



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 28 APRIL 2021

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 28 April 2021 at 8:30AM
The Mataranka Community Hall,
Mataranka, Northern Territory

Your attendance at the meeting will be appreciated.

Marc GARDNER
ACTING CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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20 CLOSED SESSION

- 20.1 Ordinary Meeting of Council - 24 February 2021
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).
- 20.2 South West Gulf Ward Report
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).
- 20.3 Local Authority Membership Nominations
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii).
- 20.4 Local Authority Resignations
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).
- 20.5 Procurement and Tendering
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (d).
- 20.6 Burial Charges
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).

- 20.7 Aboriginal Benefits Account Homelands Grant
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).
- 20.8 Borroloola Sports Courts - Project Update and procurement issues
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (d) (e).
- 20.9 Purchase of land for staff accomodation at Mataranka
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i) (c)(iii) (c)(iv) (d) (e).
- 20.10 Tender Selection Panel for Urapunga internal loop road resealing project.
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (e).
- 20.11 Modifications to the Animal Management Program
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(a) (c)(iv) (d).

RESUMPTION OF MEETING

21 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	6.1
TITLE	Ordinary Meeting of Council - 24 February 2021
REFERENCE	1064079
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council confirms the minutes from the meeting held on 24 February 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

BACKGROUND

The Council met on 24 February 2021 and held their Ordinary Meeting in Barunga.

Attached are the recorded minutes from that meeting for Council to confirm.

The next Ordinary Meeting is scheduled on 16 June 2021 at 8:30am in Katherine.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1 [↓](#) Ordinary Meeting of Council 2021-02-24 [1758] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
HELD AT THE BARUNGA SERVICE DELIVERY CENTRE, BARUNGA, NT
ON WEDNESDAY, 24 FEBRUARY 2021 AT 9:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE (Chairperson)
- Deputy Mayor Hele LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Clifford DUNCAN;
- Councillor Samuel EVANS (via video conference);
- Councillor Don GARNER;
- Councillor Marlene KARKADOO (via video conference);
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Owen TURNER.

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Paul WILSON, Acting General Manager of Community Services and Engagement;
- Naomi HUNTER, Executive Manager; and
- Chloe IRLAM, Governance Engagement Coordinator.

1.3 Guests

- Amanda HAIGH, Chief Minister and Cabinet;
- Jordan Elliot Chief Minister and Cabinet;
- Nell Brown, resident;
- Anne-Marie LEE, resident;
- Ruth KELLY, resident; and
- Louise LEE, resident.

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 9:02am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2021 RESOLVED (Donald GARNER/Annabelle DAYLIGHT) CARRIED

The council accepted the apologies from Councillor David MURRUNGUN, Councillor Deanna KENNADY, Councillor Selina ASHLEY and Ossie DAYLIGHT for the meeting 23 February 2021.

5 QUESTIONS FROM THE PUBLIC

The Mayor invited the guest Nell BROWN to speak.

5.1 HOUSING

2/2021 RESOLVED (Donald GARNER/Owen TURNER) CARRIED

Nell BROWN spoke to Council and advised the three (3) new buildings are covered with water in the surrounding area.

ACTION: Acting Chief Executive Officer to write to NTG Housing regarding concerns about the adequate drainage.

Nell BROWN left the meeting, the time being 9:06am

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 ORDINARY MEETING OF COUNCIL - 11 DECMEBER 2020

3/2021 RESOLVED (Clifford DUNCAN/Edwin NUNGGUMAJBARR) CARRIED

That Council confirms the minutes from the meeting held on 11 December 2020 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

4/2021 RESOLVED (Donald GARNER/Clifford DUNCAN) CARRIED

That Council:

- (a) Receives and notes the Action List; and
- (b) Approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Numbulwar Cemetery
- Old Clinic at Numbulwar
- Ngukurr Visiting Officer Quarters
- Borrooloola Bridge Opening
- Community Grants Committee Update

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10 CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES**10.1 CONFIRMATION COMMITTEE MINUTES**

5/2021 RESOLVED (Edwin NUNGGUMAJBARR/Annabelle DAYLIGHT) CARRIED

That Council adopts the recommendations from the Finance Committee Meeting held on 27 January 2021.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

6/2021 RESOLVED (Helen LEE/Samuel EVANS) CARRIED

That Council accepts the incoming correspondence.

ACTION: ACEO to write to Minister Chancy Peach and Mr Steve Edington, MLA, regarding roads in Borroloola

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

7/2021 RESOLVED (Owen TURNER/Annabelle DAYLIGHT) CARRIED

That Council accepts the outgoing correspondence.

ACTION: Acting General Manager Corporate and Community Services to write to the Jilkminggan Community Aboriginal Corporation regarding the Jilkminggan Cemetery expansion until matter is resolved.

13 WARD REPORTS**13.1 NEVER NEVER WARD REPORT**

8/2021 RESOLVED (Judy MacFARLANE/Annabelle DAYLIGHT) CARRIED

That Council:

- (a) Receives and notes the Never Never Ward Report;
- (b) Approves the recommendations from the Mataranka Local Authority meeting held on 2 February 2021;
- (c) Approves the recommendations from the Jilkminggan Local Authority meeting held on 2 February 2021.

13.2 NYIRANGGULUNG WARD REPORT

9/2021 RESOLVED (Helen LEE/Donald GARNER) CARRIED

That Council:

- (a) Receives and notes the Nyiranggulung Ward Report
- (b) Approves the recommendations from the Beswick Local Authority meeting held on 8 February 2021;
- (c) Approves the recommendations from the Manyallaluk Local Authority meeting held on 8 February 2021;
- (d) Approves the recommendations from the Barunga Local Authority meeting held on 9 February 2021.

13.3 NUMBULWAR NUMBIRINDI WARD REPORT

10/2021 RESOLVED (Clifford DUNCAN/Edwin NUNGGUMAJBARR) CARRIED

That Council receives and notes the Numbulwar Numbirindi Ward Report.

13.4 SOUTH WEST GULF WARD REPORT

11/2021 RESOLVED (Donald GARNER/Marlene KARKADOO) CARRIED

That Council receives and notes the South West Gulf Ward Report.

13.5 YUGUL MANGI WARD REPORT

12/2021 RESOLVED (Owen TURNER/Clifford DUNCAN) CARRIED

That Council:

- (a) Receives and notes the Yugul Mangi Ward Report;
- (b) Approves the recommendations from the Ngukurr Local Authority meeting held on 4 February 2021; and
- (c) Approves the recommendations from the Urapunga Local Authority meeting held on 4 February 2021.

It was noted that the Yugal Mangi Ward Report should read that The Ngukurr Local Authority met as a Provisional meeting that became Quorum on Thursday, 4 February 2021.

14 GENERAL BUSINESS

14.1 COMMERCIAL RATES REPLENISHMENT PROGRAM

13/2021 RESOLVED (Donald GARNER/Clifford DUNCAN) CARRIED

That Council approves the certification of rates concession to eligible commercial rate payers 2020-21.

14.2 BULMAN ROADS UPGRADE UPDATE

14/2021 RESOLVED (Helen LEE/Owen TURNER) CARRIED

That Council:

- (a) Receives the report pertaining to local roads upgrade and note that benefit of obtaining Aboriginal Area Protection Authority (AAPA) certificate for undertaking these works; and
- (b) Advises the Acting Chief Executive Officer of the Council should approach and liaise with Traditional Land Owners to consult about the project.

14.3 LOCAL AUTHORITY MEMBER RESIGNATIONS

15/2021 RESOLVED (Clifford DUNCAN/Donald GARNER) CARRIED

That Council:

- (a) Accepts the Local Authority resignation of Simone Baker from the Jilkminggan Local Authority;
- (b) Accepts the Local Authority resignation Lorraine Bennett from the Beswick Local Authority; and
- (c) Removes Dale MURRUNGUN and Virginia NUNDHIRRIBALA from the Numbulwar Local Authority due to lack of attendance.

14.4 COUNCIL NOMINATED REPRESENTATIVE TO THE INDEPENDENT COMMISSIONER AGAINST CORRUPTION (NT)

16/2021 RESOLVED (Donald GARNER/Owen TURNER) CARRIED

That the Council approves Marc Gardner, Acting Chief Executive Officer as the Nominated Recipient for Roper Gulf Regional Council to the Office of the Independent Commissioner Against Corruption NT (ICAC).

15 EXECUTIVE REPORTS

15.1 MAYOR'S UPDATE

17/2021 RESOLVED (Helen LEE/Annabelle DAYLIGHT)

CARRIED

That Council notes and accepts the Mayor's update report.

Three Barunga residents, Anne-Marie LEE, Ruth KELLY and Louise LEE, joined the meeting, the time being 9:34am.

15.2 LGANT CALL FOR POLICY AND ACTION MOTIONS

RECOMMENDATION

That Council submit motions to LGANT on issues of strategic importance.

It was noted this report will be removed from the agenda as it is duplicated as item 15.9.

The Mayor then invited the recent guests to speak to Council, the time being 9:35am.

Anne-Marie LEE spoke to Council. Anne-Marie LEE raised concerns about drainage issues, the houses are currently flooded and this creates issues to the residents with health effects. Anne-Marie LEE stated she had raised issues when she was on the Council. Anne-Marie LEE requested Council to review the issues.

The Mayor responded that hopefully the Local Member for Arnhem is here. The NTG representative is present and we will advocate through them that the houses are currently flooded.

Anne-Marie LEE, Ruth KELLY, Louise LEE and Nell BROWN, left the meeting, the time being 9:38am.

Amanda HAIGH and Jordon ELLIOTT joined the time being 9:43am

Amanda HAIGH and Jordon ELLIOTT left the meeting, time being 9:45am

ACTION: ACEO to forward information for the housing drainage issues to Minister Chancy Paech MLA, Minister for Remote Housing and Town Camps.

15.3 FUNDING AGREEMENT - MUNICIPAL AND ESSENTIAL SERVICES SPECIAL PURPOSE GRANT

18/2021 RESOLVED (Owen TURNER/Samuel EVANS)

CARRIED

That Council approves the Municipal and Essential Services Funding Agreement, which provides funding of \$32,310 (GST Exclusive), by signing, dating and affixing the common seal to one copy of the Agreement.

15.4 FUNDING AGREEMENT VARIATION - SCHOOL NUTRITION PROJECT

19/2021 RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR)

CARRIED

That Council approves the School Nutrition Project Deeds of Variation by signing, dating and affixing the common seal to one copy of each Deed.

15.5 VARIATION TO INDIGENOUS YOUTH RECONNECT PROJECT

20/2021 RESOLVED (Clifford DUNCAN/Samuel EVANS)

CARRIED

That Council approves the variation to the Indigenous Youth Reconnect Project Grant

Agreement by signing, dating, and affixing the common seal to one copy of the Deed of Variation.

15.6 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM

21/2021 RESOLVED (Donald GARNER/Marlene KARKADOO) CARRIED

That Council approves the Local Roads and Community Infrastructure Grant Agreement by signing, dating, and affixing the common seal to one copy of the Agreement.

15.7 VARIATION TO FUNDING - OUTSIDE SCHOOL HOURS CARE

22/2021 RESOLVED (Samuel EVANS/Helen LEE) CARRIED

That Council approves the Outside School Hours Care Deed of Variation, by signing, dating and affixing the common seal to one copy of the Deed.

15.8 CHIEF EXECUTIVE OFFICER'S REPORT

23/2021 RESOLVED (Clifford DUNCAN/Donald GARNER) CARRIED

That Council receives and notes the Chief Executive Officer's Report.

15.9 LGANT CALL FOR POLICY AND ACTION MOTIONS

24/2021 RESOLVED (Helen LEE/Annabelle DAYLIGHT) CARRIED

That the Council submit motions to LGANT on issues of strategic importance.

16 DEPUTATIONS AND PETITIONS

Nil.

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

17.1 CESSATION OF VETERINARY PROGRAM SUPPORT BY MRM CBT BORROLOOLA AND ROBINSON RIVER

25/2021 RESOLVED (Donald GARNER/Owen TURNER) CARRIED

That Council:

- (a) Receives and notes report regarding Borroloola and Robinson River Veterinary Program;
- (b) Supports funding for one vet visit to Borroloola in April until ongoing information is provided; and
- (c) Delegates the Acting Chief Executive Officer to undertake a review of the full program and report back to Council.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

18.1 COUNCIL'S FINANCIAL REPORT AS AT 31.01.2021

26/2021 RESOLVED (Donald GARNER/Clifford DUNCAN) CARRIED

That the Council receives and notes the financial reports as at 31 January 2021.

ACTION: Acting Chief Executive Officer to provide a report for the next Ordinary Meeting of Council regarding outstanding rates prior to 14/15.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

19.1 ROADS PROJECTS UPDATE

27/2021 RESOLVED (Annabelle DAYLIGHT/Owen TURNER)

CARRIED

That Council receives and notes the Roads Projects update.

It was noted that correspondence from the Projects Coordinator was received regarding the Line Marking for community safety. This matter was discussed and noted.

19.2 TENDER SELECTION PANEL & TENDER AWARD DELEGATION TO ACTING CHIEF EXECUTIVE OFFICER FOR CONSTRUCTION OF PLAYGROUND AND BBQ SHED NUMBULWAR COMMUNITY

28/2021 RESOLVED (Samuel EVANS/Clifford DUNCAN)

CARRIED

That Council:

- (a) Approves the tender selection panel; and**
- (b) Delegates authority to the Acting Chief Executive Officer to award the contract for Construction of Playground and BBQ shed Numbulwar Community.**

19.3 AUDIT OF VISITING OFFICER'S QUARTERS (VOQS)

29/2021 RESOLVED (Donald GARNER/Owen TURNER)

CARRIED

That Council notes report and approves a further budget allocation to conduct necessary repairs to each Visiting Officer Quarters accommodation of not greater than \$50,000 (total \$200,000).

19.4 LOCAL AUTHORITY PROJECT FUNDING UPDATE

30/2021 RESOLVED (Donald GARNER/Clifford DUNCAN)

CARRIED

That Council receives and notes the Local Authority Projects Update.

ACTION: Acting Chief Executive Officer to review Local Authority project funding reports to be up to date as much as possible before being presented to council.

The following discussion points were noted:

Barunga Local Authority Project Funding Table to reflect the removal of the Hardshade to "Equipment, Softball and Fencing" and add the addition of \$10,000 for Jumping Castle.

Borrooloola Local Authority Project Funding tables needs to be updated.

Jilkmिंगgan Local Authority Project Funding table to reflect \$12,000 irrigation and \$50,000 for shade structure.

Mataranka Local Authority Project Funding Table to reflect \$50,000 go towards statues in Stan Martin Park.

Ngukurr Local Authority Project Funding Table to reflect \$170,000 to the Sports Court Program.

The meeting stopped for Morning Tea, the time being 10.14am.

The meeting resumed from Morning Tea, the time being 10:49am

The meeting moved to item 17.1, then Section 20 of the items of Other General Business

20 ITEMS OF OTHER GENERAL BUSINESS

20.1 NUMBULWAR CEMETERY

31/2021 RESOLVED (Edwin NUNGGUMAJBARR/Clifford DUNCAN)

CARRIED

ACTION: Acting Chief Executive Officer to follow up on Section 19 lease agreement with the Northern Land Council regarding the new cemetery at Numbulwar.

20.2 OLD CLINIC AT NUMBULWAR

32/2021 RESOLVED (Annabelle DAYLIGHT/Helen LEE)

CARRIED

ACTION: Acting Chief Executive Officer to write letter to the NTG (Health Department) for Ngukurr and Numbulwar regarding the Status of Clinics to receive an update.

The Borroloola teleconference line dropped out, the time being 10:53am.

The Borroloola teleconference line re-joined the meeting, the time being 10:54am.

20.3 NGUKURR VISITING OFFICER QUARTERS

33/2021 RESOLVED (Owen TURNER/Samuel EVANS)

CARRIED

That Council delegates the ACEO to:

- (a) Investigate the disposal of the old contractors quarters at lot 297 at Ngukurr; and**
- (b) Dispose of the quarters via sale by tenderer.**

20.4 BORROOLOOLA BRIDGE OPENING

The date is planned for the Rocky Creek Bridge opening is to be held on 18 May 2020 with Minister Infrastructure, Planning and Logistics Eva LAWLER to attend.

Council received and noted the Rocky Bridge Opening Update.

It is noted there were 2 other items that was noted for other General Business that have been recorded in the Confidential Minutes. These 2 items are: Ngukurr Airport Toilet (20.5) and Ngukurr Stage (20.6).

It was noted Council moved into the confidential session, the time being 10:59am.

21 CONFIDENTIAL SESSION

DECISION TO MOVE TO CONFIDENTIAL SESSION

34/2021 RESOLVED (Samuel EVANS/Clifford DUNCAN)

CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

21.1 Ordinary Meeting of Council - 11 December 2020 - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*

21.2 Barunga - Bagala Road Cul-de-sac project - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (d) (e).*

21.3 Outstanding Rates - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b).*

21.4 Revised Code of Conduct (Staff) - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*

21.5 Road Projects Tender Updates - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (d) (e).*

21.6 Local Government Act 2019 Statutory Instrument Review - *The report will*

conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv) (e).

20.7 Big Rivers Regional Coordination Committee - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iii) (c)(iv) (d) (e).

21.8 CouncilBiz Report - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (d) (e).

21.9 Council Projects Status - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).

21.10 Borroloola Sports Courts Project Funding and Project Status (Stage 1) - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iv) (d) (e).

21.11 Ngukurr Oval (Lot 340 Ngukurr) - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (e).

The Ordinary Meeting of Council resumed at 1:05pm.

RESUMPTION OF MEETING

35/2021 RESOLVED (Helen LEE/Owen TURNER)

CARRIED

That Council moved to return to the open session of the Ordinary Meeting of Council and declared the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

The meeting stopped for lunch, the time being 1:05pm.

The meeting returned from lunch, the time being 1:45pm

It was noted Council moved into the confidential session, the time being 1:46pm.

21.12 DECISION TO MOVE TO CONFIDENTIAL SESSION

36/2021 RESOLVED (Marlene KARKADOO/Clifford DUNCAN)

CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008.

The Ordinary Meeting of Council resumed at 1:47pm.

RESUMPTION OF MEETING

37/2021 RESOLVED (Owen TURNER/Clifford DUNCAN)

CARRIED

That Council moved to return to the open session of the Ordinary Meeting of Council and declared the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

20.5 COMMUNITY GRANTS COMMITTEE UPDATE

38/2021 RESOLVED (Donald GARNER/Edwin NUNGGUMAJBARR)

CARRIED

That Council received and noted the approved the Funding Applications - Community

Grants Committee 2020-21 Round 2 including:

- (a) Mataranka School;**
- (b) School of the Air; and**
- (c) Animal Management In Rural and Remote Indigenous Communities (AMRRIC).**

It was noted the Community Grants 3rd Round is opened from 1 March 2021 - 11 April 2021.

20 CLOSE OF MEETING

The meeting terminated at 2:08pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 24 February 2021 and will be confirmed at the next meeting.

Mayor Judy MacFARLANE
Confirmed on Wednesday, 28 April 2021.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER 7.1
TITLE Action List
REFERENCE 1064081
AUTHOR Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council:

- (a) Receives and notes the Action List;
- (b) Approves the removal of completed items.

BACKGROUND

ORDINARY COUNCIL MEETING ACTION LIST

CURRENT ACTIONS							
DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE DIVISION
24 Feb 21	OMC	5.1	Barunga Housing Drainage	Lack of adequate drainage in houses. ACEO to write letter to NTG.	COMPLETED	Immediate issues resolved. Letter sent to Minister for Remote Housing and Town Camps. Acknowledgement of issue and study being undertaken by DIPL.	OCEO
24 Feb 21	OMC	11.1	Town Camp Roads in Borroloola	Road conditions. ACEO to write to Minister C. Paech, and Member for Barkly.	COMPLETED	Letter written to Member for Barkly. Meetings with Minister for Remote Housing and Town Camps. Minister advised \$100,000 funding to be provided to Council for immediate repairs. Minister acknowledged responsibility of issue. Some new subdivision works about to commence. Council to work with NTG and	OCEO

						other stakeholders e.g. Mabunji to advocate greater funding requirements for replacement.	
24 Feb 21	OMC	12.1	Jilkminggan Cemetery Expansion	A.GM.Corporate & Community Services to write to Jilkminggan Community Aboriginal Corporation	COMPLETED	A response letter was received. This is included in the incoming correspondence. Jilkminggan Community Aboriginal Corporation admitted awareness of the issue and requirement to resolve.	OCEO
24 Feb 21	OMC	18.1	Outstanding Rates	Report to be submitted to next OMC regarding rates prior to 14/15.	NOT COMPLETED	Reconciliation of accounts being undertaken prior to reporting to Council. Will provide update at future Council meeting.	CEO
24 Feb 21	OMC	19.4	Local Authority Project Funding Reports	Reports provided to be as up to date as possible before submission to Council.	COMPLETED	Latest round of Local Authority Meetings included up to date information.	OCEO
24 Feb 21	OMC	20.1	Numbulwar Cemetery	ACEO follow up on Section 19 lease agreement with NLC.		Currently investigating status of previous work. Will require further liaison with TO's and LA, submitting and EOI for a S19 lease, AAPA clearance, formal surveying and subdivision, environmental and cemetery act registration. This action may take up to two years to completed.	CEO

24 Feb 21	OMC	20.2	Old Clinic at Numbulwar and Ngukurr	ACEO to write to NTG (health department) for update on the status of old clinics in Numbulwar and Ngukurr.	COMPLETED	Letter written to CEO of NT Health. No response received yet. Response will be included in incoming correspondence.	OCEO
24 Jun 20	OMC	19.4	BULMAN ROADS UPGRADES	CEO to work with LA to identify if Council should approach Traditional Owners and custodians about the benefit of obtaining AAPA certificate for undertaking works	Ongoing	Little progress due to LA cancellations. A report has been submitted to OMC 24 Feb 2021. April 2021 Bulman LA was cancelled. Weemol Road – application for disaster funding for repair.	OCEO
28 Oct 20	OMC	14.5	URAPUNGA LOOP INTERNAL ROAD	CEO to scope and project estimate to reseal Urapunga loop road. (Urapunga Loop Internal Road will be included in the long term roads planning).	In progress	A report was submitted to the March 2021 roads Committee with cost estimates. The roads committee moved to allocate \$420,000.00 towards this project.	CEO
28 Oct 20	OMC	14.6	URAPUNGA COMMUNITY HALL	Projects team scheduled to do a trip end of January 2021 to do a feasibility study. Cost estimate prepared by 2nd week of February followed by the project plan.	In progress	Project plan to include: <ul style="list-style-type: none"> • Scope of work • Cost estimate • Risk assessment • Timeline for the project. Ongoing. CSM engaged a contractor to carry out the work in the hall. The scope is to secure the area by constructing a mesh wall and a fence.	CEO
28 Oct 20	OMC	14.8	BARUNGA RELOCATION OF NIGHT PATROL	CEO to investigate the opportunity to relocate the Night Patrol Office in Barunga.	In progress	Budget allocated. Contractor to be engaged when other works needed.	CEO

						Possible Jawoyn Contracting/CDP undertake work.	
28 Oct 20	OMC	14.9	BARUNGA TEMPORARY LIBRARY	Requests Council to install veranda/shade	In Progress	SOW has been prepared. Received the cost estimate of \$14,000 without certification as the building categorized as temporary building for Barunga Library. Possible Jawoyn Contracting/CDP undertake work.	CEO
28 Oct 20	OMC	14.11	NUMBULWAR CURSING	Councillor NUNGGUMABJARR to liaise with Numbulwar community members and present options back to Council about cursing and possible signage options.	In Progress	Action delayed due to staff movements and coinciding with LA meetings.	COUNCILLOR

ADVOCACY ONLY

DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE DIVISION
27 Feb 19	OMC	13.5	PROPOSED SUBURB FOR NUMBULWAR ** Repeated item from previous Action list from OMC 29.07.2020	Council to contact the Northern Territory Government for its formal position in regard to the new suburb for Numbulwar.	Ongoing	February 2021: Update provided by DIPL. Recommend removal from action list. Will take several years to eventuate, however the NT government have committed to this matter.	CEO

Acronyms:

CEO Chief Executive Officer
 IS&P Infrastructure Services and Planning
 NLC Northern Land Council
 NTG Northern Territory Government
 OCEO Office of the Chief Executive Officer

ATTACHMENTS

CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES



ITEM NUMBER	10.1
TITLE	Confirmation Committee Minutes
REFERENCE	1149714
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council adopts the recommendations from;

- (a) The Audit Committee Meeting held on 03 March 2021; and
- (b) The Finance and Roads Committee Meetings held on 24 March 2021.

BACKGROUND

The Audit Committee met in Katherine on Wednesday, 03 March 2021 at 10:00am, attached are the recorded minutes from that meeting for Council to review.

The Roads Committee met in Katherine on Wednesday, 24 March 2021 at 8:30am, attached are the recorded minutes from that meeting for Council to review.

The Finance Committee met in Katherine on Wednesday, 27 January 2021 at 10:30am, attached are the recorded minutes from that meeting for Council to review.

UPCOMING COMMITTEE MEETINGS

9 June 2021 At 10:00am	Audit Committee Meeting	Support Centre Katherine
26 May 2021 At 8:30am	Roads Committee Meeting	Support Centre Katherine
26 May 2021 At 10:30am	Finance Committee Meeting	Support Centre Katherine

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- [1](#) Audit Committee 2021-03-03 [1767] Minutes.DOCX
- [2](#) Roads Committee 2021-03-24 [1773] Minutes.DOCX
- [3](#) Finance Committee Meeting 2021-03-24 [1775] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, AUDIT COMMITTEE
MEETING HELD AT THE ROPER ROOM, ROPER GULF REGIONAL COUNCIL
SUPPORT CENTRE,
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 3 MARCH 2021 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Independent Member Garry LAMBERT (Chairperson);
- Councillor Donald GARNER; and
- Independent Member Carolyn EAGLE.

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability; and
- Chloe IRLAM, Governance Engagement Coordinator.

1.3 Guests

Nil.

2 MEETING OPENED

The Audit Committee Meeting opened at 10:06 am.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

79/2021 RESOLVED (Donald GARNER/Carolyn EAGLE)

CARRIED

The Audit Committee accepted the tendered apologies from Councillor Marlene KARKADOO and Councillor David MURRUNGUN.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

80/2021 RESOLVED (Donald GARNER/Carolyn EAGLE)

CARRIED

The Audit Committee confirmed the minutes from the meeting held on 18 November 2020 and affirmed them to be a true and accurate record of the meetings decisions

and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

81/2021 RESOLVED (Carolyn EAGLE/Donald GARNER)

CARRIED

The Audit Committee:

- a) That Received and noted Action List; and
- b) Approved the removal of completed items.

8 CALL FOR ITEMS OF GENERAL BUSINESS

9 DISCLOSURES OF INTEREST

Independent Member Carolyn EAGLE declared interest that she is on the Audit Committee board for CouncilBIZ.

The Chair of the Committee and other members in attendance thanked Ms Eagle and deemed that there were no matters of direct conflict of interest within the agenda with her role as a member of the CouncilBiz Audit Committee.

10 INCOMING CORRESPONDENCE

11 OUTGOING CORRESPONDENCE

12 GENERAL BUSINESS

12.1 AUDIT MANAGEMENT LETTER UPDATE

82/2021 RESOLVED (Carolyn EAGLE/Donald GARNER)

CARRIED

The Audit Committee noted the Audit Management Letter Update and requested that the progress of the recommendations is reported at the next Audit Committee meeting.

12.2 BUSINESS CONTINUITY PLAN

83/2021 RESOLVED (Donald GARNER/Carolyn EAGLE)

CARRIED

The Audit Committee received and noted the progress of the draft Business Continuity Plan.

12.3 GATED PROJECT PROCESS

84/2021 RESOLVED (Donald GARNER/Carolyn EAGLE)

CARRIED

The Audit Committee supports the use of the Gated Project Process

13 EXECUTIVE REPORTS**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****15.1 CORPORATE INFORMATION SYSTEM UPDATE****85/2021 RESOLVED (Carolyn EAGLE/Donald GARNER)****CARRIED**

The Audit Committee received and noted this report pertaining to the Corporate Information System overhaul.

16 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

The Audit Committee Meeting Confidential Session opened at 10:38 am.

17 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION****86/2021 RESOLVED (Donald GARNER/Carolyn EAGLE)****CARRIED**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

17.1 Confirmation of Confidential Previous Minutes - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*

17.2 Evaluation of the Audit Tender - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).*

17.3 Risk Management Plan and Register - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii) (c)(iv) (d) (e).*

The Audit Committee Meeting resumed at 11:07am.

RESUMPTION OF MEETING**87/2021 RESOLVED (Donald GARNER/Carolyn EAGLE)****CARRIED**

The Audit Committee moved to return to the open session of the Audit Committee Meeting and declared the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

18 CLOSE OF MEETING

The meeting terminated at 11:08am.

This page and the preceding pages are the minutes of the Audit Committee Meeting held on Wednesday, 3 March 2021 and will be confirmed Wednesday, 9 June 2021.

Chairperson Garry LAMBERT
Confirmed on Wednesday, 9 June 2021.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL ROADS COMMITTEE MEETING, HELD AT THE ROPER ROOM, ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE,
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 24 MARCH 2021 AT 8:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Judy MacFARLANE (chairperson);
- Deputy Mayor Helen LEE;
- Councillor Donald GARNER; and
- Councillor Edwin NUNGGUMAJBARR (teleconference).

1.2 Staff

- Marc GARDENER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability;
- Vikrant JAGARLAMUDI, Roads Coordinator; and
- Chloe Irlam, Governance Engagement Coordinator.

2 MEETING OPENED

The Roads Committee Meeting opened at 8:45am.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

22/2021 RESOLVED (Donald GARNER/Helen LEE)

CARRIED

The Roads Committee accepted the tendered apology from Councillor Owen TURNER and Councillor Annabelle DAYLIGHT.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF ROADS COMMITTEE MEETING PREVIOUS MINUTES - 24 NOVEMBER 2020

23/2021 RESOLVED (Donald GARNER/Helen LEE)

CARRIED

The Roads Committee confirmed the minutes from the meeting held on 24 November 2020 and affirmed them to be a true and accurate record of that meetings decisions and proceedings.

It was noted that there was two errors in the previous minutes, Item 2 & 9. These have been corrected

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

24/2021 RESOLVED (Judy MacFARLANE/Helen LEE)

CARRIED

The Roads Committee:

- (a) Received and noted the Action List; and
- (b) Approves the removal of completed items.

8 CALL FOR ITEMS OF GENERAL BUSINESS

- Reseal of road in front of aged care centre at Numbulwar
- Cemetery road at Barunga
- Spring pump road at Barunga
- Potholes on local roads in Barunga

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Roads Committee Meeting.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 GENERAL BUSINESS

12.1 BARUNGA - BAGALA ROAD CUL-DE-SAC PROJECT

25/2021 RESOLVED (Helen LEE/Donald GARNER)

CARRIED

The Roads Committee:

- (a) Received and noted the update on the Bagala road upgrades project near the lots 208,209 and 210 at the bottom camp; and
- (b) Council to defer the project until it receives an appropriate response from Territory Housing in relation to driveways and access associated with the above lots.

12.2 URAPUNGA INTERNAL LOOP ROAD - SHOULDERS RECONSTRUCTION AND ROAD RESEALING PROJECT COST ESTIMATES.

26/2021 RESOLVED (Donald GARNER/Helen LEE)

CARRIED

- (a) The Roads Committee received and noted the cost estimates for Urupunga internal loop road resealing project; and
- (b) Allocated \$420,000.00 from the roads reserved fund towards *this project*.

Councillor Edwin NUNGGUMAJBARR dropped out of the meeting via teleconference, the time being 9:05am.

Councillor Edwin NUNGGUMAJBARR dialled back in to the meeting via teleconference, the time being 9:06am

12.3 PROPOSAL TO SEAL INTERNAL ROAD AT MINYERRI FROM NEW STORE TO COMMUNITY.

27/2021 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) CARRIED

The Roads Committee:

- (a) Received and noted the update on proposed road upgrades to store; and
- (b) Noted the information on Restricted Work Areas (RWA) and requirement for Aboriginal Areas Protection Authority (AAPA) certificate to undertake the proposed works in Minyerri.

12.4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM

28/2021 RESOLVED (Helen LEE/Judy MacFARLANE) CARRIED

The Roads Committee:

- (a) Received and noted the information on Local Roads and Community Infrastructure Program (LRCI) and list of activities eligible under this program;
- (b) Recommended Council to allocate the grant funding under LRCI program towards upgrading Weemol access road; and
- (c) Requests the Acting Chief Executive Officer prepares a report for the Ordinary Meeting of Council being held on 27 April 2021 in relation to allocating the remainder of LRCI funding.

12.5 NGUKURR - PAVEMENT AND DRAINAGE ISSUES ON THE ROAD TO COMMUNITY STORE.

29/2021 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR) CARRIED

The Roads Committee

- (a) Received and noted the Road Safety Audit and drainage and pavement condition assessments in relation to the Ngukurr store intersection; and
- (b) Allocates \$100,000.00 for design and cost estimate works associated with project.

13 EXECUTIVE REPORTS**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****16 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****16.1 ROADS PROJECTS UPDATE**

30/2021 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) CARRIED

The Roads Committee received and noted the Roads Projects update.

16.2 ROAD PROJECTS TENDER UPDATES

31/2021 RESOLVED (Donald GARNER/Edwin NUNGGUMAJBARR) CARRIED

The Roads Committee received and noted the update on Anyula Street upgrade in Borroloola and Numbulwar road upgrade tenders.

17 ITEMS FOR OTHER BUSINESS**17.1 RESEAL OF ROAD IN FRONT OF AGED CARE CENTRE - NUMBULWAR**

32/2021 RESOLVED (Edwin NUNGGUMAJBARR/Helen LEE)

CARRIED

The Roads Committee;

- (a) Discussed the works that are currently occurring at Numbulwar.
- (b) That the Acting Chief Executive Officer investigates scope of works for road upgrades in Numbulwar to include the road at the front of the aged care centre and the health clinic

17.2 CEMETERY ROAD - BARUNGA

The Roads Committee discussed the repair works currently underway.

17.3 SPRING PUMP ROAD - BARUNGA

The Roads Committee discussed the repair works currently underway.

17.4 POTHoles ON LOCAL ROADS IN BARUNGA

33/2021 RESOLVED (Helen LEE/Donald GARNER)

CARRIED

The roads committee requests that repairs to potholes within Barunga community are included with repair work occurring on cemetery and spring pump road.

178 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

34/2021 RESOLVED (Helen LEE/Donald GARNER)

CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 18.1 **Confidential Session Roads Committee Meeting - 24 November 2020** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*
- 18.2 **Urapunga - Consultancy and designs to upgrade road to local store** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (d) (e).*
- 18.3 **Beswick - Cameron and Madigan roads intersection upgrade update** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).*

RESUMPTION OF MEETING

35/2021 RESOLVED (Donald GARNER/Helen LEE)

CARRIED

The Roads Committee Meeting resumed the open session, the time being 10:12am.

19 CLOSE OF MEETING

The meeting terminated at 10:20 am.

This page and the preceding pages are the minutes of the Roads Committee Meeting held on Wednesday, 24 March 2021 and will be confirmed Wednesday, 26 May 2021.

Chairperson Mayor Judy MacFarlane
Confirmed on Wednesday, 26 May 2021.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE COMMITTEE
MEETING HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE,
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 24 MARCH 2021 AT 10:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Judy MacFARLANE;
- Deputy Mayor Helen Lee; and
- Awais Ur REHMAN (via teleconference).

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability; and
- Chloe IRLAM, Governance Engagement Coordinator.

1.3 Guests

Nil.

2 MEETING OPENED

The Finance Committee Meeting opened at 10:42am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

12/2021 RESOLVED (Helen LEE/Awais Ur REHMAN)

CARRIED

The Finance Committee accepted the tendered apology from Councillor Owen TURNER and Councillor Samuel EVANS. The Committee noted the absence of Councillor Ossie DAYLIGHT with no apology.

4 DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee Meeting.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF FINANCE COMMITTEE MEETING PREVIOUS MINUTES - 27 JANUARY 2021

13/2021 RESOLVED (Awais Ur REHMAN/Helen LEE)

CARRIED

The Finance Committee confirmed the minutes from the meeting held on 27 January 2021 and affirmed them to be a true and accurate record of the meeting decisions and

proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION LIST

14/2021 RESOLVED (Judy MacFARLANE/Helen LEE)

CARRIED

That the Finance Committee:

- (a) Received and notes Action List; and
- (b) Approved the removal of completed items.

7 CALL FOR ITEMS OF GENERAL BUSINESS

8 INCOMING CORRESPONDENCE

8.1 INCOMING CORRESPONDENCE

15/2021 RESOLVED (Awais Ur REHMAN /Judy MacFARLANE)

CARRIED

That the Finance Committee;

- (a) Accepted the incoming correspondence;
- (b) Requested the Acting Chief Executive Officer to respond to Ngukurr Bulldogs sponsorship request; and
- (c) Council approved the use of Borroloola AFL oval for the Borroloola Thunders team and waives facility hire fees.

Marc GARDNER left the meeting, the time being 11:15am.

Marc GARDNER returned to the meeting, the time being 11:16am.

9 OUTGOING CORRESPONDENCE

10 EXECUTIVE REPORTS

11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

12.1 BUDGET 2020-2021 REVISION 2

16/2021 RESOLVED (Awais Ur REHMAN/Helen LEE)

CARRIED

The Finance Committee approved the Revised Budget 2020-2021.

12.2 COUNCIL'S FINANCIAL REPORT AS AT 28.02.2021

17/2021 RESOLVED (Helen LEE/Awais Ur REHMAN)

CARRIED

The Council received and noted the financial reports as at 28 February 2021.

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

13.1 TENDER ASSESSEMENT PANEL FOR THE CONSTRUCTION OF BORROLOOLA AIRPORT TOILET BLOCK

18/2021 RESOLVED (Judy MacFARLANE/Awais Ur REHMAN)

CARRIED

The Finance Committee:

- (a) Approves the following persons for the tender assessment panel for the construction of the Borroloola airport toilet block:
- Acting Chief Executive Officer;
 - Acting General Manager Corporate Services & Sustainability;
 - Projects Manager; and
 - Projects Coordinators x 2; and
- (b) Delegates authority to the Acting Chief Executive Officer to award the construction contract for the Borroloola airport toilet to a successful tenderer within budget.

14 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

19/2021 RESOLVED (Helen LEE/Awais Ur REHMAN)

CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 14.1 Confirmation of Finance Committee Meeting Previous Minutes - 27 January 2021**
- The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).
- 14.2 Application of CPI Increases to Rates & Charges** - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).
- 14.3 Purchase of land for staff accommodation at Mataranka.** - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i) (c)(iii) (c)(iv) (d) (e).
- 0.0 Manyalluluk internal roads and drainage works tender update**
Tender Number: ROPER - 952114 - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (e).

RESUMPTION OF MEETING

20/2021 RESOLVED (Helen LEE/Judy MacFARLANE)

CARRIED

The Finance Committee Meeting resumed the open session, the time being 10:12am.

15 CLOSE OF MEETING

The meeting terminated at 12:44pm.

This page and the proceeding pages are the Minutes of the Finance Committee held on Wednesday, 24 March 2021 and will be confirmed on Wednesday, 26 May 2021.

Mayor Judy MacFARLANE
Confirmed on Wednesday, 26 May 2021.

INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 1064169
AUTHOR Bhumika ADHIKARI, Executive Administration Support Officer

RECOMMENDATION

That Council accepts the incoming correspondence report.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	16/02/2021	Natasha FYLES, Minister for Alcohol Policy	Marc GARDNER, Acting Chief Executive Officer	Special measures – liquor licencing Mataranka (valid address)	1062638
02	02/03/2021	Helena LARDY, Jilkminggan, Administration Manager Aboriginal Corporation	Dave HERON, Financial Manager	Cemetery extension in Jilkminggan, Letter is dated 14 December 2020, however was received 2 March 2021 via email	1064135
03	03/03/2021	Lia FINOCCHIARO MLA, Leader of the Opposition	Community of Ngukurr	Congratulations letter 2020 Territory Towns Sustainable Community Awards	1077408
04	05/03/2021	Anthony WAITE, Director Operation, NT Work Safe	Marc GARDNER, Acting Chief Executive Officer	Electrical Safety in Aboriginal community housing within Council control	1077554
05	08/03/2021	Buchanan Elvis BATES, Borroloola Thunders AFL, President	Her Worship The Mayor	Request by AFL team for the Barkly competition to utilise Borroloola sports ground and fee waived (Finance committee considered matter).	1067996
06	08/03/2021	Elaine McLEOD, Executive Assistant to the CEO, Local Government Association of the Northern Territory	Her Worship The Mayor	Call for Nomination-LGANT Action Plan Working Group	1074268

07	24/03/2021	Chansey PAECH, Minister for Remote Housing and Town Camps	Marc GARDNER, Acting Chief Executive Officer	Response letter regarding inadequate water drainage in the Community of Barunga	1080249
08	25/03/2021	Maree De LACEY, Executive Director Local Government and Community Development Department of the Chief Minister and Cabinet	Marc GARDNER, Acting Chief Executive Officer	Introduction of the Local Government Amendment Bill 2021 to the Legislative Assembly	1140439
09	31/03/2021	Maree De LACEY, Executive Director, Local Government and Community Development	Marc GARDNER, Acting Chief Executive Officer	Letter regarding Transitioning to the 2019 Act and third batch of support documents	1134956
10	31/03/2021	Donna HADFIELD, Manager Grants Program, Local Government and Community Development Department of the Chief Minister and Cabinet	Marc GARDNER, Acting Chief Executive Officer	Disaster Recovery Funding Arrangements- Official Commonwealth Recognition of Eligible Event- 955	1138212
11	07/04/2021	Alexa GUTENBERGER,	Marc GARDNER, Acting Chief Executive Officer	Response to pop up shop in Manyallaluk	1092611
12	09/04/2021	Natasha FYLES, Minister for Alcohol Policy	Marc GARDNER, Acting Chief Executive Officer	Response letter regarding potential adverse impact the ceasing of emergency takeaway alcohol restrictions	1102979
13	09/04/2021	Maree De LACEY, Executive Director Local Government and Community Development	Marc GARDNER, Acting Chief Executive Officer	Voting at Council Meetings	1103006
14	16/04/2021	Jeff VERINDER, Principal Licensing Officer, Liquor, Gaming and Racing Licensing NT, Department of Industry, Tourism and Trade Northern Territory Government	Marc GARDNER, Acting Chief Executive Officer	Notification of transfer of liquor license application, Heartbreak Hotel (enroute to Borrooloola) – CEO responded via email.	1140097

15	21/04/2021	Gavin MAY, Regional Development Manager, Big Rivers AFLNT	Elected Members Mataranka and Jilkminggan	Regarding the use of Oval both in Mataranka and Jilkminggan	1149691
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ATTACHMENTS

There are no attachments for this report.

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 1064263
AUTHOR Bhumika ADHIKARI, Executive Administration Support Officer

RECOMMENDATION

That Council accepts the outgoing correspondence.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	25/02/2021	Marc GARDNER, Acting Chief Executive Officer	Senator Malarndirri McCARTHY	Invitation to attend Rocky Creek Bridge official opening	1062631
02	25/02/2021	Marc GARDNER, Acting Chief Executive Officer	The Hon. Chanston, PAECH, MLA Minister for Local Government ; Minister for Remote Housing and Town Camps	Inadequate Community Drainage in Barunga	1062616
03	25/02/2021	Marc GARDNER, Acting Chief Executive Officer	Steven EDGINGTON, Member for Barkly	Invitation to attend Rocky Creek Bridge official opening	1062632
04	10/03/2021	Marc GARDNER, Acting Chief Executive Officer	Emilie-Rose CAREY, Daly Waters Campdraft and Rodeo Association	Daly Waters Campdraft 2021	1073737
05	10/03/2021	Marc GARDNER, Acting Chief Executive Officer	Steven EDGINGTON, Member for Barkly	Borrooloola Town Camps Roads issues	1068471
06	22/03/2021	Marc GARDNER, Acting Chief Executive Officer	Elle MATHER, Regional Director, Big Rivers Region, Department of Local Government, Housing and Community Development , Northern	Barunga Bottom Camp Roadworks (Lots 208,209, and 210)	1079600

			Territory Government		
07	31/03/2021	Marc GARDNER, Acting Chief Executive Officer	Claire BROWN, Senior Director, Northern Region Department of Infrastructure, Planning and Logistics,	Expected Completion of Housing Upgrades	1083952
08	31/03/2021	Marc GARDNER, Acting Chief Executive Officer	Claire BROWN, Senior Director, Northern Region Department of Infrastructure, Planning and Logistics,	Borroloola Community Local Boat Ramp maintenance	1083951
09	01/04/2021	Marc GARDNER, Acting Chief Executive Officer	Steven SMITH, Aboriginal Investment Group	Pop up Shop in Manyallaluk	1085627
10	01/04/2021	Marc GARDNER, Acting Chief Executive Officer	The Hon. Natasha FYLES, Minister for Racing, Gaming and Licensing; Minister for Alcohol Policy And The Hon. Selina UIBO, Member for Arnhem; Attorney- General and Minister for Justice	Alcohol Control Measures in Mataranka	1087730
11	06/04/2021	Marc GARDNER, Acting Chief Executive Officer	National Indigenous Australians Agency	Statement of Compliance – Night Patrol Funding	1088620
12	12/04/2021	Marc GARDNER, Acting Chief Executive Officer	Jamie CHALKER, Commissioner of Police, Northern Territory Police Force	Support for Liquor Licencing (valid address system at Mataranka)	1103003
13	12/04/2021	Marc GARDNER, Acting Chief Executive Officer	Ken DAVIES, CE of Territory Families, Housing and Communities	Numbulwar Safe House	1121972

14	12/04/2021	Marc GARDNER, Acting Chief Executive Officer	Ken DAVIES, CE of Territory Families, Housing and Communities	Old Fellowship Area issues at Urapunga	1121984
15	12/04/2021	Marc GARDNER, Acting Chief Executive Officer	Fiona CRICK, Services Development Team	Request for permission to paint the power poles in Urapunga Local Authority	1121996
16	12/04/2021	Marc GARDNER, Acting Chief Executive Officer	Maree De LACEY, Executive Director, Local Government and Community Development	Numbulwar Freight hub Project	1139388
17	12/04/2021	Marc GARDNER, Acting Chief Executive Officer	Fiona CRICK, Services Development Team	Options for Urapunga to acquire and place a generator within the Community	1122012
18	13/04/2021	Marc GARDNER, Acting Chief Executive Officer	Andrew KIRKMAN, Chief Executive Officer, Department of Infrastructure, Planning and Logistics	Variation request to extend the project completion date, Ngukurr Freight Hub.	1139772

ATTACHMENTS

There are no attachments for this report.

WARD REPORT

ITEM NUMBER	13.1
TITLE	Never Never Ward Report
REFERENCE	1079601
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION**That Council:**

- (a) **Receives and notes the Never Never Ward Report;**
- (b) **Approves the recommendations from the Mataranka Local Authority meeting held on 6 April 2021;**
- (c) **Approves the recommendations from the Jilkmिंगgan Local Authority meeting held on 6 April 2021; and**
- (d) **Approves the recommendations from the Minyerri Local Authority meeting held on 19 April 2021.**

BACKGROUND

The Never Never Ward is comprised of the Mataranka Local Authority, Jilkmिंगgan Local Authority, Minyerri (Hodgson Downs) Local Authority and the townships of Larrimah and Daly Waters.

The Jilkmिंगgan Local Authority met and held a meeting on Tuesday, 6 April 2021. The meeting began as a Provisional, however turning into a Quorum due to the late arrival of an Elected Member. Attached are the recorded minutes for that meeting for council to review.

The Mataranka Local Authority met with Quorum on Tuesday 6, April 2021, attached are the recorded minutes from that meeting for the Council to review.

The Minyerri Local Authority held a Provisional on Monday, 19 April 2021, attached are the recorded minutes from that meeting for the Council to review.

UPCOMING MEETINGS

DATE	MEETING
<i>6 May 2021 at 10:00am</i>	Larrimah Community Meeting (Pink Panther Hotel)
<i>6 May 2021 at 1:00pm</i>	Daly Waters Community Meeting (Daly Waters Pub)
<i>1 June 2021 at 10:00am</i>	Jilkmिंगgan Local Authority Meeting Service Delivery Centre, Jilkmिंगgan
<i>1 June 2021 at 3:00pm</i>	Mataranka Local Authority Meeting Mataranka Community Hall
<i>21 June 2021 At 11:00am</i>	Minyerri Local Authority Meeting Alawa Building Conference Room

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- [1](#) Jilkmिंगgan Local Authority 2021-04-06 [1786] Minutes.DOCX
- [2](#) Mataranka Local Authority 2021-04-06 [1792] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, JILKMINGGAN LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, JILKMINGGAN
ON TUESDAY, 6 APRIL 2021 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Judy MACFARLANE (Chairperson);
- Councillor Ossie DAYLIGHT;
- Wayne ROY;
- Shirley ROBERTS;
- Anne-Marie WOODS; and
- Timothy BAKER.

1.2 Staff

- Marc Gardner, Acting Chief Executive Officer;
- Janette HAMILTON, CDP Regional Manager;
- Chloe IRLAM, Governance Engagement Coordinator;
- Paul WILSON, Central Arnhem Council Services Manager;
- Michael MACFARLANE, Council Services Coordinator; and
- Samantha WRIGHT, Senior Administrative Support Officer.

1.3 Guests

- Pethie LYONS, Research Scientist for CSIRO Land and Water (via Teleconferencing, dialled in from 12:04pm to 12:23pm).

2 MEETING OPENED

The Jilkmिंगgan Local Authority Meeting opened at 10:19 started as a **Provisional** meeting, however turning into a **QUORUM** at 10:26am due to the late arrival of an Elected Member. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

The Jilkmिंगgan Local Authority noted the absence with no tendered an apology of Councillor Annabelle DAYLIGHT and Local Authority Member Lisa MCDONALD.

5 QUESTIONS FROM THE PUBLIC

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkmिंगgan Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES - JILKMINGGAN LOCAL AUTHORITY

12/2021 RESOLVED (Anne-Marie WOODS/Timothy BAKER) CARRIED

The Jilkmिंगgan Local Authority confirms the minutes from the meeting held on Tuesday 2 February 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

It was noted that there was incorrect information in the location of the meeting, the Confirmation of Previous Minutes, and the Local Authority Project Updates. These error have been corrected.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

13/2021 RESOLVED (Ossie DAYLIGHT/Shirley ROBERTS) CARRIED

The Jilkmिंगgan Local Authority:

- (a) Received and noted the Action List;
- (b) Approved the addition of the Shade Covering for the Playground Project;
- (c) Approved the addition of the Irrigation purchasing and installation Project;
- (d) Approved the addition of Refurbishment of Toilet Block Project; and
- (b) Approved the removal of completed items.

Councillor Ossie DAYLIGHT arrived at 10:26am. Making the meeting a Quorum.

9 CALL FOR ITEMS OF GENERAL BUSINESS

- Nil.

10 INCOMING CORRESPONDENCE

10.1 INCOMING CORRESPONDENCE

14/2021 RESOLVED (Wayne ROY/Timothy BAKER) CARRIED

The Jilkmिंगgan accepted the Incoming Correspondence.

11 OUTGOING CORRESPONDENCE

12 OPERATIONAL REPORTS

13 GENERAL BUSINESS

13.1 ELECTED MEMBER REPORT

15/2021 RESOLVED (Ossie DAYLIGHT/Anne-Marie WOODS) CARRIED

The Jilkmिंगgan Local Authority received and noted the Elected Member Report.

13.2 COUNCIL SERVICES REPORT

16/2021 RESOLVED (Timothy BAKER/Wayne ROY) CARRIED

The Jilkmिंगgan Local Authority received and noted the Council Services Report.

13.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

17/2021 RESOLVED (Shirley ROBERTS/Anne-Marie WOODS) CARRIED

The Jilkmिंगgan Local Authority received and noted the Local Authority Member Attendance Report.

13.4 TOWN PRIORITIES 2021-22

18/2021 RESOLVED (Timothy BAKER/Wayne ROY) CARRIED

The Jilkmिंगgan Local Authority:

- (a) Provides any updates to be included to the Town Priorities;
- (b) Accepted the amendments to the Town Priorities listed in this report; and
- (c) Confirmed the Town Priorities for inclusion in the 2021/2022 Regional Plan.

13.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2020 - 28.02.2021

19/2021 RESOLVED (Ossie DAYLIGHT/Wayne ROY) CARRIED

That the Jilkmिंगgan Local Authority received and noted the Financial (Expenditure) Report for the period July 2020 to February 2021;

Mayor Judy MacFARLANE left the meeting, the time being 11:39 AM

Mayor Judy MacFARLANE returned to the meeting, the time being 11:40 AM

13.6 LOCAL AUTHORITY PROJECTS UPDATE

20/2021 RESOLVED (Timothy BAKER/Anne-Marie WOODS) CARRIED

The Jilkmिंगgan Local Authority:

- (a) Received and noted the Local Authority Projects Update;
- (b) Approved the allocation of \$3,000.00 towards purchasing and installation of 2 large designs and 1 each of the small designed, alcohol signs; and
- (c) Approved the allocation of \$24,000.00 towards purchasing and installation of 3 solar lights.

13.7 COMMUNITY DEVELOPMENT PROGRAMME

21/2021 RESOLVED (Timothy BAKER/Ossie DAYLIGHT) CARRIED

The Jilkmिंगgan Local Authority received and noted the Community Development Program (CDP) report.

Local Authority Member Wayne ROY left the meeting, the time being 12:00 PM

Local Authority Member Wayne ROY returned to the meeting, the time being 12:02 PM

Representative for CSIRO, Pethie LYONS, joined the meeting via teleconferencing and began her presentation, the time being 12:04pm

13.8 ROPER WATER RESOURCE ASSESSMENT - CONDUCTED BY CSIRO

22/2021 RESOLVED (Timothy BAKER/Wayne ROY) CARRIED

The Jilkmिंगgan Local Authority received and noted the Roper Water Resource Assessment information provided by CSIRO.

Representative for CSIRO, Pethie LYONS, left the meeting, the time being 12:23pm

13.9 MAJOR PROJECTS UPDATE

23/2021 RESOLVED (Anne-Marie WOODS/Ossie DAYLIGHT)

CARRIED

The members received and noted the report.

14 OTHER BUSINESS

Nil.

15 CLOSE OF MEETING

The meeting closed at 12:34 pm.

This page and the proceeding pages are the Minutes of the Jilkmिंगgan Local Authority Meeting held on Tuesday, 6 April 2021 and confirmed Tuesday, 1 June 2021.

Chairperson Mayor Judy MacFARLANE
Confirmed on Tuesday, 1 June 2021.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MATARANKA LOCAL
AUTHORITY MEETING HELD AT THE COMMUNITY HALL, MATARANKA
ON TUESDAY, 6 APRIL 2021 AT 5:30PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Judy MACFARLANE (Chairperson);
- Margaret MINNETT;
- Jill EMERSON-SMITH;
- Diane ANGEL;
- Sue EDWARDS;
- Michael SOMERS; and
- Alan CHAPMAN.

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Janette HAMILTON, CDP Regional Manager;
- Chloe IRLAM, Governance Engagement Coordinator;
- Paul WILSON, Central Arnhem Council Services Manager;
- Sarka Hiekova, Senior Administration Support Officer; and
- Joseph SMITH, Council Services Coordinator.

1.3 Guests

- Maddison CLONAN, guest.

2 MEETING OPENED

The Mataranka Local Authority Meeting opened at 5:40pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

12/2021 RESOLVED (Sue EDWARDS/Margaret MINNETT)

CARRIED

The Mataranka Local Authority accepted the apology tendered by Rachael WATERS

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MATARANKA LOCAL AUTHORITY MEETING MINUTES

13/2021 RESOLVED (Jillian EMERSON-SMITH/Michael SOMERS) CARRIED

The Mataranka Local Authority confirmed the minutes from the meeting held on, 2 February 2021 and affirmed them to be a true and accurate record of that meetings decisions and proceedings.

It was noted that some errors were present in the minutes of the meeting held on the 2 February 2021. The errors have been corrected.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

14/2021 RESOLVED (Sue EDWARDS/Jillian EMERSON-SMITH) CARRIED

The Mataranka Local Authority:

- (a) Received and noted the Action List;
- (b) Approved the removal of completed items; and
- (c) Approved the addition of Cemetery fencing action, noting that the Local Authority decided upon a 1.2M fence and a quote is to be obtained.

Note: It was noted that the Mataranka Local Authority discussed the fencing options for the Stan Martin Park statues. The decision was made to raise the chain height and for the colour to be gauze.

Note: The broken Stan Martin on horseback statue is to be given to Mulgga Camp. The rest of the old statues are being displayed in the Mataranka Museum.

Maddison CLONAN introduced herself and discussed her role in the Beetaloo assessment study in relation to the HFI report. Baseline assessment study to be completed in the Beetaloo region before extraction will commence. The meeting discussed ground water and surface water intensive study and other matters.

Maddison CLONAN left the meeting, the time being 7:00pm.

9 CALL FOR ITEMS OF GENERAL BUSINESS

- ANZAC Day
- Never Never Festival
- Land Release
- Parks and Springs Closure

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS**13.1 TOWN PRIORITIES 2021-22**

15/2021 RESOLVED (Diane ANGEL/Sue EDWARDS) CARRIED

The Mataranka Local Authority:

- (a) Provides any updates to be included to the Town Priorities;
- (b) Accepted the amendments to the Town Priorities listed in this report; and
- (c) Confirmed the Town Priorities for inclusion in the 2021/2022 Regional Plan.

13.2 UPDATE ON ANIMAL MANAGEMENT PROGRAM MATARANKA AND MULGGAN

16/2021 RESOLVED (Diane ANGEL/Michael SOMERS) CARRIED

The Mataranka Local Authority received and noted the following report.

13.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

17/2021 RESOLVED (Alan CHAPMAN/Margaret MINNETT) CARRIED

The Mataranka Local Authority received and noted the Local Authority Member Attendance Report.

13.4 COUNCIL SERVICES REPORT

18/2021 RESOLVED (Alan CHAPMAN/Michael SOMERS) CARRIED

The Mataranka Local Authority received and noted the Council Services Report.

13.5 ELECTED MEMBER REPORT

19/2021 RESOLVED (Diane ANGEL/Sue EDWARDS) CARRIED

The Mataranka Local Authority received and noted the Elected Member Report.

13.6 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2020 - 28.02.2021

20/2021 RESOLVED (Diane ANGEL/Margaret MINNETT) CARRIED

The Mataranka Local Authority received and noted the Financial (Expenditure) Report for the period July 2020 to February 2021

13.7 LOCAL AUTHORITY PROJECT REGISTER UPDATE

21/2021 RESOLVED (Sue EDWARDS/Michael SOMERS) CARRIED

The Mataranka Local Authority received and noted the Local Authority Project Funding Report.

It was noted that the ANZAC cut outs have been ordered.

13.8 COMMUNITY DEVELOPMENT PROGRAMME

22/2021 RESOLVED (Margaret MINNETT/Alan CHAPMAN) CARRIED

The Mataranka Local Authority received and noted the Mataranka Community Development Program (CDP) report.

13.9 ROPER WATER RESOURCE ASSESSMENT - CONDUCTED BY CSIRO**23/2021 RESOLVED (Sue EDWARDS/Michael SOMERS)****CARRIED**

The Mataranka Local Authority received and noted the Roper Water Resource Assessment information provided by CSIRO.

13.10 MAJOR PROJECTS UPDATE**24/2021 RESOLVED (Margaret MINNETT/Jillian EMERSON-SMITH)****CARRIED**

The Members received and noted the report.

14 OTHER BUSINESS**14.1 ANZAC DAY**

The Mataranka Local Authority discussed the upcoming ANZAC day events, being held on 26 April 2021. It was discussed that the Local Authority members will be organising the breakfast at the Sports and Recreation Ground following the 6:00am Dawn Service. It was noted that three (3) RAAF (Royal Australian Air Force) personnel will be in attendance. This event is currently awaiting gazetted notice for approval.

14.4 NEVER NEVER FESTIVAL

The Mataranka Local Authority discussed the upcoming Never Never festival events. Listed below is an overview of the event weekend.

Friday, 14 April 2021 – Night at the Museum:

\$20 Cover charge for the event, this will include the guest to a small selection of beer, wine and nibbles. There is also an option to Bring Your Own (BYO). There will be a showing of a documentary and ‘Night at the Museum’ movie for the children.

Saturday, 15 April 2021 – Art showing and Support Round Footy Game

‘Snapshot of the Never Never’ art and photo display. \$10 cover charge for the event. This will include morning tea and will enter the patron into the draw to win an original piece of aboriginal art. There will promotion of Mataranka followed by the Never Never support round footy game.

Saturday Night, 15 April 2021 – NT Film festival

This is a family friendly event and will be a dry event (No alcohol permitted).

Sunday, 16 April 2021 – Mataranka Markets, Statue unveiling, Never Never Festival

There will be a church service at 8:00am, followed by the unveiling of the new Stan Martin Park Statues at 9:00am. This will lead into the markets until about 1:00pm.

14.3 LAND RELEASE

Mayor Judy MacFARLANE informed the Mataranka Local Authority that a meeting was had with Infrastructure planning and logistics regarding land release.

14.4 .**25/2021 RESOLVED (Michael SOMERS/Diane ANGEL)****CARRIED**

ACEO to write a letter to the Minister of Tourism and the Minister of National Parks regarding the closure of National Parks and the Springs near Mataranka, whilst also

advertising for visitors to come and see these sites.

15 CLOSE OF MEETING

The meeting closed at 8:10 pm.

This page and the proceeding pages are the Minutes of the Mataranka Local Authority Meeting held on Tuesday, 6 April 2021 and confirmed Tuesday, 1 June 2021.

Chairperson Mayor Judy MacFARLANE
Confirmed on Tuesday, 1 June 2021.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MINYERRI LOCAL
AUTHORITY MEETING HELD AT THE ALAWA OFFICE CONFERENCE ROOM,
MINYERRI
ON MONDAY, 19 APRIL 2021 AT 11:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Beth JOHN;
- Narrale ARNOLD (Chairperson);
- Jonathon WALLA; and
- Samuel SWANSON.

1.2 Staff

- Steven SANDERSON, General Manager Community Services and Engagement;
- Marc GARDNER, Acting Chief Executive Officer (via teleconference); and
- Chloe IRLAM, Governance Engagement Coordinator (via teleconference).

1.3 Guests

- Pethie LYONS, CSIRO;
- Edna ILES, Guest.

2 MEETING OPENED

The Minerri Local Authority Meeting opened at 11:28am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENT

1/2021 RESOLVED (Jonathon WALLA/Samuel SWANSON)

CARRIED

The Minerri Local Authority;

- (a) Accepted the tendered apology from Mayor Judy MacFARLANE; and
- (b) Noted the absence, with no tendered apologies, of Local Authority Member Clive ROBERTS and Councillors Annabelle DAYLIGHT and Ossie DAYLIGHT.

5 QUESTIONS FROM THE PUBLIC

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Minyerri Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINYERRI LOCAL AUTHORITY MEETING - 7 DECEMBER 2020

The Minyerri Local Authority confirmed the minutes from the meeting held on 7 December 2020 and affirmed them to be a true and accurate record of that meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

2/2021 RESOLVED (Beth JOHN/Jonathon WALLA)

CARRIED

The Minyerri Local Authority:

- (a) Received and noted the Action List; and
- (b) Approved the removal of completed items.

Acting Chief Executive Officer (ACEO) Marc GARDNER joined the meeting (via teleconferencing), the time being 11:38am.

Note: The chairperson Narelle ARNOLD informed the Local Authority of the purchasing of a new Garbage Truck that is safer for the employees and of better quality.

9 CALL FOR ITEMS OF GENERAL BUSINESS

- Promote Awareness of the National Census, August 2021 – Australian Bureau of Statistics (ABS)
- Nathan River Resources – Roper Bar Iron Ore Mine

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

13.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

4/2021 RESOLVED (Beth JOHN/Samuel SWANSON)

CARRIED

The Minyerri Local Authority received and noted the Local Authority Member Attendance Report.

13.2 TOWN PRIORITIES 2021-22

5/2021 RESOLVED (Jonathon WALLA/Samuel SWANSON)

CARRIED

The Minyerri Local Authority provided any updates to be included to the Town Priorities.

13.3 ELECTED MEMBER REPORT

6/2021 RESOLVED (Beth JOHN/Jonathon WALLA) CARRIED

The Minyerri Local Authority received and noted the Elected Member Report.

13.4 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2020 - 28.02.2021

7/2021 RESOLVED (Samuel SWANSON/Jonathon WALLA) CARRIED

The Minyerri Local Authority received and noted the Financial (Expenditure) Report for the period July 2020 to February 2021.

13.5 ROPER WATER RESOURCE ASSESSMENT - CONDUCTED BY CSIRO**RECOMMENDATION**

The Minyerri Local Authority received and noted the Roper Water Resource Assessment information provided by CSIRO.

13.6 COMMUNITY DEVELOPMENT PROGRAMME

8/2021 RESOLVED (Beth JOHN/Jonathon WALLA) CARRIED

The Minyerri Local Authority received and noted the Community Development Program (CDP) report.

14 OTHER BUSINESS**14.1 PROMOTE AWARENESS OF THE NATIONAL CENSUS, AUGUST 2021 - AUSTRALIAN BUREAU OF STATISTICS**

The Local Authority received and notes the information regarding the upcoming national census being conducted by the Australian Bureau of Statistics.

14.2 NATHAN RIVER RESOURCES – ROPER BAR IRON ORE MINE

9/2021 RESOLVED (Samuel SWANSON/Beth JOHN) CARRIED

The Minyerri Local Authority;

- (a) Received and noted the information provided; and
- (b) Request an invitation be sent to Janeen Bulsey to attend the next Minyerri Local Authority Meeting, scheduled to be held 21 June, 2021.

15 CLOSE OF MEETING

The meeting closed at 12:47pm.

This page and the proceeding pages are the Minutes of the Minyerri Local Authority Meeting held on Monday, 19 April 2021 and confirmed Monday, 21 June 2021.

Chairperson Narelle ARNOLD

Confirmed on Monday, 21 June 2021.

WARD REPORT

ITEM NUMBER	13.2
TITLE	Nyiranggulung Ward Report
REFERENCE	1079604
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council:

- (a) Receives and notes the Nyiranggulung Ward Report; and**
- (b) Notes that the Bulman Local Authority has failed to meet for three (3) consecutive scheduled meetings; and**
- (c) Approves the recommendations from the Barunga Local Authority meeting held on 13 April 2021.**

BACKGROUND

The Nyiranggulung Ward is comprised of the Barunga Local Authority, Beswick Local Authority, Bulman Local Authority and Manyallaluk Local Authority.

The Beswick Local Authority which was scheduled for Monday, 12 April 2021, however due to Sorry Business the meeting was cancelled and could not be rescheduled.

The Manyallaluk Local Authority which was also scheduled for Monday, 12 April 2021, however due to Sorry Business the meeting was cancelled and could not be rescheduled.

The Barunga Local Authority met and held a provisional meeting on Tuesday, 13 April 2021, attached are the recorded minutes for that meeting for Council to review.

The Bulman Local Authority, which was scheduled on Thursday, 15 April 2021, was cancelled due to a lack of members to create a Quorum or Provisional meeting. Attempts to reschedule the following week also were unsuccessful. This is the third consecutive occasion that the Bulman Local Authority has failed to meet and Council should consider issues with the convening of meetings, or the membership composition of the Local Authority.

UPCOMING MEETINGS

*7 June 2021
at 10:00am
7 June 2021
at 2:30pm*

Beswick Local Authority
RGRC Service Delivery Centre, Beswick
Manyallaluk Local Authority
RGRC Service Delivery Centre,
Manyallaluk

*8 June 2021
at 10:00am
10 June 2021
at 10:00am*

Barunga Local Authority
RGRC Service Delivery Centre, Barunga
Bulman Local Authority
RGRC Service Delivery Centre, Bulman

ISSUES/OPINIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1 [↓](#) Barunga Local Authority 2021-04-13 [1800] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BARUNGA LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, BARUNGA
ON TUESDAY, 13 APRIL 2021 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Freddy SCRUBBY (Chair Person);
- Danielle BUSH;
- Charlane BULUMBARA;
- Nell BROWN

1.2 Staff

- Steven SANDERSON, General Manager Community Services and Engagement;
- Chloe IRLAM, Governance Engagement Coordinator.

1.3 Guests

- Kara BURGOYNE, Guest (via teleconference); and
- Joe NICOLL, Electorate Advisor for Warren Snowdon Officer (via teleconference).

2 MEETING OPENED

The Barunga Local Authority Meeting opened at 10:08 as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

13/2021 RESOLVED (Danielle BUSH/Freddy SCRUBBY)

CARRIED

The Barunga Local Authority;

- (a) Accepted the tendered apology from Deputy Mayor Helen LEE; and
- (b) Noted the absence with no apologies from Councillor, Selina ASHLEY and Deanna KENNEDY, and Local Authority Member Braun BUSH.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 BARUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES

RECOMMENDATION

That the Barunga Local Authority confirms the minutes from the meeting held on 09 February 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

14/2021 RESOLVED (Danielle BUSH/Nell BROWN)

CARRIED

The Barunga Local Authority:

- (a) Received and noted the Action List;
- (b) Requested a new scope of works to be undertaken regarding point 12.8; and
- (c) Approved the removal of completed items.

9 CALL FOR ITEMS OF GENERAL BUSINESS

- Verbal Resignation from Anita PAINTER
- Footy Oval Lights During School Holidays

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

13.1 COUNCIL SERVICES REPORT

15/2021 RESOLVED (Danielle BUSH/Charlene BULUMBARA)

CARRIED

The Barunga Local Authority received and noted the Council Services Report.

13.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

16/2021 RESOLVED (Freddy SCRUBBY/Charlene BULUMBARA)

CARRIED

The Barunga Local Authority received and noted the Local Authority Member Attendance Report.

13.3 ELECTED MEMBER REPORT

17/2021 RESOLVED (Danielle BUSH/Charlene BULUMBARA)

CARRIED

The Barunga Local Authority received and noted the Elected Member Report.

Chairperson Freddy SCRUBBY left the meeting, the time being 10:55 AM

Chairperson Freddy SCRUBBY returned to the meeting, the time being 10:56 AM

13.4 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2020 - 28.02.2021

18/2021 RESOLVED (Freddy SCRUBBY/Danielle BUSH) CARRIED

The Barunga Local Authority received and noted the Financial (Expenditure) Report for the period July 2020 to February 2021.

13.5 ROPER WATER RESOURCE ASSESSMENT - CONDUCTED BY CSIRO

19/2021 RESOLVED (Danielle BUSH/Neil BROWN) CARRIED

The Barunga Local Authority received and noted the Roper Water Resource Assessment information provided by CSIRO.

13.6 MAJOR PROJECTS UPDATE

20/2021 RESOLVED (Freddy SCRUBBY/Charlene BULUMBARA) CARRIED

The members received and noted the report.

13.7 ABLUTION BLOCK AT LOT 222

21/2021 RESOLVED (Danielle BUSH/Freddy SCRUBBY) CARRIED

The Barunga Local Authority;

- (a) Supports the relocation of the Ablution Block at Lot 222 to the Barunga Cemetery; and
- (b) Requests that council peruse the light issue once the ablution block 222 is removed.

14 OTHER BUSINESS**14.1 VERBAL RESIGNATION FROM ANITA PAINTER**

The Barunga Local Authority notes the verbal resignation from the Local Authority from Member Anita PAINTER.

14.2 FOOTY OVAL LIGHTS DURING SCHOOL HOLIDAYS

The Barunga Local Authority raised the request for the Footy Oval lights to be turned on from 7:30pm to 8:30pm during the school holidays for the children to play. Barunga Council Services Coordinator to investigate options.

15 CLOSE OF MEETING

The meeting closed at 11:48am.

This page and the proceeding pages are the Minutes of the Barunga Local Authority Meeting held on Tuesday, 13 April 2021 and confirmed Tuesday, 8 June 2021.

Chairperson Freddy SCRUBBY
Confirmed on Tuesday, 8 June 2021.

WARD REPORT



ITEM NUMBER	13.3
TITLE	Numbulwar Numbirindi Ward Report
REFERENCE	1079605
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council receives and notes the Numbulwar Numbirindi Ward Report.

BACKGROUND

The Numbulwar Numburindi Ward includes one Local Authority, the Numbulwar Local Authority.

The Numbulwar Local Authority met on Wednesday, 21 April 2021 at 10:30am. Due to the timeframe of this agenda, the minutes are not yet available and will be included at the Finance Committee Meeting on 26 May 2021.

The next scheduled Numbulwar Local Authority Meeting is on Wednesday, 23 June 2021 at 10:30am.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

WARD REPORT



ITEM NUMBER 13.4
TITLE Yugul Mangi Ward Report
REFERENCE 1079606
AUTHOR Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council receives and notes the Yugul Mangi Ward Report;

BACKGROUND

The Yugul Mangi Ward includes the Ngukurr Local Authority and Urapunga Local Authority.

The Ngukurr and Urapunga Local Authority meetings were cancelled due to Sorry Business and a funeral being held. Attempts to reschedule were unsuccessful due to further Sorry Business.

UPCOMING MEETINGS

22 June 2021
At 10:30am
22 June 2021
At 3:00pm

Ngukurr Local Authority
RGRC Service Delivery Centre, Ngukurr
Urapunga Local Authority
TBC

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

WARD REPORT



ITEM NUMBER 13.5
TITLE South West Gulf Ward Report
REFERENCE 1085614
AUTHOR Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council receives and notes the South West Gulf Ward Report.

BACKGROUND

The South West Gulf Ward is comprised of the Borroloola Local Authority and Robinson River Local Authority.

The Borroloola Local Authority met and held meeting with quorum on Thursday, 8 April 2021, attached are the recorded minutes for that meeting for council to review.

The Robinson River Local Authority was scheduled on Tuesday 16 February 2021. However due to lack of member attendance and inaccessible roads conditions and was cancelled.

UPCOMING MEETINGS

<p><i>3 June 2021 at 10:00am</i></p> <p><i>3 June 2021 at 3:00pm</i></p>	<p>Borroloola Local Authority RGRC Service Delivery Centre, Borroloola Robinson River Local Authority TBC</p>
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ISSUES/OPTIONS/SWOT

Nil.FINANCIAL CONSIDERATIONS
 Nil.

ATTACHMENTS

[1](#) BOR_08042021_MIN_SAVED.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BORROLOOLA LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, BORROLOOLA
ON THURSDAY, 8 APRIL 2021 AT 9:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Judy MacFARLANE;
- Councillor Marlene KARKADOO;
- Councillor Don GARNER (Chairperson);
- Mike LONGTON;
- Maria PYRO;
- Jon SAUER;
- Stan ALLEN; and
- Rebecca GENTLE.

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Janette HAMILTON, Regional Manager for CDP;
- Virginya BOON, Manager Community Projects & Engagement – Borroloola; and
- Chloe IRLAM, Governance Engagement Coordinator (via teleconference);

1.3 Guests

- Janeen BULSEY, Nathan River Mine;
- Joanne NICOL, Warren Snowdon Office (via teleconference);
- Steven EDGINGTON, MLA Member for Barkly;
- Francis GARDINER, Northern Territory Government;
- Ronald PLUMMER, MLA;
- Daphne MAWSON, Borroloola School Representative; and
- Chris PLUTO, Guest.

2 MEETING OPENED

The Borroloola Local Authority Meeting opened at 9:37am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

16/2021 RESOLVED (Stan ALLEN/Mike LONGTON)

CARRIED

The Borroloola Local Authority;

- (a) Accepted the apologies tendered by Councillor Samuel EVANS and Local Authority Members Trish ELMY and Raymond MAWSON; and
- (b) Noted the absence of Local Authority Member Elizabeth HOGAN with no apology.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Borroloola Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF BORROLOOLA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

17/2021 RESOLVED (Jonathon SAUER/Mike LONGTON)

CARRIED

The Borroloola Local Authority confirmed the minutes from the meeting held 16 February 2021 and affirmed them to be a true and accurate record of the meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

18/2021 RESOLVED (Marlene KARKADOO/Mike LONGTON)

CARRIED

The Borroloola Local Authority:

- (a) Received and noted the Action List;
- (b) Approved the removal of completed items;
- (a) Requested the Acting Chief Executive Officer to write a letter to Terry Burns (Project Manager – Airport Toilets) to attend next meeting; and
- (b) Requested a report to be submitted to the 3 June 2021 Local Authority in relation to replacing and reusing the original solar lights at the airport.

9 CALL FOR ITEMS OF GENERAL BUSINESS

Nil.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE**11.1 OUTGOING CORRESPONDENCE**

19/2021 RESOLVED (Jonathon SAUER/Mike LONGTON)

CARRIED

The Borroloola Local Authority received and noted the Outgoing Correspondence

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

13.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

20/2021 RESOLVED (Donald GARNER/Jonathon SAUER) CARRIED

The Borroloola Local Authority

- (a) Received and noted the Elected Member Attendance Report; and
- (b) Recommends to Council to consider the revoking of membership of Elizabeth Hogan from the Borroloola Local Authority.

13.2 TOWN PRIORITIES 2021-22

21/2021 RESOLVED (Mike LONGTON/Rebecca GENTLE) CARRIED

The Borroloola Local Authority:

- (a) Provides any updates to be included to the Town Priorities;
- (b) Accepted the amendments to the Town Priorities listed in this report; and
- (c) Confirmed the Town Priorities for inclusion in the 2021/2022 Regional Plan.

13.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2020 - 28.02.2021

22/2021 RESOLVED (Marlene KARKADOO/Judy MacFARLANE) CARRIED

The Borroloola Local Authority received and noted the Financial (Expenditure) Report for the period July 2020 to February 2021

13.4 BORROLOOLA LOCAL AUTHORITY PROJECT FUND REPORT

23/2021 RESOLVED (Mike LONGTON/Stan ALLEN) CARRIED

The Borroloola Local Authority received and noted the Local Authority Project Funding Update report.

13.5 ELECTED MEMBER REPORT

24/2021 RESOLVED (Stan ALLEN/Jonathon SAUER) CARRIED

The Borroloola Local Authority received and noted the Elected Member Report.

13.6 COMMUNITY DEVELOPMENT PROGRAMME

25/2021 RESOLVED (Mike LONGTON/Jonathon SAUER) CARRIED

The Borroloola Local Authority received and noted the Community Development Program (CDP) report.

13.7 MAJOR PROJECTS UPDATE

26/2021 RESOLVED (Mike LONGTON/Rebecca GENTLE) CARRIED

The Members received and noted the report.

13.8 COUNCIL SERVICES REPORT

27/2021 RESOLVED (Stan ALLEN/Rebecca GENTLE) CARRIED

The Borroloola Local Authority received and noted the Council Services Report.

13.9 GARAWA AND JOSE STREETS - ROAD UPGRADES**28/2021 RESOLVED (Judy MacFARLANE/Mike LONGTON)****CARRIED****The Borroloola Local Authority**

- (a) Received and noted the update on proposed road upgrades on Garawa Street and Jose Street in Borroloola; and**
- (b) Refers this project to the roads committee for funding the survey design.**
- (c) Consider to allocate \$100,000 from the Local Authority Project Funding towards survey and design of proposed road upgrade works.**

Janeen BULSEY from Nathan River Mine began discussing the mine being operational again and the information surrounding this, the time being 12:00pm.

Steve EDGINTON, MLA Member for Barkly, addressed the Local Authority and discussed his role and the issues that Borroloola currently is facing, the time being 12:14pm.

14 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION****29/2021 RESOLVED (Mike LONGTON/Rebecca GENTLE)****CARRIED**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 15.1 Borroloola Town Camp Roads - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).***

RESUMPTION OF MEETING**30/2021 RESOLVED (Marlene KARKADOO/Rebecca GENTLE)****CARRIED**

That The Borroloola Local Authority moved to return to the open session of the Borroloola Local Authority Meeting and declared the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

15 OTHER BUSINESS

Nil.

15 CLOSE OF MEETING

The meeting closed at 12:59 pm.

This page and the proceeding pages are the Minutes of the Borroloola Local Authority Meeting held on Thursday, 8 April 2021 and confirmed Thursday, 3 June 2021.

Chairperson
Confirmed on Thursday, 3 June 2021.

EXECUTIVE REPORTS



ITEM NUMBER	15.1
TITLE	Mayor's Update
REFERENCE	1062142
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council notes and accepts the Mayor's update report.

BACKGROUND

Since the last Ordinary Meeting of Council held on 24 February 2021, the Mayor has undertaken a range of community and stakeholder engagement activities, and visited a range of communities.

The Mayor has attended a number of stakeholder and Local Authority meetings, including:

- Audit Committee Meeting – 3 March 2021
- Met with Minister Chanston Paech – 11 March
- Meeting with Chief Minister's Department (general Council issues) - 12 March
- Roads Committee Meeting – 24 March 2021
- Finance Committee Meeting – 24 March 2021
- Jilkmिंगgan Local Authority Meeting – 06 April 2021
- Mataranka Local Authority Meeting – 06 April 2021
- Borroloola Local Authority Meeting – 08 April 2021
- Numbulwar Local Authority Meeting – 21 April 2021

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

EXECUTIVE REPORTS



ITEM NUMBER	15.2
TITLE	Acquittal of Special Community Assistance and Local Employment Grant
REFERENCE	1080134
AUTHOR	Josh CHEVALIER-BRINE, Grants Coordinator

RECOMMENDATION**That Council:**

- (a) Receives and notes the Certification Statement for the Special Community Assistance and Local Employment Program; and**
- (b) Acknowledge the Territory Government in respect of the funding provided.**

BACKGROUND

On 6 June 2020 Roper Gulf Regional Council (the Council) entered into a Special Community Assistance and Local Employment (SCALE) Program Grant Agreement with the Department of Chief Minister and Cabinet (DCM).

The Agreement provides one-off funding of \$398,400 (GST Exclusive) to support business continuity, job creation and retention and other community initiatives directly related to COVID-19.

Under the SCALE Agreement Council is required to submit a Certification Statement demonstrating the balance of unspent or uncommitted funds for grants received from the Department; and, how SCALE funding has been expended.

The Certification Statement must be laid before a Council meeting and a copy of the minutes provided to the Department.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

To date Council has expended \$170,046 (GST Exclusive) in SCALE funds and achieved a surplus of \$226,246. Unspent funds will be returned to DCM.

ATTACHMENTS

There are no attachments for this report.

EXECUTIVE REPORTS



ITEM NUMBER	15.3
TITLE	General Council Election Preparation
REFERENCE	1080212
AUTHOR	Marc GARDNER, Acting Chief Executive Officer

RECOMMENDATION

That the Council notes the report in relation to preparations for the 2021 General Council Elections to occur on the 28 August 2021.

BACKGROUND

The four year term of Council will cease in August 2021. The last General Council Election was held in August 2017 and with 4 months from now until the next General Council Elections on the 28 August 2021, a number of tasks are required to occur.

The Council has in the past engaged the services of the Northern Territory Electoral Commission to coordinate polling and conduct the election.

ISSUES/OPTIONS/SWOT

The Council has the option of conducting the election itself using internal staff and resources, however due to a number of risks associated with doing so, as well as ensuring a transparent process, we have again engaged the services of the Northern Territory Electoral Commission to conduct the election including polling.

The services that the Northern Territory Electoral Commission will undertake include:

- All Statutory Advertising
- Provide Electronic Electoral Rolls for voter mark-off
- Provide all cardboard voting equipment
- Maintain an active website with election information and results
- Voter information call centre
- Employment and training for election staff
- Deliver mobile polling services to all Roper Gulf Regional Council communities
- Establish early voting centres in Katherine, Darwin and Alice Springs
- Conduct all Counts
- Provide returning officers
- Print and coordinate all Ballot Papers and associated election products
- Produce all voting centre and election materials (except for individual candidates)
- Coordinate postal voting throughout the region where mobile polling is not occurring.

The services the Council will provide include:

- Staff in each community to provide assistance to the Northern Territory Electoral Commission and interpreter services if needed
- Provide voting centre premises (places where people can vote) and voting team accommodation where available at no cost
- Provide community pick-ups and drop offs where required from airports e.g. Bulman, Numbulwar, Ngukurr, Borroloola etc.
- Assist in the promotion of election material through Council's website and social media as well as throughout towns and communities e.g. flyers, community notices
- Act as an agent to forward nominations of Councillor candidates.

It is anticipated that mobile polling will occur in the weeks prior to the General Election date of the 28 August 2021 to all Roper Gulf Regional Council communities. Dates regarding nominations and the nominating process have not been communicated with us yet.

The first Council meeting after the election will occur on the 29 September 2021. At this meeting, the newly formed Council will vote for a Mayor and Deputy Mayor as well as committees required and their membership.

FINANCIAL CONSIDERATIONS

The cost of the services of the Northern Territory Electoral Commission is expected to be approximately \$113,539. This amount, as well as a contingency has been included in Council's draft budget for 2021/2022 financial year. The total amount budgeted is \$130,000. These costs are consistent with previous General Elections of Council. Council is exempt from the procurement processes of this service from the Northern Territory Electoral Commission in accordance with the Local Government Act (procuring NT Government services from a statutory body).

ATTACHMENTS

There are no attachments for this report.

EXECUTIVE REPORTS

ITEM NUMBER	15.4
TITLE	Chief Executive Officer's Report
REFERENCE	1103038
AUTHOR	Marc GARDNER, General Manager Corporate Services and Sustainability

RECOMMENDATION

That Council receives and notes the Chief Executive Officer's Report.

BACKGROUND

Marc Gardner has continued to act as Chief Executive Officer for the immediate future since the last Council meeting in February 2021. Since this time the Council's executive team have again experienced numerous meetings including coordinating all Local Authorities during April, the Roads and Finance Committee on the 24 March and the Audit Committee on the 3 March 2021.

Again the Acting CEO and/or General Manager Council Services and Engagement have been able to attend almost all of the Local Authority Meetings that have occurred during April 2021, exceptions being the Local Authority Meetings that had been cancelled due to lack of attendees or other circumstances including Bulman, Ngukurr, Urapunga, Beswick and Manyalluluk.

Other notable meetings since the Council meeting on the 24 February 2021 of the Acting CEO include:

Date	Meeting
26 February	Strategic Planning Meeting (internal Strategic and Regional Plan preparation)
1 March	Katherine Times (Town Camp Roads)
3 March	Audit Committee
4 March	Regional Plan development (internal meeting)
5 – 8 March	Leave
9 March	LGANT ETIRG Meeting
10-11 March	Manager's and CSC's meeting
12 March	Meeting with Chief Minister's Department (general Council issues)
17 March	Meeting with Kalano Aboriginal Corporation CEO
18 March	New website workshop
23 March	Skinnyfish Music – Barunga Festival
24 March	Roads and Finance Committees
25 March	Project Control Group – Borroloola/Ngukurr projects NTG
26 March	NT CEO's meeting
30 March	Meeting with Minister for Remote Housing and Town Camps advisers re Borroloola Town Camp Roads
1 April	Meeting with Mungoorbada Aboriginal Corporation CEO Kevin Liddy
6 April	Jilkminggan and Mataranka Local Authorities
7-9 April	Borroloola trip – Local Authority
13 April	General Manager interviews and NIAA meeting re CDP in Minyerri
14 April	Meeting with Council's new Auditors (Merit Partners)
15 April	Meeting with West Arnhem Regional Council CEO visit. Meeting with NIAA regarding Minyerri CDP. Phone meeting with CEO Alawa Aboriginal Corporation.
19 April	Minyerri CDP
20 April	CouncilBiz Board Meeting and strategic planning meeting LGANT function with NT Administrator at Government House

21 and 22 April	LGANT CEO's meeting and LGANT General Meeting
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Over the forthcoming months, the focus of the office of the Chief Executive Officer will include:

- Preparation for Council Elections on the 28 August 2021 (Council to consider August Finance Committee Meeting date – if required?).
- Preparation of Regional Plan and Budget (2021/22).
- Upgrading Council's website.
- Organisation review and workplace culture.
- Preparation of changes to the Local Government Act (2019) including adoption of new policies, the Regional Plan and budget by 30 June 2021.
- Preparation of a new Council Strategic Plan (2021-25).
- Development of a strategic human resources plan and information technology plan.
- Fill critical roles in Council's staff including General Manager Infrastructure Services and Planning, Manager Projects, Assistant Human Resources Manager and Assets, Manager Community Safety.
- Progressing critical projects including Borroloola Sports Courts and Ngukurr Sports Courts.
- Improving community communications and project management processes.

Communications at Roper Gulf Regional Council – April Report

A critical success indicator of Council is communication. This Communications Report will provide insights and data from January, February and March 2021, covering information from Social Media and Key Activities.

Council's Communication Goals are to increase staff, stakeholder and public awareness of Council and its functions and increase stakeholder and public participation in Council's planning and decision-making process. In line with these goals, Council has decided to use Social Media as an integral part of our Communication Strategy to help us achieve these outcomes.

As such, the following report aims to monitor the Social Media insights for each month to manage our progress towards our goals.

Key Communication Activities

Regional Plan

The first draft of the 2021/22 Regional Plan is currently being designed by a new graphic design company we are working with called Moogie Down Productions. Moogie Down Productions (MDP) are based in Darwin and are a 100 per cent Aboriginal owned and operated company. Founded in 2015, MDP specialise in storytelling and visual communication through film, graphic design and visual and digital art. Cian McGue is the Executive Producer Design and Art Direction and is working on developing a fresh, new design concept for this year's Regional Plan that reflects Roper Gulf Regional Council's logo, our history and our vision.

The Communications Officer and Moogie Down Productions will be implementing various strategies including internal and external design pieces that are engaging, visually appealing and highlight the Council's progression. Some pieces include:

- Brochures and flyers
- Council Information Packs for the Mataranka Markets
- New poster designs for Local Authority and Council meetings, community notices, event posters, job opportunities (vacant positions)
- Social Media tiles
- Media Release template
- Style Guide

- Email Signatures

Website Redesign

Council's website is an important tool used by the public to seek news and information about available programs and services, as well as information about news and projects happening in the Roper Gulf Region. After a review of the current website, it was decided that Council would benefit from reviewing the content on our website to make sure it is informing, easy to use and engaging.

The Council has engaged Brainium Labs to create a new website for Roper Gulf Regional Council. Brainium Labs are also a Darwin based company who is working directly with the Communications Officer on a new website design that not only looks better but it is easier to navigate, especially on a mobile phone.

The Communications Officer has worked with the General Managers on the site map (navigation paths) for the new website and is now in the process of reviewing, re-writing and gathering more content for each page. This is expected to be ready for review at the end of June. Our current website will remain active while the new website is being built in the background.

Aims for the new website:

- New, modern and more engaging design
- Less words, more photos, graphics, videos, maps, buttons etc.
- Easier to navigate on mobile phone
- Review of content
- More online forms for the public to interact through our website
- Better integration with social media
- Improved navigation paths and functionality

Events

- The Official Opening of the Rocky Creek Bridge: Wednesday 19 May 2021
- This will be taking place in Borroloola at 12:00pm and we are expecting to see large community engagement at this event. The Honorable Eva Lawler, Minister of Infrastructure, Planning and Logistics is attending to open the bridge alongside our Mayor Judy MacFarlane, representatives from the McArthur River Mine Community Benefits Trust, a representative from the Australian Government and other local Ministers. Councilor Marlene Karkadoo will be opening the event with a Welcome to Country.
- Never Never Festival: 14 – 16 May 2021
- Council will be holding a stall at the Mataranka Markets on Sunday 16 May, on the last day of the Never Never Festival. On this day, Council will be involved with the unveiling of the Never Never statues in Stan Martin Park.

Media Releases

08 April 2021	Applications Closing Soon for Round 3 of Community Grants Program
31 March 2021	Council Provides Additional Funding for Borroloola Shade Structure
26 March 2021	No Increase to Rates, Fees and Charges for Roper Gulf Residents in 2021/22
25 March 2021	AFLNT Partner with Roper Gulf Regional Council to establish Southern Football Hub
24 March 2021	Residents of Borroloola Town Camps Deserve Urgent Road Upgrades
18 March 2021	Mataranka Cemetery Car Park Works Nearly Complete

05 March 2021	Community Grants Program Now Open
04 March 2021	Extraordinary Community Response to Jilkminggan Evacuation
10 February 2021	Road closures in Roper Gulf Region
03 February 2021	Huge Success for Ngukurr Leak Reduction Project

Social Media

In an effort to further connect and engage with our public and our stakeholders, Council maintains several social media platforms in which the Communications Officer interacts, answers questions and concerns and shares information about positive news and events.

With a focus on increasing stakeholder and public awareness of Council and its functions, social media continues to be a quick and effective way to communicate to our stakeholders and community members on a range of different messages, from meeting dates, project updates, upcoming events, job opportunities, community/staff achievements and other good news stories within our region.

The Communications Officer is responsible for maintaining the following platforms which are frequently used to convey information:

- Facebook
- Instagram
- Twitter
- LinkedIn

On Facebook, informative posts such as road closures and vet advice continue to be the most successful posts and are often shared by our followers to their own audience or into another Facebook group. In total, Council posted 122 across January, February March to interact with 3,980 followers. Our Facebook following is steadily increasing.

On Instagram, entertaining or inspiring posts such as tourism spots, landmark photos or event photos perform the best, showing the different purpose of Facebook versus Instagram. Instagram provides a lot of potential to show off our region to tourists and other organisations as well as show pride for the land where we live.

Social Media Insights

FACEBOOK

Insight	January 21	February 21	March 21
No. of Posts	35	45	42
Page Likes	3,729	3,864 (+ by 135)	3,904 (+ by 40)
Page Followers	3,794	3,937 (+ by 143)	3,986 (+ by 49)
Highest Organic Reach *	1,347	11,391	6,266
Highest Post Engagement **	146	524	204

* Highest Organic Reach: The highest number of people who saw any one of our posts at least once in their news feed. 'Organic' refers to unpaid posts.

**Highest Post Engagement: The highest number of actions (Reactions, Comments, Shares and more) performed on any one of our posts.

INSTAGRAM

Insight	January 21	February 21	March
No. of Posts	9	9	10

Page Followers	194	-	251 (+57)
Accounts Reached *	265	292	166
Content Interactions **	101	141	24

*Accounts Reached: The total number of accounts that saw a post from Roper Gulf in the last month.

**Content Interactions: The total number of actions (likes, comments, shares) performed on all of our posts in the last month.



Different to our Facebook page, Instagram is being used to highlight the land in our region, tourist attractions, beautiful Roper Gulf scenery, event images and good news stories. The photo is the focus on Instagram and each photo aims to be colorful, clear and captivating to our small but growing audience.

TWITTER

Insight	January 21	February 21	March 21
No. of Posts	11	11	10
Page Followers	151	155	156
Tweet Impressions *	798	1,457	1,128
Profile Visits **	42	169	159

*Tweet Impressions: The total tally of all the times our tweets were seen for the month.

**Profile Visits: Total number of accounts who have clicked into our profile for the month.

LINKED IN

Insight	January 21	February 21	March 21
No. of Posts	5	8	17

Page Followers	14	20	22
Page Views *	62	135	63
Website Clicks **	7	-	2

*Page Views: The total number of views of your page, across all tabs

**Website Clicks: The total number of clicks on the 'Visit Website' button

LinkedIn is a new platform to be used by Roper Gulf Regional Council and an account was created to assist with the recruitment process. LinkedIn is a major networking platform which is largely used by people searching for work or by businesses who are looking to recruit. Anyone actively searching for a job will most likely have a LinkedIn account.

Our recruitment policy limits our ability to post a job advertisement on the platform, a function where an applicant can immediately upload their resume, cover letter and schedule an interview. However, the platform does have a news feed section which is where we are currently posting job vacancies. The value of Council using this platform will be reviewed.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

1 [↓](#) Communications Report 16.04.21.pdf

Nil.

APRIL 2021

COMMUNICATIONS REPORT

Communications Officer



OVERVIEW

This Communications Report will provide insights and data from January, February and March 2021, covering information from Social Media and Key Activities.

Council's Communication Goals are to Increase stakeholder and public awareness of Council and its functions and Increase stakeholder and public participation in Council's planning and decision-making process. In line with these goals, Council has decided to use Social Media as an integral part of our Communication Strategy to help us achieve these goals.

As such, the following report aims to monitor the Social Media insights for each month to manage our progress towards our goals.

KEY ACTIVITIES

Regional Plan

The first draft of the 2021/22 Regional Plan is currently being designed by a new graphic design company we are working with called Moogie Down Productions.

Moogie Down Productions (MDP) are based in Darwin and are a 100 per cent Aboriginal owned and operated company. Founded in 2015, MDP specialise in storytelling and visual communication through film, graphic design and visual and digital art. Cian McCue is the Executive Producer Design and Art Direction and is working on developing a fresh, new design concept for this year's Regional Plan that reflects Roper Gulf Regional Council's logo, our history and our vision.

The Communications Officer and Moogie Down Productions will be implementing various strategies including internal and external design pieces that are engaging, visually appealing and highlight the Council's progression. Some pieces include:

- Brochures and flyers
- Council Information Packs for the Mataranka Markets
- New poster designs for Local Authority and Council meetings, community notices, event posters, job opportunities (vacant positions)
- Social Media tiles
- Media Release template
- Style Guide
- Email Signatures



Website Redesign

Council's website is an important tool used by the public to seek news and information about available programs and services, as well as information about news and projects happening in the Roper Gulf Region. After a review of the current website, it was decided that Council would benefit from reviewing the content on our website to make sure it is informing, easy to use and engaging.

The Communications Officer has appointed Brainium Labs to create a new website for Roper Gulf Regional Council. Brainium Labs are also a Darwin based company who is working directly with the Communications Officer on a new website design that not only looks better but it is easier to navigate, especially on a mobile phone.

The Communications Officer has worked with the General Managers on the site map (navigation paths) for the new website and is now in the process of reviewing, rewriting and gathering more content for each page. This is expected to be ready for review at the end of June. Our current website will remain active while the new website is being built in the background.

Aims for the new website:



- New, modern and more engaging design
- Less words, more photos, graphics, videos, maps, buttons etc.
- Easier to navigate on mobile phone
- Review of content
- More online forms for the public to interact through our website
- Better integration with social media
- Improved navigation paths and functionality

Events

The Official Opening of the Rocky Creek Bridge: Wednesday 19 May 2021

This will be taking place in Borroloola at 12:00pm and we are expecting to see large community engagement at this event. The Hon. Eva Lawler, Minister of Infrastructure, Planning and Logistics is attending to open the bridge alongside our Mayor Judy MacFarlane, representatives from the McArthur River Mine Community Benefits Trust, a representative from the Australian Government and other Local Ministers.

Never Never Festival: 14 – 16 May 2021

Council will be holding a stall at the Mataranka Markets on Sunday 16 May, on the last day of the Never Never Festival. On this day, Council will be involved with the unveiling of the Never Never statues in Stan Martin Park.



Media Releases

08 April 2021: Applications Closing Soon for Round 3 of Community Grants Program

31 March 2021: Council Provides Additional Funding for Borroloola Shade Structure

26 March 2021: No Increase to Rates, Fees and Charges for Roper Gulf Residents in 2021/22

25 March 2021: AFLNT Partner with Roper Gulf Regional Council to establish Southern Football Hub

24 March 2021: Residents of Borroloola Town Camps Deserve Urgent Road Upgrades

18 March 2021: Mataranka Cemetery Car Park Works Nearly Complete

05 March 2021: Community Grants program Now open

04 March 2021: Extraordinary Community Response to Jilkminggan Evacuation

10 February 2021: Road closures in Roper Gulf Region

03 February 2021: Huge Success for Ngukurr Leak Reduction Project

Social Media

In an effort to further connect and engage with our public and our stakeholders, Council maintains four social media platforms in which the Communications Officer interacts, answers questions and concerns and shares information about positive news and events.

With a focus on increasing stakeholder and public awareness of Council and its functions, social media continues to be a quick and effective way to communicate to our stakeholders and community members on a range of different messages, from meeting dates, project updates, upcoming events, job opportunities, community/staff achievements and other good news stories within our region.

The Communications Officer is responsible for maintaining the following platforms which are frequently used to convey information:

- Facebook
- Instagram
- Twitter
- LinkedIn

On Facebook, informative posts such as road closures and vet advice continue to be the most successful posts and are often shared by our followers to their own audience or into another Facebook group. In total, Council **posted 122** across January, February March to **interact with 3,980 followers**. Our Facebook following is steadily increasing.

On Instagram, entertaining or inspiring posts such as tourism spots, landmark photos or event photos perform the best, showing the different purpose of Facebook versus Instagram. Instagram provides a lot of potential to show off our region to tourists and other organisations as well as show pride for the land where we live.

SOCIAL MEDIA INSIGHTS



Facebook:

Insight	January 21	February 21	March 21
No. of Posts	35	45	42
Page Likes	3,729	3,864 (+ by 135)	3,904 (+ by 40)
Page Followers	3,794	3,937 (+ by 143)	3,986 (+ by 49)
Highest Organic Reach *	1,347	11,391	6,266
Highest Post Engagement **	146	524	204

* Highest Organic Reach: The highest number of people who saw any one of our posts at least once in their news feed. 'Organic' refers to unpaid posts.

**Highest Post Engagement: The highest number of actions (Reactions, Comments, Shares and more) performed on any one of our posts.

Communications Report
April 2021

Top Performing post for February on Facebook:

The screenshot shows a Facebook post from Roper Gulf Regional Council, published by Bethany O'Sullivan on February 22. The post is titled 'Council Road Report' and includes a warning icon. The text states: 'These photos were taken this morning at Wilton Bridge on Roper Highway. The water is approximately 1m over the bridge and Roper Highway is now CLOSED between Nathan River Road intersection and Ngukurr Community ... See More'. There are two photos: the top one shows a road with a yellow warning sign, and the bottom one shows a road completely submerged in water. The post has 11,391 people reached and 524 reactions, comments, and shares. The reaction breakdown is: 264 Likes, 3 Loves, 6 Haha, 108 Wow, 2 Sad, 66 Comments, 81 Shares, 38 On Post, 0 On Post, 1 On Post, 17 On Post, 1 On Post, 20 On Post, 81 On Post, 225 On Shares, 3 On Shares, 5 On Shares, 91 On Shares, 1 On Shares, 48 On Shares, 0 On Shares. It also has 1,456 post clicks, including 175 photo views, 27 link clicks, and 1,254 other clicks. The post includes a 'Boost Post' button and shows 15 comments and 81 shares.

This post did so well because of the large number of likes and shares. When people share a post, it is seen by all their friends and followers which counts as an engagement on our page.

More engagement on posts = More likely Facebook is to share our content in people's news feeds

Top Performing post for March on Facebook:

Roper Gulf Regional Council
March 6 · 🌐

Stopping ticks stops Ehrlichial 🚫🦋

Roper Gulf Regional Council is working with pet owners like Eileen (pictured below) and other stakeholders to slow down the spread of the deadly new Ehrlichia tick sickness in dogs in our region.

Ehrlichia can only be spread by tick bites. Stopping ticks stops Ehrlichia spreading... See More

6,266 People Reached

204 Reactions, Comments & Shares (👤)

140 Like	20 On Post	120 On Shares
33 Love	3 On Post	30 On Shares
10 Comments	1 On Post	9 On Shares
21 Shares	18 On Post	3 On Shares

302 Post Clicks

45 Photo Views	0 Link Clicks (👤)	257 Other Clicks (👤)
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NEGATIVE FEEDBACK

- Hide Post
- Hide All Posts
- Report as Spam
- Unlike Page

Reported stats may be delayed from what appears on posts

👍 Get More Likes, Comments and Shares
When you boost this post, you'll show it to more people.

6,266 People Reached **506** Engagements [Boost Post](#)

👤 Gaye Lawrence, Lee Hoffmann and 21 others 1 Comment 18 Shares

This post also did really well because of the number of shares. It is good that we provide informing content like this that people want to share to different audiences and that they find useful.

<h1>11,391</h1>	<h1>192</h1>	<h1>122</h1>
Most people reached in one post	New Facebook Followers	Posts on Facebook in 3 months

SOCIAL MEDIA INSIGHTS



Instagram

Insight	January 21	February 21	March
No. of Posts	9	9	10
Page Followers	194	-	251 (+57)
Accounts Reached *	265	292	166
Content Interactions **	101	141	24

*Accounts Reached: The total number of accounts that saw a post from Roper Gulf in the last month.

**Content Interactions: The total number of actions (likes, comments, shares) performed on all of our posts in the last month.

Communications Report
April 2021

Top Performing post for February on Instagram:



ropergulfregion
Bitter Springs, Eisey NP, NT, Australia

ropergulfregion The colours in this photo are everything!

The crystal clear waters of Bitter Springs are a must-visit if you're travelling through the Roper Gulf region and are just a 5 minute drive from the main road through Mataranka.

This image was the 3rd most liked post shared by @visitkatherine in 2020 (taken by @adventurouscharlotte) and we can understand why 🥰

#RoperGulfRegion #BitterSprings #enjoyeisey


65...

Liked by outbackrep and 20 others

FEBRUARY 2

Add a comment... Post

Top Performing post for March on Instagram:



ropergulfregion
Bitter Springs, Eisey NP, NT, Australia

ropergulfregion Beautiful Bitter Springs from above 🌿

This incredible shot was taken by @big_berthas_big_lap (via Instagram)

We love sharing photos taken in the Roper Gulf Region! Share yours with us by tagging us or adding #RoperGulfRegion to your post 📸

5 DAYS AGO

Liked by outbackrep and 20 others

Add a comment... Post

Communications Report
April 2021



Different to our Facebook page, Instagram is being used to highlight the land in our region, tourist attractions, beautiful Roper Gulf scenery, event images and good news stories. The photo is the focus on Instagram and each photo aims to be colorful, clear and captivating to our small but growing audience.

Communications Report
April 2021

SOCIAL MEDIA INSIGHTS

Twitter

Insight	January 21	February 21	March 21
No. of Posts	11	11	10
Page Followers	151	155	156
Tweet Impressions *	798	1,457	1,128
Profile Visits **	42	169	159

***Tweet Impressions:** The total tally of all the times our tweets were seen for the month.

****Profile Visits:** Total number of accounts who have clicked into our profile for the month.

Linked In

Insight	January 21	February 21	March 21
No. of Posts	5	8	17
Page Followers	14	20	22
Page Views *	62	135	63
Website Clicks **	7	-	2

***Page Views:** The total number of views of your page, across all tabs

****Website Clicks:** The total number of clicks on the 'Visit Website' button

LinkedIn is a new platform to be used by Roper Gulf Regional Council and an account was created to assist with the recruitment process. LinkedIn is a major networking platform which is largely used by people searching for work or by businesses who are looking to recruit. Anyone actively searching for a job will most likely have a LinkedIn account.

EXECUTIVE REPORTS



ITEM NUMBER	15.5
TITLE	Council attendance at the Australian Local Government Association (ALGA) National General Assembly Canberra 20-23 June 2021
REFERENCE	1140748
AUTHOR	Marc GARDNER, Acting Chief Executive Officer

RECOMMENDATION

That the Council approves the attendance of the Mayor, Deputy Mayor and Acting Chief Executive Officer to the Australian Local Government Association National General Assembly to be held from the 20 June to 23 June 2021.

BACKGROUND

The Australian Local Government Association hold a National General Assembly involving all Councils in Australia usually during the middle of each calendar year. In 2020, the assembly was cancelled due to Covid 19 and in 2021 is it now being held once again in 2021.

The Council usually attends the meeting and approves the attendance of the Mayors, Councillors and senior staff. In the past, the Council has sent contingent of male and female Councillors (different years) as well as senior Council staff (Directors/General managers/governance staff).

The assembly considers a range of motions nominated by member Councils. The Roper Gulf Regional Council has previously submitted motions for consideration.

ISSUES/OPTIONS/SWOT

The National General Assembly of the Australian Local Government Association will once again be held and occur between Sunday 20 June 2021 and Wednesday the 23 June 2021.

Council is asked to consider attendees for the assembly in Canberra.

Due to closeness of elections and relevance, it is recommended that the Mayor, Deputy Mayor and Acting CEO attend the assembly in Canberra.

The costs associated with attending will be minimal and including:

- Registration fee (\$989 early bird registration by 7 May)
- Flights
- Accommodation
- Travel allowances

FINANCIAL CONSIDERATIONS

Outlined above.

ATTACHMENTS

1 [ALGA 2021 NGA CANBERRA.pdf](#)



27th National General Assembly

20—23 June 2021
CANBERRA

WORKING TOGETHER
FOR OUR COMMUNITIES

VIRTUAL AND ONSITE
REGISTRATIONS NOW LIVE

Register now. nga21.com.au

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Great Benefits of NGA



Largest national conference for Local Government held in Australia with over 870 delegates



Over 10 hours of professional development



Meet experts and influencers face to face



Take advantage of Canberra's location and visit your Federal Member



Over 15 hours available to network with other Local Government leaders



Over 140 motions debated and used to engage with 24 Ministers and Federal portfolios



Encounter over 60 exhibitors with innovative and new solutions

President Welcome

National General Assembly
20 - 23 June 2021



Friends,

I am so excited to invite you to the 2021 National General Assembly of Local Government (NGA) at the National Convention Centre in Canberra, to be held from 20 to 23 June.

As President of Australian Local Government Association (ALGA), I am proud to be convening the 27th NGA. Frankly, it has never been held at a more important time in Australia's recent history.

COVID-19 cut a swathe through our communities in 2020, but it is with a sense of having prevailed as a nation that ALGA is planning a forward-looking 2021 NGA. And that future is about jobs, and the work local government is doing to drive a locally led recovery from COVID.

Australia's 537 councils provide direct employment for almost 200,000 people and expend about \$40 billion purchasing goods and services each year, supporting thousands of small and medium sized business enterprises.

We play a critical role in facilitating, establishing, and growing local businesses and economies, not only through their services and networks but in partnership with the states and Commonwealth in infrastructure and job-creation programs.

We cannot forget, however, that local government's ability to support communities going forward has been adversely impacted by drought, bushfires, COVID and floods. Our capacity to generate own-source income has been diminished, and financial reserves have taken a hit.

The NGA is a unique opportunity to send a powerful message to the Australian Government that financial support, particularly the Financial Assistance Grants provided by the Commonwealth, is essential for councils and their communities.

It is our chance to make the case for local government's inclusion in National Cabinet as First Ministers refocus on job creation and economic growth.

Your attendance sends a powerful message to the Australian Government that Local Government is strong, purposeful and can be trusted to partner in the delivery of government services and infrastructure on the ground. A partnership that will help to deliver national goals and local opportunities.

I am also pleased to invite you to attend the Regional Forum, which provides an opportunity for delegates with a specific interest in regional affairs to gain a deeper understanding of common issues.

It's a forum to hear from experts, to share experiences, to listen, and network.

By June, the Australian Government will have brought down the Federal Budget and in all likelihood, attention will begin to turn to the next Federal election.

The 27th session of the NGA has never been more important. This is Local Government's time. We know our communities. We know the challenges they have faced, and we know what is needed to go forward.

Join me and your fellow Mayors and Councillors at this year's NGA and help us shape the recovery.

Linda Scott

Councillor Linda Scott
ALGA President

NGA21

WORKING TOGETHER FOR OUR COMMUNITIES

Key Dates:

Early Bird Registration
on or before Friday 21 May 2021

Standard Registration
on or before Friday 4 June 2021

Late Registration
after Friday 4 June 2021

Register online for onsite
or virtually at

[NGA21.com.au](https://nga21.com.au)

Provisional Program

SUNDAY 20 JUNE

8.30am Registrations Open

5.00pm - 7.00pm Welcome Reception & Exhibition Opening



MONDAY 21 JUNE

8.00am Registrations Open

9.00am Opening Ceremony
Welcome to Country

9.20am ALGA President Opens the Assembly

9.30am Prime Minister Address (invited)
The Hon Scott Morrison MP

10.00am ALGA President Address
Cr Linda Scott, ALGA President

10.30am MORNING TEA

11.00am Keynote Address: All Politics is Local - The Context for the Next Federal Election
Peter Van Onselen, Political Editor, Network Ten and Professor of Politics and Public Policy, Griffith University

11.45am Debate on Motions

12.30pm LUNCH

1.30pm COVID - The Long Goodbye
Professor Mary-Louise McLaws, Epidemiologist, Hospital Infection and Infectious Diseases Control, UNSW
Professor Gigi Forster, School of Economics, UNSW
Professor Sanjaya Senanayake, Infectious Diseases Specialist, ANU

2.30pm Debate on Motions

3.30pm AFTERNOON TEA



4.00pm Debate on Motions

4.30pm Shadow Minister Address (invited)
The Hon Jason Clare MP, Shadow Minister for Regional Services, Territories and Local Government

5.00pm ALGA President Close

7.00pm - 11.00pm Networking Dinner
National Arboretum



TUESDAY 22 JUNE

9.00am	Keynote Address: Planning a Prosperous Future Danielle Wood, CEO, Grattan Institute
9.45am	Panel of Mayors: Local Employment and Economic Stimulus Panelists TBC
10.30am	MORNING TEA
11.00am	Panel of Mayors: Locally Led - Better Futures Panelists TBC
12.00pm	Launch of ALGA Federal Election Priorities
12.30pm	LUNCH
1.30pm	Concurrent Sessions <ul style="list-style-type: none"> • Actions on Climate - At Home and Around the World • Safer Communities • The Circular Economy and You
3.00pm	AFTERNOON TEA
3.30pm	Federal Local Government Minister Address (invited) The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government
4.00pm	Keynote Address: Indigenous Voice
4.45pm	Leader of the Opposition Address (invited) The Hon Anthony Albanese MP
5.00pm	Session Close
7.00pm - 11.00pm	General Assembly Dinner Exhibition Park in Canberra (EPIC)

WEDNESDAY 23 JUNE

9.00am	Keynote Address: Recovery and Resilience Commissioner Shane Fitzsimmons AFSM
9.45am	Panel Discussion Recovery and Resilience Panelists TBC
10.30am	MORNING TEA
11.00am	Resilience in a Digital World
11.30am	Keynote Address: Leadership, Human Rights and Persistence Craig Foster AM, Human Rights and Refugee Ambassador
12.15pm	ALGA President Closing Address
12.30pm	LUNCH



**REGIONAL
FORUM
2021**

NATIONAL
CONVENTION CENTRE
CANBERRA

SUNDAY 20 JUNE



PROVISIONAL PROGRAM

9.00AM	Registrations Open
9.30AM	Welcome to Country
9.40AM	ALGA President Opening <i>Cr Linda Scott</i> , President, Australian Local Government Association
9.50AM	Keynote Address: Politics and the Bush <i>Speaker TBC</i>
10.30AM	Keynote Address: Regional Awareness <i>Kim Houghton</i> , Chief Economist, Regional Australia Institute
11.00AM	MORNING TEA
11.30AM	Shadow Minister Address (<i>Invited</i>) <i>The Hon Jason Clare MP</i> , Shadow Minister for Regional Services, Territories and Local Government
12.00PM	Regional Health Challenges and Opportunities <i>Professor David Perkins</i> , Director, Centre for Rural and Remote Mental Health, University of Newcastle
1.00PM	LUNCH
2.00PM	Keynote Address: Regional Trends <i>Speaker TBC</i>
2.30PM	Panel of Mayors: Communities that Thrive - Strategies for Success
3.30PM	AFTERNOON TEA
4.00PM	Federal Local Government Minister Address (<i>invited</i>) <i>The Hon Mark Coulton MP</i> , Minister for Regional Health, Regional Communications and Local Government
4.20PM	Closing Remarks

GENERAL INFORMATION

REGISTRATION FEES

Forum Only Registration
\$425

NGA Delegate Discount Registration
\$225

Register Online Now:
regionalforum.com.au

Hard copy registration forms and PDF versions are available by emailing confco@confco.com.au

Dress Code: Smart Casual

2021 Speakers



HON ANTHONY ALBANESE MP

Leader of the Opposition

Anthony has represented the Inner West of Sydney as the Federal Member for Grayndler since 1996. He is currently the Leader of the Opposition.

During the Rudd-Gillard Government he served as Deputy Prime Minister, Minister for Infrastructure, Transport, Regional Development and Local Government, Minister for Broadband, Communications and the Digital Economy and Leader of the House.

Anthony was named Infrastructure Minister of the Year in 2012 by London-based publication Infrastructure Investor and in 2010 was named Aviation Minister of the Year for producing Australia's first ever Aviation White Paper.

Anthony believes strongly in the need for the government to invest in infrastructure and transport in our cities and regions to ensure our growing communities are productive, liveable and sustainable.



HON JASON CLARE MP

Shadow Minister for Regional Services, Territories and Local Government

Jason was born and raised in western Sydney where he attended Cabramatta Public School and Canley Vale High School before graduating with a Bachelor of Arts (Honours) and a Bachelor of Laws from the University of New South Wales.

In June 2019, Jason was appointed Shadow Minister for Regional Services, Territories and Local Government and Shadow Minister for Housing and Homelessness.

He joined the Australian Labor Party because of its commitment to improving the lives of working Australians, particularly through education.

Jason is the Patron of Care Leavers Australia Network (CLAN), the Bankstown Youth Development Service (BYDS), the Bankstown Sports Club and the Bankstown RSL.



HON MARK COULTON MP

Minister for Regional Health, Regional Communications and Local Government

Mark was first elected to the House of Representatives for the seat of Parkes, New South Wales, in 2007. He has since been reelected in 2010, 2013, 2016 and 2019.

In January 2020, Mark was appointed to the Coalition Government Ministry by Prime Minister Scott Morrison as the Minister for Regional Health, Regional Communications and Local Government, and was officially sworn-in on 29 May 2019. From March 2018 to May 2019, Mark was the Assistant Minister for Trade, Tourism and Investment.

During his time in the Federal Parliament, Mark has also held the positions of Deputy Speaker of the House of Representatives, National Party's Chief Whip, Shadow Parliamentary Secretary for Ageing and the Voluntary Sector, Shadow Parliamentary Secretary for Water and Conservation and Shadow Parliamentary Secretary for Regional Development and Emerging Trade Markets.

Prior to his election to the House of Representatives, Mark was the Mayor of Gwydir Shire Council from 2004 until 2007. Mark has an extensive agricultural background having spent 30 years as a farmer and grazier. Mark and his wife Robyn owned and operated a mixed farming system growing cereal crops and running beef cattle. As the Federal Member for Parkes, Mark represents one of the largest Aboriginal populations in the Australian Parliament.



SHANE FITZSIMMONS AFSM

Commissioner, Resilience NSW

In the terrifying 2019/20 bushfire season, Australians were reassured by the exemplary leadership and empathetic presence of then NSW Fire Commissioner Shane Fitzsimmons.

Shane began as a volunteer with NSW RFS in 1985, in the footsteps of his father George – a full-time firefighter who was tragically killed in an out-of-control hazard reduction burn in 2000.

In 1994, Shane joined the NSW RFS full-time, working in a range of leadership positions before being endorsed as the organisation's commissioner in 2007 – a role he held for 12 years.

In 2019/20, Shane guided a state-wide response including a 74,000-strong crew of mostly volunteers through one of Australia's worst fire seasons. Working long hours, he informed and calmed the public in daily press conferences, liaised with government leaders and provided comfort to colleagues and family members of firefighters who lost their lives in service to others.

In April 2020, Shane was appointed leader of the new disaster management and recovery agency, Resilience NSW.



PROFESSOR GIGI FORSTER

School of Economics, UNSW

Gigi Foster is a Professor with the School of Economics at the University of New South Wales Business School, having received her BA from Yale, majoring in Ethics, Politics, and Economics, and her PhD in Economics from the University of Maryland. Upon receiving her PhD she joined the University of South Australia's School of Commerce, and moved to Sydney in 2009 as a Senior Lecturer in UNSW's Australian School of Business.

She has held several ARC Discovery Grants and authored more than 25 scholarly works, including the book (joint with Paul Frijters) *An Economic Theory of Greed, Love, Groups, and Networks*, published in 2013 by Cambridge University Press. Gigi is active in the Australian media, particularly in regard to matters of education policy and economic thought and has served the profession in a variety of roles such as ARC Expert Assessor and National Economics Learning Standards Working Party member.

2021 Speakers



CRAIG FOSTER AM

Human Rights and Refugee Ambassador
Craig Foster is a decorated former Captain of the Socceroos and broadcaster who is leading the way in sport and social justice as an Adjunct Professor with Torrens University.

Craig is a member of the Australian Multicultural Council and was recognized for his leadership of the #SaveHakeem campaign to free a young Bahraini from a Thai prison, his advocacy of inclusion and multiculturalism and anti-racism with an Order of Australia Medal in the 2021 Australia Day honors.



KIM HOUGHTON

Chief Economist, Regional Australia Institute

Kim is the Chief Economist of the Regional Australia Institute where he leads the think tank's policy and research work. Kim was previously the Institute's General Manager Policy and Research, and in both these roles has worked to ensure the Institute's outputs have practical application and support a better policy environment and more vibrant regional economies.

Having worked on regional economic development in Australia for almost 20 years, Kim has a passion for engaging, motivating, informing and connecting regional leaders from business, community and government.



PROFESSOR MARY-LOUISE MCLAWS

Epidemiologist, Hospital Infection and Infectious Diseases Control, UNSW

Mary-Louise is a Professor of Epidemiology. Her COVID-19 related activities include: member of the World Health Organization Health Emergencies Program Advisory Panel for Infection Prevention and Control Preparedness, Readiness and Response to COVID-19 and is the Focal Point for the WHO Global Outbreak Alert and Response Network. Previously Mary-Louise a member of several other World Health Organization patient safety programs and a World Health Organization Advisor to China and Malaysia during the development of national infection surveillance. There were many lessons to be learnt from the response to the Severe Acute Respiratory Syndrome (SARS) outbreak and she reviewed the healthcare worker safety for the Hong Kong SARS designated hospital and with Beijing reviewed their response. She reviewed the Pandemic Influenza Infection Control Guidelines for healthcare workers on behalf of the then Federal Chief Medical Officer.

She enjoys capacity building infection control in low and middle income countries and research with her PhD students in Cambodia, China, Bangladesh, Mali, Indonesia, Iran, Viet Nam, Taiwan and Turkey.



HON SCOTT MORRISON MP

Prime Minister of Australia

Scott Morrison was sworn in as Prime Minister of Australia on 24 August 2018.

Prior to becoming Prime Minister, Scott Morrison was Federal Treasurer. His achievements as Treasurer include:

- Record jobs growth
- Delivering tax relief for families and small businesses
- Reducing the deficit
- Getting debt under control
- Ensuring multinationals pay their fair share of tax
- The Prime Minister says the achievement he is most proud of is the more than 100,000 jobs that were created for young people during 2017-18. This is the best result on record.

As Minister for Immigration and Border Protection, Scott Morrison successfully stopped the boats. This stopped the deaths at sea that had been occurring over the previous six years under Labor. Stopping the boats meant that, the Government could close 19 detention centres and remove all children from detention and from Nauru.

As Social Services Minister, Scott reduced abuse of the welfare system and put Australia's social safety net on a more sustainable footing.

Throughout his career in government and in the private sector, Scott Morrison has established a reputation as someone who listens to people and solves difficult policy problems.

Scott Morrison is from the Sutherland Shire in Sydney's south. He has represented his local community in Parliament for over 11 years.



PROFESSOR DAVID PERKINS

Director, Centre for Rural and Remote Mental Health, University of Newcastle

Professor David Perkins is the Director and Professor of Rural Health Research at the University of Newcastle's Centre for Rural and Remote Mental Health, based in Orange, New South Wales. He has extensive research experience in Mental Health Services, Rural Suicide Prevention, Public Health, Rural Health and Primary Health Care. David's career spans senior management and health service research roles in both the United Kingdom and Australia. David has been awarded more than \$22 million in grant income in the last five years. He has published in a variety of journals including Medical Journal of Australia, BMC Health Services Research, the International Journal of Integrated Care, Aging and Mental Health, BMC Psychiatry and the Australian Journal of Rural Health. He is the coordinator of the Orange Declaration on Rural Mental Health (Link) and was previously Editor in Chief of the Australian Journal of Rural Health.



PROFESSOR SANJAYA SENANAYAKE

Infectious Diseases Specialist, ANU

Sanjaya is an Infectious Diseases Specialist dealing with patients in a hospital setting. Medicine has also given him the opportunity to diversify into media, writing and education as he loves to communicate and educate. This was the driving force behind two medical textbooks he wrote as well as writing a novel, "Chilli, Chicks and Heart Attacks: The Misadventures of an Intern" - a tale of medicine, migrants and mayhem. His enthusiasm and engaging manner have inadvertently resulted in a number of media interviews as a medical expert. Some of these included The Project, Ten's Breakfast show, the PM radio show about Ebola and Sunrise on the topic of "superbugs".

He has written a chapter on Infectious Diseases for the biennial publication from the Australian Institute of Health and Welfare: "Australia's Health". This is the official snapshot of the health of the nation, tabled at Parliament by the Federal Health Minister.

Sanjaya has a strong interest in the Public Health response to Communicable Diseases, as evidenced in his book, "Clinical Cases in Infectious Diseases: A Public Health Approach" (McGraw-Hill 2007) and his Masters of Applied Epidemiology from the ANU (2003-4).

2021 Speakers



PETER VAN ONSELEN

Political Editor, Network Ten and Professor of Politics and Public Policy, Griffith University

Peter van Onselen is Network Ten's political editor and a contributing editor for The Australian, where he writes a weekly column. He is also a professor of political science and Foundation Chair of Journalism at the University of Western Australia, as well as a professor of politics and public policy at Griffith University.

Peter is a host on The Project and appears as a panelist on ABC Insiders. He has won Walkley and Logie awards for his broadcast journalism on Sky News where he worked for nearly ten years as a host, and a News Award for his feature and opinion writing in the Australia.

He is the author or editor of six books, including a biography of former Prime Minister John Howard, rated by the Wall Street Journal as the best biography of 2007. He has a PhD in political science and a masters of policy studies and a masters of commerce.



DANIELLE WOOD

CEO, Grattan Institute

Danielle is the CEO of the Grattan Institute. She believes in the power of public policy to make Australia a better place. Danielle has published extensively on economic reform priorities, budget policy, tax reform, generational inequality and reforming political institutions. She is a sought-after media commentator and speaker on policy issues.

Danielle previously worked at the ACCC, NERA Economic Consulting and the Productivity Commission. She holds an Honours degree in Economics from the University of Adelaide and Masters degrees in Economics and Competition Law, from the University of Melbourne.

Danielle is the National President of the Economic Society of Australia and co-founder and former Chair of the Women in Economics Network.

General Registration

GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Registration Fees — Early Bird Payment received by Friday 21 May 2021	\$989.00	<ul style="list-style-type: none"> — Attendance at all General Assembly sessions — Morning tea, lunch and afternoon tea as per the General Assembly program — One ticket to the Welcome Drinks, Sunday — General Assembly satchel and materials
Registration Fees — Standard Payment received on or before Friday 4 June 2021	\$1,099.00	
Registration Fees — Late Payment received after Friday 4 June 2021	\$1,199.00	

VIRTUAL REGISTRATION FEES		INCLUSIONS
Full Virtual Registration	\$689.00	<ul style="list-style-type: none"> — Virtual access to all General Assembly sessions for day(s) selected — Meeting hub to connect with other virtual attendees
Virtual Day Registration (Monday or Tuesday)	\$489.00	

DAY REGISTRATION FEES		INCLUSIONS
Monday 21 June 2021	\$529.00	<ul style="list-style-type: none"> — Attendance at all General Assembly sessions on the day of registration — Morning tea, lunch and afternoon tea as per the General Assembly program on that day — General Assembly satchel and materials
Tuesday 22 June 2021	\$529.00	
Wednesday 23 June 2021	\$280.00	

SUNDAY REGIONAL FORUM REGISTRATION FEES	
Forum Only Sunday 20 June 2021	\$425.00
NGA Delegate Delegates attending the Regional Forum and the NGA are entitled to this discount	\$225.00

ACCOMPANYING PARTNERS REGISTRATION FEES		INCLUSIONS
Accompanying Partners Registration Fee	\$280.00	<ul style="list-style-type: none"> — 1 ticket to the Welcome Reception, Sunday 20 June — Day tour Monday 21 June — Day tour Tuesday 22 June — Lunch with General Assembly Delegates on Wednesday 23 June

All amounts include GST

Cancellation Policy

Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email. Notification should be sent to:
E-mail: nga@confco.com.au

Standard Terms

An administration charge of \$110.00 will be made to any participant cancelling before Friday 21 May 2021. Cancellations received after Friday 21 May 2021 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

COVID Terms

Conditions that apply to cancellations, substitutions and rescheduling of the Assembly due to COVID-19 are listed below.

All other cancellation will be subject to the standard cancellation policy.

Cancellation of face-to-face event

If the face-to-face event has to be cancelled as a result of an outbreak of COVID-19 restricting travel to, or circulation in Canberra, your registration will be transferred to virtual attendance. The difference in price between in-person attendance and virtual attendance will be refunded. All ancillary costs (cancelled flights etc) will not be the responsibility of ALGA.

Registration changes

Delegates who are unable to attend the Assembly due to their location in a declared COVID-19 hot spot will be automatically transferred to become virtual delegates. The difference in price between in-person attendance and virtual attendance will be refunded. It is the responsibility of the individual to contact the conference organisers (in writing) if they are affected by a local lock-down.

No refund will be applicable to no shows.

Substitutions

As with all ALGA events, substitutions are allowed for delegates. Please notify the conference organisers in writing if substitutions are required.

Payment Procedures

Payment can be made by:

Credit card

MasterCard and Visa

Cheque

Made payable to ALGA

Electronic Funds Transfer

Bank: Commonwealth Bank
Branch: Woden
BSB No: 062905
Account No: 10097760

ALGA ABN

31 008 613 876

Contact Details

Conference Co-ordinators

PO Box 905

Woden ACT 2606

Phone: 02 6292 9000

Email: nga@confco.com.au

All amounts include GST. Invoices are sent once a registration has been completed.

General Information

Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities.

If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

Photographs

During the National General Assembly there will be a contracted photographer. The photographer will take images during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

Coach Transfers

Welcome Reception and Exhibition Opening - Sunday 20 June 2021
Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45pm. The return coaches will depart at 7:00pm.

Daily Shuttles to and from the National Convention Centre
A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00am and 8:30am. Return shuttles will depart the National Convention Centre at 5:30pm.

Networking Dinner – National Arboretum – Monday 21 June 2021
Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will commence at 10:15pm.

General Assembly Dinner – Exhibition Park in Canberra – Tuesday 22 June 2021
Coaches will collect delegates from all General Assembly hotels at approximately 6:40pm. A return shuttle service will operate between 10:30pm and 11:45pm.

Canberra Weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15C and temperatures do drop to 1C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$19.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$15.70 per day. The voucher machines accept either coins or credit cards (Visa or MasterCard).

Social Functions

Welcome Reception and Exhibition Opening

Sunday 20 June 2021

Venue: National Convention Centre Canberra.

The Welcome Reception will be held in the exhibition hall and foyer.

05:00pm - 07:00pm

\$50.00 per person for day delegates and guests. No charge for full registered delegates. No charge for registered accompanying partners.

Dress Code: Smart casual

Networking Dinner

Monday 21 June 2021

Venue: National Arboretum

The dinner is being held in the Village Centre

07:00pm - 11:00pm

\$150.00 per person

Dress Code: Smart casual

The Networking Dinner will be held at the National Arboretum where you get the breathtaking views of the living forests and gardens whilst having the opportunity to network with delegates from other councils.

With over 44,000 rare and endangered trees across a 250-hectare site, the Arboretum is a place of conservation, research, education, tourism and recreation.

General Assembly Dinner

Tuesday 22 June 2021

Venue: Exhibition Park in Canberra (EPIC)

The dinner is being held in The Budawang Pavillion.

07:00pm - 11:00pm

\$175.00 per person

Dress Code: Formal/Cocktail

We are excited to bring the 2021 General Assembly dinner back to Exhibition Park. The space offers us ample opportunity to provide guests with great entertainment, food and networking opportunities.

General Assembly Business Sessions

**Monday 21 June 2021 -
Wednesday 23 June 2021**

Venue: National Convention Centre Canberra

All plenary sessions will be held in the Royal Theatre at the National Convention Centre.

Dress Code: Smart casual

Exhibition

**Monday 21 June 2021 -
Wednesday 23 June 2021**

Venue: National Convention Centre

The exhibition is being held in the Exhibition Hall at the National Convention Centre.

Dress code: Smart casual

Partner Tours

Monday 21 June & Tuesday 22 June 2021

The Partner program consists of two full day tours highlighting what Canberra has to offer. Both days will include lunch.

The partners meet at the National Convention Centre Canberra each morning to join the tour guide for their specialised trip around Canberra.

The tour details will be announced soon via email.

To register your partner, please select the partner fee on the registration form.

Accommodation

Crowne Plaza

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district.

Twin option at the hotel consists of two double beds.

Superior Room \$325 per night
— Single/twin/double

Deluxe Room \$375 per night
— Single/twin/double

A by Adina

New Property

1 Constitution Avenue, Canberra

A by Adina Canberra is the newest hotel to Canberra which is located on Constitution Avenue only a 5-minute walk from the National Convention Centre.

The hotel combines spacious apartment living with 24-hour reception, room service, service provided by knowledgeable concierges and a well-equipped gym.

A new dining district is also newly constructed in the immediate area.

All rooms have a king bed and the studios offer a twin option of two singles beds.

Studio Rooms: \$199 per night
— single/twin/double

1 Bedroom Apartments: \$239 per night
— single/double

Avenue Hotel

80 Northbourne Avenue, Canberra

The Avenue Hotel is one of the only 5 star options in the Canberra city and offers guests both studio and apartment style rooms. The hotel is a 15-20 minute walk from the Convention Centre.

The apartments have a fully functioning kitchen. Twin option at the hotel consists of two king singles.

Superior King Rooms \$285 per night
— Single/twin/double

1 Bedroom Apartments \$335 per night
— Single/double

Nesuto Apartments (previously the Waldorf)

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Nesuto Apartments is only a five-minute walk from the National Convention Centre. The one-bedroom apartments also offer a separate lounge/dining area.

Twin option at the hotel consists of two single beds. Additional costs will apply if more than 2 guests are within the one room.

Studio Apartment \$210 per night
— Single/twin/double

1 Bedroom Apartments \$230 per night
— Single/twin/double

The Sebel Canberra Civic

197 London Circuit, Canberra

The Sebel Canberra Civic is one of Canberra's newest hotels which opened in June 2019 and is just a 7-minute walk from the National Convention Centre.

This property offers free WiFi throughout the hotel, a fully equipped gym, and an onsite restaurant and bar lounge.

All rooms come with a fully equipped kitchenette with Nespresso machine and dining table. Every bathroom is accessibility friendly with walk in showers.

Superior rooms come with a queen bed.

Superior Room \$160 per night
— Single/double



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

20—23 June 2021

CANBERRA

Registrations:

Online: NGA21.com.au

Hard copy registration forms
and PDF versions are available
by emailing

NGA@confco.com.au

WORKING TOGETHER
FOR OUR COMMUNITIES

COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT



ITEM NUMBER	17.1
TITLE	Tender Assessment Panel Report for the Aged Care Services Training in Remote Indigenous Communities (Indigenous Employment Initiative Program) and Tender Award Delegation to Acting Chief Executive Officer
REFERENCE	1087805
AUTHOR	Susanna PUUKKO, Regional Manager Community Services

RECOMMENDATION

That the Council:

(a) Approves the following persons to the Tender Assessment Panel for the Aged Care Services Training in Remote Indigenous Communities (Indigenous Employment Initiative Program):

- **General Manager Community Services and Engagement**
- **Regional Manager Community Services**
- **General Manager Corporate Services and Sustainability (Acting)**
- **CDP Regional Manager**
- **Training and Development Coordinator; and**

(b) Delegates Authority to the Acting Chief Executive Officer to award the tender and execute a contract agreement for the services required.

BACKGROUND

The Council has received an Indigenous Employment Initiative Program funding valued at \$ 663,120.00 for the period 1 July 2020 to 30 June 2023. This funding subsidises the employment and training costs of Indigenous employees who provide aged care services to Indigenous people in the Roper Gulf Region. The funding includes a training component of \$ 6,784.00 (GST exclusive) per employee per annum.

The Council is seeking to engage a Registered Training Organisation (RTO) to deliver aged care services training to approximately 18 Indigenous employees located in six remote Indigenous Communities across the Roper Gulf Region including: Ngukurr, Numbulwar, Mataranka, Beswick, Bulman and possibly Manyallaluk. The successful RTO will be required to deliver training three times per year (negotiable) over the three year funding period in each community. The training delivered will need to meet the defined project objectives including:

1. Aged Care training to be culturally-appropriate, face to face, for approximately 18 Indigenous staff, including, staff that may have low-literacy and/or numeracy skills, or who may require additional mentoring and support;
2. Indigenous staff to receive appropriate aged care training at least at Certificate III to Diploma level during their employment, including, but not limited staff being able to:
 - Work legally and ethically;
 - Follow safe work practices for direct client care;
 - Follow individualised plans to provide support to people who require support due to ageing, disability or some other reason;
 - Understand and use of discretion and judgement in relation to support and take responsibility for their own outputs;
 - have some knowledge of practices to provide person-centred support;
 - Facilitate the empowerment of older people and meet their personal support needs;

- Provide home and community support services and support relationships with carers and families;
 - Provide support to people living with diabetes, dementia, different dietary requirements, and mobility issues;
 - Complete specialised tasks and functions in aged care services in home and community based environments; and,
 - Maintain quality service delivery, and cooperate professionally with other team members, Council staff and stakeholders;
3. Aged care training, conducted in the remote communities, to be tailored to Council employee needs, including pre-training skills assessment and designation of the program including progressing milestones and developed plans for staff;
 4. Staff members qualifications to be completed or finalised where prior learning has been undertaken; and,
 5. Support staff to complete annual mandatory aged care training.

The proposed work to be carried out in accordance with the Request for Tender Contract "Aged Care Services Training in Remote Indigenous Communities".

ISSUES/OPTIONS/SWOT

The aim is to publish the tender for four weeks from the first week of April 2021 via Tenderlink. Management is seeking Council's approval through the Ordinary Meeting of Council to:

(a) To appoint the following staff to the tender assessment panels for the above project:

- General Manager Community Services & Engagement;
- Regional Manager Community Services;
- Acting General Manager Corporate Services & Sustainability;
- CDP Regional Manager; and
- Training and Development Coordinator, and,

(b) To delegate the Authority to award the tender and execute a contract agreement for the services required to the Acting Chief Executive Officer.

FINANCIAL CONSIDERATIONS

The allocated budget is \$366,336.00 (GST exclusive) sourced from the Commonwealth of Australia represented by Department of Health through the Indigenous Employment Initiative Fund which will be compared to the tender submissions.

ATTACHMENTS

**COMMUNITY SERVICES AND ENGAGEMENT
DIVISIONAL REPORT**



ITEM NUMBER	17.2
TITLE	Aboriginal investment Group - Remote Laundries Proposal at Borroloola and Mataranka
REFERENCE	1139825
AUTHOR	Steve SANDERSON, General Manager Community Services and Engagement

RECOMMENDATION

That Council receive and note the correspondence from Aboriginal Investment Group and approve the CEO to arrange for a presentation to be made to Council at a later date.

Background

Ms Jamie Asher, General Manager Remote Laundries with the Aboriginal Investment Group (AIG) has written to Council's management to gauge interest and initiate discussions on the proposed need for community laundries to be developed within the Roper Gulf Region. The Group have developed concepts for demountable type buildings with coin operated washing machines to allow the public access to clean clothes washing facilities.

Initial discussions have identified opportunities to install community laundries at Borroloola and Mataranka, as well as possibly other suitable locations.

Issues/SWOT

AIG's objective is to ensure Council is familiar with the work done by AIG and specifically to provide information regarding the Remote Laundries project. AIG's key focus is delivering projects that have a Social and Economic benefit to Aboriginal people and to engage in sustainable development that enhances the prosperity of Aboriginal people. The Remote Laundry project delivers secure, purpose built, fully automated and free laundromats for indigenous communities leading to the following outcomes:

- Improved health outcomes - through avoided medical conditions
- Improved quality of life - through absence of disease
- Improved economic and social outcomes, including the creation of 5 sustainable employment positions in each community

This provides huge benefits as statistics suggest that up to 80% of Aboriginal children living in remote communities are diagnosed with skin sores (ie scabies) before their first birthday and, if left untreated or poorly treated, can lead to more serious health complications such as kidney and heart disease.

AIG indicates that the key reasons for the success of the remote laundries is that they:

- are Aboriginal owned, and operated;
- are based on a culturally appropriate model;
- meet a need that has been identified by Traditional Owners; and
- Clinic confirmed reduction in scabies correlated with launch of project in other locations.

The Group would like an opportunity to address Council at an upcoming meeting as well as present an update on the Remote Laundries project. They would also like to engage with some Local Authorities about specific demand for laundry services in specific communities.

Proposed locations (Council land?) requirements as well as on going management and supervision has not been identified at this stage. Nor has operational costs of associated responsibilities.

ATTACHMENTS

There are no attachments for this report.

**COMMUNITY SERVICES AND ENGAGEMENT
DIVISIONAL REPORT**



ITEM NUMBER	17.3
TITLE	2021 Census - Remote Area Management Team - Job opportunities
REFERENCE	1140746
AUTHOR	Steve SANDERSON, General Manager Community Services and Engagement

RECOMMENDATION

That the Council note the report in relation to the 2021 Census occurring in the Council area.

Background

Ms Nicole Jones, Census Operations Manager - Roper Gulf Region – NT for the Australian Bureau of Statistics (ABS) has emailed Council management seeking assistance with advocating recruiting team members to deliver the ABS's 2021 Census Remote Area Strategy.

The ABS currently has available including Remote Area Management Team (RAMT) Leaders and Members.

Details of RAMT Positions:

- \$36.90 - \$48.30 per hour (inclusive of 25% loading), plus superannuation.
- Positions offered in all states in a range of locations, including remote communities.
- Temporary (casual) positions with variable working hours, including days, evenings, and weekends.
- Contract dates are between 10 May 2021 and 30 September 2021.
- Training will be scheduled late May and early July 2021.
- The RAMT Team Leaders and Members are responsible for managing data collection, and recruiting additional local staff for census interviewing and support, in remote areas that may include one or more communities, regional towns, pastoral properties, mining camps, and national parks.
- Experience working with or in Aboriginal and/or Torres Strait Islander communities is preferred to conduct these roles as ABS is seeking people who can promote a "community-led" focus on remote Census operations.
- The role is only open to applicants that identify as Aboriginal and/or Torres Strait Islander.

Issues/SWOT

ABS is keen to fill positions locally where possible if people have the skills and are interested in applying for the roles. The roles have responsibility for ensuring that people in remote and very remote areas are counted in the Census including Aboriginal and Torres Strait Islander communities, and people in national parks and pastoral stations. This work is important as the census data has a significant impact on funding and other support that is distributed on the basis of population and other demographic data.

ABS Team Leaders will be responsible for the recruitment and management of remote field staff. The teams will conduct the Census count in remote areas including outstations and follow up on households that have not completed their Census.

For Councillors information, further details about positions, applicant information kits and online applications are available at: www.abs.gov.au/census.

The ABS will also have further local employment opportunities available as Census gets closer, and are keen for community residents to access these opportunities so that accurate information from communities is recorded during the Census. The Council will provide assistance with advising communities about employment opportunities e.g. place advertisements on community noticeboards, advise CDP programme/providers.

Financial Considerations

Nil. This is for Council and community information.

ATTACHMENTS

There are no attachments for this report.

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.1
TITLE	Council's Financial Report as at 31.03.2021
REFERENCE	1088700
AUTHOR	Elvisen SOUNDRON, Management Accountant

RECOMMENDATION

That the Council receives and notes the financial reports as at 31 March 2021.

BACKGROUND

Attached are the Council's financial reports as at 31 March 2021, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- Accounts Payable Age Analysis report and list of top ten payments made to suppliers
- Expenditure illustrations for all communities.

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2008*. The Income and Expenditure Report as at the end of March shows a net operating position of \$3.63M.

Our bank balance as at 31 March is \$34.98M. Of this total bank balance, \$19M is invested in various interest earning term deposits. The total balance of untied cash is \$18.98M.

There is a healthy operating surplus of \$ 5 million which is \$ 7 million better than budgeted, This can be attributed to reduced wages and activity costs over the COVID 19 period while maintaining a consistent revenue base. This has affected service delivery somewhat detrimentally but does allow the council to bank some money into reserves for future asset replacement programs.

ISSUES/OPTIONS/SWOT**Financial impact of the adoption of Accounting Standard AASB 1058**

As of the current financial year, we have adopted the Accounting Standard 1058 Income of Not for Profit Entities. The carried forward unspent tied grants from the previous financial year are treated as liabilities since we either have an obligation to make repayments to the relevant departments or are bound by specific performance obligations as per the Grants agreements. As such those cannot be recognized as income and as a result there has been a significant increase in the Current liabilities which lead to a decrease in our reported liquidity ratios. In reality very little has changed just the way the liabilities are reported.

Statement on Australian Tax Office, Payroll and any other obligations.

The reported PAYG Withholding Tax obligations of \$224,399.02 were paid by the due date as required by the Tax Office. The BAS reporting for March 2021 will be processed and reported by the 21 April 2021 as required by the Tax Office. Furthermore all superannuation obligations will be paid by the second week of April 2021 and all outstanding insurance premiums have been processed and paid.

Debtors Analysis:

The below summarizes the amounts owing to Council for a period over 90 days after any unapplied credits.

Comments	Amount \$
Fax charges	57.50
Workshop services	1,294.37
Accommodation and Conference Room Hire	1,525.00
Overpayment of wages	20.00
Hire of Equipment	5,907.50
TOTAL	8,804.37

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1 [↓](#) Financial Reports - March 2021.pdf



Financial Reports

at 31 March 2021

The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time

\$121,810,166	-	\$15,997,801	=	\$105,812,365
What we own		What we owe		Council's Wealth
				
Assets		Liabilities		Equity

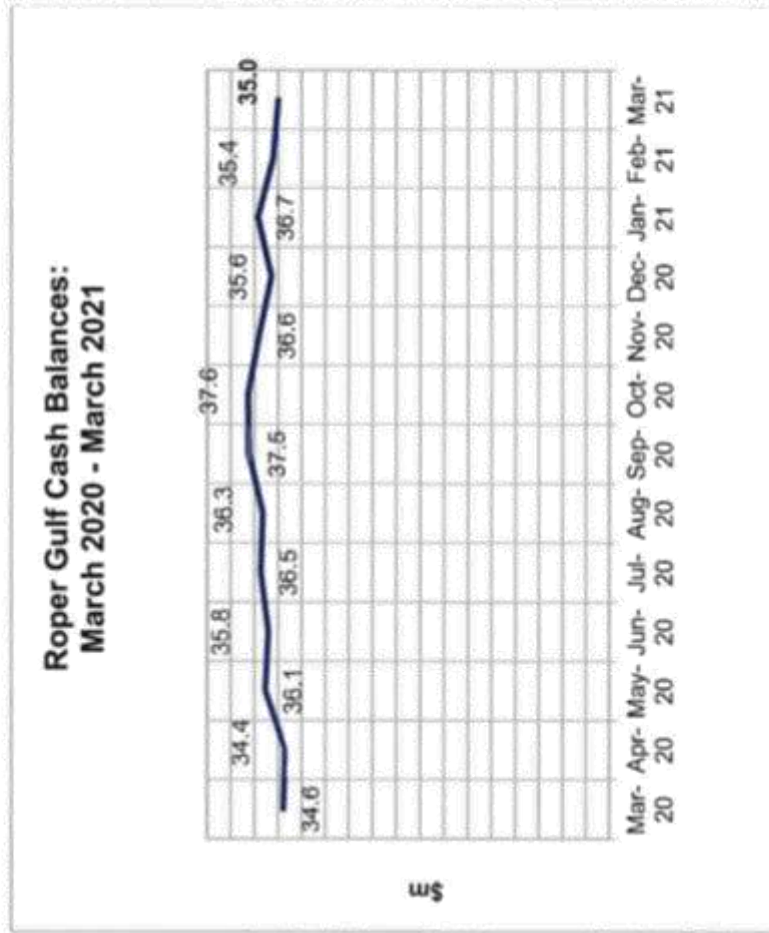
Balance Sheet as at 31 March 2021

ASSETS (What we own)		LIABILITIES (What we owe)	
Current Assets		Current Liabilities	
Cash	\$15,989,658	Accounts payable	\$690,259
Accounts receivable	\$886,685	Taxes payable	\$121,688
(less doubtful accounts)	-\$53,810	Accrued Expenses	\$0
Rates & Waste Charges Receivable	\$253,118	Provisions (Annual Leave)	\$1,450,667
Inventory	\$194,638	Contractors Retention and Deposit Bonds	\$271,933
Investments	\$19,000,000	Operating Lease	\$52,203
Other current assets	\$353,410	Unspent Grant and Client Funds	\$7,429,782
Total Current Assets	\$36,623,699	Total Current Liabilities	\$10,016,531
Non-current Assets		Long-term Liabilities	
Land	\$4,223,000	Non Current Provision Employee General	\$506,966
Right of Use - Land	\$5,415,489	Operating Lease Expense Property	\$5,474,304
Buildings	\$47,969,040	Total Long-term Liabilities	\$5,981,270
(less accumulated depreciation and impairment)	-\$6,913,354	Total Liabilities	\$15,997,801
Fleet, Plant, Infrastructure and Equipment	\$37,227,209		
(less accumulated depreciation)	-\$17,920,633		
Furniture and fixtures	\$350,759		
(less accumulated depreciation)	-\$180,903		
Work in Progress assets	\$15,015,860		
Other non-current assets	\$0		
Total Non-current Assets	\$85,186,467		
TOTAL ASSETS	\$121,810,166		
		EQUITY (Council's Wealth)	
		Retained earnings	\$48,709,406
		Asset Revaluation Reserves	\$54,910,530
		Roads Future Fund	\$2,192,429
		Total Equity	\$105,812,365
		TOTAL LIABILITIES & EQUITY	\$121,810,166

Actual Cash at Bank as at 31 March 2021

BANK:	Closing balance as at 31 March 2021
Commonwealth - Business 10313307	\$13,136,428.10
Monthly interest earned	\$2,182.94
Commonwealth - Operating 10313294	\$94,262.84
Monthly interest earned	\$0.00
Commonwealth - Trust 103133315	\$2,368.33
Monthly interest earned	\$0.00
Commonwealth - Business online - 10381211	\$2,754,111.19
Monthly interest earned	\$466.32
Term Deposits in Various Banks	\$19,000,000.00
Monthly interest earned	\$0.00
Total Cash at Bank	\$34,987,170.46
LESS:	
Liabilities	\$15,997,801.00
Total Untied Cash	\$18,989,369.46
Total Interest Earned for 2020-21 financial year	\$168,666.52

Note: The "Total Cash at Bank" is the actual Money in the Bank at 31 March 2021.



Liquidity ratio Analysis

Current Ratio :

The Current ratio measures our council's ability to use its assets to generate income.

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$

A Current ratio of 2:1 means the council has current unfiled assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the current ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf Current Ratio = **4 : 1 (3.66)**
Including all cash and current assets, we have \$4 for every \$1 of Liability

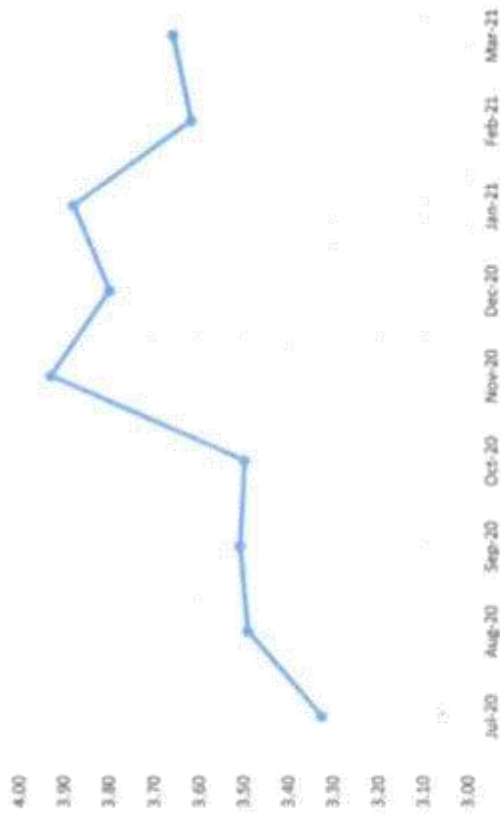
Unfiled Cash to Creditors Ratio = **29 : 1 (28.52)**
It is desirable to have at least 1:1 ratio and we have \$29 unfiled cash for every dollar outstanding for our suppliers of Goods and Services.



Liquidity Ratio Trend

The below graphs depict the progression of the Current and effective ratio for the current financial year and United Cash to Creditors ratio for the last twelve months

Current Ratio Analysis
July 2020 - March 2021

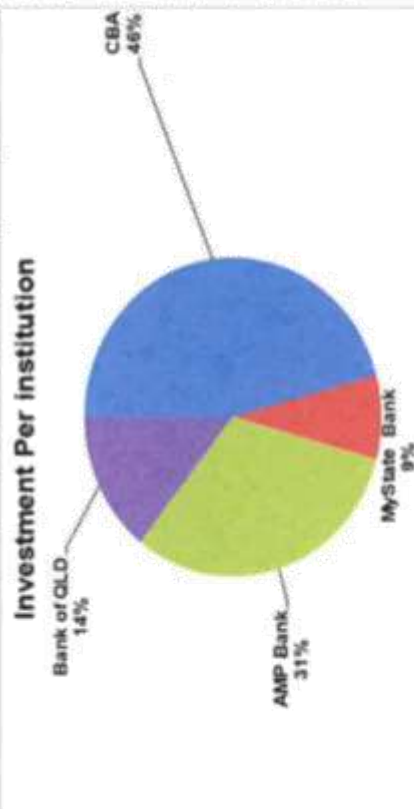
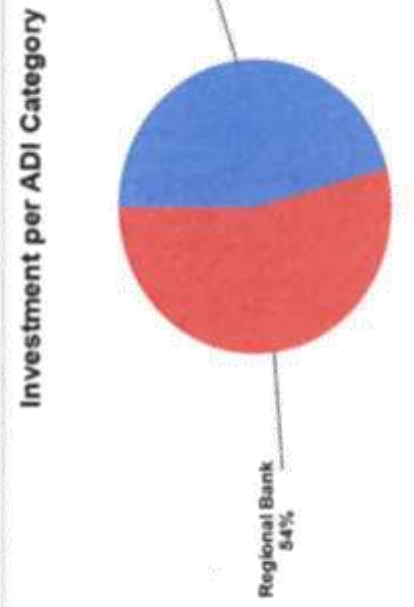


United Cash to Creditors
March 2020 - March 2021



Investment Report as at 31 March 2021

Classification of ADI's Under policy	Authorised Depositing institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital	\$15,987,170	45.69%	A1+/AA-					✓
Investments (Deposits)									
Regional Bank	My State Bank	\$3,000,000	8.57%	A2/BBB+	25/09/2020	25/06/2021	\$ 17,950.68	0.80%	✓
Regional Bank	AMP Bank	\$2,000,000	5.72%	A2/BBB+	30/09/2020	1/04/2021	\$ 5,484.93	0.55%	✓
Regional Bank	AMP Bank	\$3,000,000	8.57%	A2/BBB+	13/11/2020	14/05/2021	\$ 10,471.23	0.70%	✓
Regional Bank	AMP Bank	\$6,000,000	17.15%	A2/BBB+	9/02/2020	N/A	N/A	0.80%	✓
Regional Bank	Bank of QLD	\$3,000,000	8.57%	A2/BBB+	8/12/2020	8/06/2021	\$ 6,731.51	0.45%	✓
Regional Bank	Bank of QLD	\$2,000,000	5.72%	A2/BBB+	16/06/2020	17/05/2021	\$ 20,191.78	1.10%	✓
Total cash and investments held		\$34,987,170	100.00%				\$ 60,830.13		


























Income & Expenditure Statement :

A financial statement that summarizes the income and expenses incurred during a specific period of time

Income & Reserve	-	Expenditure	=	Net Operating position
\$36,852,517		\$33,222,217		\$3,630,300



Income & Expenditure Report as at 31 March 2021

	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Operating Income				
11 - Income Rates	2,717,145	2,738,197		2,738,197
12 - Income Council Fees and Charges	834,835	826,033		1,101,377
13 - Income Operating Grants Subsidies	16,944,372	18,215,739		22,515,547
14 - Income Investments	168,667	225,000		300,000
15 - Income Contributions Donations	617	0		0
16 - Income Reimbursements	23,060	7,500		10,000
17 - Income Agency and Commercial Services	9,205,167	8,140,407		11,563,239
19 - Other Income	417,487	494,625		659,500
Total Operating Income	30,311,349	30,647,501		38,887,859
Operating Expenditure				
Employee Expenses	12,193,714	15,437,815		20,595,753
Contract and Material Expenses	5,460,486	8,976,506		11,649,244
Fleet, Plant & Equipment	615,351	787,036		1,049,382
Asset Expense	3,937,494	4,017,000		5,356,000
Other Operating Expenses	3,048,788	3,664,027		4,575,858
Finance Expenses	8,288	9,135		12,145
Total Operating Expenditure	25,264,121	32,891,519		43,238,381
Operating Surplus	5,047,228	-2,244,018		-4,350,522
Capital Funding				
Income Capital Grants	2,378,759	3,859,804		4,713,837
Council Reserve	4,162,409	5,324,396		7,058,677
Total Capital Funding	6,541,168	9,184,201		11,772,514
Capital Expenditure				
WIP Assets	7,958,096	14,693,358		16,527,167
Total Capital Expenditure	7,958,096	14,693,358		16,527,167
Net Operating Position	3,630,300	-7,753,175		-9,105,175

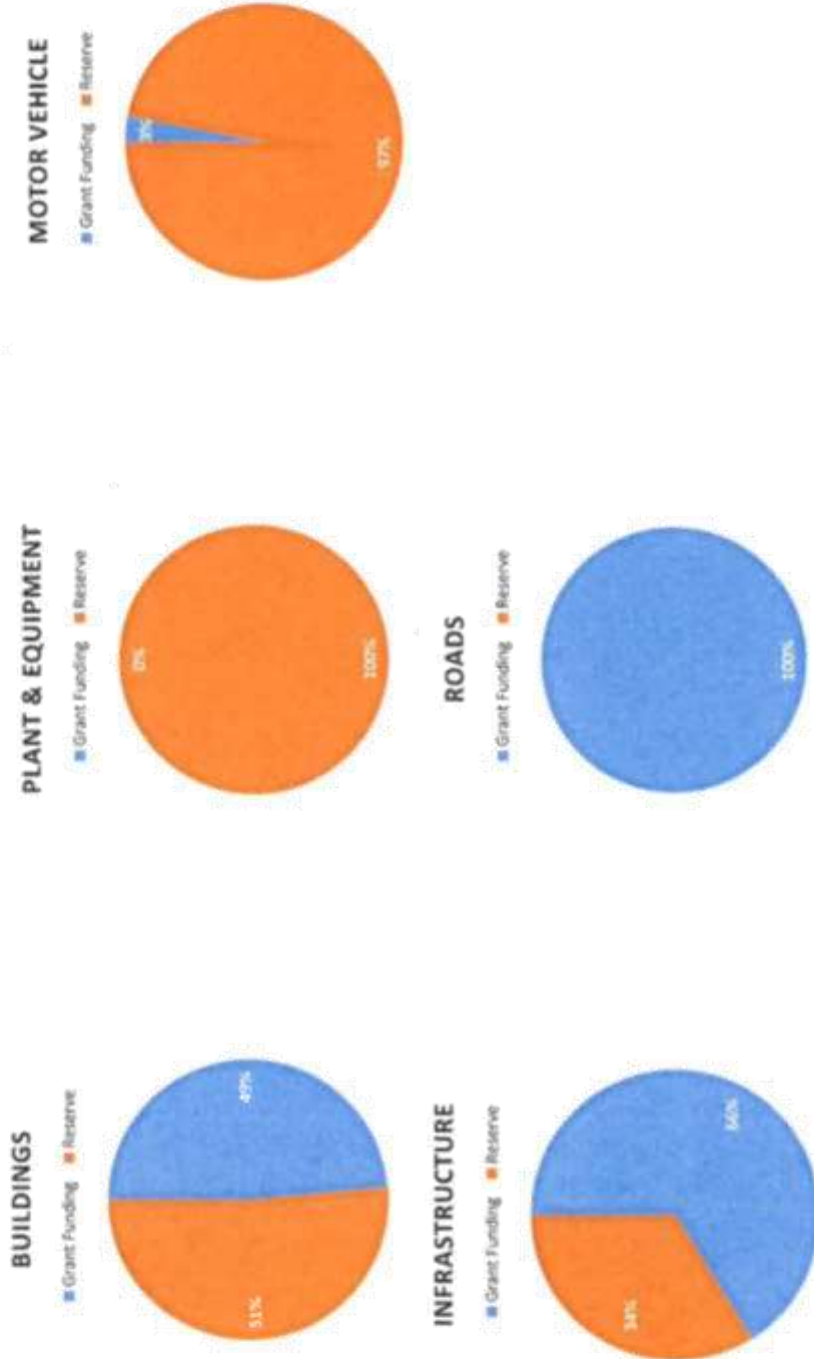
Variances in Income and Expenditure as at 31 March 2021

Income	Variance (\$)	Comments
Income Rates	-21,051	
Income Council Fees and Charges	8,802	
Income Operating Grants Subsidies	-1,271,367	The variance is mainly from Local Authority Projects since income will only recognised once approved projects are completed.
Income Investments	-56,333	
Income Contributions Donations	617	
Income Reimbursements	15,560	
Income Agency and Commercial Service	1,064,760	The variance is mostly due to more income received for CDP compared to what has been budgeted as at date
Other Income	-77,138	The main cause in variance is due to less income received for disposal of fleet since we only had one auction for the year.
Total Variance	-336,152	
Expenditure		
Employee Expenses	-3,244,101	The underspend is mostly due to vacancies and staff absences across several departments
Contract and Material Expenses	-3,516,020	The underspend is mostly from Local Authority Projects. Furthermore all expenses for Rocky Creek Project have been capitalised
Fleet, Plant & Equipment	-171,685	The underspend is mainly due to less expenses incurred for fuel
Depreciation, Amortisation & Impairment	-79,506	
Other Operating Expenses	-615,240	The underspend is mostly due to less expenses incurred for staff training and travel expenses
Finance Expenses	-847	
Total Variance	-7,627,398	
Capital Funding		
Income Capital Grants	-1,481,045	We have yet to receive the Grant for the Ngukurr Freight Hub and Roads upgrade
Total Variance	-1,481,045	
Capital Expenditure		
WIP Assets	-6,735,262	Please refer to next slide for further detail
Total Variance	-6,735,262	

Capital Expenditure as at 31 March 2021

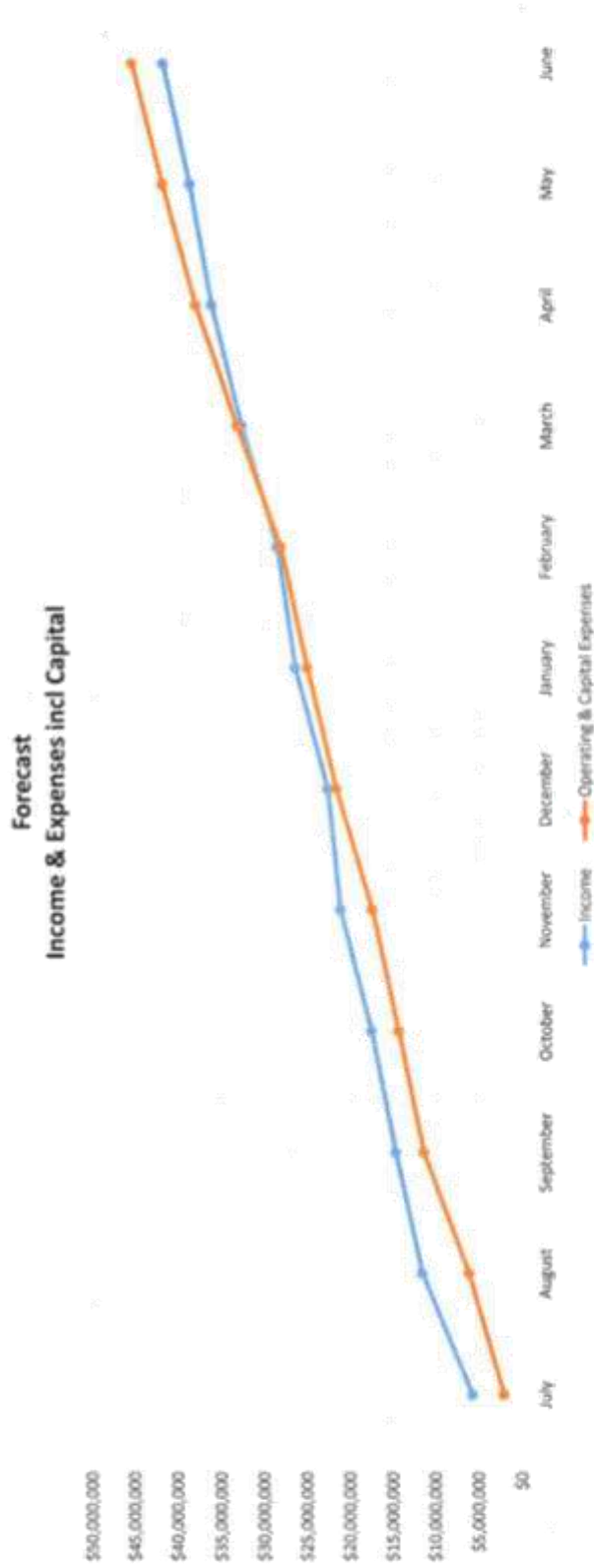
Capital Expenditure	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Buildings	431,678	2,163,305	1,731,627	2,599,944
Infrastructure	3,660,467	5,550,213	1,889,746	6,375,951
Plant and Equipment	1,219,122	1,932,340	713,218	1,932,340
Motor Vehicles	1,963,810	1,806,000	(157,810)	1,866,000
Roads	683,020	3,241,500	2,558,480	3,752,933
Total Capital Expenditure	7,958,096	14,693,358	6,735,262	16,527,167

The below graphs depicts the categories of capital expenditure and the percentage used from Council's reserve and Grant Funding



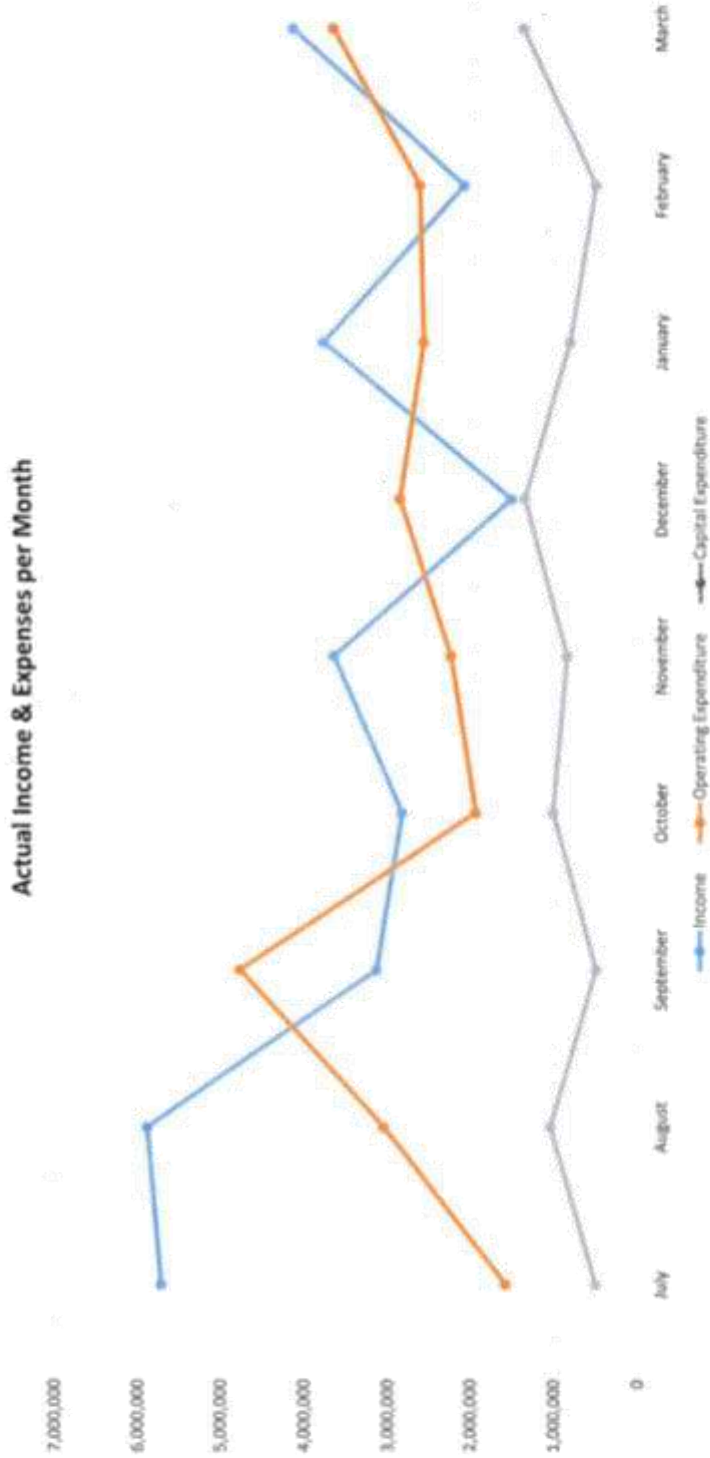
Forecast Income & Expenditure as at 31 March 2021

The below graph depicts the cumulative trend of Forecasted Income, Operating Expenditure and Capital Expenditure from July 2020 till June 2021.



Actual Income & Expenditure as at 31 March 2021

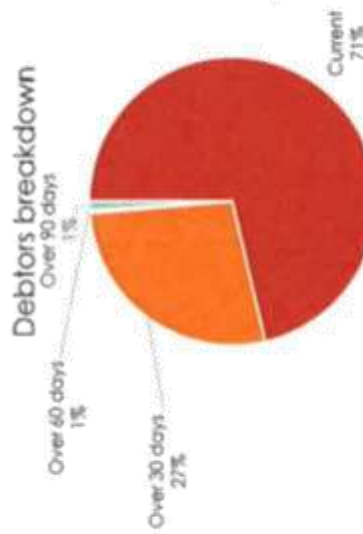
The below graph depicts the trend of Actual Income, Operating Expenditure and Capital Expenditure from July 2020 till March 2021.



Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$631,942.30	\$242,670.78	\$3,267.88	\$8,804.37	\$886,685.13
Balance after accounting for Unapplied Credits				
				\$886,685.13



Rates Outstanding as at March 2021

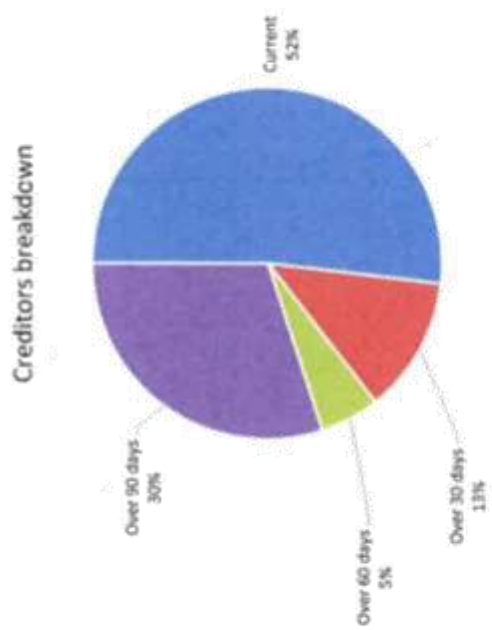
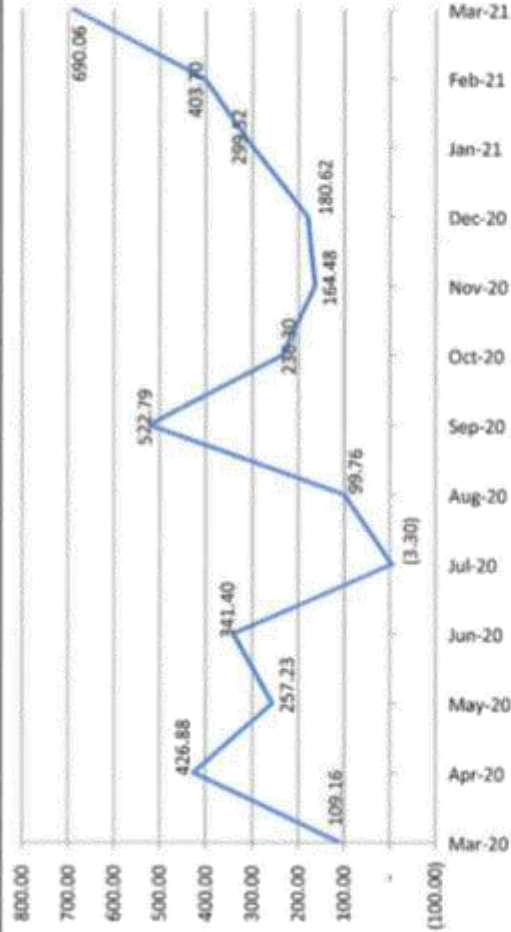
Financial Year	Total Balance (\$)	Percentage of Total owing
2008-09	69.90	0.03%
2009-10	338.60	0.13%
2010-11	447.70	0.18%
2011-12	338.35	0.13%
2012-13	1,064.42	0.42%
2013-14	2,669.50	1.05%
2014-15	14,915.65	5.89%
2015-16	7,544.18	2.98%
2016-17	8,170.29	3.23%
2017-18	9,737.52	3.85%
2018-19	31,259.44	12.35%
2019-20	67,533.05	26.68%
2020-21	109,029.36	43.07%
Total	253,117.96	

The rates outstanding from the financial year 2014-15 and before are related to properties where we have statutory declarations from the court house.

Accounts Payable

Accounts Payable represents the money owed by the Council to entities for the purchase of goods and services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$397,580.17	\$99,862.75	\$43,887.96	\$239,433.54	\$780,764.42
Balance after accounting for Unapplied Credits (\$104,957.09) and future items \$14,253.42				
\$690,060.75				



Please note that the future items are mainly payroll transactions and is due to a time difference in processing. These have been fully paid in the first week of April 2021.

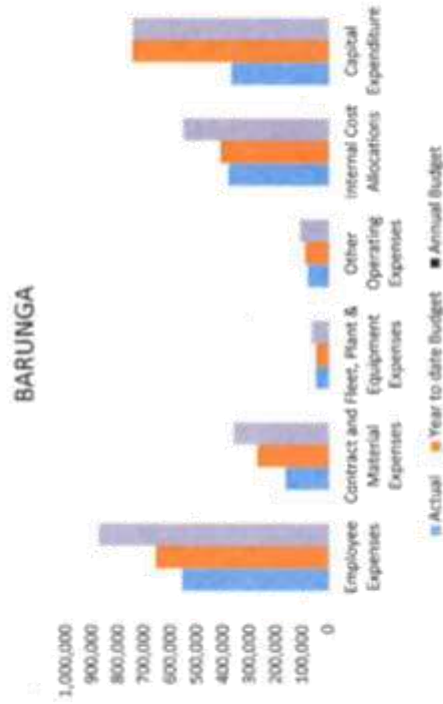
The following table lists the top ten suppliers from whom invoices were received and processed during the month of March 2021. All amounts have been paid.

Creditor	Amount \$	Transaction Description
Bunnings Group	34,197.36	Wheellie Bins for all communities
CSG Business Solutions	50,950.30	Monthly agreed printing for five months
Department of Infrastructure & Planning	196,364.00	Contribution for the shade structure over the Basketball Courts at Borroloola
Northern Machinery Sales	482,928.36	Construction of Mataranka Cemetery car park and road upgrade works at Manyallaluk
Mungoorbada Aboriginal Corporation	84,867.50	Robinson River Oval Upgrade
JLT Risk Solutions	170,549.68	Worker's compensation and other insurance fees
CJD Equipment	442,698.29	Isuzu Tipper and Compactor purchase for Municipal in Numbulwar and Manyallaluk
Heath Motor Group	109,018.06	Purchase of two Toyota Hiluxes for Housing contract and Municipal in Manyallaluk
Aldebaran Contracting Pty Ltd	95,202.80	Road maintenance at Robinson Road and Broad Street in Borroloola
RSG Sandblasting Pty Ltd	69,960.60	Fencing at the dump in Urapunga

Expenditure Report by Community as at 31 March 2021

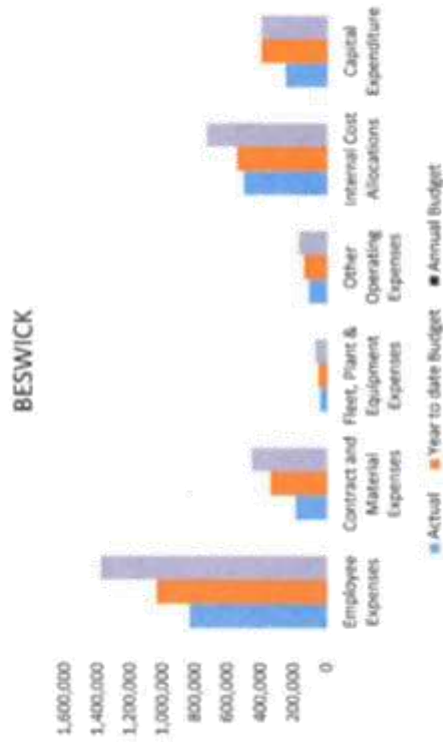
Barunga

Expenditure by Account Category	March 2021		March 2021		Annual Budget \$
	Actual \$	Budget \$	Actual \$	Budget \$	
Employee Expenses	557,647	657,995			877,327
Contract and Material Expenses	167,885	273,273			364,364
Fleet, Plant & Equipment Expenses	50,770	50,400			67,200
Other Operating Expenses	82,490	93,453			112,290
Internal Cost Allocations	383,643	413,660			554,797
Capital Expenditure	373,290	747,510			747,510
Total Expenditure	1,615,725	2,236,291			2,723,488



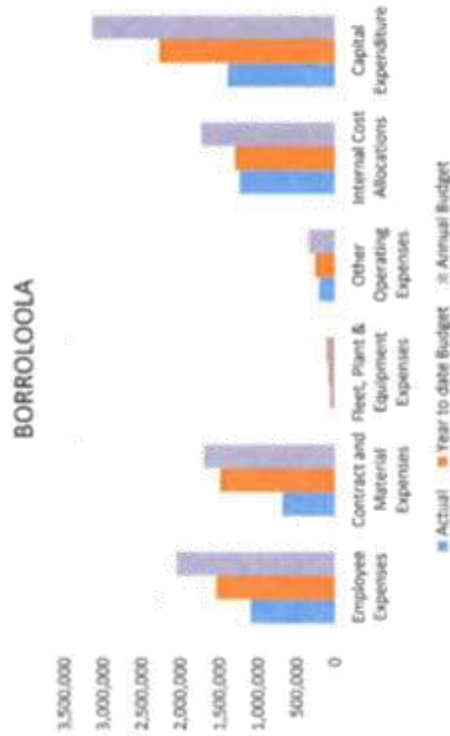
Beswick

Expenditure by Account Category	March 2021 Actual \$	March 2021 Budget \$	Annual Budget \$
Employee Expenses	838,269	1,040,855	1,387,806
Contract and Material Expenses	190,317	345,539	460,718
Fleet, Plant & Equipment Expenses	45,824	55,898	74,530
Other Operating Expenses	113,424	141,911	175,664
Internal Cost Allocations	507,407	550,879	737,839
Capital Expenditure	254,231	403,000	403,000
Total Expenditure	1,949,473	2,538,081	3,239,577



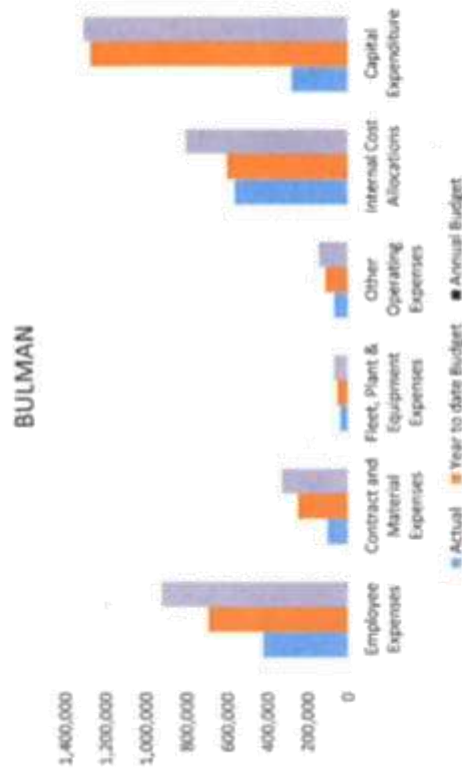
Borroloola

Expenditure by Account Category	March 2021 Actual \$	March 2021 Budget \$	Annual Budget \$
Employee Expenses	1,098,671	1,541,694	2,055,592
Contract and Material Expenses	688,636	1,492,789	1,704,290
Fleet, Plant & Equipment Expenses	68,600	90,900	121,200
Other Operating Expenses	212,708	263,586	351,447
Internal Cost Allocations	1,238,663	1,302,079	1,737,662
Capital Expenditure	1,396,174	2,271,746	3,140,187
Total Expenditure	4,703,452	6,962,793	9,110,399



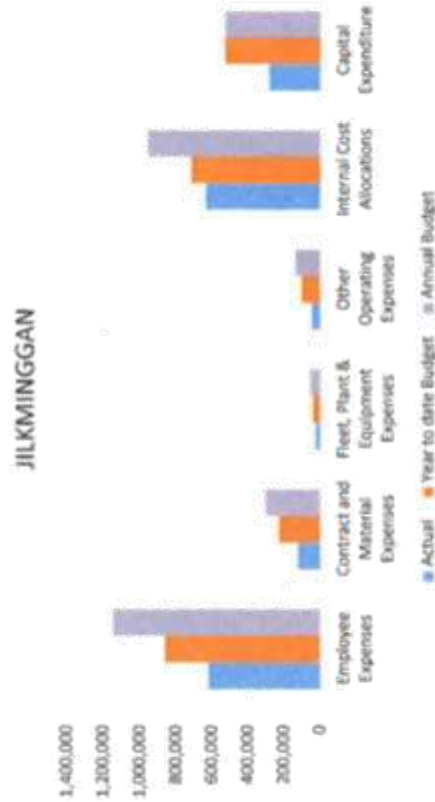
Bulman

Expenditure by Account Category	March 2021 Actual \$	March 2021 Budget \$	Annual Budget \$
Employee Expenses	425,700	695,605	927,473
Contract and Material Expenses	102,894	250,202	333,603
Fleet, Plant & Equipment Expenses	38,983	52,463	69,950
Other Operating Expenses	69,059	112,438	145,895
Internal Cost Allocations	565,944	603,074	806,948
Capital Expenditure	281,416	1,274,600	1,309,600
Total Expenditure	1,483,996	2,988,382	3,593,470



Jilkmिंगग

Expenditure by Account Category	March 2021 Actual \$	March 2021 Budget \$	Annual Budget \$
Employee Expenses	622,176	863,433	1,151,244
Contract and Material Expenses	124,814	229,542	306,056
Fleet, Plant & Equipment Expenses	28,646	42,563	56,750
Other Operating Expenses	48,154	103,290	137,719
Internal Cost Allocations	634,952	717,249	959,665
Capital Expenditure	282,288	528,000	528,000
Total Expenditure	1,741,029	2,484,076	3,139,435



Manyllaluk

Expenditure by Account Category	March 2021 Actual \$	March 2021 Budget \$	Annual Budget \$
Employee Expenses	287,915	517,751	690,335
Contract and Material Expenses	77,430	185,856	247,808
Fleet, Plant & Equipment Expenses	33,154	32,925	43,900
Other Operating Expenses	61,496	93,132	114,224
Internal Cost Allocations	396,796	460,560	616,732
Capital Expenditure	804,808	1,626,000	1,626,000
Total Expenditure	1,661,600	2,916,224	3,338,998

MANYLLALUK



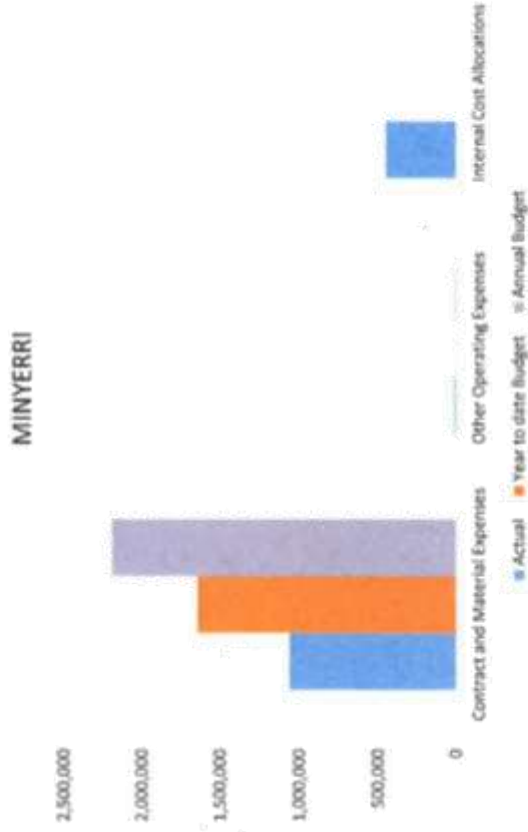
Mataranka

Expenditure by Account Category	March 2021 Actual \$	March 2021 Budget \$	Annual Budget \$
Employee Expenses	1,091,126	1,131,625	1,508,833
Contract and Material Expenses	207,345	308,338	411,117
Fleet, Plant & Equipment Expenses	70,930	71,107	94,810
Other Operating Expenses	100,938	104,420	139,227
Finance Expenses	0	150	200
Internal Cost Allocations	527,768	599,816	803,050
Capital Expenditure	972,741	2,451,883	2,538,521
Total Expenditure	2,970,849	4,667,340	5,495,758



Minyerri

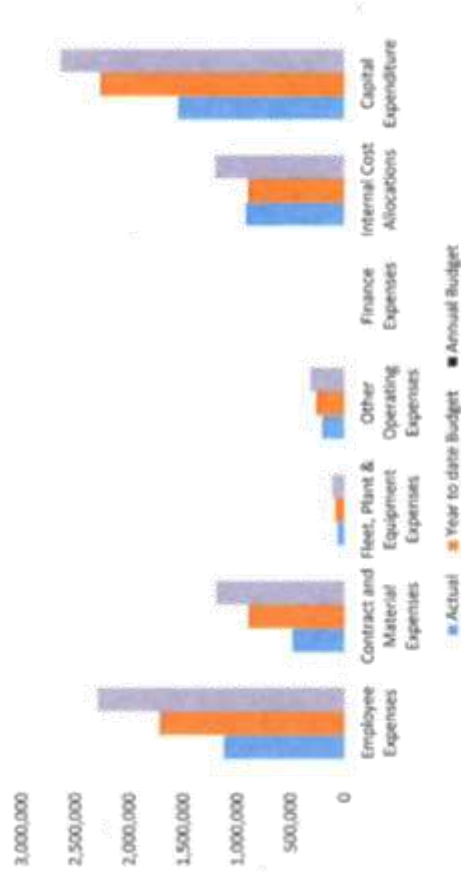
Expenditure by Account Category	March 2021 Actual \$	March 2021 Budget \$	Annual Budget \$
Contract and Material Expenses	1,063,731	1,645,716	2,194,288
Other Operating Expenses	11,802	6,783	9,044
Internal Cost Allocations	450,468	0	
Total Expenditure	1,526,001	1,652,499	2,203,332



Ngukurr

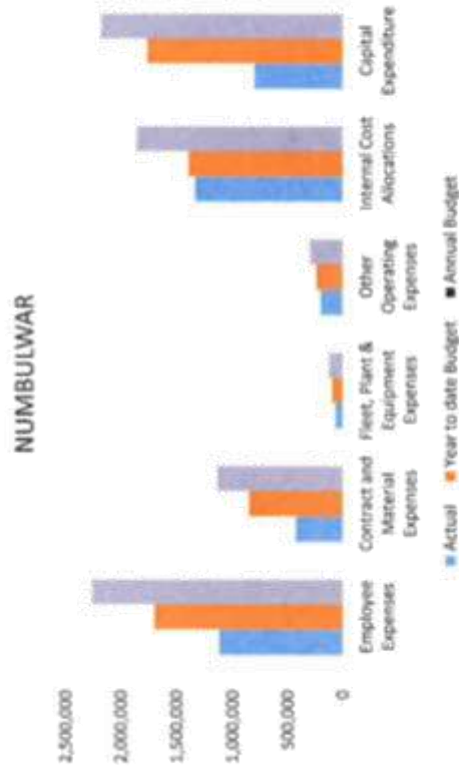
Expenditure by Account Category	March 2021 Actual \$	March 2021 Budget \$	Annual Budget \$
Employee Expenses	1,133,293	1,725,696	2,300,929
Contract and Material Expenses	488,608	901,362	1,201,842
Fleet, Plant & Equipment Expenses	70,606	87,675	116,900
Other Operating Expenses	209,319	266,140	323,519
Finance Expenses	0	150	200
Internal Cost Allocations	921,512	905,151	1,209,141
Capital Expenditure	1,552,139	2,276,651	2,641,660
Total Expenditure	4,375,476	6,162,845	7,794,191

NGUKURR



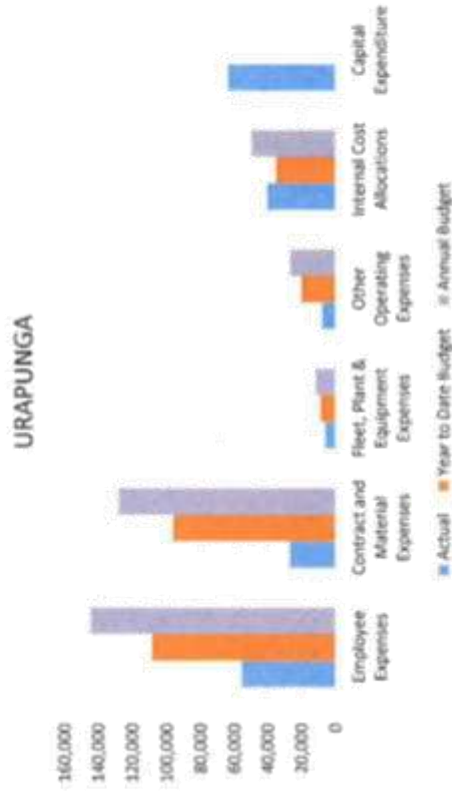
Numbulwar

Expenditure by Account Category	March 2021 Actual \$	March 2021 Budget \$	Annual Budget \$
Employee Expenses	1,117,756	1,700,214	2,266,952
Contract and Material Expenses	427,650	854,027	1,138,703
Fleet, Plant & Equipment Expenses	67,610	97,875	130,500
Other Operating Expenses	204,621	240,599	300,464
Internal Cost Allocations	1,333,884	1,384,025	1,860,257
Capital Expenditure	801,456	1,762,969	2,181,690
Total Expenditure	3,952,981	6,049,708	7,878,566



Urapunga

Expenditure by Account Category	March 2021 Actual \$	March 2021 Budget \$	Annual Budget \$
Employee Expenses	55,799	108,667	144,890
Contract and Material Expenses	27,062	96,300	128,400
Fleet, Plant & Equipment Expenses	5,980	8,775	11,700
Other Operating Expenses	7,887	20,020	26,693
Internal Cost Allocations	40,135	35,034	49,585
Capital Expenditure	63,601	0	0
Total Expenditure	136,863	268,796	361,267



**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.2
TITLE	New Statutory Instruments for Local Government Act 2019
REFERENCE	1100100
AUTHOR	Cristian COMAN, Manager Corporate Information

RECOMMENDATION

That Council receives and notes this update pertaining to the introduction of Statutory Instruments for the *Local Government Act 2019*.

BACKGROUND

The *Local Government Act 2019* (the Act) is scheduled to come into force on 01 July 2021, having been delayed in implementation for 12 months due to the COVID-19 outbreak.

The Act currently has no accompanying statutory instruments as these are still being drafted.

ISSUES/OPTIONS/SWOT

Statutory Instruments are an Act's subordinate legislation and administrative mechanisms that for the purpose of the *Local Government Act* (both 2008 and 2019) consist of all Regulations, By-Laws, Ministerial Guidelines and General Instructions.

Most of Council's compliance requirements arise from or are written out in detail in these instruments, rather than the Act itself. The Act is strategic in nature whilst its statutory instruments are operational and procedural.

Most of Council's policies and corporate processes utilise or are based on these statutory instruments.

The Chief Minister's Department has advised that the 2019 Act's statutory instruments will not be finalised until June 2021, less than one (1) month before the Act's introduction.

Because of this, the Department has informed Council that a twelve month transition period will apply to enable councils to amend their policies and associated corporate processes so as to accommodate and comply with the requirements of the new instruments.

Council is compliant with most requirements of the Act, and will meet all its obligations by the time of the Act's introduction.

FINANCIAL CONSIDERATIONS

Yet to be ascertained.

ATTACHMENTS

- 1 [Letter - To Roper Gulf Regional Council - Transitioning to the 2019 Act and third batch of support documents.PDF](#)



Department of
**THE CHIEF MINISTER AND
CABINET**

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Postal address
GPO Box 4621
Darwin NT0801

E maree.delacey@nt.gov.au

T 08 8999 8573

File reference
HCD2021/00033-1

31 March 2021

Mr Marc Gardner
Acting Chief Executive Officer
Roper Gulf Regional Council
PO Box 1321
KATHERINE NT 0851

Dear Mr Gardner

Re: Transitioning to the 2019 Act and third batch of support documents

Thank you to councils, CEOs and council staff for your feedback and suggestions during the second round of consultation on the draft *Local Government (Electoral) Regulations 2021*, draft *Local Government (General) Regulations 2021* and draft Minister's guidelines.

The finalisation of the regulations is subject to drafting timeframes and government processes. We anticipate the new regulations will be publicly available in June 2021. We will notify the sector as soon as the regulations and Minister's guidelines are available.

Transitional arrangements for adopting new policies

A transitional provision is planned to be added in the *Local Government (General) Regulations 2021* to clarify that there will be a transitional period from 1 July 2021 to 30 June 2022 to allow sufficient time to adopt any new policies that are referenced in the regulations.

As the new regulations are still in draft form, we recommend councils to adopt any recently reviewed policies in accordance with the current regulations (i.e. *Local Government (Accounting) Regulations 2008* and *Local Government (Administration) Regulations 2008*) until 30 June 2021.

The reason for this is to ensure policies remain valid and any legislative references are accurate. As the new regulations are still in draft form, the regulation numbering is still subject to change.

Policies relating to council member allowances

Until the Remuneration Tribunal makes a determination for council member allowances, the current *Guideline 2: Allowances for council members* made under the *Local Government Act 2008* will continue to be in force and apply to council member allowances, including after 1 July 2021.

If councils are reviewing policies related to council member allowances prior to the Remuneration Tribunal making a determination, councils must ensure the reviewed policies remain consistent with the current requirements under *Guideline 2: Allowances for council members*.

Guideline 2: Allowances for council members and the allowance amounts applicable for 2021-22 are available here: cmc.nt.gov.au/supporting-government/local-government/local-government-legislation.

nt.gov.au

Support documents – March 2021 batch

The Local Government and Community Development Division has drafted the third batch of support documents for councils to consider in preparation for the new legislation.

The following sample policies, sample registers and explanatory papers are attached:

33. Explanatory paper – Employment policies
34. Explanatory paper – Investment policy
35. Explanatory paper – Accounting privacy policy
36. Explanatory paper – Rate concessions policy
37. Accountable forms policy (members and CEO)
38. Accountable forms policy (council staff)
39. Asset management policy
40. Register of major assets
41. Register of documents executed under common seal
42. Register of correspondence
43. Register of council members.

Explanatory papers

The documents provided in the March 2021 batch include a new format of explanatory papers. Explanatory papers provide councils and local government subsidiaries with high-level principles and good practice considerations and have been intentionally drafted to not be sample policies.

Explanatory papers are provided on policy matters where it is identified there is a strong need for consideration of external factors, requirements of other legislation, or the policy would be closely linked with the individual strategic approach of the council or local government subsidiary.

Support documents – May 2021 batch

Some support documents have been deferred and will be provided in a later May 2021 batch. Further policy development work has been identified for the below documents, including an additional register for authorised persons under section 183 of the *Local Government Act 2019*:

44. Explanatory paper – Allowances and any other benefits (CEO)
45. Explanatory paper – Allowances and any other benefits (council staff)
46. Fraud and corruption protection plan
47. Explanatory paper – Gifts and benefits policy (CEO)
48. Explanatory paper – Gifts and benefits policy (council staff)
49. Register of authorised persons
50. Explanatory paper – Procurement policy.

An overview of the support documents provided in the March 2021 batch, including guidance for drafting and relevant timing requirements is attached, as well as a list of all support documents provided in the previous batches and planned for the upcoming May 2021 batch.

We appreciate councils have a lot of information to integrate as we all transition to new governing legislation in just a few months.

We welcome your suggestions or questions. If you wish to provide suggestions or ask any questions about these support documents, please email lglaw.cmc@nt.gov.au or contact your regional CM&C office, Brad Jolly at the LGCD office or me.

In addition, we will invite all CEOs, or your delegate, to join us in a virtual forum in early May for a *Local Government Act 2019* discussion with the LGCD team, to enable any outstanding matters to be tabled and resolved before July 1 2019.

Yours sincerely



Maree De Lacey
Executive Director
Local Government and Community Development

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.3
TITLE	Breach of Code of Conduct Policy (Elected Members)
REFERENCE	1102160
AUTHOR	Cristian COMAN, Manager Corporate Information

RECOMMENDATION**That Council:**

- (a) Adopts the Breach of Code of Conduct Policy (Elected Members);**
- (b) Rescinds the CL002 Members Disciplinary Policy.**

BACKGROUND

The *Local Government Act 2019* (the Act) comes into force on 01 July 2021 and requires Council to adopt a policy on how it deals with alleged breaches of the Code of Conduct by its Members.

The Code of Conduct itself forms part of the Act at Schedule 1.

ISSUES/OPTIONS/SWOT

The Act provides three (3) options on how Council deals with alleged breaches of the Code of Conduct by its members:

- (1) Complaints are dealt with by Council;
- (2) Complaints are dealt with by a Council Panel (a group of Elected Members similar to a Committee);
- (3) Complaints are dealt with by a Third Party.

The draft Policy opts for complaints to be dealt with by way of a third party (Prescribed Corporation) in accordance with Chapter 7 of the Act.

Council is advised to undertake this option so as to maximise procedural fairness and to minimise risks associated with potential conflict of interest and perceived biases.

The current CLO002 Members Disciplinary Policy is made in accordance with the *Local Government Act 2008* and in accordance with this Act, Code of Conduct matters are handled externally by a third party.

The draft Breach of Code of Conduct Policy is made in accordance with the *Local Government Act 2019* and is essentially an updated version of Council's current policy.

FINANCIAL CONSIDERATIONS

Yet to be ascertained.

ATTACHMENTS

- 1  OCEO003 Breach of Code of Conduct Policy - Members.doc

1. POLICY CERTIFICATION

Policy title:	Breach of Code of Conduct (Members)
Policy number:	OCEO003
Category:	Policy
Classification:	Office of the Chief Executive Officer
Status:	Draft

2. PURPOSE

The Code of Conduct (the Code) for Elected Members is a legislative requirement prescribed at Schedule 1 of the *Local Government Act 2019* (the Act) that outlines the acceptable behavioural standards, ethical, transparency, and accountability responsibilities for Council's Elected Members.

The Code arises from a legislative requirement and is the authoritative instrument on Elected Member conduct, prevailing over all other corporate or contractual documents in the event, and to the extent of any inconsistency.

This policy is made in accordance with Section 121 of the Act and outlines Council's position on dealing with alleged and actual contraventions of the Code.

3. ORGANISATIONAL SCOPE

This policy applies to all Elected Members of Roper Gulf Regional Council (Council).

4. POLICY STATEMENT

Council affirms its commitment to maintaining and exercising the highest professional and ethical standards in the service of its constituents, and the public in general. To this end, Council expects its Elected Members to uphold and comply with their prescribed legislative requirements pertaining to conduct as set out in the Code.

The Code is applicable to Elected Members on an individual basis and alleged breaches will be formally dealt with in accordance with the principles on *Natural Justice* and the principles set out at Clause 6 of this policy.

Complaints alleging breaches of the Code by Elected Members shall be forwarded to the Chief Executive Officer formally for assessment and review. If the allegations meet the criteria outlined at Clause 6 of this Policy, they will be formally referred to a third party for investigation.

Council affirms its commitment to the principles of *Natural Justice* and recognises that its particular circumstances are such that a third party would be better suited to investigating formal complaints against its Elected Members, so as to promote and maintain the integrity and impartiality of the investigation, and the fairness of any outcome.

5. DEFINITIONS

Code of Conduct	Standards of behaviour expected of Council's Elected Members as prescribed at Schedule 1 of the <i>Local Government Act 2019</i> .
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Natural Justice	The right to be given a fair hearing, and the opportunity to present one's case, and the right to have a decision made by an unbiased or disinterested decision maker, based on logically probative evidence: <i>Salemi v MacKellar (No 2)</i> (1977) 137 CLR 396; 14 ALR 1.
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6. PRINCIPLES

6.1 Lodgment of Complaints against Elected Members

Complaints alleging a breach of the Code by an Elected Member of Council must be forwarded to the Chief Executive Officer (CEO) in a manner consistent with Chapter 7 of the Act.

6.2 Receipt and processing of Complaints against Elected Members

Formal complaints will be reviewed by the CEO to assess whether or not the complaint is actually alleging a breach of the Code.

If the complaint alleges a breach of the Code it will be formally registered and investigated in a manner consistent with the *Rules of Evidence* and the principles of *Natural Justice*.

6.3 Investigation of Complaints against Elected Members

Council hereby, through this policy, formally states that formal complaints against its Members shall be formally investigated and dealt with by an appropriate third party in a manner consistent with applicable law.

By default, this third party will be the Prescribed Corporation Panel in accordance with Chapter 7 of the Act.

6.4 Deciding the outcome of a Complaint against Elected Members

Council hereby affirms its commitment to Complaints against its Members being dealt with by the Prescribed Corporation so as to maximise impartiality and procedural fairness.

6.5 Confidentiality

Information pertaining to formal complaints is strictly confidential.

7. Applicable Law

Cited Acts	<i>Local Government Act 2019</i>
Applicable Acts (not exhaustive)	<ul style="list-style-type: none"> • <i>Information Act 2002</i>; • <i>Criminal Code Act 1983</i>; • <i>Anti-Discrimination Act 1992</i>; • <i>Fair Work Act 2009</i> (Cth); and • <i>Privacy Act 1988</i> (Cth).
Cited Case Law	<ul style="list-style-type: none"> • <i>Salemi v MacKellar (No 2)</i> (1977) 137 CLR 396; 14 ALR 1
Other Reference Material	COR005 Corporate Processes Policy

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8. DOCUMENT CONTROL

Policy number	OCEO003
Policy Owner	OCEO
Endorsed by	Council
Date approved	12/4/2012
Revisions	February 2021
Amendments	February 2021
Next revision due	2025

9. CONTACT PERSON

Position **Chief Executive Officer**
Contact number **(08) 8972 9000**

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.4
TITLE	Draft Budget 2021-22
REFERENCE	1138798
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That Council resolves to approve the Draft 2021/2022 budget for its inclusion in the Draft Regional Plan.

BACKGROUND

The Council is required by the *Local Government Act* to prepare a budget for coming financial year. Attached is the draft budget prepared in consultation with the managers of Roper Gulf Regional Council.

The highlights are:

- There is no CPI increase in the Rates, fees and charges for the 2021/22 years in accordance with the resolution of the Finance Committee meeting on 24 March 2021
- The budget is for a \$ 2,075,833 operating surplus after write back of depreciation.
- Just over \$ 21 million will be spent on staff salaries and wages in 2021/22
- The budgeted Capital Expenditure for 2021/22 is \$ 10.1 million.

ISSUES/OPTIONS/SWOT

This is a draft budget prepared for inclusion in the draft Regional Plan. There will be further review and amend amendment before Council adopts the final budget at the June Ordinary Meeting of Council. Likely issues to be considered and have an effect on the final figures

- The future of various contracts delivered on behalf of the Northern Territory Government. Most notably the public housing management & maintenance which expires 30 June 2021.
- Final review of Capital Project Budget and long term capital expenditure budget by the executive team.
- Assessment of building conditions as part of the asset revaluation process being conducted in May 2021 that will affected the asset and infrastructure repair and maintenance budget.
- The asset revaluation will also effect the amount of depreciation and what will be able to be banked for future asset replacement.
- Advice from insurance brokers of the premiums for the 2021/22 year.
- New grant opportunities that may arise from the Federal and Territory Budgets due in May 2021.
- Any issues that may arise from the public consultation of the draft Regional Plan.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

1 [↓](#) Draft Budget Papers.docx



Roper Gulf Regional Council

Budget 2021/22

June 2021

Our Mission

Working as one towards a better future through effective use of all resources

Our Vision

Roper Gulf Regional Council, sustainable, viable, vibrant

Our Values

Honesty – Equality – Accountability – Respect – Trust

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1. Introduction
 2. Goals and Objectives
 3. Income & Expenditure Budget 2020/21
 4. Infrastructure Maintenance
 5. Rates and Charges
 6. Social and Economic Effects
 7. Elected Member Allowances
- Appendix A: Capital Expenditure Budget

1. Introduction

An Annual Budget must be prepared by the Council in accordance with section 127 of the *Local Government Act (2008)*. The budget outlines the financial expectations for the Council in delivering its services to the communities.

The budget process involves meeting with managers delivering the services and those providing support services to establish a baseline cost of delivery. The expenditure estimate includes salaries and wages and direct and indirect staff, materials, contracts to external parties and overheads required at the community and support centre level. Funding to deliver the services is established through rate income, user charges, contract and grant income and miscellaneous revenues. Capital needs are also considered to provide the assets and infrastructure required to support the services delivery.

2. Goals & Objectives

The Roper Gulf Regional Council has adopted the following strategic goals:

- **Goal One:** Strong Leadership through Good Governance, Strong Financial Management, Corporate Planning and Operational Support
- **Goal Two:** To Protect and Care for our Physical Environment
- **Goal Three:** Safe, Strong and Vibrant Communities
- **Goal Four:** Support Employment, Training and Economic Development

The preparation is required by legislation but also meets the values of Goal 1 by providing an element to good governance, strong financial management and corporate planning. The finance department, which manages the development and monitoring of the budget also provides operational support to all the various councils departments delivering services to the community.

3. Income & Expenditure Budget 2021/22

The revised budget for 2021/2022 has been completed on a consultative basis and aims to address the needs of residents and the programs under the Roper Gulf Regional Council's direction.

During the 2021/2022 Financial Year, Roper Gulf Regional Council is expected to receive operational revenue of \$ 40.6 million. Of this revenue, 58% is expected to be sourced from grants, 30% from government contracts and agency services, 7% from rates and remaining 5% from other sources.

In operating expenditure terms, it is expected that \$ 43.8 million will be spent with the five largest service delivery program areas for the Council are: Community Development Program (CDP), Night Patrol, Territory Housing Repairs and Maintenance Contract, Municipal Services, and Council Services General. The largest component of operating expenditure is on wages and salaries, for a total of \$ 21.1 million or 48.1%.

Additionally, the council has budgeted \$10.1 million for capital expenditure. This budget will be used for renewal of ageing plant, machinery and vehicles but there are also major road works and new infrastructure construction projects planned. The council is expecting to receive \$ 1.4 million in grants to cover a portion of the capital expenditure and will be looking to use the reserves of \$ 6.6 million for funding capital expenditure and some operational expenses relating to local authority projects.

BUDGET ASSUMPTIONS AND FACTS

- All current services will continue to be provided by the Regional council.
- Use of Reserves are used for covering capital Expenditure.
- In the absence of a significant rates base, the Commonwealth and Territory Government will continue to fund services
- The budget has been set with the assumption that there will be minimal CPI increase in government funding.
- No direct control on Grants and agency income for future years
- There are no additional major initiatives planned over the next five years, outside the Council Plan. This is largely due to any major initiatives being wholly dependent on additional funding and there is currently no indication of significant increases that would enable major increases to be considered.

Budget 2021/22

	BUDGET 2021/2022	BUDGET 2022/2023	BUDGET 2023/2024	BUDGET 2024/2025
Income Rates	-2,738,196.75	-2,765,578.72	-2,793,234.50	-2,821,166.85
Income Council Fees and Charges	-1,119,576.83	-1,130,772.60	-1,142,080.32	-1,153,501.13
Income Operating Grants Subsidies	-23,247,292.70	-23,479,765.63	-23,714,563.28	-23,951,708.92
Income Investments	-180,000.00	-181,800.00	-183,618.00	-185,454.18
Income Reimbursements	-10,000.00	-10,100.00	-10,201.00	-10,303.01
Income Agency and Commercial Services	-12,799,263.03	-12,927,255.66	-13,056,528.22	-13,187,093.50
Other Income	-518,000.00	-523,180.00	-528,411.80	-533,695.92
Operating Income	-40,612,329.31	-41,018,452.60	-41,428,637.13	-41,842,923.50
Employee Expenses	21,197,522.64	21,409,497.87	21,623,592.85	21,839,828.77
Contract and Material Expenses	11,807,434.28	11,925,508.62	12,044,763.71	12,165,211.35
Fleet, Plant & Equipment Depreciation, Amortisation & Impairment	1,050,381.64	1,060,885.46	1,071,494.31	1,082,209.25
Other Operating Expenses	5,356,000.00	5,409,560.00	5,463,655.60	5,518,292.16
Other Operating Expenses	4,469,011.98	4,513,702.10	4,558,839.12	4,604,427.51
Finance Expenses	12,145.00	12,266.45	12,389.11	12,513.01
Operating Expenses	43,892,495.54	44,331,420.50	44,774,734.70	45,222,482.05
Budgeted Operating Surplus/Deficit	3,280,166.23	3,312,967.89	3,346,097.57	3,379,558.55
Income Capital Grants	-1,454,439.00			

Budgeted Surplus/Deficit	1,825,727.23	3,312,967.89	3,346,097.57	3,379,558.55
WIP Assets	10,170,438.32	9,772,650.00	6,318,000.00	1,641,000.00
Depreciation, Amortisation & Impairment	5,356,000.00	5,409,560.00	5,463,655.60	5,518,292.16
Net Budget Surplus/(Deficit)	6,640,165.55	7,676,057.89	4,200,441.97	-497,733.61
Allocated from Reserves	-6,640,165.55	-7,676,057.89	-4,200,441.97	
Net budgeted operating position	0.00	0.00	0.00	-497,733.61

4. Infrastructure Maintenance Budget

Building & Infrastructure \$ 753,317

Major Works

- Borroloola Street Lights \$ 55,000

Fleet, Plant & Equipment (External Costs) \$ 25,000

5. Rates Summary 2021-2022

The following rates proposal has been prepared as per section 158 of the Local Government Act. Adjustments have been made to incorporate the Minister for Local Government's approved conditional rating levies for mining and pastoral leases. The Council has resolved not to increase Rates and Charges from 2020-21.

The rates declaration for 2021-22 will levy approx. \$1,431,054 in rates revenue. The Waste Collection charges would be approx. \$ 1,231,917.75 in 2021-22. The special rates to cover for the Animal Health Management in various communities are \$ 76,125.

Please note that revenue estimates for pastoral and mining leases are based on accepted rates proposal by the Minister for Local Government and Community Services.

The proposed Rates and User Charges for 2021-22 are:

Zone/Class	2020-21	2021-22
Residential Rate 1 – Aboriginal Land	\$ 1,235.21	\$ 1,235.21
Residential Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$ 1,171.48	\$ 1,171.48
Residential Rate 3 – Vacant on Aboriginal Land	\$ 1,171.48	\$ 1,171.48
Commercial Rate 1 – Aboriginal Land	\$ 1,417.13	\$ 1,417.13
Commercial Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$ 1,379.31	\$ 1,379.31
Commercial Rate – Tourist Commercial/Caravan Parks	7.1289% UCV	7.2189% UCV
Rural Rate 1 – Under 200 hectares	\$ 1,180.48	\$ 1,180.48
Rural Rate 2 – Over 200 hectares	\$ 1,211.34	\$ 1,211.34
Conditional Rate 1 – Pastoral Leases valued < \$ 1,230,000	\$ 376.45	\$ 376.45
Conditional Rate 2 – Pastoral Leases valued < \$ 1,230,000	0.0306% UCV	0.0306% UCV
Conditional Rate 3 – Mining Leases valued < \$ 255,100	\$ 890.96	\$ 890.96
Conditional Rate 4 – Mining Leases valued > \$ 255,100	0.3475% UCV	0.3475% UCV
Other – All other properties	\$ 1,235.21	\$ 1,235.21
Special Rate – Animal Control	\$ 125.00	\$ 125.00
Waste Management Charge – per standard rubbish bin multiplied by the number of collections per week	\$ 426.58	\$ 426.58

6. Assessment of the Social and Economic Effects of the Rating Policy and Declaration

The Council has considered the ongoing effect of the COVID-19 crisis on the regions social and economic factors and whilst always mindful and prepared to initiate measures to protect the communities from the associated economic impacts, the Council is largely guided by the Commonwealth and Northern Territory Government' decisions.

Rates to be levied on property owners by Roper Gulf Regional Council in 2021-22 remain affordable and at very low levels compared to other local government jurisdictions in Australia. Furthermore, rates levied on Territory Housing dwellings are paid in the first instance by Territory Housing, so have no direct financial impact on public housing tenants. As such, the Council does not anticipate any detrimental socio-economic impact from levying rates in 2021-22.

Additionally, rates revenue remains a small proportion of the Council's total budget, at less than 7 per cent of the total operating revenue. This underlies the fact that the Council is effective in securing significant non-rate revenue for all of its communities, including government grants and contracts. This allows for services and employment opportunities to be delivered to Council residents far above what the rates revenue would alone enable, resulting in a net positive socio-economic impact for residents.

Despite having mining and pastoral properties in the council's area, the rate capping imposed by the Territory Government for this category, restricts council's ability to generate increased revenue. This adversely affects council to provide increased services to the communities.

7. Elected Member Allowances

Table of Maximum Council Member Allowances for 2021-22

A council must resolve to fix member allowances for the financial year when it adopts the budget for the financial year. A council must adopt its 2021-22 budget on or before 31 July 2021.

The amounts in these tables indicate the maximum level at which allowances may be set. A council needs to consider allowances in the overall context of its budget and a council can resolve to pay less than the maximum levels. Once the budget has been approved, a council may adopt an amendment to its budget but the amendment cannot have the effect of increasing the amount of allowances for the financial year for the council members.

	Approved Amount \$	Budget Amount \$
Councillor – base (1)	13,509.96	148,609.56
Electoral (2)	4,943.73	59,324.76
Deputy Mayor – base (1)	27,776.12	27,776.12
Electoral (2)	4,943.73	4,943.73
Mayor – base (2)	75,116.61	75,116.61
Electoral (2)	19,771.29	19,771.29
Total Base + Electoral Allowance		335,542.07

Professional Development Allowance (3)

Including: Course Fees, Travel, Meals and Accommodation

\$3,753.17 max per elected member

48,791.21

Extra Meeting Allowance (4)

\$125 per meeting maximum claimable \$9,006.64 per Councillor

As per CL006 Councillor Allowances Policy

\$ 125.00 per meeting per Councillor

12,000.00

Acting Principal Member (5)

\$260.04 per day maximum claimable 90 days \$23,403.60

\$ 261.34 per day

23,520.60

1. Base Allowance Claims

The base allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

2. Electoral Allowance Claims

The electoral allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

3. Professional Development Allowance Claims

(i) The allowance is available to all council members.

(ii) The professional development allowance may be claimed multiple times each year, but the total value of those claims must not exceed the maximum specified in the table (see clause 8).

(iii) The professional development allowance is to be used to cover the cost of travel to the course or conference, course or conference fees, meals and accommodation for the duration of the course or conference.

(iv) Claims must be made using the forms approved by council. (v) Only approved courses/conferences consistent with council policy attract professional development allowance.

4. Extra Meeting Allowance Claims

(i) Council members may only claim an extra meeting allowance for meetings referred to in the council policy.

(ii) An extra meeting allowance may be claimed for up to a maximum of two meetings per day. (iii) Council members must not claim for an extra meeting more than once for the same meeting.

(iv) When a council member is required to travel in order to attend an approved extra meeting, the council member may claim an extra meeting allowance for each full day of travel, unless that travel falls on the same day on which the meeting is held. In this context, a full day of travelling means at least four hours of travelling, which may include time in transit.

(v) Claims must be made using the forms approved by council.

- (vi) Forms must include the date on which the meeting was held and indicate the period of time the member was present at the meeting.
- (vii) The member must have attended at least 75 per cent of the duration of the meeting to claim an extra meeting allowance.
- (viii) Claims for extra meeting allowance must be made by the second working day in the month following the meeting for which the claim is made, or as resolved by council. Payment of extra meeting allowance is monthly or as resolved by council.
- (ix) Claims for extra meeting allowance not made in accordance with (viii) will be regarded as a late claim and paid with the next monthly payment. However, if the claim is not made within three months of the meeting for which the extra meeting allowance is claimed, the right to an extra meeting allowance for that meeting is forfeited.
- (x) Claims forms must be submitted by the approved method.

5. Acting Principal Member Claims

- (i) When the deputy principal member carries out the functions of the principal member as outlined in section 43(2)(b) and section 43(2)(c) of the *Local Government Act*, the deputy principal member is entitled to be paid an allowance as the acting principal member.
- (ii) If some other council member is acting as the principal member in accordance with section 43(3) of the *Local Government Act*, the member is entitled to be paid an allowance as the acting principal member.
- (iii) The acting principal member is entitled to be paid the daily rate, as outlined in the table of allowances. While a council member is acting principal member, the extra meeting and base allowances are suspended. In the case of base allowance, this is on a pro rata basis. The member is still entitled to their usual electoral allowance. The daily rate includes Saturdays, Sundays and public holidays.
- (iv) The maximum number of days (including Saturdays, Sundays and public holidays) that a council member may be paid as the acting principal member is an aggregate of 90 days in a financial year. A member may continue to hold the position for a longer period if council so resolves, however, the allowance reverts to the usual rate for that member

Appendix A: Capital Budget

Asset management is increasingly becoming important to Roper Gulf Regional Council. With over \$ 65 million in depreciating physical assets and the need for financial sustainability and economical practices, it is prudent that asset management is a key focus for Council in the years to come and that it is to the highest standards possible. Council's asset management team focuses on delivering the following services to Council:

- Acquisitions and disposal of assets;
- Fleet and pool vehicle management;
- Financial asset management (maintenance of asset registers, ledgers, commissioning, insurance);
- Long term planning for assets (10 year plans);
- Staff housing tenancy management;
- Visitor Accommodation management; and Commercial tenancy management

The primary role of assets is to support the delivery of services that serves Council's long term objectives. As Council's assets are aging, there are increases in maintenance, refurbishment and disposal cost which increase the cost of the services that they support. The main aim of Council's asset management is to ensure that assets are managed in accordance with the National Asset Management Strategy (NAMS) - a national framework for local governments to manage their assets, and this framework outlines minimal 'core' asset management actions based around the framework. The national frameworks for asset management are:

- Framework 1: Criteria for Assessing Financial Sustainability
- Framework 2: Asset Planning and Management
- Framework 3: Financial Planning and Reporting

A gap analysis has been undertaken to gain an understanding of Council's current level of asset management and to highlight areas for improvement and best practice to further develop Council's asset management planning practices. Thus, Council's main asset management focus for the forthcoming year is implementing strategies identified from this analysis.

Capital Expenditure Budget 2020/21

	Council Budget		Funded by
2 Crawford Street			
Vehicles	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$65,000.00	Toyota Hilux - Animal Control	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$195,000.00		
Chardon Street			
Vehicles	\$65,000.00	Toyota Hilux - Workshop	Fleet Reserve
	\$65,000.00	Toyota Hilux - Asset Management	Fleet Reserve
	\$70,000.00	Toyota Landcruiser - Workshop	Fleet Reserve
	\$100,000.00	Canter Truck - Homelands	Fleet Reserve
Plant and Equipment	\$127,000.00	Bobcat - Homelands	Fleet Reserve

Buildings	\$165,000.00	Oustations Shed Enclosure	Asset Reserve
	\$592,000.00		
Barunga Plant and Equipment			
	\$38,000.00	Front Deck Mower	Fleet Reserve
Roads	\$300,000.00	Bagala Road	Roads Future Fund
	\$300,000.00		
Beswick Plant and Equipment			
	\$50,000.00	Tractor	Fleet Reserve
Vehicles	\$70,000.00	Toyota Hiace Van - Creche	Fleet Reserve
	\$70,000.00		
Borroloola Plant and Equipment			
	\$50,000.00	Tractor	Operating Surplus
	\$38,000.00	Front Deck Ride on Mower	Fleet Reserve
Vehicles	\$65,000.00	Toyota Hilux - Municipal Services	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$70,000.00	Toyota Hiace Van - CDP	Fleet Reserve
	\$70,000.00	Toyota Hiace Van - CDP	Fleet Reserve
	\$70,000.00	Toyota Hiace Van - CDP	Fleet Reserve
Buildings	\$40,000.00	Office & Toilet for waste facility -Design & Costing	Asset Reserve
	\$618,000.00	Sports Court and Cyclone Shelter	Asset Reserve
	\$270,356.45	Toilet at Airport	LA Project
Infrastructure	\$185,000.00	Lot 376 Tamarind park and airport car park mains electrical supply to the sites	Asset Reserve
Roads	\$533,577.00	Anyula Street - Blackspot	NT Government Grant
	\$1,736,356.45		

Bulman			
Plant and Equipment	\$50,000.00	Tractor	Fleet Reserve
Vehicles	\$65,000.00	Toyota Hilux - Night Patrol	Australian Government Grant
	\$250,000.00	Waste Compactor	Fleet Reserve
Buildings	\$100,000.00	Council office extension	Asset Reserve
	\$43,000.00	Toilet at Council Office	NT Government Grant
	\$97,000.00	Toilet at Council Office	LA Project
Infrastructure	\$65,000.00	Waste Management Facility Fence	Asset Reserve
	\$150,000.00	Council depot - concrete wash down bay	Asset Reserve
Roads	\$710,600.00	Seal & Drainage Works	Roads Future Fund
	\$1,530,600.00		
Manyllaluk			
Plant and Equipment	\$15,000.00	Zero turn Mower	Fleet Reserve
Vehicles	\$70,000.00	Toyota Troopcarrier - Creche	Fleet Reserve
	\$65,000.00	Toyota Hilux - Night Patrol	Australian Government Grant
	\$150,000.00		
Jilkminggan			
Vehicles	\$65,000.00	Toyota Hilux - PowerWater Contract	Fleet Reserve
	\$100,000.00	10 Tonne Tipper	Fleet Reserve
Buildings	\$75,000.00	Shage over playground	LA Project
	\$240,000.00		
Mataranka			
Plant and Equipment	\$100,000.00	Backhoe	Fleet Reserve
Vehicles	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$70,000.00	Toyota Hiace Van - CDP	Fleet Reserve
Buildings	\$424,862.00	Mataranka Office Renovations	NT Government Grant
	\$450,000.00	Staff house	Asset Reserve

	\$1,109,862.00		
Ngukurr			
Plant and Equipment	\$150,000.00	Front end loader	Fleet Reserve
-	\$127,000.00	Bobcat	Fleet Reserve
-	\$15,000.00	RTV Utility	Fleet Reserve
Vehicles	\$65,000.00	Toyota Hilux - Night Patrol	Fleet Reserve
Infrastructure	\$150,000.00	Sports Courts Drainage and Landscaping	Asset reserve
-	\$170,000.00	Sports Courts Drainage and Landscaping	LA Project
-	\$161,772.73	Outdoor Stage	LA Project
-	\$238,262.90	Basketball Court	LA Project
	\$785,035.63		
Numbulwar			
Plant and Equipment	\$50,000.00	Tractor	Fleet Reserve
-	\$100,000.00	Backhoe	Fleet Reserve
Vehicles	\$70,000.00	Toyota Hiace Van - CDP	Fleet Reserve
-	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
-	\$30,000.00	6 seat RTV Utility	Fleet Reserve
Buildings	\$350,000.00	Lot 156 Rebuild & fencing replacement	Asset Reserve
		Lot 217 Numbulwar Vehicle Port - New workshop and fuel depot design and documnetation	Asset Reserve
	\$150,000.00		
-	\$53,000.00	Toilet near airport	NT Government Grant
	\$97,000.00	Toilet near airport	LA Project
Infrastructure	\$106,305.04	Playground Equipment	LA Project
Roads	\$1,000,000.00	Local Roads Upgrades	Australian Government Grant
	\$1,071,305.04		
Urapunga			
Plant and Equipment	\$50,000.00	Tractor	Fleet Reserve
	\$50,000.00		
	\$6,965,210.17		

Funding Sources

\$1,130,000.00	Australian Government Grant
\$1,054,439.00	NT Government Grant
\$50,000.00	Operating Surplus
\$0.00	CAPEX 19/20
\$2,258,000.00	Asset Reserve
\$0.00	Accumulated Funds
\$2,200,000.00	Fleet Reserve
\$1,010,600.00	Roads Future Fund
\$1,215,697.12	Local Authority Allocation
\$8,918,736.12	

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.5
TITLE	Draft Regional Plan 2021-22
REFERENCE	1140354
AUTHOR	Marc GARDNER, Acting Chief Executive Officer

RECOMMENDATION

That Council:

- (a) receives and notes the draft Regional Plan 2021-22;**
- (b) receives and notes the development timeframe of the Regional Plan;**
- (c) authorises the draft Regional Plan to be put out to public consultation for a period of no less than three (3) weeks, commencing at a date to be determined by the Chief Executive Officer.**

BACKGROUND

Chapter 3 of the *Local Government Act 2008* requires Council to compile accurate Regional Plans that are to be reviewed annually.

The *Local Government Act 2008* will be replaced by the *Local Government Act 2019* on 01 July 2021, however the Regional Plan requirement carries over at Part 3.3 of the 2019 Act.

This draft Regional Plan has been compiled in accordance with the provisions of the *Local Government Act 2019*

ISSUES/OPTIONS/SWOT

The draft Regional Plan is currently being compiled in accordance with applicable law and will be put out to public consultation for a period of no less than three (3) weeks in accordance with s35 (3) of the *Local Government Act 2019*.

The town priorities for financial year 2021-22 have been put forward to Council's Local Authorities as agenda items and the draft plan is reflective of this.

The draft Plan will be finalised and put to Council for adoption by 30 June 2021. An *estimated* development timeframe is as follows:

Regional Plan Timeline

Week	Primary Meeting of Council	Task	Due Date	Comments
12 - 16 April		RGRC to provide first round of content to MDP	16/04/2021	28 April 2021
19 - 23 April		MDP working on Design Concept for Regional Plan	N/A	
26 – 30 April		MDP to present Design Concept for Regional Plan (<i>Version 1</i>)	27/04/2021	
		OMC to include Design Concept (<i>Version 1</i>), Draft Regional Plan (word format) including draft budget	28/04/2021	Council approves draft document
		RGRC to provide feedback from OMC to MDP on Design Concept	29/04/2021	
3 – 7 May		MDP to provide Second Draft of Regional Plan (<i>Version 2</i>)	07/05/2021	
		RGRC to provide any feedback if necessary	07/05/2021	
		RGRC to make Second Draft accessible on Council’s website for public consultation (for 21 days)	07/05/2021	
10 – 14 May		Bethany on leave	N/A	
17 – 20 May		Bethany in Borroloola	N/A	
		MDP to provide update of Design Concept if required	TBC	
24 – 28 May		Budget to be reviewed in Finance Committee Meeting – Final Review (<i>Version 2</i>)	26/05/2021	
		RGRC to provide feedback and changes from public consultation and Finance Committee Meeting Final edits from CEO to be provided	27/05/2021	
31 – 4 June		MDP to work on final version (<i>Version 3</i>)	N/A	
7 – 11 June		MDP to present final version of Regional Plan (<i>Version 3</i>)	07/06/2021	This allows for one week to make final changes
		Regional Plan to be reviewed in Audit Committee Meeting – Final Review (<i>Version 3</i>)	09/06/2021	This will be the final changes if any
14 – 18 June		OMC to include final consideration and resolution to adopt the Regional Plan – Final Review (<i>Version 3</i>)	16/06/2021	Council meeting on the 16 June requires formal adoption.
21 – 25 June		Final version of Regional Plan to be published on website. CEO to	By 30/06/2021	

N.B. the draft Regional Plan will be supplied as a supplementary document to this Report due to size and formatting consideration.

FINANCIAL CONSIDERATIONS

Yet to be ascertained.

ATTACHMENTS

There are no attachments for this report.

**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER	19.1
TITLE	Local Authority Project Funding Update
REFERENCE	1102946
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That Council receives and notes the Local Authority Projects Update.

BACKGROUND

The purpose of Local Authority Project Funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities;
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

Funding pool

The Local Authority Project Funding pool is non-application based and is distributed through a methodology developed by the Northern Territory Grants Commission to regional councils. This funding is only available for those local authorities published in the guidelines made by the Minister under Part 5.1A of the *Local Government Act 2008*.

Local authority project approvals

Individual local authorities must formally resolve each initiative this funding will be used for. A copy of this resolution is to be recorded in the minutes of the relevant local authority meeting.

At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year.

The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

ISSUES/OPTIONS/SWOT

Council has audited the LAF (Local Authority Fund) to identify possible funds impacted by the Territory's Special Community Assistance and Local Employment (SCALE) program introduced to assist the Territory to respond and recover from the COVID-19 Pandemic. Council is confident that there are no LA Funds impacted by this policy.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1 [↓](#) LA Project Funding.docx

Summary of Local Authority Projects Funding

	Funds Received from Department	Funds Allocated by Local Authorities	Surplus/(Deficit) from completed projects	Remaining Unallocated funds
Barunga	\$ 346,539.00	\$ 247,222.32	-\$ 9,160.29	\$ 90,156.39
Beswick	\$ 518,831.00	\$ 454,711.60	\$ 19,176.52	\$ 83,295.92
Borrooloola	\$ 915,608.00	\$ 797,394.45	\$ 24,624.49	\$ 142,838.04
Bulman	\$ 290,040.00	\$ 305,608.90	\$ 62,930.49	\$ 47,361.59
Hodgson Downs	\$ 550,140.00	\$ 477,400.00	\$ -	\$ 72,740.00
Jilkmिंगgan	\$ 300,931.00	\$ 284,770.00	\$ 39,132.55	\$ 55,293.55
Manyallaluk	\$ 96,078.00	\$ 67,115.66	\$ 16,711.59	\$ 45,673.93
Mataranka	\$ 314,963.00	\$ 323,539.94	\$ 8,576.94	-\$ 0.00
Ngukurr	\$ 1,123,725.00	\$ 966,526.00	\$ 13,363.11	\$ 170,562.11
Numbalwar	\$ 1,068,556.00	\$ 777,830.04	\$ 27,206.26	\$ 317,932.22
Urapunga	\$ 58,800.00	\$ 40,000.00		\$ 18,800.00
Robinson River	\$ 32,500.00			\$ 32,500.00
	\$ 5,584,211.00	\$ 4,742,118.91	\$ 202,561.66	\$ 1,044,653.75

Barunga Local Authority Project Funding		31 March 2021	
Funding received from Department		Funds Allocated	
Funding Received from Department		\$ 346,539.00	
Funds Allocated by Local Authorities		\$ 247,222.32	
Surplus/(Deficit) from completed projects		-\$ 9,160.29	
Remaining Unallocated funds		\$ 90,156.39	

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
16/10/2018 1113813	Barunga Walking Trail Project	\$ 20,000.00	\$ 1,835.88	10K Allocated on 16.10.18, Additional 10K allocated 30.04.2019; CSC and Muns marked the trail; Jawoyn Association Chair has approved the use of the Jawoyn Seasons Sign and poster from the Sharing Country 30 Year celebration. Need a scope of works. Lack of access to water.
30/4/2019 1113814	Barunga Knowledge Garden	\$ 20,000.00	\$ 1,200.00	10K Allocated on 30.04.2019; Projects team are sourcing the seating. Concept drawings presented to LA. Waiting on feedback from LA.
9/02/2021	Playground Softfall	\$ 10,000.00		Barunga - No Update
	Total for current projects in progress	\$ 50,000.00	\$ 3,035.88	
	Total for Completed Projects	\$ 197,222.32	\$ 206,382.61	
	Grand Total	\$ 247,222.32	\$ 209,418.49	

Beswick Local Authority Project Funding		31 March 2021
Funding Received from Department	\$ 518,831.00	
Funds Allocated by Local Authority Members	\$ 454,711.60	
Surplus/(Deficit) from completed projects	\$ 19,176.52	
Remaining Unallocated Funds	\$ 83,295.92	

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
24/04/2020	Solid Shade over playground	\$ 170,495.05		Costs estimated at \$ 170,000. Scope has been prepared. LA Allocated \$ 50k extra 9/2/2021
9/02/2021	Install 2 x solar lights	\$ 20,000.00		PO released to a local contractor. Expected completion second week of May 2021
	Total for Current projects	\$ 190,495.05	\$ 10,450.00	
	Total for Completed projects	\$ 264,216.55	\$ 234,590.03	
	Grand Total	\$ 454,711.60	\$ 245,040.03	

Borroloola Local Authority Project Funding		31 March 2021
Funds Received from Department	\$	915,608.00
Funds Allocated to projects by Local Authority Members	\$	797,394.45
Surplus/(Deficit) from completed projects	\$	24,624.49
Remaining Unallocated funds	\$	142,838.04

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1313818	Toilet at Cemetery	\$ 25,000.00	\$ -	Pending Sports Courts development and transfer of existing toilets to the cemetery (after basic upgrade). Should include the steel shade structure attached to the toilet block, as well as a concrete slab under the shade and in front of both toilet entries. The septic tank and its location will also need to be identified. The project team working on this project.
6/2/2020 1313822	Replace Toilet Block at Airport with 2018-19 Funding	\$ 288,326.45	\$ 17,970.00	Commenced - Funded allocated \$ 130,580 on 6.12.18. A further \$ 140,000 on 6.2.2020. \$ 17746.45 allocated 8.10.2020 Final design and costing to be tabled at the April LA Meeting. LA members don't support design. New designed agreed with LA. Currently reviewing the tender document in progress. Expected tendering Second week of April 2021. Expected commence work 15th May 2021
	Total for current projects in progress	\$ 313,326.45	\$ 17,970.00	
	Total for Completed projects	\$ 484,068.00	\$ 459,443.51	
	Grand Total	\$ 797,394.45	\$ 477,413.51	

Bulman Local Authority Project Funding				31 March 2021
Funds Received from Department			\$	290,040.00
Funds allocated to projects by Local Authority Members			\$	305,608.90
Surplus/(Deficit) from completed projects			\$	62,930.49
Remaining unallocated funds			\$	47,361.59
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
5/12/2018 1413806	Toilet near council office	\$ 97,000.00		\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage. S19 License approved. PWC to be contacted for services response by 31/3/2021.
23/04/2020	Sport & Recreation Hall	\$ 69,088.90		Scope to do an internal and external has been developed by Projects Team. Estimated costs are \$ 260,000. Seeking additional funding.
	Total for current projects in progress	\$ 166,088.90	\$	-
	Total for completed projects	\$ 139,520.00	\$	76,589.51
	Grand total	\$ 305,608.90	\$	76,589.51

Hodgson Downs Local Authority Project Funding				31 March 2021
Funds received from Department			\$ 550,140.00	
Funds allocated to projects by Local Authority Members			\$ 477,400.00	
Surplus/(Deficit) from completed projects			\$ -	
Remaining unallocated funds			\$ 72,740.00	
Project ID	Projects	Project Budget	Actual Expenditure	Project Status
16/11/2019 1913802	Road to Town Store	\$ 100,000.00		Proposed budget \$ 86,000 for survey, design & consulting COMMENCED Investigation into cost estimates and additional sources of funds. Report tabled at LA Meeting. No decisions made on project. Contacted AAPA for approvals. Cost roughly \$ 700,000 estimate for fully sealed road.
	Total projects in Progress	\$ 100,000.00		
	Total completed projects	\$ 477,400.00	\$ 377,400.04	

Jilkmिंगgan Local Authority Project Funding				31 March 2021	
Funds received from Department			\$ 300,931.00		
Funds allocated to projects by Local Authority Members			\$ 284,770.00		
Surplus/(Deficit) from completed projects			\$ 39,132.55		
Unallocated remaining funds			\$ 55,293.55		
Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
6/8/2019	1613801	Playground at the Sport and Recreational Hall Lot 69	\$ 57,000.00	\$ 32,850.00	LA has identified Lot 24. No land tenure. Proposed back to previous lot 69. Playground installation commencing on 13 November 2020. Playground installation completed. Waiting on Final playground inspector certification and report. Additional soft fall needs to be installed in out door fitness equipment area. Currently looking for feasibility options.
2/02/2021		Auto irrigation	\$ 12,000.00		
2/02/2021		Shade Structure over Playground	\$ 75,000.00		
		Total for current projects in progress	\$ 144,000.00	\$ 32,850.00	
		Total for completed projects	\$ 140,770.00	\$ 100,227.52	
		Grand Total	\$ 284,770.00	\$ 133,077.52	

Manyallaluk Local Authority Project Funding				31 March 2021
Funds Received from Department		\$	96,078.00	
Funds allocated to projects by Local Authority Members		\$	67,115.66	
Surplus/(Deficit) from completed projects		\$	16,711.59	
Remaining Unallocated funds		\$	45,673.93	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
8/5/2017 1513807	Small slide for little children for park barbecue area	\$ 5,000.00	\$ 8,886.18	COMMENCED. Materials have been ordered, awaiting delivery. Installed then damaged and removed due to safety concerns. Refer to the LA. Currently requesting quotations for New slide. New slide ordered and waiting delivery 28/2/2021. New slide module received and delivered to community. Installation will be completed by early April by the CSC & Muns team.
21/10/2018 1513810	Goal Posts for Oval	\$ 4,870.00	\$ 2,822.50	COMMENCED. Goal posts received and currently at 63 Chardon street yard. Delivery to community and installation location to be finalised. LA to advise ASAP
	Total for current projects in progress	\$ 9,870.00	\$ 11,708.68	
	Total for completed projects	\$ 57,245.66	\$ 40,534.07	
	Grand Total	\$ 67,115.66	\$ 52,242.75	

Mataranka Local Authority Project Funding				31 March 2021
Funding received from Department		\$	314,963.00	
Funds allocated to projects by Local Authority Members		\$	323,539.94	
Surplus/(Deficit) from completed projects		\$	8,576.94	
Remaining Unallocated Funds		-\$	0.00	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1813810	New Statues project	\$ 150,000.00	\$ 100,000.00	COMMENCED Additional \$ 30k allocated 7.4.2020. RGRC matched funding of \$ 100,000 on 24/6/2020. Seeking Exemptions from Procurement. Order placed with Gillie & Marc. Proofs sent to LA. In progress. 2/2/2021 - \$ 50k added for upgrades
2/02/2021	ANZAC Cut outs	\$ 500.00		
2/02/2021	Museum Glass Sliding Doors	\$ 2,000.00		
2/02/2021	Irrigation System	\$ 1,187.74		
	Total for current projects in progress	\$ 153,687.74	\$ 100,000.00	
	Total for completed projects	\$ 169,852.20	\$ 161,275.26	
	Grand Total	\$ 323,539.94	\$ 261,275.26	

Ngukurr Local Authority Project Funding				31 March 2021	
Funds received from Department			\$ 1,123,725.00		
Funds allocated to projects by Local Authority Members			\$ 966,526.00		
Surplus/(Deficit) from completed projects			\$ 13,363.11		
Remaining Unallocated funds			\$ 170,562.11		
Date Approved	Project ID	Project Budget	Actual Expenditure	Project Status	
Pre 2017	2013802	Outdoor Stage Area and communal mural/ball wall at Oval & Community Graffiti board	\$ 166,000.00	\$ 4,227.27	\$ 66k allocated 30/4/2018. Project at the design stage. Oct 2020 meeting with TO and NLC to determine EOI. NLC to be contacted
Pre 2017	2013803	Playground Equipment	\$ 18,000.00	\$ 13,352.50	Playground – Components purchased; Location confirmation to be decided for swing set. LA to be consulted. Site at bottom camp?
30/4/2018	2013809	New Basket Ball Court & Roof	\$ 293,641.00	\$ 68,335.40	The project is currently being designed and scoped to incorporate auxiliary buildings such as showers, toilets and storage to aid Emergency Staging Area. Whole project is in design stage. NTG to Project Manage. Awaiting PWC approvals
29/06/2020		Sport Court Project	\$ 170,000.00		\$ 170k allocated June 20 - \$ 150k from RGRC. Council approved in Budget 2020/21.
		Total for current projects in progress	\$ 648,641.00	\$ 86,915.17	
		Total for completed projects	\$ 317,885.00	\$ 305,521.89	
		Grand Total	\$ 966,526.00	\$ 391,437.06	

Numbulwar Local Authority Project Funding				31 March 2021
Funds received from Department			\$ 1,068,556.00	
Funds allocated to projects by Local Authority Members			\$ 777,830.04	
Surplus/(Deficit) from completed projects			\$ 27,206.26	
Remaining Unallocated funds			\$ 317,932.22	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
12/8/2018 2113803	Design and Costing Planning for Oval upgrade	\$ 15,000.00		\$15000 allocated on 12/06/2018; GHD Engineering Consultants are working on the design and costing for the upgrade of the oval; the first site visit and survey has been completed. Design quotes refused as being too high. Work done by MUNS team. Recommend Cancellation
12/6/2018 2113805	New/Upgrade Toilets at the Airport	\$ 97,000.00		\$87,000 allocated on 12/06/2018 \$10,000 allocated on 09/10/2018; Design commenced; Expression of interest with NLC has been lodged. Awaiting response. Location to be discussed with TO's. S19 license approved. Preparing design docs and research for options. report to LA in 3 months
9/10/2017 2113806	Playground equipment.	\$106,305.04		Lot - 97 Sports and Rec Hall: \$ 40,000 Allocated on 09/10/2018 \$66,305.04 Allocated on 20/02/2019; Finalising Design. Extra funding needed. Proposed to allocate \$ 159,589.97 (no quorum at LA to decide) Approved to go to tender
Total for current projects in progress		\$ 218,305.04	\$ -	
Total for completed projects		\$ 559,525.00	\$ 532,318.74	

Grand Total	\$ 777,830.04	\$ 532,318.74
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Urapunga Local Authority Project Funding

31 March 2021

Funds received from Department	\$ 58,800.00
Funds allocated to projects by Local Authority Members	\$ 40,000.00
Surplus/(Deficit) from completed projects	\$ -
Remaining Unallocated funds	\$ 18,800.00

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
18//8/2020	Irrigation	\$ 10,000.00		Scope to be discussed
18//8/2020	Community Hall	\$ 10,000.00		Quotes to be obtained to constuct new or i[grade existing
18//8/2020	Cemetery Gates	\$ 10,000.00		Scope to be discussed
18//8/2020	Welcome Sign	\$ 10,000.00		Scope to be discussed
	Total for current projects in progress	\$ 40,000.00		
	Total for completed projects			
	Grand Total	\$ 40,000.00	\$ -	

Robinson River Local Authority Project Funding		31 March 2021
Funds received from Department	\$	32,500.00
Funds allocated to projects by Local Authority Members	\$	-
Surplus/(Deficit) from completed projects	\$	-
Remaining Unallocated funds	\$	32,500.00

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
	Total for current projects in progress	\$ -		
	Total for completed projects			
	Grand Total	\$ -	\$ -	

**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER	19.2
TITLE	Council Projects Status
REFERENCE	1139848
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

The report will be conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).

RECOMMENDATION

That the Council notes the Council Projects Status report.

BACKGROUND

Council undertakes projects within its region ranging from construction of new buildings and public spaces to major upgrades to the road network. In the past the procedures in the progression of these projects and reporting of the projects progress to Council has been haphazard. Management has now established a Project Steering Committee (PSC) and a Gate system to track and report on Council's projects. The membership of this committee will be the CEO, General Manager Infrastructure Services and Planning and Assets and Project Manager. Relevant Project Holders will be invited to attend where necessary.

The object of the gated system is to provide milestone checks throughout the life cycle of a project so that the committee is kept up to date and that it can report back to the Council effectively. An idea can be floated by anyone, whether it is by a Councillor, a Local Authority or by management, at which time the project enters the gate system. As a guide the system is for projects that are over \$ 100,000 or that will create a commissioned asset. The Gates are:

- Gate 1 – Strategic Assessment. The Idea would be developed considering:
 - the goals of the council that are published in the Strategic and Regional Plans.
 - the needs analysis for the asset in the delivery of services
 - Identify risks and opportunities
 - Scope of the project
 - Any budget required to further progress the project
- Gate 2 Preliminary Evaluation. The Concept is developed also considering
 - Concept planning including land tenure
 - Initial budget estimates
 - Possible funding sources
 - Communications to stakeholders
 - Options assessments
 - Delivery Strategy and the need for a Project Control Group
- Gate 3 Business Case. The Project Design is further developed for presentation to Council also considering
 - Consultation and communication strategy
 - Detailed plans
 - Detailed budget for construction
 - Application for grant funding or request for use of council reserves
 - Delivery and procurement strategy

- Schedule of works and estimated delivery time
- Gate 4 Readiness for Services. The Project Construction is complete and the asset is ready for commissioning also considering
 - Hand over strategy
 - Operations and maintenance strategy
 - Regulatory approvals
 - Operational resource strategy
 - Lessons learned

A Project must be presented with a recommendation at each Gate to the Project Steering Committee for approval to proceed to the next gate. The relevant Project Holder then proceeds and prepares another report to the PSG for approval to proceed to the next Gate.

ISSUES/OPTIONS/SWOT

- This report is an opportunity to advise Council of new proposed projects and highlight the progress of important projects. New projects being considered:
 - Nil
- Project updates
 - Initial concept costings for the Bulman and Numbulwar ablution blocks presented to the PSC were valued at more than \$ 100,000 over the current budget. The plans are to go back to the Local Authorities to discuss additional funding and future of the project.
 - Commencement of the Borroloola Sports Court (stage one) will occur in June 2021. A separate report will be prepared regarding the funding associated with this stage of the project.
 - Borroloola Airport Toilet block – currently at procurement stage (tender released).
- Projects completed or cancelled in 2020/21
 - Barunga – Upgrade to Lot 282 Ablution Block
 - Borroloola – Construction of caged shed at MUNS yard
 - Borroloola – Rocky Creek Bridge
 - Manyallaluk – Access Road Resheet
 - Mataranka – Cemetery upgrades
 - 63 Chardon Street – Enclosing of the Crib room
 - Roof at Jilkminggan basketball court – cancelled (LA Project)

FINANCIAL CONSIDERATIONS

Nil. The Project Steering Committee is formed within the Organisational Structure of existing council budgets.

ATTACHMENTS

1 [↓](#) Project Progress Report.pdf

MAJOR PROJECT GATEWAY STATUS REPORT

Date Started	Project Name	Gates				Project Budget	Actual YTD & WIP	Funding	Notes
		1	2	3	4				
Barunga									
	Lot 221 Relocate Night Patrol					20,000.00		RGRC	NTG requesting lot
	Lot 198 New Library @ Council Office								
	Lot 222 Relocate Ablution Block					20,000.00		RGRC	NTG requesting lot
	Oval - 2 x Coaches Boxes					70,000.00		RGRC	Contracted to Jawoyn
1/08/20	Telecommunications Upgrades					130,000.00	92,875.65	RGRC	90% Complete
	Bottom Camp and Bagala Road					51,510.00	51,510.00	RGRC	
Beswick									
	Telecommunications Upgrades					130,000.00	92,875.65	RGRC	90% Complete
	Madigan Road Intersection					110,000.00	19,404.91	RGRC	
Borrooloola									
	Lot 391 - VOQ Development								
	Dump - Office and ablutions								
	Sports Courts					596,364.00	496,364.00	Grant	Project Managed by NTG
	Cyclone Shelter					3,500,000.00	2,900,000.00	Grant	Project Managed by NTG
	Lot 784 Showground Power & Irrigation Upgrade					270,000.00	4,000.00	RGRC	Currently in procurement process
	Community Business Hub					2,000,000.00	11,518.75	RGRC	
	Anyula & Robinson Road street lighting					120,000.00		RGRC	RGRC doesn't own the township lighting. Agreement expired. Need to engage a consultant
1/08/20	Telecommunications Upgrades					130,000.00	92,875.65	RGRC	90% Complete
	Lot 793 New street lighting					12,000.00		RGRC	
	Toilet at Airport					252,610.00		LA	Out for tender
	Rocky Creek Bridge					600,000.00	600,000.00	Grant	Completed
	Anyula Street Blackspot					533,577.00	523.00	Grant	Contractor selected
Bulman									
	Dump fence					65,000.00		RGRC	
1/08/20	Telecommunications Upgrades					130,000.00	92,875.65	RGRC	90% Complete
	Community Ablution Block					140,000.00		Grant/LA	Concept plans over budget
	Local roads drainage & reseal					710,600.00		RGRC	
	Sports Hall Renovation					69,088.90		LA	
Manlyallak									
1/08/20	Telecommunications Upgrades					130,000.00	92,875.65	RGRC	90% Complete
	Playground Softfall					40,000.00		RGRC	
	Access Road Resheet					500,000.00	410,909.00	RGRC	Completed
	Stage 1 road drainage works					430,000.00	523.00	RGRC	Tender awarded
	Sealing of Access Road from Jump up								
01/01/21	Staff Housing at Council Office								
Jilkminggan									
	Council office upgrades					100,000.00		RGRC	
1/08/20	Telecommunications Upgrades					130,000.00	92,875.65	RGRC	90% Complete
	Shade Structure over Playground					75,000.00			
Mataranka									
	Community Services Hub					2,434,659.50	8,472.00	Grant	
	Upgrade Aged Care					125,000.00	47,450.00	Grant	Ablutions completed
	Staff house purchase					450,000.00		RGRC	
1/08/20	Telecommunications Upgrades					130,000.00	92,875.65	RGRC	90% Complete
	Ginty Airstrip Resurfacing					108,460.00	5,600.00	RGRC	
	Park Statues					250,000.00	200,000.00	RGRC/LA	Waiting on installation
	Cemetery Car Park					327,957.00	185,814.00	RGRC	Nearing completion
Ngukurr									
	Aged Care upgrade					265,000.00	3,297.91	Grant	No tenders received
	Sports Courts					500,000.00	511,439.10	Grant	Project Managed by NTG

MAJOR PROJECT GATEWAY STATUS REPORT

Date Started	Project Name	Gates				Project Budget	Actual YTD & WIP	Funding	Notes
		1	2	3	4				
	Sports Courts Drainage								Consulting with NTG
	River Pump Spurline					100,000.00		RGRC	
	Freight Hub					1,518,624.00	1,278,444.00	Grant	Variation for underspend
1/08/20	Telecommunications Upgrades					130,000.00	92,875.65	RGRC	90% Complete
	Outdoor Stage					161,772.73		LA	
	Basketball Court					238,262.00		LA	
1/01/21	Lot 394 Ablution Block					70,000.00		RGRC	Contractor engaged
Numbulwar									
	Lot 158 Staff house renovation					125,000.00		RGRC	Contractor engaged
	Lot 156 Staff House rebuild					100,000.00		RGRC	Working with CDP
	Lot 217 New Workshop								
	Aged Care upgrade					110,000.00		Grant	No tenders received
	Ablution Block					150,000.00		Grant/LA	Concept plans over budget
1/08/20	Telecommunications Upgrades					130,000.00	92,875.65	RGRC	90% Complete
	Playground Equipment					106,305.04		RGRC	
	Local Roads upgrade					489,289.00	523.00	Grant	No tenders received
Robinson River									
	Oval Upgrade					500,000.00	255,160.00	Grant	
Katherine									
	Chardon St Outstations Shed					165,000.00		RGRC	
	2 Crawford St Internal works					180,000.00		RGRC	
	29 Crawford St upgrades					150,000.00		RGRC	

Gate #	Project Phase
Gate 1	Idea
Gate 2	Concept
Gate 3	Design
Gate 4	Construct

**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER	19.3
TITLE	Transfer of NT Portion 3670 & 3671 (Mataranka Stuart Hwy Road Reserves) to Roper Gulf Regional Council
REFERENCE	1140753
AUTHOR	Marc GARDNER, Acting Chief Executive Officer

RECOMMENDATION

That the Council respectfully withdraws its intention to proceed with the transfer of ownership from the Northern Territory Land Corporation for NT Portions 3670 and 3671

BACKGROUND

In March and April 2020, the Council were approached to approve an application from the Territory Manor in Mataranka to realign their access/entry to the property (Martin Road Mataranka). As part of the proposal was included Council leased land as well as Northern Territory Government Road reserve, we also sought feedback from the Northern Territory Land Corporation. The Land Corporation subsequently approved the realignment as well, however during the process, Council's management requested that the Council enter in to a formal lease agreement involving the property that the Manor's Road was on from the Land Corporation. This land included NT Portion 3670.

NT Portion 3670 covers the road reserve through Mataranka. Adjoining this to the South is another Road Reserve (NT Portion 3671). There was then discussion with Council's management and the Land Corporation to transfer ownership of these lots to the Council. The Land Corporation at the time, wrote to Council with its intention to transfer the ownership of the lots.

The NT Land Corporation has since emailed Council's management to pursue the matter further.

Council has also established a lease for 5 years on the properties which expires in 2024. So there has been some intention in the past to gain responsibilities for these lots. The NT Land Corporation have also not indicated why they wanted to dispose of the land to Council, even when approached and asked directly, they did not provide a response.

A cadastral image of the two properties will be provided to Councillors at the Council meeting.

ISSUES/OPTIONS/SWOT

The Council has a number of options it can consider in relation to these lots:

Option 1 – Do nothing

This option involves maintaining the status quo, not pursuing transfer of ownership and maintaining the current lease agreement with the Northern Territory Government. This option is recommended by Council's management as taking ownership of the lots would incur costs and responsibilities for these properties

Option 2 – Agree to transfer

This option involves making a formal Council decision to accept the proposal to transfer the lots to Council ownership from the Northern Territory Government.

Currently, the Council's management is unsure about the ability of the Northern Territory Government to legally transfer ownership at this point in time until the Mataranka Native Title issues are sorted (an ILUA is in progress).

As these lots are the current jurisdiction of the Northern Territory Government, we have a period contract with the government to maintain these land parcels. The Contract value is worth about \$25,000 to Council and covers costs of cleaning up of rubbish and mowing/slashing and weed spraying. If Council were to seek ownership of these properties, it would not receive contract fees and would ultimately have to source its own budget funding to maintain the land. Additionally, Council also spends considerable amount of money maintaining a water licence and paying for water for the lawns and gardens in these road reserves out of its own pocket. It could be argued that this is partly subsidised by the contract fee.

However, it should also be added that these portions contain Council assets e.g. Stan Martin Park, toilet blocks etc. Additionally, if Council sought ownership, it would also be responsible for the truck/vehicle parking areas and incorporating these into the road reserves of Council.

Option 3 – Relinquish lease and responsibility

This option involves cancelling the lease arrangements with the NT Land Corporation and handing all responsibility for the properties back. This option is not recommended as outlined above, the Council has some assets and interest in the properties.

FINANCIAL CONSIDERATIONS

Outlined above.

ATTACHMENTS

There are no attachments for this report.