AGENDA

BARUNGA LOCAL AUTHORITY MEETING

TUESDAY, 24 APRIL 2018

Notice is given that the next Barunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Tuesday, 24 April 2018 at
- The Conference Room Council Service Delivery Centre, Barunga
- Commencing at 3:00pm

Your attendance at the meeting will be appreciated.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

BARUNGA LOCAL AUTHORITY CURRENT MEMBERSHIP

1. **Mayor Judy MacFarlane,**
2. **Deputy Mayor Helen Lee,**
3. **Cr Selina Ashley**
4. **Cr Wayne Runyu,**
5. **Anita Painter,**
6. **Nell Brown,**
7. **Tony Walla,**
8. **Vita Brinjen**
9. **Anne-Marie Lee,**
10. **Symeon Bulumbara (TO),**
11. **Denni Barma (Youth),**
12. **Illana Rankin Youth)**

MEMBERS: 12
COUNCIL: 4
LA: 8
QUORUM: 7 (minimum requirement)
PROVISIONAL: 5

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.
If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote, make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	PRESENT/STAFF/GUESTS	
2	MEETING OPENED	
3	WELCOME TO COUNTRY	
4	APOLOGIES AND LEAVE OF ABSENCE	
5	CONFIRMATION OF PREVIOUS MINUTES	
5.1	Previous Minutes	6
6	CALL FOR ITEMS OF OTHER BUSINESS	
7	DISCLOSURE OF INTEREST	
8	BUSINESS ARISING FROM PREVIOUS MINUTES	
8.1	Action List	18
9	INCOMING CORRESPONDENCE	
9.1	Incoming Correspondence	20
10	OUTGOING CORRESPONDENCE	
	Nil	
11	GENERAL BUSINESS	
11.1	Elected Member Report	22
11.2	Council Services Report	28
11.3	Council Financial Report - Barunga Local Authority	30
11.4	Governance Report - New Policies	36
11.5	Governance Complaints Register	38
11.6	Governance Report - Barunga Local Authority Project Funding Update	39
11.7	Community Services Report - Community Safety	41
11.8	Town Priorities 2018-2019	42
12	OTHER BUSINESS	
	Nil	
13	CLOSE OF MEETING	

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Previous Minutes
REFERENCE	**745774**
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

(a) **That the Barunga Local Authority approve the minutes as a true and accurate record of the Barunga Local Authority's Meeting held on Tuesday 14th November 2017**

BACKGROUND

Barunga Local Authority's previous meetings were held on Tuesday 14th November 2017.

Attached are the minutes of the meeting.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 BLA_14112017_MIN_Updated.pdf

MINUTES OF THE BARUNGA LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BARUNGA ON TUESDAY, 14 NOVEMBER 2017 AT 3:00PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFarlane
Deputy Mayor Helen Lee (Chairperson)
Councillor Wayne Runyu

1.2 Local Authority Members

Nell Brown
Anita Painter
Anne-Marie Lee
Vita Brinjen

1.3 Staff

Michael Berto, CEO
Nathan McIvor, Area Manager
Soozie Gillies, Council Services Coordinator
Chantal Binding, Local Authority Support Coordinator (Minute Taker)
Sommer Meadows, CDP Supervisor
Eventhia Friday, SASO (Minute Taker)

1.4 Guests

Tom Girdler, Department of Housing and Community Development
Angustine Amon, Department of Housing and Community Development
Steven Kubasiewicz, Department of Housing and Community Development
Kallum Peckham-McKenzie , Department of Housing and Community Development
Tom Girdler, Department of Housing and Community Development
Campbell Grace, Department of Housing and Community Development
Jason Ramsamy, Department of Housing and Community Development
Donna Warland, Department of Housing and Community Development
Moira McCreesh, Alcohol Action Initiative
Alex Bowen, ARDS Aboriginal Corporation c/o Power & Water Corporation
Salome Harris, ARDS Aboriginal Corporation c/o Power & Water Corporation
Selena Uibo, Member for Arnhem
Jo Nicol, Office of Warren Snowden MP

2. MEETING OPENED

Meeting opened at 3.08pm

3. WELCOME TO COUNTRY

Chairperson Deputy Mayor Helen Lee welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

NOTE: The Chair approved the following Agenda Items to be brought forward from the original Agenda order.

12.5 ALCOHOL ACTION INITIATIVE - UPDATE

Moira provided an update to LA members:

- Funds available to support community activities and projects.
- First round has gone up to Department of Prime Minister and Cabinet, decision made by January next year as to which applicants have been successful.
- Some projects have ongoing funding for 2 years.
- Recommendations have now been published regarding the Review of NT Alcohol Policies and Legislation, copy will be left here.

12.6 INSTALLATION OF NEW POWER METRES

- Consultants for Power and Water Corporation discussed the installation of new power metres in Barunga to replace existing power card model (picture was handed around).
- Many remote communities have already changed over to new system.
- The installations for Barunga have been pushed back to 4th of December to allow the community to have more time to prepare and familiarise with new system.
- A contractor will go to each house to install a new meter
- The new system will operate on transferred credit directly to the meter either by purchasing credit over the phone, from the shop or directly from P&WC in Katherine.
- Any remaining credit on power card will be transferred over to the new system but any cards not in the meter will be a longer process to get refunded.
- Members asked for a community meeting to discuss their concerns, particularly that many community members do not have credit cards if having to purchase electricity credit over the telephone.
- If credit runs out then power will still be available, particularly if meter runs out at night or over the weekend and allows time for people to purchase more credit. However the meter will go into debt amount owing if credit runs out.
- Basic Card will be a payment method at shop but not on the phone, but being investigated.
- There is money budgeted for someone from the community to assist P&WC during the installation process and accompany them when going to the residents' houses. CDP offered to assist.
- The LA would like a community meeting with P&WC to discuss the new meter system.

ACTION: P&WC to arrange a community meeting with CSC regarding suitable dates.

12.4 LAND USE PLANNING - DHCD

Steven Kubasiewicz, Senior Planner provided update and presentation on the Barunga community draft land use plan and will be circulated next week to all stakeholders including the LA and the Community. Open for comment for 2 weeks. The LA would like Steven to attend next Community Meeting to discuss the draft plan.

52/2017 **RESOLVED (Anne-Marie Lee/Vita Brinjen)**

(a) **That the Barunga Local Authority receive and note the presentation from**

Department of Housing and Community Development on Community Land Use Plans.

ACTION: Area Manager to inform Steven Kubasiewicz of next community meeting date.

12.3 DEPARTMENT OF HOUSING - ROOM TO BREATH HOUSING PROGRAM

Magic ID: 725869
Presentation on Remote Housing Program (leaflet distributed and Lot plans & house designs)
Discussions on floor plans, colours, specific lots:

- 8 new building allocated 2018/19
- 4 vacant serviceable lots currently available in Barunga
- Size of lots determine potential build
- Lots 182 (green) and 171 (red) 3 bedroom stand alone dwellings
- Lot 281 (blue) 2 x 2 bedroom duplex
- Lot 241 (blue) 4x1 bedroom Quadplex
- Lots 233, 278, 277 were discussed for further investigation

51/2017 **RESOLVED (Helen Lee/Wayne Runyu)**

(a) **That the Barunga Local Authority receive and note the presentation from the Department of Housing about the Room to Breath Housing Program.**

(b) **That the Barunga Local Authority approved Lots 182 (green) and Lot 171 (red) 3 bedroom stand alone dwellings, Lot 281 (blue) 2 x 2 bedroom duplex and Lot 241 (blue) 4x1 bedroom Quadplex.**

12.7 SELENA UIBO, MEMBER FOR ARNHEM UPDATE

- Selena Uibo acknowledged the Traditional Owners of this land.
- Update on the new bridge at Ngukurr highway.
- Advised on the grants for remote economic development.
- Noted the importance of 2018 Barunga Statement – 30th Anniversary.
- Second round of Estimates were due next week and new process, Selena is on the Committee.
- Last sitting next week in Darwin for Parliament.
- Selena is the Co Chair for Treaty Across the NT and Land and Sea.
- Discussed the importance of local decision making and discussions with the Chief Minister.
- Housing is moving forward on a lot of projects.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

29/2017 **RESOLVED (Judy MacFarlane/Helen Lee)**

(a) **The Barunga Local Authority Meeting, 14 November, 2017 accept the apology of Councillor Selina Ashley.**

4.2 RESCIND LOCAL AUTHORITY MEMBERS

30/2017 **RESOLVED (Anita Painter/Nell Brown)**

(a) **The Barunga Local Authority rescinds the membership of Anthony Groves and**

Amanda Ngalmi from the Barunga Local Authority as they no longer reside in Barunga.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

31/2017 **RESOLVED (Helen Lee/Anita Painter)**

(a) **That the Barunga Local Authority approve the minutes as a true and accurate record of the Barunga Local Authority's Meeting held on Monday 13th February 2017.**

32/2017 **RESOLVED (Helen Lee/Nell Brown)**

(b) That the Barunga Local Authority approve the minutes as a true and accurate record of the Barunga Local Authority's Meeting held on and Friday, 2nd June 2017 (Provisional).

6. CALL FOR ITEMS OF OTHER BUSINESS

1. 'DO NOT KNOCK INFORMED COMMUNITIES' PROJECT - AUSTRALIAN COMPETITION & CONSUMER COMMISSION
2. REMOTE FUNDING FOR ABORIGINAL ENTREPRENEURS
3. DEPARTMENT OF HOUSING - ROOM TO BREATH HOUSING PROGRAM
4. LAND USE PLANNING – DHCD
5. Alcohol Action Initiative Update
6. Installation of new power meters
7. Selena Uibo Member for Arnhem Update

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

Regarding the costs of burials, the CEO briefly explained the following:

- It is an issue regarding all the costs in community and people get confused and do not understand all the costs involved.
- Approximately $800 for a burial where costs also include digger machine and operator.
- Additional ongoing management and maintenance costs of the cemetery and the graves.
- A payment plan could be introduced to assist families managing the costs.
- People need to be educated about these and regarding the ownership of the land clarified.
- The Cemeteries Act is coming in and this has to be taken within communities.
- The NLC has funds to support funerals.
- More discussions to be undertaken by RGRC.

33/2017 **RESOLVED (Judy MacFarlane/Helen Lee)**

(a) That the Barunga Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
16.04.13		Sign and identify graves at cemetery	Area Manager (AM) & Community	Ongoing	24.06.2016 Pending Cemetery Act Review to LA members before the next meeting. 22.11.2016 more graves need to be identify by NLC 13.02.2017 - Nathan McIvor informed the LA Members of how impressed the Mataranka LA and Deputy Mayor Judy MacFarlane were with the Barunga CDP's presentation of the Headstones they have been creating. Deputy Mayor requested that the Barunga CDP train other Communities at this activity. Nathan McIvor also said that there are still a number of graves that need to be identified, which can be done by using a special surveying tool. 07.07.17 Identifying graves was previously undertaken by Flinders University (Clare Smith) with the Elders. Now part of Operational Plans with plans for new design and scope, communicate with NLC and TO's. **14.11.17 No current register work with community to identify graves over the next 2 months.**

23.02.16		LA Request signs at Cemetery to proceed.	Area Manager	**Complete**	22.03.16: Signs to be replaced needs further discussion. Headstones 20.12.16 Further discussion needed at next LA Meeting (30.01.2017) for the Signs at the Cemetery. Headstones will be made in the new year as a CDP project. 13.02.17 - CDP have commenced the making of headstones for graves and are doing a great job. Area Manager and CSC to look into signage at cemetery for the entrance "BARUNGA CEMETERY" also for signs stating that there is to be no access via vehicles past the entrance. (With exemptions) LA Member Tony Walla also suggested having a plaque made to be displayed at the Cemetery entrance that has a list of names of the deceased that lay in the Barunga Cemetery. (possibly a project that can be added as a new town priority for the coming financial year) 02.06.17 Seeking quote for "Cemetery" and No Vehicle Access" signs, will be completed by August. 19.07.17 PO has been completed and the signs will be done today. Pick up signs 20.07.17 and install them on the 24.07.17 **14.11.17 Signs installed**
23.02.16	7.2 Area Managers Report	Sharon Hillen to find out about repairs to street lights by P&W	DCS/Marc Gardner	**Complete**	14.06.2016: RGRC is working with PWC announcements in Budget about funds for streetlights 23.08.2016: Ben to get Key ASAP 22.11.16 No key to access the panel 13.02.2017 - Still haven't found keys to access the panel, might try and break into one and get spare keys. 07.02.17 Audit has been completed, Beswick will be getting the lights repair soon and then Barunga. 02.06.17 no keys, opening panels to see what is wrong; contractors building house have knocked one down. 07.07.17 Part of Operational Plan. **14.11.17 Lights were repaired**

23.08.16	7.3 Council Financial Reports	LA request explanation of Overspend of 26k in 160 Municipal Services	Area Manager / Finance Manager	**Complete**	02.06.17 no response; chase up for next meeting. 27.06.17. There is an overspend in Salaries 11,872 One of the long serving employee left his job . We had payout all his outstanding entitlements. The overspend for fuel is 17,502. The fuel bowser in Barunga has broken down, Actual logs were not available. Municipal services has to be charged more at year end reconciliation.
13.02.17	8.1 Action List - Solar Lights	Projects Manager update Solar Light Repairs.	Area Manager/ CSC	Ongoing	Links to below. **14.11.17 2 solar lights to be installed in the next 2 to 3 weeks**
13.02.17	8.1 Action List - Solar Lights	Locate resolution about where it was decided that three new solar lights would be put.	Local Authority Coordinator	**Complete**	02.06.17 Resolution in March 2016 allocates to Norforce and Train par 1 each & Discussed a light going in the alley way. New location for 3rd light - Back Rd, CSC & AM to check location is suitable. 07.07.17 Put on Agenda for next LA Meeting to confirm location of lights. 19.07.17 Just to confirm Barunga has 2 lights 1 Solar light will be going to Ngalakan Street between lot 265 and 258 on the opposite side. The 2nd Solar light will be going to Culture Park lot 326 Bagala Road at the culture dancing area.
13.02.17	12.3 Community and Cemetery Issues	Look at what the possibility is of procuring a Gator for the Barunga Municipal Crew.	Area Manager/ CSC	**Complete**	02.06.17 AM working with NP Manager in transferring assets. 07.07.17 Transfer of asset with Night Patrol. **14.11.17 Gator gone to Eva Valley.**
02.06.17	8.1 Action List	Mayor and CEO requested to hold a community meeting and explain fees and charges to residents, e.g. burials.	Mayor/ CEO	Ongoing	07.07.17 Community to arrange a community meeting and CEO will attend to explain breakdown of costs, management and maintenance. Agenda item for next LA Meeting. Lyndon (Comms) to make a flyer for community meeting. 19.07.17 Ongoing. ACTION: LA advise CEO of date & time to attend a public meeting. 31.10.17 Amanda Haigh working with May Rosas on communication material regarding fees & charges.

9. INCOMING CORRESPONDENCE

Nil

10. OUTGOING CORRESPONDENCE

10.1 OUTGOING CORRESPONDENCE

34/2017 **RESOLVED (Anita Painter/Wayne Runyu)**

(a) **That the Barunga Local Authority receive and note the Outgoing Correspondence.**

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

35/2017 **RESOLVED (Anne-Marie Lee/Wayne Runyu)**

(a) **That the Barunga Local Authority receive and note the Elected Member Report.**

Cr Helen Lee left the meeting, the time being 5:10 PM
Cr Helen Lee returned to the meeting, the time being 5:12 PM

11.2 COUNCIL SERVICES REPORT

36/2017 **RESOLVED (Helen Lee/Wayne Runyu)**

(a) **That the Barunga Local Authority receive and note the Council Services Report.**

11.3 COUNCIL FINANCIAL REPORT - BARUNGA

37/2017 **RESOLVED (Anita Painter/Wayne Runyu)**

(a) **That the Barunga Local Authority receive and note the financial report for the first quarter of 2017-18 financial year.**

11.4 GOVERNANCE REPORT - NEW AND REVEIWED POLICIES

38/2017 **RESOLVED (Anne-Marie Lee/Anita Painter)**

(a) That the Barunga Local Authority receive and note the following new policies of Council:
1. **ADM025 Conflict of Interest – Staff Policy**
2. **ADM011 Conflict of Interest – Members Policy**
3. **HR035 – Relocation Assistance Policy**
4. **CTS002 - Commercial Commitments Policy**

(b) That the Barunga Local Authority receive and note the following reviewed policies of Council:
1. **ASS002 – Asset Management Policy**
2. **HR014 – Employee Training and Development Policy**
3. **ADM001 – Policy Framework**
4. **GOV012 - Organisational Delegations Manual (non-financial)**

(c) That the Barunga Local Authority receive and note the following reviewed policies:
1. **GOV014 Good Governance Policy (previously ADM014)**
2. **GOV15 Legislative and Regulatory Compliance Policy (previously**

ADM015)

3. **ASS001 Fleet Procurement and Allocation Policy**
4. **CL005 Council Meeting Procedure Policy**
5. **CL006 Elected Council Member Allowance Policy,**
6. **GOV004 Cultural Business Policy (previously ADM004)**
7. **GOV009 Vehicle Use Policy (previously ADM009)**
8. **LA001 Local Authority Policy**
9. **WS002 Smoke Free Policy**
10. **WS003 Work Health and Safety Policy**
11. **WS005 PPE Policy**
12. **WS006 Firearm and Tranquiliser Policy**
13. **GOV001 – Policy Framework (previously ADM001)**
14. **GOV005 – Communication Policy (previously ADM005)**
15. **GOV012 – Organisational Delegations Manual (previously ADM012)**
16. **HR003 – Employee Discipline Policy**
17. **HR005 – Confidentiality Policy**
18. **HR008 – Off-site Workers Policy**
19. **HR009 – Volunteer Policy**
20. **HR010 – Visa Policy**
21. **HR011 – Leave Policy**
22. **HR015 – Uniform Policy**
23. **HR023 – Criminal History Check Policy**
24. **WS004 – Pool Policy**
25. **WS008 – Evacuation Policy**
26. **CL009 – Elected Member Development and Support Policy**

(d) That the Barunga Local Authority receive and note the following reviewed Policies:

1. **CL001 – Members' Code of Conduct**
2. **CL003 – Elected Member and Employee Gift Policy**
3. **CL007 – Caretaker Policy**
4. **CL009 – Elected Member Development and Support Policy**
5. **GOV008 – Travel Policy for Councillors and Employees**
6. **HR004 – Recruitment and Selection Policy**
7. **HR006 – Working With Children Policy**

11.5 GOVERNANCE COMPLAINTS REGISTER

39/2017 **RESOLVED (Judy MacFarlane/Helen Lee)**

(a) **That the Barunga Local Authority receive and note the Complaints Register.**

11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

40/2017 **RESOLVED (Helen Lee/Anne-Marie Lee)**

(a) **That the Barunga Local Authority receive and note the report on the Local Authority Project funding.**

ACTION: Seating around Cultural Park - Area Manager to organise out of session meeting with LA Members to discuss costs.

11.7 COMMUNITY DEVELOPMENT PROGRAMME

Further points of discussion:

- Repairs/renovations to Barunga Stage

- Bachelor coming in February to conduct, engineering small engines and construction course.
- CSC asked LA to advise on the heritage status of building behind the stage. No heritage value or cultural significance identified by LA members present.

41/2017 **RESOLVED (Vita Brinjen/Helen Lee)**

(a) **That the Barunga Local Authority receive and note the CDP Report.**

Judy MacFarlane left the meeting, the time being 5:45 PM
Judy MacFarlane returned to the meeting, the time being 5:47 PM

11.8 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY

42/2017 **RESOLVED (Helen Lee/Anne-Marie Lee)**

(a) **That The Barunga Local Authority receive and note Community Safety Report.**

11.9 COMMUNITY SERVICES - AGED CARE, DISABILITY, CRECHE

43/2017 **RESOLVED (Anita Painter/Nell Brown)**

(a) **That the Barunga Local Authority receive and note the Community Services Report.**

11.10 RESIGNATION OF BARUNGA LA MEMBER DAVID OENPELLI

44/2017 **RESOLVED (Helen Lee/Anne-Marie Lee)**

(a) **That the Barunga Local Authority accept the resignation of David Oenpelli from the Barunga Local Authority.**

11.11 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR

45/2017 **RESOLVED (Anita Painter/Wayne Runyu)**

(a) **That the Barunga Local Authority receive and note the attached Roper Gulf Regional Council 2018 Meeting Calendar.**

11.12 2018-2021 STRATEGIC PLAN

46/2017 **RESOLVED (Anne-Marie Lee/Vita Brinjen)**

(a) **That the Barunga Local Authority receive and note the report about proposed planning and consultation for the 2018-2021 Strategic Plan.**

11.13 GRANTS: FUNDING FOR EXERCISE STATIONS IN THREE COMMUNITIES

- Only static equipment to be installed - no moving parts
- Static options can be viewed at O'Shae Terrace Katherine or Waterfront Darwin
- Quotes for static equipment to be sourced
- Locations needs to be decided; softball oval is a possibility

47/2017 **RESOLVED (Helen Lee/Wayne Runyu)**

(a) **That the Barunga Local Authority provide a recommendation to Council on the installation of exercise stations in the Region.**
(b) **That the Barunga Local Authority receive and note the attached quote and presentation for the exercise equipment.**
(c) **That the Barunga Local Authority recommend to Council that only static equipment with no moving parts be installed.**

ACTION: Quotes for static equipment to be sourced by Area Manager and locations to be decided by LA & Community.

11.14 CHANGES TO PUBLIC LIBRARY SERVICES

48/2017 **RESOLVED (Anne-Marie Lee/Anita Painter)**

(a) **That the Barunga Local Authority receive and note the report relating to changes to the NT Library Service.**

12. OTHER BUSINESS

12.1 'DO NOT KNOCK INFORMED COMMUNITIES' PROJECT - AUSTRALIAN COMPETITION & CONSUMER COMMISSION

49/2017 **RESOLVED (Anita Painter/Nell Brown)**

(a) **That the Barunga Local Authority receive and note the Information regarding the 'Do Not Knock Informed Communities' Project run by Australian Competition & Consumer Commission.**

(b) **That the Barunga Local Authority discuss their interest in the Project.**

(c) **That the Barunga Local Authority would like a representative from ACC to attend next LA meeting.**

ACTION: Area Manager to invite ACC representatives to next LA meeting February

12.2 REMOTE FUNDING FOR ABORIGINAL ENTREPRENEURS

50/2017 **RESOLVED (Vita Brinjen/Nell Brown)**

(a) **That the Barunga Local Authority receive and note the Information on Remote Funding for Aboriginal Entrepreneurs.**

CLOSE OF MEETING

The meeting terminated at 6.10pm.

THIS PAGE AND THE PRECEEDING 10 PAGES ARE THE MINUTES OF THE Barunga Local Authority Meeting HELD ON Tuesday, 14 November 2017 AND CONFIRMED 20 February 2018.

_____
Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE **745775**
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION:

(a) That the Barunga Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
16.04.13		Sign and identify graves at cemetery	Area Manager (AM) & Community	Ongoing	24.06.2016 Pending Cemetery Act Review to LA members before the next meeting. 22.11.2016 more graves need to be identify by NLC 13.02.2017 - Nathan McIvor informed the LA Members of how impressed the Mataranka LA and Deputy Mayor Judy MacFarlane were with the Barunga CDP's presentation of the Headstones they have been creating. Deputy Mayor requested that the Barunga CDP train other Communities at this activity. Nathan McIvor also said that there are still a number of graves that need to be identified, which can be done by using a special surveying tool. 07.07.17 Identifying graves was previously undertaken by Flinders University (Clare Smith) with the Elders. Now part of Operational Plans with plans for new design and scope, communicate with NLC and TO's. 14.11.17 No current register work with community to identify graves over the next 2 months. CSC and SASO working with AM and TO's on this. **20.03.18 Seek information from Flinders University and Guy Rankin – Elders. Cemetery Report to next LA Meeting.**
13.02.17	8.1 Action List - Solar Lights	Projects Manager update Solar Light Repairs.	Area Manager/ CSC	Ongoing	Links to below. 14.11.17 2 solar lights to be installed in the next 2 to 3 weeks. **20.03.18 Contractor has been engaged, schedule of works to go out.**

02.06.17	8.1 Action List	Mayor and CEO requested to hold a community meeting and explain fees and charges to residents, e.g. burials.	Mayor/ CEO	Ongoing	07.07.17 Community to arrange a community meeting and CEO will attend to explain breakdown of costs, management and maintenance. Agenda item for next LA Meeting. Lyndon (Comms) to make a flyer for community meeting. 19.07.17 Ongoing. ACTION: LA advise CEO of date & time to attend a public meeting. 31.10.17 Amanda Haigh working with May Rosas on communication material regarding fees & charges. **20.03.18 Burial Process – Guide and Forms.**
14.11.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE	Seating around Cultural Park - Area Manager to organise out of session meeting with LA Members to discuss costs.	Area Manager	Ongoing	04.12.17 Meeting to be organised before Christmas, time permitting regarding quotes on seating. 8.12.17 Quotes received.
14.11.17	11.13 GRANTS: FUNDING FOR EXERCISE STATIONS IN THREE COMMUNITIES	Quotes for static equipment to be sourced by Nathan McIvor. Locations to be decided.	Area Manager/ LA & Community	Ongoing	04.12.17 With Projects, scope may be reduced to using only static components. **20.03.18 At Purchasing stage.**
14.11.17	12.4 LAND USE PLANNING - DHCD	Nathan to inform Stephen (DHCD) Kubasiewicz of next community meeting date.	Area Manager	Ongoing	**Meeting scheduled for 10.04.18**

ATTACHMENTS:

Nil.

INCOMING CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Incoming Correspondence
REFERENCE **745793**
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

(a) **That the Barunga Local Authority accept the Incoming Correspondence.**

Date Received	Received By	Received From	Correspondence Details	InfoXpert ID
25.01.2018	Nathan McIvor	David Coucill Power & Water Corporation	Barunga – new water source equipping bores project	742368

ATTACHMENTS:
1 Incoming.Coro_PWC_Bore_Barunga.pdf

PowerWater

Phone 1800 245 092
Web powerwater.com.au

Record No: D2018/35367
Container No: PM2016/38

Mr Nathan McIvor
Council Services Manager
Barunga Regional Service Centre
BARUNGA NT 0832

Dear Nathan,

Barunga – New Water Source Equipping Bores Project

I write to you to inform you that the construction of the new Water Source Equipping Bores Project has now been completed.

The switch over from the old surface water source, to the new water source, was completed in December. As previously mentioned, the old water supply infrastructure will remain as an emergency back up ONLY for a limited period.

Three new bores have been equipped complete with power supplies and a pipeline back to the existing tank compound. The new water source is better protected from natural environmental contaminants and improves the surety of safe water to the community.

PWC would like to thank the Traditional Owners, Local Authority, Roper Gulf Regional Council and the Barunga Community for their support of the new Water Source Equipping Bores Project.

We would appreciate your ongoing support and leadership in sharing the message around saving water and reporting any leaks.

Please feel free to contact Teng Yik on 89245008 to provide any feedback regarding this project.

Yours sincerely

DAVID COUCILL
A/ General Manager
Regions and Remote

25 January 2018

GENERAL BUSINESS

ITEM NUMBER 11.1
TITLE Elected Member Report
REFERENCE **741420**
AUTHOR Amanda Haigh, Manager Governance and Corporate Planning

RECOMMENDATION

(a) **That the Barunga Local Authority receive and note the Elected Member report.**

BACKGROUND
This Elected Member Report is designed to give Local Authorities an overview of Agenda Items that have been raised and decisions made at the Ordinary Meetings of Council and Finance Committee Meetings since the last Local Authority Meeting, in order for them to convey the information to community members.

Comprehensive details can be found in the Agendas and Minutes of the respective meetings, which are available on the Council Website and at Council Offices.

ISSUES/OPTIONS/SWOT
At the Finance Committee Meeting held in Katherine on 16 November 2017:
Decisions include:

- approved the waiver of fee for the hire of the Mataranka Community Hall on 10th November 2017 for Roper River Landcare Group
- adopted the First Quarter Amended Budget for 2017-18
- approved a budget of $50.00 per staff member and venue hire for the 2017 Awards Presentation Night in each location
- accepted the funding offer of $146,841 from the NTG provided under the Community Benefit Fund, for upgrades to Ngukurr Playground and approved, in the 2017-18 Budget, a co-contribution of $79,068 (GST Exclusive) for the Ngukurr Playground Project
- accepted the funding offer of $1,650,000 from the McArthur River Mine Trust Community Benefit Fund, for upgrades to the Borroloola Basketball Courts
- Late Correspondence from Building Better Regions Fund Round One Infrastructure Projects Stream confirming that the Government has approved funding of up to $978,714 (GST exclusive) to the Roper Gulf Regional Council for the Borroloola Government Business Hub Development project
- approved Greg Arnott to be the nominated representative on the Department Of Infrastructure, Planning And Logistics Project Team for the Northern Territory Government 10 Year Infrastructure Plan
- accepted the funding offer of $26,400.00 from Round 3 of the Homelands Extra Allowance, to Improve and Upgrade Dwellings for 4 eligible applicants

At the Ordinary Meeting of Council held in Katherine on 15 December 2017:
Decisions include:

- advised on the intention to not pursue electors who did not vote in the recent Local Government Election
- approved the translation of the Council Pledge in Kriol (light) and will read the Kriol Pledge at LA meetings and the English version read in Council and Committee meetings
- noted the Letter of Support for Roper and Wilton bridges naming process and requested Department of Infrastructure, Lands and Planning to undertake further consultation with Traditional Owners with respect to the Roper and Wilton River Bridge names

- Never Never Ward Report - approved the recommendations of the Jilkminggan Local Authority for the minutes 7th November 2017; accepted the resignation of Wendy Daylight from the Jilkminggan Local Authority as of 18th November 2017; approved the recommendations of the Hodgson Downs Local Authority for the minutes 23rd November 2017; approved the recommendations of the Mataranka Local Authority for the minutes 5th December 2017.
- South West Gulf Ward Report - approved the recommendations of the Borroloola Local Authority for the minutes 9th November 2017; Town Camp Roads - municipal team are working on worst pot holes; suggestion that Council approve in principle a budget to contribute for major works to start, approach other organisations to contribute funds to the works in partnership and scope of works to be presented to Council before approving a budget. Garrawa 1 & 2 and Weemol to be looked at first.
- Numbulwar Numburindi Ward Report - approved the recommendations of the Numbulwar Local Authority for the minutes 21st November 2017; Barge landing part of the Freight Hub Project which is on hold due to land tenure issue. NTG responsible at the moment for the barge landing.
- Yugul Mangi Ward Report - Milwarrpra Annual General Meeting (AGM) 16 December will include discussion about the Church
- Nyirranggulung Ward Report - approved the recommendations of the Barunga Local Authority for the minutes 14th November 2017; rescinded the membership of Antony Groves and Amanda Ngalmi for the Barunga Local Authority; accepted the resignation of David Oenpelli from the Barunga Local Authority; approved the nominations of Symeon Bulumbara, Denni Barma and Illana Rankin for the Barunga Local Authority; approved the recommendations of the Bulman Local Authority for the minutes 15th November 2017; approved the recommendations of the Manyallaluk Local Authority for the minutes 6th November 2017.
- approved the release of the draft Strategic Plan 2018-2021 for public comment for 21 days from the 2nd January 2018 and approved the Green coloured design of the Strategic Plan.
- Elected Members are to attend Four Wheel Driving and First Aid Training in Community in 2018; approved Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Councillor Selina Ashley and Councillor Annabelle Daylight to attend the Women's Leadership Symposium 2018 at the Darwin Convention Centre on the 1 August 2018; and seek funding for LA members to attend Women's Leadership Symposium 2018.
- commented to the Department of Housing and Community Development on the review of Guideline 8 - Clarify definitions on quorum and provisional meetings number 11 as is confusing.
- approved the Hire Fee of $1,205.00 for the Jumping Castle hire and approved the Jumping Castle hire fee to not be applicable to Civic Events approved by Council.
- accepted the funding offer of $995,700 for the Indigenous Youth Reconnect Program from the Department of Prime Minister and Cabinet
- accepted the funding offer of $121,000 for the School Nutrition Program from the Department of Prime Minister and Cabinet - located in Manyallaluk & Bulman.
- accepted the variation to the 2017-18 Budget Based Funded Program Funding Agreement from the Department of Education and Training
- Civic Events - Council members actively promote Australia Day within their communities and support the Malandarri Festival in Borroloola.
- approved the changes to the School Nutrition Program 2017/18 Fees and Charges Schedule from $10.50 to $8.00 per day per person.
- approved Bevcon Recycling to apply for a Collection Depot at the Mataranka Recycling Centre.
- approved the request to waiver the fee for Roper Gulf Regional Council Office Space from the 15 December 2017 to end of January 2018 for the Yangbala Project in Ngukurr.

- accepted the variation to the 2017-2018 MES/HMS/Jobs – to provide an additional $33,000.00 (GST inclusive) in additional town camps funding for excess water bills at Mulgan Camp.
- accepted the Memorandum Of Understanding with Sunrise Health Services for continuing the cooperative arrangement for the joint delivery of services to Aged Care and NDIS/ DHIS participants ending 30th June 2019.
- approved the Memorandum Of Understanding with Ngukurr Arts Aboriginal Corporation for sound studio operation ending 31st December 2018.
- supported seeking a Section 19 on the Numbulwar Old Clinic – to move the Council Aged Care to the old Clinic
- approved in principle $2 million from general revenue for priority road upgrades in communities within the Local Government Area; and approved the amendment to the budget of $60,000 for consultation and scope development.
- delegated the CEO authority to purchase the properties in the report for Staff Housing in Mataranka
- approved to continue completion of construction for stage 3, 4 and 5 at 2 Crawford Street, Katherine.
- agreed to the Service Level Agreement for Streetlight Repairs and Maintenance with PowerWater

At the Finance Committee Meeting held in Katherine on 31 January 2018:
Decisions include:

- resolved to seek a Ministerial Exemption application for the acquisition of former Gulf Savannah NT assets in Borroloola.
- approved the transfer of vehicle registration CA69RG, to activity 220 (Housing Program) and the budget be amended to increase vehicle expenditure for the program by $10,000.00.
- approved the list of top priority economic development projects in the Roper Gulf Region for the Northern Territory Government 18/19 Budget and submit to the Department of Business:
    1. Rocky Creek Causeway
    2. Mataranka Office, Library and Museum Upgrade
    3. Land release in Borroloola and Mataranka to be fast tracked to the 18/19 Budget.
- approved the write off of $78,911.24 for refuse and interest charges for Rrumburriya Malandari Aboriginal Corporation.

At the Ordinary Meeting of Council held in Jilkminggan on 28 February 2018:
Decisions include:

- CEO to write a response letter to Larrimah Green Park requesting notification of the plan to finalise clean up of the lot.
- CEO to write a letter to advise council have no objections for Mainoru Store license application.
- acknowledged the consultation undertaken by the Northern Territory Government with the official naming of the Roper River Bridge as the Yurlhbunji Bridge and the Wilton River Bridge as the Warjaja Bridge - CEO to consult with Ngukurr Local Authority on spelling of the Bridge names.
- Never Never Ward Report - approved the recommendations of the Jilkminggan Local Authority from the minutes 6th February 2018; approved the nominations of Simone Baker and Rosina Farrell for the Jilkminggan Local Authority; approved the recommendations of the Mataranka Local Authority from the minutes 6th February 2018.
- Numbulwar Numburindi Ward Report - approved the recommendations of the Numbulwar Local Authority from the minutes 13th February 2018; and request DPMC to attend the next Numbulwar Local Authority meeting to explain the role of the GEC's and an update of future plans

- Nyirranggulung Ward Report - accept the nomination of Mikala Ashley to the Manyallaluk Local Authority; CEO to write a letter to Power and Water Corporation explaining Manyallaluk Local Authorities issues and concerns of the smart metres, similar issues in all locations.
- South West Gulf Ward Report - approve the recommendations of the Borroloola Local Authority from the minutes 8th February 2018.
- nominated Mayor Judy MacFarlane, Deputy Mayor Helen Lee, Councillor Don Garner, Councillor Samuel Evans, and Councillor Owen Turner to be on the review panel for the CEO performance review.
- accepted the offer from the Northern Territory Government to receive as a gift the lights and light towers that are currently located at the Katherine Sport and Recreation Grounds on Giles Street, Katherine and relocate the lights to Mataranka; and approved in principle $200,000 for the removal and installation for the lights at the Mataranka oval.
- approved in-principle $1.4 million for the replacement of the Rocky Creek causeway.
- approved the Roper Gulf Regional Council 2018-2021Strategic Plan.
- requested that the following motions are out to members at the next General Meeting of LGANT
    1. The Local Government Act should be amended to provide for a Regulation in respect to services provided by councils.
    2. Procurement Increases –The issue has now arisen where it is quite common for the provisions of supplies to be greater than $100 000 and that it is impractical to call for tenders where seeking quotes would be sufficient and cost effective. An example would be the requirement to purchase two 4wd motor vehicles at the same time. Therefore the procurement limit for tenders should be lifted to $250 000.
- approved representation at the LGANT Regional Forum 12 April 2018 and General Meeting 13 April 2018 by the following Elected Members:
    - Deputy Mayor Helen Lee
    - Councillor Ossie Daylight
    - Councillor David Murrungun
    - Councillor Owen Turner
- endorsed the nomination of Elected Members to be a pool member for the Local Government Disciplinary Committee.
    - Mayor Judy MacFarlane
    - Deputy Mayor Helen Lee
    - Councillor Annabelle Daylight
- approved the following Elected Members to attend the Certificate in Engagement Training in Katherine on the 13 – 15 and 26-27 March 2018:
    - Mayor Judy MacFarlane
    - Councillor Owen Turner
    - Councillor Samuel Evans
    - Councillor Keith Rory
    - Councillor Edwin Nunggumajbarr
    - Councillor Wayne Runyu
- approved the location changes for the Ordinary Meeting of Council:
    - 18 April 2018 to be held in Katherine
    - 27 June 2018 to be held in Barunga
- align celebrations for Council's 10 Year Anniversary with the official opening of the new Council Head Quarters at 2 Crawford Street Katherine.
- Did not approve the waiver of fee for Taylors Carnival in Beswick 18 – 20 June 2018.
- approved in principle if a vehicle is available, the request from Mataranka Magic Netball to waiver the fee for bus hire for the 2018 Katherine Netball Season.
- Accepted the following grant funds,:

1. $107,778.00 (GST inclusive) to deliver the Borroloola and Robinson River Animal Health and Wellbeing Program from the McArthur River Mine Trust Community Benefit Fund
2. $13,200 (GST exclusive) Variation No. 1 to 2017-18 Homelands Extra Allowance Funding Agreement
3. $12,053.80 (GST exclusive) Variation No. 3 to 2017-18 MES/ HMS/ Jobs Funding Agreement
4. $100,000 (GST exclusive) Arts Trail grant for upgrades to the Mataranka Library, Gallery and Museum
5. $400,000 (GST exclusive) NTG Capital Grant for upgrades to the multipurpose courts in Borroloola

- endorsed the recommendations of the Community Grants Committee for Round 2 of the 2017-18 Community Grants Program and set aside the remaining Program Funds for sponsorship donation requests:
    1. Manyallaluk Church, Manyallaluk Church Generator - $1000.00
    2. Isolated Children Parents Association, Sports Camp - $3000.00
    3. Mataranka Never Never Committee, Back to Never Never theme night - $3000.00
    4. Ngukurr School, Netball training and competition - $3000.00
    5. Yugul Mangi Development Aboriginal Corporation, Yugul Mangi Festival - $3000.00
    6. Barunga Local Authority, Because of her, We can- NAIDOC Ball - $3000.00
- approved the disposal of the list of fleet items - Auctioneers to notify Elected members and Stakeholders of the Auction.
- Community Safety Quarterly Report - Councillors are concerned that Ngukurr Night Patrol are not supporting Youth Activities as advised.
- approved the request from John Moriarti Football to waiver the fees for use of the sports courts and oval in Borroloola to deliver soccer (football) training sessions from the 12 February to the 31st of December 2018 .
- approved changes to CDP organisational structure.
- Outstations Programs and Capital works - Mount Catt access road needs repairing after the wet season.
- correspondence from Turkey Lagoon - Residents wrote letter to Roper Gulf Regional Council. Roper Gulf Regional Council contacted residents and are looking at a service plan. Seeking funding from Department of Housing and Community Development .
- Collection of Scrap Ferrous and non-ferrous Metal from Towns and Communities in the Big Rivers Region - approved the Katherine Town Council to be the principle agent on the contract with SIMS Group Australia Holdings Limited.
- support the “No More” initiatives and activities throughout the Region - All Ngukurr Staff and CDP participants to attend the “No More” march against Domestic Violence, April 19th 2018.
- Urapunga CDP - activities attendance is picking up. Participants happier with variety of activities and have been making items to take home. 29 participants, 2 supervisor positions are vacant. Ngukurr CDP supervisor travelling back and forth to Supervise both Communities.
- Borroloola to Robinson River Road – CEO to write a letter to the NTG and LGANT to raise the issues of condition of Borroloola to Robinson River road; and CEO to meet with Savannah Way Tourism Action Group to raise the issue.
- Borroloola Town Camps Waste Collection - Reduction of services, lots of rubbish around Garrawa. Mabunji have indicated they are monitoring the situation. Residents of Camps recommended to inform Mabunji of concerns with the reduction of the service.
- 1/2018 RESOLVED (Donald Garner/Keith Rory) Carried
  (a) That the Roper Gulf Regional Council does not support lifting the moratorium on onshore shale gas fracking; and in doing so write to the Chief Minister and relevant Ministers to formally convey the position. - The Elected Members of the Roper Gulf

Regional Council have heard the concerns expressed by our constituent's, including a significant majority of our regions tourism and farming businesses, pastoral lease holders and local communities, and the concern for Aboriginal sacred sites, regarding the risks of fracking gas fields. The NT Fracking inquiry has stated it does not have enough information about our regions land and water ways to understand how fracking might impact. Council voted on item, unanimously

- RGRC AFL men's competition - Communities to have local teams to compete for Community Champions.
- approved the location of the Mataranka Kiss and Go on Beswick Street - NTG starting work in Roper Gulf Region beginning with Mataranka. Ngukurr, Borroloola and Jilkminggan are among communities to receive similar Kiss and Go Zones.
- noted the resignation of Phil Vivian Independent Member for the Audit Committee; appointed Garry Lambert as an Independent Member for Audit Committee; and rescheduled the Audit Committee meeting to Wednesday 21st March 2018.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 11.2
TITLE Council Services Report
REFERENCE **744637**
AUTHOR Nathan McIvor, Area Manager

RECOMMENDATION

(a) **That the Barunga Local Authority receive and note the Council Services Report for the meeting of 24 April 2018**

Core Services

111 – Councils Services General

- Cleaner position has been interviewed with 5 applicants.
- Staff meeting was held 5/4/18 and will occur monthly on the first Wednesday of the month.
- Mail bag collection occurs twice weekly on Tuesdays and Thursdays and new mail is available at the office on Wednesdays and Fridays
- Recycling of bottles and cans at the Council office has been well received by the community.
- Work Health and Safety remains a high priority

160 – Municipal Services.

- Quotes for traveling sprinkler system have been obtained, purchase will occur asap.
- Slashing of campsite areas has commenced and will continue in the lead up to Barunga Festival
- Mowing of parks, ovals, vacant land areas and nature strips is occurring regularly
- Cemetery Culvert completed however bitumen needs to be extended past the culvert.
- Households with more that 2 wheelie bins will be having the excess bins removed
- Arnhem Crows Women have joined the Katherine Softball competition commencing on 14th of April
- Corrugated Iron Theatre workshop will be in Barunga 13th and 14th of April
- Dip signs have been installed in 3 locations around the community
- Waste facility received face lift, recycling bays have been added to better coordinate the waste stream.
- A Fire break has been completed around the dead car yard, further fire breaks to be created as the ground dries out.
- Some rock bollards around parks and gardens need to be replaced and painted.
- Stage extension and ramp work has commenced,
- A set of stairs for the stage have been fabricated by Bachelor and the CDP welding course
- A new basketball ring and nets has been purchased for the main Basketball court and the backboards will be given a face lift.
- CDP and MUNS continue to work closely with each other.
- Rubbish Collection occurs twice weekly in community and Maranboy on Tuesday and Friday mornings. If a public holiday or sorry business falls on a collection day rubbish will be collected the day before or first return to work day after

Agency Services

346 – Indigenous Broadcasting

- Current Level 2 Media Officer has been interviewed.

348 – Libraries

- Library Officer has catalogued the books and kept Library clean. Public WiFi access has been added at the library from 8am to 9pm daily with a 200 mega bite limit per electronic device per day.

350 – Centrelink

- Centrelink Officer is being well utilized by the community as well as self service on the computer and phones with over 100 occasions of service per month reported.

404 - Indigenous Sport and Recreation

- Sport and Rec Officers are reporting good attendance numbers, a water cooler on wheels was purchased for their use. They have just undertaken training in implementing a tennis program.

407 – Remote Sport and Recreation

- Nil to Report

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.3
TITLE	Council Financial Report - Barunga Local Authority
REFERENCE	**745580**
AUTHOR	Munish Singla, Management Accountant - Acting

RECOMMENDATION

(a) **That the Barunga Local Authority receive and note the financial report for the third quarter of 2017-18 financial year.**

BACKGROUND

As per the Guideline 8 of the Northern Territory Local Government Act, the quarterly finance report is to be presented to the Local Authority.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

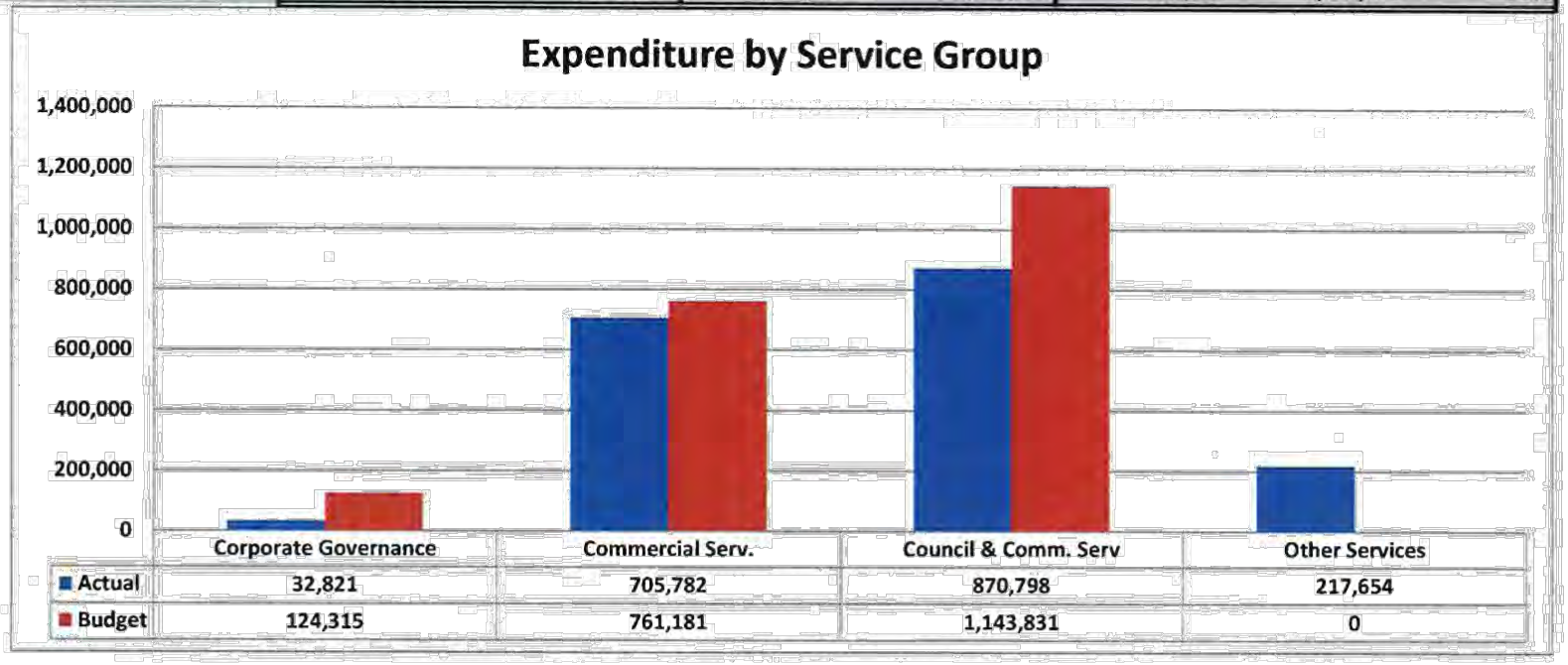
Nil

ATTACHMENTS:

1 Barunga LA Financial Report - Third Quarter.pdf

Roper Gulf Regional Council
Barunga
Expenditure Report as at 31st MARCH 2018

	Current Quarter		Year to Date - As of Period 10				
	3rd Quarter Actual	*3rd Quarter Budget*	YTD Actual	YTD *Budget*	*3rd Quarter Variance*	Annual *Budget*	Proporation of Budget *Spent*
Expenditure by Service							
Corporate Governance	32,821	124,315	33,906	138,128	91,495	165,753	26%
Commercial Serv.	705,782	761,181	715,109	845,757	55,400	1,014,909	93%
Council & Comm. Serv	870,798	1,143,831	895,496	1,270,923	273,033	1,525,108	76%
Other Services	217,654	0	217,654	0	217,654	0	#DIV/0!
Total Expenditure	**1,827,054**	**2,029,328**	**1,862,165**	**2,254,808**	**202,273**	**2,705,771**	**90%**



Attachment 1

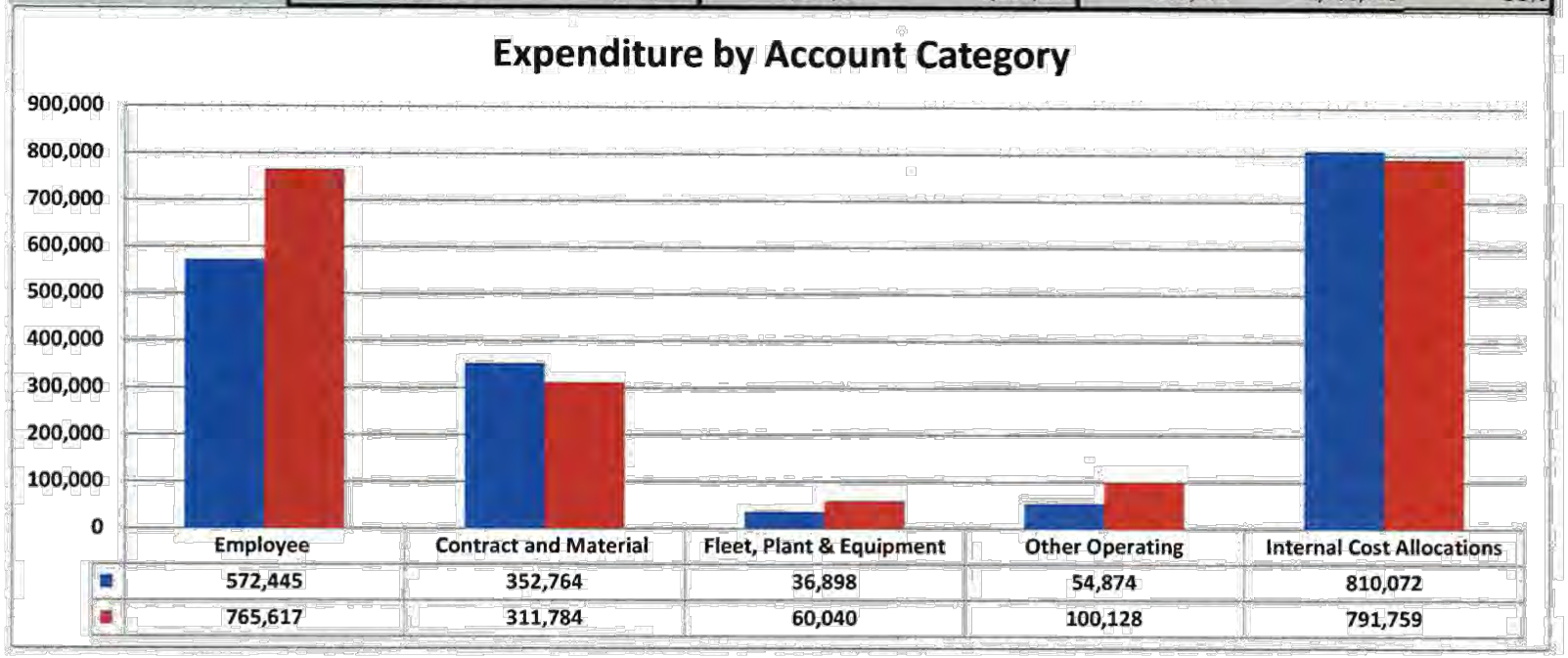
Barunga LA Financial Report - Third Quarter.pdf

Roper Gulf Regional Council

Barunga

Expenditure Report as at 31st MARCH 2018

	Current Quarter		Year to Date - As of Period 10				
	3rd Quarter Actual	*3rd Quarter Budget*	YTD Actual	YTD *Budget*	*3rd Quarter Variance*	Annual *Budget*	Proporation of Budget *Spent*
Expenditure by Account Category							
Employee	572,445	765,617	603,819	850,686	193,172	1,020,823	75%
Contract and Material	352,764	311,784	353,594	346,426	40,981	415,712	113%
Fleet, Plant & Equipment	36,898	60,040	36,898	66,712	23,142	80,054	61%
Other Operating	54,874	100,128	57,781	111,253	45,254	133,504	55%
Internal Cost Allocations	810,072	791,759	810,072	879,732	18,314	1,055,678	102%
Total Expenditure	1,827,054	2,029,328	1,862,165	2,254,808	202,273	2,705,771	90%



Attachment 1

Roper Gulf Regional Council

Barunga

Expenditure Report as at 31st MARCH 2018

Activity Listing	Current Quarter 3rd Quarter Actual	3rd Quarter Budget	3rd Quarter Variance	Annual Budget	
Corporate Governance					
110 - Assets Managment -	430	27,707	27,277	36,943	The buildings lease charges are not paid yet. The budget will be expended in coming few weeks.
115 - Asset Management -	1,476	0	1,476	0	New vehicle registrations budget is kept under Activity 111. The budget will be adjusted in April 2018.
131 - Council and Elected M	2,065	0	2,065	0	The expense is for councillors travel allowance. The budget will be adjusted at second revision in April 2018.
132 - Local Authority	3,004	4,085	1,081	5,447	The underspend is due to less LA meeting allowance incurred.
133 - Local Elections	190	142	48	190	Full year's budget is already expensed.
138 - Local Authority Proje	14,306	82,146	67,840	109,528	Please see project register for details.
202 - Staff Housing	11,351	10,235	1,116	13,646	
Sub Total	**32,821**	**124,315**	**91,495**	**165,753**	
Commercial Serv.					
220 - Territory Housing Rej	1,992	4,500	2,508	6,000	The underspend is due to less materials and tools purchased $1,453, less expense incurred on repairs and maintenance $495, less expense incurred on accommodation and printing $547.
221 - Territory Housing Ter	83,401	90,085	6,685	120,114	
241 - Airstrip maintenance	1,216	1,125	91	1,500	
242 - Litter Collection and	32,850	33,000	150	44,000	
246 - Commercial Australia	7,653	7,681	28	10,241	

Attachment 1

Barunga LA Financial Report - Third Quarter.pdf

Roper Gulf Regional Council

Barunga

Expenditure Report as at 31st MARCH 2018

Activity Listing	Current Quarter 3rd Quarter Actual	3rd Quarter Budget	3rd Quarter Variance	Annual Budget	
314 - Service Fee - CDP	421,172	467,291	46,119	623,054	The underspend is due to less repairs and materials expenses incurred $13,048, less vehicle running expenses incurred $9,578, less administration charges than budgeted for $15,063, less other operating expenses $10,651.
318 - Outcome Payments -	157,500	157,500	0	210,000	
Sub Total	**705,782**	**761,181**	**55,400**	**1,014,909**	

Council & Comm. Serv					
111 - Council Services Gen	201,732	265,757	64,025	354,343	The underspends are due to staff absences $54,757 and less expenses incurred on office repairs & maintenance.
160 - Municipal Services	358,350	434,683	76,334	579,578	The underspends are due to staff absences.
161 - Waste management	32,591	80,598	48,007	107,465	No contractors expenses are paid as yet.
164 - Local Emergency Mai	1,371	788	583	1,050	
169 - Civic Events	0	375	375	500	
170 - Australia Day	682	225	457	300	
171 - Naidoc Week	171	225	54	300	
200 - Local roads maintena	1,510	7,875	6,365	10,500	The underspends are due to less materials expenses incurred.
201 - Street lighting	8,907	7,650	1,257	10,200	
341 - Commonwealth Aged	7,250	7,250	0	9,666	
344 - Commonwealth Hom	3,304	5,250	1,946	7,000	The underspend is due to less expenses incurred on food and cleaning supplies.
346 - Indigenous Broadcas	15,746	34,608	18,861	46,143	The underspend is due to vacant position.
348 - Library	13,368	21,561	8,194	28,748	The underspend is due to vacant position for few months in past.

Attachment 1

Barunga LA Financial Report - Third Quarter.pdf

Roper Gulf Regional Council

Barunga

Expenditure Report as at 31st MARCH 2018

	Current Quarter 3rd Quarter Actual	3rd Quarter Budget	3rd Quarter Variance	Annual Budget	
Activity Listing					
350 - Centrelink	38,166	54,665	16,499	72,887	The underspend is due to vacant position.
381 - Animal Control	644	483	161	644	
401 - Night Patrol	136,329	142,307	5,978	189,743	
404 - Indigenous Sports an	25,007	39,429	14,422	52,572	The underspends are due to staff absences.
407 - Remote Sports and R	553	750	197	1,000	
409 - Sport and Rec Faciliti	24,235	24,235	0	32,313	
414 - Drug and Volatile Sut	28	0	28	0	
416 - Youth Vibe Grant	0	1,057	1,057	1,409	
421 - SPG - Fit For Life	0	4,545	4,545	6,061	
423 - SPG - Diversion Eveni	87	2,250	2,163	3,000	
462 - 2014-19 Roads to Re	737	0	737	0	The expense is for hire of vehicle in relation to Barunga Culvert project. The budget will be revised in April 2018.
477 - CBF - AFL Watering S	32	7,266	7,234	9,688	The project hasn't started yet.
Sub Total	**870,798**	**1,143,831**	**273,033**	**1,525,108**	
Other Services					
464 - NT Govt Special Purp	8,885	0	8,885	0	The expense is for Barunga Oval light and budget will be amended at second revision.
472 - REIF Barunga Heavey	208,769	0	208,769	0	The budget will be revised in April 2018.
Sub Total	**217,654**	**0**	**217,654**	**0**	
Total	**1,827,054**	**2,029,328**	**202,273**	**2,705,771**	

Attachment 1

Barunga LA Financial Report - Third Quarter.pdf

GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	Governance Report - New Policies
REFERENCE	**740942**
AUTHOR	Cristian Coman, Compliance Coordinator

RECOMMENDATION

(a) **That the Barunga Local Authority receives the following new policies:**
- **(i) GOV027 Indigenous Procurement Policy;**
- **(ii) GOV028 Buy Local Policy;**
- **(iii) GOV029 Records Management Policy;**

(b) **That the Barunga Local Authority receives and notes the following new and revised policies as adopted by Council at the 15 December 2017 meeting.**
- **(i) WS009 Fatigue Management Policy;**
- **(ii) HR029 Redeployment and Redundancy Policy;**
- **(iii) GOV012 Organisational Delegations Manual (non-financial);**
- **(iv) AGE038 AGED CARE Service Referral and Coordination Policy.**

BACKGROUND

The following new and revised policies were adopted by Council at the 15 December 2017 and 28 February 2018 Meetings.

ISSUES/OPTIONS/SWOT

(i) The **GOV027 Indigenous Procurement Policy** was proposed by the Procurement Coordinator leverage Council's annual procurement spend to drive demand for Indigenous goods and services, stimulate Indigenous economic development, grow the Indigenous business sector and create Indigenous employment. By adopting this policy RGRC will be aligning with the equivalent Commonwealth Government policy and allow Council to be pre compliant for future mandatory inclusion.

(ii) The **GOV028 Buy Local Policy** was proposed by the Procurement Coordinator to support the Roper Gulf Region's economic development by ensuring Council seeks to source goods and services from local suppliers where possible. NTG have recently implemented several significant reforms to strengthen Buy Local conditions to maximise opportunities for Territory enterprises and in the future the Procurement Coordinator believes is mandatory for various funding grants. By adopting this policy Council will be aligning its procurement practices with one of its major funding suppliers (approx. 30% of annual budget).

(iii) The **GOV029 Records Management Policy** has been developed as part of the overall records management development, and accurately and comprehensively reflects RGRC's legislative obligations pertaining to the subject matter. It accommodates both Territory and Commonwealth obligations.

The following new and reviewed policies as adopted by **Council at Ordinary Meeting of Council on Friday 15 December 2017**:

1. **WS009 Fatigue Management Policy (New)**

This policy is intended to be an administrative hazard control barrier and reflects RGRC's obligations as a PCBU (Part 2 *Work Health and Safety (National Uniform Legislation) Act*).

2. **HR029 Redundancy and Redeployment Policy (New)**

Reflects contemporary Human Resource practices pertaining to redundancy

3. GOV012 Organisational Delegations Manual (non-financial) (Revised)
Revisions to accommodate delegations for Regulatory Compliance and Tendering process / panel and various delegations revised.

4. AGE038 AGED CARE Service Referral and Coordination Policy (Revised)
Revisions to expand scope of service referral from the Territory and the Commonwealth.

FINANCIAL CONSIDERATIONS
Nil

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER 11.5
TITLE Governance Complaints Register
REFERENCE **745776**
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

(a) **That the Barunga Local Authority receive and note the Complaints Register.**

BACKGROUND

There are currently no reportable open registered complaints for Barunga

ISSUES/OPTIONS/SWOT
Nil

FINANCIAL CONSIDERATIONS
Nil

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.6
TITLE	Governance Report - Barunga Local Authority Project Funding Update
REFERENCE	**745581**
AUTHOR	Munish Singla, Management Accountant - Acting

RECOMMENDATION

(a) **That the Barunga Local Authority receive and note the report on the Local Authority Project funding.**

BACKGROUND

Since 2014, the Barunga Local Authority has received a total of $ 184,919 in Local Authority Project Funding from the Department of Housing and community Development.

A summary and status of the projects that the Barunga Local Authority has allocated funds to and the amount of funds that is yet to be allocated to projects is attached.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Barunga LA Project Register 31.03.2018.pdf

Barunga Local Authority Project Funding - as at 31.03.2018

Funding received from Department	Income
2014-15	$ 43,653.00
2015-16	$ 43,653.00
2016-17	$ 43,653.00
2017-18	$ 53,960.00
Total funding received	**$ 184,919.00**

Projects funding has been allocated to:	Prjct Budget	Actual Expenditure	Prjct Variance	Project Status
Norforce & Train Parks - Solar light, BBQ woodfire, Park Seating	$ 23,254.96	$ 18,482.65	$ 4,772.31	14-15 Project - Completed
Refrigerated water bubbler	$ 5,000.00	$ 5,569.14	-$ 569.14	14-15 Project - Completed
Basketball court fencing	$ 20,000.00	$ 19,536.53	$ 463.47	14-15 & 15-16 Project - Completed
Fuel for sporting trips	$ 1,500.00	$ 1,500.00	$ -	14-15 Project - Completed
Tiered sports seating - located at oval	$ 22,000.00	$ 26,666.64	-$ 4,666.64	15-16 Project - Completed
Seating around trees	$ -			LA did not allocated a budget to this project
Generator for Cemetry project	$ 3,636.36	$ 3,636.36	$ -	Completed
Installation of pool fencing around the playground opposite the shop	$ 10,000.00	$ 8,981.83	$ 1,018.17	Completed
Refurbish the old stage behind the Council Office	$ 2,000.00	$ 527.27		In Progress; One portion completed
Paint the stage and train and install a cememnt slab underneath	$ -	$ -		No budget is allocated, CDP project
Fuel for sporting trips - Softball & Basket ball	$ 1,500.00	$ 136.63		Project approved ;in preliminary stages
Shade over the 2 grandstands at the football oval and seating in Cultural Park	$ 24,000.00	$ 4,660.27		In Progress
Total project budgets	**$ 112,891.32**	**$ 89,697.32**		

Funding that needs to be allocated to projects		
Total Funding Received		$ 184,919.00
Total project budgets	*Less*	$ 112,891.32
Project savings under 'Project Variance'	*Add*	$ 6,253.95
Project overspends under 'Project Variance'	*Less*	-$ 5,235.78
Total funding that needs to be allocated to projects		**$ 73,045.85**

Attachment 1

Barunga LA Project Register 31.03.2018.pdf

GENERAL BUSINESS

ITEM NUMBER	11.7
TITLE	Community Services Report - Community Safety
REFERENCE	**745384**
AUTHOR	Daniel Kirk, Community Safety Manager

RECOMMENDATION

(a) **That the Barunga Local Authority the Community Safety Report**

The Community safety department sits within the Directorate of Council and Community Services.

In Barunga we run the following activities:

- Community Night patrol
- AOD Diversion Evenings
- Alcohol and Volatile Substance Education.

The Community patrol consists of a Team leader and two patrol Officers working Tuesday to Saturday 1800 to 0236. The patrol is equipped with a purpose built vehicle, radios and ancillary equipment.

The Patrol is reporting the normal issues i.e. alcohol, drugs and anti social behavior. The curfew imposed by the Community Safety committee has been reasonable successful in keeping kids off the street at night.

The Patrol has hosted two AOD Diversion evenings in Barunga, both very successful events with good attendance, many more are planned.

The Patrol will host a number of activities planned during the upcoming school holidays in conjunction with Youth Week. New music equipment and lighting has been purchased for the Community to run such things as Community Music events as well as doubling as a PA for other events. Some other activities during the holidays will work in with the sport and rec program as well as Gardening by Jean and cooking by Lloyd and Eddie at the NP Office.

We hope to resurrect the greenhouse behind our NP Office as a project for local Youth to look at healthy living.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 11.8
TITLE Town Priorities 2018-2019
REFERENCE **745779**
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

(a) **That the Barunga Local Authority decides on the Town Priorities that are to be included in the 2018/2019 Regional Plan.**

OR

(b) **That the Barunga Local Authority plans to hold a Community Consultation Meeting to decide on the Town Priorities that are to be included in the 2018/2019 Regional Plan.**

OR

(c) **That the Barunga Local Authority set a date to hold a 'Special Meeting' at which they can bring back ideas from the Community and decide on the Town Priorities that are to be included in the 2018/2019 Regional Plan.**

BACKGROUND
This report provides the Barunga 2017-2018 Town Priorities.

ISSUES/OPTIONS/SWOT
The Draft 2018-2019 Town Priorities needs to be developed and submitted to the Regional Plan. Local Authority members can go through the current list and decide current status of Town Priorities.

BARUNGA
NYIRRANGGULUNG WARD

Other names: Bamyili

Location: Barunga is located 80 kilometres southeast of Katherine on the Central Arnhem Highway, and 31 kilometres from Beswick.

Total population: 363 (2016 Census)

Total Indigenous population: 328 (2016 Census)

Median age: 26 years (2016 Census)

Population change since 2006: 15.97% increase

Services: Roper Gulf Regional Council provides a range of core, commercial and agency services in Barunga, including road maintenance and repair, traffic management, rubbish collection, airstrip maintenance and repair, maintenance of parks, ovals and gardens, community safety through Community Night Patrol, animal welfare and control, sport and recreation programs, Centrelink facilities and Community Development Program activities.

Located in Barunga are a health clinic, a school, a store and an airstrip, with a police station approximately eight kilometres away in Maranboy.

Major Event: The Barunga Festival, one of Australia's longest running Indigenous festivals, is held annually on the Queen's Birthday long weekend in June. The festival, an alcohol- and drug-free event, showcases and celebrates the music, sport and culture of the region.

Barunga 2017-2018 Town Priorities:

CORE SERVICES			
PROJECT DETAILS	**TIMEFRAME**	**RESPONSIBILITY, STAKEHOLDERS OR PARTNERS**	**FUNDING SOURCE**
Right Path Project: Footpaths around the town to enable old people and children to move through the township without having to use roadways starting at the store.	2017-2018	DCG	To be sourced
Improve traffic management at the store	2017-2018	DCG	To be sourced
Bin holders	2017-2018	DCCS	To be sourced
Cemetery Project – Headstones, tables, shade, lights, water and toilet	2017-2018	DCCS	To be sourced
Bridge railing and signage at new crossing	2017-2018	DCG	To be sourced
Repave internal roads and install speedbumps	2017-2018	DCG	To be sourced
Shade and seating around the oval	2017-2018	DCCS	To be sourced
Seating in Cultural Park	2017-2018	DCG	To be sourced
Resurface all ovals	2017-2018	DCG	To be sourced
Remove rocks around parks and ovals and replace with a safer Bollard option	2017-2018	DCCS	To be sourced

AGENCY SERVICES			
PROJECT DETAILS	**TIMEFRAME**	**RESPONSIBILITY, STAKEHOLDERS OR PARTNERS**	**FUNDING SOURCE**
Activities for 10-16 years old kids in the community to keep them engaged	2017-2018	DCS	S&R
Program for school leavers to have a future pathway	Ongoing	DCS	CDP

OTHER SERVICES OR ADVOCACY ONLY		
PROJECT DETAILS	**TIMEFRAME**	**LEAD AGENCY**
Community social club and promote responsible drinking – as part of the Alcohol Management Plan	2017-2018	DoJ DSS or DPMC Sponsoring Club
Advocate for Vocational child care during school holidays	2017-2018	DET

Repairs to fencing around dwellings and ensure new housing has fences	2017-2018	DHCD
Advocate on behalf of tenants on storm drainage with Territory housing houses where house pads not installed at the time of construction	2017-2018	DHCD
Barunga to be the District Hub for large sport and community events	2017-2018	DSR
AOD and Domestic Violence campaign to be delivered in community	2017-2018	NTG
Community Safety Committee to be driven by community	2017-2018	DPMC/ NTG/ Police
Upgrade blindspots on Central Arnhem Road	2017-2018	NTG
Transport for sporting groups to play in festival events, Katherine town competitions, and other youth activities eg. Camping and fishing	2017-2018	

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS: