AGENDA

MATARANKA LOCAL AUTHORITY MEETING

MONDAY, 8 OCTOBER 2018

Notice is given that the next Mataranka Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Monday, 8 October 2018 at
- The Mataranka Town Hall, Mataranka
- Commencing at 1730hrs

Your attendance at the meeting will be appreciated.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

MATARANKA CURRENT MEMBERSHIP:

List Members of LA

1. Mayor Judy MacFarlane
2. Cr Annabelle Daylight
3. Cr Ossie Daylight
4. Diane Angel
5. Margaret Minnett
6. Sue Edwards
7. Alan Chapman
8. Michael Somers
9. Jill Emerson-Smith
10. Philippa Stansell
11. Antonella Martin

MEMBERS: 11
COUNCIL: 3
LA: 8
QUORUM: 7 (minimum requirement)
PROVISIONAL: 5

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.
If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work

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CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Mataranka Local Authority Minutes
REFERENCE	**765497**
AUTHOR	Mandy Devereux, Senior Administration Support Officer

RECOMMENDATION

(a) **That the Mataranka Local Authority approve the minutes as a true and accurate record of the Mataranka Local Authority's meeting held on Tuesday 7th August 2018.**

BACKGROUND

The Mataranka Local Authority met at the Community Hall, Mataranka on Tuesday 7th August 2018.

Attached are the minutes of the meetings.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Mataranka Local Authority 2018-08-07 [758858].DOCX

MINUTES OF THE MATARANKA LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE MATARANKA COMMUNITY HALL, MATARANKA ON TUESDAY, 7 AUGUST 2018 AT 5.30PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MACFARLANE (Chairperson)

1.2 Local Authority Members

Antonella MARTIN
Sue EDWARDS
Marg MINNETT
Jill EMERSON-SMITH
Diane ANGEL
Michael SOMERS
Alan CHAPMAN
Philippa STANSELL

1.3 Staff

Sharon HILLEN – Acting CEO
Tessa CARNEGIE – Local Authority Support Coordinator
Nathan MCIVOR – Area Manager (Central Arnhem)
Jaydin COLE – Indigenous Workforce Development Coordinator
Antony LYNCH – Council Service Coordinator
Mandy DEVEREUX – Senior Administration Support Officer (Minute Taker)

1.4 Guests

Jo NICOL – Office of Warren Snowdon MP
Gary HILLEN – Office of Warren Snowdon MP
Phil HARRIS – Dep. Infrastructure Planning & Logistics
Rashmi SHARMA – Dep. Infrastructure Planning & Logistics
Corey CHARLESON – Dep. Housing community Development
Sarah DEETH – Power Projects
Fiona EDDLESTON – Urban Place Design
Frances HAMILTON – Tourist
Judy KUTSCHKI – Mataranka Store
Geoff CHRISTENSEN – Happy Valley Camping

Wendy TRALAGGAN – Mataranka Roadhouse
Thomas CHALK - Remote Sergeant, NT Police Force
Jody HOCKING – Resident

2. MEETING OPENED

Meeting opened at 5.35 PM

3. WELCOME TO COUNTRY

Mayor Judy MACFARLANE welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MATARANKA LOCAL AUTHORITY MINUTES

158/2018 **RESOLVED (Jillian Emerson-Smith/Sue Edwards) Carried**

(a) **That the Mataranka Local Authority approve the minutes as a true and accurate record of the Mataranka Local Authority's meeting held on Tuesday 6th February 2018.**

(b) **That the Mataranka Local Authority approve the minutes as a true and accurate record of the Mataranka Local Authority's meeting held on Tuesday 3rd April 2018.**

6. CALL FOR ITEMS OF OTHER BUSINESS

1. Presentation from Wendy TRALAGGAN – Mataranka Roadhouse
2. Late Correspondence
3. Elsey National Park Visitor Experience Development Plan
4. Sport & Rec Upgrade

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

159/2018 **RESOLVED (Diane Angel/Jillian Emerson-Smith) Carried**

(a) That the Mataranka Local Authority receive and note the Action List.

Date	Location	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.02.16	Mataranka	8.6 Repairs to Statues	Investigate and bring options back to next LA meeting.	Area Manager	Ongoing	07.08.18 Looking at different grant applications for $200K with the LA grant putting forward $60K
07.02.2017	Mataranka	8.6 Termite Mound Audio	Investigate to have audio repaired	Area Manager	Ongoing	07.08.18 Coordinate through the main street upgrade
01.08.2017	Mataranka		Sports & Rec Grounds Capital Works $200K budget to upgrade all services on site, power, water, sewerage, include Stan Martin Park toilet block & sullage dump. New Scope of Works required.	Projects	Ongoing	03.10.17 All works going to be scoped out. 31.10.17 First consultation meeting done, scope of works to be finalised then out to tender. 20.03.18 Electrical Engineer (Jacobs) has inspected site; Costings – power to lights, Report to next LA Meeting. 07.08.18 Current expenditure $115K. Request itemised list of costs.

01.08.2017	Mataranka	11.8 GOVERNANCE REPORT - MATARANKA MASTER PLAN	1. Local Authority request Council to consider $150,000 Capital Expenditure to be included in 1st Quarter Budget Review for upgrade of library and museum access. 2. Special meeting to be held to discuss the Mataranka Master Plan - date to be advised	DCCS/DCG	Ongoing	03.10.17 RGRC has been successful in being granted $100,000 for the upgrade of the Library & Museum. The date set for the Special meeting is 11th October @ 6pm in the Community Hall. 31.10.17 First consultation complete, information gone to UNO'S Consultancy to develop concepts. 05.12.17 Documents for the Master Plan should arrive next week and to be distributed to LA members/stakeholders. 03.04.18 Stage 1 Council Office upgrade. Aged Care Resource Centre, Museum/Library have applied for $1.3 million through BBRF (Building Better Regions Fund) **07.08.18 Still seeking funding**
03.10.2017	Mataranka	11.7 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY	CEO to write a letter to Mataranka Police & Sunrise Health Mataranka requesting for statistics on alcohol fuelled incidents for the past 3 months and into the future so have the figures to advocate to increase our Night Patrol Service. Action: CEO to write a letter to Sunrise	CEO	Ongoing	05.12.17 Sue Edwards to follow up and bring back to next LA meeting. 03.04.18 Sue Edwards unable to obtain statistics from Sunrise Health, a letter of request is required from CEO Michael Berto. 04.07.18 Operational issue we are aware of the issue and when able to get funding from PMC will increase patrols. 23.07.18 Letter sent.

			Health to obtain statistics.			
03.10.2017	Mataranka	12.2 OTHER AGENDA ITEMS	To investigate fencing and lighting for the Banyan tree to help deter the litter that is collecting in and around the tree and camping. NEW ACTION BELOW. Banyan tree fencing not required.	CSC	Ongoing	04.07.18 LA To confirm lighting of the Banyan tree, if it's to be done when LED lighting is done**.07.08.18 Lighting of Banyan tree will be done when LED lighting is installed**
07.12.17 /03.04.18	Mataranka	12.3 COMMUNITY TOURISM INFORMATION MAP	1.Gather all the information and put on a draft map and bring to next LA Meeting 2. New Action: Nathan to investigate distribution of Wendy's maps from the Roadhouse.	Area Manager	Ongoing	06.03.18 The Mayor and SASO worked on this and sent through to Sharon Hillen. Who had Carlous supply a first draft which will be presented at the next LA meeting. 03.04.18 New Action added (left) 18/05/18 Nathan has distributed**. 07.08.18 To continue to source a new map**
06.02.18	Mataranka	6.5 Playground at Sports & Rec Grounds	Discovered at Australia Day playground only suitable for ages 6 years and up. Consider purchasing a slippery slide and spring rockers or play castle for ages 3-6 years. Look	CSC/Area Manager	Ongoing	06.02.18 Mataranka LA approved $1,500 from LA Project Funding for top up sand at the Sport and Recreation Grounds new playground**.** 18/05/18 Completed 04.07.18 Delivered to be installed.

07.08.2018	Mataranka	11.1	at options the original supplier has. Top up sand required and pipe around to hold the sand in place. Need corner pieces to stop the leakages. Seek the speed limit to be reduced from 60km to 50km per hour through Mataranka.	CEO	Ongoing	07.08.18 Council to sent a letter to Department of Infrastructure Planning & Logistics to request the speed limit be reduced from 60km to 50km per hour through Mataranka.

8.2 LIBRARY & MUSEUM ACCESS

160/2018 **RESOLVED (Sue Edwards/Margaret Minnett)** **Carried**

(a) **That Mataranka Local Authority receive and note report from Sharon Hillen about the Mataranka Library & Museum access.**

8.3 MATARANKA - MASTERPLAN

161/2018 **RESOLVED (Diane Angel/Michael Somers)** **Carried**

(a) **That Mataranka Local Authority receive and note the report on the Mataranka Master Plan.**

9. INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDENCE

162/2018 **RESOLVED (Jillian Emerson-Smith/Philippa Stansell)** **Carried**

(a) **That the Mataranka Local Authority receive and note the Incoming Correspondence.**

OUTGOING CORRESPONDENCE

NIL

BUSINESS ARISING

11. GENERAL BUSINESS

11.1 DRAFT LANDSCAPE PLANS MATARANKA

163/2018 **RESOLVED (Alan Chapman/Philippa Stansell)** **Carried**

(a) **That the Mataranka Local Authority receive and note the verbal report around the Draft Landscape Plans for Mataranka from Sharon Hillen.**

Fiona Eddleston from Urban Place Design presented a landscape design of Roper Terrace Mataranka for consultation to help develop a future plan for an upgraded Mataranka. Phil Harris from Department of Infrastructure, Planning & Logistics briefed the Mataranka Local Authority on the need to develop a plan and have it approved for future funding opportunities to develop Roper Terrace Mataranka. To make it green, shady and attractive.

- New signage
- Trees
- Shelters
- Safe crossing points
- Walking Track around Mataranka Town

It was identified the need to have the speed decreased to 50km per hour through town. An updated plan would be submitted back to the Mataranka Local Authority for approval.

ACTION: Council to send a letter to Department of Infrastructure Planning & Logistics to request the speed limit be reduced from 60km to 50km per hour through Mataranka.

11.2 CONSTRUCTION PLAN FOR LED LIGHTING - MATARANKA

164/2018 **RESOLVED (Diane Angel/Margaret Minnett)** **Carried**

(a) **That the Mataranka Local Authority receive and note the report on Construction plan for LED Lighting.**

Sarah Deeth from Power Project advised that the project is running to schedule. The Banyan tree lighting will be installed when the LED lights are installed all with underground wiring.

11.3 REGIONAL PLAN 2018-2019

165/2018 **RESOLVED (Sue Edwards/Margaret Minnett)** **Carried**

(a) **That the Mataranka Local Authority receive and note the Regional Plan 2018-2019.**

11.4 ELECTED MEMBER REPORT

166/2018 **RESOLVED (Sue Edwards/Diane Angel)** **Carried**

(a) **That the Mataranka Local Authority receive and note the Elected Member report.**

11.5 COUNCIL SERVICES REPORT

167/2018 **RESOLVED (Jillian Emerson-Smith/Michael Somers)** **Carried**

(a) **That the Mataranka Local Authority receive and note the Community Safety Report.**

11.6 COUNCIL SERVICES REPORT

168/2018 **RESOLVED (Sue Edwards/Margaret Minnett)** **Carried**

(a) **That the Mataranka Local Authority receive and note the Council Services Report.**

Mayor Judy MacFarlane left the room @ 8.15pm
Mayor Judy MacFarlane returned to the room @ 8.18pm

11.7 COMMUNITY DEVELOPMENT PROGRAMME

169/2018 **RESOLVED (Philippa Stansell/Alan Chapman)** **Carried**

(a) **That the Mataranka Local Authority receive and note the CDP Report.**

11.8 DANGEROUS DOGS REPORT

170/2018 **RESOLVED (Antonella Martin/Michael Somers)** **Carried**

(a) **That the Mataranka Local Authority receive and note this report regarding Dangerous Dogs.**

11.9 DOG DETERRENTS

171/2018 **RESOLVED (Michael Somers/Philippa Stansell)** **Carried**

(a) **That the Mataranka Local Authority receive and note the Dog Deterrents Report from the Department of Housing and Community Development.**
(b) **That Mataranka Local Authority approve the use of 'Dog Dazers' in the Mataranka community for Department of Housing and Community Development staff.**

Cory CHARLESON presented to Mataranka Local Authority the devise that the Department wish for their employees to carry with them when visiting communities. To deter cheeky dogs, the 'Dog Dazer' is a safe ultrasonic devise which is simple to use and harmless to dogs.

11.10 COMPLAINTS REGISTER

172/2018 **RESOLVED (Diane Angel/Jillian Emerson-Smith)** **Carried**

(a) **That the Mataranka Local Authority to receive and note update.**

11.11MATARANKA LOCAL AUTHORITY QUARTERLY EXPENDITURE REPORT

173/2018 **RESOLVED (Philippa Stansell/Diane Angel)** **Carried**

(a) **That the Mataranka Local Authority receive and note the 2017-18 third quarter expenditure report.**

11.12 GOVERNANCE REPORT - MATARANKA LOCAL AUTHORITY PROJECT REGISTER UPDATE

174/2018 **RESOLVED (Jillian Emerson-Smith/Margaret Minnett)** **Carried**

(a) **That the Mataranka Local Authority receive and note the update report on Local Authority Project Funding until the 25th May 2018.**

12. OTHER BUSINESS

12.1 LARRIMAH BORE

175/2018 **RESOLVED (Sue Edwards/Michael Somers)** **Carried**

(a) **That the Mataranka Local Authority receive and note the report on the Larrimah Bore.**

12.2 MATARANKA AIR STRIP UPGRADE

176/2018 **RESOLVED (Jillian Emerson-Smith/Alan Chapman)** **Carried**

(a) **That the Mataranka Local Authority receive and note the report on the Mataranka Air Strip Upgrade.**

12.3 Presentation from Wendy Tralaggan – Mataranka Roadhouse on Tourism Working Group.

Wendy Tralaggan from the Mataranka Roadhouse provided a presentation to all present.

12.4 Late Correspondence

(a) **That Mataranka Local Authority receive and note the late outgoing & incoming correspondence, pertaining to intersections and driveways along the Stuart Highway. Outgoing correspondence from Nathan McIvor to Department of Infrastructure, Planning & Logistics and a reply from Nischal Subedi Project Manager Civil – Katherine Region.**

12.5 Elsey National Park – Visitor Experience Development Plan

(a) **That Mataranka Local Authority receive and note the Elsey National Park Visitor Experience Development Plan.**

12.6 Sport & Rec Ground Upgrade - *Mayor Judy MacFarlane*

This item was discussed under the action list.

CLOSE OF MEETING

The meeting terminated at 8.45 pm.

THIS PAGE AND THE PRECEEDING 38 PAGES ARE THE MINUTES OF THE Mataranka Local Authority Meeting HELD ON Tuesday, 7 August 2018 AND CONFIRMED Tuesday, 2 October 2018.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE **765496**
AUTHOR Mandy Devereux, Senior Administration Support Officer

RECOMMENDATION:

(a) That Mataranka Local Authority receive and note the Action List.

Date	Location	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.02.16	Mataranka	8.6 Repairs to Statues & Termite Mound **TOWN PRIORITY** Replacement of park statues	Investigate and bring options back to next LA meeting.	Area Manager	Ongoing	**07/08/2018** Investigating GRANT applications for $200K with the Mataranka LA putting forward $60K from LA Project Funding.
07.02.2017	Mataranka	8.6 Termite Mound Audio	Investigate to have audio repaired	Area Manager	Investigation Completed	**07/08/2018** Coordinate through the main street upgrade.
01.08.2017	Mataranka	**TOWN PRIORITIES** Replacement of toilets at Sport and Recreation Grounds in consultation with LA Stan Martin Park Upgrade Proposal including the footpaths (Clinic to Elsey Street)	Sports & Rec Grounds Capital Works $200K budget to upgrade all services on site: power, water, sewerage, including Stan Martin Park toilet block & caravan dump point. New Scope of Works required.	Projects	Ongoing	**07/08/2018** Current expenditure $115K – request itemized list of costing.

01.08.2017	Mataranka	11.8 GOVERNANCE REPORT - MATARANKA MASTER PLAN	Local Authority request Council to consider $150K capital expenditure to be included in QTR 1 Budget Review for upgrade of Library and Museum access. Special Meeting to be held to discuss the Mataranka Master Plan	DCCS/DCG	Ongoing	**Special Meeting Completed:** 10/10 @ 6PM – Community Hall 07/08/2018: RGRC still seeking FUNDING
03.10.2017	Mataranka	12.2 OTHER AGENDA ITEMS	Original ACTION: CSC to investigate fencing and lighting for the Banyan Tree to help deter the litter that is collecting in an around the tree. *NOTE: Banyan Tree fencing is not required.*	CSC	Ongoing	07/08/2018 Lighting of the Banyan Tree will be completed when LED lighting is installed. **Investigation Completed**
07.12.17/ 03.04.18	Mataranka	12.3 COMMUNITY TOURISM INFORMATION MAP	**Original ACTION:** Gather all the information and put on a DRAFT Mataranka Map and bring to next LA Meeting. NEW ACTION: Nathan to investigate distribution of Wendy's maps from the Mataranka Roadhouse.	Area Manager	Ongoing	Original ACTION is complete. 06/03/2018: The Mayor and SASO worked on this and sent through to Sharon Hillen. 07/08/2018: Continue to source a NEW MAP

INCOMING CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Incoming Correspondence
REFERENCE **765380**
AUTHOR Mandy Devereux, Senior Administration Support Officer

RECOMMENDATION

(a) **That Mataranka Local Authority accept the correspondence.**

ATTACHMENTS:
1 Mataranka 50km Speed Limit.pdf
2 Letter RGRC LA Mtka Cemetery Sept2018.pdf

From: Phil Harris [mailto:Phil.Harris@nt.gov.au]
Sent: Thursday, 16 August 2018 10:54 AM
To: Sharon Hillen
Cc: Rashmi Sharma; Judy MacFarlane; Nathan McIvor; Rashmi Sharma; Virginya Boon; Alice Gibb
Subject: RE: Mataranka - 50 km Speed Limit in Roper Gulf.

Good Morning Sharon

I provided Louise and our lead Traffic Engineer in Darwin with some feedback this morning on the proposed request for the reduced speed limit.

Thanks for providing your email on behalf of Council. We will continue to progress this matter.

Phil Harris
Senior Director Northern Region
Department of Infrastructure, Planning and Logistics
Northern Territory Government

Level 1 Government Centre Katherine
PO Box 1171, Katherine, NT 0850

p ... 08 8973 8661
m ... 0407 217 527
e ... phil.harris@nt.gov.au
w ... www.nt.gov.au

Check on upcoming road works through Facebook: http://www.facebook.com/roadreportnt

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From: Sharon Hillen [mailto:Sharon.Hillen@ropergulf.nt.gov.au]
Sent: Thursday, 16 August 2018 10:49 AM
To: Phil Harris <Phil.Harris@nt.gov.au>
Cc: Rashmi Sharma <Rashmi.Sharma@nt.gov.au>; Judy MacFarlane <Judy.MacFarlane@ropergulf.nt.gov.au>; Nathan McIvor <Nathan.McIvor@ropergulf.nt.gov.au>; Virginya Boon <Virginya.Boon@ropergulf.nt.gov.au>
Subject: Mataranka - 50 km Speed Limit in Roper Gulf.

Hi Phil

As you are aware, the members of the Mataranka Local Authority Meeting on 07/08/2018 requested that the NTG advocate on communities behalf to have the current 60km speed limit on Roper

Terrace reduced to 50Km/Hr to address the Local Area Traffic Management concern of user and pedestrian safety.

As always Council appreciates your support and guidance with regard to this serious community safety area.

Kind regards,

Sharon Hillen
Acting CEO
Ph:08 89729 002 | Mobile: 0448 763 027 |
Email: sharon.hillen@ropergulf.nt.gov.au
2 Crawford Street, KATHERINE NT 0850| PO BOX 1321 KATHERINE NT 0851

RoperGulf
REGIONAL COUNCIL
COUNCIL AND COMMUNITY SERVICES
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Mataranka Better Half Club Inc
P.O. Box 4004
Mataranka
NT 0852
ABN 43 091 349 140

20th September 2018

Local Authority
Roper Gulf Regional Council
Mataranka NT 0852

Dear LA Chair & Members,

I write on behalf of my fellow Members of the Mataranka Better Half Club Incorporated, and we are sorry that we are not available to attend your October meeting.
We are seeking your support and feedback for some plans we've been talking about for some time now, to enhance the local cemetery on Carew Rd.

We feel that there's a need for a structure/place to record/lay to rest, loved ones ashes as well as normal grave sites. This structure we'd see as a rotunda that provides shade and shelter as well as the ability to hold urns and plaques.

If there are Council plans being discussed on the future direction and layout etc of the cemetery, then we would like to be part of those so as to assist the community to have a more inviting place for those placing their loved ones and those already at rest. Our Club is prepared to be a recognized local contributing financial party, to mutually agreed developments.

We envisage that this "project" may also encourage local families to "book" a family plot and thus be part of future care and planning of this special area.

Our President, Mrs Barbara Sullivan and I, are happy to meet designated people, to take this further asap.

Yours faithfully,

C.C O'Brien

Clair O'Brien – Secretary MBHC Inc
Email: clair@coodardie.com.au

GENERAL BUSINESS

ITEM NUMBER 11.1
TITLE Council Services Report
REFERENCE **765498**
AUTHOR Nathan McIvor, Area Manager, Central Arnhem

RECOMMENDATION

(a) **That the Mataranka Local Authority receive and note the Council Services Report.**

Mataranka:

Core Services
111 – *Councils Services General*
- New tables for the catering shed have arrived
- Awaiting new tables for the Hall
- The Museum Committee have been very busy with renovations in the Old building
- New recycled picnic tables have been placed in the lawn areas of the office grounds

160 – *Municipal Services*
- A bottle crusher has been ordered for the Recycling Centre
- New can crusher operating well
- Audit of Recycling Centre with Bevcon, passed.
- Recycling Centre as at time of this report over 800000 units have been collected
- Signs for Stan Martin Park have been installed
- New town signs have been installed
- Contracts for slashing have been completed
- Larrimah has been visited and necessary works have been completed
- Never Never Museum Signs installed
- More substantial firebreaks have been completed around the town

Agency Services
314 – *CDP*
- A new CDP Employment Consultant has started.

350 – *Centrelink*
- Centrelink remote team recently visited

404 – *Indigenous Sport and Recreation*
- Sport & Recreation Officer position is currently being advertised

407 – *Remote Sport and Recreation*
- Nil to report

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Community Safety Patrol Report
REFERENCE	**765499**
AUTHOR	Nathan McIvor, Area Manager

RECOMMENDATION

(a) **That the Mataranka Local Authority receive and note the Community Safety Patrol report for the 2 October 2018 meeting.**

The Area Manager of Central Arnhem manages the Community Safety Program in the Central Arnhem region which includes Mataranka and Jilkminggan. The program is supported by two Regional Coordinators and a Senior Administration Support Officer. Extension support services are provided by Council Services Core Staff.

Community Safety Program (formerly Night Patrol)

401 – Community Safety

- The Mataranka Community Safety Unit had only one *Incident Report* in Mataranka, this team has been very busy over the past months.
- Influx of visitors to Mataranka from other communities. Some issues with dealing with the amount of community visitors. Jilkminggan crew has been helping a lot.
- On 26th September 2018, Mataranka hosted the Central Arnhem Community Safety Teams in a night of training on writing statistic sheets, identifying hazards and incidents, proper processes in providing information to police and mandatory reporting. The Police also attended the training along with the RGRC Vet to speak to the patrollers around dogs in communities and what they could do to help with the situation.
- Mataranka crew also provided support for the recent rodeos only 2 incidents occurred with drunken violence, these were reported to the Police.
- Jilkminggan Community Safety Patrol provides services every pay day Thursday and Friday in Mataranka.
- The Mataranka crew has the highest rate of statistics in providing assistance to the community, on many occasions the highest amount of incidents reported.

404 – Indigenous Sport and Recreation

- As per Council Services Report.

414 – Alcohol Action Initiative Programs

- Verbal update to be provided.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.3
TITLE	Council Expenditure Report & LA Project Register Update
REFERENCE	**765383**
AUTHOR	Munish Singla, Management Accountant - Acting

RECOMMENDATION

(a) That the Mataranka Local Authority receive and note the Financial (Expenditure) Report for the fourth Quarter of 2017-18

(b) That the Mataranka Local Authority receive and note the LA Project Expenditure Report as at 17th September 2018

BACKGROUND

As per the Guideline 8 of the Northern Territory Local Government Act, the quarterly finance report is to be presented to the Local Authority.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

1 LA Project Register Update
2 Mataranka LA Report 4th QTR.pdf

Mataranka Local Authority Project Funding - as at 17.09.2018

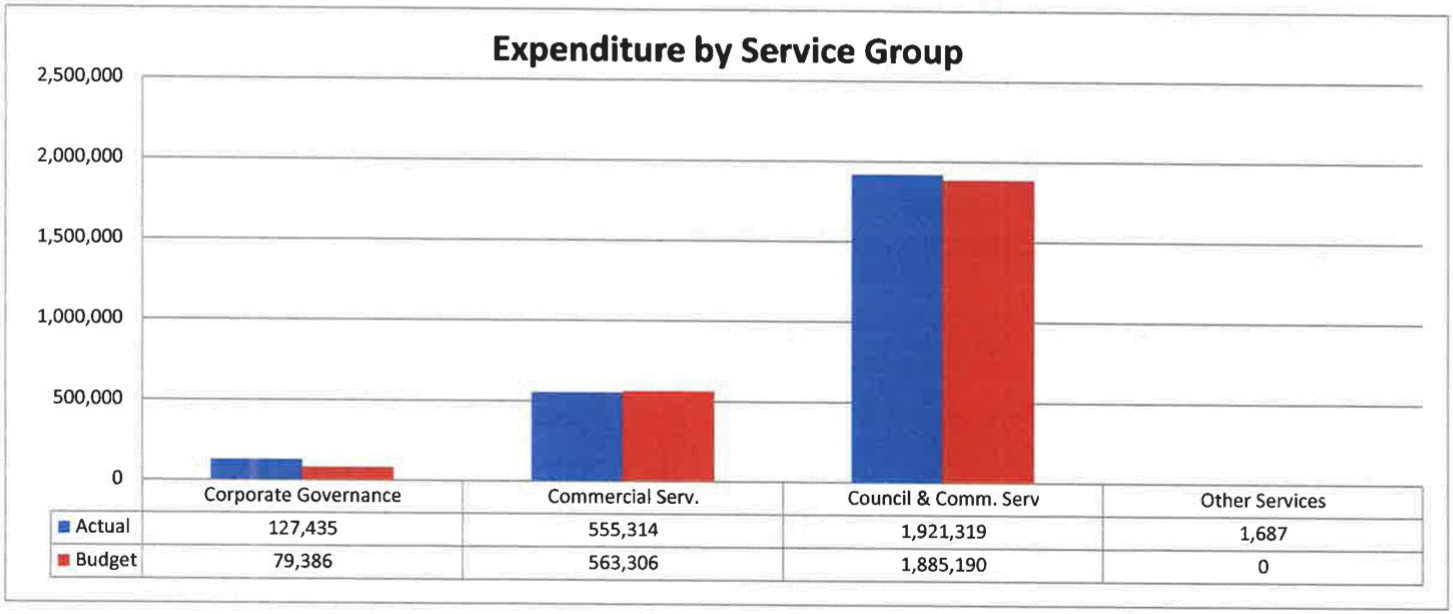
Funding received from Department	Income	Funds Allocated	Project variance	Remaining Unallocated Funds	Comments
2014-15	$ 34,811.00	$ 34,811.00			
2015-16	$ 34,811.00	$ 34,811.00			
2016-17	$ 34,811.00	$ 34,811.00			
2017-18	$ 52,710.00	$ 58,339.20	$ 5,876.66	$ 247.46	Funds Carry-forward to 2018-19 FY
2018-19					
Total	**$ 157,143.00**	**$ 162,772.20**	**$ 5,876.66**	**$ 247.46**	

Project ID	Projects funding has been allocated to:	Prjct Budget	Actual Expendi	Prjct Varience	Project Status
1813804	Light up under the Banyan Tree	$ 2,500.00			In progress
1813806	Museum upgrade of painting, electrical & display manikins	$ 10,000.00	$ 5,299.26		In progress
1813807	Top up sand at Sports and Rec new playground	$ 1,500.00	$ 762.00		In progress
1813810	New Statues project	$ 30,000.00	$ 6,086.66		In progress
	Total for current projects in progress	$ 44,000.00	$ 12,147.92	$ -	
	Total for completed projects	$ 118,772.20	$ 112,895.54	$ 5,876.66	
	Grand Total	**$ 162,772.20**	**$ 125,043.46**	**$ 5,876.66**	

Attachment 1

Roper Gulf Regional Council
Mataranka
Expenditure Report as at 30th June 2018

	Current Quarter		Year to Date - As of Period 12				
	4th Qtr Quarter Actual	*4th Qtr Quarter Budget*	YTD Actual	*YTD Budget*	*4th Qtr Quarter Variance*	Annual *Budget*	Proporation of Budget *Spent*
Expenditure by Service							
Corporate Governance	127,435	79,386	127,435	79,386	48,049	79,386	161%
Commercial Serv.	555,314	563,306	555,314	563,306	7,992	563,306	99%
Council & Comm. Serv	1,921,319	1,885,190	1,921,319	1,885,190	36,129	1,885,190	102%
Other Services	1,687	0	1,687	0	1,687	0	0%
Total Expenditure	2,605,754	2,527,881	2,605,754	2,527,881	77,873	2,527,881	103%

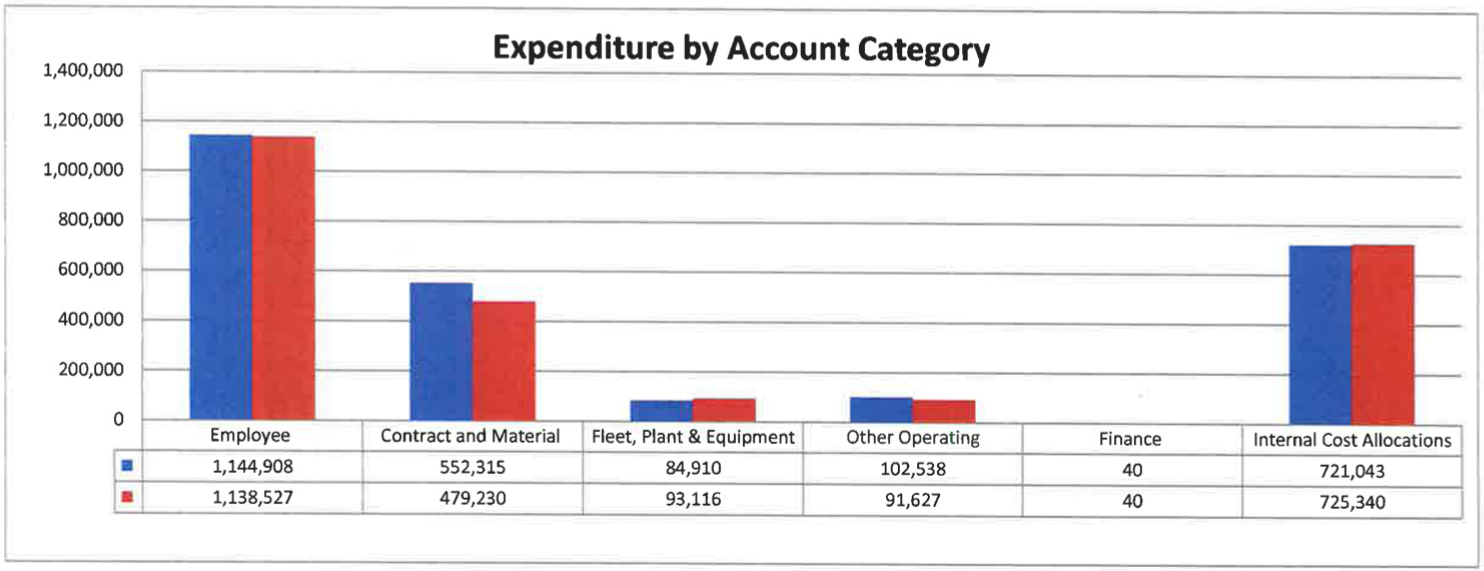


Please Note: This is not end of year position as at 30th June 2018.
There are still end of year adjustments to be done and some outstanding invoices before 30th June 2018 to be processed.

Attachment 2

Roper Gulf Regional Council
Mataranka
Expenditure Report as at 30th June 2018

	Current Quarter		Year to Date - As of Period 12				
	4th Qtr Quarter Actual	*4th Qtr Quarter Budget*	YTD Actual	YTD *Budget*	*4th Qtr Quarter Variance*	Annual *Budget*	Proporation of Budget *Spent*
Expenditure by Account Category							
Employee	1,144,908	1,138,527	1,144,908	1,138,527	6,380	1,138,527	101%
Contract and Material	552,315	479,230	552,315	479,230	73,084	479,230	115%
Fleet, Plant & Equipment	84,910	93,116	84,910	93,116	8,206	93,116	91%
Other Operating	102,538	91,627	102,538	91,627	10,911	91,627	112%
Finance	40	40	40	40	0	40	100%
Internal Cost Allocations	721,043	725,340	721,043	725,340	4,297	725,340	99%
Total Expenditure	2,605,754	2,527,881	2,605,754	2,527,881	77,873	2,527,881	103%



Please Note: This is not end of year position as at 30th June 2018.
There are still end of year adjustments to be done and some outstanding invoices before 30th June 2018 to be processed.

Attachment 2

Mataranka LA Report 4th QTR.pdf

Roper Gulf Regional Council
Mataranka
Expenditure Report as at 30th June 2018

Activity Listing	Current Quarter 4th Quarter Actual	4th Quarter Budget	4th Quarter Variance	Annual Budget	
Corporate Governance					
110 - Assets Managment -	54,272	15,665	38,607	15,665	The expenditure is for equipment purchased for Catering Shed and 29 Gunn St furniture
131 - Council and Elected M	1,083	1,083	0	1,083	
132 - Local Authority	5,503	7,581	2,078	7,581	The underspend is due to less number of LA members attending meetings resulting in less meeting allowance paid.
134 - Community Grants	11,723	0	11,723	0	The expense is for Mataranka Rodeo Sponsorship and Katherine Netball Association donation.
138 - Local Authority Proje	51,021	40,549	10,472	40,549	Please see attached project register for details.
202 - Staff Housing	3,833	14,760	10,927	14,760	The underspend is due to less expnditure incurred on house repairs & maintenance, water, electricity and sewerage charges.
245 - Visitor Accommodati	0	252	252	252	
425 - SPG - Borroloola Rocl	0	0	0	0	
Sub Total	**127,435**	**79,386**	**48,049**	**79,386**	
Commercial Serv.					
220 - Territory Housing Rej	45	0	45	0	
241 - Airstrip maintenance	10,172	5,516	4,656	5,516	The overspend is due to materials worth $4,670 purchased but not budgeted for. Weed chemicals for Mataranka airfield.
242 - Litter Collection and S	32,933	32,893	40	32,893	
246 - Commercial Australia	6,695	6,711	15	6,711	
247 - Stan Martin Park Mai	37,752	0	37,752	0	Supply and deliver of fencing materials for Stan Martin Park was not in budgeted.

Attachment 2

Mataranka LA Report 4th QTR.pdf

314 - Service Fee - CDP	402,567	453,187	50,620	453,187	The activity has underspend mainly due to staff absences and less vehicle operating cost.
318 - Outcome Payments -	65,150	65,000	150	65,000	
Sub Total	**555,314**	**563,306**	**7,992**	**563,306**	
Council & Comm. Serv					
111 - Council Services Gen	411,562	435,787	24,225	435,787	The underspend amount will be adjusted in the year end
160 - Municipal Services	744,420	711,642	32,779	711,642	The overspend on contracts & materials and water sercice charges.
161 - Waste management	54,466	70,503	16,038	70,503	The underspend on other contracts and material expense.
162 - Cemeteries Managen	3,464	3,527	63	3,527	
164 - Local Emergency Mar	626	1,050	424	1,050	
165 - Recycyling Station	4,168	10,000	5,832	10,000	The underspend is due to less materials expenses incurred than budgeted.
166 - Rural Transaction Cer	24,919	25,190	271	25,190	
169 - Civic Events	2,420	2,333	86	2,333	
170 - Australia Day	644	644	0	644	
171 - Naidoc Week	622	622	0	622	
200 - Local roads maintena	12,236	14,100	1,864	14,100	The underspend is due to less expense on other contracts and material.
201 - Street lighting	7,051	3,500	3,551	3,500	The overspend is due to disputed contractor charges paid for previous financial years.
341 - Commonwealth Agec	1,322	0	1,322	0	
342 - Indigenous Aged Care	46,282	29,139	17,143	29,139	The overspend will be offset to relating activities in year end adjustment.
344 - Commonwealth Hom	135,192	143,084	7,892	143,084	
348 - Library	22,089	23,607	1,518	23,607	
350 - Centrelink	62,475	63,080	605	63,080	
355 - National Disability In:	5	0	5	0	
381 - Animal Control	585	1,050	465	1,050	
401 - Night Patrol	263,069	234,482	28,588	234,482	The overspend is due to additional staff wages to cover regular staff annual leave.
404 - Indigenous Sports an	114,262	103,944	10,318	103,944	The overspend is due to adjustment in wages to align budgets with funding agreements.
407 - Remote Sports and R	386	200	186	200	

Attachment 2

414 - Drug and Volatile Sut	2,947	1,600	1,347	1,600	The expense for outdoor recreation activites $445.74 and accommodation $600 was not budget for this project.
473 - Community Benifit Fu	6,105	6,105	0	6,105	
Sub Total	**1,921,319**	**1,885,190**	**36,129**	**1,885,190**	

Other Services					
488 - NTEPA Environment (	1,687	0	1,687	0	Rubbish dump signange expense for Larrimah and Daly Waters was not budgeted.
Sub Total	**1,687**	**0**	**1,687**	**0**	
Total	**2,605,754**	**2,527,881**	**77,873**	**2,527,881**	

Please Note: This is not end of year position as at 30th June 2018.
There are still end of year adjustments to be done and some outstanding invoices before 30th June 2018 to be processed.

GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	Elected Members Report
REFERENCE	**764029**
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

(a) **That the Mataranka Local Authority receives and note the Elected Member Report.**

BACKGROUND

This Elected Member Report is designed to give Local Authorities an overview of Agenda Items that have been raised and decisions made at the Ordinary Meeting of Council since the last Local Authority Meeting, in order for them to convey the information to community members.

Complete details can be found in the Agendas and Minutes, which are available on the Council Website and at Council Offices.

ISSUES/OPTIONS/SWOT

At the Ordinary Meeting of Council held in Ngukurr on 25 July 2018:
(The Minutes of the Ordinary Meeting of Council are publicly available on Council's website)

Decisions include:

- The Council received and noted following Ward Reports:
  - Never Never Ward Report
  - Numbulwar Numbirindi Ward Report
  - Nyirranggulung Ward Report
  - South West Gulf Report
  - Yugul Mangi Ward Report
- Council accepted the following agreements:
  - Municipal and Essential Services
  - Housing Maintenance Services
  - Homelands Jobs
- Council received and noted the following funding agreements:
  - The Commonwealth for School Nutrition Program (Manyallaluk)
  - The Department of Health
  - The Territory Government

- That Council approves Round 1 of the 2018-2019 Community Grants Program to be conducted for 6 weeks, from 1 August 2018 to 15 September 2018.
- That Council approves Round 2 of the 2018-2019 Community Grants Program to be conducted for 6 weeks, from 15 January 2019 to 29 February 2019.
- That Council notes and receives the promotional pamphlets for round 1 of the Program.
- That Council defers the Public Library Funding Agreement to the Finance Committee.
- That Council appoints Cr Samuel EVANS to Community Grants Committee.
- That Council receives and notes the financial report as at 30th June 2018.
- That Council adopts the 2018-19 in accordance with the *Local Government Act* requirements

- That Council approves the submission of Roper Gulf Regional Council's Regional plan to the Minister of Local Government and to the Department of Housing and Community Development.
- That Council receives and notes letter of support to Mungoorbada Aboriginal Corporation.
- That Council appoints Cr Ossie Daylight to the Finance Committee.
- That Council waives fees for Barunga and Jilkminggan ovals for six (6) months for AFL NT commencing on 25 July 2018.

At the Finance Committee Meeting of Council held in Katherine on 29 August 2018:
(The Minutes of the Finance Committee Meeting are publicly available on Council's website)

Decisions include:

The Finance Committee adopts following new and revised policies:

- The new GOV026 Mandatory Reporting policy.
- The revised LA001 Local Authority Policy.
- The revised FIN001 Financial Delegations Manual.

- The Finance Committee receive and note acquittal forms for 2017-2018 Local Authority Project Funding by signing and dating each form.
- That the Finance Committee accept Local Authority Project Funding levels for the 2018-2019 Financial Year.
- That the Finance Committee receive and note advice regarding the cost of playground improvements across the Roper gulf region.
- That the Finance Committee refer the matter to Council and local Authorities for further considerations.
- That the Finance Committee receive and note the financial reports as at 31st July 2018.
- That the Finance Committee receive and note the candidate packs from the Northern Territory Electoral Commission.
- That the Finance Committee receive and note the update from the Acting CEO on the BBRF grant application for the Mataranka Community Hub precinct.
- That the Finance Committee accepts the following Grants:
    - The funding offer of $391,097 (GST Exclusive) for the 2018-19 Outside School Hours Care Program, by signing, and dating one copy of the Agreement.
    - The funding offer of $696,800 (GST Exclusive) for the Northern territory Jobs package, by signing and dating one copy of the agreement.
    - The funding offer of $59,048 (GST Exclusive) for the Alcohol and Other Drugs Information and Education Program, by signing and dating one copy of the Agreement and one copy of the Service Plan.
    - The funding offer of $650,000 (GST Exclusive) for the Barunga Oval Lights, by signing, dating and affixing the Common Seal to one copy of the Agreement.
    - The funding offer of $800,000 (GST Exclusive) for the Ngukurr Oval Lights, by signing, dating and affixing the Common Seal to one copy of the Agreement.
    - That the Finance Committee acknowledge the amendment to the report.
- That the Finance Committee receive and note the application for the sponsorship of $3000 from Artback NT for the 2018 Numburindi Festival.
- That the Finance Committee receive and notes proposed revised version of Guidelines 8.

- That the Finance Committee accepts funding offer of $164,071 (GST Exclusive) for 2018-19 Public Library Funding by signing, dating and affixing the Common Seal to one copy of the Agreement.
- That the Finance Committee receive and note the correspondence from North Australian Aboriginal Family Legal Service.
- That the Finance Committee receive and note the correspondence from NT Police, Fire and Emergency Services advising of closure of drinking area at Roper Creek and new alcohol permits for Beswick, Barunga and Manyallaluk.
- That the Finance Committee receive and note the correspondence from 48.5 Consulting and MI Associates.
- That the Finance Committee receive and note the correspondence from the Alcohol Review Implementation Team.
- That the Finance Committee receive and note the correspondence - Indigenous Economic Development Forum.
- That the Finance Committee receive and note the correspondence from LGANT.
- That the Finance Committee approves for Coomalie Council to join the Working Group of the Big River Region Waste Management for a 'trial' period till May 2019, for a fee of $5,000.
- That the Finance Committee receive and note the correspondence on Local Government Strategic Infrastructure Fund - 2018/19.
- That the Finance Committee receive and note the update on Green Park Larrimah.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS: