



**AGENDA**

**ORDINARY MEETING OF COUNCIL**

**WEDNESDAY, 25 OCTOBER 2017**

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 25 October 2017 at
- At Mabunji Board Room, Borroloola
- Commencing at 8:30am

Your attendance at the meeting will be appreciated.

Judy MacFarlane  
**MAYOR**



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**CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 5.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** 714723  
**AUTHOR** Amy Bretherton, Governance Officer

**RECOMMENDATION**

- (a) **That Council approve the minutes as a true and accurate record of the Ordinary Meeting of Council held Thursday 14 September 2017.**

**BACKGROUND**

Council met in Katherine on Thursday the 14 September for the Meeting.

Attached are the minutes from the meeting.

**ISSUES/OPTIONS/SWOT**

Nil

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

- 1 Ordinary Meeting of Council 2017-09-14 [712091].DOCX



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT 2 CRAWFORD ST KATHERINE ON THURSDAY, 14 SEPTEMBER 2017 AT 8.30 AM

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**1.PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Councillor Judy MacFarlane  
Councillor Annabelle Daylight  
Councillor Ossie Daylight  
Councillor Edwin Nunggumajbarr  
Councillor David Murrungun  
Councillor Selina Ashley  
Councillor Wayne Runyu  
Councillor Helen Lee  
Councillor Samuel Evans  
Councillor Keith Rory  
Councillor Don Garner  
Councillor Eric Roberts  
Councillor Owen Turner

**1.2 Staff**

Michael Berto, Chief Executive Officer (CEO)  
Greg Arnott, Director Corporate Governance  
Sharon Hillen, Director Council and Community Services  
Marc Gardner, Director Commercial Services  
Lokesh Anand, Manager Finance  
Josh Chevalier-Brine, Grants Coordinator  
Amanda Haigh, Manager Governance and Corporate Planning  
Lyndon Keane, Communication Coordinator  
Amy Bretherton, Governance Officer (Minute Taker)  
Chantal Binding, Local Authority Support Coordinator  
Annalisa Bowden, Regional Manager Community Services

**1.3 Guests**

Louise Beilby, Department of the Chief Minister  
Nat Knapp, Department of Housing and Community Development  
Kallum Peckham, Department of Housing and Community Development  
Jake Quinlivan, Department of the Chief Minister  
Adam Kianna, AIM Industries  
Patrick Collins, Mungoorbada Aboriginal Corporation  
Nick Ryan, Australian Aged Care Quality Agency

**2.MEETING OPENED**

Meeting opened at 8:41am.

### **3.WELCOME TO COUNTRY**

CEO welcomed Elected Members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

### **4.APOLOGIES AND LEAVE OF ABSENCE**

Nil

#### **14.1 SWEARING IN CEREMONY**

155/2017 RESOLVED (Selina Ashley/Ossie Daylight) **Carried**

(a) **That Council Members recite the oath:**

**“I swear I will undertake the duties of the office of Councillor in the best interests of the people in the Roper Gulf Region and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act or any other Act to the best of my skill and judgment.”**

#### **14.2 ELECTION OF MAYOR AND DEPUTY MAYOR**

156/2017 RESOLVED (Judy MacFarlane/Eric Roberts) **Carried**

- (a) **That Council approve the principal member to continue to bear the title of Mayor.**
- (b) **That Council approve the deputy principal member to continue to bear the title of Deputy Mayor and appoint for the term of Council Office.**
- (c) **That Council undertake a secret ballot for Mayor and Deputy Mayor.**

Nomination for Mayor

Councillor Keith Rory nominated Councillor Helen Lee, seconded by Councillor Wayne Runyu. Nomination accepted by Councillor Helen Lee.

Councillor Samuel Evans nominated Councillor Don Garner, seconded by Councillor David Murrungun. Nomination accepted by Councillor Don Garner.

Councillor Annabelle Daylight nominated Councillor Judy MacFarlane, seconded by Councillor Ossie Daylight. Nomination accepted by Councillor Judy MacFarlane.

No further nominations and the matter put to vote. A secret ballot took place.

Marc Gardner DCS was appointed as the returning officer. Marc Gardner called for scrutineers from the public gallery. Nat Knapp (Department Housing and Community Development) and Jake Quinlivan (Department of Chief Minister) volunteered and then scrutineered the counting of the ballot papers by Marc Gardner.

Councillor Helen Lee 5 votes  
 Councillor Don Garner 3 votes  
 Councillor Judy MacFarlane 5 votes

There being no clear majority the process goes to the second round with Councillor Helen Lee and Councillor Judy MacFarlane for the position of Mayor.

Second round voting  
 Councillor Helen Lee 6  
 Councillor Judy MacFarlane 7

Nomination for Deputy Mayor.

Councillor Selina Ashley nominated Councillor Helen Lee seconded by Councillor David Murrungun. Nomination accepted by Councillor Helen Lee.

Councillor Samuel Evans nominated Councillor Don Garner seconded by Councillor Keith Rory. Nomination accepted by Councillor Don Garner.

No further nominations and the matter put to vote. A secret ballot took place.

Marc Gardner DCS was appointed as the returning officer. Marc Gardner called for scrutineers from the public gallery. Nat Knapp (Department Housing and Community Development) and Jake Quinlivan (Department of Chief Minister) volunteered and then scrutineered the counting of the ballot papers by Marc Gardner.

Councillor Helen Lee 8  
 Councillor Don Garner 5

**157/2017 RESOLVED (Donald Garner/Annabelle Daylight) Carried**

- (d) **That Council appoint Councillor Judy MacFarlane as Mayor of Roper Gulf Regional Council.**
- (e) **That Council appoint Councillor Helen Lee as Deputy Mayor of Roper Gulf Regional Council**

All attendees left meeting to take group photos at 9:40am  
 Returned at 9:53am  
 Morning Tea commenced at 9:55am  
 Meeting commenced at 10:17am with the Mayor Judy MacFarlane as the Chair.  
 Cr Selina Ashley left meeting the time being 10:17am and did not return

## **5.CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS ORDINARY MEETING OF COUNCIL MINUTES**

**158/2017 RESOLVED (Donald Garner/Annabelle Daylight) Carried**

- (a) **That Council approve the minutes as a true and accurate report of the Ordinary Meeting of Council held on Wednesday 12 July, 2017.**



**6.CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES**

159/2017 RESOLVED (Eric Roberts/Judy MacFarlane)

Carried

- (a) That Council approve the minutes as a true and accurate record of the Finance Committee Meeting held Wednesday 23 August 2017.

**7.CALL FOR ITEMS OF GENERAL BUSINESS**

1. Late Incoming Correspondence – Apology from Member for Arnhem
2. NTEC Final Election Costs
3. Capex Vehicle Budget
4. 2017-2018 Municipal and Essential Services Special Purpose Grant Funding Agreement
5. Late Incoming Correspondence - Ministerial Correspondence RE: 'R U OK?'
6. Councillor Training
7. National Roads Conference
8. Mayor Vehicle Use Policy
9. Property Damage Offences
10. Discharge of statutory charges- Daly Waters
11. Request from WANTA Aboriginal Corporation
12. Blind spots on Central Arnhem Road and Garawa one Borroloola.

Confidential

1. Rocky Creek Tender Exemption
2. Previous Mayor Credit Card (request for information)

**8.QUESTIONS FROM THE PUBLIC**

Nil

**9.DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Meeting of Council.

Cr Wayne Runyu left the meeting, the time being 10:43 AM

Cr Wayne Runyu returned to the meeting, the time being 10:44 AM

Cr Annabelle Daylight left the meeting, the time being 10:44 AM

Cr Edwin Nunggumajbarr left the meeting, the time being 10:44 AM

Cr Edwin Nunggumajbarr returned to the meeting, the time being 10:46 AM

Cr Annabelle Daylight returned to the meeting, the time being 10:47 AM

**10.BUSINESS ARISING FROM PREVIOUS MINUTES****10.1 ACTION LIST**

160/2017 RESOLVED (Donald Garner/Ossie Daylight)

Carried

- (a) That Council receive and note the Action List.

**11.INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

161/2017 RESOLVED (Donald Garner/Eric Roberts)

Carried

- (a) That Council accept the Incoming Correspondence.

**12.OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

162/2017 RESOLVED (Samuel Evans/Helen Lee)

Carried

- (a) That Council accept the Outgoing Correspondence.

**13.WARD REPORTS****13.1 NEVER NEVER WARD**

163/2017 RESOLVED (Donald Garner/Owen Turner)

Carried

- (a) That Council receive and note the Never Never Ward Report.
- (b) That Council approve the recommendations of the Jilkminggan (Provisional) Local Authority for the minutes 1 August 2017.
- (c) That Council accept the membership of Wendy Daylight, Cheryl Lardy, Lisa McDonald, Patrisha Baker, Anne Marie McDonald, and Jeffery Joe for the Jilkminggan Local Authority.
- (d) That Council approve the recommendations of the Mataranka Local Authority for the minutes 1 August 2017.
- (e) That Council accept the membership of Diane Angel, Tracey-Anne Wilson, Sue Edwards, Leah Niehus, Alan Chapman, Michael Somers, Jill Emerson-Smith and Philippa Stansell for the Mataranka Local Authority.
- (f) That Council approve the recommendations of the Hodgson Downs Local Authority for the minutes 10 August 2017.
- (g) That Council accept the membership of Johnathon Walla, James Nuggett, Ken Muggeridge, Clive Roberts, Sammy Swanson and Samuel Daylight for the Hodgson Downs Local Authority.

**13.2 NUMBULWAR NUMBIRINDI WARD**

164/2017 RESOLVED (Edwin Nunggumajbarr/David Murrungun)

Carried

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.
- (b) That Council accept the membership of Ella Geia, Felicity Kym Rami, Douglas Wunungmurra, Roland Nundhirribala and Virginia Nundhirribala for the Numbulwar Local Authority.

### 13.3 NYIRRANGGULUNG WARD REPORT

165/2017 RESOLVED (Eric Roberts/Ossie Daylight)

Carried

- (a) That Council receive and note the Nyirranggulung Ward Report.
- (b) That Council accept the membership of Anita Painter, David Oenpelli, Nell Brown, Tony Walla, Amanda Ngalmi and Antony Groves for the Barunga Local Authority.
- (c) That Council approve the recommendations of the Beswick Local Authority for the minutes 14 August 2017.
- (d) That Council accept the membership of Trepkina Bush, Deanna Kennedy, Lorraine Bennett, Raelene Bulumbara, Savonne Scrubby and Kathleen Lane for the Beswick Local Authority.
- (e) That Council approve the nominations of John Dalywater, Jill Curtis, Peter Apaak Jupurrula Miller and Annette Miller for the Bulman Local Authority.
- (f) That Council accept the current membership of Esau Martin, Darilyn Martin, Margaret Lindsay and Annunciata Bradshaw for the Bulman Local Authority.
- (g) That Council rescind the membership of Garret Lofty and Kenneth Bununjoa for the Bulman Local Authority.
- (h) That Council accept the membership of Eileen Lawrence, Shaunette Mumbin, Andrew Hood, Robert Williri, Ben Kleing and Rachael Kendino for the Manyallaluk Local Authority.
- (i) That Council rescind the membership of Darryl Kalakala for the Manyallaluk Local Authority.
- (j) That Council provide an update regarding the proposed vending machine at Manyallaluk.

**ACTION:** CEO to contact Scott Grummit regarding the proposed vending machine at Manyallaluk and Barunga.

Cr Wayne Runyu left the meeting, the time being 11:15 am  
Cr Wayne Runyu returned to the meeting, the time being 11:17 am  
Cr Ossie Daylight left the meeting, the time being 11:18 am  
Cr Ossie Daylight returned to the meeting, the time being 11:20 am

### 13.4 SOUTH WEST GULF WARD REPORT

166/2017 RESOLVED (Samuel Evans/Donald Garner)

Carried

- (a) That the Council receive and note South West Gulf Ward Report.
- (b) That Council accept the current membership of Lizzie Hogan, Trish Elmy, Mike Longton, Maria Pyro, Marleen Karkadoo, Raymond Mawson, Rebecca Gentle, Stan Allen and Jonathon Sauer for the Borrooloola Local Authority.

**ACTION:** RGRC CEO to invite the CEO and Board Members of Mabunji to the pre brief day in Borrooloola.

Cr Eric Roberts left the meeting, the time being 11:23 AM  
Cr Eric Roberts returned to the meeting, the time being 11:24 AM  
Cr Samuel Evans left the meeting, the time being 11:25 AM  
Deputy Mayor Helen Lee left the meeting, the time being 11:26 AM  
Cr Samuel Evans returned to the meeting, the time being 11:28 AM

Deputy Mayor Helen Lee returned to the meeting, the time being 11:29 AM

### 13.5 YUGUL MANGI WARD

167/2017 RESOLVED (David Murrungun/Ossie Daylight)

Carried

- (a) That Council receive and note the Yugul Mangi Ward Report.
- (b) That Council approve the recommendations of the Ngukurr (Provisional) Local Authority for the minutes 9 August 2017.
- (c) That Council approve the nomination of Daphne Daniels for the Ngukurr Local Authority.
- (d) That Council accept the membership of Jerry Ashley, Robin Rogers, Ian Gumbula, Bobby Nungumajbarr, and Collin Hall for the Ngukurr Local Authority.
- (e) That Council rescind the membership of Walter Rogers and Renelle Rogers for the Ngukurr Local Authority.

## 14.EXECUTIVE DIRECTORATE REPORTS

### 14.3 CASTING VOTE

168/2017 RESOLVED (Helen Lee/Donald Garner)

Carried

- (a) That Council allow the Chairperson to exercise a casting vote in accordance with Section 61 (7) of the Local Government Act.

Cr Keith Rory left the meeting, the time being 11:39 am

Cr Keith Rory returned to the meeting, the time being 11:40 am

### 14.4 ELECTION OF COUNCIL COMMITTEE MEMBERS

169/2017 RESOLVED (Keith Rory/Ossie Daylight)

Carried

- (a) That Council endorse the continuation of the Council Finance Committee.
- (b) That Council approve the reviewed Council Finance Committee Terms of Reference.
- (c) That Council appoint the following members to the Finance Committee:
  - 1. Mayor Judy MacFarlane
  - 2. Deputy Mayor Helen Lee
  - 3. Councillor Owen Turner
  - 4. Councillor Samuel Evans
  - 5. Councillor Annabelle Daylight
  - 6. Independent Geoff Bishop
- (d) That Council approve the reviewed Council Audit Committee Terms of Reference with the amendment of membership to include two independents and three Councillors.
- (e) That Council appoint the following members to the Audit Committee:
  - 1. Independent (Chairperson) -Expression of interest from the NT
  - 2. Independent - Expression of interest from the NT
  - 3. Councillor Don Garner
  - 4. Councillor Eric Roberts
  - 5. Councillor David Murrungun

- (f) That Council approve the reviewed Council Community Grants Committee Terms of Reference with the amendment of membership to include the Mayor Deputy Mayor and three Councillors.
- (g) That Council appoint the following members to the Community Grants Committee:
1. Mayor Judy MacFarlane
  2. Deputy Mayor Helen Lee
  3. Councillor Keith Rory
  4. Councillor Ossie Daylight
  5. Councillor Wayne Runyu

#### 14.5 COUNCIL AND COMMITTEE MEETING DATES FOR 2017

170/2017 RESOLVED (Edwin Nunggumajbarr/Donald Garner)

Carried

- (a) That Council approve the Ordinary Meetings of Council dates and venue for 2017 as:
- Wednesday 25 October in Borroloola
  - Friday 15 December in Katherine
- (b) That Council approve the Finance Committee date and venue for 2017 as:
- Wednesday 29 November in Katherine
- (c) That Council postpone the Audit Committee dates and defer setting the dates until the October OMC.

#### 14.6 MAYOR'S REPORT

171/2017 RESOLVED (Donald Garner/Annabelle Daylight)

Carried

- (a) That Council receive and note the Mayor's Report.

#### 14.7 CEO'S REPORT

172/2017 RESOLVED (Donald Garner/Wayne Runyu)

Carried

- (a) That Council receive and note the CEO's Report.

### 15. CORPORATE GOVERNANCE DIRECTORATE REPORTS

#### 15.1 COUNCIL POLICIES

173/2017 RESOLVED (Helen Lee/Eric Roberts)

Carried

- (a) That Council receive and note the current Roper Gulf Regional Council Policies.

## 15.2 STATUTORY DUE DATES

174/2017 RESOLVED (Owen Turner/Donald Garner)

Carried

- (a) That Council receive and note the Statutory Due Dates for compliance of the Local Government Act.

## 15.3 ANNUAL CIVIC EVENTS AND FESTIVAL COMMITMENTS

175/2017 RESOLVED (David Murrungun/Ossie Daylight)

Carried

- (a) That Council endorse providing support to the following Civic Events and Festivals:

- Australia Day
- Clean Up Australia Day
- ANZAC Day
- NAIDOC Week
- Barunga Festival
- Yugul Mangi Festival
- Borroloola and District Show
- Great Northern Clean Up
- Never Never Festival
- Walaman Festival
- Citizenship Ceremonies
- Numbulwar Numbirindi Festival

## 15.4 LGANT NOMINATIONS

176/2017 RESOLVED (Wayne Runyu/David Murrungun)

Carried

- (a) That Council nominate Mayor Judy MacFarlane for the LGANT Executive position for Regionals and Shires.
- (b) That Council approve Mayor Judy MacFarlane, Deputy Mayor Helen Lee as the Council delegates at the LGANT General and Annual General Meetings.
- (c) That Council approve the attendance of Councillor Samuel Evans, Councillor Edwin Nunggumajbarr, Councillor Don Garner, Councillor Eric Roberts and Councillor Keith Rory for the LGANT General and Annual General Meetings in 2<sup>nd</sup> and 3<sup>rd</sup> November 2017 in Alice Springs.
- (d) That Council nominate Councillor Edwin Nunggumajbarr for the LGANT Heritage Council.
- (e) That Council nominate Councillor Keith Rory and Wayne Runyu for the LGANT Animal Welfare Advisory Committee.
- (f) That Council nominate Councillor Eric Roberts for the LGANT NT Ministerial Advisory Council on Multicultural Affairs .

Break For Lunch 01:03pm  
Meeting Resume 01.24pm

**15.5 FINANCE - RGRC FINANCIAL REPORT AS AT 31 AUGUST 2017**

177/2017 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council receive and note financial reports as at 31<sup>st</sup> August 2017.

**15.6 IAP CERTIFICATE IN ENGAGEMENT**

178/2017 RESOLVED (Donald Garner/David Murrungun) Carried

- (a) That Council endorse the proposal for the delivery of the IAP2 Australasia Certificate in Engagement to the nominated participants.

**15.7 BUDGET APPROVAL FOR REPLACEMENT OF GOVERNANCE VEHICLE**

179/2017 RESOLVED (Donald Garner/Owen Turner) Carried

- (a) That Council approve the budget variation of \$60,000 to the Governance Budget Activity 131 for the replacement of Mayor Vehicle.

**15.8 LOT 152 NUMBULWAR - STAFF ACCOMMODATION**

180/2017 RESOLVED (Eric Roberts/Donald Garner) Carried

- (a) That Council approve the relinquishing of Lot 152 Numbulwar back to Northern Land Council.

**15.9 GRANTS: MCARTHUR RIVER MINE COMMUNITY BENEFIT TRUST**

181/2017 RESOLVED (Donald Garner/Keith Rory) Carried

- (a) That Council accept the funding offer of \$66,000 for the Borroloola Community Equipment and Facilities Upgrade from the McArthur River Mine Community Benefit Trust, by signing and dating two copies of each agreement.
- (b) That Council allocate \$329,000 in the budget to the Borroloola Government Business Hub Project.

**15.10 GRANTS: ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM 2017-18 ROUND 1**

Council delay the decision until the Ordinary Meeting of Council held on 25 October 2017.

**16.COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT****16.1 COUNCIL SERVICE COORDINATOR VEHICLES (MANYALLALUK AND JILKMINGGAN)****182/2017 RESOLVED (Helen Lee/Donald Garner)**

- (a) That Council receive and note the report on the requirement to purchase two new vehicles for the new Council Service Coordinators in Jilkminggan and Manyallaluk.
- (b) That Council approves the budget for the purchase of two new Vehicles to the value of \$58,000 each, for the new Council Service Coordinators in Jilkminggan and Manyallaluk.

**17.COMMERCIAL SERVICES DIRECTORATE REPORTS****17.1 COMMUNITY DEVELOPMENT PROGRAMME UPDATE REPORT****183/2017 RESOLVED (Donald Garner/Keith Rory)**

- (a) That Council receive and note the Community Development Programme (CDP) update.

**17.2 CAPITAL PURCHASES - VEHICLES FOR COMMUNITY DEVELOPMENT PROGRAMME**

<b>Vehicle Type</b>	<b>Action</b>	<b>Location</b>
Toyota Troop Carrier	Transfer from GSNT – IBA Lease	Borrooloola
12 Seater Bus (Toyota)	Lease directly from IBA	Borrooloola
Toyota Hilux 4x4 – 4 door	Lease directly from IBA	Borrooloola
Toyota Hilux 4x4 – 4 door	Lease directly from IBA	Borrooloola
Toyota Troop Carrier	Lease directly from IBA	Robinson River
Toyota Landcruiser SCC (workmate)	Transfer from GSNT – IBA lease	Outstations (Borrooloola)
Trailer (4wd)	Estimate about \$6,000 - purchase	Outstations (Borrooloola)
Trailer (4wd)		Borrooloola
Trailer (4wd)		Robinson River

**184/2017 RESOLVED (Donald Garner/David Murrungun)****Carried**

- (a) That Council approves the lease from Indigenous Business Australia the following vehicles for delivery of the Community Development Program:
- Toyota Troop Carrier
  - Bus – 12 seater
  - Toyota Hilux (2 vehicles)
- (b) That Council approves the transfer of lease arrangements for a Troop Carrier and a Toyota Landcruiser SCC (Workmate) from Gulf Savannah NT through



**Indigenous Business Australia.**

- (c) That Council approves amendments to its budget to include the lease fee arrangements for 12 seater Toyota bus, two 4x4 Toyota Hilux, Toyota Troop Carrier and the capital purchase of a 4WD trailer..

**17.3 MECHANICAL SERVICES UPDATE**

185/2017 RESOLVED (Donald Garner/Samuel Evans) Carried

- (a) That Council accepts the Mechanical Services report.

Cr Edwin Nunggumajbarr left the meeting, the time being 02:18 pm  
Cr Edwin Nunggumajbarr returned to the meeting, the time being 02:19 pm  
Cr Samuel Evans left the meeting, the time being 02:25 pm  
Cr Samuel Evans returned to the meeting, the time being 02:27 pm

**17.4 CONTRACTS MANAGEMENT UPDATE**

186/2017 RESOLVED (Keith Rory/Wayne Runyu) Carried

- (a) That Council accepts the report in relation to Contract Management Services.

**17.5 BUDGET AMMENDMENT - PURCHASE OF VEHICLE FOR CONTRACT MANAGEMENT SERVICES**

187/2017 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council approves the purchase of a 4x4 Toyota Hilux for the contracts management section; and
- (b) That Council amends the budget to include the purchase up to the value of \$55,000.

Break Afternoon Tea 02:39 pm  
Meeting Commenced 03:00 pm

**18.GENERAL BUSINESS****18.1 LATE INCOMING CORRESPONDENCE - APOLOGY FROM MEMBER FOR ARNHEM**

188/2017 RESOLVED (Deputy Mayor Helen Lee/Ossie Daylight) Carried

- (a) That Council receive and note the Incoming Correspondence from Member for Arnhem.

**18.2 NTEC FINAL ELECTION COSTS**

Council raised concern that election was badly advertised, low voting numbers and an interpreter should be at voting centres.

189/2017 RESOLVED (Donald Garner/David Murrungun)

Carried

- (a) That Council receive and note the Northern Territory Electoral Commissions Final Election Costs.

**18.3 CAPEX VEHICLE BUDGET**

Upon receiving current quotes for vehicles in the Capex budget it was found that pricing was close but not exact to what has been allocated for each vehicle. Two units have gone over budget and six under budget. The monetary difference in total is approx. \$2900.00 over budget across total of \$450K, this represents 0.6%.

190/2017 RESOLVED (Donald Garner/Keith Rory)

Carried

- (a) That Council approve the re distribution and an extra \$2,900.00 funds required to procure vehicles in the current Capex budget.

**18.4 2017-18 MUNICIPAL AND ESSENTIAL SERVICES SPECIAL PURPOSE GRANT FUNDING AGREEMENT****BACKGROUND**

The Department of Housing and Community Development has offered Council funding under the 2017-18 Municipal and Essential Services Special Purpose Grant Program, totalling \$222,330 (GST exclusive) for power line upgrades in Badawarka, water tank upgrades and dump excavation in Mole Hill, and to replace generators on many homelands.

191/2017 RESOLVED (Ossie Daylight/Eric Roberts)

Carried

- (a) That Council accept the funding offer of \$222,330 from the Northern Territory Government, by signing and dating and affixing the Common Seal to one copy of the agreement.

**18.5 LATE INCOMING CORRESPONDENCE - MINISTERIAL CORRESPONDENCE RE: 'R U OK?'**

192/2017 RESOLVED (Eric Roberts/Owen Turner)

Carried

- (a) That Council receive and note the late Incoming Correspondence from Nigel Scullion, Minister of Indigenous Affairs.

**18.6 COUNCILLOR TRAINING**

193/2017 RESOLVED (Donald Garner/David Murrungun) Carried

- (a) That Council receive and note the LGANT Business Plan Training and Training Offer from WALGA.

#### 18.7 NATIONAL ROADS CONFERENCE – COUNCILLOR DON GARNER

194/2017 RESOLVED (Ossie Daylight/Donald Garner) Carried

- (a) That Council approve Councillor Wayne Runyu and Councillor Keith Rory to attend the National Roads Conference 5<sup>th</sup> and 6<sup>th</sup> November 2017 Albany, WA.

Cr Keith Rory left the meeting, the time being 04:06 PM

Cr Keith Rory returned to the meeting, the time being 04:07 PM

#### 18.8 MAYOR VEHICLE USE – MAYOR JUDY MACFARLANE

195/2017 RESOLVED (Donald Garner/Helen Lee) Carried

- (a) That Council approves the amendments made to the following policies:
- CL009 Elected Member Support and Development Policy
  - GOV009 Vehicle Use Policy
- (b) That Council approves the Mayoral Vehicle Use Agreement with amendments.

Cr Keith Rory left the meeting, the time being 04:21 PM

Cr Keith Rory returned to the meeting, the time being 04:23 PM

Cr Edwin Nungumajbarr left the meeting, the time being 04:39 PM

Cr Ossie Daylight left the meeting, the time being 04:39 PM

Cr Edwin Nungumajbarr returned to the meeting, the time being 04:40 PM

Cr Ossie Daylight returned to the meeting, the time being 04:40 PM

Cr Samuel Evans left the meeting, the time being 04:44 PM

Nick Ryan, Aged Care Reform address to Council.

#### 18.9 PROPERTY DAMAGE OFFENCES – COUNCILLOR OWEN TURNER

196/2017 RESOLVED (Donald Garner/David Murrungun) Carried

- (a) That Council receive and note Concerns surrounding offences for Property Damage on Community.

Cr Samuel Evans returned to the meeting, the time being 04:46 PM

#### 18.10 DISCHARGE OF STATUTORY CHARGES - DALY WATERS

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197/2017 RESOLVED (Donald Garner/Samuel Evans)

Carried

- (a) That Council approve the Discharge Of Statutory Charges - Daly Waters by signing and affixing the Common Seal.

#### 18.11 REQUEST FROM WANTA ABORIGINAL CORPORATION

Correspondence FCM Infoxpert ID 707516

Letter from Matt Smith, CEO Wanta Aboriginal Corporation in regards to request a council building to set up an Academy Room for the Ngukurr Sports Academy.

198/2017 RESOLVED (Eric Roberts/Wayne Runyu)

Carried

- (a) That Council decline the request to waiver fees for the rental of the old Night Patrol Office Lot 439C from Wanta Aboriginal Corporation, and offer them a termed lease as per the fees and charges in the Regional Plan.

#### 18.12 BLIND SPOTS ON CENTRAL ARNHEM ROAD AND GARAWA 1 ROAD BORROLOOLA – COUNCILLOR KEITH RORY AND DEPUTY MAYOR HELEN LEE

DCCS to send Email to Department of Transport

199/2017 RESOLVED (Ossie Daylight/Helen Lee)

Carried

- (a) That Council receive and note concerns surrounding the blind spots on Central Arnhem Road and GARAWA 1 Road Borroloola.

#### 18.13 LATE INCOMING CORRESPONDENCE SPONSORSHIP SUPPORT ENRIQUE ANDREWS

200/2017 RESOLVED (Donald Garner/Helen Lee)

Carried

- (a) That Council receive and note sponsorship request from Enrique Andrews and defer to the Community Grants in October.

#### 19.DEPUTATIONS AND PETITIONS

Nil

#### 20.CONFIDENTIAL SESSION

##### DECISION TO MOVE TO CONFIDENTIAL SESSION

201/2017 RESOLVED (Donald Garner/Samuel Evans)

Carried

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the

course of the Confidential Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 20.1 Confirmation of Previous Confidential Session Ordinary Council Meeting Minutes** - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 20.2 Minutes of Previous Confidential Session Finance Committee Meeting** - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*
- 20.3 Staff plan change - Commercial Services Directorate** - *The report will be dealt with under Section 65(2) (a) (cii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information provided to the council on condition that it be keep confidential.*

## **RESUMPTION OF MEETING**

207/2017 RESOLVED (Donald Garner/Wayne Runyu)

That the decisions of Confidential Session be noted as follows:-

### **20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL SESSION ORDINARY COUNCIL MEETING MINUTES**

202/2017 RESOLVED (Donald Garner/Annabelle Daylight) Carried

- (a) That Council approve the minutes as a true and accurate record of the Confidential Session of Ordinary Meeting of the Council held on Wednesday 12 July 2017.

### **20.2 MINUTES OF PREVIOUS CONFIDENTIAL SESSION FINANCE COMMITTEE MEETING**

203/2017 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the minutes of the Confidential Session Finance Committee Meeting held on 23 August 2017.

### **20.3 STAFF PLAN CHANGE - COMMERCIAL SERVICES DIRECTORATE**

204/2017 RESOLVED (Eric Roberts/Keith Rory) Carried

- (a) That Council accepts the report in relation to staff plan changes for the Commercial Services Directorate.
- (b) That Council approve changes to the staff plan to include 20 new positions for the CDP contract for Region 29 (Borroloola and Robinson River) and an administration officer position at Katherine.

#### **20.4 MINISTERIAL EXEMPTION - BORROLOOLA - ROCKY CREEK CULVERT**

205/2017 RESOLVED (Ossie Daylight/Samuel Evans)

Carried

- (a) That Council receive and note the Ministerial Exemption from Tendering requirements for Remediation Works for the Rocky Creek Culvert in Borroloola.
- (b) That Council amend the budget as recommended by the Finance Committee on 23 August 2017.
- (c) That Council authorises the commencement of the final Remediation Works.

#### **20.5 REQUEST FOR INFORMATION OF PREVIOUS MAYOR CREDIT CARD – COUNCILLOR SAMUEL EVANS**

206/2017 RESOLVED (Samuel Evans/David Murrungun)

Carried

- (a) That Council receive and note the request.

#### **CLOSE OF MEETING**

The meeting terminated at 5:32 pm.

THIS PAGE AND THE PRECEEDING 15 PAGES ARE THE MINUTES OF THE Ordinary Meeting of Council HELD ON Thursday, 14 September 2017 AND CONFIRMED Wednesday, 25 October 2017.

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Mayor Judy MacFarlane

**BUSINESS ARISING FROM PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	715189
<b>AUTHOR</b>	Amy Bretherton, Governance Officer

**RECOMMENDATION**

- (a) **That Council receive and note the Action List.**

**BACKGROUND**

The Action List is a compilation of the actions from previous meetings.

02-Mar-17	OCM	LITTLE ROPER BRIDGE, MATARANKA - DEPUTY MAYOR JUDY MACFARLANE	CEO-Michael Berto	Council strongly advocates on behalf of residents of Mataranka to upgrade the Little Roper Bridge.	Completed	13.03.2017 – Little Roper Bridge on Homestead Road: CEO to contact NT GOV. 12.04.17 Letter sent to Phil Harris 15.05.17 Correspondence received back from Phil Harris in incoming corro report of this agenda 31.05.17 \$15k Feasibility study received for Eley Street corner request to use Little Roper Bridge. <b>14.09.2017 Listed on works schedule for Department of Infrastructure.</b>
29-Mar-17	OCM	TOWN CAMP AND COMMUNITY ROADS IN BORROLOOLA - COUNCILLOR DANIEL MULHOLLAND	CEO-Michael Berto	CEO to send a letter to Department of Chief Minister in regards to road repairs in town camps.	Ongoing	15.05.17 Application submitted to CBT. . Discussed at OMC 31.05.17 Email Homelands unit and Homelands Funding, checking pay, rates and waste. Rates can not be charged, waste charges are being followed up by DCG. <b>14.09.2017 presentation on road ownership at the OMC held 25 October 2017.</b>
27-Apr-17	FCM	BORROLOOLA OVAL - HIRE AGREEMENT	CEO-Michael Berto	CEO obtain further clarification for a long term hire agreement and subsequent hire fees.	Completed	<b>15.05.17 Assets introducing in Fees and Charges 2017-18 a long term development fee</b>
31-May-17	OCM	NYIRRANGGULUNG WARD REPORT	CEO-Michael Berto	CEO to advocate on behalf of Council for upgrade of the blind spot near Maranboy on Central Arnhem Road.	Ongoing	26.06.2017.Sharon sent email to Selina Uibo and Phil Harris regarding the blind spot. <b>14.09.2017 RGRC have received correspondence. Deputy Mayor Lee requested for second blind spot near dump jump up to be included. 09/11/2017 Received email from Phil, money is available in budget.</b>

12-Jul-17	OCM	NEVER NEVER WARD	CEO-Michael Berto	CEO to provide a letter of support for the feasibility study for an Aged Care Centre in Mataranka and contact Jawoyn, Alawa, JCAC, and Manggarrayi to also provide support letters.	Ongoing	<b>DCCS drafting letters for CEO to review and send.</b>
12-Jul-17	OCM	FINANCE - RGRC FINANCIAL REPORT AS AT 30 JUNE 2017	CEO-Michael Berto	CEO to meet with King Ash Bay to discuss the Rateable Property issue	Ongoing	DCG & Finance manager to visit KAB to discuss rates, to coincide with the Oct OCM held in Borrooloola. <b>14.09.2017 Finance Manager, Councillor Garner and Councillor Evans will meet with King Ash Bay to advocate for access road upgrade.</b>
12-Jul-17	OCM	URAPUNGA ABORIGINAL CORPORATION	CEO-Michael Berto	The Urupunga Aboriginal Corporation correspondence be tabled at the August Ngukurr LA for discussion	Ongoing	DCCS, DCS & Area Manager are working on report to present at the OCT OCM for discussion on using 15K of Ngukurr LA funding for Urupunga Projects. <b>14.09.2017 Sharon briefed Council, a report with options will be presented at October OMC. 12/10/2017 Met with Urupunga Aboriginal Corporation.</b>
12-Jul-17	OCM	ROCKY CREEK CAUSEWAY	CEO-Michael Berto	Rocky Creek Causeway follow up on the plans and costings for the upgrade.	Ongoing	to be discussed at the upcoming FCM about budget for finalisation of repairs. 14/09/2017 report in confidential.
23-Aug-17	FCM	WANTA ABORIGINAL CORPORATION	CEO-Michael Berto	CEO to meet with Wanta Aboriginal Corporation to follow up request for office space in the vacant Night Patrol office for a Sports Academy and waiver of fee.	Completed	Item brought to attention at FCM 23/08/2017.
14-Sep-17	OCM	NYIRRANGGUL WARD REPORT	CEO-Michael Berto	CEO to contact Scott Grummit regarding the proposed vending machine at Manyallaluk.	Ongoing	
14-Sep-17	OCM	SOUTH WEST GULF WARD	CEO-Michael Berto	RGRC CEO to invite the CEO and Board Members of Mabunji to the pre brief day in Borrooloola.	Completed	11/10/2017 DCS sent email to CEO and Board Members of Mabunji inviting them to October OMC.



**ISSUES/OPTIONS/SWOT**

NIL

**FINANCIAL CONSIDERATIONS**

NIL

**ATTACHMENTS:**

**BUSINESS ARISING FROM PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	10.2
<b>TITLE</b>	Final Election Costs
<b>REFERENCE</b>	712230
<b>AUTHOR</b>	Amanda Haigh, Manager Governance and Corporate Planning

**RECOMMENDATION**

- (a) **That Council advises on the intention to pursue or not pursue electors who did not vote in the recent Local Government Election.**

**BACKGROUND**

Email from NTEC to CEO 7/09/17

Hi Michael

In accordance with section 6.2 of the Electoral Service Level agreement between the Roper Gulf Regional Council and the NTEC, I am advising you that we will soon be generating an invoice to seek the final costs associated to the recently conducted council elections.

<b>Estimated cost (GST incl)</b>	<b>Final cost (GST incl)</b>
\$69,460.83	\$68,190.53

The difference in cost is a result of the following variances:

- One (1) ward not going to poll
- Vehicle hire and fuel more than estimated
- Reduction in air charters
- Reduction in printing and election form costs

A detailed election report covering all areas of the election will be provided to council by late October 2017.

On a final matter can council inform the NTEC their intention to pursue or not pursue electors who did not vote in the recent event as detailed in the Local Government (Electoral) Regulations, section 67? If it is councils intention to pursue non-voters we will need to negotiate the costs associated to this action as this was not included in the current estimate.

The NTEC wishes to thank the council for their cooperation and support during this event, we look forward to working with you again on future council elections.

Regards

**Wayne Harlock**

Deputy Electoral Commissioner

**NORTHERN TERRITORY ELECTORAL COMMISSION**

Level 3, TCG Centre | 80 Mitchell Street, DARWIN NT 0800 | GPO Box 2419, DARWIN NT 0801

**T:** 08 8999 7613 | **F:** 08 8999 7630 | **M:** 0437 252 682 | **E:** [wayne.harlock@nt.gov.au](mailto:wayne.harlock@nt.gov.au) |

**ABN:** 84 085 734 992

**ISSUES/OPTIONS/SWOT**

This report was delayed at the Ordinary Meeting of Council 14/09/17

Previous Council have not imposed a fine for non-electors

**FINANCIAL CONSIDERATIONS**

No budget has been set to recover any fines imposed.

**ATTACHMENTS:**

There are no attachments for this report.

**INCOMING CORRESPONDENCE**

**ITEM NUMBER** 11.1  
**TITLE** Incoming Correspondence  
**REFERENCE** 715248  
**AUTHOR** Rita Duncan, Executive Assistant to CEO

**RECOMMENDATION**

(a) That Council accept the Incoming Correspondence.

<b>Date Received</b>	<b>Addressed to</b>	<b>Sender</b>	<b>Correspondence Details</b>	<b>InfoXpert ID</b>
12.08.2017	CEO	Nicole Manison Parliament House	10 Year Infrastructure Plan	707381
05.09.2017	CEO	Jocelyn Nathanael-Walters NT Gov	2017-18 Compliance Review Program	710791
12.09.2017	CEO	Jocelyn Nathanael-Walters NT Gov	Council's Annual Report	711958
25.09.2017	Sharon Hillen	Matthew Smith	Council Space Available	712508
25.09.2017	Governance	Lauren Moss	Mataranka Library Funding approved	712514
25.09.2017	CEO/Council	Mayor David O'Loughlin	National Local Roads & Transport Congress	712640
25.09.2017	CEO	Gerry McCarthy	Government Hub in Borroloola	712642
25.09.2017	CEO	Mayor David O'Loughlin	ALGA Local Gov Comm Infrastructure Program	712645
26.09.2017	CEO	Lee Williams	Funding Levels 2017-18	712519
26.09.2017	CEO	Lee Williams	Strategic Infrastructure Fund 2017-18	712821
29.09.2017	CEO	Lee Williams	Local Government Funding Levels 2017-18	712820
05.10.2017	CEO	Selena Uibo MLA	Opening of Mataranka Sports Centre	715216
06.10.2017	CEO	Selena Uibo MLA	Opening of Mataranka Sports Centre	714648
06.10.2017	Governance	The Hon Lauren Moss MLA	Opening of Mataranka Sports Centre	714646
11.10.2017	CEO/COUNCIL	Mayor David	National Local Roads	715221

		O'Loughlin	and Transport Congress	
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**ATTACHMENTS:**

There are no attachments for this report.

**OUTGOING CORRESPONDENCE**

**ITEM NUMBER** 12.1  
**TITLE** Outgoing Correspondence  
**REFERENCE** 715258  
**AUTHOR** Rita Duncan, Executive Assistant to CEO

**RECOMMENDATION**

(a) That Council accept the Outgoing Correspondence.

<b>Date Received</b>	<b>Addressed To</b>	<b>Sent By</b>	<b>Correspondence Details</b>	<b>InfoXpert ID</b>
02.10.2017	Johnathon McLeod	CEO	Lease Handback Lot 152 Numbulwar	713090
04.10.2017	Lauren Moss	CEO	Mataranka Sports Court	714172
05.10.2017	Selena Uiibo	CEO	Mataranka Sports Court	716171
11.10.2017	Paul Denny	Marc Gardner	Funding Agreement Remote Jobs	715194

**ATTACHMENTS:**

There are no attachments for this report.

**WARD REPORTS**



**ITEM NUMBER** 13.1  
**TITLE** Never Never Ward  
**REFERENCE** 714678  
**AUTHOR** Chantal Binding, Local Authority Support Coordinator

**RECOMMENDATION**

- (a) That Council receive and note the Never Never Ward Report.
- (b) That Council approve the recommendations of the Mataranka Local Authority for the minutes 3 October 2017.
- (c) That Council accept the resignation of Leah Niehus from the Mataranka Local Authority as of 13th October.

**BACKGROUND**

Local Authority Meetings are held in Jilkmिंगgan, Mataranka and Hodgson Downs.

Mataranka Local Authority meeting was held Tuesday 3<sup>rd</sup> October 2017.

The Community Meetings for Larrimah and Daly Waters were both held on Friday 13<sup>th</sup> October.

**JILKMINGGAN**

Current Membership includes; Mayor Judy MacFarlane, Cr Annabelle Daylight, Cr Ossie Daylight, Wendy Daylight, Cheryl Lardy, Lisa McDonald, Patrisha Baker, Anne Marie McDonald and Jeffery Joe.

**Next Meeting:** Jilkmिंगgan’s next Local Authority Meeting is scheduled for Tuesday, 7<sup>th</sup> November 2017.

**ACTION LIST**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
02.05.17	12.4 CDP PICK UP ALL THE OLD FENCES WIRE AROUND HOUSES AND RIVER BANK	Cr Baker to see how much wire is at Elsey Station.	DCCS Sharon /Ossie	Ongoing	07.07.17 Nathan said that wire mostly rusted; Not Viable. CDP can't work for commercial business without a host agreement - refer back to Station landholder & GEC. 01.08.17 Sharon to email NLC to find out who is responsible. Ex station horses approx. 18. LA funding to muster horses & move, also grids needed. Use local lads to muster & take away horses. Ossie talk to Hoare's for quote to muster all horses.

01.08.17	11.10 COMMUNITY SERVICES REPORT - SPORT & RECREATION	1. LA request Night Patrol hours change to Wednesday – Sunday and that Regional Night Patrol Manager to visit & consult with LA members the issues. 2. Communications Coordinator to distribute flyer again about the Night Patrol Service (what NP can and can't do).	Night Patrol Manager/ Comms Coordinator	Ongoing	
01.08.17	12.6 STREET NAMES	At the last LA meeting members agreed on street signs and names. CSC to follow up with JCAC on street names.	CSC	Ongoing	
01.08.17	12.7 SPORTS AND REC BUS	At the moment the school bus is used to take sport teams to competitions. Request Council to look at the possibility of the Council to provide a bus for Sports and Rec. Council already supports the program and can't be fully funded. Investigate opportunities for funding a Sports & Rec bus.	DCCS	Ongoing	
01.08.17	12.8 OUTSTATIONS: MOLE HILL	Replacement water tank needed at Mole Hill as split. Investigate what is happening with replacement tank at Mole Hill. CSC to follow-up from Contracts on the replacement tank for Mole Hill.	DCS	Ongoing	



01.08.17	12.10 PLAYGROUND AT MULGAN CAMP	LA consider possibility of combining some LA Project funding with Mataranka to put a playground at Mulgan Camp. LA support, in principle, combining a portion of 2017-18 Local Authority Project Funding to a playground at Mulgan Camp. LA approach Alcohol Harminisation Team to put forward to Alcohol Action Initiative Project for playground equipment and solar light at Mulgan Camp.	DCCS	Ongoing	
01.08.17	12.11 REQUEST SOLAR LIGHTS AT MOLE HILL	LA request Outstations Program source funds to install 2 solar lights at Mole Hill.	DCS	Ongoing	

## MATARANKA

Current Membership: Mayor Judy MacFarlane, Cr. Annabelle Daylight, Cr Ossie Daylight, Diane Angel, Tracey-Anne Wilson, Sue Edwards, Alan Chapman, Michael Somers, Jill Emerson-Smith and Philippa Stansell.

Local Authority Member Leah Niehus announced her resignation from 13<sup>th</sup> October due to leaving the NT. Nominations are now open for the vacant position.

Mayor Judy MacFarlane is the designated Chairperson of the Mataranka Local Authority.

Mataranka Local Authority meeting was held Tuesday 3<sup>rd</sup> October 2017.

**Next Meeting:** Mataranka's next Local Authority Meeting is scheduled for Tuesday, 5<sup>th</sup> December 2017.

### Mataranka Local Authority Recommendation Resolutions for Council to approve:

#### 105/2017 RESOLVED (Leah Niehus/Sue Edwards)

- (a) That the Mataranka Local Authority approve the Museum Sub-Committee members of Mayor Judy MacFarlane, Rosemary Sullivan, Garry Willmet, Alan Chapman, Di Angel, Jill Emerson-Smith and Tracey-Anne Wilson.

#### 112/2017 RESOLVED (Tracey-Anne Wilson/Michael Somers)

- (a) That the Mataranka Local Authority have agreed to contribute with the Jilkminggan Local Authority to each contribute \$15,000 from their LA funding to purchase a small playground for Mulgan Camp, in the event RGRC is unsuccessful in obtaining a grant of \$70,000 which is not open until July 2018 though.

#### 118/2017 RESOLVED (Alan Chapman/Sue Edwards)

(a) **That the Mataranka Local Authority agreed that Town Priority - Stan Martin Park Upgrades are priority for this term of Council.**

**ACTION LIST**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
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<p>01.02.16</p>	<p>8.6 Repairs to Statues &amp; Termite Mound</p>	<p>Investigate and bring options back to next LA meeting.</p>	<p>Area Manager</p>	<p>Ongoing</p>	<p>05.04.16: Tourism Grant investigated.                  07.06.16: On list for 2017 round of Applications.                  11.10.16 Photos taken of the statues last week and show a lot of corrosion in the statues.                  02.12.2016 A grant application was submitted to the Community Benefit Fund requesting \$10K on 30/11/2016                  07.02.17 Ongoing                  04.04.17 Statues – applied for grant for paint; Termite Mound – report in Other Business about Digital; Leah queried if NT Tourism have been approached for funding extra hours in the Tourism Office?                  06.06.17 horse non-repairable, Deputy Mayor contacted person who originally built the statues &amp; will let members know when a response, there is a quote for \$9k to repair to give an extra 4-5 years life, CEO advised there are other products that the statues can be made of e.g. resin or poly. ACTION: CSC to seek ideas from quoter for short term ideas &amp; investigate long term replacement options Moved Tracey 2nd Michael.                  07.07.17 Quote provided approx. 8 months ago. No money for statues. Ongoing investigations. 01.08.17 Quote no longer valid. Get quote from Michael Soler in Humpty Doo who can make statues. Apply for Tourism Grants for this concrete, fiber glass rather than plastic. Woman who built can repair but need laborer. Consensus to replace not just repair.03.08.17 Quote provided by Gillie &amp; Marc Company. To be presented at next LA Meeting.  <b>03.10.17 Quote provided to LA for statues. Termite mound audio is still under investigation due to the age of audio &amp; location of it in the termite mound. Looking for a historian for stories.</b></p>
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<p>05.05.16</p>		<p>Seek to fund equipment upgrade for catering shed facilities</p>	<p>Local Authority</p>	<p>Ongoing</p>	<p>01.02.16: LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice                      05.04.16: All information currently with Grants Officer Application done awaiting submission date.                      07.06.16: Grant Submitted                      02.07.16: Unsuccessful                      02.08.16 Resubmitted Grant Application                      31.08.16: Unsuccessful                      02.08.16 Resubmitted Grant Application.                      31.08.16 Unsuccessful                      02.12.16 International Women's Day application seeking funds to purchase some of the catering shed equipment, will be submitted the week of 05/12/16                      07/02/17 Ongoing                      04.04.17 no response yet.                      06.06.17 included in the 17-18 capital budget to be approved at July Council meeting.                      01.08.17 Approved budget \$10k as per previous grant application minus admin cost. Need to re-price.  <b>03.10.17 List of equipment found and seeking new quotes.</b></p>
<p>12.12.16</p>	<p>11.9 Regional Plan 2016-2017 Quarterly Report</p>	<p>Letter to be sent to the owner of Green Park in Larrimah, requesting to have the premises cleaned up.</p>	<p>CEO</p>	<p>Ongoing</p>	<p>07.02.17 Ongoing                      20/03/17 Spoke with the new Green Park Owner and he advised he has intentions to clean up site and would liaise with me regarding dates and possible assistance with dumping of materials.                      04.04.17 CEO has emailed with no response.                      06.06.17 Owner met with Council 30 May. Commence clean-up middle of July, bulldoze &amp; start again.                      01.08.17 Should commence in 3 weeks, delay due to awaiting excavator. If any longer will contact CEO.  <b>03.10.17 The clean up still hasn't happened. This matter being referred to the Building Services Authority.</b></p>

07.02.17	9.1 Incoming Correspondence	CEO to invite NLC to attend Mataranka LA Meeting 4th April 2017	CEO	Ongoing	04.04.17 Still no response, DCCS met with planning team, Action: CEO to write a letter to the DIPL planning team Graham Finch 06.06.17 no response, CEO to contact head lawyer. This relates to land release. 01.08.17 Keep trying.
07.02.17		Nathan McIvor to have goal posts installed on the multi purpose oval and complete project to have oval top-dressed.	Area Manager/ CSC	Ongoing	Check SnR Master Plan as to the requirement or request for goal posts. Discuss with DCCS about top dressing and what has occurred thus far. 04.04.17 \$7k each,; NTG announced \$5mill funding for Remote Oval upgrades over 2 years 06.06.17 Grants will apply when funding out. 07.07.17 Nathan spoke to crew and suggested to get fertilised and ariate oval and new irrigation. Grants coming out in September. 01.08.17 Audit of all ovals first then funds allocated. <b>03.10.17 Awaiting funds to become available.</b>
07.02.17		Council to advocate in behalf of Mataranka residents to have the Little Roper bridge upgraded.	CEO	Ongoing	20/03/17 Support letters being obtained by Deputy Mayor. CEO now beginning advocacy process. This issue also being placed on NTG 10 year Infrastructure Plan. 04.04.17 Letters received from Cave Creek, Mataranka Homestead & Resident Bruce Ross, Keep pushing for Council to advocate on behalf of residents. DCCS informed LA that the project is on the NTG Infrastructure Bid. 06.06.17 Reply letter from Phil Harris. 07.07.17 Sharon has drafted a letter to DOT regarding to seek variation for our CEO to sign. 01.08.17 \$15K, Council & DOT design & feasibility. Selena talk with business owners.

01.08.17		Sports & Rec Grounds Capital Works \$200K budget to upgrade all services on site, power, water, sewerage, include Stan Martin Park toilet block & sullage dump. New Scope of Works required.	Projects	Ongoing	<b>03.10.17 All works going to be scoped out.</b>
01.08.17	11.8 GOVERNANCE REPORT - MATARANKA MASTER PLAN	1. Local Authority request Council to consider \$150,000 Capital Expenditure to be included in 1st Quarter Budget Review for upgrade of library and museum access. 2. Special meeting to be held to discuss the Mataranka Master Plan - date to be advised	DCCS/DCG	Ongoing	<b>03.10.17 RGRC has been successful in being granted \$100,000 for the upgrade of the Library &amp; Museum. The date set for the Special meeting is 11th October @ 6pm in the Community Hall.</b>
01.08.17	11.9 GRANTS: ROUND 1 2017-18 ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM	DCCS to submit application on behalf of Mataranka LA to apply for funding \$3,000 (\$1200 each plus freight) for 2 x concrete standard double seating and table combination for Stan Martin Park.	DCCS	Ongoing	<b>03.10.17 Application submitted, Council assessing applications at the next OCM in October.</b>
01.08.17	11.11 COMMUNITY SERVICES REPORT - SPORT AND RECREATION	DCCS to chase up if RGRC need to pay for the hire of the wall climbing, \$2,000, for the Never Never Festival.	DCCS	Ongoing	<b>03.10.17 Sharon to be sent a copy of the amended invoice. RGRC to pay.</b>

03.10.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE	CSC to seek quotes on construction of the playground equipment for the Sport & Rec grounds, as Mataranka LA maybe able to pay for it as the catering equipment is being sourced now through a grant. If the quote comes in under \$3500, CSC has LA members permission to go ahead to arrange this. If the quote is over \$3500 CSC is to ring all LA members to get their approval.	CSC	Ongoing	
03.10.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE	Mataranka & Jilkmिंगgan LA Members have agreed to contribute \$15,000 from each LA funding to purchase a small playground for Mulgan Camp, in the event RGRC is unsuccessful in obtaining a grant of \$70,000 which isn't open until July 2018 though.	LA	Ongoing	
03.10.17	11.7 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY	CEO to write a letter to Mataranka Police & Sunrise Health Mataranka requesting for statistics on alcohol fuelled incidents for the past 3 months and into the future so have the figures to advocate to increase our Night Patrol Service.	CEO	Ongoing	
03.10.17	12.2 Elsay Cemetery & Stan Martin Park	Story boards & signs for Elsey Cemetery and at Stan Martin Park to be repaired and installed before tourist season next year.	Area Manager/ CSC	Ongoing	

03.10.17	12.2 Banyan Tree	To investigate fencing and lighting for the Banyan tree to help deter the litter that is collecting in and around the tree and camping. Concrete slab will not be removed as part of Mataranka's history.	CSC	Ongoing	<b>09.10.17 The cost of the fence is approx. \$260 for 2.5 meters which works out as \$4,500. Update and fence design options will be presented at next LA Meeting.</b>
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## HODGSON DOWNS

Current Membership: Mayor Judy MacFarlane, Cr. Annabelle Daylight, Cr Ossie Daylight, Johnathon Walla, James Nuggett, Samuel Swanson, Ken Muggerridge, Clive Roberts and Samuel Daylight.

Samuel Daylight is the designated Chairperson of the Hodgson Downs Local Authority.

**Next Meeting:** Hodgson Downs next Local Authority Meeting is scheduled for Thursday, 23<sup>rd</sup> November 2017.

## ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
11.08.16	7.7 Alcohol Management Plan	Request update from Barry Clarke, GEC, for November Local Authority meeting	CEO ALAWA	Ongoing	16.11.16 ALAWA CEO to contact GEC. Jo to contact Office of Alcohol Policy re: AMP and grants for community projects. 12.04.2017: A request is to be made to the Department of Prime Minister and Cabinet (PMC) for a formal statement outlining the Federal and Northern Territory Governments' stance on an Alcohol Management Plan. Ken Muggerridge to write to the Mayor. 10.08.17 Request Barry Clarke to attend next meeting.



14.05.15/ 12.04.17		Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	CDP Regional Manager	Ongoing	24.06.2015: Pending Cemetery ACT Review. 13.08.15: Marc to follow up 01.03.2016: Marc to follow up for next LA meeting 12.05.16: Application to SPG for mesh fence. 07.07.16: Funding received, Outstations to complete fencing soon 16.11.16-Materials have been purchased but due to sandy site other options for fence are being explored. 12.04.2017: New Action: A new fence is to be erected. Sandy ground and drilling holes for posts are issues for post and fence stability. 07.07.17 Part of Operational Plan. 10.08.17 Number of works: Solar lights; New Septic; Sewerage; & New water line. Get contractor to do all works, seeking quotes.
16.11.16	11.2 Services Report	Write to RGRC CEO and Mayor to ask that Minyerri roads be considered as part of RGRC for any future funding opportunities.	Greg Arnott DCG/ Ken Muggeridge	Ongoing	01.02.2017 letter not sent yet. 12.04.2017: Costs Assessment – Further Capital Works are in progress. Await further decision on how to allocate funding. 07.07.17 Send Ken Muggeridge Roads Audit. 10.08.17 Ken to send out letter & include his roads in it.
16.11.16	11.7 Regional Plan 2016-2017 Quarterly Report	Request quote from Greg Arnott, Director of Governance, for RGRC work with Alawa on their Business plan.	CEO ALAWA	Ongoing	01.02.2017 Ken Muggeridge has written to Ken Orwell. An application has been completed and a quote from Delloite Private has been sent through from Suzan Archibald. 12.04.2017: No discussion regarding 2016-17 Regional Plan. Noted that Alawa Aboriginal Corporation to await outcome of funding for 2017-18. 10.08.17 Ken Orwell back to Agenda & should get funding this year.

16.11.16	11.4 Governance Report - Policy Update	Follow up on how the Animal Management and Rubbish Collection Fee can be incorporated into the Minyerri Rates Schedule for 2017/2018	Marc Gardner / Greg Arnott	Ongoing	01.02.2017 Fees for rubbish collection and animal management have been incorporated into the Borroloola and Mataranka rates program. Marc to report on their progress at next Local Authority Meeting 12.04.2017: Nat Knapp advised that the Local Authority will be able to access vet upon implementation of fees as part of rates. Vet visit due in April, further details to be obtained. 10.08.17 ALAWA do waste & charge TH, Sunrise, etc. Deputy Mayor table at Financial Committee Meeting & in Budget Review October.
01.02.17	12.3 Other Business - Hodgson Downs Sport and Recreation Program	Ken Muggeridge and Sharon Hillen to look into who is responsible for Sport and Recreation in Hodgson Downs	Sharon Hillen / Ken Muggeridge	Ongoing	12.04.2017: Marc Gardner advised that Sharon Hillen is to report back to next Local Authority Meeting regarding funding. 10.08.17 Include in ours on ALAWA's behalf put in a funding submission.

## LARRIMAH

**Next Meeting:** Larrimah Community Meeting was held Friday 13<sup>th</sup> October 2017.

### ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
07.02.17		Nathan McIvor to have the maintenance of the Larrimah dump incorporated into the quote for tender.	Area Manager/ CSC	Ongoing	17/03/2017 Ongoing with DCCS 04.04.17 Scope this week, tender out in a couple of weeks 06.06.17 Green park owners will clean-up. Tender Withdrawn? Re-scoped as a regional tender out middle June. <b>13.10.17 Contract should be drawn up in 2 weeks. There was a delay due to proposed contractor's machine held up in Numbulwar. Was suggested by community member to contact Colin Ross at Maryfield Station for machinery for Steve to clean up dump.</b>
02.06.17		Stop Sign at Stuart Highway	DCG	Ongoing	The Stop Sign at the highway needs replacing as it has been missing for a few years. DCG to inform DoT and get the sign replaced. <b>13.10.17 Greg has notified DoT, to follow up again.</b>

02.06.17		Formalise the Dump and Waste Management Plan	DCG Greg/ DoI Phil Harris	Ongoing	Tender being released for region wide dump management which includes Larrimah. Signage required for the sorting of different types of waste. 07.07.17 Signage ordered; Need Service Plan in place. <b>13.10.17 Signs have arrived and been dropped off at pub. RGRC to put up waste signs and community member to put up other sign.</b>
02.06.17		Continue beautification of Park area at Lot 62 with stage 1 and 2 of the irrigation. Assess the viability or sustainability of refurbishing the bore at the oval to provide irrigation for the field and public gardens.	DCCS	Ongoing	Donkeys are an issue, coming into the town. A fence around the oval/ park is required to keep them out. Bore is down, was working properly but now just a trickle of water coming out. An electrician has come to look at it but still not working properly. CEO, DCG and Area Manager will look at after meeting. Irrigation pipe to be ordered which will consist of pop-ups across the oval and a line to the park and museum, manual system with bayonets to plug hoses in as well, which will be installed by the Muns crew from Mataranka. Further discussion that the residents are happy to install the irrigation once the goods are delivered. 07.07.17 New bore purchased, bore pump too small, new pump ordered, reticulation ordered to be installed. Now Phase 3. <b>13.10.17 Phase 3 to be hooked up next week, water on an automatic system.</b>
02.06.17		Internal road repairs – Stuart Highway to Gantry Road	DCCS	Ongoing	DCG will look into and scope the works required. 07.07.17 Go to DoI for traffic counter; heavy vehicle access and Cattleman's Association. <b>13.10.17 Downer out here next week for scoping out and pricing up. Top priority is fixing up</b>
02.06.17		"Road Train Access" and "Through Road" signage	DCCS	Ongoing	Funding to be sourced

02.06.17		Larrimah Community Project Association	DCG/Greg	Ongoing	<p>New association in Larrimah would like to negotiate with Council on providing minimal services in Larrimah, such as mowing and watering the park and oval. A meeting to discuss will occur after this meeting.</p> <p>07.07.17 Meeting has happened. MOU drafted - service agreement. Another meeting required to discuss.</p> <p><b>13.10.17 MOU completed, needs to be signed off.</b></p>
02.06.17		Writers Group	DCG	Ongoing	<p>The group has disbanded currently. \$90k in the trust. Barry to contact Denise. The lease with Council requires signing for the house which will be used as the Writers Retreat.</p> <p>07.07.17 Barry &amp; Deputy Mayor - follow up as required.</p> <p><b>13.10.17 Update – Barry has spoken to Denise and she was going to telephone Mayor Judy. Other community members have also been trying to contact Denise but waiting to hear back from her.</b></p>
02.06.17		Clean up of Green Park Roadhouse	DIPL	Ongoing	<p>Owner came and met with Council at the meeting on the 30 May. The owner will be cleaning up the place starting works in mid June. Negotiations occurred where the owner will do clean-up work at the dump while here with the equipment in lieu of dumping fees. Concern has been raised about whether there is asbestos in the infrastructure to be removed. Council are concerned about the public safety and are seeking reliable information.</p> <p>The dump will be included in the region wide waste management contract which will have the dump cleaned up twice a year.</p> <p>The Green Park site will consist of a shop, fuel and ablution block in the future.</p> <p>07.07.17 Talking to Dol</p>
02.06.17		Upgrade and realignment of the Western Creek access road to Stuart Highway – including Repairs, maintenance and radio transmission	DCG	Ongoing	<p>The road is too steep coming off the highway and not good for road trains. Sturt Plateau Working Group will also be advocating for this upgrade. DCG will talk to <b>Dol</b>. Another option is for the road trains to use the track/ road that is on the other side of the pub which is used by trucks as a through road.</p> <p><b>13.10.17 Greg is still advocating for this.</b></p>

02.06.17		Signs on road reserve of Stuart Highway	DCG	Ongoing	Concern from residents about the signs on the road reserve of the highway in front of Fran's Devonshire Tea House being a safety issue. DCG to enquire with DOT. <b>13.10.17 DOT have been notified, going to look into and part of a wider NTG project. At the moment no action is being taken by DOT.</b>
02.06.17		Cemeteries	DHCD	Ongoing	The Cemetery Act is being reviewed by NTG and they are consulting with stakeholders to register all cemeteries. DHCD will come and consult with Larrimah residents in the near future. This will allow for the Birdum Cemetery to be registered and land title confirmed. There are also some war cemeteries between Birdum and Larrimah. An archaeological plan exists for these sites. The grave site near No. 2 Bore has been ripped up but was where 2 army soldiers and 1 other buried. A Monument stands with a fence around it for one grave site. 07.07.17 Included in Service Plan. <b>13.10.17 NTG still not consulted with community, have been reminded.</b>

## DALY WATERS

**Next Meeting:** Daly Waters Community Meeting was held Friday 13<sup>th</sup> October 2017.

## ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
07.02.17		Nathan McIvor to have the lights installed at the tennis courts in Daly Waters before the end of the financial year.	Area Manager/ CSC	Ongoing	17/03/17 AM has contacted Lighting Companies and awaiting specs & quotes on this project. 04.04.17 Solar lights to be ordered 06.06.17 to be delivered. 01.08.17 Lights been purchased. <b>13.10.17 Need to be installed and electrician has been contracted.</b>
21.04.17		Signage at the Dump	DCCS	Ongoing	Awaiting arrival. 07.07.17 Has been ordered. <b>13.10.17 Signs have arrived and Nathan has got pole and brackets, need installing, leave at Pub.</b>

21.04.17		Install a speed bump at the entrance to the town	DCCS/DCG (Greg)	Ongoing	First one installed; second one needed 50 metres apart. DCG to chase up and complete ASAP. 07.07.17 Speed bump not installed, traffic counter to be installed first; Referred to Phil Harris (NTG - Dep of Infrastructure) <b>13.10.17 Nathan to undertake.</b>
21.04.17		Formalise the Dump and Waste Management Plan/Strategy	DCCS/DIPL	Ongoing	Add Land Tenure; Project to Clean up twice a year is out to tender. Big Rivers Region Waste Management Committee includes representatives from RGRC, VDRC and KTC which is formal group to implement NTG Waste Management Plan. Land ownership required to determine if pastoral lease or Crown land and permission sought for land ownership. 07.07.17 Sort out MOU & Service Plan; Community Meeting in October; MOU to October OCM. <b>13.10.17 Sharon to chase up.</b>
21.04.17		Consult with local community and stakeholders in relation to upkeep of tennis court and other public open spaces	DCG	Ongoing	DCG is consulting regularly with residents, 2 community meetings to be held each year. A community meeting will be held in October 2017 (date to be advised). 07.07.17 Part of MOU & Service Plan. <b>13.10.17 Lights for basketball court have arrived, need to be installed.</b>
21.04.17		Weeding at Tennis Courts	Progress Association	Ongoing	Progress Association is responsible for the tennis court. MOU between Council and the Progress Association will determine boundaries and prevent miscommunication of who holds responsibility over facilities and services in Daly Waters. 07.07.17 Part of MOU & Service Plan.
21.04.17		Road repairs to the by-pass road to Kalala	DCG/DIPL	Ongoing	DCG to look into if the road is in Council Boundaries. Road may need to be surveyed and gazetted for Council to take on responsibility of maintenance and repairs. Petition for road to be sealed because of dust. Environmentally friendly solution maybe using vegetable oil to seal the road for dust suppression. DCG to obtain more information on the best way to seal the road. 07.07.17 Greg talking to Phil Harris (NTG - Dep of Infrastructure) <b>13.10.17 Greg Arnott to follow up.</b>

21.04.17		Roads drainage issues in town	DCG Greg	Ongoing	Drainage issues in the town, gravel higher the pub. DCG suggested he could get the roads surveyed and apply for funding to repair and upgrade drainage issues and potholes. <b>13.10.17 Needs surveying still, Greg to follow up.</b>
21.04.17		Basketball hoop	DCG	Ongoing	Currently broken, new one is in Katherine and DCG will get this delivered and installed ASAP. Backboard also broken and there is one in Barunga to be delivered and installed. DCG to Action. 07.07.17 Nathan undertaking. <b>13.10.17 To be installed, Nathan to follow up.</b>
21.04.17		Tourist numbers	DCG	Ongoing	Request for number of tourists to Daly Waters for the financial year. This will assist with knowing the facility usage in Daly Waters and future funding applications. 07.07.17 Road counter to be installed, will help in gaining information. <b>13.10.17 Greg chasing up.</b>

**ATTACHMENTS:**

1 MAT\_03102017\_MIN.pdf



MINUTES OF THE MATARANKA LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE MATARANKA COMMUNITY HALL ON TUESDAY, 3 OCTOBER 2017 AT 5:30PM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Judith MacFarlane (Chairperson)  
Councillor Ossie Daylight

**1.2 Local Authority Members**

Jill Emerson-Smith  
Di Angel  
Tracey-Anne Wilson  
Philippa Stansell  
Sue Edwards  
Leah Niehus  
Michael Somers  
Alan Chapman

**1.3 Staff**

Sharon Hillen – Director of Council and Community Services  
Nathan McIvor – Area Manager Central Arnhem  
Antony Lynch – Council Services Coordinator Mataranka  
Chantal Binding – Local Authority Support Coordinator  
Mandy Devereux – Senior Customer Service Officer (Minute taker)

**1.4 Guests**

Rosemary Sullivan - Resident

**2. MEETING OPENED**

Meeting opened at 5.45pm

**3. WELCOME TO COUNTRY**

Mayor Judy MacFarlane welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

Nil



**5. CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF PREVIOUS MATARANKA LOCAL AUTHORITY MINUTES**

102/2017 RESOLVED (Sue Edwards/Dianne Angel)

- (a) That the Mataranka Local Authority approve the minutes as a true and accurate record of the Mataranka Local Authority’s meeting held on Tuesday 1<sup>st</sup> August 2017.

**6. CALL FOR ITEMS OF OTHER BUSINESS**

1. Media Release NTG Grants - \$2 Million Remote Funds for Aboriginal Entrepreneurs
2. Mataranka Air Strip
3. Community Consultation – Mataranka Master Plan
4. Women’s Safe House
5. Recycling Centre
6. Museum
7. Family Fun Day
8. Elsey Cemetery
9. Mulgan Camp
10. Community Safety Meeting & Banyan Tree
11. Mataranka Rubbish Dump
12. Town Priorities

**7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Mataranka Local Authority.

**7. BUSINESS ARISING FROM PREVIOUS MINUTES**

**8.1 ACTION LIST**

103/2017 RESOLVED (Tracey-Anne Wilson/Michael Somers)

- (a) That the Mataranka Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
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<p>01.02.16</p>	<p>8.6 Repairs to Statues &amp; Termite Mound</p>	<p>Investigate and bring options back to next LA meeting.</p>	<p>Area Manager</p>	<p>05.04.16: Tourism Grant investigated.                  07.06.16: On list for 2017 round of Applications.                  11.10.16 Photos taken of the statues last week and show a lot of corrosion in the statues.                  02.12.2016 A grant application was submitted to the Community Benefit Fund requesting \$10K on 30/11/2016                  07.02.17 Ongoing                  04.04.17 Statues – applied for grant for paint; Termite Mound – report in Other Business about Digital; Leah queried if NT Tourism have been approached for funding extra hours in the Tourism Office?                  06.06.17 horse non-repairable, Deputy Mayor contacted person who originally built the statues &amp; will let members know when a response, there is a quote for \$9k to repair to give an extra 4-5 years life, CEO advised there are other products that the statues can be made of e.g. resin or poly.                  ACTION: CSC to seek ideas from quoter for short term ideas &amp; investigate long term replacement options Moved Tracey 2nd Michael.                  07.07.17 Quote provided approx. 8 months ago. No money for statues. Ongoing investigations.                  03.08.17 Quote provided by Gillie &amp; Marc Company. To be presented at next LA Meeting in a Report.  <b>03.10.17 Quote provided to LA for statues. Termite mound audio is still under investigation due to the age of audio and the location of it in the termite mound. Also looking for a historian for stories.</b></p>
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<p>05.05.16</p>		<p>Seek to fund equipment upgrade for catering shed facilities</p>	<p>Local Authority</p>	<p>Ongoing</p>	<p>01.02.16: LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice                      05.04.16: All information currently with Grants Officer Application done awaiting submission date.                      07.06.16: Grant Submitted                      02.07.16: Unsuccessful                      02.08.16 Resubmitted Grant Application                      31.08.16: Unsuccessful                      02.08.16 Resubmitted Grant Application.                      31.08.16 Unsuccessful                      02.12.16 International Women's Day application seeking funds to purchase some of the catering shed equipment, will be submitted the week of 05/12/16                      07/02/17 Ongoing                      04.04.17 no response yet.                      06.06.17 included in the 17-18 capital budget to be approved at July Council meeting.                      01.08.17 Approved budget \$10k as per previous grant application minus admin cost                      Need to re-price.  <b>03.10.17 List of equipment found and seeking new quotes</b></p>
<p>11.08.16</p>		<p>Painting and overhaul of Toilet 2 at the Sport &amp; Rec Grounds can be a CDP Project.</p>	<p>Area Manager / DCS</p>	<p>Complete</p>	<p>12.12.16 Am spoke with CDP, project is to be completed by CDP.                      07.02.17 Ongoing - cubicles also need repairs, commenced initial scope of what is required for the cubicles.                      06.06.17 Tree roots and issue, Brick toilets had problems at festival, \$200k in 17-18 capital budget for upgrade/rebuild, need to renew wiring as well as plumbing, drain not big enough.                      01.08.17 Repairs &amp; Maintenance complete.</p>

12.12.16	11.9 Regional Plan 2016-2017 Quarterly Report	Letter to be sent to the owner of Green Park in Larrimah, requesting to have the premises cleaned up.	CEO	Ongoing	07.02.17 Ongoing 20/03/17 Spoke with the new Green Park Owner and he advised he has intentions to clean up site and would liaise with me regarding dates and possible assistance with dumping of materials. 04.04.17 CEO has emailed with no response 06.06.17 Owner met with Council 30 May commence clean-up middle of July, bulldoze & start again. 01.08.17 Should commence in 3 weeks, delay due to awaiting excavator. If any longer will contact CEO. <b>03.10.17 The clean up still not happened. This matter being referred to the Building Services Authority.</b>
07.02.17	9.1 Incoming Correspondence	CEO to invite NLC to attend Mataranka LA Meeting 4th April 2017	CEO	Ongoing	04.04.17 Still no response, DCCS met with planning team, Action: CEO to write a letter to the DIPL planning team Graham Finch 06.06.17 no response, CEO to contact head lawyer. This relates to land release. 01.08.17 Keep trying.
07.02.17		Nathan McIvor to have goal posts installed on the multi purpose oval and complete project to have oval top-dressed.	Area Manager/ CSC	Ongoing	Check SnR Master Plan as to the requirement or request for goal posts. Discuss with DCCS about top dressing and what has occurred thus far. 04.04.17 \$7k each,; NTG announced \$5mill funding for Remote Oval upgrades over 2 years 06.06.17 Grants will apply when funding out. 07.07.17 Nathan spoke to crew and suggested to get fertilised and aerate oval and new irrigation. Grants coming out in September. Part of Operations. 01.08.17 Audit of all ovals first then funds allocated. <b>03.10.17 Awaiting funds to become available</b>

07.02.17		Council to advocate in behalf of Mataranka residents to have the Little Roper bridge upgraded.	CEO	Ongoing	20/03/17 Support letters being obtained by Deputy Mayor. CEO now beginning advocacy process. This issue also being placed on NTG 10 year Infrastructure Plan. 04.04.17 Letters received from Cave Creek, Mataranka Homestead & Resident Bruce Ross, Keep pushing for Council to advocate on behalf of residents. DCCS informed LA that the project is on the NTG Infrastructure Bid. 06.06.17 Reply letter from Phil Harris. 07.07.17 Sharon has drafted a letter to DOT regarding to seek variation for our CEO to sign. 01.08.17 \$15K, Council & DOT design & feasibility. Selena talk with business owners.
01.08.17		Multi-Purpose Centre needs to be open from 2 – 6pm, do a flyer.	CSC	Complete	
01.08.17		Sports & Rec Grounds Capital Works \$200K budget to upgrade all services on site, power, water, sewerage, include Stan Martin Park toilet block & sullage dump. New Scope of Works required.	Projects	Ongoing	03.10.17 All works going to be scoped out.
01.08.17	11.8 GOVERNANCE REPORT - MATARANKA MASTER PLAN	1. Local Authority request Council to consider \$150,000 Capital Expenditure to be included in 1st Quarter Budget Review for upgrade of library and museum access. 2. Special meeting to be held to discuss the Mataranka Master Plan - date to be advised	DCCS/DCG	Ongoing	03.10.17 RGRC has been successful in being granted \$100,000 for the upgrade of the Library & Museum. The date set for the Special meeting is 11 <sup>th</sup> October @ 6pm in the Community Hall.
01.08.17	11.9 GRANTS: ROUND 1 2017-18 ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM	DCCS to submit application on behalf of Mataranka LA to apply for funding \$3,000 (\$1200 each plus freight) for 2 x concrete standard double seating and table combination for Stan Martin Park.	DCCS	Ongoing	03.10.17 Applications being assessed at the next OMC in October.
01.08.17	11.11 COMMUNITY SERVICES REPORT - SPORT AND RECREATION	DCCS to chase up if RGRC need to pay for the hire of the wall climbing, \$2,000, for the Never Never Festival.	DCCS	Ongoing	03.10.17 Sharon to be sent a copy of the amended invoice then RGRC will pay.

## **9. INCOMING CORRESPONDENCE**

### **9.1 INCOMING CORRESPONDENCE**

104/2017 RESOLVED (Jillian Emerson-Smith/Leah Niehus)

- (a) That the Mataranka Local Authority receive and note the Incoming Correspondence.

### **9.2 MUSEUM - SUB-COMMITTEE**

A sub-committee was formed for the Museum to build the content and assist organising the artefacts. The committee consist of Mayor Judy MacFarlane, Rosemary Sullivan, Garry Willmet, Alan Chapman, Di Angel, Jill Emerson-Smith and Tracey-Anne Wilson. First meeting being held Monday 16<sup>th</sup> October 2017 at 5.30pm in the Roper Gulf Council Office, Mataranka.

Sharon to contact Simone Croft for 2<sup>nd</sup> Museum Meeting.

105/2017 RESOLVED (Leah Niehus/Sue Edwards)

- (a) That the Mataranka Local Authority approve the Museum Sub-Committee members of Mayor Judy MacFarlane, Rosemary Sullivan, Garry Willmet, Alan Chapman, Di Angel, Jill Emerson-Smith and Tracey-Anne Wilson.

**ACTION:** Museum Sub-Committee first meeting to be held Monday 16<sup>th</sup> October 2017 at 5.30pm in the Roper Gulf Council Office, Mataranka

## **10. OUTGOING CORRESPONDENCE**

Nil

## **11. GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

The following update from last OMC on 14<sup>th</sup> September 2017, regarding the new elected Council Members and LA Membership:

- Never Never Ward – Judy MacFarlane, Annabelle Daylight and Ossie Daylight
- Numbulwar Numburindi Ward – Edwin Nunggumajbarr and David Murrungun
- Nyirranggulung Ward – Helen Lee, Selina Ashley and Wayne Runyu
- South West Gulf Ward – Samuel Evans, Don Garner and Keith Rory
- Yugul Mangi Ward – Eric Yelawarra Roberts and Owen Turner
- Judy MacFarlane our Mayor and Helen Lee our Deputy Mayor.
- All current Mataranka LA Members have been re-appointed by Council.

The Mayor has attended a number of meetings since being elected and mentioned the meetings which she shall attend over the next months.

106/2017 RESOLVED (Sue Edwards/Alan Chapman)

- (a) That the Mataranka Local Authority receive and note the Elected Member Report.

### **11.2 COUNCIL SERVICES REPORT**

107/2017 **RESOLVED** (Dianne Angel/Philippa Stansell)

- (a) That the Mataranka Local Authority receive and note the Council Services Report.

*Leah Niehus left the meeting, the time being 6:55pm*

*Leah Niehus returned to the meeting, the time being 6:59pm*

### **11.3 COUNCIL FINANCIAL REPORT**

108/2017 **RESOLVED** (Michael Somers/Philippa Stansell)

- (a) That the Mataranka Local Authority receive and note the Mataranka financial report for the fourth quarter of 2016-17.

### **11.4 GOVERNANCE REPORT - REVIEWED POLICIES**

109/2017 **RESOLVED** (Sue Edwards/Jillian Emerson-Smith)

- (a) That the Mataranka Local Authority receive and note the following reviewed policies:

1. GOV014 Good Governance Policy (previously ADM014)
2. GOV15 Legislative and Regulatory Compliance Policy (previously ADM015)
3. ASS001 Fleet Procurement and Allocation Policy
4. CL005 Council Meeting Procedure Policy
5. CL006 Elected Council Member Allowance Policy,
6. GOV004 Cultural Business Policy (previously ADM004)
7. GOV009 Vehicle Use Policy (previously ADM009)
8. LA001 Local Authority Policy
9. WS002 Smoke Free Policy
10. WS003 Work Health and Safety Policy
11. WS005 PPE Policy
12. WS006 Firearm and Tranquiliser Policy
13. GOV001 – Policy Framework (previously ADM001)
14. GOV005 – Communication Policy (previously ADM005)
15. GOV012 – Organisational Delegations Manual (previously ADM012)
16. HR003 – Employee Discipline Policy
17. HR005 – Confidentiality Policy
18. HR008 – Off-site Workers Policy
19. HR009 – Volunteer Policy
20. HR010 – Visa Policy
21. HR011 – Leave Policy
22. HR015 – Uniform Policy
23. HR023 – Criminal History Check Policy
24. WS004 – Pool Policy
25. WS008 – Evacuation Policy

- (b) That the Mataranka Local Authority receive and note the following reviewed Policy:

1. CL009 – Elected Member Development and Support Policy

### **11.5 GOVERNANCE REPORT - COMPLAINTS REGISTER**

110/2017 **RESOLVED** (Alan Chapman/Leah Niehus)

- (a) That the Mataranka Local Authority receive and note the Complaints Register.

#### **11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE**

111/2017 RESOLVED (Dianne Angel/Jillian Emerson-Smith)

- (a) That the Mataranka Local Authority receive and note the report on the Local Authority Project funding.

**ACTION:** CSC to get quotes on construction of the playground equipment for the Sport & Recreational grounds, as Mataranka Local Authority maybe able to pay for it as the catering equipment is being sourced now though a grant.

If the quote comes in under \$3,500, the CSC has Local Authority members permission to go ahead to arrange this. If the quote is over \$3,500 CSC is to ring all Local Authority members to get their approval.

(Moved: Leah Niehus                      Seconded: Jillian Emerson-Smith)

#### **11.7 FUNDING FOR PLAYGROUND AT MULGAN CAMP**

112/2017 RESOLVED (Tracey-Anne Wilson/Michael Somers)

- (a) That the Mataranka Local Authority have agreed to contribute with the Jilkminggan Local Authority to each contribute \$15,000 from their LA funding to purchase a small playground for Mulgan Camp, in the event RGRC is unsuccessful in obtaining a grant of \$70,000 which is not open until July 2018 though.

#### **11.7 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY**

113/2017 RESOLVED (Leah Niehus/Tracey-Anne Wilson)

- (a) That the Mataranka Local Authority receive and note the Community Safety Report.

**ACTION:** CEO to write a letter to Mataranka Police & Sunrise Health, Mataranka requesting for statistics on alcohol fuelled incidents for the past 3 months and into the future so have the figures to advocate to increase our Night Patrol Service.

#### **11.8 COMMUNITY SERVICES REPORT - AGED CARE & DISABILITY SERVICES**

114/2017 RESOLVED (Sue Edwards/Philippa Stansell)

- (a) That the Mataranka Local Authority receive and note the Community Services Report.

#### **11.9 MATARANKA STATUES - QUOTE**

115/2017 RESOLVED (Leah Niehus/Michael Somers)



- (a) That the Mataranka Local Authority receive and note the report regarding information and quote for the new Mataranka Statues for Stan Martin Park.

## **12. OTHER BUSINESS**

### **12.1 RESUMING OF VET VISITS TO MATARANKA - Sue Edwards**

A general discussion was held regarding the conditions of the dogs at Mulgan Camp now that there is not vet visits to Mataranka/Mulgan Camp. To resume vet visits to Mataranka would mean an extra service charge to rate payers which is not appropriate as not all rate payers have animals. If anyone notices dogs in very poor health they should report it to the CSC as it could be dealt with under the Animal Welfare Act.

116/2017 **RESOLVED** (Dianne Angel/Leah Niehus)

- (a) That the Mataranka Local Authority receive and note the verbal report on Resuming Vet Visits in Mataranka.

### **12.2 OTHER AGENDA ITEMS**

#### **Media Release NTG Grants - \$2 Million Remote Fund's for Aboriginal Entrepreneurs.**

- Selena Uibo announced new funding program

#### **Mataranka Air Strip**

- Owned by Roper Gulf Regional Council
- Regional Air Strip Program Grant – upgrades will include, fencing markers, removal of trees, lighting and maintenance to the strip.

#### **Community Consultation – Mataranka Master Plan**

- Special meeting 11<sup>th</sup> October 2017 6pm in the Community Hall
- Also include on that day to seek information from the users of the Sports & Recreation Hall on how the space is used and plans of the grounds.

#### **Women's Safe House**

- Mataranka needs a Safe House and was brought up at the recent Mataranka Community Safety Committee Meeting.
- Sharon to include Mataranka in enquiry to NT Government regarding other Safe Houses in communities.

#### **Recycling Centre**

- Opened 29<sup>th</sup> September 9am – 1pm
- A Success with over 1,500 items taken
- Job opportunities

#### **Family Fun Day**

- Selena Uibo Member for Arnhem and Gerry McCarthy Member for Barkly will be holding a family fun day in Mataranka Saturday 21<sup>st</sup> October. Free BBQ and jumping castle and much more.

#### **Elsley Cemetery**

- Story boards and signs at Elsley Cemetery and Stan Martin Park

need to be repaired and installed before tourist season next year.

### **Mulgan Camp**

- Successfully gained an extra \$55,000 for Mulgan Camp repairs and maintenance. Current budget was \$43,000 with the water bill being \$40,000.
- Councillor Annabelle Daylight wants to see solar lights placed at transient camp, also lighting from Mulgan Camp to Town. These can be placed on the fence of the Sports & Recreational grounds.

### **Community Safety Meeting and Banyan Tree**

- Mayor Judy MacFarlane and Antony Lynch attended the Mataranka Community Safety Meeting
- Police would like to see the Banyan Tree and concrete slab removed from Stan Martin Park due to the amount of rubbish/mess and illegal camping.
- CSC to investigate fencing and lighting for the Banyan tree to help deter the litter that is collecting in and around the tree. As for the concrete slab it will not be removed as it is part of Mataranka's history. It being the slab for the old fettlers hut back when the railway ran through Mataranka.

### **Mataranka Rubbish Dump**

- The Rubbish dump was on fire again today
- DCCS is looking into large poles with security cameras on them to catch those you are lighting the dump.

117/2017 **RESOLVED** (Leah Niehus/Tracey-Anne Wilson)

- (a) That the Mataranka Local Authority receive and note the Other Agenda Items:
- Media Release NTG Grants - \$2 Million Remote Fund's for Aboriginal Entrepreneurs
  - Mataranka Air Strip
  - Community Consultation – Mataranka Master Plan
  - Women's Safe House
  - Recycling Centre
  - Museum
  - Family Fun Day
  - Elsey Cemetery
  - Mulgan Camp
  - Community Safety Meeting & Banyan Tree
  - Mataranka Rubbish Dump

### **Town Priorities**

- Mayor Judy MacFarlane asked the Local Authority members what it is that most important to them and that they like to see her achieve in her time in office. The Stan Martin Park Statues was voted on.

118/2017 **RESOLVED** (Alan Chapman/Sue Edwards)

- (a) That the Mataranka Local Authority agreed that Town Priority - Stan Martin Park Upgrades are priority for this term of Council.

**ACTION:** Story boards & signs for Elsey Cemetery to be repaired and installed before tourist season next year.

**ACTION:** CSC to investigate fencing and lighting for the Banyan tree to help deter the litter that is collecting in and around the tree.

Leah Niehus thanked Roper Gulf Regional Council and the Mataranka Local Authority members for the continued support to Mataranka. Leah will be resigning from the Mataranka Local Authority on 13<sup>th</sup> October due to moving away.

**CLOSE OF MEETING**

The meeting terminated at 8.40 pm.

THIS PAGE AND THE PRECEEDING 11 PAGES ARE THE MINUTES OF THE Mataranka Local Authority Meeting HELD ON Tuesday, 3 October 2017 AND CONFIRMED Tuesday, 5 December 2017.

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Chairperson

**WARD REPORTS**



**ITEM NUMBER** 13.2  
**TITLE** Numbulwar Numbirindi Ward  
**REFERENCE** 714721  
**AUTHOR** Chantal Binding, Local Authority Support Coordinator

**RECOMMENDATION**

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.
- (b) That Council approve the recommendations of the Numbulwar Local Authority for the minutes 26 September 2017.

**BACKGROUND**

**Local Authority Update**

The Numbulwar Local Authority includes: Mayor Judy MacFarlane, Cr. David Murrungun, Cr. Edwin Nungumajbarr, Ella Geia, Felicity Kym Rami, Douglas Wunungmurra, Roland Nundhirribala, and Virginia Nundhirribala.

Cr. David Murrungun is the Chairperson of the Numbulwar Local Authority.

Numbulwar Local Authority meeting was held Tuesday 26<sup>th</sup> October 2017.

The next scheduled Numbulwar Local Authority Meeting is Tuesday 21<sup>st</sup> November 2017

**ACTION LIST**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
12.10.16	10.10 Community Services Report	Signs to be displayed across the RGRC delivery programs and building to enforce that – ‘Violence is not accepted in the RGRC Work Place’. Possibly look into workshops regarding education and impact on violence.	Area Manager/ Sharon DCCS	Ongoing	15.11.16-Nil update 15.02.2017 – Ongoing 19.04.17 Nothing in Australia for violence in Workplace. Hoping to design our own posters and training staff when dealing with this situation. 23.05.17 WHS will design and Community Services will incorporate in the youth program if further funding received. 07.07.17 Still being investigated. <b>26.09.17 Still not found anything suitable; Sharon has asked WHS to look into it; Numbulwar Cultural &amp; Media Project Group could make something up in short-term.</b>

12.10.16	12.4 Safe House	GEC to provide statistics on Domestic Violence in Numbulwar to support a Safe House.	GEC/ Sharon DCCS	Ongoing	15.02.2017 – Safe House, GEC – Information has to be requested through Freedom of Information and waiting for answers from the Community Sergeant. 23.05.17 Sitting with Safe Committee; the stats will provide numbers on violence to provide evidence for Safe House needed in Numbulwar; require ongoing funding for the facility. <b>26.09.17 Sharon to ask GEC what Government programs Safe House fits into, especially regarding the funding.</b>
26.09.17	11.7 COMMUNITY SERVICES REPORT - NIGHT PATROL	Invite Police to every meeting.	SASO/CSC	Ongoing	<b>26.09.17 Police attended LA meeting.</b>
26.09.17	8.1 ISSUES RAISED IN THE COMMUNITY	Safety signs needed for children crossing road at school and S&R Hall	Community Safety/DCCS	Ongoing	
26.09.17	8.1 ISSUES RAISED IN THE COMMUNITY	Contractors coming out to community to undertake major construction works and minor works to individual resident's houses without informing community in advance and safety issues are a concern. Council to write letter to PWC, etc, with strong message that community need to be informed in advance.	Sharon DCCS	Ongoing	
26.09.17	8.1 ISSUES RAISED IN THE COMMUNITY	NTG are funding the Alternative Education Program being trialled in Katherine. LA Members are interested in having this program in Numbulwar. To enquire about the Program.	Sharon DCCS	Ongoing	
26.09.17	12.2 OLD CLINIC	1) CEO to write a letter on behalf of Council and LA to put proposal up to move aged care into old clinic; 2) Further investigations into the feasibility of the old clinic housing the aged care facility and establishing a Safe House in the old aged care facility.	CEO/ Sharon DCCS	Ongoing	
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	Portable Toilet block for festivals and events - investigate options and specifics such as pipes and connection points	Miguel/ DCCS	Ongoing	

26.09.17	12.3 PRIORITIES IN THE COMMUNITY	To investigate the costs and specifics for a waterless toilet system for Numbulwar Airport	Miguel/ DCCS	Ongoing	
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	1) Urgent - current cemetery getting full, new one proposed in subdivision. Cr Edwin, Cr David & Ella will have a meeting with TOs/NLC regarding the location of cemetery and report back to LA. 2) Sharon to telephone NLC to help organise and get back to Councillors & Ella. 3) NTG Numbulwar Yearly Report - Get it regarding cemetery, email John & print off for Cr's & LA members	Sharon/Crs/ Ella/ John CSC	Ongoing	
26.09.17	11.10 Community Development Programme	Council write to Bodhi Bus to advocate to install baby/infant seats	Sharon DCCS	Ongoing	
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	CEO to write letter to NTG Dep of Housing about the housing crisis and associated issues.	CEO	Ongoing	
26.09.17	12.3 PRIORITIES IN THE COMMUNITY	Do a comparison analysis of fuel prices with other locations.	DCCS	Ongoing	

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

1 NUM\_26092017\_MIN\_Unconfirmed.pdf



MINUTES OF THE NUMBULWAR LOCAL AUTHORITY MEETING OF THE ROPER  
GULF REGIONAL COUNCIL MEETING HELD AT THE COUNCIL OFFICES  
TRAINING CENTRE, NUMBULWAR ON TUESDAY, 26 SEPTEMBER 2017 AT  
10.30AM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Judith MacFarlane  
Councillor Edwin Nunggumajbarr  
Councillor David Murrungun (Chairperson)

**1.2 Local Authority Members**

Ella Geia  
Roland Nundhirribala  
Felicity Kym Rami  
Douglas Wunungmurra

**1.3 Staff**

Sharon Hillen, Director of Council and Community Services  
Chantal Binding, Local Authority Support Coordinator (Minute Taker)  
Miguel Zahoran, CDP Builder Trainer

**1.4 Guests**

Jacqui Lynden, NT Police

**2. MEETING OPENED**

Meeting opened at 10.45am

**3. WELCOME TO COUNTRY**

Mayor Judith MacFarlane welcomed members, staff and guests and the Roper Gulf Regional Council pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

67/2017 **RESOLVED** (Felicity Kym Rami/Roland Nundhirribala)

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

(a) That the Numbulwar Local Authority accept the apologies of Virginia Nundhirribala for the meeting 26 September 2017.

**5. CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES**

68/2017 RESOLVED (Douglas Wunungmurra/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority approve the minutes as a true and accurate record of the Numbulwar Local Authority's Meeting held on Tuesday 23<sup>rd</sup> May 2017.

**6. CALL FOR ITEMS OF OTHER BUSINESS**

- 1) Old Clinic
- 2) Priorities in the Community

**7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Numbulwar Local Authority.

**8. BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

69/2017 RESOLVED (Douglas Wunungmurra/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
10.11.15		Decide at next LA meeting if LA Funding should be made available for the Old Cemetery Memorial Project. Cost and Scope to provided.	CDP Coordinator	Complete	16.02.16 RGRC seeking funding to beautify the area. Update at next meeting. 26.05.16 Discuss with LA members, Maps distributed prior to 12.07.16 Meeting. 12.07.16 LA requested CDP Coordinator present project plan and scopes for the old and new cemetery plans at next LA Meeting 12.10.16 CDP Coordinator will present this action at next LA as she is still waiting on quotes from suppliers – to be presented with accurate quotes. 15.02.2017 – Ongoing 19.04.2017 – NTG to update members with NTG POLICY
10.11.15		Current status of the RGRC Dog By Laws for Numbulwar for next LA Meeting.	DCCS	Complete	16.02.16 Still progressing, RGRC is looking at Dog By Laws in other NT Councils to develop by Laws for RGRC. To discuss at next LA meeting. 26.05.2016 In Progress 12.07.16 By-Laws are being drafted by DLGCS 15.11.16 Currently with NT Parliamentary Secretary;



Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					Dog, noise, waste management, litter. Action: Give Vet Notices to all LA members and Stakeholders. 15.11.16 Currently with NT Parliamentary Secretary; Dog, noise, waste management, litter. Action: Give Vet Notices to all LA members and Stakeholders. 15.02.2017 – Ongoing 19.02.2017 – Director of Corporate Governance finalising Drafting Instructions with NTG 18.05.17 – Report to Council for May OMC to approve drafting instructions. 07.07.17 Drafting instructions gone - completed (Marc)
12.10.16	8.1 Incoming Correspondence	Follow-up on the Numbulwar morgue as per the letter from Bess Price. Members are asking where will the morgue be located.	Rose Peckham	Complete	15.11.16- Nil update 06.02.17 Numbulwar, the consent to construct has been received. It goes out to tender on 08.02.17, and the tender closes on 01.03.2017 23.05.17 Morgue will be located the other side of new clinic consisting of 6 fridges
12.10.16	10.10 Community Services Report	Signs to be displayed across the RGRC delivery programs and building to enforce that – 'Violence is not accepted in the RGRC Work Place'. Possibly look into workshops regarding education and impact on violence.	Area Manager	Ongoing	15.11.16- Nil update 15.02.2017 – Ongoing 19.04.17 Nothing in Australia for violence in Workplace. Hoping to design our own posters and training staff when dealing with this situation. 23.05.17 WHS will design and Community Services will incorporate in the youth program if further funding received. 07.07.17 Still being investigated. <b>26.09.17 Still haven't found anything suitable; Sharon has asked WHS to look into it; Numbulwar Cultural &amp; Media Project Group could make something up in short-term.</b>
12.10.16	12.3 Housing	Area Manager to coordinate with Department of Housing to organise Community Meeting to discuss rules of tenancy	Area Manager	Complete	15.02.2017 – Ongoing 23.05.17 Tenancy Officers, Fran and Bulla will be in Numbulwar in a couple of weeks for tenants to ask any questions or see Jessma in the Council Office. 07.07.17 Raised with TH, Housing been out several

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
		agreements.			times, referred to TH (Janeen)
12.10.16	11.5 Local Authority Project Funding Update	Email to the LA Members Basketball Court Upgrade Project Information.	Area Manager/ CSC	Complete	15.02.2017 – Ongoing - LA Members would like more time and answer from finance.
12.10.16	12.2 New Clinic	Request feedback from the Health Department on the Service Delivery Model that will be used to run Clinic and Dialysis Unit.	Area Manager	Complete	15.02.2017 – No Update
12.10.16	12.4 Safe House	GEC to provide statistics on Domestic Violence in Numbulwar to support a Safe House.	GEC	Ongoing	15.02.2017 – Safe House, GEC – Ongoing Information has to be requested through Freedom of Information and waiting for answers from the Community Sergeant. 23.05.17 Sitting with Safe Committee; the stats will provide numbers on violence to provide evidence for Safe House needed in Numbulwar; require ongoing funding for the facility. <b>26.09.17 Sharon to ask GEC what Government programs Safe House fits into, especially regarding the funding.</b>
15.02.17	7.4 Policy Updates	Local Authority members to invite NT Housing to the Community Meeting once date has been set	Council Services Coordinator	Complete	26.05.16 Invite NT Housing to meeting 12.07.16 Invites sent to NT Housing – were not present- Invite for next meeting 12.10.16 Territory Housing – were not present. LA request for them to attend and hold a HRG 23.05.17 HRG meeting hasn't occurred yet. 07.07.17 Raised with TH
15.02.17	7.2 Area Managers Report	Seek funding for more speed bumps	CSC / DCCS	Complete	12.07.16 CSC to slap map the location of the needed speed bumps. DCCS to seek funding. 15.02.2017 - Ongoing 19.04.2017- ongoing 23.05.17 ordered more awaiting on arrival, continually coming off and need replacing; need 1 at Top Camp; need to educate community members; Concrete suggested as an option ACTION: Projects to present concrete speed bump options to next

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					meeting. 07.07.17 Part of Operational Plan
23.05.17	8.1 ACTION LIST	Projects to present concrete speed bump options to next meeting	Project Manager	Complete	As above
23.05.17	11.7 COMMUNITY SERVICES REPORT - NIGHT PATROL	Invite Police to the next meeting.	Local Authority Coordinator	Ongoing	07.07.17 New Local Authority Coordinator to follow up. <b>26.09.17 Police attended LA meeting</b>

### ISSUES RAISED IN THE COMMUNITY

Community has concerns about the safety of children using the Sports and Rec Hall as too close to road so not many activities, and no street lights. Also safety issues with children crossing the road at the school.

**ACTION: Safety signs needed for children crossing road at school and S&R Hall.**

Contractors coming out to community to undertake major construction works and minor works to individual resident's houses without informing community in advance and safety issues are a concern.

**ACTION: Council to write letter to PWC and other contractors, with strong message that community need to be informed in advance of contractors coming to community.**

There are concerns about the kids who do not go to boarding school and that there is a need for an alternative education program.

**ACTION: NT Government are funding the Alternative Education Program being trialled in Katherine. LA Members are interested in having this program in Numbulwar. Sharon to enquire about the Program.**

*Police Officer left at 12:00pm  
Meeting Lunch Break: 12:00pm  
Meeting Resume: 12:34pm*

### 9. INCOMING CORRESPONDENCE

Nil

### 10. OUTGOING CORRESPONDENCE

#### 10.1 OUTGOING CORRESPONDENCE

70/2017 RESOLVED (Judith MacFarlane/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the Outgoing Correspondence.

Moira McCreesh at NTG Alcohol Action Initiative is asking for LA's and communities for activities and program ideas to help deal with some of the issues, and to put forward for the next round of grant applications.

## **11. GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

The following update from last OCM on 14<sup>th</sup> September 2017, regarding the new elected Council Members and LA Membership:

- **Never Never Ward** – Judy MacFarlane, Annabelle Daylight and Ossie Daylight
- **Numbulwar Numburindi Ward** – Edwin Nungumajbarr and David Murrungun
- **Nyirranggulung Ward** – Helen Lee, Selina Ashley and Wayne Runyu
- **South West Gulf Ward** – Samuel Evans, Don Garner and Keith Rory
- **Yugul Mangi Ward** – Eric Yelawarra Roberts and Owen Turner
- Judy MacFarlane our Mayor and Councillor Helen Lee our Deputy Mayor.
- All current Numbulwar LA Members have been re-appointed by Council.

71/2017 RESOLVED (Felicity Kym Rami/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the Elected Member report.

### **11.2 COUNCIL FINANCIAL REPORT**

72/2017 RESOLVED (Douglas Wunungmurra/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the Numbulwar financial report for the fourth quarter of 2016-17.

### **11.3 GOVERNANCE REPORT - LOCAL AUTHORITIES UPDATE**

73/2017 RESOLVED (Douglas Wunungmurra/Felicity Kym Rami)

- (a) That Numbulwar Local Authority receive and note the update of Local Authorities in relation to Caretaker Mode and the new term of Council.
- (b) That Numbulwar Local Authority meet bi monthly, on the second Tuesday of the month at 10.30 am.

### **11.4 GOVERNANCE REPORT - NEW AND REVIEWED POLICIES**

74/2017 RESOLVED (Douglas Wunungmurra/Ella Geia)

- (a) That the Numbulwar Local Authority receive and note the following new policies of Council:
1. ADM025 Conflict of Interest – Staff Policy
  2. ADM011 Conflict of Interest – Members Policy
  3. HR035 – Relocation Assistance Policy
  4. CTS002 - Commercial Commitments Policy
- (b) That the Numbulwar Local Authority receive and note the following reviewed policies of Council:
1. ASS002 – Asset Management Policy

2. HR014 – Employee Training and Development Policy
3. ADM001 – Policy Framework
4. GOV012 - Organisational Delegations Manual (non-financial)

The following reviewed policies were also presented to the Borroloola Local Authority:

- (a) That the Borroloola Local Authority receive and note the following reviewed policies:
1. GOV014 Good Governance Policy (previously ADM014)
  2. GOV15 Legislative and Regulatory Compliance Policy (previously ADM015)
  3. ASS001 Fleet Procurement and Allocation Policy
  4. CL005 Council Meeting Procedure Policy
  5. CL006 Elected Council Member Allowance Policy,
  6. GOV004 Cultural Business Policy (previously ADM004)
  7. GOV009 Vehicle Use Policy (previously ADM009)
  8. LA001 Local Authority Policy
  9. WS002 Smoke Free Policy
  10. WS003 Work Health and Safety Policy
  11. WS005 PPE Policy
  12. WS006 Firearm and Tranquiliser Policy
  13. GOV001 – Policy Framework (previously ADM001)
  14. GOV005 – Communication Policy (previously ADM005)
  15. GOV012 – Organisational Delegations Manual (previously ADM012)
  16. HR003 – Employee Discipline Policy
  17. HR005 – Confidentiality Policy
  18. HR008 – Off-site Workers Policy
  19. HR009 – Volunteer Policy
  20. HR010 – Visa Policy
  21. HR011 – Leave Policy
  22. HR015 – Uniform Policy
  23. HR023 – Criminal History Check Policy
  24. WS004 – Pool Policy
  25. WS008 – Evacuation Policy

## **11.5 GOVERNANCE REPORT - COMPLAINTS REGISTER**

### **RECOMMENDATION**

- (a) That the Numbulwar Local Authority receive and note NIL Complaints Register for Numbulwar.

No registered complaints

## **11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE**

An update was provided and issues were raised about cultural matters affecting gravel pits extraction, construction of 3 houses and the location of the proposed dump. These issues will have to be addressed with TO's/Elders and the Northern Land Council.

75/2017 **RESOLVED** (Felicity Kym Rami/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the report on the Local Authority Project funding.

**11.7 2018-2021 STRATEGIC PLAN**

76/2017 RESOLVED (Roland Nundhirribala/Edwin Nunggumajbarr)

- (a) That the Numbulwar Local Authority receives and notes the report about proposed planning and consultation for the 2018-2021 Strategic Plan.

*Douglas Wunungmurra left the meeting, the time being 2:43pm*

*Douglas Wunungmurra returned to the meeting, the time being 2:47pm*

**11.8 GRANTS: ROUND 1 2017-18 ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM**

77/2017 RESOLVED (Judith MacFarlane/Felicity Kym Rami)

- (a) That the Numbulwar Local Authority receive and note commencement of Round 1 of the 2017-18 Community Grants Program.

**11.9 GRANTS - REMOTE AUSTRALIA STRATEGIES PROGRAMME NUMBULWAR SPORTS AND RECREATION HALL FUNDING AGREEMENT.**

78/2017 RESOLVED (Judith MacFarlane/Edwin Nunggumajbarr)

- (a) That the Numbulwar Local Authority receive and note the resolution of the Ordinary Meeting of Council on Thursday 15<sup>th</sup> June 2017 regarding the Funding Agreement from the Department of Prime Minister and Cabinet for Numbulwar Sports and Recreation Hall.

**11.10 COMMUNITY DEVELOPMENT PROGRAMME**

Update included an explanation regarding the 3 CDP Groups:

1) Cleaning & Maintenance; 2) Landscaping; 3) Woodwork, Renovations & Construction.

Discussion about the possibility of CDP making wooden crosses for the unmarked graves in the cemetery and coming up 3 designs and coming back to LA members.

79/2017 RESOLVED (Douglas Wunungmurra/Felicity Kym Rami)

- (a) That the Numbulwar Local Authority receive and note the Numbulwar CDP update

**ACTION:** Council write to Bodhi Bus to advocate to install baby/infant seats.

**11.11 COMMUNITY SERVICES - AGED CARE & DISABILITY SERVICES**

80/2017 RESOLVED (Felicity Kym Rami/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the Aged Care and Disability Services Report

**11.12 COMMUNITY SERVICES REPORT - NIGHT PATROL**

81/2017 RESOLVED (Roland Nundhirribala/Felicity Kym Rami)

- (a) That the Numbulwar Local Authority receive and note the Night Patrol Report

### 11.13 COMMUNITY SERVICES REPORT - SAFETY REPORT

82/2017 RESOLVED (Roland Nundhirribala/Edwin Nunggumajbarr)

- (a) That the Numbulwar Local Authority receive and note the Community Safety Report

## 12 OTHER BUSINESS

### 12.1 TOWARDS ZERO ROAD SAFETY

83/2017 RESOLVED (Douglas Wunungmurra/Roland Nundhirribala)

- (a) That the Numbulwar Local Authority receive and note the Towards Zero Road Safety discussion paper.

*Mayor Judith MacFarlane left the meeting, the time being 3:13pm*

*Mayor Judith MacFarlane returned to the meeting, the time being 3:18pm*

### 12.2 OLD CLINIC

There were discussion about the idea of relocating the aged care into the old clinic and then the possibility of setting up a safe house in the old aged care facility:

- Issue raised about who would fund a safe house, on-going costs, and the specialist skills staff would need, e.g. trauma training; and what organisation can manage it.

84/2017 RESOLVED (David Murrungun/Edwin Nunggumajbarr)

**ACTION:** CEO to write a letter on behalf of Council and LA to put proposal up to move aged care into old clinic and;

**ACTION:** Further investigations into the feasibility of the old clinic housing the aged care facility and establishing a safe house in the old aged care facility.

### 12.3 PRIORITIES IN THE COMMUNITY

#### Portable Toilet Block

There were various discussions about the toilet issues in the community and the need of toilets for festivals and events that could be locked away when not in use. It could be a transportable type and stored at basketball court or some where else.

#### Toilet at Airport

Community in desperate need of a toilet at the airport. Would have to be a waterless type due to flood zone.

#### Cemetery

Urgent issue with current cemetery getting up to capacity. A new one is proposed in new subdivision, but discussion need to be held with relevant stakeholders regarding

proposed location.

#### Housing Crisis

The housing crisis in the community is causing overcrowding, fighting, power and rubbish issues. RGRC are aware of the issues and keep on to NT Housing.

#### High Fuel Costs

LA members would like this investigated.

85/2017 **RESOLVED** (Edwin Nungumajbarr/Douglas Wunungmurra)

**ACTION:** Portable Toilet block for festivals and events - investigate options and specifics, such as pipes and connection points.

**ACTION:** To investigate the costs and specifics for a waterless toilet system for Numbulwar Airport.

**ACTION:** Cr Edwin, Cr David & Ella will have a meeting with TOs/NLC regarding the location of cemetery and report back to LA;

**ACTION:** Sharon to telephone NLC to help organise and get back to Councillors & Ella; and

**ACTION:** NTG Numbulwar Yearly Report - Get it regarding cemetery, email John & print off for Cr's & LA members.

**ACTION:** CEO to write letter to NTG Department of Housing about the housing crisis and associated issues.

**ACTION:** Do a comparison analysis of fuel prices with other locations.

#### CLOSE OF MEETING

The meeting terminated at 3:23 pm.

THIS PAGE AND THE PRECEEDING 10 PAGES ARE THE MINUTES OF THE Numbulwar Local Authority Meeting HELD ON Tuesday, 26 September 2017 AND CONFIRMED Tuesday, 26 September 2017.

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Chairperson



**WARD REPORTS**

<b>ITEM NUMBER</b>	13.3
<b>TITLE</b>	Nyirranggulung Ward Report
<b>REFERENCE</b>	715044
<b>AUTHOR</b>	Chantal Binding, Local Authority Support Coordinator

**RECOMMENDATION**

- a) That Council receive and note the Nyirranggulung Ward Report.
- b) That Council approve the nominations of Anne-Marie Lee and Vita Brinjen for the Barunga Local Authority.
- c) That Council approve the recommendations of the Bulman Local Authority for the minutes 28 September 2017.
- d) That Council approve the recommendations of the Manyallaluk Local Authority for the minutes 20 September 2017.

**BACKGROUND****BARUNGA****Local Authority Update**

The Barunga Local Authority includes: Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Cr. Selina Ashley, Cr. Wayne Runyu, Anita Painter, David Oenpelli, Nell Brown, Tony Walla, Amanda Ngalmi and Antony Groves.

Deputy Mayor Helen Lee is the designated Chairperson of the Barunga Local Authority.

The re-scheduled meeting for Barunga Local Authority 21<sup>st</sup> September was cancelled due to sorry business.

**Next Meeting:** Barunga's next Local Authority Meeting is scheduled for Tuesday 14<sup>th</sup> November 2017.

**ACTION LIST**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
13.02.17	8.1 Action List – Solar Lights	Locate resolution about where it was decided that three new solar lights would be put.	Local Authority Coordinator	Ongoing	02.06.17 Resolution in March 2016 allocates to Norforce and Train par 1 each & Discussed a light going in the alley way. New location for 3rd light - Back Rd, CSC & AM to check location is suitable. 07.07.17 Put on Agenda for next LA Meeting to confirm location of lights. 19-7-17 Just to confirm Barunga has 2 lights 1 Solar light will be going to Ngalakan street between lot 265 and 258 on the opposite side. The 2nd Solar light will be going to Culture park lot 326 Bagala road at the culture dancing area. (Ben)

02.06.17	8.1 ACTION LIST	Mayor and CEO requested to hold a community meeting and explain fees and charges to residents, e.g. burials.	Mayor/ CEO	Ongoing	07.07.17 Community to arrange a community meeting and CEO will attend to explain breakdown of costs, management and maintenance. Agenda item for next LA Meeting. Lyndon (Comms) to make a flyer for community meeting. 19-7-17 Ongoing (Ben). ACTION: LA advise CEO of date & time to attend a public meeting.
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## BESWICK

### Local Authority Update

The Beswick Local Authority includes: Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Cr. Selina Ashley, Cr. Wayne Runyu, Trephina Bush, Deanna Kennedy, Lorraine Bennett, Raelene Bulumbara, Savonne Scrubby and Kathleen Lane.

**Next Meeting:** Beswick's next Local Authority Meeting is scheduled for Monday, 6<sup>th</sup> November 2017.

### ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
08.05.17	11.5 Naming Parks in Beswick	1. Kathleen Lane is going to talk to Frankie Lane to see if there are any local names that the different areas are known by and can be used. 2. Signs to be drawn up.	Area Manager/ CSC	Ongoing	07.07.17 Report back at next LA Meeting. 14.08.17 Presented LA with List of names for Parks and a Community Sign Off Sheet. List of Park Names and Resolution (in minutes).
08.05.17	11.7 LOCATION OF SKATE PARK	Installation of a small skate park (quote obtained).CSC will submit a Project Proposal to Katherine RGRC for the Skate Park at Lot 55.	Area Manager/ CSC	Ongoing	07.07.17 Installation - Still in Planning Stage - Part of process is risk assessment. 27.07.17 Brenda has submitted a Project Form for this proposal. It will then go to Council.
08.05.17	11.8 PLAY EQUIPMENT FOR LOT 55 PARK	Area Manager to present quotes for play equipment at the next meeting.	Area Manager	Ongoing	07.07.17 Planning Stage – Project form has been submitted – Procurement.
08.05.17	11.9 PICNIC TABLES AND PATH AT NEW SUB BASKET BALL COURT'S PLAY EQUIPMENT	CSC will put in a Project Proposal to RGRC Katherine for BBQ, seating and shelter, and pay to have a path installed	CSC	Ongoing	07.07.17 Planning Stage – Project Form has been Submitted – Procurement.
14.08.17	Naming of Cemeteries/ Burial Grounds	Look at the 5 cemeteries/burial grounds for names.	Area Manager/LA	Ongoing	
14.08.17	8.2 NAMING OF PARKS IN BESWICK	The LA would like to purchase some picnic table and chairs, to be	Area Manager	Ongoing	

		placed under a tree near the Butterfly Creek Billabong and cleaning up of dam area.			
14.08.17		Consultation and Scope of Works on putting mesh over storm water pipes under Laiwanga Street, LA use some of project funding.	Area Manager	Ongoing	
14.08.17	11.7 2018-2021 STRATEGIC PLAN	Local Authority members would like a water tap to be put in at the cemetery and sprinkler for oval.	Area Manager	Ongoing	
14.08.17	11.8 GRANTS: ROUND 1 2017-18 ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM	Local Authority will apply for funds to buy/fix community BBQ trailer for Community use.	LA	Ongoing	

## BULMAN

### Local Authority Update

Local Authority Membership includes: Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Cr. Selina Ashley, Cr. Wayne Runyu, Esau Martin, Darilyn Martin, Margaret Lindsay, Annunciata Bradshaw, John Dalywater, Jill Curtis, Peter Apaak Jupurrula Miller and Annette Miller.

Margaret Lindsay is the Chairperson of the Bulman Local Authority,

The re-scheduled meeting for Bulman Local Authority was held Wednesday 27<sup>th</sup> September 2017.

**Next Meeting:** Bulman's next Local Authority Meeting is scheduled for Wednesday 15<sup>th</sup> November 2017.

### Bulman Local Authority Recommendation Resolutions for Council to approve:

**40/2017 RESOLVED (John Dalywater/Wayne Runyu)**

**(b) That Bulman Local Authority meet bi monthly, on the third Wednesday of the month at 10 am.**

### ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
27.09.17	8.1 ACTION LIST Update	LA have concerns about emergency medical flights not landing at night. 1) Council to write letter to CASA, Care Flight, NT and Federal Government requesting support, assistance	Mark DCS/ CEO	Ongoing	

		and advice on access to Bulman Airstrip. 2) Advocate to write to Government concerning a light to be installed at the hill so emergency medical flights will service Bulman. (Nathan from PM&C to follow up as well)			
27.09.17	12.2 ISSUES IN THE COMMUNITY	Advocate to NTG for the Central Arnhem Highway to reduce the dust issues and to seal and upgrade from bridge, to Weemol turnoff, including Weemol Road	CEO	Ongoing	
27.09.17	12.2 ISSUES IN THE COMMUNITY	Dust issues road to stockyard and vicinity of yard - Contact Gulin Gulin Buffalo Company to suppress dust with a water truck.	Area Manager/CSC	Ongoing	

## MANYALLALUK

### Local Authority Update

The Manyallaluk Local Authority Members are: Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Cr. Selina Ashley, Cr. Wayne Runyu, Eileen Lawrence, Shaunette Mumbin, Andrew Hood, Robert Williri, Ben Kleing and Rachael Kendino.

The re-scheduled meeting for Manyallaluk Local Authority was held Wednesday 20<sup>th</sup> September 2017.

**Next Meeting:** Manyallaluk's next Local Authority Meeting is scheduled for Monday 6<sup>th</sup> November 2017.

### General Update:

- Stephen Loring is the new Council Services Coordinator in Manyallaluk
- Unauthorised people are using the camping area in community, but need permission to camp/permits and pay fees. Need to check permits and report to Council/Police if no permits or fees paid.
- There are still discussions happening in the community regarding having a social club in the community, no licence has been applied for yet or a Section 19, still in early stages.

## ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
06.04.17	11.11 HOUSING UPDATE	Update from Housing at next meeting as to which house is receiving the upgrade	DHCD	Ongoing	<b>20.09.17 Jeanie Govan, Dept Chief Minister to chase up.</b>
14.09.17	UPDATE ON PROPOSED VENDING MACHINE	LA requested update from Council regarding vending machine.			<b>14.09.17 At the OMC Council approved the CEO to contact Scott Grummit regarding the proposed vending machines at Manyallaluk and Barunga.</b>
20.09.17	8.1 Issues Raised in	A wooden table slab was stolen - Sharon to talk to	Sharon/DC CS	Ongoing	

	Community by LA Members	Jawoyn regarding stolen wooden table slab			
20.09.17	11.1 ELECTED MEMBER REPORT	To put forward at next OMC for a quick application for the spring rocker.	Sharon/DC CS	Ongoing	
20.09.17	10.1 OUTGOING CORRESPONDENCE	To provide Moira McCreesh at NTG Alcohol Action Initiative the ideas the LA members have put forward for activities and programs (Cultural Camp June/July 2018, 1x solar light for church side of road) for the grant application next round.	Sharon/DC CS	Ongoing	
20.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE	Sharon - to add unspent budget to play equipment.  Stephen - to put up information on noticeboard of what is planned to spend money on.	Sharon/DC CS Stephen CSC	Ongoing	
20.09.17	MANYALLALUK CHURCH – ELECTRICITY ISSUES	Follow up possible works project at the church.	Stephen CSC/ CDP Coordinator	Ongoing	
20.09.17	12.4 MANYALLALUK COMMUNITY WATER	To report back to the LA, community and RGRC regarding the results of the water testing by PWC.	Stephen CSC	Ongoing	<b>04.10.17 Chris Horton advised yesterday that there are no levels of mercury in the water. To advise back to LA Members &amp; community.</b>

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

- 1 BUL\_27092017\_MIN\_Unconfirmed.pdf
- 2 MAN\_20092017\_MIN\_unconfirmed.pdf



MINUTES OF THE BULMAN LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM, COUNCIL SERVICE DELIVERY CENTRE, BULMAN ON WEDNESDAY, 27 SEPTEMBER 2017 AT 2.42PM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Judith MacFarlane  
Deputy Mayor Helen Lee  
Councillor Wayne Runyu

**1.2 Local Authority Members**

Peter Apaak Jupurrula Miller (Chairperson)  
John Dalywater  
Annunciata Bradshaw  
Annette Miller  
Darilyn Martin

**1.3 Staff**

Michael Berto, CEO  
Sharon Hillen, Director of Council and Community Services  
Nathan McIvor, Area Manager Central Arnhem Land  
Justin Pedersen, Council Services Coordinator  
Velonia Dalywater, Senior Admin Support Officer (Minute Taker)  
Chantal Binding, Local Authority Support Coordinator (Minute Taker)

**1.4 Guests**

Nathan Rosas, GEC, Department of Prime Minister & Cabinet  
Sharon MacMillan, AIS  
Tom Girdler, Housing BRR

**2. MEETING OPENED**

Meeting opened at 2:42pm

**3. WELCOME TO COUNTRY**

Chairperson Peter Miller welcomed members, staff and visitors and the Roper Gulf Regional Council Pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

33/2017 **RESOLVED** (John Dalywater/Darilyn Martin)

- (a) That the Bulman Local Authority accept the apologies of Margaret Lindsay, Jill Curtis, and Esau Martin.

## **5. CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 PREVIOUS MINUTES**

34/2017 RESOLVED (Darilyn Martin/John Dalywater)

- (a) That the Bulman Local Authority approve the minutes as a true and accurate record of the Bulman Local Authority's Meeting held on Monday, April 3, 2017.

## **6. CALL FOR ITEMS OF OTHER BUSINESS**

1. Issues in Community
2. Update from Nathan Rosas, GEC Department of Prime Minister and Cabinet

## **7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Bulman Local Authority.

## **8. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **8.1 ACTION LIST**

35/2017 RESOLVED (Judith MacFarlane/John Dalywater)

- (a) That the Bulman Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
28.08.15		Follow up with RGRC Contracts Manager and find out about procedure for 24 hour access to landing at the airstrip at Bulman and report it to Next Local Authority Meeting	Area Manager	Complete	28.08.2015: CSM to work with Sunrise Health to collate data to present to DOI and CASA. 18.05.2016: Waiting for feedback from DOI and CASA 21.11.16 Info received indicated a repeater light be installed on one of the nearby hills before any night time flights would be expected. As above still waiting on advice from DOI. 03.04.17 Waiting on lights to be delivered then ready for night landing 07.07.17 Solar lights, gate not locked, CASA not doing anything. Care Flight are able to land.
18.05.16	8.3 Naming of Streets and Park areas	Follow up with NT Place Names Committee	Area Manager	Complete	18.05.16: CSM presented the list and location of proposed new street names. These largely reflect significant previous residents and common usage names. There was discussion and general agreement on the proposed names. Motion

					Moved. 24.11.2016 Collate and contact Place Name Committee 03.04.17 Sharon to chase up where signs are. 07.07.17 Part of Operational Plan: Order & install - Nathan to follow up.
18.05.16	8.4 Local Authority Member	Advertise for nominations to the Bulman Local Authority	Area Manager	<b>Complete</b>	10.08.16: LA Coordinator sent information to SASO & Area Manager 24.11.2016 Advertisements required for 2 vacant member positions. 07.07.17: 1x position

LA members have concerns about emergency medical flights not landing at night.

**ACTION:** Council to write letter to CASA, Care Flight, NT and Federal Government requesting support, assistance and advice on access to Bulman Airstrip.

**ACTION:** Advocate to write to Government concerning a light to be installed at the hill so emergency medical flights will service Bulman (Nathan from PM&C to follow up as well).

## 9. INCOMING CORRESPONDENCE

Nil

## 10. OUTGOING CORRESPONDENCE

### **10.1 OUTGOING CORRESPONDENCE**

36/2017 RESOLVED (John Dalywater/Wayne Runyu)

- (a) That the Bulman Local Authority receive and note the Outgoing Correspondence.

Moira McCreesh at NTG Alcohol Action Initiative is asking for LA's and communities for activities and program ideas to help deal with some of the issues, and to put forward for the next round of grant applications.

## 11. GENERAL BUSINESS

### **11.1 ELECTED MEMBER REPORT**

The following update from last OCM on 14<sup>th</sup> September 2017, regarding the new elected Council Members and LA Membership:

- Never Never Ward – Judy MacFarlane, Annabelle Daylight and Ossie Daylight
- Numbulwar Numburindi Ward – Edwin Nunggumajbarr and David Murrungun
- Nyirranggulung Ward – Helen Lee, Selina Ashley and Wayne Runyu
- South West Gulf Ward – Samuel Evans, Don Garner and Keith Rory
- Yugul Mangi Ward – Eric Yelawarra Roberts and Owen Turner

- Judy MacFarlane our Mayor and Councillor Helen Lee our Deputy Mayor.
- All current Bulman LA Members have been re-appointed, accept Garret Lofty and Kenneth Bununjoa; and new Bulman LA Members John Dalywater, Jill Curtis, Peter



Apaak Jupurrula Miller and Annette Miller have been appointed by Council.

37/2017 **RESOLVED** (Judith MacFarlane/John Dalywater)

- (a) That the Bulman Local Authority receive and note the Elected Member report.

## 11.2 COUNCIL SERVICES REPORT

38/2017 **RESOLVED** (John Dalywater/Annette Miller)

- (a) That the Bulman Local Authority receive and note the Council Services Report.

## 11.3 COUNCIL FINANCIAL REPORT

39/2017 **RESOLVED** (Wayne Runyu/Darilyn Martin)

- (a) That the Bulman Local Authority receive and note the Bulman financial report for the fourth quarter of 2016-17.

*Annunciata Bradshaw left the meeting, the time being 3:15pm*

*Annunciata Bradshaw returned to the meeting, the time being 3:18pm*

## 11.4 GOVERNANCE REPORT - LOCAL AUTHORITIES UPDATE

After various discussions regarding the current meeting time of 3pm, particularly that if there are other stakeholders that also need to present, the meeting requires more time and can become too late for both members and staff, including flying back to Katherine.

Unanimously carried by LA Members present to change the meeting time to 10am instead.

40/2017 **RESOLVED** (John Dalywater/Wayne Runyu)

- (a) That Bulman Local Authority receive and note the update of Local Authorities in relation to Caretaker Mode and the new term of Council.
- (b) That Bulma Local Authority meet bi monthly, on the third Wednesday of the month at 10 am.

## 11.5 GOVERNANCE REPORT - NEW AND REVIEWED POLICIES

41/2017 **RESOLVED** (Annunciata Bradshaw/Annette Miller)

- (a) That the Bulman Local Authority receive and note the following new policies of Council:

1. ADM025 Conflict of Interest – Staff Policy
2. ADM011 Conflict of Interest – Members Policy
3. HR035 – Relocation Assistance Policy
4. CTS002 - Commercial Commitments Policy

- (b) That the Bulman Local Authority receive and note the following reviewed policies of Council:

1. ASS002 – Asset Management Policy

2. HR014 – Employee Training and Development Policy
3. ADM001 – Policy Framework
4. GOV012 - Organisational Delegations Manual (non-financial)

The following reviewed policies were also presented to the Borroloola Local Authority:

(a) That the Borroloola Local Authority receive and note the following reviewed policies:

1. GOV014 Good Governance Policy (previously ADM014)
2. GOV15 Legislative and Regulatory Compliance Policy (previously ADM015)
3. ASS001 Fleet Procurement and Allocation Policy
4. CL005 Council Meeting Procedure Policy
5. CL006 Elected Council Member Allowance Policy,
6. GOV004 Cultural Business Policy (previously ADM004)
7. GOV009 Vehicle Use Policy (previously ADM009)
8. LA001 Local Authority Policy
9. WS002 Smoke Free Policy
10. WS003 Work Health and Safety Policy
11. WS005 PPE Policy
12. WS006 Firearm and Tranquiliser Policy
13. GOV001 – Policy Framework (previously ADM001)
14. GOV005 – Communication Policy (previously ADM005)
15. GOV012 – Organisational Delegations Manual (previously ADM012)
16. HR003 – Employee Discipline Policy
17. HR005 – Confidentiality Policy
18. HR008 – Off-site Workers Policy
19. HR009 – Volunteer Policy
20. HR010 – Visa Policy
21. HR011 – Leave Policy
22. HR015 – Uniform Policy
23. HR023 – Criminal History Check Policy
24. WS004 – Pool Policy
25. WS008 – Evacuation Policy

## **11.6 GOVERNANCE REPORT - COMPLAINTS REGISTER**

### **RECOMMENDATION**

- (a) That the Bulman Local Authority receive and note the Complaints Register.
- No registered complaints

## **11.7 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE**

42/2017 RESOLVED (Judith MacFarlane/Wayne Runyu)

- (a) That the Bulman Local Authority receive and note the report on the Bulman Local Authority Project funding.

## **11.8 2018-2021 STRATEGIC PLAN**

43/2017 RESOLVED (Wayne Runyu/Darilyn Martin)

- (a) That the Bulman Local Authority receives and notes the report about proposed planning and consultation for the 2018-2021 Strategic Plan.

### **11.9 GRANTS: ROUND 1 2017-18 ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM**

44/2017 RESOLVED (Annunciata Bradshaw/Helen Lee)

- (a) That the Bulman Local Authority receive and note commencement of Round 1 of the 2017-18 Community Grants Program.

### **11.10 COMMUNITY SERVICES REPORT**

45/2017 RESOLVED (Judith MacFarlane/John Dalywater)

- (a) That the Bulman Local Authority receive and note the Community Services Report

### **11.11 COMMUNITY SERVICES REPORT - NIGHT PATROL**

46/2017 RESOLVED (John Dalywater/Wayne Runyu)

- (a) That the Bulman Local Authority receive and note the Night Patrol Report

## **12. OTHER BUSINESS**

### **12.1 TOWARDS ZERO ROAD SAFETY**

47/2017 RESOLVED (John Dalywater/Judith MacFarlane)

- (a) That the Bulman Local Authority receive and note the Towards Zero Road Safety discussion paper.

### **12.2 ISSUES IN THE COMMUNITY**

#### **School children eating area**

- Concerns about the health issues of the kids at the school as area is outside where there is dust and dogs getting in there and being a nuisance.
- There is a fence but dogs getting in.
- Justin (CSC) is going to talk to Jill at the school.

#### **Dust issues in the community and surrounding roads**

- The dust in the community is a big issue especially in the dry season.
- Kids and babies breathing dust, not good for health.
- Dust coming from roads, stock yard area, including from cattle moving vehicles.
- Water truck needed to control dust.
- RGRC working on irrigation system, green areas irrigate and can put in trees strategically to catch dust.
- Try to keep vehicles on roads.
- Also back roads are supposed to be cut off (with large rocks) to reduce dust and allow vegetation to grow back.

- Back roads are being used for funerals as other roads are blocked off for funerals/sorry business for extended periods (several weeks), which has been affecting service delivery, i.e. rubbish collection.
- It was suggested that the Elders need to come up with solutions regarding the road closures for funerals/sorry business; and possibly put up a request to Council if roads need to be closed.

**ACTION:** CEO to advocate to NTG for the Central Arnhem Highway to reduce the dust issues and to seal and upgrade from bridge to Weemol turnoff, including Weemol Road.

**ACTION:** Dust issues road to stockyard and vicinity of yard - Contact Gulin Gulin Buffalo Company to suppress dust with a water truck.

48/2017 RESOLVED (John Dalywater/Darilyn Martin)

(a) That the Bulma Local Authority receive and note the verbal report on Issues in Community.

### 12.3 UPDATE FROM NATHAN ROSAS, GEC, DEPARTMENT OF PRIME MINISTER AND CABINET (PMC)

- Went to stakeholder meeting yesterday and a number of issues raised:
  - Flights not landing at night.
  - Road to airstrip is an issue, going back to PMC regarding funding for safety issues.
  - Scams being targeted at people especially via mobiles and social media (Information leaflet provided to community)
  - Community engagement meeting 9<sup>th</sup> October at Police Station regarding cyber bullying.
  - Police needed to be based here, community need to report any issues to the hotline which then records statistics that police service is required here.
  - Going back to PMC to try and get fuel tanks relocated back to store.

### NT Government Remote Fund for Aboriginal Entrepreneurs

- Funding was explained and Information leaflet was provided to LA members and has been emailed to all Council Offices.

### CLOSE OF MEETING

The meeting terminated at 4.30pm.

THIS PAGE AND THE PRECEEDING 7 PAGES ARE THE MINUTES OF THE Bulman Local Authority Meeting HELD ON Wednesday, 27 September 2017 AND CONFIRMED Wednesday, 15 November 2017.

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Chairperson



MINUTES OF THE MANYALLALUK LOCAL AUTHORITY MEETING OF THE  
 ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE  
 ROOM COUNCIL SERVICE DELIVERY CENTRE, MANYALLALUK ON  
 WEDNESDAY, 20 SEPTEMBER 2017 AT 2:30PM

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**PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Councillor Wayne Runyu  
 Robert Williri, Chairperson  
 Andrew Hood  
 Ben Kleinig  
 Eileen Lawrence  
 Rachel Kendino

**1.2 Staff**

Sharon Hillen, Director of Council and Community Services  
 Nathan McIvor, Area Manager for Central Arnhem  
 Steven Loring, Council Services Coordinator  
 Sommer Meadows-McIvor, Acting Council Services Coordinator  
 Eventhia Friday, Senior Admin Support Officer (Minute Taker)  
 Chantal Binding, Local Authority Support Coordinator

**1.3 Guests**

Ashley Strett, ACCC  
 Robert Albertson, ACCC  
 Timothy Brown, ACCC  
 Jeanie Govan, NT Department of Chief Minister

**2.MEETING OPENED**

Meeting opened at 2:30pm.

**3.WELCOME TO COUNTRY**

Chairperson Robert Williri welcomed everyone and the Roper Gulf Regional Council pledge was read.

**4.APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

30/2017 RESOLVED (Andrew Hood/Rachael Kendino)

(a) That the Manyallaluk Local Authority accept the Apologies of Mayor Judy

MacFarlane, Deputy Mayor Helen Lee, Councillor Selina Ashley, Darryl Watson and Shaunette Mumbin.

## **5.CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 PREVIOUS MINUTES**

31/2017 RESOLVED (Eileen Lawrence/Andrew Hood)

- (a) That the Manyallaluk Local Authority approve the minutes as a true and accurate record of the Manyallaluk Local Authority's Meetings held on Thursday 6<sup>th</sup> April and Monday 8<sup>th</sup> May 2017 (Provisional).

## **6. CALL FOR ITEM OF OTHER BUSINESS**

1. Community Services Report
2. Council Services Report
3. Manyallaluk Community Water

## **7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Manyallaluk Local Authority.

## **8. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **8.1 ACTION LIST**

32/2017 RESOLVED (Ben Kleinig/ Rachael Kendino)

- (a) That the Manyallaluk Local Authority receive and note the Action List.

<b>Date</b>	<b>Agenda Item #</b>	<b>Item Description</b>	<b>Responsible Person</b>	<b>Status</b>	<b>Status Comments - Completion Date</b>
17.08.15		Contact NT Royal Life Saving	Area Manager/ DCCS	<b>Complete</b>	16.05.2016: Training for life guards; CSM to follow up 15.08.2016 in negotiations with Stephen Gazzola, Royal Life Saving, for training & learn to swim classes, to work with school. 08.05.2017: DCCS to follow up cost of training and how to fund; will also investigate use to school sports vouchers to cover cost. 07.07.17 Part of Operational Plan.
15.08.16	7.2 Area Managers Report	Area Manager to follow up on street signs	Area Manager	<b>Complete</b>	06.04.2017: Quote for street sign names, purchase order to be written, posts to be placed and signs installed 08.05.2017: Area Manager advised \$1900 verbal quote given to CSC for signs only; Area Manager to complete PO and proceed with order. 07.07.17 Installed.
15.08.16	7.2 Area	Area Manager	Area	<b>Complete</b>	Partially completed. Iron

	Managers Report	to investigate closing off sides of stage so there is no climbing and padlock container	Manager		sheets erected to prevent people climbing up onto container. 07.07.17 Completed
06.04.17	11.11 HOUSING UPDATE	Update from Housing at next meeting as to which house is receiving the upgrade	DHCD	Ongoing	20.09.17 Jeanie Govan to chase up.
05.05.17	12.1 MANYALLALUK COMMUNITY SAFETY ACTION PLAN SIGNS	CSC to liaise with community regarding sign locations and arrange installation.	CSC	Complete	07.07.17 Installed.

#### ISSUES RAISED IN COMMUNITY BY LA MEMBERS

- There is rubbish being left in the pool area, kids were taken down to clean it up, a wheelie rubbish bin is needed there.
- People are using the camping area but need permission to camp/permits and pay fees; need to check permits and report to Council/Police if no permits or fees paid.
- A wooden table slab was stolen.

**ACTION:** Nathan to put on Weekly Plan rubbish collection at pool.

**ACTION:** Wheelie bin to put in pool area.

**ACTION:** Sharon to talk to Jawoyn regarding stolen wooden table slab.

#### UPDATE ON PROPOSED VENDING MACHINE

At the OCM 14 September 2017, the Council approved that the CEO to contact Scott Grummit regarding the proposed vending machines at Manyallaluk and Barunga.

Other points raised at LA Meeting:

- The vending company is a legitimate business and operating for 5 years
- Healthy food, toilet paper, phone cards etc, in the machines.
- The vending machine company want to plug into our power, issue if machine gets broken into; all of this needs to be investigated first.
- Needs a Section 19 and fees, environmental health and other compliance.
- Barunga has said no to a vending machine as have a shop.
- LA will be informed regarding the vending machine at Manyallaluk once update provided from CEO.

#### 9. INCOMING CORRESPONDENCE

Nil

#### 10. OUTGOING CORRESPONDENCE

##### 10.1 OUTGOING CORRESPONDENCE

33/2017 RESOLVED (Rachael Kendino/Ben Kleinig)

(a) That the Manyallaluk Local Authority receive and note the Outgoing

Correspondence.

**Other points raised by LA Members regarding the subject of alcohol in the community:**

- There are still discussions happening in the community regarding having a social club in the community, no licence has been applied for yet or a Section 19, still in early stages.
- Posters regarding the Banned Drinking Register were provided at meeting to be put up on noticeboard.

**AUSTRALIAN COMPETITION AND CONSUMER COMMISSION (ACCC) - SCAMS**

Representatives from ACCC presented to the LA, and had also been out in the community this morning informing about the type of scams being targeted at people, and that with the installation of the mobile phone service here will increase the level of scams through social media, e.g. Facebook.

ACCC handed out information sheets regarding the types of scams and said to telephone them if any questions or issues.

**11. GENERAL BUSINESS**

**11.1 ELECTED MEMBER REPORT**

**The following update regarding the new elected Council Members and LA Membership:**

- **Never Never Ward** – Judy MacFarlane, Annabelle Daylight and Ossie Daylight
- **Numbulwar Numburindi Ward** – Edwin Nungumajbarr and David Murrungun
- **Nyirranggulung Ward** – Helen Lee, Selina Ashley and Wayne Runyu
- **South West Gulf Ward** – Samuel Evans, Don Garner and Keith Rory
- **Yugul Mangi Ward** – Eric Yelawarra Roberts and Owen Turner
- Judy MacFarlane our Mayor and Councillor Helen Lee our Deputy Mayor.
- All current Manyallaluk LA Members, accept Darryl Kalakala have been re-appointed by Council at last week's OCM.

**Other points discussed as part of the report (Elected Members Report):**

- There will be an assessment undertaken regarding the safety of the playground and will report back to the LA.
- It was recommended that the LA could apply for \$3,000 community grant fund to replace spring rocker in the playground.
- 2 solar lights coming to community, 1 at phone booth and other at BBQ area.

34/2017 RESOLVED (Eileen Lawrence/Andrew Hood)

- (a) That the Manyallaluk Local Authority receive and note the Elected Member report.

**ACTION:** Sharon to put forward at next OCM for a quick application for the spring rocker.



**ACTION:** Sharon to provide Moira McCreesh at NTG Alcohol Action Initiative the ideas the LA members have put forward for activities and programs (Cultural Camp June/July 2018, 1x solar light for church side of road) for the grant application next round.

## 11.2 COUNCIL FINANCIAL REPORT

35/2017 RESOLVED (Andrew Hood/Ben Kleinig)

- (a) That the Manyallaluk Local Authority receive and note the Manyallaluk financial report for the fourth quarter of 2016-17.

Sharon informed the LA that Stephen Loring is the new CSC in Manyallaluk and will be the contact for LA members and informing of the meetings and distributing the Agendas and putting up job vacancies up on noticeboard. Speak to Stephen regarding our services here and support staff and he will communicate with other stakeholders. Patricia Lee is the Housing Officer.

## 11.3 GOVERNANCE REPORT - LOCAL AUTHORITIES UPDATE

36/2017 RESOLVED (Eileen Lawrence/Wayne Runyu)

- (a) That Manyallaluk Local Authority receive and note the update of Local Authorities in relation to Caretaker Mode and the new term of Council.
- (b) That Manyallaluk Local Authority meet bi monthly, on the third Monday of the month at 2.30 pm.

## 11.4 GOVERNANCE REPORT - NEW AND REVEIUED POLICIES

37/2017 RESOLVED (Andrew Hood/Ben Kleinig)

- (a) That the Manyallaluk Local Authority receive and note the following new policies of Council:
1. ADM025 Conflict of Interest – Staff Policy
  2. ADM011 Conflict of Interest – Members Policy
  3. HR035 – Relocation Assistance Policy
  4. CTS002 - Commercial Commitments Policy
- (b) That the Manyallaluk Local Authority receive and note the following reviewed policies of Council:
1. ASS002 – Asset Management Policy
  2. HR014 – Employee Training and Development Policy
  3. ADM001 – Policy Framework
  4. GOV012 - Organisational Delegations Manual (non-financial)

The following reviewed policies were also presented to the Borroloola Local Authority:

- (a) That the Borroloola Local Authority receive and note the following reviewed policies:
1. GOV014 Good Governance Policy (previously ADM014)
  2. GOV15 Legislative and Regulatory Compliance Policy (previously ADM015)
  3. ASS001 Fleet Procurement and Allocation Policy
  4. CL005 Council Meeting Procedure Policy
  5. CL006 Elected Council Member Allowance Policy,
  6. GOV004 Cultural Business Policy (previously ADM004)

- 7.GOV009 Vehicle Use Policy (previously ADM009)
- 8.LA001 Local Authority Policy
- 9.WS002 Smoke Free Policy
- 10.WS003 Work Health and Safety Policy
- 11.WS005 PPE Policy
- 12.WS006 Firearm and Tranquiliser Policy
- 13.GOV001 – Policy Framework (previously ADM001)
- 14.GOV005 – Communication Policy (previously ADM005)
- 15.GOV012 – Organisational Delegations Manual (previously ADM012)
- 16.HR003 – Employee Discipline Policy
- 17.HR005 – Confidentiality Policy
- 18.HR008 – Off-site Workers Policy
- 19.HR009 – Volunteer Policy
- 20.HR010 – Visa Policy
- 21.HR011 – Leave Policy
- 22.HR015 – Uniform Policy
- 23.HR023 – Criminal History Check Policy
- 24.WS004 – Pool Policy
- 25.WS008 – Evacuation Policy

### 11.5 GOVERNANCE REPORT – COMPLAINTS

- (a) That Manyallaluk Local Authority receive and note the Complaints Report.
  - No outstanding complaints

### 11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

38/2017 RESOLVED (Wayne Runyu/Andrew Hood)

- (a) That the Manyallaluk Local Authority receive and note the report on the Local Authority Project funding.

**ACTION:** Sharon to add unspent budget to play equipment.

**ACTION:** Stephen to put up information on noticeboard of what is planned to spend money on.

### MANYALLALUK CHURCH – ELECTRICITY ISSUES

- Need an electrician for quote.
- Could apply for \$3,000 Community Benefit Grant for public services.
- Late year photos and information sent to Power & Water who were going to investigate, but going to cost too much money and also legal issues connecting power, etc.
- Generator a possible option and cost \$600 - \$800, PA system could be battery charged.
- Volunteer groups possibly could do up church through CDP.

**ACTION:** Stephen and CDP Coordinator to follow up possible works project at the church.

**11.7 2018-2021 STRATEGIC PLAN**

39/2017 RESOLVED (Wayne Runyu/Eileen Lawrence)

- (a) That the Manyallaluk Local Authority receives and notes the report about proposed planning and consultation for the 2018-2021 Strategic Plan.

**11.8 GRANTS: ROUND 1 2017-18 ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM**

40/2017 RESOLVED (Rachel Kendino /Andrew Hood)

- (a) That the Manyallaluk Local Authority receive and note commencement of Round 1 of the 2017-18 Community Grants Program.

**12 OTHER BUSINESS****12.1 TOWARDS ZERO ROAD SAFETY**

41/2017 RESOLVED (Ben Kleinig/Andrew Hood)

- (a) That the Manyallaluk Local Authority receive and note the Towards Zero Road Safety discussion paper.

**12.2 COMMUNITY SERVICES REPORT**

42/2017 RESOLVED (Eileen Lawrence/Ben Kleinig)

- (a) That the Manyallaluk Local Authority receive and note the verbal Community Services Report

**12.3 COUNCIL SERVICES REPORT**

43/2017 RESOLVED (Wayne Runyu/Andrew Hood)

- (a) That the Manyallaluk Local Authority receive and note the verbal Council Services Report

**ACTION:** Community Safety Action Plan sign needs to be put up in public locations and add the Night Patrol Phone number.

**12.4 MANYALLALUK COMMUNITY WATER**

LA Member Ben Kleinig provided the verbal report regarding the possible water issue:

- Concerns that the mercury levels could be exceeding the Australian standards.
- With the use of a community basic test kit we tested community water supply which showed mercury present, but no mercury found in the 2 creeks.
- The problem could possibly be the bore accumulating natural mercury from underground.
- RGRC and Power and Water (PWC) have been contacted about this potential

issue and PWC are coming out to the community tomorrow to undertake water testing.

44/2017 RESOLVED (Wayne Runyu/Andrew Hood)

- (a) That the Manyallaluk Local Authority receive and note the verbal report regarding the community water

**ACTION:** To report back to the LA, community and RGRC regarding the results of the water testing by PWC.

**Jeanie Govan, Department of Chief Minister:**

Advised the LA that she had come out to the community this week for the Drive Safe Program.

**CLOSE OF MEETING**

The meeting terminated at 5:17pm.

THIS PAGE AND THE PRECEEDING 8 PAGES ARE THE MINUTES OF THE Manyallaluk Local Authority Meeting HELD ON Wednesday, 20 September 2017 AND CONFIRMED Monday, 6 November 2017.

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Chairperson

**WARD REPORTS**



**ITEM NUMBER** 13.4  
**TITLE** South West Gulf Ward Report  
**REFERENCE** 715069  
**AUTHOR** Chantal Binding, Local Authority Support Coordinator

**RECOMMENDATION**

- (a) That the Council receive and note South West Gulf Ward Report.
- (b) That Council approve the recommendations of the Borroloola Local Authority for the minutes 18 September 2017.

**BACKGROUND**

**Local Authority Update**

The Borroloola Local Authority includes; Mayor Judy MacFarlane, Cr. Don Garner, Cr. Samuel Evans, Cr. Keith Rory, Lizzie Hogan, Trish Elmy, Mike Longton, Maria Pyro, Marleen Karkadoo, Raymond Anderson, Rebecca Gentle, Stan Allen and Jonathon Sauer.

The Borroloola Local Authority has a rotating chairperson.

The re-scheduled meeting for Borroloola Local Authority was held Monday 18<sup>th</sup> September 2017.

**Next Meeting:** The next Borroloola Local Authority meeting is scheduled for Thursday 9<sup>th</sup> November 2017.

**ACTION LIST**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.08.16	7.4 Governance updates	Project 23, Pool shade cloth. The small pool already has a shade structure. The Borroloola Local Authority would like to look at options for shade for possibly half of the large pool and some seating areas. Council to obtain quotes	Projects Manager	Ongoing	29.09.2016 Quotes 02.02.17 Ongoing 08.03.17 Council are looking at shade options for within the pool area. 07.07.17 Buying shade cloth off the shelf; LA already approved; Procurement - design & scope (Janeen & Fred); Provide update at next LA Meeting. <b>18.09.17 CBT \$66K for permanent shade cloth over pools, to put in euro turf (fake grass) around pool and</b>

09.06.16	6.2 Incoming Correspondence	Request an application for a special lease so licence is not required every 12 months. Licence-01042016-Occupation Licence No.3799-Borrooloola	Area Manager / DCG	Ongoing	04.08.16 RGRC have requested a longer lease over the Tamarind Park area. 17.11.16 Have 12 month special purpose lease with 12 month renewal. Vehicle bollards completed instead of fencing 10.01.2017 – DCCS Sent email to Shoshane Boyd (DIPL) requesting advice on the process. 02.02.17 - Ongoing 28.06.17 - DCG report to OCM (12/07/17) to apply to acquire the subject lots. 12.07.17 Council at OCM authorise an application to be submitted to NTG to acquire subject lots. <b>18.09.17 Still in the process.</b>
17.11.16	11.3 Council Services Report-Project Update	Council to seek advice from Power & Water regarding Toilets still hooked up to septic system at the Sport & Rec Centre.	DCCS	Ongoing	10.01.2017 - DCCS to update 08.03.17 – RGRC is talking to Power and Water regarding all toilets we have across the region to reduce cost. Upgrading the toilet system at the Sport & Rec centre is part of a development upgrade proposal going to CBT for sporting complex. 04.05.17 - \$1.3mil application submitted to CBT for Youth Centre Upgrade. 07.07.17: 50% of funding required - DCCS seeking from other agency.
02.02.17	11.4 Council Financial Report	Local Authority wants to see draft design/plan for the Borrooloola CBD/Searcy Street at the next Meeting.	Area Manager/ CSC	Ongoing	08.03.17 – plans presented as an agenda item 04.05.17 – new plans to be presented at next meeting, Tonkin to be advised to consult with businesses better. 07.07.17 Sharon - Landscape Plan, once specifications completed final consultations will occur. <b>18.09.17 About to go back to tender as had no takers as contractors either were unavailable or project too remote.</b>
08.03.17	11.1 ELECTED MEMBER REPORT	Council to invite someone from Lands & Planning to the next LA meeting to provide feedback	Local Authority Coordinator	Ongoing	07.07.17 Write to DLPE (Claire Brown & Graham Finch) invite to next LA Meeting. 28.07.17 Claire Brown provided verbal update to LA Coordinator that NTG is still in discussions with parties regarding native title and proposed subdivision. <b>18.09.17 Still in process.</b>

04.05.17	12.6 STREET LIGHTING	Council to conduct a street light audit and report to appropriate authority.	DCCS	Ongoing	07.07.17 Sharon to write letter to Power & Water Corp to fix lights; Let Peter McLinden Know. <b>18.09.17 From January 2018 RGRC will manage this and will pay PWC 3 times a year. Light issues need to be reported to PWC directly through their website (Cindy to send link to LA members)</b>
04.05.17	12.7 SPORT & REC	SASO to liaise with DCG to sort out gym access and report back to the community.	DCG/DCCS Sharon	Ongoing	07.07.17 Risk Management Plan - Industry Standards, Supervision; Report to next LA Meeting <b>18.09.17 Still on going. Issue raised about school staff using gym; To be investigated by Cindy &amp; Sharon who are unaware of this happening.</b>
18.09.17	11.1 ELECTED MEMBERS REPORT	The Local Authority would like Council to invite our local Member for Barkly Gerry McCarthy MLA to the October OCM to advocate about the road issues in Borroloola.	CEO	Ongoing	
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE AND GENERAL PROJECTS	Look into signage and options to stop large traffic going through town and ending up with no where to turn around.		Ongoing	
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE AND GENERAL PROJECTS	LA would like Council to look into options for the creation of a town map.	DCCS	Ongoing	

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

1 BOR\_18092017\_MIN\_Unconfirmed.pdf



MINUTES OF THE BORROLOOLA LOCAL AUTHORITY MEETING OF THE  
ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE  
ROOM COUNCIL SERVICE DELIVERY CENTRE, BORROLOOLA ON MONDAY,  
18 SEPTEMBER 2017 AT 10:13AM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Councillor Don Garner (Chairperson)  
Councillor Keith Rory

**1.2 Local Authority Members**

Marlene Karkadoo  
Mike Longton  
Stan Allen  
Jon Sauer  
Maria Pyro  
Trish Elmy (from 10:31am)

**1.3 Staff**

Michael Berto – Chief Executive Officer (CEO)  
Sharon Hillen - Director of Council and Community Services  
Janeen Bulsey – Area Manager Roper  
Chantal Binding – Local Authority Support Coordinator  
Fred Graham – Senior Council Services Coordinator  
Cindy Morgan – Senior Administration Support Officer (Minute Taker)  
Ilan Bermeister – Regional Youth Services Coordinator

**1.4 Guests**

Jake Roper – Borroloola Youth

**2. MEETING OPENED**

Meeting opened at 10:13am

**3. WELCOME TO COUNTRY**

Don Garner welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

Marlene Karkadoo welcomed everyone to country.



**4. APOLOGIES AND LEAVE OF ABSENCE****4.1 APOLOGIES AND LEAVE OF ABSENCE**

86/2017 RESOLVED (Stan Allan/Mike Longton)

- (a) That the Borroloola Local Authority accept the apologies from Councillor Samuel Evans, Rebecca Gentle and Raymond Anderson

**5. CONFIRMATION OF PREVIOUS MINUTES****5.1 PREVIOUS MINUTES**

87/2017 RESOLVED (Mike Longton/Stan Allan)

- (a) That the Borroloola Local Authority approve the minutes as a true and accurate record of the Borroloola Local Authority's Meeting held on Thursday 4<sup>th</sup> May 2017.

**6. CALL FOR ITEMS OF OTHER BUSINESS**

1. Transfer of Borroloola CDP to RGRC
2. LA Membership

**7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Borroloola Local Authority.

**8. BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

88/2017 RESOLVED (Mike Longton/Stan Allan)

- (a) That the Borroloola Local Authority receive, and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.08.16	7.4 Governance updates	Project 23, Pool shade cloth. The small pool already has a shade structure. The Borroloola Local Authority would like to look at options for shade for possibly half of the large pool and some seating areas. Council to obtain quotes	Projects Manager	Ongoing	29.09.2016 Quotes 02.02.17 – Ongoing 08.03.17 – Council are looking at shade options for within the pool area. 07.07.17 Buying shade cloth off the shelf; LA already approved; Procurement - design & scope (Janeen & Fred); Provide update at next LA Meeting. <b>18.09.17 CBT \$66K for permanent shade cloth over pools, to put in euro turf (fake grass) around pool and</b>

					permanent shade for spectators. Report went to OCM on 14.09.17 and approved funding agreement.
09.06.16	6.2 Incoming Correspondence	Request an application for a special lease so licence is not required every 12 months. Licence-01042016-Occupation Licence No.3799-Borrooloola	Area Manager / DCG	Ongoing	04.08.16 RGRC has requested a longer lease over the Tamarind Park area. 17.11.16 Have 12 month special purpose lease with 12 month renewal. Vehicle bollards completed instead of fencing 10.01.2017 – DCCS Sent email to Shoshane Boyd requesting advice on the process. 02.02.17 - Ongoing 28.06.17 - DCG report to OCM (12/07/17) to apply to acquire the subject lots. 12.07.17 Council at OCM authorise an application to be submitted to NTG to acquire subject lots. <b>18.09.17 Still in the process.</b>
09.06.16	8.2 Cemetery	DCCS to send out Cemetery proposal to all LA members	DCCS	Complete	04.08.16 Not sent, to be sent out. 10.01.2017 - Email sent by DCCS. 02.02.17 – Ongoing 08.03.17 – Sign has been refurbished, seating, shade and headstone mould have been ordered. Cemetery Act is still under review. 04.05.17 – Presentation form NTG, headstone mould to be installed in new section, the current Cemetery Plan will still be used. 07.07.17 Part of Operational Plan, survey of new plots. <b>18.09.17 Pop up shade now available, people should be available to set them up. Could be issue if funeral at weekend regarding availability of staff to assist. This will be worked out by staff and families in relation to the funeral.</b>

09.06.16	8.8. Borrooloola Swimming Pool	Greg Shanahan, Community Champion, NTG will follow up on Borrooloola Pool land tenure application and report back at next LA Meeting.	Greg, Shanahan	Complete	04.08.2016 Lot 920, #305 Robinson Road 04.08.16 need to follow up with Louise Beilby or Greg Shanahan before next LA meeting 27.09.2016 Email received from Louise Beilby advising update – Community Land Grant needs to lodge to finalise the land tenure. 02.02.17 – Ongoing 08.03.17 – finalisation of land lease is now with RGRC. 04.05.17 – report in agenda. 09.06.17 Application Lodged
17.11.16	11.5 Alcohol Management Plan	Response from Surinda Chrichton regarding Alcohol Management Plan and how they want the LA involved to be passed back onto the Local Authority	DCCS / Area Manager	Complete	10.01.2017 - DCCS sent email to Surinda Chrichton asking for more information. 08.03.17 – Sharon has had a meeting with Surinda and there are a lot of things under review. There will be an update at the next meeting. 07.07.17 Advocacy - Referred to Head's of Agency Committee. <b>18.09.17 Update: Focus is now on projects, 1 page plan, to be tabled again.</b>
17.11.16	11.3 Council Services Report- Project Update	Council to seek advice from Power & Water regarding Toilets still hooked up to septic system at the Sport & Rec Centre.	DCCS	Ongoing	10.01.2017 - DCCS to update 08.03.17 – RGRC is talking to Power and Water regarding all toilets we have across the region to reduce cost. Upgrading the toilet system at the Sport & Rec centre is part of a development upgrade proposal going to CBT for sporting complex. 04.05.17 - \$1.3mil application submitted to CBT for Youth Centre Upgrade. 07.07.17: 50% of funding required - DCCS seeking from other agency.

5.11.15		Strategic Plan for the Swimming Pool	Area Manager	Complete	<p>09.06.16 still needs extra funding if pool is to stay open. Advise council if the community want the pool to stay in operation. Pool is closed for maintenance from 1st June through to 31st August 2016.</p> <p>04.08.16 At the last OCM, Council agreed to keep the pool open and continues to fund on the provision that look at ways to subsidise funding. RGRC Grants putting together a proposal to the MRM Community Benefits Trust for some Sports funding. LA want itemised breakdown of Pool budget sent out to before next LA meeting.</p> <p>17.11.2016- Council are committed to funding the Pool for this financial year and it has been included in the Sportsground Master Plan strategy. Council are looking into a user –pays system to offset cost.</p> <p>04.05.17 – report in agenda.</p> <p>07.07.17 - In Master Plan, Council funding pool costs. No More Action.</p>
02.02.17	12.8 Sand Mine	Need to write a letter to local businesses and Town to advise that the sand mine area is no authorised access area. Signage and fencing for surrounding area to be sourced and erected.	Area Manager/ CSC	Complete	<p>02.02.17 - <b>Action:</b> Fred Graham to give an update in the Sand Mine and access at the next LA Meeting. Letters to be sent out to Local Businesses and to the town to advise the Sand Mine is a restricted access area.</p> <p>08.03.17 – need to carry out survey and soil test to determine viability mine and define boundary.</p> <p>07.07.17 Completed.</p>
02.02.17	11.4 Council Financial Report	Local Authority wants to see draft design/plan for the Borrooloola CBD/Searcy Street at the next Meeting.		Ongoing	<p>08.03.17 – plans presented as an agenda item.</p> <p>04.05.17 – new plans to be presented at next meeting, Tonkin to be advised to consult with businesses better.</p> <p>07.07.17 Sharon - Landscape Plan, once specifications completed final consultations will occur.</p> <p><b>18.09.17 About to go</b></p>

					<b>back to tender as had no takers as contractors either were unavailable or project too remote.</b>
02.02.17	12.2 Mange and Parasites in dogs within town	Bring up issue at next Heads of Agency Meeting. Report back the fees and charges associated with bring a vet to town, possibly user pays system.	Area Manager/ CSC	<b>Complete</b>	02.02.17 - Action: Bring up issue at next Heads of Agency Meeting. Action: report back to LA the fees and charges associated with bring a vet to Borroloola, with a user pay system in place. 08.03.17 – agenda item this meeting. 07.07.17 Completed
08.03.17	11.1 ELECTED MEMBER REPORT	Council to invite someone from Lands & Planning to the next LA meeting to provide feedback	Local Authority Coordinator	Ongoing	07.07.17 Write to DLPE (Claire Brown & Graham Finch) invite to next LA Meeting. 28.07.17 Claire Brown provided verbal update to LA Coordinator that NTG is still in discussions with parties regarding native title and proposed subdivision. <b>18.09.17 Still in process.</b>
04.05.17	12.6 STREET LIGHTING	Council to conduct a street light audit and report to appropriate authority.	DCCS	Ongoing	07.07.17 Sharon to write letter to Power & Water Corp to fix lights; Let Peter McLinden know. <b>18.09.17 From January 2018 RGRC will manage this and will pay PWC 3 times a year. Light issues need to be reported to PWC directly through their web-site (Cindy to send link to LA members)</b>
04.05.17	12.7 SPORT & REC	SASO to liaise with DCG to sort out gym access and report back to the community.	DCG/DCCS Sharon	Ongoing	07.07.17 Risk Management Plan - Industry Standards, Supervision; Report to next LA Meeting. <b>18.09.17 Still on going. Issue raised about school staff using gym; To be investigated by Cindy &amp; Sharon who are unaware of this happening.</b>
04.05.17	12.9 JOURNEY WEST	Council to review request and report back what support can be extended to The Journey West Project.	Council	<b>Complete</b>	07.07.17 Letter going to OCM (12/07/17) 12.07.17 At OCM Council agrees to provide vehicles to carry equipment, BBQ trailer and staff.
04.05.17	12.10 NAIDOC WEEK	Naidoc Committee to fill out RGRC hire agreement forms and write a letter to Council asking for waiver for use of facilities.	NAIDOC Committee	<b>Complete</b>	Completed

**9. INCOMING CORRESPONDENCE****9.1 PROPOSAL TO INSTALL A MOBILE PHONE BASE STATION ON THE HEARTBREAK HOTEL AT 27010 CARPENTARIA HIGHWAY.**

89/2017 RESOLVED (Jonathon Sauer/Mike Longton)

That the Borroloola Local Authority receive and make comment on the incoming correspondence from Optus regarding the proposal to install a mobile phone base station on the Heartbreak Hotel at 27010 Carpentaria Highway, Mcarthur NT 0852 (N.T. Portion 1212 from plan B 000499).

**10. OUTGOING CORRESPONDENCE****10.1 OUTGOING CORRESPONDENCE**

90/2017 RESOLVED (Mike Longton/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note the Outgoing Correspondence.

**11. GENERAL BUSINESS****11.1 ELECTED MEMBER REPORT**

- Newly elected council met last week and after a secret ballot, the Council resolved to make Judy MacFarlane our Mayor and Councillor Helen Lee our Deputy Mayor
- We have 8 new councillors and 5 returned councillors
- We had inductions and our first OCM on 14<sup>th</sup> September 2017 together as a new Council
- Financially Council is doing well and Borroloola are going to benefit from upcoming projects, redevelopment of the Council Offices, upgrades to the Sports outdoor courts including a roof, remedial works to Rocky Creek. Some of these projects are joint funded with RGRC, CBT and Government contributions.
- CBD upgrade for Borroloola is going back to be re-tendered due to lack of interest from contractors through the peak time of the year.
- Road conditions has been brought up as a major issue across all areas
- OCM is scheduled to be held in Borroloola 25<sup>th</sup> October 2017
- Councillor Keith Rory and another Councillor will be attending a National Roads Conference in Albany in early November
- Councillors Don Garner and Samuel Evans will be attending the LGANT meeting at the beginning of November
- LA would like Council to approach CBT for support to upgrade the roads around the camp, however Land Tenure is still an issue
- The LA would like to congratulate and welcome our elected members.

91/2017 RESOLVED (Marleen Karkadoo/Maria Pyro)

- (a) That the Borroloola Local Authority receive and note the Elected Member report.

**ACTION:** The Local Authority would like Council to invite our local Member for Barkly Gerry McCarthy MLA to the October OCM to advocate about the road issues in Borroloola.

## 11.2 COUNCIL SERVICES REPORT

- The Municipal Crew is continuing get on top of cutting the grass around town and collection of rubbish along the roadside
- Pool is currently closed due to staffing issues, we are currently recruiting for a qualified lifeguard.
- The Sports Oval is being top dressed, and the sprinkler will be back on there as soon as possible
- The Waste Facility has been difficult to manage while we wait for the redevelopment to start and people have continued to set it on fire.
- We are looking at having a collection point at the Municipal yard for cooking oil
- Funerals are starting to occur again, and the LA would like to see the shade purchased by the LA used.
- The NT Cricket Barra Cup is on again this year and the oval will most likely still not be available. Might need to approach the school to utilise their oval.
- The Municipal Crew is continuing their effort to clean up around town.
- The recycling bins are working well around town and we would like to get more out there.
- Councillor Don Garner thanked the Council crew for their efforts on behalf on the LA.

92/2017 **RESOLVED** (Mike Longton/Stan Allan)

- (a) That the Borroloola Local Authority receive and note the verbal Council Services Report.

## 11.3 COUNCIL FINANCIAL REPORT

- The report in the agenda is from June, utilised the report dated 31 August 2017 from the last OCM to review figures
- Audit is underway now for our Annual Report, due to be released in November 2017
- The business of Council is running well and as a result Council have money in the bank
- Council have allocated money to get projects up and running

93/2017 **RESOLVED** (Mike Longton/Keith Rory)

- (a) That the Borroloola Local Authority receive and note the Borroloola financial report for the fourth quarter of 2016-17.

## 11.4 GOVERNANCE REPORT - NEW AND REVEIWD POLICIES

94/2017 **RESOLVED** (Keith Rory/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note the following new policies of Council:
1. ADM025 Conflict of Interest – Staff Policy
  2. ADM011 Conflict of Interest – Members Policy

3. HR035 – Relocation Assistance Policy
4. CTS002 - Commercial Commitments Policy

(b) That the Borroloola Local Authority receive and note the following reviewed policies of Council:

1. ASS002 – Asset Management Policy
2. HR014 – Employee Training and Development Policy
3. ADM001 – Policy Framework
4. GOV012 - Organisational Delegations Manual (non-financial)

The following reviewed policies were also presented to the Borroloola Local Authority:

(a) That the Borroloola Local Authority receive and note the following reviewed policies:

1. GOV014 Good Governance Policy (previously ADM014)
2. GOV15 Legislative and Regulatory Compliance Policy (previously ADM015)
3. ASS001 Fleet Procurement and Allocation Policy
4. CL005 Council Meeting Procedure Policy
5. CL006 Elected Council Member Allowance Policy,
6. GOV004 Cultural Business Policy (previously ADM004)
7. GOV009 Vehicle Use Policy (previously ADM009)
8. LA001 Local Authority Policy
9. WS002 Smoke Free Policy
10. WS003 Work Health and Safety Policy
11. WS005 PPE Policy
12. WS006 Firearm and Tranquiliser Policy
13. GOV001 – Policy Framework (previously ADM001)
14. GOV005 – Communication Policy (previously ADM005)
15. GOV012 – Organisational Delegations Manual (previously ADM012)
16. HR003 – Employee Discipline Policy
17. HR005 – Confidentiality Policy
18. HR008 – Off-site Workers Policy
19. HR009 – Volunteer Policy
20. HR010 – Visa Policy
21. HR011 – Leave Policy
22. HR015 – Uniform Policy
23. HR023 – Criminal History Check Policy
24. WS004 – Pool Policy
25. WS008 – Evacuation Policy

## 11.5 COMPLAINTS REGISTER

95/2017 RESOLVED (Mike Longton/Stan Allan)

(a) That the Borroloola Local Authority receive and note the Complaints Register.

## 11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE GENERAL UPDATE ON BOTH LA AND GENERAL PROJECTS FOR BORROLOOLA

- Borroloola Government Business Centre funding has come through and tender will be drawn up in the coming weeks, with development to start in the next couple of months



- Borroloola Rec centre court redevelopment
- Borroloola CBD upgrade
- Anyula Street Park, draft design
- Rocky Creek Causeway, remedial works still to happen before the wet season
- Borroloola Waste Facility upgrade to commence soon with contractor due onsite this week.

96/2017 **RESOLVED** (Mike Longton/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note the report on the Local Authority Project funding.
- (b) That the Borroloola Local Authority receive and note the verbal update on general projects moving ahead in Borroloola.

**ACTION:** Look into signage and options to stop large traffic going through town and ending up with no where to turn around.

**ACTION:** LA would like Council to look into options for the creation of a town map.

#### 11.7 2018-2021 STRATEGIC PLAN

97/2017 **RESOLVED** (Keith Rory/Jonathon Sauer)

- (a) That the Borroloola Local Authority receives and notes the report about proposed planning and consultation for the 2018-2021 Strategic Plan.

#### 11.8 GRANTS: ROUND 1 2017-18 ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM

98/2017 **RESOLVED** (Mike Longton/Stan Allan)

- (a) That Borroloola Local Authority receive and note commencement of Round 1 of the 2017-18 Community Grants Program.

#### 11.9 RESOLUTIONS FROM COUNCIL

99/2017 **RESOLVED** (Mike Longton/Keith Rory)

- (a) That the Borroloola Local Authority receive and note the resolutions of the Ordinary Meeting of Council on Wednesday 31<sup>st</sup> May 2017 and Thursday 15<sup>th</sup> June 2017.

#### 11.10 COMMUNITY SERVICES REPORT - NIGHT PATROL

100/2017 **RESOLVED** (Mike Longton/Keith Rory)

- (a) That The Borroloola Local Authority receive and note the Community Night Patrol Report.

**11.11 COMMUNITY SERVICES REPORT**101/2017 **RESOLVED** (Mike Longton/Stan Allan)

- (a) That the Borroloola Local Authority receive and note the verbal Community Services Report.

**11.12 COMMUNITY SERVICES REPORT**102/2017 **RESOLVED** (Mike Longton/Keith Rory)

- (a) That The Local Authority accept the Community Safety Report

**12. OTHER BUSINESS****12.1 TOWARDS ZERO ROAD SAFETY**103/2017 **RESOLVED** (Keith Rory/Jonathon Sauer)

- (a) That the Borroloola Local Authority receive and note the Towards Zero Road Safety discussion paper.

**12.2 TRANSFER OF BORROLOOLA CDP TO RGRC**

CEO Michael Berto gave the LA an update on CDP transition for Borroloola

- Contract was signed last week for RGRC to take the contract on from 1<sup>st</sup> of October through to the end of June 2018
- Part of the contract includes the majority of GSNT staff transition over to RGRC in the short term

104/2017 **RESOLVED** (Marleen Karkadoo/Mike Longton)

- (a) That the Borroloola Local Authority receive and note the verbal update on the transition of Borroloola CDP program over to RGRC

**12.3 LA MEMBERSHIP**

- All current LA Members have been re-appointed by Council at last week's OCM.
- Discussion regarding 1 vacancy still for Borroloola that hasn't been filled since one of our member passed away.
- The LA would like to see some younger community members join.
- The previous Council had recommend that all LA's include 2 youth members as a part of each LA
- LA Member Nomination forms can be collected from the Council Office

105/2017 **RESOLVED** (Marleen Karkadoo/Mike Longton)

- (a) That the Borroloola Local Authority receive and note the verbal update on LA Membership

**CLOSE OF MEETING**

The meeting terminated at 12.52pm.

THIS PAGE AND THE PRECEEDING 12 PAGES ARE THE MINUTES OF THE Borroloola Local Authority Meeting HELD ON Monday, 18 September 2017 AND CONFIRMED Thursday, 9 November 2017.

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Chairperson

**WARD REPORTS**

<b>ITEM NUMBER</b>	13.5
<b>TITLE</b>	Yugul Mangi Ward
<b>REFERENCE</b>	715088
<b>AUTHOR</b>	Chantal Binding, Local Authority Support Coordinator

**RECOMMENDATION**

- (a) That Council receive and note the Yugul Mangi Ward Report.

**BACKGROUND**

Local Authority Meetings are held at Ngukurr and a Community Meeting was held at Urapunga 12 October 2017.

**Local Authority Update**

The Local Authority Membership includes: Mayor Judy MacFarlane, Cr. Eric Roberts, Cr. Owen Turner, Daphne Daniels, Jerry Ashley, Robin Rogers, Ian Gumbula, Bobby Nunggumajbarr and Collin Hall.

**Next Meeting:** Ngukurr's next Local Authority Meeting is scheduled for Wednesday 22<sup>nd</sup> November 2017.

**ACTION LIST**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
17.05.17	9.1 Incoming Correspondence	Write a letter back to Ngukurr Church.	Local Authority Coordinator	Ongoing	07.07.17 New Local Authority Coordinator to write letter with input from DCCS. 09.08.17 Letter drafted
17.05.17	11.5 Governance Report – Local Authority Project Funding Update	LA to be presented with information, plans and costing at the next meeting for the projects: 1. Horse Arena 2. BMX track (Bike path to incorporate footpath?) 3. Oval drainage	DCG/Greg	Ongoing	07.07.17 Action forwarded to Project Management - to investigate bike path. 09.08.17 All 3 added to Project List, a lot of work going on here.
17.05.17	11.10 Australia Post Services	LA to be presented costing of expanding Australia Post to include outgoing mail services	DCS	Ongoing	07.07.17 Include in Mast1.er Plan for Office Upgrade 09.08.17 Option look into if mail delivery to individual houses.

**URAPUNGA**

A Community Meeting was held at Urapunga on Thursday 12<sup>th</sup> October 2017.

The main purposes of the meeting was to ascertain what services the community would like delivered there, the preferred services delivery arrangement, and the community's priorities.

**Key outcomes of the meeting:**

- Urupunga community want to advocate to Council to become a Local Authority in their own right, particularly due to the current size of the population of 128 (2016 Census) with its increasing need for service delivery and to be classified as a community not an outstation. A separate report will be presented at the OMC on 25 October 2017.
- Community have advised that the Community Development Program (CDP) is lacking leadership, equipment/tools and have requested RGRC for this to be addressed including the provision of CDP for women which is currently not happening.
- Craig Singleton the GEC (PM&C) to liaise with RGRC CDP Representatives and community members to identify projects participants can undertake.
- There is \$45,000 funding available to Urupunga allocated from Ngukurr's LA funding. Urupunga to have a community meeting to decide what the money should be spent on.
- The land tenure in the community needs to be clarified before any developments can occur on the subject land.

**Community Priorities:**

- CDP (including equipment & tools)
- Toilets need fixing
- Community laundry
- Rubbish management and new dump
- Remove old vehicles from community
- Sports & Rec Program (especially for kids returning from boarding school in holidays)
- New playground & equipment
- Basketball court
- Crèche & women's centre
- Art Centre

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

**EXECUTIVE DIRECTORATE REPORTS**

<b>ITEM NUMBER</b>	14.1
<b>TITLE</b>	Mayor's Report
<b>REFERENCE</b>	714710
<b>AUTHOR</b>	Amy Bretherton, Governance Officer

**RECOMMENDATION**

- (a) **That Council receive and note the Mayor's Report.**

**BACKGROUND**

As outlined by RGRC's Code of Conduct, the Mayor attends meetings and appointment to speak and represent the Council publicly on the policies, decisions, actions and interest of the Council. Report was created on behalf of the Mayor.

**ISSUES/OPTIONS/SWOT**

The Mayor has attended the following meetings and appointments on behalf of council.

14 September	Ordinary Meeting of Council - Katherine
5-6 October	LGANT Leadership in Local Government Symposium- Palmerston
11 October	Mataranka Master plan Community consultation
11 October	Mataranka Multipurpose Sports Court Opening
12 October	Urapunga Community Meeting
13 October	Daly Water and Larrimah Community Meeting

## Upcoming Meeting

1-2 November	LGANT General Meeting and AGM – Alice Springs
22 November	Meeting with CEO – Katherine
26 November	Numbulwar LA Meeting
27 November	Bulman LA Meeting
29 November	Borrooloola LA Meeting

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

## **EXECUTIVE DIRECTORATE REPORTS**

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<b>ITEM NUMBER</b>	14.2
<b>TITLE</b>	CEO's Report
<b>REFERENCE</b>	715879
<b>AUTHOR</b>	Michael Berto, Chief Executive Officer

### **RECOMMENDATION**

- (a) **That Council receive and note the CEO's Report.**

### **BACKGROUND**

Period: 5<sup>th</sup> September 2017 to 18<sup>th</sup> October 2017

#### Key Meetings and Visits Attended

Meeting/visit: DPMC  
Date: 8 September 2017  
Venue: DPMC Katherine  
Key Issues: Borrooloola/Rob River CDP Transition Mtg

Meeting/visit: OMC  
Date: 12<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup> September 2017  
Venue: 2 Crawford Street  
Key Issues: As Per Agenda

Meeting/visit: Numbulwar Festival  
Date: 15<sup>th</sup> September 2017  
Venue: Numbulwar  
Key Issues: Attend Festival

Meeting/visit: Borrooloola LA  
Date: 18<sup>th</sup> September 2017  
Venue: Borrooloola SDC  
Key Issues: Per LA Agenda

Meeting/visit: Bulman LA  
Date: 27<sup>th</sup> September 2017  
Venue: Bulman SDC  
Key Issues: Per LA Agenda

Meeting/visit: Borrooloola  
Date: 29 September 2017  
Venue: Borrooloola Training Centre (old centre)  
Key Issues: GSNT/RGRC Luncheon

Meeting/visit: Barunga  
Date: 3 October 2017  
Venue: Barunga SDC  
Key Issues: Meet with Staff to discuss AOD issues

Meeting/visit: LGANT Syposium  
Date: 5<sup>th</sup> & 6<sup>th</sup> October 2017  
Venue: Rydges Motel Palmerston  
Key Issues: Per Symposium Agenda

Meeting/visit: SLT Meeting  
Date: 9<sup>th</sup> October 2017  
Venue: 29 Crawford St  
Key Issues: Per SLT Agenda

Meeting/visit: Jawoyn Association  
Date: 12<sup>th</sup> October 2017  
Venue: 29 Crawford St  
Key Issues: Contracting and employment opportunities

**ISSUES/OPTIONS/SWOT**

NIL

**FINANCIAL CONSIDERATIONS**

NIL

**ATTACHMENTS:**



**CORPORATE GOVERNANCE DIRECTORATE REPORT**

<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	Development Application - Lot 386 Town of Borroloola - GEC Complex
<b>REFERENCE</b>	<b>708484</b>
<b>AUTHOR</b>	Greg Arnott, Director Corporate Governance

**RECOMMENDATION**

- (a) **That Council receive and note the Development Application – Lot 386 Town of Borroloola – GEC Complex.**

**BACKGROUND**

ON the 27<sup>th</sup> of August 2017, Director of Council and Community Services on behalf of Council approved the Murray River North Group to Lodge a Development Application for the development of a “GEC Complex” on Councils Land in Borroloola – Lot 386, Broad Street.

The proposed development is for a single dwelling and office in commercial zone. Whilst a single dwelling is prohibited under the current planning scheme, Murray River North seek a variation to the Zoning Scheme due to the added community benefit of having a Government Engagement Coordinator(GEC) office and accommodation in Borroloola. The Department of Prime Minister and Cabinet has similar sites in other regional towns and remote communities. The proposed development by PM&C will provide improved government engagement, service accessibility and coordination in remote communities as part of the Federal Government’s Remote Engagement and Coordination Implementation program.

**ISSUES/OPTIONS/SWOT**

The previous Council has approved the sub-lease of this lot to the Commonwealth Government for the development of a GEC complex on 386 Broad Street. Council will be further consulted through the Development Advisory Service and have an further opportunity to comment or advise on the development.

**FINANCIAL CONSIDERATIONS**

NIL

**ATTACHMENTS:**

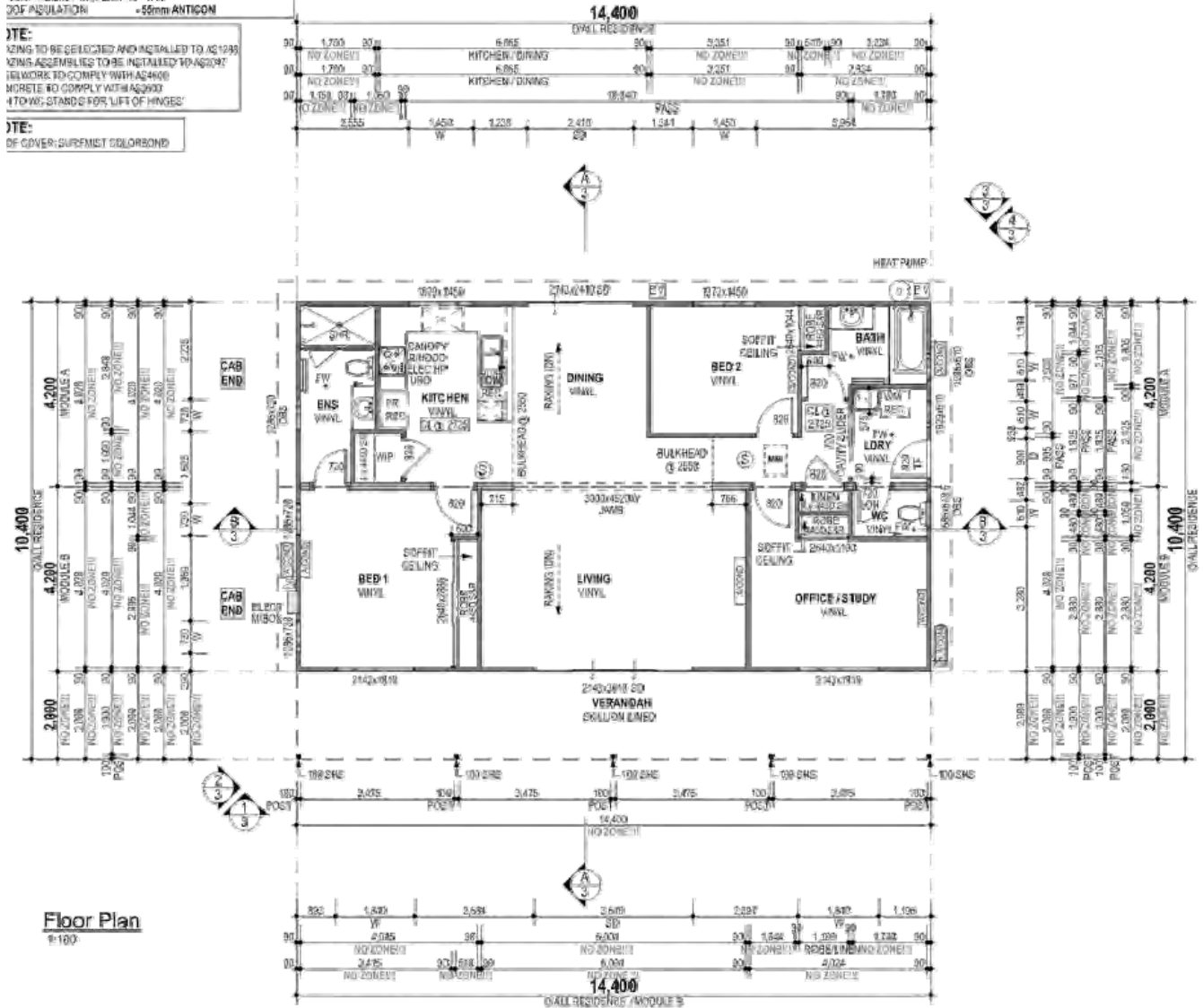
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- 2 101909914\_N2856 Area Plan 2012 with Lot marked.pdf
- 3 101909961\_N2856 Town Planning Scheme with Lot marked.pdf
- 4 101909968\_N2856 Energy Efficiency for LOT 386 BROAD STREET BORROLOOLA.pdf
- 5 101964526\_N2856 Borroloola Statement of Effect Updated 23062017.pdf
- 6 420003063\_1\_Letter to tenant re consent.pdf

CLIENT SUPPLIED MATERIALS & LABOUR - REFER TO CONTRACT & ADDENDUM  
 MENTIONS ARE TO FRAME STUDS ONLY & DO NOT INCLUDE LINING OR CLADDING INTERNAL & EXTERNAL WORK DESCRIBED TO BCA E.T. AS INDICATED ON PLAN, USE BRIDGEMAN & INTERCONNECTED (S)  
 FINISHES ARE FROM TOP OF SLAB, NO ALLOWANCE FOR FLOOR COVERINGS  
 & PLACINGS OF FRWP'S IS APPROX & GOVERNED BY ROOF STRUCTURE & AT PLUMBER'S DISCRETION  
 NATURAL LOCATION OF HOT WATER SYSTEM IS GOVERNED BY BUILDING REGULATIONS & AT THE DISCRETION OF THE ARCHITECT  
 AFTER ROOFING TO VENT AREAS TO BCA 2.1.1  
 RAILS AND RAILS TO REMAIN TO ALL ROOFS UNLESS OTHERWISE NOTED  
 1.45 SHIELDS TO LUSH UNLESS OTHERWISE NOTED  
 HOLE LOCATIONS TO THE DISCRETION OF THE BUILDING SERVICES ENGINEER  
 1.25 WIDE GAPS UNLESS OTHERWISE NOTED

**INSULATION**  
 EXTERNAL WALL INSULATION - R2.0 BATT & PERMISHIELD 65  
 INTERNAL WALL INSULATION - NA  
 CEILING INSULATION - R2.0 BATT  
 GROUND FLOOR INSULATION - NA  
 ROOF INSULATION - 50mm ANTIGNON

**NOTE:**  
 CEILING TO BE RELOCATED AND INSTALLED TO AS 1239  
 FINISH ASSEMBLY TO BE INSTALLED TO AS 2027  
 NETWORK TO COMPLY WITH AS 4000  
 MORE TO COMPLY WITH AS 2000  
 1 TO 2 W/ STAND OFF FOR LIFT OF HINGES  
**NOTE:**  
 OF COVER: SUREMIST COLORBOND

ALL SUBCONTRACTORS TO CHECK DIMENSIONS & NOTES PRIOR TO COMMENCEMENT OF ANY WORK ANY DISCREPANCIES TO BE NOTIFIED TO THE SUPERVISOR WITHOUT DELAY.  
**ALL INTERNAL DIMENSIONS TO STRUCTURE**  
**CLIENT NOTE:**  
 THIS PLAN IS TO BE READ IN CONJUNCTION WITH ALL STANDARDS, SPECIFICATIONS, ADDENDUMS AND ENGINEER'S DETAILS.  
**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**



**Floor Plan**  
 1:100

BUILDING AREAS		
AREA	PERIMETER	
gross Area	120.56	45.63
net Area	28.80	32.74
	149.36 m <sup>2</sup>	78.40 m
ROOF AREAS		
AREA	PERIMETER	
gross Area	155.41	48.23
net Area	28.80	32.74
	164.21 m <sup>2</sup>	81.10 m

**MURRAY RIVER NORTH GROUP**

**SIGNATURES:**  
 CLIENT: \_\_\_\_\_  
 CLIENT: \_\_\_\_\_  
 BUILDER: \_\_\_\_\_  
 COPYRIGHT  
 Murray River North Group Pty Ltd  
 101909851\_N2856 BORROLOOLA Complete Set VO2.pdf

**CLIENT:**  
 DEPARTMENT OF PRIME MINISTER & CABINET  
 ADDRESS:  
 Lot 386 Broad St, Townsville of Borroloola,  
 NT

VARIATIONS:			
NO	REV	DATE	BY
01	A	24/01/2024	DMK
02	B	27/01/2024	MR

VARIATIONS CONT'D:			
NO	REV	DATE	BY

RESIDENCE COOLABAH M	
DRAWN:	DATE:
VNX	10/01
CHECKED:	WIND RATING:
MR	TBC
CLIMATE ZONE:	WIND REGION:
3	C
SHEET NO:	JOB NO:

ROOF & WALL CLADDING TO BE INSTALLED STRICTLY IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS. THIS INCLUDES FLASHINGS AT ALL OPENING AND CHANGES IN DIRECTION.

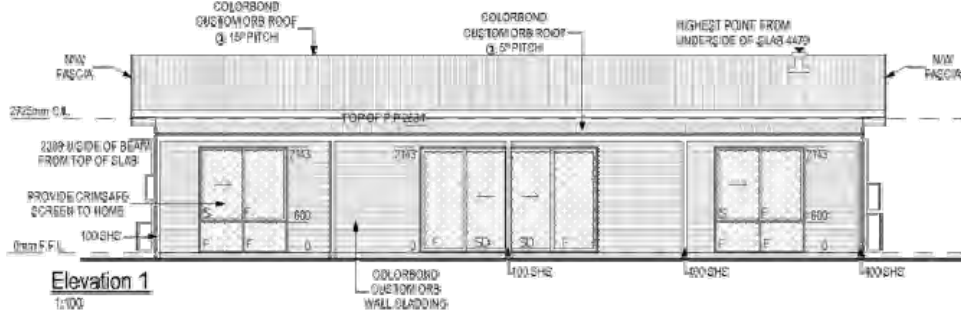
**NOTE:**  
ROOF COVER SURFACES COLORBOND

ALL SUBCONTRACTORS TO CHECK DIMENSIONS & NOTES PRIOR TO COMMENCEMENT OF ANY WORK. ANY DISCREPANCIES TO BE NOTIFIED TO THE SUPERVISOR WITHOUT DELAY.

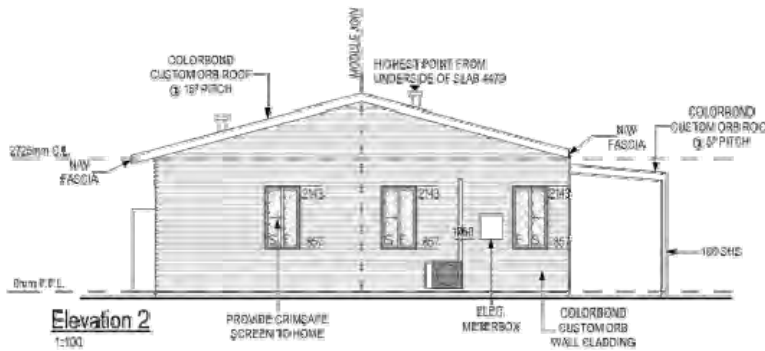
**ALL INTERNAL DIMENSIONS TO STOPWORK.**  
**CLIENT NOTE:**  
THIS PLAN IS TO BE READ IN CONJUNCTION WITH THE STANDARD SPECIFICATION, ADDENDUM AND ENGINEER'S DETAILS.

**CEILING HEIGHT - 2725**

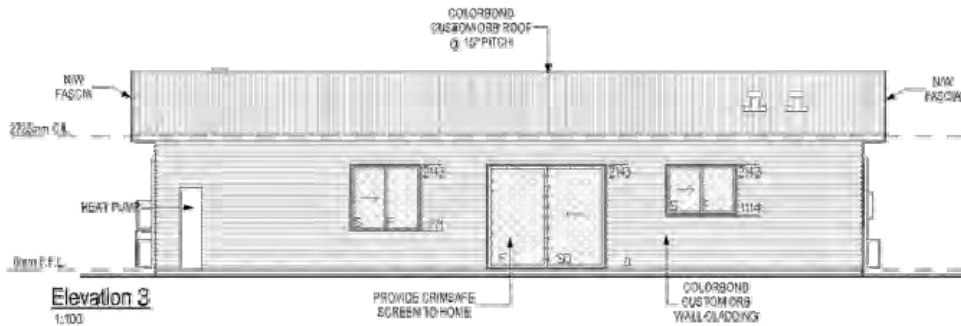
**SOIL CLASSIFICATION - M**



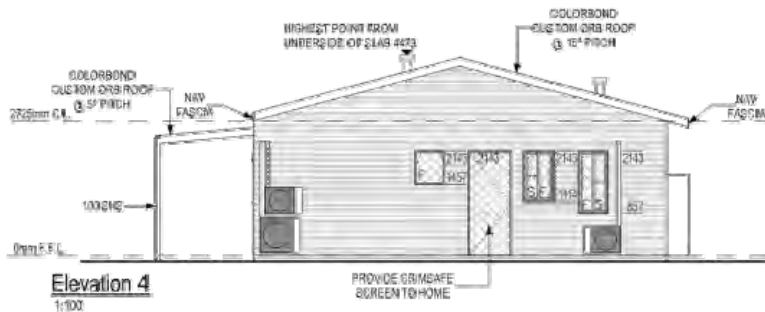
**Elevation 1**  
1:100



**Elevation 2**  
1:100



**Elevation 3**  
1:100



**Elevation 4**  
1:100

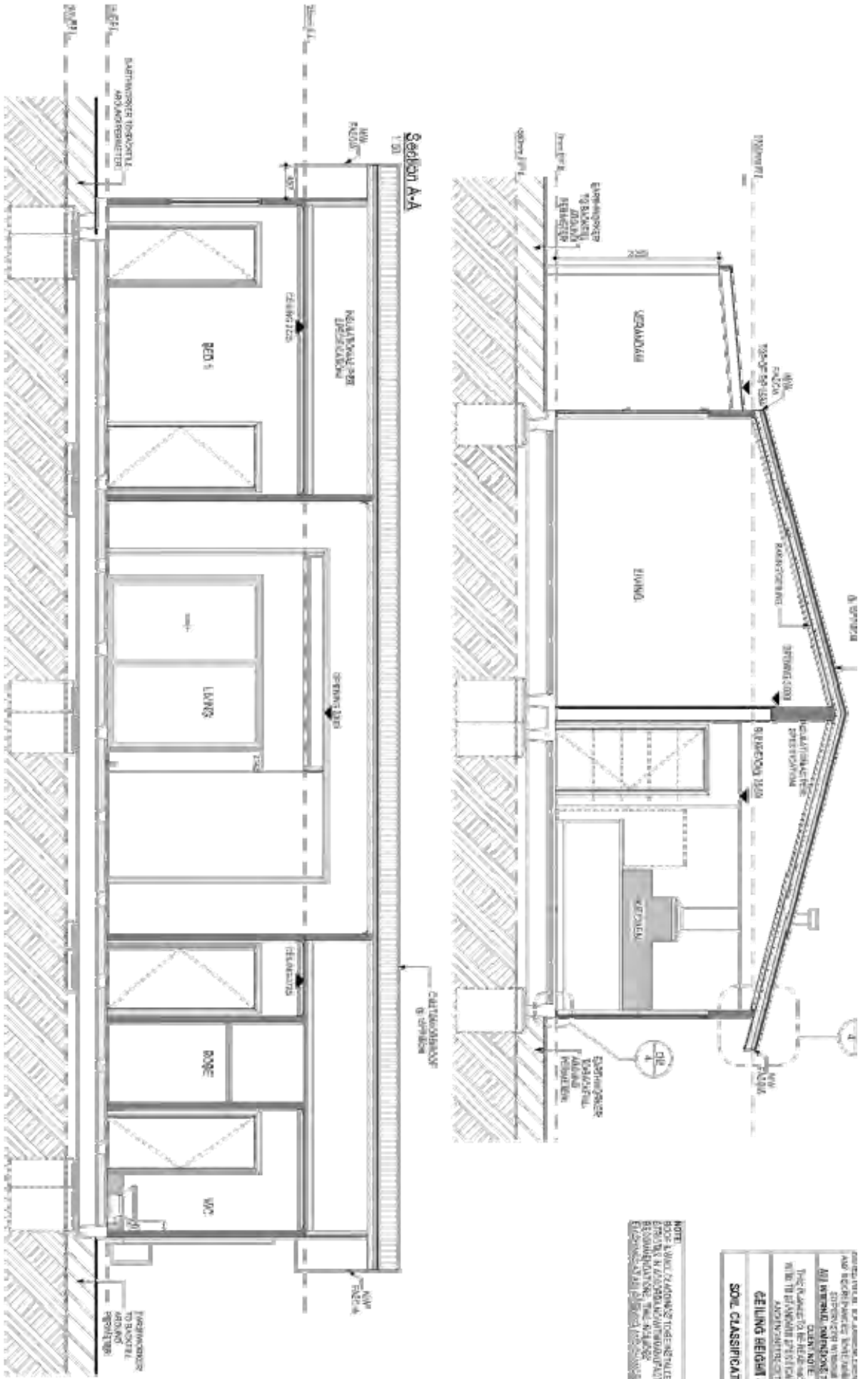


**SIGNATURES:**  
CLIENT: \_\_\_\_\_  
CLIENT: \_\_\_\_\_  
BUILDER: \_\_\_\_\_  
**COPYRIGHT**  
The design and planning of this project are the sole property of Murray River North Group. No part of this document may be reproduced without the written permission of Murray River North Group.

**CLIENT:**  
DEPARTMENT OF PRIME MINISTER & CABINET  
**ADDRESS:**  
Lot 386 Broad St, Town/le of Borroloola, NT

VARIATIONS:				VARIATIONS CONT'D:			
NO	REV	DATE	INT	REV	DATE	INT	
V01	A	24/01/24	VNX				
	B	27/01/24	MR				

RESIDENCE COOLABAH M	
BRAWN	DATE
VNX	10/01
CHECKED	WIND RATING
MR	TBC
CLIMATE ZONE	WIND REGION
3	C
SHEET NO.	JOB NO.
	RE



**MURRAY RIVER NORTH GROUP**

**CLIENT:** DEPARTMENT OF ENVIRONMENT & CASHER  
 ADDRESS: Lot 248 Road 2, Territory of Borroloola, NT

NO.	DATE	BY	REVISIONS
01	10/10/2018	MR	ISSUED FOR PERMIT
02	10/10/2018	MR	ISSUED FOR PERMIT
03	10/10/2018	MR	ISSUED FOR PERMIT
04	10/10/2018	MR	ISSUED FOR PERMIT
05	10/10/2018	MR	ISSUED FOR PERMIT
06	10/10/2018	MR	ISSUED FOR PERMIT
07	10/10/2018	MR	ISSUED FOR PERMIT
08	10/10/2018	MR	ISSUED FOR PERMIT
09	10/10/2018	MR	ISSUED FOR PERMIT
10	10/10/2018	MR	ISSUED FOR PERMIT

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**DATE:** 10/10/2018

**BY:** MR

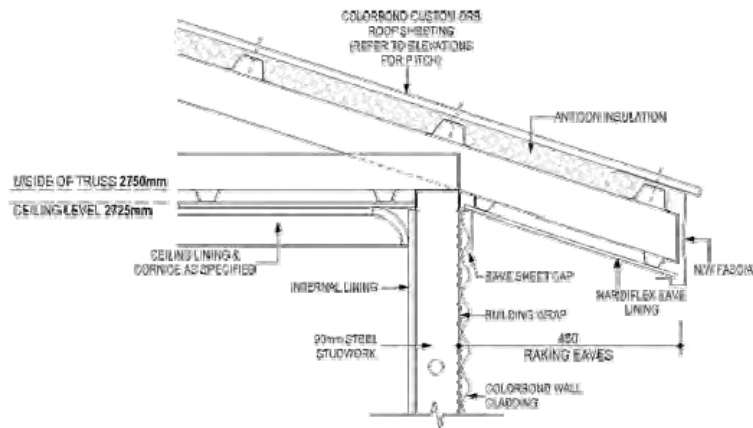
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**PROJECT:** MURRAY RIVER NORTH GROUP

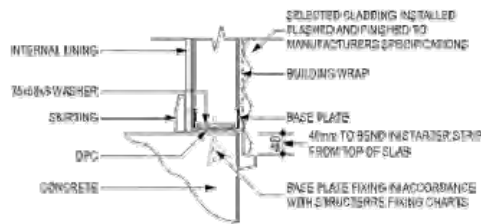
**CLIENT:** DEPARTMENT OF ENVIRONMENT & CASHER

**ADDRESS:** Lot 248 Road 2, Territory of Borroloola, NT

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---



**DETAIL 1 - RAKING EAVE**  
1/10



**DETAIL 2 - FRAME TO SLAB CONNECTION**  
1/10



SIGNATURES:  
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 CLIENT: \_\_\_\_\_  
 BUILDER: \_\_\_\_\_

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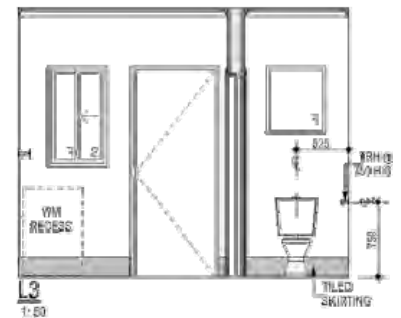
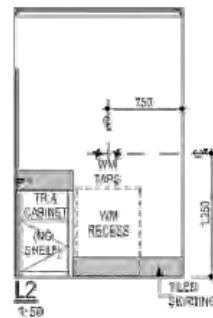
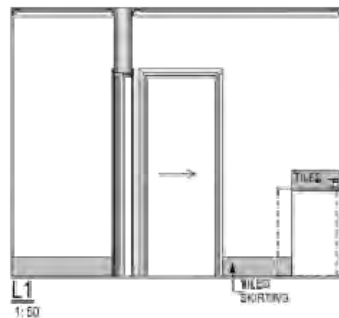
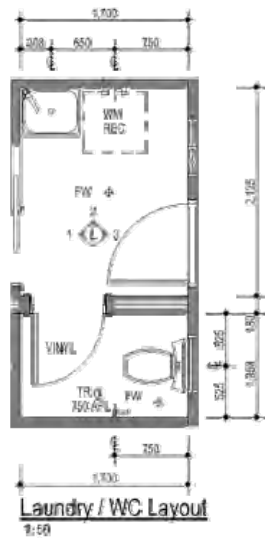
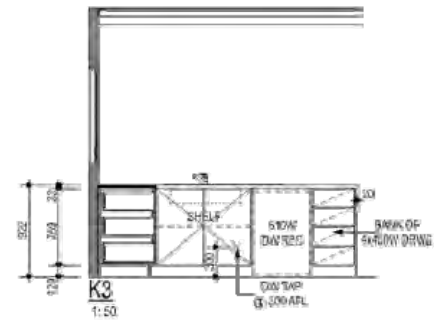
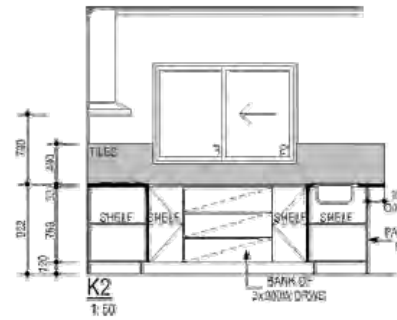
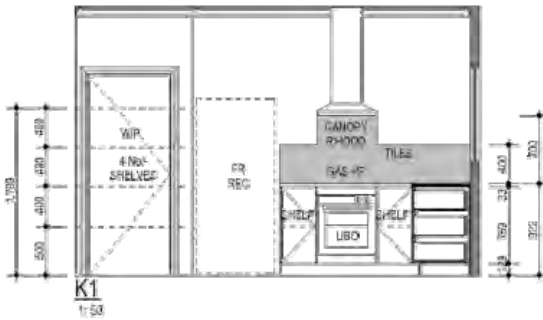
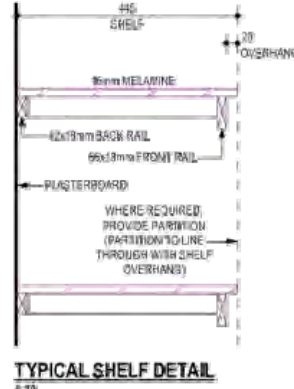
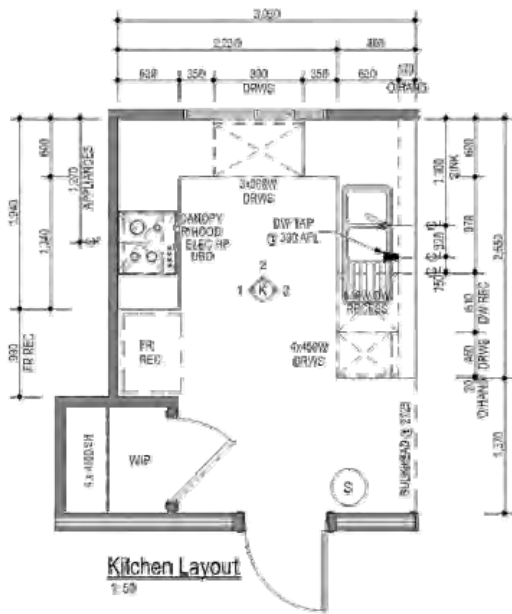
CLIENT:  
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 ADDRESS:  
 Lot 385 Broad St, Townville of Borroloola,  
 NT

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02	B	27/01/21	MR				

RESIDENCE COOLABAH M	
DRAWN: VNX	DATE: 10/01
CHECKED: MR	WIND RATING: TBC
CLIMATE ZONE: 3	WIND REGION: C
SHEET NO:	JOB NO: 06

NOTE: WET AREAS SHALL BE WATERPROOFED AND HAVE WATER RESISTANT SURFACES AS REQUIRED BY BCA TABLE 3.9.3.2 AND AS STAN

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**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**



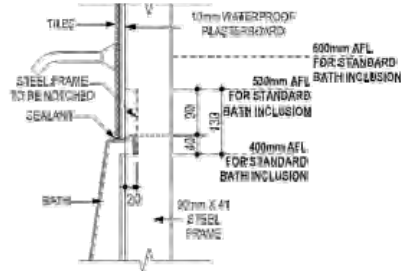
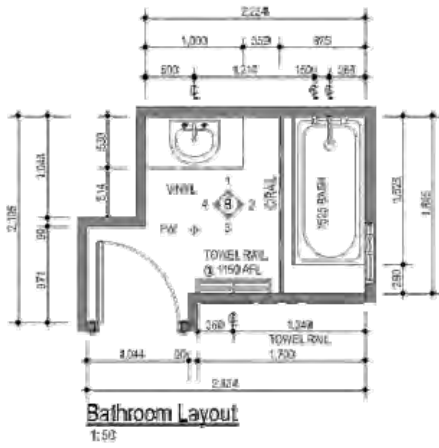
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02	B	27/01/21	MR

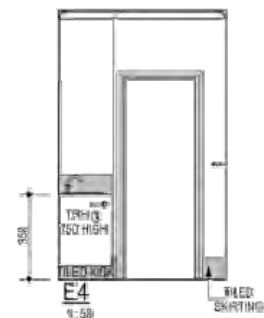
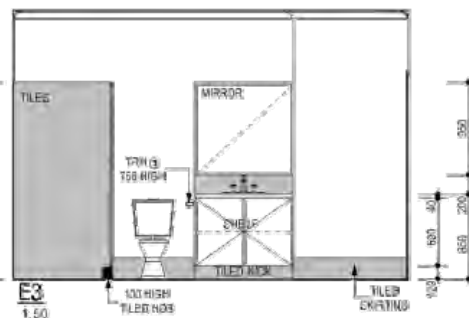
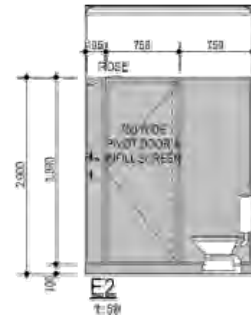
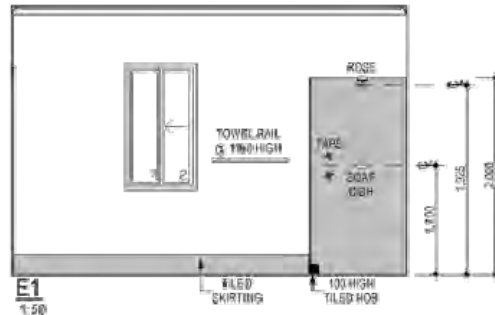
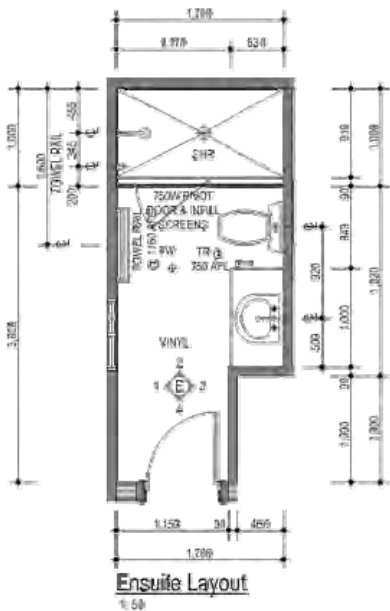
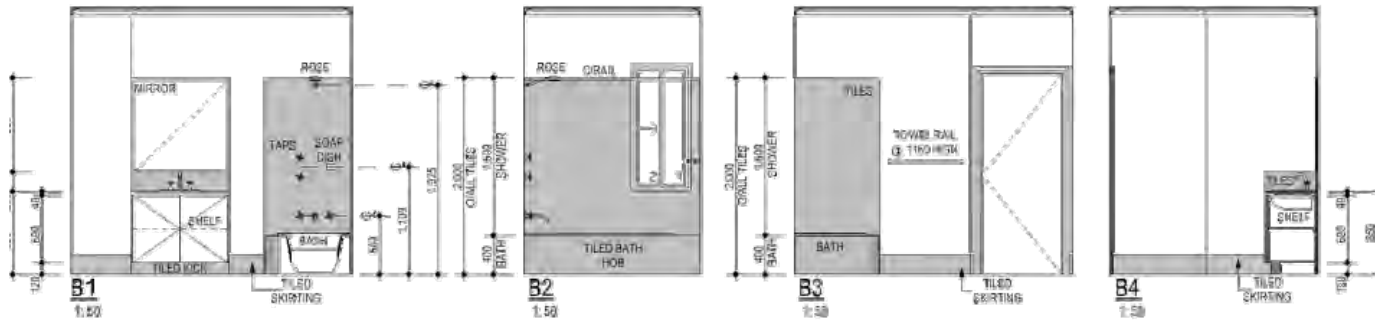
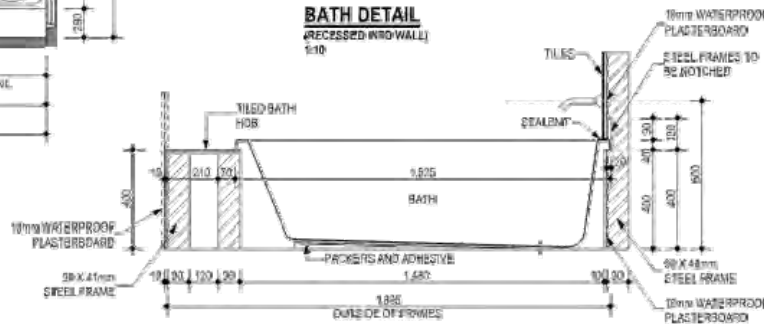
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RESIDENCE COOLABAH M	
DRAWN:	DATE:
VMX	10/01
CHECKED:	WIND RATING:
MR	TBC
CLIMATE ZONE:	WIND REGION:
3	C
SHEET NO:	JOB NO:



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**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**

**NOTE:**  
 NET AREAS SHALL BE WATERPROOFED AND HAVE WATER RESISTANT SURFACES AS REQUIRED BY BCA TABLE 3.2.1.2 AND AS 3748.



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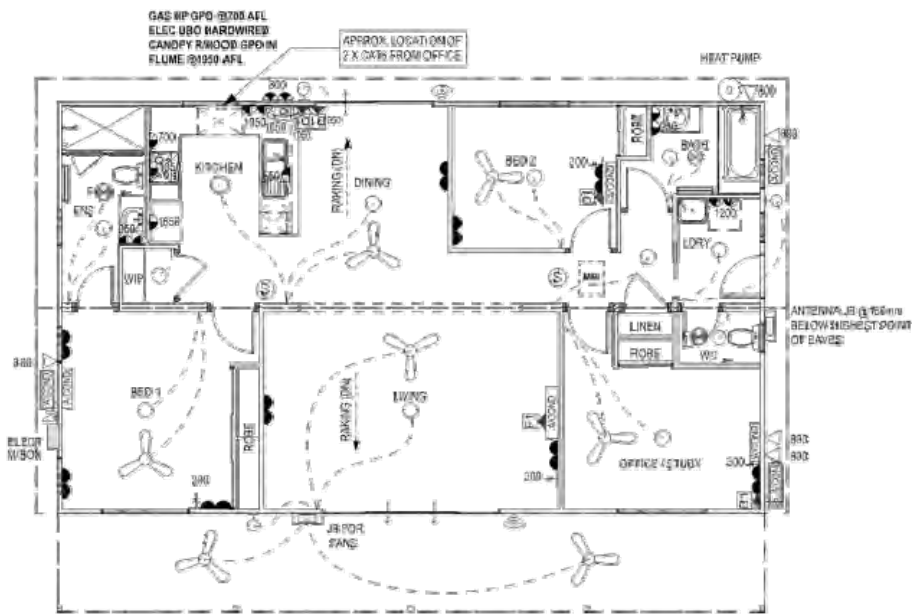
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RESIDENCE COOLABAH M

DRAWN	DATE
VMX	10/01
CHECKED	WIND RATING
MR	TBC
SEAFACE ZONE	WIND REGION
3	C
SHEET NO.	JOB NO.

ELECTRICAL LEGEND		
SYMBOL	DESCRIPTION	QUANTITY
	1200mm CEILING FAN	7
	CEILING BAYONET POINT	11
	CIRCULAR FLUORESCENT LIGHT	1
	DATA POINT @ 300AFL UNLESS NOTED	4
	DOUBLE SPOT @ 300AFL	3
	DOUBLE SPOT @ 1000MM	4
	DOUBLE WATER PROOF SPOT @ NOTED HFL	1
	EXHAUST FAN (FLUMED)	2
	EXHAUST FAN (UNFLUMED)	1
	FORKLIFT POINT	1
	HI-WIRE SMOKE DETECTOR (WIRE CONNECTED)	2
	INTERCOM WALL UNIT @ 1000MM	2
	ISOLATOR SWITCH @ 1000MM	2
	JUNCTION BOX	2
	MOTION SENSOR	2
	PHONE POINT @ 1000MM	1
	SINGLE SPOT @ 1000MM	2
	TV POINT @ 300AFL	4

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**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**



Electrical Plan  
1:100



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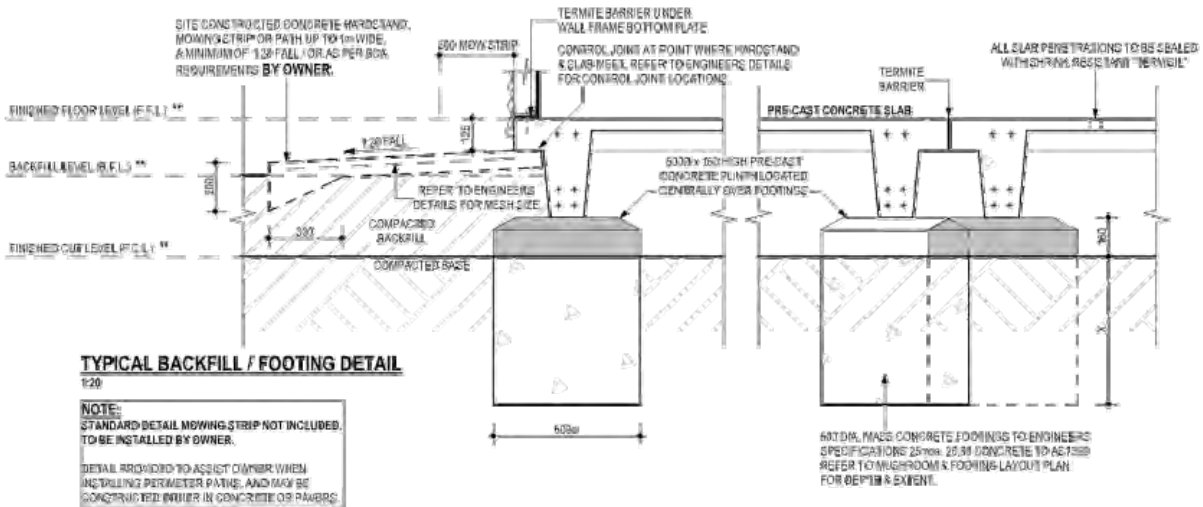
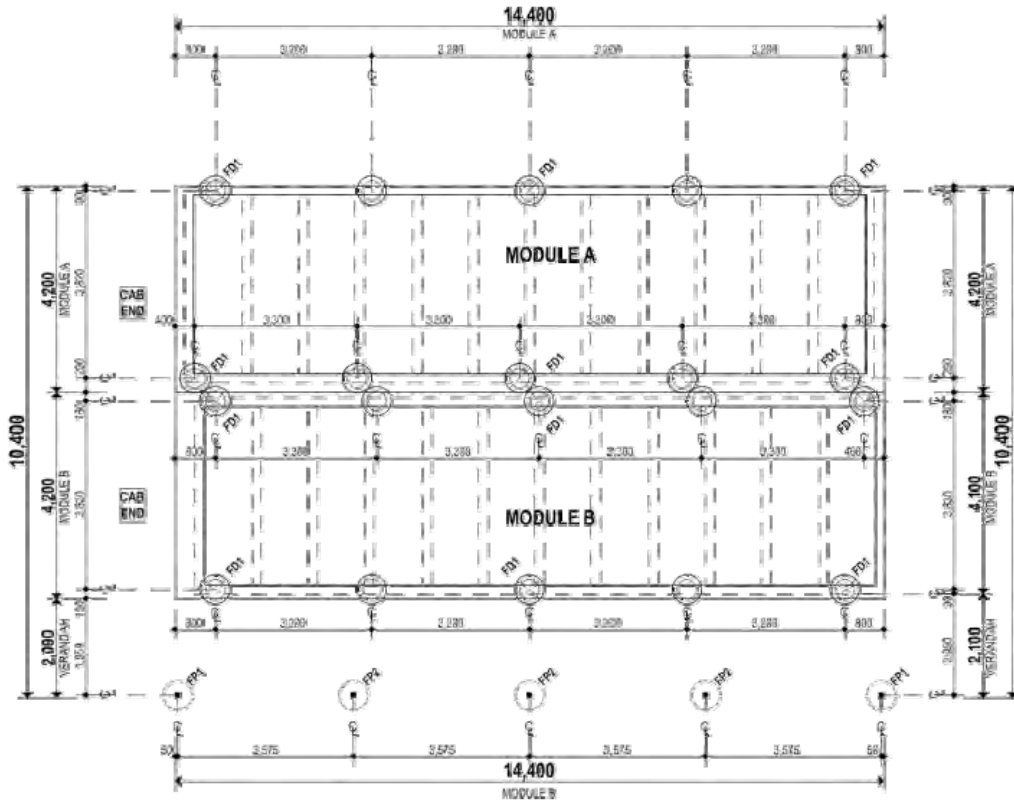
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VARIATIONS:				VARIATIONS CONT'D:			
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02	B	27/01/21	MR				

RESIDENCE COOLABAH M	
DRAWN:	DATE:
VMX	10/01
CHECKED:	WING RATING:
MR	TBC
CLIMATE ZONE:	WIND REGION:
3	C
SHEET NO:	JOB NO:
	BE



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**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**  
**NOTE:**  
 ALL RUN-OFF INCLUDING REINTEGRATION WATER TO BE DRAINED AWAY FROM BUILDING.



**Mushroom & Footing Layout**

1:100

**NOBELLING FOOTING SIZES (Region C & D)**

SOIL CLASS	DESIGNATION	FOOTING SIZE
A, S	N/A	NO FOOTING REQUIRED
M	SP1	600 x 700 FOOTING
M, D	SP2	600 x 800 FOOTING
HT	SP3	600 x 3,000 TIE-IN FOOTING
M, D	SP4	600 x 500 TIE-IN FOOTING

**PIPING PAD SIZES (Region C & D)**

DESIGNATION	FOOTING SIZE	ALTERNATIVE #40 GORED FOOTING	ROOF AREA SUPPORTED
FP1	600x700x200 Deep	600x700 Deep	3m <sup>2</sup>
FP2	700x700x200 Deep	600x750 Deep	4.5m <sup>2</sup>
FP3	850x700x200 Deep	600x1200 Deep	9.2m <sup>2</sup>
FP4	900x700x200 Deep	600x1400 Deep	10m <sup>2</sup>
FP5	N/A	2000x2000 Deep	0.15m <sup>2</sup> (1/4) of 6m <sup>2</sup>

**SIGNATURES:**  
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02	B	27/01/21	MR

**VARIATIONS CONT'D:**

REV	DATE	BY

**RESIDENCE COOLABAH M**

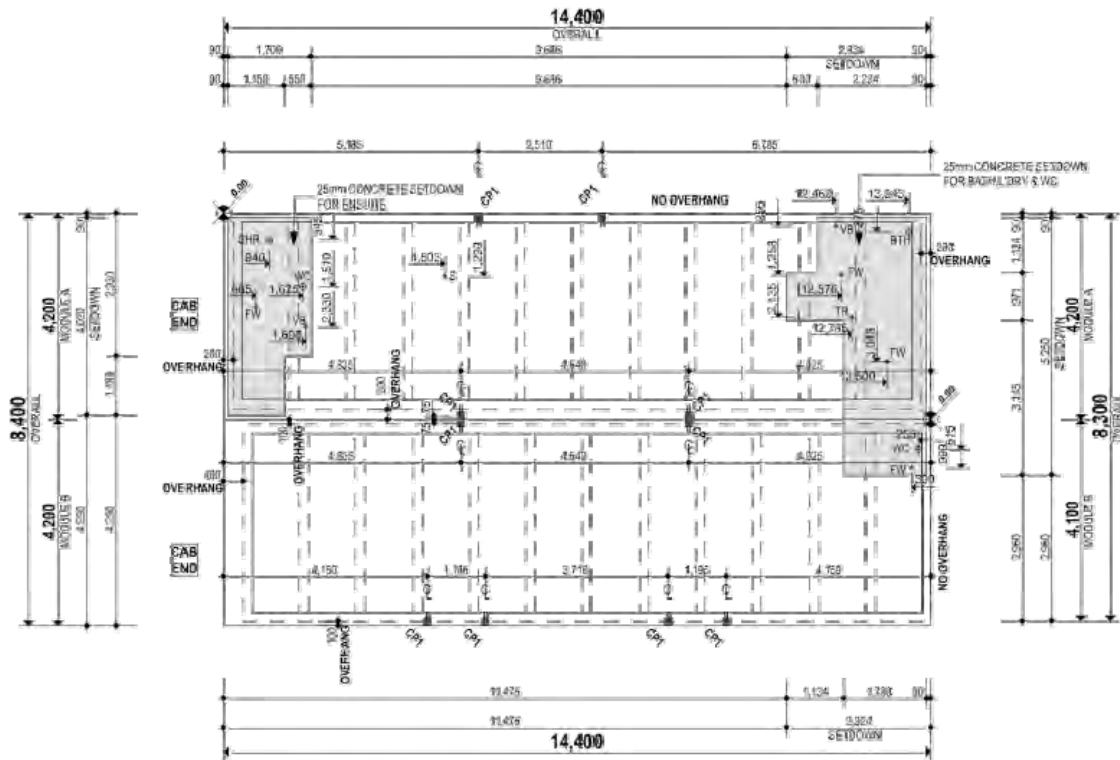
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CHECKED	WIND RATING
MR	TBC

TEMPERATURE ZONE	WIND REGION
3	C

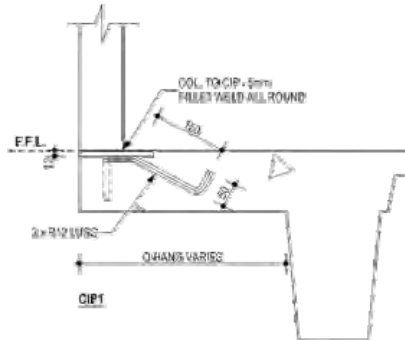
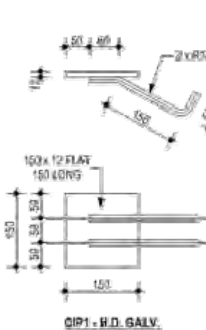
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**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**



Slab Plumbing Layout

1:100



PENETRATIONS / CAST-IN PLATES		
CP1	CHEST-IN-PLATE	150x150
CP2	CHEST-IN-PLATE	150x150
W	FLOOR WASTE	50p
R	VANITY BASIN	50w
F	KITCHEN SINK	50p
TR	TROUGH	50w
SH	SHOWER CHANNEL	50p
WC	WC PAN	525w
SHW	SHOWER WASTE	525w
BH	BATH WASTE	1025w
WLS	FLOOR WASTE (FWS)	150
	SHOWER WASTE (SHW)	150

**MURRAY RIVER NORTH GROUP**

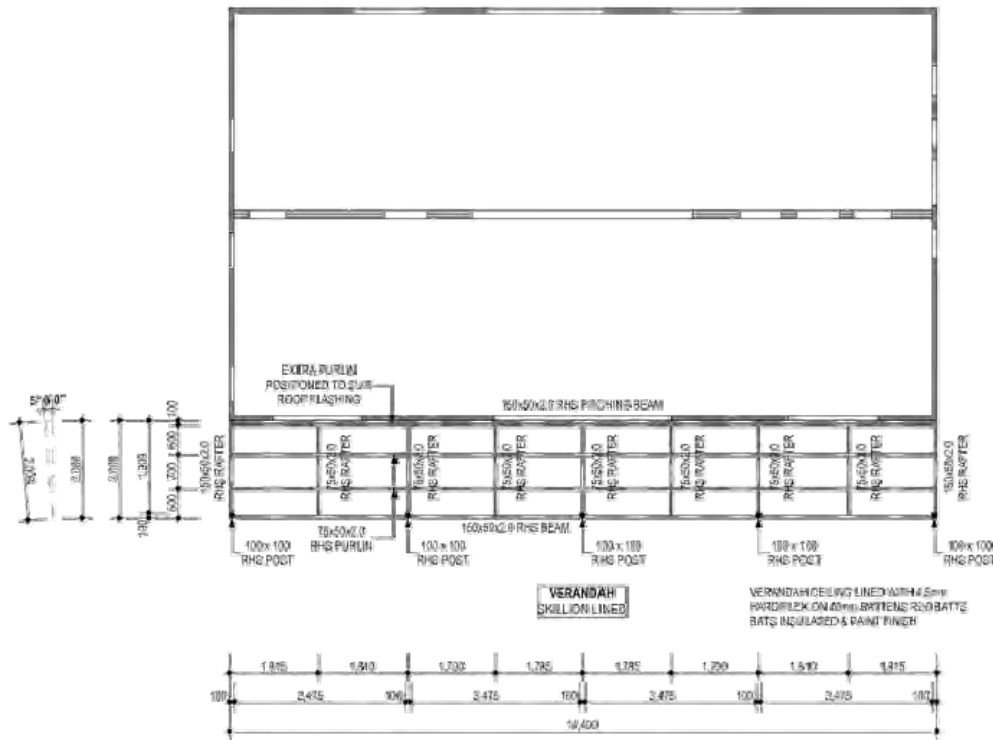
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VARIATIONS:				VARIATIONS CONT'D:			
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02	B	27/04/21	MR				

RESIDENCE COOLABAH M	
DRAWN:	DATE:
VMX	10/01
CHECKED:	WING RATING:
MR	TBC
CLIMATE ZONE:	WIND REGION:
3	C
SHEET NO:	JOB NO:
	BE

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**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**



Structural Layout  
 1:100

**NOBELLING FOOTING SIZES (Region C & D)**

SOIL CLASS	DESIGNATION	FOOTING SIZE
A + S	NA	NO FOOTING REQUIRED
M	SP1	800 x 700 FOOTING
M + D	SP2	800 x 900 FOOTING
HT	SP3	800 x 3,000 STRIP FOOTING
M + D	SP4	800 x 500x1000 FOOTING

**PIPING PAD SIZES (Region C & D)**

DESIGNATION	FOOTING SIZE	ALTERNATIVE #066ERED FOOTING	ROOF AREA SUPPORTED (m <sup>2</sup> )
FP1	600x700x100 Deep	600x700 Deep	3m <sup>2</sup>
FP2	700x700x100 Deep	600x750 Deep	4.5m <sup>2</sup>
FP3	850x850x100 Deep	600x1200 Deep	9.0m <sup>2</sup>
FP4	900x900x100 Deep	600x1400 Deep	10.0m <sup>2</sup>
FP5	Nil	200x200 Deep	0.4m <sup>2</sup> (max)

**SIGNATURES:**  
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**VARIATIONS:**

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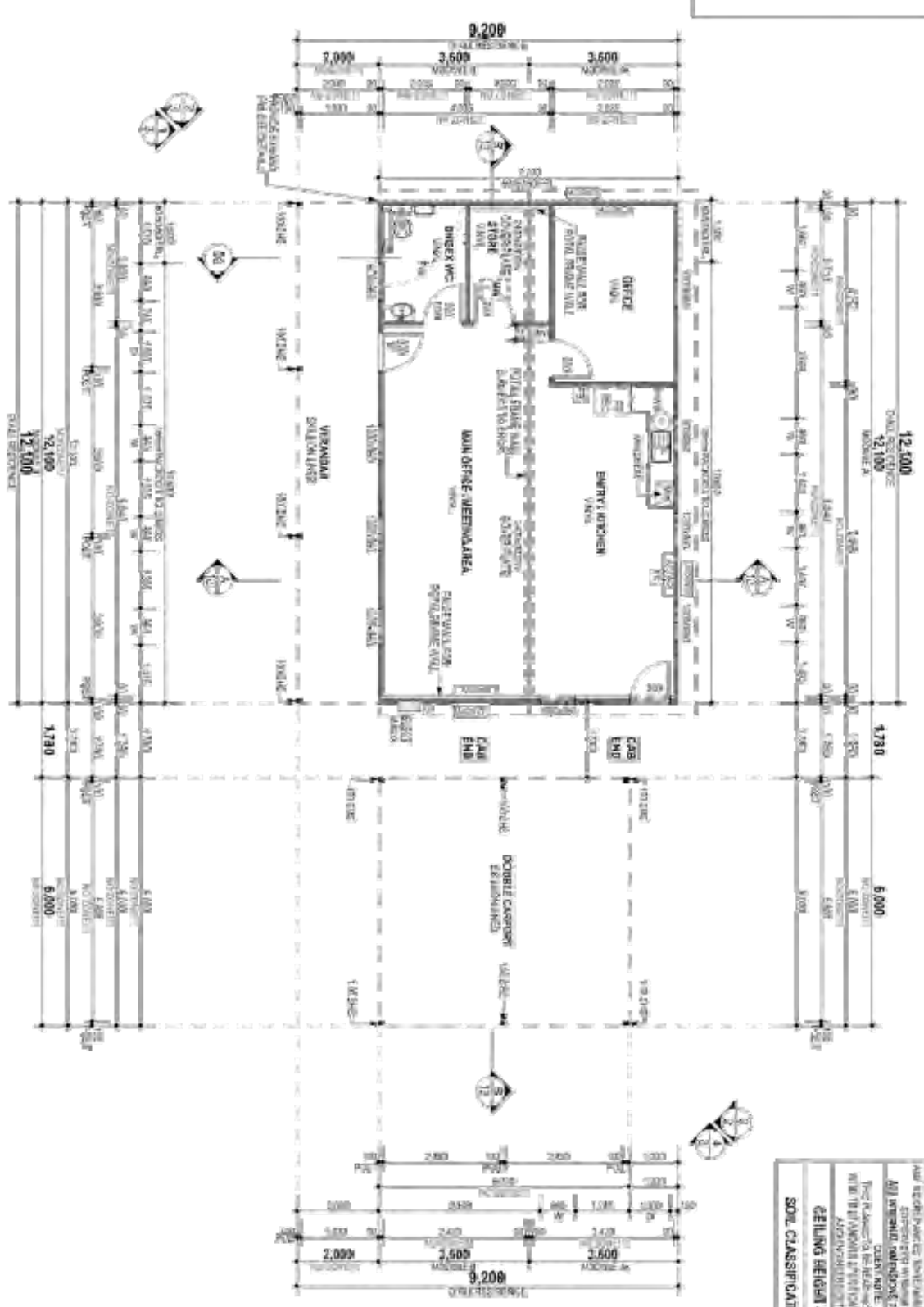
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VMX	10/01
CHECKED:	WIND RATING:
MR	TBC
CLIMATE ZONE:	WIND REGION:
3	C
SHEET NO:	JOB NO:

**BUILDING LABELS**

AREA	PERIMETER
AREA	PERIMETER
AREA	PERIMETER
AREA	PERIMETER
AREA	PERIMETER
AREA	PERIMETER
AREA	PERIMETER
AREA	PERIMETER
AREA	PERIMETER

Floor Plan



**SOIL CLASSIFICATION - M**

SOIL CLASSIFICATION - M

**MURRAY RIVER NORTH GROUP**

**PROPOSER:**  
 QUANT  
 QUANT  
 QUANT

**CLIENT:**  
 DEPARTMENT OF REVENUE/MS&K CASINER  
 ADDRESS:  
 Lot 240 Brockle Terrace of Bordertown

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02	20/12/17		
03	20/12/17		
04	20/12/17		

**OFFICE COORDINATE:**  
 POINT: VXX  
 DATE: 09  
 USER: MR  
 DATE: 09

ROOF & WALL CLADDINGS TO BE INSTALLED STRICTLY IN ACCORDANCE WITH MANUFACTURERS' RECOMMENDATIONS. THIS INCLUDES FLASHINGS AT ALL OPENINGS AND CHANGES IN DIRECTION.

NOTE: PROVIDE CRIMSAFE SCREENS TO OFFICE

NOTE: ROOF COVER: SHIRFIST COLORBOND

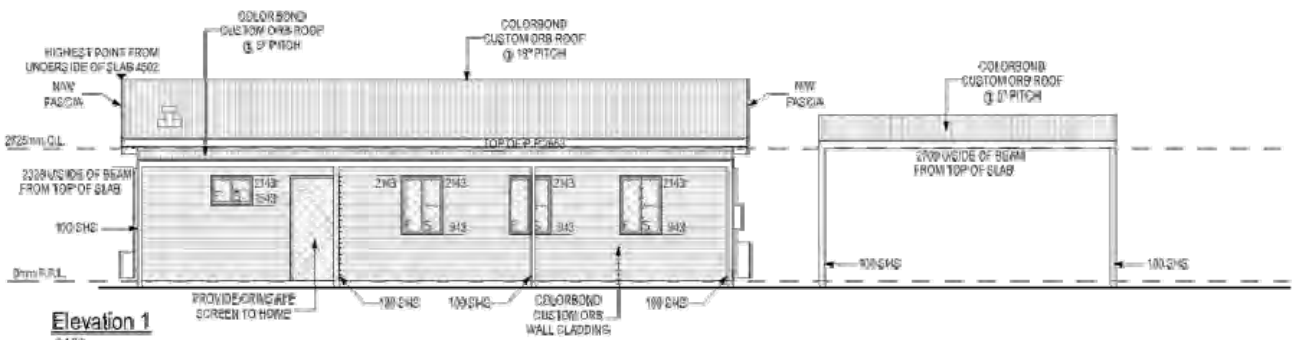
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ALL INTERNAL DIMENSIONS TO STW/WORK

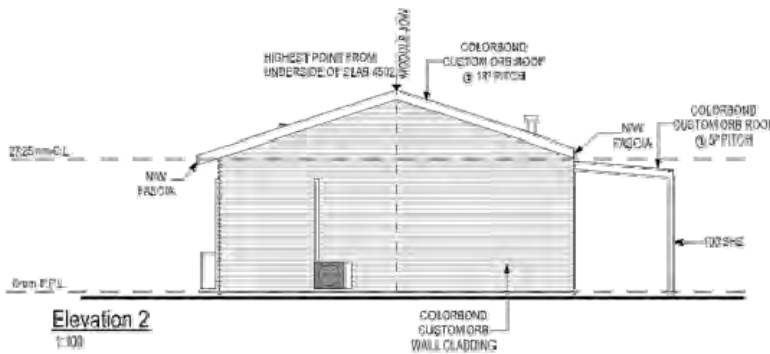
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CEILING HEIGHT - 2725

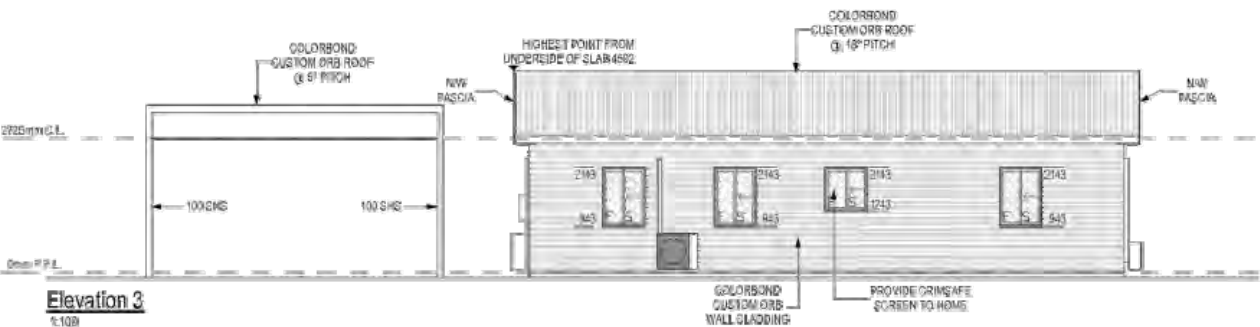
SOIL CLASSIFICATION - M



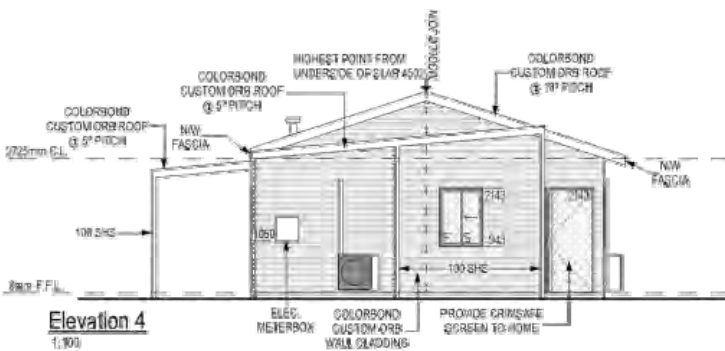
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1:100



Elevation 2  
1:100



Elevation 3  
1:100



Elevation 4  
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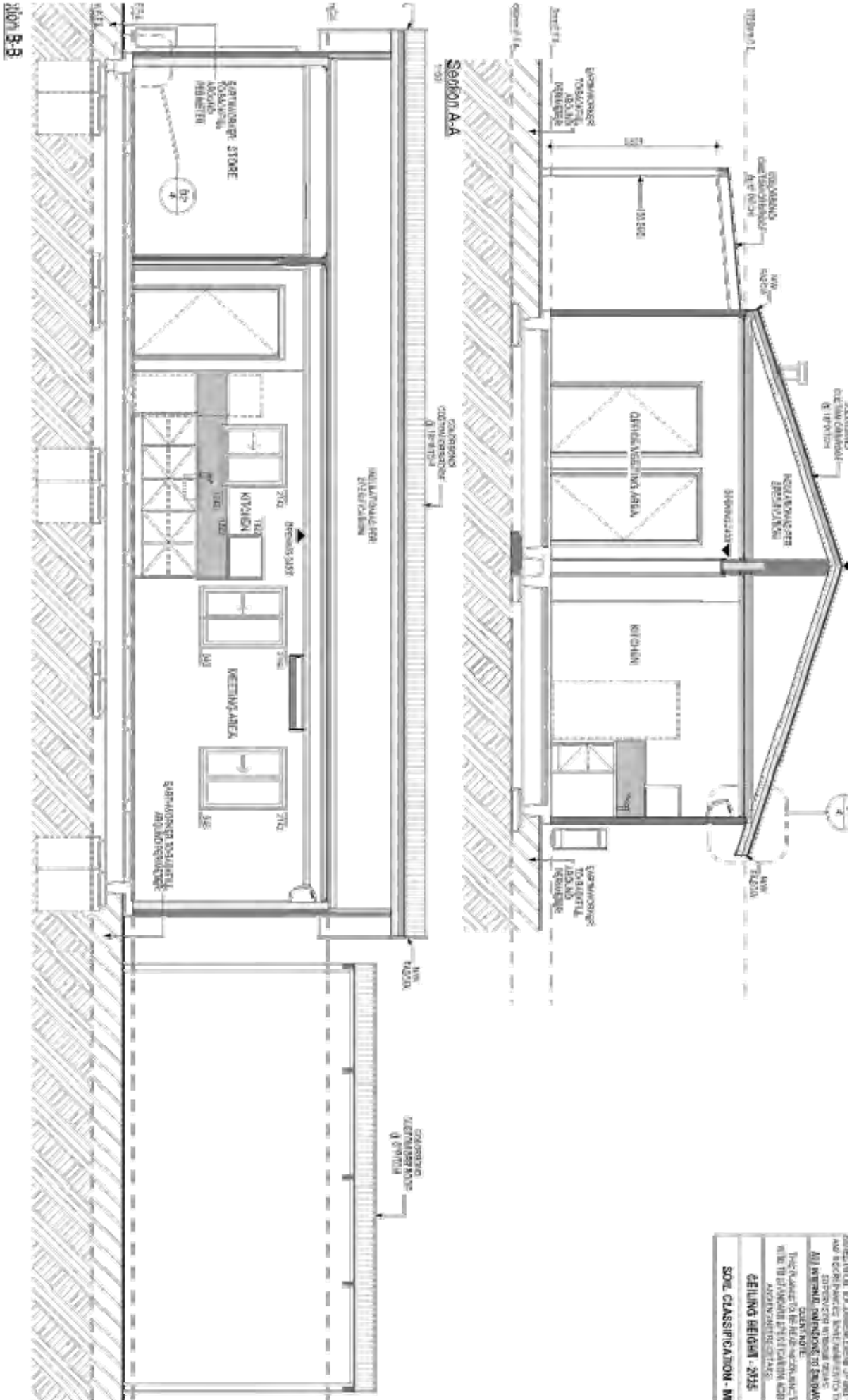
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01	A	24/01/21	VMX
02	B	24/01/21	MR

VARIATIONS CONT'D:			
NO	REV	DATE	INT

OFFICE COOLABAH M	
DRAWN:	DATE:
VMX	09/01
CHECKED:	WIND RATING:
MR	TBC
ESTIMATE ZONE:	WIND REGION:
3	C
SHEET NO:	DWG NO:



**MURRAY RIVER NORTH GROUP**

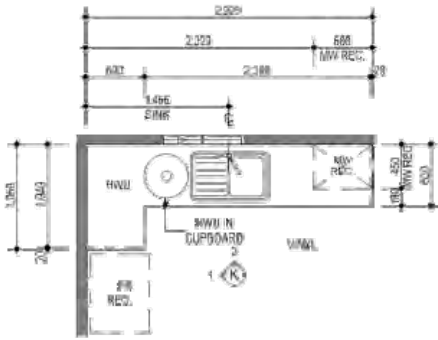
**CLIENT:** DEPARTMENT OF ENVIRONMENT & CASINOS  
 ADDRESS: Lot 248 Road St, Territory of Northern NT

NO.	DATE	BY	REVISION
1	10/10/2018	MR	ISSUED FOR PERMIT
2	10/10/2018	MR	ISSUED FOR PERMIT
3	10/10/2018	MR	ISSUED FOR PERMIT

**OFFICE COOLBAI**  
 PHONE: 08 9422 0000  
 FAX: 08 9422 0000  
 MR  
 10/10/2018

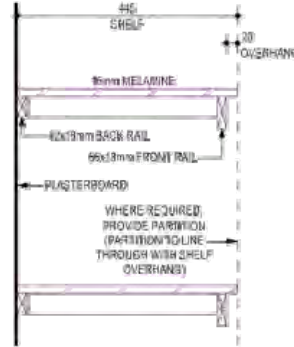


ALL SUBCONTRACTORS TO CHECK DIMENSIONS & NOTES PRIOR TO COMMENCEMENT OF ANY WORK. ANY DISCREPANCIES TO BE NOTIFIED TO THE SUPERVISOR WITHOUT DELAY.  
**ALL INTERNAL DIMENSIONS TO STUDWORK.**  
**CLIENT NOTE:**  
 THIS PLAN IS TO BE READ IN CONJUNCTION WITH THE STANDARD SPECIFICATION, ADDENDUM AND ENGINEER'S DETAILS.  
**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**



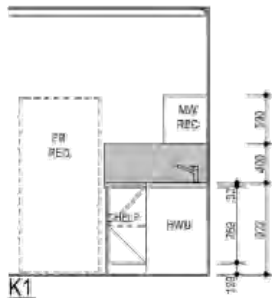
**Kitchen Layout**

1:50



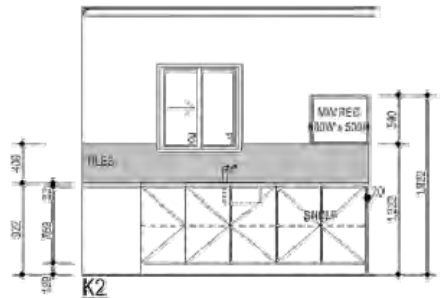
**TYPICAL SHELF DETAIL**

1:10



**K1**

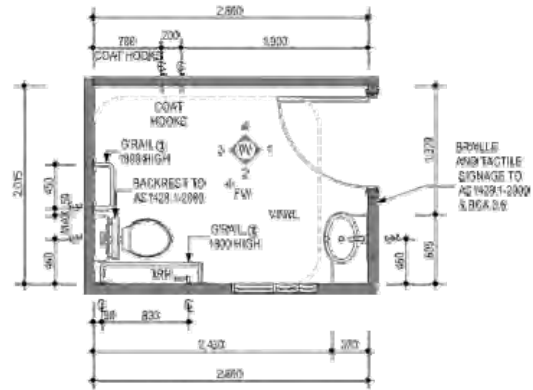
1:50



**K2**

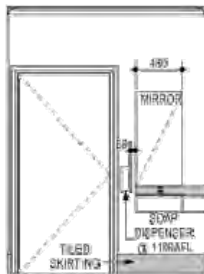
1:50

**NOTE:**  
 NOTE: WATER PROOFING OF WET AREAS TO COMPLY WITH TABLE 1.1.1 OF BCA AND AS3748.  
 WC FACILITIES AND FIXTURES TO BE SELECTED AND INSTALLED TO AS 1483.1:2009  
 BRVILLE AND TACTILE SIGNAGE TO BE INSTALLED ADJACENT TOILET DOOR TO AS 1428.1:2009 & B3 & 6 OF PCA



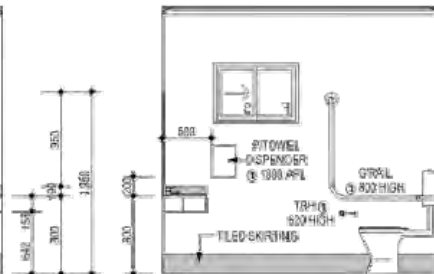
**Unisex WC Layout**

1:50



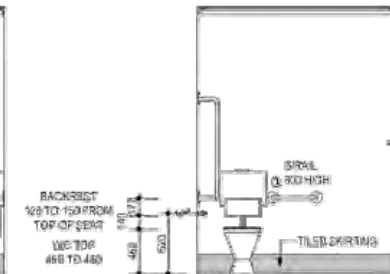
**W1**

1:50



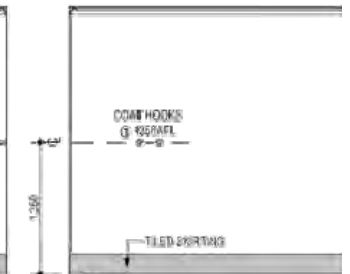
**W2**

1:50



**W3**

1:50



**W4**

1:50



**SIGNATURES:**  
 CLIENT: \_\_\_\_\_  
 CLIENT: \_\_\_\_\_  
 BUILDER: \_\_\_\_\_  
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**CLIENT:**  
 DEPARTMENT OF PRIME MINISTER & CABINET  
 ADDRESS:  
 Lot 385 Broad St, Townsville of Borroloola, NT

**VARIATIONS:**

NO	REV	DATE	BY
W1	A	24/03/21	VMX
W4	B	24/03/21	MR

**VARIATIONS CONT'D:**

REV	DATE	BY

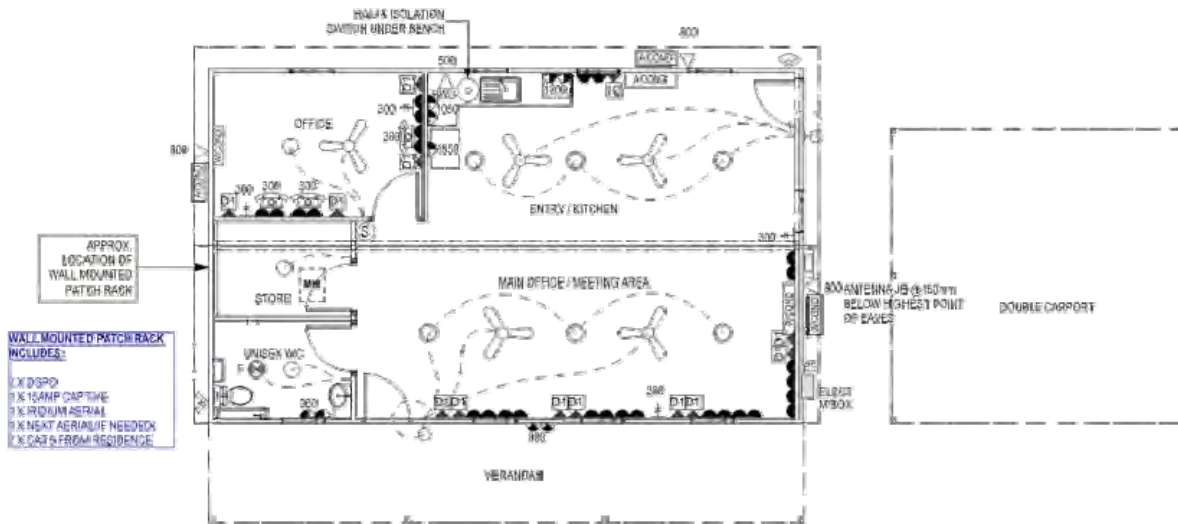
**OFFICE COOLABAH M**

DRAWN:	DATE:
VMX	09/01
CHECKED:	WIND RATING:
MR	TBC
SEMAPRE ZONE:	WIND REGION:
3	C
SHEET NO:	JOB NO:



ELECTRICAL LEGEND		
SYMBOL	DESCRIPTION	QUANTITY
	1200mm CEILING FAN	6
	CEILING MOUNT POINT	2
	CIRCULAR FLUORO LIGHT	6
	DATA POINT @ 300MM	12
	DOUBLE SPD @ 300MM	24
	DOUBLE SPD @ NOTED HT	6
	DOUBLE WATER PROOF SPD @ NOTED HT	1
	EXHAUST FAN (FLASHED)	1
	H-WIRED SMOKE DETECTOR (INTERCONNECTED)	1
	INTERNAL WALL LIGHT @ 1000MM	2
	1500MM TORCHIERE @ NOTED HT	2
	SWITCH BOX	1
	MOTION SENSOR	2
	PHONE POINT @ NOTED HT	2
	SINGLE SPD @ NOTED HT	1
	TV POINT @ 2000MM	2

ALL SUBCONTRACTORS TO CHECK DIMENSIONS / NOTES PRIOR TO COMMENCEMENT OF ANY WORK. ANY DISCREPANCIES TO BE NOTIFIED TO THE SUPERVISOR WITHOUT DELAY.  
**ALL INTERNAL DIMENSIONS TO STOPWORK.**  
**CLIENT NOTE:**  
 THIS PLAN IS TO BE READ IN CONJUNCTION WITH THE STANDARD SPECIFICATION, ADDENDUM AND ENGINEER'S DETAILS.  
**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**

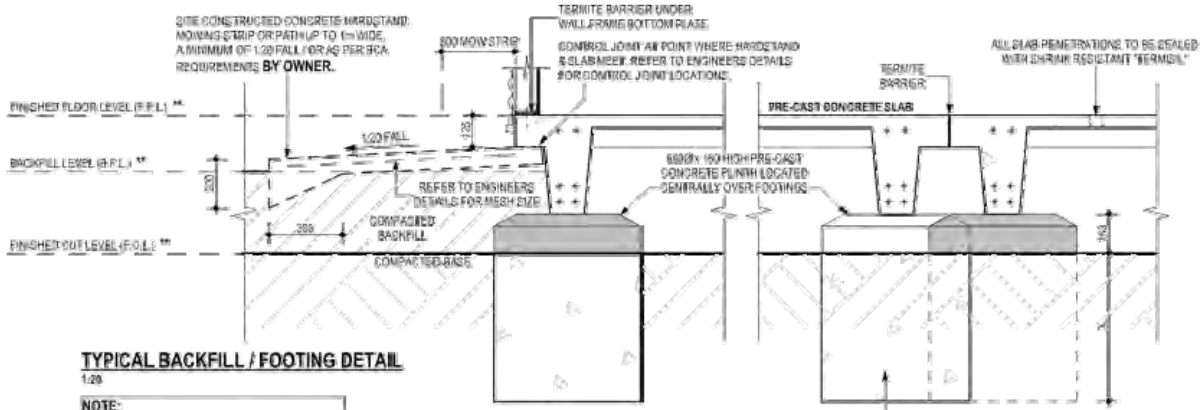
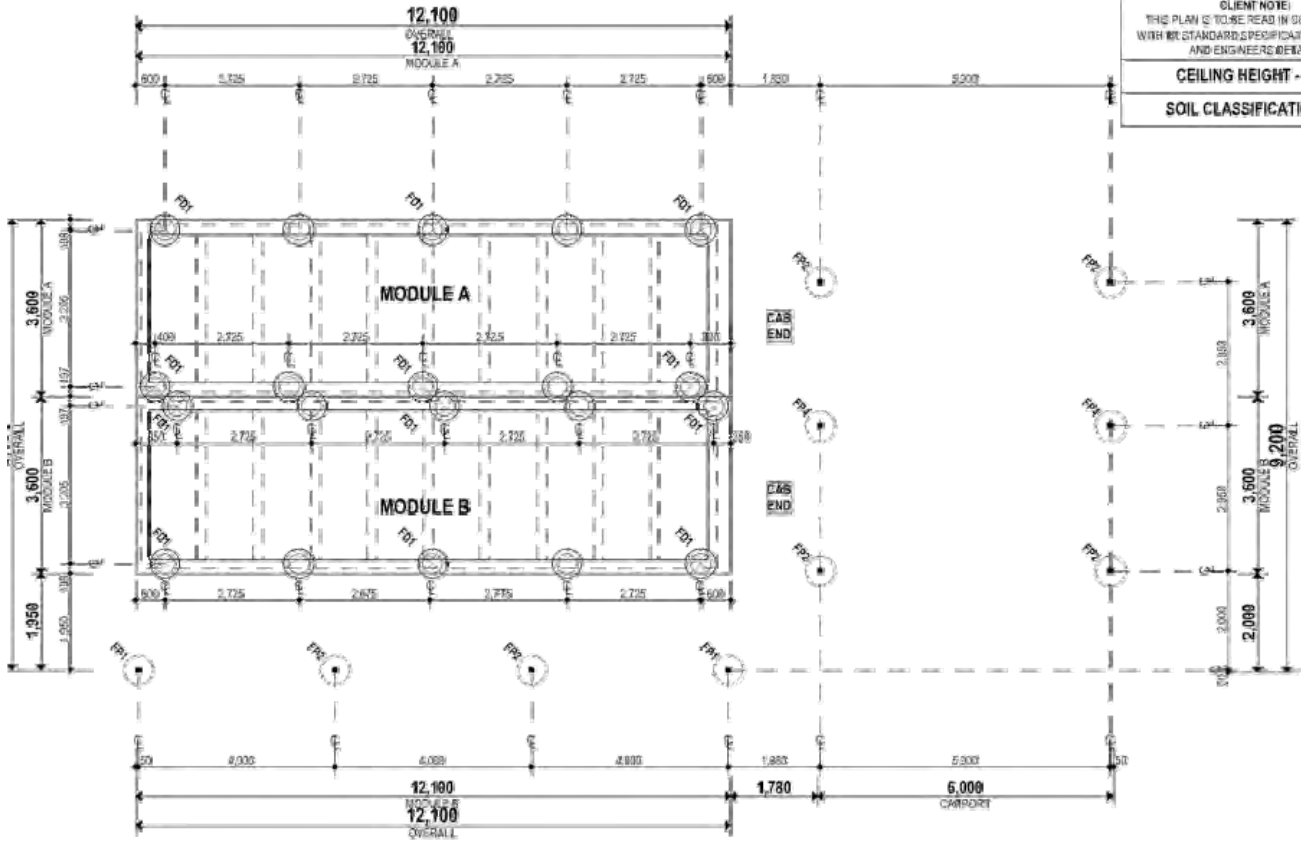


**Electrical Plan**  
1:100

	SIGNATURES:	CLIENT: DEPARTMENT OF PRIME MINISTER & CABINET ADDRESS: Lot 386 Broad St, Town/city of Borroloola, NT	VARIATIONS:	VARIATIONS CONT'D:	OFFICE COOLABAH NT DRAWN: <b>VMX</b> DATE: <b>09/01</b> CHECKED: <b>MR</b> WIND RATING: <b>TBC</b> CLIMATE ZONE: <b>3</b> WIND REGION: <b>C</b> SHEET NO: _____ JOB NO: <b>BB</b>
	CLIENT: _____		REV: _____ DATE: _____ INT: _____	REV: _____ DATE: _____ INT: _____	
	CLIENT: _____		REV: _____ DATE: _____ INT: _____	REV: _____ DATE: _____ INT: _____	
	BUILDER: _____		REV: _____ DATE: _____ INT: _____	REV: _____ DATE: _____ INT: _____	
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**NOTE:**  
ALL RUN-OFF INCLUDING  
RETICULATION WATER  
TO BE DRAINED AWAY FROM BUILDINGS

ALL SUBCONTRACTORS TO CHECK DIMENSIONS &  
NOTES PRIOR TO COMMENCEMENT OF ANY WORK  
ANY DISCREPANCIES TO BE NOTIFIED TO THESE  
SUPERVISOR WITHOUT DELAY.  
**ALL INTERNAL DIMENSIONS TO STRUCTURE**  
**CLIENT NOTE:**  
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WITH THE STANDARD SPECIFICATION, ADDENDUM  
AND ENGINEER'S DETAILS.  
**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**



**TYPICAL BACKFILL / FOOTING DETAIL**

**NOTE:**  
STANDARD DETAIL MOWING STRIP NOT INCLUDED,  
TO BE INSTALLED BY OWNER.  
DETAIL PROVIDED TO ASSIST OWNER WHEN  
INSTALLING PERIMETER PATH, AND MAY BE  
CONSTRUCTED EITHER IN CONCRETE OR PAVEMENT.

**Mushroom & Footing Layout**

1:100

**FOUNDATION FOOTING SIZES (Region C & D)**

SOIL CLASS	DESIGNATION	FOOTING SIZE
A-S	N/A	NO FOOTING REQUIRED
M	FB1	600 x 600 FOOTINGS
M-B	FB2	600 x 600 FOOTINGS
HT	FB3	600 x 3,000 STRIP FOOTINGS
M-L	FB4	600 x 3,000 STRIP FOOTINGS

**PIPING PAD SIZES (Region C & D)**

DESIGNATION	FOOTING SIZE	ALTERNATIVE #09SRED FOOTING	ROOF AREA SUPPORTED m <sup>2</sup>
FP1	600x600x400 Deep	600x600 Deep	3m <sup>2</sup>
FP2	700x700x400 Deep	600x750 Deep	4.5m <sup>2</sup>
FP3	800x800x400 Deep	600x1200 Deep	9.2m <sup>2</sup>
FP4	2000x700x400 Deep	600x1400 Deep	6m <sup>2</sup>
FP5	N/A	2000x600 Deep	0.4m <sup>2</sup> (Pipes)

**SIGNATURES:**  
CLIENT: \_\_\_\_\_  
CLIENT: \_\_\_\_\_  
BUILDER: \_\_\_\_\_

**MURRAY RIVER NORTH GROUP**

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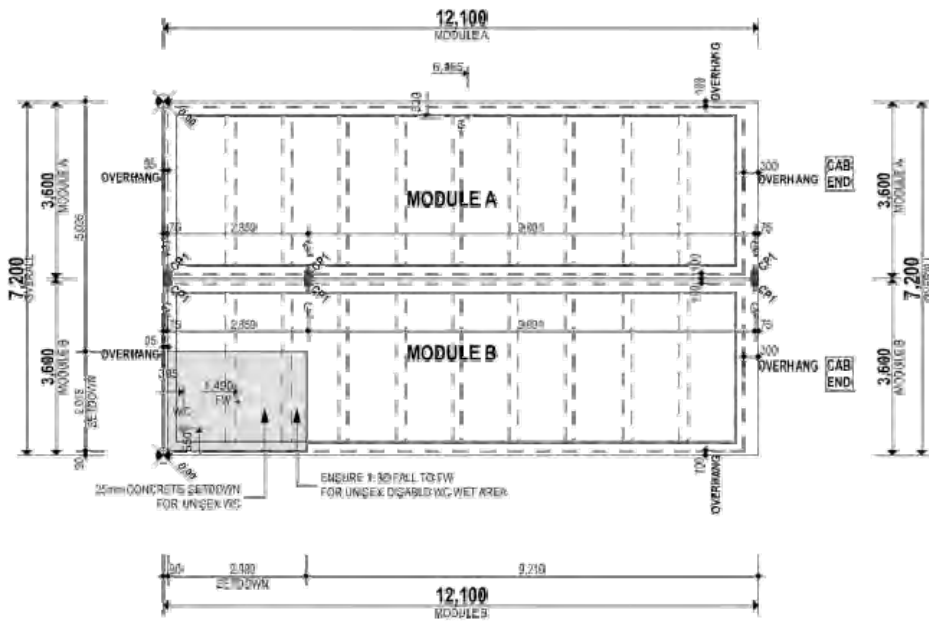
**CLIENT:**  
DEPARTMENT OF PRIME MINISTER &  
CABINET  
**ADDRESS:**  
Lot 385 Broad St, Townville of Borroloola,  
NT

VARIATIONS:				VARIATIONS CONT'D:			
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02	B	24/01/21	MR				

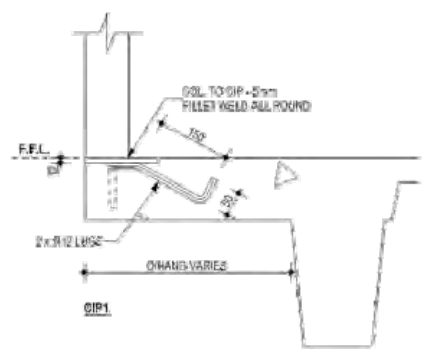
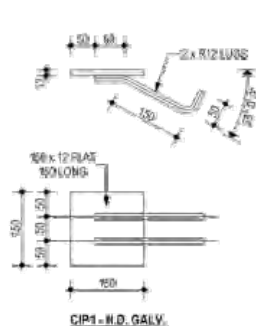
**OFFICE COOLABAH NT**

**DRAWN:** VMX **DATE:** 09/01  
**CHECKED:** MR **WIND RATING:** TBC  
**DESIGNER:** C **WIND REGION:** C  
**SHEET NO:** 3 **DWG NO:** 02

ALL SUBCONTRACTORS TO CHECK DIMENSIONS & NOTES PRIOR TO COMMENCEMENT OF ANY WORK. ANY DISCREPANCIES TO BE NOTIFIED TO THE SUPERVISOR WITHOUT DELAY.  
**ALL INTERNAL DIMENSIONS TO STUBWORK.**  
**CLIENT NOTE:**  
 THIS PLAN IS TO BE READ IN CONJUNCTION WITH THE STANDARD SPECIFICATION, ADDENDUM AND ENGINEER'S DETAILS.  
**CEILING HEIGHT - 2725**  
**SOIL CLASSIFICATION - M**  
**NOTE:**  
 SLAB/CAST IN PLATES SUBJECT TO ENGINEER



Slab Plumbing Layout  
1:100



PENETRATIONS / CAST-IN PLATES		
1x 150	CAST-IN PLATE	CP1=
1x 150	CAST-IN PLATE	CP2=
250	FLOOR WASTE	FW=
150	VANITY BASIN	VB=
150	KITCHEN SINK	K=
150	TROUGH	TR=
150	SHOWER CHANNEL	SC=
250	WC PAN	WC=
250	SHOWER WASTE	SR=
250	BATH WASTE	BT=

**FALLS:**  
 TO FLOOR WASTE (FW) 1:80  
 TO SHOWER WASTE (SR) 1:50

**MURRAY RIVER NORTH GROUP**

**SIGNATURES:**  
 CLIENT: \_\_\_\_\_  
 CLIENT: \_\_\_\_\_  
 BUILDER: \_\_\_\_\_

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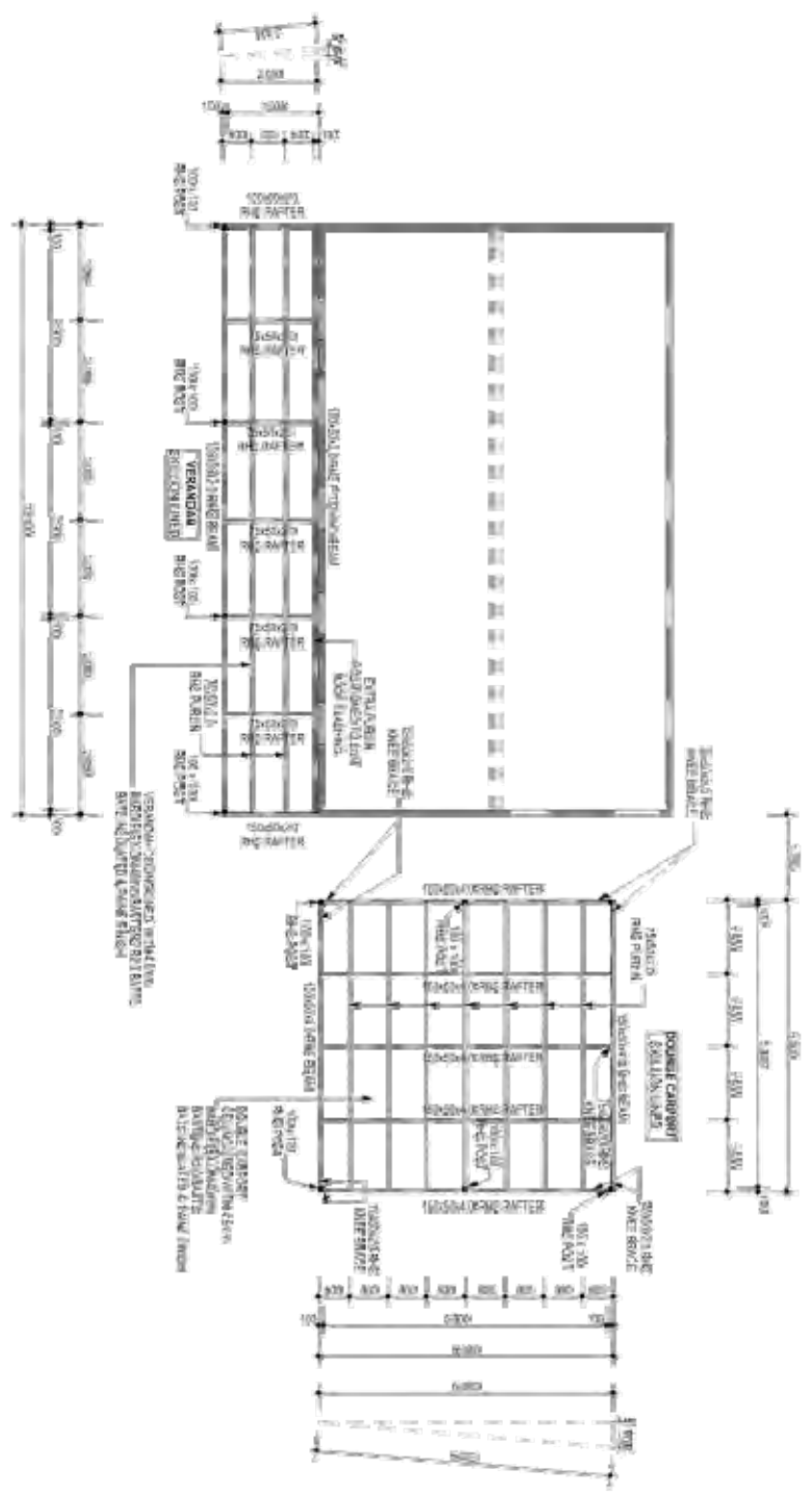
**CLIENT:**  
 DEPARTMENT OF PRIME MINISTER & CABINET  
 ADDRESS:  
 Lot 385 Broad St, Townsville of Borroloola, NT

VARIATIONS:				VARIATIONS CONT'D:			
NO	REV	DATE	BY:	REV	DATE	BY:	
01	A	24/03/21	VMX				
02	B	24/03/21	MR				

**OFFICE COOLABAH MI**  
 DRAWN: **VMX** DATE: **09/01**  
 CHECKED: **MR** WIND RATING: **TBC**  
 CLIMATE ZONE: **3** WIND REGION: **C**  
 SHEET NO: \_\_\_\_\_ JOB NO: \_\_\_\_\_

ITEM NO	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
1	FOUNDATION	1	m <sup>2</sup>	1000	1000
2	WALLS	1	m <sup>2</sup>	1000	1000
3	FLOORING	1	m <sup>2</sup>	1000	1000
4	ROOFING	1	m <sup>2</sup>	1000	1000
5	GLAZING	1	m <sup>2</sup>	1000	1000
6	MECHANICAL	1	m <sup>2</sup>	1000	1000
7	ELECTRICAL	1	m <sup>2</sup>	1000	1000
8	PLUMBING	1	m <sup>2</sup>	1000	1000
9	PAINTING	1	m <sup>2</sup>	1000	1000
10	LANDSCAPING	1	m <sup>2</sup>	1000	1000
11	CONCRETE	1	m <sup>2</sup>	1000	1000
12	STEEL	1	m <sup>2</sup>	1000	1000
13	GLASS	1	m <sup>2</sup>	1000	1000
14	MECHANICAL	1	m <sup>2</sup>	1000	1000
15	ELECTRICAL	1	m <sup>2</sup>	1000	1000
16	PLUMBING	1	m <sup>2</sup>	1000	1000
17	PAINTING	1	m <sup>2</sup>	1000	1000
18	LANDSCAPING	1	m <sup>2</sup>	1000	1000
19	CONCRETE	1	m <sup>2</sup>	1000	1000
20	STEEL	1	m <sup>2</sup>	1000	1000
21	GLASS	1	m <sup>2</sup>	1000	1000
22	MECHANICAL	1	m <sup>2</sup>	1000	1000
23	ELECTRICAL	1	m <sup>2</sup>	1000	1000
24	PLUMBING	1	m <sup>2</sup>	1000	1000
25	PAINTING	1	m <sup>2</sup>	1000	1000
26	LANDSCAPING	1	m <sup>2</sup>	1000	1000
27	CONCRETE	1	m <sup>2</sup>	1000	1000
28	STEEL	1	m <sup>2</sup>	1000	1000
29	GLASS	1	m <sup>2</sup>	1000	1000
30	MECHANICAL	1	m <sup>2</sup>	1000	1000
31	ELECTRICAL	1	m <sup>2</sup>	1000	1000
32	PLUMBING	1	m <sup>2</sup>	1000	1000
33	PAINTING	1	m <sup>2</sup>	1000	1000
34	LANDSCAPING	1	m <sup>2</sup>	1000	1000
35	CONCRETE	1	m <sup>2</sup>	1000	1000
36	STEEL	1	m <sup>2</sup>	1000	1000
37	GLASS	1	m <sup>2</sup>	1000	1000
38	MECHANICAL	1	m <sup>2</sup>	1000	1000
39	ELECTRICAL	1	m <sup>2</sup>	1000	1000
40	PLUMBING	1	m <sup>2</sup>	1000	1000
41	PAINTING	1	m <sup>2</sup>	1000	1000
42	LANDSCAPING	1	m <sup>2</sup>	1000	1000
43	CONCRETE	1	m <sup>2</sup>	1000	1000
44	STEEL	1	m <sup>2</sup>	1000	1000
45	GLASS	1	m <sup>2</sup>	1000	1000
46	MECHANICAL	1	m <sup>2</sup>	1000	1000
47	ELECTRICAL	1	m <sup>2</sup>	1000	1000
48	PLUMBING	1	m <sup>2</sup>	1000	1000
49	PAINTING	1	m <sup>2</sup>	1000	1000
50	LANDSCAPING	1	m <sup>2</sup>	1000	1000

Structural Layout



SOIL CLASSIFICATION - M

CEILING HEIGHT - 2.85

CLIENT NOTE

THE CLIENT TO BE AWARE OF THE CLIENT'S OBLIGATION TO OBTAIN ALL NECESSARY APPROVALS AND PERMITS FROM THE LOCAL GOVERNMENT AND OTHER RELEVANT AUTHORITIES.



PROJECT NO: 101909851

DATE: 10/10/2023

CLIENT: MURRAY RIVER NORTH GROUP

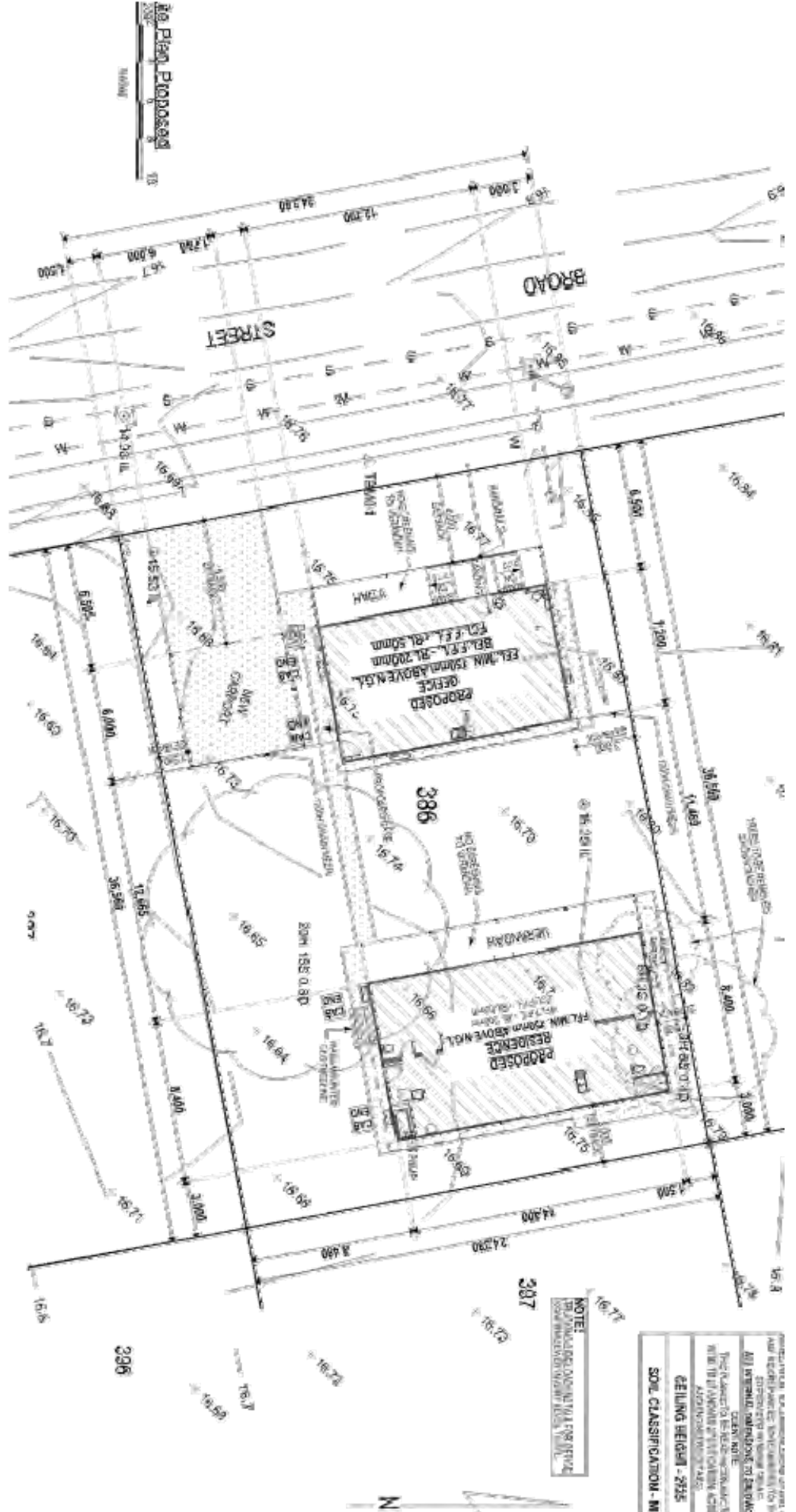
PROJECT ADDRESS: 101909851

PROJECT LOCATION: 101909851

NO.	DESCRIPTION	DATE	BY	FOR
1	ISSUED FOR TENDERS	10/10/2023	MR	MR
2	ISSUED FOR TENDERS	10/10/2023	MR	MR
3	ISSUED FOR TENDERS	10/10/2023	MR	MR
4	ISSUED FOR TENDERS	10/10/2023	MR	MR
5	ISSUED FOR TENDERS	10/10/2023	MR	MR
6	ISSUED FOR TENDERS	10/10/2023	MR	MR
7	ISSUED FOR TENDERS	10/10/2023	MR	MR
8	ISSUED FOR TENDERS	10/10/2023	MR	MR
9	ISSUED FOR TENDERS	10/10/2023	MR	MR
10	ISSUED FOR TENDERS	10/10/2023	MR	MR

POWER POLE	EDGE OF CONCRETE
SEWER MAIN/POLE	FENCE
SEWER LID	ROAD EDGE (SEAL/ED)
WATER METER	POWER LINE
WATER PIT	SEWING LINE
HYDRANT	COMMUNICATIONS LINE
HYDRANT MARKER	WATER MAIN
COMMUNICATIONS PIT	LOT BOUNDARY
TREE	MAJOR CONTOUR
FENCE POST	MINOR CONTOUR
CONCRETE PEG	

LEGEND



**AUSURY SURVEYORS PT. LTD.**  
 712 REICHARDT RD  
 WINNIEVILLE NT 0824  
 Ph: (08) 8856 8833  
 Ph: 1800 AUSURY  
 Email: enquiry@ausury.com.au  
 WWW.AUSURY.COM.AU

QUANT:	CLIENT:
DATE:	DATE:
SCALE:	SCALE:
DATE:	DATE:

**DETAIL SURVEY**  
**LOT 386**  
**TOWN OF BORROLOOLA**

Surveyed	D.J.D.
Drawn	D.J.G.
Checked	
CAD File	16-0519
Lot 386 Borroloola.dwg	

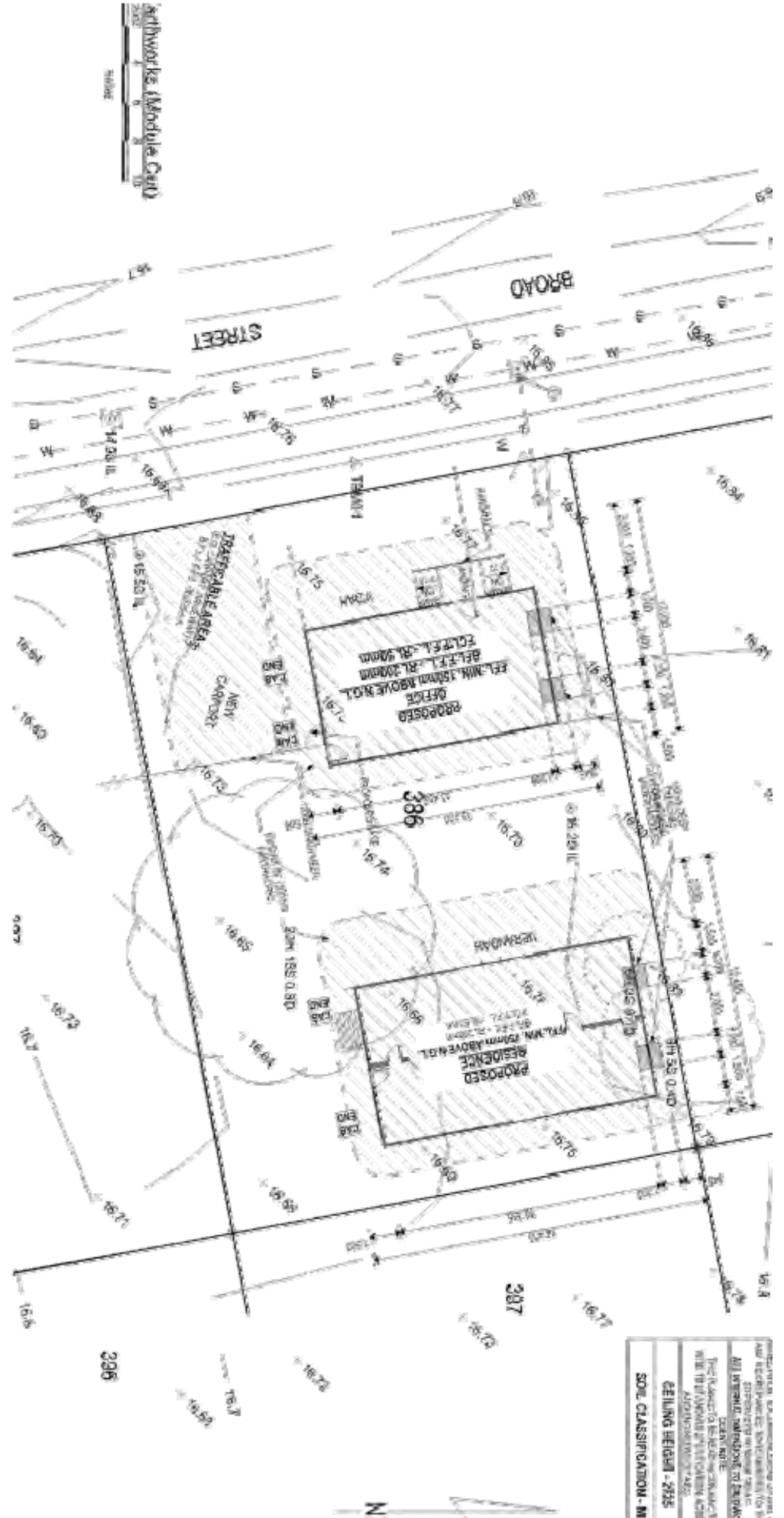
**Scale:** 1 : 250  
**Date:** 20-12-2016  
**File No.:** ASV16-0519  
**Drawing No.:** 16-0519-1

NO.	DATE	BY	REVISION/COMMENT

**SOIL CLASSIFICATION - M**  
**CEILING HEIGHT - 2.75**

POWER POLE	EDGE OF CONCRETE
SEWER MANHOLE	FENCE
SEWER I.D.	ROAD EDGE (SEALED)
WATERMETER	POWER LINE
WATER PIT	SEWER LINE
HYDRANT	COMMUNICATIONS LINE
HYDRANT MARKER	WATERMAIN
COMMUNICATIONS PIT	LOT BOUNDARY
TREE	MAJOR CONTOUR
FENCE POST	MINOR CONTOUR
CASTRAL PEG	

LEGEND



**AUSURY SURVEYORS PT. LTD.**  
 170 RICHARD ST  
 WINNIELE NT 0824  
 Ph: (08) 895 8833  
 Ph: 1800 AUSURY  
 Email: enquiry@ausury.com.au  
 WWW.AUSURY.COM.AU

QUANT:	QUANT:	QUANT:
DATE:	DATE:	DATE:
REVISION:	REVISION:	REVISION:

**DETAIL SURVEY**  
**LOT 386**  
**TOWN OF BORROLOOLA**

Scale: 1 : 250  
 Date: 20-12-2016  
 File No: ASV16-0519  
 Drawing No: 16-0519-1

Surveyed: D.J.D.  
 Drawn: D.J.G.  
 Checked: [Signature]  
 CAD File: 16-0519  
 Lot 386 Borroloola.dwg

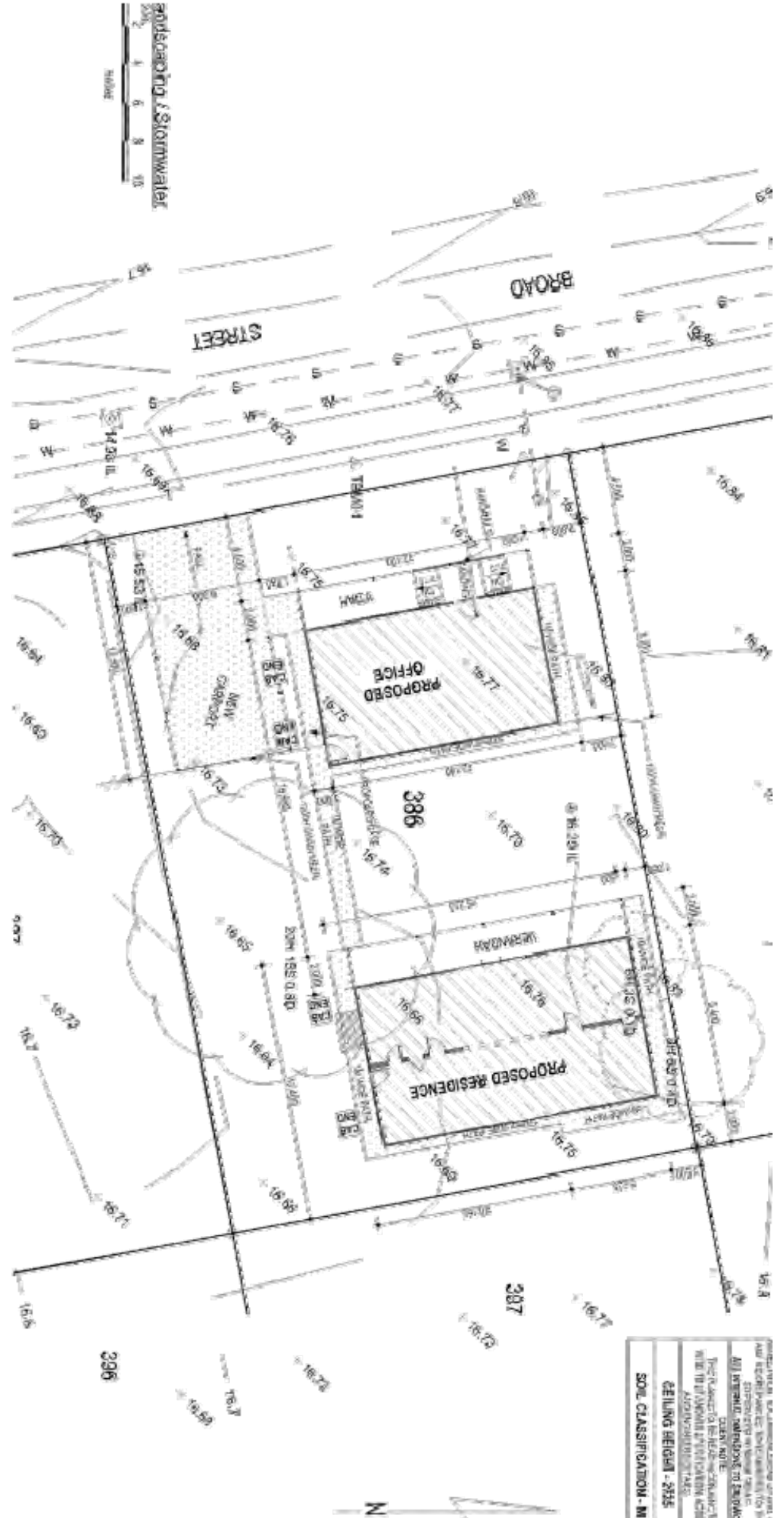
CLIENT: [Name]  
 CASINER: [Name]  
 ADDRESS: [Address]  
 NT

Validation table:

NO.	DATE	BY	REVISION/COMMENT

SOIL CLASSIFICATION - M  
 CEILING HEIGHT - 2.75

LEGEND	
POWER POLE	EDGE OF CONCRETE
SEWER MANHOLE	FENCE
SEWER LID	ROAD EDGE (SEAL)ED
WATERMETER	POWER LINE
WATER PIT	SEWER LINE
HYDRANT	COMMUNICATIONS LINE
HYDRANT MARKER	WATERMAIN
COMMUNICATIONS PIT	LOT BOUNDARY
TREE	MAJOR CONTOUR
FENCE POST	MINOR CONTOUR
CADASTRAL PEG	



**MURRAY RIVER NORTH GROUP**

**AUSURY SURVEYORS PT. LTD.**  
 71/2 REICHARDT RD  
 WINDMILLIE NT 0824  
 Ph: (08) 895 8833  
 Ph: 1800 AUSURY  
 Email: enquiry@ausury.com.au  
 www.ausury.com.au

**DETAIL SURVEY**  
**LOT 386**  
**TOWN OF BORROLOOLA**

Scale: 1 : 250  
 Date: 20-12-2016  
 File No: ASV16-0519  
 Drawing No: 16-0519-1

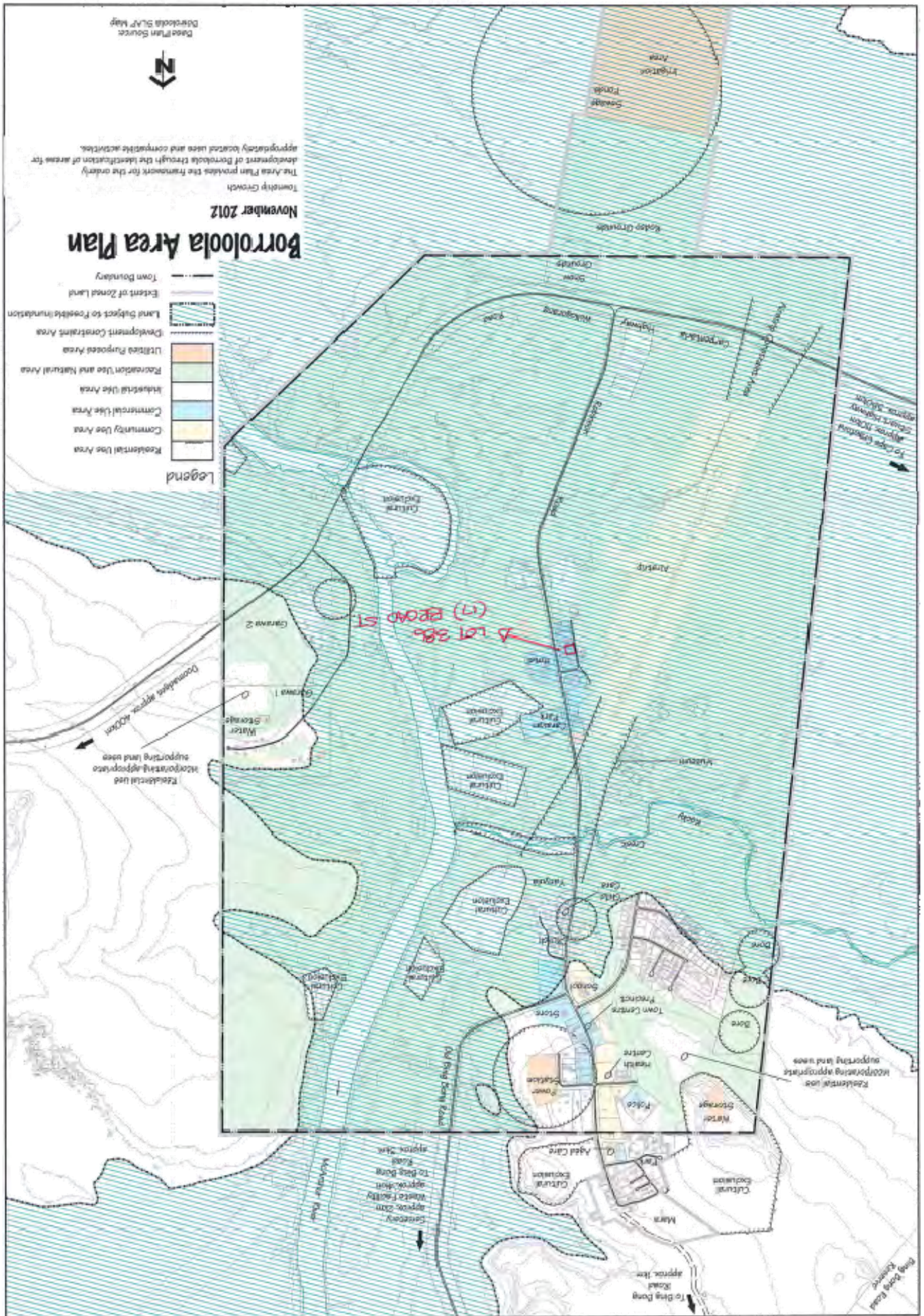
CLIENT:	DEVELOPER OF PROJECTS
CAD FILE:	16-0519
CHECKED:	D.J.G.
SURVEYED:	D.J.G.

NO.	DATE	BY	REVISION/COMMENT

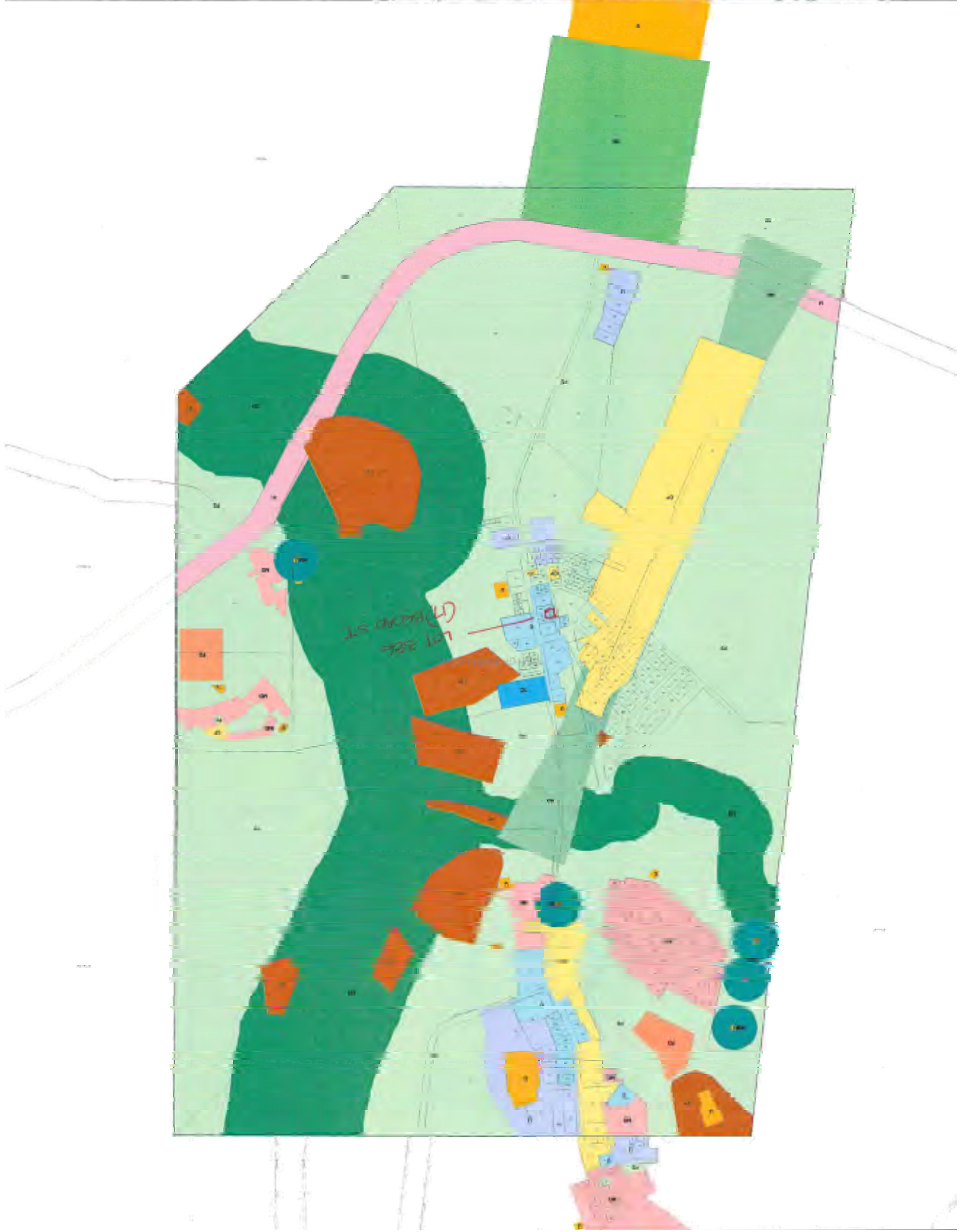
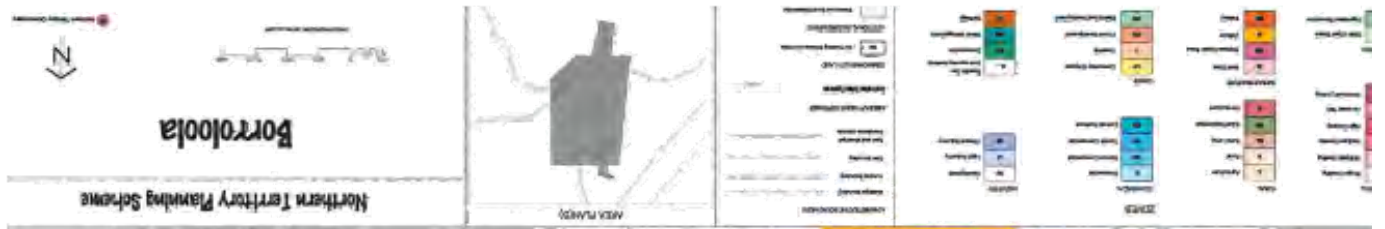
SOIL CLASSIFICATION - M

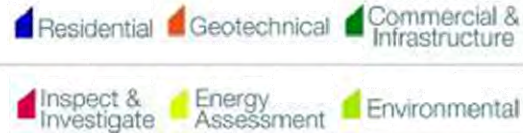
CEILING HEIGHT - 2.15

CLIENT NOTE: The Client to ensure CONTRACTS WITH THE TOWN OF BORROLOOLA ARE APPROVED BY THE TOWN OF BORROLOOLA.









## ENERGY COMPLIANCE REPORT - Part 3.12.0 (a)(i) Energy Rating

Class 1 Residential Buildings and attached Class 10a buildings

<b>Structerre Job Number:</b>	S828681	<b>NCC Climate Zone:</b>	1
<b>Address:</b>	Lot 386 Broad Street, Borroloola NT 854		
<b>Client Name:</b>	Murray River Group North		
<b>Building Licence Applicant:</b>	Murray River Group North		

It is the sole responsibility of the builder to ensure the construction of this project follows energy requirements as detailed in this report. Any changes to orientation, roof colour, construction materials, construction application, insulation type, insulation R-Value, shading or any element of the design could potentially affect energy compliance. Any changes will need to be re-assessed.

The Building Element Detail is not to be referenced for construction due to applicable product R Value and software modelling differences.

### Part 2.6 Energy Efficiency - Performance Provisions

This report demonstrates energy efficiency compliance in accordance with Performance Requirements P2.6.1 & P2.6.2 Proposed building to comply with the applicable requirements.

#### Application of Part 3.12

**(A) 3.12.0.1** for reducing heating and cooling loads; and  
To reduce heating and cooling loads, a building must achieve an energy rating using house energy rating software, of not less than (a)(i) 6 stars

**STATE AND TERRITORY VARIATIONS - Northern Territory, Part 2.6 is replaced with BCA 2009 Part 2.6 - Minimum 5.0 Stars.**

<b>Compliant - The proposed building meets or exceeds BCA 2009 Part 2.6</b>	<b>5.8 Stars</b>	Cooling Loads	100.8	MJ/m2
		Heating Loads	20.8	MJ/m2
		Total Loads	121.6	MJ/m2

**(B) 3.12.1.1** for building fabric thermal insulation; and

(a) Where required, insulation installed as per manufacturer's specifications, comply with AS/NZS 4859.1 and be installed so that it - (i) abuts or overlaps adjoining insulation other than at supporting members such as columns, studs, noggings, joists, furring channels and the like where the Insulation must butt against the member; and (ii) forms a continuous barrier with ceilings, walls, bulkheads, floors or the like that inherently contribute to the thermal barrier; and (iii) does not affect the safe or effective operation of a domestic service or lifting.

(b) Where required, reflective insulation must be installed with - (i) the necessary airspace, to achieve the required R-Value between a reflective side of the reflective insulation and a building lining or cladding; and the reflective insulation closely fitted against any penetration, door or window opening; and the reflective insulation adequately supported by framing members; and each adjoining sheet of roll membrane being (A) overlapped not less than 150 mm; or (B) lapped together.

(c) Where required, bulk insulation must be installed so that - (i) it maintains its position and thickness, other than where it crosses roof battens, water pipes, electrical cabling or the like; and (ii) in a ceiling, where there is no bulk insulation or reflective insulation in the external wall beneath, it overlaps the external wall by not less than 50 mm.

**(C) 3.12.1.2 (c) and 3.12.1.4 (b)** for thermal breaks; and

3.12.1.2 (c) A roof that has metal sheet roofing directly fixed to metal purlins, metal rafters or metal battens and; does not have a ceiling lining or has a ceiling lining fixed directly to those metal purlins, rafters or battens must have a thermal break consisting of a material with an R-Value of not less than 0.2. Installed between the metal roofing and its supporting metal purlins, rafters or battens.

3.12.1.4 (b) A wall that (i) has lightweight external cladding such as weatherboards, fibre-cement or metal sheeting fixed to the metal frame; and (ii) does not have a wall lining or has a wall lining that is fixed directly to the metal frame must have a thermal break consisting of a material with an R-Value of not less than R0.2, installed between the external cladding and the metal frame.

**(D) 3.12.1.2 (e)** for compensating for a loss of ceiling insulation other than where the house energy rating software used can automatically compensate for a loss of ceiling insulation; and

Where for operational or safety reasons associated with exhaust fans, flues or recessed downlights, the area of required ceiling insulation is reduced, the loss of insulation must be compensated for by increasing the R-Value of insulation in the remainder of the ceiling in accordance with Table 3.12.1.1b.

**(E) 3.12.1.5 (c) & 3.12.1.5 (d)** for floor edge insulation; and

3.12.1.5 (c)(i) A concrete slab on ground with an in-slab heating or cooling system must have insulation not less than R1.0 around the vertical perimeter.

3.12.1.5 (d) Insulation required by (c)(i) must be water resistant; and be continuous from the adjacent finished ground level to a depth of not less than 300mm or for at least the full depth of the vertical edge of the concrete slab on ground.

3.12.1.5 (e) The requirements of (c)(i) do not apply to an in-screed heating or cooling system used solely in a bathroom, amenity area or the like.

**(F) 3.12.3** for building sealing.

Part 3.12.3 applies to Class 1 buildings and Class 10a buildings with a conditioned space. The provisions of (a) do not apply to the following :

(i) A building in climate zone 1, 2, 3 and 5 where the only means of air-conditioning is by using an evaporative cooler.

(ii) A permanent building ventilation opening that is necessary for the safe operation of a gas appliance.

(iii) A Class 10a building used for the accommodation of vehicles.

**3.12.3.1** The chimney or flue of an open solid-fuel burning appliance must be provided with a damper or flap that can be closed to seal the chimney or flue.

**3.12.3.2** A roof light must be sealed or capable of being sealed when serving a conditioned; or habitable zone.

**3.12.3.3** A seal to restrict air infiltration must be fitted to each edge of an external door, openable window and other opening when serving a conditioned space or habitable room.



<b>Application of Part 3.12 (continued)</b>
<b>3.12.3.4</b> An exhaust fan must be fitted with a sealing device such as a self-closing damper, filter or the like when serving a conditioned space or habitable room.
<b>3.12.3.5 (a)</b> Roofs, external walls and external floors and any such opening such as a window frame, door frame, roof light or the like must be constructed to minimise air leakage when forming part of the external fabric of a conditioned space or habitable room.
(b) Construction required by (a) must be (i) enclosed by internal lining systems that are close fitting at ceiling, wall and floor junctions; or (ii) sealed by caulking, skirting, architraves cornices or the like.
<b>3.12.3.6</b> An evaporative cooler must be fitted with a self-closing damper or the like when serving a heated space or a habitable room in climate zones 4, 5, 6, 7 or 8.

<b>Part 3.12.5 Services</b>		
<b>3.12.5.0</b> The hot water supply system will be designed and installed in accordance with Section 8 of AS/NZS 3500.4 or clause 3.38 or AS/NZS 3500.5.		
<b>3.12.5.1</b> Thermal insulation for central heating water piping and heating and cooling ductwork must be protected from the effects of weather and sunlight; and be able to withstand temperature within piping or ductwork; and use thermal insulation material in accordance AS/NZS 4859.1.		
<b>3.12.5.2</b> Central heating water piping that is not within a conditioned space will be thermally insulated to achieve the minimum R-Values in accordance with Table 3.12.5.1.		
<b>3.12.5.3</b> Heating and cooling ductwork and fittings must (a) achieve the material R Value in Table 3.12.5.2; and be sealed against air loss in accordance with AS 4254 Parts 1 & 2 for a Class C seal; or for flexible ductwork, with a draw band in conjunction with a sealant or adhesive tape.		
(b) Duct installation must abut adjoining insulation to form a continuous barrier; and be installed so that it maintains its position and thickness, other than at flanges or supports; and where located outside the building, under a suspended floor, in an attached Class 10a building or in a roof - be protected by an outer sleeve of protective sheeting to prevent the insulation becoming damp; and have the outer protective sleeve sealed with adhesive tape not less than 48mm wide creating an airtight and waterproof seal.		
(c) the requirements of (a) do not apply where ductwork and fitting are located within the insulated building envelope including a service riser within the conditioned space, internal floors between storeys and the like.		
<b>3.12.5.4</b> An electric resistance space heating system that serves more than one room must have -		
(a) separate isolating switches for each room;		
(b) a separate temperature controller and time switch for each group with common heating needs; and (c) power loads of not more than 100W/m <sup>2</sup> for living areas, and 150W/m <sup>2</sup> for bathrooms.		
(c) power loads of not more than 100W/m <sup>2</sup> for living areas, and 150W/m <sup>2</sup> for bathrooms.		
<b>3.12.5.5 (a)</b> The lamp power density of the artificial lighting, excluding heaters that emit light, must not exceed the maximum allowance wattage for a Class 1 building, verandah or balcony or Class 10 building.		
	Area of Space m <sup>2</sup>	Maximum Wattage Allowance
5W/m <sup>2</sup> in a Class 1 building,	120.96	604.8
4W/m <sup>2</sup> on a verandah or balcony,	28.8	115.2
3W/m <sup>2</sup> in a Class 10a building,	0	0
(b) Illumination power density allowance may be increased in by dividing it by the adjustment factor for a control device in accordance with Table 3.12.5.3 as applicable.		
(c) When designing the lamp power density, the power of the proposed installation must be used rather than nominal allowances for exposed ballast holders or luminaires.		
(d) Halogen lamps must be separately switched from fluorescent lamps.		
(e) Artificial lighting around the perimeter of a building must be controlled by a daylight sensor or have an average light source efficacy of not less than 40 Lumens/W.		
<b>3.12.5.6</b> A water heater in a heated water supply system must be designed and installed in accordance with Part B2 of NCC Volume Three - Plumbing Code of Australia.		
<b>3.12.5.7</b> Heating for a swimming pool must be by (i) a solar heater not boosted by electric resistance heating; or (ii) a heater using reclaimed energy; or (iii) a gas heater; or (iv) a heat pump; or a combination of (i) & (iv).		
(b) a cover is not required if the pool is located in a conditioned space; and has a time switch to control the operation of the heater		
<b>3.12.5.8</b> Heating for a spa pool must be by (i) a solar heater; or (ii) a heater using reclaimed energy; or (iii) a gas heater; or (iv) a heat pump; or a combination of (i) & (iv).		
(b) A cover is required if the pool some or all of the heating is by a gas heater or heat pump; and has a push button time switch to control the operation of the heater. A time switch is required for spa pools having a capacity of 680 L or more.		

<b>Assessment Declaration</b>	
BERS Pro 4.3 is accredited under the Nationwide House Energy Rating Scheme (NatHERS) and is limited to assessing the potential thermal efficiency of the dwelling envelope.	
BERS Pro Software was used in accordance with the NatHERS Principles for Rating in Regulation Mode.	
Professional Indemnity : LPP104052164	Email Address : waenergy@strucierre.com.au
Part 1.2.2 (b)(i) Hayley Smith has undertaken training and is appropriately qualified to use NatHERS accredited software for the applicable regulatory purpose	Signed :

Privacy and Confidentiality Notice. The information contained herein is solely for the named recipients to use as intended. It may contain privileged confidential information and therefore must not be forwarded onto any third party or grant any third party access without prior written consent from Strucierre Consulting Engineers. Any use or disclosure of the contents is unauthorised and may be unlawful.

# Statement of effect

SECTION OF THE PLANNING ACT	MATTER TO BE ADDRESSED IN APPLICATION
<p>46(3)(a)</p>	<p>an assessment demonstrating how the proposed development will comply with any planning scheme that applies to the land;</p> <p><b>2.9 Ancillary use development</b>                      The proposed development for a single dwelling and office in commercial zone, the single dwelling prohibited however MRN seek a variation due to the added community benefit of having a GEC office and accommodation in Borroloola, GEC has similar sites in other regional towns and remote communities. The proposed development by PM&amp;C will provide improved government engagement, service accessibility and coordination in remote communities as part of the Federal Government's Remote Engagement and Coordination Implementation program.</p> <p><b>6.4 Plot Ratio</b>                      The proposed development will comply with the relevant plot ratio clause as it does not exceed 1, it is 0.2334.</p> <p><b>6.5.1 Parking Requirements</b>                      The proposed development will provide four car parking bays being a double carport and a driveway with two car bays as well, these will only be utilised occasionally.</p> 