



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 12 JULY 2017

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 12 July 2017 at
- The Training Centre, Numbulwar
- Commencing at 8:30am

Your attendance at the meeting will be appreciated.

Tony Jack
MAYOR

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Confirmation of Previous Ordinary Meeting of Council Minutes
REFERENCE 698130
AUTHOR Amy Bretherton, Governance Officer

RECOMMENDATION

- (a) **That Council approve the minutes as a true and accurate report of the Ordinary Meeting of Council held on Thursday 15th June, 2017.**

BACKGROUND

That Council met in Katherine on Thursday 15th June 2017 for the Ordinary Meeting of Council.

Attached are the minutes from the meeting.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Ordinary Meeting of Council 2017-06-15 [696229].DOCX 14 Pages



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL
COUNCIL MEETING HELD AT 2 CRAWFORD STREET KATHERINE
ON THURSDAY, 15 JUNE 2017 AT 8:30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Tony Jack
Deputy Mayor Judy Macfarlane
Councillor Don Garner
Councillor Eric Roberts
Councillor Selina Ashley
Councillor Annabelle Daylight
Councillor Daniel Mulholland
Councillor Kathy Anne Numamurdirdi

1.2 Staff

Michael Berto, Chief Executive Officer (CEO)
Greg Arnott, Director Corporate Governance
Sharon Hillen, Director Council and Community Services
Marc Gardner, Director Community Services
Lokesh Anand, Manager Finance
Amanda Haigh, Manager Governance and Corporate Planning (Minute Taker)
Lyndon Keane, Communications Coordinator
Jerry Amato, Procurement Coordinator

1.3 Guests

Shane Carmichael, Daly Waters Pub
Lindsay Carmichael, Daly Waters Pub

2. MEETING OPENED

Meeting opened at 8.55am

3. WELCOME TO COUNTRY

Mayor Welcomed to all members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

61/2017 RESOLVED (Daniel Mulholland/Kathy-Anne Numamurdirdi) Carried

(a) That Council accept the apology from Councillor Anne Marie Lee, Councillor

John Dalywater and Councillor Daphne Daniels for the Ordinary Meeting of Council 15th June 2017.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS ORDINARY MEETING OF COUNCIL MINUTES

62/2017 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That Council approve the minutes as a true and accurate report of the Ordinary Meeting of Council held on Wednesday 31 May 2017 with the amendment to resolution 50/2017 item 18.16 – Lease agreement for NT Corrections office space Lot 384 Borroloola, Lot 198 Barunga and Lot 293D Ngukurr.

6. CALL FOR ITEMS OF GENERAL BUSINESS

1. GRANTS - ALCOHOL ACTION INITIATIVE – BARUNGA, BESWICK AND JILKMINGGAN EXERCISE STATIONS – DEPARTMENT OF HEALTH
2. LATE INCOMING CORRESPONDENCE - BBF MAY TRANSITION NEWSLETTER EDITION 11
3. GRANTS – NORTHERN TERRITORY JOBS PACKAGE (NTJP) VARIATION – DEPARTMENT OF HEALTH
4. GRANTS – NAIDOC WEEK
5. GRANTS - ALCOHOL ACTION INITIATIVE – UPGRADE JILKMINGGAN RECREATION HALL – DEPARTMENT OF HEALTH
6. LATE INCOMING CORRESPONDENCE - OPTUS SATELLITE SMALL CELL SASCOG LAUNCH - MATARANKA TOWNSHIP
7. GRANTS - 2017-18 LIBRARY FUNDING AGREEMENT
8. LATE INCOMING CORRESPONDENCE – ELECTORAL SERVICE AGREEMENT
9. GRANTS - REMOTE AUSTRALIA STRATEGIES PROGRAMME NUMBULWAR SPORTS AND RECREATION HALL AND NGUKURR LIGHTING PROJECT FUNDING AGREEMENT- DEPARTMENT OF PRIME MINISTER AND CABINET
10. RODEO SCHOOL – DEPUTY MAYOR
11. BORROLOOLA ROCKY CREEK CAUSEWAY UPDATE – MAYOR
12. CENTERLINK ACCESS POINT CONTRACT – DEPARTMENT OF HUMAN SERVICES
13. GRANTS – SPG ACQUITTAL
14. END OF YEAR AWARDS NIGHT - DEPUTY MAYOR
15. INDIGENOUS SPORT AND RECREATION PROJECT VARIATION
16. REQUEST RE S&R CATERING SHED USE 1STJULY AND CHURCH SIGN AT HALL/CHAPEL
17. BARUNGA LIGHTS FUNDING AGREEMENT

7. QUESTIONS FROM THE PUBLIC

NIL

8. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

9. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

NIL

10. BUSINESS ARISING FROM PREVIOUS MINUTES**10.1 ACTION LIST**

63/2017 RESOLVED (Judy MacFarlane/Daniel Mulholland) Carried

- (a) That Council receive and note the Action List.

10.2 ALCOHOL POLICY AND LEGISLATION REVIEW SUBMISSION

64/2017 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council provide comments to the CEO for inclusion in the submission on Northern Territory Government's Alcohol Policy and Legislation Review.

11. INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

65/2017 RESOLVED (Selina Ashley/Annabelle Daylight) Carried

- (a) That Council accept the Incoming Correspondence.

12. OUTGOING CORRESPONDENCE

NIL

13. WARD REPORTS**13.1 NEVER NEVER WARD**

66/2017 RESOLVED (Judy MacFarlane/Annabelle Daylight) Carried

- (a) That Council receive and note the Never Never Ward Report.
(b) That Council approve the nomination of Phillipa Stansell to the Mataranka Local Authority.

13.2 NUMBULWAR NUMBIRINDI WARD

Local Authority are bringing up community issues in meetings, need more training in meeting procedures and responsibilities.

67/2017 RESOLVED (Eric Roberts/Selina Ashley) Carried

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.
(b) That Council approve the recommendations of the Numbulwar Local Authority

for the minutes 23rd May 2017.

Cr Daniel Mulholland left the meeting, the time being 09:04 am

Cr Daniel Mulholland returned to the meeting, the time being 09:12 am

13.3 NYIRRANGGULUNG WARD REPORT

Solar lights update – 2 types of lights 1. Streetlights and 2. Council owned and installed solar lights, mostly parks. Funding in street lighting funding to install in new lights in Beswick. DCS will take in hand. Cemetery will get a new light. 19 solar lights to be installed in the region. Needs to be one installed in Mulgan Camp. Suggestion to fund from LA project funding.

68/2017 RESOLVED (Selina Ashley/Judy MacFarlane) Carried

- a) That Council receive and note the Nyirranggulung Ward Report.
- b) That Council rescind the membership of Ester Bulumbara of the Barunga Local Authority.

13.4 SOUTH WEST GULF WARD REPORT

Town camp roads still no change. CSC filled in big dangerous potholes.

Mayor and Councillors will endeavour to meet with the Minister on his visit over show weekend to discuss issues and projects for Borroloola.

Action for pool land tenure now is Complete.

69/2017 RESOLVED (Donald Garner/Annabelle Daylight) Carried

- (a) That the Council receive and note South West Gulf Ward Report.

13.5 YUGUL MANGI WARD

70/2017 RESOLVED (Kathy-Anne Numamurdirdi/Daniel Mulholland) Carried

- (a) That Council receive and note the Yugul Mangi Ward Report.

Cr Judy Macfarlane left the meeting, the time being 09:13am

Cr Judy Macfarlane returned to the meeting, the time being 09:14am

14. EXECUTIVE DIRECTORATE REPORTS**14.1 MAYOR'S REPORT**

71/2017 RESOLVED (Judy MacFarlane/Selina Ashley) Carried

- (a) That Council receive and note the Mayor's Report.

14.2 CEO REPORT

72/2017 RESOLVED (Daniel Mulholland/Annabelle Daylight) Carried

- (a) That Council receive and note the CEO's Report.

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS

15.1 SURRENDER OF ASSETS

Worth looking at any options that they can be used for before surrendering the assets.

73/2017 RESOLVED (Donald Garner/Selina Ashley) Carried

- (a) That Council defer surrendering, and request more options to be presented to Council for alternative use, the Visitor Accommodation at Beswick and Ngukurr.

15.2 ORDINARY MEETING OF COUNCIL DATE CHANGE SEPTEMBER 2017

74/2017 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council approve the date change for the Ordinary Meeting of Council from the 7th September 2017 to the 14th September 2017.
(b) That Council approve the updated meeting calendar for 2017.

15.3 WALKING WITH SPIRITS REQUEST TO WAIVER FEE

75/2017 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi) Carried

- (a) That Council approve the request to waiver fees for the Walking With Spirits 2017 to the value of \$5,470 for:
- Accommodation Beswick Contractor Quarters
 - Grade road to Beswick Falls

15.4 DRAFT RGRC REGIONAL PLAN AND BUDGET 2017-18

Regional Plan 2017-18 Infoxpert # 696656 and # 696895
Budget Presentation Infoxpert # 696692

76/2017 RESOLVED (Donald Garner/Selina Ashley) Carried

- (a) That Council receive and note the Draft Regional Plan 2017-18.
(b) That the Council receive and note the Draft Budget 2017-18.
(c) That Council submit the 2017-2018 Regional Plan, Budget, Rates Declaration, Fees & Charges, and Budget Plan for public consultation from the 16th of

June for 21 days.

15.5 FINANCE - RGRC FINANCIAL REPORT AS AT 31ST MAY 2017

Presentation Infoxpert # 696693

77/2017 RESOLVED (Eric Roberts/Donald Garner) Carried

(a) That Council receive and note financial reports as at 31st May 2017.

15.6 FINANCE - FINAL BUDGET AMENDMENT 2016-17 FINANCIAL YEAR

78/2017 RESOLVED (Judy MacFarlane/Donald Garner) Carried

(a) That Council adopts the Final Amended Budget for the 2016-17 Financial Year

Cr Annabelle Daylight left the meeting, the time being 09:47 am

16. COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

16.1 INDIGENOUS BROADCASTING SERVICES

Project Name: IBM – 2017-20 – NT – TETI – RIBS – Provision of Remote Indigenous Broadcaster Services

Project Number: 4-4YJA4V6

Funding Amount: \$597,870.00 GST exc.

Project Date: 1 July 2017 to 30 June 2020

79/2017 RESOLVED (Judy MacFarlane/Selina Ashley) Carried

- (a) That Council receive and note the Indigenous Broadcasting Service Budget 2017-18 Report.
- (b) That Council accept the funding offer for 2017-2020 Remote Indigenous Broadcaster Service by signing and dating both copies of the agreement.

17. COMMERCIAL SERVICES DIRECTORATE REPORTS

NIL

18. GENERAL BUSINESS

18.1 GRANTS - ALCOHOL ACTION INITIATIVE – BARUNGA, BESWICK AND JILKMINGGAN EXERCISE STATIONS - DEPARTMENT OF HEALTH

The Agreement provides \$45,000 (GST Inc.) for the installation of exercise stations at Beswick, Barunga, and Jilkmिंगgan.

Funding Date: 1 July 2017 – 30 June 2018

Project: Fit For Life! Exercise stations to provide alternative physical activities.

80/2017 RESOLVED (Judy MacFarlane/Eric Roberts)

Carried

- (a) That Council accept the Alcohol Action Initiative Funding Agreement Fit For Life! Exercise Stations by signing and affixing the Common Seal to both copies of the agreement.

18.2 LATE INCOMING CORRESPONDENCE - BBF MAY TRANSITION NEWSLETTER EDITION 11

Late Incoming Correspondence Budget Based Funding May Newsletter Edition 11.
Infoxpert # 696436

The purpose of the newsletter is to inform you about the changes to the child care system and provide regular updates on how those changes may affect you.

Phase Two transition support has commenced and will continue through to June 2018

Phase Two support to services will be tailored to the needs of each service and will include:

- i) workshops in each state and territory
- ii) access to an online digital platform which will provide regular updates, templates and tools
- iii) consultant support by phone and some site visits depending on support requirements.

Community Child Care Fund guidelines open for comment now

Funding agreement variations will be issued in June

81/2017 RESOLVED (Judy MacFarlane/Donald Garner)

Carried

- (a) That Council receive and note the Late Incoming Correspondence - BBF May Transition Newsletter Edition 11.

Cr Annabelle Daylight returned to the meeting, the time being 09:52 am

18.3 GRANTS - NORTHERN TERRITORY JOBS PACKAGE (NTJP) VARIATION - DEPARTMENT OF HEALTH

Employment of Aboriginal and Torres Strait funded Aged Care services
2017-18 \$687,180.00 GST exc.

Salary Unit \$22,906.00 – 30 staff - Barunga 4, Beswick 4, Bulman 6, Manyallaluk 3, Mataranka 4, Ngukurr 6 & Numbulwar 3

82/2017 RESOLVED (Selina Ashley/Kathy-Anne Numamurdirdi)

Carried

- (a) That Council accept the Northern Territory Jobs Package 2017-18 variation by signing and dating both copies of the agreement.

18.4 GRANTS - NAIDOC WEEK

BACKGROUND

On 2 June 2017 the Department of Prime Minister and Cabinet offered Roper Gulf Regional Council (the Council) \$10,000 (GST Exclusive) to conduct NAIDOC Week 2017 in the communities of Barunga, Beswick, Bulman, Borroloola, Manyallaluk, Mataranka, Jilkminggan, Ngukurr, and Numbulwar.

The funding offer was accepted by Michael Berto, CEO of Council, on 7 June 2017.

ISSUES/OPTIONS/SWOT

The Funding Agreement did not require Council to affix the common seal.

83/2017 RESOLVED (Kathy-Anne Numamurdirdi/Selina Ashley) Carried

- (a) **That Council receive and note correspondence regarding \$10,000 funding for NAIDOC Week 2017.**

18.5 GRANTS - ALCOHOL ACTION INITIATIVE – UPGRADE JILKMINGGAN RECREATION HALL - DEPARTMENT OF HEALTH

Agreement provides \$6,500 GST inc. for the installation of roof insulation at the Jilkminggan Recreation Hall.

Funding Date: 1 July 2017 to 30 June 2018

Project: Upgrade of the Jilkminggan Recreation Hall

84/2017 RESOLVED (Annabelle Daylight/Eric Roberts) Carried

- (a) **That Council accept the Alcohol Action Initiative Funding Agreement for the upgrade of the Jilkminggan Recreation Hall by signing and affixing the Common Seal.**

18.6 LATE INCOMING CORRESPONDENCE - OPTUS SATELLITE SMALL CELL SASCOG LAUNCH - MATARANKA TOWNSHIP

Infoxpert # 696657

Installed the small cell previously proposed the township of Mataranka has been chosen for Optus' new Stand-Alone Small Cell Off Grid (SASCOG) facility.

The SASCOG has been developed to be rapidly deployed in remote locations causing very little impact to the surrounding environment such as National Park and other areas of environmental significance.

Due to the economy of this facility we are hoping that it will be rolled out in many remote areas in the Northern Territory and all over the country providing Optus mobile coverage.

Working on finding a suitable location and want to keep Council up to date.

85/2017 RESOLVED (Donald Garner/Kathy-Anne Numamurdirdi) Carried

- (a) That Council receive and note the Late Incoming Correspondence - Optus Satellite Small Cell SASCOG Launch for Mataranka Township.**

18.7 GRANTS - 2017-18 LIBRARY FUNDING AGREEMENT

A letter from the Minister for Tourism and Culture, the Hon Lauren Moss MLA, advising you of your funding for 2017-18 under a new Interim Public Library Funding Agreement, and of the Northern Territory Government's intention to develop a new five year Agreement from 2018-19.

Infoxpert # 696658

Funding offer = \$183,422 GST inc.

86/2017 RESOLVED (Judy MacFarlane/Donald Garner)

Carried

- (a) That Council accept the Public Library Services 2017-18 Funding Agreement from the NTG Department of Tourism and Culture by signing, dating and affixing the Common Seal to both copies of the agreement.**

18.8 LATE INCOMING CORRESPONDENCE - ELECTORAL SERVICE AGREEMENT

Infoxpert # 696497

The estimate has gone down from \$82,217 to \$69,260, based on Roper Gulf council providing the following:

- Provide council staff to undertake local interpreter assistance in communities
- Provide council owned voting premises and voting team accommodation in communities (where council accommodation available) at no cost
- Undertake a roll cleansing exercise
- Promote election via Council social media
- One (1) Council 4WD for use on remote mobile polling team

87/2017 RESOLVED (Eric Roberts/Daniel Mulholland)

Carried

- (a) That Council accept the Electoral Service Agreement.**

18.9 GRANTS - REMOTE AUSTRALIA STRATEGIES PROGRAMME NUMBULWAR SPORTS AND RECREATION HALL AND NGUKURR LIGHTING PROJECT FUNDING AGREEMENT – DEPARTMENT OF PRIME MINISTER AND CABINET

Numbulwar Sports and Recreation Hall - \$51,192.00 GST exc. Activity Date: 12 July 2017 to 30 June 2018. Activity ID 4-528WI04. Funding to undertake upgrades to the Numbulwar Youth Centre including minor building works to insulate the centre and sealing existing vents, install air-conditioning, internet facilities, purchase 2 computer systems for the Youth Reconnect Program utilising CDP to undertake minor building works.

Ngukurr Lighting Project – \$21,960.00 GST exc. Activity Date: 7 July 2017 to 30 June 2018. Activity ID 4-528WI20. Funding to purchase and install lighting

equipment consisting of three GFS-200-30-6-SL lights and 30w 6m Poles with LED Head Stone Guard and with Solar Panel Mesh Stone Guard in locations identified as hot spots, defined as areas with low light in the community by Police and Stakeholders.

13/2017 **RESOLVED** (Donald Garner/Eric Roberts) **Carried**

- (a) That Council accept the funding offer for Numbulwar Sports and Recreation Hall Project by signing and dating both copies of the agreement.
- (b) That Council accept the funding offer for Ngukurr Lighting Project by signing and dating both copies of the agreement.

18.10 RODEO SCHOOL – Deputy Mayor Judy MacFarlane

The last Rodeo School held in Mataranka and Ngukurr were funded out of an underspend in Sport and Recreation funding.

89/2017 **RESOLVED** (Judy MacFarlane/Eric Roberts) **Carried**

- (a) That Council receive and note the verbal report on Rodeo School.

Morning tea break: 10.01am

Meeting Resumes: 10.32am

Cr Eric Roberts left the meeting, the time being 10:32 AM

Cr Eric Roberts returned to the meeting, the time being 10:33 AM

18.11 BORROLOOLA ROCKY CREEK CAUSEWAY UPDATE - Mayor Tony Jack

Engineers are working on costing and options for replacement by bridge or square culverts.

Contingency is to block the collapsed culvert, divert water and remedial concrete works.

Approximate costing of replacing culverts \$1.5 million.

Brief Minister on visit to Borroloola and organise a meeting with the Local Authority.

90/2017 **RESOLVED** (Donald Garner/Daniel Mulholland) **Carried**

- (a) That Council receive and note the verbal report on Borroloola Rocky Creek Causeway update.

18.12 CENTERLINK AGENT AND ACCESS POINT CONTRACT - DEPARTMENT OF HUMAN SERVICES

Continuation of current contract for 2017-18, services comprise the provision of self-service facilities for customers to access the departments services and information as well as on-site support.

Contract value = \$815,679.24 GST inc.

Agent Services locations – Barunga, Bulman, Jilkminggan, Manyallaluk, Mataranka, Ngukurr, Numbulwar and Wugularr.

91/2017 **RESOLVED** (Judy MacFarlane/Annabelle Daylight) **Carried**

- (a) That Council accept the Centerlink Agent and Access Point Contract by signing and dating both copies of the contract.

18.13 GRANTS - SPG ACQUITTAL

BACKGROUND

On 28 February 2017 Roper Gulf Regional Council (the Council) purchased a backhoe valued at \$99,885 (GST Exclusive) for the community of Bulman.

The Grant Agreement, signed 19 May 2016, requires the acquittal to be tabled before Council.

92/2017 RESOLVED (Eric Roberts/Donald Garner) Carried

- (a) That Council accept the Acquittal of the Special Purpose Grant LGR2015/00029 of \$100,000 (GST Exclusive) for the purchase of a backhoe for the community of Bulman.
- (b) That Council accept the surplus of \$114.71.

18.14 END OF YEAR AWARDS NIGHT - Deputy Mayor Judy MacFarlane

Budget \$30 per staff member

93/2017 RESOLVED (Donald Garner/Annabelle Daylight) Carried

- (a) That Council receive and note the verbal report on End of Year Awards Night.
- (b) That Council approve the budget of \$30.00 per staff for the End of Year Awards Night.

18.15 INDIGENOUS SPORT AND RECREATION PROJECT VARIATION

Project to employ 21 Indigenous Sport and Recreation Officers, variation to extend agreement for 1 year.

94/2017 RESOLVED (Selina Ashley/Eric Roberts) Carried

- (a) That Council accept the variation for the Indigenous Sport and Recreation Project by signing and dating both copies of the agreement.

18.16 LATE CORRESPONDENCE - REQUEST RE S&R CATERING SHED USE 1STJULY AND CHURCH SIGN AT HALL/CHAPEL

2 letters received from Mataranka Better Half Club Inc. 13 July 2017. Infxpert # 696893

1. To apply for an exemption of the hire fee for the use of the Catering Shed at the Mataranka Sport & Recreation Grounds for Saturday 1st July 2017. We would need access from 2.30pm as food starts at 5.30pm.
2. To draw to your attention, the sign on the fence near the gate into the Mataranka Community Hall/Chapel. There's been a piece of tape (or something) blanking out the crucial information of time and when

interdenominational Church Services are held in Mataranka. We'd appreciate it, if this could be corrected/rectified as the town is extra busy at present and it's quite surprising as to who wish to partake of this service offered monthly. The sign needs to include:- Service at 3pm on the 4th Sunday of each month.

Also, can it please be noted that we as a Club are appreciative of others taking care of the BYO licence for Territory Day celebrations - should be another great weekend in Mataranka

Council will replace the sign.

Deputy Mayor has advised Mataranka Better Half Club that Council have previously made the decision that the fee for facilities for Territory Day and other Council supported civic events there is no charge for organisations to hire.

95/2017 RESOLVED (Kathy-Anne Numamurdirdi/Donald Garner) Carried

- (a) That Council receive and note the late incoming correspondence from Mataranka Better Half Club Inc. for Request Re S&R Catering Shed Use 1st July and Church Sign at Hall/Chapel, and a response letter to be sent to Mataranka Better Half Club Inc.

18.17 BARUNGA LIGHTS FUNDING AGREEMENT

Discussion with Department to commit funds by end of financial year.

1. Consulting for design and costing
2. Install of lights.

Currently obtaining pricing for the consulting to advise Department so the first agreement can be made.

96/2017 RESOLVED (Judy MacFarlane/Selina Ashley) Carried

- (a) That Council delegate the CEO to sign the agreement for consulting of the Barunga lights.

Cr Judy MacFarlane left the meeting, the time being 11:18 AM
Cr Judy MacFarlane returned to the meeting, the time being 11:19 AM
Cr Selina Ashley left the meeting, the time being 11:58 AM
Cr Judy MacFarlane left the meeting, the time being 11:58 AM
Cr Daniel Mulholland left the meeting, the time being 11:59 AM
Cr Eric Roberts left the meeting, the time being 11:59 AM
Cr Selina Ashley returned to the meeting, the time being 12:00 PM
Cr Judy MacFarlane returned to the meeting, the time being 12:00 PM
Cr Daniel Mulholland returned to the meeting, the time being 12:00 PM

19. DEPUTATIONS AND PETITIONS

19.1 DALY WATERS PUB - LINSDSAY AND SHANE CARMICHAEL

Presentation Infoxpert # 696945

Issue with rateable land in Daly Waters and the value of the land. No rates were in force when the lots were purchased. Irregularity for the different parcels of land

versus rateable cost. Consider all lots owned as commercial, as they support the business of the pub. Land value is decreasing, yet rates are increasing and pay the equivalent value off of the land in a few years. Want Council to consider the proposition of consolidating lots to 5 commercial and 2 residential. Currently owe outstanding rates since 2009/10 of \$85,000 plus interest = \$140,000. Promise to pay the outstanding rates immediately after the decision of Council is made on this proposal.

Council moved to a confidential meeting of only Council members for the discussion and decision on the proposal request.

DECISION TO MOVE TO CONFIDENTIAL SESSION

100/2017 RESOLVED (Donald Garner/Eric Roberts)

Carried

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

RESUMPTION OF MEETING

102/2017 RESOLVED (Judy MacFarlane/ Daniel Mulholland)

That the decisions of Confidential Session be noted as follows:-

20.2 DALY WATERS PUB - LINSDSAY AND SHANE CARMICHAEL

101/2017 RESOLVED (Daniel Mulholland/Judy MacFarlane)

Carried

- (a) That Council approve to consolidate the lots owned by Mewers Pty Ltd to 5 commercial and 2 residential for ratable purposes.
- (b) That Council approve to back date the rates using the current rate plus interest using the consolidation of lots and charge any fees incurred by Council under the Statutory Charge for outstanding rates.
- (c) That Council approve to use the consolidation of lots for future rates charges.
- (d) That Council approve to write off the remaining outstanding rates and interest after the recalculation of rates.

20. CONFIDENTIAL SESSION

DECISION TO MOVE TO CONFIDENTIAL SESSION

97/2017 RESOLVED (Judy MacFarlane/Eric Roberts)

Carried

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

20.1 Confirmation of Previous Confidential Session Ordinary Council Meeting Minutes - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

RESUMPTION OF MEETING

99/2017 RESOLVED (Donald Garner/Kathy-Anne Numamurdirdi) Carried

That the decisions of Confidential Session be noted as follows:-

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL SESSION ORDINARY COUNCIL MEETING MINUTES

98/2017 RESOLVED (Daniel Mulholland/Selina Ashley) Carried

- (a) **That Council approve the minutes as a true and accurate record of the Confidential Session of Ordinary Meeting of the Council held on Wednesday 31 May 2017.**

CLOSE OF MEETING

The meeting terminated at 12.00 pm.

THIS PAGE AND THE PRECEEDING 12 PAGES ARE THE MINUTES OF THE Ordinary Meeting of Council HELD ON Thursday, 15 June 2017 AND CONFIRMED Wednesday, 12 July 2017.

Mayor Tony Jack

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	10.1
TITLE	Action List
REFERENCE	698527
AUTHOR	Amy Bretherton, Governance Officer

RECOMMENDATION

- (a) That Council receive and note the Action List.

BACKGROUND

The Action List is a compilation of the actions from previous meetings.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 OMC Action List June 15 2017.docx

Date	Item Description	Responsible Person	Comments/ Details	Status	Comments - Completion Date
28-Oct-15	FIRST QUARTER REPORT - DIRECTORATE COMMUNITY SERVICES	CEO-Michael Berto	That Council directs the CEO to develop an MOU with ALAWA for the night patrol services in Minyerri, if allowed in our contract.	Ongoing	CEO to contact DPMC again Requested PM&C for variation of contract, awaiting reply. MOU with ALAWA doesn't currently include Night Patrol presenting at OCM for signing.- ALAWA & LA requested action of ALAWA to provide Night Patrol Service in minutes 15/10/15. - There was no request for a letter in last LA meeting. Will need to be on next Agenda 12 May. - CEO to contact DPMC again SLT Meeting: 26.09.16- Finalise MOU to take to AAC Board Meeting 7 Dec. 14.12.2016 - MOU with DPMC to approve then will be given to ALAWA to sign 20.01.2017 – DCCS has put a report to the FCM for discussion. 13.03.2017–Draft documentation and budget send to Alawa CEO on Friday 10th March by Sharon Hillen, Marc to make contact with Alawa on Thursday whilst attending the Local Authority meeting. 29.03.2017 - Sharon made contact with Ken Mugeridge on 28.03.17, He was happy with the draft. However he did query a few words, draft to be taken to the ALAWA Board meeting on 06.04.2017. 15.05.17 MOU and Contracts being reviewed and finalized by Procurement Coordinator as a whole and updating. 26.06.17 Waiting for response from Alawa, Daniel Kirk chasing up. Three employees received letter of termination 30th June, Ken is aware of this. Item six of the draft contract – Liquidated Damages, ALAWA unwilling to accept.
02-Mar-17	LITTLE ROPER BRIDGE, MATARANKA - DEPUTY MAYOR JUDY MACFARLANE	CEO-Michael Berto	Council strongly advocates on behalf of residents of Mataranka to upgrade the Little Roper Bridge.	Ongoing	13.03.2017 – Little Roper Bridge on Homestead Road: CEO to contact NT GOV. 12.04.17 Letter sent to Phil Harris 15.05.17 Correspondence received back from Phil Harris in incoming correspondence report of this agenda 931.05.17 \$15k Feasibility study received for Eley St corner request to use for Little Roper Bridge.) 26.06.17SLT Waiting for DOI to approve.
29-Mar-17	TOWN CAMP AND COMMUNITY ROADS IN BORROLOOLA - COUNCILLOR DANIEL MULHOLLAND	CEO-Michael Berto	CEO to send a letter to Department of Chief Minister in regards to road repairs in town camps.	Ongoing	15.05.17 Application submitted to CBT. . Discussed at OMC 31.05.17 26.06.17SLT Email Homelands unit and Homelands Funding, checking pay, rates and waste.
31-May-17	MAKING OUR COMMUNITY SAFER - COMMUNITY CONSULTATIONS	CEO-Michael Berto	CEO to prepare submission on behalf of council and consideration by council at next Ordinary Meeting of Council.	Ongoing	26.06.17 Lyndon Keane working on draft submission.
31-May-17	NYIRRANGGULUNG WARD REPORT	CEO-Michael Berto	CEO to advocate on behalf of Council for upgrade of the blind spot near Maranboy on Central Arnhem Road.	Ongoing	Sharon emailed Phil on 26.06.2017.

INCOMING CORRESPONDENCE



ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 698453
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

(a) That Council accept the Incoming correspondence.

Date Received	Received By	Sent By	Correspondence Details	InfoXpert ID
21 June 2017	CEO	Wiley – Review Article	Comparative studies	697916
27 June 2017	CEO	Gerry McCarthy	Special Purpose Grants 2016/17	698216
29 June 2017	CEO	Andrew Kirkman	Approval of Black Spot Program 2017/18	698421
29 June 2017	CEO	Nigel Scullion	Alcohol Management Plans	698425

ATTACHMENTS:

There are no attachments for this report.

OUTGOING CORRESPONDENCE



ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 698452
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

(a) That Council accept the Outgoing correspondence.

Date Sent	Sent By	Addressed To	Correspondence Details	InfoXpert ID
20 June 2017	Dr Sam Phelan	Kevin Liddy	Animal Welfare Response in Borroloola	697915

ATTACHMENTS:

There are no attachments for this report.

WARD REPORT

ITEM NUMBER	13.1
TITLE	Never Never Ward
REFERENCE	697236
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) **That Council receive and note the Never Never Ward Report.**
- (b) **That Council approve the recommendations of the Mataranka Local Authority for the minutes 6 June 2017**

BACKGROUND

Local Authority Meetings are held in Jilkmिंगgan, Mataranka and Hodgson Downs.

Mataranka Local Authority meeting was held Tuesday 6th June 2017.

Community Meetings are held in Larrimah and Daly Waters.

Town Priority Community meeting was held in:

- Larrimah Community Meeting was held Friday 2nd June 2017.

JILKMINGGAN

Current Membership includes; Mayor Tony Jack, Deputy Mayor Judy MacFarlane, Cr Annabelle Daylight, Wendy Daylight, Cheryl Lardy, Lisa McDonald, Patrisha Baker, Anne Marie McDonald, Ossie Daylight and Jeffery Joe.

Next Meeting: Jilkmिंगgan's next Local Authority Meeting is scheduled for Tuesday, 1 August 2017.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
02.05.2017	12.4 CDP PICK UP ALL THE OLD FENCES WIRE AROUND HOUSES AND RIVER BANK	Cr Baker to see how much wire is at Elsey station.	Cr Baker		
02.05.2017	12.6 RENAL TRAINING IN DARWIN AND MACHINE AND DEMOUNTABLE IN COMMUNITY	Area Manager to write a letter to Sunrise with concerns of dialysis in Jilkmिंगgan and Mataranka for consideration for one to be located in Mataranka	Area Manager		

MATARANKA

Current Membership; Mayor Tony Jack, Deputy Mayor Judy MacFarlane, Cr. Annabelle Daylight, Diane Angel, Tracey-Anne Wilson, Sue Edwards, Leah Niehus, Alan Chapman, Michael Somers, Jill Emerson-Smith and Philippa Stansell.

Deputy Mayor Judy MacFarlane is the designated Chairperson of the Mataranka Local Authority.

Mataranka Local Authority meeting was held Tuesday 6th June 2017.

Next Meeting: Mataranka's next Local Authority Meeting is scheduled for Tuesday, 1st August 2017.

Mataranka Local Authority Recommendation Resolutions for Council to approve:

1/2017 RESOLVED (Dianne Angel/Tracey-Anne Wilson)

- (a) That the Mataranka Local Authority receive and note the verbal report for Letter of Support for the School Bus.
- (b) That the Mataranka Local Authority request Council to write a letter to the Department of Education for advocacy for a High School bus from Mataranka to Katherine.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.02.16	8.6 Repairs to Statues & Termite Mound	Investigate and bring options back to next LA meeting.	Area Manager	Ongoing	05.04.16: Tourism Grant investigated. 07.06.16: On list for 2017 round of Applications. 11.10.16 Photos taken of the statues last week and show a lot of corrosion in the statues. 02.12.2016 A grant application was submitted to the Community Benefit Fund requesting \$10K on 30.11.2016 07.02.17 Ongoing 04.04.17 Statues – applied for grant for paint; Termite Mound – report in Other Business about Digital; Leah queried if NT Tourism have been approached for funding extra hours in the Tourism Office? 06.06.17 horse non-repairable, Deputy Mayor contacted person who originally built the statues & will let members know when hear a response, there is a quote for \$9k to repair to give an extra 4-5 years life, CEO advised there are other products that the statues can be made of eg. resin or poly. ACTION: CSC to seek ideas from quoter for short term ideas & investigate long term replacement options Moved Tracey 2nd Michael

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
02.08.16	8.7 Removal of Tourist Information from Council Office	DCS and Area Manager to come back to the October meeting with suitable options to rehouse the Tourist Information centre service.	Area Manager / DCS	Ongoing	11.10.16 Sign under flags still says Shire. Council seeking funding to get a Master Plan for the Service Centre. Signage to be installed to direct tourists. 02.12.2016 Area Manager; Nathan McIvor to look into getting new sign - ongoing 07.02.17 Ongoing - Commenced 04.04.17 this will be developed with property master plan; Sign with designer, when receive will remove old and install new 06.06.17 signs have been ordered
05.05.16		Seek to fund equipment upgrade for catering shed facilities	Local Authority	Ongoing	01.02.16: LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice 05.04.16: All information currently with Grants Officer Application done awaiting submission date. 07.06.16: Grant Submitted 02.07.16: Unsuccessful 02.08.16 Resubmitted Grant Application 31.08.16: Unsuccessful 02.08.16 Resubmitted Grant Application. 31.08.16 Unsuccessful 02.12.16 International Women's Day application seeking funds to purchase some of the catering shed equipment, will be submitted the week of 05.12.16 07.02.17 Ongoing 04.04.17 no response yet 06.0617 included in the 17-18 capital budget to be approved at July Council meeting

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
07.06.2016		Sharon Hillen to provide scope and costing of Stage 1 Multipurpose Centre, bring back to next LA Meeting	DCCS	Ongoing	02.08.16: Scope of works \$300,000, funding is \$175,000 of the \$250,000 which was applied for. 11.10.16 Stage 1 full cost \$261,000, Seeking funds for the balance. 02.12.2016 RGRC committed remaining \$110,000 to complete the project. Consultation with all Sport and Rec Ground users will commence to confirm location and service plan approvals from PWC. 07.02.17 This project is going to tender 10.02.17 04.04.17 Tenders closed, site plan had incorrect location, Tender Panel to assess on return of Project Manager, CEO to review and report to Council 06.06.17 works started to be completed end of July. Has the contractor been notified of the correct position?
11.08.2016	12.8 Presentation on Tourism from Wendy Pocock, Mataranka Roadhouse	Painting of the public toilets in Stain Martin Park to be included as a CDP project.	Area Manager / CDP Manager	Ongoing	12.12.16 CDP project 07.02.17 Ongoing - to be completed before 2017 Never Never Festival. 04.04.17 CDP will do the work, Paint colour chosen – Green outside, off white inside
11.08.2016		Report back to LA at next meeting 6 Dec 2016 if the painting and overhaul of Toilet 2 at the Sport & Rec Grounds can be a CDP Project.	Area Manager / DCS	Ongoing	12.12.16 Am spoke with CDP, project is to be completed by CDP. 07.02.17 Ongoing - cubicles also need repairs, commenced initial scope of what is required for the cubicles. 06.06.17 Tree roots and issue, Brick toilets had problems at festival, \$200k in 17-18 capital budget for upgrade/rebuild, need to renew wiring as well as plumbing, drain not big enough

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
12.12.2016	11.9 Regional Plan 2016-2017 Quarterly Report	Letter to be sent to the owner of Green Park in Larrimah, requesting to have the premises cleaned up.	CEO	Ongoing	07.02.17 Ongoing 20/03/17 Spoke with the new Green Park Owner and he advised he has intentions to clean up site and would liaise with me regarding dates and possible assistance with dumping of materials. 04.04.17 CEO has emailed with no response 06.06.17 Owner met with Council 30 May commence cleanup middle of July, bulldoze & start again
25.08.2015		Dump Point	Area Manager/ Michael Somers	Ongoing	25.08.15: CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point. 01.02.2016: still negotiating. 05.04.2016: ongoing 07.06.16: Look into Tourism NT Quick Response Grants and Traffic Management Plan needed. Needs to be done in the Dry Season. 26.09.16 Obtaining quotes. 02.12.2016 CSC working with projects manager on this and collecting quotes 07.02.17 Ongoing 04.04.17 Antony suggested come up on other side, swap door around and remove tree 06.06.17 No Complaints ACTION: Round Drain Stan Martin Park needs rebuild Leach & evaporation pit for dump point & toilets Moved Sue 2nd Tracey
07.02.2017	7.0 Barunga CDP Presentation	Nathan Mclvor to have unified headstone placed on all unmarked graves at the Mataranka Cemetery	Area Manager/ CSC	Ongoing	04.04.17 Muns team able to do, CDP will continue to making headstones 06.06.17 started making
07.02.2017	9.1 Incoming Correspondence	CEO to invite NLC to attend Mataranka LA Meeting 4th April 2017	CEO	Ongoing	04.04.17 Still no response, DCCS met with planning team, Action: CEO to write a letter to the DIPL planning team Graham Finch 06.06.17 no response, CEO to contact head lawyer
07.02.2017		Nathan Mclvor to have goal posts installed on the multi purpose oval and complete project to have oval top-dressed.	Area Manager/ CSC	Ongoing	Check SnR Master Plan as to the requirement or request for goal posts. Discuss with DCCS about top dressing and what has occurred thus far. 04.04.17 \$7k each,; NTG announced \$5mill funding for <u>Remote Oval upgrades</u> over 2 years 06.06.17 Grants will apply when funding out

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
07.02.2017		Nathan Mclvor to have the Museum demountable moved into the museum yard before the 2017 Never Never Festival.	Area Manager/ CSC	Ongoing	17/03/2017 Quotes obtained, project form being drawn up. 04.04.17 Bachelor will scope to work with CDP & Muns, confirm in 2 wks if can do this 06.06.17 Commence 10 July teacher with CDP
07.02.2017		Nathan Mclvor to have the current playground fence entended to indorporate new play equipment	Area Manager/ CSC	Ongoing	17/03/2017 Ongoing 04.04.17 \$25k in budget, some examples provided, pickup Briar Hill S61804 design \$29k minus slide, CSC to seek 3 quotes for similar design 06.06.17 With Procurement, combine purchase Mataranka & Jilkmिंगgan
07.02.2017		Nathan Mclvor to have the maintenance of the Larrimah and Daly Waters dump incorporated into the quote for tender.	Area Manager/ CSC	Ongoing	17/03/2017 Ongoing with DCCS 04.04.17 Scope this week, tender out in a couple of weeks 06.06.17 Green park owners will cleanup. Tender Withdrawn? Rescoped as a regional tender out middle June
07.02.2017		Nathan Mclvor to have the lights installed at the tennis courts in Daly Waters before the end of the financial year.	Area Manager/ CSC	Ongoing	17/03/17 AM has contacted Lighting Companies and awaiting specs & quotes on this project. 04.04.17 Solar lights to be ordered 06.06.17 to be delivered
07.02.2017		Council to advocate in behalf of Mataranka residents to have the Little Roper bridge upgraded.	CEO	Ongoing	20/03/17 Support letters being obtained by Deputy Mayor. CEO now beginning advocacy process. This issue also being placed on NTG 10 year Infrastructure Plan. 04.04.17 Letters received from Cave Creek, Mataranka Homestead & Resident Bruce Ross, Keep pushing for Council to advocate on behalf of residents. DCCS informed LA that the project is on the NTG Infrastructure Bid 06.06.17 Reply letter from Phil Harris

HODGSON DOWNS

Current Membership; Mayor Tony Jack, Deputy Mayor Judy MacFarlane, Cr. Annabelle Daylight, Johnathon Walla, James Nuggett, Samuel Swanson, Ken Muggeridge and Clive Roberts and Samuel Daylight.

Samuel Daylight is the designated Chairperson of the Hodgson Downs Local Authority.

Next Meeting: Hodgson Down's next Local Authority Meeting is scheduled for Thursday, 10th August 2017.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.03.16	8.0 Other Business	Roper Gulf Regional Council to provide a solution that is suitable to the Hodgson Downs Local Authority that potentially employs a Housing Maintenance Officer and Community Housing Officer on site.	RGRC	Ongoing	12.05.2016 Currently no presence in Minyerri to employ directly. Looking at alternate arrangements including weekly back up from Jilkminggan HMO. 11.08.2016 Follow up 16.11.16 The CHO (Community Housing Officer) is attending from Jilkminggan 2days/week. 2 HMO from Ngukurr were unable to attend this week due to sick leave and will be attending Minyerri next week. 01.02.2017 Marc Gardner has contacted Territory Housing and has requested that Roper Gulf Regional Council be informed of all contractors plans to visit Hodgson Downs so that the Community can be informed. There are plans to install a direct phone line at the ALAWA office to make communication between residents and Roper Gulf Housing Maintenance staff easier. 12.04.2017: Scheduled installation date 27 April 2017

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
11.08.2016	7.7 Alcohol Management Plan	Request update from Barry Clarke, GEC, for November Local Authority meeting	CEO ALAWA	Ongoing	16.11.16 ALAWA CEO to contact GEC. Jo to contact Office of Alcohol Policy re: AMP and grants for community projects. (12.04.2017: A request is to be made to the Department of Prime Minister and Cabinet (PMC) for a formal statement outlining the Federal and Northern Territory Governments' stance on an Alcohol Management Plan. Ken Muggeridge to write to the Mayor.)
11.08.2016	8.1 New Housing	Contact Big Rivers Region Waste Management Consultant to advise on the Dump.	Trevor Troy	Ongoing	01.02.2017 Liam Heart has been in contact with Ken Muggeridge and has informed that he has plans to visit the community. 12.04.2017: Waste Management Consultant to advise on tip location. Further consultation on Waste Collection and Fees required. Community input sought on fee structure and collection method.
14.05.2015		Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	CDP Regional Manager	Ongoing	24.06.2015: Pending Cemetery ACT Review. 13.08.15: Marc to follow up 01.03.2016: Marc to follow up for next LA meeting 12.05.16: Application to SPG for mesh fence. 07.07.16: Funding received, Outstations to complete fencing soon 16.11.16- Materials have been purchased but due to sandy site other options for fence are being explored. 12.04.2017: A new fence is to be erected. Sandy ground and drilling holes for posts are issues for post and fence stability.
15.10.2015		Ask PMC for a formal statement for Council outlining both Federal and NT Governments positions on AMPs.	DCCS	Ongoing	12.04.2017: A request is to be made to the Department of Prime Minister and Cabinet (PMC) for a formal statement outlining the Federal and Northern Territory Governments' stance on an Alcohol Management Plan. Ken Muggeridge to write to the Mayor.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
16.11.2016	11.2 Services Report	Write to RGRC CEO and Mayor to ask that Minyerri roads be considered as part of RGRC for any future funding opportunities.	Ken Muggerridge	Ongoing	01.02.2017 letter not sent yet. 12.04.2017: Costs Assessment – Further Capital Works are in progress. Await further decision on how to allocate funding.
16.11.2016	9.1 Incoming correspondence	Follow up with Greg Arnott Re: Night Patrol Memorandum Of Understanding, to see if it can be presented at the ALAWA Board Meeting Wednesday 7th December 2016.	Greg Arnott	Ongoing	12.04.2017: Memorandum of Understanding (MOU) regarding of commencement of Community Night Patrol from 1st May 2017.
16.11.2016	11.7 Regional Plan 2016-2017 Quarterly Report	Request quote fro Greg Arnott, Director of Governance, for RGRC work with Alawa on their Business plan.	Greg Arnott	Ongoing	01.02.2017 Ken Muggerridge has written to Ken Orwell. An application has been completed and a quote from Delloite Private has been sent through from Suzan Archibald. 12.04.2017: No discussion regarding 2016-17 Regional Plan. Noted that Alawa to await outcome of funding for 2017-18.
16.11.2016	11.4 Governance Report - Policy Update	Follow up on how the Animal Management and Rubbish Collection Fee can be incorporated into the Minyerri Rates Schedule for 2017/2018	Marc Gardner / Greg Arnott	Ongoing	01.02.2017 Fees for rubbish collection and animal management have been incorporated into the Borroloola and Mataranka rates program. Marc to report on their progress at next Local Authority Meeting 12.04.2017: Nat Knapp advised that the Local Authority will be able to access vet upon implementation of fees as part of rates. Vet visit due in April, further details to be obtained.
9.11.2015		Local Authority Members recommend Nathanael Knapp find out the current Lease Status at Minyerri	NLC & Federal Govt.	Ongoing	Lease Agreement delivered at Cattle Management Meeting by NLC & Federal Government- More information has been requested. 01.02.2017 Marc Gardner to follow up with Nat Knapp. 12.04.2017: Nat Knapp advised that the lease has been completed and boundaries have been drawn.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.02.2017	12.2 Other Business - Pests and Vermin	Marc Gardner to contact Territory Housing and report back to next Local Authority Meeting.	Marc Gardner	Ongoing	12.04.2017: Marc Gardner advised that he will follow up on pests and vermin and update.
01.02.2017	12.2 Other Business - Pests and Vermin	Samuel Daylight to raise issue with Sunrise Health and report back to next Local Authority Meeting.	Samuel Daylight	Ongoing	12.04.2017: Samuel Daylight advised that the project is near completion and clinic is expected to open in the next few months.
01.02.2017	12.3 Other Business - Hodgson Downs Sport and Recreation Program	Ken Muggeridge and Sharon Hillen to look into who is responsible for Sport and Recreation in Hodgson Downs	Sharon Hillen / Ken Muggeridge	Ongoing	12.04.2017: Marc Gardner advised that Sharon Hillen is to report back to next Local Authority Meeting regarding funding.

LARRIMAH

The Larrimah Community Meeting was held Friday 2nd June 2017

Next Meeting: Larrimah Community Meeting is scheduled for 13th October 2017.

Community Update

- Town Priorities were discussed and updated for the Council Regional Plan 2017-18.
- The new Larrimah Community Project Association would like to negotiate with Council on providing minimal services in Larrimah, i.e. mowing and watering the park and oval. A meeting will be organised to discuss this matter.
- The Writers Group has disbanded with \$90k in the trust. The lease with Council requires signing for the house which will be used as the Writers Retreat.
- Concern from residents about the signs on the medium strip of the highway in front of Fran's Devonshire Tea House being a safety issue. DCG to enquire with DoT.
- The Cemetery Act is being reviewed by NTG and are consulting with stakeholders to register all cemeteries. DHCD will come and consult with Larrimah residents in the near future. This will allow for the Birdum Cemetery to be registered and land title confirmed.
- There are also some war cemeteries between Birdum and Larrimah. An archaeological plan exists for these sites. The grave site near No. 2 Bore has been ripped up but was where 2 army soldiers and 1 other buried. A Monument stands with a fence around it for one grave site.
- Some new signage is required in Larrimah and the Area Manager will order and install the signs.

DALY WATERS

Next Meeting: Daly Waters Community Meeting is scheduled for 13th October 2017.

Community Update

- Town Priorities have been discussed and updated for the Council Regional Plan 2017-18.
- There are road drainage issues and DCG has suggested the roads to be surveyed and to apply for funding for the required repairs and upgrades.
- Basketball hoop currently broken, new one is in Katherine and DCG will get this delivered and installed ASAP. Backboard also broken and there is one in Barunga to be delivered and installed. DCG to Action.

- Request for number of tourists to Daly Waters for the financial year which will assist in knowing facility usage levels and future funding applications.
- Request by resident for volunteer wardens in Daly Waters to enforce rules/ laws for unlawful camping and antisocial behaviour. Airstrip identified as a major problem area. DCG explained the process of Authorised Officers for Council. DCG will investigate the possibility of having Volunteer Authorised Officers in Daly Waters.
- Regarding weeding at Tennis Courts, Progress is responsible. A MOU between Council and the Progress Association will determine boundaries and prevent miscommunication of who holds responsibility over facilities and services in Daly Waters.

ATTACHMENTS:

- 1 MAT_06062017_MINUnconfirmed.pdf
- 2 Larrimah Community Meeting 2June17.pdf



MINUTES OF THE MATARANKA LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE MATARANKA COMMUNITY HALL ON TUESDAY, 6 JUNE 2017 AT 5:30PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Deputy Mayor Judy MacFarlane

1.2 Local Authority Members

Leah Niehus

Tracey-Anne Wilson

Jill Emmerson-Smith

Alan Chapman

Michael Sommers

Di Angel

Sue Edwards

1.3 Staff

Michael Berto, CEO

Amanda Haigh, Manager Governance and Corporate Planning (Minute Taker)

Anthony Lynch, Mataranka and Jilkminggan Council Services Coordinator

1.4 Guests

Kristy Bennett, Department of Housing and Community Development

Philippa Stansell, Resident

Warren Bode, Resident

2. MEETING OPENED

Meeting opened at 5.45pm

3. WELCOME TO COUNTRY

Deputy Mayor Judy MacFarlane welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

Apologies were given by:

Sharon Hillen, Director of Council and Community Services

Nathan McIvor, Area Manager Central Arnhem

Mandy Devereux, Senior Administration Support Officer Mataranka

Sport and Recreation Position in Mataranka

The Sport and Recreation Employee in Mataranka has been told that the position will not be extended past 30 June 2017.

CEO was unaware and will look into what has happened and will bat hard fro the position to remain.

Information was given to the staff member that the position is to be filled by an Indigenous person or the funding will be withdrawn. The Program has been running since 2008

Residents and Members are worried about the children. Currently 9 out of 34 children participating are Indigenous, but more children attend when transient families are in town and when an Indigenous person assists.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MATARANKA LOCAL AUTHORITY MINUTES

60/2017 RESOLVED (Leah Niehus/Alan Chapman)

(a) That Mataranka Local Authority approve the minutes as a true and accurate record of the Mataranka Local Authority meetings held on Tuesday 4th April 2017.

6. CALL FOR ITEMS OF OTHER BUSINESS

- 1. TOWARDS ZERO ROAD SAFETY
- 2. REQUEST FOR LETTER OF SUPPORT - SCHOOL BUS
- 3. REQUEST FOR LETTER OF SUPPORT - AGED CARE
- 4. THANK YOU FOR SUPPORT - NEVER NEVER FESTIVAL
- 5. SPORT & RECREATIONAL GROUNDS
- 6. COUNCIL SERVICES REPORT
- 7. DALY WATERS COMMUNITY MEETING MINUTES
- 8. NEW NOMINATION
- 9. CDP PARTICIPANTS IN POSITIONS
- 10. ELSEY REPLICA AT HOMESTEAD
- 11. GRANT FOR LIBRARY MUSEUM UPGRADE

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

61/2017 RESOLVED (Dianne Angel/Sue Edwards)

(a) That the Mataranka Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
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25.08.2015		Dump Point	Area Manager/ Michael Somers	Ongoing	<p>25.08.15: CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point.</p> <p>01.02.2016: still negotiating.</p> <p>05.04.2016: ongoing</p> <p>07.06.16: Look into Tourism NT Quick Response Grants and Traffic Management Plan needed. Needs to be done in the Dry Season.</p> <p>26.09.16 Obtaining quotes.</p> <p>02.12.2016 CSC working with projects manager on this and collecting quotes</p> <p>07.02.17 Ongoing 04.04.17 Antony suggested come up on other side, swap door around and remove tree 06.06.17 No Complaints ACTION: Round Drain Stan Martin Park needs rebuild Leach & evaporation pit for dump point & toilets Moved Sue 2nd Tracey</p>
01.02.16	8.6 Repairs to Statues & Termite Mound	Investigate and bring options back to next LA meeting.	Area Manager	Ongoing	<p>05.04.16: Tourism Grant investigated.</p> <p>07.06.16: On list for 2017 round of Applications.</p> <p>11.10.16 Photos taken of the statues last week and show a lot of corrosion in the statues.</p> <p>02.12.2016 A grant application was submitted to the Community Benefit Fund requesting \$10K on</p> <p>30.11.2016 07.02.17 Ongoing</p> <p>04.04.17 Statues – applied for grant for paint; Termite Mound – report in Other Business about Digital; Leah queried if NT Tourism have been approached for funding extra hours in the Tourism Office? 06.06.17 horse non-repairable, Deputy Mayor contacted person who originally built the statues & will let members know when hear a response, quote for \$9k to repair to give an extra 4-5 years life, CEO advised there are other products that the statues can be made of eg. resin or poly.</p> <p>ACTION: CSC to seek ideas from quoter for short term ideas & investigate long term replacement options Moved Tracey 2nd Michael</p>

05.05.16		Seek to fund equipment upgrade for catering shed facilities	Local Authority	Ongoing	01.02.16: LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice 05.04.16: All information currently with Grants Officer Application done awaiting submission date. 07.06.16: Grant Submitted 02.07.16: Unsuccessful 02.08.16 Resubmitted Grant Application 31.08.16: Unsuccessful 02.08.16 Resubmitted Grant Application. 31.08.16 Unsuccessful 02.12.16 International Women's Day application seeking funds to purchase some of the catering shed equipment, will be submitted the week of 05.12.16 07.02.17 Ongoing 04.04.17 no response yet 06.06.17 included in the 17-18 capital budget to be approved at July Council meeting
07.06.2016	7.2 Area Managers Report	Sharon Hillen to follow up if staff are available for rubbish pick up on weekends in Tourist Season	DCCS	Complete	11.10.16 DCCS is looking at the service plan and will make adjustments for the tourist season. 02.12.2016 Ongoing 07.02.17 Nathan McIvor to report to Kym Henderson a plan to go to Council asking for more money to budget to cover this cost. Commenced 04.04.17 DCCS report to SLT for EOI to contract out April to Sept 2hrs a day 06.06.17 happening & toilets are being cleaned on Sunday mornings. Toilets upgraded and painted and functional when used correctly
07.06.2016		Sharon Hillen to provide scope and costing of Stage 1 Multipurpose Centre, bring back to next LA Meeting	DCCS	Ongoing	02.08.16: Scope of works \$300,000, funding is \$175,000 of the \$250,000 which was applied for. 11.10.16 Stage 1 full cost \$261,000, Seeking funds for the balance. 02.12.2016 RGRC committed remaining \$110,000 to complete the project. Consultation with all Sport and Rec Ground users will commence to confirm location and service plan approvals from PWC. 07.02.17 This project is going to tender 10.02.17 04.04.17 Tenders closed, site plan had incorrect location, Tender Panel to assess on return of Project Manager, CEO to review and report to Council 06.06.17 works started to be completed end of July. Has the contractor been notified of the correct position?

02.08.16	8.7 Removal of Tourist Information from Council Office	DCS and Area Manager to come back to the October meeting with suitable options to rehouse the Tourist Information centre service.	Area Manager / DCS	Ongoing	11.10.16 Sign under flags still says Shire. Council seeking funding to get a Master Plan for the Service Centre. Signage to be installed to direct tourists. 02.12.2016 Area Manager; Nathan Mclvor to look into getting new sign - ongoing 07.02.17 Ongoing - Commenced 04.04.17 this will be developed with property master plan; Sign with designer, when receive will remove old and install new 06.06.17 signs have been ordered
11.08.2016	12.8 Presentation on Tourism from Wendy Pocock, Mataranka Roadhouse	Painting of the public toilets in Stain Martin Park to be included as a CDP project.	Area Manager / CDP Manager	Ongoing	12.12.16 CDP project 07.02.17 Ongoing - to be completed before 2017 Never Never Festival. 04.04.17 CDP will do the work, Paint colour chosen – Green outside, off white inside
11.08.2016		Report back to LA at next meeting 6 Dec 2016 if the painting and overhaul of Toilet 2 at the Sport & Rec Grounds can be a CDP Project.	Area Manager / DCS	Ongoing	12.12.16 Am spoke with CDP, project is to be completed by CDP. 07.02.17 Ongoing - cubicles also need repairs, commenced initial scope of what is required for the cubicles. 06.06.17 Tree roots an issue, Brick toilets had problems at festival, \$200k in 17-18 capital budget for upgrade/rebuild, need to renew wiring aswell as plumbing, drain not big enough
12.12.2016	11.9 Regional Plan 2016-2017 Quarterly Report	Letter to be sent to the owner of Green Park in Larrimah, requesting to have the premises cleaned up.	CEO	Ongoing	07.02.17 Ongoing 20/03/17 Spoke with the new Green Park Owner and he advised he has intentions to clean up site and would liaise with me regarding dates and possible assistance with dumping of materials. 04.04.17 CEO has emailed with no response 06.06.17 Owner met with Council 30 May commence cleanup middle of July, bulldoze & start again
07.02.2017	7.0 Barunga CDP Presentation	Nathan Mclvor to have unified headstone placed on all unmarked graves at the Mataranka Cemetery	Area Manager/ CSC	Ongoing	04.04.17 Muns team able to do, CDP will continue to making headstones 06.06.17 started making
07.02.2017	9.1 Incoming Correspondence	CEO to invite NLC to attend Mataranka LA Meeting 4th April 2017	CEO	Ongoing	04.04.17 Still no response, DCCS met with planning team, Action: CEO to write a letter to the DIPL planning team Graham Finch 06.06.17 no response, CEO to contact head lawyer

07.02.2017		Nathan Mclvor to have goal posts installed on the multi purpose oval and complete project to have oval top-dressed.	Area Manager/ CSC	Ongoing	Check SnR Master Plan as to the requirement or request for goal posts. Discuss with DCCS about top dressing and what has occurred thus far. 04.04.17 \$7k each,; NTG announced \$5mill funding for Remote Oval upgrades over 2 years 06.06.17 Grants will apply when funding out
07.02.2017		Nathan Mclvor to have the Museum demountable moved into the museum yard before the 2017 Never Never Festival.	Area Manager/ CSC	Ongoing	17/03/2017 Quotes obtained, project form being drawn up. 04.04.17 Bachelor will scope to work with CDP & Muns, confirm in 2 wks if can do this 06.06.17 Commence 10 July teacher with CDP
07.02.2017		Nathan Mclvor to have the current playground fence extended to incorporate new play equipment	Area Manager/ CSC	Ongoing	17/03/2017 Ongoing 04.04.17 \$25k in budget, some examples provided, pickup Briar Hill S61804 design \$29k minus slide, CSC to seek 3 quotes for similar design 06.06.17 With Procurement, combine purchase Mataranka & Jilkminggan
07.02.2017		Nathan Mclvor to have the maintenance of the Larrimah and Daly Waters dump incorporated into the quote for tender.	Area Manager/ CSC	Ongoing	17/03/2017 Ongoing with DCCS 04.04.17 Scope this week, tender out in a couple of weeks 06.06.17 Green park owners will cleanup. Tender Withdrawn? Rescoped as a regional tender out middle June
07.02.2017		Nathan Mclvor to have the lights installed at the tennis courts in Daly Waters before the end of the financial year.	Area Manager/ CSC	Ongoing	17/03/17 AM has contacted Lighting Companies and awaiting specs & quotes on this project. 04.04.17 Solar lights to be ordered 06.06.17 to be delivered
07.02.2017		Council to advocate in behalf of Mataranka residents to have the Little Roper bridge upgraded.	CEO	Ongoing	20/03/17 Support letters being obtained by Deputy Mayor. CEO now beginning advocacy process. This issue also being placed on NTG 10 year Infrastructure Plan. 04.04.17 Letters received from Cave Creek, Mataranka Homestead & Resident Bruce Ross, Keep pushing for Council to advocate on behalf of residents. DCCS informed LA that the project is on the NTG Infrastructure Bid 06.06.17 Reply letter from Phil Harris

9. INCOMING CORRESPONDENCE**9.1 INCOMING CORRESPONDENCE**

Late Incoming Correspondence

Date Received	Addressed To	Received From	Correspondence Details	InfoXpert ID
08.05.2017	CEO	Phil Harris	Roper Creek Bridge	693708
10.05.2017	Michael Soler	Lauren Moss	Fireworks at Mataranka	693963

62/2017 **RESOLVED** (Leah Niehus/Michael Somers)

- (a) That the Mataranka Local Authority receive and note the Incoming Correspondence.

10. OUTGOING CORRESPONDENCE**10.1 OUTGOING CORRESPONDENCE**

Late Outgoing Correspondence

Date sent	Addressed To	Sent By	Correspondence Details	InfoXpert ID
08.05.2017	Stephen Garner	CEO	Response from Phil Harris	693710

63/2017 **RESOLVED** (Dianne Angel/Jill Emmerson-Smith)

- (a) That the Mataranka Local Authority receive and note the Outgoing correspondence.

11. GENERAL BUSINESS**11.1 ELECTED MEMBER REPORT**

Deputy Mayor informed members that Council approved the drafting instructions for By-Laws for the region and the Draft Regional plan was presented to Council with the final draft being presented at next weeks Council meeting and out for public consultation after approved.

64/2017 **RESOLVED** (Leah Niehus/Sue Edwards)

- (a) That the Mataranka Local Authority receive and note the Elected Member report.

11.2 COUNCIL FINANCIAL REPORT

Request for printed agendas to be picked up the week before the meeting and members will bring their copy to the meeting as there will only be a couple of copies available for guests at the meeting.

65/2017 **RESOLVED** (Leah Niehus/Alan Chapman)

- (a) That the Mataranka Local Authority receive and note the Mataranka financial report for the third quarter of 2016-17.

11.3 GOVERNANCE REPORT - COMPLAINTS REGISTER

66/2017 RESOLVED (Dianne Angel/Leah Niehus)

- (a) That the Mataranka Local Authority receive and note the Complaints Register.

11.4 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

67/2017 RESOLVED (Jill Emmerson-Smith/Sue Edwards)

- (a) That the Mataranka Local Authority receive and note the report on the Local Authority Project funding.

11.5 REGIONAL PLAN 2017-18 TOWN PRIORITIES

68/2017 RESOLVED (Dianne Angel/Judy MacFarlane)

- (a) That the Mataranka Local Authority receive and note the updated Town Priorities that are to be included in the 2017/2018 Regional Plan for Mataranka and Daly Waters.
- (b) That the Mataranka Local Authority receive and note the Town Priorities in the 2016/2017 Regional Plan for Larrimah with a community meeting scheduled for 2 June 2017 to discuss.
- (c) That the Mataranka Local Authority include the following in the Mataranka Town Priorities:
- Women Safe House
 - Extra Sport and Recreation support and Youth Activities
 - Mulgan Camp Housing
 - Replace Information Boards and signage at Elsey Cemetery

11.6 COMMUNITY SERVICES UPDATE

69/2017 RESOLVED (Leah Niehus/Sue Edwards)

- (a) That the Mataranka Local Authority receive a note the Community Services Update.

12. OTHER BUSINESS**12.1 TOWARDS ZERO ROAD SAFETY**

70/2017 RESOLVED (Dianne Angel/Tracey-Anne Wilson)

- (a) That the Mataranka Local Authority receive and note the Towards Zero Road Safety discussion paper.

12.2 REQUEST FOR LETTER OF SUPPORT - SCHOOL BUS

7 potential students for a bus to Katherine High School. Katherine High School provides more opportunity. Kintore have a bus that comes to Mataranka. Possible

option as a private venture.

71/2017 **RESOLVED** (Dianne Angel/Tracey-Anne Wilson)

- (a) That the Mataranka Local Authority receive and note the verbal report for Letter of Support for the School Bus.
- (b) That the Mataranka Local Authority request Council to write a letter to the Department of Education for advocacy for a High School bus from Mataranka to Katherine.

12.3 REQUEST FOR LETTER OF SUPPORT - AGED CARE CENTRE

Suggest contacting other organisations such as TO's, Jawoyn, ALAWA, JCAC and Mungari to support and write letters to have a feasibility study done for an Aged Care Centre in Mataranka.

72/2017 **RESOLVED** (Sue Edwards/Leah Niehus)

- (a) That the Mataranka Local Authority receive and note the verbal report requesting a Letter of Support for Aged Care Centre.

12.4 THANK YOU FOR SUPPORT - NEVER NEVER FESTIVAL

Leah Niehus on behalf of the Never Never Festival would like to thanks Nathan, Antony, CDP and Community Services for there support at the festival. Wouldn't have been a success with out your help.

73/2017 **RESOLVED** (Sue Edwards/Leah Niehus)

- (a) That Council Mataranka Local Authority receive and note the report of Thanks from the Never Never Festival Organisers.

12.5 SPORT & RECREATIONAL GROUNDS

Leach drains have already been repaired, does the tree need to be removed?

CSC seeking quotes on what needs to be done to fix the toilets. Suggest moving the line out to paddock.

74/2017 **RESOLVED** (Allan Chapman/Tracey Anne Wilson)

- (a) That the Mataranka Local Authority receive and note the verbal report on the Mataranka Sport & Recreational facilities and amenities.

12.6 COUNCIL SERVICES REPORT

- Larrimah slashing has been completed, Bore has been repaired. Awaiting town priority meeting to occur to discuss the install of reticulation for the Larrimah oval.
- Eley Cemetery and road has been slashed, worked on, tidied up and ready for the tourist season.
- Solar Lights for Daly Waters Tennis court have been purchased and will be delivered in a few weeks, they will be transported from Katherine to Daly Waters as soon as they arrive.

- Daly Waters has also received their second hand basketball backstop donated by Barunga.
- Mataranka township is looking clean and tidy with the tireless assistance from the CDP crew.
- Rodeo and Never Never Festival was a great success with highest numbers ever seen, 2000 at the rodeo. Some minor issues with toilets overflowing, however this was rectified very quickly.
- Sunday Markets are going well in Mataranka with Council providing support with Saturday and Sunday rubbish/toilet cleans of the area.
- Toilet blocks were all painted and minor repairs conducted in time for the tourist season and the festival.
- Construction of the multi-purpose centre has commenced at the Sport and rec ground.
- The Catering shed power has been updated to run a professional kitchen. (well almost professional kitchen maybe not MKR standards but...)
- Rodeo wiring replaced. A full upgrade of the electrics at the Rodeo is going to have to be done due to weathered cables and incorrect installs of power boxes etc, it was made safe for the Rodeo and the Festival.
- Barunga CDP men have commenced their partnership with Mataranka and Jilkminggan CDP crews in making headstones for the local cemetery's.

ISSUES/OPTIONS/SWOT

- Continual misuse of public toilet facilities
- Continual issues with toilets at SnR grounds due to aging infrastructure. (some ideas have been discussed to alleviate the problems for the interim)

Members did not agree with the "The Catering shed power has been updated to run a professional kitchen. (well almost professional kitchen maybe not MKR standards but...)" insist that the power needs to be 3 phase.

75/2017 **RESOLVED** (Dianne Angel/Jill Emerson-Smith)

- (a) **That the Mataranka Local Authority receive and note the Council Services report for Mataranka.**

12.7 DALY WATERS COMMUNITY MEETING MINUTES

76/2017 **RESOLVED** (Leah Niehus/Alan Chapman)

- (a) **That the Mataranka Local Authority receive and note the Daly Waters Community Meeting Minutes.**
- (b) **That the Mataranka Local Authority request the "Metered lights at Tennis Court" be left in the Town Priorities.**

12.8 NEW NOMINATION

77/2017 **RESOLVED** (Tracey-Anne Wilson/Jill Emmerson-Smith)

- (a) **That the Mataranka Local Authority accept the nomination from Phillipa Stansell to the Mataranka Local Authority.**

12.9 CDP PARTICIPANTS IN POSITIONS

CDP doing a great job. Not enough being used along side Council staff. They would be getting training and can do the job in the future and know what jobs there

interested in.

Currently CDP participants shadowing in most positions. Not Admin at the moment as it is too busy with tourist season or Centrelink because of confidentiality.

Other businesses are able to have a host agreement with CDP.

78/2017 **RESOLVED** (Dianne Angel/Sue Edwards)

- (a) That the Mataranka Local Authority receive and note the verbal report on CDP Participants in Positions.

12.10 ELSEY REPLICA AT HOMESTEAD

State of building is sub-standed.

Request for the legality who owns the building.

Submit a Complaint to Council so this can be investigated.

79/2017 **RESOLVED** (Jill Emmerson-Smith/Michael Somers)

- (a) That the Mataranka Local Authority receive and note the verbal report on Elsey Replica at Homestead.

12.11 GRANT FOR LIBRARY MUSEUM UPGRADE

Council has submitted a funding application for \$100k to upgrade and extend the library which will include a café, internet café and museum and will create a full time position.

Spikes are in the ground for the 4 rockers in Stan Martin Park.

Next round of Community grants suggest LA submit an application for a cement table and chairs for the park.

CLOSE OF MEETING

The meeting terminated at 8.30 pm.

THIS PAGE AND THE PRECEEDING 10 PAGES ARE THE MINUTES OF THE Mataranka Local Authority Meeting HELD ON Tuesday, 6 June 2017 AND CONFIRMED Tuesday, 1 August 2017.

Chairperson



Larrimah Community Meeting Minutes

Held at Larrimah

2 June 2017

This meeting was opened at **9.30am**.

1. Present:

Elected Members:

Deputy Mayor Judy MacFarlane

Community Members:

- Karl Roth
- Bobbie Roth
- Barry Sharpe
- Karen Rayner
- Mark Rayner
- Paddy Moriarty

Staff:

- Michael Berto, CEO
- Greg Arnott - Director of Corporate Governance (DCG)
- Amanda Haigh - Manager Governance and Corporate Planning
- Nathan McIvor – Area Manager Central Arnhem

2. Town Priorities 2017-18

The Community Meeting was held to discuss the Town Priorities for Larrimah for the Council Regional Plan 2017-18.

Discussion took place as per below:

LARRIMAH		
SERVICES	PROJECT DETAILS	DISCUSSION
AGENCY	Formalise the Dump and Waste Management Plan	Tender being released for region wide dump management which includes Larrimah. Signage required for the sorting of different types of waste.
	Continue beautification of the Park area at Lot 62 with stage 1 and 2 of the irrigation	Donkeys are an issue, coming into the town. A fence around the oval/ park is required to keep them out. Bore is down, was working properly but now just a trickle of water coming out. An electrician has come to look at

		<p>it but still not working properly. CEO, DCG and Area Manager will look at after meeting.</p> <p>Irrigation pipe to be ordered which will consist of pop-ups across the oval and a line to the park and museum, manual system with bayonets to plug hoses in as well, which will be installed by the Muns crew from Mataranka. Further discussion that the residents are happy to install the irrigation once the goods are delivered.</p>
	Internal road repairs	Required from highway to Gantry road. DCG will look into and scope the works required.
	Assess the viability or sustainability of refurbishing the bore at the oval to provide irrigation for the field and public gardens	Include in the first priority

PROJECT DETAILS		
OTHER/ ADVOCACY	Clean up of Green Park Roadhouse	<p>Owner came and met with Council at the meeting on the 30 May. The owner will be cleaning up the place starting works in mid June. Negotiations occurred where the owner will do clean-up work at the dump while here with the equipment in lieu of dumping fees. Concern has been raised about whether there is asbestos in the infrastructure to be removed. Council are concerned about the public safety and are seeking reliable information. The dump will be included in the region wide waste management contract which will have the dump cleaned up twice a year.</p> <p>The Green Park site will consist of a shop, fuel and ablution block in the future.</p>

	Upgrade and realignment of the Western Creek access road to Stuart Highway – including Repairs, maintenance and radio transmission	The road is too steep coming off the highway and not good for road trains. Sturt Plateau Working Group will also be advocating for this upgrade. DCG will talk to DoI. Another option is for the road trains to use the track/ road that is on the other side of the pub which is used by trucks as a through road.
	Mobile phone services	Or a Wi-Fi Tower. Currently not included in any of the Governments upgrades in the blackspot program. 5km up the road there is tower with no dish. Residents have enquired and been told that a parabolic dish is required and this will allow for the signal to bounce off the Mataranka tower.
	Replacement vehicle for the Larrimah Fire and Response Group (FERG) Unit	Currently no unit at all. The pub is repairing there own which will then be housed in the fire shed. Currently Larrimah FERG unit are requested mainly to attend road accidents.

Projects to be included in the list:

- “Road Train Access” and ‘Through Road” signage

Updated Town Priority

Core Services			
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source
Continue beautification of the Park area at Lot 62 with stage 1 and 2 of the irrigation	2017-2018	DCCS	To be sourced
Internal road repairs – Stuart Highway to Gantry Road	Ongoing	DCCS	To be sourced
“Road Train Access” and ‘Through Road” signage	2017-2018	DCG	To be sourced

Other Service or Advocacy only		
Project Details	Timeframe	Lead Agency

Other Service or Advocacy only		
Project Details	Timeframe	Lead Agency
Clean up of Green Park Roadhouse	2017-2018	DIPL
Upgrade and realignment of the Western Creek access road to Stuart Highway – including Repairs, maintenance and radio transmission	2017-2018	DIPL
Mobile phone services/ Wi-Fi tower	2017-2018	Telstra
Replacement vehicle for the Larrimah Fire and Response Group (FERG) Unit	2017-2018	NTPFES

3. Other Business

1. Larrimah Community Project Association

New association in Larrimah would like to negotiate with Council on providing minimal services in Larrimah, such as mowing and watering the park and oval. A meeting to discuss will occur after this meeting.

2. Writers Group

The group has disbanded currently. \$90k in the trust. Barry to contact Denise. The lease with Council requires signing for the house which will be used as the Writers Retreat.

3. Signs on medium strip of Stuart Highway

Concern from residents about the signs on the medium strip of the highway in front of Fran's Devonshire Tea House being a safety issue. DCG to enquire with DoT.

4. Cemeteries Act

The Cemetery Act is being reviewed by NTG and they are consulting with stakeholders to register all cemeteries. DHCD will come and consult with Larrimah residents in the near future. This will allow for the Birdum Cemetery to be registered and land title confirmed.

There are also some war cemeteries between Birdum and Larrimah. An archaeological plan exists for these sites. The grave site near No. 2 Bore has been ripped up but was where 2 army soldiers and 1 other buried. A Monument stands with a fence around it for one grave site.

5. Signage request

The following signage is required in Larrimah. Area Manager will order and install the signs.

- 2 x "No Parking" required – 1 for near fish pond and other in the park across the road to keep vehicles off the grass.
- "Day Use Only Area" sign with an arrow around the corner.
- 2 x "No Camping"
- Arrow signs

6. Stop Sign at Stuart Highway

The Stop Sign at the highway needs replacing as it has been missing for a few years. DCG to inform DoT and get the sign replaced.

4. Meeting Closed at 10.45 am

Next Meeting: Friday 13th October 2017

WARD REPORT

ITEM NUMBER	13.2
TITLE	Numbulwar Numbirindi Ward
REFERENCE	697346
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) **That Council receive and note the Numbulwar Numburindi Ward Report.**

BACKGROUND**Local Authority Update**

The Numbulwar Local Authority includes: Mayor Tony Jack, Councillor Kathy-Anne Numamurdirdi, David Murrungun, Ella Geia, Felicity Kym Rami, Douglas Wunungmurra, Roland Nundhirribala, and Virginia Nundhirribala.

Ella Geia is the Chairperson of the Numbulwar Local Authority.

The next schedule Numbulwar Local Authority is Tuesday 8th August 2017.

Local Authority are bringing up community issues in meetings, need more training in meeting procedures and responsibilities.

Action list

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
10.11.2015		Current status of the RGRC Dog By Laws for Numbulwar for next LA Meeting.	DCCS	Ongoing	16.02.16 Still progressing, RGRC is looking at Dog By Laws in other NT Councils to develop by Laws for RGRC. To discuss at next LA meeting. 26.05.2016 In Progress 12.07.16 By-Laws are being drafted by DLGCS 15.11.16 Currently with NT Parliamentary Secretary; Dog, noise, waste management, litter. Action: Give Vet Notices to all LA members and stakeholders.15.11.16 Currently with NT Parliamentary Secretary; Dog, noise, waste management, litter. Action: Give Vet Notices to all LA members and Stakeholders. 15.02.2017 – Ongoing 19.02.2017 – Director of Corporate Governance finalising Drafting Instructions with NTG 18.05.17 – Report to Council for May OMC to approve drafting instructions

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
12.10.2016	10.10 Community Services Report	Signs to be displayed across the RGRC delivery programs and building to enforce that – 'Violence is not accepted in the RGRC Work Place'. Possibly look into workshops regarding education and impact on violence.	Area Manager	Ongoing	15.11.16-Nil update 15.02.2017 – Ongoing 19.04.17 Nothing in Australia for violence in Workplace. Hoping to design our own posters and training staff when dealing with this situation. 23.05.17 WHS will design and Community Services will incorporate in the youth program if further funding received
12.10.2016	12.3 Housing	Area Manager to coordinate with Department of Housing to organise Community Meeting to discuss rules of tenancy agreements.	Area Manager	Ongoing	15.02.2017 – Ongoing 23.05.17 Tenancy Officers, Fran and Bulla will be in Numbulwar in a couple of weeks for tenants to ask any questions or see Jessma in the Council Office
12.10.2016	12.4 Safe House	GEC to provide statistics on Domestic Violence in Numbulwar to support a Safe House.	GEC	Ongoing	15.02.2017 – Safe House, GEC – Information has to be requested through Freedom of Information and waiting for answers from the Community Sergeant. 23.05.17 Sitting with Safe Committee; the stats will provide numbers on violence to provide evidence for Safe House needed in Numbulwar; require ongoing funding for the facility
15.02.2017	7.4 Policy Updates	Local Authority members to invite NT Housing to the Community Meeting once date has been set	Council Services Coordinator	Ongoing	26.05.16 Invite NT Housing to meeting 12.07.16 Invites sent to NT Housing – were not present- Invite for next meeting 12.10.16 Territory Housing – were not present. LA request for them to attend and hold a HRG 23.05.17 HRG meeting hasn't occurred yet

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
15.02.2017	7.2 Area Managers Report	Seek funding for more speed bumps	CSC / DCCS	Ongoing	12.07.16 CSC to slap map the location of the needed speed bumps. DCCS to seek funding. 15.02.2017 - Ongoing 19.04.2017- ongoing 23.05.17 ordered more awaiting on arrival, continually coming off and need replacing; need 1 at Top Camp; need to educate community members; Concrete suggested as an option ACTION: Projects to present concrete speed bump options to next meeting
23.05.2017	8.1 ACTION LIST	Projects to present concrete speed bump options to next meeting	Project Manager		
23.05.2017	11.7 COMMUNITY SERVICES REPORT - NIGHT PATROL	Invite Police to the next meeting.	Local Authority Coordinator		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

WARD REPORT

ITEM NUMBER	13.3
TITLE	Nyirranggulung Ward Report
REFERENCE	697830
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- a) That Council receive and note the Nyirranggulung Ward Report.
- b) That Council approve the recommendations of the Barunga Local Authority for the minutes 2 June 2017.

BACKGROUND

ManyallalukBarunga Local Authority meeting was held Friday 2nd June 2017.

BARUNGA**Local Authority Update**

The Barunga Local Authority includes; Mayor Tony Jack, Cr Anne-Marie Lee, Cr John Dalywater, Cr Selina Ashley, Anita Painter, Helen Lee, David Oenpelli, Nell Brown, Tony Walla, Amanda Ngalmi and Antony Groves.

Helen Lee is the designated Chairperson of the Barunga Local Authority.

Barunga Local Authority held a provisional meeting Friday 2nd June 2017.

Next Meeting: Barunga's next Local Authority Meeting is scheduled for Tuesday 15th August 2017.

Barunga Local Authority Recommendation Resolutions for Council to approve:**23/2017 RESOLVED (Anne Marie Lee/Anita Painter)**

- (a) That the Barunga Local Authority receive and note the report on the Local Authority Project funding.
- (b) That the Barunga Local Authority approved the change of allocation of funding to the following projects:
 - Reduce the budget for "Installation of pool fencing around playground opposite the shop" to \$10,000
 - Reduce the budget for : Refurbish old stage behind Council Office" to \$2,000
 - Fuel for sporting trips – Softball and basketball \$1,500
 - \$24,000 allocated to shade over the 2 grandstands at the football oval and seating in Cultural Park – quotes to be provided to the LA at the next meeting.

28/2017 RESOLVED (Anne Marie Lee/Anita Painter)

- (a) That the Barunga Local Authority rescind the membership of Esther Bulumbara from the Barunga Local Authority.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
16.04.13		Signs and Identify graves at Cemetery	Area Manager / Community	Ongoing	<p>Waiting on external funding. Update 18.2.14: Funding available Sharon working with CSM. LA needs to think about the sign they want. Also waiting for NT Government to pass legislation. 14.1.2015: Still waiting on LA to decide on what they would like RGRC. NT legislation has been passed. To be discussed at Next LA Meeting. 24.06.2015: Pending Cemetery ACT Review 23.08.16: Handout Review to LA Member before the next Meeting 22.11.2016 more grave need to be identify by NLC. 13.02.2017 - Nathan McIvor informed the LA Members of how impressed the Mataranka LA and Deputy Mayor Judy MacFarlane were with the Barunga CDP's presentation of the Headstones they have been creating. Deputy Mayor requested that the Barunga CDP train other Communities at this activity. Nathan McIvor also said that there are still a number of graves that need to be identified, which can be done by using a special surveying tool. 02.06.17 waiting on Cemetery Act changes to come into place. RGRC, NLC & NTG to discuss identifying unmarked graves.</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
23.02.16		LA Request signs at Cemetery to proceed.	Area Manager	Ongoing	<p>22.03.16: Signs to be replaced needs further discussion. Headstones.</p> <p>20.12.16 Further discussion needed at next LA Meeting (30.01.2017) for the Signs at the Cemetery. Headstones will be made in the new year as a CDP project. 13.02.17 - CDP have commenced the making of headstones for graves and are doing a great job. Area Manager and CSC to look into signage at cemetery for the entrance "BARUNGA CEMETERY" also for signs stating that there is to be no access via vehicles past the entrance. (With exceptions) LA Member Tony Walla also suggested having a plaque made to be displayed at the Cemetery entrance that has a list of names of the deceased that lay in the Barunga Cemetery. (possibly a project that can be added as a new town priority for the coming financial year)</p> <p>02.06.17 Seeking quote for "Cemetery" and "No Vehicle Access" signs, will be completed by August</p>
23.02.16	7.2 Area Managers Report	Sharon Hillen to find out about repairs to street lights by P&W	DCCS	Ongoing	<p>14.06.2016: RGRC is working with PWC announcements in Budget about funds for streetlights</p> <p>23.08.2016: Ben to get Key ASAP</p> <p>22.11.16 No key to access the panel. 13.02.2017 - Still haven't found keys to access the panel, might try and break into one and get spare keys. 7-2-17 Audit has been completed, Beswick will be getting the lights repair soon and then Barunga.</p> <p>02.06.17 no keys, opening panels to see what is wrong; contractors building house have knocked one down</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
23.08.16	7.3 Council Financial Reports	LA request explanation of Overspend of 26k in 160 Municipal Services	Area Manager / Finance Manager	Ongoing	02.06.17 no response; chase up for next meeting. 27.06.17. There is an overspend in Salaries \$11,872. One of the long serving employee left his job. We had payout all his outstanding entitlements. The overspend for fuel is \$17,502. The fuel bowser in Barunga has broken down, Actual logs were not available. Municipal services has to be charged more at year end reconciliation.
13.02.17	8.1 Action List - Solar Lights	Locate resolution about where it was decided that three new solar lights would be put.	Local Authority Coordinator	Ongoing	02.06.17 Resolution in March 2016 allocates to Norforce and Train Park 1 each & Discussed a light going in the alley way. New location for 3rd light - Back Rd, CSC & AM to check location is suitable.
13.02.17	12.3 Community and Cemetery Issues	Look at what the possibility is of procuring a Gator for the Barunga Municipal Crew.	Area Manager/ CSC	Ongoing	(02.06.17 AM working with NP Manager in transferring assets)
02.06.17	8.1 ACTION LIST	Mayor and CEO requested to hold a community meeting and explain fees and charges to residents.	Mayor/ CEO		
02.06.17	11.5 BARUNGA - TOWN PRIORITIES	SASO to distribute the Sport and Recreation Plan to Barunga LA members	SASO		
02.06.17	12.1 CEMETERY PRESENTATION	SASO to distribute the cemetery presentation to community members	SASO		

BESWICK

Local Authority Update

The Beswick Local Authority includes; Mayor Tony Jack, Cr Selina Ashley, Cr Anne-Marie Lee, Cr John Dalywater, Trephina Bush, Deanna Kennedy, Lorraine Bennett, Raelene Bulumbara, Savonne Scrubby and Kathleen Lane.

Next Meeting: Beswick's next Local Authority Meeting is scheduled for Monday, 14th August 2017.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
16.11.2015		Follow up and present Speed Hump pricing and options at next meeting	Area Manager	Ongoing	23.08.16: new quotes to be presented to LA.
23.08.2016		Headstone Frames and Revitalizing Cemetery	Area Manager	Ongoing	CDP has commenced a tidy up cemetery. 21.11.2016 Ongoing CDP Project 30.01.2017 Ongoing CDP Project 08.05.17 Ongoing CDP Project
23.08.2016	7.2 Area Managers Report	1. Area Manager to follow up on Street Signs ordered for Beswick 2. AM to follow up on Headstone Frames for CDP to revitalise Cemetery. 3. Follow up and repair dangerous road verges 4. Area Manager to bring quotes for Bollards back to the next LA Meeting for consideration	Area Manager	Ongoing	30.01.2017 Quotes for Bollards sourced and presented to Local Authority
23.08.2016	7.4 Governance Update - Local Authority Project Funding Update	1. AM to find out where Landscaping is being done old or new basketball Court. 2. LA request clarification on the Footpath Project	Area Manager		
23.08.2016	7.7 Community Services Program Update	Area Manager to investigate caretaker option and report back to Local Authority at next LA meeting.	Area Manager		
21.11.2016	11.2 Council Services Report	Request Dol to seal the 7 km of road from Beswick to Rubbish Dump so that it can be accessed in the Wet Season	Area Manager		
21.11.2016	11.2 Council Services Report	Local Authority would like the play equipment moved from Lot 137 to Lot 58 for safety reasons.	Area Manager/CSC	Ongoing	30.01.2017 Local Authority have agreed to pull old play equipment down and put new play equipment closer to stage. 08/05/17 Play equipment has been removed. The RGRC has been asked to look at funding for more play equipment. 28/04/2017 – Quotes for Play equipment are being sourced. (08/05/17 LA have agreed to purchase some new play equipment.)

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
21.11.2016	11.7 Governance Report-Local Authority Project Funding Update	Obtain quotes for bollards on the 2 road frontages of Lot 57 and park.	Area Manager/CSC	Ongoing	30.01.2017 Three quotes to be sourced
21.11.2016	11.7 Governance Report-Local Authority Project Funding Update	Obtain a quote to install a drinking fountain at Lot 57	Area Manager/CSC	Ongoing	30.01.2017 Quotes presented to LA, Option 2 'Plaza Drinking Fountain Wall Mounted' was selected to be installed.
21.11.2016	11.7 Governance Report-Local Authority Project Funding Update	Obtain a quote to have a solar light installed in the Cemetery.	Area Manager/CSC	Ongoing	30.01.2017 Quotes to be obtained, Nathan McIvor suggested using the Green Frog Brand (8.05.17 LA have agreed to purchase a solar light and pay for installation.)
21.11.2016	11.7 Governance Report-Local Authority Project Funding Update	Obtain a quote for the installation of a small skate park.	Area Manager/CSC	Ongoing	30.01.2017 Sourcing Quotes (08.05.17 LA have agreed to go ahead with creating a skate park at a cost of approx. \$90,000. Project paperwork will be completed and sent to RGRC to scope the project.)
08.05.17	11.5 Naming Parks in Beswick	Kathleen Lane is going to talk to Frankie Lane to see if there are any local names that the different areas are known by and can be used.			
08.05.17	11.7 LOCATION OF SKATE PARK	CSC will submit a Project Proposal to Katherine RGRC for the Skate Park at Lot 55.	Area Manager/ CSC		
08.05.17	11.8 PLAY EQUIPMENT FOR LOT 55 PARK	Area Manager to present quotes for play equipment at the next meeting.	Area Manager		
08.05.17	11.9 PICNIC TABLES AND PATH AT NEW SUB BASKET BALL COURT'S PLAY EQUIPMENT	CSC will put in a Project Proposal to RGRC Katherine for BBQ, seating and shelter, and pay to have a path installed.	CSC		

BULMAN

Local Authority Update

Local Authority Membership includes; Mayor Tony Jack, Cr Selina Ashley, Cr Anne Marie Lee, Cr John Dalywater, Esau Martin, Garret Lofty, Darilyn Martin, Margaret Lindsay, Kenneth Bununjoa and Annunciata Bradshaw.

Margaret Lindsay is the Chairperson of the Bulman Local Authority.

Next Meeting: Bulman's next Local Authority Meeting is scheduled for Wednesday, 16 August 2017.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
28.08.2015		Follow up with RGRC Contracts Manager and find out about procedure for 24 hour access to landing at the airstrip at Bulman and report it to Next Local Authority Meeting	Area Manager	Ongoing	28.08.2015: CSM to work with Sunrise Health to collate data to present to DOI and CASA. 18.05.2016: Waiting for feedback from DOI and CASA 21.11.16 Info received indicated a repeater light be installed on one of the nearby hills before any night time flights would be expected. As above still waiting on advice from DOI (CASA). 03.04.17 Waiting on lights to be delivered then ready for night landing
18.05.2016	8.3 Naming of Streets and Park areas	Follow up with NT Place Names Committee	Area Manager	Ongoing	18.05.16: The CSM presented the list and location of proposed new street names. These largely reflect significant previous residents and common usage names. There was discussion and general agreement on the proposed names. Motion Moved. 24.11.2016 Collate and contact Place Name Committee 03.04.17 Sharon to chase up where signs are
18.05.2016	8.4 Local Authority Member	Advertise for nominations to the Bulman Local Authority	Area Manager	Ongoing	10.08.16: LA Coordinator sent information to SASO & Area Manager 24.11.2016 Advertisements required for 2 vacant member positions.

MANYALLALUK

Local Authority Update

The Manyallaluk Local Authority Members are; Mayor Tony Jack, Cr Anne-Marie Lee, Cr Selina Ashley, Cr John Dalywater, Eileen Lawrence, Darryl Kalakala, Shaunette Mumbin, Andrew Hood, Robert Williri, Ben Kleing and Rachael Kendino.

Next Meeting: Manyallaluk's next Local Authority Meeting is scheduled for Monday, 14 August 2017.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
17.08.2015		Contact NT Royal Life Saving	Area Manager/ DCCS	Ongoing	16.05.16: training for lifeguards; CSM to follow up 15.08.2016 In negotiations with Stephen Gazzola, Royal Life Saving, for Training & Learn to Swim Classes, to work with School 08.05.2017: DCCS to follow up cost of training and how to fund; will also investigate use to school sports vouchers to cover cost
15.08.2016	7.2 Area Managers Report	Area Manager to follow up on Street Signs	Area Manager	Ongoing	06.04.2017: Quote for street sign names, purchase order to be written, posts to be placed and signs installed. 08.05.2017: Area Manager advised \$1900 verbal quote given to CSC for signs only; Area Manager to complete PO and proceed with order
15.08.2016	7.2 Area Managers Report	AM to investigate closing off sides of Stage so there is no climbing and padlock container.	Area Manager	Ongoing	06.04.17 Partially completed. Iron sheets erected to prevent people climbing up onto container.
15.08.2016	8.1 NT Housing	NT Housing to contact Area Manager & CSC prior to Special HRG Meeting to ensure LA Members are notified.		Ongoing	
05.05.2017	12.1 MANYALLALUK COMMUNITY SAFETY ACTION PLAN SIGNS	CSC to liaise with community regarding sign locations and arrange installation.	CSC		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 BLA_02062017_MIN.pdf



MINUTES OF THE BARUNGA LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BARUNGA ON FRIDAY, 2 JUNE 2017 AT 3.00PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Councillor Lee

1.2 Local Authority Members

Helen Lee (Chairperson)

Nell Brown

Anita Painter

David Oenpelli

Amanda Ngalmi

1.3 Staff

Amanda Haigh

Eventhia Friday (Minute Taker)

Sommer Meadows

Daniel Kirk

Ben Ulamari

Nathan McIvor

1.4 Guests

Kristy Bennett (DHCD)

Donna McMasters (Power and Water)

2. MEETING OPENED

PROVISIONAL Meeting opened at 3.10pm

3. WELCOME TO COUNTRY

Chairperson Helen Lee welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

16/2017 **RESOLVED** (Anne Marie Lee/Nell Brown)

- (a) **That the Barunga Local Authority accept the Apologies from Mayor Tony Jack and Anthony Groves for the meeting 2 June 2017.**

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 PREVIOUS MINUTES****RECOMMENDATION**

- (a) The Barunga Local Authority Meeting minutes of the meeting Monday, 13 February, 2017 were held over to the next meeting as this meeting was a Provisional meeting .

6. CALL FOR ITEMS OF OTHER BUSINESS

1. Council Services Report
2. CDP Report
3. Rescind_Membership

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

17/2017 **RESOLVED** (Anita Painter/Anne Marie Lee)

- (a) That the Barunga Local Authority receive and note the Action List.

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
16.04.13	Signs and Identify graves at Cemetery	Area Manager / Community	Ongoing	<p>Waiting on external funding. Update 18.2.14: Funding available Sharon working with CSM. LA needs to think about the sign they want. Also waiting for NT Government to pass legislation. 14.1.2015: Still waiting on LA to decide on what they would like RGRC. NT legislation has been passed. To be discussed at next LA Meeting. 24.06.2015: Pending Cemetery ACT Review 23.08.16: Handout Review to LA Member before the next Meeting 22.11.2016 more graves need to be identify by NLC 13.02.2017 - Nathan Mclvor informed the LA Members of how impressed the Mataranka LA and Deputy Mayor Judy MacFarlane were with the Barunga CDP's presentation of the Headstones they have been creating. Deputy Mayor requested that the Barunga CDP train other Communities at this activity. Nathan Mclvor also said that there are still a number of graves that need to be identified, which can be done by using a special surveying tool.</p> <p>02.06.17 waiting on Cemetery Act changes to come into place. RGRC, NLC & NTG to discuss identifying unmarked graves.</p>
23.02.16	LA Request signs at Cemetery to proceed.	Area Manager	Ongoing	<p>22.03.16: Signs to be replaced needs further discussion. Headstones 20.12.16 Further discussion needed at next LA Meeting (30.01.2017) for the Signs at the Cemetery. Headstones will be made in the new year as a CDP project. 13.02.17 - CDP have commenced the making of headstones for graves and are doing a great job. Area Manager and CSC to look into signage at cemetery for the entrance "BARUNGA CEMETERY" also for signs stating that there is to be no access via vehicles past the entrance. (With exceptions) LA Member Tony Walla also suggested having a plaque made to be displayed at the Cemetery entrance that has a list of names of the deceased that lay in the Barunga Cemetery. (possibly a project that can be added as a new town priority for the coming financial year)</p> <p>02.06.17 Seeking quote for "Cemetery" and No Vehicle Access" signs, will be completed by August</p>

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
23.02.16	Sharon Hillen to find out about repairs to street lights by P&W	DCCS	Ongoing	14.06.2016: RGRC is working with PWC announcements in Budget about funds for streetlights 23.08.2016: Ben to get Key ASAP 22.11.16 No key to access the panel 13.02.2017 - Still haven't found keys to access the panel, might try and break into one and get spare keys. 7-2-17 Audit has been completed, Beswick will be getting the lights repair soon and then Barunga. 02.06.17 no keys, opening panels to see what is wrong; contractors building house have knocked one down
23.02.16	Contact Aboriginal Areas Protection Authority and find out about obtaining and installing Sacred Site signage and bring back to next Local Authority Meeting.	Nat Knapp	Complete	22.03.16: Nic Sarah to do application with Esther Bulumbara re: Where signs are to go 23.08.16: Find out status from DLG, for site updates 29.08.2016: Application submitted in April. 10th May email from AAPA notifying the coordinates do not correspond with AAPA record's. Include in next meeting Agenda. 22.11.16 follow up with Jawoyn and ask about sacred site signage 13.02.17 - Contact has been made with Liam from Jawoyn Rangers, the rangers will consult with the Traditional Owners and bring out signage and correct GPS location. 02.06.17 NLC & Jawoyn have signs to install
23.08.16	LA request explanation of Overspend of 26k in 160 Municipal Services	Area Manager / Finance Manager	Ongoing	02.06.17 no response; chase up for next meeting
23.08.16	Check if some of the LA Funding can be used on the Church upgrade project.	Area Manager	Complete	02.06.17 if a community asset and is for community benefit then is eligible for LA project funding to use
22.11.16	Check with Finance on the expenditure for 'Fuel for Sporting Trips' for receipts	Local Authority	Complete	13.02.2017 - Finance to respond. 02.06.17 internal charge
22.11.16	Request Rose Peckham to follow up on 5 houses for Barunga	Local Authority	Complete	13.02.17 - Rose Peckham and Trevor Troy attended meeting and explained to Local Authority that Department of Housing are planning to put two 3bedroom units at Lot164 and one 3bedroom house at Lot312. Rose also explained that while the construction of these dwellings was happening there will be plenty of opportunities for Local Employment and training for Community Members to have them job-ready with White Cards, etc. 13.02.17 - Talk to Marc Gardner in regards to training

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
13.02.17	Investigate into different types of bin stands that Barunga can produce as apart of a CDP Activity.	Area Manager/ CSC	Complete	
13.02.17	Projects Manager update Solar Light Repairs.	Area Manager/ CSC	Complete	
13.02.17	Locate resolution about where it was decided that three new solar lights would be put.	Local Authority Coordinator	Ongoing	02.06.17 Resolution in March 2016 allocates to Norforce and Train par 1 each & Discussed a light going in the alley way. New location for 3rd light - Back Rd, CSC & AM to check location is suitable.
13.02.17	New quotes to be sourced for seating that wraps around tree bases.	Area Manager/ CSC	Complete	02.06.17 agenda item
13.02.17	Quotes to be sourced for the cost to put pool fencing around playground opposite shop.	Area Manager/ CSC	Complete	02.06.17 CSC advised at meeting and \$10k allocated in project funding
13.02.17	Quotes to be sources for the cost to upgrade stage behind RGRC Council Office.	Area Manager/ CSC	Complete	02.06.17 completed fixing legs
13.02.17	Barunga to hold a Community Consultation to decide on town priorities for the next Financial Year	Area Manager/ CSC	Complete	did not occur
13.02.17	Barunga Local Authority request to submit a recommendation to Council to waiver burial fees when deceased is being buried on Aboriginal Land.	Local Authority Coordinator	Complete	18.05.17 Submitted to Council Meeting 31 May 17 02.06.17 LA need more explanation of fees and charges ACTION: Mayor and CEO requested to hold a community meeting and explain fees and charges to residents.
13.02.17	Look into what certificates Municipal Staff can complete in Chemical Handling	Area Manager/ CSC	Complete	operational
13.02.17	Look at what the possibility is of procuring a Gator for the Barunga Municipal Crew.	Area Manager/ CSC	Ongoing	02.06.17 AM working with NP Manager in transferring assets
13.02.17	Look into what certificates Municipal Staff can complete in Machinery Handling.	Area Manager/ CSC	Complete	operational
13.02.17	Obtain quotes for a roll-along shade structure for the cemetery.	Area Manager/ CSC	Complete	02.06.17 CSC provided quote

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
13.02.17	Write a letter to Power and Water enquiring as to whether it would be possible to install power at the cemetery.	Area Manager/ CSC	Complete	02.06.17 CSC presented quote for generator
13.02.17	Obtain quotes for a generator that would be available to use at funerals.	Area Manager/ CSC	Complete	02.06.17 CSC presented quote for generator
13.02.17	CDP to organise a Community Consultation Meeting to decide on colours that are used to paint CDP projects, what improvements are to be made to memorial parks in Community and to decide on what projects the Barunga Community would like CDP to undertake.	Sommer Meadows/ Area Manager/ CSC	Complete	02.06.17 have paint

9. INCOMING CORRESPONDENCE

Nil

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

Councillor Lee informed the LA at the Council meeting 31 May 2017 Minister for Arnhem Selina Uiibo attended and will look into the Waterhouse Bridge Upgrade, and upgrade the blind spots on the Central Arnhem Road.

18/2017 RESOLVED (Amanda Ngalmi/Nell Brown)

- (a) **That the Barunga Local Authority receive and note the Elected Member report.**

11.2 COUNCIL FINANCIAL REPORT

19/2017 RESOLVED (Anne Marie Lee/Anita Painter)

- (a) **That the Barunga Local Authority receive and note the Barunga financial report for the third quarter of 2016-17.**

11.3 NEW AND REVIEWED POLICIES

20/2017 RESOLVED (Helen Lee/David Oenpelli)

- (a) **That the Barunga Local Authority receive and note the new and reviewed policies approved by Council.**

11.4 GOVERNANCE COMPLAINTS REGISTER

21/2017 RESOLVED (Anita Painter/Helen Lee)

- (a) That the Barunga Local Authority receive and note the complaints report.

11.5 BARUNGA - TOWN PRIORITIES

22/2017 RESOLVED (Anne Marie Lee/Helen Lee)

- (a) That the Barunga Local Authority decides on the Town Priorities that are to be included in the 2017/2018 Regional Plan.

ACTION: SASO to distribute the Sport and Recreation Plan to Barunga LA members

BARUNGA **NYIRRANGGULUNG WARD**

Other names: Bamyili

Location: Barunga is located 80 kilometres southeast of Katherine on the Central Arnhem Highway, and 31 kilometres from Beswick.

Total population: 313 (2011 Census*)

Total Indigenous population: 285 (2011 Census*)

Median age: 24 years (2011 Census*)

Population change since 2006: 10.9% increase (2011 and 2006 Censuses*)

**NB: 2016 Census data not available at time of printing*

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Barunga, including road maintenance and repair, traffic management, rubbish collection, airstrip maintenance and repair, maintenance of parks, ovals and gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs, Centrelink facilities and Community Development Program activities.

Located in Barunga are a health clinic, a school, a store and an airstrip, with a police station approximately eight kilometres away in Maranboy.

Major Event: The Barunga Festival, one of Australia's longest running Indigenous festivals, is held annually on the Queen's Birthday long weekend in June. The festival, an alcohol- and drug-free event, showcases and celebrates the music, sport and culture of the region.

CORE SERVICES			
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE
Right Path Project: Footpaths around the town to enable old people and children to move through the township without having to use roadways starting at the store.	2017-2018	DCG	To be sourced
Improve traffic management at the store	2017-2018	DCG	To be sourced

Bin holders	2017-2018	DCCS	To be sourced
Cemetery Project – Headstones, tables, shade, lights, water and toilet	2017-2018	DCCS	To be sourced
Bridge railing and signage at new crossing	2017-2018	DCG	To be sourced
Repave internal roads and install speedbumps	2017-2018	DCG	To be sourced
Shade and seating around the oval	2017-2018	DCCS	To be sourced
Seating in Cultural Park	2017-2018	DCG	To be sourced
Resurface all ovals	2017-2018	DCG	To be sourced
Remove rocks around parks and ovals and replace with a safer Bollard option	2017-2018	DCCS	To be sourced

AGENCY SERVICES			
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE
Activities for 10-16 years old kids in the community to keep them engaged	2017-2018	DCS	S&R
Program for school leavers to have a future pathway	Ongoing	DCS	CDP

OTHER SERVICES OR ADVOCACY ONLY		
PROJECT DETAILS	TIMEFRAME	LEAD AGENCY
Community social club and promote responsible drinking – as part of the Alcohol Management Plan	2017-2018	DoJ DSS or DPMC Sponsoring Club
Advocate for Vocational child care during school holidays	2017-2018	DET
Repairs to fencing around dwellings and ensure new housing has fences	2017-2018	DHCD
Advocate on behalf of tenants on storm drainage with Territory housing houses where house pads not installed at the time of construction	2017-2018	DHCD
Barunga to be the District Hub for large sport and community events	2017-2018	DSR
AOD and Domestic Violence campaign to be delivered in community	2017-2018	NTG
Community Safety Committee to be driven by community	2017-2018	DPMC/ NTG/ Police
Upgrade blindspots on Central Arnhem Road	2017-2018	NTG

Transport for sporting groups to play in festival events, Katherine town competitions, and other youth activities eg. Camping and fishing	2017-2018	
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11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

23/2017 **RESOLVED** (Anne Marie Lee/Anita Painter)

- (a) That the Barunga Local Authority receive and note the report on the Local Authority Project funding.
- (b) That the Barunga Local Authority approved the change of allocation of funding to the following projects:
- Reduce the budget for “Installation of pool fencing around playground opposite the shop” to \$10,000
 - Reduce the budget for : Refurbish old stage behind Council Office” to \$2,000
 - Fuel for sporting trips – Softball and basketball \$1,500
 - \$24,000 allocated to shade over the 2 grandstands at the football oval and seating in Cultural Park – quotes to be provided to the LA at the next meeting.

11.7 COMMUNITY SERVICES REPORT - NIGHT PATROL

Night Patrol responsibilities are to:

- Keep the kids off the streets (advised by the Community Safety Committee to be by 9pm)
- Keep people safe, diffuse domestic violence and fights, loud music

Members concerned that the Night Patrol are not doing these responsibilities in Barunga. Members reminded of the Complaints process to report these instances.

Night Patrol are not working the Barunga Festival. There will be more police and security for the festival.

Mobile phone and UHF have now been fitted in the Night Patrol vehicle.

24/2017 **RESOLVED** (Amanda Ngalmi/David Oenpelli)

- (a) That the Barunga Local Authority accept the Community Night Patrol Report.

11.8 COMMUNITY SERVICES UPDATE

New staff member to start in the Indigenous Broadcasting next week.

Extremely difficult to get people to commit and turn up to work which Council is enforcing.

25/2017 **RESOLVED** (Helen Lee/Anita Painter)

- (a) That the Barunga Local Authority receive and note the Community Services Update.

12. OTHER BUSINESS

12.1 CEMETERY PRESENTATION

The fences are damaged from buffalos, reported but no response.
Dangerous trees in housing yards, falling but not getting trimmed only new power lines.

Weed managed in people's yard? EG coffee bush

Additional houses – First told 5 new houses, now only 3

Request housing to attend LA meetings

26/2017 **RESOLVED** (Anne Marie Lee/Helen Lee)

- (a) That the Barunga Local Authority receive and note the Cemetery presentation relating to Barunga.

ACTION: SASO to distribute the cemetery presentation to community members

12.2 NEW WATER SOURCE EQUIPPING BORES IN BARUNGA UPDATE

LA to discuss and advise power and water if existing infrastructure at the spring is to be removed

27/2017 **RESOLVED** (Anita Painter/Helen Lee)

- (a) That the Barunga Local Authority receive and note the update on the New Water Source Equipping Bores in Barunga.

12.3 PROJECTS-QUOTES FOR SEATING AROUND TREE

Look into option of seating to go half way around the trees

12.4 HOUSING UPDATE

Discussed in cemetery presentation

12.5 TOWARDS ZERO ROAD SAFETY

Report and presentation in the agenda

12.6 COUNCIL SERVICES REPORT

Working with CDP

Acting Muns Supervisor

Replace the legs on the stage

Laid Slab For Barunga Entrance Sign. Sign To Be Install Next Week

Cleaned Back of old stage and remove trees

Pot holes to be repaired when goods delivered

Getting community ready for the festival

12.7 CDP REPORT

CDP have painted the rocks
Logs placed in cultural parks for sitting
Entry sign painted
Mulch garden next week
Cleared path near power house
Embroidery machine purchase
Women holding a community stall at the festival
Train B.B.Q to be installed next week

12.8 RESCIND MEMBERSHIP

28/2017 **RESOLVED** (Anne Marie Lee/Anita Painter)

- (a) **That the Barunga Local Authority rescind the membership of Esther Bulumbara from the Barunga Local Authority.**

CLOSE OF MEETING

The meeting terminated at ...6:25.. pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE MINUTES OF THE Barunga Local Authority Meeting HELD ON Friday, 2 June 2017 AND CONFIRMED Tuesday, 15 August 2017.

Chairperson

WARD REPORT

ITEM NUMBER	13.4
TITLE	South West Gulf Ward Report
REFERENCE	697871
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) **That the Council receive and note South West Gulf Ward Report.**

BACKGROUND**Local Authority Update**

The Borroloola Local Authority includes; Mayor Tony Jack, Cr Don Garner, Cr Daniel Mulholland, Lizzie Hogan, Trish Elmy, Mike Longton, Maria Pyro, Marleen Karkadoo, Raymond Mawson, Rebecca Gentle, Stan Allen and Jonathon Sauer.

The Borroloola Local Authority has a rotating chairperson.

Next Meeting: The next Borroloola Local Authority meeting is scheduled for Thursday 3 August 2017.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.08.16	7.4 Governance updates	Project 23, Pool shade cloth. The small pool already has a shade structure. The Borroloola Local Authority would like to look at options for shade for possibly half of the large pool and some seating areas. Council to obtain quotes	Projects Manager	Ongoing	29.09.2016 Quotes 02.02.17 Ongoing 08.03.17 Council are looking at shade options for within the pool area.
09.06.2016	6.2 Incoming Correspondence	Request an application for a special lease so license is not required every 12 months. Licence-01042016-Occupation License No.3799- Borroloola	Area Manager / DCG	Ongoing	04.08.16 RGRC have requested a longer lease over the Tamarind Park area. 17.11.16 Have 12 month special purpose lease with 12 month renewal. Vehicle bollards completed instead of fencing 10.01.2017 – DCCS Sent email to Shoshane Boyd (DIPL) requesting advice on the process. 02.02.17 - Ongoing 28.06.17 - DCG report to OCM to apply to acquire the subject lots.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
09.06.2016	8.2 Cemetery	DCCS to send out Cemetery proposal to all LA members	DCCS	Ongoing	04.08.16 Not sent, to be sent out. 10.01.2017 - Email sent by DCCS. 02.02.17 - Ongoing 08.03.17 – Sign has been refurbished, seating, shade and headstone mold have been ordered. Cemetery Act is still under review. 04.05.17 – Presentation from NTG, headstone mold to be installed in new section, the current Cemetery Plan will still be used
17.11.2016	11.5 Alcohol Management Plan	Response from Surinda Chrichton regarding Alcohol Management Plan and how they want the LA involved to be passed back onto the Local Authority	DCCS / Area Manager	Ongoing	10.01.2017 - DCCS sent email to Surinda Chrichton asking for more information. 08.03.17 – Sharon has had a meeting with Surinda and there are a lot of things under review. There will be an update at the next meeting
17.11.2016	11.3 Council Services Report- Project Update	Council to seek advice from Power & Water regarding Toilets still hooked up to septic system at the Sport & Rec Centre.	DCCS	Ongoing	10.01.2017 - DCCS to update 08.03.17 – RGRC is talking to Power and Water regarding all toilets we have across the region to reduce cost. Upgrading the toilet system at the Sport & Rec Centre is part of a development upgrade proposal going to CBT for sporting complex. 04.05.17 - \$1.3mil application submitted to CBT for Youth Centre Upgrade

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
5.11.2015		Strategic Plan for the Swimming Pool	Area Manager	Ongoing	<p>09.06.16 still needs extra funding if pool is to stay open. Advise council if the community want the pool to stay in operation. Pool is closed for maintenance from 1st June through to 31st August 2016.</p> <p>04.08.16 At the last OCM, Council agreed to keep the pool open and continues to fund on the provision that look at ways to subsidise funding. RGRC Grants putting together a proposal to the MRM Community Benefits Trust for some Sports funding. LA want itemised breakdown of Pool budget sent out to before next LA meeting.</p> <p>17.11.2016- Council are committed to funding the Pool for this financial year and it has been included in the Sportsground Master Plan strategy. Council are looking into a user –pays system to offset cost.</p> <p>04.05.17 – report in agenda</p>
02.02.2017	12.8 Sand Mine	Need to write a letter to local businesses and Town to advise that the sand mine area is no authorised access area. Signage and fencing for surrounding area to be sourced and erected.	Area Manager/ CSC	Ongoing	<p>02.02.17 - Action: Fred Graham to give an update in the Sand Mine and access at the next LA Meeting. Letters to be sent out to Local Businesses and to the town to advise the Sand Mine is a restricted access area. 08.03.17 – need to carry out survey and soil test to determine viability mine and define boundary.</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
02.02.2017	11.4 Council Financial Report	Local Authority wasn't to see draft design/plan for the Borroloola CBD/Searcy Street at the next Meeting.	Area Manager/ CSC	Ongoing	08.03.17 – plans presented as an agenda item 04.05.17 – new plans to be presented at next meeting, Tonkin to be advised to consult with businesses better
02.02.2017	12.2 Mange and Parasites in dogs within town	Bring up issue at next Heads of Agency Meeting. Report back the fees and charges associated with bring a vet to town, possibly user pays system.	Area Manager/ CSC	Ongoing	02.02.17 - Action: Bring up issue at next Heads of Agency Meeting. Action: report back to LA the fees and charges associated with bring a vet to Borroloola, with a user pay system in place. 08.03.17 – agenda item this meeting
08.03.2017	11.1 ELECTED MEMBER REPORT	Council to invite someone from Lands & Planning to the next LA meeting to provide feedback	Local Authority Coordinator		
04.05.2017	12.6 STREET LIGHTING	Council to conduct a street light audit and report to appropriate authority.	Area Manager/ CSC		
04.05.2017	12.7 SPORT & REC	SASO to liaise with DCG to sort out gym access and report back to the community.	DCG/ SASO		
04.05.2017	12.9 JOURNEY WEST	Council to review request and report back what support can be extended to The Journey West Project.	Council		
04.05.2017	12.10 NAIDOC WEEK	Naidoc Committee to fill out RGRC hire agreement forms and write a letter to Council asking for waiver for use of facilities.	NAIDOC Committee		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

WARD REPORT

ITEM NUMBER	13.5
TITLE	Yugul Mangi Ward
REFERENCE	697877
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) **That Council receive and note the Yugul Mangi Ward Report.**

BACKGROUND**Local Authority Update**

The Local Authority Membership includes; Mayor Tony Jack, Cr Daphne Daniels, Cr Eric Roberts, Walter Rogers, Jerry Ashley, Robin Rogers, Ian Gumbula, Bobby Nunggumajbarr, Renelle Rogers and Collin Hall.

Councillor Daphne Daniels is the designated Chairperson at the Ngukurr Local Authority Meetings.

Next Meeting: Ngukurr's next Local Authority Meeting is scheduled for Wednesday, 9 August 2017.

ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
17.05.2017	9.1 INCOMING CORRESPONDENCE	Write a letter back to Ngukurr church.	Local Authority Coordinator		
17.05.2017	11.5 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE	LA to be presented with information, plans and costing at the next meeting for the projects: 1. Horse Arena 2. BMX track 3. Oval drainage	DCCS		
17.05.2017	11.10 AUSTRALIA POST SERVICES	LA to be presented costing of expanding Australia Post to include outgoing mail services	DCS		
17.05.2017	12.3 CDP ARTWORK SCULPTURE	Ngukurr Local Authority consider a location for the CDP Artwork Sculpture to be placed when finished.	LA		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

EXECUTIVE DIRECTORATE REPORT



ITEM NUMBER	14.1
TITLE	Mayor's Report
REFERENCE	697921
AUTHOR	Amy Bretherton, Governance Officer

RECOMMENDATION

- (a) **That Council receive and note the Mayor's Report.**

BACKGROUND

As outlined by RGRC's Code of Conduct, the Mayor attends meetings and appointment to speak and represent the Council publicly on the policies, decisions, actions and interest of the Council.

ISSUES/OPTIONS/SWOT

The Mayor has attended the following meetings and appointments on behalf of council.

15 June 2017	Ordinary Meeting of Council - Katherine
17 June 2017	ALGA Conference - Canberra
18 June 2017	National General Assembly - Canberra

Upcoming meetings

28 June 2017	Indigenous Business Sector Strategy - Darwin
12 July 2017	Ordinary Meeting of Council - Numbulwar

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

EXECUTIVE DIRECTORATE REPORT



ITEM NUMBER	14.2
TITLE	CEO Report
REFERENCE	698546
AUTHOR	Michael Berto, Chief Executive Officer

RECOMMENDATION

- (a) **That Council receive and note the CEO's Report.**

BACKGROUND

Period: 5th June 2017 to 30th June 2017

Key Meetings and Visits Attended

Meeting/visit: SLT Meeting
Date: 5th June 2017
Venue: 2 Crawford St
Key Issues: Per SLT Agenda

Meeting/visit: SASO
Date: 6th June 2017
Venue: 2 Crawford St
Key Issues: Per SASO Agenda

Meeting/visit: Mataranka LA Meeting
Date: 6th June 2017
Venue: Mataranka Hall
Key Issues: Per LA Agenda

Meeting/visit: Managers Meeting
Date: 8th June 2017
Venue: 2 Crawford St
Key Issues: Key Operational issues and Training Delivery by CCNT

Meeting/visit: OCM
Date: 14 & 15 June 2017
Venue: 2 Crawford St
Key Issues: Per OCM Agenda

Meeting/visit: SLT Meeting
Date: 26th June 2017
Venue: 2 Crawford Street
Key Issues: Per SLT Agenda

Meeting/visit: Aged Care Meeting
Date: 27th June 2017
Venue: CEO Office
Key Issues: Meet with Community re: Action Plan recommendations

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.1
TITLE	Roper Gulf Regional Council Regional Plan 2017-2018
REFERENCE	697879
AUTHOR	Amanda Haigh, Manager Governance and Corporate Planning

RECOMMENDATION

- (a) That Council receive and note and endorse with edits, the Roper Gulf Regional Council Regional Plan 2017 – 2018.
- (b) That Council, pursuant to section 24 (1) of the *Local Government Act* adopts the Roper Gulf Regional Council Regional Plan 2017-2018.
- (c) That Council, pursuant to section 128 (1) of the *Local Government Act* adopts the 2017-2018 Budget.
- (d) That Council, pursuant to section 126 (1) of the *Local Government Act* adopts the 2017-2020 Long Term Financial Plan.
- (e) That Council, pursuant to section 155 (1) of the *Local Government Act* adopts and approve the 2017-2018 Declaration of Rates.
- (f) That Council, pursuant to section 71 (2) of the *Local Government Act* adopts and approve the 2017-2018 Council Member Allowances.
- (g) That Council, pursuant to Guideline 8 of the *Local Government Act* adopts and approve the 2017-2018 Local Authority Member Allowances.
- (h) That Council approves the submission of the Roper Gulf Regional Council's Regional Plan to the Minister of Local Government and to the Department of Local Government and Community Services.

BACKGROUND

The Roper Gulf Regional Council Regional Plan 2017-2018 was released to all communities and was made available on the RGRC website for public viewing and comments from 17 June – 6 July 2017. Advertisements were carried out to promote the availability of the Plan on the website, facebook, Katherine Times. All RGRC Managers have forwarded copies of the Plan to stakeholders and service delivery partners.

The Regional Plan 2017-2018 has been out for public consultation for 21 days as required by the Local Government Act.

All feedback and suggestions that was received were acknowledged and are incorporated in the Plan.

Formal submissions received; Will be advised at the meeting

The legislative requirements for the annual planning process fall under different sections of the Local Government Act as the following:

1. Adoption of the Municipal/Regional or Shire Plan - Section 24 (1) of the Act
2. Adoption of the Budget - Section 128 (1) of the Act
3. Declaration of Rates - Section 155 (1) of the Act
4. Resolution regarding Council member allowances- Section 71 (2) of the Act

ISSUES/OPTIONS/SWOT

At the time of Agenda preparation the final draft of Regional Plan 2017-2018 was being amended by the publisher and will be presented to the Council as a separate document on briefing day of the Ordinary Meeting of the Council on 11 July 2017.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.2
TITLE	New and Reviewed Policies
REFERENCE	698454
AUTHOR	Cristian Coman, Compliance Coordinator

RECOMMENDATION

- (a) That Council approves CTS001 the new Commercial Committees Policies.
- (b) That Council approve and review policy: ADM0012- organizational delegations manual(non-financial)

BACKGROUND

The following policies were reviewed and endorsed by the Strategic Leadership Team at the 26 June 2017 meeting.

ISSUES/OPTIONS/SWOT**NEW:****1. CTS001 - Commercial Commitments Policy**

This Policy aims to standardise the way in which RGRC staff members enter into contractual agreements with other parties. It focuses on standardisation, a strong audit trail, and accountability. The policy requires proposed contracts, MoUs, and other agreements to go through Governance for the purpose of review by the Procurement and Compliance Coordinators to ensure consistency, and compliance with RGRC procurement policies and SOPs, as well as legislative and funding agreement compliance. This aims to ensure maximum transparency, consistency, and compliance with external obligations, which is especially important in matters involving Commonwealth and Territory funding.

REVISED:**2. ADM012 - Organisational Delegations Manual (Non-Financial)**

Reviewed to accommodate organisational changes from four (4) directorates to three (3).

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 REVISION ADM012 - Organisational Delegations Manual (non financial) - Draft Updates.doc
- 2 DRAFT_CTS001 - Commercial Commitments Policy.docx

Roper Gulf Regional Council Policy – ADM012 Organisational Delegations Manual (non financial)

Roper Gulf Regional Council

ADM012 – Organisational Delegations Manual (non financial)

Dates of amendments made by Council resolution:

- **26 June 2013** **Ordinary Council Meeting** replaces the **Organisational Delegations Manual** prior 26/6/2013.
- **29 January 2014** **Ordinary Council Meeting**
- **12 November 2014** **Ordinary Council Meeting**
- **12 July 2017** **Ordinary Council Meeting**

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Delegation of Authority for Policy and Procedures

Policy

Council is committed to service delivery across the organisation within, the parameters of a formalised delegation of authority framework.

Purpose of this document

The purpose of this Manual is to provide clear and easy to understand processes and accountability, for administrative functions and levels of decision making across the organisation.

Principles

- Delegations can be exercised by a person more senior than the person specified in the document, where the more senior person has a line management role which includes responsibility for the person holding the delegation.
- It is possible for a person in a less senior position to be appointed to “act” in the capacity of a more senior position e.g. during periods of absence by a staff member from the workplace, thereby assuming some or all of the delegated level of responsibility as prescribed by this document for that position.
- It is permissible for a person to transfer their financial delegation to a person in a less senior position during periods of absence. However, responsibility for the delegation remains with the person who normally exercises the delegation.
- It is the responsibility of the person exercising the delegation to ensure funding is available in the delegations, within their annual budget. Alternatively written proof of above budget income eg extra funding, to cover the above budget expenditure should be obtained and a copy sent to their senior line manager.
- The delegations are hierarchical in the sense that a delegate’s formal line supervisor may exercise the same level of authority as the delegate and such a supervisor may also withdraw or restrict a delegation held by a subordinate member of staff, with the exception of any delegations made by council.
- The CEO has authority to exercise any staff delegation outlined in this document,
- In exercising delegations staff are required to comply with legislation, industrial awards, contracts or agreements, and council approved policies, procedures and code of conduct.
- These delegations listed in this document should be understood in the context of the relevant staff position descriptions.
- It is the responsibility of the person exercising the delegation to advise their senior line manager of significant developments even if made within delegation and ensure appropriate records are kept.
- The position has delegation not the person.
- Outsourced positions do not have delegation rights within the organisation

- A delegate should not exercise their delegation so as to approve a recommendation that personally benefits them.
- Unless specifically delegated, it should be assumed that no delegation exists
- This document anticipates open and regular communication and information flow, between the various levels of delegation, and consultation where necessary with council's community development and human resource staff.
- The Council must be informed of any change of delegation identified in this document.
- This delegation document will be reviewed each year with a view to improving it's utility and relevance to the organisational structure of council
- This document operates as delegated authority by the Council.

Definitions

Positions

The Council: (referred to as 'council') Those persons elected to serve the community in accordance with the Local Government Act and Regulations (as amended).

Chief Executive Officer (referred to as 'CEO') The person appointed by, and responsible to, council for the day to day management of the affairs of council.

Director of Corporate Governance: (referred to as 'Director' or 'DCG') This person, appointed as Director of one of the three divisions of council, has responsibility for the areas of human resource, finance, governance, information technology, occupational health and safety, assets, and projects.

Director of Council and Community Services: (referred to as 'Director' or 'DCCS') This person, appointed as Director of one of the three divisions of council, has responsibility for the provision of council's community based core and agency services.

Director of Commercial Services : (referred to as 'Director' or 'DCS') This person, appointed as Director of one of the three divisions of council, has responsibility for CDP, services which are commercial in nature, and services which are provided under contractual arrangements with external stakeholders and which allow for an increase in economic development activities.

Senior/Council Services Coordinator: (referred to as 'Senior/Council Services Coordinator or S/CSC) A person appointed as a coordinator of council services delivered within one of the nine Centres of council. They are responsible to the Director of Council and Community Services.

Regional Coordinator: A person appointed as a Regional Coordinator has responsibility for the delivery of a specific type of service across council, or a specific type of service or services within a particular region of council.

Manager: (referred to as 'Managers') A person appointed as a manager is responsible to the appropriate Director for the services delivered within their area.

Contracts and Projects Officer: (referred to as 'Contracts and Project Officer') A person appointed as a Contracts and Projects Officer is responsible for providing administrative support to Council's Contracts and Projects for Directorates of Council and Community Services and

Commercial Services and includes repair and maintenance, Visiting Officers' Quarters, Assets and Project Management.

Management Accountant: (referred to as 'Management Accountant') A person appointed as a Management Accountant is responsible for meeting all the financial reporting requirements of the council. Management Accountant will carry out all variance analysis and actual to budget comparison and will prepare reports for the council and other stakeholders.

Financial Accountant: (referred to as 'Financial Accountant') A person appointed as Financial Accountant is responsible for looking after the line items in the financial statements including ensuring all the entries in the General Ledger are accurate and accounted for, the books are balanced at the end of month and year, helping during audits and performing journal reconciliations as and when needed.

Senior Finance Officer: (referred to as 'Senior Finance Officers') A person appointed as Senior Finance Officer will be responsible either for account receivable or accounts payable section. The Senior Finance Officer (Accounts Receivable) is responsible for debts collection, Bank Reconciliation and accounting for rates and charges within council.

The Senior Finance Officer (Accounts Payable) is responsible for making payment of all outstanding invoices from the suppliers.

Budget

Council Budget: (referred to as 'the budget') The council's annual budget approved and accepted by the Department of Local Government.

Service Budget: (referred to as 'service budget') A service/program component of the divisional annual budget, for which a Manager has been delegated responsibility and control.

Human Resource Delegations

Staff: Salary, Conditions, Packages and Contracts

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Set and approve salaries	For all staff	CEO
Set and approve salary	For CEO	Council
Set and approve annual salary increments.	For all staff	CEO
	For CEO	Council
Approve salary packaging content	For all staff	CEO
	For CEO	Council
Approve the issue and withdrawal of council credit cards and credit limits	For staff	CEO
	For CEO	Council
Approve/sign staff contracts	For all staff	CEO
	For CEO	Council
Approve conditions of employment	For all staff	CEO

Staff: Position Descriptions

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve changes to existing position descriptions	For staff positions	Directors
	For Director, Manager & Regional Manager positions	CEO
	For CEO position	Council
Approve changes to existing position titles	For staff positions	Directors
	For Director, Managers & Regional Manager positions	CEO
Approve deletion of positions	For all positions	CEO
Approve a staff member accepting outside employment or consultancies, additional to and separate from their normal duties within council.	For staff positions	Directors
	For Directors, Managers & Regional Managers	CEO

Staff: New Positions, Position Descriptions, Advertisements, Selection, Appointment and Probation

Function	Amount and/or Qualificatio	Delegated Authority
Identify existing staff position vacancies	For staff positions	Managers
	For Director and Manager positions	CEO
	For CEO position	Council
Identify new staff positions (including availability of funding)	For all staff positions	Managers
	For Director and Manager	CEO
Approve new staff positions	For all staff positions	CEO
Develop new staff position descriptions	For staff positions	Human Resources Manager, Director
	For Director positions	CEO
Approve new staff position descriptions	For staff positions	Director
	For Director and Manager	CEO
Recommend appointment to staff positions	For all staff positions	Selection panel
Appoint staff to positions	For staff positions	DCG
	For Director and Manager	CEO
	For CEO position	Council
Confirm successful completion or otherwise of new staff probationary periods	For staff positions	Human Resources Manager
	For Managers	Director
	For Director positions	CEO
	For CEO position	Council

Staff: Dismissal and Redundancy

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Recommend redundancy of a staff member	For all staff	Director
Recommend dismissal of a staff member	For all staff	Director
Decision to make a staff member redundant	For all staff	CEO
	For CEO	Council
Approve the offer and acceptance of redundancy for all staff	For all staff	CEO
Decision to dismiss a staff member	For staff positions	DCG, CEO
	For Director positions	CEO
	For CEO	Council

Note: This Delegation should be read in conjunction with the RGRC Staff Discipline, Policy and Procedure.

Staff: Leave, Overtime, Training, Conference Attendance, Travel, External Consultancies

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve staff overtime (within budget)	For staff	Director
	For Managers	Director
	For Directors	CEO
Approve staff time in lieu	For staff	Director
	For Managers	Director
	For Directors	CEO
Approve staff paid personal leave (in accordance with accrued entitlements)	For staff	Manager, Senior/Council Service Coordinator, Regional Coordinator
	For Managers	Director
	For Directors	CEO
	For CEO	Council
Approve staff long service leave	For all staff	DCG
	For Directors and Managers	CEO
	For CEO	Council
Approve staff special leave (inc. Jury Service / NORFORCE)	For all staff	DCG
	For Directors and Managers	CEO
	For CEO	Council
Approve staff leave without pay	For all staff (to a maximum of 7 days)	Manager
	For all staff	DCG
	For Directors and Managers	CEO
	For CEO	Council
Approve staff leave without pay for study purposes	For staff	Manager
	For Managers	Director
	For Directors	CEO
	For CEO	Council

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve fee assistance for staff study leave (within budget)	For staff	Director
	For Managers	Director
	For Directors	CEO
	For CEO	Council
Approve skill development plans for staff	For staff	Manager
	For Managers	Director
	For Directors	CEO
	For CEO	Council
Approval of attendance at external training courses/conferences (within budget)	For staff	Manager
	For Managers	Director
	For Directors	CEO
	For CEO	Council
Approve travel within NT	For staff	Manager
	For Managers	Director
	For Directors	CEO
	For CEO	Council
Approve travel outside NT	For staff	Directors
	For Managers	Director
	For Directors	CEO
	For CEO	Council
Approve travel outside of Australia	For staff	Director
	For Directors and Managers	CEO
	For CEO	Council
Approve travel costs for attendance at training courses/conferences (within budget)	For staff	Manager
	For Managers	Director
	For Directors	CEO
	For CEO	Council

Staff: Performance Management

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Appraise performance of staff	For staff	Senior/Council Services Coordinator, Regional Coordinator, Manager, Director
	For Managers	Director
	For Directors	CEO
	For CEO	Council
Management of unsatisfactory staff performance	For staff	Manager, Regional Manager
	For Managers	Director
	For Directors	CEO
	For CEO	Council
Intervene in management of any unsatisfactory staff performance where divisional concerns are identified.	For all staff	Director
Intervene in management of any unsatisfactory staff performance where organisational concerns are identified.	For Directors	CEO
Intervene in management of any unsatisfactory staff performance where council concerns are identified.	For CEO	Council

Note: This Delegation should be read in conjunction with the RGRC Staff Discipline, Policy and Procedure.

Staff: Industrial Relations

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to consult with council's external advisors, on industrial relations/human resources matters.	For all staff	CEO, DCG, HRM
Authority to purchase industrial relations/human resources advice and/or expertise.	For all staff	CEO, DCG

Contracts

Contracts: Contracts, Agreements and Submissions

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve the lease of new premises and sub leases of existing premises (within budget)	For organisation	CEO
Approve renewal of existing leases	For organisation	CEO
Cancel existing leases	For organisation	CEO
Authorise appointment of external consultants (within budget)	For directorate	Director
	For organisation	CEO
Approve appointment of insurers, details of contract and payment of premiums	For organisation	DCG
Approve commercial agreements for the staff and services of council	For organisation	DCG
Approve the sale, purchase and development of land.	For organisation	Council
Approve contracts with suppliers of goods and services (non legal)	For organisation	CEO, Director
Authority to invite formal tenders for supply of goods or services	For organisation	CEO, Director
Authority to award tenders for supply of goods or services (in accordance with LG Accounting Regulations)	For organisation	CEO
Authority to investigate funding opportunities, make recommendations and prepare submissions and tenders	For community based initiatives	Managers
	For directorate	Director
	For organisation	CEO
Approve draft submissions and tenders to be forwarded to the CEO.	For directorate	Director
Approve funding submissions or tendering activity to be undertaken.	For organisation	CEO
Authority to restrict or prevent submissions or tenders being made.	For organisation	Council
Authority to negotiate agreements and contracts	For directorate	Director
	For organisation	CEO, DCG
Authority to sign/seal agreements, contracts or tenders obtained	For organisation	Council
Authority to prepare and submit performance reports to funding departments/organisations.	For service/s	Managers
	For directorate	Director
	For organisation	CEO
Approve and submit financial reports to funding departments/organisations.	For directorate	Director
	For organisation	CEO

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to make daily operational decisions for direct service delivery in line with relevant contracts.	For service/s	Managers

Services

Services: Service Provision and Performance Management

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve the organisational Regional plan and updates.	For organisation	Council
Authority to develop service plans in support of council's strategic plan.	For all services (within direct control)	Managers
Approve new service initiative recommendations to be forwarded to the CEO.	For directorate	Director
Approve new service initiatives to be developed.	For organisation (subject to availability of funding/income)	CEO
Authority to restrict or prevent new initiatives.	For organisation	Council

Legal

Legal: Legal Matters

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to consult with council's external advisors, on legal matters.	For organisation	CEO, Director
Authority to purchase legal advice and/or expertise.	For organisation	DCG
Approve engagement of lawyers.	For organisation	CEO, DCG
Authority to settle court, legal or any other formal proceedings and bind the council.	For organisation	CEO
	Less than \$100k	DCG
Authority to approve expenditure on legal matters, which are outside approved budget.	For organisation	Council

Policies and Procedures

Policies and Procedures: Policies and Procedures

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approval of policies	For Organisation	Council
Approval of Standard Operating Procedures (SOPs)	For Organisation	Directors
Work Instructions and Forms	For Organisation	Managers

Public Relations

Public Relations: Public Statements, Media Contact, and Comments on Strategic Issues

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve the use of councils name or logo by parties external to council.	For organisation	CEO
Authorised to release public or media statements.	For organisation (on strategic issues and positions held)	CEO
Authority to delegate specific media responses.	For all staff	CEO
Authority to request public statements, media contact and comments on strategic issues	For organisation	Council
Authority to respond to operational letters (including electronic correspondence) of non contentious nature	For organisation	All staff
Authority to respond to ministerial and contentious issues.	For organisation	CEO

Note: This Delegation also relates to correspondence via emails.

Complaints

Complaints: Complaints

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to ensure appropriate and timely resolution of a complaint	For all staff	Managers
	For Managers	Director
	For Directors	CEO
	For CEO	Council
Authority to consult with council's external advisors, on complaint matters.	For organisation	Director
Authority to purchase mediation advice and/or expertise.	For organisation	DCG

Note: This Delegation should be read in conjunction with the RGRC Staff Complaints, Policy and Procedure.

Delegation of Authority accepted as described in this document

SIGNED

On behalf of Roper Gulf Regional Council

by
print name of Signatory

.....
Sign here

in the presence of:

.....
print name and address of witness

.....
witness' signature

1. POLICY CERTIFICATION

Policy title:	Commercial Commitments Policy
Policy number:	CTS001
Category:	Council Policy
Classification:	Contracts
Link to Strategic Plan Goals:	Goal 1: Strong Leadership through Good Governance. Strong Financial Management, Corporate Planning and Operational Support
Link to Strategic Plan Strategy:	Goal 2: To ensure that the Council remains resilient and prepared
Link to Business Plan Strategy:	Goal 1: Achieve strong Corporate Governance
Status:	Draft

2. PURPOSE

This Policy affirms Roper Gulf Regional Council's commitment to legislative compliance, transparency, integrity by formalising the process by which the Organisation enters into any commercial responsibility such as Contractual Agreements, Memorandums of Understanding and other agreements with third parties.

3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council (RGRC) staff who are negotiating commercial agreements, supply contracts or memorandums of understanding with third parties on behalf of RGRC.

4. POLICY STATEMENT

RGRC is committed to meeting its Part 5 *Local Government (Accounting) Regulations* obligations for comprehensive and accurate accounting records. Part of this commitment involves comprehensive records of all contractual and agreement activities with third parties.

All RGRC agreements with third parties which involve financial transactions are to be recorded in sufficient detail so as to provide a comprehensive audit trail thus facilitating strong accounting, and best corporate governance practices, thereby promoting the principles of integrity and transparency.

5. DEFINITIONS

Agreement	An undertaking for co-operation, corroboration, exchange of goods and/or services between two (2) or more parties.
Audit Trail	Documentary evidence of agreements and transactions enabling auditors to monitor, track, and account for financial transactions against the delivery schedule of goods and services

Contract	A legally binding promise or agreement between two (2) or more parties by which one (1) party agrees to provides goods and/or services to the other. It is not legally binding as a contract unless the requirements for contract formation, including consideration and certainty of agreement, are satisfied, and it is formally adopted by all parties.
CEO	Chief Executive Officer
RGRC	Roper Gulf Regional Council
Memorandum of Understanding	An agreement between two (2) or more parties for co-operation towards a common goal or purpose. Will generally include details of each party's obligations, and provision for review against relevant timeframes.

6. PRINCIPLES

RGRC is committed to upholding its legal obligations as well as the principles of integrity and transparency. To this end, all agreements with third parties must be negotiated and entered into in consistent, documented, and transparent manner.

All RGRC staff members who are negotiating contracts, agreements, or memorandums of understanding (MoU) with third parties must use Council approved templates, and ensure that the draft documents contain information to the standard and quantum specified by the templates.

All RGRC staff members who negotiate contracts, agreements, or MoUs must ensure that they understand and comply with the FIN001 Financial Delegations Manual and the ADM012 Organisational Delegations Manual.

All draft contracts, agreements, and MoUs must be forwarded to the Governance and Corporate Planning business unit for review and will require approval from the Director of Corporate Governance before coming into effect.

Council must be informed of all new contracts, agreements and MoUs. Matters which require a Common Seal must be presented before Council, and be approved by Council Resolution before the CEO can authorise them into effect.

Any breaches of this policy will be investigated in accordance with the Breach of Policy Standard Operating Procedure and may result in disciplinary action.

Contracts, agreements, or MoUs negotiated and entered into in a manner which is inconsistent with this policy may be unauthorised and thus considered to be invalid.

7. REFERENCES

Acknowledgements (original author/source documents)	Butterworths' <i>Concise Australian Legal Dictionary – Third Edition</i>
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Related Policies	<ul style="list-style-type: none"> • FIN001 Financial Delegations Manual • ADM012 Organisational Delegations Manual • 102-231 Breach of Policy Standard Operating Procedure
Related Publications	<ul style="list-style-type: none"> • <i>Local Government Act</i> • <i>Local Government (Accounting) Regulations</i> • <i>Information Act</i>
Related Supporting Documents	Master Contract for Minor Works and Supply of Goods and Services.

8. DOCUMENT CONTROL

Policy Number	CTS001
Policy Owner	Manager – Governance and Corporate Planning
InfoXpert ID	695126
Approved By	Select Approver.
Approval Date	Click here to enter a date.
Revisions	
Amendments	
Next revision due	Every 2 years from approval/ revision date

10. CONTACT PERSON

Position **Manager – Governance and Corporate Planning**
 Contact number **08 8972 9005**

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.3
TITLE	Borroloola Tamarind Park
REFERENCE	698374
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) That Council acquire Lots 374, 375, 376 and 377, Town of Borroloola and authorise an application to be submitted to the Department of Infrastructure, Planning and Logistics, Northern Territory Government.

BACKGROUND

- The Council currently have an Occupation Licence No. 3799 over Lots 374, 375, 376 and 377, Town of Borroloola for the purpose of a heritage park.
- A matter arising from the Borroloola Local Authority meeting on 9 June 2016, the Council on 4 August 2016 requested a longer lease over the Tamarind Park area.
- On 17 November 2016 a 12 month Special Purpose Lease was acquired with 12 month renewal.
- On 10 January 2017 DCCS sent email to DIPL (NTG) requesting advice on the process.
- On 28 June 2017 DCG provided the application from DIPL (NTG) regarding how the Council can apply to acquire the subject lots.

The Council can make an application for a grant of land under the NTG's Land Release Policy. The policy outlines the information that will be required to be provided as part of the application. Once all the information has been provided the processing of the application will commence; part of this will include getting comments from relevant Service authorities.

The application form needs to be signed and sealed by the appropriate delegate.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

There is a non-refundable processing fee of \$793, payable at the time of lodgement.

ATTACHMENTS:



RELEASE OF CROWN LAND POLICY

July 2016
Version 3.0

DEPARTMENT OF **LANDS, PLANNING AND THE ENVIRONMENT**

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Definitions

Community Groups	<p>Community based, non-government organisations undertaking one of the following in the Northern Territory:</p> <p>activities relating to a religious, educational, benevolent or charitable purpose; or</p> <p>promotion or encouragement of literature, science, art or a cultural activity; or</p> <p>activities relating to sport and recreation.</p>
Community Infrastructure	Facilities, items or services used by the community. Community Infrastructure may generate income for Community Groups but will not be commercial in nature.
Crown lease	Leases of Crown land granted under the <i>Crown Lands Act</i> where an entity leases land owned by the Crown.
Crown lease for a term	Crown lease granted for a term of years. These will generally contain conditions and covenants requiring development. Sometimes referred to as "Crown Lease Term" or "CLT"
Crown lease in perpetuity	Crown lease granted in perpetuity (being a lease that continues indefinitely). Sometimes referred to as "Crown Lease Perpetual" or "CLP"
Department	Department of Lands, Planning and the Environment
Prescribed property	This term has the meaning given in the <i>Associations Act</i> .
Local Government Council	This term has the meaning given in the <i>Local Government Act</i> .
Minister	Minister responsible for the administration of <i>Crown Lands Act</i> .
Remnant Parcel	A parcel of Crown land unsuitable or undesirable for development or utilisation as a separate unit by reason of location, size, shape, or other characteristics.
Road	Proclaimed, dedicated, resumed or otherwise established as a public street, road or thoroughfare
Territory	Northern Territory of Australia
Crown Land	All lands of the Territory, including the bed of the sea within territorial limits of the Northern Territory, and including an estate in fee simple in the name of the Territory but does not include reserved or dedicated land.

1 Aim

Promoting appropriate release and development of Crown land in a way that is fair, consistent and transparent in accordance with the *Crown Lands Act*.

2 Guiding Principles for the Release of Crown Land

Every release of Crown land must be carried out in accordance with the following principles:

- Crown land is a valuable public asset.
- The Territory supports release of land for appropriate development and use.
- To ensure fairness and transparency, the Territory uses public and competitive processes when it releases Crown land for sale or lease.
- The Territory will only accept Direct Applications in special circumstances.
- Compliance with legislation and probity considerations are essential to all releases of Crown land. All release processes, whether competitive or by direct application, must be fair, open and impartial.
- Development requirements and contractual terms will be determined on a case by case basis and will aim to maximise the benefits of Crown land releases and minimise risk to the Territory.
- Current market valuations will be used to determine the Territory's expectations in relation to rental and purchase prices.
- Valuations will be conducted on the basis of highest and best use of the land and will account for particular constraints or requirements imposed by the Territory as part of the release.
- Valuations will be sought from independent Valuers with Certified Practising Valuers (CPV) accreditation or from the Valuer General.
- The Territory supports development of Community Infrastructure by making appropriate Crown land available to eligible Community Groups and Local Government Councils.

3 Relevant Legislation

- *Crown Lands Act*
- *Land Titles Act*
- *Planning Act*
- *Associations Act*
- *Native Title Act*
- *Stamp Duty Act*
- *Control of Roads Act*

4 Release of Crown Land

To ensure fairness and transparency, the Territory uses public and competitive processes when it releases land for sale or lease.

The type of process will depend on Government's objectives for the land and are identified in the *Crown Lands Act*. The methods are:

4.1 Call for Expressions of Interest (EOI)

- The Territory asks appropriate parties to submit information for assessment which will not of itself give rise to any contractual obligations.
- An EOI may be the first or only stage of a process and may be described differently (eg. Request for Proposals, invitation to treat).
- Proponents will be assessed against criteria that will (at a minimum) include consideration of financial capacity and relevant experience. Criteria which need to be addressed by proponents will be detailed in the EOI documents.
- If the EOI is part of a staged process, proponents may be shortlisted based on their response to the EOI. Further stages are likely to require more detailed information which will undergo further assessment. Whether a process is staged will depend on the complexity of the Territory's objectives and the land itself.
- Assessments of information provided by proponents will be carried out by an assessment panel. The panel will assess responses against stated criteria and prepare a report with recommendations for the Chief Executive of the Department. The Department will provide a brief to the Minister that includes the panel's report.
- The Minister will consider the Department's brief when making a decision and there may be other considerations which the Minister needs to account for in making a decision as to how to proceed.
- Outcomes of this type of process may include:
 - Proceed with preferred proponent without further negotiation.
 - Undertake further negotiation with preferred proponent/s.
 - Termination of the process.
- If the Minister approves negotiations, a negotiation period is likely to be identified (noting this may be extended) and negotiation parameters may or may not be set.

4.2 Auction

- The most common method for release of small or single use sites where development outcomes can generally be controlled through the planning process.
- Requires payment of a deposit with balance payable at settlement.
- A reserve price will be fixed having regard to valuation and recommendations from the Department on the market conditions.
- If the reserve price is not reached at auction, the land will be 'passed in' and the Department may choose to negotiate for a period with the highest bidder in an effort to achieve the reserve price. If the reserve price is not achieved, the land will be placed back on the market or removed from the market.

4.3 Ballot

This process is not commonly used but can be used as an alternative to auction.

5 Direct Applications

- Applications made directly to the Territory outside of a public and competitive process will only be accepted and considered in relation to a particular parcel of land in limited circumstances.
- Applications made directly will be considered where:
 - The applicant owns a Crown lease or freehold interest in adjoining land (see section 5.1) and the subject land is considered a remnant parcel.
 - The proposed development is of a scale or nature which would make it of strategic, economic or social benefit to the Territory (see section 5.2).
 - There are other circumstances which indicate a public and competitive process is unlikely to deliver the Territory's objectives for the land (see section 5.3).
 - The applicant is the holder of an eligible legacy Crown lease term granted prior to the year 2000 (see section 5.4).
- Applications will not be considered where:
 - There is an existing application by another entity.
- Like all Crown land releases, due process and accountability are essential. To that end, direct negotiations must:
 - Be fair and impartial.
 - Seek to maximise benefits and minimise risk to the Territory.
 - Recognise that Crown land is an important public asset.
- Crown land granted outside of a public and competitive process will usually be granted as one of the following:
 - Crown leases for a term of years with no conversion.
 - Crown leases for a term convertible to freehold title.
 - Crown leases for a term convertible to a further Crown lease for a term.
 - Freehold title (where section 5.4 applies – note under the *Crown Lands Act* freehold title cannot be granted over land parcels in excess of 150 km²).
- Requirements in relation to delivery of the Territory's objectives may be included in a development agreement with the Territory. If required by the Territory, execution of a development agreement will be a precondition of any grant.
- Conditions in leases and development agreements will be determined on a case by case basis and will aim to maximise the benefits of the land release and minimise risk to the Territory.
- The Territory can require provision of a performance security to secure obligations under a lease or development agreement. Normally, the Territory will require this be provided by way of unconditional and irrevocable bank guarantee with no expiry date

5.1 Adjoining Landowners

Adjoining owners can apply to purchase or lease where the adjoining Crown land is:

- Not suitable for release for standalone development.
- Required for the successful development of the adjoining parcel.

In addition, adjoining land owners may be able to tender for the opportunity to purchase Territory roads which have closed or are proposed for closure under the *Control of Roads Act*. If adjoining owners don't pursue the *Control of Roads Act* processes, they are able to make an application to purchase or lease that land in the future.

5.2 Nature of the Proposed Development

Applications for sale or lease of Crown land may be considered where the proposed development is of particular significance to the Territory.

5.3 Other Circumstances

The Territory may consider a Direct Application in relation to particular parcels of Crown land in other situations. These are:

- Current market value of the land is low relative to the cost of conducting a competitive process.
- Competitive process or processes have not produced a satisfactory outcome.
- The proposed lease is short and does not include any requirement for either party to carry out works.
- The proposed lease is for the purpose of carrying out investigations and does not include any right to convert the lease to freehold or further leasehold.

5.4 Legacy Crown Leases

The Territory recognises that there are a small number of older Crown leases term where development has not been able to be completed in line with the lease conditions due largely to factors outside the control of the lessee. These factors may include matters such as market conditions, lack of availability of supporting trunk services or land capability issues. These factors do not include matters relating to the financial or other capacity of the lessee to undertake the works.

A Direct Application for Crown land held under a legacy lease may be considered where:

- the applicant is the current lessee;
- the lease is a Crown lease term issued prior to the year 2000;
- the lease was not granted free of charge under the Community Land Grant Scheme or another mechanism;
- the lessee can demonstrate that over the term of the lease it has investigated options for the development of the land but has been unable to complete development due to factors outside its control such as market conditions; and
- the lessee can demonstrate that there are current factors outside of its control that restrict the development of the land in the near future.

Prior to making an application under this section it is recommended that applicants meet with a Departmental officer to assess eligibility for application and discuss application requirements.

Sections 5.5 and 5.6 below do not apply to applications under section 5.4. However; applications under this section:

- must address the matters set out above;
- must provide confirmation that the person submitting the application is appropriately authorised to do so;
- will be subject to an application fee. Invoices will be issued upon submission; and
- no action will be taken in relation to an application until payment of the application fee is received.

The purchase price for a Direct Application under this section will be based on the current market value of the subject land as freehold title on the basis of highest and best use minus the adjusted purchase price paid by the lessee using the following formula:

adjusted purchase price = original purchase price x A/B

A = Darwin All Groups CPI Index at the quarter immediately preceding the current date

B = Darwin All Groups CPI Index at the quarter immediately preceding the original purchase date

5.5 Direct Application Requirements

Applications to lease or purchase Crown land must provide evidence in relation to the following:

- Eligibility to make a Direct Application by addressing matters set out in 5.1, 5.2, 5.3 above
- The Applicant's ability to complete the proposed development including (at a minimum) evidence of financial capacity and relevant expertise to complete the proposed development within a defined period.
- Corporate information in relation to the Applicant including details as to the entity proposed as the leaseholder and, if that entity is not the Applicant, that entity's relationship with the Applicant.
- Details of the development including site plans and staging (if any).
- Timelines for delivery of the development and how these will be achieved.
- Confirmation that the development complies with the Northern Territory Planning Scheme and/or promotes best practice land use planning principles (especially where a Planning Scheme amendment (rezoning) is proposed).
- Confirmation that the person submitting the application is appropriately authorised to do so.

5.6 Making a Direct Application

- Prior to making an application it is recommended that applicants meet with a Departmental officer to assess eligibility for application and discuss application requirements.

- Applications will only be able to be submitted if all items identified in section 5.5 have been provided.
- All applications submitted will be subject to an application fee. Invoices will be issued upon submission.
- No action will be taken in relation to an application until payment of the application fee is received.
- Applications over land for which there is an existing application by another entity will not proceed and the application fee (if paid) will be refunded.
- Once submitted, applications will be:
 - Advertised in a local newspaper.
 - Circulated to local government, relevant Northern Territory Government agencies and relevant service authorities for comment.

5.7 Assessment of Direct Applications

The Department will assess applications and make recommendations to the Minister in relation to applications made directly. Departmental assessments will take into account:

- Information provided by the applicant in their application (noting that the Department may, but is not obliged to, contact applicants to provide further information).
- Submissions made following advertisement of the application.
- Comments or submissions made by local government, relevant Northern Territory Government agencies and relevant service authorities.

Decisions in relation to direct applications are made by the Minister.

6 Grants for Community Infrastructure

- The Territory supports development of Community Infrastructure by making appropriate Crown land available to eligible Community Groups at reduced or no rental.
- To be eligible, a Community Group must be an incorporated not-for-profit Community Group based in the Northern Territory.
- Leases for Community Infrastructure may be available by public and competitive process or direct application.
- Where a Direct Application is made, the application must clearly address the matters set out in section 5.5 insofar as they apply to the relevant Community Group and Community Infrastructure.
- In order to maximise use and community benefit of Crown land as well as minimising costs, the Territory encourages Community Groups to share facilities where possible and appropriate.
- Rent payable or purchase price for grants for Community Infrastructure may be reduced (and may be nil depending on the circumstances).
- Community Groups seeking the grant for a purpose other than Community Infrastructure or which is predominantly commercial in nature should seek a grant through a public and competitive or Direct Application process.

- Reference to Community Groups in this document can be read as applying to Local Government Councils where a Local Government Council seeks the grant of a Crown lease for the development of Community Infrastructure that is principally non-commercial in nature and for community benefit.

7 Offers

- Before an offer can be made by the Territory in relation to the sale or lease of Crown land, the Minister must be satisfied that:
 - The application has been made in the manner prescribed.
 - Appropriate public notice and opportunity for public comment has been given (with the exception of applications under section 5.4).
- Offers will be made by the Minister in writing and will require:
 - Written acceptance of the offer. In some circumstances acceptance of the offer will be done by way of execution of a development agreement on terms which have been negotiated between the Territory and the applicant.
 - Payment of a deposit. If the applicant does not complete the purchase the deposit is forfeited to the Territory. A deposit may be waived or returned in certain circumstances.
- Offers must be accepted within 28 calendar days. This timeline can be extended in writing by the Minister but cannot be extended beyond six months after the date of the initial offer being made.
- Unless identified as an offer, correspondence from the Minister which indicates in principle or conditional support for a proposal or which discusses how a particular development is to be delivered should not be considered to be an offer capable of acceptance by an applicant.

8 Notes About Lease Terms and Development Agreements

- Grants will be subject to lease conditions as well as the requirements of the *Crown Lands Act*.
- Development conditions may be contained in the lease conditions or in a development agreement to be entered alongside the lease.
- Conditions in leases and development agreements will be determined on a case by case basis and will aim to maximise the benefits of the land release and minimise risk to the Territory.
- The Territory can require provision of a performance security to secure obligations under a lease or development agreement. Normally, the Territory will require this be provided by way of unconditional and irrevocable bank guarantee with no expiry date.
- Failure to comply with conditions of a lease (including failure to pay rent) can lead to forfeiture of that lease.
- Leases granted for a period of 12 years or more may require a subdivision under the *Planning Act*. Where subdivision is required, applicants will be asked to pay costs associated with that subdivision.
- Crown leases cannot include option periods but they can be renewed or extended by the Minister on application during the term.

- Crown leases for which a purchase price has been paid will contain a condition that rent will be waived if the development timeframes detailed in the lease conditions are achieved.
- Applicants are responsible for payment of stamp duty (when applicable). It is a lessee's responsibility to make sure they understand and pay any amounts due.
- Lessees are responsible for all costs associated with the lease including (but not limited to) any costs related to approvals to use or develop the land, survey costs and the like.
- Lessees are responsible for ensuring compliance of their activities with all relevant laws.
- Lessees must not transfer, mortgage, sublet, grant licences over or in any way deal with the lease without the written consent of the Minister.
- The Territory may require annual reporting in relation to leases for Community Infrastructure or other leases which have been granted at reduced rental (including leases granted to Community Infrastructure). Reporting requirements will include information required to assess whether actual circumstances justify ongoing rental reductions. Leases may include provision for rent to be imposed or increased where circumstances have changed.

9 Corporate Information

Approved by:

Date approved:

Commencement date:

Review date:

Legislation [Crown Lands Act, Land Titles Act, Planning Act, Associations Act, Native Title Act, Stamp Duty Act, Control of Roads Act](#)

Related documents:

9.1 Where to Get Additional Information

For further information about the Release of Crown Land Policy contact the Crown Land Estate Unit in your region or visit the NTG Central website: https://nt.gov.au/property/land/crown-sales		
<p>DARWIN Ground Floor, Arnhemica 16 Parap Road PARAP NT 0820 Ph: 8999 6886</p>	<p>KATHERINE 1st Floor, Government Centre First Street KATHERINE NT 0850 Ph: 8973 8924</p>	<p>ALICE SPRINGS Ground Floor, Green Well 50 Bath Street ALICE SPRINGS NT 0870 Ph: 8951 9235</p>



DEPARTMENT OF INFRASTRUCTURE, PLANNING AND LOGISTICS

APPLICATION FOR DIRECT SALE OR GRANT OF CROWN LAND

1. CROWN LAND BEING APPLIED FOR:

Lot / Section No _____ Town/Hundred _____

Address _____

Proposed use of land _____

2. APPLICANT DETAILS:

Applicant _____

ABN / ACN No _____

Phone Number _____ Fax Number _____

Postal Address _____ Post code _____

Contact Name _____ E-mail _____

Phone Number _____ Fax Number _____

Full Name of Person(s) Authorised to Lodge Application _____ Designation _____

Signed _____ Date _____

SEAL

Note: The signature of a person authorised to act on behalf of the applicant is required. If signed by a person other than the applicant, a letter of authorisation is required. If the applicant is a company or incorporated body, the application should be signed under seal by person/s having the authority to do so.

The applicant will need to contact Crown Land Estate in the relevant location to arrange a time to meet with a project officer to lodge the completed application form, report and the application fee:

Darwin
5th Floor
Energy House
Cavenagh St, Darwin
Ph: (08) 8999 6886

Katherine
1st Floor
Government Centre
First Street, Katherine
Ph: (08) 8973 8926

Alice Springs
Ground Floor
Green Well Building
50 Bath Street, Alice Springs
Ph: (08) 8951 9200

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER 15.4
TITLE FINANCE - RGRC FINANCIAL REPORT
AS AT 30 JUNE 2017
REFERENCE 698664
AUTHOR Lokesh Anand, Finance Manager

RECOMMENDATION

(a) **That Council receive and note Financial Report as at 30 June 2017.**

BACKGROUND

Due to the timings of the agenda, the handouts will be provided on the meeting day for this report.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.5
TITLE	Grants - Letter of Offer from Department of Education for funding under the Community Support Programme in 2017-18
REFERENCE	698059
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the variation for the Community Support Programme from the Department of Education by signing and dating both copies of the Variation.**

BACKGROUND

As the current Activity Period is due to expire on 30 June 2017, the Funding Agreement must be extended to allow further payments of Funding to Roper Gulf Regional Council. The variation provides funding of over \$916,000 to 30 June 2018 across Wugularr Creche, Jilkminggan Creche, Jilkminggan Outside School Hours Care, Manyallaluk Creche, Ngukurr Outside School Hours Care.

ISSUES/OPTIONS/SWOT

The Australian Government is transitioning Creche or Early Childhood Learning Services to a national model of 'user pays'. These changes may influence Councils interest in continuing to provide this service in the future. The next 12 months of funding will allow Council to closely analyse and evaluate the service model proposed to inform decisions of Council.

FINANCIAL CONSIDERATIONS

Funding = \$916,000

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.6
TITLE	Grants - Deed of Variation to Indigenous Youth Reconnect funding
REFERENCE	698060
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That Council receive and note execution of the Deed of Variation for the Project Agreement for Indigenous Youth Reconnect with the Australian Government, through the Indigenous Advancement Strategy for \$497,850 to 31 December 2017.**

BACKGROUND

The variation was executed by Mr Michael Berto, CEO Roper Gulf Regional Council, and Mr Greg Arnott, Director of Corporate Governance, on 21 June 2017. The variation extends the Project End Date for the Programme by six (6) months, with the new end date of 31 December 2017, and additional funding of \$497,850.

ISSUES/OPTIONS/SWOT

Council applied for an IAS Grant from the Australian Government for a 3 year contract with changes to address the true cost of service delivery for Youth Reconnect in Ngukurr, Numbulwar and Borroloola. The offer is for the same amount of funds from the previous three year contract for half the annual amount. The Director of Council and Community Services has reviewed this program and determined that Council has not been effectively delivering this program to the prescribed requirements and now has the opportunity to rectify and build on the outcomes for the target group, youth at risk.

FINANCIAL CONSIDERATIONS

Whilst this program is no longer cost neutral to Council it will address and decrease the escalation of public property damage in Ngukurr, Numbulwar and Borroloola. The programme is also essential to enhancing engagement of youth in Council's governance structure.

Council was unsuccessful in the application to IAS and this variation to the existing contract reflects the current agreement no a new funding agreement.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.7
TITLE	Grants: Funding Agreement for the Regional Economic Infrastructure Fund 2016/17 - Barunga Store Heavy Vehicle Route
REFERENCE	698617
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the funding offer from the Department of Infrastructure, Planning, and Logistics for the Barunga Store Heavy Vehicle Route by signing, dating, and affixing the Common Seal to the agreement.**

BACKGROUND

On 24 January 2017 Roper Gulf Regional Council (the Council) signed a capital grant funding agreement (the agreement) for the Barunga Store Heavy Vehicle Route, for the amount of \$258,000 (GST Exclusive), provided under the Regional Economic Infrastructure Fund 2016/17.

On 30 January 2017 the agreement was returned to the Department of Infrastructure, Planning and Logistics (the Department).

On 23 June 2017, the department advised that a clause, specifying that '*upon completion of the project, Council will hand over the asset to the Barunga Store and Barunga Store will be a responsible for the ongoing maintenance of the Heavy Vehicle Route*', had been omitted from Schedule 2 of the Agreement. The Department advised the agreement had not been fully executed due to this omission, and requested that Council resubmit the Agreement with the clause included.

ISSUES/OPTIONS/SWOT

In its grant application for the Regional Economic Infrastructure Fund 2016/17, submitted on 7 September 2016, Council stated that it would hand the asset over to the Barunga Store. This indicates that there has been no resistance to the aforementioned clause prior to the Department's request.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.8
TITLE	Grants: Funding Agreement for Alcohol and Other Drugs Information and Education Service 2017/18
REFERENCE	698622
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the funding offer from the Northern Territory Government Department of Health, for \$53,681 under the Alcohol and Other Drugs Information and Education Service 2017/18 by signing, dating and affixing the Common Seal to the agreement.**

BACKGROUND

Council have been provided ongoing funding from the Northern Territory Government's Department of Health for the Alcohol and Other Drugs (AOD) Counselling, Information and Education Program.

This program requires Council to provide a structured program of counselling interventions to individuals and their families that is evidence-based and best practice. Council will be required to develop Individual Management Plans for each (AOD) client, monitor the client's progress against this plan and conduct case management for each client. Council will also be required to provide AOD group counselling when it is identified that particular groups of individuals are facing similar issues due to their misuse of alcohol and other drugs.

Should Council accept the funding agreement, Council will be the external service provider for the project to provide AOD information and education to individuals, families and groups delivered in a structured comprehensive, interactive and multi-faceted planned learning experience using methods such as teaching, counselling and behavior management techniques that involves an interactive process.

Project locations: Beswick, Ngukurr, Numbulwar, Jilkminggan and Borroloola.

Funding Period: 1 July 2017 to 30 June 2018

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

The funding amount for the 2017/18 Financial Year is \$53,681 includes 1.88% indexation.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.9
TITLE	Grants: Funding Agreements under the Community Benefit Fund Round 3 of the 2016-17 Small and Major Community Organisation Grants
REFERENCE	698623
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the funding offers from the Northern Territory Government under the Community Benefit Fund Round 3 of the 2016-17 Small Community Organisation Grants for the upgrade to the AFL and softball watering system in Barunga by signing and dating the agreement.**
- (b) **That Council accept the funding offer from the Northern Territory Government under the Community Benefit Fund Round 3 of the 2016-17 Major Community Organisation Grants for the upgrade to the Youth Recreation facilities in Bulman by signing, dating and affixing the Common Seal to the agreement.**
- (c) That Council accept the funding offer from the Northern Territory Government under the Community benefit fund round 3 of the 2016-2017 Small Community Organisation Grants for the road safety improvements in Manyallaluk by signing and dating the agreement.

BACKGROUND

- The minor grant of \$9,688 funds upgrades to the AFL and softball oval watering system in Barunga
- The minor grant of \$10,000 funds road safety improvements in Manyallaluk
- The major grant of \$122,161 funds upgrades to the Youth Recreation Facilities in Bulman

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

All projects are fully funded under the Community Benefit Fund.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.10
TITLE	Grants: Roper Gulf Regional Council Community Grants Program 2017-18
REFERENCE	698625
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That Council approve Round 1 of the 2017-18 Community Grants Program dates to open 17 July and close 27 August 2017.**

BACKGROUND

Council has traditionally offered the Community Grants Program with the aim of supporting community minded activities and events within the Region.

In the 2016-17 Program, Council offered \$30,000 in funding to 11 successful applicants over two rounds.

ISSUES/OPTIONS/SWOT

It is recommended that Council approve:

1. To conduct Round 1 of the 2017-18 Community Grants Program from 17 July 2017 to 27 August 2017 (for approval at OCM of 15 September 2017).

Approval to conduct Round Two of the Community Grants Program will be sought following the conclusion the 2017 municipal elections period and swearing in of the new Council.

FINANCIAL CONSIDERATIONS

2017-18 budget is \$30,000 in total.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.11
TITLE	Grants: Accepted funding by the CEO in June 2017
REFERENCE	698750
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) That Council receive and note that during June 2017 the CEO of Roper Gulf Regional Council entered into the following funding arrangements:
 - 1. Family Safe Environment Fund Grant of \$18,320 for 4 solar lights at the Police Lookout in Ngukurr, signed 16 June 17
 - 2. Special Purpose Grant of \$239,636 for IT Upgrades to Council’s IT hardware, signed 21 June 2017
 - 3. Remote Jobs and Communities Programme funding of \$300,000 to develop and implement a youth engagement strategy across FY 2017-18, signed 21 June 2017

BACKGROUND

- 1. Family Safe Environment Fund Grant of \$18,320 for 4 solar lights at the Police Lookout in Ngukurr, signed 16 June 17
- 2. Special Purpose Grant of \$239,636 for IT Upgrades to Council’s IT hardware, signed 21 June 2017
- 3. Remote Jobs and Communities Programme funding of \$300,000 to develop and implement a youth engagement strategy across FY 2017-18, signed 21 June 2017

ISSUES/OPTIONS/SWOT

These agreements did not require the Common Seal of Council.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.12
TITLE	Grants: Funding for the 2017/18 Remote Sport Program
REFERENCE	698756
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the funding offer from the Northern Territory Government Department of Tourism and Culture, for the 2017-18 Remote Sport Program, by signing and dating the funding agreement.**

BACKGROUND

The Remote Sport Program funds sporting opportunities and competitions in regional and remote communities and builds the capability and capacity of community sport and recreation officers and interested participants.

ISSUES/OPTIONS/SWOT

Council has negotiated the funding amount, project activities and outcomes with the Department of Tourism and Culture.

FINANCIAL CONSIDERATIONS

2017-18 funding offer = \$270,000 GST EXC

ATTACHMENTS:

There are no attachments for this report.

**COUNCIL & COMMUNITY SERVICES DIRECTORATE
REPORT**

ITEM NUMBER	16.1
TITLE	EOI For Scrap Metal collection in the Big Rivers Region.
REFERENCE	698280
AUTHOR	Sharon Hillen, Director of Council and Community Services

RECOMMENDATION

- (a) **That Council receive and note the report relating to the EOI for Scrap Metal Collection in the Big Rivers Region.**

BACKGROUND

Director of Council and Community Service met with the Council members of the Big Rivers Region Waste Management Committee (BRRWMC). Member Councils have agreed to put out a Joint Expression of Interest (EOI) regarding the collection of scrap metal including cars, white goods and other sorted metals, to the waste recovery industry.

An advertisement with details of the scope for the EOI will appear in the NT News, Katherine Times and be lodged onto Tenderlink. Katherine Town Council and the BRRWMC Coordinator are providing the administration support for this process.

All Councils have been given time to gather the data on quantity of cards, volumes of white goods and any other scrap metals. The specifications will require maps and logistical advice of sealed and unsealed road and contacts on the ground to inform the EOI process.

There are several companies who have expressed an interest in this waste resource recovery opportunity.

The EOI will be released in the next fortnight for a period of 4 weeks. The BRRWMC will form the selection panel to determine the results.

ISSUES/OPTIONS/SWOT

There may be some delays as all Councils will be in 'Care Taker Mode' during this time. An exemption may be sought from the Minister of Housing and Regional Government.

FINANCIAL CONSIDERATIONS

This proposal aims to be cost neutral to all Councils.

ATTACHMENTS:

There are no attachments for this report.

**COUNCIL & COMMUNITY SERVICES DIRECTORATE
REPORT**

ITEM NUMBER	16.2
TITLE	Tindall Mataranka to Daly Waters Water Advisory Committee
REFERENCE	698624
AUTHOR	Sharon Hillen, Director of Council and Community Services

RECOMMENDATION

- (a) **That Council receive and note the report on the Tindall Mataranka to Daly Waters Water Advisory Committee.**

BACKGROUND

The Tindall Mataranka to Daly Waters Water Advisory Committee has been formalized by the Northern Territory Government. Deputy Mayor, Judy MacFarlane had applied for the position of Independent Chair, however was unsuccessful.

Sharon Hillen, Director of Council and Community Services had applied for a position representing Council and was successful.

The first meeting of the Committee will be on Wednesday the 19th July in the Conference room at the Department of Environment and Natural Resources, 32 Giles Street, Katherine.

There is an opportunity for Council through its representative, to add to the meeting agenda. For many Years the community of Mataranka has advocated for a reticulated sewerage system. The current situation of many aged and intensively located septic systems could present as possible pollution or contamination risk for the aquifer. Along with other areas of interest for the Council including but limited to:

- Water allocation and development of industry in the area
- PFAS and other potential contaminants
- Unconventional gas industry and limited controls of water quantities used in the process

A draft project plan and some background briefing information in the first week of July.

The main contact for the Committee is Gabby Yates, Water Resource Planner Katherine of the Water Resources Division, of the Department of Environment and Natural Resources.

ISSUES/OPTIONS/SWOT

Minutes and agendas will be made available to the Council members for discussion, resolution and inclusion.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

**COUNCIL & COMMUNITY SERVICES DIRECTORATE
REPORT**



ITEM NUMBER 16.3
TITLE Katherine and Big Rivers Regional
Development Committee
REFERENCE 698626
AUTHOR Sharon Hillen, Director of Council and Community Services

RECOMMENDATION

- (a) **That Council receive and note the minutes from the last Katherine and Big Rivers Regional Development Committee.**

BACKGROUND

Verbal report from Sharon Hillen

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Highlights of Regional Development in the Big Rivers Region - NTG Supported Projects.pdf

**ECONOMIC DEVELOPMENT FRAMEWORK
for the
NORTHERN TERRITORY**

**Regional Development in the Big
Rivers Region supported by the
Northern Territory Government**

Highlights for the Katherine/Big Rivers Region

Project	Prospective Contribution				Total Estimated Cost (\$m)	Funding (\$m)			Indicative Sequencing			Key Drivers		
	AG	NTG	LG	PRIV		2017-18	2018-19	Medium Term (3-5 Years)	Longer Term (6-10 Years)					
Katherine														
Katherine Inland Port and Logistics Hub	✓	✓		✓	35			•	•			•	•	Support development of Katherine as an inland port
Katherine East Residential Area Plan - Infrastructure plan and delivery		✓		✓	22			•	•			•	•	Support population growth
Katherine Region Flood Mitigation Initiatives		✓			25	11		•	•			•	•	Improve community safety and reduce the damage, disruption and costs associated with major flood events
Katherine East Industrial Area plan - Infrastructure plan and delivery		✓		✓	10			•	•			•	•	Enable economic development
Borriloola land development		✓		✓	7	3	4							Support population growth
Timber Creek land development		✓		✓	4							•	•	Support population growth
Kalkarindji land development		✓		✓	4							•	•	Support population growth
Mataranka land development		✓		✓	3							•	•	Support population growth
Pine Creek land development		✓		✓	3							•	•	Support population growth

BIG RIVERS REGIONAL DEVELOPMENT COMMITTEE (BRRDC) (formerly known as the Katherine Regional Economic Development Committee)

Strategic Vision

To Serve the Big Rivers region to enrich our community, economy and environment through a united governance structure in partnership with government, private sector, aboriginal and non-aboriginal peoples across the region, territory and the nation.

Membership

The BRRDC is an independent advisory body to the Northern Territory Government on the regional development needs and priorities of the community and other stakeholders and is the conduit through which all priorities in the region can be facilitated. The BRRDC has links to most groups in the Town of Katherine and the Big Rivers region. The members of the KREDC are high profile and successful representatives of the many sectors in the region.

The BRRDC is appointed by the Chief Minister, his role as Minister for Economic Development and Major Projects. As well as Minister for Trade, Business and Innovation.

BRRDC comprises the following members:

Ms Fay Miller, Mayor, Katherine Town Council, Chairperson
 Mr Noel Hinschen, Wing Commander, Tindal RAAF Base, Deputy Chairperson
 Mr Kevin Grey, Chairperson, Katherine Chamber of Commerce
 Mr Geoff Crowhurst, President Katherine Mining Services
 Ms Julie Newton, Business Advisory Council NT
 Mr Rick Fletcher, Manager, Northern Land Council Katherine
 Mr Graham Castine, CEO, Kalano Community Association Inc. Katherine
 Mr Robert Jennings, CEO, Katherine Town Council, RDA NT Representative
 John De Koning, Regional Executive Director, Big Rivers Region, Dept. of Chief Minister
 Mr John Berto, CEO Jawoyn Association
 Mrs Sharon Hillen, Director Community Services, Roper Gulf Regional Council
 Mr Phil Jazyschyn, Proprietor, Katherine Diagnostic Imaging
 Mr Peter Lockhart, Industry consultant, NTICN – ex Officio Member

BIG RIVERS REGIONAL DEVELOPMENT COMMITTEE

BRDC PRIORITIES

BRDC STRATEGIC PLAN PRIORITIES (revised May 2017)

Low Hanging Fruit	Blue Skies	Parking Lot	Completed or In Progress
Business Park	Katherine-Munmurra rail link	Town Entry Statement	sports oval lights
Defence Opportunities	Mt Isa to Tennant Creek rail	Water Park (not economic)	Florina/Carbeen Road intersection
Katherine Master Plan	dams and irrigation systems	Luxury Hotel	RAAF Tindal community collaboration
Katherine East sub-division Stage 2 & Neighbourhood Centre	water management		Trick market carpark upgrade
Katherine Heavy Vehicle Alternative Route	medical centre of excellence		Ambulance Centre
Katherine Airport Upgrade	childhood and childcare centre (x2)		KIWA community garden
Identify Employment & Training Opportunities	VET/tertiary education facility, TAFE, uni (x2)		Hot Springs revitalisation
Promote Information Sessions & Functions	public transport system for Katherine		Hot Springs kiosk and bicycle path
Anti-Social Issues: TBLs, POSI	land use		Ilmerite mine
Katherine Airport Upgrade	Indigenous Economic Development Company		Aboriginal Cultural Tours
Promote Information sessions and Functions	Douglas Daly Connector Road		Community Safety Action Plans
Anti-Social Issues: TBLs, POSI	Buntine Pavilion Enclosure		Reduction of domestic Violence
Potential Mining Opportunities	Seniors Village		Alcohol Management Plan
Develop new Tourism Products	Transient Accommodation		Street Lighting upgrade
Support Native Title Resolution in the Region	multi-faceted correctional facility		
Festivals of the Dry	Railway Bridge Restaurant/Function Centre		
Everything Katherine website			
Identify Employment & Training Opportunities			
Upgrade facilities at Nitmiluk Park			
Upgrade Cultural Centre and activities			
Indigenous Arts Trail			
Bicycle and Bridle Path Stage 3 (river corridor)			
Entrepreneurial Encouragement Award			
RPT and Increased Air Services			
Regional Tourism Infrastructure Investment Attraction Strategy			
Emungalan Road Bridge Construction			

5 Year Infrastructure Plan

Jerine Town Council

Project	Prospective Contribution				Total \$m Estimated Cost	Funding (\$m) Indicative			Sector	Key Drivers	
	AG	NTG	LG	PNV		2017-18	2018-19	Medium Term (5-10 years)			Longer term (10-15 years)
Line East Development					30				Economic	Economic and community impact. Supported by the KREDC and the Pot Mitigation Committee.	
1.5 Daily Connector Road					60				Economic	Agriculture, tourism and community benefits. Supported by the KREDC.	
1.6 Business Park Stages 1 and 2					100				Economic	Election Commitment	
1.7 Heavy Vehicle Alternate Route					150				Economic	DIPL Project, bridge component to be commenced first	
1.8 Arts Trail Gallery Wing					8				Economic	Election Commitment	
1.9 Nimitluk Gorge Infrastructure					10		10		Economic	Election Commitment	
2.0 Katharine Hot Springs					1.42				Civic	Tourism and community benefit. Supported by the KREDC.	
2.1 Civilian Airport Upgrades to the Apron and all					2				Essential Services	Agricultural and transport benefit. Supported by the KREDC.	
2.2 Alan Road Bridge Construction					3.15				Essential Services	Community benefit to the flood impact residents.	
2.3 Bridge Restaurant & Function Centre					4.5				Economic	Economic and community impact. Supported by the KREDC.	
2.4 Metaph					0.3				Civic	Economic and community impact. Supported by the KREDC.	
2.5 Mail Meeting Place Sculpture as part of the Savannah development					0.5				Economic	Tourism and community impact. Supported by the KREDC.	
2.6 Patrol/Bridle Track Signage					1.12				Economic	River focus and up to the Nimitluk Go Supported by the KREDC.	
2.7 Savannah Way Development					50				Economic	Tourism, economic and community impact. Supported by the KREDC.	
2.8 Tent Supported Accommodation					5				Social Services	Community impact. Supported by the KREDC.	
2.9 Community Centre					1.25				Essential Services	Election Commitment	
2.10 Village					11				Social Services	Economic and community impact. Part of the Katharine East Development area. Supported by the KREDC.	
2.11 Pavilion Enclosure					0.6				Civic	Economic and community impact. Supported by the KREDC.	
2.12 Trail and other developments along Railway Terrace					3				Economic	Economic and community impact. Supported by the KREDC.	

**COUNCIL & COMMUNITY SERVICES DIRECTORATE
REPORT**

ITEM NUMBER	16.4
TITLE	17 Broad Street Borroloola - GEC Office Accommodation
REFERENCE	698629
AUTHOR	Sharon Hillen, Director of Council and Community Services

RECOMMENDATION

- (a) **That Council receive and note the report on the Office and staff Accommodation Development on 17 Broad Street Borroloola, and provide a submission to the NTG's Development Assessment Service.**

BACKGROUND

Council owned 17 Broad Street and has already approved a long term lease to the Department of Prime Minister and Cabinet (PM&C). This Development Assessment Application details the specifications for construction, amenity, off road car parking and other information so that Council and community can provide feedback and approval for the development.

The proposed development for a single dwelling and office in commercial zone, the single dwelling prohibited however Murray River North Group (MRN) seek a variation due to the added community benefit of having a Government Engagement Coordinator (GEC) office and accommodation in Borroloola. PM&C has similar sites in other regional towns and remote communities. The proposed development by PM&C will provide improved government engagement, service accessibility and coordination in remote communities as part of the Federal Government's Remote Engagement and Coordination Implementation program.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

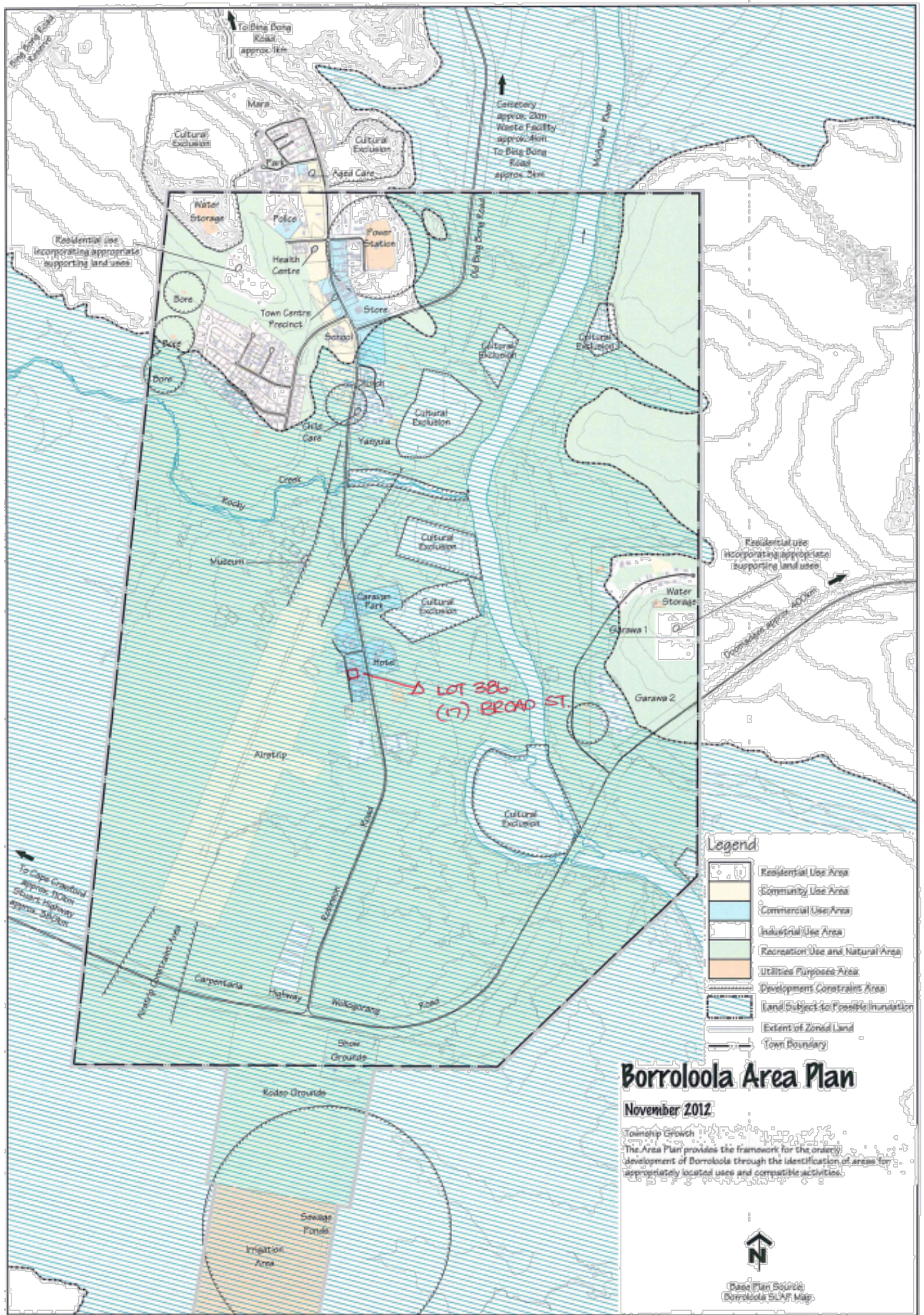
NIL

ATTACHMENTS:

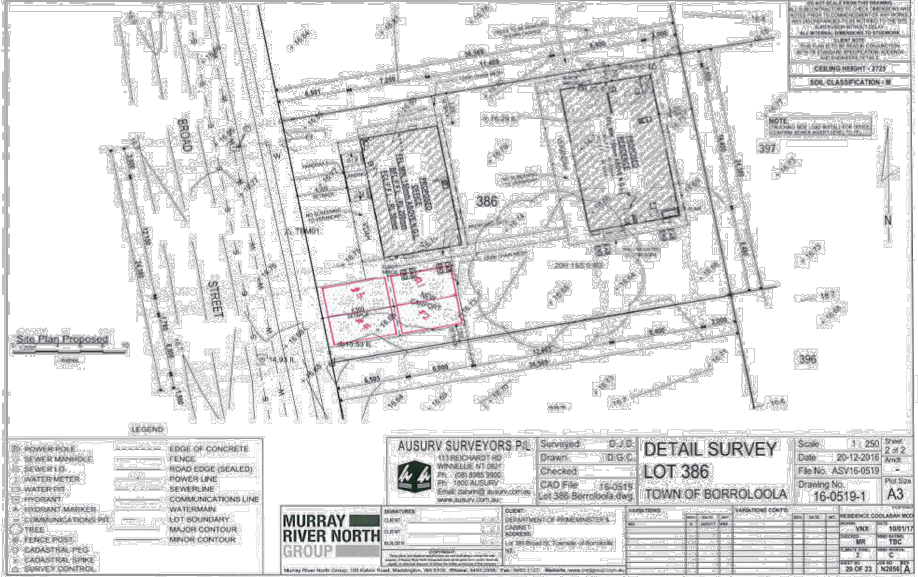
- 1 101909961_N2856 Town Planning Scheme with Lot marked.pdf
- 2 101909914_N2856 Area Plan 2012 with Lot marked.pdf
- 3 101964526_N2856 Borroloola Statement of Effect Updated 23062017.pdf



ROAD Main Road Local Road Footpath Cycleway Waterway Other	LAND USE Residential Commercial Industrial Public Use Other	ZONE Residential Commercial Industrial Public Use Other	BOUNDARY Municipal State Other	LOCALITY Name Other	AREA PLANS Map of the area showing the location of the plan within the larger context of the town.	Northern Territory Planning Scheme Borroloola Scale bar North arrow Northern Territory Government
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Statement of effect

SECTION OF THE PLANNING ACT	MATTER TO BE ADDRESSED IN APPLICATION
46(3)(a)	<p>an assessment demonstrating how the proposed development will comply with any planning scheme that applies to the land;</p> <p>2.9 Ancillary use development The proposed development for a single dwelling and office in commercial zone, the single dwelling prohibited however MRN seek a variation due to the added community benefit of having a GEC office and accommodation in Borroloola, GEC has similar sites in other regional towns and remote communities. The proposed development by PM&C will provide improved government engagement, service accessibility and coordination in remote communities as part of the Federal Government's Remote Engagement and Coordination Implementation program.</p> <p>6.4 Plot Ratio The proposed development will comply with the relevant plot ratio clause as it does not exceed 1, it is 0.2334.</p> <p>6.5.1 Parking Requirements The proposed development will provide four car parking bays being a double carport and a driveway with two car bays as well, these will only be utilised occasionally.</p>  <p>The site plan shows Lot 386 with a proposed development footprint in red. It includes a legend for various features like power lines, fences, and boundaries. A title block at the bottom right identifies the drawing as 'DETAIL SURVEY LOT 386 TOWN OF BORROLOOLA' by AUSURV SURVEYORS P/L, dated 20-12-2016.</p>

6.6 Loading bays

As the proposed development is located on a Lot of 891m² a designated full time loading bay has not been planned, although there is sufficient room for deliveries that may occur from time to time.

6.14 Land subject to Flooding and Storm Surge

MRN seek a variation to standard to provide a FFL of 17.3 AHD. This proposed level is in keeping to the levels of the adjoining lots with have the following levels

- Lot 384 17.20 AHD
- Lot 383 16.87 AHD
- Lot 387 16.665 AHD

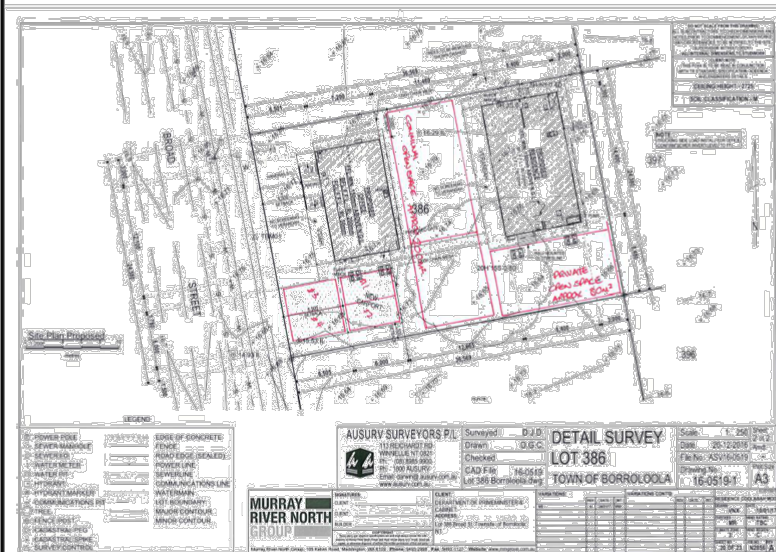
Please see Ausurv report.

7.5 Private Open Space

The proposed development contains in excess of 80m² of private open space this includes an area with a minimum of 5m x 5m, and therefore complies with the planning scheme.

7.6 Communal Open Space

The proposed development contains in excess of 200m² of communal open space and therefore complies with the planning scheme



7.9 Residential development in Zone C

The proposed development is for a residential dwelling in a Zone C for the GEC in Boorooloola with an office, it will not prejudice the use of the site or surrounding sites as it is only to support the main function of the office in the proposed development. Both the office and single dwelling are ground floor buildings only. The office floor area is 87m² and

	<p>sufficient in size for its proposed use. We seek consent to construct a single residential building in conjunction with the office building.</p> <p>8.2 Commercial and other development zones</p> <p>(a) The development will preserve the street vista</p> <p>(b) The development proposed is sympathetic to the character of the buildings in the immediate vicinity</p> <p>(c) The design of the proposed development has been to reduce the expanses of blank walls.</p> <p>(d) The placement of the buildings allows for passive surveillance from the office building to the public space.</p> <p>(e) The ancillary supporting accommodation building has been rated 5.8 stars on the NCC rating scale for energy efficiency and the office building has also been designed with energy efficiency in mind.</p> <p>(f) The proposed development has been designed in order to minimise noise intrusion.</p> <p>(g) Air-conditioning units and duct work where possible will be concealed or placed sympathetically.</p> <p>(h) The design of the proposed development does not include reflective surfaces. Colour choices for walls and roofing have been selected in a sympathetic manner.</p> <p>(i) Vehicles will enter and exit the development via the driveway, there is a pathway connecting the driveway area to the buildings.</p> <p>(j) The proposed development includes footpaths linking the buildings in the proposed development.</p> <p>(k) The proposed development includes verandahs to protect pedestrians from sun and rain.</p> <p>(l) Due to the size of the lot a specific loading bay is has not been included however there is a driveway and a double carport for the loading and unloading of vehicles and the removal of any refuse.</p> <p>(m) The proposed development will retain trees on the Lot, including relocating any that are locating in the proposed building area.</p> <p>(n) Not applicable</p> <p>(o) Not applicable</p>
<p>46(3)(b)</p>	<p>an assessment demonstrating how the proposed development will comply with an interim development control order, if any, applying to the land;</p>
<p>46(3)(c)</p>	<p>if a public environmental report or an environmental impact statement has been prepared or is required under the <i>Environmental Assessment Act</i> in relation to the proposed development, a copy of the report or</p>

	statement and the results of any assessment of the report or statement under that Act by the Minister administering that Act;
46(3)(d)	<p>an assessment demonstrating the merits of the proposed development;</p> <p>The proposed development by PM&C will provide improved government engagement, service accessibility and coordination in remote communities as part of the Federal Government's Remote Engagement and Coordination Implementation program.</p>
46(3)(e)	<p>a description of the physical characteristics of the land and a detailed assessment demonstrating the land's suitability for the purposes of the proposed development and the effect of development on that land and other land;</p> <p>The land in the proposed development is quite flat however as per the Borrooloola Area Plan November 2012 the entire town is situated on "land subject to possible inundation"</p>
46(3)(f)	<p>a statement specifying the public facilities or public open space available in the area in which the land is situated, whether land for public facilities or public open space is to be provided by the developer and whether it is proposed that facilities or open space be developed by the developer;</p>
46(3)(g)	<p>a statement specifying the public utilities or infrastructure provided in the area in which the land is situated, the requirement for public facilities and services to be connected to the land and whether public utilities or infrastructure are to be provided by the developer or land is to be provided by the developer for the provision of public utilities or infrastructure;</p> <p>The development will be serviced by Power and Water Corporation for the supply of electricity and water and waste water will be disposed of through connection to the existing sewer. All services will be connected in accordance with PWC guidelines.</p>
46(3)(h)	<p>an assessment of the potential impact on the existing and future amenity of the area in which the land is situated;</p> <p>The proposed development will have a positive impact on the amenity of the area as it will provide a key asset in the objectives of the Remote Australia Strategy.</p>

46(3)(j)	an assessment of the benefit or detriment to the public interest of the development;
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COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT



ITEM NUMBER	16.5
TITLE	Update on the Katherine Region Economic Development Committee
REFERENCE	698661
AUTHOR	Sharon Hillen, Director of Council and Community Services

RECOMMENDATION

- (a) **That Council receive and note the report on the Katherine Region Economic Development Committee.**

BACKGROUND

CEO Michael Berto has directed Sharon Hillen Director of Council and Community Services to represent Roper Gulf Regional Council on the Katherine Region Economic Development Committee.

The committee at its recent meeting recognised the importance of ensuring the regions are represented in their proceedings and have decided to change the committee's name to the Katherine and Big Rivers Region Development Committee. This idea is strongly supported and promoted by the Katherine Town Council in their campaigning to bring attention to the region through their Master Plan.

Membership

The BRRDC is an independent advisory body to the Northern Territory Government on the regional development needs and priorities of the community and other stakeholders and is the conduit through which all priorities in the region can be facilitated. The BRRDC has links to most groups in the Town of Katherine and the Big Rivers region. The members of the KREDC are high profile and successful representatives of the many sectors in the region.

The BRRDC is appointed by the Chief Minister, his role as Minister for Economic Development and Major Projects. As well as Minister for Trade, Business and Innovation. BRRDC comprises the following members:

Ms Fay Miller, Mayor, Katherine Town Council, Chairperson
 Mr Noel Hinschen, Wing Commander, Tindal RAAF Base, Deputy Chairperson
 Mr Kevin Grey, Chairperson, Katherine Chamber of Commerce
 Mr Geoff Crowhurst, President Katherine Mining Services
 Ms Julie Newton, Business Advisory Council NT
 Mr Rick Fletcher, Manager, Northern Land Council Katherine
 Mr Graham Castine, CEO, Kalano Community Association Inc. Katherine
 Mr Robert Jennings, CEO, Katherine Town Council, RDA NT Representative
 John De Koning, Regional Executive Director, Big Rivers Region, Dept. of Chief Minister
 Mr John Berto, CEO Jawoyn Association
 Mrs Sharon Hillen, Director Council and Community Services, Roper Gulf Regional Council
 Mr Phil Jazyschyn, Proprietor, Katherine Diagnostic Imaging
 Mr Peter Lockhart, Industry consultant, NTICN – ex Officio Member

A copy of the master plan is available to RGRC and KTC has requested Council allow the regional Masterplan to highlight Councils major projects and interests in the region in the plan.

ISSUES/OPTIONS/SWOT

Roper Gulf Regional Highlights include:

- Big Rivers Region Waste Management Committee
- Barunga Oval Lights and Regional Sporting Calendar Strategy
- Barunga Club – Licensed venue, providing responsible drinking
- Beswick Heritage Trail
- Borrooloola Government Business Centre Project
- Borrooloola Sports Courts Upgrade
- Borrooloola Show Grounds Multi-purposed facility and Landscape Plan
- Borrooloola CBD Upgrade
- Borrooloola Town Centre Statement
- Borrooloola – Tamarind Park Upgrade
- Borrooloola – Anuyla Street Park Upgrade
- Borrooloola Heavy Vehicle Access and Light Industrial Land Release
- Borrooloola Cemetery Upgrade
- Bulman Mobile Black Spot Project
- Jilkminggan – Sport and Rec Hall Upgrade
- Jilkminggan Waste Management Facility Upgrade
- Manyallaluk Mobile Black Sport Upgrade
- Mataranka Multi-Purpose Sports Court
- Mataranka Playground Upgrade
- Mataranka Council Services Master Plan
- Mataranka Tourism Action Plan
- Ngukurr Multi-Sports Courts Feasibility Study
- Ngukurr Barge and Boat Landing
- Ngukurr Freight Hub
- Ngukurr Waste Management Facility Upgrade
- Ngukurr Rainbow Street Road Works
- Ngukurr Stage
- Ngukurr Police Point Park Development
- Numbulwar Combined Business Centre Feasibility Study
- Numbulwar Freight Hub
- Numbulwar Waste Management Facility Development
- Numbulwar New Subdivision Head Works
- Numbulwar Sports Court Upgrade
- Weemol – Reticulated Sewerage Upgrade

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

**COUNCIL & COMMUNITY SERVICES DIRECTORATE
REPORT**



ITEM NUMBER	16.6
TITLE	Borrooloola NAIDOC Week - Waiver of Fees for Use of Council Facilities
REFERENCE	698702
AUTHOR	Sharon Hillen, Director of Council and Community Services

RECOMMENDATION

- (a) **That Council approve the waiver of user hire fees requested by the Borrooloola NAIDOC Week .**

BACKGROUND

The Borrooloola NAIDOC Committee has requested assistance from Council to ensure the success of NAIDOC festivities 3rd July to 9th July 2017 for the benefit of our community.

The committee formally request to enter an arrangement for use of the following facilities with your in-kind support:

Tamarind Park

Monday 3rd July 9am-6pm
Tuesday 4th July 9am-4pm

Tennis Courts

Monday 3rd July 6pm-11pm
Tuesday 4th July 5pm-8pm
Wednesday 5th July 5pm-11pm

Basketball court

Thursday 6th July

Softball ground

Friday 7th July

Football Oval

Saturday 8th July

ISSUES/OPTIONS/SWOT

Council staff are working with the committee to provide them with support for the week.

FINANCIAL CONSIDERATIONS

NAIDOC week funding from the Australian Government includes \$1000 for the Borrooloola Event. Local Staff are providing food and support for the various functions.

ATTACHMENTS:

There are no attachments for this report.

**COUNCIL & COMMUNITY SERVICES DIRECTORATE
REPORT**

ITEM NUMBER	16.7
TITLE	INVITATION TO MAKE SUBMISSION - APPLICATION TO AMEND THE NT PLANNING SCHEME PA2017/0203 – AMENDMENT TO CLAUSE 7.5 (PRIVATE OPEN SPACE)
REFERENCE	698774
AUTHOR	Sharon Hillen, Director of Council and Community Services

RECOMMENDATION

- (a) That Council receive and note the request for submission from the Department of Lands and Planning.
- (b) That Council draft a submission in regards to the Amendment to Clause 7.5 (Private Open Space)

BACKGROUND**SUBJECT: INVITATION TO MAKE SUBMISSION - APPLICATION TO AMEND THE NT PLANNING SCHEME PA2017/0203 – AMENDMENT TO CLAUSE 7.5 (PRIVATE OPEN SPACE)**

The delegate of the Minister for Infrastructure, Planning and Logistics recently decided, in accordance with Section 13(2)(b) of the *Planning Act*, to continue consideration of a proposal to amend Clause 7.5 (Private Open Space) of the Northern Territory Planning Scheme. The exhibition package relating to the proposed amendment is attached for your information.

The purpose of the amendment is to clarify the intended function of private open space and to provide greater flexibility with respect to dwelling design. The proposed amendment would apply to residential development across zoned areas of the Northern Territory.

Notices of exhibition appeared in the NT News on 19 May and 2 June 2017 and a public hearing in relation to submissions received is currently scheduled for Friday 7 July 2017 in Darwin.

It appears that due to an administrative oversight not all Councils were notified of the proposed amendment during the initial exhibition period. Council is therefore invited to make a written submission in relation to the proposal under section 19 of the Act at this time.

Council's submission on the proposed amendment would be appreciated by Thursday 6 July 2017.

Please do not hesitate to contact Chris Humphries, Lands Planning on telephone 08 8924 7513 or planning@nt.gov.au to discuss this matter.

We have received an extension from the Department to submit our comments by COB Thursday the 13th of July.

ISSUES/OPTIONS/SWOT

As above

FINANCIAL CONSIDERATIONS

As Above

ATTACHMENTS:

There are no attachments for this report.