



AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY, 29 OCTOBER 2014

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 29 October 2014 at
- The Ngukurr Council Services Deliver Centre, Ngukurr NT.
- Commencing at 8.30am

Your attendance at the meeting will be appreciated.

Judy MacFarlane
MAYOR

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19 DEPUTATIONS & PETITIONS

Nil

20 GENERAL BUSINESS

Nil

21 CLOSED SESSION

- 21.1 Update of Numbulwar Mechanical Workshop negotiations with Numburindi Corporation

The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.

- 21.2 Jilkminggan Lease Negotiations

The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.

- 21.3 ROADS TO RECOVERY PROGRAMME

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

- 21.4 Independent Member for Audit Committee

The report will be dealt with under Section 65(2) (a) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information provided to the council on condition that it be keep confidential.

- 21.5 Fringe Benefits Tax

The report will be dealt with under Section 65(2) (a) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government

(Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information provided to the council on condition that it be keep confidential.

21.6 Motor Vehicle Use

The report will be dealt with under Section 65(2) (a) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information provided to the council on condition that it be keep confidential.

22 CLOSED SESSION

23 CLOSE OF MEETING

APOLOGIES AND LEAVE OF ABSENCE REPORT



ITEM NUMBER	4.1
TITLE	Apology for leave of absence
REFERENCE	499086
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council accept apology from Mayor Tony Jack, Cr. Anne Marie Lee, Cr. John Dalywater and Cr. Selina Ashley for non attendance at the Ordinary Meeting of Council on 29th October 2014**

BACKGROUND

Mr. Mayor is on leave from 15th of September till the date to be notified.

Cr. Lee has advised Deputy Mayor and Governance Team that she has funeral to attend and has submitted her apology for being unable to attend the Council Meeting on 29th October 2014.

Cr. Selina Ashley and Cr. John Dalywater advised Governance Team that they have to attend funeral and won't be able to make the Council meeting.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Previous Ordinary Council Meeting Minutes
REFERENCE	499191
AUTHOR	Rebecca Brydon, Governance Officer

RECOMMENDATION

- (a) **That Council confirm the minutes from the OCM held on 27th August 2014 as a true and accurate record of that meeting**

- (b) **That Council confirm the minutes from the Special Council meeting held on 14 October 2014 as a true and accurate record of that meeting**

BACKGROUND

Confirmation of the minutes from the OCM held on 27th August 2014 at RGRC Numbulwar Council rooms, which was chaired by Mayor Tony Jack.

Confirmation of the minutes from the Special Council meeting held on 14th October 2014, at RGRC Headquarters Conference room, which was chaired by Deputy Mayor Judy MacFarlane via Teleconference.

ISSUES/OPTIONS/SWOT

Minutes are attached to the report.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Ordinary Council Meeting 2014-08-27 [482903].pdf
- 2 Ordinary Council Meeting 2014-10-14 [498115].pdf



MINUTES OF THE ORDINARY MEETING # 53 OF THE ROPER GULF REGIONAL
COUNCIL MEETING HELD AT THE NUMBULWAR TRAINING CENTRE,
NUMBULWAR ON WEDNESDAY, 27 AUGUST 2014 AT 8.30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Tony Jack
Deputy Mayor Judy MacFarlane
Councillor Don Garner
Councillor Anne-Marie Lee
Councillor Kathy-Anne Numamurdiridi
Councillor Daphne Daniels
Councillor Eric Roberts
Councillor Annabelle Daylight

1.2 Staff

CEO, Michael Berto
DCG, Greg Arnott
DITS, Sharon Hillen
DCS, Catherine Proctor
DCED, Marc Gardner
Manager G&CP, Jyoti Pudasaini
Manager Finance, Lokesh Anand
Manager Community Services, Lara Brennen
Management Accountant, Bala Krishna Donepudi
Governance Officer, Hilary Sinfield
Local Authority Coordination Officer, Jo Nicol
Shelley Mckenzie, Senior Administration Support Officer – Numbulwar
Kristine Mulholland, Youth Services
Andrew Mckenzie

1.3 Guests

Sean Byrnes, NT Police
Nathan Rosas, GEC Numbulwar and Ngukurr
Lyndell Plummer
Renissa Numamurdiridi
Renald Numamurdiridi
Zachariah Nunggumajbarr
Hamish Huddleston
Russel Numamurdiridi
Jeremiah Murrungun

2. MEETING OPENED

Meeting opened at 8.31 am by Mayor Tony Jack who read the pledge with Councillors and staff.

3. WELCOME TO COUNTRY

Mayor Tony Jack welcomed the guests, councillors and staff to the meeting.

4. APOLOGIES AND LEAVE OF ABSENCE**4.1 LEAVE OF ABSENCE FROM CR. SELINA ASHLEY**

171/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

- (a) That Council accept apology from Cr. Selina Ashley, Cr. Stan Allen, Cr. Timothy Baker Jnr and Cr. John Dalywater for non attendance at the Ordinary Meeting of Council on 27th August 2014.

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES FROM ORDINARY COUNCIL MEETING**

172/2014 RESOLVED (Judy MacFarlane/Eric Roberts)

- (a) That Council notes the minutes from the Ordinary Meeting of Council on the 25th June 2014 as a true and accurate record of that meeting.

6. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES FROM FINANCE COMMITTEE MEETING**

173/2014 RESOLVED (Kathy-Anne Numamurdirdi/Anne-Marie Lee)

- (a) That Council confirm the minutes from the Finance Committee meeting held on 23 July 2014 as a true and accurate record of that meeting.

7. CALL FOR ITEMS FOR GENERAL BUSINESS

- Joint Select Committee on Constitutional recognition of Aboriginal and Torres Straits Islander peoples
- Finance Committee Meeting Date change
- Morgues in our towns
- Proposal for Local Authority funding at Ngukurr
- Bore at Larrimah
- Car bodies at dump
- Late Correspondence from Terry Fischer
- Mayor leave of absence
- Indigenous Advanced Strategy
- Disposal of Buses

8. QUESTIONS FROM GENERAL PUBLIC

Nil

9. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Council Meeting.

10. BUSINESS ARISING FROM PREVIOUS MINUTES**10.1 ACTION LIST**

174/2014 RESOLVED (Judy MacFarlane/Annabelle Daylight)

- (a) That Council receive and note the Action List as at 27 August 2014.

11. INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

175/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council accept the Incoming correspondence.

12. OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

176/2014 RESOLVED (Judy MacFarlane/Anne-Marie Lee)

- (a) That Council accept the Outgoing correspondence.
 (b) That Council receive and note the media releases from 17 June to 14 August 2014.

13. WARD REPORTS**13.1 NEVER NEVER WARD REPORT**

177/2014 RESOLVED (Judy MacFarlane/Annabelle Daylight)

- (a) That Council receive and note the Never Never Ward Report
 (b) That Council receives and accepts the resignation of Allan Ekert from the Mataranka Region Local Authority.
 (c) That Council receive and accept the nomination of Di Jones to the Mataranka Local Authority.

13.2 NUMBULWAR NUMBURINDI WARD

178/2014 RESOLVED (Eric Roberts/Donald Garner)

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.
 (b) That Council accept the recommendation by Governance that Numbulwar Local Authority be dissolved.

13.3 NYIRRANGGULUNG WARD REPORT

179/2014 RESOLVED (Anne-Marie Lee/Kathy-Anne Numamurdirdi)

- (a) That Council receive and note the Nyirranggulung Ward Report.
- (b) That Council receives and accepts the Governance recommendation to dissolve the Manyallaluk Local Authority and call for new nominations.
- (c) That Council receives and accepts the Governance recommendation that Raelene Bulumbara and Jenny Bush have their membership of the Beswick Local Authority rescinded.
- (d) That Council receives and accepts the resignation of Clarette McGregor-Brown from the Barunga Local Authority

13.4 SOUTH WEST GULF WARD REPORT

180/2014 RESOLVED (Donald Garner/Judy MacFarlane)

- (a) That Council receive and note the South West Ward Report.

13.5 YUGAL MANGI WARD REPORT

181/2014 RESOLVED (Anne-Marie Lee/Daphne Daniels)

- (a) That Council receive and noted the Yugal Mangi Ward Report.

14. EXECUTIVE DIRECTORATE REPORTS**14.1 CEO ACTIVITY REPORT**

182/2014 RESOLVED (Judy MacFarlane/Annabelle Daylight)

- (a) That Council receive and note the CEO Activity Report.

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS**15.1 YOUTH LEADERSHIP IN COMMUNITY CONFERENCE**

183/2014 RESOLVED (Eric Roberts/Donald Garner)

- (a) That Council receives and notes the Youth Leadership In Community Conference.

15.2 REVIEW OF ELECTORAL REPRESENTATION - DISCUSSION PAPER

184/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive and note report on Review of Electoral Representation - Discussion Paper.
- (b) That Council endorse the Discussion Paper on Review of Constitutional Arrangements as presented to Council for the purposes of community consultation.

- (c) That Council staff be authorised to initiate the required public consultation process for the period of six weeks commencing at the earliest opportunity.
- (d) That a further report on the community consultation outcomes be prepared for Council's consideration at the earliest opportunity after the completion of the consultation process and be presented to Council at its ordinary meeting of Council in October 2014.

15.3 NEW POLICY: CARETAKER POLICY

185/2014 RESOLVED (Judy MacFarlane/Eric Roberts)

- (a) That Council approve CL007 Caretaker Policy.

Note:

The Caretaker policy has been developed to ensure that the ordinary business of local government in the Roper Gulf region continues throughout the pre-election period in a responsible and transparent manner and that the elections for Roper Gulf Regional Council are conducted in a manner that is ethical, fair and equitable and is publicly perceived as such.

15.4 POLICY REVIEW : HR002 BULLYING AND HARASSMENT POLICY, HR005 CONFIDENTIALITY AND PRIVACY POLICY

186/2014 RESOLVED (Donald Garner/Daphne Daniels)

- (a) That Council approve the following reviewed policies:
- HR002 Bullying and Harassment Policy
 - HR005 Confidentiality and Privacy Policy

Notes:

HR002 Bullying and Harassment Policy: affirms Council's commitment to providing a safe working environment free of bullying, harassment and sexual harassment in accordance with its legislative obligations.

HR005 Confidentiality and Privacy Policy: provides guidance to Roper Gulf Regional Council Employees and Elected Members when dealing with information that is of a confidential, personal and/or sensitive manner.

15.5 COMMUNITY GRANTS - 2014-15 RGRC COMMUNITY GRANTS PROGRAM ROUND 1

187/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council endorse the recommendations of the Community Grants Selection Committee for Round 1 2014-15.
- Mataranka School : Mataranka School Beautification Project – \$2,000.00
 - Jilkmिंगgan School: School excursion - \$2,000.00
 - Wugularr School: Garden project - \$2,000.00
 - Borroloola and Gulf Show Society – exhibitor fridge project - \$3,000.00
 - Dingilina Homeland: Get young men & women to bush skills - \$3,000.00
 - Yugal Mangi Development Aboriginal Corporation: Darlala Motel Bush Medicine & Bush Garden project at Ngukurr - \$3,000.00
 - Numbulwar School : Numburindi Arts Shipping Container - \$3,000.00 on condition to provide a project plan.
- (b) That Council approves to open Community Grants Round 2 for the 2014-2015 Community Grants Program from 1st September 2014 till 15 October 2014.

ACTION: Grant Guidelines in respect to acquittal to be emphasized.

Morning tea break: 10:13 am
Meeting resume: 10:41am

15.6 FINANCE - RGRC FINANCIAL REPORT AS AT 31 JULY 2014

188/2014 RESOLVED (Donald Garner/Judy MacFarlane)

- (a) That Council receive and note the financial reports for the period ending 31st July 2014.

16. COUNCIL SERVICES AND INFRASTRUCTURE REPORTS**16.1 SECTION 19 LEASE PROGRESS REPORT AND PAYEMENT**

189/2014 RESOLVED (Donald Garner/Eric Roberts)

- (a) That Council receive and note the Report on Section 19 ALRA Leases – Barunga Beswick, Bulman, Weemol, Ngukurr and Numbulwar.
- (b) Council approve the payment of the Section 19 Leases for Barunga, Beswick, Bulman, Weemol, Ngukurr and Numbulwar of \$212,380 for the 2014/15 financial year.
- (c) That Council approve the payment plan for the back payment of Section 19 Lease to the 18th of August 2012.

ACTION: CEO to accept the lease arrangement as per JCAC draft lease agreement and commence on follow on strategy for continuation of the next leasing round (2015-2020).

16.2 PROPOSED CHRISTMAS PUBLIC HOLIDAY OFFICE CLOSURES

190/2014 RESOLVED (Daphne Daniels/Kathy-Anne Numamurdirdi)

- (a) That Council receive and note report on Christmas Holiday Office Closures.

16.3 FOURTH QUARTER REPORT 2013/14 OF THE DIRECORATE OF COUNCIL SERVICES AND INFRASTRUCTURE

191/2014 RESOLVED (Anne-Marie Lee/Eric Roberts)

- (a) That Council receive and note the Fourth Quarter Report 2013/14 of the Directorate of Council Services and Infrastructure.

17. COMMUNITY SERVICES DIRECTORATE REPORTS**17.1 COMMUNITY SERVICES DIRECTORATE 4TH QUARTER REPORT**

192/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive and note the Community Services Directorate 4th Quarter Report.

Cr Anne-Marie Lee left the meeting, the time being 11:17 AM
Cr Anne-Marie Lee returned to the meeting, the time being 11:24 AM
Cr Eric Roberts left the meeting, the time being 11:31 AM
Cr Eric Roberts returned to the meeting, the time being 11:34 AM

18. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS**18.1 HOUSING MAINTENANCE PROJECT - FENCING OF TERRITORY HOUSING PROPERTIES IN VARIOUS COMMUNITIES**

193/2014 RESOLVED (Kathy-Anne Numamurdirdi/Donald Garner)

- (a) That Council receive and note the report on Housing Maintenance Project.

18.2 CONTRACTS & TECHNICAL SERVICES - CONTRACT UPDATES

194/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

- (a) That Council receive and note the report on contract updates from Directorate of Contracts and Technical Services.

18.3 CRAWFORD STREET OFFICE CARPARK SAFETY WORKS

195/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive the report in relation to the Crawford Street Office car park safety works.

18.4 CONTRACTS AND TECHNICAL SERVICES QUARTERLY REPORT (APRIL - JUN 2014)

196/2014 RESOLVED (Eric Roberts/Anne-Marie Lee)

- (a) That Council receive and note the Contracts and Technical Services Quarterly Report.

18.5 ASSET MANAGEMENT UPDATE

197/2014 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi)

- (a) That Council receive and note the Asset management Report for the period 1 April 2014 to 30 June 2014.

18.6 OUTSTATIONS AND TECHNICAL SERVICES QUARTERLY REPORT

198/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

- (a) That Council receive and note the quarterly report for Outstations and Technical Services.

Lunch break: 12:04 pm

Meeting resume: 13:12pm

Absent: Cr. Eric Roberts, back at meeting 13:20 pm.

19. DEPUTATIONS & PETITIONS

Nil

20. GENERAL BUSINESS**20.1 JOINT SELECT COMMITTEE ON CONSTITUTIONAL RECOGNITION OF ABORIGINAL AND TORRES STRAITS ISLANDER PEOPLES**

199/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) This Item be deferred to the next ordinary meeting of the Council.

20.2 FINANCE COMMITTEE MEETING DATE CHANGE

200/2014 RESOLVED (Eric Roberts/Donald Garner)

- (a) That Council change the date of Finance Committee meeting from 24 September 2014 to Wednesday 17 September 2014.

20.3 MORGUE IN OUR TOWNS

201/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

- (a) That Council receive and note verbal report on Morgue in our towns.

ACTION: CEO to write letter to Department of Local Government in respect to the issue of management of morgues in communities and send copy to all MLAs in the Roper Gulf region.

20.4 PROPOSAL FOR LOCAL AUTHORITY FUNDING AT NGUKURR

202/2014 RESOLVED (Donald Garner/Annabelle Daylight)

- (a) That Council receive and note verbal report on proposal for Local Authority Funding at Ngukurr and agreed in principle on the Local Authority decision on the expenditure of Local Authority Project Funding pending clarification of funding guidelines.

20.5 BORE AT LARRIMAH

203/2014 RESOLVED (Donald Garner/Eric Roberts)

- (a) That the Council receive and note verbal report on bore at Larrimah.

ACTION: Council officers to prepare report on the bore at Larrimah for the next ordinary meeting of Council.

20.6 CAR BODIES AT DUMP

204/2014 RESOLVED (Eric Roberts/Anne-Marie Lee)

- (a) That Council receive and note verbal report on car bodies at dump.

20.8 LATE CORRESPONDENCE FROM TERRY FISCHER

205/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive and note late correspondence from Terry Fischer.

20.9 MAYOR LEAVE OF ABSENCE

206/2014 RESOLVED (Anne-Marie Lee/Eric Roberts)

- (a) That Council receive and note Mayor's leave of absence from 15 September until a date to be advised.

20.10 INDIGENOUS ADVANCED STRATEGY

207/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive and note verbal report on Indigenous Advanced Strategy.

20.11 DISPOSAL OF BUSES

208/2014 RESOLVED (Eric Roberts/Donald Garner)

- (a) That Council defer resolution on disposal method of buses to next Finance Committee Meeting.

ACTION: CEO to write letter to Bagala requesting clarification on proposed acquisition on council buses.

21. CLOSED SESSION 3PM**DECISION TO MOVE TO CLOSED SESSION**

209/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

21.1 Cost Reduction Strategy for DCSI for Environment and Animal Management -

The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

21.2 Independent Member for Audit Committee -

The report will be dealt with under Section 65(2) (a) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information provided to the council on condition that it be keep confidential.

- 21.3 CEO Review Report** - *The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*
- 21.4 DISPOSAL OF ASSETS** - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*
- 21.5 WAIVER OF FEES TO RICON - BULMAN STORE DEVELOPMENT** - *The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.*

RESUMPTION OF MEETING

210/2014 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi)

That the decisions of Closed Session be noted as follows:-

CLOSED SESSION

21.1 COST REDUCTION STRATEGY FOR DCSI FOR ENVIRONMENT AND ANIMAL MANAGEMENT

211/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council approve the Cost Reduction Strategy for the Directorate of Council Services and Infrastructure through the removal of the Land Management Activity Account 380.
- (b) That Council approve the reallocation of Land Management expenses in Animal Control Activity 381 to :
 - a. Upgrade Animal Welfare Coordinator to a Level 6 as per HR Position Evaluation Manual 2013-14.
 - b. Reallocate \$40,000 to the costs of training Council Service Managers and selected Municipal Staff to reach eligibility as an authorised officer and carry out new functions.

21.2 INDEPENDENT MEMBER FOR AUDIT COMMITTEE

212/2014 RESOLVED (Eric Roberts/Donald Garner)

- (a) That Council receive and note the report on Independent Member for Audit Committee.
- (b) That Council selects two applicants as Independent Members for Audit Committee.
- (c) That Council recommends rotating chair on an annual basis and that Mark Griffioen be appointed chair for the first year and that Abdus Sattar for second year.

21.3 CEO REVIEW REPORT

213/2014 RESOLVED (Judy MacFarlane/Daphne Daniels)

- (a) That Council notes and endorses the CEO Review Report

21.4 DISPOSAL OF ASSETS

214/2014 RESOLVED (Annabelle Daylight/Kathy-Anne Numamurdirdi)

- (a) That Council approves the disposal of the additional assets detailed in the attached list and approves sale by auction, to be held in the Sept – Oct quarter of the 2014/2015 Financial Year, as the method of disposal for those assets.

21.5 WAIVER OF FEES TO RICON - BULMAN STORE DEVELOPMENT

215/2014 RESOLVED (Judy MacFarlane/Anne-Marie Lee)

- (a) That Council consider RICON Proposal – Waiver of Fees for Bulman store Development.

ACTION: CEO to negotiate to RICON an acceptable fees for waste disposal with a possible discount depending on the volume.

21.6 REQUEST LETTER FROM NUMBURINDI CORPORATION LTD.

216/2014 RESOLVED (Judy MacFarlane/Donald Garner)

- (a) That Council receive and note letter from Numburindi Corporation Ltd.

CLOSE OF MEETING

The meeting terminated at 3:53 pm.

This page and the preceding 11 pages are the minutes of the ordinary council meeting held on Wednesday, 27 August 2014 and confirmed Wednesday, 29 October 2014.

Mayor Tony Jack



MINUTES OF THE SPECIAL COUNCIL MEETING # 54 OF THE ROPER GULF
REGIONAL COUNCIL MEETING HELD AT THE HEAD QUARTERS
CONFERENCE ROOM, 29 CRAWFORD STREET, KATHERINE. ON TUESDAY,
14 OCTOBER 2014 AT

1. PRESENT/STAFF/GUESTS

1.1 Elected Members:

Deputy Mayor Judy MacFarlane via teleconference from Mataranka SDC
Councillor Anne-Marie Lee
Councillor Timothy Baker
Councillor Annabelle Daylight
Councillor Stan Allen via teleconference from Borroloola
Councillor Kathy-Anne Numamurdirdi via teleconference from Numbulwar SDC
Councillor John Dalywater via teleconference from Bulman SDC

1.2 Staff:

CEO, Michael Berto via teleconference
DCG, Greg Arnott
Manager G&CP, Jyoti Pudasaini
Governance Officer, Rebecca Brydon (Minute taker)

1.3 Guests:

Nil

2. MEETING OPENED

Meeting opened at 10:21

3. WELCOME TO COUNTRY

Deputy Mayor Judy Macfarlane welcomed Councillors and staff to the meeting.

4. APOLOGIES AND LEAVE OF ABSENCE

Mayor Tony Jack and Councillor Donald Garner.

5. CONFIRMATION OF PREVIOUS MINUTES

N/A

6. DISCLOSURES OF INTEREST

There were no declarations of interest at this Special Council Meeting.

7. Business ARISING FROM PREVIOUS MINUTES

N/A

8. Incoming CORRESPONDENCE

N/A

9. Outgoing CORRESPONDENCE

N/A

10. WARD Reports

N/A

11. Executive DIRECTORATE REPORTS

N/A

12. Corporate GOVERNANCE DIRECTORATE REPORTS

N/A

13. COUNCIL SERVICES AND INFRASTRUCTURE REPORTS

N/A

14. Community SERVICES DIRECTORATE REPORTS

N/A

15. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS

N/A

16. BUSINESS ARISING

N/A

17. DEPUTATIONS & PETITIONS

N/A

18. GENERAL BUSINESS

N/A

19. QUESTIONS FROM THE PUBLIC N/A**DECISION TO MOVE TO CLOSED SESSION****RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

21.1 Payment over Delegated authority - *The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.*

RESUMPTION OF MEETING

RECOMMENDATION:

That the decisions of Closed Session be noted as follows:-

CLOSED SESSION

Greg Arnott presented the report Deputy Mayor MacFarlane asked each councillor that were present to provide their view. All present councillors were in favour of approving payment.

21.1 PAYMENT OVER DELEGATED AUTHORITY

217/2014 RESOLVED (Stan Allan/Anne-Marie Lee)	CARRIED
(a) That Council approve payment as per report.	

CLOSE OF MEETING

The meeting terminated at 10:37am

THIS PAGE AND THE PRECEEDING 3 PAGES ARE THE MINUTES OF THE Special Council Meeting HELD ON Tuesday, 14 October 2014 AND CONFIRMED Wednesday, 29 October 2014.

Deputy Mayor Judy MacFarlane

**CONFIRMATION OF PREVIOUS FINANCE
COMMITTEE MEETING MINUTES**



ITEM NUMBER 6.1
TITLE Confirmation of previous FCM Minutes
REFERENCE 499149
AUTHOR Rebecca Brydon, Governance Officer

RECOMMENDATION

- (a) **That Council confirm the minutes from the FCM held on the 17th September 2014 as a true and accurate record of that meeting.**

BACKGROUND

Confirmation of the minutes from the FCM held on 17th September 2014 at RGRC HQ conference room, which was chaired by Deputy Mayor Judy MacFarlane.

ISSUES/OPTIONS/SWOT

Minutes are attached to the report.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Finance Committee Meeting 2014-09-17 [487465].pdf



MINUTES OF THE FINANCE COMMITTEE MEETING # 45 OF THE ROPER GULF
REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM
ROPER GULF REGIONAL COUNCIL, HEADQUARTERS
29 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 17 SEPTEMBER 2014
AT 8.30AM

1. PRESENT

1.1 Elected Members

Deputy Mayor, Judy MacFarlane
Councillor Kathy-Anne Numamurdirdi
Councillor Eric Roberts
Independent Member, Geoff Bishop

1.2 Staff

Director Corporate Governance, Greg Arnott
Director Technical Services and Infrastructure, Sharon Hillen
Director Community Services, Catherine Proctor
Director Contracts and Economic Development, Marc Gardner
Management Accountant, Bala Donepudi
Governance Manager, Jyoti Pudasaini (minute taker)
Governance Officer, Rebecca Brydon (observer)

1.3 Guests

Nil

2. MEETING OPENED

Meeting opened at 8:33 am by Deputy Mayor Judy MacFarlane.

3. WELCOME TO COUNTRY

Deputy Mayor Judy MacFarlane welcomed guests and staff to the Finance Committee meeting.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGY FOR LEAVE OF ABSENSE

53/2014 RESOLVED (Eric Roberts/Geoff Bishop)

Carried

- (a) That Finance Committee receive and note apology for Mayor Tony Jack and Councillor John Dalywater for Finance Committee meeting 17th September 2014.

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES FROM FINANCE COMMITTEE MEETING**

54/2014 RESOLVED (Kathy-Anne Numamurdirdi/Geoff Bishop) Carried

- (a) That Finance Committee receive and note the confirmed minutes from Finance Committee Meeting held on 23 July 2014.

6. CALL FOR ITEMS OF GENERAL BUSINESS

- Greg Arnott: Lot 40 Larrimah
- Jyoti Pudasaini: Update: Annual Report 2013-14
- Marc Gardner: Disposal of Asset
- Marc Gardner: Parks and Wildlife Service quotation for grounds maintenance and cleaning at Mataranka
- Greg Arnott: RGRC Community Grants

7. QUESTIONS FROM THE PUBLIC

Nil

8. DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee meeting.

9. BUSINESS ARISING FROM PREVIOUS MINUTES**9.1 ACTION LIST**

55/2014 RESOLVED (Geoff Bishop/Eric Roberts) Carried

- (10) That Finance Committee receive and note action list from previous minutes.

10. INCOMING CORRESPONDENCE**10.1 INCOMING CORRESPONDANCE**

Sharon Hillen presented late correspondence that was received from PowerWater with regards to the cost of power going down due to Federal Government removing the carbon tax on power.

56/2014 RESOLVED (Kathy-Anne Numamurdirdi/Geoff Bishop) Carried

- (a) That Finance Committee receive and note the incoming correspondence.

11. OUTGOING CORRESPONDENCE**11.1 OUTGOING CORRESPONDENCE**

Sharon Hillen presented the email and draft MOU that was sent to JCAC.

57/2014 RESOLVED (Eric Roberts/Geoff Bishop) Carried

- (a) That Finance Committee receive and note the outgoing correspondence.

12. EXECUTIVE REPORTS

Nil

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS**13.1 FINANCE - RGRC FINANCIAL REPORT AS AT 31 AUGUST 2014**

Bala Krishna Donepudi presented the finance report.

Deputy Mayor MacFarlane requested that a copy of the report included in the minutes be printed out as it is difficult to read. The report was printed out and copies given to committee.

58/2014 RESOLVED (Geoff Bishop/Eric Roberts)	Carried
(a) That the Finance Committee receive and note the financial reports for the period ending 31 August 2014	

Action: Finance report to include statutory payments.

14. COUNCIL SERVICES AND INFRASTRUCTURE DIRECTORATE REPORTS**14.1 JILKMINGGAN PROPERTY LEASE AGREEMENT WITH JCAC**

Sharon Hillen presented the report and informed the Committee that JCAC has agreed to give Council a 3+3 year lease on the 6 different properties at Jilkinggan.

59/2014 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi)	Carried
(a) That Finance Committee approve an additional \$52,012.50 in the First Quarter Budget Review to fund lease rates at Jilkinggan.	

*morning tea break 9:52 am
Meeting resumed 10:14*

15. COMMUNITY SERVICES DIRECTORATE REPORTS

Nil

16. CONTRACTS AND TECHNICAL SERVICES DIRECTORATE REPORTS

Nil

17. DEPUTATIONS & PETITIONS

Nil

18. GENERAL BUSINESS**18.1 LOT 40 LARRIMAH**

60/2014 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts)	Carried
(a) That Finance Committee accepts the documents Transfer by Council Exercising Power of Sale Section 175 Local Government Act and Notice of Exercise of Power of Sale pursuant to Statutory Charge for Lot 40 Larrimah by 2 signatures dating and affixing the Common Seal to both copies of the agreement.	

18.2 UPDATE: ANNUAL REPORT 2013-14

Jyoti Pudasaini updated Committee that work on drafting Annual Report 2013-14 has commenced and first draft of report will be presented to the ordinary meeting of Council on October 2014.

61/2014 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi) Carried

- (a) That Finance Committee receive and note verbal update on Roper Gulf Regional Council's Annual Report 2013-2014.

18.3 DISPOSAL OF ASSET

Marc Gardner presented the report and informed the Committee that the existing forklift is unsafe to use. A new forklift will be purchased with funds generated from the surplus assets auction. The list of asset for auction was presented.

62/2014 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi) Carried

- (a) That Finance Committee approves the amendment to Council's budget to replace the Forklift at RGRC's Crawford Street Workshop.
 (b) That Finance Committee approves the disposal of the fleet items as listed in the report.

18.4 PARKS AND WILDLIFE SERVICE QUOTATION FOR GROUNDS MAINTENANCE AND CLEANING AT MATARANKA

Marc Gardner informed the Committee that RGRC has put out request for quotation for grounds, thermal pools and parks maintenance at Mataranka.

63/2014 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi) Carried

- (a) That Finance Committee receive and note verbal report on Parks and Wildlife Service quotation for grounds maintenance and cleaning at Mataranka.

18.5 RGRC COMMUNITY GRANTS

64/2014 RESOLVED (Kathy-Anne Numamurdirdi/Geoff Bishop) Carried

- (a) That Finance Committee defer consideration of minor grants to the next round of RGRC Community Grants.

DECISION TO MOVE TO CLOSED SESSION

65/2014 RESOLVED (Eric Roberts/Geoff Bishop) Carried

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 10A(s) of the Local Government Act, 1993 as the items lists come within the following provisions:-

19.1 Disposal of replacement of executive vehicles - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

RESUMPTION OF MEETING

66/2014 **RESOLVED** (Geoff Bishop/Kathy-Anne Numamurdirdi)

Carried

That the decisions of Closed Session be noted as follows:-

19. Closed Session

19.1 DISPOSAL OF REPLACEMENT OF EXECUTIVE VEHICLES

67/2014 **RESOLVED** (Eric Roberts/Geoff Bishop)

Carried

That Council approve the disposal of fleet assets 70577 (Registration CA04NB) and 70540 (Registration 997849).

The meeting terminated at 11.01 am.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 17 September 2014 AND CONFIRMED Wednesday, 17 December 2014.

Deputy Mayor Judy MacFarlane

INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 498225
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

- (a) That Council accept the incoming correspondence from 15 August to 17 October 2014.

Date Received	Received By	Sender	Correspondence Details	InfoXpert ID
28-08-14	CEO	National native Title Tribunal	Pastoral Leases	484379
28-08-14	CEO	Minister for Housing	Abandoned dwellings Ngukurr/Beswick	484341
03-09-14	CEO	Minister for Housing	SIHIP issues Ngukurr	484811
15-09-14	CEO	Minister for Primary Industry & Fisheries	Thank you for RGRC Plan	486420
25-09-14	CEO/Council	ALGA	Roads Congress Tamworth	496031
30-09-14	Council	Burke Shire Council	Invite to attend upcoming meeting	496609
30-09-14	CEO	Minister for Community Services	Thank you for RGRC plan	496634
02-10-14	Council	Hon Warren Truss MP	Guidelines for NSRF	496986
02-10-14	Council	Hon warren Truss MP	Roads to Recovery funding	497009
13-10-14	DCSI	Bernie Redfern	Looking for land to buy in Borroloola	498053
13-10-14	DCSI	Julie Bennett	Borroloola Buffer Zone at Power Station	498060
13-10-14	DCTS	Glen Ivor Jones	McArthur River Bridge	499013
10-10-14	CEO	Minister for Housing	Storm Water - Ngukurr	497748
13-10-14	CEO	CEO	Lease -	498075

			Manyallaluk	
15-10-14	Council	Asbestos Awareness	Raise awareness	498182

ATTACHMENTS:

There are no attachments for this report.

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 498227
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

- (a) That Council accept the outgoing correspondence. From the 15 August to the 17 October 2014.
 (b) That Council receive and note the media release from 14 August to 20 October 2014.

Outgoing Correspondence

Date Sent	Sent By	Addressed To	Correspondence Details	InfoXpert ID
26-08-14	CEO	Allan Chapman	Mataranka Hall use	484355
05-09-14	CEO	Veronica Janushcka	Roper Bar Store	485391
05-09-14	CEO	Bill Blackley	Roper Bar Store	485392
15-09-14	CEO	Joe Morrison	Urban Design Numbulwar	486416
15-09-14	CEO	Hon Peter Chandler MLA	Urban Design Numbulwar	486415
18-09-14	CEO	Timothy Wurramura	Development Proposal for Numbulwar	487729
23-09-14	DCG	Jayne Rachor	Animal Complaint	496110
23-09-14	DCG	Jody Hocking	Animal Complaint	496113
24-10-14	CEO	Arts NT	Barunga Festival partnership	489032
07-10-14	DCSI	Paul Flanagan	Dip near Fox Rd Mataranka	497494
13-10-14	CEO	Mr Campbell	Sunrise Health Service	498062
13-10-14	CEO	JCAC	New Arts Centre	498087
14-10-14	CEO	May Barron Binjari	RJCP Sub contract	498104
14-10-14	CEO	Dept of Prime Minister & Cabinet	Batchelor Institute funding	498152
14-10-14	CEO	Angela – Skinny Fish	Partnership with the Barunga Festival	498054

16-10-14	CEO	TCU	Letter of support	498256
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Media releases

Media Release Number	Date	Title of the Media
1406	21-Aug-14	Constitutional Recognition of Aboriginal and Torres Strait Islander Peoples
1407	21-Aug-14	Ngukurr Pool Chemical Shed Construction has started
1408	22-Aug-14	Hodgson Downs our tenth Local Authority
1409	28-Aug-14	Beswick Bears bring home the TCU Cup
1410	18-Sep-14	Keeping Children Safe
1411	19-Sep-14	Energy efficient fit out for Council Offices

ATTACHMENTS:

There are no attachments for this report.

WARD REPORT



ITEM NUMBER	13.1
TITLE	Never Never Ward Report
REFERENCE	496549
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the Never Never Ward Report**

BACKGROUND

Local Authority Meetings were held in Mataranka and Jilkminggan on Tuesday 2nd September. Jilkminggan Local Authority had a quorum for the first hour of the Meeting after that time an informal Community meeting was held and noted.

Hodgson Downs held their first Local Authority Meeting on Wednesday 20th August 2014 and second Meeting on 16 October 2014.

Community Visitors

William Rosas – Department Local Government
Nicholas Sarah – Department Local Government
Rob Knight – Department Prime Minister & Cabinet
Paula Woodhouse- Department Prime Minister & Cabinet
Ali Hill - Department Prime Minister & Cabinet

Jilkminggan**Local Authority Update**

Current Membership includes; Deputy Mayor Judy MacFarlane, Cr Annabelle Daylight, Cr Timothy Baker, Wayne Roy, Fay Roberts, Wendy Daylight, Maxie Millar, Steven Rory, Aaron Holtze, Adrian Doctor, Cheryl Lardy, Lisa McDonald, Patrisha Baker.

The next Local Authority Meeting is scheduled for Tuesday 7th October 2014.

Community Update:

Bruce Ross is currently the acting CSM at Jilkminggan, the position has been advertised.

The Surveillance camera has been installed at the workshop

The storm water drains have been cleaned out in preparation for the wet.

The scope of works for Landscaping of the crèche has been finished.

Volunteers from Indigenous Community Volunteers, an organization that send volunteers to Indigenous communities, have been engaged to support the Haywire Drama Project with creative input.

An audit of all vehicles and equipment has been completed, this ensures all registrations and maintenance is now up to date.

Jilkminggan is looking great it is tidy and green, unfortunately large numbers of horses are still wandering around the community.

Mataranka

Local Authority Update:

Current Membership; Deputy Mayor Judy MacFarlane, Councillor Annabel Daylight, Councillor Timothy Baker, Diane Angel, Michael Cowen, Janette Hamilton, Veronica Russo, Tracey-Anne Wilson, Sue Edwards, Leah Niehus, Di Jones.

Deputy Mayor Judy MacFarlane is the permanent Chair of the Mataranka Local Authority.

The next Mataranka Local Authority meeting is scheduled for Tuesday 7th October.

Community Update:

Stage 1 of the waste facility upgrade to Land fill has started and the Great Northern Clean Ups in progress. A surveillance camera has been installed at the tip to increase security levels.

The planning stage has begun on the Mataranka Recycling Centre.

Hodgson Downs

Local Authority Update

Current Membership; Deputy Mayor Judy MacFarlane, Councillor Annabel Daylight, Councillor Timothy Baker, Johnathon Walla, James Nuggett, Samuel Swanson, Susan Sammy, Caroline Vincent, Maryanne Vincent, Ken Muggeridge

Community Update:

Hodgson Down had their first Local Authority meeting on Wednesday 20th August. The meeting went well and members were keen to have Governance and Financial training and a Work Health & Safety presentation in the near future.

ISSUES/OPTIONS/SWOT

Ward Report

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
Jilkmिंगgan				
02.04.2012	Lack of adequate drainage on some streets	CSM	Ongoing	
02.04.2012	The Cemetery needs a draft plan	DITS, CSM & S.Conway and J. Roberts		
03.12.2013	No Drinking Signs to be reinstated	DITS	Ongoing	4.02.2014-Sharon Hillen to bring draft signage back to LA for discussion
4.01.2014	Risk Assessment on Fence at S&R Grounds	Marc Gardiner	Ongoing	Get quote for new site plan off. 2.09.14 Sharon inspecting today
04.09.2014	Security Screens at Toilets	CSM		2.09.14 CSM will do
04.09.2014	Car Dump unsafe- look into options	DITS		2.09.14 Sharon inspecting today
04.09.2014	Put a large sign on notice board for Community members to indicate LA Funded project preferences	CSM/CSO		

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.09.2014	Advocate to get the "Community signs" moved from the highway by the Mango Farm where they currently are to the entrance to Jilkminggan Community.	DITS		
Mataranka				
02.12.2012	Alcohol Management Plan - Investigate applying for funding under the Community Benefit Fund grants on behalf of the MRLB.	CSM	Ongoing	4.06.2013 Letter has been resent to NT Govt, Update 26.11.2013 Lb request Council advocate of LB behalf 06.12.13Get Application form Resubmit Application 04.02.2014. 11.06.2014Email to CEO 02.09.14 2 funding apps to CBF, Invite Surinder Creighton AOD to next LA Meeting
04.12.2012	Recycling / Container Deposit Scheme. Continue investigation in setting up a depot/transfer station.	CSM	Ongoing	18.04.2013-CDS will be reinstated following State cooperation. 04.02.2014-ongoing. 4.06.2014 ongoing \$15000 Grant to be spent Email to DITS 20.06.2014, 04.09.2014 CSM and Sharon will get started on whole of Council Waste Mgt
04.12.2012	Carew Rd Washaways -Civil works crew to fix washaways on Carew Road	Director DITS	Ongoing	4.06.2013-ongoing update:4.02.14 Issue will be addressed after the wet season 02.09.14-received 2 quotes waiting for 3rd will be done before wet.
04.12.2012	CSM Report – Drainage Elsey St & Roper Tce Investigate the drainage issue on the corner of Elsey St and Roper Tce.	CSM	Ongoing	4.6.13 Update 26.11.13 Sharon has requested DOI advise of options Update: 4.02.2014 to be addressed after wet season. 03.07.2014 This is a Federal Government issue and is ongoing. 02.09.14 NT Govt option-gone to Dept Transport then into budget –advocate on Mataranka behalf to Politicians

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.06.2013	Community Area Signs-Roper Highway-Liaise with Dept Infrastructure to get signs removed on behalf of community.	DITS	Ongoing	26.11.13 LA request Council advocate on Community's behalf. Update: 24.06.2014 Need Police to approve. Jilkmिंगgan Community has no objections. Anthony Heaslip to seek Police approval 3.07.14 Motion: Ask Anthony to write letter to Police requesting signs taken down. Moved Bidy Secoded Tracey 2.09.2014- Jilk also want sign removed and located at community.
04.06.2013	No Camping By-Law. Address issue with visitors from other communities camping in parks in Mataranka. Option of new by-law.	DITS	Ongoing	04.02.2014 CSM to investigate the cost of inserting "No Camping" signs up around town. 03.06.2014 LA Members to investigate when sign should be placed. CSM to order signs. Quote received 16.6.2014 Order to be placed in new Financial Year. 03.07.14-Ordered 02.09.2014 Signs are here & to be erected-in hand
01.04.2013	Mataranka S/Rec Grounds Request from MRLB for grounds to be inspected and look at items concerning issues raised. CSM to distribute the plans for the Multi-purpose Centre to MRLA members. DITS Director to revisit the 10yr plan for the Sport & Rec Grounds.	DITS,CEO, Dep Mayor, CSM	Ongoing	Need inspection and quote for repairs to Rodeo arena and Announcers Stands. Contact Tony Berto. Emailed Paul A re 10 year plan 16/6/14 Concept plans and photos are available for a multipurpose Centre. Get quote for new site plan off Nordraft. email request 16/6/14 03.07.14 Rodeo Arena & Announcers box is WH&S issue in current state. LA send letter to RGRC that repairs to Rodeo Arena and Announcers box need to be completed by 21st August 2014 Moved: Leah Sec: Veronica.

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
				Also look at fixing fence/bollards most cost effective option. 02.09.2014 OH&S Issues box needs demolishing. Take down panels and announcers Box RJCP Purchase Portable Panels@ \$15,000 RGRC to seek funding, take to Oct OCM for support. ACTION: CSM contact Nerine see project status.
01.04.2013	Mataranka Sport & Recreation: Sport & Recreation Regional Manager to enquire as to whether or not Mataranka is included in the Katherine YMCA's region.	Regional Manager S/Rec	Ongoing	Julie Kartinyeri arranging meeting with YMCA 17.6.2014 Spoke to Mary Cunningham and email to Julie K. 02.09.2014 CSM informs YMCA responsibility to include Mataranka in programming but they have no staff or funds available.
01.04.2014	Mataranka Land Release DITS Director to provide a copy of the correspondence to Lands Planning & Environment regarding Land Release, to the MRLA members. CSM to put a blurb in the local Never Never Newsletter asking locals to contact their Territory and Federal members of parliament regarding this issue.	DITS/CSM	Ongoing	Monitor progress. 5.06.2014 LPE project team visited Mataranka 02.09.2014 Coral Brown advised DM of progress-see Elected Members report.
03.06.2015	Risk Assessment on Fence at S&R Grounds	CSM	Ongoing	Arrange meeting with Tony Berto onsite. Warning signs to be placed
03.06.2016	Solar Lights-Contact DPI re:Truck Bays. Obtain Spec on Solar Units. Suggest locations for Solar Lights	CSM	Ongoing	Project Manager Khaled Not ordered yet – no specs Solar lights are suitable for pedestrian traffic not vehicles. 03.07.14-LA Members identified light to go between Banyan Tree & Toilet block in Brunos Park either end of truck parking bays

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
03.06.2017	Animal Control Request Animal Welfare Officer to do special patrols at Carew Road and Town parks.	CSM	Ongoing	13.06.2014 email G H 03.07.14 LA members asked what has happened to p/t Animal welfare/Mulgan Muns position, has Mataranka lost 2 p/t positions.
02.07.2014	Flag concerns with Lara re: Change to Aged Care service delivery	CSM	Ongoing	
02.07.2014	Invite Nerine Purton to the next LA meeting	CSM	Ongoing	
04.09.2014	Proposed Aged Care Facility is put up to the IAS(Indigenous Advancement Strategy) as a going concern with Sunrise support	DITS		
04.09.2014	Undertake investigating the Rampage Design option and all LA members to meet at Sport and Rec Facilities at 5pm before the start of next LA Meeting (Tuesday 7 th October) to look at suitable area for placement.	DITS		
04.09.2014	Seek a recommendation at October OCM to seek funding for the Purchase Portable Panels	Council		
04.09.2014	Investigate and follow up and mention LA Support to RASA	CSM		
04.09.2014	Invite Surinder to next LA Meeting	Jo Nicol		
04.09.2014	Speak to Executive Management Team re: Rate Notices	DITS Director		
04.09.2014	Contact Nerine see when Announcers Box project will commence.	CSM		
04.09.2014	Invite Thomas Chalk to the next LA meeting in October	CSM		
04.09.2014	Speak with Lara Brennan-Community Services Manager re: Library	CSM		
Hodgson Downs				
20.08.2014	Ring Moira about status of AMP	Jo Nicol		
20.08.2014	Ask Matthew Galloway to attend next LA meeting to give talk	Jo Nicol		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Jilkminggan LA Minutes 02.09.2014.pdf
- 2 Mataranka LA Minutes 02.09.2014.pdf
- 3 Hodgson Downs LA Minutes 20.08.2014.pdf



Jilkmिंगgan Local Authority Meeting Minutes

RGRC Conference Room
02.09.2014

10:00 am

Meeting opened at 10.05 and was chaired by Deputy Mayor Judy MacFarlane

1. Present:

- 1.2 Elected Members,** Deputy Mayor Judy MacFarlane
Local Authority Members, Wayne Roy, Adrian Doctor, Maxie Miller, Faye Roberts, Wendy Daylight, Cheryl Lardy
Staff, Bruce Ross (Acting CSM) Anne-Marie MacDonald, Sharon Hillen (DITs), Jo Nicol (Governance)
Visitors/Guests, Rob Knight, Paula Woodhouse, Ali Hill (Dept Prime Minister & Cabinet), William Rosas, Nicholas Sharah (Dept Local Government) Helena Lardy (JCAC)

2. Apologies:

Cr Tim Baker, Cr Annabel Daylight, Steven Rory, Patrisha Baker, Lisa MacDonald.
 Moved: Wayne Roy Seconded: Wendy Daylight. All agreed by way of consensus

3. Conflict of Interest:

NIL

4. Minutes of Previous Meeting:

Minutes of meeting held 3/6/2014
 Moved: Maxie Miller Seconded: Adrian Doctor. All agreed by way of consensus

5. Business Arising/Action List:

5.1. Previous minutes action List

Moved: Fay Roberts Seconded: Wendy Daylight. All agreed by way of consensus

6. Correspondence

6.1. Outgoing Correspondence:

6.2. Incoming Correspondence:

Ossie Daylight's resignation from the Jilkmिंगgan Local Authority
 Moved: Fay Roberts Seconded: Maxie Miller, All agreed by way of consensus

7. Financial Reports

7.1 Revenue and Expenditure as at 31/8/14

Sharon Hillen spoke to the Financial Report, the financial statement was for Core Services including RGRC Jilkmिंगgan Office, CSM, CSO and Muns costs. The whole of Financial story is in the Regional Plan as members discussed or please ask CSM.

Moved: Cheryl Lardy, Seconded: Adrian Doctor. All agreed by way of consensus

8. General Business

8.1. Elected Member Report: Deputy Mayor gave a verbal report:

The OCM was held in Numbulwar, all the Ward Reports were accepted by Council

The new Multi-purpose centre at Borroloola was discussed and Youth Voice.

The "Recognise Campaign" was discussed which has a Parliamentary Committee assigned to investigate changes to the Australian Constitution to recognise Aboriginal & Torres Strait Islander peoples.

The Electoral Review is seeking feedback from communities on boundaries and representation (number of Councillors).

The \$1.6m Fencing allocation originally for Jilkmिंगgan has been allocated to other communities by Housing NT as leases from JCAC are still pending.

8.2. Council Services Managers Report:

Staffing- Bruce Ross will be CSM until 14/11/14, position will be advertised. Recruitments; 2 part-time Sport & Rec Officers, 2 Night Patrol Officers and 2 pt School Attendance Officers. 1 vacant RJCP position remains to be filled.

Bruce has been auditing assets, updating maintenance and assisting with funding applications. Grant Application for insulated ceiling at Sport & Rec Hall

Surveillance camera installed at Council Depot.

Lots of complaints about housing maintenance, people need to see Cecilia Lake and fill out a form so it can be put into the system.

Fencing money has been re-allocated due to Government not able to obtain long term leases from JCAC

No more funding for Market Garden, land is being handed back to JCAC.

Negotiations ongoing with JCAC to secure the Council Managers house for CSM.

Council has approved the 3 year lease over council buildings and continues to negotiate with JCAC to operate from the current service locations.

8.3. Town Priorities:

8.3.1 Priorities in current Plan attached.

8.3.2 Allocation of \$39947 NT Govt Grant for Local Authorities:

LA members referred to the current list of Town Priorities in the Plan. There were six possible projects that would suit the funding. They are;

Upgrade of fencing around oval to prevent animals accessing the area,

Welcome sign on Highway entrance,

Install grids and stock exclusion fencing,

Sign on entrance road requiring permission to enter,

Installation of Softball Diamond,

Play Equipment at Sport & Recreation Area.

Members will take these ideas back to community and make a decision at the next meeting.

Action: CSM to put a large sign on notice board for Community members to indicate project preferences.

Action: Local Authority members asked if Sharon could advocate to get the "Community signs" moved from the highway by the Mango Farm where they currently are to the entrance to Jilkminggan Community.

Moved: Cheryl Lardy, **Seconded:** Adrian Doctor. All Agreed by way of consensus

8.4. Governance Updates:**8.4.1 Resignation of Ossie Daylight.****8.4.2 Council's Regional Plan for 2014/15 is now available in the office**

All Jilkminggan Local Authority members received a copy of the 2014-2015 RGRC Plan.

8.5. Complaints Register: Nil Complaints

At this stage the formal part of the meeting closed at 1105 am because of a lack of a quorum. Local Authority member Cheryl Lardy had to be excused for an appointment.

8.6. RJCP- Remote Jobs and Communities Program:

This was discussed by way of presentation from Rob Knight and team from the Department of Prime Minister and Cabinet. The "Twiggy Forrest Report" was discussed along with the 3 Government priorities; School, Job, Safety. Sherilee noted that RJCP attendance at Jilkminggan has been poor with 100 job seekers registered and only 27 currently engaged. Please encourage all to attend. If we get more participation, there are some supervisor positions available. These are jobs that someone in the community can do.

8.7. Alcohol Management Plan: Nil**8.8. Policy Updates: Nil****8.9. Work Health and Safety:****8.9.1 Staff Meetings – Nil hazards and Nil incidents reported****8.10 GEC Report: Nil**

8.11 JCAC Report: Nil**9. Other Business.****9.1 Street Names**

Confirm approval so names can be submitted to Place Names Committee.

To be discussed next meeting.

9.2 Training in Meeting Procedures

Two half day courses to be held in Katherine about 14 November 2014. Morning session is on Minute Taking. Afternoon is on Chairing a meeting.

The following member's names have been suggested:

Lisa McDonald

Patrisha Baker

Adrian Doctor

Anne-Marie McDonald

To be discussed next meeting

10. Meeting Closed 11.05

To be signed once minutes are confirmed

As the Chair at the Local Authority Meeting held on the 2 September 2014 I certify these minutes to be a true and correct record of this meeting.

Deputy Mayor Judy MacFarlane Chairperson



**Mataranka
Local Authority Meeting
Minutes**

To be Held in Mataranka Community Hall

5.30pm Wednesday 2 September 2014

Meeting opened at 5.40pm by Chair Deputy Judy MacFarlane

1. Present:

- 1.1 Elected Members:** Deputy Mayor Judy MacFarlane
- 1.2 Local Authority Members:** Di Angel, Di Jones, Leah Niehus, Tracey-Anne Wilson, Michael Cowan, Veronica Russo, Sue Edwards.
- 1.3 RGRCStaff:** Sharon Hillen, Michael Solar (CSM), Jo Nicol
- 1.4 Visitors/Guests.** Virginya Boon, William Rosas, Nicholas Sharah (Dept Local Government)

PLEDGE: "We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant".

2. Apologies:

Biddy Hamilton

Moved: Di Angel, **Seconded:** Sue Edwards. All agreed by way of consensus

3. Conflict of Interest:

Di Angel declared a conflict of interest with item 7.16 Rubbish Dump

Moved: Veronica Russo, **Seconded:** Sue Edwards. All agreed by way of consensus .

4. Minutes of Previous Meeting:

Minutes Attached.

That the minutes of the meeting held on 2 July 2014 be accepted as a true and accurate record.

Moved: Di Angel **Seconded:** Leah Niehus
Carried

5. Business Arising/Action List:

5.1. Previous minutes action List.

Moved: Sue Edwards **Seconded:** Veronica Russo All agreed

6. Correspondence

6.1. Incoming Correspondence:

- 6.1.1 Leah Niehus email re: Agenda items as in Agenda

6.2. Outgoing Correspondence:

- 6.2.1 Refer Attached

7. General Business

7.1. *Elected Member Report:

- The last OCM was in Numbulwar, what a fantastic place to live.
- LA funding concurrent for next 4 years.
- 2.7million Budget of which \$809,387 is roads funding and rest general purpose funding-capped for the next 3 years
- DM has petitioned hard for Sport & Rec Bus , a 14 seater bus will be made available by end of September. If Sport & Rec at any time need more seat the RJCP Troopie (adults only) will be made available.
- Multi Purpose Sports Hall Grant has been sent - \$200,000 grant total cost of project \$250,000 the \$34,000 LA Grant will go towards MPS Hall. This will complete Stage One; surface, roof, power, etc
- Lachlan Kessall has left Lands & Planning, Coral Brown has taken his place. The Land Release is well on track; 6 subdivided blocks on Stirling Street, 16 at Sterling Street/Beswick Street, 10 Gunns/Carew Roads and 10 acreage blocks at Carew, these plans will be completed by end of September then onto Power and Water then signed off by NLC. Approximately a 4-5 year plan.
- FBT- \$830,000 has been lodged with the ATO still awaiting reply.
- Vet will be visiting on 18.09.2014 morning session at Mulgan Camp 9am and afternoon session at Sport & Rec 1pm.

7.2. *Council Services Managers Report:

- CSM has got Muns crew checking Fire Breaks and liaising with FERG.
7.2.1 Refer Attached

7.3 *Town Priorities:

- The \$34,000 NTG LA Grant will go towards the Multi-Purpose Centre alongside the \$200,000 NTG Sport & Recreation Infrastructure Grant Application.
- The DM has had preliminary discussions with Sunrise Health Service re: Aged Care Facility. They are having a meeting on Thursday to discuss further.
- SkatePark- Investigate the viability of the Rampage Design option for Mataranka

ACTION: That the proposed Aged Care Facility is put up to the IAS(Indigenous Advancement Strategy) as a going concern with Sunrise support.

ACTION: Sharon to undertake investigating the Rampage Design option and all LA members to meet at Sport and Rec Facilities at 5pm before the start of next LA Meeting (Tuesday 7th October) to look at suitable area for placement.

7.4* Governance Updates:

Electoral Review; LA members have an opportunity for input with the survey
Next OCM is on Wednesday 29th October at Ngukurr

7.5 * Complaints Register:

One housing complaint - inhand

7.6 *RJCP- Remote Jobs and Communities Program:

Veronica is spending 2 days/ week at Manyallaluk and 3 days/week Driver Training
is coming up

ACTION: CSM to invite Nerine Purton to next LA meeting.

7.7 *Night Patrol

Operations have changed inline with Federal Government Priorities. Night Patrol
will work at supporting RSAS (Remote School Attendance Strategy) this means
they will be unavailable for Friday and Saturday nights.

ACTION: CSM to investigate and follow up and mention LA Support
Moved: Leah Niehus Second Sue Edwards All Agreed

7.8 *Alcohol Management Plan:

Discussed in Action List, opportunity to have Surinder Creighton attend Mataranka
Local Authority meeting.

ACTION: Jo to invite Surinder Creighton to next LA Meeting

7.9 *Policy Updates:

- One new policy - Caretaker Policy –this policy is for Elections time and how RGRC
operates during an Election.
- Two policies were updated:
 1. Bullying and Harassment Policy
 2. Confidentiality PolicyAll policies are on the website and at the Roper Gulf Regional Council's Mataranka
Service Delivery Centre or ask CSM or Jo for a hard copy.

7.10 *Work Health and Safety:

This month is September Work Health & Safety Month each work place will be
having a safety presentation.

7.11 Rates

Community members have spoken to LA Members about an issue with some
Rates notices being incorrect.

ACTION: Sharon will speak to Executive Management Team

7.12 Solar Lights

Light placement was discussed, lights will go between Banyan Tree and Toilet Block and in Brunos park at either end of parking bays.

7.13 Better Half Club/Community Hall MOU

This meeting will go ahead as soon as all representative of the Better Half Club are available, about 2 weeks away.

7.14 NT Govt Local Authority Grants

Discussed in Town Priorities

7.15 Skate Park

Discussed in Town Priorities

7.16 Rubbish Dump

Leah Niehus talked about the dump getting lit and how giving people warning would be good, CSM Mick has said there is no reason to light the Dump it is illegal and to please contact him if it happens.

7.17 Rodeo Grounds

Discussion about Rodeo Grounds and how Portable Panels should be purchased and stored in the Moroak Bar. Announcers Box needs to be demolished as soon as possible, it is an OH&S issue. Erecting a new box will be an RJCP project.

ACTION: Mick to contact Nerine see when Announcers Box project will commence.

ACTION: Seek a recommendation from RGRC at the October OCM to seek funding for the Purchase Portable Panels.

7.18 Police Increase

Leah Niehus discussed the need for more police in Mataranka. DM responded that a presentation to Council by Police informed them that there would be no more Police Officers employed. LA members were advised that there is currently a position advertised for an ACPO (Aboriginal Community Police Officer) LA members would like to see the advertising done locally.

ACTION: CSM to invite Thomas Chalk to the next LA meeting in October.

7.19 Fire Truck Unit

CSM informed LA members there were 2 Fire fighting units.

7.20 Library

Unfortunately the School no longer has Library visits, Library Statistics are down. How can the Library be reinvigorated. It was noted that NT Library Services would be a good resource to consult with and get advice from.

ACTION: CSM to speak with Lara Brennan-Community Services Manager

7.21 Special Event Position

Leah asked if this could become a specific position, unfortunately there is no funds for RGRC to do this and in most small communities Events are organised and run

by volunteers. DM asked that support from the community be given for next years Mataranka Festival. RGRC **supports** Festival Events in all its communities.

8. Other Business

8.1 Sue discussed the glass issue in Mataranka which has become a big issue and what can be done. Sharon said it was an issue everywhere, Katherine is especially bad, this is an issue that the AMP may be able to address.

9. Next Meeting

Tuesday 7th October 2014

10. Meeting Closed 8pm

* Denotes permanent Agenda items



Hodgson Downs
**Local Authority Meeting
 Minutes**

Held in The Alawa Conference Room

Wednesday 20.08.2014

Meeting opened at 2pm by Maryanne Vincent who has been designated Chair at this Hodgson Downs Local Authority Meeting

1. Present:

1.1. Elected Members: Nil

1.2 Local Authority Members: Maryanne Vincent, Ken Muggerridge, Samuel Swanson, Jonathon Walla, Susan Sammy

1.3 RGRC Staff: Jyoti Pudasaini, Jo Nicol

1.4 Visitors/Guests:

2. Apologies:

James Nuggett. Accepted Moved: Ken Muggerridge, Seconded:

3. Conflict of Interest

NIL

4. Minutes of Previous Meeting:

N/A

5. Business Arising/Action List:

5.1. Previous minutes action List- N/A

ACTION: Actions will appear under each point like this

6. Correspondence General Business

6.1. Outgoing Correspondence: Nil

6.2. Incoming Correspondence: Nil

7. Other Business

- 7.1. **Elected Member's Report:** In the absence of an Elected Member Jo discussed that the next OCM is on 26th August and will be held at Numbulwar.
Also the Electoral Review was discussed and members were advised the Draft recommendations from Roper Gulf Council will be tabled at all Roper Gulf Local Authorities next meetings.
- 7.2. *** Regional Service Manager's Report:** Ken Mugeridge gave a report on services in Minyerri as the CEO of the Alawa Corporation.
The Alawa Corporation has decided not to go ahead and tender for the fencing contract to erect 18 fences around Territory Housing due to the cost.
The rubbish is collected every day and community is looking clean and tidy. All other services are going well.
The new Training Centre is finished and ICB will be using it soon for Volunteers.
The Oval looks great and is working well.
The Water Park is currently closed for maintenance and will reopen soon.
- 7.3. *** RJCP- Remote Jobs and Communities Program:** NIL update
- 7.4. *** Alcohol Management Plan:** Minyerri does not have a current AMP
Action: Jo to find out status from Moira
- 7.5. *** Governance Updates:** Governance is busy organising Council Meeting in Numbulwar. Also will look into Local Authority Finance Training as soon as possible.
- 7.6. **Work health and Safety:** LA members are interested in having a WH&S Presentation at the next Meeting if possible.
Action: Jo to see if Mathew Galloway is available
- 7.7. **Town Priorities:** LA Members discussed Town Priorities and the LA Funding recently given to LA's for spending. Minyerri will receive \$68,000. Some priorities include; Road Resurfacing, Speed Bumps and Solar Lighting.
- 7.8. *** Complaints:** Nil update
- 7.9. *** Next meeting: Wednesday 24th September 2014**

8. Meeting Closed 2.25pm

To be signed once minutes are confirmed on the <DATE>:

As the Chair at the _____ Local Authority Meeting held on the _____ I certify these minutes to be a true and correct record of this meeting.

Chairperson

* Denotes permanent items

WARD REPORT

ITEM NUMBER	13.2
TITLE	Numbulwar Numburindi Ward
REFERENCE	496565
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the Numbulwar Numburindi Ward Report**
- (b) **That Council receive and note the nomination of Cheryl Nundhirribala to the Numbulwar Local Authority.**

BACKGROUND

The Numbulwar Local Authority was dissolved at the last Ordinary Council Meeting on 27th August 2014. There is currently a recruitment process.

Local Authority Update

Nil

Community Visitors

Nil

Community Update

Power and Water Corporation have replaced a number of power line and poles.

Due to a leaking tank a new Diesel tank has been installed. The old ones have been removed from the area.

In line with RGRC's better building efficiencies new air conditioners have been installed all lights and air conditioners have been fitted with timers at the Service Centre.

Youth Voice

Nil

ISSUES/OPTIONS/SWOT**Ward Action List**

Date	Meeting	Item Description	Responsible Person	Status	Status Comments - Completion Date
12.03.2013	LA	Alcohol management Plan- Does the Community want an Alcohol management Plan and if so you need to tell the Minister	Cr Kathy-Ann to discuss with community		20.05.2014 Update ongoing
12.03.2013	LA	Dump Site- NLC still to meet with TO's to discuss appropriate site for Dump then shire will lease. Invite NLC to next LB Mgt	DITS & Governance	Ongoing.	NLC had meeting with TO's 9.04.13 update 20.05.2014 Ongoing
11.07.2013	LA	Gravel to be laid on the back road past Bore area	CSM	Ongoing	20.04.2014 Too Wet currently
	LA	Approve Local Street names	LA	Ongoing	
11.07.2013	LA	Heavy vehicles delivery of goods should be restricted to Workshop area	CSM		
4.04.2014	LA	Street light audit	CSM		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 C Nundhirribala Numbulwar Nom 2014.pdf



Local Authority Nomination Form

Location: Numbulwar Date: 8-9-19

Name of Nominee: Cheryl Nundhirribala

Best Contact:

Landline: 8475 416 15

Mobile: 0487 533 919

Email: Cheryl.nundhirribala@ropergulf.qld.gov.au

Postal Address:
Unit 17 Numbulwar Community
PO Box 1000 Numbulwar QLD 4872

Key Areas of Interest: (please indicate)

- Waste Management
- Aged Care
- Administration
- Animal Management
- Child Care
- Sport and Recreation
- Roads and Infrastructure
- Youth
- Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

Cheryl Nundhirribala

Signature of nominee:

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WARD REPORT



ITEM NUMBER	13.3
TITLE	Nyirranggulung Ward
REFERENCE	496635
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the Nyirranggulung Ward Report.**
- (b) **That Council receives and accepts the nominations to the Manyallaluk Local Authority of Eileen Lawrence, Rosemary Sullivan, Shaunette Mumbin, Andrew Hood, Robert Williri, Issac Dai and Cynthia Williri.**
- (c) **That Council receives and accepts the nomination of Christopher Gordon to the Bulman Local Authority**
- (d) **That Council receives and accepts the nominations to the Beswick Local Authority of Joseph Brown and Lorriane Bennett.**

BACKGROUND

Meetings were scheduled for Beswick, Barunga and Bulman. Unfortunately meetings were cancelled at Barunga and Beswick. The meeting at Bulman was rescheduled from Wednesday 17th to Thursday 18th September 2014, due to conflicting schedules, and went ahead.

Community Visitors

William Rosas - Department Local Government
 Nicholas Sarah - Department Local Government

Other Meetings in Community

Governance Community Barbeque at Manyallaluk.

Beswick

Local Authority Update

The Beswick Local Authority includes; Cr Selina Ashley, Richard Kennedy, Sasha Ashley, Sam Ashley, Trepina Bush, Deanna Kennedy, Adam Bostock.

The Beswick Local Authority meeting scheduled for Monday 15th September 2014 was cancelled due to bereavement.

The next Local Authority Meeting is scheduled for Monday 20th October.

Community Update:

The Road repairs project in Beswick is approaching completion. Currently we are in the process of repairing pot holes.

The speed bumps have been ordered for the community which will provide much needed traffic management.

The Gamblers have moved over to the park area away from road and there has been a decline in a range of antisocial behaviors, this includes a significant reduction in Volatile substance abuse.

Two RJCP participants are now in full-time employment.

Barunga

Local Authority Update

The Barunga Local Authority includes; Councillor Anne-Marie Lee, Ruth Kelly, Anita Painter, Scott Lee, Helen Lee, David Oenpelli, Jamie Ah Fat.

The Barunga Local Authority meeting scheduled for Tuesday 16th September 2014 was cancelled due to a bereavement .

The next Local Authority Meeting is scheduled for Tuesday 21st October.

Community Update:

The new irrigation system has been installed, this will make watering parks and garden more efficient.

There has been a general clean up of the Dump. The Community is undergoing general preparations for the wet season.

School attendance is at the highest level it has been for sometime.

The Territory Housing fencing program is due to start in Barunga in the next few weeks.

Manyallaluk

Local Authority Update

Since the dissolving the Manyallaluk Local Authority, Governance initiated a Community Information event in September, with a lunch-time BBQ, to update residents about how Local Authorities work and their importance in giving the Community a voice in Roper Gulf Regional Council. The event was very successful with approximately 35 people attending and seven people nominating for the new Manyallaluk Local Authority.

The Deputy Mayor Judy MacFarlane was also in attendance and her local knowledge and support was a great benefit to the success of the event.

Community Update

The ABC (National Broadcaster) picked up the story about Manyallaluk's Pet Cemetery (the first Pet Cemetery for the nine towns) in the RGRC Newsletter and did a great interview with Sharon Hillen about the story.

Three of the four cemeteries in the community have now been fenced. The latest cemetery fenced contains the oldest graves. The Municipal Team came up with creative ways to recycle old playground fencing by creating a beautiful, yet sturdy fence around the grave. The Municipal Team toured cemeteries in Katherine, Mataranka, Barunga and Beswick to collect ideas about maintenance and upkeep of graves and are currently in the process of designing headstones and concrete surrounds for each grave.

Controlled burns have taken place around important infrastructure, safe guarding the community's water and power supplies (Manyallaluk produces its own power), communications, homes and open spaces from wildfires.

The Sport & Recreational office has now been joined to the Service Delivery Centre (Council Office) via a new deck/breezeway. The old metal frame which once supported the Sport & Recreation donga near the basketball court has now been turned into a stage for the community. The second phase of this project will see a roof over the stage and landscaping between the basketball court and the stage to tie in both structures.

Landscaping of the Manyallaluk crèche is all finished. The centre piece of the design is the instant lawn in the centre of the play area. When fully established, this space will support three frangipani trees to shade children's activities on the lawn, as well as providing colour and perfume. Garden beds have been created and planted out with a variety of vegetation that will enhance children's senses. Fruit trees and perfumed flowering scrubs are intermingled with textured and colourful foliage plants.

Bulman

Local Authority Update

Local Authority Membership includes; Cr John Dalywater, Sally Ann Sherman, Garret Lofty, Darilyn Martin, Margaret Lindsay, Maggie Chikappa and Jerry Martin.

The next Bulman Local Authority Meeting is scheduled for Wednesday 22nd October meeting starts at 2pm.

Community Update:

First Aid Courses are being delivered to staff, this includes RJCP participants.

The Territory Housing Fencing Program is approaching completion at Bulman/ Weemol, it has been very successful.

The new Store is well underway to completion; RJCP participants have been hired to help with laboring work on the building site and are being supervised by Municipality workers. The store is expected to be finished by December.

Preparation for the Wet season is currently in progress.

The Community is looking good but unfortunately dust is a big issue.

ISSUES/OPTIONS/SWOT

Ward Action List

Date	Issue	Responsible Person	Status	Status Comments - Completion Date
Barunga				
23.10.2012	The Barunga LA are recommending to Council to support the design of the new replacement for the Blue Prohibited areas sign with signs in Kriol and English.	Governance	Ongoing	2013 Still waiting for Federal Government to do something with signs 18.02.2014 Amanda Ngalmi updated that funding for signs has been given to NT Government, there is currently a disagreement between Governments that is holding up the process.
16.04.2013	Signs and Identify graves at Cemetery	CSM & Community	Ongoing	Waiting on external funding. Update 18.2.14 Funding available Sharon working with CSM. LA needs to think about the sign they want. Also waiting for NT Govt to pass legislation.
19.11.2013	email LA Members Cemetery Regulations	CSM	Ongoing	
19.11.2013	Table Flinders Report at the next LA Meeting	CSM	Ongoing	18.02.2014-Contact Flinders
19.11.2013	GPS future graves and add to register	CSM	Ongoing	18.02.14- Done for the last 2 Graves
18.02.2014	Investigate purchase of	LA	Ongoing	

Date	Issue	Responsible Person	Status	Status Comments - Completion Date
	portable power for Cemetery via RGRC CBF or NTG CBF			
18.02.2014	Invite TO's to next LA Meeting to discuss Street Names	CSM	Ongoing	
15.04.2014	Invite Sport & Recreation Manger to next Local Authority meeting	CSM	Ongoing	15.07.14-Julie invited but away on sick leave
15.04.2014	Contact Stephen and arrange a training VSA program for Barunga	CSM	Ongoing	15.07.14-Just organising date
15.04.2014	Chase up information at the next Barunga Festival Committee Meeting	Anita	Ongoing	15.07.14- Next meeting August
15.04.2014	Bring up the Gunja & Alcohol issues at the Community Safety Meeting.	LA Members		
15.07.2014	Organise Community Morning Tea to discuss RJCP Projects	K.Mumme/ RJCP		
15.07.2014	Invite Maranboy Police to next LA Meeting	CSM		
Beswick				
21-11-2013	Follow up on status of Volatile Substance plan with Dept. of Health.	AMP Worker		
17-02-2014	Write to request a permanent Police presence in Beswick	DITS		
17-02-2014	Talk to small groups of Community members about taking ownership of AMP	Cr Selina Ashley/ Moira McCreesh		
12-05-2014	Send CSM documentation that needs 10 Community signatures to amend the Plan to use the term LAF and not Opal Fuel.	Stephen Charles/ AOD		
12-05-2014	Contact Nerine Purton to discuss LAF signage as an RJCP project	CSM		
Bulman				
18.06.2014	Seek quotes on Ablution Unisex toilet block, Water pumps for all outstations, Fruit trees & plants for Bulman and Weemol, and the current playground moved to the park and BBQ area and/or new equipment purchased.	CSM		Update 16.07.14: Further recommendations required
18.06.2014	Invite Mathew Galloway to next Bulman LA Meeting	CSM		Update:16.7.2014 Mathew not available for this LA meeting
18.06.2014	Investigate installing signs and speed bumps for better Traffic management	CSM		
16.07.2014	Send out Time-Line for Ri-Con Project	CSM		
18.09.2014	Margaret and Maggie to go with Nyrelle to investigate where Solar Lights need to go.	CSM		
18.09.2014	Invite AOD staff Stephen Charles & Doug Kelly to	CSM		

Date	Issue	Responsible Person	Status	Status Comments - Completion Date
	Bulman also brief new CSC Aroha on issue.			
18.09.2014	Invite Territory Housing to next LA Meeting	CSM		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Bulman LA Minutes 18.09.2014.pdf
- 2 Manyallaluk LA Noms 2014.pdf
- 3 C Gordon Bulman Nom 2014.pdf
- 4 Beswick LA Nominations 2014.pdf



Local Authority Nomination Form

Location: Bulman Date: 19/8

Name of Nominee: Christopher Gordon

Best Contact:

Landline: 0889754926 Mobile:

Email:

Postal Address: PMB 23 via Katharine
Bulman

Key Areas of Interest: (please indicate)

- | | | |
|---------------------------------|-------------------|-----------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> |
| <i>Animal Management</i> | <i>Child Care</i> | <i>Sport and Recreation</i> |
| <i>Roads and Infrastructure</i> | <i>Youth</i> | <i>Parks and Gardens</i> |

Any other information relevant to my nomination to the Local Authority:

.....
.....
.....
.....

Signature of nominee:

Christopher Gordon

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Bulman
Local Authority Meeting Agenda

Held in **Bulman Regional Council Office**

18th September 2014

Meeting opened at 2.20pm by Margaret Lindsay who is the designated Chair of the Bulman Local Authority.

1. Present:

1.2 Elected Members, Local Authority Members, Staff, Visitors/Guests.

Chair: Margaret Lindsey, Maggie Chikappa, Darilyn Martin, Esau Martin, Jerry Martin Nyrrelle Robinson (CSM), Yasmine Murphy (Minute Taker), Sharon Hillen (Director DITS), Marc Gardner (Director Contracts & Technical Services), Jo Nicol (Local Authority Coordination Officer)

William Rosas and Nic Sarah (Department Local Government)

PLEDGE: "We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant".

2. Apologies/Absent:

Councillor Dalywater, Sally – Ann Sherman King, Garrett Lofty
Apologies Accepted, Moved: Esau Martin, Seconded: Jerry Martin

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Previous Minutes Accepted, Moved: Maggie Chikappa Seconded: Darrylin Martin

5. Business Arising/Action List:

5.1. Previous minutes action List

6. Correspondence

6.1. Outgoing Correspondence:

Letter to Ri-Con (Building contractors) re: Dumping Fees

6.2. Incoming Correspondence:

Email from Ri-Con requesting RGRC waiver dumping fees in lieu of gifting a building

7. General Business

7.1 *Elected Member Report:

Nil

7.2 *Council Services Managers Report:

The new Community Safety Officer, Aroha Waharai, started today and will have a stakeholders meeting on 19 September.

The Fencing program has started at Bulman where 9 fences will be completed then onto Weemol where 7 will be done approximately 8-10 weeks til completion.

Water issues at Weemol where the shutoff valve, the electrician will be out next week residents still have water.

Solar Lights needs to go in dark spots looking to at Bulman and Weemol.

There are still two vacancies available with the RSAS Program.

Action: Margaret and Maggie to go with Nyrelle to investigate where Solar Lights need to go.

7.3 *Council Financial Reports:

Sharon briefed the Meeting and discussed the Council Financial Reports in the Plan. CSM to bring quarterly Reports to next Local Authority Meeting, where training will be given.

7.4 *Town Priorities:

The Bulman Local Authority has made a decision to spend the NTG LA Grant on the following Community projects; Landscaping, Dust Suppression Project, The Park and BBQ area.

Sharon also mentioned RGRC were looking at installing half basketball courts at Bulman and Weemol.

LA Members to think about naming the Park/BBQ area Moved: Esau Martin, Seconded: Maggie Chikappa

7.5 *Governance Updates:

New nomination to Bulman Local Authority, Christopher Gordon, is accepted Moved Maggie Chikappa Seconded: Jerry Martin

29th October – OCM Ngukurr

The Electoral Review Discussion paper was tabled and Sharon gave a brief outline that covered boundaries and names for principal members to Council. LA Members were given the Survey and asked to complete especially if they would like to change the current system.

7.6 *Complaints Register:

No new complaints at Bulman/Weemol LA members are encouraged to use the RGRC Complaints process the form is at the Council Service Office, on website or contact CSM or Jo, this is the most efficient way to get complaints into the system and resolved. Complaints can be taken directly to CSM if they are about potholes or safety issue. It is important for LA Members to encourage Community members to use the complaints process and attend Local Authority Meetings, as they are public meetings, everyone is welcome.

7.7 *RJCP- Remote Jobs and Communities Program:

Report will be given at the next meeting by the new CSC

7.8 * Alcohol Management Plan:

Volatile Substance Abuse has been on the rise, incidences have been reported to Police and GEC.

Local Authority members want to be proactive in addressing this issue. A reminder to all that it is mandatory to report any children who need help.

Action: Invite AOD staff Stephen Charles & Doug Kelly to Bulman also brief new CSC Aroha on issue.

7.9 * Policy Updates:

- One new policy – Care Taker Policy- A policy to guide RGRC during LG Elections.
- Two updated policies- Bullying Policy, Confidentially Policy

7.10*Work Health and Safety:

September is Roper Gulf's safety month where there has been a continuous highlight on being safe in the workplace. There was a Work Health and Safety presentation to employees at Bulman today. This Safety presentation has been delivered throughout workplaces at Roper Gulf Regional Council this month.

7.11 New Shop

The walls have been erected, the work being carried out at the moment requires tradespeople when this is finished Labourers will once again be employed from the Community.

All workers at the site have been given a Cultural Induction by Lazarus Murray.

All workers are now camping on site.

7.12 *Walaman Cultural Festival

No updates

8. Other Business

8.1 Community Meeting

Margo spoke about the Community meeting held on 20th August and the issues that came out of it that need to be addressed;

- Environmental Health – The large tree that need to be removed is causing concern to the resident of the house where it is. CSM has made a complaint to Territory Housing who is responsible for the issue even suggesting the tree lopper who was in the Community at the time. Territory housing issues not being resolved.
Action: Invite Territory Housing to next LA Meeting
- Need for a Complaints Box to be set up in Council Office. LA Members were reminded Roper Gulf Regional Council has a Complaints process as do many other organisations. It is important to use the Complaints process and encourage Community members to come and fill out the Complaints form CSM will help so Complaint can be directed to the right department.
- When will the Housing Renovations start? Due to start between 6th-24th October Kirsty and the Assets Manager will be in Community, Members are encouraged to make contact with them and explain housing issues.
- Do people have to be members of RGRC to apply for housing in Bulman. Absolutely not anyone needing a house has to put their name on the Territory Housing list, forms are at the Office, RGRC has nothing to do with the allocation of Territory Housing in Bulman or any other Community.
- What is the number of Animals allowed per household? Notionally 2 but as long as they are being looked after and are not a problem there is flexibility. Animal Management Training will be rolled out to CSM and MUNS staff but any RGRC employee can do it if interested. If there is a wounded animal this becomes a Police issue as it is Animal Cruelty Issue.
- Community asks the Local Authority to give some positive feedback. All Meeting of the Bulman Local Authority are public meeting and anyone is welcome to attend nothing is private Local Authority Members are encouraged by RGRC to talk to Community about Meetings, issues and RGRC.
- Who is responsible for maintaining roads at Mt Catt? There is no funding for Outstation roads anywhere but you can lobby your Local member of Parliament Larissa Lee.
- When is the NT Government going to bitumen the road from Bulman to Weemol? They are probably not but currently Council is looking at upgrading the current road and fixing up some of those big corrugations.
- Beghetti has no tractor but some people can remember there being one at one time. Contact Tony Berto to find out status.
- Who is the Permit delegate for Bulman? Margaret Lindsay
- The Essential Services Officer position was never advertised. The ESO position is being done by a private contractor who reports to P&W directly. RGRC is no

longer responsible for Essential Services.

The Housing Position has been advertised. Community asked if LA can have a role with recruitment. Recruitment is done by HR and it is not LA role. LA Members can encourage people to apply for positions advertised.

- Who is making decisions on Community Development? RCRC has the Regional Plan that through consultation with Local Authorities and Community has developed a set of Town Priorities for each town. Ultimately the Local Authority has a big say how they want their Community to develop. Currently RGRC sees the need to extend Youth Programs to all 9 of our towns (currently in 3 larger towns) and are trying to source funding to do so. There are also many other stakeholders that the community deals with.

8.2 **Sally-Anne King Sherman's** letter was tabled asking for; Notices put around the community for Power & Water Complaints and who to contact for issues. This is a P&W Issue.

Who is the contact for Housing Issues- Natasha Hamilton.

Next meeting 22nd October 2014

9. Meeting Closed: 4.20pm

To be signed once minutes are confirmed

As the Chair at the Bulman Local Authority Meeting held on the 18 September 2014. I certify these minutes to be a true and correct record of this meeting.

Chairperson Margaret Lindsay

* Denotes permanent Agenda items



Local Authority Nomination Form

Location: Bulman Date: 19/8

Name of Nominee: Christopher Gordon

Best Contact:

Landline: 0889754926 Mobile: _____

Email: _____

Postal Address: PMB 23 via Katharine
Bulman

Key Areas of Interest: (please indicate)

- | | | |
|---------------------------------|-------------------|-----------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> |
| <i>Animal Management</i> | <i>Child Care</i> | <i>Sport and Recreation</i> |
| <i>Roads and Infrastructure</i> | <i>Youth</i> | <i>Parks and Gardens</i> |

Any other information relevant to my nomination to the Local Authority:

Signature of nominee:

Christopher Gordon

G:\Gov&Corp Planning\AAA Standard Templates, Forms and Checklists\Forms - Staff\Local Authority\Local Authority Nomination Form 2014.doc



Local Authority Nomination Form

Location: *BESWICK COMMUNITY*
JOSEPH BLOWE Date:

Name of Nominee: *JOSEPH BLOWE*

Best Contact:

Landline: Mobile: *0467440435*

Email:

Postal Address:

Key Areas of Interest: (please indicate)

- | | | |
|---------------------------------|-------------------|-----------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> |
| <i>Animal Management</i> | <i>Child Care</i> | <i>Sport and Recreation</i> |
| <i>Roads and Infrastructure</i> | <i>Youth</i> | <i>Parks and Gardens</i> |

Any other information relevant to my nomination to the Local Authority:

.....
.....
.....
.....

Signature of nominee: *JOSEPH BLOWE*



Local Authority Nomination Form

Location: Beswick Date: 14/7/2014

Name of Nominee: Lorraine Bennett

Best Contact:

Landline: _____ Mobile: 0467303479

Email: _____

Postal Address: Beswick Community RmB 26,
via Katherine NT 0851

Key Areas of Interest: (please indicate)

- | | | |
|---------------------------------|-------------------|-------------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> |
| <i>Animal Management</i> | <i>Child Care</i> | <i>Sport and Recreation</i> ✓ |
| <i>Roads and Infrastructure</i> | <i>Youth</i> | <i>Parks and Gardens</i> |

Any other information relevant to my nomination to the Local Authority:

Beswick School

Signature of nominee: Lorraine Bennett

WARD REPORT



ITEM NUMBER	13.4
TITLE	South West Gulf Ward
REFERENCE	496572
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the South West Gulf Ward Report**

BACKGROUND

The Borroloola Local Authority had a meeting on Thursday 4th September and Thursday 9th October. Bernie Redfern Chaired the September meeting. Details on October meeting will be presented to Council on November Council Meeting.

Local Authority Update

The Borroloola Local Authority includes; Mayor Tony Jack, Councillor Stan Allen, Councillor Don Garner, Lizzie Hogan, Trish Elmy, Mike Longton, Chrissy Joll, Geoff Hulm, Maria Pyro and Marleen Karkadoo, Bernard Redfern, Annie Roberts, Alison Doyle and Shaun Cairns.

The next Borroloola Local Authority Meeting is scheduled for Thursday 4th December 2014.

Community Visitors

Minister John Elferink
Gerry McCarthy MLA

Community Update:

Community members highly enjoyed the AFL period and showed so much interest.

All RGRC staff Borroloola and Robinson River attended First Aid Training.

NAIDOC Week was fantastic for the Borroloola Community with a wide range of fantastic events held all over the town, it was well attended.

New air conditioners have been installed in the Roper Gulf Regional Council offices all air conditioners and lights have been fitted with timers.

Youth Voice

Currently Paul Parker is maintaining weekly Youth group activities, it is hoped that as these activities continue to draw a large number of Youth which will lead into the Youth Voice Committee being reformed. The approach is with little steps at first, as to even to engage any Youth is a huge achievement, we are working together to encourage Youth to come and form the Committee.

ISSUES/OPTIONS/SWOT
Ward Report

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
30.01.2014	Update on Art Work on Council Buildings	Mike Longton	Ongoing	3.04.2014-\$19,000 for the upgrade of Artwork 04.09.2014 apply for grant in November 2014
3.04.2014	Update on Tamarind Park Dump Point relocation	CSM	Ongoing	04.09.2014-ongoing
5.06.2014	LA recommend to Council that further consultation take place with townspeople re:drainage and traffic management in Borroloola and this Engineers Report not be accepted	Council/DITS	Ongoing	04.09.2014-Sharon to distribute Plans when completed
5.06.2014	Write to P & W requesting they maintain lighting in all camps in Borroloola.	Council	Ongoing	Update- P& W own assets, Town Camps not Councils responsibility. 04.09.2014 Ongoing
5.06.2014	Lighting requirements need to be determined as part of traffic management plan	Council	Ongoing	Update 30.07.2014-Darkspots to be identified by LA info to be given to CSM
5.06.2014	LA recommend that Council actively watch & provide information to them on the status of housing in Borroloola with regard to SIHIP money	Council	Ongoing	04.09.2014 ongoing go back to Government
5.06.2014	LA recommends consultation with wider community regarding Young Offenders Work Camp in Borroloola. All LA members and nominated RGRC personnel are to actively survey community attitudes to; a) a work camp being built in the district and b) site and composition of the work camp	Council/DITS	Ongoing	04.09.2014 ongoing
5.06.2014	Get permission in writing from Daniel Mulholland (NLC) to be able to cordon off unmarked grave areas as soon as possible to prevent vehicles driving over plots. Councillor to liaise with Sharon Hillen first.	Cr Allen	Ongoing	
5.06.2014	To help get family down to cemetery to identify unmarked graves and to keep LA informed	Cr Allen/Maria Pyro	Ongoing	
5.06.2014	LA recommends that an engineer be engaged to draw up Traffic Management Plan, which is also to include pedestrian needs, lighting and drainage and to include planned /future works such as the Trade training Centre and Multi-Purpose Facility	Council/DITS	Ongoing	30.07.2014 Update-Quote for TMP is \$37,000, LA moved motion to engage Engineer. 04.09.2014 Chrissy Jolls email read Sharon to continue getting 3 quotes and proceed as per LA Motion

5.06.2014	LA recommends a Waste Management Strategy is drawn up for the Borroloola region, including recycling capability and planning for future	DITS	Ongoing	
5.06.2014	LA request RGRC lobby for wider area of mobile phones and internet access	Council	Ongoing	30.07.14 Update-Beatty to provide dot points to Sharon to follow up. 04.09.2014 Bob to send Sharon Beattys info
5.06.2014	To provide LA with detailed breakdown of budget and in particular provide info on Internal Cost Allocations	Council	Ongoing	04.09.2014 Bob to send Sharon Beattys questions
03.07.2014	Seek an amendments to the Planning Scheme re: Terminate Buffer Zone	Council/DITs	Ongoing	04.09.2014- Motion changed to "Terminate Buffer Zone"
04.09.2014	Circulate Gerry McCarthy's letter to all LA members.	CSM		
04.09.2014	Write Letter giving conditional support to Terry Fisher's proposal of block realigning.	DITS/CSM		
04.09.2014	Give LA Members prices on electronic score boards for the Show grounds.	DITS/Council		
04.09.2014	Meet with LA members tonight to decide placement of Solar Lights	Sharon/CSM		
04.09.2014	Circulate Town Priorities to Chair and LA Members	Sharon		
04.09.2014	Write a letter in regards to LA Members concerns at MRM Mine	Council		
04.09.2014	Send NLC email re: Road & House issues	Sharon		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Borroloola LA Minutes 04 09 2014.pdf



Borroloola Local Authority Meeting Minutes

Held at Savannah Way Motel

Thursday 4th September 2014

Meeting opened at 10:00am by Bernie Redfern who has been designated Chair at this Borroloola Local Authority Meeting

1. Present:

1.1. Elected Members:

Mayor Jack
Councillor Garner
Councillor Allen

1.2 Local Authority Members:

Bernie Redfern	Mike Longton
Maria Pyro	Marlene Karkadoo
Geoff Hulm	Shaun Cairns

1.3 RGRC Staff:

Bob Pahl	Sharon Hillen
Chantelle Johns	Jo Nicol
Paul Parker	

1.4 Visitors/Guests:

Gerry McCarthy	Donald Shadforth
Jackie Green	
William Rosas	Nicholas Sarah (Dept Local Government)

2. Apologies:

Patrick Fleming	Alison Doyle
Annie Roberts	Chrissy Joll
Beatty Retchford	
Moved: Cr Stan Allen Secoded: Mike Longton	

3. Conflict of Interest:

No conflict of interest was declared.

4. Guest Speakers:

Gerry McCarthy

- Spoke to LA member about the Power Water sewerage upgrade, Power Water are confident that the upgrade restoration will be happening very soon.
- It is important for residents to be involved in the scope of works that Steelcon undertake.

- Gerry had commended residents for their patience with regards to Sewage Stage 2 . This was always going to be a challenging project.
- Getting permanent Motor Vehicle Registration Services in Borroloola are of utmost importance.
- **ACTION:** CSM to circulate Gerry McCarthy's letter to all LA members.

5. Confirmation of Minutes of Previous Meeting:

Moved: Geoff Hulm
 Seconded: Councillor Allen
 Voted: All agreed

6. Business Arising from Previous Minutes

7. Previous Minutes Action List

See Attached Action List

8. Correspondence

Outgoing Correspondence:

Nil

8.1. Incoming Correspondence:

9. General Business

9.1. *GEC Report Nil

9.2. *Elected Member's Report:

- OCM last week in Numbulwar, next OCM will be held in Ngukurr. Elected member spoke about having youth present at LA meetings and OCM's, two spots available for LA meetings age group for Youth is 15-25 years.
- The Mayor discussed a letter sent to Council via OCM re:Terry Fisher requesting support from RGRC to get realigning of his town block.

Motion: Borroloola Local Authority to send letter to Terry Fisher supporting his proposal to get blocks realigned as long as there is no costs or issues incurred by Council.

Moved: Shaun Cairns
 Seconded: Geoff Hulm

ACTION: DITS/CSM to write Letter to giving conditional support to Terry Fisher's proposal of block realigning.

9.3. *Council Service Manager's Report:

- Sewer Upgrade will commence in the subdivision in approximately 2 weeks
- Minister Elferink sent thank you wishes to all LA Member that met with him and discussed and raised issues regarding Borroloola
- Stage 2 of the softball diamond will start soon

9.4. *Town Priorities:

ACTION: Sharon to circulate Town Priorities to Chair and LA Members

9.5. *Governance Updates:

- 29th October – OCM Ngukurr

9.6. *Complaints Register:

- Complaint received in August in regards to the dump, complaint has been resolved.

9.7. *Borrooloola Alcohol Management Plan:

- AMP Group met last week, no changes the statistics from Police, Night patrol and Clinic are being compiled. The Legal Team is yet to review the AMP document.

9.8. *Policy Updates:

- One new policy – Care Taker Policy- A policy to guide RGRC during LG Elections.
- Two updated policies- Bulling Policy, Confidentially Policy

9.9. *Work Health and Safety:

- To highlight Safety and everyone's responsibilities to it September is Safety Month at Roper Gulf Regional Council, employee will be attending a Safety Presentation at each Council Services centre. Everyone is encouraged to report any hazards as soon as there are seen.

9.10. *Cemetery- Still waiting for NTG for Legislation.**9.11. *Swimming Pool**

- Meeting date to be discussed and decided

9.12. *Youth, Sport & Rec Report

- Youth, Sport & Rec are still working hard to find two Youth to partake in LA meetings – Youth to be aged between 15-25years
- Suicide Training – Using media, 13 youth attending the training
- Over all average for the month
 - 96 youth under 18year of age
 - 7-13 youth over 18years of age

10. Other Business**10.1. Local Authority Funding Guidelines**

- \$131,356 for Borrooloola – NTG will deliver this grant for 4 years
 - \$37,000 to Traffic Management
 - \$94,356 left to be allocated by Local Authority

ACTION: DITS/Council to give LA Member prices on electronic score boards for the Show grounds.

ACTION: Sharon and CSM to meet with LA members at PM that night to decide placement of Solar Lights

10.2. Hardy Aviation – Have asked if Council will wave landing fees etc for aircraft and in return Council and NT Government will have access to this air craft. Council will await a formal letter from Hardy Aviation.

10.3. Wild Dog Trapping Program

- Proposed dates for Borrooloola: 13th – 17th October. More notification will be given at a closer date.

10.4. MRM Overburden Management Project EIS

- Handouts given to LA Members – LA Member discussed the issue of the burning at MRM, with the core being 2000°C and disintegrating rocks LA members would like to write a letter asking MRM to address the pollution.

ACTION: Council to write a letter in regards to LA Members concerns at MRM Mine.

10.5 Jacky Green had 3 issues;

At Mara Camp where digging pipeline the Speed Bump has not been fixed up outside Maburji- This is the Contractors responsibility.

The state of housing in the Camps- This is Maburji's responsibility

The Road and Bridge- This has already been fixed.

ACTION: Sharon to send NLC email.

10.6 Donald Shadforth presented photos of drinking spots and asked who is responsible for clean up. Sharon said the road corridor belongs to NTG and that a request has been sent to Dept of Infrastructure for a contract so Council can clean up road. CSM stated this issue has been raised at the AMP Meetings and the Mayor suggested taking it back to AMP Meeting.

11. Meeting Closed

- Meeting Closed: 2:55pm
- Next meeting: 9th October 2014

As the Chair at the Borrooloola Local Authority Meeting held on the _____ I certify these minutes to be a true and correct record of this meeting.

Chairperson Bernie Redfern

WARD REPORT



ITEM NUMBER	13.5
TITLE	Yugul Mangi Ward
REFERENCE	496592
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the Yugul Mangi Ward Report**
- (b) **That Council receive and accept Gwen Rami and Tanya Joshua's nominations to the Ngukurr Local Authority.**

BACKGROUND

The Ngukurr Local Authority Meeting was held on Wednesday 9th July 2014.

Authority Update

Councillor Daphne Daniels Chairs the Ngukurr Local Authority Meetings.

The Local Authority Membership includes; Cr Daphne Daniels, Cr Eric Roberts, Walter Rogers, Jerry Ashley, Robin Rogers, Andrew Robertson, Ian Gumbula, Bobby Nungumajbarr, Carol Robertson, Olga Daniels, Keith Rogers, Grant Thompson and Peter Daniels.

The next Local Authority Meeting will be held Wednesday 15 October 2014.

Community Update:

The Ngukurr Community goes from strength to strength, it is looking great with the Oval and Parks well looked after.

The new Family and Childcare Centre has been completed and looks great.

This month has had low Absenteeism which has made a great difference to the daily operations.

Upgrades to the three small pools at the Aquatic Centre have been completed.

There was a transfer of a damaged Dual Cab tipper for a Single Cab Tipper.

Community Visitors:

Rob Knight – Department of Prime Minister & Cabinet

Surinder Crighton - Department of Business

Adam Giles MLA – Chief Minister

Youth Voice

NIL

**ISSUES/OPTIONS/SWOT
Ward Action List**

Date	Item Description	Responsible Person	Status	Status Comments Completion Date
05.03.2014	Invite Adolescence Sexual Health Worker to next LA meeting	CSM	No Action	
05.03.2014	Carol will photocopy the Church Register and give to Paul	Carol Robertson	No Action	
05.03.2014	Arrange for signage to go on rainwater tanks especially at the Airport.	CSM	Ongoing	07.05.2014 SASO to follow up
07.05.2014	Arrange a Male Hairdressing Course.	RJCP Coordinator		
07.05.2014	Investigate re-opening Canteen facilities at the Pool	CSM/CSO		
07.05.2014	YV concerned with recruitment timeframes.	HR		
09.07.2014	Follow up on business proposal regarding the use of the building at the pool area.	CEO		
10.09.2014	Write a letter to Bodhi Bus Manager and discuss alternative arrangements for picking up Passengers	CSM/ Marc Gardner		
10.09.2014	Meet on Tuesday 18 th September and discuss LA Grant Funding project and bring priority list back to next LA meeting on 15 th October.	LA Members		
10.09.2014	Follow up and liaise with Bill Blakely to solve any issues with the Yugul Mangi fencing Project and the management of RJCP.	Marc Gardner		

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Ngukurr LA Minutes 10.09.2014.pdf
- 2 G Rami T Joshua Ngukurr Noms 2014.pdf



Ngukurr Local Authority Meeting Minutes

Held in RGRC Conference Room

10-09-2014

This Meeting was opened at 11.30 by Chair Cr Daphne Daniels and the Roper Gulf Regional Council Pledge was read.

1. Present:

- 1.2 Elected Members,** Cr Daphne Daniels
Local Authority Members, Peter Daniels, Bobby Nungumajbarr, Ian Gumbula, Andrew Robertson, Walter Rogers, Keith Rogers,
Staff, Paul Amarant (CSM) Jo Nicol Marc Gardner (Director Assets) Barbara Maddern, Amanda Fowke (RJCP)
Visitors/Guests. Surinder Crichton (Dept Business) Rob Knight (Dept Prime Minister & Cabinet)

2. Apologies:

Cr Eric Roberts, Carol Robertson, Jerry Ashley, Grant Thompson , Olga Moved Bobby Nungumajbarr Seconded: Walter Rogers All Agreed

3. Conflict of Interest:

NIL

4. Minutes of Previous Meeting:

The Minutes were read aloud. Moved: Bobby Nungumajbarr Seconded: Ian Gumbula All Agreed

5. Business Arising/Action List:

5.1. Previous minutes action List

7.1 In the Elected Members report the Traffic Management Plan was discussed and the danger of Bodhi Bus parking at the shop.
ACTION: CSM and Marc to write a letter to Bodhi Bus Manager and discuss alternative arrangements for picking up Passengers.

6. Correspondence

6.1. Outgoing Correspondence:

Nil

6.2. Incoming Correspondence:

Community Grants Programme-Round Two 2014-2015. Roper Gulf Regional Council Community Grants Round is open and Community groups are encouraged to apply \$1000/\$3000

ACTION: Actions will appear under each point like this

7. General Business

7.1. *Elected Member Report:

Cr Daniels discussed the Electoral Review- Council was looking to support having another Councillor at Numburindi Ward.

The OCM in Numbulwar went very well and the next OCM is being planned for Ngukurr Wednesday 29th October. This will be a good opportunity for Local Authority members and Community members to meet with Councillors and discuss Ngukurr.

TCU is currently not open which is making it difficult for people to get money, similarly Housing is being affected also. Keith proposed involving Elders and Parents to find a solution.

7.2. *Council Services Managers Report:

Upgrades to the Office are going ahead to improve energy efficiency, service delivery, IT Services and staff and customer comfort. Installation of Private Mail Boxes is proceeding and regular Staff meeting are occurring.

New Public Toilets on the oval are being locked to stop any damage occurring.

Re-Fiberglassing and installation of the 3 small pools. Construction of the new Chemical Shed at the pool. The large pool will cost \$100,000 to upgrade.

7.3. *Town Priorities:

Marc discussed current Town Priorities and aligning the NT Government Local Authority Funding to already identified Town Priority Projects. Marc also noted that the guidelines on Grant funding need to be taken into account when choosing how the funding should be spent. It was decided by LA members to hold an out of session meeting on Tuesday 16th September and invite Paul so he could advise on costing and feasibility.

ACTION: LA Members to meet on Tuesday 18th September and discuss LA Grant Funding project and bring priority list back to next LA meeting on 15th October.

Recommendation: Ngukurr Local Authority recommends to Roper Gulf Regional Council that a designated area is established and a permanent Bus Stop fixture built, near the shop at Lot 384.

7.4. *Governance Updates:

The Electoral Review Survey was handed out to LA members.

Two new nominations for Ngukurr Local Authority membership were tabled; Tanya Joshua and Gwen Rami Moved: Bobby Nunggumajbarr Seconded: Ian Gumbula All Agreed

Members were reminded that only legitimate apologies will be accepted and must be given to Chair, CSM or Governance.

7.5. *Complaints Register: NIL**7.6. *RJCP- Remote Jobs and Communities Program:**

Barbara Maddern gave an update on RJCP emphasising the importance of the new rules around commitment to work. Bobby raised the issue of fencing work that was undertaken by Yugal Mangi. Cr Daniels said better communication with stakeholders in the community about projects that can be done and the need for better follow up. Rob Knight outlined Federal Government's "Indigenous Advancement Strategy" and discussed how RJCP can be progressed as part of the "Work Force Development Strategy". This gives a strategic approach to getting unemployed people working. All Training should be linked to a job and an "Operational Strategy" that each community has developed.

ACTION: Marc Gardner to follow up and liaise with Bill Blakely to solve any issues with the Yugal Mangi fencing Project and the management of RJCP.

7.7. *Alcohol Management Plan:

Surinder gave an overview of where the AMP is currently at. The AMP is being finalised and will come back to the Ngukurr Local Authority as a DRAFT for approval.

7.8. *Policy Updates:

One new policy the Caretaker Policy this is to ensure when Elections are held Roper Gulf can still function as an Organisation. Two updated policies Bully and Harassment and Confidentiality Policies. All policies are available on the website or you can get a copy from CSM at the office.

7.9. *Work Health and Safety:

This month is "Safe September" at Roper Gulf Regional Council. Safe workplaces is a priority and there will be a staff presentation to highlight safety issues on the 24th September. Local Authority Members are welcome to attend.

Ian Gumbula discussed that it was important for Council workers to be role models for safety at work and outside work. Paul said that workers were reminded to be safe at all time but unfortunately they cannot be made to do so when out of work.

7.10- NT Police Report

The Police have had a bad week with intoxicated drivers(one causing an accident) and drinking in the community. There has been some instances of student Chroming and the Principal and Police are working together to find a solution. Education, restricting access at the shop and ensuring visitors are not carrying potential problems \Police will be out in force over the weekend in the whole region for Footy Finals.

8. Other Business**8.1 Traffic Management**

More traffic Management is required; speed bumps and new traffic signs, currently signs are being ripped out and destroyed everyone needs to play their part when they see someone destroying community property.

9. Meeting Closed 3pm

As the Chair at the Ngukurr Local Authority Meeting held on the 10th September 2014 I certify these minutes to be a true and correct record of this meeting.

Cr Daphne Daniels - Chairperson

* Denotes permanent Agenda items

01-08-14:15:07

2/ 3



Local Authority Nomination Form

Location: Ngukurr Date: 01/08/2014

Name of Nominee: TANUA JOSHUA

Best Contact:

Landline: 0889754141 Mobile: 0439431653

Email: Ca. Ngukurr@mail.com

Postal Address: Cmtab Ngukurr Community
Via Katherine NT 0852

Key Areas of Interest: (please indicate)

- | | | |
|---------------------------------|-------------------|-----------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> |
| <i>Animal Management</i> | <i>Child Care</i> | <i>Sport and Recreation</i> |
| <i>Roads and Infrastructure</i> | <i>Youth</i> | <i>Parks and Gardens</i> |

Any other information relevant to my nomination to the Local Authority:

As a Centrelink Agent I just
wanted to see what I can
be involve as a Volunty or
being part of the member. Thanks

Signature of nominee: - Joshua



Local Authority Nomination Form

Location: .. Ngukurr .. Date: .. 10/09/2014 ..

Name of Nominee: .. GIVEN RAMI ..

Best Contact:

Landline: Mobile:

Email:

Postal Address:

.....

Key Areas of Interest: (please indicate)

- | | | |
|---------------------------------|-------------------|-----------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> ✓ |
| <i>Animal Management</i> | <i>Child Care</i> | <i>Sport and Recreation</i> |
| <i>Roads and Infrastructure</i> | <i>Youth</i> | <i>Parks and Gardens</i> |

Any other information relevant to my nomination to the Local Authority:

I currently work as the Remote School Attendance Supervisor and am an Elder in the community. I am very passionate about everyone working together to build a better community.

Signature of nominee: [Handwritten Signature]



**CORPORATE GOVERNANCE DIRECTORATE
REPORT**



ITEM NUMBER 15.1
TITLE Proposed dates for OCM and FCM 2015
REFERENCE 498154
AUTHOR Rebecca Brydon, Governance Officer

RECOMMENDATION

- (a) **That Council receive and note the scheduled meeting dates for 2015 for Ordinary Meetings of Council and the Finance Committee Meetings: -**

Ordinary Meetings of Council: -

Wednesday, 21st January 2015
Wednesday, 25th March 2015
Wednesday, 27th May 2015
Wednesday, 24 June 2015
Wednesday, 26th August 2015
Wednesday, 20th October 2015
Wednesday, 11th November 2015

Finance Committee Meetings: -

Wednesday, 18th February 2015
Wednesday, 22th April 2015
Wednesday, 22nd July 2015
Wednesday, 23rd September 2015
Wednesday, 16th December 2015

BACKGROUND

For planning and advertising purposes Council is required to set their Ordinary Council and Finance Committee meeting dates for 2015.

The proposed dates mentioned in recommendation are offered dates for Council's consideration and approval. The dates proposed have been identified with consideration to operational and reporting requirements of Roper Gulf Regional Council.

Once the dates for OCM and FCM are considered, the dates for Local Authorities will be planned allowing all Local Authorities time to meet prior to these meeting events.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

**CORPORATE GOVERNANCE DIRECTORATE
REPORT**



ITEM NUMBER	15.2
TITLE	Update on Annual Report 2013-14
REFERENCE	499093
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council receive and note updates on Roper Gulf Regional Council's Annual Report 2013-14.**

BACKGROUND

As per section 199 of the Local Government Act, the Regional Council is required to do the following:

- (1) *A council must, on or before 15 November in each year, report to the Minister on its work during the financial year ending on the preceding 30 June.*
- (2) *The report must include a copy of the council's audited financial statement for the relevant financial year.*
- (3) *The report must also contain an assessment of the council's performance against the objectives stated in the relevant municipal or shire plan (applying indicators of performance set in the plan).*
- (4) *As soon as practicable after the report has been delivered to the Minister, the council must:*
 - (a) *publish the report on the council's website; and*
 - (b) *publish a notice in a newspaper circulating generally in the area informing the public that copies of the report may be downloaded from the council's website or obtained from the council's public office.*

ISSUES/OPTIONS/SWOT

Draft Annual Report has been prepared incorporating other details except audited financial report. Draft Auditors Report has been presented to Council in a different report prepared by Finance. Full draft Annual Report 2012-13 incorporating all financial details will be presented to Council on 12 November 2013.

The Draft Annual Report 2013-14 has been distributed in a separate document to this Report.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

**CORPORATE GOVERNANCE DIRECTORATE
REPORT**



ITEM NUMBER	15.3
TITLE	FINANCE-RGRC FINANCIAL REPORT AS AT 30 SEPTEMBER 2014
REFERENCE	498187
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

- (a) **That Council receive and note the financial reports for the period ending 30th September 2014.**

BACKGROUND

Attached are the financial reports for Roper Gulf Regional Council as at 30th September 2014, including:

- Balance Sheet
- Income and expenditure report by service group
- Income and expenditure report by account category
- Cash-at-bank Statement & 12-month graph on cash balances
- Expenditure reports for all communities
- AR Age analysis report
- AP Age analysis report

Balance sheet has been prepared as per AASB 126 which is the Australian Accounting Standard and required pursuant to Local Government Act. Our Revenue and expenditure statement currently shows a surplus of \$ 3 M. Our bank balance as at 30 September is \$13.7 M. We will be monitoring the cash balances regularly and all the big expenditure are still occurred after approval from Directors and CEO.

It was decided in FACM that the budget should be reviewed quarterly for this financial year. The first quarter review will has already been commenced and it is expected that the budget revision will be submitted to the Council on November for review and approval. The end of financial year audit is completed by Merit Partners, Darwin and the draft financials are presented as a separate report.

ISSUES/OPTIONS/SWOT**Interpretation of AR & AP reports****Debtors**

The summary below shows the amount of debtors outstanding for the current and the prior month.

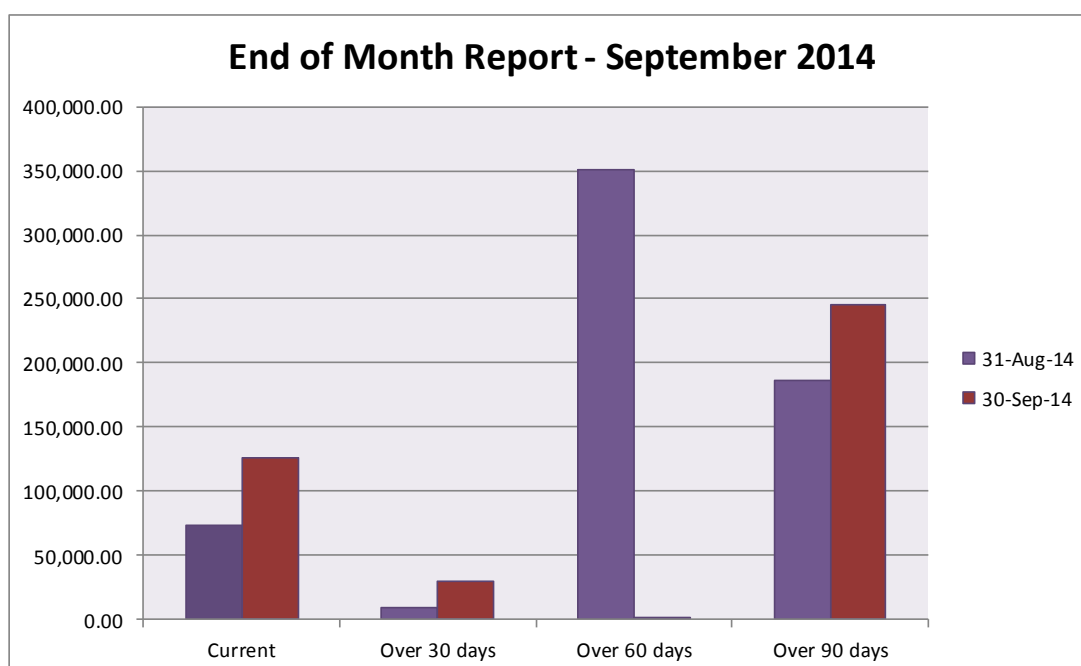
See attached: Aged Analysis Report – Summary Report – Accounts Receivable 30th September 2014.

As at 30th September 2014 \$ 401,596.97 receivable is outstanding. Comparatively, on 31st August 2014, the total debt outstanding was \$ 619,582.79.

During this month, debtors have shown an overall decrease of \$ 217,985.82 from August to September 2014.

AR Age Analysis

Debtors	Aug-14		Sep-14	
Current	72,992.46	11.78%	126,717.25	31.55%
Over 30 days	9,533.69	1.54%	29,490.29	7.35%
Over 60 days	351,185.80	56.68%	400.13	0.10%
Over 90 days	185,870.84	30.00%	244,989.30	61.00%
	619,582.79		401,596.97	
Less: Unapplied credit	11,785.16		59,674.05	
Total Actual Outstanding	607,797.63		341,922.92	



A.No	Description	Balances	Status	Reason
00584	DHLGRS - R&M	142,495.82	Old - \$ 125,936.63 / Current - \$ 18,306.89	Awaiting a response from TH
00981	Alawa Aboriginal Corporation	46,750.00	Old	Will Pay once reimbursed from RGRC.
01005	Department of Community Services	26,269.54	Current	Grant Invoices
01060	Ri-Con Contractors Pty Ltd	22,212.00	Old - \$ 19,396 / Current - \$ 2816.00	Last instalment due 2nd October 2014
00801	Golden Glow Nursing	16,798.17	Old	Brokerage Agreement - Aged Care Services (April 14 - June 2014) - 3 participants
00328	Power And Water	16,636.85	Current	Day to Day

	Corporation			Operations
00911	Benzac Building & Construction	14,613.75	Current	
00303	Numbulwar Homelands Council Assoc. Inc.	11,930.40	Current	Paying in instalments
00948	Regent Pty Ltd	8,422.50	Old	Under Review
00798	Yugul Mangi Development Aboriginal Corporation	7,653.00	Old	Documentation sent by Lawyers

Creditors

The summary below shows the amount of creditors outstanding for the current month.

See attached: Aged Analysis Report – Detailed Report – Accounts Payable 30th September 2014.

As at 30th September 2014, \$ 1,288,999.90 in creditors is outstanding.

The Accounts Payable age analysis report depicts the following:

Creditors	Amount	
Current	1,039,740.46	67.40%
Over 30 days	131,469.57	8.52%
Over 60 days	56,478.71	3.66%
Over 90 days	314,993.93	20.42%
Total outstanding amount (Including Overdue)	1,542,682.67	
Less: Unapplied Credits	253,682.77	
TOTAL ACTUAL OUTSTANDING	1,288,999.90	

Age Analysis Report was run on 15/10/2014

Unapplied items appearing as a result of time difference and have no effect in the financial statement.

Following are the details of suppliers from whom invoices over \$10,000 were received and entered during the month of September 2014:

Acc. #	Description	Amount	Transaction
10507	ALAWA ABORIGINAL CORPORATION	89,307.83	CDEP WAGE REIMBURSEMENT
10863	CAIRNS INDUSTRIES PTY LTD	25,036.00	WORKS AT BORROLOOLA SHOW GROUNDS
10280	TELSTRA CORPORATION	33,742.93	MOBILE, LANDLINES AND NETWORK
11458	LATITUDE 12	10,055.39	PAYROLL PROCESSING
10054	AUSFUEL (PUMA ENERGY)	92,637.57	BULK FUEL AND CORPORATE FUEL CARDS CHARGES
10745	COUNCILBIZ	47,064.40	ICT BUSINESS SYSTEM
10208	MVR	12,297.30	REGO RENEWAL OF RGRC VEHICLES
11909	BENZAC BUILDING	68,118.00	WORK AT BESWICK LOT 5
12411	CARDNO PTY LTD	27,219.98	CONTRACT PROJECT MANAGEMENT
12589	SPANLINE	40,140.50	DECK PROJECT AT EVA VALLEY
12587	COMWIN P/L	49,655.75	BESWICK CRECHE BUILDING UPGRADE

12698	RELATIONSHIPS AUSTRALIA	10,958.56	MEDIA TRAINING SERVICES - YOUTH SUICIDE PREVENTION PROJECT
11238	CRIDLANDS MB LAWYERS	10,037.50	PROFESSIONAL FEES AND DISBURSEMENTS
10097	CUSTOM CABINETS	11,000.00	Supply and installation of new kitchen at HQ VIC HWY
		505,275.65	

All entered amount has already been paid and settled.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 RGRC Financial Report September 2014.pdf

Roper Gulf Regional Council

Balance Sheet as at 30 September 2014



ASSETS		LIABILITIES	
Current Assets		Current Liabilities	
Cash	13,474,000	Accounts payable	495,697
Accounts receivable	341,871	Taxes payable	80,036
(less doubtful accounts)	(132,466)	Accrued payroll	0
Inventory	227,883	Accrued expenses	0
Temporary investment	50,000	Provisions	1,634,389
Prepaid expenses	128,984	Current loan liabilities	0
Other current assets	1,109,975	Other current liabilities	(95,073)
		Suspense accounts	
Total Current Assets	15,200,247	Total Current Liabilities	2,115,059
Less: Unexpended Grants Available	3,060,886		
Available Untied Assets	12,139,361	Total Current Liabilities	2,115,059
Non-current Assets		Long-term Liabilities	
Long-term investments	0	Mortgage	0
Land	435,000	Other long-term liabilities	836,241
Buildings	27,053,952		
(less accumulated depreciation)	(4,472,438)	Total Liabilities	2,951,300
Fleet, Plant, Infrastructure and Equipment	24,379,588		
(less accumulated depreciation)	(14,361,691)	EQUITY	
Furniture and fixtures	135,898	Retained earnings	45,404,290
(less accumulated depreciation)	(114,290)	Total Shareholders' Equity	45,404,290
Work in Progress assets	99,324		
Other non-current assets	0		
Total Non-current Assets	33,155,342		
		TOTAL LIABILITIES & EQUITY	48,355,590
TOTAL ASSETS	48,355,590		

Working Capital
\$13,085,188

\$10,024,302

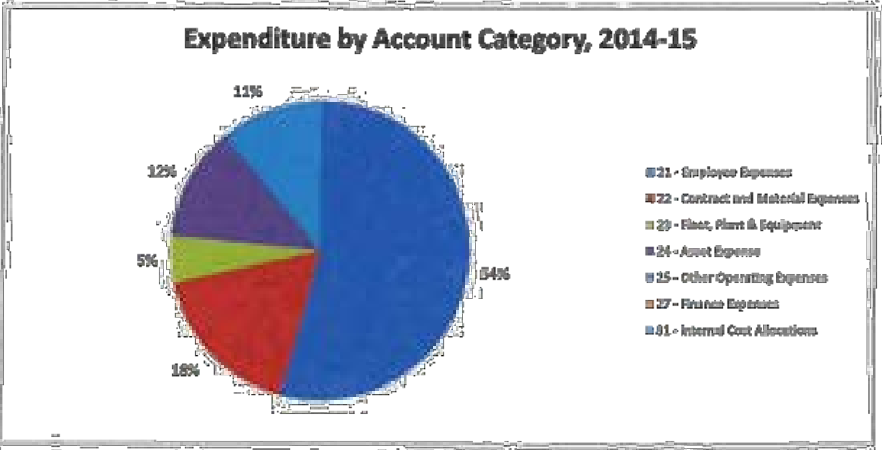
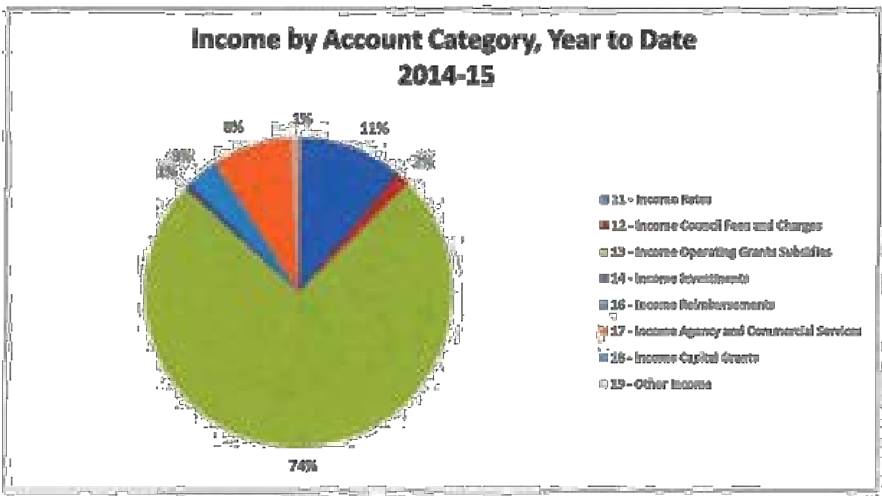
Balance Sheet Check OK

RATIOS	
Current Ratio	7.19
Quick Ratio	7.08
Cash Ratio	6.39
Effective	5.74

Roper Gulf Regional Council
Income & Expenditure Report as at
30-September-2014
 for the year 2014 - 2015



	15GLACT Year to Date Actual (\$)	15GLBUD Year to Date Budget (\$)	15GLBUD Variance (\$)	15GLBUD Full Year Budget (\$)
Income				
11 - Income Rates	1,184,886	306,331	878,555	1,225,325
12 - Income Council Fees and Charges	167,497	180,050	-12,553	720,200
13 - Income Operating Grants Subsidies	8,020,003	4,800,340	3,219,662	19,201,360
14 - Income Investments	74,266	75,000	-734	300,000
16 - Income Reimbursements	356,554	949,857	-593,303	3,789,429
17 - Income Agency and Commercial Services	693,127	2,025,983	-1,132,856	8,103,831
18 - Income Capital Grants	0	521,401	-521,401	2,085,603
19 - Other Income	112,132	822,451	-710,319	3,289,603
Total Income	10,518,466	9,681,413	1,137,053	36,725,651
Expenditure				
21 - Employee Expenses	4,215,369	4,728,212	-512,843	18,912,849
22 - Contract and Material Expenses	1,344,275	3,395,231	-2,050,956	13,580,924
23 - Fleet, Plant & Equipment	393,100	412,193	-19,093	1,649,770
24 - Asset Expense	949,561	658,000	291,561	3,424,000
25 - Other Operating Expenses	864,288	875,835	-11,548	3,503,339
27 - Finance Expenses	4,186	2,972	1,215	11,886
31 - Internal Cost Allocations	0	0	0	0
Total Expenditure	7,770,779	10,279,443	-2,498,664	41,061,769
Surplus(Deficit)				
	3,047,687	-598,030	3,638,717	-2,356,118
Capital Expenditure				
63 - WIP Assets	99,324	268,971	-167,647	1,067,682
Total Capital Expenditure	99,324	268,971	-167,647	1,067,682



Roper Gulf Regional Council

Income & Expenditure Report as at
30-September-2014
for the year 2014 - 2015



15GLACT	15GLNUD		15GLBUD
Year to Date	Year to Date	Variance (\$)	Full Year Budget
Actual (\$)	Budget (\$)		(\$)

Income

1 - Core Services	4,731,909	2,849,270	-1,882,639	11,397,060
2 - Agency Services	5,469,826	5,543,658	73,830	22,174,823
3 - Commercial Services	609,248	1,177,961	568,713	4,711,844
4 - Other Council Services	7,484	110,526	103,042	442,103
Total Income	10,818,466	9,681,413	-1,137,053	38,725,831

Expenditure

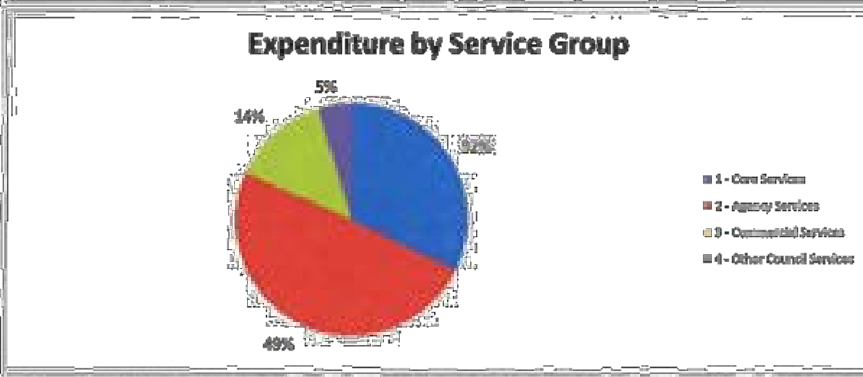
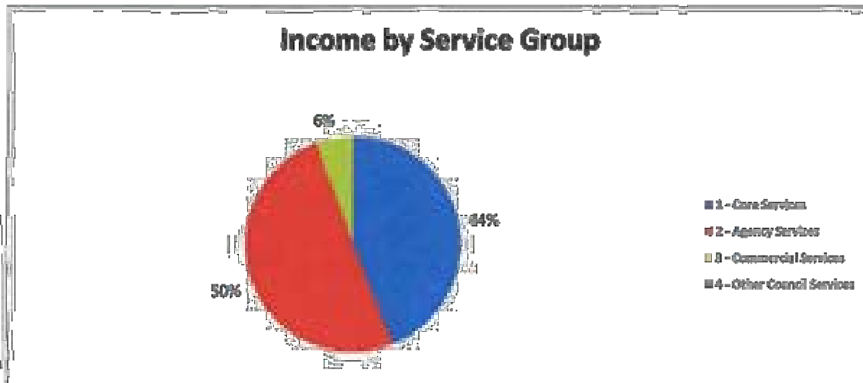
1 - Core Services	2,490,572	3,469,705	979,133	13,978,816
2 - Agency Services	3,846,355	5,552,202	1,706,848	22,208,810
3 - Commercial Services	1,059,083	961,877	-96,206	3,947,908
4 - Other Council Services	378,779	286,659	-90,111	1,146,835
Total Expenditure	7,774,779	10,270,443	2,495,664	41,061,769

Surplus/(Deficit)

	3,043,687	-589,030	-3,638,717	-2,335,938
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Capital Expenditure

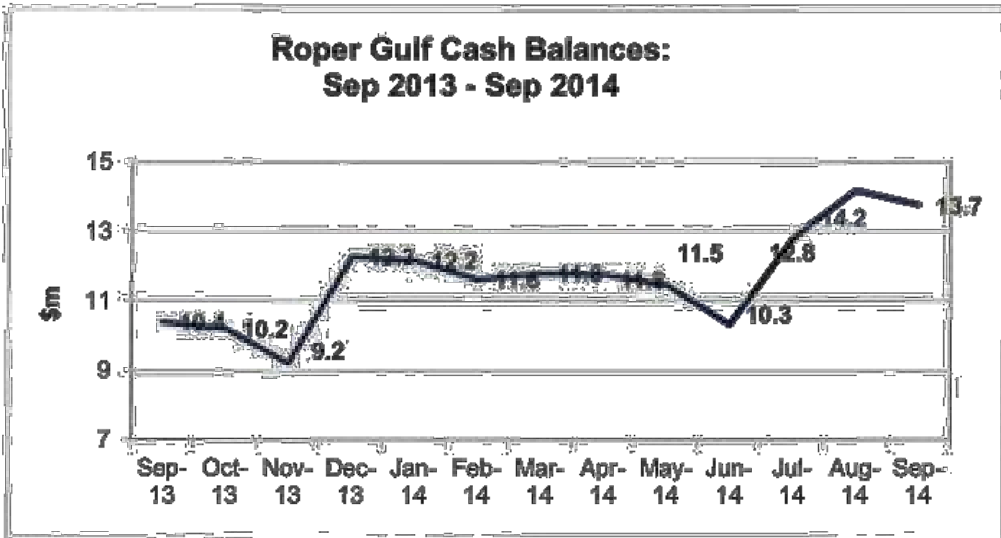
1 - Core Services	36,491	166,971	130,479	667,882
2 - Agency Services	62,832	0	-62,832	0
3 - Commercial Services	0	100,000	100,000	400,000
6 - Not Applicable	-949,561	0	949,561	0
Total Capital Expenditure	-810,237	266,971	1,117,208	1,067,882



Roper Gulf Regional Council
Actual cash at bank
as at 30 September 2014



<u>Bank:</u>	<u>Closing balance as at 30th September 2014</u>
Commonwealth - Business 10313307	\$11,647,157.07 CR
<i>Monthly interest earned</i>	\$23,783.08
Commonwealth - Operating 10313294	\$175,171.42 CR
<i>Monthly interest earned</i>	\$170.35
Commonwealth - Trust 103133315	\$433,390.05 CR
<i>Monthly interest earned</i>	\$313.98
Commonwealth - Numbulwar Fuel	\$886,472.30 CR
<i>Monthly interest earned</i>	\$1,703.23
Traditional Credit Union 12-month Term Deposit 101711	\$530,266.34 CR
<i>Monthly interest earned minus fees</i>	\$0.00
Traditional Credit Union Low Usage Business 101711	\$52,437.71 CR
<i>Monthly interest earned minus fees</i>	\$2.23
Total Cash at Bank	<u>\$13,734,914.69</u>
Total Interest Earned (annualised)	\$337,711.50



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Roper Gulf Regional Council

Income & Expenditure Report as at
30-September-2014
for the year 2014 - 2015



Barunga (Bamyili)

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD Year to Date Budget (\$)	Variance (\$)	15GLBUD Full Year Budget (\$)
10 - CORE - Corporate, Executive & Support	59,592	83,150	23,558	332,600
12 - CORE - Governance & Council	494	2,888	2,394	11,550
14 - CORE - Services	58,748	92,767	34,019	371,067
16 - CORE - Infrastructure and Assets	1,290	6,885	5,595	27,540
18 - COMMERCIAL - Housing	12,033	190,391	178,358	761,564
20 - COMMERCIAL - Other	10,136	12,709	2,573	50,836
26 - AGENCY - RJCP	75,663	174,515	98,853	608,062
30 - AGENCY - Family and Community	25,203	32,751	7,547	131,003
32 - AGENCY - Enviro Health and Landcare	83	3,375	3,293	13,500
34 - AGENCY - Community Safety	39,618	51,784	12,166	207,135
Total Expenditure	282,860	651,214	368,354	2,604,856

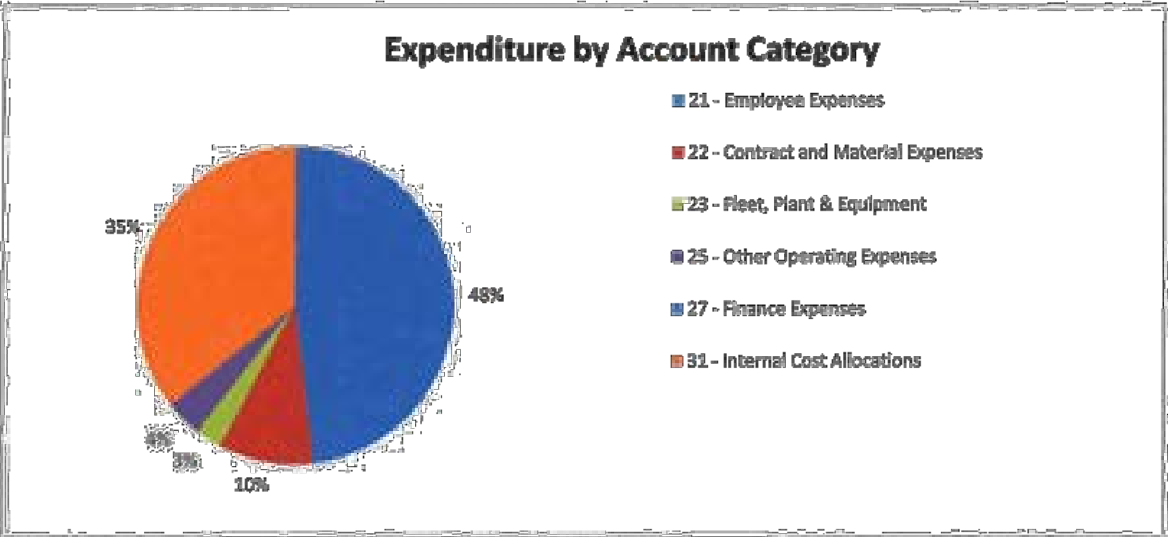
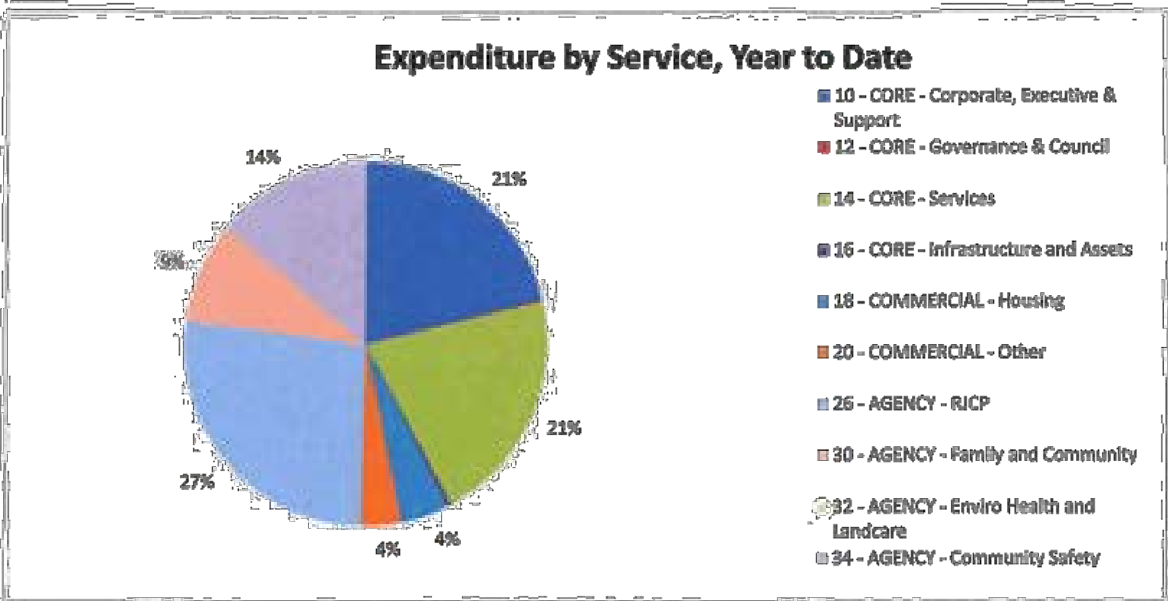
Expenditure by Account Category

21 - Employee Expenses	135,851	207,321	161,469	1,189,282
22 - Contract and Material Expenses	27,438	202,977	175,538	811,906
23 - Fleet, Plant & Equipment	7,739	16,862	9,123	67,450
25 - Other Operating Expenses	10,945	17,932	6,986	71,726
27 - Finance Expenses	0	13	13	50
31 - Internal Cost Allocations	100,896	116,111	15,224	464,442
Total Expenditure	282,860	651,214	368,354	2,604,856

Capital Expenditure

Total Capital Expenditure	0	0	0	0
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Roper Gulf Regional Council

Income & Expenditure Report as at
30-September-2014
for the year 2014 - 2015



15GLACT	15GLBUD		15GLBUD
Year to Date	Year to Date		Full Year Budget
Actual (\$)	Budget (\$)	Variance (\$)	(\$)

Beswick (Wugularr)

Expenditure by Service

10 - CORE - Corporate, Executive & Support	53,350	78,119	24,769	312,476
12 - CORE - Governance & Council	3,393	2,888	-496	11,550
14 - CORE - Services	91,210	98,741	8,531	398,963
16 - CORE - Infrastructure and Assets	2,323	8,320	5,997	33,280
18 - COMMERCIAL - Housing	37,441	52,744	15,303	210,976
20 - COMMERCIAL - Other	16,015	25,296	9,282	101,185
22 - COMMERCIAL - Mechanical Workshops	338	0	-338	0
24 - AGENCY - Community Services Mngt	6,638	0	-6,638	0
26 - AGENCY - RJCP	145,099	302,999	157,900	1,211,996
28 - AGENCY - Homelands and Outstations	0	250	250	1,000
30 - AGENCY - Family and Community	207,390	151,463	-55,927	605,853
32 - AGENCY - Enviro Health and Landcare	83	4,125	4,043	16,500
34 - AGENCY - Community Safety	32,187	77,085	44,898	308,338
36 - AGENCY - Other	200,274	0	-200,274	0
Total Expenditure	795,732	803,030	7,298	3,212,118

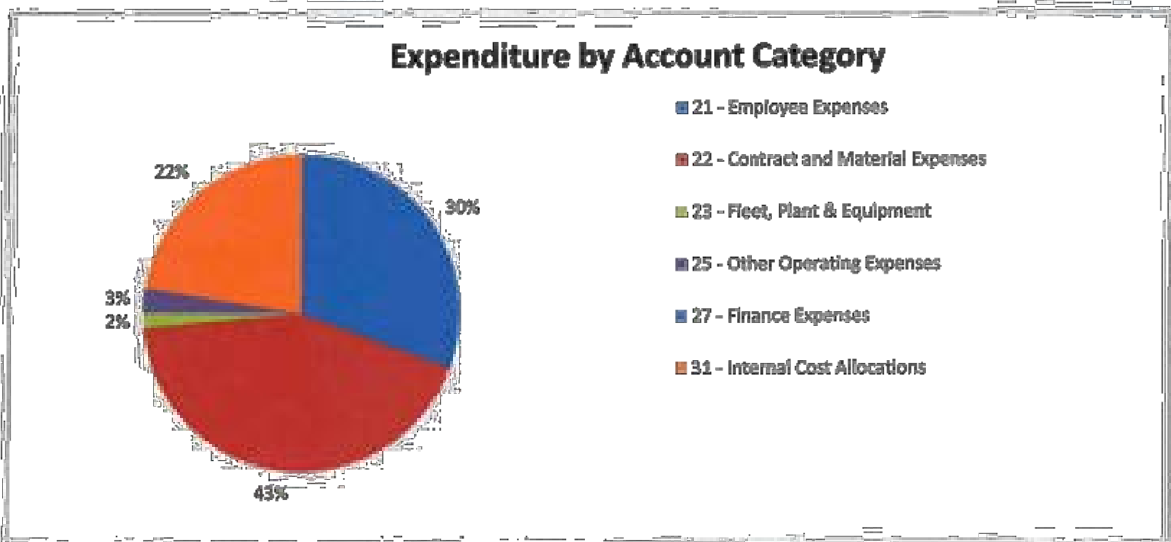
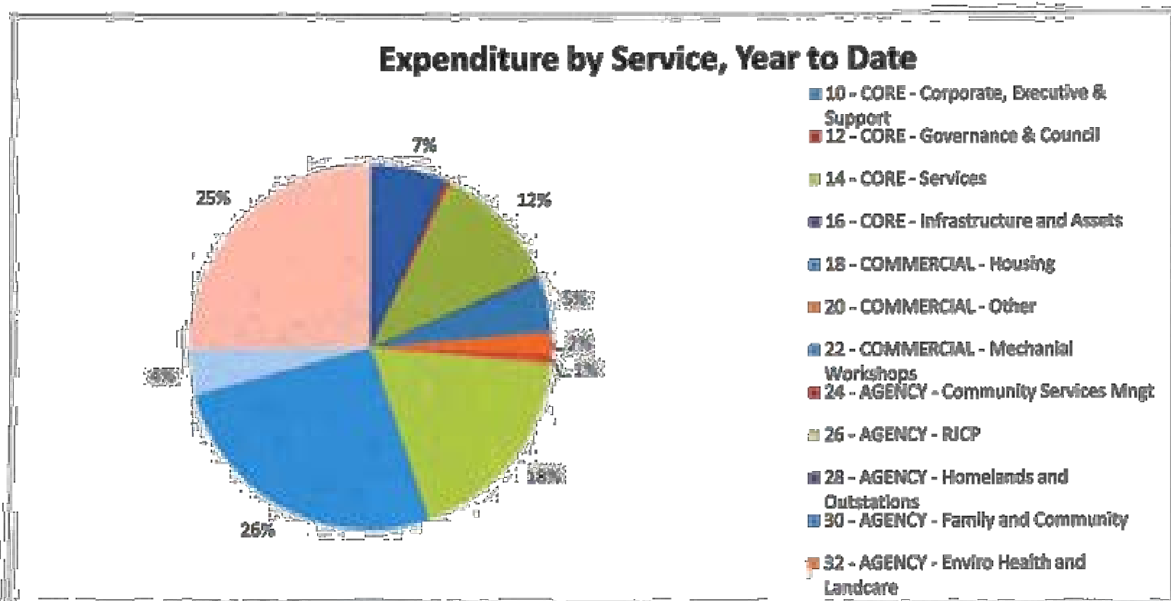
Expenditure by Account Category

21 - Employee Expenses	242,783	351,333	108,550	1,405,331
22 - Contract and Material Expenses	342,237	210,170	-132,067	840,681
23 - Fleet, Plant & Equipment	12,214	20,448	8,234	81,790
25 - Other Operating Expenses	20,794	28,693	7,900	114,772
27 - Finance Expenses	0	13	13	50
31 - Internal Cost Allocations	177,704	192,373	14,670	769,494
Total Expenditure	795,732	803,030	7,298	3,212,118

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	0	12,500	12,500	50,000
Total Capital Expenditure	0	12,500	12,500	50,000

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Roper Gulf Regional Council

Income & Expenditure Report as at
30-September-2014
for the year 2014 - 2015



15GLACT	15GLBUD		15GLBUD
Year to Date	Year to Date		Full Year Budget
Actual (\$)	Budget (\$)	Variance (\$)	(\$)

Borroloola

Expenditure by Service

10 - CORE - Corporate, Executive & Support	100,074	113,216	13,142	452,862
12 - CORE - Governance & Council	3,236	2,888	-349	11,550
14 - CORE - Services	123,365	176,425	53,060	705,699
16 - CORE - Infrastructure and Assets	3,798	58,730	54,932	234,920
20 - COMMERCIAL - Other	100,560	26,042	-72,518	112,167
30 - AGENCY - Family and Community	14,261	16,057	1,796	64,227
32 - AGENCY - Enviro Health and Landcare	15,338	6,500	-8,838	26,000
34 - AGENCY - Community Safety	102,867	92,119	-10,748	368,474
36 - AGENCY - Other	22,760	0	-22,760	0
38 - OTHER - Swimming Pools	42,312	45,053	2,741	180,210
Total Expenditure	528,571	539,027	10,456	2,156,109

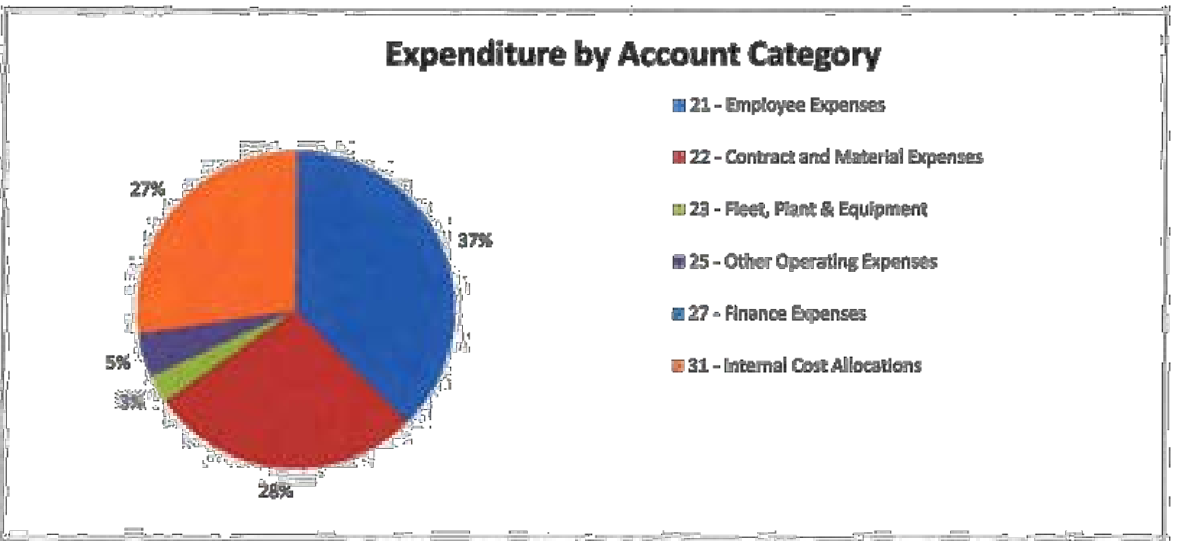
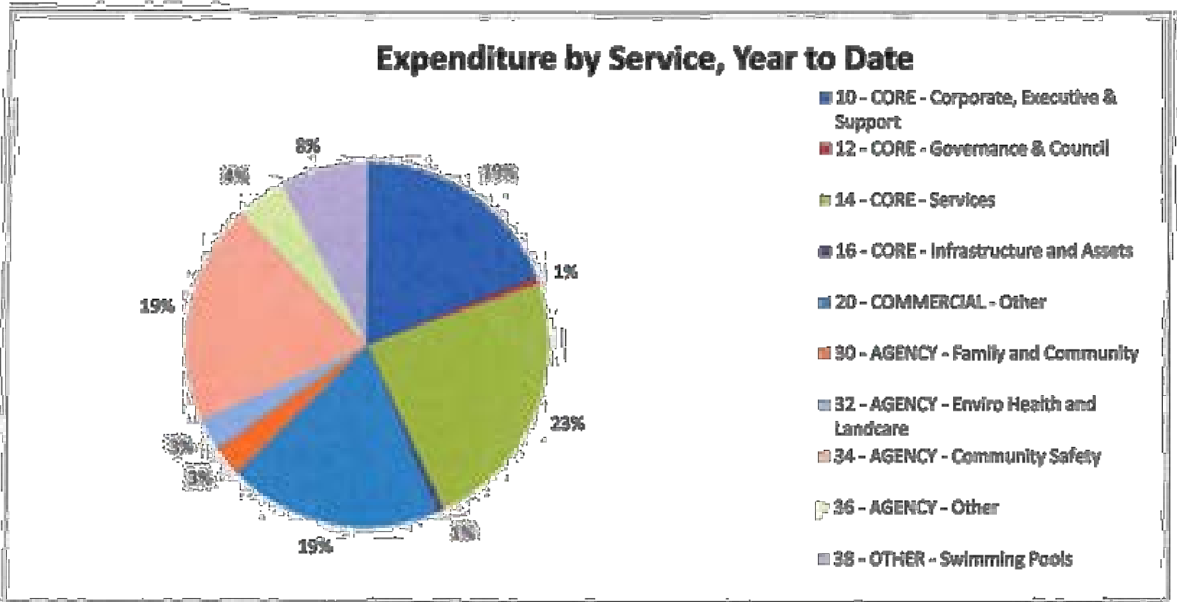
Expenditure by Account Category

21 - Employee Expenses	197,556	211,820	14,263	847,278
22 - Contract and Material Expenses	147,152	123,883	-23,268	495,533
23 - Fleet, Plant & Equipment	15,246	32,845	17,599	131,382
25 - Other Operating Expenses	23,888	23,876	-12	95,504
27 - Finance Expenses	40	13	-27	50
31 - Internal Cost Allocations	144,689	146,591	1,902	586,363
Total Expenditure	528,571	539,027	10,456	2,156,109

Capital Expenditure

Total Capital Expenditure

0	0	0	0
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2

Roper Gulf Regional Council

Income & Expenditure Report as at
30-September-2014
for the year 2014 - 2015



15GLACT	15GLBUD		15GLBUD
Year to Date	Year to Date		Full Year Budget
Actual (\$)	Budget (\$)	Variance (\$)	(\$)

Bulman (Gulin Gulin)

Expenditure by Service

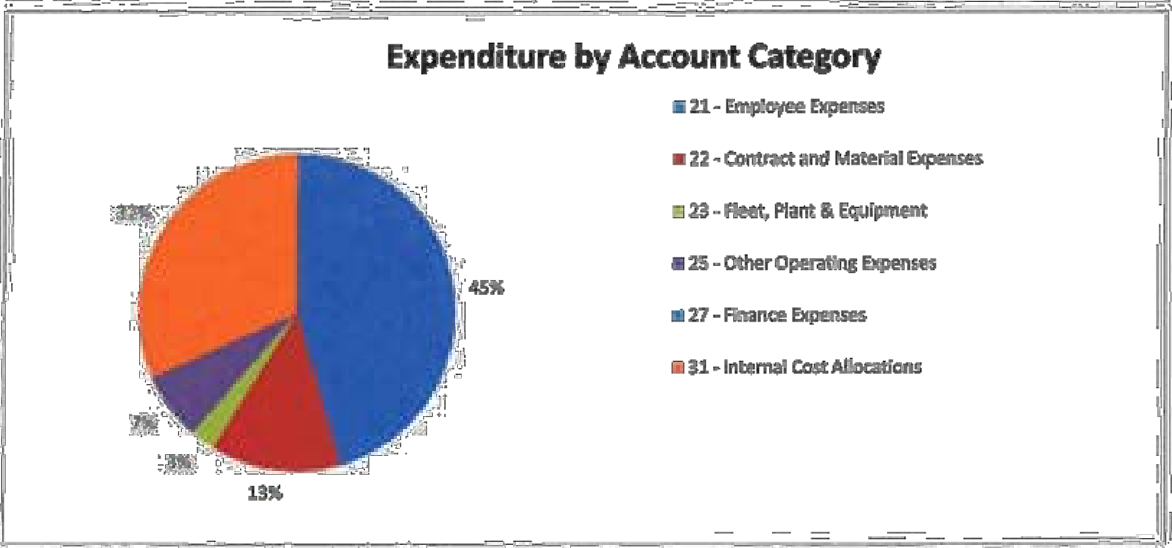
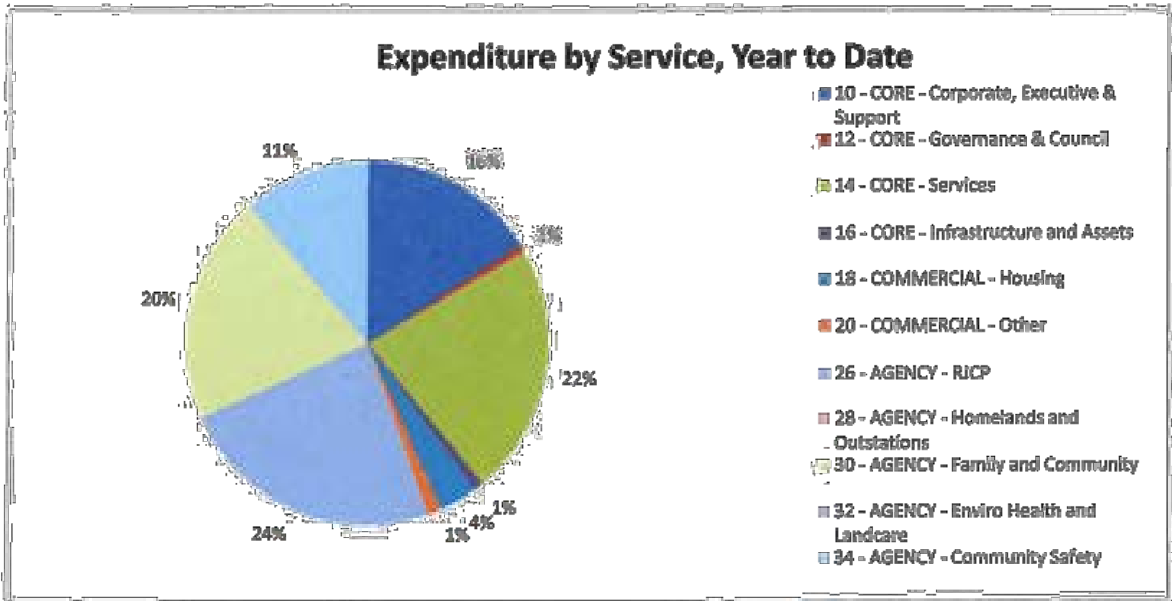
10 - CORE - Corporate, Executive & Support	60,852	67,653	6,801	270,814
12 - CORE - Governance & Council	2,553	2,888	335	11,550
14 - CORE - Services	85,101	114,953	29,852	459,811
16 - CORE - Infrastructure and Assets	3,538	15,525	11,987	62,100
18 - COMMERCIAL - Housing	13,178	14,222	1,044	56,888
20 - COMMERCIAL - Other	4,329	5,348	1,020	21,394
26 - AGENCY - RJCP	91,184	178,438	87,254	713,751
28 - AGENCY - Homelands and Outstations	0	1,756	1,756	7,024
30 - AGENCY - Family and Community	77,552	89,799	12,247	359,198
32 - AGENCY - Enviro Health and Landcare	83	5,000	4,918	20,000
34 - AGENCY - Community Safety	43,326	65,492	22,166	261,968
Total Expenditure	381,696	561,074	179,378	2,244,296

Expenditure by Account Category

21 - Employee Expenses	173,488	255,832	82,344	1,023,328
22 - Contract and Material Expenses	50,997	135,473	84,476	541,893
23 - Fleet, Plant & Equipment	9,662	19,099	9,437	76,395
25 - Other Operating Expenses	26,708	21,696	-5,011	86,786
27 - Finance Expenses	40	13	-27	50
31 - Internal Cost Allocations	120,801	128,961	8,160	515,844
Total Expenditure	381,696	561,074	179,378	2,244,296

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	0	12,500	12,500	50,000
Total Capital Expenditure	0	12,500	12,500	50,000



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Roper Gulf Regional Council

Income & Expenditure Report as at
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for the year 2014 - 2015



15GLACT	15GLBUD		15GLBUD
Year to Date	Year to Date		Full Year Budget
Actual (\$)	Budget (\$)	Variance (\$)	(\$)

Eva Valley (Manyallaluk)

Expenditure by Service

10 - CORE - Corporate, Executive & Support	39,751	50,288	10,537	201,152
12 - CORE - Governance & Council	0	2,888	2,888	11,550
14 - CORE - Services	62,600	77,316	14,717	309,265
16 - CORE - Infrastructure and Assets	12,093	4,025	-8,068	16,100
20 - COMMERCIAL - Other	4,493	12,777	8,284	51,107
22 - COMMERCIAL - Mechanical Workshops	47	0	-47	0
26 - AGENCY - RJCP	13,581	40,998	27,417	163,991
28 - AGENCY - Homelands and Outstations	0	1,000	1,000	4,000
30 - AGENCY - Family and Community	31,237	61,005	29,768	244,019
32 - AGENCY - Enviro Health and Landcare	83	1,125	1,043	4,500
34 - AGENCY - Community Safety	35,280	49,975	14,695	199,899
Total Expenditure	199,164	301,396	102,232	1,205,582

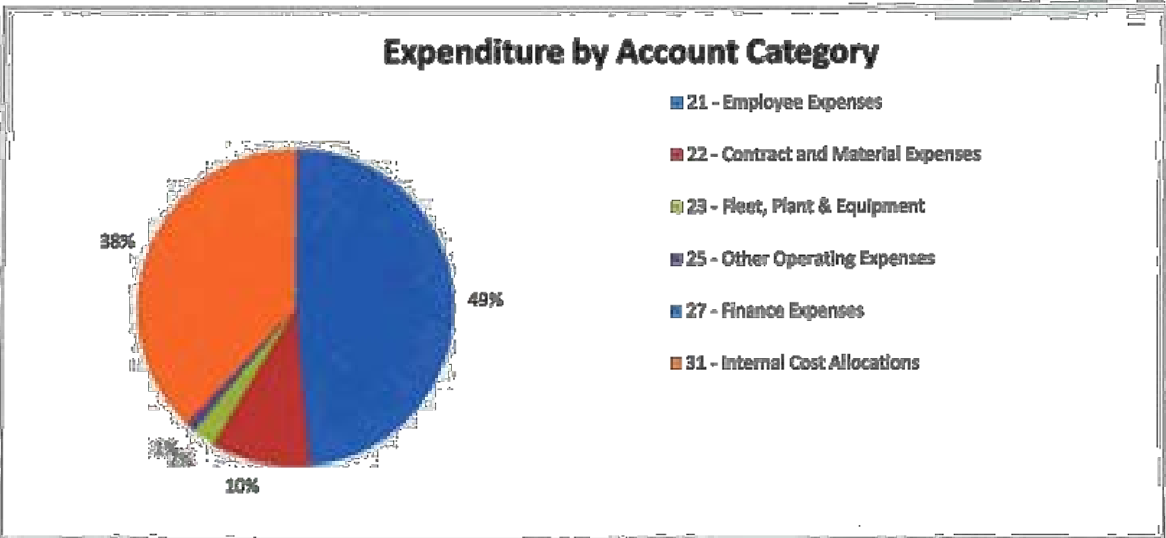
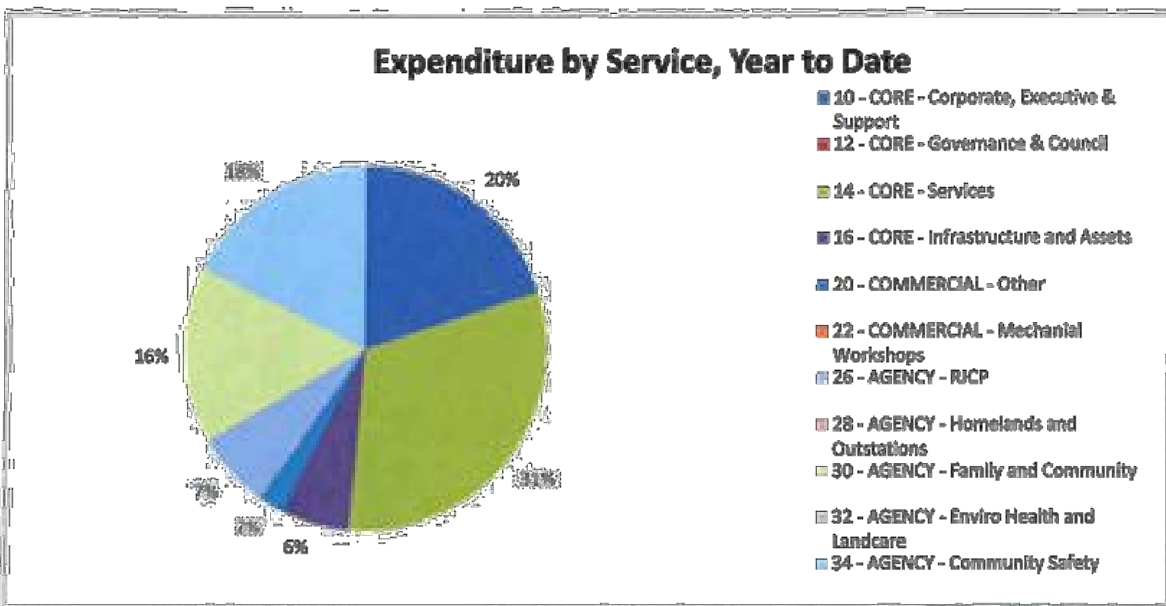
Expenditure by Account Category

21 - Employee Expenses	96,435	152,637	56,202	610,548
22 - Contract and Material Expenses	20,190	53,723	33,533	214,891
23 - Fleet, Plant & Equipment	4,653	10,884	6,231	43,535
25 - Other Operating Expenses	2,261	9,729	7,468	38,914
27 - Finance Expenses	40	13	-27	50
31 - Internal Cost Allocations	75,585	74,411	-1,174	297,844
Total Expenditure	199,164	301,396	102,232	1,205,582

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	36,491	12,500	-23,991	50,000
Total Capital Expenditure	36,491	12,500	-23,991	50,000

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Roper Gulf Regional Council

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Jilkminggan (Duck Creek)

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD Year to Date Budget (\$)	Variance (\$)	15GLBUD Full Year Budget (\$)
10 - CORE - Corporate, Executive & Support	42,300	80,878	38,578	323,513
12 - CORE - Governance & Council	3,392	2,888	-505	11,550
14 - CORE - Services	90,914	101,367	10,453	405,466
16 - CORE - Infrastructure and Assets	1,796	12,040	10,244	48,160
18 - COMMERCIAL - Housing	5,013	15,176	10,162	60,702
20 - COMMERCIAL - Other	8,881	14,531	5,650	58,123
26 - AGENCY - RJCP	99,587	220,565	120,978	882,262
30 - AGENCY - Family and Community	99,584	98,856	-727	395,425
32 - AGENCY - Enviro Health and Landcare	83	2,875	2,792	11,500
34 - AGENCY - Community Safety	66,081	105,966	39,885	423,865
Total Expenditure	417,630	655,142	237,511	2,620,566

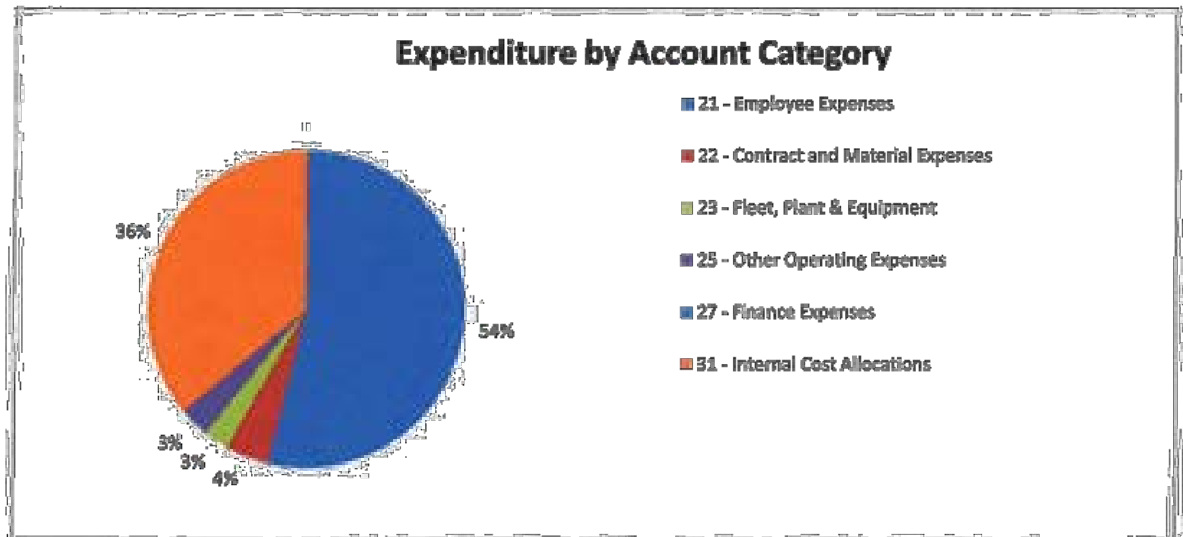
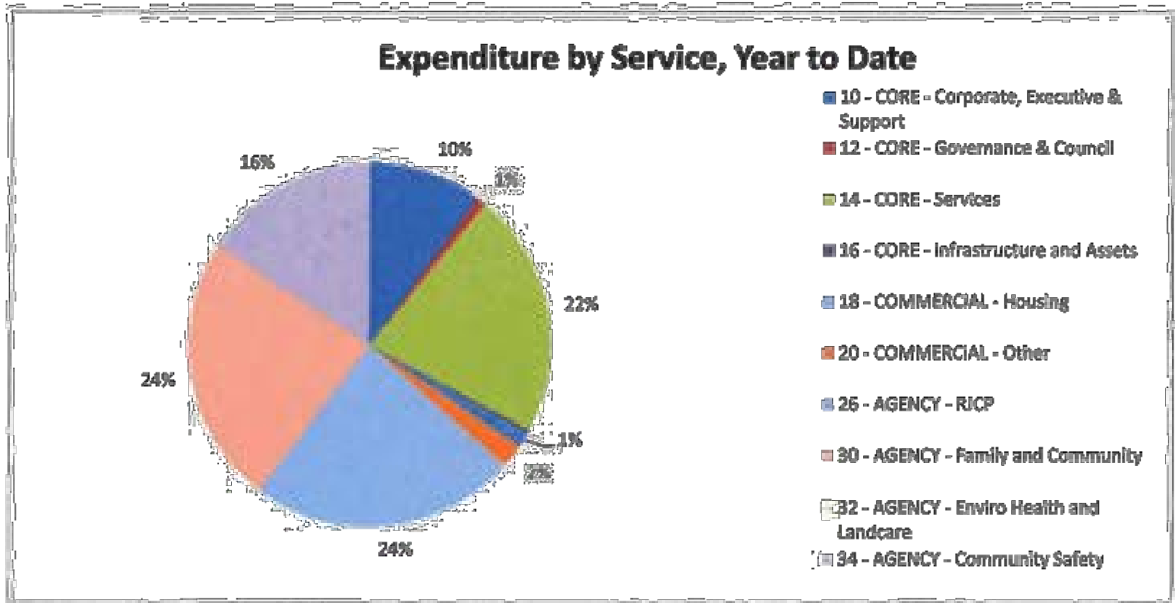
Expenditure by Account Category

21 - Employee Expenses	224,692	341,338	116,646	1,365,353
22 - Contract and Material Expenses	18,522	108,597	90,076	434,389
23 - Fleet, Plant & Equipment	10,556	20,830	10,274	83,320
25 - Other Operating Expenses	13,410	20,582	7,171	82,326
27 - Finance Expenses	0	13	13	50
31 - Internal Cost Allocations	150,450	163,782	13,332	655,128
Total Expenditure	417,630	655,142	237,511	2,620,566

Capital Expenditure

Total Capital Expenditure	0	0	0	0
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Roper Gulf Regional Council

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15GLACT	15GLBUD		15GLBUD
Year to Date	Year to Date		Full Year Budget
Actual (\$)	Budget (\$)	Variance (\$)	(\$)

Mataranka

Expenditure by Service

10 - CORE - Corporate, Executive & Support	75,335	80,776	5,440	323,103
12 - CORE - Governance & Council	4,436	2,888	-1,548	11,550
14 - CORE - Services	103,446	155,656	52,210	622,625
16 - CORE - Infrastructure and Assets	364	13,074	12,710	52,295
20 - COMMERCIAL - Other	12,245	12,245	0	48,982
26 - AGENCY - RJCP	49,285	95,610	46,324	382,438
30 - AGENCY - Family and Community	77,321	81,594	4,273	326,375
32 - AGENCY - Enviro Health and Landcare	208	4,175	3,967	16,698
34 - AGENCY - Community Safety	36,453	60,321	23,868	241,283
Total Expenditure	359,092	506,337	147,245	2,025,350

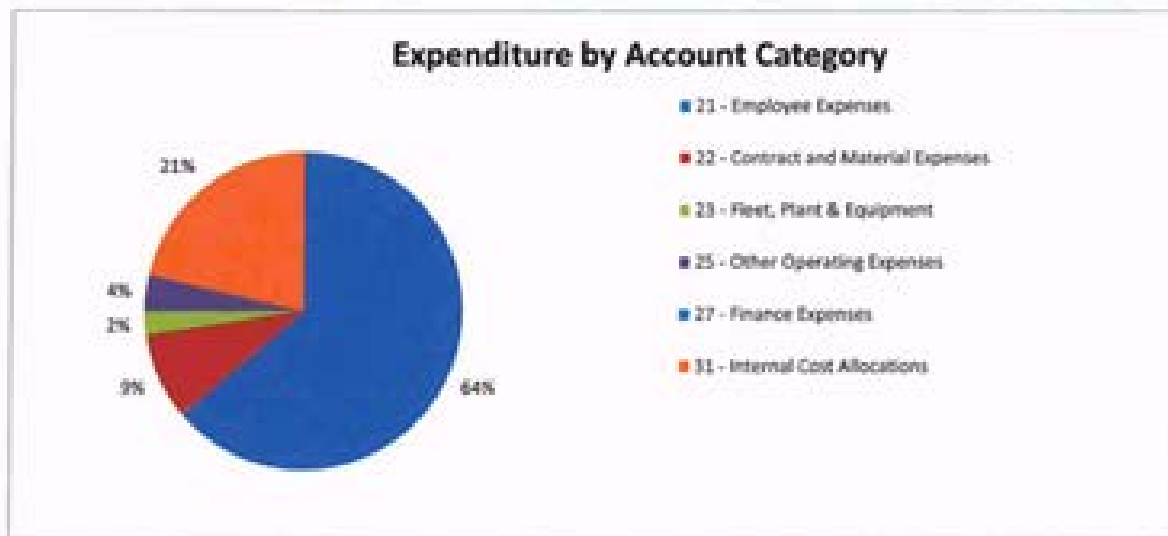
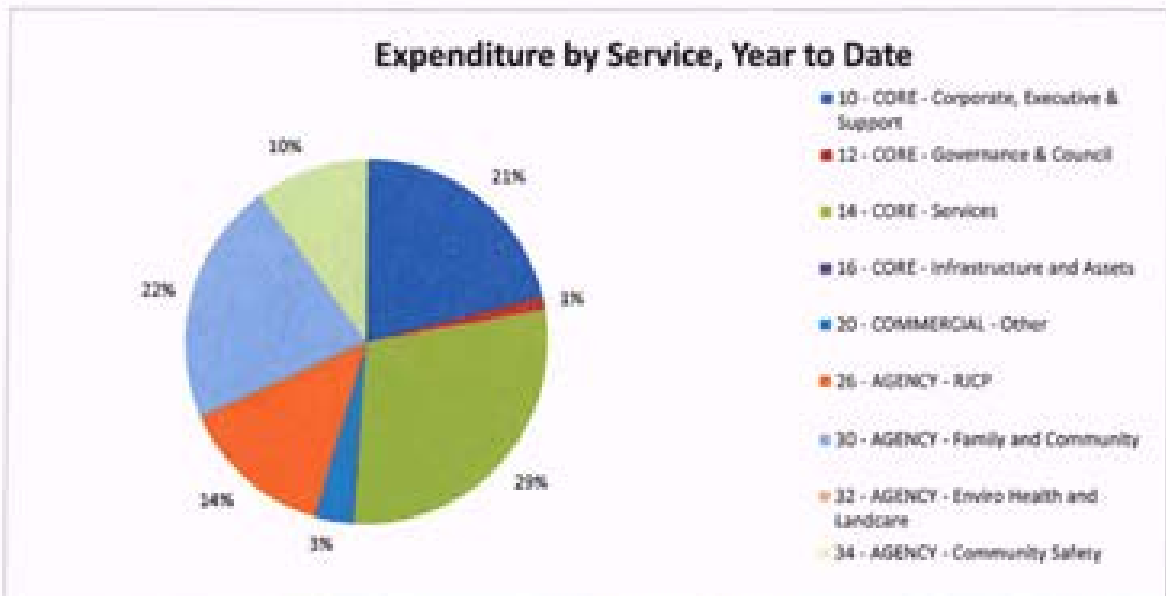
Expenditure by Account Category

21 - Employee Expenses	228,883	258,697	29,814	1,034,787
22 - Contract and Material Expenses	31,480	102,910	71,431	411,642
23 - Fleet, Plant & Equipment	8,612	27,616	19,003	110,462
25 - Other Operating Expenses	13,472	16,604	3,132	66,417
27 - Finance Expenses	0	13	13	50
31 - Internal Cost Allocations	76,646	100,498	23,852	401,992
Total Expenditure	359,092	506,337	147,245	2,025,350

Capital Expenditure

5331 - Capital Construct Infrastructure	0	15,000	15,000	60,000
5341 - Capital Purchases Plant & Equipment	0	7,500	7,500	30,000
Total Capital Expenditure	0	22,500	22,500	90,000

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Roper Gulf Regional Council

Income & Expenditure Report as at
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15GLACT	15GLBUD		15GLBUD
Year to Date	Year to Date		Full Year Budget
Actual (\$)	Budget (\$)	Variance (\$)	(\$)

Minyerri

Expenditure by Service

10 - CORE - Corporate, Executive & Support	207	89,375	89,169	357,500
12 - CORE - Governance & Council	608	2,888	2,280	11,550
18 - COMMERCIAL - Housing	0	65,222	65,222	260,886
26 - AGENCY - RJCP	50,653	490,338	439,685	1,961,353
34 - AGENCY - Community Safety	40,086	53,861	13,776	215,445
Total Expenditure	91,553	701,684	610,130	2,806,734

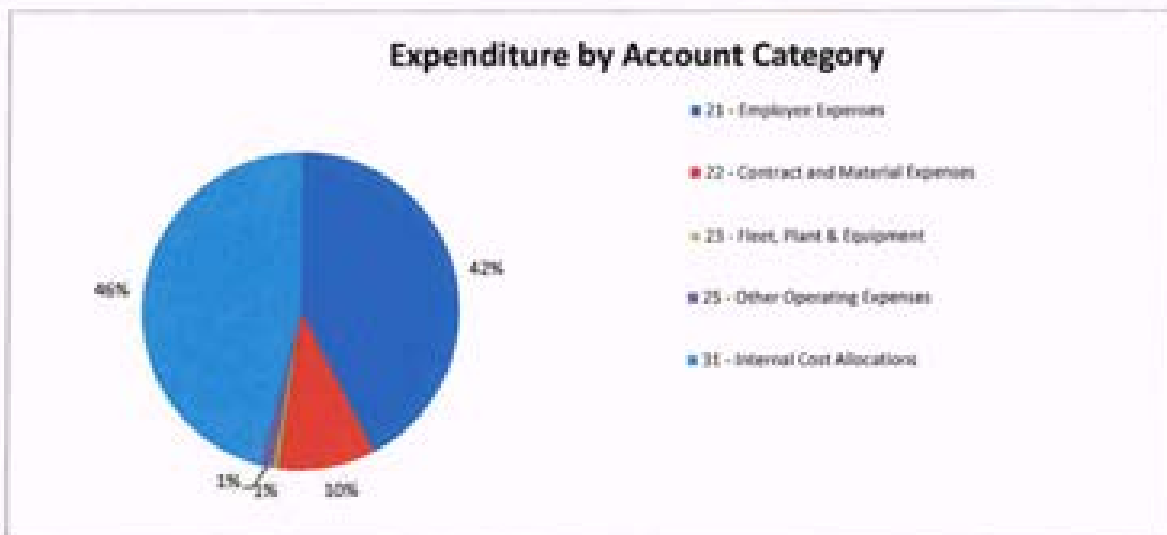
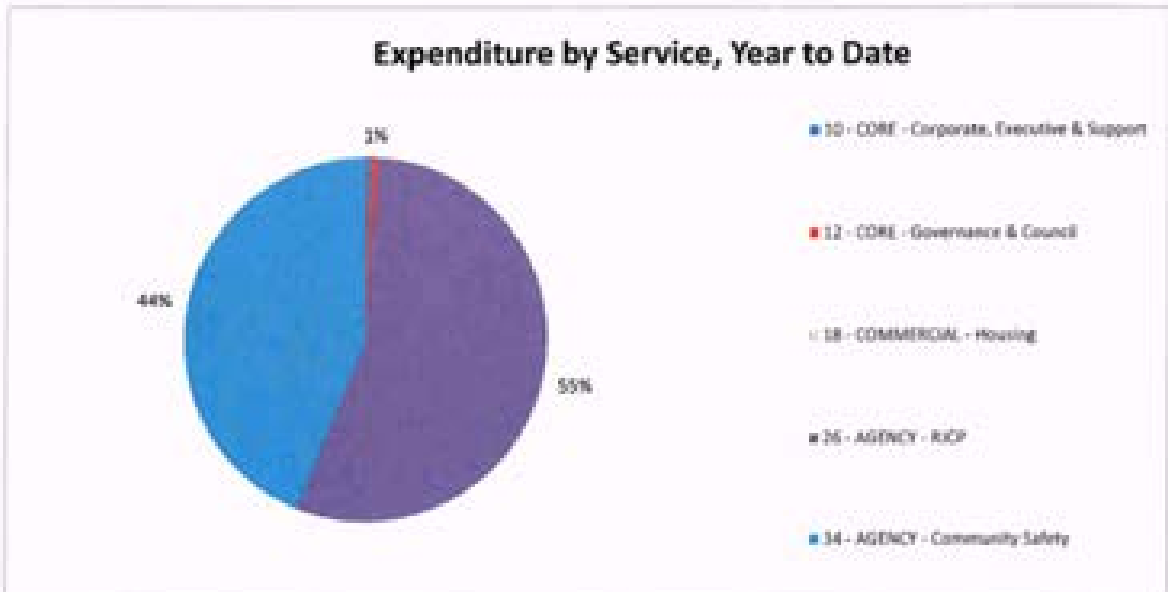
Expenditure by Account Category

21 - Employee Expenses	38,688	226,298	187,610	905,190
22 - Contract and Material Expenses	9,153	428,821	419,668	1,715,283
23 - Fleet, Plant & Equipment	380	325	-55	1,300
25 - Other Operating Expenses	1,211	3,512	2,301	14,050
31 - Internal Cost Allocations	42,121	42,728	607	170,911
Total Expenditure	91,553	701,684	610,130	2,806,734

Capital Expenditure

Total Capital Expenditure	0	0	0	0
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Roper Gulf Regional Council

Income & Expenditure Report as at
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Ngukurr

15GLACT	15GLBUD		15GLBUD
Year to Date	Year to Date	Variance (\$)	Full Year Budget
Actual (\$)	Budget (\$)		(\$)

Expenditure by Service

10 - CORE - Corporate, Executive & Support	93,158	115,716	22,557	462,862
12 - CORE - Governance & Council	6,793	2,888	-3,906	11,550
14 - CORE - Services	190,870	205,528	14,657	822,110
16 - CORE - Infrastructure and Assets	8,295	65,994	57,699	263,974
18 - COMMERCIAL - Housing	65,482	81,388	15,906	325,552
20 - COMMERCIAL - Other	22,955	40,683	17,728	162,733
22 - COMMERCIAL - Mechanical Workshops	55	0	-55	0
26 - AGENCY - RJCP	342,448	514,386	171,938	2,057,543
28 - AGENCY - Homelands and Outstations	13,495	16,600	3,105	66,401
30 - AGENCY - Family and Community	171,072	182,425	11,353	729,700
32 - AGENCY - Enviro Health and Landcare	562	6,725	6,163	26,896
34 - AGENCY - Community Safety	202,471	171,622	-30,849	686,487
36 - AGENCY - Other	54,589	0	-54,589	0
38 - OTHER - Swimming Pools	6,853	30,279	23,427	121,118
Total Expenditure	1,179,098	1,434,232	255,134	5,736,928

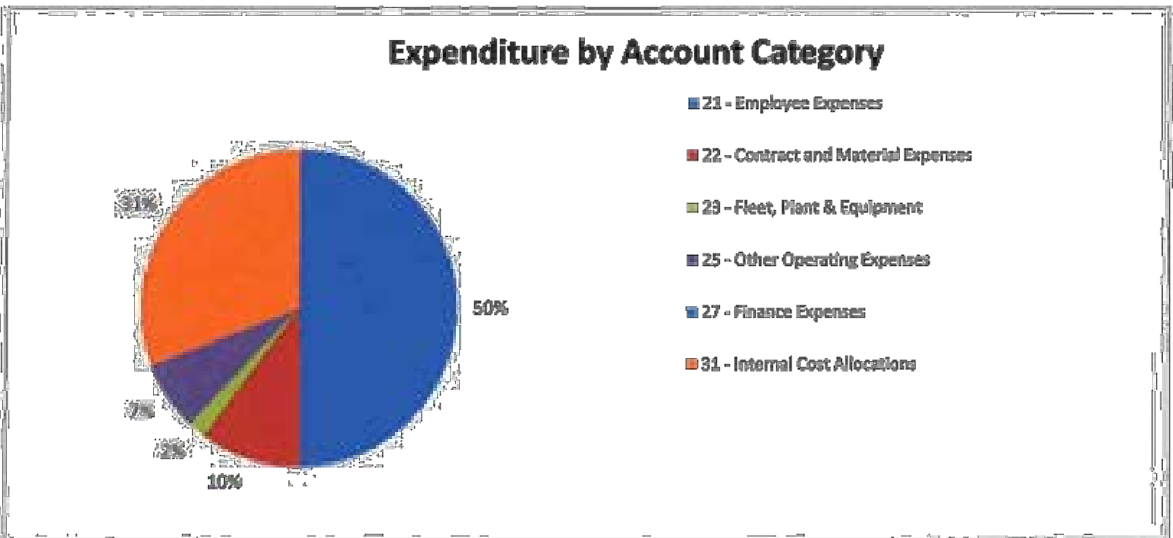
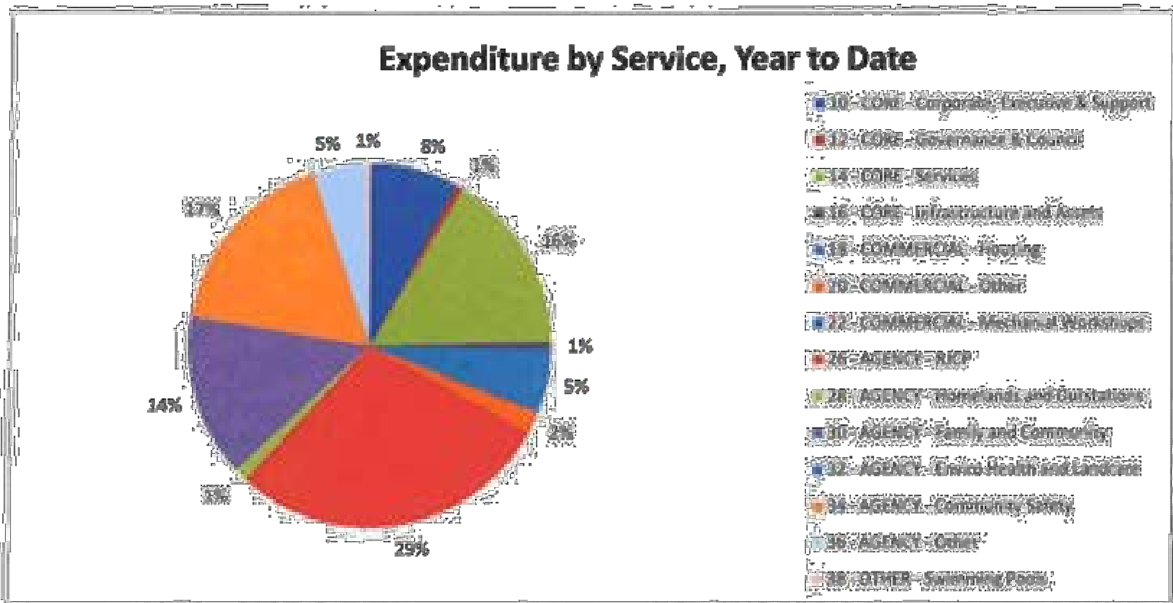
Expenditure by Account Category

21 - Employee Expenses	587,459	587,498	39	2,349,993
22 - Contract and Material Expenses	121,720	404,014	282,294	1,616,054
23 - Fleet, Plant & Equipment	21,850	31,721	9,872	126,885
25 - Other Operating Expenses	84,428	48,677	-35,751	194,709
27 - Finance Expenses	36	13	-24	50
31 - Internal Cost Allocations	363,605	362,309	-1,296	1,449,237
Total Expenditure	1,179,098	1,434,232	255,134	5,736,928

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	0	100,000	100,000	400,000
Total Capital Expenditure	0	100,000	100,000	400,000

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Roper Gulf Regional Council

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Numbulwar

Expenditure by Service

	15GLACT Year to Date Actual (\$)	15GLBUD Year to Date Budget (\$)	Variance (\$)	15GLBUD Full Year Budget (\$)
10 - CORE - Corporate, Executive & Support	109,651	113,219	3,567	452,874
12 - CORE - Governance & Council	3,841	2,888	-954	11,550
14 - CORE - Services	127,718	146,052	18,334	584,208
16 - CORE - Infrastructure and Assets	10,677	370,739	360,062	1,482,956
18 - COMMERCIAL - Housing	12,344	33,891	21,547	135,562
20 - COMMERCIAL - Other	68,057	21,162	-46,894	84,649
22 - COMMERCIAL - Mechanical Workshops	44,244	21,221	-23,023	84,882
26 - AGENCY - R/JCP	216,705	448,969	232,264	1,795,876
30 - AGENCY - Family and Community	115,768	124,967	9,199	499,868
32 - AGENCY - Enviro Health and Landcare	83	5,500	5,417	22,000
34 - AGENCY - Community Safety	103,248	111,471	8,225	445,883
36 - AGENCY - Other	60,587	0	-60,587	0
Total Expenditure	872,921	1,400,077	527,156	5,600,308

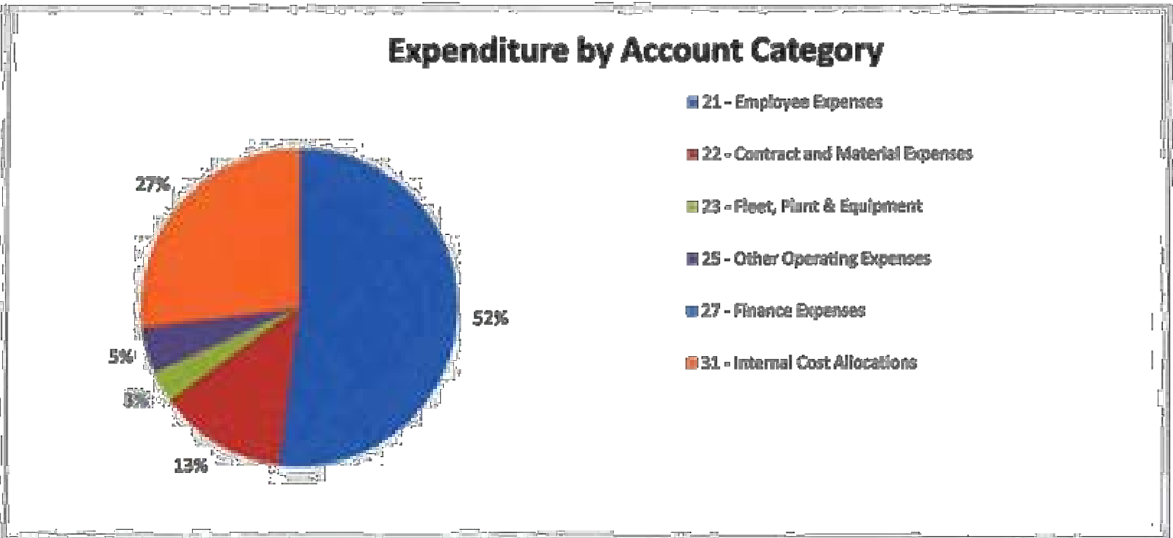
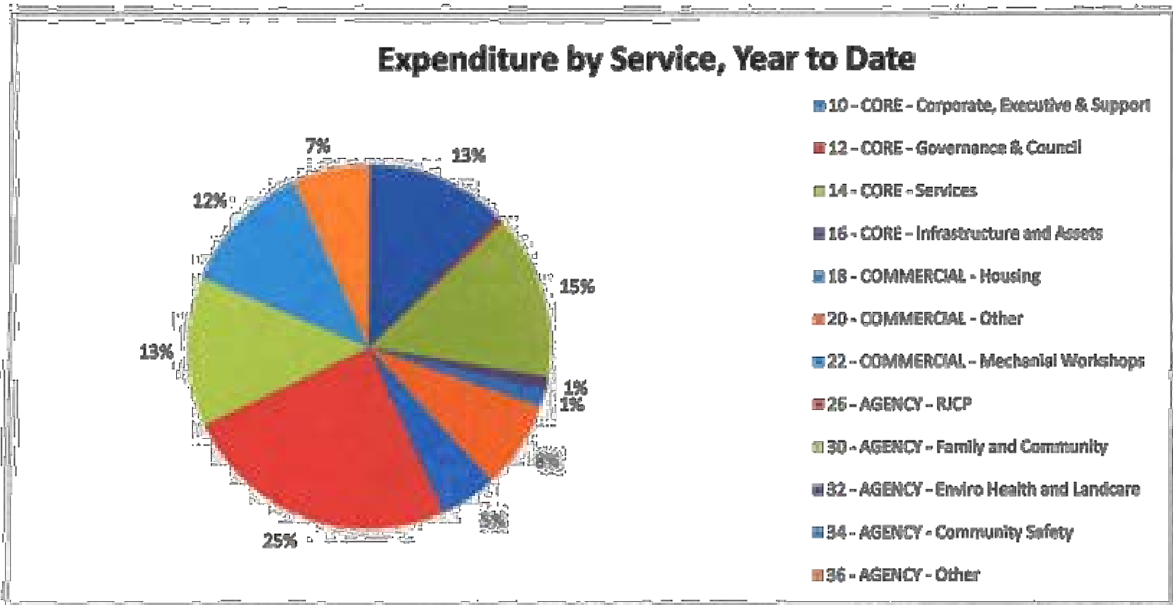
Expenditure by Account Category

21 - Employee Expenses	453,451	411,244	-42,208	1,644,974
22 - Contract and Material Expenses	114,392	657,113	542,721	2,628,452
23 - Fleet, Plant & Equipment	27,937	31,466	3,529	125,865
25 - Other Operating Expenses	41,460	38,781	-2,679	155,123
27 - Finance Expenses	40	13	-27	50
31 - Internal Cost Allocations	235,641	261,461	25,820	1,045,844
Total Expenditure	872,921	1,400,077	527,156	5,600,308

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	0	17,500	17,500	70,000
Total Capital Expenditure	0	17,500	17,500	70,000

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**CORPORATE GOVERNANCE DIRECTORATE
REPORT**



ITEM NUMBER 15.4
TITLE Grants - RGRC Community Grants Program 2014-15 Round 2
REFERENCE 497584
AUTHOR Amanda Haigh, Grants Coordinator

RECOMMENDATION

- (a) **That Council endorse the recommendations of the Community Grants Selection Committee for Round 1 2014-15 Minor Applications.**
- (b) **That Council endorse the recommendations of the Community Grants Selection Committee for Round 2 2014-15.**
- (c) **That Council advise of the dates for Round 3 for the 2014-2015 Community Grants Program**

BACKGROUND

The budget of \$50,000 was set for the 2014-15 RGRC Community Grants Program. In Round 1 Council awarded \$18,000 to major applications. Round 1 Minor applications need to be decided.

Applications have been processed and submitted to the Selection Committee for Round 2 of the RGRC Community Grants Program for 2014-2015. The RGRC Community Grants Program has been advertised in the Katherine Times, the Council Newsletter and throughout Council networks.

Applications closed Wednesday 15th October. The RGRC Grants Coordinator collated a report for the committee.

Recommended dates for Round 3 –

If funding is still available suggest to hold next round aft new year and coincide with OCM dates. Unavailable at time of report. Rounds are open for a minimum of 6 weeks.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Funding available = \$32,000

ATTACHMENTS:

There are no attachments for this report.

**CORPORATE GOVERNANCE DIRECTORATE
REPORT**



ITEM NUMBER 15.5
TITLE Grants - NGO Registration/Update Form -
Department of Health (DoH)
REFERENCE 497592
AUTHOR Amanda Haigh, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the affixing of the Common Seal on the NGO Registration/Update form for the Northern Territory Government Department of Health and sign and date the form.**

BACKGROUND

The DoH has requested to update Councils details from it Grants Administration Unit. The form requires the affixing of the Common Seal as a sample of the organization Common Seal.

Council currently receives funding from DoH for:

- Volatile Substance Abuse.
- Disability In-Home Support service
- Indigenous Environmental Health Service

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

ATTACHMENTS:

There are no attachments for this report.

**CORPORATE GOVERNANCE DIRECTORATE
REPORT**



ITEM NUMBER 15.6
TITLE Grants - Outstations NT Jobs Package -
Department of Community Services (DCS)
REFERENCE 497598
AUTHOR Amanda Haigh, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the funding offer for 2014-15 for the Outstations NT Jobs Package by signing, dating and affixing the Common Seal to both copies of the agreements.**

BACKGROUND

Council has been offered funding in 2014-15 for Outstations NT Jobs Package. The aim of the NT Jobs Package is to create real and sustainable positions for Indigenous Australians that were previously established under CDEP in the area of municipal and essential services.

The funding will provide employment for 5 positions that assist in the delivery of municipal and essential services for eligible outstation/homelands.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Funding offer 2014-15 = \$202,430 GST exc. (same as 2013-14)

ATTACHMENTS:

There are no attachments for this report.

**CORPORATE GOVERNANCE DIRECTORATE
REPORT**

ITEM NUMBER	15.7
TITLE	Grants - Outstation 2014-15 MES Special Purpose Funding Offer - Department of Community services (DCS)
REFERENCE	499240
AUTHOR	Amanda Haigh, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the funding offer for 2014-15 MES Special Purpose by signing, dating and affixing the Common Seal to both copies of the agreement.**

BACKGROUND

Council has been offered funding for specific projects under the Homelands 2014-15 MES Special Purpose Grant. MES Special Purpose Grant has replaced the Outstation Capital Infrastructure funding to assist service providers with the delivery of Municipal and Essential Services at Homelands where the costs to deliver the services are beyond the capacity of the MES program annual grant.

Funded project are:

1. All homelands – purchase of a new bobcat – Caterpillar 226B3 C1
2. Badawarka – Replace the underground water reticulation from the tanks to all the houses
3. Werenbun – Install backup water reticulation system
4. Boomerang Lagoon – Replacement of the water tank
5. Badawarka – upgrade dwellings 1, 2 and 3 to a permanent power supply

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Total funding offer = \$101,671.90 gst inc

1. All homelands – purchase of a new bobcat – Caterpillar 226B3 C1 = \$52,695.50
2. Badawarka – Replace the underground water reticulation from the tanks to all the houses = \$11,357.50
3. Werenbun – Install backup water reticulation system = \$5,839.90
4. Boomerang Lagoon – Replacement of the water tank = \$10,882.30
5. Badawarka – upgrade dwellings 1, 2 and 3 to a permanent power supply = \$20,896.70

ATTACHMENTS:

There are no attachments for this report.

COUNCIL SERVICES AND INFRASTRUCTURE REPORTS



ITEM NUMBER	16.1
TITLE	POWERWATER- SERVICE LEVEL AGREEMENT
REFERENCE	497458
AUTHOR	Sharon Hillen, Director of Council Services and Infrastructure

RECOMMENDATION

- (a) **That Council note the Report on PowerWater Service Level Agreement**

BACKGROUND

The Director of Council Services and Infrastructure – Sharon Hillen, is RGRC Representative on the LGANT (Local Government Association in the Northern Territory) Committee assessing the Service Level Agreement (SLA) proposed by the NTG's PowerWater Corporation for the management, maintenance and depreciation costs of street lighting. Street lighting has always been seen as a core business of Council and there has never been an SLA in the history of Local Government in the NT to define this ownership of service delivery. RGRC is involved in this body of work as PWC categorise Borroloola and Mataranka as 'open towns' where their service delivery is equal to other towns and cities in the NT.

PWC has not entered into any negotiations with regard to Towns on Aboriginal Land. This report is specifically related to Borroloola and Mataranka.

The Utilities Commission has issued a license to the Corporation to act as an electricity distributor.

Under the network license, authority is given to the Corporation to:

- own and operate an electricity network within the geographic area as specified in the network license
- connect the electricity network to another electricity network in accordance with the terms and conditions of the network license.

The Corporation manages more than 5600km of overhead lines, 1690km of underground cable and 37,500 poles and towers that connect Territorian to the electricity network.

Strict standards apply to new developments, including subdivisions and industrial developments that connect to this network.

Power Networks provides streetlight repairs and maintenance services on behalf of councils for a prescribed fee.

The local government councils are duly constituted bodies corporate under the *Local Government Act 2008* and have statutory functions to provide services and facilities that benefit their areas this includes the provision of street lighting.

Councils have care, control and management of roads where in most cases streetlights are erected.

Local government manages 17,570* streetlights of various types and light wattage in the 17 local government areas in the Northern Territory. RGRC manages 134 streetlights in Borroloola and Mataranka.

ISSUES/OPTIONS/SWOT

This SLA is meant to enable agreements to be reached between the Parties whereby streetlight repairs and maintenance charges pursuant to clause 72 of the *Electricity Network (Third Party Access) Code* as part of the “negotiated services” are “fair and reasonable”. This SLA specifies:

- the streetlight repairs and maintenance services that the Corporation provides on behalf of local government councils
- the times in which the Corporation will respond to requests from the public or councils for streetlight repairs
- the Corporation billing arrangements for its service fees
- the amounts of service fees that the Corporation will charge councils for its streetlight repairs and maintenance work
- the requirements for completing an annual audit of streetlights as part of the annual review of this SLA.

Council will attract three costs for Street Lights Annually:

- Repairs and Maintenance Charge – as per the SLA
- Street Light electricity consumption based on an Electricity Pricing Order calculated and billed quarterly
- Alternative Control Service (ACS) Capital Charge – PWC on Councils behalf will replace the street light at the end of the assets life.

FINANCIAL CONSIDERATIONS

Council currently has \$200,000 in the 14/15 budget to fund the repairs and maintenance and electricity costs for street lights in all towns.

Current Annual Electricity Consumption

Community	1-100Watt	101-200 Watt	201-300 Watt	Total Cost
Borroloola	86	21	27	\$11,658
Mataranka	31			\$ 2,519

It is not clear what the full cost to Council will be at this stage. Full costs will be realized though Councils independent negotiations with PWC.

ATTACHMENTS:

- 1 140924 - Letter - PowerWater - Implementation of Streetlight Repairs and Maintenance Charge D2014451167.pdf
- 2 140924 - Letter - PowerWater - Implementation of Streetlight Repairs and Maintenance Charge D2014451169.pdf



Record No: D2014/451167
Container No: F2013/3215

Mr Michael Berto
Chief Executive Officer
Roper Gulf Regional Council (Borroloola)
PO Box 1321
Katherine NT 0851

Dear Mr Berto *Michael*

Implementation of Streetlight Repairs and Maintenance Charge

Power and Water Corporation (Power and Water) representatives recently met with the Local Government Association of the Northern Territory (LGANT) to discuss the implementation of the Alternative Control Service (ACS) streetlight repairs and maintenance charge. A streetlight is defined as one of a series of lights that is attached to a tall pole, spaced at intervals along a public road, normally located on a road reserve, illuminating that road from dusk to dawn.

The implementation of this charge provides flexibility for street lighting customers to select their preferred streetlight repairs and maintenance provider. If Roper Gulf Regional Council (Borroloola) contracts with a streetlight repairs and maintenance service provider that is not Power and Water, then the ACS streetlight repairs and maintenance charge will not apply. This letter, however, specifies the estimated 2014-15 bill if Roper Gulf Regional Council (Borroloola) selects Power and Water as their streetlight repairs and maintenance service provider in 2014-15.

As advised in the meeting with LGANT, the implementation of the ACS streetlight repairs and maintenance charge will be delayed until 1 October 2014 with the invoices issued quarterly in arrears. Therefore, the first bill for streetlight repairs and maintenance will be issued to Roper Gulf Regional Council (Borroloola) in January 2015.

To assist with the transition, Power and Water will be implementing the 2013-14 streetlight repairs and maintenance charges, based on 2009 labour rates, for the 2014-15 financial year. The charges, however, will be updated to cost reflective levels for future years commencing 1 July 2015.

Roper Gulf Regional Council (Borroloola) is currently being charged for streetlight electricity consumption under the current Electricity Pricing Order. The table below indicates the number of lights by light wattage that your agency was billed for in the third quarter of 2013-14.

1-100 Watt	101-200 Watt	201-300 Watt	301-400 Watt	1000 Watt
86	21	27	2	1

RECEIVED

24 SEP 2014

Roper Gulf Regional Council

Based on these numbers, Power and Water estimates that Roper Gulf Regional Council (Borrooloola) will be subject to a total 2014-15 bill of approximately \$11,658 (including GST) for streetlight repairs and maintenance. This bill has been calculated for the last three quarters in 2014-15 as a result of the 1 October 2014 implementation date. All invoices issued will be based on the streetlight numbers available at the end of the quarter.

Power and Water agreed to continue to work closely with LGANT to finalise a Service Level Agreement for the provision of streetlight repairs and maintenance services to Councils in the 2014-15 financial year.

Power and Water also agreed to work with LGANT and Council Working Groups to review and consider changes to the levels of service provided by Power and Water for future repairs and maintenance service levels requested by the Councils.

We would like to take this opportunity to also remind you that an ACS streetlight capital charge will commence on 1 July 2015. This charge will apply in those circumstances where Power and Water, on your behalf, replace your streetlight at the end of its asset life.

Please contact Djuna Pollard, Senior Executive Manager Strategy, Economics and Regulation, on (08) 8985 8431 or djuna.pollard@powerwater.com.au if you have any queries regarding this advice.

Yours sincerely



John Baskerville
Chief Executive

62 September 2014



Record No: D2014/451169
Container No: F2013/3215

Mr Michael Berto
Chief Executive Officer
Roper Gulf Regional Council (Mataranka)
PO Box 1321
Katherine NT 0851

Dear Mr Berto *Michael*

Implementation of Streetlight Repairs and Maintenance Charge

Power and Water Corporation (Power and Water) representatives recently met with the Local Government Association of the Northern Territory (LGANT) to discuss the implementation of the Alternative Control Service (ACS) streetlight repairs and maintenance charge. A streetlight is defined as one of a series of lights that is attached to a tall pole, spaced at intervals along a public road, normally located on a road reserve, illuminating that road from dusk to dawn.

The implementation of this charge provides flexibility for street lighting customers to select their preferred streetlight repairs and maintenance provider. If Roper Gulf Regional Council (Mataranka) contracts with a streetlight repairs and maintenance service provider that is not Power and Water, then the ACS streetlight repairs and maintenance charge will not apply. This letter, however, specifies the estimated 2014-15 bill if Roper Gulf Regional Council (Mataranka) selects Power and Water as their streetlight repairs and maintenance service provider in 2014-15.

As advised in the meeting with LGANT, the implementation of the ACS streetlight repairs and maintenance charge will be delayed until 1 October 2014 with the invoices issued quarterly in arrears. Therefore, the first bill for streetlight repairs and maintenance will be issued to Roper Gulf Regional Council (Mataranka) in January 2015.

To assist with the transition, Power and Water will be implementing the 2013-14 streetlight repairs and maintenance charges, based on 2009 labour rates, for the 2014-15 financial year. The charges, however, will be updated to cost reflective levels for future years commencing 1 July 2015.

Roper Gulf Regional Council (Mataranka) is currently being charged for streetlight electricity consumption under the current Electricity Pricing Order. The table below indicates the number of lights by light wattage that your agency was billed for in the third quarter of 2013-14.

1-100 Watt	101-200 Watt	201-300 Watt	301-400 Watt	1000 Watt
31	-	-	-	-

RECEIVED
24 SEP 2014
Gulf Council

Based on these numbers, Power and Water estimates that Roper Gulf Regional Council (Mataranka) will be subject to a total 2014-15 bill of approximately \$2,519 (including GST) for streetlight repairs and maintenance. This bill has been calculated for the last three quarters in 2014-15 as a result of the 1 October 2014 implementation date. All invoices issued will be based on the streetlight numbers available at the end of the quarter.

Power and Water agreed to continue to work closely with LGANT to finalise a Service Level Agreement for the provision of streetlight repairs and maintenance services to Councils in the 2014-15 financial year.

Power and Water also agreed to work with LGANT and Council Working Groups to review and consider changes to the levels of service provided by Power and Water for future repairs and maintenance service levels requested by the Councils.

We would like to take this opportunity to also remind you that an ACS streetlight capital charge will commence on 1 July 2015. This charge will apply in those circumstances where Power and Water, on your behalf, replace your streetlight at the end of its asset life.

Please contact Djuna Pollard, Senior Executive Manager Strategy, Economics and Regulation, on (08) 8985 8431 or djuna.pollard@powerwater.com.au if you have any queries regarding this advice.

Yours sincerely



John Baskerville
Chief Executive

12 September 2014

**COUNCIL SERVICES AND INFRASTRUCTURE
REPORTS**



ITEM NUMBER 16.2
TITLE Administrative Lot 332 (NT Portion 1646)
Balamurra Street, Ngukurr
REFERENCE 497714
AUTHOR Sharon Hillen, Director of Council Services and Infrastructure

RECOMMENDATION

- (a) **That Council receive and note the report on Administrative Lot 332 (NT Portion 1646) Balamurra Street, Ngukurr.**

BACKGROUND

Council, from time to time, receives information regarding subdivisions and development Council, from time to time receives advice from the NTG's Department of Lands, Planning and Environment advice on subdivisions and developments within the region.

The following attachments relate to the approved subdivision of land at Ngukurr for the location of the new medical clinic.

The proposed site for development is attached.

Once the subdivision is finalized Council will be asked to comment on the development of the site including ingress and egress from Council road, off road car parking, stormwater drainage; waste management and amenity.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 PA2014 0553 - NOC-letter .pdf
- 2 PA2014 0553 - ED.pdf
- 3 PA2014 0553 - DP.pdf



DEPARTMENT OF
LANDS, PLANNING AND THE ENVIRONMENT

Development Assessment Services
Ground Floor, Arnhemica House
16 Parap Road, Parap
Postal address
GPO Box 168
Darwin NT 080
Tel 08 8999 604
Fax 08 8999 605
Email das.dipe@nt.gov.au
Web www.nt.gov.au/dlp

Mrs Jenny Culgan
MODE Design Corporation
PO Box 93
PARAP NT 0804

Our ref: PA2014/055

Via email: jculgan@modedesign.com.au

Dear Mrs Culgan

**NOTICE OF CONSENT (SECTION 53B OF THE PLANNING ACT)
N.T. PORTION 1646 (22730) CENTRAL ARNHEM ROAD, WEST ARNHEM
ADMINISTRATIVE LOT 332, BALAMURRA STREET, TOWNSITE OF NGUKURR**

Pursuant to section 134 of the Planning Act, as a delegate of the Minister for Lands & Planning, I have determined in accordance with section 53(a) of the Planning Act, to grant consent to the proposed subdivision to create one (1) lot, subject to the conditions specified on the attached Development Permit DP14/0666.

Reasons for the Determination

1. Pursuant to section 51(a) of the *Planning Act*, the consent authority must take into account any planning scheme that applies to the land to which the application relates.

The proposed subdivision is to create a discrete parcel for a medical clinic. A medical clinic is a discretionary use in Zone CP and is consistent with the zone purpose of providing for community services and facilities

2. Pursuant to Section 51(m) of the *Planning Act*, the consent authority must take into consideration the public utilities or infrastructure provided in the area in which the land is situated, the requirement for public facilities and services to be connected to the land and the requirement, if any, for those facilities, infrastructure or land to be provided by the developer for that purpose.

Conditions imposed address the requirements of service authorities and ensure that appropriate infrastructure will be provided to service the subdivision and subsequent development.

Right of Appeal

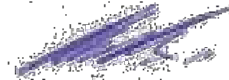
Applicants are advised pursuant to section 53B(3)(c) of the *Planning Act*, that a right of appeal to the Appeals Tribunal exists under Part 9 of the Act. An appeal under section 114 against a determination of a development application must be made within 28 days of the service of this notice.

- 2 -

The Registrar of the Appeals Tribunal can provide information regarding the Notice of Appeal form and fees payable. The address for lodgement of a Notice of Appeal is: The Registrar, Appeals Tribunal, GPO Box 1281, DARWIN NT 0801 or Department of Justice, Level 3 - Office of the Coroner, Nichols Place, Corner of Bennett and Cavenagh Street DARWIN NT 0801 (Telephone: 08 8999 5001 or Facsimile 08 8999 5005).

If you have any queries in relation to this Notice of Consent or the attached Development Permit, please contact Development Assessment Services on telephone (08) 8999 6046.

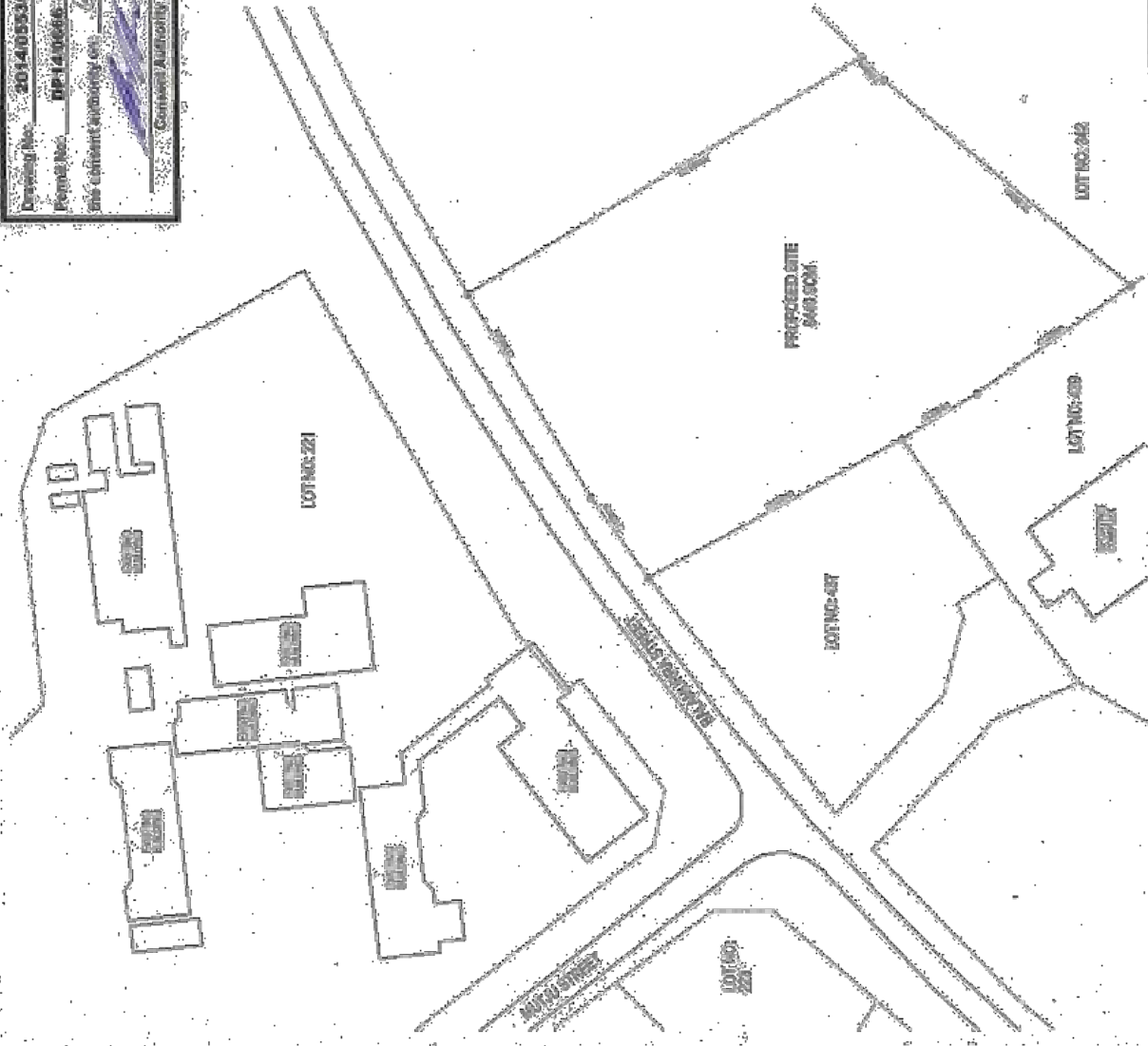
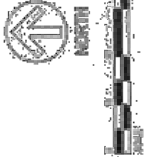
Yours faithfully



DOUG LESH
Delegate of the Minister for Lands, Planning and the Environment

6/10/2014

Drawing No. 2014-0553/01
 Project No. PIP-14-0016
 Issued By
 Site Engineer/Author/CD: [Signature]
 Checked Authority/Deputy: [Signature]



Northern Territory Government
 Department of Infrastructure

PROJECT TITLE: [Blank]
 PROJECT NO.: [Blank]
 DRAWING NO.: [Blank]
 SCALE: [Blank]
 DATE: [Blank]

MODE DESIGN

NORTHERN TERRITORY OF AUSTRALIA

Planning Act - sections 54 and 55

DEVELOPMENT PERMIT

DP14/0666

DESCRIPTION OF LAND THE SUBJECT OF THE PERMIT

N.T. Portion 01646
Lot 00332
NT Portion
Townsite of Ngukurr
22730 CENTRAL ARNHEM RD, WEST ARNHEM
BALAMURRA ST, NGUKURR

APPROVED PURPOSE

To use and develop the land for the purpose of subdivision to create 1 lot, in accordance with the attached schedule of conditions and the endorsed plans.

VARIATIONS GRANTED

Nil.

BASE PERIOD OF THE PERMIT

Subject to the provisions of sections 58, 59 and 59A of the Planning Act, this permit will lapse two years from the date of issue.


DOUG LESH
Delegate
Minister for Lands, Planning and the Environment
6/10/2014

DEVELOPMENT PERMIT

DP14/0666

SCHEDULE OF CONDITIONS

1. Works carried out under this permit shall be in accordance with drawing 2014/0553/01 endorsed as forming part of this permit.
2. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, sewerage and electricity facilities, and telecommunication services to each lot shown on the endorsed plan in accordance with the authorities' requirements and relevant legislation at the time.
3. All existing and proposed easements and sites for existing and required utility services must be vested in the relevant authority for which the easement or site is to be created on the plan of subdivision submitted for approval by the Surveyor General.

NOTES

1. The Power and Water Corporation advises that the Remote Operations Indigenous Community Development Section (RemoteCommunityServicingNorth@powerwater.com.au for Northern and Katherine Regions, and RemoteCommunityServicingSouth@powerwater.com.au for Barkly and Southern Regions) should be contacted via email a minimum of 2 to 3 months prior to expected construction works commencing to determine the Corporation's servicing requirements, and the need for upgrading of on-site and/or surrounding infrastructure.

**COUNCIL SERVICES AND INFRASTRUCTURE
REPORTS**



ITEM NUMBER	16.3
TITLE	Variation to Capital Expenditure Budget to Fund Rectification of Stormwater Drain, Mullhollan Street, Borroloola.
REFERENCE	499051
AUTHOR	Sharon Hillen, Director of Council Services and Infrastructure

RECOMMENDATION

- (a) **That Council vary the 2014/15 Budget to and re-allocate \$20,000 from the Borroloola Streetscapes Project to rectify Stormwater Drain DN750 on Mulholland Street, Borroloola**

BACKGROUND

RGRC staff have been working closely with PWC focusing on returning the areas affected by the sewer construction back to the pre-development condition. PWC have a contractual requirement that ensures that any and all damage caused by our contractor will be repaired, at the contractor's expense.

It has been raised by the PWC contractor and witnessed by PWC site representatives that a number of faults with the stormwater system are pre-existing and have not been caused by the contractor. These pre-existing conditions fall outside of PWC contractual relationship with PWC contractor and are not their responsibility to repair.

The contractor has just completed the repair of the DN750 stormwater main as it crosses Mulholland St between pits G16 and G17. This crossing was excavated by PWC contractor as it had sunk and it suspected that this was due to the contractor damaging the works, by excessive loading and/or use of explosives.

On excavation it was discovered that the pipe at the closest two joints to the side entry pits had dropped. On further inspection it was clear that the pipes had never been grouted in place. It was also evident that the pit itself was not properly installed; the wall had not been connected to the base of the pit. The effect of this was to allow the bedding material of the pipe to wash into the pit, leaving the pipe unsupported and causing the pipe to drop. This drop in the pipe as well as material washing into the pit caused the visible subsidence in the road above. This damage was not caused by the current construction works.



While the stormwater pipe was excavated, PWC instructed their contractor to carry out a repair. While not PWC responsibility, they did not want to leave it as it was. The cost of this work is not the responsibility of PWC contractor and as such will be paid for by PWC.

The stormwater line downstream of this repair is in a similar state of disrepair, however PWC don't have an unlimited budget to complete repair works on behalf of council.

To assist council PWC are carrying out works that they know to be outside our scope of works to ensure the stormwater system functions. The outlet for the Mulholland St crossing repaired above is through a headwall into an open channel. This channel is filled with dirt to a point that water cannot flow out the of stormwater system, PWC are arranging for this outlet to be cleaned to allow free flow from the stormwater system. This work is being done at PWC cost.

It has previously been identified and discussed with council that the stormwater system in the southern end of Anyula St is completely blocked with silt. PWC investigated this and determined that the reason for this 56 metre length being completely blocked with silt is that the stormwater was incorrectly constructed.

The photo below shows that the back of pit G9 is constructed from Rock and not from concrete. On further investigation the "rock pit" is constructed on the back of the side entry pit. The upstream pipe enters the "rock pit" and flows through a small hole into the side entry pit and under the road to the outlet.



The restriction in flow caused by this pit arrangement is causing the silt and dirt to settle out and block this full length of pipe. This fault was built into the original system and the stormwater system in this area is not likely to have been functioning for a number of years.

PWC has previously discussed this main with DCSI, Sharon Hillen. PWC have highlighted that unless this section is fixed none of the stormwater system currently being repaired by PWC contractor will function as the water will have nowhere to go.

PWC have offered to arrange to have these works completed and to cover some of the cost. While PWC have no requirement to carry out these works we know that for the system to function these works need to be carried out. PWC have an obligation to ensure that the community are left with systems that work.

ISSUES/OPTIONS/SWOT

PWC have gone to the market and obtained quotes for the replacement of these 56m metres of DN 450 stormwater pipe. The cost of this work is \$52,657 (GST inclusive). Due to the sequencing of the works, and the long lead time on materials, PWC have given the go ahead to the contractor.

PWC are requesting a contribution from Council to repair the storm water. PWC would like the Council to contribute a minimum of 15-20K to this recitation.

PWC expect that Council will also co-fund the replacement of stormwater pipes in Anyula St to enable PWC to continue resolving minor issues for the community even though they fall outside of the contract, like clearing the dirt from the headwall outlet.

Although Council can contribute whilst this work is occurring it may be pertinent for Council to write to the Ministers for Land, Planning and Environment and demand compensation for faults in the original storm water drainage Council has inherited from the previous Community Government Council who may not have had the expertise or who may not have been given inspection rights before taking ownership of the subdivision decades ago.

FINANCIAL CONSIDERATIONS

The Current capital expenditure budget for Borroloola has \$150,000 allocated to the Borroloola Street-Scapes Project – upgrade to the town camp roads. This allocation is the in-kind cash component of the application to the McArthur River Mine Community Benefit Trust.

Council could consider re-allocating \$20,000 to the Mulholland St Drainage Works from this budget and reducing Councils in-kind contribution to the MRM CBT project which has not been formally reviewed or approved by the MRM CBT.

ATTACHMENTS:

There are no attachments for this report.

COMMUNITY SERVICES DIRECTORATE REPORT



ITEM NUMBER	17.1
TITLE	1st Quarter Community Services Directorate report and KPIs
REFERENCE	499028
AUTHOR	Catherine Proctor, Director Community Services

RECOMMENDATION

- (a) **That Council receive and note the 1st quarter report for the Community Services directorate.**

BACKGROUND

The Community Services Directorate is responsible for the following business units of Council:

Remote Jobs and Communities Program

- Including CDEP grandfather wages, and
- Remote School Attendance Strategy

Community Services

- Community Aged Care Packages (CACP)
- Home and Community Care (HACC)
- School Nutrition Program
- Childcare centres
- Library
- Indigenous Broadcasting
- Centrelink

Night Patrol

- Community Night Patrol

Youth, Sport and Recreation Services

- Sport and Rec – inc. After School Care and Vacation Care
- Youth Services – inc. Youth Diversion

Ngukurr Community Safety

- Night Patrol
- Sport and Rec – inc. After School Care and Vacation Care
- Youth Services – inc. Youth Diversion

This report is based on the Shires activities in relation to the Shire Plan 2014-2015 and addresses the full year performance.

WORK HEALTH AND SAFETY

Personal injuries:

In the last 3 months there have been six personal injuries reported, five of which were treated with first aid and one requiring medical treatment.

Jul 14 – RJCP employee tripped over step

Jul 14 – Community Services – recurrent pain in old injuries driving to Bulman

Jul 14 – RJCP employee slipped over and scraped knee during an altercation
Aug 14 – Ngukurr Community Services – Chemical spray in eye, face and mouth
Sep 14 – Beswick Community Services – dog bite to right heel
Sep 14 – Katherine RJCP – cut to arm from desk laminate

Equipment / Property damage:

In the last 3 months there have been 16 reports of property damage to Community Services assets as follows:

Jul 14 - Attempted break-in at lot 394, Ngukurr Youth Centre
Jul 14 – Attempted break-in at Ngukurr Night Patrol office
Jul 14 – RJCP vehicle – broken mirror from falling tree limb
Jul 14 – Community Services vehicle hit by another car in a car park
Aug 14 – Ngukurr Aged Care – front lights vandalised and broken
Aug 14 – RJCP Barunga – car reversed over tools
Aug 14 – Beswick Aged Care – smashed windows on bus and landcruiser
Aug 14 – Bulman RJCP – damaged gearbox in vehicle
Aug 14 – RJCP employee struck animal in vehicle
Sep 14 – Beswick Aged Care – disruptive behaviour by member of the public
Sep 14 – Beswick Aged Care – aircon unit damaged by door
Sep 14 – Numbulwar Aged Care – vehicle windows smashed
Sep 14 – Ngukurr Night Patrol – dented bonnet and scratched windscreen by inebriated member of the public
Sep 14 – Barunga RSAS – dents to panels on school bus by member of the public
Sep 14 – Community Services – bonnet opened on vehicle travelling at 100km/hr
Sep 14 – Jilkminggan Night Patrol vehicle reversed into tree then forward into star picket

REMOTE JOBS AND COMMUNITIES PROGRAM

Some activities being undertaken include:

- Beswick duplex upgrade
- Horticulture project, Beswick
- Djilpin community stage upgrade, Beswick
- Certificate II WHS Central Arnhem and Ngukurr Numbulwar region
- Cert II Community Services, Jilkminggan
- Town beautification and public facility maintenance, Mataranka
- Cert II Resources & Infrastructure, Mineyri
- Cert II Construction, Ngukurr
- Pool Chemical Build, Ngukurr
- SEE, Beswick
- Community beautification, Numbulwar

REMOTE SCHOOL ATTENDANCE STRATEGY

The Australian Government established a new strategy in 2014 to improve school attendance on remote Indigenous communities. Six communities in the Roper Gulf region were selected for this strategy and it has employed 43 people in our region.

The attached chart compares 2013 average attendance with the 2014 results as at the end of Term 3. All communities except Barunga are showing improved attendance results as at the end of Term 3. Ngukurr is leading the school attendance chart and they are already achieving the December 2014 trajectory target of 70%. BY 2018 the expectation is that schools will be achieving consistent attendance of 90%.

COMMUNITY NIGHT PATROL

Highlights:

- Ernest Numamurdiridi, Team Leader Numbulwar Night Patrol, received the NAPCAN Award (Play your Part Award) for his role in making the community safe for children and young people. This was announced during National Child Protection week in Darwin on the 9 September.
- Patrols all forwarding lower numbers of children roaming the streets on school nights.

Staffing:

- With new Coordinator Brian Phillips onboard visits to all communities at least twice per month have started.
- New Community Safety Coordinator started at Numbulwar (Edward Grzybowski), and Community Services Coordinator at Bulman (Aroha Waharai).
- New Team Leaders for Jilkmिंगgan and Beswick about to commence employment.

Staff training:

- Currently speaking with NT Police regarding Night Patrol training i.e 4X4 training etc
- Proposal forwarded regarding Cert III Night Patrol training. Awaiting confirmation of preferred provider.

ISSUES/OPTIONS/SWOT

Nil

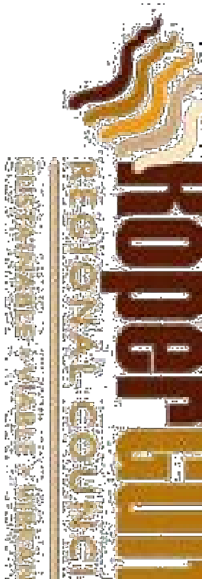
FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

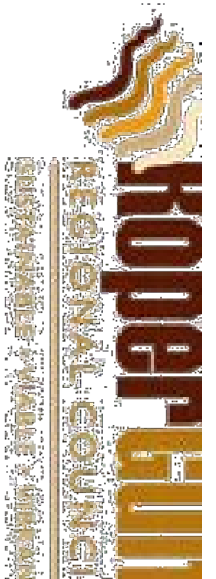
- 1 280 14-15 Community Services KPIs.pdf
- 2 14-15 Community Services Financial KPIs.pdf
- 3 1409 SEP2014 Site Reports.pdf
- 4 1409 SEP2014 Training Report.pdf
- 5 RSAS school attendance end of term 3.pdf
- 6 Ernest Play your Part Award.pdf
- 7 2014 IWISP Barunga basketball.pdf

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



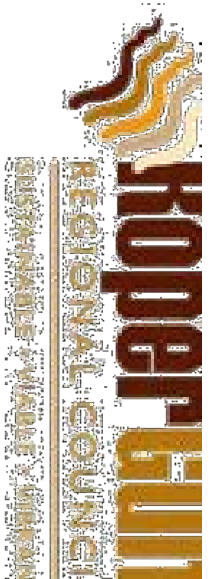
Goal	Strategy	Measure	KPI No.	Performance Measure	1st	2nd	3rd	4th
					Quarter	Quarter	Quarter	Quarter
Safe, Strong and Vibrant Communities (DIRECTOR OF COMMUNITY SERVICES) Community Services General		Baseline		Number of employees in community services programs	222			
				Net movement in employees from last quarter	-1			
		Effectiveness		Community service staff retention rate	99%			
				Percentage of targeted income YTD	94%			
		Financial Indicators		Budget utilisation rate YTD	62%			
				Percentage actual costs against budgeted costs YTD	59%			
				Value of agency services allocations for internal Council services	15%			
				Value of returned agency funding	-			
				Actual Vs budget report for the period	attached			
				Number of hazards reported	64			
Work Health and Safety		Number of personal injuries	8					
		Number of recordable injuries	1					
		Number of incidents of property damage	16					
		Number of significant incidents	0					

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



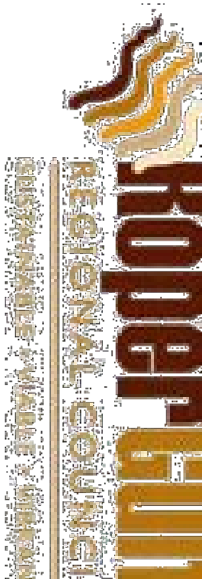
Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
Safe, Strong and Vibrant Communities	Remote Jobs in Community Program (REGIONAL MANAGER REMOTE JOBS AND COMMUNITIES PROGRAM)	Baseline		Number of RJCP job seekers	1465				
				Net movement in job seekers from last quarter	+145				
				Number of job seekers commencing training YTD	75 / 88				
				Number of Youth Corps places	88				
		Effectiveness		Number of job seekers placed in structured activities	737 / 859				
				Percentage job seekers placed in structured activities	50.3%				
				Number of job seekers gaining paid employment	47				
				Number of job seekers completing training YTD	34 / 58				
				Number of Youth Corps places filled	42				
				Percentage of targeted income YTD	46%				
		Financial Indicators		Participation account credits YTD	\$4,829,501				
				Participation account expenditure YTD	\$1,268,502				
				Participation account utilisation rate (%)	105%				
				Outcome payments YTD	\$193,300				
	Percentage actual costs against budgeted costs YTD		38%						
	Budget utilisation rate YTD		82%						
	Actual Vs budget report for the period	attached							

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



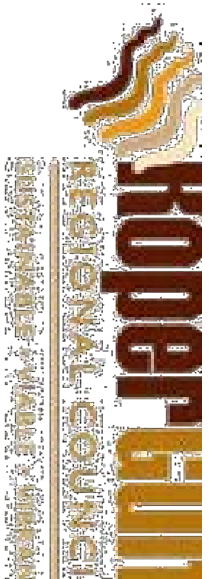
Goal	Strategy	Measure	KPI No.	Performance Measure	1st	2nd	3rd	4th		
					Quarter	Quarter	Quarter	Quarter		
Safe, Strong and Vibrant Communities	Remote School Attendance Strategy (REGIONAL MANAGER REMOTE JOBS AND COMMUNITIES PROGRAM)	Baseline		Number of staff employed by the Remote School Attendance Strategy						
				Number of children helped to get to school during the quarter						
		Effectiveness				Number of referrals to other services/authorities				
						Number of events held at communities to support and promote school attendance				
						Number of new school enrolments as a result of assistance from the RSAs team				
						Number of families informed of attendance requirements and available assistance during the quarter				
						Percentage of targeted income YTD	46%			
						Budget utilisation rate YTD	82%			
						Percentage actual costs against budgeted costs YTD	38%			
						Actual Vs budget report for the period	attached			

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



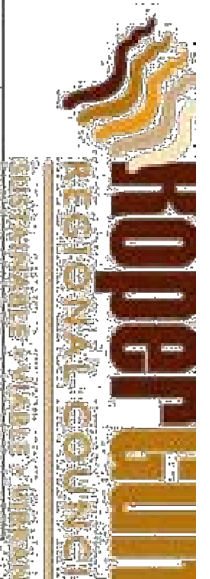
Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
Safe, Strong and Vibrant Communities	Caring for Community Program (<i>incorporating aged care, childcare, school nutrition program, Centellink, Indigenous broadcasting and libraries</i>) (REGIONAL MANAGER COMMUNITY SERVICES)	Effectiveness	Baseline	42	Number of children enrolled in crèche				
				43	Number of Aged Care clients				
				44	Number of staff - crèche				
				45	Number of staff – Aged Care				
					Number of community broadcasting licences held				
				87	Aged Care staff to client ratio				
				88	Crèche staff to client ratio				
				89	Increase in # crèche enrolments				
					Percentage of school days on which the school nutrition program operated				
					No of breakfasts provided for school nutrition program				
					No of lunches provided for school nutrition program				
					No of hours of local programming broadcast				
					No of hours of programming that supports local culture broadcast				
					No of hours of programming that supports local Indigenous languages broadcast				
					Crèche staff to client ratio compared to previous year	119			
	Aged Care staff to client ratio compared to previous year	120							
	Percentage of targeted income YTD		127%						
	Budget utilisation rate YTD		78%						
	Percentage actual costs against budgeted costs YTD		97%						
	Actual Vs budget report for the period		attached						

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



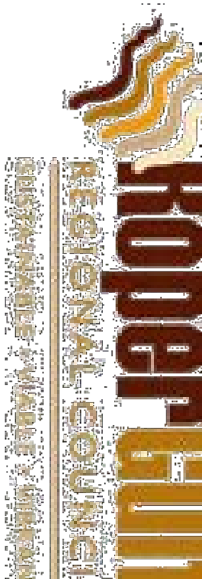
Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Promote Community Safety and Harmony (REGIONAL MANAGER NIGHT PATROL)	Baseline		Number of night patrols per week	55			
				Hours the patrol operates	418			
				Number of patrolers each night	34			
				Number of patrolers employed	41			
				Number of patrolers who are former R/CP/CDEP participants	unknown			
				Number of patrolers who are Indigenous	39			
				Number of R/CP participants engaged (approval by the Department is required)	unknown			
			Total number of people assisted	1404				
			Number of females aged 45 yrs and over	186				
			Number of females aged between 26 to 44 yrs	187				
			Number of females aged between 18 to 25 yrs	67				
			Number of females aged between 13 to 17 yrs	285				
			Number of females aged between 0 to 12 yrs	129				
			Number of males aged 45 yrs and over	181				
	Number of males aged between 26 to 44 yrs	44						

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st	2nd	3rd	4th
					Quarter	Quarter	Quarter	Quarter
Safe, Strong and Vibrant Communities	Promote Community Safety and Harmony (REGIONAL MANAGER NIGHT PATROL)	Financial Indicator		Number of males aged between 18 to 25 yrs	112			
				Number of males aged between 13 to 17 yrs	67			
				Number of males aged between 0 to 12 yrs	123			
				Number of people transported to a designated safe house	43			
				Percentage of targeted income YTD	198%			
				Budget utilisation rate YTD	43%			
				Percentage actual costs against budgeted costs YTD	87%			
				Actual Vs budget report for the period	attached			

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



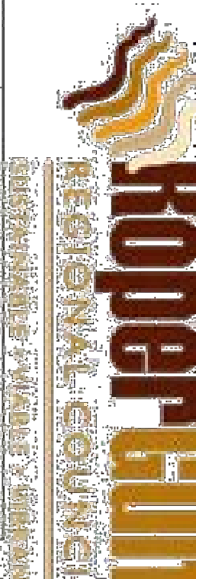
Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Youth Leadership in Communities Program (Incorporating Youth Diversion Projects, Sports & Rec. Activities)	Baseline	403	Total number of children enrolled at the OSHC service	N/A			
			403	Of the total enrolled at OSHC, number of Indigenous children	N/A			
			404	The number of Indigenous people involved with the management of the activity	2			
			404	The number of Indigenous people who successfully completed accredited training in coaching/officiating (e.g. referee certificate)	12/30			
			404	The number of participants in the funded activity	4582/7000			
			404	The number of participants with a disability	2/230			
			404	The number of times the activity was held	1575/3500			
			404	The percentage of participants in the activity who are Indigenous	95%			
			404	The percentage of participants who are male	40/50			
			404	The percentage of participants who are over 18	35%			
			407	Number of Indigenous sport and rec officers employed	16/21			
			407	Provide in writing 2 x 6 monthly reports outlining activities delivered during that period.	N/A			N/A
412	Total number of young people receiving case management under Youth Diversion	13						
412	Number of new Youth Diversion clients	13						
412	Number of training courses attended by staff involved with Youth Diversion case	4						

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
Safe, Strong and Vibrant Communities	Youth Leadership in Communities Program (Incorporating Youth Diversion Projects, Sports & Rec. Activities)	Effectiveness	(REGIONAL MANAGER YOUTH, SPORT AND RECREATION)	management services.					
				412	Number of Youth Diversion activities delivered	48			
				412	Number of people participating in Youth Diversion activities	192			
				53	Actual Vs budget report for the period				
				403	Total number of children attending the OSHC service	596			
				403	Of the total that attended OSHC, number of Indigenous children	98%			
				405	% of actual to target number of days Sport and Rec positions filled	70/91	/182	/274	/365
				405	How many Sport and Rec positions were filled as at the final day of the reporting period?	30 employed 12 Vacant			
				405	Number of days Sport and Rec positions were filled.	68%			
				406	Actual vs budget expenditure against Grass Roots Development grant	NA			
				407	Number of males attending activities between 10 to 20 years	3215			
				407	Number of females attending activities between 10 to 20 years	3124			
				407	Number of Sport and Rec staff trained with current first aid certificate and working towards Cert III Sport and Recreation	9			
				414	Number of Youth Diversion staff trained with current first aid certificate and working towards Cert III in AOD/Community Health	5			

2014-2015 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st	2nd	3rd	4th
					Quarter	Quarter	Quarter	Quarter
Safe, Strong and Vibrant Communities	Youth Leadership in Communities Program (Incorporating Youth Diversion Projects, Sports & Rec. Activities)		414	Hours per client used for education	130hrs			
			414	Number of episodes involving identified vocational and/or educational programs: education or training employment skills, living skills, physical exercise an other recreational activities.	3 x cultural camps VSA workshops			
			414	Number of episodes involving identified cultural activities.	3 camps 3 cultural activities			
			414	Number of clients receiving counselling and case management.	26			
			414	Number of hours spent on counselling and case management.	0			
			415	Number of people participating in Youth in Communities activities	1960			
			90	Ratio/percentage over or under spend actual to budget				
				Percentage of targeted income YTD	196%			
				Budget utilisation rate YTD	43%			
				Percentage actual costs against budgeted costs YTD	87%			
	Actual Vs budget report for the period	Attached						
	Financial Indicator							

Roper Gulf Shire Council

Income & Expenditure Report
 for the year 2014 - 2015
 from period 1 to period 3



15GLACT	KPIs 121,122	15GLBUD1		KPIs 90,91,92,123	15GLBUD1
Year to Date Actual (\$)	Expenditure against Income	Year to Date Budget (\$)	Variance (\$)	Actual vs Budget	Full Year Budget (\$)

Income

26 - AGENCY - RJCP	1,666,437	3,563,352	1,906,915	46%	14,253,408
30 - AGENCY - Family and Community	1,235,452	976,356	-259,096	127%	3,905,423
34 - AGENCY - Community Safety	2,638,292	1,345,327	-1,292,965	196%	5,381,307
Total Income	5,530,181	5,885,035	354,854	94%	23,540,139

Expenditure

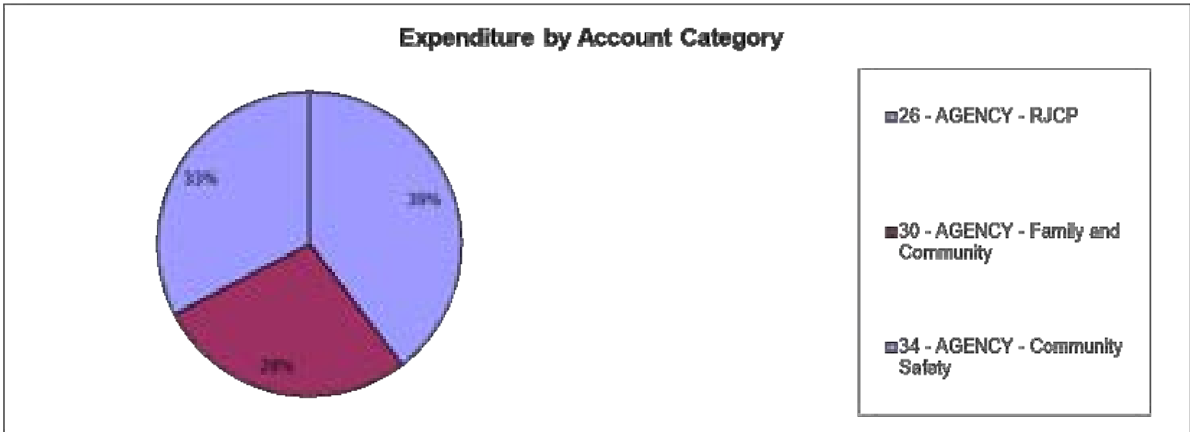
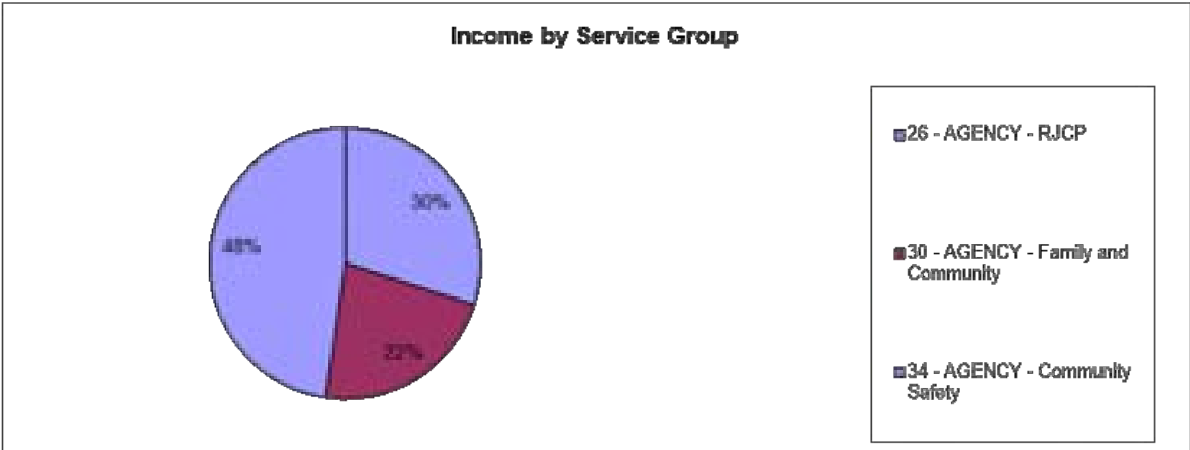
26 - AGENCY - RJCP	1,365,094	82%	3,563,352	2,198,258	38%	14,253,410
30 - AGENCY - Family and Community	957,834	78%	984,137	26,303	97%	3,936,551
34 - AGENCY - Community Safety	1,125,815	43%	1,294,204	168,389	87%	5,176,815
Total Expenditure	3,448,744	62%	5,841,694	2,392,950	59%	23,366,775

Surplus/(Deficit)

	2,081,437	43,341	-2,038,096		173,364
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Capital Expenditure

30 - AGENCY - Family and Community	62,832	0	-62,832	#DIV/0!	0
Total Capital Expenditure	62,832	0	-62,832	#DIV/0!	0



**Monthly Performance Report - Barunga
as at 30 September 2014**

No of RFE jobseekers on caseload 89 **Period** 3

Descriptor **Targets** **%** **Actual** **%** **Priority** **Action required**

Performance measures	Targets	%	Actual	%	Priority	Action required
No of jobseekers commenced	73	82%	69	76%	Medium	Good work, continue to prioritise initial appointments for pending job seekers
No of jobseekers pending under 21 days	13	15%	0	0%	Low	On target, keep up the good work!
No of jobseekers pending between 21-42 days	4	5%	3	3%	Low	On target, good work! Continue to prioritise initial appointments for pending job seekers between 21-42 days
No of Jobseekers pending over 42 days	0	0%	17	19%	High	Take URGENT action to conduct initial appointments. Direct engagement with job seekers in and around community or use mentors
Monthly appointments attended	89	100%	31	35%	High	Take action to increase attendance - utilise mentors and supervisors to engage job seekers
Jobseekers with no future appointment	4		27		High	Take action to ensure all jobseekers have future appointments scheduled or comments and PPR's submitted
No of jobseekers assigned to a structured activity	47		14	30%	High	Ensure job seekers with full time participation requirements are referred and linked to a structured activity - utilise mentors and supervisors to engage job seekers
No of jobseekers assigned to Youth Corps	6		2	33%	High	Take action to fill all available Youth Corps places. Utilise mentors, youth services, S&R to engage job seekers
YTD Mentoring hours - job seeker engagement	55		0	0%	High	Enter job seeker case summary comments for mentoring sessions and ensure mentoring form completed and submitted to HQ
YTD Mentoring hours - post placement employment sustainability (job in jeopardy)	3		0	0%	High	Take follow up action with job seekers placed in employment to mentor and sustain ongoing employment. Remember JS Case Summary comments and ensure mentoring form has been completed and submitted to HQ
YTD Intervention non-vocational barriers	22		0	0%	High	Address Job Seeker non vocational barriers through programs and other special assistance
YTD Training commencements	6	25%	0	0%	High	Take action to refer job seekers to suitable accredited training that assists with their employment pathway. Check Training Schedule Regularly
Training completions	3	70%	7	128%	Low	On target, great work! Keep the jobs coming!
YTD Internal job placements	0	2%	2	2%	High	On target, great work! Keep referring job seekers to accredited training
YTD External job placements	4	18%	0	0%	High	Take action to refer job seekers to suitable jobs
7 week employment outcomes	4	80%	0	0%	High	Take action to refer job seekers to suitable jobs
13 week employment outcomes	3	70%	0	0%	High	Take action to refer job seekers to suitable jobs
26 week employment outcomes	2	50%	0	0%	High	Take action to refer job seekers to suitable jobs
Job search facility						ONLY APPLICABLE FOR FULL TIME SITES

Financial Indicators

Annual target income per jobseeker	\$7,000					
YTD Target income per job seeker	\$1,750		\$1,592	91%	Medium	Continue to work towards meeting all performance targets
Participation account draw downs	\$71,509		\$85,073	118%	High	URGENT OVERSPEND - Immediate review required

Monthly Performance Report - Beswick as at 30 September 2014

No of RFE jobseekers on caseload

179

Period

3

Descriptor **Targets** **%** **Actual** **%** **Priority** **Action required**

Performance measures

No of Jobseekers commenced	147	82%	140	76%	Medium	Good work, continue to prioritise initial appointments for pending job seekers
No of Jobseekers pending under 21 days	27	15%	3	2%	Low	On target, keep up the good work!
No of Jobseekers pending between 21-42 days	9	5%	9	5%	Medium	Continue to prioritise initial appointments for pending job seekers between 21-42 days
No of Jobseekers pending over 42 days	0	0%	21	12%	High	Take URGENT action to conduct initial appointments. Direct engagement with job seekers in and around community or use mentors
Monthly appointments attended	179	100%	28	16%	High	Take action to increase attendance - utilise mentors and supervisors to engage job seekers
Jobseekers with no future appointment	9		96		High	Take action to ensure all jobseekers have future appointments scheduled or comments and PRs submitted
No of jobseekers assigned to a structured activity	102		110	108%	Low	Very good, keep it up!
No of jobseekers assigned to Youth Corps	11		2	18%	High	Take action to fill all available Youth Corps places. Utilise mentors, youth services, S&R to engage job seekers
YTD Mentoring hours - job seeker engagement	110		0	0%	High	Enter job seeker case summary comments for mentoring sessions and ensure mentoring form completed and submitted to HQ
YTD Mentoring hours - post placement employment sustainability (job in jeopardy)	7		0	0%	High	Take follow up action with job seekers placed in employment to mentor and sustain ongoing employment. Remember JS Case Summary comments and ensure mentoring form has been completed and submitted to HQ
YTD Intervention non-vocational barriers	45		0	0%	High	Address Job Seeker non vocational barriers through programs and other special assistance
YTD Training commencements	11	25%	30	268%	Low	On target, great work! Keep referring job seekers to accredited training
Training completions	7	70%	3	27%	High	Take action to refer job seekers to suitable accredited training
YTD Internal job placements	1	2%	2	1%	Low	On target, great work! Keep the jobs coming!
YTD External job placements	8	18%	0	0%	High	Take action to refer job seekers to suitable jobs
7 week employment outcomes	7	80%	2	22%	High	Take action to refer job seekers to suitable jobs
13 week employment outcomes	6	70%	0	0%	High	Take action to refer job seekers to suitable jobs
26 week employment outcomes	4	50%	0	0%	High	Take action to refer job seekers to suitable jobs
Job search facility	1		0	0%	Medium	Please supply photographic evidence of facility to enable claim

Financial Indicators

Annual target income per jobseeker	\$7,000					
YTD Target income per job seeker	\$1,750		\$1,722	98%	Medium	Continue to work towards meeting all performance targets
Participation account draw downs	\$137,357		\$203,752	148%	High	URGENT OVERSPEND - Immediate review required

**Monthly Performance Report - Binjari
as at 30 September 2014**

No of RFE jobseekers on caseload 98 **Period 3**

Descriptor **Targets** **%** **Actual** **%** **Priority** **Action required**

Performance measures

No of jobseekers commenced	80	82%	69	70%	High	Urgent action required to conduct initial appointments
No of jobseekers pending under 21 days	15	15%	5	5%	Low	On target, keep up the good work!
No of jobseekers pending between 21-42 days	5	5%	2	2%	Low	On target, good work! Continue to prioritise initial appointments for pending job seekers between 21-42 days
No of Jobseekers pending over 42 days	0	0%	19	19%	High	Take URGENT action to conduct initial appointments. Direct engagement with job seekers in and around community or use mentors
Monthly appointments attended	98	100%	11	11%	High	Take action to increase attendance - utilise mentors and supervisors to engage job seekers
Jobseekers with no future appointment	5		79		High	Take action to ensure all jobseekers have future appointments scheduled or comments and PR's submitted
No of jobseekers assigned to a structured activity	47		11	23%	High	Ensure job seekers with full time participation requirements are referred and linked to a structured activity - utilise mentors and supervisors to engage job seekers
No of jobseekers assigned to Youth Corps	5		3	60%	High	Take action to fill all available Youth Corps places. Utilise mentors, youth services, S&R to engage job seekers
YTD Mentoring hours - job seeker engagement	60		0	0%	High	Enter job seeker case summary comments for mentoring sessions and ensure mentoring form completed and submitted to HQ
YTD Mentoring hours - post placement employment sustainability (job in jeopardy)	4		0	0%	High	Take follow up action with job seekers placed in employment to mentor and sustain ongoing employment. Remember JS Case Summary comments and ensure mentoring form has been completed and submitted to HQ
YTD Intervention non-vocational barriers	25		0	0%	High	Address Job Seeker non vocational barriers through programs and other special assistance
YTD Training commencements	6	25%	0	0%	High	Take action to refer job seekers to suitable accredited training that assists with their employment pathway. Check Training Schedule Regularly
Training completions	4	70%	0	0%	High	Take action to refer job seekers to suitable accredited training
YTD Internal job placements	0	2%	0	0%	High	Take action to refer job seekers to suitable jobs
YTD External job placements	4	18%	0	0%	High	Take action to refer job seekers to suitable jobs
7 week employment outcomes	4	80%	0	0%	High	Take action to refer job seekers to suitable jobs
13 week employment outcomes	3	70%	0	0%	High	Take action to refer job seekers to suitable jobs
26 week employment outcomes	2	50%	2	41%	High	Take action to refer job seekers to suitable jobs
Job search facility						ONLY APPLICABLE FOR FULL TIME SITES

Financial Indicators

Annual target income per jobseeker	\$7,000					
YTD Target income per job seeker	\$1,750		\$407	23%	High	Continue to work towards meeting all performance targets
Participation account draw downs	\$75,455		\$0	0%	Medium	Review budgets to ensure optimum utilisation of Participation Account

**Monthly Performance Report - Bulman
as at 30 September 2014**

No of RFE jobseekers on caseload

93

Period

3

<u>Descriptor</u>	<u>Targets</u>	<u>%</u>	<u>Actual</u>	<u>%</u>	<u>Priority</u>	<u>Action required</u>
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No of Jobseekers commenced	76	82%	67	72%	High	Urgent action required to conduct initial appointments
No of Jobseekers pending under 21 days	14	15%	5	5%	Low	On target, keep up the good work!
No of Jobseekers pending between 21-42 days	5	5%	3	3%	Low	On target, good work! Continue to prioritise initial appointments for pending job seekers between 21-42 days
No of Jobseekers pending over 42 days	0	0%	17	18%	High	Take URGENT action to conduct initial appointments. Direct engagement with job seekers in and around community or use mentors
Monthly appointments attended	93	100%	18	19%	High	Take action to increase attendance - utilise mentors and supervisors to engage job seekers
Jobseekers with no future appointment	4		86		High	Take action to ensure all jobseekers have future appointments scheduled or comments and PR's submitted
No of jobseekers assigned to a structured activity	43		4	9%	High	Ensure job seekers with full time participation requirements are referred and linked to a structured activity - utilise mentors and supervisors to engage job seekers
No of jobseekers assigned to Youth Corps	4		1	25%	High	Take action to fill all available Youth Corps places. Utilise mentors, youth services, S&R to engage job seekers
YTD Mentoring hours - job seeker engagement	57		0	0%	High	Enter job seeker case summary comments for mentoring sessions and ensure mentoring form completed and submitted to HQ
YTD Mentoring hours - post placement employment sustainability (job in jeopardy)	3		0	0%	High	Take follow up action with job seekers placed in employment to mentor and sustain ongoing employment. Remember JS Case Summary comments and ensure mentoring form has been completed and submitted to HQ
YTD Intervention non-vocational barriers	23		0	0%	High	Address Job Seeker non vocational barriers through programs and other special assistance
YTD Training commencements	6	25%	9	155%	Low	On target, great work! Keep referring job seekers to accredited training
Training completions	4	70%	1	17%	High	Take action to refer job seekers to suitable accredited training
YTD Internal job placements	0	2%	6	6%	Low	On target, great work! Keep the jobs coming!
YTD External job placements	4	18%	0	0%	High	Take action to refer job seekers to suitable jobs
7 week employment outcomes	4	80%	1	22%	High	Take action to refer job seekers to suitable jobs
13 week employment outcomes	3	70%	0	0%	High	Take action to refer job seekers to suitable jobs
26 week employment outcomes	2	50%	0	0%	High	Take action to refer job seekers to suitable jobs
Job search facility						ONLY APPLICABLE FOR FULL TIME SITES

Financial Indicators

Annual target income per jobseeker	\$7,000		\$1,567	90%	Medium	Continue to work towards meeting all performance targets
YTD Target income per job seeker	\$1,750		\$83,035	133%	High	URGENT OVERSPEND - Immediate review required
Participation account draw downs	\$69,758					

**Monthly Performance Report - Manyallaluk
as at 30 September 2014**

No of RFE jobseekers on caseload

25

Period

3

<u>Descriptor</u>	<u>Targets</u>	<u>%</u>	<u>Actual</u>	<u>%</u>	<u>Priority</u>	<u>Action required</u>
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Performance measures

No of Jobseekers commenced	20	82%	11	44%	High	Urgent action required to conduct initial appointments
No of Jobseekers pending under 21 days	4	15%	2	8%	Low	On target, keep up the good work!
No of Jobseekers pending between 21-42 days	1	5%	3	12%	Medium	Urgent action required to conduct initial appointments
No of Jobseekers pending over 42 days	0	0%	9	36%	High	Take URGENT action to conduct initial appointments. Direct engagement with job seekers in and around community or use mentors
Monthly appointments attended	25	100%	1	4%	High	Take action to increase attendance - utilise mentors and supervisors to engage job seekers
Jobseekers with no future appointment	1		12		High	Take action to ensure all jobseekers have future appointments scheduled or comments and PR's submitted
No of jobseekers assigned to a structured activity	7		0	0%	High	Ensure job seekers with full time participation requirements are referred and linked to a structured activity - utilise mentors and supervisors to engage job seekers
No of jobseekers assigned to Youth Corps	1		0	0%	High	Take action to fill all available Youth Corps places. Utilise mentors, youth services, SAR to engage job seekers
YTD Mentoring hours - job seeker engagement	15		0	0%	High	Enter job seeker case summary comments for mentoring sessions and ensure mentoring form completed and submitted to HQ
YTD Mentoring hours - post placement employment sustainability (job in jeopardy)	1		0	0%	High	Take follow up action with job seekers placed in employment to mentor and sustain ongoing employment. Remember JS Case Summary comments and ensure mentoring form has been completed and submitted to HQ
YTD Intervention non-vocational barriers	6		0	0%	High	Address Job Seeker non vocational barriers through programs and other special assistance
YTD Training commencements	2	25%	0	0%	High	Take action to refer job seekers to suitable accredited training that assists with their employment pathway. Check Training Schedule Regularly
Training completions	1	70%	0	0%	High	Take action to refer job seekers to suitable accredited training
YTD Internal job placements	0	2%	1	4%	Low	On target, great work! Keep the jobs coming!
YTD External job placements	1	18%	0	0%	High	Take action to refer job seekers to suitable jobs
7 week employment outcomes	1	80%	0	0%	High	Take action to refer job seekers to suitable jobs
13 week employment outcomes	1	70%	0	0%	High	Take action to refer job seekers to suitable jobs
26 week employment outcomes	1	50%	0	0%	High	Take action to refer job seekers to suitable jobs
Job search facility						ONLY APPLICABLE FOR FULL TIME SITES

Financial Indicators

Annual target income per jobseeker	\$7,000					
YTD Target income per job seeker	\$1,750		\$236	13%	High	Continue to work towards meeting all performance targets
Participation account draw downs	\$16,186		\$108	1%	Medium	Review budgets to ensure optimum utilisation of Participation Account

**Monthly Performance Report - Jilkmilingan
as at 30 September 2014**

No of RFE jobseekers on caseload

99

Period

3

<u>Descriptor</u>	<u>Targets</u>	<u>%</u>	<u>Actual</u>	<u>%</u>	<u>Priority</u>	<u>Action required</u>
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No of Jobseekers commenced	81	82%	80	91%	Low	On target, keep up the good work!
No of Jobseekers pending under 21 days	15	15%	0	0%	Low	On target, keep up the good work!
No of Jobseekers pending between 21-42 days	5	5%	2	2%	Low	On target, good work! Continue to prioritise initial appointments for pending job seekers between 21-42 days
No of Jobseekers pending over 42 days	0	0%	6	6%	High	Take URGENT action to conduct initial appointments. Direct engagement with job seekers in and around community or use mentors
Monthly appointments attended	99	100%	22	22%	High	Take action to increase attendance - utilise mentors and supervisors to engage job seekers
Jobseekers with no future appointment	5		49		High	Take action to ensure all jobseekers have future appointments scheduled or comments and PR's submitted
No of jobseekers assigned to a structured activity	70		29	41%	High	Ensure job seekers with full time participation requirements are referred and linked to a structured activity - utilise mentors and supervisors to engage job seekers
No of jobseekers assigned to Youth Corps	8		1	17%	High	Take action to fill all available Youth Corps places. Utilise mentors, youth services, S&R to engage job seekers
YTD Mentoring hours - job seeker engagement	61		30	50%	High	Enter job seeker case summary comments for mentoring sessions and ensure mentoring form completed and submitted to HQ
YTD Mentoring hours - post placement employment sustainability (job in jeopardy)	4		0	0%	High	Take follow up action with job seekers placed in employment to mentor and sustain ongoing employment. Remember JS Case Summary comments and ensure mentoring form has been completed and submitted to HQ
YTD Intervention non-vocational barriers	25		0	0%	High	Address Job Seeker non vocational barriers through programs and other special assistance
YTD Training commencements	6	25%	10	162%	Low	On target, great work! Keep referring job seekers to accredited training
Training completions	4	70%	7	133%	Low	On target, great work! Keep referring job seekers to accredited training
YTD Internal job placements	0	2%	3	3%	Low	On target, great work! Keep the jobs coming!
YTD External job placements	4	18%	0	0%	High	Take action to refer job seekers to suitable jobs
7 week employment outcomes	4	80%	1	20%	High	Take action to refer job seekers to suitable jobs
13 week employment outcomes	3	70%	1	20%	High	Take action to refer job seekers to suitable jobs
26 week employment outcomes	2	50%	2	40%	High	Take action to refer job seekers to suitable jobs
Job search facility						ONLY APPLICABLE FOR FULL TIME SITES

Financial Indicators

Annual target income per jobseeker	\$7,000		\$2,100	120%	Low	Excellent work - exceeding targets!
YTD Target income per job seeker	\$1,750		\$133,802	139%	High	URGENT OVERSPEND - Immediate review required
Participation account draw downs	\$86,990					

**Monthly Performance Report - Milnyeri
as at 30 September 2014**

No of RFE jobseekers on caseload 208

Period 3

<u>Descriptor</u>	<u>Targets</u>	<u>%</u>	<u>Actual</u>	<u>%</u>	<u>Priority</u>	<u>Action required</u>
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Performance measures						
<u>Descriptor</u>	<u>Targets</u>	<u>%</u>	<u>Actual</u>	<u>%</u>	<u>Priority</u>	<u>Action required</u>
No of Jobseekers commenced	171	82%	193	93%	Low	On target, keep up the good work!
No of Jobseekers pending under 21 days	31	15%	7	3%	Low	On target, keep up the good work!
No of Jobseekers pending between 21-42 days	10	5%	3	1%	Low	On target, good work! Continue to prioritise initial appointments for pending job seekers between 21-42 days
No of Jobseekers pending over 42 days	0	0%	1	0%	Medium	Going in the right direction. Continue job seeker engagement efforts and take compliance action if applicable
Monthly appointments attended	208	100%	101	49%	High	Take action to increase attendance - utilise mentors and supervisors to engage job seekers
Jobseekers with no future appointment	10		36		High	Take action to ensure all jobseekers have future appointments scheduled or comments and PR's submitted
No of jobseekers assigned to a structured activity	124		97	78%	Low	Very good, keep it up!
No of jobseekers assigned to Youth Corps	14		3	21%	High	Take action to fill all available Youth Corps places. Utilise mentors, youth services, S&R to engage job seekers
YTD Mentoring hours - job seeker engagement	128		0	0%	High	Enter job seeker case summary comments for mentoring sessions and ensure mentoring form completed and submitted to HQ
YTD Mentoring hours - post placement employment sustainability (job in jeopardy)	8		0	0%	High	Take follow up action with job seekers placed in employment to mentor and sustain ongoing employment. Reminders JS Case Summary comments and ensure mentoring form has been completed and submitted to HQ
YTD Intervention non-vocational barriers	52		0	0%	High	Address Job Seeker non vocational barriers through programs and other special assistance
YTD Training commencements	13	25%	0	0%	High	Take action to refer job seekers to suitable accredited training that assists with their employment pathway. Check Training Schedule Regularly
Training completions	9	70%	0	0%	High	Take action to refer job seekers to suitable accredited training
YTD Internal job placements	1	2%	0	0%	High	Take action to refer job seekers to suitable jobs
YTD External job placements	9	18%	0	0%	High	Take action to refer job seekers to suitable jobs
7 week employment outcomes	8	80%	6	58%	High	Take action to refer job seekers to suitable jobs
13 week employment outcomes	7	70%	0	0%	High	Take action to refer job seekers to suitable jobs
26 week employment outcomes	5	50%	0	0%	High	Take action to refer job seekers to suitable jobs
Job search facility	1		0	0%	Medium	Please supply photographic evidence of facility to enable claim

Financial Indicators

Annual target income per jobseeker	\$7,000					
YTD Target income per job seeker	\$1,750		\$758	43%	High	Continue to work towards meeting all performance targets
Participation account draw downs	\$196,647		\$39,908	20%	Medium	Review budgets to ensure optimum utilisation of Participation Account

Monthly Performance Report - Ngukurr as at 30 September 2014

No of RFE jobseekers on caseload

365

Period

3

Descriptor	Targets	%	Actual	%	Priority	Action required
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Descriptor	Targets	%	Actual	%	Priority	Action required
Performance measures						
No of Jobseekers commenced	299	82%	291	80%	Medium	Good work, continue to prioritise initial appointments for pending job seekers
No of Jobseekers pending under 21 days	55	15%	12	3%	Low	On target, keep up the good work!
No of Jobseekers pending between 21-42 days	18	5%	4	1%	Low	On target, good work! Continue to prioritise initial appointments for pending job seekers between 21-42 days
No of Jobseekers pending over 42 days	0	0%	50	14%	High	Take URGENT action to conduct initial appointments. Direct engagement with job seekers in and around community or use mentors
Monthly appointments attended	365	100%	93	25%	High	Take action to increase attendance - utilise mentors and supervisors to engage job seekers
Jobseekers with no future appointment	18		118		High	Take action to ensure all jobseekers have future appointments scheduled or comments and PRs submitted
No of jobseekers assigned to a structured activity	206		245	119%	Low	Very good, keep it up!
No of jobseekers assigned to Youth Corps	24		15	63%	High	Take action to fill all available Youth Corps places. Utilise mentors, youth services, S&R to engage job seekers
YTD Mentoring hours - job seeker engagement	224		0	0%	High	Enter job seeker case summary comments for mentoring sessions and ensure mentoring form completed and submitted to HQ
YTD Mentoring hours - post placement employment sustainability (job in jeopardy)	14		0	0%	High	Take follow up action with job seekers placed in employment to mentor and sustain ongoing employment. Remember JS Case Summary comments and ensure mentoring form has been completed and submitted to HQ
YTD Intervention non-vocational barriers	91		0	0%	High	Address Job Seeker non vocational barriers through programs and other special assistance
YTD Training commencements	23	25%	20	88%	Medium	Good progress, continue to refer job seekers to accredited training
Training completions	15	70%	8	35%	High	Take action to refer job seekers to suitable accredited training
YTD Internal job placements	2	2%	2	1%	Low	On target, great work! Keep the jobs coming!
YTD External job placements	16	18%	0	0%	High	Take action to refer job seekers to suitable jobs
7 week employment outcomes	15	80%	1	5%	High	Take action to refer job seekers to suitable jobs
13 week employment outcomes	13	70%	1	5%	High	Take action to refer job seekers to suitable jobs
26 week employment outcomes	9	50%	1	5%	High	Take action to refer job seekers to suitable jobs
Job search facility	1		0	0%	Medium	Please supply photographic evidence of facility to enable claim

Financial Indicators

Annual target income per jobseeker	\$7,000					
YTD Target income per job seeker	\$1,750		\$1,931	110%	Low	Excellent work - exceeding targets!
Participation account draw downs	\$309,408		\$497,520	161%	High	URGENT OVERSPEND - Immediate review required

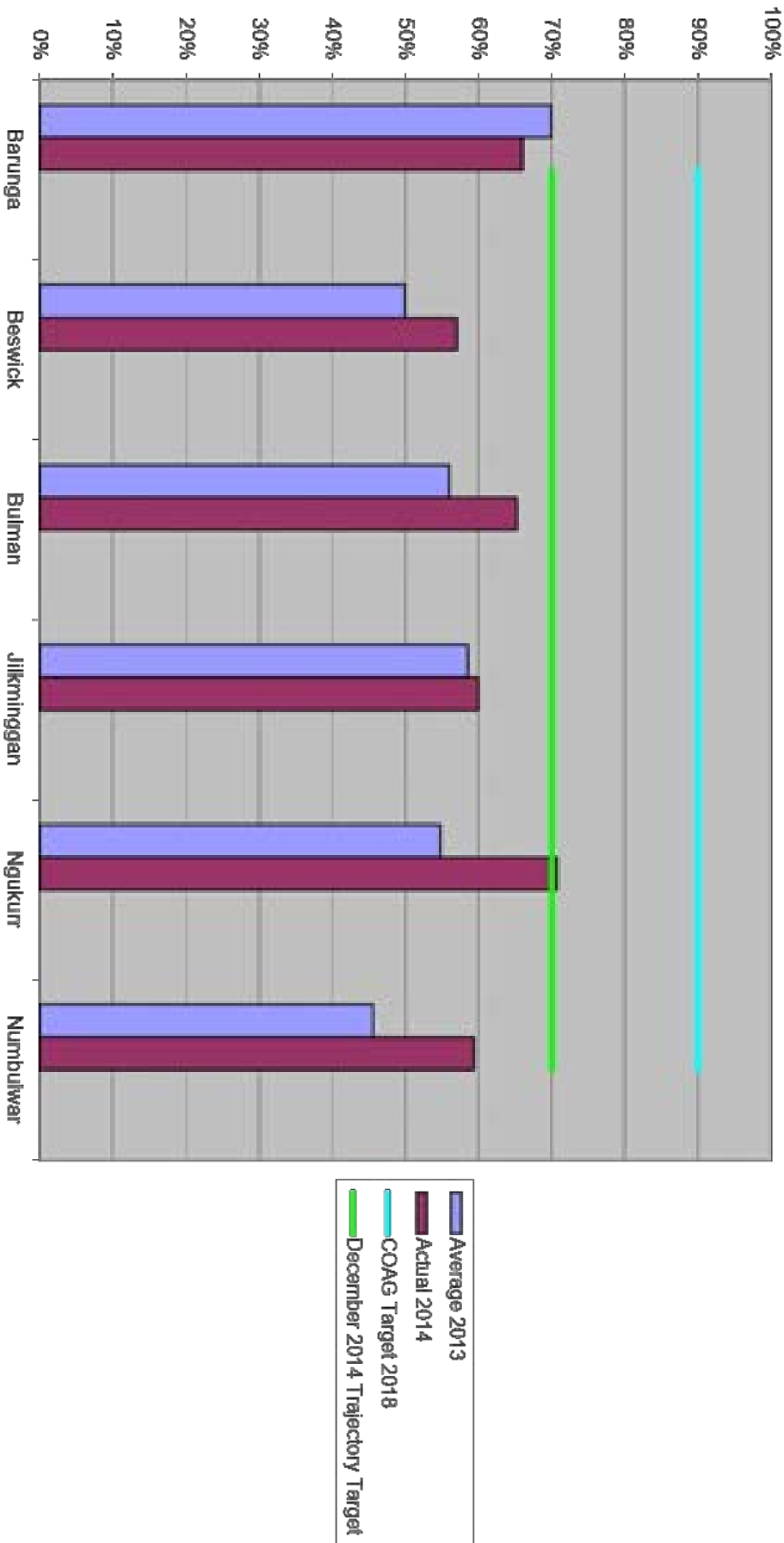
Accredited Education and Training Performance Report as at 30 September 2014

Period	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Overall	
No of RFE jobseekers on caseload	89	179	98	93	25	99	49	208	365	280	1465																							
Performance Measures																																		
No. of job seekers referred to accredited training (Expected to start)	FY Target	22	44	24	23	6	24	12	52	91	65	363																						
	FY Actual	27	62	7	10	1	27	8	15	87	40	284																						
	Priority	123%	141%	29%	43%	17%	113%	67%	29%	96%	62%	79%																						
No of job seekers enrolled in accredited training (Placement confirmed)	YTD Target	5	11	6	5	1	6	3	13	22	16	88																						
	YTD Actual	0	30	0	9	0	10	0	0	20	6	75																						
	Priority	0%	273%	0%	180%	0%	167%	0%	0%	91%	38%	85%																						
Education commencement outcomes	YTD Target	\$1,250	\$2,750	\$1,500	\$1,250	\$250	\$1,500	\$750	\$3,250	\$5,500	\$4,000	\$22,000																						
	YTD Actual	\$250	\$6,750	\$0	\$2,000	\$0	\$500	\$0	\$0	\$4,250	\$1,500	\$15,250																						
	Priority	20%	245%	0%	160%	0%	33%	0%	0%	77%	38%	69%																						
No. of job seekers completing training	YTD Target	3	7	4	3	0	4	2	9	15	11	58																						
	YTD Actual	7	3	0	1	0	7	8	0	8	0	34																						
	Priority	233%	43%	0%	33%	0%	175%	400%	0%	53%	0%	59%																						
Education completion outcomes	YTD Target	\$7,500	\$17,500	\$10,000	\$7,500	\$0	\$10,000	\$5,000	\$22,500	\$37,500	\$27,500	\$145,000																						
	YTD Actual	\$17,500	\$7,500	\$0	\$2,500	\$0	\$17,500	\$20,000	\$0	\$20,000	\$0	\$85,000																						
	Priority	233%	43%	0%	33%	0%	175%	400%	0%	53%	0%	59%																						

Classroom control sheets - balances appearing here indicate unclassified outcomes for commencement and completion

Education commencement	\$250	-\$1750	\$0	-\$250	\$0	-\$10,000	\$0	-\$10,000	\$0	-\$1,750	\$0	-\$11,500																					
Education completion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0																					

**SCHOOL ATTENDANCE AS AT 26/09/14 COMPARED WITH 2013 ATTENDANCE RATES
BENCHMARKED AGAINST COAG 2018 AND DECEMBER 2014 TRAJECTORY TARGETS**



Keeping Children Safe in Numbulwar

Numbulwar's Ernest Numamurdirdi receives the Northern Territory "Play your Part" Award.

Numbulwar's Night Patrol Team leader Ernest Numamurdirdi was announced as the NAPCAN NT Play your Part Award winner for 2014.

The award recognises inspiring prevention initiatives of individuals, communities and organisations that have played their part in creating safer communities for children and young people.

Ernest is Team Leader of the Night Patrol within Roper Gulf Regional Council Numbulwar town community. Ernest has worked with the Night Patrol for five years, and been a Team Leader for the past one year.

Ernest's peers attest to the fact that he has a natural flair for engaging with kids and youth. Ernest spends time talking to youth at schools in the afternoons, making sure they are heading home or to sporting activities. He is considered a role model within the community, and encourages youth to get involved in activities in order to keep them safe and out of trouble. He ensures that these young people get to their training, and get a routine of keeping up with their commitments.

Ernest does his patrol within the Numbulwar community from 6pm up to 2.30am five nights per week. Ernest works with three other night Patrollers who drive and walk the streets of the town engaging with the young people whom they encounter. He often offers them a lift home, and speaks to the parents/families/carer when he arrives. He spends many hours every night talking to and delivering children to a safe environment whilst also diverting children and youth from negative activities through mentoring and positive support.

There is no doubt that Ernest is indeed an inspiring individual and one who has a special way with people. The genuine interest and

time he gives these young people is making a difference to their lives.

While Ernest is undoubtedly good at his job, it goes further than that. He is a role model to children and young people whether he is at work or not.

Mr. Numamurdirdi earlier this year was awarded a commendation from the NT Police for his work with the Night Patrol.

In National Child Protection Week, The National Association for Prevention of Child Abuse and Neglect (NAPCAN) encourages everybody to be someone who gives time and genuinely listens to children.

Roper Gulf Regional Council Mayor Tony Jack congratulated Mr. Numamurdirdi on his award saying,

"It's a great personal achievement for Ernest but also recognises the often unacknowledged role of Night Patrol in protecting the safety of our communities, for all the members of those communities. Whether it is people who have issues with substance abuse and are at risk to themselves, angry, confused or lost people or in this case the many children of our towns."



Ernest Numamurdirdi and his Wife

COMMUNITY SERVICES DIRECTORATE REPORT

ITEM NUMBER	17.2
TITLE	1st quarter report Community Services business unit
REFERENCE	499301
AUTHOR	Catherine Proctor, Director Community Services

RECOMMENDATION

- (a) **That Council receive and note the 1st quarter report for the Community Services Business Unit**

BACKGROUND

Community Services Business Unit is the combination of Agency Services including Aged Care, Child Care, School Nutrition, Library, Indigenous Broadcasting and Centrelink Services within Roper Gulf region. Community Services employs approximately 70 staff members (10 FTE; 60PTE) and contributes approximately \$3.9 million to the Council budget.

Key Performance Indicators

FCS Shire Plan KPI's are presented in Directors report. The greatest variance is a reduction in Childcare enrolments with limited staff at Manyallaluk and Beswick crèche resulting in temporary crèche closures.

FCS Support Visits

SDC	Visits (days)	SDC	Visits (days)
Barunga	1	Jilkminggan	2
Beswick	3	Mataranka	2
Borrooloola	0	Manyallaluk	3
Bulman	1	Ngukurr	0
		Numbulwar	0
SDC	Replacements (days)	SDC	Replacements (days)
Barunga	0	Jilkminggan	22
Beswick	0	Mataranka	27
Borrooloola	0	Manyallaluk	0
Bulman	0	Ngukurr	7
		Numbulwar	25

Recruitment

- Fortnightly meetings with HR Recruitment: program staff needs identified, improved information sharing and status of potential employees. .
- Full complement of HQ staff, including an Indigenous Aged Care Mentor Support Officer

Training

- CDU Graduation on 13 November (TBC) with Certificate 2 – Community Services.

Building / Fleet Asset

- Replacement of vehicles completed

- Establishment grant for Manyallaluk Crèche completed
- Establishment grant for Jilkminggan Crèche due to be completed week beginning 27th October
- Beswick Crèche Upgrade due to have site default inspection on 22 October
- Beswick Aged Care security system (electronic internal buzzer and cameras) requested on 22 May 2014. Purchase order for cameras and installation completed (PO 063066)

Aged Care

Aged Care WIN reform Project -Created x2 Aged Care Reform DVD to inform clients and staff about consumer directed care. DVD created during Walaman Cultural Festival. Currently working on creating a business and communication plan to promote National Aged Care Reform.

Roper Gulf no longer has a brokerage contract with Frontier Services ARRCs this has significantly impacted on the provision of service delivery and client expectations at Mataranka and Jilkminggan.

Following a spate of break-ins, vandalism and disruptive behaviour at Beswick Aged Care Residences, security cameras and buzzers have been ordered to keep the residents safe.

ISSUES/OPTIONS/SWOT

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FINANCIAL CONSIDERATIONS

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ATTACHMENTS:

1 14-15 Comm Servs KPIs 1st Qrt.pdf

14-15 Community Services KPI's

Location: HQ _____

Date: 1st July 2014 – 30th September 2014

Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
Safe, Strong and Vibrant Communities	Caring for Community Program <i>(incorporating aged care, childcare, school nutrition program, Centretalk, Indigenous broadcasting and libraries)</i> (REGIONAL MANAGER FAMILY AND COMMUNITY SERVICES)	Effectiveness	Baseline	42	Number of children enrolled in crèche	47			
				43	Number of Aged Care clients	98			
				44	Number of staff - crèche	13			
				45	Number of staff – Aged Care	24			
					Number of community broadcasting licences held	11			
				87	Aged Care staff to client ratio	1:4			
				88	Crèche staff to client ratio	1:3.6			
				89	Increase in # crèche enrolments	-17			
					Percentage of school days on which the school nutrition program operated	100			
					No of breakfasts provided for school nutrition program	922			
					No of lunches provided for school nutrition program	1639			
					No of hours of local programming broadcast	315			
	No of hours of programming that supports local culture broadcast	0							
	No of hours of programming that supports local Indigenous languages broadcast	0							
	Crèche staff to client ratio compared to previous year	1:3.6-1:1:2.3							
	Aged Care staff to client ratio compared to previous year	1:4-1:5							
	Efficiency Indicator	120							
				Percentage of targeted income YTD	127%				
				Budget utilisation rate YTD	78%				
				Percentage actual costs against budgeted costs YTD	97%				
				Actual Vs budget report for the period	attached				
		Financial indicators							

CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORT



ITEM NUMBER	18.1
TITLE	Update of civil works projects
REFERENCE	499045
AUTHOR	Marc Gardner, Director Contracts and Technical Services

RECOMMENDATION

- (a) **That Council note the report in relation civil works projects**

BACKGROUND

This report is provided for Council's information about the current project status and actions of various civil works projects occurring throughout the Council area.

Below are projects, the community that those projects are occurring, estimated completion dates and their status.

ISSUES/OPTIONS/SWOT

Community	Project	Est Completion	Status
Barunga	Rubbish dump clean up	14/10/14	Completed
Borroloola	Searcy Street – barricade and drainage clearance	30/6/14	Completed
Borroloola	Culvert at entry to Show Grounds/ Sports Fields	30/11/14	Quotes sought and awarded, waiting for work to be conducted
Borroloola	Searcy Street – major upgrade	30/6/15	Traffic plans being collated Design completed Project on hold due to external funding
Borroloola	Town camps roads upgrade	30/6/15	Developing new scope of works and seeking external funding assistance
Borroloola	Roads and storm water drainage affected by PWC sewerage projects	30/6/15	Continue to liaise with PWC in relation to obligations to repatriate roads to pre-existing standards. Storm water reinstatement by PWC contractors – issues with existing infrastructure
Jilkminggan	New Rubbish dump	31/12/14	Planning
Jilkminggan	Drainage at various places – town entry and in town	15/10/14	Completed
Jodetluk	Drainage works entrance road and culvert	13/7/14	Completed
Manyalluluk	Extra drainage works around town and tidy up jump up	30/9/14	Seeking quotes
Mataranka	Carew Road drainage reparation	31/10/14	Quotes awarded
Ngukurr	“Rainbow Street” drainage	30/6/15	IAS application for funding has been made
Ngukurr	Traffic management plan (school/shop)	30/11/14	Preliminary drawings completed – Right Path Project and possibly IAS application

Numbulwar	Airport Road	30/6/15	Appointed proj. manager, geo testing and surveying taken place
Numbulwar	Reseal and drainage works behind shop road	30/6/15	On hold – awaiting 2015/16 Roads to Recovery funding – bundle up with Airport Road project for procurement.
Katherine	Crawford St Office reseal	31/10/14	Works awarded, waiting for implementation.
Katherine	Emungalan Road – car park stays	15/11/14	In progress

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

There are no attachments for this report.

**CONTRACTS & TECHNICAL SERVICES
DIRECTORATE REPORT**



ITEM NUMBER	18.2
TITLE	Hardy Aviation proposal to put shed structure at Borroloola Airport
REFERENCE	499192
AUTHOR	Marc Gardner, Director Contracts and Technical Services

RECOMMENDATION**That Council:**

- (a) **provide in-principle support for Hardy Aviation to construct a small shed on NT Portion 798 (Crown Lease), Township of Borroloola; and**
- (b) **Note the report in relation to Hardy Aviation potentially leasing office premises at Borroloola and Council as a potential agent of Hardy Aviation**

BACKGROUND

Council has received a request from Hardy Aviation to erect a new shed near the airport at Borroloola. The proposal includes (see attached information), to place the shed near the apron to house some basic equipment for when they fly to Borroloola (such as scales and other equipment).

In the same proposal Hardy Aviation have also requested that Council consider becoming an agent (or suggestion of someone who might) for bookings and management of matters in Borroloola. Council management have indicated that potentially Council could be an agent as we have a front counter and 'tourist' type information available from the Borroloola Office.

ISSUES/OPTIONS/SWOT

In consideration of the above proposal, the Borroloola Local Authority had a look at the potential for the shed at Borroloola Airport for Hardy Aviation and are supportive.

The parcel of land that they proposed to build the shed is on NT Portion 798, Township of Borroloola. Council holds this land as a 'Crown Lease in Perpetuity', which means that we do not own the land, nor have the authority to develop on this land without permission of the Northern Territory Government.

If Council support this proposal, Council would need to get further information off Hardy Aviation and seek permission from the Department Lands, Planning and Environment (NT Govt) to construct the shed on this land. Depending on the design and construction of the shed, Hardy Aviation may also need development consent before erection.

A short term solution has also been proposed to Hardy Aviation in relation to renting office space for the time being and they are currently considering information and photographs we have sent them. Hardy Aviation have indicated that they are very interested in this option and we will continue to follow up with them in relation to this.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS: