



AGENDA

ORDINARY MEETING OF COUNCIL

FRIDAY, 27 FEBRUARY 2015

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

- Friday, 27 February 2015 at
- The Godinymayin Yijard Rivers Arts and Culture Centre, Katherine
- Commencing at 8:30

Your attendance at the meeting will be appreciated.

Tony Jack
MAYOR

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE 518784
AUTHOR Hilary Sinfield, Governance Officer

RECOMMENDATION

- (a) **That Council confirm the minutes of the Ordinary Meeting of Council held on 28th January 2015 as a true and accurate record of that meeting.**

BACKGROUND

The Ordinary Meeting of Council was held on the 28th January 2015 at the Katherine Town Council Chambers, Katherine NT.

ISSUES/OPTIONS/SWOT

The minutes of this meeting are attached to this report.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 OCM_28012015_MIN.pdf



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL
COUNCIL MEETING HELD AT THE KATHERINE TOWN COUNCIL CHAMBERS
ON WEDNESDAY, 28 JANUARY 2015 AT 8:30

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Tony Jack
Deputy Mayor, Judy MacFarlane
Councillor, Annabelle Daylight
Councillor, Timothy Baker Jnr.
Councillor, Donald Garner
Councillor, Daphne Daniels
Councillor, Anne-Marie Lee
Councillor, Eric Roberts
Councillor, Selina Ashley

1.2 Staff

Michael Berto - Chief Executive Officer (CEO)
Greg Arnott - Director, Corporate Governance (DCG)
Catherine Proctor – Director, Community Services (DCS)
Marc Gardner - Director, Contracts and Technical Services
Lokesh Anand - Manager, Finance
Jyoti Pudasaini - Manager, Governance, Corporate Planning and Compliance
Bala Krishna Donepudi – Management Accountant
Hilary Sinfield - Governance Officer (Minute Taker)

1.3 Guests

Nil

2. MEETING OPENED

The Ordinary Meeting of Council opened at 8.31am.

3. WELCOME TO COUNTRY

Mayor Jack welcomed all Elected Members and staff to the meeting.

4. APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

- 1/2015 RESOLVED (Eric Roberts/Timothy Baker Jr.) Carried
- (a) That Council accept apologies from Cr. John Dalywater, Cr. Kathy-Anne Numamurdirdi and Cr. Stan Allen for non attendance at Ordinary meeting of Council on 28 January 2015.

5. CONFIRMATION OF PREVIOUS COUNCIL MEETING MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

- 2/2015 RESOLVED (Judy MacFarlane/Annabelle Daylight) Carried
- (a) That Council confirms the minutes from the ordinary meeting of the Council on 12 November 2014 as a true and accurate record of that meeting.

6. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**6.1 CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**

- 3/2015 RESOLVED (Donald Garner/Eric Roberts) Carried
- (a) That Council confirms that the minutes from the Finance Committee Meeting on 17 December 2014 as a true and accurate record of that Meeting.

7. CALL FOR ITEMS OF GENERAL BUSINESS

- Variation to funding for 3 crèche sites and ASC/OSHC at Jilkminggan and Ngukurr
- Borrooloola Dump – Cr Garner
- Ferial animal control in Borrooloola – Cr Garner
- Council plant and equipment in Borrooloola – Cr Garner
- Public drinking areas in Borrooloola and Mataranka – Deputy Mayor MacFarlane and Cr Garner
- Mulholland Street damage to road – Cr Garner
- Drinking area shelter at Barunga – Cr. Lee
- Barge landing in Ngukurr

8. QUESTIONS FROM THE PUBLIC

Nil

9. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10. BUSINESS ARISING FROM PREVIOUS MINUTES**10.1 ACTION LIST**

- 4/2015 RESOLVED (Judy MacFarlane/Donald Garner) Carried

- (a) That Council receive and note action list.

11. INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

5/2015 RESOLVED (Anne-Marie Lee/Donald Garner) Carried

- (a) That Council accept the Incoming correspondence.
 (b) That Council instruct the CEO to confirm with Cridlands MB on the points outlined in their correspondence dated 29th October 2014 in relation to the Borroloola Native Title Claim.

12. OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

6/2015 RESOLVED (Judy MacFarlane/Annabelle Daylight) Carried

- (a) That Council accept the Outgoing correspondence.
 (b) That Council receive and note the media release from 20 October 2014 to 20 January 2015.

13. WARD REPORTS

13.1 NEVER NEVER WARD

7/2015 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That Council receive and note the Never Never Ward Report.

13.2 NUMBULWAR NUMBIRINDI WARD

8/2015 RESOLVED (Donald Garner/Selina Ashley) Carried

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.

13.3 NYIRRANGGULUNG WARD REPORT

9/2015 RESOLVED (Anne-Marie Lee/Selina Ashley) Carried

- (a) That Council receive and note the Nyirranggulung Ward Report.

*Cr Selina Ashley left the meeting, the time being 09:52 AM
 Cr Timothy Baker Jr. left the meeting, the time being 09:53 AM
 Cr Timothy Baker Jr. returned to the meeting, the time being 09:53 AM
 Cr Selina Ashley returned to the meeting, the time being 09:55 AM*

13.4 SOUTH WEST GULF WARD REPORT

10/2015 **RESOLVED** (Donald Garner/Judy MacFarlane) **Carried**

- (a) That Council receive and note South West Gulf Ward report.

*Mayor Tony Jack left the meeting, the time being 09:58 AM
 Mayor Tony Jack returned to the meeting, the time being 10:03 AM
 Cr Annabelle Daylight left the meeting, the time being 10:17 AM*

13.5 YUGUL MANGI WARD

11/2015 **RESOLVED** (Eric Roberts/Anne-Marie Lee) **Carried**

- (a) That Council receive and note the Yugul Mangi Ward Report.

*Cr Annabelle Daylight returned to the meeting, the time being 10:33 AM
 10.20am: Break for Morning Tea
 11.00am: resumed meeting
 11.00am: Work Health and Safety Presentation
 11.27am: Meeting resumed*

14. EXECUTIVE DIRECTORATE REPORTS

*Cr Eric Roberts left the meeting, the time being 11:39 AM
 Cr Selina Ashley left the meeting, the time being 11:39 AM
 Cr Selina Ashley returned to the meeting, the time being 11:42 AM
 Cr Eric Roberts returned to the meeting, the time being 11:47 AM*

14.1 MAYOR AND CEO REPORTS

12/2015 **RESOLVED** (Eric Roberts/Donald Garner) **Carried**

- (a) That Council receive and note the Mayor and CEO reports.

Council were presented a report of the CEO's meeting attendance for December 2014 and January 2015.

Council were also provided a verbal report of Mayor Tony Jack's meeting attendance for December 2014 and January 2015.

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS

*Mayor Tony Jack left the meeting, the time being 12:15 pm
 Cr Anne-Marie lee left the meeting, the time being 12:15 pm*

15.1 LOCAL GOVERNMENT ACT REVIEW

13/2015 **RESOLVED** (Eric Roberts/Donald Garner) **Carried**

- (a) That Council receive and note report on Local Government Act review.
 (b) That Council nominate DCG Greg Arnott for the Working Party to guide the review process.

Mayor Tony Jack returned to the meeting, the time being 12:17 pm

15.2 2015 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

14/2015 **RESOLVED** (Judy MacFarlane/Daphne Daniels) **Carried**

- (a) That Council receive and note update on 2015 National General Assembly of Australian Local Government Association.

Cr Anne-Marie Lee returned to the meeting, the time being 12:22 PM

15.3 DRAFT TERMS OF REFERENCE FOR AUDIT COMMITTEE

15/2015 **RESOLVED** (Judy MacFarlane/Anne-Marie Lee) **Carried**

- (a) That Council approve Terms of Reference for Audit Committee.

The Terms of Reference for Audit Committee provides framework for the conduct of the Audit Committee.

Council were advised that the draft Terms of Reference was discussed at the Audit Committee Meeting on 16 January 2015 and feedback and amendments from Audit Committee were incorporated in the document before presenting it to Council.

15.4 CONDITIONAL RATING PROPOSAL

16/2015 **RESOLVED** (Judy MacFarlane/Annabelle Daylight) **Carried**

- (a) That Council receive and note report on Conditional Rating Proposal.
 (b) That the CEO consults with the Mining and Pastoral sector within the council area in respect to rates on conditionally rateable land for the next five years.
 (c) That officers of council undertake a comparative analysis of the amounts contributed to the council by constituents of council.
 (d) That the CEO prepares a submission for the 2016-2017 year on future rates on conditional rateable land

15.5 EXEMPTION TO SMOKE FREE POLICY

17/2015 **RESOLVED** (Eric Roberts/Donald Garner) **Carried**

- (a) That Council amend the smoke free policy as follows:

Clause 7.1 – ‘Staff are only permitted to smoke in designated smoking areas whilst on Council premises or facilities. Staff are not permitted to smoke in Council vehicles or machinery.’

Clause 7.2 – ‘Staff may only smoke during official breaks in designated smoking areas. This is consistent with staff employment contracts and conditions which do not include smoking breaks.’

Clause 7.8 – ‘Designated smoking areas will be identified and endorsed by the Work Health and Safety (WHS) Committee and approved by the Council’s Strategic Leadership Team (SLT) or equivalent.’

*12.32pm: Break for lunch
 1.30pm: Meeting resumes*

15.6 FINANCE REPORT - RGRC FINANCIAL REPORT AS AT 31-12-2014

18/2015 **RESOLVED** (Judy MacFarlane/Daphne Daniels) **Carried**

- (a) That Council receive and note financial reports for the second quarter ended on 31st December 2014.

Mayor Tony Jack left the meeting, the time being 02:27 pm

Mayor Tony Jack returned to the meeting, the time being 02:31 pm

15.7 FINANCIAL RESULTS OF PROGRAMS UNDERTAKEN ON BEHALF OF OTHER AGENCIES.

19/2015 **RESOLVED** (Judy MacFarlane/Donald Garner) **Carried**

- (a) That Council accept and note report on Financial Results of programs undertaken on behalf of other agencies.

DCG presented the report. Council discussed on financial performance of Council's larger programs undertaken on behalf of other agencies.

15.8 REQUEST FOR REFUND OF INTEREST ON A RATE PAYER'S ACCOUNT

20/2015 **RESOLVED** (Eric Roberts/Annabelle Daylight) **Carried**

- (a) That Council resolve to deny the request for a refund of the interest paid on outstanding rates by Mr. Terrence Fischer.

ACTION: CEO to provide letter to Terrence Fischer regarding request to refund interest paid on outstanding rates.

15.9 LEASE AGREEMENT BETWEEN ROPER GULF REGIONAL COUNCIL AND TRADITIONAL CREDIT UNION

21/2015 **RESOLVED** (Daphne Daniels/Selina Ashley) **Carried**

- (a) That Council accept the lease agreement between Roper Gulf Regional Council as Landlord and Traditional Credit Union as tenant of premises known as Part of Lot 293, Ngukurr Community, Northern Territory, and as tenant of premises as part of Lot 93, Numbulwar Community, Northern Territory, by signing and affixing the Common Seal to the lease agreement.

15.10 GRANTS - CTG 2014-15 FINAL ACQUITTAL BORROLOOLA STAFF HOUSE REFURB - DEPARTMENT OF LOCAL GOVERNMENT & REGIONS

22/2015 **RESOLVED** (Judy MacFarlane/Timothy Baker Jr.) **Carried**

- (a) That Council accept the final acquittal for the Closing the Gap funding for the refurbishment of the Borroloola Staff House Lot 382

15.11 GRANTS - SPG 2014-15 FINAL ACQUITTAL NGUKURR ACQUATIC CENTRE - DEPARTMENT OF LOCAL GOVERNMENT & REGIONS

23/2015 **RESOLVED** (Judy MacFarlane/Anne-Marie Lee) **Carried**

- (a) That Council accept the final acquittal for the funding of the Special Purpose

Grant Funding for the Ngukurr Aquatic Centre Repairs

15.12 GRANTS - 2014-15 ARC FUNDING AGREEMENT

24/2015 **RESOLVED** (Judy MacFarlane/Timothy Baker Jr.) **Carried**

- (a) That Council accept the funding offer for the Active Remote Communities Program from Department of Sport, Recreation and Racing by signing and affixing the Common Seal to the funding agreement.

16. COUNCIL SERVICES AND INFRASTRUCTURE REPORTS

16.1 ANIMAL HEALTH PROGRAM SUMMARY REPORT AND 2015 FIRST ROUND OF VET VISITS

25/2015 **RESOLVED** (Judy MacFarlane/Annabelle Daylight) **Carried**

- (a) That Council receive and note the Summary Report on Animal Health Program from July to December 2014.

17. COMMUNITY SERVICES DIRECTORATE REPORTS

Nil

18. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS

18.1 CONTRACTS AND TECHNICAL SERVICES - 2ND QUARTER PERFORMANCE REPORT

26/2015 **RESOLVED** (Eric Roberts/Selina Ashley) **Carried**

- (a) That Council receive and note the report in relation to the Contracts and Technical Services 2nd Quarter Performance and Activities.

ACTION: CEO and DCTS to visit Barunga to address fencing contract issued raised at meeting.

Cr Selina Ashley left the meeting, the time being 02:58 pm

18.2 TECHNICAL SERVICES (OUTSTATIONS) - 2ND QUARTER REPORT

27/2015 **RESOLVED** (Eric Roberts/Donald Garner) **Carried**

- (a) That Council note the Technical Services (Outstations) 2nd Quarter Report.

ACTION: Deputy Mayor, DCTS, CEO, DCG and Elected Members to visit Mole Hill to address service delivery in that Outstation.

ACTION: DCTS to follow up on funding for ablution block in Nullawan.

Cr Selina Ashley returned to the meeting, the time being 02:58 pm

18.3 UPDATE OF CIVIL WORKS PROJECTS

28/2015 **RESOLVED** (Anne-Marie Lee/Timothy Baker Jr.) **Carried**

- (a) That Council notes the Update of Civil Works Projects Report.

18.4 CONTRACTS AND TECHNICAL SERVICES - CONTRACT UPDATES

29/2015 **RESOLVED** (Eric Roberts/Selina Ashley) **Carried**

- (a) That Council receives and notes the report in relations to the contract updates.

ACTION: DCTS to provide Deputy Mayor with copy of Australia Post contract and provide details of additional post office boxes in Mataranka.

18.5 ASSETS - TRAILER PURCHASE

30/2015 **RESOLVED** (Eric Roberts/Donald Garner) **Carried**

- (a) That Council approve the purchase of an "Off Road" Trailer for the Fencing Program.

18.6 ASSET MANAGER REPORT - OCTOBER 2014 TO DECEMBER 2014

31/2015 **RESOLVED** (Daphne Daniels/Annabelle Daylight) **Carried**

- (a) That Council receive and note the report on Asset Management for the period October to December 2014

19. DEPUTATIONS & PETITIONS

Nil

20. GENERAL BUSINESS

20.1 ALGWA NATIONAL BIENNIAL CONFERENCE - 25-28 MARCH 2015

32/2015 **RESOLVED** (Anne-Marie Lee/Daphne Daniels) **Carried**

- (a) That Council receive and note update on ALGWA National Biennial Conference.
 (b) That Council nominate Deputy Mayor Judy MacFarlane, Cr. Selina Ashley, Cr. Annabelle Daylight and Cr. Anne Marie Lee to attend ALGWA National Biennial Conference.

Council were informed that the Australian Local Government Women's Association (ALGWA) is hosting their National Biennial Conference in the Barossa Valley, South Australia from 25-28 March 2015.

20.2 FUNDING VARIATION FOR THREE CRÈCHE SITES AND ASC/OSHC AT JILKMINGGAN AND NGUKURR

33/2015 **RESOLVED** (Ashley/Garner) **Carried**

- (a) That Council accept the funding agreement variation from the Department

of Social Services for an additional \$26, 000 for x 3 crèche sites and an extra \$10,000 for ASC/OSHC at Jilkmingga and Ngukurr Crèches.

20.3 BORROLOOLA DUMP

34/2015 RESOLVED (Donald Garner/Eric Roberts)

Carried

(a) That Council receive and note verbal update on Borroloola Dump

Cr. Garner raised concerns about the Borroloola Dump. DCTS responded with actions that have been taken to address such issues.

ACTION: CEO to provide report on commercial dumping and waste management in Borroloola.

*Cr Selina Ashley left the meeting, the time being 03:37 PM
Cr Selina Ashley returned to the meeting, the time being 03:43 PM
Cr Anne-Marie Lee left the meeting, the time being 03:43 PM*

20.4 FERAL ANIMAL CONTROL IN BORROLOOLA

35/2015 RESOLVED (Eric Roberts/Timothy Baker Jr.)

Carried

(a) That Council receive and note the verbal update on the feral animal control measures in Borroloola

*Cr. Garner raised concerns about the feral and domestic animals roaming the streets in Borroloola. He advised there has been a number of incidents around animals fighting and the inherent health issues that follow.
DCTS provided a verbal update on the current efforts being undertaken to minimise feral animals in Borroloola.*

ACTION: DCTS to provide report at next OCM in relation to Borroloola CSM's recommendations regarding dog management program.

20.5 COUNCIL PLANT AND EQUIPMENT IN BORROLOOLA

36/2015 RESOLVED (Timothy Baker Jr./Donald Garner)

Carried

(a) That Council receive and note the verbal update on the plant and equipment currently located in Borroloola

CEO provided update on the costs involved with hiring the grader and the Council's future plans for such equipment.

ACTION: DCTS to provide report at next OCM in relation to Council's plant and equipment currently located in Borroloola.

Cr Anne-Marie Lee returned to the meeting, the time being 04:01 PM

20.6 PUBLIC DRINKING AREAS IN BORROLOOLA AND MATARANKA

37/2015 RESOLVED (Daphne Daniels/Timothy Baker Jr.)

Carried

(a) That Council receive and note the verbal update on the public drinking areas in Borroloola and Mataranka.

Cr. Garner advised he has received concerns from Local Authority Members about the current location of the Public Drinking area in Borroloola.
 CEO discussed the challenges involved with moving public drinking areas.
 Deputy Mayor MacFarlane advised that Mataranka has recently seen a large increase of people utilising the Roper Bar turn-off as a public drinking area and advised the location is unsafe and another location should be sought.
 CEO advised that this issue requires action from a higher level of Government.

ACTION: CEO to raise public drinking area locations with Bess Price MLA in Mataranka on 29th January 2015.

20.7 DAMAGE TO MULHOLLAND STREET IN BORROLOOLA

38/2015 RESOLVED (Eric Roberts/Timothy Baker Jr.) Carried

- (a) That Council receive and note the verbal report on the damage to Mulholland Street in Borroloola

DCTS has advised that PowerWater currently have this issue in hand.

20.8 DRINKING AREA SHELTER AT BARUNGA

39/2015 RESOLVED (Selina Ashley/Anne-Marie Lee) Carried

- (a) That Council receive and note the verbal report on the drinking area shelter at Barunga

Cr. Lee advised that the current drinking area shelter at Barunga is aged and repairs are required.

20.9 BARGE LANDING IN NGUKURR

40/2015 RESOLVED (Eric Roberts/Selina Ashley) Carried

- (a) That Council receive and note the verbal report on the Ngukurr Barge Landing

CEO advised that relevant NT Government Department have been contacted regarding this issue on the 9th January 2015

ACTION: CEO to follow-up with relevant Minister regarding the Ngukurr Barge Landing.

21 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

41/2015 RESOLVED (Donald Garner/Judy MacFarlane)

Carried

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

21.1 Audit Committee Meeting Minutes - *The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.*

21.2 Request to reduce rental fees for office space - Hardy Aviation at Borrooloola - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

21.3 JCAC Lease Negotiations - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

21.4 Katherine Based Leases and Proposed Light Industrial Investment. - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

21.5 Central Administration Centre Proposal - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

RESUMPTION OF MEETING

42/2015 RESOLVED (Anne-Marie Lee/Daphne Daniels)

Carried

That the decisions of Closed Session be noted as follows:-

CLOSED SESSION

21.1 AUDIT COMMITTEE MEETING MINUTES

43/2015 RESOLVED (Donald Garner/Anne-Marie Lee)

Carried

(a) That Council receive and note minutes from Audit Committee Meeting.

21.2 REQUEST TO REDUCE RENTAL FEES FOR OFFICE SPACE - HARDY AVIATION AT BORROLOOLA

44/2015 RESOLVED (Judy MacFarlane/Anne-Marie Lee)

Carried

- (a) That Council approve the recommendation in the report.

21.3 JCAC LEASE NEGOTIATIONS

45/2015 RESOLVED (Eric Roberts/Timothy Baker Jr.) Carried

- (a) That Council approve the recommendation in the report.

ACTION: CEO to write to JCAC advising of Council's decision on lease.

21.4 KATHERINE BASED LEASES AND PROPOSED LIGHT INDUSTRIAL INVESTMENT.

46/2015 RESOLVED (Eric Roberts/Anne-Marie Lee) Carried

- (a) That Council approve the recommendations in the report.

21.5 CENTRAL ADMINISTRATION CENTRE PROPOSAL

47/2015 RESOLVED (Donald Garner/Judy MacFarlane) Carried

- a) That Council approve the recommendations in the report.

CLOSE OF MEETING

The meeting terminated at 4.59pm pm.

THIS PAGE AND THE PRECEEDING 12 PAGES ARE THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 28th JANUARY 2015 AND CONFIRMED WEDNESDAY 25th FEBRUARY 2015.

Mayor Tony Jack

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	10.1
TITLE	Action List
REFERENCE	518792
AUTHOR	Hilary Sinfield, Governance Officer

RECOMMENDATION

- (a) That Council receive and note the action list.

BACKGROUND

The action list includes all the outstanding actions from previous meetings.

ISSUES/OPTIONS/SWOT

The Action List:

Date	Item Description	Action Details	Status	Other Comments
12-Nov-14	SINGLE MEN'S QUARTERS AT NGUKURR AND BESWICK	CEO to raise the Beswick Single Men's Quarters issue with the local TO representative organisation.	In-hand	Contact Bagala A.C
12-Nov-14	NGUKURR BUSINESS PROPOSALS FOR TAKEAWAY AND RESTAURANTS	CEO to seek advice from the NLC regarding land sub-leases in Ngukurr.	In-hand	LA Meeting no quorum to table report. Report is to be presented in February OCM
28-Jan-15	REQUEST FOR REFUND OF INTEREST ON A RATE PAYER'S ACCOUNT	CEO to provide letter to Terrence Fischer regarding request to refund interest paid on outstanding rates.	In-hand	
28-Jan-15	CONTRACTS AND TECHNICAL SERVICES - 2ND QUARTER PERFORMANCE REPORT	CEO and DCTS to visit Barunga to address fencing contract issued raised at meeting.	Completed	Sent email and will ensure quality standards are adhered to.
28-Jan-15	TECHNICAL SERVICES (OUTSTATIONS) - 2ND QUARTER REPORT	Deputy Mayor, DCTS, CEO, DCG and Elected Members to visit Mole Hill to address service delivery in that Outstation.		
28-Jan-15	TECHNICAL SERVICES (OUTSTATIONS) - 2ND QUARTER REPORT	DCTS to follow up on funding for ablution block in Nullawan.	Completed	applied for funding
28-Jan-15	CONTRACTS AND TECHNICAL SERVICES - CONTRACT UPDATES	DCTS to provide Deputy Mayor with copy of Australia Post contract and provide details of additional		still to follow up

Date	Item Description	Action Details	Status	Other Comments
		post office boxes in Mataranka.		
28-Jan-15	BORROLOOLA DUMP	CEO to provide report on commercial dumping and waste management in Borroloola	In-hand	investigating
28-Jan-15	FERIAL ANIMAL CONTROL IN BORROLOOLA	DCTS to provide report at next OCM in relation to Borroloola CSM's recommendations regarding dog management program		
28-Jan-15	COUNCIL PLANT AND EQUIPMENT IN BORROLOOLA	DCTS to provide report at next OCM in relation to Council's plant and equipment currently located in Borroloola		written Corporation that client satisfied with action. Report in Feb OCM
28-Jan-15	PUBLIC DRINKING AREAS IN BORROLOOLA AND MATARANKA	CEO to raise public drinking area locations with Bess Price MLA in Mataranka on 29th January 2015.	In-hand	Refer back to AMP. CEO to send letter to follow up.
28-Jan-15	BARGE LANDING IN NGUKURR	CEO to follow-up with relevant Minister regarding the Ngukurr Barge Landing	In process	Raised issue with Hon Bess Price
28-Jan-15	JCAC LEASE NEGOTIATIONS	CEO to write to JCAC advising of Council's decision on lease	Completed	

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

There are no attachments for this report.

INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 519892
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

- (a) That Council accept the Incoming correspondence.

Date Received	Received By	Sender	Correspondence Details	InfoXpert ID
04.12.2014	Michael Berto	Stan Allen	Resignation from Office as member of Council.	518744
09.02.2015	Michael Berto	Indigenous Community Volunteers; Dept of Correctional Services; NT Police; Sunrise Health Services; Dept of Health;	Letters of support	519160
09.02.2015	Michael Berto	Adam Giles	Community Safety - Numbulwar	519385
09.02.2015	Michael Berto	Big Rivers Hawk	Letter of Support	519388

ATTACHMENTS:

There are no attachments for this report.

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 519888
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

- (a) That Council accept the Outgoing correspondence.
 (b) That Council receive and note the media release from 21 January 2015 till 18 February 2015.

Outgoing Correspondence

Date Sent	Sent By	Addressed To	Correspondence Details	InfoXpert ID
03.12.2014	Marc Gardner	Bernie Redfern	Land Availability - Borroloola	515905
29.12.2014	Sharon Hillen	Hon John Elferink	Invite to Borroloola LA Meeting	515902
29.12.2014	Sharon Hillen	Hon John Elferink	Development in Borroloola	515903
22.12.2014	Sharon Hillen	Hon Gerald McCarthy	Protocols for MLA Corro to Council	515904
05.02.2015	Michael Berto	Commissioner NT Electoral Comm	Casual Vacancy in RGRC South West Gulf Ward	515939
06.02.2015	Michael Berto	Chelsea Gordon Solicitor	JCAC Lease	518735
10.02.2015	Marc Gardner	Remote Service Delivery of Local Government & Comm Services	Subdivision Application – Town of Numbulwar	519160
16.02.2015	Michael Berto	Dept Prime Minister & Cabinet	NAAJA Letter of Support	519462

Media Release

Media Release Number	Date	Title of the Media
1417	22-Jan-15	Getting behind the wheel
1418	29-Jan-15	The thin blue line in Mataranka
1419	30-Jan-15	Youth rewarded with a taste of station life

ATTACHMENTS:

There are no attachments for this report.

WARD REPORT



ITEM NUMBER	13.1
TITLE	Never Never Ward
REFERENCE	518835
AUTHOR	Jo Nicol, Local Authority Coordination Officer

RECOMMENDATION

- (a) **That Council receive and note the Never Never Ward Report.**

BACKGROUND

Local Authority Meetings were held in Jilkminggan on Tuesday 3rd February 2015.

Community Visitors

William Rosas – Department Local Government

Jilkminggan

Local Authority Update

Current Membership includes; Deputy Mayor Judy MacFarlane, Cr Annabelle Daylight, Cr Timothy Baker, Wayne Roy, Fay Roberts, Wendy Daylight, Maxie Millar, Steven Rory, Aaron Holtze, Adrian Doctor, Cheryl Lardy, Lisa McDonald, Patrisha Baker.

The next Local Authority Meeting is scheduled for Tuesday 3rd March 2015.

Community Update:

CSM Antony Lynch has been reliving for the CSM at Ngukurr and has just arrived back in the Community.

4WD training was held on 2nd and 3rd February 2015.

Mataranka

Local Authority Update:

Current Membership; Deputy Mayor Judy MacFarlane, Councillor Annabel Daylight, Councillor Timothy Baker, Diane Angel, Michael Cowen, Janette Hamilton, Veronica Russo, Tracey-Anne Wilson, Sue Edwards, Leah Niehus, Di Jones.

Deputy Mayor Judy MacFarlane is the permanent Chair of the Mataranka Local Authority.

The next Mataranka Local Authority meeting is scheduled for Tuesday 3rd March 2015.

Community Update:

Mataranka is looking neat and tidy with slashing and mowing being undertaken regularly.

Hodgson Downs

Local Authority Update

Current Membership; Deputy Mayor Judy MacFarlane, Councillor Annabel Daylight, Councillor Timothy Baker, Johnathon Walla, James Nuggett, Samuel Swanson, Caroline Vincent, Maryanne Vincent, Ken Mugeridge.

The next Hodgson Downs Local Authority will be in 12 March 2015.

ISSUES/OPTIONS/SWOT

Ward Action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
Jilkminggan				
02-04-2012	The Cemetery needs a draft plan	DITS, CSM & Conway and Jessie Roberts	Ongoing	
04.09.2014	Security Screens at Toilets	CSM		2.09.14 CSM will do
Mataranka				
04-12-2012	Recycling / Container Deposit Scheme. Continue investigation in setting up a depot/transfer station.	CSM	Ongoing	18.04.2013-CDS will be reinstated following State cooperation. 04.02.2014-ongoing. 4.06.2014 ongoing \$15000 Grant to be spent Email to DITS 20.06.2014, 04.09.2014 CSM and Sharon will get started on whole of Council Waste Mgt
03-06-2014	Solar Lights- Contact DPI re: Truck Bays. Obtain Spec on Solar Units. Suggest locations for Solar Lights	CSM	Ongoing (to be completed in early 2015)	Project Manager Khaled Not ordered yet – no specs Solar lights are suitable for pedestrian traffic not vehicles. 03.07.14-LA Members identified light to go between Banyan Tree & Toilet block in Brunos Park either end of truck parking bays. 29.10.2014 14.1.2015: Lights purchased to be installed by Outstations crew as weather permits.
04-09-2014	Contact Nerine see when Announcers Box project will commence.	CSM	On hold	14.1.2015: To be discussed with new RJCP manager, no further action at this time
Hodgson Downs				
20.08.2014	Ask RGRC WH&S Officer to attend next LA meeting to give talk	Jo Nicol		WH&S Coordinator to attend LA meeting in March 2015

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 LOCAL AUTHORITY_2015.02.03_Jilkminggan_Minutes.pdf



Jilkminggan Local Authority Meeting Minutes

Held in Jilkminggan at RGRC
Conference Room

3 February 2015

This Meeting was opened at 11.00am by Chair Cr Annabelle Daylight and the Roper Gulf Regional Council Pledge was read.

1. Present:

Elected Members,

Deputy Mayor Judy McFarlane
Cr Annabelle Daylight
Cr Timothy Baker

Local Authority Members

Steven Roy
Lisa McDonald
Cheryl Lardy
Patrisha Baker
Wayne Roy

Staff

Antony Lynch- CSM
Jo Nicol- Governance

Visitors/Guests.

William Rosas - Department of Local Government
Rosina Farrell - Community Member

2. Apologies:

Fay Roberts, Wendy Daylight, Ossie Daylight

3. Conflict of Interest:

Nil

4. Minutes of Previous Meeting:

Moved: Cheryl Lardy. Seconded: Steven Roy. All Agreed by way of consensus.

5. Business Arising/Action List;

5.1. Previous minutes action List

DM Judy McFarlane enquired about the status of the drinking signs that were to be relocated.

Action-CSM to follow up.

DM Judy McFarlane enquired about the status of the new playground. There was a new discussion on the suitability of site and that Town Park may be a better option.

Action: CSM to approach Director Council Services and Infrastructure Sharon Hillen and JCAC regarding location of playground site.

Action: CSM to follow up on Grave site identification with Elder Kerry Roberts and Kevin Lirriwe.

6. Correspondence

6.1. Outgoing Correspondence:

Nil

6.2. Incoming Correspondence:

- Letter from Roper River Land Care re: wavering of fees for Mataranka Community Hall for Map Exhibition. – LA members were asked to consider a permanent home for the Art Work.
- Letter from Department of Local Government and Regions re: Proposed Cemeteries Act – Public Consultation
- Email from Grants Coordinator re: Jilkminggan Sport & Rec Hall upgrades.
- Letter from Department Sport & Rec re: Unsuccessful grant

7. Financial Reports

7.1. *** Financial Report:** Report will be tabled at next LA meeting 03.03.2015.

8. General Business:

8.1 Elected Members Report:

No Smoking areas will be mandatory, signs to be placed around the community. RGRC have rejected the proposed JCAC lease agreement and negotiations towards a suitable outcome will continue.
Cr Daylight will be attending the Australian Local Government Women's Association Conference in Adelaide in March.
RGRC has been looking into options for a joint administration building in Katherine.

8.2 * Council Services Managers Report:

CSM Antony Lynch is now back full time after relieving duties at Ngukurr.
The Jilkminggan street names have been agreed upon both by LA Members and at a Community Safety Meeting December 2014. LA Members have given final agreement which will now be sent to Director Contracts and Technical Services Marc Gardner to action.
Sport and Rec is going well with a full team of 5 staff. Unfortunately programmes have no funding for fuelling the bus, it will be parked up until further notice.
The community is looking very tidy and the Municipal team should be commended for all their hard work, they are currently busy weed spraying.

8.3 **RJCP:** No Report.

8.4 **RASA:** Rosina Farrell is very happy with the way RASA is going and encouraged with the results of the increased school attendance. RASA Staff are not permitted to enter homes or yards so are trying to talk to parents and encourage them to send children to school.

- 8.5 Community Services:-** Since Andrew Unwin, Community Services Regional Coordinator has been visiting weekly with much needed support there has been a massive improvement with the quality of the service CS are providing.
- 8.6 Aged Care:** Staff and family are concerned about the quality of the food being delivered to Jilkminggan. A meeting with Community Services staff from Mataranka has been requested to address any issues.
- Action:** CSM to arrange a meeting with Jilkminggan aged care staff/Family members and Community Services Staff.
- 8.7 *Town Priorities:** A list of the Town Priority was handed out to all LA members for their perusal to discuss at the next LA meeting.
- 8.8 *Governance Updates:** Local Authority Members were informed that RGRC now has a Facebook page. Local Authority Coordination Officer explained how one can find Roper Gulf page in their Facebook and requested members to "like" the page so that they will be able to view all the latest updates; news, jobs and relevant council information.
- 8.9 *Complaints Register:** Nil
- 8.10 *Alcohol Management Plan:** Nil Updates
- 8.11 *Policy Updates:** No new policy at this stage. All updated Policies are on the RGRC Website or copies can be obtained from the CSM.
- 8.12 *Work Health and Safety:** We are continually improving things, updating and informing our staff on new information and events.

9. General Business

- 9.1** William Rosas (DLG) reported back to Jilkminggan LA on the Local Government Review that has been taking place since the new Local Government Reforms came to pass. The Department is very pleased that Jilkminggan LA Meetings have a good turn out, a quorum is reached most of the time and that LA members speak out for their community.
- 9.2** Deputy Mayor MacFarlane showed a sign that had been placed on the highway. Deputy Mayor mentioned that the sign is offensive and advised Members that people should look out for anyone acting suspiciously on the side of the highway and report to Police.
- 9.3** The idea of Members having a proxy was raised, it was explained that this could be difficult to manage in terms of absent notifications and payments. Members were happy with the status quo.

10. Meeting Closed 12.40pm

Next Meeting 3rd of March 2015 10.00 am.

As the Chair at the Jilkminggan Local Authority Meeting held on the 2nd February 2015 I certify these minutes to be a true and correct record of this meeting.

WARD REPORT

ITEM NUMBER	13.2
TITLE	Numbulwar Numbirindi Ward
REFERENCE	518885
AUTHOR	Jo Nicol, Local Authority Coordination Officer

RECOMMENDATION

- (a) **That Council receive and Note the Numbulwar Numburindi Ward Report.**

BACKGROUND

The Numbulwar Local Authority meeting was held on Tuesday 10th February 2015.

Local Authority Update

The Numbulwar Local Authority includes: Councillor Kathy-Anne Numamurdirdi, Cheryl Nundhirribala, David Murrungun, Christopher Spicer, Ella Geia, Felicity Kym Rami, Douglas Wunungmurra and Selena Uibo.

The next Numbulwar Local Authority meeting is scheduled for Tuesday 19th March 2015.

This was the first Local Authority meeting held with the new members and it went very well with Mayor Jack in attendance.

Community Visitors

Mayor Tony Jack

Community Update

Numbulwar looks great very neat and is very tidy.

There are ongoing issues with roaming youth and a lot of vandalism has been occurring around the Community including; the Store, Council Services Building and Police Station.

ISSUES/OPTIONS/SWOT**Action list**

Date	Meeting	Item Description	Responsible Person	Status	Status Comments - Completion Date
10.02.2015	LA	Provide LA members with a budget for the proposed toilets at next LA meeting.	CSM		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Numbulwar LA Meeting Minutes 10 03 2015 (2).pdf



NUMBULWAR
Local Authority Meeting Agenda

Held in Numbulwar Boardroom

Tuesday 10th February 2015

Selina Uibo is the designated Chair for this Numbulwar Local Authority meeting. The Meeting opened at 10:10am and the Roper Gulf Regional Council Pledge was read.

1. Present:

Elected members:

Mayor Tony Jack

Local authority Members:

Douglas Wunungmurra

Ella Geia

Selina Uibo

Felicity Rami

Council Staff:

Roger McIvor – Council Services Manager

Jo Nicol – Local authority Coordination Officer

Visitors/Guests

Nic Sharrah – Department of Local Government

2. Apologies:

Cr Kathy-Anne Numamurdirdi

Moved: Ella Geia

Seconded: Felicity Rami

3. Minutes of Previous Meeting:

Minutes of previous meeting dated 04.03.2014 were read & previous meeting discussion notes read.

LA members noted and received.

4. Conflict Of Interest- LA Members & Staff

Nil declared

5. Business Arising/Action List;

- 5.1 The Local Grant Funding (\$143,000) was discussed, a survey done throughout the Community that received 200 respondents showed that Airport Toilet and Toilet at the Barge landing were the priorities. It was decided that the new LA members would hold over its final decision until the next LA meeting in March and look at some budget models for the new proposed toilets.
Also LA members want to see an RJCP/Local Job component in any construction done.

Action: Numbulwar CSM Roger McIvor to provide LA members with a budget for the proposed toilets at next LA meeting.

6. Correspondence**6.1. Outgoing Correspondence: N/A****6.2. Incoming Correspondence: Aboriginal Community Veterinarian Services Report of Vet Visits to all Roper Gulf Regional council Towns.****7. General Business**

7.1. *Elected Member Report: Mayor Tony Jack Welcomed the new Numbulwar Local Authority provided a verbal report: The recent OCM was held in February in Katherine. Local Authority meetings are very important to Council right across the region; we want to improve the Numbulwar Meetings. Dog and Buffalo Issues are throughout the Region and Council is working with Stakeholders to improve residents' lives. Council has a new Audit Committee to improve Governance and transparency. This month we will be doing the CEO's yearly performance review. Council is most keen to have Youth Voice Committees working well in Numbulwar, Borroloola and Ngukurr, there are positions on Local Authority's that have been earmarked for a couple of Youth Voice Members so they can get Youth issues aired in a more formal meeting. Please encourage Youth Voice Members to join the Local Authority.

7.2. *Council Services Managers Report: Roger supplied a written Report.

- Council Service Centre has had new air cons installed. RJCP Office is underway, renovations will take place in 2015 dry season, recruitment well underway for Senior Administration Support Officer, Bulldozer to be sold pending removal.
- Municipal Services working hard upgrading areas with trees and grass seed, a number of MUNS & RJCP crew undertaking HR Driver Training. Work is continuing at the Rubbish Dump, The RGRC Front End Loader has arrived and a Backhoe from Borroloola will arrive after the wet.
- Road works will start in the Dry. The Road Signs continue to be a never ending battle to maintain due to vandalism.
- Night Patrol issues have resulted in another person being employed and seeking a second vehicle from Federal Minister Nigel Scullion.
- Sport & Recreation: The new Coordinator only stayed 6 weeks; recruitment has started to fill the position.
- A number of Break-ins at the School, Homelands, Staff House, Office and attempted at the Numburindi Store, Community members need to make statements to the police. Security Cameras are being installed.

7.3. *Council Financial Reports: The RGRC Income and Expenditure reports for Numbulwar were tabled.

7.4. *Town Priorities: Roger updated the status of Town Priorities.t

7.5. *Governance Updates: 2015 Calender handed out to LA Members. Date of next meeting changed to Thursday 19th March by consensus. Governance is offering

training to all Local Authority members again this year. The first round will be in April on 21st, training will start at 3pm as per Members request.

- 7.6. ***Complaints Register:** The Complaints process was outlined and LA members were encouraged to report all issues so RGRC can be continuously improving.
- 7.7. ***Policy Updates: Nil**
- 7.8. ***Alcohol Management Plan: Nil**
- 7.9. *** RJCP- Remote Jobs and Communities Program:** The program is working well, last week a Womens Workshop was held and had 14 participants. The group is called Strong Women, Strong Girls.
Action: Local Authority Coordination Officer Jo Nicol to send Community Services Media Officer Ella Geia OWA Grant Program information
- 7.10. **Work health and Safety:** Any issues with WH&S please report to office immediately. MUNS Supervisor John Terapo is the Representative; a weekly report is done at the MUNS Yard and Workshop.

8. Other Business

Removal of Action Item-To replace gravel on back road near the bores refer to LB Meeting 11.07.2013- Completed

9. Meeting Closed: 12.25

Next Meeting 10th March 10:00am

As the chair at the Numbulwar Local Authority Meeting held on the 10th of February 2015 I certify these minutes to be a true and correct record of this meeting.

WARD REPORT



ITEM NUMBER	13.3
TITLE	Nyirranggulong Ward Report
REFERENCE	519458
AUTHOR	Jo Nicol, Local Authority Coordination Officer

RECOMMENDATION

- (a) **That Council receive and note the Nyirranggulong Ward Report.**

BACKGROUND

Local Authority Meetings were held at Beswick and Manyallaluk on 16th February, at Barunga on 17th February and Bulman on 18th February 2015.

Community Visitors

William Rosas- Department Local Government
Vicki Burn- Department Local Government
Moirra McCreesh – Alcohol Policy
Jodie Locke- Office of Member for Stuart, Bess Price MLA
Jennifer Buckley -Menzies School of Health Research
Stephen McKenna - Menzies School of Health Research

Other Meetings in Community

Nil

Beswick**Local Authority Update**

The Beswick Local Authority includes; Cr Selina Ashley, Richard Kennedy, Sasha Ashley, Sam Ashley, Trephina Bush, Deanna Kennedy, Adam Bostock, Lorraine Bennett and Joseph Brown.

Beswick Local Authority is still having issues getting a quorum together for meetings and Local Authority Members will review the membership at the next Local Authority meeting.

The next Beswick Local Authority meeting is scheduled for Monday 16th March 2015.

Community Update:

The CSM, Helen Hawkins has recently arrived back from leave.

Barunga**Local Authority Update**

The Barunga Local Authority includes; Cr Anne-Marie Lee, Ruth Kelly, Anita Painter, Scott Lee, Helen Lee, David Oenpelli and Jamie Ah Fat.

The next Barunga Local Authority meeting is scheduled for Tuesday 17th March 2015.

Community Update:

Wet Season is well underway. Parks and garden looks much greener.

Manyallaluk**Local Authority Update**

The Manyallaluk Local Authority Members are; Cr Lee, Cr Ashley, Cr Dalywater Eileen Lawrence, Rosemary Sullivan, Shaunette Mumbin, Andrew Hood, Robert Williri, Issac Dai and Cynthia Williri.

The next Manyallaluk Local Authority meeting is scheduled for Monday 16th March 2015.

Community Update

Currently CSM, Anne-Maree Low, is away on leave. Robert Campbell is acting CSM for Manyallaluk.

The MUNS crew are working well and Manyallaluk looks neat and tidy.

Bulman**Local Authority Update**

Local Authority Membership includes; Cr John Dalywater, Sally Ann Sherman, Garret Lofty, Darilyn Martin, Margaret Lindsay, Maggie Chikappa, Jerry Martin and Christopher Gordon.

Margaret Lindsay is the Chairperson of the Bulman Local Authority.

The next Bulman Local Authority Meeting is scheduled for Wednesday 18th March 2015, the meeting starts at 2pm.

Community Update:

Wet season is well under way. Community looks greener.

ISSUES/OPTIONS/SWOT**Ward Action List**

Date	Issue	Responsible Person	Status	Status Comment-Completion Date
Barunga				
16-04-2013	Signs and Identify graves at Cemetery	CSM & Community	Ongoing	Waiting on external funding. Update 18.2.14 Funding available Sharon working with CSM. LA needs to think about the sign they want. Also waiting for NT Govt to pass legislation. 14.1.2015: We are still waiting on LA to decide on what they would like us to do. NT legislation has been passed I will be putting to the LA members at the next LA meeting.

Date	Issue	Responsible Person	Status	Status Comment-Completion Date
15-04-2014	Contact Stephen and arrange a training VSA program for Barunga	CSM	Ongoing	15.07.14: Just organising date 14.1.2015: LA needs to confirm dates that they would like him out he is happy to attend any meetings.
17.02.2015	Find out about inquiries about the Financial Report and bring back to next LA meeting	Jo Nicol		
17.02.2015	Find out the status of Local Authority Grant for next LA	CSM		
17.02.2015	Find out if it is possible to erect signage at entrance of Barunga directing Visitor to the Office.	CSM		
Beswick				
17-02-2014	Talk to small groups of Community members about taking ownership of AMP	Cr Selina Ashley/S. Alcohol Management Project Officer		Maybe use BRACS 16.02.2014-Ongoing LA asked to bring ideas to next LA meeting.
20.10.2014	Municipal team to gather up as many dead cars on the outskirts of the Community and stack them in one place for when a solution is found.	CSM		16.02.2015- Ongoing
20.10.2014	Have a discussion about use of compactor so use of the unsealed road to the tip can be used during the wet season	CSM and DCSI		
20.10.2014	Contact RGRC and try and get the cherry picker to Beswick with experienced staff from Mataranka to repair the lights and put protective covers over globes.	CSM		
20.10.2014	Write a letter to NLC asking for Buffalo catchers to operate in this area. Also to write to Jawoyn Association and Sunrise Health on behalf of Barunga and Manyallaluk.	Council		

Date	Issue	Responsible Person	Status	Status Comment-Completion Date
20.10.2014	Raise concerns with CSM about the lack over overnight staff at the aged care	Council		
20.10.2014	Discuss with Director of DCSI the feasibility of having a bore drilled for public use.	CSM	Ongoing	
16.02.2015	Write letter to Council on behalf of LA asking for dog By-Laws to be implemented in Communities. Also a written complaint to be sent to Roper Gulf Regional Council's Officer for action.	CSM		
16.02.2015	Find out feasibly of moving Gate at entrance of Beswick back towards the Football Oval	CSM		
Bulman				
18.06.2014	Invite WH&S Coordinator to next Bulman LA Meeting	CSM	Ongoing	Update:16.7.2014 WH&S Coordinator not available for this LA meeting
18.09.2014	Invite AOD staff to Bulman also brief new CSC on issue.	CSM	ongoing	
18.09.2014	Invite Territory Housing to next LA Meeting	CSM	ongoing	
19-11-2014	CSM to follow up Fencing Project and report back to LA	CSM	Ongoing	<i>CSM to update LA on February Meeting.</i>
19-11-2014	Cars to be removed from the yards as soon as possible as there are safety issues	CSM	Ongoing	<i>Ongoing till we get approval from the owners and organise for the front end loader to remove safely</i>
19-11-2014	Sunrise Clinic Manager to be invited to next LA meeting	CSM	Ongoing	<i>Happening on next LA meeting</i>

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Beswick LA Minutes 16 02 2015.pdf
- 2 Barunga LA Meeting Minutes 17 02 2015.pdf
- 3 Manyallaluk LA Minutes 16 02 2015.pdf



Beswick Local Authority Meeting Minutes

Held at the Beswick Motel Meeting Room
Monday 16th February 2015

Meeting opened at 10.40am by Cr Selina Ashley who has been designated Chair at this Beswick Local Authority Meeting

1. Present:

Elected Members:

Cr Selina Ashley

Local Authority Members:

Richard Kennedy

Sasha Ashley

Trephina Bush

Lorrain Bennett

Staff:

Helen Hawkins – Council Services Manager

Kristine Mulholland – Interim RJCP Coordinator

Hilary Sinfield – Governance Officer

Jo Nicol – Local Authority Coordination Officer

Stephen McKenna – Assistant HR Manager

2. Apologies:

Sam Ashley, Adam Bostock, Rayleen Bulambara, Deanna Kennedy, Joseph Brown.

Moved: Lorrain Bennett, **Seconded:** Richard Kennedy. All agreed by way of consensus.

3. Conflict of Interest:

Nil

4. Minutes of Previous Meeting:

Moved: Richard Kennedy **Seconded:** Trephina Bush. All agreed by way of consensus

5. Business Arising/Action List:

Previous minutes action List was presented to Local Authority.

6. Correspondence

6.1 Outgoing Correspondence – Nil

6.2 Incoming Correspondence – Nil

7. General Business

7.1 Elected Members Report:

OCM was held in January the next OCM is in February at Mataranka. No issues to report.

7.2 Council Service Managers Report:

- Mowers in Katherine being repaired.
- We have a new RJCP Coordinator for an interim period of 6 weeks till we recruit a new Coordinator.
- Beswick Council Office is having the new desk installed today so we should be moving back to our usual premises within a couple of weeks.
- Creche has opened and landscaping was to start today. The cost per child is \$5.00 per day.
- The Sniffing situation in Beswick is getting out of control. Simon Stafford has said that others from other communities are here and need to be sent home. The local Police will assist but the community members themselves need to action this.
- A serious incident happened concerning a dog attack at Barunga to a Beswick elder. The dog situation is not getting any better and should we be doing something about it.

ACTION: CSM to write letter to Council on behalf of LA asking for dog By-Laws to be implemented in Communities. Also a written complaint to be sent to Roper Gulf Regional Council's Officer for action.

- More speed humps will be arriving this week to replace existing broken ones and to install at problem areas.
- Potholes are appearing and we will have to wait for the rains to stop before we can repair. We have the cold mix and are ready but we need the roads to dry out first.

7.3 Town Priorities:

Lot 57 ablution block has its solar light and we are waiting for the next stage of the resurrection. Concerns were made about people being able to access the block through the open area under the roof, install erect wire mesh to stop intruders. The toilet block will be locked after hours but will be available for church groups and for special occasions. Along with the light and toilet block will be wood burning BBQ's, concrete table and chairs and the stage repaired and made into a community area.

ACTION: Next meeting to discuss new projects for Town Priorities.

7.4 Governance up-dates:

Governance trainings for Local Authorities will be held again on the 20th April. All LA Members were given a calendar of meeting dates.
The Beswick Budget was tabled and discussed.

Governance Officer Hilary Sinfield gave a brief overview of the new Roper Gulf Facebook Page and requested LA members to encourage people to like the page so they can get regular employment vacancies, meeting and event updates.

7.5 Complaints Register:

Nil.

LA members were encouraged to use formal complaint forms at the Council office, these can be filled in and sent to Head Office to ensure continuous improvement.

7.6 Policy up-dates:

Nil.

7.7 RJCP Coordinators report:

Cert II in Horticulture for Woman starting in March and we have about 10 participants. Also Cert II in construction.

7.8 WHS:

Staff asked to have a breathalyser demonstration by Work Health and Safety Coordinator, Mathew Galloway and 15 staff were tested with zero readings. This will be the start of random breathy tests for our staff over the entire area. It was also pointed out some staff were driving on "L" plates. LA members were asked to let CSM know if any staff are seen driving when they shouldn't be.

6.10 A.M.P.

NT Alcohol Policy Project Officer, Moira McCreesh emphasised the importance of Beswick managing the AMP and making it their own. A group needs to take ownership of it or should the LA be that group. A final decision must be made at the next L.A. meeting.

Richard & Jenny from the Menzies school of research spoke to the LA Members about speaking to people about alcohol abuse and related issues. They are working on a project that will show what are the critical indicators of Alcohol Abuse in Communities and needed permission from a relevant group to come into community, employ a couple of people to help them survey people with relation to alcohol use and effects in community. Their research would then enable the community to identify issues and work on these issues. They are expecting to come back in May to speak to key people in the community and gather information. LA members signed the Ethics Permission Letter to allow them to come back into Beswick Community to talk with participants in the study.

8. Other Business

8.1 It was asked that William Roses and Joyce Torres be put as permanent agenda items. CSM noted that everyone is invited to add to the Agenda when call for Agenda items is done before the LA Meeting.

8.2 It was also asked if the gate at the entrance to Beswick be moved to the start of the Oval.

ACTION: Council Services manager Helen Hawkins to investigate if moving the gate at the entrance to Beswick is feasible.

8.3 GEC:

GEC have been busy with back to school. 1st of July the RJCP changes will come into affect. At this stage it is not clear what the changes will be but is expected to be stricter than what they are now.

8.4 A discussion was held around Local Authority Members attendance at LA meetings, LA members agreed that at the next meeting non attendees, without very good reason, would need to be removed from Local Authority.

9. Meeting Closed

Meeting closed at 12.10pm

Next Beswick meeting: Monday 16th March 2015

As the Chair at the Beswick Region Local Board Meeting held on the 16th February 2015. I certify these minutes to be a true and correct record of this meeting.

Cr Selina Ashley



Barunga
**Local Authority Meeting
Minutes**

Held in Barunga Council Office

17 February 2015

This Meeting opened at 10.10am by Chair Helen Lee and the Roper Gulf Regional Council Pledge was read.

1. Present:

Elected Members,
Cr Anne-Marie Lee

Local Authority Members

Helen Lee
Ruth Kelly
Anita Painter
Jamie Ah Fat
David Oenpelli
Scott Lee

Staff

Jo Nicol – Local Authority Coordination Officer
Hilary Sinfield – Governance Officer
Manjinder Singh – RJCP Senior Employment Supervisor
Alma Nglami – Customer Service Officer

Visitors/Guests.

Jody Locke – Member of Stuart's Office
Joyce Torres – Office of Prime Minister & Cabinet
William Rosas – Department of Local Government
Vicki Burn – Department of Local Government

2. Apologies/Absent:

Robert Campbell

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Previous Minutes Accepted. Moved: Cr Anne-Marie Lee. Seconded: Ruth Kelly. All Agreed by way of consensus.

5. Business Arising/Action List;

5.1. Previous minutes action List

Training Program for VSA still requires a date from LA members and Community.
Speed Bumps have arrived and will be put in designated places.

6. Correspondence

6.1. Outgoing Correspondence:

Nil

6.2. Incoming Correspondence:

Nil

7. General Business

7.3 *Elected Member Report:

Cr Anne-Marie Lee gave a verbal report in which she discussed the upcoming OCM in Mataranka, the Annual Report and that Barunga is running smoothly.

7.4 *Council Services Managers Report:

Existing Speed Humps in the Community have been re-painted.

Fire Equipment has been replaced, the culvert going to the Cemetery has been temporarily fixed. The MUNS crew have been busy with rubbish collection, slashing, mowing and whippersnipping,

7.5 *Council Financial Reports:

Governance Officer Hilary Sinfield presented Barunga's Financial Report. LA members inquired about underspends in 3 areas; Commercial Housing, RJCP and Agency Other.

Action: Local Authority Coordination Officer Jo Nicol to find out about inquiries about the Financial Report and bring back to next LA meeting.

7.6 *Town Priorities:

LA members were asked to review the Town Priorities for the next LA Meeting. LA members asked what was the status of Local Authority Grant that was to be spent on BBQ areas and Solar lights.

Action: CSM to report on status of Local Authority Grant outcomes at next LA meeting

7.7 *Governance Updates:

Governance Officer Hillary Sinfield gave a brief overview of the new Roper Gulf Facebook Page and requested LA members to encourage people to like the page so they can get regular Job, meeting and event updates. As part of RGRC ongoing commitment to Training for LA members, Local Authority Training will be held in Barunga on Tuesday 21st April at 10:00am. All members are requested to attend.

7.8 *Complaints Register:

Nil

7.9 *RJCP- Remote Jobs and Communities Program:

Barunga's RJCP Employment Supervisor Manjinder Singh Brar gave a verbal RJCP Report. The Fencing Project has lost participants there are currently only 2 people attending. Local Authority members requested Houses with no Fencing are prioritised in light of the recent terrible Dog attack on a resident. Welding and Driving Courses will start at end of March. Women will have access to Cooking & Sewing Training. There are still some Sport and Recreation positions for Women. LA members that tending to the Cemetery grounds would also be a good activity for women.

7.10 * Alcohol Management Plan:*NIL***7.11 * Policy Updates:***Nil***7.12 * Work Health and Safety:***Nil***8. Other Business**

8.1 Local Authority Ruth Kelly asked if signage at the entrance to Barunga could request all Visitors report to the Council Office this was in light of scammers operating in the area.

Action: CSM to find out if signage asking for Visitors to attend Office is possible.

8.2 The padlock at the Basketball Court on the lights needs to be fixed as kids are still able to switch lights on.

8.3 The Sports Hall needs a Water Bubbler for kids to use when attending Sport & Rec Activities.

8.4 LA member would like to invite Julie Kartinyeri Sport & Recreation Regional Manager to update LA on a range of issues Bus, Troopie and Programs.

8.5 LA members would like an up date to the status of the buses that were to be decommissioned.

8.6 LA Members would like to see signage at the Cemetery to ensure cars are not driving all over burial sites. Car Parking sign.

9. Meeting Closed 11.40

Next Meeting 19th of May 2015 10:00am.

As the Chair at the Barunga Local Authority Meeting held on the 17th of February 2015 I certify these minutes to be true and correct record of this meeting.



**Manyallaluk
Local Authority Meeting
Minutes
2.00pm
16th February 2015**

The Manyallaluk Local Authority Meeting was opened at 2.20pm by Cynthia Williri who was the designated Chair for this meeting and the Roper Gulf Regional Council Pledge was read.

1. Present:

Elected Members:

Nil

Local Authority Members:

Shaunette Mumbin
Robert Williri
Isaac Dai
Rosemary Sullivan
Cynthia Williri

Staff:

Matt McGuinness – MUNS Supervisor
Jo Nicol – Local Authority Coordination Officer
Hilary Sinfield – Governance Officer

Visitors/Guests:

William Rosas – Department of Local Government

2. Apologies:

Andrew Hood(LA), Eileen Lawrence(LA), Deputy Mayor Judy MacFarlane, Moira McCreesh and Robert Campbell (Acting CSM).

Motion to accept Apologies Moved: Robert Williri, Seconded: Shaunette Mumbin. All agreed by way of consensus.

3. Conflict of Interest:

Nil

4. Minutes of Previous Meeting:

Nil

5. Business Arising/Action List;**5.1. Previous minutes action List- Nil****6. Correspondence****6.1. Outgoing Correspondence: Nil****6.2. Incoming Correspondence: Nil****7. General Business****7.1. *Elected Member Report: Nil****7.2. *Council Services Managers Report:** MUNS Supervisor Matt McGuinness updated Local Authority members on the attached Council services managers Report.

- Jump-up has been sealed and three floodway's have been rebuilt.
- Barrels placed along entrance road to stop degradation by vehicles.
- New trees have been established.
- Sun Shade, electrical outfit, and Decking has been finished on Sport and Recreation Donga.
- School Holiday program run by Trainee Sport and Recreation Officer Peter Amarant were well received.
- The Compactor Truck is now at Manyallaluk rubbish is collected every Wednesday.

7.3. *Town Priorities: Local Authority Grant – LA members were asked to provide ideas on how LA Funding of \$14,386 can be best spent for the Community on a priority project. LA members will discuss with the wider community and bring ideas back to the next LA meeting. Town Priorities were read and LA members were asked to bring ideas back to the next LA meeting.**7.4. *Governance Updates:** As part of RGRC ongoing commitment to Training for LA members, Local Authority Training will be held in Manyallaluk on Monday 20th April @ 3pm. All members are requested to attend.

Governance Officer Hilary Sinfield tabled the Manyallaluk Financial Report a brief discussion was held.

Governance Officer Hilary Sinfield gave a brief overview of the new Roper Gulf Facebook Page and requested LA members to encourage people to like the page so they can get regular employment vacancies, meeting and event updates.

- 7.5. ***Complaints Register:** Nil
- 7.6. ***RJCP- Remote Jobs and Communities Program:** RJCP Senior Employment Supervisor Veronica Russo gave a verbal report. At this stage meetings have been occurring with the 28 RJCP participants. Project will commence very soon and include; Driver Training, Cleaning the old Arts centre and building storage shed. RJCP will be moving from the Council service Centre to the Night Patrol Office.
- 7.7. ***Alcohol Management Plan:** Nil
- 7.8. ***Policy Updates:** Nil
- 7.9 ***Work Health and Safety:** MUNS Supervisor Matt McGuinness discussed that the MUNS workers were employing better safety at work including; Safer use of equipment around public areas, using signage when undertaking road repairs and drinking more water.

8. Other Business

- 8.1 LA members discussed the issue of Alcohol coming into the community when Night Patrol has finished at 2am has become a big problem with dangerous driving and loud music disturbing other residents. Phone calls have been made to the Central Police call centre with no satisfactory response. LA members were encouraged to keep ringing and take these issues to the new Community Safety Group.
- 8.2 The road into the community is also an issue, while it is not too bad at the moment just large potholes, LA Members would like a close eye kept on it for a future grade.

9. Meeting Closed 3.00pm

Next meeting Monday 16th March 2015 2.00pm

As the Chair at the Manyallaluk Local Authority Meeting held on the 16th of February 2015 I certify these minutes to be a true and correct record of this meeting.

WARD REPORT

ITEM NUMBER	13.4
TITLE	South West Gulf Ward Report
REFERENCE	519459
AUTHOR	Jo Nicol, Local Authority Coordination Officer

RECOMMENDATION

- (a) **That Council receive and note South West Gulf Ward report.**

BACKGROUND

The Borroloola Local Authority has had no scheduled Meeting this month.

The Borroloola Local Authority includes; Mayor Tony Jack, Councillor Stan Allen, Councillor Don Garner, Lizzie Hogan, Trish Elmy, Mike Longton, Chrissy Joll, Geoff Hulm, Maria Pyro and Marleen Karkadoo, Bernard Redfern, Annie Roberts, Alison Doyle and Shaun Cairns.

The next Borroloola Local Authority Meeting is scheduled for Thursday 5th March 2015.

Community Visitors:

Nil

Community Update:

Town is looking clean and beautiful.

Youth Voice

Nil

ISSUES/OPTIONS/SWOT**Ward Action List**

Date	Item Description	Responsible Person	Status	Status Comments – Completion Date
30.01.2014	Update on Art Work on Council Buildings	Mike Longton	Ongoing	3.04.2014-\$19,000 for the upgrade of Artwork 04.09.2014 apply for grant in November 2014
3.04.2014	Update on Tamarind Park Dump Point relocation	CSM	Ongoing	04.09.2014-ongoing
5.06.2014	LA recommend to Council that further consultation take place with townspeople re:drainage and traffic management in Borroloola and this Engineers Report not be accepted	Council/DITS	Ongoing	04.09.2014-Sharon to distribute Plans when completed
5.06.2014	Write to P & W requesting they maintain lighting in all camps in Borroloola.	Council	Ongoing	Update- P& W own assets, Town Camps not Councils responsibility. 04.09.2014 Ongoing

Date	Item Description	Responsible Person	Status	Status Comments – Completion Date
5.06.2014	Get permission in writing from Daniel Mulholland(NLC)to be able to cordon off unmarked grave areas as soon as possible to prevent vehicles driving over plots. Councillor to liaise with Sharon Hillen first.	Cr Allen	Ongoing	
5.06.2014	To help get family down to cemetery to identify unmarked graves and to keep LA informed	Cr Allen/Maria Pyro	Ongoing	
5.06.2014	LA recommends that an engineer be engaged to draw up Traffic Management Plan, which is also to include pedestrian needs, lighting and drainage and to include planned /future works such as the Trade training Centre and Multi-Purpose Facility	Council/DCSI	Ongoing	30.07.2014 Update-Quote for TMP is \$37,000, LA moved motion to engage Engineer. 04.09.2014 Chrissy Jolls email read Sharon to continue getting 3 quotes and proceed as per LA Motion
5.06.2014	LA recommends a Waste Management Strategy is drawn up for the Borroloola region, including recycling capability and planning for future	DCSI	Ongoing	
5.06.2014	LA request RGRC lobby for wider area of mobile phones and internet access	Council	Ongoing	30.07.14 Update-Beatty to provide dot points to Sharon to follow up. 04.09.2014 Bob to send Sharon Beattys info
04.09.2014	Write Letter giving conditional support to Terry Fisher's proposal of block realigning.	DCSI/CSM		
04.09.2014	Give LA Members prices on electronic score boards for the Show grounds.	DCSI/Council	Ongoing	Proposal has been sent to LA Members
04.09.2014	Circulate Town Priorities to Chair and LA Members	DCSI	Ongoing	
04.09.2014	Write a letter in regards to LA Members concerns at MRM Mine	Council	Check with Sharon	
04.09.2014	Send NLC email re: Road & House issues	DCSI	Check with Sharon	
09.10.2014	Identify unmarked graves	CSM, Councillor Allen and Maria Pyro	Ongoing	DCSI discussed this at last LA meeting, awaiting the new legislation in regard to cemetery's
04.12.2014	DCSI send a letter to Julie Bennett requesting the Power Station buffer zone be remove completely and that government consider a suggest future relocation of the Power House to a more desirable destination, taking into consideration the growth of the township and the failings of government to provide adequate town planning and urban design.	DCSI	Ongoing,	

Date	Item Description	Responsible Person	Status	Status Comments – Completion Date
04.12.2014	DCSI to follow up with YS&R Unit re: Youth Diversion as a stand alone position	DCSI	Ongoing	Youth Services Manager to provide CSM with run down on programs. Will provide LA with a run down of the Budgets for the Youth Diversion programs, indicating that split cannot occur.
04.12.2014	DCSI to write appreciation letters to the following; Robbie & Jerry, Garbage Truck, Josh Smith – John Moriarty Football, Jason Degraff- AFLNT	DCSI	Ongoing	

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

WARD REPORT

ITEM NUMBER	13.5
TITLE	Yugul Mangi Ward
REFERENCE	519461
AUTHOR	Jo Nicol, Local Authority Coordination Officer

RECOMMENDATION

- (a) That Council receive and note the Yugul Mangi Ward Report.

BACKGROUND

There have been no scheduled Local Authority Meetings in Ngukurr.

Authority Update

Councillor Daphne Daniels Chairs the Ngukurr Local Authority Meetings.

The Local Authority Membership includes; Cr Daphne Daniels, Cr Eric Roberts, Walter Rogers, Jerry Ashley, Robin Rogers, Andrew Robertson, Ian Gumbula, Bobby Nungumajbarr, Carol Robertson, Olga Daniels, Keith Rogers, Grant Thompson, Peter Daniels, Gwen Rami and Tanya Joshua.

The next Local Authority Meeting will be held Wednesday 11th March 2015.

Community Update:

Ngukurr is looking excellent and is currently continuously slashing and mowing.

Community Visitors:

Nil

Youth Voice

Nil

ISSUES/OPTIONS/SWOT**Ward Action List**

Date	Item Description	Responsible Person	Status	Other Comments
05.03.2014	Carol will photocopy the Church Register and give to Paul	Carol Robertson	No Action	
07.05.2014	Arrange a Male Hairdressing Course.	RJCP Coordinator	In-hand	
07.05.2014	Investigate re-opening Canteen facilities at the Pool	CSM/CSO	In Hand	Offers received from private business
09.07.2014	Follow up on business proposal regarding the use of the building at the pool area.	CEO	Ongoing	
15.10.2014	Find information on the swimming pool proposal from CEO and report back at next meeting	CSM	Ongoing	
15.10.2014	Write letter to Carol Mason regarding the proposal to use Lot 297C	CSM	Ongoing	

Date	Item Description	Responsible Person	Status	Other Comments
15.10.2014	RJCP to look at Yellow Water regarding rubbish removal and some landscaping	CSM	In-hand	Too wet at present
Youth Voice Committee				
29.10.2014	Youth Voice members want Community Elders to hold regular meetings to rally a response to late night troublemaking and hooliganism. Elders should also be delegated to counsel the parents or family members of these youth and motivate them to take more responsibility for their children.	Local Authority	In-hand	Action will be included in upcoming LA meeting on 11 March 2015
29.10.2014	Members requested RGRC to organise more sporting events that will take youth out of the community and thus provide them with an outlet that mitigates their anger and frustrations that lead to trouble in the community. Members also believed it would be beneficial if RGRC had a training program to teach Ngukurr sporting teams how to organise income generating events that would fund their travel to other communities for sporting events.			Sporting events organised as part of sport and rec yearly calendar within available resources. AFL NT have a permanent presence at Ngukurr for the purpose of club and sport development.
29.10.2014	Members want RGRC to request Police to have more regular roadblocks at the Wilton River crossing, not just after payday as at present, to apprehend grog and drug runners.			Additional roadblocks at Wilton River crossing to be negotiated with police.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

EXECUTIVE DIRECTORATE REPORT



ITEM NUMBER	14.1
TITLE	Mayor's Report
REFERENCE	518852
AUTHOR	Hilary Sinfield, Governance Officer

RECOMMENDATION

- (a) **That Council receive and note the Mayor's Report.**

BACKGROUND

As outlined by RGRC's Code of Conduct, the Mayor attends meetings and appointments to speak and represent the Council publicly on the policies, decisions, actions and interests of the Council.

ISSUES/OPTIONS/SWOT

The Mayor has attended the following meetings and appointments on behalf of Council:

- 6th – 8th February 2015: LGANT Strategic Planning Meeting (Darwin)
10th February 2015: Numbulwar Local Authority (Numbulwar)
18th – 22nd February 2015: ALGA Strategic Planning Meeting (Canberra)

The Mayor will attend the following upcoming meetings on behalf of Council:

- 12th – 13th March 2015: Remote Housing in the Northern Territory Forum (Darwin)

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

EXECUTIVE DIRECTORATE REPORT



ITEM NUMBER	14.2
TITLE	CEO's Report
REFERENCE	519837
AUTHOR	Hilary Sinfield, Governance Officer

RECOMMENDATION

- (a) **That Council receive and note the CEO's report for the period of 29th January to 25th February 2015.**

BACKGROUND

The CEO of Roper Gulf Regional Council regularly attends meetings and events as a representative of Roper Gulf Regional Council.

ISSUES/OPTIONS/SWOT

For the period of 29th January to 25th February 2015, the CEO has attended the following meetings and events:

Meeting: Minister Bess Price
 Date: 30 January 2015
 Venue: HQ
 Key issues: General catchup, drinking areas, Admin Centre proposal

Meeting/visit: Meeting with HMP Fencer (with Marc Gardner)
 Date: 2 February 2015
 Venue: Barunga
 Key issues: Quality issues with fences, staffing issues.

Meeting/visit: SLT
 Date: 9 February 2015
 Venue: HQ
 Key Issues: Per SLT Agenda/Minutes

Meeting/visit: Teleconference with Mike Chiodo and David Willing
 Date: 10 February 2015
 Venue: HQ
 Key Issues: Proposal for Land purchase and building

Meeting/visit: Bill Blackley (YMDC)
 Date: 16 February 2015
 Venue: HQ
 Key Issues: Rental issue, YMDC economic development plans, Proposal for RGRC Transient Centre at Ngukurr for YMDC.

Meeting/visit: CSM Meeting
 Date: 17 February 2015
 Venue: ICC Katherine
 Key Issues: Per Agenda/Minutes

Meeting/visit: Managers Meeting
 Date: 18 February 2015
 Venue: ICC Katherine
 Key Issues: Per Agenda/Minutes

Meeting/visit: CEO Review Panel

Date: 23 February 2015

Venue: HQ

Key Issues: CEO Review for period June 2014 to February 2015

Meeting/visit: OCM

Date: 24 February 2015

Venue: Mataranka Hall

Key Issues: Briefing day per OCM Agenda

Meeting/visit: OCM

Date: 25 February 2015

Venue: Mataranka Hall

Key Issues: Per OCM Agenda

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.1
TITLE	Policy Update: Travel policy for Councillors and Employees
REFERENCE	518850
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council approve the amendments on the Travel policy for Councillors and Employees.**

BACKGROUND

Travel Policy outlines a set of guiding principles for Roper Gulf Regional Council employees and Councillors to consider when when arranging and undertaking official work-related travel, including airline travel that will require employees and Councillors to overnight stay in a location other than their primary residence.

ISSUES/OPTIONS/SWOT

Council nominated Mayor Tony Jack for being Executive Member for Local Government Association Northern Territory (LGANT). He has also been appointed as Member of Board for Australian Local Government Association (ALGA). As part of being executive member for these Associations, he needs to travel to different location to attend meetings. As per Association Constitution whenever an Executive member is required to travel to meeting that are the business of Executive, the cost of travel and accommodation shall be met by the Association. This does not include incidental and meals. The cost of such travel should be met from member Council budget.

Travel Policy for Councillors and Employee has been updated to include Mayor's travel to meetings associated with LGANT and ALGA.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Draft ADM008 Travel Policy for Councillors and employees.pdf

Roper Gulf Regional Council



ADM008 - Travel Policy for Councillors and Employees

1. POLICY CERTIFICATION

Policy title:	Travel Policy for Councillors and Employees
Policy number:	008
Category:	Policy
Classification:	ADM
Status:	draft

2. PURPOSE

This policy outlines a set of guiding principles for Roper Gulf Regional Council employees and Councillors to consider when arranging and undertaking official work-related travel, including airline travel that will require employees and Councillors to overnight stay in a location other than their primary residence.

3. ORGANISATIONAL SCOPE

This policy applies to all Employees and Councillors of Roper Gulf Regional Council.

4. POLICY STATEMENT

All travel made by employees or Councillors of Roper Gulf Regional Council for official business purpose must be approved in advance and Travel Allowance Claim Form should be completed.

An Employee or Councillor who is required to be absent overnight from their usual place of work on official work travel will be paid an entitlement for incidentals and meal expenses (as per the travel allowance form) occurring during the period while undertaking official work travel. Overnight travel expenses are currently not subject to tax instalment deductions, and will not be unless required by taxation legislation.

An elected member, who is also an executive member of Local Government Association Northern Territory (LGANT) and or member of Board of Australian Local Government Association, if required to attend Executive Meetings and General Meetings of the Association will be paid an entitlement for incidentals and meal expenses as per this policy form occurring during the period while undertaking meeting travel.

Employees who travel on official work travel for a day trip (7.6 hours) are not entitled to claim travel allowance.

While undertaking official travel, no employee or Councillor will be out of pocket for reasonable expenses. However, no employee or Councillor shall gain a financial advantage through the travelling allowance arrangement.

Roper Gulf Regional Council



ADM008 - Travel Policy for Councillors and Employees

5. DEFINITIONS

Official business	Business conducted on behalf of, and approved by RGRC, either to fulfil a legislative requirement or to achieve a benefit for RGRC. This may include an employee's or Councillor's attendance at external courses, conferences, seminars or workshops.
RGRC	Roper Gulf Regional Council
Travel Allowance	A travel allowance is a sum of money paid to you, generally before you start travelling. It gives you funds to pay for your travel costs.
Work	Includes any activity

6. PRINCIPLES

6.1 Travel Allowance

Travel Allowance is provided to employees and Councillors conducting official business that requires overnight absence from normal place of work in a location where commercial accommodation is available. Travel Allowance comprises meals and incidental expenses based on rates determined by the Australian Taxation Office. Where the allowance determined by the Australian Taxation Office is not considered appropriate in respect of a particular travel situation, the CEO may substitute a greater or lesser amount to be paid depending on the particular travel situation.

6.2 Payment

Payments for allowance will be paid to staff and Councillors into their bank account of their choice in the earliest pay run from submission of Travel Allowance Claim Form or earlier if possible.

Where an employee or councillor does not attend the required course or meeting for which travel allowance and accommodation has been provided without appropriate justification to the CEO or relevant Director, the employee or elected member will reimburse the payment made to RGRC from their next available wage or allowance.

6.3 Adjustments to Payments

Should the employee return earlier from a trip, a repayment will be required if a Travel Allowance was provided in advance. The Finance Department will advise employee via email of the amount overpaid. Conversely additional amounts acquired, as the result of a later return than planned will be paid upon advice of the revised return details.

Roper Gulf Regional Council



ADM008 - Travel Policy for Councillors and Employees

7. TRAVEL

Travel relates to all modes of travel. It includes flights, taxis, public transport, hire car and council vehicle. The mode of travel used for official travel should be approved prior travel by the relevant Manager or Director.

7.1 Air Charter/ Air Travel

All chartered planes must be approved by either the CEO or Directors prior to departing.

All chartered planes must be budgeted for in each financial year.

Flight booking for all chartered flights will be done by Customer Service Officer (CSO) at Crawford Street. Governance, Corporate Planning and Compliance Department will work with CSO at Crawford Street for arranging flights for Councillors for RGRC business.

7.2 Vehicle Travel

RGRC will make every effort to provide an official vehicle for the duty. A rental vehicle will be provided in the absence of availability of RGRC vehicles. Where employee has to use their own vehicle, a mileage allowance per km as approved in Travel Allowance Claim Form be provided.

Fuel cards will be provided for the use of a RGRC vehicle. Where Fuel card has not been provided, purchase orders are to be raised and approved by authorized personnel prior to filling the fuel tank. In the event where employee has no choice but to make out of pocket payment for fuel, receipts are to be kept for reimbursement. Reimbursement should be claimed by submitting 107-010 Expense Reimbursement Claim Form approved by authorized personnel to the finance department.

7.2.1 Taxis

It will be the responsibility of the person travelling to organise their own taxi request. Receipts are to be kept for reimbursement. Reimbursement should be claimed by submitting 107-010 Expense Reimbursement Claim Form approved by authorized personnel to the finance department. Alternatively cab charge card may be collected from EA to CEO.

7.2.2 Hire Cars

The employee need to seek appropriate approval from their Manager/Director before hiring a vehicle.

7.2.3 Private Vehicle Allowance

Where Director or Manager have authorised the use of private vehicle, a mileage allowance per km as approved by in 107-009 Travel Allowance Claim Form will be paid.

Roper Gulf Regional Council



ADM008 - Travel Policy for Councillors and Employees

8. ACCOMMODATION

Accommodation for Councillors for attending official RGRC business will be booked and paid for by RGRC.

Accommodation for employees should be approved prior by the relevant Manager or Director. Purchase Orders must be raised prior to accommodation booking unless reimbursement or RGRC Corporate credit card has been used.

Additional expenses incurred in accommodation such as telephone calls, room service or mini-bar supplies will be the employee's/elected member's own responsibility.

Funds will not be paid in lieu of accommodation.

9. REFERENCES

Acknowledgements (original author/source documents)	RGRC Governance Unit
Related Policies	<ul style="list-style-type: none"> HR011 Leave Policy
Related Publications	<i>Nil</i>
Relevant Forms	<ul style="list-style-type: none"> 107-009 Travel Allowance Claim Form 107- 020 Executive Travel Allowance Claim Form 107-010 Expense Reimbursement Claim Form

10. DOCUMENT CONTROL

Policy number	008
Policy Owner	ADM
Endorsed by	OCM
Date approved	26/06/2013
Revisions	February 2015
Amendments	Replaces Travel Policy prior 26 June 2013
Next revision due	May 2016

11. CONTACT PERSON

Contact person	Manager Governance, Corporate Planning & Compliance
Contact number	08 8972 9000

Roper Gulf Regional Council



ADM008 - Travel Policy for Councillors and Employees

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.2
TITLE	Commercial Advertisement in RGRC Newsletter
REFERENCE	515244
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council approve the fees for placing Commercial Advertisement in RGRC Newsletter to be:**
- banner advertisement \$50,
 - a quarter page advertisement \$100,
 - half page \$150, and
 - full page \$200

BACKGROUND

After the renewal of RGRC Newsletter, we have been getting request from Government Agencies to include government advertisements promoting their programs in Roper Gulf communities. The fees we have charged to include such advertisement is as per fees and charges schedule 2013-2014 which is \$20 for half page and \$40 for full page advertisement.

Recently we have been approached by commercial organisation for placing their advertisement in our newsletter. Considering the fact that the advertisement as such will be purely for commercial reason, Council is requested to reconsider the fees for advertisement in newsletter for commercial organisation to be banner advertisement \$50, a quarter page advertisement \$100, half page \$150 and full page \$200.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.3
TITLE	Reconciliation Action Plan
REFERENCE	519715
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council receive and note draft Reconciliation Action Plan.**

BACKGROUND

Ordinary meeting of Council held on May 24 May 2014 was presented with first draft of Reconciliation Action Plan for the feedback and comments from the Council. The draft was then submitted to the Reconciliation Australia for proof reading and feedback.

The draft was further updated and amended after receiving feedback from Reconciliation Australia. The updated Plan was forwarded to SLT for their feedback and comments.

ISSUES/OPTIONS/SWOT

The attached Reconciliation Plan is updated with all amendments and feedback received from Reconciliation Australia and SLT.

Once Council approves the Reconciliation Action Plan, it needs to be submitted to Reconciliation Australia for endorsement of the document.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 RAP Draft_OCM.docx

Roper Gulf Regional Council Reconciliation Action Plan 2014-2016

What is Reconciliation?

Reconciliation between Indigenous and non-Indigenous Australians is about connecting with one another to identify and discuss issues and problems and to discover collaborative solutions. Reconciliation involves building mutually respectful relationships that allow us to work together to solve problems and generate successes that are in everyone's best interests.

What is a Reconciliation Action Plan?

A Reconciliation Action Plan (RAP) is both an aspirational plan and practical business plan to further support and enhance meaningful relationships and sustainable opportunities between Aboriginal and Torres Strait Islander Australians and other Australians. A Reconciliation Action Plan outlines practical actions that an organisation will take to build strong relationships and enhanced respect between Aboriginal and Torres Strait Islander Australians and other Australians.

A Reconciliation Action Plan provides:

- a way of turning good intentions into action
- a formal framework to help build positive relationships between Aboriginal and Torres Strait Islander and non-Indigenous people and set realistic targets
- a means of evaluating and learning from the outcomes.
- a way to formalise current RGRC practice towards reconciliation
- a way of exploring how reconciliation can improve and advance organisational and community objectives
- a way to formalise our actions that are currently in practice.

Our Business

The Roper Gulf Regional Council is incorporated under the Local Government Act which specifies the roles and limits of responsibility. RGRC provides the Roper Gulf region with a range of municipal services, agency services and represents the region broadly in planning and advocacy.

Roper Gulf Regional Council has a clear interest in broader reconciliation in the region and acknowledge aboriginality in their heritage. Out of total 374 employees working for Roper Gulf, 265 of employees have been identified as Aboriginal and Torres Strait Islander people.

Our Vision for Reconciliation

Roper Gulf Regional Council's vision for Reconciliation is working as one for a better future, where Aboriginal and Torres Strait Islander people and non-Indigenous people walk side-by-side, not forgetting the past but looking to a future where respect for each other is always upheld.

Our Story So Far

Why we developed a RAP?

Roper Gulf Regional Council agreed to the develop a Reconciliation Action Plan at its ordinary meeting of Council in October 2013 to establish key targets of building upon current relationships within the Council's region with Aboriginal and Torres Strait Islander people.

Who champions our RAP internally?

The Council's Governance team undertook the development of this in consultation with Local Authorities. A draft presentation was prepared and delivered to 10 local authorities in early 2014.

Who was involved in our RAP working group?

Representatives from each Directorate, Councillors and the Governance team.

How to read the Reconciliation Action Plan

Action	Proposed action outlining what we want to achieve and why
Measurable Targets	How we plan to achieve the action through measurable steps, milestones or targets
Time frames	When we plan to complete the measurable targets by, or report against progress of ongoing targets
Funding	Core business Costed in our day-to-day activities associated with core business New initiatives Research and costing need to be conducted
Responsibility	Specific job title in department/unit of RGRC that will lead the implementation of targets

Relationships

Roper Gulf Regional Council believes that open and respectful relationships enable local people to play an active role in their community.

Focus Area:

- Increasing ability to better respond to the needs of Aboriginal and Torres Strait Islander community
- Increasing the opportunity for people to engage with Council

Action	Responsibility	Timeframe	Measurable Targets
RAP Working Group actively monitors RAP development, including implementation of actions, tracking progress and reporting.	Governance	Ongoing	RGRC oversees the development, endorsement and launch of the RAP. Meet at least twice per year to monitor and report on RAP implementation.
Facilitate relationships between Aboriginal and Torres Strait Islander and non-Indigenous residents, groups and organisations	Managers, coordinators and Officers of all units	Ongoing	Community attendance at OCM's and Local Authority Meetings.
	Governance, Community Services, Night Patrol, RJCP, Youth Services	Annually	Community participation in projects and Programs.
	Governance Unit	May and September every year	RAP committee to meet twice a year to discuss KPI's and start planning for RAP update which will be inline with the Regional Plan
Facilitate face-to-face opportunities for all RGRC staff, executive and council to build relationships with Roper Gulf Regional Communities.	Governance	Annually	Plan the Ordinary Meetings of Council to be held in all Roper Gulf region communities ongoing on a rotational basis.

Action	Responsibility	Timeframe	Measurable Targets
	All positions within RGRC		Promotion and participation in community festivals including celebrating Reconciliation Week.
	Governance		Organise either a lunch or evening barbeque for community during Ordinary Meetings of Council
CEO and Mayor to visit every community twice a year to build and maintain relationships with community	Chief Executive	Ongoing	Coincide a visit with Ordinary meeting of council lunch or evening barbeque twice a year
Development of support mechanisms at community level through employment of community liaison officers	Human Resources	Ongoing Annually	Overall targets and annual reports
Provide Governance support at all Local Authority Meetings to increase compliance with meeting procedures, policy and communication linkages between Local Authorities, Council and staff.	Governance	All year round	Support Ordinary Council and Local Authority meetings annually in ten communities
			Collect baseline data on number of Local Authority Members attending meetings and trainings to guide future improvements to support provided to Local Authorities
Promote and encourage Council staff and the wider community to have a greater appreciation knowledge and understanding of Aboriginal and Torres Strait Islander issues and culture	Governance Human Resources	Ongoing	Include RAP progress and other related projects and Initiatives, report in every issue of Roper Gulf Regional Council Newsletters Number of staff completing cultural awareness or cultural competence training
Ensure that Council's Plans and Strategies are inclusive of the needs and priorities of Aboriginal and Torres Strait Islander groups, residents and organisations	Strategic Leadership Team	June 2015 Ongoing	Information provided about plans and strategies to Stakeholders and presented at community meetings where possible. Consultations are carried out with community to

Action	Responsibility	Timeframe	Measurable Targets
			coincide with the development of the Regional Plan annually, at least 2 round of consultation before finalising Regional Plan.
Include Aboriginal and Torres Strait Islander views and feedback in planning process through community consultations	Managers, coordinators and officers of relevant units	ongoing	Number of specific community consultations
			Promote Community attendance at Local Authority meetings to coincide with the development of Regional Plan annually Invite all community members to attend Local Authority Meetings six times a year.
Celebrate National Reconciliation Week to provide opportunities for Aboriginal and Torres Strait Islander employees and other employees to build relationships	CEO Director Corporate Governance Director Council Services and Infrastructure Director Community Services Director Contracts and Technical Services	May 27 – June 3 Annually	Organise at least one internal event each year

Respect

Roper Gulf Regional Council promotes an internal understanding of the importance of its relationships with Aboriginal and Torres Strait Islander people and organisations.

Focus area:

- Acknowledgement of Aboriginal and Torres Strait Islander people
- Cultural awareness as a systematic practice

Action	Responsibility	Timeframe	Measurable Outcomes
Facilitate the meaningful involvement of Aboriginal and Torres Strait Islander artists and stakeholders in local festivals	Strategic Leadership Team	June 2014	Number of Aboriginal and Torres Strait Islander artists and stakeholders in local festivals
Identify, recognise and protect places of Aboriginal and Torres Strait Islander cultural heritage significance	Chief Executive Director Council Services and Infrastructure Director Community Services	June 2014 Month, Year	Create a register to record data Update register on an ongoing basis Projects to protect, restore and maintain sites of cultural heritage significance
Provide cross cultural education/ awareness training across all Business Units	Human Resource (all positions)	Ongoing	Training to be included in Induction program for new staff
			All senior executive, managers and coordinators to be trained in first year.
			100% of staff to be trained by 2017
Support and encourage participation in or observance of key events that promote Aboriginal and Torres Strait	Strategic Leadership Team	June annually	A comprehensive suite of activities undertaken to encourage celebration of NAIDOC week in RGRC Offices in town and communities

Action	Responsibility	Timeframe	Measurable Outcomes
Islander peoples' culture, history and achievements		Ongoing	Number of staff attending Cultural Festivals in our Region
		Ongoing	Acknowledgement and promotion of special anniversaries and events in staff newsletter and website.
Promote appropriate use of Aboriginal and Torres Strait Islander cultural protocols, Including: Welcome to Country and Acknowledgement of Traditional Custodians	Strategic Leadership Team	July 2014	Develop a communications plan for use of Welcome to Country and Acknowledgement of Country protocols
		ongoing	Implement Routine and appropriate use of protocols at all RGRC meetings and events as per the developed Communication plan.
Ensure the continued use of Council's acknowledgement of Traditional Custodians at internal and external events and meetings.	Director Corporate Governance	Ongoing	At special events organised by RGRC, Traditional Owner will be invited to conduct Welcome to Country.
			Have this documented in all minutes.

Opportunities

Roper Gulf Regional Council commits to support the United Nations Declaration on the rights of Aboriginal and Torres Strait Islander People.

Focus area:

Employment and engagement with business

Action	Responsibility	Timeframe	Measurable Outcomes
Increase the number of Aboriginal and Torres Strait Islander employees.	Human Resources	December 2015	Develop business case for Aboriginal and Torres Strait Islander employment at Roper Gulf Regional Council
			Develop an Aboriginal and Torres Strait Islander employment strategy
Consider entry level positions, internal Mentoring opportunities and work Experience opportunities as well.	Human Resources	December 2015	Ensure the Aboriginal and Torres Strait Islander employment strategy considers entry level positions, internal mentoring opportunities and work experience opportunities
Consider for Aboriginal and Torres Strait Islander participants on all community based positions at Recruitment stage	Human Resources	June 2015	Human Resources to set benchmarks for the level of Aboriginal and Torres Strait Islander employment in the Roper Gulf Regional Council
			Number of Aboriginal and Torres Strait Islander people taking up opportunities in Council.
			Attend High School careers expo
			HR Unit to set benchmarks for the level of Aboriginal and Torres Strait Islander employment in the Roper Gulf Regional Council
			All positions to be advertised in the Roper Gulf Regional Council Newsletter and notice board

Action	Responsibility	Timeframe	Measurable Outcomes
Support and encourage Indigenous participation in leadership courses and health, fitness, cultural and social wellbeing activities	Governance Youth Services RJCP Community Services Infrastructure and Technical Services	June every year	Council supporting Youth leadership Conference for youth voice once a year.
		Ongoing	Number of Youth Voice meetings held per annum
			Number of Aboriginal and Torres Strait Islander people participating in leadership courses
		Ongoing	Number of Aboriginal and Torres Strait Islander people participating in recreational and cultural activities
		Ongoing	Number of Aboriginal and Torres Strait Islander staff and clients participating in training
Encourage Aboriginal and Torres Strait Islander people for Local Authority membership	Governance	Ongoing	Aboriginal and Torres Strait Islander people are encouraged and supported to get involved as members of Local Authorities
Investigate supplier diversity opportunities within Roper Gulf Regional Council to increase the procurement of goods and services from Aboriginal and Torres Strait Islander owned businesses	Strategic Leadership Team	June 2015	Review procurement policies to investigate barriers to Aboriginal and Torres Strait Islander businesses
			Develop a plan for RGRC to publicly promote business opportunities available for Aboriginal and Torres Strait Islander businesses
			Review and reform procurement strategy, policy and processes so that the supplier diversity principles can be incorporated into Roper Gulf Regional Council procurement strategy.

Tracking progress and reporting

Action	Responsibility	Timeframe	Measurable Outcomes
Ongoing consultation and feedback gathered from the community	Strategic Leadership Team	Ongoing	Community feedback to be reported in Council Meeting.
Report achievements, challenges and learning's to Reconciliation Australia for inclusion in the RGRC Annual Report	Governance Manager Director Corporate Governance	By 14 November annually	Special report on RAP progress to be reported in Annual Report
Report achievements, challenges and learnings to Reconciliation Australia for inclusion in the Annual Impact Measurement Report	Governance Manager	By 14 November annually	Complete and submit the RAP Impact Measurement Questionnaire to Reconciliation Australia Annually

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.4
TITLE	FINANCE - Budget Preparation Timeline 2015-16
REFERENCE	518834
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

- (a) **That Council receive and note the budget preparation timelines for the financial year 2015-16**

BACKGROUND

As per the legislation, council has to adopt the Annual Budget before 31 July every year. The budget preparatory schedule is attached for the preparation of 2015-16 Annual Budget.

ISSUES/OPTIONS/SWOT

Budget Preparation Schedule for 2015-16

	Task	Start Date	End Date	Duration
1	Carried Forward and Budget Rollover Processes - Preparatory Work	25/02/2015	1/03/2015	4
2	Budget Reviews - HQ based managers	1/03/2015	8/04/2015	38
3	Budget Reviews- community based managers	1/03/2015	15/04/2015	45
4	Entering & Verifying Budgets in the system	15/04/2015	23/04/2015	8
5	2015/16 1st draft budget review - Special meeting SLT	27/04/2015	27/04/2015	0
6	1st round budget amendments	28/04/2015	30/04/2015	2
7	Present 1st draft budget to OCM	30/04/2015	30/04/2015	0
8	2015-16 Negotiating process	1/05/2015	11/05/2015	10
9	Making the changes in the system as per discussions	1/05/2015	11/05/2015	10
10	2015/16 2nd Draft Review - SLT	11/05/2015	11/05/2015	0
11	Upload budget to FCM agenda	14/05/2015	15/05/2015	1
12	Present 2nd draft budget to FCM	27/05/2015	27/05/2015	0
13	Changes if needed to be made	28/05/2015	23/06/2015	26
14	Briefing Day Presentation	23/06/2015	23/06/2015	0
15	Adoption of Budget	24/06/2015	24/06/2015	0
16	Up for Consultation	25/06/2015	17/07/2015	22
17	Changes if needed to be made	18/07/2015	21/07/2015	3
18	Final Adoption of Budget	22/07/2015	22/07/2015	0

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.5
TITLE	FINANCE - RGRC FINANCIAL REPORT AS AT 31 JANUARY 2015
REFERENCE	519329
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

(a) **That Council receive and note financial reports as at 31st January 2015.**

BACKGROUND

Attached are the financial reports for Roper Gulf Regional Council as at 31st January 2015, including:

- Balance Sheet
- Income and expenditure report by service group
- Income and expenditure report by account category
- Cash-at-bank Statement & 12-month graph on cash balances
- Expenditure reports for all communities

Balance sheet has been prepared as per prevailing accounting standard and practice and in compliance with the applicable Local Government Act. Our Revenue and expenditure statement as of end of January 2015 shows a surplus of \$ 1.1M. Our bank balance as at 31 January is \$12.2 M. We will be monitoring the cash balances regularly and all the large expenditure are still occurred only after approval from Directors and CEO.

Council has invited tenders for the provision of audit services and the closing date to apply is 06 March 2015. The application will then be assessed by the panel and the selection will be done by 27 May 2015. The Budget preparation for 2015-16 will begin in March and the budget timeline is presented to council in separate report.

ISSUES/OPTIONS/SWOT**Debtors & Creditors Analysis:****Debtors**

The summary below shows the amount of debtors outstanding for the current and the prior month.

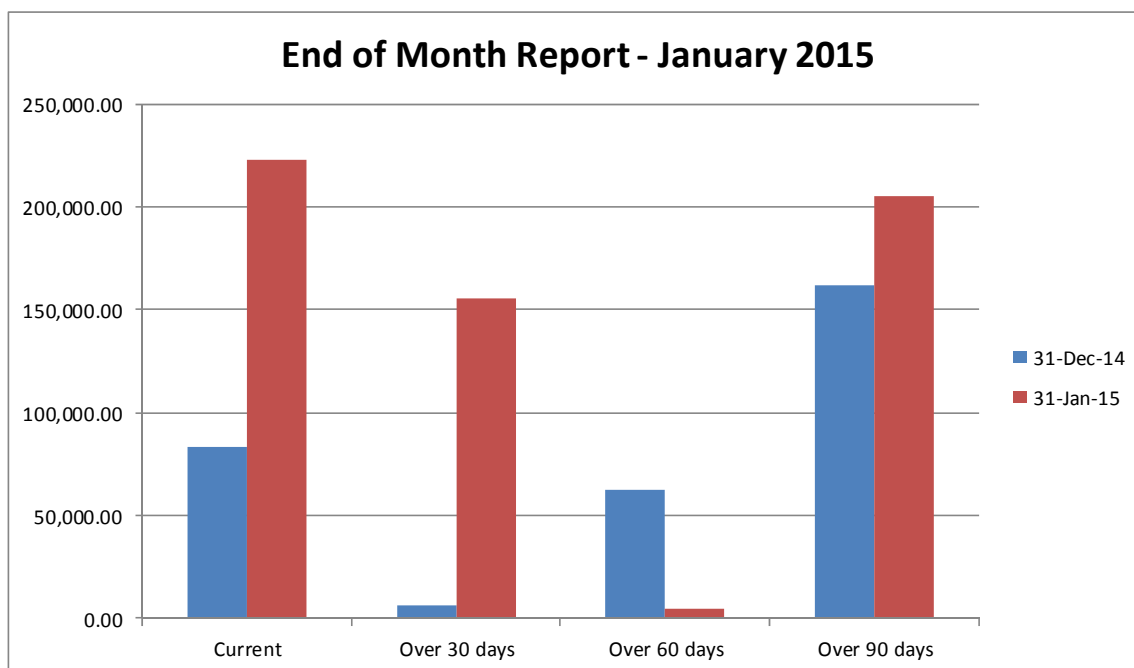
See attached: Aged Analysis Report – Detailed Report – Accounts Receivable 31st January 2015.

As at 31st January 2015, \$ 587,769.09 receivable is outstanding. Comparatively, 31st December 2014 the total debt outstanding was \$ 313,768.69.

During this month, debtors have shown an overall increase of \$ 274,000.40 from December 2014 to January 2015.

AR Age Analysis

Debtors	Dec-14		Jan-15	
Current	83,105.35	26.49%	222,518.21	37.86%
Over 30 days	6,592.51	2.10%	155,440.44	26.45%
Over 60 days	62,230.01	19.83%	4,612.51	0.78%
Over 90 days	161,840.82	51.58%	205,197.93	34.91%
	313,768.69		587,769.09	
Less: Unapplied credit	56,604.56		53,961.84	
Total Actual Outstanding	257,164.13		533,807.25	



Top 10 AR Debtors – January 2015

A.No	Description	Balances	Status	Reason
00114	DHLGRS - Tenancy	\$265,033.42	Current Invoices	As per Contract
00584	DHLGRS - R&M	\$113,907.55	Invoices from previous contract	\$96K will be received by 20 th Feb and rest is still being assessed
00981	Alawa Aboriginal Corporation	\$ 46,750.00	Invoices - 1st and 2nd Quarter 2014	Follow up in Progress with Alawa
00328	Power And Water Corporation	\$ 32,552.88	Current Invoices	As per Contract
00803	Zurich Australian Insurance	\$ 11,819.90	Current Invoices	Claim on Vehicle

00717	Murray River North P/L	\$ 9,832.50	Old Invoices	Follow up in Progress with Murray River North
01060	Ri-Con Contractors Pty Ltd	\$ 9,060.00	Current Invoices	Use of Facilities at Bulman
00303	Numbulwar Homelands Council Assoc. Inc.	\$ 8,785.00	Old Invoices	Payment in Instalments
00798	Yugul Mangi Development Aboriginal Corporation	\$ 8,472.50	Old and Current Invoices	Current Invoices have been paid
00948	Regent Pty Ltd	\$ 8,422.50	Old Invoice	Repairs to Land Cruiser - Pending

Creditors

The summary below shows the amount of creditors outstanding for the current month.

See attached: Aged Analysis Report – Detailed Report – Accounts Payable 31st January 2015.

As at 31st January 2015, \$ 120,757.59 in creditors is outstanding.

The Accounts Payable age analysis report depicts the following:

Creditors	Amount	
Current	142,890.22	38%
Over 30 days	102,386.19	27%
Over 60 days	41,783.96	11%
Over 90 days	92,665.41	24%
Total outstanding amount (Including Overdue)	379,725.78	
Less: Unapplied Credits	258,968.19	
TOTAL ACTUAL OUTSTANDING	120,757.59	

Age Analysis Report was run on 01/02/2015

Unapplied items appearing as a result of time difference and have no effect in the financial statement.

Following are the details of suppliers from whom invoices over \$10,000 were received and entered during the month of January 2015:

Acc. #	Description	Amount	Transaction
10745	COUNCILBIZ	47,064.40	ICT & BUSINESS SYSTEMS SUPPORT

10280	TELSTRA	28,315.61	LANDLINE & MOBILE
10370	TYTTON NT	26,180.00	REINSTATE GEOCELL CAREW ROAD
11264	JARDINE LLOYD THOMPSON	16,936.48	COUNCILBIZ
11458	LATITUDE 12	10,055.39	PAYROLL PROCESSING FEBRUARY 2015
12587	COMWIN	27,173.00	WUGULARR OFFICE UPGRADE
		155,724.88	

All entered amount has already been paid and settled.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 RGRC Financial Report January 2015.pdf

Roper Gulf Regional Council Balance Sheet as at 31 January 2015



ASSETS		LIABILITIES	
Current Assets		Current Liabilities	
Cash	11,371,654	Accounts payable	319,822
Accounts receivable	533,807	Taxes payable	66,757
(less doubtful accounts)	-73,000	Accrued Expenses	
Inventory	280,153	Provisions	1,389,716
Temporary Investment	50,000	Other Current Liabilities	-55,390
Other current assets	537,541	Suspense accounts	0
Total Current Assets	12,700,155	Total Current Liabilities	1,720,905 = <i>Working Capital</i>
Less: Unexpended Grants	6,051,840		\$10,979,250
Available Untied Assets	6,648,315	Total Current Liabilities	1,720,905 \$4,927,410
Non-current Assets		Long-term Liabilities	
Land	435,000	Other long-term liabilities	717,918
Buildings	27,097,333		717,918
(less accumulated depreciation)	-5,214,000	Total Liabilities	2,438,823
Fleet, Plant, Infrastructure and Equip	22,885,530	EQUITY	
(less accumulated depreciation)	-14,012,414	Retained earnings	41,535,180
Furniture and fixtures	135,898		
(less accumulated depreciation)	-119,816	Total Shareholders' Equity	41,535,180
Work In Progress assets	66,317		
Other non-current assets	0	TOTAL LIABILITIES & EQUITY	43,974,004
Total Non-current Assets	31,273,848		
TOTAL ASSETS	43,974,004		

Balance Sheet Check

OK

RATIOS

Current Ratio	7.38
Quick Ratio	7.22
Cash Ratio	6.64

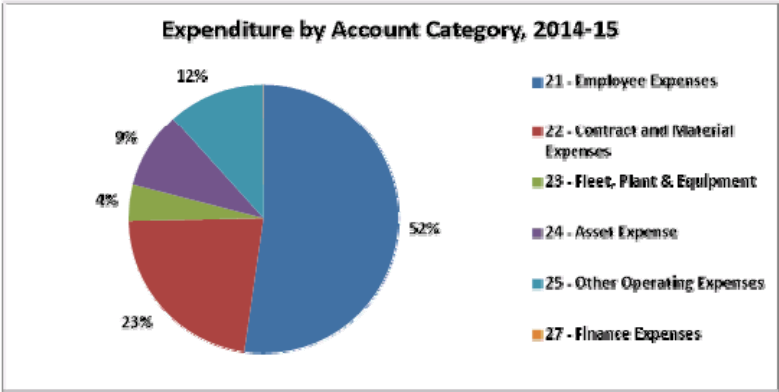
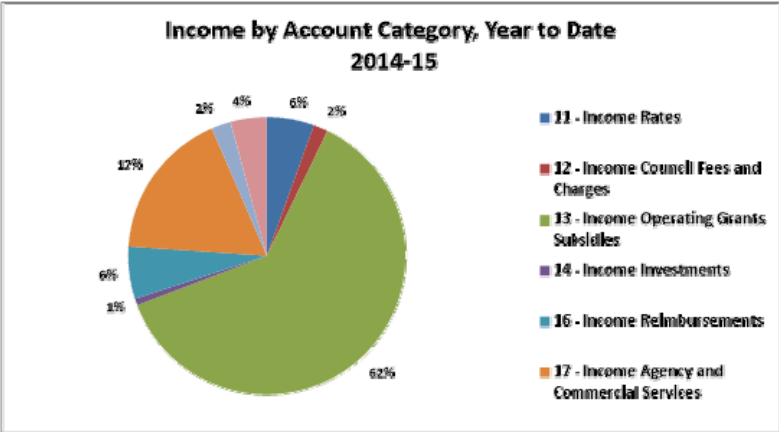
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Roper Gulf Regional Council

Income & Expenditure Report as at
31-January-2015
for the year 2014 - 2015



	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
Income				
11 - Income Rates	1,166,935	695,223	471,712	1,191,810
12 - Income Council Fees and Charges	361,369	440,067	-78,698	754,400
13 - Income Operating Grants Subsidies	13,134,805	15,989,863	-2,855,078	21,319,844
14 - Income Investments	162,628	175,000	-12,372	300,000
16 - Income Reimbursements	1,291,301	1,943,784	-652,484	4,118,041
17 - Income Agency and Commercial Services	3,696,044	5,517,762	-1,821,718	9,462,241
18 - Income Capital Grants	477,983	242,907	235,076	416,412
19 - Other Income	897,068	495,833	401,235	850,000
Total Income	21,188,133	25,500,459	-4,312,326	38,412,749
Expenditure				
21 - Employee Expenses	10,508,794	11,896,553	1,387,759	20,394,091
22 - Contract and Material Expenses	4,501,445	9,135,729	4,634,284	15,661,248
23 - Fleet, Plant & Equipment	874,421	900,829	26,408	1,544,278
24 - Asset Expense	1,869,081	1,997,333	128,253	3,424,000
25 - Other Operating Expenses	2,340,769	2,171,118	-169,651	3,721,914
27 - Finance Expenses	8,406	6,934	-1,472	11,886
Total Expenditure	20,102,915	26,108,495	6,005,581	44,757,417
Carried Forwards				
81 - Accumulated Surplus/Deficit	0	2,518,802	-2,518,802	4,317,946
Total Carried Forwards	0	2,518,802	-2,518,802	4,317,946
Surplus/(Deficit)	1,085,218	1,910,766	-825,547	-2,026,723
Capital Expenditure				
53 - WIP Assets	425,306	651,459	-226,153	1,116,787
Total Capital Expenditure	425,306	651,459	-226,153	1,116,787



Roper Gulf Regional Council

Income & Expenditure Report as at
31-January-2015
for the year 2014 - 2015



Income

	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
1 - Core Services	9,044,988	7,835,599	1,209,389	10,940,401
2 - Agency Services	10,493,018	15,267,591	-4,774,573	23,409,425
3 - Commercial Services	1,509,828	2,030,947	-521,118	3,481,623
4 - Other Council Services	140,298	366,322	-226,024	581,299
Total Income	21,188,133	25,500,459	-4,312,326	38,412,749

Expenditure

1 - Core Services	6,777,742	7,893,466	1,115,723	13,531,652
2 - Agency Services	10,195,118	15,138,277	4,943,168	25,951,332
3 - Commercial Services	2,116,317	2,160,247	43,930	3,703,291
4 - Other Council Services	1,013,737	916,506	-97,231	1,571,152
Total Expenditure	20,102,915	26,108,496	6,005,581	44,757,417

Carried Forwards

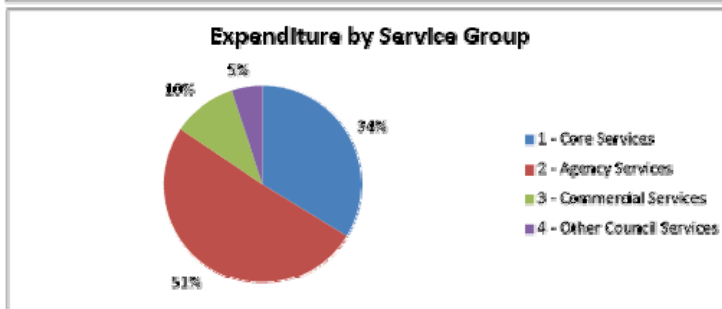
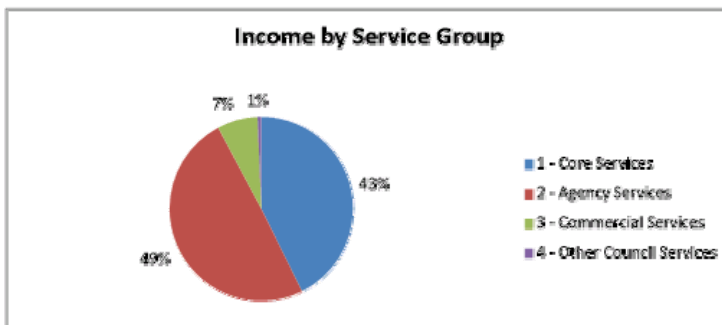
1 - Core Services	0	160,278	-160,278	274,763
2 - Agency Services	0	1,642,367	-1,642,367	2,815,486
3 - Commercial Services	0	483,812	-483,812	829,392
4 - Other Council Services	0	232,345	-232,345	396,305
Total Carried Forwards	0	2,518,802	-2,518,802	4,317,946

Surplus/(Deficit)

	1,085,218	1,910,766	-825,547	-2,026,723
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Capital Expenditure

1 - Core Services	200,614	481,681	281,067	842,882
2 - Agency Services	201,402	27,945	-173,458	47,905
3 - Commercial Services	23,289	131,833	108,544	226,000
Total Capital Expenditure	425,306	651,459	226,153	1,116,787

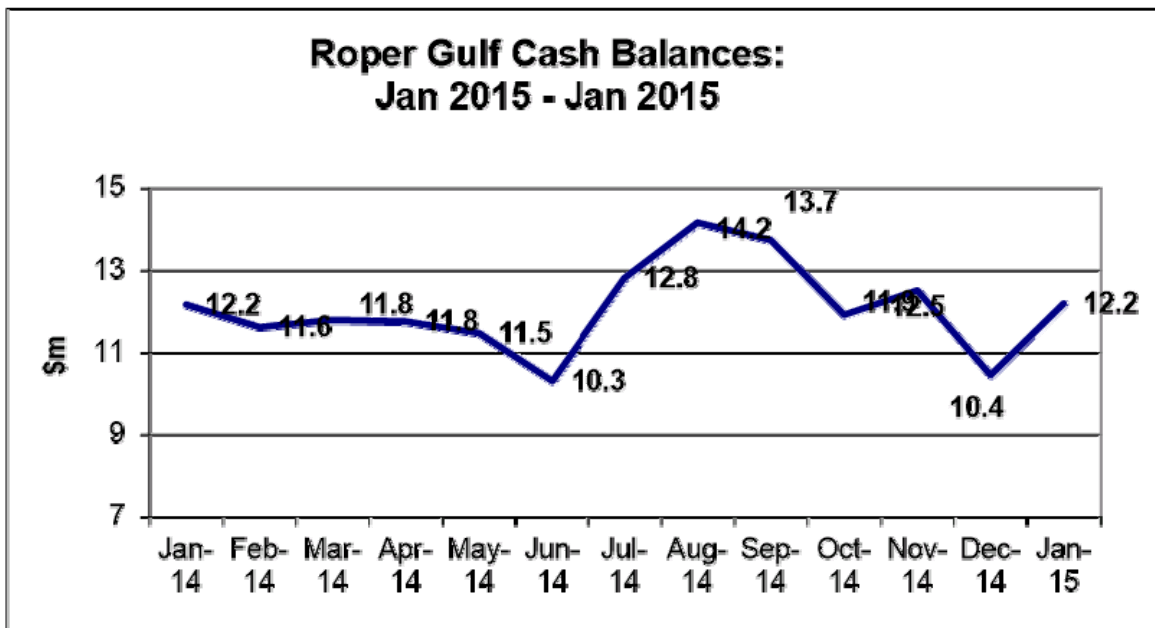


Roper Gulf Regional Council

Actual cash at bank as at 31 January 2015



<u>Bank:</u>	<u>Closing balance as at 31st January 2015</u>
Commonwealth - Business 10313307	\$10,095,565.99 CR
<i>Monthly interest earned</i>	\$17,667.90
Commonwealth - Operating 10313294	\$45,666.50 CR
<i>Monthly interest earned</i>	\$183.00
Commonwealth - Trust 103133315	\$480,931.85 CR
<i>Monthly interest earned</i>	\$849.05
Commonwealth - Numbulwar Fuel	\$992,212.66 CR
<i>Monthly interest earned</i>	\$1,884.65
Traditional Credit Union 12-month Term Deposit 101711	\$530,286.34 CR
<i>Monthly interest earned minus fees</i>	\$0.00
Traditional Credit Union Low Usage Business 101711	\$52,437.71 CR
<i>Monthly interest earned minus fees</i>	\$0.00
 Total Cash at Bank	 <u>\$12,197,101.05</u>
 Total Interest Earned (annualised)	 \$273,052.26



Community wise Expenditure Summary

Location	Barunga		
	Actual	Budget	%
Service			
Core	346,710	463,511	75%
Agency	458,019	705,055	65%
Commercial	128,121	473,900	27%
Other	43,731	7,000	625%
Total	976,581	1,649,466	59%

Location	Beswick		
	Actual	Budget	%
Service			
Core	407,010	500,908	81%
Agency	1,085,559	1,445,735	75%
Commercial	129,306	175,908	74%
Other	340,238	175,158	194%
Total	1,962,113	2,297,709	85%

Location	Borroloola		
	Actual	Budget	%
Service			
Core	638,545	914,292	70%
Agency	302,226	421,643	72%
Commercial	136,209	65,431	208%
Other	162,828	117,373	139%
Total	1,239,808	1,518,739	82%

Location	Bulman		
	Actual	Budget	%
Service			
Core	403,129	510,174	79%
Agency	548,564	935,570	59%
Commercial	112,769	45,665	247%
Other	42,671	9,917	430%
Total	1,107,133	1,501,326	74%

Location	Eva Valley		
	Actual	Budget	%
Service			
Core	274,214	336,276	82%
Agency	267,237	419,156	64%
Commercial	9,111	30,057	30%
Other	30,741	1,750	1757%
Total	581,303	787,239	74%

Location	Jilkminggan		
	Actual	Budget	%
Service			
Core	386,226	498,504	77%
Agency	835,024	1,005,372	83%
Commercial	33,733	57,427	59%
Other	55,502	5,833	952%
Total	1,310,485	1,567,136	84%

Location	Mataranka		
	Actual	Budget	%
Service			
Core	561,240	626,324	90%
Agency	427,744	440,190	97%
Commercial	28,573	28,573	100%
Other	30,442	6,486	469%
Total	1,047,999	1,101,573	95%

Location	Numbulwar		
	Actual	Budget	%
Service			
Core	786,044	720,079	109%
Agency	1,267,658	2,701,833	47%
Commercial	272,466	178,202	153%
Other	50,912	10,208	499%
Total	2,377,080	3,610,322	66%

Location	Ngukurr		
	Actual	Budget	%
Service			
Core	836,669	1,026,057	82%
Agency	2,077,873	2,472,235	84%
Commercial	248,105	295,432	84%
Other	139,974	82,581	169%
Total	3,302,621	3,876,305	85%

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Barunga (Bamyili)

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
1 - Core Services	346,710	463,511	116,802	794,590
2 - Agency Services	458,019	705,055	247,036	1,208,666
3 - Commercial Services	128,121	473,900	345,779	812,400
4 - Other Council Services	43,731	7,000	-36,731	12,000
Total Expenditure	976,580	1,649,466	672,886	2,827,656

Expenditure by Account Category

21 - Employee Expenses	359,398	848,169	488,771	1,454,004
22 - Contract and Material Expenses	201,158	367,104	165,945	629,321
23 - Fleet, Plant & Equipment	25,764	34,533	8,770	59,200
25 - Other Operating Expenses	72,412	65,694	-6,718	112,619
27 - Finance Expenses	40	29	-11	50
31 - Internal Cost Allocations	317,808	333,937	16,129	572,463
Total Expenditure	976,580	1,649,466	672,886	2,827,656

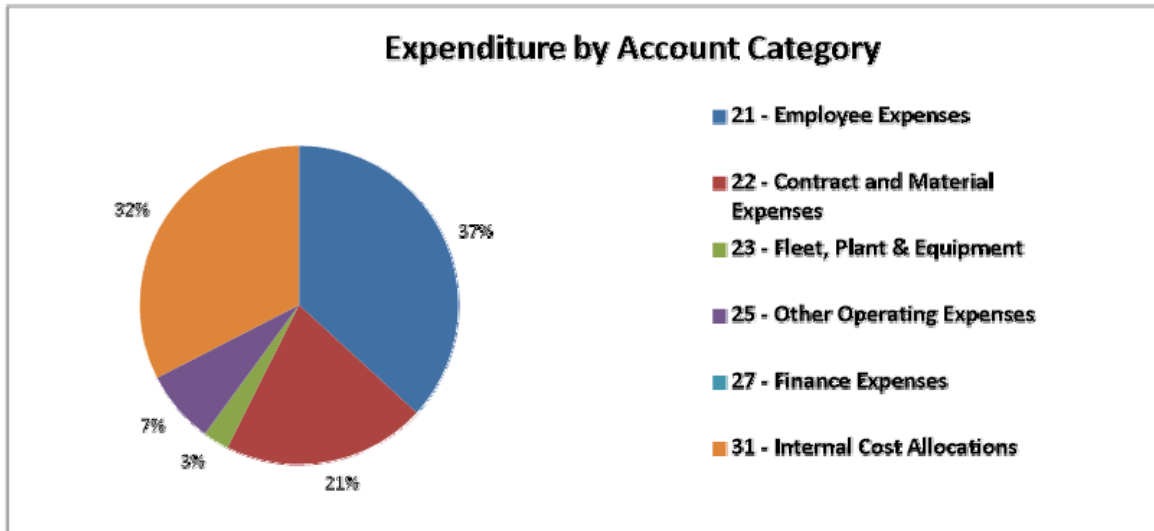
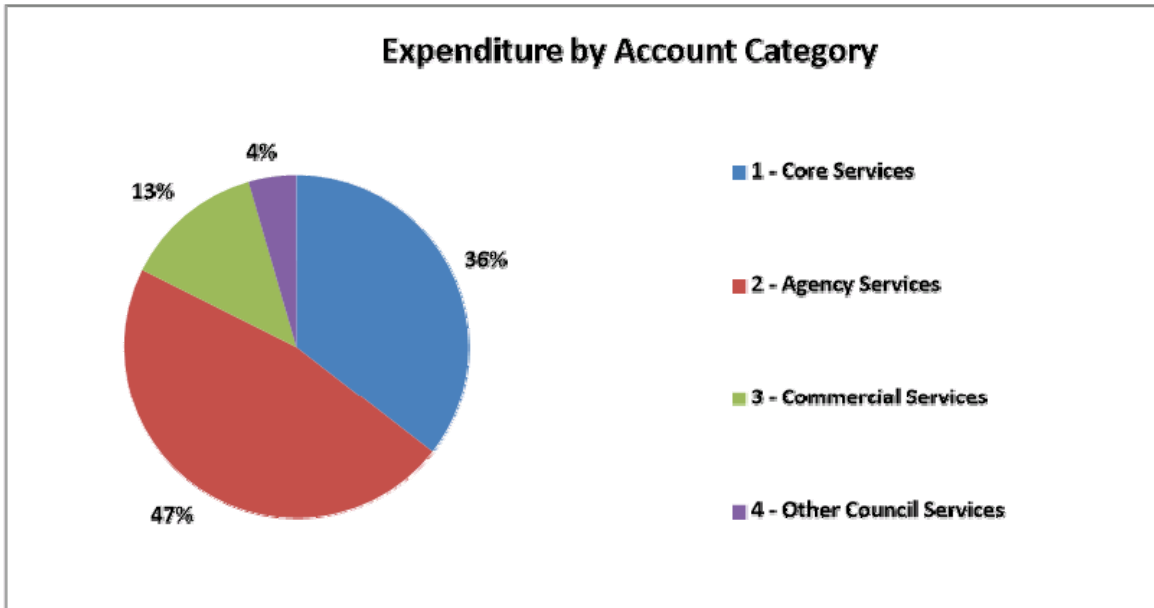
Expenditure by Activity

106 - General Council Operations	2,354	0	-2,354	0
109 - Asset Management	0	3,500	3,500	6,000
111 - Council Services General	169,655	195,006	25,351	334,295
131 - Council and Elected Members	65	0	-65	0
132 - Local Boards	229	6,738	6,508	11,550
135 - Shire to Regional Transition	2	5,833	5,831	10,000
136 - Establishment of Local Authorities	1,482	4,667	3,185	8,000
138 - Local Authority project	0	25,464	25,464	43,653
160 - Municipal Services	129,175	179,058	49,883	306,957
161 - Waste management	37,888	34,647	-3,241	59,395
170 - Australia Day	0	117	117	200
201 - Street lighting	2,432	6,417	3,985	11,000
202 - Staff Housing	3,428	2,065	-1,363	3,540
220 - Territory Housing Repairs and Maintena	0	14,913	14,913	25,564
221 - Territory Housing Tenancy Management	31,713	30,588	-1,125	52,436
222 - HMP Employment Program	72,757	398,745	325,988	683,563
240 - Commercial Operations admin	0	-292	-292	-500
241 - Airstrip maintenance Contracts	2,917	2,917	0	5,000
242 - Litter Collection and Slashing External C	10,956	10,956	0	18,782
244 - Power Water contract	0	3,880	3,880	6,652
245 - Visitor Accommodation and External Fa	6,721	9,136	2,415	15,662
246 - Commercial Australia Post	3,057	3,057	0	5,240
313 - RJCP Central Administration	473	0	-473	0
314 - Service Fee - RJCP	124,407	123,448	-959	211,625
315 - Grandfather Wages	3,847	8,976	5,129	15,388
316 - Participation Account - RJCP	46,113	128,192	82,078	219,757
317 - Youth Development - RJCP	0	24,500	24,500	42,000
318 - Outcome Payments - RJCP	7,074	47,160	40,086	80,845

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344 - HACC services	5,961	5,688	-273	9,750
345 - IBS NT Jobs in Transition	10,621	14,931	4,310	25,596
346 - Indigenous Broadcasting	9,306	7,414	-1,892	12,710
348 - Library	13,515	8,332	-5,184	14,283
350 - Centrelink agency	32,272	36,047	3,776	61,796
370 - Remote School Attendance Strategy	94,276	126,698	32,422	217,197
381 - Animal Control	3,786	7,000	3,214	12,000
383 - Bush Tucker - RGSC Park	83	0	-83	0
400 - Community Safety Admin and Manager	1,849	0	-1,849	0
401 - Night Patrol	73,247	113,643	40,396	194,817
403 - Outside School Hours Care	66	0	-66	0
404 - Aus Govt Sport and Rec Management C	5,622	2,042	-3,580	3,500
405 - Aus Govt Sport and Rec Indigenous Em	3,813	38,852	35,038	66,603
406 - Grass Roots	26	0	-26	0
407 - ARC - NTG S&R	23,623	12,754	-10,869	21,864
409 - Sport and Rec Fleet	459	5,504	5,045	9,435
416 - Youth Vibe Holiday Grant	-105	875	980	1,500
426 - Women in Sports	1,557	0	-1,557	0
470 - CEEP Funding	39,863	0	-39,863	0
Total Expenditure	976,580	1,649,466	672,886	2,827,656
Capital Expenditure				
Total Capital Expenditure	0	0	0	0

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Beswick (Wugularr)

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
1 - Core Services	407,010	500,908	93,898	858,699
2 - Agency Services	1,085,559	1,445,735	360,176	2,478,403
3 - Commercial Services	129,306	175,908	46,602	301,556
4 - Other Council Services	340,238	175,158	-165,080	300,271
Total Expenditure	1,962,114	2,297,709	335,595	3,938,930

Expenditure by Account Category

21 - Employee Expenses	640,953	901,941	260,988	1,546,184
22 - Contract and Material Expenses	673,564	745,061	71,497	1,277,247
23 - Fleet, Plant & Equipment	38,454	45,757	7,303	78,440
25 - Other Operating Expenses	118,497	96,325	-22,173	165,128
27 - Finance Expenses	40	29	-11	50
31 - Internal Cost Allocations	490,606	508,597	17,991	871,880
Total Expenditure	1,962,114	2,297,709	335,595	3,938,930

Expenditure by Activity

103 - Infrastructure and Technical Services Di	5,952	0	-5,952	0
109 - Asset Management	0	7,000	7,000	12,000
111 - Council Services General	147,589	186,003	38,414	318,862
131 - Council and Elected Members	0	817	817	1,400
132 - Local Boards	192	6,738	6,545	11,550
135 - Shire to Regional Transition	4,025	5,833	1,808	10,000
136 - Establishment of Local Authorities	342	4,667	4,325	8,000
138 - Local Authority Project	0	41,893	41,893	71,817
160 - Municipal Services	211,268	209,460	-1,808	359,075
161 - Waste management	17,034	16,333	-701	28,000
164 - Local Emergency Management	934	2,036	1,102	3,491
170 - Australia Day	0	233	233	400
201 - Street lighting	2,115	4,083	1,969	7,000
202 - Staff Housing	17,561	15,811	-1,750	27,105
220 - Territory Housing Repairs and Maintena	22,729	99,166	76,437	169,999
221 - Territory Housing Tenancy Managemen	7,311	23,842	16,531	40,873
222 - HMP Employment Program	56,043	0	-56,043	0
240 - Commercial Operations admin	0	-583	-583	-1,000
244 - Power Water contract	0	627	627	1,074
245 - Visitor Accommodation and External Fa	39,765	49,737	9,972	85,263
246 - Commercial Australia Post	3,120	3,120	0	5,348
275 - Mechanical Workshop	338	0	-338	0
280 - Community Services Management	18,353	0	-18,353	0
313 - RJCP Central Administration	5,718	0	-5,718	0
314 - Service Fee - RJCP	186,269	220,938	34,669	378,750
315 - Grandfather Wages	12,572	35,904	23,332	61,549
316 - Participation Account - RJCP	157,750	251,901	94,151	431,830
317 - Youth Development - RJCP	0	44,917	44,917	77,000

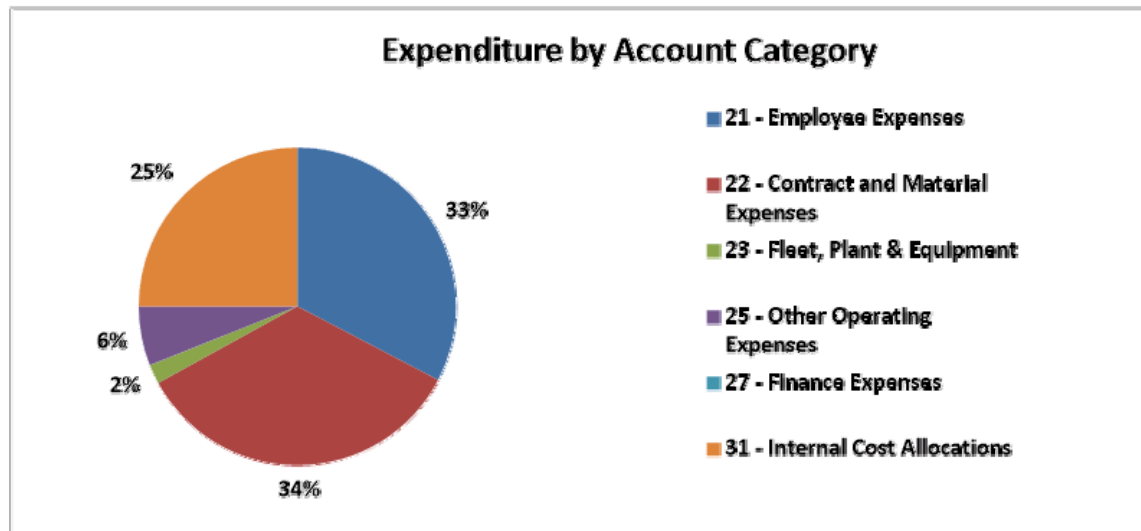
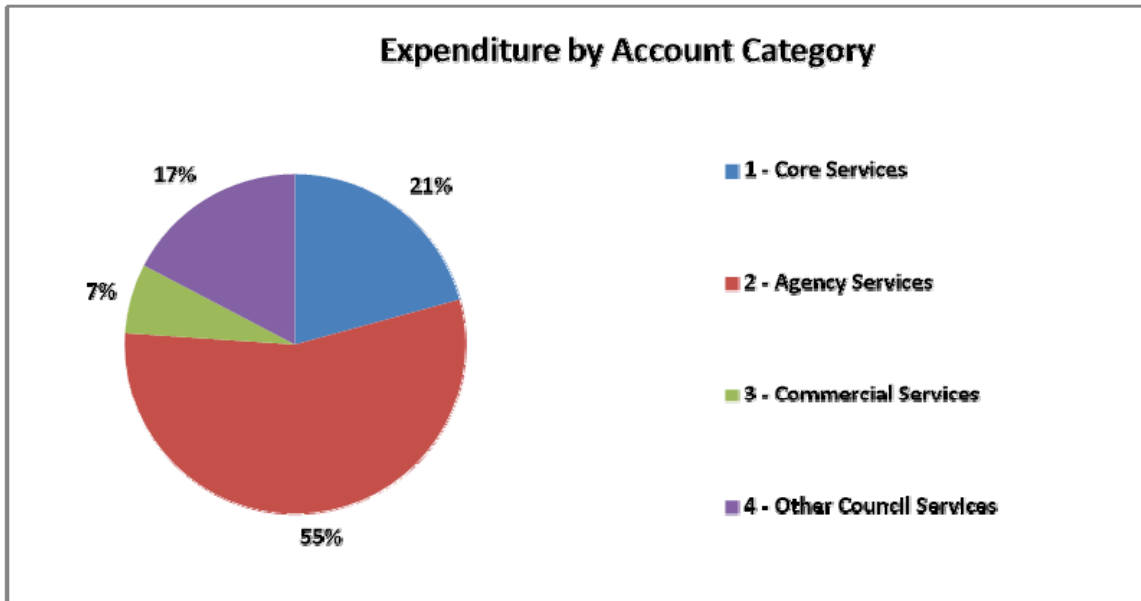
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318 - Outcome Payments - RJCP	12,808	85,384	72,576	146,372
340 - Family and Community Services admin	371	0	-371	0
341 - CACP	135,217	140,292	5,075	240,500
342 - Aged Care NT Jobs Package	99,102	86,644	-12,458	148,532
344 - HACC services	28,409	36,787	8,379	63,064
345 - IBS NT Jobs in Transition	55	14,018	13,963	24,031
346 - Indigenous Broadcasting	5,566	5,087	-479	8,721
347 - Creche	111,283	73,448	-37,835	125,910
350 - Centrelink agency	29,439	29,146	-293	49,965
352 - Disability in Home Support Program	45	0	-45	0
354 - WIN Aged Care	41,440	11,667	-29,773	20,000
370 - Remote School Attendance Strategy	54,698	88,283	33,585	151,342
381 - Animal Control	15,221	8,750	-6,471	15,000
383 - Bush Tucker - RGSC Park	83	0	-83	0
401 - Night Patrol	66,444	131,954	65,510	226,208
404 - Aus Govt Sport and Rec Management C	75	2,333	2,259	4,000
405 - Aus Govt Sport and Rec Indigenous Em	47,436	44,072	-3,363	75,552
406 - Grass Roots	26	0	-26	0
407 - ARC - NTG S&R	5,824	3,818	-2,006	6,545
409 - Sport and Rec Fleet	0	3,284	3,284	5,630
416 - Youth Vibe Holiday Grant	-24	875	899	1,500
465 - NT Govt Closing the Gap Grants	145	0	-145	0
470 - CEEP Funding	42,693	0	-42,693	0
471 - Wugularr Creche	282,241	166,408	-115,833	285,271
475 - RJCP CDF	66,540	134,983	68,443	231,400
Total Expenditure	1,962,114	2,297,709	335,595	3,938,930

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	10,990	29,167	18,177	50,000
Total Capital Expenditure	10,990	29,167	18,177	50,000

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Borrooloola

15GLACT	15GLBUD1		15GLBUD1
Year to Date	Year to Date		Full Year Budget
Actual (\$)	Budget (\$)	Variance (\$)	(\$)

Expenditure by Service

1 - Core Services	638,545	914,292	275,747	1,567,357
2 - Agency Services	302,226	421,643	119,416	722,816
3 - Commercial Services	136,209	65,431	-70,778	112,167
4 - Other Council Services	162,828	117,373	-45,456	201,210
Total Expenditure	1,239,808	1,518,738	278,930	2,603,550

Expenditure by Account Category

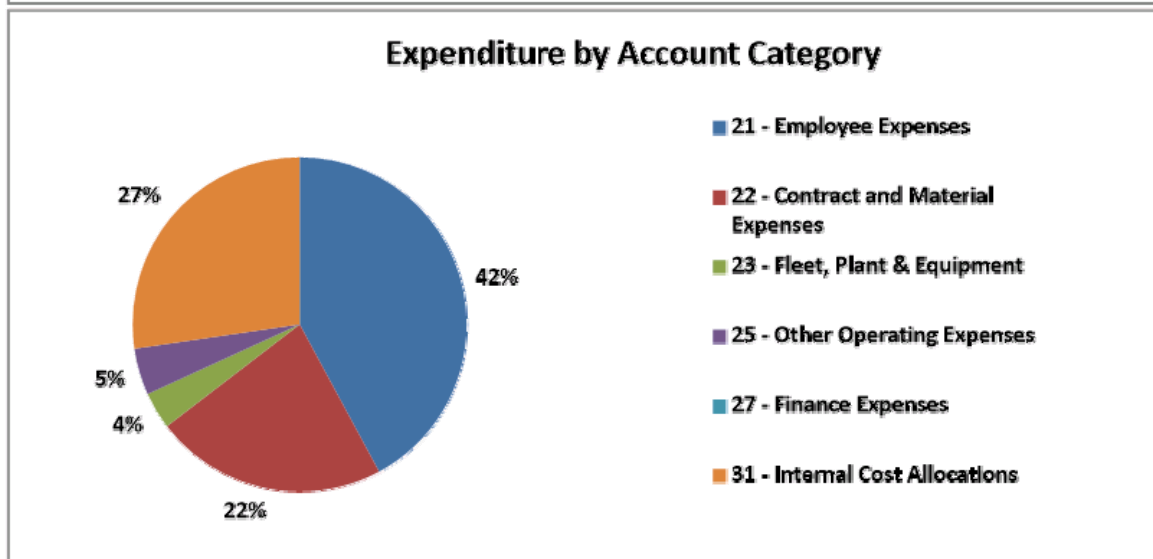
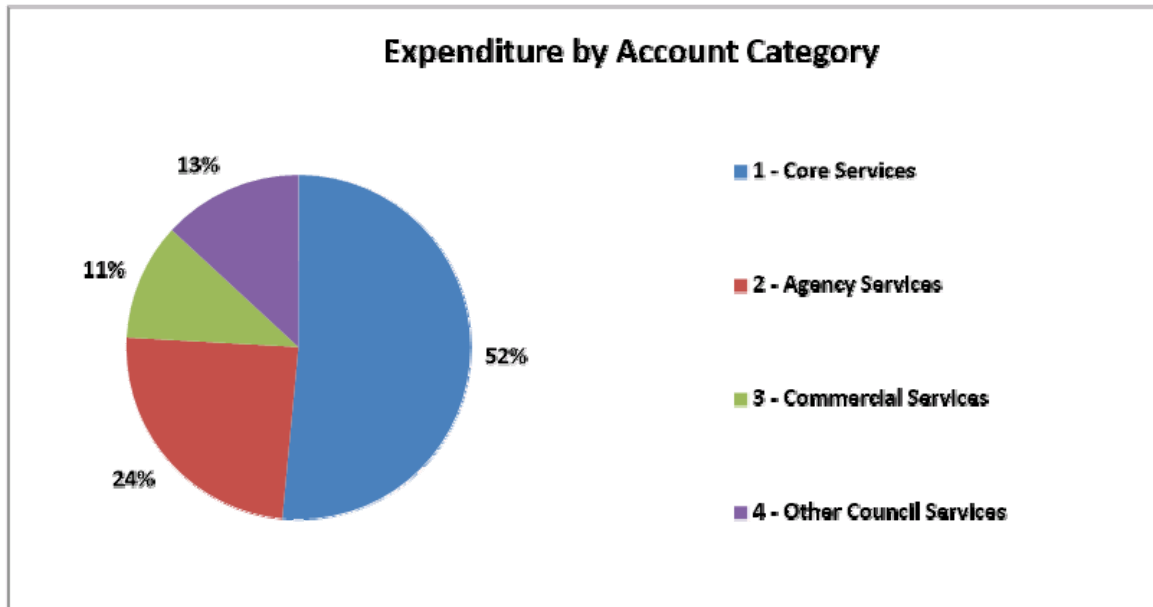
21 - Employee Expenses	522,019	537,810	15,791	921,959
22 - Contract and Material Expenses	278,803	503,793	224,990	863,645
23 - Fleet, Plant & Equipment	44,280	77,883	33,603	133,515
25 - Other Operating Expenses	55,864	53,815	-2,050	92,253
27 - Finance Expenses	40	29	-11	50
31 - Internal Cost Allocations	338,802	345,408	6,606	592,128
Total Expenditure	1,239,808	1,518,738	278,930	2,603,550

Expenditure by Activity

101 - Chief Executive	118	0	-118	0
109 - Asset Management	1,004	2,333	1,329	4,000
111 - Council Services General	266,848	266,847	-1	457,452
132 - Local Boards	1,009	6,738	5,728	11,550
135 - Shire to Regional Transition	1,415	8,750	7,335	15,000
136 - Establishment of Local Authorities	1,292	4,667	3,375	8,000
138 - Local Authority Project	0	76,624	76,624	131,356
160 - Municipal Services	318,220	380,127	61,908	651,647
161 - Waste management	29,638	28,602	-1,036	49,033
170 - Australia Day	0	233	233	400
200 - Local roads maintenance	6,971	93,333	86,362	160,000
201 - Street lighting	5,511	29,167	23,655	50,000
202 - Staff Housing	6,518	16,870	10,351	28,920
240 - Commercial Operations admin	0	-292	-292	-500
241 - Airstrip maintenance Contracts	94,364	29,680	-64,684	50,880
245 - Visitor Accommodation and External Fa	41,090	36,043	-5,048	61,787
275 - Mechanical Workshop	755	0	-755	0
348 - Library	31,693	20,859	-10,834	35,758
381 - Animal Control	29,231	12,250	-16,981	21,000
383 - Bush Tucker - RGSC Park	83	0	-83	0
401 - Night Patrol	131,806	137,279	5,474	235,336
404 - Aus Govt Sport and Rec Management C	0	2,333	2,333	4,000
405 - Aus Govt Sport and Rec Indigenous Em	38,872	35,610	-3,062	61,046
406 - Grass Roots	26	0	-26	0
407 - ARC - NTG S&R	2,330	26,071	23,740	44,692
409 - Sport and Rec Fleet	1,870	4,336	2,466	7,433
412 - Youth Diversion	25,995	29,695	3,700	50,905
414 - Volatile Substance Abuse	1,269	0	-1,269	0
415 - 67568 Youth In Communities	52,455	45,585	-6,869	78,146

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416 - Youth Vibe Holiday Grant	710	583	-126	1,000
426 - Women in Sports	2,222	0	-2,222	0
427 - Quick Response Grant	4,780	2,625	-2,155	4,500
462 - 2009-2014 Roads to Recovery	3,900	116,667	112,767	200,000
465 - NT Govt Closing the Gap Grants	4,500	0	-4,500	0
470 - CEEP Funding	33,359	0	-33,359	0
550 - Swimming Pool	100,156	105,123	4,966	180,210
Total Expenditure	1,239,808	1,518,738	278,930	2,603,550
Capital Expenditure				
Total Capital Expenditure	0	0	0	0



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Bulman (Gulin Gulin)

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
1 - Core Services	403,129	510,174	107,045	874,584
2 - Agency Services	548,564	935,570	387,006	1,603,835
3 - Commercial Services	112,769	45,665	-67,105	78,282
4 - Other Council Services	42,671	9,917	-32,754	17,000
Total Expenditure	1,107,133	1,501,326	394,192	2,573,701

Expenditure by Account Category

21 - Employee Expenses	431,262	650,825	219,563	1,115,700
22 - Contract and Material Expenses	230,489	389,893	159,405	668,389
23 - Fleet, Plant & Equipment	26,272	39,781	13,508	68,195
25 - Other Operating Expenses	73,607	61,368	-12,239	105,202
27 - Finance Expenses	40	29	-11	50
31 - Internal Cost Allocations	345,463	359,430	13,967	616,165
Total Expenditure	1,107,133	1,501,326	394,192	2,573,701

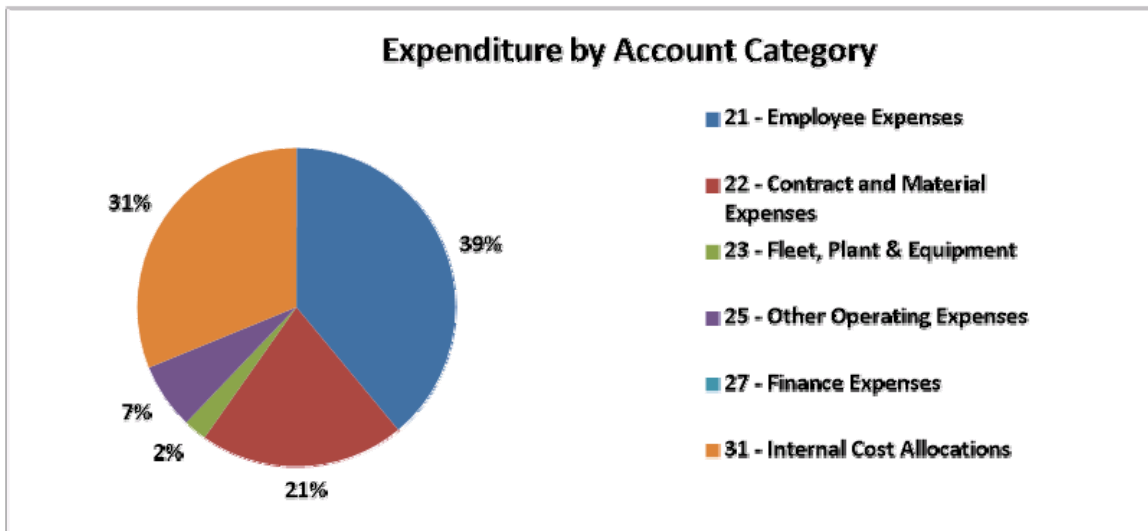
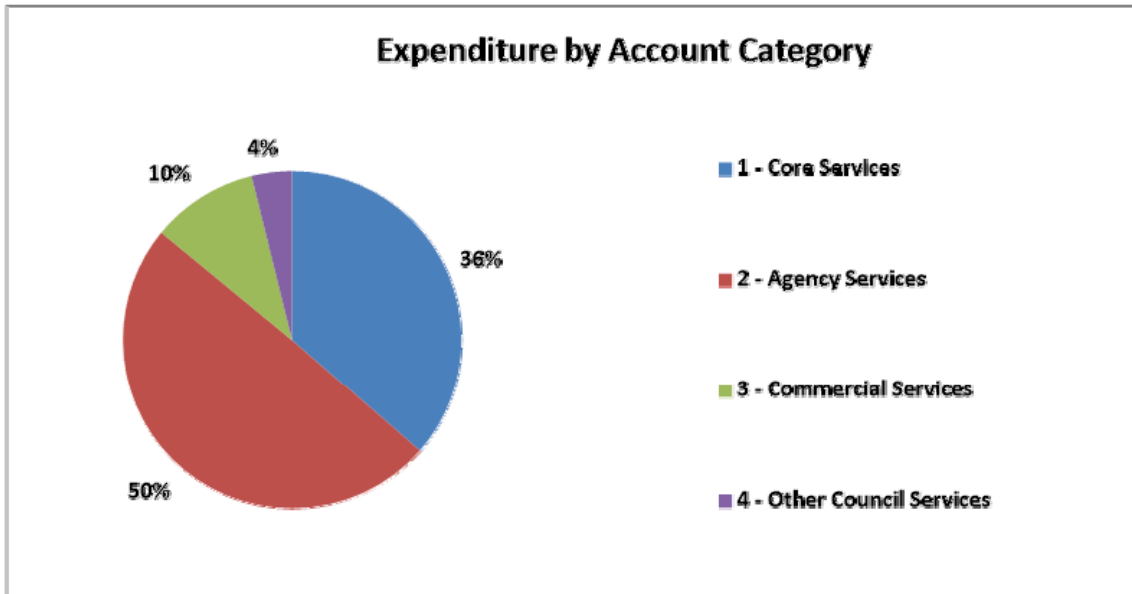
Expenditure by Activity

109 - Asset Management	0	4,958	4,958	8,500
111 - Council Services General	132,959	157,680	24,721	270,309
132 - Local Boards	203	6,738	6,535	11,550
135 - Shire to Regional Transition	1,808	5,833	4,025	10,000
136 - Establishment of Local Authorities	760	4,667	3,907	8,000
138 - Local Authority Project	0	24,068	24,068	41,260
160 - Municipal Services	215,846	229,095	13,249	392,734
161 - Waste management	23,172	35,755	12,583	61,294
164 - Local Emergency Management	408	2,705	2,297	4,637
170 - Australia Day	0	117	117	200
171 - Naidoc Week	2,000	1,167	-833	2,000
200 - Local roads maintenance	0	17,500	17,500	30,000
201 - Street lighting	1,030	7,583	6,553	13,000
202 - Staff Housing	24,942	12,308	-12,634	21,100
220 - Territory Housing Repairs and Maintena	5,764	642	-5,123	1,100
221 - Territory Housing Tenancy Managemen	13,906	32,543	18,637	55,789
222 - HMP Employment Program	82,958	0	-82,958	0
241 - Airstrip maintenance Contracts	2,917	2,917	0	5,000
244 - Power Water contract	0	4,115	4,115	7,055
245 - Visitor Accommodation and External Fa	5,833	4,057	-1,777	6,954
246 - Commercial Australia Post	1,391	1,391	0	2,385
313 - RJCP Central Administration	955	1,167	212	2,000
314 - Service Fee - RJCP	92,375	117,760	25,385	201,875
315 - Grandfather Wages	9,461	8,976	-484	15,388
316 - Participation Account - RJCP	87,057	130,718	43,661	224,088
317 - Youth Development - RJCP	0	16,333	16,333	28,000
318 - Outcome Payments - RJCP	6,776	45,174	38,398	77,441
319 - Unified Revenue - RJCP	367	0	-367	0

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321 - Outstations CDEP transition positions	0	22,147	22,147	37,967
323 - Outstations municipal services	423	0	-423	0
340 - Family and Community Services admin	470	0	-470	0
342 - Aged Care NT Jobs Package	65,578	48,058	-17,520	82,385
344 - HACC services	11,412	15,046	3,634	25,793
345 - IBS NT Jobs in Transition	993	15,200	14,208	26,058
346 - Indigenous Broadcasting	6,518	5,278	-1,240	9,048
349 - School Nutrition Program	61,396	71,919	10,523	123,290
350 - Centrelink agency	17,138	32,636	15,498	55,948
370 - Remote School Attendance Strategy	52,957	91,630	38,673	157,080
381 - Animal Control	0	9,917	9,917	17,000
383 - Bush Tucker - RGSC Park	83	0	-83	0
400 - Community Safety Admin and Manager	617	0	-617	0
401 - Night Patrol	94,132	146,855	52,723	251,752
404 - Aus Govt Sport and Rec Management C	1,735	2,042	306	3,500
405 - Aus Govt Sport and Rec Indigenous Em	18,102	24,400	6,298	41,829
406 - Grass Roots	26	0	-26	0
407 - ARC - NTG S&R	19,579	12,754	-6,825	21,864
416 - Youth Vibe Holiday Grant	117	875	758	1,500
427 - Quick Response Grant	0	2,100	2,100	3,600
464 - NT Govt Special Purpose Grants	0	89,863	89,863	154,050
465 - NT Govt Closing the Gap Grants	380	0	-380	0
470 - CEEP Funding	42,588	0	-42,588	0
475 - RJCP CDF	0	34,638	34,638	59,380
Total Expenditure	1,107,133	1,501,326	394,192	2,573,701
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	73,500	73,500	126,000
Total Capital Expenditure	0	73,500	73,500	126,000

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Eva Valley (Manyallaluk)

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
1 - Core Services	274,214	336,276	62,062	576,472
2 - Agency Services	267,237	419,156	151,919	718,554
3 - Commercial Services	9,111	30,057	20,946	51,527
4 - Other Council Services	30,741	1,750	-28,991	3,000
Total Expenditure	581,302	787,239	205,937	1,349,553

Expenditure by Account Category

21 - Employee Expenses	242,288	361,995	119,708	620,563
22 - Contract and Material Expenses	130,643	191,548	60,905	328,368
23 - Fleet, Plant & Equipment	17,861	25,396	7,534	43,535
25 - Other Operating Expenses	9,877	27,224	17,347	46,669
27 - Finance Expenses	40	29	-11	50
31 - Internal Cost Allocations	180,593	181,047	454	310,367
Total Expenditure	581,302	787,239	205,937	1,349,553

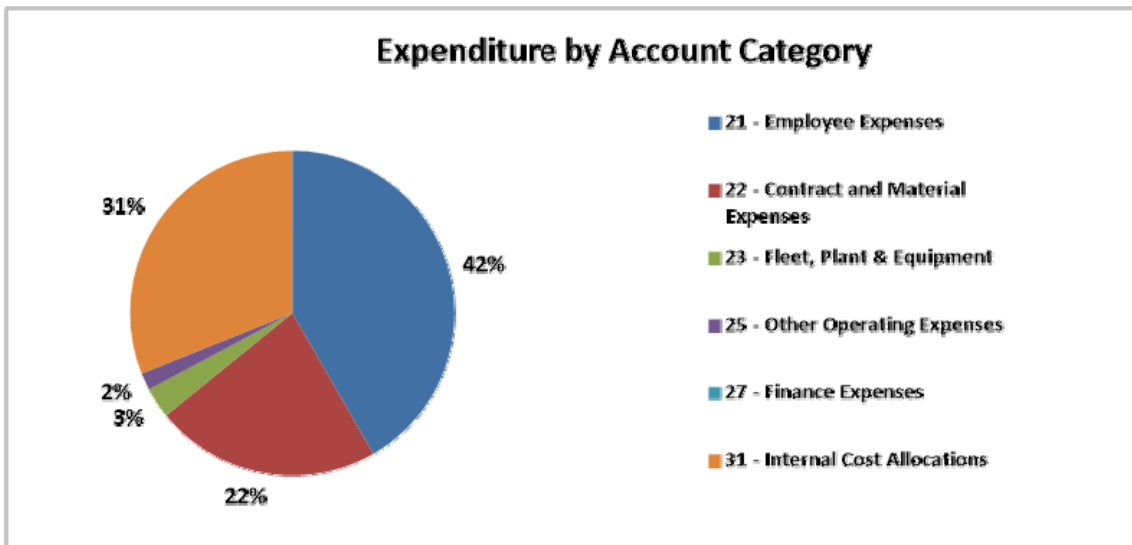
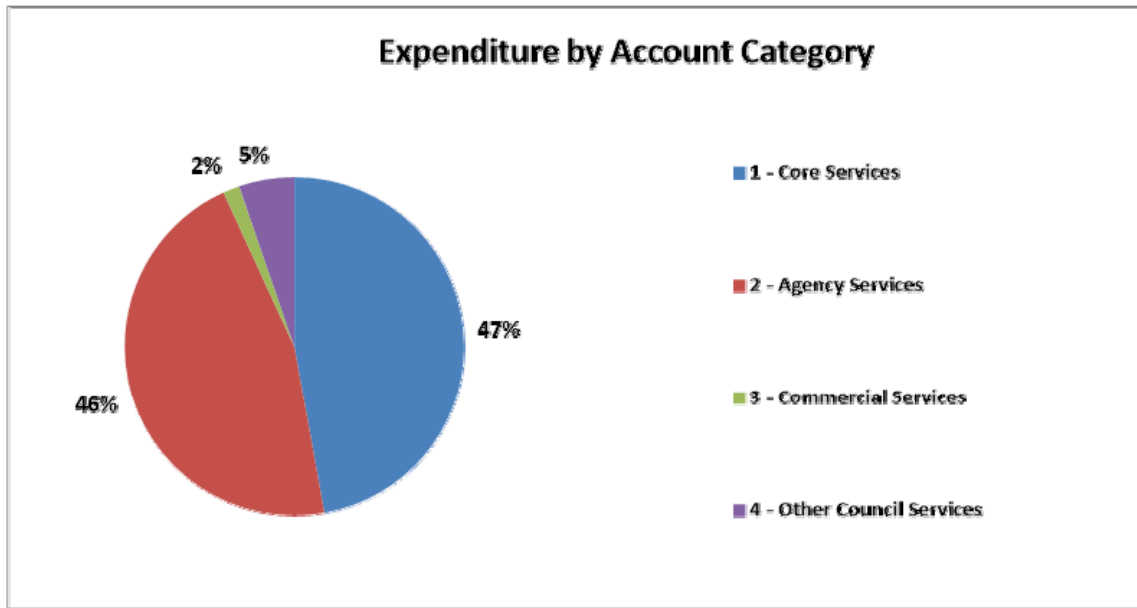
Expenditure by Activity

109 - Asset Management	0	3,500	3,500	6,000
111 - Council Services General	102,382	118,328	15,946	202,847
132 - Local Boards	0	6,738	6,738	11,550
135 - Shire to Regional Transition	2,508	2,917	408	5,000
136 - Establishment of Local Authorities	0	2,059	2,059	3,529
138 - Local Authority Project	0	8,625	8,625	14,786
160 - Municipal Services	139,410	156,401	16,990	268,115
161 - Waste management	15,074	22,980	7,906	39,394
164 - Local Emergency Management	602	904	303	1,550
170 - Australia Day	0	58	58	100
201 - Street lighting	316	1,167	851	2,000
202 - Staff Housing	13,921	12,600	-1,321	21,600
220 - Territory Housing Repairs and Maintena	72	0	-72	0
240 - Commercial Operations admin	0	-292	-292	-500
241 - Airstrip maintenance Contracts	3,159	2,917	-243	5,000
243 - Roads Construction & Maintenance - Ex	155	0	-155	0
244 - Power Water contract	4,635	25,048	20,413	42,940
245 - Visitor Accommodation and External Fa	0	1,342	1,342	2,300
246 - Commercial Australia Post	1,042	1,042	0	1,787
275 - Mechanical Workshop	47	0	-47	0
313 - RJCP Central Administration	-3,500	-3,500	0	-6,000
314 - Service Fee - RJCP	14,820	25,885	11,065	44,375
315 - Grandfather Wages	0	8,976	8,976	15,387
316 - Participation Account - RJCP	16,135	43,018	26,883	73,746
318 - Outcome Payments - RJCP	1,415	9,432	8,017	16,169
340 - Family and Community Services admin	549	0	-549	0
342 - Aged Care NT Jobs Package	15,637	21,561	5,924	36,962
344 - HACC services	4,648	6,575	1,927	11,271

G:\Finance Department - admin files\Lokesh\Council Reports\FY 2014-15\Jan 2014-15\Expenses by Location Eva Valley

347 - Creche	36,114	54,981	18,866	94,253
349 - School Nutrition Program	28,381	50,575	22,194	86,700
350 - Centrelink agency	6,067	7,233	1,167	12,400
353 - Creche Establishment	55,616	37,105	-18,511	63,608
381 - Animal Control	1,401	1,750	349	3,000
383 - Bush Tucker - RGSC Park	83	0	-83	0
401 - Night Patrol	84,106	88,652	4,546	151,975
404 - Aus Govt Sport and Rec Management C	0	1,750	1,750	3,000
405 - Aus Govt Sport and Rec Indigenous Em	0	11,593	11,593	19,874
406 - Grass Roots	48	0	-48	0
407 - ARC - NTG S&R	68	0	-68	0
416 - Youth Vibe Holiday Grant	-79	875	954	1,500
462 - 2009-2014 Roads to Recovery	7,000	42,779	35,779	73,335
463 - Facility Development Grants	0	11,667	11,667	20,000
465 - NT Govt Closing the Gap Grants	211	0	-211	0
470 - CEEP Funding	29,257	0	-29,257	0
Total Expenditure	581,302	787,239	205,937	1,349,553
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	43,381	29,167	-14,215	50,000
Total Capital Expenditure	43,381	29,167	-14,215	50,000

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Jilkminggan (Duck Creek)

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
1 - Core Services	386,226	498,504	112,278	854,577
2 - Agency Services	835,024	1,005,372	170,348	1,723,495
3 - Commercial Services	33,733	57,427	23,694	98,446
4 - Other Council Services	55,502	5,833	-49,668	10,000
Total Expenditure	1,310,485	1,567,136	256,652	2,686,519

Expenditure by Account Category

21 - Employee Expenses	600,083	744,866	144,783	1,276,914
22 - Contract and Material Expenses	178,025	277,656	99,631	475,982
23 - Fleet, Plant & Equipment	30,338	44,617	14,279	76,486
25 - Other Operating Expenses	50,605	63,938	13,333	109,608
27 - Finance Expenses	0	29	29	50
31 - Internal Cost Allocations	451,433	436,029	-15,404	747,479
Total Expenditure	1,310,485	1,567,136	256,652	2,686,519

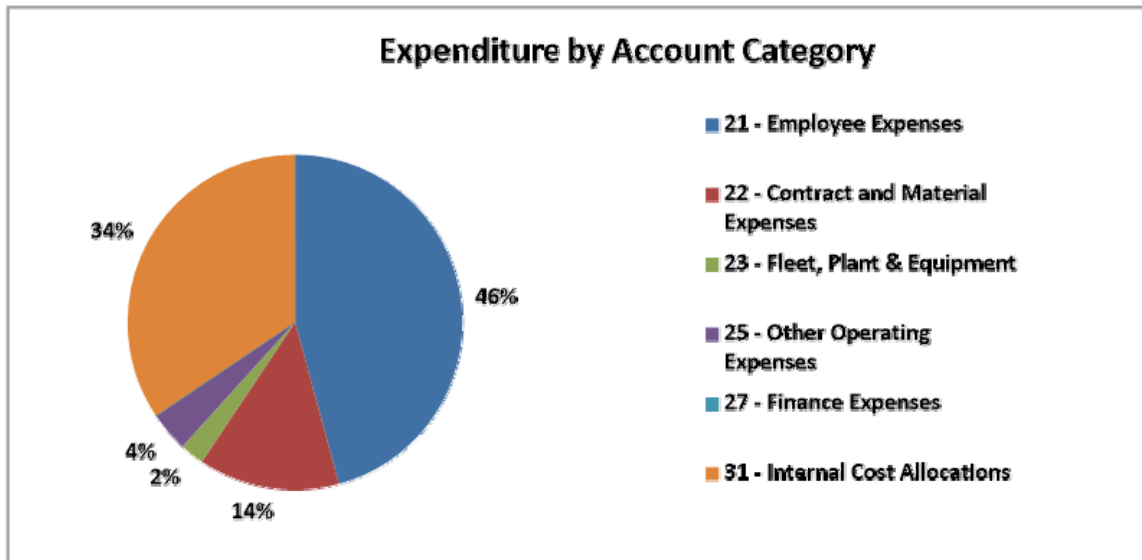
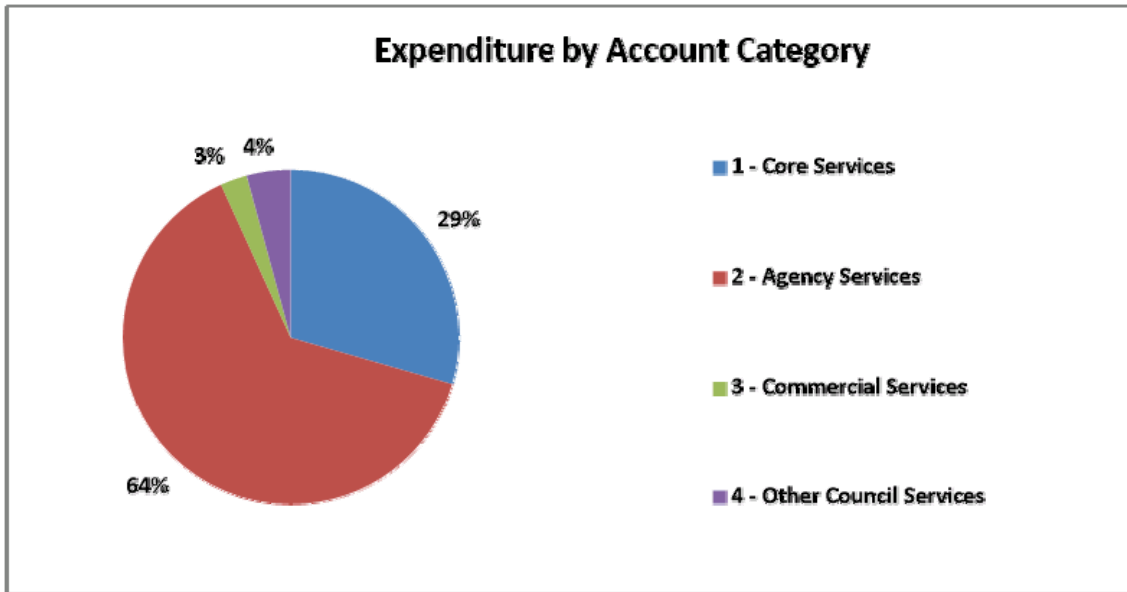
Expenditure by Activity

106 - General Council Operations	55	0	-55	0
109 - Asset Management	0	4,667	4,667	8,000
111 - Council Services General	123,263	188,538	65,275	323,208
131 - Council and Elected Members	98	0	-98	0
132 - Local Boards	2,537	6,738	4,201	11,550
135 - Shire to Regional Transition	2,402	5,833	3,431	10,000
136 - Establishment of Local Authorities	3,382	4,667	1,285	8,000
138 - Local Authority Project	0	23,302	23,302	39,947
160 - Municipal Services	206,458	221,490	15,032	379,697
161 - Waste management	38,483	11,958	-26,524	20,500
164 - Local Emergency Management	408	1,010	602	1,731
170 - Australia Day	0	117	117	200
171 - Naidoc Week	178	1,167	989	2,000
200 - Local roads maintenance	0	17,500	17,500	30,000
201 - Street lighting	582	2,333	1,752	4,000
202 - Staff Housing	8,382	9,184	802	15,744
220 - Territory Housing Repairs and Maintena	0	8,047	8,047	13,795
221 - Territory Housing Tenancy Management	16,345	15,536	-809	26,633
240 - Commercial Operations admin	0	-583	-583	-1,000
244 - Power Water contract	15,716	32,172	16,456	55,152
245 - Visitor Accommodation and External Fa	0	583	583	1,000
246 - Commercial Australia Post	1,672	1,672	0	2,866
303 - CDEP Work Ready & Community Devel	5,707	0	-5,707	0
313 - RJCP Central Administration	720	0	-720	0
314 - Service Fee - RJCP	79,893	122,136	42,243	209,375
315 - Grandfather Wages	25,956	26,928	972	46,162
316 - Participation Account - RJCP	138,406	161,413	23,007	276,708
317 - Youth Development - RJCP	0	24,500	24,500	42,000

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318 - Outcome Payments - RJCP	7,521	50,138	42,617	85,951
340 - Family and Community Services admin	525	0	-525	0
342 - Aged Care NT Jobs Package	38,727	30,532	-8,195	52,341
344 - HACC services	8,977	11,133	2,156	19,086
347 - Creche	193,264	178,471	-14,793	305,950
350 - Centrelink agency	14,887	20,206	5,319	34,638
353 - Creche Establishment	53,737	36,122	-17,614	61,924
370 - Remote School Attendance Strategy	67,085	87,706	20,621	150,354
381 - Animal Control	4,161	5,833	1,673	10,000
383 - Bush Tucker - RGSC Park	83	0	-83	0
400 - Community Safety Admin and Managem	617	0	-617	0
401 - Night Patrol	85,986	135,146	49,160	231,680
403 - Outside School Hours Care	69,451	62,922	-6,528	107,867
404 - Aus Govt Sport and Rec Management C	544	2,042	1,498	3,500
405 - Aus Govt Sport and Rec Indigenous Em	7,064	34,780	27,716	59,623
406 - Grass Roots	758	0	-758	0
407 - ARC - NTG S&R	23,052	10,102	-12,950	17,318
409 - Sport and Rec Fleet	8,010	5,801	-2,208	9,945
416 - Youth Vibe Holiday Grant	615	583	-31	1,000
425 - FRRR	2,497	4,710	2,213	8,074
426 - Women in Sports	719	0	-719	0
465 - NT Govt Closing the Gap Grants	308	0	-308	0
470 - CEEP Funding	51,258	0	-51,258	0
Total Expenditure	1,310,485	1,567,136	256,652	2,686,519
Capital Expenditure				
Total Capital Expenditure	0	0	0	0

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Mataranka

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
1 - Core Services	561,240	626,324	65,084	1,073,699
2 - Agency Services	427,744	440,190	12,445	754,611
3 - Commercial Services	28,573	28,573	0	48,982
4 - Other Council Services	30,442	6,486	-23,957	11,118
Total Expenditure	1,048,000	1,101,572	53,573	1,888,410

Expenditure by Account Category

21 - Employee Expenses	592,738	523,538	-69,199	897,494
22 - Contract and Material Expenses	194,704	232,147	37,443	397,967
23 - Fleet, Plant & Equipment	24,343	65,338	40,995	112,008
25 - Other Operating Expenses	43,662	41,878	-1,785	71,790
27 - Finance Expenses	30	29	-1	50
31 - Internal Cost Allocations	192,522	238,643	46,120	409,102
Total Expenditure	1,048,000	1,101,572	53,573	1,888,410

Expenditure by Activity

109 - Asset Management	833	5,833	5,000	10,000
111 - Council Services General	194,673	187,132	-7,541	320,798
130 - Governance	44	0	-44	0
132 - Local Boards	275	6,738	6,463	11,550
135 - Shire to Regional Transition	2,613	8,750	6,137	15,000
136 - Establishment of Local Authorities	3,838	4,667	829	8,000
138 - Local Authority Project	0	20,306	20,306	34,811
160 - Municipal Services	250,616	306,192	55,576	524,900
161 - Waste management	25,370	31,759	6,389	54,444
162 - Cemeteries Management	900	1,167	267	2,000
164 - Local Emergency Management	1,899	904	-995	1,550
166 - Rural Transaction Centre	22,716	19,250	-3,466	33,000
170 - Australia Day	180	292	111	500
200 - Local roads maintenance	31,400	17,500	-13,900	30,000
201 - Street lighting	819	4,083	3,264	7,000
202 - Staff Housing	25,064	11,751	-13,313	20,145
240 - Commercial Operations admin	0	-1,167	-1,167	-2,000
242 - Litter Collection and Slashing External C	24,569	24,569	0	42,118
245 - Visitor Accommodation and External Fa	0	1,167	1,167	2,000
246 - Commercial Australia Post	4,004	4,004	0	6,864
313 - RJCP Central Administration	1,449	0	-1,449	0
314 - Service Fee - RJCP	49,763	61,104	11,341	104,750
315 - Grandfather Wages	12,555	8,976	-3,579	15,387
316 - Participation Account - RJCP	35,817	29,514	-6,303	50,595
318 - Outcome Payments - RJCP	3,500	23,332	19,832	39,997
340 - Family and Community Services admin	7,592	0	-7,592	0
341 - CACP	27,452	0	-27,452	0
342 - Aged Care NT Jobs Package	55,097	45,752	-9,345	78,432

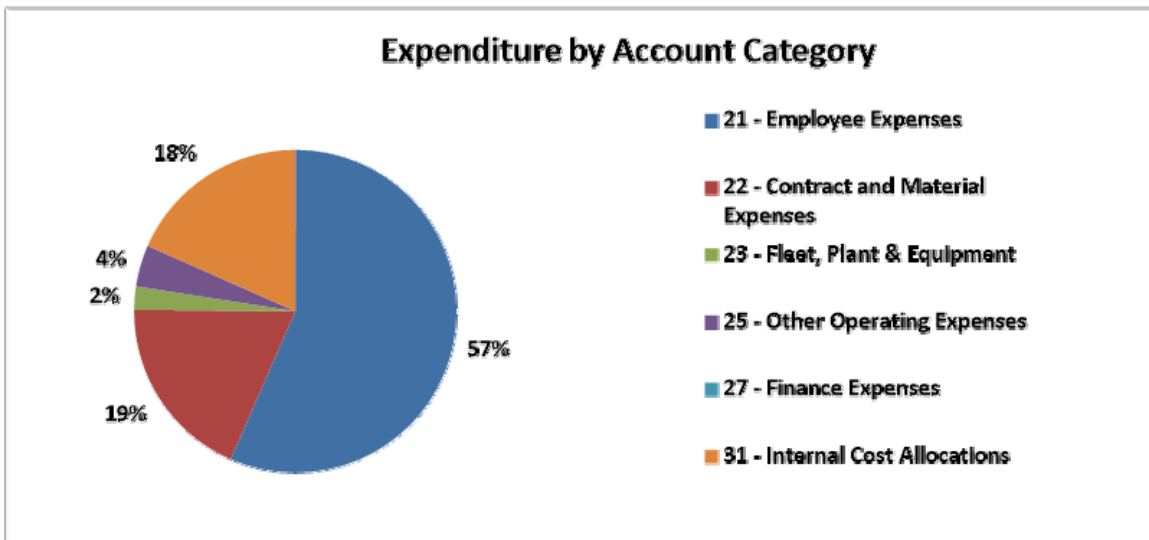
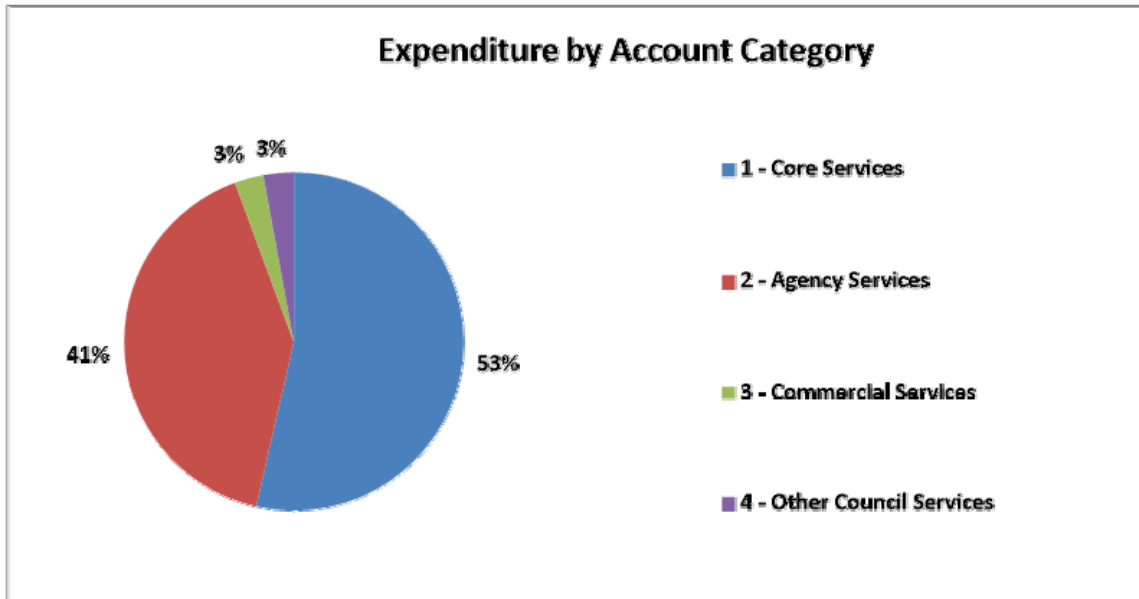
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343 - DoHA Community care capital grant	1,364	0	-1,364	0
344 - HACC services	70,040	48,042	-21,998	82,357
348 - Library	15,648	32,723	17,076	56,097
350 - Centrelink agency	31,311	52,626	21,315	90,215
380 - Land Management	41	0	-41	0
381 - Animal Control	1,182	6,486	5,304	11,118
383 - Bush Tucker - RGSC Park	83	0	-83	0
400 - Community Safety Admin and Managemen	1,018	0	-1,018	0
401 - Night Patrol	99,592	110,557	10,965	189,526
404 - Aus Govt Sport and Rec Management C	164	1,750	1,586	3,000
405 - Aus Govt Sport and Rec Indigenous Em	14,762	21,983	7,222	37,686
406 - Grass Roots	26	0	-26	0
407 - ARC - NTG S&R	0	3,248	3,248	5,568
409 - Sport and Rec Fleet	600	0	-600	0
416 - Youth Vibe Holiday Grant	-4	583	588	1,000
470 - CEEP Funding	29,137	0	-29,137	0
Total Expenditure	1,048,000	1,101,572	53,573	1,888,410

Capital Expenditure

5331 - Capital Construct Infrastructure	25,000	43,750	18,750	75,000
5341 - Capital Purchases Plant & Equipment	24,380	17,500	-6,880	30,000
Total Capital Expenditure	49,380	61,250	11,870	105,000

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Minyerri

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
1 - Core Services	2,107	259,636	257,529	445,090
2 - Agency Services	332,140	1,284,191	952,051	2,201,470
3 - Commercial Services	940	53,783	52,843	92,200
Total Expenditure	335,186	1,597,610	1,262,424	2,738,760

Expenditure by Account Category

21 - Employee Expenses	167,867	380,317	212,451	651,973
22 - Contract and Material Expenses	149,075	1,203,503	1,054,429	2,063,149
23 - Fleet, Plant & Equipment	3,258	700	-2,558	1,200
25 - Other Operating Expenses	12,306	9,634	-2,672	16,516
31 - Internal Cost Allocations	2,680	3,455	775	5,923
Total Expenditure	335,186	1,597,610	1,262,424	2,738,760

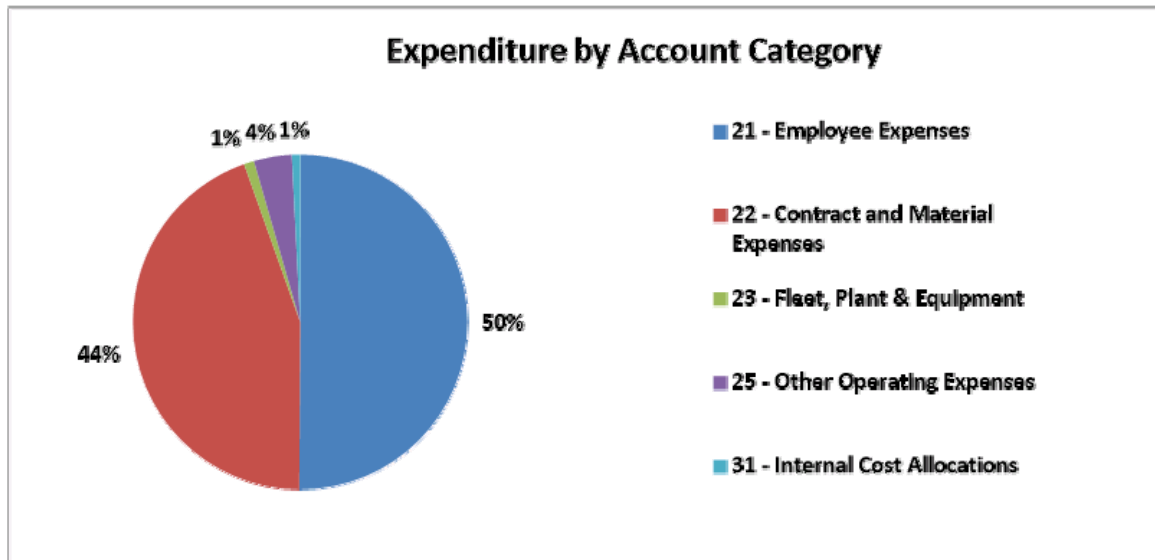
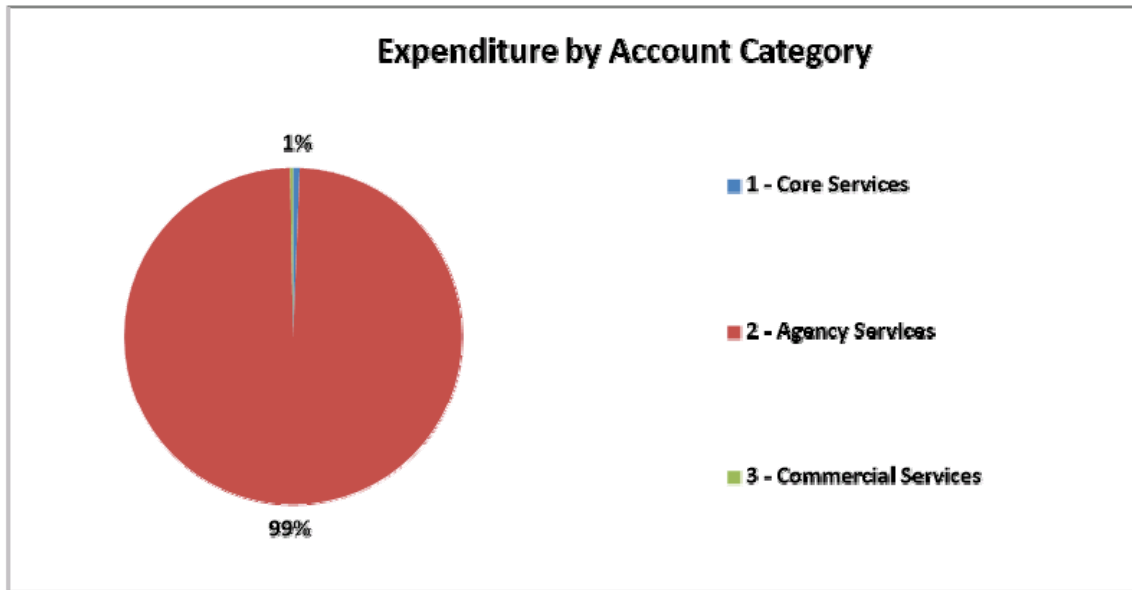
Expenditure by Activity

106 - General Council Operations	0	207,083	207,083	355,000
109 - Asset Management	0	1,167	1,167	2,000
111 - Council Services General	347	292	-56	500
132 - Local Boards	1,064	6,738	5,674	11,550
136 - Establishment of Local Authorities	570	4,667	4,097	8,000
138 - Local Authority Project	0	39,690	39,690	68,040
160 - Municipal Services	125	0	-125	0
220 - Territory Housing Repairs and Maintena	940	30,069	29,129	51,546
221 - Territory Housing Tenancy Managemen	0	23,715	23,715	40,654
314 - Service Fee - RJCP	3,935	246,896	242,961	423,250
315 - Grandfather Wages	47,773	287,205	239,432	492,352
316 - Participation Account - RJCP	152,394	485,676	333,282	832,588
317 - Youth Development - RJCP	0	57,167	57,167	98,000
318 - Outcome Payments - RJCP	0	99,283	99,283	170,200
401 - Night Patrol	128,037	107,963	-20,074	185,080
Total Expenditure	335,186	1,597,610	1,262,424	2,738,760

Capital Expenditure

Total Capital Expenditure	0	0	0	0
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Roper Gulf Regional Council

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Ngukurr

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
1 - Core Services	836,669	1,026,057	189,388	1,758,954
2 - Agency Services	2,077,873	2,472,235	394,362	4,238,117
3 - Commercial Services	248,105	295,432	47,327	506,454
4 - Other Council Services	139,974	82,581	-57,393	141,568
Total Expenditure	3,302,621	3,876,305	573,684	6,645,093

Expenditure by Account Category

21 - Employee Expenses	1,401,943	1,559,213	157,270	2,672,937
22 - Contract and Material Expenses	551,336	1,076,874	525,538	1,846,069
23 - Fleet, Plant & Equipment	65,008	69,446	4,438	119,051
25 - Other Operating Expenses	230,452	135,232	-95,220	231,826
27 - Finance Expenses	76	29	-47	50
31 - Internal Cost Allocations	1,053,805	1,035,510	-18,295	1,775,160
Total Expenditure	3,302,621	3,876,305	573,684	6,645,093

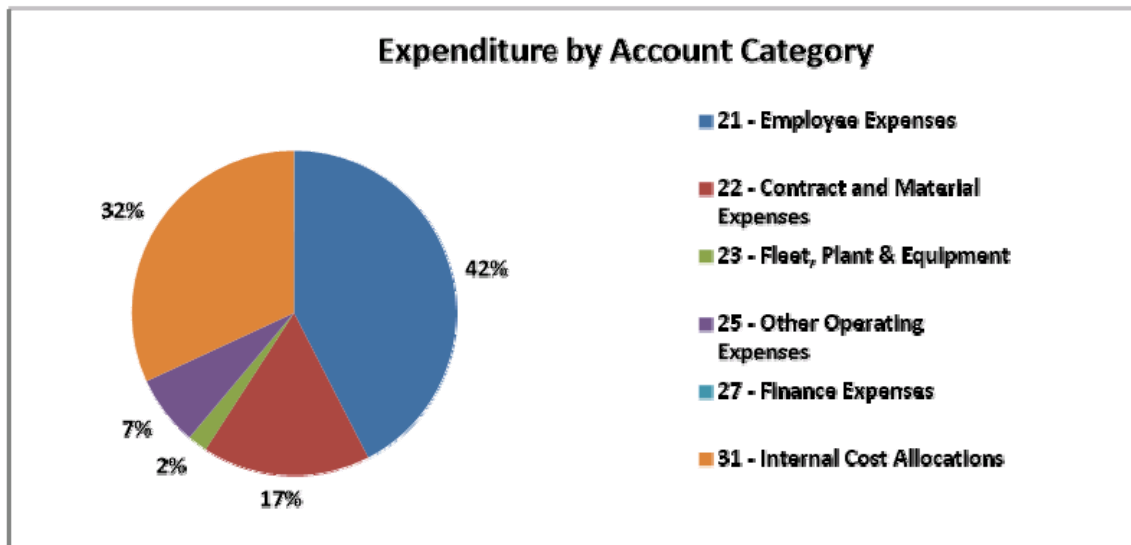
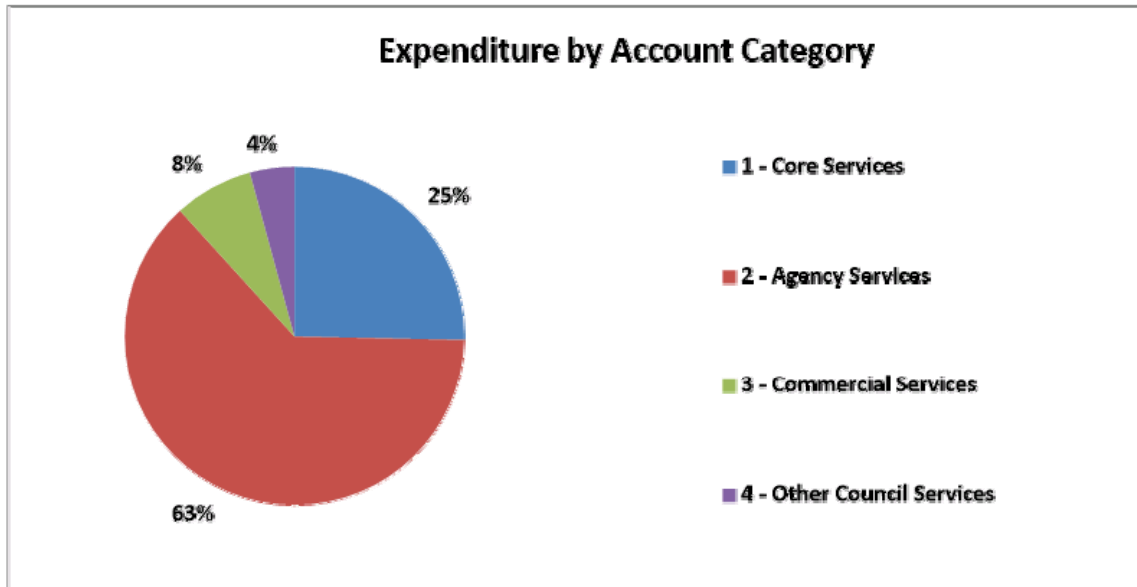
Expenditure by Activity

103 - Infrastructure and Technical Services Di	7,350	0	-7,350	0
109 - Asset Management	0	5,250	5,250	9,000
111 - Council Services General	254,773	269,825	15,052	462,557
113 - Project Management	940	0	-940	0
130 - Governance	456	0	-456	0
132 - Local Boards	1,301	6,738	5,436	11,550
135 - Shire to Regional Transition	5,609	11,667	6,058	20,000
136 - Establishment of Local Authorities	1,254	4,667	3,413	8,000
138 - Local Authority Project	0	86,336	86,336	148,005
160 - Municipal Services	481,630	444,529	-37,101	762,050
161 - Waste management	41,987	37,768	-4,220	64,744
164 - Local Emergency Management	1,203	904	-299	1,550
170 - Australia Day	0	292	292	500
171 - Naidoc Week	544	321	-223	550
200 - Local roads maintenance	1,091	99,808	98,717	171,100
201 - Street lighting	3,158	14,583	11,425	25,000
202 - Staff Housing	35,372	43,370	7,998	74,348
220 - Territory Housing Repairs and Maintena	147,295	159,539	12,244	273,496
221 - Territory Housing Tenancy Managemen	28,380	42,132	13,752	72,226
240 - Commercial Operations admin	0	-583	-583	-1,000
241 - Airstrip maintenance Contracts	16,453	14,583	-1,870	25,000
243 - Roads Construction & Maintenance - Ex	4,382	0	-4,382	0
244 - Power Water contract	2,077	7,125	5,048	12,214
245 - Visitor Accommodation and External Fa	43,788	67,317	23,530	115,401
246 - Commercial Australia Post	5,319	5,319	0	9,118
275 - Mechanical Workshop	412	0	-412	0
300 - CDEP Administration	1,605	0	-1,605	0
302 - CDEP Development & Support	365	0	-365	0

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303 - CDEP Work Ready & Community Devel	583	0	-583	0
313 - RJCP Central Administration	1,879	1,750	-129	3,000
314 - Service Fee - RJCP	382,854	422,989	40,136	725,125
315 - Grandfather Wages	45,436	26,928	-18,508	46,162
316 - Participation Account - RJCP	426,388	507,855	81,467	870,609
317 - Youth Development - RJCP	0	102,083	102,083	175,000
318 - Outcome Payments - RJCP	24,722	164,810	140,089	282,532
319 - Unified Revenue - RJCP	2,550	0	-2,550	0
321 - Outstations CDEP transition positions	18,289	20,612	2,323	35,334
322 - Outstations Housing Maintenance	0	292	292	500
323 - Outstations municipal services	2,369	583	-1,786	1,000
341 - CACP	74,874	78,750	3,876	135,000
342 - Aged Care NT Jobs Package	57,211	49,375	-7,836	84,643
344 - HACC services	59,202	65,367	6,166	112,058
345 - IBS NT Jobs in Transition	21,920	23,577	1,657	40,418
346 - Indigenous Broadcasting	6,058	5,873	-185	10,068
347 - Creche	126,411	72,917	-53,494	125,000
348 - Library	3,584	14,411	10,827	24,705
350 - Centrelink agency	49,473	58,037	8,563	99,492
370 - Remote School Attendance Strategy	159,774	224,781	65,007	385,339
380 - Land Management	182	263	81	450
381 - Animal Control	8,702	11,667	2,965	20,000
382 - Environmental health service	55	0	-55	0
383 - Bush Tucker - RGSC Park	83	0	-83	0
400 - Community Safety Admin and Managemen	33,249	15,063	-18,186	25,823
401 - Night Patrol	251,238	221,153	-30,085	379,119
403 - Outside School Hours Care	28,437	69,923	41,486	119,867
404 - Aus Govt Sport and Rec Management C	9,907	2,625	-7,282	4,500
405 - Aus Govt Sport and Rec Indigenous Em	49,285	42,190	-7,096	72,325
406 - Grass Roots	26	0	-26	0
407 - ARC - NTG S&R	20,768	12,754	-8,014	21,864
412 - Youth Diversion	35	1,167	1,132	2,000
414 - Volatile Substance Abuse	15,882	1,750	-14,132	3,000
415 - 67568 Youth In Communities	131,734	90,186	-41,548	154,605
416 - Youth Vibe Holiday Grant	1,189	583	-606	1,000
425 - FRRR	325	0	-325	0
426 - Women in Sports	1,646	0	-1,646	0
464 - NT Govt Special Purpose Grants	48,000	173,850	125,850	298,029
465 - NT Govt Closing the Gap Grants	20,552	0	-20,552	0
470 - CEEP Funding	61,000	0	-61,000	0
550 - Swimming Pool	70,008	70,652	645	121,118
Total Expenditure	3,302,621	3,876,305	573,684	6,645,093
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	87,500	87,500	150,000
Total Capital Expenditure	0	87,500	87,500	150,000

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Roper Gulf Regional Council

Income & Expenditure Report as at
31-January-2015
for the year 2014 - 2015



Numbulwar

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	15GLBUD1 Full Year Budget (\$)
1 - Core Services	786,044	720,079	-65,965	1,234,421
2 - Agency Services	1,267,658	2,701,833	1,434,175	4,631,713
3 - Commercial Services	272,466	178,202	-94,265	305,488
4 - Other Council Services	50,912	10,208	-40,704	17,500
Total Expenditure	2,377,080	3,610,322	1,233,242	6,189,122

Expenditure by Account Category

21 - Employee Expenses	1,086,070	1,099,784	13,713	1,885,343
22 - Contract and Material Expenses	398,077	1,597,477	1,199,400	2,738,531
23 - Fleet, Plant & Equipment	82,042	64,680	-17,361	110,881
25 - Other Operating Expenses	130,933	148,813	17,880	255,107
27 - Finance Expenses	40	29	-11	50
31 - Internal Cost Allocations	679,918	699,539	19,621	1,199,210
Total Expenditure	2,377,080	3,610,322	1,233,242	6,189,122

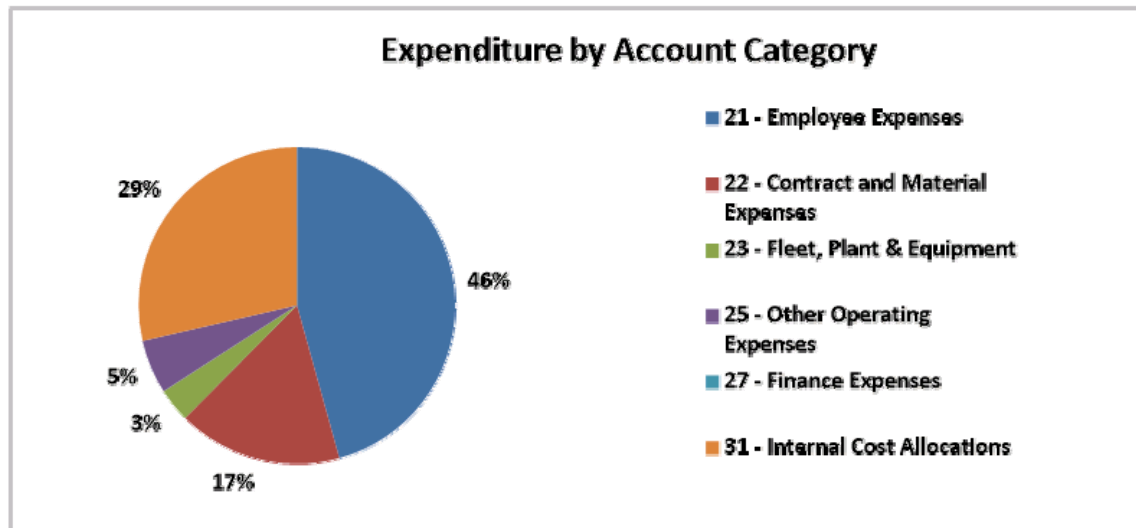
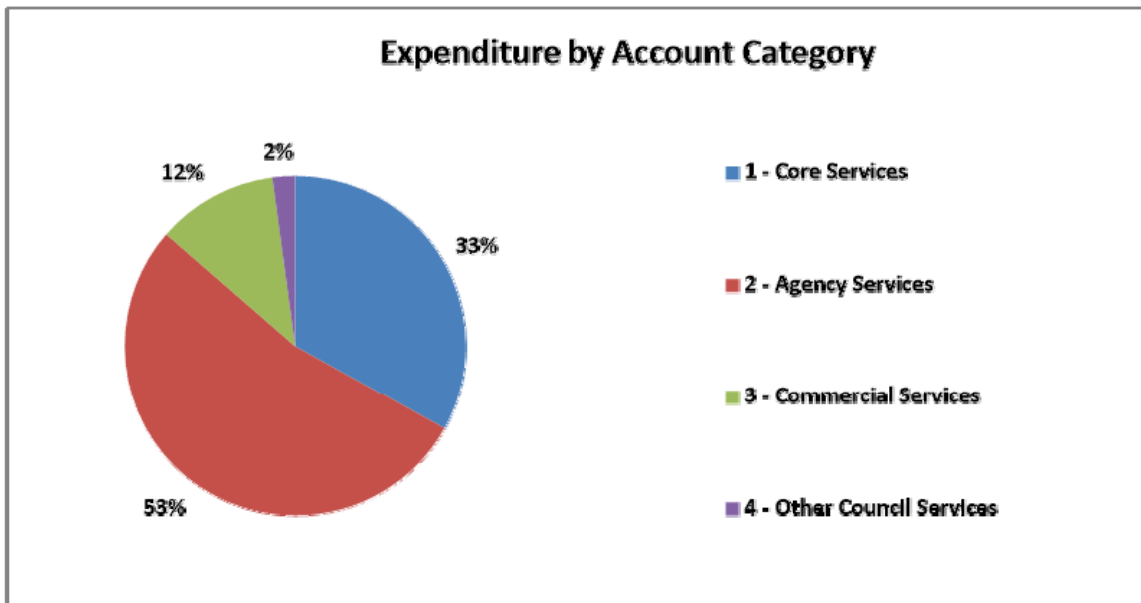
Expenditure by Activity

108 - IT services	213	0	-213	0
109 - Asset Management	0	4,083	4,083	7,000
111 - Council Services General	257,863	265,166	7,302	454,569
131 - Council and Elected Members	0	3,267	3,267	5,600
132 - Local Boards	417	6,738	6,321	11,550
135 - Shire to Regional Transition	5,761	13,115	7,355	22,484
136 - Establishment of Local Authorities	0	3,500	3,500	6,000
138 - Local Authority Project	0	83,733	83,733	143,542
160 - Municipal Services	303,728	281,953	-21,775	483,348
161 - Waste management	56,226	43,649	-12,576	74,828
164 - Local Emergency Management	413	1,854	1,441	3,177
170 - Australia Day	0	292	292	500
171 - Naidoc Week	1,435	1,167	-269	2,000
172 - Numbulwar Fuel	140,650	0	-140,650	0
200 - Local roads maintenance	1,101	0	-1,101	0
201 - Street lighting	2,736	11,667	8,931	20,000
202 - Staff Housing	15,503	-103	-15,606	-177
220 - Territory Housing Repairs and Maintena	53,728	43,316	-10,413	74,256
221 - Territory Housing Tenancy Management	29,028	35,762	6,734	61,307
240 - Commercial Operations admin	6,975	-583	-7,558	-1,000
241 - Airstrip maintenance Contracts	14,583	14,583	0	25,000
245 - Visitor Accommodation and External Fa	33,010	31,188	-1,823	53,464
246 - Commercial Australia Post	4,483	4,483	0	7,685
275 - Mechanical Workshop	109,676	49,453	-60,223	84,777
301 - CDEP participants wages ONLY	142	0	-142	0
313 - RJCP Central Administration	22,400	1,750	-20,650	3,000
314 - Service Fee - RJCP	288,585	322,948	34,363	553,625
315 - Grandfather Wages	10,103	8,976	-1,128	15,387

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316 - Participation Account - RJCP	192,510	473,896	281,386	812,393
317 - Youth Development - RJCP	600	69,417	68,817	119,000
318 - Outcome Payments - RJCP	18,988	126,586	107,598	217,005
340 - Family and Community Services admin	59	0	-59	0
341 - CACP	99,947	87,500	-12,447	150,000
342 - Aged Care NT Jobs Package	68,672	66,716	-1,956	114,370
344 - HACC services	56,965	71,559	14,595	122,673
345 - IBS NT Jobs in Transition	27,495	34,550	7,055	59,229
346 - Indigenous Broadcasting	3,181	3,033	-148	5,200
350 - Centrelink agency	45,137	49,264	4,126	84,453
370 - Remote School Attendance Strategy	120,736	145,750	25,014	249,857
381 - Animal Control	15,524	10,208	-5,316	17,500
383 - Bush Tucker - RGSC Park	83	0	-83	0
400 - Community Safety Admin and Managen	3,724	13,687	9,963	23,463
401 - Night Patrol	131,314	159,540	28,226	273,497
404 - Aus Govt Sport and Rec Management C	256	2,333	2,077	4,000
405 - Aus Govt Sport and Rec Indigenous Em	54,937	44,185	-10,753	75,746
406 - Grass Roots	26	0	-26	0
407 - ARC - NTG S&R	270	0	-270	0
412 - Youth Diversion	0	1,167	1,167	2,000
414 - Volatile Substance Abuse	140	0	-140	0
415 - 67568 Youth In Communities	85,311	70,000	-15,311	120,000
416 - Youth Vibe Holiday Grant	364	583	219	1,000
425 - FRRR	256	0	-256	0
470 - CEEP Funding	35,306	0	-35,306	0
474 - Indigenous Responsive Program	20,982	0	-20,982	0
475 - RJCP CDF	0	110,563	110,563	189,536
478 - Indigenous Remote Service Delivery	35,539	837,830	802,292	1,436,280
Total Expenditure	2,377,080	3,610,322	1,233,242	6,189,122
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	40,833	40,833	70,000
5341 - Capital Purchases Plant & Equipment	0	58,333	58,333	100,000
Total Capital Expenditure	0	99,167	99,167	170,000

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CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.6
TITLE	FINANCE - 2nd QUARTER BUDGET REVIEW
REFERENCE	519665
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

- (a) **That Council accept and adopt second quarter amended budget 2014-15**

BACKGROUND

It was decided in FACM in September that council will like to get the budget amended every quarter.

ISSUES/OPTIONS/SWOT

The second quarter budget amendments as at 31 December 2014 will be presented to the Council in a separate document to this report.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.7
TITLE	Grants - HEA Round 3 2014-15 SFA - Department of Local Government and Community services
REFERENCE	519650
AUTHOR	Amanda Haigh, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the funding offer for Homelands Extra Allowance Round 3 2014-15 by CEO & Councilor signing, dating and affixing the Common Seal on both copies of the agreement**

BACKGROUND

Council has been offered funding for the Home Extra Allowance Program Round 3 2014-15. The Home Extra Allowance Program is to fund eligible Homeland dwellings for the provision of repairs and maintenance works to a maximum of \$5,720 gst inc.

New dwellings funded under this variation include:

- Mt Catt House number 5
- Mole Hill House number 1

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Offer = \$10,400 gst exc.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.8
TITLE	Grants - Homelands MES & HMS Variation to include Kewulyi - Department of Local Government and Community Services
REFERENCE	519654
AUTHOR	Amanda Haigh, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the variation offer to the Homelands 2014-15 Municipal & essential Services and Housing Maintenance Services Program to include Kewulyi by CEO and Councilor signing, dating and affixing the Common Seal to both copies of the variation.**

BACKGROUND

Council is currently funded for MES & HMS to service the following homelands

- Badawarrka
- Barrapunta
- Costello
- Jodetluk
- Mobarn
- Mole Hill
- Mount Catt
- Mulggan
- Nulawan
- Nummerloori
- Werenbun

Council has been offered to be the service provider for Kewulyi from 1st January 2015. Kewulyi was previously serviced by Alawa Aboriginal Corporation.

Council will be funded for services to 4 dwellings under the variation.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Increase 2014-15 MES HMS funding for Kewulyi = \$31,158 gst exc.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.9
TITLE	Grants - 2014-15 Facility & Capital Equipment Borroloola Softball Oval Upgrade - Department of Sport and Recreation
REFERENCE	519655
AUTHOR	Amanda Haigh, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the funding offer for the 2014-15 Facility and Capital Equipment – Borroloola Softball Oval Upgrade by the CEO and Councilor signing, dating and affixing the Common Seal to both copies of the funding agreement.**

BACKGROUND

Council has been offered funding to complete the upgrade of the Borroloola Softball Oval through the 2014-15 Facility and Capital Equipment grants.

The funding will engage services of Comwin PTY LTD as per quote supplied in the application to upgrade the Borroloola Softball Oval by:

- Installing a backstop fence
- Install 2 x coaches boxes
- Improve access roads to the softball oval and car parking area
- Top soil and grass the playing surface
- Mark out softball oval to competition standard

Works to be completed 31 December 2015

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Funding offer = \$49,000 gst exc.

RGRC = \$28,250 gst exc.

Total project cost = \$77,250 gst exc.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.10
TITLE	Grants - 2014-15 Facility and Capital Equipment Sport and Recreation Plan 2015-2025 - Department of Sport and Recreation
REFERENCE	519657
AUTHOR	Amanda Haigh, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the funding offer for the 2014-15 Facility and Capital Equipment – Sport and Recreation Plan 2015-2025 by the CEO and Councilor signing, dating and affixing the Common Seal to both copies of the funding agreement.**

BACKGROUND

Council has been offered funding to complete a Sport and Recreation Plan for 2015-2025 through the 2014-15 Facility and Capital Equipment grants. The plan is to engage a consultant to audit the current and future sport and recreation needs of the towns of the Roper Gulf region.

The funding will engage services of TM Consulting as per quote supplied in the application to develop a 2015-25 Sport and Recreation Feasibility Plan

Plan to be completed 31 March 2016

Copy of the plan to be sent to department by 30 April 2016

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Funding offer = \$59,000 gst exc.

RGRC = \$9,780 gst exc.

Total project cost = \$68,780 gst exc.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.11
TITLE	Grants - RGRC Community Grants 2014-15 Round 3
REFERENCE	519659
AUTHOR	Amanda Haigh, Grants Coordinator

RECOMMENDATION

- (a) **That Council endorse the recommendations of the Community Grants Selection Committee for Round 3 2014-15 Major Applications.**
- (b) **That Council endorse the recommendations of the Community Grants Selection Committee review of the Community Grants Program Guidelines**

BACKGROUND

The budget of \$50,000 was set for the 2014/15 RGRC Community Grants Program. Council awarded 19,500 to Round 1 applications and \$10,500 to Round 2 applications.

Round 3 applications have been processed and submitted to the Selection Committee of the RGRC Community Grants Program for 2014-2015. The RGRC Community Grants Program has been advertised in the Katherine Times, the Council Newsletter, website and throughout Council networks.

Applications closed on 9th February. The RGRC Grants Coordinator collated a report for the committee.

ISSUES/OPTIONS/SWOT

The Community Grants Program guidelines in need to be reviewed. Clarification of eligibility of Council internal departments such as Sport & Recreation and Local Authorities is unclear. A review of the guidelines and statement to be added to the guidelines before the 2015-16 rounds open.

FINANCIAL CONSIDERATIONS

Available funding for Round 3 = \$20,000

ATTACHMENTS:

- 1 Community Grants - Guidelines 14-15.docx

Community Grants – Guidelines

About the program

Funding through this Grant Program is available to support projects within the Region that will strengthen local culture, economy, family or the environment.

Individual applicants or community groups may apply for up to \$1,000 (Minor Grant) and incorporated organisations for up to \$3,000 (Major Grant). Applications will be assessed by how they:

- Support the vision, mission, goals and outcomes of Roper Gulf Regional Council.
- Support the Council's core values of honesty, equality, accountability, respect and trust.
- Demonstrate support from the area in which the project is to be implemented.
- Are to be of a non-controversial nature and unlikely to expose the Council to adverse publicity.
- Encourage collaboration between different groups within a community or between different communities.
- Build knowledge or skills or confidence in Council residents.
- Increase the range of educational, recreational, social, health, cultural or environmental activities available to Council residents.
- Produce outcomes that support a community development or public health approach.

Conditions of the Grants

- Funds will not be granted retrospectively.
- Funds may not be used for any other purpose without prior approval of Roper Gulf Regional Council.
- The grant recipient will advise Roper Gulf Regional Council of any changes within the organisation or the project as soon as possible after they occur (for example, change of project date, executive personnel changes, contact details).
- The grant recipient will obtain all appropriate approvals/permits, insurance cover etc. relating to the project for which the grant is awarded. A copy of the public liability insurance Certificate of Currency should be included with the grant application (*Applicable to Major Grants only*).
- The grant recipient will acknowledge the Roper Gulf Regional Council in all documentation and promotion of the funded project. A copy of the Roper Gulf Regional Council logo and/or stickers will be forwarded to all recipients upon request.
- Where there is a need for Council services in relation to the funded project, the grant recipient will ensure that the budget adequately covers the costs of these services.
- If the project runs over budget, Roper Gulf Regional Council is in no way responsible for meeting the shortfall.
- A financial acquittal form and performance report is to be forwarded to Roper Gulf Regional Council within 3 months of completion of the project.
- **No organisation will receive further funding until all previous community grant monies received by that organisation have been satisfactorily acquitted.**
- Details supplied in your grant application, including the name of the individual or the organisation, the amount, purpose and reasons for approval or non-approval may be published and used by the Roper Gulf Regional Council in any form at any time.
- The total funding is limited and can change each year. All applications will be assessed on relative merit. It will not be possible to approve all requests for assistance, so don't commit to plans that are dependant on this funding until you are notified that you have been successful/unsuccessful.

Budget

Applicants need to declare all sources of income relevant to the project. These could include such things as grants from other funding agencies, sponsorship, admission or stakeholder fees or fundraising activities.

It is important to note that 'in-kind' (voluntary work) contributions are recognised as project income providing that there is also an entry in the project expenses (see budget section of Application Form).

In the application form budget section the total income of the project must equal the total expenditure of the project. Types of expenditure can include such things as:

- Professional wages and fees
- Insurance, including public liability (please note that this is classed as in-kind so it must also appear in the income part of the budget under your organisation's or some other sponsor's contribution).
- Local travel and transport
- Materials
- Services including street permits
- Venue and equipment hire including charges for electricity
- Advertising and publicity

Application closing dates

Please note that applications handed in after the grant closing date will not be assessed.

Closing Date: 9 February 2015
Funds Available: from 6 March 2015

Application eligibility

To be eligible, the proposal must:

- Take place within the Roper Gulf Region or be of major benefit to people living in the Region.
- Generally be one-off, as no guarantee of ongoing funding will be made.

Eligibility of Applicants

Individuals

Individual applicants must live in the Roper Gulf Region and have done so for at least one year.

Organisations or Groups

- Organisations or groups must be based in the Roper Gulf Region or already providing services/benefits to Roper Gulf residents.
- Organisations or groups must be operating on a not for profit basis.
- Organisations or groups must be incorporated or auspiced by another suitable organisation that is incorporated and is willing to manage the grant and be responsible for acquitting it.
- Individuals, groups and organisations must be able to show that they are making a reasonable contribution towards the project and/or have attracted contributions from other sponsors.
- Organisations or groups must be able to produce a current certificate of Public Liability Insurance where relevant.

The program does not fund:

- The cost of insurance.
- The cost of alcohol or tobacco.
- Ongoing project management or administration costs.
- Ongoing operational costs of any organisation.
- Any activity that is the responsibility of other funding agencies.
- Any group or individual applicant more than once a year.
- **Late applications or ones that are not complete.**
- Requests for recurrent funding. That is, funding that will come every year.

Who can't apply?

The following organisations are not eligible to apply:

- Political organisations
- Federal or State Government departments
- Groups that work to make a profit
- Universities and colleges
- Roper Gulf Regional Council staff or Councillors
- Applicants that have not properly acquitted previous grants or who are in debt to the Council for any reason.

How do I apply?

- Complete all details in the Community Grant Application Form.
- Attach any supporting documentation, eg any written quotations, public liability insurance, letters of support.
- Submit your application by close of business (4.36pm) on the closing date. Preferably via email, submit your application in Microsoft Word format and attach the signature page signed.

Applications may be lodged by the following means, addressed to Grants Coordinator:

- E-mail (Preferred): grants.ropergulf@ropergulf.nt.gov.au
- Fax: (08) 8971 2429
- Post
Roper Gulf Regional Council
PO Box 1321
KATHERINE NT 0851
- Hand Deliver to:
Roper Gulf Regional Council
29 Crawford Street
KATHERINE NT 0850

What can I apply for?

It is important that your application details what this initiative will achieve in the long and short term. The following table details some examples of eligible and ineligible projects.

Examples of some eligible projects:	Examples of ineligible projects
-------------------------------------	---------------------------------

Inaugural events	Buying equipment for community clinic (not a Council responsibility)
Projects targeted at the community	
Major events aimed at the community as a whole	Overheads and service charges involved with running an organisation
Equipment to support sport & recreation for young people in the community.	Insurance for a community festival
Equipment to support recording of oral history of residents.	

How will my application be assessed?

Late applications will not be accepted and Roper Gulf Regional Council can only assess applications that are complete and submitted by the closing date. If your organisation fails to submit a complete application, it will not be assessed.

Applications will be assessed by a committee made up of Roper Gulf Regional Council Elected Members and staff. The committee will provide the recommendations to an Ordinary Meeting of Council.

Funding is competitive and it is not possible to fund all requests. Applications are assessed in line with these guidelines.

Roper Gulf Regional Council's decision will be final and no correspondence will be entered into.

How will I know my application is successful?

Applicants will be notified of the result of their application by email, mail and on the website. If your application is successful, you will receive a 'Letter of Offer'. Your organisation must comply with all conditions outlined in this Offer. The Offer will outline the level of funding approved and the approved initiative. Your organisation will be required to sign the 'Letter of Offer' as indicated and return it to Roper Gulf Regional Council before the funds can be paid.

Grant Funding will be paid directly into your organisation's, or your nominated incorporated association's bank account. Your organisation will be required to keep records of the grant expenditure and may have to submit evidence if Roper Gulf Regional Council asks for this.

What if my organisation is GST registered?

- The grant will be 'grossed up' by the GST amount.
- A tax invoice will need to be supplied by the successful organisation or a Statement by a Supplier form completed.
- It is your organisation's responsibility to pay the GST component to the Australian Taxation Office.

If you require assistance to fill out the application or need further information you can contact Roper Gulf Regional Council Grants Coordinator on 8972 9038 for advice.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.12
TITLE	By-Election for South West Gulf Ward
REFERENCE	519886
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council receive and note report on By-election for South West Gulf ward.**

BACKGROUND

Councillor Stan Allan who represents the South West Gulf Ward on Council submitted his resignation from Roper Gulf Regional Council due to personal reasons.

Nominations to fill the vacancy have been called. The nominations will be closed on Friday 6th March 2015 at 12 noon.

ISSUES/OPTIONS/SWOT**Timetable for South West Gulf Ward Council By-Election 2015**

Election Program	Time	Day	Date
Notice Inviting Nominations LGER r6		Friday	27 February
CLOSE OF ELECTORAL ROLL LGER r11	5pm	Wednesday	4 March
CLOSE OF NOMINATIONS LGER rs 3, 8	12 noon	Friday	6 March
	Should more than the relevant number of nominations be received, a poll will be required and the following election timetable will apply		
Declaration of Nominations Draw for position on ballot papers LGER r10	1pm	Friday	6 March
Postal Vote Mail-out Commences LGER r27(2)	ASAP	Friday	6 March
Early Voting Commences LGER r3	8am	Monday	9 March
Mobile Polling Commences LGER r3	9am	Monday	9 March
Overseas Postal Voting Dispatches Cease LGER r27(3)(a)	6pm	Friday	13 March
All Postal Voting Dispatches Ceases LGER r27(3)(b)	6pm	Tuesday	17 March
Early Voting Ceases LGER r3	5pm	Wednesday	18 March
POLLING DAY LGA ss84(2), 85 Static Polling Commences LGER r 3, 37	8am		
Static & Mobile Polling Cease LGER r 3, 37	6pm	Thursday	19 March 2015

Election Program	Time	Day	Date
ASAP, Primary Counts of Ordinary Votes in Static Polling Places Commence LGER r52			
Preliminary Scrutiny, Primary Counts of Postal & Early Votes Commence LGER r46			
Declaration Vote Verification Checks Commence Recheck of all counts LGER r46	2pm	Friday	20 March
Deadline for receipt of postal votes LGER r46	6pm	Thursday	26 March
Final Counts of Postal Votes Commence LGER r46 Distribution of Preferences LGER r51	6pm	Thursday	26 March
Declaration of Results of Poll LGER r56	10am	Friday	27 March

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 mobile polling schedule.pdf

Mobile polling schedule

13 FEBRUARY 2015, 8:49 AM

Team: 1

Travel mode	Depart from	Time	Arrive at	Time	Polling location	Official polling times		No of electors	Comments
						Start	End		

Sun 15 Mar 2015

4wd	Darwin	11:00am	Daly Waters	5:00pm					Travel only day Two single cabins booked \$120 per night sw
4wd	Daly Waters	5:00pm	Daly Waters	5:00pm					Overnight stay at Hiway Inn - Daly Waters - see accommodation sheet for details.

Mon 16 Mar 2015

4wd	Daly Waters	8:00am	King Ash Bay	2:00pm	Boat & Fishing Club	2:30pm	4:00pm	53	Savannah Way Motel . Two guesthouse rooms with en suites booked. 16/3/15 - 20/3/15
4wd	King Ash Bay	4:30pm	Borrooloola	5:30pm					Overnight stay at Savannah Way Motel - see accommodation sheet for details.

Tue 17 Mar 2015

Plane - Chtr	Borrooloola	8:00am	Kiana	9:00am	School Verandah	9:30am	10:30am	26	
Plane - Chtr	Kiana	11:00am	Robinson River	11:45am	Council Office	12:15pm	3:15pm	147	
Plane - Chtr	Robinson River	3:45pm	Borrooloola	4:30pm					

Wed 18 Mar 2015

4wd	Borrooloola	8:00am	Wandangula	8:30am	Community	9:00am	10:00am	40	
4wd	Wandangula	10:30am	Munyalini	11:00am	Bough Shed	11:30am	12:00pm	19	
4wd	Munyalini	12:30pm	Mara	1:15pm	Mabunji Admin Building	1:45pm	4:15pm	114	
4wd	Mara	4:45pm	Borrooloola	5:00pm					

Thu 19 Mar 2015

4wd	Borrooloola	7:00am	Borrooloola	7:15am	Shire Council Office	8:00am	6:00pm	402	195 electors in Borrooloola. 114 In Yanyula town camp. 93 in Garawa (3 town camps) all situated in Borrooloola .
	Borrooloola	7:00pm	Borrooloola	7:00pm					

Fri 20 Mar 2015

4wd	Borrooloola	7:30am	Darwin	7:30pm					
	Darwin	7:30pm	Darwin	7:30pm					

COUNCIL SERVICES AND INFRASTRUCTURE REPORTS

ITEM NUMBER	16.1
TITLE	BORROLOOLA MULTIPURPOSE CENTRE - BUSINESS PLAN PROPOSAL
REFERENCE	514578
AUTHOR	Sharon Hillen, Director of Council Services and Infrastructure

RECOMMENDATION

- (a) **That Council receive and note the Borroloola Multipurpose Centre – Business Plan Proposal.**

BACKGROUND

Director of Council Services and Infrastructure: Sharon Hillen

The McArthur River Mine Community Benefits Trust (MRM CBT) was successful in securing a \$3.5m grant from the Xstrata PLC corporate social involvement fund in December 2011 to support the design and development of a multi-purpose community centre in Borroloola and for the benefit of the Gulf region. Additional funds were obtained from the Northern Territory Government with support from the MRM CBT.

The building of a Multi-purposed Community Centre is at the core of the community's vision for Borroloola and the region. The vision is to create a vibrant, thriving healthy, safe community that offers a standard of living equivalent to recognised major regional centres.

The centre would be accessible for the whole Gulf community but specifically aims to provide sustainable youth programs and activities and opportunities to build a sense of community spirit in the region by establishing a focal point for the community.

The centre is intended to:

- To encourage a broader social benefit through fostering the development of a sense of community
- Will enhance the quality of life in Borroloola and the community and in doing so will benefit non-users as well as users
- The centre will strive to meet the needs of the community and have community or concessional hire charges
- To offer a broad range of services for all age groups in Borroloola and the region
- By utilising an experience Centre manager it is hoped the diversity of programs and funding will ensure it operates as close as possible to breakeven overcoming the need for continued contributions from the MRM CBT

ISSUES/OPTIONS/SWOT

The Business plan outlines a strategy which will require the building of services to maintain financial sustainability. This strategy incorporates a proposed merger of services currently managed by council, including:

- Borroloola swimming pool
- Youth services
- Sport and Rec Services
- The construction of the facility is due to commence , this dry season and be open to users by 2016 new year.

Formal discussions with council have not yet commenced.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

COMMUNITY SERVICES DIRECTORATE REPORT



ITEM NUMBER	17.1
TITLE	Community Services Directorate 2014-2015 2nd Quarter Report
REFERENCE	519705
AUTHOR	Catherine Proctor, Director Community Services

RECOMMENDATION

- (a) **That Council receive and note the second quarter report for the Community Services Directorate**
- (b) **That Council agrees to enter into a memorandum of understanding with the Ngukurr School to host the Ngukurr crèche without charge for rent and utilities until 30th June 2015 at the new Children and Family Centre at Ngukurr.**

BACKGROUND

The Community Services Directorate is responsible for the following business units of Council:

Remote Jobs and Communities Program

- Including CDEP grandfather wages, and
- Remote School Attendance Strategy

Community Services

- Community Aged Care Packages (CACP)
- Home and Community Care (HACC)
- School Nutrition Program
- Childcare centres
- Library
- Indigenous Broadcasting
- Centrelink

Night Patrol

- Community Night Patrol

Youth, Sport and Recreation Services

- Sport and Rec – inc. After School Care and Vacation Care
- Youth Services – inc. Youth Diversion

Ngukurr Community Safety

- Night Patrol
- Sport and Rec – inc. After School Care and Vacation Care
- Youth Services – inc. Youth Diversion

This report is based on Council's activities in relation to the Regional Plan 2014-2015 and addresses performance for the six months from July 2014 to December 2014.

WORK HEALTH AND SAFETY

Personal injuries:

In the 3 months to 31st December 2014 there were six personal injuries reported, three of which were treated with first aid, two requiring medical treatment and one lost time case.

Oct 14 – Ngukurr Community Services - Employee received spider bite to the neck
 Oct 14 – Mataranka Night Patrol – Employee received graze to elbow and bruising to right thigh
 Oct 14 – RSAS employee stapled finger whilst loading stapler
 Oct 14 – Bulman Community Services – Employee received concussion and abrasions from vehicle accident
 Nov 14 – Barunga Community Services – Employee hurt their back getting into a troopy
 Dec 14 – Bulman Community Services – Employee had sore back from unloading boxes off pallet.

Equipment / Property damage:

In the last 3 months to 31st December 2014 there were eight reports of property damage to Community Services assets as follows:

Oct 14 – Borroloola Sport & Rec – Vehicle reversed into signpost
 Oct 14 – Numbulwar Community Services – Panel damage to vehicle caused by vandalism
 Oct 14 – Ngukurr RJCP – Rear windows and windscreen smashed by community member
 Nov 14 – Ngukurr RJCP – Cement mixer tipped over whilst being towed by rope
 Nov 14 – Night Patrol – Employee hit another vehicle whilst turning
 Dec 14 – Sport & Rec – Smashed windscreen due to bird strike
 Dec 14 – Jilkminggan Creche – vehicle damage caused by member of the public
 Dec 14 – Ngukurr RSAS – Member of the public reversed into the RSAS bus.

FINANCIAL REPORTS AND EMPLOYMENT STATISTICS

The attached financial reports also contain information on employment statistics (number of positions in budget, filled and vacant).

RJCP financial report was not available at the time of the agenda going to print and will be tabled at the OCM.

REMOTE JOBS AND COMMUNITIES PROGRAM

CHANGES TO THE CONTRACT

The Department of Prime Minister and Cabinet has announced changes to the RJCP contract from 1st July 2015. The changes will affect the funding model for the contract and it is not expected that Council will be financially disadvantaged as a result of the proposed changes.

RJCP TRAINING PLANS

Training plans have been developed for the next six months and are expected to roll out as follows:

<u>Community</u>	<u>Course</u>	<u>Starting</u>
Barunga	Cert 1 Welding	March 2015
	Cert 2 Resources and Infrastructure	May 2015 - July 2015
Beswick	Cert 2 Horticulture	March 2015 - July 2015
	Cert 1 Welding	March 2015

	Heavy machinery and plant tickets in preparation for shop build	March 2015
Binjari	Cert 1 Welding	February 2015
	Cert 1 Conservation Land Management	Possibly March 2015 to April 2015
	Cert 2 Outdoor Power Equipment	NOT CONFIRMED
Bulman	Cert 2 Rural Ops	February 2015 -June 2015
	Cert 3 Work Health & Safety	NOT CONFIRMED
	Cert 1 Conservation Land Management	TENTATIVE - Before June 2015 – not locked in
Manyallaluk	Cert 1 Welding	March 2015
	Cert 1 Conservation Land Management	TENTATIVE April 2015 - May 2015 – not locked in
Mataranka / Jilkminggan	Cert 2 Resources & Infrastructure	February 2015 - April 2015
Minyerri	Cert 2 Construction	April 2015 - July 2015
	Cert 3 Work Health & Safety	NOT CONFIRMED
Ngukurr	Cert 1 Conservation Land Management and Cert 2 Horticulture	March 2015 - June 2015
	Hairdressing	April 2015 - not locked in yet
	Cert 2 Community Services	March 2015 - July 2015
	Cert 2 Outdoor Power Equipment	NOT CONFIRMED
Numbulwar	Cert 2 Construction	March 2015 - July 2015
	Cert 2 Community Services	March 2015 - July 2015
	Cert 2 Skills for Work and Vocational Pathways	March 2015 - July 2015
	Cert 2 Resources & Infrastructure	TENTATIVE July 2015 – location not locked in

COMMUNITY DEVELOPMENT FUND PROJECTS

Progress has been made on Community Development Fund (CDF) projects as follows:

<i>Location</i>	<i>Activity Description</i>	<i>Status</i>
Numbulwar	Renovate Lot 162, Staff Duplex Housing	Commencing March 2015
Beswick	Upgrade Lot 5, RJCP and Sport & Rec complex	COMPLETE
Beswick	Renovate Lot 120, Staff Duplex Housing	Commencing February 2015
Bulman	Demolish Lot 30, Community Media Building	COMPLETE

Council received an additional \$250,000 for Community Development projects in December and proposals are being finalised to fully expend these funds by 30th June 2015.

REMOTE SCHOOL ATTENDANCE STRATEGY

The Australian Government established a new strategy in 2014 to improve school attendance on remote Indigenous communities. Six communities in the Roper Gulf region were selected for this strategy and it has offered employment opportunities for 43 people in our region.

COMMUNITY SERVICES

Aged Care Reform

Libing Longtaim – Council has now produced three promotional aged care videos and are in the process of printing T-shirts for display merchandise to support the promotion of Aged Care during the festivals.

Beswick crèche upgrade

The Beswick crèche upgrade is complete and undergoing final defect corrections. The official opening of the new facility is expected in coming months.

Ngukurr crèche

The funding agreement for the Ngukurr crèche has been extended to 30th June 2015. We are negotiating a memorandum of understanding with the Ngukurr School to host the crèche at the new Ngukurr Children and Family Centre (CFC) without charge for rent and utilities. The CFC is a purpose-built childcare facility.

Council needs to decide whether to seek funding to continue to operate the Ngukurr crèche after 30th June 2015. It is recommended that Council negotiates with the Ngukurr School to take over crèche operations when the current funding agreement expires.

SPORT AND RECREATION

Recent events:

- School Holiday programs December 2014 to January 2015
- Mataranka / Jilkminggan / Manyallaluk Basketball Coaching Level 0 and Level 1 (report attached)
- Beswick / Barunga / Manyallaluk inter-community basketball tournament

Upcoming events:

National Youth Week 10th April 2015 to 19th April 2015 schedule as follows:

<u>Location</u>	<u>Activity Name</u>	<u>Activity Description</u>	<u>Funded \$</u>
Barunga	"Bringing Community Together in Barunga"	Youth presentation, community BBQ, disco, fashion parade, nutritional awareness, community safety education and movie night	\$800

<u>Location</u>	<u>Activity Name</u>	<u>Activity Description</u>	<u>Funded \$</u>
Beswick	<i>"Bringing Community Together in Beswick"</i>	Youth presentation, community BBQ, disco, fashion parade, nutritional awareness, community safety education and movie night	\$800
Borrooloola	<i>"Colour Fun Run and Healthy Activities in Borrooloola"</i>	Community ceremony with Youth, 5km Colour fun-run/walk, healthy drinks and nutritional information, disco, healthy BBQ, touch football competition round robin event.	\$1,000
Bulman	<i>"Bringing Community Together in Bulman"</i>	Youth presentation, community BBQ, disco, fashion parade, nutritional awareness, community safety education and movie night	\$800
Jilkminggan	<i>"Bringing Community Together in Jilkminggan"</i>	Youth presentation, community BBQ, disco, fashion parade, nutritional awareness, community safety education and movie night	\$800
Manyallaluk	<i>"Bringing Community Together in Manyallaluk"</i>	Youth presentation, community BBQ, disco, fashion parade, nutritional awareness, community safety education and movie night	\$800
Mataranka	<i>"Bringing Community Together in Mataranka"</i>	Youth presentation, community BBQ, disco, fashion parade, nutritional awareness, community safety education and movie night	\$800
Ngukurr	<i>"Gotta Growem Up More Trees in Ngukurr"</i>	Tree planting with Indigenous food and medicinal plants commemorated with plaques, horticulture training	\$1,000
Numbulwar	<i>"Bringing Community Together in Numbulwar"</i>	Youth presentation, community BBQ, disco, fashion parade, nutritional awareness, community safety education and movie night	\$800
TOTAL FUNDING AWARDED TO COUNCIL FOR NATIONAL YOUTH WEEK ACTIVITIES			\$7,600

YOUTH SERVICES

Youth Voice committees updates:

NGUKURR YOUTH VOICE

The last Ngukurr Youth Voice meeting was held on Thursday 12th February.

Ngukurr Youth Voice Meeting Schedule 2015

- 10th March 2015
- 12th May 2015
- 11th August 2015
- 13th October 2015
- 10th November 2015

NUMBULWAR YOUTH VOICE

Numbulwar Youth Voice Meeting Schedule 2015:

- 9th March 2015
- 11th May 2015
- 10th August 2015
- 12th October 2015
- 9th November 2015

BORROLOOLA YOUTH VOICE

Recruitment for members to the Youth Voice Committee at Borroloola is ongoing. The Youth Centre opens on a Friday night to put on movies, games and small discos manned by staff and volunteers. The plan is to continue to engage with Youth during these events in a fun and positive atmosphere, promote the Youth Voice Committee and encourage the Youth to form membership of the committee. The local Youth, Sport and rec Coordinator is actively engaging with Youth and planning activities for National Youth Week in April.

Borroloola Youth Voice Meeting Schedule 2015:

- 4th March 2015
- 6th May 2015
- 5th August 2015
- 7th October 2015
- 4th November 2015

ISSUES/OPTIONS/SWOT

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FINANCIAL CONSIDERATIONS

Council needs to decide whether to seek funding to continue to operate the Ngukurr crèche after 30th June 2015. It is recommended that Council negotiates with the Ngukurr School to take over crèche operations when the current funding agreement expires.

The Department of Prime Minister and Cabinet has announced changes to the RJCP contract from 1st July 2015. The changes will affect the funding model for the contract and it is not expected that Council will be financially disadvantaged as a result of the proposed changes.

ATTACHMENTS:

- 1 280 14-15 Community Services KPIs.pdf
- 2 14-15 RSAS Financial KPIs.pdf
- 3 14-15 Community Services Financial KPIs.pdf
- 4 14-15 Night Patrol Financial KPIs.pdf
- 5 14-15 Youth Sport Rec Financial KPIs.pdf
- 6 Sport Rec Basketball Level 0 1 report.pdf

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Community Services General (DIRECTOR OF COMMUNITY SERVICES)	Baseline		Number of employees in community services programs	222	215		
				Net movement in employees from last quarter	-1	-7		
		Effectiveness		Community service staff retention rate	99%	97%		
		Financial Indicators		Percentage of targeted income YTD	94%	84%		
				Budget utilisation rate YTD	62%	99%		
				Percentage actual costs against budgeted costs YTD	59%	77%		
				Value of agency services allocations for internal Council services	15%	15%		
				Value of returned agency funding	-	-		
				Actual Vs budget report for the period	attached	Attached		
		Work Health and Safety		Number of hazards reported (all depts.)	64	88		
				Number of personal injuries	6	5		
				Number of recordable injuries	1	3		
				Number of incidents of property damage	16	8		
				Number of significant Incidents	0	1		

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
Safe, Strong and Vibrant Communities	Remote Jobs In Community Program (REGIONAL MANAGER REMOTE JOBS AND COMMUNITIES PROGRAM)	Baseline		Number of RJCP job seekers	1465	1422			
				Net movement in job seekers from last quarter	+145	-43			
				Number of job seekers commencing training YTD	75 / 88	161 / 173			
				Number of Youth Corps places	88	108			
		Effectiveness		Number of job seekers placed in structured activities	737 / 859	508 / 1047			
				Percentage job seekers placed in structured activities	50.3%	49%			
				Number of job seekers gaining paid employment	47	59			
				Number of job seekers completing training YTD	34 / 58	67 / 118			
				Number of Youth Corps places filled	42	64			
				Percentage of targeted income YTD	46%	72%			
		Financial Indicators		Participation account credits YTD	\$4,829,501	\$5,948,268			
				Participation account expenditure YTD	\$1,268,502	\$2,072,467			
				Participation account utilisation rate (%)	105%	70%			
				Outcome payments YTD	\$193,300	\$544,541			
				Percentage actual costs against budgeted costs YTD	38%	61%			
				Budget utilisation rate YTD	82%	98%			
				Actual Vs budget report for the period	attached	attached			

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS

Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
Safe, Strong and Vibrant Communities	Remote School Attendance Strategy (REGIONAL MANAGER REMOTE JOBS AND COMMUNITIES PROGRAM)	Baseline		Number of staff employed by the Remote School Attendance Strategy	43	43			
		Effectiveness		Number of children helped to get to school during the quarter					
				Number of referrals to other services/authorities					
				Number of events held at communities to support and promote school attendance					
				Number of new school enrolments as a result of assistance from the RSAS team					
				Number of families informed of attendance requirements and available assistance during the quarter					
		Financial indicator		Percentage of targeted income YTD		167%	84%		
				Budget utilisation rate YTD		43%	02%		
				Percentage actual costs against budgeted costs YTD		72%	77%		
				Actual Vs budget report for the period		attached	attached		

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS

Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Caring for Community Program <i>(incorporating aged care, childcare, school nutrition program, Centrelink, Indigenous broadcasting and libraries)</i> (REGIONAL MANAGER COMMUNITY SERVICES)	Baseline	42	Number of children enrolled in crèche	47	20		
			43	Number of Aged Care clients	98	87		
			44	Number of staff - crèche	13	12		
			45	Number of staff – Aged Care	24	23		
				Number of community broadcasting licences held	11	11		
		Effectiveness	87	Aged Care staff to client ratio	1:4	1:4		
			88	Crèche staff to client ratio	1:3.6	1:1.6		
			89	Increase in # crèche enrolments	-17	-57%		
				Percentage of school days on which the school nutrition program operated	100	97		
				No of breakfasts provided for school nutrition program	922	722		
				No of lunches provided for school nutrition program	1639	2111		
				No of hours of local programming broadcast	315	606		
		Efficiency Indicator		No of hours of programming that supports local culture broadcast	0	101		
				No of hours of programming that supports local Indigenous languages broadcast	0	291		
		Financial Indicators	119	Crèche staff to client ratio compared to previous year	1:3.6-1:1.2.3	2:1		
			120	Aged Care staff to client ratio compared to previous year	1:4-1:5	similar		
				Percentage of targeted income YTD	127%	97%		
				Budget utilisation rate YTD	78%	104%		
				Percentage actual costs against budgeted costs YTD	97%	101%		
	Actual Vs budget report for the period	attached	attached					

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS

Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Promote Community Safety and Harmony (REGIONAL MANAGER NIGHT PATROL)	Baseline		Number of night patrols per week	55	55		
				Hours the patrol operates	418	418		
				Number of patrollers each night	34	34		
				Number of patrollers employed	41	41		
				Number of patrollers who are former RJCP/CDEP participants	unknown	Unknown		
				Number of patrollers who are Indigenous	39	40		
				Number of RJCP participants engaged (approval by the Department is required)	unknown	Unknown		
		Effectiveness		Total number of people assisted	1404	4024		
				Number of females aged 45 yrs and over	166	227		
				Number of females aged between 26 to 44 yrs	187	191		
				Number of females aged between 18 to 25 yrs	67	335		
				Number of females aged between 13 to 17 yrs	285	454		
				Number of females aged between 0 to 12 yrs	129	342		
				Number of males aged 45 yrs and over	181	247		
	Number of males aged between 26 to 44 yrs	44	141					

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Promote Community Safety and Harmony (REGIONAL MANAGER NIGHT PATROL)			Number of males aged between 18 to 25 yrs	112	211		
				Number of males aged between 13 to 17 yrs	67	1069		
				Number of males aged between 0 to 12 yrs	123	816		
				Number of people transported to a designated safe house	43	2130		
	Financial Indicator		Percentage of targeted income YTD	196%	100%			
			Budget utilisation rate YTD	43%	90%			
			Percentage actual costs against budgeted costs YTD	87%	90%			
			Actual Vs budget report for the period	attached	attached			

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS

Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Youth Leadership in Communities Program (incorporating Youth Diversion Projects, Sports & Rec. Activities) (REGIONAL MANAGER YOUTH, SPORT AND RECREATION)	Baseline	403	Total number of children enrolled at the OSHC service	N/A	NA		
			403	Of the total enrolled at OSHC, number of Indigenous children	N/A	NA		
			404	The number of Indigenous people involved with the management of the activity	2	3		
			404	The number of Indigenous people who successfully completed accredited training in coaching/officiating (e.g. referee certificate)	12/30	8/21 Level 0		
			404	The number of participants in the funded activity	4562/7000	6250/7000		
			404	The number of participants with a disability	2/230	15/230		
			404	The number of times the activity was held	1575/3500	2500/3500		
			404	The percentage of participants in the activity who are Indigenous	95%	98%		
			404	The percentage of participants who are male	40/50	40%		
			404	The percentage of participants who are over 18	35%	28%		
			407	Number of Indigenous sport and rec officers employed	16/21	21/21		
			407	Provide in writing 2 x 6 monthly reports outlining activities delivered during that period.	N/A	1	N/A	
			412	Total number of young people receiving case management under Youth Diversion	13	13		
			412	Number of new Youth Diversion clients	13	13		
			412	Number of training courses attended by staff involved with Youth Diversion case	4	1		

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS

Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Youth Leadership In Communities Program (Incorporating Youth Diversion Projects, Sports & Rec. Activities) (REGIONAL MANAGER YOUTH, SPORT AND RECREATION)			management services.				
			412	Number of Youth Diversion activities delivered	48	54		
			412	Number of people participating in Youth Diversion activities	192	365		
			53	Actual Vs budget report for the period	attached	attached		
		Effectiveness	403	Total number of children attending the OSHC service	596	428		
			403	Of the total that attended OSHC, number of Indigenous children	98%	100%		
			405	% of actual to target number of days Sport and Rec positions filled	70/91	75/182	1274	1365
			405	How many Sport and Rec positions were filled as at the final day of the reporting period?	30 employed 12 Vacant	21 employed		
			405	Number of days Sport and Rec positions were filled.	68%	82%		
			406	Actual vs budget expenditure against Grass Roots Development grant	NA	NA		
			407	Number of males attending activities between 10 to 20 years	3215	2944		
			407	Number of females attending activities between 10 to 20 years	3124	3992		
			407	Number of Sport and Rec staff trained with current first aid certificate and working towards Cert III Sport and Recreation	9	9		
			414	Number of Youth Diversion staff trained with current first aid certificate and working towards Cert III In AOD/Community Health	5	5		

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Youth Leadership in Communities Program (incorporating Youth Diversion Projects, Sports & Rec. Activities)		414	Hours per client used for education	130hrs	108hrs		
			414	Number of episodes involving identified vocational and/or educational programs: education or training employment skills, living skills, physical exercise an other recreational activities.	3 x cultural camps VSA workshops	9 activities workshop & training		
			414	Number of episodes involving identified cultural activities.	3 camps 3 cultural activities	7 cultural activities		
			414	Number of clients receiving counselling and case management.	26	23formal 58 Informal		
			414	Number of hours spent on counselling and case management.	0 counselling 144hrs CM	192hrs		
			415	Number of people participating in Youth in Communities activities	1960	1144		
			90	Ratio/percentage over or under spend actual to budget				
	Financial Indicator		Percentage of targeted Income YTD	196%	100%			
			Budget utilisation rate YTD	43%	72%			
			Percentage actual costs against budgeted costs YTD	87%	82%			
			Actual Vs budget report for the period	Attached	attached			

Roper Gulf Shire Council

Income & Expenditure Report
for the year 2014 - 2015
from period 1 to period 6



Remote School Attendance Strategy	15GLACT	KPIs	15GLBUD1	KPIs	15GLBUD1	
	Year to Date Actual (\$)	Expenditure against Income	Year to Date Budget (\$)	Variance (\$)	Actual vs Budget	Full Year Budget (\$)
Income						
370 - Remote School Attendance Strategy	666,868		796,273	131,405	84%	1,596,545
Total Income	666,868		796,273	131,405	84%	1,596,545
Expenditure						
10 - HQ	116,318		142,688	26,370	82%	285,376
11 - Barunga (Bamyili)	85,545		108,598	23,054	79%	217,197
12 - Beswick (Wugularri)	49,928		75,671	25,743	66%	151,342
14 - Bulman (Gulin Gulin)	49,858		78,540	28,682	63%	157,080
16 - Jilkminggan (Duck Creek)	57,113		75,177	18,064	76%	150,354
20 - Ngukurr	146,985		192,670	45,684	76%	385,339
21 - Numbulwar	105,151		124,928	19,777	84%	249,857
Total Expenditure	610,898	92%	796,273	187,374	77%	1,596,545
Surplus/(Deficit)	55,969		0	-55,969		0
Capital Expenditure						
Total Capital Expenditure	0		0	0	#DIV/0!	0

REMOTE SCHOOL ATTENDANCE STRATEGY EMPLOYMENT RESULTS						
Location	NO OF POSITIONS BUDGETED			POSITIONS FILLED	VACANCIES	
	CAS	FT	PT			
Barunga		1	4	4	1	
Beswick		1	4	4	1	
Bulman		1	4	2	3	
Jilkminggan		1	4	4	1	
Katherine		1		1	0	
Ngukurr		3	11	10	4	
Numbulwar		2	6	8	0	
Grand Total	0	10	33	33	10	

Notes:

Casual positions are not in budget - they are available to use upon demonstration of savings in wages during the year.

Vacancies exclude casual positions.

G:\XL ONE REPORTS\2014-15\Community Services\14-15 Community Services Financial KPIs

Roper Gulf Shire Council

Income & Expenditure Report

for the year 2014 - 2015

from period 1 to period 8



Community Services Business Unit

Income

	15GLACT Year to Date Actual (\$)	KPIs Expenditure against Income	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	KPIs Actual vs Budget	15GLBUD1 Full Year Budget (\$)
340 - Family and Community Services admin	11,986		166,986	155,000	7%	250,479
341 - CACP	354,991		350,333	-4,657	101%	525,500
342 - Aged Care NT Jobs Package	331,580		497,295	165,715	67%	663,060
344 - HACC services	263,896		338,074	74,178	78%	483,626
345 - IBS NT Jobs in Transition	192,864		144,648	-48,216	133%	192,864
346 - Indigenous Broadcasting	75,000		56,250	-18,750	133%	75,000
347 - Creche	525,334		488,335	-36,999	108%	651,113
348 - Library	163,553		122,665	-40,888	133%	163,553
349 - School Nutrition Program	104,295		152,534	48,239	68%	209,990
350 - Centrelink agency	417,207		513,391	96,184	81%	770,086
352 - Disability in Home Support Program	32,742		32,742	0	100%	43,656
353 - Creche Establishment	0		83,688	83,688	0%	125,532
354 - WIN Aged Care	38,200		28,650	-9,550	133%	38,200
Total Income	2,511,647		2,975,591	463,944	84%	4,192,660

Expenditure

340 - Family and Community Services admin	42,238	352%	166,986	124,748	25%	250,479
341 - CACP	347,052	98%	350,333	3,281	99%	525,500
342 - Aged Care NT Jobs Package	435,572	131%	442,040	6,468	99%	663,060
344 - HACC services	289,995	110%	322,417	32,422	90%	483,626
345 - IBS NT Jobs in Transition	71,310	37%	128,576	57,266	55%	192,864
346 - Indigenous Broadcasting	49,469	66%	50,000	531	99%	75,000
347 - Creche	474,908	90%	434,875	-40,833	109%	651,113
348 - Library	83,640	51%	109,035	25,396	77%	163,553
349 - School Nutrition Program	91,725	80%	139,993	48,268	66%	209,990
350 - Centrelink agency	360,506	86%	513,391	152,885	70%	770,086
352 - Disability in Home Support Program	20,380	62%	29,104	8,724	70%	43,656
353 - Creche Establishment	109,352	#DIV/0!	83,688	-25,664	131%	125,532
354 - WIN Aged Care	31,440	82%	25,467	-5,973	123%	38,200
Total Expenditure	2,407,588	96%	2,795,106	387,517	86%	4,192,659

Surplus/(Deficit)

	104,059		180,485	76,427		0
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Capital Expenditure

340 - Family and Community Services admin	62,832		0	-62,832	#DIV/0!	0
Total Capital Expenditure	62,832		0	-62,832	#DIV/0!	0

COMMUNITY SERVICES BUSINESS UNIT EMPLOYMENT RESULTS

Location	NO OF POSITIONS BUDGETED			POSITIONS FILLED	VACANCIES
	CAS	FT	PT		
Barunga	2		3	4	-1
Beswick	1	2	7	8	1
Barrooloola		1		1	0
Bulman	1	0.25	7	4.25	3
Jilkminggan			9	9	0
Katherine		7		8	-1
Manyallaluk			6	5	1
Mataranka		1	4	6	-1
Ngukun	2	1	11	11	1
Numbulwar	1	3	7	10	0
Grand Total	7	15.25	54	66.25	3

Notes:

Casual positions are not in budget - they are available to use upon demonstration of savings in wages during the year.
Vacancies exclude casual positions

Roper Gulf Shire Council

Income & Expenditure Report
for the year 2014 - 2015
from period 1 to period 6



401 Night Patrol

Income

	15GLACT Year to Date Actual (\$)	KPIs Expenditure against Income	15GLBUD1 Year to Date Budget (\$)	Variance (\$)	KPIs Actual vs Budget	15GLBUD1 Full Year Budget (\$)
13 - Income Operating Grants Subsidies	1,604,858		1,604,858	0	100%	3,209,716
17 - Income Agency and Commercial Services	240		0	-240	#DIV/0!	0
Total Income	1,605,098		1,604,858	-240	100%	3,209,716

Expenditure

10 - HQ	396,219		399,185	2,966	99%	798,369
11 - Barunga (Bamyili)	63,242		97,408	34,166	65%	194,817
12 - Beswick (Wugularr)	53,287		113,104	59,817	47%	226,208
13 - Borrooloola	113,933		117,668	3,735	97%	235,336
14 - Bulman (Gulin Gulin)	79,836		125,876	46,040	63%	251,752
15 - Eva Valley (Manyallaluk)	76,011		75,987	-24	100%	151,975
16 - Jilkminggan (Duck Creek)	73,200		115,840	42,640	63%	231,680
18 - Mataranka	82,953		94,763	11,811	88%	189,526
19 - Minyerri	107,714		92,540	-15,174	116%	185,080
20 - Ngukurr	223,735		189,560	-34,175	118%	379,119
21 - Numbulwar	117,031		136,748	19,718	86%	273,497
22 - Robinson River	54,318		46,179	-8,139	118%	92,358
Total Expenditure	1,441,478	90%	1,604,858	163,380	90%	3,209,716

Surplus/(Deficit)

	163,620		0	-163,620		0
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Capital Expenditure

Total Capital Expenditure

	0		0	0	#DIV/0!	0
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COMMUNITY NIGHT PATROL EMPLOYMENT RESULTS

Location	NO OF POSITIONS BUDGETED			POSITIONS FILLED	VACANCIES
	CAS	FT	PT		
Barunga	1	4		2	2
Beswick	1	5		6	-1
Borrooloola	2	5		5	0
Bulman	1	5.2		4.2	1
Jilkminggan	1	5		4	1
Katherine		4		4	0
Manyallaluk	1	3		3	0
Mataranka	1	4		4	0
Minyerri	1	4		3	1
Ngukurr	2	7.3		7.0	0.3
Numbulwar	1	5.3		5	0.3
Robinson River	1	2		2	0
Grand Total	13	53.9	0	49.2	4.7

Notes:

Casual positions are not in budget - they are available to use upon demonstration of savings in wages during the year.
Vacancies exclude casual positions.

G:\XL ONE REPORTS\2014-15\Community Services\14-15 Youth, Sport & Rec Financial KPIs

Roper Gulf Shire Council

Income & Expenditure Report

for the year 2014 - 2015

from period 1 to period 8



Youth, Sport and Recreation Services

Income

	15GLACT	KPIs	15GLBUD1	Variance (\$)	KPIs	15GLBUD1
	Year to Date Actual (\$)	Expenditure against Income	Year to Date Budget (\$)		Actual vs Budget	Full Year Budget (\$)
403 - Outside School Hours Care	113,867		178,801	56,934	67%	227,734
404 - Aus Govt Sport and Rec Management Grant	100,000		153,142	53,142	65%	204,189
405 - Aus Govt Sport and Rec Indigenous Employme	300,178		429,990	129,820	70%	573,320
407 - ARC - NTG S&R	238,100		178,500	-59,600	133%	238,000
410 - National Youth Week	7,600		0	-7,600	#DIV/0!	0
412 - Youth Diversion	107,500		161,250	53,750	67%	215,000
414 - Volatile Substance Abuse	36,288		36,290	2	100%	48,387
415 - 67568 Youth In Communities	906,802		760,093	-236,708	131%	1,015,680
416 - Youth Vibe Holiday Grant	11,000		8,250	-2,750	133%	11,000
423 - International Women's Day	1,450		0	-1,450	#DIV/0!	0
425 - FRRR	8,074		6,056	-2,019	133%	8,074
426 - Women in Sports	0		13,770	13,770	0%	20,655
427 - Quick Response Grant	4,500		5,775	1,275	78%	8,100
Total Income	1,925,351		1,923,917	-1,434	100%	2,570,139

Expenditure

403 - Outside School Hours Care	98,684	87%	151,823	53,138	65%	227,734
404 - Aus Govt Sport and Rec Management Grant	100,957	101%	136,126	35,169	74%	204,189
405 - Aus Govt Sport and Rec Indigenous Employme	278,835	93%	302,213	103,379	73%	573,320
406 - Grass Roots	989	0%	0	-989	#DIV/0!	0
407 - ARC - NTG S&R	150,286	1977%	158,667	8,381	95%	238,000
409 - Sport and Rec Fleet	-5,803	-5%	0	5,803	#DIV/0!	0
412 - Youth Diversion	119,822	330%	143,333	23,511	84%	215,000
414 - Volatile Substance Abuse	23,618	2%	32,258	8,640	73%	48,387
415 - 67568 Youth In Communities	596,571	5423%	663,787	67,216	90%	995,680
416 - Youth Vibe Holiday Grant	2,957	204%	7,334	4,376	40%	11,000
425 - FRRR	4,134	51%	5,383	1,249	77%	8,074
426 - Women in Sports	9,707	#DIV/0!	0	-9,707	#DIV/0!	0
427 - Quick Response Grant	4,780	106%	3,000	-1,780	159%	4,500
Total Expenditure	1,385,537	72%	1,683,923	298,386	82%	2,525,884

Surplus/(Deficit)

	539,814		239,994	-299,821		44,255
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Capital Expenditure

Total Capital Expenditure

	0		0	0	#DIV/0!	0
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YOUTH, SPORT & RECREATION EMPLOYMENT RESULTS

Location	NO OF POSITIONS BUDGETED			POSITIONS FILLED	VACANCIES
	CAS	FT	PT		
Bairunga	2		2	1	1
Beswick	2		3	0	3
Borrooloola	4	1	4	5	0
Bulman	2		2	1	1
Jillminggan	2	1	3	6	-2
Katherine		7		6	1
Manyallaluk	1		1	1	0
Mataranka	1		1	1	0
Ngukurr	4	0.7	7	6	1.7
Numbulwar	4	1.7	3	3	1.7
Grand Total	22	11.3	26	30	7.3

Notes:

Casual positions are not in budget - they are available to use upon demonstration of savings in wages during the year.
Vacancies exclude casual positions

Sport & Recreation Weekly Coordinator Report

Department	Sport and Recreation		
Date:	20 th 21 st 22 nd January 2015	Time Line	23 rd January 2015
Location	Mataranka/Jilkminggan/Manyallaluk		
Report Completed By	Trainee sport & Recreation development officer Peter Amaranat		

Summary of Weekly Activities:

Introduction to Basketball Coaching Combined Level '0' & Level '1' Course

This first part of this course (Level '0') is designed to help sport & rec officers to a better understanding of the game Basketball, and develop basic coaching and umpiring skills.

Manyallaluk *Tuesday 20th Wednesday 21st Jilkminggan Thursday 22nd January*

Theoretical sessions this gave sport & rec officers the knowledge to become better coaches in their community and an overview of the sport basketball. with some On-line learning

- *Positioning players- Point Guard*: who is a ball carrier? **2x small forward**: who strolls on the side of the courts, **Power Forward**: who is strong built type player? and a **center**: who is normally a tall player
- *Basketball sizes* for the right age group- size 5 kids size 6 women and size 7 for men
- *Basketball court*- Base line, center, key Charge square and the 3point.

Practical session this taught sport & rec officers the basic skill session

- *Bouncing* – showing how to warm up with skills session and the boundaries are included
- *Shooting* – explained the different types of shots Layup, 3point, 2 point & foul shots.
- *Triple Threat Position*– a stance that gives the offence player the option to shoot, pass or dribble the ball –
- *Pivot*- when a player turns or pivots on one foot in order to change direction.

Photographs/Media Releases:



Overall This type of training needs to be an on going process so that our staffs not only havening the opportunity to be more educated but having the opportunity to deliver the basic rules when umpiring or coaching teams in the sport, Basketball.

Basketball in remote community is a positive and a healthy life style for our people.

It motivates all age groups from little as 4 years old to our elders.

Roper Gulf Regional Council Sport & Recreation program has aimed to a long term goal in this particular sport. It is to develop competitions in remote communities and operated by our local people.

Staff

- **Jilkminggan** - Joanne James, Joe Werrbin, Steven Rory, Jason Henderson
- **Manyallaluk** – Darryl Watson
- **Barunga** – Scott Lee
- **Trainer** – Michael Maclean LVN Sports
- **Sport and Recreation Trainee Development officer** – Peter Amarant



Submitted By: Peter Amarant

Prepared For:

Youth Services Coordinator

Regional Manager Youth Services & Sport & Rec

Julie Kartinyeri

Date: 27/1/15



**CONTRACTS & TECHNICAL SERVICES DIRECTORATE
REPORT**

ITEM NUMBER	18.1
TITLE	Waste Management Activities
REFERENCE	519751
AUTHOR	Marc Gardner, Director Contracts and Technical Services

RECOMMENDATION

- (a) **That Council note the report in relation to waste management activities**

BACKGROUND

At the Ordinary Council Meeting on the 28 January, Council resolved that a report be provided in relation to waste management activities, particularly at Borroloola. Council management has in fact been undertaking a range of activities in all townships particularly with introducing commercial dumping and improvement works at dumps as well.

Council has considered reports in 2013 and 2014 from the Director Council Services and Infrastructure in relation to waste management including the adoption of Council's Green Plan 2013-16. In addition to this a regional Waste Management Plan is being drafted that will outline extensively Council's approach including recycling and dump management.

Council is also participating with the Local Government Association of the Northern Territory in the development of By-laws for Waste Management and dumping. It is anticipated that these will supercede the By-laws in place for Mataranka and Borroloola and also be applicable to all communities in our Council area.

ISSUES/OPTIONS/SWOT

Below is a list of activities that are being coordinated:

- Waste management facility clean ups have been occurring at all dump sites with segregation of waste;
- Ngukurr Dump was upgraded in December 2014;
- Monitoring of dumping activities is now occurring with surveillance cameras to identify commercial operators utilizing dump and to minimise misuse/misbehavior occurring at dumps;
- Borroloola dump is currently being cleaned up (old vehicles in one place, development of new tip face and development of grease trap pit) – utilizing contractors for majority of works;
- Bulman dump received a new pit in July 2014;
- Closing of the Weemol dump occurred in July 2014;
- Planning for Mataranka recycling centre and currently stock piling of some recyclables e.g. cans and bottles;
- Introduction of commercial dumping fees is occurring throughout all communities. Council Service Managers already discussing with business in townships about dumping as part of the consultation process with commercial dumping. It has been proposed that two options are made available to businesses – an annual commercial

dumping fee based on estimates or on a case by case basis each time a business wants to dump at a waste management facility. (Please refer to attached draft letter to be sent to all businesses in the Council area).

- Signage and fencing is being planned and will be further developed once By-laws are created.
- Commercial dumping fees are already outlined in Council's schedule of fees and charges. It is proposed that an additional charge will be included in the 2015/16 financial year for grease trap dumping at Borroloola.

FINANCIAL CONSIDERATIONS

All current waste management activities are already considered for in Council's Annual Budget.

ATTACHMENTS:

- 1 WMF Stakeholder letter Commercial Dumping Fees.pdf



Postal Address:
GPO Box 1321
Katherine NT 0850
ABN: 94746956090

Tel: 08 8972 9000
Fax: 08 8972 3714

Dear Stakeholders,

RE: Waste Management Facility, Commercial Dumping Fees.

From the 1st July 2015, Roper Gulf Regional Council will introduce Commercial Dumping Fees in its town and Community Waste Facilities.

Some of you may have already been contacted in regard to the introduction of Commercial Dumping Fees at the towns Waste Management Facility. We are moving towards better compliance with the Environmental Protection Authority's (EPA) licencing and regulatory structure. In doing so it is a requirement for Council to ensure that Commercial Dumping Fees are administered.

These fees will help facilitate better control of our Waste Facilities, provide more jobs in your community and give Council the ability to work towards building infrastructure around our Waste Facilities.

As part of the introduction of fees, Council will also be enforcing closing and opening times of your Waste Facility to comply with the EPA regulatory requirements. The closing/opening times will differ from each community but an agreement will be reached through the Local Authority's in each centre.

Council has two ways of working out the cost of your Commercial Dumping, the honest based system whereby you provide the Council with an estimate of each load you take to the facility and you are charged via the cubic metre rate or an average is calculated for the year and you pay the average annually.

Over time we will be installing on site offices at some of our Waste Management Facilities to ensure that compliance with dumping and maintenance of the site is occurring.

We recognise that our regulatory services are not what we require, however we are moving forward and working towards ensuring the services and enforcement are managed appropriately.

To this end Council will give the community a 5 month moratorium on Commercial Dumping Fees, a media campaign will commence to prepare the community, as of 1 July 2015 the fees will be enforced.

Kind regards

Sharon Hillen
Director of Council Services and Infrastructure

CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORT



ITEM NUMBER	18.2
TITLE	Dog management initiatives at Borroloola
REFERENCE	519753
AUTHOR	Marc Gardner, Director Contracts and Technical Services

RECOMMENDATION

- (a) **That Council note the report in relation to dog management initiatives at Borroloola**

BACKGROUND

Council at its Ordinary Meeting on the 28 January requested that a report regarding Council's Dog Management Program be provided after a complaint had been made from a resident at Borroloola about a dog attack which resulted in the resident's dog being

The complaint has since been dealt with and the resident satisfied with Council's response and plan forward with being proactive about dog management in Borroloola.

Council's approach to dog management in Borroloola has been inconsistent and often reactionary although we have had an extensive animal management program in place which has dealt with dog health, on the ground by-law enforcement has been difficult and varying depending on management at the time.

Council has two mechanisms for dog management in Borroloola and these are through the Borroloola Community Government Council By-laws which are still in effect and include:

- Borroloola Community Government Council (Control of Dogs) By-Laws; and
- Borroloola Community Government Council (Garbage and Removal and Destruction of Animals) By-Laws

Council has animal management priorities as part of its Regional Plan as well as in its Green Plan 2013 – 2016 that outline Council's core services include dog and animal management.

ISSUES/OPTIONS/SWOT

Following the complaint that was made, Council staff at Borroloola have been active with undertaking a media campaign on local radio and with flyers (attached) about dog registration and control in the township. This approach has already begun at Mataranka where Council also has By-Laws from the Mataranka Community Government Council and it will also be rolled out to the other townships in the Council area as By-Laws are developed.

Council is working with the Local Government Association of the Northern Territory (LGANT) to develop a set of By-laws for regional Councils in the Northern Territory that are accepted by the Northern Territory Government and will be enforceable. This is partly funded by the Northern Territory Government and it is hoped that Council will participate in the development of a Dog By-law template that is applicable to Council's situation.

Council's municipal officers are also undertaking 'Authorised officer' training for dealing with emergency animal control issues across all townships. Coordination of visiting (non-local) authorised officers of Council to other communities will deal with regulatory inspections and unregistered dogs as well. Council also has the potential to use animal control officers from adjoining Councils (e.g. Katherine Town Council).

As part of a broader approach to animal control, Council will continue its animal management program and has recently appointed an Animal Management Coordinator to

oversee this program. This includes an animal health program in all communities including Borroloola.

FINANCIAL CONSIDERATIONS

Council can integrate animal control activities as part of usual municipal duties, however will need to consider training requirements of staff during annual budget processes.

Council management will also need to consider a system of registrations and payments as part of its financial operations, particularly for communities where dog control has not been thoroughly implemented.

Dog registration fees and charges are also outlined Council's annual fees and charges and penalty units for breaches of dog by-laws are outlined in each By-law.

ATTACHMENTS:

- 1 Borroloola Dogs Flyer.pdf

ANCE AND REGISTRATION FEES

ill dog (un-desexed)	\$40.00/dog
ex-sexed Dog	\$17.00/dog
ence Fee	\$100.00 per dwelling

ENALTIES & FEES

γ-Law: 25 Dog at Large

itting your dog wander off your property.

10.00/dog/offence

γ-Law 28: Dog Chasing Vehicles

Dogs chasing cars or bicycles.

10.00/dog/offence

γ-Law 27: Dogs attacking people or

imals

Dogs which attack or menace people or animals
ardless of whether they are in or out of your
ard

100.00/dog/attack

γ-Law 29: Dogs becoming a nuisance and sk to health (Barking and Defecating in a ublic place)

Dogs that bark and disturb other people or are
owed to defecate in a public place

10.00/dog/offence

POUND FEES

Pound maintenance fee

\$26.00/dog/day or part day

Pound Release Fee

\$26.00/dog/day or part day

REGISTER YOUR DOGS NOW!!!

As of 1st July 2015 Council will be

enforcing the Dog By Laws.

Roper Gulf Regional Council

29 Crawford Street

Katherine NT 0850

Phone: (08) 8972 9000

Borrooloola

Service Delivery Centre

Robinson Road

Borrooloola NT 0854

Phone: (08) 8975 8758



BORROOLOOLA

Dog Control By-laws

Information for Households

REGISTER YOUR

DOGS NOW!!

February 2015

Your responsibility as a Dog Owner

The *Borroloola Community Government Council (Control of Dogs) By-Laws* commenced on 4 November 1992. The Roper Gulf Regional Council has authority to enforce these By-Laws (under Section 262 (1) (2) of the *Local Government Act 2008*) until such time as new By-Laws (applied across the Council) are introduced.

REGISTRATION

As owner, you have to apply to register each dog that you own. Once the Registrar approves your application, your dog will be registered for 12 months.

The Council will provide a registration tag which must be fixed to a collar and be on the dog at all times. Animals found without their registration tag and/or collar will be impounded.

Registration fees will vary if you have a de-sexed dog, and if you are a pensioner.

LICENCE

If you have more than two (2) dogs on any premises, you will need to apply for a Licence. Under no circumstances will you be allowed to keep more than four (4) dogs on your premises.

Before the Registrar will approve your Licence to have more than two (2) dogs, the Council will inspect your fences to check if they are secure and strong enough to keep your dogs in the yard.

KEEP YOUR DOG IN YOUR YARD

It is an offence for your dog to be outside of your property and not under control. "Effective control" is on a leash no longer than 2.5 metres.

If your dog is reported, or found to be, wandering the street, it will be impounded and you can be fined.

You will also have to pay a fee to the Council for the costs to look after your dog while it is in the Pound, plus a fee to get it released from the Pound.

CONTROL YOUR DOG

You can be fined if your dog is considered to be a menace or health risk, such as:

- chasing cars, bicycles or people
- attacking other dogs or people
- barking all the time
- defecating in a public place

KEEP YOUR DOG HEALTHY

It is important as a dog owner that you keep your dog healthy. Make sure your dog is free of ticks, fleas and worms. If your dog has bad skin, such a mange, it is not healthy for your dog or you.

If your dog is showing sign of disease when it is impounded, you will be asked to arrange a vet inspection (under By Law 40) to determine if your dog needs to be destroyed.

DE-SEX YOUR DOG

If you do not want your dog to keep having pups, consider having your dog de-sexed. Registration fees for a de-sexed dog are also cheaper!

DOG POUND

The Roper Gulf Regional Council operates a Dog Pound, which is located at the Council Workshop Lot 779, Robinson Road.

While dogs impounded will be looked after, it is no holiday home for dogs whose owners cannot look after them.

Any dogs kept at the Pound for more than four (4) days will be destroyed.

You need to ring the Council Office during working hours to arrange a time to collect your dog.

CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORT



ITEM NUMBER	18.3
TITLE	Assets Fleet Replacements and Disposals
REFERENCE	519780
AUTHOR	Virginya Boon, Asset Manager

RECOMMENDATION

- (a) **That Council approves the amendment to Council's budget to replace the RJCP Troop Carrier at Bulman and the Landcruiser at RGRC's Crawford St Workshop.**
- (b) **That Council approves the disposal of the list of fleet items as outlined in the report.**

BACKGROUND

- a) During the preparation of Council's 2014/2015 budget, a number of capital asset requirements have not been identified due to various reasons. Both vehicles requiring replacement are currently internally leased where the program is paying an internal lease fee to cover replacement costs.
 - i. Due to the unfortunate incident involving a Workshop Landcruiser recently the program has been left without a suitable vehicle to travel to our SDC's to carry out their work of servicing and conducting rego inspections on our vehicles, machinery and equipment. As per the programs planning schedule there are planned trips to communities at least once a month and the current situation is going to hinder this service. There is an urgent need for the replacement of this vehicle to keep disruption to this program to a minimum both in Service Delivery Centres and in the Workshop therefore the need to amend the Assets program budget (Activity 109) to allow for the purchase of this asset item.
 - ii. The RJCP program in Bulman has a Troop Carrier that has been deemed "Beyond Economical Repair". This vehicle is used to ferry RJCP participants from both Bulman and Weemol, to and from project sites daily. With upcoming planned projects the replacement of this vehicle is also urgent.
- b) The Assets program is updating fleet, plant and machinery as an ongoing regular task and in this process excess and old fleet items are being identified for disposal.

ISSUES/OPTIONS/SWOT

- a) Council also has a number of items that it needs to consider disposing and with Council's approval to dispose of the following assets it will assist Council to fund the purchase of both the Workshop and Bulman RJCP vehicles.
- b) Ministerial Guideline 7 – Disposal of Property outlines considerations that need to be taken into account when determining assets to be disposed. These considerations were involved in compiling the current list of assets to dispose of.

6. Considerations

(1) In considering the method of disposal of an asset, council should consider a number of issues, for example:

- (i) The potential for the council to obtain the best price.*
- (ii) The number of known potential purchasers of the land or assets.*
- (iii) The current and possible preferred future use of the land or assets.*

- (iv) The existence of local purchasers of the land or asset.*
- (v) The opportunity to promote local economic growth and development.*
- (vi) The total estimated value of the sale.*
- (vii) Delegation limits taking into consideration accountability, responsibility, operational efficiency and urgency of the sale.*
- (viii) Compliance with statutory and other obligations*

(2) Council or its officers with delegated authority shall, when making decisions, act in accordance with the council's budget, relevant policies, plans, resolutions, and all relevant statutory or common law requirements.

As with the previous identification of assets for disposal in previous auctions, the most significant consideration is useful working life of an asset. Simply put, Council has a number of vehicles, plant and machinery that are no longer economical to use or repair and have been dormant for a period of time. The attached list of assets to dispose have either been replaced already or are no longer needed for any of Councils activities and Council's best option is to dispose of them while they still retain some value.

The above considerations were used to determine what items have been included in the disposal list and that an auction was the most efficient, transparent and cost beneficial way of disposing of them.

FINANCIAL CONSIDERATIONS

- a) Fleet Replacements:
 - i. Workshop Landcruiser replacement cost \$80,000 (minus insurance payout – unsure of this figure yet)
 - ii. RJCP Bulman Troop Carrier replacement cost \$70,000
- b) Disposals:
 - i. It is anticipated that during the organising of the disposal process that market values of all items to be disposed of will be determined.

ATTACHMENTS:

- 1 Feb 2015.xlsx

FLEET DISPOSAL LIST - FEB 2015

Account Number	Registration Number (vehicles)	Account Description	Position/Program Allocated to Vehicle
'0540	997849	997849 TOYOTA PRADO	Director - DITS
'0595	CA83SP	CA83SP TOYOTA PRADO ALAN MOLE	CSM - Jilkminggan
'0112		CATERPILLAR D4D BULLDOZER PE059	Borrooloola Muns
'0142	920795	920795 JOHN DEERE TRACTOR	Borrooloola Muns
'0118	743440	743440 JOHN DEERE 315SG BACKHOE	Numbulwar Muns
'0129	786340	786340 RANGER FRONT END LOADER	Numbulwar Muns
'93626	763401	763401 INTERNATIONAL S LINER	Ngukurr Muns
'0253	923354	CA48VC TOYOTA HILUX D/CAB	IT Pool
'0062	938449	938449 TOYOTA HILUX D/CAB	Outstations Logistics
		TANK AND STAND	Borrooloola Muns