



**AGENDA**

**ORDINARY MEETING OF COUNCIL**

**WEDNESDAY, 30 MARCH 2016**

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 30 March 2016 at
- The Roper Gulf Regional Council, Barunga
- Commencing at 8:30

Your attendance at the meeting will be appreciated.

Tony Jack  
**MAYOR**



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<b>21</b>	<b>CLOSED SESSION</b>	
21.1	Confirmation of Previous Closed Session Ordinary Council Meeting Minutes <i>The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.</i>	
21.2	Exit Report of the Temporary Director Community Services. <i>The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</i>	
<b>22</b>	<b>CLOSE OF MEETING</b>	



**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Confirmation of Previous Ordinary Council Meeting Minutes
<b>REFERENCE</b>	632498
<b>AUTHOR</b>	Rashmi Sharma, Governance Officer

**RECOMMENDATION**

- (a) **That Council approve the minutes as a true and accurate record of the Ordinary Meeting of Council held on Friday 29 January 2016.**

**BACKGROUND**

The Council met in Katherine on Friday 29 January 2016 for its Ordinary Meeting. Attached are the minutes from the meeting.

**ISSUES/OPTIONS/SWOT**

Nil

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

- 1 OCM\_29012016\_MIN.pdf



**MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL  
COUNCIL MEETING HELD AT THE PINE TREE MOTEL, KATHERINE ON  
FRIDAY, 29 JANUARY 2016 AT 8:30 AM**

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Tony Jack  
Deputy Mayor Judy MacFarlane  
Councillor Anne Marie Lee  
Councillor Don Garner  
Councillor Daniel Mulholland  
Councillor Eric Roberts  
Councillor Kathy-Anne Numamurdiridi  
Councillor John Dalywater  
Councillor Timothy Baker Jnr.  
Councillor Selina Ashley  
Councillor Annabelle Daylight

**1.2 Staff**

Michael Berto, Chief Executive Officer (CEO)  
Greg Amott, Director Corporate Governance (DCG)  
Marc Gardner, Director Contracts and Technical Services (DCTS)  
Marion Smith, Director Community Services (DCS)  
Lokesh Anand, Manager Finance  
Amanda Haigh, Acting Manager Governance and Compliance  
Garry Richards, Acting Director Council Services and Infrastructure (DCSI)  
Jo Nicol, Local Authority Coordination Officer  
Rashmi Sharma, Governance Officer (Minute Taker)

**1.3 Guests**

Nathanael Knapp, Department of Local Government and Community Services  
Sam Bush Blanas, Northern Land Council  
Rick Fletcher, Northern Land Council  
Wayne Wauchope, Northern Land Council

**2. MEETING OPENED**

Meeting opened at 8:36 am

**3. WELCOME TO COUNTRY**

Mayor Tony Jack welcomed all Members, staff and guest at the meeting.

#### **4. APOLOGIES AND LEAVE OF ABSENCE**

##### **4.1 APOLOGIES AND LEAVE OF ABSENCE**

1/2016 RESOLVED (Timothy Baker Jr./Annabelle Daylight) Carried

- (a) That Council accept the apologies from Cr. Daphne Daniels for Ordinary Meeting of the Council held on 29 January 2016.

#### **5. CONFIRMATION OF PREVIOUS MINUTES**

##### **5.1 CONFIRMATION OF PREVIOUS ORDINARY COUNCIL MEETING MINUTES**

2/2016 RESOLVED (Donald Garner/Anne-Marie Lee) Carried

- (a) That Council approve the minutes as a true and accurate record of the Ordinary Meeting of Council held on Wednesday 16 December 2015.

#### **6. CALL FOR ITEMS OF GENERAL BUSINESS**

The Mayor accepts the following items as General Business.

- Submission to the Proposed Social Security Legislation Amendment (Community Development Program) Bill 2015, CDP Update – *DCS Marion Smith*
- Barunga Cultural Park - *Cr. Lee*
- Pot holes maintenance – *Cr. Lee*
- Staffing issues and SASO position in Borroloola – *Cr. Garner*
- Tractor for Mataranka – *DM MacFarlane*
- Skate Park update Mataranka – *DM MacFarlane*
- Jilkmingga house 5 & 6 JCAC update – *Cr. Daylight*
- Horses and Dogs Jilkmingga – *Cr. Daylight*
- Front Deck Mower Borroloola – *Cr. Garner*
- Trailer for skid steer - *Cr. Garner*
- Land release for Borroloola and Mataranka Update – *Cr. Garner & DM MacFarlane*
- Bore at Larrimah – *DM MacFarlane*
- Oil and Gas consultation – *Cr. Roberts*
- Update on Mungoorbada Aboriginal Corporation – *Mayor Jack*
- Petition the government for more funding for recycling and investigate the Regional Waste Management Strategy – *DM MacFarlane*
- Barunga CSM position – *Cr. Lee*
- Landmark Property – *DCG Greg Arnott*
- Indigenous Advancement Strategy funding agreement for Project coordinator – *CEO Michael Berto*
- Werenbun and Jodetluk Outstation – *DM MacFarlane*
- Town camps roads Borroloola - *Cr. Mulholland*

#### **7. QUESTIONS FROM THE PUBLIC**

Nil

**8. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Meeting of Council.

**9. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**  
Nil**10. BUSINESS ARISING FROM PREVIOUS MINUTES****10.1 ACTION LIST**

3/2016 RESOLVED (Selina Ashley/Kathy-Anne Numamurdirdi) Carried

- (a) That Council receive and note the Action List.

**11. INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

4/2016 RESOLVED (Eric Roberts/Donald Garner) Carried

- (a) That Council accept the Incoming Correspondence.

**12. OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

5/2016 RESOLVED (Daniel Mulholland/Annabelle Daylight) Carried

- (a) That Council accept the Outgoing Correspondence.

**13. WARD REPORTS****13.1 NEVER NEVER WARD**

6/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That Council receive and note the Never Never Ward Report.

**13.2 NYIRRANGGULUNG WARD REPORT**

7/2016 RESOLVED (Selina Ashley/Anne-Marie Lee) Carried

- (a) That Council receive and note the Nyirranggulung Ward Report.  
(b) That Council remove two members from Beswick Local Authority: Richard Kennedy and Sasha Ashley

**13.3 NUMBULWAR NUMBIRINDI WARD**

8/2016 RESOLVED (Eric Roberts/Donald Garner) Carried

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.

**13.4 SOUTH WEST GULF WARD REPORT**

9/2016 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That the Council receive and note South West Gulf Ward report.

**13.5 YUGUL MANGI WARD**

10/2016 RESOLVED (Kathy-Anne Numamurdirdi/Anne-Marie Lee) Carried

- (a) That Council receive and note the Yugul Mangi Ward Report.

**14. EXECUTIVE DIRECTORATE REPORTS****14.1 MAYOR'S REPORT**

11/2016 RESOLVED (Judy MacFarlane/Selina Ashley) Carried

- (a) That Council receive and note the Mayor's Report.

**14.2 CEO REPORT**

12/2016 RESOLVED (Judy MacFarlane/Donald Garner) Carried

- (a) That Council receive and note the CEO's Report.

**15. CORPORATE GOVERNANCE DIRECTORATE REPORTS****15.1 FINANCE - RGRC FINANCIAL REPORT AS AT 31 DECEMBER 2015**

13/2016 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts) Carried

- (a) That Council receive and note financial reports as at 31 December 2015.

*Mayor Tony Jack left the meeting, the time being 09:21 am  
Mayor Tony Jack returned to the meeting, the time being 09:22 AM*

**15.2 FINANCE - AMENDMENTS OF THE MINUTES FROM 30.04.2015 - APPOINTMENT OF AUDITORS**

14/2016 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council correct the resolution from 30<sup>th</sup> April 2015 Ordinary Meeting of Council by deleting the word "Five" and inserting in its place the word "Three".

*Cr John Dalywater left the meeting, the time being 09:28 am  
Deputy Mayor Judy MacFarlane left the meeting, the time being 09:30 am*

*Deputy Mayor Judy MacFarlane returned to the meeting, the time being 09:34 am  
Cr John Dalywater returned to the meeting, the time being 09:37 am*

### 15.3 GRANTS - RSAS TRANCHE 1 VARIATION - DPMC

15/2016 **RESOLVED** (Judy MacFarlane/Anne-Marie Lee) **Carried**

- (a) That Council accept the variation to the Remote School Attendance Strategy Tranche 1 agreement by signing and dating both copies of the variation.

*Cr Anne-Marie Lee left the meeting, the time being 09:32 am  
Cr Anne-Marie Lee returned to the meeting, the time being 9:40 am*

*Cr John Dalywater left the meeting, the time being 09:40 am  
Cr John Dalywater returned to the meeting, the time being 09:43 am*

### 15.4 GRANTS - RSAS TRANCHE 2 VARIATION - DPMC

16/2016 **RESOLVED** (Selina Ashley/Timothy Baker Jr.) **Carried**

- (a) That Council accept the variation to the Remote School Attendance Strategy Tranche 2 agreement by signing and dating both copies of the variation.

### 15.5 GRANTS - INDIGENOUS ADVANCEMENT STRATEGY - CHILDREN AND SCHOOLING PROGRAMME - REMOTE SCHOOL ATTENDANCE STRATEGY - NUMBULWAR 2016 - DPMC

17/2016 **RESOLVED** (Donald Garner/Eric Roberts) **Carried**

- (a) That Council accept the funding agreement to provide the Remote School Attendance Strategy program in Numbulwar in 2016 by signing and dating on both copies of the agreement.

### 15.6 GRANTS - 2015-16 HEALTH AWARENESS HIP HOP CLIP FOR NUMBULWAR YOUTH PROJECT AGREEMENT - NT PREVENTIVE HEALTH NETWORK

18/2016 **RESOLVED** (Anne-Marie Lee/Daniel Mulholland) **Carried**

- (a) That Council accept the funding agreement for the Health Awareness Hip Hop Clip for Numbulwar Youth Project from the NT Preventive Health Network by signing, dating and affixing the Common Seal to both copies of the agreement.

### 15.7 2017 LOCAL GOVERNMENT GENERAL ELECTION COSTS

19/2016 **RESOLVED** (Judy MacFarlane/Selina Ashley) **Carried**

- (a) That Council receive and note the 2017 Local Government General Election Costs Report



## 16. COUNCIL SERVICES & INFRASTRUCTURE DIRECTORATE REPORT

### 16.1 AUTHORISATION OF VARIATION TO DEVELOPMENT PERMIT PA2011/0205 - SUBDIVISION OF CAVE CREEK STATION

20/2016 **RESOLVED** (Donald Garner/Timothy Baker Jr.) **Carried**

- (a) That Council consider the Development Permit PA2011/0205 Variation for the subdivision of Cave Creek Station and provide a submission addressing the issues listed in this report and not support the subdivision having essential no formal access.

### 16.2 JILKMINGGAN DEVELOPMENT APPLICATION - DP15/0809 NT PORTION 1508 & 4456

21/2016 **RESOLVED** (Donald Garner/Eric Roberts) **Carried**

- (a) That Council support the Development Permit DP15/08009 NT portion 1508 & 4456

### 16.3 NEW POLICY AND FEES- ABANDONED VEHICLE POLICY AND FEES

22/2016 **RESOLVED** (Judy MacFarlane/Timothy Baker Jr.) **Carried**

- (a) That Council receive and note the Abandoned Vehicle Policy and Fees Report  
 (b) That Council approve the Abandoned Vehicle Policy.  
 (c) That Council approve the fee of \$500.00 per abandoned vehicle to be released from Council's care.

### 16.4 DEVELOPMENT APPLICATION PA2016/0014 - NGUKURR SWIMMING POOL TAKEAWAY STORE PROPOSAL

23/2016 **RESOLVED** (Judy MacFarlane/Cr Daylight) **Carried**

- (a) That Council receive and note the report on the Development Application PA2016/0014 Ngukurr Swimming Pool Proposal.  
 (b) That Council provides a submission based on the issues listed in the report with regard to the Proposed Takeaway Store at the Ngukurr Pool Complex on lot 381.

**Action** : CEO to write a letter to Yugal Mangi Development Corporation to clarify RGRC situation in relation to this development application.

**16.5 APPLICATION PA 2015/0898 CLEARING OF VEGETATION MATARANKA**

24/2016 **RESOLVED** (Judy MacFarlane/Donald Garner) **Carried**

- (a) That Council receive and note the report on the application PA 2015/0898 Clearing of Vegetation Mataranka
- (b) That Council provide a submission based on the information listed in the report with regard to the application PA 2015/0898 Clearing of Vegetation Mataranka.

**16.6 TOWN ENTRY STATEMENTS**

25/2016 **RESOLVED** (Anne-Marie Lee/Donald Garner) **Carried**

- (a) That Council approve the design the “Desert Waves Concept” for town entry signs.

**Action** : CEO to investigate the boundary signage and install

*Morning tea Break : 9:52 AM (All members left premises for tour of the Chardon Street and Landmark Premises)  
All members returned to the meeting at 10:31 am  
Meeting resumed : 10:38 am*

*Cr Eric Roberts left the meeting, the time being 10:38 am  
Cr Daniel Mulholland left the meeting, the time being 10:39 am  
Cr Daniel Mulholland returned to the meeting, the time being 10:43 am  
Cr Eric Roberts returned to the meeting, the time being 10:49 am*

**17. COMMUNITY SERVICES DIRECTORATE REPORTS****17.1 SECOND QUARTER REPORT - COMMUNITY SERVICES**

26/2016 **RESOLVED** (Anne-Marie Lee/Daniel Mulholland) **Carried**

- (a) That Council receive and note the Second Quarter Report – Community Services
- (b) That Council authorise the CEO to accept the offer for RSAS payroll services on condition that the price offer is acceptable to Roper Gulf Regional Council.

**18. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS****18.1 REQUEST FOR QUOTE - ENGINEERING, ASSET MANAGEMENT AND DESIGN CONSULTANCY FOR VARIOUS PROJECTS**

27/2016 **RESOLVED** (Eric Roberts/Donald Garner) **Carried**

- (a) That Council receive and note the report on the current request for quote – engineering, asset management and design consultancy for various projects.

*Mayor Tony Jack left the meeting, the time being 10:51am*



**19. GENERAL BUSINESS****19.1 SUBMISSION TO THE PROPOSED SOCIAL SECURITY LEGISLATION AMENDMENT (COMMUNITY DEVELOPMENT PROGRAM) BILL 2015**

28/2016 **RESOLVED** (Donald Garner/Selina Ashley) **Carried**

- (a) That Council receive and note the report on the Submission to the Proposed Social Security Legislation Amendment (Community Development Program) Bill 2015.

**Action** : CEO to lodge Council's submission by due date.

**19.2 BARUNGA CULTURAL PARK - Councillor Anne-Marie Lee**

Cr Lee reported that there is an issue with the open park and cars are driving through the park in Barunga.

Bollards have been requested around the park to prevent the access.

29/2016 **RESOLVED** (Anne-Marie Lee/Selina Ashley) **Carried**

- (a) That Council receive and note the verbal report on the Barunga Cultural Park

**Action** : CEO to look at options for installation of a barrier to prevent the access.

**19.3 POT HOLES MAINTENANCE BARUNGA - Councillor Anne-Marie Lee**

Cr Lee put forward that there are pot holes in the road around the Sunrise area which needs to be fixed.

30/2016 **RESOLVED** (Annabelle Daylight/Eric Roberts) **Carried**

- (a) That Council receive and note the verbal report on pot holes maintenance.

**Action** : CEO to follow up the issue.

**19.4 STAFFING ISSUES AND SASO POSITION IN BORROLOOLA - Councillor Donald Garner**

Cr Garner discussed recommending the current CSO position be deleted and replaced with a SASO position and have additional cost for this position met through council's operational funds.

31/2016 **RESOLVED** (Donald Garner/Selina Ashley) **Carried**

- (a) That Council receive and note the verbal report on staffing issues and SASO position.

**19.5 TRACTOR FOR MATARANKA - Deputy Mayor Judy MacFarlane**

Deputy Mayor advised that the new tractor is approved in the budget and how long till its purchased as it is required now.

32/2016 **RESOLVED** (Timothy Baker Jr./Anne-Marie Lee) **Carried**

- (a) That Council receive and note the verbal update on the Tractor for Mataranka.

**19.6 SKATE PARK UPDATE MATARANKA – Deputy Mayor Judy MacFarlane**

Deputy Mayor raised the concern for skate park update and Project Manager Garry Richards advised that purchase orders has been issued for the concrete and the concrete slab laying will be done within two weeks.

33/2016 **RESOLVED** (Donald Garner/Selina Ashley) **Carried**

- (a) That Council receive and note the verbal update on the Skate Park Mataranka

**19.7 JILKMINGGAN HOUSE 5 & 6 JCAC UPDATE - Councillor Annabelle Daylight**

Cr Daylight has raised the issue that NT Housing and JCAC have said that the houses 5 & 6 doesn't belong to them, there is concern of ownership and the main issue is health eg. Open septic etc.

34/2016 **RESOLVED** (Donald Garner/Eric Roberts) **Carried**

- (a) That Council receive and note the verbal report on Jilkmिंगgan House 5 & 6.

**Action** : CEO to meet with Sunrise health CEO to advocate on the issue.

*Cr Tony Jack returned to the meeting, the time being 11:02 PM*

*Guests from Northern Land Council spoke to Council about issues on Ngukurr Pool and Dump at Borrooloola, Stock fencing Barunga and Bagala regarding Council Bus purchase, the time being 11:08 am*

*Cr Kathy-Anne Numamurdirri left the meeting, the time being 11:23 am*

*Cr Kathy-Anne Numamurdirri returned to the meeting, the time being 11:27 am*

*NLC guests leave the meeting time being 11:49 am*

*Cr John Dalywater left the meeting, the time being 11:50 am*

*Cr Daniel Mulholland left the meeting, the time being 11:50 am*

*Cr Anne-Marie Lee left the meeting, the time being 11:50 am*

**19.8 HORSES AND DOGS JILKMINGGAN - Deputy Mayor Judy MacFarlane**

Deputy Mayor reported that a foal was recently attacked by dogs and dispute among the dog ownership and 3-4 dogs attacking some people. Animal management team need to be nearby to response to this issue.

This is a police issue and has to be reported to police.

35/2016 **RESOLVED** (Selina Ashley/Eric Roberts) **Carried**

- (a) That Council receive and note the verbal report on Horses and Dogs Jilkmिंगgan.

**19.9 FRONT DECK MOWER BORROLOOLA - Councillor Donald Garner**

Cr Garner reported that there is confusion of who is responsible for purchasing the new mower. New Mower is in the capital budget and hasn't been purchased yet.

36/2016 **RESOLVED** (Judy MacFarlane/Donald Garner) **Carried**

- (a) That Council receive and note the verbal report on the Front Deck Mower Borrooloola.

*Cr John Dwyer returned to the meeting, the time being 11:52 AM*

#### 19.10 TRAILER FOR SKID STEER - Councillor Donald Garner

Cr Garner reported that the original skid steer purchased is too big for the trailer and have to borrow a trailer from Mabunji who are keen to sell trailer if council are interested.

37/2016 RESOLVED (Donald Garner/Selina Ashley) Carried

- (a) That Council receive and note the verbal report on the Trailer for Skid Steer Borrooloola.

**Action** : CEO to investigate further options for transportation of skid steer including budget.

*Mayor Tony Jack left the meeting, the time being 11:57 AM*

*Cr Anne-Marie Lee returned to the meeting, the time being 11:58 am*

#### 19.11 LAND RELEASE FOR BORROLOOLA AND MATARANKA UPDATE - Councillor Donald Garner

Cr Garner wanted to know the update for the land release for Borrooloola and Mataranka. Update of land release requested for Local Authority Meetings in Mataranka and Borrooloola.

38/2016 RESOLVED (Anne-Marie Lee/Eric Roberts) Carried

- (a) That Council receive and note the verbal report on land release for Borrooloola and Mataranka

*Cr Eric Roberts left the meeting, the time being 11:59 AM*

*Cr Eric Roberts returned to the meeting, the time being 12:00 PM*

#### 19.12 BORE AT LARRIMAH - Deputy Mayor Judy MacFarlane

Deputy Mayor reported that this is ongoing issue for some time and bore is not working and have to apply or renew for new water extraction licence.

39/2016 RESOLVED (Judy MacFarlane/Donald Garner) Carried

- (a) That Council receive and note the verbal report on the Bore at Larrimah.

**Action** : CEO to follow up this issue with the aim of making the bore operational.

#### 19.13 OIL AND GAS CONSULTATION - Councillor Eric Roberts

Cr Roberts reported that Oil and Gas companies are not consulting fully with the local representative Indigenous organisations. The Ngukurr Local Authority needs to be consulted.

40/2016 RESOLVED (Annabelle Daylight/Anne-Marie Lee) Carried

- (a) That Council receive and note the verbal report on Oil and Gas Consultation.

**Action** : CEO to invite relevant Oil and Gas Companies to Ngukurr Local Authority Meeting.

*Cr Tony Jack returned to the meeting, the time being 12:02 PM*

*Cr Daniel Mulholland returned to the meeting, the time being 12:04 PM*

*Cr Annabelle Daylight left the meeting, the time being 12:05 PM*

*Cr Annabelle Daylight returned to the meeting, the time being 12:11 PM*

**19.14 UPDATE ON MUNGOORBADA ABORIGINAL CORPORATION - Mayor Tony Jack**

Mayor Jack reported that Mungoorbada Aboriginal Corporation is now coming out from under formal administration and a new CEO is commencing soon.

41/2016 **RESOLVED** (Judy MacFarlane/Kathy-Anne Numamurdirdi) **Carried**

- (a) **That Council receive and note the verbal update on Mungoorbada Aboriginal Corporation**

*Cr Eric Roberts left the meeting, the time being 12:08 PM*

*Cr Eric Roberts returned to the meeting, the time being 12:08 PM*

**19.15 PETITION THE GOVERNMENT FOR MORE FUNDING FOR RECYCLING AND LOBBY FOR THE REGIONAL WASTE MANAGEMENT PLAN - Deputy Mayor Judy MacFarlane**

Deputy Mayor raised concern over the lack of funding for recycling activities. With the 2017 being the election year this would be good timing to lobby government for more funding.

42/2016 **RESOLVED** (Judy MacFarlane/Donald Garner) **Carried**

- (a) **That Council receive and note the verbal update on Petitioning the government for more funding for recycling and lobby for the Regional Waste Management Plan .**

**Action:** CEO to lobby the election candidates.

**19.16 BARUNGA CSM POSITION - Councillor Anne-Marie Lee**

Councillor Lee is seeking update for the CSM position in Barunga.

43/2016 **RESOLVED** (Selina Ashley/Anne-Marie Lee) **Carried**

- (a) **That Council receive and note the update of the Barunga CSM Position.**

**Action:** CEO to meet with Cr Lee and Local Authority Barunga with plans for this position.

*Cr Judy MacFarlane left the meeting, the time being 12:21 PM*

*Cr Judy MacFarlane returned to the meeting, the time being 12:24 PM*

*Cr Selina Ashley left the meeting, the time being 12:24 PM*

*Cr Anne-Marie Lee left the meeting, the time being 12:26 PM*

*Cr Selina Ashley returned to the meeting, the time being 12:29 PM*

*Cr Anne-Marie Lee returned to the meeting, the time being 12:29 PM*

**19.17 LANDMARK PROPERTY - DCG Greg Arnott**

DCG Greg Arnott advised that investigations and valuation has been completed for the landmark property.

44/2016 **RESOLVED** (Donald Garner/Daniel Mulholland) **Carried**

Motion Voted against: Deputy Mayor Judy MacFarlane and Councillor Annabelle Daylight.

- (a) **That Council receive and note the verbal update on the Landmark property.**  
 (b) **That Council agree to purchase 2 Crawford Street Katherine for the sum of \$2.2 million plus GST.**  
 (c) **That Council instructs any future profit from sales or lease of the properties in Katherine that a percentage will be utilised for future assets and services in communities.**



**Action** : CEO to obtain current valuations of both our properties at Chardon Street and Crawford Street and present at the March OCM with detail options.

#### 19.18 INDIGENOUS ADVANCEMENT STRATEGY FUNDING AGREEMENT FOR PROJECT COORDINATOR - CEO

Council have been offered funding under the Indigenous Advancement Strategy for the IAS Building Traineeships Project. The project is to deliver, through Council business, sustainable employment opportunities in building and civil construction works on building and facilities.

Council is to employ up to 20 Indigenous Builder Trainees to perform building construction works.

Project end date 30 June 2017

Activities location: Bulman, Weemol, Beswick, Manyallaluk, Barunga, Jilkminggan, Ngukurr, Numbulwar, Mataranka

Funding offer \$204,545 get exc

45/2016 **RESOLVED** (Donald Garner/Daniel Mulholland) **Carried**

- (a) That Council accept the funding agreement for The Indigenous Advancement Strategy –IAS Building Traineeships Project by signing and dating the agreement.

*Cr Annabelle Daylight left the meeting, the time being 01:59 pm  
Cr Eric Roberts left the meeting, the time being 02:07 PM*

#### 19.19 WERENBUN AND JODETLUK OUTSTATION - Deputy Mayor Judy MacFarlane

Cr Lee informed that the residents from these outstations are complaining about the services not provided completely.

46/2016 **RESOLVED** (Anne-Marie Lee/Selina Ashley) **Carried**

- (a) That Council receive and note the verbal update on Werenbun and Jodetluk outstation

**Action** : (a) CEO to visit both communities to assess service provisions.  
(b) Councillors to visit Werenbun and Jodetluk Outstation at next OCM in Katherine 22 June 2016.

#### 19.20 BORROLOOLA TOWN CAMP ROADS – Councillor Daniel Mulholland

Cr Mulholland raised his concern that the roads at Marra, Garrawa I & II and Yanyula camps are in need of repairs and maintenance.

47/2016 **RESOLVED** (Judy MacFarlane/Annabelle Daylight) **Carried**

- (a) That Council receive and note the verbal update on the Borroloola town camp roads.

**Action** : CEO to write letters to the relevant government agencies.

*Cr Annabelle Daylight returned to the meeting, the time being 02:10 pm  
Cr Eric Roberts returned to the meeting, the time being 02:12 pm*

*Lunch Break : 12:27 pm  
Meeting Resumed : 13:16 pm*

**19.21 RESIGNATION FROM AUDIT COMMITTEE - Mayor Tony Jack**48/2016 **RESOLVED** (Judy MacFarlane/John Dalywater) **Carried**

- a) That Council accept the resignation of Cr Anne Marie Lee and Cr Selina Ashley from the Audit Committee.
- (b) That Council accept the nomination of Cr Daniel Mullholand and Cr Timothy Baker on the Audit Committee.

**20. DEPUTATIONS & PETITIONS**

Nil

**21. CLOSED SESSION****DECISION TO MOVE TO CLOSED SESSION**49/2016 **RESOLVED** (Judy MacFarlane/Annabelle Daylight) **Carried**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items listed come within the following provisions:-

- 21.1 Confirmation of Previous Closed Session Ordinary Council Meeting Minutes -** *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 21.2 Cleaning and Grounds Maintenance Tender (Katherine) -** *The report will be dealt with under Section 65(2) (a) (ci) (cii) (ciii) (d) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential.*
- 21.3 Garbage Compactor Purchases - Numbulwar, Ngukurr and Borroloola -** *The report will be dealt with under Section 65(2) (ci) (cii) (ciii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential.*
- 21.4 Review of Roles for the Community Development Programme Unit -** *The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or*

*possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

#### **RESUMPTION OF MEETING**

**50/2016 RESOLVED (Kathy-Anne Numamurdirdi/Selina Ashley) Carried**

- (a) That Council move out of closed session into open session of the Ordinary Meeting of the Council at 13: 57 pm.

#### **CLOSE OF MEETING**

The meeting terminated at 2:38 pm.

THIS PAGE AND THE PRECEEDING 13 PAGES ARE THE MINUTES OF THE Ordinary Meeting of Council HELD ON Friday, 29 January 2016 AND CONFIRMED Wednesday, 30 March 2016.

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Mayor Tony Jack

**CONFIRMATION OF PREVIOUS FINANCE COMMITTEE  
MEETING MINUTES**

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**ITEM NUMBER** 6.1  
**TITLE** Confirmation of Previous Finance  
Committee Meeting Minutes  
**REFERENCE** 638730  
**AUTHOR** Rashmi Sharma, Governance Officer

**RECOMMENDATION**

- (a) **That Council approve the minutes as a true and accurate record of the Finance Committee Meeting held on Wednesday 24 February 2016.**

**BACKGROUND**

The Finance Committee met in RGRC Headquarters Katherine on Wednesday 24 February 2016 for regular Finance Committee Meeting. Attached are the minutes from the meeting.

**ISSUES/OPTIONS/SWOT**

Nil

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

- 1 FCM\_24022016\_MIN.pdf





MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF  
REGIONAL COUNCIL HELD AT THE CONFERENCE ROOM,  
ROPER GULF REGIONAL COUNCIL HEADQUARTERS, 29 CRAWFORD STREET,  
KATHERINE ON WEDNESDAY, 24 FEBRUARY 2016 AT 8:30

**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Tony Jack  
Deputy Mayor, Judy MacFarlane  
Councillor, Kathy Anne Numamurdirdi  
Councillor, Eric Roberts  
Councillor, John Dalywater  
Independent Member, Geoff Bishop – Attended on Phone

**1.2 Staff**

Michael Berto, Chief Executive Officer (CEO)  
Greg Arnott, Director Corporate Governance (DCG)  
Marion Smith, Director Community Services (DCS)  
Lokesh Anand, Manager Finance  
Amanda Haigh, Manager Governance  
Rashmi Sharma, Governance Officer (Minute Taker)

**1.3 Guests**

Nathanael Knapp, Department of Local Government and Community Services

**2. MEETING OPENED**

Meeting opened at 8:39 am

**3. WELCOME TO COUNTRY**

Mayor Tony Jack welcomed members, guest and staff at the meeting.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

That Finance Committee accepted apology from DCSI Sharon Hillen and DCTS Marc Gardner.

**5. GENERAL BUSINESS**

- LGANT general meeting call for motions – *Mayor Tony Jack*
- Numbulwar new Local Authority Member – *Cr Numamurdirdi*
- Agency program positions that RGRC is paying wages for – *Deputy Mayor*
- Update on vehicles usage, repairs for all light fleet - *Deputy Mayor*
- Land Title Transfer

**6. QUESTIONS FROM THE PUBLIC**

Nil

**7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Finance Committee.

**8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES****8.1 MINUTES OF PREVIOUS FINANCE COMMITTEE MEETING**

1/2016 RESOLVED (Eric Roberts/John Dalywater) Carried

- (a) That the Finance Committee receive and note the minutes of the Finance Committee Meeting held on 25 November 2015 .

**9. BUSINESS ARISING FROM PREVIOUS MINUTES****9.1 ACTION LIST**

2/2016 RESOLVED (Kathy-Anne Numamurdirdi/John Dalywater) Carried

- (a) That the Finance Committee receive and note the action list.

*Deputy mayor Judy MacFarlane left the meeting, the time being 09:05 am  
Deputy mayor Judy MacFarlane returned to the meeting, the time being 09:07 am*

**10. INCOMING CORRESPONDENCE**

Nil

**11. OUTGOING CORRESPONDENCE**

Nil

**12. EXECUTIVE DIRECTORATE REPORTS**

Nil

**13. CORPORATE GOVERNANCE DIRECTORATE REPORTS****13.1 NEW POLICY: HIGHER DUTIES POLICY**

3/2016 RESOLVED (Eric Roberts/John Dalywater) Carried

- (a) That Finance Committee approve the use of the policy on Higher Duties with addition of “per week” after Maximum amount to be awarded on table page15, change word “Perth” to Darwin Page15 and on page 16 Council to approve higher duties for employees acting in the role of CEO and CEO to approve higher duties for employees acting in the role of Manager or Director.

**13.2 GRANTS - ENGAGED YOUTH, HAPPY COMMUNITY; PURCHASE OF SPORTING EQUIPMENT NUMBULWAR - COMMUNITY BENEFIT FUND (CBF) SMALL 2015-16 ROUND 2**

4/2016 RESOLVED (Judy MacFarlane/John Dalywater) Carried

- (a) That Finance Committee accept the funding agreement for the Engaged Youth, Happy Community; purchase of sporting equipment for Numbulwar Lot 97 Recreation Hall from the Community Benefit Fund, Small Community Organisation Grant 2015-16 Round 2 by signing and dating both copies of the agreement.

**13.3 FINANCE - RGRC FINANCIAL REPORT AS AT 31ST JANUARY 2016**

5/2016 RESOLVED (Geoff Bishop/Kathy-Anne Numamurdirdi) Carried

- (a) That Finance Committee receive and note financial reports as at 31 January 2016.

**14. COUNCIL SERVICES & INFRASTRUCTURE DIRECTORATE REPORT****14.1 SPORT AND RECREATION MASTERPLAN**

6/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That Finance Committee receive and note the Sport and Recreation Facilities Master Plan.

Morning tea break : 10:04 am  
Meeting resumed : 10:32 am

**15. COMMUNITY SERVICES DIRECTORATE REPORTS**

Nil

**16. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS**

Nil

**17. GENERAL BUSINESS****17.1 LGANT GENERAL MEETING CALL FOR MOTIONS – Mayor Tony Jack**

DCG Greg Arnott advised that LGANT calls for motions from councils any issues facing by Councils to bring to attention at the LGANT meeting. Motion submissions are to be submitted as per the LGANT template. Motions Council will submit include:

1. Pool Action
2. Pool Policy
3. CDP Action

7/2016 **RESOLVED** (Kathy-Anne Numamurdirdi/Eric Roberts) **Carried**

- a) That the Finance Committee approve the motion 1 to submit to LGANT.

8/2016 **RESOLVED** (John Dalywater/Kathy-Anne Numamurdirdi) **Carried**

- b) That the Finance Committee approve the motion 2 to submit to LGANT.

9/2016 **RESOLVED** (Eric Roberts/John Dalywater) **Carried**

- b) That the Finance Committee approve the motion 3 to submit to LGANT.

**17.2 LAND TITLE TRANSFER**

10/2016 **RESOLVED** (John Dalywater/Eric Roberts) **Carried**

- a) That Council authorise that the common seal of Council be affixed to the transfer of property for 2 Crawford Street Katherine and be witnessed by the CEO and Council member .

**17.3 NUMBULWAR LOCAL AUTHORITY NEW MEMBER - CR NUMAMURDIRDI -  
Councillor Kathy-Anne Numamurdirdi**

11/2016 **RESOLVED** (Eric Roberts/Judy MacFarlane) **Carried**

- a) That the Council approve the appointment of Roland Nundhirribala as a new Local Authority member for Numbulwar.

**17.4 AGENCY PROGRAM POSITIONS THAT RGRC IS PAYING WAGES FOR - DM  
Judy MacFarlane**

Deputy Mayor advised that at last FCM removed four agency positions. Deputy Mayor requested a list of which agency programs are being subsidised by RGRC core funds.

DCS Marion Smith reported that DCS is reviewing all contracts and activities that are actually delivering and should be delivered. A report will be submitted to Council in the March OCM.

12/2016 **RESOLVED** (Judy MacFarlane/Eric Roberts) **Carried**

- a) That the Finance Committee receive and note the verbal update on agency programs positions that RGRC is paying for.

**Action:** CEO to provide a report to Council at next OCM on:

1. What programs are overspent?
2. What programs budgeted to make profit but aren't?
3. What programs are underperforming?

**17.5 UPDATE ON VEHICLES USAGE, REPAIRS FOR ALL LIGHT FLEET - DM Judy MacFarlane**

Deputy Mayor has raised concern over the usage of the vehicles and repairs of all light fleet.

13/2016 **RESOLVED** (Judy MacFarlane/Kathy-Anne Numamurdirdi) **Carried**

- a) That the Finance Committee receive and note the verbal update on vehicles usage & repairs for all light fleet.

**Action:** CEO to present a report on light fleet usage and repairs at each Finance Committee Meeting.

**18. DEPUTATIONS & PETITIONS**

Nil

**19. CLOSED SESSION**

Nil

**CLOSE OF MEETING**

The meeting terminated at 11:48 pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 24 February 2016 AND CONFIRMED Thursday, 28 April 2016.

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Mayor Tony Jack

**BUSINESS ARISING FROM PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	631200
<b>AUTHOR</b>	Rashmi Sharma, Governance Officer

**RECOMMENDATION**

- (a) That Council receive and note the Action List.

**BACKGROUND**

The action list is a compilation of the actions from previous meetings.

**ISSUES/OPTIONS/SWOT**

Nil

**ACTION LIST**

Date Action Initiated	Item Description	Responsible Person	Details	Status	Progress
12-Nov-14	NGUKURR BUSINESS PROPOSALS FOR TAKEAWAY AND RESTAURANTS	CEO - Michael Berto	CEO to seek advice from the NLC regarding land sub-leases in Ngukurr.	Ongoing	Denis Burke will be conducting a public hearing on behalf of the Minister for Lands and Planning in relation to the proposed development. The public hearing is to be held in the Training Room, 1st Floor Katherine Government Centre, 5 First Street, Katherine and linked with the Bougainvillea Room, 1st Floor, Arnhemcia House, 16 Parap Road, Parap on Monday 14 March 2016 at 9.00AM. Roper Gulf will be attending to speak to our submission.
30-Sep-15	TOILETS AT NGUKURR, BARUNGA, MATARANKA, MANYALLALUK AND BULMAN AIRSTRIPS	CEO- Michael Berto	CEO to follow up and write letter to Departments and report back to Council on October Meeting	Ongoing	- Email communication with DoT, waiting for response from Department of Transport.  -No progress
28 Oct 15	FIRST QUARTER REPORT - DIRECTORATE COMMUNITY SERVICES	CEO- Michael Berto	(b) That Council directs the CEO to develop an MOU with Binjari Aboriginal Corporation for the delivery of CDP.	Ongoing	Binjari MOU in progress. Discussions held with PM&C on future provider possibilities.
			c) That Council directs the CEO to develop an MOU with ALAWA for the night patrol services in Minyerri, if allowed in our contract.	Ongoing	Requested PM&C for variation of contract, awaiting reply.  - MOU with ALAWA doesn't currently include Night Patrol presenting at OCM for signing.  - ALAWA & LA requested action of ALAWA to provide Night Patrol Service in minutes 15/10/15.  - There was no request for a letter in last LA meeting. Will need to be on

					next Agenda 12 May.
28-Oct-15	Ngukurr Pool	CEO- Michael Berto	c) The Council investigates the introduction of special service fees for Ngukurr for subsidising operational costs of Ngukurr Pool.	ongoing	Other Councils have: - Commenced a user pays system with varying results. - Charge NT School \$100 per hour inclusive of a life guard - Applied a special fee specific to the location through the rates policy  - Greg to provide a rates declaration presentation including introduction of a special rate.  -Options for other funding source still awaiting responses.
28-Oct-15	BORROLOOLA POOL	CEO- Michael Berto	That Council give notice to the Department of Education; a. That the Agreement in respect to the Borroloola Swimming Pool has expired. b. That council wishes to enter into a further agreement on different terms c. That the terms of the existing agreement are not acceptable d. That council is only prepared to enter into a further agreement on a cost positive or cost neutral basis. e. That council will cease operations of the pool on the 30 June 2016 if no agreement is reached.	Ongoing	Waiting response from Education Department
28-Oct-15	Buffaloes causing problems in Barunga	CEO- Michael Berto	Advocate to NLC about buffalo in Barunga	ongoing	- Continue to liase with NLC - ABA application for stock fence & grids - No further action to date  - Contacted ABA with no response to date.
25-Nov-15	GRANTS – REMOTE SPORT PROGRAM 2015-16 AGREEMENT – DEPARTMENT OF SPORT AND RECREATION	CEO- Michael Berto	Undertake audit on Sports and Rec assets and equipment and provide report to the Council at March Meeting		First Draft of Sport and Rec Infrastructure MasterPlan Completed. - Second round of consultations due in next round of LA Meeting in Feb  - Report to Council
25-Nov-15	MANHEIM AUCTION OFFERS	CEO- Michael Berto	Investigate the sale value of Barrington Barge through Marine Dealership in Darwin.	Ongoing	Barge is in Darwin at merchant dealer, has been cleaned up for sale. valued still at \$30,000.
25-Nov-15	NLC SECTION 19 LEASE -	CEO- Michael Berto	CEO to investigate lot 225	In- Hand	-No feedback from NLC



	HANDBACKS		subleasing options for Ngukurr and report back at December OCM.		-Report to Council
16-Dec-15	SOUTH WEST GULF WARD REPORT	CEO- Michael Berto	CEO to send invitation to Community Champions to attend Local Authority Meetings	In Hand	Sent invitation
29-Jan-16	DEVELOPMENT APPLICATION PA2016/0014 - NGUKURR SWIMMING POOL TAKEAWAY STORE PROPOSAL	CEO- Michael Berto	CEO to write a letter to Yugal Mangi Development Corporation to clarify RGRC situation in relation to this development application	Completed	CEO and DCSI to attend public hearing
29-Jan-16	TOWN ENTRY STATEMENTS	CEO- Michael Berto	CEO to investigate the boundary signage and install		Signs have been ordered awaiting delivery
29-Jan-16	SUBMISSION TO THE PROPOSED SOCIAL SECURITY LEGISLATION AMENDMENT (COMMUNITY DEVELOPMENT PROGRAM) BILL 2015	CEO- Michael Berto	CEO to lodge Council's submission by due date	Completed	
29-Jan-16	BARUNGA CULTURAL PARK	CEO- Michael Berto	CEO to look at options for installation of a barrier to prevent the access		- Budgeted in 16/17 - Rocks will be placed around park as an interim measure.
29-Jan-16	POT HOLES MAINTENANCE BARUNGA	CEO- Michael Berto	CEO to follow up the issue		- Addressed through General Roads Maintenance
29-Jan-16	JILKMINGGAN HOUSE 5 & 6 JCAC UPDATE		CEO to meet with Sunrise Health CEO to advocate on the issue		Meeting to be finalised
29-Jan-16	TRAILER FOR SKID STEER	CEO- Michael Berto	CEO to investigate further options for transportation of skid steer including budget	In- hand	2015/16 Budget
29-Jan-16	BORE AT LARRIMAH	CEO- Michael Berto	CEO to follow up this issue with the aim of making the bore operational		Bore pump at Mataranka ready to be installed. Needs electricity connection from site to power pole. Request sent through to Power & Water. Require budget of approx.. \$10,000 for 16/17 to fix old irrigation around oval as likely to be leaking and make connection to writer's residence.
29-Jan-16	OIL AND GAS CONSULTATION	CEO- Michael Berto	CEO to invite relevant Oil and Gas Companies to Ngukurr Local Authority Meeting		Report to Council
29-Jan-16	PETITION THE	CEO- Michael	CEO to lobby the		Report to Council



	GOVERNMENT FOR MORE FUNDING FOR RECYCLING AND LOBBY FOR THE REGIONAL WASTE MANAGEMENT PLAN	Berto	election candidates		
29-Jan-16	BARUNGA CSM POSITION	CEO- Michael Berto	CEO to meet with Cr Lee and Local Authority Barunga with plans for this position.		Cancelled
29-Jan-16	LANDMARK PROPERTY	CEO- Michael Berto	CEO to obtain current valuations of both our properties at Chardon Street and Crawford Street and present at the March OCM with detail options		Report to Council – 2 Crawford St Katherine Update
29-Jan-16	WERENBUN AND JODETLUK OUTSTATION	CEO- Michael Berto	a) CEO to visit both communities to assess service provisions. (b) Councillors visit at next OCM in Katherine 22 June 2016.	In- hand	Being organised.
29-Jan-16	BORROLOOLA TOWN CAMP ROADS	CEO- Michael Berto	CEO to write letters to the relevant government agencies	In- hand	Correspondence out.
29-Jan-16	GARBAGE COMPACTOR PURCHASES NUMBULWAR, NGUKURR AND BORROLOOLA	CEO- Michael Berto	CEO to meet with Bulman Council Service Manager to discuss performance of rubbish compactor truck		Procurement commenced for new trucks; access to dump being addressed through roads maintenance
24-Feb-16	AGENCY PROGRAM POSITIONS THAT RGRC IS PAYING WAGES FOR	CEO- Michael Berto	CEO to provide a report to Council at next OCM on: 1. What programs are overspent? 2. What programs budgeted to make profit but aren't? 3. What programs are underperforming?		Report to Council - DCG
24-Feb-16	UPDATE ON VEHICLES USAGE, REPAIRS FOR ALL LIGHT FLEET	CEO- Michael Berto	CEO to present a report on light fleet usage and repairs at each Finance Committee Meeting	In- hand	Report to next FCM

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS:**

**INCOMING CORRESPONDENCE**

**ITEM NUMBER** 11.1  
**TITLE** Incoming Correspondence  
**REFERENCE** 634429  
**AUTHOR** Rita Duncan, Executive Assistant to CEO

**RECOMMENDATION**

(a) That Council accept the Incoming correspondence.

Date Received	Received By	Sender	Correspondence Details	InfoXpert ID
26-Feb-2016	Marc Gardner	NT Gov Greg Pearson	Maintenance of Borroloola Airstrip Feb2016-2018	633452
23-Feb-2016	CEO	Australian Local Gov	National General assembly of Local Government	160223
01-March-2016	CEO	NT Gov Ayla McGavin	Lot 381 Ngukurr	633674
03-March-2016	CEO	NT Gov Phil Harris	Maintenance of Various Aerodromes for 36 months	634306
09-March -2016	CEO	NT DLGCS Peter Thornton	Grants Commission visit to Council and Constituent Communities between 3 and 6 May 2016	635759
15-March-2016	Sharon Hillen	Wuduluk Progress Aboriginal Association	Irrigation Pipe through Lot 207 (New Wuduluk Store) Beswick	638854
21-Jan-2016	Sharon Hillen	People's Choice Credit Union	Ngukurr Pool Sponsorship	638856
16-March-2016	Sharon Hillen	Outback Stores	Waste Management Facility, Commercial Dumping Fees	641399
16-March-2016	Paul Amarant	Dr Chris Clohesy Ngukurr	Local Pool Crisis Newsletter article Jan 2016	641708

**ATTACHMENTS:**

There are no attachments for this report.

**OUTGOING CORRESPONDENCE**

**ITEM NUMBER** 12.1  
**TITLE** Outgoing Correspondence  
**REFERENCE** 634430  
**AUTHOR** Rita Duncan, Executive Assistant to CEO

**RECOMMENDATION**

(a) That Council accept the Outgoing correspondence.

<b>Date Sent</b>	<b>Sent By</b>	<b>Addressed To</b>	<b>Correspondence Details</b>	<b>InfoXpert ID</b>
02-Feb-2016	CEO	NT Consent Authority	Enterprise for Shop at Ngukurr Community Pool Complex	630961
10-Feb-2016	CEO	The Board Yugul Mangi Development	Proposed Store Ngukurr	631627
22-Feb-2016	CEO	Andrew Kirkman CEO Dept of Transport	ISLRIP – request for variation	633325
22-Feb-2016	CEO	Andrew Kirkman CEO Dept of Transport	REIF – request for Milestone variation	633326
03-March-2016	Marc Gardner	Phil Harris Dept of Infrastructure	Maintenance of various Aerodromes for 36 months	634307
21-March-2016	Marc Gardner	Karen Keogh Tresscox Lawyers	RGRC Lease from Jilkminggan Community Aboriginal Corporation	641675
17-March-2016	CEO	Graham Castine Kalano Community Association Inc.	Support letter for organization ORIC exemption	641352
15-March-2016	CEO	Remote Service delivery Dept. of Local Government & Community Services	Subdivision Application – Town of Beswick	638869

**ATTACHMENTS:**

There are no attachments for this report.

**WARD REPORTS**

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<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Never Never Ward
<b>REFERENCE</b>	630974
<b>AUTHOR</b>	Jo Nicol, Local Authority Coordination Officer

**RECOMMENDATION**

- (a) **That Council receive and note the Never Never Ward Report.**
- (b) **That Council revoke the Membership of Owen Daylight and Adrian Doctor from the Jilkminggan Local Authority.**

**BACKGROUND**

Local Authority Meetings were held in February at Mataranka and Hodgson Downs. A Provisional Local Authority Meeting was held at Jilkminggan.

**Community Visitors**

Nil

**Jilkminggan****Local Authority Update**

Current Membership includes; Mayor Tony Jack, Deputy Mayor Judy MacFarlane, Cr Annabelle Daylight, Cr Timothy Baker, Wayne Roy, Wendy Daylight, Maxie Millar, Adrian Doctor, Cheryl Lardy, Lisa McDonald, Patrisha Baker and Owen Daylight.

The next Local Authority Meeting is scheduled for Tuesday 3<sup>rd</sup> May 2016

A Jilkminggan Community Meeting to workshop Town Priorities will be held at 10.30am Thursday 31<sup>st</sup> March 2016

A Special Local Authority Meeting will be held 12.30pm Thursday 31<sup>st</sup> March 2016 to finalise where the Bower Shed will be placed as part of the Local Authority Funding Project. Two areas are under consideration; The Park behind the Council Services Centre and the old Solar Power Park which is fenced with a locked gate.

**Community Update:**

Council services are running well.

Areas that have been cordoned off with rocks have rejuvenated well, also placed rocks at the entrance of the shop to try and stop the area getting ruined and muddy. Unfortunately they can not be put any closer as the shop truck needs space to back in.

The Municipal crew have been busy doing various task; weed spraying, rubbish collection, maintenance, oval mowing, the team is running well with help from the CDP participants.

The area, behind the mango plantation, will be left to grow as much as possible to prevent dust later in the year.

**Issues**

Horses entering the community creating safety concerns.

Alcohol / Loud music.

Store broken into numerous times.

Hooning still a major problem.  
Rubbish and broken glass left at crossing.  
Gambling.

## **Mataranka**

### **Local Authority Update:**

Current Membership; Mayor Tony Jack, Deputy Mayor Judy MacFarlane, Cr. Annabelle Daylight, Cr. Timothy Baker, Diane Angel, Tracey-Anne Wilson, Sue Edwards, Leah Niehus, Di Jones, Alan Chapman and Michael Somers.

Deputy Mayor Judy MacFarlane is the permanent Chair of the Mataranka Local Authority.

Mataranka Local Authority has elected to have bi-monthly meetings. The next Mataranka Local Authority meeting is scheduled for Tuesday 5<sup>th</sup> April 2016.

There is a Community Meeting scheduled for Mataranka on Thursday 31<sup>st</sup> March at 6.30pm to workshop Town Priorities.

### **Community Update:**

Council services in Mataranka have been busy in several areas including weed spraying which has commenced.

The Oval irrigation was completed before Christmas and is working well.

The Skate park ground works are getting underway.

### Issues

Land Release delays.  
Anti-social behavior.

## **Hodgson Downs**

### **Local Authority Update**

Current Membership; Mayor Tony Jack, Deputy Mayor Judy MacFarlane, Cr. Annabelle Daylight, Cr. Timothy Baker, Johnathon Walla, James Nuggett, Samuel Swanson, Ken Mugeridge and Clive Roberts and Samuel Daylight.

The next Hodgson Downs Local Authority will be held Thursday 12<sup>th</sup> May 2016

### **Community Update**

Hodgson Downs Local Authority are extremely unhappy with the Housing Maintenance Service Roper Gulf Regional Councils Contracts Unit is providing and are requesting immediate action to rectify what has become; an inadequate reporting system over the phone, no onsite Community Housing Officer or Housing Maintenance Officer and long delays getting repairs.

**ISSUES/OPTIONS/SWOT**

## Ward Action List

<b>Date Action Initiated</b>	<b>Item Description</b>	<b>Responsible Person</b>	<b>Status</b>	<b>Status Comments - Completion Date</b>
<b>Jilkminggan</b>				
09.02.2016	Antony Lynch to advise Michael Soler CSM Transit Camp/Mulgan solar lights/trees pruned currently obscuring houses and lights.	CSM		
09.02.2016	Antony Lynch to contact Barry Clarke for an update on horse issue.	CSM		
09.02.2016	Antony Lynch to investigate what has happened to the Jilkminggan Street Signs	CSM		
<b>Mataranka</b>				
09.03.2015	Obtain more Post Boxes	CSM	Ongoing	<b>05.05.2015</b> Post office boxes have been requested as part of an office upgrade under the 15/16 budget for the SDC <b>25.08.2015</b> Office upgrade has been declined this year. Further opportunities may arise through Council project list.
05.05.2015	Seek to fund equipment upgrade for catering shed facilities	LA	Ongoing	<b>01.02.2016</b> LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice
05.05.2015	Work with CDP to determine if possible for slab to be completed through CDP	CSM	Ongoing	<b>25.08.2015</b> This is on the CDP project list for Mataranka <b>01.02.2016</b> CSM advised work on slab to begin in fortnight
25.08.2015	Concern over underspend in the Library of approx. \$35K for last Financial Year	CSM/DM/Director Community services		<b>25.08.2015</b> Director Comm. Services to meet with CSM and D M to discuss underspends when frequent requests for upgrades or exchange of books were denied due to lack of funds. <b>01.02.2016</b> Excess funds (\$5,054 surplus 2014-15) still awaiting

Date Action Initiated	Item Description	Responsible Person	Status	Status Comments - Completion Date
				approval from funding body to access. NB: 2015 only 13/20 hours were delivered.
25.08.2015	Dump Point	CSM/Michael Somers	Ongoing	<b>25.08.2015</b> CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point. <b>01.02.2016</b> still negotiating.
6.10.2015	Contact DOI re: Dangerous road edges on Martin and Homestead Rd	CSM	Ongoing	<b>01.02.2016</b> Works completed but LA would like CSM to follow up with DOI on state of works.
08.12.2015	Director of Community Services report back to LA on Night Patrol Services after three months from start date.	CSM	Ongoing	<b>01.02.2016</b> Director Community Services to follow up with NP Manager as to why NP trial operations roster had not yet commenced.
01.02.2016	Council Services Manager to investigate repairing Statues and Termite Mound and bring options back to next Local Authority meeting.	CSM		
01.02.2016	CSM to investigate state of the laneway between Stuart Hwy & Gunn St to ensure maintenance.	CSM		



Date Action Initiated	Item Description	Responsible Person	Status	Status Comments - Completion Date
<b>Hodgson Downs</b>				
14.05.2015	Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	CDP Regional Manager	Ongoing	<b>24.06.2015</b> Pending Cemetery ACT Review. <b>13.08.15</b> Marc to follow up <b>01.03.2016</b> Marc to follow up for next LA meeting
14.05.2015	Investigate Solar Light Funding possibilities for Kewulyi Outstation where the Telephone is.	Director Contracts/Economic Devt		
	Dump needs of attention, prioritised and pushed up by June 2015.	CEO Alawa	Ongoing	<b>13.08.2015</b> Currently investigating new Dump site. <b>01.03.16</b> Recently pushed up, Alawa will maintain
13.08.15	Roper Gulf Regional Council and Alawa Aboriginal Corporation to establish regular working party meetings.	CEO Alawa & Director Corporate Governance		
13.08.2015	Roper Gulf Regional Council to follow up and send Alawa Aboriginal Corporation signed MOU document.	Manager Governance	Ongoing	<b>01.03.2016</b> MOU presenting for signing at OCM 30.03.2016
15.10.2015	Ask PMC for a formal statement for Council outlining both Federal and NT Governments positions on AMPs.	Director DCS&I	Ongoing	
9.11.2015	Report back to Local Authority at next meeting on Housing issues.	Marc Gardner	Ongoing	<b>01.03.2016</b> Report was received & noted, LA Members still not satisfied with the service.
9.11.2015	Local Authority Members recommend Nathanael Knapp find out the current Lease Status at Minyerri	Nat Knapp	Ongoing	
9.11.2015	Find out from NT Housing the current Lease status	Tom Girdler	Ongoing	
9.11.2015	Put the HRG on the ALAWA Corp Agenda for next meeting and report back to Hodgson Downs Local Authority the outcome.	LA Members	Ongoing	<b>01.03.2016</b> Alawa CEO to follow up
01.03.2016	Roper Gulf Regional Council to provide a solution that is suitable to the Hodgson Downs Local Authority that potentially employs a Housing Maintenance Officer and Community Housing Officer on site.	RGRC	Ongoing	

**ATTACHMENTS:**

- 1 LOCAL-AUTHORITY\_Jilkminggan\_Minutes\_09-02-2016.pdf
- 2 LOCAL-AUTHORITY\_Mataranka\_Minutes\_01-02-2016.pdf
- 3 Hodgson Downs LA Minutes 02 2016.pdf



## Jilkminggan Local Authority Meeting Minutes

To be held at Council Services Centre

**Tuesday 9<sup>th</sup> February 2016**

The Jilkminggan Local Authority meeting was open at 10.47 by Chair Lisa McDonald and the Roper Gulf Regional Council pledge was read.

### 1. Present:

#### **Elected Members:**

Councillor Annabelle Daylight  
Councillor Timothy Baker

#### **Local Authority Members:**

Maxie Miller  
Lisa McDonald  
Wendy Daylight

#### **Staff:**

Antony Lynch, Council Services Manager (CSM)  
Jo Nicol, Local Authority Coordination Officer  
Bob Brewster, Community Services Manager  
Janelle Iszlaub CDP Manager  
Amanda Haigh, Governance Manger

#### **Visitors/Guests:**

William Rosas, Department Local Government Community Services  
Steven Rory, Community member  
Nathan Kingsley, NT AFL  
Phyllis Conway, Jilkminggan Community Aboriginal Corporation.  
Simone Baker Lardy, Jilkminggan Community Aboriginal Corporation.  
Jocelyn James, Jilkminggan Community Aboriginal Corporation.  
Thomas Girdler, NT Housing  
Moira McCreesh, Senior Alcohol Management Project Officer, Department of Business

### 2. Apologies:

Cheryl Lardy  
Apologies Accepted  
**Moved:** Timothy Baker                      **Seconded:** Annabelle Daylight  
All agreed by way of consensus

### 3. Conflict of Interest-Members & Staff:

Nil

### 4. Minutes of Previous Meeting:

Minutes from the previous meeting held on 3<sup>rd</sup> November 2015

\* Denotes permanent Agenda items

**Resolution:** That the Jilkminggan Local Authority accept the minutes from the previous Local Authority Meeting held on 3<sup>rd</sup> November 2015 as true and accurate record of the meeting.

**Moved:** Tim Baker

**Seconded:** Annabelle Daylight

All agreed by way of consensus

## 5. Business Arising/Action List;

### 5.1. Previous minutes action List

Date action initiated	Action	Responsible Person	Status	Comments
31.08.2015	Invite Moira McCreesh, and Helena Lardy for AMP update.	CSM	Completed	
3.11.2015	Contact Michael Soler Mataranka CSM and Marc Gardiner to ask about how to get some lighting installed at Mulggan Camp.	CSM	Completed	
3.11.2015	Get details including costs on the Bough Shed Project including Design, Power and options for add-ons and bring to next Local Authority Meeting in February 2016.	CSM	Completed	

## 6. Correspondence

### 6.1. Outgoing Correspondence: Nil

### 6.2. Incoming Correspondence:

Land & Facility Leases Jilkminggan- Bess Price Minister for Local Government  
Jilkminggan Town Boundary - Aboriginal Areas Protection Authority

**ACTION:** Actions will appear under each point like this

## 7. General Business

### 7.1 \*Elected Members Report: Verbal Report.

Cr Daylight raised concerns about feral dogs on the community, becoming highly aggressive and it is only a matter of time before a child gets hurt.

Children are also teasing them and issue arose late last year where there were reports of children stoning a newly born foal to death.

Antony Lynch CSM notified the Local Authority that Roper Gulf Regional Council has an Animal Management Coordinator, Brenda Donges, that can be contacted about these issues. There are 2 vet visits a year and unwanted or aggressive dogs can be taken away. Animal cruelty is a serious crime and adults need to stop children from this behaviour.

Transit Camp/Mulgan camp in Mataranka are in need of solar lights and trees need to be pruned that are currently obscuring houses and lights.

**Action:** Antony Lynch to advise Michael Soler CSM of Mataranka of her concerns.

\* Denotes permanent Agenda items

Cr Daylight asked the status of the feral horse issue, late 2015 GEC Barry Clarke was going to investigate their removal. Can the Local Authority have an update on this?

**Action:** Antony Lynch to contact Barry Clarke for an update.

Cr Daylight raised the issue of demolishing Lot 5 and 6; they have become a health and safety issue where vermin are rife.

Tom Girdler, NT Housing advised that the Department are currently looking into addressing the issue.

**Resolution:** That the Jilkminggan Local Authority receive and note the Elected Members report.

**Moved:** Timothy Baker                      **Seconded:** Annabelle Daylight

All agreed by way of consensus.

## 7.2 \*Council Services Managers Report: Tabled.

- Council Services Update
- \*Work Health and Safety Update

**Resolution:** That the Jilkminggan Local Authority receive and note the Council Services Managers report.

**Moved:** Wendy Daylight              **Seconded:** Maxie Miller

All agreed by way of consensus.

## 7.3 \*Council Financial Reports: Second Quarter Financial Reports tabled.

**Action:** Ask Director Marc Gardner why there is an **underspend** in the Jilkminggan Housing Repairs and Maintenance Program.

**Resolution:** That the Jilkminggan Local Authority receive and note the Council Financial report.

**Moved:** Annabelle daylight              **Seconded:** Tim Baker

All agreed by way of consensus

## 7.4 \*Governance Updates:

- \*Town Priorities – Report tabled.

Members were happy with the Town Priorities and requested a Community Meeting to discuss further. To be added to the Town Priorities are;

A formalised Youth Program

A formalised Men's Group Program

A vehicle for Sport & Recreation purposes

**Action:** Antony Lynch and Jo Nicol to organise Town Priority Community meeting on a Tuesday in March 2016.

**Action:** Antony Lynch to investigate what has happened to the Street Signs

The Bough Shed was discussed and LA members decided on the colours "Windspray Grey" and "Pale Eucalypt Green" , and that the shed should be located to Lot 24. The scope should

\* Denotes permanent Agenda items

be completed and costing brought back to the next Local Authority meeting where any leftover funds will be used for Play Equipment.

**Resolution:** That the Bough Shed be placed at Lot 24 (or old solar area), pending scope.

**Moved:** Timothy Baker **Seconded:** Wendy Daylight

All agreed by way of consensus

**Resolution:** That the Jilkminggan Local Authority receive and note the Town Priorities Report.

**Moved:** Tim baker **Seconded:** Wendy Daylight

All agreed by way of consensus

- **\*Complaints Register-** Nil

- **\*Policy Updates:**

**HR015 Uniform Policy** – Updated- Amendments to the Uniform Policy clarifying the provision and wearing of Roper Gulf Regional Council uniforms for all Council employees and CDP participants, including guidelines for replacement and disposal.

**HR011 Leave Policy** – Clarification of Maternity Leave- 6 weeks paid leave.

**DIT004 Abandon Vehicle Policy-** As part of the regional Waste Management Strategy this policy deals with the identification, removal, storage and disposal of abandon vehicles in Roper Gulf Towns.

**Local Authority Membership** was discussed, it was agreed that Owen Daylight and Adrian Doctor will be removed from the Jilkminggan Local Authority due to non attendance.

**Resolution:** That the Jilkminggan Local Authority receive and note the updates from Governance.

**Moved:** Anabelle Daylight **Seconded:** Timothy Baker

All agreed by way of consensus.

#### 7.5 **\*CDP-Community Development Program:** Report tabled.

**Resolution:** That the Jilkminggan Local Authority receive and note the Community Development Program report.

**Moved:** Annabelle Daylight **Seconded:** Maxie Miller.

All agreed by way of consensus.

#### 7.6 **\*Alcohol Management Plan:**

Verbal update provided by Jilkminggan Community Aboriginal Corporation (JCAC) Directors and Moira McCreesh.

Jilkminggan Community Aboriginal Corporation have taken over the running of the plan.

The current Alcohol Management Plan (AMP) expires next year and a survey is going around the community to get people's input into the new plan.

Local Authority members were asked to contribute their ideas on what needs to be in the new plan or are people happy with how it currently stands.

\* Denotes permanent Agenda items



The AMP can only work effectively if all community members support its use and refer to it as a tool to help stop alcohol issues in Jilkminggan.

One of the key issues is safer drinking areas which JCAC are currently lobbying for.

JCAC are also looking into the feasibility of setting up a Rehabilitation area at Eley Station where people can be supported to address their alcohol issues.

JCAC have held a BBQ on the Stuart Highway, with stakeholders, to address the issue of policing the drinking areas in Mataranka as well as other events including Cultural camps.

#### **7.7 Sports and Recreation Program Update: Verbal Report.**

Bob Brewster the new Community Services Manager, gave an overview of the Sport & Rec Program.

Currently Holly Gosden, Jilkminggan Sport & Rec Officer, has got no staff and is trying to manage 50 Children, this is unsustainable. New staff have just been recruited and will be trained in AFL, with additional support from other Trainers and the opportunity to get Sporting Idols in whenever possible, depending on funding.

**Resolution:** That the Jilkminggan Local Authority receive and note update on Sports and Recreation Program.

**Moved:** Timothy Baker

**Seconded:** Annabelle Daylight

All agreed by way of consensus

### **8. Other Business**

#### **8.1. Community Services, Crèche:**

Bob Brewster, Community Services Manager addressed a number of issues at the Crèche that are currently being addressed. A regular cleaning routine has been initiated and better routines are to be implemented.

All staff are to be trained or in training.

A recent audit at the Crèche was tabled.

#### **8.2. Jilkminggan Football Club:**

Nathan Kingsley from NT AFL notified the Local Authority that the Jilkminggan AFL team are in debt to NT AFL for the 2015 season's fees, the amount is \$3500. This money needs to be paid by April 2016 if Jilkminggan is to enter a team in the 2016 competition. Wayne Roy will need to be contacted to follow this up.

### **9. Meeting Closed 1:30pm**

The next Local Authority Meeting is to be held on 3<sup>rd</sup> May 2016 at the Jilkminggan SDC

\* Denotes permanent Agenda items



## Mataranka Local Authority Meeting Minutes

Held at Mataranka Community Hall  
Monday, 1<sup>st</sup> February 2016

This meeting was opened at 5:35pm by the designated Chair Deputy Mayor Judy MacFarlane and the Roper Gulf Regional Council pledge was read.

### 1. Present:

**Elected Members:**

Deputy Mayor Judy MacFarlane

**Local Authority Members:**

Tracey-Anne Wilson

Leah Niehus

Di Angel

Michael Somers

Alan Chapman

Diane Jones

Sue Edwards

**Staff:**

Michael Soler – Council Services Manager Mataranka

Amanda Haigh – Manager Governance

Marion Smith – Director Community Services

Jo Nicol – Local Authority Coordination Officer

**Visitors/Guests:**

William Rosas – Department of Local Government and Community Services

### 2. Apologies:

Nil

### 3. Conflict of Interest-Members & Staff:

Nil

### 4. Minutes of Previous Meeting:

**Resolution:** That Mataranka Local Authority accepts the Minutes from the previous Local Authority Meeting held on 2<sup>nd</sup> November 2015 as a true and accurate record of the meeting.

**Moved:** Di Angel    **Seconded:** Michael Somers  
Carried.

**Resolution:** That Mataranka Local Authority accepts the Minutes from the previous Special Local Authority Meeting held on 8<sup>th</sup> December 2015 as a true and accurate record of the meeting.

**Moved:** Tracey-Anne Wilson    **Seconded:** Di Angel  
Carried.

## 5. Business Arising/Action List;

### 5.1. Previous minutes action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
09.03.2015	Obtain more Post Boxes	CSM	Ongoing	05.05.2015: Post office boxes have been requested as part of an office upgrade under the 15/16 budget for the SDC 25.08.2015: Office upgrade has been declined this year. Further opportunities may arise through Council project list.
05.05.2015	Seek to fund equipment upgrade for catering shed facilities	LA	Ongoing	25.08.2015 LA to continue to seek grant funding 01.02.2016 LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice Moved: Leah Niehus Seconded: Sue Edwards
05.05.2015	Work with CDP to determine if possible for slab to be completed through CDP including cricket pitch	CSM	Ongoing	25.08.2015 This is on the CDP project list for Mataranka 01.02.2016 CSM advised work on slab to begin in fortnight
25.08.2015	Concern over underspend in the Library of approx. \$35K for last Financial Year	CSM/DM/ Director Community services		25.08.2015 Director Comm. Services to meet with CSM and Deputy Mayor to discuss library opening hours and underspends when frequent requests for upgrades or exchange of books were denied due to lack of funds. 01.02.2016 Excess funds (\$5,054 surplus 2014-15) still awaiting approval from funding body to access. NB: 2015 only 13/20 hours were delivered.
25.08.2015	Dump Point	CSM/ Michael Somers	Ongoing	25.08.2015 CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point. 01.02.2016 still negotiating.
6.10.2015	Contact DOI re: Dangerous road edges on Martin and Homestead Rd	CSM	Ongoing	01.02.2016 Works completed but LA would like CSM to follow up with DOI on state of works.
08.12.2015	Director of Community Services report back to LA on Night Patrol Services after three months from start date.	CSM	Ongoing	01.02.2016 Director Community Services to follow up with NP Manager as to why NP trial operations roster had not yet commenced.

## 6. Correspondence

### 6.1. Outgoing Correspondence:

### 6.2. Incoming Correspondence:

- Department of Business – Unsuccessful Community Benefit Grant Application for Mataranka Alcohol Management Plan.
- Letter requesting waiver of fees from Mataranka Better Half Club for Territory Day Hire of Catering Shed.



## 7. General Business

### 7.1 \*Elected Member Report:

- Council Meeting in Katherine January 2016
- Abandon Vehicle Policy
- New Tractor has been ordered
- Next Council meeting in Barunga March 2016

**Resolution:** That the Mataranka Local Authority receive and noted the Elected Members Verbal Report.

**Moved:** Alan Chapman    **Seconded:** Di Angel  
Carried.

### 7.2 \*Council Services Managers Report:

**Resolution:** That the Mataranka Local Authority receive and note the Council Services Managers report.

**Moved:** Michael Somers    **Seconded:** Diane Jones  
Carried.

### 7.3 \*Council Financial Reports:

**Motion:** That the Mataranka Local Authority receive and note the Second Quarter Financial Reports.

**Moved:** Di Angel    **Seconded:** Leah Niehus  
Carried.

### 7.4 \*Governance Updates:

- \*Town Priorities Meeting to be held 31/03/16 at 6:30pm at Mataranka Hall.

**Resolution:** To resubmit an application for the Mataranka Multi-Purpose Hall.

**Moved:** Tracey-Anne Wilson    **Seconded:** Di Jones  
Carried.

- \*Complaints Register - NIL
- \*Policy Updates HR015 Uniform Policy/HR011 Leave Policy

**Resolution:** That the Mataranka Local Authority receive and note the updates from Governance.

**Moved:** Di Angel    **Seconded:** Leah Niehus  
Carried.

**7.5 \*CDP- Community Development Program:**

**Resolution:** That the Mataranka Local Authority receive and note the Community Development report.

**Moved:** Leah Niehus                      **Seconded:** Michael Somers  
Carried.

**7.7 Sport and Recreation Program Update:**

**Resolution:** That the Mataranka Local Authority receive and note the Sports and Recreation Master Plan. Request for feedback to be submitted to CSM by 12/02/16

**Moved:** Leah Niehus                      **Seconded:** Di Angel  
Carried.

**8. Other Business****8.1. Update Skate Park:**

Works to begin on slab in next fortnight

**8.2. Update Museum Building:**

New building to be installed and open by Anzac Day.

**8.3. Repairs & Maintenance to Museum Walkway:**

Council Services Manager to order new floorboards and installed as soon as possible.

**8.4. Lease Agreement:**

Lease Agreement between Roper Gulf Regional Council & Mataranka Fishing Sporting and Recreation Club tabled as requested by Deputy Mayor, feedback to be given to Council Services manager by 12.02.2016

**8.5. Cars left on side of road at Carew Rd:**

Local Authority Members were advised Roper Gulf Regional Council has just instigated an Abandoned Vehicle Policy and will be Actioning.

**8.6. Repairs to Statues & Termite Mound:**

Mataranka Local Authority requested looking into getting the Termite Mound in Bruno's park talking again.

**Action:** Council Services Manager to investigate and bring options back to next Local Authority meeting.

**8.7. Fencing at the Dump:**

Municipal team currently seeking more fencing material to re-fence areas at the Dump.

**8.8. Maintaining of Laneway between Stuart Hwy & Gunn St:**

**Action:** CSM to investigate state of the laneway.

**8.9. Never Never News:**

To date no one has offered to take on the newsletter, Invitation to do so will remain open.

**8.10. Commercial Dumping Fees:**

Local Authority members were advised that the Commercial Dumping Fees work on trust, it is up to people dumping to be honest and fair to the community. A request was made for Roper Gulf Regional Council to provide Skip Bins to local businesses and empty them. This was rejected by the Local Authority as an option.

**8.11. Frequency of Local Authority Meetings:**

Local Authority Members discussed the new Local Authority meeting Schedule and raised the change of frequency from 4 to 6 meetings a year.

**Resolution:** That Mataranka hold their Local Authority meetings on the first Tuesday of every second month, totalling 6 per year.

**Moved:** Leah Niehus    **Seconded:** Di Angel  
Carried

**9. Meeting Closed at 7:45pm**

**Next Meeting: April 5<sup>th</sup> 2016 at Mataranka Community Hall.**



**Hodgson Downs  
Local Authority Meeting Minutes  
Held at the Alawa Conference Room**

**Tuesday 1<sup>st</sup> March 2016**

The meeting was opened at 10:25 by the Chair Samuel Daylight, the Roper Gulf Pledge was read.

**1. Present:**

**1.1 Elected Members:**

Councillor Annabelle Daylight

**1.2 Local Authority Members:**

Samuel Daylight (Chair)

Samuel Swanson

Ken Muggerridge

Clive Roberts

Jonathon Walla

**1.2 Staff:**

Amanda Haigh, Manager Governance (Acting)

Jo Nicol, Local Authority Coordination Officer

Emma McDonald, Governance Officer

**1.3 Visitors/Guests:**

Naomi Wilfred, Community Member

William Rosas, Department Local Government & Community Services

Tom Girdler, NT Housing

Andrew Smith, NT Housing

Joanna Ellis, Power & Water Corporation

Elana Balderstone, Power & Water Corporation

Barry Clarke, Government Engagement Coordinator

**2. Apologies:**

Nil

**3. Conflict of Interest-Members & Staff:**

Nil

**4. Minutes of Previous Meeting:**

Minutes from the previous meeting held on 9<sup>th</sup> November 2015

**Motion:** That the Hodgson Downs Local Authority accept the Minutes from the previous Local Authority Meeting held on Thursday 9<sup>th</sup> November 2015 as true and accurate record of the meeting.

**Moved:** Ken Muggerridge  
All Agreed by way of consensus

**Seconded:** Samuel Swanson

\* Denotes permanent Agenda items

## 5. Business Arising/Action List;

### 5.1. Previous minutes action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
14.05.2015	Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	CDP Regional Manager	Ongoing	<b>13.08.15</b> Marc to follow up <b>01.03.16</b> Marc to follow up for next LA meeting
14.05.2015	Investigate Solar Light Funding possibilities for Kewulyi Outstation where the Telephone is.	Director Contracts & Technical Services	Ongoing	<b>01.03.16</b> Applied for funding, unsuccessful
	Dump needs of attention, prioritised and pushed up by June 2015.	CEO Alawa	Ongoing	<b>13.08.2015</b> Currently investigating new Dump site. <b>01.03.2016</b> Recently pushed up, Alawa will maintain.
13.08.15	Roper Gulf Regional Council and Alawa Aboriginal Corporation to establish regular working party meetings.	CEO Alawa & Director Corporate Governance	Ongoing	<b>01.03.2016</b> DCG to contact Alawa CEO
13.08.2015	Roper Gulf Regional Council to follow up and send Alawa Aboriginal Corporation signed MOU document.	Manager Governance	Ongoing	<b>01.03.2016</b> MOU presenting for signing at OCM 30.03.2016
15.10.2015	Ask PMC for a formal statement for Council outlining both Federal and NT Governments positions on AMPs.	Director DCSI	Ongoing	
9.11.2015	Follow up that CDP Invoices have been sent to RGRC Finance.	CEO ALAWA	Complete	<b>01.03.2016</b> Up to date
9.11.2015	Report back to Local Authority at next meeting on Housing issues.	Marc Gardner	Ongoing	<b>01.03.2016</b> Report was received & noted, LA Members still not satisfied with the service.
9.11.2015	Local Authority Members recommend Nathanael Knapp find out the current Lease Status at Minyerri	Nat Knapp	Ongoing	
9.11.2015	Find out from NT Housing the current Lease status	Tom Girdler	Ongoing	
9.11.2015	Put the HRG on the ALAWA Corp Agenda for next meeting and report back to Hodgson Downs Local Authority the outcome.	LA members	Ongoing	<b>01.03.2016</b> Alawa CEO to follow up

## 6. Correspondence

### 6.1. Outgoing Correspondence:

### 6.2. Incoming Correspondence:

Sport and Recreation Master Plan - Recommendations were read, it was noted that as the oval is in the flight path, trees were not permitted and the water shortage did not make this tenable either.

\* Denotes permanent Agenda items



**ACTION:** Actions will appear under each point like this

## 7. General Business

### 7.1 \*Elected Member Report: Nil

### 7.2 \*CEO Report on current services:

- Services Update,
  - Services are going well.
  - The hoist in the workshop is getting fixed
  - The rubbish truck is working well.
  - The dump was pushed up but not very well. A trench had to be dug so it could be drained, still needs work, bringing in dirt next week to cover dump.
  - The backhoe is broken
- \*Work Health and Safety
  - Still waiting for Daniel Kirk, RGRC Work Health and Safety Coordinator to contact Ken Muggeridge re: Work Health and Safety spot check.

**Motion:** That the Hodgson Downs Local Authority receive and note the CEO report.

**Moved:** Clive Roberts      **Seconded:** James Nuggett  
All Agreed by way of consensus

### 7.3 \*Council Financial Reports: Second Quarter Financial Reports.

**Motion:** That the Hodgson Downs Local Authority receive and note the Second Quarter Financial Report.

**Moved:** Ken Muggeridge      **Seconded:** James Nuggett  
All Agreed by way of consensus

### 7.4 \*Governance Updates:

- \**Town Priorities* – Town Priorities were updated and new priorities added.
- \**Complaints Register*- Nil
- \**Policy Updates*
- **HR015 Uniform Policy** – Updated- Amendments to the Uniform Policy clarifying the provision and wearing of Roper Gulf Regional Council uniforms for all Council employees and CDP participants, including guidelines for replacement and disposal.
- **HR011 Leave Policy** – Clarification of Maternity Leave- 6 weeks paid leave.
- **DIT004 Abandon Vehicle Policy**- As part of the regional Waste Management Strategy this policy deals with the identification, removal, storage and disposal of abandon vehicles in Roper Gulf Towns.  
Tom Girdler noted that NT Housing also has an Abandon Vehicle Policy that can be instigated when vehicles in yards pose a Health & Safety risk.

\* Denotes permanent Agenda items

• **Guideline 8**

William Rosas gave an overview of the changes to Guideline 8, Quorums, Provisional meetings and number of required Meetings/Year.

**Motion:** That the Hodgson Downs Local Authority have four Local Authority Meetings/Year.

**Moved:** Ken Muggeridge      **Seconded:** James Nuggett  
All Agreed by way of consensus

**Motion:** That the Hodgson Downs Local Authority receive and note the updates from Governance.

**Moved:** Johnathon Walla      **Seconded:** Ken Muggeridge  
All Agreed by consensus

**7.5 \*CDP-Community Development Program:**

Progressing but not well, participants not attending and no motivation possible drug issues; there is a need to empower Supervisors to be more confident in getting participants to attend.

**7.6 \*Alcohol Management Plan:**

Barry Clarke led a brief discussion on the AMP. There are no quick fixes to this issue and everyone needs to have input into an AMP drinkers and non-drinkers, a Regional Strategy may be a better way to progress an AMP that would include: Jilkminggan, Ngukurr, Numbulwar etc, Barry will discuss this idea with the Department of Business.

**8. Other Business**

**8.1 Housing:**

A Housing Report was tabled from Roper Gulf Regional Council's Contracts Coordinator Karen Perner, some of the content of the report was questioned re: previous HMO.

Binjari have been attending at Minyerri however a responsible person is needed on the ground for both reporting housing issues and getting minor maintenance done. It is understood by Local Authority members that as part of the Housing Contract held by Roper Gulf Regional Council a dedicated on site Housing Maintenance Officer and a Community Housing Officer is required to be on site. It is not acceptable to the Local Authority.

Territory Housing has made four visits to Minyerri in the last year to undertake inspections and deal with minor repairs so are effectively paying twice for the Housing Contract service.

Inspections are currently underway with water leaks, blocked toilets etc repairs being done by Kevin Fisher.

It was noted that on some Communities the Housing Maintenance is undertaken by the Essential Services Officer.

Tom Girdler also noted that one of their Housing Officers had been bitten by a dog and reminded everyone the NT Housing Policy is 2 dogs per property. Tom noted unless there are Council By-Laws NT Hosing cannot enforce their policy.

Roper Gulf Regional Council have a meeting in April with DLGCS on By-Law Development and instructions for Parliamentary Council.

\* Denotes permanent Agenda items

**ACTION:** Roper Gulf Regional Council to provide a solution that is suitable to the Hodgson Downs Local Authority that potentially employs a Housing Maintenance Officer and Community Housing Officer on site.

**Motion:** That the Hodgson Downs Local Authority receive and note the update on the Roper Gulf Regional Council's Territory Housing Contract in Minyerri.

**Moved:** Johnathon Walla **Seconded:** Clive Roberts.

All Agreed by way of consensus

## 8.2 Power & Water:

Water issues in Minyerri due to less rain, community needs to look at stopping water waste where it can. Have leaks repaired immediately, 25 leaks and 18 garden taps have been part of the NT Housing repairs that were done.

Looking into spring loaded taps or something similar, water gardens every alternate day and only for 15mins not in the heat of the day.

Advise Samuel Swanson of any leaks so they can be fixed immediately.

Currently investigating new bore sites. It will be at least May 2017 before drilling starts in the meantime Power and Water will be mapping potential bore sites as soon as it is dry enough.

The Cattle Station needs to be contacted to advise them of the water situation.

Also pigs have been damaging the plumbing around the community.

9. Meeting Closed 12.35 Next meeting Thursday 12<sup>th</sup> May at 11am

\* Denotes permanent Agenda items



*\* Denotes permanent Agenda items*

**WARD REPORTS**

<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Nyirranggulung Ward Report
<b>REFERENCE</b>	630980
<b>AUTHOR</b>	Jo Nicol, Local Authority Coordination Officer

**RECOMMENDATION**

- (a) **That Council receive and note the Nyirranggulung Ward Report.**
- (b) **That Council accept the nomination of Daryl Kalakala to the Manyallaluk Local Authority**
- (c) **That Council remove Rosemary Sullivan from the Manyallaluk Local Authority**

**BACKGROUND**

Local Authority Meetings were held in Barunga, Beswick, Bulman and Manyallaluk in February 2016.

Under the new Guideline 8 these Meetings were Local Authority Provisional Meetings.

**Community Visitors**

Nil

**Other Meetings in Community**

Community Safety Meeting

***Barunga*****Local Authority Update**

The Barunga Local Authority includes; Cr Anne-Marie Lee, Ruth Kelly, Anita Painter, Scott Lee, Helen Lee, David Oenpelli, Jamie Ah Fat, Tony Walla and Esther Bulumbara.

Helen Lee is the Chairperson of the Barunga Local Authority

The Barunga Local Authority has resolved to have 6 Meetings per year.

The next Barunga Local Authority meeting is scheduled for Tuesday 22<sup>nd</sup> March 2016

**Community Update:**

Lots of mowing and slashing being done, road repairs and airstrip maintenance.

Issues

Bat infestation next to Community Houses.

Buffalo

***Barunga Local Authority Project Funding:***

**Motion:** Approval given to purchase BBQ, Solar Lights & Park Seating (\$15,000ea) to be placed at Heritage & Norforce Parks using CDP Participants.

**Beswick**

### **Local Authority Update**

The Beswick Local Authority includes; Mayor Tony Jack, Cr Selina Ashley, Cr Anne-Marie Lee, Cr John Dalywater, Trepina Bush, Deanna Kennedy, Lorraine Bennett, Raelene Bulumbara, Joseph Brown and Ronald Weetra.

The Beswick Local Authority has resolved to have 4 Meetings per Year.

The next Beswick Local Authority meeting is scheduled for Monday 16<sup>th</sup> May 2016.

### **Community Update:**

Lots of mowing is being done by Community Development Program participants and the Municipal team who are working closely together.

Staffing levels are good with no vacancies.

Community Development Program Coordinator has been recruited; Tracey Wallace.

Recruitment underway for Night Patrol Team Leader and Senior Administration Service Officer.

### Issues.

Pigs roaming the community digging up public and private property.

Loud music on weekends.

Alcohol constantly brought into the community

Children roaming the streets at night in large numbers.

Lots of fighting between young Children.

## **Bulman**

### **Local Authority Update**

Local Authority Membership includes; Cr John Dalywater, Easu Martin, Garret Lofty, Darilyn Martin, Margaret Lindsay, Maggie Chikappa, Jerry Martin and Christopher Gordon.

Margaret Lindsay is the Chairperson of the Bulman Local Authority.

The Bulman Local Authority has resolved to have 6 meetings per year.

The next Bulman Local Authority Meeting is scheduled for Wednesday 18<sup>th</sup> May 2016.

### **Community Update:**

Projects are progressing.

Blocking off the access to non gazetted roads has been well received by the community.

Wet season maintenance is in progress including weed spraying and mowing.

### ***Bulman Local Authority Project Funding:***

**Motion:** That the 2015/2016 Bulman Local Authority Project Funding is used to install a half Court at Weemol, that has the potential for other stages to be added; Roof, Seating another half of court etc.

**Moved:** Jerry Martin

**Seconded:** Cr Dalywater

All agreed by way of consensus.

## **Manyallaluk**

### **Local Authority Update**

The Manyallaluk Local Authority Members are; Cr Anne-Marie Lee, Cr Selina Ashley, Cr. John Dalywater, Eileen Lawrence, Rosemary Sullivan, Shaunette Mumbin, Andrew Hood, Robert Williri and Cynthia Williri.

The Manyallaluk Local Authority has resolved to have 4 Meetings per year.

The next Manyallaluk Local Authority Meeting is scheduled for Monday 16 May 2016.

### Community Update

Constant mowing and repairing road washouts.

Central Park is looking good with many new trees surviving the dry season.

Major clearing works behind the clinic, flats and Lots 6,7,8.

### Issues

Buffalo are still a huge problem in Manyallaluk and a safety risk to the residents.

Main road into Manyallaluk is dangerous and in need of repair.

There are a large number of Council positions vacant at Manyallaluk.

## ISSUES/OPTIONS/SWOT

### Ward Action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
<b>Barunga</b>				
16/04/2013	Signs and Identify graves at Cemetery	CSM & Community	Ongoing	Waiting on external funding. Update 18.2.14 Funding available Sharon working with CSM. LA needs to think about the sign they want. Also waiting for NT Govt to pass legislation. 14.1.2015 Still waiting on LA to decide on what they would like RGRC. To be discussed at next LA Meeting. <i>24.06.2015 Pending Cemetery ACT Review</i>
19/05/2015	Bring feedback from Store Committee Meeting to next Local Authority Meeting.	Local Authority	Ongoing	01.02.2016 CSM advised work on slab to begin in fortnight
26/10/2015	Consult with Community on how next round of funding will be spent.	Local Authority	Ongoing	
26/10/2015	Come back to next meeting with input into Night Patrol Schedule.	Local Authority	Ongoing	
26/10/2015	Invite Police to next Local Authority meeting November 17th 2015	CSM	Ongoing	
26/10/2015	Investigate uncontained rubbish issue at Dump	CSM	Ongoing	
26/10/2015	Email Thomas Girdler on the status of HRG & when is next HRG meeting as last one was May 2015	CSM		

26/10/2015	LA recommend Council to write a letter to Minister for Housing Bess Price MLA about lack of action with Housing issues in Barunga	CSM		
23/02/2016	Contact AAPA and find out about obtaining and installing Sacred Site signage and bring back to next Local Authority Meeting.	Nat Knapp		
23/02/2016	Check where Rubbish Bin Stands need replacing	CSM		
23/02/2016	Invite Roper Gulf Regional Council's Project Manager to attend Barunga Local Authority meeting on Tuesday 22nd March 2016 to give update on LA Projects.	CSM		
23/02/2016	LA requests signage at Cemetery proceed.	CSM		
<b>Beswick</b>				
20.10.2014	Discuss with Director of DCSI on the feasibility of having a bore drilled for public use.	CSM	Ongoing	14.04.2015-Ongoing
18.05.2015	Request Council raise Drinking Area with NLC	Council	Ongoing	22.02.16 Awaiting a reply from NLC
16.11.2015	Follow up and present Speed Hump pricing and options at next meeting	CSM	Ongoing	
16.11.2015	Follow up and present Fencing options and prices at next meeting	CSM	Ongoing	Waiting on quote from fencer
22.02.2016	Place a camera up at Night Patrol centered on the vehicle fuel tank	CSM	Ongoing	
22.02.2016	Put up signs at the cemetery gates saying "Show Respect, Please use the footpaths, do not walk through the grave sites	CSM	Ongoing	
<b>Bulman</b>				
28.08.2015	Follow up with RGRC Contracts Manager and find out about procedure for 24 hour access to landing at the airstrip at Bulman and report it to Next Local Authority Meeting	CSM	Ongoing	28.08.2015 CSM to work with Sunrise Health to collate data to present to DOI and CASA.

20.11.2015	Consider names for the streets and parks in Bulman and Weemol	LA	Ongoing	
2.03.16	Nic Sarah to follow up on status of Outstations in the Bulman area and report back to Local Authority.	Nic Sarah		
2.03.16	Review Night Patrol after 3 months of the new Schedule.	CSM/LA		
<b>Manyallaluk</b>				
16.03.2015	Robert Williri to decide position of two new solar lights in Central Park	Robert Williri	Ongoing	
17.08.2015	Think about what to spend 2015/2016 LA Funding on re: Town Priorities.	Local Authority	Ongoing	
17.08.2015	Install speed humps as soon as quotes have been processed	CSM	Ongoing	
17.08.2015	Contact NT Royal Life Saving	CSM/Director Council Services		
17.08.2015	Organise removing silt from pool	CSM	Ongoing	
17.08.2015	Write to Jawyon-ask short and long term plan for tourist huts and child-proof fencing.	Local Authority/CSM	Ongoing	
22.02.2016	Invite Project Manager to next Local Authority for update on complete scope & cost of upgrades of the Basketball Court.	CSM		
22.02.2016	Report back to next Local Authority Meeting the status of CDP in Manyallaluk.	CDP Manager		
22.02.2016	Follow up and report back to LA on what is being done re: Buffalo Issue	CSM		
22.02.2016	Find out status of Manyallaluk Road and report back to next LA mgt	CSM		
22.02.2016	Follow up and report back to LA on why there are so many Positions Vacant	CSM/HR		
22.02.2016	Consult with LA re: School Nutrition Program	CSM/Community Services		

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

- 1 Barunga-23-Feb-LA-Minutes-2016FINAL.pdf
- 2 Beswick LA Minutes Feb 2016.pdf
- 3 Bulman LA Minutes 02 2016.pdf
- 4 Manyallaluk Minutes LA feb2016.pdf





## Barunga Local Authority Meeting Minutes

Held at the Council Meeting Room

**Tuesday 23 February 2016 at 10.00am**

The Meeting was opened at 10:16 by Chair Helen Lee and the Roper Gulf Regional Council pledge was read.

### 1. Present:

**Elected Members:**

Cr. Anne- Marie Lee

**Local Authority Members:**

Helen Lee (Chair)

David Oenpelli

Anita Painter

Jamie Ahfat

Esther Bulumbara

Ruth Kelly

**Staff:**

Rex Ah-One, Barunga Council Service Manager (Acting)

Amanda Haigh, Manager Governance (Acting)

Jo Nicol, Local Authority Coordination Officer

Alma Ngalmi, Customer Service Officer Barunga

**Visitors/Guests:**

Peter Wordsworth, Barunga Clinic Manager

Nathan Rosas, Government Engagement Coordinator

Adrian Trost, Barunga School Principal

Trent Dole , Maranboy Police

Nathanael Knapp, Department of Local Government and Community Services

### 2. Apologies:

Tony Walla & Jodie Lock

Apologies accepted

**Moved:** Cr Lee **Seconded:** Ruth Kelly

All agreed by way of consensus

### 3. Conflict of Interest-Members & Staff:

Nil

\* Denotes permanent Agenda items

#### 4. Minutes of Previous Meeting: 26 October 2015

**Resolved:** That the Barunga Local Authority accepts the Minutes from the previous Local Authority Meeting held on 26th October 2015 as true and accurate record of the meeting.

**Moved:** David Oenpelli      **Seconded:** Anita Painter  
All agreed by way of consensus

#### 5. Business Arising/Action List;

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
16.04.2013	Signs and Identify graves at Cemetery	CSM & Community	Ongoing	Waiting on external funding. Update 18.2.14 Funding available Sharon working with CSM. LA needs to think about the sign they want. Also waiting for NT Govt to pass legislation. 14.1.2015 Still waiting on LA to decide on what they would like RGRC. NT legislation has been passed. To be discussed at next LA Meeting. 24.06.2015 Pending Cemetery ACT Review 23.02.16 LA would like signage to go ahead at the Cemetery.
19.05.2015	Bring feedback from Store Committee Meeting to next Local Authority Meeting.	Local Authority	Ongoing	23.02.16 To be presented at next LA Meeting
26.10.2015	Consult with Community on how next round of funding will be spent.	Local Authority	Ongoing	23.02.16 Scoping and quotes for current project need to be tendered to LA. LA requests Project Manager attend next LA meeting in March.
26.10.2015	Come back to next meeting with input into Night Patrol Schedule.	Local Authority	Ongoing	23.02.16 LA invited Marion Smith to attend Community Safety Meeting Tues 1 <sup>st</sup> March @10am

**ACTION:** Invite Project manager to next Local Authority Meeting in March to discuss LA Projects.

#### 6. Correspondence

##### 6.1. Outgoing Correspondence:

##### 6.2. Incoming Correspondence:

- Email from Dale Campbell, CEO Sunrise Health Re: Feral Animals in Barunga. Currently Roper Gulf Regional Council has applied for funding for stock exclusion fences and cattle grids.
- Aboriginal Areas Protection Authority, Barunga Town Boundary

\* Denotes permanent Agenda items

**ACTION:** Nat Knapp to contact Aboriginal Areas Protection Authority and find out about obtaining and installing Sacred Site signage and bring back to next Local Authority Meeting.

## 7. General Business

### \*Elected Member Report:

- Ordinary Council meeting held in Katherine on January 29<sup>th</sup> 2016.
- Council has decided on the new Entry signs for all Roper Gulf Regional Council Towns.
- The Council Service Managers position for Barunga will be advertised.
- Council have purchased the old Landmark property, 2 Crawford Street Katherine to consolidate the Katherine offices.
- At the June OCM Councillors will visit outstations Jodetluk and Werenbun both in Roper Gulf Regional Council's boundary.
- The Next OCM will be held in Barunga and the community is invited to lunchtime BBQ on Briefing day to meet with Councillors, Tuesday 29<sup>th</sup> March. The next day Wednesday 30<sup>th</sup> the Ordinary Council meeting will be held and Local Authority Member and Community members are encouraged to attend.

**Resolved:** That the Barunga Local Authority accepts the Elected Members report.

**Moved:** Jamie AhFat                      **Seconded:** Esther Bulumbara.

All agreed by way of consensus

### 7.2 \*Council Services Managers Report:

Council Service Acting Manager Rex Ah-One presented his Report

**Resolved:** That the Barunga Local Authority accepts the CSM report on current Regional Council Services.

**Moved:** Ruth Kelly                      **Seconded:** David Oenpelli

All agreed by way of consensus

### 7.3 \*Council Financial Reports:

**Resolved:** That the Barunga Local Authority receive and note the Council's Second Quarter Financial report for Barunga.

**Moved:** Jamie AhFat                      **Seconded:** David Oenpelli

All agreed by way of consensus

### 7.4 \*Governance Updates:

- **\*Town Priorities: List was updated**

Approval given to purchase BBQ, Solar Lights & Park Seating (\$15,000ea) to be placed at Heritage & Norforce Parks using CDP Participants.

**ACTION:** CSM to check where Rubbish bin Stands need replacing.

**ACTION:** Invite Roper Gulf Regional Council's Project Manager to attend Barunga Local Authority meeting on Tuesday 22<sup>nd</sup> March 2016 to give update on LA Projects.

\* Denotes permanent Agenda items

- **\*Complaints Register-** Nil
- **\*Policy Updates-** *Tabled*
- **Guideline 8-** Nat Knapp gave an overview of the new updated Guideline 8 including rules around Quorums and number of meetings.  
Barunga Local Authority made the decision to continue with 6 meetings/year.

**Resolved:** That the Barunga Local Authority receive and note the Governance Report.

**Moved:** Esther Bulumbara                      **Seconded:** Ruth Kelly  
All agreed by way of consensus

**ACTION:** Re: 2x Solar Lights, LA wants 1 to be placed in Dark Spot on ungazetted road and 1 to be placed at Cemetery.

#### 7.5 **\*CDP-Community Development Program:**

- Local Authority members noted that there were few or no activities happening.
- Issues with participants being placed in the Council Office or with the Municipal Crew were making it difficult for other staff to complete their work satisfactorily.
- More Activities need to be arranged particularly for Women.
- GEC Nathan Rosas also noted his concerns with how CDP was being operated in Barunga.

**Resolved:** That the Barunga Local Authority receive and note the CDP Report.

**Moved:** Esther Bulumbara                      **Seconded:** Jamie AhFat  
All agreed by way of consensus

#### 7.6 **\*Alcohol Management Plan:**

- Signage to be installed at Rocky Creek
- Social Club could be placed at the old store.
- Moira to attend the Community Safety Meeting and all Local Authority Member to attend so the Alcohol management Plan can be discussed.

#### 7.7 **Sports and Recreation Program Update:**

**Resolved:** That the Barunga Local Authority accept and note the Sport and Recreation Report

**Moved:** Cr Lee                                      **Seconded:** Esther Bulumbara  
All agreed by way of consensus

### 8. **Other Business**

#### 8.1. **Sport & Recreation Master Plan,**

Plan was discussed and Local Authority Members asked for feedback.

\* Denotes permanent Agenda items



### 8.2. Clean Up Australia Day

Local Authority Members would like to hold a Clean Up Australia Day prior to the Barunga Festival at the end of May. The event will be advertised with posters and at the end of the day a community BBQ. Date to be confirmed.

### 8.3. Barunga School

- The Principal has been at Barunga School 3 years.
- Barunga School is a high functioning school
- Attendance is a roller coaster, school is working hard but many external challenges.
- School financially in a good position, and have employed a new teacher for the early years school where most of the students are.
- School is buying a much needed new bus.
- There is a new program at the school "Return to Language and Culture" this is being run by Anita Painter and it is working very successfully, the students love it.

### 8.4. Barunga Clinic

- Barunga Clinic has a good Health Checks completion rate between 80-90%
- The Optometrist came last week, 25 consults.
- The Clinic is seeing mostly trauma accidents and not many Domestic Violence cases.
- Overall Barunga is a Healthy Community.

### 8.5. Government Engagement Coordinator

- School Attendance is top priority, RSAS is now working from the school
- Safety and working with Police to ensure the community is safe, Community Safety meeting held first Tuesday every month @ 10am all welcome.
- The Low Aromatic Fuel has been rolled out throughout the Katherine Region.

### 8.6 Police

- The new Sargent for Maranboy Police Station starts soon and has a 2 year tenure
- A reminder about the Community Safety meeting first Tuesday of every month.

9. Meeting Closed: 1.40pm Next Meeting: Tuesday 22<sup>nd</sup> March 2016

\* Denotes permanent Agenda items

\* Denotes permanent Agenda items



**Beswick**  
**Local Authority Meeting Minutes**  
 Held at Council Services Centre  
 Board Room

Monday 22<sup>nd</sup> February 2016

This meeting was opened at 10.45am by designated Chair Lorraine Bennett and the Roper Gulf Regional Council pledge was read.

**1. Present:**

**Elected Members:**

Councillor Selina Ashley

**Local Authority Members:**

Lorraine Bennett

Deanna Kennedy

Trephina Bush

Raelene Bulumbara

Joseph Brown

**Staff:**

Helen Hawkins, Council Service Manager

Jo Nicol, Local Authority Coordination Officer

Darcy Boon, Governance Officer

**Visitors/Guests:**

Moira McCreesh, Principal Alcohol Action Officer

Juanita Jones, Program Coordinator, Department of Correctional Services

Sam Ashley, Department of Correctional Services

Nathanael Knapp, Department of Local Government and Community Services

**2. Apologies:**

Nil

**3. Conflict of Interest-Members & Staff:**

Nil

**4. Minutes of Previous Meeting:**

**Resolved:** That Beswick Local Authority accepts the Minutes from the previous Local Authority Meeting held on 16<sup>th</sup> November 2015 as a true and accurate record of the meeting.

**Moved:** Selina Ashley      **Seconded:** Trephina Bush  
 All agreed by way of consensus.



## 5. Business Arising/Action List;

### 5.1. Previous minutes action List

Date action initiated	Action	Responsible Person	Status	Comments
21.09.15	Members are asking for Council to raise the issue of drinking area for Beswick with NLC	DCSI	Ongoing	22.02.16 awaiting a reply from NLC
16.11.15	CSM to present fencing options for lot 57 & 58 for next meeting	CSM	Ongoing	Waiting on quote from fencer.
22.02.16	CSM to put cameras at the Night Patrol compound	CSM	Ongoing	
22.02.16	CSM to put signs up at the cemetery to stop people walking through rather than on the footpath	CSM	Ongoing	

**Note:** Please note update on Action list at the meeting and update the table.

## 6. Correspondence

### 6.1 Outgoing Correspondence:

Tess Cole-Adams Northern Land Council-Re: Lot 3 Beswick

Local Authority member find the current situation at Lot 3 unacceptable.

**Resolved:** That Council follow up on the issue of Lot 3, and letters are sent to both Bess Price MLA and Larissa Lee MLA.

**Moved:** Joseph Brown      **Seconded:** Deanna Kennedy  
All agreed by way of consensus

### 6.2 Incoming Correspondence:

Aboriginal Areas Protection Authority- Re: Cost Estimate Beswick Heritage Trail

**ACTION:** Actions will appear under each point like this

## 7. General Business

### 7.1 \*Elected Member Report: Councillor Ashley gave a verbal Report:

- An Ordinary Council Meeting (OCM) was held at Pine Tree Motel Katherine in January 2016.
- Roper Gulf Regional Council has brought a new property, old Landmark Building on Crawford Street to consolidate the offices in town to make rent savings.
- Councillor Ashley raised the issue of too much fighting at Beswick Community and asked Local Authority members to think about how these issues should be dealt with. The trouble makers need to be removed from the community, how can this be done? The idea of a Petition was raised and Local Authority members will attend the Community Safety meeting held on the first Tuesday of each month. All Local Authority members need to attend this meeting.

**Action:** CSM to advertise the Community Safety Meeting on Tuesday 1<sup>st</sup> March and remind LA Members to attend.

**Resolved:** That the Beswick Local Authority receive and note the elected members report

**Moved:** Joseph Brown                      **Seconded:** Deanna Kennedy

All agree by way of consensus

## 7.2 \* Council Services Managers Report:

**Resolved:** That the Beswick Local Authority approves the placing of BBQs, Tables and Chairs as per Map.

**Moved:** Joseph Brown      **Second:** Cr Selina Ashley.

All agreed by way of consensus

**Resolved:** That the Beswick Local Authority receive and note the Council Services Managers report.

**Moved:** Trepina Bush              **Seconded:** Joseph Brown

All agreed by way of consensus

## 7.3 \* Council Financial Reports:

**Resolved:** That the Beswick Local Authority receive and note the Council Financial report .

**Moved:** Selina Ashley                      **Seconded:** Deanna Kennedy

All agreed by way of consensus

## 7.4 \* Governance Updates:

- \*Town Priorities: Were updated. The recommendations for Beswick from the Sport & Recreation Master Plan have been added to the Town Priorities list.
- \*Complaints Register. Nil
- \*Policy Updates:

**ACTON:** CSM put a camera up at Night Patrol centred on the vehicle fuel tank.

Guideline 8: Nat Knapp gave an update on the new changes to Guideline 8.

Beswick Local Authority Members agreed they wanted 4 Local Authority Meetings a year.

**Resolved:** That the Beswick Local Authority receive and note the updates from Governance

**Moved:** Selina Ashley                      **Seconded:** Joseph Brown

All agreed by way of consensus

## 7.5 \* CDP- Community Development Program:

**Resolved:** That the Beswick Local Authority receive and note the Community Development Program report.

**Moved:** Raelene Bulumbara                      **Seconded:** Deanna Kennedy

All agreed by way of consensus

**7.6 \* Alcohol Management Plan:**

- Currently aiming to take 4 Community Members to Gumbulunya to see how their club works.
- Still waiting on the results of the survey that was conducted in Beswick some months ago. To be reported on at next Meeting.
- Signage for the Roper Creek drinking area will be going up as soon as possible.
- Phone coverage issue at Roper Creek may be resolved with C.A.T. from Alice Springs, looking at a trial site and will be coming to assess in mid March. This is just an investigation at this stage.

**7.7 Sports and Recreation Program Update:**

Nil

**7.8 Night Patrol:**

The proposed new Night Patrol Schedule was presented to Local Authority members.

**8. Other Business****8.1. Cemetery Pedestrian Use:**

**Action:** CSM to put up signs at the cemetery gates saying "Show Respect, Please use the footpaths, do not walk through the grave sites"

**8.2. Elders Visiting Program:**

Juanita Jones, Program Coordinator, gave a brief presentation on the "Katherine East West Regional Plan". A Regional Forum will be held in Katherine and LA members were invited to attend and find out more about the program and help drive. Contact Sam Ashley or Helen Hawkins Council Services Manager if you would like to attend the Forum.

**9. Meeting Closed at 1:20pm Next meeting Monday 16<sup>th</sup> May**



## Gulin Gulin- Weemol Local Authority Meeting Minutes

Held at Bulman Council Office

02.03.2016

This **Provisional Bulman Local Authority meeting** was opened at 10.25 by Chair **Esau Martin** and the Roper Gulf Regional Council pledge was read.

### 1. Present:

**Elected Members:**

Councillor John Dalywater

**Local Authority Members:**

Esau Martin

Jerry Martin

Garret Lofty

Margaret Lindsay

Darrilyn Martin

**Staff:**

Nyrelle Johnson- Council Services Manager

Amanda Haigh - Governance Manager

Jo Nicol- Local Authority Coordination Officer

David Goldsmith- Acting CSM (Repairs and Maintenance Officer)

**Visitors/Guests:**

Desmond Lindsay- Community Member

Stuart Martin- Community Member

Nic Sharah- Department of Local Government & Community Services

Dennis Hogan- NT Police

Robert Cartmill- NT Police

Kristy Bennett- NT Housing

Richard Bliss- NT Housing

### 2. Apologies:

Maggie Chikappa

**Moved:** Jerry Martin

**Seconded:** Garret Lofty

All agreed by way of consensus

### 3. Conflict of Interest-Members & Staff:

Nil

### 4. Minutes of Previous Meeting:

Previous Minutes 20.11.2016 will be ratified at the Next Local Authority meeting.

## 5. Business Arising/Action List;

### 5.1. Previous minutes action List

Date action initiated	Action	Responsible Person	Status	Comments
28.08.2015	Follow up with RGRC contracts Manager and find out about procedure for 24 hour access to landing at the airstrip at Bulman and report it to next LA meeting	CSM	Ongoing	28.08.2015 CSM received a letter from Sunrise health in support of a 24 hour airstrip, forwarded to Contracts Manager <b>02.03.2016</b> Follow up on Letter sent to DOI
20.11.2015	Organise a community meeting to discuss the location of the basketball court in Bulman	CSM	Completed	<b>02.03.2016</b> Get Quotes for Half basketball Court to be constructed at Weemol.
20.11.2015	Meeting is to be held outside of Local Authority meeting to discuss preferred Night Patrol Schedule in accordance with community needs, this can be reviewed as required with notification.	CSM	Completed	<b>02.03.2016</b> Schedule discussed and timetable changes made. Forward on to NP Team in Katherine.
20.11.2015	Local Authority to consider names for the streets and parks in Bulman and Weemol	LA members	Ongoing	<b>02.03.2016</b> Street names discussed and informally named awaiting further discussion at community meeting to include Park names and report back to LA.

**Note:** Please note update on Action list at the meeting and update the table.

## 6. Correspondence

### 6.1. Outgoing Correspondence: Nil

### 6.2. Incoming Correspondence:

Email from Dale Campbell, CEO Sunrise Health Re: Weemol Sewage Works & Bulman Water Quality.

Aboriginal Areas Protection Authority- Boundary Areas For Bulman

**ACTION:** Actions will appear under each point like this

## 7. General Business

### 7.1 \*Elected Member Report: Nil

### 7.2 \*Council Services Managers Report:

**Motion:** That the Bulman Local Authority receive and note the Council Services Managers report.

**Moved:** Jerry Martin                      **Seconded:** Garret Lofty

All agreed by way of consensus



**7.3 \* Council Financial Reports:**

**Motion:** That the Bulman Local Authority receive and note the Council Financial report.

**Moved:** Garret Lofty      **Seconded:** Jerry Martin  
All agreed by way of consensus

**7.4 \* Governance Updates:**

- \*Town Priorities-Discussed and updated
- \*Complaints Register- Nil
- \*Policy Updates- **HR015 Uniform Policy**
  - **HR011 Leave Policy**
  - **DTI004 Abandon Vehicle Policy**

- **Guideline 8:**

Nic Sharah, Department Local Government briefed the Local Authority on the Updates to Guideline 8; Types of meetings including Provisional, Quorums and number of meetings.

The Bulman Local Authority will continue with 6 scheduled meetings per year.

**Motion:** That the Bulman Local Authority receive and note the updates from Governance.

**Moved:** Margaret Lindsay      **Seconded:** Darilyn Martin  
All agreed by way of consensus

**7.5 \* CDP- Community Development Program:**

**Motion:** That the Bulman Local Authority receive and note the Community Development report.

**Moved:** Garret Lofty      **Seconded:** Jerry Martin  
All agreed by way of consensus

**7.6 \* Alcohol Management Plan:**

There was no known substance abuse identified at this time that requires further action.

A reminder to report any issues to Health Clinic, Police or CSM.

The VSA Team will be attending the Bulman School to give a talk.

**Motion:** That the Bulman Local Authority receive and note the AMP report.

**Moved:** Margaret Lindsay      **Seconded:** Jerry Martin  
All agreed by way of consensus

**7.7 Sport and Recreation Program Update: Nil****8. Other Business****8.1 NT Housing:**

The Renovation Project is progressing well.

Progress has been slow but should be back on schedule with in a few weeks.

No time frame can be given for completion of each house as this varies due to condition of house at start.

CDP participation in the Project has been good with 5 participants in activities, community involvement has been supported by NT Housing and Binjari Contractors.

### 8.2 NT Police:

Respect Signs for each Community will be erected once permission has been obtained; the Public Signs are to be placed at the entrance to town and will inform all visitors of the community's Behavioural Expectations. Signs to be presented at the next Bulman Community Safety Meeting.

### 8.3 Sport & Recreation master Plan:

**Motion:** That the findings of the Sport & Recreation Master Plan be put into Bulman's Town Priorities List for the Roper Gulf Regional Plan for Budgeting Considerations.

**Moved:** Margaret Lindsay      **Seconded:** Jerry Martin  
All agreed by way of consensus

### 8.4 Outstation Solar Lighting:

A brief discussion on placement of Solar Lights and other infrastructure at Outstations and ensuring that they have residents, to avoid wasting money on unoccupied outstations.

**Motion:** That the Bulman Local Authority support, in principle, the installation of solar lights in surrounding Outstations, with Bagetti Outstation to be prioritised.

**Moved:** Cr John Dalywater      **Seconded:** Jerry Martin  
All agreed by way of consensus

**ACTION:** Nic Sharah to follow up on status of Outstations in the Bulman area and report back to Local Authority.

### 8.5 Recommended request for investigation to have Funding return to permit residency in Bagetti

**Moved:** Cr John Dalywater      **Seconded:** Jerry Martin

### 8.6 Bulman Local Authority Project Funding:

**Motion:** That the Bulman Local Authority Project Funding is used to install a half Court be at Weemol that has the potential for other stages to be added; Roof and Other half of court etc.

**Moved:** Jerry Martin      **Seconded:** Cr Dalywater

### 8.7 Night Patrol:

A discussion about Night Patrol Schedule noted that:  
Sundays were quiet and no Night Patrol needed.  
Wednesday and Thursday of Pay Week were busy.  
Monday and Tuesday were not too busy and could be serviced by a smaller crew.  
Hours would be 6pm -2pm.  
Night Patrol would run from Monday – Saturday with 1 crew on Mondays and Tuesday.  
The new scheduled should be implemented and reviewed in 3 months.

**ACTION:** Review Night Patrol after 3 months of the new Schedule.

**9. Meeting Closed at 12.52**

Next Meeting: Thursday 18<sup>th</sup> May 2016.





## Manyallaluk Local Authority Meeting Agenda

held at **Meeting Room, Council Office**

**Monday 22 February 2016**

The meeting was opened at 2.50pm by Eileen Lawrence who is the designated Chair for this Manyallaluk Local Authority meeting. The Council pledge was read.

### Present:

#### Elected Members:

Councillor Anne-Marie Lee

#### Local Authority Members:

Eileen Lawrence

Robert Williri

Shaunette Mumbin

#### Staff:

Jo Nicol, Local Authority Coordination Officer

Darcie Boon, Governance Officer

Darryl Kalakala, Sport & Recreation Officer

#### Visitors/Guests:

Nathaniel Knapp, Department Local Government & Community Services.

### 1. Apologies:

Anne-Maree Low

Apologies Accepted

Moved: Robert Williri

Seconded: Cr Lee

All agree by way of consensus

### 2. Conflict of Interest-Members & Staff:

Nil

### 3. Minutes of Previous Meeting:

Minutes from the previous meeting held on 24 August 2015 to be held over to the next Manyallaluk Local Authority Meeting Monday 16<sup>th</sup> May.

### 4. Business Arising/Action List;

#### 4.1. Previous minutes action List

Date action initiated	Action	Responsible Person	Status	Comments
17.08.2015	Think about what to spend 2015/2016 LA Funding on re: Town Priorities.	Local Authority	Ongoing	22.02.16 Basketball Court has not been completed sides

\* Denotes permanent Agenda items

				haven't been put in
17.08.2015	Install speed humps as soon as quotes have been processed	CSM	Ongoing	22.02.16 Follow up and update at next LA meeting.
17.08.2015	Contact NT Royal Life Saving	CSM/Director Council Services		22.02 Update to be provide next meetin
17.08.2015	Organise removing silt from pool	CSM	Ongoing	22.02 update to be provided at next meeting.
17.08.2015	Write to Jawyong-ask short and long term plan for tourist huts and child-proof fencing.	Local Authority/CSM	Ongoing	22.02 Update at ne meeting.

## 5. Correspondence

### 5.1. Outgoing Correspondence:

### 5.2. Incoming Correspondence:

FACE Agreement Letter-Cementing Sides of Basketball Court

FACE Funding Application- Cementing Sides of Basketball Court

**ACTION:** Invite Project Manager to next Local Authority for update on complete scope & cost of upgrades of the Basketball Court.

**ACTION:** Actions will appear under each point like this

## 6. General Business

### 7.1 \*Elected Member Report:

- An Ordinary Council Meeting held in Katherine at the Pine Tree Motel in January
- Council has purchased the old Landmark Building on Crawford street

**Resolved:** That the Manyallaluk Local Authority receive and note the elected members report.

**Moved:** Robert Williri

**Seconded:** Cr Lee

All agreed by way of consensus

### 7.2 \*Council Services Managers Report:

- Council Services Update
- \*Work Health and Safety Update

It was noted that Buffalo are still a huge problem in Manyallaluk and are posing a huge safety risk to the residents.

Local Authority asked if one street light has been allocated or two?

\* Denotes permanent Agenda items

Local Authority wanted it noted that the road into Manyallaluk is dangerous and in need of major repairs, there was a tree across road today. New culverts and serious grading is needed.

There are a large number of positions vacant at Manyallaluk LA members asked why they have not been filled.

**ACTION:** Follow up and report back on what is being done about the Buffalo Issue in Manyallaluk.

**ACTION:** Find out status of Manyallaluk road and report back to next LA Meeting.

**ACTION:** Follow up and report back to LA on why there is so many Roper Gulf Regional Council Positions Vacant in Manyallaluk.

**Resolved:** That the Manyallaluk Local Authority receive and note the Council Services Managers report.

**Moved:** Robert Williri      **Seconded:** Shaunette Mumbin

All agreed by way of consensus

### 7.3 \*Council Financial Reports:

Local Authority queried the Budget for **220 Territory Housing Repairs-** as being \$100 year to date budget.

Local Authority Members raised the issue of the School Nutrition Program being inadequate, food quality is poor often not fresh and there is no variation in menu.

**ACTION:** Community Services to consult with Local Authority about how the School Nutrition Program can be improved.

**Resolved:** That the Manyallaluk Local Authority receive and note the Council's Second Quarter Financial Reports for Manyallaluk.

**Moved:** Cr Lee      **Seconded:** Robert Williri

All agreed by way of consensus

### 7.4 \*Governance Updates:

- **\*Town Priorities** – Discussed and updated
- **\*Complaints Register-** Nil
- **\*Policy Updates-** Discussed

**Guideline 8** Nat Knapp from Department Local Government explained the new Guideline 8 changes and what they mean for Manyallaluk Local Authority. Manyallaluk Local Authority has requested to have 4 scheduled Local Authority meetings per year.

**Resolved:** That the Manyallaluk Local Authority receive and note the updates from Governance.

**Moved:** Cr Lee      **Seconded:** Robert Williri

All agreed by way of consensus

\* Denotes permanent Agenda items

**7.5 \* CDP-Community Development Program:**

There is currently no CDP program operating in Manyallaluk, there has been no one in Manyallaluk to run a CDP program for at least 6 months. Local Authority members are disappointed and see a lost opportunity, are Centerlink participant being cut off their payments due to non-participation in activities?

**ACTION:** Report back to next Local Authority Meeting the status of CDP in Manyallaluk.

**7.6 \* Alcohol Management Plan: NIL****7.7 Sports and Recreation Program Update:**

- Sport & Recreation Officer, Dayl Kalakala, gave an update on activities in Manyallaluk. Activities have included; Basketball and baking with Sunrise Health.
- With some extreme hot weather, less outdoor activities and large airconditioned indoor area not available. It was suggested that the old crèche may make a good Youth Centre; this suggestion would also be added to the Town Priorities list.

**Resolved:** That the Manyallaluk Local Authority receive and note update on Sports and Recreation Program.

**Moved:** Eileen Lawrence

**Seconded:** Shaunette Mumbin

All agreed by way of consensus

**7. Other Business****8.1 Sport & Rec Master Plan:**

The Plan's recommendations were discussed; Local Authority member were happy with the Plans recommendations asked to ensure they are added to the Town Priority list.

Local Authority members identified a lack of an indoor space for Sport & Recreation activities during hot weather.

Using the old crèche as a Youth Centre may be an option and pursuing funding for an upgrade.

**8. Meeting Closed 5pm, Next Meeting Monday 16<sup>th</sup> May 2016**

\* Denotes permanent Agenda items

## WARD REPORTS

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<b>ITEM NUMBER</b>	13.3
<b>TITLE</b>	Numbulwar Numbirindi Ward
<b>REFERENCE</b>	630981
<b>AUTHOR</b>	Jo Nicol, Local Authority Coordination Officer

### RECOMMENDATION

- (a) **That Council receive and note the Numbulwar Numburindi Ward Report.**
- (b) **That Council approve the nomination of Roland Nundhirribala to the Numbulwar Local Authority.**

### BACKGROUND

Numbulwar Local Authority meeting was held Tuesday 19<sup>th</sup> February 2016.

#### Local Authority Update

The Numbulwar Local Authority includes: Councillor Kathy-Anne Numamurdiridi, Cheryl Nundhirribala, David Murrungun, Christopher Spicer, Ella Geia, Felicity Kym Rami and Douglas Wunungmurra.

Numbulwar Local Authority resolved to have 6 Local Authority Meetings per year.

The next Numbulwar Local Authority meeting is scheduled for Tuesday 10<sup>th</sup> May 2016 at 3:00pm.

#### Community Visitor

Centrelink  
NT Vets  
Franny and Kirsty McInnes of UNO Management Services.

#### Community Update

Council Services are continuing with; road repairs, looking after the waste facility, rubbish collection, Parks and Gardens.

Recruitment of the Senior Administration Officer position is currently underway.

The Mechanical Workshop is kept busy servicing our vehicles, plant and machinery.

There has been a lot of thefts and break-ins throughout December'15/Janaury'16. The Police and Night Patrol have been kept very busy.

A larger Crocodile has been seen down at the Barge landing, the Police are keeping an eye out. The croc trap may have to be used if the croc continues to hang around.

#### ISSUES/OPTIONS/SWOT

Nil

**Action list**

<b>Date</b>	<b>Agenda Item #</b>	<b>Item Description</b>	<b>Responsible Person</b>	<b>Status</b>	<b>Status Comments - Completion Date</b>
12.05.2015		Discuss Retail Training with Store and RJCP Coordinator	LA Chairperson		
13.10.2015		Talk to businesses and people on how to go about clean up Numbulwar campaign.	CSM	Ongoing	16.02.16 To be discussed at next meeting.
10.11.2015		Current status of the RGRC Dog By Laws for Numbulwar for next LA Meeting.	CSM	Ongoing	16.02.16 Still progressing, RGRC is looking at Dog By Laws in other NT Councils to develop by Laws fro RGRC. To discuss at next LA meeting..
10.11.2015		Decide at next LA meeting if LA Funding should be made available for the Old Cemetery Memorial Project.	LA	Ongoing	16.02.16 RGRC seeking funding to beautify the area. Update at next meeting
16.02.2016	7.2 Council Services Managers Report	Seek funding for more speed bumps	CSM		
16.02.2016	7.4 Town Priorities	Speak with Director of Community Services, Marion Smith about purchasing a PA system for the RSAS Bus	CSM		
16.02.2016	7.4 Policy Updates	Local Authority members to invite NT Housing to the Community Meeting once date has been set	CSM		
16.02.2016	8. Other Business	CSM to hold out of session meeting with Members to discuss the Sport and Rec Plan in detail	CSM		

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

1 Numbulwar LA Minutes February 16th 2016.pdf





## Numbulwar Local Authority Meeting Minutes

Held at Numbulwar Council Service  
Centre

Tuesday, February 16<sup>th</sup> 2016

This meeting was opened at 2.34pm by Chair Cheryl Nundhirribala and the Roper Gulf Regional Council pledge was read.

### 1. Present:

#### Elected Members:

Councillor Kathy-Anne Numamurdiridi

#### Local Authority Members:

David Murrungun

Felicity Rami

Kenny Spicer

Cheryl Nundhirribala

#### Staff:

Roger McIvor, Council Services Manager

May Brazil, Senior Administration Support Officer

Amanda Haigh, Governance & Compliance Acting Manger

#### Visitors/Guests:

Tom Girdler, Dept of Local Government and Housing

Nick Sharah, Department of Local Government

Scott Lewis, Numbulwar Police

Carl Hansen, Government Engagement Coordinator – Numbulwar

Roland Nundhirribala, Member of the public.

### 2. Apologies:

Michael Tennant, Community Champion Northern Territory Government

Sharon Hillen, Director Council Services and Infrastructure (Roper Gulf Regional Council)

Marion Smith, Director Community Services (Roper Gulf Regional Council)

Apologies Accepted,

**Moved:** Felicity Rami

**Seconded:** David Murrungun

All agreed by way of consensus

### 3. Conflict of Interest - Members & Staff:

Nil

### 4. Minutes of Previous Meeting:

**Resolved:** That Numbulwar Local Authority accepts the Minutes from the previous Local Authority Meeting held on November 10<sup>th</sup> 2015 as a true and accurate record of the meeting.



**Moved:** Felicity Rami      **Seconded:** David Murrungun  
All agreed by way of consensus.

*Kathy-Anne Numamurdirdi arrives at meeting 3pm.  
Scott Lewis leave meeting at 3.03pm*

## 5. Business Arising/Action List;

### 5.1. Previous minutes action List

Date action initiated	Action	Responsible Person	Status	Comments
6.02.2016	LA Members asked CSM to get current status of RGRC Dog By Laws for Numbulwar	CSM	Ongoing	16.02.16 Still progressing, RGRC is looking at Dog By Laws in other NT Councils to develop by Laws fro RGRC. To discuss at next LA meeting..
6.02.2016	Decide at next LA Meeting if LA funding should be made available for the Old Cemetery Memorial Project.	LA	Ongoing	16.02.16 RGRC seeking funding to beautify the area. Update at next meeting.
6.02.2016	Write letter and submit to RGRC Grants Officer on behalf of Local Authority in support of the Hip Hop Project also an additional grant for purchase of TV and gaming consoles for activities.	LA Chairperson	Completed	16.02.16 Funding application successful. Project to start soon.
6.02.2016	Discuss Retail Training with Store and CDP Coordinator	LA Chairperson	Ongoing	16.02.16 To be discussed at next meeting.
3.10.2015	Talk to businesses and people on how to go about clean up Numbulwar campaign.	CSM	Ongoing	16.02.16 To be discussed at next meeting.

## 6. Correspondence

### 6.1. Outgoing Correspondence:

#### 6.1.1 Building and Upgrade of Remote Morgues – Chief Minister Adam Giles/ The Hon Bess Price MLA.

Currently there is still no decision on who will operate the morgue as the planned new clinic for Numbulwar will not have a morgue attached.

### 6.2. Incoming Correspondence:

6.2.1 - Roper Gulf Regional Council Local Authority Meeting Calendar 2016

6.2.2 – Numbulwar Health Clinic and Morgue Facility Upgrade- The Hon John Elferink MLA :

6.2.3 – Numbulwar Town Boundary- Aboriginal Areas Protection Authority

6.2.4- Upgrade Freight Hubs Numbulwar & Ngukurr- Grant application unsuccessful.

The Freight Hub grant application was successful in getting \$1million from NT Government.

The Federal Government's National Stronger Regions Fund application for \$1million was

unsuccessful. Engineer design documentation to be completed with possibility to reapply for National Stronger Regions Fund Round 3. Local Authority members will be kept updated.

## 7. General Business

### 7.1 \*Elected Member Report:

- Recent OCM was held in Katherine in January
- Councillors chose from three different designs for Town signs and the approved design will now be rolled out in all Roper Gulf Regional Council's towns.
- Cr Kathy- Anne will be attending an Australian Local Government Women's Association Conference in Katherine after attending the Finance Committee Meeting also in Katherine.

**Resolved:** That the Numbulwar Local Authority receive and note the elected members report.

**Moved:** Cheryl Nundhirribala

**Seconded:** Felicity Rami

All agreed by way of consensus

### 7.2 \*Council Services Managers Report:

- The Vets were in Numbulwar to help desex many female dogs and to check their overall health condition. 6 dogs were put down.
- Update on new dump site project
- Many WHS related incidents were recorded in January mainly property damage with people stealing fuel from Council vehicles.
- Many hazards were identified also through weekly reports on workshop, aged care, council office, sport and rec hall and the municipal yards.
- RSAS contract has been extended for another 12months with Council ending December 2016.
- Australia Day saw Roland Nundhirribala receive the Australian of the year award for 2016.
- Crocodiles have been spotted along the swamp areas near the foreshore with another two near the barge landing. A Croc trap has been set with the assistance of Homelands crew and Local Police.
- Local Authority recommended the 2 new Solar Lights to be positioned at the Power & Water Corporation Tanks and Basket Ball Court area.
- NT Emergency Services will be in Numbulwar next week to conduct a meeting; volunteers from the community are needed to join the local NTES.
- The cemetery was vandalised over the December period with parts of the panel fencing torn down, which has now been fixed.
- A new speed bump will be put in place near the School and Clinic to reduce speeding.
- Katherine Aviation has been granted approval from NLC and the Department of Infrastructure to install a fuel tank and container at the airport.
- Water Consumption is very high; many garden taps are being replaced.

**Action:** CSM to seek funding for more speed bumps.

**Resolved:** That Local Authority approve of Local Authority Project Funding to be used to purchase some Speed Bumps.

**Moved:** David Murrungun    **Seconded:** Cheryl Nundhirribala  
All agreed by way of consensus

**Resolved:** That the Numbulwar Local Authority receive and note the Council Services Managers report.

**Moved:** Felicity Rami            **Seconded:** Kenny Spicer  
All agreed by way of consensus

### 7.3 \* Council Financial Reports:

The Financial Reports were discussed in detail including underspends and overspends.

**Resolved:** That the Numbulwar Local Authority receive and note the 2015/2016 Numbulwar Second Quarter Financial report.

**Moved:** David Murrungun    **Seconded:** Felicity Rami  
All agreed by way of consensus

### 7.4 \* Governance Updates:

- **\*Town Priorities – Local Authority Members updated the Town Priority list for the 2016/2017.**

**Action:** CSM to speak with Director of Community Services, Marion Smith about purchasing a PA system for the RSAS Bus.

**Moved:** Kenny Spicer                    **Seconded:** Cheryl Nundhirribala  
All agreed by way of consensus

**Resolved:** Local Authority to contribute an increase in funds towards the upgrade of Sport and Rec Hall to \$10,000.

**Moved:** Felicity Rami                    **Seconded:** Cheryl Nundhirribala  
All agreed by way of consensus

- **\*Complaints Register –Complaint made on 22/01/2016 has been completed.**
- **\*Policy Updates-**

Abandon Vehicle Policy has been implemented throughout Roper Gulf Regional Council. Council can now identify, remove, store and dispose of abandoned vehicle outside a property fence lines.

Tom Girdler discussed NT Housing also has a policy around un-roadworthy, unregistered or damaged vehicles in the yard as it poses a health risk, removal from property.

**Action:** Local Authority members to invite NT Housing to the Community Meeting once date has been set.

**Moved:** David Murrungun                    **Seconded:** Kenny Spicer  
All agreed by way of consensus

- Guideline 8 Nick Sharah, from the Department Local Government, briefed the meeting about the updated Guideline 8 and clarified Local Authority quorums.
- The Local Authority Meeting Calendar was discussed. The Numbulwar Local Authority has confirmed 6 meetings/year and held every 2 months.

**Resolved:** That the Numbulwar Local Authority receive and note the updates from Governance.

**Moved:** Felicity Rami      **Seconded:** Cheryl Nundhirribala  
All agreed by way of consensus  
*Carl Hansen leaves meeting at 4.34pm*

#### 7.4 \*CDP- Community Development Program:

**Resolved:** That the Numbulwar Local Authority receive and note the Community Development report.

**Moved:** Felicity Rami      **Seconded:** Kenny Spicer  
All agreed by way of consensus

#### 7.6 \*Alcohol Management Plan: NIL

#### 7.7 Sport and Recreation Program Update:

The Sport and Recreation Facilities Master Plan was discussed at length on the recommendations that the consultant had identified for Numbulwar. Council will use this as a guide for priority upgrades for Numbulwar.

**Resolved:** That the Numbulwar Local Authority receive and note update on Sports and Recreation Program

**Moved:** Felicity Rami      **Seconded:** David Murrungun

#### 7.8 Night Patrol

Police have concerns that Night Patrol isn't working on Friday and Saturday, these are normally busy days.

**Resolved:** Local Authority members for Night Patrol to operate Friday and Saturday's as part of their schedule.

### 8. Other Business

#### 8.1 – Roper Gulf Regional Council Sport and Recreation Facilities Master Plan

**Action:** CSM to hold out of session meeting with Members to discuss the Sport and Rec Plan in detail.

#### 8.2 - Letter of Resignation from former Local Authority Chair, Selena Uiibo.

Resignation letter from former Numbulwar Chair Selena Uiibo, was read by CSM. Local Authority members acknowledged the letter and wished her well in her future endeavours.

**Moved:** Kenny Spicer      **Seconded:** Felicity Rami

All agreed by way of consensus

**9. Meeting Closed at 5.10pm**

Next Meeting: **May 10th 2016.**



**WARD REPORTS**



**ITEM NUMBER** 13.4  
**TITLE** South West Gulf Ward Report  
**REFERENCE** 630982  
**AUTHOR** Jo Nicol, Local Authority Coordination Officer

**RECOMMENDATION**

(a) **That the Council receives and notes South West Gulf Ward report.**

**BACKGROUND**

The Borroloola Local Authority includes; Mayor Tony Jack, Cr Don Garner, Cr Daniel Mulholland, Lizzie Hogan, Trish Elmy, Mike Longton, Maria Pyro, Marleen Karkadoo, Bernard Redfern, Raymond Anderson, Rebecca Gentle, Stan Allen and Jonathon Sauer.

The Borroloola Local Authority Meeting was held on 11 February 2016.

The Borroloola Local Authority have resolved to have 6 Local Authority meetings per year.

The Next Borroloola Local Authority Thursday 7<sup>th</sup> April 2016

**Community Visitors:**

Chief Minister Adam Giles.

Louise Beilby Department of Local Government and Community Services

Northern Territory Department of Corrections

**Community Update:**

Council Services are operating well.

Some of the issues in Borroloola are; Litter throughout town, the AMP permit system currently being investigated, speeding through CBD, Housing.

**ISSUES/OPTIONS/SWOT**

**Ward Action List**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
5.06.2014		LA recommends a Waste Management Strategy is drawn up for the Borroloola region, including recycling capability and planning for future	DITS	Ongoing	Action incorporated into RGRC Waste Management Strategy. A newly formed Waste Management Strategy Committee is driving this Action. Check with Sharon.
5.06.2014		LA recommends that Council actively watch & provide information on status of housing in Borroloola with regard to SIHIP money.	Council	Ongoing	09.02.16 - Recommendation: Invite NTG Dept. Housing & Dept. Lands & Planning next LA Mtg for update. Check with Sharon



					Hillen if any response
5.06.2014		LA request RGRC lobby for wider area of mobile phones and internet access	Council	Ongoing	11.02.16 NBN by end of 2016 Approach Telstra for their plan.
5.06.2014		Write to P & W requesting they maintain lighting in all camps in Borrooloola.	Council	Ongoing	Update- P&W own assets, Town Camps not Councils responsibility. 04.09.2014 Ongoing . Check with Sharon Hillen
4.12.2014		Send letter to Julie Bennett requesting the Power Station buffer zone be remove completely and that government consider relocation of the Power House to a more desirable destination.	DITS/Council	Ongoing	06.08.15 – Ongoing: LA member would like a formal response form Department of Lands and Planning as well as P&W re: the removal of the buffer zone
8.10.2015		Discuss the matter of combining services such as Youth, Sport & Rec and Night Patrol to help in the assistance	Mayor Jack, Cr Garner & CSM	Ongoing	
8.10.2015		Provide LA members with more Information about the engineered stand for the Score Board.	CSM	Ongoing	
5.11.2015		Send out Town Priorities to all LA members to help in making a decision on spending 2014-2015 remaining funding.	Director Council Services	Ongoing	
5.11.2015		Strategic Plan for the Swimming Pool	CSM	Ongoing	
5.11.2015		Write a letter of thanks to the Borrooloola Power and Water Officer	Council	Ongoing	
11.02.2016	5. Business Arising	Night Patrol Manager to review how Night Patrol team is working and report back to Local Authority at next meeting	Night Patrol Manager		
11.02.2016	7.2 Council Services Managers Report	Send master plan to Brian Kimmings, who has raised issue with Mayor about AFL using the facilities	CSM		
11.02.2016	7.2 Council Services Managers Report	Find out details about Dump Truck and respond back to Local Authority	CSM		
11.02.2016	7.4 Governance Update - Town Priorities	Organise out of session meeting with Local Authority members	CSM		

11.02.2016	7.4 Sport and Rec Program Update	Find out about how Sport & Recreation Program can be delivered to Borroloola Out Stations	CSM		
11.02.2016	8. Other Business	Ensure a copy of the Roper Gulf Regional Council's Meeting Procedures Policy is at Local Authority meetings	CSM		
11.02.2016	8.4 Cemetery Fencing	CSM to get quotes on Cemetery fencing	CSM		
11.02.2016	8.10 Telstra	Speak to Telstra about Mobile, NBN report back to next Local Authority meeting	Mike Longton		

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

1 LOCAL AUTHORITY\_Borroloola\_Minutes\_11.02.2016.pdf



## Borroloola Local Authority Meeting Minutes

Held at Conference Room,  
Council Service Delivery Centre, Borroloola

Thursday 11<sup>th</sup> of February 2016

This meeting was opened at 9:55am by Chair Maria Pyro and the Roper Gulf Regional Council pledge was read.

### 1. Present:

#### **Elected Members:**

Councillor Don Garner  
Mayor Tony Jack

#### **Local Authority Members:**

Marlene Karkadoo  
Mike Longton  
Maria Pyro  
Raymond Mawson  
Stan Alan  
Trish Elmy  
John Sauer  
Bernie Redfern  
Lizzie Hogan  
Rebecca Gentle

#### **Staff:**

Nathan McIvor- Council Services Manager  
Kirsten Anderson – Acting Senior Administration Officer  
Amanda Haigh – Governance Manager  
Marion Smith – Director of Community Service  
Bertha Cochran – Sports & Rec Coordinator

#### **Visitors/Guests:**

Nathanael Knapp – Department of Local Government and Community Services  
Rathi Ramarathen– Victims of Crime NT  
Melissa Sanderson – NT Police  
Bryden Smith – Tonkin NT  
Greg Crofts – Mabunji CEO

### 2. Apologies:

Councillor Daniel Mulholland  
Apologies Accepted,

**Moved:** Don Garner      **Seconded:** Stan Alan

All agreed by way of consensus

**3. Conflict of Interest - Members & Staff:**

Nil

**4. Minutes of Previous Meeting:**

**Resolved:** That Borroloola Local Authority accepts the Minutes from the previous Local Authority Meeting held on Thursday 5<sup>th</sup> of November 2015 as a true and accurate record of the meeting.

**Moved:** Don Garner      **Seconded:** Bernie Redfern  
All agreed by way of consensus.

**5. Business Arising/Action List;**

Action List from previous meeting:

Members discussed the action list from previous meeting.

**ACTION:** Night Patrol Manager to review how Night Patrol team is working and report back to Local Authority at next meeting.

**5.1. Previous minutes action List**

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
5.06.2014	LA recommends a Waste Management Strategy is drawn up for the Borroloola region, including recycling capability and planning for future	DITS	Ongoing	Action incorporated into RGRC Waste Management Strategy. A newly formed Waste Management Strategy Committee is driving this Action.  Check with Sharon Hillen
5.06.2014	LA recommends that Council actively watch & provide information on status of housing in Borroloola with regard to SIHIP money.	Council	Ongoing	09.02.16 -Recommendation: Invite NTG Dept. Housing & Dept. Lands & Planning next LA Mtg for update. Check with Sharon Hillen if any respond.
5.06.2014	LA request RGRC lobby for wider area of mobile phones and internet access	Council	Ongoing	11.02.16 NBN by end of 2016 Approach Telstra for their plan.
5.06.2014	Write to P & W requesting they maintain lighting in all camps in Borroloola.	Council To follow up with Power & water	Ongoing	Update- P&W owned assets, Town Camps not Councils responsibility. 04.09.2014 Ongoing Check with Sharon Hillen
04.12.2014	Send letter to Julie Bennett requesting the Power Station buffer zone be removed completely and that government consider relocation of the Power House to a more desirable destination.	DITS/Council	Ongoing	06.08.15 – Ongoing: LA member would like a formal response form Department of Lands and Planning as well as Power & Water re the removal of the buffer zone
06.08.2015	Respond to incoming Letter from National trust (NT) Gulf Branch	Marc Gardener	Commenced	09.02.16 upgrade road to museum Heritage Trail waiting for feedback.

06.08.2015	Seek quotes on trees for swimming pool and to look into a pool shade cloth with a vent through the middle for the wade pool, present quotes at upcoming meeting	CSM	Commenced	Landscaping & Planning with DCSI
06.08.2015	Write & distribute letters to cattle & horse owners in town to allow owners time collect and make sure stock is in fenced area	CSM	Ongoing	09.02.16 Letter sent to owners. DPIF in Tennant Ck Contacted.
06.08.2015	Arrange quotes for purchasing park benches for Tamarind Park, Rocky Park and Show Grounds, looking at around \$20,000-30,000	CSM	Commenced	09.02.16 Purchase from Kakoda benches.
06.08.2015	Look at combining services; Youth, Sport & Rec and Night Patrol to help in the assistance of John Moriarty and other Sporting and Rec Orgs in Borroloola	Mayor Jack, Councillor Don Garner and CSM Nathan McIvor		
8.10.2015	Arrange for Local Authority Members out of session meeting to discuss the changes they would like to see in Youth, Sport & Rec and Night Patrol	CSM	Completed Closed	
8.10.2015	Provide LA members with more information about the engineered stand for the Score Board.	CSM	Ongoing	
5.11.2015	Send out Town Priorities to all LA members to help in making a decision on spending 2014-2015 remaining funding.	Director Council Services	Ongoing	
5.11.2015	Support Youth, Sport & Rec with the 'Say NO to DRUGS' program	Local Authority	Completed Closed	
5.11.2015	Strategic Plan for the Swimming Pool	CSM	Ongoing	
5.11.2015	Write a letter of thanks to the Borroloola Power and Water Officer	Council	Ongoing	
5.11.2015	Invite Victims of Crime NT to present at February 2016 LA meeting	CSM	Completed Closed	

**Note:** Please note update on Action list at the meeting and update the table.

## 6. Correspondence

### 6.1. Outgoing Correspondence:

Email Re: Status of Borroloola Land Release - Sharon Hillen  
 Email Re: Animals at Large – Nathan McIvor –To discuss at next LA meeting  
 Letter Of Support Gulf Rivers Land Care Group.-Sharon Hillen –To be discussed at next LA meeting.

### 6.2. Incoming Correspondence:

Sport & Recreation Facilities Master Plan/Draft Plan- All Local Authority members have been sent a copy of the Plan

Local Area Traffic Management Plan – Concept Designs Attached

Thank You to Nathan McIvor and Staff -Marlene Timothy Artback NT  
Borrooloola Town Boundary – Aboriginal Areas Protection Authority.

## 7. General Business

### 7.1 \*Elected Member Report: Verbal Report.

First Council Meeting for 2016 was held January in Katherine.  
Marion Smith, Acting Director of Community Services has taken a position as CEO with Barkly Regional Council.

At each council meeting Nathaniel Knapp will be present.

Council is looking at making changes to Council Services Managers in Mataranka & Jilkminggan and Barunga & Manyallaluk as part of a restructure.

There are currently 3 office sites in Katherine – Vic highway, Chardon St and Crawford St. RGRC has made a decision to consolidate into one big office and has purchased the old landmark block.

Council has purchased a new front deck mower for Borrooloola, new skids seer trailer have also been requested.

The Senior Administration Officer position is vacant.

New signage at the entry and exit to Borrooloola has been decided on and all Roper Gulf Regional Council Towns will have the same uniform signs.

The Mayor has spoken with Land Council on Dumping issues, fees and charges.

The Mayor and Councillor Garner and most Of the Local Authority met with Minister Elferink on his latest visit to Borrooloola.

The Mayor and Councillor Garner have been looking for funding for the pool. The Mayor will be taking the issue to the CBT to ask for funding. Local Authority member Mike Longton has thanked them both on their efforts.

**Resolved:** That the Borrooloola Local Authority receive and note the elected members report.

**Moved:** Stan Alan **Seconded:** Mike Longton

All Agreed by way of consensus

### 7.2 \*Council Services Managers Report:

Strategic Plan for the Borrooloola Pool has been put on hold. A number of Work Health & Safety Issues have investigated, there is also a new Hazard and Incident Form.

Local Authority member Raymond Mawson won YOUNG CITIZEN Award for Borrooloola at the Australia Day celebrations.

Sport and Recreation Master Plan-Borrooloola, sent to all Local Authority members for comment.

MOU for Showground facilities not owned by Council requested.

Charges to use Sports Ground facilities discussed and supported with an option to waiver fees at Council's discretion.

CSM thanked Kirsten for the fantastic job she has been doing, well done!!

**ACTION:** CSM to send master plan to Brian Kimmings, who has raised issue with Mayor about AFL using the facilities

**ACTION:** CSM to find out details about Dump Truck and respond back to Local Authority



**Resolved:** That the Borrooloola Local Authority receive and note the Council Services Managers report.

**Moved:** Don Garner      **Seconded:** Mike Longton

### 7.3 \* Council Financial Reports:

Major financial overspend is on Agency due to overtime.  
Borrooloola will be getting a new Garbage Truck.

**Resolved:** That the Borrooloola Local Authority receive and note the Council Financial report.

**Moved:** Bernie Redfern      **Seconded:** Don Garner

### 7.4 \* Governance Updates:

- \*Town Priorities – To be discussed in detail at an out of session meeting.  
**Action:** CSM to organise out of session meeting with Local Authority members.

- \*Complaints Register - nil
- \*Policy Updates – nil
- Guideline 8-

Nat Knapp from Department Local Government explained the new Guideline 8 changes and what they mean for Borrooloola Local Authority. Borrooloola Local Authority has requested to have 6 scheduled Local Authority meetings per year.

**Resolved:** That the Borrooloola Local Authority receive and note the updates from Governance.

**Moved:** Mike Longton      **Seconded:** Stan Alan  
All Agreed by way of consensus.

### 7.5 \* Alcohol Management Plan:

Nil

### 7.6 Cemetery

Nat Knapp, Department LG, gave a brief update of the Cemetery Legislation status.

### 7.7 Sport and Recreation Program Update:

The Sport & Recreation roster and timetable was tabled and discussed.

A brief on what all staff are doing on daily basis was given.

The booklet created for the Fishing Competition that was organised and successful and Sport & Rec would like to run again.

Local Authority Members asked why Sport & Recreation does not have access to a 4wd to deliver programs in outstation?

Local Authority members thanked and acknowledge Bertha on the great work being done at Sport & Recreation.

**Resolved:** That the Borrooloola Local Authority receive and note update on Sports and Recreation Program.

**Moved:** Rebecca Gentle      **Seconded:** John Sauer  
All agreed by way of consensus

**ACTION:** CSM to find out about how Sport & Recreation Program can be delivered at Borrooloola Outstations

## 8. Other Business

### 8.1 Safe at Home program – Victims of Crime NT

An overview of the program was given;  
Discuss with community members about what kind of crimes and violence are happening in Borrooloola.  
VOC NT are providing funding for 3 solar lights to be put in dark areas, Community to choose where they are placed.  
LA members all agreed the lights should be installed at Anyula Street up on the hill, due to concerns about rapes and public assaults in these dark public spaces around the Safe House and Art Centre, which has also seen a number of break ins.  
A Personal device is to be used for the night shift worker at the safe house  
Local Authority members agreed the gate for the safe house needed to be replaced with a hardier gate which Mabunji Corporation will cover but SAH was requested to provide intercom and swipe card system for the second gate door.  
The local authority agreed to pay freight costs up to \$1500 and Mabunji will cover costs of electricians to install intercom and labour.

### 8.2 Code of Conduct

The Mayor explained Roper Gulf Regional Council's Code Of Conduct Policy, all Elected members and Local Authority members are bound to abide by it. Meeting Procedures Policy should be the Chairs handbook.

**ACTION:** Ensure a copy of the Roper Gulf Regional Council's Meeting Procedures Policy is at Local Authority meetings.

### 8.2 Mungoorbada Update

The Mayor updated the Local Authority on Mungoorbada, it is now not in Administration and Patrick Collins is the new CEO he started 10/02/16

### 8.3 Housing Update.

Bernie Redfern updated the Local Authority the Department of Housing will be sending 8 people to Borrooloola including Minister Bess Price, Mayor has taken note and will confirmed surprise visits from Ministers should be notified to all parties before visiting. Mayor will raise Communication Protocol with Chief Minister on 22<sup>nd</sup> of February 2016

### 8.4 Cemetery Fencing

Stan Allen has raised the issue that the fencing at the Cemetery needs to be pig proof + grid

**ACTION:** CSM to get quotes on Cemetery fencing

### 8.6 Chair has thanked LA members for the work & commitment.

## 8.7 Cedric Johns has been nominated for a Bravery award

## 8.9 Traffic Management

Bryden Smith from Tonkin NT Darwin, discussed the Local Area Traffic Management Plan including; Robinson Road, main areas up the side of Anyula St, speed bumps, School drop off zone, staircase to Youth area, seating, grass and tree area across from Anyula St.

Feedback on Plan should go to Nathan McIvor, CSM, also Request to consult with surrounding Landholders to meet with as many people for their feedback, including a Community Consultation Meeting .

Council has purchased speed bumps to start the Traffic Management changes needed.

Roundabout Concept Plans, with input from stakeholders, Malandari has been consulted both MAWA and Council, to go from past the pool to Anyula St but intersection is too small.

**Resolved:** That the Borrooloola Local Authority receive and note update on the Traffic Management Plan.

**Moved:** Mike Longton

**Seconded:** Bernie Redfern

All agreed by way of consensus

## 8.10 Telstra

Telstra will not be putting Communications Tower up on the hill as it won't make any difference to the service.

Telstra has informed Businesses about a new system available.

Local Authority members to approach Telstra about problem and ask for a Telstra Representative to discuss Borrooloola's Telstra issues. Mike will speak with Telstra to find out the plan for mobile NBN and report at next OCM & LA meeting.

**ACTION:** Mike Longton to speak to Telstra about Mobile, NBN report back to next Local Authority meeting

**Moved:** Mike Longton **Seconded:** John Sauer

All agreed by way of consensus

## 9. Meeting Closed at 2:00pm

Next Meeting: 7<sup>th</sup> April 2016.

**WARD REPORTS**

<b>ITEM NUMBER</b>	13.5
<b>TITLE</b>	Yugul Mangi Ward
<b>REFERENCE</b>	641398
<b>AUTHOR</b>	Jo Nicol, Local Authority Coordination Officer

**RECOMMENDATION**

- (a) **That Council receive and note the Yugul Mangi Ward Report.**

**BACKGROUND**

The Ngukurr Local Authority Meeting was held on Wednesday 17<sup>th</sup> February 2016.

**Local Authority Update**

Councillor Daphne Daniels Chairs the Ngukurr Local Authority Meetings.

The Local Authority Membership includes; Mayor Tony Jack, Cr Daphne Daniels, Cr Eric Roberts, Walter Rogers, Jerry Ashley, Robin Rogers, Andrew Robertson, Ian Gumbula, Bobby Nunggumajbarr, Carol Robertson, Olga Daniels, Keith Rogers, Tanya Joshua and Clifford Duncan.

The Ngukurr Local Authority resolved to have 6 meetings per year.

A Local Authority Meeting was scheduled for Wednesday 16<sup>th</sup> March but cancelled due to bad weather conditions.

The next Ngukurr Local Authority Meeting has been scheduled for Wednesday 6<sup>th</sup> April 2016

**Community Visitors:**

Michael Tennant – Ngukurr Community Champion

Andrew Tunge – Prime Minister & Cabinet

Rachel Baron – NT Chief Minister's Department

Liz Hefren-Webb – Prime Minister & Cabinet

Anne-Marie Roberts – Prime Minister & Cabinet

Michael Bishell – Department Local Government & Community Services.

**Community Update:**

Council Services continue with; Roads swept and cleaned, weeds sprayed, Aerodrome Maintenance carried out. Pot holes repaired, middle road needs re bituminizing, damaged from the wet weather and constant water overflow from Community houses.

Parks, ovals and gardens mowed, watered and maintained

Tree Planting Project carried out and completed at the Pool Park

Cemetery mowed, trees pruned and cleared

Issues; Vandalism of Traffic signs, park furniture, vehicles destroying parks

Graffiti on buildings and other infrastructure. Community fighting.

Constant rubbish around Community, from rubbish bins being knocked over, Youth throwing rubbish around and rubbish from Shop and Takeaway areas

**ISSUES/OPTIONS/SWOT**

**Ward Action List**

<b>Date</b>	<b>Agenda Item #</b>	<b>Item Description</b>	<b>Responsible Person</b>	<b>Status</b>	<b>Status Comments - Completion Date</b>
11.03.2015		Sport and Rec facilities such as pool, basketball courts only to open Friday Saturday and Sunday as the programs are being run too late on school nights	Coordinator Youth Services/Sport and Rec		
17.02.2016	6.1 Outgoing Correspondence	CSM to inform all Residents personally and officially of Lot hand backs to NLC	CSM		

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

1 Ngukurr-LA-minutes-February-2016[1].pdf



**Ngukurr**  
**Local Authority Meeting Minutes**  
**Held at Guluman Child and Family Centre**

Wednesday 17<sup>th</sup> February 2016

This meeting was opened at 2:00pm by the designated Chair Councillor Daphne Daniels and the Roper Gulf Regional Council Pledge was read.

**1. Present:**

**Elected Members:**

Councillor Daphne Daniels

**Local Authority Members:**

Tanya Joshua

Ian Gumbula

Bobby Nunggamajbarr

Olga Daniels

Andrew Robertson

Robin Rogers

**Staff:**

Paul Amarant, Council services manager

Amanda Haigh, Manager Governance (Acting)

Jo Nicol, Local Authority Coordination Officer

**Visitors/Guests:**

Thomas Girdler, NT Housing

Nic Sharrah, Department Local Government

Ammeretta Wesan, Prime Minister & Cabinet

**2. Apologies:**

Joyce Torres, Keith Rogers

Apologies Accepted

**Moved:** Olga Daniels

**Seconded:** Robin Rogers

All agreed by way of consensus

**3. Conflict of Interest-Members & Staff:**

Nil

**4. Minutes of Previous Meeting:**

Minutes from the previous meeting held on **14 October 2015**

To be held over to the next Ngukurr Local Authority Meeting

\* Denotes permanent Agenda items



## 5. Business Arising/Action List;

### 5.1. Previous minutes action List

Date	Item Description	Responsible Person	Status	Status Comments Completion Date
11.03.2015	Sport and Rec facilities such as pool, basketball courts only to open Friday Saturday and Sunday as the programs are being run too late on school nights	Coordinator Youth and Services/Sport and Rec	Ongoing	17.06.16 LA to monitor.

## 6. Correspondence

### 6.1. Outgoing Correspondence:

- Nalawan Outstation-Hon Bess Price
- Ngukurr Pool naming Rights Sponsorship- Yugul Mangi, ANZ, Westpac, Commonwealth Traditional Credit Union, Peoples Choice Credit Union, Milwarparra Aboriginal Corporation.
- Request for Financial Support to Install Score Board- Yugul Mangi, Milwarparra Aboriginal Corporation.
- Lot 426 Ngukurr Lease Handback- Johnathon McCleod, NLC
- Lot 370 Ngukurr Lease Handback - Johnathon McCleod, NLC

**ACTION:** CSM to inform all Residents personally and officially of Lot hand backs to NLC.

### 6.2. Incoming Correspondence:

- Roper Gulf Regional Council Vacancy Latest Bulletin
- \$11.6 million for Aerodrome upgrades for isolated communities
- Solar street light quote
- Ngukurr Town Boundary – Aboriginal Areas Protection Authority
- Urapunga Town Boundary - Aboriginal Areas Protection Authority
- Nalawan Outstation Services- Davis Daniels
- Unsuccessful Grant Freight Hub- Stronger Regions Funding.
- Message Power & Water- re: water Usage

**Resolved:** The Ngukurr Local Authority asks that Council responds to Davis Daniels formally, an audit is done by the Roper Gulf Regional Council's Outstations Unit and funding is sought for Toilet & Shower at Nalawan Outstation.

**Moved:** Bobby Nunggamajbarr      **Seconded:** Robin Rogers  
All agreed by way of consensus

**ACTION:** Actions will appear under each point like this

\* Denotes permanent Agenda items

## 7. General Business

### 7.1 \*Elected Member Report:

**Resolved:** That the Ngukurr Local Authority receive and note the elected members report.

**Moved:**

**Seconded:**

### 7.2 \*Council Services Managers Report: Paul Amarant read his report: Vandalism in Parks, Fighting, Rubbish issues especially at the shop, 8 of the pool pumps need replacing, Police do not seem to be attending fights.

- Council Services Update
- \*Work Health and Safety Update

**Resolved:** That the Ngukurr Local Authority receive and note the Council Services Managers report.

**Moved:** Bob Nunggamajbarr

**Seconded:** Robin Rogers

All agreed by way of consensus

### 7.3 \*Council Financial Reports: To be tabled in March meeting

**Resolved:** That Finance Manager Lokesh Anand , Director Council Services Sharon Hillen, CDP Manager Janelle Iszlaub, CEO Michael Berto, Mayor Tony Jack, Deputy Mayor Judy MacFarlane, are invited to attend the next Ngukurr Local Authority meeting 16<sup>th</sup> March 2016 .

**Moved:** Bobby Nunggamajbarr

**Seconded:** Robin Rogers

All agreed by way of consensus.

### 7.4 \*Governance Updates:

**Guideline 8-** Nic Sharrah provided a verbal overview of the new updates to Guideline 8 including Provisional meetings, Quorums and number of Meetings/year.

**Resolved:** That the Ngukurr Local Authority holds 6 Meetings per year.

**Moved:** Tanya Joshua

**Seconded:** Robin Rogers

All agreed by way of consensus.

## 8. Meeting Closed 3:15pm Next meeting Wednesday 16<sup>th</sup> March 2016

\* Denotes permanent Agenda items

**EXECUTIVE DIRECTORATE REPORTS**

---



**ITEM NUMBER** 14.1  
**TITLE** Mayor's Report  
**REFERENCE** 633399  
**AUTHOR** Rashmi Sharma, Governance Officer

**RECOMMENDATION**

(a) **That Council receive and note the Mayor's Report.**

**BACKGROUND**

As outlined by RGRC's Code of Conduct, the Mayor attends meetings and appointments to speak and represent the Council publicly on the policies, decisions, actions and interests of the Council.

**ISSUES/OPTIONS/SWOT**

The Mayor has attended the following meeting and appointments on behalf of Council:

29 January 2015	Ordinary Meeting of Council, Katherine
17 February 2016	ALGA Board Meeting, Perth
22 February 2016	Meeting with Chief Minister
24 February 2016	Finance Committee Meeting

**Upcoming meetings:**

15 March 2016	LGANT Meeting
31 March 2016	ALGA Board Meeting (Canberra)
6 April 2016	Ngukurr Local Authority
7 April 2016	Borroloola Local Authority

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

**EXECUTIVE DIRECTORATE REPORTS**

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<b>ITEM NUMBER</b>	14.2
<b>TITLE</b>	CEO Report
<b>REFERENCE</b>	641627
<b>AUTHOR</b>	Michael Berto, Chief Executive Officer

**RECOMMENDATION**

- (a) That Council receive and note the CEO’s Report.

**BACKGROUND**

Period: 30<sup>th</sup> January 2015 to 30<sup>th</sup> March 2016

**Key Meetings and Visits Attended**

Meeting/visit: Manager’s Meeting  
 Date: 4 February 2016  
 Venue: Beagle Motor Inn  
 Key issues: Per Agenda

Meeting/visit: DPMC Meeting  
 Date: 10 February 2016  
 Venue: DPMC Katherine Office  
 Key issues: CDP and RSAS issues

Meeting/visit: DCM – John DeKoning  
 Date: 11<sup>th</sup> Feb 2016  
 Venue: CEO Office  
 Key Issues: General catch up

Meeting/visit: Dept Sports and Rec (NT)  
 Date: 16<sup>th</sup> Feb 2016  
 Venue: CEO Office  
 Key Issues: Sports Voucher Scheme changes

Meeting/visit: SLT  
 Date: 22<sup>nd</sup> Feb 2016  
 Venue: HQ  
 Key Issues: Per Agenda

Meeting/visit: CEO Annual Performance Review  
 Date: 23<sup>rd</sup> Feb 2016  
 Venue: HQ  
 Key Issues: CDP and Community Services Programs

Meeting/visit: FCM  
 Date: 24<sup>th</sup> Feb 2016  
 Venue: HQ  
 Key Issues: Per FCM Agenda

Meeting/visit: ABS  
 Date: 25<sup>th</sup> Feb 2016  
 Venue: HQ

Key Issues: Census in August

Meeting/visit: Deloitte  
Date: 29th Feb 2016  
Venue: HQ  
Key Issues: NSRF Application re; Ilmenite Mine Project

Meeting/visit: DLG  
Date: 4th March 2016  
Venue: HQ  
Key Issues: LA's Guideline 8 and NTG Support

Meeting/visit: Public Hearing - Ngukurr Pool Shop  
Date: 14th March 2016  
Venue: NT Govt Centre  
Key Issues: Planning Application

Meeting/visit: SLT  
Date: 15th March 2016  
Venue: HQ  
Key Issues: Per Agenda

Meeting/visit: DPMC  
Date: 17th March 2016  
Venue: CEO Office  
Key Issues: CDP Performance Review (July – Dec 2015) & Performance Plan Jan – Jun 2016

Meeting/visit: DLG  
Date: 18th March 2016  
Venue: CEO Office  
Key Issues: SPG Applications Briefing

**ISSUES/OPTIONS/SWOT**

Nil

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

**CORPORATE GOVERNANCE DIRECTORATE REPORT**



<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	Memorandum of Understanding - Alawa Aboriginal Corporation Services
<b>REFERENCE</b>	633351
<b>AUTHOR</b>	Amanda Haigh, Governance and Compliance Acting Manager

**RECOMMENDATION**

- (a) **That Council accept the Memorandum of Understanding with Alawa Aboriginal Corporation for services in Hodgen Downs Community by signing and affixing the Common Seal to the agreement.**

**BACKGROUND**

The Memorandum of Understanding (MOU) sets out matters agreed by both parties. The purpose of the MOU intends to:

1. Develop a partnership approach to their respective responsibilities in Minyerri locality, including by the establishment of a Working Group
2. Agree to transfer of responsibilities, the management of assets, the employment of staff, and the method of their cooperation from RGRC to Alawa.

Agreement date: 10 February 2014

MOU Term: 3 years with an option to extend for a further 3 years

**ISSUES/OPTIONS/SWOT**

The MOU states that Alawa will provide the following services on behalf of Council:

- Remote Housing
- HMP – Fencing
- Municipal Services
- CDP
- Postal Agency

**FINANCIAL CONSIDERATIONS**

Schedule of payments Annexure 6 page 19 of the agreement.

**ATTACHMENTS:**

There are no attachments for this report.



**CORPORATE GOVERNANCE DIRECTORATE REPORT**

<b>ITEM NUMBER</b>	15.2
<b>TITLE</b>	2016 National General Assembly of Local Government
<b>REFERENCE</b>	641556
<b>AUTHOR</b>	Amanda Haigh, Governance and Compliance Acting Manager

**RECOMMENDATION**

- (a) **That Council receive and note update on 2016 National General Assembly of Local Government.**

**BACKGROUND**

ALGA is developing its program for the 2016 National General Assembly of Local Government (NGA).

The assembly is the opportunity, not only for local government to discuss issues of national importance, but to present a united front to advocate to the Federal Government. This year's theme is '**Partners in an Innovative and Prosperous Australia**'.

The program will be focused on debating and discussing the role that Local Government can and does play in boosting productivity and showcasing innovation and best-practice. The NGA brings the local government sector together, providing a platform for thought-provoking discussion and the formation of policies on issues of national significance.

Local Government plays a significant role in the national economy and councils play critical roles in their local economies. Council's involvement in the NGA helps ALGA to maintain a strong focus on Local Government and to drive improved outcomes for Local Government at the national level. A number of crucial policy motions will be debated at the NGA, as such it is important that every council is represented in these discussions and able to have its say.

**ISSUES/OPTIONS/SWOT**

The 2016 NGA will be held from 19 - 22 June in Canberra. Information on registration and the program is provided in the attached brochure.

2015 NGA was attended by Mayor Jack, Cr Roberts, and Cr Mulholland. Council to recommend attendees for the 2016 NGA.

**FINANCIAL CONSIDERATIONS**

Registration costs:

Before 6 May 2016 = \$929 per person

Before 3 June 2016 = \$1,029 per person

**ATTACHMENTS:**

- 1 NGA16\_Program\_RegistrationBrochure.pdf

PARTNERS IN  
AN INNOVATIVE  
AND PROSPEROUS  
AUSTRALIA

# NGA16 PROGRAM & REGISTRATION

NATIONAL GENERAL ASSEMBLY  
CANBERRA 19-22 JUNE 2016

REGISTER ONLINE  
[WWW.ALGA.ASN.AU](http://WWW.ALGA.ASN.AU)



AUSTRALIAN LOCAL  
GOVERNMENT ASSOCIATION

## PRESIDENT'S WELCOME

Key drivers of success for the councils of the future will include the ability to innovate and adapt to change. Today's councillors must be open to new ideas, innovative ways of engaging citizens and making interactions with councils simpler, faster and easier.

Under the theme **Partners in an Innovative and Prosperous Australia**, delegates at this year's National General Assembly of Local Government (NGA) will look at the many ways local government is being innovative both here and overseas. As a responsive, pragmatic and dynamic level of government, councils innovate with technology, with their resources and in practical ways within their organisations and communities. Through the NGA, delegates will be able to learn from the ideas and experiences of other councils and gain valuable ideas for their own councils.

Our theme also underlines the contribution local government makes to national economic prosperity and productivity, a contribution which often goes unacknowledged. We have a significant role to play in fostering

and enhancing the prosperity of our communities. Nationally, local government:

- employs 189,000 Australians (around 10 per cent of the total public sector);
- owns and manages non-financial assets with a replacement value of \$437 million;
- raises around 3.4 per cent of Australia's total taxation revenue per annum; and
- has annual operational expenditure of around \$33 billion, or just under 6 per cent of total public sector spending.

Local government plays a significant role in the national economy and councils play critical roles in their local economies. I encourage you to attend the NGA, and to work with myself and the ALGA Board, as we explore opportunities to strengthen the contribution that local government makes.

With a Federal election due this year, the NGA offers an opportunity to elevate local government issues to the Federal level. In the lead up to this election, ALGA, in conjunction with State and Territory Associations, will undertake a significant

advocacy program to ensure that the promises made by the major political parties address the needs of our councils and our communities. The influence of local government is reflected in the ongoing high level political engagement the NGA receives, and this year will be no different. I have invited the Prime Minister, Leader of the Opposition, Leader of the Australian Greens, Minister for Local Government and Shadow Minister for Local Government to address the NGA and to give you the opportunity to hear directly from them in the lead up to the election.

The NGA program this year features a number of preminent speakers who will share their views and encourage our thinking on the two key areas of our theme: innovation and prosperity. We have panel sessions that allow for interaction with these presenters and other thought leaders, as well as breakout sessions to give you the maximum opportunity to gain insights which you can take back to your council.

I invite you to join me and your colleagues at this year's NGA held from 19-22 June in Canberra.



Mayor Troy Pickard  
PRESIDENT

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# NGA16

NATIONAL GENERAL ASSEMBLY  
CANBERRA 19-22 JUNE 2016

## PROVISIONAL PROGRAM PARTNERS IN AN INNOVATIVE AND PROSPEROUS AUSTRALIA

SUNDAY 19 JUNE		TUESDAY 21 JUNE		WEDNESDAY 22 JUNE	
5.00-7.00pm	Welcome Reception	9.00 am	Minister for Major Projects, Territories and Local Government, <i>the Hon Paul Fletcher MP</i> (invited)	9.00 am	Shadow Minister for Regional Development and Local Government, <i>the Hon Julie Collins MP</i> (invited)
MONDAY 20 JUNE		9.30 am	KEYNOTE SPEAKER <i>Pip Marlow</i> , Managing Director, Microsoft	9.30 am	Debate on Motions
9.00 am	Opening Ceremony	10.00 am	Speaker GSA	10.30 am	MORNING TEA
9.20 am	Prime Minister, <i>the Hon Malcolm Turnbull MP</i> (invited)	10.30 am	MORNING TEA	11.00 am	PANEL SESSION Local Government's role in facilitating prosperity
10.00 am	KEYNOTE SPEAKER <i>George Megalogenis</i>	11.00 am	PANEL SESSION Digital transformation at the Local Government level	12.30 pm	KEYNOTE SPEAKER <i>Robert de Castella AO MBE</i>
10.30 am	MORNING TEA	12.30 pm	LUNCH	1.00 pm	LUNCH/CLOSE
11.00 am	PANEL SESSION The future of Local Government	1.30 pm	CONCURRENT SESSIONS <ul style="list-style-type: none"> <li>New approaches to improve your business</li> <li>The infrastructure challenge</li> <li>Innovative approaches to the environment</li> <li>Northern Australia</li> </ul>		
12.30 pm	LUNCH	3.00 pm	AFTERNOON TEA		
1.30 pm	PANEL SESSION Surfing the wave of disruption	3.30 pm	Leader of the Opposition, <i>the Hon Bill Shorten MP</i> (invited)		
2.30 pm	Leader of the Australian Greens, <i>Senator Dr Richard Di Natale</i>	4.00 pm	Debate on Motions		
3.00 pm	AFTERNOON TEA	5.00 pm	CLOSE		
3.30 pm	Debate on Motions				
5.00 pm	CLOSE				

### SPONSORS



Australian Government  
Department of Infrastructure  
and Regional Development



## PANEL SESSIONS

MONDAY 11.00-12.30PM

### The future of Local Government

As the role of local government continues to change, anticipating the challenges of the next 20 years and determining how councils are best placed to respond is critical. As the level of government closest to Australians, local government must continue to provide high quality services and respond to the myriad of challenges faced by local communities. External factors such as rate capping, amalgamation processes, reductions in grant funding and changing expectations of local government's role are placing increasing pressure on councils' ability to perform. However, it is often under these conditions that innovation thrives as councils look to deliver more with less. How are councils responding to these challenges?

MONDAY 1.30-2.30PM

### Surfing the wave of Disruption

Traditional service delivery and business models are changing – recently we've seen the rapid growth of AirBnB and Uber which are challenging how the hotel and the taxi industries operate. The capacity for organisations to accommodate change is increasingly becoming an important determinant of their success. As the pace of change increases and the length of time strategic planning activities can cover reduces, councils are being forced re-examine their planning processes, regulatory frameworks and their basic assumptions as well as their ability to respond to changes within the community.

TUESDAY 11.00-12.30PM

### Digital transformation at the Local Government level

Local government has a long history of being an early-adopter of new technologies and of using its own resources to drive innovation based on local knowledge and expertise. Technology can improve collaboration between the public, private and the not-for profit sectors to drive innovation, solve complex problems, and enhance community engagement. How can technology be used to transform council businesses and enable innovation in your community?

WEDNESDAY 11.00-12.30PM

### Local Government's role in facilitating prosperity

Strong leadership and the ability to access social and economic capital are crucial preconditions for prosperity. Local government strives, wherever possible, to assist communities to enhance their capacity to respond to challenges and identify opportunities to build resilience and increase overall prosperity. Being able to grow social capital, support entrepreneurs and attract investment are fundamental to the growth in local and regional productivity. What strategies can councils employ to foster prosperity in their community and region?

TUESDAY 1.30-3.00PM

## CONCURRENT SESSIONS

### New approaches to improve your business

Smart councils are required to use information and communication technologies to enhance quality services and infrastructure. The application of new information, data and knowledge generated through the application of new technologies will improve performance, interactivity with community and reduce costs. As our cities become smarter, councils need more careful consideration of three main areas: technologies; infrastructure and planning; and regulation and markets. In this session delegates will have the opportunity to explore the content covered in the Digital Transformation at the Local Government Level panel session and interact further with our highly experienced international colleagues from Boston.

### The infrastructure challenge

Local government community infrastructure underpins and binds many communities. For many Australians, council managed facilities are where their club meets, their kids play and their families learn to swim. In addition to this it is well recognised that every journey starts and ends on a local road. In February Infrastructure Australia published the Australian Infrastructure Plan which sets out a blueprint for infrastructure development and priorities for the next 15 years. This session will provide the opportunity for delegates to explore the role of community infrastructure in supporting productivity, community development and in enhancing social cohesion. It will also examine the challenge we face in maintaining infrastructure at the local and national level.

# NGA16

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## Innovative approaches to the environment

Managing climate change and the environment are some of the most significant issues many councils are facing. Developing appropriate strategies to reduce emissions at a local government level will be critical if Australia is to meet the global commitments reached in Paris in 2015. Reduction of emissions from council and community activities, improved design of cities and towns, buildings and facilities, transport systems, and the management of water resources and municipal waste are important considerations in reducing carbon emissions. In this session delegates will have access to key leaders in the field to explore innovative approaches to addressing climate change and improving environmental management.

## Northern Australia

Advancing sustainable economic outcomes for communities in Northern Australia through existing programs and services, knowledge sharing and new business development opportunities is important not only for Northern Australia but for all of Australia. The session will address some of the many issues regarding economic development and opportunity in Northern Australia. It will also draw on the recent report of the Council of Australian Government's investigation into issues of importance to Indigenous communities, especially land administration. The report, among other things, addresses how the Indigenous land administration systems could effectively support Indigenous land owners and native title holders to leverage their land assets for economic development. This session will provide delegates with the opportunity to discuss and explore key issues facing Northern Australian and Indigenous communities.

## ASSOCIATED EVENTS



### Australian Local Government Women's Association Breakfast

MONDAY 20 JUNE 2016

7:30am-8:30am

The ALGWA National President is pleased to invite members, friends and colleagues to the 5th Annual Networking Breakfast as part of the National General Assembly.

The Breakfast will be held in the Murray Room on Monday 20 June from 7:30-8:30 am.

Seating is strictly limited, so book early. More details on [www.algwa.net.au](http://www.algwa.net.au)



### Regional Capitals Australia Networking Breakfast

WEDNESDAY 22 JUNE 2016

7:00 am-8:45 am

Regional Capitals Australia (RCA) is an alliance of local government associations and councils from around Australia. The alliance is working to create a strong network of regional capitals that are at the forefront of federal policy and the national identity.

RCA will be holding a networking breakfast on Wednesday 22 June at the National Convention Centre during the ALGA conference. RCA's annual networking breakfast is a chance for attendees to hear directly from government and engage with their regional capitals colleagues from across Australia.

To register for the event and for enquiries about RCA, please contact:

Email [secretariat@regionalcapitalsaustralia.org](mailto:secretariat@regionalcapitalsaustralia.org)

Phone (03) 9614 7302

Visit our website at [www.regionalcapitalsaustralia.org](http://www.regionalcapitalsaustralia.org)



## SPEAKER PROFILES



### George Megalogenis

George Megalogenis is an author and journalist with three decades' experience in the media. His books include *The Australian Moment*, which won the 2013 Prime Minister's Literary Award for Non-fiction and the 2012 Walkley Award for Non-fiction, and formed the basis for the ABC documentary series *Making Australia Great*.

Annabel Crabb said "George Megalogenis is Australia's best explainer", David Marr posits "this man is perhaps the sanest journalist in Australia. He believes in facts and figures. He has a unique grasp of politics in all its messy detail. The result is this splendid account of the great reforms of the last 40 years that have made Australia".

George is also the author of *Foxtlines*, *The Longest Decade* and *Quarterly Essay 40: Trivial Pursuit - Leadership and the End of the Reform Era*. His most recent book *Australia's Second Chance* was launched by Prime Minister Malcolm Turnbull.

This year George will publish *Quarterly Essay 61: Balancing Act: Australia Between Recession and Renewal*.

### Pip Marlow

Managing Director, Microsoft Australia

As Managing Director, Pip Marlow is responsible for Microsoft's overall business in Australia. She ensures the company meets the needs of its customers and more than 11,000 partners and independent software vendors that sell or build on the Microsoft platform.

Pip began her 18-year career with Microsoft in 1995, working in the Australian Partner team on anti-piracy efforts, and the system builder channel and distribution strategy. She then moved

to Microsoft's head office in Seattle, US, where she held a succession of senior roles, including General Manager for US channel sales.

After eight years in the US, Pip returned to Microsoft Australia. She worked in various positions across the business, including as Director of Small and Medium Business Solutions, and Partners. Before being appointed Managing Director in January 2011, Pip held the joint role of Enterprise and Partner Group Director and Public Sector Director.

### Robert de Castella AO MBE

Robert de Castella is recognised as one of Australia's greatest athletes after dominating the world in the gruelling event of the marathon. He was the first person to win the Commonwealth Games marathon twice and set the course record at the Boston Marathon.

Robert started running aged eleven at Xavier College in Melbourne, where one of his teachers was 1962 Commonwealth Games athlete Pat Clohessy. Pat continued as his coach throughout his career. Robert won the Canberra Pan Pacific Conference Games in 1977 over 10,000m and the 1978 Australian Cross-Country title. He finished 10th at the Moscow Olympics in 1980, then won Gold at the 1982 Commonwealth Games in a tight battle with Juma Ikangaa from Tanzania. He soon won the Rotterdam marathon and the IAAF World Championships in Holland but finished in fifth place in the 1984 Olympics. In the 1988 Olympics he finished fourth, then at the 1992 Olympics finished in 26th place.

Robert became Director of the Australian Institute of Sport from 1990 to 1995, and has since continued his advocacy and support for athletics and marathon running in particular. He was awarded the Australian Sports Medal in 2000.

### The Hon Malcolm Turnbull MP Prime Minister

Malcolm Turnbull was sworn in as the 29th Prime Minister of Australia on 15 September 2015.

Malcolm was a Cabinet Minister in the Howard and Abbott Governments. He served as Minister for the Environment and Water Resources in the Howard Government and Minister for Communications in the Abbott Government.

Malcolm also served as Leader of the Opposition from 2008 to 2009.

Malcolm was educated at Vaucluse Public School and Sydney Grammar School. Malcolm's high school education at Sydney Grammar was assisted by a scholarship. In later life Malcolm arranged for an additional means-tested scholarship to be established at Sydney Grammar in memory of his late father. Malcolm graduated from Sydney University with a BA LLB. He won a Rhodes Scholarship and completed a further law degree at Oxford.

After a successful career in journalism Malcolm began practicing law in 1980. He quickly established a reputation as an effective advocate, most notably when he successfully defended former MI5 agent Peter Wright against the British Government in the "Spycatcher" trial.

Malcolm left law for business in 1987 where he has since been responsible for the establishment and success of many Australian businesses. In particular he has been a determined supporter of Australian technology. He co-founded OzEmail in 1994. His software companies have won many awards for exporting Australian technology.

# NGA16

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## The Hon Bill Shorten MP

Leader of the Opposition

Bill Shorten is the Federal Member for Maribyrnong and was elected leader of the Australian Labor Party and Leader of the Opposition on 13 October 2013.

Mr Shorten completed a Bachelors degree in Arts and Law from Monash University, as well as an MBA from the Melbourne Business School.

Bill has since worked as a union organiser, union secretary, as a member of the ACTU executive, as a Member of Parliament and as a Minister in a Labor Government.

As a senior member of the Rudd/Gillard Labor Governments, Bill played a key role in securing a number of historic reforms including establishing the National Disability Insurance Scheme and increasing universal superannuation to 12 per cent.

As Minister for Workplace Relations, Bill continued the Labor Government's ongoing commitment to a fair and productive workplace relations system and during his time as Minister for Education helped secure the Better Schools reforms.

Prior to entering Parliament, Bill worked at the Australian Workers Union, holding key leadership positions including State Secretary of the AWU Victoria Branch from 1998 to 2006 and the National Secretary from 2001 to 2007.

## Senator Dr Richard Di Natale

Leader of the Australian Greens

Dr Richard Di Natale is the leader of the Australian Greens. He was elected to the Federal Parliament in 2010 and is the Greens' first Victorian senator. His portfolios include health, multiculturalism, youth, gambling and sport.

Prior to entering parliament, Richard was a general practitioner and public health specialist. He worked in Aboriginal health in the Northern Territory, on HIV prevention in India and in the drug and alcohol sector. His key health priorities include preventative health, public dental care and responding to the health impacts of climate change.

Richard's achievements in parliament so far include securing almost \$5 billion towards Medicare-funded dentistry, winning a campaign to divest \$250 million worth of tobacco stocks from the Future Fund, and spearheading senate inquiries into many issues of public significance such as dying with dignity, superbugs, hospital funding, budget cuts, medicinal cannabis, air pollution, pharmaceutical transparency, sports science and gambling reform.

## The Hon Paul Fletcher MP

Minister for Major Projects, Territories and Local Government

Paul Fletcher is the Minister for Territories, Local Government and Major Projects.

He entered parliament in December 2009 as the Member for Bradfield, was appointed Parliamentary Secretary to the Minister for Communications in September 2013, and was appointed to his present role in September 2015.

Before entering parliament, Paul was Director, Corporate and Regulatory Affairs at Optus for eight years; established a consulting firm serving the communications sector; and in 2009 his book about broadband, *Wired Brown Land* was published by UNSW Press.

Earlier in his career Paul was Chief of Staff to the Minister for Communications in the Howard Government, Senator Richard Alston.

He has dual first class honours degrees in law and economics from The University of Sydney and an MBA from Columbia University in New York where he was a Fulbright Scholar.

## The Hon Julie Collins MP

Shadow Minister for Regional Development and Local Government

Julie Collins was born in Hobart. She was State Secretary of the Tasmanian Labor Party between 2006 and 2007.

Ms Collins was first elected the Member for Franklin in 2007. She successfully held her seat in the 2010 federal election and was sworn in as Parliamentary Secretary for Community Services on 14 September 2010 in the first Gillard Ministry. In 2011, Ms Collins became Minister for Community Services, Minister for Indigenous Employment and Economic Development, and Minister for the Status of Women in the second Gillard Ministry. In 2013, she gained additional responsibilities as the Minister for Housing and Homelessness and promoted to the Cabinet in the second Rudd Ministry.

Ms Collins now serves as Shadow Minister for Regional Development and Local Government and Shadow Minister for Employment Services.





## REGIONAL COOPERATION & DEVELOPMENT FORUM 2016

### Supporting a prosperous visitor economy

The 2016 Regional Forum is a vital opportunity for mayors, councillors and other decision-makers from regional councils to share their ideas, knowledge and experience and to work to further develop the capacity of regional Australia to adapt to the pressures of a rapidly changing global economy.

This year's State of the Regions Report investigates two critical yet interrelated issues relevant to all local governments around the country. One is the importance of ongoing financial commitment to local government through the Commonwealth Financial Assistance Grants and how the diverse investments by local government support the growing and increasingly important visitor economy.

The Forum will see the launch of the 2016-17 State of the Regions Report. The State of the Regions Report is commissioned by ALGA, prepared by National Economics and published with the support of Jardine Lloyd Thompson.

# RCDF16

### RCDF Program • SUNDAY 19 JUNE 2016

- 8:30 AM Welcome and Introduction: ALGA President, *Mayor Troy Pickard*
- 9:45 AM Keynote Address
- 10:15 AM Launch of the State of the Regions Report
- 10:45 AM MORNING TEA
- 11:15 AM Department of Infrastructure and Regional Australia - Policy and Programme Update
- 11:45 AM *The Hon Julie Collins MP* Shadow Minister for Regional Development and Local Government *(Invited)*
- 12:15 PM Capacity Building Insights Project - Regional Australia Institute
- 12:45 PM LUNCH
- 1:30 PM Importance of Local Government - Australian Regional Tourism Network
- 2:00 PM Workshop Discussion: Leveraging the Visitor Economy - Challenges and Opportunities
- 2:45 PM AFTERNOON TEA
- 3:15 PM Panel Session: Tourism in my region
- 4:00 PM *The Hon Barnaby Joyce MP* Deputy Prime Minister and Minister for Agriculture and Water Resources *(Invited)*
- 4:30 PM CLOSE

# NGA16

NATIONAL GENERAL ASSEMBLY  
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## KEY DATES

- Submission of Motions for Debate 22 April 2016
- Early bird registration on or before 6 May 2016
- Standard registration on or before 3 June 2016
- Late registration after 3 June 2016

## MOTIONS FOR DEBATE

The NGA is your opportunity to contribute to the development of national local government policy.

The ALGA Board is calling for motions for the 2016 NGA under the theme **Partners in an Innovative and Prosperous Australia**. To assist Councils in preparing motions a Discussion Paper has been prepared and is available via [www.alga.asn.au](http://www.alga.asn.au).

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the Assembly;
3. complement or build on the policy objectives of your state and territory local government association;
4. propose a clear action and outcome; and
5. not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members, to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should be submitted electronically through the online form via [www.alga.asn.au](http://www.alga.asn.au) and should be received by ALGA no later than 11:59pm AEST, Friday 22 April 2016.

Motions submitted will be reviewed by a committee of the ALGA Board as well as by State and Territory Local Government Associations, to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy and when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any resolutions passed at the NGA.

## VOTING PROCEDURES

Each council is entitled to one voting delegate in the debating session. Councils will need to determine who their voting delegate will be. Voting cards can be collected at the Assembly. Councils do not need to advise ALGA of the name of the voting delegate prior to collecting voting cards.

## REGISTRATION DETAILS

### General Assembly registration fees

#### EARLY BIRD REGISTRATION

➤ **\$929**

*Payment received by Friday 6 May 2016*

#### STANDARD REGISTRATION

➤ **\$1,029**

*Payment received on or before Friday 3 June 2016*

#### LATE REGISTRATION

➤ **\$1,250**

*Payment received on or after Friday 3 June 2016*

General Assembly registration includes:

- Attendance at all General Assembly sessions
- Morning tea, lunch and afternoon tea as per the General Assembly program
- One ticket to the Welcome Drinks, Sunday
- General Assembly satchel and materials.

### Day registration fees

MONDAY 20 JUNE 2016

➤ **\$489**

TUESDAY 21 JUNE 2016

➤ **\$489**

WEDNESDAY 22 JUNE 2016

➤ **\$280**

Day registration includes:

- Attendance at all General Assembly sessions on the day of registration
- Morning tea, lunch and afternoon tea as per the General Assembly program on that day
- General Assembly satchel and materials.

### Regional Development Forum

SUNDAY 19 JUNE 2016

FORUM ONLY

➤ **\$425**

NGA DELEGATE

➤ **\$225**

### Accompanying partners registration fees

ACCOMPANYING PARTNERS  
REGISTRATION FEE

➤ **\$260**

Accompanying partners registration includes:

- 1 ticket to the Welcome Reception, Sunday 19 June
- Day tour Monday 20 June
- Day tour Tuesday 21 June
- Lunch with General Assembly delegates on Wednesday 22 June.

### Payment procedures

Payment can be made by:

- Credit card – MasterCard, Visa
- Cheque made payable to ALGA
- Electronic funds transfer:  
Bank: Commonwealth  
Branch: Curtin BSB No: 082905  
Account No: 10097780.

NOTE: If paying via EFT you must quote your transaction reference number on the registration form.

### Cancellation policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by post, facsimile or email.

Notification should be sent to:

Conference Co-ordinators  
PO Box 4994, Chisholm ACT 2905  
Fax (02) 6292 9002  
Email [conference@confco.com.au](mailto:conference@confco.com.au)

An administration charge of \$110 will be made to any participant cancelling before Friday 6 May 2016.

Cancellations received after Friday 6 May 2016 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

### Privacy disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form. Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.



# NGA16

NATIONAL GENERAL ASSEMBLY  
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## SOCIAL FUNCTIONS

### Photographs

During the National General Assembly there will be a contracted photographer, the photographer will take images during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

### Welcome reception and exhibition opening

**SUNDAY 19 JUNE 2016**

*National Convention Centre*

**5:00–7:00 pm**

\$50 per person for day delegates and guests.

No charge for full registered delegates.

No charge for registered accompanying partners.

**DRESS CODE** Smart casual.

### Buffet dinner

**MONDAY 20 JUNE 2016**

*The Ballroom, National Convention Centre*

**7:00–11:00 pm**

\$100 per person.

**DRESS CODE** Smart casual.

Coaches will depart Assembly hotels (except Crowne Plaza) at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

### General Assembly dinner

**TUESDAY 21 JUNE 2016**

*The Great Hall, Parliament House*

**7:00–11:00 pm**

\$130 per person.

**DRESS CODE** Lounge suit/collar and tie for men and cocktail style for women.

Tickets to the prestigious General Assembly Annual Dinner at Parliament House are always highly sought after. Due to the size of the Great Hall, places are limited and therefore booking early is highly recommended to ensure your place. Coaches will depart all Assembly hotels at approximately 6:45pm with return shuttles commencing from 10:15 pm.

**Note:** Bookings are accepted in order of receipt.

### Canberra weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12–15°C and temperatures do drop to 1°C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights.

It is best to avoid early arrivals or departures in case of delays due to fog.

### Venue and dress code

#### EXHIBITION OPENING AND WELCOME RECEPTION

**VENUE** National Convention Centre, Constitution Ave, Canberra City.

**DRESS CODE** Smart casual.

#### GENERAL ASSEMBLY BUSINESS SESSIONS

**VENUE** National Convention Centre, Constitution Ave, Canberra City.

All plenary sessions will be held in the Royal Theatre at the National Convention Centre.

**DRESS CODE** Smart casual.

#### EXHIBITION

**VENUE** National Convention Centre, Constitution Ave, Canberra City.

The exhibition is being held in the Exhibition Hall of the National Convention Centre.

**DRESS CODE** Smart casual.

#### BUFFET DINNER

**VENUE** The dinner is being held in the Ballroom at the National Convention Centre.

**DRESS CODE** Smart casual.

#### GENERAL ASSEMBLY DINNER

**VENUE** Parliament House.

The General Assembly Dinner is being held in the Great Hall.

**DRESS CODE** Lounge suit/collar and tie for men and cocktail style for women.



## PARTNER TOURS

### MONDAY 20 JUNE

#### Canberra Celebrates 2016

To commemorate the 50th anniversary of decimal currency in Australia we will visit the Royal Australian Mint. A guided tour will be offered and the opportunity to make your own \$1 coin.

A visit and lunch will be at Old Parliament House in anticipation of the upcoming Federal Election prior to visiting the National Portrait Gallery. At the Gallery guests will be able to see the 2016 National Photographic Portrait Prize Exhibition which features a large range of talented Australian photography.

### TUESDAY 21 JUNE

#### Canberra Truffle Farm

Canberra is celebrating its annual eight-week truffle festival. Today you will travel to The Canberra Truffle Farm and enjoy a truffle cleaning demonstration, a short walk through some of the farm areas (weather permitting) and a truffle tasting. Produce from the farm will be available for purchase prior to departing.

The group will then venture to Bungandore for lunch with time to visit the well known Bungandore Wood Works.

## ACCOMMODATION

To book your accommodation at the rates listed below complete the appropriate section of the registration form. Bookings are subject to availability and should be made prior to Friday 6 May 2016. All cancellations or amendments must be made in writing to Conference Co-ordinators and will be acknowledged by email. Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give 21 days notice in writing of your cancellation. Full payment of your account will be required at the time of your departure.

Note: All Canberra hotels have a complete non-smoking policy.

#### CROWNE PLAZA

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district. Featuring a contemporary design, the Crowne Plaza provides guests with an outdoor pool, sauna, health/fitness centre, 24-hour reception, concierge, undercover parking and onsite dining at the RedSalt Restaurant. All rooms are non-smoking and include iron/ironing board, tea/coffee making facilities, hairdryer and room service is available.

Superior Room: **\$295** per night  
single/twin/double

Deluxe Room: **\$345** per night  
single/twin/double

#### AVENUE HOTEL

80 Northbourne Avenue, Canberra

A brand new property which recently opened in November 2014, the Avenue Hotel is Canberra's newest and only 5-star hotel in the CBD. The hotel has an onsite restaurant and bar, 24-hour reception and room service, gymnasium, undercover parking (charges apply per night) and guest lounge with free wifi. Offering hotel rooms, 1 and 2 bedroom apartments, all rooms have king size beds, rainfall showers, balconies and mini bar. The apartments also have full kitchen facilities, the Avenue is a 15-20 minute walk from the Convention Centre.

Hotel Room: **\$230** per night  
single/twin/double

1 Bedroom Apartment: **\$280** per night  
single/double

#### MANTRA

84 Northbourne Avenue, Canberra

Mantra on Northbourne is centrally located and approximately a 15-20 minute walk from the National Convention Centre. The hotel features a heated indoor pool, sauna, fully-equipped gymnasium and the Zipp restaurant bar onsite. All rooms offer voice mail, individually controlled air-conditioning, pay per view movies, mini bar, tea/coffee making facilities, hairdryer and complimentary toiletries. One and two bedroom apartments also offer a separate lounge and dining area, fully-equipped kitchen and a laundry with washing machine, dryer, iron and ironing board.

Hotel Room: **\$219** per night  
single/twin/double

1 Bedroom Apartment: **\$259** per night  
single/twin/double

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## MEDINA APARTMENT HOTEL JAMES COURT

*74 Northbourne Avenue, Canberra*

The Medina Apartments Hotel James Court is approximately a 15-20 minute walk from the National Convention Centre and is close to cafes, restaurants, gyms and shopping. The hotel offers reception, undercover parking, outdoor heated swimming pool, sauna, gymnasium and a restaurant delivery service. All rooms feature private balconies, climate controlled air conditioning, separate lounges/dining areas, broadband access (for a fee), spa bath, mini bar, fully equipped kitchen facilities and an in-room safe.

**Note:** Reception operates between the hours of 6.30am and 11.30pm.

1 Bedroom Apartment: **\$210** per night  
single/twin/double

2 Bedroom Apartment: **\$260** per night  
single/twin/double

## NOVOTEL

*65 Northbourne Avenue, Canberra*

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 15 minute walk from the National Convention Centre. The hotel offers 24-hour reception and room service, an onsite restaurant and bar, gymnasium and undercover parking (charges apply per night). In-room facilities include mini bar, tea/coffee making facilities, broadband (for a fee), Fox Sports and News, pay per view movies, climate control airconditioning, hairdryer, iron and ironing board. Executive rooms have a king size bed.

Standard Room: **\$285** per night  
single/twin/double

Executive Room: **\$295** per night  
single/twin/double

## PEPPERS GALLERY HOTEL

*15 Edinburgh Place, Canberra*

Peppers Gallery Hotel (formally Diamant Hotel, re-branded in 2014) is a boutique 80 room hotel located at the intersection of Marcus Clarke St and Edinburgh Ave, 15 minutes walk from the Convention Centre. Peppers Gallery Hotel features 24-hour reception, a restaurant and a bar. The rooms have a mini-bar, tea/coffee making facilities, plasma TVs, CD and DVD players, broadband (for a fee), and in-room safe.

Standard Room: **\$264** per night  
single/twin/double

## QT HOTEL

*1 London Circuit, Canberra*

Qt Hotel Canberra (formally Rydges Lakeside) has recently been renovated throughout the foyer and restaurants. The rooms have been updated and offer balconies and high speed internet (for a fee), pay per view movies, mini bar, hairdryer, iron and ironing board. The hotel is a 15 minute walk to the National Convention Centre and has 24-hour reception, room service, onsite restaurant and bar.

Standard Room: **\$249** per night  
single/twin/double

## WALDORF

*2 Akuna Street, Canberra*

Located in the heart of Canberra's CBD, the Waldorf is only a couple minutes walk from the National Convention Centre. This hotel has 24-hour reception and provides guests with a gymnasium, indoor heated lap pool and onsite dining at the Waldorf London Restaurant.

All rooms have kitchen and laundry facilities, in room safe, dining table and chairs, complimentary cable TV, pay per view movies, high speed internet service (for a fee) and room service is available. One bedroom apartments also offer a separate lounge/dining area.

Studio Room: **\$200** per night  
single/twin/double

1 Bedroom Apartment: **\$220** per night  
single twin/double

## COACH TRANSFERS

### Welcome Reception and Exhibition Opening

**SUNDAY 19 JUNE 2016**

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45 pm. The return coaches will depart at 7:00 pm.

### Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00 am and 8:30 am. Return shuttles will depart the National Convention Centre at 5:00 pm.

### Buffet Dinner National Convention Centre

**MONDAY 20 JUNE 2016**

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 6:45 pm. A return shuttle service will commence at 10:15 pm.

### General Assembly Annual Dinner Parliament House

**TUESDAY 21 JUNE 2016**

Coaches will collect delegates from all General Assembly hotels (including Crowne Plaza Canberra) at approximately 6:45 pm. A return shuttle service will operate between 10:15 pm and 11:15 pm.

## CAR PARKING

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$18.00 per day. Alternative parking is available to the rear of Civic Pool at a cost of approximately \$14.90 per day. It is a seven minute walk from this location.

# REGISTRATION FORM

# REGISTER ONLINE

WWW.ALGA.ASN.AU

*Multiple delegates > photocopy form*

*Register online, download PDF or return this form to:*

*Conference Co-ordinators  
PO Box 4334 Chisholm ACT 2935  
Phone (02) 6292 9000 Fax (02) 6292 9002  
Email nga@coanfo.com.au*

*By submitting your registration you agree to the terms and conditions of the cancellation policy*

**NGA16** NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 29-22 JUNE 2016  
Australian Local Government Association ABN 31 006 813 898

## PERSONAL DETAILS

TITLE <small>(Mr/Ms/Mrs/Ms/Ms)</small>	NAME	SURNAME	
POSITION			
COUNCIL/ORGANISATION			
ADDRESS			
SUBURB		STATE	POSTCODE
PHONE	MOBILE	FAX	
EMAIL			
NAME FOR BADGE			

How did you find out about the General Assembly?  ALGA  State/Territory Association  Council Other: \_\_\_\_\_

PRIVACY DISCLOSURE  I DO consent to my name appearing in the 2016 General Assembly List of Participants booklet (name, organisation and state only disclosed) as outlined in the privacy disclosure on page 10.  
 I DO consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 10.

## REGISTRATION FEES

### GENERAL ASSEMBLY REGISTRATION FEES

*Please note registration does NOT include attendance at the Regional Cooperation and Development Forum*

EARLY BIRD REGISTRATION FEES (payment received on or before 6 May 2016) . . . . .  \$929.00  
STANDARD REGISTRATION FEES (payment received on or before 3 June 2016) . . . . .  \$1,029.00  
LATE REGISTRATION FEES (payment received after 3 June 2016) . . . . .  \$1,250.00  
DAY REGISTRATION FEES  Monday 20 June \$489.00  Tuesday 21 June \$489.00  Wednesday 22 June \$280.00

### REGIONAL CO-OPERATION AND DEVELOPMENT FORUM REGISTRATION FEES

REGIONAL DEVELOPMENT FORUM ONLY Registration fee . . . . .  \$425.00  
GENERAL ASSEMBLY DELEGATE Registration fee . . . . .  \$225.00  
STATE OF THE REGIONS REPORT 2016-17 (Single licence) . . . . .  \$240.00  
STATE OF THE REGIONS REPORT 2016-17 (Organisational licence) . . . . .  \$700.00

### ACCOMPANYING PARTNERS REGISTRATION FEES

REGISTERED ACCOMPANYING PARTNER Name for label badge: \_\_\_\_\_ . . .  \$260.00

## SOCIAL FUNCTIONS INCLUDED IN FEES

*One ticket to each of the following functions is included in the full General Assembly registration and/or accompanying partners registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.*

## REGISTERED DELEGATES AND PARTNERS

### WELCOME RECEPTION AND EXHIBITION OPENING (SUNDAY 10 JUNE 2016)

I/we will attend:  Delegate  Partner Number of additional tickets  @ \$50.00 each . . . . Total \$

### REGISTERED PARTNERS

Day 1 - Canberra Celebrates 2016 (Monday 20 June 2016)

I will attend:  Partner Number of additional tickets  @ \$110.00 each . . . . Total \$

Day 2 - Canberra Truffle Farm (Tuesday 21 June 2016)

I will attend:  Partner Number of additional tickets  @ \$110.00 each . . . . Total \$

*Registration form continues over the page* 15





**CORPORATE GOVERNANCE DIRECTORATE REPORT**

<b>ITEM NUMBER</b>	15.3
<b>TITLE</b>	Elected Member's Allowance 2016-2017
<b>REFERENCE</b>	639778
<b>AUTHOR</b>	Rashmi Sharma, Governance Officer

**RECOMMENDATION**

- (a) That Council approve the Councillor Allowances as per the maximum schedule supplied by the Department of Local Government and Community Services.
- (b) That Council approve extra meeting allowance to remain \$125.00 per meeting.

**BACKGROUND**

Every year Councillors allowances are reviewed according to the revised guidelines on Councilors allowance as published by Department of Local Government and Community Services.

It is the requirement of the Local Government Act that the Council must resolve allowance for the financial year when it adopts the budget for the financial year.

Once the Council has resolved the level of allowances for a financial year, it cannot be changed by amendment.

**ISSUES/OPTIONS/SWOT**

It is proposed that Councilors accept the maximum payable allowances to start from 1 July 2016.

**FINANCIAL CONSIDERATIONS**

Councillor Allowances Budget for 2016-2017

Councillor Allowances		2016/2017	
		proposed	
		Annual (\$)	Monthly (\$)
	<b>Councillor</b>		
	Base	13,151.83	1,095.98
	Electoral	4,812.67	401.05
		<b>17,964.50</b>	<b>1,497.03</b>
	<b>Deputy Mayor</b>		
	Base	27,039.81	2,253.31
	Electoral	4,812.67	401.05
		<b>31,852.48</b>	<b>2654.36</b>
	<b>Mayor</b>		
	base	73,125.37	6,093.78
	Electoral	19,247.18	1603.93



Councillor Allowances	2016/2017	
	proposed	
	Annual (\$)	Monthly (\$)
	<b>92,372.55</b>	<b>7,697.71</b>
<b>TOTAL BASE+ELECTORAL ALLOWANCE</b>	<b>303,870.03</b>	<b>25,322.37</b>
Extra Meeting Allowance (\$125 per meeting, The maximum claimable in 2016-17 is \$8,767.88 per Councillor)	22,250.00	
Professional Development Allowance (\$3,653.68 max per elected member)	43,844.16	
Acting Principal Max Claim (254.42 per day maximum claimable for 90 days)	22,897.80	
TOTAL for Budget	<b>392,861.99</b>	

**ATTACHMENTS:**

1 Maximum Council Member Allowance 2016-17.PDF

**(8) Maximum Council Member Allowances****Amounts applicable 1 July 2016**

Note: A council must resolve allowances for the financial year when it adopts the budget for the financial year (section 71(3)). A council must adopt its budget on or before 31 July (section 128(1)). The amounts in these tables indicate the maximum level at which allowances may be set. Councils can resolve to pay less than the maximums. A council needs to consider allowances in the overall context of its budget. Once a council has resolved the level of allowances for a financial year they cannot be changed by amendment (section 128(2)).

**Ordinary Council Member**

<b>Council Members other than Principal Member and the Deputy Principal Member</b>				
	<b>Category 1:</b>	<b>Category 2:</b>	<b>Category 3:</b>	<b>Category 4:</b>
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
<b>Base Allowance</b>	\$21,918.53	\$15,343.80	\$13,151.83	\$4,383.95
<b>Electoral Allowance</b>	\$8,019.95	\$5,614.79	\$4,812.67	\$1,604.22
<b>Professional Development Allowance</b>	\$3,653.68	\$3,653.68	\$3,653.68	\$3,653.68
<b>Max Extra Meeting Allowance</b>	\$14,612.35	\$10,229.59	\$8,767.88	\$2,923.41
<b>Total Claimable</b>	<b>\$48,204.51</b>	<b>\$34,841.86</b>	<b>\$30,386.06</b>	<b>\$12,565.26</b>

**Acting Principal Member**

	<b>Category 1:</b>	<b>Category 2:</b>	<b>Category 3:</b>	<b>Category 4:</b>
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
<b>Daily Rate</b>	\$421.67	\$296.82	\$254.42	\$84.80
<b>Maximum Claimable (90 days)</b>	<b>\$37,950.30</b>	<b>\$26,713.80</b>	<b>\$22,897.80</b>	<b>\$7,632.00</b>

**Deputy Principal Member**

	<b>Category 1:</b>	<b>Category 2:</b>	<b>Category 3:</b>	<b>Category 4:</b>
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
<b>Base Allowance</b>	\$45,065.53	\$31,546.25	\$27,039.81	\$9,014.07
<b>Electoral Allowance</b>	\$8,019.95	\$5,614.79	\$4,812.67	\$1,604.22
<b>Professional Development Allowance</b>	\$3,653.68	\$3,653.68	\$3,653.68	\$3,653.68
<b>Total claimable</b>	<b>\$56,739.16</b>	<b>\$40,814.72</b>	<b>\$35,506.16</b>	<b>\$14,271.97</b>

**Principal Member**

	<b>Category 1:</b>	<b>Category 2:</b>	<b>Category 3:</b>	<b>Category 4:</b>
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
<b>Base Allowance</b>	\$121,874.05	\$85,312.54	\$73,125.37	\$24,375.52
<b>Electoral Allowance</b>	\$32,077.45	\$22,454.45	\$19,247.18	\$6,415.73
<b>Professional Development Allowance</b>	\$3,653.68	\$3,653.68	\$3,653.68	\$3,653.68
<b>Total claimable</b>	<b>\$157,605.18</b>	<b>\$111,420.67</b>	<b>\$96,026.23</b>	<b>\$34,444.93</b>

**CORPORATE GOVERNANCE DIRECTORATE REPORT**

<b>ITEM NUMBER</b>	15.4
<b>TITLE</b>	Policy Review - CL006 - Elected Council Member Allowance
<b>REFERENCE</b>	641574
<b>AUTHOR</b>	Amanda Haigh, Governance and Compliance Acting Manager

**RECOMMENDATION**

- (a) **That Council adopt the amendments in CL006 Elected Council Member Allowance policy.**

**BACKGROUND**

The Elected Council Member Allowance policy fulfills the requirements of relevant sections of the Local Government Act and provides a framework for which Elected Members allowances are established and paid. The policy provides clarity in support of the relevant legislation, regulations, and guidelines.

**ISSUES/OPTIONS/SWOT**

The Elected Council Member Allowance policy has been revised inline with the Local Government Act and name change from Shire to Regional Council.

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

- 1 160321 CL006- Councillor Allowances Policy REVISED DRAFT.pdf

Roper Gulf Regional Council Elected Council  
Member Allowances



CL006 - Elected Council Member Allowances

### 1. POLICY CERTIFICATION

Policy title:	Elected Council Member Allowance
Policy number:	CL006
Category:	Policy
Classification:	Elected Members
Status:	Approved (26/06/2013 OCM)

### 2. PURPOSE

This policy will fulfill the requirements of relevant sections of the Local Government Act and provide a framework for which Elected Members allowances are established and paid. The policy provides clarity in support of the relevant legislation, regulations, and guidelines.

### 3. ORGANISATIONAL SCOPE

This policy applies to all Elected Council Members of the Roper Gulf Regional Council.

### 4. POLICY STATEMENT

Roper Gulf Regional Council will provide Elected Members with Base Allowances, Electoral Allowances, Professional Development Allowances, Extra Meetings Allowances and Acting Principal Member Allowances as applicable.

Elected Council members will be reimbursed 'out of pocket expenses' (incidental expenses) or paid an amount as an allowance to cover these expenses eg phone usage, internet usage.

Roper Gulf Regional Council will provide all allowances in a manner that adheres to the Local Government Act, Local Government Regulations, and Local Government Guideline 2.

### 5. DEFINITIONS

<b>The Act</b>	Local Government Act.
<b>Adheres</b>	Follows or 'sticks to'.
<b>Ipad</b>	Tablet device that allows Elected members to access the internet and their emails remotely.
<b>Elected Members</b>	Mayor, Deputy Mayor, and Councillors, elected to the Roper Gulf Regional Council.
<b>Incidental Expenses</b>	The expenses that occur that are essential to the completion of the Roper Gulf Regional Council task at hand. For example fuel expenses to travel to the task/event.
<b>Shall</b>	Will
<b>Arrears</b>	That which is behind in payments.
<b>Claimable</b>	A payment demanded in accordance with a policy, for if the elected member is eligible
<b>Nominated</b>	Chosen



Roper Gulf Regional Council Elected Council  
Member Allowances



CL006 - Elected Council Member Allowances

<b>Room Charges</b>	Any additional charges or amounts credited back to a hotel room whilst staying in that hotel room.
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## 6. PRINCIPLES

### 6.1 Base Allowance

The base allowance covers those activities required of an elected member in the performance of his or her role as an elected member including agenda study and meeting preparation; attendance at regular council meetings; attendance at social functions as a council representative; constituency responsibilities; council representation outside the council area unless the representation has extra meeting approval.

The base allowance is automatically paid to Elected Members each month or at such frequency resolved by Council, in arrears. This payment, once approved by the Manager of Governance and Corporate Planning, will be processed by Finance on the 1<sup>st</sup> of each month and should appear in the Councillors bank account on 2<sup>nd</sup> of each month. If the 1<sup>st</sup> of the month falls on the weekend or public holiday, the allowance will be processed on the next working day.

Section 71(5) of the *Local Government Act* provides that allowances are not to be paid in advance.

### 6.2 Electoral Allowance

The electoral allowance is to assist elected members with electoral matters. The electoral allowance is automatically paid to Elected Members each month or at such a frequency resolved by Council, in arrears. This payment, once approved by the Manager of Governance and Corporate Planning, will be processed by Finance on the 1<sup>st</sup> of each month and should appear in the Councillors bank account on 2<sup>nd</sup> of each month. If the 1<sup>st</sup> of the month falls on the weekend or public holiday, the allowance will be processed on the next working day.

### 6.3 Extra Meeting Allowance

The extra meeting allowance is a capped sum of money provided when an elected member attends an extra meeting or event deemed to be above the normal meetings as set out by the Council. The extra meeting allowance is claimable by the elected member for each day of the event or extra meeting. The payment of this allowance will be in arrears and will occur on Thursday after the signed **Extra Meeting Allowance Claim Form** has been received. In order to claim for this allowance, the **Extra Meeting Allowance Claim Form must be signed and completed**. The eligibility to claim Extra Meeting Allowance shall meet the following criteria:

- 1) The meeting must be outside of the Elected Members primary Town/Community of residency;
- 2) Any meeting for which the Mayor or CEO makes a request for Council representation. These meetings may include and are not limited to:

Roper Gulf Regional Council Elected Council  
Member Allowances



CL006 - Elected Council Member Allowances

- i. formal invitation to Councillors to a meeting/s with Territory and Federal Ministers or Departments.
  - ii. formal invitation to relevant semi Government instrumentalities such as 'Power and Water', 'Telstra' etc.
  - iii. formal invitation to relevant meetings with private companies who currently or may in the future conduct significant business in the Roper Gulf Region.
  - iv. formal invitation to consultation process' which are relevant to Roper Gulf Region.
- 3) Any formal Council Committee Meeting eg Finance Committee meeting, Audit Committee meeting, Grants Committee, which when established resolved to be eligible for Extra Meeting Allowance.
- 4) For a principal member, deputy principal member and acting principal member, this allowance is not paid separately. It is provided for and included in the base allowance.

Extra Meeting Allowance will not be paid if the claim is for:

- 1) an Ordinary Meeting of Council;
- 2) a Special Meeting of Council;
- 3) any meeting inside an Elected Member's town/community of residence;
- 4) any engagement for which the Base Allowance is applicable.

An Elected Member may claim the extra meeting allowance:

- a. Up to a maximum of two meetings per day,
- b. If the elected member is required to travel for the extra meeting, the Elected Member may receive Travel Allowance for the days of travel as well as the meeting day.
- c. Only when they have completed a council approved form that includes the meeting's date and the period of time the Elected Member was present at the meeting. In order to be eligible, the Elected Member must have been present at the meeting for at least 75% of the meeting's duration.

An Elected Member shall not claim:

- a. More than once for each meeting.
- b. If the travel day falls on the same day as the meeting day, extra meeting travel may not be claimed.

An Elected Member is responsible for lodging the Extra Meeting Allowance claim form:

- a. By the second working day in the month following the extra meeting, or as otherwise resolved by Council.
- b. Any claims made after the second working day of the month after the extra meeting will be considered as a late claim and paid in the next monthly payment.
- c. Any claims made after three months from the extra meeting will be forfeited.

## Roper Gulf Regional Council Elected Council Member Allowances



### CL006 - Elected Council Member Allowances

#### 6.4 Acting Principle Allowance

The acting principle allowance is a sum of money provided to the Deputy Principal or Elected Member when they are carrying out the duties of the Principal Member due to the Principal Members absence or inability to carry-out duties due to other arrangements. The Acting Principle Allowance is a claimable sum of money that is paid on a monthly basis. The Deputy Principal or Elected Member is entitled to claim for this allowance:

- a. If the duties of the Principal Member, as outlined in section 43(2)(b) and section 43(2)(c) of the *Local Government Act* have been carried out by themselves.
- b. If the duties have been carried out for up to and no more than 90 days in total in a financial year. Should the duties continue for longer than 90 days as resolved by Council, the rate reverts to usual rate for that member.

During the time the member is acting as principal:

- a. The Elected Member, including the Deputy Principal is to be paid the daily rate as detailed in the Expenses table. This daily rate includes Saturdays, Sundays and Public Holidays.
- b. The extra meeting and base allowances will be suspended
- c. The Elected Member will continue to receive their electoral allowance.

#### 6.5 Allowances for which no Financial Advantage is gained

Elected Members, will be provided a set allowance, but shall not gain a financial advantage for the following:

##### 6.5.1 Professional Development Allowance

The professional development allowance is payable to elected members to attend relevant and Council approved conferences or training courses. Professional development allowance is to be used to cover the cost of the registration or entry fee into the conference or course, travel, meals and accommodation. **A Training Request Form must be completed** if this allowance is to be claimed.

The professional development allowance is claimable and available:

1. To all Elected Members.
2. Multiple times each year but shall not exceed the maximum amount specified by Council.
3. Only when participating in approved courses and conferences consistent with Council policy.
4. Only once the Manager of Governance and Corporate Planning has preapproved the Elected Member's attendance at such an event. In order to obtain preapproval, the Elected Member must complete a 'Training Request Form' and submit a minimum of one week prior to the training or conference dates.



## Roper Gulf Regional Council Elected Council Member Allowances



### CL006 - Elected Council Member Allowances

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Alternatively, when Roper Gulf Regional Council has recommended and organised attendance at a conference and/or training session, Roper Gulf Regional Council will pre-pay any and all costs of relevant conferences or training courses, travel, accommodation, and travel allowance. If RGRC has paid the professional development costs directly, no professional development allowance is to be paid directly to the Elected Member.

#### 6.5.2 Travel Allowance

Travel allowance is the sum of money provided when Elected Members are undertaking work related travel that requires an overnight stay in a location other than their primary residence. Travel allowance comprises components for accommodation, meals and other incidental expenses based on rates determined by the Australian Taxation Office recommendations. It is a sum of money paid to the Elected Member, prior to their travel to cover all travel costs in the route and mode of transport that is most economical to Roper Gulf Regional Council. **Travel Allowance forms are to be completed** for each claim to be processed.

The travel allowance is claimable by the elected member and must be pre-approved by the Manager of Governance and Corporate Planning before the travel has been undertaken. When an Elected Member is required to travel for work related purposes, the Governance Officer for Council will submit a 'Travel Allowance Form' to the Manager of Governance and Corporate Planning on the Elected Member's behalf for approval of payment. Once approved, the payment will be made into the Elected Member's nominated bank account in the earliest pay run from submission of the Travel Allowance Form. Should the Elected Member wish to receive their Travel Allowance as a cash payment, they must advise the Governance Officer for Council a minimum one week prior to the first day of travel.

The claim conditions in which one can apply for the components of travel allowance are as follows:

#### Incidentals:

1. A set amount per day.
2. Shall only be claimed after the first 24 hours of travel away from primary place of work or cannot be claimed during the first 24 hours of travel.

#### Breakfast:

1. A set amount per meal. Any breakfast expenses over the set breakfast allowance amount will be at the Elected Member's own expense.
2. Shall only be claimed after the first 24 hours of travel away from primary place of work or cannot be claimed during the first 24 hours of travel.
3. Shall only be claimed if Roper Gulf Regional Council have not pre-paid or ordered catering from 0700 to 1300 for this meal.

#### Lunch:

## Roper Gulf Regional Council Elected Council Member Allowances



### CL006 - Elected Council Member Allowances

1. A set amount per meal. Any lunch expenses over the set lunch allowance amount will be at the Elected Member's own expense.
2. Shall only be claimed after the first 24 hours of travel away from primary place of work or cannot be claimed during the first 24 hours of travel.
3. Shall only be claimed if Roper Gulf Regional Council have not pre-paid or ordered catering from 1300 to 1900 for this meal.

#### Dinner:

1. A set amount per meal. Any dinner expenses over the set dinner allowance amount will be at the Elected Member's own expense.
2. Shall only be claimed after the first 24 hours of travel away from primary place of work or cannot be claimed during the first 24 hours of travel.
3. Shall only be claimed if Roper Gulf Regional Council have not pre-paid or ordered catering from 1900 to 2400 for this meal.

#### Accommodation:

1. Shall only be claimed if Roper Gulf Regional Council is not paying for the accommodation.
2. Will only cover the most basic room rate available. Any upgrades of room type or room charges will be paid by the Elected Member at their own expense.

#### Mileage:

1. A set amount per kilometre.
2. Shall only be paid if travel is conducted in a personal vehicle that has been pre-approved. Pre-approval of a vehicle can be obtained by providing the Governance Officer for Council with the vehicle's current registration and insurance documentation.
3. Shall only be paid for travel from the Elected Member's primary place of residence to the destination in which Roper Gulf Regional Council requires them and return.

#### 6.5.3 Telephone Usage Allowance

The telephone usage allowance is a sum of money provided to the Elected Member to purchase Telstra telephone credit. This telephone credit ensures the Elected Member has the ability to make the telephone calls that are required as per their Elected Member duties. If telephone usage is supplied and paid for Roper Gulf Regional Council then no allowance is to be paid. An Elected Council Member must apply for this allowance and **sign and complete the Request for Usage Allowance Form**.

The telephone usage allowance is claimable by the elected member and paid simultaneously with the base and electoral allowances. This allowance can only be claimed if the elected member has needed to purchase Telstra telephone credit to make phone calls to carry out their Elected Member duties. The amount of this allowance is **determined by Council resolution**.

## Roper Gulf Regional Council Elected Council Member Allowances



### CL006 - Elected Council Member Allowances

#### 6.5.4 Internet Usage Allowance

Internet access ensures the Elected Member has the ability to use the internet, access emails and all other duties that are required as per the Elected Member duties. Generally elected members have access to a range of options available to them to access the internet including Wi-Fi access. However in areas that do not allow for Wi-Fi access to the internet from the Council Service Delivery Centres, it may be deemed necessary to purchase Telstra internet usage credit. This option may only be available if no alternate solution is available. If internet usage is supplied and paid for by Roper Gulf Regional Council then no allowance is to be paid. An Elected Council Member must apply for this allowance and **sign and complete the Request for Usage Allowance Form**.

The internet usage allowance is claimable by the elected member and paid simultaneously with the base and electoral allowances. This allowance can only be claimed if the elected member has needed to purchase Telstra Internet credit to access the internet to research information and access emails to enable them to carry-out their Elected Member duties. The amount of this allowance is **determined by Council resolution**.

#### 6.6 Annual Resolution of Allowances

The amount of Council Member Allowances including the amount of the Extra Meeting Allowance is determined by Council resolution every year as per legislative requirements. At this time the amounts for telephone usage, travel allowance and internet usage will also be resolved. The resolution of Council Member Allowances for the financial year **must be made when it adopts the budget** for the financial year as per s71(3) of the *Local Government Act*. The maximum amounts payable are in the Local Government Guideline 2 Maximum Council Member Allowances schedule. Once a Council has resolved the level of allowances for a financial year they cannot be changed by amendment s128(2) of the LGA.

#### 6.7 Local Government Act takes precedent

If in the event any part of this policy is found to contradict or conflict with the Local Government Act, Local Government Regulations, Local Government Guidelines then it is the Local Government statutory legislation that takes precedent.

### 7. REFERENCES AND RELATED DOCUMENTS

Legislation	<i>Local Government Act</i>
	<i>Local Government Act – Guidelines No. 2</i>
	<i>Local Government Act Regulations</i>
Australian Taxation Office	<i>Recommendations for Travel Allowances</i>
Department of Housing, Local Government and Regional Services	<i>Discussion paper: Elected Member Allowances</i>
Roper Gulf Regional Council	<i>Travel Allowance Claim Form</i> <i>Training Request Form</i> <i>Extra Meeting Allowance Claim Form</i>



Roper Gulf Regional Council Elected Council  
Member Allowances



CL006 - Elected Council Member Allowances

	<i>Request for Usage Allowance Form</i>
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**8. DOCUMENT CONTROL**

Policy number	<b>006</b>
Policy Owner	<b>Governance</b>
Endorsed by	<b>OCM</b>
Date approved	<b>26/06/2013</b>
Revisions	
Amendments	
Next revision due	<b>March 2016</b>

**9. CONTACT PERSON**

Position	<b>Manager Governance &amp; Corporate Planning</b>
Contact number	<b>89 729 000</b>

**CORPORATE GOVERNANCE DIRECTORATE REPORT**

<b>ITEM NUMBER</b>	15.5
<b>TITLE</b>	Policy Review - LA001 Local Authority Policy
<b>REFERENCE</b>	641581
<b>AUTHOR</b>	Amanda Haigh, Governance and Compliance Acting Manager

**RECOMMENDATION**

- (a) **That Council adopt the amendments in the LA001 Local Authority Policy.**

**BACKGROUND**

Local Authorities are formed to achieve integration and involvement of local communities in the system of Local Government. This policy has been developed to ensure that Local Authorities are run in accordance to the provisions of the Local Government Act and that the community has a strong voice and is actively engaged in their local community affairs.

**ISSUES/OPTIONS/SWOT**

The Local Authority policy has been revised inline with the Local Government Guideline 8 amendments February 2016.

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

- 1 160321 LA001 - RGRC Local Authority Policy REVISED DRAFT.pdf

Roper Gulf Regional Council  
Local Authority Policy



LA001 – Local Authority Policy

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### 1. POLICY CERTIFICATION

Policy title:	Local Authority Policy
Policy number:	LA001
Category:	Policy
Classification:	Local Authority
Status:	Approved (29 January 2014 OCM)

### 2. PURPOSE

Local Authorities are formed to achieve integration and involvement of local communities in the system of Local Government. This policy has been developed to ensure that Local Authorities are run in accordance to the provisions of the Local Government Act and that the community has a strong voice and is actively engaged in their local community affairs.

### 3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council's Local Authorities.

### 4. POLICY STATEMENT

The Local Authority established within the boundaries of Roper Gulf region shall:

- advise Roper Gulf Regional Council (RGRC) on service delivery plans including infrastructure requirements for communities and associated outstations, or local region or wards, and to contribute to the development of Councils Regional Plans and Regional Management Plans,
- be actively supported by the Council to ensure opportunities exist for residents to meaningfully engage in local government processes,
- alert and advise RGRC on new and emerging issues within the scope of RGRC activity,
- advise on specific Council, community and social projects that impact on community or region,
- advise and support the RGRC staff on local implementation of the Regional Plan, particularly in the area of cross-cultural best practice in the governance and service delivery, and
- respond to identified community needs, if appropriate, by participating and organising activities such as community events, youth, community safety, housing and community planning and infrastructure development.

### 5. DEFINITIONS

Councillor	An elected member of Roper Gulf Regional Council
G&CP	Governance, Corporate Planning & Compliance
LA	Local Authority

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Mayor	The principal member of Roper Gulf Regional Council
RGRC	Roper Gulf Regional Council
CSM	Council Services Manager
Ward Councillor	The elected member representing the Ward

**Appointed Member**

means a local authority member who has been appointed pursuant to section 53C(1)(b) of the Act. [Section 4, Guideline 8]

**Members**

includes appointed members and non-appointed members.[Section 4, Guideline 8]

**Non-appointed Member**

means a person who is local authority member by virtue of section 53C(1)(a) or (2) of the *Local Government Act*. [Section 4, Guideline 8]

**Provisional Meeting**

means, at the time and place set for a local authority meeting when a quorum has not been established, a majority of appointed members.[Section 4, Guideline 8]

*Note: A provisional meeting is able to make recommendations to council pursuant to clause 13 (Provisional meeting where quorum not present). There must be more than half of the appointed members present.*  
[Section 4, Guideline 8]

## 6. Principles

### 6.1 Roles and Functions of a Local Authority

The Local Authority shall be a voluntary group that provides advice and recommendation to RGRC on their communities' issues. Recommendations made at Local Authority meetings are not 'final' decisions as Council needs to decide on all issues or requests from all communities.

The functions of a Local Authority include:

- to involve local communities more closely in issues related to local government;
- to ensure that local communities are given an opportunity to express their opinions on questions affecting local government;
- to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;
- to take the views of local communities back to council and act as advocates on their behalf;
- to take Council information and decisions back to the community;
- to contribute to the development of the relevant regional management plan and the relevant municipal or council plan;

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- to provide a representative of the Local Authority for employment selection advisory panels in relation to managerial positions in the Local Authority area.

## 6.2 Membership

### 6.2.1 Membership size

The size of the Local Authority should reflect the community size and structure representing key groups in the community. The membership of Local Authority will include community members, Ward Councillors and Mayor of the RGRC. The number of community members that a Local Authority should have is a minimum of six (6) and up to a maximum of fourteen (14).

People nominated for Local Authority membership are to be approved by the Council at the next Ordinary Meeting of Council.

### 6.2.2 Period of Membership

Local Authority members will be appointed for the term of Council, (4 years). Once the new Council is elected, Council will call for new nominations. The previous members will be eligible to apply for new Local Authority membership.

### 6.2.3 Eligibility for Membership

Community residents over 18 years who live in the Ward, for the majority of the time, can nominate or be nominated for Local Authority member except that two members of a Local Authority maybe under the age of 18 years. To become a Local Authority member the candidate needs to fill in a Local Authority nomination form. The completed nomination form can be handed directly to Council Service Manager (CSM) or tended at the next Local Authority meeting. The nomination form will then be given to the Governance Department and will be submitted to the Council for Council to deliberate on at the Ordinary Meeting of the Council.

Council will have the final say on Local Authority membership.

### 6.2.4 Membership termination

Local Authority members stop being members if they;

- resign in writing
- pass away
- do not attend 2 consecutive meetings without an apology
- finish their 4-year term
- commit a serious offence or are sent to prison for 1 year (Council can use its discretion)
- are dismissed by Council



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**6.2.5 No Proxies**

A member of a Local Authority may not be represented by a proxy (substitute) during a meeting or provisional meeting.[Section 12.0, Guideline 8]

**6.3 Local Authority meetings:**

The following points cover the running of Local Authority meetings. A Local Authority:

- shall hold a minimum of 4 and maximum of 6 meetings per year,
- shall elect a permanent chair at the first meeting of the Local Authority,
- the quorum for a Local Authority meeting will be of half plus one of the community-nominated members,
- supported by the staff of RGRC staff who will provide the Local Authority's secretariat and act as advisor to the chair and board but will not run the meeting,
- are advertised through meeting notices with draft agendas at least three days before the meeting,
- follow and adopt the draft agenda suggested by Council,

**6.3.1 When reporting to and from the Local Authority:**

- Local Authority members will advise on strategic, not operational matters (operational matters are the responsibility of Council Officers),
- the Council discusses both the Local Authority reports and the management responses and decides on actions,
- the Mayor and Ward Councillors will report to Local Authorities on Council decisions and take the views of Local Authority to Council,
- Local Authority report to their community about their advice to Council and take community views to Council,

Each new Local Authority will receive training at its first meeting on roles and responsibilities, meeting procedures, council responsibilities and separation of powers.

Anyone wishing to make a deputation to a Local Authority must seek permission from the Local Authority's chair person in writing at least 14 days prior to the meeting.

**6.3.2 Provisional Meeting where quorum not present:**

- In the event that a quorum is not present for a meeting, but the majority of appointed members are present, the members that are in attendance may hold a provisional meeting.[Section 13.1, Guideline 8]
- During a provisional meeting, all agenda items may be discussed and minutes must be kept.[Section 13.2, Guideline 8]

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- Members at the provisional meeting may, by majority vote, make recommendations to the regional council, including Local Authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than the Local Authority.[Section 13.3, Guideline 8]
- A provisional meeting may not approve the minutes of a Local Authority meeting but a Local Authority may approve the minutes of a provisional meeting.[Section 13.4, Guideline 8]
- A provisional meeting does not have the powers or functions which a council may have delegated to a Local Authority.[Section 13.5, Guideline 8]

#### 6.4 Administrative support and secretariat

Local Authority meetings are convened by the CEO and G&CP Unit will be responsible for coordinating the Local Authority meetings.

Dates for Local Authority meetings shall be set on the beginning of the calendar year. If there are any changes to the scheduled meeting time, members of the Local Authority must be given at least seven days notice about the rescheduled date, time and venue for the meeting.

Relevant CSM or staff under CSM will provide admin support as required for creating and distributing agenda, recording minutes and organising meeting venue.

G&CP Unit will be a central depository and will be responsible for keeping records of Local Authority Member's details, agenda, minutes and attendance.

#### 6.5 Community Meetings

Community meetings can be called at any time. Community meetings are different from Local Authority meetings and these types of meeting will determine their own procedures. Decisions made at these meetings may be used to advise the Local Authority.

#### 6.6 Local Authority member allowances

Local Authority member allowance is a sum of money provided to the Local Authority member when member attends a Local Authority meeting.

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Roper Gulf Regional Council will provide Local Authority member allowance to the member in a manner that adheres to the Local Government Act, Local Government Regulations and Local Government Guideline 8.

Local Authority Member will be paid at the end of the month on which the meeting occurs.

RGRC staff attending a Local Authority Meeting, as a Local Authority Member within that staff members normal hours of work, will not be paid a Local Authority Member allowance. If a meeting is held outside the staff members normal hours of work, that staff member, who is Local Authority member will be entitled to the Local Authority member allowance.

## 7. REFERENCES

Acknowledgements author/source documents)	(original)	
Related Policies		CL001 Members Code of Conduct CL002 Members' Disciplinary Policy LA002 Local Authority Meeting Procedures Policy
Related Publications		<i>Local Government Act</i> <i>Local Government Guideline 8: Regional Councils and Local Authorities</i>
Relevant Forms		<i>Local Authority Member Nomination Form</i> <i>New Member Details Form</i>
Guideline 8, January 2016		Guideline 8 (Regional Councils and Local Authorities), Department of Local Government and Community Services, Northern Territory]

## 8. DOCUMENT CONTROL

Policy number	<b>LA001</b>
Policy Owner	<b>Governance</b>
Endorsed by	<b>OCM</b>
Date approved	<b>29 January 2014</b>
Revisions	
Amendments	Replaces LB001 Local Board Policy prior 29 January 2014.
Next revision due	<b>November 2014</b>

## 9. CONTACT PERSON

Contact person

**Manager Governance & Corporate  
Planning & Compliance**

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Contact number

08 8972 9000

**CORPORATE GOVERNANCE DIRECTORATE REPORT**

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<b>ITEM NUMBER</b>	15.6
<b>TITLE</b>	Agency Programs and Contract Programs Financial Performance
<b>REFERENCE</b>	641714
<b>AUTHOR</b>	Greg Arnott, Director Corporate Governance

**RECOMMENDATION**

- (a) **That Council receive this report**

**BACKGROUND**

Council provides services on behalf of both the Northern Territory Government and the Australian Government. These programs should either be cost neutral or provide council positive revenue. Both the Australian Government and the Northern Territory Government procure these services from council by direct contract, through an application process, an expression of interest process or a tender process.

**ISSUES/OPTIONS/SWOT**

Over previous years a number of these programs have had a cost to council to deliver the program. Council has requested an update on the current financial performance of all these programs. The information attached shows the financial performance of each of these programs.

**ATTACHMENTS:**

There are no attachments for this report.



**CORPORATE GOVERNANCE DIRECTORATE REPORT**

<b>ITEM NUMBER</b>	15.7
<b>TITLE</b>	FINANCE - RGRC FINANCIAL REPORT AS AT 29 FEBRUARY 2016
<b>REFERENCE</b>	641273
<b>AUTHOR</b>	Lokesh Anand, Finance Manager

**RECOMMENDATION**

- (a) **That Council receive and note financial reports as at 29 February 2016.**

**BACKGROUND**

Attached are the financial reports for Roper Gulf Regional Council as at 29 February 2016, including:

- Balance Sheet
- Income and expenditure report by service group
- Income and expenditure report by account category
- Cash-at-bank Statement & 12-month graph on cash balances
- Expenditure reports for all communities

Balance sheet has been prepared as per prevailing accounting standard, practice and in compliance with the applicable Local Government Act. Revenue and expenditure statement as of end of February 2016 shows a surplus of \$ 2.45 M. Our bank balance as at 29 February is \$13.5M.

The Budget preparation for 2016-17 is in process and the first draft will be presented to the Finance Committee meeting next month.

**ISSUES/OPTIONS/SWOT**

Interpretation of Debtors and Creditors

**Debtors**

The summary below shows the amount of debtors outstanding for the current and the prior month.

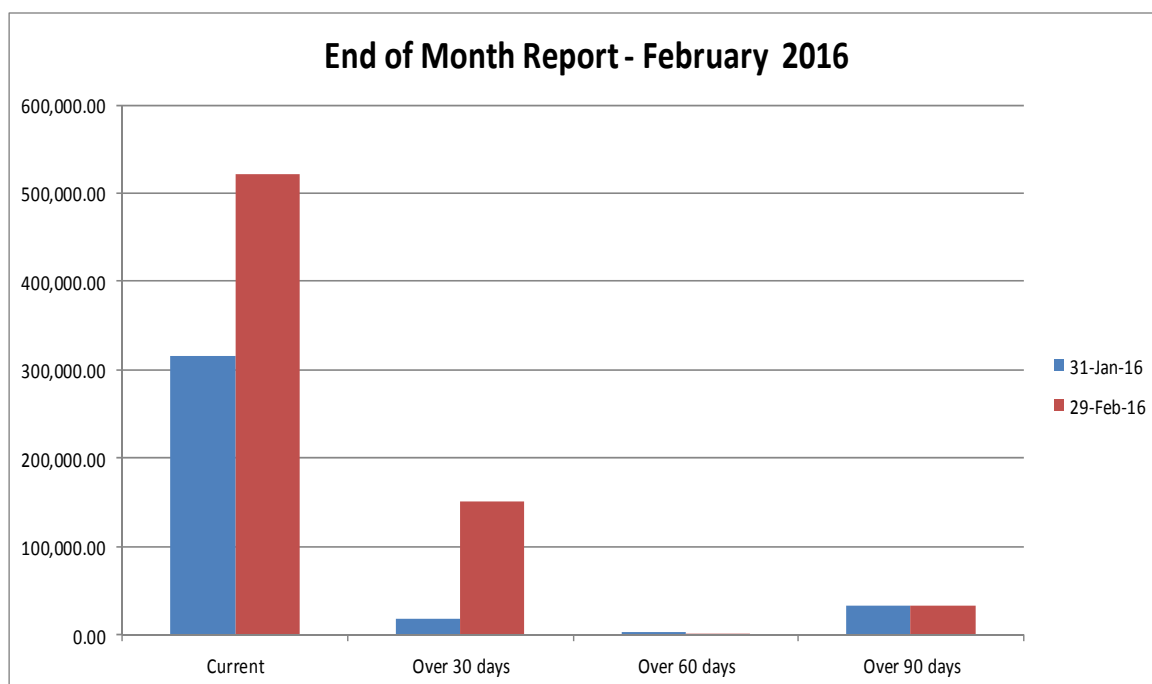
See attached: Aged Analysis – Detailed Report – Accounts Receivable 29<sup>th</sup> February 2016.

As at 29<sup>th</sup> February 2016, \$ 706,784.07 is outstanding. Comparatively, was 31<sup>st</sup> January 2016, the total debt outstanding \$ 370,499.24.

During this month, debtors have shown an overall increase from January 2016 to February 2016 by \$ 336,284.83.

**AR Age Analysis**

<b>Debtors</b>	<b>Jan-16</b>		<b>Feb-16</b>	
Current	315,534.35	85.16%	522,094.18	73.87%
Over 30 days	18,817.39	5.08%	151,751.00	21.47%
Over 60 days	2,910.00	0.79%	758.89	0.11%
Over 90 days	33,237.50	8.97%	32,180.00	4.55%
	370,499.24		706,784.07	
Less: Unapplied Credits	13,761.87		18,761.86	
<b>Total Actual Outstanding</b>	<b>356,737.37</b>		<b>688,022.21</b>	



**Top 10 AR Debtors – February 2016**

<b>A/C</b>	<b>Description</b>	<b>Balances</b>	<b>Status</b>	<b>Reason</b>
00120	Dept. Of Transport	\$302,414.94	Current & 30 days invoices	Grant(Numbulwar Dump Milestone) & Medivac Callouts
00114	Dept. Of Housing	135,681.99	Current invoice	Tenancy management Services Fixed Cost
00981	Alawa Aboriginal Corp	108,824.76	Current Invoice	CDP Public Liability & Management fees
00121	DCI-General	38,215.05	Current invoices	Slashing & Airstrip Maintenance
00264	McArthur River	27,750.00	Over 90 Days & Current	Grant– Follow up in Progress & Donation for Borroloola Gym
01103	Aldebaran Contracting	23,100.00	Current Invoice	Hire of Excavator
01141	Health Network	16,500.00	Current Invoice	Grant– Health Awareness Program

00328	Power And Water	14,925.28	Current Invoices	Monthly Contract– Jilk & Eva
00584	DHLGRS – R&M	9,796.07	Current Invoices	HMO Invoices – Material Expense
00829	S & R Building	4,180.00	Over 90 Days invoices	Payment pending in AP - Building Works at Bulman

### Creditors

The summary below shows the amount of creditors outstanding for the current month.

See attached: Aged Analysis Report – Detailed Report – Accounts Payable 29<sup>th</sup> February 2016.

As at 29<sup>th</sup> February 2016, \$370,116.84 in creditors is outstanding.

The Accounts Payable age analysis report depicts the following:

<b>Creditors</b>	<b>Amount</b>	
Current	\$249,085.06	54.26%
Over 30 days	\$160,433.15	34.95%
Over 60 days	\$4,911.64	1.07%
Over 90 days	\$44,618.83	9.72%
<b>Total outstanding amount (Including Overdue)</b>	<b>\$459,048.68</b>	<b>100.00%</b>
<b>Less: Unapplied Credits</b>	<b>-\$88,931.84</b>	
<b>TOTAL ACTUAL OUTSTANDING</b>	<b>\$370,116.84</b>	

Unapplied items appearing as a result of time difference and have no effect in the financial statement.

Following are the details of suppliers from whom invoices over \$10,000 were received and entered during the month of January 2016:

<b>Acc. #</b>	<b>Description</b>	<b>Amount</b>	<b>Transaction</b>
10507	ALAWA	293,080.58	NT OPS Funding and Public Liability and Central Admin Contribution
12791	ARNHEM LAND ABORIGINAL LAND TRUST	155,561.11	NORTHERN LAND COUNCIL – VARIOUS LOTS OF NUMBULWAR AND NGUKURR
13043	NT BITUMEN & ASPHALT	141,021.85	Minyerri Reconstruction Works
10280	TELSTRA	34,511.34	Landlines, fax, modems, ipads & mobiles
10260	SCOTMEC	36,500	SOLAR STREET LIGHTS – VARIOUS COMMUNITIES (11, 13, 14, 15, 20, 21)
12770	EVELYN WILSON	36,333	NUMBULWAR (UPGRADE AND SEAL NUMBULWAR CBD AND NUMBULWAR AIRPORT ACCESS ROAD)
11785	YUGAL MANGI	21,973.60	Repairs to major blowouts NE of Ngukurr
11909	BENZAC	14,025	Work at Beswick Lot 120A – Staff Housing
12990	IED TRUST	23,635.75	Leased Vehicles January
12781	WRIGHT EXPRESS	18,376.54	January 2016 PUMA Cards
10054	PUMA	11,521.99	ULS Diesel Numbulwar
11264	JLT	16,363.60	Insurance Invoices

12414	KATHERINE REFRIGERATION	12,789.70	Ngukurr Air-conditioning
11458	LATITUDE 12	10,135.83	Payroll Processing – March 2016
		<b>825,829.89</b>	

All entered amount has already been paid and settled.

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

1 RGRC Finance Report - Feb-16.pdf

# Roper Gulf Regional Council

## Balance Sheet as at 29 February 2016



ASSETS		LIABILITIES	
<b>Current Assets</b>		<b>Current Liabilities</b>	
Cash	5,212,379	Accounts payable	370,117
Accounts receivable	688,022	Taxes payable	117,875
(less doubtful accounts)	-78,792	Accrued Expenses	1,599,702
Inventory	268,718	Provisions	-55,737
Investments	8,050,000	Other Current Liabilities	
Other current assets	823,065	Suspense accounts	
<b>Total Current Assets</b>	<b>14,963,392</b>	<b>Total Current Liabilities</b>	<b>2,031,957</b>
Less: Unexpended Tied Grants	4,950,257		
<b>Available Untied Current Assets</b>	<b>10,013,135</b>	<b>Total Current Liabilities</b>	<b>2,031,957</b>
<b>Non-current Assets</b>		<b>Long-term Liabilities</b>	
Land	2,513,080	Other long-term liabilities	540,862
Buildings	75,680,617		540,862
(less accumulated depreciation)	-38,512,977	<b>Total Liabilities</b>	<b>2,572,819</b>
Fleet, Plant, Infrastructure and Equip	32,714,795		
(less accumulated depreciation)	-20,314,792	<b>EQUITY</b>	
Furniture and fixtures	135,898	Retained earnings	65,698,205
(less accumulated depreciation)	-129,466	<b>Total Shareholders' Equity</b>	<b>65,698,205</b>
Work in Progress assets	1,220,476		
Other non-current assets	0	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>68,271,024</b>
<b>Total Non-current Assets</b>	<b>53,307,631</b>		
<b>TOTAL ASSETS</b>	<b>68,271,024</b>		

Working Capital  
\$12,931,435  
\$7,981,178

**Balance Sheet Check** OK

RATIOS	
Current Ratio	7.36
Quick Ratio	7.23
Cash Ratio	6.53
Effective	4.93

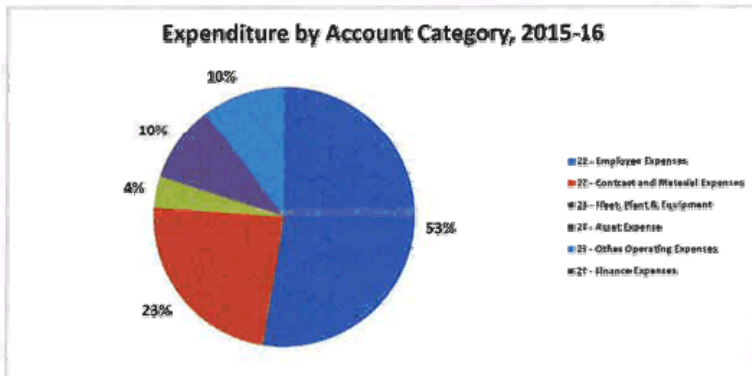
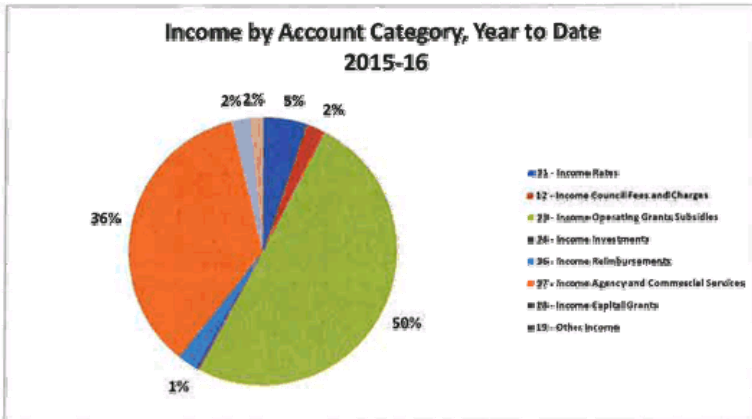


**Roper Gulf Regional Council**

Income & Expenditure Report as at  
29-February-2016  
for the year 2015-2016



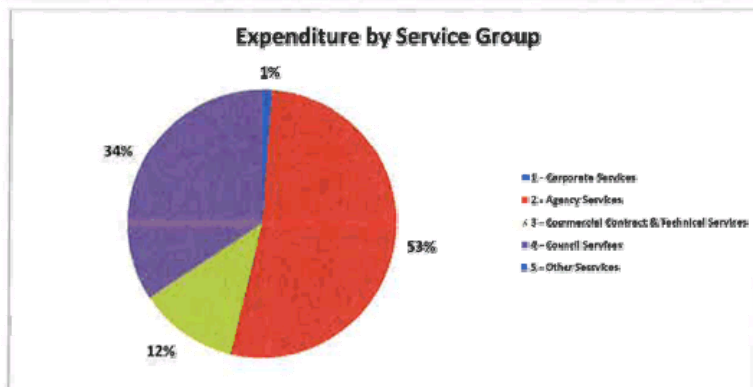
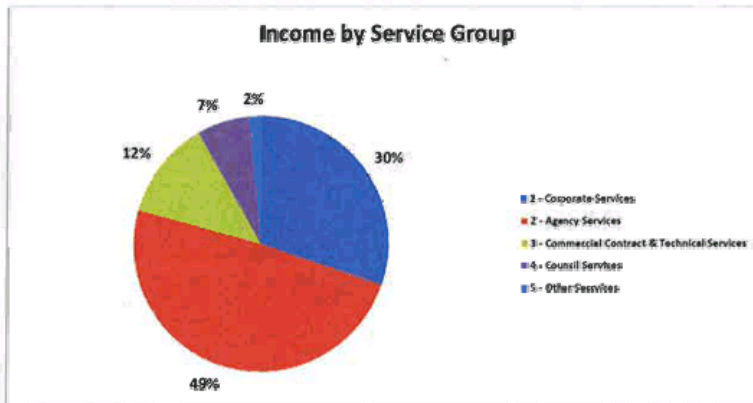
	16GLACT Year to Date Actual (\$)	16GLBUD1 Year to Date Budget (\$)	Variance (\$)	16GLBUD1 Full Year Budget (\$)
<b>Income</b>				
11 - Income Rates	1,353,574	891,040	462,534	1,336,560
12 - Income Council Fees and Charges	597,572	402,926	194,646	604,390
13 - Income Operating Grants Subsidies	13,038,591	14,233,416	-1,194,825	18,977,888
14 - Income Investments	111,543	213,333	-101,790	320,000
16 - Income Reimbursements	626,499	4,448	622,052	6,671
17 - Income Agency and Commercial Servi	9,202,663	8,878,931	323,732	13,315,397
18 - Income Capital Grants	544,515	746,869	-202,354	1,120,304
19 - Other Income	442,414	267,600	174,815	401,400
<b>Total Income</b>	<b>25,917,372</b>	<b>25,636,564</b>	<b>280,808</b>	<b>36,082,610</b>
<b>Expenditure</b>				
21 - Employee Expenses	12,333,455	12,909,979	576,523	19,364,969
22 - Contract and Material Expenses	5,526,846	9,480,982	3,954,136	14,221,472
23 - Fleet, Plant & Equipment	896,717	957,001	60,284	1,435,501
24 - Asset Expense	2,265,331	3,041,134	775,804	4,561,702
25 - Other Operating Expenses	2,428,964	2,243,130	-185,834	3,354,156
27 - Finance Expenses	8,157	8,174	17	12,280
<b>Total Expenditure</b>	<b>23,459,470</b>	<b>28,640,400</b>	<b>5,180,930</b>	<b>42,950,058</b>
<b>Carried Forwards</b>				
81 - Accumulated Surplus Deficit	0	4,552,621	-4,552,621	6,828,932
<b>Total Carried Forwards</b>	<b>0</b>	<b>4,552,621</b>	<b>-4,552,621</b>	<b>6,828,932</b>
<b>Surplus/(Deficit)</b>	<b>2,457,902</b>	<b>1,548,784</b>	<b>909,117</b>	<b>-36,517</b>
<b>Capital Expenditure</b>				
53 - WIP Assets	1,578,699	2,473,533	894,835	3,710,300
<b>Total Capital Expenditure</b>	<b>1,578,699</b>	<b>2,473,533</b>	<b>894,835</b>	<b>3,710,300</b>



**Roper Gulf Regional Council**  
 Income & Expenditure Report as at  
 29-February-2016  
 for the year 2015-2016



	16GLACT Year to Date Actual (\$)	16GLBUD1 Year to Date Budget (\$)	Variance (\$)	16GLBUD1 Full Year Budget (\$)
<b>Income</b>				
1 - Corporate Services	7,819,704	6,992,006	827,699	9,535,230
2 - Agency Services	12,728,763	12,871,722	-142,959	18,316,232
3 - Commercial Contract & Technical Servi	3,227,678	3,453,079	-225,401	4,961,797
4 - Council Services	1,728,977	1,443,923	284,653	2,010,351
5 - Other Services	412,649	875,833	-463,184	1,260,000
<b>Total Income</b>	<b>25,917,372</b>	<b>25,636,564</b>	<b>280,808</b>	<b>36,082,610</b>
<b>Expenditure</b>				
1 - Corporate Services	265,310	2,182,613	1,927,303	3,269,615
2 - Agency Services	12,343,235	13,646,367	1,303,132	20,464,393
3 - Commercial Contract & Technical Servi	2,816,546	3,669,496	843,948	5,488,673
4 - Council Services	8,018,742	8,311,924	293,182	12,467,377
5 - Other Services	26,636	840,000	813,364	1,260,000
<b>Total Expenditure</b>	<b>23,459,470</b>	<b>28,640,400</b>	<b>5,180,930</b>	<b>42,950,058</b>
<b>Carried Forwards</b>				
1 - Corporate Services	0	1,763,091	-1,763,091	2,644,636
2 - Agency Services	0	1,454,127	-1,454,127	2,181,191
3 - Commercial Contract & Technical Servi	0	332,529	-332,529	498,793
4 - Council Services	0	1,002,874	-1,002,874	1,504,312
<b>Total Carried Forwards</b>	<b>0</b>	<b>4,552,621</b>	<b>-4,552,621</b>	<b>6,828,932</b>
<b>Surplus/(Deficit)</b>	<b>2,457,902</b>	<b>1,548,784</b>	<b>909,117</b>	<b>-38,517</b>
<b>Capital Expenditure</b>				
1 - Corporate Services	883,023	2,105,333	1,222,311	3,158,000
2 - Agency Services	397,272	193,000	-204,272	289,500
3 - Commercial Contract & Technical Servi	42,035	61,867	19,831	92,800
4 - Council Services	256,368	113,333	-143,035	170,000
<b>Total Capital Expenditure</b>	<b>1,578,699</b>	<b>2,473,533</b>	<b>894,835</b>	<b>3,710,300</b>

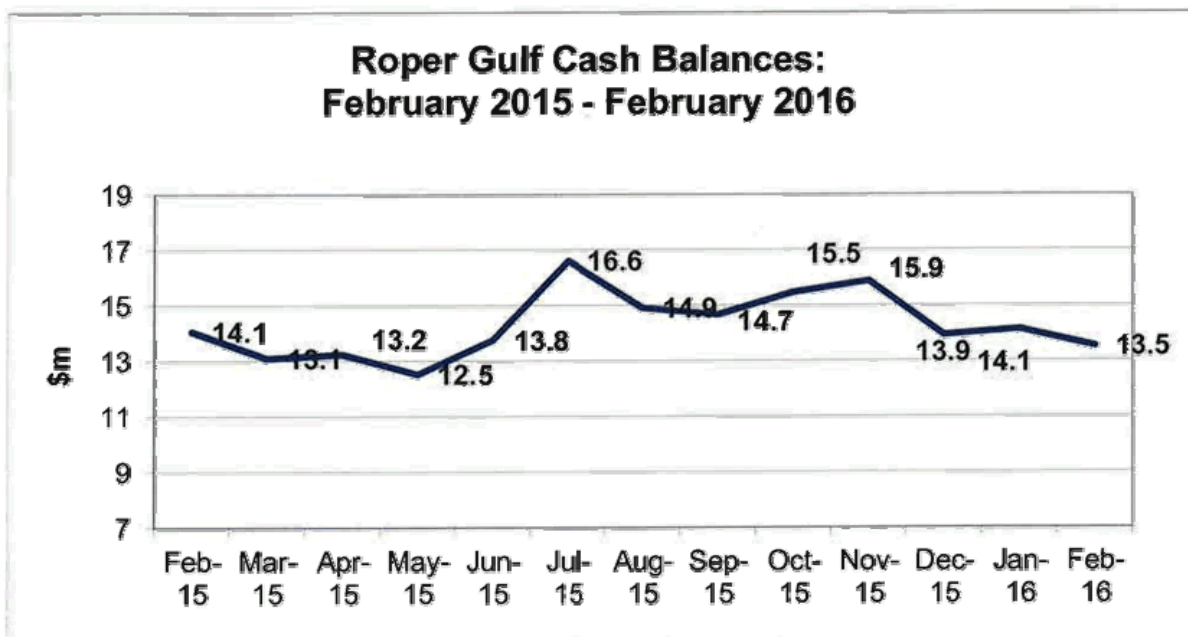


## Roper Gulf Regional Council

### Actual cash at bank as at 29 February 2016



<u>Bank:</u>	<u>Closing balance as at 29th February 2016</u>
Commonwealth - Business 10313307	\$3,678,370.43 CR
<i>Monthly interest earned</i>	<b>\$3,998.01</b>
Commonwealth - Operating 10313294	\$176,894.02 CR
<i>Monthly interest earned</i>	<b>\$268.16</b>
Commonwealth - Trust 103133315	\$391,971.24 CR
<i>Monthly interest earned</i>	<b>\$235.72</b>
Commonwealth - Numbulwar Fuel - 590210381211	\$1,291,592.33 CR
<i>Monthly interest earned</i>	<b>\$1,329.47</b>
NAB - Term Deposit	\$3,000,000.00 CR
<i>Monthly interest earned</i>	<b>\$0.00</b>
BOQ - Term Deposit	\$1,000,000.00 CR
<i>Monthly interest earned</i>	<b>\$0.00</b>
CUA - Term Deposit	\$1,000,000.00 CR
<i>Monthly interest earned</i>	<b>\$0.00</b>
Mystate Bank Limited	\$1,000,000.00 CR
<i>Monthly interest earned</i>	<b>\$0.00</b>
ANZ - Term Deposit	\$2,000,000.00 CR
<i>Monthly interest earned</i>	<b>\$0.00</b>
<b>Total Cash at Bank</b>	<b><u>\$13,538,828.02</u></b>
 <b>Total Interest Earned (annualised)</b>	 <b>\$217,276.32</b>



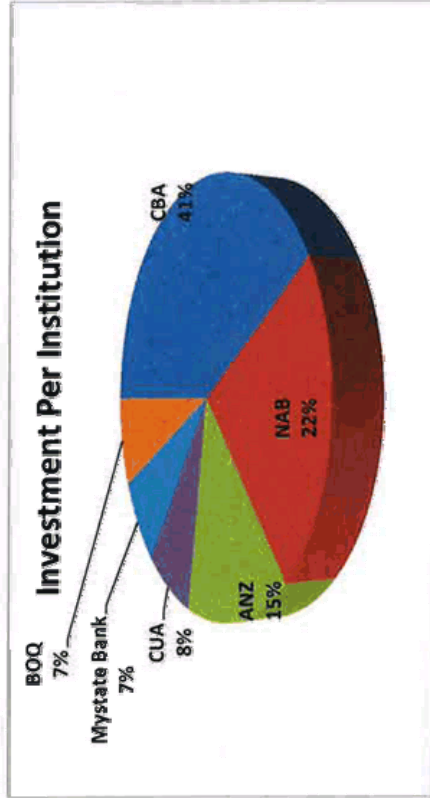
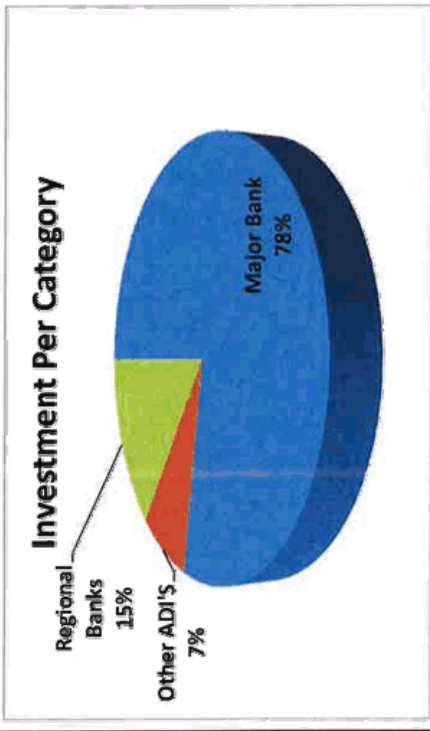
Note: The "Total Cash as Bank" is the actual Money in the Bank at 29th February .It varies with Book Balance due to Unpresented Cheques and Outstanding Deposits

**Roper Gulf Regional Council**  
**Investment Report**  
**as at 29 February 2016**



Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	% of Exposure	Rating	Within Diversification Limits
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Major Bank	Commonwealth Bank - Working capital	\$5,538,828	40.91%	A1+/AA-	✓
Major Bank	<b>Investments (Deposits)</b>				
Major Bank	National Australia Bank	\$3,000,000	22.16%	A1+/AA-	✓
Major Bank	ANZ Bank	\$2,000,000	14.77%	A1/AA-	✓
Other ADI'S	CUA	\$1,000,000	7.39%	A2/BBB+	✓
Regional Bank	Mystate Bank Limited	\$1,000,000	7.39%	A2/BBB	✓
Regional Bank	Bank of Queensland	\$1,000,000	7.39%	A2/A-	✓
<b>Total cash and investments held</b>		<b>\$13,538,828.02</b>	<b>100.00%</b>		



**Note:**

In Compliance with Diversification rule 7.4 of RGRC Investment Policy FIN011 ;78% of the Cash & Deposits are held in Major banks, 15% of the deposits are held in Regional Banks and 7% of the deposits are held in other ADI'S



**Community wise Expenditure Summary as at 29 -February -2016**

Location	HQ			Barunga			Beswick		
	Actual	Budget	%	Actual	Budget	%	Actual	Budget	%
Service									
Corporate	-	828,730	-31%	4,501	58,197	8%	14,789	98,196	15%
Agency	1,487,223	2,210,377	67%	796,538	760,676	105%	1,234,451	1,387,745	89%
Commercial	1,263,235	1,555,768	81%	65,548	112,418	58%	97,126	131,552	74%
Council	772,865	906,384	85%	565,986	588,613	96%	619,586	603,456	103%
Other	2,349	60,000	4%	-	10,000	0%	-	20,000	0%
<b>Total</b>	<b>3,269,643</b>	<b>5,561,259</b>	<b>59%</b>	<b>1,432,573</b>	<b>1,529,904</b>	<b>94%</b>	<b>1,965,952</b>	<b>2,240,949</b>	<b>88%</b>

Location	Borroloola			Bulman			Eva valley		
	Actual	Budget	%	Actual	Budget	%	Actual	Budget	%
Service									
Corporate	24,087	173,555	14%	1,894	55,560	3%	10,207	22,217	46%
Agency	439,734	369,461	119%	942,354	1,055,980	89%	276,863	369,701	75%
Commercial	99,879	234,140	43%	158,251	137,535	115%	46,795	52,604	89%
Council	884,284	932,453	95%	459,809	451,691	102%	306,146	408,979	75%
Other	-	46,667	0%	-	-	-	-	10,000	0%
<b>Total</b>	<b>1,447,984</b>	<b>1,756,276</b>	<b>82%</b>	<b>1,562,308</b>	<b>1,700,766</b>	<b>92%</b>	<b>640,011</b>	<b>863,501</b>	<b>74%</b>

Location	Jilkminggan			Mataranka			Minyerri		
	Actual	Budget	%	Actual	Budget	%	Actual	Budget	%
Service									
Corporate	1,940	57,863	3%	16,835	35,948	47%	258,397	330,653	78%
Agency	954,353	952,491	100%	541,972	463,616	117%	1,052,277	985,723	107%
Commercial	56,931	72,490	79%	24,103	27,230	89%	12,697	38,831	33%
Council	382,052	450,752	85%	640,605	653,676	98%	-	333	0%
Other	-	-	-	-	10,000	0%	-	-	-
<b>Total</b>	<b>1,395,276</b>	<b>1,533,596</b>	<b>91%</b>	<b>1,223,515</b>	<b>1,190,470</b>	<b>103%</b>	<b>1,323,371</b>	<b>1,355,540</b>	<b>98%</b>

Location	Ngukurr			Numbulwar		
	Actual	Budget	%	Actual	Budget	%
Service						
Corporate	-	98,080	-34%	211,468	424,949	50%
Agency	2,289,681	2,658,145	86%	1,962,074	2,059,241	95%
Commercial	508,955	595,021	86%	355,325	384,684	92%
Council	1,033,637	1,288,081	80%	2,170,943	1,899,231	114%
Other	-	230,000	0%	11,677	453,333	3%
<b>Total</b>	<b>3,799,348</b>	<b>4,869,327</b>	<b>78%</b>	<b>4,711,487</b>	<b>5,221,438</b>	<b>90%</b>



# Roper Gulf Regional Council

## Income & Expenditure Report as at 29-February-2016



HQ	16GLACT Year to Date Actual (\$)	16GLBUD1 Year to Date Budget (\$)	Variance (\$)	16GLBUD1 Annual Budget (\$)
<b>Expenditure by Service</b>				
1 - Corporate Services	-256,029	828,730	1,084,759	1,238,792
2 - Agency Services	1,487,223	2,210,377	723,154	3,311,132
3 - Commercial Contract & Technical Services	1,263,235	1,555,768	292,533	2,333,081
4 - Council Services	772,865	906,384	133,519	1,359,071
5 - Other Services	2,349	60,000	57,651	90,000
<b>Total Expenditure</b>	<b>3,269,643</b>	<b>5,561,260</b>	<b>2,291,617</b>	<b>8,332,076</b>
<b>Expenditure by Account Category</b>				
21 - Employee Expenses	4,492,125	5,006,216	514,092	7,509,324
22 - Contract and Material Expenses	792,257	2,081,196	1,288,939	3,121,794
23 - Fleet, Plant & Equipment	342,708	356,452	13,745	534,678
24 - Asset Expense	2,265,331	3,041,134	775,804	4,561,702
25 - Other Operating Expenses	1,665,041	1,514,129	-150,912	2,261,380
27 - Finance Expenses	7,797	7,873	76	11,810
31 - Internal Cost Allocations	-6,295,615	-6,445,742	-150,127	-9,668,612
<b>Total Expenditure</b>	<b>3,269,643</b>	<b>5,561,260</b>	<b>2,291,617</b>	<b>8,332,076</b>
<b>Expenditure by Activity</b>				
101 - Chief Executive	241,085	275,280	34,195	412,920
102 - Corporate Services Directorate and Admin	151,385	174,762	23,377	262,143
103 - Infrastructure and Technical Services Dir	267,364	288,441	21,077	432,662
104 - Community Services Directorate and Adm	168,268	-34,136	-202,405	-51,204
105 - Financial Management	587,732	624,332	36,600	936,497
106 - General Council Operations	-1,638,632	-2,165,560	-526,928	-3,252,643
107 - Human Resources	526,377	678,000	151,623	1,017,000
108 - IT services	-225,700	102,128	327,829	153,193
109 - Asset Department	-16,576	68,300	84,875	102,449
110 - Assets Management - Fixed Assets	-200,370	336,594	536,964	504,891
112 - HQ Development	11,955	0	-11,955	0
113 - Project Management	135,777	208,945	73,168	313,417
114 - Work Health and Safety	152,085	167,036	14,951	250,554
115 - Asset Management - Mobile Fleet & Equi	-604,226	-291,978	312,248	-437,967
130 - Governance	310,285	342,742	32,457	514,112
131 - Council and Elected Members	379,116	442,998	63,882	664,497
132 - Local Authority	1,072	4,000	2,928	6,000
133 - Local Elections	199	3,333	3,134	5,000
134 - Community Grants	24,773	35,467	10,694	53,200
135 - Shire to Regional Transition	24,742	86,108	61,366	129,162
136 - Establishment of Local Authorities	2,092	13,488	11,396	20,232
160 - Municipal Services	190	300	110	450

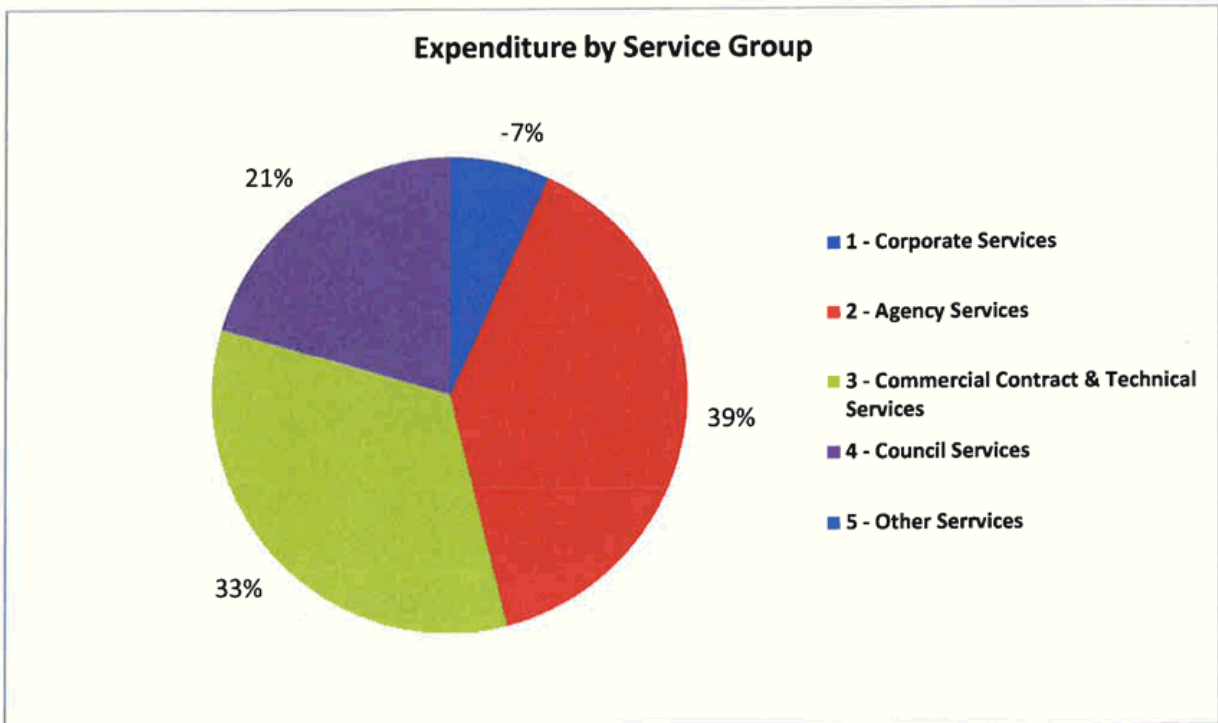
161 - Waste management	1,319	1,552	234	2,328
200 - Local roads maintenance	212,564	227,430	14,866	340,639
201 - Street lighting	29,752	0	-29,752	0
202 - Staff Housing	4,094	0	-4,094	0
220 - Territory Housing Repairs and Maintenanar	386,737	386,979	242	580,469
221 - Territory Housing Tenancy Management	176,341	170,309	-6,031	255,464
222 - HMP Employment Program	-5,546	0	5,546	0
240 - Commercial Operations admin	-5,402	173,937	179,338	260,905
241 - Airstrip maintenance Contracts	11	0	-11	0
242 - Litter Collection and Slashing External Cx	11,600	11,600	0	17,400
244 - Power Water contract	72,638	71,980	-658	107,970
246 - Commercial Australia Post	400	0	-400	0
275 - Mechanical Workshop	-15,754	-31,590	-15,836	-47,384
280 - Community Services Management	2,617	0	-2,617	0
313 - CDP Central Administration	-327,395	1,000	328,395	1,500
314 - Service Fee - CDP	4,851	0	-4,851	0
316 - Participation Account - RJCP	9,886	64,707	54,821	97,000
320 - Outstation Services Admin	137,761	170,533	32,772	255,799
322 - Outstations Housing Maintenance	115,986	139,615	23,629	209,290
323 - Outstations municipal services	374,283	372,705	-1,577	558,619
324 - Outstations Capital Infrastructure	5,302	0	-5,302	0
325 - HEA (Homelands Extra Allowance)	21,359	21,400	41	32,100
326 - NDRRA (Natural Disaster Relief & Recov	297	0	-297	0
340 - Family and Community Services admin	-39,672	-3,733	35,938	-5,600
341 - HCPP - Home Care Packages Program	525	0	-525	0
342 - Aged Care NT Jobs Package	31,096	56,224	25,128	83,915
344 - Community Home Support Program Serv	9,517	0	-9,517	0
346 - Indigenous Broadcasting	34,823	33,962	-861	50,819
348 - Library	27,369	27,599	230	41,297
350 - Centrelink agency	201,142	202,543	1,401	303,814
352 - Disability in Home Support Program	15,525	15,588	63	23,355
370 - Remote School Attendance Strategy	117,824	112,542	-5,282	168,412
381 - Animal Control	118,079	116,947	-1,132	175,420
382 - Environmental health service	100	0	-100	0
400 - Community Safety Admin and Managemu	21,564	0	-21,564	0
401 - Night Patrol	559,228	657,148	97,920	983,716
404 - Indigenous Sports and Rec Program	185,031	196,343	11,312	294,028
407 - Remote Sports Program	93,005	132,596	39,591	198,745
409 - Sport and Rec Fleet	444	0	-444	0
412 - Youth Diversion	1,793	0	-1,793	0
414 - AOD Information & Education	4,963	32,554	27,591	48,800
415 - Indigenous Youth Reconnect Program	291,684	316,084	24,400	473,504
460 - Staff Mentoring Program	9,895	0	-9,895	0
463 - Facility & Capital Equipment	62,193	65,278	3,084	97,916
464 - NT Govt Special Purpose Grants	0	333,333	333,333	500,000
465 - NT Govt Closing the Gap Grants	0	743	743	1,115

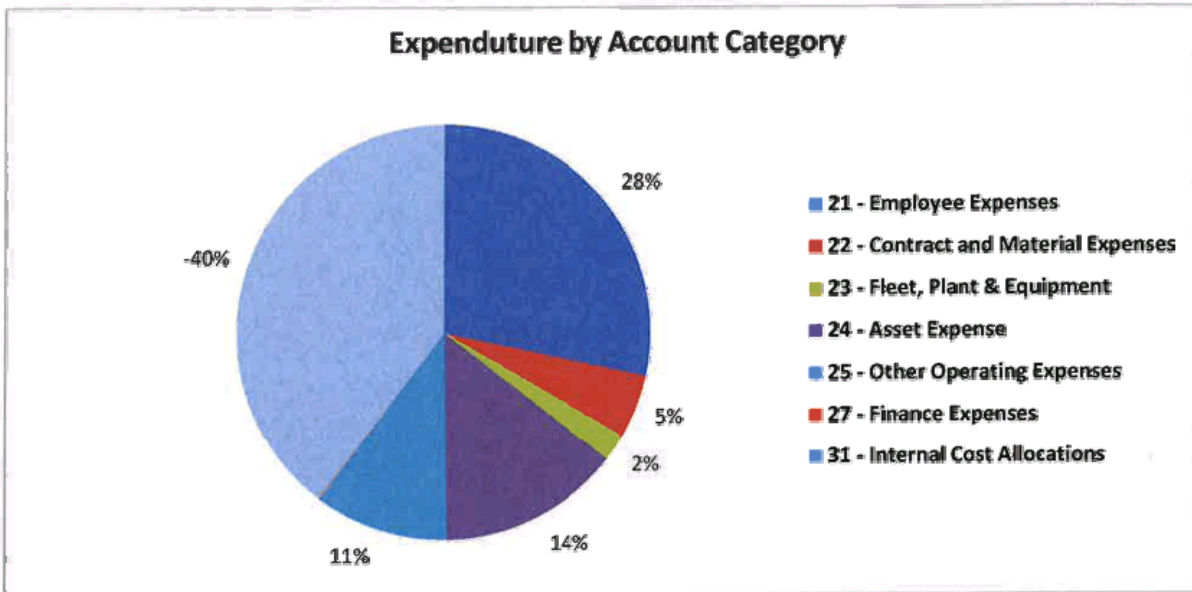
470 - CEEP Funding	0	38,149	38,149	57,223
475 - CDP CDF	1,046	0	-1,046	0
481 - Right Path Project	7,720	0	-7,720	0
485 - FSEF (Family Safe Environment Fund)	0	24,621	24,621	36,931
486 - Regional Economic Infrastructure Fund (I	2,052	0	-2,052	0
487 - Improving Strategic Local Roads Infrastr	0	60,000	60,000	90,000
<b>Total Expenditure</b>	<b>3,269,643</b>	<b>5,561,260</b>	<b>2,291,617</b>	<b>8,332,076</b>

**Capital Expenditure**

5321 - Capital Purchase/Construct Buildings	883,023	1,200,000	316,977	1,800,000
5331 - Capital Construct Infrastructure	7,380	0	-7,380	0
5341 - Capital Purchases Plant & Equipment	0	18,533	18,533	27,800
5371 - Capital Purchase Vehicles	193,649	176,667	-16,982	265,000
<b>Total Capital Expenditure</b>	<b>1,084,052</b>	<b>1,395,200</b>	<b>311,148</b>	<b>2,092,800</b>

**HQ**







# Roper Gulf Regional Council



## Income & Expenditure Report as at

29-February-2016

	16GLACT Year to Date Actual (\$)	16GLBUD1 Year to Date Budget (\$)	Variance (\$)	16GLBUD1 Annual Budget (\$)
<b>Barunga (Bamyili)</b>				
<b>Expenditure by Service</b>				
1 - Corporate Services	4,501	58,197	53,696	87,296
2 - Agency Services	796,538	760,676	-35,862	1,141,013
3 - Commercial Contract & Technical Serv	65,548	112,418	46,870	168,627
4 - Council Services	565,986	588,613	22,626	882,919
5 - Other Services	0	10,000	10,000	15,000
<b>Total Expenditure</b>	<b>1,432,574</b>	<b>1,529,903</b>	<b>97,330</b>	<b>2,294,855</b>

### Expenditure by Account Category

21 - Employee Expenses	635,267	603,156	-32,111	904,734
22 - Contract and Material Expenses	135,983	258,898	122,915	388,347
23 - Fleet, Plant & Equipment	50,309	60,400	10,091	90,600
25 - Other Operating Expenses	78,133	37,255	-40,878	55,882
27 - Finance Expenses	40	33	-7	50
31 - Internal Cost Allocations	532,841	570,161	37,320	855,242
<b>Total Expenditure</b>	<b>1,432,574</b>	<b>1,529,903</b>	<b>97,330</b>	<b>2,294,855</b>

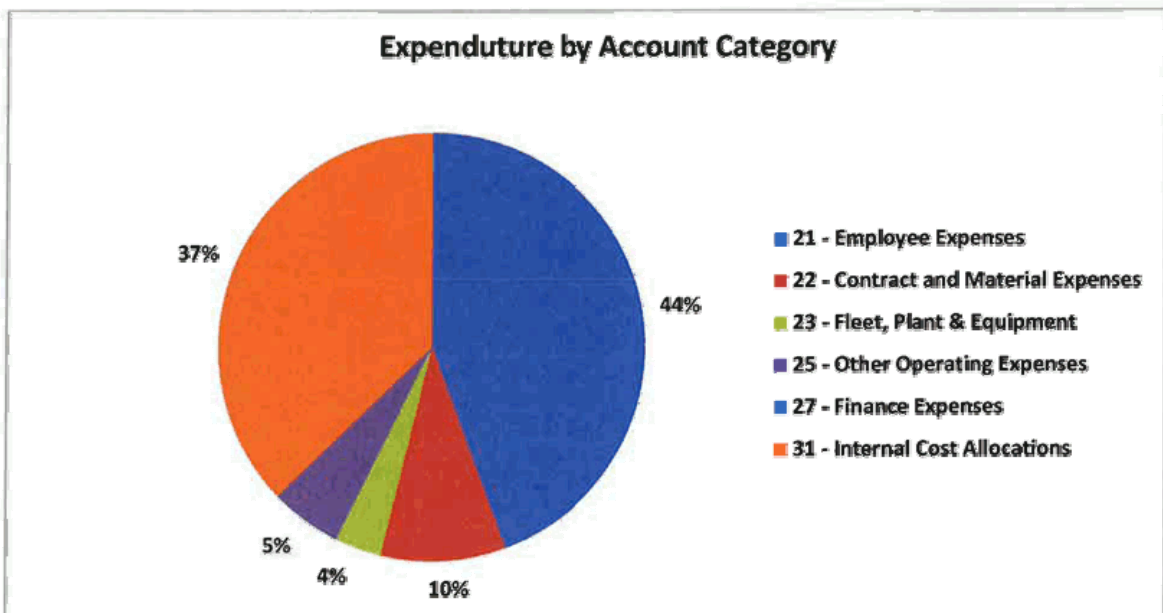
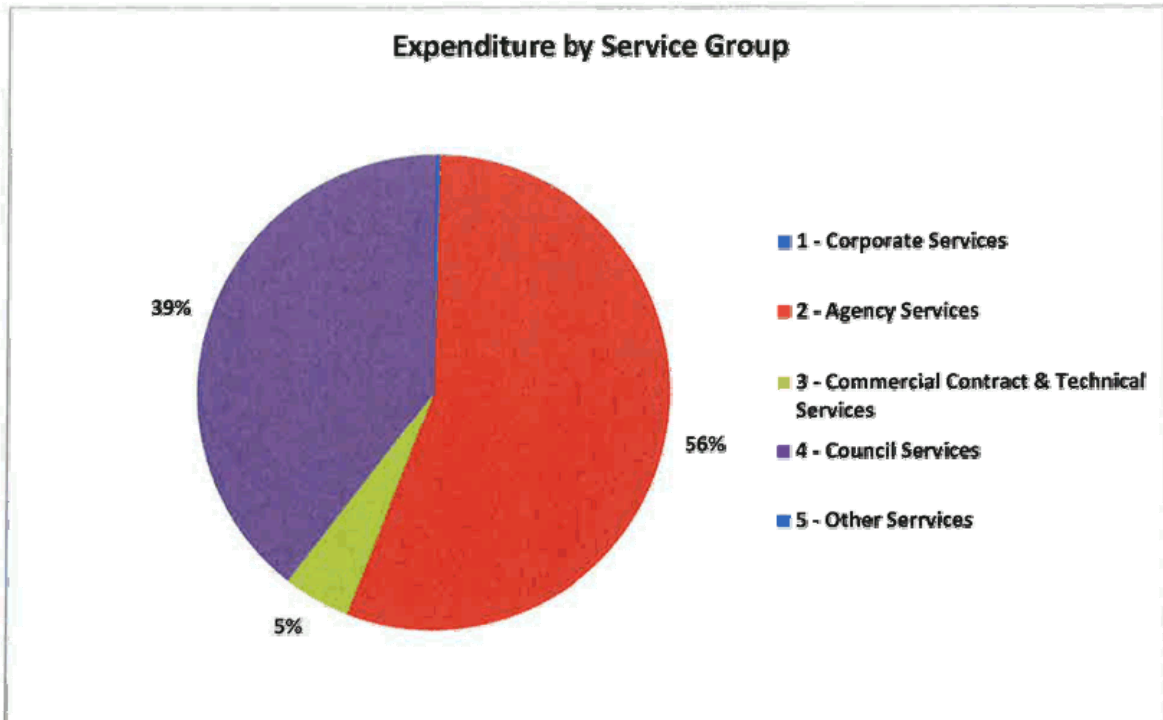
### Expenditure by Activity

106 - General Council Operations	0	-3,274	-3,274	-4,910
111 - Council Services General	186,528	238,188	51,660	357,281
132 - Local Authority	1,121	3,267	2,146	4,900
135 - Shire to Regional Transition	3,017	0	-3,017	0
136 - Establishment of Local Authorities	364	0	-364	0
138 - Local Authority Project	0	58,204	58,204	87,306
160 - Municipal Services	269,309	284,154	14,845	426,231
161 - Waste management	82,885	45,807	-37,078	68,710
164 - Local Emergency Management	566	700	134	1,050
169 - Civic Events	0	67	67	100
170 - Australia Day	0	133	133	200
200 - Local roads maintenance	4,850	3,067	-1,783	4,600
201 - Street lighting	8,779	8,997	219	13,496
202 - Staff Housing	-3,169	200	3,369	300
220 - Territory Housing Repairs and Mainte	853	333	-520	500
221 - Territory Housing Tenancy Managerr	35,800	31,780	-4,020	47,670
222 - HMP Employment Program	109	0	-109	0
240 - Commercial Operations admin	1,352	-6,547	-7,899	-9,821
241 - Airstrip maintenance Contracts	14,459	4,020	-10,439	6,030
242 - Litter Collection and Slashing Extern	12,094	12,120	26	18,180
245 - Visitor Accommodation and External	35	1,530	1,495	2,295
246 - Commercial Australia Post	3,506	3,511	5	5,266
314 - Service Fee - CDP	320,878	347,334	26,456	521,000
318 - Outcome Payments - CDP	0	36,833	36,833	55,250



344 - Community Home Support Program	3,333	6,760	3,427	10,140
345 - IBS NT Jobs in Transition	12	0	-12	0
346 - Indigenous Broadcasting	28,772	22,572	-6,199	33,858
348 - Library	5,561	12,396	6,836	18,595
350 - Centrelink agency	9,836	33,451	23,615	50,177
370 - Remote School Attendance Strategy	152,192	108,671	-43,521	163,007
381 - Animal Control	5,518	5,333	-184	8,000
401 - Night Patrol	147,439	118,290	-29,149	177,435
404 - Indigenous Sports and Rec Program	62,959	25,360	-37,598	38,041
407 - Remote Sports Program	24,473	0	-24,473	0
409 - Sport and Rec Fleet	40,268	49,007	8,739	73,511
414 - AOD Information & Education	24	0	-24	0
416 - Youth Vibe Holiday Grant	791	0	-791	0
462 - 2014-19 Roads to Recovery	509	65,471	64,963	98,207
481 - Right Path Project	211	2,167	1,956	3,251
485 - FSEF (Family Safe Environment Fur	7,340	0	-7,340	0
487 - Improving Strategic Local Roads Infr	0	10,000	10,000	15,000
<b>Total Expenditure</b>	<b>1,432,574</b>	<b>1,529,903</b>	<b>97,330</b>	<b>2,294,855</b>
<b>Capital Expenditure</b>				
5321 - Capital Purchase/Construct Building	0	33,333	33,333	50,000
5341 - Capital Purchases Plant & Equipme	0	103,333	103,333	155,000
5371 - Capital Purchase Vehicles	0	40,000	40,000	60,000
<b>Total Capital Expenditure</b>	<b>0</b>	<b>176,667</b>	<b>176,667</b>	<b>265,000</b>

**Barunga (Bamyili)**



# Roper Gulf Regional Council



## Income & Expenditure Report as at

29-February-2016

Beswick (Wugularr)

	16GLACT Year to Date Actual (\$)	16GLBUD1 Year to Date Budget (\$)	Variance (\$)	16GLBUD1 Annual Budget (\$)
<b>Expenditure by Service</b>				
1 - Corporate Services	14,789	98,196	83,407	147,294
2 - Agency Services	1,234,451	1,387,745	153,294	2,081,539
3 - Commercial Contract & Technical Services	97,126	131,552	34,426	197,328
4 - Council Services	619,586	603,456	-16,130	905,184
5 - Other Services	0	20,000	20,000	30,000
<b>Total Expenditure</b>	<b>1,965,951</b>	<b>2,240,949</b>	<b>274,998</b>	<b>3,361,345</b>

### Expenditure by Account Category

21 - Employee Expenses	801,740	914,968	113,228	1,372,453
22 - Contract and Material Expenses	252,825	399,934	147,108	599,900
23 - Fleet, Plant & Equipment	51,070	54,049	2,979	81,073
25 - Other Operating Expenses	80,371	74,891	-5,480	112,257
27 - Finance Expenses	40	33	-7	50
31 - Internal Cost Allocations	779,905	797,074	17,169	1,195,611
<b>Total Expenditure</b>	<b>1,965,951</b>	<b>2,240,949</b>	<b>274,998</b>	<b>3,361,345</b>

### Expenditure by Activity

111 - Council Services General	236,199	259,049	22,849	388,573
113 - Project Management	550	0	-550	0
132 - Local Authority	1,742	3,267	1,525	4,900
135 - Shire to Regional Transition	2,972	0	-2,972	0
138 - Local Authority Project	10,076	94,929	84,854	142,394
160 - Municipal Services	322,303	289,957	-32,346	434,935
161 - Waste management	12,677	17,653	4,976	26,479
164 - Local Emergency Management	6,433	1,360	-5,073	2,041
169 - Civic Events	0	67	67	100
170 - Australia Day	0	267	267	400
200 - Local roads maintenance	5,594	3,067	-2,527	4,600
201 - Street lighting	19,623	14,860	-4,763	22,290
202 - Staff Housing	6,430	8,720	2,290	13,081
220 - Territory Housing Repairs and Maintena	31,290	50,986	19,696	76,479
221 - Territory Housing Tenancy Management	2,333	16,395	14,061	24,592
245 - Visitor Accommodation and External Fa	53,494	51,868	-1,626	77,802
246 - Commercial Australia Post	3,578	3,583	5	5,375
280 - Community Services Management	9,489	0	-9,489	0
313 - CDP Central Administration	21,611	0	-21,611	0
314 - Service Fee - CDP	599,027	786,000	186,973	1,179,000
318 - Outcome Payments - CDP	0	3,833	3,833	5,750
340 - Family and Community Services admin	466	0	-466	0
341 - HCPP - Home Care Packages Program	90,135	64,668	-25,467	97,002
342 - Aged Care NT Jobs Package	112,664	97,107	-15,557	145,661