



AGENDA

ORDINARY MEETING OF COUNCIL

FRIDAY, 11 DECEMBER 2020

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

Friday, 11 December 2020 at 8.30AM
The Council Chambers, Roper Gulf Regional Council
2 Crawford Street, Katherine, NT

Your attendance at the meeting will be appreciated.

Marc GARDNER
ACTING CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	PRESENT MEMBERS/STAFF/GUESTS	
2	MEETING OPENED	
3	WELCOME TO COUNTRY	
4	APOLOGIES AND LEAVE OF ABSENCE	
5	QUESTIONS FROM THE PUBLIC	
6	CONFIRMATION OF PREVIOUS MINUTES	
	6.1 Ordinary Meeting of Council - 30 September 2020	6
7	BUSINESS ARISING FROM PREVIOUS MINUTES	
	7.1 Action List	14
8	CALL FOR ITEMS OF OTHER GENERAL BUSINESS	
9	DISCLOSURE OF INTEREST	
10	CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES	
	10.1 Confirmation Committee Minutes	19
11	INCOMING CORRESPONDENCE	
	11.1 Incoming Correspondence	32
12	OUTGOING CORRESPONDENCE	
	12.1 Outgoing Correspondence	35
13	WARD REPORTS	
	Nil.	
14	GENERAL BUSINESS	
	14.1 Local Authority Member Resignations.....	37
	14.2 Rates Hardship Relief.....	41
15	EXECUTIVE REPORTS	
	15.1 Chief Executive Officer's Report.....	42
	15.2 Mayor's Update.....	44
	15.3 Funding Agreements - National Indigenous Australians Agency	45
16	DEPUTATIONS AND PETITIONS	
	Nil.	

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

18.1 Council's Financial Report as at 30.11.2020	47
18.2 Budget 2020/21 Revision 1	78

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

19.1 Local Authority Project Funding Update	96
19.2 Major Projects Updates	113
19.3 NLC Licenses - Bulman	118

20 CLOSED SESSION

20.1 Ordinary Meeting of Council – 28 October 2020

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).

20.2 Confirmation Committee Minutes

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).

20.3 Audit Committee Terms of Reference

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).

20.4 Local Authority Nominations (Barunga)

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii).

20.5 Outstanding Rates

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b).

20.6 Tender Panel approval for Numbulwar internal road upgrades

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (d) (e).

20.7 Tender Panel approval for Manyalluluk stage 1 internal roads and drainage upgrades

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (c)(iv) (d) (e).

- 20.8 Tender Panel approval for Anyula Street upgrades under Blackspot funding program 2020-21

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (d) (e).

- 20.9 Black Spot Funding

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).

- 20.10 Fleet disposal request.

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).

RESUMPTION OF MEETING

21 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	6.1
TITLE	Ordinary Meeting of Council - 30 September 2020
REFERENCE	1044287
AUTHOR	Naomi HUNTER, Executive Manager

RECOMMENDATION

That Council confirms the minutes from the meeting held on 28 October 2020 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

BACKGROUND

The Council met on 28 October 2020 and held their Ordinary Meeting in Katherine.

Attached are the recorded minutes from that meeting for Council to confirm.

The next Ordinary Meeting is scheduled on 24 February 2021 at 8:30am in Katherine.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Ordinary Meeting of Council 2020-10-28 [1654] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
HELD AT THE COUNCIL CONFERENCE ROOM, NGUKURR, NT
ON WEDNESDAY, 28 OCTOBER 2020 AT 8.30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE;
- Deputy Mayor Helen LEE;
- Councillor Don GARNER;
- Councillor Samuel EVANS;
- Councillor Owen TURNER;
- Councillor Clifford DUNCAN;
- Councillor Deanna KENNEDY;
- Councillor Ossie DAYLIGHT;
- Councillor Erwin NUNGGUMAAJBARR (via teleconference); and
- Councillor David MURRUNIGAN (via teleconference).

1.2 Staff

- Phillip LUCK, Chief Executive Officer;
- Steve SANDERSON, General Manager Community Services and Engagement;
- Marc GARDNER, General Manager Corporate Services and Sustainability; and
- Naomi HUNTER, Executive Manager.

1.3 Guests

- Paul FRANCIS, Chief Executive Officer Yugul Mangi;
- Amanda HAIGH, Chief Minister and Cabinet (via teleconference); and
- Rodney HOFFMAN, Department of Chief Minister and Cabinet (via teleconference).

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:33am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

Councillor Clifford DUNCAN read the pledge as he was formally inducted into his first Ordinary Meeting of Council.

Paul FRANCIS, Chief Executive Officer Yugul Mangi gave a brief presentation about the Yugul Mangi projects and various Ngukurr community assets.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2020 RESOLVED (Owen TURNER/Ossie DAYLIGHT)

CARRIED

The council accepted the apologies from Councillor Selina ASHLEY, Councillor Annabelle DAYLIGHT, and Councillor Marlene KARKADOO for the meeting 28 October 2020.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 ORDINARY MEETING OF COUNCIL - 30 SEPTEMBER 2020

2/2020 RESOLVED (Donald GARNER/Clifford DUNCAN)

CARRIED

The Council confirmed the minutes from the meeting held on 30 September 2020 and affirmed them to be a true and accurate record of that meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

3/2020 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)

CARRIED

The Council:

- (a) Received and noted the Action List;
- (b) Approved the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Urapunga Loop Internal Road
- Urapunga Community Hall
- Urapunga Cemetery Size
- Barunga Relocation of Night Patrol
- Barunga Library Veranda
- Numbulwar Cemetery and Cemetery Charges
- Numbulwar Cursing
- Recognition of Traditional Owners
- Ngukurr Internal Road Blockage

9 DISCLOSURES OF INTEREST

Councillor Don GARNER and Councillor Owen TURNER disclosed declarations of interest at this Ordinary Meeting of Council.

10 CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES**10.1 CONFIRMATION COMMITTEE MINUTES**

4/2020 RESOLVED (Donald GARNER/David MURRUNGUN) CARRIED

The Council adopts the recommendations from the Audit Committee Meeting held on 16 August 2020.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

5/2020 RESOLVED (Deanna KENNEDY/Samuel EVANS) CARRIED

The Council accepted the incoming correspondence.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

6/2020 RESOLVED (Clifford DUNCAN/Ossie DAYLIGHT) CARRIED

The Council accepted the outgoing correspondence.

13 WARD REPORTS

Nil.

14 GENERAL BUSINESS**14.1 SPECIAL COMMUNITY ASSISTANCE AND EMPLOYMENT GRANT**

7/2020 RESOLVED (Donald GARNER/Deanna KENNEDY) CARRIED

The Council:

- (a) Received and noted the Certification Statement for the Special Community Assistance and Local Employment Program; and
- (b) Acknowledged the Territory Government in respect of the funding provided.

14.2 BARUNGA - LOCAL ROADS SHOULDER REPAIRS

8/2020 RESOLVED (Helen LEE/Deanna KENNEDY) CARRIED

The Council:

- (a) Received and noted the update on edge repairs along bitumen roads in Barunga
- (b) Approved and increased in the Capital Works budget of \$1615.64;
- (c) Awarded the contract to Northern Machinery Sales; and
- (d) Approved the use of the Common Seal on the contract.

14.3 AUDITED FINANCIAL STATEMENTS

9/2020 RESOLVED (David MURRUNGUN/Donald GARNER) CARRIED

The Council accepted the Audited Annual Financial Statements for the 2019/2020 financial year.

Cr Owen TURNER left the meeting, the time being 09:21 AM.

14.4 CONCRETE WORKS INCLUDING CONSTRUCTION OF LOADING RAMP - NGUKURR FREIGHT HUB PROJECT

10/2020 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

The Council:

- (a) Awarded the contract for Concrete Works including loading ramp (package 2) in Ngukurr Freight Hub Project to Yugul Mangi Development Aboriginal Corporation (YMDAC); and
- (b) Approved the use of Common Seal on the contract agreement.

Cr Owen TURNER returned to the meeting, the time being 09:26 AM.

14.5 ROPER GULF REGIONAL COUNCIL STRATEGIC PLAN 2022-2027

11/2020 RESOLVED (Clifford DUNCAN/Samuel EVANS)

CARRIED

The Council:

- (a) Endorsed the project to develop a Strategic Plan for 2021/22 to 2025/26;
- (b) Approved an amendment to Council's budget for \$50,000 for the Strategic Plan project.

14.5 URAPUNGA LOOP INTERNAL ROAD

12/2020 RESOLVED (Clifford DUNCAN/Samuel EVANS)

CARRIED

ACTION: The Council requested the CEO to obtain a scope and project estimate for the reseal of the Urapunga loop road.

14.6 URAPUNGA COMMUNITY HALL

ACTION: The Council requested the CEO to obtain a costing for the Works Depot to be used as a Community Hall at Urapunga.

14.7 URAPUNGA CEMETERY SIZE

The Council had a discussion regarding the size of the Urapunga Cemetery. No formal resolution was made.

14.8 BARUNGA RELOCATION OF NIGHT PATROL

ACTION: CEO to investigate the opportunity to relocate the Night Patrol Office in Barunga.

14.9 BARUNGA LIBRARY VERANDA

ACTION: The Council recommends the CEO to obtain a scope and estimate for a veranda at the front of the library.

Mayor Judy MacFARLANE left the meeting, the time being 11:32 AM.

Mayor Judy MacFARLANE returned to the meeting, the time being 11:33 AM.

14.10 NUMBULWAR CEMETERY AND CEMETERY BURIAL CHARGES

The Council had discussion regarding the Numbulwar Cemetery. No formal resolution was made.

14.11 NUMBULWAR CURSING

ACTION: Councillor NUNGGUMABJARR to liaise with Numbulwar community members and present options back to Council about cursing and possible signage options.

Mayor Judy MacFARLANE left the meeting, the time being 11:47 AM.

Mayor Judy MacFARLANE returned to the meeting, the time being 11:47 AM.

14.12 RECOGNITION OF TRADITIONAL OWNERS

ACTION: CEO to send letter to NLC requesting Numbulwar Traditional Owners.

14.13 NGUKURR INTERNAL ROAD BLOCKAGE

13/2020 RESOLVED (Owen TURNER/Clifford DUNCAN)

CARRIED

The Council endorsed the CEO to request Council staff to avoid the area of the accidental death.

ACTION: CEO to liaise with Area Manager on details and email relevant staff.

15 EXECUTIVE REPORTS

15.1 CHIEF EXECUTIVE OFFICER'S REPORT

14/2020 RESOLVED (Edwin NUNGGUMAJBARR/David MURRUNGUN)

CARRIED

The Council received and noted the Chief Executive Officer's Report.

15.2 MAYOR'S UPDATE

15/2020 RESOLVED (Helen LEE/Owen TURNER)

CARRIED

The Council noted and accepted the Mayor's update report.

15.3 ANNUAL REPORT UPDATE

16/2020 RESOLVED (Donald GARNER/Clifford DUNCAN)

CARRIED

The Council:

- (a) Received and noted the Annual Report Update; and
- (b) Delegated the approval of the final draft of the 2019/20 Annual Report to the Mayor, the Deputy Mayor and the CEO.

15.4 DRAFT MEETING CALENDAR 2021

17/2020 RESOLVED (Ossie DAYLIGHT/Edwin NUNGGUMAJBARR)

CARRIED

The Council adopted the Draft 2021 Meeting Calendar.

15.5 GREEN WAY PARK - LARRIMAH

18/2020 RESOLVED (Helen LEE/Clifford DUNCAN)

CARRIED

The Council received and noted the update on the Regulatory Order issued to tidy up Green Park – Larrimah.

16 DEPUTATIONS AND PETITIONS

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

18.1 COUNCIL'S FINANCIAL REPORT AS AT 30.09.2020

19/2020 RESOLVED (Ossie DAYLIGHT/Donald GARNER)

CARRIED

The Council received and noted the financial reports as at 30 September 2020.

Cr Deanna KENNEDY left the meeting, the time being 10:03 AM.

Cr Deanna KENNEDY returned to the meeting, the time being 10:04 AM.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

19.1 LOCAL AUTHORITY PROJECT FUNDING UPDATE

20/2020 RESOLVED (Clifford DUNCAN/Ossie DAYLIGHT)

CARRIED

The Council received and noted the Local Authority Projects Update.

19.2 MAJOR PROJECTS UPDATES

21/2020 RESOLVED (Deanna KENNEDY/Owen TURNER)

CARRIED

The Council received and noted the Major Projects Updates Report.

20 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

22/2020 RESOLVED (Samuel EVANS/Deanna KENNEDY)

CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

20.1 Ordinary Meeting of Council - 30 September 2020 - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*

20.2 King Ash Bay Fishing Club Rates - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i).*

20.3 Business Hardship Rates Relief - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i).*

20.4 Request for Reversal of Waste Management Charge - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i).*

20.5 Telstra Network Upgrades Update - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).*

20.6 Rates Relief - Business Hardship - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b).*

20.7 Corporate Processes Policy - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*

RESUMPTION OF MEETING

23/2020 RESOLVED (Donald GARNER/Helen LEE)

CARRIED

That Council moved to return to the open session of the Ordinary Meeting of Council and declared the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

21 CLOSE OF MEETING

The meeting terminated at 12:46pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 28 October 2020 and will be confirmed Friday, 11 December 2020.

Mayor Judy MacFARLANE

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER 7.1
TITLE Action List
REFERENCE 1043960
AUTHOR Naomi HUNTER, Executive Manager

RECOMMENDATION

That the Council:

- (a) Receives and notes the Action List;
- (b) Approves the removal of completed items.

BACKGROUND

DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE DIVISION
24 Jun 20	OMC	19.4	BULMAN ROADS UPGRADES	CEO to work with LA to identify if Council should approach Traditional Owners and custodians about the benefit of obtaining AAPA certificate for undertaking works	Ongoing	To be dealt with at Feb 2021 LA Meeting (November LA Meeting was cancelled)	OCEO
29 Jul 20	OMC	7.1	NUMBULWAR SUBDIVISION UPDATE <small>** Repeated item in Advocacy list from OMC 27.FEB.20. Will remove.</small>	CEO to seek an update of the status of Numbulwar Subdivision from NTG DIPL	Ongoing	Update provided by DIPL – please see attached correspondence	OCEO
30 Sept 20	OMC	20.5	NITMILUK TOURS BUSINESS HARDSHIP RATES RELIEF APPLICATION	CEO to review the location of blocks.	Ongoing	Locations provided at October 2020 OMC. New map will be provided to Councillors at current OMC for information.	OCEO
30 Sept 20	OMC	19.6	KING ASH BAY FISHING CLUB INCROPORATED RATES ENQUIRY	The CEO to provide advice of appropriate response.	Completed	Letter sent 4 November 2020. Action completed.	CEO

30 Sept 20	OMC	19.7	COUNCIL'S VOQ FACILITIES	CEO to provide a condition report on all the Council's VOQ facilities in communities to determine what upgrades are required	In Progress	Audit of all council buildings, including VOQ's is being conducted. Report due in January 2021.	CEO
28 Oct 20	OMC	14.5	URAPUNGA LOOP INTERNAL ROAD	CEO to scope and project estimate to reseal Urupunga loop road.	In progress	Currently seeking cost estimates (quotes). Will include resealing and shoulder repair.	CEO
28 Oct 20	OMC	14.6	URAPUNGA COMMUNITY HALL	Projects team scheduled to do a trip end of January 2021 to do a feasibility study. Cost estimate prepared by 2nd week of February followed by the project plan.	In progress	Project plan to include: <ul style="list-style-type: none"> • Scope of work • Cost estimate • Risk assessment • Timeline for the project. Ongoing.	CEO
28 Oct 20	OMC	14.8	BARUNGA RELOCATION OF NIGHT PATROL	CEO to investigate the opportunity to relocate the Night Patrol Office in Barunga.	In progress	Budget allocated. Contractor to be engaged when other works needed.	CEO
28 Oct 20	OMC	14.9	BARUNGA TEMPORARY LIBRARY	Requests Council to install veranda/shade	In Progress	SOW has been prepared. Received the cost estimate of \$14,000 without certification as the building categorized as temporary building for Barunga Library.	CEO
28 Oct 20	OMC	14.11	NUMBULWAR CURSING	Councillor NUNGGUMABJARR to liaise with Numbulwar community members and present options back to Council about cursing and possible signage options.		Action delayed due to staff movements and coinciding with LA meetings.	COUNCILLOR
28 Oct 20	OMC	14.12	RECOGNITION OF TRADITIONAL OWNERS	CEO to send letter to Northern Land Council requesting Numbulwar Traditional Owners.	Completed	Letter sent 18 November 2020 by Acting CEO	CEO

28 Oct 20	OMC	14.13	NGUKURR INTERNAL ROAD BLOCKAGE	CEO to liaise with Area Manager on details and email relevant staff.	Completed	Staff email sent 10 November 2020	CEO
-----------	-----	-------	--------------------------------------	---	-----------	---	-----

ADVOCACY ONLY

DATE	MEETING	ITEM	DESCRIPTION	COMMENT	STATUS	UPDATE	RESPONSIBLE DIVISION
27 Feb 19	OMC	13.5	PROPOSED SUBURB FOR NUMBULWAR ** Repeated item from previous Action list from OMC 29.07.2020	Council to contact the Northern Territory Government for its formal position in regard to the new suburb for Numbulwar.	Ongoing	Update provided by DIPL.	CEO
30 Sept 20	OMC	19.5	NGUKURR/NUM BULWAR ROAD	CEO to write a letter to NT Minister for Infrastructure, Planning and Logistics and other senior officials, appealing for immediate upgrade to the Ngukurr Road	Completed	Letter Sent 23 October 2020. Road has been graded by 7.12.2020.	CEO

Elected member Ordinary Meeting of Council attendance

Ordinary Meeting of Council	31 OCT 2019	13 DEC 2019	4 MAR 2020	29 APR 2020	24 JUNE 2020	29 JULY 2020	30 SEPT 2020	28 OCT 2020	3 Nov 2020
Mayor Judy MacFarlane	P	P	P	P	P	P	P	P	P
Deputy Mayor Helen Lee	P	P	P	P	P	P	AP	P	P
Councillor Selina Ashley	Not recorded	P	P	P	P	AP	P	AP	P
Councillor Deanna Kennedy	P	P	P	P	P	P	P	P	P
Councillor Anabelle Daylight	P	AP	P	P	P	P	P	AP	P
Councillor Ossie Daylight	P	P	P	AP	P	P	P	NO AP	P
Councillor Edwin Nungumajbarr	P	P	P	P	P	P	P	P	P
Councillor David Murrungun	--	---	--	P	AP	NO AP	NO AP	P	P
Councillor Owen Turner	P	P	P	P	P	P	P	P	P
Councillor Samuel Evans	P	P	P	P	P	P	P	P	P
Councillor Don Garner	Not recorded	P	P	AP	P	P	P	P	P
Councillor Marlene Karkadoo	P	P	P	P	P	P	P	AP	P
Councillor Clifford Duncan	--	---	--	--	--	ELECTED IN	NO AP	P	Was unable to contact to Inform Meeting Was Taking Place

** Table Key

P Present

AP Apologies given and accepted

NO AP No apologies given and not present at meeting

ATTACHMENTS

1  HCD2020 00876-2~018 RPDO Update Numbulwar June 2020 - Approved.pdf



Remote Program Delivery Office update

Numbulwar

June 2020

Project status update of remote public housing works planned for Numbulwar under the \$1.1 billion Our Community. Our Future. Our Homes. program.

HomeBuild NT (HBNT)

- A two + three bedroom duplex is planned for lot 213.
- A further 25 homes are planned

Government Employee Housing

- Government Employee Housing new builds are planned for Lots 290/291.

Land Servicing - Subdivision

- The department is currently working with the Department of Infrastructure, Planning and Logistics on preliminary engineering assessment for potential serviceable land to support future housing in Numbulwar.
- As there is limited serviceable land to support future housing within the existing Numbulwar town, the Department is investigating future growth areas that are indicated on the current Numbulwar Area Plan.
- It is important to highlight that these are preliminary assessments and will help to inform infrastructure constraints and potential future development areas.
- The Department will work closely with the Numbulwar community, the Roper Gulf Regional Council, Power and Water Corporation and other key stakeholders.
- The Department plans to consult with the community with regards to serviceable land, potential subdivision locations and land suitability within Numbulwar.
- Power and Water Corporation has advised that Numbulwar currently has water constraints in the community and are working closely with the Department to find solutions to the local water issues, which may include bore drilling with lease applications submitted with the Northern Land Council.

THE PROGRAM IS BEING DELIVERED BY THE DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT.



www.ourfuture.nt.gov.au | www.dlghcd.nt.gov.au | email: ourfuture@nt.gov.au | phone: 08 8999 3997

CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES



ITEM NUMBER	10.1
TITLE	Confirmation Committee Minutes
REFERENCE	1047391
AUTHOR	Naomi HUNTER, Executive Manager

RECOMMENDATION

That Council:

- (a) Adopts the recommendations from the Audit Committee Meeting held on 18 November 2020;
- (b) Adopts the recommendations from the Roads Committee Meeting held on 24 November 2020; and
- (c) Adopts the recommendations from the Finance Committee Meeting held on 24 November 2020.

BACKGROUND

The Audit Committee met in Katherine on Wednesday, 18 November 2020 at 10:00am, attached are the recorded minutes from that meeting for Council to review.

The Roads Committee met in Katherine on Tuesday, 24 November 2020 at 8:30am, attached are the recorded minutes from that meeting for Council to review.

The Finance Committee met in Katherine on Tuesday, 24 November 2020 at 10:30am, attached are the recorded minutes from that meeting for Council to review.

UPCOMING MEETINGS

27 January 2021 At 10:30am	Finance Committee Meeting	Support Centre Katherine
3 March 2021 At 10:00am	Audit Committee Meeting	Support Centre Katherine
24 March 2021 At 8:30am	Roads Committee Meeting	Support Centre Katherine
24 March 2021 At 10:30am	Finance Committee Meeting	Support Centre Katherine

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 AUD_18112020_MIN.pdf
- 2 ROA_24112020_MIN.pdf
- 3 FCM_24112020_MIN.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, AUDIT COMMITTEE
MEETING HELD AT THE ROPER ROOM, ROPER GULF REGIONAL COUNCIL
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 18 NOVEMBER 2020 AT 10.00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Independent Member Garry LAMBERT (Chairperson);
- Independent Member Carolyn EAGLE (via videoconference);
- Councillor Marlene KARADOO (via videoconference);
- Councillor David MURRUNUGUN; and
- Councillor Donald GARNER.

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability;
- Cristian COMAN, Information Systems Manager;
- Chloe IRLAM, Governance Officer; and
- Bhumika ADHIKARI, Executive Administration Support Officer.

1.3 Guests

- Cheryl CHASE, Partner, Deloitte; and
- Wasique ZAFAR, Audit Manager, Deloitte.

2 MEETING OPENED

The Audit Committee Meeting opened at 10:00am with quorum

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

Nil.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

77/2020 **RESOLVED** (Donald GARNER/Carolyn EAGLE)

CARRIED

The Audit Committee confirmed the minutes from the meeting held on 16 September 2020 and affirmed them to be a true and accurate record of the meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES**7.1 ACTION LIST**

78/2020 **RESOLVED** (Donald GARNER/David MURRUNGUN)

CARRIED

The Audit Committee :

- a) Received and noted the Action List.

8 CALL FOR ITEMS OF GENERAL BUSINESS**9 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Audit Committee Meeting.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 GENERAL BUSINESS**12.1 TENDER FOR PROVISION FOR AUDIT SERVICES**

79/2020 **RESOLVED** (David MURRUNGUN/Marlene KARKADOO)

CARRIED

The Committee endorsed the issue of the tender request of the provision for audit services for the next three years by the Acting CEO.

12.2 BUSINESS CONTINUITY PLAN

80/2020 **RESOLVED** (Donald GARNER/David MURRUNGUN)

CARRIED

The Audit Committee:

- (a) endorses the draft Business Continuity Plan;
- (b) notes changes required to the draft Business Continuity Plan; and
- (c) that the Business Continuity Plan is a standing item for every future Audit Committee Meeting.

12.3 AUDIT MANAGEMENT LETTER

81/2020 **RESOLVED** (Marlene KARKADOO/Carolyn EAGLE)

CARRIED

The Audit Committee accepted the Audit Management Letter and requested that the

progress of the recommendations is reported at the next Audit Committee meeting.

*Cheryl CHASE and Wasique ZAFAR joined the meeting via teleconferencing at 10:34am
Cheryl CHASE and Wasique ZAFAR left the meeting at 11:19am.*

12.4 SELF-ASSESSMENT OF AUDIT COMMITTEE

82/2020 RESOLVED (Donald GARNER/David MURRONGUN) CARRIED

The Audit Committee:

- (a) Noted the report in relation to the self-assessment of the Audit Committee; and**
- (b) Recommended to the Council that the terms of reference for the Audit Committee are amended to include an own motion capability; and**
- (c) Completed the Audit Committee Self-Assessment.**

13 EXECUTIVE REPORTS

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

15.1 FINANCIAL REPORTING TO COUNCIL & MANAGEMENT

83/2020 RESOLVED (Marlene KARKADOO/Carolyn EAGLE) CARRIED

The Audit Committee accepted the financial reporting templates for Council and Management.

16 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

17 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

84/2020 RESOLVED (Donald GARNER/David MURRONGUN) CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 17.1 Confirmation of Previous Minutes** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*
- 17.2 Corporate Information System Update** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*
- 17.3 Heavy Vehicle Matter** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*
- 17.4 Assessment of Audit** - *The report will conducted in accordance with the Local*

Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv).

17.5 Risk Management Plan and Register - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii) (c)(iv) (d) (e).*

RESUMPTION OF MEETING

85/2020 **RESOLVED** (David MURRUNGUN/Marlene KARKADOO) *CARRIED*

That the Audit Committee moved to return to the open session of the Audit Committee Meeting and declared the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

18 CLOSE OF MEETING

The meeting terminated at 12:45 pm.

This page and the preceding pages are the minutes of the Audit Committee Meeting held on Wednesday, 18 November 2020 and will be confirmed 3 March 2021.

Chairperson Garry LAMBERT



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ROADS COMMITTEE
MEETING HELD AT THE ROPER ROOM, ROPER GULF REGIONAL COUNCIL
2 CRAWFORD STREET, KATHERINE, NT
ON TUESDAY, 24 NOVEMBER 2020 AT 8.30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Judy MacFARLANE;
- Deputy Mayor Helen LEE;
- Councillor Donald GARNER; and
- Councillor Edwin NUNGGUMAJBARR (via teleconference).

1.2 Staff

- Marc GARDNER, Chief Executive Officer (Acting);
- Naomi HUNTER, Executive Manager; and
- Chloe IRLAM, Governance Officer.

2 MEETING OPENED

The Audit Committee Meeting opened at 8:46am.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

69/2020 RESOLVED (Donald GARNER/Helen LEE)

CARRIED

The Roads Committee Meeting accepted the apologies for Councillor Owen TURNER and Councillor Annabelle DAYLIGHT.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 ROADS COMMITTEE MEETING - 27 MAY 2020

70/2020 RESOLVED (Edwin NUNGGUMAJBARR/Donald GARNER)

CARRIED

The Roads Committee confirmed the minutes from the meeting held on 25 August 2020 and affirmed them to be a true and accurate record of that meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

71/2020 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR) CARRIED

The Roads Committee:

- (a) Received and noted the Action List; and
- (b) Approved the removal of completed items.

7.2 MATARANKA CEMETERY CAR PARK PROJECT

72/2020 RESOLVED (Donald GARNER/Helen LEE) CARRIED

The Roads Committee received and noted the update on the construction of the Mataranka Cemetery car park.

8 CALL FOR ITEMS OF GENERAL BUSINESS

- Reseal of Robinson Road in Borroloola

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Audit Committee Meeting.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 GENERAL BUSINESS

12.1 EVA VALLEY ACCESS ROAD GRAVEL RE-SHEET WORKS UPDATE

73/2020 RESOLVED (Helen LEE/Donald GARNER) CARRIED

The Roads Committee received and noted the update on the Manyallaluk Access Road upgrade works.

12.2 BARUNGA - BAGALA ROAD CUL-DE-SAC PROJECT UPDATE

74/2020 RESOLVED (Donald GARNER/Edwin NUNGGUMAJBARR) CARRIED

The Roads Committee received and noted the status of Bagala Road cul-de-sac project.

12.3 BARUNGA - LOCAL ROADS SHOULDER REPAIRS

75/2020 RESOLVED (Helen LEE/Donald GARNER) CARRIED

The Roads Committee received and noted the update on edge repairs on bitumen roads in Barunga.

13 EXECUTIVE REPORTS**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****16 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****16.1 ROADS PROJECTS UPDATE**

76/2020 **RESOLVED** (Edwin NUNGGUMAJBARR/Donald GARNER) **CARRIED**

The Roads Committee received and noted the Roads Projects update.

17 ITEMS FOR OTHER BUSINESS**17.1 RESEAL OF ROBINSON ROAD IN BORROLOOLA**

77/2020 **RESOLVED** (Helen LEE/Donald GARNER) **CARRIED**

The Roads Committee Meeting received and noted the reseal Robinson Road Update.

ACTION: Acting CEO will inspect site on 25 November 2020 and will discuss at Borroloola LA on 3 December 2020 and will prepare a report for Council at the December Ordinary Meeting of Council.

18 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION**

78/2020 **RESOLVED** (Donald GARNER/Edwin NUNGGUMAJBARR) **CARRIED**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

18.1 Beswick - Cameron and Madigan roads intersection upgrade - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (e).

RESUMPTION OF MEETING

79/2020 **RESOLVED** (Donald GARNER/Edwin NUNGGUMAJBARR) **CARRIED**

The Roads Community Meeting moved to return to the open session of the Roads Community Meeting and declared the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

17 CLOSE OF MEETING

The meeting terminated at 9:33am.

This page and the preceding pages are the minutes of the Roads Committee Meeting held on Tuesday, 24 November 2020 and will be confirmed 24 March 2020 .

Mayor Judy MacFARLANE



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE COMMITTEE
 MEETING HELD AT THE CONFERENCE ROOM, ROPER GULF REGIONAL
 COUNCIL SUPPORT CENTRE, 2 CRAWFORD STREET, KATHERINE, NT
 29 CRAWFORD STREET, KATHERINE
 ON TUESDAY, 24 NOVEMBER 2020 AT 10:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE – Chairperson;
- Councillor Ossie DAYLIGHT;
- Councillor Samuel EVANS; and
- Independent Member Awais Ur REHMAN (via teleconference).

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability.
- Naomi HUNTER, Executive Manager; and
- Chloe Irlam, Governance Officer.

2 MEETING OPENED

The Finance Committee Meeting opened at 10:39am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

64/2020 **RESOLVED** (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

The Finance Committee accepted the apology of Councillor Owen TURNER.

4 DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee Meeting.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 FINANCE COMMITTEE MEETING - 25 AUGUST 2020 10:30AM**

65/2020 **RESOLVED** (Awais Ur REHMAN/Samuel EVANS) *CARRIED*

That the Finance Committee confirms the minutes from the meeting held on 27 May 2020 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES**6.1 ACTION LIST**

66/2020 **RESOLVED** (Ossie DAYLIGHT/Samuel EVANS) *CARRIED*

That the Finance Committee:

- (a) Received and noted Action List; and
- (b) Approved the removal of completed items.

7 CALL FOR ITEMS OF GENERAL BUSINESS

- Liquor Approval
- Correspondence – Arthur River Mine CBT, Interpretive Signage
- Variation of Funding – Borrooloola Cyclone Shelter
- Nomination of the Animal Welfare Advisory Committee for Samantha Phelan

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE

Nil.

10 EXECUTIVE REPORTS**11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****12.1 COUNCIL'S FINANCIAL REPORT AS AT 31.10.2020**

67/2020 **RESOLVED** (Ossie DAYLIGHT/Helen LEE) *CARRIED*

The Council received and noted the financial reports as at 31 October 2020.

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**13.1 LIQUOR APPROVAL**

68/2020 **RESOLVED** (Samuel EVANS/Ossie DAYLIGHT) *CARRIED*

The Finance Committee Meeting approved:

- (a) The events to be held at Mataranka to have a BYO alcohol permission on Council grounds:

- (i) Australia Day 26 January 2021;
- (ii) ANZAC Day 25 April 2021; and
- (iii) Festival Weekend 14 May 2021 at the Museum.
- (b) The MFSRC Rodeo on the 15 May 2021 to apply for Special Event Authority for the sale of alcohol on Council grounds; and
- (c) Approved Mayor Judy MacFARLANE to have her name applied as the licensee.

13.2 MCARTHUR RIVER MINE CBT, BORROLOOLA SIGNAGE STRATEGY

69/2020 RESOLVED (Ossie DAYLIGHT/Helen LEE)

CARRIED

The Finance Committee Meeting supported the Borroloola Signage Strategy of the McArthur River Mine CBT and is prepared to take on responsibility of the signage as a Council asset.

13.3 VARIATION OF FUNDING – BORROLOOLA CYCLONE SHELTER

70/2020 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

The Finance Committee Meeting approved the use of the Common Seal of the Council for the execution of a variation for the funding agreement of the Borroloola Cyclone Shelter project for an additional \$2.5 Million from the Northern Territory Government.

13.4 Nomination of the Animal Welfare Advisory Committee for Samantha Phelan

71/2020 RESOLVED (Helen LEE/Samuel EVANS)

CARRIED

The Finance Committee Meeting approved the nomination for Samantha Phelan.

13.5 CORRESPONDENCE HON. CHANCY PAECH

72/2020 RESOLVED (Ossie DAYLIGHT/Samuel EVANS)

CARRIED

The FCM receives the correspondence from the Hon. Chancy Paech in relation to meeting with the Council and Local Authorities and that Council disseminates his correspondence to all Local Authorities.

Marc GARDNER left the meeting, the time being 11:57am

Marc GARDNER returned to meeting, the time being 12:00pm

14 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

73/2020 RESOLVED (Helen LEE/Samuel EVANS)

CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

14.1 Finance Committee Meeting - 25 AUGUST 2020 - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*

14.2 Investment Opportunity - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations*

2008 reg 8(c)(i) (c)(iv).

- 14.3 Tender selection panel & Tender Award Delegation for Ngukurr & Numbulwar Aged Care Centres Renovation Project.** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (d) (e).*

RESUMPTION OF MEETING

74/2020 **RESOLVED** (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

The Finance Committee moved to return to the open session of the Finance Committee meeting and declare the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

15 CLOSE OF MEETING

The meeting terminated at 12:16pm.

This page and the proceeding pages are the Minutes of the Finance Committee held on Tuesday, 24 November 2020 and will be confirmed on 24 March 2021 .

Mayor Judy MacFARLANE

INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 1044100
AUTHOR Naomi HUNTER, Executive Manager

RECOMMENDATION

That Council accepts the incoming correspondence.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	27/10/20	Eva LAWLER, Minister for Environment	Her Worship The Mayor	SREBA framework implementation/ recommendation	1039814
02	06/11/20	Tim NORMAN, Partner of Deloitte Financial Advisory	Phillip LUCK, Chief Executive Officer	Roper Gulf Economic Development Opportunity – Merlin Diamond Mine	1044022
03	06/11/20	Tim NORMAN, Partner of Deloitte Financial Advisory	Her Worship The Mayor	Roper Gulf Economic Development Opportunity – Merlin Diamond Mine	1043682
04	09/11/20	Phillip ROBERTS, General Manager NT, CareFlight	Phillip LUCK, Chief Executive Officer	Support of Council grant application under Remote Airstrip Upgrade Program – Mataranka	1044688
05	09/11/20	Maree De LACEY, Executive Director Local Government and Community Development Department of the Chief Minister and Cabinet	Marc GARDNER, Acting Chief Executive Officer	Discussion paper - Uniform Companion Animal Legislation in the Northern Territory	1043921
06	10/11/20	Daniel FINDLEY, Chief Executive Officer, West Arnhem Regional Council	Her Worship The Mayor	Congratulations on your Election as a Member of LGANT's Executive	1043833
07	10/11/20	Stephen HARRINGTON, Chief Pilot, Katherine Aviation	Marc GARDNER, Acting Chief Executive Officer	Support of Council grant application under Remote Airstrip Upgrade Program – Mataranka	1044785
08	10/11/20	Chansey PAECH, Minister For Local Government	All Local Authority Members	Hon Chancey Paech letters to all Local Authorities	1046292
09	10/11/20	Chansey PAECH, Minister For Local Government	Her Worship The Mayor	Minister For Local Government	1044480

10	11/11/20	Natasha FYLES, Minister For Health	Phillip LUCK, Chief Executive Officer	Healthy Lifestyle grant	1044382
11	12/11/20	Kellie NORTHWOOD, Chief Executive Officer, The Real Media Collective	Her Worship The Mayor	TRMC letter to Local government for procurement support	1045711
12	12/11/20	Bill PALMER, Chief Executive Officer, Sunrise Health	Marc GARDNER, Acting Chief Executive Officer	Support of Council grant application under Remote Airstrip Upgrade Program – Mataranka	1044784
13	13/11/20	Mark WOOD, Manager Licensing- Liquor, Gambling and Racing	Phillip LUCK, Chief Executive Officer	Application for liquor licence- Nathan River Sawfish accommodation camp	1047422
14	17/11/20	Australian Government Department of Health, Office of the Gene Technology Regulator	CEO/ General Manager	OGTR (Notification of APPLICATION)	1046441
15	18/11/20	Rosie KING, Divisional Business Manager, Local Government and Community Development	Marc GARDNER, Acting Chief Executive Officer	Feedback on draft funding guidelines	1046372
16	19/11/20	Mick GRAY, Assistant Director, Transport Security Division, Australian Government Department of Home Affairs	Phillip LUCK, Chief Executive Officer	NTC- 199938-2020- S28- Deregulation- Numbulwar airport	1047421
17	19/11/20	Wendy FORSCUTT, Acting Registrar, Aboriginal Areas protection Authority	Vikrant JAGARLAM UNDI, Roads Coordinator	Part of NT Portion 671-202013954	1047423
18	19/11/20	Natasha HAMILTON, Senior project Manager, Department of Infrastructure, Planning and Logistics	Marc GARDNER, Acting Chief Executive Officer	Rittarangu - request for Roper Gulf Regional Council - Clearance of conditions	1047416
19	20/11/20	Eva LAWLER, Minister For Infrastructure, Planning and Logistics	Marc GARDNER, Acting Chief Executive Officer	Minister for Infrastructure, Planning and logistics	1045948

20	20/11/20	Trish ASPEY, Administration Coordinator, GYRACC	Helen LEE, Deputy Mayor	Invitation to Katherine Art prize	1044483
21	20/11/20	Trish ASPEY, Administration Coordinator, GYRACC	Her Worship The Mayor	Invitation to Katherine Art prize 2020	1044481
22	23/11/20	Justine LACEY, Director Responsible Innovation Future Science platform	Her Worship The Mayor	Invitation to Interview with CSIRO Beetaloo Basin GBA User Panel	1046088
23	01/12/20	Kelly PETERSEN, Program Officer External Government House	Marc GARDNER, Acting Chief Executive Officer	Doc 1047719 Administrator of the Northern Territory - Schedule of Events for 2021	1047718
24	02/12/20	Mobile Black Spot Program Team Mobile Black Spot Program / Regional Communications Department of Infrastructure, Transport, Regional Development and Communications	Her Worship The Mayor	Mobile Black Spot Program - Round 5A open for applications	1047718
25	03/12/20	Lord Mayor the Hon Kon VATSKALIS, President, Local Government Association of the Northern Territory	Her Worship The Mayor	President and CEO visits	1047687
26	07/12/20	Michael GUNNER, Chief Minister	Marc GARDNER, Acting Chief Executive Officer	Response to cyclones in the Gulf Region	1047846

ATTACHMENTS:

Nil.

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 1044085
AUTHOR Naomi HUNTER, Executive Manager

RECOMMENDATION

That Council accepts the outgoing correspondence.

Item Number	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	23/10/20	The Hon. Michael GUNNER, Chief Minister	Phillip LUCK, Chief Executive Officer	Safe shelter for residents in coastal communities	1044122
02	04/11/20	Marc GARDNER, Acting Chief Executive Officer	Ash GARNER, President King Ash Bay Fishing Club	Review of Rates	1044128
03	10/11/20	Steven SANDERSON, General Manager Community Services & Engagement	Beswick Multi Agency Film Project	Multi Agency Community Resilience Film Project	1044126
04	12/11/20	Marc GARDNER, Acting Chief Executive Officer	Australian Government (Remote Airstrip Upgrade Programme)	Evidence of contribution for remote airstrip upgrade programme	1044143
05	12/11/20	Marc GARDNER, Acting Chief Executive Officer	Jacinta MOONEY, Executive Officer for Katherine Regional Arts	Funding for Big River Story Telling Collective Support Letter	1044384
06	13/11/20	Marc GARDNER, Acting Chief Executive Officer	The Honorable Mr Chanston PAECH, Minister for Local Government	RGRC Annual Report 2019/2020	1044484
07	16/11/20	Marc GARDNER, Acting Chief Executive Officer	Maree De LACEY, Executive Director Local Government and Community Development	Procurement Exemption Ngukurr Freight Hub Project Letter	1045579
08	18/11/20	Marc GARDNER, Acting Chief Executive Officer	Marion SCRYMGOUR, Chief Executive Officer, Northern Land Council	Letter NLC Request for details of traditional Owners of Numbulwar	1045548
09	18/11/20	Marc GARDNER, Acting Chief Executive Officer	The Hon. Nicole MANSION, Minister for Police, Fire and Emergency Services	Letter Emergency Services Request for Equipment for the Larrimah Community	1045550

10	18/11/20	Marc GARDNER, Acting Chief Executive Officer	Mr. Will ROWE, Service Delivery specialist, Service Management NT, Telstra	Letter Telstra Request for Service Improvement for Bulman	1045546
11	19/11/20	Marc GARDNER, Acting Chief Executive Officer	The Hon. Eva LAWLER, Minister for Infrastructure, Planning and Logistics	Letter Minister Lawler Request for the Installation of solar lighting	1045641
12	19/11/20	Marc GARDNER, Acting Chief Executive Officer	Mark WOOD, Manager Licensing, Licensing NT, Department of Industry, Tourism and Trade	Letter Liquor License	1045642
13	19/11/20	Marc GARDNER, Acting Chief Executive Officer	Pimrose SAPO, Project Engineer, Department of Infrastructure, Planning and Logistics	Development Permit DP19/0188 Urapunga	1045648
14	3/12/20	Marc GARDNER, Acting Chief Executive Officer	Ms Helen LARDY, Administration Manger, Jilkminggan Community Aboriginal Corporation	Request for extension of the Jilkminggan Cemetery	1047691

ATTACHMENTS:

Nil.

GENERAL BUSINESS



ITEM NUMBER	14.1
TITLE	Local Authority Member Resignations
REFERENCE	1045146
AUTHOR	Chloe IRLAM, Governance Officer

RECOMMENDATION

That Council accepts the Local Authority resignations of:

- (a) Vita BRINJEN, Mavis JUMBIRI, and Anne-Marie LEE from the Barunga Local Authority;**
- (b) Annunciata BRADSHAW from the Bulman Local Authority;**
- (c) Farron JACKSON from the Robinson Rover Authority; and**
- (d) James NUGGET from the Minyerri Local Authority.**

BACKGROUND

On 12 October 2020, Anne-Marie LEE; tendered her resignation from the Barunga Local Authority. Attached is the signed letter of resignation.

On 20 October 2020, Vita BRINJEN tendered her resignation from the Barunga Local Authority. Attached is signed letter of resignation.

In October it was noted a verbal resignation was received from Mavis JUMBIRI also of the Barunga Local Authority.

At the Bulman Local Authority held on 22 October 2020, a resignation was received from Annunciata BRADSHAW.

On 26 November, Farron JACKSON tendered his resignation from the Robinson River Local Authority. Attached is his received letter of resignation.

On 7 December, James NUGGET tendered his resignation from the Minyerri Local Authority. The Local Authority passed a resolution to accept his verbal resignation at the 7 December 2020 meeting.

ISSUES/OPTIONS/SWOT




This leaves three positions vacant on the Barunga Local Authority, one position vacant on the Bulman Local Authority and one position vacant on the Robinson River Local Authority

Nominations for the Barunga Local Authority are currently closed and a paper will be presented in the Ordinary Meeting of Council's Closed Session with the nominations received and further considerations for Council.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- [1](#)  Vita Brinjen Barunga.pdf
- [2](#)  Anne-Marie Lee Barunga.pdf
- [3](#)  Letter of Resignation from Farron Jackson.pdf

Tuesday 20th October 2020

I Vita,
would like to now
step down as a Local Authority
Member as I have been
having personal problems
among myself and families.

Sorry that I can't be there
for the L.A. meeting and
would like to send my
appologies to every-one.

I would like to thank each
and every one for helping and
supporting me, so thank you
all very much.

I would now like to resign.

Kind Regards: Vita Brinjen

12.10.2020

I Anne-Marie Lee Wants to Resign from
Barunga Local Authority.

~~Anne Marie Lee~~

Letter of Resignation

Dear Sir/Madam

I, Farron Trent Jackson resign my position on Local Authority Committee of Robinson River Community.

Thanks

Farron Jackson
Regional Support Officer
Regional Network Group
Big Rivers Region
Department of the Chief Minister and Cabinet
Northern Territory Government
Level 1 Katherine Government Centre,
5 First Street Katherine GPO Box 1571,
Katherine NT 0801
T: 08 8973 8575

GENERAL BUSINESS



ITEM NUMBER	14.2
TITLE	Rates Hardship Relief
REFERENCE	1046245
AUTHOR	Dave HERON, Finance Manager

RECOMMENDATION

That Council resolves to:

- a) **Extends the rates relief concession for businesses suffering hardship to include all rates charged for the 2020/2021 financial year; and b) Approve the application for rates relief due to business hardship received from Bittersweet Investment Trust.**

BACKGROUND

At its Meeting on 29 April 2020, Council resolved to support the Covid-19 Business Hardship Relief by approving a policy to provide Rates relief to qualifying businesses for the effective period 1/4/2020 – 30/9/2020. Several businesses took advantage of that relief.

To qualify for the relief a business had to have approved eligibility from the NT Government Business Hardship Register. One of those businesses, Bittersweet Investment Trust, has applied for further relief and has provided the appropriate certificate from the Business Hardship Register.

ISSUES/OPTIONS/SWOT

Recently a draft funding guideline was received from the Department of Chief Minister and Cabinet for Commercial Rate relief Replenishment Fund which would allow Council's to apply to have rates relief provided for the 2020/21 year to be reimbursed by the fund.

FINANCIAL CONSIDERATIONS

The amount of the relief proposed for Lot 500302 for Bittersweet investment Trust is \$1,034.49. This amount is offset from the funding received from the Department of Chief Minister.

ATTACHMENTS

There are no attachments for this report.

EXECUTIVE REPORTS

ITEM NUMBER	15.1
TITLE	Chief Executive Officer's Report
REFERENCE	1044290
AUTHOR	Marc GARDNER, General Manager Corporate Services and Sustainability

RECOMMENDATION

That Council receives and notes the Chief Executive Officer's Report.

BACKGROUND

Special Meeting of Council was held on the 3 November 2020 and the Council resolved to appoint Marc Gardner as Acting Chief Executive Officer for the immediate future. Since this time the Council's executive team have experienced many meetings including coordinating all Local Authorities, the Audit Committee, the Roads Committee, the Finance Committee and the Ordinary Meeting of Council in a short amount of time. Both the CEO and/or General Manager Council Services and Engagement has been able to attend almost all of the Local Authority Meetings that have occurred at the end of November and start of December 2020, the only exceptions were the Local Authority Meetings that had been cancelled due to lack of attendees including Bulman, Ngukurr and Urapunga.

A Managers and Coordinators Meeting was held on the 16 and 17 November with the primary focus on staff behaviour, Code of Conduct and Bullying and Harassment training. It is hoped that similar training will be rolled out for all the remainder of Council staff to attend.

In late November Council also implemented the National Wage Increase for its staff. This wage increase was delayed from July to November 2021 due to the set back of Covid 19 experienced by the Australian Government budget announcements). This included a 1.75% increase in wages for all staff excluding executive (CEO and General Managers).

On the 25 November the Acting Chief Executive Officer attended the McArthur River Mine Community Benefit Trust Meeting in Borroloola. Updates were provided in relation to the Rocky Creek Bridge and Borroloola Cyclone Shelter projects that they have partly funded. An update was provided in relation to the Veterinary Services which were also partly funded by the Trust of around \$36,000 per year for the previous three calendar years and that programme was coming to an end. A range of other potential projects were proposed and discussed at the meeting.

Other notable meetings since the 3 November of the Acting CEO include:

- The Larrimah and Daly Waters community meetings on 4 November (and a subsequent Larrimah meeting on the 2 December;
- Meeting with NT Tourism on the 18 November;
- Meeting with the Department of Local Government about new policies on the 19 November;
- Meeting with Sunrise Health Chief Executive Officer and staff on 26 November;
- Meeting with the Council's Auditors (Deloitte) on the 27 November;
- Meeting with Greg Hibble from the NTEC regarding the 2021 General Council Election;
- Meeting with Jawoyn Chief Executive Officer of the 8 December;
- Meeting with CouncilBiz Board on the 8 December;
- Meeting with new Senior ADF officer on 8 December; and
- Meeting with Byrne Consulting regarding project management processes on 20 and 26 November and 8 December.

The annual report was successfully submitted on time to the Minister for Local Government on the 13 November 2020 (due the 15 November). Advertisements were placed in both the Katherine Times and Northern Territory News as well as Council's website and Facebook page advising the public about its release. Printed copies are currently being published.

A major focus of the Acting Chief Executive Officer during this period since the 3 November 2020 has been to formalise project processes and ensure the progress of current projects is maintained (project update is a separate report). In addition to this, internal and external communication has been increased to ensure that both the staff and our communities are kept up to date Council information and progress of projects and improve the profile of the Council to ensure that we are providing positive projects and highly valued services. Councillors may have noticed that the number of media releases and stories on social media have increased in the past month as well. The Council has been fortunate to gain the employment of a new Communications Coordinator which has assisted us in this regard.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

Nil.

EXECUTIVE REPORTS



ITEM NUMBER	15.2
TITLE	Mayor's Update
REFERENCE	1044291
AUTHOR	Naomi HUNTER, Executive Manager

RECOMMENDATION

That Council notes and accepts the Mayor's update report.

BACKGROUND

Since the last Ordinary Meeting of Council held on 28 October 2020, the Mayor has undertaken a range of community and stakeholder engagement activities, and visited a range of communities. A Special Meeting of Council was held at the Council Chambers on 03 November.

The Mayor has attended a number of stakeholder and Local Authority meetings, including:

- Larrimah Community Consultative Meeting– 04 November 2020
- Daly Waters Community Consultative Meeting– 04 November 2020
- LGANT AGM (in Alice Springs) – 4-6 November 2020
- Ngukurr Garden Competition – 19 November 2020
- Barunga LA Meeting – 23 November 2020
- Road Committee Meeting - 24 November
- Finance Committee Meeting - 24 November

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

EXECUTIVE REPORTS

ITEM NUMBER	15.3
TITLE	Funding Agreements - National Indigenous Australians Agency
REFERENCE	1047090
AUTHOR	Josh CHEVALIER-BRINE, Grants Coordinator

RECOMMENDATION

That Council delegates authority to the Mayor and Acting Chief Executive Officer the use of the Common Seal of Council to execute funding agreements for the Indigenous Youth Reconnect Programme, the School Nutrition Programmes and Outside School Hours Car Programmes with the National Indigenous Australians Agency (NIAA).

BACKGROUND

Council has been advised in writing by the National Indigenous Australians Agency (NIAA) that the below programs will be extended for two years, from 31 December 2020 to 30 December 2022.

Program	Description	Funding Amount (GST Exclusive)
Indigenous Youth Reconnect	To provide support services to reconnect disengaged youth in Ngukurr, Numbulwar, and Borrooloola with education, training, and/ or employment.	\$1,991,400.00
School Nutrition Programme (Manyallaluk)	To provide breakfast and lunch five days per week during school days at Manyallaluk.	\$186,552.00
School Nutrition Programme (Bulman)	To provide breakfast and lunch five days per week during school days at Bulman.	\$242,000.00
Outside School Hours Care	To contribute to the operational costs of child care and early learning and school-aged care services in Jilkminggan and Beswick.	\$242,000.00

ISSUES/OPTIONS/SWOT

Under the Organisational Delegations Manual only Council has the authority to approve the signing and sealing of agreements, but can delegate that function through a resolution of Council.

Funding agreements are not anticipated to be received before the Ordinary Meeting of Council to be held on 11 December 2020. Tabling the agreements at the first Ordinary Meeting of Council on 24 February 2021 may generate unnecessary delays in finalising the agreements.

It is therefore requested that Council provide approval to the Mayor and A/CEO to sign, date and seal the agreements on its behalf following receipt of the agreements sometime in late December 2020 or early January 2021. This overcomes any delays in the commencement of the funding.

The Grants Coordinator will ensure that justification to continue the funding arrangements with the NIAA is formally documented in a Minute to the Delegate in accordance with the Corporate Process Policy.

FINANCIAL CONSIDERATIONS

Whilst formal agreements are yet to be executed, the NIAA has advised that Council will receive funding of around \$2,661,952 (GST Exclusive).

ATTACHMENTS

There are no attachments for this report.

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.1
TITLE	Council's Financial Report as at 30.11.2020
REFERENCE	1047567
AUTHOR	Elvisen SOUNDRON, Management Accountant

RECOMMENDATION

That the Council receives and notes the financial reports as at 30 November 2020.

BACKGROUND

Attached are the Council's financial reports as at 30 November 2020, including:

- Balance Sheet;
- Income and expenditure report by account category; with explanation on variances
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of Rates outstanding;
- List of paid invoices over \$10,000 during the month of November; and
- Expenditure illustrations for all communities.

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2008*. The Income and Expenditure Report as at the end of October shows a surplus of \$3.74M.

Our bank balance as at 30 November is \$36.61M. Of this total bank balance, \$13M is invested in various interest earning term deposits. The total balance of untied cash is \$18.26M.

ISSUES/OPTIONS/SWOT**Financial impact of the adoption of Accounting Standard AASB 1058**

As of the current financial year, we have adopted the Accounting Standard 1058 Income of Not for Profit Entities. The carried forward unspent tied grants from the previous financial year are treated as liabilities since we either have an obligation to make repayments to the relevant departments or are bound by specific performance obligations as per the Grants agreements. As such those cannot be recognized as income and as a result there has been a significant increase in the Current liabilities which lead to a decrease in our reported liquidity ratios. In reality very little has changed just the way the liabilities are reported.

Please note that as at 31 October 2020, the Unspent Grant liability was at an amount of \$8.9M. During the month of November, we have recognized Grant income for the Ngukurr Freight hub and Rocky Creek Bridge Projects since there has been progress in construction. As a result the Unspent Grant liability has decreased and as at 30 November 2020, it is at an amount of \$7.5M. Furthermore our Effective ratio is at 3.64 for the month compared to a ratio of 3.22 in October 2020.

Debtors Analysis:

The below summarises the amounts owing to Council for a period over 90 days after any unapplied credits.

Comments	Amount \$
Fax charges	57.50
Workshop services	2469.61
Conference Room Hire	430.00
Freedom of Information Access Application	30.00
TOTAL	2,987.11

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1 [!\[\]\(e8fb589d58dad1692debababa5e928b6_img.jpg\) !\[\]\(e0595260a7e7840628d1fda6c7638537_img.jpg\)](#) Financial Reports - November -20.pdf



Financial Reports

at 30 November 2020

The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time



\$121,519,093

What we own



Assets

\$15,542,292

What we owe



Liabilities

\$105,976,802

= Council’s Wealth



Equity

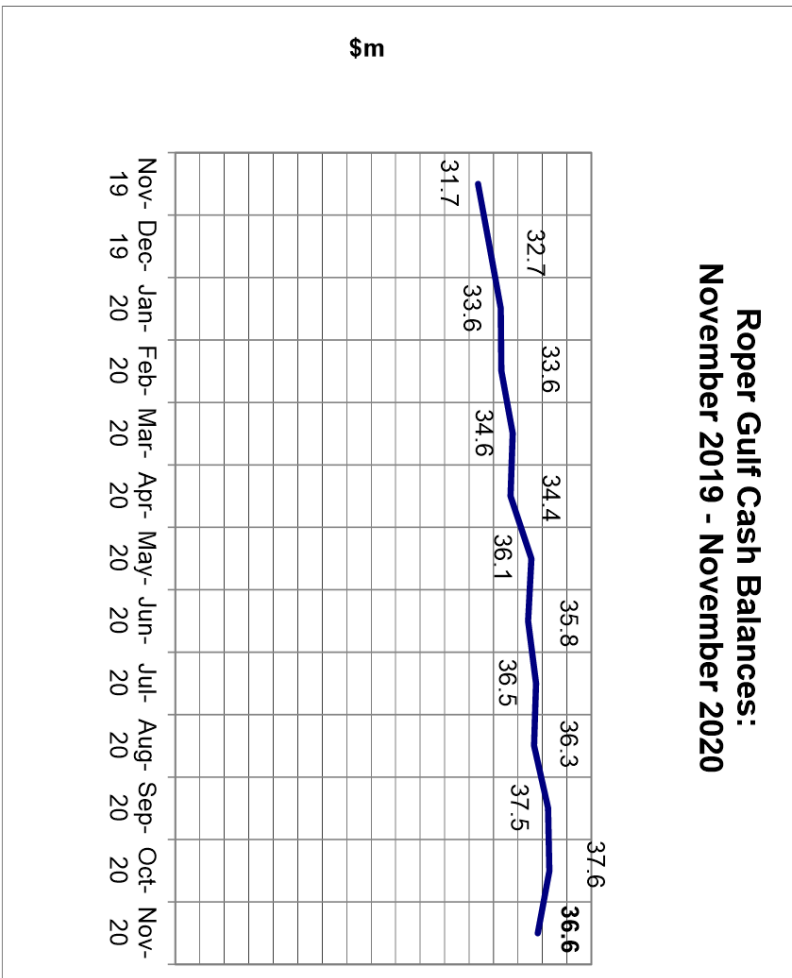
Balance Sheet as at 30 November 2020

ASSETS		LIABILITIES	
Current Assets		Current Liabilities	
Cash	23,543,439	Accounts payable	164,243
Accounts receivable	277,327	Taxes payable	168,307
less doubtful accounts)	-53,810	Accrued Expenses	0
Rates & Waste Charges Receivable	318,674	Provisions (Annual Leave)	1,394,134
Inventory	238,313	Contractors Retention and Deposit Bonds	265,636
Investments	13,000,000	Operating Lease	52,203
Other current assets	393,347	Unspent Grant and Client Funds	7,558,314
Total Current Assets	37,717,290	Total Current Liabilities	9,602,837
		Long-term Liabilities	
		Non Current Provision Employee General	465,150
Non-current Assets		Operating Lease Expense Property	5,474,304
-and	9,638,489	Total Long-term Liabilities	5,939,454
Buildings	47,969,040		
less accumulated depreciation and impairment)	-5,644,139	Total Liabilities	15,542,291
Fleet, Plant, Infrastructure and Equipment	36,171,461		
less accumulated depreciation)	-17,382,193		
Furniture and fixtures	350,759		
less accumulated depreciation)	-169,832	EQUITY	
Work in Progress assets	12,868,217	Retained earnings	48,873,843
Other non-current assets	0	Asset Revaluation Reserves	54,910,530
Total Non-current Assets	83,801,804	Roads Future Fund	2,192,429
		Total Equity	105,976,802
TOTAL ASSETS	121,519,093	TOTAL LIABILITIES & EQUITY	121,519,093



Actual Cash at Bank as at 30 November 2020

Bank:	Closing Balance as at 30 November 2020
Commonwealth - Business 10313307	\$20,865,382.84
Monthly interest earned	\$457.64
Commonwealth - Operating 10313294	\$71,509.04
Monthly interest earned	\$0.00
Commonwealth - Trust 103133315	\$4,646.79
Monthly interest earned	\$0.00
Commonwealth - Business online - 10381211	\$2,673,928.07
Monthly interest earned	\$56.50
Term Deposits in Various Banks	\$13,000,000.00
Monthly interest earned	\$0.00
Total Cash at Bank	\$36,615,466.74
LESS:	
Unexpended Tied Grants as at 30 November 2020	\$2,809,992.77
Liabilities	\$15,542,291.00
Total United Cash	\$18,263,182.97
Total Interest Earned for 2020-21 financial year	\$115,481.17



Note: The "Total Cash at Bank" is the actual Money in the Bank at 30 November 2020.

Liquidity ratio Analysis



Effective Ratio :

The effective ratio measures our council’s ability to use its untied assets to generate income.

$$\frac{\text{(Current Assets – Unexpended Tied Grants)}}{\text{Current Liabilities}}$$

An effective ratio of 2:1 means the council has current untied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the effective ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf effective ratio = **4 : 1 (3.64)**

We have \$4 available for every \$1 of Liability

Current Ratio = **4 : 1 (3.93)**

Including all cash and current assets, we have \$4 for every \$1 of Liability

Untied Cash to Creditors Ratio = **33 : 1 (32.61)**

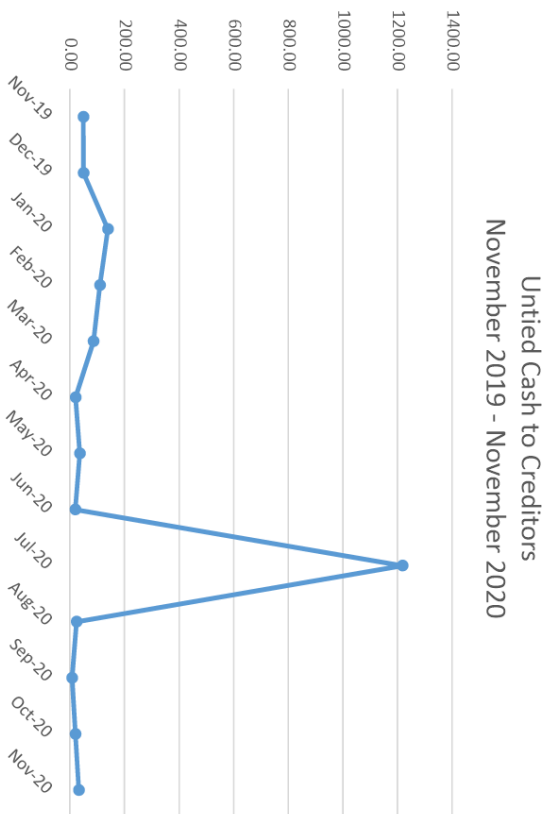
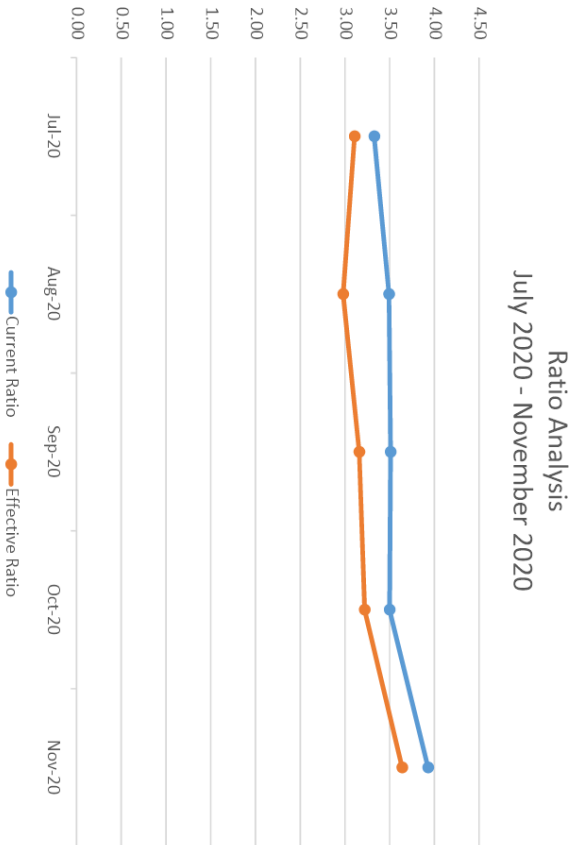
It is desirable to have at least 1:1 ratio and we have \$32 untied cash for every dollar outstanding for our suppliers of Goods and Services.





Liquidity Ratio Trend

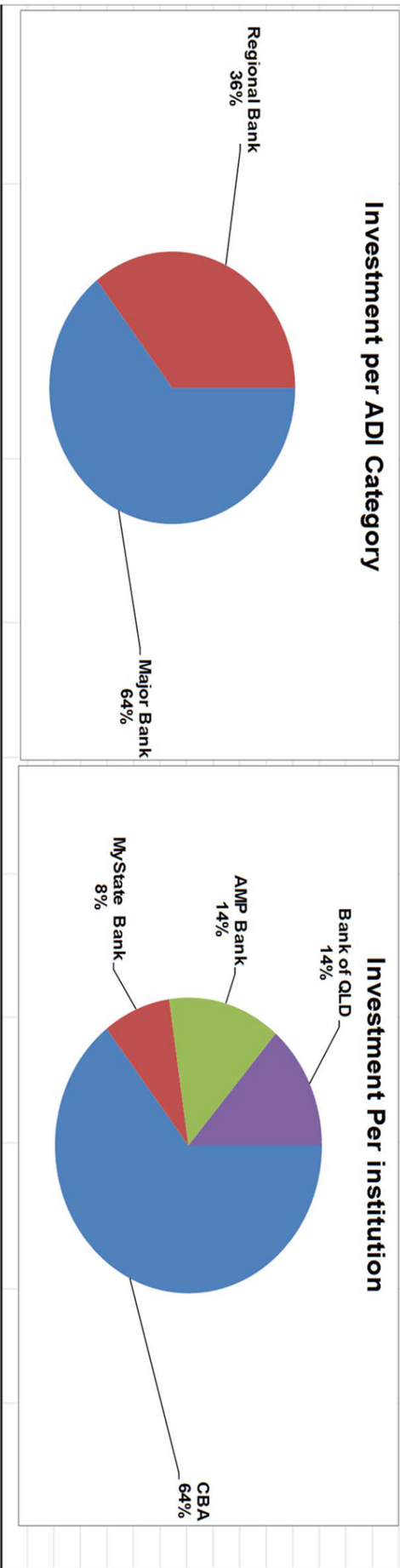
The below graphs depict the progression of the Current and effective ratio for the current financial year and United Cash to Creditors ratio for the last twelve months



Investment Report as at 30 November 2020



Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital Investments (Deposits)	\$23,615,467	64.50%	A1+/AA-					
Regional Bank	My State Bank	\$3,000,000	8.19%	A2/BBB+	25/09/2020	25/06/2021	\$ 17,950.68	0.80%	✓
Regional Bank	AMP Bank	\$2,000,000	5.46%	A2/BBB+	30/09/2020	1/04/2021	\$ 5,484.93	0.55%	✓
Regional Bank	AMP Bank	\$3,000,000	8.19%	A2/BBB+	13/11/2020	14/05/2021	\$ 10,471.23	0.70%	✓
Regional Bank	Bank of QLD	\$3,000,000	8.19%	A2/BBB+	9/06/2020	8/12/2020	\$ 14,958.90	1.00%	✓
Regional Bank	Bank of QLD	\$2,000,000	5.46%	A2/BBB+	16/06/2020	17/05/2021	\$ 20,191.78	1.10%	✓
Total cash and investments held		\$36,615,467	100.00%				\$ 69,057.52		





Income & Expenditure Statement :

A financial statement that summarizes the income and expenses incurred during a specific period of time

Income	-	Expenditure	=	Surplus/Deficit
21,193,511		17,450,216		3,743,295



Income & Expenditure Report as at 30 November 2020

	21GLACT	21GLBUD	Variance (\$)	21GLBUD
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Operating Income & Reserve				
11 - Income Rates	2,706,310	2,739,997	↓ -33,687	2,739,997
12 - Income Council Fees and Charges	531,082	443,469	↑ 87,614	1,068,724
13 - Income Operating Grants Subsidies	11,378,895	11,912,810	↓ -533,915	20,715,823
14 - Income Investments	115,995	125,000	↓ -9,005	300,000
16 - Income Reimbursements	21,582	4,167	↑ 17,415	10,000
17 - Income Agency and Commercial Services	4,567,169	5,051,604	↓ -484,435	12,562,750
19 - Other Income	110,554	328,695	↓ -218,141	660,568
81 - Council Reserve	0	3,641,548	↑ -3,641,548	8,289,540
Total Available balance	19,431,586	24,247,288	↑ -4,815,702	46,347,403
Operating Expenditure				
21 - Employee Expenses	6,446,427	8,808,423	↓ -2,361,996	21,140,216
22 - Contract and Material Expenses	3,417,648	4,986,476	↓ -1,568,828	10,643,567
23 - Fleet, Plant & Equipment	386,627	452,718	↓ -66,091	1,086,522
24 - Asset Expense	1,279,505	2,215,000	↓ -935,495	5,316,000
25 - Other Operating Expenses	2,005,181	1,830,045	↑ 175,137	4,282,102
27 - Finance Expenses	5,039	5,058	↓ -19	12,140
Total Operating Expenditure	13,540,427	18,356,052	↓ -4,815,625	42,480,547
Capital Funding				
18 - Income Capital Grants	1,761,924	2,677,239	↓ -915,315	3,031,805
Capital Expenditure				
53 - WIP Assets	3,909,789	7,914,044	↓ -4,004,255	13,448,080
Net Surplus/Deficit	3,743,295	654,432	↑ 3,088,863	-6,549,419

Variances in Income and Expenditure as at 30 November 2020

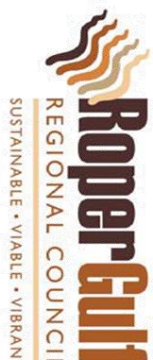


come	Variance (\$)	Comments
1 - Income Rates	-33,687	
2 - Income Council Fees and Charges	87,614	The surplus is mainly due more sales done for fuel in Numbulwar compared to what was budgeted
3 - Income Operating Grants Subsidies	-533,915	The variance is mainly from Local Authority Projects since income will only recognised once approved projects are completed.
4 - Income Investments	-9,005	
3 - Income Reimbursements	17,415	
7 - Income Agency and Commercial S	-484,435	The variance is mostly due to the timing of CDP income receipting in comparison to the budget. This has now been amended in the budget revision to reflect correct timin
3 - Other Income	-218,141	The main cause in variance is due to less income received for disposal of fleet since we only had one auction for the year.
otal Variance	-1,174,154	
Expenditure		
1 - Employee Expenses	-2,361,966	The underspend is mostly due to vacancies and staff absences for programs mostly in communities such as Municipal services and CDP
2 - Contract and Material Expenses	-1,568,828	The underspend is mostly from Local Authority Projects and Local Roads
3 - Fleet, Plant & Equipment	-66,091	
4 - Depreciation, Amortisation & Impair	-935,465	We have yet to process the depreciation for the second quarter of this financial year
5 - Other Operating Expenses	175,137	The overspend is mainly due to the payment of NLC invoices for the year. This is within the annual budget.
7 - Finance Expenses	-19	
otal Variance	-4,757,293	
Capital Funding		
3 - Income Capital Grants	-915,315	The variance is mostly from the Ngukurr Freight Hub project since we have yet to receive further Grant instalment payment
otal Variance	-915,315	
Capital Expenditure		
3 - WIP Assets	-4,004,255	Please refer to next slide for further detail
otal Variance	-4,004,255	

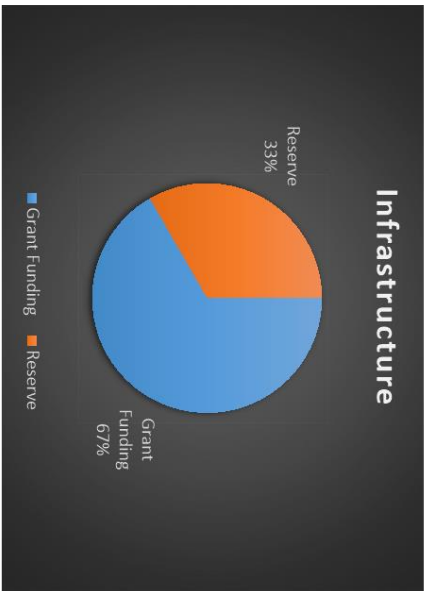
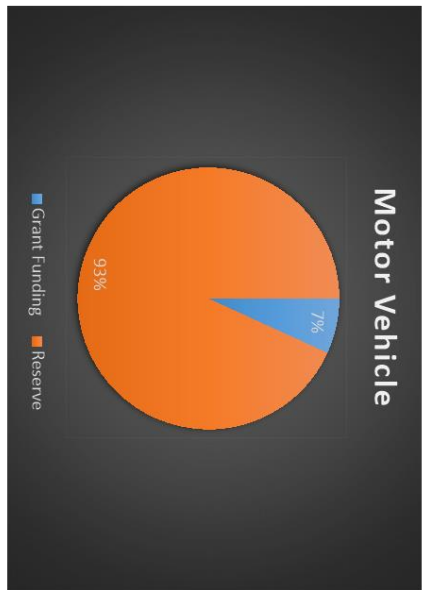
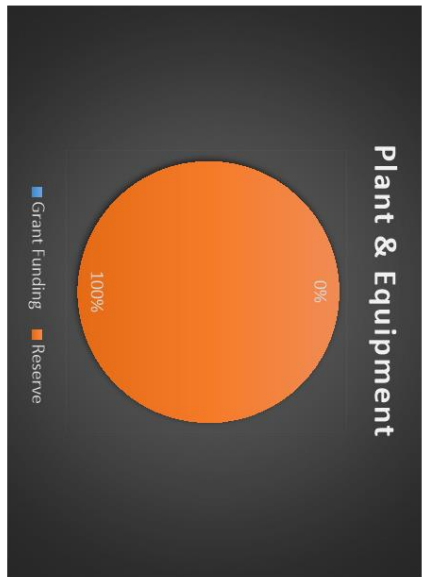
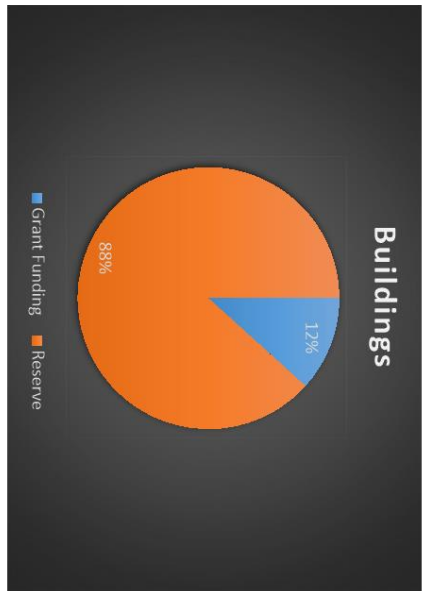
Capital Expenditure as at 30 November 2020



Description	YTD Actual \$	YTD Budget \$	YTD Variances \$	Annual Budget \$
Buildings	72,326	1,609,216	1,536,890	2,713,391
Infrastructure	2,155,318	2,275,460	120,142	5,364,282
Plant & Equipment	951,339	1,559,673	608,334	1,932,340
Furniture & Others	-	-	-	-
Motor Vehicles	730,806	1,778,000	1,047,194	1,778,000
Roads	0	691,695	691,695	1,660,067
TOTAL	3,909,789	7,914,044	4,004,255	13,448,080



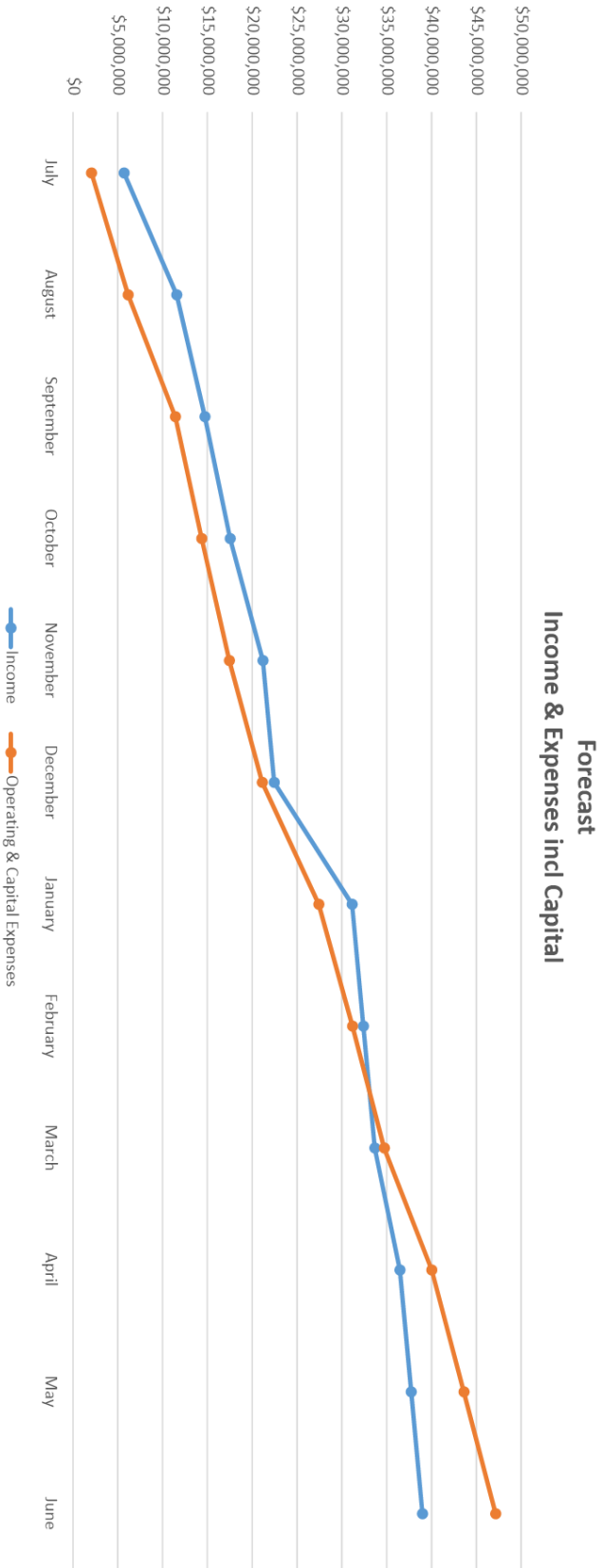
The below graphs depicts the categories of capital expenditure and the percentage used from Council's reserve and Grants





Forecast Income & Expenditure as at 30 November 2020

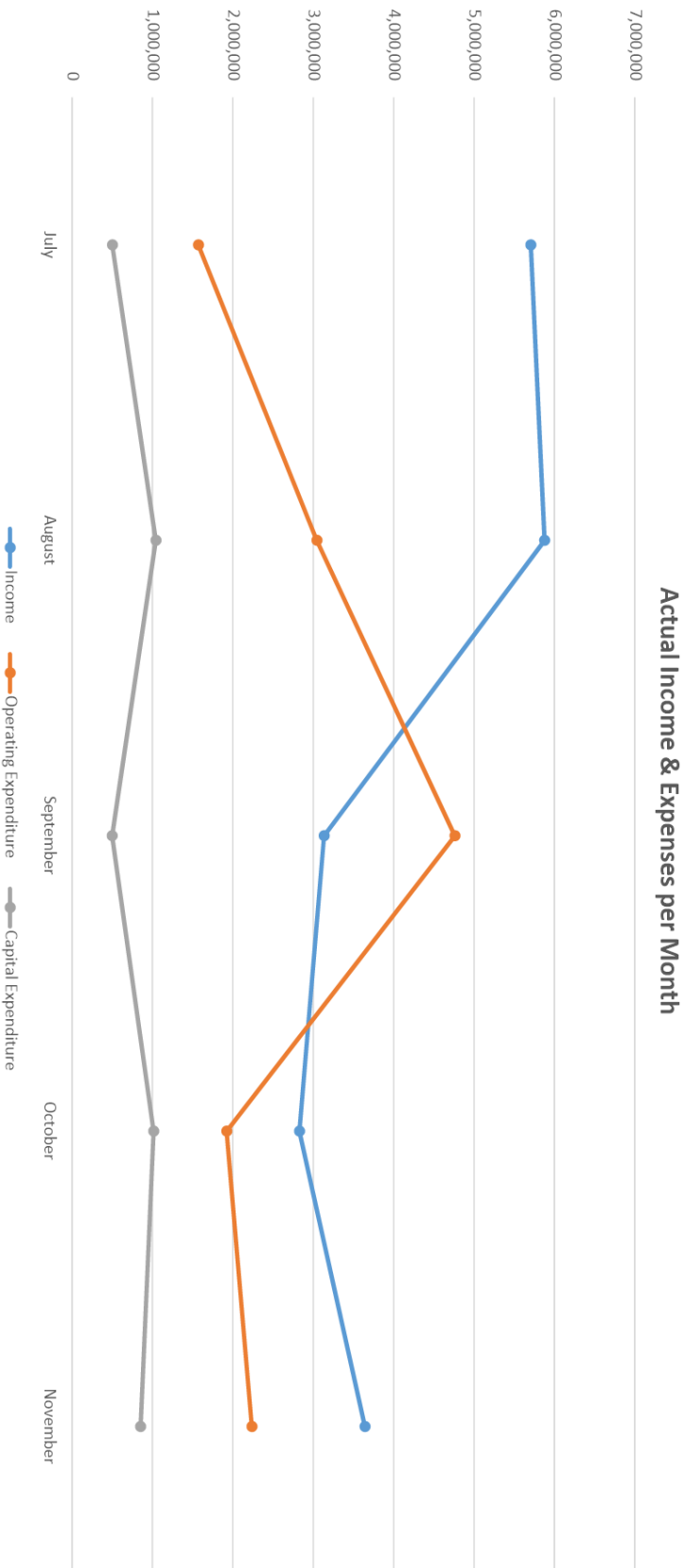
The below graph depicts the cumulative trend of Forecasted Income, Operating Expenditure and Capital Expenditure from July 2020 till June 2021.





Actual Income & Expenditure as at 30 November 2020

The below graph depicts the trend of Actual Income, Operating Expenditure and Capital Expenditure from July 2020 till November 2020.

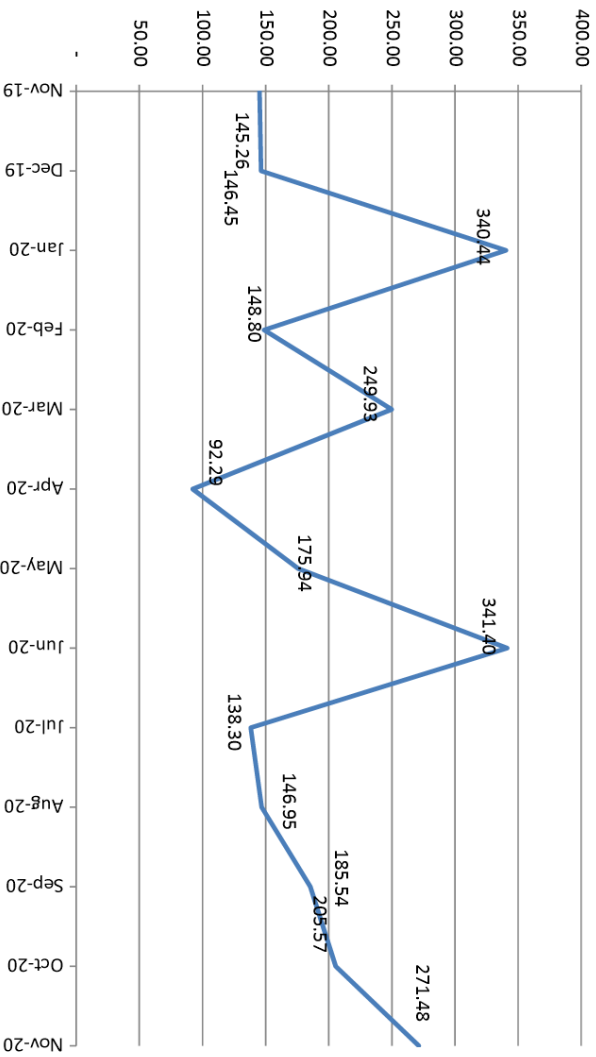
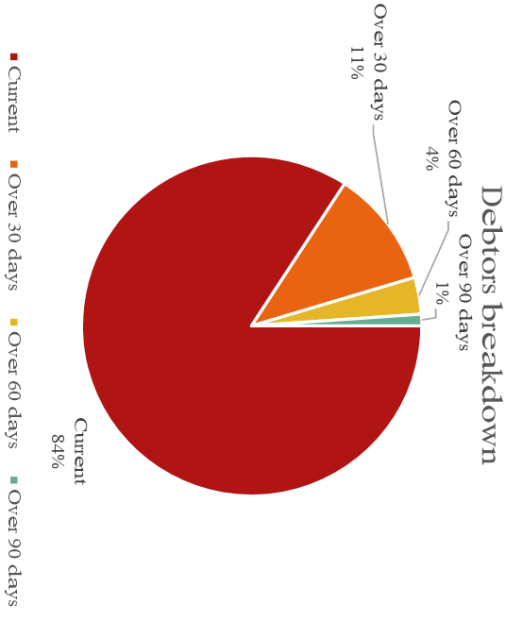




Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Accounts Receivable

Current	Over 30	Over 60	Over 90	Total
228,709.29	30,329.58	9,481.00	3,007.11	271,526.98
Balance after accounting for Unapplied Credits				271,484.85



Rates Outstanding as at November 2020



Financial Year	Total Balance (\$)	Percentage of Total owing
2008-09	319.9	0.10%
2009-10	338.6	0.11%
2010-11	447.7	0.14%
2011-12	338.35	0.11%
2012-13	1,064.42	0.33%
2013-14	2,669.50	0.84%
2014-15	14,915.65	4.68%
2015-16	7,910.66	2.48%
2016-17	8,203.81	2.57%
2017-18	11,374.76	3.57%
2018-19	31,761.20	9.92%
2019-20	65,616.86	20.59%
2020-21	173,851.38	54.55%
Total	318,673.79	100.00%

The following table lists invoices over \$10,000 which were processed during the month of November 2020. All amounts have been paid.

Creditor	Amount \$	Transaction Description
Puma Energy	53,173.42	Bulk Fuel order for Numbulwar
Airpower (NT) Pty Ltd	114,499.20	4WD Utility Vehicles for Bulman, Manyallaluk and Mataranka Municipal
Alawa Aboriginal Corporation	272,601.97	Payment for CDP, Night Patrol and NT Ops
TJS One Stop	19,142.30	Road works on Robinson Road in Borroloola
Cairns Industries	10,373.00	Repair and Electrical works at Youth Centre in Borroloola
Deloitte Touche	31,386.85	Audit Fees 2019-20
McCoy's Garden Engineering	11,000.00	Tree removal at staff accommodation
Yugul Mangi Aboriginal Corp	421,122.24	Ngukurr Freight Hub – Earthworks, Pavements and Drainage
GHD Pty Ltd	28,330.50	Design works for Barunga Camp Road Project
Wright Express	22,824.86	Fuel Cards October 2020
Practical Safety	55,121.22	Bulk Purchase of Uniforms and PPE items
Territory Refrigeration	11,146.30	Servicing and installation of air conditioners in Ngukurr
Heath Motor Group	190,939.33	Purchase of Hiluxes and Landrovers for CDP, workshop and Municipal in Jilkminggan, Numbulwar and Bulman
Northern Building & Property Services	88,818.65	Renovations of staff accommodation in Beswick and Ablution Block in Barunga
F & J Bitumen Services	94,143.46	Ngukurr Freight Hub – Supply and application of bitumen

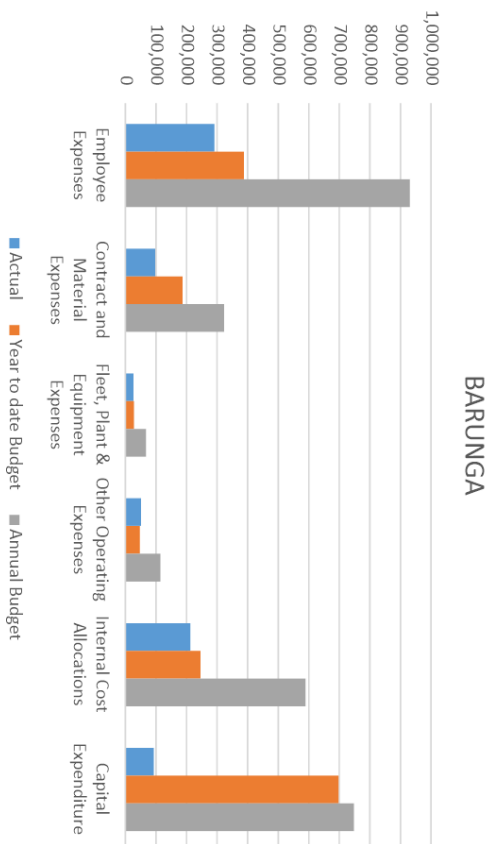


Creditor	Amount \$	Transaction Description
HO's Hire Katherine	22,335.70	Led Solar lights for Borrooloola Rocky Creek Bridge Project
BM Constructions NT	23,075.00	Workshop Lunch Room upgrade at Chardon St
AMRRIC Ltd	10,976.43	Veterinary support in Numbulwar, Ngukur and Urapungs
Telstra	35,969.15	Consolidated Account, Service & Equipment

Expenditure Report by Community as at 30 November 2020

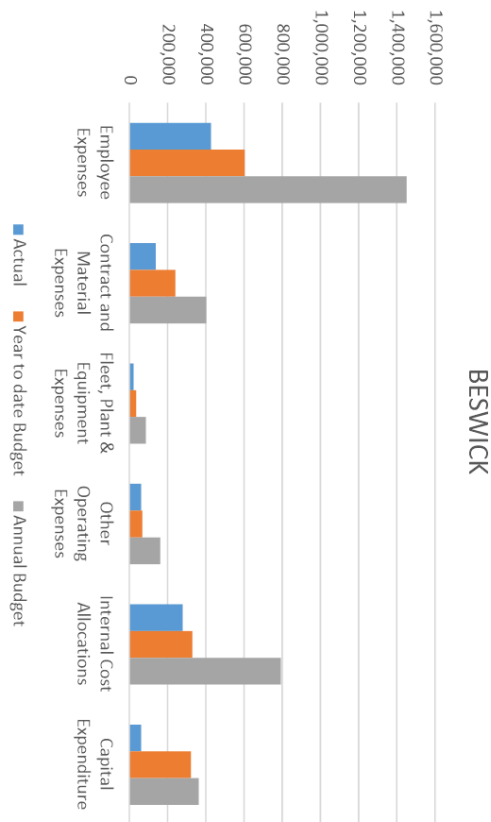
Barunga

Expenditure by Account Category	Nov-20 Actual	Nov-20 Budget	Annual Budget
Employee Expenses	291,553	387,735	930,563
Contract and Material Expenses	97,115	187,336	323,663
Fleet, Plant & Equipment Expenses	26,570	28,250	67,800
Other Operating Expenses	51,329	47,729	114,550
Internal Cost Allocations	212,664	245,728	589,747
Capital Expenditure	92,732	697,463	747,510
Total Expenditure	771,962	1,594,241	2,773,833



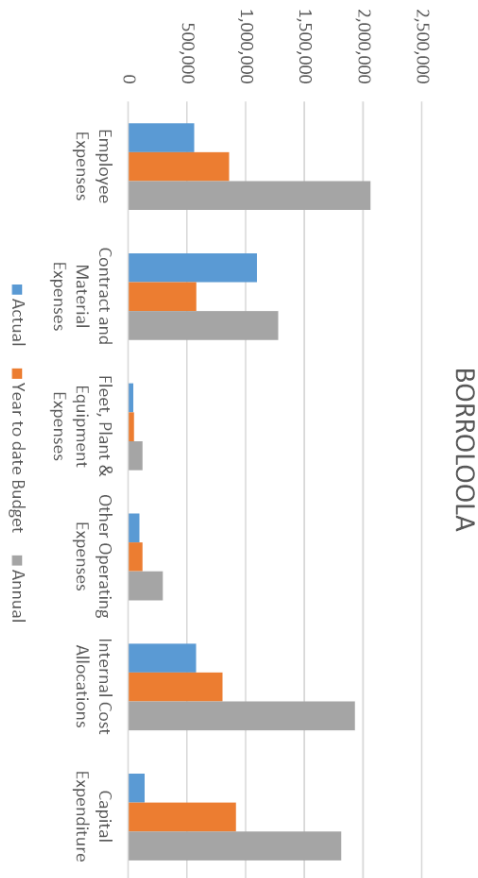
Beswick

<i>Expenditure by Account Category</i>	<i>Nov-20 Actual</i>	<i>Nov-20 Budget</i>	<i>Annual Budget</i>
Employee Expenses	428,032	605,116	1,452,279
Contract and Material Expenses	139,315	240,276	403,181
Fleet, Plant & Equipment Expenses	21,602	36,242	86,980
Other Operating Expenses	61,835	67,570	162,169
Internal Cost Allocations	279,258	330,328	792,788
Capital Expenditure	61,917	322,167	363,000
Total Expenditure	991,959	1,601,700	3,260,397



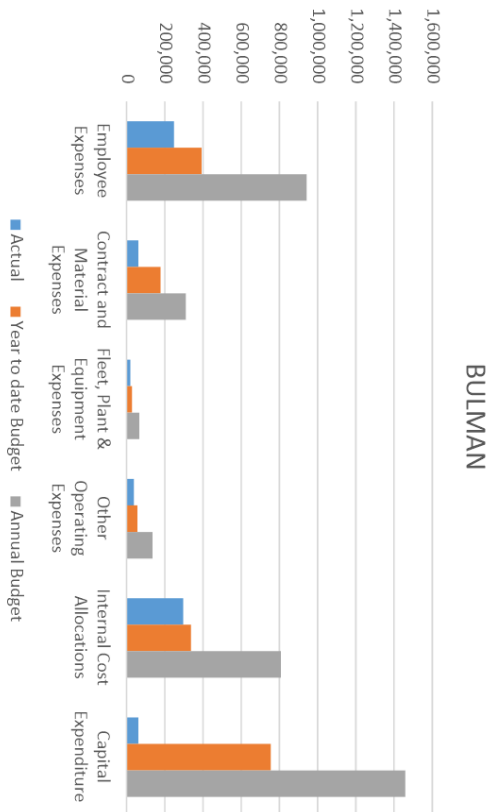
Borroloola

Expenditure by Account Category	Nov-20 Actual	Nov-20 Budget	Annual Budget
Employee Expenses	563,181	859,485	2,062,763
Contract and Material Expenses	1,096,719	581,084	1,278,307
Fleet, Plant & Equipment Expenses	44,152	51,292	123,100
Other Operating Expenses	97,498	122,766	294,639
Internal Cost Allocations	579,048	804,749	1,931,397
Capital Expenditure	140,262	918,000	1,815,610
Total Expenditure	2,520,860	3,337,375	7,505,817



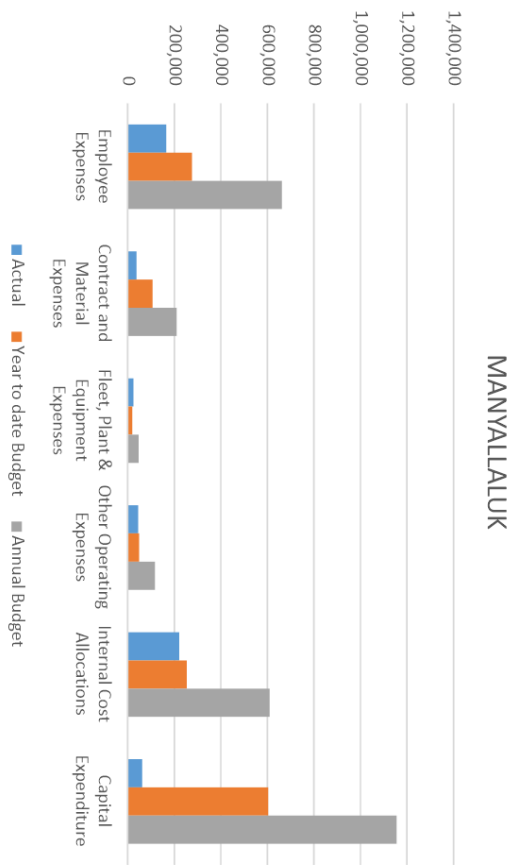
Bulman

<i>Expenditure by Account Category</i>	Nov-20 Actual	Nov-20 Budget	Annual Budget
Employee Expenses	248,291	393,027	943,266
Contract and Material Expenses	60,887	178,367	310,356
Fleet, Plant & Equipment Expenses	20,017	27,729	66,550
Other Operating Expenses	38,099	56,399	135,357
Internal Cost Allocations	295,920	336,778	808,266
Capital Expenditure	61,917	755,083	1,459,600
Total Expenditure	725,130	1,747,383	3,723,396



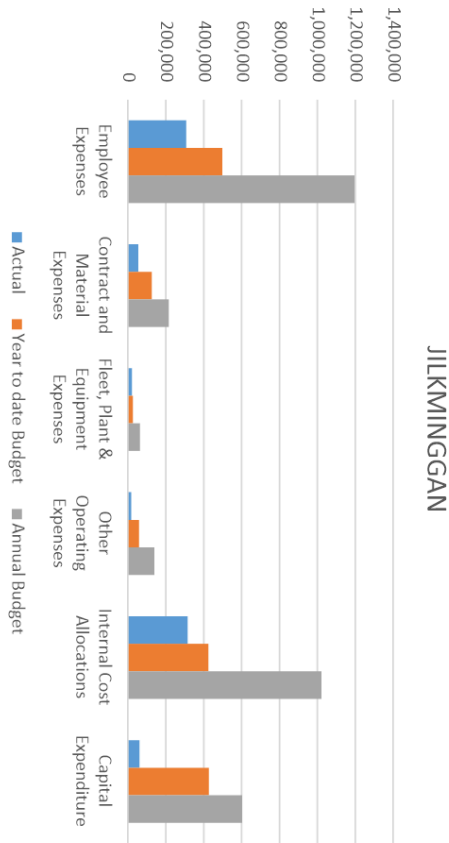
Manvallyaluk

Expenditure by Account Category	Nov-20 Actual	Nov-20 Budget	Annual Budget
Employee Expenses	166,281	276,225	662,940
Contract and Material Expenses	38,414	106,708	210,868
Fleet, Plant & Equipment Expenses	24,124	19,458	46,700
Other Operating Expenses	44,908	49,027	117,664
Internal Cost Allocations	221,530	254,289	610,293
Capital Expenditure	61,917	604,333	1,156,000
Total Expenditure	394,478	1,104,694	2,804,465



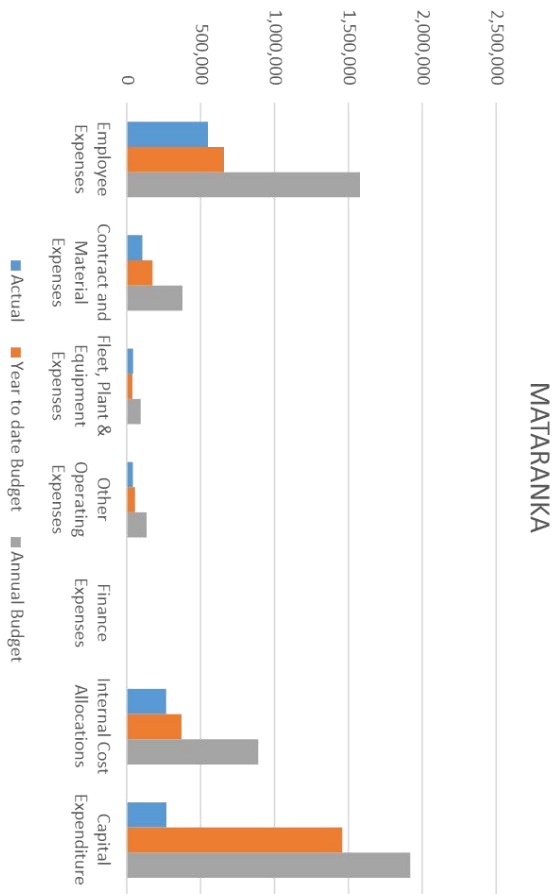
Jilkmिंगगान

<i>Expenditure by Account Category</i>	<i>Nov-20 Actual</i>	<i>Nov-20 Budget</i>	<i>Annual Budget</i>
Employee Expenses	307,980	498,163	1,195,591
Contract and Material Expenses	55,916	126,902	216,659
Fleet, Plant & Equipment Expenses	21,228	26,771	64,250
Other Operating Expenses	18,349	58,244	139,785
Internal Cost Allocations	315,682	425,966	1,022,319
Capital Expenditure	61,917	428,000	603,000
Total Expenditure	781,071	1,564,046	3,241,605



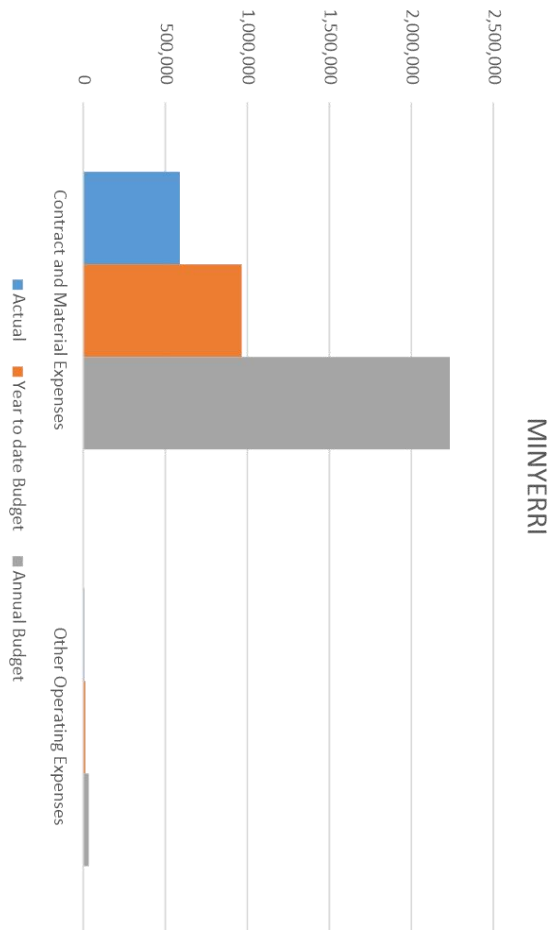
Mataranka

Expenditure by Account Category	Nov-20 Actual	Nov-20 Budget	Annual Budget
Employee Expenses	549,721	657,980	1,579,152
Contract and Material Expenses	105,610	175,185	377,010
Fleet, Plant & Equipment Expenses	44,510	39,129	93,910
Other Operating Expenses	42,971	56,276	135,061
Finance Expenses	0	83	200
Internal Cost Allocations	267,559	370,756	889,815
Capital Expenditure	269,596	1,458,332	1,918,417
Total Expenditure	1,279,967	2,757,741	4,993,564



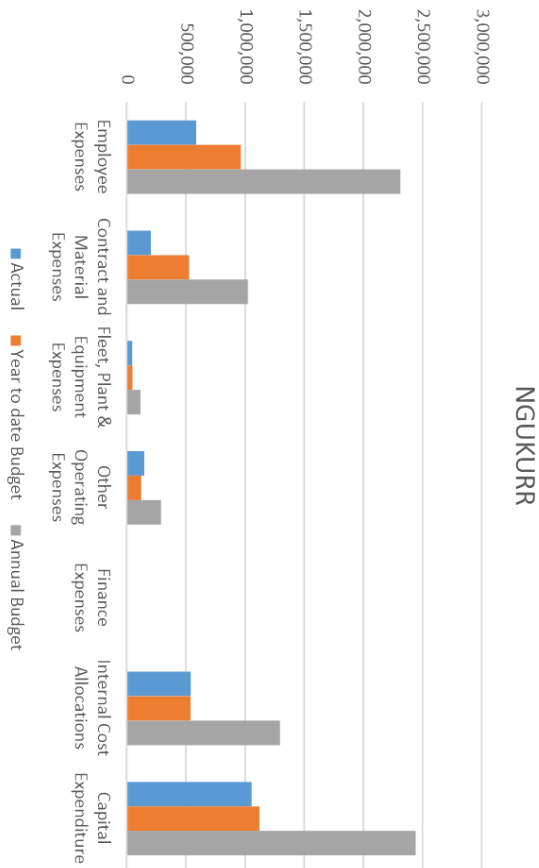
Minyerri

<i>Expenditure by Account Category</i>	<i>Nov-20 Actual</i>	<i>Nov-20 Budget</i>	<i>Annual Budget</i>
Contract and Material Expenses	589,202	965,797	2,234,788
Other Operating Expenses	7,157	13,560	32,544
Total Expenditure	596,359	979,357	2,267,332



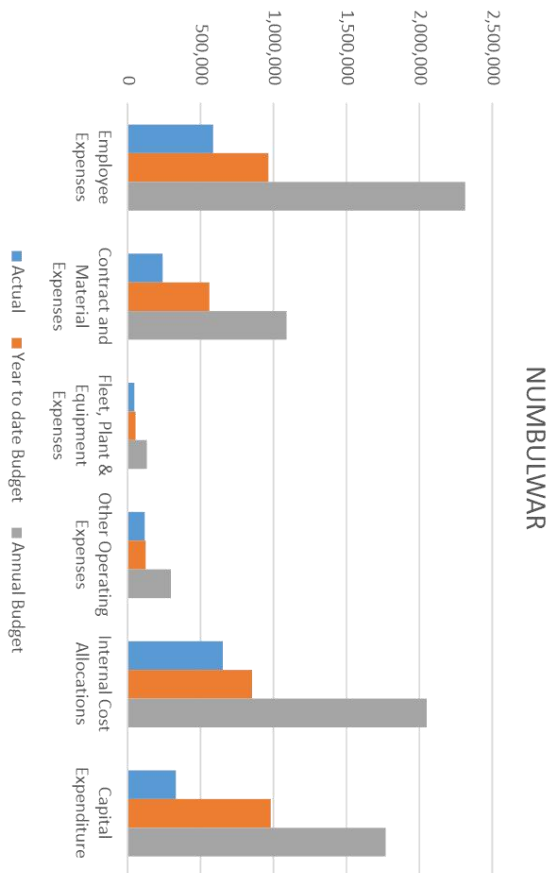
Ngukurr

<i>Expenditure by Account Category</i>	<i>Nov-20 Actual</i>	<i>Nov-20 Budget</i>	<i>Annual Budget</i>
Employee Expenses	586,324	963,886	2,313,327
Contract and Material Expenses	204,213	526,369	1,023,379
Fleet, Plant & Equipment Expenses	45,796	48,478	116,348
Other Operating Expenses	149,029	120,788	289,890
Finance Expenses	0	83	200
Internal Cost Allocations	541,957	539,691	1,295,257
Capital Expenditure	1,056,388	1,123,000	2,442,184
Total Expenditure	2,583,707	3,322,295	7,480,586



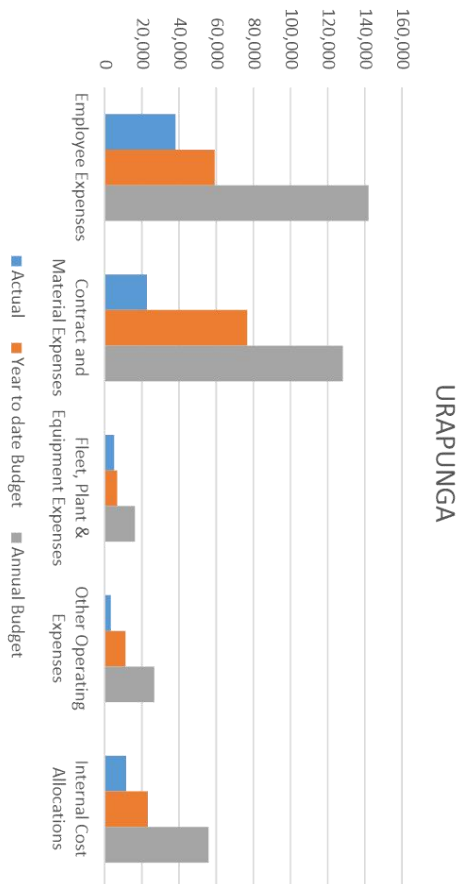
NUMBULWAR

Expenditure by Account Category	Nov-20 Actual	Nov-20 Budget	Annual Budget
Employee Expenses	586,101	964,640	2,315,136
Contract and Material Expenses	239,488	559,938	1,088,925
Fleet, Plant & Equipment Expenses	46,024	55,146	132,350
Other Operating Expenses	117,315	123,437	296,249
Internal Cost Allocations	653,553	854,342	2,050,420
Capital Expenditure	330,282	981,000	1,769,760
Total Expenditure	1,972,762	3,538,503	7,652,840



Urampungu

Expenditure by Account Category	Nov-20 Actual	Nov-20 Budget	Annual Budget
Employee Expenses	38,115	59,189	142,053
Contract and Material Expenses	22,710	76,750	128,200
Fleet, Plant & Equipment Expenses	5,039	6,792	16,300
Other Operating Expenses	3,319	11,122	26,693
Internal Cost Allocations	11,597	23,303	55,927
Total Expenditure	80,779	177,156	369,173



CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT



ITEM NUMBER	18.2
TITLE	Budget 2020/21 Revision 1
REFERENCE	1047739
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That Council approves the Revised Budget for 2020/21.

BACKGROUND

The *Local Government Act 2008* requires the Council to adopt a budget each to approve expenditure for the delivery of services and acquisition of assets for the upcoming financial year. The Act allows the Council to amend the adopted budget as required to be able to bring on new services, acquire additional assets or to allow for any other activity with a financial implication to the council.

The council management has reviewed the operations for the period of 1 July 2020 to 31 October, and considered plans through to 30 June 2021 and have provided the attached draft budget for consideration by the Council. The effect of the revised budget is:

Revised Budget Variances 2020/21

<i>Natural Account Cat</i>	<i>Original Budget</i>	<i>Revised Budget</i>	<i>Variance</i>
Income Rates	-2,739,996.75	-2,738,196.75	-1,800.00
Income Council Fees and Charges	-1,068,724.28	-1,101,376.83	32,652.55
Income Operating Grants Subsidies	-20,715,823.26	-22,515,546.82	1,799,723.56
Income Investments	-300,000.00	-300,000.00	0.00
Income Reimbursements	-10,000.00	-10,000.00	0.00
Income Agency and Commercial Services	-12,562,749.78	-11,563,239.03	-999,510.75
Other Income	-660,568.18	-659,500.00	-1,068.18
Operating Income	-38,057,862.25	-38,887,859.43	829,997.18
Employee Expenses	21,140,215.92	21,240,001.84	-99,785.92
Contract and Material Expenses	10,643,566.73	11,254,364.49	-610,797.76
Fleet, Plant & Equipment	1,086,522.16	1,049,381.72	37,140.44
Depreciation, Amortisation & Impairment	5,316,000.00	5,356,000.00	-40,000.00
Other Operating Expenses	4,282,102.38	4,575,857.68	-293,755.30
Finance Expenses	12,140.00	12,145.00	-5.00
Operating Expenses	42,480,547.19	43,487,750.73	-1,007,203.54
Budgeted Operating Surplus/Deficit	4,422,684.94	4,599,891.30	-177,206.36
Income Capital Grants	-3,031,805.15	-8,196,283.78	5,164,478.63

Budgeted Surplus/Deficit	1,390,879.79	-3,596,392.48	4,987,272.27
WIP Assets	13,448,079.93	19,284,614.15	-5,836,534.22
Depreciation, Amortisation & Impairment	5,316,000.00	5,356,000.00	-40,000.00
Net Budget Surplus/(Deficit)	9,522,959.72	10,332,221.67	-809,261.95
General Reserves/Accumulated Funds	-9,522,959.72	-10,332,221.67	-283,533.00
Net budgeted operating position	0.00	0.00	0.00

ISSUES/OPTIONS/SWOT

The main issues influencing the revised budget are:

- Recognition of the 1.75% pay increase as adopted in the National Wage Case that came into effect in November 2020.
- Additional operational income received or expected mostly for Local Authority Projects, Local Roads Maintenance, Aged Care Programs & Child Care.
- Decrease in anticipated revenue from CDP due the COVID 19 restrictions.
- Increase in Contracts & Materials supporting programs with the increase in revenue.
- Increase in Other Operating Expenses also in line with the increase in revenue and to support service delivery.
- Increase in Capital Grants received or expected mainly for road upgrades in Borroloola and Numbulwar, and the Borroloola Sports Courts/Cyclone Shelter.
- Corresponding increase in capital projects and additional works for the Rocky Creek Bridge and Ngukurr Freight Hub.

FINANCIAL CONSIDERATIONS

The budget shows an expected operating surplus of \$756,717 after the write back of Depreciation and Amortisation.

It is expected that the Council will contribute \$10.3 million of Reserves for capital asset construction and renewal.

ATTACHMENTS

1   Budget Papers Revision.pdf



**Roper Gulf Regional Council
Budget 2020/21 Revision 1
December 2020**

Our Mission

Working as one towards a better future through effective use
of all resources

Our Vision

Roper Gulf Regional Council, sustainable, viable, vibrant

Our Values

Honesty – Equality – Accountability – Respect – Trust

Index

1. Introduction
2. Goals and Objectives
3. Income & Expenditure Budget 2020/21
4. Infrastructure Maintenance
5. Rates and Charges
6. Social and Economic Effects
7. Elected Member Allowances

Appendix A: Capital Expenditure Budget

1. Introduction

An Annual Budget must be prepared by the Council in accordance with section 127 of the *Local Government Act (2008)*. The budget outlines the financial expectations for the Council in delivering its services to the communities.

The budget process involves meeting with managers delivering the services and those providing support services to establish a baseline cost of delivery. The expenditure estimate includes salaries and wages and direct and indirect staff, materials, contracts to external parties and overheads required at the community and support centre level. Funding to deliver the services is established through rate income, user charges, contract and grant income and miscellaneous revenues. Capital needs are also considered to provide the assets and infrastructure required to support the services delivery.

2. Goals & Objectives

The Roper Gulf Regional Council has adopted the following strategic goals:

- Goal One: Strong Leadership through Good Governance, Strong Financial Management, Corporate Planning and Operational Support
- Goal Two: To Protect and Care for our Physical Environment
- Goal Three: Safe, Strong and Vibrant Communities
- Goal Four: Support Employment, Training and Economic Development

The preparation is required by legislation but also meets the values of Goal 1 by providing an element to good governance, strong financial management and corporate planning. The finance department, which manages the development and monitoring of the budget also provides operational support to all the various councils departments delivering services to the community.

3. Income & Expenditure Budget 2020/21

The revised budget for 2020/2021 has been completed on a consultative basis and aims to address the needs of residents and the programs under the Roper Gulf Regional Council's direction.

During the 2020/2021 Financial Year, Roper Gulf Regional Council is expected to receive operational revenue of \$ 38.9 million. Of this revenue, 58 percent is expected to be sourced from grants, 30 percent from government contracts and agency services, 7 percent from rates and remaining 5 percent from other sources.

In operating expenditure terms, it is expected that \$ 43.4 million will be spent with the five largest service delivery program areas for the Council are: Community Development Program (CDP), Night Patrol, Territory Housing Repairs and Maintenance Contract, Municipal Services, and Council Services General. The largest component of operating expenditure is on wages and salaries, for a total of \$ 21 million or 50 per cent. Additionally, the council has budgeted \$19.2 million for capital expenditure. This budget will be used for renewal of ageing plant, machinery and vehicles but there are also major road works and new infrastructure construction projects planned. The council is expecting to receive \$ 8.1 million in grants to cover a portion of the capital expenditure and will be looking to use the reserves of \$ 10.3 million for funding capital expenditure and some operational expenses relating to local authority projects.

BUDGET ASSUMPTIONS AND FACTS

- All current services will continue to be provided by the Regional council.
- Amounts of carried forwards include the unspent from operational grant funded programs.
- Use of Reserves as carried forwards are used for covering most part of capital Expenditure and some local authority project funding
- In the absence of a significant rates base, the Commonwealth and Territory Government will continue to fund services
- The budget has been set with the assumption that there will be minimal CPI increase in government funding due to the COVID-19 budget measures. The exact impact will not be known until the federal and territory budgets to be released in October 2020.
- No direct control on Grants and agency income for future years
- In absence of a long term asset management plan, council's capital expenditure can only be estimated to the amount of depreciation expense
- There are no additional major initiatives planned over the next five years, outside the Council Plan. This is largely due to any major initiatives being wholly dependent on additional funding and there is currently no indication of significant increases that would enable major increases to be considered.

Budget 2020/21 Revision 1

	BUDGET 2020/2021	BUDGET 2020/2022	BUDGET 2020/2023	BUDGET 2020/2024
Income Rates	-2,738,196.75	-2,765,578.72	-2,793,234.50	-2,821,166.85
Income Council Fees and Charges	-1,101,376.83	-1,112,390.60	-1,123,514.50	-1,134,749.65
Income Operating Grants Subsidies	-22,515,546.82	-22,740,702.29	-22,968,109.31	-23,197,790.40
Income Investments	-300,000.00	-303,000.00	-306,030.00	-309,090.30
Income Reimbursements	-10,000.00	-10,100.00	-10,201.00	-10,303.01
Income Agency and Commercial Services	-11,563,239.03	-11,678,871.42	-11,795,660.13	-11,913,616.74
Other Income	-659,500.00	-666,095.00	-672,755.95	-679,483.51
Operating Income	-38,887,859.43	-39,276,738.02	-39,669,505.40	-40,066,200.46
Employee Expenses	21,240,001.84	21,452,401.86	21,666,925.88	21,883,595.14
Contract and Material Expenses	11,254,364.49	11,366,908.13	11,480,577.22	11,595,382.99
Fleet, Plant & Equipment	1,049,381.72	1,059,875.54	1,070,474.29	1,081,179.04
Depreciation, Amortisation & Impairment	5,356,000.00	5,409,560.00	5,463,655.60	5,518,292.16
Other Operating Expenses	4,575,857.68	4,621,616.26	4,667,832.42	4,714,510.74
Finance Expenses	12,145.00	12,266.45	12,389.11	12,513.01
Operating Expenses	43,487,750.73	43,922,628.24	44,361,854.52	44,805,473.06
Budgeted Operating Surplus/Deficit	4,599,891.30	4,645,890.21	4,692,349.12	4,739,272.61
Income Capital Grants	-8,196,283.78			
Budgeted Surplus/Deficit	-3,596,392.48	4,645,890.21	4,692,349.12	4,739,272.61

WIP Assets	19,284,614.15	2,500,000.00	2,500,000.00	2,500,000.00
Depreciation, Amortisation & Impairment	-5,356,000.00	-5,409,560.00	-5,463,655.60	-5,518,292.16
Net Budget Surplus/(Deficit)	10,332,221.67	1,736,330.21	1,728,693.52	1,720,980.45
General Reserves/Accumulated Funds	-10,332,221.67	-1,736,330.21	-1,728,693.52	-1,720,980.45
Net budgeted operating position	0.00	0.00	0.00	0.00

4. Infrastructure Maintenance Budget

Building & Infrastructure \$ 945,505

Major Works

- Borrooloola Street Lights \$ 55,000
- Borrooloola Pool Machinery \$ 25,000
- Numbulwar Staff House Lot 150 \$ 25,000
- Numbulwar Staff House Lot 164 \$ 60,000
- Numbulwar Staff House Lot 161 \$ 25,000
- Numbulwar Training Centre & VOQ \$ 30,000
- Ngukurr Service Centre \$ 60,000
- Ngukurr VOQ \$ 80,000

Fleet, Plant & Equipment (External Costs) \$ 32,221

5. Rates Summary 2020-2021

The following rates proposal has been prepared as per section 158 of the Local Government Act. Adjustments have been made to incorporate the Minister for Local Government's approved conditional rating levies for mining and pastoral leases.

The rates declaration for 2020-21 will levy approx. \$1,431,054 in rates revenue. The Waste Collection charges would be approx. \$ 1,231,917.75 in 2020-21. The special rates to cover for the Animal Health Management in various communities are \$ 76,125.

Please note that revenue estimates for pastoral and mining leases are based on accepted rates proposal by the Minister for Local Government and Community Services.

The proposed Rates and User Charges for 2020-21 are:

Zone/Class	2019-20	2020-21
Residential Rate 1 Aboriginal Land	\$ 1,235.21	\$ 1,235.21
Residential Rate 2 Borroloola, Mataranka, Larrimah & Daly Waters	\$ 1,171.48	\$ 1,171.48
Residential Rate 3 Vacant Land not on Aboriginal Land	\$ 1,171.48	\$ 1,171.48
Commercial Rate 1 Aboriginal Land	\$ 1,417.13	\$ 1,417.13
Commercial Rate 2 Borroloola, Mataranka, Larrimah & Daly Waters	\$ 1,379.31	\$ 1,379.31
Commercial Rate 3 Tourist Commercial /Caravan Parks	7.1289% of UCV	7.1289 of UCV
Rural Rate 1 Under 200 hectares	\$ 1,180.48	\$1,180.48
Rural Rate 2 Over 200 hectares	\$ 1,211.34	\$ 1,211.34
Conditional Rate 1 Pastoral Leases valued < \$ 1,230,000	\$ 376.45	\$ 376.45
Conditional Rate 2 Pastoral Leases valued > \$ 1,230,000	0.0306% of UCV	0.0306% of UCV
Conditional Rate 3 Mining Leases valued < \$ 255,100	\$ 890.96	\$ 890.96
Conditional Rate 4 Mining Leases valued > \$ 255,100	0.3475% of UCV	0.3475% of UCV

	2019-20	2020-21
Other		
All other properties	\$ 1,235.21	\$ 1,235.21
Special Rate – Animal Control	\$ 125.00	125.00
Waste Management Charge		
Per standard rubbish bins multiplied by		
The number of collections per week	\$ 426.58	\$ 426.58

6. Assessment of the Social and Economic Effects of the Rating Policy and Declaration

The Council has considered the effect of the COVID-19 crisis on the regions social and economic factors and whilst always mindful and prepared to initiate measures to protect the communities from the virus' impact, the Council is largely guided by the Commonwealth and Northern Territory Government' decisions. In line with this the Council has signed up to the NT Government's rate relief program to provide assistance to those rate-payers which are detrimentally affected by the Coronavirus.

Rates to be levied on property owners by Roper Gulf in 2020-21 remain affordable and at very low levels compared to other local government jurisdictions in Australia. Further, rates levied on Territory Housing dwellings are paid in the first instance by Territory Housing, so have no direct financial impact on public housing tenants. As such, the Council does not anticipate any detrimental socio-economic impact from levying rates in 2020-21.

Additionally, rates revenue remains a small proportion of the Council's total budget, at less than 7 per cent of the total operating revenue. This underlies the fact that the Council is effective in securing significant non-rate revenue for all of its communities, including government grants and contracts. This allows for services and employment opportunities to be delivered to Council residents far above what the rates revenue would alone enable, resulting in a net positive socio-economic impact for residents.

Despite having mining and pastoral properties in the council's area, the rate capping imposed by the Territory Government for this category, restricts council's ability to generate increased revenue. This adversely affects council to provide increased services to the communities.

7. Elected Member Allowances

Table of Maximum Council Member Allowances for 2020-21

A council must resolve to fix member allowances for the financial year when it adopts the budget for the financial year. A council must adopt its 2020-21 budget on or before 31 July 2020.

The amounts in these tables indicate the maximum level at which allowances may be set. A council needs to consider allowances in the overall context of its budget and a council can resolve to pay less than the maximum levels. Once the budget has been approved, a council may adopt an amendment to its budget but the amendment cannot have the effect of increasing the amount of allowances for the financial year for the council members.

	Approved Amount \$	Budget Amount \$
Councillor – base (1)	13,509.96	148,609.56
Electoral (2)	4,943.73	59,324.76
Deputy Mayor – base (1)	27,776.12	27,776.12
Electoral (2)	4,943.73	4,943.73
Mayor – base (2)	75,116.61	75,116.61
Electoral (2)	19,771.29	19,771.29
TOTAL BASE+ELECTORAL ALLOWANCE		335,542.07
Professional Development Allowance (3)		
Including: Course Fees, Travel, Meals and Accommodation \$3,753.17 max per elected member		48,791.21
Extra Meeting Allowance (4)		
\$125 per meeting maximum claimable \$9,006.64 per Councillor		
As per CL006 Councillor Allowances Policy \$ 125.00 per meeting per Councillor		12,000.00
Acting Principal Member (5)		
\$260.04 per day maximum claimable 90 days \$23,403.60		
\$ 261.34 per day		23,520.60

1. Base Allowance Claims

The base allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

2. Electoral Allowance Claims

The electoral allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

3. Professional Development Allowance Claims

(i) The allowance is available to all council members.

(ii) The professional development allowance may be claimed multiple times each year, but the total value of those claims must not exceed the maximum specified in the table (see clause 8).

(iii) The professional development allowance is to be used to cover the cost of travel to the course or conference, course or conference fees, meals and accommodation for the duration of the course or conference.

(iv) Claims must be made using the forms approved by council. (v) Only approved courses/conferences consistent with council policy attract professional development allowance.

4. Extra Meeting Allowance Claims

(i) Council members may only claim an extra meeting allowance for meetings referred to in the council policy.

(ii) An extra meeting allowance may be claimed for up to a maximum of two meetings per day. (iii) Council members must not claim for an extra meeting more than once for the same meeting.

(iv) When a council member is required to travel in order to attend an approved extra meeting, the council member may claim an extra meeting allowance for each full day of travel, unless that travel falls on the same day on which the meeting is held. In this context, a full day of travelling means at least four hours of travelling, which may include time in transit.

(v) Claims must be made using the forms approved by council.

(vi) Forms must include the date on which the meeting was held and indicate the period of time the member was present at the meeting.

(vii) The member must have attended at least 75 per cent of the duration of the meeting to claim an extra meeting allowance.

(viii) Claims for extra meeting allowance must be made by the second working day in the month following the meeting for which the claim is made, or as resolved by council. Payment of extra meeting allowance is monthly or as resolved by council.

(ix) Claims for extra meeting allowance not made in accordance with (viii) will be regarded as a late claim and paid with the next monthly payment. However, if the claim is not made within three months of the meeting for which the extra meeting allowance is claimed, the right to an extra meeting allowance for that meeting is forfeited.

(x) Claims forms must be submitted by the approved method.

5. Acting Principal Member Claims

(i) When the deputy principal member carries out the functions of the principal member as outlined in section 43(2)(b) and section 43(2)(c) of the *Local Government Act*, the deputy principal member is entitled to be paid an allowance as the acting principal member.

(ii) If some other council member is acting as the principal member in accordance with section 43(3) of the *Local Government Act*, the member is entitled to be paid an allowance as the acting principal member.

(iii) The acting principal member is entitled to be paid the daily rate, as outlined in the table of allowances. While a council member is acting principal member, the extra meeting and base allowances are suspended. In the case of base allowance, this is on a pro rata basis. The member is still entitled to their usual electoral allowance. The daily rate includes Saturdays, Sundays and public holidays.

(iv) The maximum number of days (including Saturdays, Sundays and public holidays) that a council member may be paid as the acting principal member is an aggregate of 90 days in a financial year. A member may continue to hold the position for a longer period if council so resolves, however, the allowance reverts to the usual rate for that member

Appendix A: Capital Budget

Asset management is increasingly becoming important to Roper Gulf Regional Council. With over \$65 million in depreciating physical assets and the need for financial sustainability and economical practices, it is prudent that asset management is a key focus for Council in the years to come and that it is to the highest standards possible. Council's asset management team focuses on delivering the following services to Council:

- Acquisitions and disposal of assets;
- Fleet and pool vehicle management;
- Financial asset management (maintenance of asset registers, ledgers, commissioning, insurance);
- Long term planning for assets (10 year plans);
- Staff housing tenancy management;
- Visitor Accommodation management; and Commercial tenancy management

The primary role of assets is to support the delivery of services that serves Council's long term objectives. As Council's assets are aging, there are increases in maintenance, refurbishment and disposal cost which increase the cost of the services that they support. The main aim of Council's asset management is to ensure that assets are managed in accordance with the National Asset Management Strategy (NAMS) - a national framework for local governments to manage their assets, and this framework outlines minimal 'core' asset management actions based around the framework. The national frameworks for asset management are:

- Framework 1: Criteria for Assessing Financial Sustainability
- Framework 2: Asset Planning and Management
- Framework 3: Financial Planning and Reporting

A gap analysis has been undertaken to gain an understanding of Council's current level of asset management and to highlight areas for improvement and best practice to further develop Council's asset management planning practices. Thus, Council's main asset management focus for the forthcoming year is implementing strategies identified from this analysis.

Capital Expenditure Budget 2020/21

	Budgetted	Revision 1		Progress/Change
Barunga	-	-		
Plant and Equipment	-	-		
	\$75,000.00	\$75,000.00	Municipal Services - Kubota Tractor	Purchased
	\$38,000.00	\$38,000.00	Municipal Services - John Deere	Purchased
Vehicles	\$70,000.00	\$70,000.00	Sport & Rec - Replacement Toyota Hiace	Ordered
	\$55,000.00	\$55,000.00	Night Patrol - Replacement Toyota Hilux	Purchased
	\$55,000.00	\$55,000.00	Municipal Services - Replacement Toyota Hilux	Purchased
	\$63,000.00	\$63,000.00	Aged Care - New Toyota Van	Purchased
Buildings	\$20,000.00	\$20,000.00	Lot 221 Relocate Night Patrol and Nursery	

	\$0.00		Lot 198 New library at council office - Design	
Infrastructure	\$100,000.00	\$100,000.00	Lot 282 Upgrade to Ablution Block	Completed under budget
	\$20,000.00	\$20,000.00	Lot 222 Relocation of Ablution block	
	\$70,000.00	\$70,000.00	Oval -2 X Coaches Boxes	
	\$130,000.00	\$130,000.00	Communications Tower & Equipment	Equipment installed
Roads	\$51,510.00	\$51,510.00	Baraunga Bottom Camp & Bagala Road	
	\$747,510.00	\$747,510.00		
Beswick	-	-		
Vehicles	\$50,000.00	\$50,000.00	Housing - Replacement Toyota Landcruiser	Ordered
	\$53,000.00	\$53,000.00	Night Patrol - Replacement Toyota Hilux	Ordered
	\$60,000.00	\$60,000.00	Aged Care New Toyota Hilux	Purchased
Infrastructure	\$130,000.00	\$130,000.00	Communications Tower & Equipment	Equipment purchased
Roads	\$70,000.00	\$110,000.00	Madigan Road Intersection Design	AAPA Clearance \$ 40,000
	\$363,000.00	\$403,000.00		
Borroloola Plant and Equipment	\$38,000.00	\$38,000.00	Municipal Services - Mower	Purchased
	\$127,000.00	\$127,000.00	Municipal Services - Skidsteer Loader	Purchased
	\$101,000.00	\$101,000.00	municipal Services - Mitsubishi Truck	Ordered
Vehicles	\$70,000.00	\$70,000.00	CDP - Toyota Hiace Bus	Purchased
	\$70,000.00	\$70,000.00	Sport & Rec - Landcruiser	Ordered
	\$55,000.00	\$55,000.00	Sport & Rec - Toyota Hilux	Purchased
Buildings	\$300,000.00		Lot 391 Development - VOQ	Delayed 2021/22
	\$40,000.00		Office & Toilet for waste facility - Design & Costing	Delayed 2021/22
		\$2,500,000.00	Sports Court & Cyclone Shelter	Works fully scoped & funded
		\$1,500,000.00	Sports Courts	Works fully scoped & funded
	\$270,000.00		Lot 784 Power Upgrades	Delayed 2021/22
	\$45,000.00	\$45,000.00	Municipal Services - Caged Shed	In Progress

Infrastructure			Lot 920 Retractable Pool Shade	
			Lot 784 Sub-surface irrigation for the oval	
	\$185,000.00		Lot 376 Tamarind park and airport car park mains electrical supply to the sites	Delayed 2021/22
	\$120,000.00	\$120,000.00	Anyula & Robinson Roads Street Lighting to Robinson road from Rocky Creek to Garawa sta & complete length of Anyula street	
	\$130,000.00	\$130,000.00	Communications Tower & Equipment	Equipment purchased
	\$12,000.00	\$12,000.00	Lot 793 Installation of new street lights	
	\$252,610.00	\$252,610.00	Toilet at airport	
		\$600,000.00	Rocky Creek Bridge	Variation in costs
Roads		\$533,577.00	Anyula Street - Blackspot	Identified essential project
	\$1,815,610.00	\$6,154,187.00		
Bulman Plant and Equipment				
	\$29,000.00	\$29,000.00	Municipal Services - New Gator	Purchased
	\$127,000.00	\$127,000.00	Municipal Services - Bobcat	Purchased
Vehicles	\$53,000.00	\$53,000.00	Municipal Services - New 4WD Hilux	Ordered
	\$55,000.00	\$55,000.00	Municipal Services - Landcruiser	Purchased
Buildings	\$0.00		Council office extension	
Infrastructure	\$65,000.00	\$65,000.00	Waste Management Facility Fence	
	\$130,000.00	\$130,000.00	Telecommunications Tower	
	\$43,000.00	\$43,000.00	Ablution Block	
	\$150,000.00		Council depot - concrete wash down bay	Delayed 2021/22
	\$97,000.00	\$97,000.00	Toilet at Council Office	
Roads	\$710,600.00	\$710,600.00	Seal & Drainage Works	
	\$1,459,600.00	\$1,309,600.00		
Jilkmिंगgan Plant and Equipment				
	\$50,000.00	\$50,000.00	Municipal Services - Kubota Tractor	Purchased
Vehicles	\$70,000.00	\$70,000.00	CDP - Toyota Landcruiser	Purchased
	\$55,000.00	\$55,000.00	Municipal Services - Toyota Hilux	Ordered
	\$70,000.00	\$70,000.00	Creche - Toyota Hiace Bus	Purchased
	\$53,000.00	\$53,000.00	Night Patrol - Toyota Hilux	Purchased

Buildings	\$100,000.00	\$100,000.00	Upgrade Office - Renovations	Repurpose for ablution block
	\$75,000.00	\$75,000.00	Roof over basketball court	
Infrastructure	\$130,000.00	\$130,000.00	Telecommunications Tower	Equipment Installed
	\$603,000.00	\$603,000.00		
Manyallaluk Plant and Equipment				
	\$88,000.00	\$88,000.00	Municipal Services - MPR 300 ISUZU	Ordered
	\$50,000.00	\$50,000.00	Municipal Services - Kubota Tractor	Purchased
	\$29,000.00	\$29,000.00	Municipal Services - John Deere	Ordered
	\$260,000.00	\$260,000.00	Municipal Services - Compactor Truck	Ordered
	\$29,000.00	\$29,000.00	Municipal Services - New John Deere Gator	Purchased
Vehicles	\$70,000.00	\$70,000.00	Essential Services - Replacement Toyota Hiace Bus	
Infrastructure	\$130,000.00	\$130,000.00	Telecommunications Tower	
		\$40,000.00	Soft fall for playground	Safety concerns
Roads	\$500,000.00	\$500,000.00	Eva Valley Road 10km Re-sheet	
		\$430,000.00	Stage 1 Roads & Drainage Works	Allcoation from Roads Future Fund
	\$1,156,000.00	\$1,626,000.00		
Mataranka Plant and Equipment				
	\$101,000.00	\$101,000.00	Municipal Services - Replacement Fuso Truck	Ordered
	\$29,000.00	\$29,000.00	CDP - Replacement Case Scout ATV	Purchased
	\$29,000.00	\$29,000.00	Municipal Services - Replacement John Deere Gator	Ordered
	\$127,000.00	\$127,000.00	Municipal Services - Toyota Bobcat	Purchased
	\$98,340.00	\$98,340.00	Municipal Services - Toyota Forklift	Purchased
	\$38,000.00	\$38,000.00	Municipal Services - Replacement Ride on Mower	Purchased
Vehicles	\$55,000.00	\$55,000.00	Municipal Services - Toyota Hilux	Ordered
	\$55,000.00	\$55,000.00	Municipal Services - Toyota Hilux	Ordered
	\$60,000.00	\$60,000.00	Aged Care - Toyota Hilux	Purchased
Buildings	\$434,659.50	\$434,659.50	Community Services Hub	

	\$125,000.00	\$125,000.00	Upgrade Aged Care	
		\$450,000.00	Staff house	Housing opportunity
Infrastructure	\$130,000.00	\$130,000.00	Telecommunications Tower	Equipment Installed
	\$108,460.00	\$108,460.00	Ginty Airstrip Resurfacing	
	\$100,000.00	\$100,000.00	Statues Project	
	\$100,000.00	\$100,000.00	Statues Project	
		\$48,551.47	Showground Upgrade	Final works
Roads	\$327,957.00	\$327,957.00	Cemetery Car park	In Progress
	\$1,918,416.50	\$2,416,967.97		
Ngukurr				
Vehicles	\$55,000.00	\$55,000.00	Municipal Services - New 4WD Hilux	Ordered
	\$53,000.00	\$53,000.00	Municipal Services - New 4WD Hilux	Ordered
	\$60,000.00	\$60,000.00	Aged Care - New 4WD Hilux	Ordered
	\$60,000.00	\$60,000.00	Municipal Services - New 4WD Hilux	Purchased
Buildings	\$265,000.00	\$265,000.00	Aged Care - Upgrade Aged Care	Tender released
Infrastructure	\$100,000.00	\$100,000.00	River Pump Spurline for irrigation to Council office	
	\$130,000.00	\$130,000.00	Telecommunications Tower	Equipment Installed
	\$500,000.00	\$500,000.00	Freight Hub	
	\$819,148.00	\$819,148.00	Freight Hub	
		\$199,476.00	Freight Hub	Variation on works
	\$161,772.73	\$161,772.73	Outdoor Stage	
	\$238,262.90	\$238,262.90	Basketball Court	
	\$2,442,183.63	\$2,641,659.63		
Numbulwar				
Plant and Equipment	\$75,000.00	\$75,000.00	Municipal Services - Replacement Kubota Tractor	Purchased
	\$101,000.00	\$101,000.00	Municipal Services - Hino Tipper	Ordered
	\$127,000.00	\$127,000.00	Municipal Services - Bobcat Clark	Purchased
	\$38,000.00	\$38,000.00	Municipal Servceis- Ride on Mower	Purchased
Vehicles	\$50,000.00	\$50,000.00	Workshop - Replacement Landcruiser	Purchased
	\$70,000.00	\$70,000.00	CDP - Replacement Landcruiser	Purchased
	\$55,000.00	\$55,000.00	Municipal Services - Replacement Toyota Hilux	Purchased

Buildings	\$125,000.00	\$125,000.00	Lot 158 CSC House Renovation (need full bathroom renovations, wooden floors sanded back and polished, fence replaced)	
	\$100,000.00	\$100,000.00	Lot 156 Rebuild & fencing replacement	
	\$150,000.00		Lot 217 Numbulwar Vehicle Port - New workshop and fuel depot design and documentation	Delayed 2021/22
	\$186,731.82	\$186,731.82	Lot 156 upgrade	
	\$110,000.00	\$110,000.00	Upgrade Aged Care	Tender released
Infrastructure	\$195,723.57	\$195,723.57	Waste Management Facility	
		\$72,640.98	Waste Management Facility	Additional works
	\$53,000.00	\$53,000.00	Ablution Block	
	\$130,000.00	\$130,000.00	Telecommunications Tower	Equipment Installed
	\$97,000.00	\$97,000.00	Toilet near airport	
	\$106,305.04	\$106,305.04	Playground Equipment	
Roads		\$489,289.00	Local Roads Upgrades	Identified road upgrades
	\$1,769,760.43	\$2,181,690.41		
Chardon Street				
Vehicles	\$60,000.00	\$60,000.00	Fleet Management New Hilux	Ordered
Buildings	\$165,000.00	\$165,000.00	Outstations shed drainage upgrade	
	\$22,000.00	\$22,000.00	Enclose Crib room, install whirly birds in workshop roof	Completed
	\$247,000.00	\$247,000.00		
2 Crawford Street				
Vehicles	\$65,000.00	\$65,000.00	Housing - Replacement Landcruiser	Purchased
		\$28,000.00	Toyota Yaris for Office use	Ned for office run around
Buildings	\$180,000.00	\$180,000.00	Internal Upgrade and shed certification works	
			External civil works	
			Compliance upgrades	
Plant and Equipment	\$90,000.00	\$90,000.00	Aerator *2	
	\$335,000.00	\$363,000.00		

<u>29 Crawford Street</u>				
Buildings		\$150,000.00	Upgrade for Certification	Initial compliance work for handicapped access
		\$150,000.00		
<u>Larrimah</u>				Purchased
Plant and Equipment	\$38,000.00	\$38,000.00	Municipal Services - Replacement Kubota Mower	
	\$38,000.00	\$38,000.00		
<u>Robinson River</u>				
Vehicle	\$53,000.00	\$53,000.00	Night Patrol - Replacement Toyota	Purchased
Infrastructure	\$500,000.00	\$500,000.00	Oval Construction	In Progress
	\$553,000.00	\$553,000.00		
	\$13,448,080.56	\$19,284,615.01		

INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT



ITEM NUMBER	19.1
TITLE	Local Authority Project Funding Update
REFERENCE	1044273
AUTHOR	Keerthi KUMARAWADU, Projects Coordinator

RECOMMENDATION

That Council receives and notes the Local Authority Projects Update.

BACKGROUND

The purpose of Local Authority Project Funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities;
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

Funding pool

The Local Authority Project Funding pool is non-application based and is distributed through a methodology developed by the Northern Territory Grants Commission to regional councils. This funding is only available for those local authorities published in the guidelines made by the Minister under Part 5.1A of the *Local Government Act 2008*.

Local authority project approvals

Individual local authorities must formally resolve each initiative this funding will be used for. A copy of this resolution is to be recorded in the minutes of the relevant local authority meeting.

At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year.

The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

A summary of the funds received and allocated by the Local Authorities.

	Funds Received from Department	Funds Allocated by Local Authorities	Surplus/(Deficit) from completed projects	Remaining Unallocated funds
Barunga	\$ 346,539.00	\$ 259,458.32	-\$ 9,160.29	\$ 77,920.39
Beswick	\$ 518,831.00	\$ 464,711.60	\$ 24,800.76	\$ 78,920.16
Borrooloola	\$ 915,608.00	\$ 798,394.45	\$ 12,586.45	\$ 129,800.00
Bulman	\$ 290,040.00	\$ 305,608.90	\$ 56,968.90	\$ 41,400.00

Hodgson Downs	\$	550,140.00	\$	477,400.00	\$	-	\$	72,740.00
Jilkmिंगgan	\$	300,931.00	\$	272,770.00	\$	39,132.55	\$	67,293.55
Manyallaluk	\$	96,078.00	\$	67,115.66	\$	15,609.59	\$	44,571.93
Mataranka	\$	314,963.00	\$	270,852.20	\$	8,576.94	\$	52,687.74
Ngukurr	\$	1,123,725.00	\$	966,526.00	\$	13,363.11	\$	170,562.11
Numbulwar	\$	1,068,556.00	\$	777,830.04	\$	27,206.26	\$	317,932.22
Urapunga	\$	58,800.00	\$	40,000.00			\$	18,800.00
Robinson River	\$	32,500.00					\$	32,500.00
	\$	5,584,211.00	\$	4,700,667.17	\$	189,084.27	\$	1,072,628.10

ISSUES/OPTIONS/SWOT

Council has audited the LAF (Local Authority Fund) to identify possible funds impacted by the Territory's Special Community Assistance and Local Employment (SCALE) program introduced to assist the Territory to respond and recover from the COVID-19 Pandemic. Council is confident that there are no LA Funds impacted by this policy.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   LA Project Report.docx

Barunga Local Authority Project Funding		30 October 2020	
Funding received from Department		Funds Allocated	
Funding Received from Department		\$ 346,539.00	
Funds Allocated by Local Authorities		\$ 259,458.32	
Surplus/(Deficit) from completed projects		-\$ 9,160.29	
Remaining Unallocated funds		\$ 77,920.39	

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
16/10/2018 1113813	Barunga Walking Trail Project	\$ 20,000.00	\$ 1,835.88	10K Allocated on 16.10.18, Additional 10K allocated 30.04.2019; CSC and Muns marked the trail; Jawoyn Association Chair has approved the use of the Jawoyn Seasons Sign and poster from the Sharing Country 30 Year celebration. Need a scope of works
30/4/2019 1113814	Barunga Knowledge Garden	\$ 20,000.00	\$ 1,200.00	10K Allocated on 30.04.2019; Projects team are sourcing the seating. Concept drawings presented to LA. Waiting on feedback from LA
2/10/2019	Playground Hardshade	\$ 22,236.00		Additional \$ 10k allocated 24/10/2019. Cost estimates at \$ 147,000. Report to LA
	Total for current projects in progress	\$ 62,236.00	\$ 3,035.88	
	Total for Completed Projects	\$ 197,222.32	\$ 206,382.61	
	Grand Total	\$ 259,458.32	\$ 209,418.49	

Beswick Local Authority Project Funding		30 October 2020
Funding Received from Department	\$	518,831.00
Funds Allocated by Local Authority Members	\$	464,711.60
Surplus/(Deficit) from completed projects	\$	24,800.76
Remaining Unallocated Funds	\$	78,920.16

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
10/2/2020 1213807	Installation of small water park Design & Documentation	\$ 80,000.00	\$ 10,450.00	No support from PAWA.
1/7/2019 1213819	Installation of a tap at the Madigan Cemetery	\$ 8,801.31	\$ 3,261.88	\$ 8,801.31 allocated by LA 01.07.2019. PAWA advice stated infrastructure not suitable. Not supported by PAWA. Costs likely to exceed allocated. Referred to LA. Water bubbler installation completed on 01/10/2020 in lot 191 back side of the toilet block wall. Access gate will be installed soon in cemetery fence to access the water bubbler.
24/04/2020	Solid Shade over playground	\$ 120,495.05		Costs estimated at \$ 170,000.
	Total for Current projects	\$ 209,296.36	\$ 13,711.88	
	Total for Completed projects	\$ 255,415.24	\$ 230,614.48	
	Grand Total	\$ 464,711.60	\$ 244,326.36	

Borroloola Local Authority Project Funding		30 October 2020
Funds Received from Department	\$	915,608.00
Funds Allocated to projects by Local Authority Members	\$	798,394.45
Surplus/(Deficit) from completed projects	\$	12,586.45
Remaining Unallocated funds	\$	129,800.00

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1313818	Toilet at Cemetery	\$ 25,000.00	\$ -	Pending Sports Courts development and transfer of existing toilets to the cemetery (after basic upgrade). Should include the steel shade structure attached to the toilet block, as well as a concrete slab under the shade and in front of both toilet entries. The septic tank and its location will also need to be identified. The project team working on this project.

				<p>a) First three lights of the project are completed. Underspenders need to be allocated for lights at further locations. CSC seeking quote. Removable lights reallocated by LA to the Airstrip carpark for safety reasons. There was only 3 lights not 4, Mel Amaranat managing left over funds to replace damaged light in town. PO released PWC for Robinson Road and Searcy St intersection LED light installation 05/05/2020.</p> <p>b) Commenced investigation 1. Fix Searcy Street corner solar light 2. investigate the cost of upgrading existing lights and adding more lights due to gap between each pole to improve visibility in main thoroughfare</p> <p>c) Three removable solar lights been installed. Project completed 02/11/2020</p>
6/2/2020 1313819	<p>a) Removable Solar Lights (1 x Rocky Creek Boat Ramp, 2 x McArthur River Crossing, 1 x Airport Toilet/car park area)</p> <p>b) Upgrading the Searcy Corner light and investigating the cost of street lights from Rocky Creek to Garawa Street</p>	\$ 50,000.00	\$ 13,666.78	
1313821	Borrooloola Men's Group/Men's shed program	\$ 1,000.00		To be cancelled
6/2/2020 1313822	Replace Toilet Block at Airport with 2018-19 Funding	\$ 288,326.45	\$ 17,970.00	Commenced - Funded allocated \$ 130,580 on 6.12.18. A further \$ 140,000 on 6.2.2020. \$ 17746.45 allocated 8.10.2020 Final design and costing to be tabled at the April LA Meeting. LA members don't support design. Project on hold
	Total for current projects in progress	\$ 364,326.45	\$ 31,636.78	
	Total for Completed projects	\$ 434,068.00	\$ 421,481.55	
	Grand Total	\$ 798,394.45	\$ 453,118.33	

Bulman Local Authority Project Funding				30 October 2020
Funds Received from Department		\$	290,040.00	
Funds allocated to projects by Local Authority Members		\$	305,608.90	
Surplus/(Deficit) from completed projects		\$	56,968.90	
Remaining unallocated funds		\$	41,400.00	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
3/4/2017 1413805	Solar light for cul-de-sac	\$ 15,000.00		Project Approved in April - 2017; CSC advised that there is another source of funding for this project. He will provide more information in LA meeting, if LA decide to withdraw, then the funds will be reallocated. Additional \$ 8k allocated June 20. Po released to supply and install solar light on concrete block. Solar light installation complete
5/12/2018 1413806	Toilet near council office	\$ 97,000.00		\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage.
23/04/2020	Sport & Recreation Hall	\$ 69,088.90		Scope to be developed by Projects Team
	Total for current projects in progress	\$ 181,088.90	\$	-
	Total for completed projects	\$ 124,520.00	\$	67,551.10

Grand total	\$ 305,608.90	\$ 67,551.10
-------------	---------------	--------------

Hodgson Downs Local Authority Project Funding		30 October 2020	
Funds received from Department		\$ 550,140.00	
Funds allocated to projects by Local Authority Members		\$ 477,400.00	
Surplus/(Deficit) from completed projects		\$ -	
Remaining unallocated funds		\$ 72,740.00	

Project ID	Projects	Project Budget	Actual Expenditure	Project Status
16/11/2020 1913802	Road to Town Store	\$ 100,000.00		Proposed budget \$ 86,000 COMMENCED investigation into cost estimates and additional sources of funds. Report tabled at LA Meeting. No decisions made on project.
	Total completed projects	\$ 477,400.00	\$ 377,400.04	

Jilkmingga Local Authority Project Funding		30 October 2020
Funds received from Department	\$ 300,931.00	
Funds allocated to projects by Local Authority Members	\$ 272,770.00	
Surplus/(Deficit) from completed projects	\$ 39,132.55	
Unallocated remaining funds	\$ 67,293.55	

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
6/8/2019 1613801	Playground at the Sport and Recreational Hall Lot 69	\$ 57,000.00	\$ 21,653.61	LA has identified Lot 24. No land tenure. Proposed back to previous lot 69. Playground installation commencing on 13 November 2020
3/12/2019 1613813	Basket Ball Roof	\$ 75,000.00		Project investigation continuing
	Total for current projects in progress	\$ 132,000.00	\$ 21,653.61	
	Total for completed projects	\$ 140,770.00	\$ 100,227.52	
	Grand Total	\$ 272,770.00	\$ 121,881.13	

Manyallaluk Local Authority Project Funding				30 October 2020
Funds Received from Department		\$	96,078.00	
Funds allocated to projects by Local Authority Members		\$	67,115.66	
Surplus/(Deficit) from completed projects		\$	15,609.59	
Remaining Unallocated funds		\$	44,571.93	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1513804	Manyallaluk entry sign touch-up/ beautification	\$ 8,673.66	\$ 8,590.02	COMMENCED. Engaged artist to provide images. Engaged designer to develop sign layout. Additional \$ 7,173.66 allocated June 20. LA to agree on artwork. Local supplier engaged for entry sign boards. Expected completion of the project 16/10/2020.
8/5/2017 1513807	Small slide for little children for park barbecue area	\$ 5,000.00	\$ 4,296.00	COMMENCED. Materials have been ordered, awaiting delivery. Installed then damaged and removed due to safety concerns. Refer to the LA. Currently requesting quotations for New slide. New slide ordered and waiting delivery 20/10/2020.
21/10/2018 1513810	Goal Posts for Oval	\$ 4,870.00	\$ 2,822.50	COMMENCED. Goal posts received and currently at 63 chardon street yard. Delivery to community and installation location to be finalised 10/11/2020
	Total for current projects in progress	\$ 18,543.66	\$ 15,708.52	
	Total for completed projects	\$ 48,572.00	\$ 31,944.05	

Grand Total	\$ 67,115.66	\$ 47,652.57
--------------------	---------------------	---------------------

Mataranka Local Authority Project Funding		30 October 2020
Funding received from Department	\$ 314,963.00	
Funds allocated to projects by Local Authority Members	\$ 270,852.20	
Surplus/(Deficit) from completed projects	\$ 8,576.94	
Remaining Unallocated Funds	\$ 52,687.74	

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1813810	New Statues project	\$100,000.00	\$ 100,000.00	COMMENCED Additional \$ 30k allocated 7.4.2020. RGRC matched funding of \$ 100,000 on 24/6/2020. Seeking Exemptions from Procurement. Order placed with Gillie & Marc
4/08/2020	Display Cabinet for museum	\$ 1,000.00		Allocated 4/8/2020
	Total for current projects in progress	\$ 101,000.00	\$ 100,000.00	
	Total for completed projects	\$ 169,852.20	\$ 161,275.26	

Grand Total	\$ 270,852.20	\$ 261,275.26
-------------	---------------	---------------

Ngukurr Local Authority Project Funding				30 October 2020
Funds received from Department			\$ 1,123,725.00	
Funds allocated to projects by Local Authority Members			\$ 966,526.00	
Surplus/(Deficit) from completed projects			\$ 13,363.11	
Remaining Unallocated funds			\$ 170,562.11	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 2013802	Outdoor Stage Area and communal mural/ball wall at Oval & Community Graffiti board	\$ 166,000.00	\$ 4,227.27	\$ 66k allocated 30/4/2018. Project at the design stage. Oct 2020 meeting with TO and NLC to determine EOI
Pre 2017 2013803	Playground Equipment	\$ 18,000.00	\$ 13,352.50	Playground – Components purchased; Location confirmation to be decided for swing set
30/4/2018 2013809	New Basket Ball Court & Roof	\$ 293,641.00	\$ 68,335.40	The project is currently being designed and scoped to incorporate auxiliary buildings such as showers, toilets and storage to aid Emergency Staging Area. Whole project is in design stage.
10/12/2019 2013812	Community Wet Season project - Tree planting	\$ 1,000.00		Allocated on 10.12.2019
29/06/2020	Sport Court Project	\$ 170,000.00		\$ 170k allocated June 20 - \$ 150k from RGRC. Council approved in Budget 2020/21.
	Total for current projects in progress	\$ 648,641.00	\$ 85,915.17	
	Total for completed projects	\$ 317,885.00	\$ 304,521.89	
	Grand Total	\$ 966,526.00	\$ 390,437.06	

Numbulwar Local Authority Project Funding				30 October 2020
Funds received from Department			\$	1,068,556.00
Funds allocated to projects by Local Authority Members			\$	777,830.04
Surplus/(Deficit) from completed projects			\$	27,206.26
Remaining Unallocated funds			\$	317,932.22
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
12/8/2018 2113803	Design and Costing Planning for Oval upgrade	\$ 15,000.00		\$15000 allocated on 12/06/2018; GHD Engineering Consultants are working on the design and costing for the upgrade of the oval; the first site visit and survey has been completed. Design quotes refused as being too high.
12/6/2018 2113805	New/Upgrade Toilets at the Airport	\$ 97,000.00		\$87,000 allocated on 12/06/2018 \$10,000 allocated on 09/10/2018; Design commenced; Expression of interest with NLC has been lodged. Awaiting response. Location to be discussed with TO's.
9/10/2017 2113806	Playground equipment.	\$ 106,305.04		Lot - 97 Sports and Rec Hall: \$ 40,000 Allocated on 09/10/2018 \$66,305.04 Allocated on 20/02/2019; Finalising Design. Extra funding needed. Proposed to allocate \$ 159,589.97 (no quorum at LA to decide)
Total for current projects in progress		\$ 218,305.04	\$	-
Total for completed projects		\$ 559,525.00	\$	532,318.74
Grand Total		\$ 777,830.04	\$	532,318.74

Urapunga Local Authority Project Funding		30 October 2020	
Funds received from Department		\$	58,800.00
Funds allocated to projects by Local Authority Members		\$	40,000.00
Surplus/(Deficit) from completed projects		\$	-
Remaining Unallocated funds		\$	18,800.00

Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
18//8/2020		Irrigation	\$ 10,000.00		Allocated 18/8/20
18//8/2020		Community Hall	\$ 10,000.00		Allocated 18/8/20
18//8/2020		Cemetery Gates	\$ 10,000.00		Allocated 18/8/20
18//8/2020		Welcome Sign	\$ 10,000.00		Allocated 18/8/20
		Total for current projects in progress	\$ 40,000.00		
		Total for completed projects			
		Grand Total	\$ 40,000.00	\$	-

Robinson River Local Authority Project Funding		30 October 2020
Funds received from Department	\$	32,500.00
Funds allocated to projects by Local Authority Members	\$	-
Surplus/(Deficit) from completed projects	\$	-
Remaining Unallocated funds	\$	32,500.00

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
	Total for current projects in progress	\$ -		
	Total for completed projects			
	Grand Total	\$ -	\$ -	

**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER	19.2
TITLE	Major Projects Updates
REFERENCE	1044537
AUTHOR	Marc GARDNER, General Manager Corporate Services and Sustainability

RECOMMENDATION

That Council receives and notes the Major Projects Updates Report.

BACKGROUND

The Major Projects Updates Report is a standing item for an Ordinary Meeting Of Council.

Major Projects are those that are more than \$500,000 or are deemed as significant by Council.



ISSUES/OPTIONS/SWOT

The attached update report is current at 14 October 2020.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Major Projects Report for October OMC 11.12.20 (2).docx

Status of Major projects as at 11 December 2020

Project Title	Project Management	Project Funding	End Funding date	Status	Comments
Borroloola Business Centre	PCG = RGRC Consultant – Mode Design	Grant Received \$146,097 DIPL Expenditure \$ 342,111 RGRC Pledge up to \$2,000,000	NA	<ul style="list-style-type: none"> • Design and Documentation at 100% being finalised. • Procurement documentation being compiled. • Development Application Submitted • Cost Estimate: The current day project costs are summarised below: Building works \$1,911,515 Preliminaries \$573,454 Net Project Cost \$2,484,969 Contingencies and Allowances \$521,900 Estimated Total \$3,006,869 	<ul style="list-style-type: none"> - MODE submitted planning submission 09/04/2020. - This project also requires the relocation of a water main that traverses the property under the proposed build footprint.
Borroloola Sports Complex Upgrade	PCG = DIPL, RGRC, MRM CBT PM = DIPL	\$4,400,000 Plus \$2,500,000 Expenditure \$ 319,999	Funding variation is being negotiated	<ul style="list-style-type: none"> - Cost Estimate (\$6.9m) - Stage One (Covered sports courts \$400k procured. - Stage two (Cyclone Shelter and Courts) mid 2021. 	<ul style="list-style-type: none"> - NTG offered \$2,500,000 more funding – signed - Court No. 2 to be tendered as a D&C. - Community has selected Manor Red as a colour. -
Rocky Creek Bridge	PCG = DIPL, RGRC, MRM	\$6,700,000	Dec 2020	Almost completed.	<ul style="list-style-type: none"> - Detour operational. - Air Safety issues arisen with

	CBT PM = DIPL	Expenditure \$ 4,838,877 NTG – DIPL is covering Contingency up to \$400,000		Possible soft opening to public use 22 December 2020. Official opening 17 February 2020.	the Crane - Resolved - Public to access Yanyula Boat Ramp has been closed. - Second Boat Ramp adjacent to RGRC MUNs yard is open.
Mataranka Community Services Hub	PCG = RGRC Consultant – Mode Design	RGRC - \$2,400,000 NTG - \$500,000 Expenditure \$ 91,840	DEC 2020	- Designs at 100% completion - Cost estimate: The current day project costs are summarised below: Cost (\$) Building works \$1,523,356 Preliminaries \$411,306 Net Project Cost \$1,934,662 Contingencies and Allowances \$300,000 Estimated Total \$2,234,662	- Documentation under review. - Overall Project Plan to move staff, demolish Toilet and move Office is being drafted. - Design Consultant is preparing the Tender Documents once completed required changes.
Roper Regional Remote Aged Care Infrastructure Grant	PCG = RGRC	\$500,000 Expenditure \$ 62,463	30 Sep 2020	- Mataranka Package commenced - Ngukurr and Numbulwar - tender currently online closing date 18/12/2020. Evaluation and award contract 2 nd week of January 2021.	- Mataranka – Toilet Block Upgrade and wheel chair access from Council Office to Aged Care Office to Community Hall – complete. - Transportable buildings set up on site. - Ngukurr – Interim centre identified at Lot 230 (staff House)

Ngukurr Sports Courts and Staging Area	PCG = DIPL & RGRC PM = DIPL	NTG \$500,000 NGUKURR LA – \$463,641 RGRC \$150,000 TOTAL \$1,113,641 Amount already expended is \$ 500,000	June 2021	Project Development Phase - Drainage and Access Design 100% - changes required - Power water and sewer runs connections need to be rectified - Structural Assessment for Existing Hall COMPLETED - additional bracing will be required - detailed Design by Jacob's COMMENCED	Project Schedule : - Designer Engaged(Jacobs) to be completed - NTG - Procurement for PWS Connections - Drainage works project estimate at circa \$400k - NTG advised that \$160k/\$500k already spent - Scope review required and underway.
Ngukurr Freight Hub	PM = RGRC	\$1,500,000 Expenditure \$ 1,298,773	June 2020	- Project broken down into 4 packages: 1. Civil 2. Concrete works 3. Electrical 4. Sealing works - Procurement Plan: 1&2 – Yugul Mangi to undertake civil works 3. RFQ 4. Tendered	- Overall project completion 90%. Upcoming works - Three Street Solar lighting installation - Fencing for laydown area Practical completion – January 2021
Robinson River Oval Upgrade	RGRC MAC	\$500,000 Expenditure Commitment \$ 451,440	June 2020	- Project awarded to Mungoorbada Aboriginal Corporation (MAC) - Project proposed to be completed 2020 dry season..	- Project delayed due to management changes at Mungoorbada and all survey pegs being ripped out by local kids. Requires re-survey after Christmas 2020 and will now be completed in early 2021.

2019/2021 MAJOR PROJECTS COMPLETED

Mulgan Camp Refurbishments	PM = RGRC	\$1,000,000	Dec 2019		COMPLETED
Ngukurr Oval Lights	PM = RGRC	\$800,000	Dec 2019	8/12/2019	COMPLETED
Numbulwar WMF	RGRC	\$580,000	Sep 2020		COMPLETED

** PCG= Project Control Group; PM = Project Management

**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER 19.3
TITLE NLC Licenses - Bulman
REFERENCE 1046048
AUTHOR Dave HERON, Finance Manager

RECOMMENDATION

- (a) That the Council accepts the proposed License Agreements from the Northern Land Council for the Bulman Airport Ablution Block and Bulman Community Ablution Block; and
- (b) That Council affixes the Common Seal to the documents.

BACKGROUND

The Council requires the appropriate leases and licenses under Section 19 of the Aboriginal Land Rights Acts in order to have a right to use the Aboriginal land on which Council assets exist or are to be constructed. The Northern Land Council administers the Act on behalf of the Arnhem Land Aboriginal Land Trust at Bulman where Council is seeking to construct two (2) ablution blocks in the community and at the airport. Council sought a license to use the land for these community assets which has now been approved and forwarded to Council for finalization.



ISSUES/OPTIONS/SWOT

Nil.

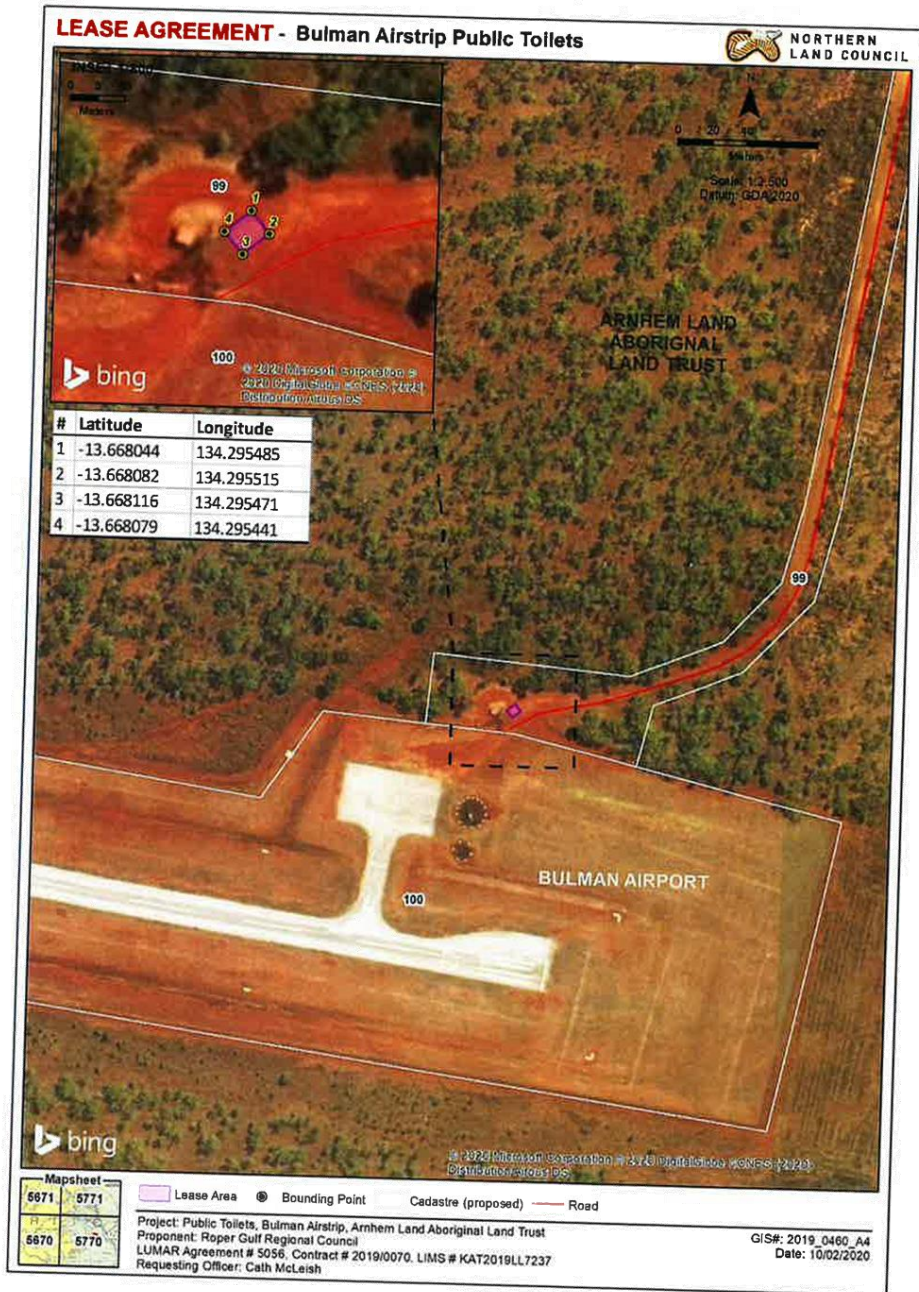
FINANCIAL CONSIDERATIONS

The term of these licenses is for 10 Years at an annual rental of \$1.00 on request.

ATTACHMENTS

- 1  Airport Ablution Block.pdf
- 2  Community Ablution Block.pdf

SCHEDULE 3. LICENCE AREA



SCHEDULE 3. LICENCE AREA

