000	24,715	156,000

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350 - Centrelink	44,879	48,481	3,603	83,110
355 - National Disability Insurance Scheme	1,946	2,940	994	5,040
381 - Animal Control	1,591	1,458	-132	2,500
401 - Night Patrol	111,279	121,336	10,057	208,004
404 - Indigenous Sports and Rec Program	53,442	75,149	21,707	128,826
407 - Remote Sports and Recreation	0	2,042	2,042	3,500
410 - National Youth Week	199	127	-72	218
414 - Drug and Volatile Substances	0	817	817	1,400
416 - Youth Vibe Grant	931	992	61	1,700
Total Expenditure	1,099,050	1,452,554	353,503	2,490,092
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	111,961	157,500	45,538	270,000
5331 - Capital Construct Infrastructure	39,000	26,067	-12,933	44,687
5341 - Capital Purchases Plant & Equipment	14,990	44,048	29,058	75,510
5371 - Capital Purchase Vehicles	45,879	52,453	6,574	89,920
5381 - Capital Purchases Roads	25,770	43,750	17,980	75,000
Total Capital Expenditure	237,601	323,818	86,217	555,117

Bulman (Gulin Gulin)



Roper Gulf Regional Council



Income & Expenditure Report as at

31-January-2020

Eva Valley (Manyallaluk)

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	1,030	637	-393	1,092
2 - Infrastructure Services & Planning Division	242,482	224,696	-17,786	385,193
3 - Community Services & Engagement Division	539,917	757,855	217,938	1,299,179
4 - Other Services	1,715	3,971	2,256	6,808
Total Expenditure	785,144	987,160	202,016	1,692,273

Expenditure by Account Category

21 - Employee Expenses	254,365	334,740	80,375	573,840
22 - Contract and Material Expenses	160,864	193,054	32,190	330,949
23 - Fleet, Plant & Equipment	17,789	22,524	4,735	38,612
25 - Other Operating Expenses	16,737	105,342	88,604	180,586
31 - Internal Cost Allocations	335,389	331,500	-3,889	568,286
Total Expenditure	785,144	987,160	202,016	1,692,273

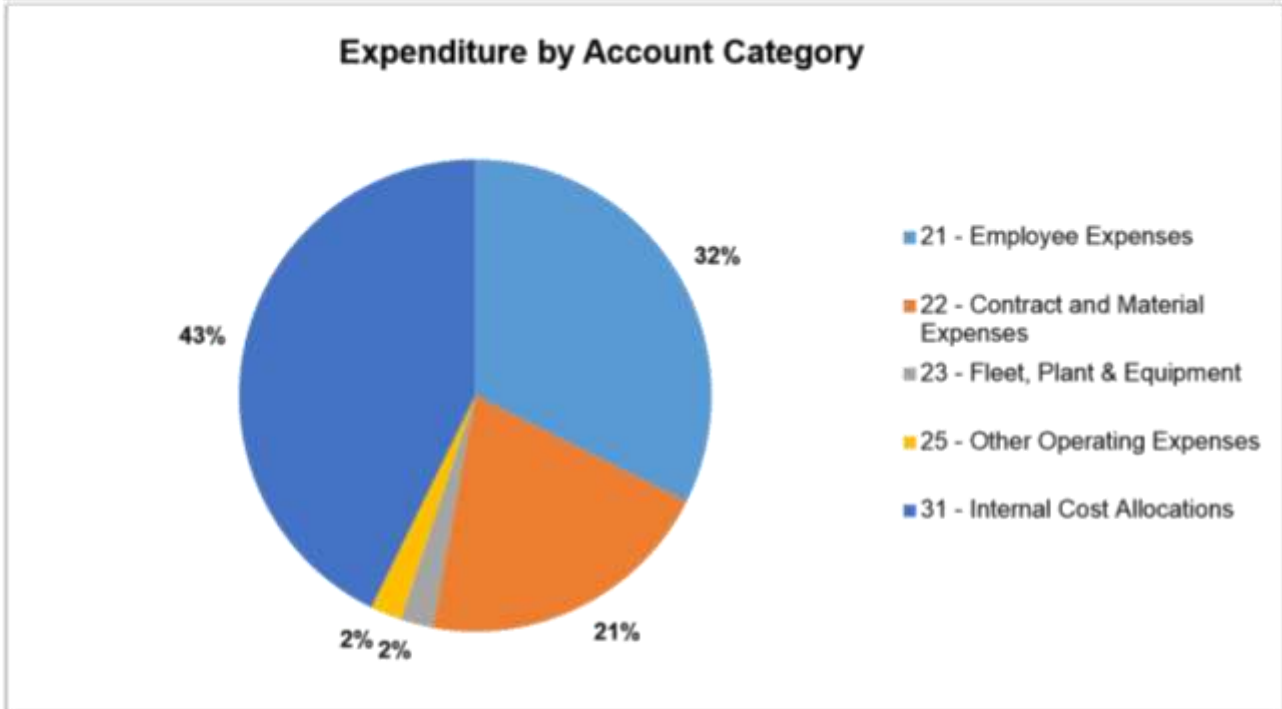
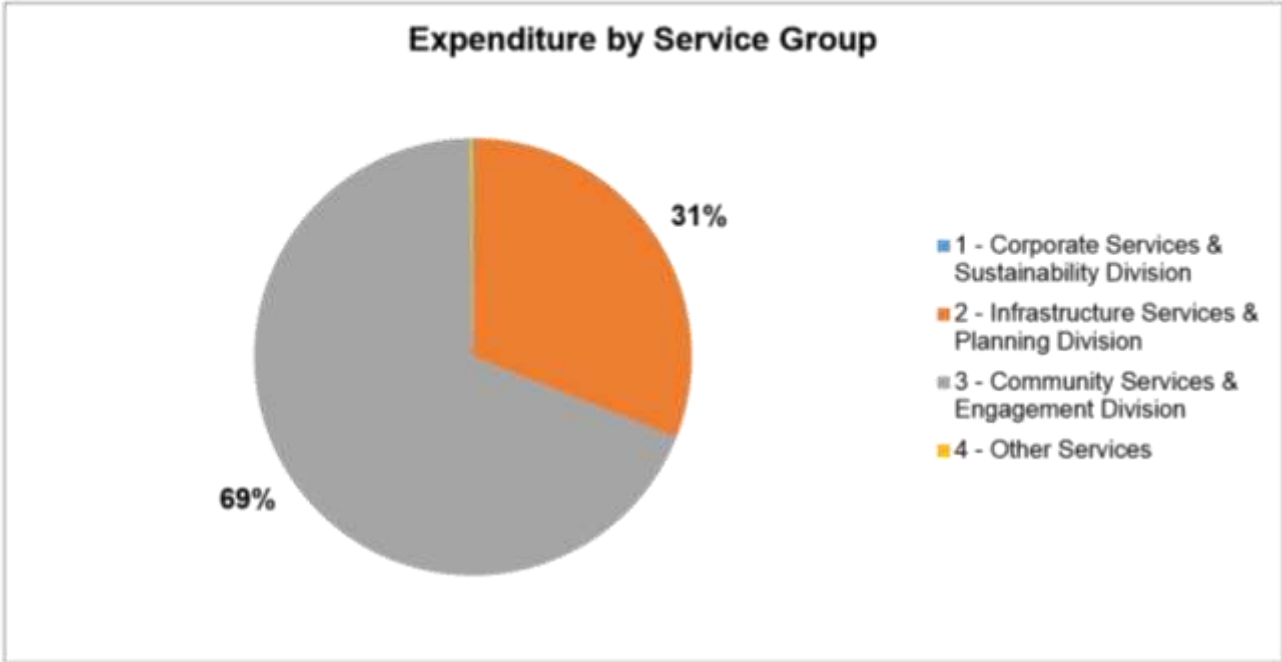
Expenditure by Activity

110 - Assets Management - Fixed Assets	0	17,414	17,414	29,852
111 - Council Services General	121,658	140,171	18,513	240,293
115 - Asset Management - Mobile Fleet & Equipme	0	583	583	1,000
132 - Local Authority	1,272	3,446	2,175	5,908
138 - Local Authority Project	8,654	32,925	24,271	56,443
160 - Municipal Services	113,004	150,532	37,528	258,055
161 - Waste management	24,653	45,853	21,200	78,605
162 - Cemeteries Management	0	2,917	2,917	5,000
164 - Local Emergency Management	327	1,409	1,082	2,415
169 - Civic Events	0	117	117	200
170 - Australia Day	0	117	117	200
171 - Naidoc Week	444	292	-152	500
200 - Local roads maintenance	110,662	29,458	-81,204	50,500
201 - Street lighting	4,255	2,917	-1,338	5,000
202 - Staff Housing	-7,833	7,750	15,583	13,286
220 - Territory Housing Repairs and Maintenance C	20	0	-20	0
241 - Airstrip maintenance Contracts	8,048	8,167	118	14,000
244 - Power Water contract	79,119	70,987	-8,132	121,692
245 - Visitor Accommodation and External Facility I	10,286	0	-10,286	0
246 - Commercial Australia Post	4,291	4,317	26	7,400
314 - Service Fee - CDP	1,030	637	-393	1,092
341 - Commonwealth Aged Care Package	10,364	7,431	-2,933	12,738
342 - Indigenous Aged Care Employment	10,353	20,006	9,653	34,296
344 - Commonwealth Home Support Program	6,659	6,056	-603	10,382
347 - Creche	145,867	232,503	86,636	398,576
349 - School Nutrition Program	49,625	61,411	11,786	105,276

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350 - Centrelink	0	146	146	250
353 - Budget Based Funding	0	25,349	25,349	43,455
355 - National Disability Insurance Scheme	30	0	-30	0
401 - Night Patrol	75,231	95,306	20,075	163,382
404 - Indigenous Sports and Rec Program	180	10,201	10,020	17,487
409 - Sport and Rec Facilities	5,346	6,392	1,046	10,958
410 - National Youth Week	600	543	-57	931
414 - Drug and Volatile Substances	0	817	817	1,400
416 - Youth Vibe Grant	1,000	992	-8	1,700
Total Expenditure	785,144	987,160	202,016	1,692,273
Capital Expenditure				
5381 - Capital Purchases Roads	0	58,333	58,333	100,000
Total Capital Expenditure	0	58,333	58,333	100,000

Eva Valley (Manyallaluk)



Roper Gulf Regional Council



Income & Expenditure Report as at

31-January-2020

Jilkminggan (Duck Creek)

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	246,389	378,364	131,975	648,624
2 - Infrastructure Services & Planning Division	130,433	269,181	138,747	461,452
3 - Community Services & Engagement Division	735,868	1,016,824	280,956	1,743,126
4 - Other Services	2,493	4,613	2,120	7,908
Total Expenditure	1,115,183	1,668,981	553,797	2,861,110

Expenditure by Account Category

21 - Employee Expenses	469,776	573,887	104,111	983,807
22 - Contract and Material Expenses	84,080	251,832	167,752	431,711
23 - Fleet, Plant & Equipment	14,749	37,682	22,933	64,598
25 - Other Operating Expenses	38,739	170,098	131,358	291,596
31 - Internal Cost Allocations	507,838	635,482	127,643	1,089,397
Total Expenditure	1,115,183	1,668,981	553,797	2,861,110

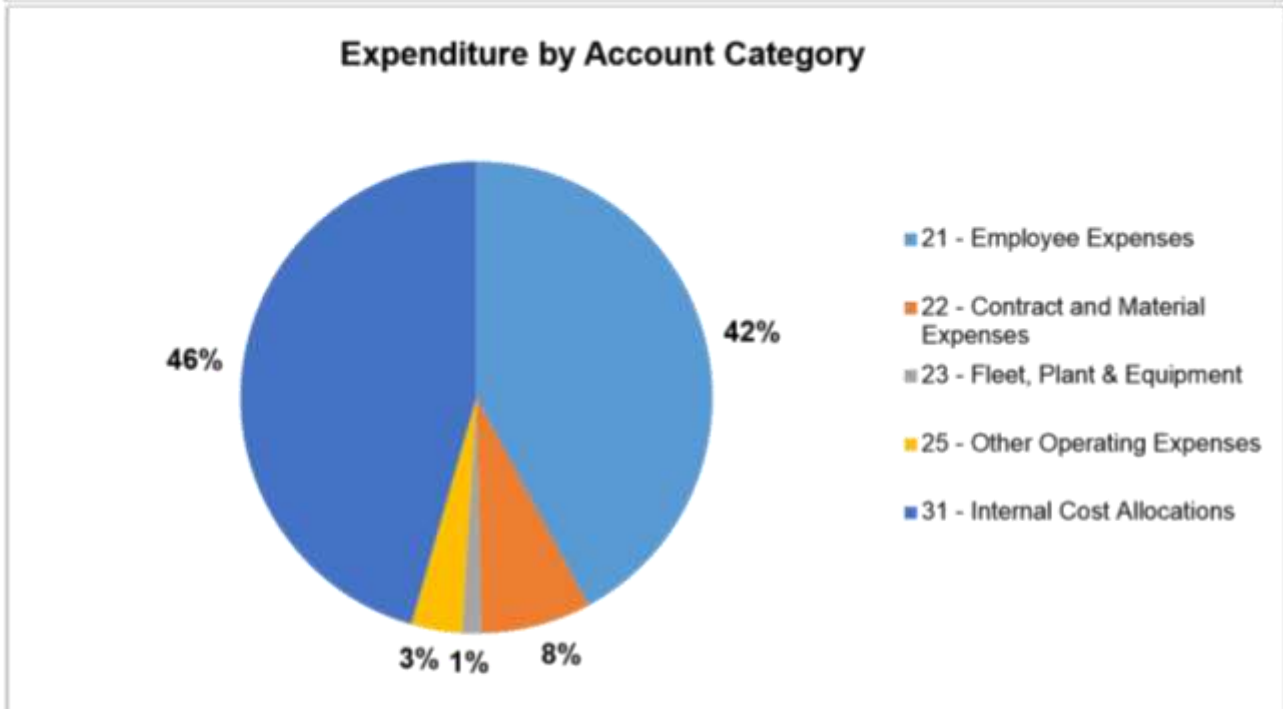
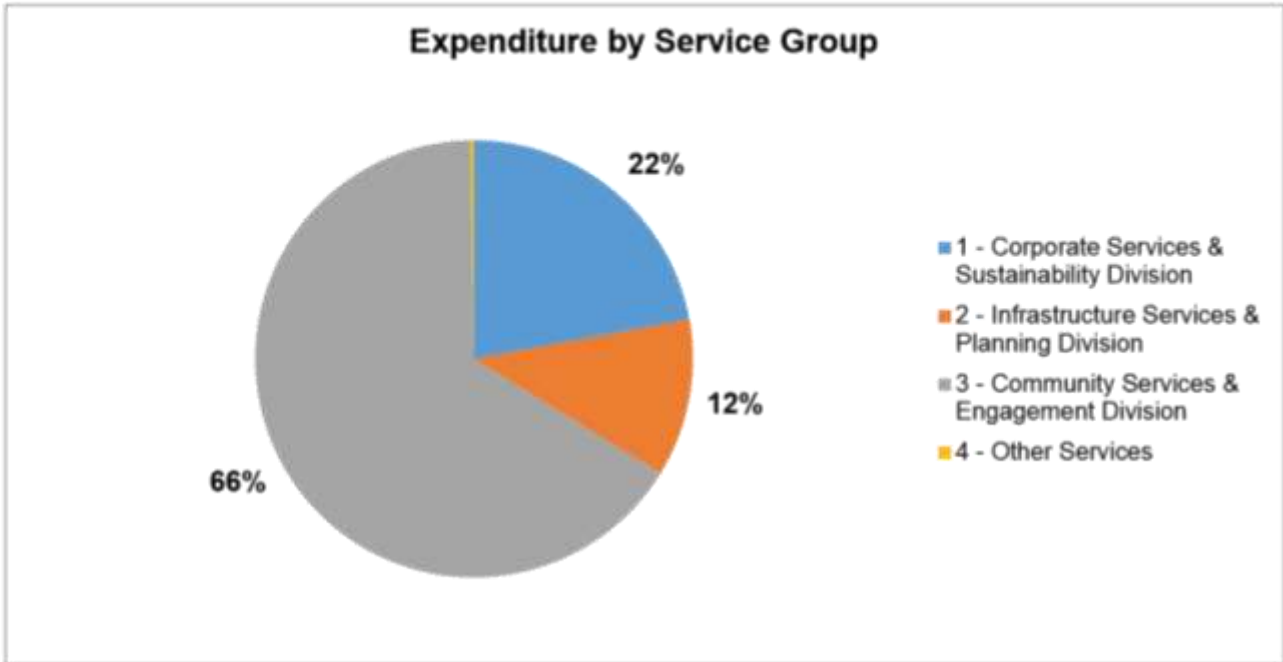
Expenditure by Activity

110 - Assets Management - Fixed Assets	2,126	8,854	6,728	15,179
111 - Council Services General	101,363	147,999	46,636	253,712
132 - Local Authority	1,056	3,446	2,390	5,908
138 - Local Authority Project	449	78,482	78,033	134,540
160 - Municipal Services	133,443	163,016	29,573	279,456
161 - Waste management	33,198	74,257	41,059	127,299
164 - Local Emergency Management	0	3,926	3,926	6,730
169 - Civic Events	0	117	117	200
170 - Australia Day	0	175	175	300
171 - Naidoc Week	1,437	875	-562	1,500
200 - Local roads maintenance	1,021	9,042	8,021	15,500
201 - Street lighting	593	1,983	1,390	3,400
202 - Staff Housing	-13,725	-3,267	10,458	-5,600
220 - Territory Housing Repairs and Maintenance C	84	0	-84	0
221 - Territory Housing Tenancy Management Con	14,011	24,832	10,822	42,569
244 - Power Water contract	64,141	68,796	4,654	117,935
245 - Visitor Accommodation and External Facility I	24,182	-2,100	-26,282	-3,600
246 - Commercial Australia Post	4,352	4,375	23	7,500
314 - Service Fee - CDP	226,389	334,614	108,225	573,624
318 - Outcome Payments - CDP	20,000	43,750	23,750	75,000
341 - Commonwealth Aged Care Package	13,495	15,615	2,120	26,768
344 - Commonwealth Home Support Program	4,182	6,246	2,064	10,707
347 - Creche	270,843	381,470	110,627	653,949
350 - Centrelink	26,252	27,032	780	46,341
353 - Budget Based Funding	0	25,349	25,349	43,455
381 - Animal Control	799	0	-799	0

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401 - Night Patrol	119,455	145,410	25,955	249,274
403 - Outside School Hours Care	53,539	76,750	23,211	131,572
404 - Indigenous Sports and Rec Program	11,628	14,753	3,125	25,291
407 - Remote Sports and Recreation	0	1,750	1,750	3,000
410 - National Youth Week	522	0	-522	0
414 - Drug and Volatile Substances	0	7,525	7,525	12,900
416 - Youth Vibe Grant	270	642	371	1,100
423 - SPG - Diversion Evenings	76	58	-18	100
424 - Suicide Prevention Action Plan	0	3,208	3,208	5,500
Total Expenditure	1,115,183	1,668,981	553,797	2,861,110
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	5,390	0	-5,390	0
5381 - Capital Purchases Roads	0	31,112	31,112	53,334
Total Capital Expenditure	5,390	31,112	25,722	53,334

Jilkmिंगgan (Duck Creek)



Roper Gulf Regional Council



Income & Expenditure Report as at

31-January-2020

Mataranka

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	198,234	315,667	117,433	541,144
2 - Infrastructure Services & Planning Division	97,678	153,833	56,155	263,714
3 - Community Services & Engagement Division	1,042,795	1,247,608	204,814	2,138,757
4 - Other Services	2,864	4,656	1,792	7,982
Total Expenditure	1,341,571	1,721,765	380,194	2,951,597

Expenditure by Account Category

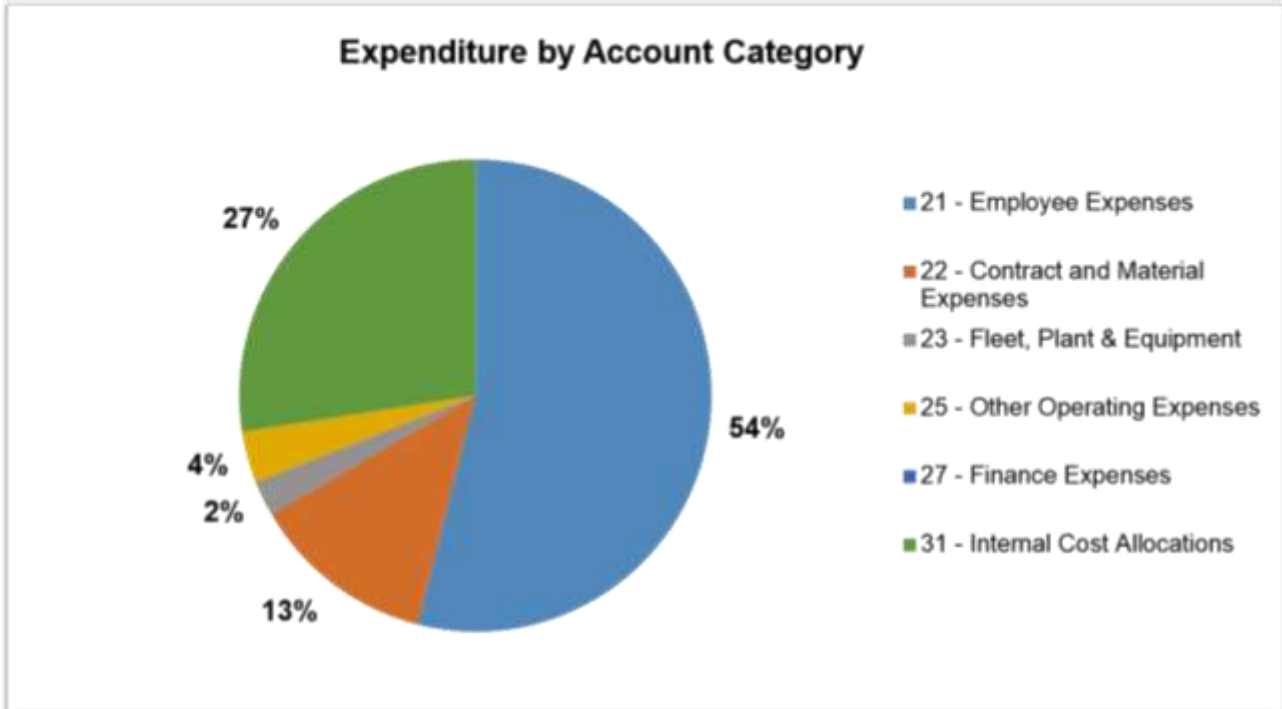
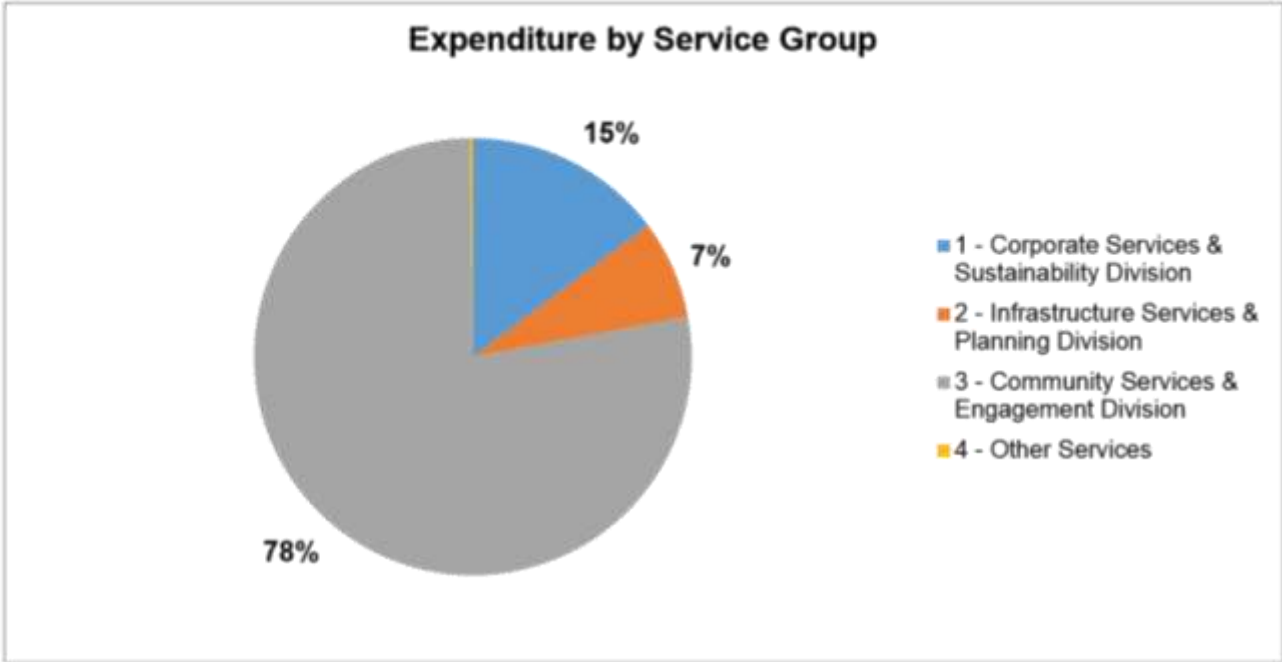
21 - Employee Expenses	723,878	873,082	149,204	1,496,712
22 - Contract and Material Expenses	169,817	285,578	115,761	489,561
23 - Fleet, Plant & Equipment	32,234	54,483	22,249	93,400
25 - Other Operating Expenses	47,406	88,302	40,896	151,375
27 - Finance Expenses	0	117	117	200
31 - Internal Cost Allocations	368,236	420,203	51,967	720,348
Total Expenditure	1,341,571	1,721,765	380,194	2,951,597

Expenditure by Activity

103 - Infrastructure Services & Planning Division	152	0	-152	0
110 - Assets Management - Fixed Assets	11,493	4,641	-6,852	7,955
111 - Council Services General	163,430	252,480	89,050	432,822
132 - Local Authority	2,462	4,190	1,728	7,182
138 - Local Authority Project	2,237	77,857	75,620	133,469
160 - Municipal Services	473,121	484,682	11,561	830,885
161 - Waste management	57,229	33,139	-24,090	56,810
162 - Cemeteries Management	1,167	7,000	5,833	12,000
164 - Local Emergency Management	259	1,090	832	1,869
165 - Recycling Station	10,233	3,179	-7,054	5,450
166 - Rural Transaction Centre	8,291	14,817	6,526	25,400
169 - Civic Events	0	117	117	200
170 - Australia Day	132	175	43	300
171 - Naidoc Week	271	175	-96	300
200 - Local roads maintenance	130	9,042	8,912	15,500
201 - Street lighting	2,505	3,733	1,228	6,400
202 - Staff Housing	-17,905	-15,887	2,018	-27,235
220 - Territory Housing Repairs and Maintenance C	319	0	-319	0
241 - Airstrip maintenance Contracts	906	1,167	261	2,000
242 - Litter Collection and Slashing External Contr	20,894	20,952	58	35,919
246 - Commercial Australia Post	5,109	5,133	24	8,800
314 - Service Fee - CDP	198,234	292,334	94,100	501,144
318 - Outcome Payments - CDP	0	23,333	23,333	40,000
341 - Commonwealth Aged Care Package	80,578	81,692	1,114	140,044
342 - Indigenous Aged Care Employment	31,108	54,799	23,691	93,940

344 - Commonwealth Home Support Program	39,762	43,569	3,807	74,689
348 - Library	40,898	43,343	2,445	74,302
350 - Centrelink	22,514	27,290	4,776	46,783
381 - Animal Control	279	785	505	1,345
401 - Night Patrol	178,482	227,832	49,350	390,569
404 - Indigenous Sports and Rec Program	3,743	11,114	7,371	19,053
410 - National Youth Week	27	700	673	1,200
414 - Drug and Volatile Substances	0	3,514	3,514	6,025
416 - Youth Vibe Grant	562	992	430	1,700
489 - Museum Signage for Mataranka	2,950	2,787	-163	4,778
Total Expenditure	1,341,571	1,721,765	380,194	2,951,597
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	89,209	1,377,491	1,288,282	2,361,413
5331 - Capital Construct Infrastructure	31,051	121,405	90,354	208,123
5381 - Capital Purchases Roads	28,000	31,111	3,111	53,333
Total Capital Expenditure	148,260	1,530,007	1,381,747	2,622,869

Mataranka



Roper Gulf Regional Council



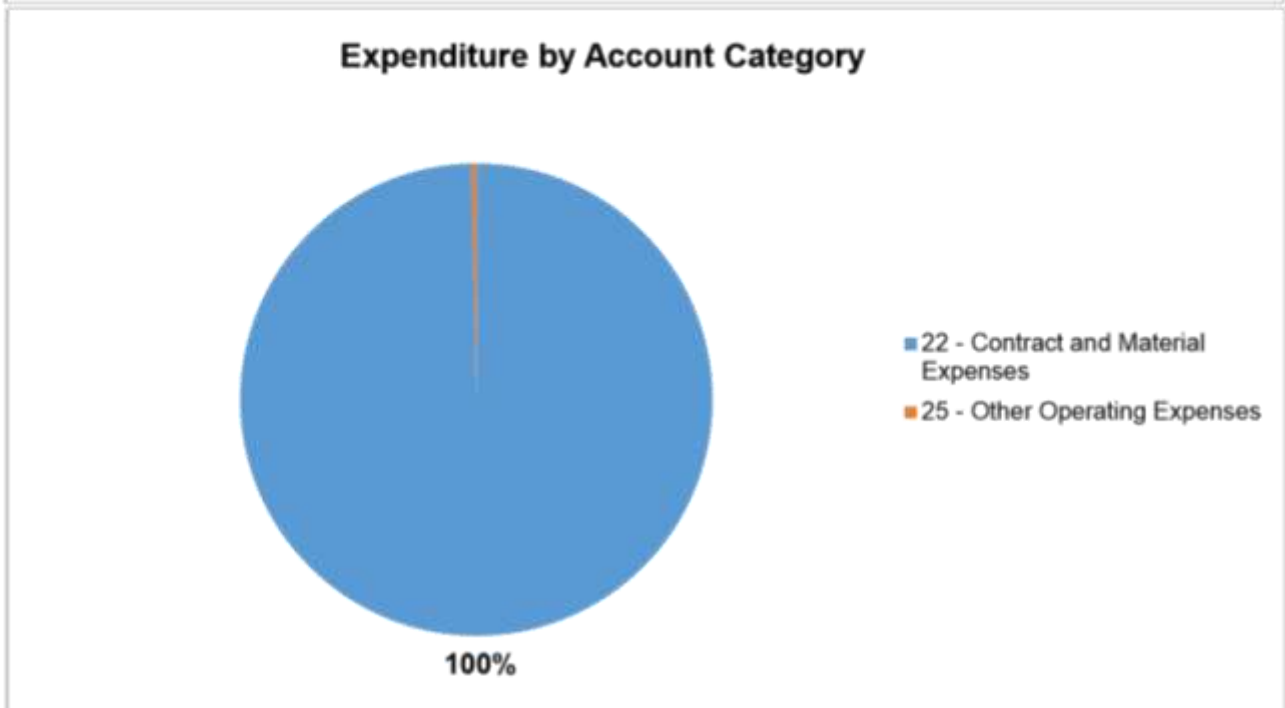
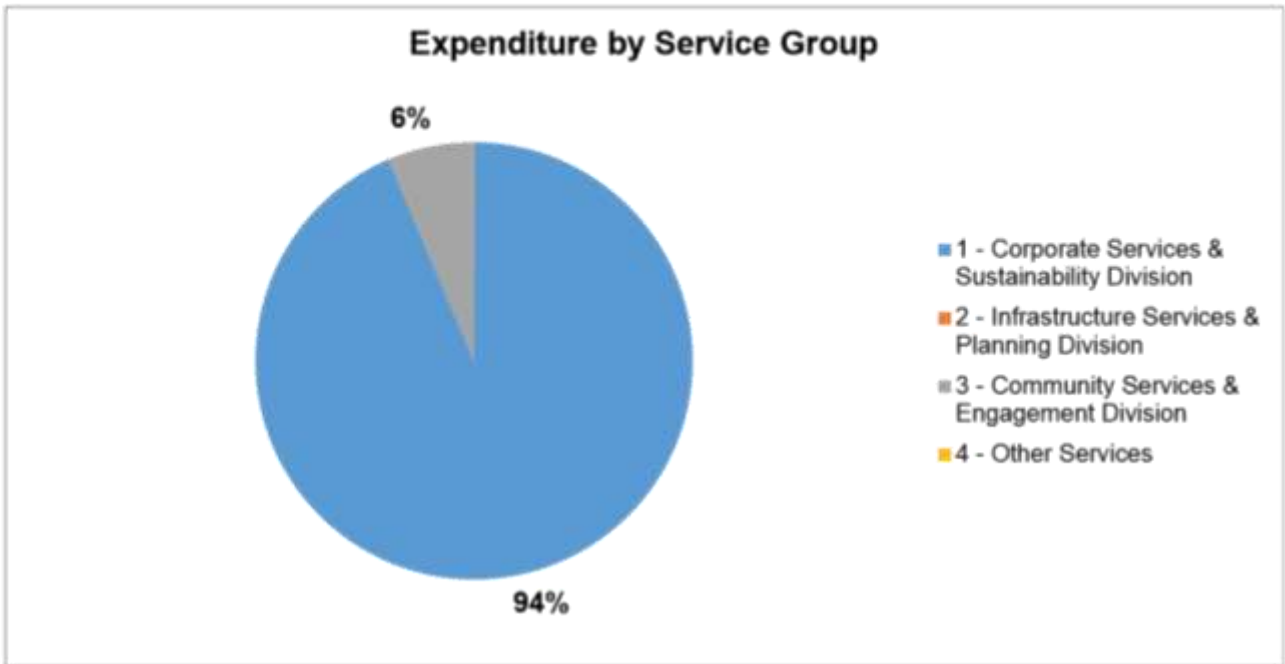
Income & Expenditure Report as at

31-January-2020

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	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	1,348,632	1,230,628	-118,004	2,109,648
2 - Infrastructure Services & Planning Division	629	50,540	49,911	86,640
3 - Community Services & Engagement Division	90,804	106,167	15,363	182,000
4 - Other Services	689	3,446	2,757	5,908
Total Expenditure	1,440,754	1,390,781	-49,973	2,384,196
Expenditure by Account Category				
22 - Contract and Material Expenses	1,435,783	1,384,535	-51,248	2,373,488
25 - Other Operating Expenses	4,971	6,246	1,275	10,708
Total Expenditure	1,440,754	1,390,781	-49,973	2,384,196
Expenditure by Activity				
106 - General Council Operations	274,236	213,295	-60,941	365,648
132 - Local Authority	689	3,446	2,757	5,908
138 - Local Authority Project	0	50,540	50,540	86,640
220 - Territory Housing Repairs and Maintenance C	299	0	-299	0
221 - Territory Housing Tenancy Management Con	330	0	-330	0
314 - Service Fee - CDP	1,074,396	1,017,333	-57,062	1,744,000
355 - National Disability Insurance Scheme	165	0	-165	0
401 - Night Patrol	90,639	106,167	15,528	182,000
Total Expenditure	1,440,754	1,390,781	-49,973	2,384,196
Capital Expenditure				
5381 - Capital Purchases Roads	277,500	175,762	-101,738	301,306
Total Capital Expenditure	277,500	175,762	-101,738	301,306

Minyerri



Roper Gulf Regional Council



Income & Expenditure Report as at

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Ngukurr

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	21,379	12,488	-8,892	21,407
2 - Infrastructure Services & Planning Division	973,434	1,092,725	119,291	1,873,242
3 - Community Services & Engagement Division	1,796,122	2,014,013	217,891	3,452,593
4 - Other Services	9,970	10,505	534	18,008
5 - CEO Division	201	0	-201	0
Total Expenditure	2,801,105	3,129,730	328,624	5,365,251

Expenditure by Account Category

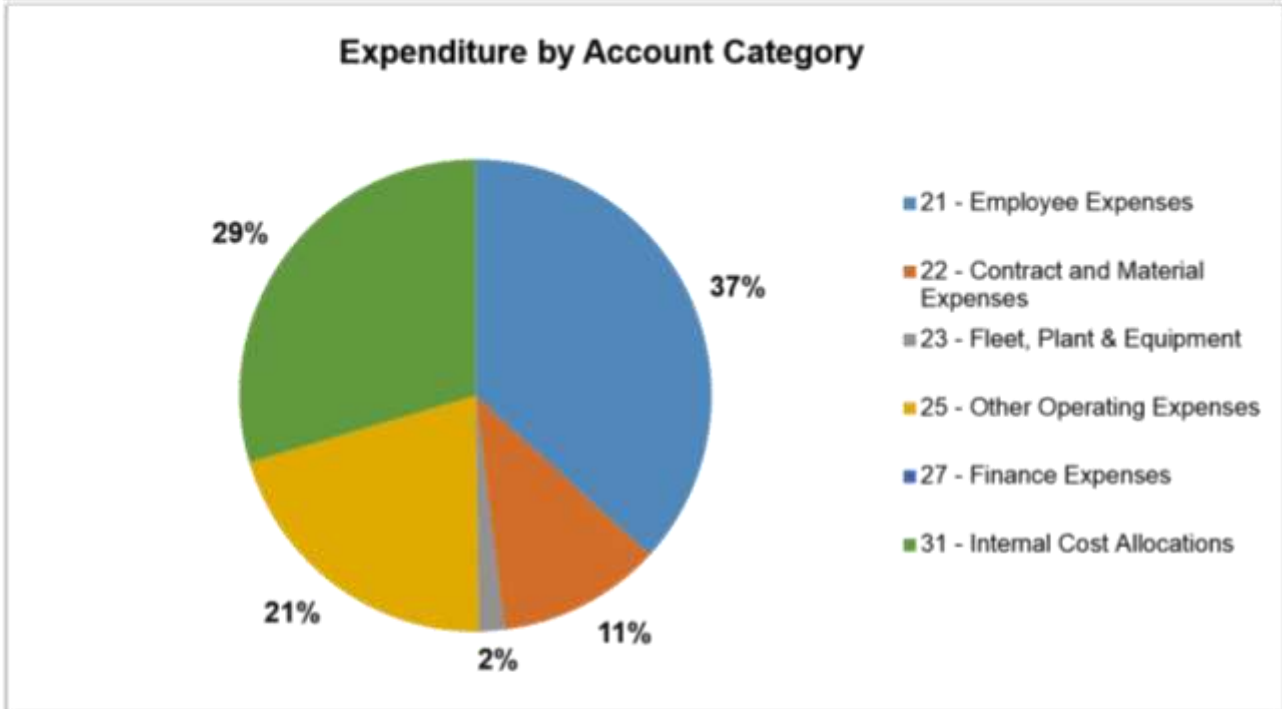
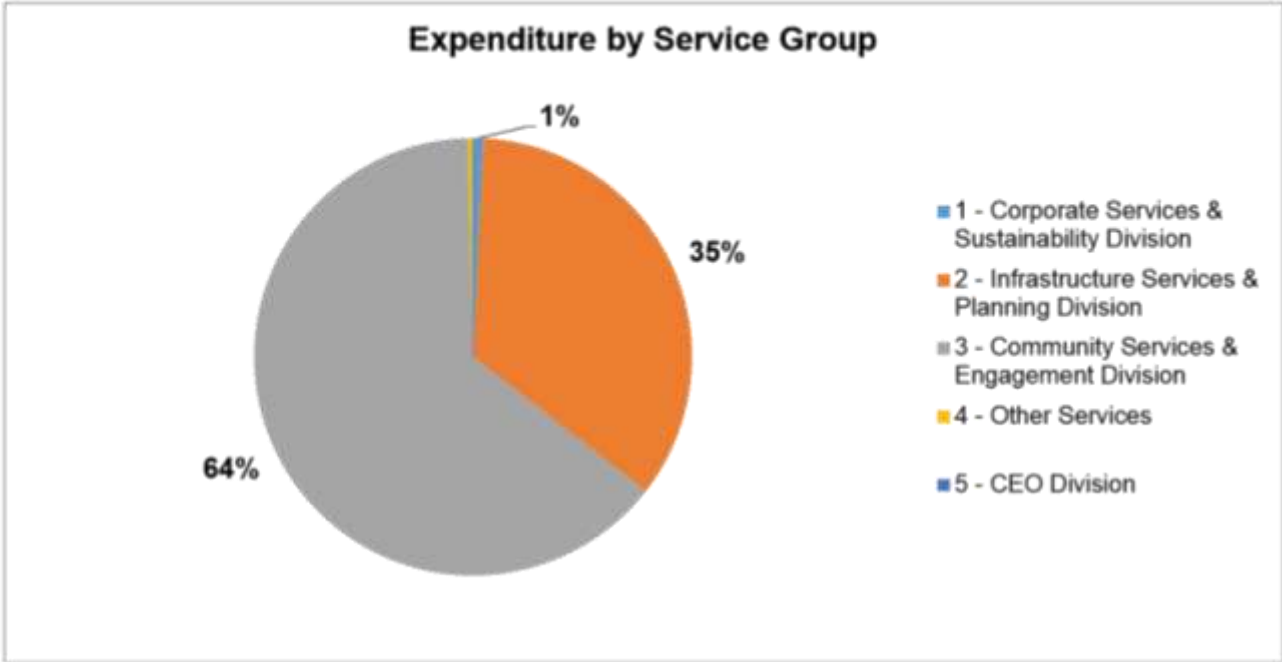
21 - Employee Expenses	1,030,106	1,129,078	98,972	1,935,562
22 - Contract and Material Expenses	315,212	908,070	592,859	1,556,692
23 - Fleet, Plant & Equipment	49,356	71,878	22,522	123,219
25 - Other Operating Expenses	577,570	231,278	-346,292	396,476
27 - Finance Expenses	0	117	117	200
31 - Internal Cost Allocations	828,862	789,309	-39,553	1,353,101
Total Expenditure	2,801,105	3,129,730	328,624	5,365,251

Expenditure by Activity

110 - Assets Management - Fixed Assets	0	52,176	52,176	89,444
111 - Council Services General	354,998	405,879	50,881	695,792
131 - Council and Elected Members	201	0	-201	0
132 - Local Authority	1,754	8,405	6,651	14,408
138 - Local Authority Project	12,957	344,168	331,211	590,003
160 - Municipal Services	397,945	420,672	22,727	721,153
161 - Waste management	116,097	150,637	34,540	258,234
162 - Cemeteries Management	272	6,067	5,795	10,400
164 - Local Emergency Management	2,985	2,205	-780	3,780
169 - Civic Events	6,746	1,633	-5,113	2,800
170 - Australia Day	0	292	292	500
171 - Naidoc Week	0	175	175	300
200 - Local roads maintenance	3,209	89,152	85,943	152,832
201 - Street lighting	1,807	4,083	2,276	7,000
202 - Staff Housing	60,485	60,753	268	104,148
220 - Territory Housing Repairs and Maintenance C	67,939	98,762	30,823	169,307
221 - Territory Housing Tenancy Management Con	63,190	67,233	4,043	115,256
241 - Airstrip maintenance Contracts	45,930	60,550	14,620	103,800
245 - Visitor Accommodation and External Facility I	84,045	107,011	22,966	183,448
246 - Commercial Australia Post	4,758	4,783	25	8,200
314 - Service Fee - CDP	21,379	12,488	-8,892	21,407
323 - Outstations municipal services	107	0	-107	0
340 - Community Services admin	629	1,458	830	2,500
341 - Commonwealth Aged Care Package	134,109	137,058	2,948	234,956

342 - Indigenous Aged Care Employment	102,129	135,193	33,064	231,759
344 - Commonwealth Home Support Program	85,535	94,565	9,030	162,111
346 - Indigenous Broadcasting	18,192	23,696	5,504	40,621
348 - Library	2,237	13,110	10,872	22,474
350 - Centrelink	80,453	85,866	5,413	147,198
355 - National Disability Insurance Scheme	14,945	17,208	2,264	29,500
356 - NDIS – Information, Linkages and Capacity B	2,267	1,324	-943	2,270
381 - Animal Control	1,056	1,458	402	2,500
401 - Night Patrol	226,726	281,972	55,246	483,380
404 - Indigenous Sports and Rec Program	91,620	48,025	-43,595	82,328
407 - Remote Sports and Recreation	1,725	3,878	2,153	6,648
409 - Sport and Rec Facilities	56,619	57,572	953	98,694
410 - National Youth Week	914	356	-558	611
414 - Drug and Volatile Substances	0	817	817	1,400
415 - Indigenous Youth Reconnect	61,209	82,110	20,901	140,761
416 - Youth Vibe Grant	205	0	-205	0
463 - Ngukurr Sports and Recreation Precinct Masi	3,020	14,782	11,762	25,340
464 - NT Govt Special Purpose Grants	3,741	0	-3,741	0
470 - SPG Ngukurr Pool	1,470	0	-1,470	0
485 - Ngukurr and Numbulwar Fright Hub	2,890	0	-2,890	0
486 - Ngukurr, Numbulwar & Borroloola Feasibility	0	30,363	30,363	52,050
499 - Ngukurr Sports Courts	500,000	0	-500,000	0
550 - Swimming Pool	162,609	201,796	39,187	345,936
Total Expenditure	2,801,105	3,129,730	328,624	5,365,251
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	122,831	157,876	35,045	270,645
5331 - Capital Construct Infrastructure	782,147	1,549,054	766,907	2,655,521
5341 - Capital Purchases Plant & Equipment	115,000	72,917	-42,083	125,000
Total Capital Expenditure	1,019,979	1,779,847	759,868	3,051,166

Ngukurr



Roper Gulf Regional Council



Income & Expenditure Report as at

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Numbulwar

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	723,411	1,166,394	442,983	1,999,533
2 - Infrastructure Services & Planning Division	728,880	1,240,224	511,344	2,126,098
3 - Community Services & Engagement Division	937,385	1,097,972	160,587	1,882,239
4 - Other Services	1,315	8,506	7,191	14,582
5 - CEO Division	4,091	2,917	-1,174	5,000
Total Expenditure	2,395,082	3,516,013	1,120,931	6,027,452

Expenditure by Account Category

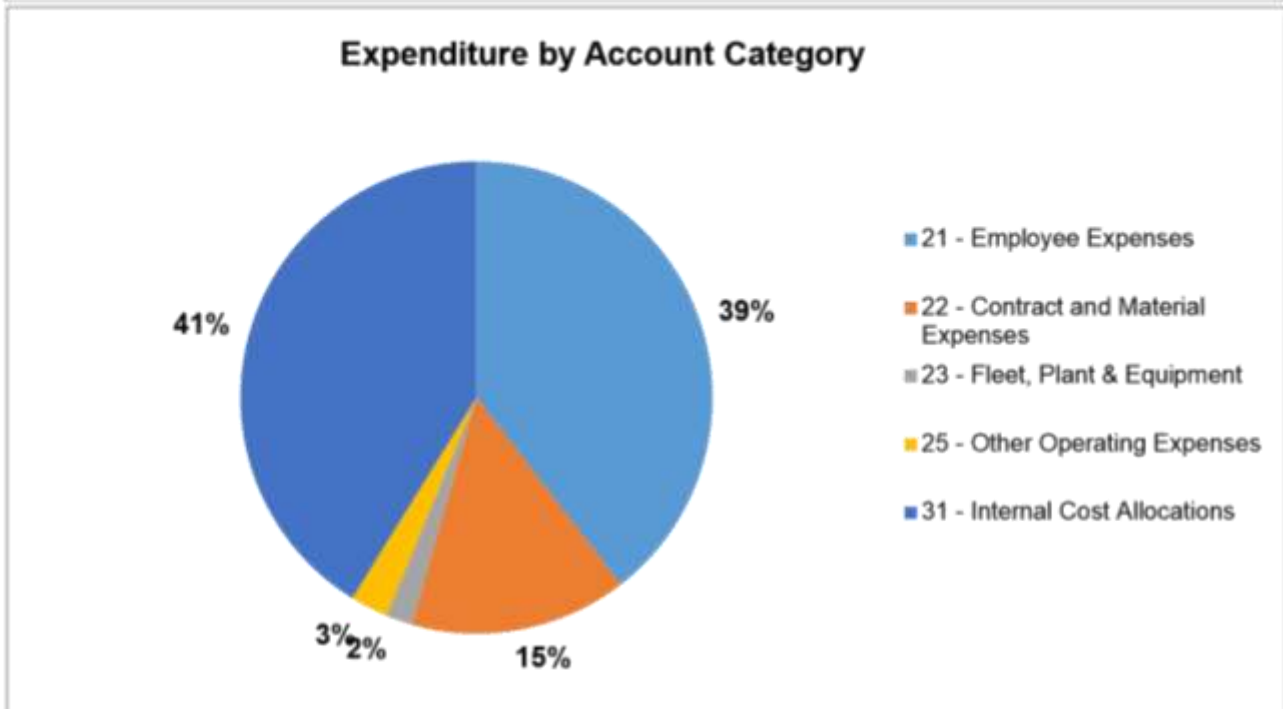
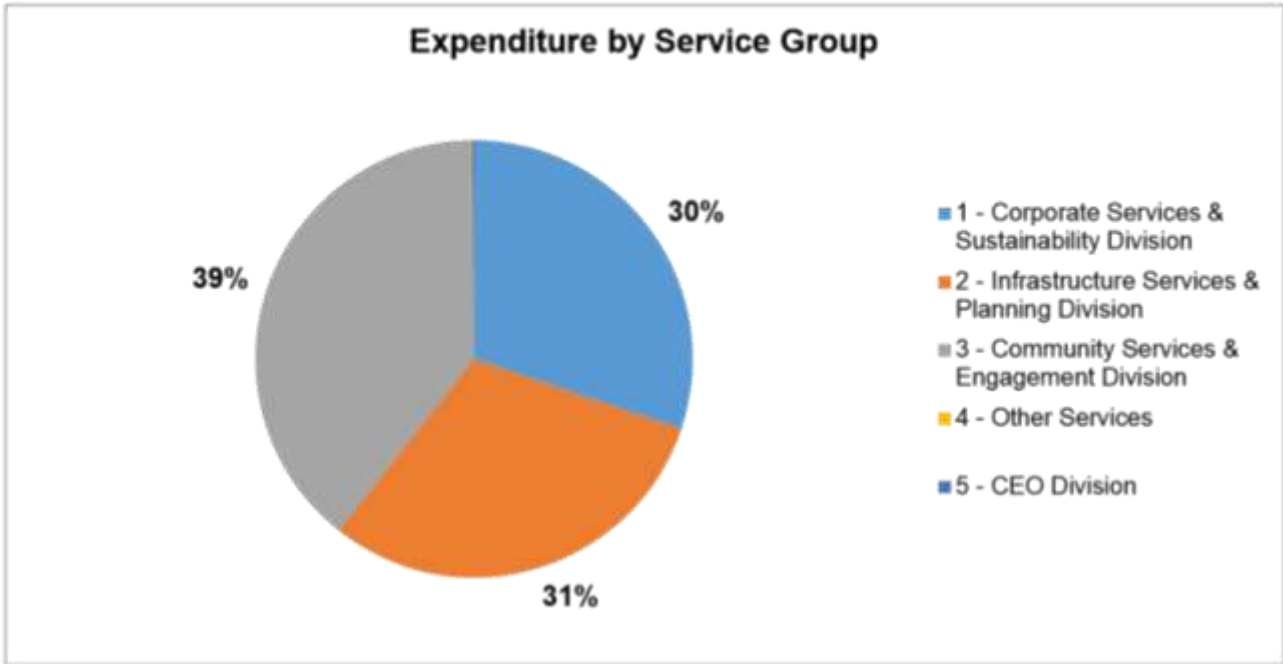
21 - Employee Expenses	947,175	1,161,197	214,022	1,990,624
22 - Contract and Material Expenses	356,358	728,162	371,804	1,248,278
23 - Fleet, Plant & Equipment	43,233	77,884	34,651	133,515
25 - Other Operating Expenses	61,773	302,924	241,151	519,298
31 - Internal Cost Allocations	986,543	1,245,846	259,303	2,135,737
Total Expenditure	2,395,082	3,516,013	1,120,931	6,027,452

Expenditure by Activity

110 - Assets Management - Fixed Assets	0	32,794	32,794	56,218
111 - Council Services General	201,196	241,183	39,987	413,457
113 - Project Management	260	1,458	1,198	2,500
131 - Council and Elected Members	4,091	2,917	-1,174	5,000
132 - Local Authority	634	7,398	6,764	12,682
138 - Local Authority Project	12,457	227,705	215,248	390,352
160 - Municipal Services	245,024	248,356	3,332	425,753
161 - Waste management	94,471	127,478	33,007	218,534
162 - Cemeteries Management	0	5,833	5,833	10,000
164 - Local Emergency Management	1,140	1,409	268	2,415
169 - Civic Events	682	700	18	1,200
170 - Australia Day	0	233	233	400
171 - Naidoc Week	0	175	175	300
172 - Numbulwar Fuel	223,270	245,000	21,730	420,000
200 - Local roads maintenance	7,584	9,333	1,750	16,000
201 - Street lighting	22,500	21,263	-1,237	36,450
202 - Staff Housing	-4,157	29,764	33,920	51,023
220 - Territory Housing Repairs and Maintenance C	62,708	76,038	13,331	130,352
221 - Territory Housing Tenancy Management Con	38,626	47,457	8,832	81,356
241 - Airstrip maintenance Contracts	75,280	76,417	1,136	131,000
245 - Visitor Accommodation and External Facility I	79,258	85,005	5,746	145,722
246 - Commercial Australia Post	4,701	4,725	24	8,100
275 - Mechanical Workshop	110,782	106,367	-4,415	182,344
314 - Service Fee - CDP	723,411	1,123,811	400,400	1,926,533
318 - Outcome Payments - CDP	0	42,583	42,583	73,000

341 - Commonwealth Aged Care Package	57,908	77,724	19,816	133,241
342 - Indigenous Aged Care Employment	73,856	91,030	17,174	156,051
344 - Commonwealth Home Support Program	55,806	69,147	13,341	118,538
346 - Indigenous Broadcasting	8,948	19,767	10,819	33,887
350 - Centrelink	41,574	54,083	12,508	92,713
355 - National Disability Insurance Scheme	1,058	1,149	91	1,970
401 - Night Patrol	99,664	115,712	16,048	198,364
404 - Indigenous Sports and Rec Program	14,430	21,480	7,050	36,823
407 - Remote Sports and Recreation	683	3,267	2,584	5,600
410 - National Youth Week	563	245	-318	420
415 - Indigenous Youth Reconnect	135,572	154,789	19,217	265,352
416 - Youth Vibe Grant	1,103	40	-1,063	69
485 - Ngukurr and Numbulwar Fright Hub	0	139,145	139,145	238,534
486 - Ngukurr, Numbulwar & Borroloola Feasibility	0	3,033	3,033	5,200
Total Expenditure	2,395,082	3,516,013	1,120,931	6,027,452
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	192,548	229,464	36,915	393,366
5331 - Capital Construct Infrastructure	15,750	129,782	114,032	222,484
5371 - Capital Purchase Vehicles	42,464	24,771	-17,693	42,465
5381 - Capital Purchases Roads	120,527	86,917	-33,611	149,000
Total Capital Expenditure	371,290	470,934	99,644	807,315

Numbulwar



Roper Gulf Regional Council



Income & Expenditure Report as at

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Urapunga (Ritarangu)

Expenditure by Service

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
1 - Corporate Services & Sustainability Division	851	846	-5	1,450
2 - Infrastructure Services & Planning Division	17,397	19,832	2,435	33,998
3 - Community Services & Engagement Division	95,165	129,916	34,751	222,713
4 - Other Services	961	3,446	2,485	5,908
Total Expenditure	114,375	154,041	39,666	264,070

Expenditure by Account Category

21 - Employee Expenses	33,929	69,040	35,110	118,354
22 - Contract and Material Expenses	34,356	39,742	5,386	68,130
23 - Fleet, Plant & Equipment	2,807	6,508	3,701	11,156
25 - Other Operating Expenses	9,177	11,972	2,795	20,523
31 - Internal Cost Allocations	34,106	26,779	-7,327	45,907
Total Expenditure	114,375	154,041	39,666	264,070

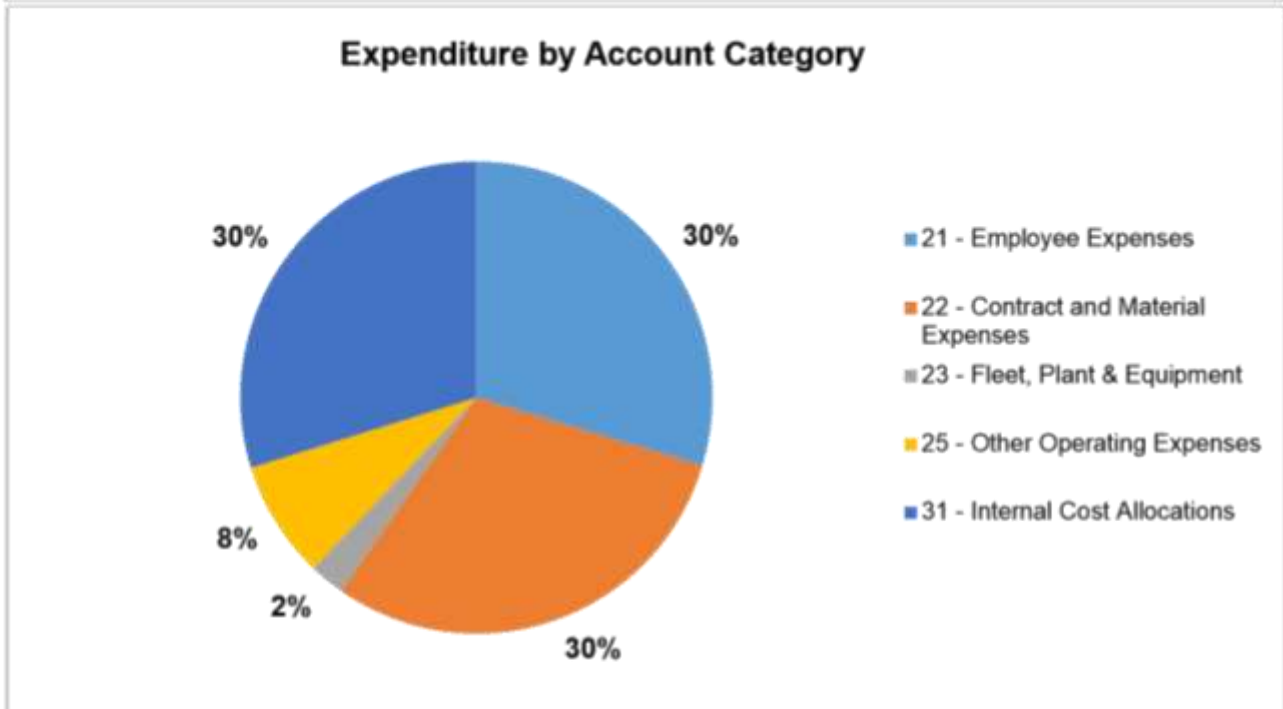
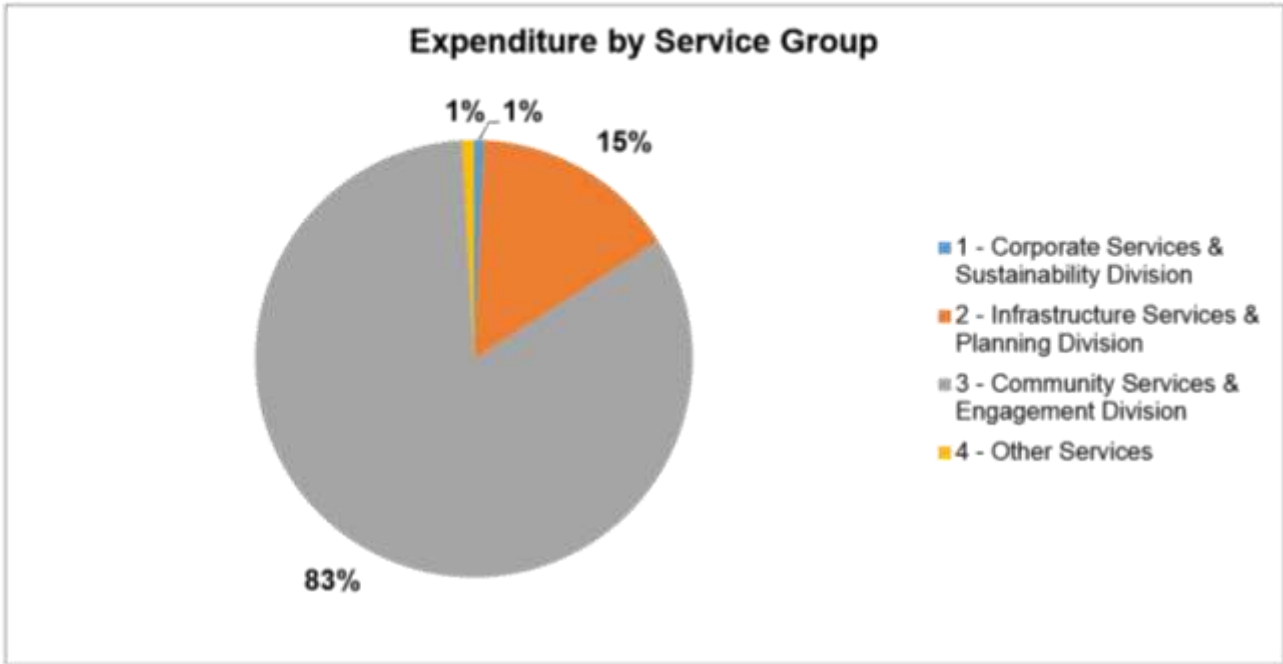
Expenditure by Activity

111 - Council Services General	65,049	93,258	28,209	159,871
115 - Asset Management - Mobile Fleet & Equipme	334	0	-334	0
132 - Local Authority	961	3,446	2,485	5,908
138 - Local Authority Project	0	23,333	23,333	40,000
160 - Municipal Services	29,026	30,231	1,205	51,824
161 - Waste management	1,167	2,729	1,562	4,677
164 - Local Emergency Management	1,323	613	-710	1,050
200 - Local roads maintenance	20,000	0	-20,000	0
201 - Street lighting	8,718	7,382	-1,336	12,655
202 - Staff Housing	-17,141	-17,141	0	-29,384
241 - Airstrip maintenance Contracts	2,885	2,917	32	5,000
314 - Service Fee - CDP	851	846	-5	1,450
401 - Night Patrol	0	4,983	4,983	8,543
410 - National Youth Week	0	452	452	775
416 - Youth Vibe Grant	1,090	992	-98	1,700
431 - SPG - Vitalisation of Ritarangu Town	112	0	-112	0
Total Expenditure	114,375	154,041	39,666	264,070

Capital Expenditure

5331 - Capital Construct Infrastructure	7,211	116,597	109,386	199,880
5341 - Capital Purchases Plant & Equipment	22,045	11,667	-10,379	20,000
5381 - Capital Purchases Roads	0	69,611	69,611	119,333
Total Capital Expenditure	29,256	197,874	168,618	339,213

Urapunga (Ritarangu)



Roper Gulf Regional Council



Income & Expenditure Report as at

31-January-2020

Other Locations

	20GLACT Year to Date Actual (\$)	20GLBUD1 Year to Date Budget (\$)	Variance (\$)	20GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Services & Sustainability Division	135,796	444,316	308,520	761,685
2 - Infrastructure Services & Planning Division	345,338	719,377	374,039	1,233,219
3 - Community Services & Engagement Division	118,146	139,921	21,775	239,865
4 - Other Services	0	350	350	600
Total Expenditure	599,280	1,303,965	704,685	2,235,369

Expenditure by Account Category

21 - Employee Expenses	177,741	208,978	31,236	358,247
22 - Contract and Material Expenses	132,662	511,683	379,021	877,171
23 - Fleet, Plant & Equipment	6,857	12,528	5,671	21,476
25 - Other Operating Expenses	22,182	28,810	6,627	49,388
31 - Internal Cost Allocations	259,838	541,966	282,129	929,086
Total Expenditure	599,280	1,303,965	704,685	2,235,369

Expenditure by Activity

111 - Council Services General	7,728	8,657	929	14,840
132 - Local Authority	0	350	350	600
160 - Municipal Services	3,511	7,035	3,524	12,060
164 - Local Emergency Management	2,057	1,167	-890	2,000
200 - Local roads maintenance	2,086	0	-2,086	0
201 - Street lighting	5,219	5,072	-147	8,695
314 - Service Fee - CDP	130,796	444,316	313,520	761,685
318 - Outcome Payments - CDP	5,000	0	-5,000	0
322 - Outstations Housing Maintenance	69,747	151,206	81,459	259,211
323 - Outstations municipal services	221,421	244,576	23,156	419,274
324 - Outstations Capital Infrastructure	0	129,303	129,303	221,662
325 - HEA (Homelands Extra Allowance)	43,898	188,053	144,155	322,376
327 - Town Camps Dwelling- Mulgga	315	0	-315	0
401 - Night Patrol	106,907	124,230	17,323	212,966
429 - AOD - Weemol BBQ Area Funding	594	0	-594	0
Total Expenditure	599,280	1,303,965	704,685	2,235,369

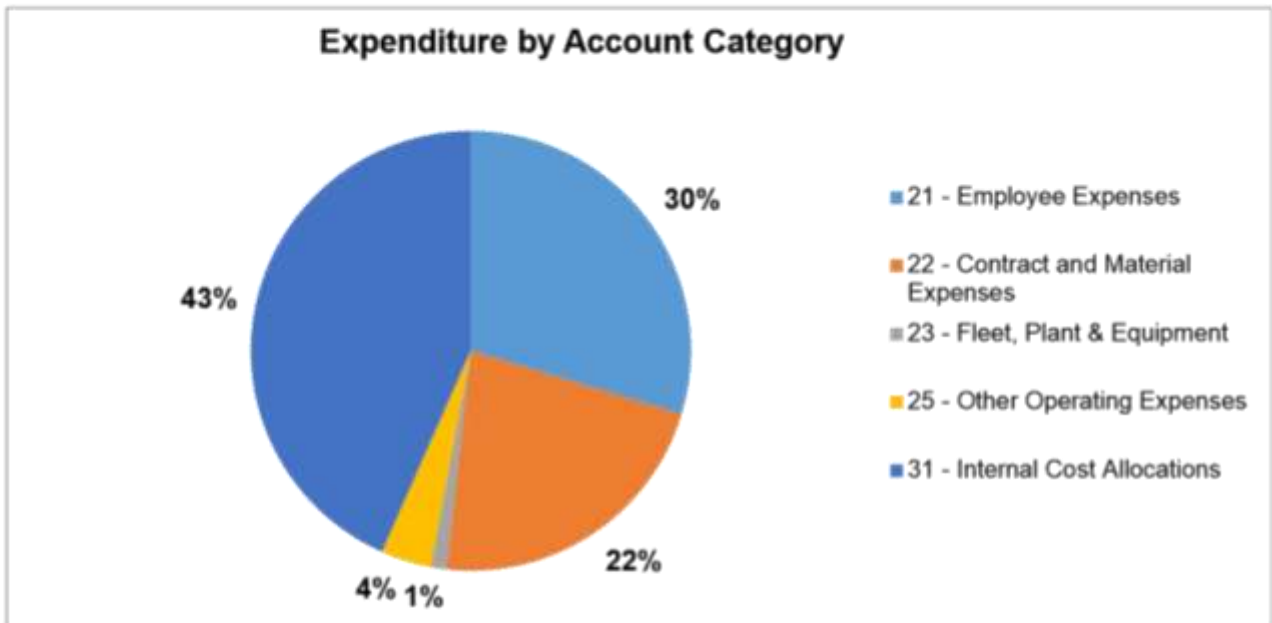
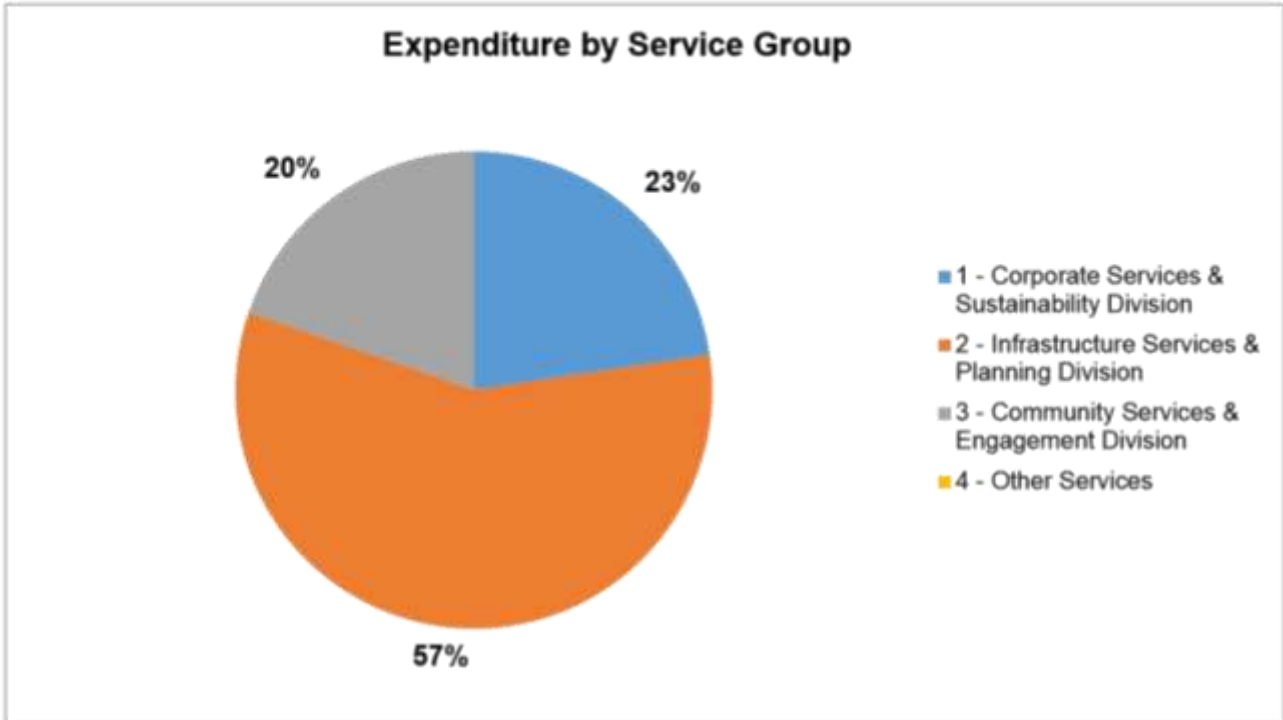
Capital Expenditure

5122 - Acc Depreciation of Buildings	-635,364	0	635,364	0
5132 - Acc Depreciation of Infrastructure	-142,252	0	142,252	0
5141 - Acquisition of Plant & Equipment	204,787	0	-204,787	0
5142 - Acc Depreciation of Plant	-205,648	0	205,648	0
5162 - Acc Depreciation of Furniture Fitt	-5,581	0	5,581	0
5171 - Acquisition of Motor Vehicles	253,813	0	-253,813	0
5172 - Acc Depreciation of Vehicles	-164,233	0	164,233	0
5192 - Accumulated Depreciation - Roads	-67,512	0	67,512	0

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5321 - Capital Purchase/Construct Buildings	11,083	13,417	2,334	23,000
5331 - Capital Construct Infrastructure	964,472	628,739	-335,733	1,077,839
5349 - EO Transfer to Acq Plant & Equipment	-204,787	0	204,787	0
5379 - EO Transfer to Acq Vehicles	-253,813	0	253,813	0
5381 - Capital Purchases Roads	410,697	358,750	-51,947	615,000
Total Capital Expenditure	165,663	1,000,906	835,243	1,715,839

All Other Locations



CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT



ITEM NUMBER	15.4
TITLE	Community Development Program
REFERENCE	900276
AUTHOR	Janette HAMILTON, Community Development Program Regional Manager

RECOMMENDATION

That Council receives and notes the Community Development Program (CDP) report

BACKGROUND

Council was successful last year in obtaining a new Head Agreement and Project Schedule to deliver the Community Development Programme (CDP) in Region 30 (excluding Ngukurr and Urapunga) Numbulwar, Minyerri, Jilkminggan and Mataranka and Region 29 (excluding Robinson River and some Outstations) Borroloola and Outstations for the period 1 July 2019 through to 30 June 2022.

Roper Gulf Regional Council has continued with a sub-contractor deed poll with Alawa Aboriginal Corporation (AAC) for the delivery of CDP services in Minyerri to be delivered on the ground by AAC.

The Roper Gulf Regional Council CDP continue to work closely with Registered Training Organisations (RTO's) to lock in quality and relevant training for out participants out on communities to assist in capacity building to better enhance employment opportunities in our remote communities.

Later half of 2019 saw the following training occur prior to the Christmas Shutdown period

- Mental Health First Aid
- NT Drive Safe
- White Card
- NT Suicide Response
- Fire Awareness and Extinguisher
- No More Violence
- Hygienic Food Practices
- BIITE Chainsaw Operations
- BIITE Cert II Infrastructure and Resources
- BIITE Forklift Operations

Training commenced / upcoming for 2020 includes

- BIITE Small Engine Repairs
- BIITE Cert II Infrastructure and Resources
- NT Drive Safe
- BIITE Cert II Construction
- Heavy Machinery Operations (Plant Operators)
- BIITE Chainsaw Operations
- White Card
- Cert II Family and Wellbeing
- Cert II Skills for work and vocational pathways
- LLN (Literacy, Language, Numeracy)

Due to the National Emergencies around the country in the New Year, CDP was placed on a contingency for a two week period directly following the Christmas / New Year shutdown period where all participants had no mutual obligation requirements to attend. Since then all activities have resumed and participant mutual obligations reinstated. CDP staff on the ground are working hard to ensure re-engagement of participants after the long break. We have commenced carrying out community consultations with barbque to ensure all participants and stakeholders are on the same page in moving forward with relevant and appropriate activities and training for their communities.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Roper Gulf Regional Council have had a new subcontractor agreement drawn up and signed off by Alawa Aboriginal Corporation for Administration Services provided to Alawa Aboriginal Corporation by Roper Gulf Regional Council CDP that will require the Council Seal. Instead of a set fee for administration services that had previously been in place with Council and Alawa the administration costs are now 10% of Alawa Aboriginal Corporation monthly Community Development Programme income, a boost to Councils Income by approximately \$100,000.

ATTACHMENTS:

There are no attachments for this report.

**COMMUNITY SERVICES AND ENGAGEMENT
DIVISIONAL REPORT**



ITEM NUMBER	16.1
TITLE	Council Endorsement of Aged Care Service policies
REFERENCE	900355
AUTHOR	Steve SANDERSON, General Manager Community Services and Engagement

RECOMMENDATION**That Council:**

- (a) Receives and notes that a number of draft Aged Care Policies have been developed; and**
- (b) Delegates the Mayor and Chief Executive to review and endorse these policies.**

BACKGROUND

The following draft policies have been developed in conjunction with Diamond Consulting to ensure a consistent and compliant approach to the delivery of Aged Care services across the Region:

1. AGE038 AGED CARE Service Referral and Coordination Policy;
2. FACS026 AGED CARE Recipients Rights and Responsibilities Policy;
3. FACS027 AGED CARE Fee for Service Policy;
4. FACS028 AGED CARE Privacy Policy;
5. FACS029 AGED CARE Carers Participation Policy;
6. FACS030 AGED CARE Diversity Policy;
7. FACS031 AGED CARE Health and Personal Care Policy;
8. FACS032 AGED CARE Hospitality Policy;
9. FACS033 AGED CARE Management of waiting list Policy;
10. FACS034 AGED CARE No Response to a Scheduled Visit Policy;
11. FACS035 AGED CARE Life Enhancement Re-ablement and Wellbeing Policy;
12. FACS036 AGED CARE Refusal of Service Policy;
13. FACS037 AGED CARE Service Access Policy;
14. FACS039 AGED CARE Assessment Care Planning and Re-assessment Policy;
15. FACS040 AGED CARE Information Provision Policy;
16. FACS042 AGED CARE Advocacy Policy; and
17. FACS043 AGED CARE Consumer Directed Care Policy.

ISSUES/OPTIONS/SWOT

Due to the large number of these draft policies it is proposed that Council delegate the review and endorsement of these policies to the Mayor and the Chief Executive Officer. The finalised policies will be tabled at a future meeting of the Council for Member's information.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

There are no attachments for this report.

**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER	17.1
TITLE	Naming of Roads
REFERENCE	896743
AUTHOR	Sharon HILLEN, General Manager Infrastructure Services and Planning

RECOMMENDATION**That Council:**

- (a) Receives and notes the process to be followed should Council wish to name roads; and**
- (b) Receives and notes the list of roads currently unnamed and actively support the appropriate Local Authorities to nominate names for the currently unnamed roads.**

BACKGROUND

Appropriate naming is essential for identifying locations or roads when managing emergencies and delivering goods and services in Northern Territory. The naming of roads, streets and places within our communities is the Council's responsibility and is done under the *Local Government Act 2008*.

Community groups, individual members of the public, Local Authorities and developers can propose to name the roads, streets, reserves, open spaces and Council facilities. This naming will provide the opportunity to recognise local historic and cultural heritage.

The Northern Territory Government Places Names Committee is the authority that recommends names for places, roads, parks, natural features and road based infrastructure in the Northern Territory. When considering a name, the committee will follow established rules and guidelines and consult with interested parties and local government. More information about this process is available at <https://placenames.nt.gov.au/>

ISSUES/OPTIONS/SWOT*Why is there a need for naming roads or places?*

The naming rules provide a structure for ensuring that assigning names to roads, streets and facilities in Northern Territory is undertaken in a consistent way for community's benefit.

Benefits of naming roads/places:

- Recognition and identification;
- Understanding of culture and heritage;
- Connection to country and place;
- Emergency service response and disaster relief;
- Communications including postal and news services;
- Land tenure and cadastral boundaries;
- To assist with regional planning;
- Environmental management;
- Creation of maps; and
- Navigation and tourism.

It is essential to consult various community groups regarding a naming process. The different groups include traditional owners, local historical societies, eminent individual historians, residents, ratepayers, local businesses within the area who will be directly impacted by the proposal.

Building awareness of the proposal is key to engaging with the community. There are different methods and approaches to naming places. Each method has its own strengths and prior to choosing any method, Council should consider the proposal's aims and desired outcomes of community consultation. For example a survey is conducted to investigate opinions and a poll is used to make decisions over the options.

The following activities can be used to build awareness of the proposal and invite feedback:

- Local Authority or Community meetings;
- Letters to the immediate or extended community;
- Surveys; and
- Media, notice in newspapers.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

Due to Technical Issues this attachment will be provided in Hardcopy at the meeting.

INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT



ITEM NUMBER	17.2
TITLE	Tender Panel Approval for the Borroloola Airstrip Toilet
REFERENCE	900273
AUTHOR	Sharon HILLEN, General Manager Infrastructure Services and Planning

RECOMMENDATION

That Council approve the proposed tender panel members for the Borroloola Toilet Block Tender:

- **General Manager Infrastructure Services and Planning**
- **Projects Manager**
- **General Manager, Corporate Services and Sustainability**
- **Projects Coordinator x 2**

BACKGROUND

The Borroloola Airstrip Toilet Block and Sullage Point project is ready to go to tender pending PowerWater Corporation approved service plan which is at 90% completion to include in the tender documentation. The tender ready documentation is expected to be available soon after the February Ordinary Meeting of Council.

The Local Authority at its February meeting confirmed additional funds of to cover the extension of the sewer main to the proposed toilet block.

Council is likely to go to tender in between meetings and require approval of the tender panel below:

- Sharon HILLEN - General Manager Infrastructure Services and Planning;
- Jerod AMATO - Projects Manager;
- Marc GARDNER – General Manager Corporate Services and Sustainability;
- Keith KUMARRAWADU - Projects Coordinator; and
- Robert GRAYSON - Projects Coordinator.

ISSUES/OPTIONS/SWOT

It is expected the tender process will take 4 weeks to finalise once advertised, with the panel report being tabled at the February Finance Committee meeting on the 24 of March 2020.

It is expected the works will commence in April and be completed prior to the 30 of June 2020 depending on the wet season and road access.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

There are no attachments for this report.

**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER	17.3
TITLE	Pastoral Land Clearance
REFERENCE	900051
AUTHOR	Sharon HILLEN, General Manager Infrastructure Services and Planning

RECOMMENDATION

That Council:

- (a) Receives and notes that two applications for clearance of native vegetation on pastoral leases in the Roper Gulf Region are being considered by the Northern Territory Government; and**
- (b) Provides any comment or feedback to the Pastoral Land Board.**

BACKGROUND

The Pastoral Land Board (Board) has forwarded two applications it has received to clear native vegetation on Pastoral Leases in the Northern Territory including:

1. An application to clear 400.28 hectares of native vegetation for non-irrigated improved pasture for hay production on NTP 2977 Dry River Station; and,
2. An application to clear 191.5 hectares of native vegetation for non-irrigated improved pasture on NTP 4775 Flying Fox Station.

In accordance with the *Pastoral Land Act 1992* and Pastoral Land Clearing Guidelines, all applications are subject to a public exhibition period and are required to be circulated to the relevant Government agencies for comment prior to determination by the Board.

The Board would like to receive any comments that Council may have relating to its area of responsibility by close of business on Friday 6 March 2020.

ISSUES/OPTIONS/SWOT

Note that all submitted comments are provided in their entirety to the Applicant to respond to, prior to them being referred to the Board.

The email correspondence from The Pastoral Land Board will be printed and tabled at the meeting.

Council is asked if there are any pertinent issues that need to be included in Roper Gulf Regional Councils response to the Pastoral Land Board.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

There are no attachments for this report.

INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT



ITEM NUMBER	17.4
TITLE	Territory Manor Park Entrance, Mataranka
REFERENCE	900030
AUTHOR	Sharon HILLEN, General Manager Infrastructure Services and Planning

RECOMMENDATION

That Council:

- (a) **Receives and notes the request from the Territory Manor open the old entry;**
- (b) **Notes that the Mataranka Local Authority supports this request; and**
- (c) **Approves a peppercorn lease over that portion of Lot No. 3670 to allow a Right of Access to Territory Manor and its Guests to re-open the western gates for access from Martin Road.**

BACKGROUND

Council had previously supported the closure of the First entry to the property in Mataranka known as the Territory Manor, on account of road safety concerns relating to cars and caravans exiting the ground with poor vision on oncoming traffic on Martin Road. The entry has been closed for several years.

On 4 February 2020, the new owners made a presentation to the Mataranka Local Authority explain the needs to reopen the entry. Mataranka Local Authority made the following decision in support of Territory Manor:

13.13 MARTIN ROAD ACCESS

16/2020 RESOLVED (Jillian EMERSON-SMITH/Rachael WALTERS) CARRIED

That the Mataranka Local Authority supports the application from The Territory Manor to reopen the western gates that open onto Martin Road.

The Territory Manors new owners are requesting to re-open the tree lined entrance way to the Motel and Caravan Park on Martin Road. This opening would be available to one way traffic only, travelling only inbound towards the Caravan Park, with guests using the current gate to exit the Manor. This plan would allow better traffic flow through the park, as would allow tourists to park within Territory Manor's grounds whilst accessing the reception rather than backing-up traffic on Martin Road.

The Territory Manor has also undertaken the following discussions:

1. Northern Territory Government Department of Roads (Katherine) who have verbally agreed to reopen the entrance; and
2. Northern Territory Land Corporation who have agreed in principle pending a written letter from Roper Gulf Regional Council relating to access.

ISSUES/OPTIONS/SWOT

The entry will only be a one way access to the property.

This entry requires Council to allow Territory Manor a right of access across Lot 3670 which belongs to Council. Between Lot 3670 and the Territory Manor Lot is a Corridor (presumably the old Railway Corridor). This right of access was granted when the gate was previously used.

The right of access may cause limitation to the full use of Lot 3670 in the future. Council could grant a right of access as a peppercorn lease for a term with options to renew. This will allow both parties the opportunity periodically review the right of access.

A sub-lease is the best option as it mitigates Council's risk should any accident or inappropriate use of the property occur. The sub-lease transfers all liability of Territory Manor's Guests and potential Guests to Territory Manor.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 Territory Manor Park Entrance Map.pdf



GENERAL BUSINESS



ITEM NUMBER	19.1
TITLE	Grants: Outside School Hours Care
REFERENCE	900378
AUTHOR	Josh CHEVALIER-BRINE, Grants Coordinator

RECOMMENDATION

That Council:

- (a) Approve the funding agreement from the National Indigenous Australians Agency (NIAA) for \$260,730 (GST Exclusive) to deliver Outside School Hours Care, by signing, dating, and affixing the common seal to one copy of the Funding Agreement; and**
- (b) Acknowledge the funding provided by the Commonwealth in respect of the activity.**

BACKGROUND

Under the Funding Agreement Council will be provided with additional funding of \$260,730 (GST Exclusive) to contribute to the operational costs of child care and early learning and school aged care services in Jilkminggan and Beswick from 2:00pm to 6:00pm, Monday to Friday.

Under the Funding Agreement Council will:

- Contribute to improved education outcomes, such as: literacy, numeracy and school attendance;
- Contribute to enhanced cultural, physical, social, emotional, language and learning development;
- Nurture the development of life skills and complement children's experiences, opportunities and relationships at school, home and in the community; and
- Build on individual children's strengths, abilities and interests through providing developmentally and culturally appropriate play and learning experiences.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Under the Funding Agreement Council will be provided with additional funding of \$260,730

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	19.2
TITLE	Draft Regional Plan Town Priorities
REFERENCE	900763
AUTHOR	Prudence LANE, Communications Coordinator

RECOMMENDATION

That the Council receives and notes Draft 2020/2021 Regional Plan Town Priorities and Local Authority Feedback.

BACKGROUND

Council must formally adopt a Regional Plan by 31 July each year. The draft Regional Plan Town Priorities for the Financial Year 2020/2021 has been compiled with Local Authority feedback for Councils review.

ISSUES/OPTIONS/SWOT

The Draft Town Priorities list has been compiled after consultation with Community via Local Authority and Town Priority meetings and Council staff. Larrimah and Daly Waters will not be updated until 5 April 2020 due to the scheduled meeting date. Outstations will also not be updated until conformation of funding and awarded projects.

The following Local Authority meetings were cancelled in February and were unable to provide feedback and updates for the draft 2020/2021 Town Priorities:

- Manyallaluk
- Ngukurr

However, the reports will be presented to the Local Authorities in April for further consultation, and a 21 day period will be open prior to the confirmation of the Regional Plan for anyone to provide updates to the document.

Council must adopt the Regional Plan at the 24 June 2020 Ordinary Meeting of Council.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 Draft Town Priorities 2020-21.pdf

BARUNGA

NYIRRANGGULUNG WARD

Other names: Bamyili

Location: Barunga is located 80 kilometres southeast of Katherine on the Central Arnhem Road, and 31 kilometres from Beswick.

Total population: 363 (2016 Census)

Total Indigenous population: 328 (2016 Census)

Population change since 2011: 15.9% increase (2016 and 2011 Censuses)

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Barunga, including road maintenance and repair, traffic management, rubbish collection, airstrip maintenance and repair, maintenance of parks, ovals and gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs, Centrelink and facilities. The Community Development Program (CDP) activities are managed by a joint venture between RISE and Jawoyn association.

Located in Barunga is a health clinic, a school, a store and an airstrip, with a police station approximately eight kilometres away in Maranboy.

Major Event: The Barunga Festival, one of Australia's longest running Indigenous festivals, is held annually on the Queen's Birthday long weekend in June. The festival, an alcohol and drug free event, showcases and celebrates the music, sport and culture of the region.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Right Path Project: Footpaths around the town to enable the elderly and children to move through the township without having to use roadways starting at the store.	RGRC	RGRC Roads and CDP	Proposed
Bin holder's installed in public throughout the town	RGRC	Waste Management	YES
Develop the Cemetery Management Plan	RGRC	Cemetery Management	YES
Resealing internal roads	RGRC	RGRC Roads	NO
Repairs and upgrades to all oval surfaces	RGRC	GRANTS	NO
Remove rocks around parks and ovals and replace with a safer Bollard option	RGRC	RGRC Roads	YES

OTHER SERVICES - ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Program for school leavers to have a future pathway to employment	RGRC, NTG & COMMONWEALTH	NO
Community Safety Strategy for Barunga for disengaged youth	PFES & NTG	
Community social club and promote responsible drinking – as part of the Alcohol Management Plan	RGRC, NTG & COMMONWEALTH	NO
Advocate for Vocational child care during school holidays and after school care	RGRC	NO
Repairs to fencing around dwellings and ensure new housing has fences	DLGHCD	NO
Advocate on behalf of tenants on storm drainage with Territory housing houses where house pads not installed at the time of construction	RGRC	NO
Barunga to be the District Hub for large sport and community events	RGRC	YES
Bridge railing at Beswick Creek	CEO & RGRC	DIPL & Commonwealth
Continued support for the Community Safety Committee to be driven by community	DPMC, NTG, POLICE & RGRC	EXISTING RESOURCES
Upgrade blind spots on Central Arnhem Road	NTG & COMMONWEALTH UPGRADE CENTRAL ARNHAM HIGHWAY PROJECT	YES
Develop Infrastructure Master Plan (STAGE 1 Planning, design and documentation)	CEO and STAKEHOLDERS (eg Jawoyn Association and Skinny Fish)	NO
Support Tourism opportunities in Barunga including construction of Gatdanj Lookout	NTG; COMMONWEALTH BAGALA ABORIGINAL CORPORATION AND JAWOYN	NO
Entry Grids and stock exclusion fencing around community	NLC and ILC	NO

BESWICK (WUGULARR)

NYIRRANGGULUNG WARD

Location: Beswick is located on the bank of the Waterhouse River, 118 kilometers south-east of Katherine on the Central Arnhem Highway and 31 kilometres from Barunga.

Outstation: Bishop Bore

Total population: 531 (2016 Census)

Total Indigenous population: 515 (2016 Census)

Median age: 24 years (2016 Census)

Population change since 2011: 3.71% increase (2016 and 2011 Censuses)

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Beswick, including road maintenance and repair, traffic management, rubbish collection, maintenance of parks, gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs, Centrelink facilities and community aged care programs. The Community Development Program(CDP) activities are managed by a joint venture between RISE and Jawoyn association.

Located in Beswick are a health clinic, a school, a store, and an arts and cultural centre – which includes a small motel. The closest police station is located at Maranboy, approximately 39 kilometers away.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Water Park	RGRC	To be sourced / LAPF	PARTIAL
Lights at designated areas to target hidden dark spots	RGRC	LAPF &RGRC	YES
Stormwater drainage in new sub-division.	RGRC & DLGHCD	To be sourced	NO
Right Path Project (from Aged Care to existing in new subdivision)	RGRC, CDP JAWOYN & RISE JV	RGRC ROADS & CDP	PARTIAL
Existing oval realign drainage, expansion width 110m, overlay for future softball, install amenities block and safety fencing	RGRC	To be sourced	NO

OTHER SERVICES - ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Entry Grids and stock exclusion fencing around community	NLC and ILC	NO
Reconstruct Central Arnhem Road – upgrade road to landfill	NTG & COMMONWEALTH UPGRADE CENTRAL ARNHEM HIGHWAY PROJECT	PROPOSED
Upgrade the intersection at new subdivision and Central Arnhem Road	NTG & COMMONWEALTH UPGRADE CENTRAL ARNHEM HIGHWAY PROJECT	PROPOSED
Literacy and numeracy program for older kids	Mission Australia	YES

BORROLOOLA

SOUTH WEST WARD

Location:

Borroloola is situated on the eastern coast of the Northern Territory in the Gulf of Carpentaria, and on the banks of the McArthur River. Borroloola is 670 kilometers east-south-east of Katherine. Borroloola includes four town camps within its boundary - Garawa Camp One, Garawa Camp Two, Yanyula Camp and Mara Camp.

Total population: 871 (2016 Census)

Total Indigenous population: 669 (2016 Census)

Median age: 26 years (2016 Census)

Population change since 2011: 5.9% decrease (2016 and 2011 Censuses)

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Borroloola, including road maintenance and repair, traffic management, rubbish collection, maintenance of parks, gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs as well as delivers Community Development Program activities in Borroloola. In addition, it operates the community swimming pool and Waste Management Facility.

Mabunji Aboriginal Resource Indigenous Corporation is a provider of agency services in Borroloola such as a childcare centre, aged care centre, safe house, sea ranger unit, town camp and outstation maintenance, and the community radio station.

Other services in the town include a police station, a school, a health clinic, motels, caravan parks, cafes, shops, Post Office, NLC, service stations, mechanical, electrical, building and maintenance contractors.

Major events: The Borroloola Show, Rodeo, Camp Draft, Malandari Festival and NAIDOC Events draws hundreds of visitors to the remote town every year. There are also various fishing competitions held at nearby King Ash Bay throughout the year.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Waste Management Strategy for Borroloola including links to Regional Strategy	NTG, RGRC, LGANT, NT EPA & BRRW	RGRC WASTE MANAGEMENT	YES
Construction of new council offices including business hub, meeting spaces and waste dump point	RGRC	RGRC & BBRF	YES

Replace Airport Toilets and relocate waste dump point	RGRC and LA	RGRC and LA	YES
New street lights throughout the town eliminate dark spots and maintenance of existing lights	RGRC	RGRC	PARTIAL
Showgrounds master plan to include following elements: <ul style="list-style-type: none"> • Upgrade Cricket Club shelter as a shared facility • New shelter for spectators adjacent softball diamond • Upgrade toilet block and include showers for campers • Lighting for softball diamond and oval • Flood Lights at showgrounds 	RGRC & NTG	To be sourced	NO
Multipurpose Sport Courts upgrades: <ul style="list-style-type: none"> • Shade cover or roof over both courts • Lighting for courts • Resurface courts • Replace current toilets • Expansion of building with larger covered space/veranda overlooking courts and relocate toilets to one side • Prepare as cyclone shelter 	NTG –DIPL&TOURISM & CULTURE, RGRC & MRM CBT	NTG RGRC MRM CBT DIPL	YES

AGENCY SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Anti-social behaviour management through agency program support	GMCE	PMC NTG RGRC	YES

OTHER SERVICES - ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Community & Town Camp roads & drainage plans	NTG & RGRC	NTG RGRC
Advocate for safe house for men	MABUNJI	NA
Advocate for more public housing- vacant blocks	NTG DLGHCD & COMMONWEALTH	YES
Advocate for upgrade to mobile phone footprint	COMMONWEALTH NBN	NO
Searcy Street – Bing Bong road flood ways upgrade to culverts to improve resilience	DIPL	NO
Searcy Street – Bing Bong road flood ways upgrade to culverts to improve resilience	DIPL	NO

BULMAN AND WEEMOL

NYIRRANGGULUNG WARD

Other Names: Gulin Gulin

Location: Bulman is located 220 kilometres north-east of Katherine. Via road, Bulman is 312 kilometres from Katherine on the Central Arnhem Highway.

Weemol is a separate suburb of Bulman. It is located three kilometres north-west of Bulman off the Central Arnhem Highway.

Outstations: Baghetti, Barrapunta, Gorpulyul, Momob and Mount Catt.

Total population: 259 including Weemol (2016 Census)

Total Indigenous population: 259 including Weemol (2016 Census)

Median age: 28 years (2016 Census)

Population change since 2011: 3.78% decrease (2016 and 2011 Censuses)

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Bulman, including road maintenance and repair, traffic management, rubbish collection, maintenance of parks, gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs, Centrelink facilities and community home support programs. The Community Development Program (CDP) activities are managed by a joint venture between RISE and Jawoyn Association. Council also works with Mimal Land Management in this area.

Located in Bulman are a health clinic, a school, a store, an airstrip and a police station. Weemol relies on services provided from Bulman.

Major event: From time to time an annual festival called the Walaman Cultural Festival (Bulman Festival) occurs in July. The festival is largely run by community volunteers and gives community members an opportunity to share their arts, crafts and culture with visitors.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Drainage improvements near council offices and workshop area.	RGRC	RGRC ROADS	YES
Upgrade Sport and Recreation Hall: <ul style="list-style-type: none"> • resurface the indoor court surface, • upgrade toilets and showers, • ventilation improvements, • landscaping, 	RGRC	GRANTS	NO

<ul style="list-style-type: none"> • half court on old outdoor court - Gunia park, • shade roof and verandah on oval side • feasibility to widen the hall 			
Upgrade the Sports Oval: <ul style="list-style-type: none"> • re-level and refurbish the playing surface • install shaded spectator facility at hall • provide a second amenities block 	RGRC	GRANTS	NO
Plant more shady trees around the community	RGRC	MUNICIPAL BUDGET	YES
New park setting including BBQ in park land near the old meat shed	RGRC & CDP CONTRACTOR	GRANTS	NO
Solar lights in identified dark spots x 4	RGRC	STREET LIGHT & LAPF	PARTIAL
Speed bumps (near the roundabout, Lot 75, 76, 77 area)	RGRC	RGRC ROADS	YES
Install Bollards along Bulman front park	RGRC	RGRC ROADS	YES
More speed limit signs	RGRC	RGRC ROADS	YES
Street Sign Names	RGRC	RGRC ROADS	YES

OTHER SERVICES - ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Install traffic mirror (near fuel tanks)	RGRC	YES
Turn old shed next to shop into church (CDP)	RGRC & CDP CONTRACTOR	NO
Homeland roads upgrades	DLGHCD	NO
Housing upgrades and repairs	DLGHCD	YES
Support development of new Arts & Cultural Resource Centre at the old store by Walaman Festival	RGRC	NO
Public toilet block for Bulman including wash house for festival patrons	RGRC, LAPF & NTG SPG	YES

Airstrip facilities – Shelter, emergency phone and toilet at airstrip	RGRC & DIPL	NO
Access road to Airport from Central Arnhem Highway to be upgraded for all year round access	DIPL & CENTRAL ARNHEM ROAD UPGRADE	YES
Water quality improvement	PWC	NO
Creche (day care centre)	COMMONWEALTH & NTG	NO
Truck stop on left hand side of Central Arnhem Highway	DIPL & ARNHEM ROAD UPGRADE	NO
Install Power Card meter at church	RGRC, PWC STORE	NO
TCU Bank	CEO & TCU	NO
Market Garden for Bulman	RGRC & CDP CONTRACTOR	NO

Weemol

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Basketball FULL court (CDP install)	RGRC	GRANTS	NO
Solar Lights x 2	RGRC	LAPF	NO
Beautification of park with BBQ shed	RGRC	GRANTS	NO
Weemol Park irrigation (part of the beautification project)	RGRC	GRANTS	NO
Bollards x 220 around Weemol Park	RGRC	RGRC ROADS	YES
More speed humps	RGRC	RGRC ROADS	YES
Street sign names	RGRC	RGRC ROADS	YES
Old demountable removal	RGRC & NTG	GRANTS	NO
Old Shed to be concreted (CDP Project)	RGRC & CDP CONTRACTOR	TO BE SOURCED	NO
Playground Fence	GMI & CDP	TO BE SOURCED	NO
Investigate solar power to CDP green shed	RGRC	RGRC	NO

OTHER SERVICES - ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Public toilet block for Weemol including a laundry	RGRC	NO
Upgrade community space - mini oval	RGRC	NO
Park improvement's - furniture and beautification	RGRC & CDP CONTRACTOR	NO

DALY WATERS

NEVER NEVER WARD

Location: Daly Waters is located in the Birdum region, which encompasses the Stuart Highway from south of Mataranka to Newcastle Waters station. The town of Daly Waters is 307 kilometres south of Katherine and 170 kilometres south of Mataranka.

Total population: 86 people reside in the Birdum Region (2016 Census) including 9 people in the Daly Waters township.

Median age: 34 years (2016 Census)

Services: Roper Gulf Regional Council provides a range of core services in Daly Waters, including the maintenance and upgrade of infrastructure, weed control and fire hazard reduction and roads repairs and maintenance in and around the township.

Rubbish collection services and the maintenance of parks and gardens are provided by the Daly Waters Progress Association.

Also located in Daly Waters are a store with fuel, a hotel (the famous Daly Water's Pub), caravan park, airstrip and heritage-listed police station.

Major event: The annual rodeo and campdraft is held on the May Day long weekend, and draws locals and tourists to the town's showground.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Formalise the dump and Waste Management Plan and Land Tenure	RGRC	RGRC WASTE MANAGEMENT	YES
Consult with local community and stakeholders in relation to upkeep of tennis court and other public open spaces	RGRC	RGRC MUNICIPAL	YES
Upgrades to Tennis Court <ul style="list-style-type: none"> • Additional basketball hoop • New surface • Fix netting 	RGRC & Daly Waters Progress Association	GRANT	NO

OTHER SERVICES - ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Waste Management Strategy	RGRC	REGIONAL PLAN IN PROCESS
Food/Camping/Hotel signs on Highway	DIPL	NO
New Traffic management on road into town including reflector guide posts and speed signs	DIPL	NO
Stuart Tree Bins require more frequent cleaning	Daly Waters Pub & DIPL	NO
Road edges on town entrance and Stuart Tree Road require resurfacing	DIPL	NO
Bicentennial Park tidy up and new irrigation	Daly Waters Progress Association	NO

HODGSON DOWNS/MINYERRI**NEVER NEVER WARD**

Location: Hodgson Downs is located 270 kilometres south-east of Katherine, 80 kilometers off the Roper Highway.

Outstations: Kewulyi

Total population: 585 (2016 Census)

Total Indigenous population: 582 (2016 Census)

Median age: 18 years (2016 Census)

Population change since 2011: 19.63% increase (2016 and 2011 Censuses)

Services: Roper Gulf Regional Council provides the Community Night Patrol, Community Development Program and Territory Housing maintenance in Hodgson Downs. All other services are provided by Alawa Aboriginal Corporation in a sub-contract arrangement with Council. These services include, but are not limited to, road maintenance and repair, airstrip maintenance and repair, traffic management, rubbish collection, maintenance of parks, ovals and gardens, and weed management.

Located in Hodgson Downs are a health clinic, a school, a crèche, a women's centre, an aged care facility, a store, an airstrip, a police station and a water park

OTHER SERVICES - ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Morgue	DLGHCD	UNDER DISCUSSION
Roads and maintenance	RGRC ROADS AND LAPF	YES
Safe house – men/women	DLGHCD	NO
Lighting for streets	RGRC & ALAWA ABORIGINAL CORPORTATON	YES
New dump	ALAWA ABORIGINAL CORPORTATION	YES
Sports oval staged plan: <ul style="list-style-type: none"> Locate toilet block adjacent to the oval once it can be connected to services Construct portable stands for spectators and shade shelter in convenient locations with a good view of the oval 	ALAWA ABORIGINAL CORPORTATION	NO

<ul style="list-style-type: none">• Continue planning to secure grant funding to construct shade over the water park• Investigate opportunities to fund a S&R officer with multi-agency partnership combining smaller funding sources to achieve sufficient funds to employ someone		
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JILKMINGGAN

NEVER NEVER WARD

Other Names: Djembere, Djilkminggan, Duck Creek and Jilkminggal

Location: Jilkminggan is located 138 kilometres south-east of Katherine and 28 kilometres from Mataranka.

Outstations: Mole Hill

Total population: 301 (2016 Census)

Total Indigenous population: 291 (2016 Census)

Median age: 23 years (2016 Census)

Population change since 2011: 7.5% increase (2016 and 2011 Censuses)

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Jilkminggan, including road maintenance and repair, traffic management, rubbish collection, airstrip maintenance and repair, maintenance of parks, ovals and gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs, Centrelink facilities and Community Development Program activities.

Located in Jilkminggan are a health clinic, a school and a store. The nearest police station located at Mataranka, is 28 kilometres away.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Footpaths next to main roads.	RGRC	DESIGN AND DOCUEMENTATION STAGE 1	PARTIAL
Traffic management - Parking area near Art Centre and Clinic.	RGRC	DESIGN AND DOCUEMENTATION STAGE 1	PARTIAL
Dump Road wet area fill.	RGRC	RGRC ROADS	NO
Light for Basketball court, Cover for Basketball Court.	RGRC	To be sourced	NO
Install lighting for small park behind Council Office, Entry corner where Mangarrayi Road.	RGRC	DESIGN AND DOCUEMENTATION STAGE 1	NO

OTHER SERVICES - ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
<p>Sport and recreation precinct (oval, softball, outdoor court, S&R shed) master plan to consider:</p> <ul style="list-style-type: none"> • minor configuration of oval so it can comply with standards to host games • relocation of old softball nets to SE corner of oval area • resolve drainage issues • additional shade tree planting • Public toilet and shower at football grounds for visiting players 	JCAC & RGRC	NO
Sports court lighting and covering with a fixed roof	RGRC & JCAC	NO
New Cemetery and Cemetery Project – headstones and surrounds.	JCAC	YES
Formalised Youth and Men's Group Programs.	COMMONWEALTH & NTG	NO
Water park.	COMMONWEALTH & NTG	NO
Mobile phone coverage tower.	COMMONWEALTH & NBN	NO
More housing to reduce crowding and improved fencing.	NTG	NO
Single men's and Women's accommodation.	NTG	NO
Outside light At Pumping Station	PWC	NO
Bough Shed Installation	JCAC	NO
Light installation for Tank and fencing	JCAC	NO

LARRIMAH

NEVER NEVER WARD

Location: Larrimah is located in the Birdum region, which stretches down the Stuart Highway from south of Mataranka to Newcastle Waters station. The town of Larrimah is 182 kilometres south of Katherine and 76 kilometres south of Mataranka.

Total population: 86 people reside in the Birdum Region (2016 Census) including 47 people in the township of Larrimah.

Median age: 41 years (2016 Census)

Services: Roper Gulf Regional Council provides a range of core services in Larrimah, including the maintenance and upgrade of infrastructure, and weed control and fire hazard reduction in and around the township.

Located in Larrimah are a hotel, a cafe and a museum. The nearest police station is located in Mataranka, 76 kilometres to the north.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Continue beautification of the park area at Lot 62 with irrigation and bore repairs	RGRC	To be sourced	NO
Larrimah Waste Management Facility: <ul style="list-style-type: none"> General clean up required Compact and create new hole Formalise site (plans/licence) Develop management plan 	RGRC	GRANT	NO
Investigate running irrigation to park in middle of Gantry Road	RGRC	RGRC	NO
Investigate future use of Single Men's Quarters (Post Master General's House/Writers Residence) about sublease and repairs.	RGRC & Larrimah Hotel	To be sourced	NO
New magnetic notice board	RGRC	RGRC	YES
Source front deck mower to be based at Larrimah to mow oval	RGRC	To be sourced	NO

OTHER SERVICES - ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Clean up of Green Park Roadhouse	Larrimah Hotel	NO
Mobile Phone Services	Telstra, Optus, NTG, Larrimah Hotel	YES
Speed Limit though town on Stuart Highway – requires regular policing/enforcement.	NT Police	NO
Greater speed and traffic management signs on Stuart Highway	DIPL	NO

MANYALLALUK

NYIRRANGGULUNG WARD

Other Names: Eva Valley

Location: Manyallaluk is located north east of Katherine, approximately 35 kilometres from the Central Arnhem Highway. The surrounding landscape is filled with rivers, gorges and plateaus, so road access requires heading south, then east, then north.

Total Population: 87 (2016 Census)

Median Age: 21 years (2016 Census)

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Manyallaluk, including road maintenance and repair, traffic management, rubbish collection, maintenance of parks and gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs, Centrelink facilities and a crèche. The Community Development Program (CDP) activities are managed by a joint venture between RISE and Jawoyn association.

Other services in Manyallaluk include a health clinic, a primary school and an airstrip. Local police are located at Maranboy, about 30 minutes away on the Central Arnhem Highway.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Establish a network of paths throughout the town.	RGRC & CDP CONTRACTOR	To be sourced	NO
Road upgrades <ul style="list-style-type: none"> • repair washouts and concrete • bituminise (shoulder and reseal) from Jump Up to Town • kerb and gutter • resheeting of Eva Valley Road • Jump up to Council office sealed 	RGRC	RGRC ROADS	DESIGN AND DOCUMENTATION ONLY
Local area traffic management – speed bumps, pedestrian crossing between basketball court, school and clinic	RGRC	RGRC ROADS	YES
Development of a Cemetery Management Plan	RGRC	RGRC & STAKEHOLDERS	INHOUSE

AGENCY SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Water safety training with parents and children	RGRC	RGRC COMMUNITY SAFETY	YES
Park upgrades: <ul style="list-style-type: none"> • Upgrade soft fall under swing • Play equipment • Town water to the park 	RGRC	GRANTS	NO
BMX track	RGRC	GRANTS	NO

OTHER SERVICES - ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Increase housing	DLGHCD	YES
Entry Grids and stock exclusion fencing	RGRC & NLC	NO

MATARANKA (including MULGGAN CAMP)

NEVER NEVER WARD

Location: Mataranka is located 110 kilometres south of Katherine on the Stuart Highway. In addition to Mataranka Town Centre, Mataranka also includes Mulgan Camp.

Total population: 350 (2016 Census)

Total Indigenous population: 104 (2016 Census)

Median age: 46 years (2016 Census)

Population change since 2011: 42.27% increase (2016 and 2011 Censuses)

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Mataranka, including road maintenance and repair, traffic management, rubbish collection, airstrip maintenance and repair, maintenance of parks, ovals and gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs, Centrelink facilities and Community Development Program activities.

Located in Mataranka are a health clinic, a Rural Transaction Centre, a school, shops, a supermarket, motels, caravan parks, an airstrip, a hotel, service stations and a police station.

Events and Recreation: Mataranka is a must-see Northern Territory destination for domestic and international travellers alike. Boasting the Mataranka Thermal Pools, Bitter Springs, a historic cemetery and buildings, as well as an abundance of fishing and camping locations, Mataranka offers the true tropical Territory experience.

The Never Never Festival is held in May each year and showcases the arts, crafts and culture of the region. It is generally run in conjunction with a rodeo and campdraft, which attracts cowboys and cowgirls from across the Top End. Other annual events in Mataranka include the rodeo in August and fishing competition in September.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Development of Lot 120 as the Mataranka Community Hub	RGRC	NTG & RGRC	YES
Re-develop Cemetery Management Plan at Mataranka – commenced.	RGRC	RGRC WASTE MANAGEMENT	YES
Replacement of park statues	RGRC	LAPF	PARTIAL
Footpaths around internal streets – Prioritise Elsey Street	RGRC	RGRC ROADS	NO
AGENCY SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED

Increasing the Mataranka Community Safety Program	RGRC	RGRC COMMUNITY SAFETY PROGRAM	YES
Sport and Recreation activities	RGRC, NTG & PMC	RGRC COMMUNITY SAFETY PROGRAM	YES
Increase Youth at Risk Support Services and Activities	RGRC, NTG & PMC	RGRC COMMUNITY SAFETY PROGRAM	YES
Upgrade the Airstrip to CASA Standard including installation of lights	RGRC	To be sourced	NO

OTHER SERVICES - ADVOCACY ONLY

PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Land release	NTG	NO
Develop Regional Aged and Disability Facility	CEO	YES
Little Roper Bridge Upgrade	NTG	NO
Women's Safe House	RGRC	NO
School Bus to Katherine	NTG DoE	NO
Continue to advocate support for the promotion of tourism and contribute to the towns opportunities for tourism	CEO & BIG RIVERS REGION ECONOMIC DEVELOPMENT COMMITTEE & LOCAL BUSINESSES	NO
Drainage at Eley street	NTG & DIPI	YES
Shade for Mulgan Camp Playground	RGRC	NO

NGUKURR

YUGUL MANGI WARD

Location: Ngukurr is located 331 kilometres south-east of Katherine on the Roper Highway.

Outstations: Boomerang Lagoon, Badawarka, Costello, Lake Katherine, Manbu Manbu, Ngaliwan, Namaliwirri, Ruined City, Turkey Lagoon, Wanmurri and Urapunga.

Total population: 1149 (2016 Census)

Total Indigenous population: 1079 (2016 Census)

Median age: 23 years (2016 Census)

Population change since 2011: 8.81% increase (2016 and 2011 Censuses)

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Ngukurr, including road maintenance and repair, traffic management, rubbish collection, maintenance of parks and gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs. In addition, it operates the community swimming pool, Waste Management Facility and aged care facility.

A joint venture between Yugul Mangi Development Aboriginal Corporation and ITEC have been contracted to deliver the Commonwealth's Community Development Program activities in Ngukurr and Urapunga.

Located in Ngukurr are a health clinic, a school, a store with fuel available, an arts centre, a motel, an airstrip, boat ramp and police station.

Major Event:

The Yugul Mangi Festival is held annually, usually in mid-July. The festival allows community members to share their musical, sporting and cultural successes with patrons, who travel to the remote community from across Australia.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Solar lighting for cemetery, and barge landing footpath	RGRC	To be sourced	NO
Install bus stops through town at Top Camp, Bottom Camp and opposite the store	RGRC & NGUKURR MASTERPLAN	FACE	DESIGN AND DOCUMENTATION
Commence installation of footpaths, road signs, associated landscaping and park furniture	RGRC	RGRC ROADS	PARTIAL

Installation of drinking water fountains at oval and pool	RGRC	LAPF	YES
No smoking signage for public places e.g. oval	RGRC	RGRC CSC	YES
Enclose open drains	RGRC	UNDER INVESTIGATION	NO
Upgrade dump and surrounds to improve waste management	RGRC	RGRC WASTE MANAGEMENT	YES
Plan and design Police Lookout Park to include: <ul style="list-style-type: none"> Irrigation BBQ Furniture 	RGRC	LAPF	NO
Swimming pool complex improvement: installation of shade cloth, community graffiti board, water fountains, CCTV and upgrades to shade shelter, table and seats	RGRC	To be sourced	NO
Development of new lawn cemetery including fencing	RGRC	RGRC CEMETERY MANAGEMENT	PARTIAL
Fencing off the two current Cemetery sites	RGRC & CDP CONTRACTOR	To be sourced	NO
Sports and Rec Masterplan <ul style="list-style-type: none"> New Multipurpose Court Develop second oval Outdoor Stage Seating Dance area Footpaths and river access 	RGRC	DTSC	YES
Upgrade Waste Management Facility	RGRC	DIPL	YES
Multipurpose Sports Court Upgrade <ul style="list-style-type: none"> Upgrade to Cyclone Shelter 	RGRC	DIPL	YES
Upgrade to the pool entry point and shade	RGRC	TO BE SOURCED	NO
Provision of flexible space for youth centre	RGRC	TO BE SOURCED	NO

Oval drainage	RGRC	RGRC	NO
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COMMERCIAL SERVICES

PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Upgrade Post Office area	Australia Post	AUSTRALIA POST	NO

OTHER SERVICES - ADVOCACY ONLY

PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Upgrade Barge Road and boat ramp	NTG & RGRC	NO
Increase opportunity for Youth to be involved with Trade Training	MYCDP NGUKURR	
Support Aged Care and Disability services through the quality improvement process, and development of a purpose built building and facility	DH	NO
Encourage government to undertake community housing fencing program	DLGHCD	NO
Installation of a compost toilet at airport	DIPL & RGRC	NO
Development of an Alcohol Management Plan - consult with broader community through public meetings to plan	DTBI	NO
Establishment of a Community Safety Committee to work with Ngukurr's Justice and Harmony Committee and other key stakeholders to develop place-based strategies that will address safety concerns	DTBI & NT POLICE	NO

Jobs, training or further education offers guaranteed to all NTCET graduates living in Ngukurr through an organised transition to work program	MYCDP NGUKURR	
Upgrade Roper Highway by sealing the road up to Ngukurr	DIPL	PARTIAL
NT Government to establish MVR and other general front line services in Ngukurr	MVR	NO
Assist stakeholders in Ngukurr to develop more subdivision project to increase general industry and residential lots available to residents and local businesses	NLC/ YMAC/ RGRC	NO
Advocate to upgrade Church with: <ul style="list-style-type: none"> • Access road • Disabled ramp • Coffin trolley 	NTG	NO
Advocate for more housing	DoH	NO
Interagency coordination group to improve coordination of programs and activities and improve resource sharing	PMC	NO
Discussions with YMDAC to develop a more "whole community" approach to funding and managing Sport and Recreation facilities in the community	YMDAC & RGRC	PARTIAL

NUMBULWAR

NUMBULWAR NUMBURINDI WARD

Location: Numbulwar is located at the mouth of the Rose River, on the western coast of the Gulf of Carpentaria and adjacent to Groote Eylandt. Numbulwar is approximately 476 kilometres east of Katherine, 156 kilometres north-east of Ngukurr and 260 kilometres south-west of Nhulunbuy.

Total population: 723 (2016 Census)

Total Indigenous population: 678 (2016 Census)

Median age: 27 years (2016 Census)

Population change since 2011: 5.24% increase (2016 and 2011 censuses)

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Ngukurr, including road maintenance and repair, traffic management, rubbish collection, maintenance of parks and gardens, community safety through Community Night Patrol, animal welfare and control, and sport and recreation programs. In addition, it operates an aged care facility and delivers Community Development Program activities.

Located in Numbulwar are a health clinic, a school, two stores, fuel available, an airstrip, boat ramp, Outstations Resource Centre, Land and Sea Ranger Base and police station.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Build waterless/eco public toilets at waterfront and airport	RGRC	To be sourced	YES PARTIAL
Education awareness program for health, dogs, litter, adult learning and governance	RGRC	To be sourced	YES
Upgrade current site, reducing the footprint in preparation for future relocation of the dump	RGRC	NTG & REIF	YES
Right Path Project – including bike lanes and footpath lanes	RGRC	To be sourced	NO
New cemetery	RGRC	To be sourced	YES
Curb, guttering and drain management to control storm water at school and along main road to the CBD	RGRC	RGRC	DESIGN AND DOCUMENTATION ONLY

Upgrades for a current sports oval	RGRC	RGRC Numbulwar LA	DESIGN AND DOUMENTATION ONLY
Transform Sport and Rec Centre to include a community park and focus area with indoor and outdoor elements; shade, play, and program and activity spaces	RGRC	To be sourced	NO

AGENCY SERVICES

PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Development of family and children's centre	DET & DoE	To be sourced	NO
Development of Alcohol Management Plan	DTBI & NT Police	To be sourced	NO
Provide youth leadership courses to develop leadership skills for youth across the Region and pathways to employment	GMCE	Community Safety Program	YES

OTHER SERVICES – ADVOCACY ONLY

PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Bridge built over Phelps River and address series of culverts issue to improve year round access	DIPL	NO
Working partnership to support the small business developments; develop a government business and service centre	DTBI	NO
Development of second oval and auxiliary buildings	DLPE	NO
Support School Attendance Working Group to develop a localised school attendance strategy that will increase attendance and have young adults and parents returning to school	RSAS & SCHOOL	YES
Safe House	PMC	NO
Mental Health and Wellbeing, AOD Care Program	DoH & RGRC COMMUNITY SAFETY PROGRAM	YES

ROBINSON RIVER

SOUTH WEST WARD

Location: Robinson River is located 144 kilometres south-east of Borroloola and 798 kilometres from Katherine.

Total population: 222 (2016 Census)

Total Indigenous population: 212 (2016 Census)

Median age: 20 years (2016 Census)

Population change since 2016: 13.96% decrease (2016 and 2011 Censuses)

Services: Roper Gulf Regional Council provides Community Night Patrol services in Robinson River.

Mungoorbada Aboriginal Corporation provides other services including, but not limited to, rubbish collection services, cemetery management, traffic management, maintenance of parks, ovals and gardens, Community Development Program and Centrelink services.

AGENCY SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Community Night Patrol	RGRC	IAS	YES

OTHER SERVICES – ADVOCACY ONLY		
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Employment and training	MUNGOORBADA ABORIGINAL CORPORATION	YES
Sports oval upgrade (including container)	MUNGOORBADA ABORIGINAL CORPORATION, RGRC & NTG	YES
Cemetery management	MUNGOORBADA ABORIGINAL CORPORATION	NO
Dog management	MRMCBT, RGRC & MUNGOORBADA ABORIGINAL CORPORATION	YES
Tourism development	MUNGOORBADA ABORIGINAL CORPORATION	NO
More housing to address housing shortage	MUNGOORBADA ABORIGINAL CORPORATION	NO
Traffic calming devices and signage	MUNGOORBADA ABORIGINAL CORPORATION	NO
Install new playground at community park	RGRC, MAC & NTG	YES

URAPUNGA

YUGUL MANGI WARD

Other Name: Rittarangu

Location: Urupunga is township near Ngukurr. It is located on the Wilton River, 30 kilometres west of Ngukurr off the Roper Highway.

Total population: 128 (2016 Census)

Median age: 17 years (2016 Census)

Services: Roper Gulf Regional Council delivers a limited range of core and agency services in Urupunga, including rubbish collection, maintenance of parks, gardens and public spaces.

CORE SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Continue to develop Council Services	RGRC	Budget	YES
Install fence around Cemetery (commenced) and enclose headstones around existing gravesites	RGRC & NTG	DLGHCD	YES
Install Lights at various locations around Community – Playground, Public toilets, Fellowship and Entrance areas	RGRC	DLGHCD	YES
Bituminise dirt section to and around Local Shop area	RGRC	RGRC	YES
Install landing lights for Airstrip	NTG & RGRC	ONGOING	PARTIAL
Community washing machine area.	RGRC & LA	LA & DLGHCD	YES
Landscaping around Community creating parks, gardens and grassed areas	RGRC	DLGHCD	YES
Install new road signs, town entry signs.	RGRC	RGRC	PARTIAL
Urupunga Community Hall	RGRC & LA	RGRC	NO
AGENCY SERVICES			
PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Provide Sport and Recreational activities – Exercise area, BMX/Bike track, Oval, Basketball court	RGRC	To be sourced	PARTIAL

Upgrade council depot and install staff housing	RGRC	To be sourced	NO
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COMMERCIAL SERVICES

PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE	FUNDING OBTAINED
Construct Shade Shelter at Aerodrome, access to water and airstrip access gate	RGRC	To be sourced	NO

OTHER SERVICES – ADVOCACY ONLY

PROJECT DETAILS	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING OBTAINED
Regular Community Night Patrol Services	NTG & RGRC	PARTIAL
Provide Mobile Phone Coverage	DCA	YES
Repair current Public Telephone Box and install seating and shade	TELSTRA	NO
Provide Aged Care services and investigate options to incorporate with crèche/childcare services	DPMC	NO
Upgrade old Barge Area	DIPL & RGRC	NO
Clear and upgrade old Homestead area	URAPUNGA ABORIGINAL CORPORATION	NO

OUTSTATIONS AND HOMELANDS

Outstations serviced within the Roper Gulf region are:

Serviced from Bulman and Katherine

- Barrapunta
- Baghetti
- Mount Catt

Serviced from Katherine

- Jodetluk (Gorge Camp)
- Werenbun

Serviced from Mataranka and Katherine

- Mulggan Camp

Serviced from Ngukurr and Katherine

- Badawarrka
- Boomerang Lagoon
- Costello
- Kewulyi
- Mole Hill
- Nulawan

There are approximately 300 people living across all of the Roper Gulf region outstations in 43 dwellings, with a further 60 outstation dwellings currently vacant. The 300 residents are not evenly distributed across the outstations - Mulggan Camp has approximately 60 residents with up to 150 transient residents at times, Mount Catt has approximately 15 residents, Jodetluk has approximately 40 residents, Kewulyi approximately 20 residents and Werenbun approximately 40 residents, with an average across the region of 5.4 residents per outstation. Significant seasonal population variations occur in the small- to medium-sized outstations restricted wet weather access.

In partnership with the Northern Territory Department of Local Government, Housing and Community Development, the Council provides basic core services to outstations and homelands, including:

Municipal and Essential Services

Operational funding received by the Council covers repairs and maintenance, minor works and general operational costs of the delivery of municipal and essential services.

Municipal services primarily include road and aerodrome maintenance, waste disposal, landscaping and dust control in common areas, fire breaks, dog control programs, environmental health activities and other municipal services.

Essential services activities primarily are concerned with electricity, water and the operation and maintenance of sewerage systems.

Housing Maintenance Services

This assists homeland residents to live in a safe and healthy environment. Funding is used for the direct costs associated with undertaking urgent and planned repairs and maintenance of dwellings.

Home Extra Allowance

This is an annual \$5200 per-dwelling grant applied for by the homeland resident (who meets the eligible criteria) and allows families to improve living conditions on their homelands. Funding will be spent on identified repairs and maintenance of the dwelling, particularly for issues that ensure a safe and secure environment for families.

Municipal and Essential Services Special Purpose Grants

This is capital infrastructure funding to assist service providers with the delivery of municipal and essential services in homelands where the cost to deliver the services is beyond the capacity of the Municipal and Essential Services Program annual grant.

Commercial Services		
Project Details	Responsibility, Stakeholders or Partners	Funding Source
Municipal Essential Services – Barrapunta, Baghetti, Mount Catt, Jodetluk, Werenbun, Mulggan Camp, Badawarrka, Costello, Mole Hill, Nulawan, Kewulyi, Boomerang Lagoon	DLGHCD	Budget
Housing Maintenance Services - Barrapunta, Baghetti, Mount Catt, Jodetluk, Werenbun, Mulggan Camp, Badawarrka, Costello, Mole Hill, Nulawan, Kewulyi, Boomerang Lagoon	DLGHCD	Budget
Home Extra Allowance – Badawarrka, Barrapunta, Boomerang Lagoon, Jodetluk, Kewulyi, Mole Hill, Mt Catt, Nulawan, Werenbun	DLGHCD	Budget
Badawarrka <ul style="list-style-type: none"> • Solar panels • Electrical upgrades • Solar lighting 	DLGHCD	To be sourced
Boomerang Lagoon <ul style="list-style-type: none"> • Solar generator • Boundary fencing • Upgrade shower block 	DLGHCD	To be sourced
Jodetluk <ul style="list-style-type: none"> • Replace water tank • Replace sewage pump 	DLGHCD	To be sourced
Kewulyi <ul style="list-style-type: none"> • Upgrade access road to dump and tidy up • Housing upgrades • Solar lighting 	DLGHCD	To be sourced
Mole Hill <ul style="list-style-type: none"> • Remove old car bodies at dump • Upgrade the dump • Replace tank stand • Solar lighting 	DLGHCD	To be sourced
Mt Catt <ul style="list-style-type: none"> • Upgrade septic tank • Upgrade power line • Upgrade the dump • Upgrade access road • Solar lighting 	DLGHCD	To be sourced
Mulggan Camp <ul style="list-style-type: none"> • Replace sewage pump • Investigate excess water usage • Support NTG with transient issue 	DLGHCD	To be sourced
Werenbun <ul style="list-style-type: none"> • Replace water tank 	DLGHCD	To be sourced

<ul style="list-style-type: none">• Replace sewage pump• Flood damage repairs to access road• Advocate mobile phone coverage• Water filtration system		
All Locations <ul style="list-style-type: none">• Additional solar lights for communal facilities	DLGHCD	To be sourced

