



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 30 SEPTEMBER 2015

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 30 September 2015 at
- The Borroloola School, Borroloola NT
- Commencing at 8:30

Your attendance at the meeting will be appreciated.

Tony Jack
MAYOR

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21.2	Audit Committee Meeting Minutes <i>The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.</i>	
21.3	In vehicle monitoring systems <i>The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.</i>	
22	CLOSED SESSION	
23	CLOSE OF MEETING	

APOLOGIES AND LEAVE OF ABSENCE REPORT



ITEM NUMBER 4.1
TITLE Apologies and Leave of Absence
REFERENCE 562105
AUTHOR Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council accept the apologies of Councillor Anne Marie Lee for the Ordinary Meeting of Council held Wednesday 30 September 2015.**

BACKGROUND

Due to personal reasons, Councillor Anne-Marie Lee is unable to attend the Ordinary Meeting of Council scheduled for Wednesday 30 October 2015.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Previous Ordinary Council Meeting Minutes
REFERENCE	561833
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council approve the minutes as a true and accurate record of the Ordinary Meeting of Council held on Wednesday 22 July 2015.**

BACKGROUND

The Council met in Katherine on Wednesday 22nd July 2015 for an Ordinary Meeting. Attached are the minutes from the meeting.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 2014.07.22 OCM Minutes.pdf



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL COUNCIL HELD IN KATHERINE ON WEDNESDAY, 22 JULY 2015 AT 8:30AM.

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Acting Mayor, Judy MacFarlane
Councillor Annabelle Daylight
Councillor Selina Ashley
Councillor Anne Marie Lee
Councillor Don Garner
Councillor Daniel Mulholland
Councillor Daphne Daniels
Councillor Eric Roberts

1.2 Staff

Michael Berto, Chief Executive Officer (CEO)
Greg Arnott, Director Corporate Governance (DCG)
Marc Gardner, Director Contracts and Technical Services (DCTS)
Catherine Proctor, Director Community Services (DCS)
Lokesh Anand, Manager Finance
Jyoti Pudasaini, Manager Governance, Corporate Planning and Compliance
Stephen Roper, Governance Communication Officer
Hilary Sinfield, Governance Officer (Minute taker)

1.3 Guests

Nathaniel Knapp, Department of Local Government and Community Services

2. MEETING OPENED

Meeting opened at 8.35am.

3. WELCOME TO COUNTRY

Acting Mayor Judy MacFarlane welcomed all to the meeting and the pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

153/2015 RESOLVED (Donald Garner/Annabelle Daylight) Carried

- (a) That Council accept the apologies of Councillor John Dalywater, Councillor Kathy Anne Numamurdirdi and Councillor Timothy Baker Jnr. for the Ordinary Meeting of Council held on Wednesday 22nd July 2015.

Late apologies were received from Cr Kathy Anne Numamurdirdi and Cr Timothy Baker Jnr.

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

154/2015 RESOLVED (Anne-Marie Lee/Selina Ashley) Carried

- (a) That Council approve the minutes as a true and accurate record of the Ordinary Meeting of Council held on Wednesday 24th June 2015.

6. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

Nil.

7. CALL FOR ITEMS OF GENERAL BUSINESS

- Ngukurr Transit Centre
- Borroloola make-shift dump – commercial interest
- Night Patrol
- Crèche in Jilkminggan
- Numbulwar Airport Road
- Pool in Ngukurr
- Human Resources and recruitment times
- Aged Care in Beswick
- Councillor representation on the Audit Committee
- Night Patrol Variation

CONFIDENTIAL GENERAL BUSINESS

- JCAC lease update

8. QUESTIONS FROM THE PUBLIC

Nil.

9. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10. SWEARING IN CEREMONY - NEW COUNCILLOR

Nil.

11. BUSINESS ARISING FROM PREVIOUS MINUTES**11.1 ACTION LIST**

155/2015 RESOLVED (Donald Garner/Anne-Marie Lee) Carried

- (a) That Council receive and note the Action List.

Action Item 1: CEO advised Council of the possible options available for moving forward with the Ngukurr business proposals however approval from NLC is still required. Cr. Eric Roberts and Cr. Daphne Daniels discussed conducting further community consultation to gauge the community's perception for this proposal. Cr. Don Garner discussed that the proposal may increase opportunities for employment however that would not be guaranteed. Acting Mayor Judy MacFarlane and CEO advised that the amount of revenue raised from the proposal would not cover the operating cost of the pool.

ACTION: CEO to conduct further consultation with the Ngukurr Community regarding the business proposal at the Ngukurr Pool.

12. INCOMING CORRESPONDENCE

Nil.

13. OUTGOING CORRESPONDENCE

Nil.

14. WARD REPORTS

Nil.

15. EXECUTIVE DIRECTORATE REPORTS

Nil.

16. CORPORATE GOVERNANCE DIRECTORATE REPORTS**16.1 FINANCE - RGRC BUDGET PLAN 2015-16**

156/2015 RESOLVED (Daphne Daniels/Anne-Marie Lee) Carried

- (a) That Council receive and note the report on Budget Plan 2015-2016.
 (b) That Council adopt the 2015-2016 Budget.
 (c) That Council approve the Councillor Allowances as per the maximum schedule supplied by the Department of Local Government
 (d) That Council receive and note the 4 yr financial plan and its initiatives including the repairs and maintenance, and infrastructure development plans.
 (e) That Council approve to the Fees and Charges Schedule for 2015-2016 with amendments.
 (f) That Council approve and adopt the Rates Declaration for the 2015-2016.
 (g) That Council approve to release the Budget Plan for publication on the Roper Gulf Regional Council's Website and Regional Plan 2015-2016.

16.2 ROPER GULF REGIONAL COUNCIL REGIONAL PLAN 2015-2016

157/2015 RESOLVED (Donald Garner/Daniel Mulholland) Carried

- (a) That Council receive and note and endorse the Roper Gulf Regional Council Regional Plan 2015 – 2016 with the following amendments:
- Inclusion of the tenancy management officer position in Minyerri for 30 hrs per fortnight as part of the staff plan.
 - Inclusion of a photograph of Ngukurr in the town priority section.
 - Inclusion of NLC as lead agency in consult regarding road access from Marra to Bing Bong Road on page 59.
- (b) That Council adopt the Roper Gulf Regional Council Regional Plan 2015-2016.
- (c) That Council approve the submission of the Roper Gulf Regional Council's Regional Plan to the Minister of Local Government and to the Department of Local Government and Community Services.

16.3 FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT

158/2015 RESOLVED (Eric Roberts/Donald Garner) Carried

That Council

- (a) acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of councils services and infrastructure;
- (b) acknowledges that the council will receive \$1,887,484.00 in 2015 - 16;
- (c) will ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports.

16.4 GRANTS - NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS 2015-16 - BARRAPUNTA - DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITY SERVICES

159/2015 RESOLVED (Selina Ashley/Annabelle Daylight) Carried

- (a) That Council accept the funding offer for Natural Disaster Relief and Recovery Arrangements for Barrapunta from Department of Local Government and Community Services by the CEO and Councilor signatures, dating and affixing the Common Seal to both copies of the agreement.

16.5 FINANCE - RGRC FINANCIAL REPORT AS AT 30 JUNE 2015

160/2015 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council receive and note financial reports as at 30 June 2015.

Acting Mayor Judy MacFarlane explained that increasing the level of employment retention will assist with reducing the amount of unspent grant funding. Acting Mayor further suggested that flexible work practices and practical training may assist with assisting people into employment. Acting Mayor encouraged all Elected Members to advise local community members of the jobs that are currently available.

ACTION: CEO to provide report to next Managers Meeting encouraging all managers and employees to consistently promote current employment vacancies.

ACTION: All Councillors to actively promote vacant positions in community.

17. COUNCIL SERVICES AND INFRASTRUCTURE REPORTS

Nil.

18. COMMUNITY SERVICES DIRECTORATE REPORTS

Nil.

19. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS**19.1 REMOVAL OF 22.1 FROM CONFIDENTIAL AGENDA - JM****161/2015 RESOLVED (Annabelle Daylight/Selina Ashley) Carried**

- (a) That Council approve the removal of 22.1 from the Confidential Agenda and moved to the Standard Agenda of this meeting.

*Cr Daniel Mulholland left the meeting, the time being 09:58 am
Cr Daniel Mulholland returned to the meeting, the time being 10:06 am*

22.1 PROPOSED DISPOSAL OF ASSETS**162/2015 RESOLVED (Donald Garner/Annabelle Daylight) Carried**

- (a) That Council authorises the disposal of assets outlined in the report in accordance with the Local Government Act and Local Government Ministers Guideline 7 – Disposal of Property.

Note: Assets for disposal lists are included as Appendix I to these minutes.

20. DEPUTATIONS & PETITIONS

Nil.

21. GENERAL BUSINESS**21.1 NGUKURR TRANSIT CENTRE - CEO****163/2015 RESOLVED (Daphne Daniels/Selina Ashley) Carried**

- (a) That Council relinquish the lease immediately on the Ngukurr Transit Centre, Lot 370 Ngukurr.

21.2 BORROLOOLA MAKE-SHIFT DUMP – COMMERCIAL INTEREST – Cr. Daniel Mulholland**164/2015 RESOLVED (Daniel Mulholland/Donald Garner) Carried**

- (a) That Council receive and note the verbal report on the Garawa Town Camp's side make-shift dump.

ACTION: CEO to determine the land tenure that the make-shift dump on the Carpentaria Highway in Borroloola is on with the intention to clean the site.

21.3 NIGHT PATROL – Cr. Daphne Daniels165/2015 **RESOLVED** (Eric Roberts/Selina Ashley) **Carried**

- (a) That Council receive and note the verbal update on Night Patrol's role and the current challenges that Night Patrollers face.

ACTION: DCS to request Regional Manager Night Patrol or delegate attends upcoming Local Authority Meetings in all Communities to clarify the roles and responsibilities of the Night Patrol Program and to receive the community's issues with the program.

21.4 CRECHE IN JILKMINGGAN – Cr. Annabelle Daylight166/2015 **RESOLVED** (Annabelle Daylight/Donald Garner) **Carried**

- (a) That Council receive and note the verbal report on the Crèche in Jilkminggan including the concerns about the level of care provided to the children and the crèche's opening hours.

ACTION: DCS requests Regional Manager Community Services meets with the staff and parents of the children attending the crèche in Jilkminggan to clarify the level of care provided to children in care.

21.5 NUMBULWAR AIRPORT ROAD - DCTS167/2015 **RESOLVED** (Eric Roberts/Daniel Mulholland) **Carried**

- (a) That Council receive and note the verbal report on the commencement of works on the Numbulwar Airport Road.

*Morning Tea Break, the time being 10.22am
Meeting recommenced, the time being 10.43am*

21.6 POOL IN NGUKURR – Cr. Daphne Daniels168/2015 **RESOLVED** (Eric Roberts/Selina Ashley) **Carried**

- (a) That Council receive and note the verbal report outlining the planned community consultation on the topics of the operation of sport and recreation and the pool in Ngukurr.

21.7 HUMAN RESOURCES AND RECRUITMENT TIMES - Cr. Daphne Daniels169/2015 **RESOLVED** (Anne-Marie Lee/Selina Ashley) **Carried**

- (a) That Council receive and note the verbal report on the processes that Human Resources take in order to recruit and employ employees and the ongoing improvements that are being made to these processes.

ACTION: CEO to provide report at the next OCM reviewing the Ochre Card Policy of Council.

ACTION: Current employment vacancy list to be distribute to all Councillors on each Briefing Day.

21.8 FIRE PITS IN THE AGED CARE FACILITY IN BESWICK – Cr. Selina Ashley

170/2015 RESOLVED (Eric Roberts/Selina Ashley)

Carried

- (a) That Council receive and note the verbal report on the fire pits in the aged care facility in Beswick; fire pits are currently prohibited in the Beswick Aged Care Facility due to WHS issues.

DCS advised that it may not be viable to develop fire pits on the Beswick Aged Care facility.

DCTS advised that fire pits pose a WHS risk and RGRC holds a Duty of Care to ensure residents are safe.

21.9 COUNCILLOR REPRESENTATION ON THE AUDIT COMMITTEE – Cr. Don Garner

171/2015 RESOLVED (Daphne Daniels/Donald Garner)

Carried

- (a) That Council receive and note the verbal report on the member attendance issues at the Audit Committee.

21.10 GRANTS – STRONGER FUTURES IN THE NT, COMMUNITY NIGHT PATROL PROGRAMME VARIATION - DEPARTMENT OF PRIME MINISTER AND CABINET - CEO

172/2015 RESOLVED (Donald Garner /Selina Ashley)

Carried

- (a) That Council accept the funding variation for Stronger futures in the Northern Territory – Community Night Patrol Programme from Department of the Prime Minister and Cabinet by the CEO and Councillor signatures, dating, affixing the Common Seal to and initialing all pages of both copies of the agreement.

22. CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION**

173/2015 RESOLVED (Eric Roberts/Donald Garner)

Carried

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 22.1 Proposed disposal of Assets -** *The report will be dealt with under Section 65(2) (ci) (cii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information provided to the council on condition that it be keep confidential.*

22.2 Chardon Street Depot - Tender acceptance report - *The report will be dealt with under Section 65(2) (ci) (cii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information provided to the council on condition that it be kept confidential.*

RESUMPTION OF MEETING

174/2015 **RESOLVED** (Donald Garner/Daniel Mulholland)

Carried

That the decisions of Closed Session be noted as follows:-

22.2 CHARDON STREET DEPOT - TENDER ACCEPTANCE REPORT - DCTS

175/2015 **RESOLVED** (Anne-Marie Lee/Daniel Mulholland)

Carried

- (a) That Council acknowledge the awarding of the contract for the Chardon Street Depot project to Ngarda Civil and Construction for \$1,491,068.00.

CONFIDENTIAL GENERAL BUSINESS

22.3 JCAC LEASE UPDATE - DCTS

176/2015 **RESOLVED** (Daphne Daniels/Anne-Marie Lee)

Carried

- (a) That Council receive and note the verbal report on the JCAC leases.
 (b) That Council request the CEO to write to the Department Local Government regarding the lease offer and impacts on Council services.
 (c) That Council request the CEO to seek legal advice on this issue.
 (d) That Council approve in principle the JCAC lease terms offer for the following facilities and that lease agreement acceptance is subject to the legal advice received:
- Night Patrol Office, Lot 13 Jilkminggan
 - Council Office Lot 17A Jilkminggan
 - Workshop Lot 25 Jilkminggan
 - Sport and Recreation Accommodation Lot 34 Jilkminggan

ACTION: CEO to write to the Department of Local Government and Community Services regarding the lease offer and impacts on Council services and seek legal advice.

23. CLOSE OF MEETING

The meeting terminated at 11.38am

This page and the preceding 7 pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 22 July 2015 and confirmed Wednesday, 30 September 2015.

Mayor Tony Jack

APENDIX I

Assets for Disposal – July 2015

ASSET ID	Account Description	Year	FINASS	LOCATION	Loc	Act2	Res2	Comments
70579	CA04PE TOYOTA HILUX	2011	MV-000320	KATHERINE	10	10	108	Auction - Katherine
70253	CA48VC TOYOTA HILUX D/CAB	2008	MV-000062	KATHERINE	10	10	108	Auction - Katherine
70681	CA69RG HILUX TOYOTA D/CAB 4WD	2012	MV-000349	KATHERINE	10	10	109	Auction - Katherine
70657	CB13NO TOYOTA LANDCRUISER SW	2012	MV-000350	KATHERINE	10	10	109	Auction - Katherine
70396	949055 TOYOTA LANDCRUISER TROOPCARRIER	2009	MV-000048	KATHERINE	10	10	109	Auction - Katherine
70679	CA53YV TOYOTA HILUX 4X4 SR 3.0 LT DIESEL AUTO D/C	2012	MV-000353	KATHERINE	10	10	113	Auction - Katherine
70205	CB45JJ (763401) TRUCK INTER S LINER TIPPER	2008	EQ000455	KATHERINE	10	20	243	Auction - Katherine
70285	CB29XR TRUCK WESTERN STAR PRIME MOVER	2008	MV000224	KATHERINE	10	20	243	Auction - Katherine
70552	TH0388 WFO TRAILER FOR QUAD	2011	TR-000045	KATHERINE	10	26	316	Auction - Katherine
70211	571482 MACK METROLINER	2008	MV-000070	BORROLOOLA	13	14	160	Auction - Katherine
70237	920710 TOYOTA HILUX D/CAB	2008	MV-000007	BORROLOOLA	13	14	160	Auction - Katherine
70357	920768 JOHN DEERE MOWER	2008	EQ00021	BORROLOOLA	13	14	160	Auction - Katherine
70142	920795 JOHN DEERE TRACTOR	2008	EQ000095	BORROLOOLA	13	14	160	Auction - Katherine
70416	945434 MITSUBISHI GRADER	2009	PL000015	BORROLOOLA	13	14	160	Auction - Katherine
70112	CATERPILLAR D4D BULLDOZER PE059	2008	EQ000088	BORROLOOLA	13	14	160	Public Tender
70106	SV3677 CATERPILLAR 950 LOADER	2008	EQ000676	BULMAN	14	14	160	Auction - Katherine
70418	CB29VC (955304) JOHN DEERE BACKHOE		No code found	BULMAN	14	14	160	Auction - Katherine
70062	938449 TOYOTA HILUX D/CAB	2008	MV-000153	BULMAN	14	18	220	Auction - Katherine
70595	CA83SP TOYOTA PRADO	2011	MV-000334	JILKMINGGAN	16	10	111	Auction - Katherine
70247	CB29FJ TRAYBACK NISSAN PATROL 4WD	2008	MV-000016	JILKMINGGAN	16	14	160	Auction - Katherine
70232	997813 TOYOTA DYNA TRUCK 3T. TRAY TOP		No code found	JILKMINGGAN	16	14	160	Auction - Katherine
70302	BARRINGTON BARGE BOAT	2008	EQ000282	NGUKURR	20	14	160	Auction - Katherine
70318	CB29SG (Previous 920635) KUBOTA QUAD RTV900 4WD	2008	PL000005	NGUKURR	20	14	160	Auction - Katherine
70314	HONDA 135HP BOAT MOTOR		PL000002	NGUKURR	20	14	160	Auction - Katherine
70613	QUAD BIKE TRAILER	2011	MV-000339	NGUKURR	20	14	160	Auction - Katherine
70338	TF5848 HANS TRAILER		No code found	NGUKURR	20	14	160	Auction - Katherine
70670	TH8999 Trailer Elevated Platform (Blue Cherry Picker)		Outstations	KATHERINE	10	28	323	Auction - Katherine
70750	TH9321 BOAT TRAILER SILVER - BARGE		No code found	NGUKURR	20	14	160	Auction - Katherine
70298	927396 TOYOTA HIACE BUS WITH LIFTER	2008	PL000001	NGUKURR	20	30	341	Select Tender - market price
70118	743440 JOHN DEERE 315SG BACKHOE	2008	EQ000675	NUMBULWAR	21	14	160	Auction - Katherine
70129	786340 RANGER FRONT END LOADER	2008	MV-000178	NUMBULWAR	21	14	160	Auction - Katherine
70116	55J205? CATERPILLAR D6C BULLDOZER	2008	EQ000272	NUMBULWAR	21	14	160	Public tender
70249	945414 TRAYBACK TOYOTA LANDCRUISER UTE	2008	MV-000009	URAPUNGA	23	28	323	Auction - Katherine
70688	CA48HF TOYOTA CAMRY ALTISE 2.5 PETROL	2012	MV-000348	KATHERINE	10	10	109	Auction - Katherine
70088	916274 TOYOTA HILUX D/CAB	2008	MV-000239	KATHERINE	10	10	109	Auction - Katherine

ASSET ID	Account Description	Year	FINASS	LOCATION	Loc	Act2	Res2	Comments
70720	CA68NE TOYOTA HILUX 4x4 SR 3ID MANUAL D/CAB	2012	MV-000381	KATHERINE	10	10	109	Auction - Katherine
70110	TF5824 BONEL WOOD CHIPPER		No code found	KATHERINE	10	14	160	Auction - Katherine
70617	CA37DV YAMAHA YFM300GB GRIZZLY ATV	2002	EQ-000763	KATHERINE	10	18	221	Auction - Katherine
70841	TD1137 Modern BBQ Trailer Build 1/1997		No code found	KATHERINE	10	18	222	Auction - Katherine
70515	TOYOTA BOBCAT SKD8		No code found	KATHERINE	10	18	222	Auction - Katherine
70797	T17860 Voyager Box Trailer Black		No code found	KATHERINE	10	20	220	Auction - Katherine
70377	TE5360 MODERN TRAILER		No code found	KATHERINE	10	26	316	Auction - Katherine
70389	978751 TOYOTA LANDCRUISER - Clinton Stclair	2009	MV-000275	KATHERINE	10	26	316	Auction - Katherine
70248	920741 TRAYBACK TOYOTA LANDCRUISER OUTSTATION MANAGER	2008	MV-000008	KATHERINE	10	28	323	Auction - Katherine
70518	988659 JOHN DEERE MOWER	2011	MA-000036	KATHERINE	10	28	323	Auction - Katherine
70593	CA04NC TRAYBACK TOYOTA LANDCRUISER	2011	MV-000322	KATHERINE	10	28	323	Auction - Katherine
70616	CA37EH YAMAHA YFM300GB GRIZZLY ATV	2012	EQ-000764	KATHERINE	10	28	323	Auction - Katherine
70778	CA83ZE TOYOTA LC MILITARY WORKMATE 4.5L TD MAN C/C	2013	MV-000392	KATHERINE	10	28	323	Auction - Katherine
70858	CB70XD Polaris Ranger ATV Black/Red	2011	EQ-000757	KATHERINE	10	28	323	Auction - Katherine
70488	COX CRUISER RIDE ON MOWER		MA-000027	KATHERINE	10	28	323	Auction - Katherine
70294	SV2361 GRADER GALION 503	2008	MV-000220	KATHERINE	10	28	323	Auction - Katherine
70104	SV3362 GRADER CATERPILLAR 140G WAS SV 2171	2008	EQ-000364	KATHERINE	10	28	323	Auction - Katherine
70188	TE7674 TRAILER WFO BOX	2008	TR-000011	KATHERINE	10	28	323	Auction - Katherine
70700	TH9547 TRAILER HANS STEEL BOX		No code found	KATHERINE	10	28	323	Auction - Katherine
70496	981235 MITSUBISHI ROSA BUS	2010	MV-000267	KATHERINE	10	34	409	Select Tender - market price
70436	966679 TOYOTA HILUX VIN MROFZ22G201172788	2010	MV-000269	KATHERINE	10	34	415	Auction - Katherine
70453	979584 TOYOTA TROOPCARRIER WHITE	2010	MV-000279	KATHERINE	10	34	415	Auction - Katherine
70456	968204 TOYOTA COASTER BUS	2010	MV-000258	KATHERINE	10	34	415	Select Tender - market price
70560	T17206 (TH9494) STABICRAFT BOAT TRAILER	2011	EQ-000736	KATHERINE	10	34	415	Auction - Katherine
70561	BOAT STABICRAFT 659 FRONTIER F150 OUTBOARD		EQ-000736	KATHERINE	10	34	415	Auction - Katherine
70562	OUTBOARD MOTOR YAMAHA F150 (FOR STABICRAFT BOAT 70561)		EQ-000736	KATHERINE	10	34	415	Auction - Katherine
70497	981313 MITSUBISHI FUSA ROSA BUS	2010	MV-000282	BARUNGA	11	34	409	Select Tender - market price
70554	TH0385 WHO TRAILER SMALL NEW CDEP	2011	TR-000046	BESWICK	12	26	316	Auction - Katherine
70457	TF6532 MODERN TRAILER		TR000021	BESWICK	12	30	341	Auction - Katherine
70096	919558 TOYOTA HILUX D/CAB	2007	MV-000247	BESWICK	12	34	401	Auction - Katherine
70368	920798 KUBOTA MOWER	2008	EQ-000042	BORROLOOA	13	14	160	Auction - Katherine
70046	920611 TOYOTA HILUX D/CAB WHITE - BORROLOOLA MUINS		No code found	BORROLOOA	13	14	160	Auction - Katherine
70172	TF5855 MODERN BOX TRAILER TD5271	2008	EQ-000101	BORROLOOA	13	14	160	Auction - Katherine
70432	TG2824 TRAILER HANS	2010	TR-000012	MANYALLULUK	15	20	244	Auction - Katherine
70232	997813 TOYOTA DYNA TRUCK 3T. TRAY TOP 995204		No code found	JILKMINGGAN	16	14	160	Auction - Katherine
70124	CB13KI previously 938975 KUBOTA F3560 MOWER	2008	MV-000211	JILKMINGGAN	16	14	160	Auction - Katherine

ASSET ID	Account Description	Year	FINASS	LOCATION	Loc	Act2	Res2	Comments
70378	TE5359 MODERN TRAILER		No code found	JILKMINGGAN	16	14	160	Auction - Katherine
70847	TJ4458 Homemade Box Trailer Silver		No code found	JILKMINGGAN	16	14	160	Auction - Katherine
70492	981175 TOYOTA COASTER BUS	2010	MV-000283	JILKMINGGAN	16	34	409	Auction - Katherine
70349	BC625 VERMEER CHIPPER BC625	2008	EQ-000094	MATARANKA	18	14	160	Auction - Katherine
70302	BARRINGTON BARGE BOAT CB29SG (Previous 920635)	2008	EQ-000282	NGUKURR	20	14	160	Auction - Katherine
70318	KUBOTA QUAD RTV900 4WD	2008	PL-000005	NGUKURR	20	14	160	Auction - Katherine
70314	HONDA 135HP BOAT MOTOR		PL-000002	NGUKURR	20	14	160	Auction - Katherine
70664	Honda Stockman S3 16 HP Ride-on mower	2012	EQ-000758	NGUKURR	20	26	314	Auction - Katherine
70508	985916 TOYOTA TROOPCARRIER	2010	MV-000281	NGUKURR	20	26	316	Auction - Katherine
70298	927396 TOYOTA HIACE BUS WITH LIFTER	2008	PL-000001	NGUKURR	20	30	341	Auction - Katherine
70226	978737 TOYOTA HIACE VAN - CORRECT FLID VINJT743LHJ401009152		MV-000121	NGUKURR	20	30	347	Auction - Katherine
70776	TOYOTA HILUX SR TD MAN DUAL CAB - NGUKURR	2013	MV-000390	NGUKURR	20	34	400	Auction - Katherine
70707	CA59PM TOYOTA LANDCRUISER TD 11 SEAT TROOPCARRIER	2012	MV-000359	NUMBULWAR	21	26	316	Auction - Katherine
70299	CA48YW TOYOTA TROOPCARRIER	2009	MV-000012	NUMBULWAR	21	30	341	Auction - Katherine
70530	992619 TOYOTA TROOPCARRIER	2011	MV-000309	NUMBULWAR	21	34	415	Auction - Katherine
70250	CA51Y (923394)TRAYBACKTOYOTA LANDCR- URAPUNGA O/STN VEHICLE	2008	MV-000010	URAPUNGA	23	28	323	Auction - Katherine
70249	945414 TRAYBACK TOYOTA LANDCRUISER UTE	2008	MV-000009	URAPUNGA	23	28	323	Auction - Katherine
70335	938974 KUBOTA TRACTOR MX5000	2008	MV-000228	MOUNT CATT	37	28	323	Auction - Katherine
70315	928139 TOYOTA HILUX 4X2 D/CAB	2009	MV-000055	BINJARI	49	26	314	Auction - Katherine
70532	CA16FY TOYOTA LANDCRUISER	2011	MV-000310	KATHERINE	10	18	222	Auction - Katherine
70567	997991 TOYOTA LANDCRUISER TROOPCARRIER		MV-000292	NGUKURR	20	34	415	Auction - Katherine
70493	981179 TOYOTA COASTER BUS		MV-000285	BORROLOOLA	13	34	409	Select Tender - market price

BUILDINGS

TEAMID	Account Description	Act	Annual Lease Fee	Comments
0153	NGUKURR LOT - 370 RMS 1,2,3,4 VOQ	245	\$ 21,739	This property is not frequently used and is longer required.
0319	NGUKURR LOT - 426 STAFF ACCOMMODATION	202	\$ 14,254	This property is not up to certified standards and is not required by any program.
0202	NUMBULWAR LOT - 1B LEASED FROM CHURCH	202	\$ 17,160	This property is leased from the Diocese for \$330/wk and we are also expected to pay for all maintenance on the property.
0365	NUMBULWAR LOT - 160 LEASED FROM CHURCH	202	\$ 17,160	This property is leased from the Diocese for \$330/wk and we are also expected to pay for all maintenance on the property.
0136	NGUKURR LOT 297C - CHILDCARE		\$ 46,635	This property is no longer required by RGRC but will need to be sub-divided at our expense and then handed back to NLC.
0148	NGUKURR LOT 225 - HOUSING WORKSHOP	220	\$ 25,130	This property is no longer required by the Housing program.

**CONFIRMATION OF PREVIOUS FINANCE COMMITTEE
MEETING MINUTES**



ITEM NUMBER	6.1
TITLE	Confirmation of Previous Finance Committee Meeting Minutes
REFERENCE	561835
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council approve the minutes as a true and accurate record of the Finance Committee Meeting held on Wednesday 26 August 2015.**

BACKGROUND

The Finance Committee met in RGRC Headquarters Katherine on Wednesday 26 August 2015 for regular Finance Committee Meeting. Attached are the minutes from the meeting.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 FACM_26082015_MIN.pdf



MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF
REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM
ROPER GULF REGIONAL COUNCIL HEADQUARTERS ON WEDNESDAY, 26
AUGUST 2015 AT 8:40 AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Deputy Mayor, Judy MacFarlane
Councillor, Kathy Anne Numamurdirdi
Councillor, Eric Roberts
Councillor, John Dalywater
Independent Member, Geoff Bishop (via telephone)

1.2 Staff

Michael Berto, Chief Executive Officer (CEO)
Greg Arnott, Director Corporate Governance (DCG)
Sharon Hillen, Director Council Services and Infrastructure (DCSI)
Marc Garner, Director Contracts and Technical Services (DCTS)
Marion Smith, Director Community Services (DCS)
Lokesh Anand, Manager Finance
Jyoti Pudasaini, Manager Governance (Minute Taker)

1.3 Guests

Martin Lambert, Strategic Leisure Consultant (Sports and Recreation Facilities)

2. MEETING OPENED

Meeting opened at 8:40am.

3. WELCOME TO COUNTRY

Nil

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

30/2015 **RESOLVED** (Kathy-Anne Numamurdirdi/Eric Roberts) **Carried**

- (a) That the Finance Committee accept the apology of Mayor Tony Jack for the Finance Committee Meeting scheduled for the 26th August 2015.

5. MINUTES FROM PREVIOUS MEETING**5.1 MINUTES OF PREVIOUS FINANCE COMMITTEE MEETING**

31/2015 **RESOLVED** (Kathy-Anne Numamurdirdi/John Dalywater) **Carried**

- (a) That the Finance Committee receive and note the minutes of the Finance Committee Meeting held on 27th May 2015.

6. CALL FOR ITEMS OF GENERAL BUSINESS

- GRANTS –AOD Information and Education 2015-16 – Department of Health
- GRANTS –Homelands Municipal and Essential Services and Housing Maintenance Services Programs 2015-16 Funding Review – Department of Local government and Community Services
- GRANTS –Improving Workforce Sustainability – Transition to Consumer Directed Care – Department of Social Services

7. QUESTIONS FROM THE PUBLIC

Nil

8. DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee.

9. BUSINESS ARISING FROM PREVIOUS MINUTES**9.1 ACTION LIST**

32/2015 **RESOLVED** (Kathy-Anne Numamurdirdi/Eric Roberts) **Carried**

- (a) That the Finance Committee receive and note the action list

Independent Member Geoff Bishop raised his concern on carried forward of Grants amount and DCG Greg Arnott answered that technically Council should approve the carry forward Grants.

10. INCOMING CORRESPONDENCE**10.1 INCOMING CORRESPONDENCE**

33/2015 **RESOLVED** (Eric Roberts/Kathy-Anne Numamurdirdi) **Carried**

- (a) That the Finance Committee receive and note the incoming correspondence.

11. OUTGOING CORRESPONDENCE**11.1 OUTGOING CORRESPONDENCE****34/2015 RESOLVED (John Dalywater/Eric Roberts)****Carried**

- (a) That the Finance Committee receive and note the outgoing correspondence sent to Department of Local Government as a response to the 2015 RGRC Compliance Review.

12. EXECUTIVE DIRECTORATE REPORTS

Nil

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS**13.1 NEW POLICY: USE OF EXTERNAL AUDITORS AND NON-AUDIT SERVICES POLICY****35/2015 RESOLVED (Geoff Bishop/Kathy-Anne Numamurdirdi)****Carried**

- (a) That the Finance Committee approve the policy on Use of External Auditors and Non-Audit Services.

DCG Greg Arnott presented the report and explained that the policy on Use of External Auditors and Non-Audit Services has been developed to set out standards of corporate governance in relation to auditor Independence. This policy sets out whether non-audit services may be provided by the external auditor without impacting their independence in relation to the statutory audit(s).

13.2 POLICY UPDATE: RGRC FINANCE COMMITTEE TERMS OF REFERENCE**36/2015 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi)****Carried**

- (a) That the Finance Committee approve the revised Terms of Reference for Finance Committee.

DCG Greg Arnott presented the report and mentioned that the Terms of Reference has been revised to make the functions of Finance Committee more specific.

13.3 POLICY UPDATE: ADM007 COMPUTER, TELEPHONES, INTERNET AND EMAIL USAGE POLICY**37/2015 RESOLVED (Geoff Bishop/John Dalywater)****Carried**

- (a) That the Finance Committee approve the revised policy on Computer, Telephones, Internet and Email Usage Policy.

DCG Greg Arnott presented the report and explained that the RGRC Computer, Telephones, Internet and Email Usage Policy clarifies the allocation of phones, mobile telephones, tablets and computers to employees and elected members. The policy also sets the standard of behaviour expected during the use of Roper Gulf Regional Council's computers, phone lines, mobile telephones and tablets for all employees, elected members, volunteers and contractors.

13.4 FINANCE - RGRC FINANCIAL REPORT AS AT 31 JULY 201538/2015 **RESOLVED** (Geoff Bishop/Eric Roberts)**Carried**

- (a) That Finance Committee receive and note financial reports as at 31st July 2015

The Finance Manager presented the financial report as at 30th July 2015 and answered questions and clarified various aspects of the report. Members were also reminded on the significant issues effecting the budget as reported at the previous OCMs in June and July.

ACTION: CEO to present report on TCU investment to the next Finance Committee meeting.

13.5 GRANTS - COMMUNITY DEVELOPMENT FUND VARIATION - DEPARTMENT OF PRIME MINISTER AND CABINET39/2015 **RESOLVED** (Eric Roberts/John Dalywater)**Carried**

- (a) That the Finance Committee accept the variation to the Community Development fund from the Department of Prime Minister and Cabinet by signing, dating, initialing each page and affixing the Common Seal to both copies of the agreement.

13.6 GRANTS - INDIGENOUS REMOTE SERVICE DELIVERY VARIATION - DEPARTMENT OF PRIME MINISTER AND CABINET40/2015 **RESOLVED** (Kathy-Anne Numamurdirdi/John Dalywater)**Carried**

- (a) That the Finance Committee accept the variation to the Community Development fund from the Department of Prime Minister and Cabinet by signing, dating, initialing each page and affixing the Common Seal to both copies of the agreement.

14. COUNCIL SERVICES AND INFRASTRUCTURE REPORTS**14.1 LOCAL AUTHORITY PROJECTS FUNDING - 2014-15 STATUS OF WORKS AND 2015-16 FUNDING PROVIDED**41/2015 **RESOLVED** (Kathy-Anne Numamurdirdi/Eric Roberts)**Carried**

- (a) That the Finance Committee receives and notes the 2014-15 Local Authority Projects Funding status of works.
- (b) That the Finance Committee receives and notes the 2015-16 Local Authority Projects Funding.

Morning Tea Break: 10:33 am

Meeting Resume: 10:56 am

14.2 FEES FOR AFL NT'S USE OF BORROLOOLA SPORTS GROUNDS

42/2015 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the report on Fees for AFL NT's Use of Borroloola Sports Grounds.
- (b) That the Finance Committee deferred the report to the next ordinary meeting of the Council to be held in Borroloola.

15. COMMUNITY SERVICES DIRECTORATE REPORTS

Nil

16. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS

Nil

17. GENERAL BUSINESS**17.1 GRANTS -AOD INFORMATION AND EDUCATION 2015-16 - DEPARTMENT OF HEALTH**

43/2015 RESOLVED (Kathy-Anne Numamurdirdi/John Dalywater) Carried

- (a) That the Finance Committee accept the funding for AOD Information and Education 2015-16 from the Northern Territory Government Department of Health by 2 signatures, dating and affixing the Common Seal to both copies of the funding agreement.

17.2 GRANTS -HOMELANDS MUNICIPAL AND ESSENTIAL SERVICES AND HOUSING MAINTENANCE SERVICES PROGRAMS 2015-16 FUNDING REVIEW - DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITY SERVICES

44/2015 RESOLVED (Eric Roberts/John Dalywater) Carried

- (a) That the Finance Committee receive and note the report on the funding for Homelands Municipal and Essential Services and Housing Maintenance Services Programs 2015-16.
- (b) That the Finance Committee defer the report for next ordinary meeting of Council.

Action: CEO to do follow up with NT Government regarding Indigenous jobs program funding post 30 Sept 2015.

17.3 GRANTS -IMPROVING WORKFORCE SUSTAINABILITY - TRANSITION TO CONSUMER DIRECTED CARE - DEPARTMENT OF SOCIAL SERVICES

45/2015 **RESOLVED** (Kathy-Anne Numamurdirdi/Eric Roberts) **Carried**

- (a) That the Finance Committee accept the funding for Improving Workforce Sustainability – Transition to Consumer Directed Care from the Department of Social Services by 2 signatures and dating both copies of the funding agreement.

18. CLOSE OF MEETING

The meeting terminated at 11:22 am.

This page and the preceding 5 pages are the minutes of the Finance Committee held on Wednesday, 26 August 2015 and confirmed at ordinary meeting of Council on Wednesday, 30 September 2015.

Deputy Mayor Judy MacFarlane

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	10.1
TITLE	Action List
REFERENCE	561842
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) That Council receive and note the Action List.

BACKGROUND

The action list is a compilation of the actions from previous meetings.

ISSUES/OPTIONS/SWOT**ACTION LIST**

#	Date	Item	Responsible Person	Details	Status	Progress
	12-Nov-14	NGUKURR BUSINESS PROPOSALS FOR TAKEAWAY AND RESTAURANTS	CEO - Michael Berto	CEO to seek advise from the NLC regarding land sub-leases in Ngukurr.	In-hand	CEO still waiting to meet with NLC CEO, however the business interest has met with the NLC on two occasions in August (Darwin and Ngukurr) and has met with the TO's in community. The NLC is yet to provide further formal advice to the business interest although the pool building is still being considered as potential site.
	27-Feb-15	Nyirranggulong Ward Report	DSCI - Sharon	DSCI to request for flood gate on Central Arnhem Highway in Beswick to be moved closer to the community.	In-hand	Awaiting formal response from DoI. RJCP advised they would like to participate in this project Police have provided supporting. Continuing to await DoI's formal response.
	25-Jun-15	Outgoing Correspondence	DCTS - Marc	Investigate the power costs of bore pump at Mulggan and report back to September OCM	In-hand	DCTS & DCS held meeting in Mulggan Camp. Following up with water leaks through community causing overuse of bore pump and high electricity costs.
	25-Jun-15	Never Never Ward Report	DCTS - Marc	Write letter to the Minister for Housing regarding ongoing housing issues in all Roper Gulf towns. List as many specific samples of disrepair as possible.	In-hand	In progress, attended LA meetings in August along with some NT Housing representatives where specific examples were dealt with. Contract review on 7 September.
	25-Jun-15	Yugal Mangi Ward Report	DCSI - Sharon	Advise the Ngukurr Local Authority that the Yellow Water recreational area is out of Council's service delivery area.	Completed	Completed

#	Date	Item	Responsible Person	Details	Status	Progress
	25-Jun-15	Mayor's Report	CEO - Michael	Mayor and CEO to attend the Bulman Local Authority Meeting on 19th August 15.	In-hand	Cancelled due to sorry business. Intending to attend later in year.
	25-Jun-15	Finance - RGRC Annual Budget 2015-16	CEO - Michael	Develop plans around the cost deduction of pool operations, employee expenses and depreciation.	In-hand	
	25-Jun-15	Report on the Financial Viability of Council's Sport and Recreation Facilities	DCS - Catherine	Investigate alternative ownership options for Lot 199 Barunga, Lot 439B Ngukurr and Lot 97 Numbulwar and conduct community consultation on this matter with each affected Local Authority.	In-hand	DCTS and sport and recreation plan consultant visited all communities in August where issues were raised. High level community support for these facilities which will be included in draft report.
	25-Jun-15	Youth Voice Committee Review	Governance	Review the purpose and function of Youth Voice Committees and report back to September OCM	In-hand	
	25-Jun-15	Grants - Indigenous Advancement Strategy Grants 2015-2018 - Department of Prime Minister and Cabinet	DCS - Catherine	Approach the Department of Prime Minister and Cabinet seeking further funding, funding that is sufficient to ensure RGRC is not left in deficit. Should this not be possible, explore options to reduce the cost of operating this program.	In-hand	This has not been possible. There were insufficient projects identified with dollar values hence the funding was removed correspondingly.
	25-Jun-15	Ngukurr Transit Facility	CEO - Michael	Correspond with Yugal Mangi Aboriginal Corporation regarding the Ngukurr Transit Facility	In-hand	This has been relinquished to Yugal Mangi DAC.
	25-Jun-15	Compliance Review Report	CEO - Michael	Respond to the Department of Local Government seeking to down grade the severity rating of the first issue identified as a high priority.	Completed	Completed. Awaiting response from DLG.
	25-Jun-15	Update on buffalos and dogs in Beswick and Barunga	CEO - Michael	Advocate to the NLC about the dogs and buffalo in Roper Gulf Regional Council towns.	Ongoing	Not able to meet with the NLC to date, however the NLC have restructured and potential for this to happen in the near future.
	25-Jun-15	Remote Indigenous Internet Access	CEO - Michael	Advocate to Minister Scullion to have the free wifi services continued in Roper Gulf's libraries.	Ongoing	DCS wrote correspondence to Minister - awaiting response. Still no response from Minister.

#	Date	Item	Responsible Person	Details	Status	Progress
	22-Jul-15	Crèche in Jilkminggan	DCS - Catherine	Request Regional Manager Community Services meets with the staff and parents of the children attending the crèche in Jilkminggan to clarify the level of care provided to children in care.	In-hand	

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 564108
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

(a) That Council accept the Incoming correspondence.

Date Received	Received By	Sender	Correspondence Details	InfoXpert ID
25 June 2015	CEO	Australian Local Government Association	ALGA congratulates Government support for \$1.1billion extra funding to Roads for Recovery	534386
25 June 2015	CEO	Australian Local Government Association	As above	534385
26 June 2015	Council	Peter Chandler - Minister for Infrastructure	Numbulwar Road	534646
30 June 2015	CEO	Tui Davidson - Assistant Director Roads to Recovery	Circular 2015/4	534798
07 July 2015	Council	The Hon Warren Truss MP	Government working with ALGA to deliver Infrastructure and Services in our Communities.	535698
24 July 2015	Council	Mayor Troy Pickford - President ALGA	Local Roads & Transport Congress 17-19 November	542221
04 August 2015	CEO	Gary Higgins Minister for Sport & Recreation	2015-16 NT Budget \$600 000 to develop S & R	557631
19 August 2015	CEO	Peter Chandler Minister for Transport	2014-15 Improving Strategic Local Roads Infrastructure Program for \$475 000	561213
19 August 2015	Council	ALGA	Local Roads & Transport Congress 17-19	561217

			November	
28 August 2015	Council	Mayor Troy Pickford - President ALGA Mayor Damien Ryan – President LGANT	Financial assistant Grants to Local Government	561706
28 August 2015	Council	Ms Trish Angus - Top End Health Services Board	Establishment of Regional Community Advisory groups	561700
28 August 2015	Council	Banambi Wunungmurra - President East Arnhem Regional Council	National General Assembly 2015	561701
28 August 2015	CEO	Sara Ten Bokkel – Grants NT Government	Received application will advise - Alcohol Management Plan - Mataranka	561739
01 September 2015	Council	Bess Price - Minister for Housing	Invite – Dept of Housing review - Katherine	561896
8 September 2015	Email	Claire Brown	Access to Lot 84 Town of Mataranka	562357
15 September 2015	Email	Sea Swift Pty Ltd	Acquisition of Toll Marine	563707

ATTACHMENTS:

There are no attachments for this report.

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 564624
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

(a) That Council accept the Outgoing correspondence.

Date Sent	Sent By	Addressed To	Correspondence Details	InfoXpert ID
18 May 2015	Council	Hon Peter Chandler MLA -Minister for Infrastructure	Ngukurr to Numbulwar Road	534674
07 June 2015	Email	Fleur – Djilpin Arts	Stage Developments - Beswick	535660
25 June	CEO	Jocelyn Nathanael Walters – Manager Dept of Local Government and Community Services	Exemption from Policy regarding purchase of various RJCP supplies.	534400
30 June 2015	Marc Gardner	Glen Jones - Acting Regional Manager NT Government	Maintenance of Borrooloola Airstrip	534790
15 July 2015	CEO & Council	Minister Scullion	RJCP - handling of our contract in last week of June	541033
10 August 2015	CEO	Samuel Bush- Blanasi - NLC	Sublet Lot 118B Beswick	558421
10 August 2015	CEO	Samuel Bush- Blanasi - NLC	Sublet Lot 423 Ngukurr	558419
10 September 2015	Sharon Hillen	Andrew Hepworth ALPA Technical Services & Operations Manager	Feeding of Domestic & Feral Pigs Factsheet Pack	565060
10 September 2015	Sharon Hillen	Rob Mitchell ALPA WHS & Operations Manager	Feeding of Domestic & Feral Pigs Factsheet Pack	565059
10 September 2015	Sharon Hillen	Steve Moore CEO Outback Stores	Feeding of Domestic & Feral Pigs Factsheet Pack	565058
21 September 2015	Sharon Hillen	David Mc Hugh CEO Department of Infrastructure	Waste Management Facility	565034
21 September 2015	Sharon Hillen	Scott Robertson Power and Water General Manager remote Operations	Waste Management Facility	565039
21	Sharon	Brian O'Keefe	Waste	565043

September 2015	Hillen	Telstra Area Manager NT	Management Facility	
21 September 2015	Sharon Hillen	Natasha Hamilton Department of Housing	Waste Management Facility	565044
21 September 2015	Sharon Hillen	All Stakeholders	Waste Management Facility	565046
21 September 2015	Sharon Hillen	Andrew Hepworth ALPA Technical Services & Operations Manager	Waste Management Facility	565062
21 September 2015	Sharon Hillen	Rob Mitchell ALPA WHS & Operations Manager	Waste Management Facility	565063
21 September 2015	Sharon Hillen	Steve Moore CEO Outback Stores	Waste Management Facility	565061

ATTACHMENTS:

There are no attachments for this report.

WARD REPORTS



ITEM NUMBER	13.1
TITLE	Never Never Ward
REFERENCE	562008
AUTHOR	Jo Nicol, Local Authority Coordination Officer

RECOMMENDATION

- (a) **That Council receives and notes the Never Never Ward Report.**
- (b) **That Council accepts the nomination of Owen Daylight to the Jilkmिंगgan Local Authority.**
- (c) **That Council accepts the resignation of Michael Cowan from the Mataranka Local Authority.**
- (d) **That Council accepts the nomination of Clive Roberts to the Hodgson Downs Local Authority.**
- (e) **That Council accepts the resignation of Caroline Vincent from the Hodgson Downs Local Authority**

BACKGROUND

Local Authority Meetings were held in Mataranka on Tuesday 25th August 2015 and in Hodgson Downs on Thursday 13th August 2015.

The Jilkmिंगgan Local Authority was rescheduled three times and was finally held on Monday 31st August. Two prior scheduled meetings were cancelled due to no quorum.

Community Visitors

Martin Lambert- Consultant Sport & Recreation Infrastructure.

Jilkmिंगgan**Local Authority Update**

Current Membership includes; Deputy Mayor Judy MacFarlane, Cr Annabelle Daylight, Cr Timothy Baker, Wayne Roy, Wendy Daylight, Maxie Millar, Aaron Holtze, Adrian Doctor, Cheryl Lardy, Lisa McDonald, Patrisha Baker.

The next Local Authority Meeting is scheduled for Tuesday 6th October 2015 at 10:00am.

Community Update:

Jilkmिंगgan Community is looking great, the Municipal Crew have been doing a fantastic job keeping up with slashing, mowing and rubbish pick up.
The new store is finished and is due to be opened soon.

Mataranka**Local Authority Update:**

Current Membership; Deputy Mayor Judy MacFarlane, Cr. Annabelle Daylight, Cr. Timothy Baker, Diane Angel, Michael Cowen, Janette Hamilton, Tracey-Anne Wilson, Sue Edwards, Leah Niehus, Di Jones, Alan Chapman and Michael Somers.

Deputy Mayor Judy MacFarlane is the permanent Chair of the Mataranka Local Authority.

The Mataranka Local Authority held a Special Meeting on 30th June 2015 to discuss three pending issues; Alcohol Management Plan, Mataranka Museum and Equipment for the Sport and Rec catering Shed.

The next Mataranka Local Authority meeting is scheduled for Tuesday 6th October 2015 at 5:30pm.

Community Update:

Mataranka is looking neat and tidy with slashing and mowing being undertaken regularly.

Hodgson Downs

Local Authority Update

Current Membership; Deputy Mayor Judy MacFarlane, Cr. Annabelle Daylight, Cr. Timothy Baker, Johnathon Walla, James Nuggett, Samuel Swanson, Caroline Vincent, Maryanne Vincent, Ken Muggeridge.

The next Hodgson Downs Local Authority will be held Thursday 15th October 2015 at 2pm.

ISSUES/OPTIONS/SWOT

Ward Action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
Jilkmिंगgan				
31.08.2015	Invite Moira McCreesh, and Helena Lardy for AMP update.	CSM		
Mataranka				
09.03.2015	Obtain more Post Boxes	CSM	Ongoing	05.05.2015: Post office boxes have been requested as part of an office upgrade under the 15/16 budget for the SDC 25.08.2015: Office upgrade has been declined this year. Further opportunities may arise through Council project list.
09.03.2015	Op Shop - Started as RJCP project to be reported on	Director Community Services	Ongoing	05.05.15 CSM to provide status, and set up with Volunteers initially. 25.08.2015 RJCP advised they no longer hold an interest in the Op Shop. CSM advised that he has been approached by a Volunteer that may be willing to run with the idea if the LA were supportive. LA would like CSM to continue discussion with third party to see if it is practical.
05.05.2015	Seek to fund equipment upgrade for catering shed facilities	LA	Ongoing	25.08.2015 LA to continue to seek grant funding
05.05.2015	Work with RJCP to determine if possible for slab to be completed through RJCP	CSM	Ongoing	25.08.2015 This is on the RJCP project list for Mataranka

25.08.2015	Concern over underspend in the Library of approx. \$35K for last Financial Year	CSM/ DM/ Director Community Services		
25.08.2015	Dump Point	CSM/Michael Somers	Ongoing	25.08.2015 CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point.
25.08.2015	Letter from MFSRC to be forwarded to Council with a recommendation the Local Authority approves the agreement to proceed.	Council		This will be presented to Council on Sept 2015.
Hodgson Downs				
14.05.2015	Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	RJCP Regional Manager	Ongoing	24.06.2015 Pending Cemetery ACT Review. 13.08.15 DCTS to follow-up
14.05.2015	Investigate Solar Light Funding possibilities for Kewulyi Outstation where the Telephone is.	Director Contracts & Economic Development	Ongoing	Update 13.08.2015 Pending Funding
	Dump needs of attention, prioritised and pushed up by June 2015.	CEO Alawa	Ongoing	13.08.2015 Currently investigating new Dump site.
14.05.2015	Water Tank at Kewulyi needs new pump.	Director Contracts & Economic Development	Ongoing	
13.08.2015	Roper Gulf Regional Council and Alawa Aboriginal Corporation to establish regular working party meetings.	CEO Alawa & Director Corporate Governance		
13.08.2015	Find out why the budget for Night Patrol is less in 2015-16 \$167,389 from \$209.471 in 2014-2015.	Director Community services		
13.08.2015	Roper Gulf Regional Council to follow up and send Alawa Aboriginal Corporation signed MOU document.	Manager Governance		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 LOCAL AUTHORITY_2015.08.04_Jilkminggan_Minutes.pdf
- 2 LOCAL AUTHORITY_2015.06.30_Mataranka_Minutes.pdf
- 3 LOCAL AUTHORITY_2015.08.13_Hodgson Downs_Minutes.pdf

MATARANKA**Local Authority Meeting Minutes**

Held in Mataranka Community Hall

August 25th 2015**1. Present:****1.1 Elected Members:**

Deputy Mayor Judy MacFarlane

1.2 Local Authority Members:

Di Angel
 Tracey Anne Wilson
 Sue Edwards
 Leah Niehus
 Alan Chapman
 Michael Somers
 Di Jones

1.3 Staff:

Michael Soler-Council Services Manager
 Sharon Hillen – Director Council Services and Infrastructure
 Marion Smith – Director Community Services
 Jo Nicol - Local Authority Coordination Officer
 Kelly Mumme – RJCP Senior Employment Consultant
 Mary Cunningham –Sports and Recreation Officer
 Di Collins – Mataranka Night Patrol Team Leader
 Tony Moss – Night Patrol regional Coordinator
 Cathy Ward – Night Patrol Admin Officer

1.4 Visitors/Guests:

Martin Lambert – Strategic Leisure Group

Meeting opened: 5:38PM**2. Apologies:**

Biddy Hamilton, Nick Sharah.

Moved: Di Angel

Seconded: Sue Edwards

3. Conflict of Interest-Members & Staff:

Nil declared

Date	Item Description	Responsible Person	Status	Comments
05.05.2015	Work with RJCP to determine if possible for slab to be completed through RJCP for Skate Park	CSM	Ongoing	This is on the RJCP project list for Mataranka
25.08.2015	Concern over underspend in the Library of approx. \$35K for last Financial Year	CSM/Director Comm. Services/ Deputy Mayor	Ongoing	Director Comm. Services to meet with CSM and Deputy Mayor to discuss underspends when frequent requests for upgrades or exchange of books were denied due to lack of funds.
25.08.2015	Dump Point	Michael Somers / CSM	Ongoing	CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point.

6. Correspondence

6.1 Outgoing Correspondence:

Nil

6.2 Incoming Correspondence:

- Letter from Mataranka Fishing Sports and Rec Club requesting use of the Bowls Club facility, completion of repairs and upgrades as part of an MOU.

Motion: That the Local Authority supports the letter going to Council for approval.

Moved: Di Angel

Seconded: Tracey-Anne Wilson

- Email Community Benefit Fund Grants
- Letter Department of Local Government and Community Services re:Local Authority Project Funding Confirmation.
- Quotation from Benzac Building & Construction Pty Ltd for Disabled Toilet at hall
- Quotation from NTLINK for Disabled Toilet at Hall.

7. General Business

7.1 *Elected Member Report: Deferred

7.2 *Council Services Managers Report:

- **Council Services Update**

Update on the Dump has now completed except for signage. Local Authority members commented that it looks great and were very happy with the end product.

Local Area Traffic Management signs are now installed (Stop, Give Way and speed signs and street signs)

Elsy Street and Carew Road are currently being scoped for drainage upgrades and remediation works to be hopefully completed before wet season.

CSM Michael Soler Thanked Anthony Heaslip for his efforts and assistance he provided to Mataranka Municipal staff for the Rodeo at the Never Never Festival.

- ***Work Health and Safety Update**

CSM Michael Soler advised of recent near miss with RGRC staff member regarding Bat Lyssa Virus. Michael also advised of Safe September being RGRC month of focus on safety.

7.3 ***Council Financial Reports:**

2014/2015 4th Quarter Expenditure Report

Director Council Services and Infrastructure Sharon Hillen spoke to the financial report and discussed variances in 14/15 and budget for 15/16.

Action: Director Community Services, CSM and Deputy Mayor to meet to work through the budget variances for Library.

Moved: Leah Niehus

Seconded: Sue Edwards

7.4 ***Governance Updates:**

- ***Town Priorities:** Nil

- ***Complaints Register:**

Date	Complaint type	status
19-Mar-2015	Dangerous Dogs	Closed
30-June-2015	Code of Conduct	Closed

- ***Policy Updates:** Nil

- **Regional Plan 2015-2016**

Roper Gulf Regional Plan 2015-2016 was approved by Council on 22nd July 2015. Hard copies of plan were given to all at meeting. Electronic copy is available on website.

7.5 ***RJCP- Remote Jobs and Communities Program:**

RJCP Senior Employment Consultant Kelly Mumme reported that Oval Irrigation project will begin in October and a Certificate in Conservation Land Management will be run as part of the project.

Museum Roof, Builder trainer will be on site in Mataranka in about 3 weeks to begin planning for the project.

Position of employment consultant is to be filled within the next month.

7.6 ***Alcohol Management Plan**

This issue has moved to the Community Safety Action Plan Committee, regular updates will be given to the Local Authority.

8. Other Business

8.1 Mataranka Disable Toilet Quotations:

The toilet quotation was presented to the members. There was a request for a baby change table to be installed.

8.2 Weed Management Plan for Neem Trees

There has been recent collaboration between Roper River Landcare, Mangarrayi Rangers, RGRC Municipal staff and RJCP participants to spray for Neem trees on Council and Crown Land including at Larrimah.

8.3 Dump Point

Michael Somers raised concerns about the current operation of the dump point located at Stan Martin Park. Michael felt that there were better ways it could be set up.

Action: Michael Somers and CSM to meet to discuss other options for the dump point.

8.4 Camping in public places

Concerns were raised about people still camping in public places such as Martin Road, Carew Road etc. CSM confirmed that Night Patrol and Police are moving people on when they come across them in inappropriate places. Advice to LA members is to contact police if people are camping illegally on private property.

8.5 Mataranka Fishing Sporting and Recreation Club– Sports & Rec Grounds

Letter received from MFSRC requesting use of the Bowls Club facility at the Sports & Rec grounds as their club house. The facility is currently unused and the MFSRC have stated that they would repair and maintain the facility and get it operational as part of an MOU with RGRC.

Action: Letter from MFSRC to be forwarded to Council with a recommendation the Local Authority approves the agreement to proceed.

8.6 Special Meeting Items

Deputy Mayor presented the adjusted list of items for the catering shed, including items a majority had listed and also Better Half Club's list.

Quotes for items were discussed and funding options to be considered.

8.7 Bowling Facility

See 8.5

8.8 Elsey St Drainage

Currently seeking quotes from contractors for upgrades to the Elsey St drainage problem. Works should be completed by the upcoming wet season.

8.9 Carew Road - Storm water drain

Currently seeking quotes from contractors for repairs and remedial works to table drains and culverts along Carew and Conway Roads. This will hopefully allow time for works to be completed by the upcoming wet season.

8.10 Rejuvenation of the statues in Stan Martin Park

Local Authority members requested the statues in Stan Martin Park be repainted and repaired. It was noted this was done a few years ago at great expense. RJCP Senior Employment Consultant Kelly Mumme will investigate if an RJCP Project would be possible and what Tourism grants that may be available.

8.11 Tourist Signs

Director Council Services and Infrastructure Sharon Hillen advised that Tourist signs with maps to facilities within the town were a Project for this financial year and will be located at both ends of town.

8.12 Sport & Rec Officer

Concerns were raised by Local Authority members about Sports and Rec Officer who is currently on 8 weeks Leave not being replaced. Sports and Recreation Officer Mary Cunningham, advised there was to be a casual position advertised for the school holiday program and that someone had been engaged but that HR had been unable to contact her to advise of commencement date.

8.13 Never Never News

Biddy Hamilton has taken on the role of preparing the Never Never News and has created an email address for articles/stories advertising to be forwarded to nevernevernews@gmail.com

8.14 Sports and Rec Facility future developments

Martin Lambert, Consultant for Strategic Leisure Group has been engaged by RGRC to undertake scoping Sport & Re facilities and Sport & Rec requirements for all RGRC Communities over the next 10 years. Martin asked what the Mataranka Local Authority thought were the priorities for Mataranka

8. Meeting Closed: 8:12 PM



MATARANKA

Local Authority Special Meeting Minutes

Held in Mataranka Community Hall

30th June 2015

1. Present:

1.1 Elected Members:

Deputy Mayor Judy MacFarlane

1.2 Local Authority Members:

Di Angel
Tracey Anne Wilson
Sue Edwards
Leah Niehus
Alan Chapman
Michael Somers
Biddy Hamilton
Di Jones
Michael Cowen.

1.3 Staff:

Michael Soler-Council Services Manager
Steven Roper-Governance

1.4 Visitors/Guests:

Nil

2. Apologies:

Jo Nicol - Local Authority Coordination Officer
Moved: Sue Seconded: Biddy

3. Conflict of Interest-Members & Staff:

Nil declared

4. Minutes of Previous Meeting:

N/A as special Meeting.

5. Business Arising/Action List;**5.1. Previous minutes action List**

Nil

5.2 Current Action List

Nil

6. Correspondence**6.1. Outgoing Correspondence: Nil****6.2. Incoming Correspondence: Draft Templates of AMP****7. General Business****7.1 Alcohol Management Plan:**

As a regional centre Mataranka Community Members have made many approaches to Government for funding for an Alcohol Management Plan this has been ongoing since mid-nineties. Mataranka Local Authority understands that the NLC needs to be a part of the discussion about Alcohol Management Plan and safe drinking areas for Mataranka and surrounds.

Roper Gulf Regional Council has been unsuccessful in gaining funding for an AMP for Mataranka. The Local Authority has decided to let the Community Safety Action Plan group deal with the AMP from here on and will provide Local Authority representation to that group to allow for continued input and reporting back on the progress of AMP.

Motion: That two Local Authority Members Sue Edwards and Di Angel will sit on Community Safety Action Plan group and report back to Local Authority on a regular basis on reports, updates, minutes etc.

Moved: Bidy Seconded: Di Jones

7.2 Catering Facilities for the Mataranka Sport & Rec Grounds

Deputy Mayor requested Local Authority members to put forward their ideas for upgrades to the Catering facilities. Members read through the lists that were provided. Deputy Mayor and Council Services Manager are to collate the list and then generate the list of items that can be purchased.

7.4 Museum

Local Authority raised their concern on Museum and mentioned that members would like to see if a Curator could be found to go through and digitally catalogue what is in the Museum.

Outdoor covered area is still to go ahead as per RJCP plans.

Members noted that at Museum new decking on walkway is needed. Members also mentioned that there needs to be consideration of longer opening hours for the opening of the Museum and installation of security cameras.

Members read through their lists of things that they would like to see in museum. Deputy Mayor and Council Services Manager are to collate the list.

7.5 Library

Members expressed concerns about the hours the library is opened vs hours it has been funded and mentioned that they would like to see a turn over of books as NT libraries do not have the quantity of books as previous to turn over stock.

Member suggested that librarian should contact Pine Creek and Adelaide River libraries to see if they would like to rotate stock.

Members also request for extended hours and internet café/ Wi-Fi.

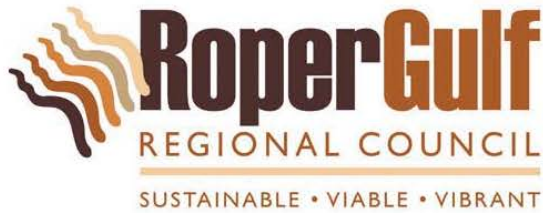
Members suggested that volunteers to potentially man Library/Museum in tourist season or potentially employing someone to run both Museum and Library.

Members read through their lists that they would like to see in library. Deputy Mayor and Council Services Manager are to collate the list.

8. Meeting Closed: 7:25 PM

As the Chair at the Mataranka Local Authority Meeting held on the 30 June 2015, I certify these minutes to be a true and correct record of this meeting.

Deputy Mayor Judy MacFarlane - Chairperson



Hodgson Downs
**Local Authority Meeting
 Minutes**

Alawa Board Room

Thursday 13th August 2015

The Meeting was opened at 10:20 by Deputy Mayor Judy MacFarlane and the Roper Gulf Regional Council Pledge was read.

1. Present:

1.1 Elected Members:

Deputy Mayor Judy MacFarlane.

1.2 Local Authority Members:

Caroline Vincent
 Johnathon Walla
 Ken Muggeridge

1.3 Staff:

Marc Gardner- Director Contracts and Technical Services
 Lokesh Anand- Manager Finance
 Jo Nicol- Local Authority Coordination Officer
 Hilary Sinfield- Governance Officer
 Geane Massey – Work, Health & Safety Advisor
 Brian Phillips- Night Patrol Coordinator
 Tony Moss- Night Patrol

1.4 Visitors/Guests:

Clive Roberts- Community Member
 Nathaniel Knapp- department Local Government
 Barry Clarke- Government Engagement Coordinator

2. Apologies:

Councillor Annabelle Daylight, James Nugget
 Apologies Accepted, Moved: Ken Muggeridge Seconded: Johnathon Walla

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Previous Minutes Accepted, Moved: Johnathon Walla Seconded: Ken Muggeridge

5. Business Arising/Action List;

5.1. Previous minutes action List

20.08.2014	Ask WH&S Coordinator to attend next LA meeting to give talk	Jo Nicol	WH&S Coordinator to attend Meeting in March 2015 14.05.2015 ; Roper Gulf Regional Council Work Health and Safety to attend Local Authority Meeting in August if schedule permits.
	Completed		
14.05.2015	Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	RJCP Regional Manager	24.06.2015 Pending Cemetery ACT Review 13.08.2015 Marc to follow up
14.05.2015	Investigate Solar Light Funding possibilities for Kewulyi Outstation where the Telephone is.	Marc Gardner	13.08.2015 Ongoing Pending Funding
14.05.2015	Dump needs of attention, prioritised and pushed up by June 2015.	Ken Muggerridge	13.08.2015 Ongoing Currently investigating new Dump site.
14.05.2015	Water Tank at Kewulyi needs new pump.	Marc Gardener	13.08.2015 Ongoing

6. Correspondence

6.1. Outgoing Correspondence:

6.2. Incoming Correspondence:

- Letter Department of Local Government and Community Services-Local Authority Project Funding Confirmation.

Ken Muggerridge advised the first quote for Minyerri's roads has been received; the funding does not cover the quote. Currently there is a contractor in the area who may be able to reseal roads cheaper, due to proximity.

In future Department of Local Government needs to include Minyerri in Roper Gulf roads planning. All parties need to work closer together.

7. General Business

7.1 *Elected Member Report:

Deputy Mayor Judy MacFarlane presented the Elected Members Report. Deputy Mayor advised Local Authority Members that Mayor Tony Jack had been on leave for 4 weeks from 29 June till 24 July 2015. While Mr. Mayor was away Deputy Mayor Chaired the July OCM. Deputy Mayor attended Jilkmिंगgan Local Authority meeting, unfortunately it was cancelled due to lack of quorum. The Regional Plan, Budget, Dump charges, and waste management fees have been published.

7.2 *Council Services Managers Report:

- Council Services Update
Ken Muggerridge noted that housing repairs and maintenance are not being done in a timely manner. A tenant is still waiting for stove to be replaced (3 months).

Ngukurr Housing crew should be attending Minyerri every second week there has been no one attending for at least a month.

With Regards to fencing, Members were advised that due to Alawa not taking up the Fencing Contract and Roper Gulf Regional Council not having a presence in Minyerri advice was sought from the Department of Local Government who advised Roper Gulf Regional Council to reallocate the Fencing funding to other communities. This still leaves Minyerri residents with no fencing and this issue needs to be revisited.

The MOU between Roper Gulf Regional Council and Alawa Aboriginal Association requires the establishment of a working party with two representatives from each organisation, to date has still not been established.

The RJCP program at Minyerri was to have regular visits from RGRC, although there is a good relationship with the Director of Community Services there has been little presence from other staff of the Directorate.

ACTION: Roper Gulf Regional Council and Alawa Aboriginal Corporation to establish regular working party meetings.

- ***Work Health and Safety Update:**
A Work Health and Safety Presentation was given before the Local Authority meeting by Work Health & Safety Advisor, Geane Massy.

7.3 ***Council Financial Reports:**

Members were presented with 2014/2015 4th Quarter Expenditure Report. The Finance Manager Lokesh Anand presented the Expenditure Report and gave an overview of "What is a Budget".

Action: Find out why the budget for Night Patrol is less in 2015-16 \$167,389 from \$209,471 in 2014-2015.

7.4 ***Governance Updates:**

- ***Town Priorities**
- ***Complaints Register- Nil**
- ***Policy Updates- Nil**
- **Regional Plan 2015-2016**
Roper Gulf Regional Plan 2015-2016 has been approved by Council on 22 July 2015. Copy of plan will be made available to all once printed copies are received from Printers. Electronic copy is available on website.
- **Clive Roberts nomination for the Local Authority**
- **Local Authority member Caroline Vincent tabled her written resignation. Resignation from Caroline Vincent will be submitted to Council on September OCM.**

7.5 *RJCP- Remote Jobs and Communities Program:

The Community is not happy that the new CEP is not working and appeals to the Office of Prime Minister and Cabinet to get the program functioning well.

7.6 *Alcohol Management Plan: Follow Up

8. Other Business

8.1 Night Patrol

It was mentioned at the meeting that in earlier discussions when the Funding application was submitted for Night Patrol there were discussions that the program could be subcontracted to Alawa. Members asked on where is this at?

It was mentioned that the community is not happy with how Night Patrol is performing. Not much appears to be happening except vehicles used for shopping and the community would prefer Alawa to run Night Patrol then at least there is a greater presence in community.

Tony Moss from Night Patrol gave a brief update.

Minyerri Night Patrol has had 2 complaints.

Unfortunately with no support for Night Patrol on the ground there has been little happening. Community members are unwilling to do on others that are doing the wrong thing re:alcohol & drugs. Posters are being made up with Coordinators phone contacts so issues may be better acted on.

The Night Patrol Office phone has not been working for approximately 12 months it has been reported many times to management and still no action. The phone not working could potentially become a Work Health and Safety issue.

Action: To report the Night Patrol phone and ensure it is fixed as soon as possible.

8.2 Sport & Recreation Planning

Director Contracts and Technical Services, Marc Gardner will be travelling to all communities with Consultant Marty Lambert to undertake consultation around Sport & Recreation facilities and programming for future planning. Deputy Mayor raised the issue of Local Authorities lobbying Governments for improved Sport & Recreation Funding and how it benefits communities.

8.3 MOU between Roper Gulf Regional Council and Alawa

Ken Mudgeridge said he was happy with the MOU between Roper Gulf Regional Council and Alawa, it has given him some direction. He is still waiting for a signed copy.

Action: Roper Gulf Regional Council to follow up and send Alawa Aboriginal Corporation signed MOU document.

8.4 Caroline Vincent tabled her resignation at this Local Authority meeting.

8.5 Clive Roberts put his nomination in as a Hodgson Downs Local Authority Member.

Motion: That the nomination from Clive Roberts be Accepted.

Moved: Johnathon Walla **Seconded:** Ken Mugeridge.

All Agreed by way of consensus.

9. Meeting Closed 1pm

Next meeting : Thursday 15 October 2015.

As the Chair at the Hodgson Downs Local Authority Meeting held on the 14th of May 2015 I certify these minutes to be a true and correct record of this meeting.

Chair Deputy Mayor Judy MacFarlane

WARD REPORTS



ITEM NUMBER	13.2
TITLE	Nyirranggulong Ward Report
REFERENCE	562058
AUTHOR	Jo Nicol, Local Authority Coordination Officer

RECOMMENDATION

- (a) **That Council receive and note the Nyirranggulong Ward Report.**

BACKGROUND

Local Authority meetings were held in Bulman on Wednesday 1st July and Thursday 27th August 2015.

A Local Authority Meeting was held in Manyallaluk on Monday 17th August 2015.

Beswick Local Authority meeting was scheduled for Monday 17th then rescheduled to be held Monday 24th August unfortunately there was no quorum only two members (one very late) and Councillor Ashley turned up and meeting could not happen. The another meeting was scheduled for 21 September which was successfully conducted. As the minutes of the meeting was not ready by the time when Agenda was prepared, the minutes of the meeting will be presented at the next meeting.

Barunga Local Authority meeting was scheduled for Tuesday 18th and then rescheduled to Tuesday Wednesday 26th August both meetings were cancelled due to Sorry Business.

Community Visitors

Thomas Girdler -NT Housing

Other Meetings in Community

Nil

Beswick**Local Authority Update**

The Beswick Local Authority includes; Cr Selina Ashley, Richard Kennedy, Sasha Ashley, Trephina Bush, Deanna Kennedy, Lorraine Bennett, Raelene Bulumbara and Joseph Brown.

The Beswick Local Authority has been having issues with getting a quorum due to a number of factors.

The next Beswick Local Authority meeting is scheduled for Monday 16 November 2015.

Community Update:

The community looks neat and tidy; the new store at new Sub division is nearly completed.

Barunga**Local Authority Update**

The Barunga Local Authority includes; Cr Anne-Marie Lee, Ruth Kelly, Anita Painter, Scott Lee, Helen Lee, David Oenpelli and Jamie Ah Fat.

Helen Lee is the Chairperson of the Barunga Local Authority

The Barunga Local Authority meeting is scheduled for Tuesday 22nd September 2015 got cancelled. The next Barunga Local Authority Meeting is scheduled for 17 November 2015.

Community Update:

Barunga is looking neat and tidy.

Manyallaluk

Local Authority Update

The Manyallaluk Local Authority Members are; Cr Anne-Marie Lee, Cr Selina Ashley, Cr. John Dalywater, Eileen Lawrence, Rosemary Sullivan, Shaunette Mumbin, Andrew Hood, Robert Williri, Issac Dai and Cynthia Williri.

The Manyallaluk Local Authority meeting is scheduled for Tuesday 21 September 2015 got cancelled. The next Manyallaluk Local Authority Meeting is scheduled for 16 November 2015.

Community Update

Manyallaluk is looking very neat and tidy, Parks are looking great.

A new fence around the Basketball Court is completed and makes the area much safer.

Bulman

Local Authority Update

Local Authority Membership includes; Cr John Dalywater, Easu Martin, Garret Lofty, Darilyn Martin, Margaret Lindsay, Maggie Chikappa, Jerry Martin and Christopher Gordon.

Margaret Lindsay is the Chairperson of the Bulman Local Authority.

The next Bulman Local Authority Meeting is scheduled for Wednesday 18th November 2015.

Community Update:

The Bulman Community is looking neat and tidy. Michaela Naare has been Acting Community Services Manager while Nyrelle Johnson has been on Maternity leave. Nyrelle delivered a wee girl Imogen Rae Johnson, born Friday 21 August.

ISSUES/OPTIONS/SWOT

Ward Action List

Date	Issue	Responsible Person	Status	Status Comment-Completion Date
Barunga				
16-04-2013	Signs and Identify graves at Cemetery	CSM & Community	Ongoing	Waiting on external funding. Update 18.2.14 Funding available Sharon working with CSM. LA needs to think about the sign they want. Also waiting for NT Govt to pass legislation. 14.1.2015: We are still waiting on

Date	Issue	Responsible Person	Status	Status Comment-Completion Date
				LA to decide on what they would like us to do. NT legislation has been passed I will be putting to the LA members at the next LA meeting.
15-04-2014	Contact Stephen and arrange a training VSA program for Barunga	CSM	Ongoing	15.07.14: Just organising date 14.1.2015: LA needs to confirm dates that they would like him out he is happy to attend any meetings.
Beswick				
17-02-2014	Talk to small groups of Community members about taking ownership of AMP	Cr Selina Ashley/S. Alcohol Management Project Officer		Maybe use BRACS 16.02.14: -Ongoing LA asked to bring ideas to next LA meeting. 14.04.15: Ongoing
20.10.2014	Municipal team to gather up as many dead cars on the outskirts of Community and stack them in one place for when solution is found.	CSM		16.02.15: - Ongoing 14.04.15: - Ongoing
20.10.2014	Have discussion about use of compactor so use of the unsealed road to the tip can be used during the wet season	CSM and DCSI		14.04.15: Ongoing 18.09.2015: Discussions with Dol about upgrades to this section of the road has commenced.
20.10.2014	Contact RGRC and try and get the cherry picker to Beswick with experienced staff from Mataranka to repair the lights and put protective covers over globes.	CSM		14.04.15: – Lights Audit currently being done 18.05.15: Seeking contractors to do a street light run twice a year only as that is all that the budget permits
16.02.2015	Discuss with Director of DCSI the feasibility of having a bore drilled for public use.	CSM	Ongoing	14.04.15: -Ongoing
18.05.2015	Request a Night Patrol representative attend the next LA meeting.	CSM		
Manyallaluk				
16.03.2015	Decide on position of two new solar lights in Central Park	Robert Williri/CSM	Ongoing	
24.08.2015	Think about how to spend 2015/2016 Local Authority Project Funding \$14,786 and bring ideas to next LA meeting.	LA Members/ Community		18.09.2015: DCSI Sharon Hillen to present report at next LA meeting on the cost of completing the Basketball court and the possibility of installing park furniture.

Date	Issue	Responsible Person	Status	Status Comment-Completion Date
24.08.2015	Install speed humps as soon as quotes are processed	CSM		
Bulman				
19.11.2014	Follow up Fencing Project and report back to LA	CSM	Completed	Fencing Project Completed –CSM to report to Local Authority meeting.
28.08.2015	Report back to Local Authority details of under and over spends for next Local Authority Meeting	Finance		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 LOCAL AUTHORITY_2015.08.24_Manyallaluk_Minutes1.pdf
- 2 LOCAL AUTHORITY_2015.07.01_Bulman_Minutes.pdf
- 3 LOCAL AUTHORITY_2015.08.27_Bulman_Minutes.pdf

5. Business Arising/Action List;

5.1. Previous minutes action List

Item No.	Delegated To	Action Description	Comments/Completed
1	CSM	Purchase: speed signs, road paint and speed bumps	Ongoing
2	DCSI	Put recommendation through to move the Hwy speed sign back before the Weemol short cut road.	Ongoing

6. Correspondence

6.1. **Outgoing Correspondence:** Nil

6.2. **Incoming Correspondence:** Nil

7. General Business

7.1. *Elected Member Report:

Nil

7.2. *Council Services Managers Report:

- **Council Services Update**

Council Services Manager advised the Local Authorities Members that new road proposed for the houses facing Central Arnhem Highway is waiting on final costing of the works before RGRC give it the go ahead. Weemol Road has been approved to be fixed under the disaster relief funding from the cyclones, they have received the quote to fix and RGRC are awaiting a response before works can go ahead.

With all new roads going in all the shortcut roads will be blocked off to reduce dust and erosion in Bulman and Weemol.

Members were also advised that dead cars are getting removed and everyone was requested for supporting for all cars to be removed. due to them being left in the street/park areas damaged with broken glass and grass grow around the car creating a safety hazard especially.

CSM will be on leave from the 27th July 2015 returning in November (Mat Leave) replacement will be onsite.

- ***Work Health and Safety Update**

Blocking off shortcuts to reduce dust causing asthma

7.3. *Council Financial Reports:

The third quarter financial report for Bulman tabled at the meeting. The third quarter financial report was discussed in detail at the financial training which was done just before the meeting .

ACTION: CSM to get clarification from Finance and explain what is included under "4- Other Council Services" at the next Local Authority Meeting.

7.4. *Governance Updates:

- ***Town Priorities**

The town priorities list that was included in the Regional Plan 2015-2016 was discussed.

ACTION: to be added on priority list: Access Road to airport from the Central Arnhem Highway to be upgraded for all year round access

- ***Complaints Register**
Nil

- ***Policy Updates**

Council approved revised policy on Alcohol & Other Drugs. The policy promotes prevention, reduction and elimination in the workplace. All policies available on the Roper Gulf Regional Council website.

- Members were advised that new Councillor Daniel Mulholland for the South West Gulf Ward was sworn in at the ordinary meeting of Council on 30 April 2015 at Barunga.

- **Local Authority Trainings:**

Members were advised that Indigenous Womens Conference held in June was attended by nine Local Authority members.

Members were advised on upcoming Leadership Forum which will be held in Katherine on 20-21 July 2015. Members were encouraged to attend.

7.5. *RJCP- Remote Jobs and Communities Program:

Members were advised that new changes are to take effect as of the 1st of July and will be known as CDP. Participants are required to attend their activity for 4-5 hours per day; 5 days a week and they will only receive their payments for the hours that they attend.

7.6. *Alcohol Management Plan:

There is concern that drug "ice" may be in the community. Members were requested to let police and clinic know if any sign is noticed so that we can help keep drugs out of our community.

8. Other Business

8.1. New Shop

On behalf of Lenny – Ricon

Members were advised that water samples have been taken from the water main connection, currently waiting on the results before P&W come out to do their final inspection. Outback stores are looking to be operating out to the new shop by the end of July (pending inspections)

8.2. Mimal Rangers

Updated by Dale Furley – Mimal Rangers

Clean up project at the spring on the hill, old school through to the hill behind the clinic creating a “natural corridor Reserve” for sugar gliders. Mimal Rangers has a new ABN, September they will hold an election for finance committee. Creating a list for on call fire rangers is on progress.

Still heli-burning till the end of July and then no more fires are to be lit and a fire ban will be in place as of August, Young Fella’s camp – 6-10th July and Young Women’s camp – TBC.

8.3. NT Housing

Updated by Kevin – Territory Housing

Power and projects are on site fixing up some houses, asked for co-operation to access the community houses. Posters are available to be put up with updated contacts.

Maintenance hours on houses are 8-5pm unless agreed upon prior.

Members were requested to report all maintenance issues through Council and keep talking to council till resolved.

8.4. Power and Water

Answering Questions – Chris Horton - Power and Water

Members were advised that the water pressure at Weemol is gravity feed which limits pressure.

8.5. Bulman Airstrip

Raised by members. What is involved for 24 Hour access for the airstrip?.

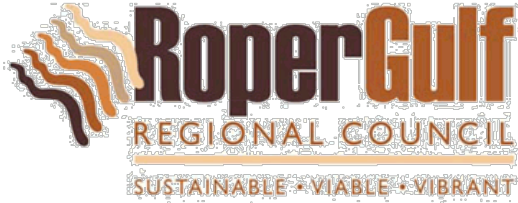
ACTION: CSM to follow up with RGRC Contracts Manager and find about procedure for 24 access to landing at the airstrip at Bulman and report it to next Local Authority Meeting

9. Meeting Closed at 4:10pm

Next meeting Wednesday 19 August 2015

As the Chair at the Bulman Local Authority Meeting held on the 1st of July 2015, I certify these minutes to be a true and correct record of this meeting.

Cr. John Dalywater - Chairperson



Bulman
**Local Authority Meeting
 Minutes**

Held at the Bulman Service Delivery
 Centre
 27th August 2015

This meeting was opened at 3.00pm by chair Margaret Lindsay and the Roper Gulf Regional Council pledge was read.

1. Present:

Elected Members:

Cr John Dalywater

Local Authority Members:

Margaret Lindsay (Chair)

Esau Martin

Darilyn Martin

Staff:

Michaela Naare – Acting Council Services Manager

Sharon Hillen - Director of Council Services and Infrastructure

Marion Smith – Acting Director of Community Services

Brian Phillips – Night Patrol Coordinator

Visitors/Guests:

Thomas Girdler – Territory Housing

Nathaniel Knapp – Department Local Government

Rebecca Vincent – Sunrise Health

2. Apologies:

Christopher Gordon, Maggie Chikkapa and Garrett Lofty

Apologies Accepted,

Moved: Cr John Dalywater

Seconded: Esau Martin

All agreed

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Members accept the Minutes from previous meeting held on 1 July 2015.

Moved: Esau Martin

Seconded: Cr John Dalywater

5. Business Arising/Action List;

5.1. Previous minutes action List

Item No.	Delegated To	Action Description	Comments/Completed
1	CSM	Clarification from Finance and explain what is included under "4- Other Council Services" at the next Local Authority	<i>Completed Sharon explained 28/08/2015</i>
2	DCSI	Access Road to airport from Central Arnhem Highway to be upgraded for all year round access – to be added to Town Priority List	<i>Completed</i>
3	CSM	CSM to follow up with RGRC Contracts Manager and find out about procedure for 24 hour access to landing at the airstrip at Bulman and report it to Next Local Authority Meeting	<i>Completed 28.08.2015 CSM to work with Sunrise Health to collate data to present to DOI and CASA.</i>

6. Correspondence

6.1. Outgoing Correspondence:

- Letter from CEO to Regional Director: Department Infrastructure (Bulman Airstrip)

6.2. Incoming Correspondence:

NIL

7. General Business

7.1 *Elected Member Report:

Councillor Dalywater mentioned that he is pleased with how RJCP is progressing. He advised Members that he has met with the Community Services Coordinator to discuss future RJCP projects for Bulman and Weemol.

7.2 *Council Services Managers Report:

- **Council Services Update:**
Acting Council Services Manager Michaela Narre presented the Council Services report. Members were advised that a new road proposal is currently being worked on for the houses that currently face the Central Arnhem Highway. The Weemol Road was approved for repairs under the Disaster Relief Funding (Cyclone Funding) and it is now completed. Shortcut roads are to be blocked off to reduce dust and erosion in Bulman and Weemol. The Municipal crew are currently trying to fix the irrigation system along the strip that faces the Central Arnhem Highway and Bulman Oval. Dead cars are slowly being removed and it will be an ongoing project. Police have requested vehicles deemed unsafe/abandoned be tagged out.

- ***Work Health and Safety Update**
Members and Staffed were informed that the Safety September to take place every Thursday in Bulman from 3rd September 2015 and it is compulsory for all RGRC staff to participate on the activities planned for Safety September.

7.3 ***Council Financial Reports:**

4th quarter Financial Report was tabled at the Meeting.

Action: Report back to Local Authority details of under and over spends for next Local Authority Meeting

7.4 ***Governance Updates:**

- ***Town Priorities**

Local Authority Members were advised that the Bulman Local Authority has received another round of Local Authority project funding of \$41,260 which is to be acquitted for 2015/2016 year.

Members were also advised that Council was successful in gaining another grant for one solar light and Local Authority Members were asked if there is a preferred location for it.

- ***Complaints Register-Nil**
- ***Policy Updates-Nil**

7.5 ***RJCP- Remote Jobs and Communities Program:**

Members were updated as follows:

- Bulman RJCP is currently up to date with compliance which includes; appointments, Job Plans and activities have been created.
- All RGRC Bulman staff have been set with a target to bring one disengaged RJCP Participant to work. 'On the job skill building' is currently in place until projects/activities have been approved.
- On 20th August 2015, 20 jobseekers successfully passed their Learner Driving Test and 6 received their Provisional Driving Licence.
- Currently 6 men are participating in the Certificate 2 Infrastructure and Resource Training that Batchelor Institute is delivering. Participants have almost completed the theory aspects of the course and will soon be commencing the Green Shed at Weemol as the practical project. Dave Gaston will be out 31/08/2015 to bring the materials for Green Shed upgrade.
- Recruitment is underway for the vacant RJCP Supervisor position (4).

7.6 ***Alcohol Management Plan:**

Motion

Members all voted to transfer responsibility of Alcohol Management Plan to the Community Safety Committee (GEC, Night Patrol, Police etc).

All agreed

8. Other Business**8.1 Sport and Recreation Plan**

Members were advised that Martin Lambert, Strategic Leisure Consultant (Sports and Recreation Facilities) has been travelling around all Roper Gulf Regional Council Towns to consult on a 10 year Sport & Rec Plan. Martin inspected the Sport and Recreation Hall and Oval. He also spent some time with the Community Services Coordinator (Aroha) regarding the sport and recreation plan for Bulman Weemol. The half court has been removed from Barunga and is to be transported to Weemol, the date is to be advised.

8.2 RGRC Night Patrol:

Night Patrol Coordinator Brian Phillips updated how Night Patrol works under the 2018 Operational Framework. He advised members that Night Patrol is not Police or Security Guards. Night Patrol primary function is to ensure children get to school, and therefore they operate from Sunday to Thursday, which is soon to be in effect in Bulman.

There is currently 4 staff in Bulman and the Team Leader (Shaun Nuggett) is doing his Certificate 3 in Community Night Patrol.

8.3 NT Housing:

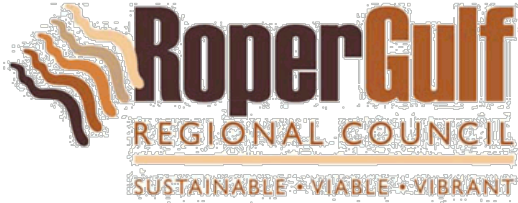
Updated by Thomas Girdler – Territory Housing

The hours Maintenance will work on houses is 8 am to 5 pm unless agreed upon prior. Members were advised to report all maintenance issues through Council and were asked to keep talking to council till resolved.

Nathaniel Miller commenced as the RGRC Housing Maintenance Officer/Tenancy Officer on 27th July 2015. He has completed his outstanding maintenance requests and reminded the community that they are to go to the office to complete request forms.

9. Meeting Closed at 5:15pm

Next Meeting 23rd September 2015



Bulman
**Local Authority Meeting
 Minutes**

Held at the Bulman Service Delivery
 Centre
 27th August 2015

This meeting was opened at 3.00pm by chair Margaret Lindsay and the Roper Gulf Regional Council pledge was read.

1. Present:

Elected Members:

Cr John Dalywater

Local Authority Members:

Margaret Lindsay (Chair)

Esau Martin

Darilyn Martin

Staff:

Michaela Naare – Acting Council Services Manager

Sharon Hillen - Director of Council Services and Infrastructure

Marion Smith – Acting Director of Community Services

Brian Phillips – Night Patrol Coordinator

Visitors/Guests:

Thomas Girdler – Territory Housing

Nathaniel Knapp – Department Local Government

Rebecca Vincent – Sunrise Health

2. Apologies:

Christopher Gordon, Maggie Chikkapa and Garrett Lofty

Apologies Accepted,

Moved: Cr John Dalywater

Seconded: Esau Martin

All agreed

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Members accept the Minutes from previous meeting held on 1 July 2015.

Moved: Esau Martin

Seconded: Cr John Dalywater

5. Business Arising/Action List;

5.1. Previous minutes action List

Item No.	Delegated To	Action Description	Comments/Completed
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6. Correspondence

6.1. Outgoing Correspondence:

- Letter from CEO to Regional Director: Department Infrastructure (Bulman Airstrip)

6.2. Incoming Correspondence:

NIL

7. General Business

7.1 *Elected Member Report:

Councillor Dalywater mentioned that he is pleased with how RJCP is progressing. He advised Members that he has met with the Community Services Coordinator to discuss future RJCP projects for Bulman and Weemol.

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Action: Report back to Local Authority details of under and over spends for next Local Authority Meeting

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- ***Town Priorities**

Local Authority Members were advised that the Bulman Local Authority has received another round of Local Authority project funding of \$41,260 which is to be acquitted for 2015/2016 year.

Members were also advised that Council was successful in gaining another grant for one solar light and Local Authority Members were asked if there is a preferred location for it.

- ***Complaints Register-Nil**
- ***Policy Updates-Nil**

7.5 ***RJCP- Remote Jobs and Communities Program:**

Members were updated as follows:

- Bulman RJCP is currently up to date with compliance which includes; appointments, Job Plans and activities have been created.
- All RGRC Bulman staff have been set with a target to bring one disengaged RJCP Participant to work. 'On the job skill building' is currently in place until projects/activities have been approved.
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- Currently 6 men are participating in the Certificate 2 Infrastructure and Resource Training that Batchelor Institute is delivering. Participants have almost completed the theory aspects of the course and will soon be commencing the Green Shed at Weemol as the practical project. Dave Gaston will be out 31/08/2015 to bring the materials for Green Shed upgrade.
- Recruitment is underway for the vacant RJCP Supervisor position (4).

7.6 ***Alcohol Management Plan:**

Motion

Members all voted to transfer responsibility of Alcohol Management Plan to the Community Safety Committee (GEC, Night Patrol, Police etc).

All agreed

8. Other Business**8.1 Sport and Recreation Plan**

Members were advised that Martin Lambert, Strategic Leisure Consultant (Sports and Recreation Facilities) has been travelling around all Roper Gulf Regional Council Towns to consult on a 10 year Sport & Rec Plan. Martin inspected the Sport and Recreation Hall and Oval. He also spent some time with the Community Services Coordinator (Aroha) regarding the sport and recreation plan for Bulman Weemol. The half court has been removed from Barunga and is to be transported to Weemol, the date is to be advised.

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There is currently 4 staff in Bulman and the Team Leader (Shaun Nuggett) is doing his Certificate 3 in Community Night Patrol.

8.3 NT Housing:

Updated by Thomas Girdler – Territory Housing

The hours Maintenance will work on houses is 8 am to 5 pm unless agreed upon prior. Members were advised to report all maintenance issues through Council and were asked to keep talking to council till resolved.

Nathaniel Miller commenced as the RGRC Housing Maintenance Officer/Tenancy Officer on 27th July 2015. He has completed his outstanding maintenance requests and reminded the community that they are to go to the office to complete request forms.

9. Meeting Closed at 5:15pm

Next Meeting 23rd September 2015

WARD REPORTS

ITEM NUMBER	13.3
TITLE	Numbulwar Numbirindi Ward
REFERENCE	562075
AUTHOR	Jo Nicol, Local Authority Coordination Officer

RECOMMENDATION

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.
- (b) That Council approves the Numbulwar Local Authority's recommendation to approve spending \$9,153.00 of Local Authority Funds towards resurface the Numbulwar Basketball Court.

BACKGROUND

The Numbulwar Local Authority meeting was held on Tuesday 11th August 2015. A further Special Local Authority Meeting was held on Wednesday 9th September 2015.

Local Authority Update

The Numbulwar Local Authority includes: Councillor Kathy-Anne Numamurdirdi, Cheryl Nundhirribala, David Murrungun, Christopher Spicer, Ella Geia, Felicity Kym Rami, Douglas Wunungmurra and Selena Uibo.

Selena Uibo is the permanent Chairperson of the Numbulwar Local Authority

The Numbulwar Local Authority held a Special Meeting on Wednesday 9th September to confirm it would use Local Authority Priority Funding of \$9,153.00 towards resurfacing the Basketball Court. As part of the Funding Application one third of the required money was to be supplied by the applicant, Roper Gulf Regional Council's Sport & Recreation Unit. Resolution: The Numbulwar Local authority was unanimous in its decision to support the resealing of the Basketball Court with Local Authority Priority Funding of \$9,153.00.

The next Numbulwar Local Authority meeting is scheduled for Tuesday 13th October 2015 at 3:00pm.

Community Visitors

Michael Tennant- CEO Department Business
 Nathaniel Knapp- Department Local Government
 Natasha Hamilton – Department of Housing
 Tom Girdler – Department of Housing
 David Boutead – Department of Business
 Mark Plunkett – Department of Business
 Daniel Motlop – Office of the Chief Minister

Community Update

Numbulwar community is looking great; parks and open spaces look well tendered and are being used.

The RJCP team have moved into their new office and are up and running.

Work is well underway on the new Airport road which should be finished before the wet season starts.

The new Community and Youth, Sport & Recreation Coordinator, Sam Nowick, has arrived and hit the ground running.

ISSUES/OPTIONS/SWOT

Nil

Action list

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
12.05.2015	Discuss Retail Training with Store and RJCP Coordinator	LA Chairperson-Selena Uibo	Ongoing	
11.08.2015	Invite GEC to next LA meeting on October 13 th to discuss AMP	Cr Kathy-Anne		
11.08.2015	Provide a list of people who are on the HRG	NT Housing /Tom Girdler	Completed	3.09.2015- List sent out to Chair & CSM
11.08.2015	Decide if LA will operate as HRG at next LA Meeting	LA		
11.08.2015	Numbulwar LA recommends Council write letter calling for NTG to upgrade new Health facility with a Morgue.	Council		Letters sent to OCM on 30th Sep 2015 for Mayor to sign. They will be distributed after approved by Council

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 LOCAL AUTHORITY_2015.08.11_Numbulwar_Minutes.pdf
- 2 LOCAL-AUTHORITY_2015.09.09_Numbulwar_Minutes-Special-Meeting1[1].pdf



Numbulwar
**Local Authority Meeting
 Minutes**

Held in Council Chamber Room

11/08/2015

Meeting was opened at 3.15pm by the designated Chairperson Selena Uibo, the pledge was read.

1. Present:

1.1 Elected Members:

Councillor Kathy-Anne Numamurdiridi.

1.2 Local Authority Members:

Selena Uibo (Chairperson)
 Cheryl Nundhirribala
 Douglas Wunnungmurra
 Ella Geia

1.3 RGRC Staff:

Roger McIvor – Council Services Manager (Numbulwar)
 Marc Gardner – Director Contracts and Technical Services
 Jo Nicol – Local Authority Coordination Officer
 May Brazil – Senior Administration Support Officer
 Lokesh Anand – Finance Manager
 Brian Phillips – Regional Coordinator Night Patrol
 Tony Moss – Regional Coordinator Night Patrol

1.4 Visitors/Guests:

Michael Tennant – Department of Business Chief Executive
 Timothy Wurramarra – Numbulwar Store
 Faye Mangurra – Numbulwar School
 Nathaniel Knapp – Department Local Government
 Natasha Hamilton – Department of Housing
 Tom Girdler – Department of Housing
 David Boutead – Department of Business
 Mark Plunkett – Department of Business
 Daniel Motlop – Office of the Chief Minister

2. Apologies:

Apologies – Felicity Rami, Sharon Hillen, Kenny Spicer

Accepted, Moved: Ella Geia

Seconded: Douglas Wunnungmurra

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Members accepted the previous minutes from the Local Authority Meeting held on 12 May 2015.
Accepted: Ella Geia Seconded: Douglas Wunnungmurra

Members accepted the previous minutes from the Local Authority Meeting held on 4 June 2015.
Accepted: Douglas Wunnungmurra Seconded: Selena Uibo

5. Business Arising/Action List:**5.1 Previous minutes Action List:****May 12th 2015**

Action	Result:
The Chair Selena to talk with RJCP Coordinator Michaela Naare and the store management about participants undertaking retail training.	Ongoing
Local Authority members to hold a special meeting before June to discuss the Electoral Boundary review.	Completed
The Chair Selena Uibo to write a letter to Nikki Charlesworth-Canning to attend meeting.	Completed

June 4th 2015 (Special Meeting)

Action	Result:
The CSM to talk with Sharon on how to go about getting information needed to present to LA members on the gains and losses from both East Arnhem Regional Council and Roper Gulf.	Information was distributed to LA members about East Arnhem Regional Council. EARC were an apology for the 11.08.2015 Meeting. As there will be a new electoral review after 2017 election LA Members would wait to make a decision at a later date to progress this item.
CSM to seek information from Jo Nicol / Nick Sarah about review extension for East Arnhem Regional Council.	Extension date is fluid, Members in no hurry to progress item any further until after next electoral review in 2017

6. Correspondence**6.1 Outgoing Correspondence**

- Letter to East Arnhem – No result.
- Community Champions – Michael Tennent spoke on his role and how
- Letter to Claire Gardiner re: Transport and Freight Hub Numbulwar – Director Contracts and Technical Services Marc Gardner discussed the application on funding. NT funding has been approved, however federal funding still pending.

6.2 Incoming Correspondence: -

- Media Release – Weed management plan for Neem – CSM Roger Mclvor discussed how Neem; being a tree, has impacted quite a lot when it comes to the neem taking over native trees around it. Roger suggested that a plan should be put in place to rid the community of this weed, under the weed management act.
- Local Authority Funding for 2015-16 – Local Authority Members were made aware that \$143,542 worth of funds is available to them for the new financial year, funds from last financial year was rolled over and so the total has now doubled. It was discussed that on the next financial meeting LA Members will need to allocate the funds accordingly as funds would no longer be available come June 2016.

7. General Business

7.1 Elected Member Report - Due to Councillor Kathy- Anne's absence from Council Meeting, nothing to recap until next meeting in Borroloola in September.

7.2 Council Services Managers Report - CSM Roger Mclvor updated on building renovations for the council office, tender advertised for the culverts between Numbulwar and Ngukurr, the new Community Safety, Youth Services, Sport & Rec coordinator has been appointed, welcomes Samuel Nowicki to the Numbulwar team.

Moved: Ella Geia

Seconded: Cheryl Nundhirribala

7.3 Council Financial Reports – Finance Manager Lokesh Anand briefed through at length on how to read the budget reports for Numbulwar Community and familiarised everyone with who was in charge of what budget. Local Authority Coordination Officer Jo Nicol reminded all that the budget discussed will be in the Regional Plan for 2015/2016 which will be handed out within the next week. Nathaniel Knapp from Department of Local Government and Community Services made members aware of the Legislation and Local Government Act in regards to assisting them in knowing how the budget is put together.

7.4 Governance Updates:

- **Town Priorities** – CSM Roger Mclvor advised members on the process for the new town priorities for the new financial year. He advised that the project which could not be completed on the current financial year will be rolled over to the new financial year.
- **Complaints Register – Nil**
- **Policy Updates – Nil**
- **Ordinary Women/Extra Ordinary Lives** – Local Authority Coordination Officer Jo Nicol commended the Conference and how great the Numbulwar participation had been.

7.5 RJCP – Remote Jobs and Communities Program

CDP have now successfully moved into new office with everyone up and running on programs. A lot of people have yet to comply with the new system which resulted in some payments being cut.

7.6 Alcohol Management Plan – ongoing.

Due to the Government Engagement Coordinator – Carl Hansen, unable to attend this LA Meeting AMP postponed until next Meeting.

ACTION: IEC Kathy-Anne to invite Carl along to next meeting on October 13th.

8. Other Business

8.1 Road Works – Project has started, 1.3km worth of roadwork's are to be done. Four people from the Council have been identified to start work with Downers. A few issues have been noted, survey pegs taken from the ground and fuel stolen from the compound. Work is expected to be finished sometime in October.

8.2 Numbulwar School – Nikki Charlesworth-Canning discussed with members on a few points; seeking community input into the school education programs and initiatives, establishing a guiding coalition made up of school staff, families and community members to gain a wider perspective on what is happening with the school. They are also seeking permission from LA members to run ideas by them from time to time when community input will assist in developing educational outcomes.

8.3 Community champion for Numbulwar and Ngukurr- Michael Tennant discussed a focused on jobs for local people and economic development. Michael outlined a few examples of economic development currently for Ngukurr, of which some may be good to see in Numbulwar i.e. cafes, art centre, fishing business etc. It was mentioned that he would be more than happy to come and discuss any business end in getting a project started. October will see an upcoming inter-business one day workshop which a date will be advised ones known. LA members may be asked to help promote workshop once date is known.

8.4 Housing- Territory Housing has asked if LA Members could be used as the Numbulwar Housing Reference Group in future. in doing so housing are hoping that the members can be kept up to date on matters for the community in regards to housing allocation, health and seek advice from community on improving services. Housing Reference Group in Numbulwar has not been meeting regularly due to no quorum. Natasha Hamilton from Department of Housing discussed the levels of Territory Housing and how they are structured to better familiarise members.

Action: NT Housing to provide a list of people who are on the HRG so they can be invited.

Action: Local Authority Members to decide at next meeting if they would like to operate as the Housing Reference Group.

8.5 Sport & Recreation – CSM Roger McIvor spoke on behalf of Community Safety Coordinator Sam Nowicki in regards to a letter addressed to the LA Members on how the program is coming along. Sport & Recreation crew are worried about facilities in the community that need to be looked at and where possible fixed. Condition on the Oval is quiet poor, the basketball needs to be resurfaced as it is quiet slippery and will be dangerous come wet season, and a quote has already been given for a job. The recreational hall also needs to be looked at.

Director Contracts and Technical Services Marc Gardner discussed that Council had been successful in obtaining funding to engage a consultant to draft a fifteen year Sport & Recreation Plan. The Consultant Martin Lambert will be in Numbulwar in a fortnight's time to discuss with community all aspects of Sport & Recreation.

8.6 Grants – Roper Gulf Regional Council's Grants Officer has requested a letter of support from the Local Authority for applications currently underway; new compact truck for Borroloola, Numbulwar and Ngukurr- Culverts to be put in from Numbulwar airport, Tourism bay at Borrolola, Mataranka Museum upgrades and remote airstrip upgrades. Numbulwar Basketball court, Mataranka Alcohol Management Plan and Numbulwar Sport and Rec AFL equipment.

Members motioned their support on the grants projects.

Moved: Ella Geia

Seconded: Cheryl Nundhirribala

All Agreed by way of consensus

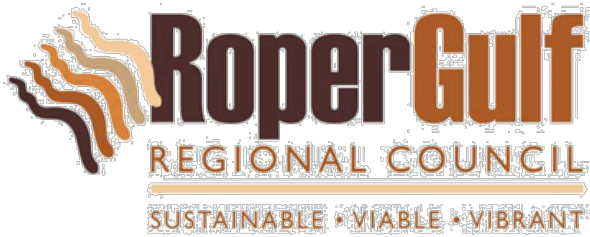
- 8.7 Morgue** – A recent event at the current morgue facility with regards to faulty equipment which was especially disturbing to families involved, led to questions asked as to why there is no back up on equipments. Director Contracts and Technical Services Marc Gardner suggested Local Authority to ask for a support letter from Council to Department of Health to have the morgue upgraded along with a backup facility. Nathaniel suggested to cc in Minister Bess Price.

Action: Selena Uibo on behalf of LA members to write a letter in support of the upgrade to a facility for morgue.

- 8.8 Numbulwar School Event** – Chairperson Selena Uibo gave a report on visit from NT Education Minister Peter Chandler accompanied by Chief Executive Ken Davies, Noel Pearson, Bernardine Denigan and Vicki Baylis. Selena happily reported that all guests were impressed with the school and efforts of staff and students. Noel wrote an article on the Australia Weekender mentioning the school and the positives it has been doing.

9. Meeting Closed at 5.30pm

Next Meeting Tuesday 13th October 2015



Numbulwar
**Special Local Authority
 Meeting Minutes**

Held in Numbulwar Training Centre

September 9th 2015

Meeting was opened at 3:12pm by the designated Chairperson Selena Uibo and the Roper Gulf Regional Council pledge was read

1. Present:

Elected Members:

Councillor Kathy-Anne Numamurdiridi

Local Authority Members:

Selena Uibo -Chairperson

Felicity Rami

Douglas Wunningmurra

Ella Geia

David Murrungun

Roper Gulf Regional Council Staff:

Roger McIvor – Council Services Manager

May Brazil – Senior Administration Officer

Sam Nowicki – Community and Youth Services, Sport and Recreation Coordinator

Visitors/Guests:

Carl Hansen – Government Engagement Coordinator

2. Apologies:

Apologies – Kenny Spicer and Cheryl Nundhirribala

Moved: Felicity Rami

Seconded: Ella Geia

3. Conflict of Interest - Members & Staff:

NIL

4. General Business

4.1 Discuss the Basketball Court surface upgrade and the proposal presented to the Numbulwar Local Authority that they contribute funding of \$9,153.00 from Local Authority Priority Funding.

Community and Youth, Sports & Recreation Coordinator Sam Nowicki advised the members of the current grant proposal that is to go to the Northern Territory Department of Sport and Recreation. Sam further advised that one of the conditions of the application is that one third of the Project's cost is to be covered by the applicant. A quote has been received by NT Sport and Surfacing for resurfacing the Basketball Court area. Based on a sample taken from the current surface, supplied to them, the cost is \$27,459.

As soon as Numbulwar Local Authority confirms it will cover the one third cost a submission can be made to the NT Department of Sport and Recreation from Roper Gulf Regional Council.

It was noted that the basketball court has recently been part of a successful RJCP Project, putting in the fence, with the help of Allan Cameron, Indigenous Community Volunteer.

A question was asked by LA Member David Murrungun about RJCP participants working with the contractor should the grant be successful. Sam indicated that it will be put in the Grant submission that a local participant will be asked to work with the contractor.

A vote was taken asking Numbulwar Local Authority Members to approve supporting the Basketball Project with a \$9,153.00 contribution from the Numbulwar Local Authority Project Fund, should the submission be successful.

Numbulwar Local Authority Members voted unanimously to support the Basketball Court Project with a \$9,153.00 contribution from the Local Authority Priority Project Fund.

Action: Sam Nowicki to contact RGRC Grants Coordinator, Amanda Haigh, to include in Grant submission that an RJCP participant must be able to work with the contractors.

The Chairperson, Selena Uibo thanked all guests and members for attending.

5. Meeting Closed at 3.35pm

Next Meeting Tuesday 13th October 2015

WARD REPORTS

ITEM NUMBER	13.4
TITLE	South West Gulf Ward Report
REFERENCE	561914
AUTHOR	Jo Nicol, Local Authority Coordination Officer

RECOMMENDATION

- (a) **That the Council receives and notes South West Gulf Ward report.**
 (b) **That the Council accepts the nominations of Raymond Mawson and Rebecca Gentle to the Borroloola Local Authority.**

BACKGROUND

The Borroloola Local Authority Meeting was held on Thursday 6th August 2015.

The Borroloola Local Authority includes; Mayor Tony Jack, Cr Don Garner, Cr Daniel Mulholland, Lizzie Hogan, Trish Elmy, Mike Longton, Geoff Hulm, Maria Pyro, Marleen Karkadoo, Bernard Redfern, Alison Doyle and Beatty Retchford.

The next Borroloola Local Authority Meeting is scheduled for Thursday 8th October 2015.

Community Visitors:

Nathanial Knapp - Department Local Government.

Community Update:

Town is looking very clean and tidy, the Municipal Services Crew are continuing with a program of slashing roadside verges, rubbish pickup and keeping the Cemetery and parks mowed and neat.

Youth Voice

Nil

ISSUES/OPTIONS/SWOT**Ward Action List**

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
3.04.2014	Update on Tamarind Park Dump Point relocation	CSM	Completed	04.09.2014-ongoing To be completed as a part of the Information Bay Project. Project at design & documentation stage.
5.06.2014	LA recommends a Waste Management Strategy is drawn up for the Borroloola region, including recycling capability and planning for future	DITS	Ongoing	Action incorporated into RGRC Waste Management Strategy. A newly formed Waste Management Strategy Committee is driving this Action.

5.06.2014	LA recommend to Council that further consultation take place with townspeople re: drainage and traffic management in Borroloola and this Engineers Report not be accepted	Council/DITS	Completed	04.09.2014-Sharon to distribute Plans when completed. 10.09.2015 Road Safety Audit has been completed. Report included to OCM Sept 2015
5.06.2014	LA recommends that Council actively watch & provide information on status of housing in Borroloola with regard to SIHIP money.	Council		10.09.2015- Recommendation: Invite NTG Community Housing & Freehold Subdivision reps to next LA meeting for update.
5.06.2014	LA request RGRC lobby for wider area of mobile phones and internet access	Council	Ongoing	30.07.14 Update-Beatty to provide dot points to Sharon to follow up. 04.09.2014 Bob to send Sharon Beatty's info.
5.06.2014	Write to P & W requesting they maintain lighting in all camps in Borroloola.	Council	Ongoing	Update- P& W own assets, Town Camps not Councils responsibility. 04.09.2014 Ongoing
04.12.2014	Send letter to Julie Bennett requesting the Power Station buffer zone be removed completely and that government consider relocation of the Power House to a more desirable destination.	DITS/Council		06.08.15 – Ongoing: LA member would like a formal response form Department of Lands and Planning as well as Power & Water re: the removal of the buffer zone
28.05.2015	Letter of support written for Bernie Redfern to continue investigating SIHIP money	DITS/Council	Completed	No letter required. Council currently support and recognise through the Borroloola LA's Agenda & Minutes
06.08.2015	Seek legal advice on who owns which road through out Borroloola, once legal advise had been given Council to then write to each appropriate body address the issue of road maintenance.	CSM	Completed	Report Included to OCM September 2015
06.08.2015	Respond to incoming Letter from National trust (NT) Gulf Branch	Marc Gardener	Commenced	
06.08.2015	Look into providing the school children with education on the cost and work that is put into the running of the swimming pool to help prevent future damage, CSM to talk to Max and Jen at the school about continuous education regarding the swimming pool.	CSM	Completed	Report Included to OCM September 2015
06.08.2015	Seek quotes on trees for swimming pool and to look into a pool shade cloth with a vent through the middle for the wade pool, present quotes at upcoming meeting	CSM	Commenced	Landscaping & Planning with DCSI

06.08.2015	Write & distribute letters to cattle & horse owners in town to allow owners time collect and make sure stock is in fenced area	CSM	Commenced	Draft notice exists -CSM can utilise
06.08.2015	Arrange quotes for purchasing park benches for Tamarind Park, Rocky Park and Show Grounds, looking at around \$20,000-30,000	CSM	Commenced	
06.08.2015	Letter to be discussed at the next OCM in September regarding NTAFL; however Local Authority is agreeing with the waiving of fees for the sports ground if they add the cleaning of the toilet/shower block.	Council		Report Included to OCM September 2015
06.08.2015	Look at combining services; Youth, Sport & Rec and Night Patrol to help in the assistance of John Moriaty and other Sporting and Rec Orgs in Borroloola	Mayor Jack, Councillor Don Garner and CSM Nathan McIvor	Commenced	DSCI and DCS are meeting on 1st October to address this.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 LOCAL AUTHORITY_2015.08.06_Borroloola_Mintues.pdf



**Borrooloola
Local Authority Meeting Minutes**

Held at Savannah Way Motel

Thursday 6th August, 2015

This meeting was opened at 10:00am by Chair Maria Pyro and the Roper Gulf Regional Council Pledge was read.

1. Present:

Elected Members:

Councillor Don Garner

Local Authority Members:

Trish Elmy

Bernie Redfern

Marlene Karkadoo

Maria Pyro (Chair)

Mike Longton

Geoff Hulm

RGRC Staff:

Nathan McIvor – Council Services Manager

Chantelle Johns – Customer Service Officer

Marc Gardner – Director of contracts and technical services

Lokesh Anand – Finance Manager

Visitors/Guests:

Rebecca Gentle – MRM

Nat Knapp – DCGCS

2. Apologies:

Beatty Retchford,

Alison Doyle,

Jo Nicol,

Mayor Jack,

Councillor Daniel Mulholland

Moved: Mike Longton

Seconded: Bernie Redfern

3. Conflict of Interest:

Nil

4. Guest Speakers:

Nil

5. Confirmation of Minutes of Previous Meeting:

Members accepted the previous minutes from the Local Authority Meeting held on 28 May 2015.

Moved: Marlene Karkadoo

Seconded: Maria Pyro

Voted: All approved

6. Business Arising from Previous Minutes

Action List from previous meetings: Members discussed the action list from the previous meetings.

Action: LA member would like a formal response from Department of Lands and Planning as well as Power & Water re: the removal of the buffer zone.

Moved: Bernie Redfern

Seconded: Mike Longton

7. Correspondence**Incoming Correspondence:**

- National Trust (NT) Gulf Branch

ACTION: Director Contracts and Technical Services to see and respond to actions on the incoming letter.

Moved: Trish Elmy

Seconded: Bernie Redfern

- John Moriarty Football

ACTION: Mayor Jack, Councillor Don Garner and CSM Nathan McIvor to discuss the matter of combining services such as Youth, Sport & Rec and Night Patrol to help in the assistance of John Moriarty Football and other sporting/recreational orgs in Borrooloola

Moved: Mike Longton

Seconded: Bernie Redfern

- Australian Football League Northern Territory

ACTION: Letter to be discussed at the next OCM in September; however Local Authority is agreeing with the waiving of fees for the sports ground if they add the cleaning of the toilet/shower block.

Moved: Mike Longton

Seconded: Bernie Redfern

8. General Business:**8.1. *Elected Member's Report:**

Councillor Don Garner presented the Elected Member's report. July's OCM meeting held in Katherine was based on the Regional Plan and the budget, All Councillors went through the budget to understand all expenditure. Councillors and staff also had one day training where they did exercises in confidence building.

Moved: Mike Longton

Seconded: Bernie Redfern

8.2. *Council Service Manager's Report:

Council Services Manager Nathan McIvor provided report. There has been one termination of employment for the Works Supervisor and the position is currently advertised, we are

hoping to fill this position within the next 6 weeks in the mean time Rodwell Walden and Dawn Baker will be doing 3 weeks each as acting Work Supervisor. Also the Night Patrol team leader's contract was not renewed and currently Judith Simon is acting as Team Leader until position is filled.

WH&S has improved a lot with no major reports being made, Alcohol and Drug testing is still being done with only minimal positive readings for Borrooloola.

Municipal Services yard has had a big clean up of all old machinery and rubbish; also old machinery will be auctioned or put out for tender to allow for new equipment to be purchased.

Local Authority Member Mike Longton provided positive feedback regarding the outstanding work the council is doing and congratulated all staff.

Moved: Mike Longton

Seconded: Marlene Karkadoo

8.3. *Council Financial Report:

Finance Manager Lokesh Anand presented the financial reports and went through step by step on how to read and understand each of the expenditures on the provided tabled report. He also explained which Director is responsible for what activities and gave a brief presentation on how they plan and organise the budgets. Local Authority Members questioned on activity 462 – Road to Recovery as to why they haven't spent \$196,100. Director Contracts and Technical Services Marc Gardner explained to Members that the reason why Council hasn't spent this money is due to not having clear knowledge of who owns the specific roads.

ACTION: Council to seek legal advice on who owns specific roads through out Borrooloola, once legal advice had been received Council to then write to each appropriate Town camp body to address the issue of road maintenance.

Moved: Bernie Redfern

Seconded: Mike Longton

8.4. *Governance Updates:

- *Town Priorities :*
Members were advised that Regional Plan 2015-2016 has been approved by the ordinary meeting of Council on 22 July 2015. Printed copy of the plan will be distributed to all members once it comes from printers.
- *Complaints Register*
Members were advised that all listed complaints for Borrooloola were resolved.
- *Policy Updates*
Nil

Moved: Maria Pyro

Seconded: Trish Elmy

8.5. *RJCP – Remote Jobs and Communities Program:

Beatty Retchford was invited to attend the Local Authority meeting and give a Gulf Savannah Northern Territory report, Beatty could not attend as the GSNT Board Meeting was on the same day, however Local Authority members would still like to continue to invite a GSNT member to give a reports at Local Authority meetings.

8.6. *Alcohol Management Plan:

Director Alcohol Management Maria Marriner was invited to attend the Local Authority meeting to address Local Authority members concerns; however Maria could not attend due to not being able to get out to Borrooloola. Maria has also been invited to the next Local Authority Meeting in October.

8.7. *Cemetery:

Nil

8.8. *Youth, Sport & Rec Report:

While the Coordinator has been away off and on for the last 6months we have had staff form Katherine down to help assist with programs, LA members would also like for Youth, Sport & Rec to work in with other sporting agencies within the community such as AFLNT and John Moriarty Football.

LA members Maria Pyro and Marlene Karkadoo voiced concerns regarding softball and would like to see softball run once or twice per fortnight, RGRC to help assist this in any way possible such as providing Sport & Rec staff or funding.

Moved: Mike Longton

Seconded: Marlene Karkadoo

8.9. *Swimming Pool:

Pool has been having some pump issues however there is a new pump ordered just waiting on arrival; service was completed on the sand filters resulting in 3-3.5 tons of sand. Bars have been broken off the back fence by children at night; a request has been put in to fix the fence. Also having issues with the roller doors shutting and locking, a maintenance request has been done and doors should be fixed as soon as possible.

ACTION: CSM to look into providing the school children with education on the cost and work that is put into the running of the swimming pool to help prevent future damage, CSM to talk to Max and Jen at the school about continuous education regarding the swimming pool.

Moved: Bernie Redfern

Seconded: Trish Elmy

9. Other Business**9.1. Local Authority Nomination Forms:**

Nomination from Raymond Mawson and Rebecca Gentle was presented at the meeting. Both nominations were supported by all present members and recommended to take it to the Council.

Moved: Bernie Redfern

Seconded: Trish Elmy

9.2. Roaming Cattle and Horses

Concerns raised by members about cattle and horses around town and the dangers they present. Director Contracts and Technical Services Marc Gardner looked up the animal by-laws during the meeting and provided present members with a brief description that CSM Nathan McIvor will be able to put down the animal/s or issue infringement notices to owners.

ACTION: CSM to write and distribute letters about by-laws for cattle and horse owners in town and allow the owner's time to collect and make sure livestock is secured in a fenced area.

Moved: Mike Longton

Seconded: Marlene Karkadoo

9.3. Request Expenditure of LA Funding

All present members agreed to allocate up to \$6,000 to purchase a new moveable life guard stand for the swimming pool

Moved: Bernie Redfern

Seconded: Trish Elmy

CSM Nathan McIvor discussed the possibility of requesting more LA funding to purchase trees for the swimming pool to provide shade while sitting around the pool.

ACTION: CSM to seek quotes on trees for swimming pool and to look into a pool shade cloth with a vent through the middle for the wade pool, present quotes at upcoming meeting.

ACTION: CSM to arrange quotes for purchasing park benches for Tamarind Park, Rocky Park and Show Grounds, looking at around \$20,000-30,000.

9.4. Borrooloola Road Safety Audit

Members received copies of the Borrooloola Road Safety Audit and were asked that all enquires to be sent through to Nathan McIvor, Marc Gardner and Sharon Hillen. Also noted in the audit was a lot of high risk areas CSM and Municipal crew will start repairing what they can and help eliminate risks.

10. Meeting Closed 1:12pm

Next Meeting: Thursday 8th October 2015

As the Chair at the Borrooloola Local Authority Meeting held on the 6th of August 2015 I certify these minutes to be a true and correct record of this meeting.

Chairperson Maria Pyro

WARD REPORTS

ITEM NUMBER	13.5
TITLE	Yugul Mangi Ward
REFERENCE	562012
AUTHOR	Jo Nicol, Local Authority Coordination Officer

RECOMMENDATION

- (a) **That Council receive and note the Yugul Mangi Ward Report.**
- (b) **That Council accepts the Governance recommendation that Grant Thompson, Gwen Rami and Peter Daniels be removed from the Ngukurr Local Authority.**

BACKGROUND

The Ngukurr Local Authority meeting was held Wednesday 12th August 2015.

Authority Update

Councillor Daphne Daniels Chairs the Ngukurr Local Authority Meetings.

The Local Authority Membership includes; Cr Daphne Daniels, Cr Eric Roberts, Walter Rogers, Jerry Ashley, Robin Rogers, Andrew Robertson, Ian Gumbula, Bobby Nunggamajbarr, Carol Robertson, Olga Daniels, Keith Rogers, Grant Thompson, Peter Daniels, Gwen Rami and Tanya Joshua.

The next Local Authority Meeting will be held Wednesday 14th October 2015 at 10:00am.

Community Update:

Ngukurr is looking excellent the parks, sports fields and open spaces are looking especially beautiful and are a credit to the Municipal Crew.

Community Visitors:

Chief Minister Adam Giles
 Daniel Motlop – Office of Chief Minister
 Michael Tennant -CEO Department Business
 Mark Plunkett- Department Business
 David Bountead- Department Business
 Nathaniel Knapp- Department Local Government
 Tom Girdler- NT Housing
 Natasha Hamilton- Department of Housing
 Kevin Fisher –Department of Housing

Youth Voice

NIL

ISSUES/OPTIONS/SWOT**Ward Action List**

Date	Item Description	Responsible Person	Status	Other Comments
07.05.2014	Investigate re-opening Canteen facilities at the Pool	CSM/CSO	In Hand	Offers received from private business

Date	Item Description	Responsible Person	Status	Other Comments
15.10.2014	Write letter to Carol Mason regarding the proposal to use Lot 297C	CSM	Ongoing	
15.10.2014	RJCP to look at Yellow Water regarding rubbish removal and some landscaping	CSM	In-hand	
11.03.2015	Police to crack down on the flow of alcohol into the Community now that the River is open		Completed	
11.03.2015	Sport and Rec facilities such as pool, basketball courts only to open Friday Saturday and Sunday as the programs are being run too late on school nights	CSM		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 LOCAL AUTHORITY_2015.08.12_Ngukurr_Minutes.pdf



Ngukurr
**Local Authority Meeting
 Minutes**
 Held in Ngukurr Guluman Training Room

12 August 2015

This Meeting was opened at 10:45am by Chair Councillor Daphne Daniels and the Roper Gulf Regional Council Pledge was read.

1. Present:

Elected Members:

Cr Eric Roberts
 Cr Daphne Daniels

Local Authority Members:

Bobby Nunggumajbar
 Tanya Joshua
 Robin Rogers
 Olga Daniels
 Jerry Ashley
 Keith Rogers
 Kevin Rogers
 Carol Robertson

Staff:

Marc Gardner– Director Contracts and Technical Services
 Jo Nicol – Local Authority Coordination Officer
 Tony Moss– Regional Night Patrol Coordinator
 Brian Phillips– Night Patrol Coordinator
 Paul Amarant – Council Services Manager
 Amanda Fowke – Senior Administration Support Officer
 Lokesh Anand – Finance Manager

Visitors/Guests,

Hon Adam Giles MLA – Chief Minister NT Government
 Daniel Motlop – Office of Chief Minister
 Darryl Fowler – Ngukurr School Principal
 Kevin Fisher - Department of Housing
 Natasha Hamilton – Department of Housing
 Tom Girdler – Department of Housing
 Joyce Torres– Government Engagement Coordinator
 Rien Van der Kooij – Sunrise Health Clinic
 Ammeretta Wesan – Indigenous Engagement Officer
 Vinette Ngalmi – Families as First Teachers, NT (FaFT)
 Nathanael Knapp – Department Local Government and Community Services
 Mark Plunkett – Department of Business
 David Boustead – Department of Business
 Michael Tennant – CEO Department of Business

2. Apologies:

Trevor Bates - NT Police

Apologies Accepted,

Moved: Bobby Nunggumajbar

Seconded: Cr Eric Roberts

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Minutes from previous meeting was presented to the Members. Minutes were accepted with the following amendments.

1. Bobby Nunggumajbar to be added as present.
2. Rein Van Der Cooiji gave a report from Sunrise Health Clinic that included; Progress has been made with the building of the new clinic.

Encouraged better communication amongst all Stakeholders by holding a monthly meeting for updates and to canvas issues.

Moved: Bobby Nunggumajbar

Seconded: Tanya Joshua.

All Agreed by the way of consensus.

5. Business Arising/Action List;**5.1 Previous minutes action List**

Actions from previous meeting minutes were tabled and discussed.

6. Correspondence**6.1. Outgoing Correspondence:**

Nil

6.2. Incoming Correspondence:

Following correspondence were noted as incoming correspondence at the meeting.

- Email Sharon Hillen - Weed Management plan for Neem
- Ngukurr and Urapanga Town Priorities
- Letter from Michael Berto re LA Funding
- Email Amanda Haigh – Grant Application Support
- Email Karen Perner – Street Lights
- Email Catherine Proctor – Financial Viability of Sport & Recreation Halls

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7. General Business

7.1 *Chief Minister Adam Giles:

Chief Minister Adam Giles and Michael Tennant from Department of Business attended the Meeting. Members were advised that Chief Minister and representatives from Department of Business were currently in Ngukurr to meet with Yugul Mangi representatives and to see how economic development is progressing. Chief Minister Adam Giles stated that Ngukurr has been doing a fantastic job and would like to continue to support Ngukurr's economic development with the Community champion Michael Tenant working closely with businesses and the community. Ngukurr is rapidly advancing with new infrastructure progressing; the Clinic, extra rooms at the Motel and the Bridges to be started next year.

Michael Tennant informed the Local Authority that the Department of Business is recruiting a Business Development Officer to service Ngukurr and Numbulwar, this position is to provide support to business minded community members.

A question was asked to the Chief Minister about upgrading roads and bridges in and around Ngukurr. Local Authority Members discussed that there was a range of impacts on the community from poor roads and lack of year round travel; cultural, safety, work opportunities etc, that are holding community members back. It was suggested that Roper Gulf Regional Council should apply for funding through Department of Transport who have another funding round coming up in the near future.

The issue of accommodation and overcrowding was also raised at the Meeting. It was suggested that Ngukurr people need to start reflecting properly how many people are living in houses and report it to NT Housing to show the extent of the overcrowding.

The meeting was stopped at 12.20 pm to provide Local Authority members an opportunity to have a private talk with the Chief Minister.

8. Meeting Closed 12.20pm

Next Meeting 14th October 2015

As the Chair at the Ngukurr Local Authority Meeting held on the 12th August 2015, I certify these minutes to be a true and correct record of this meeting.

Cr Daphne Daniels - Chairperson

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EXECUTIVE DIRECTORATE REPORT



ITEM NUMBER	14.1
TITLE	Mayor's Report
REFERENCE	564875
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council receive and note the Mayor's Report.**

BACKGROUND

As outlined by RGRC's Code of Conduct, the Mayor attends meetings and appointments to speak and represent the Council publicly on the policies, decisions, actions and interests of the Council.

ISSUES/OPTIONS/SWOT

The Mayor has attended the following meeting and appointments on behalf of Council:

17 August 2015:	Meeting with Chief Minister (Darwin)
27 August 2015	CEO Review (Katherine)
15 September 2015	LGANT Executive Meeting (Darwin)
18 September 2015	ALGA Board Meeting (Adelaide)

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

EXECUTIVE DIRECTORATE REPORT



ITEM NUMBER	14.2
TITLE	CEO Report
REFERENCE	565103
AUTHOR	Michael Berto, Chief Executive Officer

RECOMMENDATION

- (a) **That Council receive and note the CEO’s Report.**

BACKGROUND

Period: 25th June 2015 to 30th September 2015

Key Meetings and Visits Attended

Meeting: Tender for Numbulwar airport road
 Date: 3 July 2015
 Venue: CEO office
 Key issues: Feedback session for unsuccessful Tenderer (confidential)

Meeting/visit: SLT
 Date: 6 July 2015
 Venue: HQ
 Key issues: Per Agenda.

Meeting/visit: RDANT
 Date: 14 July 2015
 Venue: CEO Office
 Key Issues: Regional development issues

Meeting/visit: Training with Council
 Date: 20 July 2015
 Venue: Cultural Centre
 Key Issues:

Meeting/visit: OCM
 Date: 21& 22 July 2015
 Venue: Cultural Centre
 Key Issues: Per OCM Agenda (Budget, etc)

Meeting/visit: CEO Forum
 Date: 28 & 29 July 2015
 Venue: Darwin
 Key Issues: Mainly on LG compliance

Meeting/visit: SLT
 Date: 1o August 2015
 Venue: HQ
 Key Issues: Per Agenda (mainly HR issues, Procurement proposal)

Meeting/visit: Dept of Business (NTG)
 Date: 13 August 2015
 Venue: CEO office
 Key Issues: Economic development proposals @ Numbulwar and Ngukurr.

Meeting/visit: Local Govt Manager (Katherine)

Date: 24 August 2015

Venue: CEO Office

Key Issues: Briefing on issues from LA Meetings (Numbulwar and Ngukurr)

Meeting/Visit: FCM

Date: 26 August 2015

Venue: HQ

Key Issues: Per Agenda

Meeting/Visit: CEO review (six month)

Date: 28 August 2015

Venue: HQ

Key Issues: Review of KPI's per Contract

Meeting/Visit: DPMC

Date: 2 September 2015

Venue: HQ

Key Issues: CDP & RSAS

Meeting/Visit: GSNT

Date: 9 September 2015

Venue: CEO Office

Key Issues: MOU

Meeting/Visit: SLT

Date: 14 September 2015

Venue: HQ

Key Issues: Per Agenda

Meeting/Visit: Managers Meeting

Date: 17 September 2015

Venue: Katherine West Health meeting room

Key Issues: Per Agenda

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER 15.1
TITLE Safe September 2015
REFERENCE 562166
AUTHOR Greg Arnott, Director Corporate Governance

RECOMMENDATION

(a) That the Council receive and note the report on Safe September 2015.

BACKGROUND

September 2015 has been identified by Work Health and Safety as a month to focus on Safety.

ISSUES/OPTIONS/SWOT

Schedule of Events:

	Week 1 - 31st Aug to 4th Sept		Week 2 - 7th Sept -11th Sept		Week 3 - 14th - 18th Sept		Week 4 - 21st - 25th Sept		Week 5 – 28 th Sep – 2 nd Oct	
	Date	Presenter	Date	Presenter	Date	Presenter	Date	Presenter		
Barunga	2 nd Sep		9 th Sep		16 th Sep (CSM Forum)		23 rd Sep (Bulman Local Authority)			
Beswick	1 st Sept		8 th Sept		15 th Sept (CSM's Record Management Training)		22 nd Sept (Barunga Local Authority Meeting)			
Borroloola	2 nd		9 th		16 th Sep (CSM Forum)		23 rd (Bulman Local Authority Meeting)		30 th Sep OCM	
Bulman	3 rd Sept		10 th Sept		17 th Sept (Managers Meeting)		24 th Sept			
Jilkmin gan	1st		8th		15 th Sept (CSM's Record Management Training)		22 nd Sept (Barunga Local Authority Meeting)			
Katherine - Emungl										

an Road										
Katherine – HQ										
Katherine - Vic Hwy										
Manyallaluk	Wed 2 Sept		Tues 8 Sept		15 th Sept (C SM's Record Management Training)		22 nd Sept (Barunga Local Authority Meeting)			
Matara nka										
Ngukur r	1st		8th		15 th Sept (C SM's Record Management Training)		22 nd Sept (Barunga Local Authority Meeting)			
Numbulwar	4 th 8.00am (Directors Forum)		8 th 8.00am		14 th 8.00am (Strategic Leadership Team Meeting)		22 nd 8.00am (Barunga Local Authority Meeting)			

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.2
TITLE	Policy Update: HR006 Working with Children Certificate Policy
REFERENCE	565115
AUTHOR	Greg Arnott, Director Corporate Governance

RECOMMENDATION

- (a) **That Council adopt the amended HR 6 – Working with Children Certificate Policy.**

BACKGROUND

Council first adopted the HR006 – Working with Children Certificate Policy on the 27th of June 2012. The aim of the policy is to minimise the risk of harm to children. The current policy requires that all employees, volunteers and contractors have a Ochre card.

ISSUES/OPTIONS/SWOT

The proposed amended policy removes that stipulation that all employees, volunteers and contractors must have Ochre Cards and now stipulates only those that are required under the NT Care and Protection of Children Act to have one. The primary reason for the amendment is to streamline the recruitment process and make it easier for potential employees to obtain employment with council. In addition, council now has better policy and procedures in place, as well as better management practices, which will minimise any risk of harm.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Draft HR006 - Working with Children Certificate.pdf

Roper Gulf Regional Council Working with Children
Certificate Policy



HR006 – Working with Children Certificate Policy

1. POLICY CERTIFICATION

Policy title:	Working with Children Certificate Policy
Policy number:	HR006
Category:	Policy
Classification:	HR
Status:	Approved 27/06/2012 OCM Amended 01/05/2013 OCM Amendments requests to Council 30/09/2015

2. PURPOSE

A Working with Children Clearance screening is a criminal and employment record check which ensures there is nothing in the candidate's history which may constitute a serious risk of harm to children.

The intention of this document is to define clearly the obligations of Roper Gulf Regional Council staff members with regards to the *Care and Protection of Children Act (NT) 2010*, specifically, the Working with Children Clearance and associated Ochre Card.

3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council employees, volunteers, and contractors. Participants of the RJCP are not to be considered to be volunteers for Roper Gulf Regional Council under the scope of this policy.

The Working with Children Clearance offers certification to engage in 'child-related' work for a period of time, and offers ongoing monitoring of a candidate's suitability that is valid for two years from the date of issue (unless revoked).

4. POLICY STATEMENT

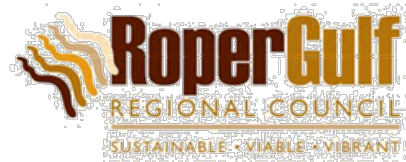
Roper Gulf Regional Council (RGRC) takes seriously its obligation to ensure that all staff who work, or volunteer with children, comply with current Northern Territory Government legislation, specifically the *Care and Protection of Children Act (NT) 2010*.

It is an offence under Northern Territory law to continue to undertake 'child-related work' if you do not hold valid Ochre Card or Working with Children Clearance Certificate.

5. DEFINITIONS

Child	(as defined by the <i>Care and Protection of Children Act NT 2010</i>) means a person less than 18 years of age or a person apparently less than 18 years of age if the person's age cannot be proved.
Child-related work	means the usual duties of the work involves, or may potentially involve, contact with a child aged less than 18 years.

Roper Gulf Regional Council Working with Children
Certificate Policy



HR006 – Working with Children Certificate Policy

Identified Position	means a position which has been identified as being involved in child-related employment and as such is required by law to hold a valid Ochre Card. Roper Gulf Regional Council (RGRC) has determined that these identified positions are those positions defined as such in the NT Care and Protection of Children Act) .
Staff	means anyone employed by, or associated with, RGRC on a permanent, casual, voluntary or contractual basis, whether full-time or part-time engaged with child related work.

6. PRINCIPLES

Categories of “child-related” work (NT Care and Protection of Children Act)

Under the Northern Territory’s *Care and Protection of Children Act*, a person is in child-related work and requires a Working With Children Clearance only if the usual duties of the work involve, or are likely to involve, contact with a child aged under 18 years in connection with:

- Child protection services provided by or for the Office of Children and Families
- Children’s services, including child care provided through child care centres, family day care, after school hours care and at special events
- Educational facilities for children, including government and non-government schools and extra-curricular activities. This includes positions such as administrative staff, school caretakers and school gardeners
- Juvenile detention centres
- Refuges or other residential facilities used by children e.g. safe houses, women’s shelters and youth residential programs
- Hospital wards or any other facilities for health or emergency services in which children are ordinarily patients e.g. child and maternal health clinics, ambulance services, pediatric wards and home visiting programs
- Clubs, associations or movements with significant child membership or involvement, including groups that are of cultural, recreational or sporting nature e.g. cadets, Scouts, sporting clubs, junior rangers, youth groups, child-focused ethnic or cultural groups. Activities include coaching, billeting and home-hosting
- Religious organisations and vocations
- Babysitting or child-minding services
- Fostering of children
- Students on placement in work as part of their studies e.g. student teachers and child care workers
- Transportation services for children e.g. school bus services
- Private tuition services for children e.g. individual or group dance, music or education tuition and coaching services
- Counselling or other support services for children
- Overnight camps for children
- Road crossing services for school children
- Sports coaching or sports lessons for children
- Accommodation services for children in private residential premises
- Any of the following services, activities or facilities that are provided or arranged for children: