



AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY, 26 MARCH 2014

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 26 March 2014 at
- The Mataranka Community Hall
- Commencing at 8.30am

Your attendance at the meeting will be appreciated.

Tony Jack
MAYOR

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19 DEPUTATIONS & PETITIONS

Nil

20 GENERAL BUSINESS

Nil

21 CLOSED SESSION

21.1 Confidential Minutes of Ordinary Meeting of Council on 29 January 2014
The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential (Confidential minutes from closed session 29 Januray 2014).

21.2 Confirmation of Confidential Minutes from Finance and Audit Committee Meeting 26 February 2014
The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.

21.3 Changes to Mechanical Workshop organisation structure
The report will be dealt with under Section 65(2) (a) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information provided to the council on condition that it be keep confidential.

21.4 Changes to Territory Housing contracts
The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.

21.5 SECTION 19 LEASES

The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.

21.6 Disposal of Assets

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

22 CLOSED SESSION

23 CLOSE OF MEETING

APOLOGIES AND LEAVE OF ABSENCE REPORT



ITEM NUMBER 4.1
TITLE Councillor Apology for OCM 26 March 2014
REFERENCE 453758
AUTHOR Bobbi Hynes, Council and Local Authority Coordinator

RECOMMENDATION

- (a) That Council receive and note the apology from Councillor Stan Allen for the Ordinary Meeting of Council on 26th March 2014.
- (b) That Council receive and note the apology from Councillor Selina Ashley for the Ordinary Meeting of Council on 26th March 2014.

BACKGROUND

Councillor Stan Allen advised Governance Unit on the 11th March 2014 that he is unable to attend the meeting due to a medical procedure scheduled for 25th March 2014, which he is unable to postpone.

Councillor Selina Ashley advised Governance Unit on the 12th March 2014 that she is unable to attend the meeting due to personnel commitments (sick baby) in Darwin.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Confirmation of Minutes for Ordinary Meeting of Council on 29 January 2014
REFERENCE 453283
AUTHOR Bobbi Hynes, Council and Local Authority Coordinator

RECOMMENDATION

- (a) **That Council confirm the minutes from the Ordinary Meeting of Council on the 29th January 2014 as a true and accurate record of that meeting.**

BACKGROUND

Confirmation of the minutes from the Ordinary Meeting of Council on the 29th January 2014 held at the Service Delivery Centre, Barunga, which was chaired by Mayor Tony Jack.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Ocm_29012014_MIN unconfirmed.pdf



MINUTES OF THE ORDINARY MEETING # 49 OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE BARUNGA RGRC SERVICE DELIVERY CENTRE ON WEDNESDAY, 29 JANUARY 2014 AT 8.50 AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor, Tony Jack
 Deputy Mayor, Judy MacFarlane
 Councillor, Timothy Baker Jnr.
 Councillor, Daphne Daniels
 Councillor, Anne-Marie Lee
 Councillor, Donald Garner
 Councillor, Eric Roberts
 Councillor, Kathy-Anne Numamurdirdi
 Councillor, Salina Ashley
 Councillor, Stan Allan
 Councillor, John Dalywater

1.2 Staff

CEO, Michael Berto
 Director Technical Services & Infrastructure, Sharon Hillen
 Director Community Services, Catherine Proctor
 Director Contracts and Economic Development, Marc Gardener
 Finance Manager, Lokesh Anand
 Governance & Corporate Planning Manager, Jyoti Pudasaini
 Local Authority Officer, Jo Nicol
 Governance Communications Officer, Stephen Roper
 Governance Admin Support, Hilary Sinfield
 Finance Officer, Binayak Adhikari

1.3 Guests

Nathanael Knapp, DLGR
 Henry Enchong, ICC
 Suresh Kumar Pudasaini

2. MEETING OPENED

Meeting opened at 8:50 am by Mayor Tony Jack who read the pledge with Councillor's and Staff.

3. WELCOME TO COUNTRY

Mayor Tony Jack welcomed Guests, Councillor's and Staff to the meeting.

4. APOLOGIES AND LEAVE OF ABSENCE**4.1 COUNCILLOR APOLOGY FOR OCM 29 JANUARY 2014**

541/2014 RESOLVED (Anne-Marie Lee/Donald Garner) **CARRIED**

- (a) That Council receive and note the apology from Councillor Annabelle Daylight for the Ordinary Meeting of Council on 29th January 2014.

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 MINUTES OF ORDINARY MEETING OF COUNCIL 18 DECEMBER 2013**

542/2014 RESOLVED (Eric Roberts/Donald Garner) **CARRIED**

- (a) That Council confirm the minutes from the Ordinary Council Meeting dated 18th December 2013 with some amendments.

6. CONFIRMATION OF PREVIOUS FINANCE AND AUDIT COMMITTEE MEETING MINUTES

Nil

7. CALL FOR ITEMS OF GENERAL BUSINESS

- 7.1 Sports and Recreational
- 7.2 FERG usage of community hall
- 7.3 Neem trees
- 7.4 Lot 40 at Larrimah
- 7.5 Community Development Fund for building upgrade projects at Beswick, Bulman and Numbulwar
- 7.6 Road from Maranboy to Barunga
- 7.7 Sterling Street to Beswick Street extension
- 7.8 Roads Borroloola
- 7.9 Sand Mine lease Borroloola
- 7.10 Yugal Mangi Development Corporation request for Outstations Funding
- 7.11 New nomination for Barunga Local Authority

8. QUESTIONS FROM THE PUBLIC

Nil.

9. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Council Meeting.

10. BUSINESS ARISING FROM PREVIOUS MINUTES**10.1 ACTION LIST**

543/2014 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) **CARRIED**

- (a) That Council receive and note the Action List as at 31st December 2013.

11. INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

544/2014 RESOLVED (Judy MacFarlane/John Dalywater) **CARRIED**

- (a) That Council accept the Incoming Correspondence for the period of 13.01.2013 to 16.01.2014.

12. OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

545/2014 RESOLVED (Anne-Marie Lee/Eric Roberts) **CARRIED**

- (a) That Council accept the Outgoing Correspondence for the period of 19.12.2013 to 16.01.2014.

13. WARD REPORTS**13.1 WARD REPORT - NEVER NEVER WARD**

546/2014 RESOLVED (Timothy Baker Jr./Judy MacFarlane) **CARRIED**

- (a) That Council receive and note the Never Never Ward Report as amended.

13.2 WARD REPORT - NYIRRANGGULUNG WARD

547/2014 RESOLVED (Eric Roberts/Anne-Marie Lee) **CARRIED**

- (a) That Council receive and note the Nyirranggulung Ward Report.
 (b) That Council do not accept the nomination of Alister Andrews to the Manyallaluk Local Authority.

13.3 WARD REPORT - NUMBULWAR NUMBURINDI

548/2014 RESOLVED (Eric Roberts/Donald Garner) **CARRIED**

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.

ACTION: CEO to send letter to Australia Post regarding services to RGRC townships.

Absent: Cr. Timothy Baker Jnr. 9:38am and returned to the meeting 9:40am

13.4 WARD REPORT - SOUTH WEST WARD

549/2014 RESOLVED (Donald Garner/Kathy-Anne Numamurdiridi) **CARRIED**

- (a) That Council receive and note the South West Ward Report as amended.

13.5 WARD REPORT - YUGAL MANGI

550/2014 RESOLVED (John Dalywater/Donald Garner) **CARRIED**

(a) That Council receives and note the Yugal Mangi Ward Report.

14. EXECUTIVE DIRECTORATE REPORTS

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS

15.1 PETITION FOR REFORM OF NORTHERN AUSTRALIA ZONE ALLOWANCE

551/2014 RESOLVED (Judy MacFarlane/Selina Ashley) CARRIED

(a) That Council support the petition for reform of Northern Australia Zone Allowance.

15.2 CONSULTATION PLAN FOR RECONCILIATION ACTION PLAN

552/2014 RESOLVED (Stan Allen/Eric Roberts) CARRIED

(a) That Council receive and note consultation plan for Reconciliation Action Plan.

15.3 POLICY UPDATE: ADM012 - ORGANISATION DELEGATIONS MANUAL

553/2014 RESOLVED (Eric Roberts/Selina Ashley) CARRIED

- (a) That Council approve the authority for Directors to approve Standard Operating Procedures (SOPs) and Managers to approve Work Instructions and Forms.
- (b) That Council approve to make necessary changes in the Organisation Delegation Manual and include authority as (a) above.

15.4 CHANGE IN NAME OF LOCAL BOARD

554/2014 RESOLVED (Judy MacFarlane/Daphne Daniels) CARRIED

(a) That Council accept the name change of Local Boards to Local Authorities in line with NTG Local Government reform of the Local Government Act.

15.5 POLICY UPDATE: LA001 - LOCAL AUTHORITY POLICY

555/2014 RESOLVED (Donald Garner/Judy MacFarlane) CARRIED

(a) That Council endorse the Local Authority Policy with amendments.

Note: The Local Authority Policy has been developed to ensure that Local Authorities are run in accordance to the provisions of the Local Government Act and that the community has a strong voice and is actively engaged in their local community affairs.

Morning Tea break: 10:20am and meeting resumed at 10:39am

15.6 GRANTS - JILKMINGGAN CRECHE ESTABLISHMENT FUNDING - DEPARTMENT OF EDUCATION

556/2014 RESOLVED (Judy MacFarlane/Timothy Baker Jr.) CARRIED

- (a) That Council accept the Jilkminggan Crèche 2013-14 establishment funding agreement by signing and dating both copies of the funding agreement.

15.7 RATES - CONDITIONAL RATING PROPOSAL 2014-15

557/2014 RESOLVED (Donald Garner/Stam Allen) CARRIED

- (a) That Council agree to a Conditional Rates Proposal for the 2014-15 period, and forward this Proposal to the Minister for Local Government by 28th February.
 (b) That Council directs the CEO to develop new increased Rates Proposal for pastoral and mining leases for 2015-2016.

15.8 FINANCE - RGRFC FINANCIAL REPORT AS AT 31 DECEMBER 2013

558/2014 RESOLVED (Anne-Marie Lee/Kathy-Anne Numamurdir) CARRIED

- (a) That Council receive and note the financial reports for the period ending 31 December 2013.

16. INFRASTRUCTURE AND TECHNICAL SERVICES REPORTS

16.1 SSM TITLE CHANGE

559/2014 RESOLVED (Timothy Baker Jr./Eric Roberts) CARRIED

- (a) That Council change the position title of the Shire Service Manager – SSM to Council Services Manager.

16.2 ENVIRONMENT AND ANIMAL MANAGER REPORT

560/2014 RESOLVED (Donald Garner/Timothy Baker Jr.) CARRIED

That Council receive and note the Environment and Animal Manager Second Quarterly report from: October - December 2013.

ACTION: Present schedule of development of proposed by-laws in the various component of that process to council at the next meeting.

*Absent: Mayor Tony Jack 11:10am and returned to the meeting 11:12am
 Absent: Cr. Kathy-Anne 11:10am and returned to the meeting 11:12am
 Absent: Cr. Anne Marie Lee 11:18am and returned to the meeting 11:20am*

16.3 DITS - TECHNICAL SERVICES/ OUTSTATION REPORT

561/2014 RESOLVED (Judy MacFarlane/Donald Garner) CARRIED

- (a) That Council receive and note the second quarterly report for Communities and Outstations from October 2013 – December 2013.

ACTION: Council direct CEO to continue negotiation with the Department of Community Services with regards to the homeland extra allowance grants and report to the FACM.

ACTION: Direct CEO to contact Northern Land Council to discuss the establishment of Garrawa Camp "3" seeking advice on land tenure and invite the NLC new CEO to next council meeting.

16.4 DITS - ASSET MANAGEMENT REPORT

562/2014 RESOLVED (Daphne Daniels/Stan Allen) CARRIED

- (a) That Council receive and note DITS - Assets Management Report - December 2013 Auction of Fleet, Plant and Equipment.

16.5 DITS - PROJECT MANAGEMENT REPORT

563/2014 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts) CARRIED

- (a) That Council receive and note the report on DITS – Project Management Updates.

17. COMMUNITY SERVICES DIRECTORATE REPORTS

17.1 COMMUNITY SERVICES DIRECTORATE UPDATE

564/2014 RESOLVED (Judy MacFarlane/Daphne Daniels) CARRIED

- (a) That Council receive and note the report on the Community Services Directorate

ACTION: Youth Voice Committee to nominate members for Local Authority Membership.

17.2 REMOTE SCHOOL ATTENDANCE STRATEGY - 2 YEAR FUNDING AGREEMENT

565/2014 RESOLVED (Stan Allen/Anne-Marie Lee) CARRIED

- (a) That Council accept the funding agreement from the Department of Prime Minister to operate the Remote School Attendance Strategy for the period January 2014 to December 2015.
- (b) That Council approve the variations to budget to purchase three new minibuses to be leased internally by the RJCP program to support the Remote School Attendance Strategy.

Lunch Break 12:15pm, meeting resumed 13:00pm

18. CONTRACTS & ECONOMIC DEVELOPMENT DIRECTORATE REPORTS

Nil

19. DEPUTATIONS & PETITIONS

Nil

20. GENERAL BUSINESS

20.1 Multipurpose Sports and Recreational

566/2014 RESOLVED (Judy MacFarlane/Eric Roberts) CARRIED

- (a) That Council continue to pursue funding for multipurpose Sports and

Recreational facility in Mataranka.

ACTION: Council directs the CEO to establish shipping container at Mataranka Sports and Recreational Grounds for the purpose of storing sporting equipments.

20.2 FERG USAGE OF COMMUNITY HALL

567/2014 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) CARRIED

- (a) That Council approve the waiver of fees for the use of Mataranka Community Hall by Mataranka FERG unit for fund raising activities for the next twelve months.

20.3 NEEM TREES

568/2014 RESOLVED (Judy MacFarlane/Anne-Marie Lee) CARRIED

- (a) That Council continue to manage Neem trees and other woody weed species in all towns.

20.4 COMMUNITY DEVELOPMENT FUND FOR BUILDING UPGRADE PROJECTS AT BESWICK, BULMAN AND NUMBULWAR

569/2014 RESOLVED (Judy MacFarlane/Selina Ashley) CARRIED

- (a) That Council accept, in-principle, the pending offer for \$500,000 through the federally funded Community Development Fund for building upgrade projects at Beswick, Bulman and Numbulwar.

20.5 LOT 40 AT LARRIMAH

570/2014 RESOLVED (Eric Roberts/Timothy Baker Jr.) CARRIED

- (a) That Council affix the Common Seal on the form relating to the registration of the Overriding Statutory Charge for Lot 40 at town of Larrimah.

Common Seal

Authorised Signatories: - Deputy Mayor Judy MacFarlane and CEO Michael Berto

20.6 Road from Maranboy to Barunga

571/2014 RESOLVED (Anne-Marie Lee/John Dalywater) CARRIED

- (a) That Council direct the CEO to write letter to Minister of Infrastructure in relation to condition of the central Arnhem Road.

20.7 STERLING STREET TO BESWICK STREET EXTENTION

572/2014 RESOLVED (Judy MacFarlane/Eric Roberts) CARRIED

- a) That Council direct council officers to investigate and design an extension of Sterling Street to Beswick Street in Mataranka.

20.8 ROADS BORROLOOLA

573/2014 RESOLVED (Eric Roberts/Stan Allen) CARRIED

- (a) That Council direct the CEO to write a letter to Minister of Transport and Minister of Community Services in relation to the condition of roads at Borroloola.

20.9 SAND MINE LEASE BORROLOOLA

574/2014 RESOLVED (Stan Allen/Eric Roberts) CARRIED

- (a) That Council receive and note update on Sand Mine Lease Borroloola.

*Absent: Cr. Eric Roberts 14:25 pm and returned to the meeting 14:29pm
Absent: Cr. Kathy-Anne 14:30pm and returned to the meeting 14:33pm*

20.10 YUGAL MANGI DEVELOPMENT CORPORATION REQUEST FOR OUTSTATIONS FUNDING

575/2014 RESOLVED (Kathy-Anne Numamurdirdi/John Dalywater) CARRIED

- (a) That Council receive and note request from Yugal Mangi Development Corporation for Outstations Funding.

Action: CEO to explore the long term transition of the outstations funding for Ngukurr outstations.

Absent: Cr. Anne-Marie Lee 14:35pm and returned to the meeting 14:38pm

20.11 NEW NOMINATION FOR BARUNGA LOCAL AUTHORITY

576/2014 RESOLVED (Anne-Marie Lee/Selina Ashley) CARRIED

- (a) That Council accept the nomination from Jamie Ahfat Senior to join Barunga Local Authority.

21. CLOSED SESSION

21.1 DECISION TO MOVE TO CLOSED SESSION

577/2014 RESOLVED (Judy MacFarlane/Selina Ashley) CARRIED

- (a) Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

21.2 Confirmation of Previous Minutes - Closed Session of Ordinary Meeting of Council 18 December 2013 - The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

21.3 Action List - Closed Session of the Ordinary Meeting of Council on 18 December 2013 - *The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.*

21.4 RESUMPTION OF MEETING

578/2014 RESOLVED (Anne-Marie Lee/John Dalywater)

CARRIED

- (a) That Council move out of confidential session at 15:30 pm of the Ordinary Council Meeting.

CLOSE OF MEETING

The meeting terminated at 15:31 pm.

THIS PAGE AND THE PRECEDING 8 PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Wednesday, 29 January 2014 AND CONFIRMED Wednesday, 26 March 2014.

Mayor Tony Jack

**CONFIRMATION OF PREVIOUS FINANCE AND AUDIT
COMMITTEE MEETING MINUTES**



ITEM NUMBER 6.1
TITLE Confirmation of Minutes for Finance and
Audit Committee meeting 26 February 2014
REFERENCE 453297
AUTHOR Bobbi Hynes, Council and Local Authority Coordinator

RECOMMENDATION

- (a) That Council confirm the minutes from the Finance and Audit Committee meeting on the 26th February 2014 as a true and accurate record of that meeting.

BACKGROUND

Confirmation of the minutes from the Finance and Audit Committee meeting on the 29th February 2014 held at Roper Gulf Regional Council, Headquarters conference room, which was chaired by Mayor Tony Jack.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 FACM_26022014_MIN unconfirmed.pdf



MINUTES OF THE FINANCE AND AUDIT COMMITTEE MEETING # 42 OF THE
 ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE
 ROOM
 ROPER GULF REGIONAL COUNCIL HEADQUARTERS
 29 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 26 FEBRUARY 2014
 AT 8.37AM

1. PRESENT

1.1 Elected Members

Mayor, Tony Jack
 Deputy Mayor, Judy MacFarlane
 Councillor John Dalywater
 Independent Member, Geoff Bishop

1.2 Staff

CEO, Michael Berto
 Director Corporate Governance, Greg Arnott
 Director Technical Services & Infrastructure, Sharon Hillen
 Finance Manager, Lokesh Anand
 Management Accountant, Bala Donenudi
 Council & Local Board Coordinator, Bonni Hynes (minute taker)

1.3 Guests

Department of Local Government and Regions, Nathanael Knapp

2. MEETING OPENED

Meeting opened at 8.37 am by Mayor Tony Jack who read the pledge with Councillor's and Staff.

3. WELCOME TO COUNTRY

Mayor Tony Jack welcomed guests and staff to the Finance and Audit Committee meeting.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 COUNCILLOR APOLOGY FOR FACM 26 FEBRUARY 2014

25/2/2014 RESOLVED (Judy MacFarlane/John Dalywater)	CARRIED
(a) That the Finance and Audit Committee receive and note the apology from Councillor Kathy-Anne Numamurdindi for the Finance and Audit Committee meeting of 26 th February 2014.	

4.2 COUNCILLOR APOLOGY FOR FACM 26 FEBRUARY 2014

25/2/2014 RESOLVED (Judy MacFarlane/Geoff Bishop)	CARRIED
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- (a) That the Finance and Audit Committee receive and note the apology from Councillor Stan Allen for the Finance and Audit Committee meeting of 26th February 2014.

ACTION: CEO to put forward to Council at March OCM, nomination of new member for the FACM.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

252/2014 RESOLVED (Judy MacFarlane/Geoff Bishop) **CARRIED**

- (a) That the Finance and Audit Committee receive and note the previous confirmed minutes of the Finance and Audit Committee meeting held on the 30th October 2013.

6. CALL FOR ITEMS OF GENERAL BUSINESS

- Numbulwar School Educational (+more) Excursion for students seeking support of \$3500.00

6.1 NUMBULWAR SCHOOL EXCURSION

253/2014 RESOLVED (Geoff Bishop/Judy MacFarlane) **CARRIED**

- (a) The Finance and Audit Committee receive and note the correspondence from Numbulwar School.

- Confidential item - Section 19 Leases, this item dealt with under the closed session of the meeting.

ACTION: CEO to write a Letter of support for a ABA funding application grant for the Never Never Meat works requested by the Ngarranbarrdji Development Corporation Limited.

7. QUESTIONS FROM THE PUBLIC

Nil

8. DISCLOSURES OF INTEREST

Geoff Bishop declared an interest at the Finance and Audit Committee meeting in regards to Steelcon Pty Ltd being a client of his employer (Commonwealth Bank).

9. BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 FINANCE AND AUDIT COMMITTEE ACTION LIST

254/2014 RESOLVED (Judy MacFarlane/Geoff Bishop) **CARRIED**

- (a) That the Finance and Audit Committee receive and note the Action List.

10. INCOMING CORRESPONDENCE

10.1 INCOMING CORRESPONDENCE

- 255/2014 RESOLVED (Geoff Bishop/John Dalywater) CARRIED
- (a) That the Finance and Audit Committee accept the incoming correspondence for the period of 31st January to 12th February 2014.

11. OUTGOING CORRESPONDENCE

11.1 OUTGOING CORRESPONDENCE

- 256/2014 RESOLVED (Geoff Bishop/Judy MacFarlane) CARRIED
- (a) That the Finance and Audit Committee accept the outgoing correspondence for the period of 17th December 2013 to 14th February 2014.

12. EXECUTIVE DIRECTORATE REPORTS

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS

13.1 2014 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CALL FOR MOTIONS

- 257/2014 RESOLVED (Judy MacFarlane/John Dalywater) CARRIED
- (a) That the Finance and Audit Committee receive and note report on 2014 National General Assembly of Local Government.

ACTION: CEO to provide a report to Council at the Ordinary Meeting of Council on 26th March providing more information on the NGA and seek nomination of attendees.

13.2 FINANCE REPORT - RGRG FINANCIAL REPORT AS AT 31 JANUARY 2014

- 258/2014 RESOLVED (Geoff Bishop/John Dalywater) CARRIED
- (a) That the Finance and Audit Committee receive and note the financial reports for the period ending 31 January 2014

13.3 FINANCE - BAD DEBTS

- 259/2014 RESOLVED (Geoff Bishop/John Dalywater) CARRIED
- (a) That the Finance and Audit Committee agree to remove from the bad debts write off list Carol Conroy (\$143.70) and Larissa Lee (\$165.00) and follow up payment of the debt.

13.4 FINANCE - BAD DEBTS WRITE OFF

- 260/2014 RESOLVED (Geoff Bishop/Judy MacFarlane) CARRIED
- (a) That Council write off the bad debts for \$18,979.13 as per the report.

Morning Tea break: 10:45am meeting resumed 11:33am

13.5 GRANTS - 2013-14 FUNDING FOR BBF QUALITY MEASURE INFRASTRUCTURE CAPITAL WORKS TO THE WUGULARR CRECHE VARIATION NO. 1 - DEPARTMENT OF EDUCATION

- 261/2014 RESOLVED (John Dalywater/Judy MacFarlane) CARRIED

- (a) That the Finance and Audit Committee accept the Variation No. 1 for the funding for capital works to Wugularr Crèche from the Department of Education by two signatures and a witness signature on the Variation agreement.

*Signatories:
Name of Director's – Mayor Tony Jack and Deputy Mayor Judy MacFarlane
Witness – CEO Michael Berto*

14. FINANCE REPORTS

15. INFRASTRUCTURE AND TECHNICAL SERVICES REPORTS

15.1 GRANTS - INDIGENOUS REMOTE SERVICE DELIVERY SPECIAL ACCOUNT - UPGRADE TO AIRPORT ACCEES ROAD NUMBULWAR - DEPARTMENT PRIME MINISTER & CABINAT

262/2014 RESOLVED (Judy MacFarlane/Geoff Bishop) **CARRIED**

- (a) That the Finance and Audit Committee accept the funding agreement for the Upgrade of the Airport Access Road in Numbulwar from Department of Prime Minister & Cabinet signing both copies of the funding agreement; and
(b) Accept the funding agreement from the Northern Territory of Australia Department of Transport for the Upgrade of the Airport Access Road in Numbulwar by signing and affixing the common seal on the funding agreement.

*Common Seal Signatories:
Council Member: Mayor Tony Jack
CEO Michael Berto*

15.2 GRANTS - HOMELAND EXTRA ALLOWANCE 2013-14 - DEPARTMENT OF COMMUNITY SERVICES

263/2014 RESOLVED (Judy MacFarlane/Geoff Bishop) **CARRIED**

- (a) That the Finance and Audit Committee accept the 2013-14 Homelands Extra Allowance funding offer from the Department of Community Services by signing, dating and affixing the Common Seal to both copies of the funding agreement.

*Common Seal Signatories:
Council Member: Mayor Tony Jack
CEO Michael Berto*

15.3 REPORT ON STREETLIGHT

264/2014 RESOLVED (John Dalywater/Geoff Bishop) **CARRIED**

- (a) That the Finance and Audit Committee accept the report on Street Lights.

Absent: Mayor Tony Jack 11:55am returned to meeting 11:56am

16. COMMUNITY SERVICES DIRECTORATE REPORTS

Nil

DECISION TO MOVE TO CLOSED SESSION

265/2014 RESOLVED (Geoff Bishop/Judy MacFarlane) **CARRIED**

- (a) Finance and Audit Committee meeting moved into closed session at 12.10pm.

Members of the press and public be excluded from the meeting of the Closed Session and

access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 10A(s) of the Local Government Act, 1993 as the items lists come within the following provisions:-

RESUMPTION OF MEETING

266/2014 RESOLVED (Judy MacFarlane/John Dalywater)

CARRIED

- (a) That the Finance and Audit Committee meeting resumed the ordinary meeting at 14.14pm

The meeting terminated at 14.21 pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE MINUTES OF THE Finance and Audit Committee HELD ON Wednesday, 26 February 2014 AND CONFIRMED Wednesday, 26 March 2014.

Mayor Tony Jack

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	10.1
TITLE	Action List
REFERENCE	453330
AUTHOR	Bobbi Hynes, Council and Local Authority Coordinator

RECOMMENDATION

(a) That Council receive and note the Action List as at 26th February 2014.

BACKGROUND

The Action List includes all actions from the Ordinary Council and Finance and Audit Committee meetings that have been completed and those actions that have been completed but not previously reported to Council as completed.

ISSUES/OPTIONS/SWOT

Date	Location of Meeting	Meeting Source Type	Agenda Item #	Item Description	Responsible Person	Comments/Details	Action to be Reported at next meeting	Status	Completed Action reported to Council
18-Dec-13	Katherine	OCM	17.3	COMMUNITIES FOR CHILDREN (C4C) - KATHERINE REGION - STRATEGIC PLANNING 2014-2018	CEO - Michael Berto	ACTION: CEO to present to local boards the report on Communities for Children (C4C) Katherine Region & Strategic Planning process for 2014-2018 and seek their feedback.	OCM	In-hand	No
29-Jan-14	Barunga	OCM	13.3	WARD REPORT - NUMBULWAR NUMBURINDI	CEO - Michael Berto	ACTION: CEO to send letter to Australia Post regarding services to RGRC townships.	OCM	Completed	No
29-Jan-14	Barunga	OCM	16.2	ENVIRONMENT AND ANIMAL MANAGER REPORT	CEO - Michael Berto	ACTION: Present schedule of development of proposed by-laws in the various component of that process to council at the next meeting.	OCM		No
29-Jan-14	Barunga	OCM	16.3	DITS - TECHNICAL SERVICES/ OUTSTATION REPORT	CEO - Michael Berto	ACTION: Direct CEO to contact Northern Land Council to discuss the establishment of Garrawa Camp "3" seeking advice on land tenure and invite the NLC new CEO to next council meeting.	OCM		No

29-Jan-14	Barunga	OCM	17.1	COMMUNITY SERVICES DIRECTORATE UPDATE	CEO - Michael Berto	ACTION: Youth Voice Committee to nominate members for Local Authority Membership.	OCM		No
29-Jan-14	Barunga	OCM	20.10	Multipurpose Sports and Recreational	CEO - Michael Berto	ACTION: Council directs the CEO to establish shipping container at Mataranka Sports and Recreational Grounds for the purpose of storing sporting equipments.	OCM		No
29-Jan-14	Barunga	OCM	20.10	YUGAL MANGI DEVELOPMENT CORPORATION REQUEST FOR OUTSTATIONS FUNDING	CEO - Michael Berto	Action: CEO to explore the long term transition of the outstations funding for Ngukurr outstations.	OCM		No
26-Feb-14	Katherine	FACM	4.2	COUNCILLOR APOLOGY FOR FACM 26 FEBRUARY 2014	CEO - Michael Berto	ACTION: CEO to put forward to Council at March OCM, nomination of new member for the FACM.	OCM		No
26-Feb-14	Katherine	FACM	6	CALL FOR ITEMS OF GENERAL BUSINESS	CEO - Michael Berto	ACTION: CEO to write a Letter of support for a ABA funding application grant for the Never Never Meat works requested by the Ngarranbarrdji Development Corporation Limited.	OCM		No
26-Feb-14	Katherine	FACM	13.1	2014 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CALL FOR MOTIONS	CEO - Michael Berto	ACTION: CEO to provide a report to Council at the Ordinary Meeting of Council on 26th March providing more information on the NGA and seek nomination of attendees.	OCM		No

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 453639
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

- (a) That Council accept the incoming correspondence from 29.01.2014 to the 10.03.2014

Date Received	Received By	Sender	Correspondence Details	InfoXpert ID
13.01.2014	CEO	Dr Bill Pender	Development of Northern Australia	438713
31.01.2014	CEO	Gerry McCarthy	Borroloola Services	444359
03.02.2014	Council	Barbara Shaw	New CEO Barkly Regional Council	445501
05.02.2014	CEO	Nigel Scullion	Night Patrol Requirements	446029
07.02.2014	Council	Nigel Scullion	Ngukurr Multi - Purpose Recreational Centre	446278
10.02.2014	CEO	Paul Lecher	Postal delivery – Numbulwar	446946
11.02.2014	Council	Paul Klymenko	National Tree Day	447040
10.02.2014	Council	Tammy Voukolos	Central Arnhem H/Way Repairs & Maintenance	447214
14.02.2014	Council	Hon Peter Styles MLA Peter Styles	Central Arnhem Road	447496
17.02.2014	Council	Rebecca Morgan	Hon Peter Styles MLA	448824
19.02.2014	Council	Tammy Voukolos	Central Arnhem Road	449692
19.02.2014	Sharon Hillen	Dr Bill Pender	Development of Northern Australia	449641
24.02.2014	CEO	Andrew Biggs	Postal Service to Numbulwar	450330
04.03.2014	Council/CEO	Mayor Felicity-ann Lewis	Invite NGA Canberra	452707
05.03.2-14	Council	Gerry McCarthy MLA	Release of land in Borroloola	452061
07.03.2014	Greg Arnott	Hallie Hodder	Financial Support Needed Numb	453477
13.03.2014	Council	Robyn Flemming	Land release - Borroloola	454186
13.03.2014	Council	Peter Styles	Road upgrades Central Arnhem	454166

			Road	
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ATTACHMENTS:

There are no attachments for this report.

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 453640
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

- (a) That Council accept the outgoing correspondence from the 29.01.2014 – 05.03.2014.
 (b) That Council receive and note the media release from 1 January 2014 to 17 March 2014.

Date Sent	Sent By	Addressed To	Correspondence Details	InfoXpert ID
17.12.2013	CEO	Paul Flanagan	Local Area Traffic Management Issue	427465
29.01.2014	CEO	Paul Lecher	Postal Delivery to Numbulwar	443921
29.01.2014	CEO	Larisa Lee MLA	Postal Delivery to Numbulwar	443919
29.01.2014	CEO	Ahmed Fahour	Postal Delivery to Numbulwar	443914
29.01.2014	CEO	Hon Peter Donald MLA	Postal Delivery to Numbulwar	443913
29.01.2014	CEO	Hon Malcolm Turnbull MP	Postal Delivery	443912
29.01.2014	CEO	The Hon Bess Price MLA	Central Arnhem H/Way Repairs & Maintenance	443897
29.01.2014	CEO	Hon Peter Styles MLA	Central Arnhem H/Way Repairs & Maintenance	443895
29.01.2014	CEO	Gerald McCarthy MLA	Land Release – Borroloola	443894
29.01.2014	CEO	Hon Peter Chandler MLA	Land Release – Borroloola	443893
29.01.2014	CEO	Hon Warren Truss MP	Land Release – Borroloola	443892
29.01.2014	CEO	Anne Bradford	Land Release – Borroloola	443890
29.01.2014	CEO	Hon Peter Chandler MLA	Land Release – Borroloola	443886
29.01.2014	CEO	Anne Bradford	Land Release – Mataranka	443790
29.01.2014	CEO	Hon Peter Chandler MLA	Land Release – Mataranka	443791
17.02.2014	Sharon Hillen	Julie Bennett	Subdivision Lot 768 Town of Borroloola	449166
18.02.2014	Sharon Hillen	Dr Bill Pender	Development of Northern Australia	449187
27.02.2014	CEO	Alice Beilby	Never never Meatworks grant funding support letter	450965

04.03.2014	CEO	Bess Price MLA	Opal Fuel	452630
05.03.2014	Sharon Hillen	Julie Bennett	Ngukurr-Rezoning Lot 292 Submission	452752
05.03.2014	Sharon Hillen	Julie Bennett	Storm Water – Borroloola	452759
11.03.2014	CEO	Dr Bill Pender	Development of Northern Australia	453764
12.03.2014	CEO	Paul Flanagan	Roper Highway Incidents/Conditions	454036
17.03.2014	Marc-CEO	Internal	Australia Post Numbulwar	454425

List of Media Release from 1 January 2014 till 17 March 2014.

Media Release Number	Date	Title of the Media
1307	6-Jan-14	New Year – New name and new era for Roper Gulf
1308	23-Jan-14	Remote School Attendance Strategy to be implemented in Roper Gulf Schools for Term One.
1309	7-Feb-14	Council Supports call to review the North Australian Zone Allowance
1310	26-Feb-14	New Roper Gulf regional Council Website goes online
1311	26-Feb-14	New Dutch photo exhibition celebrates Numbulwar life in the mid 1960's
1312	26-Feb-14	The very hungry caterpillar munches its way through the Borroloola Crèche
1313	17-March-14	Yet another flood watch has been called in Borroloola

ATTACHMENTS:

There are no attachments for this report.

WARD REPORT



ITEM NUMBER	13.1
TITLE	Ward Report: Never Never Ward
REFERENCE	453295
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the Never Never Ward Report.**
- (b) **That Council receive and note that the Jilkminggan Local Authority request that Council leave the Grass Wallaby statue in its current location and erect an explanatory sign.**
- (c) **That Council receive and note that the Jilkminggan Local Authority request that Roper Gulf Regional Council relocate the Red Tail Black Cockatoo Sculpture to another town not within the Roper Gulf Regional Council boundary.**

BACKGROUND

Local Authority meetings were held in Jilkminggan and Mataranka on Tuesday 4th February 2014.

Community Visitors

William Rosas – Department Local Government and Regions
Calvin Crowe- Department Local Government and Regions

Jilkminggan**Local Authority Update**

Current Membership includes; Deputy Mayor Judy MacFarlane, Cr. Annabelle Daylight, Cr Timothy Baker, Wayne Roy, Fay Roberts, Ossie Daylight, Wendy Daylight, Maxie Millar, Steven Roy, Aaron Holtze, Adrian Doctor, Cheryl Lardy, Lisa McDonald, Patrisha Baker.

Councillor Baker chaired the Jilkminggan Local Authority meeting on Tuesday 4th February. The Local Authority will elect a permanent Chair at the next meeting.

The next Jilkminggan Local Authority meeting is scheduled for Tuesday 1st April 2014.

At the Local Authority meeting held on Tuesday 4th February, The Jilkminggan Local Authority moved the following motion: *Jilkminggan Local Authority instructs council to leave the Grass Wallaby statue in its current location and also place an explanatory sign at the place.* Moved: Adrian Doctor Seconded: Cr Timothy Baker Junior, Carried by unanimous consensus.

At the same meeting a second motion was moved: *That Jilkminggan Local Authority instructs Roper Gulf Regional Council to relocate the Red Tail Black Cockatoo Sculpture to another town not within the Roper Gulf Regional Council boundary.* Moved: Lisa McDonald Seconded: Patrisha Baker. Carried by unanimous consensus.

Community Update

Jilkminggan has a new Customer Services Officer Anne Marie MacDonald who is doing a fantastic job. The Council Service Office has made some changes to the lay out for OH&S and confidentiality reasons, this is helping with a smooth running of service delivery.

The Municipal Team has been working well with a Team of RJCP participants supporting them.

Rubbish runs are being done twice a week on Mondays and Fridays with regular Emu Bobs done throughout the Community. The Dump is regularly cleaned pushing waste back to provide a well-maintained area.

All parks and ovals are maintained and mowed. The weed eradication program is ongoing. All vehicles are cleaned and maintained on a weekly basis.

The Cemetery ground receives ongoing maintenance (mowed, weed control etc). Night Patrol services are operating from 6:00pm to 2:36am. Sport and Recreation have been running the School Holiday program which is on schedule. Repair and maintenance works are being carried out for NT Housing & Roper Gulf Regional Council assets.

The new Child Care Centre is open and being appreciated by all. A Training schedule for staff has been put together and will commence soon. An official opening will be held on Friday 28th March from 10 am to 12 midday.

There are still some issues with some RJCP participants not turning up for work regularly. The Horticulture training program is due to start on February 10th. Ongoing mowing at the Essential Services compounds including sewage ponds areas. At the sewage ponds, daily readings are being conducted and water samples supplied. Still ongoing issues with feral animals and Gary Hillen, Environmental and Animal Manager are due to attend Jilkminggan and investigate this problem.

Other Meetings in Community

Nil

Mataranka

Local Authority Update

The Mataranka Local Authority includes; Deputy Mayor Judy MacFarlane, Councillor Annabelle Daylight, Councillor Timothy Baker, Diane Angel, Michael Cowen, Allan Ekert, Jody Hocking, Janette Hamilton, Veronica Russo, Tracey-Anne Wilson, Sue Edwards. Deputy Mayor Judy MacFarlane is the permanent Chair of the Mataranka Local Authority.

A Local Authority meeting was held on 4th February 2014. Members were asked to consider a boundary for the Local Authority region and bring their recommendations to the next meeting.

A public meeting was held on 6th March to review the Priority Projects for the 2014/2015 Business Plan. The meeting was convened by Deputy Mayor Judy MacFarlane. Nothing new was added to the list and a few things were taken off. Over all it was a very productive meeting.

The next Mataranka Local Authority meeting is scheduled for Tuesday 1st April 2014.

Community Update

Mataranka has been receiving regular mowing and slashing of all parks and sports grounds. Topsoil for the oval has been ordered and Heading Contractors have kindly agreed to cart it to Mataranka free of charge. To date the topsoil has not been received. Fencing for around the oval has been purchased and is now installed. Wallaby proof fencing has also been installed (extension of current fencing); so far this seems to be working. Mataranka has a new part-time Sport & Recreational Officer employed by RGRC. The community is still waiting for an activity program to be advertised.

The Municipal Team have scheduled a visit to Daly Waters towards the end of February or early March depending on weather. Currently there are two vacancies that we are in the process of filling. The Municipal Officer advertisement has commenced. The Customer

Service Officer position has not been advertised; currently investigation to upgrade the position is going on.

The Vet will be visiting Mataranka and Mulgan Camp on Monday 28th April and we are currently in the process of advertising the visit. Every year Australia Day at Mataranka gets bigger and better, the celebrations this year were extremely successful. Approximately 85 adults and 45 children attended and we had some great feedback from those that attended the day. Some of the activities included; Jumping Castle and Slippery Slide many other activities were great and very well received. This year there was also some feedback in regard to the nominations for awards which was very positive and helpful.

The Community Hall has had two new air conditioners installed prior to the Christmas Party which was perfectly timed. There are still some issues with the plumbing, it will be a wait and see process to see how the plumbing copes with big crowds it maybe that we will have to look at replacing the septic plumbing altogether.

- Municipal team have been busy trying to get on top of long grass and weeds. New tractor arrived in early February, already having problems with it overheating but this is being addressed by the supplier. Plant and Machinery maintenance is becoming expensive, not sure what keeps failing but we are about to go through everything to review what has been done and determine if it is wear and tear or operator error or what??
- Sport & Recreation Officer has resigned. Sport & Rec Regional Manager is working on a replacement.
- Mataranka's "Back to the Never Never Festival" was going to be coordinated by the Mataranka Fishing, Sporting & Recreation Club but I asked for this to be confirmed today and they were not able to do this at this stage. There is the possibility that it may not happen this year.

Daly Waters

Local Authority Update:

There will be a meeting to discuss Priority Projects for the 2014/2015 Business Plan with Daly Waters local and regional residents at the end of March.

Community Update:

- A visit to Daly Waters is scheduled in the next two weeks.

Larrimah

Local Authority Update:

There will be a meeting to discuss the 2014/2015 Business Plan at the end of March with Larrimah local and regional residents.

Community Update:

- Mataranka Municipal team spent one and a half weeks in Larrimah in February cleaning up public areas, mowing and weed spraying etc.

ISSUES/OPTIONS/SWOT

Ward Action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
Jilkminggan				
07-10-2012	Street names – GPS Coordinates to be submitted	Governance	Ongoing	
07-10-2012	New Cemetery. Location and old graves marked	HR		
02-04-2013	The Cemetery needs a draft plan	DITS, SSM & Conway and Jessie Roberts	Ongoing	
04-02-2014	No Drinking Signs to be reinstated		Ongoing	4.02.2014-Sharon Hillen to bring draft signage back to LA for discussion
04-02-2014	Grass Wallaby Sculpture- Organise signage to be installed.	Council/DITs	Ongoing	Motion moved to retain sculpture.
04-02-2014	Appoint permanent Chair for Local Authority	LA	Ongoing	LA members to discuss & bring to next meeting
04-02-2014	Tidy Town Application- To be discussed with members after LA meeting.	CSM	Ongoing	
04-02-2014	Ablution Block at Sports Oval needs floor fixed	CSM	Ongoing	
Mataranka				
02-10-2012	Alcohol Management Plan- Investigate applying for funding under the Community Benefit Fund grants on behalf of the MRLA. Forward previous letter to new NT Attorney General and Minister Macklin	DITS	Ongoing	<i>Letter in the process of being resent. Update: 2/4/13 Letter has been resent to new NT Govt 4/6/13 – Ongoing Update: 04/02/2014 Re-applying to the next round of CBF for funding to engage a Consultant</i>
02-10-2012	Ginty airstrip- Mataranka Investigate how the airstrip can be upgraded to comply with CASA guidelines and erect “No Camping” signs. Advised that this is high priority project, internal revenue required as capital works	SSM/Com Ops	Ongoing	<i>Temporary sign to notify people that camping and unauthorized access is not allowed has been erected.. Permanent sign is being quoted on. Update: 4/3/13 No new updates to date</i>

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
				<i>Update: 4/6/13 DOI to access the NT Govt Assessor when they are in the region for a compliance assessment to bring the Airstrip in line with CASA Regulations. - Ongoing</i>
04-12-2012	Carew Rd Washaways-Civil works crew to fix washaways on Carew Road	DITS	Ongoing	4.06.2013-ongoing update:4.02.14 Issue will be addressed after the wet season
04-06-2013	Community Area Signs-Roper Highway-Liaise with Dept Infrastructure to get Liaise with Dept Infrastructure to get signs removed on behalf of community.	DITS	Ongoing	26.11.13 LA request Council advocate on Community's behalf.
04-06-2013	No Camping By-Law. Address issue with visitors from other communities camping in parks in Mataranka. Option of new by-law.	DITS	Ongoing	04.02.2014 CSM to investigate the cost of inserting "No Camping" signs up around town.
26-11-2013	Request from MRLA for Sports and Recreational grounds to be inspected and look at items concerning issues raised.	DITS, CEO, Deputy Mayor	Ongoing	
04-02-2014	Copy of Correspondence to NTG regarding Land Release to be disturbed to MRLA members	DITS Director	Ongoing	
04-02-2014	Hall Toilets-email Asset Maintenance to engage a plumber to assess and quote on what is needed for the toilets to properly function at the Hall and to replace the Rein Drain at the elevated toilet block at Sport & Rec Grounds	CSM	completed	
04-02-2014	Advertise names and contact details of all members in both the Never Never Newsletter and the SDC	CSM	Ongoing	
04/06/2013	Recycling / Container Deposit Scheme Media Officer to produce an article on recycling within the Region Utilise social media to oppose Federal ruling on the CDS making it invalid in the NT	Media Officer MRLA & Community Members		<i>Media Release sent. Go back to drawing board to work out what we can do in Mataranka resulting in the failure of the Container Deposit Scheme. 4/6/13 - Ongoing</i>

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
04/02/2014	Priority Projects Update Updated list to be sent out to all MRLA members prior to next meeting	DITS Director	Complete	<i>Update: 4/2/14 CSM to do a letterbox drop with details of current list and advise of public meeting date which will include a BBQ</i>
26/11/2013	CSM Report – Drainage Eley St & Roper Tce Investigate the drainage issue on the corner of Eley St and Roper Tce	CSM	Ongoing	4/6/14 ongoing 26/11/13 Request from MRLA for RGRC to contact NTG regarding the situation
04/02/2014	School Holiday Program Inform the Sport and Recreation Regional Manager about the disappointment in residents due to the "lack of" and unorganised program delivered in Mataranka during the 2013-14 Christmas School Holidays	CMS/DITS		
04/02/2014	Sport and Recreation Inform Sport & Recreation Regional Manager about the concerns regarding Mataranka local Sport & Recreation Officer	CSM		
04/02/2014	Public notifications Ensure all staff are aware of Council's Social Media Policy and advise the Sport & Recreation and Family & Community Services Managers of their program staff using Facebook	CSM		
04/02/2014	Publication of MRLA Members Details Advertise names and contact details of all members in both the Never Never Newsletter and the SDC	CSM	Complete	

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Jilkmिंगgan LA Meeting Minutes 4 02 2014 unconfirmed.pdf
- 2 Mataranka LA Meeting Minutes 04.02.14 unconfirmed.pdf



Jilkmिंगgan Local Authority Meeting Minutes

Held at Council Service Delivery Centre
Conference Room

04.02.2014

Meeting opened at 10.10 by Cr Timothy Baker Jnr who has been designated Chair at this Jilkmिंगgan Local Authority Meeting

1. Present:

- 1.1. **Elected Members:** Cr Timothy Baker
- 1.2. **Local Authority Members:** Patrisha Baker, Ossie Baker, Wendy Daylight, Adrian Doctor, Lisa MacDonald, Maxie Millar, Fay Roberts, Steven Roy, Wayne Roy.
- 1.3. **RGRC Staff:** Alan Mole(CSM) Sharon Hillen (DITs), Nerine Purton (RJCP) Stephen Roper & Jo Nicol (Governance)
- 1.4. **Visitors/Guests:** Willy Rosas & Colin Crow (Dept Local Government) Helena Lardy (JCAC), Shelia Conway.

2. Apologies:

Deputy Mayor Judy MacFarlane, Cr Annabel Daylight, Aaron Holtze, Cheryl Lardy.

3. Minutes of Previous Meeting:

Motion to accept the previous Minutes from the 3rd December 2013
Moved: Ossie Daylight. Seconded: Patrisha Baker, All in favour by general consensus.

4. Business Arising/Action List:

4.1. Previous minutes action List:

6.2 Re: drinking sign being reinstated – Sharon to look into new signs,
Action: Sharon to get some sign options ready to be tabled at the next LA meeting.

5. Correspondence

5.1. Outgoing Correspondence:

5.2. **Incoming Correspondence:** Email from Lara Brennan (Regional Manager FACS)

Confirming the Crèche is open and the official opening date as the 28th March 2014. Confirmation of discussion held with Lara to rectify road and pedestrian issues with the new crèche.

ACTION: Actions will appear under each point like this

6. General Business

- 6.1. ***Elected Member's Report:** Cr Baker gave a brief overview of the recent OCM in Barunga. He talked about Animal Management issues that most residents within the Councils area have and that council are looking to introduce by-laws to make people more accountable for their animals, noise and litter. The vet is coming in April.
- 6.2. ***Council Service Manager's Report:** Alan gave a verbal update, there were no problems over the Christmas period and he thanked staff for doing a great job in his brief absence. The new Crèche is operational now and training for staff will begin soon. The municipal team have been working well with a team of RJCP participants supporting them. There are some issues with some RJCP participants not turning up for work. RJCP Farm Project will start in February, Aged Care is going well. The new CSO is doing a fantastic job, The horse and dog problem has been discussed with Gary Hillen and he will be down as soon as he can to help with the problem. The CSM will be at the CSM Forum in Katherine on Wednesday & Thursday. Christmas Party went really well.
- 6.3. ***Town Priorities:** Sharon outlined the current Town Priorities and discussed the process of strategic prioritising. Local Authority members and community members were asked to look over the current Town Priorities and discuss what should be planned for the 2014-2015 year. Town Priorities will be workshopped at the next Jilkmिंगgan Local Authority.

Action: CSM to distribute copies of Town Priority list to Local Authority Members and Community members.

6.4. ***Governance Updates:** NIL

- 6.5. ***RJCP- Remote Jobs and Communities Program:** Nerine distributed RJCP "Community Action Plan" and gave a talk on Regional Priorities. A range of community projects have been identified as suitable for RJCP participants. There is an opportunity for community organisations to apply for the RJCP funding but remember to reference application back to the CAP document. Training will begin in the first week of March for Cert 2 in Horticulture with the expected outcome that participants will be able to support the farm to keep going. Nerine will speak to JCAC about sharing the responsibilities of the Farm. Steven Rory noted that training to do Repair & Maintenance of housing would be extremely useful and added Certified Training for this is important for ongoing work for participants. Council is currently looking at a general maintenance course through Batchelor College. Requests from LA members that a Riverbank clean up and traffic control at the river could be part of an RJCP project. The licence mob will be in Jilkmिंगgan in 3 weeks to do Learners, currently there are 12 people waiting to resit. Discussion held with RJCP about projects that could

include the crossing between the Crèche & School, footpath, seating. The old Crèche to be handed back to JCAC.

Action: SSM to inform P&W to turn off utilities and hand keys to JCAC

- 6.6. *** Alcohol Management Plan:** NIL to discuss
- 6.7. *** Policy Updates:** Jo gave brief overview of new Local Authority Policy that was passed by Roper Gulf Regional Council at the January Ordinary Council Meeting.
- 6.8. *** Work health and Safety:** The new Work Health & Safety Coordinator, Mathew Galloway has started at Roper Gulf Regional Council so there will be an increased attention to WH&S issues.
- 6.9. **Motion** to change name of Jilkminggan Local Board To Jilkminggan Local Authority members moved the following **Motion; *The Jilkminggan Local Board accept the name change to Jilkminggan Local Authority in line with Northern Territory Government's Local Government's reform of the NT Local Government Act.*** Moved: Ossie Daylight, Seconded: Adrian Doctor, All in favour passed by general consensus.
Local Authority members discussed appointing a permanent Chair, and decided to hold this over to the next LA meeting.
- Action:** Local Authority members to discuss for next meeting.
- 6.1.1 **Tidy Towns** – Jo presented the Tidy Towns applications for members to peruse. It was noted that this involves a whole of Community effort if participating.
- Action:** Alan to discuss with members after meeting and come back to Local Authority.
- 6.1.1 **Volatile Substance-** Jo presented poster to members, from NT Health Department that requires mandatory reporting of Volatile Substance Abuse. Helena Lardy noted there have been discussions with Sunrise Health and the Store has removed Volatile substances from shelves and asks that contactors are informed; Sharon noted that anyone working for Roper Gulf are required to use opal fuel.
- 6.1.2 **Reconciliation Action Plan** – Sharon gave a brief overview of the RAP that Council has asked for with consultation at Local Authority meeting. Council is requesting input from LA to create a working framework that formalises what Roper Gulf Regional Council currently do and could do better with respect to achieving Aboriginal equality and acknowledging cultural mores as part of How Roper Gulf works.

7. Other Business

- 7.1. **Office Security** – SSM explained the new security for the Council Office, there will now be a keypad and staff will have the code, visitors will be escorted when coming into building, this will improve security and WH&S. Local Authority members agreed the new changes would improve the office area.

- 7.2. **CSO position-** Welcome to Anne Marie McDonald who is the new Customer Services Officer, she has been doing a great job.
- 7.3. **Grass Wallaby Sculpture-** There was a general discussion about this issue that ended with a general consensus that the Grass Wallaby issue should be dealt with by JCAC and the Community and not the Local Authority and Council. Local Authority members were happy for this outcome to remove the responsibility for the decision back to JCAC and Community and moved the following **Motion: Jilkmिंगgan Local Authority instruct council to leave the Grass Wallaby statue in its current location and also place an explanatory sign at the place.** Moved: Adrian Doctor Seconded: Cr Timothy Baker Junior, Agreement by general consensus.
- Action:** Sharon Hillen to organise signage to be installed
- 7.4. **Red Tail Black Cockatoo Sculpture-** Further to the Grass Wallaby Sculpture the Red Tail Black Cockatoo Sculpture was discussed and the following motion was moved: **Jilkmिंगgan Local Authority instructs Roper Gulf Regional Council to relocate the Red Tail Black Cockatoo Sculpture to another town not within the Roper Gulf Council boundary.** Moved: Lisa McDonald Seconded: Patrisha Baker, Agreement by general consensus.
- 7.5 Ablution Block at Sports Oval: Shelia Conway discussed the condition of the floor at the ablution block near the Oval, she asked if the floor could be looked at and fixed as it was not stable.

Action: CSM to check it out and get it fixed.

8. Meeting Closed 12.17

Next meeting: Tuesday 1st April

To be signed once minutes are confirmed on the 1st April 2014

As the Chair at the Local Authority Meeting held on the 4th February 2014 I certify these minutes to be a true and correct record of this meeting.

Chairperson

* Denotes permanent items



MATARANKA Local Authority Meeting Minutes

Held at Mataranka Community Hall

Tuesday 4th February 2014

Meeting opened at 5.35pm by DIANE ANGEL who has been designated Chair at this MATARANKA Local Authority Meeting

1. Present:

1.1. Elected Members:

Nil

1.2 Local Authority Members:

Diane Angel

Alan Ekert

Sue Edwards

Veronica Russo

Michael Cowen

Tracey-Anne Wilson (Joined meeting at 6.36pm)

1.3 RGRC Staff:

Sharon Hillen – DITS Director

Stephen Roper – Governance Communications Officer

Jo Nicol – Local Authority Support Officer

Nerine Purton – RJCP Regional Manager

Virginya Boon – CSM Mataranka

1.4 Visitors/Guests:

Willy Rosas – Dept of Local Government - Support Officer

Colvin Crowe – Dept of Local Government - Support Officer

Leah Nienus – Mataranka Resident (Joined meeting at 6.36pm)

2. Apologies:

Judy MacFarlane – Deputy Mayor

Jeanette (Biddy) Hamilton – Local Authority Member

Tracey-Anne Wilson - Local Authority Member

Jody Hocking - Local Authority Member

3. Minutes of Previous Meeting:

That the minutes of the meeting held on Tuesday 26th November 2013 is a true and accurate record of that meeting with the following amendments:

- 1) 6.6 Alcohol Management Plan – insert seconder Di Angel

- 2) Insert item number 6.21 – Wallaby Statue discussed – moved: Veronica Russo and Bidy Hamilton
Action: DITS Director to investigate site

4. Business Arising/Action List;

4.1. Previous minutes action List

- 4.1.1. Alcohol Management Plan – Update that RGRC reapplying to Community Benefit Fund for funding to employ a consultant to investigate the need for an AMP in Mataranka.
- 4.1.2. Playground at Hall – Remove item from Actions List
- 4.1.3. Wallaby Sculpture – Remove item from Actions List
- 4.1.4. VAST Television – Remove item from Actions List
- 4.1.5. Counter Disaster Management – Remove item from Actions List
- 4.1.6. Two Lanes of Bitumen Roper Hwy – Remove item from Actions List
- 4.1.7. No Camping By-Law – Action: CSM to investigate the cost of putting up “No Camping” signs around town
- 4.1.8. Local Board Members – Remove item from Actions List
- 4.1.9. Priority Projects Update – Town meeting scheduled for 6th March.

Action: CSM to distribute projects in current plan to community members and advertise meeting and BBQ.

- 4.1.10. Centrelink Position - Remove from Actions List

5. Correspondence

5.1. Outgoing Correspondence:

Nil

5.2. Incoming Correspondence:

Nil

6. General Business

6.1. *Elected Member's Report:

- 6.1.1 Request from MLA for any correspondence sent on behalf of them to be tabled at their meetings.

Moved: S Edwards / M Cowen
Carried

Action: DITS Director to send through letter to NTG regarding Land Release to be distributed to MLA members.

Report received and noted.

6.2. *Regional Service Manager's Report:

Report received and noted.

6.3. *Town Priorities:

This item has already been addressed in the Actions List

6.4. *Governance Updates:

Nothing to report

6.5. *RJCP- Remote Jobs and Communities Program:

Report received and noted

Nerine Purton left the meeting on conclusion of this item at 6.48pm

Meeting adjourned for a break at 6.48pm

Meeting re-opened at 7.00pm

6.6. *Alcohol Management Plan:

This item addressed in the Actions List

6.7. *Policy Updates:

Jo Nicol from Governance explained the changes of moving from a local board to a local authority and the policy that has been created in regard to this. The following motion was moved:

That the **Mataranka Region Local Board** accept the name change and will now be known as the **Mataranka Regional Local Authority** which is in line with the NT Government's reform of the Local Government Act.

Moved: D Angel / M Cowen
Carried

6.8. *Work health and Safety:**6.9 Wallaby Sculpture**

This item was removed

6.10 Local Government Reform

Report provided by Local Government representative Colvin Crowe.
Report received and noted

6.11 New Tractor

This item already addressed on CSM Report

6.12 School Holiday Activities Program

MRLA member expressed disappointment at how the School Holiday Program or "Lack of" was run during the 2013/2014 Christmas Holidays.

Action: CSM/DITS Director to ensure that this complaint is received by the RGRC Regional Manager for Sport & Recreation

6.13 Community Library

MRLA member expressed concern over comments received about the Mataranka Library being closed for most of December.
Issue received and noted.

6.14 Never Never Newsletter

MRLA member expressed concern over an item that was placed in the "Thumbs Down" section in the local Never Never News last year. Member was advised that this issue was addressed at the last MRLB meeting and that there are new procedures in place and that a much smaller newsletter will be produced by the Mataranka Service Delivery Centre. The MRLA members were also advised that the newsletter does have to be sent to RGRC Governance Department to be proof read prior to it being distributed.

6.15 Hall Toilets

MRLA member expressed concern over the continuous issue with toilets not working properly at the Hall when a function is held there. Request to engage a plumber to come down and assess the issues and provide a report on the situation and quote on any work that needs to be done to fix the problem.

Action: CSM to email Asset Maintenance to engage a plumber to assess and quote on both the Hall Toilets and the elevated toilet block at the Sport & Rec Grounds.

6.16 Dogs

MRLA member concerned about the issue of dogs running around town, more than two dogs being kept on properties, Audit on properties that was planned last year and an incident about a dog being attacked in Gunn Street was also mentioned.

Members were advised that in order for RGRC to address an issue regarding dogs, a complaint form needs to be filled in and sent through so we have a formal record of the complaint.

6.17 Sport & Recreation

MRLA members are concerned about the lack of information being provided to the local community regarding Sport & Recreation activities. There have been no notices put up advertising any events, times or venues. There was a request from MRLA to inform the Regional Manager about the Local Authority's concerns.

Action: CSM to inform RGRC Sport & Recreation Regional Manager about the concerns regarding Sport & Recreation in Mataranka.

6.18 Gunn St Unit

MRLA member concerned about what is happening with the 1/17 Gunn St. MRLA members advised by DITS Director that this item was not open for discussion as it involved a RGRC staff member and the issue was being dealt with by the Human Resources Department.

6.19 Public Notifications

MRLA member concerned that RGRC staff are posting information on the local "Mataranka Notice Board" Facebook page without the approval of managers.

Action: CSM to ensure all staff is aware of the Social Media Policy and to advise the Sport & Recreation Regional Manager and Family & Community Services Manager that staffs from these programs are using this site.

6.20 Publication of MRLA member’s contact details

MRLA members advised that there has been a request from the public to advertise the names and contact details of MRLA members so local residents know who they are and can contact them about issues.

Action: CSM to advertise the details of staff members in the local Newsletter and in the Mataranka Service Delivery Centre.

7. Other Business

7.1. Broken Glass and Wine Bottles around town

MRLA member concerned about the broken glass showing up around town due to the sale of the newly introduced 600ml bottles of wine which are becoming quite popular with the local Indigenous people.

Action: DITS Director to investigate who to lobby e.g. Minister for Alcohol Issues, and write to them regarding the safety concerns of this product being sold in the community.

7.2.

8. Meeting Closed

8.05pm

Next meeting: Tuesday 1st April 2014

To be signed once minutes are confirmed on the 1st April 2014

As the Chair at the Local Authority Meeting held on the 4th February 2014 I certify these minutes to be a true and correct record of this meeting.

Chairperson

* Denotes permanent items

WARD REPORT



ITEM NUMBER	13.2
TITLE	Ward Report: Nyirranggulung Ward
REFERENCE	453299
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) That Council receive and note the Nyirranggulung Ward Report.
- (b) That Council receive and accept the nomination of Phillip Krakouer to the Manyallaluk Local Authority.
- (c) That Council receive and accept the nomination of Sally Ann Sherman to the Bulman Local Authority.

BACKGROUND

The new Manyallaluk Local Authority met on Monday 10th February. Beswick held a Local Authority meeting on Monday 17th February. Barunga held a Local Authority meeting on Tuesday 18th February 2014.

Beswick**Local Authority Update**

The Beswick Local Authority includes; Cr Selina Ashley, Richard Kennedy, Dwayne Billy, Jenny Bush, Sasha Ashley, Sam Ashley, Trepina Bush, Raelene Bulumbara, Deanna Kennedy, Adam Bostock.

The next Beswick Local Authority meeting is scheduled for Monday 14th April 2014.

Community Update

Municipal team is very busy with mowing, weeding and ensuring parks and spaces are look good. There have been ongoing problems with graffiti in the community. New Surveillance cameras will be erected in our workshop area, but first signs will be erected to advertise the cameras. Residence fencing has started and a list of houses that will be receiving fencing can be seen at the Beswick Council Service Office.

Big push in Beswick to get Opal Fuel into the Community this meeting was well attended Public Meeting held on the 10th March 2014 with over 95 residents attended.

School attendance program is working well.

RJCP participants are in a lot of different roles throughout the Community.

Drop in Centre being organised by Sunrise Health for our youth.

Graduation Ceremony Certificate II in Construction at the Arts Centre on the 21st March, media expected.

Film crew and interviews at Aged Care facility in relation to training of age care workers.

Barunga

Local Authority Update

The Barunga Local Authority includes; Councillor Anne-Marie Lee, Ruth Kelly, Anita Painter, Scott Lee, Clarette McGregor –Brown, Helen Lee, David Oenpelli.

The next Local Authority meeting will be held on Tuesday 15th April 2014.

Community Update:

Barunga is looking neat and tidy the Municipal Team have been busy with lots of mowing to keep up with the wet. The Council Services Manager spent 3 days in Bulman settling in the new Council Services manager.

Manyallaluk**Local Authority Update**

Local Authority Membership includes; Mavis Jimberri, Andrea Andrews, Caroline Jackson, Gregory Jackson, Joe Jnr Ashley, Verona Wilika-Mitchell.

Unfortunately the Manyallaluk Local Authority did not have a quorum however a Community Meeting was held and notes were taken. There were 15 community members that attended the meeting. The next Local Authority Meeting will be held on Monday 7th April 2014.

Community Update

It has been a busy period keeping up with the mowing, which is very dependent on the weather. Parks are getting mowed and yard mowing is being done for those that have paid their money. The rubbish tip is being managed with constant pumping out after heavy rain. Repairs and maintenance on roads after heavy rains is ongoing with many washouts to deal with. Water main burst on Wednesday 5th February 2014 and Power & Water fixed it as soon as they could. A power black out on Thursday 6th February was also fixed by Power & Water. Residents are reminded to fill in a Housing Maintenance forms for repairs to houses or yards. The street/road signs can not be put in until the wet season settles as the roads are unstable.

Sport & Recreation activities are on each afternoon, Children are very well behaved. On Australia Day a sausage sizzle was held and events included; basketball, disco music, canvas painting of trees, tree planting and a movie night. There is a monthly activities schedule and adults and teens are encouraged to join in, it is not just for kids. Aaron is currently investigating a wide range of activities including; inter-community sporting competitions, crafts, board games and reading groups.

Night Patrol currently has 3 team members and advertising for a 4th team member is underway. There is a noticeable increase in grog coming back to the community and fighting and loud music which is very disruptive to community members especially those with children trying to get up for school. Currently the Crèche has small numbers of children, the cost is \$5.00 per day. There is a daily plan of activities for the children, which is advertised on the front door. The yard around the crèche is to be landscaped with gravel.

Bulman**Local Authority Update**

The Bulman Local Authority was dissolved on recommendation at the December OCM. Currently recruiting process has being undertaken.

Community Update:

The new Council Services Manager, Narelle Robinson started work in Bulman on Monday 3rd March 2014. Narelle having come from Roper Gulf Council's Human Resource Unit will be in a good position to perform job.

There has been slashing at Bulman and Weemol, The Municipal team is working hard to keep all the grass under control. The new RJCP school attendance officers have been hard at work for the last 6 weeks developing plans and schedules as well as getting more and

more kids to school. The school is running at full capacity in most areas which shows that the School Attendance Officers are working hard and they are achieving fantastic results.

Basketball with 4 Mens and 2-3 Ladies teams are on Saturday nights.

ISSUES/OPTIONS/SWOT

Ward Action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
Beswick				
17-02-2014	Write to request a permanent Police presence in Beswick	Sharon Hillen		
17-02-2014	Talk to small groups of Community members about taking ownership of AMP	Cr Selina Ashley	Maybe use BRACS	
17-02-2014	Add Stakeholders to Emergency Response Group	CSM		
17-02-2014	Ask Maranboy OIC about moving gate closer to Beswick out of Flooded area.	CSM		
17-02-2014	Invite Bess Price MLA to next Community meeting 10.03.2014	CSM		
Barunga				
23-11-2012	The Barunga Local Authority are recommending to Council to support the design of the new replacement for the Blue Prohibited areas sign with signs in Kriol and English.	Governance	Ongoing	Still waiting for Fed Govt to do something with signs.
16-04-2013	Signs and Identify graves at Cemetery	SSM & Community	Ongoing	Still waiting for external funding
18-02-2014	Investigate purchase of portable power for Cemetery via RGRC CBF or NTG CBF	CSM	Ongoing	
18-02-2014	Ensure Women's Centre is secure	CSM	Ongoing	
18-02-2014	Invite Steven Charles from the VSA Team to attend meeting in Barunga with LA and Community members	CSM	Ongoing	
18-02-2014	Invite Nerine Purton to discuss RJCP	CSM	Ongoing	
18-02-2014	Invite Moira McCreesh to the Community Safety Meeting 11.03.2014	CSM	Ongoing	
18-02-2014	Invite TO's to next LA Meeting to discuss Street Names	CSM	Ongoing	

FINANCIAL CONSIDERATIONS

Nil

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Manyallaluk LA Nom Philip Krakouer 2014.pdf
- 2 Beswick LA Meeting Minutes 17. 02. 2014.pdf
- 3 Barunga LA Meeting Minutes 18.02.2014.pdf
- 4 Sally Ann Sherman LA nomination form.pdf



Local Authority Nomination Form

Location: EVA Valley Date: 10-2-2014

Name of Nominee: Philip Krakouer

Best Contact:

Landline: 89754864

Mobile: _____

Email: _____

Postal Address:

PO Box 139 EVA Valley Comm

Key Areas of Interest: (please indicate)

Waste Management Aged Care Administration

Animal Management Child Care Sport and Recreation

Roads and Infrastructure Youth Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

Philip C Krakouer

Signature of nominee:

G:\Gov&Corp Planning\132-Local Boards\Local Board Pro-Forma Letters\Local Authority Nomination Form 2014.doc



Beswick Local Board Meeting Minutes

Held in the Board Room, Beswick Service
Delivery Centre.

17th February 2014
10.am

Meeting opened at 11.15am by Richard Kennedy who has been designated Chair at this Beswick Local Board Meeting

1. Present:

- 1.1 - **Elected Members** – Cr. Selina Ashley.
Trepina Bush
Richard Kennedy
Raelene Bulumbara
Jenny Bush
Adam Bostock

- 1.2 - **Shire Staff** – Sharon Hillen – Director Technical Services & Infrastructure
Jo Nicol – Local Authority Support Officer
Helen Hawkins – CSM Beswick
Vicki New – Family Service Coordinator
Don Blackman – RJCP Coordinator

- 1.3 – **Visitors/Guests** – William Rosas – Dpt. Local Govt.
Moira McCreesh - Alcohol Policy & Strategy.
Nigel Povey -GEC
Steven Hill – Principal School
Peter Mitchell – Outback Stores (Left Early)

2. Apologies:

- Sam Ashley
- Deanne Kennedy
- Dwayne Billy
- Sasha Ashley

3. Minutes of Previous Meeting:

- Approved by: Adam Bostock
- Seconded by: Raelene Bulumbara

4. Business Arising/Action List:

- 4.1 – Previous minutes action List - NA

5. Correspondence

5.1- **Outgoing Correspondence** – Sharon Hillen has written to Dept Roads concerning condition of Central Arnhem Highway. Waiting on a reply

5.2– Incoming Correspondence – NA

6. General Business

6.1 – Councillors Report – Verbal Report given, last Ordinary Council Meeting was held at Barunga. School bus to be shared with Beswick, Barunga and Manyallaluk

6.2 – Council Service Managers Report – Municipal team very busy at the moment. We had problems with graffiti. Surveillance cameras are going to be erected in our workshop area, signs going up first. Residence fencing has started and a list of houses can be obtained from this office.

6.3 – Family Services Coordinators Report – Children will be picked up and delivered for Crèche, starting soon. Staff study nearly finished. Wanting a big push for computer studies. Want to start up a newsletter for elder residents; want a name if anyone has a suggestion. We will soon have a bus service for elderly residents to attend activities.

6.4 – RJCP Coordinators Report – School attendance program working well, talking to families of kids not at school. No School no Sport & Rec.

Pending projects: Sunrise Health wheelchair access ramp, almost complete
Shelter and BBQ area at falls- Need TO's clearance first.
Aged care working with RJCP
Maybe some Ranger projects may be undertaken
Adopt a tree project.

Looking to hire a trainee employment officer. We have 170 RJCP'ers on the books.

6.5 – AMP – Concern that there is no Police based in Beswick. Moira asked that locals ring the 131444 number with police problems. Not enough people are ringing so it looks like there are no problems at Beswick so there is no need for a Police Officer based at Beswick.

ACTION: RGRC to write to Govt advocating on behalf of Beswick LA outlining size of the area, the issues and request a full time Police presence in Beswick.

The few changes to the AMP were explained and all were asked if they were approved. All agreed. It was stressed that the plan must be finalised. A group needs to be formed to make manage the plan to make it work.

ACTION: Cr. Ashley to talk to Community in small groups to take ownership of the plan and ensure it works. Maybe use BRACS broadcasting.

6.6 – Counter Disaster Plan - Police are ultimately in charge when there is a disaster. Police notify CSM. School is currently not being notified.

ACTION: CSM to use stakeholders list to pass information on from Police.

Concern was noted that the gates closest to the Community are in front of a deep area in the road that is always flooded.

ACTION: CSM to ask OIC Maranboy Police if the gates can be moved to enclose this area.

6.7 – Policy updates – New Local Authority Policy passed by Council. There must be 50% + 1 for a quorum and Councillors will be paid for each sitting. There must be a minimum of 6 meeting a year.

Motion: *That Beswick Local Board accepts the name change to Beswick Local Authority in line with NTG Local Government reform of the Local Government Act.* .

Move to change the name. Moved: Richard Kennedy
Seconded: Cr. Ashley
All in agreement by way of general consensus

6.8 – Town Priorities – Part of the new changes will be that a budget and town priorities be presented at each meeting. Advice is being sought of how this is to be presented although there will be the budget at the next meeting.

Priorities were discussed and are to be updated at each Local Authority meeting.

6.9 – VSA – The Local Authority was asked to view the poster concerning VSA abuse and it was noted that it was too hard to understand. Too wordy, Is Opal the correct name not just a brand name, too complicated.
It was suggested that the subject be brought up at the next Council meeting in March.

7. Other Business

7.1 – Discussion with Federal Govt – Nigel Povey. Opal fuel bowser in Beswick. The push has received a lot of support; 75 Community members attended the last meeting and a petition is being distributed for total community support. RGRC, Roper River Transport offered to transport free of charge, Outback Stores, The Community and Police are keen to have it installed as soon as possible.

7.2 – Time frame from Federal Govt for a stand alone Opal Fuel Bowser – Nigel Povey. Maybe Christmas 2014 or 2015. With the new shop but his is not guaranteed. The contract to build the Opal Fuel storage in Darwin has already been let. The Community needs to come up with a way to put the fuel in at the old shop so that Opal Fuel gets here at the earliest possible time. All LA members were urged to speak to Bess Price. MLA. Nigel Scullion MP and Cr Ashley RGRC about getting Opal
ACTION: CSM to invite Bess Price MLA to Opal meeting on 10th March 2014.

7.3 – Nigel Povey gave Peter Mitchell's shop report in his absence. The new store has been signed off and currently waiting for a section 19 which is taking some time. Two new pool tables have been purchased out of club profits. Good trading over the last couple of Months. AGM was 3 weeks ago and a new committee has been elected. Next meeting Monday 3rd March 2014

7.4 – Solar light is broken – CSM has taken action.

7.5 - William Rosas from the Department introduced himself and handed out information about the new reforms.

7.6 – Local Authority members asked if Mick Madigan gravesite could receive some attention, it has been there since 1950's

7.7 – Street naming – the funding is in place and the Place Names Committee has approved the street names that were put forward.

7.8 – Richard Kennedy moved the motion: to accept all reports presented. Seconded Cr Ashley, all in agreement by way of consensus.

8. Meeting Closed

Meeting closed at 1.30pm

Next Beswick meeting: Monday 14th April 2014

To be signed once minutes are confirmed on the 14th April 2014

As the Chair at the Beswick Region Local Board Meeting held on the 17th February 2014.
I certify these minutes to be a true and correct record of this meeting.

Richard Kennedy



Barunga
**Local Authority Meeting
 Minutes**

Held in Barunga Council Conference Room

18 February 2014

Meeting opened at 10.10 by Helen Lee who has been designated Chair at this Barunga Local Board Meeting

1. Present:

1.1. **Elected Members:** Cr Anne-Marie Lee

1.2 **Local Authority Members:** Ruth Kelly, Helen Lee, Scott Lee, David Oenpelli, Anita Painter, Jamie AhFat.

1.3 **RGRC Staff:** Robert Campbell (CSM), Sharon Hillen (DITs), Jo Nicol (Governance)

1.4 **Visitors/Guests:** Amanda Ngalmi (ICC), William Rosas (Dept Local Government & Regions)

2. Apologies:

Clarette McGregor Brown

3. Minutes of Previous Meeting:

The minutes were read by the Chair Moved: Cr Lee Seconded: David Oenpelli All agreed by way of general consensus.

4. Business Arising/Action List:

4.1. **Previous minutes action List**

See list. Action List was received and noted

5. Correspondence

5.1. **Outgoing Correspondence:** Sharon has sent a letter to the NT Minister of Transport re: safety of the main road particularly at the Jump up. This issue was raised at the last Ordinary Council Meeting (29.01.2014) by Cr Lee/Cr Ashley.

5.2. **Incoming Correspondence:** NIL

ACTION: Actions will appear under each point like this

6. General Business

- 6.1. ***Elected Member's Report:** Cr Lee gave a verbal report about the last OCM and the new name changes that have now been accepted by Council. Roper Gulf Regional Council, Council Service Managers, Local Authority.
- 6.2. ***Regional Service Manager's Report:** Robert gave a verbal report and presented his key performance indicators. There have been some breakins at the Women's Centre, Sharon noted that Skinnyfish has applied for the lease on that building. Barunga is having issues with sniffing by some very young kids. Encourage Community members to use Opal fuel.
LA members asked if weed spraying could be done at private houses and RGRC charge for the service. Sharon said the charge is currently \$120/hour to have someone come and mow your law etc. This is a perfect small business for a local person.

Action: CSM to ensure Women's Centre is secure

Action: CSM to invite Steven Charles VSA Team to attend a meeting in Barunga with Local Authority & Community members.

- 6.3. ***Town Priorities:** Sharon went through the Barunga Town priorities from last year many priorities are completed or nearing completion. Some of the priorities that need attention are "Program for School Leavers to have a Future Pathway", Community Social Club & promote responsible drinking- as part of AMP and "Activities for 10 years and over in the community to keep them engaged." This is still an issue as nothing is happening, it was noted by LA Members that Sport & Recreation is not addressing the Priority in the Plan to engage 10 year olds and over and ask if there is potential funding for coordinated Youth services for Barunga Beswick and Manyallaluk.
- 6.4. ***Governance Updates:** NIL
- 6.5. ***RJCP- Remote Jobs and Communities Program:** Local Authority members would like to get some information about a number of RJCP issues including a Town Priority, "Program for School Leavers to have a Future Pathway"

Action: SSM to Invite Nerine Purton to next Local Authority meeting

- 6.6. ***Alcohol Management Plan:** LA members keen for Moira McCreesh to attend Community Safety meeting 11.03.2014 and reinvigorate the AMP.

Action: CSM to invite Moira McCreesh to Community Safety Meeting to discuss AMP

- 6.7. ***Policy Updates:** Jo discussed the new Local Authority Policy that now replaces the Local board Policy and asked Local Board members to pass the following motion: *That the Barunga Local Board accepts the name change to Barunga Local Authority in line with the Northern Territory Government reform of the Local Government Act.* Moved: Cr Lee, Seconded: Ruth Kelly passed by unanimous

show of hands. Jo also explained that due to the reforms payments for attending meetings would start immediately and that Local Authority Members will receive Financial Training that has been booked for Monday 28th April.

- 6.8. ***Work health and Safety:** The back drain is an issue. Cr Lee asked if speed bumps could be painted so people didn't hurt themselves.

7. Other Business

- 7.1. **Dogs-** Sharon pointed out that RGRC is currently working on Dog by-laws, consultation has already been done, by-laws being written now, They will then go to Council. Only registered dogs will be eligible for the free vet visits
- 7.2. **Street Names-** There was a long discussion about Street names, the LA members were not happy with some of the names. Sharon pointed out that the names were achieved by extensive consultation with the TO's. LA members looked at slap maps and asked if some of the names could be changed including; MacDonald, Lulu and Sheba streets, Sharon explained she would have to investigate the process and see if the names can be changed.
- Action:** CSM on behalf of LA to Invite TO's to next LA meeting; Beverly Bulumbara., Ester Bumlumbara , Gwyn Bulumbara, Nell Brown, Simon Brown to discuss street names.
- 7.3. **Fencing –** Discussion about the fencing issues and the point was made that there has been no Housing Reference Committee Meeting for some months. William Rosas was going to take this issue back to Department Of Housing representatives.

8. Meeting Closed: 12.40

Next meeting: Tuesday 15th April

To be signed once minutes are confirmed on the <DATE>:

As the Chair at the Barunga Local Authority held on Tuesday 18th February 2014 I certify these minutes to be a true and correct record of this meeting.

Chairperson Helen Lee

* Denotes permanent items



Local Authority Nomination Form

Location: Bulimba Date: 17. 08. 2014

Name of Nominee: Sally Ann Sherman

Best Contact:

Landline: 89754712 Mobile: _____

Email: Sallyanna.Sherman@sunrise.qld.au

Postal Address: PMB 74 Bulimba Clinic
Via Katterine N.T. QLD

Key Areas of Interest (please indicate)

- Waste Management
- Aged Care
- Administration
- Animal Management
- Child Care
- Sport and Recreation
- Roads and Infrastructure
- Youth
- Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

All of the Above are
key interests to the welfare
of community & a
service that delivers
to community needs.

Signature of nominee:

WARD REPORT



ITEM NUMBER	13.3
TITLE	Ward Report: Yugal Mangi Ward
REFERENCE	453303
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and noted the Yugal Mangi Ward Report**
- (b) **That Council receives and note the nomination of Keith Rogers, Grant Thompson and Peter Daniels for Ngukurr Local Authority.**

BACKGROUND

The Ngukurr Local Authority meeting scheduled for February was rescheduled due to rain. The meeting was held on Wednesday 5th March 2014.

Local Authority Update

Councillor Daphne Daniels chairs the Ngukurr Local Authority meetings.

The Local Authority Membership includes; Cr Daphne Daniels, Cr Eric Roberts, Walter Rogers, Robert Roberts, Derek Thompson, Jonathon Farrell, Jerry Ashley, Robin Rogers, Eric Roberts, Andrew Robertson, Ian Gumbula, Bobby Nungumajbarr and Sammy Ponto, Carol Robertson.

Three new Local Authority nominations have been received including one from Peter Daniels who is on the Youth Voice Committee. The next Local Authority Meeting will be held Wednesday 9th April 2014.

Community Update

All parks and ovals are being maintained and mowed regularly; the parks and community spaces in Ngukurr are looking beautiful and are being well used by community members. Spraying continues when weather permits in all areas to rid the Community of weeds. The bollards placed around the Pool Park have been damaged but there has been no further damage done since December. It is the same for the new road signs, damage occurred initially but no further damage since December.

Roads need lots of work after heavy rain especially around the shop area, potholes around the Community are an issue and plans to repair roads will commence when materials are available. The Dump and Cemetery both need a lot of work as the EPA will be coming to inspect soon. The dump will receive signs specifying where and what type of rubbish is to be dumped, also a stakeholder's fee will be introduced. Work at the cemetery has been ongoing with cleaning, mowing and weed management. Kevin Rogers has done a great job of helping identify names and pickets with numbers are to follow with fencing. A new site is ultimately needed and planning will commence for this. Ronnie Daniels has been doing a great job.

Street signs and bollards are up they look good and damage has ceased since Christmas. Swimming pool has been going well, open from 2-5pm everyday. No work at Outstation due to the wet season but will get out as soon as it dries off. The municipal workers have cleaned up and mowed around the Church area making it look good the Church have been advised to put in an RJCP application. Mechanical services and registration of equipment still being fixed at HQ.

Rubbish runs are done twice a week on Mondays and Fridays and regular Emu Bobs are done throughout the Community. The Dump is regularly cleaned pushing waste back to

provide a well maintained and safer area to offload waste materials. Plans to have Dump site boundaries identified and fenced are ongoing. Vehicles are cleaned regularly, serviced when required and heavy machinery greased and oiled as required. All vehicles/machinery are secured and locked away each night – except for some vehicles that are approved for home garaging. Night Patrol is running regular services from 6pm to 2am, with some nights longer due to incidents that may arise from time to time.

Community Visitors

ISSUES/OPTIONS/SWOT Ward Action List

Date	Meeting Type	Item Description	Responsible Person	Status	Status/Comments
14-03-2012	LA	New Futures Alliance- Continuing Issues with roads, drainage etc	Sharon Hillen &	Ongoing	
14-03-2012	LA	Neighbourhood Watch Strategy is on the Radio and word of mouth to prevent crime	Local Board Members	Ongoing	
14-03-2012	LA	Toilet for Airstrip-Sourcing	SSM to follow up with DITs	Ongoing	
05-March-2014	LA	Invite Adolescence Sexual Health Worker to next LA meeting	CSM		
05-March-2014	LA	Invite NLC to next Meeting	CSM		
05-March-2014	LA	Carol to photocopy the Church Register and give to Paul	Carol Robertson		
05-March-2014	LA	Provide copies of Community Action Plan to LA	RJCP Coordinator		
05-March-2014	LA	Invite Surinda to next LA Meeting	Jo Nicol		
05-March-2014	LA	Arrange for signage to go on rainwater tanks especially at the Airport.	CSM		
05-March-2014	LA	Invite Territory Housing to the next LA Meeting	CSM		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Ngukurr LA Nom Keith Rogers 2014.pdf
- 2 Ngukurr LA Nom Grant Thompson 2014.pdf
- 3 Ngukurr LA Nom Peter Daniels 2014.pdf
- 4 Ngukurr LA Meeting Minutes 05.03.14.pdf



Local Authority Nomination Form

Location: Ngukurr Date: 26/2/14

Name of Nominee: KEITH ROGERS

Best Contact:

Landline: 08 89 754 656

Mobile: —

Email: —

Postal Address: CMB 6 Ngukurr via KATHOLINE

Key Areas of Interest: (please indicate)

- Waste Management* *Aged Care* *Administration*
- Animal Management* *Child Care* *Sport and Recreation*
- Roads and Infrastructure* *Youth* *Parks and Gardens*

Any other information relevant to my nomination to the Local Authority:

Keith Rogers
Signature of nominee:

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Local Authority Nomination Form

Location: Ngukurr Date: 14/2/14

Name of Nominee: GRANT THOMPSON

Best Contact:

Landline:

Mobile: 0458 159 394

Email:

Postal Address:

CMB 6 NGUKURR
VIA KATHERINE NT 0852

Key Areas of Interest: (please indicate)

Waste Management Aged Care Administration

Animal Management Child Care Sport and Recreation

Roads and Infrastructure Youth Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

Signature of nominee:

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Local Authority Nomination Form

Location: _____ Date: 3/5/2014

Name of Nominee: Peter Daniels

Best Contact:

Landline: _____

Mobile: 0497769632

Email: _____

Postal Address:

via Katherine 0852 CMB 6
Ngukurr community

Key Areas of Interest: (please indicate)

Waste Management Aged Care Administration

Animal Management Child Care Sport and Recreation

Roads and Infrastructure Youth Parks and Gardens

Any other information relevant to my nomination to the Local Authority:

Member of Youth Voice (Ngukurr)

Signature of nominee:

Peter Daniels

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Ngukurr Local Authority Meeting Minutes

Held in Roper Gulf Regional Council
Ngukurr Board Room
05.03.2014

At this meeting of the Ngukurr Local Authority Cr Daphane Daniels Chaired the Meeting. The Meeting started at 12.30.

1. PRESENT:

- 1.1. **Elected Members:** Cr Daphne Daniels, Cr Eric Roberts
- 1.2. **Local Authority Members:** Bobby Nunggumajbarr, Robert Roberts, Walter Rogers, Carol Robertson, Ian Gumbula, Robin Rogers, Andrew Robertson.
- 1.3. **Shire Staff:** Paul Amarant, Antony Lynch, Sharon Hillen, Jo Nicol, Zachary Phillpot (RJCP)
- 1.4. **Visitors/Guests:** Stewart Innes (GEC), Peter Daniels, Grant Thompson, Keith Rogers, Kevin Rogers

2. Apologies:

Jerry Ashley

3. Minutes of Previous Meeting:

Minutes were read by the Chair. Minutes accepted, Moved: Bobby Nunggumajbarr, Seconded: Carol Robertson. Passed by general consensus

4. BUSINESS AND ACTION LIST

4.1. Previous minutes action List

6.4 Jo contacted Moira McCreesh, Surinda Creighton is responsible for Ngukurr AMP
7.5 NT Health, Adolescence Sexual Health Unit, previously Michael O'Halloran was to deliver this program has since left and a replacement has been engaged.

ACTION: CSM Invite Adolescence Sexual Health Worker to next LA meeting

5. Correspondence

5.1. Outgoing Correspondence:

5.2. Incoming Correspondence:

ACTION: Actions will appear under each point like this

6. General Business

6.1. ***Elected Member Report:** Cr Daniels gave a verbal report about some of the highlights of the January OCM in Barunga. Council name changes, Ngukurr Outstations and spoke about all organisations using Local Authority Forum to communicate and work together for a more positive future for the community,

There was a discussion about leases, Bobby noted that there is a Yugal Mangi meeting on the 19th March everyone is welcome to attend.

Action: CSM to Invite NLC to next Meeting

6.2. *Shire Services Managers Report:

Paul spoke about the Dump and Cemetary both need a lot of work as the EPA will be coming to inspect soon. The dump will receive signs specifying where and what type of rubbish is to be dumped. There will be a stakeholders fee. Work has been done at the cemetary it has been cleaned up and Kevin Rogers has done a great job of helping identify names pickets with numbers to follow and fencing. A new site is ultimately needed.

Ronnie Daniels has been doing a great job.

Roads are needing lots of work after heavy rain especially around the shop area.

Street signs and bollards are up they look good and damage has ceased since Christmas.

Swimming pool going well, open from 2-5pm everyday. No work at

Outstation due to wet but will get out as soon as it dries off. Muns workers have cleaned

up and mowed around the Church area making it look good. Advised Church to put in

an RJCP application. Mechanic Services/Registrations equipment still being fixed at HQ.

Action: Carol will photocopy the Church Register and give to Paul

6.3. *Town Priorities:

Sharon led a discussion about Town Priorities and what can be omitted, kept or is new for the next round of Town Priorities. Operation items already budgeted for should be removed. Carol suggested a Water Park would be great to keep kids out of the river and needs less maintenance than a pool.

6.4. ***Governance Updates:** Jo gave an overview about Local Authority Members responsibilities need to come to meetings, payments, Complaints, The new Local Authority Policy, and the up coming Finance training. The Complaints statistics were presented to the Local Authority for January and February.

Motion: *That the Nukurr Local Board accepts the name change to Ngukurr Local Authority in line with the Northern Territory Government reform of the Local Government Act.* Moved: Cr Eric Roberts Seconded: Bobby Nunggumajbarr Carried unanimously.

Three new nominations were presented to the Ngukurr Local Authority; Keith Rogers, Grant Thompson and Peter Daniels (Youth Voice Committee) Motion: *That the Ngukurr*

Local Authority accept all three nominations. Moved: Cr Eric Roberts, Seconded: Robert Roberts. Carried unanimously.

6.5. ***RJCP- Remote Jobs and Communities Program:**

Zachary Phillpot introduced himself as the new RJCP Coordinator for Ngukurr he gave a brief overview of himself. The RJCP has been currently engaged with Learner Driver activities and all that goes with that id's etc. Zac encouraged everyone to approach him with any ideas for projects and activities that can be done through RJCP. People need to be committed and come to work then Training can also be organised, Sharon gave examples about what other Communities were doing with RJCP and Bobby suggested RJCP participants could attend another community and get some ideas. Zac mentioned the Community Action Plan and Cr Daniels asked if we could have a copy for next LA meeting.

ACTION: Zac to provide copies of Community Action Plan to LA

6.6. ***Alcohol Management Plan:**

Jo said she had spoken to Moira and Surinda Creighton is responsible for the AMP. LA Members would like Surinda to come to the next LA Meeting and discuss the AMP

ACTION: Jo to invite Surinda to next LA Meeting

6.7. ***Policy Updates:**

New LA Policy as discussed above.

6.8. ***Work Health and Safety:**

Paul discussed some of the new WH&S that is being implemented; Pre start Check lists, PPE, safe Work place areas, Rain Water Tanks need NO DRINKING signage. Sharon mentioned that Roper Gulf Regional Council has a new WH&S Officer Mathew and he will be highly focussed ensuring Safety is a top priority for all in the Roper Gulf Region. Part of Mathew's job is to ensure that the contractors/services RGRC use are compliant also, those Organisations are being asked for documentation including the Barge.

ACTION: CSM to arrange for signage to go on rainwater tanks especially at the Airport.

6.9 ***Community Safety Update**

The Community safety Manager was away so there was nothing presented for this meeting.

Youth Forum – Jo mentioned that the Youth Voice Conference will be held in June, so Youth Voice members should be discussing what the program should be.

Youth Voice Meeting
Sport and Recreation
Night Patrol

7. Other Business

7.1 Ian Gumbula introduced his new position as the Program Coordinator for KRAHRS, the program comes under the Stronger Communities for Children, Commonwealth

funding. Ian will be working with groups to look at early learning, cultural camps and a range of other initiatives.

7.2 Andrew Robertson asked how much Lawn Mowing fees were Paul said \$50

7.3 GEC Stewart Innes reiterated the present Federal Governments focus which is; School, Employment, Community Safety. Stewart said that he will find out in the next few weeks if the getting to School Program will be coming to Ngukurr.

7.4 Bobby said that lack of repairs and maintenance to housing which is causing problems in the community ,people are relying on NT Housing and are feeling let down. Electrical or Plumbing Contractors come to Ngukurr and when asked if someones job is getting done they have no record of the job being logged. Members are interested in getting their own Tradies so work can get done, Sharon said that only Territory Housing can advise RGRC when to do maintenance and repairs otherwise they will not pay for them. Also who is responsible for maintenance on SIHIP houses many have issues.

ACTION: CSM to invite Territory Housing to the next LA Meeting

7.5 Roger gave a brief overview of the new Newsletter that Robin Rogers is currently putting together that will serve as a Community newspaper. All service providers are welcome to take out advertising or space for articles. The Newspaper will be translated into Kriol and then read in groups to people and put at the store and around town. It will run as a fee for service and local people will run the paper fortnightly. Contact details; ngukurrtaims@gmail.com or 0437664997

Meeting Closed **2.45pm** Next meeting **Wednesday 9th April**

* Denotes permanent Agenda items

WARD REPORT



ITEM NUMBER	13.4
TITLE	Ward Report: Numbulwar Numburindi Ward
REFERENCE	453327
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the Numbulwar Numburindi Ward Report**
- (b) **That Council request from the Minister of Local Government and Regions that the Numbulwar Local Authority has a maximum membership of 15 ordinary members.**

BACKGROUND

The Numbulwar Local Authority meeting scheduled for February was rescheduled due to rain. The meeting was held on Tuesday 4th March 2014.

Local Authority Update

Virgria Nundhirribala Chairs the Numbulwar Local Authority meetings.

Local Board Membership includes; Cr. Kathy-Anne Numamurdirdi, Virginia Nundhirribala, Faye Manggurra, Faith Numamurdirdi, Jangu Nundhirribala, Daisy Wurraramara, Ngala Wilfred, Lorna Numggarrgalu, Cheryl Nundhirribala, Sheila Nunggumajbarr, Margaret Minyowan, Mildred Nunamurdirdi ,Timothy Wurraramara, Bob Nundhirribala, Langayina Rami and John Manggurra.

The Numbulwar Local Authority has 15 members. The Local Authority Members currently at Numbulwar Local Authority is one number more than what is prescribed in the Local Government Act. Approval is sought from Council for the Numbulwar Local Authority to keep this number and for Council to seek Ministerial approval.

The next Local Authority Meeting is scheduled for Tuesday 8th April 2014.

Community Visitors

Nil

Community Update

In January Numbulwar experienced a disruption to the Mail delivery service due to bad weather. Chart Air could not land and had to return to Katherine. A Centrelink Team visited Numbulwar from Katherine last month.

RJCP have been busy with Michalea Naare getting people started in work positions. Rubbish collection takes place Monday, Wednesday and Fridays. Malcolm and Phillip continue to carry out lots of work at the workshop, each Friday all heavy machinery are washed down, greased and checked. The fuel pumps are working well and fuel is being delivered by Barge.

The road to the Airport has been graded and bush at the intersection has been removed so drivers can see traffic from Numbulwar, Ngukurr and the Airport. The Municipal crew have been busy working at the Airstrip clearing in and outside the fence and the approaches. The old Windsock has been replaced and all faulty airstrip lights have been replaced. The sealing of the Airport Road has now been approved and this work will be commencing in the Dry. At the Barge Landing some work has begun on the road from the main road to front of the workshop. Huge boulders have been placed along the side marking out roadways this has improved traffic management and erosion in this area.

A number of potholes have been repaired around Town and new road signs have been installed. The speed signs have been placed around the School, Police Station, Council

Service Office, and Store, this has been great for making traffic slow down in these heavy traffic areas. There is also a new speed bump that has been installed at Newtown.

The Trade Alliance Crew under Andrew MacKenzie have undertaken a lot of work doing repairs to community housing for NT Housing and staff housing. They have finished off the Training Centre accommodation and repairs to the Office and will soon be undertaking work on Lot 162 soon. They are currently undertaking repairs at Lot 152.

Electricians have been visiting and completed work for NT Housing and Council Staff houses, the Office, VOQ and the Workshop. The plumber has also been busy since returning from leave. A Telstra Technician visited last month and set up the Donga for ADSL, this will mean you will be able to access the internet through your phone line.

At Aged Care Ella Geia has filled in as Supervisor while Manjinder has been on leave, she has done a great job doing both her RIBS position and the Aged Care position. Derrick Scanlon came out from the Katherine Office to support Ella. Night Patrol continues to provide a vital service to the Community. On Sunday 26th January Australia Day Celebrations were held that included a sausage sizzle and Volleyball. Unfortunately, Nick had an accident and broke his foot, he has since recovered.

Heavy rain fell and washed down from the Clinic to the School one of the classrooms was flooded causing a huge mess, it has all been cleaned up now but there is potential for it to occur again.

Roads

- Potholes repaired
- Funding for new road – report tabled at Local Authority 4th February'14
- Road signs installed with a reduced speed of 25ks around the CBD

Dump

- New approved dump site tabled at the Local Authority 4th February'14
- Rubbish collection takes place three times a week
- Dump is push and covered each week

Parks

- Slashed/mowed each week

Airstrip

- Washouts have been repaired at southern end
- Airstrip has been slashed

Community Services

- Night Patrol operating 6.00pm to 2.30am
- Sport and Rec/Youth Services operating each afternoon/evening
- Aged Care – Cert. 11 in Aged Care is underway for staff and RJCP

RJCP

- 14 RJCP participants are undertaking Cert. 11 in building construction
- We have 243 participants registered

Workshop

- Vehicles are serviced every 5,000ks, the Mechanic and Trades Assistant provide an excellent service
- Fuel is delivered by Barge

Trade Alliance

- Painting of old VOQ is almost completed
- Repairs to NT Housing carried out
- Repairs to Staff housing also done

SDC

- Flag Poles are now repaired, with all flag flying during the day
- Outside the office grounds are maintained, lawns mowed

**ISSUES/OPTIONS/SWOT
Ward Action List**

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
12-03-2013	NFA Camp – Local Authority members want to know what will be happening with the camp as to keep the buildings there will need to be discussions with the NLC.	GECO	Ongoing.	
12-03-2013	Dump Site- NLC still to meet with TO's to discuss appropriate site for Dump then shire will lease. Invite NLC to next LB Mgt	DITs & Governance	Completed	NLC had meeting with TO's 9.04.13
12-03-2013	Alcohol management Plan- Does the Community want an Alcohol management Plan and if so you need to tell the Minister	Cr Kathy Anne/Community	Ongoing	
11-July-2013	Gravel to be laid on the back road past Bore area	SSM	Ongoing	
11-July-2013	Approve Local Street names	Local Board	Ongoing	

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Local Authority Meeting Minutes 4 3 14 unconfirmed.pdf



NUMBULWAR Local Authority Meeting Minutes

Held in RGRC Boardroom

4th March 2014

Meeting opened at 10.25am by Virginia Nundhirribala who has been designated Chair at this NUMBULWAR Local Authority Meeting.

1. Present:

- 1.2 Elected Members: Kathy-Anne Numamurdirdi
- 1.3 Local Authority Members: Cheryl Nundhirribala, Jangu, Faye Manggurra, Ngala Wilfred, Margaret Mirniyowan, Daisy Wurramurra, Sheila Nunggumajbarr, Virginia Nundhirriba
- 1.4 RGRC Staff: Roger Mclvor, Sharon Hillen, Jo Nicol, Shelly McKenzie
- 1.5 Visitors/Guests: Willy, Henry Nunggumajbarr, Reginald

2. Apologies:

N/A

3. Minutes of Previous Meeting:

Minutes of previous meeting 6.11.13 read by Roger Mclvor
 Moved: Daisy Wurramurra
 Seconded: Faye Manggurra
 Carried

4. Business Arising/Action List:

4.1. Previous minutes Action List

- 6.8 Street names need to be approved by Elder Men ASAP.
- 6.8 New Numburind Arts website hasn't been developed yet. Old one linked to RGRC site.
- 7.1 Playground swings and fencing all repaired
- 6.10 Training for motor boat servicing course – Carole Unwin working on it
- 6.11 Community meeting to discuss housing situation. Henry to talk with Mario and Sharon will email lawyers she is working with re Nigel. Not a Council issue, NT Health issue.
- 6.11 Mirror – given the go ahead
ACTION: Roger to order the mirror.
- 6.11 Reference Group for Clinic – Roger Mclvor, Cheryl Nundhirribala, Virginia Nundhirribala, Reginald
- 7.3 Lights – new contract doesn't make ESO responsible. Once a month Roger or Municipal staff to carry out an audit on street light. (Solar lights are being trialled in Beswick)
ACTION: Roger to conduct a street light audit.
- 7.3 Letter to Australia Post – done, now getting excess mail on Sea Swift barge

5. Correspondence

5.1. **Outgoing Correspondence:** N/A

5.2. **Incoming Correspondence:** N/A

6. General Business

6.1. **Numbulwar School Presentation:**

School didn't turn up but Roger explained that they want to put in an art and craft centre

6.2. ***Elected Member's Report:**

OCM Barunga 29/1/14

Name changed to Regional Council, SSM now known as CSM (Council Service Manager), and Local Authority instead of Local Board

Resolution: That Numbulwar Local Board is now known as Numbulwar Local Authority.

Moved: Cheryl Nundhirribala

Seconded: Ngala Wilfred

Carried

*Regional Service Manager's Report: Attached

*Town Priorities: Sharon explained that some items will move to the next financial year. Some items were removed that were deemed completed or not required anymore and a number were added. Council will explain about by-laws – e.g. dogs. Must be agreed to by LA. RUCP would do fences. New dump site has been approved by NLC. Old Dump to be moved to new Dump. By-laws will be about dumps and wrecking. There will be a full time person working at the dump.

*Governance Updates. Change of name to Roper Gulf Regional Council, Motion to change name from Local Board to Local Authority (done previously) discussions regarding membership of LA (e.g. staff on LA) Reconciliation action plan. Training scheduled for 29th April. All LA members were asked to complete banking details. Copies of members completed forms to be sent to Governance Unit.

*RUCP- Remote Jobs and Communities Program: Michaela Naare gave an update on RUCP

*Alcohol Management Plan: N/A

*Policy Updates: Local Authority Policy updated, can be located on RGRC website.

*Work health and Safety: Orange folder on the table inside the front door contains all safety focuses. Incident report to be done each time an incident occurs.

7. Other Business

7.1. Airport Road: Sharon Hillen gave an update

8. Meeting Closed at 12.30pm

Next meeting: 8th April 2014

To be signed once minutes are confirmed on the 8th April 2014

As the Chair at the Numbulwar Local Authority meeting held on the 4th March 2014, I certify these minutes to be a true and correct record of this meeting.

Chairperson

* Denotes permanent items

"Unconfirmed"

WARD REPORT



ITEM NUMBER	13.5
TITLE	Ward Report: South West Ward Report
REFERENCE	453347
AUTHOR	Jo Nicol, Local Authority Officer

RECOMMENDATION

- (a) **That Council receive and note the South West Ward Report**
- (b) **That Council receive and accept the Local Authority nomination of Beatty Retchford for Borroloola Local Authority.**

BACKGROUND

The Borroloola Local Authority had a meeting on Thursday 30th January 2014. The Borroloola Local Authority has a rotating Chairperson.

The Borroloola Local Authority includes; Mayor Tony Jack, Councillor Stan Allen, Councillor Don Garner, Lizzie Hogan, Trish Elmy, Mike Longton, Chrissy Joll, Geoff Hulm, Maria Pyro and Marleen Karkadoo, Bernard Redfern.

The next Borroloola Local Authority meeting is scheduled for Thursday 3rd April 2014.

Community Update

The Municipal team have been busy with general mowing, slashing and weed spraying at the Airport, Cemetery, Parks and Gardens. This work is ongoing when weather permits. There has been some flooding that has stopped work altogether. The road patching work continues in this is ongoing when weather permits. The Storm water drains have been cleaned, however major work is required on the storm water drains in Borroloola. The Searcy St drainage issue is currently on hold.

At the Cemetery row identification markers for plots have been completed. The street lights are reviewed monthly to ensure repair and maintenance is done regularly. At the Municipal Yard security cameras have been installed and are now active at deterring security breaches. The office is now equipped to use computers and send and receive emails. The Asset register has been updated. Plant and machinery is receiving regular repairs and maintenance. The planning of the Softball Diamond is well underway.

The swimming pool is operating well but unfortunately, break-ins are still occurring. Kerbside collection is twice weekly, Emu bob weekly and the Dump is getting cleaned and pushed when the weather permits. Big rain has made using the grader difficult.

Staffing issues need to be addressed, as there are only 2 Night Patrol Officers, and if one can't come to work, night patrol cannot operate with only one person. Youth Services is working well with Kristine Mulholland from Katherine who is out most weeks. The Youth Diversion Program is ongoing.

Youth Voice

February meeting was cancelled due to no quorum.

ISSUES/OPTIONS/SWOT**Ward Action List**

Date	Meeting Type	Item Description	Responsible Person	Status	comments
30-05-2013	LA	To write Waste management Lifespan	Sharon Hillen	Ongoing	
15-08-2013	LA	Local Board want to be updated about the Cemetery Management Plan for each Local Board Meeting	Project Manager		
4-09-2013	YV	Get Sport Teams set up for Basketball, cricket, Rugby, Water Polo, Netball, AFL	YV members	ongoing	
30-1-2014	LA	Provide copy of Conflict of an Interest Policy to LA Members for perusal.	Chrissy Joll	In hand	
30-1-2014	LA	Provide update on progress of Artwork on Council buildings on next Local Authority Meeting.	Mike Longton		
30-1-2014	LA	Provide Risk Assessment for Borroloola Traffic Management for next Local Authority Meeting.	DITS		
30-1-2014	LA	Provide Cemetery documents that were tabled at OCM on 29/01/2014 for next Local Authority Meeting.	DITS		
30-1-2014	LA	Prepare scope of works for renovations to house on Lot 382 Broad Street.	Project Manager		
30-1-2014	LA	Provide copy of Community Events Calendar to LA members	SASO		
30-1-2014	LA	Provide link to RGRC Policies to LA Members. Also send list of acronyms.	SASO	In hand	
30-1-2014	LA	Arrange out of session meeting with Authority Members and Councillors to work on Materiality Assessment for Town Priorities, to be ready for next LAM on 3/4/2014.	Chrissy Joll		
30-1-2014	LA	Council to write to CHIP – to update Local Authority Members on housing.	Council		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Borroloola LA Nom Beatty Retchford 2014.pdf
- 2 Borroloola LA minutes 30.01.2014.doc



Local Authority Nomination Form

Location: Borrooloola Date: 30-01-2014

Name of nominee: Beatty Retchford

Best Contact:

Landline: _____

Mobile: 06 39 464 411

Email: beatty.retford@roper.com

Postal Address:

PO Box 563
Borrooloola

Key Areas of Interest: (please tick any box)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Waste management | <input type="checkbox"/> Childcare |
| <input type="checkbox"/> Aged care | <input checked="" type="checkbox"/> Roads and infrastructure |
| <input type="checkbox"/> Administration | <input type="checkbox"/> Animal management |
| <input checked="" type="checkbox"/> Parks and gardens | <input checked="" type="checkbox"/> Sport and Recreation |

Other information relevant to my nomination for the local board:

Signature of nominee: [Signature]



Borroloola Local Authority Meeting Minutes

Held in RGRC Board Room

Thursday 30th January 2014

Meeting opened at 10:20am by Chrissy Joll who has been designated Chair at this Borroloola Local Authority Meeting

1. Present:

1.1. Elected Members:

1.2 Local Authority Members:

Chrissy Joll	Marlene Karkadoo
Maria Pyro	Geoff Hulm
Bernie Redfern	Mike Longton

1.3 RGRC Staff:

Jo Nicol	Val Rogers
Bob Pahl	Sharon Hillen

1.4 Visitors/Guests:

Patrick Flemming – Government Engagement Coordinator
 Jason Elsegood – Community Benefits Trust
 Roberta Kalinic – Indigenous Engagement Officer
 Willie Rosas – LGANT
 Beatty Retchford
 John Putney – Water Services
 Peter Lockert – Power & Water

2. Apologies:

Mayor Jack, Councillor Allen, Councillor Garner and Trish Elmy

3. Conflict of Interest:

Chrissy Joll said that she will provide a sample Conflict of Interest Policy, for members advice. To be discussed at next LAM.

ACTION: Chrissy Joll to provide copy of Conflict of an Interest Policy to LA Members for perusal.

4. Minutes of Previous Meeting:

Minutes of previous meeting: Approved by way of general consensus.

Moved: Geoff Hulm

Seconded: Mike Longton

5.

Business Arising/Action List:**5.1. Art work on Council Buildings**

Brian Hume is the local artist, approved by Traditional Owners in Borrooloola. Waiting on comparisons between hardened glass and transparent coating. Mike has organised a meeting with T.O's, Brian and himself to discuss Brian's fee, which will also include artwork on the airstrip building.

ACTION: Mike Longton to give update on progress of Artwork on Council buildings.

5.2. Traffic Management

- Funding for CBD where there are traffic problems
- Crossings from school to shop and school to Youth Centre
- Wheel chair access on pathways
- Signage

ACTION: DITS to send Risk Assessment for Borrooloola Traffic Management for next Local Authority Meeting.

5.3. Cemetery Management Plan

- Documents were tabled at OCM yesterday 29th Jan 2014, DIT's to send to LAM
- Running out of room, looking at closing current area and set up shaded areas for people to sit in comfort
- Issues of family being together, consultation processes required
- Plan and map out new plots, formal layout
- Unmarked graves – mark with symbolic symbol and landscape
- Access roads and parking

ACTION: DITS to send Cemetery documents that were tabled at OCM on 29/01/2014 for next Local Authority Meeting.

5.4. Renovations to Lot 382 Broad Street

- \$90K grant to renovate RGRC house on Broad Street

ACTION: Project Manager to do scope of works for renovations to house on Lot 382 Broad Street.

5.5. Youth Voice

- Aim to get Youth Voice to attend LA meetings and become a LA Member
 - Allow scope for a bracket to include people aged between 25 – 35 year olds
- Youth Voice has invited the Mayor to address their meetings

6. Outgoing Correspondence**Community Events Calendar**

A Community Events Calendar was sent to all Borrooloola stake holders and event organisers twice, asking them to submit event details, dates and contact details. We have had no response from anyone as yet. LA Members to encourage local event organisers to contribute to this Calendar.

ACTION: SASO to send copy of Community Events Calendar to LA members

6.1. Incoming Correspondence:

Remembrance Day – James Dash

All LA members were asked if RGRC had ever held events for Remembrance Day and should we hold a Remembrance Day Event in the future. Members unanimously agreed that we have not put on an event and didn't see cause to, but agreed to advertise the event in the Borroloola Matters and advertise around town and on local radio.

ACTION: CSM to check if reply has been sent to writer

7. General Business

7.1. *Council Service Manager's Report:

Received and Noted

7.2. *GEC Report:

Patrick Fleming introduced himself and explained what his role and responsibilities are for Borroloola and Robinson River and looks forward to working in with the Local Authority.

7.3. *Counter Disaster Management:

Nil content for consideration

7.4. *Policy Updates:

Authority members were informed of the new policies and were told where to download them, and if they wanted a hard copy to ask staff at reception for a copy.

ACTION: SASO to send link for RGRC Policies to LA Members. Also send list of acronyms.

7.5. *Alcohol Management Plan:

Nil content for consideration

7.6. *Town Priorities:

- Are ongoing and always updated in the Annual Council Plan
- Changes of Budgets and Town Priorities must be submitted by the end of April in order to meet closing deadlines.
- Chrissy Joll will organise an out of session meeting with Authority Members and Councillors to go through the Materiality Assessment to prioritise the needs of the town in order to have them ready for next LAM on 3rd April 2014.

ACTION: Chrissy Joll to arrange out of session meeting with Authority Members and Councillors to work on Materiality Assessment for Town Priorities, to be ready for next LAM on 3/4/2014.

7.7. *Pool Committee Minutes:

There hasn't been a meeting for nearly a year. The next Pool Steering Committee Meeting is scheduled for 14th February 2014, the minutes and action list from this meeting will be included in the next LAM.

7.8.

***OCM Councillor Report:**

- A report was not available for this meeting, as Councillors were in Barunga for the OCM held on 29th January 2014, and they were unable to attend this meeting.
- Sharon gave a brief outline on some items discussed at the OCM.
- Name change from Shire Council to Regional Council.
- Shire Service Managers now called Council Service Managers.

ACTION: Council to write to CHIP – to update Local Authority Members on housing.

7.9. *Unofficial Minutes LBM 10th October 2013:

Guideline 8 - Regional Councils and Local Authorities – Terms of Reference was tabled.

7.10. *Cemetery Update:

Act is being revised, Roper Gulf waiting for this to finalise.
See 5.3

7.11. *Stormwater Drain Cnr Anyula St & Robinson Road:

Bollards have been ordered as per RGRC sub divisional guidelines.

7.12. *Local Area Traffic Management Project:

Local area traffic management project to include a children's crossing on Anyula road from the school to the basketball/tennis courts. See 5.2

8. Other Business**8.1. Power & Water**

- John Putney, Water Services gave an update on Borroloola sewerage upgrade.
- Getting close – In rehab phase – Fixing faults – Mainly Sub division.
- Connections to do.
- Roads, verges etc dependant on weather.
- Power & Water will have a continual presence in town.
- Mark Walker is the local contact for any water or sewerage issues in town.
- P&W working with Council to finish work to standard.
- Complaints process for locals is the P&W Hotline.
- Infrastructure – RGRC to ensure final work is up to standard. There is a 2 year maintenance period.
- Local bore rehabilitated near the school. It is non drinking water. P&W could let pool utilise it at a cheaper rate.
- Tourist sewerage dump point – P&W working with RGRC to hook into sewerage gravity System.
- P&W to forward report on collapse at Gulf Mini Mart.

8.2. Change in Name of Local Board

A motion was put forward by members of the Local Board

That Borroloola Local Board accept the name change of Local Board to Local Authority in line with NTG Local Government reform of the Local Government Act.

Moved: Geoff Hulm

Seconded: Mike Longton

Unanimous

8.3. Carpentaria Highway

There is a bad washout on Carpentaria Highway 2k's past Ryans Bend. Members were told DOI were coming to Borroloola and would hopefully inspect road conditions.

8.4. Oil Waste

CSM was asked why he closed the Oil Waste facility in town. He said that TJS and Gulf Mini Mart have organised their own systems for managing their oil waste. He also said that Oil Waste is a commercial service which may happen when the Waste Management Strategy comes into force, as well as educational awareness. At the moment locals may have to make arrangements with TJS or GMM to dispose of their oils.

8.5. Untidy Dump

It was mentioned that the dump was in an untidy state. CSM said because of the amount of rain we have had recently, it was impossible to get the backhoe in to do the work.

8.6. Yanyula Camp Road

The new bitumen on the Yanyula Camp road is breaking up because of drainage. It was also mentioned that the bitumen isn't thick enough. DITS are communicating with contractors.

8.7. Australia Day

Complaints that there was no advertising for this event. CSM said that he will take this on board to ensure that it doesn't happen again.

8.8. Local Authority Member Nomination

Beatty Retchford asked to be a Local Authority Member. Her nomination was accepted by the LA members.

8.9. Closure of Foster Court track

CSM was asked why he closed the track from Foster Court to Searcy Street. He said that discussions had taken place with stakeholders before this happen, he also said the run off of water down this track is washing away the edges of Searcy Street.

8.10. Garawa 1 Road

Councillor Allen requested that this road be repaired as it is very poor. DITS will be inspecting it within the next two days. There is no lighting on the bottom road at Garawa 1.

8.11. Environment

The drinking area near the spring is covered with gold cans and is a disgrace. This is crown land but nobody is responsible for keeping the area clean and tidy. It was suggested that it could be a community venture for Clean Up Australia Day. It was also suggested that if Work For the Dole and Corrections Program's comes into effect, this could be on a list of community actions for these programs.

8.12. Borroloola Clinic

Local people are complaining about the hours of the clinic. They don't open until 9.00am and are closed on Thursday mornings. Sick people are being turned away. Sharon said that she will send the Health Hotline to Val. Patrick Fleming said that he will make some enquiries and give feedback to CSM.

ACTION: Sharon Hillen to give Health Hotline number to Val.

ACTION: Patrick Fleming to make enquiries about clinic operating hours and why people are being turned away. To give feedback to CSM.

9. Meeting Closed

Next meeting: Thursday 3rd April 2014

Meeting closed at 1:30pm

As the Chair at the Borroloola Local Authority Meeting held on the 30th January 2014, I certify these minutes to be a true and correct record of this meeting.

Chairperson

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.1
TITLE	Local Authority Areas
REFERENCE	453461
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council consider the Local Authority boundary areas.**

BACKGROUND

As per Guideline 8 Regional Councils and Local Authorities, every Regional Council must determine the area for each Local Authority. While defining areas it should be considered that area is not only based on geography but it is based on the way that community members identify.

ISSUES/OPTIONS/SWOT**Proposed Boundaries for Roper Gulf Regional Council Local Authority Areas**

The ten Roper Gulf Regional Council's Local Authorities defined by the Local Government Act NT Review in 2014 are;

- Barunga
- Beswick
- Borrooloola
- Bulman
- Jilkminggan
- Manyallaluk
- Mataranka
- Ngukurr
- Numbulwar
- Minyerri/ Hodgson Downs

While primarily representing the nominal towns the Local Authorities will also represent other small towns and communities in their local area. These other smaller towns and communities may be currently identified as outstations, pastoral leases and other places in nearby and adjacent areas that previously did not have a Local Authority.

Each Local Authority is located in a Town that has a Roper Gulf Regional Council Service Delivery Centre. Local Authorities will meet in these towns. These are often towns servicing a relatively large catchment area and are higher on the central place rating. There are however very large areas that are incorporated within the Regional Council boundaries set in 2008 that are unoccupied or only occasionally occupied.

Barunga

The Barunga Local Authority will represent residents of Barunga and Maranboy. The boundaries will be west to the Council boundary, south to the Stuart Highway and the boundary of Never Never /Nyirranggulung Ward boundary and east to a point half way between Barunga and Beswick.

The service area will include the broader Jawoyn area.

Beswick

The Beswick Local Authority will represent the Beswick /Wugularr Town area and all areas west to a north south line continuing the boundary of the Manyallaluk Aboriginal Trust Land and the Beswick Aboriginal Land Trust and East to the western Boundary of Goondooloo Pastoral lease and north to the east west boundaries of the Manyallaluk Aboriginal Land Trust and the southern boundary of Mountain Valley Pastoral Lease.

Borrooloola

Borrooloola Local Authority will represent the Towns of Borrooloola, Robinson River, King Ash Bay, Macarthur River, Cape Crawford and the islands of the Sir Edward Pellow Group and outstations and Pastoral leases within the South West Gulf Ward boundary.

Bulman

Bulman Local Authority will include the towns of Bulman, Weemol and all outstations in the north eastern region of the Nyirranggulung Ward, Southern end of the Arnhem Land Aboriginal Land Trust Outstations including Mt Catt , Momob,Emu Spring Et etc. and include, Mainaru, Wongalara and Mountain Valley Pastoral leases.

Jilkminggan.

Jilkminggan Local Authority will represent the town of Jilkminggan and all outstations including Elsey Station within the Mangarrayi Aboriginal Land Trust.

Manyallaluk

Manyallaluk Local Authority will include the town of Manyallaluk (Eva Valley) and other places within the Manyallaluk Aboriginal Land Trust Boundary and immediate area.

Mataranka

Mataranka Local Authority will include the Township of Mataranka and Mulggan Camp. The Mataranka Local Authority will also represent Larrimah and Daly Waters and Dumarra and Pastoral leases west of the Stuart Highway to the Council boundary and south east of the highway from Larrimah to the Council boundaries and east to the South West Gulf ward boundaries not including the Alawa Aboriginal trust.

Ngukurr

Ngukurr Local Authority will represent the towns of Ngukurr and Urapunga, Roper Bar and the outstations encompassed within the Yugul Mangi Ward.

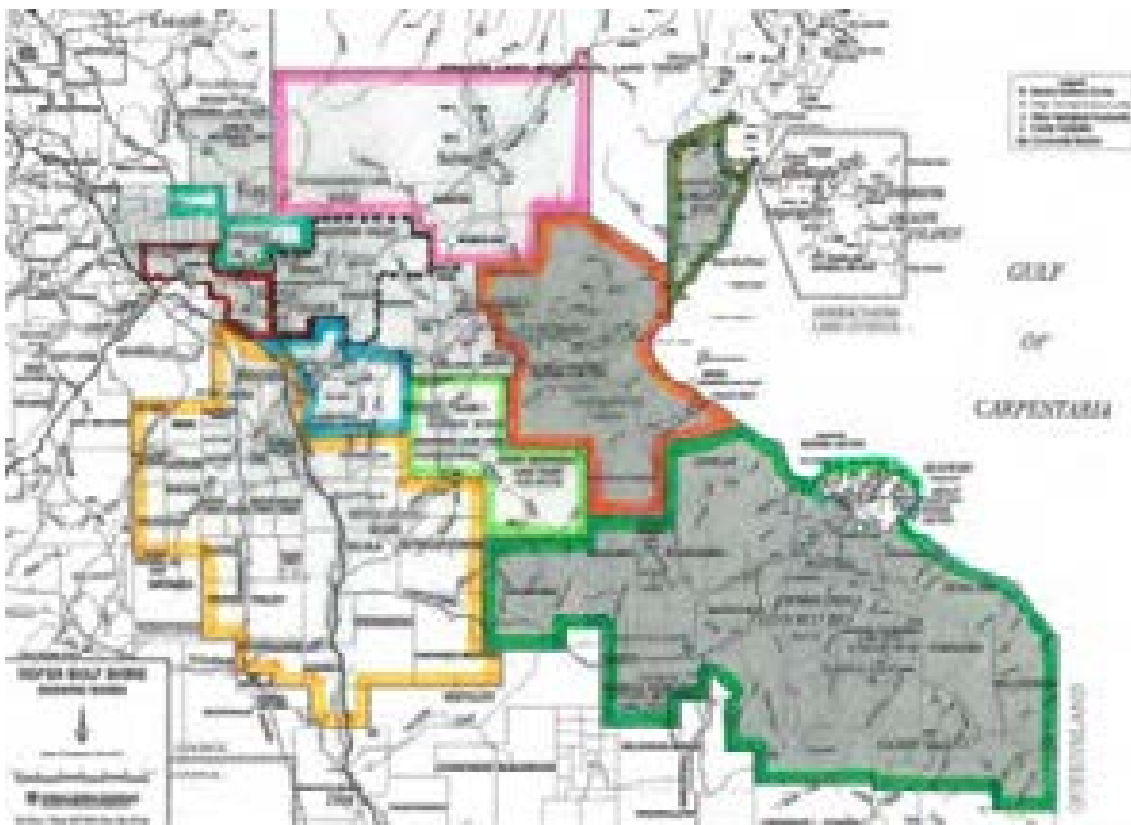
Numbulwar

Numbulwar Local Authority will represent Numbulwar and outstations within the Numbulwar Numburindi Ward.

Minyerri

Minyerri local Authority will represent the town of Minyerri /Hodgson Downs and outstations and places within the Alawa Aboriginal Land Trust.

The Local Authority areas recommended above still leaves some areas without formal access to a Local Authority structure. In particular the areas in the north west corner of the Council and the pastoral lease area north of the Roper Valley east of Jilkminggan including Mole Hill and a several small out stations. This area could well come within Jilkminggan or Ngukurr Local Authority area and has the commonality of having the Roper Highway running through it.



FINANCIAL CONSIDERATIONS

NII

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.2
TITLE	2014 National General Assembly of Local Government - Call for Motions
REFERENCE	453282
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That the Council receive and note report on 2014 National General Assembly of Local Government.**
- (b) **That the Council appoints members to attend conference.**

BACKGROUND

The 2014 National General Assembly of Local Government will be held at National Convention Centre in Canberra on 15-18 June 2014. This is an opportunity for Local Government to identify and discuss issues which it believes should be addressed by the new Federal Government.

Roper Gulf Regional Council has been invited to participate in the 2014 National General Assembly of Local Government (NGA) by submitting a motion for consideration. The motions should be submitted electronically via the online form on the website www.alga.asn.au and should be received by ALGA no later than 17 April 2014.

The Motion should cover as follows:

Motion

- text of the Motion

National Objective

- Why is this a national issue and why should this be debated at the NGA?
- Maximum 100 words

Summary Key Arguments

- Background information
- Supporting arguments
- Maximum of 300 words (additional information should be provided as speaking notes to the council representative who will move the motion at the NGA)

Declaration

- Need to declare that the motion has been endorsed by the Council

The theme for this year's NGA of Australian Local Government Association is "Getting Down to Business". This theme reflects the renewed focus across all levels of government on the roles and responsibilities of the public sector and the challenged of meeting our communities' needs.

To assist Council's preparing motions, a discussion paper has been prepared which can be downloaded from www.alga.asn.au.

ISSUES/OPTIONS/SWOT

Every year Council selects members who will participate the conference and Governance unit makes necessary arrangements to transport the selected elected member to Canberra.

FINANCIAL CONSIDERATIONS

Cost associated with Travel.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.3
TITLE	Review of Electoral Representation
REFERENCE	447311
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council receive and note report on review of electoral representation.**

BACKGROUND

The Local Government Act (s23 (2)) and Local Government (Electoral) Regulations (s63) requires Council to undertake an electoral review which assesses the adequacy of its existing constitutional arrangements and seeks to provide the most effective possible representation for the Council area. Such a review must be undertaken at least once in the Council's term and must be completed at least twelve months before the next general election. For this Council term the review must be completed by the end of March 2015.

ISSUES/OPTIONS/SWOT

To perform the electoral review we have two options:-

Option 1: to perform internally.

Option 2: to outsource consultants externally.

FINANCIAL CONSIDERATIONS

Option 1: staff and travel cost.

Option 2: \$22,600.00

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.4
TITLE	Update: Reconciliation Action Plan
REFERENCE	452787
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council receive and note update on Reconciliation Action Plan.**

BACKGROUND

At Ordinary Meeting of Council on the 10th of October 2013 Council agreed to the development of a Reconciliation Action Plan (RAP) and requested CEO to advise on options in developing this plan. At the Ordinary Meeting on Council on 18 December 2013, Council agreed that the Reconciliation Action Plan development be undertaken by the Governance Team and in particular that consultation phase be undertaken with Local Boards at the Ordinary Meeting of the Local Authorities.

The Governance unit made power point presentation explaining Reconciliation Action Plan to Local Authority meetings at Mataranka, Jilkminggan, Borroloola, Beswick and Barunga. The power point presentation was just receive and note. There was no such comment as there was no action listed and it was hard to make members understand on RAP Plan without a proper written action plan.

ISSUES/OPTIONS/SWOT

Currently, Governance is preparing draft Reconciliation Action Plan. The Draft Action Plan will be presented to the ordinary meeting of the council on 28 May 2014. Once the draft is presented to the Council same draft incorporated with recommendation from Council will be taken back to the Local Authorities for further feedback and comments.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.5
TITLE	Update: Regional Plan 2014-2015
REFERENCE	452778
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council receive and note update on Regional Plan 2014-2015.**

BACKGROUND

Every year Council must develop a Regional Plan based on the structure as required under the Local Government Act.

The Draft Regional Plan for 2014-2015 must be available for public comment for a period of not less than 21 days and the final Regional Plan must be submitted to the Department of Local Government by 31st July 2014.

The drafting Regional Plan involves consultation with community residents, Local Authorities, Council Services Managers and employees.

ISSUES/OPTIONS/SWOT

Schedule for drafting and presentation of Regional Plan 2014-2015 is as follows:

- 15 Jan – April 10, 2014: Community Consultation & town priority discussion with Local Authorities and community
- 30 April 2014: first draft Regional Plan will be presented to Finance and Audit Committee Meeting
- 28 May 2014: second draft Regional Plan will be presented to Ordinary meeting of the Council
- 29 May 2014 – 19 June 2014: draft Regional Plan will be available for public comments
- 25 June 2014: Final draft will be submitted to the Council for approval.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.6
TITLE	Policy Update: Review of policies
REFERENCE	452793
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

(a) **That Council approved the following reviewed policies:**

- **ADM003 Complaints Policy**
- **ADM007 Mobile use policy**
- **ADM009 Vehicle Use Policy**
- **CL005 Meeting Procedure Policy**
- **FIN006 Accounting Policy Manual**

Notes:

ADM003 Complaints Policy ensures fairness and impartiality in dealing with complaints, to improve service delivery at the organizational level, to improve customer service at the individual level, to provide a framework to support the resolution of complaints, to reduce the need for complainants to approach external bodies to achieve satisfaction and to record and report on complaints so that the organization can learn from them.

Complaints policy has been revised to standardise current practice to deal with any complaints and to make policy consistent with our policy format.

ADM007 Mobile use policy has been revised to clarify the allocation of mobile phones to Roper Gulf Regional Council employees and Councillors and to promote the appropriate use of all Roper Gulf Regional Council owned mobile phones.

ADM009 Vehicle Use Policy guidelines employees on general principles and standards of use and care associated with the operation of Roper Gulf Regional Council motor vehicles. Currently most of the safety standard procedure has been incorporated in new light vehicle use standard operating procedure and therefore clause defining safety standard procedure while driving RGRC vehicle has been removed from the policy.

CL005 Meeting Procedure Policy provides a structure for the orderly and efficient proceedings of meetings. It has been revised to make it more clear and as according to our policy standards.

FIN006 Accounting Policy Manual provides the organisation with guidelines that will ensure sound financial management and internal controls to safeguard and manage the organisations financial obligations. The objective of the manual is to ensure an efficient and effective use of funds while implementing the RGSC's programs and safeguard the assets of the organization.

The existing policy was revised in line with the recent local Government review and current organisation structure and functions.

BACKGROUND

ADM003 Complaints Policy ensures fairness and impartiality in dealing with complaints, to improve service delivery at the organizational level, to improve customer service at the individual level, to provide a framework to support the resolution of complaints, to reduce the need for complainants to approach external bodies to achieve satisfaction and to record and report on complaints so that the organization can learn from them.

Complaints policy has been revised to match current process that we follow to deal with any complaints and the correct format that we use for all policy document.

ADM007 Mobile use policy has been revised to clarify the allocation of mobile phones to Roper Gulf Regional Council employees and Councillors and to promote the appropriate use of all Roper Gulf Regional Council owned mobile phones.

ADM009 Vehicle Use Policy guidelines employees on general principles and standards of use and care associated with the operation of Roper Gulf Regional Council motor vehicles. Currently most of the safety standard procedure has been incorporated in new light vehicle use standard operating procedure and therefore clause defining safety standard procedure while driving RGRC vehicle has been removed from the policy.

The policy now also explains on how RGRC vehicles should be used for community activities.

CL005 Meeting Procedure Policy provides a structure for the orderly and efficient proceedings of meetings. It has been revised to make it more clear and as according to our policy standards.

In the revised policy definition part is added. Furthermore, some part of the policy has been reworded and some procedure has been revised in line with the current practice and standards.

FIN006 Accounting Policy Manual provides the organisation with guidelines that will ensure sound financial management and internal controls to safeguard and manage the organisations financial obligations. The objective of the manual is to ensure an efficient and effective use of funds while implementing the RGSC's programs and safeguard the assets of the organization.

The Accounting policy Manual was first approved by Finance and Audit Committee on 03 September 2012. Since then it was not revised. There were couple of changes after the implementation of the policy like, Directorate of Corporate and community services was split into Corporate Governance and Community Services, Directorate of Commercial Services was renamed to Directorate of Contracts and Economic Development, Shire became Regional Council and Local Boards became Local Authorities, Finance section unit structure was completely change.

The current revision has incorporated all of the changes.

ISSUES/OPTIONS/SWOT

The revised draft of all policies as listed above will be presented as separate attachment to this report.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.7
TITLE	RGRC FINANCIAL REPORT AS AT 28 FEBRUARY 2014
REFERENCE	453704
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

- (a) **That Council receive and note the financial reports for the period ending 28th February 2014.**

BACKGROUND

Attached are the financial reports for Roper Gulf Regional Council as at 28th February 2014, including:

- Balance Sheet
- Income and expenditure report by service group
- Income and expenditure report by account category
- Cash-at-bank Statement & 12-month graph on cash balances
- Expenditure reports for all communities
- AR Age analysis report
- AP Age analysis report

Balance sheet has been prepared as per AASB 126 which is the Australian Accounting Standard and required pursuant to Local Government Act. Our Revenue and expenditure statement currently shows a surplus of \$1.77 M. Our bank balance as at 28th February is \$11.6 M. We are still monitoring the cash balances regularly and all the big expenditure are still occurred after approval from Directors and CEO.

The preparations for 2014-15 financial year budgets have already commenced. I have attached a budget timeline in a separate report for review.

ISSUES/OPTIONS/SWOT**Interpretation of AR & AP reports****Debtors**

The summary below shows the amount of debtors outstanding for the current and the prior month.

See attached: Aged Analysis Report – Detailed Report – Accounts Receivable 28 February 2014.

As at 28 February 2014, \$1,030,292.73 receivable is outstanding.

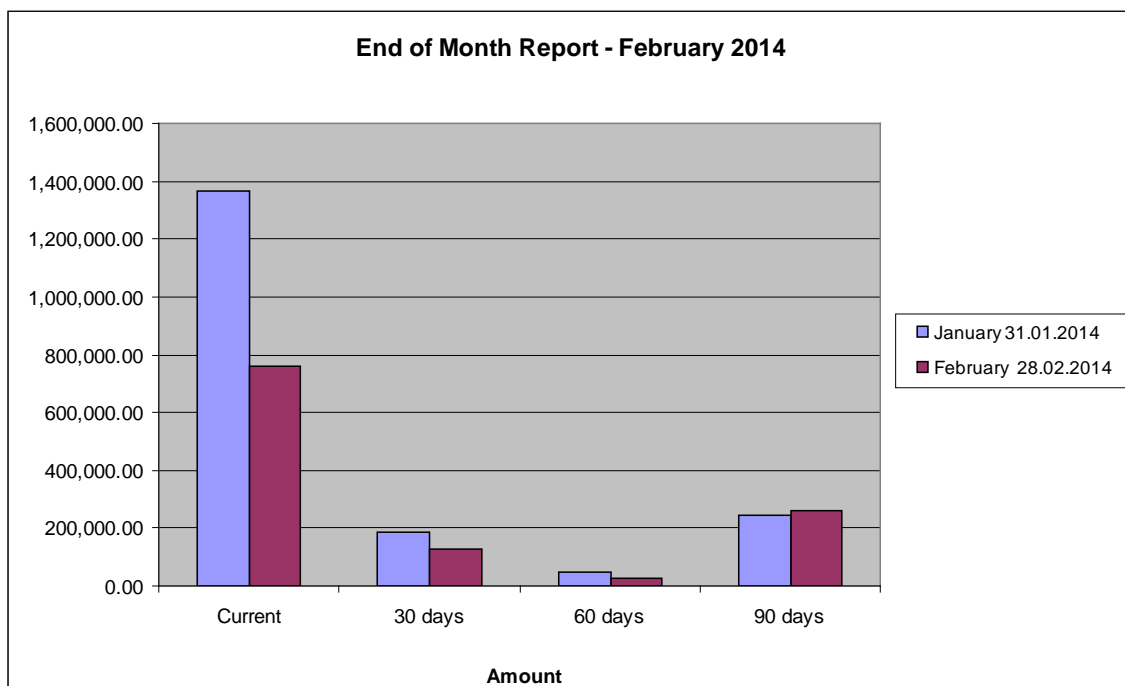
Comparatively, 31 January 2014, the debt was outstanding of \$1,844,242.47, not including unapplied credits. Unapplied credits have no effect on the financial outcome; they are just related to system clearing issues.

During this month, debtors for all period except 90 days have decreased from January showing recovery of old outstanding as well as current realisation.

AR Age Analysis 28 February 2014

Debtors

Current	761,293.00	64.88%
Over 30 days	125,851.20	10.73%
Over 60 days	25,959.29	2.21%
Over 90 days	260,272.38	22.18%
	1,173,375.87	
Less: Unapplied debit	143,083.14	
Total Actual Outstanding	1,030,292.73	



AR Top Ten Debtors

A/C #	Description	Amount	Invoice Nature	Transaction Nature
00121	DCI - General	16,099.69	Current Invoices	Litter Collection .
00303	Numbulwar Homel	20,287.40	Old Invoices - Paying now	Fuel sales and also includes transactions prior to 1 July 2008
00829	S & R Building	20,800.00	Current Invoice	Accommodation
00981	Alawa Aborigina	23,375.00	Current Invoice	RJCP Management Fee
00982	Binjari Communi	35,750.00	Overdue Invoices	2nd and 3rd Quarter RJCP Management Fee
00328	Power And Water	38,580.63	Most Invoices are current	Repair and Maintenance Invoices
00995	United Church Frontier Service	49,067.70	Includes overdue invoices	CACP Invoices as per MOU
00114	DHLGRS - Tenanc	106,140.76	Current Invoice	Tenancy Management Fee
01003	LGEEP	157,360.50	Current Grant Invoice	Invoice for Climate Energy Efficiency Program
00584	DHLGRS - R&M	403,720.78	Includes overdue invoices	Repair and Maintenance Invoices
	Total	871,182.46		

Creditors

As at 28 February 2014, \$262,462.95 in creditors is outstanding and the AP age analysis report depicts the following:

Creditors	Amount	
Current	383,743.31	68.62%
Over 30 days	18,361.28	3.28%
Over 60 days	5,437.81	0.97%
Over 90 days	151,675.27	27.12%
Total outstanding amount (Including Overdue)	559,217.67	
Less: Unapplied Credits	296,754.72	
TOTAL ACTUAL OUTSTANDING	262,462.95	

Most of the amounts under unapplied credits have already been settled. These are items appearing as a result of time difference and have no effect in the financial statement.

Following are the details of suppliers from whom invoices over \$10,000 were received and entered during the month of February 2014:

Description	Amount	Transaction
Ausfuel	76,137.41	Fuel Purchased
Furniture Discount	17,623.00	Furniture For Accommodation
Katherine Toyota	165,764.85	Vehicle Purchase
Telstra	13,262.50	Mobile Phone Usage
Vanderfield	42,900.00	5075E Tractor Purchase
Think Water	10,018.45	Conditioner Purchase
Bridge Toyota	115,173.30	Vehicle Purchase
Alawa Aboriginal Corp	125,262.56	November/December RJCP Claim
Jardine Lloyd T	15,557.49	Insurance
E.E Muir & Sons	16,592.40	Pipe and Wire
	<u>598,291.96</u>	

All entered amounts except E.E. Muir & Sons have already been paid.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 RGRC FINANCE REPORT FEBRUARY.pdf
- 2 AP Age Analysis Summary.pdf
- 3 AR Age Analysis Summary.pdf

Roper Gulf Regional Council
 Balance Sheet as at 28th February 2014



ASSETS

Current Assets	
Cash	11,215,898
Accounts receivable (less doubtful accounts)	1,052,947
Inventory	-132,466
Temporary investment	508,917
Prepaid expenses	50,000
Other current assets	33,978
	615,697

Total Current Assets
Less: Unexpended Grants Available Unified Assets

	13,344,971
	3,060,886
	9,995,434

less

Non-current Assets	
Long-term Investments	0
Land	435,000
Buildings (less accumulated depreciation)	34,103,141
Fleet, Plant, Infrastructure and Equipment (less accumulated depreciation)	-10,792,662
Furniture and fixtures (less accumulated depreciation)	25,444,484
Work in Progress assets	-14,687,181
Other non-current assets	135,898
Total Non-current Assets	-108,800
	301,743
	0
	34,831,623

TOTAL ASSETS

	48,176,595
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LIABILITIES

Current Liabilities	
Accounts payable	396,254
Taxes payable	86,528
Accrued payroll	0
Accrued expenses	0
Provisions	1,432,566
Current loan liabilities	0
Other current liabilities	-109,287
Suspense accounts	89
Total Current Liabilities	1,806,150

Working Capital

Total Current Liabilities	1,806,150
	= \$11,538,821
	\$8,189,284

Long-term Liabilities	
Mortgage	0
Other long-term liabilities	655,489
Total Long-Term Liabilities	655,489
Total Liabilities	2,461,639

EQUITY

Retained earnings	45,714,956
Total Shareholders' Equity	45,714,956

TOTAL LIABILITIES & EQUITY

	48,176,595
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Balance Sheet Check

OK

RATIOS

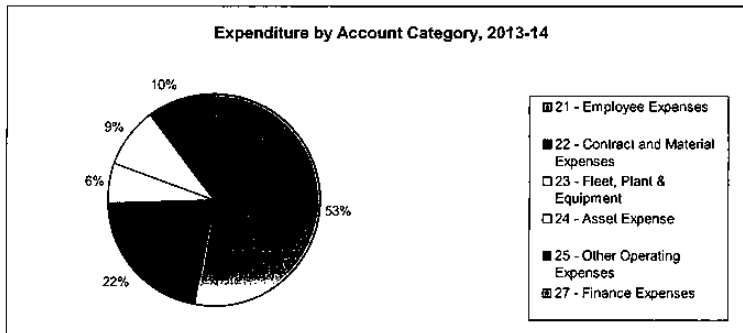
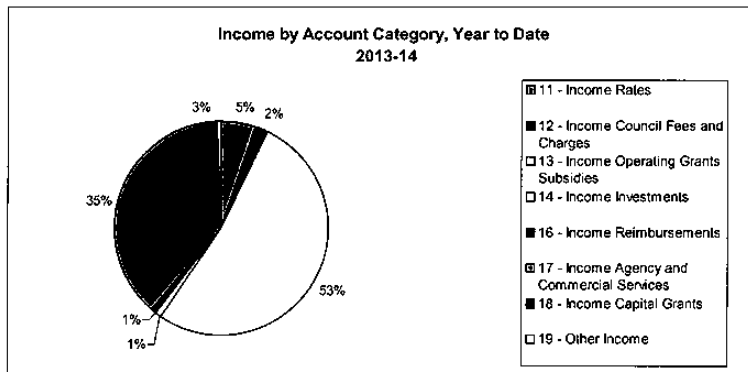
Current Ratio	7.39	Effective
Quick Ratio	3.73	5.5341
Cash Ratio	3.37	

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Roper Gulf Shire Council
 Income & Expenditure Report as at
 28-February-2014
 for the year 2013 - 2014



	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Income				
11 - Income Rates	1,224,367	694,209	530,158	1,041,313
12 - Income Council Fees and Charges	445,636	320,797	124,839	481,196
13 - Income Operating Grants Subsidies	12,084,395	12,649,155	-564,760	16,865,540
14 - Income Investments	196,987	266,667	-69,680	400,000
16 - Income Reimbursements	192,310	420,659	-228,349	630,989
17 - Income Agency and Commercial Services	8,111,129	8,672,317	-561,188	13,008,476
18 - Income Capital Grants	752,371	1,852,703	-1,100,332	2,779,055
19 - Other Income	97,744	2,473,891	-2,376,147	3,710,836
Total Income	23,104,938	27,350,398	-4,245,460	38,917,406
Expenditure				
21 - Employee Expenses	11,282,464	12,398,998	-1,116,534	18,598,497
22 - Contract and Material Expenses	4,613,041	8,452,431	-3,839,390	12,678,645
23 - Fleet, Plant & Equipment	1,263,813	1,162,152	101,661	1,743,229
24 - Asset Expense	1,962,782	2,664,000	-701,218	3,996,000
25 - Other Operating Expenses	2,202,371	2,976,531	-774,160	4,464,794
27 - Finance Expenses	8,270	36,667	-28,397	55,000
Total Expenditure	21,332,741	27,690,778	-6,358,037	41,536,165
Surplus/(Deficit)	1,772,197	-340,380	2,112,577	-2,618,760
Capital Expenditure				
53 - WIP Assets	1,465,588	980,960	484,628	1,471,440
Total Capital Expenditure	1,465,588	980,960	484,628	1,471,440



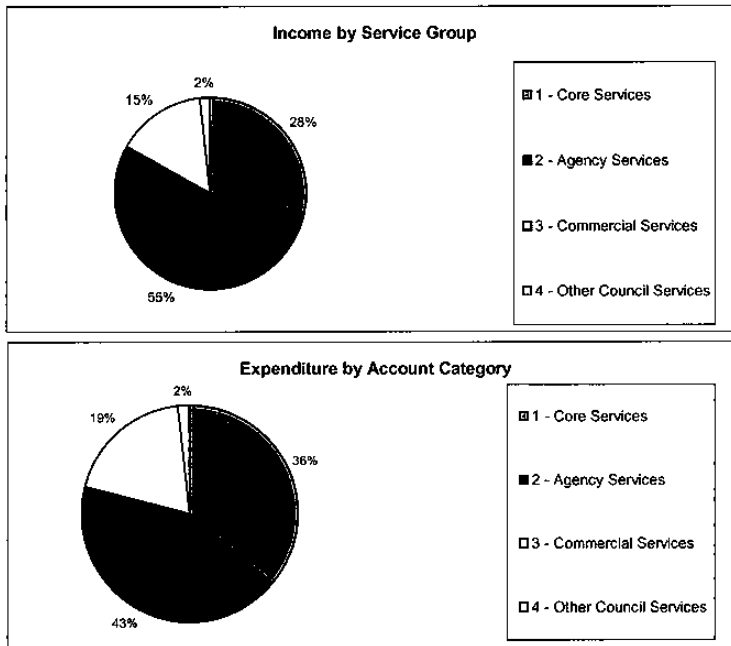
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Roper Gulf Shire Council



Income & Expenditure Report as at
28-February-2014
for the year 2013 - 2014

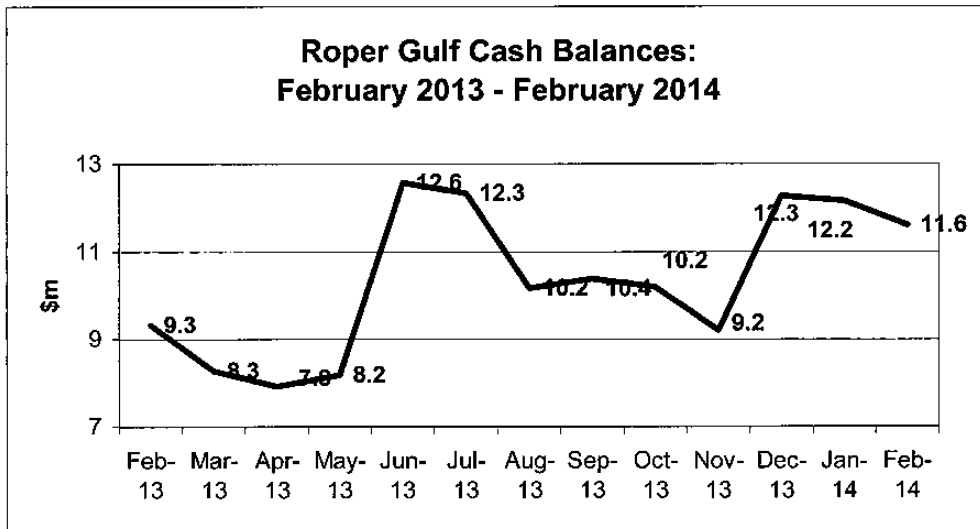
	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)
Income			
1 - Core Services	6,526,808	7,313,350	786,542
2 - Agency Services	12,672,578	14,717,887	2,045,309
3 - Commercial Services	3,550,585	4,587,100	1,036,515
4 - Other Council Services	354,967	732,061	377,886
Total Income	23,104,938	27,350,398	4,246,252
Expenditure			
1 - Core Services	7,694,709	8,189,013	494,304
2 - Agency Services	9,159,076	13,886,160	4,727,083
3 - Commercial Services	4,137,676	4,723,424	585,748
4 - Other Council Services	341,280	892,181	550,901
Total Expenditure	21,332,741	27,690,778	6,358,036
Surplus/(Deficit)	1,772,197	-340,379	-2,111,784
Capital Expenditure			
1 - Core Services	1,100,523	443,333	-657,190
2 - Agency Services	356,983	350,553	-6,430
3 - Commercial Services	8,082	187,073	178,991
Total Capital Expenditure	1,465,588	980,960	-484,628



**Roper Gulf Regional Council
Actual cash at bank
as at 28 February 2014**



<u>Bank:</u>	<u>Closing balance as at 28th February 2014</u>
Commonwealth - Business 10313307	\$9,739,019.65 CR
<i>Monthly interest earned</i>	\$18,819.46
Commonwealth - Operating 10313294	\$194,363.42 CR
<i>Monthly interest earned</i>	\$425.95
Commonwealth - Trust 103133315	\$482,961.11 CR
<i>Monthly interest earned</i>	\$149.83
Commonwealth - Numbulwar Fuel	\$626,888.00 CR
<i>Monthly interest earned</i>	\$1,125.21
Traditional Credit Union 12-month Term Deposit	\$520,000.00 CR
<i>Monthly interest earned minus fees</i>	\$0.00
Traditional Credit Union Low Usage Business 10	\$52,486.62 CR
<i>Monthly interest earned minus fees</i>	\$0.10
Total Cash at Bank	<u>\$11,615,718.80</u>
Total Interest Earned (annualised)	\$271,778.60



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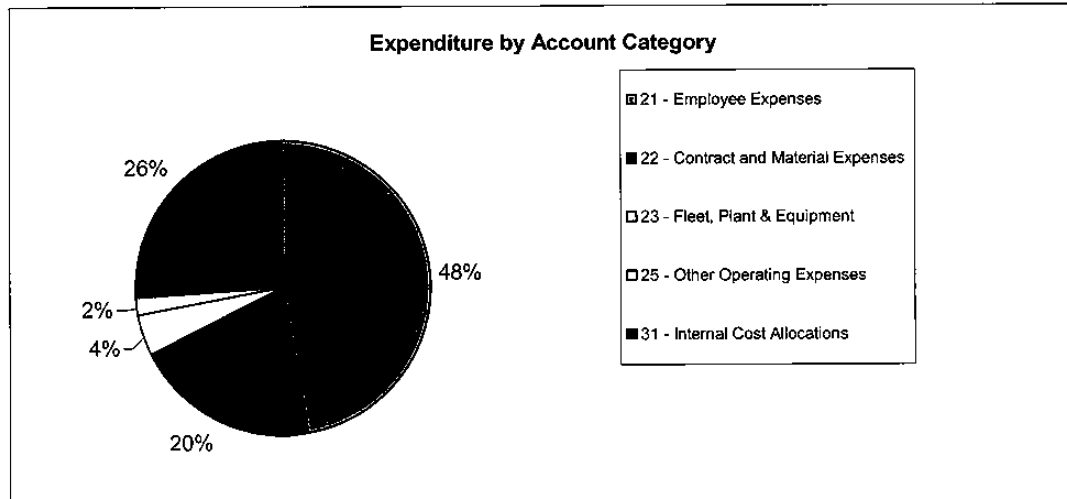
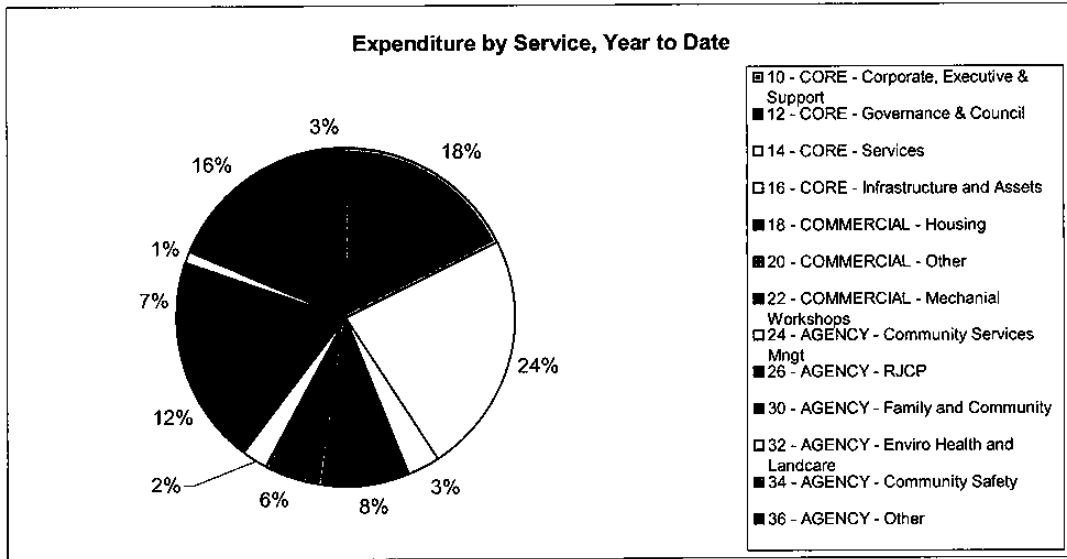
Roper Gulf Regional Council

Income & Expenditure Report as at
28-February-2014
for the year 2013 - 2014



	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Barunga (Bamyili)				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	185,333	206,942	21,609	310,413
12 - CORE - Governance & Council	529	800	271	1,200
14 - CORE - Services	238,231	219,378	-18,852	329,067
16 - CORE - Infrastructure and Assets	32,889	19,965	-12,925	29,947
18 - COMMERCIAL - Housing	87,006	95,101	8,095	142,652
20 - COMMERCIAL - Other	58,672	84,749	26,078	127,124
22 - COMMERCIAL - Mechanical Workshops	177	0	-177	0
24 - AGENCY - Community Services Mngt	-25,424	3,772	29,197	5,658
26 - AGENCY - RJCP	129,725	341,759	212,034	512,638
30 - AGENCY - Family and Community	77,073	73,350	-3,723	110,025
32 - AGENCY - Enviro Health and Landcare	11,558	12,000	442	18,000
34 - AGENCY - Community Safety	165,551	100,894	-64,657	151,341
36 - AGENCY - Other	29,704	0	-29,704	0
Total Expenditure	991,026	1,158,710	167,685	1,738,066
Expenditure by Account Category				
21 - Employee Expenses	468,404	511,525	43,121	767,288
22 - Contract and Material Expenses	201,169	230,640	29,471	345,961
23 - Fleet, Plant & Equipment	43,634	47,867	4,233	71,800
25 - Other Operating Expenses	19,660	56,755	37,094	85,132
31 - Internal Cost Allocations	258,158	311,924	53,766	467,885
Total Expenditure	991,026	1,158,710	167,685	1,738,066
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	5,333	5,333	8,000
5331 - Capital Construct Infrastructure	0	8,000	8,000	12,000
5341 - Capital Purchases Plant & Equipment	132,120	96,667	-35,453	145,000
Total Capital Expenditure	132,120	110,000	-22,120	165,000

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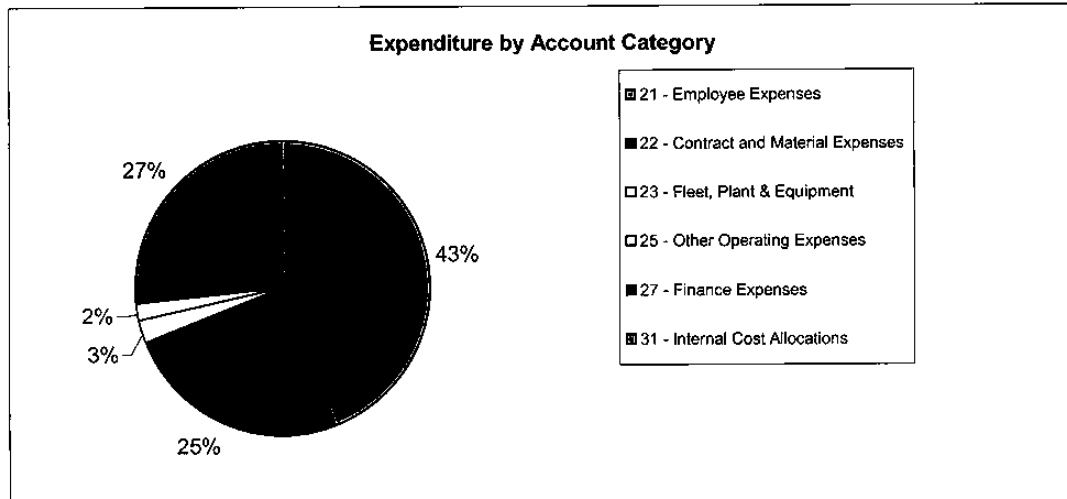
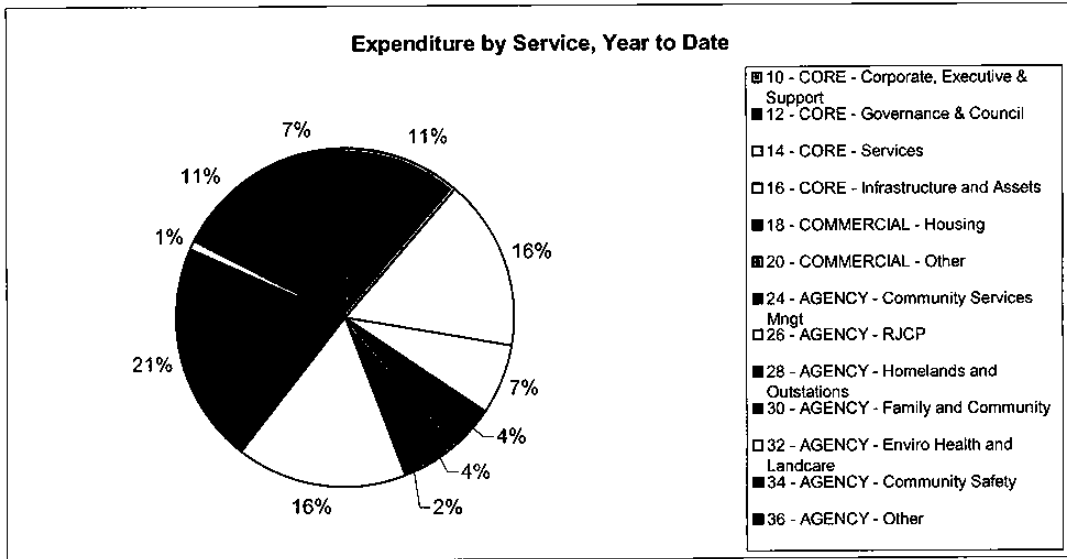
Roper Gulf Regional Council

Income & Expenditure Report as at
28-February-2014
for the year 2013 - 2014



	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Beswick (Wugularr)				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	182,819	205,607	22,788	308,410
12 - CORE - Governance & Council	925	800	-125	1,200
14 - CORE - Services	265,090	192,867	-72,223	289,300
16 - CORE - Infrastructure and Assets	110,508	31,504	-79,005	47,255
18 - COMMERCIAL - Housing	68,190	92,235	24,045	138,352
20 - COMMERCIAL - Other	62,130	89,638	27,508	134,457
24 - AGENCY - Community Services Mngt	24,678	10,200	-14,478	15,300
26 - AGENCY - RJCP	266,852	678,980	412,128	1,018,470
28 - AGENCY - Homelands and Outstations	169	0	-169	0
30 - AGENCY - Family and Community	339,006	375,238	36,232	562,858
32 - AGENCY - Enviro Health and Landcare	14,500	12,000	-2,500	18,000
34 - AGENCY - Community Safety	177,449	196,944	19,495	295,416
36 - AGENCY - Other	107,125	341,333	234,208	512,000
Total Expenditure	1,619,441	2,227,346	607,906	3,341,020
Expenditure by Account Category				
21 - Employee Expenses	714,270	899,123	184,853	1,348,685
22 - Contract and Material Expenses	400,258	663,903	263,645	995,854
23 - Fleet, Plant & Equipment	41,720	51,827	10,107	77,740
25 - Other Operating Expenses	32,055	98,900	66,845	148,349
27 - Finance Expenses	58	0	-58	0
31 - Internal Cost Allocations	431,081	513,594	82,514	770,391
Total Expenditure	1,619,441	2,227,346	607,906	3,341,020
Capital Expenditure				
5331 - Capital Construct Infrastructure	51,825	0	-51,825	0
5341 - Capital Purchases Plant & Equipment	0	10,000	10,000	15,000
5371 - Capital Purchase Vehicles	0	27,073	27,073	40,610
Total Capital Expenditure	51,825	37,073	-14,752	55,610

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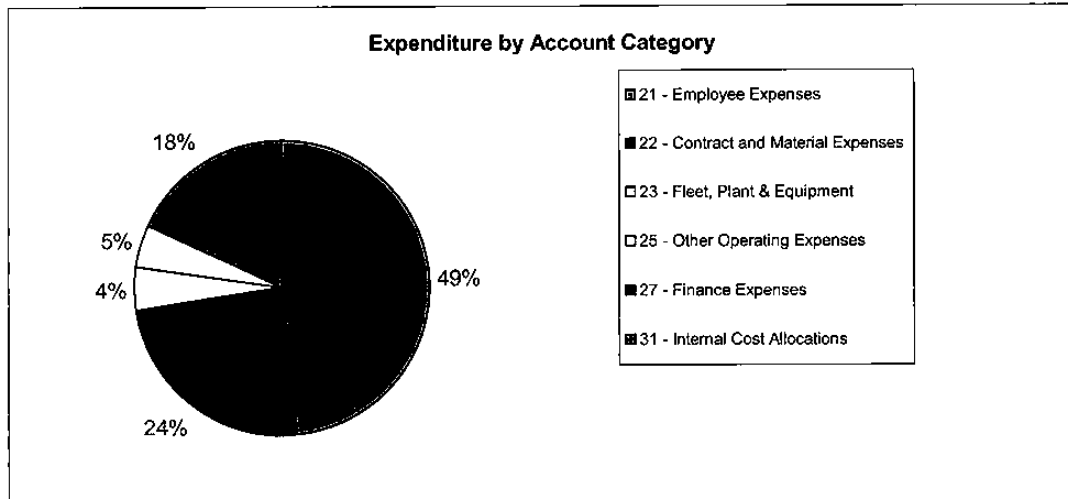
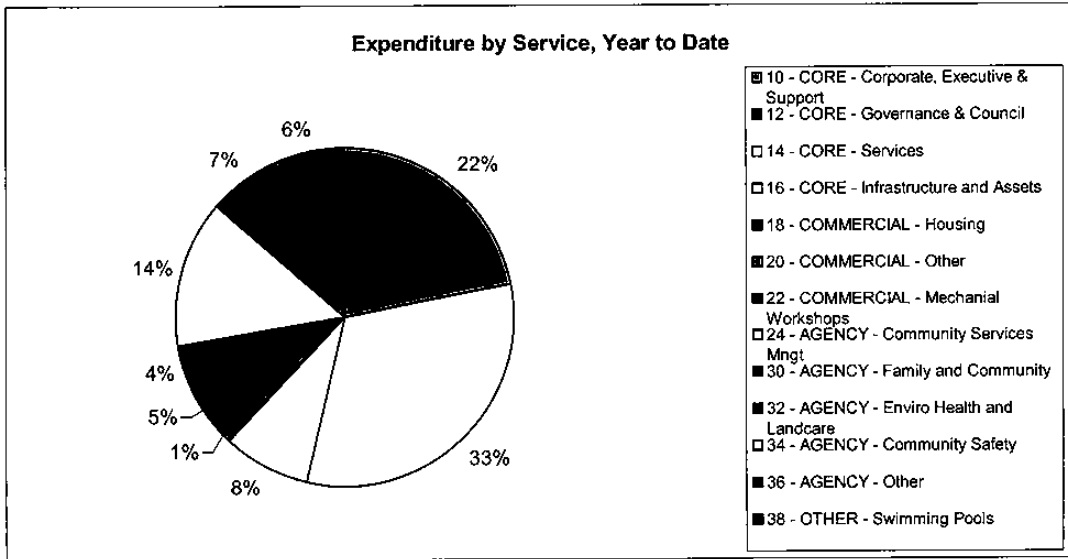
Roper Gulf Regional Council

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	14GLACT	14GLBUD		14GLBUD
	<i>Year to Date</i>	<i>Year to Date</i>	<i>Variance (\$)</i>	<i>Full Year Budget</i>
	<i>Actual (\$)</i>	<i>Budget (\$)</i>		<i>(\$)</i>
Borroloola				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	257,661	249,095	-8,566	373,642
12 - CORE - Governance & Council	136	800	664	1,200
14 - CORE - Services	370,322	408,708	38,386	613,062
16 - CORE - Infrastructure and Assets	96,771	117,305	20,534	175,957
18 - COMMERCIAL - Housing	4,269	0	-4,269	0
20 - COMMERCIAL - Other	13,591	153,333	139,743	230,000
22 - COMMERCIAL - Mechanical Workshops	894	0	-894	0
24 - AGENCY - Community Services Mngt	380	0	-380	0
30 - AGENCY - Family and Community	55,958	50,429	-5,529	75,644
32 - AGENCY - Enviro Health and Landcare	46,382	54,002	7,619	81,002
34 - AGENCY - Community Safety	165,810	246,785	80,975	370,177
36 - AGENCY - Other	83,881	0	-83,881	0
38 - OTHER - Swimming Pools	76,119	56,167	-19,952	84,250
Total Expenditure	1,172,175	1,336,623	164,448	2,004,934
Expenditure by Account Category				
21 - Employee Expenses	565,624	588,386	22,763	882,580
22 - Contract and Material Expenses	285,790	338,773	52,982	508,159
23 - Fleet, Plant & Equipment	52,636	93,447	40,811	140,170
25 - Other Operating Expenses	57,679	55,260	-2,419	82,890
27 - Finance Expenses	36	0	-36	0
31 - Internal Cost Allocations	210,410	260,758	50,348	391,136
Total Expenditure	1,172,175	1,336,623	164,448	2,004,934
Capital Expenditure				
5341 - Capital Purchases Plant & Equipment	132,120	116,667	-15,453	175,000
Total Capital Expenditure	132,120	116,667	-15,453	175,000

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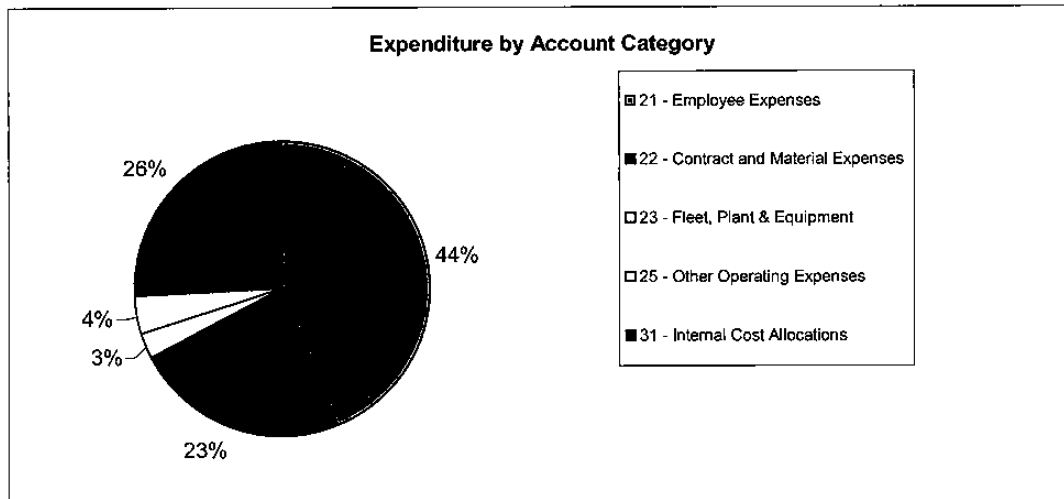
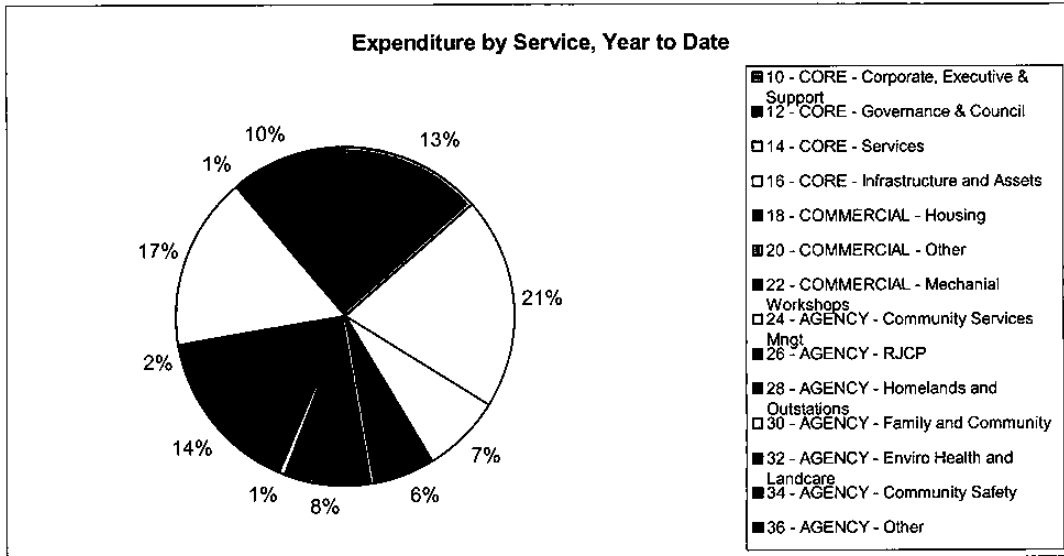
Roper Gulf Regional Council

Income & Expenditure Report as at
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	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Bulman (Gulin Gulin)				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	173,932	164,851	-9,081	247,276
12 - CORE - Governance & Council	1,200	800	-400	1,200
14 - CORE - Services	262,797	308,333	45,537	462,500
16 - CORE - Infrastructure and Assets	94,121	16,465	-77,656	24,698
18 - COMMERCIAL - Housing	77,468	97,335	19,866	146,002
20 - COMMERCIAL - Other	109,287	61,620	-47,667	92,430
22 - COMMERCIAL - Mechanical Workshops	508	0	-508	0
24 - AGENCY - Community Services Mngt	-6,858	5,539	12,397	8,308
26 - AGENCY - RJCP	181,031	334,458	153,427	501,687
28 - AGENCY - Homelands and Outstations	25,065	27,085	2,020	40,628
30 - AGENCY - Family and Community	215,839	263,884	48,045	395,826
32 - AGENCY - Enviro Health and Landcare	9,019	16,667	7,647	25,000
34 - AGENCY - Community Safety	130,847	199,048	68,201	298,572
36 - AGENCY - Other	1,820	1,333	-487	2,000
Total Expenditure	1,276,078	1,497,417	221,340	2,246,126
Expenditure by Account Category				
21 - Employee Expenses	561,188	699,518	138,331	1,049,278
22 - Contract and Material Expenses	295,809	264,763	-31,046	397,144
23 - Fleet, Plant & Equipment	35,761	68,213	32,452	102,320
25 - Other Operating Expenses	55,284	76,677	21,393	115,016
31 - Internal Cost Allocations	328,036	388,246	60,210	582,369
Total Expenditure	1,276,078	1,497,417	221,340	2,246,126
Capital Expenditure				
5371 - Capital Purchase Vehicles	0	26,667	26,667	40,000
Total Capital Expenditure	0	26,667	26,667	40,000

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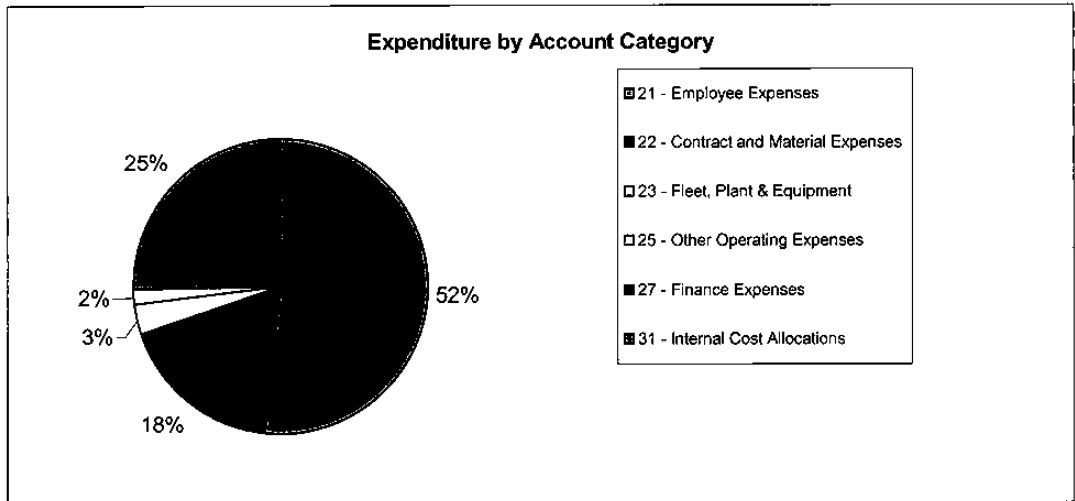
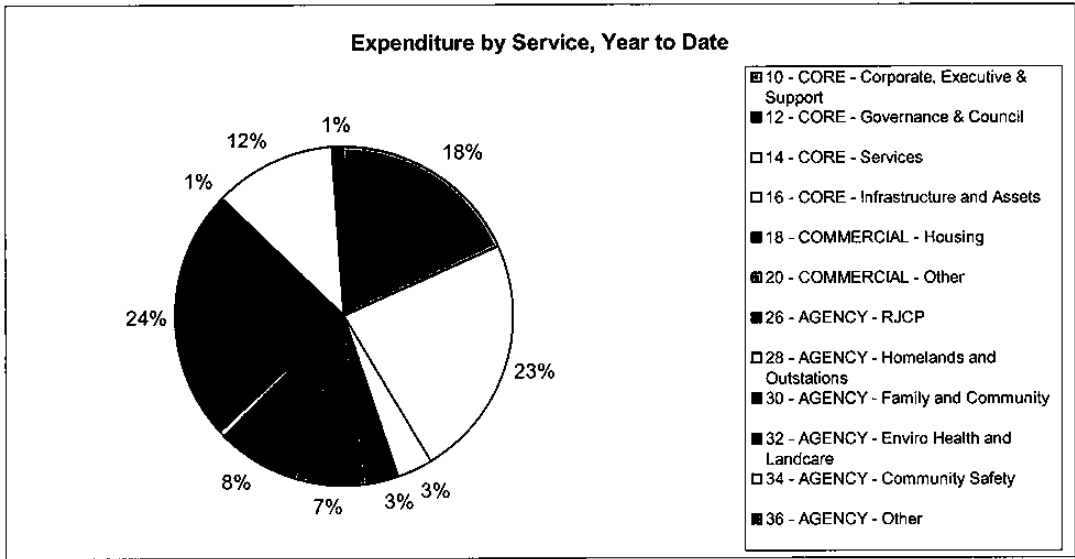
Roper Gulf Regional Council

Income & Expenditure Report as at
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	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Eva Valley (Manyallaluk)				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	106,850	109,351	2,501	164,026
12 - CORE - Governance & Council	984	800	-184	1,200
14 - CORE - Services	135,808	138,998	3,190	208,496
16 - CORE - Infrastructure and Assets	18,655	39,366	20,711	59,049
18 - COMMERCIAL - Housing	18,922	60,417	41,496	90,626
20 - COMMERCIAL - Other	40,156	49,638	9,482	74,458
26 - AGENCY - RJCP	45,557	126,927	81,370	190,391
28 - AGENCY - Homelands and Outstations	2,710	0	-2,710	0
30 - AGENCY - Family and Community	139,558	148,672	9,114	223,008
32 - AGENCY - Enviro Health and Landcare	2,962	12,333	9,371	18,500
34 - AGENCY - Community Safety	68,808	98,076	29,268	147,115
36 - AGENCY - Other	5,937	0	-5,937	0
Total Expenditure	586,907	784,579	197,673	1,176,869
Expenditure by Account Category				
21 - Employee Expenses	303,199	389,794	86,596	584,692
22 - Contract and Material Expenses	105,569	159,746	54,177	239,619
23 - Fleet, Plant & Equipment	19,248	29,590	10,342	44,385
25 - Other Operating Expenses	9,875	33,703	23,828	50,554
27 - Finance Expenses	33	0	-33	0
31 - Internal Cost Allocations	148,982	171,746	22,764	257,619
Total Expenditure	586,907	784,579	197,673	1,176,869
Capital Expenditure				
5341 - Capital Purchases Plant & Equipment	0	6,667	6,667	10,000
5371 - Capital Purchase Vehicles	0	26,667	26,667	40,000
Total Capital Expenditure	0	33,333	33,333	50,000

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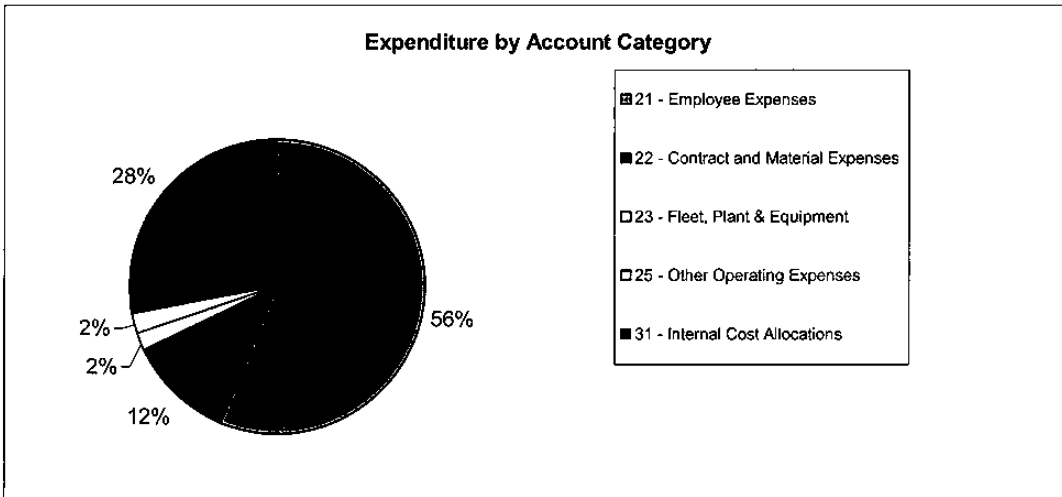
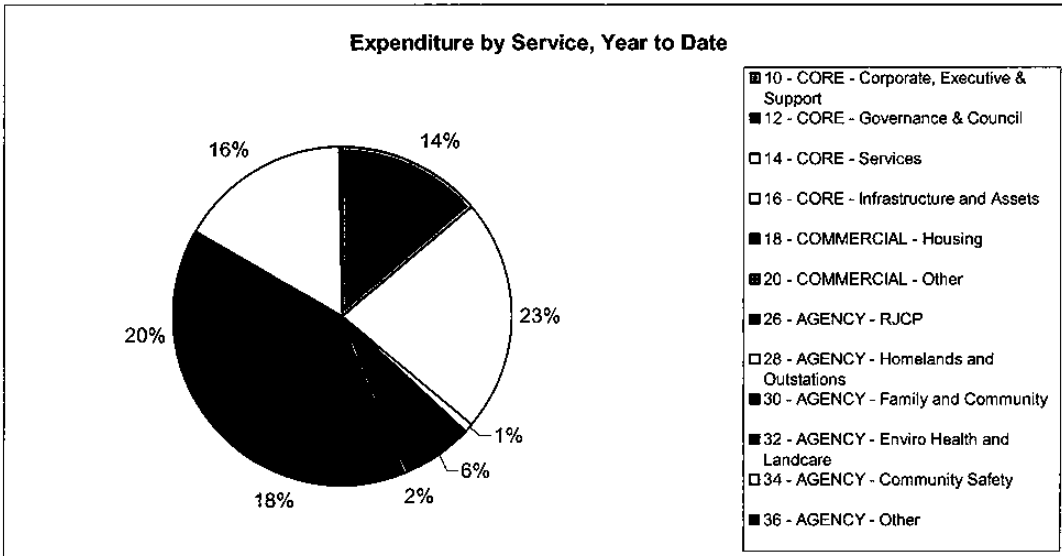
Roper Gulf Regional Council

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	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Jilkminggan (Duck Creek)				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	187,660	201,165	13,505	301,747
12 - CORE - Governance & Council	1,305	800	-505	1,200
14 - CORE - Services	301,428	279,741	-21,687	419,612
16 - CORE - Infrastructure and Assets	12,790	26,538	13,748	39,806
18 - COMMERCIAL - Housing	88,183	98,435	10,252	147,652
20 - COMMERCIAL - Other	23,830	42,351	18,521	63,527
26 - AGENCY - RJCP	249,853	476,860	227,006	715,289
28 - AGENCY - Homelands and Outstations	-84	0	84	0
30 - AGENCY - Family and Community	264,507	272,136	7,629	408,205
32 - AGENCY - Enviro Health and Landcare	4,010	12,333	8,323	18,500
34 - AGENCY - Community Safety	221,934	264,581	42,647	396,872
36 - AGENCY - Other	3,184	0	-3,184	0
Total Expenditure	1,358,600	1,674,940	316,340	2,512,411
Expenditure by Account Category				
21 - Employee Expenses	763,281	796,925	33,644	1,195,388
22 - Contract and Material Expenses	156,774	270,261	113,486	405,391
23 - Fleet, Plant & Equipment	28,388	66,966	38,579	100,450
25 - Other Operating Expenses	29,289	80,731	51,441	121,096
31 - Internal Cost Allocations	380,868	460,057	79,190	690,086
Total Expenditure	1,358,600	1,674,940	316,340	2,512,411
Capital Expenditure				
Total Capital Expenditure	0	0	0	0

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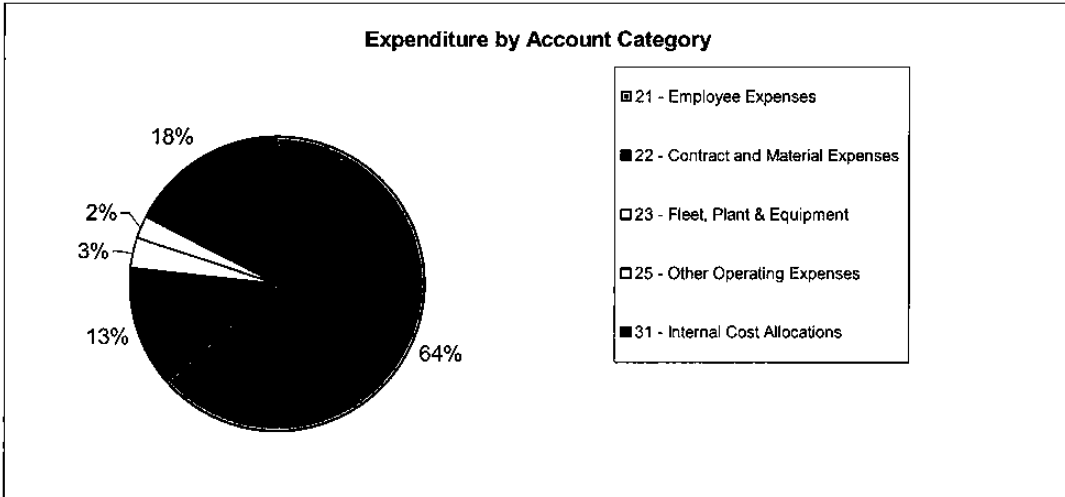
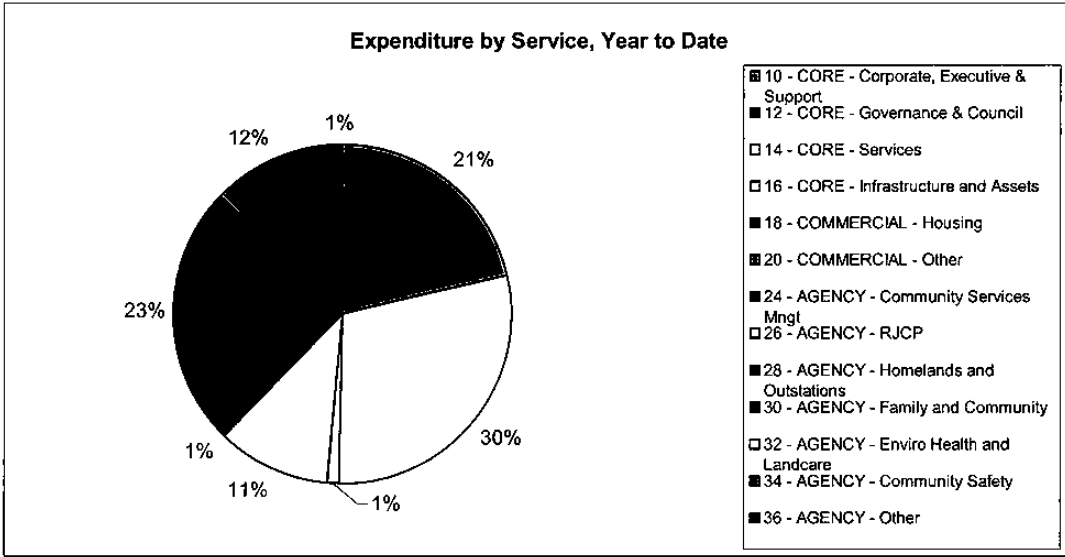
Roper Gulf Regional Council

Income & Expenditure Report as at
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	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Mataranka				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	232,686	227,070	-5,616	340,605
12 - CORE - Governance & Council	9	800	792	1,200
14 - CORE - Services	311,537	263,661	-47,876	395,491
16 - CORE - Infrastructure and Assets	11,912	19,071	7,159	28,607
18 - COMMERCIAL - Housing	0	20,000	20,000	30,000
20 - COMMERCIAL - Other	0	30,000	30,000	45,000
24 - AGENCY - Community Services Mngt	30	0	-30	0
26 - AGENCY - RJCP	118,516	260,691	142,174	391,036
28 - AGENCY - Homelands and Outstations	14,723	19,833	5,111	29,750
30 - AGENCY - Family and Community	254,209	266,900	12,692	400,351
32 - AGENCY - Enviro Health and Landcare	2,112	24,800	22,688	37,200
34 - AGENCY - Community Safety	131,076	115,930	-15,145	173,896
36 - AGENCY - Other	5,464	0	-5,464	0
Total Expenditure	1,082,273	1,248,757	166,484	1,873,135
Expenditure by Account Category				
21 - Employee Expenses	685,333	609,966	-75,367	914,949
22 - Contract and Material Expenses	144,541	271,903	127,362	407,855
23 - Fleet, Plant & Equipment	35,867	41,066	5,199	61,600
25 - Other Operating Expenses	26,384	65,921	39,538	98,882
31 - Internal Cost Allocations	190,147	259,900	69,753	389,850
Total Expenditure	1,082,273	1,248,757	166,484	1,873,135
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	26,667	26,667	40,000
5341 - Capital Purchases Plant & Equipment	180,727	106,667	-74,060	160,000
Total Capital Expenditure	180,727	133,333	-47,393	200,000

G:\Finance Department - admin files\Lokesh\Council Reports\FY 2013-14\Febuary 13-14\Expenses by Location Mataranka

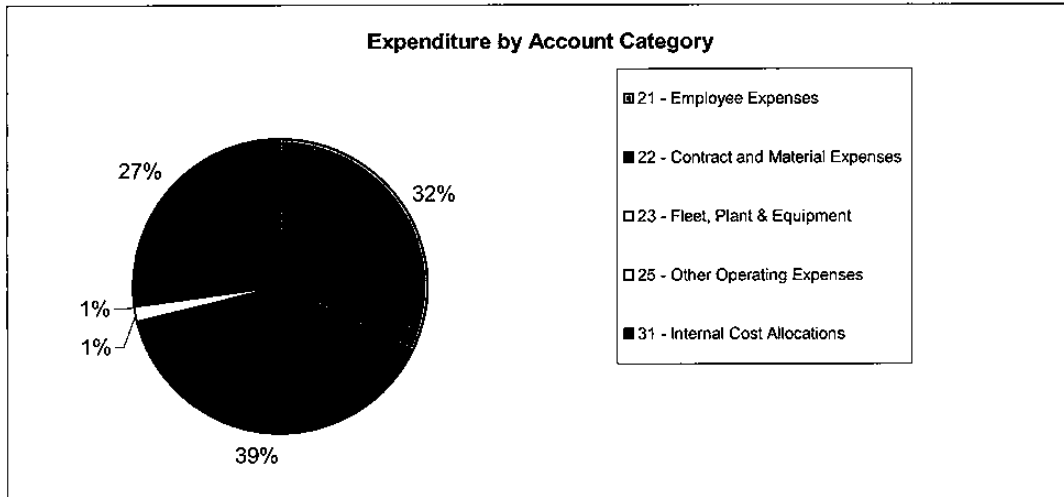
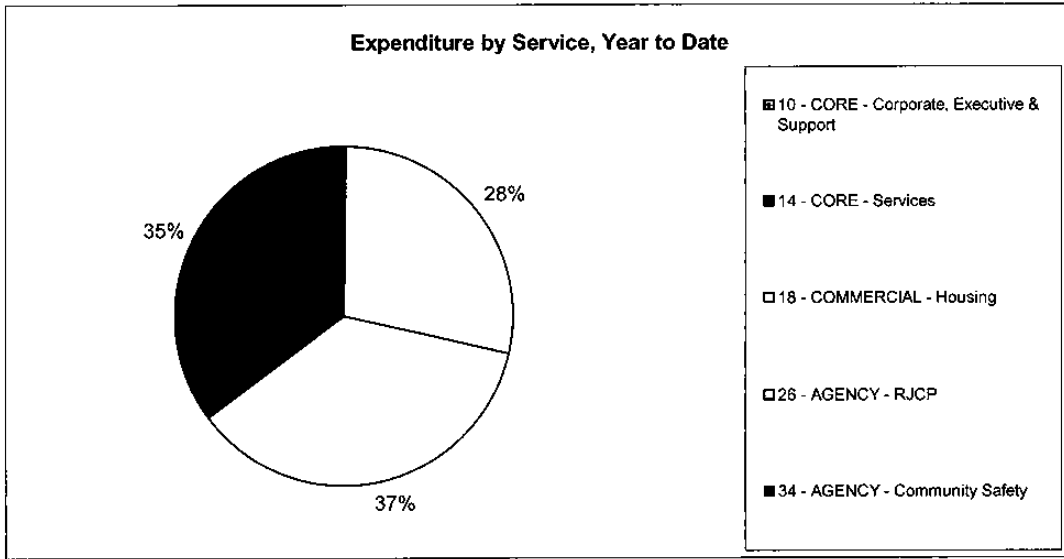


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Roper Gulf Regional CouncilIncome & Expenditure Report as at
28-February-2014
for the year 2013 - 2014

	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Minyerri				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	1,234	217,667	216,433	326,500
14 - CORE - Services	53	0	-53	0
18 - COMMERCIAL - Housing	100,908	73,333	-27,575	110,000
26 - AGENCY - RJCP	128,354	1,224,969	1,096,615	1,837,453
34 - AGENCY - Community Safety	125,546	130,668	5,122	196,002
Total Expenditure	356,095	1,646,637	1,290,542	2,469,955
Expenditure by Account Category				
21 - Employee Expenses	114,265	585,572	471,307	878,358
22 - Contract and Material Expenses	139,412	944,598	805,186	1,416,897
23 - Fleet, Plant & Equipment	4,995	4,333	-662	6,500
25 - Other Operating Expenses	1,798	667	-1,131	1,000
31 - Internal Cost Allocations	95,625	111,467	15,842	167,200
Total Expenditure	356,095	1,646,637	1,290,542	2,469,955
Capital Expenditure				
5371 - Capital Purchase Vehicles	0	26,667	26,667	40,000
Total Capital Expenditure	0	26,667	26,667	40,000

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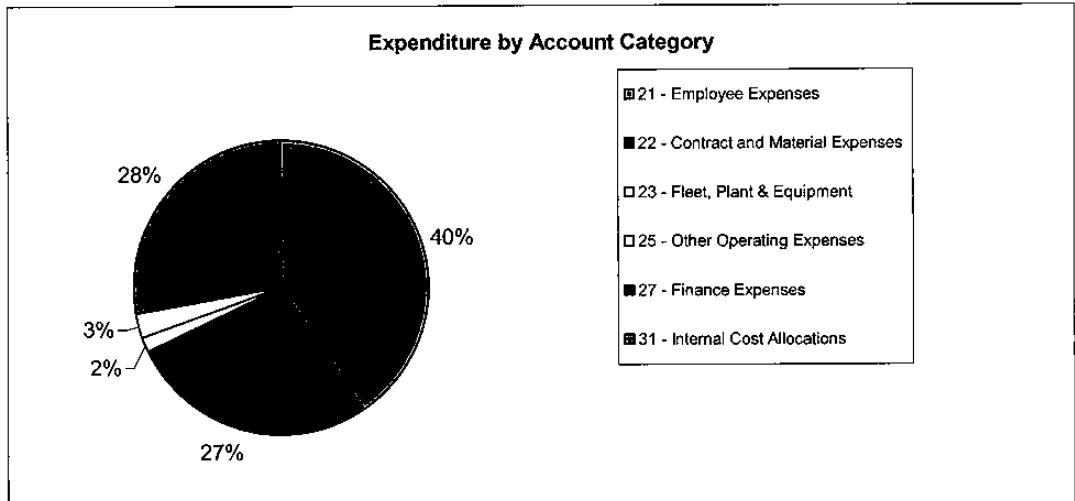
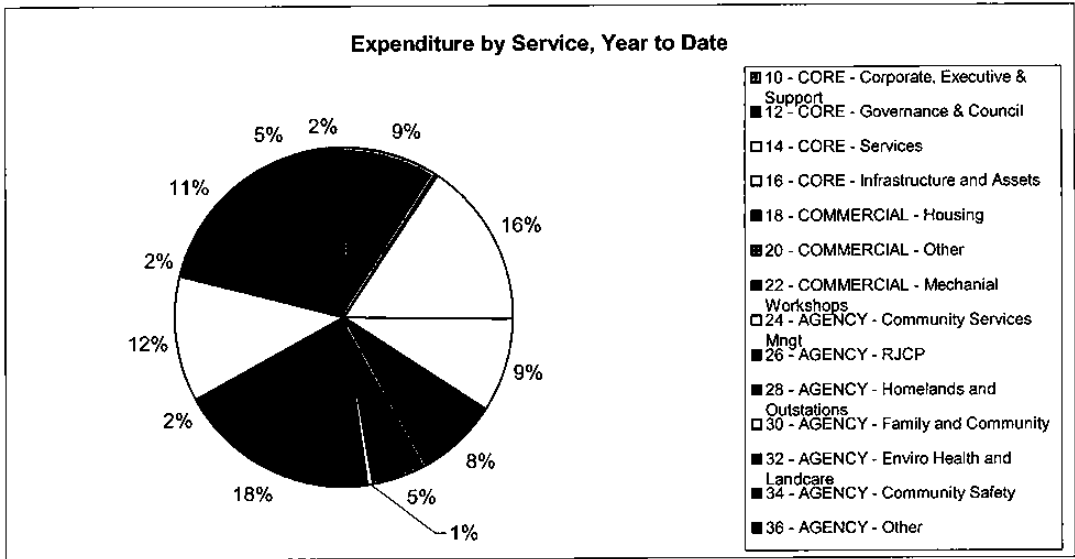
Roper Gulf Regional Council

Income & Expenditure Report as at
28-February-2014
for the year 2013 - 2014



	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Ngukurr				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	298,898	244,744	-54,154	367,116
12 - CORE - Governance & Council	6,673	800	-5,873	1,200
14 - CORE - Services	513,762	492,703	-21,059	739,054
16 - CORE - Infrastructure and Assets	285,435	232,552	-52,883	348,828
18 - COMMERCIAL - Housing	253,630	217,536	-36,094	326,304
20 - COMMERCIAL - Other	167,579	313,749	146,170	470,623
22 - COMMERCIAL - Mechanical Workshops	965	0	-965	0
24 - AGENCY - Community Services Mngt	21,692	10,200	-11,492	15,300
26 - AGENCY - RJCP	565,640	1,310,863	745,222	1,966,294
28 - AGENCY - Homelands and Outstations	48,962	27,730	-21,232	41,595
30 - AGENCY - Family and Community	388,540	465,068	76,529	697,603
32 - AGENCY - Enviro Health and Landcare	67,573	114,370	46,797	171,554
34 - AGENCY - Community Safety	367,036	480,374	113,338	720,560
36 - AGENCY - Other	173,898	89,926	-83,972	134,889
38 - OTHER - Swimming Pools	77,599	80,733	3,135	121,100
Total Expenditure	3,237,881	4,081,348	843,467	6,122,021
Expenditure by Account Category				
21 - Employee Expenses	1,316,876	1,595,665	278,789	2,393,498
22 - Contract and Material Expenses	873,880	977,264	103,384	1,465,895
23 - Fleet, Plant & Equipment	53,310	111,640	58,329	167,460
25 - Other Operating Expenses	94,607	199,048	104,441	298,572
27 - Finance Expenses	36	0	-36	0
31 - Internal Cost Allocations	899,171	1,197,731	298,560	1,796,597
Total Expenditure	3,237,881	4,081,348	843,467	6,122,021
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	33,333	33,333	50,000
5371 - Capital Purchase Vehicles	0	53,333	53,333	80,000
Total Capital Expenditure	0	86,667	86,667	130,000

G:\Finance Department - admin files\Lokesh\Council Reports\FY 2013-14\February 13-14\Expenses by Location Ngukur



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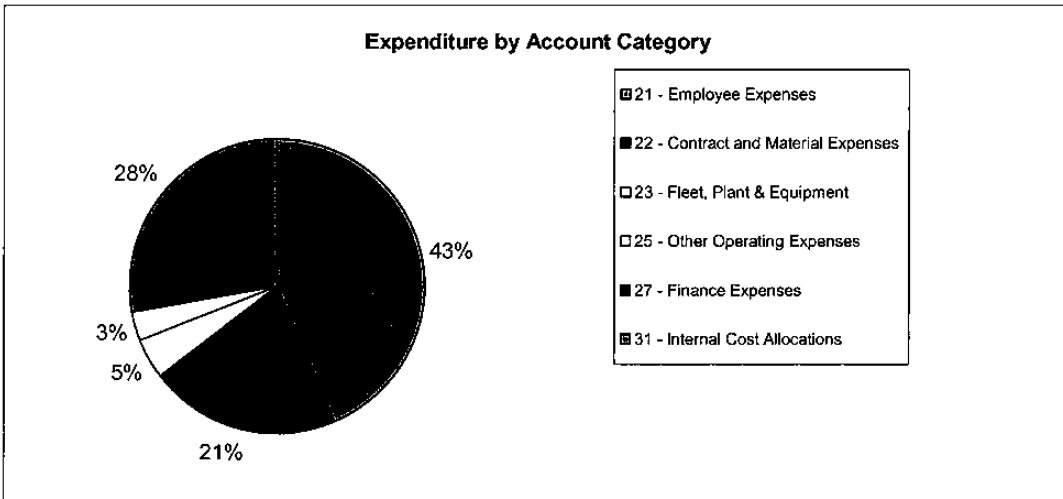
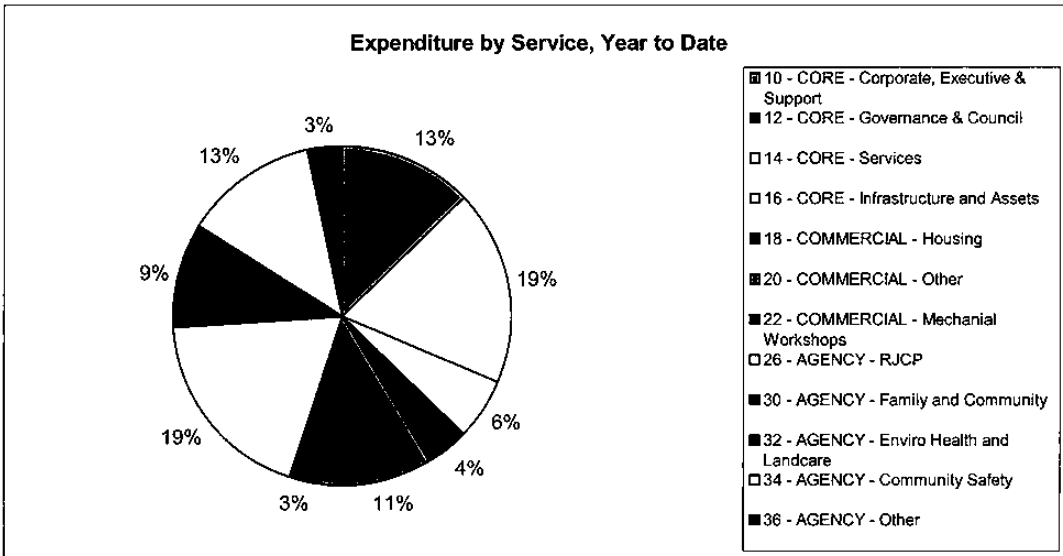
Roper Gulf Regional Council

Income & Expenditure Report as at
28-February-2014
for the year 2013 - 2014



Numbulwar	14GLACT	14GLBUD		14GLBUD
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	301,709	276,534	-25,175	414,801
12 - CORE - Governance & Council	688	800	112	1,200
14 - CORE - Services	435,962	337,175	-98,787	505,763
16 - CORE - Infrastructure and Assets	135,303	1,218,628	1,083,325	1,827,943
18 - COMMERCIAL - Housing	97,771	149,519	51,748	224,278
20 - COMMERCIAL - Other	248,292	596,967	348,675	895,450
22 - COMMERCIAL - Mechanical Workshops	74,870	0	-74,870	0
26 - AGENCY - RJCP	446,252	1,000,005	553,753	1,500,008
30 - AGENCY - Family and Community	221,275	300,528	79,253	450,792
32 - AGENCY - Enviro Health and Landcare	9,737	19,000	9,263	28,500
34 - AGENCY - Community Safety	303,605	258,193	-45,413	387,289
36 - AGENCY - Other	77,488	197,094	119,606	295,641
Total Expenditure	2,352,951	4,354,443	2,001,491	6,531,664
Expenditure by Account Category				
21 - Employee Expenses	1,028,698	1,007,269	-21,428	1,510,904
22 - Contract and Material Expenses	486,375	1,139,816	653,441	1,709,725
23 - Fleet, Plant & Equipment	108,142	84,903	-23,239	127,355
25 - Other Operating Expenses	74,330	145,969	71,640	218,954
27 - Finance Expenses	73	0	-73	0
31 - Internal Cost Allocations	655,334	1,976,485	1,321,151	2,964,727
Total Expenditure	2,352,951	4,354,443	2,001,491	6,531,664
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	166,667	166,667	250,000
5371 - Capital Purchase Vehicles	0	26,667	26,667	40,000
Total Capital Expenditure	0	193,333	193,333	290,000

G:\Finance Department - admin files\Lokesh\Council Reports\FY 2013-14\February 13-14\Expenses by Location Numbulwar



Roper Gulf Shire Council
 Shire Default Cat
Age Analysis Report - Summary Report
Ledger APACT Accounts Payable (AVD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
10000			AGEST	PAYTYPE NA		CREDITYPE NA					
10002			Australian Super	PAYTYPE CHQ		CREDITYPE NA					
10003			AXA Australia	PAYTYPE CHQ		CREDITYPE NA					
10006			HESTA SUPER FUND	PAYTYPE CHQ		CREDITYPE NA					
10007			Hospitus	PAYTYPE CHQ		CREDITYPE NA					
10009			STATEWIDE SUPER (LOCAL SUPER)	PAYTYPE CHQ		CREDITYPE NA					
10010			M/C SUPER	PAYTYPE EFT		CREDITYPE NA					
10011			MTAA Superannuation	PAYTYPE CHQ		CREDITYPE NA					
10012			Retail Employees Superannuation	PAYTYPE CHQ		CREDITYPE NA					
10014			Sun Superannuation	PAYTYPE CHQ		CREDITYPE NA					
10017			VICSUPER	PAYTYPE CHQ		CREDITYPE NA					
10019			AUSTRALIAN TAXATION OFFICE	PAYTYPE NA		CREDITYPE NA					

Roper Gulf Shire Council
 Shire Default Cat
Age Analysis Report - Summary Report
Ledger APACT Accounts Payable (AVD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
10022			Centr-elink	PAYTYPE EFT	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10023			CHILD SUPPORT AGENCY	PAYTYPE CHQ	2,711.00	2,711.00	2,711.00	0.00	0.00	0.00	0.00
10025			FINES RECOVERY UNIT	PAYTYPE EFT	2,427.50	1,250.00	1,400.00	0.00	0.00	0.00	0.00
10027			TERRITORY HOUSING	PAYTYPE EFT	10,710.00	8,000.00	8,471.00	0.00	0.00	41,414.79	20,000.00
10030			Union Fees	PAYTYPE CHQ	9.00	0.00	0.00	0.00	0.00	0.00	0.00
10039			IBIS STYLES (ALL SEASONS), KATHERINE	PAYTYPE EFT	0.00	1,250.00	1,250.00	0.00	0.00	0.00	0.00
10054			AUSFUEL (PUMA ENERGY)	PAYTYPE EFT	0.00	11,627.50	11,627.50	0.00	0.00	0.00	0.00
10056			AUTO WINDSCREENS (GO TO SHARON MCGON	PAYTYPE EFT	0.00	4,700.00	0.00	4,700.00	0.00	0.00	0.00
10058			NGAN JIANGURRU STORE (BARUNGA STORE)	PAYTYPE EFT	0.00	813.00	813.00	0.00	0.00	0.00	0.00
10059			BEAUREPARES	PAYTYPE EFT	0.00	2,440.00	2,440.00	0.00	0.00	0.00	0.00
10061			BIG RIVER HOUSING	PAYTYPE EFT	0.00	2,170.00	467.17	1,602.83	779.41	0.00	0.00
10067			BRIDGESTONE TYRE CENTRES	PAYTYPE EFT	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00

Roper Gulf Shire Council
 Shire Default Cat
Age Analysis Report - Summary Report
Ledger APACT Accounts Payable (AVD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied	Current	>30days	>60days	>90days	Future Items
						Credits	To 30/01/2014	To 31/12/2013	To 01/12/2013	<= 30/11/2013	
10071			CAPITAL FINANCE AUSTRALIA LIMITED	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10072			CAR PARTS NT	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10086			COLONIAL FIRST STATE Superannuation	PAYTYPE NA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10094			CSA CONTRACTING (NT) PTY LTD	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10113			DOLLARS AND SENSE	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10126			FURNITURE DISCOUNTS / BETA ELECTRICAL	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10144			HASTINGS DEERING	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10152			HOME TIMBER & HARDWARE	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10163			JOHNNYS ELECTRONICS PTY LTD	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10164			JONES MEAT MART PTY LTD	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10170			KATHERINE AVIATION PTY LTD	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10177			KATHERINE FRESH FRUIT & VEGIE MARKET	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Report: **Garf Shire Council**
Shire Default Cat
Age Analysis Report - Summary Report
Ledger APACT Accounts Payable (AVD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
10179			KATHERINE MITRE 10	PAYTYPE EFT	0.00	1,402.00	1,402.00	0.00	0.00	0.00	0.00
10181			KATHERINE OFFICE SUPPLIES	PAYTYPE EFT	0.00	4,398.79	4,002.77	386.02	0.00	0.00	0.00
10186			KATHERINE TILT TRAY & TIPPER HIRE	PAYTYPE EFT	0.00	4,662.00	0.00	0.00	0.00	0.00	0.00
10189			VANDERFIELD NORTHWEST (KATHERINE TO)	PAYTYPE EFT	0.00	2,726.00	2,666.84	0.00	260.16	0.00	0.00
10201			MACS HIRE SERVICE	PAYTYPE EFT	0.00	1,970.00	0.00	1,970.00	0.00	0.00	0.00
10214			NORPLUMB	PAYTYPE EFT	0.00	26,140.00	18,726.89	262.29	0.00	1,029.99	0.00
10220			NI TECHNOLOGY	PAYTYPE EFT	0.00	1,008.18	0.00	0.00	0.00	1,008.18	0.00
10224			OAMPS INSURANCE BROKERS	PAYTYPE EFT	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
10244			POWERWATER CORPORATION	PAYTYPE CHQ	28,094.78	28,260.00	0.00	0.00	0.00	0.00	0.00
10247			MIQ ENGINE SYSTEMS AUSTR	PAYTYPE EFT	0.00	1,428.18	1,428.18	0.00	0.00	0.00	0.00
10252			RJ MOTORS PTY LTD	PAYTYPE EFT	0.00	1,960.00	2,960.00	0.00	0.00	0.00	0.00
10257			ROWLANDS QUARRIES KATHERINE PT	PAYTYPE EFT	0.00	1,028.50	1,028.50	0.00	0.00	0.00	0.00

Roper Gulf Shire Council
 Shire Default Cat
Age Analysis Report - Summary Report
Ledger APACT Accounts Payable (AVD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
10260			SCOTMEC	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10261			KATHERINE LOCK & KEY	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10291			TOWN & COUNTRY BUTCHERY	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10304			WASTEMASTER - CLEANAWAY	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10305			WHITEHOUSE FURNISHERS / RETRAVISION	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10325			AIRPOWER	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10393			DARWIN BOLT SUPPLIES	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10419			First State Superannuation	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10485			NGUKURR GENERAL STORE	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10492			TJS ONE STOP	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10499			R HOLT & CO KATHERINE PL	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
10546			BUSH SPARKIES ELECTRICAL	PAYTYPE EFT	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00

Roper Gulf Shire Council
 Shire Default Cat
Age Analysis Report - Summary Report
Ledger APACT Accounts Payable (AVD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
10569			MIKE LONGTON		EFT		CREDITYPE NA	0.00	0.00	0.00	0.00
10574			MUNGOORBADA ABORIGINAL CORPORATION		EFT		CREDITYPE NA	0.00	0.00	0.00	0.00
10593			MCCARTHER RIVER CARAVAN PARK		EFT		CREDITYPE NA	0.00	0.00	0.00	0.00
10603			DUNGALAN STORE (JILKMINGGAN)		EFT		CREDITYPE NA	0.00	0.00	0.00	0.00
10626			KEEP AUSTRALIA BEAUTIFUL COUNCIL (NT)		EFT		CREDITYPE NA	0.00	0.00	0.00	0.00
10635			CBA Master Card		NA		CREDITYPE NA	0.00	0.00	0.00	0.00
10636			KATHERINE DOORS & WINDOWS		EFT		CREDITYPE NA	0.00	0.00	0.00	0.00
10656			UNISUPER		CHQ		CREDITYPE NA	0.00	0.00	0.00	0.00
10722			STUART HIGHWAY TYRES		EFT		CREDITYPE NA	0.00	0.00	0.00	0.00
10724			KATHY-ANNE NDMAMURDIRI		EFT		CREDITYPE COUNCIL	0.00	0.00	0.00	0.00
10728			TONY JACK		EFT		CREDITYPE COUNCIL	0.00	0.00	0.00	0.00
10782			TERRITORY FIRE SERVICE & TRAINING		EFT		CREDITYPE NA	0.00	0.00	0.00	0.00

Roper Gulf Shire Council
 Shire Default Cat
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Ledger APACT Accounts Payable (AVD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
10816			MELISSA COX	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10828			STAN ALLEN	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10837			MULTISPARES LIMITED	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10872			MICHAEL BERTO	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10932			BT BUSINESS SUPER	PAYTYPE CHQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10961			UNITED VOICE NATIONAL COUNCIL (PREVIO	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11065			KEVIN ROGERS	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11130			Australian Services Union	PAYTYPE NA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11150			TWU SUPER	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11155			FREE SPIRIT RESORT DARWIN	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11231			CROWHURST ENGINEERING	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11295			ANZ Super	PAYTYPE NA	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Roper Gulf Shire Council
 Shire Default Cat
 Age Analysis Report - Summary Report
 Ledger APACT Accounts Payable (AVD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
11311			THE INDUSTRY SUPERANNUATION FUND	PAYTYPE CHQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11319			MALANDARISTORE - BORROLOOLA	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11362			DRAGONFLY CATERING AND EVENTS	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11420			TERRITORY RURAL	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11423			DAPHNE DANIELS	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11434			CABCHARGE AUSTRALIA LTD	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11472			LGSUPER	PAYTYPE CHQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11632			SELENA ASHLEY	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11650			AUSTSAFE SUPER	PAYTYPE CHQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11685			BATCHELOR INSTITUTE OF INDIGENOUS TER	PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11721			SOOTIN UP DIESEL	PAYTYPE NA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11747			Fap 150 - Mataranka Rural Transaction Centre	PAYTYPE NA	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
11751			BRUCE ROSS SUPER FUND								
				PAYTYPE EFT							
11756			GID AUTO ELECTRICS & AIRCONDITIONING								
				PAYTYPE NA							
11783			MASTER SUPER								
				PAYTYPE EFT							
11891			VISION SUPER - LOCAL AUTHORITIES SUPER]								
				PAYTYPE CHQ							
11897			REM SERV								
				PAYTYPE EFT							
11903			COMMANDER CENTRE								
				PAYTYPE EFT							
11904			Anne Marie Lee								
				PAYTYPE NA							
11909			BENZAC BUILDING & CONSTRUCTION								
				PAYTYPE EFT							
11941			FLETCHERS PLUMBING & GAS FITTING								
				PAYTYPE EFT							
11954			URAPUNGA STORE								
				PAYTYPE EFT							
11961			JUDY MACFARLANE								
				PAYTYPE EFT							
11962			ANNABELLE DAYLIGHT								
				PAYTYPE EFT							

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11964			JOHN DALYWATER								
				PAYTYPE	EFT		1,375,171	1,375,171	0.00	0.00	0.00
											0.00
11966			QSUPER								
				PAYTYPE	NA		0.00	0.00	0.00	0.00	0.00
											0.00
12002			Malcolm Price								
				PAYTYPE	EFT		200,000	200,000	0.00	0.00	0.00
											0.00
12010			SPECTRUM SUPER								
				PAYTYPE	NA		0.00	0.00	0.00	0.00	0.00
											0.00
12038			CHARLESON PLUMBING & MAINTENANCE								
				PAYTYPE	EFT		997,400	997,400	0.00	0.00	0.00
											0.00
12071			EQUIPSUPER								
				PAYTYPE	NA		3,542,100	3,542,100	0.00	0.00	0.00
											0.00
12124			ALL REGIONS ELECTRICAL								
				PAYTYPE	NA		18,400.00	18,400.00	0.00	0.00	0.00
											0.00
12129			A & V BOON SUPERFUND								
				PAYTYPE	NA		990,000	990,000	0.00	0.00	0.00
											0.00
12142			JYOTTIPUDASAINI								
				PAYTYPE	EFT		12,400	12,400	0.00	0.00	0.00
											0.00
12152			TJM DARWIN								
				PAYTYPE	EFT		1,000,000	1,000,000	0.00	0.00	0.00
											0.00
12178			NI INSPECTIONS								
				PAYTYPE	NA		1,000,000	1,000,000	0.00	0.00	0.00
											0.00
12204			SUPER MOTOR SPARES								
				PAYTYPE	EFT		200,000	200,000	0.00	0.00	0.00
											0.00

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12211			Red Dirt Electrical		PAYTYPE EFT		CREDITYPE OTHER	0.00	0.00	0.00	0.00
12213			COOLDRIVE DISTRIBUTION		PAYTYPE EFT		CREDITYPE NA	0.00	0.00	0.00	0.00
12218			GREG ARNOTT		PAYTYPE EFT		CREDITYPE STAFF	0.00	0.00	0.00	0.00
12250			TRADE COAST PTY LTD AS TRUSTEE FOR MAJ		PAYTYPE EFT		CREDITYPE OTHER	0.00	0.00	0.00	0.00
12259			CAMILLE GUMBULLI		PAYTYPE EFT		CREDITYPE STAFF	0.00	0.00	0.00	0.00
12283			TIMOTHY ERNEST BAKER JNR		PAYTYPE EFT		CREDITYPE STAFF	0.00	0.00	0.00	0.00
12384			KATHERINE AUTO WINDSCREENS		PAYTYPE EFT		CREDITYPE OTHER	0.00	0.00	0.00	0.00
12400			AMP LIFE LIMITED		PAYTYPE EFT		CREDITYPE OTHER	0.00	0.00	0.00	0.00
12414			KATHERINE REFRIGERATION		PAYTYPE EFT		CREDITYPE OTHER	0.00	0.00	0.00	0.00
12418			WEST PRESS		PAYTYPE EFT		CREDITYPE OTHER	0.00	0.00	0.00	0.00
12420			WILD DOGS SPARES		PAYTYPE EFT		CREDITYPE OTHER	0.00	0.00	0.00	0.00
12425			E.E MUIR & SONS PTY LTD		PAYTYPE EFT		CREDITYPE OTHER	0.00	0.00	0.00	0.00

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12427			GREENHORN SUPERANNUATION FUND								
				PAYTYPE EFT	1441.91	0.00	1441.91	0.00	0.00	0.00	0.00
12436			RENT DEPOSIT								
				PAYTYPE NA	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0.00
12439			GUILD SUPER								
				PAYTYPE EFT	1,211.47	1,251.42	219.95	1,791.29	219.95	561.29	0.00
12485			ERIC ROBERTS								
				PAYTYPE EFT	0.00	1,346.11	1,346.11	0.00	0.00	0.00	0.00
12491			TUFF TYRES KATHERINE PTY LTD								
				PAYTYPE EFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12496			DONALD GARNER								
				PAYTYPE EFT	0.00	1,406.13	1,406.13	0.00	0.00	0.00	0.00
12506			CHRISTINE'S CLEANING (Christine L Smith)								
				PAYTYPE EFT	200.00	4,200.00	4,200.00	0.00	0.00	0.00	0.00
12513			WOOLWORTHS SUPER								
				PAYTYPE EFT	1,200.00	1,100.00	291.29	0.00	0.00	0.00	0.00
12517			LIGHTSOUNDS								
				PAYTYPE EFT	0.00	2,257.00	2,257.00	0.00	0.00	0.00	0.00
12525			MOORE'S HEAVY DIESEL MECHANICAL								
				PAYTYPE EFT	0.00	4,021.00	4,021.00	0.00	0.00	0.00	0.00
999999			SUNDRY CREDITOR								
				PAYTYPE EFT	201.91	0.00	0.00	0.00	0.00	201.91	0.00

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					100%	-113%	146%	7%	2%	58%	

[END OF REPORT]

Selection Criteria
 Ledger Name = 'APACT'
 As At Date = 28/02/2014
 Show (T)ransaction or (B)ase currency? = 'B'
 (S)ummary (D)etail (E)xtended Detail = 'S'
 Ageing Period One = 30
 More...

Sort Criteria
 Acctbit - Ascending
 @fl_currency_group - Ascending
 Trans Nbr - Ascending
 Document Date - Ascending
 Document Type - Ascending
 Document Reference - Ascending

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00009			Albert Naulty	1,100.00	1,100.00	1,100.00	1,100.00	0.00	0.00	0.00	0.00
00021			Arthur Hughes	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	0.00
00028			Australian Electoral Commission	7,000.00	7,000.00	7,000.00	7,000.00	0.00	0.00	0.00	0.00
00030			Australian Hearing	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00	0.00
00050			S Fannigan	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	0.00
00055			Carol Conroy	1,400.00	1,400.00	1,400.00	1,400.00	0.00	0.00	0.00	0.00
00062			Centrelink - NT Operations	6,000.00	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00	0.00
00064			Charles Darwin University	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00	0.00
00068			Cheryl Birch	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
00069			Cheryl Lardy	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
00084			Dept Of Business	44,000.00	44,000.00	44,000.00	44,000.00	0.00	0.00	0.00	0.00

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Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
00086			Dept Of Education & Employment & Workplace Rel	1,221.11	1,221.11	0.00	1,221.11	0.00	0.00	0.00	0.00
00088			Dept of Education and Children's Services	81,125.54	81,125.54	0.00	81,125.54	0.00	0.00	0.00	0.00
00096			Dept of Families Housing Community Services and I	1.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00
00100			Dept Of Health And Families - Darwin (NT)	2,708,418.00	711,487.00	1,000,130.00	81,200.00	62,300.00	62,300.00	62,300.00	0.00
00109			Numbulwar Store	118,000.00	27,000.00	27,000.00	81,000.00	62,300.00	62,300.00	62,300.00	0.00
00113			Dept Of Local Government And Housing - Housing I	488,000.00	488,000.00	0.00	488,000.00	0.00	0.00	0.00	0.00
00114			DHLGRS - Tenancy Management	29,777,139.00	29,777,139.00	0.00	29,777,139.00	0.00	0.00	0.00	0.00
00120			Dept of Transport	8,562,177.00	8,562,177.00	0.00	8,562,177.00	0.00	0.00	0.00	0.00
00121			Dept of Infrastructure - Katherine	1,893,411.00	1,893,411.00	0.00	1,893,411.00	0.00	0.00	0.00	0.00
00131			DHLPTN Arts Centre	1,000,000.00	2,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00134			Eisey Station	29,000.00	29,000.00	0.00	29,000.00	0.00	0.00	0.00	0.00

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00177			Janet Leather	78,000	78,000	78,000	0	0	0	0	0
00184			Jawaluk Pty Ltd	1,178,944	3,178,944	0	0	0	0	0	1,178,944
00226			Laurie Webster	28,000	28,000	0	0	0	0	0	0
00262			Mawa Corporation	1,217,000	2,217,000	0	0	0	0	0	1,217,000
00264			McArthur River Mining	4,000	4,000	4,000	0	0	0	0	0
00283			Ngukurr Progress Aboriginal Corporation (Outback)	4,100,000	4,100	4,100	0	0	0	0	0
00290			Northern Land Council - Darwin	4,000	4,000,000	0	0	0	0	0	4,000,000
00293			Northern Territory Police	56,000	296,000	0	0	0	0	0	0
00303			Numbulwar Homelands Council Assoc. Inc.	20,500,000	20,500,000	0	0	0	0	0	20,500,000
00304			Nunul Nunul Aboriginal Corporation	28,000	28,000	0	0	0	0	0	0
00328			Power And Water Corporation - Accounts Payable	4,114,000	26,988,000	447,100	39,778,000	442,000	254,000	4,114,000	0

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00329			Power And Water Corporation - Katherine	1,111,111	80,000.00	0.00	80,000.00	0.00	0.00	0.00	0.00
00334			Rachael Waters	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00359			Sunrise Health Service	1,000,000.00	7,500,000.00	0.00	7,500,000.00	0.00	0.00	0.00	0.00
00364			Telstra - 623482	200,000.00	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00367			Territory Housing - Katherine	400,000.00	400,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00369			Territory Insurance Office - Katherine	100,000.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00370			Territory Manor (The)	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00377			Traditional Credit Union	1,000,000.00	1,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00405			Western Desert Resources	800,000.00	800,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00422			L Cavallaro	80,000.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00429			A & V Boon	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00

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00434			H Hawkins	1,700.00	1,700.00	0.00	0.00	0.00	0.00	0.00	0.00
00480			Wildgeese Building and Maintenance Group	62,500.00	4,150.00	0.00	0.00	0.00	0.00	0.00	1,350.00
00495			DHLGRS - Accomodation Only	1,200.00	0.00	-1,000.00	0.00	0.00	0.00	0.00	0.00
00499			Norplumb	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00501			Bush Sparkies Electrical Pty Ltd	1,000.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00503			Aust Outback Pest Co	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00
00511			The Synod of the Diocese of Northern Territory	400.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00
00532			Brad Fitton	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00
00535			Shaun Brown	400.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00
00584			DHLGRS - R&M Contract Only	60,000.00	60,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00624			Jennifer Rankin and Shane Bostock	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00

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00641			D & S Matthews	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00672			Big River Housing	1,500.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
00675			FCM Travel Solutions	800.00	800.00	0.00	0.00	0.00	0.00	0.00	0.00
00677			New Future Alliance	400.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00
00706			NLC Rangers	2,500.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00
00717			Murray River North P/L	2,750.00	2,750.00	0.00	0.00	0.00	0.00	0.00	0.00
00726			Fire Protection Professionals	400.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00
00728			LKB Building Contractors	4,000.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
00729			Ruth Kelly - Lot 195	80.00	80.00	0.00	0.00	0.00	0.00	0.00	0.00
00733			Sundries Account	49.14	49.14	0.00	0.00	0.00	0.00	0.00	0.00
00746			Marilyn Shaw	80.00	80.00	0.00	0.00	0.00	0.00	0.00	0.00

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00747			Susan McCartney	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000
00748			Marie Brennan	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000
00749			Gwy Bulunbarra	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000
00750			Kathleen Lane	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000
00751			Larissa Lee	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000
00752			Leah Jumbailly	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000
00753			Vita Brinjen	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000
00754			IS Australia	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000
00755			Suzana McDonald	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000
00763			Centrelink-Centrepay	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000
00767			Chris Friday - Lot 227	000.000	000.000	0.00	000.000	000.000	000.000	000.000	000.000

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00768			Jean Tiadi - Lot 208	41,000	41,000	0	41,000	0	0	0	0
00773			W & S Bode	61,000	61,000	0	61,000	0	0	0	0
00778			Dept of Education and Training - Arnhem Education	1,200,000	1,200,000	0	1,200,000	0	0	0	0
00787			NORTHERN LAND COUNCIL	2,000,000	2,000,000	0	2,000,000	0	0	0	0
00792			Catholic Care NT	1,000,000	1,000,000	0	1,000,000	0	0	0	0
00798			Yungul Mangi Development Aboriginal Corporation	6,000,000	6,000,000	0	6,000,000	0	0	0	0
00829			S & R Building and Construction	20,000,000	20,000,000	0	20,000,000	0	0	0	0
00868			Dept Of Infrastructure - Tennant Creek (NT)	80,200,000	80,200,000	0	80,200,000	0	0	0	0
00869			IS Australia - Mataranka	41,200,000	41,200,000	0	41,200,000	0	0	0	0
00880			Stanley Allen & Loreta Oliver	1,000,000	1,000,000	0	1,000,000	0	0	0	0
00899			Dept Of Lands, Planning and the Environment	6,000,000	6,000,000	0	6,000,000	0	0	0	0

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Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
00904			Dwayne Rosas	4,441.11	129,276	0.00	0.00	0.00	0.00	0.00	0.00
00905			The Bodhi Bus	260.00	260,000	0.00	0.00	0.00	0.00	0.00	0.00
00934			K & D Kellett	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00940			Kym Henderson	1,560.00	1,560,000	0.00	0.00	0.00	0.00	0.00	0.00
00946			Dept of Education & Training	440,000	440,000	0.00	0.00	0.00	0.00	0.00	0.00
00948			Regent Pty Ltd	6,422.50	6,422,500	0.00	0.00	0.00	0.00	0.00	0.00
00955			Robert Russell	129,000	129,000	0.00	0.00	0.00	0.00	0.00	0.00
00956			Ethos Global Foundation	440,000	440,000	0.00	0.00	0.00	0.00	0.00	0.00
00957			Alan Chapman	1,760.00	1,760,000	0.00	0.00	0.00	0.00	0.00	0.00
00959			MJD Foundation	440,000	440,000	0.00	0.00	0.00	0.00	0.00	0.00
00962			Department of Human Services	1,290,000	1,290,000	0.00	0.00	0.00	0.00	0.00	0.00

Roper Gulf Shire Council
 Shire Default Cat
 Age Analysis Report - Summary Report
 Ledger ARACT Accounts Receivable (AUD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current		>30days		>60days		>90days		Future Items
							To 30/01/2014	To 31/12/2013	To 01/12/2013	To 01/12/2013	<= 30/11/2013				
00965			ARTBACK NT	1,000,000	1,000,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00971			NUMBULWAR FUEL 1221	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00972			WESTERN DIESEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00975			AOT Hotels	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00977			Skybridge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00981			Alawa Aboriginal Corporation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00982			Binjari Community Aboriginal Corporation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00986			AIR POWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00993			Department of Arts and Museums	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00995			United Church Frontier Services - Katherine	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00996			Ros Pooock	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Roper Gulf Shire Council
 Shire Default Cat
 Age Analysis Report - Summary Report
 Ledger ARACT Accounts Receivable (AUD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
00997			Mr David Ross	1,000,000	1,000,000	0.00	0.00	0.00	0.00	0.00	0.00
01002			MISC DEBTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01003			Department of Industry	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01004			Department of Correctional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01011			Central Desert Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01012			Hopppo Constructions Pty Ltd	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01013			Department of Community Services Office of Women	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01014			Mivraj Health Aboriginal Corporation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01015			Member of Arnhem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01016			All Regions Electrical	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01017			East Arnhem Mental Health	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Roper Gulf Shire Council
 Shire Default Cat
Age Analysis Report - Summary Report
Ledger ARACT Accounts Receivable (AUD)

As At 28/02/2014

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 30/01/2014	>30days To 31/12/2013	>60days To 01/12/2013	>90days <= 30/11/2013	Future Items
01019			Katherine Refrigeration								

100%	-12%	72%	12%	2%	25%
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Selection Criteria

Ledger Name = 'ARACT'
 As At Date = 28/02/2014
 Show (T)ransaction or (B)ase currency? = 'B'
 (S)ummary (D)etail (E)xtended Detail = 'S'
 Ageing Period One = 30
 More...

[END OF REPORT]

Sort Criteria

Account - Ascending
 @fl_currency_group - Ascending
 Trans Nbr - Ascending
 Document Date - Ascending
 Document Type - Ascending
 Document Reference - Ascending

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.8
TITLE	FINANCE - BUDGET PREPARATION TIMELINE 2014-15
REFERENCE	453716
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

- (a) **That Council receive and note the budget preparation timelines for the financial year 2014-15.**

BACKGROUND

As per the legislation, Council has to adopt the Annual Budget before 30 June every year. This date has been revised this year and used to be 31st July. The budget preparatory schedule is attached for the preparation of 2014-15 Annual Budget.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Budget Timeline 2014-15.xls

Roper Gulf Regional council
Budget Preparation Schedule
Financial Year 2014-15

<u>ID</u>	<u>Task Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Duration (Days)</u>
1	Carried Forward and Budget Rollover Processes - Preparatory Work	18/02/2014	26/02/2014	8
2	Budget Reviews - HQ based managers	26/02/2014	08/04/2014	41
3	Budget Reviews - community based managers	26/02/2014	15/04/2014	48
4	Entering & Verifying Budgets in the system	15/04/2014	23/04/2014	8
5	EWT 2014/15 1st draft budget review	23/04/2014	23/04/2014	0
6	1st round budget amendments	23/04/2014	30/04/2014	7
7	Present 1st draft budget to FACM	30/04/2014	30/04/2014	0
8	2014-15 Negotiating process	01/05/2014	13/05/2014	12
9	Making the changes in the system as per discussions	07/05/2014	13/05/2014	6
10	EWT 2014/15 2nd draft budget review	13/05/2014	13/05/2014	0
11	Upload budget to OCM agenda	13/05/2014	14/05/2014	1
12	Present 2nd draft budget to OCM	28/05/2014	28/05/2014	0
13	Changes if needed to be made	28/05/2014	23/06/2014	26
14	Briefing Day Presentation	24/06/2014	24/06/2014	0
15	Final Adoption of Budget	25/06/2014	25/06/2014	0

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.9
TITLE	2014 Events in the Roper Gulf Region
REFERENCE	454232
AUTHOR	Bobbi Hynes, Council and Local Authority Coordinator

RECOMMENDATION

- (a) That Council receive and note the 2014 Events in the Roper Gulf Region.

BACKGROUND

The below table of events for 2014 is presented to Council for information on upcoming events in the Roper Gulf Region.

For further information on individual events visit each community page on our website at www.ropergulf.nt.gov.au.

2014 EVENTS IN THE ROPER GULF REGION

<u>Days</u>	<u>Dates</u>	<u>Month</u>	<u>Event</u>	<u>Contact</u>
FRI	28 th	MARCH	Jilkmिंगgan crèche official opening	Lara Brennan 0437 915 464
MON-FRI	7 th -11 th	APRIL	National Youth Week & SCHOOL HOLIDAYS	Mary Cunningham 0419 043 020
SAT-SUN	26 th -27 th	APRIL	2014 NT Indigenous Football Festival Borroloola	<i>Craig Chapman</i> Chief Executive Officer Football Federation Northern Territory Phone: +61 8 8928 1006 Fax: + 61 8 8945 2286
FRI-SUN	9 th -11 th	MAY	Never Never Festival	Mataranka Fishing, Sporting & Recreation Club. Secretary - Jody Hocking 0428754737;
FRI-SUN	9 th -11 th	MAY	Widinya Softball Cup Borroloola	Marcus Rosas Indigenous Sports Coordinator (Katherine) Indigenous Sport Unit Department of Sport, Recreation and Racing Northern Territory Government Phone: (08) 8973 8892 Email: marcus.rosas@nt.gov.au
MON	26 th	MAY	National Sorry Day	NO EVENTS PLANNED
TUE-TUE	27 th -3 rd	MAY/JUNE	National Reconciliation Week	NO EVENTS PLANNED
MON-FRI	2 nd - 6 th	JUNE	Barunga School Sports Carnival	Skinnyfish, Angela Kelly 08 8941 8066
FRI-MON	6 th -9 th	JUNE	Barunga Festival	Skinnyfish, Angela Kelly 08 8941 8066
FRI-SUN	13 th -5 th	JUNE	Yugal Mangi festival (Ngukurr)	Bill Blackley 0427 175 135

Days	Dates	Month	Event	Contact
FRI-SAT	27 th – 28 th	JUNE	Borroloola Show Day and Rodeo	Borroloola Show Society 8975 8799
MON-SUN	7 th -13 th	JULY	NAIDOC week	Various events
TUE/WED	8 th - 9 th	JULY	Ngukurr Futures Forum and Careers Expo	Katrina Bushby 0419 595 248
FRI-SUN	11 th -13 th	JULY	Walamun Cultural Festival	Bulman office 8975 4926 Rose Too (ICV Volunteer assisting the 2014 Walamun Cultural Festival Committee) Telephone 02 66529023 Mobile 0402 111912
FRI-SAT	18 th -19 th	July	DanceSite Borroloola Festival	Artback Touring Darwin, 8941 1444
SAT	26 th	JULY	Walking With Spirits, Beswick	http://shakespeareaustralia.com.au/productions/walking-with-spirits-2013/
FRI-SUN	8 th -10 th	AUGUST	Numbulwar Festival	Roger E McIvor Council Service Manager - Numbulwar Ph # 89 754 675 Fax # 89754673 Mob # 0428 831 760 Email roger.mcivor@ropergulf.nt.gov.au Nicholas Crawford Community Safety Coordinator (Numbulwar) Roper Gulf Regional Council Mob. 0417 782 421 Tel. (08) 8975 4675 Fax. (08) 8975 4673 nicholas.crawford@ropergulf.nt.gov.au
THURS-SUN	15 th -17 th	August	Borroloola Rodeo	Annette Bradford, 8975 8762

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

**INFRASTRUCTURE AND TECHNICAL SERVICES
REPORT**

ITEM NUMBER	16.1
TITLE	ETIRG MEETING HIGHLIGHTS
REFERENCE	454057
AUTHOR	Sharon Hillen, Director of Infrastructure & Technical Services

RECOMMENDATION

- (a) **That Council receive and note the report on ETIRG- Environment, Transport & Infrastructure Reference Group Meeting held in Darwin on the 7th March 2014.**

BACKGROUND

The Director of Infrastructure & Technical Services attended the Environment, Transport & Infrastructure Reference Group Meeting on Friday the 7th of March 2014. There were delegates from Central Desert Regional Council, Coomalie Community Government Council, Katherine Town Council, MacDonnell Regional Council, Victoria Daly Regional Council, Wagait Regional Council and West Arnhem Regional Council present at the Forum.

ISSUES/OPTIONS/SWOT**Highlights:**

1. PowerWater: ETIRG are arranging a meeting with the PowerWater Corporation on behalf of local government regarding the ownership, access to and management of local government street lighting infrastructure assets.

2. The first ETIRG Forum in 2015 will be held in Katherine Town Council

3. Abandoned vehicles and regulatory orders.

ETIRG will request the Administrative and Legislative Advisory Committee to give consideration to legislative changes to enforce landowners to remove derelict vehicles.

4. Ownership and Responsibilities for Aerodromes

The reference group members recommend to LGANT that they consider the following new policies and changes to existing policies:

1. LGANT supports a staged program to upgrade airstrips to all weather status operated by the Northern Territory Government servicing communities in the Territory (existing policy).

2. LGANT supports action by the Commonwealth Government to ensure that regional airline networks will be protected in the conditions of sale of major airports and that councils affected by such change are consulted to ensure that the transport, amenity and environmental impacts on local communities are minimised.

3. LGANT supports the Commonwealth Government and Northern Territory Government subsidising regional and sub-regional airports and associated services as a community service obligation.

4. LGANT advocates that the Commonwealth Government and Northern Territory Government continue to support and fund remote/regional airstrips where safe access is required to overcome significant geographical and social disadvantage.

5. Damage to Council Infrastructure in Regional Areas

6. Local Roads Partnership Board : NT Department of Transport officers presented at ETIRG on 6/03/2014.
7. NT Waste Management Advisory Committee : NT EPA presentation at the ETIRG meeting on 6/03/2014.
8. Public and Environmental Health Regulations
9. Minimum Overtaking Distance for Bicycles – Australian Road Rules
10. Statutory Immunity – Road Authorities
11. Heavy Vehicle Charging and Investment Report
12. Guidelines for Development of Industrial Estates in Local Government Areas
13. Release of the Central Australian Remote Landfill Operating Manual
14. Asset Management and Long Term Financial Planning Project – Self Assessment Update
15. Discussion Paper – Safeguarding the Territory's Biosecurity Until 2025

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

INFRASTRUCTURE AND TECHNICAL SERVICES REPORT



ITEM NUMBER	16.2
TITLE	ENVIRONMENT AND ANIMAL MANAGER - SCHEDULE OF DEVELOPMENT OF PROPOSED BY LAWS
REFERENCE	454060
AUTHOR	Sharon Hillen, Director of Infrastructure & Technical Services

RECOMMENDATION

- (a) **That Council receive and note the schedule of development of proposed by laws by the Environmental and Animal Manager.**

BACKGROUND

In 2011 Council conducted extensive community consultation to determine the need and priorities in the development of Roper Gulf Region by-laws. The report attached details the consultation process and the outcomes.

Council has previously approved the development of three region wide by-laws:

- Animal Management including companion animals and stock at large
- Waste Management – including – waste management facility; litter management and illegal dumping
- Noise and Nuisance

In the investigation of the style and format of existing by-laws it is recommended that Council have a single by-law with the three items combined as parts of the by-law. When ever Council wishes to add a by-law they will then simply seek an amendment.

Extract from the Local Government Act 2013

190 Making by-laws

- (1) Before a council makes a by-law:
- (a) the council must at least 21 days before the meeting at which the council proposes to make the by-law:
 - (i) publish the proposed by-law on its website; and
 - (ii) make copies of the proposed by-law available for public inspection, without charge, at the council's office; and
 - (iii) give notice in a newspaper circulating in the area of the council of the availability of the by-law and of its general nature and effect; and
 - (b) the council must consider written representations made by members of the public about the by-law; and
 - (c) the council must obtain a certificate from a legal practitioner certifying that, in the legal practitioner's opinion, the by-law may be made consistently with the principles prescribed in this Part.
- (2) A special resolution of the council is required for making a by-law.

Note

Section 63 of the Interpretation Act is also relevant to the making of by-laws. Section 63(2) provides that by-laws must be signed by a person authorised by the council to sign them and forwarded to the Minister. Section 63(3) provides that, where by-laws are forwarded to the Minister, the Minister must cause them to be notified in the Gazette and must lay them before the Legislative Assembly within 3 sitting days after the Gazette notification. By-laws are then liable to disallowance by the Legislative Assembly under section 63(9). By-laws take effect when notified in the Gazette unless the by-laws themselves make provision for commencement on a later date (section 63(3)(b)).

191 Model by-laws

- (1) The Minister may, by Gazette notice, make, alter or revoke model by-laws dealing with a particular subject.

- (2) A model by-law must be published on the Agency's website.
- (3) A council may, by special resolution, adopt a model by-law, or an alteration to a model by-law, made by the Minister under this section.

192 Register of by-laws and certified copies

- (1) A council must keep a register of all by-laws made or adopted by the council.
- (2) The register must include the text of each by-law and of any code, standard or other document referred to or incorporated in the by-law.
- (3) The register:
 - (a) must be accessible on the council's website; and
 - (b) must be available for inspection at the council's public office.
- (4) A person is entitled, on payment of a fee fixed by the council, to a certified copy of a by-law.

ISSUES/OPTIONS/SWOT

Council will be required to undertake further community consultation throughout the Roper Gulf Region once the by-laws are drafted.

Council may consider a moratorium once the by-laws are enacted to give clear and substantial warning for when the by-laws will take effect.

Proposed schedule for By-laws development is as follows:

2014

25 th of June	Submit Draft By-laws for Council approval
July	Community Consultation – advertise in the paper and on website Legal practitioner certification
September	Council approval to send to Minister DITS Staff to undertake Government Investigations Training
December	Before Legislative Assembly of NTG + gazettal etc.

2015

January	Council to approve formal implementation and enforcement
---------	--

FINANCIAL CONSIDERATIONS

By-law enforcement does attract fines and potential income. Training is expensive at \$2000 per person + travel and accommodation in Darwin, possibly Katherine. Animal Management By-laws will require the establishment of pounds in all towns (7 x \$10k each)

ATTACHMENTS:

- 1 Report - By-Laws.doc
- 2 NT BY-LAWS Handbook 15 Jul 09.pdf



**Final Report
By-Laws Project**

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EXECUTIVE SUMMARY

Following extensive community consultations a number of areas of concern related to community health, safety and amenity have been identified and prioritised. The consultations further indicated a willingness by most communities for the Council to establish standardised By Laws to allow the shire to manage and control these identified problems.

Six key problems were identified; dogs, feral animals, weapons noise, litter, land and waste management.

The consultations and a broad survey clearly indicated three areas of concern across the shire and townships for priority.

The prioritised areas for by laws are in domestic dog management, litter and noise management and control.

It is recommended by law be introduced and be standardised across the shire but that some exemptions may need to be provided to reflect established local cultural sensitivity.

Neighbouring municipalities are also reviewing these areas for By Laws and it is an opportunity to introduce standardised By Laws through a partnership in the preparation of these By Laws.

BACKGROUND

Roper Gulf Shire Council identified in the Shire Plan 2011-2012 the need to pursue the development of shire wide by-laws. The development of these by-laws will progress the Council toward its outcome of increasing safety within townships, under the strategy of Community Safety and Harmony.

It was proposed that an investigation into the community and social issues that affect many indigenous communities be conducted to identify appropriate by-laws that would assist the Council in achieving its goals.

Consideration of a companion animal welfare by-law would support the vet visit program, which is currently the only method of companion animal control. Other areas for consideration are land and waste management, litter, noise, weapons, and feral animals.

A project officer was appointed to manage the community consultation process allowing a forum in which community members are given the opportunity to voice their concerns. Once issues and concerns are identified, a method of prioritising these issues would require development and implementation, after which time the project officer would recommend which by-laws, if any, should be considered by Council.

The project outcomes will reflect community sentiment on identified issues.

LINKAGES TO THE RGSC STRATEGIC AND BUSINESS PLAN

This project is intrinsically linked to the Roper Gulf Shire Business Plan with a direct linkage to:-

RGSC Strategic Plan 2010-2013

- Goal 1 - Strengthen quality of life in our Shire
- Strategy - Community Safety and Harmony.

COMMUNITY CONSULTATION

The communities had a series of two consultations, the initial consultations being held in community in October. A second consultation was conducted in which community members were given the opportunity to put their opinion to the vote.

METHODOLOGY

1. Community Consultations including Local Boards and Special Meetings

The project officer visited a number of towns and communities in the Roper Gulf Shire on an information gathering exercise. A by-law presentation was delivered to enable communities to gain greater understanding of the by-laws project and the concepts within the project. A discussion will then be initiated to draw out all of the social issues within the particular community.

2. Collate the data

The data collected from step 1 was collated to identify any commonalities between the communities. These issues were then investigated to identify if they may be addressed with implementation of a by-law. If the issues with the highest regard can be addressed in this manner then it would be deemed a "possible by-law". All "possible by-laws" that hold value to the communities were further evaluated.

3. Develop an appropriate method of polling for community consensus.

Further evaluation of "possible by-laws" was in the form of poll or a survey to gain community consensus. The polling method used was practical and visual. Figure 1 shows the polling chart. A survey schedule was developed in consultation with the community to determine the most appropriate time and manner in which to survey the community. Shire Service Manager's encouraged community members to participate in the survey.

4. The Terms of Reference for the Poll/Survey

- a) Community members were invited to participate in the poll/survey.
- b) Each voter was given two sticky dots which are to be placed on the by-laws to be voted upon (see Figure 1).
- c) Within the dog by-law, the voter was required to nominate the number of dogs per household are to be included in the by-law.



Figure 1 Polling/Survey Chart.

5. Analyse the results

The results of the survey were analysed and recommendations made.

RESULTS

1. Community Consultations including Local Boards and Special Meetings

Community consultations included Ngukurr, Numbulwar, Beswick, Barunga, Eva Valley, Robinson River, Bulman, Jilkminggan, and Borroloola. Following each presentation to community members a discussion took place to ascertain what by-laws would benefit the community. The following issues were identified across the Shire as common themes:-

- Combating noise by placing a curfew on the community of 8pm
- Dogs – control the amount
- Feral animal's management to inc horses, Pigs and Cows.
- Litter management
- Waste/landfill management
- Domestic animal management

2. Polling/Survey Results

As per the methodology participants were required to place 2 sticky dots on 2 of the 6 choices of by- law. The survey participants varied in age and in sex. The survey included the youth through to the elderly. All members were given equal opportunity to place their 2 dot choice on the survey impartially.

	Dogs	Feral Animals	Weapons	Noise	Litter	Land and Waste Management	Total Votes
Eva Valley	7	9	9	3	17	5	50
Beswick	56	12	4	36	41	17	166
Robinson River	38	11	6	15	34	8	112
Ngukurr	59	13	50	44	48	44	258
Borroloola	69	10	10	62	67	21	239
Bulman	8	0	0	0	17	19	44
Numbulwar	8	8	52	31	32	32	163
Barunga	18	10	6	12	22	8	76
Jilkminggan	40	5	5	11	12	1	74
Total Votes	303	78	142	214	290	155	1182
% of Total Votes	26%	7%	12%	18%	25%	13%	100%

Table 1 Survey Results showing the # votes

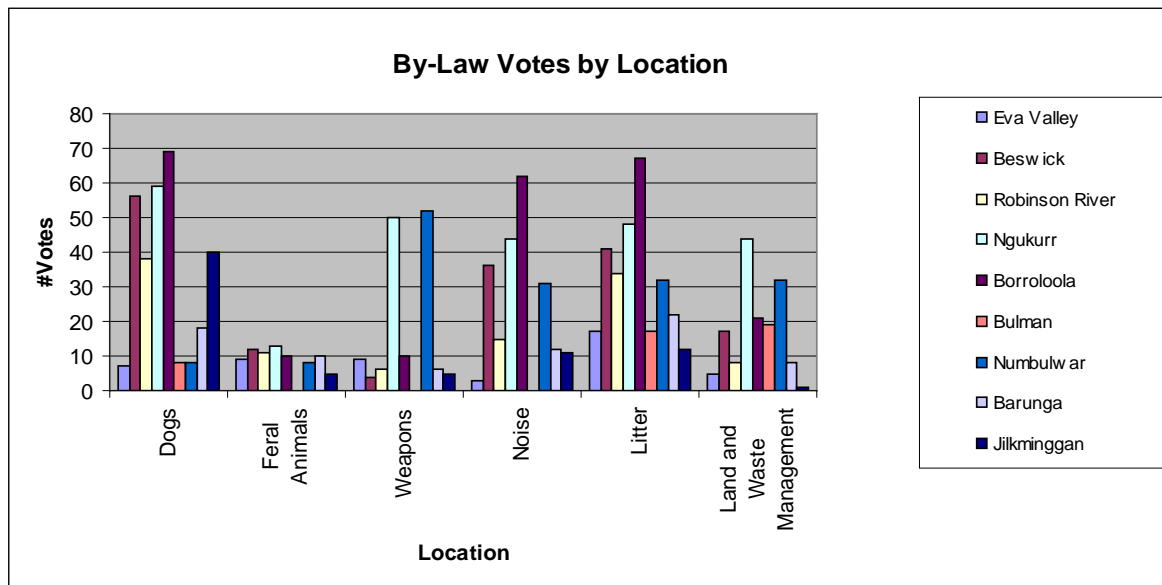


Figure 2 Graphical Representation of the range of votes

#Dogs/vote	Bulman	Beswick	Eva Valley	Robinson R.	Ngukurr	Borroloola	Numbulwar	Barunga	Jilkminggan	Total Votes	% of Votes
1 - Dog Household	1	17	0	15	16	26	0	3	12	90	29.7%
2 - Dog Household	1	20	4	16	26	31	8	10	19	135	44.6%
3 - Dog Household	1	13	4	5	9	9	0	5	6	52	17.2%
4+ Dog Household	4	6	0	2	8	3	0	0	3	26	8.6%
Total # Votes for Dog Policy	7	56	8	38	59	69	8	18	40	303	100%
Average # Dogs per household	3.14	2.14	2.5	1.84	2.15	1.84	2.00	2.11	2.00	2.04	

Table 2 Survey Results showing the spread of votes on the various dog options

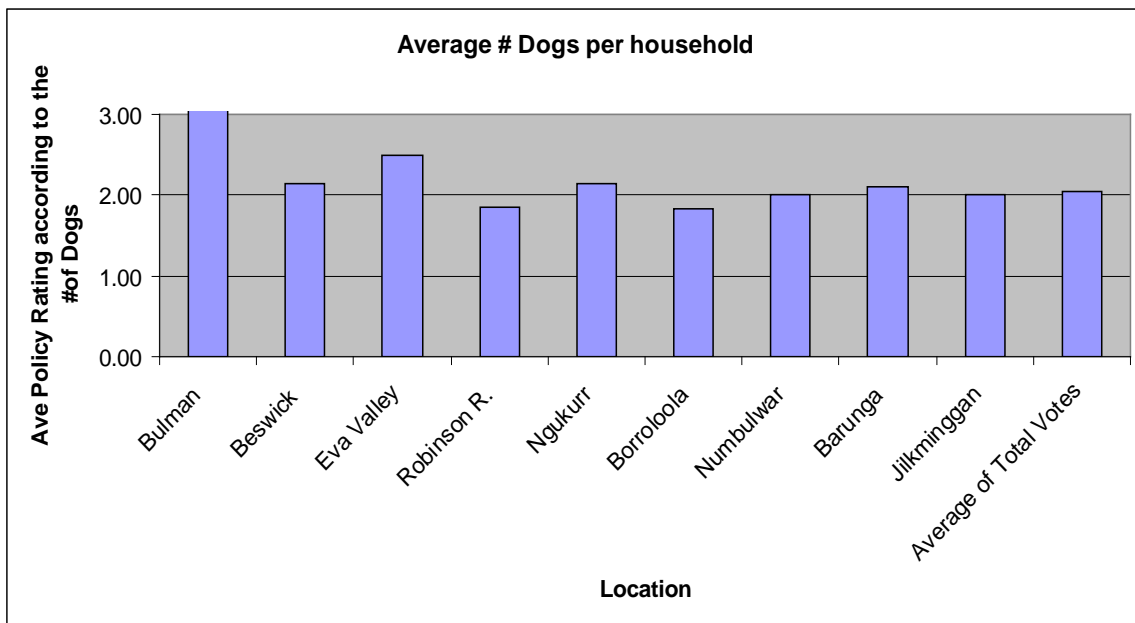


Figure 3 Graph of the # of dogs per household by voting location

ANALYSIS OF RESULTS

Although the results displayed some variation, the top three priorities are conclusive across the majority of constituents within the Shire. There is a dominant trend amongst the communities favouring the development of by-laws regarding dogs, litter, and noise. The overall results indicate the following concerns in order of priority:-

1. Dogs – 26% of total votes counted
2. Litter – 23% of total votes counted
3. Noise - 19% of total votes counted
4. Land and Waste Management – 13% of total votes counted
5. Weapons – 12% of total votes counted
6. Feral Animals – 7% of total votes counted

From a total of 303 people who voted for a dog by-law 29.7% (of those who voted) would like a limit of one dog per household, whilst 44.6% would like to limit the number of dogs per household to two dogs.

Borrooloola and Mataranka currently have existing by-laws. These are listed in Appendix I. It must be noted that the community in Mataranka would like to maintain the existing by-laws but requested simplification of the language used in the by-law.

The individual community results show the following concerns in order of priority:-

Barunga	1. Litter 2. Dogs – 2 dogs/house 3. Noise	4. Feral Animals 5. Land & Waste Management 6. Weapons
Beswick	1. Dogs - 2 dogs/house 2. Litter 3. Noise	4. Land & Waste Management 5. Feral Animals 6. Weapons
Borrooloola	1. Dogs- <2 dogs/house 2. Litter 3. Noise	4. Land & Waste Management 5. Feral Animals Weapons
Bulman	1. Land & Waste Management 2. Litter 3. Dogs - +3 dogs/house	No votes for noise, weapons, feral animals
Eva Valley	1. Litter 2. Feral Animals Weapons	3. Dogs 4. Land & Waste Management 5. Noise
Jilkmिंगgan	1. Dogs – 2 dogs/house 2. Litter 3. Noise	4. Feral Animals 5. Weapons 6. Land
Ngukurr	1. Dogs – 2 dogs/house 2. Weapons 3. Litter	4. Noise 5. Land & Waste Management 6. Feral Animals
Numbulwar	1. Weapons 2. Litter Land & Waste Management	3. Noise 4. Feral Animals 5. Dogs
Robinson River	1. Dogs – 2 dogs/house 2. Litter 3. Noise	4. Feral animals 5. Land & Waste Management 6. Weapons

ISSUES AND CONSIDERATIONS

1. Roper Gulf Shire have a number of options regarding animal by-laws:
 - a. Encompass all animals on one by-law as KTC
 - b. Have a by-law for Dogs and a separate by-law for other animals
2. Council should consider the following when establishing which option from the above they would like to take
 - a. The cost of creating separate by-law for separate issues
 - b. The consultation process required when creating a new by law
 - c. The time scales required when creating separate by-law
3. Method of By-Law enforcement - Under the Local Government Act 2009 the Council must appoint Authorised Persons (AP) to ensure members of the community comply with the local government acts and it's by-laws. An AP has far reaching powers under the act including entering a person's property to investigate the by law that is being breached. The full extend of an AP's powers can be found in Section 115 of the Local Government Act 2009. An AP must be issued with identification – this identification can be provided by the admin staff – the necessary equipment is available
4. The cost of creating separate by-law for separate issues
 - a. The consultation process required when creating a new by law
 - b. The time scales required when creating separate by-law
5. Staff, tools, and resources available
6. Education - Roper Gulf Shire community members will require education regarding the content of the by – laws and the compliance requirements.
7. Funding Considerations:-
 - a. Building pounds and shelters
 - b. Authorised Person
 - c. Legal Costs for writing by-law

RECOMMENDATIONS

1. That Council introduce standardized By Laws to manage and control domestic dogs in all township areas. The following by-law elements could be used as the basis to control the number of dogs within the communities.
 - A maximum of ... dogs per household or house* will apply to all the RGSC residents.
 - All dogs must be registered by the Shire
 - An annual fee is to be paid for registration. For de-sexed males and females this will be \$xx per year. For non – de-sexed dogs this fee will be \$ xxx
 - Dogs that 'belong' to a household must be identified by a Shire collar and tag
 - Dog collars and tags will be provided by the Shire annually at registration

-
- Records will be kept to identify the “dog owners” within the community/ies and where they live to enforce the ... dogs per household or house* rule.
 - All dogs MUST be kept in a healthy environment
 - All dogs MUST be fed and watered daily and kept in healthy physical condition free from ticks, fleas and other parasites;
 - Dogs found being treated poorly will be removed from their owners;
 - Female dogs on heat and found wandering or roaming will be impounded
 - Dogs that are not identified as being ‘owned’ by a community member and are cheeky or vicious will be impounded and destroyed as soon as possible by an authorised person in an appropriate way;
 - Unregistered dogs found to be wandering or roaming will be removed and destroyed;
 - An exemption will be provided to those that have ‘reasonable cause’ for increasing the number of dogs in their house hold (such as pedigree dog breeders ... cattle station owners etc - *NB* persons claiming this exemption must be registered through the north Australian canine association as registered Breeders etc)
 - Exemptions will be at the Shire’s discretion and will cost the applicant \$xxx per annum
 - If a dog is vicious and is threatening to injure anyone, the owner shall be given a first and final warning, if the owner of the dog does not take measures to prevent this occurring again the dog will be removed and euthanized.
 - A dog who bites/attacks or injures any person will be removed and humanely euthanized
 - ALL owners are responsible for the actions of their dog/s
 - *** The meaning of HOUSE or HOUSEHOLD must be clear and must include surrounding yard or garden etc
2. That exemptions to By Laws to control domestic dogs be considered in areas where dogs have established cultural significance.
 3. That Council introduce By Laws to manage and control litter and small waste within all township and residential areas.
 4. That Council introduce By Laws to manage and control excessive noise that may interfere with residential amenity and set appropriate hours and maximum levels of acceptable noise.
 5. That Council partner with Victoria Daly Shire Council to engage solicitors to prepare common By Laws in relation to Domestic dogs, Litter and Noise as above.

APPENDIX I

Existing by – laws

Mataranka and Borroloola currently have existing by-laws.

Mataranka Community Government Council (Control of Dogs) By-Laws

Mataranka Community Government Council (Litter) By-Laws

Borroloola Community Government Council (Garbage and Removal and Destruction of Animals) By-Laws

Borroloola Community Government Council (Control of Dogs) By-Laws

ATTACHMENTS

Power point presentation



Council By-laws

in the

Northern Territory

(under the *Local Government Act*)

July 2009

DEPARTMENT OF LOCAL GOVERNMENT AND HOUSING



What are by-laws?

“By-laws” are classified as subordinate legislation which can be made by councils under Part 13.1 of the *Local Government Act* (s188 – 192).

By-laws apply to everyone in a council’s area, including visitors. They may also be expressed to cover only a part of a council area.

By-laws can be about any function that the council can legally carry out under the *Local Government Act* or another Act. By-laws cannot relate to a function which the council does not have, such as the Army, the Customs Service or the Police - those functions are Commonwealth or Territory Government functions.

Generally speaking by-laws cannot change an Act or Regulation, and cannot allow something which another law prohibits. By-laws should not be unjust, too harsh, unenforceable or unreasonable.

2. Why have by-laws?

Councils may make by-laws for the good governance of their area. By-laws set out rules for the community which (if complied with) make the community a better place to live.

By-laws can also set out the standards, which are expected of residents and visitors in the council area. It is important that the by-laws are clear and people know what is expected of them.

3. When are by-laws necessary?

A council should carefully consider whether a problem or issue requires by-laws, or whether some other response is more appropriate. Legislation will not usually help solve a problem unless the by-laws are enforced by the respective councils.

So, by-laws should only be considered after the problem or issue is analysed, after the community has been consulted, after it is decided that legislation will help, and after the council has agreed that it will enforce the by-laws and can afford to do so.

By-laws should reflect the standards and expectations of the residents of the area. Public explanation and consultation is essential and should be part of every council’s plan for new by-laws.

4. What sorts of by-laws have been made?

Councils in the Northern Territory have made by-laws about these matters:

- ✿ Animal Management and Control
- ✿ Behaviour in public places
- ✿ Car parking
- ✿ Council meetings and procedures
- ✿ Fire control
- ✿ Flammable undergrowth, noxious weeds, etc
- ✿ Garbage removal and dumps
- ✿ Graffiti
- ✿ Litter
- ✿ Markets
- ✿ Public libraries
- ✿ Swimming pools and spas
- ✿ Water pollution

5. Making new by-laws

Sections 188 to 192 of the *Local Government Act* provide information about the making of by-laws (Attached). Under section 188 of the Act there is a power given to councils to draft and make by-laws. Section 189 of the Act provides principles to apply to local government by-laws, and section 190 provides the procedure for making by-laws.

Once a council identifies an issue or problem, further analysis can determine if a by-law is the best approach. It is the council's responsibility to canvas and consult the community on the issue or problem. If a council decides that a by-law is the best approach, the council's lawyer drafts the by-law according to the council's instructions.

A proposed by-law must conform to principles including that it must not exceed the power under which it is made, must not operate retrospectively or impose a tax, and must not infringe personal rights in an unreasonable way.

Other principles that should be evident in the by-laws include:



- consistency with other legislation applying in the area;
- no unreasonable burdens imposed on the community;
- no restriction of competition (unless benefits outweigh detriments);
- no duplication, or overlap, with other legislation;
- consistency with the basic principles of justice and fairness;
- plain expression and in gender neutral language.

When the council is satisfied with the draft, the process to make the by-laws is commenced. Section 190 of the *Local Government Act* describes the procedure a council is to follow in making a new by-law.

At least 21 days before the meeting at which the council proposes to make a new by-law they must publish the proposed by-laws on their website, make copies available at the council office for public inspection, and give notice in a newspaper circulating in the council's area of the availability of the draft by-laws. The council must then consider any written submissions or representations from the public.

Before the council formally resolves to make new by-laws, a legal practitioner must certify that the council does have the power to make those particular by-laws, and that they are consistent with the principles prescribed in the Act (s.190(1)(c)). This certification must be forwarded to the Minister with the proposed by-laws.

Also, section 63(2) of the *Interpretation Act* provides that by-laws must be signed by a person authorized by the council to sign them when forwarded to the Minister.

The Minister will consider the proposed by-laws and, if no changes are recommended, arrange for the publication of notification of the making of the by-laws in the *Gazette*. Alternatively, the Minister may return the proposed by-laws to the Council with recommended changes (s63(4) of the *Interpretation Act*).

By-laws take effect on the date they are notified in the *Gazette*, unless the by-laws contain a provision for commencement on a later date.

It is the council's responsibility to inform the community about new by-laws, and the consequences of breaking the by-laws. Leaflets can be distributed, stories can be put in the council newsletter and the local newspaper, and TV advertisements may be arranged.

The Minister must cause the by-laws to be tabled in the Legislative Assembly within 3 sitting days after the *Gazette* notification. By-laws are disallowable by the Legislative Assembly under section 63(9) of the *Interpretation Act*.



6. What penalties can by-laws have?

The *Local Government Act* (at section 188) says that penalties under by-laws can be up to a maximum of 100 Penalty Units (plus 5 penalty units per day) for the individual, and 500 Penalty Units (plus 25 penalty units per day) for a body corporate. Penalty Units are prescribed in the *Penalty Units Act*. It is up to the council to decide what type of penalty, and the maximum, for each offence.

It is up to the courts to decide whether the maximum or some smaller penalty is imposed in a particular case. Courts will not usually impose a maximum penalty for a first offence, unless it is a serious breach.

7. Infringement notices

An alternative to prosecution by the courts is the issue of an infringement notice on the alleged offender by a council officer. This can only be used where the by-law fixes an infringement notice penalty.

The infringement notice sets out the name of the alleged offender or other identifying particulars, the alleged offence, time and place of the offence, the penalty amount, and the period within which the penalty must be paid. The infringement notice must also state that the alleged offender may elect to have the matter dealt with by a court of competent jurisdiction (s245).

8. Who enforces by-laws?

The council should be prepared to enforce its own by-laws. To do this, the council needs to appoint one or more "authorised persons" under the *Local Government Act 2008* (s112-118).

Elected members cannot be authorised persons. The Police may be asked to assist an authorised person, but are not bound to do so (see section 117 of the Act).



9. Register of by-laws.

Council must ensure that a register of all by-laws made or adopted by the council is kept and maintained. The register must be accessible on the council's website, and available for inspection at the council office (s192).

Councils should review their by-laws from time to time and certainly within 10 years, to make sure that they are up to date and still satisfy community expectations and standards. Penalties also need to be reviewed.

Making amendments to by-laws is the same process as making new by-laws.

For further information or advice about council by-laws, please contact your nearest Regional Director, Department of Local Government and Housing.

**INFRASTRUCTURE AND TECHNICAL SERVICES
REPORT**

ITEM NUMBER	16.3
TITLE	Street Light Charges Negotiations between LGANT and PowerWater Corporation
REFERENCE	454370
AUTHOR	Sharon Hillen, Director of Infrastructure & Technical Services

ECOMMENDATION

- (a) That Council receive and note the report updating members on the LGANT negotiations with PowerWater Corporation relating to new charges.**

BACKGROUND

Street Lights are a core service of local government. The street lights throughout the Region are assets of the PowerWater Corporation.

LGANT is currently negotiating with PWC the future charges to be passed onto Councils for the Repairs and Maintenance (R&M); Ordinary Meter Readings (OMR) and a capital charge.

Member Councils of LGANT chose to collectively fund consultants Trans Tasman Energy to investigate options and a negotiation proposal to task to PWC.

A business paper was tabled at the recent EITRG meeting where the reference group requested LGANT to set up a working group made up of representatives from City of Darwin, City of Palmerston, Alice Springs Town Council and Litchfield Council. This working group would also be representing the Regional Councils who have 'open' towns such as Borroloola and Mataranka.

Roper Gulf Regional Council will be required to enter into an SLA and pay the new tariffs for Street lights in Borroloola and Mataranka. Negotiations with Regional Council regarding townships on Aboriginal Land Trust Land will take place during 14/15 financial year with all other charges to be negotiated by the 15/16 financial year

The working group is tasked to represent member councils with LGANT in negotiations with PWC over the new street light pricing and the associated "Service Level Agreement". Nominations will be formalized early next week. Through this process there will be continued updates and progress report provided to all member councils. Information provided is attached:

- Draft SLA
- Data of streetlight numbers by light wattage
- Billing impact based on number of lights and proposed operational/maintenance and repair (OMR) charges.

LGANT concerns which was passed onto PWC offices at the meeting:

- was the significant difference between the estimated costs that were provided to councils in Oct 2012 and the new costs for the 2014/2015;
- lack of detail and break down of the OMR charges and methodology used to come up with the charge.
- LGANT indicated there was a need to read the draft SDA more thoroughly before providing feedback and also LGANT would be seeking comments from member councils.

SWOT/ISSUES

There are currently no formal agreements in place with PWC about the management, administration and servicing of street lights. The current bundled rate does not represent the actual cost of service delivery.

This process will clearly defines the relationship with PWC and Councils and street light service delivery.

FINANCIAL IMPLICATIONS:

From 14/15 financial year's charges for street lights will increase. Current annual expenditure on street lights are \$300,000 for power consumption and R&M. A capital charge for depreciation and assets replacement will be charged to Councils from 2015/16.

All attachments are drafts and dollar amounts indicative.

ATTACHMENTS:

- 1 STreet Light Numbers and Bill Impact 2014.pdf
- 2 PWC Draft Streetlight Repairs Maintenance Service Level Agreement Template - To be provided to LGANT (March 2014).pdf
- 3 LGANT EITRG Presentation (6 March 2014) Street Lighting Services Charges (2) [Read-Only].pdf

Council Name	Street Light Numbers						Total	
	1-100	101-200	201-300	301-400	1000	Other	Lighted	Not Lighted
Alice Springs Town Council - Alice Springs	2,332	478	300	3	2	22	3,137	\$515,458
Barkly Shire Council - Elliot & Newcastle Waters	86	-	-	-	-	-	86	\$13,717
Barkly Shire Council - Tennant Creek	339	100	19	3	-	-	461	\$75,384
Central Desert Shire Council - TI Tree	30	-	-	-	-	-	30	\$4,785
Coonamble Shire Council - Batchelor	111	9	1	-	-	-	121	\$19,430
City of Darwin - Darwin	5,503	1,871	1,074	45	5	29	8,527	\$1,417,210
Katherine Town Council - Katherine	682	203	59	2	-	1	917	\$150,483
Litchfield Council - Litchfield	104	68	41	-	-	-	214	\$36,191
Maburni Aboriginal Resource Centre - Borroloola Town Camp	8	-	-	-	-	-	8	\$1,276
City of Palmerston - Palmerston	2,332	686	382	59	1	-	3,470	\$575,906
Victoria Daly Shire Council - Timber Creek	66	-	-	-	-	-	66	\$10,527
Victoria Daly Shire Council - Pine Creek	96	1	-	-	-	-	97	\$15,482
West Arnhem Regional Council - Jabiru	285	3	2	1	-	-	271	\$43,364
TOTAL	12,041	3,450	1,905	143	8	53	17,570	\$2,906,584

Lighting Category	Number of Lights	Estimated Cost
1-100	\$159,500	\$708,350
101-200	\$170,500	\$718,660
201-300	\$191,450	\$338,300
301-400	\$202,140	\$748,320
1000	\$230,120	\$774,540

Notes:

- (1) Non-specified streetlights are assumed to be in the 1-100 light wattage range for the 2014-15 ACS R&M annual bill estimate calculations
- (2) The 2013-14 ACS R&M bill estimate provided to Councils in October 2012 was based on superseded streetlight numbers.
- (3) *Note: this letter was sent to 'Central Desert Shire Council (Armatjere)'

Council Name	Estimated Cost	Notes
Alice Springs Town Council - Alice Springs	\$332,917	
Barkly Shire Council - Elliot & Newcastle Waters	\$6,656	
Barkly Shire Council - Tennant Creek	\$52,253	
Central Desert Shire Council - TI Tree	\$3,273.51*	
Coonamble Shire Council - Batchelor	\$13,218	
City of Darwin - Darwin	\$956,752	
Katherine Town Council - Katherine	N/A - letter was incorrectly not sent	
Litchfield Council - Litchfield	\$21,069	
Maburni Aboriginal Resource Centre - Borroloola Town Camp	\$873	
City of Palmerston - Palmerston	\$372,917	
Victoria Daly Shire Council - Timber Creek	\$4,037	
Victoria Daly Shire Council - Pine Creek	\$10,595	
West Arnhem Regional Council - Jabiru	\$29,702	
TOTAL	\$1,817,595	



POWER NETWORKS
STREETLIGHT REPAIRS & MAINTENANCE
SERVICE LEVEL AGREEMENT
1 JULY 2014 TO 30 JUNE 2015

DRAFT

Power and Water Corporation
GPO Box 1921 Darwin Northern Territory 0801

Disclaimer:

This draft Service Level Agreement aims to provide the intent of the Service Level Agreement, the types of services included and the associated costs to allow further discussions between the Local Government Association of the Northern Territory and Power and Water Corporation.

The Service Level Agreement is not complete at this stage, and requires further consideration and a legal review before it is finalised.

DRAFT

1. Overview

Power and Water Corporation (Power and Water) is the major provider of electricity, water supply and sewerage services to more than 85,000 customers across the Northern Territory – an area of more than 1.3 million square kilometres.

Power Networks is the largest business unit in Power and Water and has responsibility for planning, building and maintaining reliable electricity networks to transport electricity between electricity generators and electricity consumers in the Northern Territory. Its mission is to achieve this in a safe, reliable, efficient and environmentally sustainable manner.

Power Networks operates under a Network Licence issued by the Utilities Commission that authorises it to:

- Own and operate an electricity network within the geographic area specified in Schedule 2 of the Network Licence; and
- Connect the electricity network to another electricity network, in accordance with the terms and conditions of the Network Licence.

Power Networks provides streetlight repairs and maintenance services on behalf of Councils and Government Departments for a prescribed fee per streetlight installation.

2. Scope

This Service Level Agreement (Agreement) specifies:

- The streetlight repairs and maintenance services that Power Networks provides on behalf of Councils and Government Departments;
- The streetlight repair response times;
- The fees that Power Networks charges to provide streetlight repairs and maintenance services and the billing arrangements;
- The responsibilities of the Council/Government with regards to streetlights; and
- The number of streetlights by light wattage for the relevant Council or Government Department that Power Networks provides streetlight repairs and maintenance services for, as itemized in Attachment A.

3. Parties to the Agreement

The following parties are subject to this Agreement:

Service Provider	Power and Water Corporation – Power Networks Business Unit
Customer	

4. Streetlight repairs and maintenance services provided by Power Networks

This section outlines the streetlight repairs and maintenance services currently provided by Power Networks.

4.1 Streetlights

A streetlight is defined as one of a series of lights that is attached to a tall pole, spaced at intervals along a public road, normally located on a road reserve, illuminating that road from dusk to dawn.

Streetlights are either supplied via low voltage underground cables or via overhead service conductors. Where streetlights are not directly mounted to power distribution poles, two main types of streetlight poles are in use in the Northern Territory: galvanised poles buried direct in the ground, and flange base, rag bolt mounted poles.

Galvanised poles buried direct in the ground are no longer used for new installations due to the high cost of ongoing maintenance due to corrosion at ground level.

4.2 Patrols

Power Networks performs patrols of main roads several times a year to identify faulty lights.

When Power Networks performs emergency repairs at night, the crews will also patrol the surrounding area to ensure there are no other streetlights that require restoration. This assists Power Networks with providing an efficient and cost effective streetlight repairs and maintenance service to customers.

4.3 Planned repairs and maintenance

Planned streetlight repairs and maintenance is based on the replacement of key components of streetlights, such as lamps, igniters and lens covers.

Faulty streetlights are identified during patrols or reported as faulty by customers. Once assessed, if it is determined that a component of that streetlight has reached the end of its asset life, Power Networks will replace this streetlight component.

4.4 Unplanned repairs and maintenance

Unplanned streetlight repairs and maintenance covers emergency repairs.

Repairs are considered as an emergency when a set of streetlights (10 to 30 streetlights) are out, or when there is a high risk of electrocution or structural failure, such as vehicle impacts and vandalism.

4.5 Vegetation management

Power Networks undertakes vegetation management on the low and high voltage overhead distribution network. The vegetation surrounding

streetlights that are attached to the low and high voltage overhead distribution network is managed by Power Networks.

4.6 Reporting a faulty streetlight

To report a faulty streetlight, customers can contact Power and Water on 1800 245 092 or complete an online form on Power and Water's website¹, with the following information:

- Street name;
- Name of nearest intersecting street; and
- The streetlight number (fixed on a metal plate, about head-height on the streetlight).

4.7 Exclusions

In the instances where Councils or Government Departments maintain streetlights, Power and Water will only be responsible for the connection to the distribution system to enable the supply of energy to those streetlights.

Therefore, streetlights that are maintained by the relevant Council or Government Department are not subject to this Agreement and have been excluded from Attachment A.

5. Streetlight repair response times

After a streetlight has been reported as faulty, Power Networks aims to attend to a set of streetlights (where 10 to 30 streetlights are out) within 24 hours and single streetlights within five business days.

Please note that this is undertaken on a best endeavours basis and streetlight restoration times may be impacted by circumstances such as severe weather conditions and parts availability.

6. Streetlight repairs and maintenance charges

This section outlines the streetlight repairs and maintenance charges and the billing arrangements.

6.1 Charges

Streetlight repairs and maintenance is classified as an Alternative Control Service under Power Networks' approved Networks Services Classification.

Streetlight repairs and maintenance charges are based on the light wattage of the streetlight and the 2014-15 charges are as specified in the table below.

¹ Power and Water's website: <http://www.powerwater.com.au/>

Table 2: 2014-15 Streetlight Repairs and Maintenance Charges

Light Wattage	2014-15 Charge (Including GST)
Streetlight Repairs & Maintenance (LW 1 – 100)	\$159.50
Streetlight Repairs & Maintenance (LW 101 – 200)	\$170.50
Streetlight Repairs & Maintenance (LW 201 – 300)	\$191.45
Streetlight Repairs & Maintenance (LW 301 – 400)	\$202.14
Streetlight Repairs & Maintenance (LW 1000)	\$230.12

The streetlight repairs and maintenance charges will be updated each financial year, in line with labour and material cost changes.

6.2 Billing arrangements

The streetlight repairs and maintenance charge is a per annum charge and charging will be on a quarterly basis (annual charge divided by four) in arrears.

The first streetlight repairs and maintenance quarterly invoice for 2014-15 will be issued by Power Networks by 31 October 2014 for the July 2014 to September 2014 quarter.

The non-payment of streetlight repairs and maintenance invoices will result in Power Networks not providing streetlight repairs and maintenance services.

7. Council/Government responsibilities

7.1 Vegetation management

The relevant Council or Government Department is responsible for vegetation management around all streetlights on dedicated streetlight service wires.

Repairs or restoration of supply to these streetlights affected by vegetation will only be performed by Power Networks after the vegetation causing the failure has been removed by the relevant Council or Government Department.

7.2 Public Safety

It is the responsibility of the relevant Council or Government Department to ensure that adequate streetlight numbers, and sufficient lighting, is provided to ensure public safety. Public safety requirements are to be determined by the relevant Council or Government Department.

7.3 Installation

The relevant Council or Government Department is responsible for the installation of streetlights in accordance with Power Networks' street lighting manual, construction guidelines and standard drawings.

8. Term of the Service Level Agreement

This Agreement commences on 1 July 2014 and terminates on 30 June 2015.






If accepted by both parties (Power and Water and the relevant Council or Government Department), there is the option to extend this Agreement past the termination date.

DRAFT

Attachment A: Number of Streetlights by Light Wattage

Council/Government Department:

The table below identifies the number of streetlights by light wattage that Power Networks provides streetlight repairs and maintenance services for in 2014-15.

Light Wattage	2014-15 Streetlight Numbers
LW 1 – 100	
LW 101 – 200	
LW 201 – 300	
LW 301 – 400	
LW 1000	

DRAFT

Street Lighting Services & Charges

EITRG Presentation

6 March 2014



POWER AND WATER CONNECTION

Street Lighting Services

- Power and Water Corporation (PWC) provide the following street lighting services on behalf of Councils and Government Departments:
 - Electricity consumption;
 - Repairs and maintenance; and
 - Capital.

Street Lighting Charges

- Prior to 1 January 2014, PWC invoiced customers for street lighting services in one bundled charge as per Electricity Pricing Orders approved by the NT Government.
- PWC has now unbundled the street lighting charge in order to:
 - Provide greater transparency regarding the costs of each street lighting service that is provided by PWC; and
 - provide street lighting customers with the flexibility to select what street lighting services they would like PWC to provide on their behalf.

This decision is generally consistent with street lighting charging arrangements interstate.

Charging Arrangements

- The unbundled street lighting charges will be implemented over a number of stages, as outlined in the table below:

Date	Service	Annual Charge	Application	Authority
1 January 2014	Electricity Consumption	Per streetlight installation, based on the light wattage of the streetlight	All unmetered streetlights	Electricity Pricing Order
1 July 2014	Repairs & maintenance		Streetlights that PWC maintain	ACS Charge – Government Gazette ¹
1 July 2015	Capital	Per streetlight installation, based on the streetlight type	Streetlights that PWC own	ACS Charge – Government Gazette ¹

ACS – Alternative Control Service.

- Note that from 1 January 2014 to 30 June 2014, street lighting customers are only being charged for the consumption of electricity supplied to the customer's streetlight installation.

Implementation of R&M Charge

- From 1 July 2014, PWC will charge a R&M charge to only those customers that it provides streetlight R&M services to.
- The R&M charge will be an annual charge per streetlight installation, based on the light wattage of the streetlight, and will be defined in a Service Level Agreement (SLA).
- The annual streetlight repairs and maintenance charge will be charged quarterly in arrears.
- The first streetlight repairs and maintenance quarterly invoice for 2014-15 (the July 2014 to September 2014 quarter) will be issued by 31 October 2014.

Implementation of Capital Charge

- From 1 July 2015, PWC will charge a streetlight capital charge for the replacement of streetlight assets at the end of their life.
- This charge will be an annual charge per streetlight installation, based on the streetlight type.

Next Steps

- Prior to the implementation of the R&M charge on 1 July 2014, PWC will:
 - Develop a SLA between PWC and Councils/Government Departments for the provision of R&M services; and
 - Provide indicative financial impacts of the R&M charge.
- PWC proposes to work closely with LGANT on this.
- In 2014-15, PWC proposes to work closely with LGANT and DOI regarding street lighting ownership. This will ensure all ownership decisions are made prior to 2015-16, which is when the streetlight capital charge will be implemented.

COMMUNITY SERVICES DIRECTORATE REPORT

ITEM NUMBER	17.1
TITLE	Change of name to business unit - Family and Community Services change to Community Services
REFERENCE	450537
AUTHOR	Catherine Proctor, Director Community Services

RECOMMENDATION

- (a) **That Council receive and note the advice of the change of name of the “Family and Community Services” business unit to the “Community Services” business unit.**

BACKGROUND

The services delivered through the Family and Community Services business unit are as follows:

Family and Community Services

- Aged Care and Disability Support
- School Nutrition Program
- Childcare centres
- Library
- Indigenous Broadcasting
- Centrelink agent services

The Regional Manager Family and Community Services identified that Family and Community Services was no longer an appropriate title for the business unit due to the similarity to FACS titles of government departments that are associated with family programs, social work and placing children into care. Furthermore Roper Gulf does not provide any family services.

This often resulted in confusion by external stakeholders and job applicants. Consequently recruitment to F&CS Regional Coordinator positions has been unsuccessful despite numerous expensive recruitment rounds.

The Regional Manager Family and Community Services consulted with staff who work within the business unit and staff were very positive about renaming the business unit to better reflect the work performed in the business unit.

Some suggestions they came up with included:

- Health and Community Services
- Agency and Community Services
- Community Sector Services
- Community Services
- Community Agency Services
- Community & Agency Services
- Community and Social Services
- Community Support Services
- Staff consultation has revealed AWESOME department

However the simple title of “Community Services” was the overwhelming favourite.

The name-change proposal was raised at the Manager’s Meeting on Thursday 6th February 2014 and managers supported the change of business unit title to “Community Services”.

The CEO formally approved the change of business unit title on 25th February 2014.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

COMMUNITY SERVICES DIRECTORATE REPORT



ITEM NUMBER	17.2
TITLE	NATIONAL YOUTH WEEK ACTIVITIES 7TH - 11TH APRIL 2014
REFERENCE	454054
AUTHOR	Catherine Proctor, Director Community Services

RECOMMENDATION

- (a) **That Council receive and note the report on the planned activities across the region to celebrate National Youth Week and the school holidays from 7th to 11th April 2014.**

BACKGROUND

We successfully applied for funding to support National Youth Week activities across the region at the following communities:

Barunga
Beswick
Borrooloola
Jilkminggan
Mataranka
Ngukurr
Numbulwar

Planned activities include:

- Movie nights
- Discos
- Amazing race (kids creating cars out of boxes)
- Mock fashion parades
- Card making

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Each community listed above received \$700 towards National Youth Week activities.

ATTACHMENTS:

- 1 NYW Schedule complete.pdf

WHAT'S ON

SPORT AND RECREATION



National Youth Week

NGUKURR

<p>Monday 7th Morning/Afternoon Pool Fun, Boat Races & Water Sports Night Disco, Sport & Curry night</p>	<p>Tuesday 8th Morning Fishing Competition Evening Youth Voices Committee Meeting and Dinner. Night Indigenous Film Night & Spaghetti Dinner</p>	<p>Wednesday 9th Midday Pool Fun & BBQ Afternoon/Evening Carnival Sports (Egg & Spoon race, 3-Legged Race, Tunnel Ball) Football/Basketball competition (mixed-age teams) Night - Craft</p>	<p>Thursday 10th Afternoon Concurrent programs Drumbeat-Music Therapy (school going youth) Painting competition (Our Voice, Our Impact - mixed age activity) Evening Indigenous Film & Dinner Night (depleting youth themes)</p>	<p>Friday 11th Morning Slip N Slide Evening Dinner & Disco Dance Competition (mixed age)</p>
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All youth must bring a hat & wear sunscreen for all activities.
 Lunches are not supplied but we will have snacks and cordinal throughout the day.
 Any child under 6 needs to be accompanied by an adult.

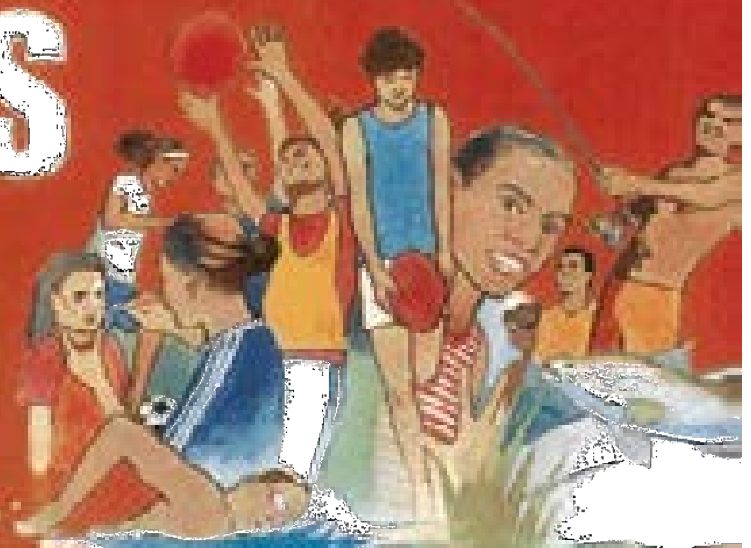
Upon arriving parents/guardians must sign photo consent forms. Some photos may be used in our Monthly newsletter.

If you require further information, contact Katrina Bushby on 0419 595 248.



WHAT'S ON

SPORT AND RECREATION



National Youth Week

NUMBULWAR

Monday 7 th	Tuesday 8 th	Wednesday 9 th	Thursday 10 th	Friday 11 th
Boxcar Race with Quiz	NT Police Emergency Services Expo Zorb Ball	Traditional crafts and story telling with elders/cultural leaders	Fishing and BBQ, soccer, volleyball and footy	Disco & Jumping Castle 6:00 - 10:00

All youth must bring a hat & wear sunscreen for all activities.
Lunches are not supplied but we will have snacks and cordinal throughout the day.
Any child under 6 needs to be accompanied by an Adult.

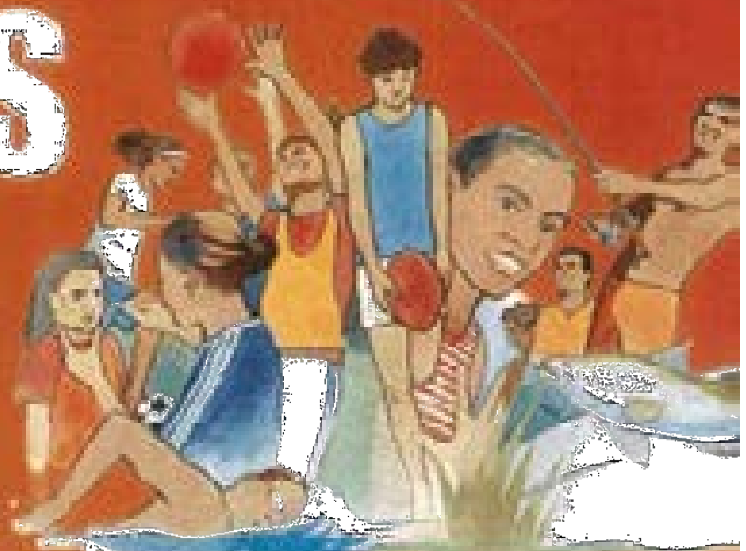
Upon arriving parents/guardians must sign photo consent forms. Some photos may be used in our Monthly Newsletter.

If you require further information, contact Nicolas Crawford



WHAT'S ON

SPORT AND RECREATION



National Youth Week

MATARANKA

Monday 7th 10:00am - 3:00pm Sport & Rec Grounds Making Boxcars for Amazing Race	Tuesday 8th 9:00am - 3:00pm Sport & Rec Grounds Amazing Race DAY!	Wednesday 9th 9:00am - 3:00pm Sport & Rec Grounds Mock Parade & Face Painting	Thursday 10th 9:00am - 3:00pm Sport & Rec Grounds Water Fun Day Water Slides - Bucket Races Movie Night (Bronze) Community Hall 6-8pm	Friday 11th 9:00am - 3:00pm Sport & Rec Grounds Candle Making Easter Eggs & Card Making Disco & BBQ 6:00 - 9:00
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All youth must bring a hat & wear sunscreen for all activities.
 Lunches are not supplied but we will have snacks and cordial throughout the day.
 Any child under 6 needs to be accompanied by an adult.

Upon arriving parents/guardians must sign youth in and give contact details, also sign photo consent forms.
 Some photos may be used in our Monthly newsletter.

If you require further information, contact the Sport & Rec Development Officer Mary Cunningham on
 0419043020 or mary.cunningham@ropergulf.nsw.gov.au

Donor Golf

WHAT'S ON

SPORT AND RECREATION



National Youth Week

JILKMINGGAN

<p>Monday 27th 10am to 3pm Rec hall Basketball courts Making banners Ice-creaming race</p>	<p>Tuesday 28th 9am to 3pm Race will start at shrine office, follow the clues to get to the finish Amazing race</p>	<p>Wednesday 29th 9am to 3pm Basketball courts Mark Testlan parade & free painting</p>	<p>Thursday 30th 9am to 3pm Candle making & Easter card decorating</p>	<p>Friday 31st 12pm to 9pm Arts & craft day followed by music in the evening at Rec hall</p>
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All youth must bring a hat & wear sunscreen for all activities.
 Lunches are not supplied but we will have snacks and cordinal throughout the day.
 Any child under 6 needs to be accomanied by an Adult.

Upon arriving parents/guardians must sign photo consent forms. Some photos may be used in our Monthly newsletter

If you require further information, contact Holly Godson or the Sport & Rec Development Officer Mary Cunningham on 0149043020 or mary.cunningham@ropergulfnt.gov.au



WHAT'S ON

SPORT AND RECREATION



National Youth Week

BARUNGA

<p>Monday 7th 10:00am - 3:00pm Sport & Rec Hall</p> <p>Making Box cars for Amazing Race</p>	<p>Tuesday 8th 10:00am - 3:00pm Sport & Rec Hall</p> <p>Amazing Race DAY!</p>	<p>Wednesday 9th 10:00am - 3:00pm Sport & Rec Hall</p> <p>Mock Parade & Face Painting</p>	<p>Thursday 10th 10:00am - 3:00pm Sport & Rec Oval</p> <p>Water Fun Day Water Slides - Bucket Races</p>	<p>Friday 11th 10:00am - 3:00pm Sport & Rec Hall</p> <p>Candle Making Easter Eggs & Card Making</p> <p>Disco & BBQ 5:00 - 9:00</p>
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All youth must bring a hat & wear sunscreen for all activities.
Lunches are not supplied but we will have snacks and cordial throughout the day.
Any child under 6 needs to be accompanied by an Adult

Upon arriving parents/guardians must sign photo consent forms. Some photos may be used in our Monthly newsletter.

If you require further information, contact Peter Amarant or the Sport & Rec Development Officer Mary Cunningham on 0419943020 or mary.cunningham@repergulfat.gov.au



WHAT'S ON

SPORT AND RECREATION



National Youth Week

BESWICK

<p>Monday 7th 10:00am - 3:00pm Sport & Rec Hall</p> <p>Making Box cars for Amazing Race</p>	<p>Tuesday 8th 10:00am - 3:00pm Sport & Rec Hall</p> <p>Amazing Race DAY</p>	<p>Wednesday 9th 10:00am - 3:00pm Sport & Rec Hall</p> <p>Mock Parade & Face Painting</p>	<p>Thursday 10th 10:00am - 3:00pm Sport & Rec Oval</p> <p>Water Fun Day Water Slides-Bucket Races</p>	<p>Friday 11th 10:00am - 3:00pm Sport & Rec Hall</p> <p>Candle Making Easter Eggs & Card Making</p> <p>Disco & BBO 6:00 - 9:00</p>
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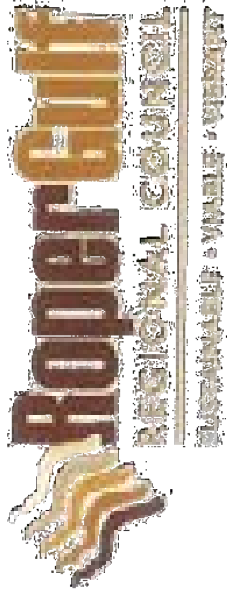
All youth must bring a hat & wear sunscreen for all activities.
Lunches are not supplied but we will have snacks and cordinal throughout the day.
Any child under 6 needs to be accompanied by an Adult.

Upon arriving parents/guardians must sign photo consent forms. Some photos may be used in our Monthly newsletter.

If you require further information, contact Adam Bostock or the Sport & Rec Development Officer Mary Cunningham on 0419043020 or mary.cunningham@ropergulf.nt.gov.au



Borroloolo National Youth Week April



All activities are commencing at 9:30AM

Mon	Tue	Wed	Thu	Fri	Sat	Sun
31	<p>Adolescent State Adolescent State Adolescent State City Education City Education City Education Workshop Workshop Workshop Borroloolo Borroloolo Borroloolo Mural Education Mural Education Mural Education</p>	<p>Adolescent State Adolescent State Adolescent State City Education City Education City Education Workshop Workshop Workshop Borroloolo Borroloolo Borroloolo Mural Education Mural Education Mural Education</p>	<p>Adolescent State Adolescent State Adolescent State City Education City Education City Education Workshop Workshop Workshop Borroloolo Borroloolo Borroloolo Mural Education Mural Education Mural Education</p>	<p>4 Preparations to making regatta boxes for amazing race</p>	<p>5 Candle Making Activities</p>	<p>6 Closed</p>
7	<p>8 Easter arts & crafts RGRCL Library</p>	<p>9 Amazing race competition Prizes to be won!! School Oval/Pool</p>	<p>10 Mini Sports Games Jumping Castle School Oval/Pool</p>	<p>11 Nutritional Healthy lifestyle cooking</p>	<p>12 Disco Night Fashion Parade</p>	<p>13 Closing ceremony & Movie night</p>
14	15	16	17	18	19	20
<p>Travel day outh Services</p>						
21	22	23	24	25	26	27
28	29	30				

COMMUNITY SERVICES DIRECTORATE REPORT

ITEM NUMBER	17.3
TITLE	MID-QUARTER UPDATE ON COMMUNITY SERVICES DIRECTORATE
REFERENCE	454064
AUTHOR	Catherine Proctor, Director Community Services

RECOMMENDATION

- (a) **That Council receive and note the mid-quarter update on the Community Services Directorate.**

BACKGROUND

The Community Services Directorate is responsible for the following business units of Council:

Remote Jobs and Communities Program

- Including CDEP grandfather wages
- Remote School Attendance Strategy

Community Services

- Community Aged Care Packages (CACP)
- Home and Community Care (HACC)
- School Nutrition Program
- Childcare centres
- Library
- Indigenous Broadcasting
- Centrelink

Community Night Patrol

- Night Patrol

Youth, Sport and Recreation

- Sport and Rec – inc. After School Care and Vacation Care
- Youth Services – inc. Youth Diversion

This report is based on the Shires activities in relation to the Shire Plan 2013-2014 and addresses the operations progress to mid March 2014.

Changes to business units:

The Community Safety business unit has undergone a change to split Community Night Patrol and Youth, Sport and Recreation into two separate business units. We are presently recruiting for a Regional Manager Community Night Patrol. Congratulations to Julie Kartinyeri who has transferred to the role of Regional Manager Youth, Sport and Recreation and thank you for coordinating Community Safety services to present. It has resulted in evident cohesion of services which has improved our response to community safety across the region.

Family and Community Services ran a consultation process with their staff and it was agreed that Family and Community Services no longer adequately defined the aims and objectives of the business unit. The majority of staff suggested renaming the business unit to Community Services. This suggestion was endorsed at the Managers Meeting in February and approved by the CEO.

Remote School Attendance Strategy

The Remote School Attendance Strategy has successfully rolled out at Barunga, Beswick and Bulman and buses are on their way. The approach to the program has been different at each community with each team adding their own flair to it.

With help from teachers Bulman school attendance staff have introduced behaviour and attendance charts. This seems to be well received by the kids as they have also put into place a reward system. If the student has 100% attendance for example they get a certificate at assembly.

The early years classes are full majority of the time, this shows a great effort for the team to make sure they are all coming to school!

High schoolers are sitting about 18-20 students which is increasing over time, which is also a good effort.

See attached for photographs and innovations from Bulman. Excellent work!

Key Achievements & Critical issues

Beswick RJCP participants demonstrated their newly acquired construction skills by completing a new access path to the Sunrise Health Clinic. The work has been completed to a very high standard. Most of these young men will be gaining employment with the fencing program at Beswick. Photograph attached.

On 5th March Jilkminggan Crèche hosted visitors from the Productivity Commission who are heading up an enquiry into childcare services in remote regions. This was a valuable exercise for the thinktank as some of them had never previously experienced a visit to a remote Indigenous community.

On 7th March Beswick and Jilkminggan Aged Care Services hosted a film crew from the Community Services and Health Industry Skills Council. The purpose of the film is to raise awareness about the current Aged Care Reforms and Ready Reform Review. Lara Brennan and Catherine Proctor were interviewed on film. Clients were filmed eating breakfast and doing activities including dance! It was an excellent opportunity for Roper Gulf to showcase its unique style and aged care staff from Beswick, Mataranka and Jilkminggan must be commended for their professionalism and evident competence in their work.

National Youth Week activities will be organised on most communities during National Youth Week and the school holidays 7th-11th April. This is covered in a separate report and posters will be on display across the region.

Beswick Crèche is moving! This is a temporary move while the current building undergoes a \$500,000 upgrade to comply with the National Quality Framework for childcare services.

Jilkminggan Crèche is having it's official opening day on Friday 29th March 2014. The Mayor, Deputy Mayor and local councillors will all be attending. We are encouraging the whole community to come and have a look at what we have to offer in childcare services at Jilkminggan.

Manyallaluk Crèche will be having an official opening in the near future which staff will be organising as part of their accredited training.

Ngukurr Childcare Centre is still under construction and is expected to open in May 2014.

Community Services management team has been attending professional training for two days per month and the theme for this month has been Quality Assurance and Change Management.

Key staff appointments

Andrew Unwin transferred from RJCP to Community Services and is now operating in the role of Regional Coordinator Community Services. Congratulations Andrew!

Zachary Phillipott has joined us at Ngukurr as the RJCP Employment Coordinator and is getting his teeth into training and employment opportunities for 348 job seekers. Welcome Zach!

Ammaretta Wesan has been appointed to the key role of Employment Officer at Ngukurr. Congratulations Ammaretta! Ammaretta works with the RJCP team at Ngukurr and plays a vital role in the delivery of job seeker services to 348 job seekers.

Upcoming events in our region:

<u>Days</u>	<u>Dates</u>	<u>Month</u>	<u>Event</u>	<u>Contact</u>
FRI	28 th	MARCH	Jilkmिंगgan crèche official opening	Lara Brennan 0437 915 464
MON-FRI	7-11 th	APRIL	National Youth Week & SCHOOL HOLIDAYS	Mary Cunningham 0419 043 020
FRI-SUN	9-11 th	MAY	Never Never Festival	Mataranka Fishing, Sporting & Recreation Club. Secretary - Jody Hocking 0428754737;
MON	26 th	MAY	National Sorry Day	NO EVENTS PLANNED
TUE-TUE	27 th - 3 rd	MAY/JUNE	National Reconciliation Week	NO EVENTS PLANNED
MON-FRI		JUNE	Barunga School Sports Carnival	Skinnyfish, Angela Kelly 08 8941 8066
FRI-MON	6-9 th	JUNE	Barunga Festival	Skinnyfish, Angela Kelly 08 8941 8066
WED/THU	??	July	Ngukurr Futures Forum and Careers Expo	Katrina Bushby 0419 595 248 Dates to be confirmed
FRI-SUN	13-15 th	JUNE	Yugal Mangi festival (Ngukurr)	Bill Blackley 0427 175 135
FRI	27 th	JUNE	Borrooloola Show Day and Rodeo	Borrooloola office 8975 8799
MON-SUN	7-13 th	JULY	NAIDOC week	Various events
FRI-SUN	11-13 th	JULY	Walamun Cultural Festival	Bulman office 8975 4926 Rose Too coordinating:
SAT	26 th	JULY	Walking With Spirits, Beswick	http://shakespeareaustralia.com.au/productions/walking-with-spirits-2013/

Strategic Plans/Projects

Strategic programs for 2013/2014 include:

- **Remote Jobs and Communities Program**

Working with jobseekers across the shire to help them participate in meaningful training and employment activities, and achieve sustainable employment outcomes.

This new program commenced in July 2013 and will continue for 5 years until June 2018.

The RJCP business unit is responsible for servicing 1200-1300 jobseekers across the Central Arnhem and Ngukurr Numbulwar regions which include the following communities:

- Barunga
- Beswick
- Manyallaluk
- Bulman and Weemol
- Binjari
- Mataranka and Mulggan Camp
- Jilkminggan
- Ngukurr and Urapunga
- Numbulwar
- Minyerri and Roper Valley

The Gulf-Savannah region comprising Borrooloola, Robinson River and homelands is serviced by a joint enterprise owned by Mabunji Aboriginal Corporation and Mungoorbada Aboriginal Corporation.

- **Community Safety Program**

An integrated approach to working with communities to promote community harmony and safety, prevention of anti-social behaviour, and responsiveness to incidents.

The sport and recreation, youth services, and night patrol teams work towards safer communities. We work with external agencies to broker solutions and improve the effectiveness of community safety strategies.

- **Youth Leadership in Communities Program**

“Youth are our most valuable resource.” We will continue to support Youth Voice Committees and offer opportunities for Youth to participate in activities that will increase their confidence and leadership skills to benefit the local community.

- **Caring for Communities Program**

Working with children and the aged to ensure a supportive, nurturing environment for our most vulnerable members of society. Council provides a range of services for the young and old across the Shire.

ISSUES/OPTIONS/SWOT

Nil

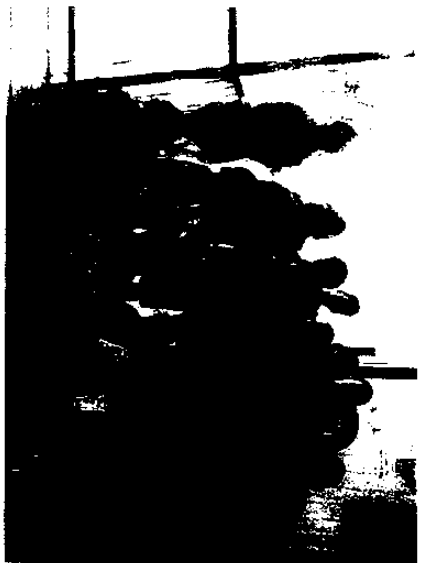
FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Beswick concrete path to Sunrise clinic.pdf
- 2 140307 Bulman RSAS combined.pdf





**Congratulations to all students
achieving 100% attendance at
Bulman School this week.**



Remote School Attendance Strategy

Bulman School.

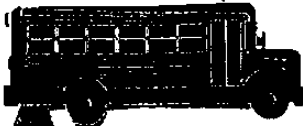
The main goal of the attendance officers is to support the families, Students, School and Community with making sure the kids attend School every day.

The RSAO's and supervisor have been involved with the Early Childhood and Pre-school Program for the first few weeks of term 1, with helping the teachers develop and assist in programs such as the following;

Reading to the students, pasting in arts and craft, Singing songs and building blocks and assisting school staff with planned activities and discussing different strategies to help the little ones develop their own learning skills.

The staff also spoke to Community members to come into school from time to time, to see the progress of their kids, and have a look at the type of work they are studying.

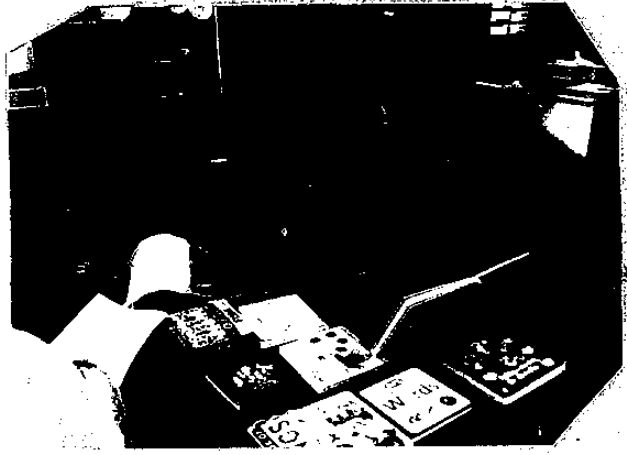
Here are some photos and work that the SAS and SAO's have been involved in.



SAS and SAO's have also helped and assisted the school with picking up students and bringing the students to school on time each day.

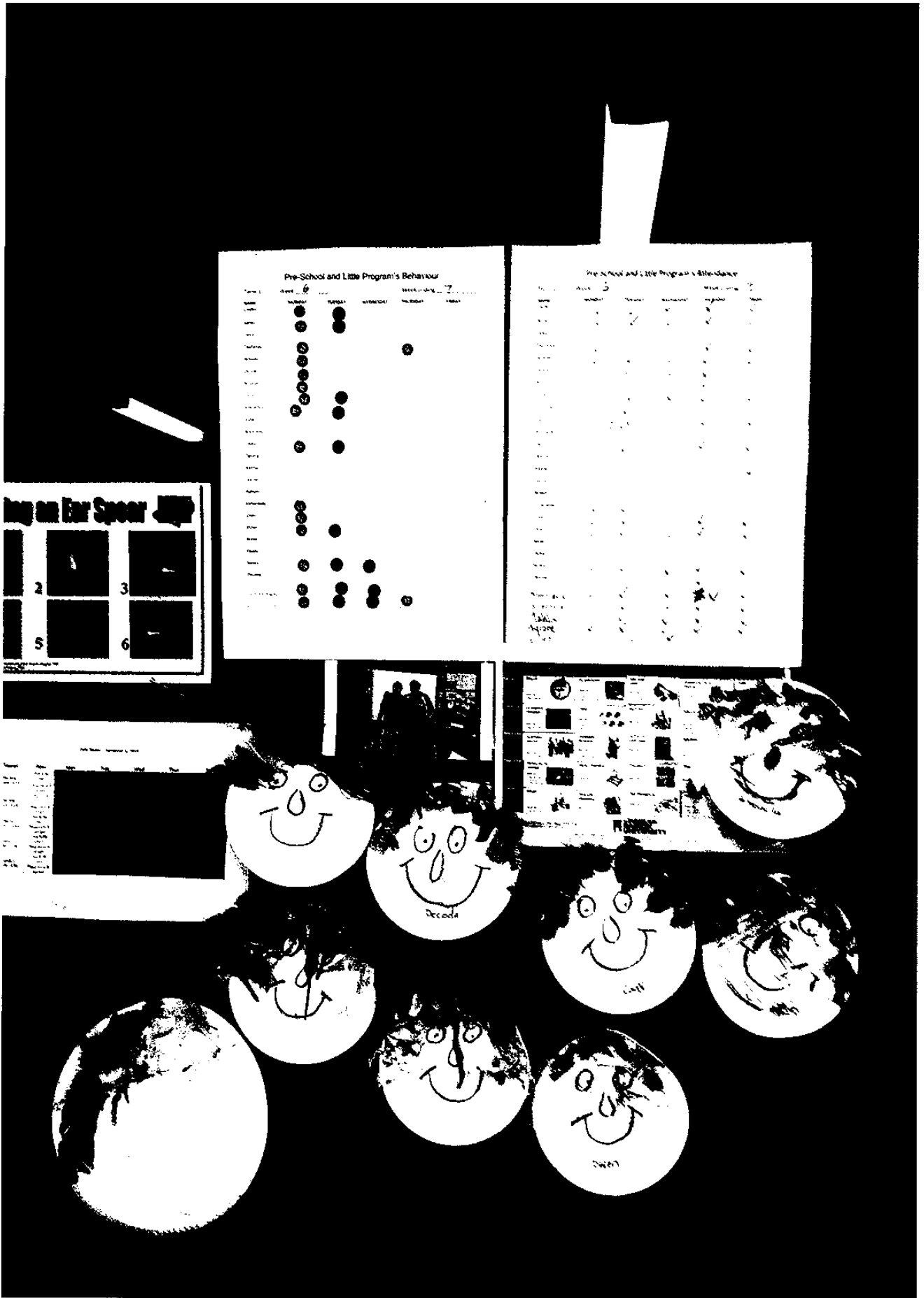


The SAS and SAO's have also been involved with the high school students with Maths, English, reading and writing skills in class. The attendance officer's have also help developed the restroom and drinking water card, to reduce the amount of students leaving class.



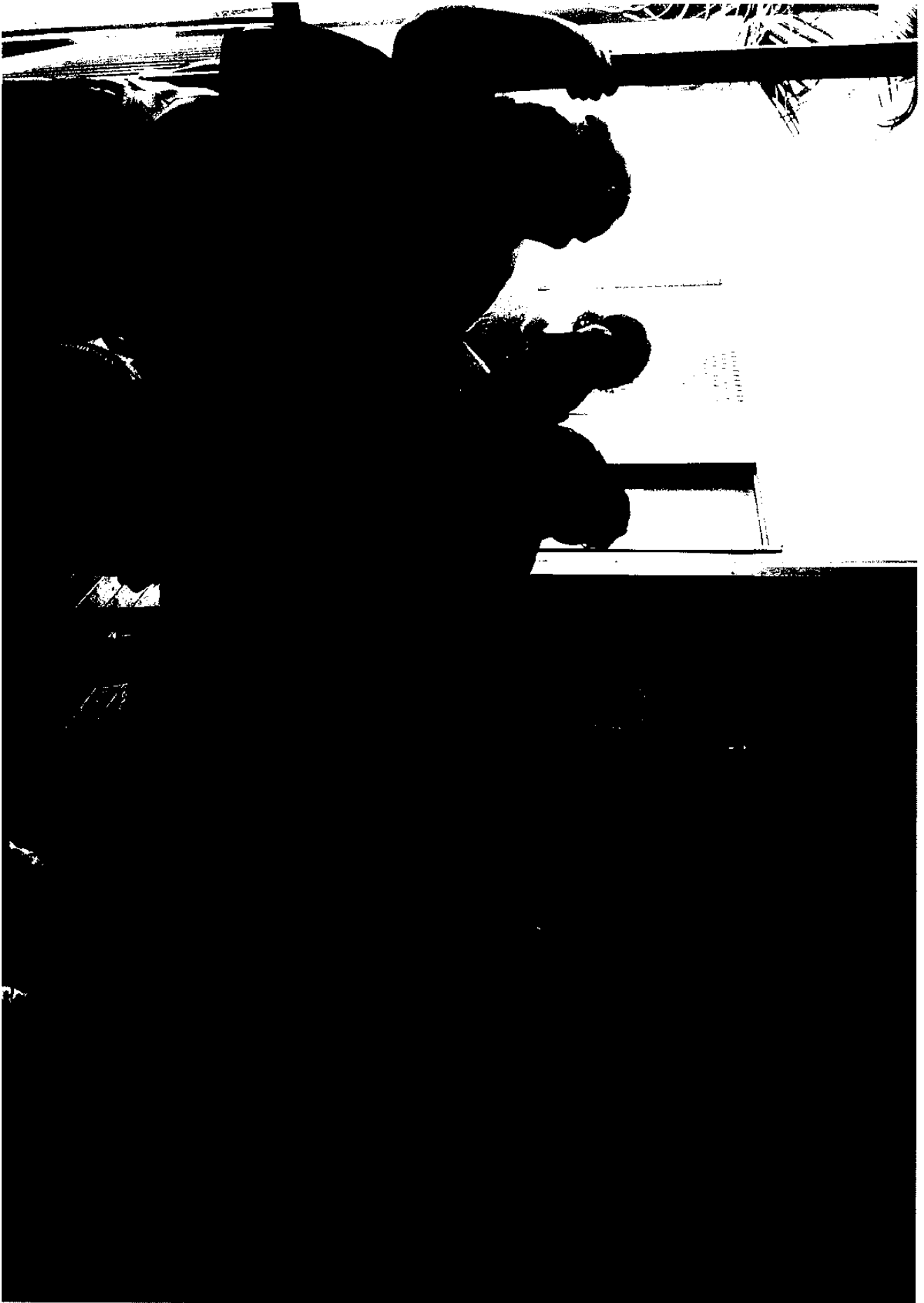
Reading and interacting with students and School staff on a daily basis, with hopes to help develop cognitive and intellectual knowledge and understanding in all students from all age groups.











Pre-School and Little Program's Behaviour

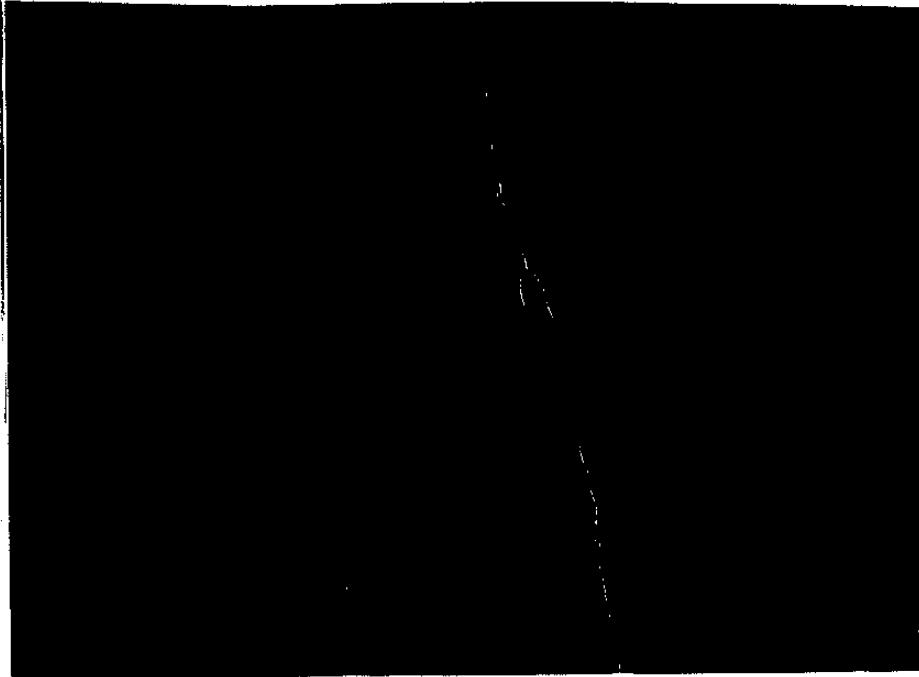
Term 1

Week: 5

Week ending: 28

NAME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Caiden	●	●	●	●	●
Abriel	●	●	●		●
Floyd	●	●		●	
Paullando					
Jamelia		●	●	●	●
Denise		●	●	●	●
Neveah		●		●	●
Dallaszena	●	●		●	●
Johnathon	●				
Jodie					
Antonella	●	●	●	●	●
Owen	●	●	●	●	●
Dekota	●	●	●	●	●
Alysha	●	●			
Lex Jnr					
Ashton					
Esmeralda	●				
Cody	●	●	●	●	●
Victor	●	●	●	●	●
Annie					
Paddy					
Kelsey	●	●	●	●	●
Deslina	●	●		●	●
Shanique	●	●		●	●
Alfred			●		
Tyrone				●	●

8



COMMUNITY SERVICES DIRECTORATE REPORT

ITEM NUMBER	17.4
TITLE	NGUKURR FUTURES FORUM "Gudawan Generation Expo" JULY 2014
REFERENCE	454075
AUTHOR	Catherine Proctor, Director Community Services

RECOMMENDATION

- (a) **That Council receive and note the report on the proposed "Gudawan Generation Expo" to be held at Ngukurr in July 2014 to showcase employers and jobs in the region.**

BACKGROUND

The Local Reference Group at Ngukurr identified in January 2014 that they would like to see another Futures Forum and Careers Expo held at Ngukurr similar to the one held in 2010. RJCP and Community Safety business units have worked together with the Ngukurr Youth Voice Committee on the concept and the Ngukurr Youth Voice Committee has suggested that the name for the 2014 Event be the "Gudawan Generation Expo".

The proposed dates for the event are Monday 7th to Wednesday 9th July with the opening ceremony and movie night on the Monday. These dates are deliberately selected to fall during the school holidays.

We anticipate that the event would look something like this:

EVENT HELD OVER 3 DAYS

Opening on Monday evening 7th July.

Mornings – key note speakers

Afternoons – Deadly Youth Games – supported by Mission Australia and YMCA

Stakeholder Stalls

Youth roundtable with the Mayor and notable politicians (this idea is still to be fleshed out by Youth Voice Committee and invitations sent out to officials).

Funding for the event:

In-kind support from stakeholders

RJCP participation account for job seeker activities

Katrina Bushby to identify other possible sources of funding and support

Stakeholders:

Youth Voice Committee – meeting next week

Ngukurr LRG and Community

Internal RGRC departments

Bill Blackley, Yugal Mangi Development Aboriginal Corporation

Stewart Innes, GEC

Other Ngukurr-based organisations – school / clinic / store / mechanical workshop

YouthWorxNT – Christina Borger, Partnership Broker

YMCA – Tammy Frea

Mission Australia – Miranda Halliday, Youth Connections programs

Somerville

Employers in the region – full list to be developed (use WDS).

Infrastructure requirements:

Toilets, marquees, tables and chairs, power for stalls, first aid station, BBQs, microphones and loud speakers

Possible venues:

Outdoor:

Oval – visible from store and up the hill – likely to attract the most attention.

Parks behind Youth Centre, in front of swimming pool.

Indoor:

Rec hall

Youth centre

Events Coordination:

Katrina Bushby, Rexelle Wurrumurra, Michelle Farrell, Youth Voice Committee

Exercise parks – possible official opening ceremony:

We are consulting with Youth about the proposed exercise parks at Ngukurr which were identified during Youth Corps consultations. If we are able to establish exercise parks before the Futures Forum then we could look at conducting an official opening ceremony during the Futures Forum. We plan to use revenue from outcome payments for the Youth Corps to fund the purchase of the equipment.

Feedback on the last Futures Forum held in 2010:

The feedback from the last Futures Forum held in 2010 shown below (and sponsored by FaHCSIA) suggests that holding morning and afternoon sessions may result in afternoon sessions not being well attended, hence the suggestion to hold “Deadly Youth” games in the afternoons.

“RGSC staff gave two presentations. One at the Youth Talk in the morning which focussed on giving youth an understanding of how they could obtain work with the Shire. There were some questions raised about recruitment and general discussion about how CDEP participants should aspire to apply for contract staff positions as CDEP is the pathway to employment.

In the afternoon combined Men and Womens Talk session most of the local people had left for the day which left mainly government agency reps and staff so we adapted our talk in the afternoon to give a broad overview to stakeholders of the services that RGSC provides on communities and how many staff are employed across the shire. Specific figures were provided for Ngukurr. There were no questions at the afternoon session.

The main themes of the day were Youth Services, Employment and Training, and Economic Development. There was also a specific focus on the school age children to try and put into perspective for local people that the forum was about “Ngukurr Futures”. The talk sessions were grouped by Men, Women and Youth but in the afternoon the Men and Womens session was combined due to attendance figures falling.”

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Ngukurr Youth Voice Committee.pdf



**CONTRACTS & ECONOMIC DEVELOPMENT
DIRECTORATE REPORT**



ITEM NUMBER	18.1
TITLE	Contracts and Economic Development Quarterly Report
REFERENCE	454433
AUTHOR	Marc Gardner, Director Contracts and Economic Development

RECOMMENDATION

- (a) **That Council note the second quarter report for the Contract and Economic Development Directorate.**

BACKGROUND

The Contracts and Economic Development Directorate of Roper Gulf Shire Council was set up to manage the commercially-focused contracts and activities for the Shire, and to promote Indigenous employment and economic development in Roper Gulf communities. The Directorate's contracts and programs are currently:

- Territory Housing Repairs and Maintenance
- Territory Housing Tenancy Management
- Power and Water Maintenance and Essential Services
- Civil Works
- Airstrips Maintenance
- NT Government Road Verge Maintenance and Litter Collection
- Australia Post contracts
- Mechanical Workshops
- Visitor Accommodation (in cooperation with the Assets Management Unit)
- External contractor management

Below is a report on primary activities and performance of the directorate for the second quarter (October to December) in the 2013/14 financial year and other recent activities.

ISSUES/OPTIONS/SWOT**Territory Housing**

The second quarter dealt with the submission of three commercial contracts being for:

- Tenancy Management Services
- Housing Maintenance Services; and
- Panel of contractors to provide maintenance services

Council maintained contracts for Territory Housing's Tenancy Management and Housing Maintenance contracts which were eventually extended until 2 December 2013 (and subsequently the 2 March 2014).

Council was successful in receiving the contracts for tenancy management and housing maintenance and was notified in late January and early February. We were the only Council to receive these contracts with all other areas in the Northern Territory being awarded to commercial enterprises. Both of these contracts commenced on the 3 March and have been a primary focus of the directorate dealing with the changes to the contracts and new workflows required by Territory Housing. A separate confidential report has been provided with this agenda in relation to staffing and budget changes.

The tender preparation process involved a multidisciplinary team across Council and resulted in many hours of preparation. These tenders are for contracts that will last for the next five years. The tenders were submitted on time in October.

For Council's information, some of the changes associated with these contracts include:

Tenancy Management

- reduced hours for majority of the Community Housing Officers;
- specified amount of funding as opposed to the monthly invoice system where actual Wages are claimed plus standing costs e.g. vehicles/office/cleaning etc.

Property Management (Housing Maintenance)

- dedicated Housing Maintenance Officer (HMO) for each community to carry out non trade qualified repairs & maintenance;
- more emphasis on reports and advice as 1st person on site acting on TH behalf
- specified amount of funding as opposed to the monthly invoice system where standing costs are claimed e.g. vehicles/corporate costs;
- opportunity to service government employee housing in addition to community housing as well as services to other organisations assets (e.g. fire inspection, test and tagging) to improve income.

Property Management (Panel of Contractors)

- Unsuccessful with this contract, however, Council will maintain its own panel of contractors for its own asset requirements;
- Council submitted 11 Trade submissions on behalf of our Sub Contractors e.g. Electrical, Plumbing, Painting, Building, Carpentry, Arborist, Glazing, Fencing, Pest Control, Concreting, Refrigeration.

Power & Water

- As provided to Council in a previous report to Council in December, the outcomes of the PowerWater tender process for contracts for the next 5 years were announced and the changes have been dealt with;
- Council was only successful for essential service provision in Jilkmingga and Manyallaluk, with new arrangements being successfully integrated into Council's operations;
- Community members need to submit complaints to PAWC if the level of service by new ESO's is not consistent with RGSC ESO level of service.

Visitor Accommodation

- Jenny Venning (Contracts and Projects Officer) has taken on the booking system for visitor accommodation on 14th October;
- Development of a 'conditions of use' applicable to all visitor and contractor accommodation;
- Upgrade of visitor accommodation undertaken in Numbulwar completed and operating well;
- External accommodation taken off line due at Ngukurr (except contractors accommodation) to allow new Ngukurr motel to provide services;
- Long term contractors accommodation booked in Beswick, Ngukurr and Barunga continued for NT Govt construction projects (SIHIP, new crèches).

Fencing Contract

- 5 new fences completed at Urapunga;
- 34 new fences commenced in January 2014 at Beswick. Issues with establishing new local staff has delayed the progress of this program;
- 2nd Builder Trainer – Fencer to be employed in January 2014 to get the program on track;

- Fencing materials were acquired in December and January and bulk purchased to make economies of scale savings.

The following number of fences will also occur in the remainder of the communities over the next 18 months of the funded project:

- 18 at Minyerri – Alawa Aboriginal Corporation have been asked to quote to erect
- 22 at Barunga
- 1 at Eva Valley
- 9 at Bulman
- 8 at Weemol
- 13 at Jilkminggan

The above numbers and the properties they will be carried out on, are determined by Territory Housing.

Civil Works

- Safety barrier and minor drainage projects to be undertaken on Searcy St and Annula Road intersections of Robinson Road at Borrooloola
- Maintenance grading occurring on various roads continued, particularly Manyallaluk (Eva Valley Road) prior to Christmas
- Numbulwar airport road project put on hold due to funding from Australian Government however will recommence now that this has been formally approved
- Numbulwar internal road project put on hold due to onset of wet season and high risks with commencing project, will be undertaken as part of new Roads to Recovery program from July 2014 with site mobilisation already occurred in preparation (along with the airport road project;
- Opportunity to tender for road reconstruction/re-sheeting at Numbulwar on Numbulwar-Ngukurr Rd from airport turnoff towards Wandoo outstation;
- Unsuccessful tender for various road maintenance requirements with Dept. of Infrastructure for \$2m. Contract awarded to local private contractor.
- Budgeting and operational issues set being reviewed by management is occurring for activity and will be reported to Council.

Upcoming proposed schedule of works include:

Community	Project	Proposed Start	Proposed Finish
Barunga	Buhyimi Crescent – tidy up causeway (Telstra cables) and further drain works	12/3/14	14/3/14
Beswick	Rubbish Dump clean up	18/3/14	19/3/14
Manyallaluk	Eva Valley Road jump-up sealing (R2R)	24/3/14	24/4/14
Manyallaluk	Eva Valley Road Maintenance Grade	24/3/14	28/3/14
Bulman	Weemol Road re-sheet (R2R)	22/4/14	02/5/14
Bulman	Dump/Sewage Pond road culvert, grade and new dump pit	28/4/14	02/5/14
Mataranka	Carew Road drain repair	05/05/14	12/05/14
Beswick	Central Arnhem Road intersection (near aged care) drainage works	12/05/14	20/05/14
Jodetluk	Drainage works entrance road and culvert	21/05/14	13/06/14
Other works to be scheduled in when transporting to above works:			
Bulman	Mt Catt Road maintenance grade	1 day	
Bulman	Baghetti Road maintenance grade	1 day	
Bulman	Momob Road maintenance grade	1 day	
Bulman	Gorpulyul Road maintenance grade	1 day	
Bulman	Blue Water Road maintenance grade	1 day	
Ngukurr	Turkey Lagoon Road maintenance	<1 day	

	grade		
Ngukurr	Costello Road maintenance grade	1 day	
Ngukurr	Nummerloori Road maintenance grade	<1 day	
Ngukurr	Boomerang Lagoon Road maintenance grade	<1 day	
Ngukurr	Ganiyarrang Road maintenance grade	1 day	
Ngukurr	Lake Katherine Road maintenance grade	<1 day	
Ngukurr	Nulawan Road maintenance grade	<1 day	
Numbulwar	Numbulwar/Ngukurr Road maintenance grade and wet season repairs (Dol contracts)	As required	

Mechanical Workshops

- Over the last 3 months w/shop has continued going out to each community to carry out service and repairs on vehicles and machinery on a more structured basis, with good results;
- The Numbulwar workshop with a new workshop supervisor is operating well. It is anticipated that this workshop will also be able to service outstanding issues at Ngukurr in times of need during the dry season;
- Separate confidential report to Council with new staffing structure at Crawford St workshop;
- At present Mechanical workshop services is still making a slight deficit, however pending internal journals will show that these services are improving financially.

FINANCIAL CONSIDERATIONS

Please see attached second quarter reports for the directorate.

ATTACHMENTS:

- 1 Contracts and Economic Development KPIs 2013-14 (2).pdf
- 2 Quarterly report Comm Ops income and expenditure (2nd quarter 2013-14).pdf

Contracts and Economic Development KPIs 2013-14									
Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
Support Employment, Training and Economic Development	Strategic Programs for 2013-14	Training for the next generation - Local jobs for Local People	Baseline	54	Total amount of funds generated from external contract work	\$1,324,121	\$2,290,198		
			55	Total amount of income	\$1,428,196	\$2,455,364			
			56	Total number of directorate staff	45	64			
			57	Amount of internally generated work in the workshop (\$)	\$246,827	\$570,690			
			58	Amount of workshop expenses	\$390,924	\$746,530			
			59	Amount of business unit expenses	\$1,530,803	\$3,334,796			
			60	Amount of tenancy management expenses	\$134,980	\$417,314			
			61	Number of tenancy management requests	694	732			
			62	Number of tenancy management requests completed	536	508			
			63	Total number of accommodation rooms	59	59			
			64	Number of visitor accommodation rooms in community	59	41			
			65	Number of visitors staying in Council accommodation	2573	3038			
			66	Number of room nights	2573	3038			
Supporting economic development in Communities			67	Number of commercial contracts that aim to contribute to the core services of Council	9	10			
			68	Income and expense for each program, service or contract		Refer to separate report			
			96	Occupancy rates of visitor accommodation	60%	57%			
			97	Percentage of RGSC income from external contract work	N/A	N/A			
			98	Workshop business unit profitability	-\$116,529	-\$205,621			
			99	Return on assets	N/A	N/A			
			100	Return on expense	N/A	N/A			
			101	Profit from each program, service or contract		Refer to separate report			
			102	Asset expense ratio	N/A	N/A			
			103	Percentage of actual income to budgeted income	96%	72%			
Efficiency Indicator			104	Percentage of net profit to budgeted net profit for the Directorate		41%			
			127	Increase in economically viable training partnerships	2 programs	3 programs			
			128	Increase in contribution from Directorate	?	?			
			129	Increase in indigenous employment in Council technical services operations	10	46			
			130	Improvement in asset expense ratio	N/A	N/A			
			131	Increase in net profit from previous year		Will provide this at year end for comparison			

Contracts and Economic Development First Quarter Report						
Activity	Actual Income (\$)	Budget Income (\$ YTD)	Actual Expenditure (\$)	Budget Expenditure (\$ YTD)	Comments	
220 - Territory Housing Repairs and Maintenance	1,042,708	1,250,000	1,257,338	2,240,000	Major expense is contribution to admin overheads which should be proportional to actual income received (900,000).	
221 - Territory Housing Tenancy Management	549,049	530,000	417,314	533,028		
222 - HMP Employment Program (fencing)	928*	800,000	100,008	337,850	*Funding received in 2012/13 financial year and has been carried forward	
240 - Commercial Ops administration	0	0	108,552	140,148		
241 - Airstrip maintenance contracts	33,827	85,000	27,480	85,000	Some income has been misallocated and still needs to be journalled back to this program	
242 - Litter collection and slashing external contracts	37,383	37,500	7,767	37,500		
243 - Roads construction and maintenance	306,992	150,000	505,663	134,892		
244 - Powerwater contract	320,239	429,910	414,708	492,910	Contract ended on 2 December and budget amended. Expenses high due to cessation of previous contract and staff redundancies	
245 - Visitor accommodation	141,217	131,500	290,345	238,600	Expenses higher than budget because of renovations to Lot 1 Bullman (now mostly used as staff house) and Lot 243 (Numbulwar Visitor Accom). All Ngukurr visitor accommodation except contractors were taken offline due to the new Yugal Mangi Corp Motel.	
275 - Mechanical Workshops	23,949	0	205,621	-464,204	Journaling of income continues to be an issue and amounts to \$125k which will reduce expenditure figure at end of financial year.	
TOTALS	2,455,364	3,413,910	3,334,796	3,775,724		