



AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY, 28 MAY 2014

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 28 May 2014 at
- The Katherine Town Council Civic Chambers
- Commencing at 8.30am

Your attendance at the meeting will be appreciated.

Tony Jack
MAYOR

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	<i>Nil</i>	
21	CLOSED SESSION	
21.1	Changes to Civil Works Operations <i>The report will be dealt with under Section 65(2) (a) (d) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be keep confidential.</i>	
21.2	Changes to Mechanical Workshops <i>The report will be dealt with under Section 65(2) (a) (d) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be keep confidential.</i>	
21.3	Changes to Contracts and Economic Development Structure <i>The report will be dealt with under Section 65(2) (cii) (ciii) (d) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be keep confidential.</i>	
22	CLOSED SESSION	
23	CLOSE OF MEETING	

APOLOGIES AND LEAVE OF ABSENCE REPORT



ITEM NUMBER 4.1
TITLE Councillor Apology for OCM 28 May 2014
REFERENCE 466325
AUTHOR Bobbi Kruger, Council and Local Authority Coordinator

RECOMMENDATION

- (a) **That Council receive and note the apology from Councillor Timothy Baker for the Ordinary Meeting of Council on 28th May 2014.**

BACKGROUND

Councillor Timothy Baker contacted Mayor Tony Jack on the 12th May 2014 to advise that he would not be attending the Ordinary Meeting of Council on the 28th May 2014 due to sorry business taking place on the same date.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Minutes for Ordinary Meeting of Council on 26 March 2014
REFERENCE	464799
AUTHOR	Bobbi Kruger, Council and Local Authority Coordinator

RECOMMENDATION

- (a) **That Council confirm the minutes from the Ordinary Meeting of Council on the 26th March 2014 as a true and accurate record of that meeting.**

BACKGROUND

Confirmation of the minutes from the Ordinary Meeting of Council on the 26th March 2014 held at the Mataranka community hall, which was chaired by Mayor Tony Jack.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 OcM_26032014_MINUTES unconfirmed.pdf



MINUTES OF THE ORDINARY MEETING # 50 OF THE ROPER GULF REGIONAL
COUNCIL MEETING HELD AT THE MATARANKA COMMUNITY HALL ON
WEDNESDAY, 26 MARCH 2014 AT 8.30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor, Tony Jack
Councillor, Timothy Baker Jnr
Councillor, Daphne Daniels
Councillor, Anne-Marie Lee
Councillor, Donald Garner
Councillor, Eric Roberts
Councillor, Kathy-Anne Numamurdir
Councillor, John Dalywater
Councillor, Annabelle Daylight

1.2 Staff

CEO, Michael Berto
Director Technical Service & Infrastructure, Sharon Hillen
Director Community Services, Catherine Proctor
Director Contracts & Economic Development, Marc Gardner
Finance Manager, Lokesh Anand
Management Accountant, Bela Donepudi
Governance & Corporate Planning Manager, Jyoti Pudasaini
Council & Local Authority Coordinator, Bobbi Hynes
Governance Communications Officer, Stephen Roper

1.3 Guests

William Rosas, Department of Local Government and Regions
Vicki Burn, Department of Local Government and Regions
Kate Ganley, Department of Local Government and Regions

2. MEETING OPENED

Meeting opened at 8.30am by Mayor Tony Jack who read the pledge with Councillor's and staff.

3. WELCOME TO COUNTRY

Mayor Tony Jack welcomed Guests, Councillor's and Staff to the meeting.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 COUNCILLOR APOLOGY FOR OCM 26 MARCH 2014

1/2014 RESOLVED (Donald Garner/Timothy Baker Jr.) CARRIED

- (a) That Council accept the apology from Councillor Stan Allen for the Ordinary Meeting of Council on 26th March 2014.
- (b) That Council accept the apology from Councillor Selina Ashley for the Ordinary Meeting of Council on 26th March 2014.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF MINUTES FOR ORDINARY MEETING OF COUNCIL ON 29 JANUARY 2014

2/2014 RESOLVED (Anne-Marie Lee/John Dalywater) CARRIED

- (a) That Council confirm the minutes from the Ordinary Meeting of Council on the 29th January 2014 as a true and accurate record of that meeting.

6. CONFIRMATION OF PREVIOUS FINANCE AND AUDIT COMMITTEE MEETING MINUTES

6.1 CONFIRMATION OF MINUTES FOR FINANCE AND AUDIT COMMITTEE MEETING 26 FEBRUARY 2014

3/2014 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts) CARRIED

- (a) That Council confirm the minutes from the Finance and Audit Committee meeting on the 26th February 2014 as a true and accurate record of that meeting.

7. CALL FOR ITEMS OF GENERAL BUSINESS

- Grants – Indigenous Responsive Program – Department of Business (DoB).
- RJCP Community Development Fund (CDF) – Department of Prime Minister and Cabinet (DPMC).
- Grass Roots 13-14 Round 2 – Department of Sport, Recreation and Racing (DSRR).
- New Member for Finance & Audit Committee member.
- Motion for National General Assembly.
- Remote School Attendance Strategy - Jilkminggan, Ngukurr and Numbulwar.
- Roads to Recovery announcement by the Federal Government.
- Sport and Recreational equipment inventory for all communities.
- Commonwealth Bank query at Mataranka.
- RGRC uniforms for elected members.

8. QUESTIONS FROM THE PUBLIC

There was no questions from the public.

9. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Council Meeting.

10. BUSINESS ARISING FROM PREVIOUS MINUTES

10.1 ACTION LIST

4/2014 RESOLVED (Anne-Marie Lee/Timothy Baker Jr.) CARRIED

- (a) That Council receive and note the Action List as at 26th February 2014.

11. INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

5/2014 RESOLVED (Donald Garner/Eric Roberts) CARRIED

- (a) That Council accept the incoming correspondence from 29.01.2014 to the 10.03.2014

12. OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

6/2014 RESOLVED (John Dalywater/Donald Garner) CARRIED

- (a) That Council accept the outgoing correspondence from the 29.01.2014 – 05.03.2014.
 (b) That Council receive and note the new inclusion in the correspondence media release list from 1 January 2014 to 17 March 2014.

13. WARD REPORTS

13.1 WARD REPORT: NEVER NEVER WARD

7/2014 RESOLVED (Eric Roberts/Timothy Baker Jr.) CARRIED

- (a) That Council receive and note the Never Never Ward Report.
 (b) That Council accept the request from the Jilkmिंगgan Local Authority to leave the Grass Wallaby statue in its current location and erect an explanatory sign.
 (c) That Council accept the request from Jilkmिंगgan Local Authority to relocate the Red Tail Black Cockatoo Sculpture to another town not within the Roper Gulf Regional Council boundary.

ACTION: CEO to approach Art Centre in Katherine to relocate the Red Tail Black Cockatoo.

13.2 WARD REPORT: NYIRRANGGULUNG WARD

8/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight) CARRIED

- (a) That Council receive and note the Nyirranggulung Ward Report.
 (b) That Council send the nomination of Phillip Krakouer back to the Manyallaluk Local Authority for approval.
 (c) That Council receive and accept the nomination of Sally Ann Sherman to the Bulman Local Authority.

13.3 WARD REPORT: YUGAL MANGI WARD

9/2014 RESOLVED (Daphne Daniels/Annabelle Daylight) CARRIED

- (a) That Council receive and note the Yugal Mangi Ward Report
 (b) That Council postpone the acceptance of nominations from Keith Rogers, Grant Thompson and Peter Daniels for Ngukurr Local Authority until Council receives further information on the membership numbers from the Local Authority.

ACTION: CEO write a letter to nominees advising of postponement of membership acceptance until further notice.

Absent Councillor Annabelle Daylight 9.34am and returned to the meeting at 9.40am

13.4 WARD REPORT: NUMBULWAR NUMBURINDI WARD

10/2014 RESOLVED (Eric Roberts/Timothy Baker Jr.) CARRIED

- (a) That Council receive and note the Numbulwar Numburindi Ward Report
- (b) That Council request the Numbulwar Local Authority to decide on Numbulwar Local Authority maximum membership.

ACTION: CEO to follow up with Numbulwar Local Authority on maximum membership numbers.

13.5 WARD REPORT: SOUTH WEST WARD REPORT

11/2014 RESOLVED (Donald Garner/Eric Roberts) CARRIED

- (a) That Council receive and note the South West Gulf Ward Report
- (b) That Council receive and accept the Local Authority nomination of Beatty Retchford for Borroloola Local Authority.

14. EXECUTIVE DIRECTORATE REPORTS

Nil

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS

15.1 LOCAL AUTHORITY AREAS

12/2014 RESOLVED (Anne-Marie Lee/Daphne Daniels) CARRIED

- (a) That Council receive and note the Local Authority boundary areas report.

ACTION: CEO to take back to all Local Authorities the recommended boundary areas and advise Council of the outcome at the next OCM.

15.2 2014 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CALL FOR MOTIONS

13/2014 RESOLVED (Eric Roberts/John Dalywater) CARRIED

- (a) That the Council receive and note report on 2014 National General Assembly of Local Government.
- (b) That the Council approves Deputy Mayor Judy MacFarlane, Councillor's Daphne Daniels and Anne-Marie Lee, Director Sharon Hillen and support staff Bobbi Hynes as members to attend the conference.

Morning Tea: 10.04am meeting resumed at 10.31am

15.3 REVIEW OF ELECTORAL REPRESENTATION

14/2014 RESOLVED (Eric Roberts/Annabelle Daylight) CARRIED

- (a) That Council receive and note report on review of electoral representation. That Council agree to outsource the review of electoral representation to a consultant.

15.4 UPDATE: RECONCILIATION ACTION PLAN

15/2014 RESOLVED (Kathy-Anne Numamurdirdi/Timothy Baker Jr.) CARRIED

- (a) That Council receive and note update on Reconciliation Action Plan.

15.5 UPDATE: REGIONAL PLAN 2014-2015

16/2014 RESOLVED (Donald Garner/Anne-Marie Lee) CARRIED

- (a) That Council receive and note update on Regional Plan 2014-2015.

15.6 POLICY UPDATE: REVIEW OF POLICIES

17/2014 RESOLVED (Donald Garner/Timothy Baker Jr.) CARRIED

- (a) That Council approved the following reviewed policies:
- ADM003 Complaints Policy
 - ADM007 Mobile use policy
 - ADM009 Vehicle Use Policy
 - CL005 Meeting Procedure Policy
 - FIN006 Accounting Policy Manual

Notes:

ADM003 Complaints Policy ensures fairness and impartiality in dealing with complaints, to improve service delivery at the organizational level, to improve customer service at the individual level, to provide a framework to support the resolution of complaints, to reduce the need for complainants to approach external bodies to achieve satisfaction and to record and report on complaints so that the organization can learn from them.

Complaints policy has been revised to standardise current practice to deal with any complaints and to make policy consistent with our policy format.

ADM007 Mobile use policy has been revised to clarify the allocation of mobile phones to Roper Gulf Regional Council employees and Councillors and to promote the appropriate use of all Roper Gulf Regional Council owned mobile phones.

ADM009 Vehicle Use Policy guidelines employees on general principles and standards of use and care associated with the operation of Roper Gulf Regional Council motor vehicles. Currently most of the safety standard procedure has been incorporated in new light vehicle use standard operating procedure and therefore clause defining safety standard procedure while driving RGRC vehicle has been removed from the policy.

CL005 Meeting Procedure Policy provides a structure for the orderly and efficient proceedings of meetings. It has been revised to make it more clear and as according to our policy standards.

FIN006 Accounting Policy Manual provides the organisation with guidelines that will ensure sound financial management and internal controls to safeguard and manage the organisations financial obligations. The objective of the manual is to ensure an efficient and effective use of funds while implementing the RGSC's programs and safeguard the assets of the organization.

The existing policy was revised in line with the recent local Government review and current organisation structure and functions.

15.7 RGRC FINANCIAL REPORT AS AT 28 FEBRUARY 2014

18/2014 RESOLVED (Donald Garner/Kathy-Anne Numamurdirdi) CARRIED

- (a) That Council receive and note the financial reports for the period ending 28th

February 2014.

*Absent Councillor Annabelle Daylight 11.37am and returned to meeting at 11.38am
Councillor John Dalywater 11.43am and returned to meeting at 11.44am*

15.8 FINANCE - BUDGET PREPARATION TIMELINE 2014-15

19/2014 RESOLVED (Eric Roberts/Donald Garner) CARRIED

- (a) That Council receive and note the budget preparation timelines for the financial year 2014-15.

ACTION: Council directs CEO to prepare draft budgets for consultation with all Local Authorities.

*Absent Councillor Timothy Baker 11.47am and returned to meeting at 11.51am
Lunch break 12:14pm meeting resumed at 12.52am*

15.9 2014 EVENTS IN THE ROPER GULF REGION

20/2014 RESOLVED (Donald Garner/Eric Roberts) CARRIED

- (a) That Council receive and note the 2014 Events in the Roper Gulf Region.

16. INFRASTRUCTURE AND TECHNICAL SERVICES REPORTS

16.1 ETIRG MEETING HIGHLIGHTS

21/2014 RESOLVED (Kathy-Anne Numamurdirdi/Donald Garner) CARRIED

- (a) That Council receive and note the report on ETIRG- Environment, Transport & Infrastructure Reference Group Meeting held in Darwin on the 7th March 2014.

16.2 ENVIRONMENT AND ANIMAL MANAGER - SCHEDULE OF DEVELOPMENT OF PROPOSED BY LAWS

22/2014 RESOLVED (Annabelle Daylight/Donald Garner) CARRIED

- (a) That Council receive and note the schedule of development of proposed by-laws.

16.3 STREET LIGHT CHARGES NEGOTIATIONS BETWEEN LGANT AND POWERWATER CORPORATION

23/2014 RESOLVED (Anne-Marie Lee/Eric Roberts) CARRIED

- (a) That Council receive and note the report updating members on the LGANT negotiations with PowerWater Corporation relating to new charges.

17. COMMUNITY SERVICES DIRECTORATE REPORTS

17.1 CHANGE OF NAME TO BUSINESS UNIT - FAMILY AND COMMUNITY SERVICES CHANGE TO COMMUNITY SERVICES

24/2014 RESOLVED (Donald Garner/Timothy Baker Jr.) CARRIED

- (a) That Council receive and note the advice of the change of name of the "Family and Community Services" business unit to the "Community Services" business unit.

17.2 NATIONAL YOUTH WEEK ACTIVITIES 7TH - 11TH APRIL 2014

25/2014 RESOLVED (Annabelle Daylight/Eric Roberts) CARRIED

- (a) That Council receive and note the report on the planned activities across the region to celebrate National Youth Week and the school holidays from 7th to 11th April 2014.

17.3 MID-QUARTER UPDATE ON COMMUNITY SERVICES DIRECTORATE

26/2014 RESOLVED (Anne-Marie Lee/Eric Roberts) CARRIED

- (a) That Council receive and note the mid-quarter update on the Community Services Directorate.

17.4 NGUKURR FUTURES FORUM "GUDAWAN GENERATION EXPO" JULY 2014

27/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight) CARRIED

- (a) That Council receive and note the report on the proposed "Gudawan Generation Expo" to be held at Ngukurr in July 2014 to showcase employers and jobs in the region.

18. CONTRACTS & ECONOMIC DEVELOPMENT DIRECTORATE REPORTS**18.1 CONTRACTS AND ECONOMIC DEVELOPMENT QUARTERLY REPORT**

28/2014 RESOLVED (Anne-Marie Lee/Donald Garner) CARRIED

- (a) That Council note the second quarter report for the Contract and Economic Development Directorate.

ACTION: CEO to write a letter to Territory Housing in relation to housing maintenance issues in communities.

19. DEPUTATIONS & PETITIONS

Nil

20. GENERAL BUSINESS

*Absent Mayor Tony Jack 13.40pm and returned to meeting at 13.43pm
Councilor Anne-Marie Lee 13.41pm and returned to meeting at 13.44pm
Councilor John Dalywater 13.59pm and returned to meeting at 14.00pm*

20.1 GRANTS – INDIGENOUS RESPONSIVE PROGRAM – DEPARTMENT OF BUSINESS (DOB)

29/2014 RESOLVED (Donald Garner/Timothy Baker Jr.) CARRIED

- (a) That Council accept the funding contract for 2014 Indigenous Responsive Program from Department of Business Memorandum of Agreement No: ORG243/2014.

*Signatories:-
Council Member: Mayor Tony Jack
Witnessed: CEO Michael Berto and Councilor Timothy Baker Jnr*

20.2 RJCP COMMUNITY DEVELOPMENT FUND (CDF) – DEPARTMENT OF PRIME MINISTER AND CABINET (DPMC)

30/2014 RESOLVED (Daphne Daniels/John Dalywater) CARRIED

- (a) That Council accept the funding agreement from DPMC for the RJCP Community Development Fund – Construction Training Activities by signing both copies of the funding agreement schedule.

Signatories:-

Mayor Tony Jack and CEO Michael Berto

20.3 GRASS ROOTS 13-14 ROUND 2 – DEPARTMENT OF SPORT, RECREATION AND RACING (DSRR)

31/2014 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts) CARRIED

- (a) That Council accept the funding agreement from DSRR for Grass Roots 13- 14 Round 2 by affixing the Common Seal to both copies of the agreement.

Common Seal:-

Committee Member Signatories: Mayor Tony Jack and CEO Michael Berto

20.4 NEW MEMBER FOR FACM

32/2014 RESOLVED (Donald Garner/Annabelle Daylight) CARRIED

- (a) That Council appoints Councillor Eric Roberts to replace Councillor Stan Allen on the Finance and Audit Committee.

20.5 MOTION FOR NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

33/2014 RESOLVED (Eric Roberts/Anne-Marie Lee) CARRIED

- (a) That Council puts forward the following motion to the National General Assembly of Local Government.
- (b) That this meeting of ALGA supports the development of major infrastructure projects in remote and regional areas in Northern Australia in support of the State, Territory and Federal Government's focus on the development of Northern Australia.
- (c) That ALGA advises the relevant State and Federal Ministers of the decision.

Absent:

Councillor Anne-Marie Lee 14.54pm and returned to meeting at 15.00pm

Councillor Eric Roberts 14.56pm returned to meeting at 15.00pm

20.6 REMOTE SCHOOL ATTENDANCE STRATEGY – JILKMINGGAN, NGUKURR AND NUMBULWAR

34/2014 RESOLVED (Anne-Marie Lee/Annabelle Daylight) CARRIED

- (a) That Council accept a new or revised funding agreement from the Department of Prime Minister and Cabinet to extend the scope of the Remote School Attendance Strategy to the communities of Jilkminggan, Ngukurr and Numbulwar and authorise the CEO to sign the agreement.
- (b) That Council approve a budget variation to facilitate the purchase of three new minibuses at the cost of up to \$60,000 per bus to be leased internally to support the Remote School Attendance Strategy.

20.7 ROADS TO RECOVERY ANNOUNCEMENT BY THE FEDERAL GOVERNMENT

35/2014 RESOLVED (Eric Roberts/Daphne Daniels) CARRIED

- (a) That Council receive and note the report on the announcement of Roads To Recovery.

Absent Councillor Timothy Baker Jnr 15.25pm and returned to meeting at 15.26pm

20.8 SPORTS AND RECREATIONAL EQUIPMENT (INVENTORY) FOR ALL COMMUNITIES

36/2014 RESOLVED (Kathy-Anne Numamurdirdi/Anne-Marie Lee) CARRIED

- (a) That Council receive and note the request for sports and recreational equipment inventory for all communities.

ACTION: CEO to provide inventory of Sports and Recreational equipment of all communities to all Local Authorities.

20.9 COMMONWEALTH BANK QUERY – MATARANKA

37/2014 RESOLVED (Eric Roberts/Timothy Baker Jr.) CARRIED

- (a) That Council receive and note information on Commonwealth Bank utilising our services at Mataranka.

20.10 RGRC UNIFORMS (ELECTED MEMBERS)

38/2014 RESOLVED (Timothy Baker Jr./Donald Garner) CARRIED

- (a) That Council receive and note the update on RGRC uniforms for Councillors.

DECISION TO MOVE TO CLOSED SESSION

39/2014 RESOLVED (Daphne Daniels/Anne-Marie Lee) CARRIED

- (a) **Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-**

21.1 Confidential Minutes of Ordinary Meeting of Council on 29 January 2014 – The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential (Confidential minutes from closed session 29 January 2014).

21.2 Confirmation of Confidential Minutes from Finance and Audit Committee Meeting 26 February 2014 – The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.

21.3 Changes to Mechanical Workshop organisation structure – The report will be dealt with under Section 65(2) (a) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member

of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information provided to the council on condition that it be keep confidential.

21.4 Changes to Territory Housing contracts – *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

21.5 SECTION 19 LEASES – *The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.*

21.6 Disposal of Assets – *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

RESUMPTION OF MEETING

RECOMMENDATION:

That the decisions of Closed Session be noted as follows:-

20. CLOSED SESSION

21.1 CONFIDENTIAL MINUTES OF ORDINARY MEETING OF COUNCIL ON 29 JANUARY 2014

40/2014 RESOLVED (Donald Garner/Eric Roberts) CARRIED

- (a) That Council confirm the confidential minutes from the Ordinary Meeting of Council meeting on the 29th January 2014 as a true and accurate record of that meeting.

21.2 CONFIRMATION OF CONFIDENTIAL MINUTES FROM FINANCE AND AUDIT COMMITTEE MEETING 26 FEBRUARY 2014

41/2014 RESOLVED (John Dalywater/Timothy Baker Jr.) CARRIED

- (a) That Council confirm the minutes of the business from the Finance and Audit Committee meeting on the 26th February 2014 as a true and accurate record of that meeting.

21.3 CHANGES TO MECHANICAL WORKSHOP ORGANISATION STRUCTURE

42/2014 RESOLVED (Timothy Baker Jr./Donald Garner) CARRIED

- (a) That Council approves the amendments to the organisation structure in relation to Mechanical Services.

ACTION: Update at next OCM regarding outcome of filling of vacant position.

21.4 CHANGES TO TERRITORY HOUSING CONTRACTS

43/2014 RESOLVED (Eric Roberts/Donald Garner) CARRIED

- (a) That Council approves amendments to the budget for the provision of tenancy management and housing maintenance services as per the new contract with Territory Housing.

21.5 SECTION 19 LEASES

44/2014 RESOLVED (Donald Garner/Eric Roberts) CARRIED

- (a) That Council receive and note the Report on Council Leasing for :
Barunga, Beswick, Bulman, Manyallaluk, Ngukurr, Numbulwar and Weemol.
(b) That Council approves the variation to 2013/2014 Budget for lease payment to the Northern Land Council for an additional \$27,330.00.

ACTION: CEO negotiates a payment plan with the Northern Land Council to pay period one lease payment.

21.6 DISPOSAL OF ASSETS

45/2014 RESOLVED (Donald Garner/John Dalywater) CARRIED

- (a) That Council approves the disposal of the assets detailed in the report and approves sale by auction, to be held in April and May 2014, as the method of disposal for those assets.

Absent Councillor Annabelle Daylight 15.19pm and returned to meeting at 15.24pm

21.7 JCAC LEASE

46/2014 RESOLVED (Donald Garner/John Dalywater) CARRIED

- (a) That Council receive and note the report on JCAC Lease.

ACTION: CEO to renegotiate the lease period from three years to a longer term, e.g. 20+20.

ACTION: Remove Lot 54 in schedule 4.

CLOSE OF MEETING

The meeting terminated at 15.33pm.

THIS PAGE AND THE PRECEEDING 10 PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Wednesday, 26 March 2014 AND CONFIRMED Wednesday, 28 May 2014.

Mayor Tony Jack

**CONFIRMATION OF PREVIOUS FINANCE AND AUDIT
COMMITTEE MEETING MINUTES**



ITEM NUMBER 6.1
TITLE Confirmation of Minutes of Finance and
Audit Committee meeting 30 April 2014
REFERENCE 464816
AUTHOR Bobbi Kruger, Council and Local Authority Coordinator

RECOMMENDATION

- (a) **That Council confirm the minutes from the Finance and Audit Committee meeting held on 30th April 2014 as a true and accurate record of that meeting.**

BACKGROUND

Confirmation of the minutes from the Finance and Audit Committee meeting held on 30th April 2014 at RGRC headquarters conference room, which was chaired by Mayor Tony Jack.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 FACM_30042014_MIN unconfirmed.pdf



MINUTES OF THE FINANCE AND AUDIT COMMITTEE MEETING # 43 OF THE
 ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE
 ROOM
 ROPER GULF REGIONAL COUNCIL, HEADQUARTERS
 29 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 30 APRIL 2014 AT
 8.34AM

1. PRESENT

1.1 Elected Members

Mayor, Tony Jack
 Deputy Mayor, Judy MacFarlane
 Councillor John Dalywater
 Councillor Kathy-Anne Numamurdirid
 Councillor Eric Roberts
 Independent Member, Geoff Bishop

1.2 Staff

CEO, Michael Berto
 Director Corporate Governance, Greg Amott
 Director Technical Services & Infrastructure, Sharon Hillen
 Director Contracts & Economic Development, Marc Gardner
 Finance Manager, Lokesh Anand
 Management Accountant, Bala Donepudi
 Council & Local Board Coordinator, Bobbi Hynes (minute taker)

1.3 Guests

Department of Local Government and Regions, Nathanael Knapp
 Indigenous Coordination Centre, Jacky Brodie and Henry Enchong

2. MEETING OPENED

Meeting opened at 8:34am by Mayor Tony Jack.

3. WELCOME TO COUNTRY

Mayor Tony Jack welcomed guests and staff to the Finance and Audit Committee meeting.

4. APOLOGIES AND LEAVE OF ABSENCE

Nil

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

21/2014 RESOLVED (Geoff Bishop/Eric Roberts)

CARRIED

- (a) That the Finance and Audit Committee receive and note the previous confirmed minutes of the Finance and Audit Committee meeting held on 26th February 2014.

6. CALL FOR ITEMS OF GENERAL BUSINESS

- Project Management – Wugularr Crèche Tender
- Grants – Wugularr Crèche Variation No. 2 – Department of Education
- Grants – Borroloola FERG Auspice Funding Agreement – McArthur River Mine Community Benefit Trust (MRM CBT)
- Grants – Borroloola Pool Operations Funding Agreement – McArthur River Mine Community Benefit Trust (MRM CBT)
- Funding Agreement TRANCHE 2 - Remote School Attendance Strategy
- Budget update
- Fringe Benefit Tax (FBT)
- CEO annual review

7. QUESTIONS FROM THE PUBLIC

Department of Local Government and Regions sought an update on Miryerrri core service's.

8. DISCLOSURES OF INTEREST

Geoff Bishop declared an interest at agenda item No. 15.7 in knowing a Partner of Merit Partner's.

9. FINANCE REPORTS

This agenda item brought forward.

9.1 FINANCE - RGRC FINANCIAL REPORT AS AT 31 MARCH 2014

22/2014 RESOLVED (Geoff Bishop/Eric Roberts) CARRIED

- (a) That the Finance and Audit Committee receive and note the financial reports for the period ending 31 March 2014.

*Absent: Councillor Kathy-Anne Numamurdirdi 9.33am and returned to meeting at 9.35am
Deputy Mayor Judy MacFarlane 9.40am and returned to meeting at 9.41am*

Morning Tea: 10.41am meeting resumed 11.02am

10. BUSINESS ARISING FROM PREVIOUS MINUTES

10.1 FINANCE AND AUDIT COMMITTEE ACTION LIST

23/2014 RESOLVED (Kathy-Anne Numamurdirdi/John Dalywater) CARRIED

- (a) That the Finance and Audit Committee receive and note the Action List.

11. INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

24/2014 RESOLVED (Judy MacFarlane/Eric Roberts) CARRIED

- (a) That Finance and Audit Committee accept the incoming correspondence up until 16 April 2014.

12. OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

25/2014 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) CARRIED

- (a) That Finance and Audit Committee receive and note that there was no outgoing correspondence as of 16 April 2014.

EXECUTIVE DIRECTORATE REPORTS

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS

13.1 UPDATE ON REGIONAL PLAN 2014-2015

26/2014 RESOLVED (Judy MacFarlane/Eric Roberts) CARRIED

- (a) That Finance and Audit Committee receive and note update on Regional Plan 2014-2015.

13.2 GRANTS - SCHOOL NUTRITION PROGRAMME (SNP) 2014 FUNDING AGREEMENT - DEPARTMENT OF PRIME MINISTER AND CABINET (DPMC)

27/2014 RESOLVED (Eric Roberts/John Dalywater) CARRIED

- (a) That Council accept the 2014 School Nutrition Programme funding agreement from DPMC by 2 signatures, affixing the Common Seal and initialing each page of both copies of the agreement and project schedule.

*Common Seal: Authorised Signatory: Mayor Tony Jack
Witnessed: CEO Michael Berto*

13.3 GRANTS - HOMELANDS EXTRA ALLOWANCE (HEA) VARIATION FOR 2013-14 FUNDING AGREEMENT - DIRECTOR OF COMMUNITY SERVICES (DCS)

28/2014 RESOLVED (John Dalywater/Eric Roberts) CARRIED

- (a) That Council accept the Variation to the Homelands Extra Allowance 2013-14 Funding Agreement from DCS by 2 signatures, dating and affixing the Common Seal to both copies of the variation.

Common Seal: Council Member: Mayor Tony Jack and CEO Michael Berto

14. INFRASTRUCTURE AND TECHNICAL SERVICES REPORTS

14.1 VARIATION TO BUDGET - NGUKURR AND NUMBULWAR CAPITAL WORKS

29/2014 RESOLVED (Kathy-Anne Numamurdirdi/Judy MacFarlane) CARRIED

- (a) That Council approve the variation of budget as follows:
1. \$50,000 allocated to Ngukurr Office Upgrade to be reallocated to the installation of the Ngukurr Oval Public Toilets.
 2. \$50,000 allocated to the Numbulwar Office upgrade be reallocated to
 - i) \$20,000 address termite outbreak in Numbulwar Sport and Rec Hall
 - ii) \$30,000 to the Sport and Rec Office development at Manyallaluk.

ACTION: CEO to defer the variation of the 2013-14 budget \$50,000 allocated to Numbulwar and take to the Local Authority for consultation.

14.2 2014 PUBLIC AUCTION AND DISPOSAL OF ASSETS

30/2014 RESOLVED (Judy MacFarlane/Eric Roberts) CARRIED

- (a) That Finance and Audit Committee receive and note the Public Auction 2014 update.
- (b) That Finance and Audit Committee authorise the disposal of assets outlined in the report in accordance with the Local Government Act and Local Government Ministers Guideline 7 – Disposal of property.

COMMUNITY SERVICES DIRECTORATE REPORTS

Nil

15. GENERAL BUSINESS

15.1 PROJECT MANAGEMENT - WUGULARR CRÈCHE TENDER

31/2014 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi) CARRIED

- (a) That the Finance and Audit Committee approves Comwin P/L as the preferred tenderer for the Wugularr Crèche Upgrade Project.

15.2 GRANTS - WUGULARR CRÈCHE VARIATION NO. 2 - DEPARTMENT OF EDUCATION

32/2014 RESOLVED (John Dalywater/Kathy-Anne Numamurdirdi) CARRIED

- (a) That the Finance and Audit Committee accept the Variation to the funding agreement for the Wugularr Crèche Infrastructure Capital Works by initialling pages 2 & 3, 3 signatures and affixing the Common Seal on both copies of the Variation.

Common Seal: *Director: Mayor Tony Jack*
 Director: Deputy Mayor Judy MacFarlane
 Witness: CEO Michael Berto

15.3 GRANTS - BORROLOOLA FERG AUSPICE FUNDING AGREEMENT - MCARTHUR RIVER MINE COMMUNITY BENEFIT TRUST (MRM CBT)

33/2014 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi) CARRIED

- (a) That the Finance and Audit Committee accept the funding agreement from MRM CBT for auspice of funding for Borroloola FERG by 2 signatures and dating the funding agreement.

Absent: Councillor Kathy-Anne Numamurdirdi 11.30am returned to meeting at 11.33am
Mayor Tony Jack 12.10pm returned to meeting at 12.15pm

Signatories: Authorised signatory: Deputy Mayor Judy MacFarlane
Witness: CEO Michael Berto

15.4 GRANTS - BORROLOOLA POOL OPERATIONS FUNDING AGREEMENT - MCARTHUR RIVER MINE COMMUNITY BENEFIT TRUST (MRM CBT)

34/2014 RESOLVED (Judy MacFarlane/John Dalywater) CARRIED

- (a) That the Finance and Audit Committee accept the funding agreement from the MRM CBT by 2 signatures and dating the funding agreement.

Common Seal: Authorised Signatory: Mayor Tony Jack
Witness: CEO Michael Berto

15.5 FUNDING AGREEMENT TRANCHE 2 - REMOTE SCHOOL ATTENDANCE STRATEGY

35/2014 RESOLVED (Eric Roberts/John Dalywater) CARRIED

- (a) That the Finance and Audit Committee accept the funding agreement from Department of the Prime Minister and Cabinet by signing and dating the funding agreement.

Common Seal: Authorised Signatory: Deputy Mayor Judy MacFarlane
Witness: CEO Michael Berto

ACTION: CEO write letter to Minister Scullion regarding poor contract management and timing of providing RGRC with funding agreements.

15.6 BUDGET UPDATE

36/2014 RESOLVED (Kathy-Anne Numamurdirdi/Geoff Bishop) CARRIED

- (a) That the Finance and Audit Committee receive and note the budget update.

15.7 FRINGE BENEFIT TAX (FBT)

37/2014 RESOLVED (Eric Roberts/Geoff Bishop) CARRIED

- (a) That the Finance and Audit Committee receive and note the update on Fringe Benefit Tax (FBT).

ACTION: CEO appoint an independent accounting firm to assist and assess the FBT liability and follow up with ATO.

Lunch break: commenced 12.58pm and meeting resumed at 1.25pm

15.8 CEO ANNUAL REVIEW

38/2014 RESOLVED (Judy MacFarlane/John Dalywater) CARRIED

- (a) That the Finance and Audit Committee receive and note the upcoming CEO annual review.

16. CLOSED SESSION**16.1 DECISION TO MOVE TO CLOSED SESSION**

39/2014 RESOLVED (Judy MacFarlane/Geoff Bishop) CARRIED

- (a) That the Finance and Audit Committee meeting moved into closed session at 1.50pm.

16.2 CONFIRMATION OF PREVIOUS MINUTES - CLOSED SESSION

40/2014 RESOLVED (Judy MacFarlane/Eric Roberts) CARRIED

- (a) That the Finance and Audit Committee receive and note the previous confirmed minutes from the closed session held on 26th February 2014.

16.3 FINANCE AND AUDIT COMMITTEE ACTION LIST FROM CLOSED SESSION

41/2014 RESOLVED (Kathy-Anne Numamurdirdi/John Dalywater) CARRIED

- (a) That the Finance and Audit Committee receive and note the Action List from the closed session held 26th February 2014.

16.4 OPPORTUNITY TO ACQUIRE LAND FOR FUTURE DEVELOPMENT IN KATHERINE

42/2014 RESOLVED (Judy MacFarlane/John Dalywater) CARRIED

- (a) That Finance and Audit Committee receive and note this report.
(b) That Finance and Audit Committee authorise the CEO to develop full proposal including funding options to support, purchase and further development of the facility to put to Council at May OCM.

16.5 RESUMPTION OF MEETING

43/2014 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) CARRIED

- (a) That the Finance and Audit Committee meeting resumed the ordinary meeting at 2.10pm.

The meeting terminated at 2.11 pm.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Finance and Audit Committee HELD ON Wednesday, 30 April 2014 AND CONFIRMED Wednesday, 28 May 2014.

Mayor Tony Jack

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	10.1
TITLE	Action List
REFERENCE	464825
AUTHOR	Bobbi Kruger, Council and Local Authority Coordinator

RECOMMENDATION

- (a) That Council receive and note the Action List as at 28th May 2014.

BACKGROUND

The Action List includes all actions from the Ordinary Council meetings that have been completed and those actions that have been completed but not previously reported to Council as completed.

Date	Location of Meeting	Meeting Source Type	Agenda Item #	Item Description	Responsible Person	Comments/Details	Action to be Reported at next meeting	Status
26-Mar-14	Mataranka	OCM	13.1	WARD REPORT: NEVER NEVER WARD	CEO - Michael Berto	ACTION: CEO to approach Art Centre in Katherine to relocate the Red Tail Black Cockatoo.	OCM	
26-Mar-14	Mataranka	OCM	13.3	WARD REPORT: YUGAL MANGI WARD	CEO - Michael Berto	ACTION: CEO writes a letter to nominees advising of postponement of membership acceptance until further notice.	OCM	Completed
26-Mar-14	Mataranka	OCM	13.4	WARD REPORT: NUMBULWAR NUMBURIN DI WARD	CEO - Michael Berto	ACTION: CEO to follow up with Numbulwar Local Authority on maximum membership numbers.	OCM	To be discussed at the 20 th May 14 Local Authority meeting
26-Mar-14	Mataranka	OCM	15.1	LOCAL AUTHORITY AREAS	CEO - Michael Berto	ACTION: CEO to take back to all Local Authorities the recommended boundary areas and advise Council of the outcome at the next OCM.	OCM	Completed
26-Mar-14	Mataranka	OCM	15.8	FINANCE - BUDGET PREPARATION TIMELINE 2014-15	CEO - Michael Berto	ACTION: Council directs CEO to prepare draft budgets for consultation with all Local Authorities.	OCM	

Date	Location of Meeting	Meeting Source Type	Agenda Item #	Item Description	Responsible Person	Comments/Details	Action to be Reported at next meeting	Status
26-Mar-14	Mataranka	OCM	18.1	CONTRACTS AND ECONOMIC DEVELOPMENT QUARTERLY REPORT	CEO - Michael Berto	ACTION: CEO to write a letter to Territory Housing in relation to housing maintenance issues in communities.	OCM	
26-Mar-14	Mataranka	OCM	21.3	CHANGES TO MECHANICAL WORKSHOP ORGANISATION STRUCTURE	CEO - Michael Berto	ACTION: Update at next OCM regarding outcome of filling of vacant position.	OCM	
26-Mar-14	Mataranka	OCM	21.5	SECTION 19 LEASES	CEO - Michael Berto	ACTION: CEO negotiates a payment plan with the Northern Land Council to pay period one lease payment.	OCM	
26-Mar-14	Mataranka	OCM	21.7	JCAC LEASE	CEO - Michael Berto	ACTION: CEO to renegotiate the lease period from three years to a longer term, e.g. 20+20. ACTION: Remove Lot 54 in schedule 4.	OCM	

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 464829
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

- (a) **That Council accept the Incoming correspondence from 26 March 2014 to the 13 May 2014.**

Date Received	Received By	Sender	Correspondence Details	InfoXpert ID
31 March 2014	Council	Peter Chandler	Release of Crown land	457176
16 April 2014	Council	Bruce Michael	Release of Crown land	459595
29 April 2014	CEO	David Tollner	SPG - Ngukurr	465020
29 April 2014	Council	Paul Lavender	Citizenship Ceremony	467018
01 May 2014	CEO	Sam Jackman	2014 Anzac Appeal	465143

ATTACHMENTS:

There are no attachments for this report.

OUTGOING CORRESPONDENCE

ITEM NUMBER	12.1
TITLE	Outgoing Correspondence
REFERENCE	464833
AUTHOR	Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

- (a) That Council accept the outgoing correspondence from the 26 March 2014 to the 13 May 2014.
- (b) That Council receive and note the media release from 18 March to 19 May 2014.

Outgoing Correspondence

Date Sent	Sent By	Addressed To	Correspondence Details	InfoXpert ID
06 May 2014	CEO	Police Commissioner	Request for more Police in Mataranka	464827

Media releases

Media Release Number	Date	Title of the Media
1315	9-May-14	Numbulwar Night Patroller receives Police Commendation following violent assault
1316	9-May-14	Following the Money
1317	9-May-14	Basketball teams do Jilkminggan proud
1318	9-May-14	Bulman project to break visitor accommodation drought
1319	9-May-14	Fixing the gate at Jodetluk

ATTACHMENTS:

There are no attachments for this report.

WARD REPORT



ITEM NUMBER	13.1
TITLE	Never Never Ward Report
REFERENCE	466510
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the Never Never Ward Report.**
- (b) **That Council receive and accept the nomination of Leah Niehus to the Mataranka Regional Local Authority.**
- (c) **That Council receive and accept the resignation of Jody Hocking from the Mataranka Regional Local Authority.**

BACKGROUND

Local Authority Meetings were held in Jilkmिंगgan and Mataranka on Tuesday 1st April 2014.

Community Visitors

William Rosas – Department Local Government
Lachlan Kelsell – Department Lands and Planning

Other Meetings in Community

RGRC held their OCM in Mataranka on 26th March. Mataranka received a good wrap from the CEO in the RGRC Newsletter after comments were made at the OCM about how good Mataranka was looking.

Jilkmिंगgan**Local Authority Update**

Current Membership includes; Deputy Mayor Judy MacFarlane, Councillor Annabelle Daylight, Councillor Timothy Baker, Wayne Roy, Fay Roberts, Ossie Daylight, Wendy Daylight, Maxie Millar, Steven Roy, Aaron Holtze, Adrian Doctor, Cheryl Lardy, Lisa McDonald, Patrina Baker.

The next Jilkmिंगgan Local Authority Meeting is scheduled for Tuesday 3rd June 2014.

Community Update

Unfortunately due to Sorry Business Jilkmिंगgan Local Authority was unable to attend the scheduled Financial Training in Mataranka. Governance is currently looking at rescheduling another date.

The Grass Wallaby Statue continues to be an issue at the February Local Authority Meeting members passed a Motion to accept the Grass Wallaby with appropriate signage, this is no longer the case and removal seems to be the only option.

Currently there is not enough staff that has their driving licenses.

JCAC have moved into Block B at the Service Delivery Centre

Mataranka**Local Board Update**

Current Membership; Deputy Mayor Judy MacFarlane, Councillor Annabelle Daylight, Councillor Timothy Baker, Diane Angel, Michael Cowen, Allan Ekert, Jody Hocking, Janette Hamilton, Veronica Russo, Tracey-Anne Wilson, Sue Edwards.

Deputy Mayor Judy MacFarlane is the permanent Chair of the Mataranka Local Authority. The next Mataranka Local Authority meeting is scheduled for Tuesday 3rd June 2014.

Community Update:

Mataranka Regional Local Authority had a very successful evening of Financial Training on Tuesday 6th May. The Deputy Mayor, 6 LA Members and 2 staff attended. A range of topics were covered including Governance, Role of Local Authority Member and Finance. Everyone present made the most of David Jan's presentation asking lots of questions.

A Community meeting was held on Thursday 6th March to discuss Town Priority projects for the 2014/2015 Council Plan. The meeting facilitated by the Deputy Mayor Judy MacFarlane was well attend and a very constructive.

The first cricket match was played on the oval at the Sport & Rec Grounds on Saturday 12th March. All who attended said it was a great day of fun for the locals. The two teams in competition were "The Melon Farm Workers" and "Roper River Transport Workers". The Melon Farm was the winner on the day. In future we may need to look at something that is a bit sturdier for a cricket pitch.

Daly Waters

A Community meeting was held on Monday 31st March to discuss priority projects for the 2014/2015 Council Plan.

The next Community meeting will be in November 2014

Community Update:

A visit to Daly Waters by Mataranka staff was undertaken in February and March. The Daly Waters Progress Association has been mowing and maintaining the yard of the Police Station and Post Office.

Daly Waters Pub held a B&S Ball over the Easter Weekend.

The Tennis Court is still being used by locals and visitors.

Larrimah

A Community meeting was held on Monday 31st March to discuss Town Priority projects for the 2014/2015 Council Plan. This meeting was very well attended by residents, and took place under the tree at the Sports Grounds. Green Park remains high on the list of issues residents would like an outcome for.

The next Larrimah Community Meeting is planned for October/Nov 2014

ISSUES/OPTIONS/SWOT

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
Jilkmिंगgan				
07-10-2012	Street names – GPS Coordinates to be submitted	Governance	Ongoing	
07-10-2012	New Cemetery. Location and old graves marked	CSM		
07-02-2013	Lack of adequate drainage on some streets	CSM	Ongoing	
02-04-2013	The Cemetery needs a draft plan	DITS, SSM & Conway and Jessie Roberts	Ongoing	
04-02-2014	No Drinking Signs to be reinstated		Ongoing	4.02.2014-Sharon Hillen to bring draft signage back to LA for discussion
04-02-2013	Grass Wallaby Sculpture- Organise signage to be installed.	Council/DITs	Ongoing	Motion moved to retain sculpture.
04-02-2014	Ablution Block at Sports Oval needs floor fixed	CSM	Ongoing	
01-04-2014	Contact NT Housing to find out what is happening with R & M.	DCED		
Mataranka				
02-10-2012	Alcohol Management Plan-Investigate applying for funding under the Community Benefit Fund grants on behalf of the MRLB.	DITS/CSM	Ongoing	4.06.2013 Letter has been resent to NT Govt., Update 04.02.2014- Reapplying to next round of CBF funding to engage consultant.
02-10-2012	Ginty airstrip- Mataranka Investigate how the airstrip can be upgraded to comply with CASA guidelines and erect "No Camping" signs.	DITS	Ongoing	Temporary Signs put up 4.06.13 DOI to access the NT Govt. Assessor when they are in the region for a compliance assessment to bring in line with CASA Regulations
04-12-2012	Recycling / Container Deposit Scheme. Continue investigation in setting up a depot/transfer station.	DITs	Ongoing	18.04.2013-CDS will be reinstated following State cooperation. 04.02.2014-
04-12-2012	Carew Rd wash away-Civil works crew to fix wash away on Carew Road	DITS	Ongoing	4.06.2013-ongoing update:4.02.14 Issue will be addressed after the wet season
04-12-2012	CSM Report – Drainage Elsey St & Roper Tce Investigate the drainage issue on the corner of Elsey St and Roper Tce.	SSM	Ongoing	4.6.13 Update 26.11.13 Sharon has requested DOI advise of options
04-06-2013	Community Area Signs-Roper Highway-Liaise with Dept. Infrastructure get signs removed on behalf of community.	DITS	Ongoing	26.11.13 LB request Council advocate on Community's behalf.

04-06-2013	No Camping By-Law. Address issue of visitors from other communities camping in parks in Mataranka. Option of new by-law.	DITS	Ongoing	04.02.2014 CSM to investigate the cost of inserting "No Camping" signs up around town.
26-11-2013	Mataranka S/Rec Grounds- Request from MRLA for grounds to be inspected and look at items concerning issues raised.	DITS/CEO/Deputy Mayor/CSM	Ongoing	
04-02-2014	Copy of Correspondence to NTG regarding Land Release to be distributed to MRLA members	DITS/CSM	Ongoing	
01.04. 2014	Mataranka S/Rec Grounds Request from MRLB for grounds to be inspected and look at items concerning issues raised. CSM to distribute the plans for the Multi-purpose Centre to MRLA members. DITS Director to revisit the 10yr plan for the Sport & Rec Grounds.	DITS, CEO, Deputy Mayor, CSM		
01.04.2014	Mataranka Sport & Recreation Regional Manager to enquire as to whether or not Mataranka is included in the Katherine YMCA's region.	Regional Manager S/Rec		
01.04.2014	Mataranka Land Release DITS Director to provide a copy of the correspondence to Lands Planning & Environment regarding Land Release, to the MRLA members. CSM to put a blurb in the local Never Never Newsletter asking locals to contact their Territory and Federal members of parliament regarding this issue.	DITS/CSM		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Mataranka LA NomLeah Niehus 2014.pdf
- 2 Jody Hocking Resignation from Local Authority 2014.pdf
- 3 Jilkminggan LA Meeting Minutes 01.04.2014.pdf
- 4 Mataranka LA Meeting Minutes 01.04.2014.pdf



Local Authority Nomination Form

Location: Mataranka Date: 27 March 2014

Name of Nominee: LEAH NIEHUS

Best Contact:

Landline: 89-754576 (work)

Mobile: 0437967486

Email: niehus.84@hotmail.com

Postal Address:
P.O. Box 4010
Mataranka NT 0852

Key Areas of Interest: (please indicate)

- Waste Management Aged Care Administration
- Animal Management Child Care Sport and Recreation
- Roads and Infrastructure Youth Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

Signature of nominee: L Niehus

G:\Gov&Corp Planning\132-Local Boards\Local Board Pro-Forma Letters\Local Authority Nomination Form 2014.doc

Hi Jo,

Please find this letter as my resignation from the Local Authority Board.

Thank you for your time.

Jody Hocking
Acting Community Library Officer
PH: 8975 4576
FX: 8975 4608
Email: jody.hocking@ropergulf.nt.gov.au





Jilkmिंगgan Local Authority Meeting Minutes

Held at Council Service Delivery Centre
Conference Room

01.04.2014

Meeting opened at 10.10 by Cheryl Lardy who has been designated Chair at this Jilkmिंगgan Local Authority Meeting

1. Present:

1.1. **Elected Members:** Cr Timothy Baker

1.2 **Local Authority Members:** Patrisha Baker, Ossie Daylight, Wendy Daylight, Adrian Doctor, Maxie Millar, Fay Roberts, Steven Rory, Wayne Roy, Cheryl Lardy.

1.3 **RGRC Staff:** Alan Mole(CSM) Sharon Hillen (DITS), Stephen Roper & Jo Nicol (Governance)

1.4 **Visitors/Guests:** Willy Rosas (Dept Local Government), Shelia Conway.

2. Apologies:

Deputy Mayor Judy MacFarlane, Cr Annabel Daylight, Lisa MacDonald (LA Member), Barry Clarke (GEC)

3. Minutes of Previous Meeting:

Motion to accept the previous Minutes from the 4th February 2014
Moved: Cr Baker, Seconded: Steven Rory, All in favour by general consensus.

4. Business Arising/Action List;

4.1. Previous minutes action List:

7.3 Sharon showed LA members a copy of the new explanatory signage, for the Grass Wallaby, for approval. The Jilkmिंगgan Local Authority are happy with the signs and would like them sent to JCAC for their approval.

7.4 Cr Baker discussed the Red Tail Cockatoo and that Council was keen to gift it to the Godinymayin Yijard Rivers Arts and Cultural Centre so that the Public Art is still in the region to enjoy but no longer within the Roper Gulf Regional Council boundaries. LA members were happy with this proposal.

7.5 **ACTION:** Alan to follow up on the floor at the Ablution Block

5. Correspondence

5.1. Outgoing Correspondence:

Incoming Correspondence:

ACTION: Actions will appear under each point like this

6. General Business

6.1. * Elected Member's Report: Cr Baker gave a brief overview of the recent OCM in Mataranka. He discussed Council's idea to gift the Black Cockatoo to the Arts Centre in Katherine. He also discussed that Council were asking Local Authority's to make a decision on where there LA Boundaries should be.

6.2. * DITS – Director Sharon Hillen

JCAC/RGRC Lease Agreements- Sharon is still working on the Lease Agreements with JCAC

Budget Update- Sharon discussed the previous Years Budget for Jilkminggan and how money was spent.

Workshop Grounds Extensions- The WH&S Co-ordinator has inspected the Workshop area and has found it is currently unsafe and needs to be upgraded and expanded. Some preliminary plans will be drawn up and presented to the Local Authority for approval.

Local Authority Areas- This was discussed and Local Authority members were all agreed that the Never Never Ward Boundary should inform where the Local Authority Boundaries should be.

Review of Electoral Representation-

Council By Laws- Council are currently in the process of drafting Bylaws and will distribute the draft to Local Authorities and Communities for comment. They will include; Animal management, Waste Management, Noise Management, there will be signs and education awareness so everyone knows the rules. Many of the current new signs are needing replacement due to vandals damaging them. Councillor Baker noted that the signs at the Cemetery had been vandalised and it was very disrespectful.

6.3. Town Priorities: Sharon outlined the current Town Priorities and discussed the process of strategic prioritising. Last years priorities were checked off and LA Members discussed 2014/15 priorities that needed to remain on the list and added a Water Park as a new priority item.

ACTION: The new list will be presented and distributed to LA members and Community for comment.

6.4. * Governance Updates: Jo delivered the Complaints Register for Jilkminggan. The Finance Training will be held on Tuesday 6th May, 10am in Mataranka. All Local Authority members, CSM and CSO to attend please. Training will take around 3 hours and members will be paid to attend under the same guidelines as LA Allowances. Lunch is to be provided. This is important Training to give members the skills to interpret budgets for Community that will be tabled at LA Meetings.

6.5. * RJCP- Remote Jobs and Communities Program: Sherilee Retchford gave an overview of what was happening with RJCP at Jilkminggan. Currently RJCP is in

the process of identifying activities for participants. 95 people have already commenced and there are currently 10 people doing Horticulture Training, 4 people at the Store. The Clinic will take people to undergo work experience as Male/Female Health Workers and Administrators. 5 people will start next term doing the School Attendance program, these positions are for 52 week/year and participant will work in Holiday Programs also.

- 6.6. * Alcohol Management Plan:** Cheryl spoke to the AMP and told members that Peter Dabbs will be in Jilkminggan on Thursday and that not much was happening with the AMP as the process had stalled as Federal Government was still deciding how to proceed.
- 6.7. * Policy Updates:** Stephen spoke to the new policies passed at the last OCM in March. ADM003 Complaints Policy, ADM007 Mobile Use Policy ADM009 Vehicle Use Policy, CL005 Meeting Procedure Policy, FIN Accounting Policy Manual. These policies are all available on the Roper Gulf Regional Council Website or just ask at the Office and you can get a copy.
- 6.8. * Work health and Safety:** Holly Godsen is the Representative for the WH&S Committee. People are encouraged to report WH&S issues so they can be addressed.

7. Other Business

- 7.1. New Signs –** Currently Council has to change all signage to reflect the new Roper Gulf Regional Council name change. Sharon will bring the draft signage back to the Local Authority before printing for input from LA members and Community. Other stakeholders including JCAC will be consulted as to being involved in the signage. Council is moving towards having all Council signs uniform and consistent across the Roper Gulf Council Region.

7.2 Housing – There are continuing issues with housing R & M.

7.3 **ACTION:** CEO is to contact NT Housing to find out what is happening with R & M.

8. Meeting Closed 12.53

Next meeting: Tuesday 3rd June

To be signed once minutes are confirmed on the 3rd June 2014

As the Chair at the Local Authority Meeting held on the 1 April 2014 I certify these minutes to be a true and correct record of this meeting.

Chairperson

* Denotes permanent items



MATARANKA Local Authority Meeting Minutes

Held in COMMUNITY HALL

Tuesday 1st April 2014

Meeting opened at 5.40pm by DIANE ANGEL who has been designated Chair at this MATARANKA Local Authority Meeting

1. Present:

Elected Members:

1.2 Local Authority Members:

Diane Angel
Alan Ekert
Michael Cowen
Veronica Russo
Biddy Hamilton
Sue Edwards
Tracey-Anne Wilson

1.3 RGRC Staff:

Sharon Hillen – DITS Director
Stephen Roper – Governance Communications Officer
Jo Nicol – Local Authority Support Officer
Julie Kartinyeri – Regional Manager Sport & Recreation / Night Patrol / Youth Services
Mary Cunningham – Sport & Recreation Regional Coordinator
Virginia Boon – CSM Mataranka

1.4 Visitors/Guests:

Willy Rosas – Dept of Local Government - Support Officer
Lachlan Kelsall – Dept of Lands, Planning & Environment
Leah Niehus – Mataranka Resident

2. Apologies:

Judy MacFarlane – Deputy Mayor
Nerine Purton – Regional Manager RJCP

6. General Business – Commenced now for the following two reports

6.10 Mataranka Sport & Recreation / Mataranka Night Patrol

Verbal report provided by S/Rec & Night Patrol Regional Manager – Julie Kartinyeri and S/Rec Regional Coordinator – Mary Cunningham.
Budgets and a program for Sport & Rec were also tabled.

Report received and noted.

Action: Sport & Recreation Regional Manager to enquire as to whether or not Mataranka is included in the Katherine YMCA's region.

6.9 Mataranka Land Release – Presentation by Lachlan Kelsall

Presentation received and noted.

MRLA members requested a copy of the letter that was sent to LPE on behalf of Mataranka MRLA regarding Land Release.

Action: DITS Director to provide a copy of the correspondence to Lands Planning & Environment regarding Land Release, to the MRLA members.

Action: CSM to put a blurb in the local Never Never Newsletter asking locals to contact their Territory and Federal members of parliament regarding this issue.

MRLA members moved the following motion:

That MRLA ask Roper Gulf Regional Council to continue lobbying on Mataranka's behalf for Land Release in Mataranka.

Moved: D Angel / S Edwards
Carried

Lachlan Kelsall, Julie Kartinyeri and Mary Cunningham left the meeting at 6.20pm

3. Minutes of Previous Meeting:

That the minutes of the meeting held on Tuesday 4th February 2014 are a true and accurate record of that meeting with the following amendments:

Moved: V Russo / S Edwards
Carried

4. Business Arising/Action List:

4.1 Previous minutes Actions List

4.1.1 Item# 1 - Alcohol Management Plan – MRLA members requested a copy of the letter sent to the NT Government regarding this issue

Action: CSM to distribute a copy of the letter to all MRLA members

4.1.2 Item# 2 - Recycling/Container Deposit Scheme – Remove part about utilising social media from this item on the Actions List

Action: CSM to remove the part about utilising social media in regard to item two (2) of the Actions List

4.1.3 Item# 4 - Eelsey St/Roper Tce Drainage – Report from DOI tabled

4.1.4 Item# 7 - No Camping By-Law – MRLA agreed to wait until RGRC by-laws are in place as there is concern that it is hard to police the message on the signs if there is no law to back this up. MRLA members to have a think about where they would like to put the signs around town.

4.1.5 Item# 8 - Mataranka Sport & Rec Gnds – MRLA have requested the RGRC revisit and update the 10yr plan for the grounds and also distribute the plans for the Multi-purpose Centre.

Action: CSM to distribute the plans for the Multi-purpose Centre to MRLA members. DITS Director to revisit the 10yr plan for the Sport & Rec Gnds.

4.1.6 Item# 9 - Priority Projects Update – Remove item from Actions List

4.1.7 Item# 10 - MRLA Correspondence Request – Remove from the Actions List

4.1.8 Item# 11 - School Holiday Program – Remove from the Actions List

4.1.9 Item# 12 - Hall Toilets – Remove from the Actions List

4.1.10 Item# 13 - Sport & Recreation – Remove from the Actions List

4.1.11 Item# 14 - Public Notifications – Remove from the Actions List

4.1.12 Item# 15 - Publication of MRLA Member's Details – Remove from the Actions List

5. Correspondence

5.1 Outgoing Correspondence:

5.2 Incoming Correspondence:

MRLA member's moved the following motion in regard to incoming correspondence:

That all incoming correspondence required for the meeting be sent out with the agenda where possible.

Moved: D Angel / B Hamilton
Carried

6. General Business

6.1 *Elected Member's Report:

No report was available from the Deputy Mayor due to the passing of a family member during the OCM.

6.2 *Council Service Manager's Report:

A verbal report was provided by the CSM.
Report received and noted.

6.3 *Town Priorities:

Nothing to report

6.4 *Governance Updates:

A verbal report was provided by the Governance's Local Authority Support Officer – Jo Nicol.
Report received and noted.

6.5 *RJCP- Remote Jobs and Communities Program:

A report was read out by Mataranka's RJCP Coordinator – Veronica Russo. Report received and noted.

6.6 * Alcohol Management Plan:

This item addressed in the Actions List

6.7 *Policy Updates:

Nothing to report.

6.8 *Work health and Safety:

Nothing to report.

6.10 OCM in Communities/Towns

MRLA queried as to why there was no BBQ or meet and greet with the Councillors when they were in town for the OCM.

MRLA just wanted it noted for future reference that having this event is good PR between RGRC and local residents.

6.11 MRLA Map of Area

A map of the Never Never Ward was tabled and after discussions it was decided that Mataranka Regional Local Authority would include all areas in the Never Never Ward excluding Jilkminggan and Minyerri, for consultation and issues requiring inclusion in the meeting process of the MRLA.

6.12 Surveys – Library / Animal Management

Due to a request to change the Library hours it was suggested by RGRC that a survey be put out to ask if there were any objections to the changes. There was also a suggestion that a survey would be undertaken in regard to Animal Management, Waste Management and other core services.

6.13 Library Hours

As discussed in 6.12

6.14 Internal Vacancy Listing

Internal vacancy listing was tabled as a FYI so MRLA members knew how we advertise local jobs. Received and noted.

7. Other Business**7.1 Art on Hall Toilets**

MRLA member queried the outside walls of the toilets being painted after comments made at the public meeting. Concerns about the history were discussed and all responses were received by MRLA members. General consensus was that the issue was discussed at a MRLB meeting last year and a decision was made to photograph the artwork and have the images put on canvases to be hung on the walls in the Hall. The other decision made at that meeting was to then paint the external walls of the Hall toilet block.

7.2 Visitors to MRLA meetings

MRLA requested that all intended visitors to present at MRLA meetings be advised in the agenda.

7.3 MRLA member resignation

MRLA member Jody Hocking handed her resignation in to staff this afternoon. The resignation was accepted by members present.

7.4 MRLA nomination

A nomination for the MRLA from Leah Niehus was tabled. This nomination was accepted by MRLA members and referred to Council.

7.5 Solar Lights

MRLA have requested that they have input into where the solar lights are to be installed in the town area of Mataranka. Suggestions to be brought to the next meeting or emailed to the CSM.

8. Meeting Closed

7.45pm

Next meeting: Tuesday 3rd June 2014

To be signed once minutes are confirmed on the <DATE>:

As the Chair at the _____ Local Authority Meeting held on the _____ I certify these minutes to be a true and correct record of this meeting.

Chairperson

* Denotes permanent items

WARD REPORT

ITEM NUMBER	13.2
TITLE	Yugal Mangi Ward
REFERENCE	466601
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the Yugal Mangi Ward Report.**
- (b) **That Council accept the recommendation from the Ngukurr Local Authority to revoke the following Ngukurr Local Authority Memberships; Sammy Ponto, Robert Roberts, Derek Thompson and Jonathon Farrell.**
- (c) **That Council receive and accept the recommendation from the Ngukurr Local Authority to accept the following nominations for membership to the Ngukurr Local Authority; Olga Daniels, Keith Rogers, Grant Thompson and Peter Daniels.**

BACKGROUND

The Ngukurr Local Authority Meeting was scheduled for 9th April unfortunately no quorum was reached so a community meeting was held in its place. The Local Authority Meeting was rescheduled for 7th May and went ahead as planned.

Authority Update

Councilor Daphne Daniels Chairs the Ngukurr Local Authority meetings.

The Local Authority Membership includes; Councillor Daphne Daniels, Councillor Eric Roberts, Walter Rogers, Robert Roberts, Derek Thompson, Jonathon Farrell, Jerry Ashley, Robin Rogers, Andrew Robertson, Ian Gumbula, Bobby Nunggumajbarr Sammy Ponto and Carol Robertson.

The next Local Authority Meeting will be held Wednesday 9th July 2014.

At the most recent Ngukurr Local Authority meeting members discussed the size of membership and that currently it was often difficult getting a quorum with some members not coming to consecutive meetings. Ngukurr Local Authority was also directed by Council to have positions for Youth Voice members. Members present deliberated on the current membership and decided that members who had not been coming to meetings and had not put in the required apologies should have their membership revoked and these notified by Governance.

Community Visitors

Tom Girdler - NT Housing

Kate Ganley - Department Local Government

Community Update:

Ngukurr Local Authority Members attended a successful Financial Training workshop on Wednesday 30th April presented by David Jan from LGANT. Councilor Daphne Daniels, 5 LA members, 2 staff members and 3 Community Members attended the daytime presentation. Participants were engaged with a range of information that covered Governance and Finance. Lots of questions and interest was shown by participants.

The Barge has attained Certification; this was actioned due to a Work Health and Safety Alert.

There have been a large number of deaths and funerals occurring in the community and this have caused many closures and interruptions to work.

There are issues with Staff failing to notify when they are going to be absent from work.

Due to the heavy workload of NT Police they have been unable to register vehicles, this is becoming an issue and steps have been taken to negotiate with MVR to have a presence in Ngukurr. The Crawford Street Workshop at HQ has also been reluctant to travel. The Dump site had received major works to clean and clear it of hazardous materials. Cemetery maintenance and identification of grave sites has been completed.

Youth Voice

Youth Voice Committee held a meeting on Tuesday 11th March.

ISSUES/OPTIONS/SWOT Ward Action List

Date	Meeting Type	Item Description	Responsible Person	Status	Status/ Comments
14-03-2012	LA	New Futures Alliance- Continuing Issues with roads, drainage etc.	Sharon Hillen &	Ongoing	
14-03-2012	LA	Neighborhood Watch Strategy is on the Radio and word of mouth to prevent crime	Local Authority Members	Ongoing	
14-03-2012	LA	Toilet for Airstrip-Sourcing	CSM to follow up with DITs	Ongoing	
05-03-2014	LA	Invite Adolescence Sexual Health Worker to next LA meeting	CSM	No Action	
05-03-2014	LA	Carol will photocopy the Church Register and give to Paul	Carol Robertson	No Action	
05-03-2014	LA	Invite Surinda to next LA Meeting to discuss AMP	Jo Nicol	Ongoing	Jo emailed Surinda she will attend next LA meeting July 2014.
05-03-2014	LA	Arrange for signage to go on rainwater tanks especially at the Airport.	CSM	Ongoing	
07-05-2014	LA	Write letters to LA members that they are no longer required to attend meetings and thank them for their time.	Governance		
07-05-2014	LA	Arrange a Hairdressing Course for Men.	RJCP Coordinator		
11-05-2014	YV	Investigate re-opening Canteen facilities at the Pool	CSM/Community Safety Officer		
11.05.2014	YV	YV concerned with recruitment timeframes.	HR		
11.05.2014	YV	Investigate Training opportunities; First Aid, 4WD, Bronze Medallion, Hairdressing.	RJCP Coordinator		
11.05.2014	YV	Invite; Police, Norforce, Health Service Orgs, AFL, Hairdressing, Fashion and Film making for Gudwan career Expo	Peter Stork		

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Ngukurr LA Nom Olga Daniels 2014.pdf
- 2 Ngukurr LA Nom Grant Thompson 2014.pdf
- 3 Ngukurr LA Nom Keith Rogers 2014.pdf
- 4 Ngukurr LA Nom Peter Daniels 2014.pdf
- 5 Ngukurr LA Meeting Minutes 7 05 14.pdf
- 6 Ngukurr YV Minutes 11.03.2014.pdf



Local Authority Nomination Form

Location: Ngukurr Date: 7/3/14

Name of Nominee: OLGA DANIELS

Best Contact:

Landline: _____

Mobile: 0439 115 015

Email: _____

Postal Address:

CMBG Ngukurr
Via Katherine NT 0852

Key Areas of Interest: (please indicate)

Waste Management Aged Care Administration

Animal Management Child Care Sport and Recreation

Roads and Infrastructure Youth Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

Signature of nominee: Olga Daniels

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Local Authority Nomination Form

Location: Ngukurr Date: 14/2/14

Name of Nominee: GRANT THOMPSON

Best Contact:

Landline: 0

Mobile: 0458 159 394

Email: —

Postal Address:
CMB 6 NGUKURR
VIA KATHERINE NT 0852

Key Areas of Interest: (please indicate)

- Waste Management Aged Care Administration
- Animal Management Child Care Sport and Recreation
- Roads and Infrastructure Youth Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

Signature of nominee:

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Local Authority Nomination Form

Location: Ngukurr Date: 26/2/14

Name of Nominee: KEITH ROGERS

Best Contact:

Landline: 08 89 754 656

Mobile: —

Email: —

Postal Address: CMS 6 Ngukurr via KATHOLINE

Key Areas of Interest: (please indicate)

- Waste Management* *Aged Care* *Administration*
- Animal Management* *Child Care* *Sport and Recreation*
- Roads and Infrastructure* *Youth* *Parks and Gardens*

Any other information relevant to my nomination to the Local Authority:

Keith Rogers
Signature of nominee:

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Local Authority Nomination Form

Location: _____ Date: 3/5/2014

Name of Nominee: Peter Daniels

Best Contact:

Landline: _____

Mobile: 0497769632

Email: _____

Postal Address:

via Katherine 0832 CMR 6
Ngukurr community

Key Areas of Interest: (please indicate)

Waste Management Aged Care Administration

Animal Management Child Care Sport and Recreation

Roads and Infrastructure Youth Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

Member of Youth Voice (Ngukurr)

Signature of nominee:

Peter Daniels

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Ngukurr Local Authority Meeting Minutes

Held in Roper Gulf Regional Council
Ngukurr Board Room
7.5.2014

At this meeting of the Ngukurr Local Authority Bobby Nunggamajbarr Chaired the Meeting. The Meeting started at 11.00 am

1. Present:

1.1. **Elected Members: NIL**

1.2 **Local Authority Members:** Bobby Nunggamajbarr, Walter Rogers, Carol Robertson, Ian Gumbula, Robin Rogers, Andrew Robertson, Derek Thompson.

1.3 **Shire Staff:** Paul Amarant, Antony Lynch, Sharon Hillen, Jo Nicol, Zachary Phillpot (RJCP)

1.4 **Visitors/Guests.** Keith Rogers, Kevin Rogers, Bill Blackley(CEO Yugal Mangi), Dwayne Rogers, Grant Thompson, Kate Ganley (Dept Local Government), Tom Girdler(Territory Housing)

2. Apologies:

Jerry Ashley.

3. Minutes of Previous Meeting:

Sharon Hillen read minutes, Motion to accept the Minutes of the previous meeting. Moved: Carol Robertson, Seconded: Ian Gumbula. Passed by general consensus

4. Business Arising/Action List;

4.1. Previous minutes action List

ACTION: Jo Nicol to invite Surinda Creighton to next meeting

5. Correspondence

5.1. Outgoing Correspondence:

5.2. Incoming Correspondence:

ACTION: Actions will appear under each point like this

6. General Business

6.1* Elected Member Report: Nil, Cr Daniels and Cr Roberts did not attend Ngukurr Local Authority Meeting. Local Authority members asked if Councillors could please attend or put in Apologies.

Welcome to Territory Housing representative Tom Girdler and Kate Ganley Department Local Government.

Sharon spoke about previous meeting having no quorum, it is unfair to the people that attend when others do not show up to meetings.

Sharon went to a planning meeting re: Lot 22 Western Desert Rezoning for Training/Accommodation building, Stage 1 Western Desert have said they have consulted still awaiting approval.

6.2* Shire Services Managers Report: Paul spoke about the Dump and Cemetery both are looking good, a lot of work has been carried out and the community has given a very positive response. The dump has new signs specifying where and what type of rubbish is to be dumped. Community mobs are still burning rubbish, this could entail a \$50,000 fine. Grant Thompson and Keith Rogers are to highlight the problem on Bracks Radio. Bylaws regarding waste management, animal management and noise management have been drafted and will apply to Ngukurr when passed by Council. Senior staff will be expected to uphold and enforce these laws and can fine community members for breaking these laws.

New signage is being vandalised, Council asks the community to help in these matters.

The signs are for the safety of the whole community.

The oval is looking very good and since the last meeting rubbish is longer an issue.

There are problems with getting local and council vehicles registered at Ngukurr. Police do not have the time and consequently there are many unregistered vehicles around.

Jason our local mechanic is in the process of obtaining a licence to register vehicles and is also taking on more staff to ease backlog of vehicles that need to be fixed in his yard.

Any RGRC vehicle that is unregistered must not be used. MVR has been invited to Ngukurr to use a room to register cars but until now have not taken up the offer.

The RGRC Service Office has offered to check on line the date of registration for any community members cars.

The issue of the use of RGRC machinery used for funerals and who should pay was discussed. All use of machinery should be booked well in advance and come with payment or a PO.

New laws regarding cemetery's are being brought in. They now must be registered with no burying outside the designated area. The LA must decide where the new cemetery should go. Also a discussion on burials and the need to give suitable lead in time, this needs to be done at least 7 days prior to burial, Bob asked everyone give 2 weeks notice.

6.3* Town Priorities: Sharon read and led a discussion about Town Priorities and their funding. Sites for waste facility and cemetery must be identified. New site for cemetery should be sandy as the old site was too rocky. Suggested sites were shown on a map. Also a new subdivision site should be found.

Two new Ngukurr Town Priorities to go in Plan

1. MVR advocate
2. Progress subdivision requirements

6.4* Governance Updates: There are four new Local Authority nominations waiting for approval. Olga Daniels, Dwayne Rogers, Keith Rogers and Grant Thompson. Some Local Authority members have not been showing up for meetings for at least 6 months, this has made having meetings difficult with no quorum.

Motion: The Ngukurr Local Authority requests Council revoke the following memberships; Sammy Ponto, Robert Roberts, Derek Thompson and Jonathon Farrell, and accept the new Members Olga Daniels, Dwayne Rogers, Keith Rogers and Grant Thompson. Moved: Walter Rogers. Seconded: Ian Gumbula. Carried unanimously.

ACTION: Governance to write letter to old members that they are no longer Required to attend meetings and thank them for their time.

6.5* RJCP- Remote Jobs and Communities Program: Zac gave update and spoke about the new compliance rules around working for community while getting centrelink. Zac presented and explained the Community Action Plan. The RJCP has put on a Cert 2 in Agriculture but numbers attending are disappointing. A green house will be installed in the works yard to provided jobs, training and produce for the community.

Ammeretta Wesan won Employer of the Month.

There has been a 21.6 % increase in school attendance since The Remote Schools Attendance Scheme was put in place. 30 community members have been employed in the last 2 months through RJCP. Bus stops are wanted.

6.6* Alcohol Management Plan: Jo has spoken to Moira and Surinda Creighton who is responsible for the AMP. Surinda has been out bush so was unable to make the meeting, LA Members would like to discuss the AMP with Surinda.

ACTION: Jo to invite Surinda to next LA Meeting

6.7* Policy Updates: No new policies

6.8* Work Health and Safety: Paul discussed some of the new WH&S that is being implemented; Beacons for all cars. Pre start Check lists and hazard forms to be filled out regularly .PPE to be worn at all times.

ACTION: SASO to arrange follow up on signage to go on rainwater tanks especially at the Airport.

6.9 *Community Safety Update: The Community safety Manager was away but tabled a Report. Dwayne asked about the upcoming hairdressing course and could it be extended to include boys.

ACTION: Zac to arrange Male Hairdressing Course.

7. Other Business

7.1 Robin Rogers raised the issue of substance abuse, deodorant and insect repellent are currently being sniffed. Bill Blackley will get all spray cans removed from the shop. Zac will arrange a programme to help substance abusers in Ngukurr.

Paul Amarant suggested the Youth Service Programme should be addressing these issues and organise counselling. The school should also be approached also and have a programme put into place.

It was also noted that Community Elders need to play a larger role in protecting the young from known drug dealers. The community as a whole has to come together to tackle this problem and report law breakers.

7.2 Robin Rogers believes the swimming pool is not open enough. Paul Amarant explained due to a lack of staff opening hours have been cutback. There is a need for more community support to help the Life Guards. Many people were trained in the bronze medallion but have not come to help out in the pool which is very disappointing.

7.3 NT housing was questioned about the safety of the single men's quarters. Tom explained that there is no tenancy agreement and rent is not collected. The building will soon be condemned and taken down. No replacement housing will be provided due to lack of funding.

No business can legally be run from NT house on community.

Lot 218 Needs to be resecured, but no funding has been given to fix it up.

Robin Roger asked about stoves/ovens. NT Housing says if your stove lasts 3 years then it will be replaced.

Lot 224 that belongs to the RGRC will have to be replaced and will be auctioned off. The floor will need replacing.

8. Meeting Closed 2.45pm Next meeting Wednesday 9th July 2014

* Denotes permanent Agenda items



Youth Services

Youth Voice Meeting

Venue: Youth Centre, Ngukurr

Date: Wednesday, 19 March, 2014
5:30 – 7:00 PM

1. Present:

NICODEMUS	JOHN-FORREST	Night Patrol	Youth Voice Member
NORMANAS	LIMMEN	Night Patrol	Youth Voice Member
EDWINA	THOMPSON	RJCP participant	Youth Voice Member
KEIFA	HALL	RJCP Participant	Youth Voice Member
MICHAEL	JOSHUA	RJCP Participant	Youth Voice Member
DEREK	WURRAMURRA	Sport and Rec	Youth Voice Member
MICHELLE	FARRELL	Youth Services	
EUNICA	JOHN-FORREST	RJCP Participant	Youth Voice Member
REXELLE	WURRAMURRA	Youth Services	Chair Person
EDDIE	ALBERT	RJCP Participant	Youth Voice Member
MICHAEL	BERTO	CEO	
KATRINA	BUSHBY	Community Safety Manger	
TONY	JACK	MAYOR	

2. Apologies:

Kalisha Huddleston, Angus Andrews, Alex Dixon, Justine Wilfred, Peter Farrell, Corinne Tapau Cleven Woods (Youth Voice Members).

3. Confirmation of Previous Minutes

Discussed previous minutes in detail to give the CEO and MAYOR an overview of the issues concerning the group.

4. Business Arising/Action List

As below, including Action lists.

5. General Business

5.1 Introduction of Mayor and CEO

(i) Both the Mayor and CEO introduced themselves and explained what their roles were and how Roper Gulf Regional Council was structured. They explained what the council was responsible for and how the Youth Voice Committee can make a difference.

Action

- (i) Asked to have a female and male representative from the Youth Voice committee present at the Local Authority meetings.

5.2 RJCP funded Outdoor Fitness Equipment

Members selected 5-7 pieces of equipment that they believe will be suitable for the needs of the Ngukurr general public.

Action

Community Safety Manager is to get quotes for selected equipment

5.3 Guddawun Generation Expo

Committee members discussed proposed dates and was given an update by CSM.

5.4 Education

Not Discussed

5.5 Community Safety

Covered in discussion of previous minutes

5.6 Youth Activities and Events

The Committee discussed participation and planning of the following events.
National Youth Week (April 2014).
Careers Expo (July 2014).

5.7 Future Vision

Not Discussed

5.8 What do you want to learn?

Bronze Medallion

5.9 Youth Recommendations

As per 'Actions' in each section.

5.10 Who would you like to attend the next Youth Voice meeting?

Bobbie Ngumargbar and community elders.

6. Other Business

Both the Mayor and CEO gave their feedback to the committee and reiterated how important Youth Voice is in ensuring our future leaders are given a voice.

7. Meeting Closed

The Youth Voice Committee meeting closed at approximately 7pm following a dinner for members.

Next Youth Voice meeting: April 2014.

WARD REPORT

ITEM NUMBER	13.3
TITLE	Numbulwar Numburindi Ward
REFERENCE	466624
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the Numbulwar Numburindi Ward Report.**
- (b) **That Council rescind the Numbulwar Local Authority membership for the following members John Manggura, Faith Numamurdirdi, Mildred Numamurdirdi, Bob Nundhirribala, Langayina Rami, Daisy Wurramara**

BACKGROUND

The Numbulwar Local Authority Meeting scheduled for April was rescheduled due to sorry business. Due to a lack of a quorum the reschedule meeting was unable to be held on Tuesday 20th May 2014.

At this stage the next Local Authority Meeting is scheduled for Tuesday 8th July 2014.

Local Board Update

Virgira Nundhirribala Chairs the Numbulwar Local Authority Meetings.

Local Board Membership includes; Councillor .Kathy-Anne Numamurdirdi, Virginia Nundhirribala, Faye Manggurra, Faith Numamurdirdi, Jangu Nundhirribala, Daisy Wurramara, Ngala Wilfred, Lorna Numggarrgalu, Cheryl Nundhirribala, Sheila Nunggumajbarr, Margaret Minyowan, Mildred Nunamurdirdi ,Timothy Wurramara, Bob Nundhirribala, Langayina Rami and John Manggurra.

The Numbulwar Local Authority has a number of members that have not been attending meetings. Some of these members are old and frail. There has been trouble getting a quorum for the meetings and Local Authority members are very keen to get some Youth Representatives on the Numbulwar Local Authority.

Community Visitors

David Jan – LGANT

Kate Ganley – Department Local Government

Community Update

Numbulwar Local Authority attended a successful Financial Training workshop on Tuesday 29 April presented by David Jan from LGANT. 7 LA members and 2 staff members attended the daytime presentation. Participants were engaged with a range of information that covered Governance and Finance.

The Barge Landing/Workshop area has been upgraded for better traffic control; areas are marked and fenced off to ensure better use and preservation of this area.

The new Waste Management Site has been approved by NLC however local TOs are not happy with the site that has been chosen.

The Numburindi Corporation is keen to work in partnership with Roper Gulf Regional Council to increase local economic development opportunities for the area. The Airport fence is to be up graded. Lots of late rain has made access to Numbulwar difficult for many stakeholders.

ISSUES/OPTIONS/SWOT

Ward Action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
12-03-2013	NFA Camp – Local Authority members want to know what will be happening with the camp as to keep the buildings there will need to be discussed with the NLC.	GECO	Ongoing.	
12-03-2013	Dump Site- NLC still to meet with TO's to discuss appropriate site for dump then RGRC will lease. Invite NLC to next LA meeting.	DITs & Governance	Ongoing.	NLC had meeting with TO's 9.04.13 NLC chose the dump site but TO's are not happy with the site that has been chosen.
12-03-2013	Alcohol management Plan- Does the Community want an Alcohol Management Plan and if so you need to tell the Minister	Cr Kathy-Anne/Community	Ongoing	No report back to the LA about AMP.
11-07-2013	Approve Local Street names	Local Authority	Ongoing	
11-07-2013	Heavy vehicles delivery of goods should be restricted to Workshop area	CSM	Ongoing	CSM has conversation with the store
4-03-2014	Order and Locate a Mirror at Health Clinic road corner	CSM		
4-03-2014	Street Light Audit	CSM		

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

WARD REPORT



ITEM NUMBER	13.4
TITLE	Nyirranggulong Ward
REFERENCE	466655
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the Nyirranggulong Ward Report.**
- (b) **That Council receives and accepts the nominations to the Bulman Local Authority of Garret Lofty, Darilyn Martin, Margaret Lindsay, Maggie Chikappa and Jerry Martin.**

BACKGROUND

The Barunga Local Authority met on Tuesday 15th April. The scheduled Local Authority Meeting for Beswick was Monday 14th April but was rescheduled due to Sorry Business and held on 12th May 2014. The Manyallaluk Local Authority met on Monday 7th April but was still unable to gather a quorum.

Community Visitors

David Jan- LGANT

William Rosas- NT Department Local Government

Nigel Povey-GEC

Mayor Tony Jack

Deputy Mayor Judy MacFarlane

Stephen Charles- VSA

Moira McCreesh – Alcohol Policy & Strategy, Department of Business

Sammy Bush-Blanasi- Chair NLC

Other Meetings in Community**Beswick****Local Authority Update**

The Beswick Local Authority includes; Councillor Selina Ashley, Richard Kennedy, Dwayne Billy, Jenny Bush, Sasha Ashley, Sam Ashley, Trepina Bush, Raelene Bulumbara, Deanna Kennedy and Adam Bostock.

The next Beswick Local Authority meeting is scheduled for Monday 14th July 2014.

Community Update

Financial Training was delivered to Beswick on Monday 28th April in the afternoon. The session was held at the new Motel which was an excellent venue. Councillor Selina Ashley, 3 Beswick Local Authority members and the CSM attended the session. Beswick has a new Municipal Services Supervisor, Jonathon Jackson.

Currently long grass and fire management are being undertaken in the Community. Gambling circles have been encroaching on the Arnhem Highway and under new solar lights this is an extremely dangerous pastime. There has been an upgrade and separate power supply installed for the Works Depot and Crèche.

The asbestos issue at Lot 5 needs to be addressed immediately. The petrol sniffing activity is high but stable at the present.

Barunga**Local Authority Update**

The Barunga Local Authority includes; Councillor Anne-Marie Lee, Ruth Kelly, Anita Painter, Scott Lee, Clarette McGregor –Brown, Helen Lee and David Oenpelli.

The next Local Authority meeting will be held on Tuesday 15th July 2014.

Community Update:

Financial Training was delivered at Barunga on Monday 28th April 2 Local Authority members attended and 2 Barunga staff, it was a lively session and those that attended asked lots of questions and enjoyed the workshop.

Currently long grass and fire management are being undertaken in the Community. The Playground has been moved to its new position near the main sports grounds. There has been a lot of work around getting Barunga ready for the 2014 Barunga Festival. There is currently a problem with Flying Foxes and there is an infestation. Sadly there has been an increase in petrol sniffing activity.

Manyallaluk**Local Authority Update**

Local Authority membership includes; Mavis Jimberri, Andrea Andrews, Caroline Jackson, Gregory Jackson, Joe Jnr Ashley and Verona Wilika-Mitchell.

The next Local Authority Meeting will be held on Monday 7th April 2014.

There is still an issue with not being able to attain a quorum for the Manyallaluk Local Authority. Community Meetings go ahead in place and up to 15 community participants attend. The meetings are lively and notes are taken.

Community Update

Financial Training was delivered to Barunga and Manyallaluk Local Authority members at Barunga on Monday 28 April. Unfortunately only one Manyallaluk Local Authority member attended with the Manyallaluk CSM.

The Municipal Supervisors position has not yet been filled recruitment continues.

The Sport and Recreation building has been moved to the Service Delivery Centre.

Bulman**Local Authority Update**

The Bulman Local Authority has received six nominations since the recruitment of the new CSM. As soon as the Local Authority is established Governance will lock in meeting dates.

Community Update:

The new CSM Nyrelle Robinson has started at Bulman and has been instrumental in helping get the Local Authority renewed. A group that included Mayor Tony Jack, Deputy Mayor Judy MacFarlane, Councillor Anne-Marie Lee, CEO Michael Berto, Jo and Stephen from Governance attended a very successful Community Meeting and BBQ organised by Nyrelle at Bulman. Many issues were discussed including Town Priorities. There was some time in the afternoon for a tour through Bulman and Weemol and to look at housing with Territory Housing Representatives.

Currently long grass and fire management are a priority at Bulman.

ISSUES/OPTIONS/SWOT**Ward Action List**

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
Beswick				
21-11-2012	Follow up on status of Volatile Substance plan with Dept. of Health.	AMP Worker	ongoing	
17-02-2014	Write to request a permanent Police presence in Beswick	Sharon Hillen		
17-02-2014	Talk to small groups of Community members about taking ownership of AMP	Cr Selina Ashley		
12-05-2014	Talk to groups in the community about the AMP Plan	Cr Ashley & Moira		
12-05-2014	Community signatures to amend the Plan to use the term LAF and not Opal Fuel.	Stephen Charles/CSM		
12-05-2014	Contact Nerine re: LAF Signage a RJCP Project	CSM		
Barunga				
23-11-2012	The Barunga LA would like a general presentation for the community on preparing members for employment.	HR	Ongoing	
23-11-2012	The Barunga Local Authority are recommending to Council to support the design of the new replacement for the Blue Prohibited areas sign with signs in Kriol and English.	Governance	Ongoing	Waiting on external funding. Update 18.2.14 Funding available Sharon working with CSM. LA needs to think about the sign they want. Also waiting for NT Govt. to pass legislation with signs.
16-04-2013	Signs and Identify graves at Cemetery	CSM & Community	Ongoing	.
19-11-2013	Table Flinders Report at next LA Meeting	CSM		
19-11-2013	email LA members Cemetery Regulations	CSM		
19-11-2013	Table Flinders at Report at next LA Meeting	CSM		

19-11-2013	email LA members Cemetery Regulations	CSM	Ongoing	
19-11-2013	Table Flinders Report at the next LA Meeting	CSM	Ongoing	18.02.2014-Contact Flinders
19-11-2013	Investigate culling Buffaloes	CSM & DITS	Ongoing	18.02.14 Currently not an issue
19-11-2013	GPS future graves and add to register	CSM	Ongoing	18.02.14- Done for the last 2 Graves
18-02-2014	Investigate purchase of portable power for Cemetery via RGRC CBF or NTG CBF	LA	Ongoing	
18-02-2014	Ensure Women's Centre is secure	CSM	Ongoing	
18-02-2014	Invite TO's to next LA Meeting to discuss Street Names	CSM	Ongoing	
15-04-2014	Find out about the status of the fencing (22)	CSM		
15-04-2014	Invite Sport & Recreation Manger to next Local Authority meeting	CSM		
15-04-2014	Contact Stephen and arrange a training VSA program for Barunga	CSM		
15-04-2014	Chase up information at the next Barunga Festival Committee Meeting	Anita		
15-04-2014	Bring up the Gunja & Alcohol issues at the Community Safety Meeting.	LA Members		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Garret Lofty Bulman LA Nom 2014.pdf
- 2 Bulman LA Noms 2014.pdf
- 3 Beswick LA Meeting Minutes 12.05.2014.pdf
- 4 Barunga LA Meeting Minutes15 04 2014.pdf



Local Authority Nomination Form

Location: Bulman Date: 1st May 2014

Name of Nominee: Garret Lofty

Best Contact:

Landline: 89754926 Mobile: _____

Email: _____

Postal Address: PMB 23 Bulman
NT 0852

Key Areas of Interest: (please indicate)

- | | | |
|----------------------------|--------------|------------------------|
| Waste Management ✓ | Aged Care ✓ | Administration ✓ |
| Animal Management ✓ | Child Care ✓ | Sport and Recreation ✓ |
| Roads and Infrastructure ✓ | Youth ✓ | Parks and Gardens ✓ |

Any other information relevant to my nomination to the Local Authority:

GARRETT LOFTY

Signature of nominee:



Local Authority Nomination Form

Location: Bulman Date:

Name of Nominee: Darlyn Martin

Best Contact:

Landline: Mobile:

Email:

Postal Address: PMB 23 via Katherine
N.T 0852

Key Areas of Interest: (please indicate)

- | | | |
|-----------------------------------|-------------------|-----------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> |
| <i>Animal Management</i> ✓ | <i>Child Care</i> | <i>Sport and Recreation</i> |
| <i>Roads and Infrastructure</i> ✓ | <i>Youth</i> | <i>Parks and Gardens</i> ✓ |

Any other information relevant to my nomination to the Local Authority:

none

Signature of nominee:

Darlyn Martin



Local Authority Nomination Form

Location: Bulman Date: 28.4.2014

Name of Nominee: Margaret Lindsay

Best Contact:

Landline: 89754712 Mobile: _____

Email: margaret.lindsay@sunrise.org.au

Postal Address: Pmb 23 Bulman

Key Areas of Interest: (please indicate)

- Waste Management
- Aged Care
- Administration
- Animal Management
- Child Care
- Sport and Recreation
- Roads and Infrastructure
- Youth
- Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

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Signature of nominee: M Lindsay



Local Authority Nomination Form

Location: Bulman Date: 24/4

Name of Nominee: maggie chikappa

Best Contact:

Landline: 89 754 926 Mobile:

Email:

Postal Address:

Key Areas of Interest: (please indicate)

- | | | |
|--|---|----------------------|
| Waste Management | <input checked="" type="checkbox"/> Aged Care | Administration |
| Animal Management | Child Care | Sport and Recreation |
| <input checked="" type="checkbox"/> Roads and Infrastructure | <input checked="" type="checkbox"/> Youth | Parks and Gardens |

Any other information relevant to my nomination to the Local Authority:

T.O - Lives in weemol

Signature of nominee:

maggie chikappa



Local Authority Nomination Form

Location: Bulman..... Date: 16/4/2014.....

Name of Nominee: Jerry Martin.....

Best Contact:

Landline: 89754189..... Mobile:

Email:

Postal Address: Bulman community.....
0852.....

Key Areas of Interest: (please indicate)

- | | | |
|---------------------------------|-------------------|-----------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> |
| <i>Animal Management</i> | <i>Child Care</i> | <i>Sport and Recreation</i> |
| <i>Roads and Infrastructure</i> | <i>Youth</i> | <i>Parks and Gardens</i> |

Any other information relevant to my nomination to the Local Authority:

exstand the clinic.....
.....
.....
.....

Signature of nominee:



Local Authority Nomination Form

Location: Bulman Date:

Name of Nominee: Darlyn Martin

Best Contact:

Landline: Mobile:

Email:

Postal Address: PMB 23 via Katherine
N.T 0852

Key Areas of Interest: (please indicate)

- | | | |
|-----------------------------------|-------------------|-----------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> |
| <i>Animal Management</i> ✓ | <i>Child Care</i> | <i>Sport and Recreation</i> |
| <i>Roads and Infrastructure</i> ✓ | <i>Youth</i> | <i>Parks and Gardens</i> ✓ |

Any other information relevant to my nomination to the Local Authority:

none

Signature of nominee:

Darlyn Martin



Local Authority Nomination Form

Location: Bulman Date: 28.4.2014

Name of Nominee: Margaret Lindsay

Best Contact:

Landline: 89754712 Mobile: _____

Email: margaret.lindsay@sunrise.org.au

Postal Address: Pmb 23 Bulman

Key Areas of Interest: (please indicate)

- Waste Management
- Aged Care
- Administration
- Animal Management
- Child Care
- Sport and Recreation
- Roads and Infrastructure
- Youth
- Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

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Signature of nominee: M Lindsay

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Local Authority Nomination Form

Location: Bulman Date: 24/4

Name of Nominee: maggie chikappa

Best Contact:

Landline: 89 754 926 Mobile:

Email:

Postal Address:

Key Areas of Interest: (please indicate)

- | | | |
|--|---|----------------------|
| Waste Management | <input checked="" type="checkbox"/> Aged Care | Administration |
| Animal Management | Child Care | Sport and Recreation |
| <input checked="" type="checkbox"/> Roads and Infrastructure | <input checked="" type="checkbox"/> Youth | Parks and Gardens |

Any other information relevant to my nomination to the Local Authority:

T.O - Lives in weemol

Signature of nominee:
Maggie Chikappa



Local Authority Nomination Form

Location: Bulman..... Date: 16/4/2014.....

Name of Nominee: Jerry Martin.....

Best Contact:

Landline: 89754199..... Moble:

Email:

Postal Address: Bulman community.....
0852.....

Key Areas of Interest: (please indicate)

- | | | |
|---------------------------------|-------------------|-----------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> |
| <i>Animal Management</i> | <i>Child Care</i> | <i>Sport and Recreation</i> |
| <i>Roads and Infrastructure</i> | <i>Youth</i> | <i>Parks and Gardens</i> |

Any other information relevant to my nomination to the Local Authority:

exstand the clinic.....
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.....

Signature of nominee:



**Barunga
Local Authority Meeting
Minutes
RGRC Board Room
15/04/2014**

Meeting opened at 10.10 by Helen Lee designated Chair for this Meeting

1. Present:

- 1.1. **Elected Members:** Cr Lee (left at 10.45 for an appointment)
- 1.2. **Local Authority Members:** Scott Lee, Jamie Ah Fat, David Oenpelli, Anita Painter, Helen Lee(Chair)
- 1.3. **RGRC Staff:** Robert Campbell (CSM), Jo Nicol(Governance) Nerine Purton (RJCP)
- 1.4. **Visitors/Guests:** Sammy Bush-Blanasi (Chair NLC), Moira McCreesh (Alcohol Policy), Kate Ganley & William Rosas (Dept Local Government), Stephen Charles (AOD), Jody Locke (Bess Price MLA)

2. Apologies:

Sharon Hillen, Clarette Brown, Ruth Kelly.

3. Minutes of Previous Meeting:

Minutes were read by Helen, Moved by Scott Lee Seconded David Oenpelli

4. Business Arising/Action List;

4.1. Previous minutes action List

5. Correspondence

5.1. Outgoing Correspondence:

5.2. Incoming Correspondence: Jo tabled and read letter from Minister for Transport, The Hon Peter Styles re: Road between Manyallalk and Barunga and the jump up.

ACTION: Actions will appear under each point like this

6. General Business

6.1. *Elected Member Report:

6.2. ***Council Services Managers Report:** Robert tabled his monthly statistics and reported that 4 security cameras have been installed at the Compound they are on sensors and there are signs ready to go up to notify people of their existence. Robert noted Mayor Jack and CEO were in Barunga yesterday to talk to people as part of Council's continuing communication. As far as Robert knows the Festival is on track he has had no contact from Festival Organisers SkinnyFish. Who is coordinating the Event. Card Games are still a big issue with people sitting in the middle of the road and is extremely dangerous, if anyone has any ideas about what to do about the problem please contact Robert.

Curfew for Children is a topic that has been discussed between Robert, GEC and ILC but has some merit how to proceed with it and noise abatement bylaws? It may be possible to have Night Patrol and Police intervene as well as the VSA committee with intention of providing education and information.

Potholes will be done in the coming weeks.

Sport & Rec is currently understaffed with only one person who is a Trainee. Sport & Recreation will be recruiting for 2 more positions in the near future. Youth Week was very low key as a result of staffing issues.

6.3. ***Town Priorities:** LA Members discussed Town Priorities and Robert indicated which Priorities had already been delivered. Dog Bylaws, Fencing, Social Club and Activities for Youth are the Top Priorities in Barunga.

ACTION: CSM to find out about the status of the fencing (22)

ACTION: CSM to invite Sport & Recreation Manager to next Local Authority meeting

6.4. ***Governance Updates:** A reminder about the Financial Training on Monday 28th April at 9.30am, all LA members, CSM and SASO are required to attend. Jo discussed the Local Authority Boundary that is a requirement from Government as part of the Regional Governance Reforms. The LA Members were keen that the Boundary should be the same as the Nyirranggulung Ward Boundary saying that people within the Ward move freely between all Communities.

Motion : That Barunga accept the Nyirranggulung Ward Boundary area as the Local Authority Boundary for the Barunga Local Authority. Moved: Jamie AhFat
Seconded: Scott Lee All agreed by way of consensus.

6.5. ***RJCP- Remote Jobs and Communities Program:** Nerine tabled the RJCP progress report. The Remote School Attendance is working very well thanks to Rosina and Tracey Camfoo, there are still two positions available. Job seekers are currently doing Cert 111 in Construction and building a Community BBQ area. If people have any good idea for work that will benefit the Community please let the RJCP crew know. Relocating the Playground, Cert 11 Local Government Operations, Cert 11 in Leaders & Supervisors and Driver Training are all on the agenda.

6.6. ***Alcohol Management Plan:** Moira McCreesh, gave an overview of the AMP and where it is at today. The current AMP is about half done and need a group to drive it. It is a requirement to have an AMP if Barunga is intending on applying for a Canteen. Moira asked LA Members if they would like to have a Joint Meeting with other

Communities who are also working on Plans; Jilkminggan, Wugularr, Manyallaluk , and members were keen for this to happen. There were a number of questions Moira asked Members to think about. LA Members noted it was important to have the TOs permission and ask them to be involved.

Margaret Katherine has already done some work on the Plan.

ACTION: Moria to send a copy of the current AMP to all Local Authority members.

ACTION: Robert to talk to TOs about how to progress the Plan

6.7. ***Policy Updates:** Policies are available on the website and Robert is happy to get copies for people who would like them.

6.8. ***Work health and Safety:**

6.9 **Curfew for the school kids**

6.1.1 **VSA-** Stephen spoke about the current Petrol sniffing problem and some legal avenues the Community can take to instigate a VSA Plan that includes gazetting an area and the Plan becomes Law. A reminder that people need to inform Police when people are supplying Alcohol/Petrol. The VSA committee can do a draft plan and then Community signs off on it. VSA are looking at Supply and Demand issues. Many issues are because of boredom it is important to have Sport and Recreation Services on board. Anita asked if VSA information sessions could be done in Barunga.

ACTION: Robert to contact Stephen and arrange a training VSA program for Barunga

6.1.2

6.1.3

7. Other Business

7.1 **Sammy Bush Blanas Chairman NLC addressed the Local Authority-** Sammy introduced himself and talked about some of the issues that were concerning him and the Bugula People; Staff living at Barunga have no recreational permits and need to apply to the NLC for permits to go hunting and camping etc. Sammy asked that Council reinforces this with workers to ensure they are not breaking the Law.

Petrol sniffing is also a concern there has been an increase in the numbers sniffing in the last 2 years, Sammy is asking all service providers work together to find a solution. There is a lot of reasons people sniff fuel but for many it is boredom and lack of activities and not going to school. Alcohol smuggling in Beswick is an issue, Sammy will meet with the Police Commissioner in May to talk about the Club at Barunga.

Bugula are getting a new office in Barunga next to Lot 223. Traditional people are unhappy with Skinny Fish and the Barunga Festival Mob, not enough consultation, no communication and not enough Local Traditional events at the Festival. Not happy with program and lack of respect shown to TOs. Sammy asked if LA members on Festival Committee could talk to Skinny Fish Festival Mob.

ACTION: Anita to chase up at the next Festival Committee Meeting.

7.11 The Local Authority are keen for the Bylaws to come into place, Council are currently working on a range of Bylaws to be rolled out across the Regional Council noise is a big issue in Barunga. People are encouraged to ring the Police 131 444 and raise the issue and also contact Territory Housing and complain.

7.12 Helen pointed out that residents in Barunga who have Liquor permits may be supplying other family members with grog and should have their Licences revoked. This is a Police matter, people are encouraged to ring Police and make a complaint. You need to make sure you have all the facts and proof before complaining. Local Authority who like to put up some educational flyers to this effect.

ACTION: Local Authority Members to bring up the Gunja & Alcohol issues at the Community Safety Meeting.

8. Meeting Closed 12.30

Next Meeting Tuesday 15 July 2014

* Denotes permanent Agenda items

WARD REPORT

ITEM NUMBER	13.5
TITLE	South West Gulf Ward
REFERENCE	466521
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council That Council receive and note the South West Ward Report.**
- (b) **That Council receives and accepts the Local Authority nominations for Annie Roberts, Alison Doyle and Shaun Cairns.**

BACKGROUND

The Borroloola Local Authority had a meeting on Thursday 30th January 2014. The Borroloola Local Authority has a rotating Chairperson.

The Borroloola Local Authority includes; Mayor Tony Jack, Councillor Stan Allen, Councillor Don Garner, Lizzie Hogan, Trish Elmy, Mike Longton, Chrissy Joll, Geoff Hulm, Maria Pyro Marleen Karkadoo and Bernard Redfern.

The next Borroloola Local Authority Meeting is scheduled for Thursday 3rd July 2014

Community Visitors

David Jan- LGANT

Kate Ganley- Department Local Government

Community Update: Borroloola Local Authority attended a successful Financial Training workshop on Thursday 1st May presented by David Jan from LGANT. Mayor Jack, Councillor Don Garner, 5 LA Members and 1 Staff Member attended the daytime presentation. Participants were engaged with a range of information that covered Governance and Finance.

Borroloola has had three flooding events; this has been a huge effort from MUNS workers with the clean up of debris on all three occasions.

The team has been focusing on burning off as part of a fire management plan ensuring fire breaks are in place and long grass is attended to.

Youth Voice

Youth Voice Meetings have not been taking place this year.

ISSUES/OPTIONS/SWOT

Nil

Date	Item Description	Responsible Person	Status	Comments/ Completion Date
30-05-2013	To write Waste management Lifespan	Sharon Hillen	Ongoing	
11-07-2013	To work with Amanda Haigh Grants Coordinator , on applying for grant to restore Local Artwork	Mike Longton	Ongoing	
11-07-2013	Ask Local Residents if they are willing to join the Tourist Board	Trish & Mike	Ongoing	

Date	Item Description	Responsible Person	Status	Comments/ Completion Date
15-08-2013	Local Authority want to be updated about the Cemetery Management Plan for each Local Authority Meeting	Project Manager	Ongoing	
30.01.2014	Update on Art Work on Council Buildings	Mike Longton	Ongoing	3.04.2014-\$19,000 for the upgrade of Artwork
3.04.2014	To invite Lauchlan Kelsall or Delegate to the next LA Meeting 5.06.2014 and others as per CSM Report	CSM		
3.04.2014	Organise further out of session Town Priority discussion for LA	Chrissy Joll		
3.04.2014	To provide TOR for Pool Steering Committee to LA	CSM		
3.04.2014	Approach Veronica Thorpe and SAG/CAG Members to move on BAMP Meetings	LA Chair		
3.04.2014	To invite EPA to inspect Sand Mine and report back to LA	DITS Director		
3.04.2014	Review Continuation of Sand Mine	LA		
3.04.2014	Update on Tamarind Park Dump Point relocation	CSM	Ongoing	
3.04.2014	Supply LA with meeting details for Multi Purpose Centre from Council	DITS		
3.04.2014	Walk sections of Town identify issues and dangers	CSM & Volunteers		
3.04.2014	Supply stats to LA on # children turning up for Events	Youth, S&R Unit		
3.04.2014	Read Cemetery Management Plan Consultant Report and Bring questions to next LA Meeting	LA Members		
3.04.2014	To advise CSM if they can do the CPTED Audit	LA Members & Volunteers		
3.04.2014	Keep LA updated on Cemetery Management Plans at each LA meeting	DITS	Ongoing	

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Borroloola LA Nominations 2014.pdf
- 2 Borroloola LA Meeting Minutes 03 04 2014.pdf



Local Authority Nomination Form

Location: Borroloola Date: 30/3/14

Name of Nominee: ANNIE ROBERTS

Best Contact:

Landline: 08 89758746

Mobile: 04 97 282 363

Email: chairperson@makunji.com.au

Postal Address:

PO BOX 435
BORROLoola NT 0854

Key Areas of Interest: (please indicate)

Waste Management Aged Care Administration

Animal Management Child Care Sport and Recreation

Roads and Infrastructure Youth Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

ARTS/CULTURE, HOUSING, HOMELESS, ABORIGINAL LIVING AREAS

X Annie Roberts

Signature of nominee:

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Local Authority Nomination Form

Location: Borrooloola Date: 30/3/14

Name of Nominee: ALISON DOYLE

Best Contact:

Landline: 08 89758681

Mobile: 0428 758681

Email: alison.doyle@maroonj.com.au

Postal Address:

PO BOX 435
BORROOLOOLA NT 0854

Key Areas of Interest: (please indicate)

Waste Management Aged Care Administration

Animal Management Child Care Sport and Recreation

Roads and Infrastructure Youth Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

ARTS/CULTURE, HOUSING, HOMELANDS

Alison Doyle

Signature of nominee:

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Local Authority Nomination Form

Location: Borroloola Date: 1st April 2014,

Name of Nominee: Shaun Cairns

Best Contact:

Landline: 0407536655

Mobile: 0407536655

Email: shaun@cairnsindustries.com

Postal Address: PMB 10, Borroloola, NT 0854

Key Areas of Interest: (please indicate)

Waste Management Aged Care Administration

Animal Management Child Care Sport and Recreation

Roads and Infrastructure Youth Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

Local resident of Borroloola for the past 9 years.

Local business owner.

Signature of nominee: 

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Borrooloola Local Authority Meeting Minutes

Held at The Savannah Way Motel

Thursday 3rd April 2014

Meeting opened at 10:15am by Chrissy Joll who has been designated Chair at this Borrooloola Local Authority Meeting

1. Present:

1.1. Elected Members:

Councillor Garner

Councillor Allen

1.2 Local Authority Members:

Chrissy Joll

Geoff Hulm

Trish Elmy

Mike Longton

Lizzy Hogan

Bernie Redfern

Maria Pyro

Marlene Karkadoo

1.3 RGRG Staff:

Val Rogers

Bob Pahl

Jo Nicol

Sharon Hillen

1.4 Visitors/Guests:

Shaun Cairns – Cairns Industries

Roberta Kalinic – IEO Robinson River

Patrick Fleming – GEG Borrooloola / Robinson River

Alison Doyle – CEO Mabunji Resource Assoc

Michele Smith – Borrooloola Clinic

Dan Delladay – Borrooloola Clinic

Christine Hopkins – Mental Health – Borrooloola Clinic

Bernie Eaton – DOH – Borrooloola Clinic

Kate Ganley – Dept Local Govt & Regions

Floss Roberts – Royal Life Saving Society

2. Apologies:

Mayor Jack

Beatty Retchford

Kristine Mulholland

Graeme Matthews

3. Conflict of Interest:

- RGRG Conflict of Interest Policy was discussed and all members were asked to check the policy out on the RGRG website and familiarise themselves with it.
- There were no conflicts declared.

4. Guest Speakers:

4.1 Floss Roberts – Executive Director – Royal Life Saving Society

- Brief outline of RLS involvement in Borroloola since 1965
- Establish Life Saving Sub Club partnership with Borroloola pool – 2 locals from Borroloola have volunteered as Auswim Instructors and will represent RLS who cover public liability and insurance.
- RLS and LA to align together in vision, values and services provided
- Stats for Borroloola pool are down, more promotion needed to bring stats up
- Applying for Grant Applications – How you use your pool and programmes offered and community events will give good leverage. Floss will put in a letter of support.
- Pool has opportunity to earn money – Under 5 Learn to Swim programme pays \$12.50 per child – Water Safety Awareness Programme – Groups should pay etc

4.2 Michele Smith & Dan – Borroloola Clinic

- Explained reasons for lack of staff at clinic and long wait to see nurses.
- Need more nurses for Borroloola, but there is no extra housing for them.
- People coming to clinic in evening for non emergency treatment, because of long wait during the day.
- If nurses up all night, cannot work all day as well.
- Trying to get a permanent Doctor.
- Health Dept are restructuring, report to Katherine instead of Central.
- Self harm patients, takes up to 3 hours per patient, police involvement, mostly occurs at night where alcohol and drugs are involved. Pattern of repetition.
- Options – Medication available for depression, but cannot drink while on this – Mental Health workers to follow up on patient care if time allows.
- Resources for Mental Health work is under utilised, as people have to come in voluntarily, which is not happening. It was suggested the best assistance could come from Mabunji's Men's Talking Group and the Women's Safehouse as well as RGRC Youth programmes.
- There is not enough privacy at the clinic, as everyone can hear what is going on, nor is there enough space.
- Staffing Issues – more demand in dry season with tourism and King Ash Bay residents.
- There have been no upgrades to clinic in years and the population has doubled where expansion hasn't. Renovations are due to begin shortly.
- Agenda item for next meeting – Need statistics from clinic for staffing versus population – accommodation.
- GEC to be a direct link to put this through.

Outcome – LA invite Borroloola clinic to nominate a permanent representative to the LA Board in advisory (not voting) capacity. Michelle Smith nominated and accepted.

5. Minutes of Previous Meeting:

Reading of Pledge at Meetings

A vote was taken by a show of hands to find if Members wanted the Pledge read at LA meetings. YES - 9 NO - 1 PASSED

ACTION: SASO to send copy of Pledge to all LA Members.

5.1 Renovations to Lot 382 Broad Street

Issue – Noted that previous meeting minutes did not reflect the discussion and concerns raised by LA members regarding the move to renovate the Broad Street house. Mike Longton asked LA if he could discuss renovations with Project Manager, LA agreed to this.

Outcome – this matter to be discussed further in this meeting.

Minutes – The Chair raised the issue of the meeting minutes not reflecting the for/against arguments and key discussion points, so that anyone reading the minutes could understand how a decision had been reached, and why the LA had decided on a particular course of action.

Outcome: Minutes to reflect for and against arguments. Key points need to be more accurately recorded.

Moved: Geoff Hulm

Seconded: Bernie Redfern

LA voted unanimously to support this

6. Business Arising/Action List:

6.1. Mike Longton to give an update on progress of artwork on Council buildings; and to work with Amanda Haigh on applying for a grant to restore local artwork on Council property.

Mike tabled his report

Key Points –

1. Gulf Savannah (RJCP) to consider providing some labour under training scheme for cleaning, building plinths, roof's etc
2. RGRC could possibly supply in-kind support. Premix, cement roofing etc
3. Total cost of project is estimated to be \$19,000 which also includes paint conservator for one week, all paints and protective coatings as well as brushes, cleaning materials etc, cost of project manager for 3 weeks, remuneration for 3 artists for 3 weeks.
4. LA approved concept as presented.

For - Family members of artist have given approval - artists suggested are Alan Baker, Brian Hume and John Mawson. Local people enquiring about other artwork around town; Various options toward repairing and protecting, touch up and spray on protection best alternative. Approached well known paint conservator who has sourced best materials for job, she can also provide expertise in mixing and matching acrylics and protective coating. She can travel to Borroloola for one week teaching and workshopping Other art, approached Mabunji, MAWA and Gulf Savannah - MAWA responsible for Rumburniya and Malandari offered financial support. Mabunji have murals at their complex and crèche and have offered in-kind support

Against - Nil

ACTION: Mike to pursue grant application with Amanda and to present it to LA with budget etc before being submitted.

6.2. C Joll to provide copy of Conflict of Interest Policy to LA Members for perusal

CSM emailed a copy of the Roper Gulf Regional Council Conflict of Interest Policy to all LA members

Completed

6.3. To send Cemetery documents that were tabled at OCM on 29/01/2014 for next LAM on 3rd April 2014

Copy of Cemetery Management Plan Consultant Report tabled.

ACTION: LA members to read and bring questions to next Board meeting.

6.4. RGRC to write to SIHIP – to update Local Authority Members on housing.

SIHIP now National Partnership Agreement on Remote Indigenous Housing (NPARIH). Councillor Garner noted he has information on this; to be further discussed in this meeting (refer to 8.3.1).

Ongoing

6.5. LA to check if reply has been sent to James Dash regarding Remembrance Day letter

CSM noted that James Dash had received a verbal response. Completed.

6.6. DITS/ Civil to send Risk Assessment for Borrooloola Traffic Management for next LAM

No risk assessment provided, however map of pedestrian crossings planned by RGRC was tabled.

On-going.

6.7. SASO to send copy of Annual Community Events Calendar and Link to RGRC Policies to LA Members.

Community Events Calendar sent out. LA are encouraged to get all local events posted on this calendar.

Link to RGRC Policies sent out, LA members are encouraged to pursue this link so they have knowledge of current policies.

Completed

6.8. DITS to send list of Acronyms and Organisation Flow Chart to LA Members

List of acronyms and organisational chart tabled.

Completed.

6.9. LA members to ask local residents if they are willing to join a Tourist Board

Noted that more signage, or upgrade old signage on highway was needed. Noted also that there was support available through NT Tourism. LA members to continue to pursue.

ACTION: Trish & Mike to work together to encourage local people to join a Tourism Board

On going

6.10. Project Manager to do scope of works for renovations to house on Lot 382 Broad Street

Tenders have closed and builders have been appointed, commencing in one week.

Mike asked Project Manager if he could inspect the building for viability of renovations.

Mike said the building is not cyclone proof as it has no structural tie downs. Sharon

said the Project Manager has noted Mike's assessment and will include tie down and work to codes.

6.11. DITS to write Waste Management Plan

Not addressed.

On-going

6.12. CSM to give update on Tourist Sewerage Dump Point

DITS has written to P&W, who have acknowledged the letter and said they are considering the dump point to be at pumping station.

P&W have also offered the town back up bore to us for use at the pool, at a cheaper rate

On-going

6.13. Chrissy Joll to arrange out of session meeting with Authority Members and Councillors to work on Town Priorities

Out of session planning meeting held 8 March, more work needs to be done. Requested information on due date for town priorities – 23rd April latest day submissions can be made. To organise further discussions for Borrooloola priorities.

ACTION: C Joll to organise further out of session discussion for LA to determine town priorities for 2014 – 2015

On-going

6.14. Sharon Hillen to give SASO Health Hotline number

Tabled.

Completed.

6.15. GEC to make enquiries regarding clinic operating hours and why people are being turned away. To give feedback to CSM

Note presentation by Health Clinic staff.

Completed.

Other items raised in this section of the meeting (refer to sect 4.2 of these minutes)

6.16. Alcohol Management Plan

Issue – Too many meetings are being cancelled; the AMP for Borrooloola is not being progressed.

Point - Meetings should not be cancelled, it is up to the town to go ahead without waiting on Govt representation

For – AMP is written but not signed off; Issues over area – just start with Borrooloola and expand the area if and as necessary.

Against – Nil

Point – LA to call a meeting with AMP to work with SAG & CAG; LA should be included; draft up documents to send to Veronica Thorpe.

For – All agreed

Against – Nil

ACTION: LA Chair to approach Veronica Thorpe and SAG/CAG members to move on with meetings.

Resolution: All agreed

6.17. Kate Ganley – Dept Local Govt & Regions

While the meeting was in session Kate received a phone call relaying the information below and Kate gave this information to the LA at this meeting.

- Minister for LG has just announced \$5M for Local Authorities
- \$80K for each LA to spend how we see fit
- LA to discuss this further

7. Correspondence

Outgoing Correspondence:

Nil

7.1. Incoming Correspondence:

There were 3 nominations submitted for Local Authority membership:

Alison Doyle, Annie Roberts and Shaun Cairns

Currently there are 9 members, still waiting on 2 from Youth Voice, with this 3, it will bring the number to 14.

Members voted unanimously for the 3 new members

ACTION: Council to approve the 3 applicants become members of Borrooloola LA

7.2 Letter and Petition from Mabunji regarding Pedestrian Crossing at School

Issue – Traffic management at CBD and around school area is hazardous, there are community concerns that a child will be killed.

Point - Letter and petition were tabled and discussed

For - Noted this crossing has been brought up many times and it is time to do something; noted also DITS have been working on it for 6 months and have \$50K in funding for a traffic management plan, and is having a meeting with stakeholders today. Preliminary drawing for community consultation – Stage 1 – Ongoing; Engineer to develop risk management plan etc; LA members to encourage community to support this

Against – Nil

Outcome – LA thank the Truancy Officers for bringing this to the LA attention.

8. General Business

8.1. Council Service Manager's Report:

Received and Noted

8.1.1 Sand mine

CSM tabled a report on the RGRC Sand Mine near the Council Boat Ramp. Area has sand, topsoil and gravel deposits under extraction license. Noted that the previous co-ordinates are inaccurate; this is being addressed. Under the extraction license, RGRC is required to do a Mine Management Plan, due 2015. Has not been operational for the last 12 months. RGRC wishes to continue to access this lease.

For – Only accessible sand, gravel and topsoil with correct qualities for a considerable distance; there will be difficulty replacing this as a source. If it is extracted correctly, there will be no degradation of the area. Only area free of Native Title, would not like to see it closed. Previous overuse will cease, not for commercial use, sensible extraction

to be used and monitored. Mine closed for rehabilitation, waiting on wet season results. Maps lease coordinates are incorrect and need to be amended; Cost of haulage from out of town. Wait for EPA to say if viable.

Against - Interfering with access to Government boat ramp; mine has not been looked after and a little creek is forming now and could isolate boat ramp in future; Boat ramp area is used by general public and should be declared an environmental area. Mike Longton said he will still follow his paper trail for the environment. He has concerns regarding the potential for degradation of the area and that when he had the mine it was given up on request of NT Gov't Mining Dept some years previously. He said there is anecdotal support for this to be turned into a conservation area.

ACTION: DITS to invite EPA to inspect Sand Mine and report back to LA

ACTION: LA to review continuation of Sand Mine or change

Resolution: All agreed to actions

Ongoing

8.1.2 Pool

Issue – Motion put forward that LA accept responsibility to take over from the Pool Steering Committee.

ACTION - CSM to provide Terms of Reference for Pool Steering Committee to LA.

For - Pool Committee meetings were only being held once a year; Land tenure – school did not want pool so land was subdivided from school to pool

Against – No ongoing funding; \$180K to run pool per annum; must remain pool according to Agreement and supply training; CBT to look at streams of income

RESOLUTION – That the LA assumes control of the Pool by assuming the duties of the Pool Steering Committee.

Resolution: Unanimous.

8.1.3 Crime Prevention through Environmental Design Audit (CPTED)

Issue – To assist with developing a Traffic Management Plan for Borrooloola. Change landscape to aid in crime prevention and anti social behaviour. 4 design guidelines are: natural surveillance, natural access control, territorial reinforcement and maintenance.

Point: Community and LA Members to undertake audit with CSM, proposed dates Monday 14th April and Thursday 17th April 2014 at 12:00 noon and 7:00pm

ACTION: CSM and volunteers to walk sections of town, identify issues and dangers.

ACTION: LA Members and volunteers to advise CSM if they can do the CPTED Audit.

On going

8.2. Youth Report:

Presented and noted.

Youth Officer in town to do National Youth Week events; not available today. CSM report on current activities:

Issue – Chair requested stats on number of kids turning up for events.

ACTION: DITS to supply LA with meeting details for Multi Purpose Centre from Council.

ACTION: Youth, S&R Dept to supply stats to LA on # of children turning up for events

8.2.1 Tennis Court has been closed for Health and Safety reasons

The court is in a poor state of repair and poses a high liability risk to RGRC. LA members expressed concern, asking about alternatives as there are few resources

available for local children. CSM advised it would cost \$300,000 for the site to be repaired and made available.

Point - Multi Purpose Centre hopefully will fill this gap. Land for MPC is being rezoned

8.3.OCM – Councillor Report

8.3.1 Land release in Borrooloola

Councillor Gamer tabled a report from Lachlan Kelsall, Regional Director, Dept Lands, Planning & the Environment, on Native Title in Borrooloola and Mataranka. Vacant Crown Land (VCL) in Borrooloola identified for development; requires negotiation of Native Title as Native Title is not extinguished. Will be in Court in May, hopeful to proceed in 2015 – 16 for the 43 lots and to extend the subdivision by a further 68 lots. There is \$21M in Trust for renovations and housing development; will take 18months to complete the headworks.

Issue: Need further clarification so people know status of housing for Borrooloola

ACTION: CSO to invite Lachlan Kelsall or delegate to attend next LA meeting on 5th June 2014

Ongoing

8.3.2 By-laws

Councillor Gamer asked LA members to ensure they keep up with changes to local by-laws across the Council area. This includes updates such as the dog by-laws. Borrooloola one of the few Councils to have extensive range of by-laws, and RGRC is working to standardise these so they are more manageable.

On going

8.4. Local Authority Boundaries

As part of the Local Authority reform, the Borrooloola LA authority boundary needs to be decided; for purpose of expedience it was determined that the Borrooloola LA accept the electoral boundary.

Agreed.

9. Other Business

9.1. Complaints process

9.1.1 Jo Nicol tabled the RGRC complaints process.

9.1.2 Jo Provided the LA with a copy of the RGRC Regional Plan survey which consists of 6 questions and an "Other Comments" section. This is for broad distribution to residents so they can make comment on Council Services for the Regional Plan. It closes mid May.

9.1.3 Noted that dog registrations were currently being taken in Borrooloola.

9.2. LA Financial Training Workshop

Members were reminded that the LA Financial Training Workshop is on Thursday 1st May from 10:00am to 1:00pm. All members will be paid and are expected to attend.

ACTION: SASO to send reminder of LA Financial Training Workshop to Members

9.3. Regional Infrastructure Study

Chair note that there is currently a Regional Infrastructure Study being conducted by NT Government for Infrastructure Australia. This study will for the first time, include the social aspects of regional development as well as the economic development aspects. This means places like Borroloola can show that not only would improved roads lead to better economic (tourism) outcomes, but would improve ability of people to get themselves to medical support facilities prior to something becoming an emergency; to education support for the children etc. Strongly urge LA members to put together submission.

Sharon Hillen noted that RGRC would be putting in a submission on behalf of the Regional Council and would include – undiluted - anything the Borroloola LA came up with as an annex to their submission.

9.4. Clinic

Issue of clinic hours and operational activity again raised.

It was discussed that the LA write a letter to Health Department expressing our many concerns in relation to the clinic (grossly under manned, opening hours, very long waiting periods etc).

Councillor Garner suggested that he goes and explain public concerns.
(Refer to 4.2 of these minutes)

9.5 Slashing of Verges for DOI

Councillor Allen said that muns always slashed the verges at end of Searcy Street and Carpentaria Highway after the wet. The grass is getting too high to see approaching vehicles and is a hazard. CSM said that DOI have not requested for this area to be done, CSM was asked to approach DOI re slashing.

9.6 Push up Dump

CSM was asked if Cairns can push up the dump, they currently have a big machine in town and can do it in one go. CSM said he will look into it.

10. Meeting Closed

Meeting Closed 2:10pm

As the Chair at the Borroloola Local Authority Meeting held on the 3rd April 2014 I certify these minutes to be a true and correct record of this meeting.

Chrissy Joll - Chairperson

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.1
TITLE	Boundary Area for Local Authorities
REFERENCE	462829
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council accepts the boundary area for local authorities as proposed.**

BACKGROUND

Following the direction from Council the Governance unit consulted with Local Authorities about where the boundaries of their local authority area should be located.

Borrooloola, Ngukurr, Numbulwar Local Authorities indicated that they wanted to be located with their respective ward boundaries and membership and representation will be for residents and other parties located in these ward boundaries.

Borrooloola Local Authority will be bounded by the South West Gulf Ward boundaries.

Ngukurr local Authority will be bounded by the Yugil Mangi Ward boundaries.

Numbulwar Local Authority will be bounded by the Numbulwar Ward boundary.

Mataranka Regional Local Authority, which is located within the Never Never Ward has indicated that it will represent and be bounded by the Never Never Ward boundaries excluding the area of the Minyerri Local Authority. This area will include the small towns of Daly Waters and Larrimah and the pastoral properties of the southern part of the Never Never Ward.

Within the Never Never Ward boundaries is the Jilkminggan Local Authority. The Local Authorities at Mataranka and Jilkminggan are agreed that boundaries of the Jilkminggan Local Authority will extend within the northern and eastern part of the Never Never Ward and those residents and other parties can nominate to join either of the Local Authorities depending on common interest and social links.

Hodgson Downs Local Authority which has not had a Local Board previously, will be bounded within the Alawa 1 and 2 Aboriginal Land Trust Boundaries and the Kewulyi including Roper Valley within the Never Never Ward.

Beswick, Barunga, Bulman and Manyallaluk Local Authorities have requested to represent their nominal towns and be open to membership and representation from across the Nyrrilangulaung Ward reflecting their common language, families, clan and social links across the Nyrranggulung Ward.

ISSUES/OPTIONS/SWOT

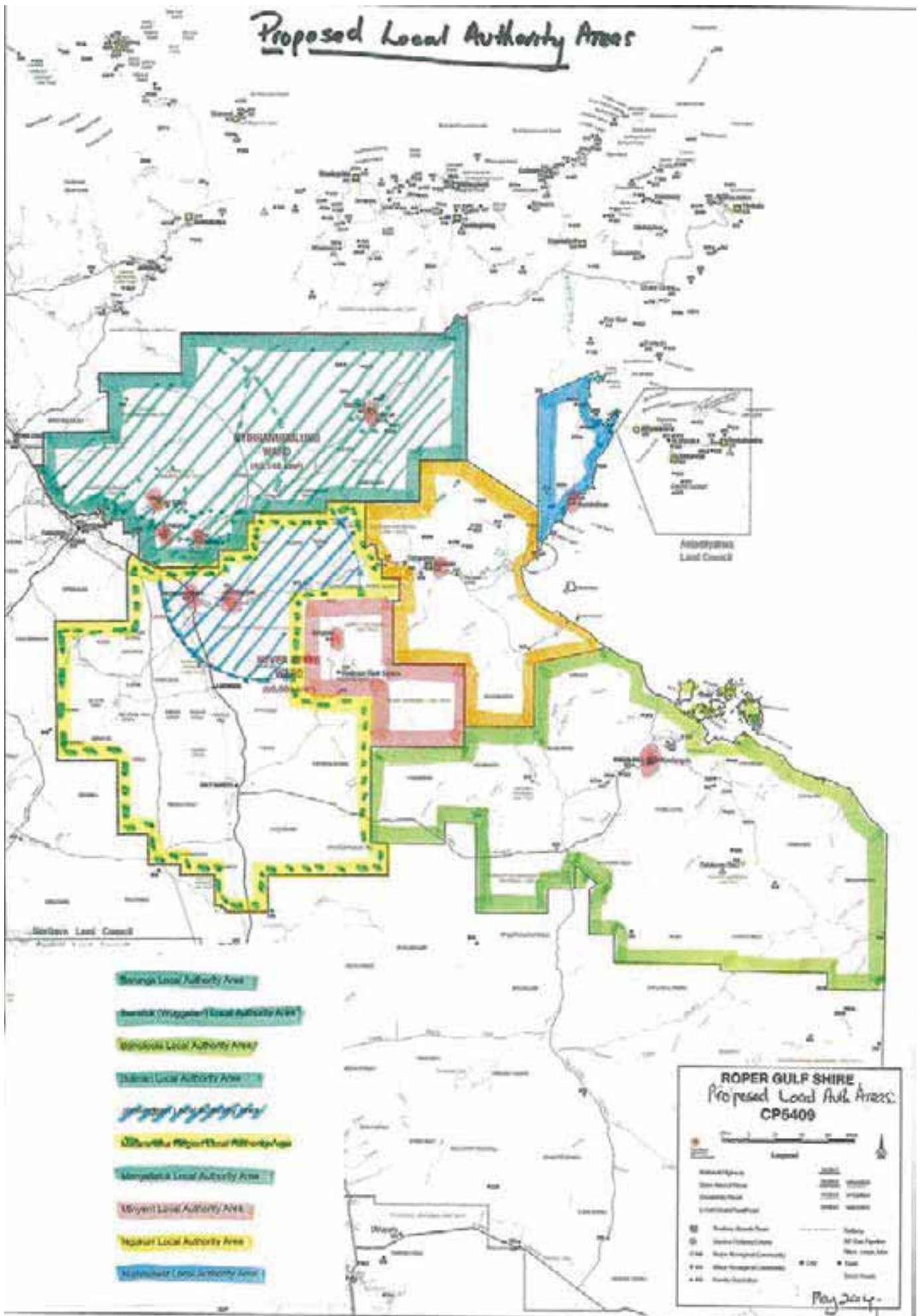
Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 map.jpg



CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.2
TITLE	CEO Performance Review
REFERENCE	462792
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That the Council nominate the panel of members to be on the review panel for the CEO performance review.**

BACKGROUND

The CEO is due for annual performance review.

Council is requested to nominate the panel of members to be on the review panel for the CEO performance review and decide on date to conduct the review.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.3
TITLE	Motion to National General Assembly of Local Government
REFERENCE	463000
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council receive and note report on Motion to National General Assembly of Local Government.**

BACKGROUND

Following motion was submitted to National General Assembly of Local Government to be held on 15-18 June 2014 in Canberra.

Motion:

That this meeting of ALGA supports the development of major infrastructure projects in remote and regional areas in Northern Australia in support of the State, Territory and Federal Government's focus on the development of Northern Australia.

National Objectives

A substantial increase in Commonwealth Government spending on public infrastructure projects in remote and regional areas in Northern Australia is important both for equity and improved economic development. Any new infrastructure expenditure will generate a flow on to the Australian economy as a whole.

Proposed major economic projects like rail and port developments need to be matched with local and domestic infrastructure spending including urgent upgrades to primary, secondary and local roads, bridges, river crossings, barge landings and ramps and airstrips. Access to basic telecommunications and mobile telephony networks is almost non-existent in some areas let alone to the National Broadband Network.

Summary of Key Argument

Northern Australia is of significant importance to the Australian economy. Northern Australia generates an important part of Australia's national wealth and will be of increasing importance in Australia's future. The value of mining, agricultural and tourist industries will return economic benefits to the whole Australian economy.

Northern Australia continues to be of importance in defense planning and depends on good infrastructure. The growth in the mining industries has placed substantial pressure on public roads and transport infrastructure and social development of towns small and large. The distances travelled and fuel costs flow on into high cost of living, a disincentive for skilled labour retention.

Northern Australia is one of the most expensive places to live with fuel costs often exceeding food cost. The poor quality of roads is being exacerbated by the transport loads and levels being experienced with mining transport. This is also decreasing the safety on these roads. Bridges and crossings are often subject to chronic flooding and seasonal closure. This reduces social movement and increases the costs of transport and overall cost of living in these remote and regional communities.

Many small to medium towns in northern Australia are without reliable telecommunications let alone access to broad band or mobile coverage. Any funding put into the development of public infrastructure will have a direct flow on into the Australian economy. The population of Northern Australia is growing but is being retarded by poor physical infrastructure. The north of Australia needs a major injection of infrastructure funding particularly targeted at base level infrastructure.

Local Government does not have the revenue base to achieve this and gain little from the major mining and other projects. Development of the north is a national issue and cannot simply be cost shifted to local government or left at its current low level.

ISSUES/OPTIONS/SWOT

Motion was submitted electronically via website online form. The reference number for the motion submitted is M0026.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.4
TITLE	New Policy: LA002 Local Authority Meeting Procedures Policy
REFERENCE	466983
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

(a) **That Council approve LA002 Local Authority Meeting Procedures Policy.**

Notes:

The Local Authority Meeting Procedures Policy has been developed to provide a structure for the orderly and efficient proceedings of meetings for Local Authorities in the Roper Gulf Regional Council local government area.

BACKGROUND

The Local Authority Meeting Procedures Policy has been developed to provide a structure for the orderly and efficient proceedings of meetings for Local Authorities in the Roper Gulf Regional Council local government area.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Draft Local Authorities Meeting procedure policy 2014.doc

1. POLICY CERTIFICATION

Policy title:	Local Authority Meeting Procedures Policy
Policy number:	LA002
Category:	Policy
Classification:	Local Authority
Status:	Draft

2. PURPOSE

The Local Authority Meeting Procedures Policy has been developed to provide a structure for the orderly and efficient proceedings of meetings for Local Authorities in the Roper Gulf Regional Council local government area.

3. ORGANISATIONAL SCOPE

This policy applies to all Local Authority meetings of Roper Gulf Regional Council.

4. POLICY STATEMENT

Roper Gulf Regional Council Local Authorities are established to perform functions such as, involving local communities in issues relating to local government, provide a forum for local communities to have the opportunity to express their opinion on questions affecting local government, a voice in formulating policies for their locality as well as for the area and region, to advocate and provide local views back to council, contribute to the development of the regional plan, make recommendation to Council on their budget and review expenditure relevant to the local authority area and perform other duties as assigned by the Minister.

5. DEFINITIONS

Agenda	means a list of items for consideration at the meeting together with reports and other attachments relating to those items
CEO	Chief Executive Officer of Roper Gulf Regional Council
Council	means the Council of Roper Gulf Regional Council
Committee	means a Committee established by the Council in accordance with the Local Government Act
Closed session	is a meeting of Council or a meeting of a Committee from which the media and the public has been excluded by a resolution carried in accordance with Regulation 8 of the Local Government (Administration) Regulations 2008.
Local Authority	means a committee established by Council which is subject to control and direction by the Council subject to any guidelines that

	the Minister may make.
Chair	means the Chair of the Local Authority
Meeting Room	means any location inside the doors of the room being used for the meeting, but does not include any area set aside for the public, media representatives or guests.
Minutes	means the record of the proceedings of any meeting of the committee.
Motion	is a proposal to be considered by Council at a meeting. It is a request to do something or to express an opinion about something. A motion formally puts the subject of the motion an item of business for the Council.
Quorum	means the minimum number of members needing to be present to constitute a valid meeting
Record	means a document including any written or printed material or object (including a sound recording, coded storage device, magnetic tape, compact or floppy disc, microfilm, photograph, film, map, plan or model of a painting or other pictorial or graphic work) that is or has been made or received in the course of official duties by a Committee member or an employee of the Council and, in particular, includes the minutes of meetings of the Council or Committee of Council.
Resolution	is a motion that has been passed by a majority of committee members at the meeting. While in practice it means the 'council decision', the word 'resolution' also indicates the process by which the decision was made.

6. Principles

6.1 Setting time and dates for the meetings

Each Local Authority in consultation with the Local Authority Support Officer will set the day, time and date of the meetings for the year.

6.2 Convening a Meeting

A meeting of a Local Authority cannot be held unless due notice has been given to all members and a quorum is present within 30 minutes after the appointed commencement time. If a quorum is not present the meeting is postponed to a time and place fixed and members notified.

6.3 Notice of Meetings

A notice convening a meeting must be in writing, state the date, time, place and agenda for the meeting. Members of the Local Authority must be given notice of the meeting within a reasonable time before the appointed meeting takes place and the details published on the Council website within a reasonable time before the appointed meeting and be posted on the notice board of the relevant council's Service Delivery Centre.

The notice to Local Authority members may be given personally, by post, by email, by fax or in any other way pre-arranged by the CEO with the member's of the Local Authority.

Notice of the upcoming Local Authority meeting shall be posted on RGRC website.

Generally a meeting of the local authority must be open to the public; however the public may be excluded while business classified by regulations as confidential business is being considered.

6.4 Notice to be given of agenda items for an local authority meetings

The agenda for each meeting is to be prepared by the Council Service Manager in consultation with the Local Authority Chair and Local Authority Support Officer.

6.5 Order of Business

The order in which the agenda is to be prepared must include but is not limited to:

1. Regional council's response to local authority issues raised;
2. Local authority action items;
3. CEO report on current regional council services in the local authority area – in most cases provided by the Council Service Managers (CSM)
4. Visitor presentations;
5. The latest quarterly financial report; and
6. A report on complaints received concerning regional councils service delivery in the local authority area.

Each financial year a local authority agenda must include a review of:

1. Regional Council's Annual Report for the previous financial year;
2. Relevant community plan of the regional council or local authority;
3. Regional Council's proposed Regional Plan (Business Plan); and

4. Regional Council's proposed budget priorities for the next financial year (town priorities).

Agenda items should be set out as: -

- a) Present/Elected Member/Local Authority members/Staff/Visitors and Guest
- b) Formal opening of the meeting by the Chairperson
- c) **Apologies and leave of absence** – Local Authority members who have given reasons why they cannot attend the meeting and those reasons are acceptable to the Local Authority and the Regional Council. A motion will be made to either accept or refuse the apology.
- d) **Confirmation of previous minutes** – the Council must consider the minutes of the Local Authority meeting (normally the unconfirmed minutes) at the next available council meeting, councils response to any matters raised by the Local Authority must be recorded in the council's minutes. A motion will be given by the Local Authority that the previous minutes are a true and correct record of that meeting.
- e) **Business arising from previous minutes** - any business arising out of the last minutes/action list, motions to be moved etc. Business arising should not be discussed until the previous minutes have been confirmed.
- f) **Incoming & Outgoing correspondence** - the correspondence with regards to the matter as raised by Local Authority for their area, which is received by Council since the last Local Authority meeting. If action is required as a result of the correspondence, a motion should be taken on each separate item otherwise a motion is recorded as receiving and noting the incoming and outgoing correspondence for the period specified.
- g) **Call for items of General Business** – this item provides meeting participants an opportunity to put forward new items to the Local Authority for consideration.
- h) **Questions from the Public** – with or without notice.
- i) **Disclosure of interest** - a declaration of conflict of interest with any one agenda item at the meeting must as soon as practicable after a member becomes aware of the conflict. A member has a conflict of interest in a question arising for decision by the Local Authority member or an associate of the member has a personal or finance interest in how the question is decided. If a conflict of interest is disclosed the details need to be recorded in minutes of that Local Authority Meeting.
- j) **General business** – to include the elected members report, Council Service Managers report, town priorities, governance updates, Remote Jobs & Community Program (RJCP), Alcohol Management Plan, policy updates and work health and safety and any matter not otherwise dealt with can be raised in general business, subject to any rules requiring notice. Presentations and question time will be maintained by the Chair. A presentation should not exceed 10 minutes, followed by a 5 minute question period.

- k) **Closed Session** – The reports presented under a closed session will be dealt with under Section 65 of the Local Government Act as in force at 18 December 2013 and Regulation 8 of the Local Government (Administration) Regulations 2008.
- l) **Close of Meeting** - confirmation of date and time of the next meeting; and the Chair will formally declare the meeting closed

Copies of the agenda must be made available to the public on the Council website, Council Headquarters and other determined places, as soon as practicable before each meeting.

The order of business should become the regular way of holding a Local Authority meeting. They may be altered for exceptional cases, but should be a consistent foundation for the Local Authority to follow.

If the order of business is altered the Local Authority members who are present at that meeting will have to pass a motion to that effect.

6.6 Procedures for general business at an ordinary meeting

When the Chair calls for the General Business items, the Local Authority members and public members may make a request for items to be discussed during general business.

Before requesting for general business, the Local Authority member or member from public must have regard to the nature of the matter and whether it requires a decision or is for information only.

Local Authority members must only give notice of matters for decision by the Local Authority in the event of the matter not requiring much deliberation. Where a matter requires reasonable consideration or analysis, the Local Authority shall consider deferring it to the next meeting.

6.7 Petitions

A petition may be presented to the Local Authority meeting by a Local Authority member. Before presenting the petition the members must, as far as practicable, become acquainted with the subject matter of the petition.

The member must state the nature of the petition and then read the petition. The petition must be worded in respectful language. Each page of the petition must restate the whole of the petition.

- a) a person present at the meeting and associated with the petition, may make a statement, explanation, submission, or comment regarding the petition only if first invited to do so by the Chair; and
- b) no debate on, or in relation to the petition is allowed and the only motion that may be moved is that:

- (i) the petition be received and noted; and
- (ii) be referred to the Regional Council who will refer the matter to a committee or specific Regional Council staff member through the CEO for consideration and a report be given to the Council at the next scheduled Council meeting.

6.8 Deputations

A deputation wishing to attend and be heard at a meeting must notify the Council Service Manager or the Council Governance Unit no less than three (3) working days before the next scheduled meeting.

The application must state why the deputation wishes to attend and be heard.

The Council Service Manager or the Council Governance Unit, upon receiving the application, must inform the Chair of the contents. The Chair or Council Service Manager must determine whether the deputation may be heard. If the Chair or Council Service Manager has determined to hear the deputation, arrange a convenient time for the deputation to be heard at a local authority meeting through the Agenda.

Only two (2) people in the deputation may address the meeting unless the committee members determine otherwise by resolution.

A person in the deputation who is addressing the meeting must be temperate in speech and manner, and must not use insulting or offensive language.

The deputation must be given adequate opportunity and facility to explain the purpose of the matter.

The Chair may halt an address by a person in a deputation if:

- a) the Chair is satisfied that the purpose of the deputation has been sufficiently explained to the committee members; or
- b) the person is severe in speech or manner or uses insulting or offensive language

6.9 Motions to be dealt with in the order they appear in the agenda unless otherwise determined

The motions shall be dealt in the order they appear in the agenda. If, for any reason, the sequence of motion is to be altered, the Local Authority committee will pass resolution to move the motion and then will make a separate resolution to resolve the motion.

6.10 Motions to have a mover and a seconder

The Chair will read out the agenda item and will ask the relevant Local Authority member to speak on the agenda item. The member will not take more than five minutes to explain the

report and after that committee members may have question answered on the agenda item and report.

The Chair will then read the motion and will invite committee members to move a motion. If committee members are happy with the motion, committee members will first show their hand and then move a motion. If a committee member deems to have an amendment to the motion, then the amendment will be discussed and the Chair will invite Local Authority members to move the amended motion. Once Local Authority member moves the motion, the Chair will invite committee members to second the motion. The Local Authority member will first show their hand and second the motion.

The Chair shall only allow debate on a motion if it is seconded, requesting initially for a Local Authority member that may wish to speak against the motion to speak for a maximum of five minutes for, or against the motion.

A motion that is not seconded must be recorded in the minutes as having lapsed.

A Local Authority member speaking about a motion must confine his or her remarks to the matter being considered.

6.11 Motions not to be withdrawn without consent

When a motion has been moved and seconded, it becomes subject to the control of the Local Authority meeting and may not be withdrawn without the consent of all committee members.

6.12 A Local Authority member may move an amendment to a motion so long as it still relates to that motion

When a motion has been moved and seconded, a Local Authority member may move an amendment to it.

A Local Authority member who moves or seconds a motion must not move or second an amendment to a motion.

Any amendment so moved, must not negate the intent of the original motion.

The Chair shall rule that any proposed amendment that attempts to negate a motion, or replace an amended motion with the original motion, is rejected.

6.13 The Local Authority may only deal with one (1) amendment to a motion at a time

Once an amendment has been moved, no further amendment can be considered until that amendment is disposed of, either because it lapses, or is seconded and put to the vote.

6.14 The amendment, if voted on and carried, becomes a motion

Once an amendment is put to the vote and carried, the motion, as amended, then becomes the motion before the local authority meeting. Following the carriage of an amended motion to the vote from committee members present at the meeting.

6.15 Dealing with further amendments to motions

If an amendment to a motion is lost, then further amendments may be considered until a motion is carried (be it the original motion or some variation of it) or all motions are exhausted.

6.16 Limitation as to the number and duration of speeches

The mover of an original motion, in his or her opening speech, must not speak for more than five minutes.

Except with the consent of the Chair, a Local Authority member, other than the mover of the original motion, must not speak for more than five minutes at any one time. The Chair is responsible to keep the Local Authority member on time.

A Local Authority member, who is the mover of an original motion, has a right of general reply (and may speak for up to five minutes once all debate is completed) to all observations which have been made in reference to the motion and every amendment involved in respect of it.

A Local Authority member, other than the mover of an original motion, has the right to speak once to the motion and any amendment proposed to it. The Chair has the right to close the debate at anytime he or she deems that there has been ample debate.

6.17 Chair to maintain order, to decide who can speak first and to have priority when speaking

The Chair must maintain order, and may, without the intervention of any other Local Authority members, call any Local Authority member to order whenever, in his or her opinion, it is necessary to do so.

If two or more Local Authority members attempt to speak at the same time, the Chair must decide which of the committee members may speak first.

The Chair may, at any time during the debate on the matter, indicate an intention to speak.

If the Chair indicates an intention to speak, a Local Authority member speaking or proposing to speak to the debate must be silent until the Chair has been heard.

6.18 Addressing Local Authority members and others

Local Authority members shall refrain from the use of offensive or inappropriate language, especially in reference to other Local Authority members, Councillors or staff.

Local Authority members shall not make imputations of improper motives or personal reflections on Local Authority members, Councillors or staff.

A Local Authority member who considers that another Local Authority member is out of order may call upon the Chair to maintain order.

The call for order must be dealt with immediately, without further discussion, in accordance with Roper Gulf Regional Council's Code of Conduct.

Nothing in this clause affects questions being asked relevant to matters under discussion at the meeting.

6.19 How the Chair shall deal with calls for order from Local Authority members

Where a Local Authority member calls for order, the Chair must rule on the call by determining whether the comments made by a Local Authority member are out of order.

Where the Chair rules that a Local Authority member is out of order on more than three occasions at a meeting he or she may request the committee member to leave the meeting.

If the Chair decides that any motion, amendment or other matter (including a matter he or she considers is objectionable) is out of order, it must be rejected and not be considered further.

6.20 Motions to improve the handling of matters at a meeting

A Local Authority member may move a motion to have a matter put on the vote only after the Chair has:

- a) first queried whether Local Authority members wish to speak for, or against, the particular motion to do with the matter; and
- b) at least two Local Authority members have had the opportunity to do so

If the motion to put a matter to the vote is lost, debate on the matter must be allowed to continue for at least ten minutes before the Chair can allow a similar motion for the matter to be put to the vote.

If the motion to put a matter to the vote is carried, the Chair must immediately put the motion to do with the matter to the vote.

A Local Authority member may move a motion to have debate on a matter postponed to the next local authority meeting and have the meeting move to the next agenda item of business:

- a) if the motion is carried, the Chair and Local Authority Support Officer must ensure the matter is included in the agenda for the next meeting; or
- b) if the motion is lost, the Chair must continue to allow debate on the matter until it is put to the vote.

A Local Authority member may move a motion to have a meeting adjourned for a short period:

- a) if the motion is carried, the meeting must continue with the matter before the meeting at the point where it was delayed; and
- b) if the motion is lost, the Chair must not accept a similar motion within 30 minutes after the motion was lost.

6.21 Local Authority member absences from, and attendances at, local authority meetings

If a quorum of committee members is not present within 30 minutes at a meeting in accordance with Chapter 6 Part 6.1 Section 61 (2) of the *Local Government Act as in force at 18 December 2013*, the Chair must postpone the meeting to a date, time and place as he or she thinks fit and notify members.

Local Authority members may attend meetings by technological means (teleconference etc) so long as there are no members of the public in attendance when confidential matters are discussed and undue influence is not exercised over Local Authority members by members of the public during the meeting.

6.22 Public attendance and participation at meetings

Members of the public, including journalists, shall be allowed to attend Local Authority meetings unless the local authority committee chooses to close them for confidential reasons.

A member of the public must not take part, or attempt to take part, in the proceedings of a meeting of the local authority unless invited to do so by the Chair.

A member of the public who wishes to ask a question or make a submission or comment must seek approval through the Chair.

A person other than a member, who interrupts the conduct of a meeting shall, on being requested to do so by the Chair immediately leave the place where the meeting is being held.

6.23 Grounds for closure to public

Public will be asked to leave the meeting when the local authority is dealing on the matters and information following:

- a) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business;
- b) commercial information of a confidential nature that would if disclosed;
 - (i) prejudice the commercial position of the person who supplied it;
 - (ii) confer a commercial advantage on a competitor of the Council; and;
 - (iii) reveal a trade secret.
- c) information that would, if disclosed, prejudice the maintenance of law;
- d) matters affecting the security of the Council, Committee members, staff members, or Council property; and
- e) advice concerning litigation or advice that would otherwise be privilege from production in legal proceedings on the ground of legal professional privilege.

6.24 Closure of Resolution to Close

The local authority of the Council of which all the members are committee members or a appointee by Council, may exclude the public from the meeting while business of a classified kind is being considered as deemed by regulations as confidential business, a motion to close part of the meeting to the public should be moved and seconded.

6.25 Public rights to make representation

The local authority of the Council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

6.26 Grounds for closing part of meeting to be specified

The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

6.27 Details to be specified

The grounds must specify the following:

- a) the subject title of the matter that is to be discussed during the closed part of the meeting; and
- a) the reason why the part of the meeting is being closed, stated in clause 6.24.

6.28 Public access to decisions made in closed sessions

A person who discloses confidential information acquired as a member of the local authority committee is guilty of an offence if

- a) the person makes the disclosure intentionally or recklessly; and
- b) the person knows or ought to know that the information is confidential.

A Local Authority member makes improper use of the information if the member uses it to gain some private benefit, or to inflict harm on another.

Disclosure of confidential information can take place for the purpose of carrying out functions as a member of the local authority in the case of

- a) as authorised by the person to whom the duty of confidence is owed; or
- b) to a court or tribunal; or
- c) a law enforcement agency; or
- d) to an inspector

6.29 The Chair is to maintain order when the public is participating in Local Authority meetings

The Chair may invite questions, submissions or comments from members of the public at a meeting of the Local Authority but is not obliged to do so.

If the Chair considers a question, comment or statement of a member of the public at a meeting of the Local Authority is offensive, irrelevant, and unduly long or deals with a confidential matter, the Chair may rule the matter out of order and proceed to deal with it or the next item of business.

A question on notice from a member of the public must be included in the agenda for the next local authority meeting.

On receiving a comment or submission from a member of the public, the Local Authority must:

- a) request it be included in the agenda for the next Regional Council meeting

- b) deal with it under general business at the meeting of the Local Authority; or
- c) note it and take no further action.

6.30 Procedures for Local Authority minutes

Minutes (unconfirmed) of Local Authority meetings shall be included in the agenda of the following Regional Council meeting as part of the Ward Report as a recommendation for the Council to receive and note or take action as required.

7. REFERENCES

Acknowledgements (original author/source documents)	
Related Policies	ADM011 Conflict of Interest Policy CL001 Members Code of Conduct CL002 Member Disciplinary Policy
Related Publications	NT Local Government Act, 2008 NT Local Government (Administration) Regulations
Relevant Forms	<i>Agenda and minutes template</i>

8. DOCUMENT CONTROL

Policy number	LA002
Policy Owner	Governance
Endorsed by	
Date approved	
Revisions	
Amendments	
Next revision due	February 2015

9. CONTACT PERSON

Contact person	Manager Governance & Corporate Planning & Corporate Planning
Contact number	08 8972 9000

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.5
TITLE	Policy Update: FIN005 Corporate Credit Card Policy
REFERENCE	466946
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council approve that any two delegates authorised by CEO are to approve each individual requiring a corporate credit card.**
- (b) **That Council approve to make necessary changes in the FIN005 Corporate Credit Card Policy to include authority as (a) above.**

BACKGROUND

Corporate Credit Card policy provides clear and concise guidelines for the use of Corporate Credit Cards of the Roper Gulf Regional Council.

ISSUES/OPTIONS/SWOT

RGRC existing Corporate Credit Card Policy states that The CEO and both Directors are to approve each individual requiring a corporate credit card. When the policy was approved RGRC only had two Directors. Having four Directors on role, the existing line on policy is bit unclear and needs amendment.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.6
TITLE	Policy Update: Reviewed Policies
REFERENCE	466955
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

(a) **That Council approved the following reviewed policies:**

- ADM005 Communication Policy
- ADM006 Computer, Telephones, Internet and Email Use Policy
- WS003 Work Health and Safety Policy

Notes:

ADM005 Communication Policy has been developed to provide direction and guidance for the delivery of high quality, relevant, accessible and transparent communication to Roper Gulf Regional Council's stakeholders, residents, Elected Members and Staff.

ADM006 Computer, Telephones, Internet and Email Use Policy clarifies the standard of behaviour expected during the use of RGRC computers and phone lines for all RGRC employees, Elected Members, volunteers and contractors.

WS003 Work Health and Safety Policy ensures RGRC's commitment towards providing a healthy and safe workplace environment for all employees, visitors and contractors.

BACKGROUND

Policies form the foundation of a solid framework in which operational matters and processes are developed. Our policies are constantly being created, reviewed and withdrawn according to the changing needs of our Organisation.

ISSUES/OPTIONS/SWOT

ADM005 Communication Policy has been revised to make it more clear and as according to our policy standards. The revised policy has used some content from the previous policy but it has been completely redone. The revised version of ADM005 Communication Policy replaces the existing Communication Policy.

ADM006 Computer, Telephone, Internet and Email Usage Policy is a revised version of ADM006 Computer Usage Policy. The policy has been revised to set clear guidelines for using RGRC computer, internet, telephones and emails.

WS003 Work Health and Safety Policy has been revised to make it broad and it clearly shows the WHS outcomes that RGRC is committed too.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Draft ADM005 Communication Policy.doc
- 2 Draft ADM006 Computer, Telephone, Internet and Email Usage Policy.doc
- 3 RGRC - WS003 - Work Health and Safety Policy DRAFT UPDATE.doc

1. POLICY CERTIFICATION

Policy title:	Communication Policy
Policy number:	ADM005
Category:	Policy
Classification:	Administration
Status:	Draft

2. PURPOSE

The Communication Policy has been developed to provide direction and guidance for the delivery of high quality, relevant, accessible and transparent communication to Roper Gulf Regional Council's stakeholders, residents, Elected Members and Staff. RGRC places a high importance on maintaining open and consistent communication with residents, Elected Members, and staff as well as with outside agencies. This communications policy should be read along side and whilst observing RGRC's *Computer Usage Policy, Mobile Phone Policy, Media Policy and Social Media Policy*

3. ORGANISATIONAL SCOPE

This policy applies to all internal and external communications of the Council including correspondences inward and outwards, telephone communication, email, internet, media contact including media releases, newsletters, RGRC's website, direct discussion between employees or Elected Members with external persons; representation and speaking at official functions; and public speaking engagements.

4. POLICY STATEMENT

Roper Gulf Regional Council recognises that creating effective means of communication fosters trust among RGRC communities, Councillors, and staff.

The Communication Policy intends to ensure that:

- Important information external to RGRC shall be promptly received, considered and communicated to the RGRC's internal stakeholders,
- Important internal information is promptly identified, considered and communicated to the RGRC's internal stakeholders and external stakeholders as appropriate.
- Whether through traditional communication mechanisms or online, a consistent, factual and positive image of RGRC is created.

5. DEFINITIONS

CEO	Chief Executive Officer
Communication	Includes all written, verbal, electronic and personal interactions by all employees with any member of our community, visitors, all levels of government and other agencies.
Considered	Means thoughtful, respectful and with regard to the receiver of the information
Elected Members	Members of the RGRC Council
External	RGRC external stakeholders shall be:

Stakeholders	<ul style="list-style-type: none"> • residents of the Roper Gulf region • visitors to the area • other local governments • State and Federal governments • regulatory authorities • funding authorities • businesses with whom RGRC deals with
G&CP	Governance, Corporate Planning and Compliance Business Unit
Internal Stakeholders	RGRC internal stakeholders shall be: <ul style="list-style-type: none"> • the elected members • the Chief Executive Officer • the Directors and Managers • all other employees • consultants and contractors acting on behalf of the RGRC
RGRC	Roper Gulf Regional Council
Shall	Will
Social Networking Sites	Includes Facebook, Twitter, MySpace, YouTube and any other similar websites.
Timely	Means occurring within a suitable amount of time or occurring at a suitable time, particularly from the perspective of the receiver of the communication.

6. PRINCIPLES

6.1. Professional Image

RGRC places the highest of importance on its image of professionalism during its communications. RGRC's professional image shall be upheld and maintained during all of its communications through ensuring:

- Informative outgoing correspondence in line with RGRC's style guide is distributed in a timely manner to residents, stakeholders, Elected Members and RGRC staff.
- Incoming correspondence is received and actioned in a suitable amount of time.
- RGRC's programs are promoted and advocated effectively throughout community.

6.2. Roles and Responsibilities

The official media spokespersons of RGRC are the Mayor and the CEO.

The CEO may delegate a member of RGRC staff to speak on a specific event. Directors or their nominated staff may speak on operational matters relating to their specific department with the CEO's approval only.

Elected Members may speak on specific issues of interest to them with prior approval from the Mayor.

6.3. External Communication

RGRC recognises the importance of having a variety of external communication methods in order to reach the residents of the Roper Gulf Region effectively, transparently and in a timely manner.

It is the responsibility of Manager Governance, Corporate Planning and Compliance, as a delegate of the CEO, to prepare and disseminate the following types of external communications whilst observing the *Local Government Act*:

- RGRC Regional (Business) Plan
- RGRC Annual Report
- Media Releases
- Invitations to attend Ordinary Meetings of Council
- Website content

It is the responsibility of each business unit's manager to send the following types of communication to the Governance, Corporate Planning and Compliance Business Unit, as the CEO's delegate, prior to its distribution to the community for approval, unless prior delegation from the CEO has been provided:

- Advertisements
- Newsletters
- Brochures
- Fact Sheets

All other forms of communication distributed, whilst not required to seek approval from G&CP shall be prepared and distributed in a manner that upholds RGRC's professional, transparent and consistent communication values.

6.4. Customer Service

RGRC shall provide a high level of customer service to its internal and external stakeholders and customers. RGRC shall correctly and efficiently answer and respond to phone calls, letters, faxes, emails and face to face contact with stakeholders and customers to ensure a positive reputation of RGRC is generated and upheld.

6.5. Community Consultations

Consultation with the community is a vital and essential method of receiving the ideas and views of RGRC residents. Community consultations shall occur whenever reasonable and/or possible.

It is the responsibility of Senior Management, as set out by the *RGRC Organisational Structure* to ensure that community consultation on community issues begins as early as possible to allow for community involvement and comment before decisions are made. The Local Authority Meetings are an effective medium for these consultations to occur. At Local Authority Meetings, it is the responsibility of the Senior Manager to delegate the responsibility of spokesperson to an RGRC staff member in their own business unit to conduct the consultation.

6.6. Media Relations

RGRC shall establish and maintain a strong working relationship with the local and regional media outlets through the provision of up-to-date and interesting stories from the RGRC region. In RGRC's attempt to provide timely, open and transparent communication, RGRC shall endeavour to respond to media inquires from any outlet on the same day as receiving them.

The official media spokespersons of RGRC are the Mayor and the CEO unless delegation has been provided by the CEO to another member of staff.

6.7. Internal Communication and Employee Relations

In order to provide information to the community in a timely and transparent manner, RGRC will provide information to its Employees and Elected Members in a timely manner also. Internal communication shall occur by, but is not limited to:

- New employee induction training
- Regular business unit staff meetings
- Regular senior management meetings
- Access to RGRC policies, procedures and plans
- Notice boards
- 'Employee of the Month' and like award schemes

6.8. Events and Festivals

Roper Gulf Regional Council may use community events and festivals to disseminate and distribute information regarding RGRC as an organisation, the programs that RGRC operate and employment opportunities that may exist.

It is the responsibility of the business unit's manager organising the information or stall at the event of festival to ensure that the information being distributed is correct, up-to-date and upholding RGRC's values and professional image.

6.9. Violations

Violations of the Communication Policy will be dealt with in accordance to the nature and severity of the specific violation. An RGRC employee or Elected Member who violates the Communications Policy will be subject to disciplinary action under Council's Code of Conduct and Member's Code of Conduct.

7. REFERENCES

Acknowledgements (original author/source documents)	Roper Gulf Regional Council Governance, Corporate Planning and Compliance Business Unit.
Related Policies	<ul style="list-style-type: none"> • RGRC Style Guide • ADM013 Social Media Policy • ADM005 Communications Policy • CL001 Members Code of Conduct • CL002 Members Disciplinary Policy

	<ul style="list-style-type: none"> • HR003 Employee Discipline Policy • HR005 Confidentiality and Privacy Policy • ADM006 Computer Usage Policy • ADM007 Mobile Phone Policy • ADM010 Media Policy • RGRC Organisational Structure
Related Publications	<ul style="list-style-type: none"> • Information Act • Privacy Act • Local Government Act
Relevant Forms	<i>Nil</i>

8. DOCUMENT CONTROL

Policy number	ADM005
Policy Owner	Governance, Corporate Planning and Compliance Business Unit
Endorsed by	
Date approved	4th November 2008
Revisions	March 2014
Amendments	
Next revision due	February 2015

9. CONTACT PERSON

Contact person	Manager Governance, Corporate Planning & Compliance
Contact number	08 8972 9000

1. POLICY CERTIFICATION

Policy title:	Computer, telephones, Internet and Email Usage Policy
Policy number:	ADM006
Category:	Policy
Classification:	Administration
Status:	Draft

2. PURPOSE

The Roper Gulf Regional Council (RGRC) Computer, Telephone, Internet and Email Usage Policy clarifies the standard of behaviour expected during the use of RGRC computers and phone lines for all RGRC employees, Elected Members, volunteers and contractors. This policy ensures that all those using RGRC computers and phones shall be well informed and confident of their responsibilities whilst using RGRC computers, phones and connected record management systems as well as when making reference to RGRC on external websites, including social media websites.

3. ORGANISATIONAL SCOPE

This policy applies to all employees, Elected Members, contractors and volunteers of RGRC who are assigned as user to RGRC's phone and computer network and/or assigned to contribute to external social networking sites associated with RGRC.

4. POLICY STATEMENT

Roper Gulf Regional Council recognises the need of RGRC employees, Elected Members, volunteers and contractors to have access to and use of computer network and telephone facilities in order to carry-out their duties in the Roper Gulf region effectively and to the highest quality. Furthermore, the *Local Government Act* and the *Information Act* both stipulate the requirement of electronic record management and availability of information to the public as essential to the operation of all Local Government bodies, RGRC included.

5. DEFINITIONS

Computer Network	includes but are not limited to desktop computers, laptop computers, mobile phones, smart phones, tablets and other means of accessing RGRC's internet services (outlook), electronic record management services (InfoXpert) and any other internet or computer facilities provided by RGRC.
Confidential Information	includes but is not limited to rate schedules, diaries, file notes, or any other material whether or not compiled or made by RGRC employees as part of their employment
CEO	Chief Executive Officer
Elected Members	Members of the RGRC Council
Telephone	Will refer to a phone that uses a metal wire telephone line for transmission.
RGRC	Roper Gulf Regional Council
Sensitive	any information (written or verbal) of a commercial, technical,

Information	personal (employee information), or financial type which is not publicly available.
Shall	will
Social Networking Sites	includes Facebook, Twitter, MySpace, YouTube and any other similar websites.
User	a person granted a username and password to access the RGRC computer system including but limited to access to RGRC's record management systems and RGRC's social networking sites.

6. PRINCIPLES

6.1. Requirements for Use of RGRC Telephone, Internet, Email and Computers

All users shall use their allocated username and password when accessing RGRC's computer network system and shall protect these login details to uphold the privacy and confidentiality of RGRC's records. Users will be prompted to change their password every 30 days.

Employees shall use the land line telephone for office use only.

All users allocated with RGRC electronic equipment shall handle and care for equipment in a responsible and safe manner.

6.2. Telephone, Computer and Computer Network Usage

Users shall use RGRC land line telephones, computer networks and computers for business purposes.

Where personal use of an RGRC land line telephone and computer network has been granted by a user's supervisor, personal use shall be limited, reasonable and have no impact on the user's work performance or the performance of the entire network performance.

RGRC does not provides warranty or assurance of the confidentiality or privacy of personal information disclosed by a user while using an RGRC computer network for personal purposes.

The installation of personal software or internet downloadable software is not permitted on RGRC computers.

RGRC computer networks shall not be used to disclose any sensitive, confidential and/or unauthorised information. Offensive, obscene or pornographic material shall not be distributed on RGRC's computer network. Computer networks shall not be used to in a manner that will cause insult, intimidation or humiliation, a manner that is illegal, unlawful or inappropriate, a manner that affects the performance of RGRC's computer network.

6.3. Email Usage

All emails shall be written in a professional and appropriate manner that represents RGRC correctly.

The following disclaimer is automatically included on the end of each RGRC sent. It shall not be removed.

"The information contained in this message and any attachments may be confidential information and may be subject to legal privilege, public interest or legal profession privilege. If

you are not the intended recipient, any use, disclosure or copying of this message or any attachments is unauthorised. If you have received this document in error, please advise the sender. No representation or warranty is given that attached files are free from viruses or other defects. The recipient assumes all responsibility for any loss or damage resulting directly or indirectly from the use of any attached files.”

Any email that a user suspects to contain a virus, must not be forwarded or opened. The email should be reported immediately to IT management and the user’s supervisor.

Should a user receive an email or text message with content that is in breach of any RGRC policy, the user shall forward it immediately to their supervisor and no one else and then delete the email or text message.

Any user shall not forward on chain emails or text messages.

6.4. Internet Usage

Any user of the RGRC computer network shall not access any website containing offensive, obscene or pornographic material. Users shall not access websites that will cause insult, intimidation or humiliation. Websites shall not be accessed that contain illegal, unlawful or inappropriate material. Websites shall not be accessed that affect the performance of RGRC’s computer network.

Administrators of the RGRC website and RGRC social media websites shall only publish content that has been pre-approved by the CEO and the CEO’s delegates. Administrators shall ensure all content published to the RGRC website promotes RGRC in an accurate and professional manner and no confidential or sensitive information is disclosed.

RGRC Employees that have personal social media website accounts shall not use such media to disclose any information regardless of the nature of the information about RGRC at any time.

6.5. Record Management

Any important, confidential or sensitive information including any associated correspondence (emails inclusive) must be uploaded to InfoXpert to ensure a high standard of record management is achieved.

6.6. Violations

Violations of the Internet, Email and Computer Usage Policy will be dealt with in accordance to the nature and severity of the specific violation. An employee, Elected Member, volunteer or contractor who violates the Internet, Email and Computer Usage Policy will be subject to disciplinary action under Council’s Code of Conduct and Member’s Code of Conduct.

Council reserves the right to revoke the use of any RGRC computer network equipment at any time.

7. REFERENCES

Acknowledgements (original author/source documents)	
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Related Policies	<ul style="list-style-type: none"> • RGRC Style Guide • ADM013 Social Media Policy • ADM005 Communications Policy • CL001 Members Code of Conduct • CL002 Members Disciplinary Policy • HR003 Employee Discipline Policy • HR005 Confidentiality and Privacy Policy
Related Publications	<ul style="list-style-type: none"> • Information Act • Privacy Act • Local Government <i>Act</i>
Relevant Forms	<i>Nil</i>

8. DOCUMENT CONTROL

Policy number	ADM006
Policy Owner	Governance
Endorsed by	
Date approved	2010
Revisions	February 2014
Amendments	replaces ADM006 Computer Usage Policy prior 26 March 2014
Next revision due	February 2015

9. CONTACT PERSON

Contact person

**Manager Governance, Corporate Planning
& Compliance**

Contact number

08 8972 9000

1. POLICY CERTIFICATION

Policy title:	Work Health and Safety Policy
Policy number:	WS003
Category:	Policy
Classification:	Workplace Safety
Status:	DRAFT

2. PURPOSE

The Roper Gulf Regional Council is committed to providing a healthy and safe workplace environment for all employees, visitors and contractors.

3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council employees, visitors and contractors on Roper Gulf Regional Council premises and any other locations where activities are undertaken by Roper Gulf Regional Council representatives or on behalf of Roper Gulf Regional Council.

4. POLICY STATEMENT

- 4.1 Roper Gulf Regional Council is committed to providing and maintaining high standards of health and safety in the workplace. It is our belief that all injuries are preventable.
- 4.2 Health and safety is the responsibility of everyone, all workers and visitors play an important role in contributing to a healthy and safe workplace.
- 4.3 Roper Gulf Regional Council will continue to evolve its Health and Safety Management System through a process of continuous improvement with a focus to manage health and safety risks. This will be achieved in consultation with workers and Safety and Health Representatives with the objective to prevent workplace injury and illness.
- 4.4 Roper Gulf Regional Council will:
 - 4.4.1 Ensure compliance with relevant legislation and the Roper Gulf Regional Council's Health and Safety Management System;
 - 4.4.2 Promote an organisational culture that adopts health and safety as an integral component of its management philosophy;
 - 4.4.3 Ensure that health and safety is part of the business planning processes and that it is adequately resourced by all areas;
 - 4.4.4 Maintain an effective mechanism for consultation and communication of health and safety matters;
 - 4.4.5 Maintain an effective process for resolving health and safety issues and managing health and safety risks;
 - 4.4.6 Provide appropriate health and safety training;
 - 4.4.7 Regularly review health and safety performance to monitor the effectiveness of

health and safety actions and ensure health and safety targets and objectives are met;

- 4.4.8 Require the same standards of compliance from all contractors, partners and suppliers.

5. DEFINITIONS

Worker	A person who carries out work in any capacity for Roper Gulf Regional Council, including an employee, contractor, subcontractor, and volunteer undertaking work for Roper Gulf Regional Council
Workplace	The place where work is carried out for Roper Gulf Regional Council and includes any place where a worker goes, or is likely to be, while at work.
Health and Safety Management System	An integrated system that provides a systematic management approach to managing Health and Safety at the workplace. It comprises Health and Safety policies, management standards, procedures, guidelines, forms and checklists, online systems and tools.

6. PRINCIPLES

All persons charged, on behalf of Roper Gulf Regional Council, with the management and/or supervision of others, are responsible for the health and safety standards of the working environment and health and safety of workers and visitors under their control.

Roper Gulf Regional Council expects that all workers and visitors will accept their joint responsibility and cooperate in ensuring that the highest possible health and safety standards are maintained in all Roper Gulf Regional Council activities.

7. REFERENCES

Acknowledgements (original author/source documents)	
Related Policies	
Related Publications	

8. DOCUMENT CONTROL

Policy number	WS003
Policy Owner	Human Resources Manager
Endorsed by	
Date approved	
Revisions	
Amendments	
Next revision due	

9. CONTACT PERSON

Contact person
Position
Contact number
Email address

Julie Cook
Human Resources Manager
8972 9000
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CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.7
TITLE	Frst Draft: Reconciliation Action Plan
REFERENCE	466980
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council receive and note draft Reconciliation Action Plan.**

BACKGROUND

At the ordinary meeting of Council on 26 March 2014, Council was briefed that the Governance unit had conducted power point presentation explaining Reconciliation Action Plan to Local Authority meetings at Mataranka, Jilkminggan, Borroloola, Beswick and Barunga. The power point presentation was just receive and note. There was no such comment as there was no action listed and it was hard to make members understand on RAP Plan without a proper written action plan.

With the consent from the Council, Governance unit has prepared first draft of Reconciliation Action Plan. It will be further discussed and developed and will be presented to Council on June meeting before taking the Plan to Local Authorities.

ISSUES/OPTIONS/SWOT

Council is requested to provide their feedback and comments so that suggested action/comments may be incorporated in the Reconciliation Action Plan.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 RAP Draft.pdf

Roper Gulf Regional Council Reconciliation Action Plan

What is Reconciliation?

Reconciliation among Indigenous and non-Indigenous Australians is about connecting with one another to identify and discuss issues and problems in order to discover collaborative and improved solutions. Reconciliation involves building mutually respectful relationships between Indigenous and other Australians that allow us to work together to solve problems and generate success that is in everyone's best interests.

What is a Reconciliation Action Plan?

A Reconciliation Action Plan (RAP) is a plan that uses a holistic approach to further support and enhance meaningful relationships and sustainable opportunities for all Australians. RAP outlines practical actions that an organisation will take to build strong relationships and enhanced respect between Indigenous and other Australians. It also sets out the organisation's aspirational plans to drive greater quality by pursuing sustainable opportunities.

A Reconciliation Action Plan provides:

- a way of turning good intentions into action
- a formal framework to help build positive relationships between Indigenous and non-Indigenous people that includes realistic targets and lessons learnt
- a way to formalise current RGRC practice towards reconciliation
- a way of exploring how reconciliation can improve and advance organisational and community objectives
- a way to formalise our actions that are currently in practice.

Our Business

The Roper Gulf Regional Council is incorporated under the Local Government Act of 2008 which specifies the roles and limits of responsibility. RGRC serves the Roper Gulf region with municipal services, agency services and represents the region broadly in planning and advocacy.

Core level municipal services include:

- Animal Welfare and Management
- Parks and Gardens and sporting facilities
- Playgrounds, swimming pools
- Cemeteries
- Local roads and related drainage and other infrastructure
- Waste management including waste removal and waste facilities
- Libraries and cultural Heritage
- Street Lighting
- Airstrip maintenance including rubbish collection and dump maintenance
- Administration of Local Laws
- Local counter disaster planning and recovery
- Sport and Recreation services
- Youth Services
- Community development
- Community grants
- Out stations maintenance

Management of noxious and other weeds, planning, Environmental Health, and some elements of the Water and Mining are also responsibilities of Council under the various Acts.

Through agency arrangements we also provide non core services in:

- Child care
- Aged and disability services
- Post Office
- Centrelink
- Local radio broadcast
- Housing tenancy services, repair and maintenance and some essential service management
- Community safety through Night Patrol
- Remote Jobs and Community Program
- Remote School Attendance Strategy program

RGRC represents the region in planning and other government negotiations and provides advocacy for the community around local and regional issues.

RGRC has a clear interest in broader reconciliation in the Region. Approximately 80% of the residents acknowledge aboriginality in their heritage. This broad community has been disproportionately negatively impacted by European settlement and the disposition of their traditional lands

and culture. Cultural misunderstanding is very common and a generation of dispossession and racism is now deeply entrenched. Racial stereotypes are common and recent settlers are also fearful of losing their cultural and real assets under land rights legislation. False stereotypes are still being promoted.

There is a significant cultural gap and a wealth and power divide. Indigenous people have historically been left out of decision making and access to the wealth of the region. This gross inequality divides a society where social mobility is limited and structurally acculturated.

Reconciliation is about opening conversations, about encouraging parties to see the others position and experiencing and appreciating the differences. It is about preparing for a new more inclusive community to the benefit of both parties. It is also about redressing the wrongs of the past and removing some of the deeper irrational fears.

The Roper Gulf Regional Council's Reconciliation Act Plan is part of a broader reconciliation of the Australian community and its Indigenous history. Even with its large indigenous community it is just as important as a part as any where else, possibly more so considering recent past. Failing to understand the past condemns us to repeat history.

A stronger more inclusive and culturally aware community is to the advantage of all residents of Roper Gulf Region Council.

Our Vision for Reconciliation

Roper Gulf Regional Council has identified the key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision that “Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

Roper Gulf Regional Council’s vision for Reconciliation is working as one for a better future, where Indigenous people and non-Indigenous people walk side-by-side, not forgetting the past but looking to a future where respect for each other is always upheld.

How to read the Reconciliation Action Plan

Action	Proposed action to achieve the performance measures
Measurable Outcomes	How we plan to measure success in achieving the Principles
Time frames	When we plan to start or complete the actions
Funding	Core business Costed in our day-to-day activities associated with core business New initiatives Research and costing need to be conducted
Responsibility	Specific department/unit of RGRC that will lead the implementation

Relationships

Roper Gulf Regional Council believes that open and respectful relationships enables local people to play an active role in their community.

Focus Area:

- Cultural awareness as a systematic practice
- Increasing ability to better respond to the needs of Indigenous community
- Increasing the opportunity for people to engage with Council

Action	Responsibility	Timeframe	Measurable Outcomes
Facilitate relationships between Indigenous and non-Indigenous residents, groups and organisations	Managers, coordinators and Officers of relevant Units	Ongoing Report Annually	RGRC has always been actively participating on promoting and organising the festivals and community events. More programs will be organised and promoted.
RGRC will organise community barbeques while Council meetings are held in the communities.	Governance, Corporate Planning and Compliance Unit	Ongoing Report Annually	Either lunch or an evening barbeque has been organised during council meeting time and all local staff and community are invited to attend as a way to meet councillors. This event will occur as part of the Ordinary Meetings of Council held in communities.
Organise barbeque with all Councillors and staff	Governance, Corporate Planning and Compliance Unit	Ongoing Once a year	Once a year Council will organise barbeque where all staff will be invited to join in a barbeque with Councillors.
Mayor and CEO visit to all communities	CEO	Ongoing twice a year	Twice year Mayor and CEO will visit every community and meet with the locals.
Development of support mechanisms at community level through employment of community liaison officers	HR	Ongoing	
The Ordinary Meetings of Council are planned to be held in all Roper Gulf Region Communities ongoing on a rotational basis	Council	Ongoing	Council includes as many of the communities that can be covered during the year. Those communities not covered will be the priority communities for the next year's Council Meetings.
Governance support at all Local Authority Meetings to assist with meeting procedures and communication linkages between Local Authorities, Council and staff. In addition financial training for all Local Authority members	Governance, Corporate Planning and Compliance Unit	Six meetings annually in ten communities (60 meetings)	<ul style="list-style-type: none"> • Number of Local Authority Meeting attended by governance staff • Increased compliance with meeting procedures and policy • Number of Local Authority Members attending meetings and financial training.

Respect

Roper Gulf Regional Council promotes an internal understanding of the importance of its relationships with Indigenous people and organisations.

Focus area:

- Acknowledgement of Indigenous People

Action	Responsibility	Timeframe	Measurable Outcomes
Deliver cross cultural education/ awareness training across all Business Units	Human Resource Department	<ul style="list-style-type: none"> • Training to be included in Induction program for new staff • All senior executive, managers and coordinators to be trained in first year • 100% of staff to be trained within 3 years. 	<ul style="list-style-type: none"> • Number of training sessions conducted each year • Number of participants • 100% of staff trained in three years
Identify, recognise and protect places of Indigenous cultural heritage significance	CEO DITS DCG	Ongoing	
Support and encourage participation in or observance of key events that promote Indigenous peoples' culture, history and achievements	EMT	Ongoing	<p>A comprehensive suit of activities undertaken to encourage celebration of NAIDOC week in RGRC Offices in town and communities</p> <p>Number of staff attending Cultural Festivals in our Region.</p> <p>Acknowledgement and promotion of special anniversaries and events in staff newsletter and website.</p>
Promote appropriate use of Indigenous cultural protocols, including Welcome to Country and Acknowledgement of Traditional Owners	EMT	Ongoing	<p>Develop and commence implementation of a communications plan for use of protocols</p> <p>Routine and appropriate use of protocols at all RGRC Meetings and Events.</p>
Ensure the continued use of Council's acknowledgement of Traditional Owners at internal and external events and meetings.	DCG		
Facilitate the meaningful involvement of Indigenous artists and stakeholders in local festivals	EMT	Ongoing	

Action	Responsibility	Timeframe	Measurable Outcomes
Equal opportunity employment for people from a diverse range of backgrounds, cultures and ways of life	Human Resources department	Ongoing	Employment statistics

Opportunities

Roper Gulf Regional Council commits to support the United Nations Declaration on the rights of Indigenous People internally and externally.

Focus area:

Employment and engagement with business

Enhancing the opportunities to engage with decision-making processes across the Roper Gulf Regional Council

Action	Responsibility	Timeframe	Measurable Outcomes
Develop an Indigenous employment strategy and business case with the aim of increasing Indigenous employees.	HR Unit	December 2014	Indigenous employment strategy implemented
Ensure that Council's Plans and Strategies are inclusive of the needs and priorities of Indigenous groups, residents and organisations	EMT	Ongoing	Information provided about plans and strategies to stakeholders and presented at community meetings where possible. Consultations are carried out with community
Consider entry level positions, internal mentoring opportunities and work experience opportunities as well.	HR Unit	Ongoing	Indigenous people taking up opportunities in COUNCIL Attend High School careers expo
Consider for Indigenous participants on all community based positions during recruitment			HR Unit to set benchmarks for the level of indigenous employment in the RGRC
Consider a pro-active approach to employment and/or training opportunities for Indigenous people within the Roper Gulf Region			HR Unit to set benchmarks for the training opportunities for indigenous employees in the RGRC
Support education initiatives that are	Council		RGRC has started Remote School Attendance Strategy program for remote communities.

aimed to improve school participation			
<p>Work in collaboration to initiate and support activities, projects and programs aimed at:</p> <ul style="list-style-type: none"> • Leadership and cultural strengthening for young people • After school care and school holidays programs • Sports and recreation programs • Aged care and disabled care service 			<p>Council supporting Youth leadership workshop for youth groups once a year.</p> <p>Youth Services Unit is dedicated for running development programs for youth and run various trainings for youth</p> <p>RGRC runs school holidays programs for school kids</p> <p>RGRC Sports and Rec Unit runs different sports program for kids and youth to engage them in sporting activities</p> <p>RGRC Community Services unit runs aged care and disabled care service in different communities.</p>
Encourage Indigenous people for Local Authority membership	Governance	Ongoing	Indigenous people are encouraged and supported to get involved as members of Local Authorities
Include Indigenous views and feedback in planning process through community consultations	E.M.T. Managers, coordinators and Officers of relevant Units	Report Annually	RGRC plans are consulted with community people before finalising the Plans. All public views and comments are incorporated in the planning process.

Tracking progress and reporting

Action	Responsibility	Timeframe	Measurable Outcomes
Ongoing consultation and feedback gathered from the community	DCG DITS DCS DCED	Ongoing	Community feedback to be reported in Council Meeting.
Report achievements, challenges and learning's to Reconciliation Australia for inclusion in the RGRC Annual Report	Governance Manager DCG	By 14 November annually	Special report on RAP progress to be reported in Annual Report

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.8
TITLE	Finance and Audit Committee
REFERENCE	465002
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That the Council accepts name change of Finance and Audit Committee to Finance Committee.**
- (b) **That the Council accepts to establish Audit committee.**

BACKGROUND

Regulation 10(2) of the Local Government (Accounting) Regulations provides that the CEO of a Council must have a fraud protection plan and establish and maintain an audit committee to monitor compliance by the Council with proper standards of financial management and compliance with the regulations and Accounting Standards.

The Local Government Amendment Bill 2014 has replaced the regulation 10(2) and now it provides that the CEO must establish and maintain a plan to detect and prevent fraud from within and outside the Council and also establish and maintain an audit committee. The audit committee is to monitor compliance by the council with proper standards of financial management, the regulations and Accounting Standards.

The Chairperson of the audit committee **must not** be a member of Council or a member of the Council's staff.

ISSUES/OPTIONS/SWOT

Currently Council has Finance and Audit Committee (FACM) which is proper committee of Council. Council has delegated the necessary powers to carry out, on behalf of Council, financial functions of the Council in the months the council does not hold an ordinary meeting. FACM is open to public.

The Audit Committee as provided by Local Government Act is a sub-committee. The recommendation from Audit committee may be presented to the Council; however, the audit committee will have no power to make any decisions. The audit committee meeting is a close door meeting.

Council is requested to consider the number of members for Audit Committee. Audit committee may have elected member as member of the committee but the chair of the committee will not be a member of council. Elected Members who are the members of the Finance Committee cannot be member of the Audit Committee.

FINANCIAL CONSIDERATIONS

Approx. \$13,000 per annum.

Calculation is based on assumption that Audit Committee will meet twice a year and will have two independent members and two elected members.

The cost for running Audit Committee will include:

- Travel cost for Audit Committee members
- Fees for Independent Members

- Extra meeting allowance for elected member

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.9
TITLE	FINANCE - Draft Fees & Charges Schedule 2014-15
REFERENCE	466308
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

- (a) **That Council approve the attached Draft Fees & Charges Schedule for 2014-15.**

BACKGROUND

By the 30th June 2014, Council is required to approve the Council's 2014-15 Fees & charges Schedule.

The Fees & Charges Schedule sets rates and charges that the council charges its customers for any services used.

ISSUES/OPTIONS/SWOT

The fees and charges schedule have been prepared with consultations with the Community Services Managers and other departmental managers.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Draft Fees and Charges 2014-2015.pdf

Fees and Charges Schedule

A senior discount of 15% applies to all the below listed fees and charges for residents holding a Seniors Card. This discount does not apply to rates

Description	Proposed New Rates for 2014-15 GST Inc.	Comments
Trades and Labour		
All of RGRC Where Available		
Tradesman - Plumber/Electrician/Carpenter	\$125 Per hour	includes all trades
ESO	\$110.00 per hour	
Mechanic	\$145.00 per hour	
Trades Assistant - includes apprentice	78 per hour	All other labour
Travel	\$2.70 per km	Includes sealed and unsealed
Labour on travel	\$55.00 per hour	50% of labour costs
Emergency call out fee	\$ 240.00 per call out	Putside of council operating hours
Plant and Equipment		
(The following charges are for the provision of short term hire of Plant, Machinery & Labour. Need to check Location for availability)		
All of Council Area Where Available. Dry hire is not available		
Tilt Tray	\$ 170.00 per hour plus \$3.20 per km	Plus 5% Fuel levy
Tilt Tray (Small Truck 12T)	\$ 185.00 per hour	
Tilt Tray (Semi trailer only w/o prime Mover)	\$75.00 per hour	
Prime Mover with 1 Trailer	\$195.00 + \$9.20 per km (Fuel levy)	
Prime Mover with 2 Trailers	\$240.00+\$11.00 per km (Fuel levy)	
Prime Mover with 3 Trailers	\$290.00+\$12.00 per km (Fuel levy)	
10 m Rigid Truck	\$130.00 per hour	
3/6 Ton Small Drop Side Tipper	\$110.00 per hour	
Backhoe	\$185.00 per hour	Includes attachments
Grader(Cat 140H)	\$220.00 per hour	
Grader (Cat 140G)	\$210 per hour	
Grader (Gallion Flea)	\$160 per hour	
Loader(Ranger 938)	\$190 per hour	
Loader(Ranger 958)	\$210 per hour	
Roller (Ingersol)	\$150 per hour	
Trailer (Semi drop frame w/o Prime Mover)	\$70 per hour	
Trailer(Small box/tandem)	\$10 per hour	
Dolly(trailers/converters)	\$18 to \$ 25 per hour	
Prime Mover (Single trailer Capacity)	\$165 per hour	
Prime Mover (Road train capacity)	\$220 per hour	
Trailer (Water Cart)	\$80 per hour	
Service Truck (Hino)	\$155 per hour	
Forklift (Manitou Telehandler)	\$165 per hour	
Septic Truck(Bulman only - does not incl labour)	\$260 per septic cleaned	
Bobcat	\$160.00 per hour	
Mini Excavator	\$130.00 per hour	
Excavator (Large)	\$250 per hour	
24 Tonne Excavator	\$260.00 per hour	plus \$ 85 standby - Check
Rock-hammer	\$20.00 per hour	(additional Charge for large Excavator)
Front End Loader	\$200.00 per hour	Includes attachments
Tractor - up to 70hp with Slasher or Post Hole Borer	\$175.00 per hour	Need to check locations for availability
Tractor - over 70 hp with slasher or Post Hole Borer	\$200.00 per hour	

Quad Bike & Spray Pack	\$120.00 per hour	Does not include chemicals
Ingersoll Rand SP 100 Vibrating Roller	\$120.00 per hour	Comes with flat drum and/or pad shells
Ride-On - mower - with operator	\$125.00 per hour	Housing only
Box Trailer	\$40.00 Half day	Minimum Half Day charges
Box Trailer	\$65.00 Per Day	
Waste Management		
Service Charge	\$ 183.41 per annum	per bin
Commercial Waste Dump Fee	\$115.00 per m3	
Registration companion animals		
Entire dog- with reproductive organs	\$40.00 per year	
Registration per dog De-sexed - without reproductive organs	\$17.00 per year	
Registration per dog License for more than two dogs	\$100.00 per year	
Pound Maintenance Fee	\$26.00 per dog per day or part day	
Cemetery services		
Burial charges include digging and backfilling of grave	\$700.00 per burial	Where available. Where unavailable, contractors may be engaged at an additional cost.
Communications, publications and administration		
Rates Search	\$40.00	
Rate Book (Hard Copy)	\$500.00	
Rate Book (Soft Copy)	\$50.00	
Change of Ownership Advices - Rates	\$50.00	
Post Box - Large	\$55.00 per year	
Post Box - Small	\$19.00 per year	
Internet Café	\$2.20 per 15 mins	
Printing - A4 Black & White single sided	\$0.50 per page	
Printing - A4 Black & White double sided	\$0.75 per page	
Printing - A3 Black & White single sided	\$0.75 per page	
Printing - A3 Black & White double sided	\$1.25 per page	
Printing - A4 Colour single sided	\$1.00 per page	
Printing - A4 Colour double sided	\$2.00 per page	
Printing - A3 Colour single sided	\$1.80 per page	
Printing - A3 Colour double sided	\$3.60 per page	
Transmit or Receive a fax per A4 page	\$1.40 per page	Local
Transmit or Receive a fax per A4 page	\$2.30 Per page	Interstate
Laminate - A3 sheet	\$3.10 Per page	
Laminate - A4 sheet	\$4.20 Per page	
Laminate Business Card	\$1.10 Per card	
Annual Report or Regional Plan black and white copy	\$15.00	Free copies can be downloaded at: www.ropergulf.nt.gov.au . Copies of the document are free to read at all any SDC's
Annual Report or Regional Plan Colour copy	\$1.00 per page	One sided print
Annual Report or Regional Plan printers Copy	\$25.00 per Copy	
Ads in Newsletter-Quarter page of A4 Paper	\$10.00	To place Advertisements in Newsletter
Ads in Newsletter-Half page of A4 Paper	\$20.00	
Ads in Newsletter-Full page A4	\$40.00	
Copy of Minutes black and white copy	\$5.50 per meeting	Free copies can be downloaded at: www.ropergulf.nt.gov.au . Copies of the document are free to read at all any SDC's
Venue hire		
Basic Facility Hire	\$185.00 per day	Includes main building such as Community Halls, Board Rooms, Training Rooms and Singular Sport and Rec Building

Whole Facility Hire	\$285.00 per day	Incorporates the hire of several buildings on the same grounds including kitchen, toilets and showers
Office Space	\$200.00 per week	3x2 metre area. Long term leases can be negotiated
Visitor Accommodation - Service Charge	\$120.00 per room per day	Per room. Long term leases can be negotiated.
Table	\$2.50 per day	per table, payable in advance
Chairs	\$0.70 per day	per chair, payable in advance
Delivery of Tables/Chairs	\$72.00 per event	Local delivery only
BBQ	\$25.00 per day	\$100.00 deposit required. Hire includes a gas bottle with gas. The hirer is responsible for ensuring they have adequate gas as hire does not include a full gas bottle
Camping Fees	\$12.00 per day	per site
General		
Deposit to Repair Damage to Footpath, Kerb, Road or Road Reserve	\$5,000.00	
Lawn Mowing Services	\$50.00 per service (if available)	
Aged and disability program - meal on wheels	\$12.50 per person per day	
School nutrition program - breakfast and lunch	\$7.00 per person per day	
Creche Fees	\$5.00 per day per child	
Airports		
Airport Pick & Drop Off	\$50 Per Person One way	
Landing Fees (All airports)	\$20 per tonne- Min Charge \$75	

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.10
TITLE	RATES - Rates Declaration 2014-15
REFERENCE	465543
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

- (a) **That Council approves the attached Rates Declaration for 2014-15.**
- (b) **That Council approve the publishing of the Rates Declaration in accordance with s158 of the Local Government Act.**

BACKGROUND

By the 30th June 2014, Council is required pursuant to the Local Government Act to approve the Council's 2014-15 Rates Declaration.

This rates declaration sets rates and waste collection charges for all properties in Roper Gulf Regional Council local government area. These charges are an enforceable tax and are mandatory for all property owners once declared by the Council.

ISSUES/OPTIONS/SWOT

The following rates declaration has been prepared as per section 158 of the Local Government Act and in line with the approved rating policy. Adjustments have been made to incorporate the Minister for Local Government's approved conditional rating levies for mining and pastoral leases. Rates for most properties are to increase by the Local Government Index (LGI) which is 4.2%. The exception is for properties in Mataranka, Borroloola, Larrimah and Daly Waters, for the property types:

- Residential
- Commercial
- Horticultural / agricultural / rural living
- Vacant Land

The rates for these properties are to increase by a higher rate in order to bring them in line with the rates charged in all other areas of the council area and in accordance with the approved Rating Policy for Roper Gulf Regional Council.

FINANCIAL CONSIDERATIONS

This rates declaration will levy approximately \$709,677.56 in rates revenue (2013-14 = \$644,770.34) and \$515117.86 in waste collection charges (2013-14 = \$494,330.37).

ATTACHMENTS:

- 1 Rates Declaration 2014-15.doc
- 2 Rates Declaration Summary 2014-15.doc

Declaration of Rates and Charges 2014-2015

Notice is hereby given that pursuant to Section 158 of the Local Government Act 2008 that the following rates and charges were declared by Roper Gulf Regional Council (the "Council") at the Ordinary Council Meeting held 28th May 2014 and pursuant to Sections 155-157 of the Local Government Act 2008 (the "Act") in respect of the financial year ending 30 June 2015.

Rates:

The Roper Gulf Regional Council makes the following declaration of rates pursuant to sections 155-157 of the Act.

- The following definitions are applicable for the purposes of all sections of this Rates and Charges declaration.

Land use	The purpose for which the land is used being used
Property type	Is defined by the properties land use being Residential, Commercial, Horticultural / agricultural / rural living, Vacant Land
Property location	is the physical location of the property and the community/town boundaries in which the property exists.
"residential dwelling"	means a dwelling house, flat or other substantially self contained residential unit or building on residential land and includes a unit within the meaning of the Unit Titles Act .
"residential land"	means land used or capable of being used for residential purposes (includes land on which there is no residential dwelling).
"commercial and industrial activity"	means those activities that are carried out by individuals, partnerships, associations and corporations for the purposes of generating revenue for profit. These can be carried at home or at a proposed business address. Revenue is not the medium to determine the classification but it is the land use that will determine if property is residential or commercial. In case of partial usage of land i.e for both residential and commercial, the greater rates for the category would be applicable. (irrespective of the revenue generated, being \$1 or 1 million)
"government activity"	means those activities that are carried out by employees of the Australia or Northern Territory Governments for the purpose of providing support to the residents of the townships and communities within the Regionalas identified in paragraph 5 above.
"garbage collection"	the "garbage collection service" comprises a collection

service"	<p>service of one garbage collection visit per week with a maximum of one 240 litre mobile bin per garbage collection visit. The total garbage collection service charge for an allotment is the</p> <p>Total Garbage Service Charge=garbage collection service charge x #bins assigned x #assigned collection services</p> <p>The number of assigned collection services and the standard number of bins assigned are dependent upon the community.</p>
Conditionally rateable land	<p>Is defined in s142 of LGA as:</p> <p>(a) land held under a pastoral lease;</p> <p>(b) land occupied under a mining tenement;</p> <p>(c) other land that is classified under the regulations as conditionally rateable.</p>
Categorisation of land	<p>The land in a local government area is divided into 3 basic categories s 142(1):</p> <p>(a) rateable land; and</p> <p>(b) conditionally rateable land; and</p> <p>(c) land (<i>exempt land</i>) that is exempt from rates.</p>
Vacant Land	Residential land that does not contain a residential dwelling
Multi-Use Allotments	<p>The basis on which the Council determines rates and the subsequent classifications of land which is multi-use of which one of the uses is exempt, the allotment will be deemed exempt if the non-exempt use is "merely incidental to the exempt purpose" (s.44(2)of the Act). Therefore if the non-exempt purpose operates in its own right then the allotment will not be exempt from rates.</p> <p>All other multi-use allotments except conditionally rateable allotments will be charged at the land-use rate that has the higher rate level and is not subject to the "predominant use" principle. This classification is used if more than one of the above land uses is applicable to a particular allotment.</p>
Land use	The categorical use of the land for which the property type is defined.

2. Council, pursuant to Section 149 of the Act and section 6.1 of the Roper Gulf Regional Council Rating Policy (FIN008 – Rating Policy), adopts the Unimproved Capital Value method as the basis for determining the assessed value of allotments within the Roper Gulf Region boundaries.
3. Council intends to raise, for general purposes by way of rates the amount of \$709,677.56 which will be raised by application of:

- a. Differential valuation-based charges (“differential rates”) with a differential minimum charge (“minimum amounts”) being payable in each application of those differential rates.
 - b. A fixed charge (“Flat Rate”).
 - c. Flat rate for different classes of allotments within the Region boundary.
4. Council declared the following differential rates with minimum amounts being payable in application of each of those differential rates subject to paragraphs 1,2,3,and 4 of this rates declaration.
- a. RESIDENTIAL RATE 1: With respect to every allotment of rateable land within the Region area that is used for residential purposes and for which the rural classification is not applicable, and which conditional rating is not applicable in areas excluding Borroloola, Mataranka, Larrimah and Daly Waters townships, a flat rate of \$731.82 for each allotment.
 - b. RESIDENTIAL RATE 2: With respect to every allotment of rateable land within the localities of Borroloola, Mataranka, Larrimah and Daly Waters that is used for residential purposes, and for which the rural classification is not applicable, and which conditional rating is not applicable, a flat rate of \$512.72 for each allotment.
 - c. RESIDENTIAL RATE 3: With respect to every allotment within the Region boundaries that is vacant land and is not exempt land, and is not conditionally rateable, and for which the rural classification is not applicable, a flat rate of \$512.72 for each allotment will be applied.
 - d. COMMERCIAL RATE 1: With respect to every allotment of rateable land within the Region area that is used for commercial purposes in areas excluding Borroloola Mataranka, Larrimah, and Daly Waters townships, a flat rate of \$867.01 for each allotment.
 - e. COMMERCIAL RATE 2: With respect to every allotment of rateable land within the localities of Borroloola, Mataranka, Larrimah, and Daly Waters that is used for commercial purposes, a flat rate of \$735.88 for each allotment.
 - f. RURAL RATE 1: With respect to every allotment of rateable land **under 200 hectares** within the Region boundaries that is used for rural living purposes, horticultural, farming, or agricultural purposes that is not conditionally rateable, and is not an allotment for which a pastoral lease is applicable, and is not exempt land, a flat rate of \$543.39 for each allotment.
 - g. RURAL RATE 2: With respect to every allotment of rateable land over 200 hectares in size within the Region boundaries and is used for rural living purposes, horticultural, farming, or agricultural purposes and is not conditionally rateable and is not an allotment for which a pastoral lease is applicable, and is not exempt land, a flat rate of \$648.59 for each allotment.

- h. CONDITIONAL RATE 1 – PASTORAL LEASES: With respect to every allotment of conditionally rateable land within the Region boundaries held under a Pastoral Lease, the applicable rate to be charged per allotment is the greater of:
- i. a differential rate of 0.0291% of the Unimproved Capital Value of the property;
 - ii. The minimum rate amount of \$359.65 for each allotment.
- i. CONDITIONAL RATE 2 – MINING AND EXTRACTION LEASES: With respect to every allotment of conditionally rateable land within the Regional boundaries held under a mining, extractive, or petroleum lease, the applicable rate to be charged per allotment is the greater of:
- i. a differential rate of 0.34% of the Unimproved Capital Value of the property;
 - ii. The minimum rate amount of \$851.17 for each allotment.
- j. OTHER RATE: With respect to every allotment of rateable land within the Region boundaries that is not otherwise described elsewhere in this declaration, and which is not exempt from paying rates under another statutory act (s.144 (L)) a flat rate of \$731.82 for each allotment will apply. In the event that the allotment contains separate residential parts or units, then the flat rate of \$731.82 **multiplied by the number of residential parts or units**.

Charges

5. Garbage Collection Charge

- a. Pursuant to Section 157 of the Act, Council declared the following charges in respect to the garbage collection services it provides for the benefit of eligible ratepayers within or near the following designated communities and townships within the Region area (except such land as the Council from time to time determines to be exempt or excluded from the provision of such services or for which the Council has determined impractical to provide such services) and the occupiers of such land.
- b. The designated communities, localities, and townships subject to the garbage collection service charge are Barunga, Beswick, Borroloola, Bulman, Jilkminggan, Jodetluk, Manyallaluk, Mataranka, Ngukurr, Numbulwar, Urapunga, Weemol, and Werenbun.
- c. The Council intends to raise \$515,117.86 by way of garbage collection charges.

- d. A charge of \$183.41 per annum, regardless of whether the service is utilised or not, for each allotment used for residential, commercial, industrial, or government activity multiplied by the number of standards bins assigned to the allotment multiplied by the number of collection services per week.

Garbage Service Charge=\$183.41 x #bins assigned x #assigned collection services

The standard Collection Services are:

Location / Community / Township	# Weekly Service Collections	Standard #bins assigned
Barunga	2	2
Beswick	2	2
Borroloola	2	1
Bulman	2	2
Jilkminggan	2	2
Jodetluk	2	2
Manyallaluk	2	1
Mataranka	1	1
Ngukurr	2	1
Numbulwar	3	1
Urapunga	2	2
Weemol	2	2
Werenbun	2	2

Relevant Interest Rate

6. The relevant interest rate for late payment and charges is fixed in accordance with Section 162 of the Act at a rate of 18% per annum and is calculated on a daily basis.

Payment

7. Rates and charges declared under this declaration may be paid by:
- a. Instalments of two (2) payments approximately equal instalments on the following dates:-
 - i. First instalment to be paid on or before 30 September of each year;

- ii. Second instalment to be paid within four months of the due date issued on the rates notice.
- 8. Failure to pay either instalment or full payment by the due date will result in interest accruing.
- 9. Instalments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.
- 10. Details of due date and specified amounts are listed on the relevant Rates Notice.
- 11. Variations to those options for payment will be administered according to the conditions outlined on the front and reverse of the Rates Notice.
- 12. A ratepayer who fails to pay the rates and charges notified under the relevant rates notice, under section 159 of the Act may be sued for recovery of the principal amount of the rates and charges, late payment penalties and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges.
- 13. The Council under Section 173 of the Local Government Act may sell the land on which the rates have been in arrears for at least 3 years. More information on this is available in council's rating policy.



DRAFT Rates Declaration Summary 2014-15

Summary

The following rates declaration has been prepared as per section 158 of the Local Government Act. Adjustments have been made to incorporate the Minister for Local Government's approved conditional rating levies for mining and pastoral leases.

This rates declaration will levy about \$709,677.56 in rates revenue (2013-14 = \$644,770.34) and 515,117.86 in waste collection charges (2013-14 = \$494,330.37).

Rates for most properties are to increase by the Local Government Index (LGI) i.e 4.1% from the 2013-14 rates. The exception is for properties in Mataranka, Borrooloola, Larrimah and Daly Waters, for the property types:

- Residential
- Commercial
- Horticultural / agricultural / rural living
- Vacant Land

The rates for these properties are to increase by higher percentage in order to bring them in line with the rates charged in all other areas of Region. This is in line with council's rating policy adopted in 2013-14 financial year.

Please note that revenue estimates for pastoral and mining leases are based on accepted rates proposal by the minister of local government.

RATES – RESIDENTIAL PROPERTIES

For residential properties on Aboriginal land and in areas excluding Borroloola, Mataranka, Larrimah and Daly Waters townships:

2013-14	2014-15
\$703.00	\$731.82

For residential properties in Borroloola, Mataranka, Larrimah and Daly Waters townships:

2013-14	2014-15
\$408.44	\$512.72

RATES – COMMERCIAL PROPERTIES

For commercial properties on Aboriginal land and in areas excluding Borroloola, Mataranka, Larrimah and Daly Waters townships, a flat rate of:

2013-14	2014-15
\$832.86	\$867.01

For commercial properties in Borroloola, Mataranka, Larrimah and Daly Waters townships, a flat rate of:

2013-14	2014-15
\$655.14	\$735.88

RATES - PASTORAL AND RURAL PROPERTIES

For rural residential living, horticultural or agricultural purpose properties under 200 hectares, a flat rate of:

2013-14	2014-15
\$449.32	\$543.39

For rural residential living, horticultural or agricultural purpose properties over 200 hectares, a flat rate of:

2013-14	2014-15
\$589.60	\$648.59

For pastoral properties, a differential rate multiplying the Unimproved Capital Value (UCV) of each property in the 2012 financial year by:

2013-14	DECREED 2014-15
0.0672%	.0291%

With a minimum charged amount (set at up to \$500,000 UCV) of:

2013-14	DECREED 2014-15
\$344.69	\$359.65

RATES - MINING AND EXTRACTION LEASES

For mining and extraction leases with an assessed value of the property under \$250,000, a flat rate of:

2013-14	DECREED
	2014-15
\$815.30	\$851.17

For mining and extraction leases with an assessed value of the property of over \$250,000, a differential rate multiplying the assessed value of each property by:

2013-14	2014-15
0.326%	0.34%

OTHER

For vacant land in Borroloola, Mataranka, Larrimah and Daly Waters townships, a flat rate of:

2013-14	2014-15
\$408.44	\$512.72

For all other properties not defined elsewhere in the proposal, a flat rate of:

2013-14	2014-15
\$703.00	\$731.82

WASTE MANAGEMENT CHARGES

For all town or community properties, or those receiving waste management services from or on behalf of Roper Gulf Regional Council, a flat charge of:

2013-14	2014-15	Increase
\$176.01	\$183.40	LGI (4.2%)

per annum per property in respect of the garbage collection service provided, multiplied by the number of standard rubbish bins at the property and by the number of services per week.

All other service charges and fees are scheduled in the Region's annual Business Plan.

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER	15.11
TITLE	RGRC Regional Plan 2014-2015
REFERENCE	465240
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council allow the draft Roper Gulf Regional Council Regional Plan 2014-2015 to be distributed for public comment.**

BACKGROUND

The draft Regional Plan 2014-2015 is ready for public comment. As per Act, the document must be available for 21 days for public comment. The document will be distributed and printed in its draft form to be made available at all SDCs. Draft Regional Plan will also be available in RGRC website. An advertisement in the Katherine Times will be placed stating that the Roper Gulf Regional Council's Regional Plan 2014-2015 will be available for public comment.

ISSUES/OPTIONS/SWOT

The draft Regional Plan 2014-2015 has been distributed in a separate document to this report.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.12
TITLE	FINANCE - RGRC Financial Report as at 30th April 2014
REFERENCE	465853
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

- (a) **That Council receive and note the financial reports for the period ending 30th April 2014.**

BACKGROUND

Attached are the financial reports for Roper Gulf Regional Council as at 30th April 2014, including:

- Balance Sheet
- Income and expenditure report by service group
- Income and expenditure report by account category
- Cash-at-bank Statement & 12-month graph on cash balances
- Expenditure reports for all communities
- AR Age analysis report
- AP Age analysis report

Balance sheet has been prepared as per AASB 126 which is the Australian Accounting Standard and required pursuant to Local Government Act. Our Revenue and expenditure statement currently shows a deficit of 175K. This deficit is after taking into account depreciation charges which is not allowed in the adopted budget. Our bank balance as at 30th April is \$11.8 M. We are still monitoring the cash balances regularly and all the big expenditure are still occurred after approval from Directors and CEO.

The preparations for 2014-15 financial year budgets are in process. We presented the first draft budget to the FACM and presenting the second draft budget in a separate report for review.

ISSUES/OPTIONS/SWOT**Interpretation of AR & AP reports****Debtors**

The summary below shows the amount of debtors outstanding for the current and the prior month.

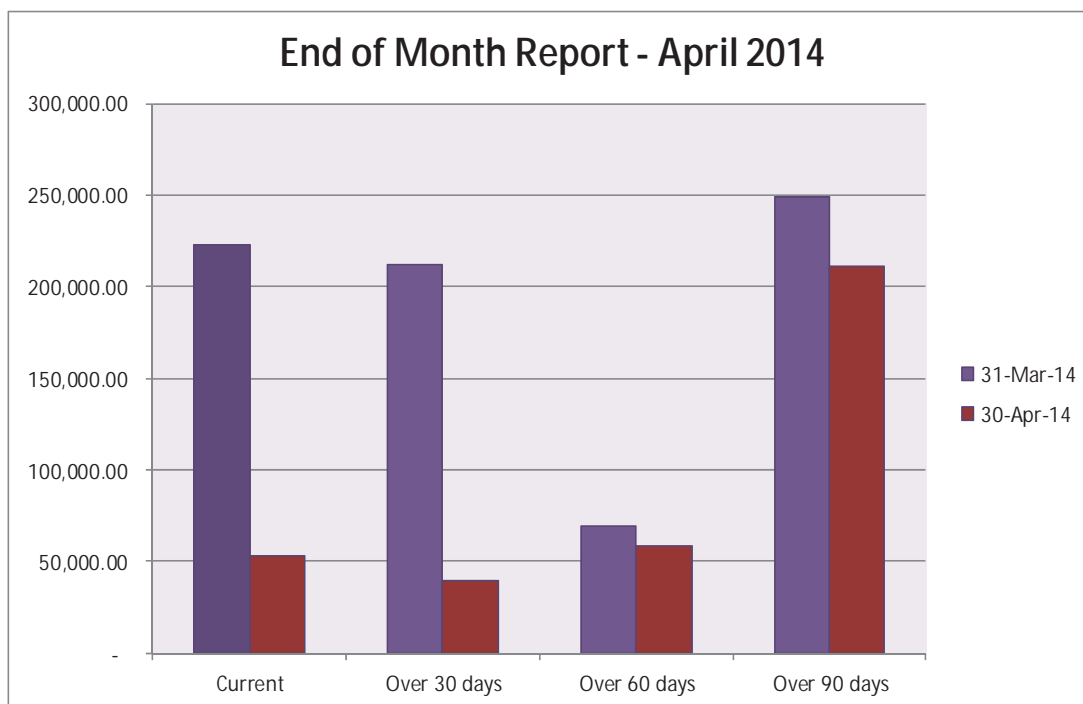
See attached: Aged Analysis Report – Detailed Report – Accounts Receivable 30th April 2014.

As at 30 April 2014, \$ 361,069.56 receivable is outstanding. Comparatively, 31st March 2014, the total debt was outstanding of \$ 746,423.15.

During this month, debtors have shown an overall reduction of \$ 385,356.59 from April to March 2014. This shows a recovery of old outstanding as well as current realisation.

AR Age Analysis

Debtors	April 2014		March 2014	
Current	53,201.40	14.66%	222,684.79	29.56%
Over 30 days	39,671.11	10.93%	212,168.74	28.16%
Over 60 days	58,855.48	16.22%	69,309.63	9.20%
Over 90 days	211,213.45	58.19%	249,273.00	33.08%
	362,941.44		753,436.16	
Less: Unapplied credit	1,871.88		7,013.01	
Total Actual Outstanding	361,069.56		746,423.15	



<i>Account No.</i>	<i>Top 10 Debtors</i>	<i>Outstanding</i>	<i>Invoice</i>	<i>Transaction Nature</i>
00584	DHLGRS - R&M Contract Only	159,927.44	30-90 Days	Have to re- send invoices
00982	Binjari Community Aboriginal Corporation	35,750.00	90Days	Paid in May
00981	Alawa Aboriginal Corporation	23,375.00	90Days	Will pay next week
00829	S & R Building and Construction	22,840.00	30Days	Accommodation
00303	Numbulwar Homelands Council Assoc. Inc.	17,935.40	90Days	Payment in Instalments
00995	United Church Frontier Services - Katherine	12,370.60	30 Days	Payment in progress
00329	Power And Water Corporation - Katherine	9,490.13	30-90 Days	Had a meeting to clear the account. In the process of clearing the payment
00948	Regent Pty Ltd	8,422.50	90Days	In negotiation
00086	Dept Of Education & Employment & Workplace Relations (CW)	7,722.11	60 Days	RJCP - Reimbursements
00798	Yugul Mangi Development Aboriginal Corporation	6,900.00	90Days	Bad Debts - No Paperwork in place

Creditors

As at 30 April 2014, \$218,582.11 in creditors is outstanding and the AP age analysis report depicts the following:

Creditors	Amount	
Current	53,065.09	12.21%
Over 30 days	139,443.25	32.07%
Over 60 days	168,466.05	38.75%
Over 90 days	73,798.06	16.97%
Total outstanding amount (Including Overdue)	434,772.45	
Less: Unapplied Credits	216,190.34	
TOTAL ACTUAL OUTSTANDING	218,582.11	

Most of the amounts under unapplied credits have already been settled. These are items appearing as a result of time difference and have no effect in the financial statement.

Following are the details of suppliers from whom invoices over \$10,000 were received and entered during the month of April 2014:

A/C #	Description	Amount	Transaction
10054	Ausfuel (Puma Energy)	64,684.58	Fuel Purchased
10148	Hitachi Construction	50,289.58	Machinery Parts
10207	Merit Partners	21,837.75	Grant Audit Fees
10208	Motor Vehicle Registry	15,453.60	Vehicle/Equipment Rego
10280	Telstra Corporation	26,574.74	Mobile, Modem And Landline
10745	Councilbiz	44,094.51	ICT & Business System Support
11713	Tonys Rural Building	11,000.00	Emungalan Rd. Rent (May)
12426	Sp8 Building	11,995.50	Work At Bulman - Lot 50
12551	Armco Barriers Pty Ltd	16,582.87	ARMCO Railguard
		262,513.13	

All entered amount has already been paid and settled.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Finance Reports.pdf
- 2 AP Age Analysis Summary Report.pdf
- 3 AR Age Analysis Report - Summary - 30.04.2014.pdf

Roper Gulf Regional Council

Balance Sheet as at 30th April 2014



ASSETS		LIABILITIES	
Current Assets		Current Liabilities	
Cash	11,443,335	Accounts payable	501,008
Accounts receivable	268,925	Taxes payable	71,901
(less doubtful accounts)	-132,468	Accrued payroll	0
Inventory	547,328	Accrued expenses	0
Temporary investment	50,000	Provisions	1,547,512
Prepaid expenses	33,978	Current loan liabilities	0
Other current assets	290,355	Other current liabilities	-104,474
		Suspense accounts	-222
Total Current Assets	12,501,455	Total Current Liabilities	2,015,726
Less: Unexpended Grants	3,060,886		<i>Working Capital</i>
Available Untied Assets	9,995,434		\$10,485,729
		Total Current Liabilities	2,015,726
			\$7,979,708
Non-current Assets		Long-term Liabilities	
Long-term investments	0	Mortgage	0
Land	435,000	Other long-term liabilities	719,046
Buildings	34,103,141	Total Long-Term Liabilities	719,046
(less accumulated depreciation)	-11,155,130		
Fleet, Plant, Infrastructure and Equip	25,444,484	Total Liabilities	2,734,772
(less accumulated depreciation)	-15,288,982		
Furniture and fixtures	135,898		
(less accumulated depreciation)	-111,530		
Work in Progress assets	303,052		
Other non-current assets	0		
Total Non-current Assets	33,867,933		
TOTAL ASSETS	46,369,388		
		EQUITY	
		Retained earnings	43,634,616
		Total Shareholders' Equity	43,634,616
		TOTAL LIABILITIES & EQUITY	46,369,388

Balance Sheet Check

OK

RATIOS		Effective
Current Ratio	6.20	4.9587
Quick Ratio	5.93	
Cash Ratio	5.70	

Roper Gulf Shire Council

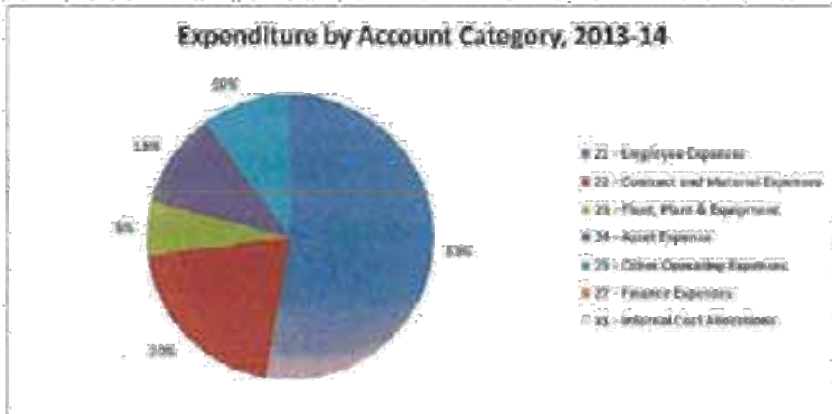
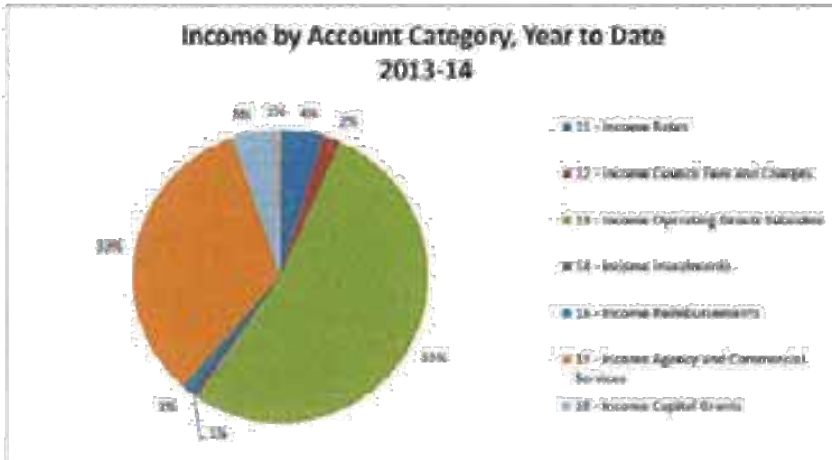


Income & Expenditure Report as at:

30 April 2014

for the year 2013 - 2014

	14/01 ACT Year to Date Actual (\$)	14/01 BUD Year to Date Budget (\$)	Variance (\$)	14/01 BUD Full Year Budget (\$)
Income				
11 - Income Rates	1,224,289	862,761	361,528	1,041,319
12 - Income Council Fees and Charges	636,625	402,967	233,658	481,196
13 - Income Operating Grants Subsidies	14,145,734	16,865,540	-2,719,806	16,865,540
14 - Income Investments	243,852	333,333	-89,481	400,000
15 - Income Reimbursements	235,791	525,824	-290,033	630,389
17 - Income Agency and Commercial Services	6,851,476	10,540,307	-3,688,831	13,026,476
18 - Income Capital Grants	1,282,371	2,315,679	-1,033,308	2,770,965
19 - Other Income	201,832	3,092,363	-2,890,531	3,710,636
Total Income	26,794,589	33,242,094	-6,447,505	38,917,466
Expenditure				
21 - Employee Expenses	14,170,408	16,498,748	-2,328,340	18,596,487
22 - Contract and Material Expenses	5,463,436	10,565,539	-5,102,103	12,678,645
23 - Fleet, Plant & Equipment	1,614,487	1,439,659	174,828	1,277,600
24 - Asset Expense	2,627,782	3,280,000	-652,218	3,666,500
25 - Other Operating Expenses	2,693,639	3,695,167	-1,001,528	4,366,223
27 - Finance Expenses	10,136	45,833	-35,697	65,000
31 - Internal Cost Allocations	0	21	21	0
Total Expenditure	26,579,586	34,534,372	-7,954,786	41,441,365
Surplus/(Deficit)	-175,471	207,122	-382,593	-3,524,899
Capital Expenditure				
53 - WIP Assets	1,466,897	1,226,260	240,637	1,471,440
Total Capital Expenditure	1,466,897	1,226,260	240,637	1,471,440



Roper Gulf Shire Council

Income & Expenditure Report as at
30-April-2014
for the year 2013 - 2014.



14GLACT	14GLBUD		14GLBUD
Year to Date	Year to Date	Variance (\$)	Full Year Budget
Actual (\$)	Budget (\$)		(\$)

Income

1 - Core Services	8,685,715	9,570,166	2,884,459	10,113,068
2 - Agency Services	15,488,823	19,072,227	3,586,403	20,823,095
3 - Commercial Services	4,145,804	5,733,875	1,588,071	6,880,650
4 - Other Council Services	388,167	915,827	530,452	1,096,592
Total Income	28,708,509	35,242,094	8,538,377	38,917,496

Expenditure

1 - Core Services	10,582,520	10,187,309	-435,211	12,200,789
2 - Agency Services	11,208,680	17,352,838	6,144,158	20,823,405
3 - Commercial Services	4,898,158	5,899,599	1,203,443	7,079,520
4 - Other Council Services	302,634	1,115,226	722,602	1,338,271
Total Expenditure	26,979,960	34,534,972	7,554,932	41,441,965

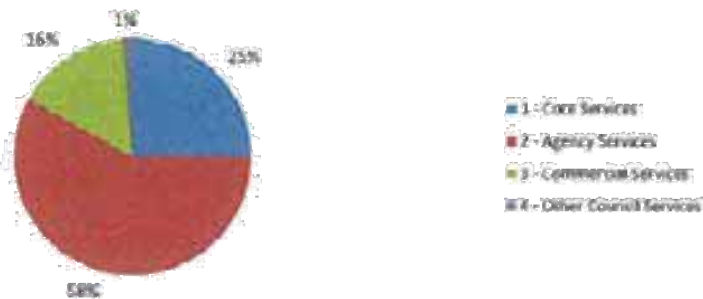
Surplus/(Deficit)

	-175,471	707,122	883,385	-2,524,566
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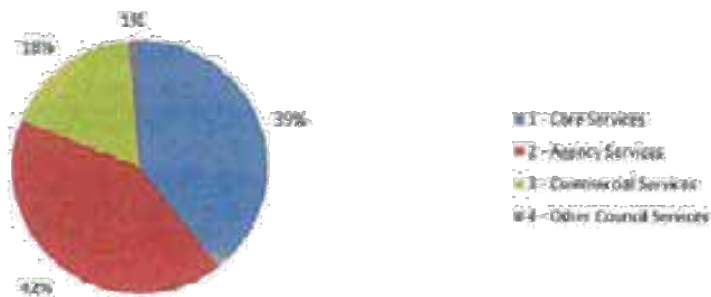
Capital Expenditure

1 - Core Services	1,101,832	551,167	-547,666	665,000
2 - Agency Services	358,983	438,192	81,209	525,890
3 - Commercial Services	8,062	233,842	225,760	280,810
Total Capital Expenditure	1,468,897	1,226,200	-240,698	1,471,440

Income by Service Group



Expenditure by Account Category

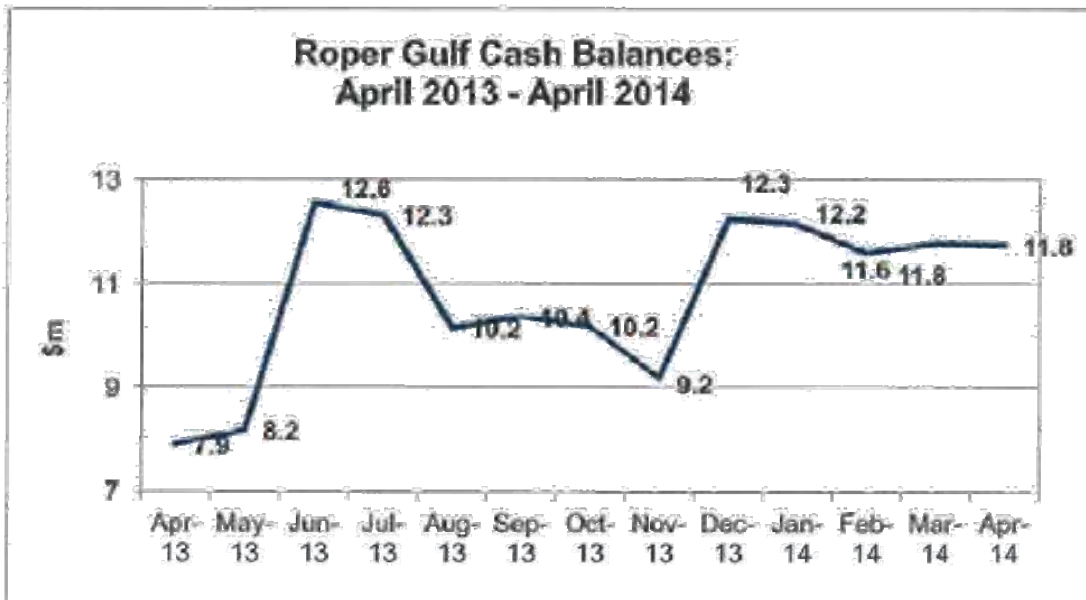


Roper Gulf Regional Council

Actual cash at bank as at 30 April 2014



<u>Bank:</u>	<u>Closing balance as at 30th April 2014</u>
Commonwealth - Business 10313307	\$10,465,077.77 CR
<i>Monthly interest earned</i>	<i>\$21,301.00</i>
Commonwealth - Operating 10313294	\$19,776.44 CR
<i>Monthly interest earned</i>	<i>\$119.15</i>
Commonwealth - Trust 103133315	\$5,248.96 CR
<i>Monthly interest earned</i>	<i>\$215.74</i>
Commonwealth - Numbulwar Fuel	\$691,817.17 CR
<i>Monthly interest earned</i>	<i>\$1,336.84</i>
Traditional Credit Union 12-month Term Deposit 101	\$820,000.00 CR
<i>Monthly interest earned minus fees</i>	<i>\$0.00</i>
Traditional Credit Union Low Usage Business 10171	\$52,466.62 CR
<i>Monthly interest earned minus fees</i>	<i>\$0.10</i>
Total Cash at Bank	<u>\$11,754,406.98</u>
Total Interest Earned (annualised)	\$301,216.76



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Roper Gulf Regional Council

Income & Expenditure Report as at
30-April-2014
for the year 2013 - 2014



14GLACT	14GLBUD		14GLBUD
Year to Date	Year to Date		Full Year Budget
Actual (\$)	Budget (\$)	Variance (\$)	(\$)

Barunga (Bamyili)

Expenditure by Service

10 - CORE - Corporate, Executive & Support	226,509	279,004	53,495	334,806
12 - CORE - Governance & Council	871	1,000	129	1,200
14 - CORE - Services	276,719	274,100	-2,619	328,920
16 - CORE - Infrastructure and Assets	32,889	24,966	-7,934	29,947
18 - COMMERCIAL - Housing	100,846	118,877	18,031	142,652
20 - COMMERCIAL - Other	61,327	105,847	44,520	127,016
22 - COMMERCIAL - Mechanical Workshops	177	0	-177	0
24 - AGENCY - Community Services Mngt	-25,424	4,715	30,140	5,858
26 - AGENCY - RJCP	150,596	427,109	276,513	512,530
30 - AGENCY - Family and Community	92,089	91,687	-402	110,025
32 - AGENCY - Enviro Health and Landcare	12,575	15,000	2,425	18,000
34 - AGENCY - Community Safety	199,541	126,028	-73,513	151,233
36 - AGENCY - Other	29,704	0	-29,704	0
Total Expenditure	1,157,420	1,468,322	310,902	1,761,967

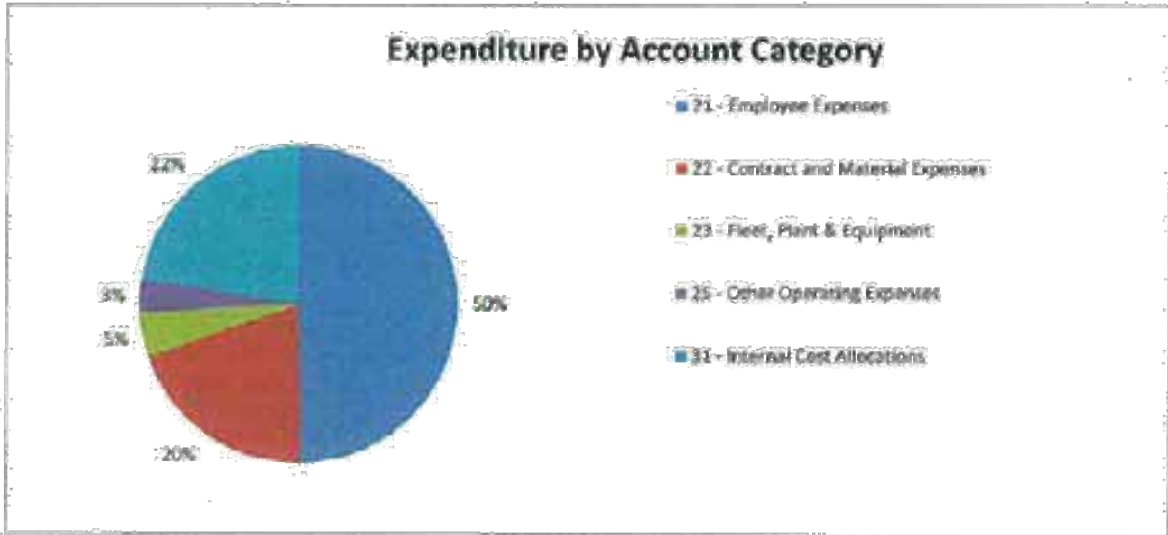
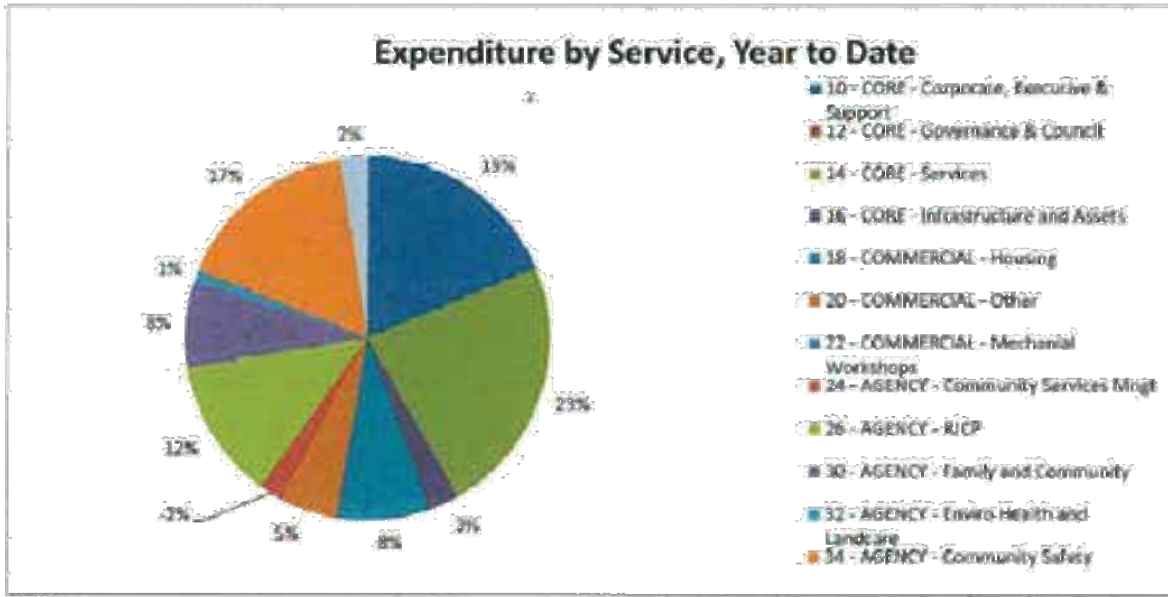
Expenditure by Account Category

21 - Employee Expenses	576,201	639,407	63,205	767,288
22 - Contract and Material Expenses	229,747	288,301	58,554	345,961
23 - Fleet, Plant & Equipment	53,341	59,351	6,010	71,221
25 - Other Operating Expenses	37,401	70,943	33,542	86,132
31 - Internal Cost Allocations	260,730	410,321	149,591	492,385
Total Expenditure	1,157,420	1,468,322	310,902	1,761,967

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	0	6,667	6,667	8,000
5331 - Capital Construct Infrastructure	0	10,000	10,000	12,000
5341 - Capital Purchases Plant & Equipment	132,120	120,833	-11,286	145,000
Total Capital Expenditure	132,120	137,500	5,380	165,000

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Roper Gulf Regional Council

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Beswick (Wugularr)

Expenditure by Service

	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	14GL BUD Full Year Budget (\$)	Variance (\$)
10 - CORE - Corporate, Executive & Support	212,170	288,085	343,302	73,015
12 - CORE - Governance & Council	1,400	1,000	1,200	-400
14 - CORE - Services	315,248	241,058	289,269	-74,191
16 - CORE - Infrastructure and Assets	111,313	39,379	47,255	-71,933
18 - COMMERCIAL - Housing	86,901	115,293	138,352	29,393
20 - COMMERCIAL - Other	64,715	111,824	134,309	47,209
24 - AGENCY - Community Services Mngt	29,772	12,880	16,182	-17,112
26 - AGENCY - RJCP	317,459	848,512	1,018,214	531,053
28 - AGENCY - Homelands and Outstations	189	0	0	-189
30 - AGENCY - Family and Community	428,614	468,958	562,750	40,344
32 - AGENCY - Enviro Health and Landcare	15,517	15,000	18,000	-517
34 - AGENCY - Community Safety	215,640	246,090	295,308	36,450
36 - AGENCY - Other	110,327	428,887	512,000	318,340
Total Expenditure	1,908,244	2,812,627	3,375,153	904,383

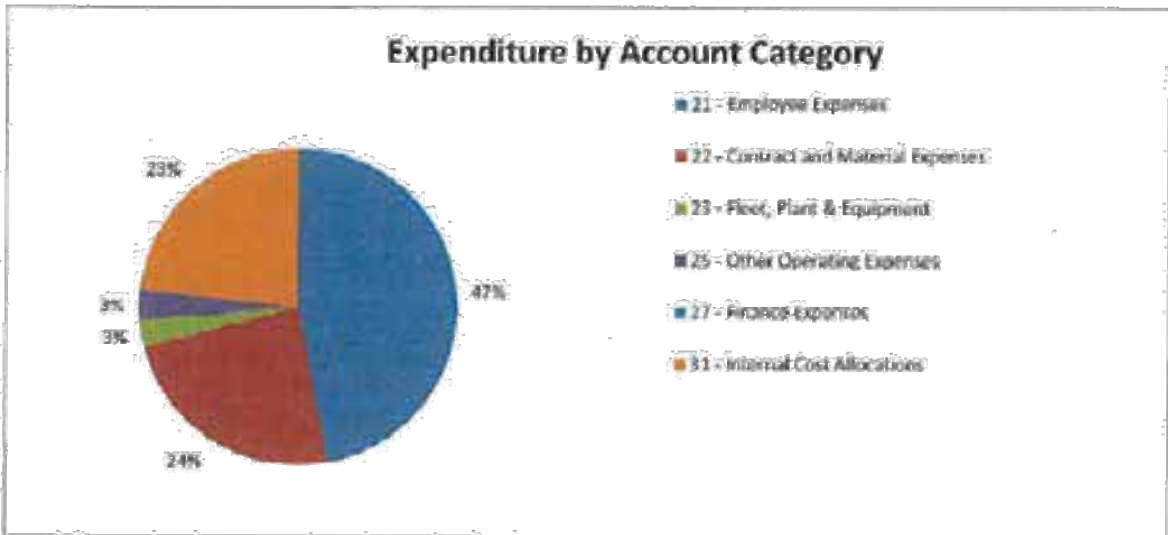
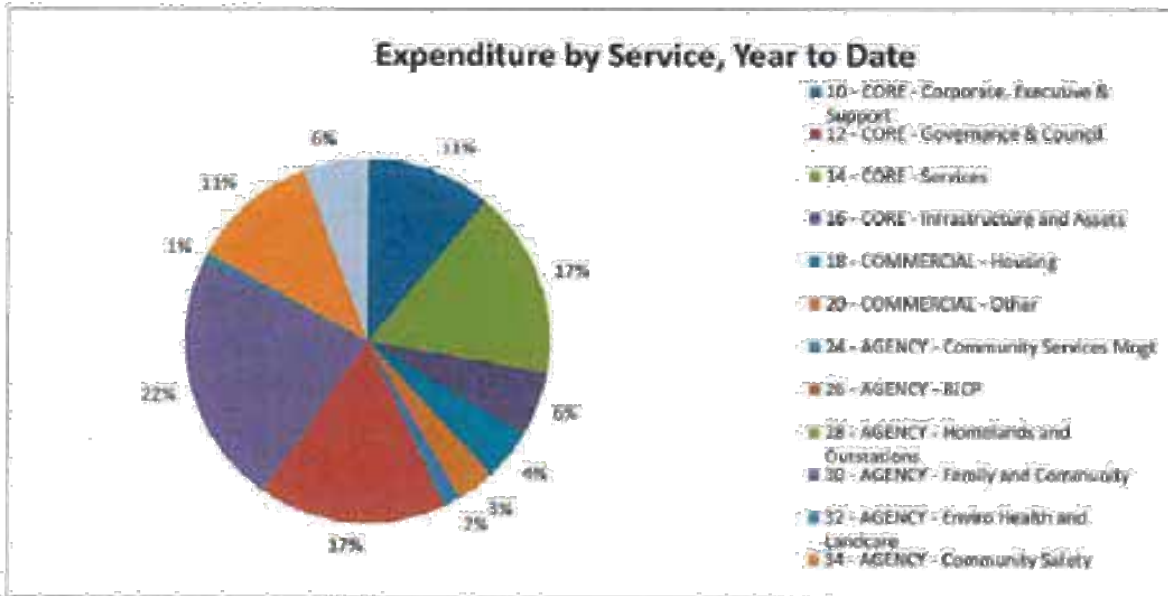
Expenditure by Account Category

21 - Employee Expenses	898,425	1,123,904	1,348,685	225,479
22 - Contract and Material Expenses	454,632	829,879	995,854	375,246
23 - Fleet, Plant & Equipment	52,285	64,061	76,873	11,776
25 - Other Operating Expenses	58,861	123,625	148,340	64,963
27 - Finance Expenses	58	0	0	-58
31 - Internal Cost Allocations	444,183	671,159	805,391	226,977
Total Expenditure	1,908,244	2,812,627	3,375,153	904,383

Capital Expenditure

5331 - Capital Construct Infrastructure	51,825	0	0	-51,825
5341 - Capital Purchases Plant & Equipment	1,309	12,500	15,000	11,191
5371 - Capital Purchase Vehicles	0	33,842	40,610	33,842
Total Capital Expenditure	53,134	46,342	55,610	-6,793

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Borrooloola

14GLACT	14GLBUD	14GLBUD
Year to Date	Year to Date	Full Year Budget
Actual (\$)	Budget (\$)	Variance (\$)

Expenditure by Service

10 - CORE - Corporate, Executive & Support	305,783	322,045	17,162	387,534
12 - CORE - Governance & Council	393	1,000	607	1,200
14 - CORE - Services	440,624	510,577	69,952	612,692
16 - CORE - Infrastructure and Assets	120,738	146,631	25,894	175,957
18 - COMMERCIAL - Housing	4,823	0	-4,823	0
20 - COMMERCIAL - Other	16,341	191,667	175,325	230,000
22 - COMMERCIAL - Mechanical Workshops	915	0	-915	0
24 - AGENCY - Community Services Mngf.	380	0	-380	0
30 - AGENCY - Family and Community	69,003	63,037	-5,966	75,644
32 - AGENCY - Enviro Health and Landcare	67,598	67,502	-96	81,002
34 - AGENCY - Community Safety	206,140	308,208	102,127	309,921
36 - AGENCY - Other	84,881	0	-84,881	0
38 - OTHER - Swimming Pools	89,227	70,208	-19,019	84,250
Total Expenditure	1,406,646	1,681,834	275,188	2,018,200

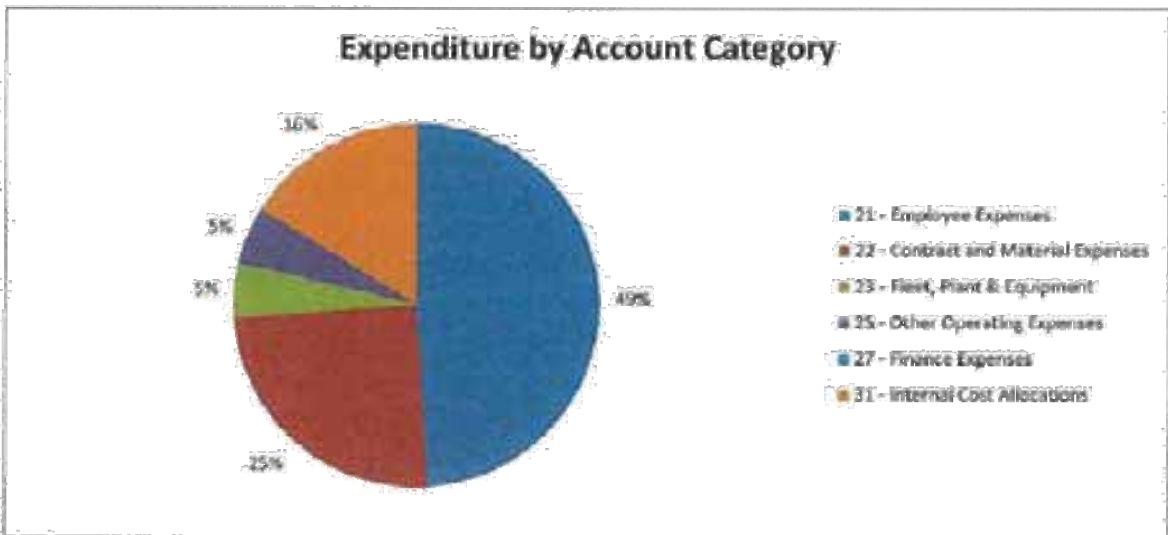
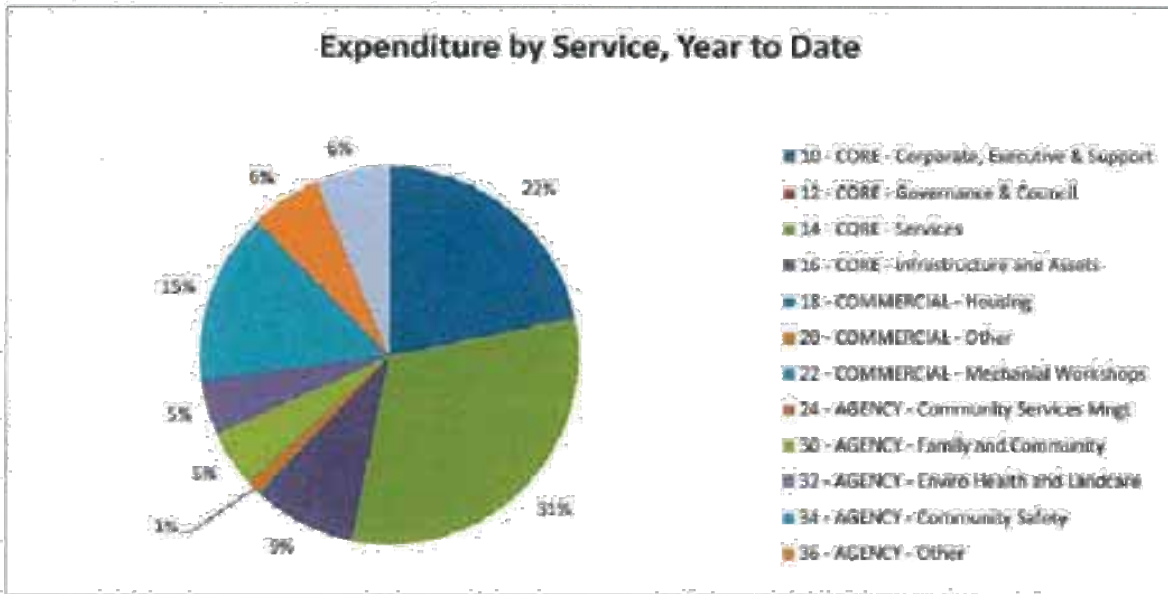
Expenditure by Account Category

21 - Employee Expenses	690,164	735,483	45,319	882,580
22 - Contract and Material Expenses	348,614	423,466	74,852	508,150
23 - Fleet, Plant & Equipment	68,404	116,197	47,793	139,436
25 - Other Operating Expenses	72,019	69,075	-2,944	82,890
27 - Finance Expenses	36	0	-36	0
31 - Internal Cost Allocations	227,409	337,614	110,204	405,136
Total Expenditure	1,406,646	1,681,834	275,188	2,018,200

Capital Expenditure

5341 - Capital Purchases: Plant & Equipment	132,120	145,833	13,714	175,000
Total Capital Expenditure	132,120	145,833	13,714	175,000

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Roper Gulf Regional Council

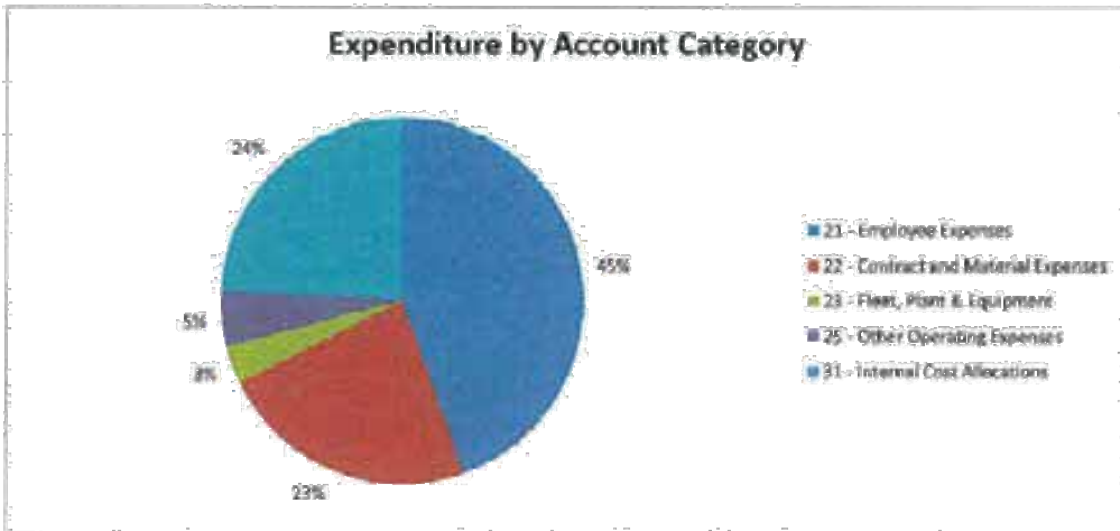
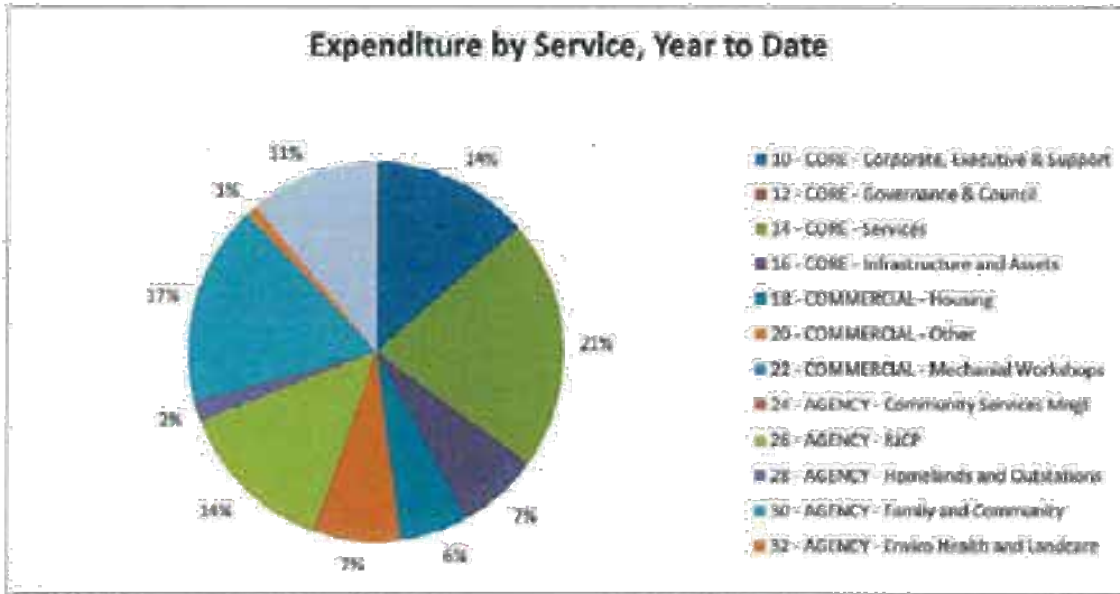
Income & Expenditure Report as at
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	14GL ACT	14GL BUD		14GL BUD
	Year to Date	Year to Date		Full Year Budget
	Actual (\$)	Budget (\$)	Variance (\$)	(\$)
Bulman (Gulin Gulin)				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	212,457	226,300	13,833	271,668
12 - CORE - Governance & Council	1,200	1,000	-200	1,200
14 - CORE - Services	329,750	365,474	55,725	462,569
16 - CORE - Infrastructure and Assets	110,354	20,582	-89,772	24,608
18 - COMMERCIAL - Housing	91,914	121,669	29,754	146,002
20 - COMMERCIAL - Other	112,476	76,002	-35,574	92,282
22 - COMMERCIAL - Mechanical Workshops	508	0	-508	0
24 - AGENCY - Community Services Mngt	-2,243	6,924	9,167	8,308
26 - AGENCY - RJCP	214,522	417,942	203,420	501,531
28 - AGENCY - Homelands and Outstations	25,910	33,856	7,946	40,628
30 - AGENCY - Family and Community	267,046	329,765	62,719	365,716
32 - AGENCY - Enviro Health and Landcare	15,743	20,833	5,091	25,000
34 - AGENCY - Community Safety	171,048	248,810	77,762	298,572
36 - AGENCY - Other	1,820	1,667	-154	2,000
Total Expenditure:	1,552,504	1,891,813	339,309	2,270,175
Expenditure by Account Category				
21 - Employee Expenses	689,585	874,398	184,813	1,049,278
22 - Contract and Material Expenses	360,759	330,953	-29,806	397,144
23 - Fleet, Plant & Equipment	52,047	84,801	32,844	101,869
25 - Other Operating Expenses	74,811	95,847	21,036	115,016
31 - Internal Cost Allocations	375,302	505,724	130,422	606,869
Total Expenditure:	1,552,504	1,891,813	339,309	2,270,175
Capital Expenditure				
5371 - Capital Purchase Vehicles	0	33,333	33,333	40,000
Total Capital Expenditure:	0	33,333	33,333	40,000

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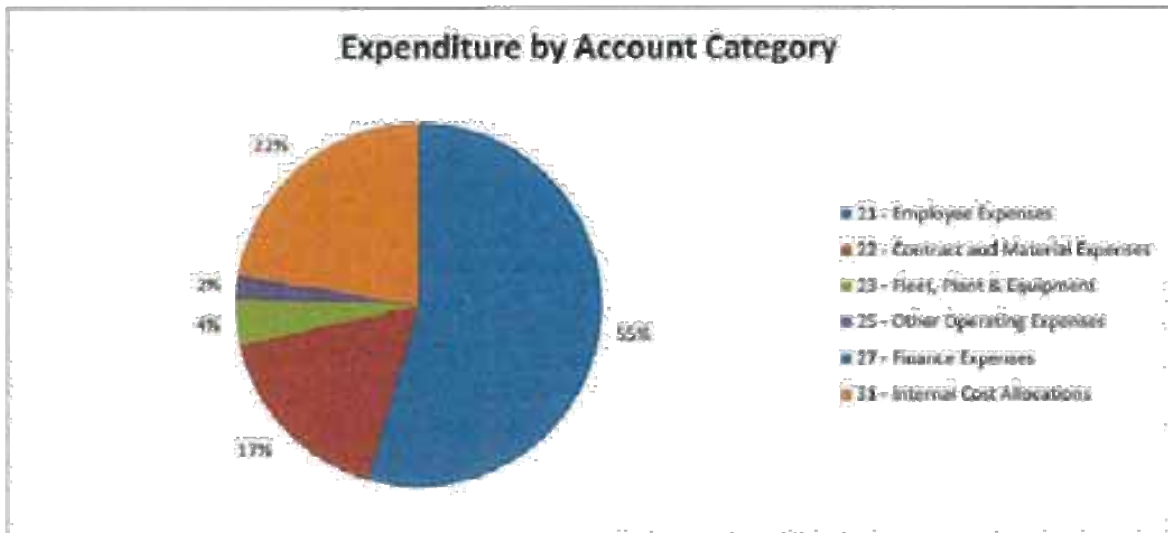
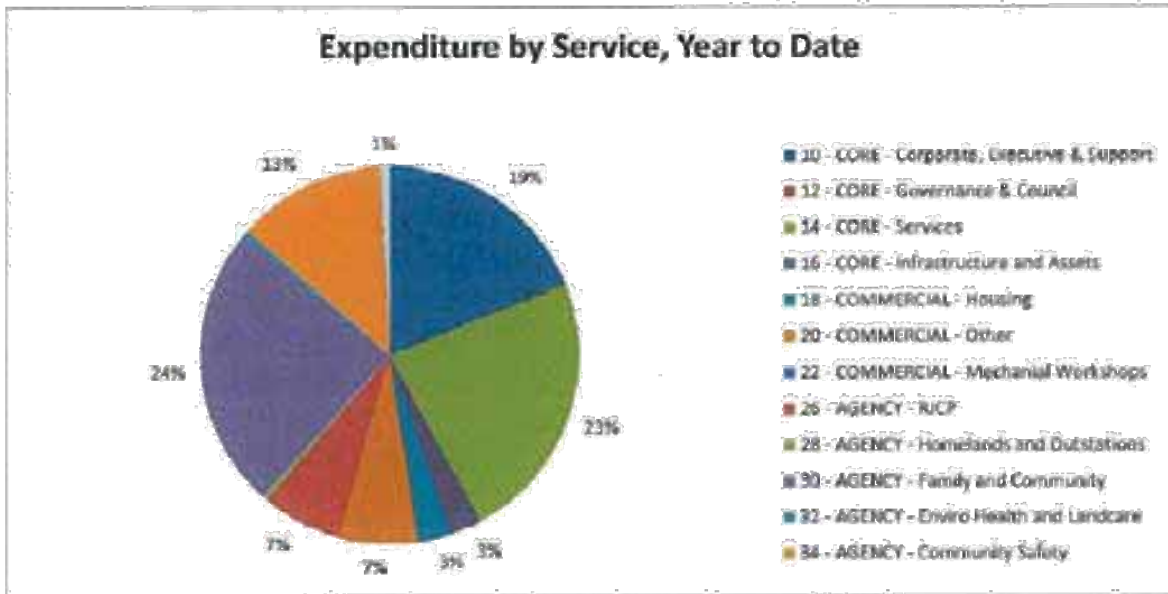
Roper Gulf Regional Council

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	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Eva Valley (Manyallaluk)				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	129,587	148,265	18,678	177,918
12 - CORE - Governance & Council	984	1,000	16	1,200
14 - CORE - Services	168,008	173,721	15,624	208,465
16 - CORE - Infrastructure and Assets	18,907	48,268	30,300	59,549
18 - COMMERCIAL - Housing	19,361	75,522	56,161	90,626
20 - COMMERCIAL - Other	46,844	62,131	15,287	74,558
22 - COMMERCIAL - Mechanical Workshops	20	0	-20	0
26 - AGENCY - RJCP	47,381	168,659	111,278	190,391
28 - AGENCY - Homelands and Outstations	2,710	0	-2,710	0
30 - AGENCY - Family and Community	166,114	185,840	19,726	223,008
32 - AGENCY - Enviro Health and Landcare	3,979	16,417	11,438	18,500
34 - AGENCY - Community Safety	87,481	122,596	35,115	147,115
36 - AGENCY - Other	5,937	0	-5,937	0
Total Expenditure	687,403	992,358	304,955	1,190,830
Expenditure by Account Category				
21 - Employee Expenses	374,593	487,243	112,650	584,602
22 - Contract and Material Expenses	116,831	199,683	83,052	239,619
23 - Fleet, Plant & Equipment	26,420	36,955	8,535	44,346
25 - Other Operating Expenses	14,303	42,128	27,825	50,554
27 - Finance Expenses	33	0	-33	0
31 - Internal Cost Allocations	153,423	226,349	72,926	271,619
Total Expenditure	687,403	992,358	304,955	1,190,830
Capital Expenditure				
5341 - Capital Purchases Plant & Equipment	0	8,333	8,333	10,000
5371 - Capital Purchase Vehicles	0	33,333	33,333	40,000
Total Capital Expenditure	0	41,667	41,667	50,000

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Jilkmringgan (Duck Creek)

Expenditure by Service

	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
10 - CORE - Corporate, Executive & Support	227,831	277,616	49,785	333,139
12 - CORE - Governance & Council	2,186	1,000	-1,186	1,200
14 - CORE - Services	366,409	349,593	-16,817	419,511
16 - CORE - Infrastructure and Assets	13,991	33,172	19,181	39,806
18 - COMMERCIAL - Housing	95,130	123,043	27,913	147,652
20 - COMMERCIAL - Other	28,697	52,816	24,119	63,379
26 - AGENCY - RJCP	282,167	596,068	313,900	715,281
28 - AGENCY - Homelands and Outstations	-84	0	84	0
30 - AGENCY - Family and Community	306,989	340,170	33,182	408,205
32 - AGENCY - Enviro Health and Landcare	5,027	15,417	10,389	18,500
34 - AGENCY - Community Safety	209,962	330,637	60,675	396,764
36 - AGENCY - Other	3,184	0	-3,184	0
Total Expenditure	1,601,489	2,119,531	518,042	2,543,438

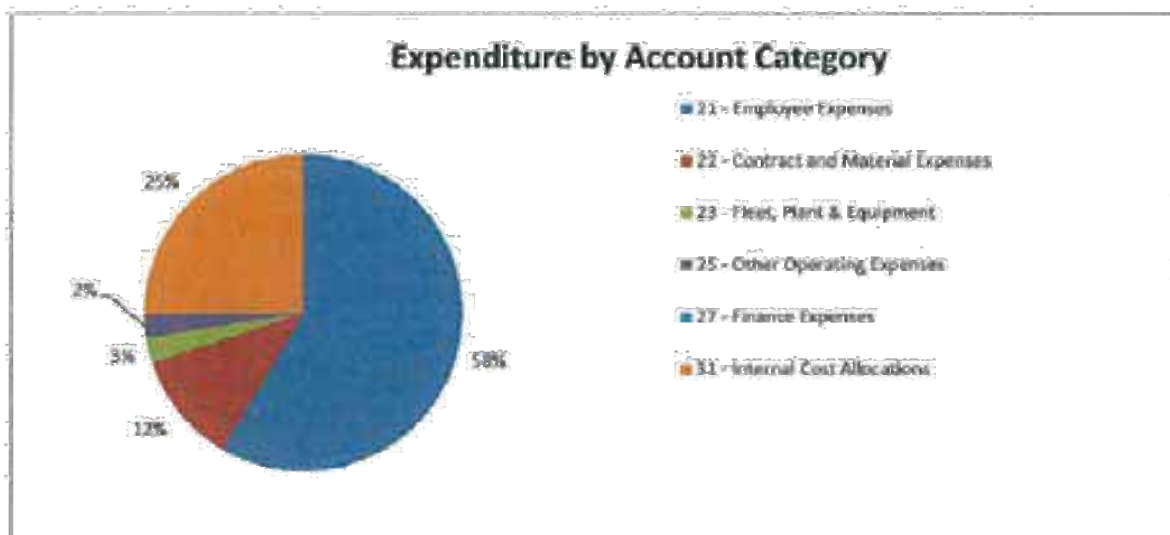
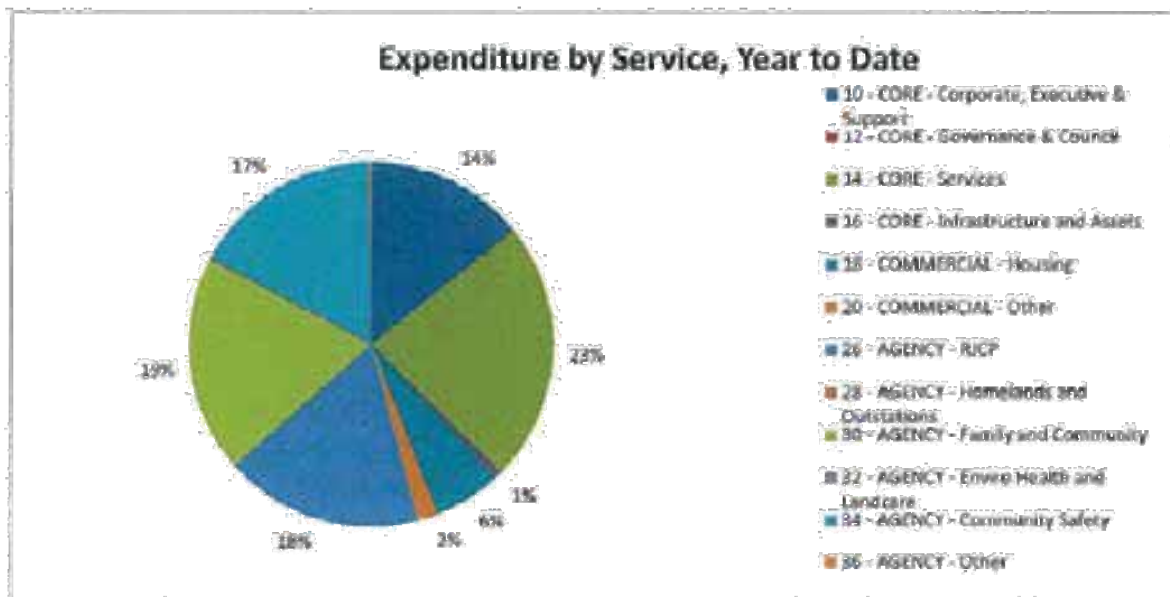
Expenditure by Account Category

21 - Employee Expenses	936,225	996,157	59,932	1,195,368
22 - Contract and Material Expenses	183,725	337,826	154,101	405,391
23 - Fleet, Plant & Equipment	40,934	83,314	42,380	99,977
25 - Other Operating Expenses	38,208	100,913	62,706	121,096
27 - Finance Expenses	12	0	-12	0
31 - Internal Cost Allocations	402,386	601,322	198,936	721,666
Total Expenditure	1,601,489	2,119,531	518,042	2,543,438

Capital Expenditure

Total Capital Expenditure	0	0	0	0
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Mataranka

Expenditure by Service

	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	14GLBUD Full Year Budget (\$)	Variance (\$)
10 - CORE - Corporate, Executive & Support	267,003	301,248	361,497	34,244
12 - CORE - Governance & Council	347	1,000	1,200	654
14 - CORE - Services	376,638	329,370	395,244	-47,268
16 - CORE - Infrastructure and Assets	12,692	23,839	28,607	11,147
18 - COMMERCIAL - Housing	0	25,000	30,000	25,000
20 - COMMERCIAL - Other	729	37,500	45,000	36,771
24 - AGENCY - Community Services Mngt	30	0	0	-30
26 - AGENCY - RJCP	135,407	325,823	390,988	100,417
28 - AGENCY - Homelands and Outstations	14,723	24,792	29,750	10,069
30 - AGENCY - Family and Community	302,128	333,502	400,203	31,374
32 - AGENCY - Enviro Health and Landcare	3,129	31,000	37,200	27,871
34 - AGENCY - Community Safety	164,502	144,823	173,788	-19,679
36 - AGENCY - Other	5,464	0	0	-5,464
Total Expenditure	1,282,790	1,577,897	1,893,476	295,106

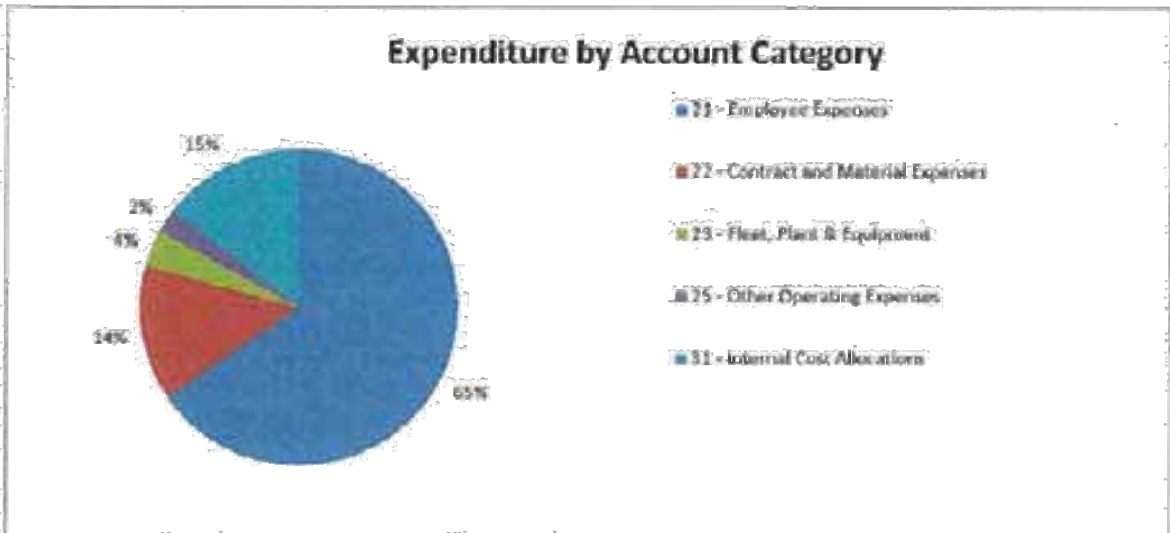
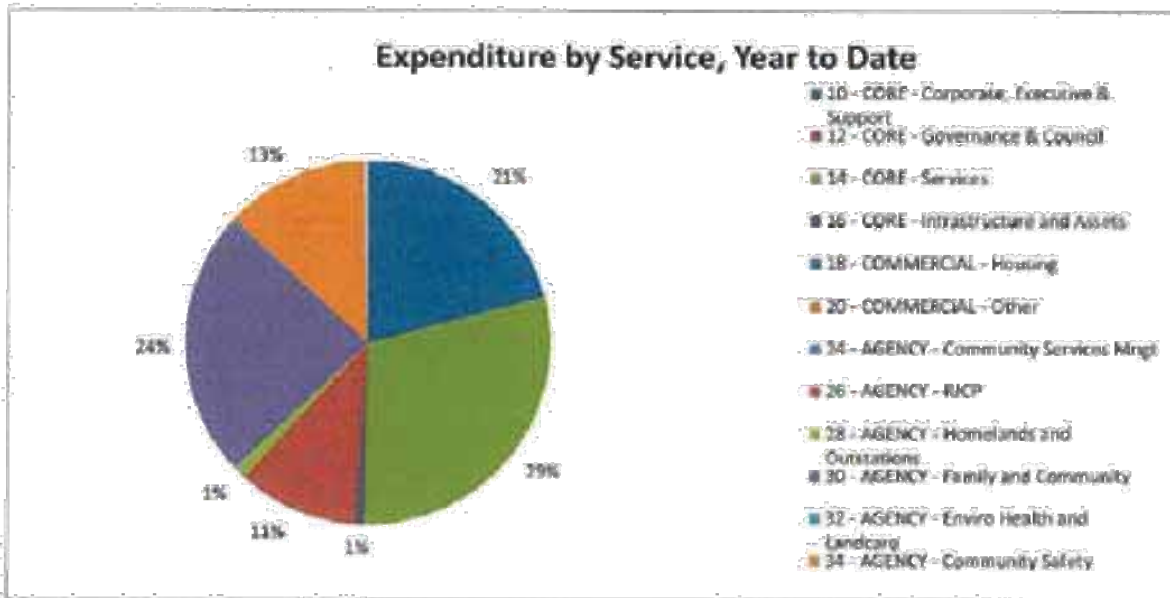
Expenditure by Account Category

21 - Employee Expenses	838,860	762,457	914,949	-76,403
22 - Contract and Material Expenses	177,784	339,879	407,865	162,095
23 - Fleet, Plant & Equipment	47,615	50,784	60,941	3,168
26 - Other Operating Expenses	31,803	62,402	98,882	50,598
31 - Internal Cost Allocations	186,727	342,375	410,860	155,648
Total Expenditure	1,282,790	1,577,897	1,893,476	295,106

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	0	33,333	40,000	33,333
5341 - Capital Purchases Plant & Equipment	180,727	133,333	160,000	-47,393
Total Capital Expenditure	180,727	166,667	200,000	-14,060

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Minyerri

Expenditure by Service

	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
10 - CORE - Corporate, Executive & Support:	1,432	275,000	273,568	330,000
14 - CORE - Services	53	0	-53	0
18 - COMMERCIAL - Housing	105,577	91,667	-13,910	110,000
26 - AGENCY - RJCP	365,859	1,531,211	1,165,352	1,837,453
34 - AGENCY - Community Safety	151,215	163,335	12,120	196,002
Total Expenditure	624,135	2,061,213	1,437,077	2,473,455

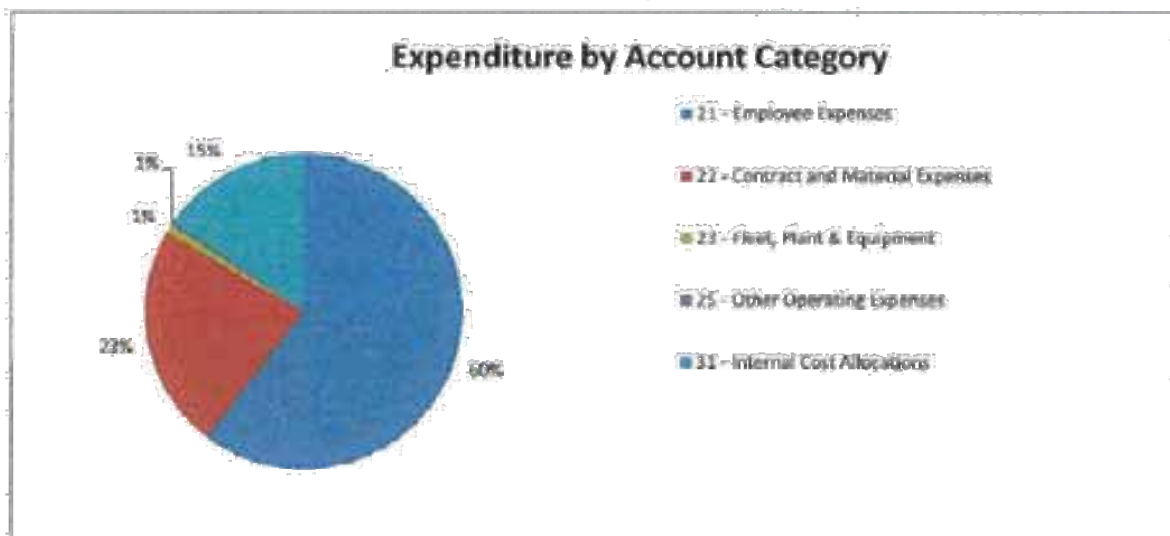
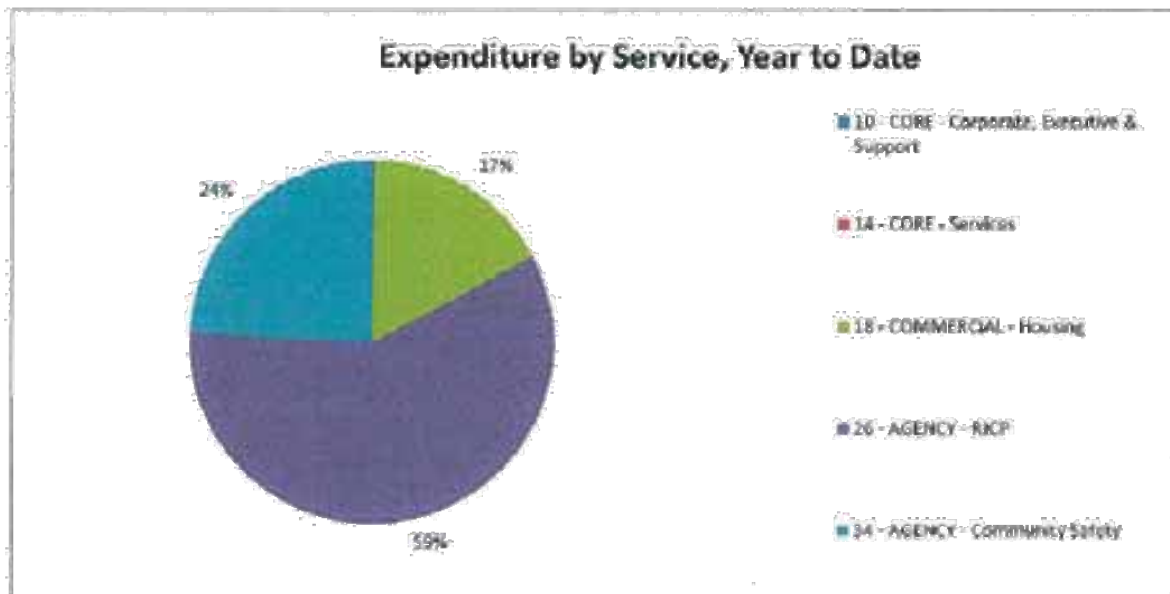
Expenditure by Account Category

21 - Employee Expenses	377,027	731,985	354,958	878,358
22 - Contract and Material Expenses	143,550	1,180,748	1,037,197	1,416,897
23 - Fleet, Plant & Equipment	5,095	5,417	321	6,500
25 - Other Operating Expenses	2,838	833	-2,005	1,000
31 - Internal Cost Allocations	95,625	142,250	46,625	170,700
Total Expenditure	624,135	2,061,213	1,437,077	2,473,455

Capital Expenditure

5371 - Capital Purchase Vehicles	0	33,333	33,333	40,000
Total Capital Expenditure	0	33,333	33,333	40,000

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Roper Gulf Regional Council

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Ngukurr

Expenditure by Service

	14GLACT	14GLBUD		14GLBUD
	Year to Date	Year to Date		Full Year Budget
	Actual (\$)	Budget (\$)	Variance (\$)	(\$)
10 - CORE - Corporate, Executive & Support	374,421	361,167	-13,254	433,400
12 - CORE - Governance & Council	6,673	1,000	-5,673	1,200
14 - CORE - Services	613,340	615,832	2,492	738,998
16 - CORE - Infrastructure and Assets	300,345	290,690	-9,655	348,628
18 - COMMERCIAL - Housing	297,848	271,920	-25,928	320,304
20 - COMMERCIAL - Other	177,273	302,146	124,872	470,575
22 - COMMERCIAL - Mechanical Workshops	1,135	0	-1,135	0
24 - AGENCY - Community Services Mngt	21,692	12,860	-9,032	15,192
26 - AGENCY - RJCP	618,293	1,630,285	1,011,991	1,965,942
28 - AGENCY - Homelands and Outstations	59,429	34,663	-24,766	41,595
30 - AGENCY - Family and Community	477,309	681,336	204,027	607,603
32 - AGENCY - Enviro Health and Landcare	76,141	142,839	66,698	171,406
34 - AGENCY - Community Safety	482,987	600,130	117,143	720,156
36 - AGENCY - Other	173,898	112,408	-61,490	134,889
38 - OTHER - Swimming Pools	103,481	100,917	-2,564	121,100
Total Expenditure	3,784,267	5,155,991	1,371,725	6,187,189

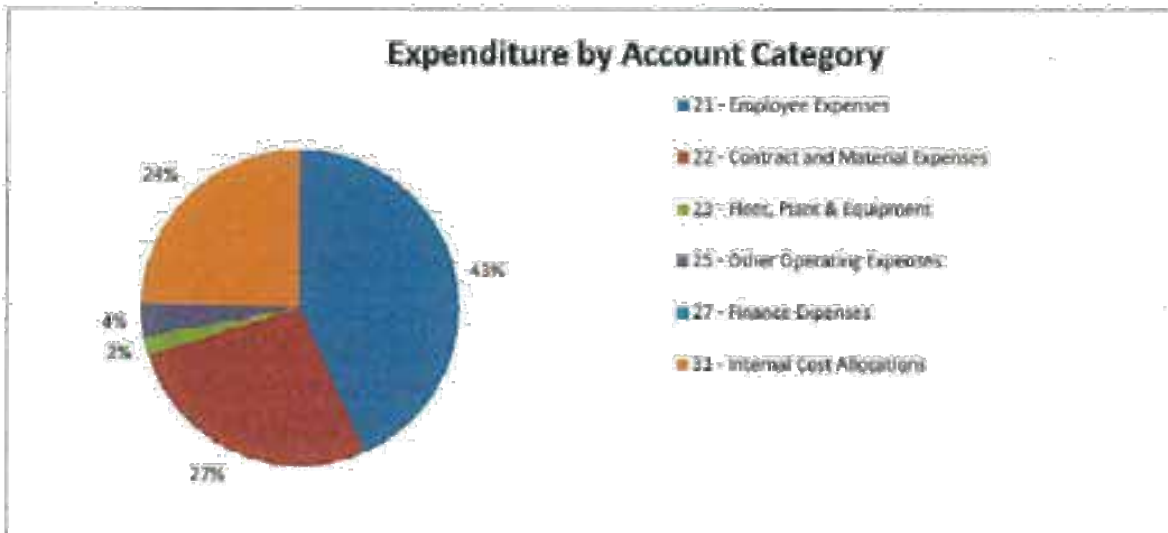
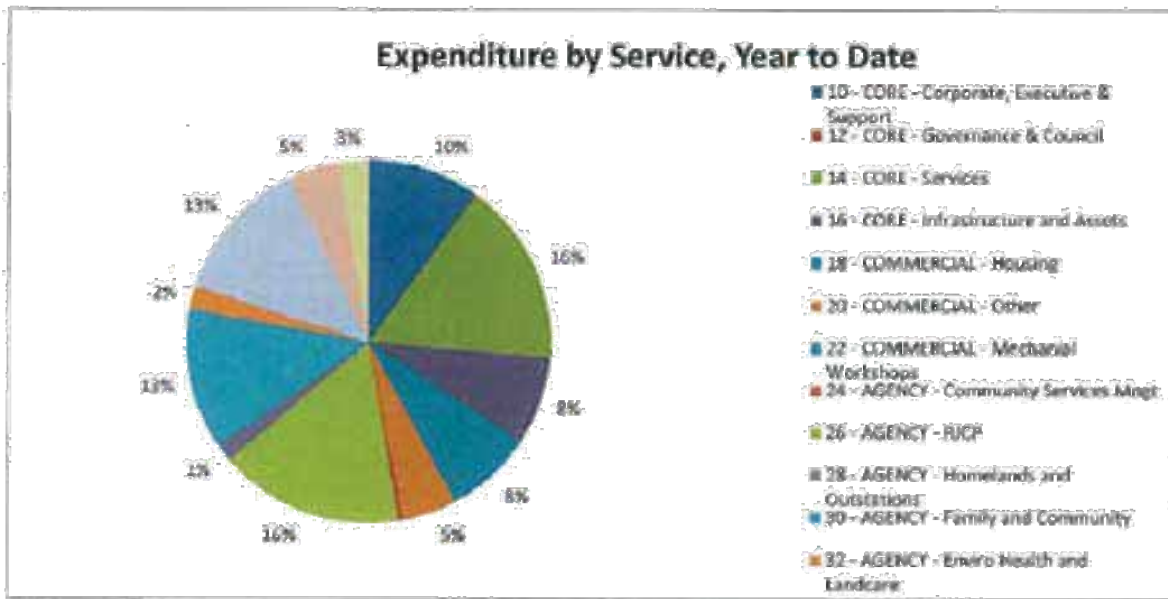
Expenditure by Account Category

21 - Employee Expenses	1,637,011	1,994,582	357,571	2,393,498
22 - Contract and Material Expenses	1,019,101	1,221,679	202,478	1,465,895
23 - Fleet, Plant & Equipment	68,175	138,440	70,265	166,128
25 - Other Operating Expenses	135,543	248,810	113,268	298,572
27 - Finance Expenses	38	0	-38	0
31 - Internal Cost Allocations	924,399	1,662,581	628,181	1,863,097
Total Expenditure	3,784,267	5,155,991	1,371,725	6,187,189

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	0	41,667	41,667	50,000
5371 - Capital Purchase Vehicles	0	66,667	66,667	80,000
Total Capital Expenditure	0	108,333	108,333	130,000

G:\Finance Department - admin files\Lokesh\Council Reports\FY 2013-14\April 13-14\Expenses by Location Ngurah



G:\Finance Department - admin files\Lokesh\Council Reports\FY 2013-14\April 13-14\Expenses by Location Number

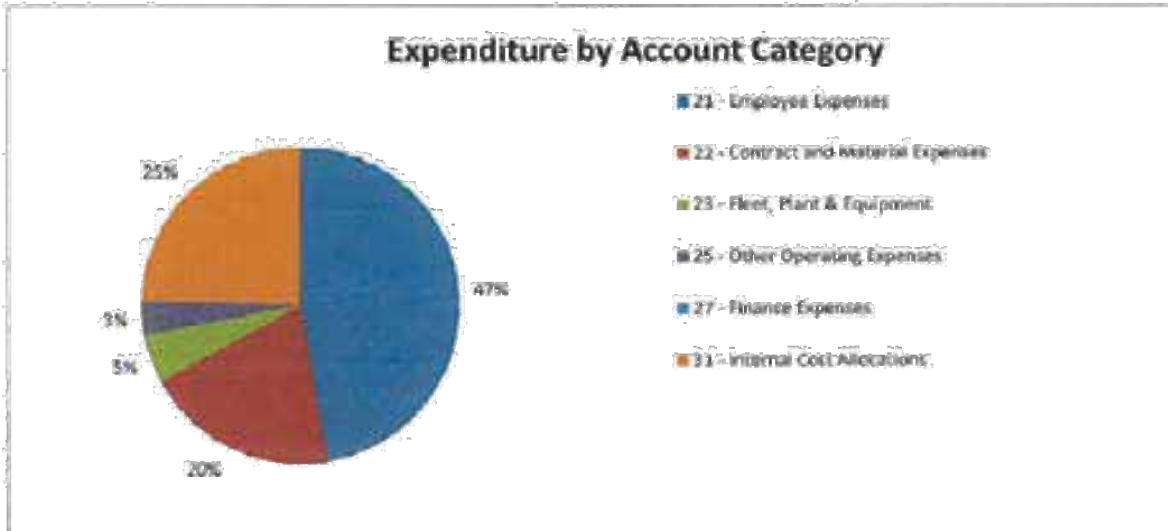
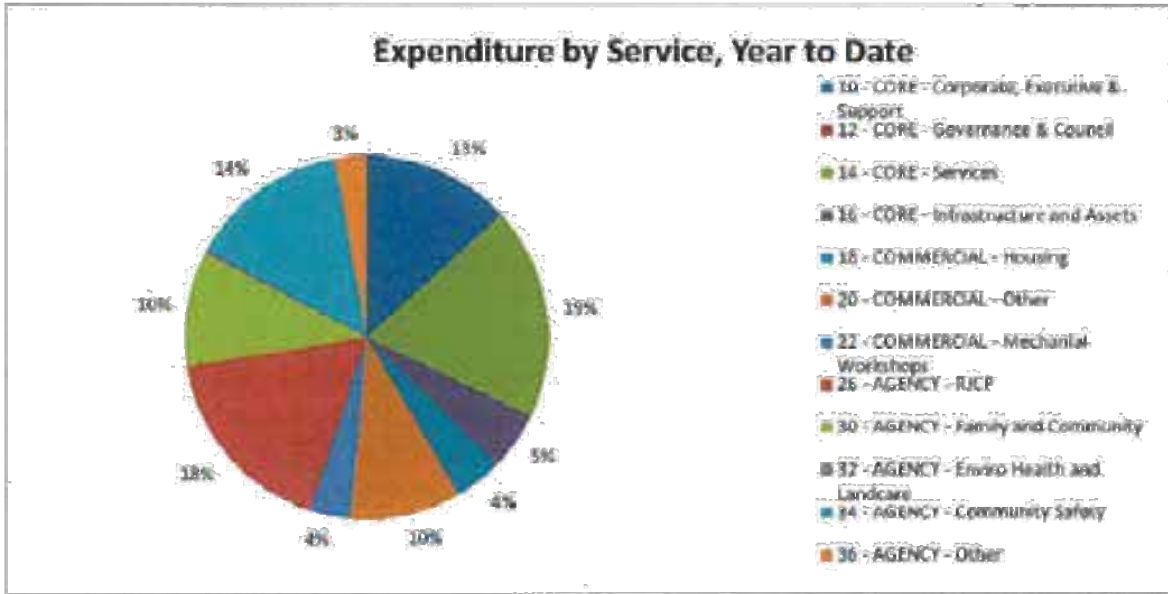
Roper Gulf Regional Council

Income & Expenditure Report as at
30-April-2014
for the year 2013 - 2014



	14GLACT	14GLBUD		14GLBUD
	Year to Date	Year to Date		Full Year Budget
	Actual (\$)	Budget (\$)	Variance (\$)	(\$)
Numbulwar				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	359,852	383,495	23,643	400,193
12 - CORE - Governance & Council	950	1,000	50	1,200
14 - CORE - Services	514,966	420,952	-94,014	505,143
16 - CORE - Infrastructure and Assets	142,051	1,523,285	1,381,235	1,827,943
18 - COMMERCIAL - Housing	118,355	186,899	70,544	224,278
20 - COMMERCIAL - Other	285,453	746,208	-480,755	895,450
22 - COMMERCIAL - Mechanical Workshops	101,318	0	-101,318	0
26 - AGENCY - RJCP	474,717	1,249,960	775,243	1,499,952
30 - AGENCY - Family and Community	277,680	375,413	97,733	450,486
32 - AGENCY - Enviro Health and Landcare	10,754	23,750	12,996	28,500
34 - AGENCY - Community Safety	384,468	322,494	-61,964	386,903
38 - AGENCY - Other	77,488	248,368	168,880	295,641
Total Expenditure	2,726,041	5,479,824	2,753,782	6,575,789
Expenditure by Account Category				
21 - Employee Expenses	1,290,436	1,269,087	-31,350	1,510,904
22 - Contract and Material Expenses	536,991	1,424,770	887,780	1,709,725
23 - Fleet, Plant & Equipment	134,404	104,982	-29,421	125,979
25 - Other Operating Expenses	95,264	182,462	87,197	218,954
27 - Finance Expenses	73	0	-73	0
31 - Internal Cost Allocations	668,873	2,508,522	1,839,649	3,010,227
Total Expenditure	2,726,041	5,479,824	2,753,782	6,575,789
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	208,333	208,333	250,000
5371 - Capital Purchase Vehicles	0	33,333	33,333	40,000
Total Capital Expenditure	0	241,667	241,667	290,000

G:\Finance Department - admin files\Lokesh\Council Reports\FY 2013-14\April 13-14\Expenses by Location Number



Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 01/04/2013	>30days To 02/03/2013	>60days To 31/01/2013	>90days ← 30/01/2013	Future Items
000	Account Total (AUD)		AGEST		PAYTYPE NA		CREDTYPE NA				
				3,298.40	3,298.40	0.00	0.00	3,298.40	0.00	0.00	0.00
002	Account Total (AUD)		Australian Super		PAYTYPE CHQ		CREDTYPE NA				
				23,006.50	22,834.83	-244.58	0.00	22,787.97	0.00	291.44	0.00
003	Account Total (AUD)		AXA Australia		PAYTYPE CHQ		CREDTYPE NA				
				475.85	475.85	0.00	0.00	475.85	0.00	0.00	0.00
006	Account Total (AUD)		HESTA SUPER FUND		PAYTYPE CHQ		CREDTYPE NA				
				7,596.12	7,596.11	0.00	0.00	2,859.82	0.00	4,736.29	0.00
007	Account Total (AUD)		Hostplus		PAYTYPE CHQ		CREDTYPE NA				
				1,582.71	2,080.00	-0.01	0.00	2,080.01	0.00	0.00	0.00
009	Account Total (AUD)		STATEWIDE SUPER (LOCAL SUPER)		PAYTYPE CHQ		CREDTYPE NA				
				6,185.73	49,715.71	-192.72	207.78	49,700.65	0.00	0.00	0.00
010	Account Total (AUD)		MLC SUPER		PAYTYPE EFT		CREDTYPE NA				
				2,133.73	2,133.73	0.00	0.00	1,614.66	0.00	519.07	0.00
011	Account Total (AUD)		MTAA Superannuation		PAYTYPE CHQ		CREDTYPE NA				
				3,087.32	3,087.32	0.00	0.00	1,831.88	0.00	1,255.44	0.00
012	Account Total (AUD)		Retail Employees Superannuation		PAYTYPE CHQ		CREDTYPE NA				
				4,939.82	4,939.82	0.00	0.00	4,939.82	0.00	0.00	0.00
014	Account Total (AUD)		Sun Superannuation		PAYTYPE CHQ		CREDTYPE NA				
				2,137.14	2,137.14	0.00	0.00	2,137.14	0.00	0.00	0.00
017	Account Total (AUD)		VICSUPER		PAYTYPE CHQ		CREDTYPE NA				
				880.54	880.54	0.00	0.00	500.82	0.00	379.72	0.00
019	Account Total (AUD)		AUSTRALIAN TAXATION OFFICE		PAYTYPE NA		CREDTYPE NA				
				17,159.65	20,660.27	-112,261.35	2,748.00	0.00	130,142.00	31.62	0.00

Ledger APACT Accounts Payable (AUD)

the Default Cat

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 01/04/2013	>30days To 02/03/2013	>60days To 31/01/2013	>90days ← 30/01/2013	Future Items
025	Account Total (AUD)		FINES RECOVERY UNIT		PAYTYPE EFT		CREDTYPE NA				
				2,430.20	1,091.00	0.00	150.00	0.00	0.00	941.00	0.00
027	Account Total (AUD)		TERRITORY HOUSING		PAYTYPE EFT		CREDTYPE NA				
				42,239.50	41,416.79	0.00	236.00	0.00	0.00	41,180.79	0.00
030	Account Total (AUD)		Union Fees		PAYTYPE CHQ		CREDTYPE NA				
				9.10	9.10	0.00	0.00	0.00	9.10	0.00	0.00
038	Account Total (AUD)		ALL FOOD EQUIPMENT		PAYTYPE EFT		CREDTYPE NA				
				0.00	0.00	-58.59	0.00	0.00	0.00	58.59	0.00
046	Account Total (AUD)		ARAFURA CATERING EQUIPMENT		PAYTYPE EFT		CREDTYPE NA				
				-7,792.37	-627.40	-1,890.23	0.00	0.00	0.00	1,262.83	0.00
052	Account Total (AUD)		AUSTRALIA POST - ACCOUNT RECEIVABLE TI		PAYTYPE EFT		CREDTYPE NA				
				59.50	59.50	0.00	0.00	0.00	59.50	0.00	0.00
054	Account Total (AUD)		AUSFUEL (PUMA ENERGY)		PAYTYPE EFT		CREDTYPE NA				
				50,550.37	50,550.37	0.00	38,790.59	11,573.80	0.00	185.98	0.00
059	Account Total (AUD)		BEAUREPAIRES		PAYTYPE EFT		CREDTYPE NA				
				1,638.54	1,638.54	0.00	1,638.54	0.00	0.00	0.00	0.00
077	Account Total (AUD)		CHARLES DARWIN UNIVERSITY		PAYTYPE EFT		CREDTYPE NA				
				1,166.00	1,166.00	0.00	0.00	0.00	1,103.00	63.00	0.00
086	Account Total (AUD)		COLONIAL FIRST STATE Superannuation		PAYTYPE NA		CREDTYPE OTHER				
				622.26	622.26	0.00	0.00	622.26	0.00	0.00	0.00
091	Account Total (AUD)		STAPLES AUSTRALIA PTY LTD (CORPORATE :		PAYTYPE EFT		CREDTYPE NA				
				-128.18	-128.18	-128.18	0.00	0.00	0.00	0.00	0.00
094	Account Total (AUD)		CSA CONTRACTING (NT) PTY LTD		PAYTYPE EFT		CREDTYPE NA				
				590.70	590.70	0.00	0.00	0.00	590.70	0.00	0.00

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Ledger APACT Accounts Payable (AUD)

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 01/04/2013	>30days To 02/03/2013	>60days To 31/01/2013	>90days ← 30/01/2013	Future Items
181	Account Total (AUD)		KATHERINE OFFICE SUPPLIES	1,328.70	1,328.70	0.00	1,328.70	0.00	0.00	0.00	0.00
244	Account Total (AUD)		POWERWATER CORPORATION	-25,534.70	-3,729.77	-3,730.31	0.00	0.00	0.00	0.54	0.00
289	Account Total (AUD)		TOP END RURAL SUPPLIES PTY LTD	-84.27	-84.27	-84.27	0.00	0.00	0.00	0.00	0.00
294	Account Total (AUD)		ALL TOOLS NT	1,795.00	1,795.00	0.00	1,795.00	0.00	0.00	0.00	0.00
325	Account Total (AUD)		AIRPOWER	1,889.05	1,889.05	0.00	1,889.05	0.00	0.00	0.00	0.00
337	Account Total (AUD)		PALMERSTON 4WD SPARES	-550.00	-550.00	-550.00	0.00	0.00	0.00	0.00	0.00
419	Account Total (AUD)		First State Superannuation	602.68	602.68	0.00	0.00	602.68	0.00	0.00	0.00
525	Account Total (AUD)		MATARANKA STORE & SERVICE STN	120.00	120.00	0.00	0.00	0.00	120.00	0.00	0.00
635	Account Total (AUD)		CBA Master Card	-46,569.10	-4,122.54	-69,903.29	0.00	27,345.89	35,231.30	3,203.56	0.00
782	Account Total (AUD)		TERRITORY FIRE SERVICE & TRAINING	344.87	344.87	0.00	0.00	0.00	344.87	0.00	0.00
837	Account Total (AUD)		MULTISPARES LIMITED	-4,675.00	-3,161.40	-3,161.40	0.00	0.00	0.00	0.00	0.00
932	Account Total (AUD)		BT BUSINESS SUPER	1,257.27	1,257.27	0.00	0.00	1,257.27	0.00	0.00	0.00

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Ledger APACT Accounts Payable (AUD)

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 01/04/2013	>30days To 02/03/2013	>60days To 31/01/2013	>90days ← 30/01/2013	Future Items
150	Account Total (AUD)		TWU SUPER		PAYTYPE EFT		CREDTYPE NA				
				176.79	86.09	0.00	0.00	0.00	0.00	86.09	0.00
264	Account Total (AUD)		JARDINE LLOYD THOMPSON		PAYTYPE EFT		CREDTYPE NA				
				877.80	877.80	0.00	877.80	0.00	0.00	0.00	0.00
311	Account Total (AUD)		THE INDUSTRY SUPERANNUATION FUND		PAYTYPE CHQ		CREDTYPE NA				
				532.57	532.57	0.00	0.00	532.57	0.00	0.00	0.00
472	Account Total (AUD)		LGSUPER		PAYTYPE CHQ		CREDTYPE NA				
				1,939.42	1,867.52	0.00	0.00	1,001.94	865.58	0.00	0.00
545	Account Total (AUD)		ASGARD SUPER FUND		PAYTYPE CHQ		CREDTYPE NA				
				409.96	409.96	0.00	0.00	409.96	0.00	0.00	0.00
650	Account Total (AUD)		AUSTSAFE SUPER		PAYTYPE CHQ		CREDTYPE NA				
				493.30	493.30	0.00	0.00	493.30	0.00	0.00	0.00
707	Account Total (AUD)		ROAMIN AROUND SIGNS		PAYTYPE NA		CREDTYPE NA				
				1,730.03	1,730.03	0.00	1,730.03	0.00	0.00	0.00	0.00
713	Account Total (AUD)		TONYS RURAL BUILDING PTY LTD		PAYTYPE EFT		CREDTYPE NA				
				0.00	0.00	-19,456.26	0.00	0.00	0.00	19,456.26	0.00
747	Account Total (AUD)		Fap 150 - Mataranka Rural Transaction Centre		PAYTYPE NA		CREDTYPE NA				
				34.99	0.01	0.00	0.00	0.00	0.00	0.01	0.00
783	Account Total (AUD)		MASTER SUPER		PAYTYPE EFT		CREDTYPE NA				
				239.92	239.92	0.00	0.00	239.92	0.00	0.00	0.00
891	Account Total (AUD)		VISION SUPER - LOCAL AUTHORITIES SUPER]		PAYTYPE CHQ		CREDTYPE NA				
				465.31	465.31	0.00	0.00	465.31	0.00	0.00	0.00
964	Account Total (AUD)		JOHN DALYWATER		PAYTYPE EFT		CREDTYPE COUNCIL				
				-1,613.41	-247.35	-494.70	247.35	0.00	0.00	0.00	0.00

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 01/04/2013	>30days To 02/03/2013	>60days To 31/01/2013	>90days <= 30/01/2013	Future Items
966	Account Total (AUD)		QSUPER	587.61	PAYTYPE NA 587.61	0.00	CREDTYPE NA 0.00	587.61	0.00	0.00	0.00
010	Account Total (AUD)		SPECTRUM SUPER	818.08	PAYTYPE NA 818.08	0.00	CREDTYPE OTHER 0.00	702.17	0.00	115.91	0.00
035	Account Total (AUD)		CHARLESON PLUMBING & MAINTENANCE	933.90	PAYTYPE EFT 933.90	0.00	CREDTYPE NA 933.90	0.00	0.00	0.00	0.00
071	Account Total (AUD)		EQUIPSUPER	-3,157.76	PAYTYPE NA -3,157.76	-3,542.10	CREDTYPE NA 0.00	384.34	0.00	0.00	0.00
129	Account Total (AUD)		A & V BOON SUPERFUND	815.49	PAYTYPE NA 566.85	0.00	CREDTYPE NA 0.00	566.84	0.00	0.01	0.00
250	Account Total (AUD)		TRADE COAST PTY LTD AS TRUSTEE FOR MAJ	189.72	PAYTYPE EFT 189.72	0.00	CREDTYPE OTHER 0.00	189.72	0.00	0.00	0.00
255	Account Total (AUD)		TERRITORY DEBT COLLECTIONS (TDC)	22.00	PAYTYPE EFT 22.00	0.00	CREDTYPE OTHER 0.00	22.00	0.00	0.00	0.00
259	Account Total (AUD)		CAMILLE GUMBULI	198.65	PAYTYPE EFT 198.65	0.00	CREDTYPE STAFF 0.00	198.65	0.00	0.00	0.00
270	Account Total (AUD)		JENNY VENNING	0.00	PAYTYPE EFT 0.00	-492.35	CREDTYPE STAFF 492.35	0.00	0.00	0.00	0.00
999	Account Total (AUD)		SUNDRY CREDITOR	29.91	PAYTYPE EFT 29.91	0.00	CREDTYPE NA 0.00	0.00	0.00	29.91	0.00
				99,577.91	218,582.11	-216,190.34	53,065.09	139,443.25	168,466.05	73,798.06	0.00
					100%	-99%	24%	64%	77%	34%	

Ledger APACT Accounts Payable (AUD)

Default Cat

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 01/04/2013	>30days To 02/03/2013	>60days To 31/01/2013	>90days <= 30/01/2013	Future Items
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[END OF REPORT]

As At Allocation Date Used : 30/04/2013

Selection Criteria

Ledger Name = 'APACT'
 As At Date = 30/04/2013
 As At Allocation Date = 01/01/1901
 Show (T)ransaction or (B)ase currency? = 'B'
 (S)ummary (D)etail (E)xtended Detail = 'S'
 More...

Sort Criteria

Accnbri - Ascending
 @fl_currency_group - Ascending
 Transaction Number - Ascending
 Document Date - Ascending
 Document Type - Ascending
 Document Reference - Ascending

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 02/04/2014	>30days To 03/03/2014	>60days To 01/02/2014	>90days ← 31/01/2014	Future Items
018	Account Total (AUD)		Anna Godden	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00
037	Account Total (AUD)		Batchelor Institute Of Indigenous Tertiary Educ.	4,945.00	4,945.00	0.00	4,945.00	0.00	0.00	0.00	0.00
064	Account Total (AUD)		Charles Darwin University	3,300.00	3,300.00	0.00	0.00	0.00	0.00	3,300.00	0.00
069	Account Total (AUD)		Cheryl Lardy	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00
086	Account Total (AUD)		Dept Of Education & Employment & Workplace Rel	7,722.11	7,722.11	0.00	0.00	0.00	7,722.11	0.00	0.00
088	Account Total (AUD)		Dept of Education and Children's Services	220.00	220.00	0.00	0.00	0.00	0.00	220.00	0.00
100	Account Total (AUD)		Dept Of Health And Families - Darwin (NT)	-3,226.64	273.47	-166.53	0.00	0.00	0.00	440.00	0.00
109	Account Total (AUD)		Numbulwar Store	100.00	-27.00	-27.00	0.00	0.00	0.00	0.00	0.00
113	Account Total (AUD)		Dept Of Local Government And Housing - Housing I	460.00	460.00	0.00	0.00	0.00	460.00	0.00	0.00
120	Account Total (AUD)		Dept of Transport	1,150.73	1,150.73	0.00	0.00	0.00	784.58	366.15	0.00
121	Account Total (AUD)		Dept of Infrastructure - Katherine	179,389.64	6,402.84	-0.05	1,699.50	2,167.24	2,167.20	368.95	0.00

CY Data Entry

Ledger ARACT Accounts Receivable (AUD)

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 02/04/2014	>30days To 03/03/2014	>60days To 01/02/2014	>90days ← 31/01/2014	Future Items
131	Account Total (AUD)		DJILPIN Arts Centre	3,991.68	3,991.68	0.00	0.00	0.00	0.00	3,991.68	0.00
134	Account Total (AUD)		Elsey Station	102.00	102.00	0.00	0.00	52.00	0.00	50.00	0.00
143	Account Total (AUD)		George Clapperton	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00
166	Account Total (AUD)		Ian Daylight	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00
177	Account Total (AUD)		Janet Leather	-50.00	-50.00	-50.00	0.00	0.00	0.00	0.00	0.00
190	Account Total (AUD)		Milkinggan School	52.00	52.00	0.00	0.00	52.00	0.00	0.00	0.00
226	Account Total (AUD)		Laurie Webster	102.00	102.00	0.00	0.00	52.00	0.00	50.00	0.00
243	Account Total (AUD)		Mark Robertson	-17.00	-17.00	-17.00	0.00	0.00	0.00	0.00	0.00
250	Account Total (AUD)		Mataranka Bushman's Carnival	52.00	52.00	0.00	0.00	52.00	0.00	0.00	0.00
258	Account Total (AUD)		Mataranka Store/Supermarket	52.00	52.00	0.00	0.00	52.00	0.00	0.00	0.00
262	Account Total (AUD)		Mawa Corporation	2,656.00	2,656.00	0.00	0.00	0.00	0.00	2,656.00	0.00

CY Data Entry

Ledger ARACT Accounts Receivable (AUD)

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 02/04/2014	>30days To 03/03/2014	>60days To 01/02/2014	>90days ← 31/01/2014	Future Items
1282	Account Total (AUD)		Ngukurr Language Centre Aboriginal Corporation	150.00	150.00	0.00	150.00	0.00	0.00	0.00	0.00
1283	Account Total (AUD)		Ngukurr Progress Aboriginal Corporation (Outback	300.00	300.00	0.00	300.00	0.00	0.00	0.00	0.00
1290	Account Total (AUD)		Northern Land Council - Darwin	440.00	440.00	0.00	0.00	0.00	0.00	440.00	0.00
1303	Account Total (AUD)		Numbulwar Homelands Council Assoc. Inc.	20,637.04	17,935.40	0.00	0.00	1,750.00	0.00	16,185.40	0.00
1304	Account Total (AUD)		Numul Numul Aboriginal Corporation	102.00	102.00	0.00	0.00	52.00	0.00	50.00	0.00
1328	Account Total (AUD)		Power And Water Corporation - Accounts Payable	2,806.14	2,806.14	0.00	1,210.00	0.00	0.00	1,596.14	0.00
1329	Account Total (AUD)		Power And Water Corporation - Katherine	9,513.66	9,490.13	0.00	0.00	0.00	0.00	9,490.13	0.00
1359	Account Total (AUD)		Sunrise Health Service	2,150.00	2,150.00	0.00	1,750.00	150.00	0.00	250.00	0.00
1364	Account Total (AUD)		Telstra - 623482	25.00	25.00	0.00	0.00	0.00	0.00	25.00	0.00
1367	Account Total (AUD)		Dept of Housing	460.00	460.00	0.00	460.00	0.00	0.00	0.00	0.00
1370	Account Total (AUD)		Territory Manor (The)	52.00	52.00	0.00	0.00	52.00	0.00	0.00	0.00

Age Analysis Summary

Age Analysis Summary

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the CY Data Entry

Ledger ARACT Accounts Receivable (AUD)

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 02/04/2014	>30days To 03/03/2014	>60days To 01/02/2014	>90days ← 31/01/2014	Future Items
4377	Account Total (AUD)		Traditional Credit Union	188.00	188.00	0.00	0.00	0.00	0.00	188.00	0.00
4405	Account Total (AUD)		Western Desert Resources	800.00	800.00	0.00	0.00	0.00	0.00	800.00	0.00
4406	Account Total (AUD)		Allied Pickfords	95.00	95.00	0.00	95.00	0.00	0.00	0.00	0.00
4416	Account Total (AUD)		M & M MacFarlane	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00
4417	Account Total (AUD)		Mataranka Better Half Club Inc	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00
4422	Account Total (AUD)		L Cavallaro	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00
4424	Account Total (AUD)		Jilksningan RGSC	52.00	52.00	0.00	0.00	52.00	0.00	0.00	0.00
4430	Account Total (AUD)		Sunrise Health Services - Mataranka	52.00	52.00	0.00	0.00	52.00	0.00	0.00	0.00
4431	Account Total (AUD)		P Reed	52.00	52.00	0.00	0.00	52.00	0.00	0.00	0.00
4436	Account Total (AUD)		J & C Clode	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00
4438	Account Total (AUD)		Paddy Moraitky	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 02/04/2014	>30days To 03/03/2014	>60days To 01/02/2014	>90days ← 31/01/2014	Future Items
480	Account Total (AUD)		Wildgeese Building and Maintenance Group	5,239.00	5,239.00	0.00	0.00	0.00	0.00	5,239.00	0.00
486	Account Total (AUD)		T Kutschki	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00
511	Account Total (AUD)		The Synod of the Diocese of Northern Territory	660.00	660.00	0.00	0.00	0.00	0.00	660.00	0.00
535	Account Total (AUD)		Shaun Brown	433.00	433.00	0.00	0.00	0.00	0.00	433.00	0.00
584	Account Total (AUD)		DHLGR5 - R&M Contract Only	77,395.86	159,927.44	-1,138.68	2,361.52	34,105.77	47,076.79	77,522.04	0.00
641	Account Total (AUD)		D & S Matthews	140.65	140.65	0.00	0.00	0.00	0.00	140.65	0.00
706	Account Total (AUD)		NLC Rangers	330.00	330.00	0.00	0.00	0.00	0.00	330.00	0.00
733	Account Total (AUD)		Sundries Account	-817.77	-405.62	-405.62	0.00	0.00	0.00	0.00	0.00
771	Account Total (AUD)		Mataranka Police Station	102.00	102.00	0.00	50.00	32.00	0.00	0.00	0.00
773	Account Total (AUD)		W & S Bode	-32.00	-35.00	-35.00	0.00	0.00	0.00	0.00	0.00
774	Account Total (AUD)		Des Baritt	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00

Pre CY Data Entry

Ledger ARACT Accounts Receivable (AUD)

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 02/04/2014	>30days To 03/03/2014	>60days To 01/02/2014	>90days ← 31/01/2014	Future Items
1798	Account Total (AUD)		Yugal Mangl Development Aboriginal Corporation	6,900.00	6,900.00	0.00	0.00	0.00	0.00	6,900.00	0.00
1814	Account Total (AUD)		Dept. of Prime Minister and Cabinet	320.00	320.00	0.00	0.00	320.00	0.00	0.00	0.00
1829	Account Total (AUD)		S & R Building and Construction	22,840.00	22,840.00	0.00	22,840.00	0.00	0.00	0.00	0.00
1865	Account Total (AUD)		Wesley Wyer	18.00	18.00	0.00	0.00	18.00	0.00	0.00	0.00
1869	Account Total (AUD)		IS Australia - Mataranka	4,125.00	4,125.00	0.00	0.00	0.00	0.00	4,125.00	0.00
1882	Account Total (AUD)		BORROLOOLA BANKING	0.00	0.00	-32.00	32.00	0.00	0.00	0.00	0.00
1904	Account Total (AUD)		Dwayne Rosas	4,265.12	507.56	0.00	0.00	0.00	0.00	507.56	0.00
1934	Account Total (AUD)		K & D Kellett	17.00	17.00	0.00	0.00	0.00	0.00	17.00	0.00
1940	Account Total (AUD)		Kym Henderson	150.00	150.00	0.00	0.00	0.00	0.00	150.00	0.00
1946	Account Total (AUD)		Dept of Education & Training	440.00	440.00	0.00	0.00	0.00	0.00	440.00	0.00
1948	Account Total (AUD)		Regent Pty Ltd	8,422.50	8,422.50	0.00	0.00	0.00	0.00	8,422.50	0.00

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 02/04/2014	>30days To 03/03/2014	>60days To 01/02/2014	>90days ← 31/01/2014	Future Items
955	Account Total (AUD)		Robert Russell	138.50	138.50	0.00	70.50	0.00	0.00	68.00	0.00
956	Account Total (AUD)		Ethos Global Foundation	440.00	440.00	0.00	0.00	0.00	0.00	440.00	0.00
962	Account Total (AUD)		Department of Human Services	2,405.00	2,405.00	0.00	2,405.00	0.00	0.00	0.00	0.00
972	Account Total (AUD)		WESTERN DIESEL	746.15	746.15	0.00	0.00	234.10	184.80	327.25	0.00
975	Account Total (AUD)		AOT Hotels	916.00	916.00	0.00	0.00	0.00	0.00	916.00	0.00
981	Account Total (AUD)		Alawa Aboriginal Corporation	23,375.00	23,375.00	0.00	0.00	0.00	0.00	23,375.00	0.00
982	Account Total (AUD)		Binjari Community Aboriginal Corporation	35,750.00	35,750.00	0.00	0.00	0.00	0.00	35,750.00	0.00
995	Account Total (AUD)		United Church Frontier Services - Katherine	12,370.60	12,370.60	0.00	8,322.60	0.00	0.00	4,048.00	0.00
002	Account Total (AUD)		MISC DEBTOR	55.00	55.00	0.00	0.00	0.00	0.00	55.00	0.00
004	Account Total (AUD)		Department of Correctional Services	860.00	860.00	0.00	0.00	0.00	0.00	860.00	0.00
014	Account Total (AUD)		Miwatj Health Aboriginal Corporation	460.00	460.00	0.00	0.00	0.00	460.00	0.00	0.00

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 02/04/2014	>30days To 03/03/2014	>60days To 01/02/2014	>90days ← 31/01/2014	Future Items
.019	Account Total (AUD)		Katherine Refrigeration	115.00	115.00	0.00	115.00	0.00	0.00	0.00	0.00
.022	Account Total (AUD)		MacFarlane - Tina & Lindsay	52.00	52.00	0.00	0.00	52.00	0.00	0.00	0.00
.023	Account Total (AUD)		Williams C	52.00	52.00	0.00	0.00	52.00	0.00	0.00	0.00
.026	Account Total (AUD)		Mataranka Fishing Sporting & Recreational Club Inc	1,052.28	1,052.28	0.00	1,000.28	52.00	0.00	0.00	0.00
.038	Account Total (AUD)		A.A. Essential Services	645.00	645.00	0.00	645.00	0.00	0.00	0.00	0.00
.041	Account Total (AUD)		Dept Of Land Resource Management	150.00	150.00	0.00	150.00	0.00	0.00	0.00	0.00
.044	Account Total (AUD)		The Arnhemland Progress Aboriginal Corporation	230.00	230.00	0.00	230.00	0.00	0.00	0.00	0.00

Report Only Allocation Comments

the CY Data Entry

LEDGER ACCOUNTS RECEIVABLE STATEMENT REPORT
Ledger ARACT Accounts Receivable (AUD)

10/05/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 02/04/2014	>30days To 03/03/2014	>60days To 01/02/2014	>90days <= 31/01/2014	Future Items
045			Outback Stores Pty Ltd								
	Account Total (AUD)			4,370.00	4,370.00	0.00	4,370.00	0.00	0.00	0.00	0.00
				454,205.25	361,069.56	-1,871.88	53,201.40	39,671.11	58,855.48	211,213.45	0.00
					100%	-1%	15%	11%	16%	58%	

[END OF REPORT]

As At Allocation Date Used : 01/05/2014

Selection Criteria

Ledger Name = 'ARACT'
 As At Date = 01/05/2014
 As At Allocation Date = 01/01/1901
 Show (T)ransaction or (B)ase currency? = 'B'
 (S)ummary (D)etail (E)xtended Detail = 'S'
 More...

Sort Criteria

Accnbri - Ascending
 @fi_currency_group - Ascending
 Transaction Number - Ascending
 Document Date - Ascending
 Document Type - Ascending
 Document Reference - Ascending

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.13
TITLE	CouncilBiz Update
REFERENCE	466315
AUTHOR	Greg Arnott, Director Corporate Governance

RECOMMENDATION

- (a) **That Council note this report.**
- (b) **That Council appoint the Director of Corporate Governance, Gregory Arnott as Nominated Representative for CouncilBiz**

BACKGROUND

CouncilBiz is a wholly owned subsidiary of the 8 Regional Councils and the Local Government Association of the Northern Territory. CouncilBiz was established on the 10th of June 2008 pursuant to the NT Local Government Act 2008. CouncilBiz currently provides Information technology services and procurement services on behalf of its members. CouncilBiz, pursuant to its constitution, it can also provide administrative services, financial services and infrastructure goods and services.

ISSUES/OPTIONS/SWOT

With the formation of the West Daly Regional Council (WDRC), the Northern Territory Government has approached CouncilBiz requesting that the WDRC become a member of CouncilBiz and for CouncilBiz to provide administrative, financial and information technology services on behalf of WDRC. The provision of these services would be fully paid for by the NTG and that there would be no cost to CouncilBiz or its members. This proposal was approved by resolution on the 28th of April 2014 and is now awaiting formal approval by the Minister of Local Government. In addition, WDRC would also be required to contribute \$50000 to the equity of CouncilBiz.

Pursuant to the CouncilBiz constitution each member of CouncilBiz has the right to have one Nominated Representative. Currently, the CEO is the nominated representative. Due to the nature of the service being provided to RGRC being primarily information technology it is felt that it would be of greater benefit to Council that the nominated representative be the Director Corporate Governance who has the responsibility for the provision of IT services to council. There would be no additional cost to council and the CEO would be kept aware of the operations of CouncilBiz through the provision of Agendas and minutes from the CouncilBiz meetings.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.14
TITLE	Sublease between Roper Gulf Regional Council and the Northern Territory Land Corporation
REFERENCE	466861
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council agree to submit the form “Application to Diminish a Registered Interest” to NLC for LTO No. 800562 by signing and affixing common seal.**

BACKGROUND

RGRC had submitted General Consent for the surrender of three portions of land (NT Portions 6238, 6239 and 6240) to Northern Territory Land Corporation (NLC). NLC has advised that although NLC has received the consent from the Council for the partial surrender of the three Portions, NLC do not have the relevant form in terms of whether the sublease will be registered on the new parcels, NT Portions 6238, 6239 and 6240.

As the lease will not be registered over the new parcels, RGRC needs to submit the form called “Application to Diminish Registered Interest”. This form when lodged will mean the sublease is not carried forward onto the new title (of NT Portions 6238, 6239 and 6240); it does not affect the sublease currently registered over the parent parcel, NT Portions 859 and 2255.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Application to Diminish a Registered Interest - Roper Gulf Regional Council.pdf

Form 88

Land Title Act
REGISTRAR-GENERAL'S DIRECTIONS



NORTHERN TERRITORY OF AUSTRALIA

IMPORTANT NOTICE
Please Note Privacy Statement Overleaf

APPLICATION TO DIMINISH REGISTERED INTEREST(S)

The owner of the land, with the consent of the proprietors of the registered interest(s) listed below, applies for the deletion of the record of those interest(s) in respect of the land removed by the attached dealing. (NOTES 1 - 3)

THE LAND	Register	Volume	Folio	
	CLP197	727	381	(NOTE 4)
LAND REMOVED	Location	Portion Description	Plan	
	NT Portion	6238, 6239, 6240	S2002/172	(NOTE 5)
REGISTERED INTEREST(S)	LTO No:	Description:		
	800562	Sublease to Roper Gulf Regional Council - NT Portions 3670, 3671, and 7222(A) - expiring 31/12/2024		(NOTE 6)

The Common Seal of Roper Gulf Regional Council is hereunto affixed in the presence of the two authorised signatories:

Signed:

Full Name:

Position:

Signed:

Full Name:

Position:

on (Date)

SIGNED under the Common Seal of the Northern Territory Land Corporation

Signed:

Full Name:

Position:

Signed:

Full Name:

Position:

Date:

(NOTES 7 - 8)

Registered on At

* Delete if inapplicable

CONSENT OF INTEREST HOLDERS

Instrument type:	Instrument type:
Instrument No:	Instrument No:
Name of Parties:	Name of Parties:
.....
I the registered proprietor of the interest shown above consent to the registration of this instrument.	I the registered proprietor of the interest shown above consent to the registration of this instrument.
Signed:	Signed:
(Date):	(Date):
In the presence of:	In the presence of:
.....
Name of Witness:	Name of Witness:
Address or Telephone No.:	Address or Telephone No.:

SCHEDULE OF NOTES

1. This application is lodged in conjunction with the lodgement of any dealing or dealings the effect of which is to remove land from a title.
2. Interests by the Crown such as easements or right of way (but excluding leases, mortgages and encumbrances) do not need consent other than where the removal would result in their extinguishment.
3. The form is designed as an original only and must be typed or completed in ink or biro. Alterations to information entered on the form should be crossed out (not erased or obliterated by painting over) and initialled by the parties.
4. Insert only the correct title reference.
5. Show the correct parcel description and survey plan reference of the land to be removed and from which the dealings are to no longer apply.
6. The registered number of the dealing to be diminished and the name of the lender, etc., should be inserted here (eg. No. 123456 - Mortgage - Commonwealth Bank of Australia).
7. The document is to be signed by the owner of the land and the owner of each registered interest (other than an easement or similar in the ownership of the Crown) which is to be deleted.
8. Persons who may witness this document are a Commissioner for Oaths, a member of the Legislative Assembly, a legal practitioner within the meaning of the *Legal Profession Act*, a person holding office under the *Supreme Court Act*, the *Justices Act*, the *Local Court Act* or the *Registration Act*, a member of the Police Force, a person licensed as a conveyancing agent or real estate agent under the *Agents Licensing Act*, a Notary Public and any other person approved by the Registrar-General.

A witness to an instrument executed by an individual must first:

- take reasonable steps to ensure that the individual is the person entitled to sign the instrument;
- have the individual execute the document in the presence of the witness;
- not be a party to the instrument; and
- if witnessing more than one signature, clearly state that he/she has witnessed more than one signature. (ie I have witnessed the two signatures appearing above).

After signing, witnesses must legibly write, type or stamp their names and contact address or telephone number below their signature.

For a corporation, an instrument must be executed in a way permitted by law or sealed with the corporation's seal in accordance with the *Law of Property Act*, Section 48.

For witnessing of instruments executed outside the Northern Territory refer to Schedule 1 of the *Land Title Act* and the Registrar-General's Direction.

PRIVACY STATEMENT – LAND REGISTER FORMS

The Registrar-General's Office is authorised by the Land Title Act to collect the information on this form for the establishment and maintenance of the Land Register, which is made available for search by any person, anywhere, including through the Internet, upon payment of a fee. The information is regularly provided to other NT Government agencies, the Australian Valuation Office, local governments, the Australian Bureau of Statistics, the Australian Taxation Office or other Commonwealth Agencies as required or authorised by law, and some private sector organisations for conveyancing, local government, valuation, statistical, administrative and other purposes. The Department of Lands, Planning and the Environment also uses the information to prepare and sell or licence property sales reports to commercial organisations concerned with the development, sale or marketing of property.

Failure to provide the information in full or in part may prevent your application or transaction being completed.

Your personal information provided on this form can be subsequently accessed by you on request. If you have any queries please contact the Deputy Registrar-General on 8999 5318.

INFRASTRUCTURE AND TECHNICAL SERVICES REPORT



ITEM NUMBER	16.1
TITLE	Directorate of Infrastructure and Technical Services Third Quarter Report 2013/14
REFERENCE	465541
AUTHOR	Sharon Hillen, Director of Infrastructure & Technical Services

RECOMMENDATION

- (a) **That Council receive and note the Third Quarter Report 2013/14 of the Directorate of Infrastructure and Technical Services.**

BACKGROUND

The Directorate of Infrastructure and Technical Services has the following operational responsibilities:

- Shire Services General and Municipal Service in 9 towns
- Technical Support including Outstations
- Environment and Animal Management including Land Management; Environmental Health and Animal Management
- Project Management
- Asset Management

DITS VISITS AND ENGAGEMENT

- Attended all Local Authority Meetings in January – March
- Asset Management Meeting with Directors Forum in January
- Attended January and March OCMs and February FACM meetings with Council
- Attended the EITERG of LGANT 6-7 February
- Conducted 2 teleconferences with CSMS
- Met with Director Community Services to discuss communications and relationships between directorate managers
- Met with Peter Shepherd – Project Manager for Borroloola Multi-Purpose Centre
- Met with General Manager and Contract Manager at Power Water Corporation 30th January re the Borroloola Sewerage Project
- Carried out an onsite visit at Ngukurr Waste Management Facility with the EPA conducting a compliance check
- Continue to liaise with DET re Trade Training Centre Development Borroloola
- Engage Cridlands to seek advice on Native Title Claims at Borroloola
- Met with Land and Planning who attended the Mataranka Local Board to discuss land release and Native Title issues in Borroloola and Mataranka

DITS PLANNING ACTIVITIES

- Compiled a Council submission for the DCA on subdivision of Lot 768 Borroloola
- Compiled a submission of the Rezoning Application for Lot 292 Ngukurr
- Compiled a submission on the North Australia Development Issues Paper
- Directed all CSMS to attach or have available beacons on all vehicles required to enter the air strip area and working within road reserves
- Advised Northern Commands Region 2 Counter Disaster Committee' re Beswick and Borroloola Flooding events
- Gearing up for the 2014 Council Auction due on the 24th of May in Katherine

DITS STAFFING

- Recruited to the Asset Managers Position – Virginia Boon will commence on the 19th of May 2014. This leaves the CSM Mataranka Position vacant applications closed on 11th May.
- Conducted Performance Review for Bob Pahl; Virginia Boon and Roger McIvor
- OPERATIONAL HIGHLIGHTS

MUNICIPAL HIGHLIGHTS BY LOCATION***Barunga***

- 1 local authority meeting
- Long grass management and fire management under taken
- Moved the play ground
- Preparedness for Barunga Festival
- Flying Fox infestation
- Increase in petrol sniffing activity

Beswick

- New Muns Supervisor – Jonathon Jackson
- 1 local authority meeting
- Long grass and fire management
- Gambling circles encroaching on highway under new solar lights
- Upgrade and separate power supply for Works Depot and Crèche
- Address asbestos issue in Lot 5
- Petrol sniffing activity high but stable

Bulman

- New CSM commenced – Nyrelle Robinson
- 1 local authority meeting
- Long grass and fire management

Borroloola

- Three flooding events – muns teams cleaned up debris each time
- Long grass and fire management
- 1 local authority meeting

Jilkminggan

- 1 local authority meeting
- Grass Wallaby Statue issue continues
- JCAC moved into Block B at SDC
- Not enough staff with licenses

Manyallaluk

- 1 Local Authority Meeting - quorum was achieved
- Continue to recruit to Muns Supervisor position
- Moved the sport and rec building to SDC lot

Ngukurr

- 1 Local Authority meeting no quorum
- Barge certification
- WHS Alert on barge certification alarms and angered other barge operation the river
- A high number of deaths and funerals occurring in the community causing constant closures
- Staff failing to notify when absent from work
- Unable to register vehicles due to heavy workloads by NT Police. Workshop HQ reluctant to travel
- Dump site had major works to clean and clear of hazardous materials

- Cemetery maintenance and identification of grave sites completed

Numbulwar

- Barge Landing/Workshop area – inserted traffic control
- New Waste Management Site approved by NLC however local TOs are not happy
- Numburindi Corporation keen to work in partnership with Council to increase local economic development opportunities.
- Airport fence to be upgraded
- Lots of late rain making access difficult

ASSETS MANAGEMENT

1. ASSETS MANAGER POSITION

Dean Buzza has been acting Assets Manager position: 10th of March 2014 till the 23rd of May 2014 after which Virginya Boon will be the full time Asset Manager.

2. AUCTION

The auction is scheduled for the 24th of May and will be conducted by Orange County Auctions, the auction list has been finalised and approved by council. Assets are still liaising with CSM about transporting the assets to Katherine for auction.

3. VEHICLE REGISTRATIONS

There has been an incident where a Roper Gulf Vehicle was checked by police and found to be unregistered. We require a procedure for registration to prevent this from happening as the potential implications are large both the individual and the organisation.

4. VEHICLE PURCHASES

All six school buses have been ordered:

- Three have been delivered for Bulman, Barunga and Beswick Community.
- Two buses for Numbulwar and Ngukurr are currently getting the seat protection done and are expected to be delivered this week.
- One school bus for Jilkminggan has an estimated deliver date of the 15th of May and will then require the seat protection fitted.

The Troop carrier to support the RJCP Regional Coordinator position has been ordered and I expect delivery mid June.

5. LEASES

5.1 Working on a formal lease for the Traditional Credit Union (TCU) but unfortunately, TCU are not willing pay, stating they are a community service and should get free office accommodation.

5.2 Section 19's with the NLC are progressing, awaiting final approvals from TO's and Minister.

5.3 JCAC Leases are pending approval of changes to draft.

ENVIRONMENT AND ANIMAL MANAGEMENT

Month	Community	Highlights	Comments
January	Jilkminggan	Community Visit	Dogs Parasite
January	Mulgan	Community Visit	Ticks and Fleece Issues
January	Mataranka	Community Visit	-
January	Borroloola	Vet Visit	Total dogs identified – 289 - Number treated – 202

			<ul style="list-style-type: none"> - 10 desexing surgeries and 13 euthanasia's <p>Total cats identified – 17</p> <ul style="list-style-type: none"> - Number treated – 11 there were no desexing surgeries performed and no euthanasia's <p>We had permission to euthanize 1 .</p>
January	Barunga	Community Visit/ Complain	1 pig Euthanised
January	Jilkminggan	Community Visit	Hydro bathing 1 Horse roaming Euthanised 7 dogs
February	Jodetluk	Community Visit	Dog Treatment for Ticks and Spray 4 Dog Euthanized
February	Bulman	Vet Visit	Total dogs identified – 127 <ul style="list-style-type: none"> - Number treated – 78 which included 4 desexing surgeries and 2 euthanasia's <p>Total cats identified – 12</p> <ul style="list-style-type: none"> - Number treated – 10 there were no desexing surgeries performed or euthanasia's <p>Total dogs identified – 56</p> <ul style="list-style-type: none"> - Number treated – 43 which included 4 desexing surgeries and no euthanasia's <p>Total cats identified – 13</p> <ul style="list-style-type: none"> - Number treated – 10 which included 1 desexing surgery and no euthanasia's <p>Lot 18 – Dingo Dogs</p>
February	Weemol	Vet Visit –	
February	Mataranka	Community Visit	Euthanised 1 dog – surrendered by owners
February	Beswick	Animal Complaint	Pet cow injured by dogs was Euthanised
February	Barunga	Community Visit	Spraying weeds and hydro-bathing dogs in an insecticide.- 38 dogs hydro-bathed 5 Dogs euthanized
March	Beswick	Community Visit	Hydro-bathing dogs in an insecticide assist people with getting rid of their unwanted and sick dogs. <ul style="list-style-type: none"> - Bathed 88 dogs - Euthanized 5 dogs that were surrendered
March	Mataranka	Community Visit	Inform residents of both Mulgan & Mataranka about registering dogs and other bylaws. We then spent a day hydro bathing dogs in Mulgan and making the bath available for Mataranka residents at the sport & rec grounds to bring their dogs for us to bath.
March	Jilkminggan	Community Visit	Hydro-bathed 30 dogs Euthanised 9 dogs that owners no longer wanted
Werenbun	Werenbun	Community Visit	Dog trapping was conducted in Werenbun to remove some dogs after a report of someone being bitten. 3 dogs were caught and euthanized.

TECHNICAL SERVICES

1. Outstations

Location	Action Delivered
Werenbun	<ul style="list-style-type: none"> • Twice weekly services checks and rubbish collections • Various housing R&M • Fire and weed control in and around outstation • Weed and fire control in and around cemetery • Electrical repairs to sewer treatment pump • Repairs to water pressure pump • Housing condition reports • Repairs to water filtration system • Disconnect pole fuse to houses 1,5 &17 – as houses unsafe • Housing condition reports
Jodetluk	<ul style="list-style-type: none"> • Twice weekly services checks • Weed control in and around outstation • Remove damaged stair treads - Manufacture steel grid mesh stair treads and install – houses 2,3 & 4 • Weekly water meter readings • Repair damaged irrigation water mains • Upgrade storm drain access road –(capital Infrastructure grant) • Housing condition reports
Mulgan Camp	<ul style="list-style-type: none"> • Weed control of sewer effluent evaporation area • Various housing R&M • Housing condition reports • Fire and weed control in and around outstation • Weekly services checks • Remove 2 x damaged sewer pits – install 2 x concrete sewer pits (capital Infrastructure grant) • Replace 8 x leaking taps on various houses • Repair damaged water line in ablution block – house 1,2 • Unblock sewer drains to houses 2,3,5 &6 • Remove damaged stair treads houses 4, 6,7&9 -Manufacture steel grid mesh stair treads – install to houses 4,6,7&9 • Pest control – ants, spiders, cock-roaches, ticks & other vermin • Gravel patch and compact potholes in and around community
Mt Catt	<ul style="list-style-type: none"> • tidy up of dump site • Weekly services check and rubbish collection • Service water pump and fill water tanks
Barupunta	<ul style="list-style-type: none"> • Unoccupied – due to the wet season • Fire and weed control in and around outstation • Fortnightly services check
Bagetti	<ul style="list-style-type: none"> • Unoccupied – can not access due to wet season
Mobarn	<ul style="list-style-type: none"> • Can not access outstation as road is washed out due to wet the season • Have received capital grant funding 2013/14 to repair access road and install culvert
Badawarka	<p>Unoccupied due to the wet season</p> <ul style="list-style-type: none"> • Weed control around community • Housing condition report – 3 x houses • Fortnightly services check
Turkey lagoon	<p>Unoccupied – can not access - due to the wet season</p>
Costello	<p>Unoccupied – can not access - due to the wet season</p>
Boomerang lagoon	<p>Unoccupied – can not access - due to the wet season</p>
Numerloori	<p>Unoccupied – due to the wet season – contractor electrician replace electrical switch board and switches – house 1</p>
Ganiyarrand (Rosehill)	<p>Unoccupied – can not access - due to the wet season</p>
Wanmarrie	<p>unoccupied – can not access – due to the wet season</p>
Lake Katherine	<p>Unoccupied – can not access – due to the wet season</p>

Nullawan	<ul style="list-style-type: none"> • Unoccupied – can not access – due to the wet season
Mole Hill	<ul style="list-style-type: none"> • Fire & weed control around outstation • Minor housing R&M • Housing condition reports • MES – checklist
Momob	<ul style="list-style-type: none"> • Unoccupied – Due to the wet season

1. SERVICES DELIVERED – COMMUNITIES

Community	Action Delivered	Duration
Barunga	Repairs to drainage system between lot 158	4days

2. SERVICES DELIVERED – OTHER AGENCIES (Homelands Extra Program)

Applicant	Outstation	Work	Comment
Davis Daniels	Nulawan	Plumbing Renovations Paint Fencing	<ul style="list-style-type: none"> • MES • Need to scope works - • MES • Need to scope works and sub contract- Yugul Mangi -
William Hall	Turkey Lagoon	Fresh Water Bore Generator Repairs Structural Renovations Road Repairs	<ul style="list-style-type: none"> • No water table - not viable - investigated previously • DONE - 13KVA in storage, only need 2kva to run the 1 light, Willie provide once accessible • BER (beyond economic repair) - Amanda to look into insurance for house that burnt down at same site, if received could use to replace with a shed type structure with cement floor • Tony to scope works and subcontract - Yugul Mangi
Jery Ashley	Badawarrka	House repairs Electrical hookup	<ul style="list-style-type: none"> • Tony to scope works; source last condition report; maybe can come out of MES • DONE - new genset installed, all houses now connected • \$39,229 remaining funding for Badawarrka MES/HMP
Terence Runyu	Jodetluk	Patio out front of house House maintenance	<ul style="list-style-type: none"> • Tony to investigate; outdoor undercover area/carport/stratco options • MES; scope of works required & provide a condition report; \$16,331 remaining funding for Jodetluk MES
Paddy Ryan	Baghetti	Replace 4 doors Replace 4 windows Install 2 screen doors (front & rear) Install kitchen sink & stainless steel bench Install shower & toilet	<ul style="list-style-type: none"> • Replace with steel options • Tony to investigate options of steel • Have an under cover communal cooking area • Have an under cover communal ablution facility • \$17,379 remaining of MES/HMP that could contribute to works
Roy Anderson			Deceased - Tony to investigate needs of new tenant if any.

3. LOGISTIC SERVICES

Day	Community	Services
Tuesday	Barunga Beswick Eva Valley	-Food Deliveries -Mail Deliveries -Other items as requested
Wednesday	Mataranka Jilkminggan	-Food Deliveries -Other items as requested
Thursday	Barunga Beswick Eva Valley	Food Deliveries -Mail Deliveries -Other items as requested

PROJECT MANAGEMENT AS PER ATTACHEMENT

ISSUES/OPTIONS/SWOT

Council needs to consider addressing this issue of user pays and how this potential income could assist in helping Council meet rising costs of operations. Use of facilities such as pools is a real issue for Council. Funding bodies usually support operations, such as the MRMCBT. They have suggested to Council to find alternative funding sources.

Petrol Sniffing and gambling are having a significant impact on town towns particularly Beswick.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

1 Project Status Update rd Q January - March 2014.doc



PROJECT STATUS UPDATE – APRIL 2014

LOCATION	PROJECT	FUNDING	STATUS	PROSPECTS
Council	CEEP	NT Resources & Energy	Successful Application	Consultation and Tender Document preparation
Council	Centrelink office upgrades/Shire office Upgrades	DEEWR	<ul style="list-style-type: none"> The consultant carried out most of the site visits to the various town centrelink and Council offices were completed in December for engaging the projects stakeholders in the design phase. All concept design sketches & floor plans have been developed and approved by Sharon Hillen (DITS) and Lara Brennan (Regional Manager Family & Community Services) We are currently communicating with the consultant IRWIN For the energy efficiency program.. Other design initiatives which the consultants are to consider include energy efficiency and disabled access provisions. 	All Concept Designs Completed Budget completed Funding Negotiation Tender Document preparation
Council	‘Light up the Dark’ LATM ‘Roads to Recovery’ ‘Solar Street Lights’ ‘Right	RGSC in kind RJCP Collaboration SPG 50/50	Received updated discounted quotes with new products and technology Will increase the Qty. of the lights for our towns and will add some parks lights.	Procurement completed Orders will be issued on early May Lights delivery

	Path'			within 8 Weeks
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LOCATION	PROJECT	FUNDING	STATUS	PROSPECTS
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Barunga	Barunga Sport & Rec Office	Facilities development	<ul style="list-style-type: none"> Structure has been completed and funding acquittal is imminent Floor coverings have been ordered with fund balance. Balance of funds may facilitate signage or soft furnishings. 	Ongoing
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Borrooloola	Borrooloola Softball Precinct	NRETAS	<ul style="list-style-type: none"> Discussion on design and softball diamond orientation has been finalised and designer issued with final instructions Engineer's plans have been completed and issue is imminent. General Clearing of area has occurred. Awaiting formal funding to proceed to the next stage. 	On Hold for the Wet season
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Borrooloola	Staff Accommodation	DLGR	<ul style="list-style-type: none"> Staff accommodation Reno- Tender Process 	Currently under construction
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Manyallaluk	Relocate Sport & Rec Office	Facility development NRETAS	<ul style="list-style-type: none"> Positioning and relocation of the S&R off has been completed A Proposal for community stage has been approved by the local community and local authority. The shade structure above the office had been engineered. RFQs response received and the construction will start 5/5/2014 	Analysing the quotes for the new deck. RJCP to complete the community stage above the old donga structure
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LOCATION	PROJECT	FUNDING	STATUS	PROSPECTS
Bulman	VOQ Accommodation	SPG	<ul style="list-style-type: none"> Demolition PO has been issued to SP 8 \2 x 2 Bed Transportable buildings – RFQ response received 	Ongoing Quotes are above budget Will discuss options with RJCP
Ngukurr	Ngukurr Sport and Rec Toilet Facility	SPG	<ul style="list-style-type: none"> Power and water approved our proposal. Quotes for relocation received Budget allocation confirmed with (DITS). PO will be issued Early may to carry out the services connection and blocks relocation.. 	Extra funding will be required for steps and disability access.
Ngukurr	Pool Chemical Shed	SPG	<ul style="list-style-type: none"> High priority project due to OHS and operational needs. 	Budget completed to be considered for the next financial year.
Wugularr	Wugularr Crèche	DEEWR	<ul style="list-style-type: none"> Tender process and procurement have been completed The recommended contractor has been approved by the client. Milestone 2 report has been approved by the department of education The project budget and the construction plan have been approved by the client power separation has been completed as a variation 	The construction starting date is 5/5/2014 pending Council approval.

LOCATION	PROJECT	FUNDING	STATUS	PROSPECTS
Beswick	S&R Amenities	DLGR	<ul style="list-style-type: none"> Ablution transportable block - Tender Process 	ONSITE Community engagement and site visit this week
Wugularr	Billabong Heritage Project		<ul style="list-style-type: none"> Request to media office for liaison to establish the precinct is pending reply. Interviews with community elders to establish the historical history of the various elements so that interpretation signage can be designed ordered and installed. General area has been slashed and tidied up. Area has been mapped with buildings and ruins identified. 	

**INFRASTRUCTURE AND TECHNICAL SERVICES
REPORT**

ITEM NUMBER	16.2
TITLE	POTENTIAL IMPACTS ON HYDRAULIC FRACTURING
REFERENCE	466781
AUTHOR	Sharon Hillen, Director of Infrastructure & Technical Services

RECOMMENDATION

- (a) **That Council receive and note the report on Hydraulic Fracturing Potential Impact on Drinking Water.**

BACKGROUND

The Northern Territory's Environment Minister is recommending a government inquiry into the use of fracking in the oil and gas industry. There's been growing concern about the use of the technique, otherwise known as hydraulic fracturing.

90% of the NT is targeted for shale oil and gas exploration; 30% of this is already under exploration or assessment. A moratorium is required so that an independent, scientific inquiry can be undertaken. Legislation must be strengthened to protect the precious water in our environmental, cultural, heritage, recreational and food producing areas.

Hydraulic fracturing or fracking could be the key to unlocking huge economic benefits for the NT oil and gas industry, however, people are unsure about what the potential impacts from these practices could have on the environment and that does create some angst. What we need is stronger laws, better science, better understanding of the risks and real consultation.

ISSUES/OPTIONS/SWOT

Hydraulic fracturing 'fracking' involves the high-pressure injection of millions of litres of water, sand and chemicals into shale cracks underground. The risks associated with this process are serious. In Australia and the US, fracking has:

- contaminated and depleted aquifers and drinking water,
- damaged land and habitats, and
- creates methane leaks, causing serious air pollution.

FINANCIAL CONSIDERATIONS

NA

ATTACHMENTS:

- 1 HYDRAULIC FRACTURING.pdf
- 2 Inquiry into Hydraulic Fracturing NT submission proforma.docx

Dr Allan Hawke AC
Commissioner
Inquiry into Hydraulic Fracturing in the Northern Territory
GPO Box 4204, Darwin NT 0801
e. hydraulicfracturing.inquiry@nt.gov.au

Dear Dr Hawke,

Name: _____

Address: _____

Email: _____

I wish to submit the following concerns about hydraulic fracturing in the Northern Territory.

- The history and high risk of failures and accidents associated with fracking across the world demonstrates that it threatens the health of our rivers and aquifers.
- I believe that the risk of fracking is too high and the potential for serious long-term impacts too great to be compensate for the short-term financial benefit to the Northern Territory.
- The high level of water use by mining companies which is not controlled by the Water Act, meaning mining companies do not need to seek a licence to extract water for fracking.
- Industrialization and fragmentation of our pristine bushlands, which are our biggest asset in terms of both biodiversity and providing for the livelihoods of many Territorians.
- The impact on the landscape since one shale gas field typically contains many wells connected by pipelines.
- The risk of gases seeping out into our aquifers, waterways and bores.
- Health impacts of fracking caused by the contamination of our air and water.
- The lack of responsibility by mining companies to protect the health of the surrounding environment and communities.
- The lack of information about its potential cumulative environmental, social, health and cultural impacts.
- The devastating impact it could have on our fishing and tourism industries
- The devastating impact it could have upon sacred sites
- The social impact of industrialization turning our regional and remote areas into gas factories.

I ask the Inquiry to respond to the following questions:

1. The EPA has stated that there are too many wells to assess individually and that the NT Government does not have the resources to ensure compliance. Will companies be required to undertake environmental impact assessment of each well?

2. How can the community have confidence in the government to be able to make informed decisions based on the science and not just the hard sell from mining companies?
3. Have any independent studies been undertaken to properly assess the impacts of fracking in a tropical monsoonal environment?
4. How will the potential health, social and cultural impacts of fracking be assessed?
5. Who pays for environment clean up if fracking allows gas to leak into the groundwater and more methane to be released into to our atmosphere, contributing to greenhouse gas emissions?
6. Do mining companies have the right to come on to any pastoral lease, private freehold or native title land and frack for gas without free, prior and informed consent by the landholder?
7. Where landholders do have a right to veto, or to compensation, how is their decision process informed?
8. What will happen to the millions of litres of contaminated waste water?
9. Who benefits financially from fracking?
10. How will mining companies be subsidized or incentivized to frack using taxpayer dollars?
11. How can people living in remote communities contribute to this Inquiry?
12. How will commercial interests be represented in this Inquiry?
13. Will any forums be held to discuss issues raised by the Inquiry?
14. Will the Inquiry acknowledge that both mining companies and governments have a vested interest in allowing fracking to go ahead despite the risks it presents, and the bias that this presents?
15. How will the results of this Inquiry be reported and enacted?
16. Who will ensure mining companies comply with any guidelines formed as a result of this Inquiry?
17. If I have concerns about fracking activities taking place on my property, who can I contact?

I call on you to make recommendations for:

1. Ensuring that any fracking development takes place according to the Precautionary Principle for Ecologically Sustainable Development and that this is incorporated into the relevant legislation.
2. Funding an independent scientific study which properly assesses all impacts (environmental, health, social and cultural) caused by fracking both interstate and overseas to assess the risk to the Territory.
3. Independent assessment of the climate impact of fracking, including fugitive emissions.
4. A moratorium on all fracking until all of these risks have been properly assessed by independent scientists.

5. Assessing and establishing permanent 'no go' zones for sensitive areas as reserved blocks under the Petroleum Act (eg. Drinking water catchments, cultural or environmentally significant areas such as sacred sites or protected areas, groundwater recharging zones, food croplands)
6. Ensuring the onus of proof to demonstrate that fracking is safe for the Territory's environment and communities is borne by the mining companies rather than landowners, including the collection of baseline data prior to any impact.
7. An open, transparent process for information to be provided and distributed throughout communities.
8. Mining companies must obtain free, prior and informed consent from all landholders as per best practice management.
9. Mining companies undertaking fracking must be required by law to respond to the criteria for environmental impact assessment as per any other significant development.
10. Water use by mining companies must come under the Water Act so that companies taking water for fracking are required to apply for a water extraction licence.
11. Proper resourcing of monitoring and compliance bodies such as the EPA and Department of Mines and Energy.
12. Provisions to ensure that the mining company bears the financial and moral responsibility for any negative impacts caused by fracking.
13. The NT Government ceases the use of taxpayer dollars to provide subsidies and incentives to mining companies for the purpose of exploration, extraction and rehabilitation.

.....
Signed

.....
Date

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Commissioner
Inquiry into Hydraulic Fracturing in the Northern Territory
GPO Box 4204, Darwin NT 0801
e. hydraulicfracturing.inquiry@nt.gov.au

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.....
Signed

.....
Date

COMMUNITY SERVICES DIRECTORATE REPORT

ITEM NUMBER	17.1
TITLE	COMMUNITY SERVICES 3RD QUARTER REPORT AND KPIS
REFERENCE	466395
AUTHOR	Catherine Proctor, Director Community Services

RECOMMENDATION

- (a) **That Council receive and note the Community Services 3rd Quarter Report and KPIS.**

BACKGROUND

The Community Services Directorate is responsible for the following business units of Council:

Remote Jobs and Communities Program

- Including CDEP grandfather wages
- Remote School Attendance Strategy (to be confirmed by Council)

Family and Community Services

- Community Aged Care Packages (CACP)
- Home and Community Care (HACC)
- School Nutrition Program
- Childcare centres
- Library
- Indigenous Broadcasting
- Centrelink

Night Patrol

- Night Patrol

Youth, Sport and Recreation Services

- Sport and Rec – inc. After School Care and Vacation Care
- Youth Services – inc. Youth Diversion

Ngukurr Community Safety

- Ngukurr Night Patrol
- Ngukurr Sport and Rec – inc. After School Care and Vacation Care
- Ngukurr Youth Services – inc. Youth Diversion

This report is based on the Shires activities in relation to the Shire Plan 2013-2014 and addresses the operations progress for the first three quarters of the year.

Changes to business units:

The Community Safety business unit has undergone a change to split Community Night Patrol and Youth, Sport and Recreation into two separate business units. Congratulations to Julie Kartinyeri who has transferred to the role of Regional Manager Youth, Sport and Recreation and congratulations to Chris Cookson who has been successfully appointed to the role of Regional Manager Community Night Patrol.

Family and Community Services ran a consultation process with their staff and it was agreed that Family and Community Services no longer adequately defined the aims and objectives of the business unit. The majority of staff suggested renaming the business unit to Community Services. This suggestion was endorsed at the Managers Meeting in February and approved by the CEO.

Strategic Plans/Projects

Strategic programs for 2013/2014 include:

- **Remote Jobs and Communities Program**

Working with jobseekers across the shire to help them participate in meaningful training and employment activities, and achieve sustainable employment outcomes.

This new program commenced in July 2013 and will continue for 5 years until June 2018.

The RJCP business unit is responsible for servicing 1200-1300 jobseekers across the Central Arnhem and Ngukurr Numbulwar regions which include the following communities:

- Barunga
- Beswick
- Manyallaluk
- Bulman and Weemol
- Binjari
- Mataranka and Mulggan Camp
- Jilkminggan
- Ngukurr and Urapunga
- Numbulwar
- Minyerri and Roper Valley

The Gulf-Savannah region comprising Borroloola, Robinson River and homelands is serviced by a joint enterprise owned by Mabunji Aboriginal Corporation and Mungoorbada Aboriginal Corporation.

- **Community Safety Program**

An integrated approach to working with communities to promote community harmony and safety, prevention of anti-social behaviour, and responsiveness to incidents.

The sport and recreation, youth services, and night patrol teams work towards safer communities. We work with external agencies to broker solutions and improve the effectiveness of community safety strategies.

- **Youth Leadership in Communities Program**

“Youth are our most valuable resource.” We will continue to support Youth Voice Committees and offer opportunities for Youth to participate in activities that will increase their confidence and leadership skills to benefit the local community.

- **Caring for Communities Program**

Working with children and the aged to ensure a supportive, nurturing environment for our most vulnerable members of society. Council provides a range of services for the young and old across the Shire.

Remote Jobs & Communities Program UPDATE:

Recent recruitments include the following personnel:

- Kelly Mumme – RJCP Senior Mentor
- Rachael Kendino – RJCP Youth Engagement Officer
- Shaun Brown – RJCP Trainee Supervisor & Mentor, Barunga
- Eventhia Friday – RJCP Trainee Employment Officer & Mentor, Barunga
- Anne-Marie Ryan – RJCP Mentor, Beswick
- Ammareta Wesan – RJCP Employment Officer, Ngukurr
- Zachary Phillpott – RJCP Employment Coordinator
- Christine Smith – RJCP Employment Officer, Numbulwar

Welcome to all!

Some of the activities we've been running include:

- Cert II Construction, Barunga
Construction of a BBQ and undercover area and relocation of the playground.
- Cert II Construction, Numbulwar
Basic improvements on works/RJCP depot
- Cert II Horticulture, Jilkminggan
Care, maintenance and fruit/veg growing at the Jilkminggan Farm.
- Cert II Resources & Infrastructure, Beswick
Shelving and personal portable BBQ's
- Driver Training, Ngukurr & Numbulwar
- Environmental Activity - Maintenance of Parks and Public Spaces, majority of RGRC communities
- Work Experience Activity - Office Administration, majority of RGRC communities
- Community Activity – Assistance in aged care, crèche, sport and rec, youth services and schools, assorted communities where agreed.
- Work Experience Activity – Community Shops, some RGRC communities where agreed.
- Work Experience Activity – Municipal Services (Installation of road signs), Ngukurr

Some good news stories:

- Graduation - Cert II Construction, Beswick
- Employment – Mass employment drive for RSAS (41 new jobs)
- Employment – Territory Iron Program located at Francis Creek Mine, Pine Creek
- Drive Safe Remote NT – Driver Training, 20 pass P's testing in Ngukurr

Baseline KPI's

- Number of RJCP job seekers
The number of RJCP job seekers has increased over the past three months and currently stands at 1024 for the Ngukurr/Numbulwar region and 520 for the Central Arnhem region. The three largest individual communities are Ngukurr, Numbulwar and Beswick with 352, 243 and 173 job seekers respectively.
- Number of new job seekers
RGRC RJCP caseload across both regions has increased by approximately 150 people over the past quarter however this may be a result of many being 'stuck' in

communities that were cut off from road travel due to rivers not being passable by vehicle.

- Number of job seekers placed into employment
The number of RJCP job seekers placed into employment from a manual count exceeds 70 and this is casual, part time and full time positions. Recent training on reporting and compliance within the RJCP ECSN system will improve this information being captured and reported on more accurately.
- Number of job seekers completing training
The number of RJCP job seekers completing training from a manual count exceeds 50 and this is an inaccurate figure. Recent training on reporting and compliance within the RJCP ECSN system will improve this information being captured and reported on more accurately.
- Actual v's budget report for the period
Limited training and staffing shortages has resulted in uploaded progress and actual occurrences on the ground not being comparative. In recorded progress on ECSN is much lower than it ought to be. RJCP staff is in the process of addressing these discrepancies through over-rides in claims for employment and training and we are also concentrating on compliance with regard to documentary evidence etc. so end of year reporting represents a true reflection of year 1, RJCP. This is also being done through the participation account for the cost/s associated with running activities on the ground for job seekers. Claims for activity payments (aka service fees) are up to date.

Effectiveness KPI's

- Ratio/percentage over or under spend actual to budget
Please see financial report handouts.
- RJCP percentage of actual income to target income
Please see financial report handouts.

Efficiency Indicator

- Operating as per budget
Please see financial report handouts.
- Percentage of targeted income
Please see financial report handouts.

Remote School Attendance Strategy

The remote school attendance strategy is aimed at getting children to school every day. There are two phases of the strategy, TRANCHE 1 which includes Barunga, Beswick and Bulman and started on the 28 January 2014 and TRANCHE 2 which includes Jilkminggan, Ngukurr and Numbulwar which commenced on 14 April 2014. Overall, funding for both has facilitated employment for 41 people across all 6 communities.

Each community has also had a commuter bus purchased to assist deliver the program and get children to school. The buses will be used each morning for the Remote School Attendance Strategy duties and in the afternoon and during school holidays for RJCP activities.

Common Misunderstandings:

- There have been common misunderstandings between RGRC staff and principals regarding the services to be delivered under the RSAS program. This strategy is aimed at getting kids to school and does not replace current systems in place such as a normal school bus run (which is funded by NT Government to schools or bus services who win contracts). RSAS staff are a value add support to work with schools to identify who is absent each day and then follow up with families about why their child/ren are absent from school.

RSAS staff are able to support children and their families to overcome barriers to school attendance. They are also able to drive or walk children to school if they are absent for no reason and family/carers allow.

- Where agreed, RSAS staff are able to contribute to activities in the school such as reading with the children or supporting school events however, this must not be to the detriment of the goal of getting kids to school which is their first priority.
- The buses purchased for the strategy and RJCP program are not 'Community Buses' and can not be used in ways which go against the RGRC Vehicle Policy.

Reporting:

- Reporting requirements under this strategy are very consuming. RJCP unit report to PM&C daily with a comprehensive report by community done every Friday as well.

COMMUNITY SERVICES BUSINESS UNIT UPDATE

Community Services (CS) business unit is the combination of Aged Care, Child Care, School Nutrition, Library, Indigenous Broadcasting and Centrelink Services with in Roper Gulf region. CS consist of approximately 70 staff members (10 FTE; 60 PTE)

General Management Competencies

The KPI's reflect that each program has stabilised and there is minimum variance in this quarter (x2 families moved away from Jilkminggan to other communities in the NT which reduced the overall enrolment of children attending the crèche)

CS Support Visits

SDC	Visits (days)	SDC	Visits (days)
Barunga	1	Jilkminggan	9
Beswick	11	Mataranka	15
Borroloola	0	Manyallaluk	6
Bulman	0	Ngukurr	3
		Numbulwar	9

Recruitment

- Recruitment of X2 Regional Coordinators, Which will greatly support with staff and program support after positions being vacant for 1 year.
- Fortnightly meetings with HR Recruitment: program staff needs identified, improved information sharing and status of potential employees. This process has now stopped due to the low numbers of HR staff .
The main delay seems to be with applicants providing total 100 points of ID and completing paperwork.

Performance Reviews

- Annual performance reviews 5/15 for this reporting period

Training

Provider	Unit level	Unit	Staff participation
CDU	Certificate 3	Aged Care	Aged Care Staff
	Certificate 3	Home and Community Care	Aged Care Staff
BIITE	Certificate 2	Kitchen Operations	Ngukurr and Numbulwar Aged

			Care staff
BIITE	Certificate 3	Children Services	All Child care Educators
NT Library	workshop	RIPIA	X16 CS staff
		Test and Tag	X1 Staff
		First Aid	
		X4WD	X1 staff
CDU	Certificate 2	Community Services	Bulman Aged Care Staff

Assets

- X2 Vehicles vandalized at Beswick (6.5.14)
- New troopy ordered for Regional Coordinator

Workforce Innovation Network

Aged Care Reform Project – grant applications submitted

Policy Implementation

- X1 policy is unpacked at each fortnightly staff meeting e.g. :HR Leave Policy

Governance and Compliance**Complaints**

No official complaints from internal or external stakeholders during this reporting period.

Compliance

Risk assessment action items for temporary Beswick Creche completed.

Financial Results

- Budget updates for Coordinators completed (Coordinators have direct access to tracking their budgets)

Recent Events and Improvements:

- Upgrade to Centrelink Offices /SDC sites Stage 1 Consultation is complete and design and planning is underway.
- Community Services Staff at Bulman involved in Walamun Festival preparations
- On 5th March Jilkminggan Crèche hosted visitors from the Productivity Commission who are heading up an enquiry into childcare services in remote regions. This was a valuable exercise for the thinktank as some of them had never previously experienced a visit to a remote Indigenous community.
- On 7th March Beswick and Jilkminggan Aged Care Services hosted a film crew from the Community Services and Health Industry Skills Council. The purpose of the film is to raise awareness about the current Aged Care Reforms and Ready Reform Review. Lara Brennan and Catherine Proctor were interviewed on film. Clients were filmed eating breakfast and doing activities including dance! It was an excellent opportunity for Roper Gulf to showcase its unique style and aged care staff from Beswick, Mataranka and Jilkminggan must be commended for their professionalism and evident competence in their work.

- Beswick Crèche has moved to Lot 5 (the old school). This is a temporary move while the current building undergoes a \$500,000 upgrade to comply with the National Quality Framework for childcare services.
- The new childcare centres at Jilkminggan and Manyallaluk had their official opening days on Friday 29th March and Tuesday 15th April. The Mayor, Deputy Mayor and local councillors attended.
- Beswick Creche had an open day for members of the community to come and see the facilities and to find out more about the childcare services available on community.
- Ngukurr Childcare Centre is still under construction and is expected to open in May 2014.

FINANCIAL CONSIDERATIONS

- X2 Dept. of Education-Establishments Grants for Creche value of \$65,000.00
- Dept Of Ed –SNP PFA signed until 30 December 2014
- CS signage to be completed HACC grant

YOUTH, SPORT AND RECREATION SERVICES UPDATE

SPORT AND RECREATION

EVENTS

- NT Basketball Champions – Jilkminggan – 12 Participants travelled to Darwin
- National Youth Week – School Holiday programs
- Ngukurr and Numbulwar intercommunity Basketball Comp
- Family Fun Day – Bulman – To promote healthy lifestyle choice
- Beswick, Eva Valley, Barunga and Jilkminggan – 8 Week intercommunity Basketball Comp
- Windinya Softball Comp- Borroloola
- Certificate II & III in Sport and Recreation
- Borroloola Festival

Upcoming Events

- Family Fun Day – Barunga – To promote healthy Lifestyle choices
- Healthy Lifestyle Carnival – Mataranka- In partnership with school
- School Sports Carnival – Barunga – Intercommunity Sports Day
- Barunga Festival

- Yugul Mangi Festival- Ngukurr
- June/July School Holiday Programs

STAFF

- Ngukurr- employed 3 new staff members
- Mataranka- 1 new employee
- Jilkminggan- 1 new employee
- Anticipating the possibility of new staff in Beswick, Barunga and Manyallaluk

OTHER

- Youth Vibe Grant applications have been sent in.
- Jilkminggan has been approved for round 2 Grass Roots Funding

YOUTH SERVICES

EVENTS

- Mental Health first Aid – Numbulwar 10 staff members
- First Aid Training – Numbulwar and Ngukurr
- Responding to child abuse and neglect – Borroloola
- ADO's workshop – Borroloola & Numbulwar
- National Youth Week - National Youth Week activities were held across the region during the school holidays 7th-11th April. The NT Police supported Zorb ball activities at Ngukurr and Numbulwar which was a hit. The Office of Youth Affairs have awarded Council a certificate for its contribution to making National Youth Week activities a great success.
- International Women's Day - Ngukurr
- Youth Hygiene Workshops
- Suicide Prevention Workshop (fishing trip) – Ngukurr
- Adolescent Sexual Health Training – Ngukurr
- Youth Voices Meeting

Upcoming Events

- Suicide Story –Borrooloola
- Mental Health First Aid –Ngukurr Workshop 16th -20th June
- Ngukurr & Numbulwar VSA Camp – June (Outstation) elders and AOD's officer
- Diversion Camp – Borrooloola, Numbulwar and Ngukurr (outstations)
- Hair Dressing and Beauty course
- Boat safety Training Borrooloola – 3rd -5th June
- Self Harm Workshop June
- Guddwan Generation Career Expo Ngukurr – 11th -12th June.
- Healthy Mind bush workshops – Ngukurr
- Guddwan Generation Career Workshop Week

STAFF

- Numbulwar Community Safety Coordinator – Vacant
- Advertised 2 positions in Borrooloola -Coordinator and youth worker

OTHER

- Youth vibe grants have been submitted for each community (June/July school holidays). We have been awarded \$1,000 each for nine service delivery centres. We expect to distribute school holiday program schedules by the first week of June.
- Naidoc week grant applications submitted for each community. 6th -13th July
- Youth Service Funding agreements end on the 30th June 2014,

NIGHT PATROL UPDATE

The new round of replacement vehicles is due to be finalised by the end of May. This ensures that our Night Patrol services continue to operate with reliable vehicles that demonstrate the high standards of the service.

Night Patrol funding has been extended to the 31st December 2014 which will reassure staff members whose current employment contracts are due to expire on 30th June 2014.

It gives us great pleasure to announce that one of our Night Patrol Team Leaders, Ernest Numamurdirdi from Numbulwar, received an award from the NT Police Commander Bruce Porter to recognise his professional assistance in a domestic violence situation that involved

serious assault in September last year. Commander Porter described Ernest as an excellent role model. We are extremely proud of Ernest and his leadership of the Numbulwar Night Patrol team. Well done Ernest!

Photograph included in the attachments to this report.

Upcoming events in our region:

<u>Days</u>	<u>Dates</u>	<u>Month</u>	<u>Event</u>	<u>Contact</u>
MON	26 th	MAY	National Sorry Day	NO EVENTS PLANNED
TUE-TUE	27 th - 3 rd	MAY/JUNE	National Reconciliation Week	NO EVENTS PLANNED
MON-FRI	2-6 th	JUNE	Barunga School Sports Carnival	Skinnyfish, Angela Kelly 08 8941 8066
FRI-MON	6-9 th	JUNE	Barunga Festival	Skinnyfish, Angela Kelly 08 8941 8066
	JUNE	JULY	SCHOOL HOLIDAYS!!	16th June to 20th July
WED/THU	??	July	Ngukurr Futures Forum and Careers Expo	Katrina Bushby 0419 595 248 Dates to be confirmed
FRI-SUN	13-15 th	JUNE	Yugal Mangi festival (Ngukurr)	Bill Blackley 0427 175 135
FRI	27 th	JUNE	Borrooloola Show Day PUBLIC HOLIDAY IN BORROLOOLA	Borrooloola office 8975 8799
MON-SUN	7-13 th	JULY	NAIDOC week	Various events
FRI-SUN	11-13 th	JULY	Walamun Cultural Festival	Bulman office 8975 4926 Rose Too coordinating.
SAT	26 th	JULY	Walking With Spirits, Beswick	http://shakespeareaustralia.com.au/productions/walking-with-spirits-2013/
FRI-SUN	8-10 th	AUG	Numbulwar Festival	To be advised
FRI-SUN	15-17 th	AUG	Borrooloola Rodeo	Annette Bradford 8975 8762

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 280 13-14 Community Services KPIs.pdf
- 2 13-14 Community Services Financial Report 3rd Qtr.pdf
- 3 National Youth Week Success.pdf
- 4 NYW photos.pdf
- 5 Mataranka NYW 2014 photos.pdf
- 6 Numbulwar Night Patrol Award from NT Police Commander.PDF
- 7 2014 Walamun Cultural Festival Posters .pdf
- 8 Planned activities - Borrooloola School Holidays June July 2014.pdf

2013-2014 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Community Services General (DIRECTOR OF COMMUNITY SERVICES)	Baseline	38	Number of employees in community services programs	177	158	181	
			39	Number of employees leaving community service programs	21	15	15	
			40	Number of new community service employees	19	15	30	
			53	Actual Vs budget report for the period	See attachment	See attachment	See attachment	See attachment
		Effectiveness	86	Community service staff retention rate	88.14%	90.38%	91.71%	
			91	Ratio/percentage over or under spend actual to budget for the Directorate of Community Services	47%	63%	68%	
			93	Percentage of RGSC contribution to Agency Services	15%	15%	15%	
			94	Actual percentage of returned agency funding to the total agency funding	-	-	-	
			95	Actual percentage of unspent agency funding carried forward	-	-	-	
		Efficiency Indicator	118	Community staff retention compared to previous year	unknown	unknown	unknown	unknown
			122	Operating as per budget for the Directorate of Community Services	51%	73%	80%	
			123	Percentage of targeted income	89%	84%	82%	
			125	Reduction in returned agency funding	-	-	-	
			126	Reduction in the amount of agency funding carried forward	-	-	-	

2013-2014 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Remote Jobs in Community Program (REGIONAL MANAGER REMOTE JOBS AND COMMUNITIES PROGRAM)	Baseline	49	Number of RJCP job seekers	1303	1320	1438	
			50	Number of new RJCP job seekers	1303	7	118	
			51	Number of job seekers placed in employment	26	23	33	
			52	Number of job seekers completing training	0	0	13	
			53	Actual Vs budget report for the period	See attachment	See attachment	See attachment	See attachment
		Effectiveness	90	Ratio/percentage over or under spend actual to budget	22%	32%	40%	
			92	RJCP percentage of actual income to target income	39%	79%	61%	
		Efficiency Indicator	121	Operating as per budget	53%	41%	66%	
			123	Percentage of targeted income	39%	79%	61%	

2013-2014 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Youth Leadership in Communities Program (incorporating Youth Diversion Projects, Sports & Rec. Activities) (REGIONAL MANAGER COMMUNITY SAFETY)	Baseline	46	Number of Sport and Recreation events	390/585	485/585	480/585	
			47	Number of Youth Services events	195/195	280/195 Busy period	192/195	
			48	Number of youth participating in Youth Services events	2154	6321	3527	
			53	Actual Vs budget report for the period	See attachment	See attachment	See attachment	See attachment
		Effectiveness	90	Ratio/percentage over or under spend actual to budget	63%	76%	80%	
		Efficiency Indicator	121	Operating as per budget	50%	95%	92%	
			123	Percentage of targeted income	119%	76%	82%	
		Community Safety Program (REGIONAL MANAGER COMMUNITY SAFETY)	Baseline	41	Number of community safety patrols	680/715	640/715	645/ 715
	53			Actual Vs budget report for the period	See attachment	See attachment	See attachment	See attachment
	Effectiveness		90	Ratio/percentage over or under spend actual to budget	63%	76%	80%	
	Efficiency Indicator		121	Operating as per budget	50%	95%	92%	
		123	Percentage of targeted income	119%	76%	82%		

2013-2014 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
Safe, Strong and Vibrant Communities	Caring for Community Program (Aged care and Crèche services) (REGIONAL MANAGER FAMILY AND COMMUNITY SERVICES)	Baseline	42	Number of children enrolled in crèche	33	62	64		
			43	Number of Aged Care clients	103	100	101		
			44	Number of staff - crèche	14	13	14		
			45	Number of staff – Aged Care	22	24	19		
			53	Actual Vs budget report for the period	See attachment	See attachment	See attachment	See attachment	
		Effectiveness	87	Aged Care staff to client ratio	1:5	1:4	1:5		
			88	Crèche staff to client ratio	1:2.3	1:4.7	1:4.5		
			89	Increase in # crèche enrolments	unknown	29	-2		
			90	Ratio/percentage over or under spend actual to budget	56%	81%	84%		
		Efficiency Indicator	119	Crèche staff to client ratio compared to previous year	similar	similar	similar		
			120	Aged Care staff to client ratio compared to previous year	unknown	unknown	unknown	unknown	
			121	Operating as per budget	50%	83%	81%		
			123	Percentage of targeted income	110%	97%	103%		

Roper Gulf Shire Council

Income & Expenditure Report
for the year 2013 - 2014
from period 1 to period 9



14GLACT	KPIs 121,122	14GLBUD2		KPIs 90,91,92,123	14GLBUD2
Year to Date Actual (\$)	Expenditure against Income	Year to Date Budget (\$)	Variance (\$)	Actual vs Budget	Full Year Budget (\$)

Income

26 - AGENCY - RJCP	4,825,190	7,959,130	3,133,940	61%	10,612,174
30 - AGENCY - Family and Community	2,978,235	2,884,252	-93,983	103%	3,845,870
34 - AGENCY - Community Safety	3,443,686	4,185,082	741,395	82%	5,580,109
Total Income	11,247,112	15,028,464	3,781,353	82%	20,037,953

Expenditure

26 - AGENCY - RJCP	3,195,582	66%	7,959,130	4,763,549	40%	10,612,174
30 - AGENCY - Family and Community	2,417,767	81%	2,863,761	445,994	84%	3,818,348
34 - AGENCY - Community Safety	3,168,652	92%	3,971,313	802,661	80%	5,295,084
Total Expenditure	8,782,000	80%	14,794,204	6,012,204	68%	19,726,606

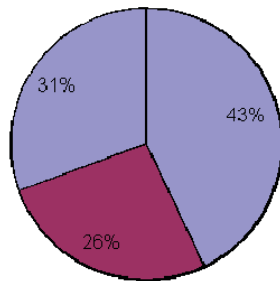
Surplus(Deficit)

	2,465,111	234,260	-2,230,851		312,347
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Capital Expenditure

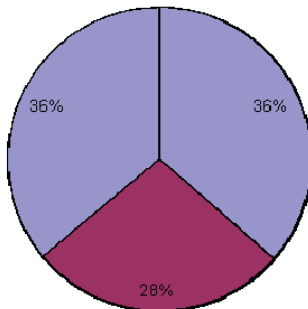
30 - AGENCY - Family and Community	0	33,750	33,750	0%	45,000
34 - AGENCY - Community Safety	265,283	225,000	-40,283	118%	300,000
Total Capital Expenditure	265,283	258,750	-6,533	69%	345,000

Income by Service Group



- 26 - AGENCY - RJCP
- 30 - AGENCY - Family and Community
- 34 - AGENCY - Community Safety

Expenditure by Account Category



- 26 - AGENCY - RJCP
- 30 - AGENCY - Family and Community
- 34 - AGENCY - Community Safety