AGENDA

JILKMINGGAN LOCAL AUTHORITY MEETING

TUESDAY, 2 OCTOBER 2018

Notice is given that the next Jilkminggan Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Tuesday, 2 October 2018 at
- The Conference Room Council Service Delivery Centre, Jilkminggan
- Commencing at 10.00am

Your attendance at the meeting will be appreciated.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

JILKMINGGAN CURRENT MEMBERSHIP:

List Members of LA

1. **Mayor Judy MacFarlane**
2. **Cr Annabelle Daylight**
3. **Cr Ossie Daylight**
4. **Cheryl Lardy**
5. **Lisa McDonald**
6. **Patricia Baker**
7. **Anne Marie McDonald (Woods)**
8. **Jeffery Joe**
9. **Simone Baker**
10. **Rosina Farrell**

MEMBERS: 10
COUNCIL: 3
LA: 7
QUORUM: 6 (minimum requirement)
PROVISIONAL: 5

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

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CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE **764727**
AUTHOR Rachael Walters, Acting Senior Administration Support Officer

RECOMMENDATION

(a) That the Jilkminggan Local Authority approve the minutes as a true and accurate record of the Jilkminggan Local Authority's Meeting held on 7th of August 2018.

BACKGROUND
The Jilkminggan Local Authority met at the Conference Room, Council Office, Jilkminggan on Tuesday 7th August, 2018.

Attached are the minutes of the meeting.

ISSUES/OPTIONS/SWOT
Nil

FINANCIAL CONSIDERATIONS
Nil

ATTACHMENTS:
1 Jilkminggan Local Authority 2018-08-07 [758859].DOCX

MINUTES OF THE JILKMINGGAN LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, JILKMINGGAN ON TUESDAY, 7 AUGUST 2018 AT 10:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MCFARLANE

Councillor Ossie DAYLIGHT

1.2 Local Authority Members

Anne-Marie WOODS MCDONALD

Jeffrey JOE

Rosina FARRELL

Simone BAKER

1.3 Staff

Danielle DANIELS – Housing Officer
Sharon HILLEN – Acting CEO
Tessa CARNEGIE – Local Authority Coordinator
Jaydin COLE – Indigenous Workforce Coordinator
Sommer MEADOWS – Acting Council Service Coordinator (minute taker)

1.4 Guests

Josie LARDY – JCAC

Donna WARLAND – Department of Housing and Community Development

2. MEETING OPENED

Meeting opened at 10.27 AM

3. WELCOME TO COUNTRY

Mayor Judy McFarlane welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

RESOLVED (Lisa McDonald/Anne-Marie McDonald)

(a) **That the Jilkminggan Local Authority accept the apologies from Councillor Annabelle Daylight and LA Member Lisa McDonald**

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

16/2018 **RESOLVED (Lisa McDonald/Anne-Marie McDonald)**

(a) **That the Jilkminggan Local Authority approve the minutes as a true and accurate record of the Jilkminggan Local Authority's Meeting held on Tuesday 3rd April 2018**

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkminggan Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

18/2018 **RESOLVED (Jeffrey Joe/Ossie Daylight)**

(a) **That the Jilkminggan Local Authority receives and note the Action List.**

ACTION : Acting CEO Sharon Hillen to source financing for new playground at Moulgan Camp

9. INCOMING CORRESPONDENCE

NIL

10. OUTGOING CORRESPONDENCE

NIL

11. BUSINESS ARISING

NIL

GENERAL BUSINESS

11.1 REGIONAL PLAN 2018-2019

Acting CEO Sharon Hillen read over the regional plan for Jilkminggan and explained the budget.

19/2018 **RESOLVED (Jeffrey Joe/Ossie Daylight)**

(a) **That the Jilkminggan Local Authority receives and notes the Regional Plan 2018-2019.**

11.2 ELECTED MEMBER REPORT

20/2018 **RESOLVED (Rosina Ferrell/Anne-Marie McDonald)**

(a) **That the Jilkminggan Local Authority receives and notes the Elected Member report.**

11.3 COUNCIL SERVICES REPORT

The Area Manager of Central Arnhem manages the Community Safety Program in Central Arnhem region which includes Mataranka and Jilkminggan. The programs are supported by Senior Administration Support Officers and 2 Regional Coordinators.

New Team Leader in Community Safety Neil HODGESON. The Community Safety Team has been assisting with festivals, rodeos, and in Mataranka for extended assistance. Workshops for NT Soccer, NT Basketball , AFL NT and NT Football have been supported by Community Safety and Sports & Rec**.**

21/2018 **RESOLVED (Simone Baker/Anne-Marie McDonald)**

(a) **That the Jilkminggan Local Authority receives and note the Council Services Report.**

11.4 COUNCIL SERVICES REPORT

The Area Manager of Central Arnhem manages the Community Safety Program in Central Arnhem region which includes Mataranka and Jilkminggan. The programs are supported by Senior Administration Support Officers and 2 Regional Coordinators.
Visiting agencies have been coming to Jilkminggan for support around Legal Aid, Centrelink, NAAFLS.

- Over 6000 cans and bottles have been recycled in the month of July.
- New AFL/Cricket Scoreboard has been put together.
- LA Project GRANDSTANDS are now completed and on the oval.

22/2018 **RESOLVED (Rosina Ferrell/Anne-Marie McDonald)**

(a) **That the Jilkminggan Local Authority receive and note the Community Safety Report.**

11.5 COMMUNITY DEVELOPMENT PROGRAMME

Central Roper Gulf areas are now the 3 region areas that Roper Gulf looks after in CDP. The Community Development Programme (CDP) contract has completed the 2018 year with a new contract extended date to June 30 2019. Changes of the new contract will be clear by Feb 2019.
Due to lack of staffing issues there has been no CDP activities in Jilkminggan.
New CDP Coordinator Tracey Wallace has commenced in Jilkminggan and starting to engage with community, stakeholders and participants.

23/2018 **RESOLVED (Simone Baker/Ossie Daylight)**

(a) **That the Jilkminggan Local Authority receive and note CDP Report.**

11.6 DANGEROUS DOGS REPORT

The Local Authority all agree that dogs are a real problem in Community and place people at risk. Children and old people are at serious risk of injuries by ‘cheeky dogs’.

WARNING: A graphic video was shown on cheeky dogs and what impact they can have on people. This video will be presented at every Local Authority Meeting.
Statistics given from around Australia show Northern Territory being the highest report of dog bites.

Discussion held on what can and needs to be done.

24/2018 **RESOLVED (Rosina Ferrell/Anne-Marie McDonald)**

(a) **That the Jilkminggan Local Authority receive and note this report regarding Dangerous Dogs.**

11.7 DOG DETERRENTS

Donna WARLAND presented an example of the new Dog Deterrents that the Department wants to use as a safety precaution. The 'Dog Dazers' cause no harm to the animal. Discussion was made in regards to the By-Laws and where they are at the moment.

25/2018 **RESOLVED (Simone Baker/Anne-Marie McDonald)**

(a) **That the Jilkminggan Local Authority receive and note the Dog Deterrents Report from the Department of Housing and Community Development.**
(b) **That the Jilkminggan Local Authority approve the use of 'Dog Dazers' in Community for Department of Housing and Community Development staff.**

ACTION : Jilkminggan Local Authority is requesting a letter written to the Police on what the position is on dog laws.

11.8 COMPLAINTS REGISTER

26/2018 **RESOLVED (Ossie Daylight/Simone Baker)**

(a) **That the Jilkminggan Local Authority to receive and note update.**

11.9 COUNCIL FINANCIAL REPORT - 4TH QUARTER EXPENDITURE REPORT

27/2018 **RESOLVED (Ossie Daylight/Jeffrey Joe)**

(a) **That the Jilkminggan Local Authority receive and note the Financial (Expenditure) Report for the fourth Quarter of 2017-18**
(b) **That the Jilkminggan Local Authority receive and note the LA Project Expenditure Report as at 30th June 2018**

12. OTHER BUSINESS

12.1 OVAL IRRAGATION - *Councillor Ossie Daylight*

That the Local Authority are requesting an alternative for the irrigation around the oval.

12.2 FENCING AROUND THE SPORTS OVAL - *Councillor Ossie Daylight*

That the Local Authority are requesting additional fencing around the sports oval to keep horses out and kids safe.

CLOSE OF MEETING

The meeting terminated at 12:38 PM.

THIS PAGE AND THE PRECEEDING 38 PAGES ARE THE MINUTES OF THE Jilkminggan Local Authority Meeting HELD ON Tuesday, 7 August 2018 AND CONFIRMED Tuesday, 2 October 2018.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE **764707**
AUTHOR Sommer Meadows, Senior Administration Support Officer

RECOMMENDATION:

(a) That the Jilkminggan Local Authority receives and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
2.05.17	12.4 CDP PICK UP ALL THE OLD FENCES WIRE AROUND HOUSES AND RIVER BANK	**Original ACTION**: Cr Baker to see how much wire is at Elsey station.	DCCS	Ongoing	Original ACTION is complete. **23/05/18: CDP worked with Jilkminggan Rangers. Fencing has commenced on boundary lines around community.** **27/09/2018: CDP does not want to finish this task.**
01.08.17	12.6 STREET NAMES	**Original ACTION**: CSC to follow up with JCAC on street names.	CSC	Ongoing	**03/04/18: JCAC approved all Street Names (9 out of 10 street names approved except for #4 which will be removed from the list). Area Manager to order street name signs. JCAC to gain community consultation to replace 1 previously agreed name.**

01.08.17	12.7 SPORTS AND REC BUS	**Original ACTION**: DCCS investigate opportunities for funding a Sports & Rec BUS. NOTE: At the moment the school bus is used to take sport teams to competitions. Request Council to look at the possibility of the Council to provide a BUS for Sports and Rec. Council already supports the program and can't be fully funded. Investigate opportunities for funding a Sports & Rec BUS.	DCCS	Ongoing	03/04/18: Sharon Hillen to contact Gerry McCartney for follow-up for gifting bus. **27/09/2018: Please refer to Sport & Rec Bus Report provided within this Agenda 02/10/2018.**
01.08.17	12.8 OUTSTATIONS: MOLE HILL	**Original ACTION**: CSC to follow-up from Contracts on the replacement tank for Mole Hill. NOTE: Investigate what is happening with replacement tank at Mole Hill. ACTION: CSC to follow-up from Contracts on the replacement tank for Mole Hill.	DCS	Ongoing	**27/09/2018: Funding has been applied for and is awaiting confirmation.**
01.08.17	12.11 REQUEST SOLAR LIGHTS AT MOLE HILL	**Original ACTION**: LA request Outstations Program source funds to install 2 solar lights at Mole Hill.	DCS	Ongoing	**27/09/2018: One solar light has been installed awaiting confirmation of funding for second solar light.**
07.11.17	12.6 ROCKS IN COMMUNITY - SOME ARE DANGEROUS	**Original ACTION**: Rocks to be removed and replaced with bollards and control traffic with concrete curbing, better landscaping and wide enough for 2 cars.	CSC/Area Manager	Ongoing	**03/04/18 Remove old rocks replace with bollards. To be purchased in next financial year out of operational budget.** **27/09/2018: Greater discussion is required regarding the next steps moving forward.**

06.02.18	10.3 JILKMINGGAN PLAY GROUND PROJECT	**Original ACTION**: CSC to follow up on previous request of Play Ground Areas and Equipment and report back to the next Local Authority Meeting. NOTE: Refer to Outgoing Correspondence Report provided within this Agenda 02/10/2018.	Projects	Ongoing	03/04/18: Playground Areas will be going to tender for each community. Community requests an additional playground. Community meeting to be held for 2nd playground. Maps to be obtained for area of interest. **23/05/18: Community meeting has not been called at this time.**
06.02.18	10.6 BASKETBALL COURTS UPGRADE	**Original ACTION**: CSC to source quotes for shelter over the courts and report back to the next Local Authority meeting. **Original ACTION**: CSC to hold a community meeting for consultation around what the community wants to see upgraded at the courts, including shade and other facilities.	CSC Paul	Ongoing	. **03/04/18: Community Meeting to be held. Paul to organize. Previous meeting was not held. Item on Town Priority. Apply for funding for shade top / lighting out of Community Benefit Funding. Letter of support to be attached to application from JCAC.**

OUTGOING CORRESPONDENCE

ITEM NUMBER 10.1
TITLE Outgoing Correspondence
REFERENCE **764920**
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

(a) **That the Jilkminggan Local Authority receive and note the Outgoing correspondence.**

Local Authority Members have requested for an additional playground in Jilkminggan. The playground will require a fence around it and the placement of the playground will allow access for the children of Jilkminggan from both ends of town.

Attached is the location for playground.

ATTACHMENTS:
1 View 2 Playground.PNG

Futre Site of Playground

GENERAL BUSINESS

ITEM NUMBER 11.1
TITLE Sport and Recreation Bus
REFERENCE **764380**
AUTHOR Josh Chevailer-Brine, Grants Coordinator

RECOMMENDATION

(a) **That the Jilkminggan Local Authority receive and note the update from the Grants Coordinator.**
(b) **That the Jilkminggan Local Authority nominate a vehicle to be submitted for consideration in Round 2 of the 2018-19 Community Benefit Fund.**

BACKGROUND
The Community Benefit Fund provides money from the CBF Levy defined under the *Gaming Control Act* on Electronic Gaming Machines revenue received by licensed hotels and clubs to community organisations which provide facilities or services to the community at large.

Incorporated in CBF is vehicle gifting and loan programs which are sourced out of the NT Government's light vehicle fleet. Vehicles available for gifting, long term and short term loans are used vehicles scheduled for disposal.

Council will submit an application in Round 2, to be conducted from 1 January - 28 February, for the vehicle identified below. Applicants will be notified of the outcome on 30 April.

ISSUES/OPTIONS/SWOT
Please note vehicles on the second list are subject to availability and may not be available at the time of your request. If a vehicle is not available you will be notified prior to the assessment of the round.

Available	
Vehicle	Vehicle Description
Small Sedan	Hyundai i30, Yaris, Corella
Medium Sedan	Camry, Lancer, Holden Cruise
Large S/Wagon	Hyundai iX35
Large S/Wagon (SUV) AWD or 2WD	X-trail, Forrester, CX5
Utility 4wd	Hilux Dual Cab / Single Cab
Utility 2wd - 4 Cylinder	Hilux Dual Cab / Single Cab

Pending availability (the below vehicles are not always available)	
Vehicle	Vehicle Description
Utility 4wd	Land cruiser, 4wd Troop carrier, Prado
Small Bus	Toyota Aventis, Kia Carnival
Mini Bus	12-14 Seater Commuter
Work Van	Toyota Hiace
Coaster Bus	22 Seater

FINANCIAL CONSIDERATIONS

The Jilkminggan LA is requested to continue to engage with Council regarding the operational and maintenance costs of the vehicle identified above.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 11.2
TITLE Community Safety Patrol Report
REFERENCE **764073**
AUTHOR Nathan McIvor, Area Manager

RECOMMENDATION

(a) **That the Jilkminggan Local Authority receive and note the Community Safety Patrol report for the 2 October 2018 meeting.**

The Area Manager of Central Arnhem manages the Community Safety Program in the Central Arnhem region which includes Mataranka and Jilkminggan. The program is supported by two Regional Coordinators and a Senior Administration Support Officer. Extension support services are provided by Council Services Core Staff.

Community Safety Program (formerly Night Patrol)

401 – Community Safety

- Two reported incidents in Jilkminggan in the last 2 months.
- The team have started maintaining their yard to run events over Christmas Holidays, growing grass, sweet potatoes, and passionfruit. The team have taken great pride in doing up their yard.
- The Team Leader is gathering other members to come up with a better time to conduct patrols. He is taking the hours of WED – SUN 6:00pm – 9:30pm to combat youth issues in Jilkminggan, then 10:30pm – 2:00am in Jilkminggan and also Mataranka.
- Jilkminggan parents agreed at a Community Meeting that no child under 16 is allowed to gamble and the Community Safety Team have the ability to act on this.
- The Team Leader and Community Safety Coordinator went to the school and explained to the children about the new reporting requirements in regard to kids walking around after 9pm. They also talked about *mandatory reporting* and issues with FaceBook, texting, and chat apps.
- On 26th September, Mataranka hosted the Central Arnhem Community Safety Teams in a night of training on writing stat sheets, identifying hazards and incidents, proper processes in providing information to police and mandatory reporting. The police also attended the training along with the RGRC Vet to speak to the patrollers around dogs in communities and what they could do to help with the situation.
- The Jilkminggan Community Safety Patrol Team, are one of the most active teams in the Central Arnhem area, working with kids in the afternoon and dealing with the issues at night. Recent stats have indicated that their commitment to providing a service to the community of Jilkminggan and Mataranka is commendable.

404 – Indigenous Sport and Recreation

- Sport and Rec is going really well with the Community Patrollers providing assistance with activities
- Approximately 20 kids per day turning up
- First 2 hours of the afternoon are hot, so the Rec Centre is being utilized a lot. With activities happening regularly there
- Great school holiday program planned. With lots of activities for the youth.

414 – Alcohol Action Initiative Programs

- N/A

ATTACHMENTS:
There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 11.3
TITLE Council Services Report
REFERENCE **764776**
AUTHOR Nathan McIvor, Area Manager

RECOMMENDATION

(a) **That the Jilkminggan Local Authority receive and note the Council Services Report for the 2 October 2018 meeting**

Jilkminggan

Core Services
111 - Councils Services General

- Casual SASO Position has been filled
- Legal Aid visited Community
- NAAFLS visited Community
- Centrelink visited Community
- Community Clean Up Competition has started. Competition ends Middle of October. Extended at Community request
- White Balloon event was successful. Community Raised $284.00 for Charity. This event was in partnership with the school, Sunrise Health and Family Services from Darwin With Mayor Judy McFarlane in attendance.

160 – Municipal Services

- Work being done on Oval and Sprinklers
- Rubbish collection Mataranka carried out every Tuesday
- Extensive cleaning and removal of old materials at workshop
- 6504 Recyclable cans and bottles collected from Community members and sent to Mataranka as required
- PAWA reads carried out and reports sent each morning
- Road works carried out around community to remove dust and gravel
- Fencing at Sewage Ponds continues as Bulls keep knocking over the fence
- 2 New Kubota Ride on Mowers have arrived
- Landscaping around Council Building has commenced
- 16 Cars removed from around community
- New Street Signs have been installed around community
- Weed Spraying has commenced

Agency Services

- 350 - Centrelink - Nothing to report
- 401 - Night Patrol has been assisting in the afternoons with Sports N Rec & assisting Mataranka Night Patrol
- 403 - Outside School Hours Care has been assisting Sports N Rec in the afternoons
- 404 - Indigenous Sport and Recreation
  Sport & Recreation Officer Position is currently being advertised
- 407 - Remote Sport and Recreation
  9 Kids from Jilkminggan attended the National Indigenous Tennis Carnival in Darwin at the beginning of September 2018, along with a number of other school kids from Beswick and Barunga.

ATTACHMENTS:
There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 11.4
TITLE Complaints Register
REFERENCE **764230**
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

(a) **That the Jilkminggan Local Authority to receive and note update.**

BACKGROUND
There are no new complaints for Jilkminggan to report.

ISSUES/OPTIONS/SWOT
NIL

FINANCIAL CONSIDERATIONS
NIL

ATTACHMENTS:
NIL

GENERAL BUSINESS

ITEM NUMBER	11.5
TITLE	Elected Members Report
REFERENCE	**763908**
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

(a) **That the Jilkminggan Local Authority receives and note the Elected Member Report.**

BACKGROUND

This Elected Member Report is designed to give Local Authorities an overview of Agenda Items that have been raised and decisions made at the Ordinary Meeting of Council since the last Local Authority Meeting, in order for them to convey the information to community members.

Complete details can be found in the Agendas and Minutes, which are available on the Council Website and at Council Offices.

ISSUES/OPTIONS/SWOT

At the Ordinary Meeting of Council held in Ngukurr on 25 July 2018:
(The Minutes of the Ordinary Meeting of Council are publicly available on Council's website)

Decisions include:

- The Council received and noted the following Ward Reports:
  - Never Never Ward Report
  - Numbulwar Numbirindi Ward Report
  - Nyirranggulung Ward Report
  - South West Gulf Report
  - Yugul Mangi Ward Report
- Council accepted the following agreements:
  - Municipal and Essential Services
  - Housing Maintenance Services
  - Homelands Jobs
- Council received and noted the following funding agreements:
  - The Commonwealth for School Nutrition Program (Manyallaluk)
  - The Department of Health
  - The Territory Government

- That Council approves Round 1 of the 2018 – 2019 Community Grants Program to be conducted for 6 weeks, from 1 August 2018 to 15 September 2018.
- That Council approves Round 2 of the 2018 – 2019 Community Grants Program to be conducted for 6 weeks, from 15 January 2019 to 29 February 2019.
- That Council notes and receives the promotional pamphlets for round one of the Program.
- That Council defers the Public Library Funding Agreement to the Finance Committee.
- That Council appoints Cr Samuel EVANS to Community Grants Committee.
- That Council receives and notes the financial report as at 30th June 2018.
- That Council adopts the 2018-19 in accordance with the *Local Government Act* requirements

- That Council approves the submission of Roper Gulf Regional Council's Regional plan to the Minister of Local Government and to the Department of Housing and Community Development.
- That Council receives and notes letter of support to Mungoorbada Aboriginal Corporation.
- That Council appoints Cr Ossie Daylight to the Finance Committee.
- That Council waives fees for Barunga and Jilkminggan ovals for six (6) months for AFL NT commencing on 25 July 2018.

At the Finance Committee Meeting of Council held in Katherine on 29 August 2018:
(The Minutes of the Finance Committee Meeting are publicly available on Council's website)

Decisions include:

The Finance Committee adopts following new and revised policies:

- The new GOV026 Mandatory Reporting policy.
- The revised LA001 Local Authority Policy.
- The revised FIN001 Financial Delegations Manual.

- The Finance Committee receives and notes acquittal forms for 2017-2018 Local Authority Project Funding by signing and dating each form.
- That the Finance Committee accepts Local Authority Project Funding levels for the 2018-2019 Financial Year.
- That the Finance Committee receives and notes advice regarding the cost of playground improvements across the Roper gulf region.
- That the Finance Committee refers the matter to Council and local Authorities for further considerations.
- That the Finance Committee receives and notes the financial reports as at 31st July 2018.
- That the Finance Committee receives and notes the candidate packs from the Northern Territory Electoral Commission.
- That the Finance Committee receives and notes the update from the Acting CEO on the BBRF grant application for the Mataranka Community Hub precinct.
- That the Finance Committee accepts the following Grants:
    - The funding offer of $391,097 (GST Exclusive) for the 2018 – 19 Outside School Hours Care Program, by signing, and dating one copy of the Agreement.
    - The funding offer of $696,800 (GST Exclusive) for the Northern territory Jobs package, by signing and dating one copy of the agreement.
    - The funding offer of $59,048 (GST Exclusive) for the Alcohol and Other Drugs Information and Education Program, by signing and dating one copy of the Agreement and one copy of the Service Plan.
    - The funding offer of $650,000 (GST Exclusive) for the Barunga Oval Lights, by signing, dating and affixing the Common Seal to one copy of the Agreement.
    - The funding offer of $800,000 (GST Exclusive) for the Ngukurr Oval Lights, by signing, dating and affixing the Common Seal to one copy of the Agreement.
    - That the Finance Committee acknowledges the amendment to the report.
- That the Finance Committee receive and notes the application for the sponsorship of $3000 from Artback NT for the 2018 Numburindi Festival.
- That the Finance Committee receive and notes proposed revised version of Guidelines 8.

- That the Finance Committee accepts funding offer of $164,071 (GST Exclusive) for 2018 – 19 Public Library Funding by signing, dating and affixing the Common Seal to one copy of the Agreement.
- That the Finance Committee receives and notes the correspondence from North Australian Aboriginal Family Legal Service.
- That the Finance Committee receives and notes the correspondence from NT Police, Fire and Emergency Services advising of closure of drinking area at Roper Creek and new alcohol permits for Beswick, Barunga and Manyallaluk.
- That the Finance Committee receives and notes the correspondence from 48.5 Consulting and MI Associates.
- That the Finance Committee receives and notes the correspondence from the Alcohol Review Implementation Team.
- That the Finance Committee receives and notes the correspondence - Indigenous Economic Development Forum.
- That the Finance Committee receives and notes the correspondence from LGANT.
- That the Finance Committee approves for Coomalie Council to join the Working Group of the Big River Region Waste Management for a 'trial' period till May 2019, for a fee of $5,000.
- That the Finance Committee receives and notes the correspondence on Local Government Strategic Infrastructure Fund - 2018/19.
- That the Finance Committee receives and notes the update on Green Park Larrimah.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.6
TITLE	COUNCIL EXPENDITURE REPORT & LOCAL AUTHORITY PROJECT REGISTER UPDATE
REFERENCE	**765248**
AUTHOR	Munish Singla, Management Accountant - Acting

RECOMMENDATION

(a) **That the Jilkminggan Local Authority receive and note the Financial (Expenditure) Report for the fourth Quarter of 2017-18**

(b) **That the Jilkminggan Local Authority receive and note the LA Project Register Update Report as at 19th September 2018.**

BACKGROUND

As per the Guideline 8 of the Northern Territory Local Government Act, the quarterly finance report is to be presented to the Local Authority.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

1 Jilkminggan Local Authority Project Register 19.09.2018.pdf
2 Jilkminggan LA 4th Quarter Report 30.06.2018.pdf

Jilkminggan Local Authority Project Funding - as at 19.09.2018

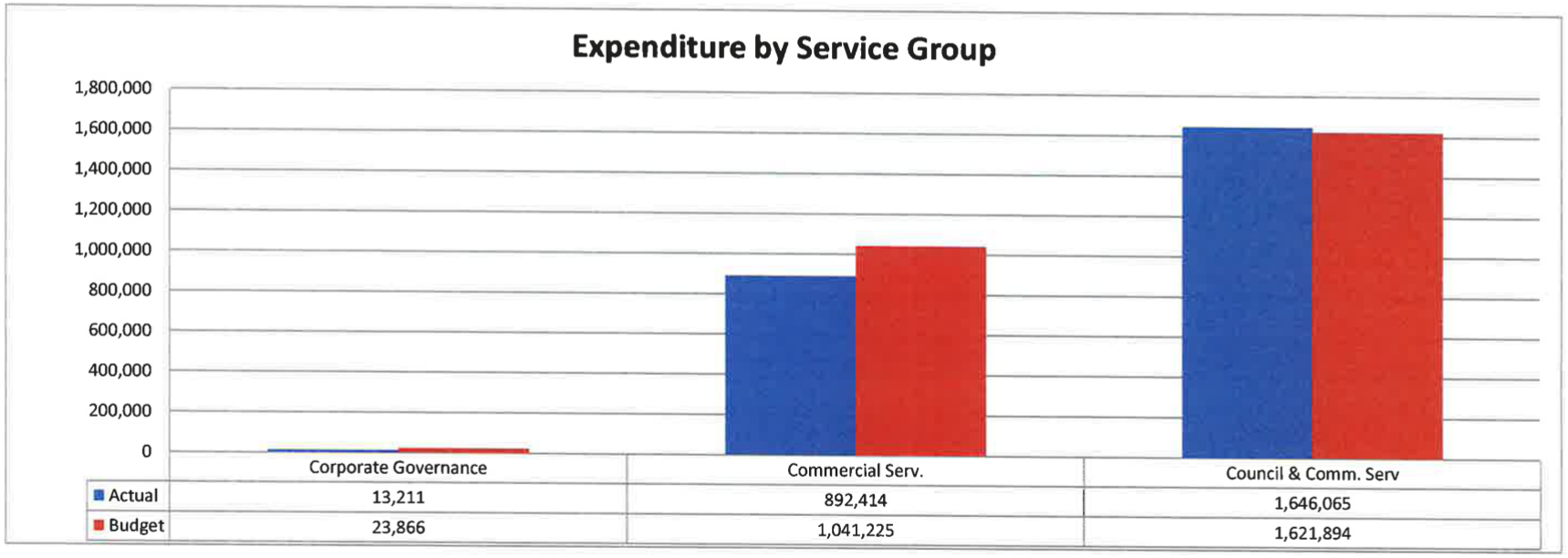
Funding received from Department	Income	Funds Allocated	Project Variance	Remaining Unallocated funds	
2014-15	$ 39,947.00	$ 39,947.00			
2015-16	$ 39,947.00	$ 39,947.00			
2016-17	$ 39,947.00	$ 39,947.00			
2017-18	$ 45,330.00	$ 41,929.00	$ 3,672.40	-$ 271.40	Need to realise from any existing in progress project savings or out of 2018-19 FY funding
2018-19					
Total	**$ 165,171.00**	**$ 161,770.00**	**$ 3,672.40**	**-$ 271.40**	

Project ID	Projects funding has been allocated to:	Prjct Budget	Tot Prjct Cost	Prjct Varience	Project Status
1613801	Playground at the Sport and Recreational Hall Lot 77	$ 57,000.00			Project Approved ,In Preliminary stages
1613804	Seating material (CDP to build and install)	$ 18,000.00			Project Approved ,In Preliminary stages
1613805	Seating at the Sports Oval	$ 26,125.00	$ 21,308.00		In Progress
1613808	Purchase Uniform/shoes for AFL competition	$ 1,000.00			
	Total for current projects in progress	$ 102,125.00	$ 21,308.00	$ -	
	Total for completed projects	$ 59,645.00	$ 63,317.40	-$ 3,672.40	
	Grand Total	**$ 161,770.00**	**$ 84,625.40**	**-$ 3,672.40**	

Attachment 1

Roper Gulf Regional Council
Jilkminggan
Expenditure Report as at 30th June 2018

	Current Quarter		Year to Date - As of Period 12				
	4th Quarter Actual	*4th Quarter Budget*	YTD Actual	YTD *Budget*	*4th Quarter Variance*	Annual *Budget*	Proporation of Budget *Spent*
Expenditure by Service							
Corporate Governance	13,211	23,866	13,211	23,866	10,655	23,866	55%
Commercial Serv.	892,414	1,041,225	892,414	1,041,225	148,811	1,041,225	86%
Council & Comm. Serv	1,646,065	1,621,894	1,646,065	1,621,894	24,171	1,621,894	101%
Total Expenditure	2,551,690	2,686,984	2,551,690	2,686,984	135,294	2,686,984	95%



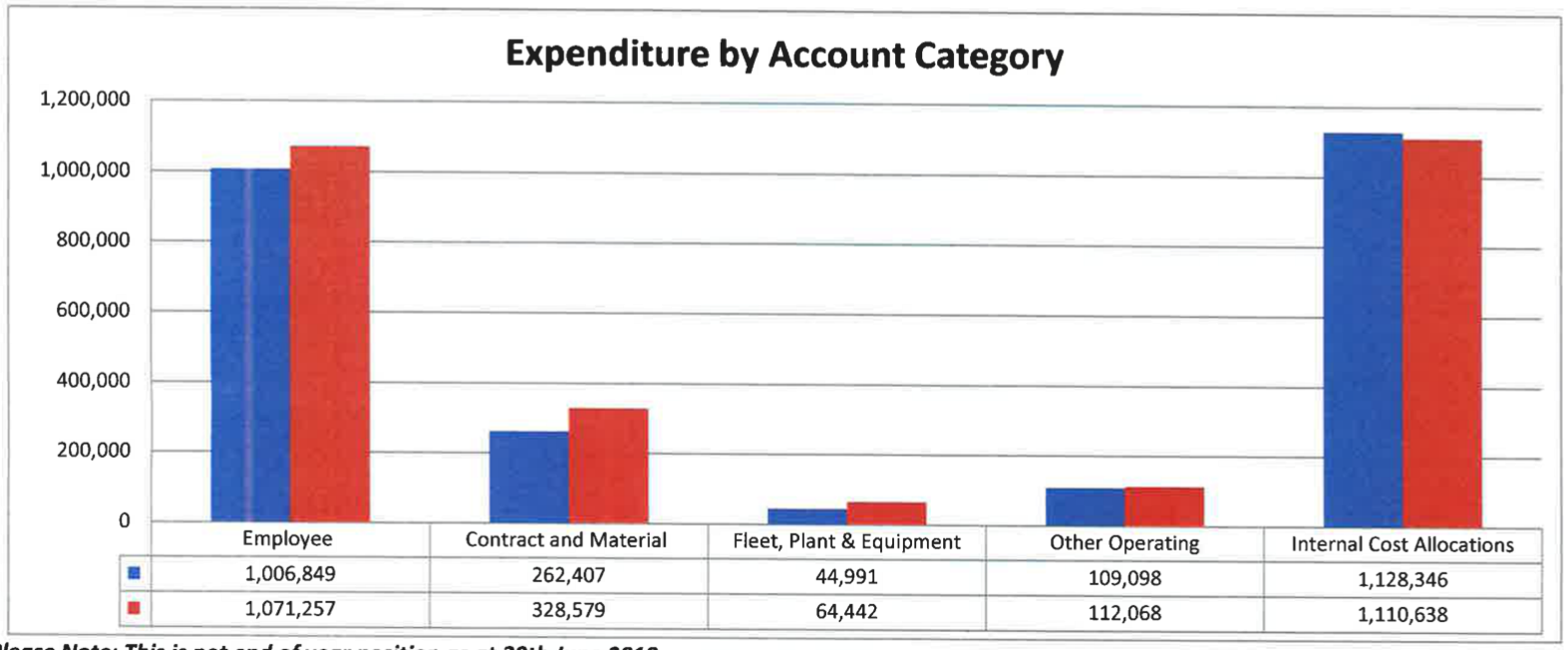
Please Note: This is not end of year position as at 30th June 2018.
There are still end of year adjustments to be done and some outstanding invoices before 30th June 2018 to be processed.

Attachment 2

Jilkminggan LA 4th Quarter Report 30.06.2018.pdf

Roper Gulf Regional Council
Jilkminggan
Expenditure Report as at 30th June 2018

	Current Quarter		Year to Date - As of Period 12				
	4th Quarter Actual	*4th Quarter Budget*	YTD Actual	*YTD Budget*	*4th Quarter Variance*	Annual *Budget*	Proporation of Budget *Spent*
Expenditure by Account Category							
Employee	1,006,849	1,071,257	1,006,849	1,071,257	64,408	1,071,257	94%
Contract and Material	262,407	328,579	262,407	328,579	66,172	328,579	80%
Fleet, Plant & Equipment	44,991	64,442	44,991	64,442	19,451	64,442	70%
Other Operating	109,098	112,068	109,098	112,068	2,971	112,068	97%
Internal Cost Allocations	1,128,346	1,110,638	1,128,346	1,110,638	17,707	1,110,638	102%
Total Expenditure	2,551,690	2,686,984	2,551,690	2,686,984	135,294	2,686,984	95%



Please Note: This is not end of year position as at 30th June 2018.

There are still end of year adjustments to be done and some outstanding invoices before 30th June 2018 to be processed.

Attachment 2

Jilkminggan LA 4th Quarter Report 30.06.2018.pdf

Roper Gulf Regional Council
Jilkminggan
Expenditure Report as at 30th June 2018

Activity Listing	4th Quarter Actual	4th Quarter Budget	4th Quarter Variance	Annual Budget	Explanation
Corporate Governance					
131 - Council and Elected Members	1,189	1,189	0	1,189	
132 - Local Authority	3,062	2,710	352	2,710	
138 - Local Authority Project	1,886	10,240	8,354	10,240	Please refer to Project Register for details.
202 - Staff Housing	6,331	9,527	3,196	9,527	The underspend is due to less repais and maintenance expenses and water charges.
245 - Visitor Accommodation and Exter	743	200	543	200	The expense will be moved to Activity 202 where budget was kept.
Sub Total	**13,211**	**23,866**	**10,655**	**23,866**	
Commercial Serv.					
220 - Territory Housing Repairs and Ma	3,207	4,460	1,253	4,460	The underspend is due to less materials purchased and less expenses on accommodation.
221 - Territory Housing Tenancy Manag	27,443	32,372	4,929	32,372	The underspend is due to staff absences resulting in less wages paid and other operating expenses.
244 - Power Water contract	72,337	92,400	20,063	92,400	The underspend is due to less staff wages paid & less other operating expenses incurred.
246 - Commercial Australia Post	6,445	6,459	15	6,459	
314 - Service Fee - CDP	633,864	629,170	4,694	629,170	
317 - Youth Engagement Strategy	134,119	136,364	2,245	136,364	
318 - Outcome Payments - CDP	140,000	140,000	0	140,000	
Sub Total	**1,017,414**	**1,041,225**	**23,811**	**1,041,225**	

Attachment 2

Jilkminggan LA 4th Quarter Report 30.06.2018.pdf

Council & Comm. Serv					
111 - Council Services General	259,362	283,917	24,555	283,917	The underspend is mainly due to less staff wages and less expense on vehicle lease.
160 - Municipal Services	345,143	336,852	8,291	336,852	
161 - Waste management	74,321	78,500	4,179	78,500	
164 - Local Emergency Management	5,310	2,081	3,229	2,081	
169 - Civic Events	194	194	0	194	
170 - Australia Day	618	618	0	618	
171 - Naidoc Week	240	240	0	240	
200 - Local roads maintenance	14,631	14,300	331	14,300	
201 - Street lighting	1,169	1,200	31	1,200	
344 - Commonwealth Home Support Pr	1,104	752	352	752	
347 - Creche	318,906	333,569	14,664	333,569	The underspend on material expenses.
350 - Centrelink	25,797	28,834	3,037	28,834	The underspend is due to staff absences.
353 - Budget Based Funding	58,204	90,702	32,497	90,702	The activity is overall underspend on operating expenses.
381 - Animal Control	4,588	4,500	88	4,500	
401 - Night Patrol	214,905	239,616	24,711	239,616	The underspend is mainly due to staff absences.
403 - Outside School Hours Care	125,463	131,758	6,296	131,758	
404 - Indigenous Sports and Rec Progra	22,777	26,355	3,578	26,355	The positions were vacant for few months before current staff is employed and that has impacted the actual expnditure on salaries.
407 - Remote Sports and Recreation	971	1,000	29	1,000	
409 - Sport and Rec Facilities	33,820	33,820	0	33,820	
414 - Drug and Volatile Substances	13,201	12,480	721	12,480	
423 - SPG - Diversion Evenings	341	605	264	605	
Sub Total	**1,521,065**	**1,621,894**	**100,829**	**1,621,894**	
Total	**2,551,690**	**2,686,984**	**135,294**	**2,686,984**	

Please Note: This is not end of year position as at 30th June 2018.
There are still end of year adjustments to be done and some outstanding invoices before 30th June 2018 to be processed.