



AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY, 29 JANUARY 2014

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 29 January 2014 at
- The Barunga, Meeting Room
Roper Gulf Regional Council, Service Delivery Centre.
- Commencing at 8.30am

Your attendance at the meeting will be appreciated.

Tony Jack
MAYOR

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	<i>Nil</i>	
19	DEPUTATIONS & PETITIONS	
	<i>Nil</i>	
20	GENERAL BUSINESS	
	<i>Nil</i>	
21	CLOSED SESSION	
21.1	Confirmation of Previous Minutes - Closed Session of Ordinary Meeting of Council 18 December 2013 <i>The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.</i>	
21.2	Action List - Closed Session of the Ordinary Meeting of Council on 18 December 2013 <i>The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.</i>	
22	CLOSED SESSION	
23	CLOSE OF MEETING	

APOLOGIES AND LEAVE OF ABSENCE REPORT



ITEM NUMBER 4.1
TITLE Councillor Apology for OCM 29 January 2014
REFERENCE 434602
AUTHOR Bobbi Hynes, Council and Local Board Coordinator

RECOMMENDATION

- (a) **That Council receive and note the apology from Councillor Annabelle Daylight for the Ordinary Meeting of Council on 29th January 2014.**

BACKGROUND

Councillor Annabelle Daylight submitted her apology to Mayor Tony Jack at the Ordinary Meeting of Council on the 18th December 2013. Councillor Daylight is on annual leave during the timing of this meeting.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Minutes of Ordinary Meeting of Council 18 December 2013
REFERENCE 434604
AUTHOR Bobbi Hynes, Council and Local Board Coordinator

RECOMMENDATION

- (a) **That Council confirm the minutes from the Ordinary Council Meeting dated 18th December 2013 as a true and accurate record of that meeting.**

BACKGROUND

Confirmation of the minutes from the Ordinary Council Meeting dated 18th December 2013 held at The Godinymayin Yijard Rivers Arts & Culture Centre, Katherine, which was chaired by Mayor Tony Jack.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 OcM_18122013_MIN unconfirmed.pdf



MINUTES OF THE ORDINARY MEETING # 48 OF THE ROPER GULF SHIRE
COUNCIL MEETING HELD AT THE GODINYMAYIN YIARD RIVERS ARTS &
CULTURE CENTRE. KATHERINE ON WEDNESDAY, 18 DECEMBER 2013 AT
8.30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor, Tony Jack
Deputy Mayor, Judy MacFarlane
Councillor, Timothy Baker Jnr.
Councillor, Annabelle Daylight
Councillor, Anne-Marie Lee
Councillor, Donald Garner
Councillor, Eric Roberts
Councillor, Kathy-Anne Numamurdirid

1.2 Staff

CEO, Michael Berto
Director Commercial Operations, Marc Gardener
Director Technical Service & Infrastructure, Sharon Hillen
Director Community Services, Catherine Proctor
A/Finance Manager, Raju Koirala
Governance & Corporate Planning Manager, Jyoti Pudasaini (minute taker)
Council & Local Board Coordinator, Bobbi Hynes (minute taker)
Governance Communications Officer, Stephen Roper
Shire Service Manager, Beatty Retchford
Shire Service Manager, Bob Pahl
Shire Service Manager, Alan Mole
Shire Service Manager, Robert Campbell
Shire Service Manager, Anne Maree Lee
Shire Service Manager, Roger McIvor
Shire Service Manager, Paul Amarant
Shire Service Manager, Virginia Boon
Shire Service Manager, Helen Hawkins
Family & Community Services Regional Manager, Lara Brennan

1.3 Guests

Sam Bush-Blanas, NLC
Nathanael Knapp, Department of Local Government & Regions
Jean Leftwich, Indigenous Coordination Centre

2. MEETING OPENED

Meeting opened at 8.38 am by Mayor Tony Jack who read the pledge with Councillor's and Staff.

3. WELCOME TO COUNTRY

Mayor Tony Jack welcomed Guests, Councillor's and Staff to the meeting.

4. APOLOGIES AND LEAVE OF ABSENCE**4.1 COUNCILLOR APOLOGY FOR OCM 18 DECEMBER 2013**

503/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee) **CARRIED**

- (a) That Council receive and note the apology from Councillor's John Dalywater and Stan Allen for the Ordinary Meeting of Council on 18th December 2013.

5. CONFIRMATION OF PREVIOUS MINUTES**5.1 MINUTES FROM ORDINARY MEETING OF COUNCIL 13 NOVEMBER 2013**

504/2013 RESOLVED (Annabelle Daylight/Anne-Marie Lee) **CARRIED**

- (a) That Council confirm the minutes from the Ordinary Council Meeting dated 13th November 2013 with amendments of apology for CEO as a true and correct record of that meeting.

6. CONFIRMATION OF PREVIOUS FINANCE AND AUDIT COMMITTEE MEETING MINUTES

Nil

7. CALL FOR ITEMS OF GENERAL BUSINESS

- 7.1 Mataranka – request for budget variation.
 7.2 Letter of Offer – Funding Agreement BBF Quality Measure Infrastructure Establishment – Manyallaluk Crèche.
 7.3 Larrimah Local Board.
 7.4 Grants – Extension of Property Management & Tenancy Management Agreements.
 7.5 Grants- Community Energy Efficiency Program.
 7.6 Grants Local Government Energy Efficiency Program.
 7.7 Borroloola – Foster Court update and Searcy Street drainage update.
 7.8 School Attendance Strategy – Funding Offer.

8. QUESTIONS FROM THE PUBLIC

Nil

9. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Council Meeting.

10. BUSINESS ARISING FROM PREVIOUS MINUTES**10.1 ACTION LIST**

505/2013 RESOLVED (Timothy Baker Jr./Donald Garner) **CARRIED**

- (a) That Council receive and note the Action List.

11. INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

506/2013 RESOLVED (Timothy Baker Jr./Donald Garner) CARRIED

- (a) That Council accept the incoming correspondence.

12. OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

507/2013 RESOLVED (Anne-Marie Lee/Eric Roberts) CARRIED

- (a) That Council accept the correspondence up until the 04 December 2013

13. WARD REPORTS

13.1 NEVER NEVER WARD

508/2013 RESOLVED (Judy MacFarlane/Annabelle Daylight) CARRIED

- (a) That Council receive and note the Never Never Ward Report

13.2 NYIRRANGGULUNG WARD

509/2013 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts) CARRIED

- (a) That Council receive and note the Nyirranggulung Ward Report.
 (b) That Council receive and accept the recommendation that Bulman Local Board be dissolved and new nominations be called for.

Absent Director Technical Services & Infrastructure, Sharon Hillier 9 27am

13.3 NUMBULWAR NUMBURINDI WARD

510/2013 RESOLVED (Eric Roberts/Annabelle Daylight) CARRIED

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.

13.4 SOUTH WEST WARD

511/2013 RESOLVED (Donald Garner/Eric Roberts) CARRIED

- (a) That Council receive and note the South West Ward Report.

13.5 YUGAL MANGI

512/2013 RESOLVED (Anne-Marie Lee/Timothy Baker Jr.) CARRIED

- (a) That Council receive and note the Yugal Mangi Ward Report
 (b) That Council receive and accept Margaret George's resignation from the Ngukurr Local Board.

- (c) **That Council receive and accept Carol Robertson's nomination to the Ngukurr Local Board**

Absent: Deputy Mayor, Judy MacFarlane 9:56am and returned to the meeting 9:51am

Absent: Director Contracts & Economic Development, Marc Gardener 9:48am and returned to the meeting 9:49am

14. EXECUTIVE DIRECTORATE REPORTS

Nil

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS

15.1 MEMBERSHIP OF THE PRIME MINISTER'S INDIGENOUS ADVISORY COUNCIL.

513/2013 **RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) CARRIED**

- (a) **That Council receive and note the report on membership of the Minister's Indigenous Advisory Council.**

15.2 LOGO AND STYLE GUIDE

514/2013 **RESOLVED (Judy MacFarlane/Annabelle Daylight) CARRIED**

- (a) **That Council approve a new logo and style guide of option one.**

*Absent: Director Technical Services & Infrastructure, Sharon Hillen returned to the meeting at 9:58am
Morning Tea break: 10:04am and meeting resumed at 10:23am*

15.3 NEW POLICY: ADM010 MEDIA POLICY

515/2013 **RESOLVED (Judy MacFarlane/Donald Garner) CARRIED**

- (a) **That Council adopt the Media Policy with amendment of removing word visitors from Organisational Scope.**

Absent: Councilor Annabelle Daylight 10:23am and returned the meeting 10:28am

15.4 NEW POLICY: ADM013 SOCIAL MEDIA POLICY

516/2013 **RESOLVED (Anne-Marie Lee/Timothy Baker Jr.) CARRIED**

- (a) **That the Council adopt the Social Media Policy.**

15.5 NEW POLICY - ASSET MANAGEMENT POLICY

517/2013 **RESOLVED (Eric Roberts/Annabelle Daylight) CARRIED**

- (a) **That Council adopt the Asset Management Policy.**

Absent: Mayor Tony Jack 10:33am

15.6 GREEN PLAN 2013-2016

518/2013 **RESOLVED (Donald Garner/Eric Roberts) CARRIED**

- (a) **That the Council accept the Roper Gulf Shire Council Green Plan 2013-16 with amendments.**

Absent: Mayor Tony Jack returned to the meeting at 10:42am

15.7 RECONCILIATION ACTION PLAN

519/2013 RESOLVED (Donald Garner /Anne-Marie Lee)

CARRIED

- (a) That Council adopt the Option 1 outlined in this report to develop a Reconciliation Action Plan

ACTION: Development and Consultation plan for the Reconciliation Action Plan to be presented at January 2014 OCM

Absent: Mayor Tony Jack 11:08am and returned to the meeting 11:12am

15.8 GRANTS - RGSC COMMUNITY GRANTS ROUND 2 2013-14

520/2013 RESOLVED (Timothy Baker Jr./Annabelle Daylight)

CARRIED

- (a) That Council endorse the recommendations of the Community Grants Selection Committee for Round 2 2013-14.

- Dalywaters Rodeo & Campdraft Association - \$2000.00
- Dalywaters Rodeo & Campdraft Association - \$3000.00 (Lights at tennis court)
- Mataranka Fishing, Sporting & Recreation Club Inc - \$1000.00
- RGSC Jilkminggan S&R – \$1787.20
- RGSC Beswick S&R – \$1787.20
- RGSC Barunga S&R – \$1787.20
- RGSC Manyallaluk S&R – \$1787.20
- RGSC Bulman S&R – \$1787.20
- Artback NT – \$3000.00
- Red Flag Dancers – \$3000.00
- AFL Big Rivers Region Inc – \$3000.00
- Banatjari Strongbala Wimum Group – \$3000.00

15.9 FINANCE - RGSC FINANCIAL REPORT AS AT 31 OCTOBER 2013

521/2013 RESOLVED (Judy MacFarlane/Eric Roberts)

CARRIED

- (a) That Council receive and note the financial reports for the period ending 30 November 2013

Absent: Councillor Anne-Marie Lee 11:17am and returned to the meeting 11:20am. Also absent: 11:34am and returned 11:38am

Councillor Kathy Anne Numamurindi: 11:22am and returned to the meeting 11:24am

Director Contracts & Economic Development: Marc Gardner: 11:22am and returned to the meeting 11:24am

15.10 GRANTS - 2013-14 HOMELANDS EXTRA ALLOWANCE FUNDING AGREEMENT - DCS (DEPARTMENT OF COMMUNITY SERVICES)

522/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee)

CARRIED

- (a) That Council defer the acceptance of offer till January OCM.

Action: CEO to invite George Timson to the January 2014 OCM.

Absent: Councillor Timothy Baker Jr: 11:46am and returned to the meeting 11:48am

Lunch Break: 12:02pm, meeting resumed 13:11pm

Absent: Councillor Anne-Marie Lee 13:15pm and returned to the meeting 13:16pm

Deputy Mayor Judy MacFarlane: 13:32pm

Director Community Services: Catherine Proctor 13:38pm

16. INFRASTRUCTURE AND TECHNICAL SERVICES REPORTS**16.1 ASSETS MANAGEMENT REPORT - AUCTION 2013 RGSC**

523/2013 RESOLVED (Anne-Marie Lee/Annabelle Daylight)

CARRIED

- (a) That Council receives, notes and accepts the Report relating to RGSC Auction held on the 23rd November 2013.

17. COMMUNITY SERVICES DIRECTORATE REPORTS

17.1 COMMUNITY SERVICES REPORT DECEMBER 2013

524/2013 RESOLVED (Donald Garner/Eric Roberts) **CARRIED**

- (a) That Council receive and note the December 2013 to January 2014 Community Services Christmas closures and staff leave update.

Absent: Deputy Mayor Judy MacFarlane returned to the meeting 13:36pm

17.2 SCHOOL HOLIDAY SPORT AND RECREATION PROGRAMS

525/2013 RESOLVED (Judy MacFarlane/Timothy Baker Jr.) **CARRIED**

- (a) That Council receive and note the report on the Roper Gulf Shire December 2013 - January 2014 School Holiday sport and rec programs.

*Absent: Director Community Services Catherine Proctor returned to the meeting 13:39pm
Deputy Mayor Judy MacFarlane 13:39pm and returned to the meeting 13:40pm*

17.3 COMMUNITIES FOR CHILDREN (C4C) - KATHERINE REGION - STRATEGIC PLANNING 2014-2018

526/2013 RESOLVED (Eric Roberts/Donald Garner) **CARRIED**

- (a) That Council receive and note the report on the Communities for Children (C4C) Katherine Region and strategic planning process for 2014-2018.

ACTION: CEO to present to local boards the report on Communities for Children (C4C) Katherine Region & Strategic Planning process for 2014-2018 and seek their feedback.

17.4 COMMUNITY SERVICES MID-QUARTER UPDATE

527/2013 RESOLVED (Anne-Marie Lee/Donald Garner) **CARRIED**

- (a) That Council receive and note the mid-quarter update on Community Services programs.

18. CONTRACTS & ECONOMIC DEVELOPMENT DIRECTORATE REPORTS

18.1 EXTENSION OF TERRITORY HOUSING CONTRACTS

528/2013 RESOLVED (Kathy-Anne Numamurdiridi/Eric Roberts) **CARRIED**

- (a) That Council note the report in relation to extension of Territory Housing contracts and agree to sign and affix the Common Seal.

*Common Seal: Signature of Director Mayor Tony Jack and Deputy Mayor Judy MacFarlane
Absent: Councillor Timothy Baker Jr. 14:02pm and returned to the meeting 14:04pm*

18.2 CONTRACTS AND ECONOMIC DEVELOPMENT DIRECTORATE - FIRST QUARTER REPORT

529/2013 RESOLVED (Anne-Marie Lee/Annabelle Daylight) **CARRIED**

- (a) That Council note the first quarter report for the Contracts and Economic

Development Directorate.

- (b) **That Council approve the additional position of Bullder Trainer for the Housing Maintenance Program – Fencing Contract.**

19. DEPUTATIONS & PETITIONS

Nil

20. GENERAL BUSINESS

20.1 Mataranka request for budget variation

20.1 MATARANKA - REQUEST FOR BUDGET VARIATION530/2013 RESOLVED (Judy MacFarlane/Annabelle Daylight) **CARRIED**

- (a) **That Council receive, note and approve the Report requesting a variation to the Mataranka SDC Budget.**

20.2 Letter of Offer – Funding Agreement BBF Quality Measure Infrastructure Establishment – Manyallaluk Crèche.

20.2 LETTER OF OFFER – FUNDING AGREEMENT BBF QUALITY MEASURE INFRASTRUCTURE ESTABLISHMENT - MANYALLALUK CRECHE FUNDING AGREEMENT 2013-14 - DEPARTMENT OF EDUCATION531/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee) **CARRIED**

- (a) **That Council accept the Manyallaluk Crèche 2013-14 Establishment funding agreement by signing and dating both signature pages of the funding agreement.**

Common Seal Signatory Mayor Tony Jack and Deputy Mayor Judy MacFarlane

20.3 Larrimah Local Board – dissolve board and hold 2 community meetings per year.

20.3 NEVER NEVER WARD - LARRIMAH LOCAL BOARD532/2013 RESOLVED (Judy MacFarlane/Donald Garner) **CARRIED**

- (a) **That Council dissolves the Larrimah Local Board and approves two (2) community meetings per year instead of Local Board meetings.**

20.4 Grants – Local Government Energy Efficiency Program (LGEEP) – Department of Industry 2013-2014.

20.4 GRANTS - LOCAL GOVERNMENT ENERGY EFFICIENCY PROGRAM (LGEEP) - DEPARTMENT OF INDUSTRY 2013-2014533/2013 RESOLVED (Judy MacFarlane/Eric Roberts) **CARRIED**

- (a) **That Council accept the funding agreement for LGEEP by signing, dating and affixing the Common Seal to both copies of the funding agreements.**

Common Seal Signatory Mayor Tony Jack and Witness CEO Michael Berto

20.5 Grants – Community Energy Efficiency Program (CEEP) Round 2 Funding Agreement – Department of Industry

20.5 GRANTS - COMMUNITY ENERGY EFFICIENCY PROGRAM (CEEP) ROUND 2 FUNDING AGREEMENT - DEPARTMENT OF INDUSTRY 2013-2015534/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee) **CARRIED**

- (a) **That Council accepts the funding agreement for CEEP by signing, dating and affixing the Common Seal to both copies of the funding agreement.**

Common Seal Signatory: Mayor Tony Jack and Witness: CEO Michael Berg

- 20.6** Borroloola – Foster Court update, Searcy Street Drainage Update
Sharon updated Council on Foster Court.
Closed illegal road near Searcy Street. Reviewing other road projects.

20.6 UPDATE ON FOSTER COURT AND SEARCY STREET - BORROLOOLA

535/2013 RESOLVED (Donald Garner/Judy MacFarlane) CARRIED

- (a) **That Council receive and note the update on Foster Court and Searcy Street – Borroloola.**

- 20.7** School Attendance Strategy – Funding Offer
20.7 Remote SCHOOL ATTENDANCE STRATEGY

536/2013 RESOLVED (Judy MacFarlane/Anne-Marie Lee) CARRIED

- (a) **That Council supports the application for CDF funding to support Remote School Attendance Strategy on basis of full cost recovery.**

ACTION: CEO provide an update of the Remote School Attendance Strategy at the January 2014 OCM.

- 20.8** Update on Wallaby Statue - Allan Mole. SSM Jilkmिंगgan updated Council on Wallaby Statue status

20.8 Update on Wallaby Statue at Jilkmिंगgan

537/2013 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) CARRIED

- (a) **That Council receive and note that the SSM proceed with the removing of Statue of Wallaby.**

- 20.9** Big Rivers Hawks
20.9 BIG RIVERS HAWKS - UPDATE

538/2013 RESOLVED (Anne-Marie Lee/Eric Roberts) CARRIED

- (a) **That Council receive and note update on Big Rivers Hawks**

*Absence during General Business -
Councillor Kathy-Anne Numamurdirdi: 14:21pm returned to the meeting 14:23pm
Councillor Anne Marie Lee: 14:28pm and returned to the meeting 14:32pm*

Afternoon Tea Break: 15:04pm, meeting resumed 15:15pm

21. CLOSED SESSION

21.1 DECISION TO MOVE TO CLOSED SESSION

539/2013 RESOLVED (Tony Jack/Judy MacFarlane) CARRIED

- (a) **That Council move into confidential session at 15:33pm of the Ordinary Council Meeting.**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 21.1 Draft Section 19s Leases Negotiations with the Northern Land Council -** *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 21.2 Outcomes of Essential Services (PowerWater) contracts -** *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

22. RESUMPTION OF MEETING

540/2013 RESOLVED (Judy MacFarlane/Eric Roberts)

CARRIED

- (a) **That Council move out of confidential session at 16:22pm of the Ordinary Council Meeting .**

23. CLOSE OF MEETING

The meeting terminated at 16:23 pm.

THIS PAGE AND THE PRECEDING 8 PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Wednesday, 18 December 2013 AND CONFIRMED Wednesday, 29 January 2014.

Mayor Tony Jack

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER 10.1
TITLE Action List
REFERENCE 434753
AUTHOR Bobbi Hynes, Council and Local Board Coordinator

RECOMMENDATION

(a) That Council receive and note the Action List as at 31st December 2013.

BACKGROUND

The Action List includes all actions that have been completed and those actions that have been completed but not previously reported to Council as completed.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Action List as at 31 Dec 13.pdf

Action List as at 31st December 2013

Date	Location of Meeting	Meeting Source Type	Agenda Item #	Item Description	Responsible Person	Comments/ Details	Action to be Reported at next meeting	Status	Completed Action reported to Council	Status Comments - Completion Date
26-Sep-12	Ngjukurr	OCM	N/A	MOU's	DCG - Greg Arnot	Partnership Agreements (MOU's) to be developed for: <ul style="list-style-type: none"> • Yugul Mangi Development Corporation • Numburindi Pty Ltd • Jilkminggan Community Aboriginal Corporation • Alawa Aboriginal Corporation • Mabungji Aboriginal Corporation 	OCM	In-hand	May 2013 OCM: Cr Daphne Daniels will follow up with Yugul Mangi. Drafts will be done by the 6.7.13	
10-Oct-13	Katherine	OCM	13.1	WARD REPORT- NYIHANGGLUNG WARD	CEO - Michael Berio	Develop template for Council to approve ACTION: CEO TO ADVISE SSM OF MAYOR TONY JACK'S ATTENDANCE AT THE BULMAN LOCAL BOARD MEETING SCHEDULED FOR 19 th February 2014.	OCM	In-hand yes	Mayor and Councillor Lee to attend LB meeting on 19 th February 2014	

Action List as at 31st December 2013

Date	Location of Meeting	Meeting Source Type	Agenda Item #	Item Description	Responsible Person	Comments/ Details	Action to be Reported at next meeting	Status	Completed Action reported to Council	Status Comments - Completion Date
13-Nov-13	Borroloola	OCM	21.4	MCARTHUR RIVER BRIDGE - BORROLLOOLA	CEO - Michael Berio	Lighting across the whole bridge and guard rails (eastern side) on McArthur River Bridge. Action: CEO to send a letter to Department of Transport regarding McArthur River Bridge lighting and guard rails on eastern side.	OCM			
18-Dec-13	Katherine	OCM	21.5	FOSTER COURT - Borroloola	CEO - Michael Berio	Action: CEO to write letter to Cairns Industry and AP Constructions to move equipment back onto the road. Lots and the non-gazetted road at the back of Foster Court causing problems during the wet season	OCM			
18-Dec-13	Katherine	OCM	15.7	RECONCILIATION ACTION PLAN	CEO - Michael Berio	ACTION: Development and Consultation plan for the Reconciliator Action Plan to be presented at January 2014	OCM			

13/12/2013 10:58 AM: Attachment 1 of 4 Council and District Memberbook version of Meeting 23/11/2013 (M 29) for 13-Action List as at 31 Dec 13.pdf

Action List as at 31st December 2013

Date	Location of Meeting	Meeting Source Type	Agenda Item #	Item Description	Responsible Person	Comments/ Details	Action to be Reported at next meeting	Status	Completed Action reported to Council	Status Comments - Completion Date
18-Dec-13	Katherine	OCM	15.1	GRANTS - 2013-14 HOMELANDS EXTRA ALLOWANCE FUNDING AGREEMENT - DCS (DEPARTMENT OF COMMUNITY SERVICES)	CEO - Michael Berio	Action: CEO to invite George Timson to the January 2014 OCM.	OCM	Completed	No	Invite sent 31 st December 2013. George accepted invitation.
18-Dec-13	Katherine	OCM	17.3	COMMUNITIES FOR CHILDREN (C4C) - KATHERINE REGION - STRATEGIC PLANNING 2014-2018	CEO - Michael Berio	ACTION: CEO to present to local boards the report on Communities for Children (C4C) Katherine Region & Strategic Planning process for 2014-2018 and seek their feedback.	OCM			
			20.7	REMOTE SCHOOL ATTENDANCE STRATEGY	CEO - Michael Berio	ACTION: CEO provides an update of the Remote School Attendance Strategy at the January 2014 OCM.	OCM			

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INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 434908
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

- (a) **That Council accept the Incoming Correspondence for the period of 13.012.2013 to 16.01.2014.**

The below table reflects the Incoming Correspondence for the period mentioned in the recommendation.

No	Date Received	Received By	Sender	Correspondence Details	InfoXpert ID
1	13.12.2013	CEO	The Hon Warren Truss MP	Numbulwar Airstrip Road Upgrade	430798
2	16.12.2013	CEO	Allan McGill Local Government	Local Government Reforms	430827
3	08.01.2014	CEO	Parliament of Australia	Inquiry into the Development of Northern Australia	438713
4	10.01.2014	Council	Sunrise Health	Road Conditions – Central Arnhem Highway	439015

ATTACHMENTS:

There are no attachments for this report.

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 434910
AUTHOR Rita Duncan, Executive Assistant to CEO

RECOMMENDATION

- (a) **That Council accept the Outgoing Correspondence for the period of 19.12.2013 to 16.01.2014.**

The below table reflects the Outgoing Correspondence for the period mentioned in the recommendation.

No	Date	Sent By	Addressed To	Correspondence Details	InfoXpert ID
1	19.12.2013	CEO	John Baskerville Power & Water	Borroloola Community Reticulated Sewerage	431053
2	19.12.3013	CEO	Hon David Tollner MLA	Borroloola Community Reticulated Sewerage	431051
3	19.12.2013	CEO	Hon W Westra Van Holthe	Borroloola Community Reticulated Sewerage	431054
4	19.12.2013	CEO	Gerald McCarthy MLA	Borroloola Community Reticulated Sewerage	431050

ATTACHMENTS:

There are no attachments for this report.

WARD REPORT



ITEM NUMBER	13.1
TITLE	Ward Report - Never Never Ward
REFERENCE	438896
AUTHOR	Jo Nicol, Local Board Support Officer

RECOMMENDATION

- (a) **That Council receive and note the Never Never Ward Report**

BACKGROUND

No Local Board Meetings have been held since December 2013.

Jilkmिंगgan**Local Board Update**

Current Membership includes; Deputy Mayor Judy MacFarlane, Cr. Annabelle Daylight, Cr Timothy Baker, Wayne Roy, Fay Roberts, Ossie Daylight, Wendy Daylight, Maxie Millar, Steven Roy, Aaron Holtze, Adrian Doctor, Cheryl Lardy, Lisa McDonald, Patricia Baker.

The next Jilkmिंगgan Local Board Meeting is scheduled for Tuesday 4th February 2014.

Community Update

New Road signs have been installed and all damaged signs have been replaced. All damaged speed bumps have been replaced. Repair and maintenance works are carried out for NT Housing & Roper Gulf Regional Council assets. Rubbish runs are done twice a week on Mondays and Fridays with regular Emu Bobs also being done throughout the Community. The Dump is regularly cleaned pushing waste back to provide a well-maintained area. All parks and ovals are maintained and mowed. New Bins recently picked up from HQ and are now in place. The Weed eradication program is ongoing. All vehicles are cleaned and maintained on a weekly basis.

The Cemetery grounds receive ongoing maintenance (mowed, weed control etc.). Night Patrol services are operating from 6:00PM to 2:36AM. Recruitment has been finalised for a new Night Patrol Officer who has commenced from third week of January. There have been a few minor incidents over the Christmas Period.

Sport and Recreation have been running the School Holiday program which is on schedule. The Aged Care Program is ongoing with all meals and other duties are delivered on time. The Aged Care supervisor position will be advertised soon due to the current supervisor winning the position of Community Safety Officer.

The Crèche has been closed over the Christmas period. The new Child Care Centre is completed and should be ready for use by the end of January 2014. A notice of the new fees have been distributed to all stakeholders and posted on community notice boards.

All RJCP participants have been signed up and regular appointments are being undertaken. Horticulture training program is due to start on February 10th. The new Community Safety Officer will start soon; there are currently no positions vacant at Jilkmिंगgan.

The Essential Services compounds including Sewage Ponds areas are mowed, grass trimmed around borders and cleaned. At the Sewage Ponds, daily readings are being conducted and water samples supplied.

Some of the current issues at Jilkmिंगgan include the horses, that are now back in the community and a possible hazard to vehicles travelling on the Roper Hwy and the access road to Jilkmिंगgan. The Horses are also subject to dog attacks.

The Regional Services Manager has ceased the removal of the wallaby sculpture due to concerns from a Traditional Owner. The RJCP programs will need to start as soon as possible to ensure the interest of participants is maintained.

Other Meetings in Community

Nil

Mataranka

Local Board Update

The Mataranka Local Board includes; Deputy Mayor Judy MacFarlane, Councillor Annabel Daylight, Councillor Timothy Baker, Diane Angel, Michael Cowen, Allan Ekert, Jody Hocking, Janette Hamilton, Veronica Russo, Tracey-Anne Wilson, Sue Edwards.

Deputy Mayor Judy MacFarlane is the permanent Chair of the Mataranka Local Board. The next Mataranka Local Board meeting is scheduled for Tuesday 4th February 2014.

Community Update

The Regional Service Centre was closed over Christmas and New Year and has since re-opened with full services available. The Regional Services Manager Virginya Boon is currently on leave until 28th January. There were no interruptions to the rubbish runs over the Christmas break and a full service was provided.

Slashing will start as soon as the new Tractor has arrived. In the mean time, the Municipal Team has been very busy removing fallen branches and trees after strong wind gusts went through Mataranka last week. The Muns team have also completed a general tidy up of the town. Preparations are well underway for Mataranka's annual Australia Day celebrations. Larrimah is scheduled for mowing and slashing in the near future.

ISSUES/OPTIONS/SWOT

Ward Action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
Jilkmिंगgan				
07-10-2012	Street names – GPS Coordinates to be submitted	Governance	Ongoing	
07-10-2012	Ideas from Community what should go in place of statue	LB Members	Ongoing	
07-10-2012	New Cemetery. Location and old graves marked	GEC	Ongoing	
07-10-2012	Report on facilities at Aged Care building	SSM		
07-02-2013	Consider how YMCA Services can be used	LB Members	Ongoing	
07-02-2013	Organise a Petition to Parliament	JCAC		
07-02-2013	Write to Council to hand back the use of the building	SSM		
03-12-2013	No Drinking Signs to be reinstated	S.Hillen		
03-12-2013	Find out when the new Creche is opening?	SSM to contact Lara Brennan		
03-12-2013	Find out when the License Renewal person is coming and can Jilkmिंगgan be made a priority	SSM to contact Nerine		
Mataranka				
02-10-2012	Alcohol Management Plan -Investigate applying for funding under the Community Benefit Fund grants on behalf of the MRLB.	SSM	Ongoing	4.06.2013 Letter has been resent to NT Govt

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
				26.11.13 Lb Request for RGSC to advocate on their behalf
02-10-2012	Playground at Hall Email DITS Director requesting a final inspection from the project coordinator.	SSM & DITS	Ongoing	26.11.13 Local Board requested the closure of the playground until fixed.
04-12-2012	Investigate applying for funding under the Community Benefit Fund grants on behalf of the MRLB.	DITS	Ongoing	Ongoing - get application form.
04-12-2012	Recycling / Container Deposit Scheme. Continue investigation in setting up a depot/transfer station.		Ongoing	18.04.2013-CDS will be reinstated following Fed Leg.
04-06-2013	Two Lanes of Bitumen-Roper Hwy-upgrade to indust standard. Request at next OCM for RGSC to advocate on behalf of residents to have road upgraded due to increase in trucks from mining	DITS		26.11.13, Request RGSC to advocate on behalf of Mataranka LB
04-06-2013	No Camping By-Law. Address issue Visitors from other communities/south camping in parks in Mataranka. Option of new by-law.	DITS		26.11.13, Request RGSC advocate for Aged Care Facility for Mataranka & Jilkminggan
26-11-2013	Standard Operating Procedure to notify applicants that Nomination for LB has been received.	Governance		
26-11-2013	Priority Projects Update to be sent to LB Members	Sharon Hillen		
Daly Waters				
08-05-2013	Request a car Counter be put in town for developing data on visitor numbers.	SSM Mataranka	Ongoing	24.10.13 ongoing
08-05-2013	Collect Population Statistics around Daly Waters area.		Ongoing	24.10.13 Ongoing
08-05-2013	Investigate on status for Airstrip	DITS	Ongoing	24.10.13 Ongoing
08-05-2013	Perform scope works on Tennis court	DITS	Ongoing	24.10.13 Ongoing

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

WARD REPORT



ITEM NUMBER	13.2
TITLE	Ward Report - Nyirranggulong Ward
REFERENCE	438927
AUTHOR	Jo Nicol, Local Board Support Officer

RECOMMENDATION

- (a) **That Council receive and note the Nyirranggulong Ward Report.**
- (b) **That Council receive and accept the nomination of Alister Andrews to the Manyallaluk Local Board.**

BACKGROUND

There have been no Local Board meetings at Barunga and Beswick since November 2013. The Manyallaluk Local Board met on Monday 9th December.

Community Visitors

Moira McCreesh - DoJ

Beswick**Local Board Update**

The Beswick Local Board includes; Cr Selina Ashley, Richard Kennedy, Dwayne Billy, Jenny Bush, Sasha Ashley, Sam Ashley, Trepina Bush, Raelene Bulumbara, Deanna Kennedy, Adam Bostock. The next Beswick Local Board meeting is scheduled for Monday 17th February 2014

Community Update

Beswick Community is looking clean and tidy, the Municipal staff are working very well and have been concentrating on lots of mowing and weed management. The Men's Shed has been cleaned up and mowed around the outside. Roper Gulf Shire Council is set to take over the lease of the Men's Shed. The Sport and Recreation activities are being well attended.

The RJCP program is progressing well, the group of participants are helping Municipal Staff when feasible. The attendance of RJCP participants who are attending the Service Delivery Centre is disappointingly sporadic.

The Aged Care and Crèche facilities have had Work, Health & Safety inspections completed. All Trainee Supervisors are now in place. The Wugularr Alcohol Management Plan is still progressing with Moira McCreesh meeting with a community group outside of Local Board Meetings. The Volatile Substance Abuse Group is still active in the area; unfortunately sniffing continues to be a problem in Beswick. Other issues in Beswick include too many dogs per household that are not being managed by owners. The dogs are chasing cars and fighting which has the potential to cause an accident.

Barunga**Local Board Update**

The Barunga Local Authority includes; Councillor Anne- Marie Lee, Ruth Kelly, Anita Painter, Scott Lee, Clarette McGregor –Brown, Helen Lee, David Oenpelli. The next Local Authority meeting will be held on Tuesday 18th February 2014.

Community Update:

Barunga Regional Service Centre is operating well with all services fully operating again after the Christmas break. The Muns team have been focused on keeping the Airstrip up to a good standard, for wet season use, and have been doing routine repairs and maintenance

that includes; spraying, slashing and getting rid of Ant mounds. The Municipal Staff are busy with repairs and maintenance of all Parks and open spaces, due to the wet season this is ongoing. High winds in the Community have caused many trees to fall over, fortunately no damage has occurred, and they are being taken away and disposed of. The Weed Management Program has begun and staff are currently busy with spraying.

Manyallaluk Local Board Update

Local Board Membership includes; Mavis Jimberri, Andrea Andrews, Caroline Jackson, Gregory Jackson, Joe Jnr Ashley, Verona Wilika-Mitchell.

The Manyallaluk Local Board met on Monday 9th December and Councillor Anne-Marie Lee was in attendance. Unfortunately there was no quorum, however due to the great community turn out an informal community meeting was held. The next Local Board Meeting will be held on Monday 10th February 2014.

Community Update

Intensive mowing and trimming has been ongoing and regular litter collections are keeping parks and spaces neat. The initial spraying for weeds control took place in December. The Muns Crew are mowing and trimming residents yards when receipts are issued. The Eva Valley Road was graded on Christmas Eve. Unfortunately heavy down pours have been causing washouts on many community roads. Regular maintenance with mini backhoe is helping fix community roads and repairing old water diversion channels which is alleviating the problems. The new street and road signs will be put up this month, weather permitting.

Trade Alliance has been doing small jobs to date with two leaking taps fixed so far. Rubbish is being collected each Wednesday by Barunga compactor truck with the Local Muns. Crew doing an extra run themselves if community needs it. Local Rubbish Dump had a big tidy up prior to Christmas, with the Rubbish pit sump redesigned. Litter barriers/netting have been erected to stop litter spreading when pit fills with rain water. This has worked well to ensure that the Rubbish pit immediately drained of water after heavy down pours. The mapping of Rubbish Dump will take place this month.

All vehicles/machines are checked before use, cleaned after use, with regular maintenance occurring. The Workshop is cleaned up weekly and tools/equipment are also cleaned and serviced weekly. It has been a quiet month for Night Patrol with the Community being mostly quiet, apart from issues arising when Taxi's bring intoxicated people back to the community.

The new Sport & Rec. Officer is currently working with Barunga staff implementing the school holiday program. The Aged Care service is running each day from Monday to Friday. The Crèche service runs when staff are in the community. The Staff responsible for the School Nutrition Program are currently assisting other services at this time. RJCP has not yet started and participants are still waiting for the go ahead to run activities in the community.

The Service Delivery Centre building is cleaned weekly by the Regional Services Manager and the Centrelink office is available each day. The front garden and surrounding grass is maintained by the Muns crew.

Bulman Local Board Update

The Bulman Local board was dissolved by the ordinary meeting of the Council on 18 December 2013. Currently process of recruiting new members have been undertaken for new Local Board Members.

Community Update:

The Bulman Regional Services Manager is leaving at the end of January.

ISSUES/OPTIONS/SWOT

Nil

Ward Action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
Beswick				
21-11-2012	Follow up on status of Volatile Substance plan with Dept of Health.	AMP Worker	Ongoing	
Barunga				
23-11-2012	The Barunga Local Authority are recommending to Council to support the design of the new replacement for the Blue Prohibited areas sign with signs in Kriol and English.	Governance	Ongoing	Still waiting for Fed Govt to do something with signs.
23-11-2012	The Barunga LA would like a general presentation for the community on preparing members for employment.	HR	Ongoing	
16-04-2013	Signs and Identify graves at Cemetery	SSM & Community	Ongoing	Still waiting for external funding
19-11-2013	Email Cemetary Regulations to Local Board members	SSM		
19-11-2013	Table Flinders Report at next LB Meeting	SSM		
Manyallaluk				
09-12-2013	Alcohol management Plan Meeting	Moira McCreesh to contact SSM		
09-12-2013	Approach HRG about using old Womens Center while housing refurb are taking place.	Mavis Jimbiri		

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Manyallaluk Nom Alister Andrews 2013.pdf



Local Board Nomination Form

Location: Manyallaluk Date: _____

Name of nominee: Alister Andrews

Best Contact:

Landline: 7734 215

Mobile: _____

Email: _____

Postal Address: _____

Key Areas of Interest: (please tick any box)

- Waste management
- Aged care
- Administration
- Parks and gardens
- Childcare
- Roads and infrastructure
- Animal management
- Sport and Recreation

Other information relevant to my nomination for the local board:

How do you think you can help community
in our area?

Signature of nominee: Alister Andrews

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WARD REPORT

ITEM NUMBER	13.3
TITLE	Ward Report - Numbulwar Numburindi
REFERENCE	438919
AUTHOR	Jo Nicol, Local Board Support Officer

RECOMMENDATION

- (a) **That Council receive and note the Numbulwar Numburindi Ward Report.**

BACKGROUND

The last Local Board meeting was held in November.

Local Board Update

Virginia Nundhirribala Chairs the Numbulwar Local Board Meeting.

Local Board Members include; Cr.Kathy Anne Numamurdirdi, Virginia Nundhirribala, Faye Manggurra, Faith Numamurdirdi, Jangu Nundhirribala, Daisy Wurrarama, Ngala Ngalmi, Lorna Numggarrgalu, Cheryl Rogers, Sheila Nunggumajbarr, Margaret Minyowan, Mildred Nunamurdirdi , Timothy Wurrarama, Bob Nundhirribala and Langayina Rami.

The next Local Board Meeting is scheduled for Thursday 11 February 2014.

Community Update

The Regional Service Centre was closed over the Christmas/New Year period. Some services were still available; mail and rubbish collection still took place on Monday 30th December. All services were open again on Thursday 2nd January 2014.

In December Nickolas Crawford was welcomed to Numbulwar to take up the position of Community Safety Coordinator. Nickolas will be responsible for Night Patrol, Youth Services, Sport and Recreation. On Tuesday 24th of December the Staff Christmas party was held at the training centre. By all accounts, it was a terrific get together. A large Christmas hamper was raffled with everyone's names being placed in a container; Geoff from All Regions Electrical drew the winning name.

The road to the Airport has been graded. Other works currently undertaken is the clearing of both approaches to the Airstrip, undergrowth and smaller trees were cleared. The road to Ngukurr is not in good condition due to rain in mid January. Rubbish collection takes place Monday, Tuesday and Fridays. Each Friday all heavy machinery is wash down, greased and checked. The Workshop has carried out repairs on the Backhoe, Tipper Truck and Loader and serviced a number of Council's vehicles.

The refurbishment of the accommodation VOQ section at the Training Centre has been completed on both the inside and outside. There have been excellent reports received from visitors who have stayed in the accommodation.

Night Patrol have been working very well, over the Christmas break they assisted Police when an Emergency Personal Locator Radio Beacon transmission was detected. After a long search our NP team leader Ernest Numamurdirdi found the EPIRB on the beach, this was after the Police conducted a sea search. The Community Safety Coordinator said it was like trying to find a needle in a hay stack, well done to the Night Patrol team. Building a relationship and working closely with Local Police has proved very beneficial for both the Night Patrol crew and for the community.

The School holiday program has been progressing well. School will recommence on the week of 20th January. Nathan Rosas has arrived to take over from Anthony Bell as new Government Engagement Coordinator. RJCP has been undertaking some projects around town, the crew are very keen and have been doing great work. Driver training was conducted with 4 out of 6 people passing their Learners tests.

Trade Alliance have completed a number of jobs, fixing doors, windows, concreting under a house, fitting air conditioners in our standby VOQ and repairs to our playground fences and gates. The new dumpsite is still being sorted out with consultation between the NLC and TO's, there is still nothing more to report at this stage.

ISSUES/OPTIONS/SWOT

Ward Action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
12-03-2013	NFA Camp – Local Authority members want to know what will be happening with the camp as to keep the buildings there will need to be discussions with the NLC.	GECO	Ongoing.	
12-03-2013	Dump Site - NLC still to meet with TO's to discuss appropriate site for Dump then shire will lease. Invite NLC to next LB Mgt	DITs & Governance	Ongoing.	NLC had meeting with TO's 9.04.13
12-03-2013	Alcohol management Plan - Does the Community want an Alcohol management Plan and if so you need to tell the Minister	Cr Kathy Anne/Community	Ongoing	
06-11-2013	Write to Australia Post & Larissa LeeMLA to get more postal services	Council		

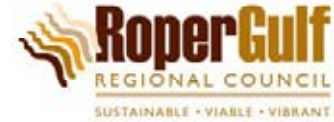
FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

WARD REPORT



ITEM NUMBER	13.4
TITLE	Ward Report - South West Ward
REFERENCE	438951
AUTHOR	Jo Nicol, Local Board Support Officer

RECOMMENDATION

- (a) **That Council receive and note the South West Ward Report.**

BACKGROUND

The Borroloola Local Board has a rotating Chairperson.

The Borroloola Local Board includes; Mayor Tony Jack, Councillor Stan Allen, Councillor Don Garner, Lizzie Hogan, Trish Elmy, Mike Longton, Chrissy Joll, Geoff Hulm, Maria Pyro and Marleen Karkadoo, Bernard Redfern.

The next Borroloola Local Board Meeting is scheduled for Thursday 30th January 2014

Community Update

General business at the Service Delivery Centre is ongoing. Medivac On-Call Services are also ongoing. The Analogue television has been turned off, Satellite installations for digital reception has been completed to houses in Borroloola. The BRACS shed is to be removed from Mabunji.

The Animal Management program performing well, house to house calls were made before Christmas to determine animal numbers and requirements for the upcoming Vet visit from 14th - 18th Jan 2014. Notices have been placed around town.

At the Library general business is ongoing. Youth and Sport & Recreation services are bringing children to the library to do different activities. The Library is now visiting the Crèche and Aged Care facilities weekly.

The Airport is receiving general mowing/slashing and weed spraying has commenced. Power Projects have fitted a new light to the Wind Sock. The Cemetery receives general mowing/slashing/weed spraying regularly. The row identification markers for plots have now been completed.

The Muns team continue with patching work on town camp roads. The stormwater drains have been cleaned, there is still major work required for storm water drains in Borroloola. At this stage Searcy St drainage has been put on hold. Street lights are reviewed monthly. All Parks and Gardens receive regular mowing and slashing including; Tamarind Park, Roadsides and Bridge clearance. Subdivision Park requires playground equipment, the previous play equipment was removed due to Work, Health & Safety issues. Funding is required to develop the park and purchase new equipment.

The Weed spraying program has commenced. At the Municipal Yard Security Cameras are now activated and working. The computer and Emails systems have been set up for Muns

Office. The Asset Register has been updated. Regular repairs & maintenance is ongoing for all plant and equipment.

The Showgrounds and Sportsground receive ongoing mowing, slashing and watering, the weed spraying program has commenced. Planning is currently underway for the Softball Diamond area. The Swimming Pool is operating well. Unfortunately break-ins are still occurring with the most recent being over the Christmas period which was reported to Police. While there was no damage to claim, things were thrown into the pool.

Rubbish kerbside collection is twice weekly, Emu Bob weekly and the Dump is regularly cleaned and pushed. Night Patrol had leave over the Christmas period however there has been poor staff attendance since. Staffing issues need to be addressed, as there are currently only 2 officers, and if one can't come to work, night patrol cannot operate with only one person. Sport and Recreation have been working together with Youth Services. Because of staff shortages over the Christmas period, a temporary casual staff member was recruited to help over the school holidays.

Due to staff shortages with SafeNT, the Working with Children Clearance applications were not processed, not allowing extra staff to be employed. Youth services are performing well and the Youth Diversion Program is ongoing.

Youth Voice

There have been no recent Youth Voice Meetings.

ISSUES/OPTIONS/SWOT

Ward Action List

Date	Meeting Type	Item Description	Responsible Person	Status	Status Comments - Completion Date
27-10-2012	LB	Local Board request DITS to source funding through MRM CBT to develop Waste Management Plan regarding recycling in Borroloola and King Ash Bay.	DITS	Ongoing	30.05.2013 Application priority transferred to local roads in town camps.
27-10-2012	LB	Write to Dept of Lands and Planning regarding raising Searcy Street culverts for wet season access to the Waste Facility.	DITS	Ongoing	30.06.2013- RGSC NO avenue for revenue
07-03-2013	LB	Funding for softball portable netting and 2 portable coach boxes be made,	Catherine Proctor	Ongoing	30.05.2013 Re visit Funding scope to locate at back of AFL ground; Certified plans for dugout and catch net purchased
30-05-2013	LB	To contact outside sporting bodies to communicate with RGSC regarding sporting events to be held in Borroloola	SSM	Ongoing	
30-05-2013	LB	To investigate if RGSC have a Special Purpose Lease with DOI on the Rocky Creek Boat Ramp	Sharon Hillen	commenced	Working with big river councils to develop a regional waste management strategy funded by NTG
30-05-2013	LB	To write Waste management Lifespan	Sharon Hillen	Ongoing	
30-05-2013	LB	To email letter of Complaint to P&W recondition of roads in subdivision(pot holes & dust)	Sharon Hillen	Ongoing	SSM AND DITS working with PWC and STEELCON
15-08-2013	LB	Local Board want to be updated about the Cemetery Management Plan for each Local Board Meeting	Project Manager		
4-09-2013	YV	Get Sport Teams set up for Basketball, cricket, Rugby, Water Polo, Netball, AFL	YV members	ongoing	
4-09-2013	YV	Organise Family Nights at Youth Centre	Alesha (Youth Coordinator)	Completed and Ongoing	

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

WARD REPORT



ITEM NUMBER	13.5
TITLE	Ward Report - Yugal Mangi
REFERENCE	438926
AUTHOR	Jo Nicol, Local Board Support Officer

RECOMMENDATION

- (a) **That Council receives and accepts the Yugal Mangi Ward Report**

BACKGROUND**Local Board Update**

Councillor Daphne Daniels Chairs the Ngukurr Local Board Meetings.

The Local Board Membership includes; Cr Daphne Daniels, Cr Eric Roberts, Walter Rogers, Robert Roberts, Derek Thompson, Jonathon Farrell, Jerry Ashley, Robin Rogers, Andrew Robertson, Ian Gumbula, Bobby Nungumajbarr and Sammy Ponto, Carol Robertson.

The next Local Board Meeting will be held Wednesday 12th February 2014.

Community Update

All parks and ovals are maintained, mowed and watered regularly. The parks around the Office areas have been developed and maintained with regular stone and rubbish removal and preventing vehicle access. The Shire Services Delivery Centre Office is currently being painted to clean up graffiti and other damage to the building. The outside area is mowed and maintained regularly. A spraying program in all areas to rid the Community of the dreaded "Bindi Eye" and other weeds is ongoing.

Bollards placed around the Pool Park have been damaged and need replacing, the bollards ordered were not suitable. The new road signs are installed and have been damaged already, they will need replacing. New speed bumps are being installed at identified problem areas. The rain is causing potholes issues around the Community, and plans to repair roads will commence as soon as the materials are available. A street light audit was completed and identified 10 lights that are out of action. The guards are preventing anti-social damages to the lights. The Outstations are regularly serviced and maintained

The Trade Alliance is keeping local staff actively involved in an ongoing repairs and maintenance program. Plumbing works with NT Housing, fencing on Shire properties and painting at the Swimming Pool Complex and Regional Council Service Delivery Centre are just some of the works undertaken.

Painting and fencing repairs at the Swimming Pool Complex are completed and lawns are mowed and regularly maintained. The Pool was closed for 4 days due to cleaning and health issues.

Rubbish runs are done twice a week on Mondays and Fridays and regular Emu Bobs are done throughout the Community. The Dump is regularly cleaned pushing waste back to provide a well maintained and safer area to offload waste materials. Plans to have Dump site boundaries identified and fenced are ongoing.

At the cemetery regular maintenance has been carried out to clear grave sites of trees, rocks and weeds. Plans are being sought to have the area fenced and to identify and register each grave site.

Vehicles are cleaned regularly, serviced when required and heavy machinery greased and oiled as required. All vehicles/machinery are secured and locked away each night – except for some vehicles that are approved for home garaging. We have disposed of more assets that are no longer required.

Night Patrol is running regular services from 6pm to 2am, with some nights longer due to incidents that may arise from time to time. Sport and Recreation/Youth Services are running the School Holiday program from Monday to Friday. Family Services that include Aged Care and Child Care are run each day from Monday to Friday, preparing and delivering meals to the Aged and looking after children through ages 0 to 5 years.

The Crèche was closed for 1 week due to water services being temporarily unavailable. The new Child Care Centre currently being built in Ngukurr will be due for completion sometime in April next year.

The RJCP program is taking time to work but slowly Community participants are committing to the program each week. There are still some issues but staff are working hard to make this program successful.

ISSUES/OPTIONS/SWOT Ward Action List

Date	Meeting Type	Item Description	Responsible Person	Status	Status/ Comments
14-03-2012	LB	New Futures Alliance- Continuing Issues with roads, drainage etc	Sharon Hillen &	Ongoing	
14-03-2012	LB	Neighbourhood Watch Strategy is on the Radio and word of mouth to prevent crime	Local Board Members	Ongoing	
14-03-2012	LB	Toilet for Airstrip-Sourcing	SSM to follow up with DITs	Ongoing	

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.1
TITLE	Petition for Reform of Northern Australia Zone Allowance
REFERENCE	438764
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council support the petition for reform of Northern Australia Zone Allowance.**

BACKGROUND

A petition to deliver improved and overdue tax breaks for workers in regional and remote areas, including Mount Isa, is currently being undertaken by Mount Isa City Council and the Mayor, and Deputy Mayor of Mt Isa City Council. It calls for changes to the zone allowance and will be presented to the federal government once sufficient unique signatures have been collected.

Concerns regarding the inadequate zone allowance were raised at Mount Isa's inaugural Business Forum and it was considered an important factor in attracting, and retaining, workers in regional areas.

This action comes prior to development of a white paper by the Deputy Prime Minister and other federal ministers. This white paper will address development of northern Australia. As such, it is a timely opportunity to bring this matter before the House of Representatives as issues affecting our region and has been promised as part of the reform agenda of the new Federal Government.

Mount Isa City Council is requesting cooperation across northern Australia in all areas considered 'Zone A' for tax purposes – including North West Queensland, the Northern Territory, and much of northern Western Australia – to ensure a good response to the petition. The more widespread the support and the higher the number of signatures, the better reception the petition will receive when presented to parliament.

ISSUES/OPTIONS/SWOT***Zone tax offset***

The Zone tax offset is a personal tax concession offered by the Australian Tax Office for people living and working in the remote areas of Northern Australia including North West Queensland, the Northern Territory, and much of northern Western Australia. This offset is designed to encourage workers to locate in areas of Australia that have difficulties attracting staff and to in effect offset the increased costs associated with living in rural and remote locations.

Generally, workers are eligible for this offset if they live or work in a remote or isolated area of Australia, not including an offshore oil or gas rig, for at least half the income year.

Tax Offset Amounts	Zone A	Zone B	*Special Area
Single	\$338	\$57	\$1173
Dependant Spouse or relative	\$1516	\$528	\$2351

This is around 1% for Zone A and 2% for a special area single rate based on of the Australian median adult before tax wage of \$57400. (ABS)

**Some towns are eligible for a higher zone tax offset (called Special Areas) if the shortest land (or sea) route is more than 250km from the centre of any urban area with a 1981 census population of over 2,499. The urban centre does not have to be within Zone A or Zone B.*

Many the towns within Roper Gulf Regional Council qualify as special areas.

There has been no significant change in the rate or review of this Zone tax offset for a number of years and with the cost of living and housing higher than other areas of Australia there is an urgent need to review this Tax offset if it is to remain an incentive to encourage skilled workers to move to areas with traditional labour shortages.

Zone A Tax allowance is considered a big issue in attracting and retaining workers in regional areas and has been raised by business across the Zone A region and has lead to this initiative from Mt Isa City Council.



FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.2
TITLE	Consultation Plan for Reconciliation Action Plan
REFERENCE	438925
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council receive and note consultation plan for Reconciliation Action Plan.**

BACKGROUND

At Ordinary Meeting of Council on the 10th of October 2013 Council agreed to the development of a Reconciliation Action Plan (RAP) and requested CEO to advise on options in developing this plan. At the Ordinary Meeting on Council on 18 December 2013, Council agreed that the Reconciliation Action Plan development be undertaken by the Governance Team and in particular that consultation phase be undertaken with Local Boards at the Ordinary Meeting of the Local Boards.

Governance team has prepared consultation plan as follows:

There will be four stages of consultation

First stage: Introduction on Reconciliation Action Plan - explanation and feedback (power point presentation)

Second State: Draft Reconciliation Action Plan (presentation and feedback collection)

Third Stage: Final Draft for public comments and feedback

Final Report: Presentation

Council will be reported on feedback received from the communities with regards to the Reconciliation Action Plan after conducting each round of consultation.

ISSUES/OPTIONS/SWOT

Consultation dates for communities will be as follows:

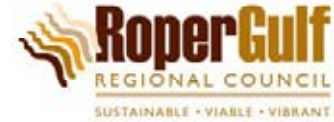
Communities	1st Stage	2nd Stage	3rd Stage	4th Stage
Barunga	18 February	15 April	16 September	18 November
Beswick	17 February	14 April	15 September	17 November
Borrooloola	30 February	3 April	4 September	4 December
Bulman	19 February	16 April	17 September	19 November
Manyallaluk	17 February	14 April	15 September	17 November
Mataranka	4 February	1 April	2 September	2 December
Jilkminggan	4 February	1 April	2 September	2 December
Ngukurr	12 February	9 April	10 September	10 December
Numbulwar	11 February	8 April	9 September	9 December

FINANCIAL CONSIDERATIONS

NII

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.3
TITLE	Policy Update: ADM012 - Organisation Delegations Manual
REFERENCE	438095
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council approve the authority for Directors to approve Standard Operating Procedures (SOPs) and Managers to approve Work Instructions and Forms.**
- (b) **That Council approve to make necessary changes in the Organisation Delegation Manual and include authority as (a) above.**

BACKGROUND

A Standard Operating Procedure (SOP) provides detailed “how to” instruction and may include responsibilities for task achievement, timelines, safety guidelines, trouble shooting hints and approval required. SOP produced for different Departments have been approved by the relevant Directors before implementing.

In order to provide clear guidelines on who is authorised for approving policy, SOP and work instructions and forms, it is recommended that Council approve the authority for Directors to approve Standard Operating Procedures (SOPs) and Managers to approve Work Instructions and Forms.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.4
TITLE	Change in name of Local Board
REFERENCE	438094
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

(a) That Council accept the name change of Local Boards to Local Authorities.

BACKGROUND

The Northern Territory Government passed legislation in December 2013 to change certain elements of the local Government Act 2008. In particular the role and function of local boards have been changed. A significant change is that Local boards are to be renamed as Local Authorities. This name change reflects increased responsibility and financial overview by local authorities.

The Northern Territory Government has placed a time line for the transition of Local Boards to Local Authorities to be implemented by 1st July 2014. An immediate change of title from Local Board to Local Authority will allow for transition to the new name to coincide with the implementation of the other legislated changes and guidelines on the 30th June 2014.

Roper Gulf Regional Council Local Boards have been consulted about the name change and have consented to this change.

It is recommended that Council accept the name change of Local Boards to Local Authorities.

ISSUES/OPTIONS/SWOT

After the name change approval the Local Boards will be called as Local Authorities.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.5
TITLE	Policy Update: LA001 - Local Authority Policy
REFERENCE	438895
AUTHOR	Jyoti Pudasaini, Manager Governance, Corporate Planning & Compliance

RECOMMENDATION

- (a) **That Council endorse the Local Authority Policy.**

BACKGROUND

With new Local Government reform and amendment in Act, Roper Gulf Regional Council is required to establish Local Authorities.

Roper Gulf Regional Council has existing Local Boards which have been operating in a similar manner to the proposed Local Authorities. The Local Boards were informed and consulted about the name change of Local Board to Local Authority and they have consented to the change. Recommendation for the name change from Local Board to Local Authority has been requested in separate report.

The Local Authority Policy has been developed to ensure that Local Authorities are run in accordance to the provisions of the Local Government Act and that the community has a strong voice and is actively engaged in their local community affairs.

The proposed Local Authority Policy is the updated version to the Local Board Policy which was approved by the Council on 10 October 2013. Along with the name change, Local Authority will now also provide a representative of the Local Authority for employment selection advisory panels in relation to managerial positions in the Local Authority area.

Furthermore, the Policy defines provisions for Local Authority Allowance, administrative support and secretariat to the Local Authority.

ISSUES/OPTIONS/SWOT

LA001 Local Authority Policy will replace the existing LB001 Local Board Policy.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

- 1 Draft LA001 - RGRC Local Authority Policy.doc

1. POLICY CERTIFICATION

Policy title:	Local Authority Policy
Policy number:	LA001
Category:	Policy
Classification:	Local Authority
Status:	Draft

2. PURPOSE

Local Authorities are formed to achieve integration and involvement of local communities in the system of Local Government. This policy has been developed to ensure that Local Authorities are run in accordance to the provisions of the Local Government Act and that the community has a strong voice and is actively engaged in their local community affairs.

3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council's Local Authorities.

4. POLICY STATEMENT

The Local Authority established within the boundaries of Roper Gulf region shall:

- advise Roper Gulf Regional Council (RGRC) on service delivery plans including infrastructure requirements for communities and associated outstations, or local region or wards, and to contribute to the development of Shire Plans and Regional Management Plans,
- be actively supported by the Council to ensure opportunities exist for residents to meaningfully engage in local government processes,
- alert and advise RGRC on new and emerging issues within the scope of RGRC activity,
- advise on specific Council, community and social projects that impact on community or region,
- advise and support the RGRC staff on local implementation of Shire Plan, particularly in the area of cross-cultural best practice in the governance and service delivery, and
- respond to identified community needs, if appropriate, by participating and organising activities such as community events, youth, community safety, housing and community planning and infrastructure development.

5. DEFINITIONS

Councillor	An elected member of Roper Gulf Regional Council
G&CP	Governance, Corporate Planning & Compliance
LA	Local Authority
Mayor	The principal member of Roper Gulf Regional Council
RGRC	Roper Gulf Regional Council
RSM	Regional Services Manager

Ward Councillor	The elected member representing the Ward
-----------------	--

6. Principles

6.1 Roles and Functions of a Local Authority

The Local Authority shall be a voluntary group that provides advice and recommendation to RGRC on their communities' issues. Recommendations made at Local Authority meetings are not 'final' decisions as Council needs to decide on all issues or requests from all communities.

The functions of a Local Authority include:

- to involve local communities more closely in issues related to local government;
- to ensure that local communities are given an opportunity to express their opinions on questions affecting local government;
- to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;
- to take the views of local communities back to council and act as advocates on their behalf;
- to take Council information and decisions back to the community;
- to contribute to the development of the relevant regional management plan and the relevant municipal or shire plan;
- to provide a representative of the Local Authority for employment selection advisory panels in relation to managerial positions in the Local Authority area.

6.2 Membership

6.2.1 Membership size

The size of the Local Authority should reflect the community size and structure representing key groups in the community. The membership of Local Authority will include community members, Ward Councillors and Mayor of the RGRC. The number of community members that Local Authority should have is minimum six (6) to maximum fourteen (14).

People nominated for Local Authority membership are to be approved by the Council at the next Ordinary Meeting of Council.

6.2.2 Period of Membership

Local Authority members will be appointed for the term of Council, (4 years). Once the new Council is elected, Council will call for new nomination. The previous members will be eligible to apply for new Local Authority membership.

6.2.3 Eligibility for Membership

Community residents over 18 years who live in the Ward for most of the time can nominate or be nominated for Local Authority member. To become a Local Authority member the

candidate needs to fill in a Local Authority nomination form. The completed nomination form can be handed directly to Regional Service Manager (RSM) or tended at the next Local Authority meeting. The nomination form will then be given to Governance Department and will be submitted to the Council for Council to deliberate on at the Ordinary Meeting of the Council.

RGRC employees are discouraged from being members of the Local Authority.

Council will have the final say on Local Authority membership.

6.2.4 Membership termination

Local Authority members stop being members if they;

- resign in writing
- pass away
- do not attend 2 consecutive meetings without an apology
- finish their 4-year term
- commit a serious offence or are sent to prison for 1 year (Council can use its discretion)
- are dismissed by Council

6.3 Local Authority meetings:

The following will cover the running of Local Authority meetings. Local Authority:

- shall meet maximum of 6 meetings per year,
- shall elect a permanent chair at the first meeting of the Local Authority,
- the quorum for a Local Authority meeting will be of half plus one of the community-nominated members,
- supported by the staff of RGRC staff who will provide the Local Authority's secretariat and act as advisor to the chair and board but will not run the meeting,
- are advertised through meeting notices with draft agendas at least three days before the meeting,
- follow and adopt the draft agenda suggested by Council,

When reporting to and from the Local Authority:

- Local Authority members will advise on strategic, not operational matters (operational matters are the responsibility of Council Officers),
- Local Authority members will decide what to put into their reports to Council,
- the Council discusses both the Local Authority reports and the management responses and decides on actions,
- the Mayor and Ward Councillors will report to Local Authorities on Council decisions and take the views of Local Authority back to Council,
- Local Authority report to their community about their advice to Council and take community views to Council,

Each new Local Authority will receive training at its first meeting on roles and responsibilities, meeting procedures, council responsibilities and separation of powers.

Anyone wishing to make a deputation to a Local Authority must seek permission from the Local Authority's chair in writing.

6.4 Administrative support and secretariat

Local Authority meetings are convened by the CEO and G&CP Unit will be responsible for coordinating the Local Authority meetings.

Dates for Local Authority meetings shall be set on the beginning of the calendar year. If there are any changes to the scheduled meeting time, members of the Local Authority must be given at least seven days notice about the rescheduled date, time and venue for the meeting.

Relevant RSM or staff under RSM will provide admin support as required for creating and distributing agenda, recording minutes and organising meeting venue.

G&CP Unit will be a central depository and will be responsible for keeping records of Local Authority Member's details, agenda, minutes and attendance.

6.5 Community Meetings

Community meetings can be called at any time. Community meetings are different from Local Authority meetings and these types of meeting will determine their own procedures. Decisions made at these meetings may be used to advise the Local Authority.

6.6 Local Authority member allowances

Local Authority member allowance is a sum of money provided to the Local Authority member when member attends Local Authority meeting.

Roper Gulf Regional Council will provide Local Authority member allowance to the member in a manner that adheres to the Local Government Act, Local Government Regulations and Local Government Guideline 8.

Local Authority Member will be paid at the end of the month on which the meeting occurs.

Local Authority Member will be paid a defined allowance after 30 June 2014 meetings.

7. REFERENCES

Acknowledgements (original author/source documents)	
Related Policies	CL001 Members Code of Conduct

	CL002 Members' Disciplinary Policy CL005 Council Meeting Procedures Policy
Related Publications	<i>Local Government Act</i> <i>Local Government Guideline 8: Regional Councils and Local Authorities</i>
Relevant Forms	<i>Local Authority New Member Nomination Form</i> <i>Local Authority New Member Details Form</i>

8. DOCUMENT CONTROL

Policy number	LB001
Policy Owner	Governance
Endorsed by	
Date approved	
Revisions	
Amendments	Replaces LB001 Local Board Policy prior 29 January 2014.
Next revision due	November 2013

9. CONTACT PERSON

Contact person

**Manager Governance & Corporate Planning
& Corporate Planning**

Contact number

08 8972 9000

CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER 15.6
TITLE Grants - Jilkminggan Creche
Establishment Funding - Department of Education
REFERENCE 439388
AUTHOR Amanda Haigh, Grants Coordinator

RECOMMENDATION

- (a) **That Council accept the Jilkminggan Crèche 2013-14 establishment funding agreement by signing and dating both copies of the funding agreement.**

BACKGROUND

Council has been offered funding from the Department of Education through the BBF Quality Measure Infrastructure funding for the establishment of the Jilkminggan Crèche. The project consists of preparing the Jilkminggan Crèche for operation by purchasing and installing the necessary equipment and fitting out the Crèche to deliver a high quality Child Care Service.

Project period starts 14 January 2014 and ends 30 June 2014

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

2013-14 = \$65,000 gst exclusive

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.7
TITLE	RATES - CONDITIONAL RATING PROPOSAL 2014-15
REFERENCE	438724
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

That Council agree to a Conditional Rates Proposal for the 2014-15 period, and forward this Proposal to the Minister for Local Government by 28th February.

BACKGROUND

Each year, Council is required by legislation to prepare a rating proposal for Conditionally Rateable Land in order to levy rates for mining and pastoral properties within the shire. However, the Minister for Local Government has the authority to approve or not approve rating proposals for conditionally rateable properties.

For this reason, Council must prepare and adopt a Rates Proposal to submit to the Minister for Local Government for approval by 31st January 2014. If the Minister approves the Proposal, this can be adopted into the Council's Rates Declaration

ISSUES/OPTIONS/SWOT

It is proposed that conditionally rateable land be rated for the 2014 -15 financial year in accordance with the approved rating proposal for the 2013/14 financial year, with the addition of Territory adjusted CPI.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 13-01-2014 Rates Proposal 2014-15 Final.doc

Minister for Local Government
GPO Box 3146
DARWIN NT 0801

Dear Minister

RE: CONDITIONALLY RATEABLE LAND RATING PROPOSAL 2014-15

Pursuant to section 142 on the *Local Government Act 2008*, Council is required to put forward a proposal for conditionally rateable land to the Minister for Local Government for consideration.

The *Local Government Act 2008* guidelines state that a proposal must be presented to the Minister for Local Government at least four months prior to the relevant financial year.

I advise that Council proposes that conditionally rateable land be rated for the 2014/15 financial year in accordance with the approved rating proposal for the 2013/14 financial year, with the addition of Territory adjusted CPI.

Yours sincerely

Michael Berto
CEO
Roper Gulf Shire Council
29-January-2014

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	15.8
TITLE	FINANCE - RGRC FINANCIAL REPORT AS AT 31 DECEMBER 2013
REFERENCE	439003
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

That Council receive and note the financial reports for the period ending 31 December 2013.

BACKGROUND

Attached are the financial reports for Roper Gulf Regional Council as at 31 December 2013, including:

- Balance Sheet
- Income and expenditure report by service group
- Income and expenditure report by account category
- Cash-at-bank Statement & 12-month graph on cash balances
- Expenditure reports for all communities
- AR Age analysis report
- AP Age analysis report

Balance sheet has been prepared as per AASB 126 which is the Australian Accounting Standard and required pursuant to Local Government Act. The Special purpose audit for all the grants have been completed and forwarded to the relevant agencies.

Our Revenue and expenditure statement currently shows a surplus of \$364 K. Our bank balance as at 31st December is \$12.2 M. We are still monitoring the cash balances regularly and all the big expenditure are still occurred after approval from Directors and CEO.

ISSUES/OPTIONS/SWOT**Interpretation of AR & AP reports****Debtors**

The summary below shows the amount of debtors outstanding for the current and the prior month.

See attached: Aged Analysis Report – Detailed Report – Accounts Receivable 31 December 2013.

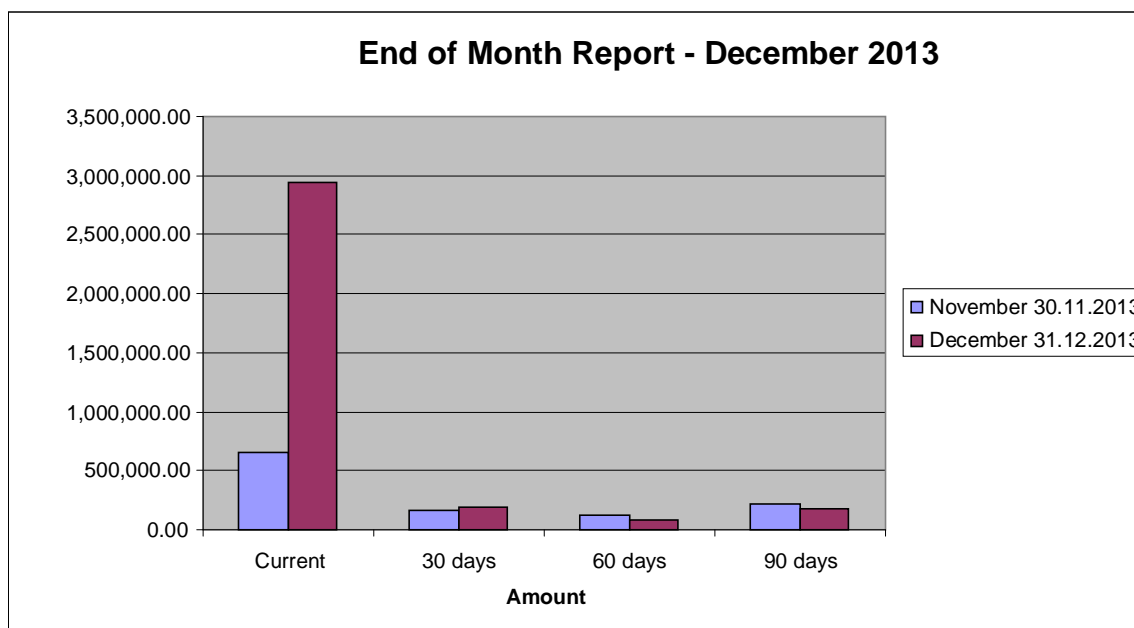
As at 31 December 2013, \$3,375,475.87 receivable is outstanding.

Comparatively, 30 November 2013, the debt was outstanding of \$1,175,113.87, not including unapplied credits. Unapplied credits have no effect on the financial outcome; they are just related to system clearing issues. Presently outstanding debts are 1.6m

During this month, debtors for all period except 30 days have decreased from November showing recovery of old outstanding as well as current realisation.

AR Age Analysis 31 December 2013

Debtors		
Current	2,936,225.57	86.84%
Over 30 days	190,734.66	5.64%
Over 60 days	75,193.78	2.22%
Over 90 days	178,949.84	5.29%
	3,381,103.85	
Less: Unapplied debit	5,627.98	
Total Actual Outstanding	3,375,475.87	



AR Top Ten Debtors

Description	Amount	Status
1 PAWA - Katherine	9,490.13	All old invoices
2 Dept of Infrastructure - Katherine	9,771.83	Includes current invoices
3 Wildgeese Building and Maintenance Group	10,141.00	Includes current invoices
4 IS Australia	15,597.99	All old invoices
5 Binjari Community Aboriginal Corporation	17,875.00	Recent invoices
6 Numbulwar Homelands Council Assoc. Inc.	22,840.40	Includes current invoices
7 Department of Industry	157,360.50	Recent invoices
8 DHLGRS - R&M Contract Only	163,334.99	Includes current invoices
9 Power And Water Corporation - Accounts Payable	194,793.44	Current Invoice
10 Dept Of Education & Employment & Workplace Relations (CW)	2,659,127.60	Current Invoice
	3,260,332.88	

Creditors

As at 31 December 2013, \$564,890.38 in creditors is outstanding and the AP age analysis report depicts the following:

Creditors	Amount	
Current	400,078.98	59.57%
Over 30 days	150,521.04	22.41%
Over 60 days	43,374.64	6.46%
Over 90 days	77,593.24	11.55%
Total outstanding amount (Including Overdue)	671,567.90	
Less: Unapplied Credits	106,677.52	
TOTAL ACTUAL OUTSTANDING	564,890.38	

Following are the details of suppliers from whom invoices over \$10,000 were received and entered during the month of December 2013:

Supplier	Amount
AUSFUEL	47,619.69
KATHERINE TOYOT	340,833.72
POWER & WATER	45,459.22
AIRPOWER	79,649.05
ALAWA ABORIGINA	29,063.88
POOLWERX	13,321.00
JARDINE LLOYD T	173,257.94
TERRITORY RURAL	12,663.93
TONYS RURAL BU	22,000.00
THINC PROJECTS	15,881.25
	803,113.46

All entered amounts as stated above have already been paid or will be included in next payment run.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 December Finance Report.pdf
- 2 AP AGE ANALYSIS REPORT SUMMARY .pdf
- 3 AR AGE ANALYSIS REPORT SUMMARY.pdf

Roper Gulf Regional Council
Balance Sheet as at 31 December 2013



ASSETS		LIABILITIES	
Current Assets		Current Liabilities	
Cash	11,209,377	Accounts payable	755,632
Accounts receivable	586,505	Taxes payable	298,315
(less doubtful accounts)	150,000	Accrued payroll	0
Inventory	451,308	Accrued expenses	0
Temporary investment	50,000	Provisions	1,522,481
Prepaid expenses	30,186	Current loan liabilities	0
Other current assets	671,697	Other current liabilities	-164,572
		Suspense accounts	-9,812
Total Current Assets	12,999,073	Total Current Liabilities	2,402,244
Less: Unexpended Grants	4,482,000		= Working Capital
Available United Assets	9,995,434		\$10,596,829
		Total Current Liabilities	2,402,244
Non-current Assets		Long-term Liabilities	
Long-term investments	0	Mortgage	0
Land	435,000	Other long-term liabilities	594,170
Buildings	34,103,141	Total Long-Term Liabilities	594,170
(less accumulated depreciation)	-10,792,662		
Fleet, Plant, Infrastructure and Equipm	24,716,873	Total Liabilities	3,146,414
(less accumulated depreciation)	-14,688,568		
Furniture and fixtures	135,898	EQUITY	
(less accumulated depreciation)	-108,800	Retained earnings	44,377,635
Work in Progress assets	724,094	Total Shareholders' Equity	44,377,635
Other non-current assets	0		
Total Non-current Assets	34,524,975	TOTAL LIABILITIES & EQUITY	47,524,049
TOTAL ASSETS	47,524,049		

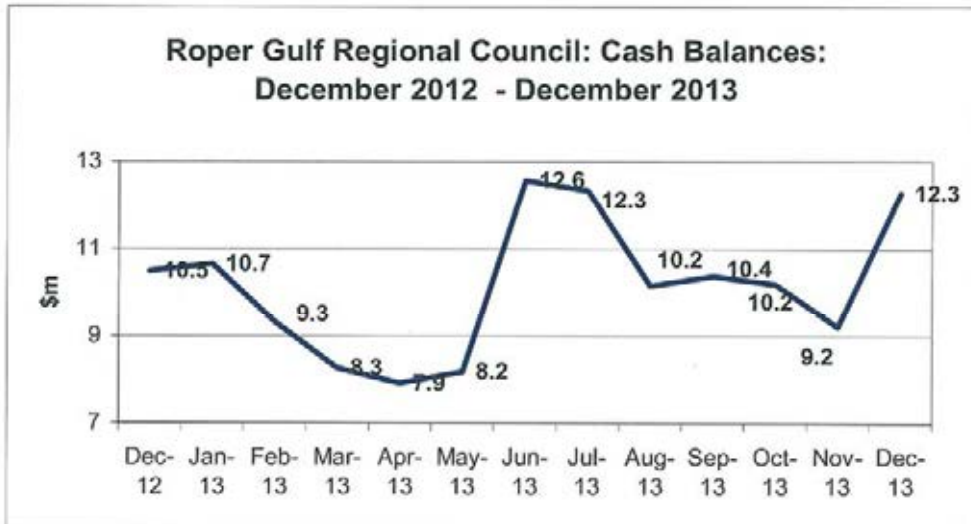
Balance Sheet Check **OK**

RATIOS	
Current Ratio	5.41 Effective 4.1609
Quick Ratio	3.73
Cash Ratio	3.37

**Roper Gulf Regional Council
Actual cash at bank
as at 31 December 2013**



<u>Bank:</u>	<u>Closing balance as at 31st December 2013</u>
Commonwealth - Business 10313307	\$5,816,928.38 CR
<i>Monthly interest earned</i>	<i>\$14,821.18</i>
Commonwealth - Operating 10313294	\$244,374.71 CR
<i>Monthly interest earned</i>	<i>\$251.01</i>
Commonwealth - Trust 103133315	\$5,109,495.28 DR
<i>Monthly interest earned</i>	<i>\$4,311.85</i>
Commonwealth - Numbulwar Fuel	\$553,363.82 CR
<i>Monthly interest earned</i>	<i>\$1,099.18</i>
Traditional Credit Union 12-month Term Deposit	\$520,000.00 CR
<i>Monthly interest earned minus fees</i>	<i>\$0.00</i>
Traditional Credit Union Low Usage Business 10	\$29,824.00 CR
<i>Monthly interest earned minus fees</i>	<i>\$0.00</i>
Total Cash at Bank	<u>\$12,273,986.19</u>
Total Interest Earned (annualised)	\$271,330.64

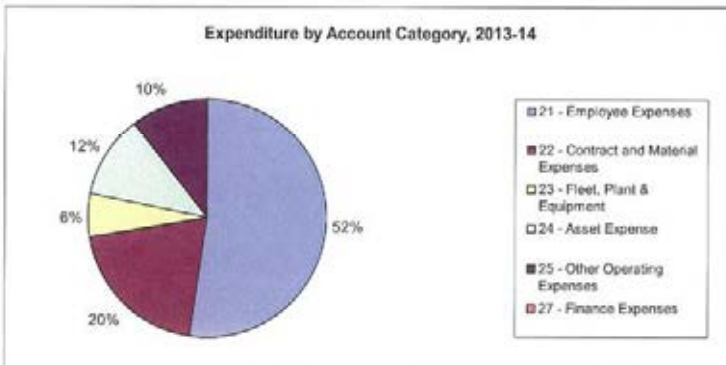
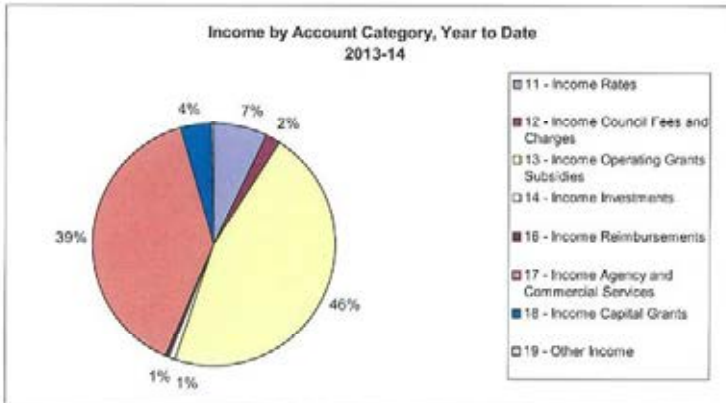


Roper Gulf Regional Council

Income & Expenditure Report as at
31-December-2013
for the year 2013 - 2014



	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)
Income			
11 - Income Rates	1,228,080	520,657	707,424
12 - Income Council Fees and Charges	351,119	240,598	110,521
13 - Income Operating Grants Subsidies	7,888,816	8,432,770	-543,954
14 - Income Investments	127,395	200,000	-72,605
16 - Income Reimbursements	118,220	315,494	-197,274
17 - Income Agency and Commercial Servi	6,735,994	6,504,238	231,756
18 - Income Capital Grants	733,551	1,389,528	-655,976
19 - Other Income	28,210	1,855,118	-1,827,208
Total Income	17,211,385	19,458,702	-2,247,317
Expenditure			
21 - Employee Expenses	8,821,940	9,299,249	-477,309
22 - Contract and Material Expenses	3,346,861	6,339,323	-2,992,463
23 - Fleet, Plant & Equipment	976,883	863,800	113,083
24 - Asset Expense	1,964,170	1,998,000	-33,830
25 - Other Operating Expenses	1,748,490	2,193,112	-444,622
27 - Finance Expenses	-11,184	27,500	-38,619
Total Expenditure	16,847,160	20,720,984	-3,873,959
Surplus/(Deficit)	364,225	-1,262,281	1,626,642
Capital Expenditure			
53 - WIP Assets	1,160,328	735,720	424,608
Total Capital Expenditure	1,160,328	735,720	424,608



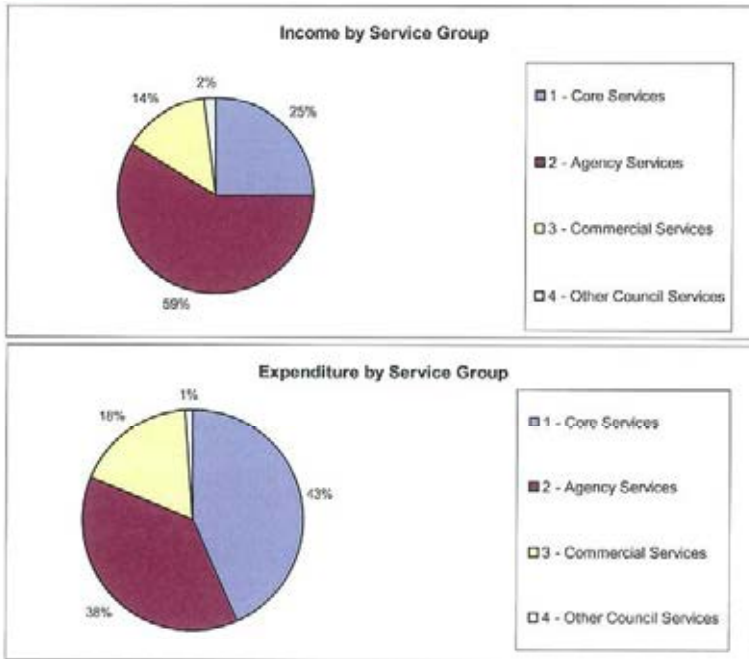
G:\Finance Department - admin files\Lokesh\Council Reports\FY 2013-14\December 13-14\Income Statement by Service Group

Roper Gulf Regional Council

Income & Expenditure Report as at
31-December-2013
for the year 2013 - 2014



	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)
Income			
1 - Core Services	4,282,970	5,056,534	773,564
2 - Agency Services	10,087,713	10,413,547	325,835
3 - Commercial Services	2,486,144	3,440,325	954,181
4 - Other Council Services	354,558	548,296	194,121
Total Income	17,211,385	19,458,702	2,247,700
Expenditure			
1 - Core Services	7,301,248	5,629,931	-1,671,317
2 - Agency Services	6,379,846	10,411,703	4,031,857
3 - Commercial Services	2,982,612	2,942,584	-40,028
4 - Other Council Services	183,453	669,136	485,682
Total Expenditure	16,847,159	19,653,353	2,806,194
Surplus/(Deficit)	364,226	-194,651	-558,494
Capital Expenditure			
1 - Core Services	962,438	332,500	-629,938
2 - Agency Services	189,808	262,915	73,107
3 - Commercial Services	8,082	140,305	132,223
Total Capital Expenditure	1,160,328	735,720	-424,608



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Barunga (Bamyili)

Expenditure by Service

	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
10 - CORE - Corporate, Executive & Support	134,740	155,153	20,413	310,305
12 - CORE - Governance & Council	0	600	600	1,200
14 - CORE - Services	168,588	164,460	-4,128	328,920
16 - CORE - Infrastructure and Assets	19,919	-8,503	-28,422	-17,006
18 - COMMERCIAL - Housing	58,928	71,326	12,398	142,652
20 - COMMERCIAL - Other	49,944	63,508	13,564	127,016
22 - COMMERCIAL - Mechanical Workshops	177	0	-177	0
24 - AGENCY - Community Services Mngt	-12,712	2,829	15,541	5,658
26 - AGENCY - RJCP	54,086	256,265	202,179	512,530
30 - AGENCY - Family and Community	58,198	55,012	-3,186	110,025
32 - AGENCY - Enviro Health and Landcare	6,390	9,000	2,610	18,000
34 - AGENCY - Community Safety	136,355	75,617	-60,739	151,233
36 - AGENCY - Other	29,616	0	-29,616	0
Total Expenditure	704,229	845,267	141,038	1,690,534

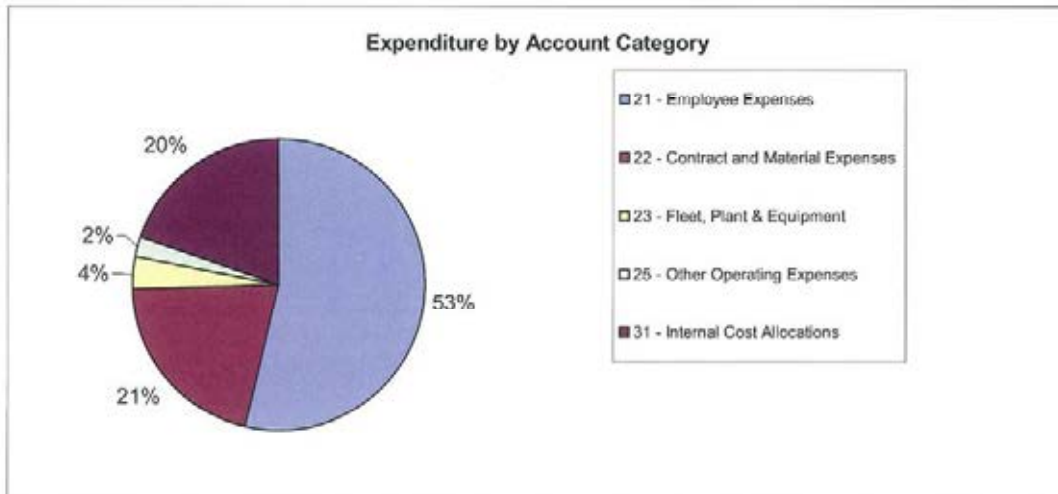
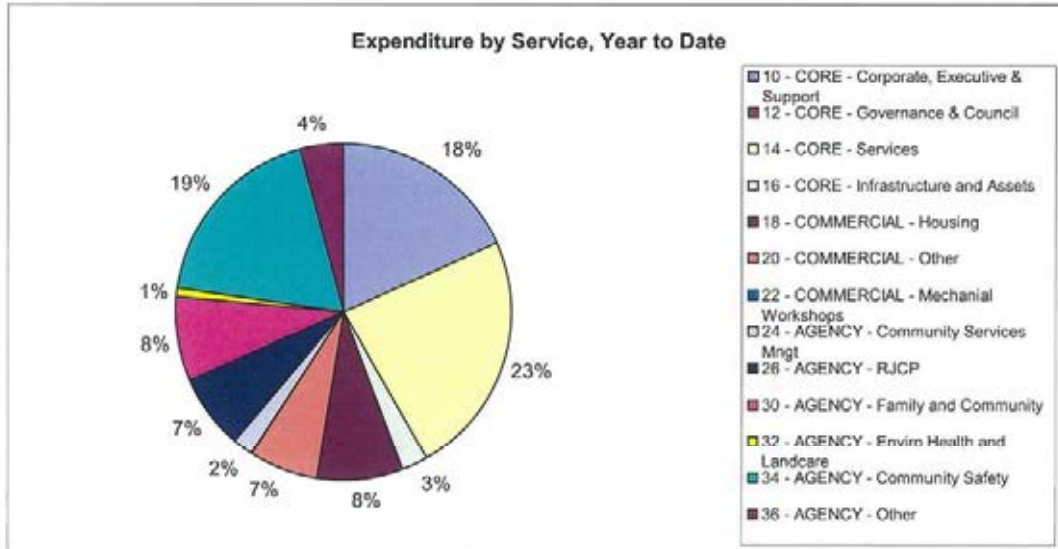
Expenditure by Account Category

21 - Employee Expenses	376,849	383,644	6,795	767,288
22 - Contract and Material Expenses	147,340	172,980	25,641	345,961
23 - Fleet, Plant & Equipment	25,366	35,610	10,245	71,221
25 - Other Operating Expenses	15,596	42,566	26,969	85,132
31 - Internal Cost Allocations	139,078	210,466	71,388	420,932
Total Expenditure	704,229	845,267	141,038	1,690,534

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	0	4,000	4,000	8,000
5331 - Capital Construct Infrastructure	0	6,000	6,000	12,000
5341 - Capital Purchases Plant & Equipment	132,120	72,500	-59,620	145,000
Total Capital Expenditure	132,120	82,500	-49,620	165,000

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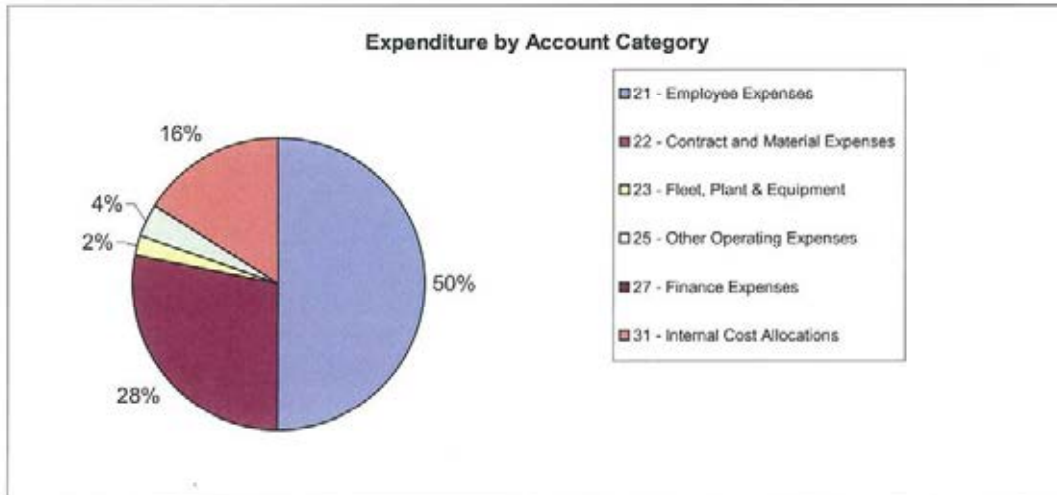
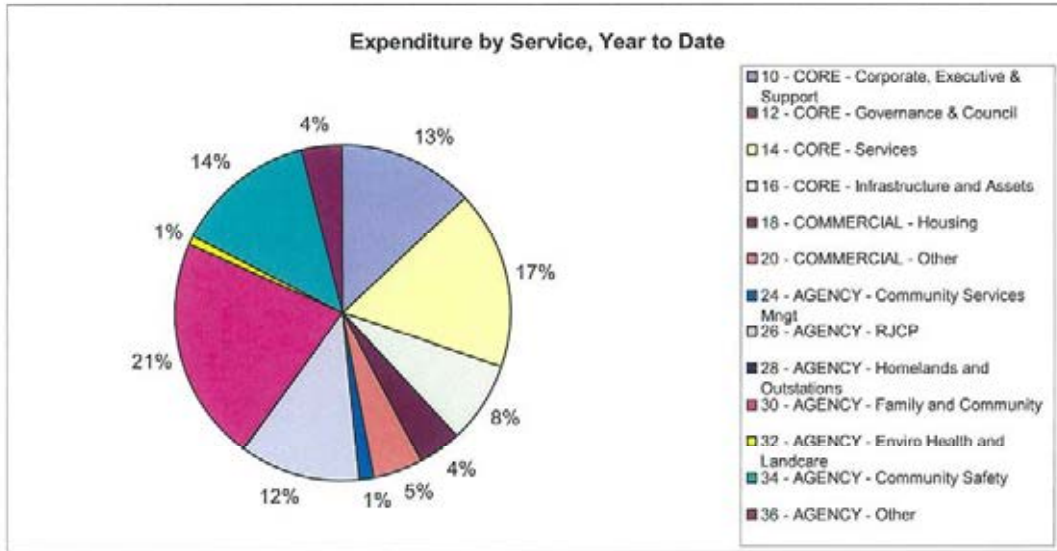
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	14GLACT	14GLBUD		14GLBUD
	Year to Date	Year to Date		Full Year Budget
	Actual (\$)	Budget (\$)	Variance (\$)	(\$)
Beswick (Wugularr)				
<i>Expenditure by Service</i>				
10 - CORE - Corporate, Executive & Support	143,770	154,151	10,381	308,302
12 - CORE - Governance & Council	312	600	288	1,200
14 - CORE - Services	187,805	144,635	-43,170	289,269
16 - CORE - Infrastructure and Assets	83,835	1,455	-82,379	2,911
18 - COMMERCIAL - Housing	45,922	69,176	23,254	138,352
20 - COMMERCIAL - Other	50,654	67,155	16,501	134,309
24 - AGENCY - Community Services Mngt	15,932	7,596	-8,336	15,192
26 - AGENCY - RJCP	127,687	509,107	381,420	1,018,214
28 - AGENCY - Homelands and Outstations	169	0	-169	0
30 - AGENCY - Family and Community	236,611	281,375	44,764	562,750
32 - AGENCY - Enviro Health and Landcare	9,086	9,000	-86	18,000
34 - AGENCY - Community Safety	148,664	147,654	-1,010	295,308
36 - AGENCY - Other	42,101	256,000	213,899	512,000
Total Expenditure	1,092,547	1,647,904	555,357	3,295,808
<i>Expenditure by Account Category</i>				
21 - Employee Expenses	545,852	674,342	128,491	1,348,685
22 - Contract and Material Expenses	305,497	497,927	192,430	995,854
23 - Fleet, Plant & Equipment	26,178	38,436	12,259	76,873
25 - Other Operating Expenses	40,349	74,175	33,826	148,349
27 - Finance Expenses	36	0	-36	0
31 - Internal Cost Allocations	174,635	363,023	188,388	726,047
Total Expenditure	1,092,547	1,647,904	555,357	3,295,808
<i>Capital Expenditure</i>				
5331 - Capital Construct Infrastructure	51,825	0	-51,825	0
5341 - Capital Purchases Plant & Equipment	0	7,500	7,500	15,000
5371 - Capital Purchase Vehicles	0	20,305	20,305	40,610
Total Capital Expenditure	51,825	27,805	-24,020	55,610

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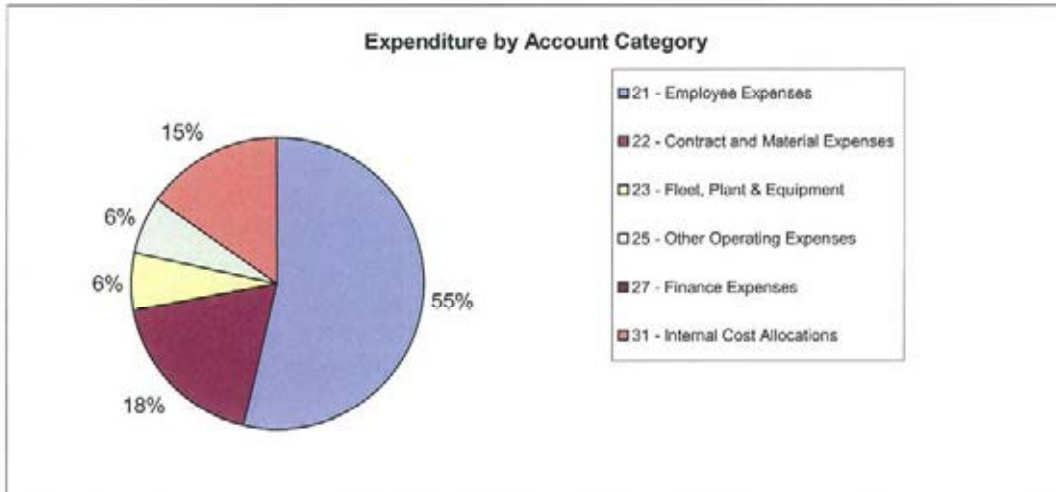
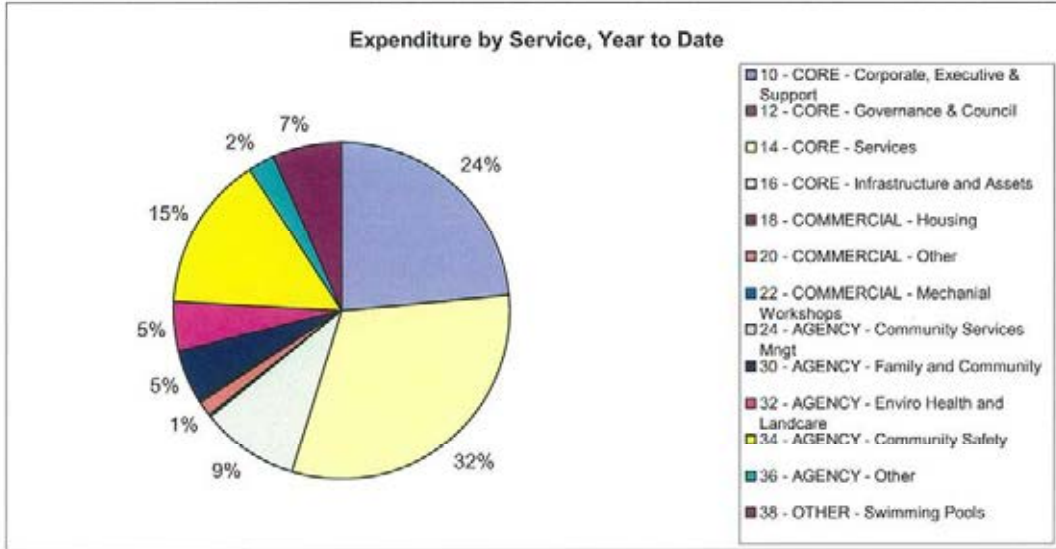
Roper Gulf Regional Council

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	14GLACT	14GLBUD		14GLBUD
	Year to Date	Year to Date		Full Year Budget
	Actual (\$)	Budget (\$)	Variance (\$)	(\$)
Borrooloola				
Expenditure by Service				
10 - CORE - Corporate, Executive & Support	196,256	186,767	-9,489	373,534
12 - CORE - Governance & Council	136	600	464	1,200
14 - CORE - Services	258,244	306,346	48,102	612,692
16 - CORE - Infrastructure and Assets	77,719	73,632	-4,087	147,264
18 - COMMERCIAL - Housing	3,704	0	-3,704	0
20 - COMMERCIAL - Other	11,532	115,000	103,468	230,000
22 - COMMERCIAL - Mechanical Workshops	894	0	-894	0
24 - AGENCY - Community Services Mngt	380	0	-380	0
30 - AGENCY - Family and Community	41,925	37,822	-4,104	75,644
32 - AGENCY - Enviro Health and Landcare	37,968	40,501	2,534	81,002
34 - AGENCY - Community Safety	125,781	184,961	59,180	369,921
36 - AGENCY - Other	-19,993	0	19,993	0
38 - OTHER - Swimming Pools	56,099	42,125	-13,974	84,250
Total Expenditure	790,645	987,754	197,109	1,975,507
Expenditure by Account Category				
21 - Employee Expenses	424,719	441,290	16,571	882,580
22 - Contract and Material Expenses	145,100	254,079	108,980	508,159
23 - Fleet, Plant & Equipment	50,524	69,718	19,194	139,436
25 - Other Operating Expenses	49,048	41,445	-7,603	82,890
27 - Finance Expenses	36	0	-36	0
31 - Internal Cost Allocations	121,217	181,221	60,004	362,443
Total Expenditure	790,645	987,754	197,109	1,975,507
Capital Expenditure				
5331 - Capital Construct Infrastructure	98,108	0	-98,108	0
5341 - Capital Purchases Plant & Equipment	132,120	87,500	-44,620	175,000
Total Capital Expenditure	230,228	87,500	-142,728	175,000

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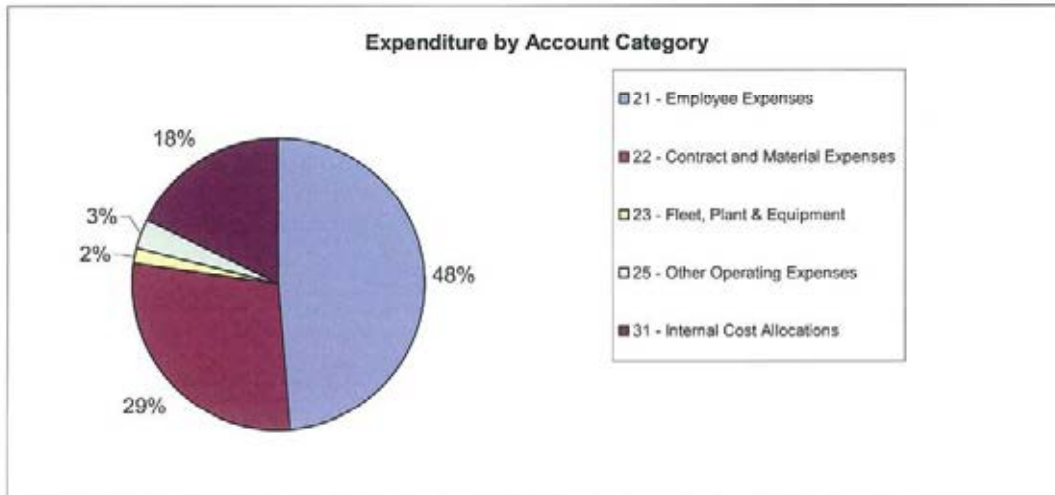
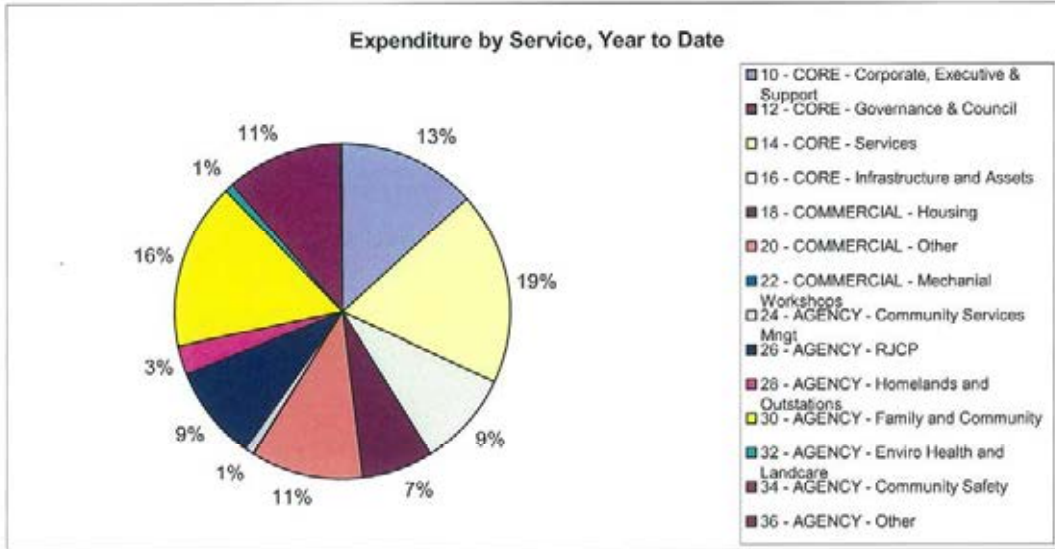
Roper Gulf Regional Council

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	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
Bulman (Gulin Gulin)				
<i>Expenditure by Service</i>				
10 - CORE - Corporate, Executive & Support	122,793	123,584	791	247,168
12 - CORE - Governance & Council	0	600	600	1,200
14 - CORE - Services	171,136	231,284	60,149	462,569
16 - CORE - Infrastructure and Assets	83,419	-3,302	-86,721	-6,604
18 - COMMERCIAL - Housing	64,749	73,001	8,252	146,002
20 - COMMERCIAL - Other	99,813	46,141	-53,672	92,282
22 - COMMERCIAL - Mechanical Workshops	431	0	-431	0
24 - AGENCY - Community Services Mngt	-7,001	4,154	11,155	8,308
26 - AGENCY - RJCP	85,726	250,765	165,039	501,531
28 - AGENCY - Homelands and Outstations	25,065	20,314	-4,752	40,628
30 - AGENCY - Family and Community	148,877	197,859	48,981	395,718
32 - AGENCY - Enviro Health and Landcare	7,869	12,500	4,631	25,000
34 - AGENCY - Community Safety	102,071	149,286	47,214	298,572
36 - AGENCY - Other	1,820	1,000	-820	2,000
Total Expenditure	906,771	1,107,187	200,416	2,214,373
<i>Expenditure by Account Category</i>				
21 - Employee Expenses	439,965	524,639	84,674	1,049,278
22 - Contract and Material Expenses	260,053	198,572	-61,481	397,144
23 - Fleet, Plant & Equipment	14,784	50,934	36,150	101,869
25 - Other Operating Expenses	31,306	57,508	26,122	115,016
31 - Internal Cost Allocations	160,583	275,533	114,951	551,067
Total Expenditure	906,771	1,107,187	200,416	2,214,373
<i>Capital Expenditure</i>				
5371 - Capital Purchase Vehicles	0	20,000	20,000	40,000
Total Capital Expenditure	0	20,000	20,000	40,000

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Eva Valley (Manyallaluk)

Expenditure by Service

	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
10 - CORE - Corporate, Executive & Support	77,758	81,959	4,201	163,918
12 - CORE - Governance & Council	0	600	600	1,200
14 - CORE - Services	102,676	104,233	1,557	208,465
16 - CORE - Infrastructure and Assets	4,829	21,699	16,870	43,398
18 - COMMERCIAL - Housing	15,754	45,313	29,559	90,626
20 - COMMERCIAL - Other	30,955	37,279	6,324	74,558
26 - AGENCY - RJCP	26,938	95,195	68,258	190,391
28 - AGENCY - Homelands and Outstations	2,710	0	-2,710	0
30 - AGENCY - Family and Community	93,747	111,504	17,757	223,008
32 - AGENCY - Enviro Health and Landcare	0	9,250	9,250	18,500
34 - AGENCY - Community Safety	52,389	73,557	21,168	147,115
36 - AGENCY - Other	5,755	0	-5,755	0
Total Expenditure	413,511	580,589	167,079	1,161,179

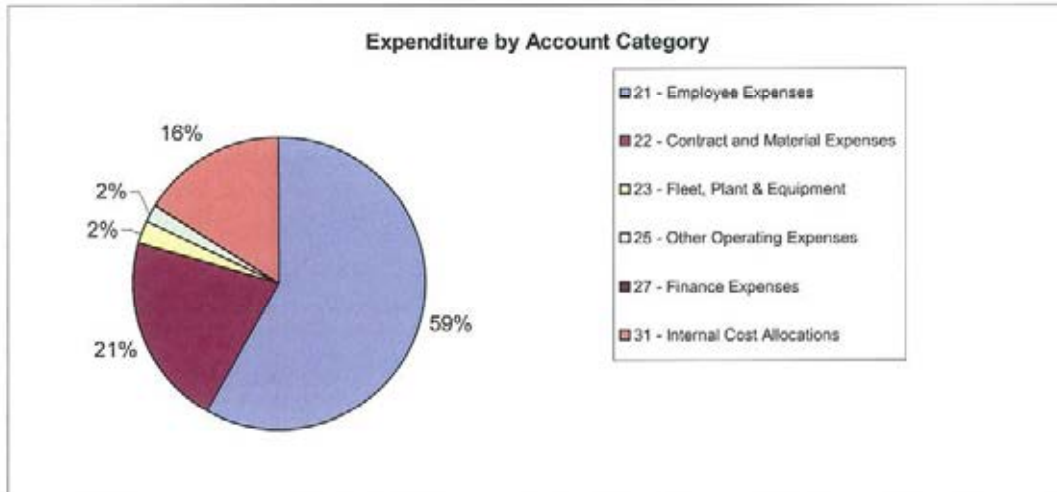
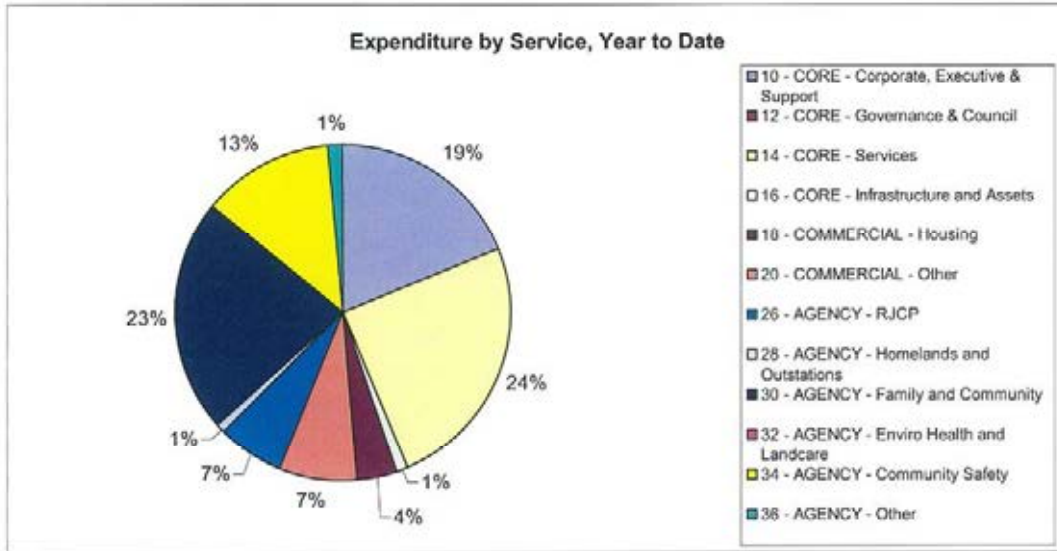
Expenditure by Account Category

21 - Employee Expenses	240,338	292,346	52,008	584,692
22 - Contract and Material Expenses	87,878	119,810	31,931	239,619
23 - Fleet, Plant & Equipment	10,268	22,173	11,905	44,346
25 - Other Operating Expenses	8,098	25,277	17,179	50,554
27 - Finance Expenses	33	0	-33	0
31 - Internal Cost Allocations	66,896	120,904	54,008	241,968
Total Expenditure	413,511	580,589	167,079	1,161,179

Capital Expenditure

5341 - Capital Purchases Plant & Equipment	0	5,000	5,000	10,000
5371 - Capital Purchase Vehicles	0	20,000	20,000	40,000
Total Capital Expenditure	0	25,000	25,000	50,000

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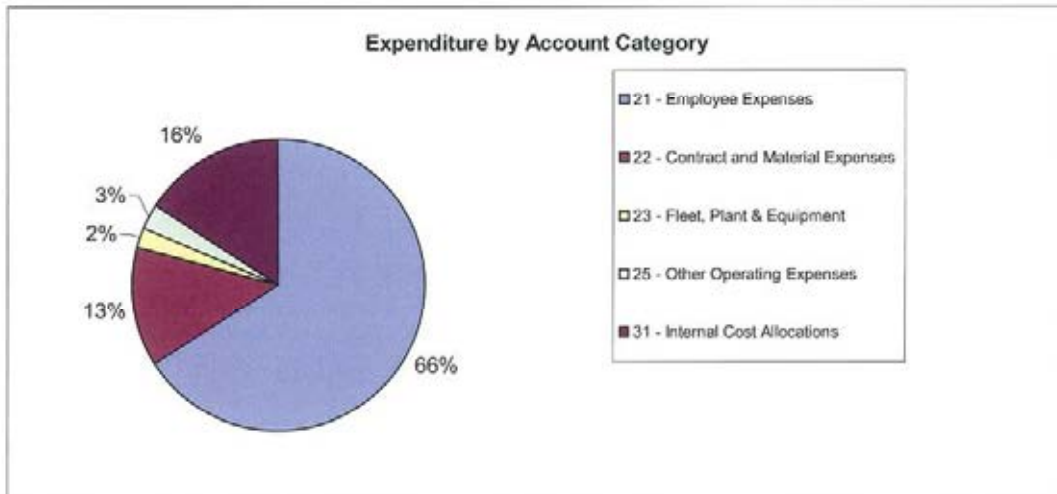
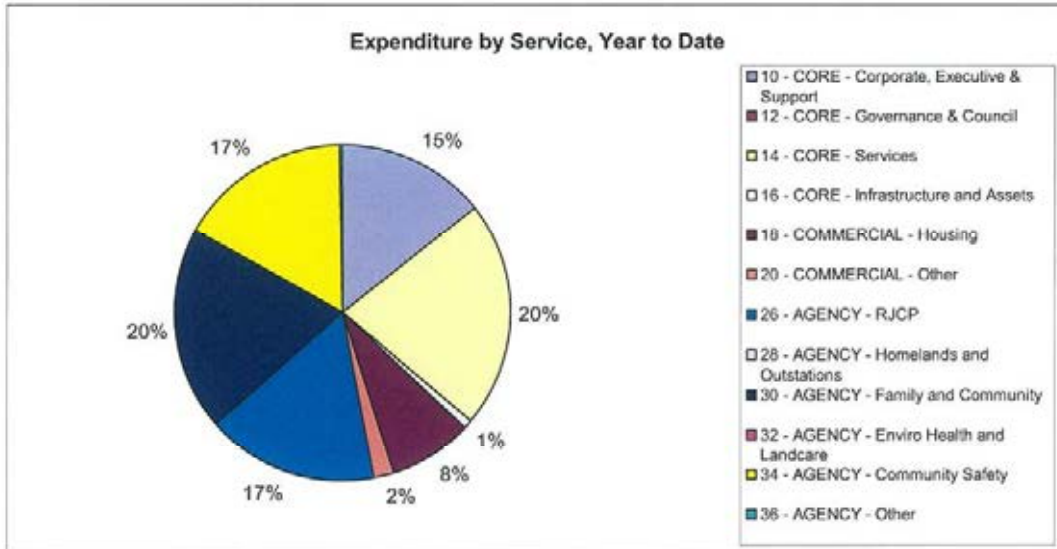
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	14GLACT	14GLBUD		14GLBUD
	Year to Date	Year to Date		Full Year Budget
	Actual (\$)	Budget (\$)	Variance (\$)	(\$)
Jilkminggan (Duck Creek)				
<i>Expenditure by Service</i>				
10 - CORE - Corporate, Executive & Support	130,266	150,820	20,554	301,639
12 - CORE - Governance & Council	185	600	415	1,200
14 - CORE - Services	191,584	209,756	18,172	419,511
16 - CORE - Infrastructure and Assets	7,721	5,557	-2,165	11,113
18 - COMMERCIAL - Housing	73,668	73,826	158	147,652
20 - COMMERCIAL - Other	16,935	31,689	14,755	63,379
26 - AGENCY - RJCP	148,445	357,641	209,196	715,281
28 - AGENCY - Homelands and Outstations	-84	0	84	0
30 - AGENCY - Family and Community	175,204	204,102	28,899	408,205
32 - AGENCY - Enviro Health and Landcare	0	9,250	9,250	18,500
34 - AGENCY - Community Safety	147,841	198,382	50,541	396,764
36 - AGENCY - Other	3,184	0	-3,184	0
Total Expenditure	894,947	1,241,622	346,675	2,483,244
<i>Expenditure by Account Category</i>				
21 - Employee Expenses	589,021	597,694	8,673	1,195,388
22 - Contract and Material Expenses	118,346	202,695	84,349	405,391
23 - Fleet, Plant & Equipment	20,878	49,988	29,111	99,977
25 - Other Operating Expenses	23,917	60,548	36,631	121,096
31 - Internal Cost Allocations	142,785	330,696	187,911	661,393
Total Expenditure	894,947	1,241,622	346,675	2,483,244
<i>Capital Expenditure</i>				
Total Capital Expenditure	0	0	0	0

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Mataranka

Expenditure by Service

	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
10 - CORE - Corporate, Executive & Support	173,156	170,249	-2,907	340,497
12 - CORE - Governance & Council	0	600	600	1,200
14 - CORE - Services	241,682	197,622	-44,060	395,244
16 - CORE - Infrastructure and Assets	7,299	-43	-7,343	-87
18 - COMMERCIAL - Housing	0	15,000	15,000	30,000
20 - COMMERCIAL - Other	0	22,600	22,600	45,000
24 - AGENCY - Community Services Mngt	30	0	-30	0
26 - AGENCY - RJCP	62,170	195,494	133,324	390,988
28 - AGENCY - Homelands and Outstations	8,473	14,875	6,402	29,750
30 - AGENCY - Family and Community	186,202	200,101	13,900	400,203
32 - AGENCY - Enviro Health and Landcare	1,021	18,600	17,579	37,200
34 - AGENCY - Community Safety	96,518	86,894	-9,624	173,788
36 - AGENCY - Other	5,464	0	-5,464	0
Total Expenditure	782,015	921,891	139,877	1,843,783

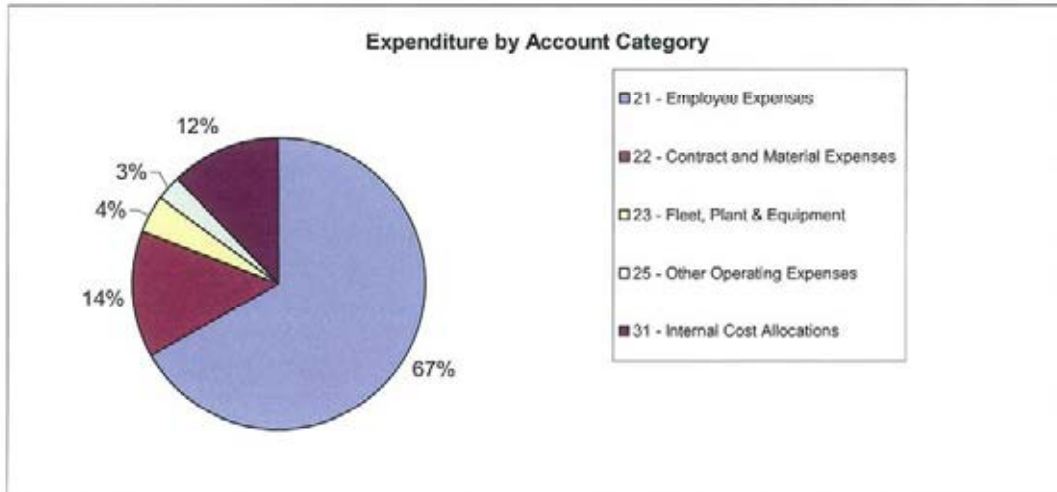
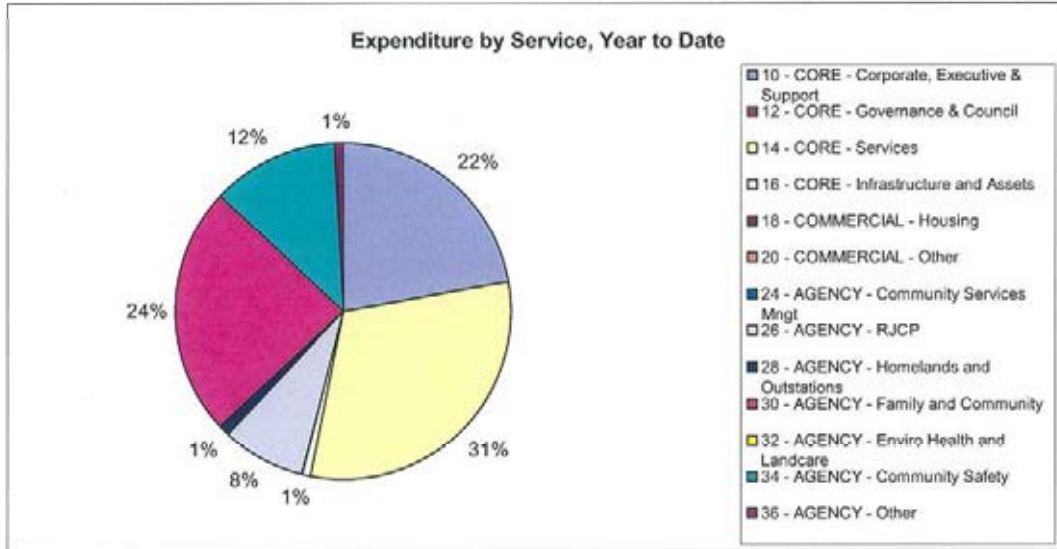
Expenditure by Account Category

21 - Employee Expenses	521,213	457,474	-63,739	914,949
22 - Contract and Material Expenses	111,685	203,927	92,243	407,855
23 - Fleet, Plant & Equipment	31,791	30,470	-1,320	60,941
25 - Other Operating Expenses	21,254	49,441	28,187	98,882
31 - Internal Cost Allocations	96,072	180,578	84,506	361,157
Total Expenditure	782,015	921,891	139,877	1,843,783

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	0	20,000	20,000	40,000
5341 - Capital Purchases Plant & Equipment	132,120	80,000	-52,120	160,000
Total Capital Expenditure	132,120	100,000	-32,120	200,000

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Minyerri

Expenditure by Service

	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
10 - CORE - Corporate, Executive & Support	1,081	163,250	162,169	326,500
14 - CORE - Services	53	0	-53	0
18 - COMMERCIAL - Housing	84,907	55,000	-29,906	110,000
26 - AGENCY - RJCP	59,188	918,727	859,539	1,837,453
34 - AGENCY - Community Safety	91,956	98,001	6,045	196,002
Total Expenditure	237,184	1,234,978	997,794	2,469,955

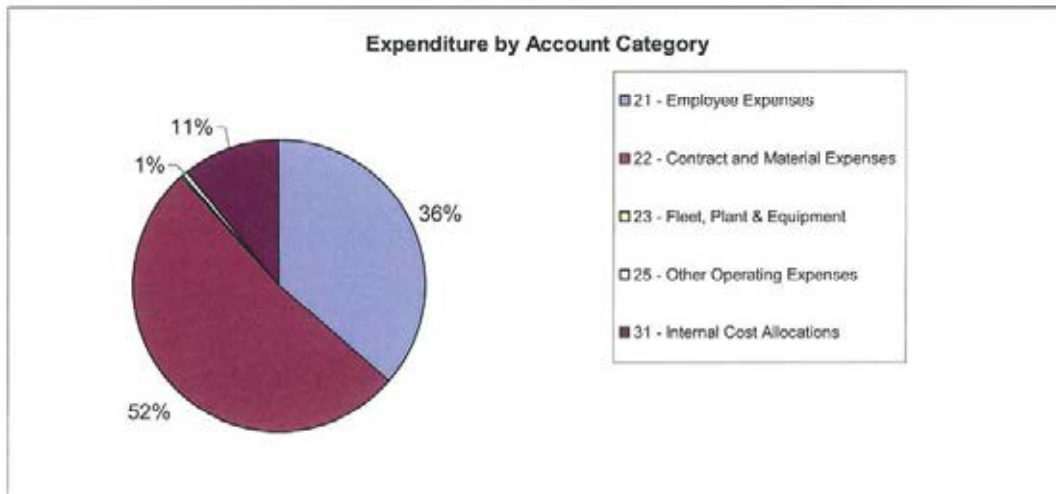
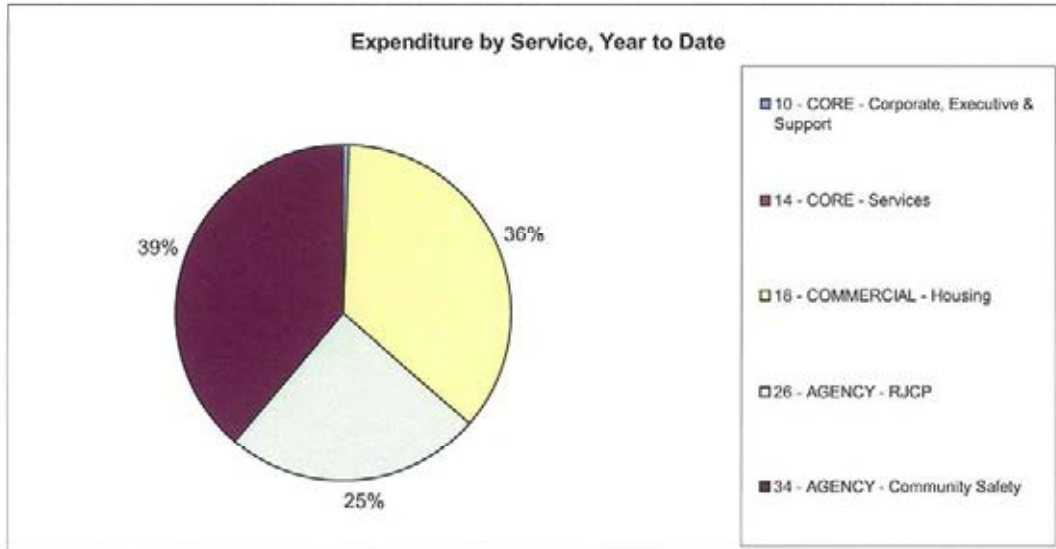
Expenditure by Account Category

21 - Employee Expenses	86,217	439,179	352,963	878,358
22 - Contract and Material Expenses	123,411	708,449	585,038	1,416,897
23 - Fleet, Plant & Equipment	600	3,250	2,650	6,500
25 - Other Operating Expenses	1,374	500	-874	1,000
31 - Internal Cost Allocations	25,583	83,600	58,017	167,200
Total Expenditure	237,184	1,234,978	997,794	2,469,955

Capital Expenditure

5371 - Capital Purchase Vehicles	0	20,000	20,000	40,000
Total Capital Expenditure	0	20,000	20,000	40,000

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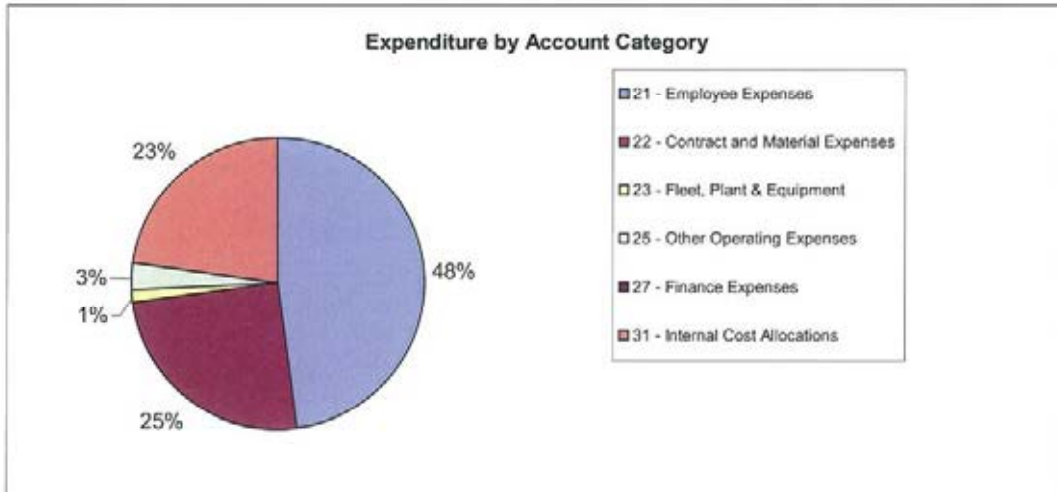
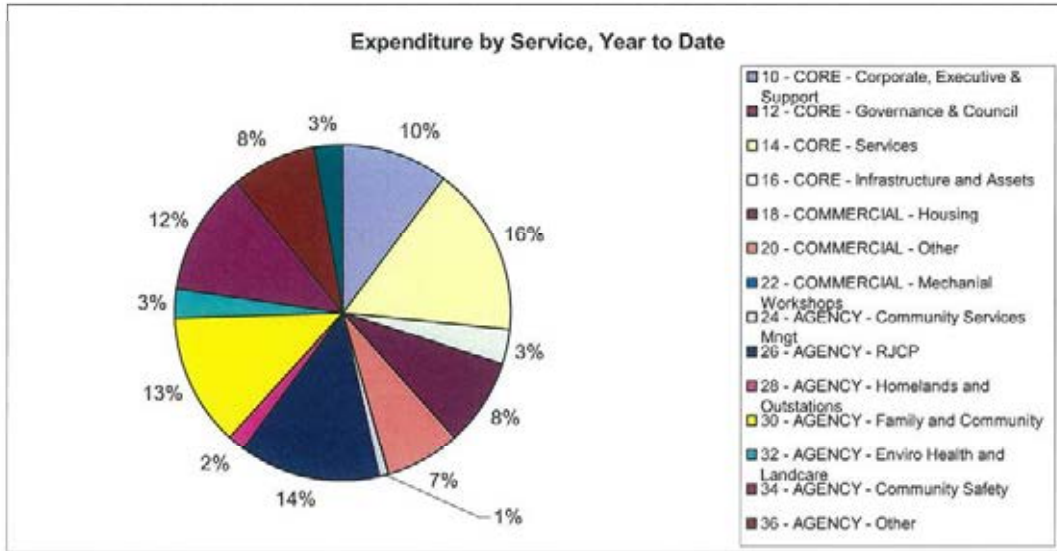
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	14GLACT	14GLBUD		14GLBUD
	Year to Date	Year to Date		Full Year Budget
	Actual (\$)	Budget (\$)	Variance (\$)	(\$)
Ngukurr				
<i>Expenditure by Service</i>				
10 - CORE - Corporate, Executive & Support	219,962	183,450	-36,512	366,900
12 - CORE - Governance & Council	5,198	600	-4,598	1,200
14 - CORE - Services	354,189	369,499	15,310	738,998
16 - CORE - Infrastructure and Assets	72,792	124,852	52,061	249,704
18 - COMMERCIAL - Housing	179,517	163,152	-16,365	326,304
20 - COMMERCIAL - Other	153,121	235,287	82,166	470,575
22 - COMMERCIAL - Mechanical Workshops	853	0	-853	0
24 - AGENCY - Community Services Mngt	19,192	7,596	-11,596	15,192
26 - AGENCY - RJCP	294,738	982,971	688,233	1,965,942
28 - AGENCY - Homelands and Outstations	39,334	20,798	-18,536	41,595
30 - AGENCY - Family and Community	273,490	348,801	75,312	697,603
32 - AGENCY - Enviro Health and Landcare	59,615	85,703	26,088	171,406
34 - AGENCY - Community Safety	261,035	360,078	99,044	720,156
36 - AGENCY - Other	173,898	67,445	-106,453	134,889
38 - OTHER - Swimming Pools	60,823	60,550	-273	121,100
Total Expenditure	2,167,756	3,010,783	843,027	6,021,566
<i>Expenditure by Account Category</i>				
21 - Employee Expenses	1,035,257	1,196,749	161,492	2,393,498
22 - Contract and Material Expenses	544,230	732,948	188,718	1,465,895
23 - Fleet, Plant & Equipment	27,856	83,064	55,208	166,128
25 - Other Operating Expenses	65,227	149,286	84,059	298,572
27 - Finance Expenses	36	0	-36	0
31 - Internal Cost Allocations	495,150	848,737	353,586	1,697,473
Total Expenditure	2,167,756	3,010,783	843,027	6,021,566
<i>Capital Expenditure</i>				
5321 - Capital Purchase/Construct Buildings	0	25,000	25,000	50,000
5331 - Capital Construct Infrastructure	186,493	0	-186,493	0
5371 - Capital Purchase Vehicles	0	40,000	40,000	80,000
Total Capital Expenditure	186,493	65,000	-121,493	130,000

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Roper Gulf Regional Council

Income & Expenditure Report as at
31-December-2013
for the year 2013 - 2014



Numbulwar

Expenditure by Service

	14GLACT Year to Date Actual (\$)	14GLBUD Year to Date Budget (\$)	Variance (\$)	14GLBUD Full Year Budget (\$)
10 - CORE - Corporate, Executive & Support	203,135	207,347	4,212	414,693
12 - CORE - Governance & Council	688	600	-88	1,200
14 - CORE - Services	313,991	252,571	-61,420	505,143
16 - CORE - Infrastructure and Assets	99,966	890,495	790,529	1,780,990
18 - COMMERCIAL - Housing	72,133	112,139	40,006	224,278
20 - COMMERCIAL - Other	192,881	447,725	254,843	895,450
22 - COMMERCIAL - Mechanical Workshops	48,650	0	-48,650	0
26 - AGENCY - RJCP	229,208	749,976	520,768	1,499,952
30 - AGENCY - Family and Community	166,035	225,248	59,213	450,496
32 - AGENCY - Enviro Health and Landcare	7,855	14,250	6,395	28,500
34 - AGENCY - Community Safety	207,131	193,496	-13,635	386,993
36 - AGENCY - Other	60,214	147,821	87,606	295,641
Total Expenditure	1,601,887	3,241,668	1,639,781	6,483,336

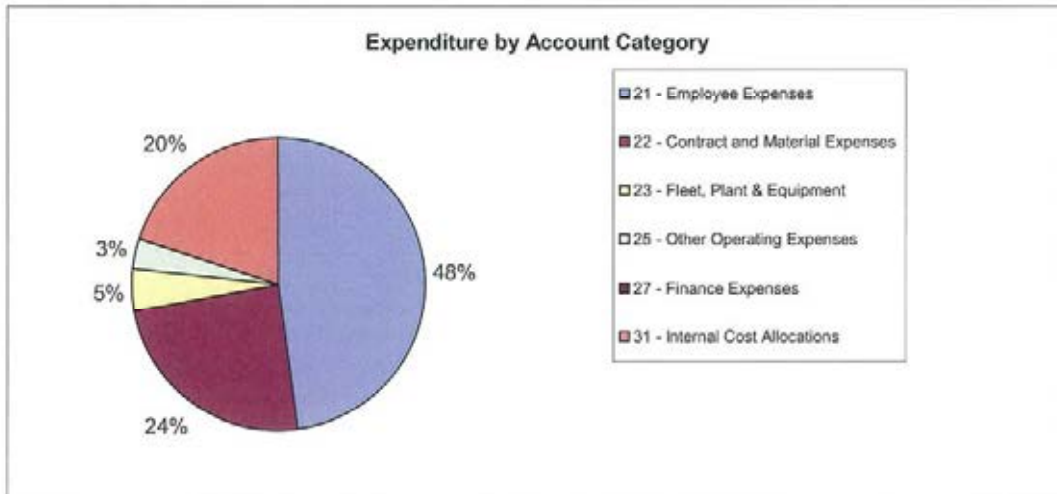
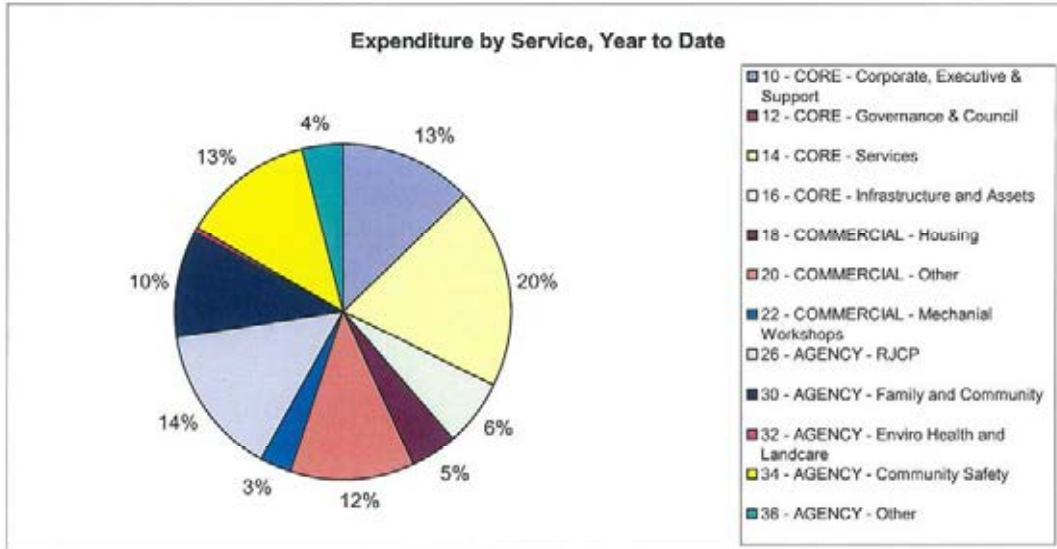
Expenditure by Account Category

21 - Employee Expenses	765,790	755,452	-10,338	1,510,904
22 - Contract and Material Expenses	388,231	854,862	466,632	1,709,725
23 - Fleet, Plant & Equipment	76,220	62,989	-13,231	125,979
25 - Other Operating Expenses	49,645	109,477	59,832	218,954
27 - Finance Expenses	73	0	-73	0
31 - Internal Cost Allocations	321,928	1,458,887	1,136,959	2,917,774
Total Expenditure	1,601,887	3,241,668	1,639,781	6,483,336

Capital Expenditure

5321 - Capital Purchase/Construct Buildings	0	125,000	125,000	250,000
5371 - Capital Purchase Vehicles	0	20,000	20,000	40,000
Total Capital Expenditure	0	145,000	145,000	290,000

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Report Group: State General
 State Budget: Cur
Age Analysis Report - Summary Report
Ledger: APACT Accounts Payable (110)

As At: 31/12/2013

Document No	Type	Doc Date	Reference	Original	Amending	Unapplied	Current	Subdays	Subdays	Subdays	Subdays	Future Items
Date						Credits	To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/09/2013	To 02/08/2013	
10001	ACCT		NA	1,869.58	1,869.58	0.00	216.21	454.73	470.32	747.52		0.00
10002	Australian Super		CIHQ	21,978.79	14,221.77	286.24	13,038.54	142.22	186.14	1,288.63		0.00
10003	ANNA Australia		CIHQ	182.08	252.08	0.00	252.08	0.00	0.00	0.00		0.00
10006	HEALTH SUPER FUND		CIHQ	5,298.97	5,298.97	0.00	862.88	0.00	0.00	4,236.19		0.00
10007	Justplus		CIHQ	4,251.21	4,251.21	0.00	2,088.81	470.31	403.13	1,510.92		0.00
10009	STATEWIDE SUPER FOR AL.SI.PER		CIHQ	35,458.83	35,458.83	192.72	35,642.75	0.00	0.00	0.00		0.00
10010	MILC.SI.PER		CIHQ	3,738.81	3,738.81	0.00	2,452.39	456.49	310.36	319.92		0.00
10011	MJAA Superannuation		CIHQ	2,013.33	2,013.33	0.00	755.50	0.00	0.00	1,257.84		0.00
10012	Royal Employees Superannuation		CIHQ	3,476.21	1,523.92	85.54	1,666.25	0.00	0.00	0.00		0.00
10014	Sun Superannuation		CIHQ	3,361.38	1,446.86	197.89	1,496.76	0.00	0.00	1,160.00		0.00
10017	MILC.SI.PER		CIHQ	596.03	596.03	0.00	216.21	0.00	0.00	379.72		0.00
10019	AL STRAITLAND IANIGION OFFICE		NA	116,036.47	418,512.06	378.37	180,040.80	0.00	0.00	3,336.62		0.00

Report Group: State General
 State Department: Car
Age Analysis Report - Summary Report
Ledger: APACT Accounts Payable (110)

As of: 11/12/2013

Document Date	Type	Doc Date	Reference	Original	Amending	Applied	Current	Subdays	SubDays	SubDays	SubDays	Future Items
						Credits	To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/09/2013	To 02/08/2013	
10022	Contrib		Contrib	60.00	60.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00
10023	CHILD SUPPORT AGENCY		CHILD SUPPORT AGENCY	289.96	289.96	0.00	289.96	0.00	0.00	0.00	0.00	0.00
10025	FINES RECOVERY UNIT		FINES RECOVERY UNIT	2,238.28	1,137.06	0.00	346.80	0.00	0.00	0.00	791.00	0.00
10027	TERRITORY HOUSING		TERRITORY HOUSING	52,000.00	51,285.39	0.00	9,848.50	0.00	0.00	0.00	41,916.79	0.00
10030	Union Fees		Union Fees	9.10	9.10	0.00	0.00	0.00	0.00	0.00	9.10	0.00
10057	WATERSHED		WATERSHED	434.62	434.62	452.79	0.00	490.86	8.31	0.00	0.00	0.00
10086	COLONIAL FIRST STATE Superannuation		COLONIAL FIRST STATE Superannuation	493.25	493.25	493.30	308.05	0.00	0.00	0.00	0.00	0.00
10186	KAUJERINE THUTRAY & TIPPER JURE		KAUJERINE THUTRAY & TIPPER JURE	0.00	0.00	668.80	0.00	0.00	0.00	0.00	668.80	0.00
10189	VANDERBILT NORTHWEST CONTRACTING LTD		VANDERBILT NORTHWEST CONTRACTING LTD	340,833.72	340,833.72	0.00	218,253.39	122,580.39	0.00	0.00	0.00	0.00
10200	MACK VOLVO DARRWIN		MACK VOLVO DARRWIN	266.25	266.25	266.25	0.00	0.00	0.00	0.00	0.00	0.00
10224	DAVIDSON RANGE BROKERS		DAVIDSON RANGE BROKERS	489.00	489.00	489.00	0.00	0.00	0.00	0.00	0.00	0.00
10234	POWER WATER CORPORATION		POWER WATER CORPORATION	54,906.20	54,612.27	63,161.00	0.00	0.00	0.00	0.00	0.54	0.00

Report Group: State Council
 State Dispatch Car
Age Analysis Report - Summary Report
Ledger APACT Accounts Payable (11/1)
 As of 11/11/2013

Document No	Type	Doc Date	Reference	Original Amt	Amending Amt	Unapplied Credits	Current Balance	Subdays	SubDays	SubDays	Future Items
10293			FRABELLON PVT LTD	548.10	-548.10	-548.10	0.00	0.00	0.00	0.00	0.00
10337			PALMERSTON AVD SPARES	580.00	-580.00	-580.00	0.00	0.00	0.00	0.00	0.00
10419			First State Superannuation	440.64	440.64	0.00	440.64	0.00	0.00	0.00	0.00
10485			SCOTLAND GENERAL STORE	27.00	-27.00	0.00	0.00	0.00	0.00	0.00	0.00
10525			MALARANS STORE & SERVICES	376.12	-376.12	0.00	0.00	0.00	0.00	0.00	0.00
10607			WESTERN DIESEL	65.93	-65.93	0.00	0.00	0.00	0.00	0.00	0.00
10626			KEP AL STRALABEAL THEL COUNCIL AND	0.00	0.00	-330.00	0.00	0.00	0.00	0.00	0.00
10635			CRAMAGER COID	231,021.93	-606.00	230,415.93	0.00	24,572.75	36,556.57	9,565.93	0.00
10656			C MINI PFR	238.69	-238.69	0.00	0.00	0.00	0.00	0.00	0.00
10724			KATJY-ANNE NI MAHI RORHI	47.75	-47.75	0.00	0.00	0.00	0.00	0.00	0.00
10728			TONY JACK	11,196.90	-574.66	2,420.60	0.00	0.00	0.00	1,895.94	0.00
10816			MELISSA COX	576.10	-576.10	0.00	0.00	0.00	0.00	0.00	0.00

Report Group: State Council
 State Department: Car
Age Analysis Report - Summary Report
Ledger: APACT Accounts Payable (110)

As At: 31/12/2013

Document No	Type	Doc Date	Reference	Original	Amending	Unapplied	Current	Subdays	Subdays	Subdays	Future Items
Doc						Credits	To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/10/2013	
10837			MILLERSPIRES LIMITED								
10879			PAUL MARANI								
10932			61 BUSINESS SUPER								
10961			CANTERBURY NATIONAL COUNCIL/DREVID								
11072			MANARANSYAC ABIES & CAMPING								
11130			Australian Services Union								
11150			TWO SUPER								
11155			FREE SPIRIT RESORT DARWIN								
11295			ANZ Super								
11311			THE INDUSTRY SUPERANNUATION FUND								
11472			EGS SUPER								
11650			ALF SESAUC SUPER								

Age Analysis Report - Summary Report
 Ledger APACT Accounts Payable (110)

As of 11/12/2013

Document Date	Type	Doc Date	Reference	Original	Amending	Unapplied	Current	Subdays	Subdays	Subdays	Future Items
						Credits	To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/10/2013	
11747	Exp 150 - Mararunke Rural Transaction Centre			PAYTYPE	NA	0.00	0.00	0.00	0.00	0.00	0.00
						33.99	0.00	0.00	0.00	0.00	0.00
11751	BRI CE ROSS SUPERFUND			PAYTYPE	FTT	0.00	0.00	0.00	0.00	0.00	0.00
						188.86	188.86	0.00	0.00	0.00	0.00
11787	KOP END DUNEL PLY LTD			PAYTYPE	FPT	0.00	0.00	0.00	0.00	0.00	0.00
						802.48	802.48	0.00	0.00	0.00	0.00
11783	MASTER SUPER			PAYTYPE	FPT	0.00	0.00	0.00	0.00	0.00	0.00
						310.40	310.40	0.00	0.00	0.00	0.00
11801	VISION SUPER-LOK ALA THORTIES SUPER			PAYTYPE	CHQ	0.00	0.00	0.00	0.00	0.00	0.00
						240.47	240.47	0.00	0.00	0.00	0.00
11897	HEMISERY			PAYTYPE	FPT	0.00	0.00	0.00	0.00	0.00	0.00
						3,590.79	3,590.79	0.00	0.00	0.00	0.00
11966	QNSUPER			PAYTYPE	NA	0.00	0.00	0.00	0.00	0.00	0.00
						887.63	887.63	0.00	0.00	0.00	0.00
12002	Maksool Price			PAYTYPE	FPT	0.00	0.00	0.00	0.00	0.00	0.00
						302.80	302.80	0.00	0.00	0.00	0.00
12010	SPEC CRUMSN PER			PAYTYPE	NA	0.00	0.00	0.00	0.00	0.00	0.00
						496.17	496.17	0.00	0.00	0.00	0.00
12071	EQUINSUPER			PAYTYPE	NA	0.00	0.00	0.00	0.00	0.00	0.00
						3,334.93	3,334.93	0.00	0.00	0.00	0.00
12129	AN V BOMNSUPERFUND			PAYTYPE	NA	0.00	0.00	0.00	0.00	0.00	0.00
						299.97	299.97	0.00	0.00	0.00	0.00
12250	TRADIE COAST PLY LTD MASTR SUPER FORMAL			PAYTYPE	FPT	0.00	0.00	0.00	0.00	0.00	0.00
						428.91	428.91	0.00	0.00	0.00	0.00

Report Group: State General
 State: Default Cur
Age Analysis Report - Summary Report
Ledger: APACT Accounts Payable (110)

As of: 11/12/2013

Document Date	Type	Date	Reference	Original	Amending	Applied Cred	Current to 02/22/2013	Subday to 02/11/2013	Subday to 02/10/2013	Subday to 02/10/2013	Future Items
12359			CAYVILLE CA MIB LL	198.65	198.65	0.00	6.90	0.00	0.00	198.65	0.00
				PAYTYPE: FET		CREDITTYPE: STAFF					
12377			PERMILEFOXT'S PERSONAL SUPERANNUATIO	96.46	96.46	0.00	96.56	0.00	0.00	96.56	0.00
				PAYTYPE: NA		CREDITTYPE: OTHER					
12400			ANDLEDELLMIED	310.50	310.50	0.00	218.50	0.00	0.00	218.50	0.00
				PAYTYPE: FET		CREDITTYPE: OTHER					
12427			GREEN HORN SUPERANNUATION FUND	343.48	343.48	0.00	317.74	0.00	0.00	317.74	0.00
				PAYTYPE: FET		CREDITTYPE: OTHER					
12436			RENT DEPOSIT	1,200.00	1,200.00	0.00	6.90	0.00	0.00	6.90	0.00
				PAYTYPE: NA		CREDITTYPE: NA					
12439			CALIFD ST PER	683.72	683.72	0.00	252.86	283.86	177.00	0.00	0.00
				PAYTYPE: FET		CREDITTYPE: OTHER					
12445			SOUTH CENTRAL TRUCKS PAYEID	403.68	403.68	0.00	0.00	0.00	0.00	0.00	0.00
				PAYTYPE: FET		CREDITTYPE: OTHER					
12507			MOTOR MATION	6,200.00	6,200.00	0.00	6,200.00	0.00	0.00	6,200.00	0.00
				PAYTYPE: NA		CREDITTYPE: NA					

Roper Gulf State Council
 State Dispatch Car
Age Analysis Report - Summary Report
Ledger APACT Accounts Payable (110)

As of 11/12/2013

Document Date	Type	Doc Date	Reference	Original	Outstanding	Unapplied Credits	Current	Subdays	Subdays	Subdays	Future Items
99999			SI NURS CREDIT FOR								
				29.91	29.91	0.00	0.00	0.00	0.00	0.00	29.91
											0.00

42748330	56489436	10067752	418677639	15153114	4337444	7729334	0.00
100%		10%	91%	27%	91%	14%	

Selection Criteria

Ledger Name - APACT
 As of Date - 11/12/2013
 Show Termination of Base currency - W
 Minimum Detail of Extended Detail - S
 Aging Period One - 30
 More

ENDOR REPORT

Sort Criteria

Account - Ascending
 AP currency group - Ascending
 Trans Nbr - Ascending
 Document Date - Ascending
 Document Type - Ascending
 Document Reference - Ascending

Age Analysis Report - Summary Report
 Ledger AIRACT Accounts Receivable (100)

As At 31/12/2013

Document Date	Type	Doc Date	Reference	Original	Outstanding	Unapplied (Total)	Current To 02/12/2013	Subsidiary To 02/11/2013	Subsidiary To 02/10/2013	Subsidiary To 02/10/2013	Future Items
000009			Albert Vankh	10.50	10.50	33.50	0.00	0.00	0.00	17.00	0.00
000021			Arthur Hughes	17.00	17.00	0.00	0.00	0.00	0.00	17.00	0.00
000028			Australian Electoral Commission	270.00	270.00	0.00	0.00	0.00	0.00	270.00	0.00
000030			Australian Hearing	660.00	660.00	0.00	0.00	0.00	0.00	660.00	0.00
000050			S F 8000000	12.00	12.00	18.00	18.00	48.00	0.00	17.00	18.00
000055			Carol Conroy	143.70	143.70	0.00	0.00	48.00	0.00	143.70	0.00
000064			Charles Darwin University	3,300.00	3,300.00	0.00	0.00	48.00	0.00	3,300.00	0.00
000068			Cheryl Birch	17.00	17.00	0.00	0.00	0.00	0.00	17.00	0.00
000069			Cheryl Lardy	17.00	17.00	0.00	0.00	0.00	0.00	17.00	0.00
000071			Dept Of Business	44,000.00	44,000.00	0.00	0.00	0.00	0.00	44,000.00	0.00
000086			Dept Of Education & Employment & Workplace Rel	2,659,172.00	2,659,172.00	0.00	2,659,172.00	0.00	0.00	0.00	0.00

Roper Gulf State Council
 State Budget Car
Age Analysis Report - Summary Report
Ledger A/R A/CCT Accounts Receivable (110)

As At 31/12/2013

Document No	Document Type	Doc Date	Reference	Original	Amending	Unapplied	Current	Subdays	SubDays	SubDays	SubDays	Future Items
Doc						Credits	To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/09/2013	To 02/08/2013	
00096			Dept of Education and Children's Services	11,319.54	6,548.64	0.00	6.00	0.00	0.00	0.00	6,548.64	0.00
			Dept of Families Housing Community Services and Il	1.85	1.85	0.00	0.00	0.00	0.00	0.00	66.00	0.00
00190			Dept of Health And Families - Darwin (NT)	2,206.64	21,347	146.50	0.00	0.00	0.00	0.00	200.00	0.00
00199			Samuel Lear Store	188.00	27.00	27.00	0.00	0.00	0.00	0.00	0.00	0.00
00114			DILIGENS - Tenancy Management	544,971.00	0.01	48.04	0.00	4.13	0.01	0.01	0.01	0.00
00120			Dept of Transport	2,170.67	21,706.67	0.00	1412.33	3092.20	0.00	0.00	366.15	0.00
00121			Dept of Infrastructure - Katherine	156,852.13	9,271.83	0.05	0.00	2,167.10	3,297.27	3,807.43	0.00	
00131			ILLIPTA Arts Centre	3,991.68	3,991.68	0.00	0.00	0.00	0.00	0.00	3,991.68	0.00
00134			Elms Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00177			Jarrol Lumber	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00184			Jawalak Pty Ltd	3,190.54	3,190.54	0.00	0.00	0.00	0.00	0.00	3,190.54	0.00

Report Group: State Council
 State Dispatch Car
Age Analysis Report - Summary Report
Ledger A/R A/C Accounts Receivable (100)

As At 31/12/2013

Document No	Document Type	Doc Date	Reference	Original	Amending	Unapplied	Current	Subdays	SubDays	SubDays	SubDays	Future Items
Doc No						Credits	To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/09/2013	To 02/08/2013	
00226			Lauree Webster	50.00	50.00	0.00	6.00	0.00	0.00	0.00	50.00	0.00
00231			Local Government Association NT	4,592.50	4,592.50	0.00	4,592.50	0.00	0.00	0.00	0.00	0.00
00242			Musa Corporation	2,656.00	2,656.00	0.00	0.00	0.00	0.00	0.00	2,656.00	0.00
00244			Meridian Elder Mindy	0.02	0.00	0.02	0.00	0.00	0.00	0.00	0.02	0.00
00283			Nyukurr Progress Aboriginal Corporation (Outback)	1,151.55	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00
00290			Northern Land Council - Jurupa	440.00	440.00	0.00	0.00	0.00	0.00	0.00	440.00	0.00
00293			Northern Territory Police	50.00	50.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00
00303			Sundulwar Homelands Council Assoc. Inc	23,041.38	22,848.40	0.00	2,400.00	0.00	0.00	0.00	20,448.40	0.00
00304			Nunul Nunul Aboriginal Corporation	0.00	50.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00
00328			Power And Water Corporation - Accounts Payable	202,722.00	204,793.44	0.00	51,400.00	140,606.44	0.00	0.00	2,786.56	0.00
00329			Power And Water Corporation - Katherine	9,533.06	9,690.13	0.00	0.00	0.00	0.00	0.00	9,690.13	0.00

Report Group: State General
 State Budget: Car
 Age Analysis Report - Summary Report
 Ledger: AIRACT Accounts Receivable (100)

As of: 11/12/2013

Document	Type	Doc Date	Reference	Original	Amending	Applied	Current	Subdays	Subdays	Subdays	Subdays	Future Items
Date						Credits	To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/09/2013	To 02/08/2013	
00330			Power Projects (S) Pp 140	100.00	100.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00
00334			Harbard Walters	17.00	17.00	0.00	0.00	0.00	0.00	0.00	17.00	0.00
00359			Summit Health Services	50.00	50.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00
00364			Helena - 621482	25.00	25.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00
00367			Territory Housing - Katherine	400.00	400.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00
00369			Territory Insurance Office - Katherine	967.30	967.30	0.00	0.00	0.00	0.00	0.00	967.30	0.00
00370			Territory Manor (Tbc)	12.00	12.00	0.00	0.00	0.00	0.00	0.00	12.00	0.00
00377			Traditional Credit Union	188.00	188.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00405			Western District Resources	810.00	810.00	0.00	0.00	0.00	0.00	0.00	810.00	0.00
00422			I. Cassellero	2.50	2.50	0.00	0.00	0.00	0.00	0.00	2.50	0.00
00429			A & V Boon	37.00	17.00	0.00	0.00	0.00	0.00	0.00	17.00	0.00

Age Analysis Report - Summary Report
 Ledger AIRACT Accounts Receivable (100)

Report Group: State General
 State: British Columbia
 Date: 07/12/2013

Document No	Document Type	Doc Date	Reference	Original	Amending	Applied	Current	Subday	SubDays	SubDays	SubDays	Future Items	
						to 02/12/2013	to 02/12/2013	to 02/11/2013	to 02/10/2013	to 02/09/2013	to 02/08/2013		
00434			11 Howkins	37,000	17,000	0.00	0.00	0.00	0.00	0.00	0.00	17,000	0.00
00480			Midglove Building and Maintenance Group	104,400	164,400	0.00	43,850	777.00	0.00	0.00	5,270.00	0.00	
00495			0011CGRN - Accommodation Only	500,000	500,000	500,000	0.00	0.00	0.00	0.00	0.00	0.00	
00499			Surproulx	1,225,000	1,225,000	0.00	0.00	345,000	0.00	0.00	0.00	0.00	
00501			Bush Sparkies Electrical Pty Ltd	2,200,000	2,200,000	0.00	920,000	920,000	0.00	0.00	440,000	0.00	
00510			The System of the Diocese of Northern Territory	660,000	660,000	0.00	0.00	0.00	0.00	0.00	660,000	0.00	
00532			Brod Hilton	325,000	325,000	0.00	0.00	0.00	0.00	0.00	325,000	0.00	
00535			Shoun Brown	433,000	433,000	0.00	0.00	0.00	0.00	0.00	433,000	0.00	
00584			DHLGERS - R&M Contract Only	306,390.12	363,334.00	363,334.00	48,577.21	21,277.28	53,521.50	37,425.16	0.00	0.00	
00624			Jennifer Rankin and Stuart Boswick	85,000	85,000	0.00	0.00	0.00	0.00	0.00	85,000	0.00	
00641			D & S Matthews	140,000	140,000	0.00	0.00	0.00	0.00	0.00	140,000	0.00	

Roper Gulf State Council
State Dispatch Car
Age Analysis Report - Summary Report
Ledger A/R A/C Accounts Receivable (100)

As of 11/11/2013

Document Date	Type	Due Date	Reference	Original	Amending	Applied Credits	Current		Subdays		60Days		90Days		Future Items
							To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/09/2013	To 02/08/2013	To 02/07/2013			
00672			Big River Hunting	1,500.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00675			ECM Travel Solutions	885.00	885.00	0.00	745.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00706			NLC Rangers	330.00	330.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00713			Murray River North Pt.	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00726			Fire Protection Professionals	400.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00728			L.R.B. Holdings Contractors	4,900.00	4,900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00729			Kath Kelly - Lot 195	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00733			Sandra's Account	817.77	405.62	405.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00736			Merrilyn Shaw	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00737			Susan McFarlane	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
00738			Marie Brennan	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Report Group: State General
 State Budget: Car
Age Analysis Report - Summary Report
Ledger: ARACT Accounts Receivable (100)
 As of: 11/12/2013

Document No	Document Type	Doc Date	Reference	Original	Amending	Applied	Current	Subdays	SubDays	SubDays	SubDays	Future Items	
Date						Credits	To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/10/2013	To 02/10/2013		
00739			Govt Buhunhara	55,000	55,000	0.00	0.00	0.00	0.00	0.00	0.00	55,000	0.00
00750			Kathleen Lane	55,000	55,000	0.00	0.00	0.00	0.00	0.00	0.00	55,000	0.00
00751			Larissa Lee	165,000	165,000	0.00	0.00	0.00	0.00	0.00	0.00	165,000	0.00
00752			Leah Jumballia	55,000	55,000	0.00	0.00	0.00	0.00	0.00	0.00	55,000	0.00
00753			Vita Berjesson	110,000	110,000	0.00	0.00	0.00	0.00	0.00	0.00	110,000	0.00
00754			IS Australia	15,897,900	15,897,900	0.00	0.00	0.00	0.00	0.00	0.00	15,897,900	0.00
00755			Suzina McDonald	55,000	55,000	0.00	0.00	0.00	0.00	0.00	0.00	55,000	0.00
00767			Chris Friday - Lot 227	55,000	55,000	0.00	0.00	0.00	0.00	0.00	0.00	55,000	0.00
00768			Jean Tait - Lot 208	55,000	55,000	0.00	0.00	0.00	0.00	0.00	0.00	55,000	0.00
00773			W & N Books	50,000	15,000	0.00	0.00	0.00	0.00	0.00	0.00	15,000	0.00
00778			Dept of Education and Training - Arnhem Education	220,000	220,000	0.00	0.00	0.00	0.00	0.00	0.00	220,000	0.00

Report Group: State Council
 State Budget - Car
Age Analysis Report - Summary Report
Ledger - AR ACT Accounts Receivable (100)

As of: 11/12/2013

Document No	Document Type	Doc Date	Reference	Original	Amending	Applied	Current	Subdays	SubDays	SubDays	SubDays	Future Items
Date						Credits	To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/09/2013	To 02/08/2013	
00782			Frontier Services	2,966.48	2,966.48	0.00	0.00	0.00	0.00	0.00	0.00	2,966.48
00787			NORTHERN LAND COUNCIL	352.00	352.00	0.00	0.00	0.00	0.00	0.00	0.00	352.00
00792			Catholic Care VT	345.00	345.00	0.00	345.00	0.00	0.00	0.00	0.00	0.00
00798			Vogel Mung Development Aboriginal Corporation	8,272.00	8,272.00	0.00	0.00	1,372.00	0.00	0.00	0.00	6,900.00
00808			Dept Of Infrastructure - Tennent Creek CNT	43,922.26	0.00	48.00	16.00	48.00	0.00	0.00	0.00	0.00
00809			IS Australia - Starbucka	4,125.00	4,125.00	0.00	0.00	48.00	0.00	0.00	0.00	4,125.00
00880			Stanley Allen & Lorena Oliver	3,942.85	3,942.85	0.00	0.00	48.00	0.00	0.00	0.00	3,942.85
00899			Dept Of Lands, Planning and the Environment	6,624.00	6,624.00	0.00	0.00	0.00	0.00	0.00	0.00	6,624.00
00904			Dwayne Ross	4,285.17	5,575.67	0.00	0.00	0.00	0.00	0.00	0.00	5,575.67
00934			N & J Kubert	37.00	17.00	0.00	0.00	0.00	0.00	0.00	0.00	17.00
00940			Kym Henderson	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00

Report Group: State Council
 State Budget - Cur
Age Analysis Report - Summary Report
Ledger - AR A/CCT Accounts Receivable (100)

As At: 31/12/2013

Document No	Document Type	Doc Date	Reference	Original	Amending	Unapplied	Current	Subdays	SubDays	SubDays	SubDays	Future Items
Doc						Credits	To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/09/2013	To 02/08/2013	
00946			Dept of Education & Training	440.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	440.00
00948			Regent Pty Ltd	8,422.50	8,422.50	0.00	0.00	0.00	0.00	0.00	0.00	8,422.50
00955			Robert Knowell	88.00	88.00	0.00	0.00	0.00	0.00	0.00	0.00	88.00
00956			Felix Global Foundation	440.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	440.00
00957			Alan Chapman	178.50	178.50	0.00	0.00	0.00	0.00	0.00	0.00	178.50
00962			Department of Human Services	5,466.00	5,466.00	0.00	0.00	0.00	0.00	0.00	0.00	5,466.00
00965			AKTIBOR NT	1,090.00	1,090.00	0.00	0.00	0.00	0.00	0.00	0.00	1,090.00
00972			WESTERN DIESEL	327.25	327.25	0.00	0.00	0.00	0.00	0.00	0.00	327.25
00975			ACOL Hutch	916.00	916.00	0.00	0.00	0.00	0.00	0.00	0.00	916.00
00977			Skysbridge	7,400.42	7,400.42	0.00	0.00	0.00	0.00	0.00	0.00	7,400.42
00982			Bijanti & Company Aboriginal Corporation	17,255.00	17,255.00	0.00	0.00	0.00	0.00	0.00	0.00	17,255.00

Age Analysis Report - Summary Report
 Ledger AIRACT Accounts Receivable (100)

As At 31/12/2013

Document No	Document Type	Doc Date	Reference	Original	Amending	Unapplied Credit	Current	Subsidiary	Subsidiary	Subsidiary	Subsidiary	Future Items
							To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/09/2013	To 02/08/2013	
010986			SIR POWER	500.85	500.85	0.00	0.00	500.85	0.00	0.00	0.00	0.00
010989			Hi-Con Contractors Pty Ltd	154.00	154.00	0.00	0.00	154.00	0.00	0.00	0.00	0.00
010993			Department of Arts and Museums	1,210.00	1,210.00	0.00	0.00	1,210.00	0.00	0.00	0.00	0.00
010995			United Church Printer Services - Katherine	4,068.00	4,068.00	0.00	0.00	4,068.00	0.00	0.00	0.00	0.00
010996			Rev Picwick	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00	0.00	0.00	0.00
010997			Mr David Ross	1,953.00	1,953.00	0.00	0.00	1,953.00	0.00	0.00	0.00	0.00
011001			Boss Price MILA	22.00	22.00	0.00	0.00	22.00	0.00	0.00	0.00	0.00
011002			MISC DEBTOR	55.00	55.00	0.00	0.00	55.00	0.00	0.00	0.00	0.00
011003			Department of Industry	457,500.50	457,500.50	0.00	0.00	457,500.50	0.00	0.00	0.00	0.00
				1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00

1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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Roper Gulf State Council
 State Budget Cut
Age Analysis Report - Summary Report
Ledger ARACT Accounts Receivable (100)

As of 11/12/2013

Document Date	Type	Doc Date	Reference	Original	Outstanding	Unapplied Credits	Current	Subdays	Subdays	Subdays	Subdays	Future Items
							To 02/12/2013	To 02/11/2013	To 02/10/2013	To 02/09/2013	To 02/08/2013	

Selection Criteria

Ledger Name : ARACT
 As of Date : 11/12/2013
 Show Termination of Base currency ? : W
 Minimum Detail of Extended Detail : S
 Aging Period Code : 30
 More

REPORT REPORT

Sort Criteria

Account : Ascending
 a/P currency group : Ascending
 Trans Vtr : Ascending
 Document Date : Ascending
 Document Type : Ascending
 Document Reference : Ascending

**INFRASTRUCTURE AND TECHNICAL SERVICES
REPORT**



ITEM NUMBER	16.1
TITLE	SSM TITLE CHANGE
REFERENCE	439184
AUTHOR	Sharon Hillen, Director of Infrastructure & Technical Services

RECOMMENDATION

- (a) **That Council change the position title of the Shire Service Managers – SSM to Council Services Manager or Roper Gulf Manager Bulman**

BACKGROUND

With the NTG reforms in local government the removal of ‘Shire’ from our name leaves our frontline managers – SSM’s without an appropriate Position Title.

DITS has conducted consultation with all SSM's and have created the following options and recommendations:

- Regional Services Manager – Bulman (RSM)
- Manager Regional Services Bulman (MRS)
- Regional Manager - Bulman (RM),
- Roper Gulf Manager Ngukurr (RGM)
- Council Services Manager (CSM)
- Local Services Manager (LSM)

Some SSM's are in favour of RSM – Regional Services Manager and Council Services Manager. However this does not automatically identify with local government or Council, it is too broad and could give the impression we are in charge of all services.

Other Councils have done the following

- Central Desert - Council Services Manager
 - Vic Daly – Community Manager
 - East Arnhem – Community Service Manager
 - West Arnhem - Council Services Manager
- They thought about “Community Services Manager” but considered that this name could be confused or associated to “community services” such as HACC, Sports & Recreation, and hence not representing the “infrastructure” role that the CSM’s also have.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

**INFRASTRUCTURE AND TECHNICAL SERVICES
REPORT**

ITEM NUMBER	16.2
TITLE	ENVIRONMENT AND ANIMAL MANAGER REPORT
REFERENCE	439398
AUTHOR	Sharon Hillen, Director of Infrastructure & Technical Services

RECOMMENDATION

That Council receive and note the Environment and Animal Manager Second Quarterly report from: October - December 2013.

BACKGROUND

Community Dog Programs were performed at Barunga, Beswick, Borrooloola, Bulman, Jilkminggan, Jodetluk, Manyallaluk, Mataranka, Mulgan, Ngukurr, Numbulwar, Werenbun and Weemol.

In summary:

- 1519 dogs were treated
- 118 cats were treated
- Other animals treated included pigs, cattle, rabbits, and wallabies

The Roper Gulf Regional Council average is below the Northern Territory average of 23.5 dogs per 10 households.

- Bulman/Weemol, Beswick and Urapunga had the highest populations, but these were not exceptionally high. We expect these to start to improve as long as we continue to have low birth rates and low levels of introductions of new dogs.

1. Land Management

- Weed management Plan Implemented and sent to all SSM.
- Some Municipal staff have undertake Smartrain ticket/ spraying under supervision.
- Ongoing Weed ID and Quick-Spray Workshops (each SDC)
- Bulk Chemical order for all location has been conducted/ Allocated.
- Soil workshop was done in Borrooloola Community.

2. Animal Management

- Borrooloola vet visits will be carried out by NT Vet Services.
- Animal Managements education and awareness program needs support from the Education Department.
- On going support from NT Police.
- AMW position still not filled.

3. Environmental Health

- Day to day tasks (school, young mothers, and community residents).

COMMUNITY	PARASITE PROBLEMS	GENERAL HEALTH	COMPLIANCE	OTHER ISSUES
Barunga V1	Ticks and Fleas	Very Good	Very Good	Dogs missing (presumed dead by owners)
Barunga V2	Mange, Ticks and Fleas	Very Good	Good	Time constraints
Beswick V1	Mange and Fleas	Very Good	Excellent	Nil
Beswick V2	Ticks	Excellent	Very Good	Transmissible Venereal Tumours, Some owner reluctance towards desexing, Construction works
Borrooloola	Mange, Ticks and Fleas	Excellent	Excellent	Minor reluctance to desex
Bulman/Weemol	Mange, Ticks and Fleas	Very Good	Very Good	Visit Overdue
Jilkminngan	Mange and Ticks	Very Good	Very Good	Owner absence, Wanting only older dogs to be desexed, Reluctance for castrations
Jodetluk	Mange and Ticks	Very Good	Excellent	Allergies in some animals
Manyallaluk V1	Ticks and Fleas	Very Good	Excellent	Nil
Manyallaluk V2	Mange, Ticks and Fleas	Good	Good	Reluctance to desex as owners want dogs to breed, some owners unavailable
Mataranka	Minimal	Very Good	N/A	Late notice given regarding visit
Mulgan	Mange, Ticks and Fleas	Very Good	Very Good	Reluctance to desex
Ngukurr	Ticks and Fleas	Excellent	Excellent	Dogs eaten by crocodiles, Foals in community – welfare issues
Numbulwar	Mange, Ticks and Fleas	Okay	Excellent	Several new Hot Water Burns cases,
Urapunga	Mange, Ticks and Fleas	Very Good	Excellent	Some animals brought in from out of town
Werenbun	Ticks	Very Good	Very Good	New dogs brought in from out of town, dog aggression

KEY PERFORMANCE INDICATORS

Record #	Performance Measure	Second Quarter
1	Monthly Reporting to DITS	3
2	Number of Incidents/ Complaints	6
4	Number of days spent on weed Management	14
5	Fire breaks and Fuel reduction Activities completed	N/A
6	Number of other stakeholder meeting attended: Type of other stakeholder meetings attended (if any)	-2 Vet meetings -1 Meeting VCL- Land and Planning - 1 Katherine Police
7	Number of vet visits	2

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

INFRASTRUCTURE AND TECHNICAL SERVICES REPORT



ITEM NUMBER	16.3
TITLE	DITS - TECHNICAL SERVICES/ OUTSTATION REPORT REPORT
REFERENCE	439405
AUTHOR	Sharon Hillen, Director of Infrastructure & Technical Services

RECOMMENDATION

- (a) **That Council receive and note the second quarterly report for Communities and Outstations from October 2013 – December 2013.**

BACKGROUND

1.1 OUTSTATION UPDATES

Location	Action Delivered
Werenbun	<ul style="list-style-type: none"> • Twice weekly services checks and rubbish collections • Various housing R&M • Fire and weed control in and around outstation • Repair damaged fencing around housing • Repair damaged water mains • Replace water filter
Jodetluk	<ul style="list-style-type: none"> • Twice weekly services checks • Various housing R&M • Replace sewer treatment tank submersible pump • Weed control in and around outstation
Mulgan Camp	<ul style="list-style-type: none"> • Weed control of sewer effluent evaporation area • Various housing R&M • Fire and weed control in and around outstation • Weekly services checks • Replace sewer submersible pump • Replace bore pump
Mt Catt	<ul style="list-style-type: none"> • tidy up of dump site • Weekly services check and rubbish collection • Service water pump and fill water tanks
Barupunta	<ul style="list-style-type: none"> • Unoccupied • Fire and weed control in and around outstation • Fortnightly services check
Bagetti	<ul style="list-style-type: none"> • Fire and weed control in and around outstation • Fortnightly services check • Repair toilet cistern in ablution block
Mobarn	<ul style="list-style-type: none"> • Can not access outstation as road is washed out. • Have received capital grant funding 2013/14 to repair access road
Badawarka	<ul style="list-style-type: none"> • Install 3 x 6000ltr rain water tanks and stands to 3 x houses • Install rain water guttering to 3 x houses • Install new 15KVA generator • Weed control around community • Minor housing R&M • Weekly services check and rubbish removal
Turkey lagoon	Unoccupied <ul style="list-style-type: none"> • Fire and weed control in and around outstation • Weekly services check
Costello	Unoccupied <ul style="list-style-type: none"> • Fire and weed control in and around outstation • Start pump and fill water tanks

	<ul style="list-style-type: none"> • Sanitize water tank • weekly services check
Boomerang lagoon	Unoccupied <ul style="list-style-type: none"> • Fire and weed control in and around outstation • Start water pump and fill water tank • weekly services check
Numerloori	(Capital Infrastructure Project) <ul style="list-style-type: none"> • Install and erect boundary fencing around outstation • Start water pump and fill water tanks • Service gen-set • Fire and weed control around outstation • weekly services check and rubbish collection
Ganiyarrand (Rosehill)	<ul style="list-style-type: none"> • Fire and weed control in and around outstation • Start water pump and fill water tanks • weekly services check and rubbish collection
Wanmarrie	unoccupied <ul style="list-style-type: none"> • Fire and weed control around outstation Start water pump and fill water tank • Fortnightly services check
Lake Katherine	Unoccupied <ul style="list-style-type: none"> • Start water pump and fill water tank • fortnightly services check
Nullawan	(Capital Infrastructure Project) <ul style="list-style-type: none"> • Install – Erect new boundary fencing around outstation • Repairs to new river water pump • Fire and weed control in and around outstation • Start pump and fill water tanks • weekly services check
Mole Hill	<ul style="list-style-type: none"> • Service generator and water pump • Fire and weed control around outstation • Minor housing R&M
Momob	<ul style="list-style-type: none"> • Unoccupied – Due to excessive sand deposit from previous flood 4yrs ago – have applied for extra capital grant to remove the sand

1. 2 LOGISTIC SCHEDULE

Day	Community	Services
Tuesday	Barunga Beswick Eva Valley	-Food Deliveries -Mail Deliveries -Other items as requested
Wednesday	Mataranka Jilkminggan	-Food Deliveries -Other items as requested
Thursday	Barunga Beswick Eva Valley	Food Deliveries -Mail Deliveries -Other items as requested

1. 3 TECHNICAL SUPPORT TO SHIRE SERVICE MANAGERS

Community	Action Delivered	DURATION
Ngukurr	Install local Traffic signs in and around community	5days
Ngukurr	Install Bollards around community entrance park	8Days
Beswick	Repairs to irrigation river pump	1 Day

1.4 SUPPORT TO OTHER AGENCIES

Agencies	Action Delivered	Duration
Family Community Services	Supply and install Veranda decking for Aged Care : <ul style="list-style-type: none">• Laundry and Storage Faciities	8 Days

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

**INFRASTRUCTURE AND TECHNICAL SERVICES
REPORT**



ITEM NUMBER 16.4
TITLE DITS - ASSET MANAGEMENT REPORT
REFERENCE 439421
AUTHOR Sharon Hillen, Director of Infrastructure & Technical Services

RECOMMENDATION

- (a) **That Council receive and note DITS - Assets Management Report - December 2013 Auction of Fleet, Plant and Equipment**

BACKGROUND

Subsequent to the very successful November 2013 Roper Gulf Regional Shire Auction of Fleet, Plant and Equipment, we were invited to participate in further auction in December 2013.

The Stakeholders December auction were an amalgamation of Shire and other NT Government Departments. The vehicles that our Shire presented were vehicles previously approved for disposal by Council, and unfortunately missed the cut off point for the November auction.

The auction was conducted by the local Katherine family auction company – Orange County Auctions.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

The attached sales summary provided by Orange County Auctions outlines Council with the financial return from the auction.

Orange County Pty Ltd T/A ORANGE COUNTY AUCTIONS PO BOX 580 14 PALMER STREET KATHERINE NT 0850 Analyse Sales [Item] 1/12/2013 through 14/12/2013				
Item #	Name	GST EXC	GST	GROSS SALES
LOT 64	Toyota Hilux	\$15,909.09	\$1,590.91	\$17,500.00
LOT 65	Toyota Hilux	\$9,090.91	\$909.09	\$10,000.00
LOT 66	7x5 Gal Tipping Trailr	\$636.36	\$63.64	\$700.00
LOT 67	7x5 Gal Tipping Trailr	\$727.28	\$72.73	\$800.00
LOT 68	Kubota BX 2350D Tr:	\$454.55	\$45.46	\$500.00
LOT 69	Mitsubishi Triton	\$2,181.82	\$218.18	\$2,400.00
LOT 73	RAV 4 REGO 63085	\$318.18	\$31.82	\$350.00
		\$29,318.19	\$2,931.82	\$32,250.00
	Less: INV 275 Auction Services	(\$2,000.00)	(\$200.00)	(\$2,200.00)
	Amount forwarded t	\$27,318.19	\$2,731.82	\$30,050.00

ATTACHMENTS:

There are no attachments for this report.

**INFRASTRUCTURE AND TECHNICAL SERVICES
REPORT**



ITEM NUMBER 16.5
TITLE DITS - PROJECT MANAGEMENT REPORT
REFERENCE 439423
AUTHOR Sharon Hillen, Director of Infrastructure & Technical Services

RECOMMENDATION

- (a) **That Council receive and note the report on DITS – Project Management Updates.**

BACKGROUND

As at FY ending 31 December 2013 the monetary value of the granted Projects are reflected below:

Infrastructure - \$2,524,779.00

Projects Management team Goals

Successful projects completion within the budget and allocated time frame in a sustainable environment

a. Projects Management Plans, Policy and Strategy

PM team will be undertaking the preparation of specific project management Plans for each project as per the following project phases;

- Consultation
- Construction
- Completion
- QC & QA
- Commissioning & Hand Over

In addition PM team will be undertaking the preparation of the following:

- Project Management Policy
- Project Long Term Financial Plan
- Projects management Strategy
- Development of Standard Operating Manual & Procedures

2. KEY PERFORMANCE INDICATORS

Record #	Performance Measure	Second Quarter
1	Reports submitted to DITS	-
2	Number of Site Visits	8
3	Quarterly report of all Projects status (%)	100%
4	Number of active Projects	28

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Project Status Update fourth Q 2013.pdf



PROJECT STATUS UPDATE 30 DEC 2013

LOCATION	PROJECT	FUNDING	STATUS	PROSPECTS
Shire	CTEP	NT Resources & Energy	Successful Application	Under Consultation
Shire	Centurk office upgrades/Shire office Upgrades	DEEMW	<ul style="list-style-type: none"> ▪ The consultant most of the site visits in the various town centres and shire offices were completed in December for engaging the project's stakeholders in the design phase. All concept design sketches & floor plans have been developed and approved by Sharon Hillen (DIT's Director) and Lara Brennan (Regional Manager Family & Community Services). We are currently communication with the appointed consultant (Thine) so stakeholder discussion on potential changes can occur. • Other design initiatives which the consultants are to consider include energy efficiency and disabled access provisions. 	<p>All Concept Designs Completed</p> <p>Communicating with the consultants for next level of documentation</p>
Shire	'Light up the Dark' LATM 'Roads to Recovery' 'Solar Street Lights' 'Right Path'	RCSG in kind RJCIP Collaboration SPG 50/50	<ul style="list-style-type: none"> • These project initiatives have been aligned and branded collectively 'The Right Path Project'. • Evening lighting at Waugular has been matched and ordered. • Starting with Bulman last week a master plan for each town is to be developed and resource deployment and material acquisitions planned for maximum efficiency. • Stakeholder consultation pending <p>RJCIP will have a collaborative role particularly with the township and street light installations.</p>	<p>R4Q – Tender process completed</p> <p>Procurement completed</p> <p>Lights delivery within 8 Weeks</p>

Project Management Status Update 2nd Quarter 2013

LOCATION	PROJECT	FUNDING	STATUS	PROSPECTS
Banunga	Hanunga Sport & Rec Office	Facilities development	<ul style="list-style-type: none"> Structure has been completed and funding approval is imminent Floor coverings have been ordered with fund balance. Balance of funds may facilitate signage or soft furnishings. 	Ongoing
Borrolokele	Borrolokele Softball Precinct	NRETFAS	<ul style="list-style-type: none"> Discussion on design and softball diamond orientation has been finalised and designer issued with final instructions Engineer's plans have been completed and issue is imminent. General Clearing of area has occurred. Awaiting formal funding to proceed to the next stage. 	Stage 1 complete stage 2 ongoing
Borrolokele	Staff Accommodation	DLCGR	<ul style="list-style-type: none"> Tall accommodation Reno- Tender Process 	Ongoing tender process
Manlyaldobok	Relocate Sport & Rec Office	Facility development NRETFAS	<ul style="list-style-type: none"> Positioning and relocation of existing shipping container now finalised Scope of Works has been amended & finalised. RTSC Technical services will now do the works – PCO to contractor has been resublet. Over all concept site plan has been developed Quotations for the office relocation - Stage construction A Proposal for community stage has been developed 	Drawings have been developed for: S&R office relocation Community Stage Deck, Shade structure. Awaiting for community engagement feedback

Project Management Status Update 2nd Quarter 2013

LOCATION	PROJECT	FUNDING	STATUS	PROSPECTS
Bulnau	VOQ Accommodation	SFG	<ul style="list-style-type: none"> 2 x 2 Bed Transparent Buildings - Tender Process 	ongoing
Ngukurr	Ngukurr Sport and Rec Toilet Facility	SFG	<ul style="list-style-type: none"> Still awaiting solution for connection to power and water supply. Lot boundary issues persist. Distances to available power & water services and capacity of available electrical services remains the single greatest issue. Currently exploring locating within the pool lot and reconfigure the pool fence around the toilets to overcome traversing lots and minimise distances. Power and water representatives are hard to contact for discussion. 	Ongoing design concept completed and placement of the ablation blocks is determined currently in consultation with PKW
Ngukurr	Pool Chemical Shed	SFG	<ul style="list-style-type: none"> High priority project due to OHS and operational needs. Project Plan drafted for comment. Funding variation pending. Funding variation has occurred in expense of shade structure which has been accorded a lower priority 	Ongoing
Wuyularr	Wuyularr Crèche	DIEMER	<ul style="list-style-type: none"> Draft design plans have been issued and the first round of stakeholder meetings has occurred. The building surveyor is preparing a report for the designer to ensure compliance. The compliance and performance requirements for the building are complex however initial assessments suggest that the upgrade is achievable and can be delivered within the budget allocation. Project Plan requires variation to reflect delays in design and compliance. Developing Services plans for power separation application 	Issue of tender documents proposed for late Feb. 2014

Project Management Status Update 2nd Quarter 2013

LOCATION	PROJECT	FUNDING	STATUS	PROSPECTS
Beswick	S&K Amenities	DLGIR	<ul style="list-style-type: none"> • Ablimon transportable block - Tender Process 	
Wugularr	Billabong Heritage Project		<ul style="list-style-type: none"> • Request to media office for liaison to establish the precinct is pending reply. • Interviews with community elders to establish the historical history of the various elements so that interpretation signage can be designed ordered and installed. • General area has been slashed and tiled up. • Area has been mapped with buildings and ruins identified. 	-

Project Management Status Update 2nd Quarter 2013

COMMUNITY SERVICES DIRECTORATE REPORTS

ITEM NUMBER	17.1
TITLE	Community Services Directorate update
REFERENCE	440195
AUTHOR	Catherine Proctor, Director Community Services

RECOMMENDATION

- (a) **That Council receive and note the report on the Community Services Directorate**

BACKGROUND

The Community Services Directorate is responsible for the following business units of Council:

Remote Jobs and Communities Program

- Including CDEP grandfather wages
- Remote School Attendance Strategy (to be confirmed by Council)

Family and Community Services

- Community Aged Care Packages (CACP)
- Home and Community Care (HACC)
- School Nutrition Program
- Childcare centres
- Library
- Indigenous Broadcasting
- Centrelink

Community Safety

- Night Patrol
- Sport and Rec – inc. After School Care and Vacation Care
- Youth Services – inc. Youth Diversion

This report is based on the Shires activities in relation to the Shire Plan 2013-2014 and addresses the operations progress for the first two quarters of the year.

Key Achievements & Critical issues

Funding agreements haven been finalised for the majority of grant-funded programs. Many agreements have now been negotiated over periods exceeding 12 months which offers improved planning continuity, stability, and reassurance for staff employed by those programs. Details of the funding agreements entered into by Council are shown in a separate attachment.

Key positions are filled in community based positions offering more stability for programs and improved supervision and leadership of the workforce. Recent appointments include:

- Bulman – Community Services Coordinator – Rob Daylight
- Numbulwar – Community Safety Coordinator – Nicholas Crawford
- Beswick – RJCP Employment Coordinator – Don Blackman

December 2013/January 2014 School Holiday Program has run according to schedules for the most part and we will prepare a special report on the school holiday program in February 2014.

Community Safety initiatives have included a quick response camp, youth diversion camp, drum beat and counselling. Ngukurr Night Patrollers participated in a professional development trip to Berrimah Police Call Centre and Parliament House. In February there is a week-long suicide awareness campaign to be held at Numbulwar.

There are many articles in the December newsletter outlining some of the successes achieved by Community Services in the first half of the year.

Strategic Plans/Projects

Strategic programs for 2013/2014 include:

- **Remote Jobs and Communities Program**

Working with jobseekers across the shire to help them participate in meaningful training and employment activities, and achieve sustainable employment outcomes.

This new program commenced in July 2013 and will continue for 5 years until June 2018.

The RJCP business unit is responsible for servicing 1200-1300 jobseekers across the Central Arnhem and Ngukurr Numbulwar regions which include the following communities:

- Barunga
- Beswick
- Manyallaluk
- Bulman and Weemol
- Binjari
- Mataranka and Mulggan Camp
- Jilkminggan
- Ngukurr and Urapunga
- Numbulwar
- Minyerri and Roper Valley

The Gulf-Savannah region comprising Borroloola, Robinson River and homelands is serviced by a joint enterprise owned by Mabunji Aboriginal Corporation and Mungoorbada Aboriginal Corporation.

- **Community Safety Program**

An integrated approach to working with communities to promote community harmony and safety, prevention of anti-social behaviour, and responsiveness to incidents.

The sport and recreation, youth services, and night patrol teams work towards safer communities. We work with external agencies to broker solutions and improve the effectiveness of community safety strategies.

- **Youth Leadership in Communities Program**

“Youth are our most valuable resource.” We will continue to support Youth Voice Committees and offer opportunities for Youth to participate in activities that will increase their confidence and leadership skills to benefit the local community.

- **Caring for Communities Program**

Working with children and the aged to ensure a supportive, nurturing environment for our most vulnerable members of society. Council provides a range of services for the young and old across the Shire.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 280 Program funding arrangements and contacts.pdf
- 2 280 13-14 Community Services KPIs.pdf
- 3 13-14 Community Services KPIs financials.pdf

PROGRAM FUNDING RECEIVED BY COUNCIL FOR COMMUNITY SERVICES PROGRAMS

Code	Activity Description	13/14 Funding (ex gst)	Confirmed/ Indicative	Contract end date	Funded by
REMOTE JOBS AND COMMUNITIES PROGRAM					
314	RJCP Service Fees	\$2,925,000	indicative	30/06/18	Dept of Prime Minister and Cabinet
315	CDEP Grandfather wages	\$1,257,000	estimated	30/06/17	Dept of Prime Minister and Cabinet
316	RJCP Participation Account	\$2,925,000	indicative	30/06/18	Dept of Prime Minister and Cabinet
317	RJCP Youth Leadership & Development Corps	\$287,000	indicative	30/06/18	Dept of Prime Minister and Cabinet
318	RJCP Outcomes Payments	\$1,919,303	indicative	30/06/18	Dept of Prime Minister and Cabinet
370	Remote School Attendance Strategy		unconfirmed	31/12/15	Dept of Prime Minister and Cabinet
FAMILY AND COMMUNITY SERVICES					
341	CACP	\$612,539	indicative	ongoing	Dept of Health and Ageing
342	Ageed Care NT Jobs Package	\$651,360	confirmed	30/06/17	Dept of Health and Ageing
344	HACC services	\$173,396	confirmed	30/06/14	Dept of Health and Ageing
345	IBS NT Jobs in Transition	\$189,834	confirmed	30/06/14	Dept of Regional Australia, Local Government, Arts and Sport
346	Indigenous Broadcasting	\$75,000	confirmed	30/06/14	Dept of Broadband, Communications and the Digital Economy
347	JET Creche	\$771,223	confirmed	30/06/14	Dept of Education, Employment and Workplace Relations
348	Library	\$157,434	confirmed	30/06/14	Dept of Arts and Museums
349	School Nutrition Program	\$100,326	confirmed	31/12/13	Dept of Education, Employment and Workplace Relations
350	Centralink agency	\$700,078	confirmed	30/06/14	Dept of Human Services
352	Disability In-home support	\$43,656	confirmed	30/06/15	Dept of Health and Families
COMMUNITY SAFETY					
170	Australia Day	\$3,000	confirmed	31/01/14	Australia Day Council
401	Night Patrol	\$2,705,074	confirmed	30/06/14	Dept of Prime Minister and Cabinet
403	Outside School Hours Care	\$224,148	confirmed	30/06/14	Dept of Prime Minister and Cabinet
404	Indigenous Sport and Recreation Program (ISARP)	\$199,209	confirmed	30/06/15	Dept of Prime Minister and Cabinet
405	Job Creation Package - Sport and Rec Program	\$573,320	confirmed	30/06/14	Dept of Prime Minister and Cabinet
406	Grass Roots	\$4,500	confirmed	31/12/13	Dept of Sport and Recreation
407	NTG Sport and Rec Program	\$238,000	estimated	30/06/13	Dept of Sport and Recreation
409	Sport and Rec Bus			Internal	
410	National Youth Week / Youth Vibe grants			One-offs	Office of Youth Affairs, Dept of the Chief Minister
412	Youth Diversion Program	\$215,000	confirmed	30/06/14	Dept of Correctional Services
414	Volatile Substance Abuse	\$48,387	confirmed	30/06/15	Dept of Health
415	67568 Youth In Communities	\$995,680	confirmed	30/06/14	Dept of Prime Minister and Cabinet
416	Youth Engagement Grants	\$11,000	confirmed	31/07/13	Office of Youth Affairs, Dept of the Chief Minister
463	Facility Development Grants	\$50,000	confirmed	30/06/14	Dept of Sport and Recreation

280 Program funding arrangements and contacts.xls

2013-2014 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Community Services General (DIRECTOR OF COMMUNITY SERVICES)	Baseline	38	Number of employees in community services programs	177	156		
			39	Number of employees leaving community service programs	21	15		
			40	Number of new community service employees	19	15		
			53	Actual Vs budget report for the period	See attachment	See attachment	See attachment	See attachment
			86	Community service staff retention rate	88.14%	90.38%		
			91	Ratio/percentage over or under spend actual to budget for the Directorate of Community Services	47%	63%		
		Effectiveness	93	Percentage of RGSC contribution to Agency Services	15%	15%		
			94	Actual percentage of returned agency funding to the total agency funding	-	-		
			95	Actual percentage of unspent agency funding carried forward	-	-		
			118	Community staff retention compared to previous year	unknown	unknown	unknown	unknown
			122	Operating as per budget for the Directorate of Community Services	51%	73%		
			123	Percentage of targeted income	89%	84%		
Efficiency Indicator	125	Reduction in returned agency funding	-	-				
	126	Reduction in the amount of agency funding carried forward	-	-				

2013-2014 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st	2nd	3rd	4th
					Quarter	Quarter	Quarter	Quarter
Safe, Strong and Vibrant Communities	Remote jobs in Community Program (REGIONAL MANAGER REMOTE JOBS AND COMMUNITIES PROGRAM)	Baseline	49	Number of RJCP job seekers	1303	1320		
			50	Number of new RJCP job seekers	1303	7		
			51	Number of job seekers placed in employment	26	23		
			52	Number of job seekers completing training	0	0		
			53	Actual Vs budget report for the period	See attachment	See attachment	See attachment	See attachment
		Effectiveness	90	Ratio/percentage over or under spend actual to budget	22%	32%		
			92	RJCP percentage of actual income to target income	39%	79%		
			121	Operating as per budget	53%	41%		
		Efficiency Indicator	123	Percentage of targeted income	39%	79%		

2013-2014 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st	2nd	3rd	4th	
					Quarter	Quarter	Quarter	Quarter	
Safe, Strong and Vibrant Communities	Youth Leadership in Communities Program (Incorporating Youth Diversion Projects, Sports & Rec. Activities) (REGIONAL MANAGER COMMUNITY SAFETY)	Baseline	46	Number of Sport and Recreation events	390/585				
			47	Number of Youth Services events	195/195				
		Effectiveness	48	Number of youth participating in Youth Services events	2154				
			53	Actual Vs budget report for the period	See attachment	See attachment	See attachment	See attachment	
		Efficiency Indicator	90	Ratio/percentage over or under spend actual to budget	63%	76%			
			121	Operating as per budget	50%	95%			
		Community Safety Program (REGIONAL MANAGER COMMUNITY SAFETY)	Efficiency Indicator	123	Percentage of targeted income	119%	76%		
				41	Number of community safety patrols	690/715	/ 715	/ 715	/ 715
				53	Actual Vs budget report for the period	See attachment	See attachment	See attachment	See attachment
				90	Ratio/percentage over or under spend actual to budget	63%	76%		
Efficiency Indicator	121	Operating as per budget	50%	95%					
	123	Percentage of targeted income	119%	76%					

2013-2014 COMMUNITY SERVICES KEY PERFORMANCE INDICATORS



Goal	Strategy	Measure	KPI No.	Performance Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Safe, Strong and Vibrant Communities	Caring for Community Program (Aged care and Creche services) (REGIONAL MANAGER FAMILY AND COMMUNITY SERVICES)	Baseline	42	Number of children enrolled in crèche	33	62		
			43	Number of Aged Care clients	103	100		
			44	Number of staff - crèche	14	13		
			45	Number of staff – Aged Care	22	24		
			53	Actual Vs budget report for the period	See attachment	See attachment	See attachment	See attachment
			87	Aged Care staff to client ratio	1:5	1:4		
		Effectiveness	88	Crèche staff to client ratio	1:2.3	1:4.7		
			89	Increase in # crèche enrolments	unknown	29		
			90	Ratio/percentage over or under spend actual to budget	56%	81%		
		Efficiency Indicator	119	Crèche staff to client ratio compared to previous year	similar	similar		
			120	Aged Care staff to client ratio compared to previous year	unknown	unknown		
			121	Operating as per budget	50%	83%		
			123	Percentage of targeted income	110%	97%		

G:\XL ONE REPORTS\Community Services\13-14 Community Services KPIs

Roper Gulf Shire Council
Income & Expenditure Report
for the year 2013 - 2014
 from period 1 to period 6



14GLACT	KPIs 121,122	14GLBUD2		KPIs 90,91,92,123	14GLBUD2
Year to Date Actual (\$)	Expenditure against Income	Year to Date Budget (\$)	Variance (\$)	Actual vs Budget	Full Year Budget (\$)

Income

26 - AGENCY - RJCP	4,180,290	5,306,087	1,125,797	79%	10,612,174
30 - AGENCY - Family and Community	1,871,753	1,922,835	51,082	97%	3,845,670
34 - AGENCY - Community Safety	2,133,449	2,790,054	656,605	76%	5,580,109
Total Income	8,185,492	10,018,976	1,833,484	84%	20,037,953

Expenditure

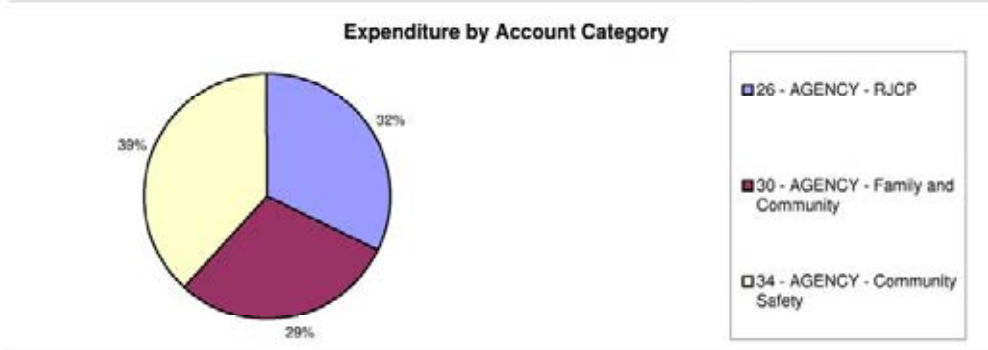
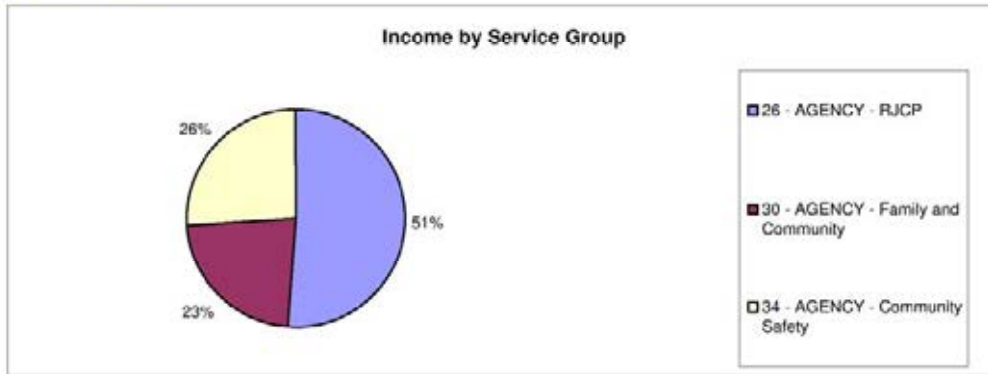
26 - AGENCY - RJCP	1,708,102	41%	5,306,087	3,597,985	32%	10,612,174
30 - AGENCY - Family and Community	1,548,793	83%	1,909,174	360,381	81%	3,818,348
34 - AGENCY - Community Safety	2,028,961	95%	2,658,166	629,205	76%	5,316,332
Total Expenditure	5,285,855	73%	9,873,427	4,587,571	63%	19,746,855

Surplus/(Deficit)

	2,899,637	145,550	-2,754,088		291,098
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Capital Expenditure

30 - AGENCY - Family and Community	0	22,500	22,500	0%	45,000
34 - AGENCY - Community Safety	0	150,000	150,000	0%	300,000
Total Capital Expenditure	0	172,500	172,500	0%	345,000



COMMUNITY SERVICES DIRECTORATE REPORT

ITEM NUMBER	17.2
TITLE	Remote School Attendance Strategy - 2 year funding agreement
REFERENCE	440203
AUTHOR	Catherine Proctor, Director Community Services

RECOMMENDATION

- (a) **That Council accept the funding agreement from the Dept. of Prime Minister to operate the Remote School Attendance Strategy for the period January 2014 to December 2015.**
- (b) **That Council approve the purchase of three new minibuses to be leased internally by the RJCP program to support the Remote School Attendance Strategy.**

BACKGROUND

At the last Council meeting Council gave in-principle support for the Remote School Attendance Strategy provided that the project is fully funded by the Dept of Prime Minister and Cabinet.

This strategy has been targeted at schools in Barunga, Beswick and Bulman.

The attached funding agreement supports a fully funded Remote School Attendance Strategy in conjunction with job seeker activities to be funded from the RJCP participation account.

Furthermore this program will facilitate the acquisition of three new minibuses to support school attendance in these communities.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

This project will require Council to purchase three new minibuses which will be leased by the RJCP program to support the Remote School Attendance Strategy.

ATTACHMENTS:

1 sw3003_17-01-2014_13-48-00.pdf



Australian Government
Department of Social Services

Roper Gulf Shire Council
 PO Box 1321
 KATHERINE NT 0851

PO Box 9820
 DARWIN NT 0801
 Telephone: 08 8928 6172
 Facsimile: 02 6133 8957

Attention Ms Catherine Proctor

Dear Madam,

I am pleased to offer the following Funding to your organisation to undertake the following Activity/ies under the following Programs.

Program	Activity Name	Funding Amount (GST inclusive)
Economic Development and Participation	Remote School Attendance Strategy	\$878,534.80
Total		\$878,534.80

The Schedule/s, any Supplementary Conditions, the contents of the booklet entitled 'Terms and Conditions – Standard Funding Agreement: For Funding Agreements entered into from 11 May 2011' and any documents incorporated by reference into this document or the Schedule form the Funding Agreement. All these documents are provided to you with this letter. The Funding Agreement can only be varied by written agreement between you and us.

A separate Schedule is provided for each Program, each Schedule may contain one or more Activities. Additional Schedules may be added to this Funding Agreement by means of variation.

As part of the funded activity, you should also give consideration to the post-funding life of the activity, including how the successful results of the activity and any assets and tangible outcomes will be managed for the duration of their agreed life.

Provision of this Funding is subject to the Schedule/s being signed by both you and us. Funding will be paid to you as set out in the Schedule/s dependent upon your ongoing compliance with the Funding Agreement.

This offer of Funding does not imply any commitment to further funding.

You are provided with two originals of each Schedule both of which must be signed by you. The signature block is at the end of each Schedule. By signing the Schedule/s you have agreed to enter into the Funding Agreement.

Once you have signed both copies of each Schedule/s, you must return them to us at the above address within thirty (30) Business Days of the date of this letter otherwise this offer will lapse.

When we receive the signed Schedule/s, we will sign and date them and return one copy of each Schedule to you for your organisation's records.

If you believe that you will have difficulties complying with any part of the Funding Agreement, then you will need to resolve these before signing this Funding Agreement. If you are uncertain about any aspects of this Funding Agreement you should seek independent legal advice before execution.

The Account Manager/Contact Officer for you to contact regarding any query or issue relating to this agreement is Steve Bowker on 08 8936 5043 or email steve.bowker@deewr.gov.au.

Yours sincerely



a/State Manager

Signed for and on behalf of the Commonwealth of Australia by the relevant Delegate, represented by and acting through the Department of Social Services ABN 36 342 015 855, on behalf of the Department of the Prime Minister and Cabinet.

17 January 2014

SCHEDULE – STANDARD FUNDING AGREEMENT

Agreement id:

Schedule Id:

SCHEDULE: Economic Development and Participation

Schedule commencement date: 14.01.14

Schedule completion date: 30.11.16

Item A	OUR PROGRAM INFORMATION	
A.1	Program Name	Economic Development and Participation
A.2	<p>Program Objectives To improve the capacity of Indigenous Australians to participate in the economy.</p> <p>Program Components Remote Jobs and Communities Program – Community Development Fund To support social and economic development and participation of Indigenous peoples, Indigenous communities and Job Seekers in the Remote Jobs and Communities Program (RJCP)</p>	

Item B	YOUR ACTIVITY INFORMATION (see also Clause 2 of the Terms and Conditions)	
B.1	Name of Organisation	Roper Gulf Shire Council
B.2	ABN	94 746 956 090
B.3	Activity Name	Remote School Attendance Strategy
	Activity Start Date	14 January 2014
	Activity End Date	30 June 2016
	<p>This Schedule must be read and interpreted in conjunction with the <i>'Terms and Conditions - Standard Funding Agreement: For Funding Agreements entered into from 11 May 2011'</i>. The Schedule and the Terms and Conditions should not be read separately from each other.</p> <p>Strategy Details The Remote School Attendance Strategy (the Strategy) is designed to lift school attendance levels in 40 remote communities. The Strategy aims to support parents, carers and interested community members to work with schools and families to ensure children go to school every possible day.</p> <p>The Strategy will fund the set-up of a team to increase school attendance rates in the targeted communities. The team will comprise of Student Attendance Supervisors (SASs) and Student Attendance Officers (SAOs) who will be supported by Remote Jobs and Communities Program Provider (RJCP providers), and their staff on the ground. The roles and responsibilities of SASs and SAOs will vary, depending on the particular needs of the targeted communities, and successful aspects of the strategy over time in getting kids to school. Part of their duties will include the collection and on-forwarding of data related to weekly school attendance information to the Department and to be determined specifically with each community and school.</p> <p>Key Roles and Responsibilities RJCP providers have a key role in the strategy including employing and resourcing the SASs, who will mentor and support SAOs. The broad duties of SASs and SAOs are detailed in Annexure B to this Schedule. The duties can be tailored to meet local circumstances subject to agreement between both parties, and as detailed in the approved Activity Work Plan.</p> <p>The SAOs will be RJCP participants, working on the ground in this important role. They will be employed and supported by the RJCP providers through their normal participation obligations.</p>	

Words or phrases defined in the Terms and Conditions carry the same meaning in this Schedule

STFA SCHEDULE – v4.3

- 1 -

SCHEDULE – STANDARD FUNDING AGREEMENT

	<p>along with additional, specific training and any other relevant capacity building required. The SASs ideally should be Aboriginal or Torres Strait Islander people. The SAOs must be Aboriginal and Torres Strait Islander people recruited from the local community where the strategy is to operate.</p> <p>Activity Details As part of this funding, you must:</p> <ul style="list-style-type: none"> - Employ Student Attendance Officers (SAOs) and Student Attendance Supervisors (SASs), including: <ul style="list-style-type: none"> o Advertise the available positions locally. o Develop and implement a selection strategy, as specified in Supplementary Condition Item "H". Recruitment. o Maintain a register of suitable candidates for future vacancies. o Undertake the recruitment process in a timely manner to ensure the new SASs and SAOs recruits start in the positions at the beginning of Term 1, 2014. o Ensure the SAOs and SASs positions are available and filled for the duration of the funding period. o Ensure SASs and SAOs have appropriate working with children checks, or equivalent checks in the relevant state/territory jurisdictions (see also clause 19 of the Terms and Conditions - Standard Funding Agreement). o Ensure that employment terms and conditions of SASs and SAOs comply with all relevant legislation, awards and industrial agreements, - Provide additional support for SASs and SAOs including: <ul style="list-style-type: none"> o Provide induction training sessions for new recruits. o Provide essential basic or, mandatory, training, such as Occupational Health and Safety training, and Safe Working Environment with children training. Further training may be detailed in the activity workplan as agreed between the parties. o Provide required materials such as uniforms, stationery and other equipment. - In locations where the Strategy is operating: <ul style="list-style-type: none"> o Work with school principals, school councils and community representatives to implement the Strategy and complement existing services and programmes directed at improving school attendance. o Work with school principals, school council and community representatives to ensure the Strategy implemented does not duplicate existing services and programmes. o Work within the community in a collaborative and respectful manner in implementing the Strategy. - Fulfil the reporting requirements as part of this funding agreement, including: <ul style="list-style-type: none"> o Collect and provide the Department with administrative and performance information on a monthly basis and as specified in Item E. Reporting. The Department will provide service providers with the reporting templates. o Provide the Department with weekly data collection report. The Department will provide you with a reporting template. o Provide the Department with other reports as requested from time to time. 																
	<p>Activity Performance Indicators The following indicators are to be reported on for monthly activity reports</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 75%;">Performance Indicator Description</th> <th style="width: 20%;">Target</th> </tr> </thead> <tbody> <tr> <td></td> <td colspan="2">Activity Specific Indicators</td> </tr> <tr> <td style="text-align: center;">1</td> <td>Number of Student Attendance Supervisors/Mentors (SASs) recruited and who commence duty over the reporting period.</td> <td style="text-align: center;">As per activity workplan</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Number of Student Attendance Officers (SAOs) recruited and who commence duty over the reporting period.</td> <td style="text-align: center;">As per activity workplan</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Number of SAOs and SASs who were at work</td> <td style="text-align: center;">As per activity workplan</td> </tr> </tbody> </table>			Performance Indicator Description	Target		Activity Specific Indicators		1	Number of Student Attendance Supervisors/Mentors (SASs) recruited and who commence duty over the reporting period.	As per activity workplan	2	Number of Student Attendance Officers (SAOs) recruited and who commence duty over the reporting period.	As per activity workplan	3	Number of SAOs and SASs who were at work	As per activity workplan
	Performance Indicator Description	Target															
	Activity Specific Indicators																
1	Number of Student Attendance Supervisors/Mentors (SASs) recruited and who commence duty over the reporting period.	As per activity workplan															
2	Number of Student Attendance Officers (SAOs) recruited and who commence duty over the reporting period.	As per activity workplan															
3	Number of SAOs and SASs who were at work	As per activity workplan															

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		during the reporting period.	
4		Number of hours worked: SASs, SAOs; full-time, part-time.	As per activity workplan
5		Number of families contacted by SASs and SAOs – record of successful and unsuccessful attempts to contact families, number of families where there is no response.	As per activity workplan
6		Number of children helped to get to school on each school day.	As per activity workplan
7		Number of referrals to other service/authorities.	As per activity workplan
8		Number of events at schools/in communities attended by SASs/SAOs to support and promote school attendance.	As per activity workplan
9		New enrolments at local school/s in the Remote School Attendance Strategy due to help from SASs/SAOs.	As per activity workplan
10		Number of families informed of attendance requirements and available assistance.	As per activity workplan
11		Perceptions of contribution SASs and SAOs have made to school attendance during the month/problems/barriers to be addressed.	Qualitative comments
<p>The information listed below on location, service area and the attributed DSS funding amounts will be used by us to provide reports, by region, on DSS's funding. The information may be published on a Commonwealth web site. Any changes to the location or service area information must be advised to DSS within thirty (30) Business Days of any change commencing and will be subject to our prior approval.</p>			
Location information			
The Activity will be delivered from the following site location/s			
	Location Type	Name	Address
1	RJCP Region 33 Central Arnhem	Barunga School	Barunga (Bamyili) Northern Territory 0852
2	RJCP Region 33 Central Arnhem	Bulman School	Bulman Northern Territory 0852
3	RJCP Region 33 Central Arnhem	Wugularr School	Beswick Northern Territory 0852
Service area information			
The Activity will service the following service areas			
	Type	Service Area	
1	Remote communities with low levels of school attendance	NT	

Item C	FUNDING AND PAYMENT (see also Clause 6 of Terms and Conditions)			
C.1	Financial Year	Amount Payable	GST component (if applicable)	Total
	2013-2014	\$196,244.00	\$19,624.40	\$215,868.40
	2014-2015	\$395,489.00	\$39,548.90	\$435,037.90
	2015-2016	\$206,935.00	\$20,693.50	\$227,628.50
Bank Account Information:				

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SCHEDULE – STANDARD FUNDING AGREEMENT

	You must notify us in writing of any changes to these account details:	
	BSB Number	065 902
	Financial Institution	Commonwealth Katherine
	Account Number	10313315
	Account name	Roper Gulf Shire Council

Item D	Budget
	Allocated budget for provider is at Annexure C .

Item E	REPORTS (see also Clause 5 of the Terms and Conditions)
All reports must be provided within the timelines set out at Item F	
E.1	Performance Reports (Against Performance Indicators listed in Item B) Monthly performance reports against the Performance Indicators in Item B . They must be provided on the last working day of each month, as detailed in Item F .
E.2	Activity Work Plan A template will be provided by the Department. The Activity Work Plan is to be completed within one month of execution of the funding agreement. The Activity Work Plan may be reviewed and amended by agreement between the parties over the life of this agreement.
E.3	Annual Report NOT APPLICABLE
E.4	Financial Acquittal Reports <ul style="list-style-type: none"> • Non-audited financial acquittal report every six months on the dates listed in Item F. • In accordance with Clause 10 of the terms and conditions provide an Independently Audited Financial Report on the due date listed in Item F.
E.5	Other Reports <ul style="list-style-type: none"> • You must provide Weekly Attendance Information and Data Collection report on the Template provided by us each Monday following the week you are reporting on or on the first working day if the Monday is a public holiday. • You must provide a mid-Activity Report on the Template provided by us on the due date listed in Item F. • You must participate in Review Meetings as agreed between both parties on the dates specified in Item F.

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SCHEDULE – STANDARD FUNDING AGREEMENT

MILESTONES / REPORTING REQUIREMENTS / PAYMENT SCHEDULE						
Item F	Milestones and Reports	Activity (if Applicable)	Information to be included	Due Date	Payment Amount (GST excl.)	GST
2013						
F.1	Funding Agreement Executed		FUNDING AGREEMENT EXECUTED	17 JANUARY 2014	2013-2014 PAYMENT \$98,122.00	\$9,812.20
2014						
F.2	Monthly report		Provide us with a Performance report on the template provided by us on the first Monday of the month, or on the first working day if the Monday is a public holiday, as specified in Item E.1.			
F.3	Weekly Data Collection Report		Provided us with a Weekly Attendance Information and Data Collect report on the template provided by us on the first Monday of the week, or on the first working day if the Monday is a public holiday, as specified in Item E.5.			
F.4	Activity Work Plan provided		PROVIDE ACTIVITY WORKPLAN AS PER ITEM E.2	31 JANUARY 2014		
F.5	End of first month: Milestone review meeting		MEETING IF PARTIES CONSIDER IT IS NEEDED	30 MARCH 2014		
F.6	First Quarterly Review meeting		DISCUSSION BETWEEN THE PARTIES ON AGREED AGENDA RE PROGRESS AND ISSUES	30 MARCH 2014	2013-2014 PAYMENT \$98,122.00	\$9,812.20

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SCHEDULE – STANDARD FUNDING AGREEMENT

Item F	MILESTONES / REPORTING REQUIREMENTS / PAYMENT SCHEDULE					
<p>The following table combines all of your reporting requirements. If you comply with the terms of this Agreement, we will make payments to you on the first available Business Day on or after the due date as set out below or, where no date is specified, then by mutual agreement as and when required.</p>						
Milestones and Reports	Activity (if Applicable)	Information to be included	Due Date	Payment Amount (GST excl.)	GST	
F.7	Second Quarterly Review meeting	DISCUSSION BETWEEN THE PARTIES ON AGREED AGENDA RE PROGRESS AND ISSUES	1 JULY 2014	2014-2015 PAYMENT \$98,873.00	\$9,887.30	
F.8	Mid Activity Report	REPORT AS PER ITEM E.5	1 JULY 2014			
F.9	Non-audited financial acquittal report	PROVIDE NON-AUDITED FINANCIAL ACQUITTAL REPORT FOR THE PERIOD 1 JANUARY 2014 TO 30 JUNE 2014 S PER ITEM E.4.	31 JULY 2014			
F.10	Third Quarterly Review meeting	DISCUSSION BETWEEN THE PARTIES ON AGREED AGENDA RE PROGRESS AND ISSUES	30 SEPTEMBER 2014	2014-2015 PAYMENT \$98,872.00	\$9,887.20	
F.11	Independently Audited Financial Acquittal Report	PROVIDE INDEPENDENTLY AUDITED FINANCIAL ACQUITTAL REPORT AS PER ITEM E.4.	31 OCTOBER 2014			
F.12	Fourth Quarterly Review meeting	DISCUSSION BETWEEN THE PARTIES ON AGREED AGENDA RE PROGRESS AND ISSUES	31 DECEMBER 2014	2014-2015 PAYMENT \$98,872.00	\$9,887.20	
2015						
F.13	Monthly report	Provide us with a Performance report on the template provided by us on the first Monday of the month, or on the first working day if the Monday is a public holiday, as specified in Item E.1.				

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SCHEDULE – STANDARD FUNDING AGREEMENT

MILESTONES / REPORTING REQUIREMENTS / PAYMENT SCHEDULE						
Item F						
The following table combines all of your reporting requirements. If you comply with the terms of this Agreement, we will make payments to you on the first available Business Day on or after the due date as set out below or, where no date is specified, then by mutual agreement as and when required.						
Milestones and Reports	Activity (if Applicable)	Information to be included	Due Date	Payment Amount (GST excl.)	GST	
F.14	Weekly Data Collection Report	Provided us with a Weekly Attendance Information and Data Collect report on the template provided by us on the first Monday of the week, or on the first working day if the Monday is a public holiday, as specified in Item E.5.				
F.15	Non-audited financial acquittal report	PROVIDE NON-AUDITED FINANCIAL ACQUITTAL REPORT FOR THE PERIOD 1 JULY 2014 TO 31 DECEMBER 2014 AS PER ITEM E.4.	31 JANUARY 2015			
F.16	Fifth Quarterly Review meeting	DISCUSSION BETWEEN THE PARTIES ON AGREED AGENDA RE PROGRESS AND ISSUES	30 MARCH 2015	2014-2015 PAYMENT \$98,872.00	\$9,887.20	
F.17	Sixth Quarterly Review meeting	DISCUSSION BETWEEN THE PARTIES ON AGREED AGENDA RE PROGRESS AND ISSUES	1 JULY 2015	2015-2016 PAYMENT \$103,467.50	\$10,346.75	
F.18	Mid-activity report	PROVIDE MID-ACTIVITY REPORTS AS PER ITEM E.5 ON THE TEMPLATE PROVIDED	1 JULY 2015			
F.19	Non-audited financial acquittal report	PROVIDE NON-AUDITED FINANCIAL ACQUITTAL REPORT FOR THE PERIOD 1 JANUARY 2015 TO 30 JUNE 2015 AS PER ITEM E.4.	31 JULY 2015			
F.20	Seventh Quarterly Review meeting	DISCUSSION BETWEEN THE PARTIES ON AGREED AGENDA RE PROGRESS AND ISSUES	30 SEPTEMBER 2015	2015-2016 PAYMENT \$103,467.50	\$10,346.75	

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SCHEDULE – STANDARD FUNDING AGREEMENT

MILESTONES / REPORTING REQUIREMENTS / PAYMENT SCHEDULE						
Item F						
The following table combines all of your reporting requirements. If you comply with the terms of this Agreement, we will make payments to you on the first available Business Day on or after the due date as set out below or, where no date is specified, then by mutual agreement as and when required.						
Milestones and Reports	Activity (if Applicable)	Information to be included	Due Date	Payment Amount (GST excl.)	GST	
F.21	Independently Audited Financial Acquitall Report	PROVIDE INDEPENDENTLY AUDITED FINANCIAL ACQUITALL REPORT ASPER ITEM E.4.	31 OCTOBER 2015			
F.22	Eighth Quarterly Review meeting	DISCUSSION BETWEEN THE PARTIES ON AGREED AGENDA RE PROGRESS AND ISSUES	31 DECEMBER 2015			
2016						
F.23	Non-Audited Financial Acquitall Report	PROVIDE NON-AUDITED FINANCIAL ACQUITALL REPORT FOR THE PERIOD 1 JULY 2015 TO 31 DECEMBER 2015 AS PER ITEM E.4.	31 JANUARY 2016			
F.24	Independently Audited Financial Acquitall Report	PROVIDE INDEPENDENTLY AUDITED FINANCIAL ACQUITALL REPORT ASPER ITEM E.4.	31 OCTOBER 2016			

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SCHEDULE – STANDARD FUNDING AGREEMENT

Item G	INSURANCE REQUIREMENTS (see also Clause 21 of the Terms & Conditions)
	The department's policy is that it is the grant recipient's decision to determine what insurance they need in order to meet the agreement deliverables.

Item H	ASSETS (see also Clause 13 of the Terms & Conditions)
	You may acquire Assets necessary for service delivery purposes. You must seek our approval prior to purchasing Assets with the Funding.

Item I	SUBCONTRACTORS (see also Clause 28 of the Terms & Conditions)
	None specified

Item J	SPECIFIED PERSONNEL (see also Clause 29 of the Terms & Conditions)
	The following Specified Personnel are required to undertake the Activity/ies as indicated: None Specified

Item K	CONFIDENTIAL INFORMATION (see also Clause 17 of the Terms & Conditions)
	Our confidential information is: Information relating to individuals of a personal or private nature that would be subject to the Privacy Act Your confidential information is: Information relating to individuals of a personal or private nature that would be subject to the Privacy Act.

Item L	NOTICES (see also Clause 38 of the Terms & Conditions)
Our contact details and address for notices	
Name or Position	Harry Abrahams
Phone	08 8928 6172
Email	Harry.Abrahams@dss.gov.au
Postal Address	GPO Box 9820 DARWIN NT 0801
Your contact details and address for notices	
Name or Position	Amanda Haigh

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SCHEDULE – STANDARD FUNDING AGREEMENT

Phone	08 8972 9000
Email	grants.ropergulf@ropergulf.nt.gov.au
Postal Address	PO Box 1321 KATHERINE NT 0851

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ANNEXURE A - Supplementary Conditions

Q. Changes to the *Privacy Act 1988 (Cth)* - 12 March 2014

Q.1 The parties agree that, with effect from 12 March 2014 all references in this Agreement to 'Information Privacy Principle' or 'Information Privacy Principles' are to be read as a reference to 'Australian Privacy Principle' or 'Australian Privacy Principles'.

Q.2 This change will occur on 12 March 2014 so as to reflect a change that has been made to section 95B of the *Privacy Act 1988 (Cth)* which received Royal Assent on 12 December 2012 but which does not take effect until 12 March 2014.

H. RECRUITMENT

H.1 This Supplementary Condition applies where we provide Funding to pay staff salaries for new or vacant positions.

H.2 You must recruit, or engage a suitable employment agency to recruit, employees for the Student Attendance Supervisors and Student Attendance Officers in accordance with this Item H.

H.3 You must:

- a) prepare a duty statement and selection-criteria statement before advertising the position and make these statements available to all applicants;
- b) advise all applicants (either in the selection criteria or elsewhere) that the selection process will require applicants to undertake a Police Check or a similar check by appropriate authorities, checks to confirm that no Commonwealth, State or Territory law prohibits that Person from being engaged in a capacity where they may have contact with Vulnerable Persons and comply with all other legal requirements of the place where the Activity, or part of the Activity is being conducted in relation to engaging or deploying persons in a capacity where they may have contact with Vulnerable Persons;
- c) advertise the position locally. If requested by us, you must provide us with a copy of the advertisement;
- d) appoint a selection panel, consisting of at least two people, to assess suitable applicants and select the most suitable applicant for the position, having regard to:
 - (i) the selection criteria statement;
 - (ii) equal employment opportunity principles; and
 - (iii) the results of the checks required under clause 19 of Terms and Conditions; and
- e) ensure that no member of the selection panel has a conflict of interest or the appearance of a conflict of interest. A conflict of interest arises if a person's interest conflicts with their duty to act honestly, fairly and professionally.
- f) If in accordance with Item H.3, you employ a person, you must set out the terms and conditions of the employment contract in writing. You must further ensure that the contract includes a reasonable probation period and complies with all relevant legislation.

H.4 If you engage a suitable employment agency in accordance with Item H.2, you must require in writing the employment agency to follow the process set out in Item H.3.

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SCHEDULE – STANDARD FUNDING AGREEMENT

- H.5 If you employ a person or persons under this Item H:
- e) if the selected applicant's period of employment extends beyond the period of the Funding, you acknowledge that we may not approve further funding for that position;
 - a) we reserve the right not to release Funding for the salaries of employees who, in our opinion, do not have the necessary expertise to fulfil the obligations of the position we fund.

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SCHEDULE – STANDARD FUNDING AGREEMENT

ANNEXURE B Job descriptions for Student Attendance Supervisors/Mentors and Student Attendance Officers

Strategy Details

The Remote Student Attendance Strategy (the Strategy) is designed to lift school attendance levels in 40 remote communities. The Strategy aims to support parents, carers and interested community members to work with schools and families to ensure children go to school every possible day.

The Strategy will fund the set-up of a team to increase school attendance rates in the targeted communities. The team will comprise of Student Attendance Supervisors (SASs) and Student Attendance Officers (SAOs) who will be supported by Remote Jobs and Communities Program Provider (RJCP providers), and their staff on the ground. The roles and responsibilities of SASs and SAOs will vary, depending on the particular needs of the targeted communities, and successful aspects of the strategy over time in getting kids to school. Part of their duties will include the collection and on-forwarding of data related to weekly school attendance information to the Department which is to be determined specifically with each community and school.

NB The following are typical duties with the actual duties to be decided at community level between the relevant school, Remote Jobs and Community Programme providers and the community

Position Description: Student Attendance Supervisor/Mentor

Job purpose: To support families, parents, carers and children so that school aged children attend school regularly and on time.

Report to: [will depend on local arrangement]/Provider

Hours of work: Term time (x weeks per year), X hours per week, over school days, lunch break(?)

Responsibilities: Supervise and mentor attendance officer team.

Key tasks:

- (1) Supervise, guide and mentor a team of attendance officers.
- (2) Organise resources to assist attendance officers to do their jobs.
- (3) Assist schools and communities in the implementation of attendance policies and priorities.
- (4) Participate in teams, networks and committees to achieve improvements in school enrolment, attendance and being on time, and work collaboratively with school staff and families to improve attendance.
- (5) Support school communities with attendance issues and procedures.
- (6) Complete and collect relevant information and reports, for example, number of attendance officers employed and working during the term, hours worked by attendance officers, activities performed by attendance officers, response of communities to attendance officers.

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(7) Other duties commensurate with level of the position.

Special requirements:

Standing and respect in community.

People selected for these positions will need to undertake child safe environment training and be required to undertake a Working with Children Check.*

Be willing to undertake work-related learning activities.

*The names of this training and check differs in each states and territory.

Position Description: Student Attendance Officer

Job purpose: To support families, parents, carers and children so that school aged children attend school regularly and on time.

Report to: [will depend on local arrangement]/Student Attendance Supervisor/Mentor

Hours of work: Term time (x weeks per year), X hours per week, over school days, lunch break(?)

Responsibilities:

Key tasks:

Under guidance and direction of the Student Attendance Supervisor/Mentor:

- (1) Make a daily check on children not attending school.
- (2) Visit the homes of children not attending school and places where children "hang out".
- (3) Talk to parents and carers about the help that is needed to get children to school.
- (4) Walk or drive children to school if this help is requested by a parent or carer.
- (5) Talk with parents, carers and the school to make sure children who need help with food, uniforms, homework or afterschool care get the support they need.
- (6) Help with promoting and informing people in the community about the importance of regular school attendance.
- (7) Providing information and reports to the Student Attendance Supervisor/Mentor.

Special requirements:

Standing and respect in community.

People selected for these positions will need to undertake child safe environment training and be required to undertake a Working with Children Check.*

Be willing to undertake work-related learning activities.

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SCHEDULE – STANDARD FUNDING AGREEMENT

*The names of this training and check differs in each states and territory.

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ANNEXURE C – Approved Budget

APPROVED BUDGET

Client:	Roper Gulf Shire Council	Agreement id:	
Activity:	Remote School Attendance Strategy	Schedule id:	
As At:	16 January 2014		

<u>INCOME</u>	2013/2014	2014/2015	2015/2016	<u>TOTAL</u>
Operational				
Total	\$196,244.00	\$395,489.00	\$206,935.00	\$798,668.00
GST	<u>\$19,624.40</u>	<u>\$39,548.90</u>	<u>\$20,693.50</u>	<u>\$79,866.80</u>
INCOME TOTAL	<u>\$215,868.40</u>	<u>\$435,037.90</u>	<u>\$227,628.50</u>	<u>\$878,534.80</u>

EXPENDITURE

Operational				
Supervision (SAs)	\$90,069.00	\$189,145.00	\$99,301.00	\$378,515.00
Operation (SAOs)	\$72,000.00	\$144,000.00	\$72,000.00	\$288,000.00
Training (SAs)	\$1,200.00	\$2,400.00	\$1,200.00	\$4,800.00
Ochre Cards	\$801.00	\$0.00	\$850.00	\$1,651.00
Uniforms/Tools/Equipment	\$6,300.00	\$7,800.00	\$6,300.00	\$20,400.00
Administration Costs	<u>\$25,874.00</u>	<u>\$52,144.00</u>	<u>\$27,284.00</u>	<u>\$105,302.00</u>
Sub-Total	<u>\$196,244.00</u>	<u>\$395,489.00</u>	<u>\$206,935.00</u>	<u>\$798,668.00</u>
GST	<u>\$19,624.40</u>	<u>\$39,548.90</u>	<u>\$20,693.50</u>	<u>\$79,866.80</u>
EXPENDITURE TOTAL	<u>\$215,868.40</u>	<u>\$435,037.90</u>	<u>\$227,628.50</u>	<u>\$878,534.80</u>

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SCHEDULE – STANDARD FUNDING AGREEMENT

Signatories to this Agreement

Parties Commonwealth of Australia, as represented by and acting through The Department of Social Services ABN 36 342 015 855, Tuggeranong Office Park, Soward Way (Cnr Athllon Drive), Greenway ACT 2900, on behalf of the Department of the Prime Minister Cabinet, ("us", "we" or "our")
Roper Gulf Shire Council ABN 94 746 956 090 of 29 Crawford Street, Katherine NT 0850 ("you" or "your")

Executed by the parties as an agreement on the day the last party signs, which is
.....Day ofYear

Signed for and on behalf of the Commonwealth of Australia by the relevant Delegate, represented by and acting through the Department of Social Services ABN 36 342 015 855, on behalf of the Department of the Prime Minister and Cabinet, in the presence of:

(Signature of Departmental Representative)/...../..... (Signature of Witness)/...../.....
(Name of Departmental Representative) (Name of Witness in full)
(Position of Departmental Representative)

Other

Signed by Roper Gulf Shire Council ABN 94 746 956 090, in the presence of:

(Signature of Party)/...../..... (Signature of Witness)/...../.....
(Name of Party) (Name of Witness in full)

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