AGENDA

BORROLOOLA LOCAL AUTHORITY MEETING

THURSDAY, 5 APRIL 2018

Notice is given that the next Borroloola Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Thursday, 5 April 2018 at
- The Conference Room Council Service Delivery Centre, Borroloola
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Previous Minutes
REFERENCE **740957**
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

(a) **That the Borroloola Local Authority approve the minutes as a true and accurate record of the Borroloola Local Authority's Meeting held on Thursday 9th November 2017.**

(b) **That the Borroloola Local Authority approve the minutes as a true and accurate record of the Borroloola Local Authority's Meeting held on Thursday 8th February 2018.**

BACKGROUND
Borroloola Local Authority's previous meetings were held on Thursday 9th November 2017 and Thursday 8th February 2018.

Attached are the minutes of the meeting.

ISSUES/OPTIONS/SWOT
Nil

FINANCIAL CONSIDERATIONS
Nil

ATTACHMENTS:
1 BOR_09112017_MIN.PDF
2 BOR_01022018_MIN.PDF

MINUTES OF THE BORROLOOLA LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BORROLOOLA ON THURSDAY, 9 NOVEMBER 2017 AT 10:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFarlane
Councillor Don Garner (Chairperson)

1.2 Local Authority Members

Jon Sauer
Marlene Karkadoo
Trish Elmy
Rebecca Gentle
Stan Allen
Maria Pyro (arrived 10:50am)

1.3 Staff

Sharon Hillen – Director of Council and Community Services
Janeen Bulsey – Area Manager Roper
Janelle Iszlaub – CDP Regional Manager
Chantal Binding – Local Authority Support Coordinator
Fred Graham – Senior Council Services Coordinator
Cindy Morgan – Senior Administration Support Officer (Minute Taker)
Lyndon Keane - Communications Coordinator
Vienna Johnston – Youth Services Officer

1.4 Guests

Tom Girdler - Department of Housing and Community Development
Kallum Peckham - Department of Housing and Community Development
Ken Orwell - Department of Business
Greg Crofts – Mabunji CEO
Kevin Liddy - Department of the Prime Minister and Cabinet
Andrew Urquhart – Borroloola Clinic Manager
Tony Kaliva – Teck Australia
Jo Nicol – MP Warren Snowdon's Office
Gary Hillen - MP Warren Snowdon's Office

2. MEETING OPENED

Meeting opened at 10:15am

3. WELCOME TO COUNTRY

Councillor Don Garner welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

Marlene Karkadoo welcomed everyone to country.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

106/2017 **RESOLVED (Rebecca Gentle/Trish Elmy)**

(a) **That the Borroloola Local Authority accept the apologies from Councillor Samuel Evans, Councillor Keith Rory, and Mike Longton.**

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

107/2017 **RESOLVED (Jonathon Sauer/Trish Elmy)**

(a) **That the Borroloola Local Authority approve the minutes as a true and accurate record of the Borroloola Local Authority's Meeting held on Monday 18th September 2017.**

6. CALL FOR ITEMS OF OTHER BUSINESS

1. Report on Changes to NT Public Library Services
2. McArthur River Crossing – changes to tidal flow after bridge was built
3. Relocate the pool gate & fence for a secure TV zone area
4. Roads in Town Camps
5. Local Government – Australia Day Awards 2018
6. Rocky Creek Culvert / Bridge
7. Gym Access
8. Test holes left behind by contractor
9. LA project funding 2017-2018
10. Machinery damage to road surfaces
11. Project update
12. MRM 360 Degrees Survey
13. Mabunji Thank You
14. Mabunji Portable disabled lift chair for pool

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Borroloola Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

108/2017 **RESOLVED (Stan Allan/Rebecca Gentle)**

(a) That the Borroloola Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.08.16	7.4 Governance updates	Project 23, Pool shade cloth. The small pool already has a shade structure. The Borroloola Local Authority would like to look at options for shade for possibly half of the large pool and some seating areas. Council to obtain quotes Separately	Projects Manager	Ongoing	29.09.2016 Quotes 02.02.17 – Ongoing 08.03.17 – Council are looking at shade options for within the pool area. 07.07.17 Buying shade cloth off the shelf; LA already approved; Procurement - design & scope (Janeen & Fred); Provide update at next LA Meeting. 18.09.17 CBT $66K for permanent shade cloth over pools, to put in euro turf (fake grass) around pool and permanent shade for spectators. Report went to OCM on 14.09.17 and approved funding agreement. 31.10.17 Quotes obtained for 3 shade cloths for pool, funds needed for concreting (CDP); and Sharon has requested from Fred specific project information. **09.11.17 Shade for kids pool has been repaired and will not be reinstalled until after the cyclone season.** **3 x solid roof shade structures are being scoped and quoted to provide shade around the pool for those not in the water.**
09.06.16	6.2 Incoming Correspondence	Request an application for a special lease so licence is not required every 12 months. Licence-01042016-Occupation Licence No.3799-Borroloola	Area Manager / DCG	Ongoing	04.08.16 RGRC has requested a longer lease over the Tamarind Park area. 17.11.16 Have 12 month special purpose lease with 12 month renewal. Vehicle bollards completed instead of fencing 10.01.2017 – DCCS Sent email to Shoshane Boyd requesting advice on the process. 02.02.17 - Ongoing 28.06.17 - DCG report to OCM (12/07/17) to apply to acquire the subject lots. 12.07.17 Council at OCM authorise an application to be submitted to NTG to acquire subject lots.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					18.09.17 Still in process. 31.10.17 Greg to follow up on. **09.11.17 Waiting on response from NTG.**
17.11.16	11.3 Council Services Report- Project Update	Council to seek advice from Power & Water regarding Toilets still hooked up to septic system at the Sport & Rec Centre.	DCCS	Ongoing	10.01.2017 - DCCS to update 08.03.17 – RGRC is talking to Power and Water regarding all toilets we have across the region to reduce cost. Upgrading the toilet system at the Sport & Rec centre is part of a development upgrade proposal going to CBT for sporting complex. 04.05.17 - $1.3mil application submitted to CBT for Youth Centre Upgrade. 07.07.17: 50% of funding required - DCCS seeking from other agency. 31.10.17 Sports Court Project – funding approved. **09.11.17 Next week the agreement for $1.5M with the MRM CBT to be signed off. Waiting for the final $400K from NTG to be signed off.**
02.02.17	11.4 Council Financial Report	Local Authority wants to see draft design/plan for the Borroloola CBD/Searcy Street at the next Meeting.		Ongoing	08.03.17 – plans presented as an agenda item. 04.05.17 – new plans to be presented at next meeting, Tonkin to be advised to consult with businesses better. 07.07.17 Sharon - Landscape Plan, once specifications completed final consultations will occur. 18.09.17 About to go back to tender as had no takers as contractors either were unavailable or project too remote. 31.10.17 Engineer doing specifications, Greg to follow up. **09.11.17 Going out to tender again as no applications.**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
08.03.17	11.1 ELECTED MEMBER REPORT	Council to invite someone from Lands & Planning to the next LA meeting to provide feedback	Local Authority Coordinator	Ongoing	07.07.17 Write to DLPE (Claire Brown & Graham Finch) invite to next LA Meeting. 28.07.17 Claire Brown provided verbal update to LA Coordinator that NTG is still in discussions with parties regarding native title and proposed subdivision. 18.09.17 Still in process. 31.10.17 In NTG subdivision 10 year Infrastructure Plan scheduled 6 – 10 years. **09.11.17 Claire Brown unable to attend meeting for update. Delays due to NLC. Gerry McCarthy advocating for this.**
04.05.17	12.6 STREET LIGHTING	Council to conduct a street light audit and report to appropriate authority.	DCCS	Ongoing	07.07.17 Sharon to write letter to Power & Water Corp to fix lights; Let Peter McLinden know. 18.09.17 From January 2018 RGRC will manage this and will pay PWC 3 times a year. Light issues need to be reported to PWC directly through their web-site (Cindy to send link to LA members) 31.10.17 Marc SLT Report Letter to PWC to not accept the Borroloola lights until upgraded as at end of life.
04.05.17	12.7 SPORT & REC	SASO to liaise with DCG to sort out gym access and report back to the community.	DCG/DCCS Sharon	Ongoing	07.07.17 Risk Management Plan - Industry Standards, Supervision; Report to next LA Meeting. 18.09.17 Still on going. Issue raised about school staff using gym; To be investigated by Cindy & Sharon who are unaware of this happening. 31.10.17 Lock was changed. Fred putting on new lock and padlock to take away the risks of using the gym. All stakeholders to be informed of the current access situation. CSC – will provide a plan on how to manage the gym, to go back to the LA. **09.11.17 Ongoing, which**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					includes RGRC investigating safety, risk assessment and public liability. CSC to keep community updated on noticeboard.
18.09.17	11.1 ELECTED MEMBERS REPORT	The Local Authority would like Council to invite our local Member for Barkly Gerry McCarthy MLA to the October OCM to advocate about the road issues in Borroloola.	CEO	**Complete**	25.10.17 Local Member did not attend OCM **09.11.17 Gerry McCarthy responded but was unable to attend the OMC**
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE ON BOTH LA AND GENERAL PROJECTS	Look into signage and options to stop large traffic going through town and ending up with no where to turn around.	DCCS/ Sharon	Ongoing	31.10.17 Fred has commenced investigations.
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE ON BOTH LA AND GENERAL PROJECTS	LA would like Council to look into options for the creation of a town map.	DCCS/ Sharon	Ongoing	31.10.17 Not RGRC responsibility - NT Tourism. Sharon will email all businesses regarding promoting themselves via google/wikki. **09.11.17 RGRC has not funded paper maps else where, but local businesses have pulled together to pay for maps. LA Members and businesses to send Sharon the map information for her to investigate costings. Then Sharon will provide details back to LA.**

9. INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDANCE

- Email received 23 October 2017 by Sharon Hillen DCCS from Glen Jones DIPL MagiQ ID: 725319 Searcy Street Floodway update: We will install depth markers, including steel flexible guide posts, on the floodways' prior to this coming Wet season.
- Letter received by CEO 22 September 2017 from Lee Williams DHCD MagiQ ID: 712820. LA Project Funding Grants 2017- 2018 from NT Government:

Borroloola will receive $130,580

109/2017 **RESOLVED (Stan Allan/Jonathon Sauer)**

(a) **That the Borroloola Local Authority receive and note the Incoming Correspondence.**

Maria Pyro arrived 10:50am due to being delayed at work, which she had previously notified before the commencement of the meeting.

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

110/2017 **RESOLVED (Stan Allan/Trish Elmy)**

(a) **That the Borroloola Local Authority receive and note the Elected Member Report.**

11.2 COUNCIL SERVICES REPORT

- Dump development is moving along and will be finished in the next couple of weeks
- Recycling company will be coming for old cars etc, may end up in the dry instead.
- Clearing of storm water drains will commence soon
- Bin audit is happening and we will repair / replace bins as required and label them with a sticker of where they belong
- Footy oval top dressing is bedding in well and grass is starting to come through
- Barra Cup Cricket kicks off in a couple of weeks
- Head stone moulds will be put into production soon with the help of CDP, along with cleaning up the cemetery
- Muns and CDP are working well together and we have started to clean town up, including tin cans
- The town entry, including the spoon drains have been tidied up with a joint venture including training with Municipal, CDP and Mabunji
- Dogs are an issue in town and we will work through these various issues as we can
- Road repairs, we are using local contractors for the main drag, and get back onto pot holes etc, soon
- Pre-cyclone clean up will be happening soon
- Waste cooking oil will be collected at the Muns yard
- Looking to start up cardboard recycling when we can

111/2017 **RESOLVED (Rebecca Gentle/Judy MacFarlane)**

(a) **That the Borroloola Local Authority receive and note the verbal Council Services Report.**

11.3 COUNCIL FINANCIAL REPORT - BORROLOOLA

112/2017 **RESOLVED (Jonathon Sauer/Stan Allan)**

(a) **That the Borroloola Local Authority receive and note the Financial Report for the First Quarter of 2017-18.**

11.4 GOVERNANCE REPORT - REVEIWED POLICIES

113/2017 **RESOLVED (Rebecca Gentle/Judy MacFarlane)**

(a) That the Borroloola Local Authority receive and note the following reviewed policies of Council:

1. **GOV009 - Vehicle Use Policy (previously ADM009)**
2. **CL009 – Elected Member Development and Support Policy**

(b) That the Borroloola Local Authority receive and note the following reviewed policies of Council;

1. **CL001 – Members' Code of Conduct**
2. **CL003 – Elected Member and Employee Gift Policy**
3. **CL007 – Caretaker Policy**
4. **CL009 – Elected Member Development and Support Policy**
5. **GOV008 – Travel Policy for Councillors and Employees**
6. **HR004 – Recruitment and Selection Policy**
7. **HR006 – Working With Children Policy**

11.5 COMPLAINTS REGISTER

114/2017 **RESOLVED (Jonathon Sauer/Rebecca Gentle)**

(a) **That the Borroloola Local Authority receive and note the Complaints Register.**

11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

115/2017 **RESOLVED (Trish Elmy/Jonathon Sauer)**

(a) **That the Borroloola Local Authority receive and note the report on the Local Authority Project funding for first Quarter of 2017-18 financial year.**

11.7 COMMUNITY DEVELOPMENT PROGRAMME

116/2017 **RESOLVED (Jonathon Sauer/Stan Allan)**

(a) That the Borroloola Local Authority receive and note the CDP Report.

11.8 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY

117/2017 **RESOLVED (Trish Elmy/Jonathon Sauer)**

(a) **That the Borroloola Local Authority receive and note the Community Safety Report.**

11.9 RECONNECTING YOUTH TO COUNTRY CATTLE CAMP

118/2017 **RESOLVED (Stan Allan/Jonathon Sauer)**

(a) That the Borroloola Local Authority receive and note the proposal in the agenda report regarding the Reconnecting Youth to Country Cattle Camp in Borroloola.

(b) That the Borroloola Local Authority support the proposal for the 2 x 2 day workshops for the Reconnecting Youth to Country Cattle Camp, Borroloola as per the Condition of the Grant.

11.10 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR

119/2017 **RESOLVED (Rebecca Gentle/Trish Elmy)**

(a) **That the Borroloola Local Authority receive and note the Roper Gulf Regional Council 2018 Meeting Calendar.**

12. OTHER BUSINESS

12.1 BORROLOOLA NEW WATER TREATMENT PLANT

120/2017 **RESOLVED (Rebecca Gentle/Marleen Karkadoo)**

(a) **That the Borroloola Local Authority receive and note the updates regarding the Borroloola New Water Treatment Plant.**

12.2 CHANGES TO PUBLIC LIBRARY SERVICES

BACKGROUND
CURRENT SERVICE PROFILE

Northern Territory Library services

- Barunga Library & Knowledge Centre
- Borroloola Library & Knowledge Centre
- Mataranka Community Library
- Ngukurr Library & Knowledge Centre

Community Internet Service Sites

- Numbulwar
- Barunga
- Beswick (proposed new site)
- Borroloola
- Minyerri (proposed new site)
- Ngukurr

Funding

- 2017/18 Public Library Funding Agreement Grant Allocation: $166,747 (ex GST)
- 4 x level 2 Library Officers at 20 hours per week

Collections

- 2016/17 Library Resource Allocation expenditure with NTL: $8,055
- Territory Wide Digital Collections
- NTL provides free access to a wide range of eResources for all Territorians including databases, eBooks, online magazines, newspapers and journal articles.

Community Stories:

Community Stories is a digital keeping place designed for Aboriginal communities to preserve, organise and repatriate digital copies of cultural and historical material according to local cultural protocols.

Roper Gulf Community Stories Sites:

- Numbulwar
- Barunga
- Borroloola
- Ngukurr

Other Services

- LMS: NTL provides a shared Library Management System for all Territory public libraries to enable libraries to manage collections, borrowing and patro data.
- Professional development: NTL is committed to providing ongoing support to Territory library staff to build the capability of the library sector.

ISSUES/OPTIONS/SWOT

Current service delivery model goes from annual funding to a 5 year funding agreement commencing July 2018.

The NTG's Connecting Communities – Vision for NT Public Libraries 2017-2023 identifies that Public Libraries are among the most valued social institutions and provide vital and trusted resources for local communities.

Future library developments will be guided by the following principles:

- Access for all
- Responsive to local community needs
- Inclusive services
- Respect for Aboriginal Culture
- Customer focus
- Innovative solutions and partnerships
- Effective and efficient services
- Sustainable services
- Effective Networks.

A brief review of RGRC Library service indicated the following future service and opportunities for provision of library services in the Roper Gulf Region.

Barunga and Manyallaluk

- Provide a mobile service from Barunga to Manyallaluk
- Investigate co-location with the Media Unit
- Provide a fulltime job not 20hrs per week. If collocated it could be part funded by Indigenous Broadcasting

Beswick

- No current services
- Lot 5 could be used to establish a service or collocate with Media Unit in New sub
- Needs a 20hr/week level 2 officer
- Will need to be set up from scratch

Borroloola

- Convert Level 2 officer from part time to full time
- The library space will be upgraded with the Government Business Hub Project
- WIFI and computer access for locals and visitors
- Mobile service to crèche, aged care and other captured audiences
- Mobile Service to Robinson River

Bulman

- Investigate colocation with Media Unit
- Investigate incorporation into old store – resource centre proposal
- Bulman may be able to access a service due to its remoteness
- Mobile service to Weemol
- Needs a 20hr/week level 2 officer

Mataranka

- Incorporate Library and Museum and grow historical collection incorporating an indigenous component
- Mobile Service to Jilkminggan in conjunction with the Sport and Rec Program at the Sport and Rec Hall
- Jilkminggan Sport and Rec Hall to access WIFI to access eresources
- $100k from Culture and Tourism to upgrade access to the Library and Museum and extend space.
- Maintain Level 2 part time position and add one FT Regional Coordinator, level 6 to support all regional libraries; maintain compliance and reporting; capacity build and upskill staff; planning and implementation of information and local story content.
- Mobile service to Larrimah and Daly Waters

Ngukurr

- Maintain Level 2/20hrs/week position
- Collocate with the Media Unit, Sound studio and utilise Vic Hwy Transportable Offices to establish a library
- Currently the furniture and collection is either at the Aged Care Centre or in storage
- Support bilingual collection
- Informal generational learning

Numbulwar

- Co-locate with Media Unit – provide functional space in new office upgrade.
- New 20hr/week Level Officer
- New Library to be set up from scratch

Minyerri

- Unknown - Need to discuss with LA

Robinson River

- Unknown - Need to discuss with Mungoorbada

Develop the Big Rivers Region Library Working Group to support and enhance regional remote service provision through a shared services arrangement.

FINANCIAL CONSIDERATIONS

Current service delivery model goes from annual funding to a 5 year funding agreement commencing July 2018.

121/2017 **RESOLVED (Rebecca Gentle/Trish Elmy)**

(a) **That the Borroloola Local Authority receive and note the report on changes to Public Libraries**

12.3 MCARTHUR RIVER CROSSING - CHANGES TO TIDAL FLOW AFTER BRIDGE WAS BUILT

- The natural tidal flow has not returned after the construction of the McArthur River Bridge.
- Residents are concerned about the lack of tidal movement up stream and would like it re instated
- MRM have enquired about this also and Rebecca will try and get a report from their environmental team to bring back to the LA

122/2017 **RESOLVED (Donald Garner/Jonathon Sauer)**

(a) **That the Borroloola Local Authority receive and note concern over the disruption to the tidal flow of the McArthur River crossing.**

(b) **That the Borroloola Local Authority request Council to write to the EPA and DIPL to ascertain what measure can be taken to return the natural tidal flow to the McArthur River crossing.**

- **ACTION:** LA request Council to write to the EPA and DIPL to ascertain what can be done regarding the tidal flow issues.

12.4 RELOCATE THE POOL GATE AND FENCE FOR A SECURE TV ZONE AREA

RGRC Borroloola would like to create a secure TV zone within the pool area for those who are not swimming, especially regarding the safety of children and keeping out of the sun. In order to undertake this would involve moving the gate and fence area back to include the area within the secured pool footprint, and to seek financial assistance from the LA.

123/2017 **RESOLVED (Jonathon Sauer/Rebecca Gentle)**

(a) **That the Borroloola Local Authority agree to allocate $8,500 from their funding budget for Relocating the pool gate and fence for a secure TV zone area at the Borroloola pool.**

Mayor Judy MacFarlane left the meeting, the time being 11:50AM
Trish Elmy left the meeting, the time being 11:55AM
Trish Elmy returned to the meeting, the time being 11:57AM
Mayor Judy MacFarlane returned to the meeting, the time being 12:00 PM

12.5 ROADS IN TOWN CAMPS

- Council discussed this again at the last OMC and want to work together with local stakeholders to address the road issues experienced in the camps
- Problem from the beginning is new developments in the past have never made the developer responsible for including infrastructure like roads, drainage and edges as part of the cost of their developments.
- Land tenure has always been an issue and we need the land owners involved
- Council has some funding
- Suggestion for Council to approach the MRM CBT for funding / assistance
- Mabunji are purchasing equipment for road works while providing training
- Request for speed bumps to slow vehicles down in certain areas
- Request for repairs to also include the dirt road linking Mulholland Street and Jose Street in the Sub
- Need to look at and estimate costs so funding can be sourced.

124/2017 **RESOLVED (Donald Garner/Rebecca Gentle)**

(a) **That the Borroloola Local Authority receive the verbal report on the roads**

ACTION: Council to look at the town camp roads and the section of dirt road linking Mulholland St and Jose St, to estimate the costs of repair so funding and grants applied for.

12.6 LOCAL GOVERNMENT - AUSTRALIA DAY AWARDS 2018

125/2017 **RESOLVED (Jonathon Sauer/Marleen Karkadoo)**

(a) **That the Borroloola Local Authority receive and note the flyer regarding the Local Government Australia Day Awards 2018**

12.7 ROCKY CREEK CULVERT / BRIDGE

MagiQ ID: 725326 – Jacobs Permanent Repair Options Report.

Temporary repairs are to get the rocky creek culvert / bridge through the wet season. Council have been looking at 4 options:

- Repair existing crossing
- New concrete box culvert crossing
- New bridge
- New corrugated steel pipe culvert crossing

Council are currently looking for grants and funding options for up to $2.6m.

The Local Authority would like to see the costs of raising the height of the bridge by 500mm and 1000mm, especially regarding the current access constraints in an emergency when the bridge can become impassable during the wet season.

126/2017 **RESOLVED (Rebecca Gentle/Jonathon Sauer)**

(a) **That the Borroloola Local Authority receive and note the verbal report on Rocky Creek Culverts/Bridge.**

(b) **That the Borroloola Local Authority request to see the costs of raising the height of the new Rocky Creek Bridge / Culvert above that of the existing.**

ACTION: LA request Council to seek the cost for raising the height of the rocky creek culverts by 500mm and 1000mm, and report back to the LA.

12.8 GYM ACCESS

- The lock to the gym has been replaced and the gym is closed until further notice while we work through a risk analysis.
- We are looking at all options to be able to open the gym up again.
- As we have information, we will send it out so everyone is kept informed.
- New structure has split the Youth Diversion Program from the Sport and Rec Program and we now have Sport and Rec Supervisor looking after the Pool and the Sport and Rec crew. While another Coordinator looks after the Youth diversion program
- Local Authority would like to see more sporting options available for the adults around town

- Council are engaging with ALF to try and get AFL back into our regional areas

127/2017 **RESOLVED (Trish Elmy/Rebecca Gentle)**

(a) **That the Borroloola Local Authority receive and note the verbal report on the gym.**

ACTION: Council to report back to LA any changes or updates in regards to the Gym.

12.9 TEST HOLES LEFT BEHIND BY CONTRACTOR

Contractors engaged by RGRC Projects Teams were in Borroloola doing test holes around the CBD for the upgrade works. They filled the holes back in without adequate compaction and now have sunken holes on the road edges.

128/2017 **RESOLVED (Jonathon Sauer/Rebecca Gentle)**

(a) **That the Borroloola Local Authority receive and note the update regarding test holes left behind by Contractors.**

ACTION: CSC to follow up with Projects Team regarding rectifying the test holes left behind by the contractor.

12.10 LA PROJECT FUNDING 2017-2018

LA Grants 2017- 2018 from NT Government: Borroloola will receive $130,580

129/2017 **RESOLVED (Rebecca Gentle/Jonathon Sauer)**

(a) **That the Borroloola Local Authority receive and note the update on new funding for 2017-2018**

ACTION: The LA to hold an Out of Session Meeting on 7th December 2017 at 10am to discuss the allocation of LA project funding.

12.11 MACHINERY DAMAGE TO ROAD SURFACES

Information only, regarding damage that has been done to road surfaces by various contractors by machinery.

ACTION: CSC to email local contractors regarding their duty of care when moving machinery around

12.12 PROJECTS UPDATE

Projects for Borroloola
Funded

- Sports Centre upgrade $1.9m
- Government Business Centre Upgrade $1.4m
- CBD Upgrade $1m

Seeking funding

- Rocky Creek Culvert / Bridge $2.6m
- Searcy Street stormwater drain upgrade $600k
- Sports Ground Redevelopment (re-scoping works to apply for CBT funding)

130/2017 **RESOLVED (Rebecca Gentle/Trish Elmy)**

(a) **That the Borroloola Local Authority receive and note the verbal update on Borroloola projects.**

12.13 MRM 360 DEGREE SURVEY

MRM will have an independent person carrying out a 360 Degree Survey and would like to invite people to participate in survey. Please contact Rebecca Gentle if interested to set up a time.

12.14 MABUNJI THANKYOU

Greg Crofts thanked the Council on behalf of the Mabunji Board for their invitation to attend the OMC held on 25th October 2017, which he attended.

12.15 MABUNJI - PORTABLE DISABLED LIFT CHAIR

- Mabunji are applying for funding to purchase a portable disabled lift chair to be used at the Pool.
- Mabunji will supply training.
- RGRC will provide storage space for the chair at the pool. Policies and booking system will need to be developed.
- LA thanked Mabunji for providing this opportunity for the disabled people in town.

CLOSE OF MEETING

The meeting terminated at 12:55 pm.

THIS PAGE AND THE PRECEEDING 15 PAGES ARE THE MINUTES OF THE Borroloola Local Authority Meeting HELD ON Thursday, 9 November 2017 AND CONFIRMED Thursday, 1 February 2018.

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Chairperson

MINUTES OF THE BORROLOOLA LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BORROLOOLA ON THURSDAY, 8 FEBRUARY 2018 AT 10:00AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Councillor Don Garner (Chairperson)
Councillor Samuel Evans
Councillor Keith Rory

1.2 Local Authority Members

Mike Longton
Stan Allen
Jon Sauer
Marlene Karkadoo
Raymond Anderson
Rebecca Gentle
Lizzy Hogan

1.3 Staff

Amanda Haigh – Manager Governance and Corporate Planning
Chris Taarnby – Acting Area Manager Roper
Fred Graham – Senior Council Services Coordinator
Cindy Morgan – Senior Administration Support Officer (Minute Taker)
Connor Lawson – HR Coordinator

1.4 Guests

Kevin Liddy - Department of the Prime Minister and Cabinet
Danica Kalinic - Department of the Prime Minister and Cabinet

2. MEETING OPENED

Meeting opened at 11:05am

Note: This Local Authority Meeting is for urgent items only following Local Authority Induction training in the morning.

3. WELCOME TO COUNTRY

Councillor Don Garner welcomed all members, staff and guests to the meeting.

Marlene Karkadoo welcomed everyone to country.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

Greg Croft Mabunji CEO, DHCD staff sent apologies for the meeting.

1/2018 **RESOLVED (Jonathon Sauer/Mike Longton)**

(a) **That the Borroloola Local Authority accept the apologies from Trish Elmy and Maria Pyro.**

5. CONFIRMATION OF PREVIOUS MINUTES

Previous minutes were not reviewed due to Local Authority Induction training today.

6. DISCLOSURES OF INTEREST

There were no declarations of interest at this Borroloola Local Authority.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

Previous business arising were not reviewed due to Local Authority Induction training today.

8. INCOMING CORRESPONDENCE

8.1 RESPONSE LETTER FROM DIPL REGARDING EARTHWORKS ON VACANT CROWN LAND LOT 803, TOWN OF BORROLOOLA

The Local Authority have expressed concern regarding any future erosion, and who would be responsible should this occur.

2/2018 **RESOLVED (Rebecca Gentle/Mike Longton)**

(a) **That the Borroloola Local Authority accept the response to from DIPL regarding earthworks on vacant Crown land Lot 803.**

8.2 EMAIL FROM MABUNJI CEO

The Mabunji CEO Greg Croft sent an email 6/2/18, to pass on his apologies as he would be unable to attend the meeting and also to provide and update to the Local Authority regarding a number of projects happening

3/2018 **RESOLVED (Jonathon Sauer/Stan Allen)**

(a) **That the Borroloola Local Authority receive and note the Incoming Correspondence.**

9. OUTGOING CORRESPONDENCE

NIL

10. GENERAL BUSINESS

11.1 ALLOCATION OF LA PROJECT FUNDING FOR 2017 - 2018

- Minutes reviewed from out of session meeting by LA 7/12/2017 to decide on allocation of 2017- 2018 LA funding
- Reviewed town map and marked up suggested locations for footpaths
- Priority of locations for footpaths: Anyula St to the Clinic on Garawa St, Anyula St to Rocky Creek Boat ramp on Robinson Road, Anyula St / Robinson Rd to the Subdivision Playground
- Location of toilet at the cemetery to be discussed onsite with LA member Stan Allen, Councillor Keith Rory, Graham Friday, David Harvey and SCSC Fred Graham

2017-2018 funding to be allocated to the following projects:

- $5,000, Footpaths, scope of works / feasibility
- $25,000, Water supply at Cemetery
- $25,000, Toilet at Cemetery
- $50,000, Removable Solar lights, 1 x Rocky Creek Boat Ramp, 2 x McArthur River crossing, 1 x Airport Toilet/ car park area

Note: final allocation of funding will depend on costs and scopes of works

4/2018 **RESOLVED (Mike Longton/Keith Rory)**

(a) **That the Borroloola Local Authority receive and note the allocation of the 2017-2018 LA funding for:**

- **$5,000, Footpaths, scope of works / feasibility**
- **$25,000, Water supply at Cemetery**
- **$25,000, Toilet at Cemetery**
- **$50,000, Removable Solar lights, 1 x Rocky Creek Boat Ramp, 2 x McArthur River crossing, 1 x Airport Toilet/ car park area**

10.2 TENDER FOR CBD UPGRADE

The Tender for the CBD upgrade has been advertised and closes 24/2/18.

5/2018 **RESOLVED (Keith Rory/Mike Longton)**

(a) **That the Borroloola Local Authority receive and note the update regarding the CBD upgrade.**

10.3 COUNCIL SERVICES VERBAL REPORT

- Waste Facility / Dump – Upgrade is almost complete, we are waiting on projects for completion
- Cemetery – CDP crew are cleaning up, Surveyor to come out and peg out new plots, permanent seating to be installed at the cemetery.
- The 2 new Town entry signs are in place

- Roads Borroloola – plenty of pot holes around town, we are looking to use local business for these repairs in conjunction with using CDP participants.
- Roads – Yanyula Camp – need to talk to the trust for that camp and we will try to patch parts of the road for the short term
- Roads – Garawa Camps – need to talk to the trust for those camps and we will try to patch parts of the road for the short term
- Roads – Mara Camp – Council can not do any work in Mara Camp at this stage.
- Camp trusts / committees are responsible for their own roads

6/2018 **RESOLVED (Mike Longton/Keith Rory)**

(a) **That the Borroloola Local Authority receive and note the verbal Council Services Report.**

11.4 VET SERVICE IS COMING TO BORROLOOLA, FUNDED BY MRM CBT

- Vet service is coming back to Borroloola compliments of the MRM CBT funding the service twice a year for 3 years.
- 1st Vet visit will be 9th – 13th April in Borroloola and 16th – 19th April in Robinson River.
- There will be additional volunteer Vets in as a part of this 1st visit to help with education and to get things back on track.
- The Vet is looking for volunteers from the community to who may be interested in helping for a range of things from translating where required through to those interested in animal management and looking to assist where possible.

7/2018 **RESOLVED (Mike Longton/Stan Allen)**

(a) **That the Borroloola Local Authority receive and note the verbal report regarding the Vet Service coming back to Borroloola.**
(b) **That the Borroloola Local Authority would like the Council to write a letter of Thanks to the CBT for funding this service**

ACTION: Council to write letter to the MRM CBT to thank them for funding the vet service.

11.5 REVIEW OF SIGNAGE DESIGN FOR TAMARIND PARK PROJECT

- First draft of interpretative sign for the Tamarind Park Project has been tabled for review.
- LA would like to see a sign regarding Welcome to Country.
- Mike Longton has further information for the sign relating to the Origin and establishment of Tamarind Park that he will pass onto Governance
- Drafts of each sign will come back to the LA to review.
- LA would like to discuss further at a later date the possibility of a memorial Garden / Stone / plaque for Tamarind Park.
- LA will look into if there is a traditional name for Tamarind Park
- Greening of Tamarind Park and other areas around Borroloola has already been verbally discussed between the Council and MRM. Looking at a group effort between MRM, Council, School, CDP, Mabunji etc to start growing grass runners and trees for Borroloola.

8/2018 **RESOLVED (Mike Longton/Marleen Karkadoo)**

(a) **That the Borroloola Local Authority receive and note the design format put forward for the Tamarind Park Project signs and wish to proceed.**

ACTION: Council to write letter to MRM requesting assistance with Greening Borroloola.

11.6 UPGRADE OF ROADS – JOSE & GARAWA STREETS IN BORROLOOLA

- This wet season has once again highlighted the need for roads in Borroloola to be upgraded. Residents have had water inundation and flood damage to property where roads have not been properly developed.
- What is the time frame for the dirt section of Jose Street, where rate paying residents live, is going to be sealed including storm water drains and guttering installed?
- Garawa street is sealed, however it is a substandard section of bitumen without curbing or storm water drains. This street is the only access to the Clinic, Police Station and Safe House. What is the time frame for this section of road to be upgraded, Storm water drains and guttering installed?
- When will Mulholland Street and the rest of the roads be developed in the Subdivision
- Can Council push Government to get the road and drainage infrastructure started / completed in the subdivision

9/2018 **RESOLVED (Jonathon Sauer/Mike Longton)**

(a) **That the Borroloola Local Authority request a response from Council regarding the upgrade of Jose and Garawa Streets.**

11.7 GENERAL CONCERNS

- Signs are here for the Long Vehicle turn around area, survey has been out to check the area. Work will be required before this area can be used. Not sure if this is a part of the CBD upgrade
- Pot holes around town & road edges require repair due to flood damage
- Street lights are still not working in various places.
- Street lights, what is the update on RGRC taking them over?
- Clean up of large items from households, ie ongoing cyclone clean up

10/2018 **RESOLVED (Mike Longton/Jonathon Sauer)**

(a) **That the Borroloola Local Authority receive and the general concerns.**

ACTION: CSC to follow up and report back at the next meeting on:

- Signs for the Long Vehicle turn around area,
- Pot holes around town & road edges requiring repair,
- Street lights update on RGRC taking them over.

11. OTHER BUSINESS

CLOSE OF MEETING

The meeting terminated at 12:50pm.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Borroloola Local Authority Meeting HELD ON Thursday, 8 February 2018 AND CONFIRMED Thursday, 5 April 2018.

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Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE **740959**
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION:

(a) That the Borroloola Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.08.16	7.4 Governance updates	Project 23, Pool shade cloth. The small pool already has a shade structure. The Borroloola Local Authority would like to look at options for shade for possibly half of the large pool and some seating areas. Council to obtain quotes Separately	Projects Manager	Ongoing	29.09.2016 Quotes 02.02.17 – Ongoing 08.03.17 – Council are looking at shade options for within the pool area. 07.07.17 Buying shade cloth off the shelf; LA already approved; Procurement - design & scope (Janeen & Fred); Provide update at next LA Meeting. 18.09.17 CBT $66K for permanent shade cloth over pools, to put in euro turf (fake grass) around pool and permanent shade for spectators. Report went to OCM on 14.09.17 and approved funding agreement. 31.10.17 Quotes obtained for 3 shade cloths for pool, funds needed for concreting (CDP); and Sharon has requested from Fred specific project information. 09.11.17 Shade for kids pool has been repaired and will not be reinstalled until after the cyclone season. 3 x solid roof shade structures are being scoped and quoted to provide shade around the pool for those not in the water.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
09.06.16	6.2 Incoming Correspondence	Request an application for a special lease so licence is not required every 12 months. Licence-01042016-Occupation Licence No.3799-Borroloola	Area Manager / DCG	Ongoing	04.08.16 RGRC has requested a longer lease over the Tamarind Park area. 17.11.16 Have 12 month special purpose lease with 12 month renewal. Vehicle bollards completed instead of fencing 10.01.2017 – DCCS Sent email to Shoshane Boyd requesting advice on the process. 02.02.17 - Ongoing 28.06.17 - DCG report to OCM (12/07/17) to apply to acquire the subject lots. 12.07.17 Council at OCM authorise an application to be submitted to NTG to acquire subject lots. 18.09.17 Still in process. 31.10.17 Greg to follow up on. 09.11.17 Waiting on response from NTG.
17.11.16	11.3 Council Services Report- Project Update	Council to seek advice from Power & Water regarding Toilets still hooked up to septic system at the Sport & Rec Centre.	DCCS	Ongoing	10.01.2017 - DCCS to update 08.03.17 – RGRC is talking to Power and Water regarding all toilets we have across the region to reduce cost. Upgrading the toilet system at the Sport & Rec Centre is part of a development upgrade proposal going to CBT for sporting complex. 04.05.17 - $1.3mil application submitted to CBT for Youth Centre Upgrade. 07.07.17: 50% of funding required - DCCS seeking from other agency. 31.10.17 Sports Court Project – funding approved. 09.11.17 Next week the agreement for $1.5M with the MRM CBT to be signed off. Waiting for the final $400K from NTG to be signed off.
02.02.17	11.4 Council Financial Report	Local Authority wants to see draft design/plan for the Borroloola CBD/Searcy Street	Greg/DCG	Ongoing	08.03.17 – plans presented as an agenda item. 04.05.17 – new plans to be presented at next

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
		at the next Meeting.			meeting, Tonkin to be advised to consult with businesses better. 07.07.17 Sharon - Landscape Plan, once specifications completed final consultations will occur. 18.09.17 About to go back to tender as had no takers as contractors either were unavailable or project too remote. 31.10.17 Engineer still doing specifications, Greg to follow up. 09.11.17 Going out to tender again as no applications.
08.03.17	11.1 ELECTED MEMBER REPORT	Council to invite someone from Lands & Planning to the next LA meeting to provide feedback	Local Authority Coordinator	Ongoing	07.07.17 Write to DLPE (Claire Brown & Graham Finch) invite to next LA Meeting. 28.07.17 Claire Brown provided verbal update to LA Coordinator that NTG is still in discussions with parties regarding native title and proposed subdivision. 18.09.17 Still in process. 31.10.17 In NTG subdivision 10 year Infrastructure Plan scheduled 6 – 10 years. 09.11.17 Claire Brown unable to attend meeting for update. Delays due to NLC. Gerry McCarthy advocating for this.
04.05.17	12.6 STREET LIGHTING	Council to conduct a street light audit and report to appropriate authority.	DCCS	Ongoing	07.07.17 Sharon to write letter to Power & Water Corp to fix lights; Let Peter McLinden know. 18.09.17 From January 2018 RGRC will manage this and will pay PWC 3 times a year. Light issues need to be reported to PWC directly through their web-site (Cindy to send link to LA members) 31.10.17 Marc SLT Report Letter to PWC to not accept the Borroloola lights until upgraded as end of life regarding depreciation.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.05.17	12.7 SPORT & REC	SASO to liaise with DCG to sort out gym access and report back to the community.	DCG/DCCS Sharon	Ongoing	07.07.17 Risk Management Plan - Industry Standards, Supervision; Report to next LA Meeting. 18.09.17 Still on going. Issue raised about school staff using gym; To be investigated by Cindy & Sharon who are unaware of this happening. 31.10.17 Apparently a contractor changed the lock and using the gym. Fred putting on new lock and padlock to take away the risks of using the gym. All stakeholders to be informed of the current access situation. CSC – Need a plan of how gym will be managed to go to the LA. 09.11.17 Ongoing, which includes RGRC investigating safety, risk assessment and public liability. CSC to keep community updated on noticeboard.
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE ON BOTH LA AND GENERAL PROJECTS	1) Look into signage and options to stop large traffic going through town and ending up with no where to turn around. 2) CSC to follow up and report back at the next meeting on: Signs for the Long Vehicle turn around area.	DCCS/ Sharon	Ongoing	31.10.17 Fred has commenced investigations and put a plan together. 08.02.18 Signs are here for the Long Vehicle turn around area, survey has been out to check the area. Work will be required before this area can be used.
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE ON BOTH LA AND GENERAL PROJECTS	LA would like Council to look into options for the creation of a town map.	DCCS/ Sharon	Ongoing	31.10.17 Not RGRC responsibility to promote businesses, but NT Tourism. Sharon will email all businesses regarding promoting themselves via google/wikki. 09.11.17 RGRC has not funded paper maps else where, but local businesses have pulled together to pay for maps. LA Members and businesses to send Sharon the map

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					information for her to investigate costings. Then Sharon will provide details back to LA.
09.11.17	12.3 MCARTHUR RIVER CROSSING - CHANGES TO TIDAL FLOW AFTER BRIDGE WAS BUILT	Council to write to the EPA and DIPL to ascertain what can be done regarding the tidal flow issues.	Sharon/Greg	Ongoing	22.11.17 Lyndon (DCG) has drafted a letter for Greg regarding this matter. 11.12.17 Letter sent to DIPL from CEO **03.01.18 Letter received by CEO from DIPL advising that they will undertake site inspection to gather information for an engineering assessment and will provide outcome to the LA (refer Incoming Correspondence).**
09.11.17	12.5 ROADS IN TOWN CAMPS	Council to look at the town camp roads and the section of dirt road linking Mulholland St and Jose St, to estimate the costs of repair so funding and grants can be looked at and applied for.	Greg/DCG	Ongoing	
09.11.17	12.7 ROCKY CREEK CULVERT / BRIDGE	Council to ask the engineers to provide the cost for raising the height of the rocky creek culverts by 500mm and 1000mm, and report back to the LA	DCCS/ Sharon	Ongoing	
09.11.17	12.9 TEST HOLES LEFT BEHIND BY CONTRACTOR	Fred to follow up with Projects Team regarding rectifying the holes left behind	CSC Fred	Ongoing	
09.11.17	12.11 MACHINERY DAMAGE TO ROAD SURFACES	Fred to email local Contractors regarding their duty of care when moving machinery around	CSC Fred	Ongoing	
08.02.18	11.4 VET SERVICE IS COMING TO BORROLOOLA, FUNDED BY MRM CBT	Council to write letter to the MRM CBT to thank them for funding the vet service.	DCCS/ Sharon	Ongoing	

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
08.02.18	11.5 REVIEW OF SIGNAGE DESIGN FOR TAMARIND PARK PROJECT	Council to write letter to MRM requesting assistance with Greening Borroloola.	DCCS/ Sharon	Ongoing	
08.02.18	11.6 UPGRADE OF ROADS – JOSE & GARAWA STREETS IN BORROLOOLA	Council push Government to get the road and drainage infrastructure started/completed in the subdivision	Greg/DCG	Ongoing	
08.02.18	11.7 GENERAL CONCERNS	CSC to follow up & report back at the next meeting on: 1) Signs for the Long Vehicle turn around area, 2) Pot holes around town & road edges requiring repair, 3) Street lights update on RGRC taking them over.	CSC	Ongoing	

INCOMING CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Incoming Correspondence
REFERENCE **740953**
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

(a) That Borroloola Local Authority receive and note the Outgoing Correspondence.

Date Received	Received By	Received From	Correspondence Details	InfoXpert ID
3rd January 2018	Michael Berto	Darcy Dunbar, Regional Director, DIPL, NTG.	Local Authority concerns: McArthur River Tidal Flow	740686

ATTACHMENTS:
1 Inc-Coor_McArthur River.pdf

NORTHERN TERRITORY GOVERNMENT

DEPARTMENT OF
INFRASTRUCTURE, PLANNING
AND LOGISTICS

Barkly Region
33 Leichardt Street
Tennant Creek
NT 0861

Postal Address
PO Box 96
Tennant Creek NT 0861

T 08 89 624591
E darcy.dunbar@nt.gov.au

File Ref: TRM Ref No – 2018/0104

Michael Berto
Chief Executive Officer
Roper Gulf Regional Council
PO Box 1321
Katherine NT 0851

Dear Mr Berto

Re: LOCAL AUTHORITY CONCERN, MCARTHUR RIVER TIDAL FLOW

I acknowledge and thank you for passing on the Local Authority concerns in your correspondence dated December 11, 2017 on the impact the Mcarthur River Bridge constructed in 2010 at Borroloola may be having on tidal flows at this location of the McArthur River.

As requested, Department of Infrastructure, Planning and Logistics Technical Officers will undertake a site inspection to gather information to enable an engineering assessment to be made on any impact that the new bridge or the old causeway may be having on tidal flow.

I will provide feedback in due course on the outcome of the assessment to you to enable you to inform to the Local Authority.

Yours sincerely,

Darcy Dunbar
Regional Director, Barkly.
Department of Infrastructure Planning and Logistics

3 January 2018

OUTGOING CORRESPONDENCE

ITEM NUMBER 10.1
TITLE Outgoing Correspondence
REFERENCE **740486**
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

(a) **That the Borroloola Local Authority receive and note the Outgoing Correspondence.**

Date Sent	Sent By	Addressed To	Correspondence Details	InfoXpert ID
15 February 2018	CEO	Residents	Changes to Waste Collection Services in Mara, Yanyula, Garrawa 1 and Garrawa 2 Town Camps	740485

ISSUES/OPTIONS/SWOT
Nil

FINANCIAL CONSIDERATIONS
Nil

ATTACHMENTS:
1 Corro.Out_RGRC.Letter.BOR.TownCamps.pdf

Roper Gulf
REGIONAL COUNCIL
SUSTAINABLE • VIABLE • VIBRANT

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15 February 2018

Dear Resident

RE: Changes to Waste Collection Services in Mara, Yanyula, Garrawa 1 and Garrawa 2 Town Camps

Please note that due to the request to Council from Mabunji Aboriginal Resource Indigenous Corporation waste collection services for Borroloola Town Camps – Mara, Yanyula, Garawa 1 and Garawa 2 will reduce from 2 collections to 1 collection per week from the 1 February 2018.

Household wheelie bins will now be emptied on Friday only, each week.

Remember:

- Only Approved Wheelie Bins supplied by Council will be collected
- The bins are to be put out on the side of the road for collection facing forward for ease of collection by the waste management truck
- That only items in the bin will be collected
- Any rubbish around the bin will not be collected
- Under the By-Laws it is the responsibility of the landowner to keep their rubbish bin in good order and not permit it to attract flying insects or vermin, to cause an offensive odour, or become a danger to public health

If you have any concerns regarding these changes please contact the Mabunji Aboriginal Resource Indigenous Corporation.

If you have any concerns about Councils delivery of the service please contact the Council office on 89758 758.

Yours sincerely

Michael Berto
CEO
Roper Gulf Regional Council

GENERAL BUSINESS

ITEM NUMBER 11.1
TITLE Elected Member Report
REFERENCE **741433**
AUTHOR Amanda Haigh, Manager Governance and Corporate Planning

RECOMMENDATION

(a) **That the Borroloola Local Authority receive and note the Elected Member Report.**

BACKGROUND
This Elected Member Report is designed to give Local Authorities an overview of Agenda Items that have been raised and decisions made at the Ordinary Meetings of Council and Finance Committee Meetings since the last Local Authority Meeting, in order for them to convey the information to community members.

Comprehensive details can be found in the Agendas and Minutes of the respective meetings, which are available on the Council Website and at Council Offices.

ISSUES/OPTIONS/SWOT
At the Finance Committee Meeting held in Katherine on 16 November 2017:
Decisions include:

- approved the waiver of fee for the hire of the Mataranka Community Hall on 10th November 2017 for Roper River Landcare Group
- adopted the First Quarter Amended Budget for 2017-18
- approved a budget of $50.00 per staff member and venue hire for the 2017 Awards Presentation Night in each location
- accepted the funding offer of $146,841 from the NTG provided under the Community Benefit Fund, for upgrades to Ngukurr Playground and approved, in the 2017-18 Budget, a co-contribution of $79,068 (GST Exclusive) for the Ngukurr Playground Project
- accepted the funding offer of $1,650,000 from the McArthur River Mine Trust Community Benefit Fund, for upgrades to the Borroloola Basketball Courts
- Late Correspondence from Building Better Regions Fund Round One Infrastructure Projects Stream confirming that the Government has approved funding of up to $978,714 (GST exclusive) to the Roper Gulf Regional Council for the Borroloola Government Business Hub Development project
- approved Greg Arnott to be the nominated representative on the Department Of Infrastructure, Planning And Logistics Project Team for the Northern Territory Government 10 Year Infrastructure Plan
- accepted the funding offer of $26,400.00 from Round 3 of the Homelands Extra Allowance, to Improve and Upgrade Dwellings for 4 eligible applicants

At the Ordinary Meeting of Council held in Katherine on 15 December 2017:
Decisions include:

- advised on the intention to not pursue electors who did not vote in the recent Local Government Election
- approved the translation of the Council Pledge in Kriol (light) and will read the Kriol Pledge at LA meetings and the English version read in Council and Committee meetings
- noted the Letter of Support for Roper and Wilton bridges naming process and requested Department of Infrastructure, Lands and Planning to undertake further

consultation with Traditional Owners with respect to the Roper and Wilton River Bridge names

- Never Never Ward Report - approved the recommendations of the Jilkminggan Local Authority for the minutes 7th November 2017; accepted the resignation of Wendy Daylight from the Jilkminggan Local Authority as of 18th November 2017; approved the recommendations of the Hodgson Downs Local Authority for the minutes 23rd November 2017; approved the recommendations of the Mataranka Local Authority for the minutes 5th December 2017.
- South West Gulf Ward Report - approved the recommendations of the Borroloola Local Authority for the minutes 9th November 2017; Town Camp Roads - municipal team are working on worst pot holes; suggestion that Council approve in principle a budget to contribute for major works to start, approach other organisations to contribute funds to the works in partnership and scope of works to be presented to Council before approving a budget. Garrawa 1 & 2 and Weemol to be looked at first.
- Numbulwar Numburindi Ward Report - approved the recommendations of the Numbulwar Local Authority for the minutes 21st November 2017; Barge landing part of the Freight Hub Project which is on hold due to land tenure issue. NTG responsible at the moment for the barge landing.
- Yugul Mangi Ward Report - Milwarrpra Annual General Meeting (AGM) 16 December will include discussion about the Church
- Nyirranggulung Ward Report - approved the recommendations of the Barunga Local Authority for the minutes 14th November 2017; rescinded the membership of Antony Groves and Amanda Ngalmi for the Barunga Local Authority; accepted the resignation of David Oenpelli from the Barunga Local Authority; approved the nominations of Symeon Bulumbara, Denni Barma and Illana Rankin for the Barunga Local Authority; approved the recommendations of the Bulman Local Authority for the minutes 15th November 2017; approved the recommendations of the Manyallaluk Local Authority for the minutes 6th November 2017.
- approved the release of the draft Strategic Plan 2018-2021 for public comment for 21 days from the 2nd January 2018 and approved the Green coloured design of the Strategic Plan.
- Elected Members are to attend Four Wheel Driving and First Aid Training in Community in 2018; approved Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Councillor Selina Ashley and Councillor Annabelle Daylight to attend the Women's Leadership Symposium 2018 at the Darwin Convention Centre on the 1 August 2018; and seek funding for LA members to attend Women's Leadership Symposium 2018.
- commented to the Department of Housing and Community Development on the review of Guideline 8 - Clarify definitions on quorum and provisional meetings number 11 as is confusing.
- approved the Hire Fee of $1,205.00 for the Jumping Castle hire and approved the Jumping Castle hire fee to not be applicable to Civic Events approved by Council.
- accepted the funding offer of $995,700 for the Indigenous Youth Reconnect Program from the Department of Prime Minister and Cabinet
- accepted the funding offer of $121,000 for the School Nutrition Program from the Department of Prime Minister and Cabinet - located in Manyallaluk & Bulman.
- accepted the variation to the 2017-18 Budget Based Funded Program Funding Agreement from the Department of Education and Training
- Civic Events - Council members actively promote Australia Day within their communities and support the Malandarri Festival in Borroloola.
- approved the changes to the School Nutrition Program 2017/18 Fees and Charges Schedule from $10.50 to $8.00 per day per person.
- approved Bevcon Recycling to apply for a Collection Depot at the Mataranka Recycling Centre.
- approved the request to waiver the fee for Roper Gulf Regional Council Office Space from the 15 December 2017 to end of January 2018 for the Yangbala Project in Ngukurr.

- accepted the variation to the 2017-2018 MES/HMS/Jobs – to provide an additional $33,000.00 (GST inclusive) in additional town camps funding for excess water bills at Mulgan Camp.
- accepted the Memorandum Of Understanding with Sunrise Health Services for continuing the cooperative arrangement for the joint delivery of services to Aged Care and NDIS/ DHIS participants ending 30th June 2019.
- approved the Memorandum Of Understanding with Ngukurr Arts Aboriginal Corporation for sound studio operation ending 31st December 2018.
- supported seeking a Section 19 on the Numbulwar Old Clinic – to move the Council Aged Care to the old Clinic
- approved in principle $2 million from general revenue for priority road upgrades in communities within the Local Government Area; and approved the amendment to the budget of $60,000 for consultation and scope development.
- delegated the CEO authority to purchase the properties in the report for Staff Housing in Mataranka
- approved to continue completion of construction for stage 3, 4 and 5 at 2 Crawford Street, Katherine.
- agreed to the Service Level Agreement for Streetlight Repairs and Maintenance with PowerWater

At the Finance Committee Meeting held in Katherine on 31 January 2018:
Decisions include:

- resolved to seek a Ministerial Exemption application for the acquisition of former Gulf Savannah NT assets in Borroloola.
- approved the transfer of vehicle registration CA69RG, to activity 220 (Housing Program) and the budget be amended to increase vehicle expenditure for the program by $10,000.00.
- approved the list of top priority economic development projects in the Roper Gulf Region for the Northern Territory Government 18/19 Budget and submit to the Department of Business:
    1. Rocky Creek Causeway
    2. Mataranka Office, Library and Museum Upgrade
    3. Land release in Borroloola and Mataranka to be fast tracked to the 18/19 Budget.
- approved the write off of $78,911.24 for refuse and interest charges for Rrumburriya Malandari Aboriginal Corporation.

At the Ordinary Meeting of Council held in Jilkminggan on 28 February 2018:
Decisions include:

- CEO to write a response letter to Larrimah Green Park requesting notification of the plan to finalise clean up of the lot.
- CEO to write a letter to advise council have no objections for Mainoru Store license application.
- acknowledged the consultation undertaken by the Northern Territory Government with the official naming of the Roper River Bridge as the Yurlhbunji Bridge and the Wilton River Bridge as the Warjaja Bridge - CEO to consult with Ngukurr Local Authority on spelling of the Bridge names.
- Never Never Ward Report - approved the recommendations of the Jilkminggan Local Authority from the minutes 6th February 2018; approved the nominations of Simone Baker and Rosina Ferrell for the Jilkminggan Local Authority; approved the recommendations of the Mataranka Local Authority from the minutes 6th February 2018.
- Numbulwar Numburindi Ward Report - approved the recommendations of the Numbulwar Local Authority from the minutes 13th February 2018; and request DPMC to attend the next Numbulwar Local Authority meeting to explain the role of the GEC's and an update of future plans

- Nyirranggulung Ward Report - accept the nomination of Mikala Ashley to the Manyallaluk Local Authority; CEO to write a letter to Power and Water Corporation explaining Manyallaluk Local Authorities issues and concerns of the smart metres, similar issues in all locations.
- South West Gulf Ward Report - approve the recommendations of the Borroloola Local Authority from the minutes 8th February 2018.
- nominated Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Councillor Don Garner, Councillor Samuel Evans, and Councillor Owen Turner to be on the review panel for the CEO performance review.
- accepted the offer from the Northern Territory Government to receive as a gift the lights and light towers that are currently located at the Katherine Sport and Recreation Grounds on Giles Street, Katherine and relocate the lights to Mataranka; and approved in principle $200,000 for the removal and installation for the lights at the Mataranka oval.
- approved in-principle $1.4 million for the replacement of the Rocky Creek causeway.
- approved the Roper Gulf Regional Council 2018-2021Strategic Plan.
- requested that the following motions are out to members at the next General Meeting of LGANT
    1. The Local Government Act should be amended to provide for a Regulation in respect to services provided by councils.
    2. Procurement Increases –The issue has now arisen where it is quite common for the provisions of supplies to be greater than $100 000 and that it is impractical to call for tenders where seeking quotes would be sufficient and cost effective. An example would be the requirement to purchase two 4wd motor vehicles at the same time. Therefore the procurement limit for tenders should be lifted to $250 000.
- approved representation at the LGANT Regional Forum 12 April 2018 and General Meeting 13 April 2018 by the following Elected Members:
    - Deputy Mayor Helen Lee
    - Councillor Ossie Daylight
    - Councillor David Murrungun
    - Councillor Owen Turner
- endorsed the nomination of Elected Members to be a pool member for the Local Government Disciplinary Committee.
    - Mayor Judy MacFarlane
    - Deputy Mayor Helen Lee
    - Councillor Annabelle Daylight
- approved the following Elected Members to attend the Certificate in Engagement Training in Katherine on the 13 – 15 and 26-27 March 2018:
    - Mayor Judy MacFarlane
    - Councillor Owen Turner
    - Councillor Samuel Evans
    - Councillor Keith Rory
    - Councillor Edwin Nunggumajbarr
    - Councillor Wayne Runyu
- approved the location changes for the Ordinary Meeting of Council:
    - 18 April 2018 to be held in Katherine
    - 27 June 2018 to be held in Barunga
- align celebrations for Council's 10 Year Anniversary with the official opening of the new Council Head Quarters at 2 Crawford Street Katherine.
- Did not approve the waiver of fee for Taylors Carnival in Beswick 18 – 20 June 2018.
- approved in principle if a vehicle is available, the request from Mataranka Magic Netball to waiver the fee for bus hire for the 2018 Katherine Netball Season.
- Accepted the following grant funds,:

1. $107,778.00 (GST inclusive) to deliver the Borroloola and Robinson River Animal Health and Wellbeing Program from the McArthur River Mine Trust Community Benefit Fund
2. $13,200 (GST exclusive) Variation No. 1 to 2017-18 Homelands Extra Allowance Funding Agreement
3. $12,053.80 (GST exclusive) Variation No. 3 to 2017-18 MES/ HMS/ Jobs Funding Agreement
4. $100,000 (GST exclusive) Arts Trail grant for upgrades to the Mataranka Library, Gallery and Museum
5. $400,000 (GST exclusive) NTG Capital Grant for upgrades to the multipurpose courts in Borroloola

- endorsed the recommendations of the Community Grants Committee for Round 2 of the 2017-18 Community Grants Program and set aside the remaining Program Funds for sponsorship donation requests:
    1. Manyallaluk Church, Manyallaluk Church Generator - $1000.00
    2. Isolated Children Parents Association, Sports Camp - $3000.00
    3. Mataranka Never Never Committee, Back to Never Never theme night - $3000.00
    4. Ngukurr School, Netball training and competition - $3000.00
    5. Yugul Mangi Development Aboriginal Corporation, Yugul Mangi Festival - $3000.00
    6. Barunga Local Authority, Because of her, We can- NAIDOC Ball - $3000.00
- approved the disposal of the list of fleet items - Auctioneers to notify Elected members and Stakeholders of the Auction.
- Community Safety Quarterly Report - Councillors are concerned that Ngukurr Night Patrol are not supporting Youth Activities as advised.
- approved the request from John Moriarti Football to waiver the fees for use of the sports courts and oval in Borroloola to deliver soccer (football) training sessions from the 12 February to the 31st of December 2018 .
- approved changes to CDP organisational structure.
- Outstations Programs and Capital works - Mount Catt access road needs repairing after the wet season.
- correspondence from Turkey Lagoon - Residents wrote letter to Roper Gulf Regional Council. Roper Gulf Regional Council contacted residents and are looking at a service plan. Seeking funding from Department of Housing and Community Development .
- Collection of Scrap Ferrous and non-ferrous Metal from Towns and Communities in the Big Rivers Region - approved the Katherine Town Council to be the principle agent on the contract with SIMS Group Australia Holdings Limited.
- support the “No More” initiatives and activities throughout the Region - All Ngukurr Staff and CDP participants to attend the “No More” march against Domestic Violence, April 19th 2018.
- Urapunga CDP - activities attendance is picking up. Participants happier with variety of activities and have been making items to take home. 29 participants, 2 supervisor positions are vacant. Ngukurr CDP supervisor travelling back and forth to Supervise both Communities.
- Borroloola to Robinson River Road – CEO to write a letter to the NTG and LGANT to raise the issues of condition of Borroloola to Robinson River road; and CEO to meet with Savannah Way Tourism Action Group to raise the issue.
- Borroloola Town Camps Waste Collection - Reduction of services, lots of rubbish around Garrawa. Mabunji have indicated they are monitoring the situation. Residents of Camps recommended to inform Mabunji of concerns with the reduction of the service.
- 1/2018 RESOLVED (Donald Garner/Keith Rory) Carried
  (a) That the Roper Gulf Regional Council does not support lifting the moratorium on onshore shale gas fracking; and in doing so write to the Chief Minister and relevant Ministers to formally convey the position. - The Elected Members of the Roper Gulf

Regional Council have heard the concerns expressed by our constituent's, including a significant majority of our regions tourism and farming businesses, pastoral lease holders and local communities, and the concern for Aboriginal sacred sites, regarding the risks of fracking gas fields. The NT Fracking inquiry has stated it does not have enough information about our regions land and water ways to understand how fracking might impact. Council voted on item, unanimously

- RGRC AFL men's competition - Communities to have local teams to compete for Community Champions.
- approved the location of the Mataranka Kiss and Go on Beswick Street - NTG starting work in Roper Gulf Region beginning with Mataranka. Ngukurr, Borroloola and Jilkminggan are among communities to receive similar Kiss and Go Zones.
- noted the resignation of Phil Vivian Independent Member for the Audit Committee; appointed Garry Lambert as an Independent Member for Audit Committee; and rescheduled the Audit Committee meeting to Wednesday 21st March 2018.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER 11.2
TITLE Council Services Report
REFERENCE **743013**
AUTHOR Cindy Morgan, Senior Administration Support Officer

RECOMMENDATION

(a) **That the Borroloola Local Authority receive and note the verbal Council Services Report**

ATTACHMENTS:
There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 11.3
TITLE Council Financial Report - Borroloola
REFERENCE **742981**
AUTHOR Munish Singla, Management Accountant - Acting

RECOMMENDATION

(a) **That the Borroloola Local Authority receive and note the Financial Report for the Second Quarter of 2017-18.**

BACKGROUND
As per the Guideline 8 of the Northern Territory Local Government Act, the quarterly finance report is to be presented to the Local Authority.

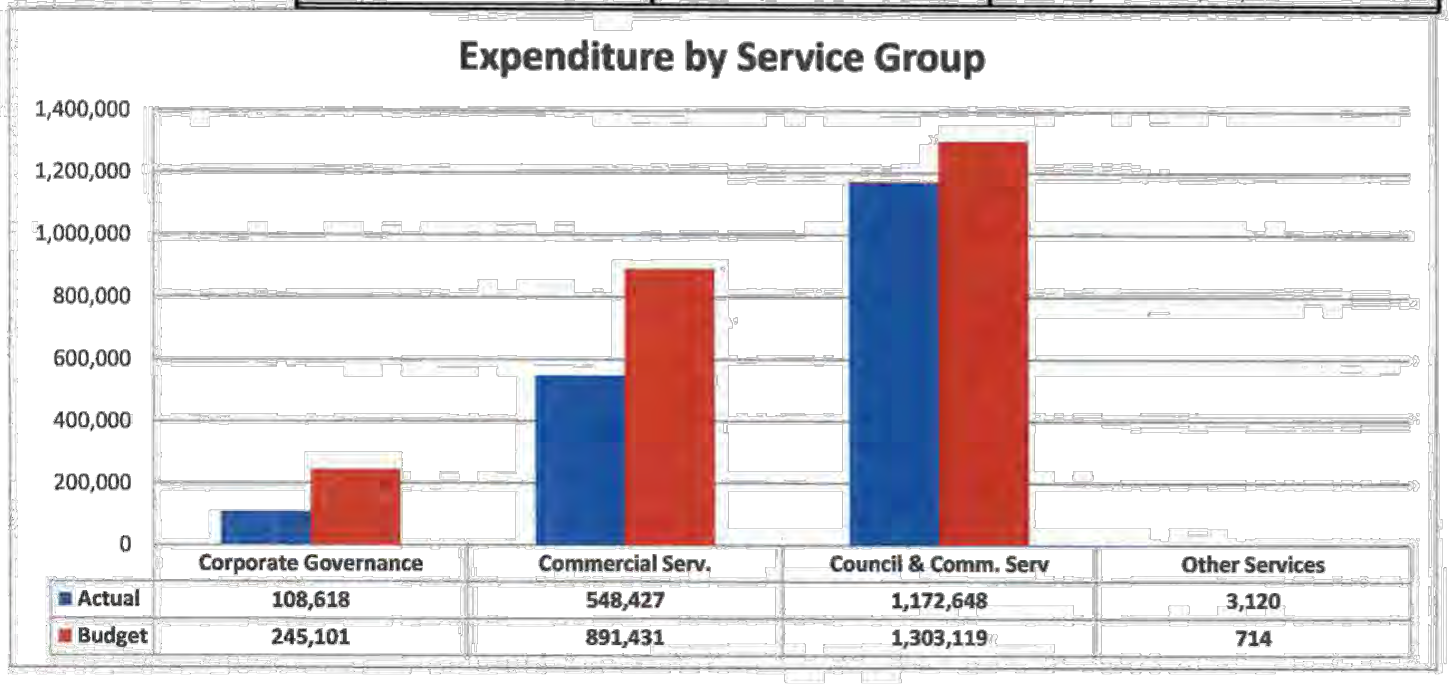
ISSUES/OPTIONS/SWOT
NIL

FINANCIAL CONSIDERATIONS
NIL

ATTACHMENTS:
1 Borroloola Second Quarter Report.pdf

Roper Gulf Regional Council
Borroloola
Expenditure Report as at 31st December 2017

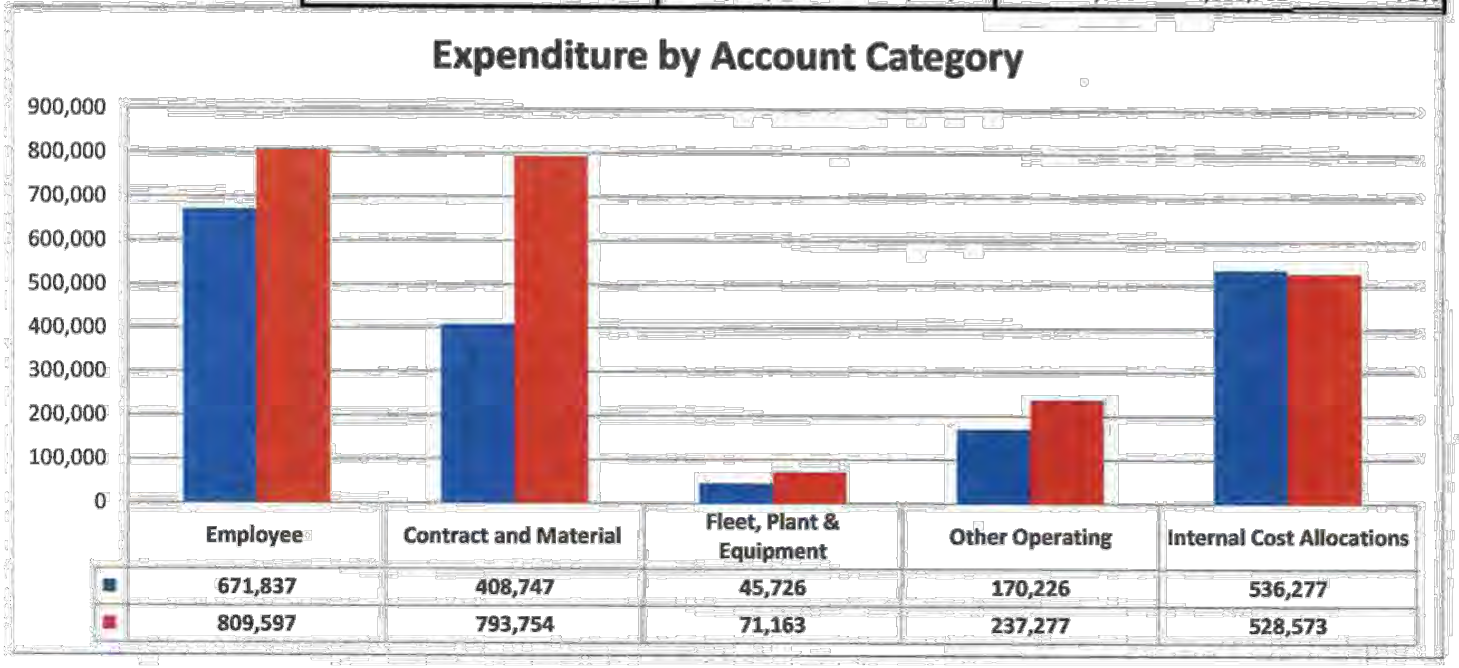
	Current Quarter		Year to Date - As of Period 9				
	2nd Quarter Actual	*2nd Quarter Budget*	YTD Actual	YTD *Budget*	*2nd Quarter Variance*	Annual *Budget*	Proporation of Budget *Spent*
Expenditure by Service							
Corporate Governance	108,618	245,101	154,893	367,651	136,482	490,241	44%
Commercial Serv.	548,427	891,431	812,319	1,337,146	343,004	1,782,861	62%
Council & Comm. Serv	1,172,648	1,303,119	1,578,837	1,954,678	130,470	2,606,238	90%
Other Services	3,120	714	3,120	1,071	2,406	1,427	437%
Total Expenditure	1,832,814	2,440,364	2,549,169	3,660,545	607,550	4,880,768	75%



Attachment 1

Roper Gulf Regional Council
Borroloola
Expenditure Report as at 31st December 2017

	Current Quarter		Year to Date - As of Period 9				
	2nd Quarter Actual	*2nd Quarter Budget*	YTD Actual	*YTD Budget*	*2nd Quarter Variance*	Annual *Budget*	Proporation of Budget *Spent*
Expenditure by Account Category							
Employee	671,837	809,597	959,483	1,214,396	137,761	1,619,195	83%
Contract and Material	408,747	793,754	574,254	1,190,631	385,007	1,587,508	51%
Fleet, Plant & Equipment	45,726	71,163	65,304	106,744	25,437	142,326	64%
Other Operating	170,226	237,277	265,351	355,915	67,050	474,594	72%
Internal Cost Allocations	536,277	528,573	684,777	792,859	7,705	1,057,145	101%
Total Expenditure	1,832,814	2,440,364	2,549,169	3,660,545	607,550	4,880,768	75%



Attachment 1

Roper Gulf Regional Council

Borroloola

Expenditure Report as at 31st December 2017

Activity Listing	Current Quarter 2nd Quarter Actual	2nd Quarter Budget	2nd Quarter Variance	Annual Budget	
Corporate Governance					
110 - Assets Managment -	0	1,500	1,500	3,000	
115 - Asset Management -	388	0	388	0	The Expenditure is for vehicle registration and will be captured at second budget revision.
131 - Council and Elected M	17,830	11,480	6,350	23,000	The overspend is for Councillors Travel Allowance and meeting catering expenses. The budget will be amended in second revision.
132 - Local Authority	9,786	10,241	455	20,482	
138 - Local Authority Proje	36,463	167,115	130,651	334,230	Please see attached project register for details.
202 - Staff Housing	7,152	1,531	8,683	3,062	The underspend is due to less building repairs & maintenance expenses $1,430, less materials expenses $1,732, less power, water & sewerage charges $2,268, no protective clothing and equipment expenses incurred $600.
245 - Visitor Accommodati	51,138	28,234	22,904	56,467	The overspend is on building repairs & maintenance expenses.
492 - Borroloola Communi	166	25,000	24,835	50,000	The project is at its initial stage and the budget will be spent in coming months.
Sub Total	**108,618**	**245,101**	**136,482**	**490,241**	

Attachment 1

Commercial Serv.					
241 - Airstrip maintenance	58,667	60,000	1,333	120,000	
314 - Service Fee - CDP	409,533	563,697	154,164	1,127,394	The underspend is due to staff absences/vacancies $32,851, less repairs & maintenance expenses $4,761, less materials & tolls expesnes $25,300, less water & sewerage charges $2,464, less vehicle charges $37,511, less networking epxneses $9,683, no rent paid $30,282, less other operating expenses $14,884
315 - CDP Transistion - Bor	60,109	247,733	187,624	495,466	The underspend is due to vacant positions $28,239, no contractor or materials expenses $111,637, less other operating expenses incurred $47,755
318 - Outcome Payments -	20,118	20,000	118	40,000	
Sub Total	**548,427**	**891,431**	**343,004**	**1,782,861**	

Council & Comm. Serv					
111 - Council Services Gen	195,162	197,013	1,851	394,026	
160 - Municipal Services	196,110	225,897	29,787	451,794	The underspend is mainly due to staff absences.
161 - Waste management	44,342	140,616	96,274	281,231	The underspend is due to less contractor expenses paid.
162 - Cemeteries Manager	745	500	245	1,000	The expense is for the purchase of materials. Thebudget will be revised in April 2018.
169 - Civic Events	0	250	250	500	
170 - Australia Day	97	200	103	400	
171 - Naidoc Week	947	500	447	1,000	Whole year's expenditure is already incurred. There won't be any additional expenses in 2017-18 for tyhis activity.
200 - Local roads maintena	72,571	5,500	67,071	11,000	The expenditure is for non budgeted Rocky creek and Robinson Road repairs. The budget will be revised in April 2018.
201 - Street lighting	28,977	11,050	17,927	22,100	The overspend is for contarctors payment and electricity expenses. The budget will be revised in April 2018.
348 - Library	20,542	23,223	2,681	46,446	The underspend is due to staff absences.
381 - Animal Control	0	3	3	5	
401 - Night Patrol	129,150	126,183	2,967	252,367	
404 - Indigenous Sports an	23,724	43,868	20,144	87,737	The underspend is due to staff absences.

407 - Remote Sports and R	11,202	750	10,452	1,500	The expenditure is for vehicle running expenses & other operating expenses. The budget will be revised in April 2018.
409 - Sport and Rec Faciliti	108	0	108	0	
414 - Drug and Volatile Sut	1,573	0	1,573	0	The expenditure is for materials purchased for organising activity in community. The budget will be amended at second revision.
415 - Indigenous Youth Rec	117,033	141,170	24,137	282,339	The underspend is due to staff absences.
416 - Youth Vibe Grant	273	579	307	1,159	
417 - SPG - Borroloola Play	166	25,000	24,835	50,000	The project is at its initial stage and the budget will be spent in coming months.
418 - SPG - Borroloola Nut	1,580	4,545	2,965	9,091	The activities are organised and budget will be spent in coming months.
419 - SPG - Borroloola Grie	0	2,195	2,195	4,390	
420 - SPG - Country Cattle	42,500	10,000	32,500	20,000	The project is completed. The grant of $20,000 will be received in coming few weeks.
423 - SPG - Diversion Eveni	5	1,500	1,495	3,000	The activities are organised and budget will be spent in coming months.
462 - 2014-19 Roads to Re	96,000	145,555	49,555	291,110	The project is currently underway and the budget will be spent in coming few months.
550 - Swimming Pool	189,841	197,021	7,180	394,042	
Sub Total	**1,172,648**	**1,303,119**	**130,470**	**2,606,238**	
Other Services					
468 - Auspice Grant Manag	0	714	714	1,427	
487 - Improving Strategic L	3,120	0	3,120	0	The expenditure is for the feasibility study of the project. The budget will be revised in April 2018.
Sub Total	**3,120**	**714**	**2,406**	**1,427**	
Total Expenditure	1,832,814	2,440,364	607,550	4,880,768	

GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	Governance Report - New Policies
REFERENCE	**741074**
AUTHOR	Cristian Coman, Compliance Coordinator

RECOMMENDATION

(a) **That the Borroloola Local Authority receives the following new policies:**
- **(i) GOV027 Indigenous Procurement Policy;**
- **(ii) GOV028 Buy Local Policy;**
- **(iii) GOV029 Records Management Policy;**

(b) **That the Borroloola Local Authority receives and notes the following new and revised policies as adopted by Council at the 15 December 2017 meeting.**
- **(i) WS009 Fatigue Management Policy;**
- **(ii) HR029 Redeployment and Redundancy Policy;**
- **(iii) GOV012 Organisational Delegations Manual (non-financial);**
- **(iv) AGE038 AGED CARE Service Referral and Coordination Policy.**

BACKGROUND

The following new and revised policies were adopted by Council at the 15 December 2017 and 28 February 2018 Meetings.

ISSUES/OPTIONS/SWOT

(i) The **GOV027 Indigenous Procurement Policy** was proposed by the Procurement Coordinator leverage Council's annual procurement spend to drive demand for Indigenous goods and services, stimulate Indigenous economic development, grow the Indigenous business sector and create Indigenous employment. By adopting this policy RGRC will be aligning with the equivalent Commonwealth Government policy and allow Council to be pre compliant for future mandatory inclusion.

(ii) The **GOV028 Buy Local Policy** was proposed by the Procurement Coordinator to support the Roper Gulf Region's economic development by ensuring Council seeks to source goods and services from local suppliers where possible. NTG have recently implemented several significant reforms to strengthen Buy Local conditions to maximise opportunities for Territory enterprises and in the future the Procurement Coordinator believes is mandatory for various funding grants. By adopting this policy Council will be aligning its procurement practices with one of its major funding suppliers (approx. 30% of annual budget).

(iii) The **GOV029 Records Management Policy** has been developed as part of the overall records management development, and accurately and comprehensively reflects RGRC's legislative obligations pertaining to the subject matter. It accommodates both Territory and Commonwealth obligations.

The following new and reviewed policies as adopted by **Council at Ordinary Meeting of Council on Friday 15 December 2017**:

1. **WS009 Fatigue Management Policy (New)**

This policy is intended to be an administrative hazard control barrier and reflects RGRC's obligations as a PCBU (Part 2 *Work Health and Safety (National Uniform Legislation) Act*).

2. **HR029 Redundancy and Redeployment Policy (New)**

Reflects contemporary Human Resource practices pertaining to redundancy

3. GOV012 Organisational Delegations Manual (non-financial) (Revised)

Revisions to accommodate delegations for Regulatory Compliance and Tendering process / panel and various delegations revised.

4. AGE038 AGED CARE Service Referral and Coordination Policy (Revised)

Revisions to expand scope of service referral from the Territory and the Commonwealth.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER 11.5
TITLE Governance Report - Complaints Register
REFERENCE **741145**
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

(a) **That the Borroloola Local Authority receive and note the Complaints Register.**

BACKGROUND

Date Received	Complaint #	Location	Complaint Type	Assigned to	Expected Response Date	Status
15.06.17	1611	Borroloola	Fire	DCCS Sharon Hillen	03.07.17	Open
07.11.17	1637	Borroloola	Animal Complaint	DCCS Sharon Hillen	23.11.17	Open
01.02.18	1652	Borroloola	Animal Complaint	DCCS Sharon Hillen	14/02/18	Open

ISSUES/OPTIONS/SWOT
Nil

FINANCIAL CONSIDERATIONS
Nil

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.6
TITLE	Governance Report - Borroloola Local Authority Project Register Update
REFERENCE	**742872**
AUTHOR	Munish Singla, Management Accountant - Acting

RECOMMENDATION

(a) **That the Borroloola Local Authority receive and note the report on the Local Authority Project funding as at 19th March 2018.**

BACKGROUND

Since 2014, the Borroloola Local Authority has received a total of $ 524,648 in Local Authority Project Funding from the Department of Housing and community Development.

A summary and status of the projects that the Borroloola Local Authority have allocated funds to and the amount of funds that is yet to be allocated to projects, is attached.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Borroloola Local Authority Project Register 19.03.2018.pdf

Borroloola Local Authority Project Funding - - as at 19th March 2018				
Funding received from Department	Income			
2014-15	$ 131,356.00			
2015-16	$ 131,356.00			
2016-17	$ 131,356.00			
2017-18	$ 130,580.00			
Total funding received	**$ 524,648.00**			
Projects funding has been allocated to:	Prjct Budget	Actual Expenditure	Prjct Varience	Project Status
Civil Engineer to design & document CBD Local area Traffic Project	$ 10,568.00	$ 10,060.79	$ 507.21	Completed
S&R Grounds - softball oval top soil and grass , irrigation	$ 27,000.00	$ 25,791.52	$ 1,208.48	Project Completed
Solar powered scoreboard mounted on trailer with solar trickle	$ 35,000.00	$ 25,240.00	$ 9,760.00	Completed
Plaques for the stone in Tamarind Park	$ 4,000.00	$ -		In progress
Life Guard Tower	$ 6,000.00	$ 6,386.36	-$ 386.36	Completed
Park furniture for Tamarind Park, Rocky Park & Show grounds	$ 30,000.00	$ 25,709.09		In progress
Pool shade cloth	$ 16,000.00	$ 4,335.00		In progress
Freight for Solar lights supplied by Victims of Crime	$ 1,500.00	$ 1,380.00	$ 120.00	Completed
Tamarind Park Story Boards	$ 20,000.00	$ 4,982.56		In progress
Sports Oval / Showground: bore pump upgrade, check power for bore, replace sprinkler, run potable water to central location, new toilet block and or level existing and upgrade/ repairs, raise tank at toilets to be another source of fire fighting water	$ 50,000.00	$ 72,789.37		In progress
Tamarind Park: Extension of tamarind park area with bollards, irrigation, seating, BBQ area with shade , more shade trees, garbage bins	$ 50,000.00	$ 14,035.90		In progress
Cemetery: Shade, seating, refurbish entry sign	$ 20,000.00	$ 17,371.82	$ 2,628.18	Completed
Portable toilets including pumping option (trailer): look into	$ 50,000.00	$ 27,490.00		In progress
Playground for Subdivision: revamp playground in the Sub. Water	$ 50,000.00	$ 4,158.28		In progress
Borroloola beautification: create green areas, source and plant trees	$ 20,000.00	$ 4,422.00		In progress
Youth Sport & Rec: LA would like to directly assist Youth Sport and	$ 4,000.00	$ 2,497.00		In progress
Relocate the pool Gate and Fence for a secure TV Zone Area	$ 8,500.00	$ -		
Footpaths Feasibility study	$ 5,000.00			
Water Supply at Cemetery	$ 25,000.00			
Toilet at Cemetery	$ 25,000.00			
Removable Solar Lights (1 x Rocky Creak Boat Ramp, 2 x McArthur Riv	$ 50,000.00			
Total project budgets	$ 507,568.00	$ 246,649.69	$ 13,837.51	

Attachment 1 Borroloola Local Authority Project Register 19.03.2018.pdf

Funding that needs to be allocated to projects		
Total Funding Received		$ 524,648.00
Total project budgets	*Less*	$ 507,568.00
Project savings under 'Project Varience'	*Add*	$ 14,223.87
Project overspends under 'Project Varience'	*Less*	-$ 386.36
Total funding that needs to be allocated to projects		**$ 30,917.51**

GENERAL BUSINESS

ITEM NUMBER	11.7
TITLE	Community Services Report - Community Safety
REFERENCE	**743033**
AUTHOR	Daniel Kirk, Community Safety Manager

RECOMMENDATION

(a) **That the Borroloola Local Authority receive and note the Community Safety Report**

The Community Safety Department sits within the Directorate of Council and Community Services.

In Borroloola the Department runs the following activities

- Community Night patrol
- Youth Reconnect program
- Youth Cooking Program
- Loss grief and Trauma Training
- Country cattle Workshop
- Alcohol and Volatile substances support, and
- Alcohol and other drug diversion evenings.

The Borroloola CNP consists of a Team leader and three patrol officers with a dedicated vehicle.

The Patrol is one of the more busy teams in the Region dealing with up to 60 clients each shift.

The team leader recently resigned but a replacement has been identified and should be on board by the date of this meeting.

Patrol works from 1800 to 0236 Tuesday to Saturday.

The Youth Reconnect program is designed to connect Youth at risk of disconnecting from Family, Community or Culture. The program utilizes a number of strategies including case management, referrals as well as Youth oriented activities. Staffing consists of a Coordinator and two indigenous Youth Workers. Future programs for the Youth program will include the following:

- Identifying Youth to eventually become members of the Local Authority
- Conducting Youth Activities during the second week of the Easter school holidays demonstrating the attitude of Youth to such issues as Domestic violence, alcohol and drugs.
- Pursuing the idea of developing a business plan for a small business run by the Youth in Borroloola.

The Youth cooking program is being run in conjunction with the School Home Economic Program. This program starting from humble beginnings is attracting great interest. Classes are being run twice a week involving school children and those who are not regular school attendees. Consideration is being given to having the chefs cater for Community Events such as this meeting, ANZAC Day and others.

The loss, grief and trauma workshops are planned to run over May and June this year. Training will consist of a two day workshop for Community Based professionals followed by an engagement activity with Community called “The Tree of Life” mainly centred around strong women in Community, combined with this will be smaller workshops for interested Community members on the topic. The end result will be a movie of the “Tree of life” journey for the women which will be available to the entire community.

Alcohol diversion evenings are yet to start in Borroloola but may have by the date of this meeting. These are hosted by the CNP and consist of a number of presentations from RGRC, NT Police, Rehab Providers, the No More campaign and any other interested parties. These are events targeted at the entire Community.

ATTACHMENTS:
There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 11.8
TITLE CDP Update
REFERENCE **742967**
AUTHOR Janelle Iszlaub, CDP Regional Manager

RECOMMENDATION

(a) **That the Borroloola Local Authority receive and note the CDP Report.**

BACKGROUND
The Community Development Program contract is due to expire 30th June 2018. RGRC has been granted an extension of 12 months to now expire on 30th June 2019.

CDP are currently undergoing the program performance review (PR5), this review happens every six months and we are currently being assessed on our performance from October 2017 to March 2018. Most of the site visits have been conducted by Department of Prime Minister and Cabinet and our reporting requirements have been submitted for assessment.

This is the first review since taking over the contact for Region 29, some of the targets were reduced for the first six months, this is including target 3 the employment target.

There have been some great activities since starting back up from the Christmas break, some of the more visual activities include:

- Tamarind Park – this has been amazing to see an LA project bring so many areas to work together with CDP, RGRC and Mabunji.
- CDP have been working under host placements with Mabunji and learning some great skills including concreting and building, as special thank you to Mabunji for the wonderful photos and weekly updates, the men are really enjoying the experience and new skills.
- CDP have been working around the community in different groups assisting and cleaning up, including town camps.
- Women are painting and making dance costumes for Naidoc week.
- Women have been doing some great sewing including bags and clothes.

ISSUES/OPTIONS/SWOT
Nil

FINANCIAL CONSIDERATIONS
Nil

ATTACHMENTS:
There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 11.9
TITLE Borroloola - Town Priorities
REFERENCE **740976**
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

(a) **That the Borroloola Local Authority decides on the Town Priorities that are to be included in the 2018/2019 Regional Plan.**

OR

(b) **That the Borroloola Local Authority plans to hold a Community Consultation Meeting to decide on the Town Priorities that are to be included in the 2018/2019 Regional Plan.**

OR

(c) **That the Borroloola Local Authority set a date to hold a 'Special Meeting' at which they can bring back ideas from the Community and decide on the Town Priorities that are to be included in the 2018/2019 Regional Plan.**

BACKGROUND
This report provides the Borroloola 2017-2018 Town Priorities.

ISSUES/OPTIONS/SWOT
The Draft 2018-2019 Town Priorities needs to be developed and submitted to the Regional Plan. Local Authority members can go through the current list and decide current status of Town Priorities.

Borroloola 2017-2018 Town Priorities:

Location:
Borroloola is situated on the eastern coast of the Northern Territory in the Gulf of Carpentaria, and on the banks of the McArthur River. Borroloola is 670 kilometers east-south-east of Katherine. Borroloola includes four town camps within its boundary - Garawa Camp One, Garawa Camp Two, Yanyula Camp and Mara Camp.

Total population: 871 (2016 Census)

Total Indigenous population: 669 (2016 Census)

Median age: 26 years (2016 Census)

Population change since 2006: 5.93% decrease

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Borroloola, including road maintenance and repair, traffic management, rubbish collection, maintenance of parks, gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs. In addition, it operates the community swimming pool and Waste Management Facility.

Mabunji Aboriginal Resource Association is a provider of agency services in Borroloola such as a childcare centre, aged care centre, safe house, sea ranger unit, town camp and outstation maintenance, and the community radio station.

Gulf Savannah NT Aboriginal Corporation delivers Community Development Program activities in Borroloola.

Other services in the town include a police station, a school, a health clinic, motels, caravan parks, cafes and shops.

Major events: The Borroloola Show, Rodeo and Campdraft draws hundreds of visitors to the remote community every year. There are also various fishing competitions held at nearby King Ash Bay throughout the year.

CORE SERVICES			
PROJECT DETAILS	**TIMEFRAME**	**RESPONSIBILITY, STAKEHOLDERS OR PARTNERS**	**FUNDING SOURCE**
Storm water audit, water channeling and erosion control for existing drains	2017-2018	DCS	To be sourced
Town and camp drainage plans	2017-2018	DCS	To be sourced
Traffic Management Plan	2017-2018	DCCS	To be sourced
Waste Management Strategy for Borroloola including links to Regional Strategy	2017-2018	DCCS	To be sourced
Combined Government Centre at the Council Office Site including the "Dump Point"	2017-2018	DCG	To be sourced
New lights for town and suburb to eliminate dark spots and maintenance of existing lights	2017-2018	DCS	To be sourced
Showgrounds master plan to include following elements: • improve site drainage • Upgrade Cricket Club shelter as a shared facility • Resurface/ upgrade playing surface of oval • New shelter for spectators adjacent softball diamond • Upgrade toilet block and include showers for campers • Lighting for softball diamond and oval • Flood Lights at showgrounds	2017-2018	DCG	To be sourced
Youth Centre upgrades: • Shade caver or roof over both courts • Lighting for courts • Resurface courts • Replace current toilets • Expansion of building with larger covered space/verandah overlooking courts and relocate toilets to one side	2017-2018	DCG	To be sourced
Pool and Gym: • Develop a revenue strategy • Establish a community trust or collaborative fund to help cover cost of staffing and operations • Increase linkage with training agencies	2017-2018	DCCS	To be sourced

CORE SERVICES			
PROJECT DETAILS	**TIMEFRAME**	**RESPONSIBILITY, STAKEHOLDERS OR PARTNERS**	**FUNDING SOURCE**
and secure funding for staff training and pool attendant courses • Introduce an entry fee as a flat rate of $3.00 • All agencies that use the pool to pay for use • Develop community fitness and wellbeing programs • Develop social events/ programs that can be user pay • Do a business plan so a consistent funding model can be followed over successive years			
Replace Rocky Creek Causeway	2017-2018	DCG	To be sourced
CBD Upgrade	2017-2018	DCG	To be sourced

AGENCY SERVICES			
PROJECT DETAILS	**TIMEFRAME**	**RESPONSIBILITY, STAKEHOLDERS OR PARTNERS**	**FUNDING SOURCE**
Support the operation of safe house for men, women and families and sobering up shelter	Ongoing	DCCS	To be sourced
Anti-social behavior management through agency program support	Ongoing	DCCS	To be sourced

OTHER SERVICES OR ADVOCACY ONLY		
PROJECT DETAILS	**TIMEFRAME**	**LEAD AGENCY**
Advocate for more public housing– vacant blocks on Broad Street	2017-2018	DIPL
Develop further public internet access and upgrade mobile phone footprint	2017-2018	Telstra
Produce a Directory with information and map of the town	2017-2018	DIPL
Mara – Bing Bong road access in wet	2017-2018	DIPL
Searcy Street – Bing Bong road culverts	2017-2018	DIPL

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS: